

**COS RESPONSES TO QUESTIONS FOR  
REQUEST FOR QUALIFICATIONS  
RFQ #26-01 FOR ENGINEERING CONSULTING SERVICES**

- What materials are included in the 15-page Appendix maximum? Is it resumes, project schedule/Gantt chart, and required forms?
  - **Answer:**
    - Responsive documents (e.g. Gantt charts) shall be provided in an appendix to the submittal
    - Key staff resumes (to be included in an Appendix and limited to one (1) page per person).
    - Where subconsultant services are proposed, the information specified in the first paragraph of Section 6.3.1 should also be furnished for the subconsultant firm(s) in the submittal's appendix.
    - Proposers shall submit a summary of the lead firm's affirmative action program and current firm profile with its responses to this RFQ as an appendix.
    - The generic schedule (not more than one (1) page in length) as required under Section 6.2.3 of this RFQ, which shall be part of the appendix
- Are the two allowed foldout pages permitted to be submitted on 11 x 17 paper?
  - **Answer:** Yes
- Under Section **6.2.3 Schedule Development and Utilization**, can you provide further specificity about the type of project the City would like us to create a generic schedule for? As this is a GEC contract, there are various possible projects that would include different activities, affecting the type of schedule we would prepare. Please let us know if the City is able to provide clarity on this section.
  - **Answer:** Please pick any applicable municipal project type to include, but not limited to, shared use path, bridge replacements, sidewalk construction, etc.
- Where do we place the attachments in the submittal when it comes to Attachments A-F?
  - **Answer:** Please attach them after the Appendix. These documents do not count towards the 40 page limit.
- In light of the new rules implemented in October 2025. According to the Texas Unified Certification Program (TUCP) DBE/ACDBE and the TxDOT SBE Directory, the Interim Final Rule requires all existing DBE and ACDBE certifications to be re-evaluated, and there is no available process to submit for re-evaluation, does our existing DBE certification hold validity for the purpose of meeting the criteria in **(6.3.5, Page 14)**?

- **Answer:** Please do not include. If included, it will not be evaluated or part of the scoring for this bid.
- Is the information on **(6.5.2)** stating for submittal we have to turn in 5 original hardcopies and one electronic pdf in person, or is this outdated? Is there absolutely no portal to turn in a fully electronic submittal for this RFQ?
  - **Answer:** Yes, this is correct. No, the City does not have an electronic portal.