



City of Socorro, Texas

Historical Landmark Commission

Application for Certificate of

Appropriateness

124 S. Horizon Blvd.
Socorro, TX 79927 (915) 858-2915

COA APPLICATION #

YEAR: _____

MONTH: _____

ITEM: _____

APPLICATION DUE 12 PM

MEETING DATE @ 6 PM

January 7, 2026	Wednesday, January 14, 2026
February 4, 2026	Wednesday, February 11, 2026
March 4, 2026	Wednesday, March 11, 2026
April 1, 2026	Wednesday, April 8, 2026
May 6, 2026	Wednesday, May 13, 2026
June 3, 2026	Wednesday, June 10, 2026

APPLICATION DUE 12 PM

MEETING DATE @ 6 PM

July 1, 2026	Wednesday, July 8, 2026
August 5, 2026	Wednesday, August 12, 2026
September 1, 2026	Wednesday, September 9, 2026
October 1, 2026	Wednesday, October 14, 2026
November 1, 2026	Wednesday, November 11, 2026
December 1, 2026	Wednesday, December 9, 2026

APPLICANT INFORMATION

Name:

Phone Number:

Mailing Address:

E-Mail Address:

PROPERTY

Property Address:

Commercial:

Residential:

Shopping Center:

Property Owner Name:

Property Owner Address:

Property Owner Phone Number:

Property Owner E-Mail:

PROPERTY LEGAL DESCRIPTION:

Property Lot:

Property Block:

Property Subdivision:

HISTORICAL BACKGROUND:

Historical Designation:

THC Landmark:

National Register:

WORK REQUESTED

New Construction

Alteration w/ Similar

Alteration

Materials Approved

Paint

Design Demolition

Removal

Installation

REQUIRED ATTACHMENTS

Photos from Each Direction:

Artwork:

Material Name & Sample:

List of Items to be Removed :

Digital Drawing/Specs/Design:

Digital Site Plan :

Notarized Letter of Approval from Property Owner :

WORK

Please describe in detail, the work that you intend to complete. If necessary, continue on a separate sheet and attach to your application. If you are submitting plans that include a description of the proposed work, skip this section

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ACKNOWLEDGEMENTS

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- * City Staff may video tape/photograph the property for commission review & place a notice sign on the property.
- * Approval by the commission does not take the place of a building permit. Permits must be obtained from the City of Socorro Planning & Zoning Department 860 N. Rio Vista Rd. Socorro, TX 79927. (915) 872-8531
- * All City Permits/ Certificate of Appropriateness must be displayed on the jobsite.
- * Staff may require additional information if it is deemed necessary to complete the application.
- * The applicant affected by any denial of the HLC regarding a Certificate of Appropriateness may appeal the decision to the City Council for final determination. All requests shall be filed in writing to the HPO within 10 days of the HLC's decision.
- * If the Certificate of Appropriateness is approved, a building permit must be obtained within 1 (one) year from the date of approval, otherwise, the Certificate of Appropriateness is null and void and must be reconsidered.
- * Submission/Approval of Certificate of Appropriateness, does not constitute approval of a building permit. Building permits shall be submitted separately. This form must be presented at the time of a request for a building permit.
- * If the property owner does not appear personally before the commission, a letter or signature of authorization must be presented to the Historic Preservation Officer or the case will not be heard

* I certify that the information contained in this application for a COA is correct and complete to the best of my knowledge, and that I am now or will be fully prepared to present the application to the HLC at its public hearing. I authorize members of the HLC and employees of the City to visit and inspect the property that is the subject of this application. CERTIFICATION * I understand that any property owner dissatisfied with the decision of the HLC regarding the issuance or denial of a COA shall have the right to appeal that decision to the appropriate Board of Adjustment within 10 calendar days after receipt of notification of such action. The appeal must be in writing and filed with the HPO and the HLC Secretary and must specify the grounds for such appeal

*By adding my initials, I confirm that I understand and acknowledge that the applicant or an authorized representative is required to attend the meeting in person. APPLICANT INITIALS: _____

Si necesita un traductor, por favor marque aqui _____. Se proporcionara un traductor sin costo para usted.

CERTIFICATION

Applicant Signature _____

Date _____