



**CITY OF SOCORRO
REQUEST FOR PROPOSALS
RFP # 26 - 06**

**Request for Proposals (RFP)
for
Building Inspections and
Plan Review Services**

SUBMITTAL DEADLINE: Friday, October 16, 2026

**CITY OF SOCORRO
ATTENTION TO: Olivia Navarro, City
Clerk RFP #26-06
124 S. Horizon Blvd.
Socorro, Texas 79927
(915) 858-2915**

**REQUEST FOR
PROPOSAL
RFP #26-06
For Building Inspections and
Plan Review Services**

INTRODUCTION

The City of Socorro, Texas (the “City” or “City of Socorro”) is seeking proposals prepared by qualified independent contractors leading to the possible award of contracts for the above mentioned services.

These services include building plan review; and building inspections as described in this RFP. The ability to interpret and apply the City’s codes and ordinances, as well as to be familiar with applicable state and federal regulations, is critical in the provision of these services. Qualified consultants must possess all licenses, certifications, and permits necessary to provide the professional consulting and technical services described herein. Although the City desires these services to be provided by an independent contractor as soon as possible, the start date may be adjusted to a later date based upon the outcome of this RFP process.

SUBMITTAL INSTRUCTIONS

Sealed Proposals shall be mailed or hand-delivered to Olivia Navarro, City Clerk for City of Socorro, 124 S. Horizon Blvd., Socorro, Texas 79927, by **3:00 PM (MOUNTAIN TIME), on Friday, October 16, 2026**. Bids received after **3:00 PM (MOUNTAIN TIME) on Friday, October 16, 2026** will be disqualified. Statements will be publicly opened and read aloud at the City of Socorro’s Administration Building, 124 S. Horizon Blvd., Socorro, Texas 79927, on **Friday, October 16, 2026, at 3:15 PM (MOUNTAIN TIME)**.

- Proposals will be accepted on or before the deadline identified above.
- Proposals received after that date and time will be rejected.
- Proposals will be opened publicly.
- Contact with elected officials, committee members and other staff members is grounds for disqualification.
- **Faxes are not acceptable.**
- **A submittal that is incomplete or received after the above stated date and time will not be accepted.**

Five (5) proposal copies and an electronic copy in a flash drive should be included, each clearly marked: **RFP Building Inspections and Plan Review Services - City of Socorro, Texas. Proposals should be limited to no more than fifteen (15) 8.5x 11-inch pages, single-sided.**

Until the City Council awards and executes a final Agreement, and notwithstanding anything else in this RFP, the City reserves the right, in its sole discretion and without liability to any Proposer, to: (a) reject any or all proposals, in whole or in part; (b) waive any informality, technicality, or irregularity in any proposal; (c) request clarification or additional information from any Proposer; (d) negotiate with one or more Proposers; (e) cancel, withdraw, re-advertise, or reissue this RFP at any time and for any reason; and (f) otherwise proceed as the City determines to be in its best interest. No Proposer has any claim of any kind against the City arising from the City's exercise of any right reserved in this Section, and each Proposer bears all costs of preparing and submitting its proposal, which the City will not reimburse under any circumstances.

RFP responses must be signed and submitted by a principal, officer, or director of the submitting Proposer who has actual authority to bind the Proposer to a contract. Submission of a proposal constitutes the Proposer's certification that the proposal was prepared independently, without collusion with any other Proposer, and that all statements in the proposal are true and correct. Any misrepresentation is grounds for rejection of the proposal or, if discovered after award, for termination of the resulting Agreement for cause.

For more information or questions regarding submission requirements, please contact the City Clerk office at **(915) 858-2915**, or by email at onavarro@costx.us.

SELECTION PROCESS MILESTONES

The following projected dates are set forth for your knowledge and understanding:

ACTIVITY:	DATE
RFP Released:	Sunday, October 4, 2026
Submittals from Proposers Due:	Friday, October 16, 2026 @ 3:00 p.m. (MST)
Evaluation Committee Scoring Due:	Tuesday, October 20, 2026
Selection (if any):	Thursday, November 5, 2026
Execution of Agreement:	Mid November 2026

OVERVIEW

The City of Socorro is located southeast of the City of El Paso and is the second largest municipality in El Paso County. The city has a total area of 22.06 square miles and a 2023 estimated population of 38,238 according to the US Census Bureau. The population of the city grew from 32,238 in 2010 to 34,306 in 2020 – a 6.42% growth over a 10-year period. The city anticipates additional growth in upcoming years as existing, multi-phase residential projects continue their build-out and additional residential, commercial, and industrial projects are developed in the city.

SCOPE OF WORK

The proposal shall address the availability of personnel to assist the City of Socorro's Planning and Zoning Department and Building Official on an "as-needed" basis with, Plan Review and Building Inspector duties. More routinely, the Contractor shall have the availability to schedule inspections and respond to telephone and e-mail inquiries from both the City of Socorro's staff and the public. Specific duties include, but are not limited to the following:

1. Review minor subdivision plats within the City of Socorro and Extra-Territorial Jurisdiction.
2. Review subdivision improvement plans within the City of Socorro.
3. Review building plans and conduct all necessary and required building, electrical, plumbing, HVAC and miscellaneous inspections on residential and commercial construction within the City of Socorro.
4. Maintain all required certifications in the disciplines of residential and commercial construction, plumbing, electrical, energy conservation and heating, ventilating, and air conditioning.
5. Conduct all necessary inspections on permitted activities such as, but not limited to, residential and commercial alterations and additions, accessory buildings, decks, signs and fences.
6. Assist City staff with inquiries.
7. Assist with the investigation of complaints related to the building codes and the City of Socorro's Ordinances, including but not limited to inspections for occupancy permits, signs, conditional use permits, etc.
8. Attend occasional meetings, as requested.
9. Provide daily schedules, weekly summary reports and invoices pertaining to the number and type of inspections performed in an electronic computer format.

FORMAT OF RESPONSES TO RFP

Responses to this Request for Proposals (RFP) are to be provided in the following format:

- Letter of Interest: Cover letter introducing the contractor, indicating the Contractor's interest in the project, and identifying the contractor's ability to provide the services needed.
- Firm Introduction and Understanding of the City's Needs: A brief description of the Contractor, including the number of years the contractor has been in existence, range of professional services, office location(s), and staff size.
- Qualifications and Relevant Experience: Brief documentation of the

Contractor's prior work relevant to this RFP, including the name, address, and phone number of client references and the primary contact person(s).

- **Project Approach and Availability:** Describe your approach to providing timely, as-needed services, including personnel availability, response times, scheduling, and communication with City staff and the public.
- **Personnel and Professional Qualifications:** Individual resumes for the Contractor's professionals and others who will work with the City of Socorro under the response to RFP, including identification of the principal contact and specific qualifications and credentials for those providing services identified herein.
- **Comparable Clients / References:** Provide list of comparable clients where similar services have been provided with contact information.
- **Experience with Accela:** Describe your firm's experience using Accela for permitting, plan review, inspection scheduling, documentation, and related development services.
- **Plan Review and Inspection Methodology:** Describe your process for conducting plan reviews and inspections, including code compliance, documentation of deficiencies, communication with applicants, and follow-up.
- **Cost Proposal / Direct Cost Schedule:** Direct Cost schedule for residential and commercial plan reviews and Direct Cost schedule for residential and commercial inspections. Building Official services.
- **Contract:** Please attach a copy of your standard contract for these types of services in the email submitting the proposal.
- **Insurance:** The proposal must include either a description of the Contractor's insurance or a certificate of insurance outlining the Contractor's insurance policies which evidence.

CONTRACTORS SELECTION PROCESS

Contractors may be interviewed by a Contractor Selection Committee appointed by the City Manager or City Planner, at the City's sole discretion. All proposals submitted in response to this RFP become the property of the City and are subject to disclosure under the Texas Public Information Act, Chapter 552, Texas Government Code; a Proposer wishing to except any portion of its proposal from disclosure bears sole responsibility for clearly marking that information as confidential and, if the City receives a public information request for it, for timely submitting the arguments required under Section 552.305, Texas Government Code, to the Office of the Attorney General at the Proposer's own expense. The Contractor Selection Committee reserves the right to request additional or clarifying information from any Proposer, and its determinations regarding responsiveness, responsibility, and ranking are final.

The following criteria will be considered in evaluating the proposals and selecting the Contractor:

- Capabilities and previous experience in comparable projects and the specialized experience and technical competence of the Contractor.

- Capacity of the candidate to perform work in a timely manner, affirmatively respond to the inquiries and schedule of the City and dedicate appropriate personnel as the schedule dictates.
- Qualifications, experience, technical competence and diversity of the Contractor and project team assigned to the project.
- Ability to complete and perform the required duties within the necessary time frame.
- Experience with Accela software program.
- Direct Cost schedule for residential and commercial plan reviews.
- Direct Cost schedule for residential and commercial inspections.

EVALUATION CRITERIA AND SELECTION PROCESS

A committee of individuals representing the City shall review and evaluate the solicitation responses for compliance and technical scoring in each category using the following weighted criteria.

The City will select the most highly qualified proposer(s) of the requested services based on the criteria below and then attempt to negotiate with the proposer(s) a contract at a fair and reasonable price. Evaluation factors and associated point values are listed below:

1.	Relevant experience	25
2.	Capacity to meet scope including experience with Accela and the ability to provide the required plan review, inspection, scheduling, documentation, and customer service functions	25
3.	Fees	25
4.	Personnel qualifications.	15
5.	Capacity' timeliness	10
	Total Points	100

ANTICIPATED AGREEMENT PROVISIONS

The following provisions are furnished to Proposers for consideration in preparing a response to this RFP and are representative of certain terms the City of Socorro ("COS") expects to include in the definitive agreement for services (the "Agreement"). This Section is illustrative only, does not constitute an offer, and is not an exhaustive statement of the Agreement's final terms. The City's Attorney will prepare and approve the final form of the Agreement, which will govern over this RFP and the Proposer's response in the event of any conflict, and no proposal, quotation, or communication by a Proposer modifies the Agreement unless expressly incorporated into the Agreement as executed by the City.

INSURANCE REQUIREMENTS Prior to commencing Services and for the full term

of the Agreement, the Consultant shall obtain and maintain, at its sole cost, from insurers authorized to do business in Texas and rated A-VII or better by A.M. Best, at minimum: (a) Commercial General Liability of \$1,000,000 per occurrence / \$2,000,000 aggregate; (b) Business Automobile Liability of \$1,000,000 combined single limit; (c) Workers' Compensation at statutory limits and Employer's Liability of \$500,000/\$500,000/\$500,000; and (d) Professional Liability (Errors & Omissions) of \$1,000,000 per claim/aggregate. The City of Socorro shall be named additional insureds (primary and non-contributory) on the Commercial General Liability and Automobile Liability policies, with a waiver of subrogation in the City's favor. The Consultant shall furnish certificates of insurance before commencing Services, upon each renewal, and upon request, and shall give the City not less than thirty (30) days' prior written notice of cancellation, non-renewal, or material reduction in coverage. Failure to maintain required insurance is a material breach entitling the City to suspend Services or terminate the Agreement for cause.

SUBCONSULTANT SERVICES The Consultant shall not use any subconsultant to perform any part of the Services without the COS's prior written approval, which the COS may grant, withhold, or condition in its sole discretion. Any approved subconsultant must be licensed, qualified, and insured to the same standard required of the Consultant, and the Consultant shall bind each subconsultant, as to the work it performs, to terms at least as protective of the City as the Agreement, including insurance and indemnification. Notwithstanding any approved subcontract, the Consultant remains fully and solely responsible and liable to the COS for the Agreement's performance and for the acts, errors, and omissions of every subconsultant, agent, and employee it engages, as if the Consultant had performed the work itself, and no subcontract creates privity between the COS and any subconsultant.

INSPECTION OF BOOKS AND RECORDS The COS, or any duly authorized representative of the COS, may at all reasonable times inspect and examine the books and records of the Consultant for the purpose of: (a) checking the salary costs and other expenses described and/or contemplated in the Agreement; or (b) otherwise confirming the Consultant's compliance with the terms of the Agreement. The Consultant shall maintain said books and records and other evidence pertaining to costs, and shall make such materials available at its office, during the term of the Agreement and for a period of three (3) years after the date of final payment thereunder or such time as is required by state or federal law or regulation.

OWNERSHIP AND USE OF DOCUMENTS Notwithstanding any provision in the Agreement or in common law or statute to the contrary, all of the documents, tracings, computer records, discs and tapes, proposals, sketches, diagrams, charts, calculations,

correspondence, memoranda, logs, survey notes, test procedures, test data, recommendations, reports, and other data and materials, and any part thereof, compiled or to be compiled by or on behalf of the Consultant, together with all materials and data furnished to it by the COS, shall at all times be and remain the property of the COS and shall not be subject to any restriction or limitation on their further use by or on behalf of the COS. The Consultant shall submit all such studies, reports of all types, specifications, and drawings in printed form and in electronic form as prescribed by the COS.

SERVICES CONTRACT; ENTIRE AGREEMENT If a Proposer is selected, the Agreement between the COS and the Proposer consists of the Agreement document, this RFP and any City-issued amendments or addenda, and the Proposer's accepted response, each incorporated by reference. In the event of conflict, the executed Agreement controls, then City amendments or addenda, then this RFP, then the Proposer's response, except that terms in the Proposer's response more favorable to the City control at the City's election. The Agreement, once executed, is the entire agreement between the parties on its subject matter and supersedes all prior or contemporaneous negotiations, representations, or agreements, written or oral, and may be amended only by a written instrument signed by both parties.

The submission of a Proposal shall be considered as a representation that the Proposer has carefully investigated all conditions, has full knowledge of the scope, nature and quality of work required, and is familiar with all applicable Federal, State, and Local regulations that affect, or may at some future date affect, the performance of this contract.

Acceptance of this project will take place only upon award by the City of Socorro's City Council, execution of the contract by the proper City officials, and delivery of the fully executed contract to the Proposer. Acceptance may be revoked at any time prior to delivery of the fully executed contract to the successful Proposer. The contract may be amended only by written agreement between the Proposer and the City of Socorro.

TERMINATION (a) Termination for Convenience. The City may terminate the Agreement, in whole or in part, at any time, for its own convenience and without cause, on written notice to the Consultant. The Consultant's sole remedy is payment for Services satisfactorily performed and City-authorized, reasonable, reimbursable expenses actually incurred through the termination date; the City has no liability for lost profits, unabsorbed overhead, or consequential, incidental, special, or punitive damages. (b) Termination for Cause. The City may terminate immediately on written notice, without any cure period, if the Consultant materially breaches the Agreement,

fails to maintain any required license, certification, or insurance, or engages in fraud, misrepresentation, or a violation of law in connection with the Agreement. (c) Termination by Consultant. The Consultant may terminate only for the City's uncured, material breach of a payment obligation, and only after not less than thirty (30) days' prior written notice and an opportunity to cure. (d) Non-Appropriation. The Agreement and the City's payment obligations are subject to funds being lawfully appropriated by the City Council for that purpose in each fiscal year; if sufficient funds are not appropriated for a future fiscal year, the City may terminate the Agreement without penalty, effective as of the last day of the funded fiscal period, on written notice. Nothing herein creates a multi-year financial obligation of the City in violation of Article XI of the Texas Constitution or other applicable law.

INDEMNIFICATION HOLD-HARMLESS AGREEMENT The Proposer agrees to hold harmless the City from any and all lawsuits or litigation which may arise at any time from its negligence, gross negligence, or willful misconduct while under contract to the City, and also agrees to indemnify the City from liability imposed upon it as a result of any of its activities hereunder.

NON-DISCRIMINATION In connection with performance of the Agreement, the Consultant shall not discriminate against any employee, applicant for employment, or member of the public on the basis of race, color, religion, sex, national origin, age, disability, or any other characteristic protected by applicable federal, state, or local law, and shall comply with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act, 42 U.S.C. § 12101 et seq., as applicable. This provision must be included in every subcontract.

SOVEREIGN AND GOVERNMENTAL IMMUNITY PRESERVED Nothing in this RFP or in any Agreement awarded under it waives, or shall be construed as waiving, the City's governmental or sovereign immunity from suit or liability, which the City retains to the fullest extent permitted by Texas law, including Chapter 101 of the Texas Civil Practice and Remedies Code (Texas Tort Claims Act). No City official, officer, employee, or agent has authority to waive that immunity, and any provision purporting to do so is void.

INDEPENDENT CONTRACTOR; NO THIRD-PARTY BENEFICIARIES The Consultant is an independent contractor, not an employee, agent, joint venturer, or partner of the City. The Agreement creates no employment, partnership, or joint-venture relationship and confers no rights on any person other than the City and the Consultant.

ASSIGNMENT AND SUBCONTRACTING The Consultant may not assign, delegate, or transfer the Agreement, or any right or obligation under it, whether

voluntarily, by operation of law, by change of control, or otherwise, without the City's prior written consent, which the City may withhold in its sole discretion. Any purported assignment in violation of this Section is void.

GOVERNING LAW; VENUE The Agreement is governed by the laws of the State of Texas, without regard to conflict-of-laws principles. Exclusive venue for any dispute arising out of this RFP or the Agreement lies in a court of competent jurisdiction in El Paso County, Texas.

NO WAIVER; SEVERABILITY The City's failure to insist on strict performance, or to exercise any right or remedy, is not a waiver, and no waiver by the City is effective unless in writing and signed by an authorized City representative. If any provision of the Agreement is held invalid or unenforceable, the remaining provisions continue in full force and effect.

REQUIRED DISCLOSURES AND FORMS Each Proposer must complete, execute, and include with its submittal the forms attached to this RFP as Attachments A through F, to the extent applicable under the statute referenced in each form. Before execution of the Agreement, the successful Proposer must also: (a) if required by Section 2252.908, Texas Government Code, file a Certificate of Interested Parties (Form 1295) with the Texas Ethics Commission and provide the certified copy to the City; and (b) file a Conflict of Interest Questionnaire (Form CIQ) with the City Clerk as, and within the time, required by Chapter 176 of the Texas Local Government Code (see Attachment C). Failure to timely submit any required form is grounds for rejection of a proposal or, if discovered after award, for termination of the Agreement for cause.

NOTICE TO VENDORS:

Effective January 1, 2016, Texas Government Code Section 2252.908 requires persons who enter into contract with a government entity to submit a disclosure of interested parties (**Form 1295**) to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental entity or state agency.

Use the following link to access filing instructions:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

ATTACHMENT A

SB 252 COMPLIANCE

Effective: September 1, 2017

Verification

I, being over the age of eighteen years and in my official capacity representing an entity that is a party to this contract with the City, hereby swear and verify under oath that:

- (1) Entity does not engage in business with or in the countries of Sudan or Iran, and
- (2) Entity does not engage in business with terrorist organizations

Company/ Entity:

Signature of Representative and Title:

Date:

ATTACHMENT B

HB 89 COMPLIANCE

Effective: September 1, 2017

SWORN VERIFICATION OF STATEMENT REGARDING:

ISRAEL BOYCOTT

AND

**PROHIBITION ON CONTRACTING WITH A COMPANY DOING BUSINESS WITH IRAN,
SUDAN, OR A FOREIGN TERRORIST ORGANIZATION**

In accordance with Texas Government Code Section 2270.02, this Company does not boycott Israel and will not boycott Israel during the term of this contract.

In accordance with Texas Government Code Section 2252.152, this Company does not engage in active business operations with Sudan, Iran, a foreign terrorist organization or a Company that is identified on divestment statute lists prepared and maintained by the Texas Comptroller of Public Accounts.

I, (authorized official) _____, do hereby depose and verify the truthfulness and accuracy of the contents of the statements submitted on this certification under the provisions of Subtitle F, Title 10, Government Code Chapter 2270 and that the company named below:

1. does not boycott Israel currently; and
2. will not boycott Israel during the term of the contract; and
3. is not currently listed on the State of Texas Comptroller's Companies that Boycott Israel List located at
<https://comptroller.texas.gov/purchasing/publications/divestment.php>

Company/ Entity:

Signature of Representative and Title:

Date:

ATTACHMENT C

CONFLICT OF INTEREST QUESTIONNAIRE

CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity		FORM CIQ
This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session. This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a). By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code. A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.		OFFICE USE ONLY
1 Name of vendor who has a business relationship with local governmental entity. _____		Date Received _____
2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)		
3 Name of local government officer about whom the information is being disclosed. _____ Name of Officer		
4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary. A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor? ☐ Yes ☐ No B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity? ☐ Yes ☐ No		
5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more. _____		
6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1). _____		
7 _____ Signature of vendor doing business with the governmental entity _____ Date		

CONFLICT OF INTEREST QUESTIONNAIRE
For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

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ATTACHMENT D

SB 252 Contractor Certification Form

Prohibition on Contracts with Terrorist Organizations

The Texas Legislature approved legislation that will impact all government contracts for goods and services. This addendum requires a certification from any vendor/independent contractor entering into a contract with a governmental entity to ensure the vendor/contractor complies with the requirements stipulated herein.

Pursuant to Texas Government Code, Chapter 2252, Section 2252.152 and Section 2252.153:

SB 252 prohibits governmental entities from contracting with parties on the State Comptroller's list of companies known to have contracts with, or provide supplies or services to, an organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State. As a result of this law, governmental entities are required to certify that vendors/independent contractors are not on the listing of companies on the website of the Comptroller of the State of Texas which do business with Iran, Sudan, or any Foreign Terrorist Organization.

I, (authorized official) _____, do hereby depose and certify the truthfulness and accuracy of the contents of the statements submitted on this certification, that the company named below: 1) does not do business with Iran, Sudan or any Foreign Terrorist Organization; and 2) will not do business with Iran, Sudan or any Foreign Terrorist Organization during the term of the contract; and 3) is not listed on the website of the Comptroller of the State of Texas

Signature of Contractor's Authorized Official

Date: _____

(Print name of person signing above)

(Print title of person signing above)

ATTACHMENT E

SB 19 Contractor Certification Form

I, (authorized official) _____, do hereby depose and certify the truthfulness and accuracy of the contents of the statements submitted on this certification, that the company named below: (1) does not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association; and (2) will not discriminate during the term of the contract against a firearm entity or firearm trade association.

Signature of Contractor's Authorized Official

Date: _____

(Print name of person signing above)

(Print title of person signing above)

ATTACHMENT F

SB 13 Contractor Certification Form

I, (authorized official) _____, do hereby
depose and certify the truthfulness and accuracy of the contents of the statements submitted on this certification, that
the company named below: (1) it does not boycott energy companies and (2) it will not boycott energy companies
during the term of the contract.

Signature of Contractor's Authorized Official

Date: _____

(Print name of person signing above)

(Print title of person signing above)