

*Ivy Avalos*  
Mayor  
  
*Ruben Reyes*  
At Large  
  
*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2  
  
*Rudy Cruz, Jr.*  
District 3 /Mayor ProTem  
  
*Yvonne Colon-Villalobos*  
District 4  
  
*Adriana Rodarte*  
City Manager

**NOTICE OF REGULAR COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

LA INSTALACIÓN ES ACCESIBLE PARA SILLAS DE RUEDAS Y HAY PLAZAS DE ESTACIONAMIENTOS DISPONIBLES. LAS SOLICITUDES DE ADAPTACIÓN PARA SERVICIOS DE TRADUCCION DEBEN HACERSE 48 HORAS ANTES DE ESTA REUNIÓN. COMUNÍQUESE CON LA OFICINA DEL SECRETARIO DE LA CIUDAD AL (915) 858-2915 PARA OBTENER MÁS INFORMACIÓN  
.....

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 19<sup>TH</sup> DAY OF SEPTEMBER 2024 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

THIS WRITTEN NOTICE, THE MEETING AGENDA, AND THE AGENDA PACKET, ARE POSTED ONLINE AT [HTTP://COSTX.US/CITY-CLERK-PUBLIC-NOTICE](http://COSTX.US/CITY-CLERK-PUBLIC-NOTICE) THE PUBLIC CAN ALSO ACCESS THE MEETING BY CALLING TOLL FREE-NUMBER 844-854-2222 ACCESS CODE 323610.

THE PUBLIC MAY CALL IN 844-854-2222 ACCESS CODE 323610 BY 5:30 PM MOUNTAIN STANDARD TIME (MST) ON THE 19<sup>TH</sup> DAY OF SEPTEMBER 2024 TO SIGN UP FOR PUBLIC COMMENT AND THE AGENDA ITEM THEY WISH TO COMMENT ON. THE PUBLIC THAT SIGNED UP TO SPEAK WILL BE CALLED UPON BY THE PRESIDING OFFICER DURING THE MEETING.  
.....

1. Call to order
2. Pledge of Allegiance and a Moment of Silence led by Robert Rojas Elementary School Students.

**3. Establishment of Quorum**

**PUBLIC COMMENT**

- 4. Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

**NOTICE TO THE PUBLIC**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

**CONSENT AGENDA**

**PUBLIC COMMENTS ARE TYPICALLY NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE SCHEDULED PUBLIC HEARING-ORDINANCE 320**

- 5. *Excuse*** absent council members. ***Olivia Navarro***
- 6. *Approval*** of Regular Council Meeting Minutes of September 5, 2024. ***Olivia Navarro***
- 7. *Approval*** of the August Departments Monthly Report. ***Adriana Rodarte***
- 8. *Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance approving a Preliminary and Final Plat for Chavez Acres Subdivision, being all of Tract 9d, Block 32, San Elizario Grant, El Paso County, Texas. ***Lorraine Quimiro***



- 9. *Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance approving a Final Plat and variance for a 46' - 0" Maximum Allowable Building Height and Reduced Parking Space Requirement of 1 space per 850 S.F. of Net Leasable Warehouse Area for Horizon 10 Phase One Subdivision, being a portion of Tract 35 and a portion of Tract 36 and all of Tracts 37 to 39, Leigh Clark Survey 298 Socorro, Texas. *Lorraine Quimiro*
- 10. *Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance approving a Replat for Athena West Replat "G" Subdivision, being all of Lot 17 and 18, Block 9, Athena West Subdivision. *Lorraine Quimiro*

**REGULAR AGENDA**  
**PUBLIC HEARING/ORDINANCES**

- 11. *Public Hearing*** of Ordinance # 578 Amendment # 3 Amendment to increase Revenue of \$461,000.00 and decrease expenditures by \$8,506.00 for Fiscal Year 2023-2024. *Adriana Rodarte*
- 12. *Second Reading and Adoption*** of Ordinance # 578 Amendment # 3 Amendment to increase Revenue of \$461,000.00 and decrease expenditures by \$8,506.00 for Fiscal Year 2023-2024. *Adriana Rodarte*
- 13. *Public Hearing*** for the proposed Amendment to The City of Socorro's Master Plan and rezoning of Lot 12, Block 2, Grijalva Gardens Subdivision, located at 793 Grijalva Dr., Socorro, Texas from R-1 (Single Family Residential) to R-2 (Medium Density Residential) to allow for a Duplex. *Lorraine Quimiro*
- 14. *Second Reading and Adoption*** for the proposed Amendment to The City of Socorro's Master Plan and rezoning of Lot 12, Block 2, Grijalva Gardens Subdivision, located at 793 Grijalva Dr., Socorro, Texas from R-1 (Single Family Residential) to R-2 (Medium Density Residential) to allow for a Duplex. *Lorraine Quimiro*
- 15. *Public Hearing*** for the Proposed Amendment to The City Of Socorro's Master Plan and rezoning of Tract 16-A, Tract 16-B, Tract 16-C and Tract 16-D, Block 7, Socorro Grant, located At 9977 and 9987 Alameda Ave., Socorro, Tx From R-1(Single Family Residential) and C-1 (Light Commercial) to C-2 (General Commercial) to allow for a Parking Lot and Future Shopping Center. *Lorraine Quimiro*
- 16. *Second Reading and Adoption*** for the Proposed Amendment to The City Of Socorro's Master Plan and rezoning of Tract 16-A, Tract 16-B, Tract 16-C and Tract 16-D, Block 7, Socorro Grant, located At 9977 and 9987 Alameda Ave., Socorro, Tx From R-1(Single Family Residential) and C-1 (Light Commercial) to C-2 (General Commercial) to allow for a Parking Lot and Future Shopping Center. *Lorraine Quimiro*
- 17. *Public Hearing*** for the Proposed Conditional Use Permit to allow for a Paddle Ball/Tennis Facility in a C-2 (General Commercial) Zoning District on Lot 1, Block 16, Eastlake Valley Unit Two Subdivision, located at 10081 Judge Coldwell Dr., Socorro, Texas. *Lorraine Quimiro*

- 18. *Second Reading and adoption*** for the Proposed Conditional Use Permit to allow for a Paddle Ball/Tennis Facility in a C-2 (General Commercial) Zoning District on Lot 1, Block 16, Eastlake Valley Unit Two Subdivision, located at 10081 Judge Coldwell Dr., Socorro, Texas.  
*Lorraine Quimiro*
- 19. *Public Hearing*** for the Proposed Amendment to The City of Socorro's Master Plan and Rezoning of Lot 14, Block 8, Alameda Estates Replat Subdivision, located at 10368 Potencia Dr., Socorro, Texas from R-1 (Single Family Residential) to R-2 (Medium Density Residential) to allow for a Multi-Family Dwelling.  
*Lorraine Quimiro*
- 20. *Second Reading and Adoption*** for the Proposed Amendment to The City of Socorro's Master Plan and Rezoning of Lot 14, Block 8, Alameda Estates Replat Subdivision, located at 10368 Potencia Dr., Socorro, Texas from R-1 (Single Family Residential) to R-2 (Medium Density Residential) to allow for a Multi-Family Dwelling.  
*Lorraine Quimiro*
- 21. *Public Hearing*** for the Proposed Amendment to The City of Socorro's Master Plan and Rezoning of Lot 12, Block 1, Mary Lou Park Subdivision, located at 10745 Lydia Rd., Socorro, Texas from R-1 (Single Family Residential) to C-2 (General Commercial) to allow for a Commercial Office.  
*Lorraine Quimiro*
- 22. *Second Reading and Adoption*** for the Proposed Amendment to The City of Socorro's Master Plan and Rezoning of Lot 12, Block 1, Mary Lou Park Subdivision, located at 10745 Lydia Rd., Socorro, Texas from R-1 (Single Family Residential) to C-2 (General Commercial) to allow for a Commercial Office.  
*Lorraine Quimiro*

#### **HUMAN RESOURCES DEPARTMENT**

- 23. *Discussion and action*** on approving the amended job description of Recreation Coordinator to Community Liaison Coordinator.  
*Carol Candelaria*
- 24. *Discussion and action*** on approving the job description for the Finance Technician.  
*Carol Candelaria*
- 25. *Discussion and action*** approving the extension of the job descriptions for the Community Wellness Coordinator and Economic Recovery Coordinator through ARPA funds through December 31, 2026.  
*Carol Candelaria*

#### **GRANTS DEPARTMENT**

- 26. *Discussion and action*** to update the ARPA Spending Framework for the City of Socorro, Texas.  
*Alejandra Valadez*
- 27. *Discussion and action*** to approve the purchase of one (1) **additional** Mobility Trans Ford Transit 350HD, High Roof w/ 1 wheelchair in the amount of \$110,289.00 and obligate funds under ARPA.  
*Alejandra Valadez*

**28. Discussion and action** to approve a Partnership Agreement between the City of Socorro, Texas and A.Y.U.D.A. Inc., for the purpose of applying for, and, if awarded, completing an Environmental Protection Agency Community Change Grant (CCG), and authorize the City Manager to negotiate and sign the Partnership Agreement. *Alejandra Valadez*

**29. Discussion and action** to approve Supplemental Agreement No. 4 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a net increase of \$15,670.06 to the maximum amount payable for Work Authorization No. 3. *Alejandra Valadez*

**30. Discussion and action** to approve Supplemental Agreement No. 5 for Work Authorization No. 2 for the Nuevo Hueco Tanks Extension Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a net increase of \$94,665.85 to the maximum amount payable for Work Authorization No. 2. *Alejandra Valadez*

#### **RECREATIONAL CENTERS DEPARTMENT**

**31. Discussion and action** to approve the City Manager or her designee to purchase an ADA modified vehicle using 5310 funds in the amount of \$85,226. *Victor Reta*

**32. Discussion and action** to approve the City Manager or her designee to enter into an agreement with Skyridge LLC in the amount of \$755,937 for construction of the Bracero Museum at the Rio Vista Campus. *Victor Reta*

**33. Discussion and action** to ratify the approval for the TABC permit to allow for the Dusty Tap and Whine Down to sell alcohol at the upcoming Harvest Festival on September 21, 2024 from 5 to 10 at 901 N. Rio Vista. *Victor Reta*

#### **POLICE DEPARTMENT**

**34. Discussion and action** to approve the Interlocal Agreement between the City of Socorro and the City of El Paso for Animal Services and authorize city manager or her designee to execute the agreement. *Chief Robert Rojas*

**35. Discussion and action** to approve the purchase of GTR 8000 and APX 8500 Communication Equipment using Operation Stonegarden Grant Funds in the amount of \$96,459.27 *Chief Robert Rojas*

**36. Discussion and action** to approve the purchase of 16 Motorola APX 8000 All-Band Portable Model 2.5 Police Radios in the amount of \$131,583.55 through Homeland Security Grant Program Funds. *Chief Robert Rojas*

**37. Discussion and action** to approve an Agreement with PropertyRoom.com for Online Police Auctions and authorize city manager or her designee to execute the agreement. *Chief Robert Rojas*



- 38. *Update and approval*** to designate Lt. John Greer and Sgt. Juan Favela as the Primary Representatives in TxGang Agency Agreement and authorize city manager or her designee to sign the agreement. ***Chief Robert Rojas***

### **PLANNING AND ZONING**

- 39. *Discussion and action*** to approve event permit for the haunted maze at 10612 Horn Circle and waiver to extend operating hours. ***Lorraine Quimiro***
- 40. *Discussion and action*** to award BID 24-09 to Horizone for Phase IV Sidewalks Construction in the amount of \$626,432.64 and obligate funds through ARPA Project PZ09, and award Phase V in the amount of \$647,572.13, with the funding source to be determined, and authorize City Manager or her designee to execute the contract. ***Lorraine Quimiro***

### **CITY MANAGER**

- 41. *Discussion and action*** on the approval of the Interlocal - Agreement between the City of Socorro and City of El Paso Health and Environmental Services in the amount of \$390,588.00 and to authorize the City Manager or her designee to execute contract. ***Adriana Rodarte***
- 42. *Discussion and action*** to renew and ratify State Legislative Lobbying Services to Forma Group, LLC in the amount of \$72,000.00 to provide a valued approach and continued representation for the Legislative Session and authorize city manager or her designee to sign contract. ***Adriana Rodarte***

### **MAYOR AND COUNCIL**

- 43. *Discussion and action*** to direct staff to begin research for the establishment of the Socorro Economic Development Corporation. ***Rudy Cruz, Jr.***
- 44. *Discussion and action*** to direct staff to draft an RFP for trash bin installations on city right-of-way. ***Rudy Cruz, Jr.***
- 45. *Discussion and action*** to direct staff to perform a cost estimate for the paving of Monte Alto. Should this street not belong to the city, staff will explore options to have this street dedicated. ***Rudy Cruz, Jr.***

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY  
Section 551.072 DELIBERATION REGARDING REAL PROPERTY  
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT  
Section 551.074 PERSONNEL MATTERS  
Section 551.076 DELIBERATION REGARDING SECURITY  
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

***Discussion on the following:***


**46. Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters.  
*Adriana Rodarte*

**47. Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.  
*Adriana Rodarte*

**48. Discussion and action** regarding pending litigation and receive status report regarding pending litigation.  
*Adriana Rodarte*

**49. Adjourn**

**DATED THIS 16<sup>th</sup> DAY OF SEPTEMBER 2024**

By:   
Olivia Navarro, City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 16<sup>th</sup> OF SEPTEMBER 2024**

By:   
Olivia Navarro, City Clerk

Agenda posted: 9-16-24 @ 1:15 pm  
Removed: \_\_\_\_\_ Time: \_\_\_\_\_ by: \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3/Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**REGULAR COUNCIL MEETING MINUTES  
SEPTEMBER 5, 2024 @ 6:00 P.M.**

**MEMBERS PRESENT:**

Mayor Ivy Avalos  
Ruben Reyes  
Cesar Nevarez  
Alejandro Garcia  
Rudy Cruz, Jr.  
Yvonne Colon-Villalobos

**STAFF PRESENT:**

Adriana Rodarte, City Manager  
Victor Perez, Deputy City Manager  
Olivia Navarro, City Clerk  
Jim Martinez, City Attorney

Jose Botello, City Planner  
Estevan Gonzales, IT Director  
Robert Rojas, Police Chief  
Alejandra Valadez, City Development Coordinator *(joined virtually)*

**1. CALL TO ORDER**

The meeting was called to order at: 6:05 pm.

**2. Pledge of Allegiance and a Moment of Silence**

Pledge of Allegiance was recited.

**3. Establishment of Quorum**

Quorum was established with all council members present.

**PUBLIC COMMENT**

**4. PUBLIC COMMENT**

No speakers during Public Comment.



### **PRESENTATIONS**

5. ***PROCLAMATION TO RECOGNIZE THE MONTH OF SEPTEMBER AS THE CITY OF SOCORRO'S SUICIDE PREVENTION AND AWARENESS MONTH.*** ***VICTOR RETA***

Isidro Torres from Nami National Alliance on Mental Illness spoke on this item.

### **CONSENT AGENDA**

6. ***EXCUSE ABSENT COUNCIL MEMBERS.*** ***OLIVIA NAVARRO***
7. ***APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF AUGUST 15, 2024.*** ***OLIVIA NAVARRO***
8. ***APPROVAL OF JULY DEPARTMENTS MONTHLY REPORT.*** ***ADRIANA RODARTE***
9. ***INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING ON AN ORDINANCE AUTHORIZING THE ASSESSMENT AND COLLECTION OF PROPERTY TAXES WITHIN THE CITY OF SOCORRO, TEXAS AND FURTHER AUTHORIZING THE EL PASO CITY TAX OFFICE TO PERFORM THE ACTUAL ASSESSMENT AND COLLECTION OF SAID PROPERTY TAXES ON BEHALF OF THE CITY OF SOCORRO, TEXAS FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2024 AND ENDING ON SEPTEMBER 30, 2025.*** ***ADRIANA RODARTE***
10. ***INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING ON AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2024 AND ENDING ON SEPTEMBER 30, 2025.*** ***ADRIANA RODARTE***
11. ***INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING ON AND ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING THE AMENDED ORGANIZATIONAL CHART FOR THE CITY OF SOCORRO.*** ***ADRIANA RODARTE***
12. ***INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE # 578 AMENDMENT # 3 AMENDMENT TO INCREASE REVENUE OF \$461,000.00 AND DECREASE EXPENDITURES BY \$8,506.00 FOR FISCAL YEAR 2023-2024.*** ***ADRIANA RODARTE***

- 13. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 12, BLOCK 2, GRIJALVA GARDENS SUBDIVISION, LOCATED AT 793 GRIJALVA DR., SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR A DUPLEX.**

***LORRINE QUIMIRO***

- 14. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF TRACT 16-A, TRACT 16-B, TRACT 16-C AND TRACT 16-D, BLOCK 7, SOCORRO GRANT, LOCATED AT 9977 AND 9987 ALAMEDA AVE., SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) AND C-1 (LIGHT COMMERCIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A PARKING LOT AND FUTURE SHOPPING CENTER.**

***LORRINE QUIMIRO***

- 15. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING FOR THE PROPOSED CONDITIONAL USE PERMIT TO ALLOW FOR A PADDLE BALL/TENNIS FACILITY IN A C-2 (GENERAL COMMERCIAL) ZONING DISTRICT ON LOT 1, BLOCK 16, EASTLAKE VALLEY UNIT TWO SUBDIVISION, LOCATED AT 10081 JUDGE COLDWELL DR., SOCORRO, TEXAS.**

***LORRINE QUIMIRO***

- 16. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 14, BLOCK 8, ALAMEDA ESTATES REPLAT SUBDIVISION, LOCATED AT 10368 POTENCIA DR., SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR A MULTI-FAMILY DWELLING.**

***LORRINE QUIMIRO***

- 17. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 12, BLOCK 1, MARY LOU PARK SUBDIVISION, LOCATED AT 10745 LYDIA RD., SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A COMMERCIAL OFFICE.**

***LORRINE QUIMIRO***

Floor amendment for item number nine (9) to the Ordinance.

A motion was made by Alejandro Garcia seconded by Cesar Nevarez for item number nine (9). *"The Tax Rate will effectively be raised by (2.6836%) percent and will raise taxes for Maintenance and Operations on a \$100,000 home by approximately \$(14.66)".* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve the Consent Agenda with the exception of item nine (9)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

**REGULAR AGENDA**  
**PUBLIC HEARING/ORDINANCES**

- 18. PUBLIC HEARING OF AN ORDINANCE APPROVING A PRELIMINARY AND FINAL PLAT FOR NIT SUBDIVISION, BEING TRACTS 11-B-1, 11-B-3, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TEXAS AND VARIANCE REQUESTS FOR A 50' - 0" MAXIMUM ALLOWABLE BUILDING HEIGHT AND REDUCED PARKING SPACE REQUIREMENTS OF 1 SPACE PER 400 S.F. OF NET LEASABLE OFFICE SPACE AND 1 SPACE PER 5,000 S.F. OF NET LEASEABLE WAREHOUSE AREA. *LORRINE QUIMIRO***

Public Hearing opened at 6:10 pm

No Speakers for Public Hearing

Public Hearing closed at 6:11

- 19. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING A PRELIMINARY AND FINAL PLAT FOR NIT SUBDIVISION, BEING TRACTS 11-B-1, 11-B-3, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TEXAS AND VARIANCE REQUESTS FOR A 50' - 0" MAXIMUM ALLOWABLE BUILDING HEIGHT AND REDUCED PARKING SPACE REQUIREMENTS OF 1 SPACE PER 400 S.F. OF NET LEASABLE OFFICE SPACE AND 1 SPACE PER 5,000 S.F. OF NET LEASEABLE WAREHOUSE AREA. *LORRINE QUIMIRO***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number nineteen (19)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:



**20. PUBLIC HEARING OF AN ORDINANCE APPROVING THE MASTER PLAN FOR NIT INDUSTRIAL BEING TRACTS 11-B-1, 11-B-3, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TEXAS. *LORRINE QUIMIRO***

Public Hearing opened at 6:18 pm

No Speakers

Public Hearing closed at 6:19 pm

**21. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING THE MASTER PLAN FOR NIT INDUSTRIAL BEING TRACTS 11-B-1, 11-B-3, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TEXAS.**

***LORRINE QUIMIRO***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-one (21)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

**22. PUBLIC HEARING OF AN ORDINANCE APPROVING A PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF ALL OF TRACTS 1-D-1, 1-D-2, 4-A, 4-A-2-A, 4-B AND 5-A, BLOCK 6, SOCORRO GRANT, LOCATED SOUTHEAST OF INGLEWOOD DRIVE AND NEVAREZ ROAD, SOCORRO, TEXAS, FROM A-1 (AGRICULTURAL) TO IC-MUD (INDUSTRIAL COMMERCIAL MIXED-USE DEVELOPMENTS) WITH A VARIANCE REQUEST TO ALLOW AN IC-MUD ZONING DISTRICT LESS THAN THE REQUIRED 10 ACRES FOR COMMERCIAL DEVELOPMENT. *LORRINE QUIMIRO***

Public Hearing opened at 6:22 pm

No Speakers

Public Hearing closed at 6:23 pm

**23. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING A PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF ALL OF TRACTS 1-D-1, 1-D-2, 4-A, 4-A-2-A, 4-B AND 5-A, BLOCK 6, SOCORRO GRANT, LOCATED SOUTHEAST OF INGLEWOOD DRIVE AND NEVAREZ ROAD, SOCORRO, TEXAS, FROM A-1 (AGRICULTURAL) TO IC-MUD (INDUSTRIAL COMMERCIAL MIXED-USE DEVELOPMENTS) WITH A VARIANCE REQUEST TO ALLOW AN IC-MUD ZONING DISTRICT LESS THAN THE REQUIRED 10 ACRES FOR COMMERCIAL DEVELOPMENT. *LORRINE QUIMIRO***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *deny item twenty-three (23)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr.,  
Nays: Yvonne Colon Villalobos  
Absent:

**24. PUBLIC HEARING OF AN ORDINANCE APPROVING A REPLAT FOR HORIZON PARK UNIT ONE REPLAT "A", BEING A REPLAT OF LOT 3, BLOCK 1, HORIZON PARK UNIT ONE, SOCORRO, TEXAS.**

***LORRINE QUIMIRO***

Public Hearing opened at 6:57 pm  
No Speakers  
Public Hearing closed at 6:58 pm

**25. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING A REPLAT FOR HORIZON PARK UNIT ONE REPLAT "A", BEING A REPLAT OF LOT 3, BLOCK 1, HORIZON PARK UNIT ONE, SOCORRO, TEXAS.**

***LORRINE QUIMIRO***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-five (25)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos  
Nays:  
Absent:

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *move up item thirty-seven (37)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos  
Nays:  
Absent:

**37. DISCUSSION AND ACTION ON APPROVING THE ISSUANCE OF THE FISCAL YEAR ENDING SEPTEMBER 30, 2023, ANNUAL FINANCIAL REPORT BY SBNG CERTIFIED PUBLIC ACCOUNTANTS.**

***ADRIANA RODARTE***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item thirty-seven (37)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos  
Nays:  
Absent:

## **GRANTS DEPARTMENT**

**26. *DISCUSSION AND ACTION* TO AUTHORIZE THE SUBMISSION OF A GRANT APPLICATION TO THE EL PASO METROPOLITAN ORGANIZATION (EPMPO) FEDERAL TRANSIT ADMINISTRATION'S FFY 2024 AND FFY 2025 SECTION 5310 PROGRAM TO OFFSET THE COSTS OF HIRING PERSONNEL AND PROCURING ONE (1) ADA VEHICLE. THE CITY'S REQUIRED TOTAL MATCH CONTRIBUTION FOR FFY 2024 AND FFY 2025 IS UP TO \$96,353.71. ALEJANDRA VALADEZ**

Alejandro Garcia stepped out of the meeting at 7:38 pm

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-six (26)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent: Alejandro Garcia

Alejandro Garcia returned to the meeting at 7:40 pm

**27. *DISCUSSION AND ACTION* TO APPROVE RESOLUTION 800 AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE EL PASO METROPOLITAN ORGANIZATION (EPMPO) FY 2026-2028 TASA PROJECT CALL FOR THE SOCORRO SAFE ROUTES TO SCHOOLS PROJECT. THE CITY'S REQUIRED TOTAL MATCH CONTRIBUTION IS UP TO \$764,739.00. ALEJANDRA VALADEZ**

A motion was made by Cesar Nevarez seconded by Ruben Reyes to *approve item twenty-seven (27)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

Cesar Nevarez stepped out of the meeting at 7:46 pm

**28. *DISCUSSION AND ACTION* TO APPROVE RESOLUTION 801 AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE EL PASO METROPOLITAN ORGANIZATION (EPMPO) FY 2026-2028 TASA PROJECT CALL FOR THE SOCORRO ACTIVE TRANSPORTATION PLAN. THE CITY'S REQUIRED TOTAL MATCH CONTRIBUTION IS UP TO \$57,500.00. ALEJANDRA VALADEZ**



A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number twenty-eight*. Motion passed.

Ayes: Ruben Reyes, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent: Cesar Nevarez

A motion was made by Ruben Reyes seconded by Alejandro Garcia *to take a ten (10) minute recess*. Motion passed.

Ayes: Ruben Reyes, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent: Cesar Nevarez

THE CITY COUNCIL CONVENED INTO A RECESS AT 7:49 PM

RECESS

THE CITY COUNCIL RECONVENED IN OPEN SESSION AT 8:03 PM

### **POLICE DEPARTMENT**

#### **29. DISCUSSION AND ACTION ON APPROVAL FOR THE DONATION AND TRANSFER OF OWNERSHIP OF A CANINE FROM U.S. CUSTOMS AND BORDER PROTECTION TO THE SOCORRO POLICE DEPARTMENT.**

**CHIEF ROBERT ROJAS**

A motion was made by Cesar Nevarez seconded by Ruben Reyes to *approve item twenty-nine (29)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

#### **30. DISCUSSION AND ACTION TO APPROVE AND REQUEST PERMISSION FOR THE CITY MANAGER AND THE CHIEF OF POLICE TO SIGN THE MANAGEMENT AND CONTROL (MCA) AGREEMENT WITH TEXAS DEPARTMENT OF PUBLIC SAFETY AND FEDERAL BUREAU OF INVESTIGATION (FBI) FOR THE CRIMINAL JUSTICE INFORMATION SYSTEMS.**

**CHIEF ROBERT ROJAS**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item thirty (30)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

**31. *DISCUSSION AND ACTION TO APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE TEXAS JOINT COUNTERDRUG TASK FORCE AND THE SOCORRO POLICE DEPARTMENT.***  
***CHIEF ROBERT ROJAS***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item thirty-one (31)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

**PLANNING AND ZONING DEPARTMENT**

**32. *PUBLIC HEARING ON WRITTEN CHARGE TO REMOVE RODRIGO ARRAS FROM THE BOARD OF ADJUSTMENTS PLACE 2 OF THE CITY OF SOCORRO, TEXAS.***  
***LORRINE QUIMIRO***

Public Hearing opened at 8:13 pm

No Speakers

Public Hearing closed at 8:14 pm

**33. *DISCUSSION AND ACTION ON APPROVAL TO REMOVE RODRIGO ARRAS FROM THE BOARD OF ADJUSTMENTS PLACE 2 OF THE CITY OF SOCORRO, TEXAS.***  
***LORRINE QUIMIRO***

A motion was made by Cesar Nevarez seconded by Alejandro Garcia to *approve item thirty-three (33)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

**CITY MANAGER**

**34. *PRESENTATION AND DISCUSSION REGARDING TAX RATE CALCULATIONS, REVENUES AND EXPENDITURES FOR THE CITY OF SOCORRO'S PROPOSED BUDGET FOR FISCAL YEAR 2024.***

***ADRIANA RODARTE***

No action on this item.

**35. DISCUSSION AND ACTION TO ANNOUNCE THE DATE ON WHICH CITY COUNCIL WILL TAKE FINAL ACTION THE TAX RATE AND ON THE MUNICIPAL BUDGET. ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve September 12, 2024 as the date to adopt the Tax Rate and Municipal Budget.* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

**36. PUBLIC HEARING REGARDING THE FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM AND APPROVE RESOLUTION 802 PURSUANT TO SECTIONS 5.08 AND 5.09 OF THE SOCORRO CITY CHARTER. ADRIANA RODARTE**

Public Hearing opened at 8:18 pm

No Speakers

Public Hearing closed at 8:19 pm

**MAYOR AND COUNCIL**

**38. DISCUSSION AND ACTION TO DIRECT STAFF TO AMEND ORDINANCE 76 CHAPTER 46 SECTION 46-628 PARKING AND STORAGE OF CERTAIN VEHICLES. RUDY CRUZ, JR.**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve and to include prohibition of parking and storage of inoperable/abandoned vehicles including C1 and C2 zoning.*

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

**39. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. ADRIANA RODARTE**

**40. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

**ADRIANA RODARTE**

**41. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

**ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *delete items thirty-nine (39), forty (40) and forty-one (41)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

**39. ADJOURN**

A motion was made Alejandro Garcia seconded by Cesar Nevarez to *adjourn at 8:24 pm*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon Villalobos

Nays:

Absent:

---

**Ivy Avalos, Mayor**

---

Olivia Navarro, City Clerk

---

Date minutes were approved

**ITEM 7**

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3/ Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 16, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: August Departments Monthly Report.**

**SUMMARY**

**City Manager submitting City of Socorro Departments for the month of August 2024.**

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**Socorro Municipal Court  
August 2024**

1. SMC has arraignments every Mondays of the month, from 8:30 AM to 11:30 AM and from 1:30 PM to 5:30 PM via Zoom and in person.
2. August 1<sup>st</sup> submitted the monthly Omni Base report (defendants with active warrants will not be able to renew their DL).
3. August 2<sup>nd</sup> the collections report was submitted to the Collection Law Firm.
4. August 7<sup>th</sup> Code enforcement pre-trials, resets and show cause hearings were held in the morning and in the afternoon FTA's hearings.
5. August 10<sup>th</sup> the OCA (Office of Court Administration) and DPS (Department of Public Safety) reports were submitted.
6. August 19<sup>th</sup> SMC had double docket.
7. August 21<sup>st</sup> Animal Control, pre-trial hearings were held all day.
8. August 28<sup>th</sup> Show cause hearings were held in the morning and FTA hearings in the afternoon.

**No** cases were closed in which fine and court costs satisfied by community service.

**114** New FTA's (Failure to Appear) were issued.

**4** Defendants were arrested by our Warrant Officer and taken to EP County to be booked.

**22** cases were closed in which fine and court costs satisfied with jail time.

**128** adult show cause hearings. **0** Juvenile show cause hearings.

**82** Adult Capias Pro Fine were issued. **2** Juvenile Capias Pro Fine and **2** were reported to DPS as contempt of court (Juvenile will not be able to get a TX DL).

**0** Alcohol offences, **1** Paraphernalia, **0** Tobacco and **4** Traffic citations were issued to minors under 21 years old.

**No** indigent cases were heard and/or closed in which fine and court costs were waived.

**150** citations were issued by SPD, **4** DPS, **24** Code Enforcement, and **98** Animal Control.

**\$48,643.60** total collected.



City of Socorro

HR Monthly Report for  
August 2024

Carol Candelaria  
Human Resources Director

September 11 , 2024



## Human Resources August 2024 Report

The human resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

### 1. Employee Birthdays

9

<u>Last Name</u>	<u>Employee First Name</u>	<u>Position</u>	<u>Birth Date</u>
Angeles Orona	Angel	Laborer	8/22
Burciaga	Belem	Police Officer	8/3
Castaneda	Adrian	Police Officer	8/28
Cruz	Pedro	Laborer	8/11
Gonzalez	Cesar	Police Officer	8/27
Martinez	Rommel	Laborer	8/4
Naranjo	Andres	Laborer	8/25
Perez	Isabela	Recreation Leader	8/18
Sierra	Robert	Police Officer	8/29

### 2. Employee, Anniversaries for the Month

4

<u>Last Name</u>	<u>Employee First Name</u>	<u>Position</u>	<u>Hire Date</u>
Dominguez	Julio	Field Operations Supervisor	8/15/2022
Keene	Elena	Sergeant	8/12/2008
Lopez	Norman	Laborer	8/1/2022
Rodriguez	Judith	Planning Clerk	8/3/2020

### 3. Vacancies

12

<u>Police Department</u>	<u>Opening</u>	<u>Filled</u>
		<b>Openings 10</b>
Police Officers	9	1
Communication Dispatcher	1	0
Detectives	0	0

Administrative Assistant		0	0
Sergeant		0	0
			<b>Openings 2</b>
<b>Parks and Public Works</b>		<b>Total</b>	<b>0</b>
Laborer		0	0
Equipment Operator		0	0
			<b>Openings 0</b>
<b>Recreation Center</b>		<b>Total</b>	<b>0</b>
Recreation Coordinator		1	0
			<b>Openings 0</b>
<b>Planning And Zoning</b>		<b>Total</b>	<b>0</b>
			<b>Openings 0</b>
<b>City Manager</b>		<b>Total</b>	<b>0</b>
			<b>Openings 0</b>
<b>Finance</b>		<b>Total</b>	<b>0</b>
Finance Director		1	0
			<b>Openings 0</b>
<b>Grants</b>		<b>Total</b>	<b>0</b>
Grants Compliance Officer		1	0

4. **New hires for the month**

1

Last Name	First Name	Hire Date	Position
Gandara	Roberto	08/26/2024	Police Officer

5. **Employee Separations / Retirement**

1

LastName	First Name	Position	Department	Separation Date
Monteros	Ernest	Police Officer	Police	08/23/2024

6. **Personnel Changes Promotion, Transfers**

0

Name	Position	Department	Effective date
		None	

7. **Employee Leaves / FMLA**

4

Department	
Parks and Public Works	1
Police Department	2
Planning and Zoning	0
Recreation Center	0
City Manager	0
Municipal Court	1

8. **Performance Reviews for the Month**

4

*Note: Evaluation notices are sent last week of the month for the upcoming months reviews*

City Manager	1
Finance	0
PPW	1
Police / Code Enforcement/ Animal	1
Rec Center	0
Municipal Court	0
Planning & Zoning	1
Grants	0
IT	0

9. Incidents / Workers Compensation Reported

0

City Manager	0
Finance	0
PPW	0
Police	0
Rec Center	0
Municipal Court	0

Planning & Zoning	0
IT	0

10.

**Unemployment claims for the Month** 0

11.

**Employee Assistance Program (EAP)**  
**EAP referrals** 4

12.

**Investigations Internal** 0

13.

**Civil Service Meeting:**

No Civil Service meeting was held in August

14. **Ethics Commission Meeting:**

No Ethics Commission meeting was held.

15. **Miscellaneous**



## Monthly Report

August 2024

### MONTHLY HIGHLIGHTS:

- MS-4
- Finish Repair Low Boy
- Making Sandbags
- Prepare for Monsoon Season
- Work on Potholes
- Clean Subdivision
- Work on Fence Building Vineyard
- Maintenance Parks
- Clean School Zones
- Finish Wash Station
- Bulldog Work on Irrigation
- Clean Weeds
- Clean Culverts
- Working on Street Signs
- Work on Veteran's Cougar Park
- Clean Ponding Areas
- Working on Sidewalks

### **DECEASED ANIMAL PICKUP:**

- |                       |                        |
|-----------------------|------------------------|
| ▪ Alameda Ave-Cat     | N Loop Dr-Dog          |
| ▪ Valle Bajo Rd-Dog   | De Lucio Rd-Dog        |
| ▪ Datsun Dr-Dog       | N Loop Dr-Dog          |
| ▪ Conquistador Dr-Dog | N Moon Rd-Cat          |
| ▪ Carablanca Dr-Dog   | N Loop Dr-Dog          |
| ▪ FE Jackson Rd-Dog   | Santa Gertrudes Dr-Dog |
| ▪ Socorro Rd-Cat      | Alameda-Cat            |
| ▪ N Loop Dr-Cat       |                        |
| ▪ Socorro Rd-Cat      |                        |

### **SHOULDER WORK:**

- Montevideo St
- Sparks Cir
- Wiseman Cir
- S Nevarez Rd



## **WEEDS CLEAN UP:**

- |                     |                 |
|---------------------|-----------------|
| ▪ Flor del Sol      | Thunder Rd      |
| ▪ Flor del Rio St   | Mill Valley Rd  |
| ▪ Flor Blanca       | Shady Valley Rd |
| ▪ Flor Marsha       | Spark Cir       |
| ▪ Flor Bonita Ave   | Spur Pl         |
| ▪ Flor Amarilla     | Lippert Dr      |
| ▪ Flor del Sur      | Burt Rd         |
| ▪ Flor Tulipan      | Tortugas        |
| ▪ Cielo Azul Dr     | Rio Vista       |
| ▪ Cielo Mistico Dr  | Sherly Cir      |
| ▪ Cielo Lindo Dr    | Patti Jo Dr     |
| ▪ Vineyard Rd       | Arlene Cir      |
| ▪ Stockyard Dr      | Parker Rd       |
| ▪ Montevideo St     | Nirmal Dr       |
| ▪ Cielo Mar Dr      | Pritam Dr       |
| ▪ Cielo Bonito Dr   | Daljit Ct       |
| ▪ Cielo Blanco Dr   | Bhopinder Ct    |
| ▪ Cielo Rojo St     | Punjab Dr       |
| ▪ Cielo Claro St    | Bundala Dr      |
| ▪ Valley Ridge Dr   | Ron St          |
| ▪ Valley Dale Rd    | McKesson St     |
| ▪ Spring Valley Cir | Khalsa Way      |

### **WEEDS CLEAN UP:**

- |                     |                |
|---------------------|----------------|
| ■ Valle Blanco Dr   | Jim Bean Dr    |
| ■ Valle Fertil Dr   | Wiseman Cir    |
| ■ Valle Calido      | Barnhart Dr    |
| ■ Valle Koki Dr     | Richardson Rd  |
| ■ Old Hueco Tanks   | Worsham Rd     |
| ■ N Loop            | Pamela Raye Rd |
| ■ Rancho Viejo St   | Oden Dr        |
| ■ Los Vientos St    | Shanda Cir     |
| ■ Rancho Miraval St | Staci Dr       |
| ■ Antigua St        | Page St        |
| ■ Los Adobes St     | Escalante Dr   |
| ■ Tres Caballos St  | Ellen Sue St   |
| ■ Anderson St       | Apodaca Rd     |
| ■ Coker Rd          | La Veranda Dr  |
| ■ Jewel St          | La Cienega Dr  |
| ■ Reese St          | Santa Paula Dr |
| ■ Le Lois St        | Amado Pl       |
| ■ Justin Ct         | El Cid Dr      |
| ■ Russ Rd           | Melendez Dr    |
| ■ McAdoo Dr         | Bandolina Dr   |
| ■ Andy Ct           | Manzana Rd     |
| ■ Jimmy Don Ct      | Potencia Dr    |
| ■ Mark Mabon Ct     | Jimenez Ln     |



## **POTHLES:**

- |                 |                 |
|-----------------|-----------------|
| ■ Angus Dr      | Maurice Rd      |
| ■ Datsun Dr     | Van Nuys Dr     |
| ■ Apodaca Rd    | Valle Verde Rd  |
| ■ Horn Cir      | Sylvia Dr       |
| ■ Stockyard Dr  | Bovee Rd        |
| ■ La FogataRd   | Grijalva Dr     |
| ■ Camichin Pl   | Peters Rd       |
| ■ Philip Dr     | Vineyard Rd     |
| ■ Moon Rd       | Tassie Way      |
| ■ Pandora Rd    | Oslo Dr         |
| ■ Stedham Cir   | Place Viejo     |
| ■ Villa del Mar | Rankin Dr       |
| ■ Lozano Ln     | Santa Gertrudes |
| ■ Place Rd      | Melinda St      |

## **STREET SIGN:**

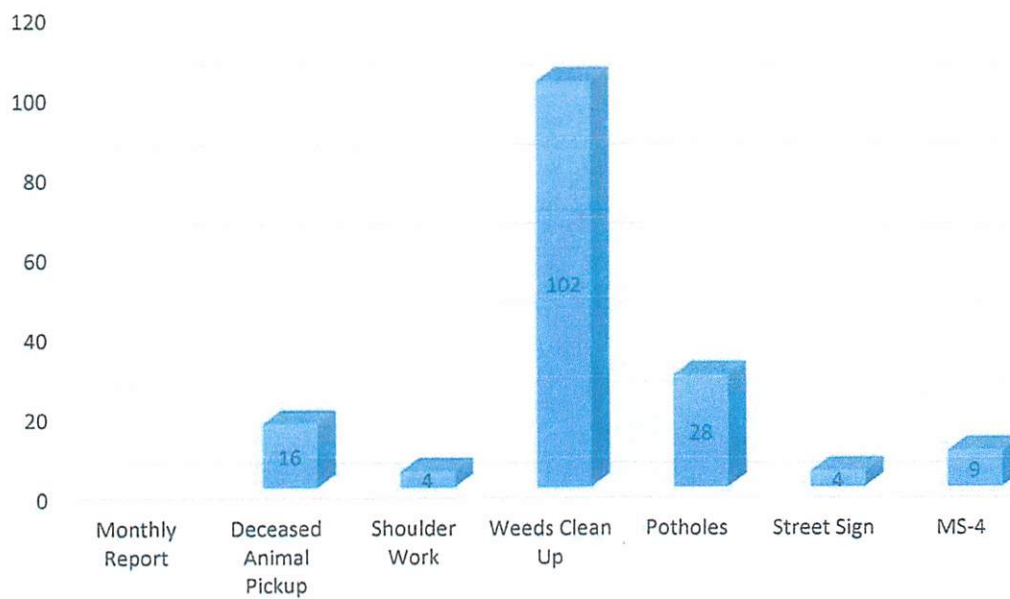
- Sun Park Rd
- Le Lois St
- Bakerfield Rd
- Parker Rd

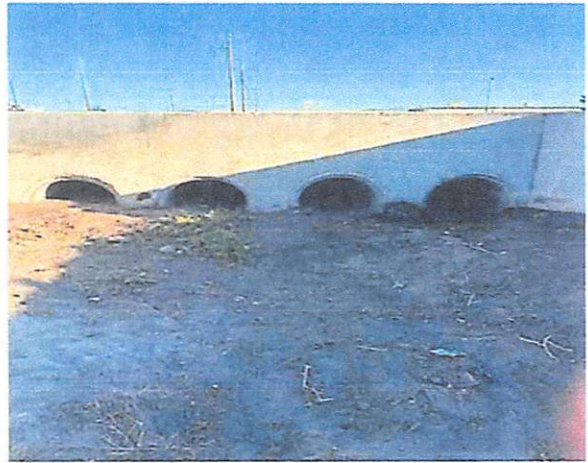
## **PICK UP WATER MS-4**

- Buford Rd
- Montreal Cir
- Morocco Cir
- Nevarez Rd
- Jewel Dr
- Anaheim Ln
- Nancy Dr
- Bauman Rd
- Delhi Dr

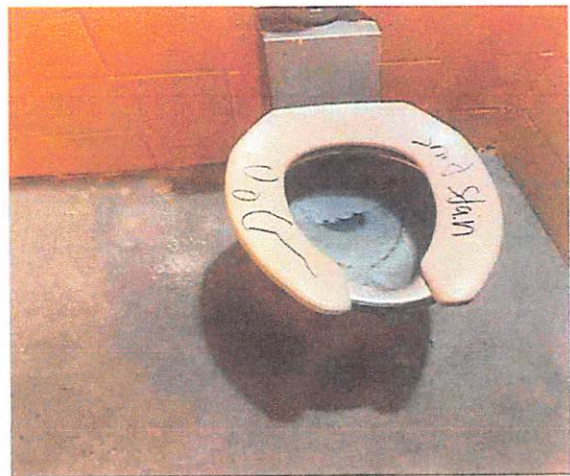
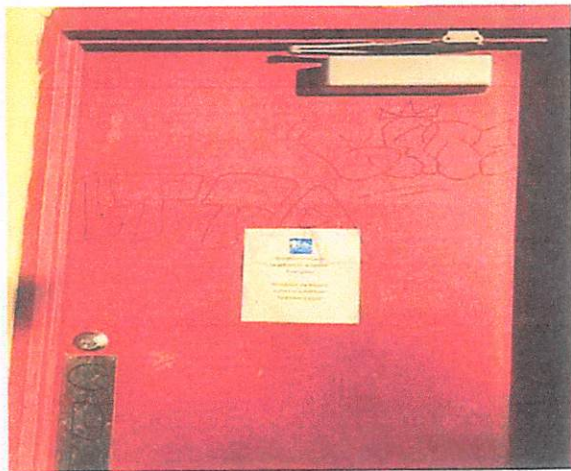
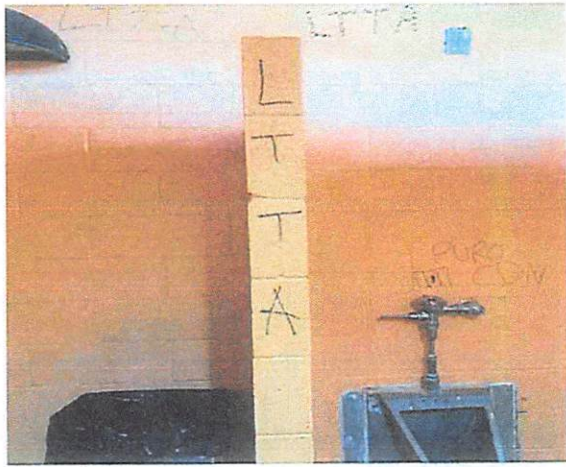
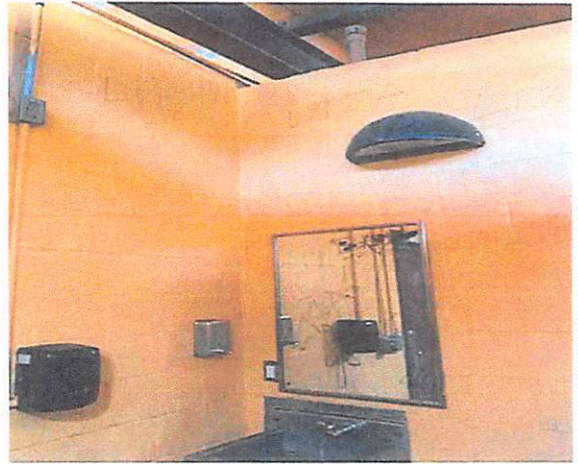
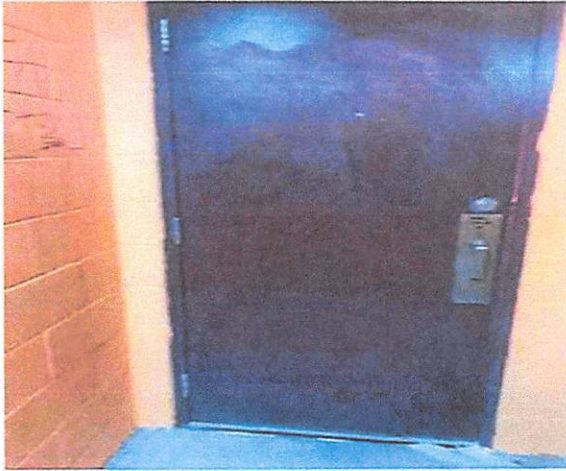
Monthly Report	
Deceased Animal Pickup	16
Shoulder Work	4
Weeds Clean Up	102
Potholes	28
Street Sign	4
MS-4	9

### August













SOCORRO POLICE DEPARTMENT  
Monthly Report (AUGUST 2024)



## CONTENTS

Introduction: .....	2
Purpose of This Report .....	2
Department Motto .....	2
Mission Statement .....	2
Department Values .....	2
Personnel Breakdown:.....	3
Administration Division.....	3
Criminal Investigations Division.....	4
Patrol Operations Division .....	4
Employee Status:.....	4
Support Services Division .....	5
Budget:.....	6
Department Personnel Budget .....	6
Department Operational Budget .....	6
Overtime Breakdown .....	7
Performance Measures:.....	8
Criminal Investigations Division.....	8
Patrol Operations Division .....	13
Support Services Division .....	14
Commendable Cases & Significant Accomplishments:.....	16
Criminal Investigations Division.....	16
Patrol Operations Division .....	16
Support Services Division .....	16
Quality Control Reviews: .....	17
Criminal Investigations Division.....	17
Patrol Operations Division .....	17



Support Services Division .....	18
Municipal Separate Storm Sewer System (MS4):.....	18

## INTRODUCTION:

### PURPOSE OF THIS REPORT

- WELCOME TO OUR JULY MONTHLY REPORT, A WINDOW INTO OUR ONGOING EFFORTS AND ACHIEVEMENTS. THIS MONTH, WE'RE THRILLED TO INTRODUCE OUR NEW POLICY AND PROCEDURE MANUAL TO OUR PERSONNEL, A CORNERSTONE OF OUR COMMITMENT TO OPERATIONAL EXCELLENCE. WITH OUR SIGHTS SET ON ACHIEVING RECOGNITION AS TEXAS BEST PRACTICES BY JUNE 2025, WE'RE DRIVEN TO EXCEL IN EVERY ASPECT OF OUR WORK.
- IN THIS REPORT, YOU'LL FIND BREAKDOWNS OF PERSONNEL, BUDGET UPDATES, PERFORMANCE MEASURES, COMMENDABLE CASES, SIGNIFICANT ACCOMPLISHMENTS, AND QUALITY CONTROL REVIEWS.

### DEPARTMENT MOTTO

- "WE SERVE OUR CITY WITH A MISSION"

### MISSION STATEMENT

- AS THE GUARDIANS OF OUR CITY, OUR MISSION IS TO UPHOLD THE PRINCIPLES OF MORALITY, INTEGRITY, SERVICE, SACRIFICE, INNOVATION, ORGANIZATION, AND NOBILITY (M.I.S.S.I.O.N). WE ARE COMMITTED TO MAINTAINING PEACE AND ORDER, PROTECTING THE LIVES AND PROPERTY OF OUR COMMUNITY, AND ENFORCING THE LAW IMPARTIALLY. WE STRIVE TO ENHANCE PUBLIC TRUST BY CONDUCTING OURSELVES WITH THE HIGHEST LEVELS OF INTEGRITY AND PROFESSIONALISM. WE HONOR THE HISTORICAL SIGNIFICANCE OF OUR CITY'S MISSIONS AND ARE DRIVEN BY OUR DUTY TO CONTRIBUTE TO THE CITY'S SAFE AND PROSPEROUS FUTURE. WE PLEDGE TO SERVE WITH COMPASSION, COURAGE, AND RESPECT, CONTINUOUSLY SEEKING TO IMPROVE AND ADAPT TO THE EVOLVING NEEDS OF OUR COMMUNITY.

### DEPARTMENT VALUES

- THE SOCORRO POLICE DEPARTMENT IS COMMITTED TO SERVING OUR COMMUNITY WITH:
  - MORALITY: WE LEAD WITH INTEGRITY, ACTING WITH HONOR, AND TRUTH IN ALL OUR ENGAGEMENTS UPHOLDING THE ETHICAL STANDARDS OF OUR PROFESSION.
  - INTEGRITY: WE MAINTAIN THE HIGHEST LEVEL OF HONESTY IN OUR ACTIONS, FOSTERING A CULTURE OF TRUST BETWEEN OUR DEPARTMENT AND THE COMMUNITY WE SERVE.



- SERVICE: WE ARE COMMITTED TO PROTECTING AND SERVING OUR COMMUNITY, EMBRACING THE RESPONSIBILITY ENTRUSTED TO US.
- SACRIFICE: WE UNDERSTAND THE RISK OF OUR PROFESSION AND ARE WILLING TO PUT THE SAFETY AND WELL-BEING OF OUR COMMUNITY ABOVE OUR OWN.
- INNOVATION: WE ADAPTED TO THE EVOLVING NEEDS OF OUR COMMUNITY, EMPLOYING MODERN TECHNIQUES AND TECHNOLOGY TO IMPROVE OUR SERVICES AND RESPONSE.
- ORGANIZATION: WE WORK AS A COORDINATED UNIT, VALUING THE STRENGTH OF OUR DIVERSITY AND UNIT TO ENSURE A SAFER COMMUNITY.
- NOBILITY: WE CARRY OUT OUR DUTIES WITH DIGNITY AND RESPECT, RECOGNIZING THE SIGNIFICANCE OF OUR ROLE IN THE PRESERVATION OF PEACE AND ORDER. WE HONOR THE HISTORY AND LEGACY OF OUR CITY'S MISSION AND ARE PROUD TO CONTRIBUTE TO ITS FUTURE.

#### PERSONNEL BREAKDOWN:

##### ADMINISTRATION DIVISION

##### AUTHORIZED PERSONNEL:

- 1 CHIEF OF POLICE
- 1 DEPUTY CHIEF OF POLICE
- 1 CORPORAL (PROFESSIONAL STANDARDS UNIT – ACCREDIATION)
- 1 OFFICER (PROFESSIONAL STANDARDS UNIT – INTERNAL AFFAIRS)
- 1 ADMINISTRATIVE ASSISTANT

##### EMPLOYEE STATUS:

- 1 LIEUTENANT MILITARY LEAVE (JASIEL MUNOZ – 08/24)

##### VACANCY:

- NONE

## CRIMINAL INVESTIGATIONS DIVISION

### AUTHORIZED PERSONNEL:

- 1 LIEUTENANT
- 1 SERGEANT
- 5 DETECTIVES
- 1 OFFICER (COPREP)
- 1 RECORDS CLERK
- 1 CRIME VICTIMS ADVOCATE
- 1 PROPERTY & EVIDENCE OFFICER
- 1 CLERK

### EMPLOYEE STATUS:

- NONE

### VACANCY:

- NONE

## PATROL OPERATIONS DIVISION

### AUTHORIZED PERSONNEL:

- 4 SERGEANTS
- 28 OFFICERS
- 2 CIT SPECIALIST (NOT COSTX EMPLOYEES)

### EMPLOYEE STATUS:

- 3 TRAINEES (ANA CARO, HUMBERTO RUIZ, ROBERT GANDARA)



- 1 OFFICER FMLA BIRTH RELATED LEAVE (BELEN VEGA – 09/15)

VACANCY:

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- 3 OFFICERS

SUPPORT SERVICES DIVISION

AUTHORIZED PERSONNEL:

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- 1 INTERMEDIATE COMMUNICATIONS SUPERVISOR
- 9 COMMUNICATIONS DISPATCHER
- 3 CODE ENFORCEMENT OFFICERS
- 2 ANIMAL CONTROL OFFICERS

EMPLOYEE STATUS:

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- NONE

VACANCY:

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- 1 ADMINISTRATIVE ASSISTANT (CODE & ANIMAL CONTROL)
- 2 COMMUNICATIONS DISPATCHER (1 CONVERTED FROM BASIC SUPERVISOR)

## BUDGET:

### DEPARTMENT PERSONNEL BUDGET

REVISED BUDGET

\$4,997,089.00

ACTUAL BUDGET

\$4,006,036.36

PERCENT REMAINING

19.83%

OVERTIME BUDGET

\$300,000.00

ACTUAL OVERTIME BUDGET

\$170,890.57

PERCENT OF OVERTIME BUDGET REMAINING

43%

### DEPARTMENT OPERATIONAL BUDGET

REVISED BUDGET

\$862,150.00

ACTUAL BUDGET

\$751,738.32

PERCENT OF BUDGET REMAINING

10%



## OVERTIME BREAKDOWN

OVERTIME BREAKDOWN							
DEPARTMENT FUNDED				GRANT FUNDED (REIMBURSED)			
TYPE	CID	POD	SSD	TYPE	CID	POD	SSD
ADMINISTRATIVE	0	18	2.25	STONE GARDEN	20	82	0
REPORT WRITING	0	13.28	0	BORDER STAR	67.85	66.55	4
LATE ARREST	0	47.51	0	VICTIM SERVICES	0	0	0
LATE CALLS	6	56.50	8.70	TXDOT	0	0	0
COVERAGE	0	0	86.63	PAL	0	0	0
SPECIAL EVENTS	20.92	8.90	37.84	CLICK IT OR TICKET	0	0	0
CID CALL OUT/FOLLOW UPS	58.13	5.34	0	TOTAL	87.85	148.55	4
CODE SWEEPS	0	0	8.04				
TRAINING	0	0	0				
KENNEL MAINTENANCE	0	0	2.25				
COUNTY COURTS	0	0	0				
TOTAL	79.05	149.53	145.71				



## PERFORMANCE MEASURES:

### CRIMINAL INVESTIGATIONS DIVISION

#### Investigations

#### CASE INTAKE

RECEIVED	ASSIGNED	SCREENED	CLEARED	PRESENTED TO DA	ACTIVE
228	111	1	80	37	188

#### ASSIGNED CASE AUDIT

ACTIVE/ASSIGNED CASES				
	UNDER 30 DAYS	31 < 60 DAYS	61 < 90 DAYS	>91 DAYS
SGT. J FAVELA	30	0	0	0
DET. J. FRAIRE	3	7	8	14
DET. S. SOTO	11	3	2	0
DET. L SANTIBANEZ	8	5	12	18
DET. I. PARADA	12	8	1	0
DET. L. AGUIRRE	20	13	13	0
TOTAL	84	36	36	32

#### CASE STATUS AUDIT

THE AUDIT SHOULD INCLUDE THE FOLLOWING FOR EACH DETECTIVE: HOW MANY CASES EACH DETECTIVE IS ASSIGNED, HOW MANY CASES THE DETECTIVES CLEARED THAT MONTH, AND HOW THE CASES WERE CLEARED.

DISPOSITION KEY: CEX1 – EXCEPTIONALLY CLEARED/NO PROSECUTION DESIRED, CEX2 – EXCEPTIONALLY CLEARED/NON-ARREST, CEX3 – EXCEPTIONALLY CLEARED/WARRANT, CLAR – CLEARED BY ARREST, CLEA – CLEAR BY JUVENILE ARREST, CLEX – CLOSED EXCEPTIONALLY CLEARED, CLR – CLEAR BY CITATION, FILN – FILED NO ACTION/NON-CRIMINAL, FRW – FORWARD TO OUTSIDE AGENCY, INAC – INACTIVE, JUV – JUVENILE CASE NO CUSTODY, UNFN – CASE UNFOUNDED, SCN - SCREENED

	ASSIGNED CASES	ACTIVE CASES	CLEARED CASES	DISPOSITION
DET. J. FRAIRE	3	32	10	INAC-4 CEX2-1 FRW-1 CEX1-4
DET. S. SOTO	14	16	8	INAC-6 CEX1-1 CLEX-1
DET. L. SANTIBANEZ	4	43	3	UNFN-1 CEX2-2
DET. I. PARADA	21	21	14	INAC-8 CLEX-3 CEX3-1 CLAR-2
SGT.J. FAVELA	53	30	23	CLR-3 CLEX-13 FRW-1 FILN-8 SCR-1 INAC-10



DET.L. AGUIRRE	16	46	14	CEX2-1 UNFN-3 CLEX-7 INAC-3
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#### ACTIVE CASES OVER 60 DAYS

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##### DETECTIVE JOSE FRAIRE

- 2024-001220 – PENDING REASSIGNED TO ANOTHER DETECTIVE
- 2024-001221 – PENDING CONTACT WITH VICTIM AND REASSIGNMENT TO ANOTHER DETECTIVE
- 2024-001121 –PENDING INTERVIEW WITH OFFENDER AND REASSIGNMENT TO ANOTHER DETECTIVE
- 2024-001083 –PENDING CONTACT VICTIM/REASSIGNMENT TO ANOTHER DETECTIVE
- 2024-001093 –PENDING FURTHER INVESTIGATION/ REASSIGNMENT TO ANOTHER DETECTIVE
- 2024-000506 –PENDING CONTACT WITH VICTIM/ REASSIGNMENT TO ANOTHER DETECTIVE
- 2024-000484 –PENDING CONTACT WITH VICTIM/ REASSIGNMENT TO ANOTHER DETECTIVE
- 2024-000129 –PENDING CONTACT WITH VICTIM/OFFENDER/REASSIGNMENT TO ANOTHER DETECTIVE
- 2024-000205 –PENDING CONTACT WITH VICTIM/RECOVERY OF VEHICLE
- 2023-002973 –PENDING CONTACT WITH VICTIM/REASSIGNMENT TO ANOTHER DETECTIVE
- 2023-003071 –PENDING CONTACT WITH VICTIM/RECOVERY OF VICTIM
- 2024-000024 –PENDING CONTACT WITH VICTIM/REASSIGNMENT TO ANOTHER DETECTIVE
- 2023-001092 –PENDING CONTACT WITH VICTIM/ REASSIGNMENT TO ANOTHER DETECTIVE



- 2023-001661 –PENDING CONTACT WITH VICTIM/ REASSIGNMENT TO ANOTHER DETECTIVE

DETECTIVE SAMUEL SOTO

- 2024-001351-CASE IS PENDING INACTIVATION
- 2024-001287-STILL PENDING CONTACT WITH VICTIM FOR ADDITIONAL INFORMATION/ CONTACT INFORMATION FOR VICTIM ON REPORT WAS INCORRECT

DETECTIVE LOUIS SANTIBANEZ

- 2024-001263- PENDING INTERVIEW WITH OFFENDER
- 2024-001263-CASE REOPENED /ATL OFFENDER FOR INTERVIEW
- 2024-001159 -NEED TO ISSUE A CITATION
- 2024-001095-PENDING CONTACT WITH VICTIM
- 2024-001089-PENDING ADDITIONAL INFORMATION
- 2024-001054-MADE CONTACT WITH ALL INVOLVED PARTIES
- 2024-001060-PENDING INTERVIEW WITH OFFENDER
- 2024-00222- PENDING MEETING WITH BANK
- 2024-00106-PENDING LOCATING OFFENDER
- 2024-001015-ON LINE SOLICITATION OF A MINOR/REVIEW FORENSIC
- 2024-000992-PENDING VICTIM/OFFENDER INTERVIEW CONFLICTING STORIES TO OFFICER
- 2023-000967-ATL OFFENDER AND ISSUE CITATIONS
- 2024-000854-PENDING REVIEW OF ALL BODYCAM FOOTAGE
- 2024-000813-PENDING MEEY WITH BANK
- 2024-000703- WAITING FOR OFC RODRIGUEZ TO SUPPLEMENT CASE
- 2024-000782-PENDING REVIEW PF FORENSIC/NON-ARREST

- 2024-000528- PENDING CALL BACK FROM VICTIM
- 2023-002837-DEKAY OUTCRY 2008/TOUCHING/PENDING OFFENDER INTERVIEW
- 2024-000117-PENDING CONTACT WITH OFFENDER
- 2023-002837-PENDING NON-ARREST
- 2023-002595-PENDING INTERVIEW WITH EX-GIRLFRIEND AND OFFENDER
- 2024-000117-PENDING CONTACT WITH OFFENDER
- 2023-002989-ATL OFFENDER/NON-ARREST PENDING
- 2023-002787-OCCURRED WHEN VICTIM WAS 9 YEARS OLD/PENDING INTERVIEW WITH OFFENDER

DETECTIVE ISAAC PARADA

- 2024000524 – PENDING RECEIVING STATEMENTS FROM VICTIM LAST ASSIGNED DETECTIVE DID NOT SCAN OR SUBMIT STATEMENT

DETECTIVE LINDA AGUIRRE

- 2020-001259-WAITING FOR CASE TO BE STAFFED BY DA
- 2020-000042-WAITING FOR CASE TO STAFFED BY DA
- 2021-00318- WAITING FOR CASE TO STAFFED BY DA
- 2021-001397- WAITING FOR CASE TO STAFFED BY DA
- 2021-001630- WAITING FOR CASE TO STAFFED BY DA
- 2021-000976- WAITING FOR CASE TO STAFFED BY DA
- 2021-000872- WAITING FOR CASE TO STAFFED BY DA
- 2022-002370- WAITING FOR CASE TO STAFFED BY DA
- 2024-001245- NEED TO WORK UP-NON-ARREST
- 2024-001199-PENDING PHOTO LINE UP PRESENTATION TO VICTIM
- 2024-001280-PENDING SEARCH WARRANT FOR AIR TAG AND FOLLOW UP WITH GECU



- 2024-001359-PENDING FOLLOW UP AT THE ADDRESS ON ROJAS FOR POSSIBLE OFFENDER

#### VICTIM SERVICES:

- MONTH OF AUGUST CONSISTED OF 33 CLIENT ASSISTANCE.
- ATTENDED 4 MEETINGS AT THE DISTRICT ATTORNEY'S OFFICE FOR VICTIM ACCOMPANIMENT.
- ATTENDED 2 MEETINGS AT THE DISTRICT ATTORNEY'S OFFICE FOR CLIENT EVALUATIONS FOR TRIAL.
- ASSISTED 7 OUTSIDE AGENCIES WITH INFORMATION PERTAINING TO CASES.
- PROVIDED TRANSPORTATION TO ONE CLIENT FOR MEDICAL EVALUATION.
- ACCOMPANIMENT WITH TWO IN HOUSE REPORTING WITH OFFICER AND VICTIM.
- ATTENDED OEM MEETING/TRAINING/DEVELOPMENT
- CASES ASSISTED-2023-2994,2024-1274,2024-1880,2024-1497,2024-1887,2022-2648,2024-1736,2024-1721,2024-0039,2023-2594,2024-1093,2023-0557,

#### RECEPTIONIST & RECORDS:

- NONE PROVIDED

#### PROPERTY & EVIDENCE:

- NONE PROVIDED

#### PATROL OPERATIONS DIVISION

SHIFT	CFS	TRAFFIC STOPS	ARRESTS	FELONY / MISD RPTS	CRASH REPORTS
SHIFT A (KEENE)	540	29	8	34	15
SHIFT B (BENAVIDEZ)	699	71	17	44	23
SHIFT C (RODRIGUEZ)	646	161	3	50	15
SHIFT D (BUSTAMANTE)	723	173	20	52	14
TOTALS	2608	434	48	180	67

## SUPPORT SERVICES DIVISION

### DISPATCH

### CALLS FOR SERVICE

TO 911 DIRECT	911 TRANSFERS	EMERGENCIES	NON-EMERGENCIES	TOTAL CFS
644	74	667	2273	2940

### TOP 10 CALL TYPES

ANIMAL CALLS	ASSIST AGENCY	CHILD RELATED	DISTURBANCE CALLS	DOMESTIC CALLS	MVA	OFFICER INITIATED	SUSPICIOUS CALLS	THEFTS CALLS	WELFARE CHECKS
202	51	35	139	84	91	1322	65	40	96

### RESPONSE TIMES

PRIORITY TYPE	AVG CALL TO DISPATCH	AVG CALL TO ARRIVAL	AVG CALL TO ARRIVAL TIME	AVG CALL TO CLOSE
PRIORITY 1-3	0:04:00	0:05:35	0:09:35	0:33:50
PRIORITY 4-7	0:05:47	0:09:19	0:15:06	1:24:17
PRIORITY 7-9	0:10:54	0:10:20	0:21:15	0:47:46



# ANIMAL CONTROL & CODE ENFORCEMENT

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
<b>CALLS FOR SERVICE</b>	0	0	0	0	761	591	630	824				
<b>ASSISTS</b>	26	3	26	31	50	7	12	26				
<b>CITY SOURCE</b>	59	53	50	71	75	41	41	37				
<b>DISPATCH</b>	103	116	136	152	120	102	137	94				
<b>FLAG DOWN</b>	8	16	9	9	9	7	8	7				
<b>INTERNAL REQUESTS</b>	59	70	43	84	40	42	50	77				
<b>SELF INITIATED</b>	716	888	854	756	659	258	233	342				
<b>REPORTS</b>	0	0	0	0	0	0	0	1				
<b>ANIMAL CONTROL STATS</b>												
<b>VICIOUS ANIMAL</b>	23	23	37	33	34	11	39	22				
<b>LOOSE ANIMAL</b>	98	128	162	108	88	86	103	71				
<b>INJURED ANIMAL</b>	16	9	9	11	9	15	19	4				
<b>RELEASE TO OWNER</b>	15	16	16	22	11	18	17	14				
<b>CITATIONS</b>	73	72	49	120	95	58	48	49				
<b>WARNINGS</b>	50	19	35	34	27	19	22	14				
<b>CODE ENFORCEMENT STATS</b>												
<b>VIOLATIONS</b>	117	227	122	162	81	108	91	132				
<b>CITATIONS</b>	40	8	40	22	22	9	63	49				



## COMMENDABLE CASES & SIGNIFICANT ACCOMPLISHMENTS:

### CRIMINAL INVESTIGATIONS DIVISION

- COPREP- OFFICER M, RODRIGUEZ PARTICIPATED IN SEVERAL COMMUNITY EVENTS. OFFICER RODRIGUEZ ASSISTED THE SOCORRO HIGH SCHOOL HOMECOMING PARADE, ATTENDED COFFEE WITH A COP AND MET WITH SEVERAL STAKE HOLDERS IN REFERENCE TO ILLEGAL PARKED VEHICLE AND ILLEGAL DUMPING.

### PATROL OPERATIONS DIVISION

#### SHIFT A. SGT KEENE

- NONE PROVIDED

#### SHIFT B. SGT.BENAVIDEZ

- NONE PROVIDED

#### SHIFT C. ACTING SGT RODRIGUEZ

- NONE PROVIDED

#### SHIFT D ACTING SGT.BUSTAMANTE

- NONE PROVIDED

### SUPPORT SERVICES DIVISION

#### COMMUNICATIONS

- COMMUNICATIONS IS CURRENTLY CONDUCTING FIELD TRAINING FOR 2 NEW COMMUNICATIONS PERSONNEL.
- COMMUNICATIONS OPERATORS MORALES AND BARRAZA COMPLETED THE REQUIRED CPR TRAINING.
- ALL COMMUNICATIONS STAFF HAVE COMPLETED THE INTERMEDIATE SPANISH FOR LAW ENFORCEMENT COURSE.
- 49 DISTRICT ATTORNEY (DA) REQUESTS WERE COMPLETED.

#### ANIMAL CONTROL & CODE ENFORCEMENT

- AC TARGETING PACK OF STRAY CANINES AT BULLDOG PARK AND NEVAREZ ST.



- ANIMAL CONTROL PLACED 7 CANINES AND 5 FELINES INTO FOSTER CARE.AND 11 CANINES INTO RESCUE.
- ANIMAL CONTROL UNIT RECEIVED DONATIONS OF FOOD FROM WAL-MART AND PETS MART.
- IMPOUND ANIMAL'S TOTALS: CANINES:21-FELINES:0-TRN:5- RETURNED TO OWNER 14- OTHER:0
- CODE ENFORCEMENT COMPLETED SWEEPS IN COUNTRY GREEN, HACIENDAS DEL VALLE#2, AND VILLAS DEL VALLE #1.
- CODE ENFORCEMENT COMPLETED VENDOR SWEEP
- ANIMAL CONTROL CONDUCTED A PET VET EVENT AND SERVICED 60 COMMUNITY PETS.

## QUALITY CONTROL REVIEWS:

### CRIMINAL INVESTIGATIONS DIVISION

- LT GREER FELL SHORT IN CORRECTING THE CASE MANAGEMENT RECORD WORKFLOW. TESTING NEEDS TO BE DONE IN THE ON CALL WEBRMS TESTING ENVIRONMENT TO TEST THE WORKFLOW PRIOR TO GOING LIVE.
- COPREP NEEDS TO IMPROVE HIS RESPONSE TIME TO ISSUES THAT ARISE FROM THE COMMUNITY. COPREP NEEDS TO WORK ON DEVELOPING SOLUTIONS WITH THE ISSUES THAT ARISE FROM THE COMMUNITY. ADDITIONAL TRAINING ON COMMUNITY POLICING NEEDED FOR COPREP.
- A SIGNIFICANT NUMBER OF CASES OVER 60 DAYS REMAIN. THIS IS COMPOUNDED BY THE TRANSFER OF INVESTIGATORS BACK TO PATROL. CASES WILL BE DISTRIBUTED AMONG THE REMAINING 5 DETECTIVES. THE ADDITION OF CID SERGEANT JUAN FAVELA HAS HELPED WITH OVERSIGHT OF THE DIVISIONS AND THE BACKLOG OF CID CASES. SEVERAL PENDING CASES THAT WERE NEVER INVESTIGATED HAVE NOW BEEN ASSIGNED FOR FURTHER INVESTIGATION.
- CASE MANAGEMENT REPORTING IS INACCURATE. THIS IS ATTRIBUTED TO THE CASE MANAGEMENT WORKFLOW NOT BEING CORRECTED AND INCORRECT DATA ENTRY BY SUPERVISORS ASSIGNING CASES AND DETECTIVES COMPLETING CASE MANAGEMENT RECORDS.

### PATROL OPERATIONS DIVISION

- PATROL UNITS ARE IN NEED OF BASIC EQUIPMENT, SUCH AS TRAFFIC CONES, TRAFFIC FLAIRS, CRIME SCENE TAPE. – ITEMS HAVE BEEN ORDERED AND WILL BE BUDGETED FOR FUTURE YEARS.



- SEVERAL HUNDRED UNAPPROVED AND INCOMPLETE REPORTS HAVE BEEN IDENTIFIED AND REQUIRE IMMEDIATE COMPLETION AND PROPER ROUTING. WHILE SOME OF THESE CASES WERE CREATED IN ERROR, MANY INVOLVE CRIMINAL REPORTS THAT WERE NEVER FINALIZED. EFFECTIVE IMMEDIATELY, THE ABILITY TO WORK OFF-DUTY ASSIGNMENTS HAS BEEN SUSPENDED FOR ALL MEMBERS OF THE AGENCY UNTIL THIS MATTER IS FULLY RESOLVED. THIS SITUATION HIGHLIGHTS A CLEAR LACK OF ACCOUNTABILITY AND LEADERSHIP AT THE SERGEANT LEVEL, AND IF THIS ISSUE PERSISTS, PROGRESSIVE DISCIPLINARY ACTIONS WILL BE IMPLEMENTED.

## SUPPORT SERVICES DIVISION

### COMMUNICATIONS

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- COMMUNICATIONS SUPERVISORS EVALUATED THE ACCURACY AND COMPLETENESS OF INFORMATION FROM 15 DISPATCH CALLS, AND ASSESSED DISPATCHER NOTES, CALL RECORDINGS, AND INCIDENTS TO ENSURE THAT PERTINENT DETAILS WERE ACCURATELY DOCUMENTED AND COMMUNICATED TO RESPONDING UNITS. THE ANALYSIS IDENTIFIES DEVIATIONS FROM STANDARD PROTOCOLS AND RECOMMENDS CORRECTIVE ACTIONS WHERE NECESSARY.
- THE MONTHLY TCIC VALIDATION REPORT WAS CONDUCTED AND REVIEWED 3 PROTECTIVE ORDERS, 4 STOLEN FIREARM RECORDS, 11 STOLEN VEHICLES, 7 WANTED SUBJECTS, AND INACTIVE RECORDS WERE CLOSED OUT.

### ANIMAL CONTROL & CODE ENFORCEMENT

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- EIGHT BWC AUDITS WERE CONDUCTED ON ANIMAL CONTROL OFFICERS ENSURING COMPLIANCE WITH POLICY AND INTERACTION WITH COMMUNITY MEMBERS, AUDITS WERE DOCUMENTED IN FRONTLINE.
- A REVIEW OF ALL DAILY LOGS FROM CODE ENFORCEMENT AND ANIMAL CONTROL WERE REVIEWED. WE ASSESSED THE ACCURACY, COMPLETENESS, AND CONSISTENCY OF THE INFORMATION RECORDED IN THESE LOGS AND COMPLIANCE WITH ESTABLISHED PROCEDURES, ISSUES WITH CLARITY, ORGANIZATION, CONSISTENCY IN RECORDING INFORMATION, AND ADHERENCE TO ESTABLISHED FORMATS AND TEMPLATES, WERE ADDRESSED.

## MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4):

- CODE ENFORCEMENT HANDLED 8 TIRE CASES, 33 PROPERTY MAINTENANCE, AND 4 INOPERABLE VEHICLE CASES PROACTIVELY ASSISTING MS4 INITIATIVE.



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At-Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3/Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

TO: Mayor and Council

FROM: Olivia Navarro, City Clerk

SUBJECT: MONTHLY REPORT – August 2024

Council Meetings: Regular Council Meeting August 1, 2024  
Regular Council Meeting of August 15, 2024

Prepared minutes for: Regular Meeting of August 1, 2024  
Regular Meeting August 15, 2024

Received 60 Open Records Requests

Responded to 47 Open Records requests.

Publication: for Public Hearings 3  
2 for Adoption of Ordinance

Opened BID 24-09

August 26, 2024 – Drawing for a Place on the Ballot

**End of Month Report**  
**8/1/2024 through 8/31/2024**

<b>Building/Utility Permits</b>		<b>Fees Paid</b>	
Residential Permits	64	\$	32,143.24
Commercial Permits	5	\$	436.96
Excavation and Grading Permits	4	\$	4,314.00
Fence Permit	32	\$	1,640.00
Demolition Permits	0	\$	-
Utility Gas Permits	3	\$	150.00
Utility Water Permits	0	\$	-
Utility Sewer Permits	0	\$	-
Utility Plumbing Permits	27	\$	3,250.00
Utility Electric Permits	45	\$	4,225.00
Utility Mechanical Permits	25	\$	2,875.00
Re-Inspection Fees	6	\$	270.00
Plan Check Fee	41	\$	1,025.00
Sign Permits	3	\$	478.24
Inspections	284	\$	14,200.00
Special Inspections	4	\$	240.00
Building Card Replacement	1	\$	25.00
Solar Panel Permit	8	\$	400.00
Credit	0	\$	(1,500.00)
<b>TOTALS</b>	<b>552</b>	<b>\$</b>	<b>64,172.44</b>

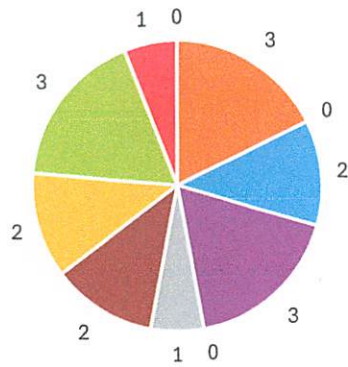
<b>Business Registrations</b>		<b>Fees Paid</b>	
Business Registration/Renewals	35	\$	2,795.00
Business Registration Late Fee	10	\$	2,317.50
Car Dealership Annual Applications	0	\$	-
Tire Management Registration	0	\$	-
TABC	2	\$	135.00
Park Fees	0	\$	-
Vendor Permits	3	\$	262.60
Event Permits	2	\$	215.34
Event Sponsor	4	\$	125.00
Firework Sales License	0	\$	-
<b>TOTALS</b>	<b>56</b>	<b>\$</b>	<b>5,850.44</b>

<b>Zoning Applications</b>		<b>Fees Paid</b>	
Conditional Use Applications	0	\$	-
Rezoning Applications	3	\$	2,800.00
Replat Application	0	\$	-
Preliminary Plat Application	2	\$	3,077.00
Final Plat Applications	3	\$	5,706.00
Master Plan Applications	0	\$	-
Parkland Fees	1	\$	66,440.00
Waiver/Variations Request	2	\$	928.00
BOA Applications	2	\$	200.00
Engineering Plan Review	3	\$	10,265.96
Mobile Home Placements	1	\$	60.00
<b>TOTALS</b>	<b>17</b>	<b>\$</b>	<b>89,476.96</b>

<b>Official Letters</b>		<b>Fees Paid</b>	
Official Address Changes	6	\$	90.00
Zoning Verification Letter	0	\$	-
Certificate of Occupancy	29	\$	1,450.00
Zoning Compliance Letter	28	\$	450.00
Admin Fees	22	\$	596.57
<b>TOTALS</b>	<b>85</b>	<b>\$</b>	<b>2,586.57</b>

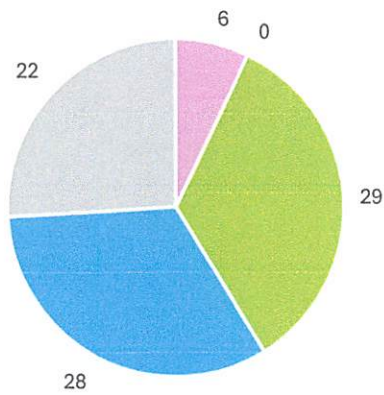
<b>Grand Totals</b>	<b>710</b>	<b>\$</b>	<b>162,086.41</b>
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### Zoning Applications



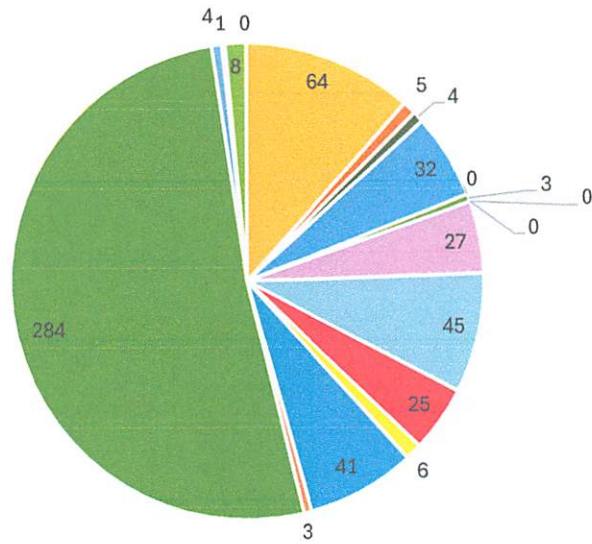
- Conditional Use Applications   ■ Rezoning Applications   ■ Replat Application
- Preliminary Plat Application   ■ Final Plat Applications   ■ Master Plan Applications
- Parkland Fees   ■ Waiver/Variations Request   ■ BOA Applications
- Engineering Plan Review   ■ Mobile Home Placements

### Official Letters



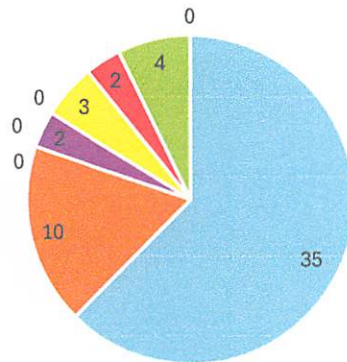
- Official Address Changes   ■ Zoning Verification Letter   ■ Certificate of Occupancy
- Zoning Compliance Letter   ■ Admin Fees

## Building/Utility Permits



- Residential Permits
- Fence Permit
- Utility Water Permits
- Utility Electric Permits
- Plan Check Fee
- Special Inspections
- Credit
- Commercial Permits
- Demolition Permits
- Utility Sewer Permits
- Utility Mechanical Permits
- Sign Permits
- Building Card Replacement
- Excavation and Grading Permits
- Utility Gas Permits
- Utility Plumbing Permits
- Re-Inspection Fees
- Inspections
- Solar Panel Permit

## Business Registrations



- Business Registration/Renewals
- Business Registration Late Fee
- Vendor Permits
- Firework Sales License
- Tire Management Registration
- TABC
- Event Permits
- Car Dealership Annual Applications
- Park Fees
- Event Sponsor

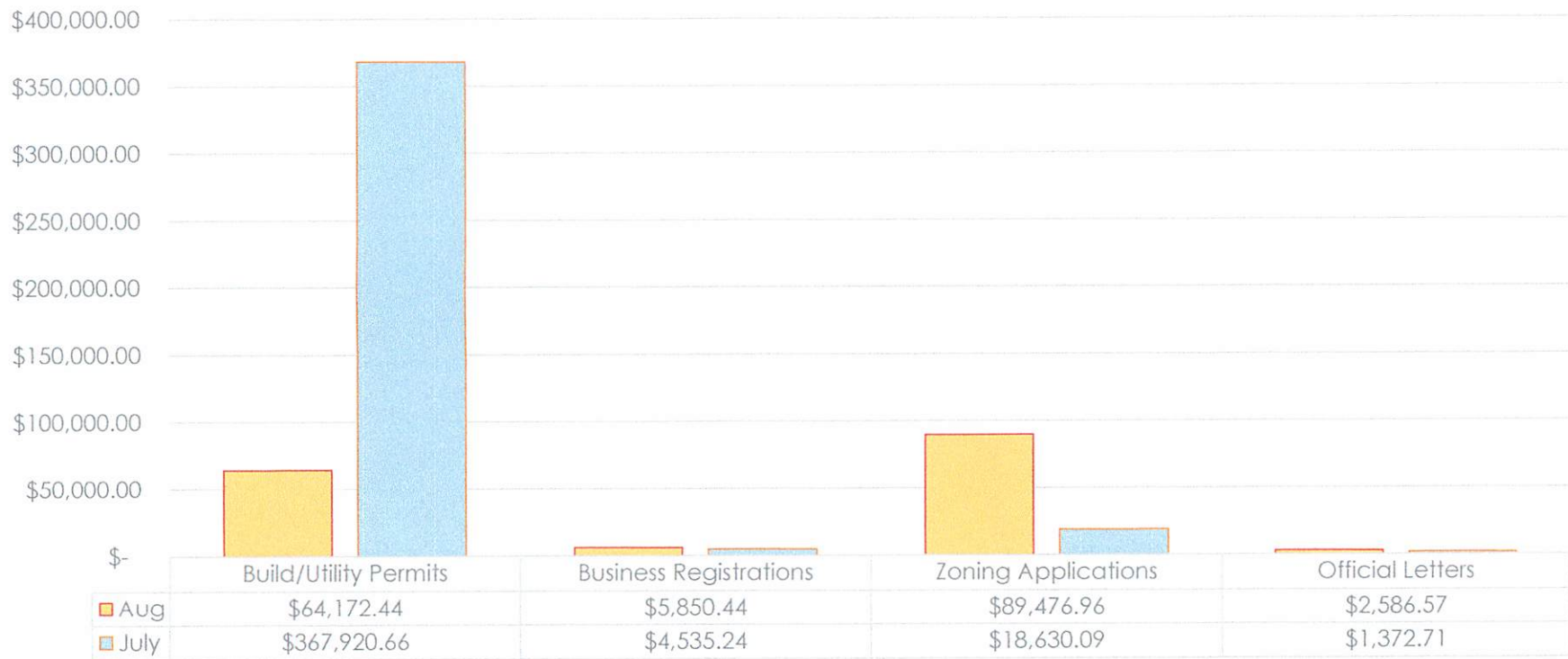




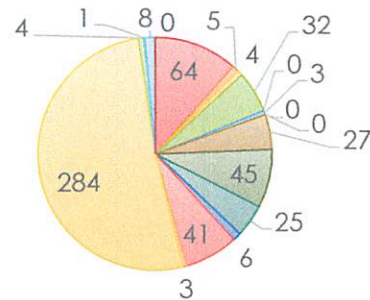
# PLANNING & ZONING



## Planning & Zoning Department Revenue



## Building/Utility Permits



Residential Permits	Commercial Permits
Excavation and Grading Permits	Fence Permit
Demolition Permits	Utility Gas Permits
Utility Water Permits	Utility Sewer Permits
Utility Plumbing Permits	Utility Electric Permits
Utility Mechanical Permits	Re-Inspection Fees
Plan Check Fee	Sign Permits
Inspections	Special Inspections
Building Card Replacement	Solar Panel Permit
Credit	

## Building/Utility Permits

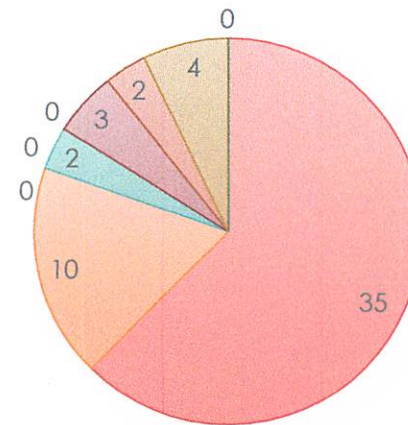
## Fees Paid

Residential Permits	64	\$	32,143.24
Commercial Permits	5	\$	436.96
Excavation and Grading Permits	4	\$	4,314.00
Fence Permit	32	\$	1,640.00
Demolition Permits	0	\$	-
Utility Gas Permits	3	\$	150.00
Utility Water Permits	0	\$	-
Utility Sewer Permits	0	\$	-
Utility Plumbing Permits	27	\$	3,250.00
Utility Electric Permits	45	\$	4,225.00
Utility Mechanical Permits	25	\$	2,875.00
Re-Inspection Fees	6	\$	270.00
Plan Check Fee	41	\$	1,025.00
Sign Permits	3	\$	478.24
Inspections	284	\$	14,200.00
Special Inspections	4	\$	240.00
Building Card Replacement	1	\$	25.00
Solar Panel Permit	8	\$	400.00
Credit	0	\$	(1,500.00)
<b>TOTALS</b>	<b>552</b>	<b>\$</b>	<b>64,172.44</b>

### Business Registrations

			Fees Paid
Business Registration/Renewals	35	\$	2,795.00
Business Registration Late Fee	10	\$	2,317.50
Car Dealership Annual Applications	0	\$	-
Tire Management Registration	0	\$	-
TABC	2	\$	135.00
Park Fees	0	\$	-
Vendor Permits	3	\$	262.60
Event Permits	2	\$	215.34
Event Sponsor	4	\$	125.00
Firework Sales License	0	\$	-
<b>TOTALS</b>	<b>56</b>	<b>\$</b>	<b>5,850.44</b>

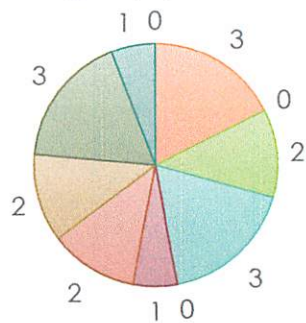
### Business Registrations



- Business Registration/Renewals
- Business Registration Late Fee
- Car Dealership Annual Applications
- Tire Management Registration
- TABC
- Park Fees
- Vendor Permits
- Event Permits
- Event Sponsor
- Firework Sales License



## Zoning Applications



- Conditional Use Applications
- Rezoning Applications
- Replat Application
- Preliminary Plat Application
- Final Plat Applications
- Master Plan Applications
- Parkland Fees
- Waiver/Variances Request
- BOA Applications
- Engineering Plan Review
- Mobile Home Placements

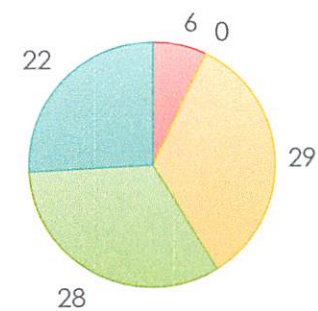
## Zoning Applications

## Fees Paid

Conditional Use Applications	0	\$	-
Rezoning Applications	3	\$	2,800.00
Replat Application	0	\$	-
Preliminary Plat Application	2	\$	3,077.00
Final Plat Applications	3	\$	5,706.00
Master Plan Applications	0	\$	-
Parkland Fees	1	\$	66,440.00
Waiver/Variances Request	2	\$	928.00
BOA Applications	2	\$	200.00
Engineering Plan Review	3	\$	10,265.96
Mobile Home Placements	1	\$	60.00
<b>TOTALS</b>	<b>17</b>	<b>\$</b>	<b>89,476.96</b>

Official Letters		Fees Paid
Official Address Changes	6	\$ 90.00
Zoning Verification Letter	0	\$ -
Certificate of Occupancy	29	\$ 1,450.00
Zoning Compliance Letter	28	\$ 450.00
Admin Fees	22	\$ 596.57
<b>TOTALS</b>	<b>85</b>	<b>\$ 2,586.57</b>

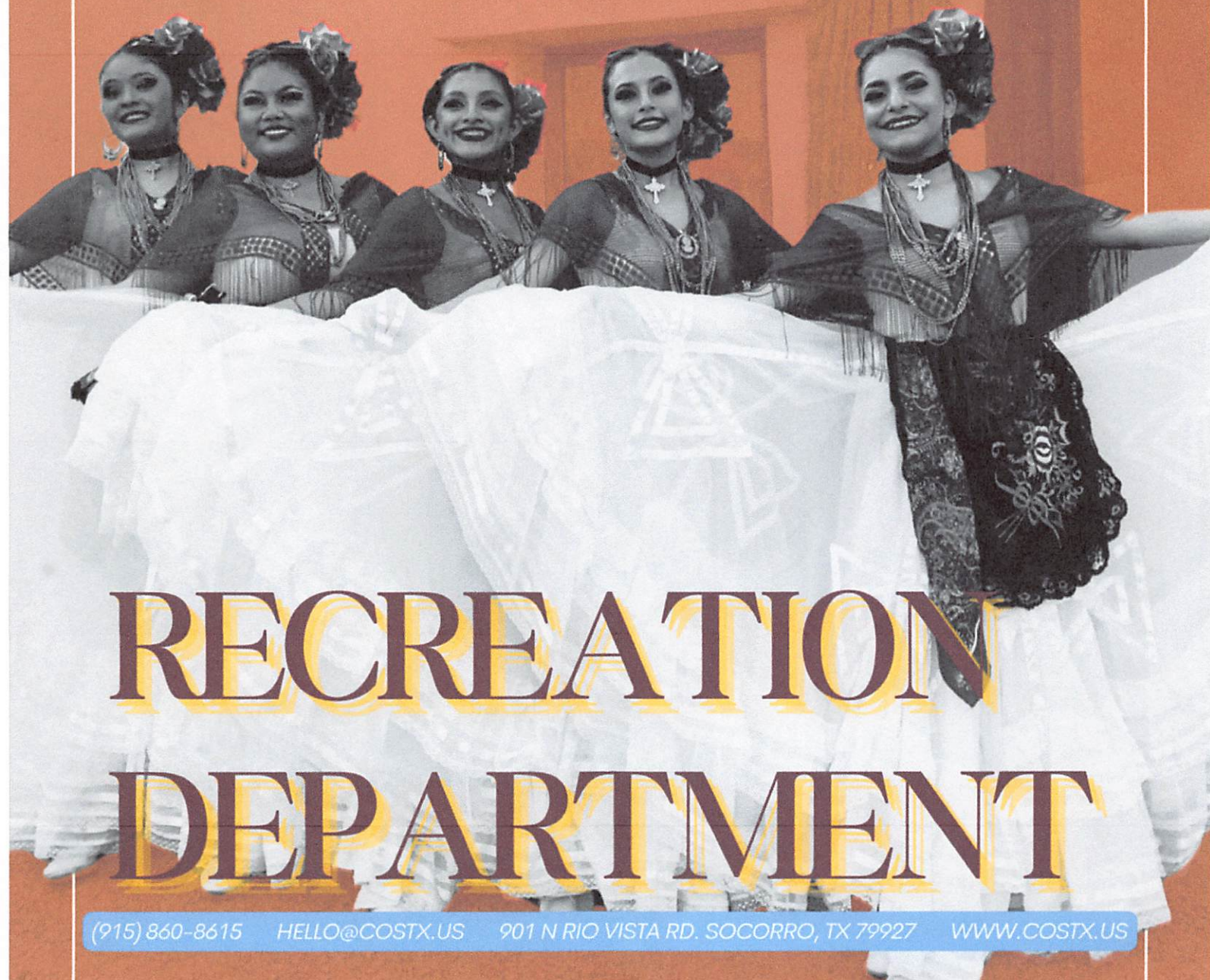
Official Letters



- Official Address Changes
- Zoning Verification Letter
- Certificate of Occupancy
- Zoning Compliance Letter
- Admin Fees



CITY OF SOCORRO  
**AUGUST 2024**



# RECREATION DEPARTMENT

(915) 860-8615    [HELLO@COSTX.US](mailto:HELLO@COSTX.US)    901 N RIO VISTA RD. SOCORRO, TX 79927    [WWW.COSTX.US](http://WWW.COSTX.US)



# LETTER FROM THE DIRECTOR

Hello Community Members,

I am excited to share an update on the significant strides our department is making to enhance the quality of services we provide to our residents. Our commitment to excellence and innovation drives us to continuously seek ways to improve, and I am proud to announce several key initiatives that will help us achieve this goal.

We are thrilled to participate in the Texas Christian University's Certified Public Communicator Program, which is made possible through a prestigious scholarship. This opportunity will allow us to further develop our communication strategies and ensure that our messaging is clear, consistent, and impactful.

In addition, we are collaborating with the Society for Human Resource Management (SHRM) to review and update our internal procedures. This partnership is vital as we strive to create a more efficient, responsive, and transparent organization. Through strategic planning, we are laying the groundwork for long-term success by aligning our goals with the needs and expectations of our community.

Moreover, we are actively working on securing additional resources to benefit the City of Socorro. By collectively addressing funding opportunities, we aim to expand and enhance the programs and services available to our residents, ensuring that our community continues to thrive.

These efforts are just the beginning of what we hope to achieve. Our team is dedicated to making a positive difference in the lives of Socorro residents by fostering a community that values innovation, transparency, and collaboration.

As we move forward, I encourage you to stay engaged with us, visit our community centers, and participate in our events. Together, we can continue to build a brighter future for Socorro.

Thank you for your continued support.

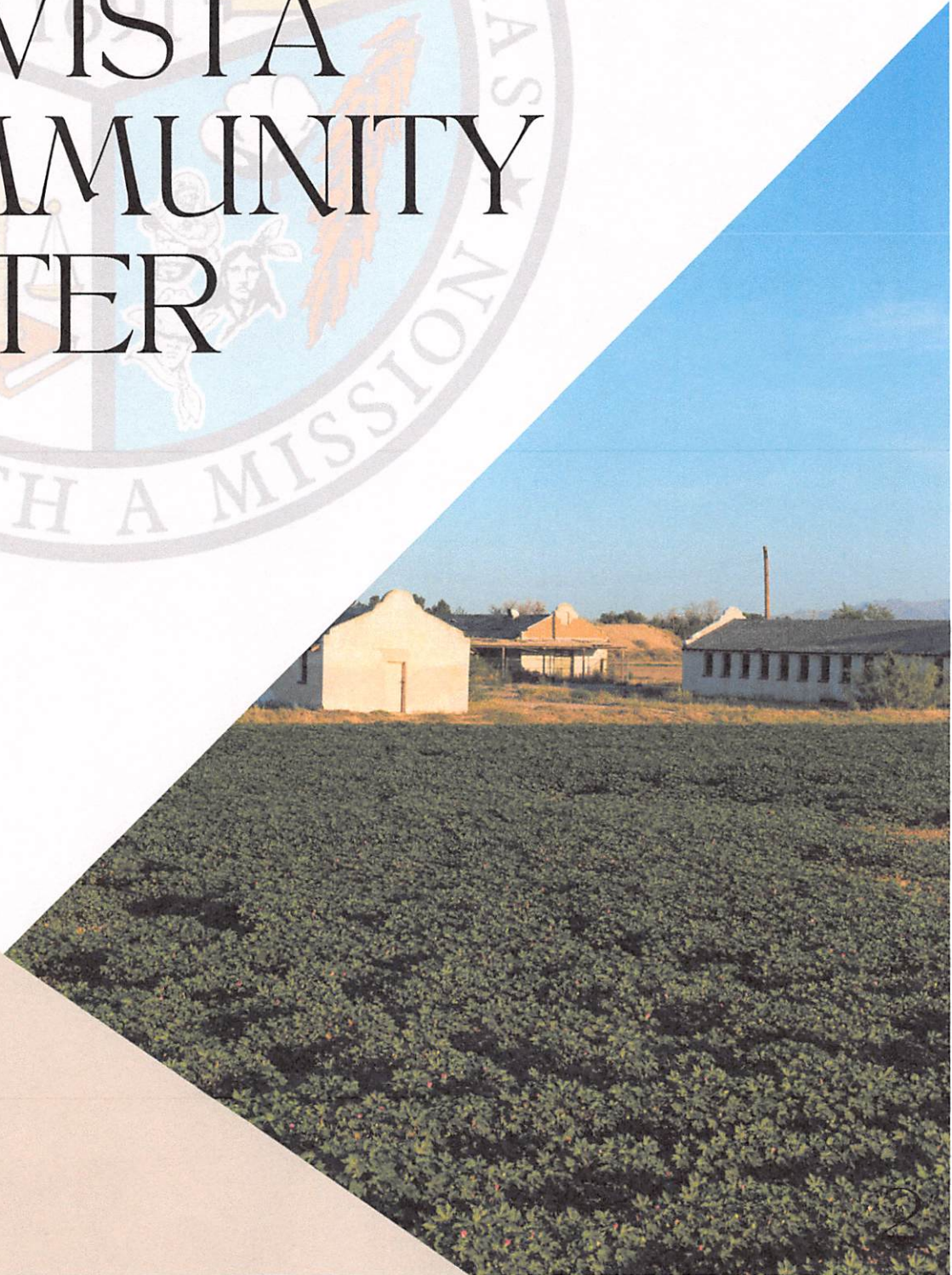
Victor Reta

Department Director



AUGUST 2024

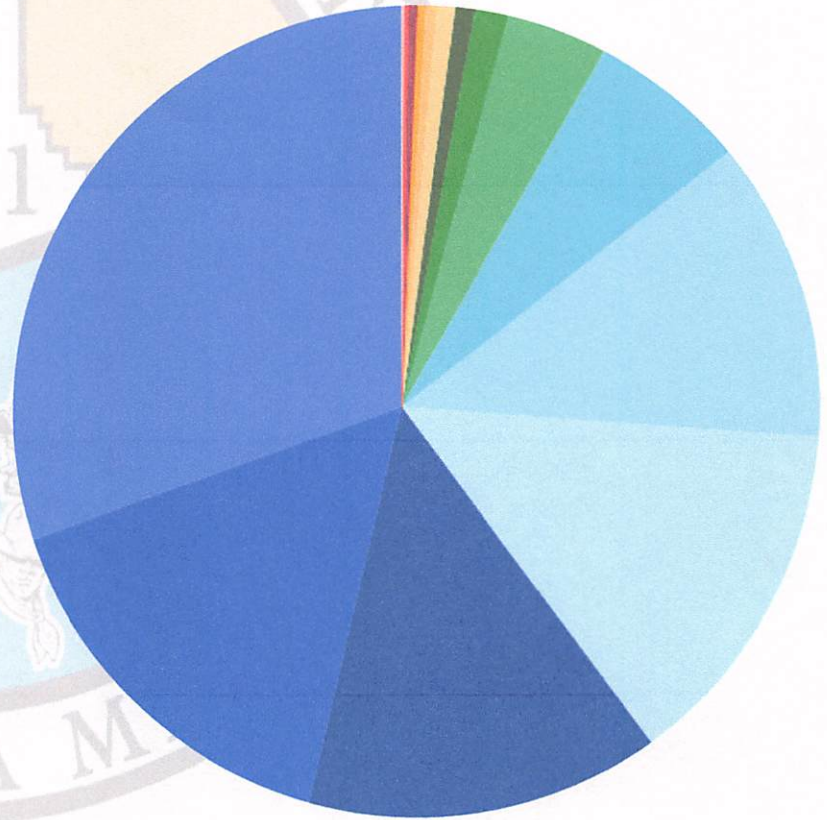
# RIO VISTA COMMUNITY CENTER





# RIO VISTA COMMUNITY CENTER ANALYTICS

Aerobics	155
Al-Anon	3
Boot Camp	100
Citizenship	12
City Business	25
GED	30
Historic Preservation	1
Information	2
Kids Camp	0
MHP Salud	3
Prints/Copies	12
Sandbags	2
Senior Program	319
Vehicle Check Out	2



Yoga	198
Zumba	169
Grand Total	1,033
Calls	81
Total Days in Operation	22

Senior Program  
 Zumba  
 Aerobics  
 Yoga  
 Boot camp  
 Citizenship  
 GED  
 Prints/Copies

City Business  
 Historic Preservation  
 Information  
 MHP Salud  
 Al-Anon  
 Sandbags  
 Vehicle Check Out  
 Kids Camp



# HISTORIC PRESERVATION

## Board Activities

Meeting Date: August 21st

Meeting Type: Special

Commissioners Appointed: 7

Commission Vacancies: 0

Commissioners Absent: 2

Regular Agenda Items: 7 Items

Approved: 6 Items

Tabled: N/A Items

Denied: 1

Presentations: 4

Time in Session: 1 hour:23 Minutes

## Special Projects

- Rio Vista Capital construction documents have been reviewed and approved.
- HLC Bylaws are **approved, signed, and adopted in 2023.**
- HPO attended fundraising training

- The city has established the historic landmark commission (HLC). To the extent possible, the city council shall appoint members to the HLC who have a background in architecture, urban design, history, or similar professions, or have an interest in historic preservation. The purpose of the HLC shall be as follows:

- (1) To review and approve historical sites as provided in Article XIII of the City Charter;
- (2) To ensure the protection, enhancement, preservation and use of historic areas, places, buildings and structures as provided in Chapter 20 of this Code;
- (3) To establish policy and direction for the city museum and to work towards the establishment of same through the city, surrounding county, state, and federal governments, the city community, and the general public; and
- (4) To collect, preserve, and exhibit objects valuable to the art and history of the city community.

- The commission consists of seven members appointed to four-year terms by the members of the city council as follows:

- Mayoral Appointee 1 - Vice Chair Ricardo Rocha Term Expires February 2026
- Mayoral Appointee 2- Dr. Elizabeth Ponce Lugo Term Expires August 2026
- At-Large Appointee- Al Borrego Term Expires March 2026
- District 1 Appointee- Sgt, Jesse Montelongo Term Expires February 2026
- District 2 Appointee- Rafael Padilla Term Expires April 2026
- District 3 Appointee- Maria Angeles- Term Expires March 2026
- District 4 Appointee- Chair David Estrada Term Expires February 2026



# SENIOR PROGRAM

## PROGRAM SUMMARY

**Rio Vista Community Center:**

**901 N. Rio Vista Rd.**

**Socorro, TX 79927**

**Monday-Friday 9AM - 1 PM**

**(915) 860-8615**

### Features:

- **Free** Transportation for Socorro Residents
- One **Free** Meal provided by the County
- **Daily** exercise & wellness activities
- **Fresh** coffee & provisions
- **Quality of Life & Activities of Daily Living** trips to entertainment centers, grocery stores, pharmacies, tradeshow, theaters & more!
- To **qualify** must be 60 years of age or older!
- **No Insurance needed**
- **Daily Loteria & Bingo**
- **Self Service Senior Program** where our loved ones can independently congregate with their peers and enjoy the day free of worry!



## Monthly Activities:

- (38) Senior Citizens Registered
- (22) Active Nutrition Days
- (440) County Meals Distributed

### Senior Transportation Data

- (123) Senior Pick Ups
- (137) Senior Drop Offs
- (0) Senior Grocery
- (0) Senior Pharmacy
- (0) Senior Faith-Based
- (0) Senior Medical

Total Senior Transports: (260)

Exercise classes: 6

Presentations: 10

Movie Days: 3

Senior B-days: 1

### Special Celebrations:

- Senior Olympics Games
- Birthdays & Celebrations
- Homecoming Week
- Technology Graduation Ceremony



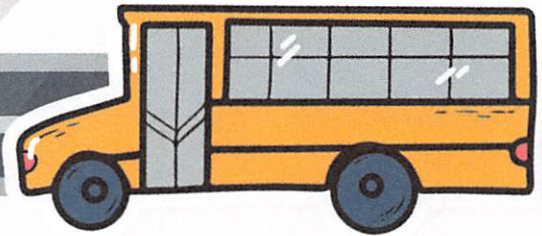
# TRANSPORTATION PROGRAM

## RC-01

TRIPS:65  
MILES DRIVEN:175  
PASSENGERS: 11  
GALLONS FUELED: N/A  
MECHANIC WO: 0  
OPERATIONAL: YES  
REGISTRATION DUE: 2025  
COVID PASSENGER CAPACITY: 4

## RC-02

RC-02  
TRIPS:53  
MILES DRIVEN:148  
PASSENGERS: 11  
GALLONS FUELED: N/A  
MECHANIC WO: 0  
OPERATIONAL: YES  
REGISTRATION DUE: 2025  
COVID PASSENGER CAPACITY: 4



## RC-03

RC-03  
TRIPS:129  
MILES DRIVEN:376  
PASSENGERS: 14  
GALLONS FUELED: N/A  
MECHANIC WO: 0  
OPERATIONAL: YES  
REGISTRATION DUE: 2025  
COVID PASSENGER CAPACITY: 4

## RC-04

RC-04  
TRIPS:1  
MILES DRIVEN:5  
PASSENGERS: 7  
GALLONS FUELED: N/A  
MECHANIC WO: 0  
OPERATIONAL: YES  
REGISTRATION DUE: 2025  
COVID PASSENGER CAPACITY: 4



# TRANSPORTATION PROGRAM

## RC-05

RC-05

TRIPS:40

MILES DRIVEN:377

PASSENGERS: 10

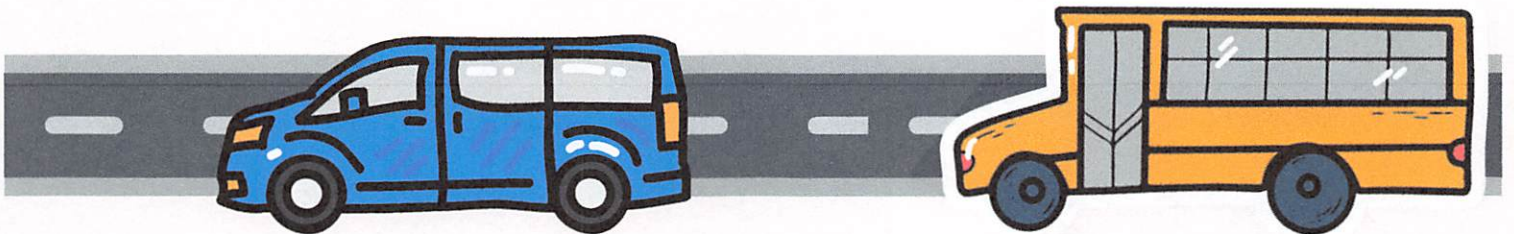
GALLONS FUELED: N/A

MECHANIC WO: 0

OPERATIONAL: YES

REGISTRATION DUE: 2025

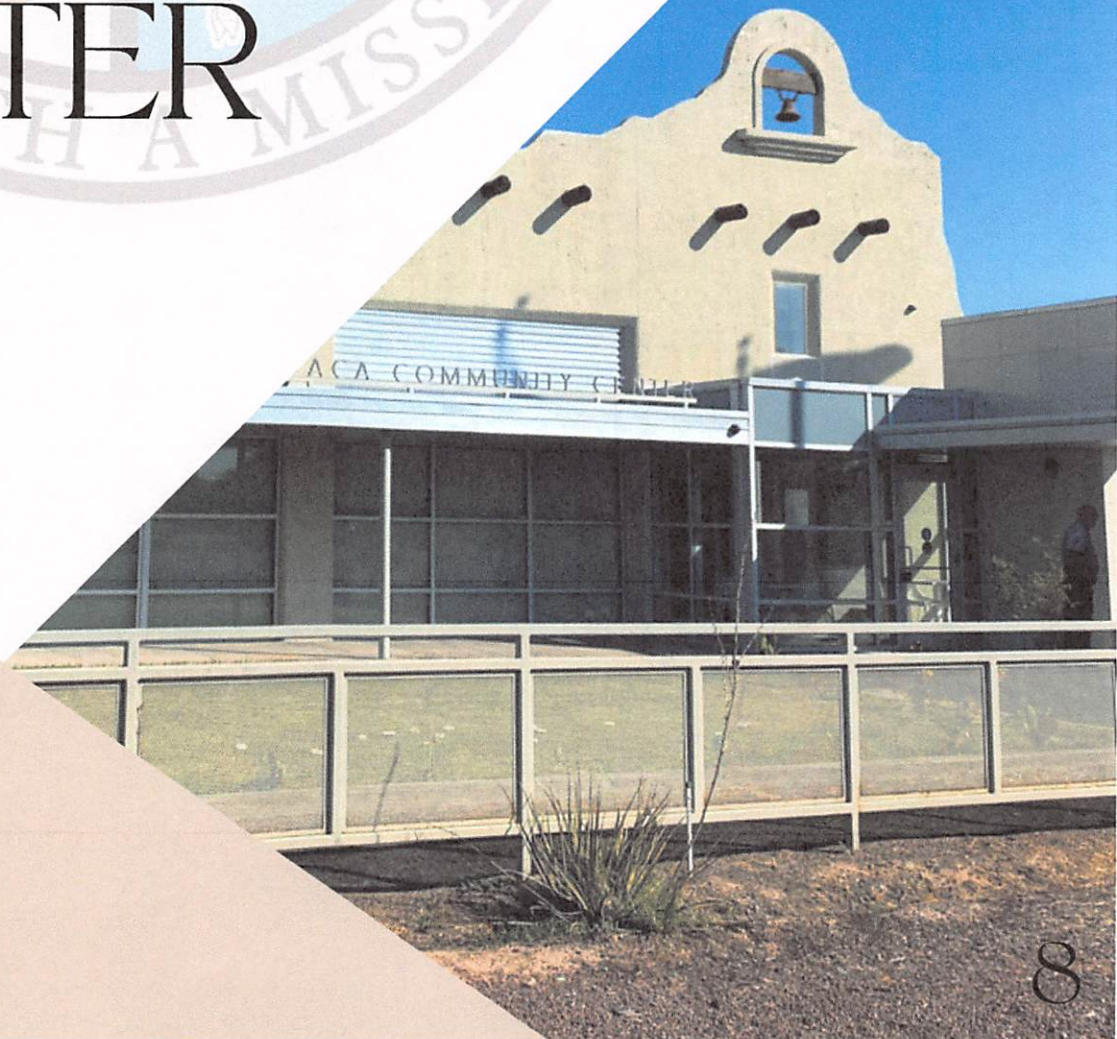
COVID PASSENGER CAPACITY: 4





AUGUST 2024

# CHAYO APODACA COMMUNITY CENTER



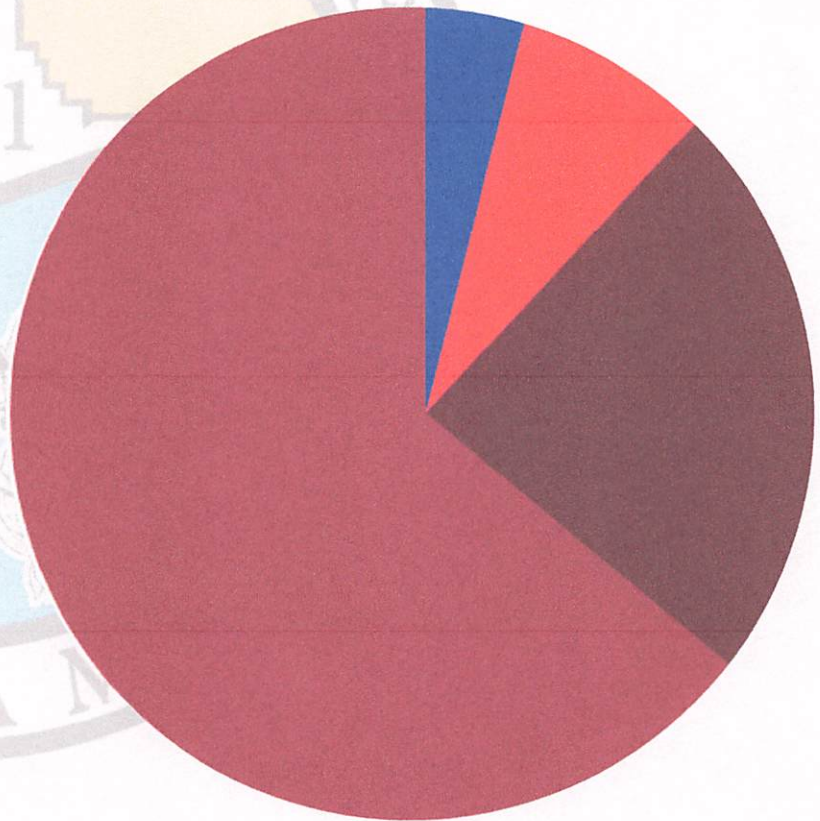


# CHAYO APODACA COMMUNITY CENTER ANALYTICS

Arcade	2
Citizenship	25
Computer	16
Information	7
Prints/Copies/ Resume	4

Total Days  
of Operation 23

Grand Total 54



- Computer
- Arcade
- Information
- Print/Copies

# MEDIA RELATIONS



MONTHLY  
MEDIA  
MENTIONS

219







Posts: **107**  
Followers: **15,918**  
New Followers: **212**  
Visits: **16.5K**  
Reach: **69.9K**  
Engagements: **28,137**



Posts: **107**  
Interactions: **12,973**  
Profile Visits: **6,321**  
Followers: **7,150**  
New Followers: **467**  
Page Reach: **329,086**



Tweets: **107**  
Followers: **3,405**  
Volume: **N/A**  
Views: **N/A**  
Likes: **N/A**  
Retweets: **N/A**



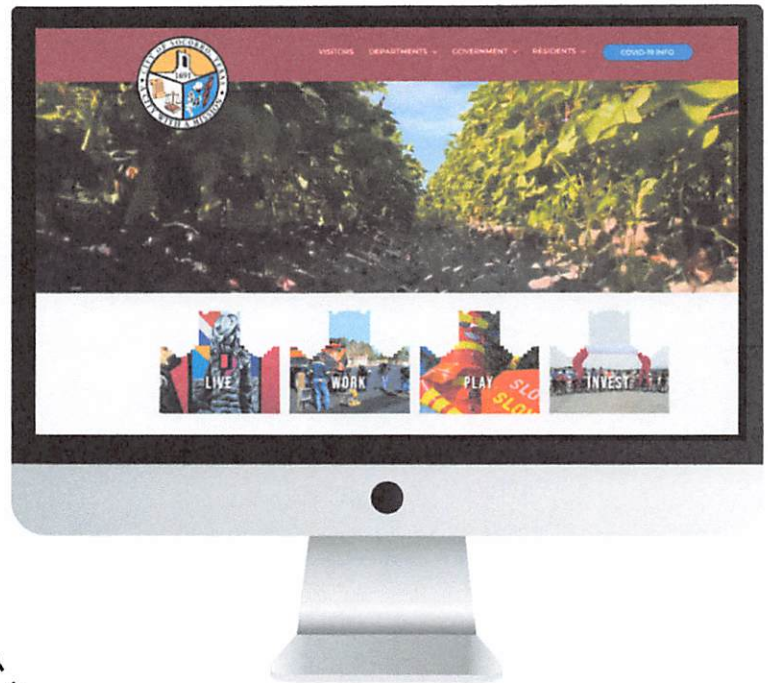
Posts: **0**  
Followers: **121**  
Unique Visitors: **49**  
New Followers: **6**  
Post Impressions: **355**  
Search Appearances: **31**  
Engagement Rate: **17.2%**



# WEB PAGE WORK



Art: 0  
Calendar of Events: 1  
Commissions & Boards: 0  
Communication: 0  
Community Centers: 1  
Historic Preservation: 0  
Parks: 0  
PD: 1  
PPW: 0  
Storm Water: 0  
Total: 3



## MEDIA RELEASES

PD: 3  
PD Spanish: 1  
COS: 1  
COS Spanish: 0

## WEBSITE

Total Unique Visitors: **920**  
Total Impressions: **172K**  
Total Visitors & Users: **188**  
Total Clicks: **3.69K**  
Total Page Views: **188**

## CITIZEN ENGAGEMENT

Public Meetings: 6  
Minutes in Services: **5:51:00**



## CCTV

Videos Produced: **23**

Live City Council Broadcast: **2:57:05**

Commissions Broadcast: **3:43:52**

Social Media Live: **1:09:39**

## AUDIO/VIDEO SUPPORT!

Number of Audio/Visual  
Technical Support events: **6**



## YOUTUBE

Posts: **7**

Post Views: **216**

Live Broadcasts: **7**

Live Views: **216**

Subscribers: **198**



# MS4

## STORMWATER MATTERS

### Municipal Separate Storm Sewer System (MS4)

"Municipal separate storm sewer system" is specifically defined in the federal rules (Title 40 Code of Federal Regulations Part 122.2), but the term is easier to understand if we break it down.

First, "separate storm sewer system" includes ditches, curbs, gutters, storm sewers, and similar means of collecting or conveying runoff that do not connect with a wastewater collection system or treatment plant.

And to be a "municipal separate storm sewer system" (MS4), the system must be owned or operated by a public agency—for example:

- a city or town
- a municipal utility district, flood control district, or other special district
- a county
- a state or federal agency

**In the month of August, the Recreation department handed out over 200 flyers during Socorro High School's Homecoming parade! We have also put them up in our center to help bring awareness. (Please see below for Flyer)**

How is the Recreation Center helping Stormwater Management? Here at Rio Vista, we've planted trees and have garden beds. When it rains, our plants and trees help slowdown the flow of rainwater. This helps in two major ways which are preventing flooding, and pollutants getting absorbed into the plants roots in which they use as nutrients and clean up the contaminated soils.



**KEEP SOCORRO  
BEAUTIFUL**



## Why is Stormwater runoff a problem?

1) Large volumes can overwhelm storm drains and cause localized flooding. 2) Runoff gathers sediment and pollutants, which can wind up in natural waterways. 3) Water that doesn't soak into soil can't recharge local groundwater sources. So, in efforts to decrease the volume of stormwater runoff to minimize pollutants, the EPA's mantra for stormwater runoff management is:

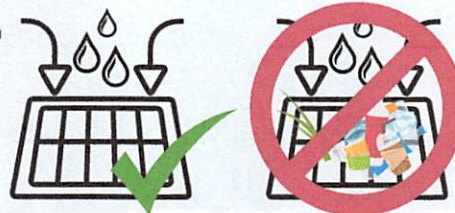
## STORM DRAINS

Stormwater drains is an infrastructure designed to drain excess rain and ground water from impervious surfaces such as paved streets, driveways, parking lots, footpaths, sidewalks, and roofs. Storm drains can vary in design from small residential dry wells to large municipal systems but for them to work effectively they need to remain clear of debris like trash, grass clippings, and leaves.

### WHEN STORM DRAINS BECOME CLOGGED, THEY CAUSE FLOODING.

Here are some ways to help prevent the clogging of storm drains:

- Let us know if you see a drain that is covered, clogged, broken, or overflowing. This will only help us better our community.
- If you see a drain in your area with a covered grate, sweep it off but please remember to never attempt to lift a drain grate off!
- Don't leave your trash out for extended period of times allows for the bags to become ripped open and trash to be scattered.
- Never leave grass clippings on the road when you cut your lawn.
- Always clean up and dispose of your grass clippings, leaves, trash, and brush properly so they don't end up on the road or on the storm drains in your area.



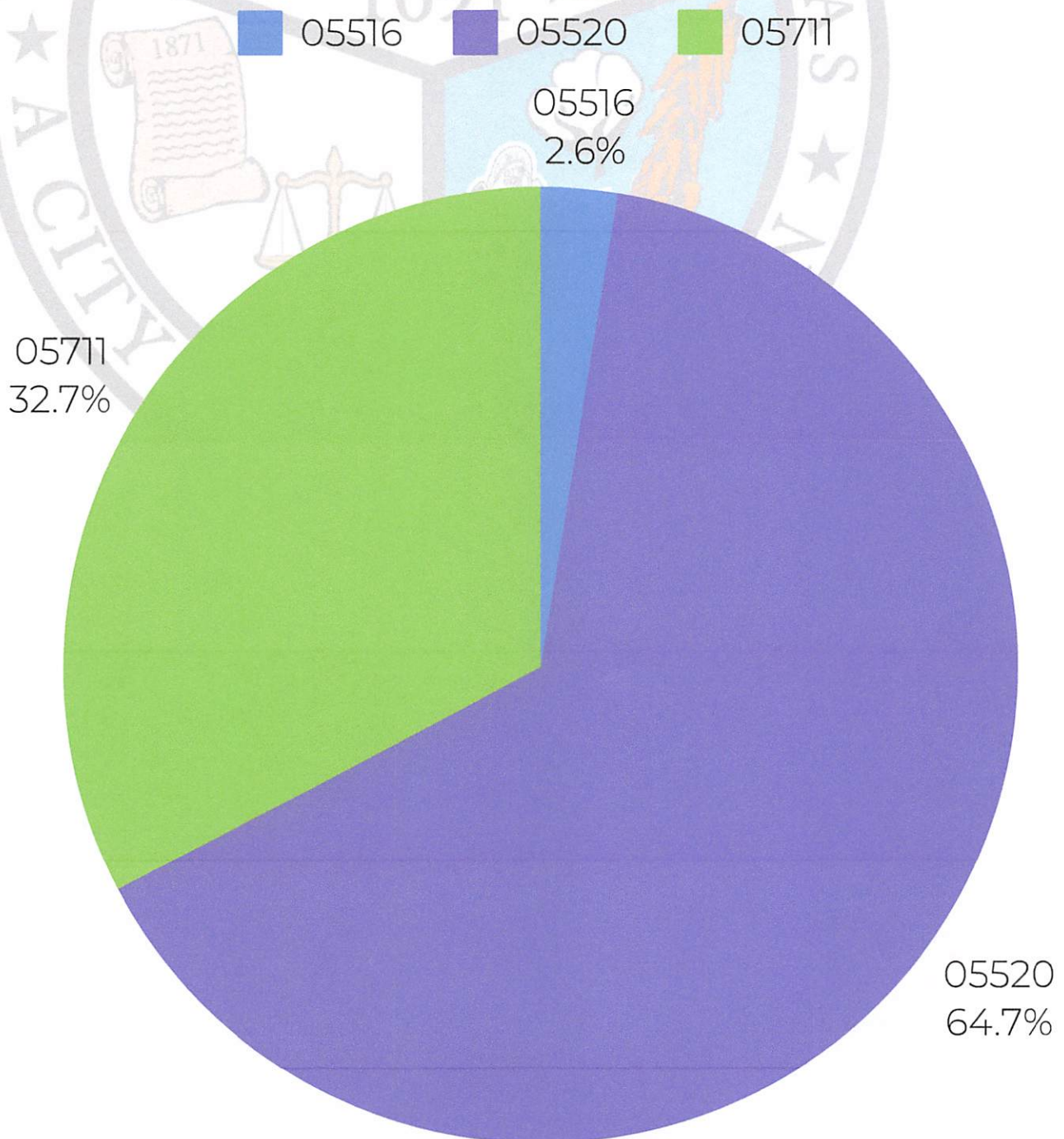
## SEE SOMETHING, SAY SOMETHING

Call the Stormwater Hotline whether it's to report a storm drain not working properly or report pollution of stormwater canals.

**(915)275-1038**



# FINANCE





# MAJOR & CAPITAL PROJECTS

PROJECT NAME	STAGE	DATA/OUTCOME
RVCC Rehabilitation	Launched & On Going	<ul style="list-style-type: none"> <li>• RVC Design documents completed</li> <li>• COS/Treanor HL published first construction bid for the Bracero Museum</li> <li>• COS Staff attended fundraising training to offset expenses</li> <li>• Staff will prepare media recap for RVC Project</li> </ul>
Harvest Festival	Coordination Has Begun	<ul style="list-style-type: none"> <li>• Will be held September 21st, 2024</li> <li>• 5-10PM</li> <li>• Johnny Kage to DJ</li> <li>• 15+ Vendors</li> </ul>
City Wellness Program	Launched & On-Going	<ul style="list-style-type: none"> <li>• Yoga/Zumba/Aerobics/B ootcamp</li> <li>• Socorro Sunday's fee waived</li> <li>• Coordination for September Socorro Sunday has Begun</li> </ul>



AUGUST 2024

# EVENT OVERVIEW





**August 04**  
SOCORRO SUNDAY

**August 8**  
SPD BLOOD DRIVE AT EL PASO  
COUNTY COURTHOUSE

**August 14**  
OPEN ENROLLMENT  
INSURANCE

**August 20**  
SENIOR'S GRADUATION  
TECH CLASS

**August 22**  
SOCO BREAKFAST

**August 28**  
SOCORRO HOMECOMING  
PARADE

**August 1st**  
RVCC OLIMPICS

**August 6**  
CONGRESSO CONFERENCE)

**August 12**  
TML LEGISLATIVE  
COMMITTEE TRAINING

**August 15**  
BUDGET CITY MEETINGT

**August 21**  
BINATIONAL HISTORY  
CONFERENCE

**August 23**  
IDEAS HOOL SENIOR  
GRADUATION 2025

**August 30**  
ABC'S AND SENIORS  
BIRTHDAYS

# EVENT CALENDAR



# SPECIAL EVENTS

## SOCORRO SUNDAY: BACK TO SCHOOL EDITION

### **EVENT OVERVIEW:**

When: August 3rd

Time: 9 AM-1 PM

Where: 901 N Rio Vista Rd

Estimated attendance: 300 People

### **EVENT SUMMARY:**

On August 3rd, the vibrant community of Socorro came together for the much-anticipated "Socorro Sunday: Back to School Edition." This engaging event welcomed over 300 attendees for a day of excitement and preparation for the upcoming school year.

The event, which was free to the public, featured a generous giveaway of school supplies and backpacks, ensuring that local students were well-equipped for their educational journey. Families and children eagerly lined up to receive these essential items, contributing to a sense of community and support.

In addition to the school supplies, the event showcased a variety of vendors offering diverse products and services, adding a festive atmosphere to the day. From local businesses to community organizations, the vendor area provided a range of options for attendees to explore and enjoy.

Overall, "Socorro Sunday: Back to School Edition" was a resounding success, blending practical support with community engagement in a lively and inclusive setting. The positive feedback from attendees and vendors alike highlighted the event's impact and the community spirit that made the day memorable!



# SPECIAL EVENTS

## 4TH ANNUAL BINATIONAL HISTORY CONFERENCE

### **EVENT OVERVIEW:**

When: August 21st- 25th

Where: 901 N Rio Vista Rd

Estimated attendance: 200 People

### **EVENT SUMMARY:**

The City of Socorro proudly assisted in hosting the 4th Annual Binational History Conference, presented by The Cultural Heritage Society, taking place from August 21-25, 2024, this engaging five-day event had 2 days held at 10180 Socorro Road from August 23-25.

The conference focused on the rich Heritage, Culture, and History of the Camino Real de Tierra Adentro, with a specific emphasis on its significance to the El Paso County area. This historical route, renowned for its cultural and historical impact, served as the central theme for the discussions and presentations throughout the event.

Over the course of the conference, attendees had the opportunity to hear from more than 15 esteemed speakers who shared their expertise and insights on various aspects of the Camino Real. The program included a diverse range of presentations, panels, and discussions designed to deepen understanding and appreciation of this historic route and its influence on the region.

The event, which was free to the public, drew a diverse audience of history enthusiasts, scholars, and local residents. It provided a platform for community engagement and education, celebrating the cultural heritage of the area while fostering a greater connection to the region's historical roots.

Overall, the 4th Annual Binational History Conference was a remarkable success, highlighting the City of Socorro's commitment to preserving and promoting cultural and historical heritage.



# SPECIAL EVENTS

## SOCORRO HIGH SCHOOL HOMECOMING PARADE

### EVENT OVERVIEW:

When: August 28th

Time: 6 PM-8 PM

Where: Buford & Alameda Rd

Estimated attendance: 7,000 People

### EVENT SUMMARY:

On August 28th, the Socorro High School Homecoming Parade turned the streets into a vibrant celebration, attracting an impressive crowd of 7,000 attendees. The festive event, which was free to the public, showcased community spirit and school pride.

Our participation in the parade included comprehensive media coverage, allowing us to effectively promote city programs, initiatives, and upcoming events. Our float and coverage highlighted various city projects and community services, offering attendees valuable information while contributing to the parade's lively atmosphere.

From the energetic performances of talent and student groups to the colorful displays and enthusiastic crowd, the homecoming parade was a testament to community engagement and school pride. The event provided a fantastic platform to connect with residents and raise awareness about important city initiatives.

Overall, the Socorro High School Homecoming Parade was a tremendous success, blending celebration with effective promotion and reinforcing the strong sense of community in Socorro





RECREATION DEPARTMENT

COME  
VISIT US!

**VICTOR RETA**- DIRECTOR

**VACANT**- RECREATION COORDINATOR

**LAURA ARREDONDO**-WELLNESS COORDINATOR

**EDWARD RODRIGUEZ**-TRANSIT COORDINATOR

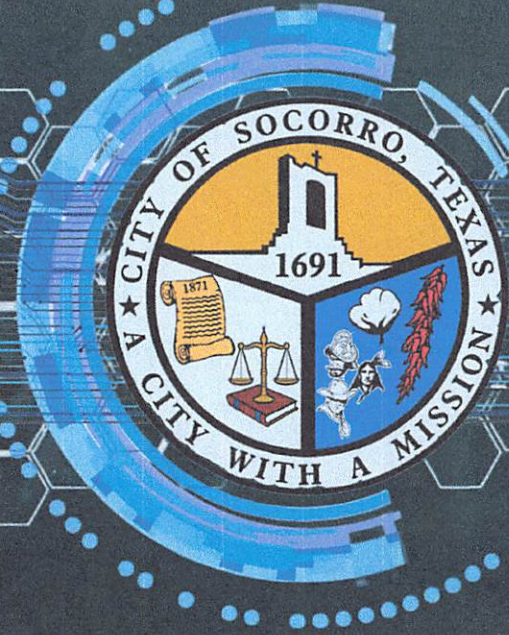
**NORMA ALVAREZ**-MULTIMEDIA SPECIALIST

**ISABELA PEREZ**- RECREATION LEADER

**DANIELA COBOS**- RECREATION LEADER

**YOLANDA GARCIA**- RECREATION LEADER





# INFORMATION TECHNOLOGY

MONTHLY REPORT FOR  
AUGUST 2024



# DEPARTMENT DUTIES

- Added, Deactivation, and Maintained City email exchange for new and old employees
- Added, Deactivation, and Maintained New & Expired Employees in Time clock and Network Access
- Updated and maintained the city website and City Source app
- Updated and maintained workstations and Domain networks
- Work order issues for all departments
- Running live stream equipment and software for City Council & Board and commission meetings
- Review all Network, Email, & User Cyber Security Breach attempts, incidents & Critical incidents reported
- Review all Network Switch configurations
- Review, Update & Maintain All City Network Security Cameras
- Review, Update & Maintain All Access Points and Issue or Remove Privileges to Secure Areas.





# MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) UPDATES



## Departmental Best Practices

- Conducted Inspection of City Vehicle Parking Area For Spills or Leaks
- Insure Vehicle washing is done at the proper location following city MS4 guidelines
- Inspect the Spill Kit Periodically
- Maintain MS4 Content Website Page
- Updated MS4 Request Content on City App
- Corrected MS4 Hotline Voicemail



# CURRENT PROJECTS & GOAL



## **Prepare for Veterans Memorial Park Build**

- Plan for Groundbreaking Ceremony: September 7, 2024
- Picked out Brick for Build @ Acme Brick
  - All Brick material was donated for the project
  - Broke down the cost of all materials donated
- Plan Meetings with future donors to the Memorial Project.

## **Network Task and Training**

- Reorganization of cable management and training for Interns
  - Per each Department/building server room
- Core switch configuration and training for Interns.
- Network Management Training for Interns



# CURRENT PROJECTS & GOAL



## **New Camera Install Project**

- Prepare equipment and layout for the New Verkade Camera project
  - PPW Building and Yard
  - PD Patrol Building
  - PD Dispatch Building
  - Poona Building

## **Verkade Camera Installation Training for Interns**

- New camera planning and configuration training
  - Location mapping
  - Registration of device to online server
  - Configuration best practices
- Physical installation training
  - Mounting
  - Cabling
  - View point best practices



# CURRENT PROJECTS & GOAL



## Preparing to Install Gun Shoot Detectors

- Device Location deployment planning
- System server location planning
- Attend certified training

## Access control Systems

- Audit of all Key Tags per department
- Audit on software configuration and practices
- Update Protocols, Scheduling and Access controls



# COMPLETED PROJECTS IN AUGUST



## Access control Systems

- Recertification for Administrator
- Certification for Assistant Administrator

## Police Ticketing Writer System

- Assist with the final stages of the project
- Prepare to Add website Payment Portal

## New Credit Card Reader

- Assist Installing of Credit card machine for the Court

## New Camera Install Project

- Bulldog Park Restroom Installed
- IT Building: Installed 4 exterior cameras
- Court Building: Installed 2 exterior cameras
  - New Network Conduit and Cabling for Cameras



# COMPLETED PROJECTS IN AUGUST

## Relocation of Animal Control & Code Enforcement

- Assist with moving and setting up workstations
- Printer set up and access

## Veterans Memorial Park Build

- Presented At The Historical Landmark Commission meeting for Colors Approval and Project Presentation.
- Planned out the project with Phases and Cost analysis
- Meet with local Veterans on Project breakdown
- Mark out and clear location for future build (Done by PPW)
- Build a supply list for low-voltage equipment

## EAGL Gun Shoot Detection Training

- Completed System Training and Certification



## Work Order System, City Source App Analytics:

Total Reports  
Created

136

Total Reports  
Open

28

Total Reports  
Closed

108

Average Reports  
Created per Day

4.25

Average Reports  
Closed per Day

3.34

Average Time to  
Close

3.51 Days

Fastest Closed  
Request Type

Street Issues  
(0.00 Days)

Slowest Closed  
Request Type

Animal Services  
(23.75 Days)

Most Common  
Request Type

Street  
Issues

Least Common  
Request Type

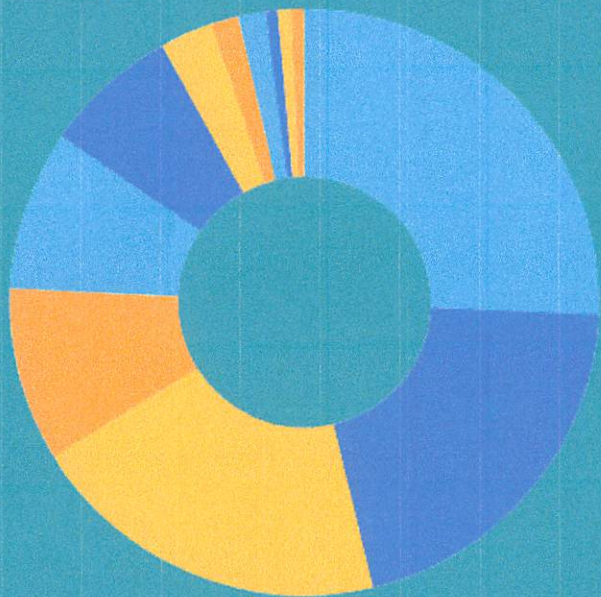
Street Light





# Work Order System, City Source App Analytics:

## Requests by Type



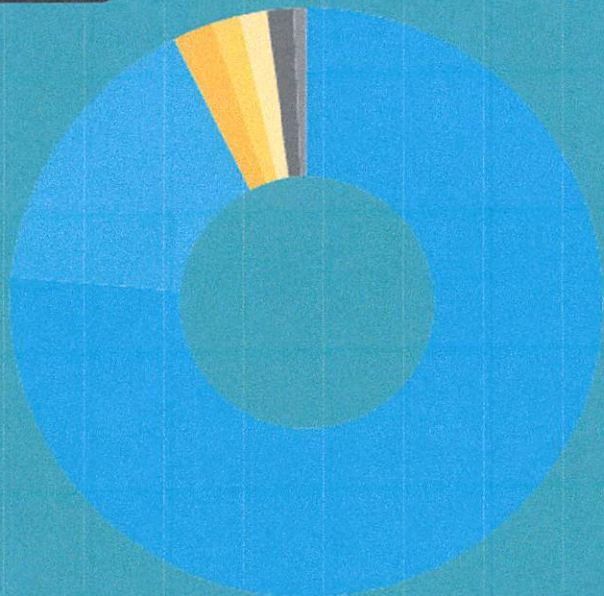
25.7%	STREET ISSUES
20.6%	ANIMAL SERVICES
19.9%	IT WORK ORDER
9.6%	MAINTENANCE WORK ORDER
8.8%	PUBLIC WORKS
7.4%	CODE ENFORCEMENT
2.9%	TRAFFIC / STREET SIGN
1.5%	OTHER
1.5%	POLICE NON-EMERGENCY
0.7%	STREET LIGHT
0.7%	PONDING AREAS
.07%	MECHANICS





# Work Order System, City Source App Analytics:

## Requests by Status




- 76.5% COMPLETED
- 16.2% RECEIVED
- 2.2% IN PROCESS
- 1.5% SUBMITTED
- 1.5% COULD NOT VERIFY
- 1.5% CANCELED/ DELETED
- 0.7% REFERRED TO DEPT

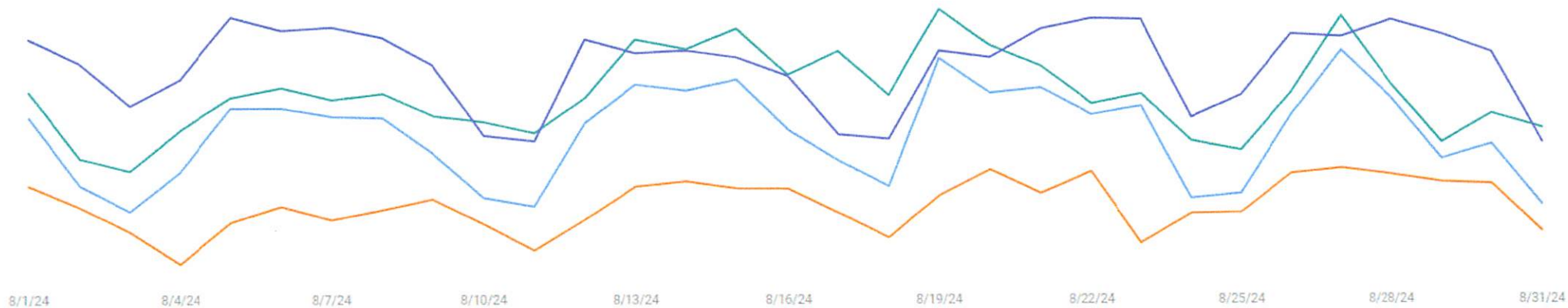




# WEBSITE ANALYTICS

<input checked="" type="checkbox"/> Total clicks	<input checked="" type="checkbox"/> Total impressions	<input checked="" type="checkbox"/> Average CTR	<input checked="" type="checkbox"/> Average position
3.6K	179K	2%	13.1

 Chart totals and table results might be partial when filters are applied. [Learn more](#)





# Website ANALYTICS

## TOP QUERIES

## CLICKS

## IMPRESSIONS

CITY OF SOCORRO

231

4,912

CITY OF SOCORRO JOBS

101

210

CITY OF SOCORRO TX

87

726

CITY OF SOCORRO TEXAS

80

626



# Website ANALYTICS

DEVICE

CLICKS

IMPRESSIONS

MOBILE

679

59,952

DESKTOP

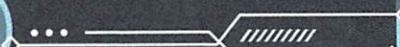
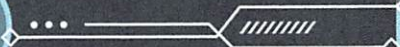
505

36,490

TABLET

7

836





# Website ANALYTICS

COUNTRY

CLICKS

IMPRESSIONS

UNITED STATES

1,171

81,867

MEXICO

12

1,763

INDIA

2

855

PAKISTAN

2

98



# Website ANALYTICS

## TOP PAGES

## CLICKS

## IMPRESSIONS

[costx.us/](#)

617

15,345

[costx.us/human-resources/](#)

314

11,212

[costx.us/planning-zoning/](#)

251

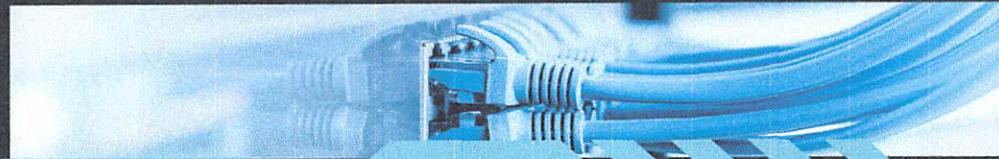
10,316

[costx.us/city-manager-city-council/](#)

243

9,085





## Good Practices Tip For the Month of August

### **Safety tips: Virtual Reality Usage** Create a Safe Environment

Set up your VR training away from other people, stairs, balconies, windows, furniture, or other items that you can bump into or knock down when using the VR headset. It's always safer to use VR sitting down unless the designers of the VR program made standing and walking a critical piece of the training.

### **Short VR Activities**

VR is not meant to be used for hours at a time. VR should be designed as a short activity to integrate into your program when used for training. We recommend 20 minutes for your VR activity length to avoid disorientation and possible simulator sickness. VR headset manufacturers like Oculus suggest a "10 to 15-minute break every 30 minutes, even if you don't think you need it."





**THANK YOU**



City of Socorro, Texas  
Grants & Special Projects Department

## August 2024 Monthly Report

[August 1, 2024 - August 31, 2024]

### Table of Contents

Executive Summary.....	2
New Grant Awards .....	3
Financial Overview .....	3
Active Grants .....	4
Closed Out Grants .....	6
Department Activities.....	7
Special Projects .....	6
TxDOT Transportation Project.....	7
MS4 Stormwater Management Program.....	6
Economic Recovery .....	6

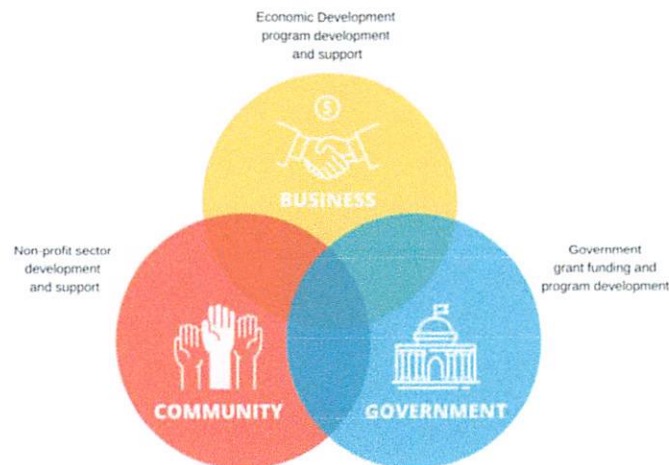


## Executive Summary

The primary function of the Grants & Special Projects Department (GSPD) is to assist City Departments and the City's non-profit partner organization in meeting our City's Mission and Vision to better serve the residents of Socorro, Texas. To this end, the GSPD has identified the following department goals:

- **Local Government grant funding and program development**
- **Non-profit sector development and support**
- **Economic Development program development and support**

**Figure 1 – The GSPD fosters and supports development and collaboration between the Government, Community and Business Sectors in Socorro, Texas**



The GSPD, which is composed of the City Development Director, one (1) full time Grants Accounting Specialists, one (1) Program Officer Compliance Specialist, and one (1) Economic Recovery Coordinator, spearheads new grant projects and special projects across various City departments, the City's nonprofit partner organization, and small business community.

**Department Highlights** during this reporting period (August 1, 2024 to August 31, 2024) include:

- **Grants Writing/ Administration –**
  - **\$1,666,279.00** grant award for the Rio Vista Rehabilitation Project from the FY 2024 Community Project Funding, Economic Development Initiatives program.
  - Continued administrative support for twenty-one (21) active grants projects across various City departments totaling **\$24,057,883.60**
- **Special Projects –**

- Stormwater Management Program – Research and preparation for Notice of Intent submittal to TCEQ in September 2024.
- **ARPA** – Continued review of expenditure backup and compliance review
- **Economic Recovery** – Coordinated Small Business Support Meeting held August 5, 2024 (Attendees: 16). Coordinated SOCO Breakfast on August 19, 2024 (Attendees: 46).
- **Transportation** – \$244,779.02 TxDOT reimbursements received during the month of August 2024 for the Nuevo Hueco Tanks Extension Project, Rio Vista Bridge Replacement Project, and Arterial 1 Projects. Continued administrative support for TxDOT Transportation projects totaling \$14,063,177.40.

As always, it is the goal of the GSPD to continue to meet the funding needs and priorities of each department in order to enhance our capacity to serve the residents of Socorro.

## New Grant Awards

The following new grants were awarded during this reporting period:

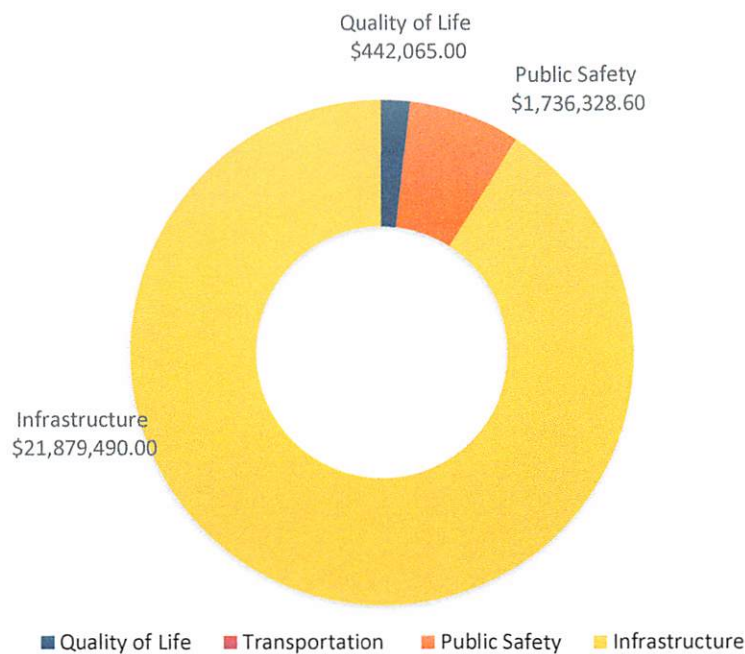
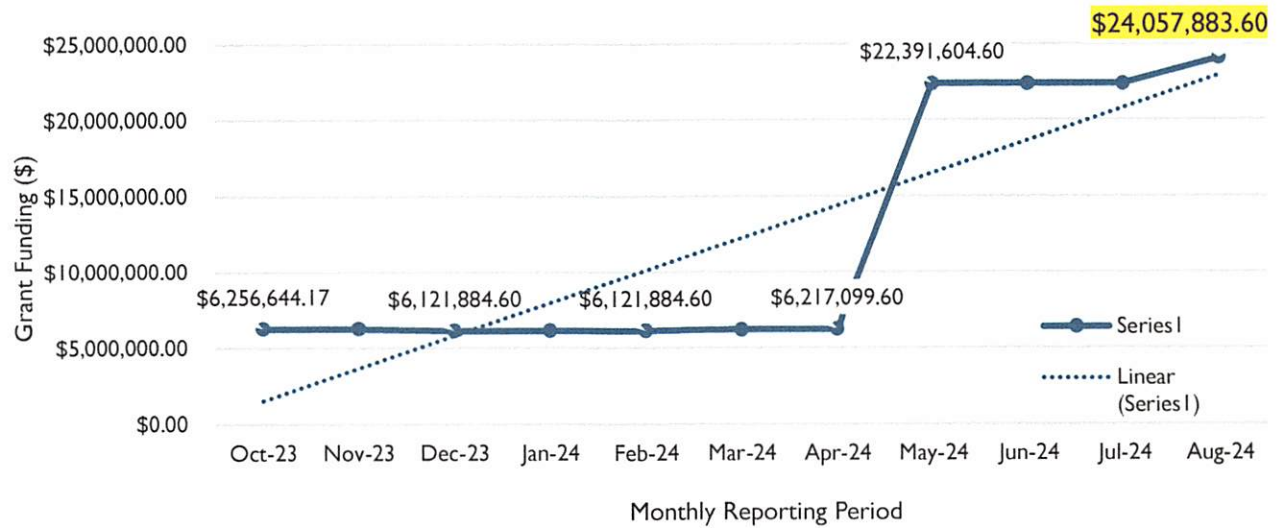
- **\$1,666,279.00** grant award for the Rio Vista Rehabilitation Project from the FY 2024 Community Project Funding, Economic Development Initiatives program.

## Financial Overview

The following is a general overview of the grant funding available to City Departments since the start of the new 2023-2024 fiscal year on October 1st, 2023. The Active Grants Funding table below represents the **net amount** of grant funding available to active grant projects since the start of the new 2023-2024 fiscal year. There was no increase or decrease in funding during this reporting period (see Table 2 for details). As of this reporting period, active grant funding awards total **\$24,057,883.60**. **Please note** that this active grant total does not include funding awards to the CSCI nonprofit and does not include transportation project funding received for Arterial 1, Nuevo Hueco Tanks Road, or Bovee and Rio Vista Rd. Bridge Replacement Projects.



## FY 2023 - 2024 Active Grant Funding



**Graph 1.** The total amount of grant funding awarded to City Departments as of August 2024 is \$24,057,883.60. The largest public service categories receiving grant funding are Infrastructure (91%), and Public Safety (7.2%). **Please note: transportation projects not funded through competitive grants are not reported in this section**

## Active Grants

Projects that have been awarded grant funds are listed in Table 1 below. Currently, the GSPD assists City departments with the administration of twenty-one (21) grant projects across various departments totaling **\$24,057,883.60** in federal, state, or foundation dollars.

**Table 1. Summary of FY 2023 – 2024 Grant Funding Awards**

				Financial Information			Project Information		
#	City Department	Funding Agency	Grant Program	CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	Project End Date
1	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY22	95.001	G22SW0018A	\$61,533.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/22	6/30/24
2	Police Department	Homeland Security Grant Program (HSGP)	EP 2022 OPSG	97.067	3007208	\$176,866.00	OTH for officers supporting the border initiative and M&A	3/1/23	2/29/24
3	Police Department	Police Department	Office of the Governor (OOG) Criminal Justice Division	16.738	4820901	\$138,773.00	Socorro Criminal Justice Program	10/1/23	6/30/24
4	Police Department	Office of the Governor (OOG) Homeland Security Grants Division	FY24 Local Border Security Program (LBSP)	State	3000909	\$85,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/23	8/31/24
5	Police Department	BG-Rifle-Resistant Body Armor Grant Program (BAGP)	FY24 Rifle-Resistant Body Armor Grant	State	4850701	\$33,580.00	SPD Rifle Resistant Body Armor	9/1/23	8/31/24
6	Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/20	9/30/24
7	Recreation Centers	Texas Historical Commission	FY 2022 Certified Local Government Grant	15.904	THC22	\$30,000.00	Rio Vista Farm Rehabilitation	4/26/22	9/30/24
8	Police Department	VA-Victims of Crime Act Formula Grant Program	PY24 Victim Assistance, First Responder Mental Health Program	16.575	4474502	\$29,490.02	Socorro First Responder Mental Health Program	10/1/23	9/30/24
9	Police Department	VA-Victims of Crime Act Formula Grant Program	PY24 Victim Assistance, General Victim Assistance Direct Services Program (VOCA)	16.575	4487802	\$49,248.16	Socorro Victim Assistance Program	10/1/23	9/30/24
10	Police Department	USDOJ - COPS Office	COPS Office Community Policing Development (CPD) Program	16.710	15JCOPS-21-GG-02315-SPPS	\$204,000.00	SPD Crisis Intervention Team - mental health professionals	9/1/21	12/31/24
11	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY23	95.001	G23SW0018A	\$83,996.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/23	12/31/24
12	Police Department	HS-Homeland Security Grant Program (HSGP)	FY23 State Homeland Security Program (SHSP) - Regular Projects	97.067	4797301	\$131,605.42	Socorro Police Department Communications	9/1/23	8/31/25
13	Recreation Centers	Texas Historical Commission	FY 2023 Certified Local Government Grant	15.904	THC23	\$30,000.00	Rio Vista Farm Rehabilitation - Library	TBD	9/30/25
14	Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPO	Transportation Alternatives Set-Aside (TASA)	20.205	0924-06-604	\$605,425.00	Passmore Shared-Use Path	7/16/20	TBD
15	Planning & Zoning	Texas Water Development Board	Flood Infrastructure Fund	State	G10040186	\$3,433,281.00	Sparks Arroyo Drainage Project	TBD	TBD
16	Recreation Centers	Federal Transit Administration	FTA Section 5310 Program - EPMPO (FY 2023)	20.513	5310	\$143,425.00	Rio Vista Transportation Program	TBD	TBD
17	Recreation Centers	Federal Transit Administration	FTA Section 5310 Program - EPMPO (FY 2024)	20.513	5310	\$143,425.00	Rio Vista Transportation Program	TBD	TBD



18	Police Department	Homeland Security Grant Program (HGSP)	EP 2023 OPSG	97.067	3007208	\$80,840.00	OTH for officers supporting the border initiative and M&A	3/1/24	2/28/25
19	Public Works	Texas A&M Forest Service	Community Forestry Grants	10.664	CO-24-171	\$14,375.00	Socorro Tree Planting Project	6/1/24	5/31/25
20	Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to TxDOT	FY23 Statewide Transportation Alternatives Set-Aside (TASA) Program	20.205	0002-14-048	\$16,174,505.00	Socorro Tree Planting Project	6/1/24	5/31/25
21	Planning & Zoning	US. Department of Housing and Urban Development	FY24 Community Projects Funding (CPF) - Consolidated Appropriations Act	14.251	B-24-CP-TX-2096	\$1,666,279.00	Rio Vista Rehabilitation Project	10/1/24	8/31/32
<b>Total in Active Grant Funds*</b>						<b>\$24,057,883.60</b>			

\* Please note: transportation projects not funded through competitive grants are not reported in this table

## Closed Out Grants

No grant projects were closed out during this reporting period.

## Special Projects

### MS4 Stormwater Management Program

- No MS4 activities for the month of August 2024

### Economic Recovery

- Small Business Support Activities
  - Coordinated Small Business Support Meeting held August 5, 2024 (Attendees: 16)
  - Coordinated Restaurant/ Bar Accidents Prevention WS on 08/13 (Attendees: 5)
  - Coordinated SOCO Breakfast held August 19, 2024 (Attendees: 46)
  - Socorro Business Hub:
    - New users: 0
  - Deployment of Socorro Small Business Resources Newsletter:
    - Email Campaigns: 21
    - Subscribers: 841
    - Average rate of opens: 18.0%
    - Average rate of clicks: 0.67%
- Small Business Assistance Services

- 
- Small Business Support Center Visitors:
    - 42 visits logged receiving small business support services at E.G. Chayo Apodaca Community Center during the month of August 2024
  - Foreign-Trade Zone Activities
    - FTZ application for magnet site(s) is being coordinated with interested property owners & prospective businesses. Proposed magnet sites: Socorro Logistics Center, and Eastwind Logistics Center. Awaiting for business owners letters.
  - Business Attraction Activities
    - Invited by Japanese Consulate General in Houston to an international trade conference meeting in downtown El Paso on Oct. 18, 2024.
    - Invited as a panelist by the West Texas Customs Brokers Association at the Southern Border Conference to be held Nov. 5-7, 2024 at the Paso del Norte Hotel.





**CITY OF SOCORRO**  
**CITY COUNCIL MEETING MEETING**  
**DATE: SEPTEMBER 19, 2024**

**PRELIMINARY AND FINAL PLAT APPLICATION**  
**STAFF REPORT**

**SUBJECT: INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE APPROVING A PRELIMINARY AND FINAL PLAT FOR CHAVEZ ACRES SUBDIVISION, BEING ALL OF TRACT 9D, BLOCK 32, SAN ELIZARIO GRANT, EL PASO COUNTY, TX.**

**NAME:** CHAVEZ ACRES SUBDIVISION

**PROPERTY ADDRESS:** CRISANTEMO DR.

**PROPERTY LEGAL DESCRIPTION:** BEING ALL OF TRACT 9D, BLOCK 32, SAN ELIZARIO GRANT, EL PASO COUNTY, TX

**PROPERTY OWNER:** EDUARDO AND RAFAEL CHAVEZ

**REPRESENTATIVE:** SERGIO CASTILLO | SER GROUP, LLC.

**PROPERTY AREA:** 9.507 ACRES

**CURRENT ZONING:** N/A (CITY OF SOCORRO'S 2-MILE ETJ)

**CURRENT LAND USE:** VACANT

**FUTURE LAND USE MAP:** N/A (CITY OF SOCORRO'S 2-MILE ETJ)

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0300-B /FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request is for approval of a Preliminary and Final Plat for Chavez Acres Subdivision.

**STAFF RECOMMENDATION:** Staff recommends **APPROVAL** of the Preliminary and Final Plat for Chavez Acres Subdivision with the condition that Engineering review comments are met before recording of final plat.

**P&Z RECOMMENDATION:** Commissioners voted for **APPROVAL** of the Preliminary and Final Plat for Chavez Acres Subdivision with staff recommendations at their September 3, 2024 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING PRELIMINARY AND FINAL PLAT FOR PRELIMINARY AND FINAL PLAT FOR CHAVEZ ACRES SUBDIVISION, BEING ALL OF TRACT 9D, BLOCK 32, SAN ELIZARIO GRANT, EL PASO COUNTY, TX.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That the Chavez Acres Subdivision, being all of Tract 9D, Block 32, San Elizario Grant, El Paso County, TX. has been granted Preliminary and Final Plat approval as per the Subdivision Ordinance of the City of Socorro, TX.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

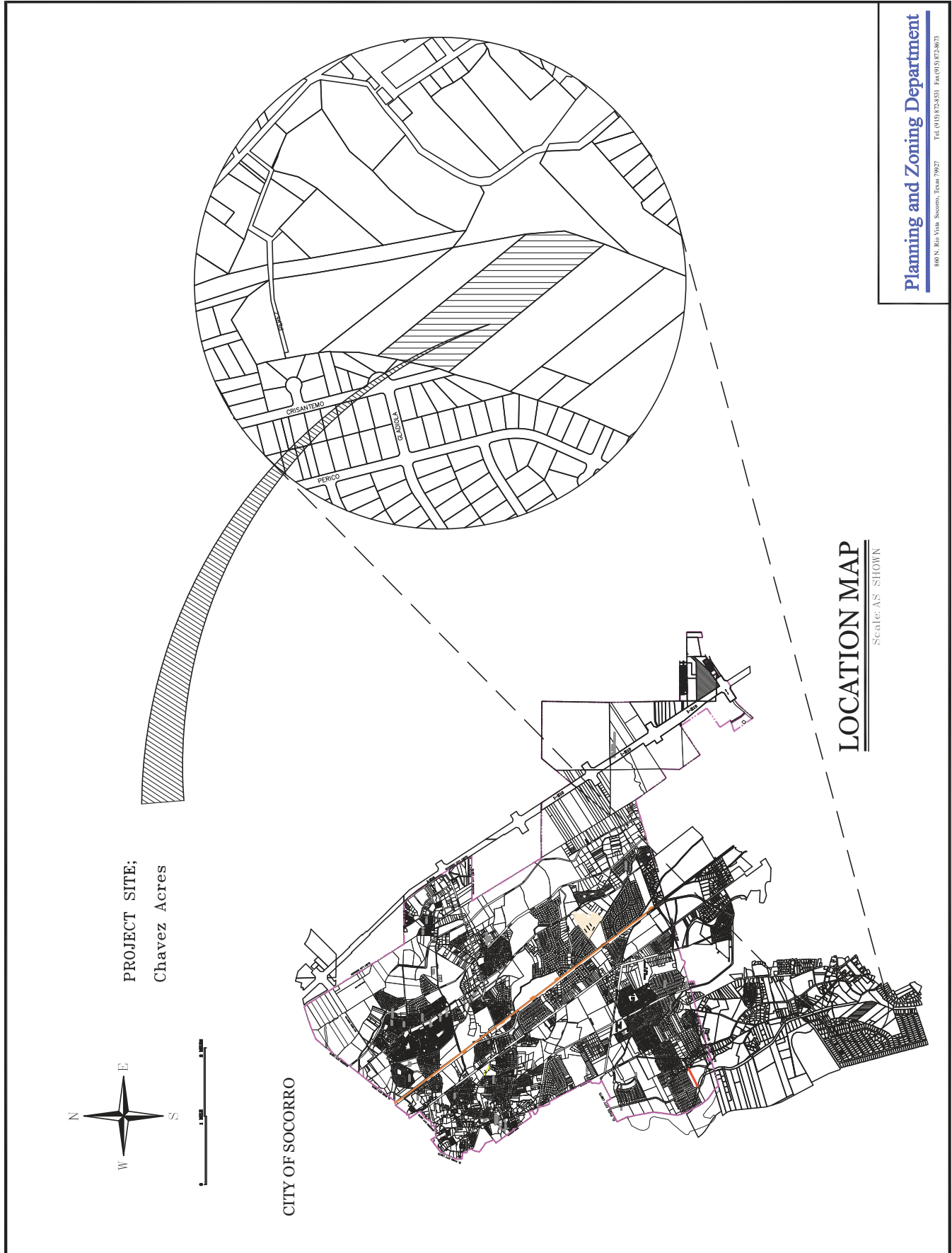
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

Introduction, First Reading and Calling for a Public Hearing: September 19, 2024  
Second Reading and Adoption:

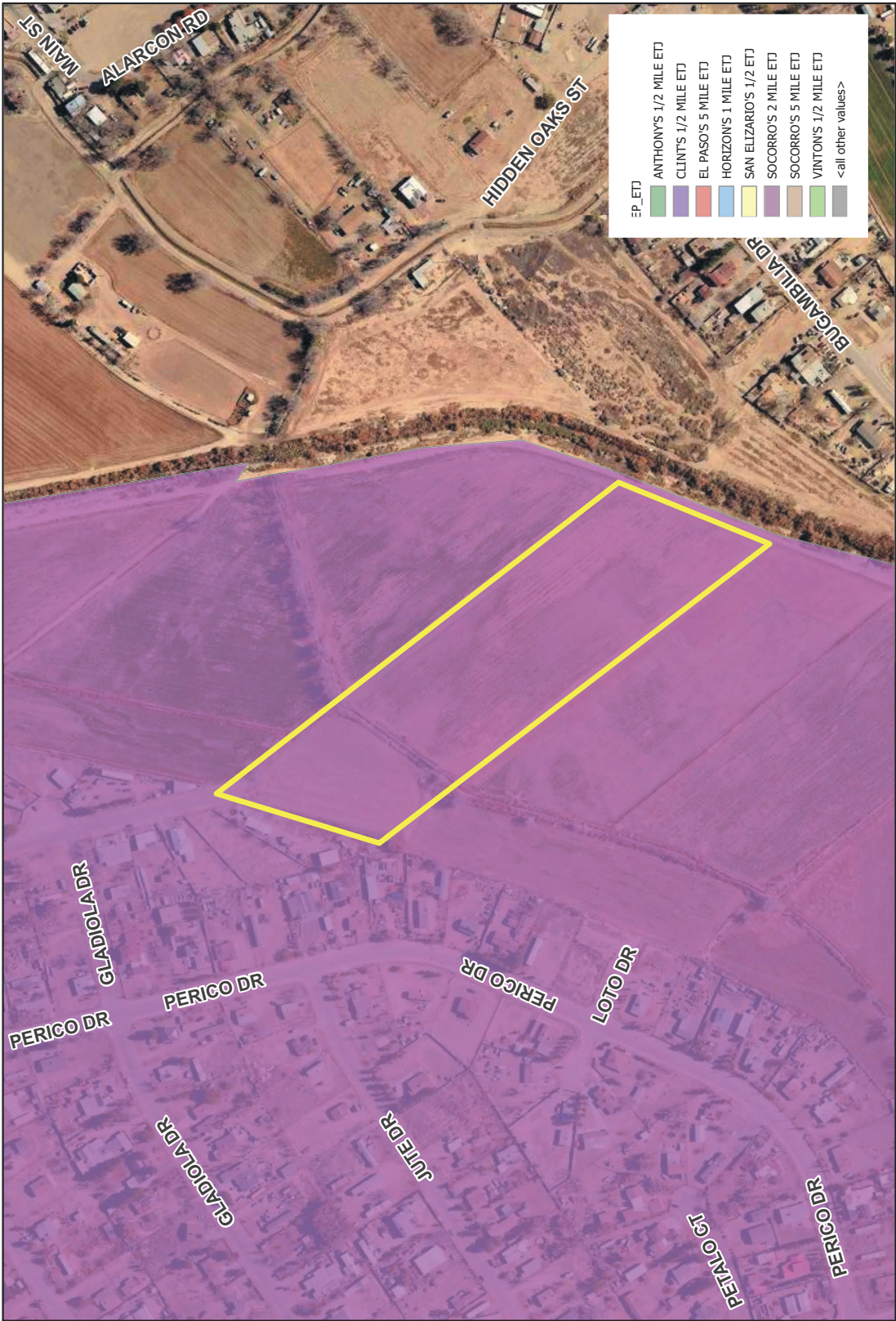


# LOCATION MAP

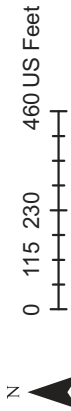


# ZONING MAP

## Chavez Acres Subdivision



City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927





# SITE PICTURES



View of property from Crisantemo Dr.

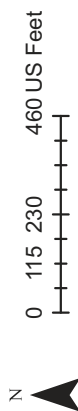




# Chavez Acres Subdivision



City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927







[illegible]





## CITY OF SOCORRO

### CITY COUNCIL MEETING MEETING

DATE: SEPTEMBER 19, 2024

### FINAL PLAT APPLICATION STAFF REPORT

**SUBJECT: INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE APPROVING A FINAL PLAT AND VARIANCE REQUEST FOR A 46' - 0" MAXIMUM ALLOWABLE BUILDING HEIGHT AND REDUCED PARKING SPACE REQUIREMENT OF 1 SPACE PER 850 S.F. OF NET LEASABLE WAREHOUSE AREA FOR HORIZON 10 PHASE ONE SUBDIVISION, BEING A PORTION OF TRACT 35 AND A PORTION OF TRACT 36 AND ALL OF TRACTS 37 TO 39, LEIGH CLARK SURVEY 298**

**NAME:** HORIZON 10 PHASE ONE SUBDIVISION

**PROPERTY ADDRESS:** 12400 GATEWAY EAST BLVD.

**PROPERTY LEGAL DESCRIPTION:** A PORTION OF TRACT 35 AND A PORTION OF TRACT 36 AND ALL OF TRACTS 37 TO 39, LEIGH CLARK SURVEY 298

**PROPERTY OWNER:** HORIZON 10 PARTNERS, LLC.

**REPRESENTATIVE:** GEORGES HALLOUL | SLI ENGINEERING, INC.

**PROPERTY AREA:** 63.971 ACRES

**CURRENT ZONING:** IC-MUD

**CURRENT LAND USE:** VACANT

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0239-B / FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request is for approval of a Final Plat and variance request for Horizon 10 Phase One Subdivision

**STAFF RECOMMENDATION:** Staff recommends **APPROVAL** of the Final Plat and variance request for a 46' - 0" maximum allowable building height and reduced parking space requirement of 1 space per 850 s.f. of net leasable warehouse area for Horizon 10 Phase One Subdivision.

**P&Z RECOMMENDATION:** Commissioners recommended APPROVAL of the Final Plat and variance request for a 46' - 0" maximum allowable building height and reduced parking space requirement of 1 space per 850 s.f. of net leasable warehouse area for Horizon 10 Phase One Subdivision at their September 3, 2024 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE APPROVING A FINAL PLAT AND VARIANCE REQUEST FOR A 46' - 0" MAXIMUM ALLOWABLE BUILDING HEIGHT AND REDUCED PARKING SPACE REQUIREMENT OF 1 SPACE PER 850 S.F. OF NET LEASABLE WAREHOUSE AREA FOR HORIZON 10 PHASE ONE SUBDIVISION, BEING A PORTION OF TRACT 35 AND A PORTION OF TRACT 36 AND ALL OF TRACTS 37 TO 39, LEIGH CLARK SURVEY 298, SOCORRO, TEXAS.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That the Horizon 10 Phase One Subdivision, being a portion of Tract 35 and a portion of Tract 36 and all of Tracts 37 to 39, Leigh Clark Survey 298, Socorro, TX., Texas. has been granted Final Plat approval and variance for a 46' - 0" maximum allowable building height and reduced parking space requirement of 1 space per 850 s.f. of net leasable warehouse area as per the Subdivision Ordinance of the City of Socorro, Texas

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

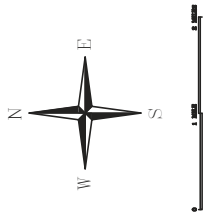
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

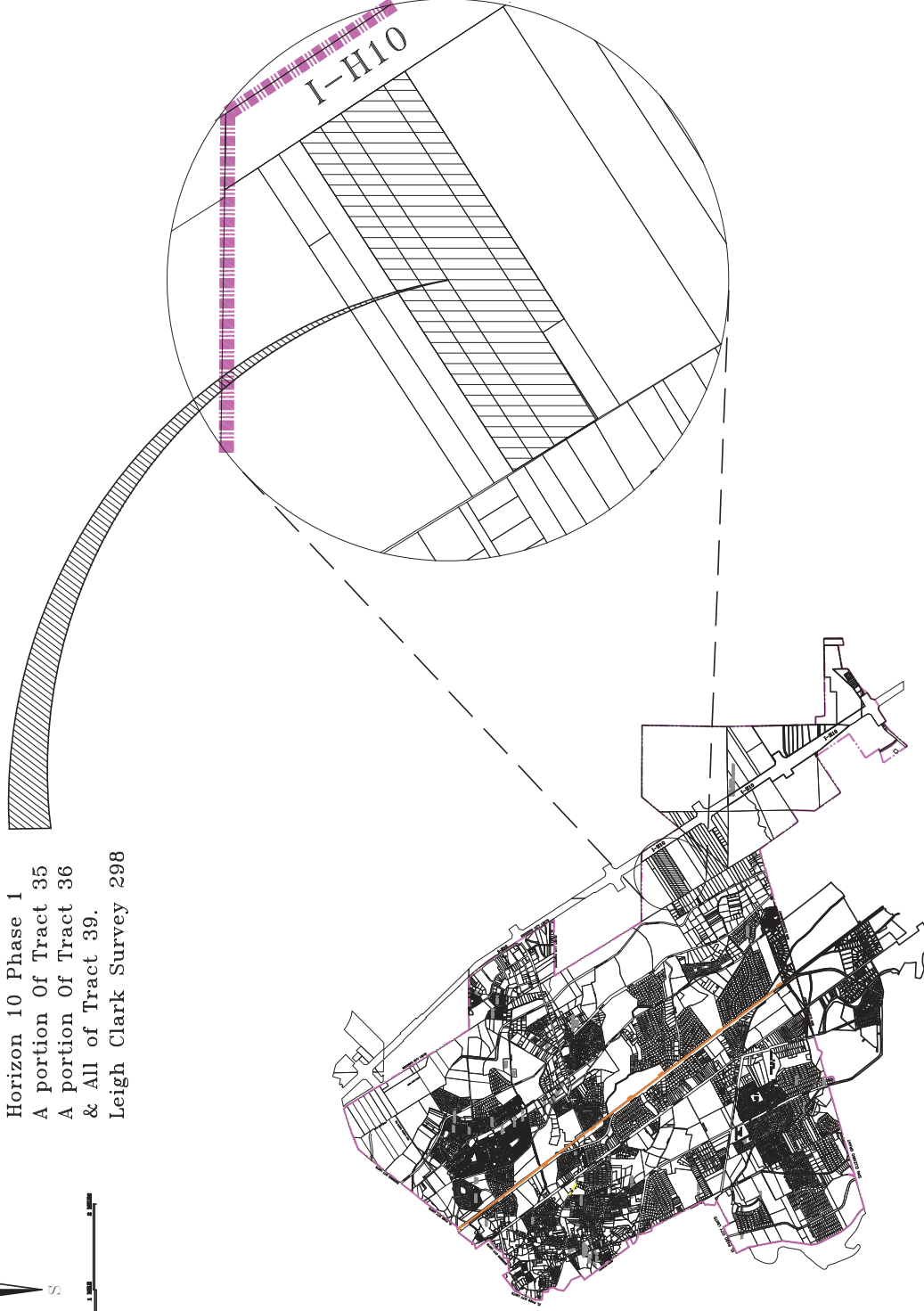
Introduction, First Reading and Calling for a Public Hearing: September 19, 2024  
Second Reading and Adoption:



# LOCATION MAP



PROJECT SITE;  
Horizon 10 Phase 1  
A portion Of Tract 35  
A portion Of Tract 36  
& All of Tract 39.  
Leigh Clark Survey 298



CITY OF SOCORRO

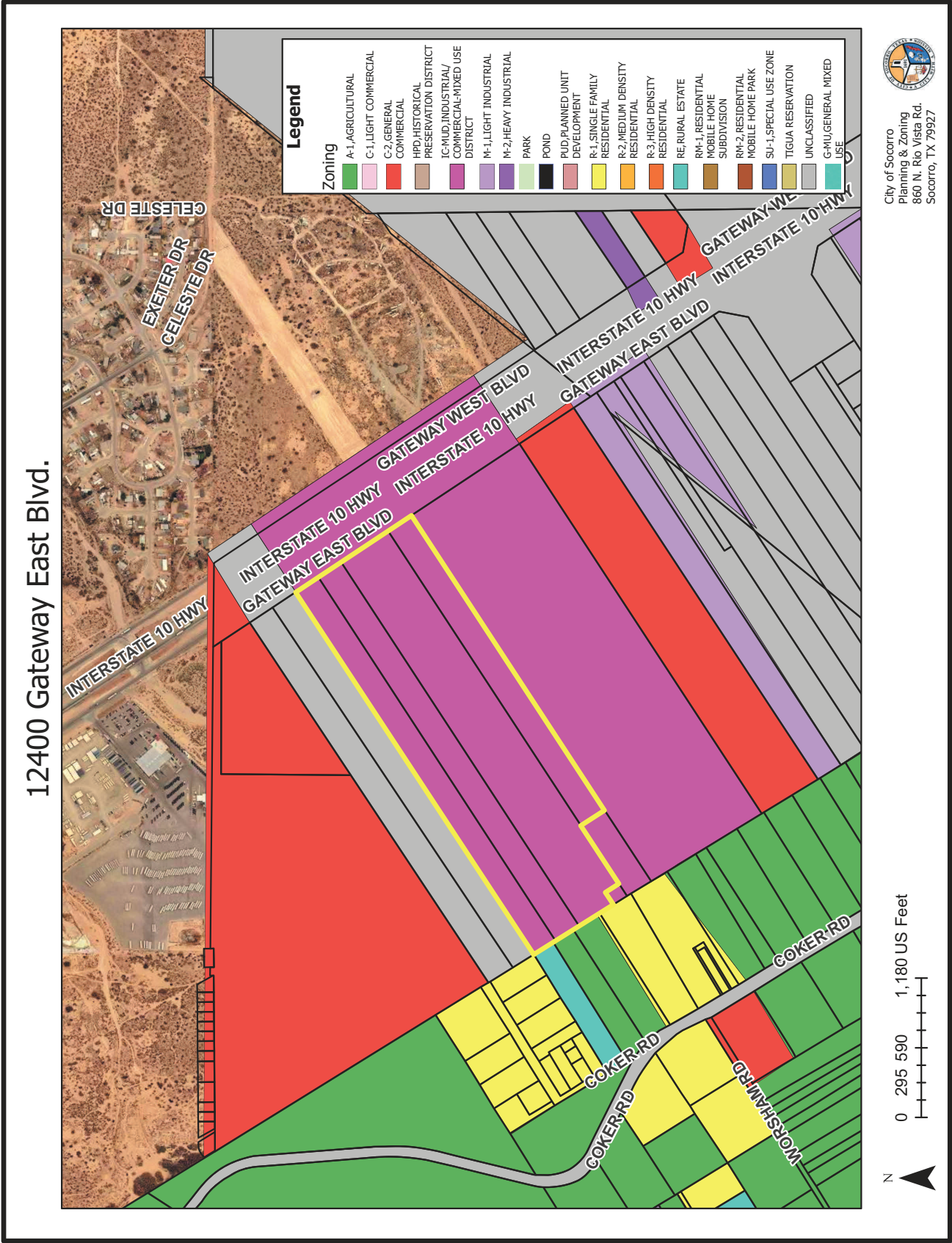
**LOCATION MAP**

Scale: AS SHOWN

**Planning and Zoning Department**

800 N. Rio Vista Socorro, Texas 79927 Tel: (915) 872-8831 Fax: (915) 872-8673

# ZONING MAP





# SITE PICTURES

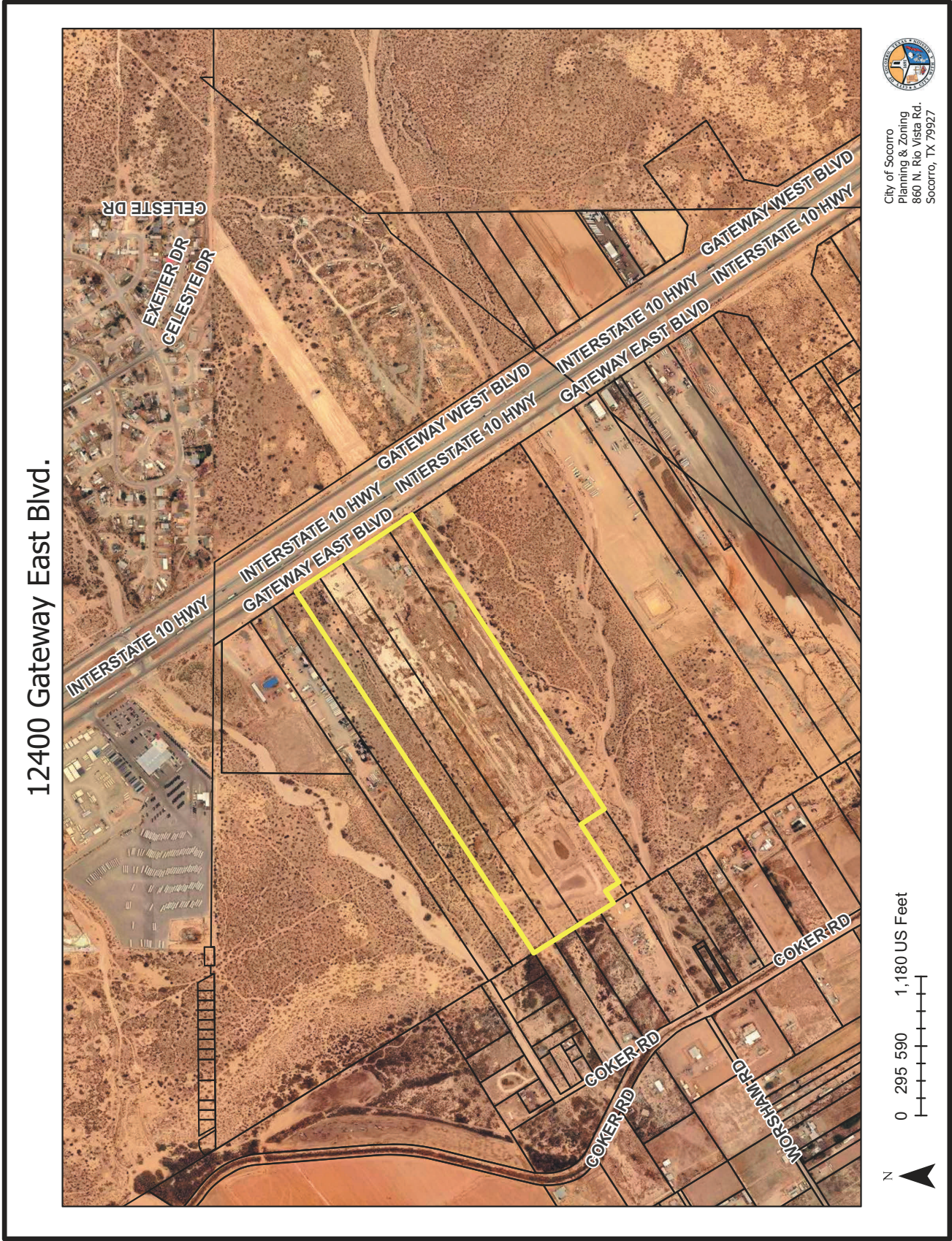


View of property from Gateway East Blvd.





# AERIAL IMAGE





# T.I.A. (SUMMARY - pg 6 of 41)

## VICINITY MAP

LANGAN

Project No. 531023501

© 2023 Langan

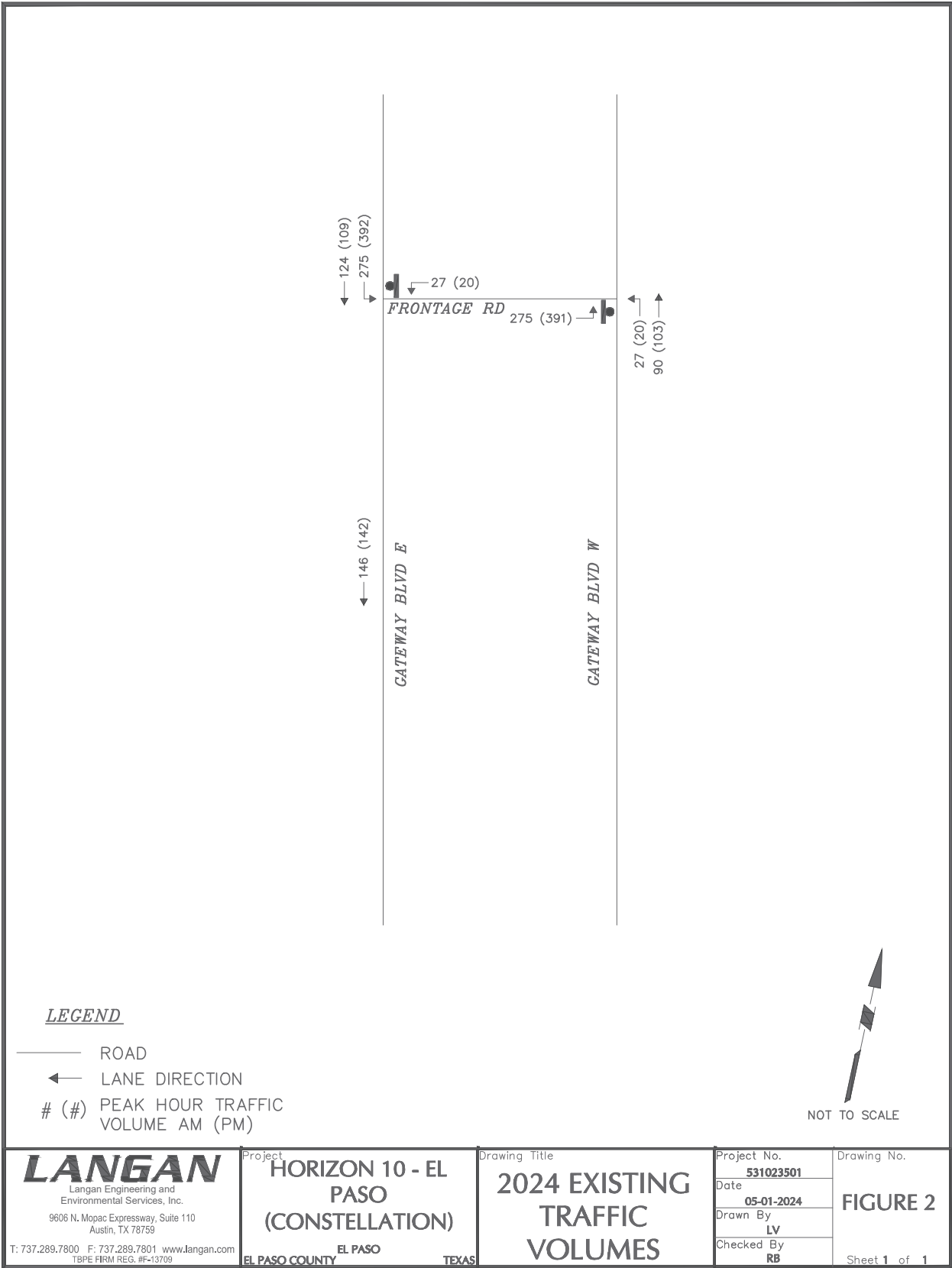


<div><div><div>LANGAN</div><div>Langan Engineering and Environmental Services, Inc. 9606 N. Mopac Expressway, Suite 110 Austin, TX 78759</div></div><div><div>T: 737.289.7800 F: 737.289.7801</div><div>www.langan.com</div><div>TBPB FIRM REG. #F-13709</div></div></div>		Project		Drawing Title		Project No.		Drawing No.	
<div>EL PASO COUNTY</div> <div>EL PASO</div> <div>TEXAS</div>		HORIZON 10 - EL PASO		VICINITY MAP		531023501		FIGURE 1	
		(CONSTELLATION)				Date			
						Drawn By			
						LV			
						Checked By			
						RB		Sheet of 1	

NOT TO SCALE

# T.I.A. (SUMMARY - pg 9 of 41)

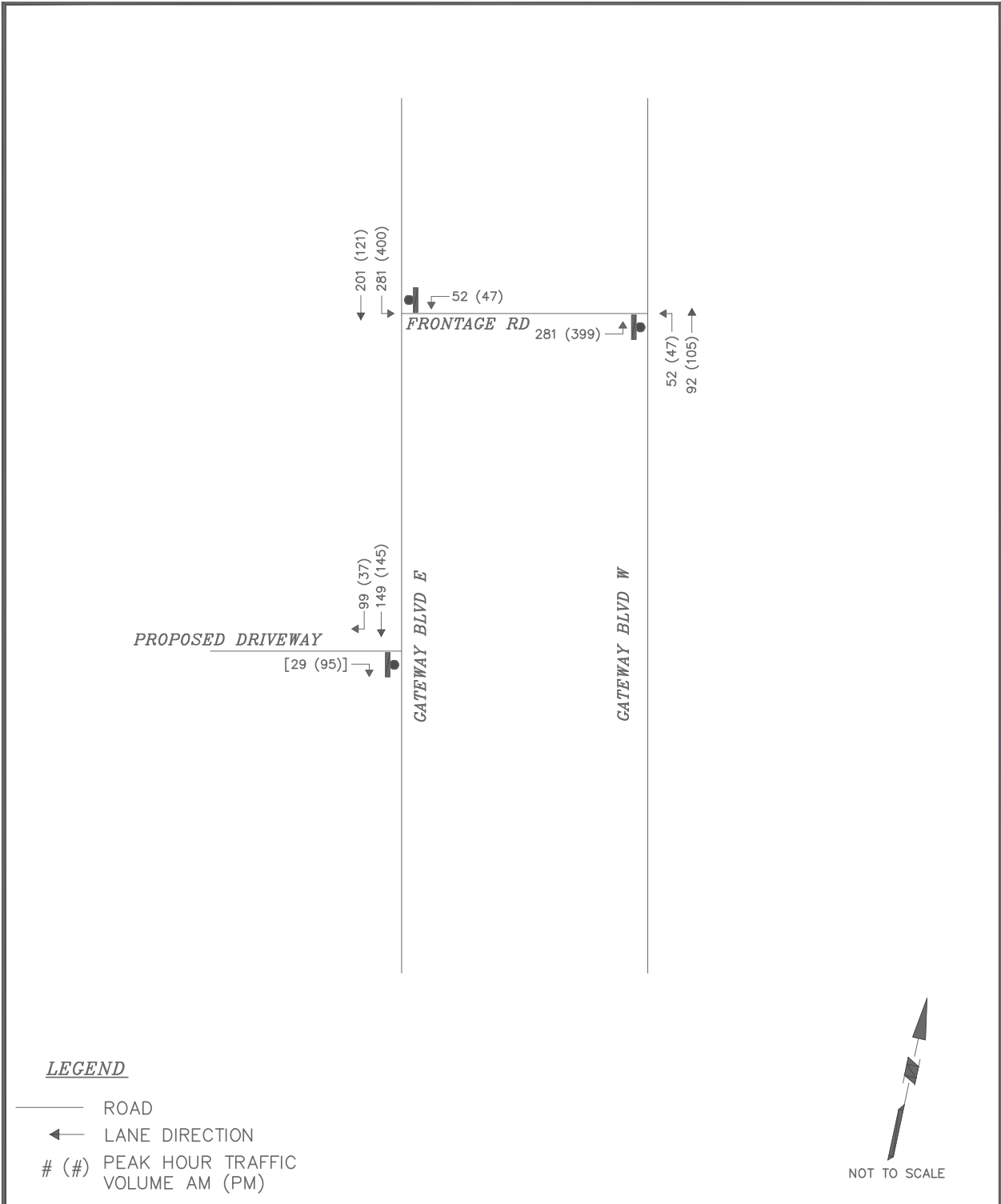
## 2024 EXISTING TRAFFIC VOLUMES





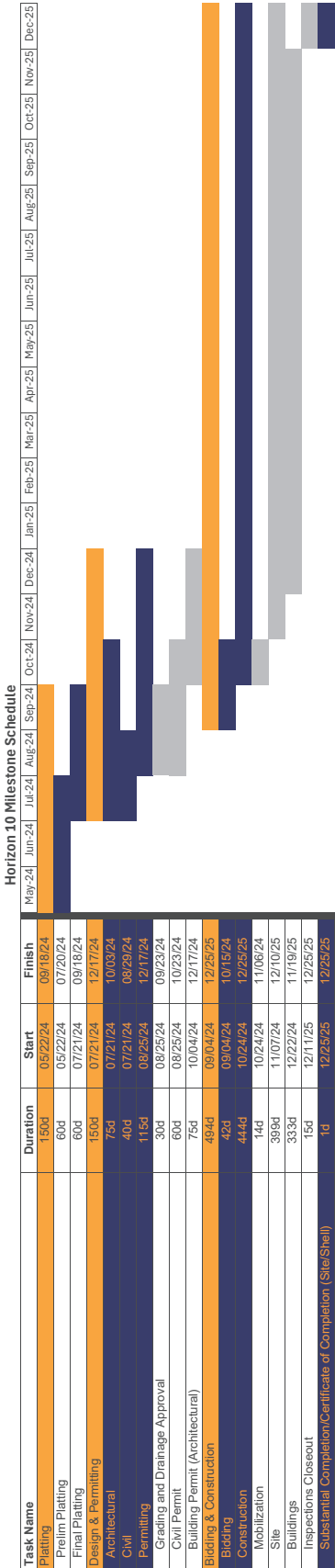
# T.I.A. (SUMMARY - pg 15 of 41)

## 2025 BUILD TRAFFIC VOLUMES



<div><div>LANGAN</div><div>Langan Engineering and Environmental Services, Inc.</div><div>9606 N. Mopac Expressway, Suite 110</div><div>Austin, TX 78759</div><div>T: 737.289.7800 F: 737.289.7801 www.langan.com</div><div>TBPE FIRM REG. #F-13709</div></div>	Project: <div>HORIZON 10 - EL PASO</div> <div>(CONSTELLATION)</div> <div>EL PASO COUNTY</div> <div>EL PASO</div> <div>TEXAS</div>	Drawing Title: <div>2025 BUILD TRAFFIC VOLUMES</div>	Project No. <div>531023501</div>	Drawing No. <div>FIGURE 7</div> <div>Sheet 1 of 1</div>
			Date <div>05-01-2024</div>	
			Drawn By <div>LV</div>	
			Checked By <div>RB</div>	

# DEVELOPMENT SCHEDULE









**CITY OF SOCORRO**  
**CITY COUNCIL MEETING MEETING**  
**DATE: SEPTEMBER 19, 2024**

**REPLAT APPLICATION**  
**STAFF REPORT**

**SUBJECT: INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE APPROVING A REPLAT FOR ATHENA WEST REPLAT “G” SUBDIVISION, BEING ALL OF LOT 17 AND 18, BLOCK 9, ATHENA WEST SUBDIVISION.**

**NAME:** ATHENA WEST REPLAT “G” SUBDIVISION

**PROPERTY ADDRESS:** 12309 SUGDEN RD.

**PROPERTY LEGAL DESCRIPTION:** BEING ALL OF LOT 17 AND 18, BLOCK 9, ATHENA WEST SUBDIVISION

**PROPERTY OWNER:** BERTHA A. MARTINEZ

**REPRESENTATIVE:** BERTHA A. MARTINEZ

**PROPERTY AREA:** 5.08 ACRES

**CURRENT ZONING:** N/A (CITY OF SOCORRO’S 2-MILE ETJ)

**CURRENT LAND USE:** RESIDENTIAL

**FUTURE LAND USE MAP:** N/A (CITY OF SOCORRO’S 2-MILE ETJ)

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0277-B /FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request is for approval of a Replat for Athena West Replat “G” Subdivision.

**STAFF RECOMMENDATION:** Staff recommends **APPROVAL** of the Athena West Replat “G” with the condition that Engineering review comments are met before recording of replat.

**P&Z RECOMMENDATION:** Commissioners voted for **APPROVAL** of the Athena West Replat “G” with staff recommendations at their September 3, 2024 meeting.



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING ATHENA WEST REPLAT “G” SUBDIVISION, BEING ALL OF LOT 17 AND 18, BLOCK 9, ATHENA WEST SUBDIVISION.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That Athena West Replat “G” Subdivision, Being all of Lot 17 and 18, Block 9, Athena West Subdivision, has been granted final plat approval as per the subdivision ordinance of the City of Socorro, Texas

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

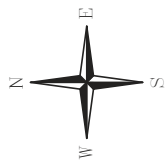
\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

Introduction, First Reading and Calling for a Public Hearing: September 19, 2024  
Second Reading and Adoption:

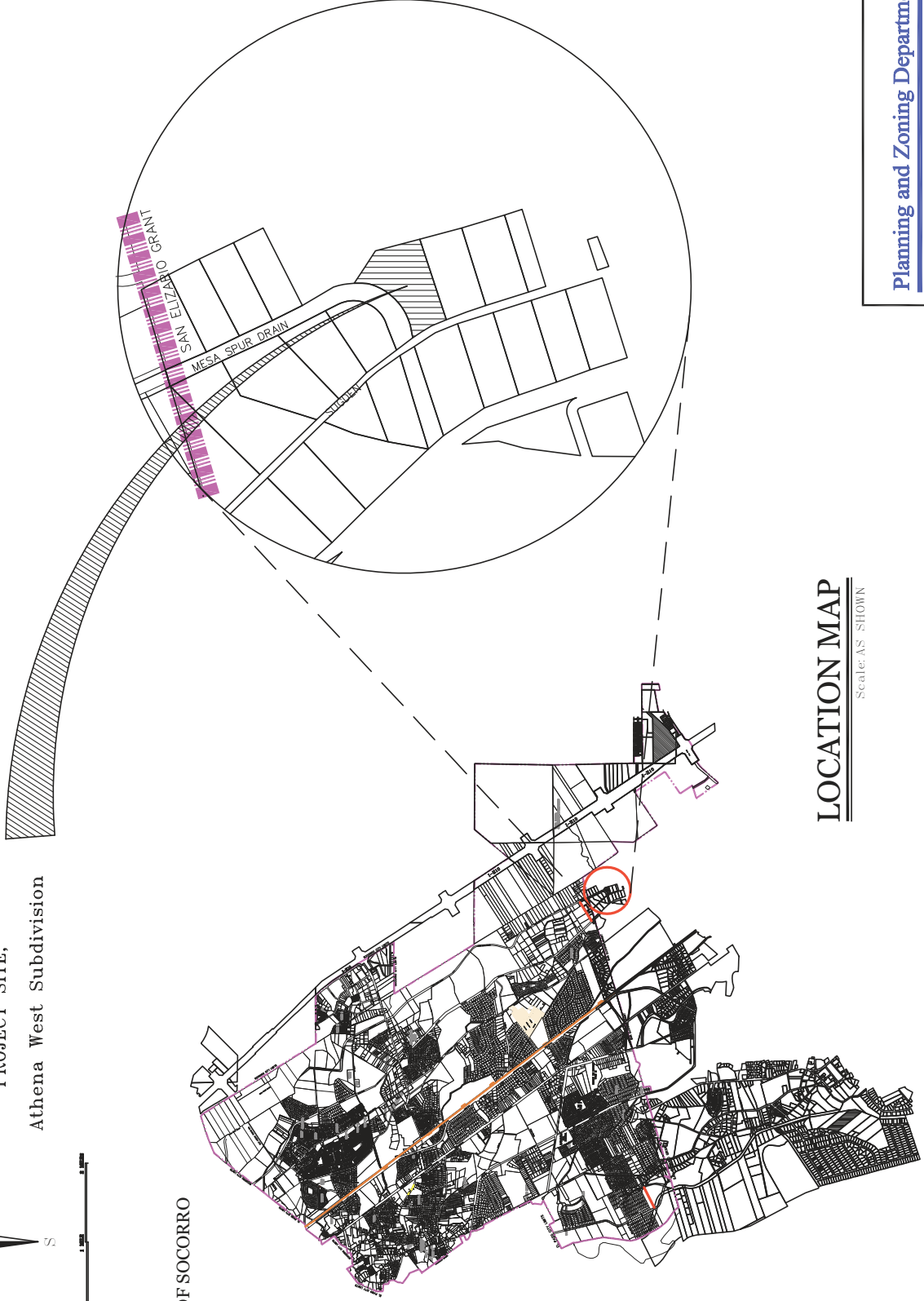
# LOCATION MAP



PROJECT SITE;  
Athena West Subdivision



CITY OF SOCORRO



**LOCATION MAP**

Scale: AS SHOWN

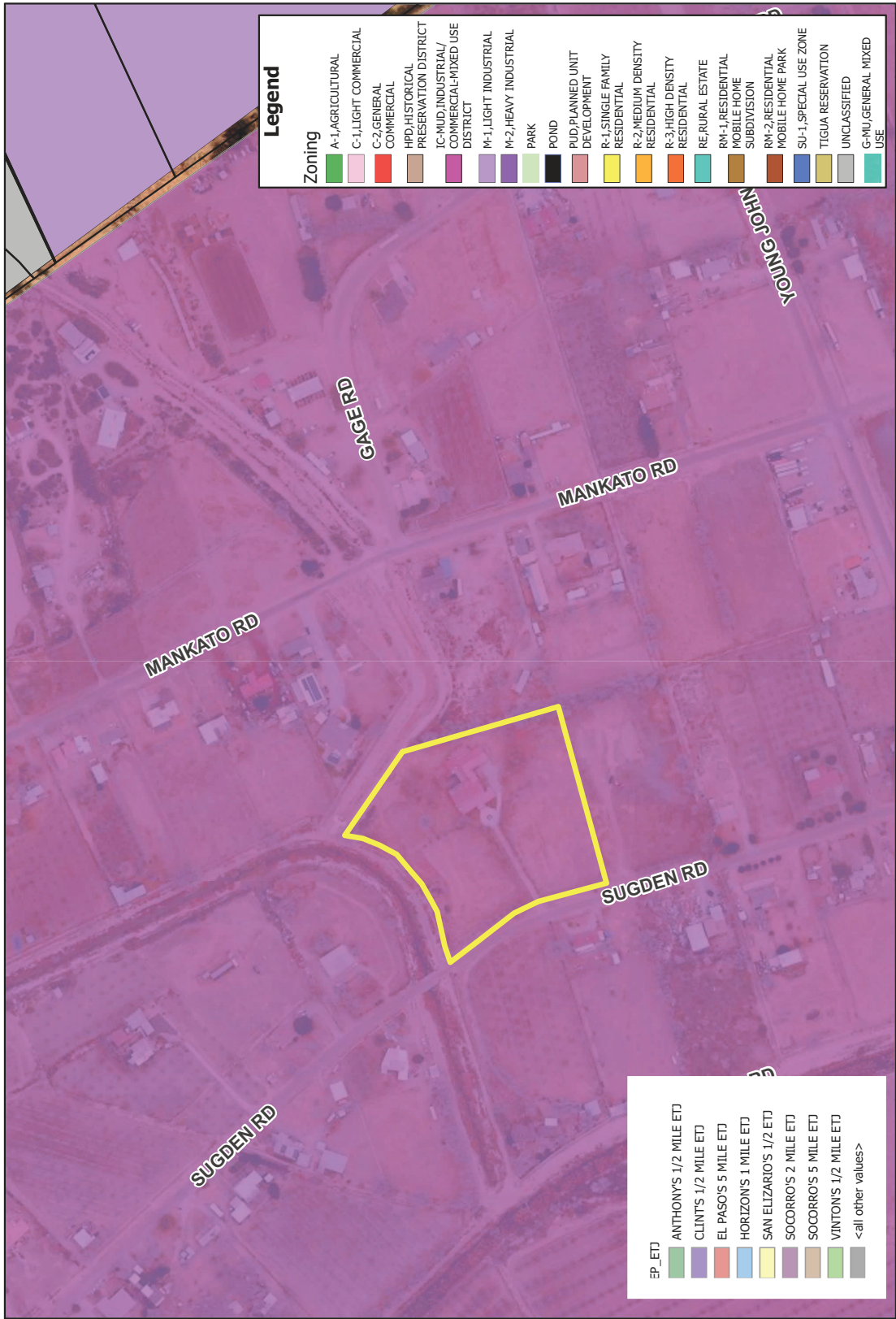
**Planning and Zoning Department**

800 N. Rio Vista, Socorro, Texas 79027 Tel: (915) 872-4511 Fax: (915) 872-8673



# ZONING MAP

Athena West Replat "G"





# SITE PICTURES



View of property from Sugden Rd.



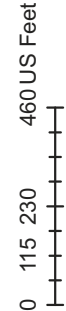


# AERIAL PHOTO

Athena West Replat "G"



City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927









**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large / Mayor Pro-Tem

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz Jr.**  
District 3/ Mayor Pro-Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 12, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: PUBLIC HEARING AND SECOND READING AND ADOPTION  
OF ORDINANCE # 578 AMENDMENT # 3 AMENDMENT TO INCREASE  
REVENUE OF \$461,000.00.00 AND DECREASE EXPENDITURES BY \$8,506.00  
FISCAL YEAR 2023-2024.**

**SUMMARY**

**Introduction and first reading for budget amendment number 3 of FY 2023-2024.**

**STATEMENT OF THE ISSUE**

**INCREASE REVENUE OF \$461,000.00 AND DECREASE EXPENDITURES BY  
\$8,506.00**

REVENUE REVISIONS		
04404	Interest Earned	261,000.00
04501	Building Permits	<u>200,000.00</u>
<b>INCREASE IN REVENUES</b>		<b>461,000.00</b>

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source: General Fund**

**Amount: INCREASE REVENUE OF \$461,000.00 AND DECREASE  
EXPENDITURES BY \$1,731.00**



**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**Deny budget amendment**

**STAFF RECOMMENDATION**

**Approve budget amendment**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At-Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr.*  
District 3/ Mayor ProTem

*Yvonne Colon-Villalobos*  
District 4

**ORDINANCE NO. 578**  
**AMENDMENT NO. 3**

**AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING AN  
AMENDED BUDGET TO DECREASE FY 2023- 2024 ADOPTED BUDGET**

**WHEREAS**, it appears that it is necessary and desirable for the City Council to balance the City's General Fund Budget to increase revenue of **\$461,000.00** and decrease expenditures by **\$8,506.00** (see Exhibit A); and

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF SOCORRO, TEXAS, THAT;**

**SECTION 1. FINDINGS:**

That the matters and facts stated in the preamble hereof be, and same are hereby found and adjudicated to be true and correct.

**SECTION 2. AMENDED BUDGET;**

That this is the 1st Amendment Budget for 2023-2024 of the City of Socorro, Texas which is attached hereto as ***Exhibit "A"*** and incorporated herein for all purposes, is hereby approved and adopted by the City Council to be effective immediately.

**SECTION 3. REPEAL OF CONFLICTING ORDINANCES:**

That all Ordinances of the City of Socorro, Texas or parts thereof, that conflict with this Ordinance are, to the extent of said conflict, hereby repealed, but only to the extent of said conflict.

**SECTION 4. EFFECTIVE DATE:**

That this Ordinance was duly enacted with all requisites and formalities incident thereto and such is evidenced by the signature affixed below.



**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF  
SOCORRO, TEXAS, this 19 day of September, 2024.**

---

Ivy Avalos, Mayor

***ATTEST:***

---

Olivia Navarro, City Clerk

***APPROVED AS TO FORM:***

---

James Martinez, City Attorney

Introduction, First Reading and Calling for a Public Hearing      September 5, 2024  
Second Reading and Adoption:      September 19, 2024

City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

00002 - City Manager

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	502,768.00	50,000.00		552,768.00	424,285.04	0.00	128,482.96	76.76%
05103	Overtime	10,000.00		(2,000.00)	8,000.00	4,894.56	0.00	3,105.44	61.18%
05111	FICA/Medicare Taxes	45,429.00			45,429.00	32,181.52	0.00	13,247.48	70.84%
05112	T.W.C. Payroll Taxes	2,860.00		(1,500.00)	1,360.00	108.42	0.00	1,251.58	7.97%
05113	Health Insurance Premiums	73,800.00			73,800.00	65,198.66	0.00	8,601.34	88.35%
05114	Workers Compensation Insurance	18,900.00			18,900.00	13,119.72	0.00	5,780.28	69.42%
05115	Deferred Compensation Benefits	6,000.00	2,500.00		8,500.00	6,944.80	0.00	1,555.20	81.70%
05116	Life Insurance	958.00	100.00		1,058.00	850.32	0.00	207.68	80.37%
05117	Dental Insurance Expense	3,215.00			3,215.00	2,873.90	0.00	341.10	89.39%
05118	Vision Insurance Expense	693.00			693.00	452.06	0.00	240.94	65.23%
05201	Office Expense and Supplies	16,000.00			16,000.00	12,796.92	4,495.33	(1,292.25)	108.08%
05211	Postage	2,500.00			2,500.00	1,602.25	897.75	0.00	100.00%
05212	Tools and Supplies	7,500.00			7,500.00	7,345.05	0.00	154.95	97.93%
05213	Uniforms	6,000.00			6,000.00	3,939.52	0.00	2,060.48	65.66%
05310	Building Modifications/A.D.A.	500.00			500.00	0.00	0.00	500.00	0.00%
05311	Building & Property Maintenanc	23,000.00	3,500.00		26,500.00	22,751.56	2,475.56	1,272.88	95.20%
05313	Utilities	5,000.00	9,000.00		14,000.00	13,227.13	0.00	772.87	94.48%
05314	Telephone	75,000.00			75,000.00	53,570.66	378.42	21,050.92	71.93%
05411	Legal Fees	64,000.00		(8,000.00)	56,000.00	30,235.74	9,631.95	16,132.31	71.19%
05510	Property Insurance	1,400.00	500.00		1,900.00	1,431.00	0.00	469.00	75.32%
05516	Dues/Subscriptions	7,000.00			7,000.00	5,908.04	0.00	1,091.96	84.40%
05518	Liability Insurance	600.00			600.00	486.00	0.00	114.00	81.00%
05520	Service Contracts	316,000.00		(93,000.00)	223,000.00	168,528.96	33,049.66	21,421.38	90.39%
05521	Support Activities	28,000.00		(2,000.00)	26,000.00	22,314.51	0.00	3,685.49	85.83%
05523	Equipment Rental/Lease	10,000.00			10,000.00	5,294.17	3,690.24	1,015.59	89.84%
05527	Seminars/Training/Workshops	17,000.00		(3,000.00)	14,000.00	12,659.70	0.00	1,340.30	90.43%
05546	Marketing Exp	2,500.00		(1,500.00)	1,000.00	0.00	0.00	1,000.00	0.00%
05610	Office Furniture	2,000.00			2,000.00	1,494.00	0.00	506.00	74.70%
05612	Vehicle Repair & Maintenance	7,000.00		(3,000.00)	4,000.00	2,189.02	0.00	1,810.98	54.73%
05613	Equipment Repair & Maintenance	2,000.00		(1,000.00)	1,000.00	0.00	0.00	1,000.00	0.00%
05614	Vehicle Fuel	9,000.00	500.00		9,500.00	8,248.86	0.00	1,251.14	86.83%
05711	Travel Lodg Airf Mil	20,000.00	10,000.00		30,000.00	21,136.01	0.00	8,863.99	70.45%
05810	Property and Equipment	30,000.00		(5,000.00)	25,000.00	23,958.33	0.00	1,041.67	95.83%
05900	Emergency Aid and Assistance	10,000.00		(10,000.00)	0.00	0.00	0.00	0.00	#DIV/0!
		<u>1,326,623.00</u>				<u>970,026.43</u>	<u>54,618.91</u>	<u>301,977.66</u>	
	Balance 00002 - City Manager	1,326,623.00	76,100.00	(130,000.00)	1,272,723.00	970,026.43	54,618.91	248,077.66	80.51%



City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

**00003 - Public Works**

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	1,034,562.00		(28,000.00)	1,006,562.00	812,873.07	0.00	193,688.93	80.76%
05103	Overtime	50,000.00	15,000.00		65,000.00	55,359.06	0.00	9,640.94	85.17%
05111	FICA/Medicare Taxes	97,504.00		(2,000.00)	95,504.00	65,554.52	0.00	29,949.48	68.64%
05112	T.W.C. Payroll Taxes	8,840.00		(4,000.00)	4,840.00	291.06	0.00	4,548.94	6.01%
05113	Health Insurance Premiums	270,200.00		(15,000.00)	255,200.00	194,448.34	0.00	60,751.66	76.19%
05114	Workers Compensation Insurance	75,500.00		(2,000.00)	73,500.00	40,706.65	0.00	32,793.35	55.38%
05115	Deferred Compensation Benefits	33,000.00			33,000.00	27,495.39	0.00	5,504.61	83.32%
05116	Life Insurance	1,829.00			1,829.00	1,147.22	0.00	681.78	62.72%
05117	Dental Insurance Expense	9,928.00			9,928.00	5,983.46	0.00	3,944.54	60.27%
05118	Vision Insurance Expense	2,142.00			2,142.00	1,236.20	0.00	905.80	57.71%
05201	Office Expense and Supplies	9,000.00	4,000.00		13,000.00	9,806.14	1,000.00	2,193.86	83.12%
05212	Tools and Supplies	48,000.00		(10,000.00)	38,000.00	25,430.33	0.00	12,569.67	66.92%
05213	Uniforms	46,000.00		(8,000.00)	38,000.00	23,737.85	125.29	14,136.86	62.80%
05310	Building Modifications/A.D.A.	0.00	800.00		800.00	502.49	0.00	297.51	62.81%
05311	Building & Property Maintenan	25,000.00		(5,000.00)	20,000.00	12,762.01	0.00	7,237.99	63.81%
05312	Street Maintenance	155,000.00		(24,000.00)	131,000.00	90,243.65	0.00	40,756.35	68.89%
05313	Utilities	315,000.00			315,000.00	255,904.49	0.00	59,095.51	81.24%
05314	Telephone	25,500.00			25,500.00	18,684.82	0.00	6,815.18	73.27%
05317	Park Maintenance	130,000.00		(22,000.00)	108,000.00	67,399.20	0.00	40,600.80	62.41%
05325	Recycling Center	22,000.00			22,000.00	15,421.37	0.00	6,578.63	70.10%
05411	Legal Fees	20,000.00			20,000.00	8,193.16	3,899.14	7,907.70	60.46%
05510	Property Insurance	24,000.00			24,000.00	21,366.00	0.00	2,634.00	89.03%
05516	Dues/Subscriptions	600.00			600.00	336.74	0.00	263.26	56.12%
05518	Liability Insurance	22,000.00			22,000.00	19,080.00	0.00	2,920.00	86.73%
05520	Service Contracts	270,000.00			270,000.00	228,521.96	36,542.57	4,935.47	98.17%
05521	Support Activities	2,000.00			2,000.00	1,331.31	0.00	668.69	66.57%
05523	Equipment Rental/Lease	28,000.00		(15,000.00)	13,000.00	2,886.39	0.00	10,113.61	22.20%
05527	Seminars/Training/Workshops	7,000.00		(3,500.00)	3,500.00	2,721.00	0.00	779.00	77.74%
05610	Office Furniture	500.00			500.00	92.38	0.00	407.62	18.48%
05612	Vehicle Repair & Maintenance	35,000.00			35,000.00	30,396.43	0.00	4,603.57	86.85%
05613	Equipment Repair & Maintenance	52,000.00			52,000.00	28,157.63	0.00	23,842.37	54.15%
05614	Vehicle Fuel	55,000.00			55,000.00	42,369.31	0.00	12,630.69	77.04%
05711	Travel Lodg Airf Mil	3,500.00		(1,000.00)	2,500.00	1,616.46	0.00	883.54	64.66%
05810	Property and Equipment	40,000.00	6,000.00		46,000.00	4,483.51	0.00	41,516.49	9.75%
05900	Emergency Aid and Assistance	<u>5,000.00</u>		<u>(5,000.00)</u>	0.00	<u>0.00</u>	<u>0.00</u>	0.00	#DIV/0!
	Balance 00003 - Public Works	2,923,605.00	25,800.00	(144,500.00)	2,804,905.00	2,116,539.60	41,567.00	646,798.40	76.94%

City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

**00004 - Fire and Ambulance**

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Budget
05201	Office Expense and Supplies	200.00			200.00	73.88	0.00	126.12	36.94%
05212	Tools and Supplies	1,000.00			1,000.00	0.00	0.00	1,000.00	0.00%
05311	Building & Property Maintenan	4,500.00			4,500.00	2,831.47	0.00	1,668.53	62.92%
05313	Utilities	15,000.00	2,000.00		17,000.00	12,117.60	0.00	4,882.40	71.28%
05314	Telephone	5,000.00	1,000.00		6,000.00	5,213.00	0.00	787.00	86.88%
05520	Service Contracts	61,250.00			61,250.00	61,250.00	0.00	0.00	100.00%
05525	Health/Ambulance Contract	184,750.00			184,750.00	122,500.00	0.00	62,250.00	66.31%
05614	Vehicle Fuel	12,000.00			12,000.00	6,866.02	0.00	5,133.98	57.22%
05810	Property and Equipment	<u>4,000.00</u>			4,000.00	<u>3,634.28</u>	<u>0.00</u>	365.72	90.86%
	Balance 00004 - Fire and Ambulance	287,700.00	3,000.00	0.00	290,700.00	214,486.25	0.00	76,213.75	73.78%



City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

*00005 - Police Department*

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	3,519,077.00		(200,000.00)	3,319,077.00	2,609,113.33	0.00	709,963.67	78.61%
05103	Overtime	300,000.00			300,000.00	156,925.73	0.00	143,074.27	52.31%
05111	FICA/Medicare Taxes	304,469.00		(10,000.00)	294,469.00	207,686.27	0.00	86,782.73	70.53%
05112	T.W.C. Payroll Taxes	17,940.00		(10,000.00)	7,940.00	626.98	0.00	7,313.02	7.90%
05113	Health Insurance Premiums	642,400.00		(45,000.00)	597,400.00	397,191.17	0.00	200,208.83	66.49%
05114	Workers Compensation Insurance	72,100.00		(10,000.00)	62,100.00	35,901.11	0.00	26,198.89	57.81%
05115	Deferred Compensation Benefits	110,000.00			110,000.00	86,368.57	0.00	23,631.43	78.52%
05116	Life Insurance	5,543.00			5,543.00	4,814.83	0.00	728.17	86.86%
05117	Dental Insurance Expense	21,024.00		(3,000.00)	18,024.00	12,991.02	0.00	5,032.98	72.08%
05118	Vision Insurance Expense	4,536.00		(500.00)	4,036.00	2,444.54	0.00	1,591.46	60.57%
05201	Office Expense and Supplies	35,000.00			35,000.00	23,396.31	0.00	11,603.69	66.85%
05202	Medical Supplies	500.00			500.00	323.20	0.00	176.80	64.64%
05211	Postage	5,300.00			5,300.00	3,321.54	0.00	1,978.46	62.67%
05212	Tools and Supplies	91,850.00			91,850.00	34,757.77	4,243.50	52,848.73	42.46%
05213	Uniforms	33,000.00			33,000.00	16,813.22	0.00	16,186.78	50.95%
05311	Building & Property Maintenanc	17,500.00			17,500.00	12,542.85	0.00	4,957.15	71.67%
05313	Utilities	42,000.00	40,000.00		82,000.00	51,072.47	0.00	30,927.53	62.28%
05314	Telephone	133,000.00	15,000.00		148,000.00	128,554.64	4,210.98	15,234.38	89.71%
05411	Legal Fees	40,000.00		(5,000.00)	35,000.00	26,892.45	1,259.71	6,847.84	80.43%
05510	Property Insurance	12,500.00	3,500.00		16,000.00	13,041.00	0.00	2,959.00	81.51%
05511	Advertising/Drug Testing	0.00	150.00		150.00	150.00	0.00	0.00	100.00%
05516	Dues/Subscriptions	14,500.00			14,500.00	11,237.15	0.00	3,262.85	77.50%
05518	Liability Insurance	55,000.00	6,000.00		61,000.00	49,509.20	0.00	11,490.80	81.16%
05520	Service Contracts	70,000.00	41,000.00		111,000.00	87,304.50	4,036.47	19,659.03	82.29%
05521	Support Activities	12,000.00	4,000.00		16,000.00	12,588.08	0.00	3,411.92	78.68%
05523	Equipment Rental/Lease	12,000.00	1,000.00		13,000.00	10,502.14	0.00	2,497.86	80.79%
05527	Seminars/Training/Workshops	65,000.00		(15,000.00)	50,000.00	32,655.37	0.00	17,344.63	65.31%
05611	Radio Communications and Maint	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05612	Vehicle Repair & Maintenance	45,000.00			45,000.00	30,278.36	0.00	14,721.64	67.29%
05613	Equipment Repair & Maintenance	15,000.00			15,000.00	8,310.37	0.00	6,689.63	55.40%
05614	Vehicle Fuel	80,000.00	4,000.00		84,000.00	68,695.61	0.00	15,304.39	81.78%
05711	Travel Lodg Airf Mil	33,000.00		(7,000.00)	26,000.00	20,925.38	0.00	5,074.62	80.48%
05810	Property and Equipment	<u>48,000.00</u>		<u>(6,000.00)</u>	42,000.00	<u>6,822.73</u>	<u>16,542.00</u>	18,635.27	55.63%
	Balance 00005 - Police Department	5,859,239.00	114,650.00	(311,500.00)	5,662,389.00	4,163,757.89	30,292.66	1,468,338.45	74.07%

City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

**00006 - Municipal Court**

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	240,567.00			240,567.00	189,245.04	0.00	51,321.96	78.67%
05103	Overtime	8,500.00			8,500.00	3,674.33	0.00	4,825.67	43.23%
05111	FICA/Medicare Taxes	19,054.00			19,054.00	14,600.98	0.00	4,453.02	76.63%
05112	T.W.C. Payroll Taxes	1,300.00			1,300.00	44.99	0.00	1,255.01	3.46%
05113	Health Insurance Premiums	44,000.00			44,000.00	32,627.14	0.00	11,372.86	74.15%
05114	Workers Compensation Insurance	1,885.00			1,885.00	577.75	0.00	1,307.25	30.65%
05115	Deferred Compensation Benefits	500.00			500.00	140.16	0.00	359.84	28.03%
05116	Life Insurance	351.00	250.00		601.00	392.69	0.00	208.31	65.34%
05117	Dental Insurance Expense	1,460.00	600.00		2,060.00	1,508.36	0.00	551.64	73.22%
05118	Vision Insurance Expense	315.00			315.00	264.34	0.00	50.66	83.92%
05201	Office Expense and Supplies	14,000.00		(3,000.00)	11,000.00	5,978.25	0.00	5,021.75	54.35%
05211	Postage	3,000.00			3,000.00	0.00	0.00	3,000.00	0.00%
05213	Uniforms	1,500.00			1,500.00	0.00	0.00	1,500.00	0.00%
05311	Building & Property Maintenanc	4,000.00	3,000.00		7,000.00	6,842.58	0.00	157.42	97.75%
05313	Utilities	0.00	5,000.00		5,000.00	1,206.69	0.00	3,793.31	24.13%
05314	Telephone	13,450.00			13,450.00	10,257.14	456.45	2,736.41	79.65%
05411	Legal Fees	37,000.00			37,000.00	24,002.69	11,241.88	1,755.43	95.26%
05510	Property Insurance	4,400.00			4,400.00	4,140.00	0.00	260.00	94.09%
05511	Advertising/Drug Testing	6,000.00		(1,200.00)	4,800.00	2,800.00	0.00	2,000.00	58.33%
05516	Dues/Subscriptions	1,500.00			1,500.00	245.00	0.00	1,255.00	16.33%
05518	Liability Insurance	600.00			600.00	468.00	0.00	132.00	78.00%
05520	Service Contracts	60,000.00			60,000.00	39,350.17	6,416.66	14,233.17	76.28%
05521	Support Activities	3,700.00			3,700.00	3,660.28	0.00	39.72	98.93%
05523	Equipment Rental/Lease	2,000.00			2,000.00	1,260.12	0.00	739.88	63.01%
05527	Seminars/Training/Workshops	3,300.00			3,300.00	594.08	0.00	2,705.92	18.00%
05610	Office Furniture	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05613	Equipment Repair & Maintenance	800.00			800.00	436.61	0.00	363.39	54.58%
05711	Travel Lodg Airf Mil	6,500.00			6,500.00	5,386.41	0.00	1,113.59	82.87%
05810	Property and Equipment	<u>12,000.00</u>			12,000.00	<u>9,887.00</u>	<u>0.00</u>	2,113.00	82.39%
	Balance 00006 - Municipal Court	493,682.00	8,850.00	(4,200.00)	498,332.00	359,590.80	18,114.99	120,626.21	75.79%



City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

**00007 - Planning and Zoning**

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	314,884.00			314,884.00	254,308.97	0.00	60,575.03	80.76%
05103	Overtime	8,000.00			8,000.00	3,846.65	0.00	4,153.35	48.08%
05111	FICA/Medicare Taxes	29,406.00			29,406.00	19,518.50	0.00	9,887.50	66.38%
05112	T.W.C. Payroll Taxes	1,820.00			1,820.00	54.02	0.00	1,765.98	2.97%
05113	Health Insurance Premiums	56,600.00			56,600.00	43,280.90	0.00	13,319.10	76.47%
05114	Workers Compensation Insurance	1,860.00	500.00		2,360.00	1,766.71	0.00	593.29	74.86%
05115	Deferred Compensation Benefits	7,500.00	6,000.00		13,500.00	8,532.37	0.00	4,967.63	63.20%
05116	Life Insurance	928.00			928.00	653.70	0.00	274.30	70.44%
05117	Dental Insurance Expense	2,644.00			2,644.00	1,900.26	0.00	743.74	71.87%
05118	Vision Insurance Expense	491.00			491.00	370.97	0.00	120.03	75.55%
05201	Office Expense and Supplies	14,000.00			14,000.00	3,517.53	0.00	10,482.47	25.13%
05211	Postage	5,000.00		(2,000.00)	3,000.00	300.00	0.00	2,700.00	10.00%
05212	Tools and Supplies	2,300.00			2,300.00	49.98	0.00	2,250.02	2.17%
05213	Uniforms	3,000.00			3,000.00	150.00	0.00	2,850.00	5.00%
05311	Building & Property Maintenan	9,000.00			9,000.00	6,598.05	0.00	2,401.95	73.31%
05313	Utilities	1,500.00	5,000.00		6,500.00	2,321.35	0.00	4,178.65	35.71%
05314	Telephone	18,000.00			18,000.00	12,842.82	448.32	4,708.86	73.84%
05411	Legal Fees	72,000.00			72,000.00	43,233.84	12,722.04	16,044.12	77.72%
05510	Property Insurance	2,200.00			2,200.00	1,917.00	0.00	283.00	87.14%
05511	Advertising/Drug Testing	11,000.00		(2,000.00)	9,000.00	5,465.14	0.00	3,534.86	60.72%
05516	Dues/Subscriptions	7,500.00			7,500.00	6,471.55	0.00	1,028.45	86.29%
05518	Liability Insurance	19,100.00	40,000.00		59,100.00	49,589.78	0.00	9,510.22	83.91%
05520	Service Contracts	510,000.00	60,000.00		570,000.00	406,146.66	160,377.25	3,476.09	99.39%
05521	Support Activities	2,000.00			2,000.00	473.84	0.00	1,526.16	23.69%
05523	Equipment Rental/Lease	12,000.00			12,000.00	9,878.24	0.00	2,121.76	82.32%
05527	Seminars/Training/Workshops	6,000.00			6,000.00	924.85	0.00	5,075.15	15.41%
05610	Office Furniture	1,000.00			1,000.00	0.00	0.00	1,000.00	0.00%
05612	Vehicle Repair & Maintenance	2,000.00		(1,000.00)	1,000.00	0.00	0.00	1,000.00	0.00%
05613	Equipment Repair & Maintenance	2,500.00		(1,000.00)	1,500.00	0.00	0.00	1,500.00	0.00%
05614	Vehicle Fuel	2,500.00			2,500.00	1,070.71	0.00	1,429.29	42.83%
05711	Travel Lodg Airf Mil	7,500.00			7,500.00	3,815.22	0.00	3,684.78	50.87%
05810	Property and Equipment	<u>44,000.00</u>		(20,000.00)	24,000.00	<u>3,299.80</u>	<u>0.00</u>	20,700.20	13.75%
	Balance 00007 - Planning and Zoning	1,178,233.00	111,500.00	(26,000.00)	1,263,733.00	892,299.41	173,547.61	197,885.98	84.34%

City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

00008 - Health Department

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05525	Health/Ambulance Contract	<u>600,000.00</u>			<u>600,000.00</u>	<u>663,148.50</u>	<u>12,990.00</u>	(76,138.50)	112.69%
	Balance 00008 - Health Department	600,000.00	0.00	0.00	600,000.00	663,148.50	12,990.00	(76,138.50)	112.69%



City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

*00010 - Grants and Special Projects*

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	139,808.00	6,000.00		145,808.00	120,968.45	0.00	24,839.55	82.96%
05103	Overtime	3,000.00			3,000.00	1,956.60	0.00	1,043.40	65.22%
05111	FICA/Medicare Taxes	14,214.00			14,214.00	8,982.62	0.00	5,231.38	63.20%
05112	T.W.C. Payroll Taxes	780.00			780.00	27.00	0.00	753.00	3.46%
05113	Health Insurance Premiums	21,400.00			21,400.00	15,676.96	0.00	5,723.04	73.26%
05114	Workers Compensation Insurance	435.00			435.00	73.75	0.00	361.25	16.95%
05115	Deferred Compensation Benefits	5,100.00	2,500.00		7,600.00	5,086.95	0.00	2,513.05	66.93%
05116	Life Insurance	450.00			450.00	236.48	0.00	213.52	52.55%
05117	Dental Insurance Expense	876.00			876.00	559.88	0.00	316.12	63.91%
05118	Vision Insurance Expense	189.00			189.00	107.36	0.00	81.64	56.80%
05201	Office Expense and Supplies	6,500.00			6,500.00	5,369.93	0.00	1,130.07	82.61%
05211	Postage	300.00			300.00	0.00	0.00	300.00	0.00%
05213	Uniforms	400.00			400.00	268.62	0.00	131.38	67.16%
05314	Telephone	2,300.00			2,300.00	1,836.70	0.00	463.30	79.86%
05411	Legal Fees	5,000.00		(4,000.00)	1,000.00	0.00	0.00	1,000.00	0.00%
05511	Advertising/Drug Testing	1,500.00		(640.00)	860.00	0.00	0.00	860.00	0.00%
05516	Dues/Subscriptions	2,100.00	2,640.00		4,740.00	2,275.33	0.00	2,464.67	48.00%
05521	Support Activities	4,100.00			4,100.00	2,979.78	0.00	1,120.22	72.68%
05527	Seminars/Training/Workshops	3,000.00			3,000.00	2,083.48	0.00	916.52	69.45%
05711	Travel Lodg Airf Mil	4,000.00	4,000.00		8,000.00	4,790.56	0.00	3,209.44	59.88%
05810	Property and Equipment	11,500.00		(1,000.00)	10,500.00	9,137.02	0.00	1,362.98	87.02%
06440	Grant Expense	<u>5,000.00</u>		<u>(5,000.00)</u>	0.00	<u>0.00</u>	<u>0.00</u>	0.00	#DIV/0!
	Balance 00010 - Grants and Special Projects	231,952.00	15,140.00	(10,640.00)	236,452.00	182,417.47	0.00	54,034.53	77.15%

City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

**00012 - Human Resources**

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	67,864.00			67,864.00	53,776.00	0.00	14,088.00	79.24%
05111	FICA/Medicare Taxes	5,192.00			5,192.00	4,057.91	0.00	1,134.09	78.16%
05112	T.W.C. Payroll Taxes	260.00			260.00	9.00	0.00	251.00	3.46%
05113	Health Insurance Premiums	8,800.00			8,800.00	6,658.60	0.00	2,141.40	75.67%
05114	Workers Compensation Insurance	144.00			144.00	90.43	0.00	53.57	62.80%
05115	Deferred Compensation Benefits	4,500.00	1,000.00		5,500.00	4,302.00	0.00	1,198.00	78.22%
05116	Life Insurance	250.00			250.00	128.79	0.00	121.21	51.52%
05117	Dental Insurance Expense	292.00			292.00	231.00	0.00	61.00	79.11%
05118	Vision Insurance Expense	63.00			63.00	45.00	0.00	18.00	71.43%
05119	Employee Assistance Program	5,100.00			5,100.00	5,063.89	0.00	36.11	99.29%
05201	Office Expense and Supplies	1,700.00			1,700.00	962.50	0.00	737.50	56.62%
05211	Postage	150.00			150.00	0.00	0.00	150.00	0.00%
05314	Telephone	750.00			750.00	585.71	0.00	164.29	78.09%
05411	Legal Fees	35,000.00		(12,000.00)	23,000.00	14,196.14	458.23	8,345.63	63.71%
05510	Property Insurance	50.00			50.00	45.00	0.00	5.00	90.00%
05511	Advertising/Drug Testing	15,000.00		(2,322.00)	12,678.00	10,677.91	0.00	2,000.09	84.22%
05516	Dues/Subscriptions	500.00			500.00	35.00	0.00	465.00	7.00%
05518	Liability Insurance	500.00			500.00	369.00	0.00	131.00	73.80%
05520	Service Contracts	14,800.00		(10,000.00)	4,800.00	0.00	0.00	4,800.00	0.00%
05521	Support Activities	3,000.00			3,000.00	2,933.05	0.00	66.95	97.77%
05526	Human Resources	14,000.00		(8,000.00)	6,000.00	4,200.00	0.00	1,800.00	70.00%
05527	Seminars/Training/Workshops	4,200.00			4,200.00	3,920.00	0.00	280.00	93.33%
05613	Equipment Repair & Maintenance	600.00			600.00	0.00	0.00	600.00	0.00%
05711	Travel Lodg Airf Mil	3,785.00	1,500.00		5,285.00	5,206.29	0.00	78.71	98.51%
05810	Property and Equipment	<u>415.00</u>			<u>415.00</u>	<u>0.00</u>	<u>0.00</u>	<u>415.00</u>	<u>0.00%</u>
	Balance 00012 - Human Resources	186,915.00	2,500.00	(32,322.00)	157,093.00	117,493.22	458.23	39,141.55	75.08%



City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

*00013 - Mayor and City Council*

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	65,022.00			65,022.00	49,967.90	0.00	15,054.10	76.85%
05111	FICA/Medicare Taxes	4,974.00			4,974.00	3,754.25	0.00	1,219.75	75.48%
05112	T.W.C. Payroll Taxes	1,560.00			1,560.00	41.13	0.00	1,518.87	2.64%
05113	Health Insurance Premiums	52,800.00			52,800.00	27,300.26	0.00	25,499.74	51.71%
05114	Workers Compensation Insurance	300.00			300.00	136.83	0.00	163.17	45.61%
05115	Deferred Compensation Benefits	1,000.00			1,000.00	400.00	0.00	600.00	40.00%
05116	Life Insurance	210.00			210.00	81.46	0.00	128.54	38.79%
05117	Dental Insurance Expense	1,752.00			1,752.00	913.66	0.00	838.34	52.15%
05118	Vision Insurance Expense	378.00			378.00	223.84	0.00	154.16	59.22%
05201	Office Expense and Supplies	5,700.00			5,700.00	3,010.09	0.00	2,689.91	52.81%
05213	Uniforms	3,000.00	1,000.00		4,000.00	3,736.00	0.00	264.00	93.40%
05314	Telephone	3,700.00			3,700.00	2,619.60	0.00	1,080.40	70.80%
05510	Property Insurance	240.00	100.00		340.00	243.00	0.00	97.00	71.47%
05516	Dues/Subscriptions	8,000.00			8,000.00	3,938.00	0.00	4,062.00	49.23%
05518	Liability Insurance	2,500.00			2,500.00	1,854.00	0.00	646.00	74.16%
05521	Support Activities	4,500.00	1,500.00		6,000.00	5,909.70	0.00	90.30	98.50%
05527	Seminars/Training/Workshops	9,000.00		(4,000.00)	5,000.00	1,705.00	0.00	3,295.00	34.10%
05610	Office Furniture	4,000.00			4,000.00	3,534.88	0.00	465.12	88.37%
05711	Travel Lodg Airf Mil	<u>15,000.00</u>		(2,000.00)	13,000.00	<u>11,092.29</u>	<u>0.00</u>	1,907.71	85.33%
	Balance 00013 - Mayor and City Council	183,636.00	2,600.00	(6,000.00)	180,236.00	120,461.89	0.00	59,774.11	66.84%

City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

*00014 - City Clerk*

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	67,932.00	10,000.00		77,932.00	51,313.12	0.00	26,618.88	65.84%
05111	FICA/Medicare Taxes	5,197.00			5,197.00	3,877.76	0.00	1,319.24	74.62%
05112	T.W.C. Payroll Taxes	260.00			260.00	8.99	0.00	251.01	3.46%
05113	Health Insurance Premiums	8,800.00			8,800.00	6,658.60	0.00	2,141.40	75.67%
05114	Workers Compensation Insurance	288.00			288.00	72.00	0.00	216.00	25.00%
05115	Deferred Compensation Benefits	4,900.00			4,900.00	4,105.03	0.00	794.97	83.78%
05116	Life Insurance	225.00			225.00	118.03	0.00	106.97	52.46%
05117	Dental Insurance Expense	292.00			292.00	231.00	0.00	61.00	79.11%
05118	Vision Insurance Expense	63.00			63.00	45.00	0.00	18.00	71.43%
05201	Office Expense and Supplies	4,000.00		(1,500.00)	2,500.00	911.36	0.00	1,588.64	36.45%
05211	Postage	200.00			200.00	0.00	0.00	200.00	0.00%
05314	Telephone	600.00			600.00	352.52	0.00	247.48	58.75%
05411	Legal Fees	12,000.00			12,000.00	6,349.55	1,912.80	3,737.65	68.85%
05510	Property Insurance	130.00			130.00	99.00	0.00	31.00	76.15%
05511	Advertising/Drug Testing	20,000.00			20,000.00	17,574.18	0.00	2,425.82	87.87%
05515	County Elections	500.00			500.00	0.00	0.00	500.00	0.00%
05516	Dues/Subscriptions	700.00			700.00	550.00	0.00	150.00	78.57%
05518	Liability Insurance	500.00			500.00	405.00	0.00	95.00	81.00%
05520	Service Contracts	10,000.00			10,000.00	1,788.93	205.25	8,005.82	19.94%
05527	Seminars/Training/Workshops	1,000.00			1,000.00	694.25	0.00	305.75	69.43%
05711	Travel Lodg Airf Mil	2,000.00			2,000.00	1,072.39	0.00	927.61	53.62%
05810	Property and Equipment	<u>15,000.00</u>		(3,000.00)	12,000.00	<u>9,591.00</u>	<u>0.00</u>	2,409.00	79.93%
	Balance 00014 - City Clerk	154,587.00	10,000.00	(4,500.00)	160,087.00	105,817.71	2,118.05	52,151.24	67.42%



City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

**00015 - Finance Department**

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	153,809.00	10,000.00		163,809.00	134,925.84	0.00	28,883.16	82.37%
05103	Overtime	3,000.00	10,000.00		13,000.00	6,326.56	0.00	6,673.44	48.67%
05111	FICA/Medicare Taxes	13,908.00			13,908.00	10,267.84	0.00	3,640.16	73.83%
05112	T.W.C. Payroll Taxes	780.00			780.00	27.01	0.00	752.99	3.46%
05113	Health Insurance Premiums	26,400.00		(3,000.00)	23,400.00	17,645.26	0.00	5,754.74	75.41%
05114	Workers Compensation Insurance	500.00			500.00	433.28	0.00	66.72	86.66%
05115	Deferred Compensation Benefits	13,500.00		(1,500.00)	12,000.00	9,779.59	0.00	2,220.41	81.50%
05116	Life Insurance	400.00			400.00	303.26	0.00	96.74	75.82%
05117	Dental Insurance Expense	876.00			876.00	604.84	0.00	271.16	69.05%
05118	Vision Insurance Expense	189.00			189.00	118.77	0.00	70.23	62.84%
05201	Office Expense and Supplies	5,000.00			5,000.00	3,206.26	0.00	1,793.74	64.13%
05311	Building & Property Maintenan	0.00	50.00		50.00	44.00	0.00	6.00	88.00%
05314	Telephone	570.00			570.00	351.32	0.00	218.68	61.64%
05411	Legal Fees	25,000.00	5,500.00		30,500.00	17,410.80	5,297.32	7,791.88	74.45%
05510	Property Insurance	110.00			110.00	99.00	0.00	11.00	90.00%
05512	Audit Fees	55,000.00	15,000.00		70,000.00	48,664.32	1,335.68	20,000.00	71.43%
05513	Central Appraisal Fees	216,000.00			216,000.00	92,570.79	53,679.82	69,749.39	67.71%
05516	Dues/Subscriptions	10,000.00	3,500.00		13,500.00	11,603.12	0.00	1,896.88	85.95%
05517	Bank Charges	25,000.00			25,000.00	11,473.82	0.00	13,526.18	45.90%
05518	Liability Insurance	1,100.00			1,100.00	405.00	0.00	695.00	36.82%
05520	Service Contracts	77,000.00		(15,000.00)	62,000.00	14,339.25	8,426.75	39,234.00	36.72%
05522	Tax Collector Fees	13,150.00	60,000.00		73,150.00	62,765.00	0.00	10,385.00	85.80%
05527	Seminars/Training/Workshops	2,000.00		(1,000.00)	1,000.00	320.00	0.00	680.00	32.00%
05538	Late Charge	500.00	500.00		1,000.00	806.89	0.00	193.11	80.69%
05711	Travel Lodg Airf Mil	1,500.00		(1,300.00)	200.00	45.08	0.00	154.92	22.54%
05810	Property and Equipment	<u>2,500.00</u>			2,500.00	<u>2,320.28</u>	<u>0.00</u>	179.72	92.81%
	Balance 00015 - Finance Department	647,792.00	104,550.00	(21,800.00)	730,542.00	446,857.18	68,739.57	214,945.25	70.58%

City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

**00016 - Recreation Centers**

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	198,813.00	8,000.00		206,813.00	170,359.62	0.00	36,453.38	82.37%
05103	Overtime	20,000.00	8,000.00		28,000.00	20,698.61	0.00	7,301.39	73.92%
05111	FICA/Medicare Taxes	20,182.00			20,182.00	14,431.45	0.00	5,750.55	71.51%
05112	T.W.C. Payroll Taxes	1,560.00			1,560.00	66.47	0.00	1,493.53	4.26%
05113	Health Insurance Premiums	48,000.00			48,000.00	41,283.32	0.00	6,716.68	86.01%
05114	Workers Compensation Insurance	720.00			720.00	126.00	0.00	594.00	17.50%
05115	Deferred Compensation Benefits	7,300.00	2,500.00		9,800.00	7,712.24	0.00	2,087.76	78.70%
05116	Life Insurance	340.00	300.00		640.00	488.42	0.00	151.58	76.32%
05117	Dental Insurance Expense	1,752.00			1,752.00	1,339.80	0.00	412.20	76.47%
05118	Vision Insurance Expense	378.00	25.00		403.00	349.20	0.00	53.80	86.65%
05201	Office Expense and Supplies	11,000.00	10,000.00		21,000.00	14,474.33	0.00	6,525.67	68.93%
05212	Tools and Supplies	700.00	40.00		740.00	737.90	0.00	2.10	99.72%
05213	Uniforms	2,500.00	1,200.00		3,700.00	3,644.23	0.00	55.77	98.49%
05311	Building & Property Maintenanc	10,000.00	2,000.00		12,000.00	11,565.63	0.00	434.37	96.38%
05313	Utilities	17,000.00	15,000.00		32,000.00	20,801.20	0.00	11,198.80	65.00%
05314	Telephone	38,000.00			38,000.00	30,427.29	0.00	7,572.71	80.07%
05411	Legal Fees	2,000.00		(1,900.00)	100.00	0.00	0.00	100.00	0.00%
05510	Property Insurance	6,200.00	100.00		6,300.00	5,607.00	0.00	693.00	89.00%
05511	Advertising/Drug Testing	16,000.00		(2,500.00)	13,500.00	10,770.56	0.00	2,729.44	79.78%
05516	Dues/Subscriptions	2,000.00	1,500.00		3,500.00	2,290.09	0.00	1,209.91	65.43%
05518	Liability Insurance	3,800.00			3,800.00	2,916.00	0.00	884.00	76.74%
05520	Service Contracts	150,000.00		(50,000.00)	100,000.00	90,025.44	2,005.18	7,969.38	92.03%
05521	Support Activities	21,000.00	10,000.00		31,000.00	30,467.94	0.00	532.06	98.28%
05523	Equipment Rental/Lease	11,000.00			11,000.00	3,861.87	0.00	7,138.13	35.11%
05527	Seminars/Training/Workshops	9,000.00	2,000.00		11,000.00	10,832.40	0.00	167.60	98.48%
05548	Events	95,000.00	116,000.00		211,000.00	205,640.44	0.00	5,359.56	97.46%
05612	Vehicle Repair & Maintenance	4,500.00	2,500.00		7,000.00	6,363.26	0.00	636.74	90.90%
05613	Equipment Repair & Maintenance	1,600.00		(1,000.00)	600.00	179.05	0.00	420.95	29.84%
05614	Vehicle Fuel	3,000.00			3,000.00	2,400.31	0.00	599.69	80.01%
05711	Travel Lodg Airf Mil	14,000.00	14,000.00		28,000.00	20,478.05	0.00	7,521.95	73.14%
05810	Property and Equipment	<u>17,000.00</u>	<u>5,200.00</u>		22,200.00	<u>22,165.39</u>	<u>0.00</u>	34.61	99.84%
	Balance 00016 - Recreation Centers	734,345.00	198,365.00	(55,400.00)	877,310.00	752,503.51	2,005.18	122,801.31	86.00%



City of Socorro  
Detail Budget/Actual Transactions - CJC BUDGET REPORT FYE 2024 - monthly  
From 10/1/2023 Through 7/25/2024

**00025 - Information Technology**

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended
05101	Salaries	119,756.00			119,756.00	94,614.28	0.00	25,141.72	79.01%
05103	Overtime	3,000.00	2,500.00		5,500.00	3,953.50	0.00	1,546.50	71.88%
05111	FICA/Medicare Taxes	9,243.00			9,243.00	7,476.84	0.00	1,766.16	80.89%
05112	T.W.C. Payroll Taxes	520.00			520.00	26.48	0.00	493.52	5.09%
05113	Health Insurance Premiums	17,600.00			17,600.00	12,651.04	0.00	4,948.96	71.88%
05114	Workers Compensation Insurance	245.00			245.00	162.87	0.00	82.13	66.48%
05115	Deferred Compensation Benefits	5,800.00			5,800.00	5,043.01	0.00	756.99	86.95%
05116	Life Insurance	167.00	100.00		267.00	205.91	0.00	61.09	77.12%
05117	Dental Insurance Expense	584.00			584.00	415.80	0.00	168.20	71.20%
05118	Vision Insurance Expense	126.00			126.00	81.00	0.00	45.00	64.29%
05201	Office Expense and Supplies	15,000.00	2,000.00		17,000.00	16,075.78	0.00	924.22	94.56%
05212	Tools and Supplies	13,500.00			13,500.00	12,526.77	0.00	973.23	92.79%
05213	Uniforms	4,000.00			4,000.00	2,488.64	0.00	1,511.36	62.22%
05311	Building & Property Maintenanc	100.00			100.00	0.00	0.00	100.00	0.00%
05314	Telephone	2,200.00			2,200.00	1,475.05	0.00	724.95	67.05%
05516	Dues/Subscriptions	5,100.00			5,100.00	3,430.66	0.00	1,669.34	67.27%
05520	Service Contracts	103,400.00	60,000.00		163,400.00	128,888.49	18,107.56	16,403.95	89.96%
05521	Support Activities	0.00	1.00		1.00	0.33	0.00	0.67	33.00%
05527	Seminars/Training/Workshops	11,000.00		(4,000.00)	7,000.00	5,358.96	0.00	1,641.04	76.56%
05612	Vehicle Repair & Maintenance	4,800.00	700.00		5,500.00	5,398.47	0.00	101.53	98.15%
05613	Equipment Repair & Maintenance	3,000.00			3,000.00	2,392.33	0.00	607.67	79.74%
05614	Vehicle Fuel	2,000.00			2,000.00	1,299.91	0.00	700.09	65.00%
05711	Travel Lodg Airf Mil	6,000.00		(1,000.00)	5,000.00	2,828.08	0.00	2,171.92	56.56%
05810	Property and Equipment	<u>105,000.00</u>	<u>5,000.00</u>		110,000.00	<u>48,677.40</u>	<u>60,000.00</u>	1,322.60	98.80%
	Balance 00025 - Information Technology	432,141.00	70,301.00	(5,000.00)	497,442.00	355,471.60	78,107.56	63,862.84	87.16%
Totals		<u>15,240,450.00</u>	<u>743,356.00</u>	<u>(751,862.00)</u>	<u>16,431,944.00</u>	<u>12,787,168.46</u>	<u>508,539.76</u>	<u>3,136,235.78</u>	
	REVENUE REVISIONS								
04404	Interest Earned	261,000.00							
04501	Building Permits	<u>200,000.00</u>							
	INCREASE IN REVENUES	<b>461,000.00</b>							

DEPARTMENT	GL CODE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT	EXPLANATION
<b>CITY MANAGER</b>	Salaries	50,000.00	0.00	adjustment due to new hire and sick leave conversions
	Overtime	0.00	-2,000.00	will not use this Fiscal Year
	T.W.C. Payroll Taxes	0.00	-1,500.00	will not use this Fiscal Year
	Deferred Compensation	2,500.00	0.00	added participation
	Life Insurance	100.00	0.00	adjustment to changes
	Building & Property Maintenance	3,500.00	0.00	conference room and front area remodeling project
	Utilities	9,000.00	0.00	increase in rates
	Legal Fees	0.00	-8,000.00	will not use this Fiscal Year
	Property Insurance	500.00	0.00	increase in rates
	Service Contracts	0.00	-93,000.00	will not use this Fiscal Year
	Support Activities	0.00	-2,000.00	Will not use this Fiscal Year
	Seminars /Training/ Workshops	0.00	-3,000.00	will not use this Fiscal Year
	Marketing Exp	0.00	-1,500.00	Will not use this Fiscal Year
	Vehicle Repair and Maintenance	0.00	-3,000.00	will not use this Fiscal Year
	Equipment Repair & Maintenance	0.00	-1,000.00	will not use this Fiscal Year
	Vehicle Fuel	500.00	0.00	adjustment need to complete FY
	Travel Lodge Airf Mil	10,000.00	0.00	adjustment needed travel RV National Designation
	Property and Equipment	0.00	-5,000.00	will not use this Fiscal Year
	Emergency Aid and Assistance	0.00	-10,000.00	will not use this Fiscal Year
		76,100.00	-130,000.00	TOTALS
<b>PUBLIC WORKS</b>	Salaries	0.00	-28,000.00	due to vacancies
	Overtime	15,000.00	0.00	due to increase in services
	FICA/Medicare Taxes		-2,000.00	due to vacancies
	T.W.C. Payroll Taxes	0.00	-4,000.00	due to vacancies
	Health Insurance	0.00	-15,000.00	due to vacancies
	Workers Compensation Insurance	0.00	-2,000.00	due to vacancies
	Office Expenses and Supplies	4,000.00	0.00	adjustment need to complete FY
	Tools and Supplies	0.00	-10,000.00	will not use this Fiscal Year
	Uniforms	0.00	-8,000.00	will not use this Fiscal Year
	Building Modifications/ADA	800.00	0.00	modifications needed
	Building Property Maintenance	0.00	-5,000.00	Will not use this Fiscal Year
	Street Maintenance	0.00	-24,000.00	will not use this Fiscal Year
	Park Maintenance	0.00	-22,000.00	will not use this Fiscal Year
	Equipment Rental/Lease	0.00	-15,000.00	will not use this Fiscal Year
	Seminars /Training/ Workshops	0.00	-3,500.00	will not use this Fiscal Year
	Travel Lodge Airf Mil	0.00	-1,000.00	will not use this Fiscal Year
	Property and Equipment	6,000.00	0.00	purchase day cab
	Emergency Aid and Assistance	0.00	-5,000.00	will not use this Fiscal Year
		25,800.00	-144,500.00	TOTALS



FIRE AND AMBULANCE	Utilities	2,000.00	0.00	increase in rates
	Telephone	1,000.00	0.00	increase in rates
		3,000.00	0.00	TOTALS

<b>POLICE DEPARTMENT</b>	Salaries	0.00	-200,000.00	due to vacancies
	FICA/Medicare Taxes	0.00	-10,000.00	due to vacancies
	T.W.C. Payroll Taxes	0.00	-10,000.00	due to vacancies
	Health Insurance	0.00	-45,000.00	due to vacancies
	Workers Compensation Insurance	0.00	-10,000.00	due to vacancies
	Dental Insurance Expense	0.00	-3,000.00	due to vacancies
	Vision Insurance	0.00	-500.00	due to vacancies
	Utilities	40,000.00	0.00	increase in rates
	Telephone	15,000.00	0.00	increase in rates
	Legal Fees	0.00	-5,000.00	will not use this Fiscal Year
	Property Insurance	3,500.00	0.00	increase in fees
	Advertising / Drug Testing	150.00	0.00	adjustment to complete FY
	Liability Insurance	6,000.00	0.00	increase in rates
	Service Contracts	41,000.00	0.00	Lexipol
	Support Activities	4,000.00	0.00	adjustment needed to complete FY
	Equipment Rental/Lease	1,000.00	0.00	high usage
	Seminars /Training/ Workshops	0.00	-15,000.00	will not use this Fiscal Year
	Vehicle Fuel	4,000.00	0.00	adjustment needed to complete fiscal year
	Travel Lodge Airf Mil	0.00	-7,000.00	will not use this Fiscal Year
	Property and Equipment	0.00	-6,000.00	
		114,650.00	-311,500.00	TOTALS
<b>MUNICIPAL COURT</b>	Life Insurance	250.00	0.00	adjustment to changes
	Dental Insurance Expense	600.00	0.00	adjustment to changes
	Office Expenses and Supplies	0.00	-3,000.00	will not use this Fiscal Year
	Building & Property Maintenance	3,000.00	0.00	front doors
	Utilities	5,000.00	0.00	increase in rates
	Advertising / Drug Testing	0.00	-1,200.00	will not use this Fiscal Year
		8,850.00	-4,200.00	
<b>PLANNING &amp; ZONING</b>	Workers Compensation Insurance	500.00	0.00	adjustment needed to complete
	Deferred Compensation	6,000.00	0.00	increased participation
	Postage	0.00	-2,000.00	will not use this Fiscal Year
	Utilities	5,000.00	0.00	increase in rates
	Advertising / Drug Testing	0.00	-2,000.00	will not use this Fiscal Year
	Liability Insurance	40,000.00	0.00	adjustment to rates
	Service Contracts	60,000.00	0.00	comprehensive plan
	Vehicle Repair and Maintenance	0.00	-1,000.00	will not use this Fiscal Year
	Equipment Repair & Maintenance	0.00	-1,000.00	will not use this Fiscal Year
	Property and Equipment	0.00	-20,000.00	will not use this Fiscal Year
		111,500.00	-26,000.00	TOTALS
<b>GRANTS &amp; SPECIAL PROJ.</b>	Salaries	6,000.00	0.00	adjustment to job description



	Deferred Compensation	2,500.00		increased participation
	Legal Fees	0.00	-4,000.00	will not use this Fiscal Year
	Advertising / Drug Testing	0.00	-640.00	will not use this Fiscal Year
	Dues / Subscriptions	2,640.00	0.00	adjustment needed to complete FY
	Travel Lodg Airf Mil	4,000.00	0.00	adjustment needed to complete FY
	Property and Equipment	0.00	-1,000.00	will not use this Fiscal Year
	Grant Expense	0.00	-5,000.00	will not use this Fiscal Year
		15,140.00	-10,640.00	TOTALS
<b>HUMAN RESOURCES</b>	Deferred Compensation	1,000.00	0.00	increased participation
	Legal Fees	0.00	-12,000.00	will not use this Fiscal Year
	Advertising / Drug Testing	0.00	-2,322.00	will not use this Fiscal Year
	Service Contracts	0.00	-10,000.00	will not use this Fiscal Year
	Human Resources	0.00	-8,000.00	will not use this Fiscal Year
	Travel Lodg Airf Mil	1,500.00	0.00	adjustment needed to complete FY
		2,500.00	-32,322.00	
<b>MAYOR &amp; CITY COUNCIL</b>				
	Uniforms	1,000.00	0.00	increase in orders
	Property Insurance	100.00	0.00	increase in rates
	Support Activities	1,500.00	0.00	adjustment needed to complete the FY
	Seminars /Training/ Workshops	0.00	-4,000.00	will not use this Fiscal Year
	Travel Lodg Airf Mil	0.00	-2,000.00	will not use this Fiscal Year
		2,600.00	-6,000.00	
<b>CITY CLERK</b>	Salaries	10,000.00	0.00	adjustment due to sick leave conversions
	Office Expenses and Supplies	0.00	-1,500.00	will not use this Fiscal Year
	Property and Equipment	0.00	-3,000.00	will not use this Fiscal Year
		10,000.00	-4,500.00	
<b>FINANCE</b>	Salaries	10,000.00		due to vacancy and added personnel
	Overtime	10,000.00	0.00	due to vacancy and added personnel
	Health Insurance	0.00	-3,000.00	will not use this Fiscal Year
	Deferred Compensation	0.00	-1,500.00	will not use this Fiscal Year
	Building & Property Maintenance	50.00	0.00	adjustment needed to complete the FY
	Legal Fees	5,500.00	0.00	adjustment needed to complete the FY
	Audit Fees	15,000.00	0.00	increase in services
	Dues / Subscriptions	3,500.00	0.00	increase in services
	Service Contracts	0.00	-15,000.00	will not use this Fiscal Year
	Tax Collector Fees	60,000.00	0.00	increase in rates
	Seminars /Training/ Workshops	0.00	-1,000.00	will not use this Fiscal Year
	Late Charge	500.00	0.00	adjustment needed to complete the FY
	Travel Lodg Airf Mil	0.00	-1,300.00	
		104,550.00	-21,800.00	TOTALS

<b>RECREATION CENTERS</b>	Salaries	8,000.00	0.00	adjustment due to sick leave conversions
	Overtime	8,000.00	0.00	increased services
	Deferred Compensation	2,500.00	0.00	increased participation
	Life Insurance	300.00	0.00	changes in policy
	Vision Insurance	25.00	0.00	adjustment needed to complete the FY
	Office Expenses and Supplies	10,000.00	0.00	increased services
	Tools and Supplies	40.00	0.00	adjustment needed to complete the FY
	Uniforms	1,200.00	0.00	adjustment needed to complete the FY
	Building & Property Maintenance	2,000.00	0.00	adjustment needed to complete the FY
	Utilities	15,000.00	0.00	increase in rates
	Legal Fees	0.00	-1,900.00	will not use this Fiscal Year
	Property Insurance	100.00	0.00	adjustment needed to complete the FY
	Advertising / Drug Testing	0.00	-2,500.00	will not use this Fiscal Year
	Dues / Subscriptions	1,500.00	0.00	adjustment needed to complete the FY
	Service Contracts	0.00	-50,000.00	will not use this Fiscal Year
	Support Activities	10,000.00	0.00	adjustment needed to complete the FY
	Equipment Rental/Lease	0.00	-4,000.00	will not use this Fiscal Year
	Seminars /Training/ Workshops	2,000.00	0.00	adjustment needed travel RV National Designation
	Events	116,000.00	0.00	adjustment needed to complete FY
	Vehicle Repair and Maintenance	2,500.00	0.00	adjustment needed to complete the FY
	Equipment Repair & Maintenance	0.00	-1,000.00	will not use this Fiscal Year
	Travel Lodg Airf Mil	14,000.00	0.00	adjustment needed travel RV National Designation
	Property and Equipment	5,200.00	0.00	adjustment needed to complete the FY event purchases
		198,365.00	-59,400.00	
<b>INFORMATION TECH</b>	Overtime	2,500.00	0.00	adjustment needed to complete FY
	Life Insurance	100.00	0.00	increased rates
	Office Expenses and Supplies	2,000.00	0.00	adjustment needed to complete the FY
	Service Contracts	60,000.00	0.00	transitioning phone services
	Support Activities	1.00	0.00	adjustment needed to complete FY
	Seminars /Training/ Workshops	0.00	-4,000.00	Will not use this Fiscal Year
	Vehicle Repair and Maintenance	700.00	0.00	adjustment needed to complete the FY
	Travel Lodg Airf Mil	0.00	-1,000.00	will not use this Fiscal Year
	Property and Equipment	5,000.00	0.00	lift
		70,301.00	-5,000.00	TOTALS
		743,356.00	-751,862.00	Decrease 8,506.00

**REVENUE REVISIONS**

04404	Interest Earned	261,000.00
04501	Building Permits	200,000.00
	<b>INCREASE IN REVENUES</b>	<b>461,000.00</b>





## CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 19, 2024**

### REZONING REQUEST STAFF REPORT

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 12, BLOCK 2, GRIJALVA GARDENS SUBDIVISION, LOCATED AT 793 GRIJALVA DR., SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR A DUPLEX.**

**NAME:**

793 GRIJALVA DR. REZONING

**PROPERTY ADDRESS:**

793 GRIJALVA DR.

**PROPERTY LEGAL  
DESCRIPTION:**

LOT 12, BLOCK 2, GRIJALVA GARDENS SUBDIVISION

**PROPERTY OWNER:**

FRANCISCO DELGADO & CHRISTOPHER PRIETO

**REPRESENTATIVE:**

FRANCISCO DELGADO & CHRISTOPHER PRIETO

**PROPERTY AREA:**

10,000 S.F.

**CURRENT ZONING:**

R-1

**CURRENT LAND USE:**

VACANT

**FUTURE LAND USE MAP:**

MEDIUM DENSITY RESIDENTIAL

**FLOOD MAP:**

According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0236-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:**

Request is for **APPROVAL** of a rezoning of property from R-1 to R-2 to allow for a duplex.

**STAFF RECOMMENDATION:**

Staff recommends **APPROVAL** of a the rezoning request.

**STAFF RECOMMENDATION**

Commission voted for **APPROVAL** of a the rezoning request at their August 20, 2024 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3/ Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A REZONING OF LOT 12, BLOCK 2, GRIJALVA GARDENS SUBDIVISION, LOCATED AT 793 GRIJALVA DR., SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR A DUPLEX.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Lot 12, Block 2, Grijalva Gardens Subdivision, located at 793 Grijalva Dr., Socorro, TX from R-1 (Single Family Residential) To R-2 (Medium Density Residential) to allow for a duplex.

**READ, APPROVED AND ADOPTED** this 19 day of \_September, 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

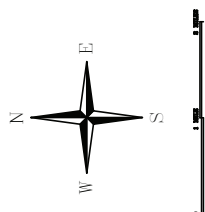
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

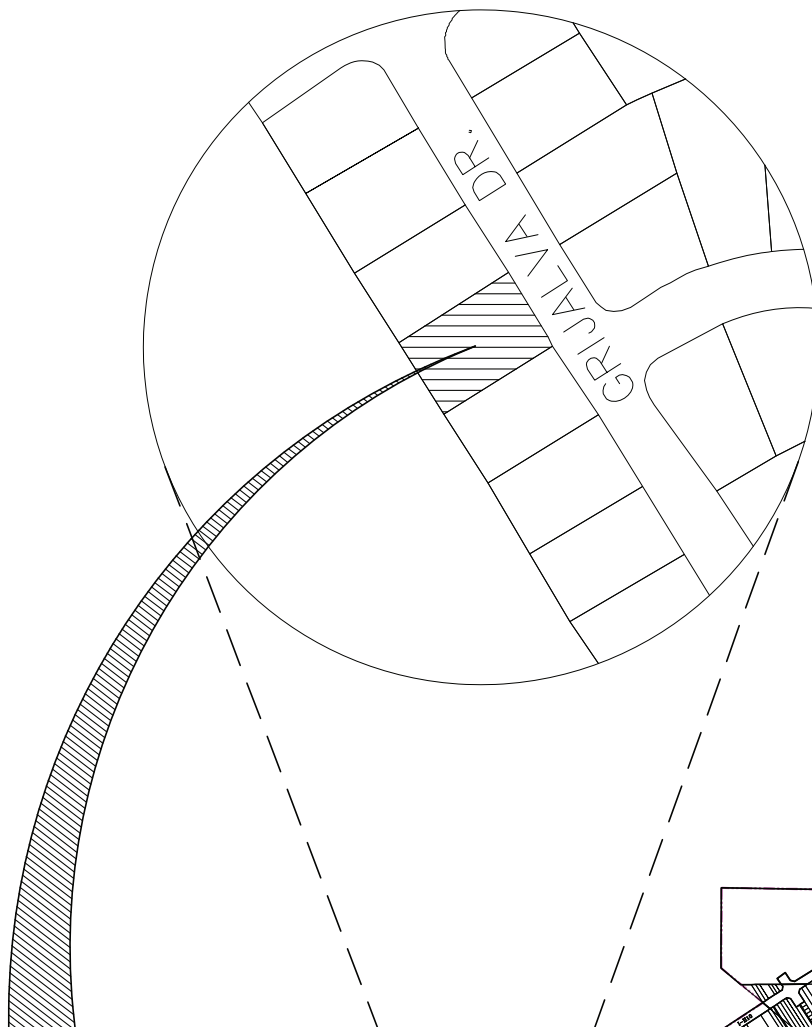
Introduction, First Reading and Calling for a Public Hearing: August 5, 2024  
Second Reading and Adoption: September 19, 2024



# LOCATION MAP



PROJECT SITE;  
793 Grijalva Dr.  
Lot-12, Block-2  
Grijalva Gardens



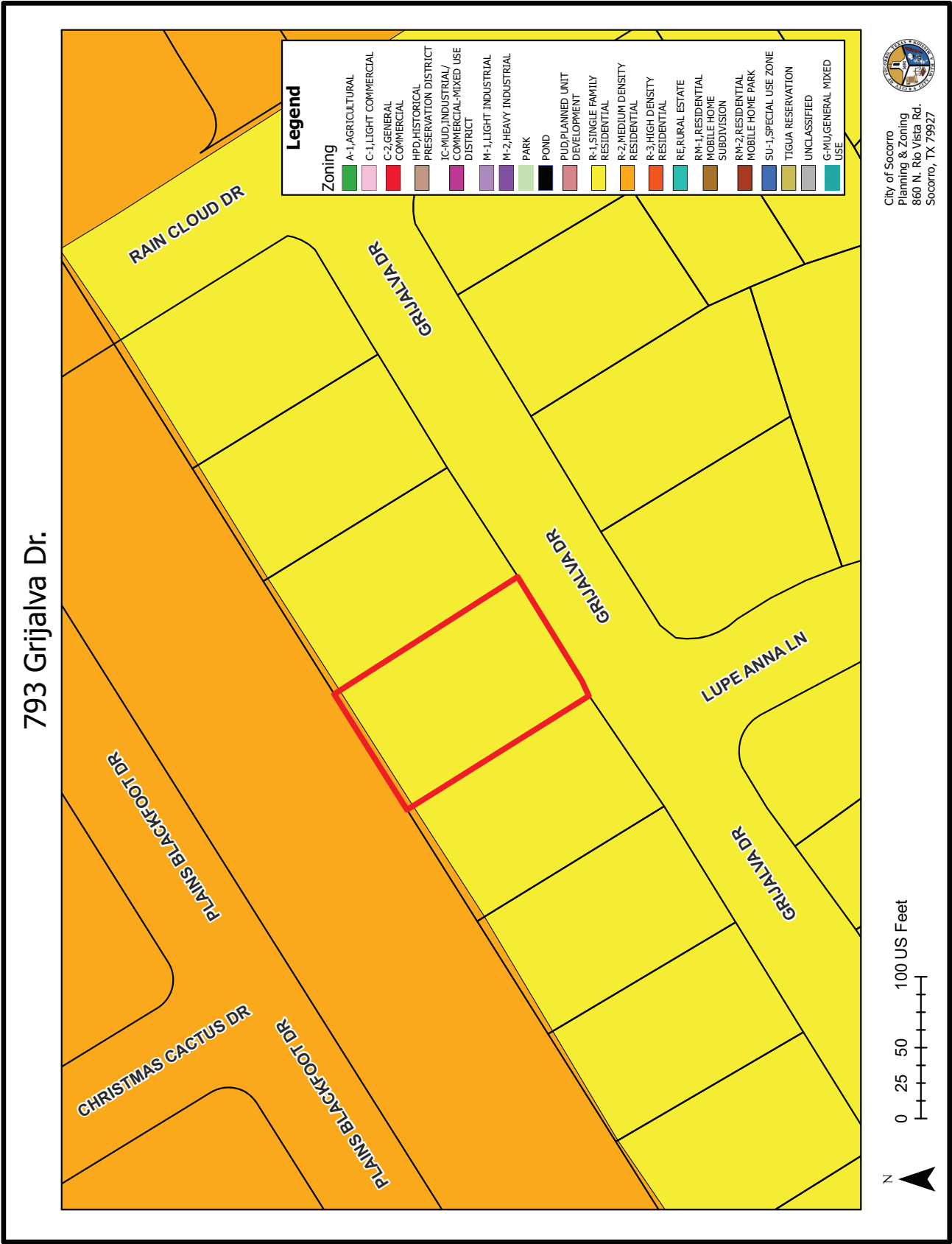
CITY OF SOCORRO

**LOCATION MAP**  
Scale: AS SHOWN

**Planning and Zoning Department**

860 N. Rio Vista Socorro, Texas 79927 Tel. (505) 872-8831 Fax (505) 872-8673

# ZONING MAP





# SITE PICTURES



View of property from Grijalva Dr.



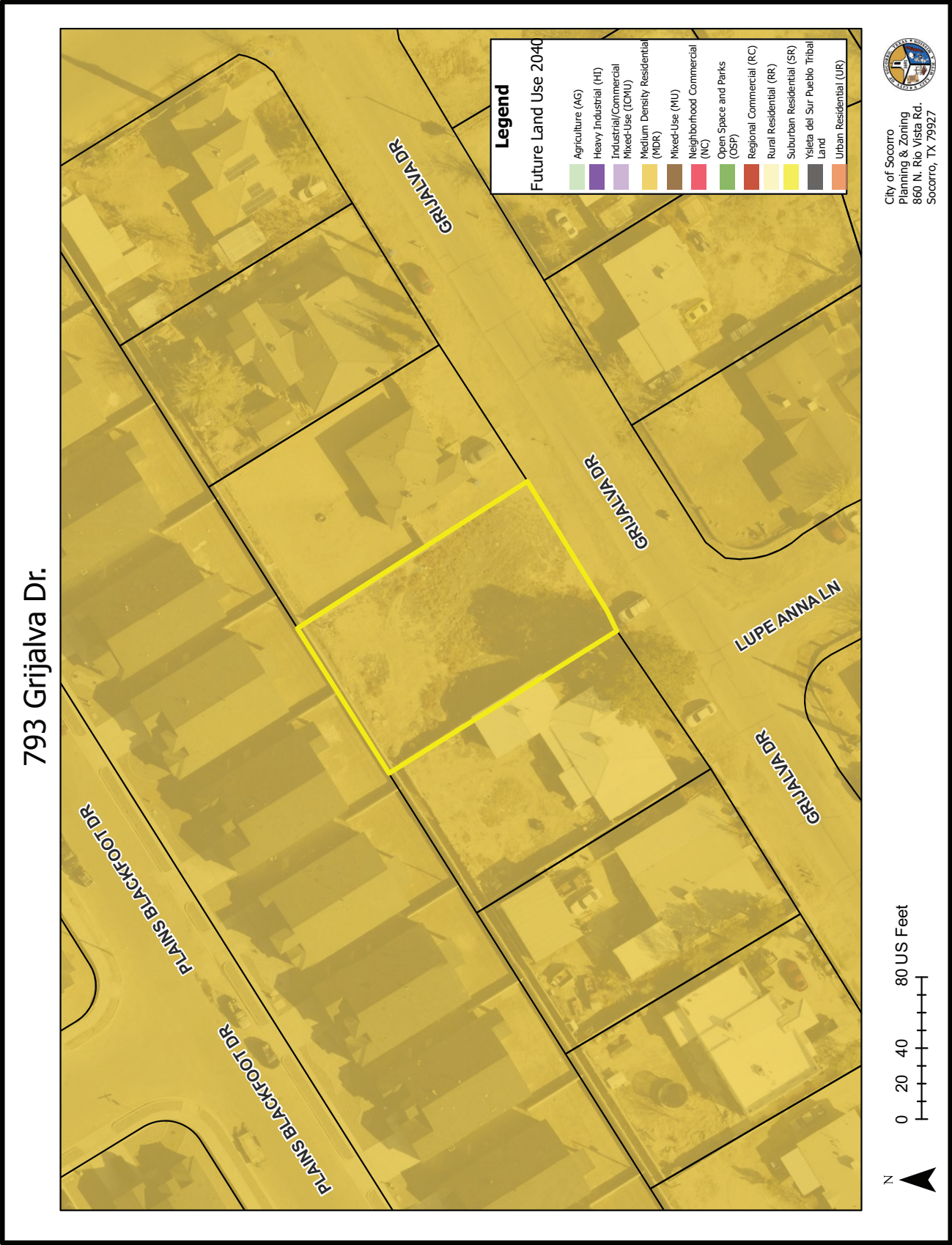


# AERIAL IMAGE





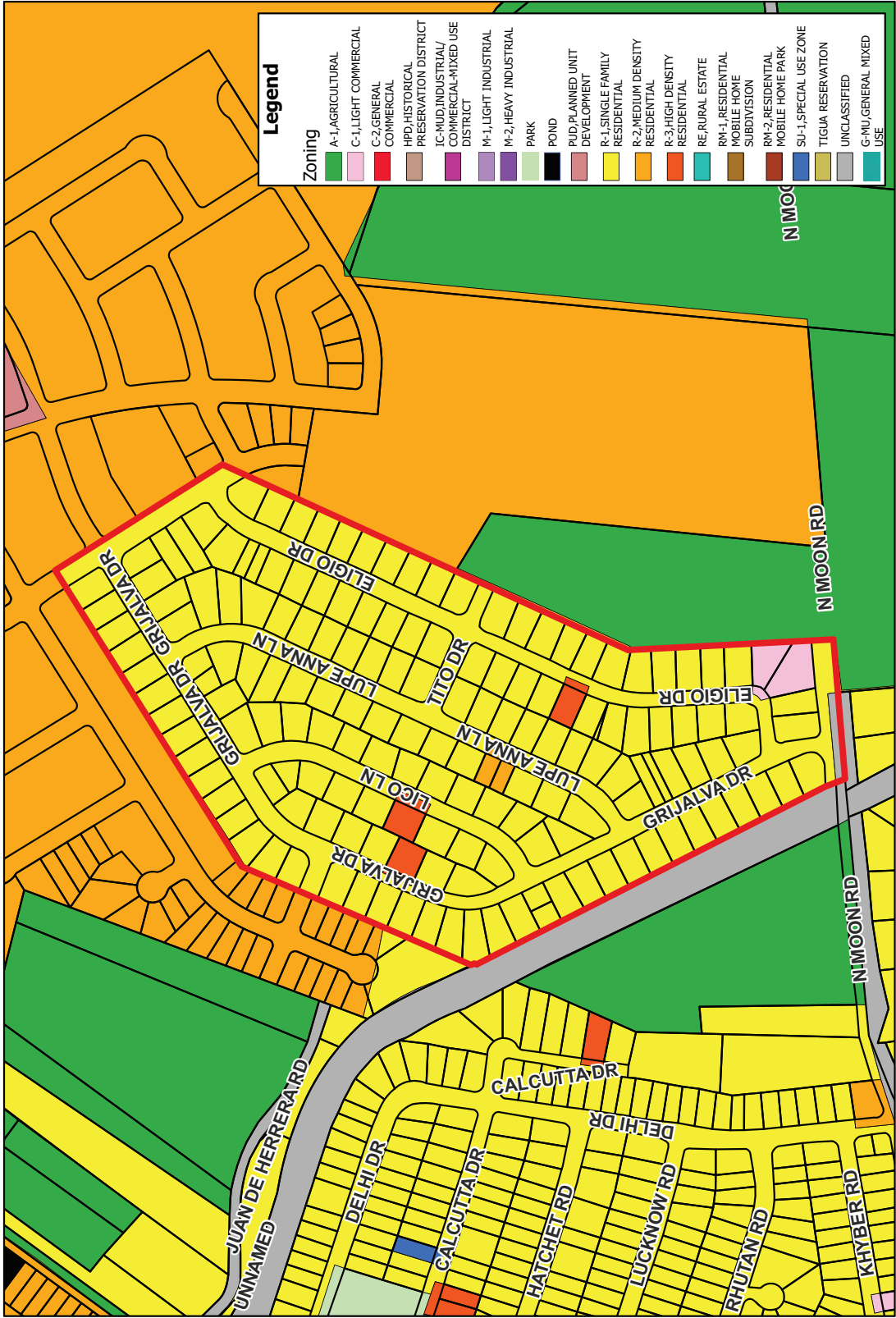
# FUTURE LAND USE MAP



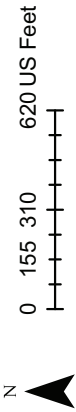
# SUBDIVISION ZONING MAP

Subdivision Information: R-1 Lots: 158    R-2 Lots: 2    R-3 Lots: 3    C-1 Lots: 2

Grijalva Gardens Subdivision



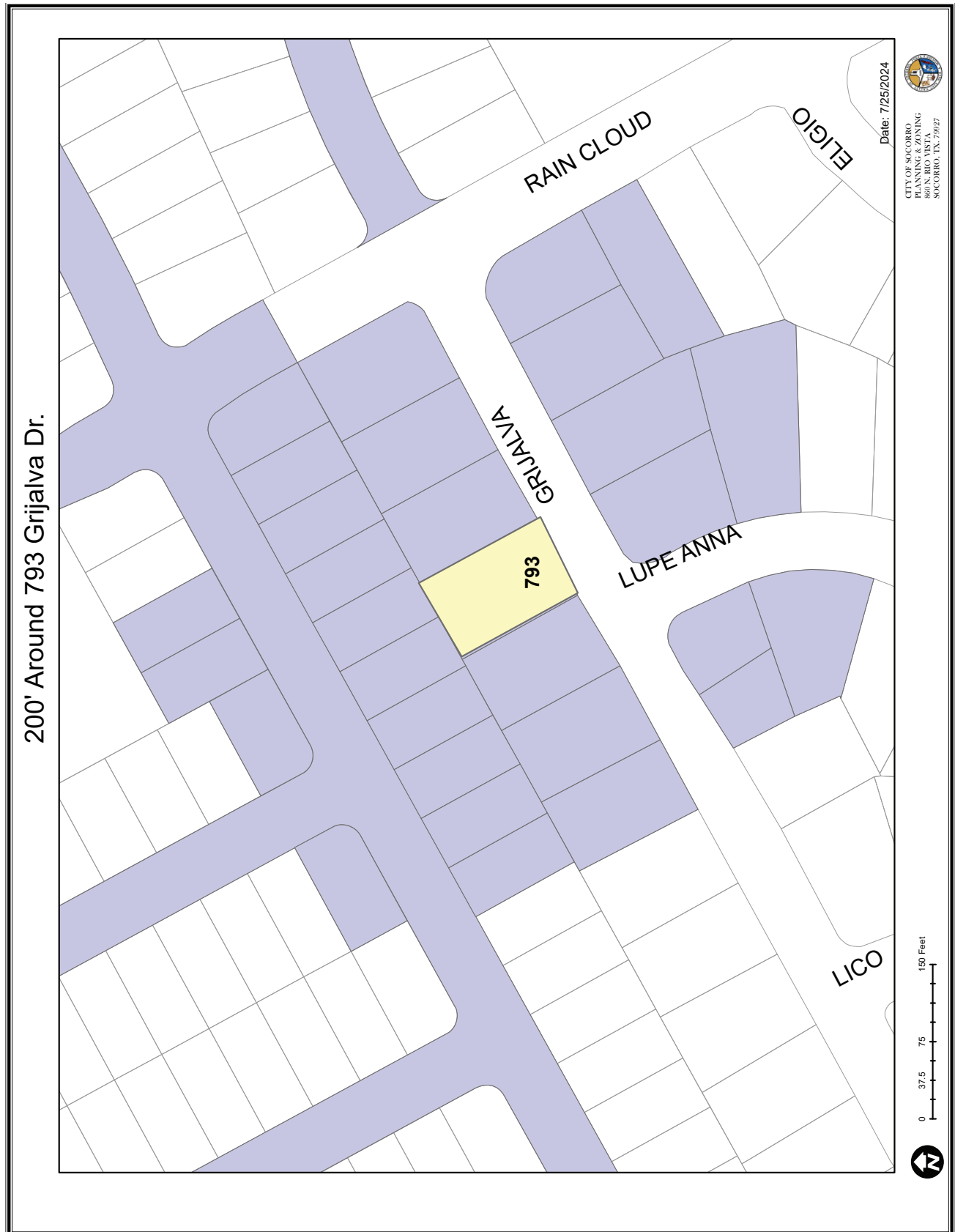
City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927



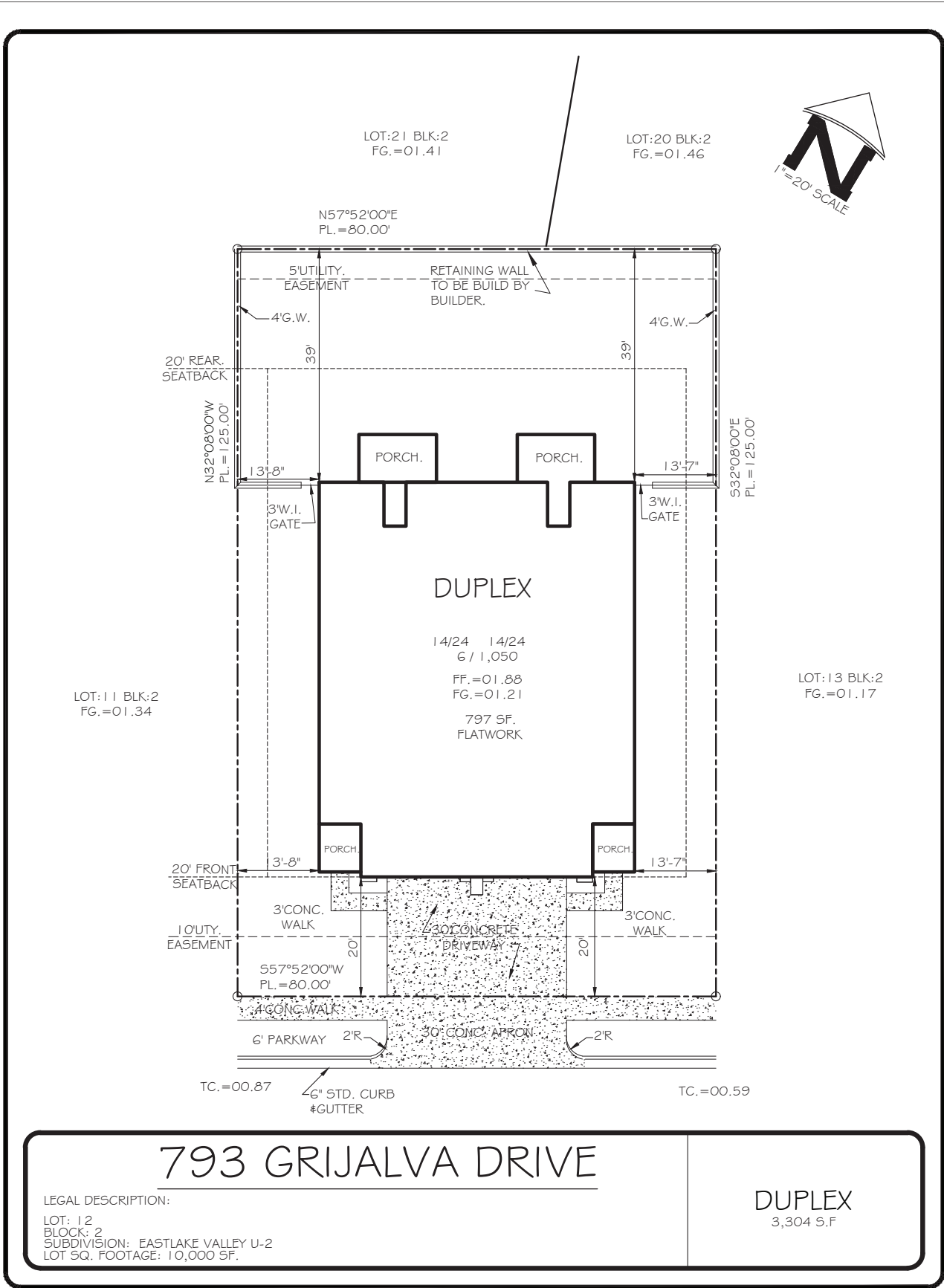


# PUBLIC NOTICE MAP

- No correspondence received for the rezoning request.



# SITE PLAN







## CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 19, 2024**

### REZONING REQUEST STAFF REPORT

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF TRACT 16-A, TRACT 16-B, TRACT 16-C AND TRACT 16-D, BLOCK 7, SOCORRO GRANT, LOCATED AT 9977 AND 9987 ALAMEDA AVE., SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) AND C-1 (LIGHT COMMERCIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A PARKING LOT AND FUTURE SHOPPING CENTER.**

**NAME:** 9977 AND 9987 ALAMEDA AVE. REZONING.

**PROPERTY ADDRESS:** 9977 AND 9987 ALAMEDA AVE.

**PROPERTY LEGAL DESCRIPTION:** TRACT 16-A, TRACT 16-B, TRACT 16-C AND TRACT 16-D, BLOCK 7, SOCORRO GRANT

**PROPERTY OWNER:** EDMUNDO RUBIO

**REPRESENTATIVE:** EDMUNDO RUBIO

**PROPERTY AREA:** 0.447 ACRES

**CURRENT ZONING:** R-1 & C-1

**CURRENT LAND USE:** VACANT

**FUTURE LAND USE MAP:** MIXED-USE

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0236-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request is for **APPROVAL** of a rezoning of a property from R-1 and C-1 to C-2 to allow for a parking lot and future shopping center.

**STAFF RECOMMENDATION:** Staff recommends **APPROVAL** of the rezoning request.

**P&Z RECOMMENDATION:** Commission voted for **APPROVAL** of the rezoning request at their August 20, 2024 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3/ Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A REZONING OF TRACT 16-A, TRACT 16-B, TRACT 16-C AND TRACT 16-D, BLOCK 7, SOCORRO GRANT, LOCATED AT 9977 AND 9987 ALAMEDA AVE., SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) AND C-1 (LIGHT COMMERCIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A PARKING LOT AND FUTURE SHOPPING CENTER.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Tract 16-A, Tract 16-B, Tract 16-C And Tract 16-D, Block 7, Socorro Grant, located at 9977 And 9987 Alameda Ave., Socorro, TX From R-1 (Single Family Residential) And C-1 (Light Commercial) To C-2 (General Commercial) to allow for a parking lot and future shopping center.

**READ, APPROVED AND ADOPTED** this 19 day of September, 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

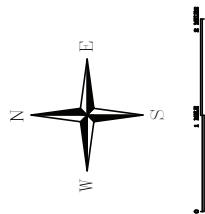
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

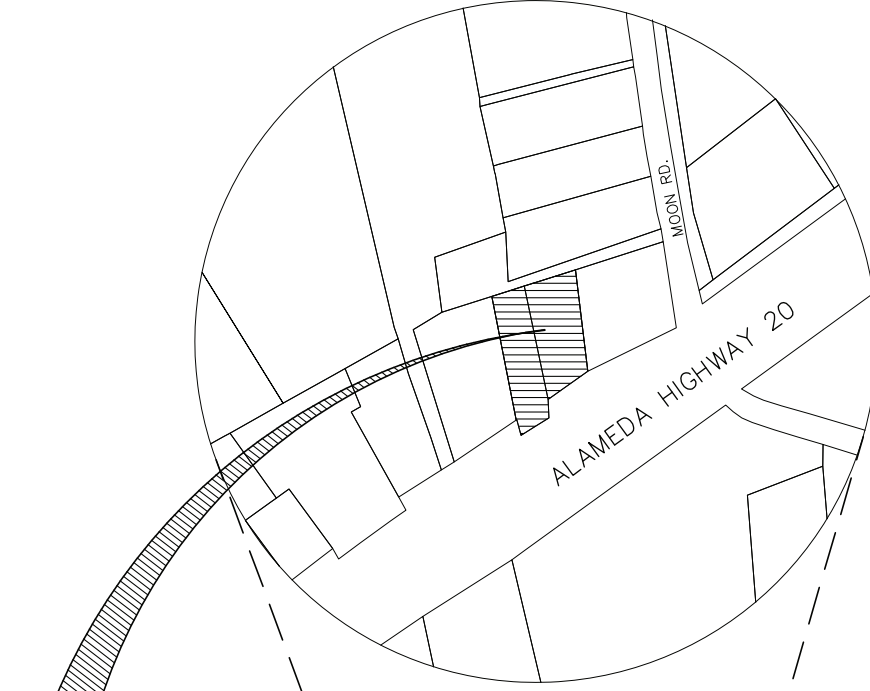
Introduction, First Reading and Calling for a Public Hearing: September 5, 2024  
Second Reading and Adoption: September 19, 2024



# LOCATION MAP



PROJECT SITE;  
9977 & 9987 Alameda Ave.  
Tract-16A,16B,16C,16D, Block 7  
Socorro Grant



CITY OF SOCORRO

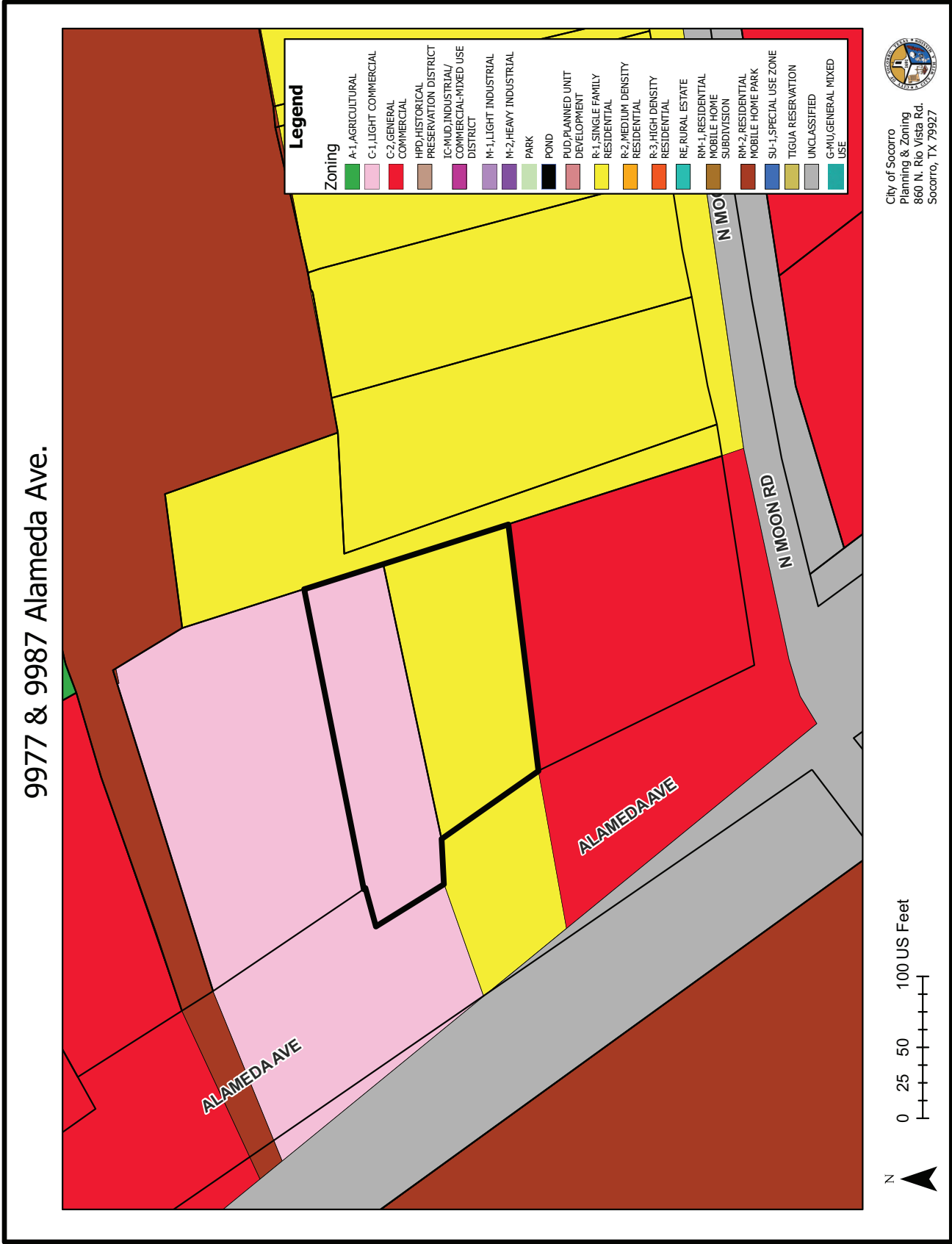
**LOCATION MAP**

Scale: AS SHOWN

**Planning and Zoning Department**

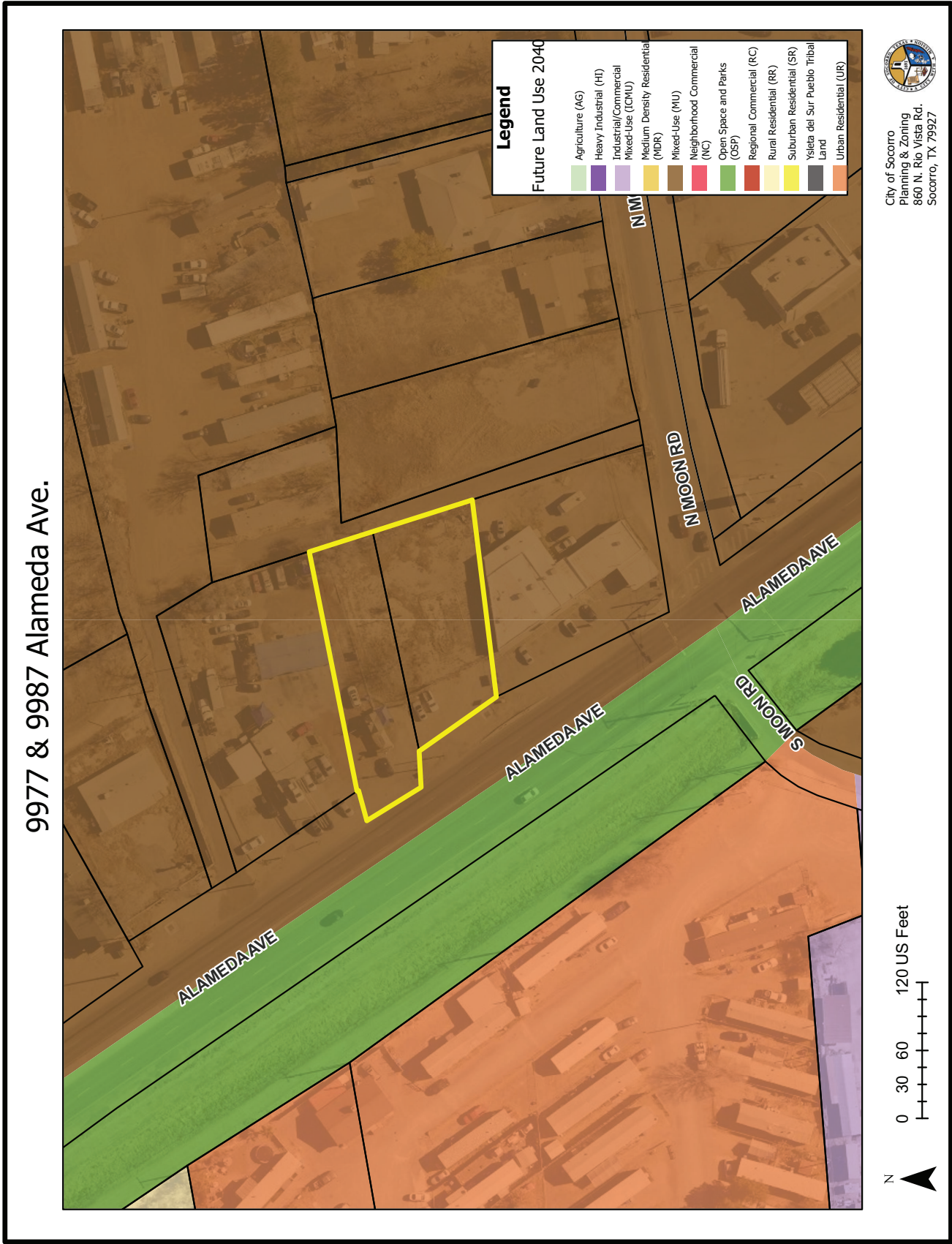
400 N. Rio Vista Socorro, Texas 79027 Tel: (505) 872-6831 Fax: (505) 872-6075

# ZONING MAP





# FUTURE LAND USE MAP





# SITE PICTURES



View of property from Alameda Ave.



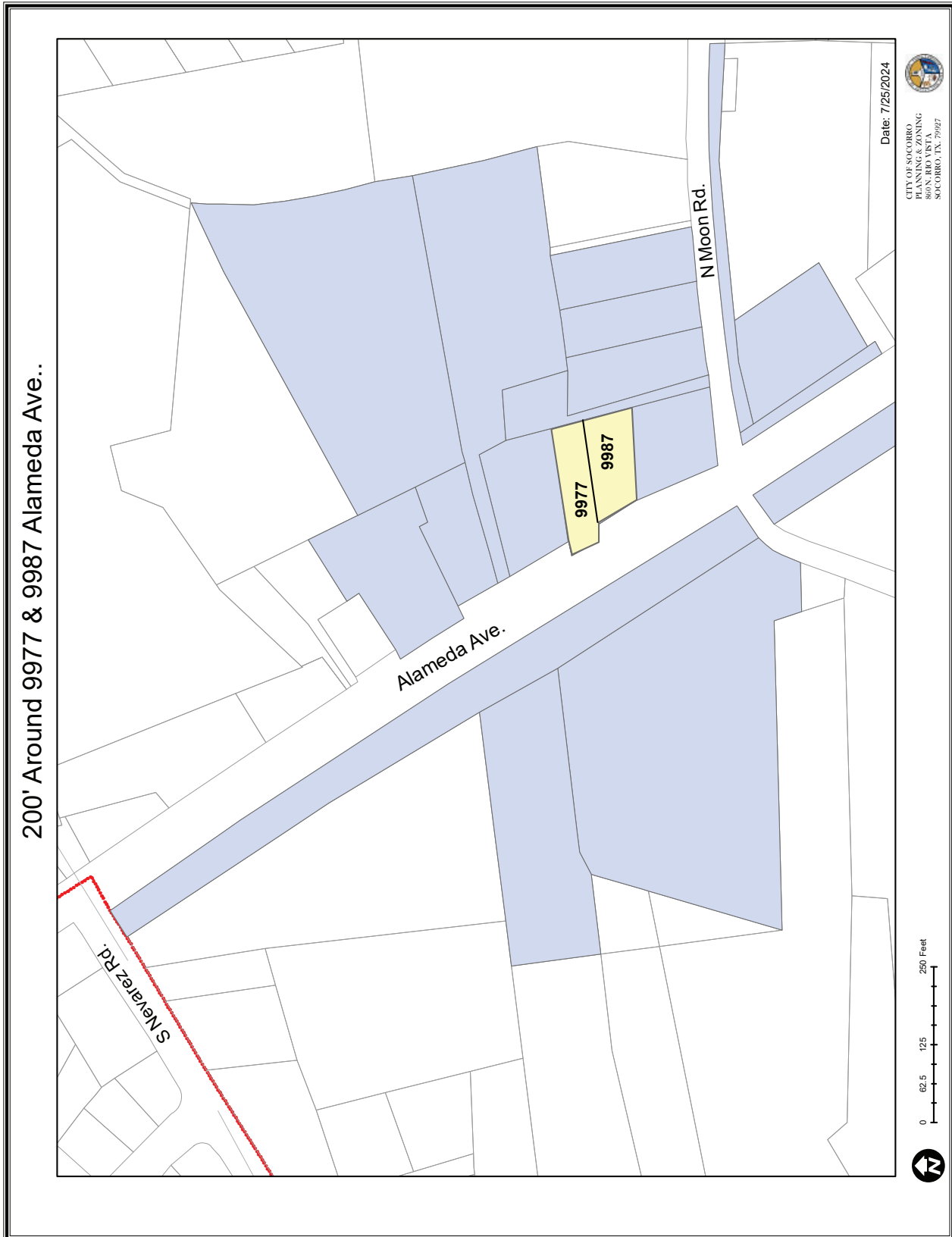


# AERIAL IMAGE



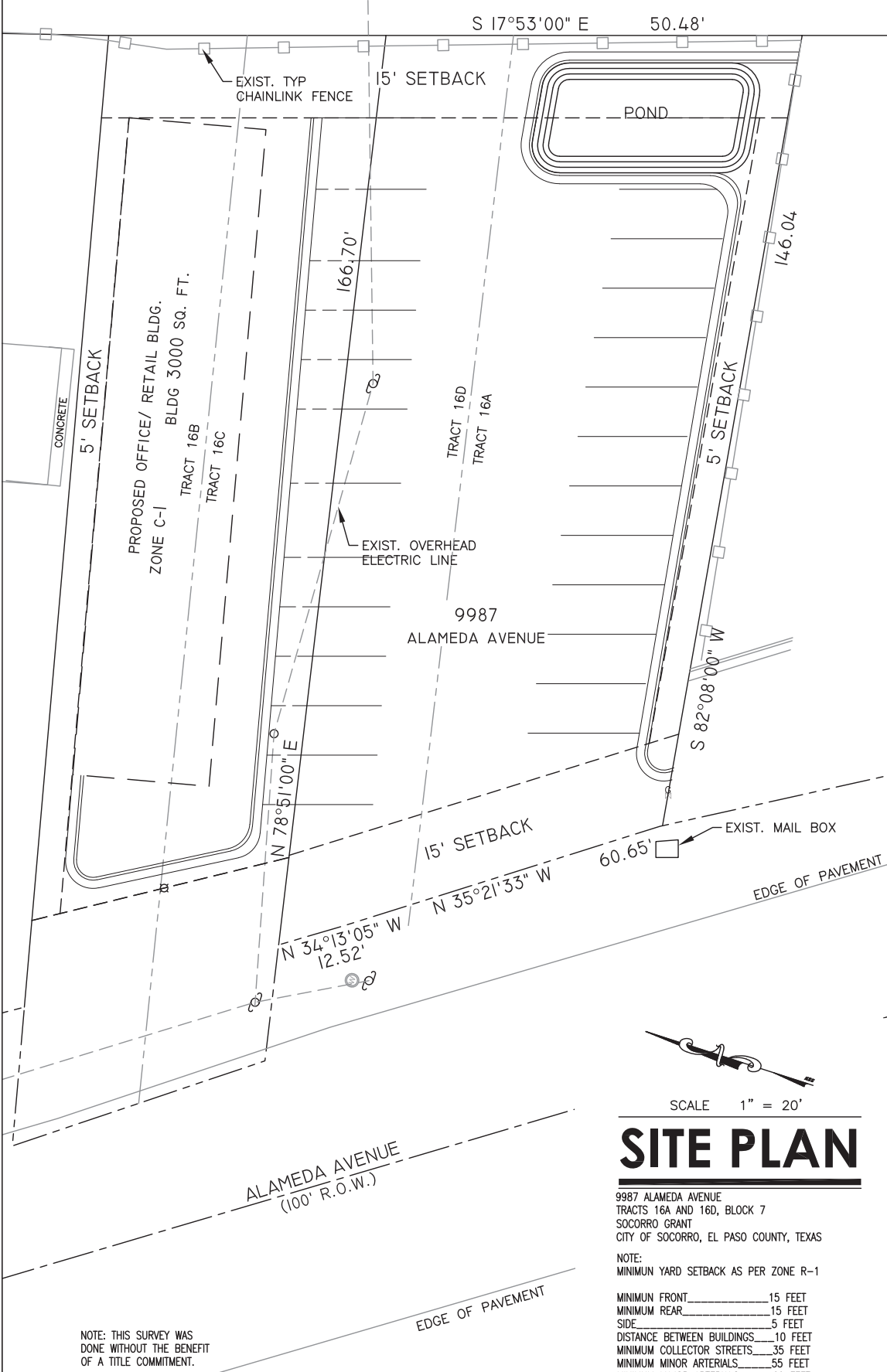
# PUBLIC NOTICE MAP

- No correspondence received for the rezoning request.





# SITE PLAN





## CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 19, 2024**

### CONDITIONAL USE PERMIT REQUEST STAFF REPORT

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION FOR THE PROPOSED CONDITIONAL USE PERMIT TO ALLOW FOR A PADDLE BALL/TENNIS FACILITY IN A C-2 (GENERAL COMMERCIAL) ZONING DISTRICT ON LOT 1, BLOCK 16, EASTLAKE VALLEY UNIT TWO SUBDIVISION, LOCATED AT 10081 JUDGE COLDWELL DR., SOCORRO, TX.**

<b>NAME:</b>	10081 JUDGE COLDWELL DR. C.U.P.
<b>PROPERTY ADDRESS:</b>	10081 JUDGE COLDWELL DR.
<b>PROPERTY LEGAL DESCRIPTION:</b>	LOT 1, BLOCK 16, EASTLAKE VALLEY UNIT TWO SUBDIVISION
<b>PROPERTY OWNER:</b>	MRF INVESTMENT GROUP, LLC.
<b>REPRESENTATIVE:</b>	MRF INVESTMENT GROUP, LLC.
<b>PROPERTY AREA:</b>	80,368 S.F.
<b>CURRENT ZONING:</b>	C-2 (GENERAL COMMERCIAL)
<b>CURRENT LAND USE:</b>	VACANT
<b>FUTURE LAND USE MAP:</b>	SUBURBAN RESIDENTIAL
<b>FLOOD MAP:</b>	According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0236 B/ FEMA, September 4, 1991).
<b>SUMMARY OF REQUEST:</b>	Request is for approval of a Conditional Use Permit to allow for a paddle ball/tennis facility in a C-2 (General Commercial) zoning district.
<b>STAFF RECOMMENDATION:</b>	Staff recommends <b>APPROVAL</b> of the Conditional Use Permit.
<b>P&amp;Z RECOMMENDATION:</b>	Commission voted for <b>APPROVAL</b> of the Conditional Use Permit at their August 20, 2024 meeting.



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT TO ALLOW FOR A PADDLE BALL/TENNIS FACILITY IN A C-2 (GENERAL COMMERCIAL) ZONING DISTRICT ON LOT 1, BLOCK 16, EASTLAKE VALLEY UNIT TWO SUBDIVISION, LOCATED AT 10081 JUDGE COLDWELL DR., SOCORRO, TX.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, grants the conditional use permit to allow a Paddle Ball/Tennis Facility in a C-2 (General Commercial) Zoning District on Lot 1, Block 16, Eastlake Valley Unit Two Subdivision, located at 10081 Judge Coldwell Dr., Socorro, TX.

**READ, APPROVED AND ADOPTED** this 19 day of September, 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

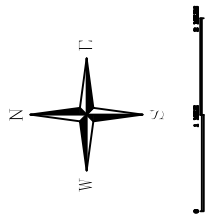
\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

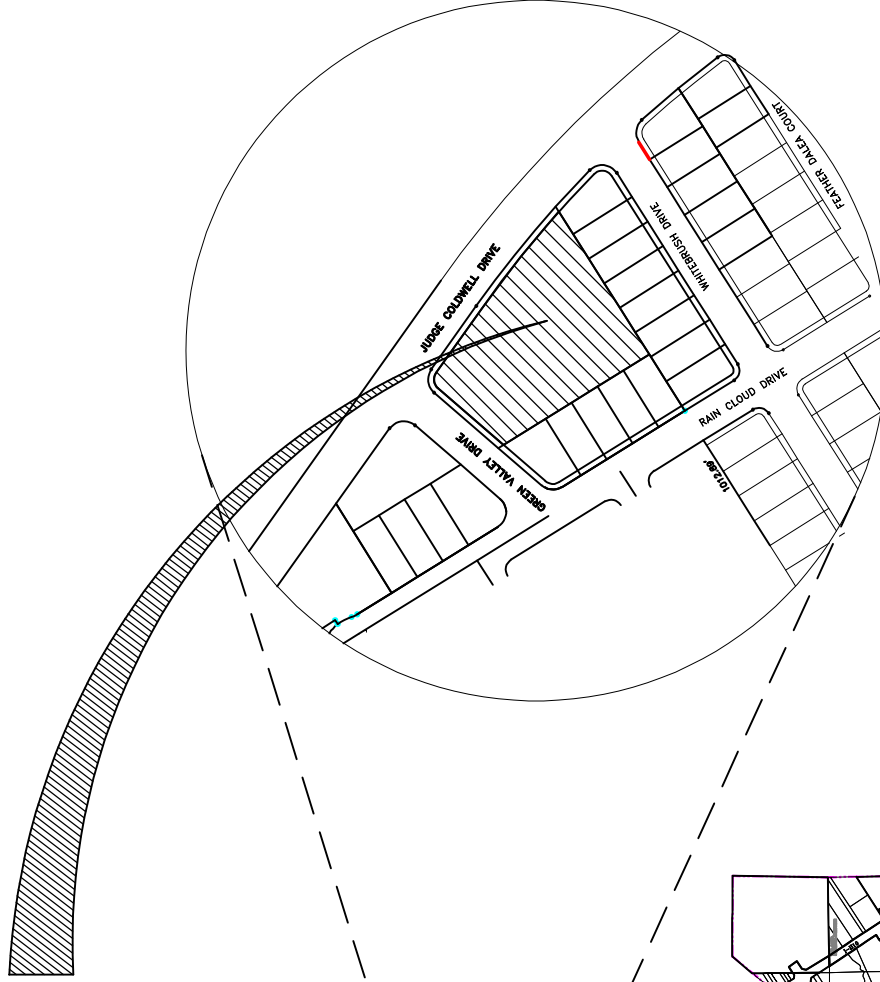
\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

Introduction, First Reading and Calling for a Public Hearing: September 5, 2024  
Second Reading and Adoption: September 19, 2024

# LOCATION MAP



PROJECT SITE;  
10081 Judge Coldwell Dr.  
Lot-1, Block-16  
Eastlake Valley U-2



CITY OF SOCORRO

**LOCATION MAP**

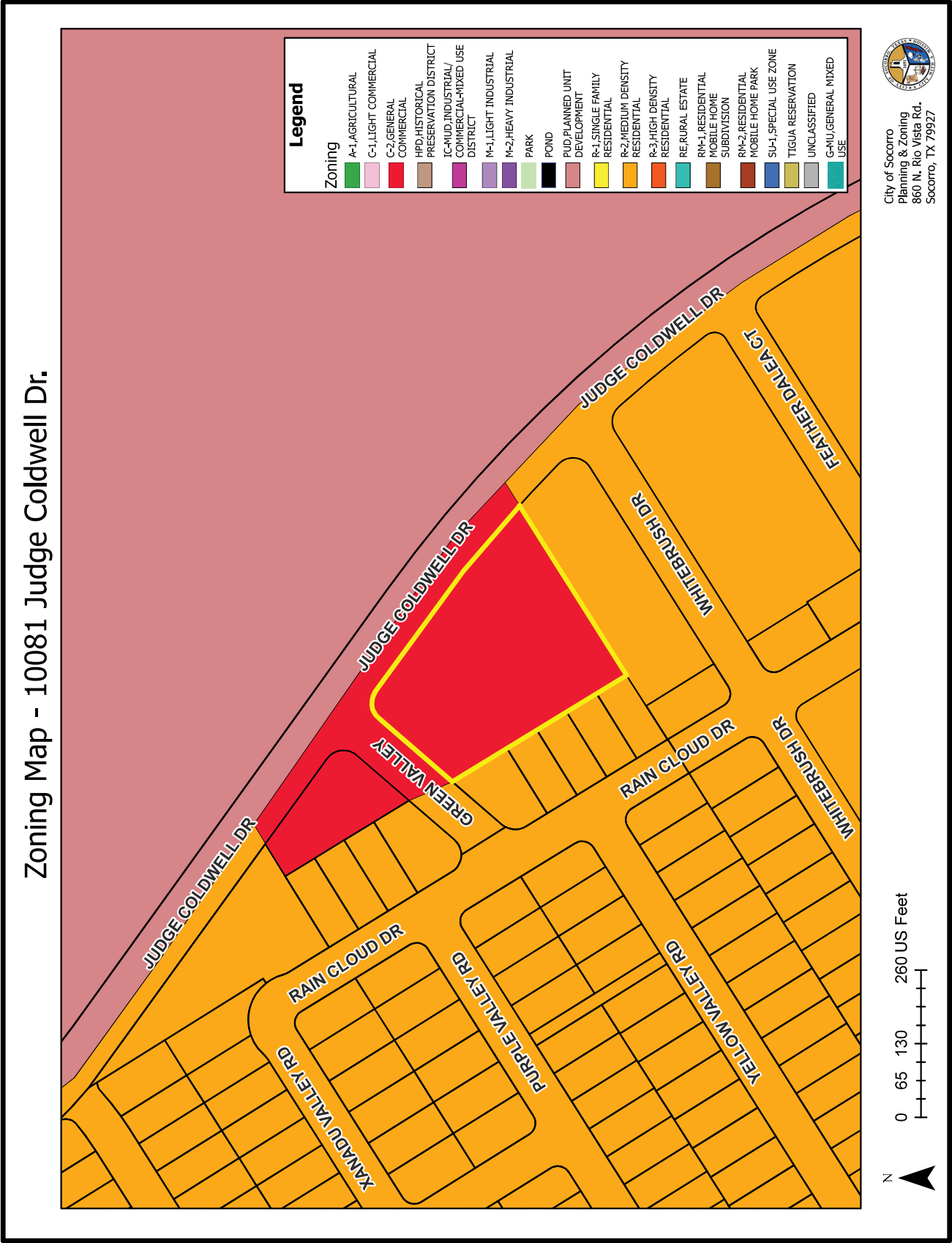
Scale: AS SHOWN

**Planning and Zoning Department**

860 N. Rio Vista Socorro, Texas 79027 Tel: (505) 872-4831 Fax: (505) 872-4678



# ZONING MAP



# SITE PICTURES



View of property from Judge Coldwell Dr (Top) and Green Valley Dr. (Bottom)



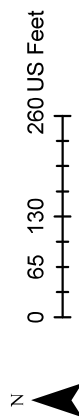


# AERIAL IMAGE

10081 Judge Coldwell Dr.

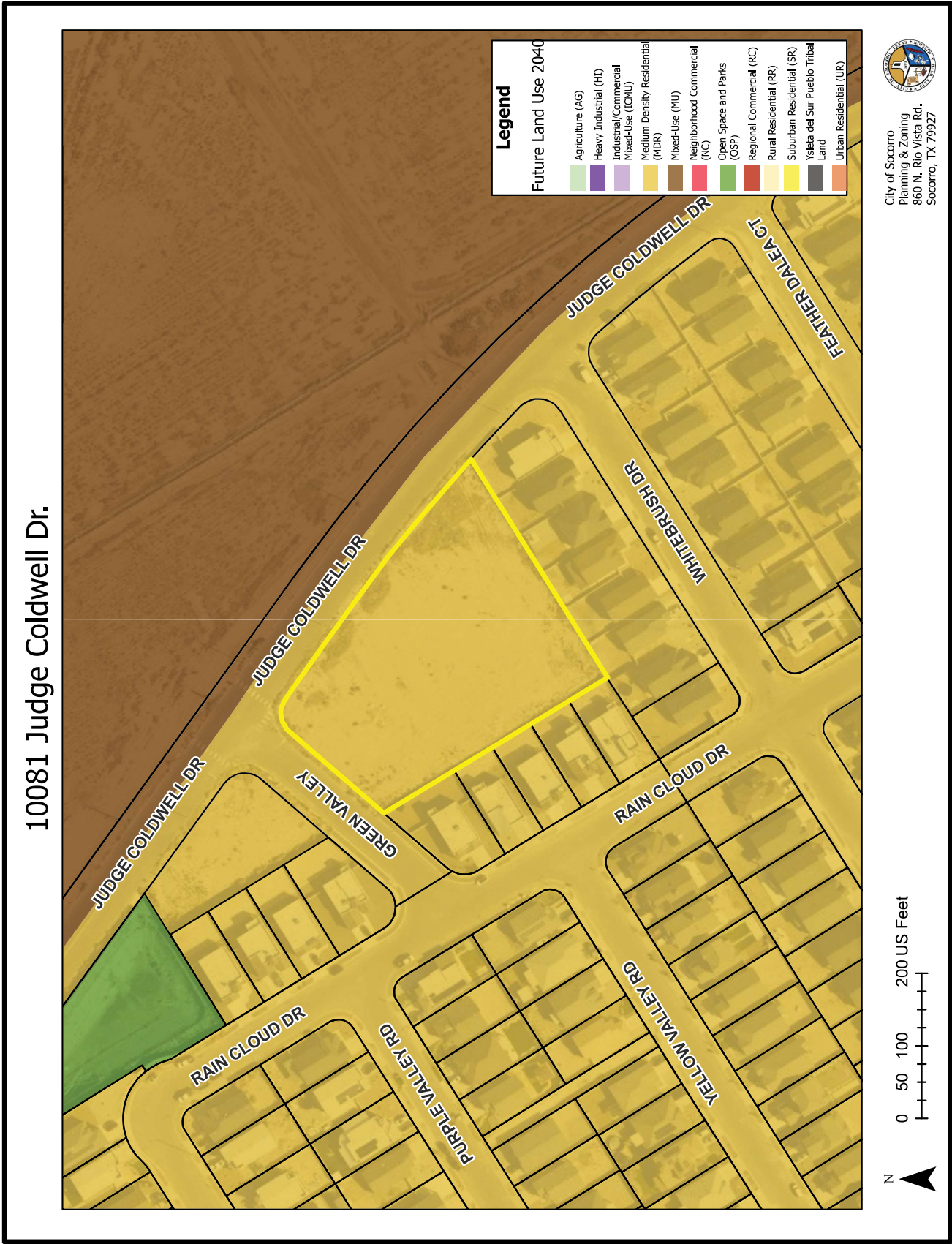


City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927



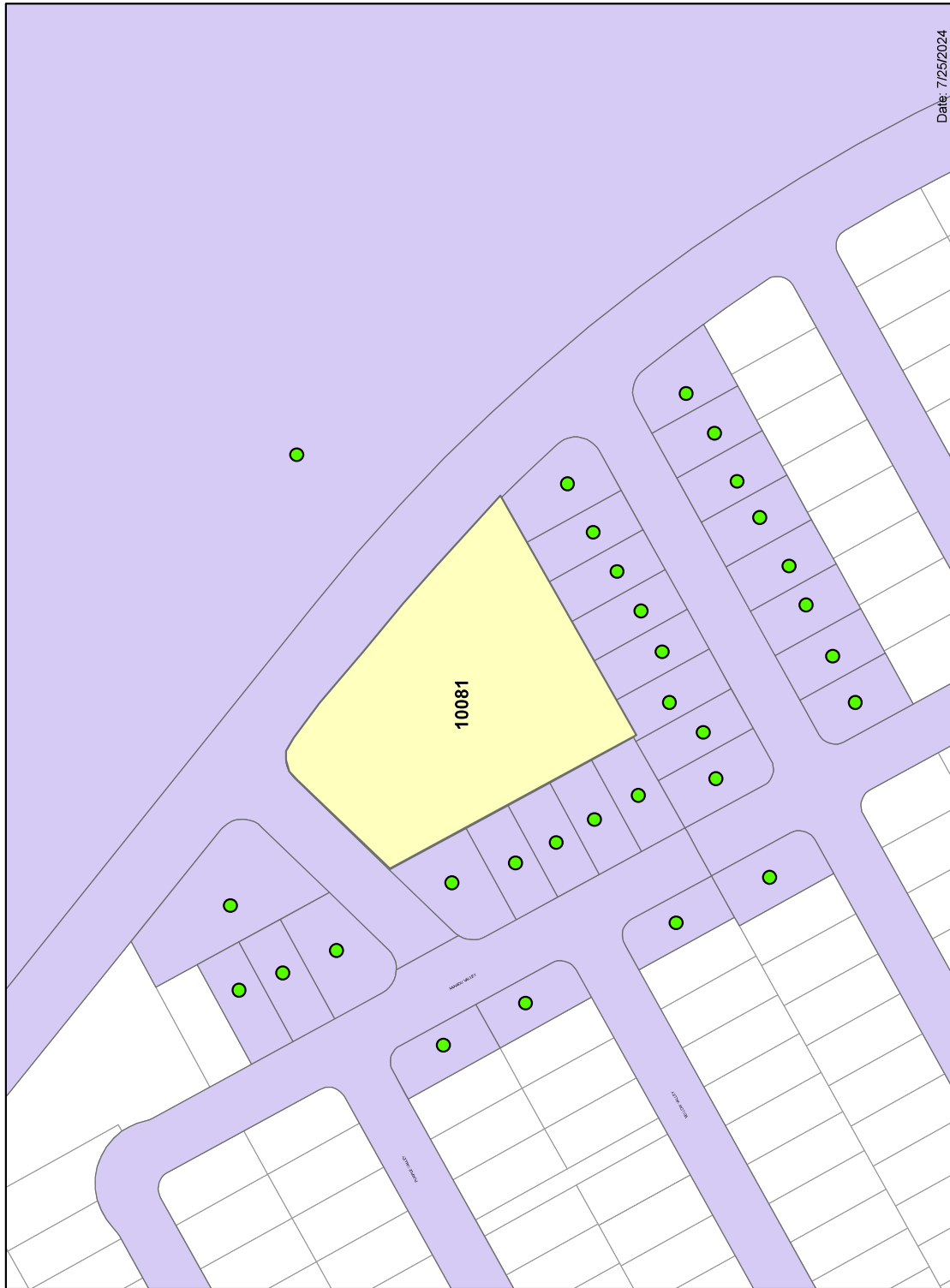


# FUTURE LAND USE MAP





- No correspondence was received either in favor or against the request.
- Five speakers expressed opposition at the Planning & Zoning Public Hearing.



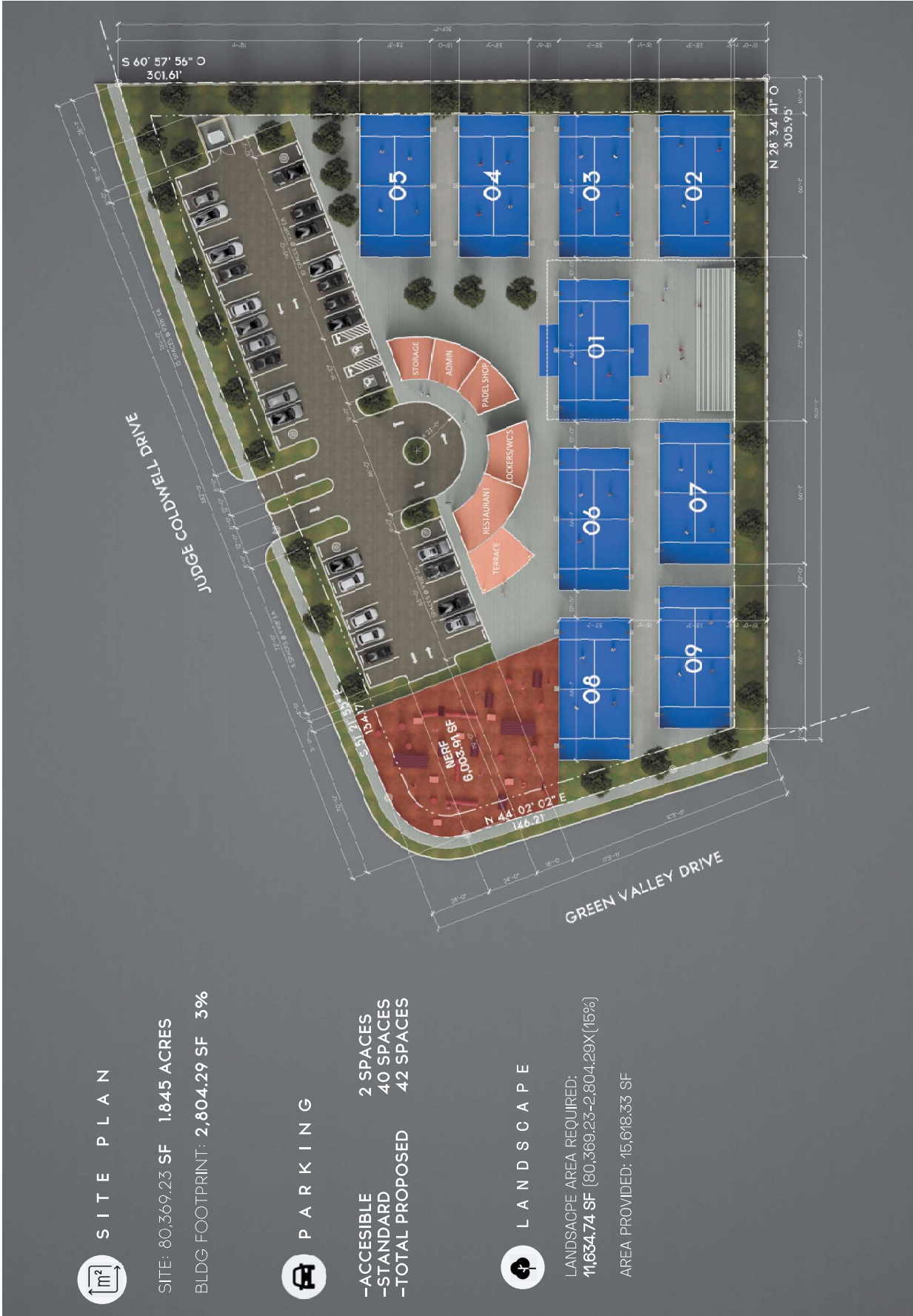
Date: 7/25/2024



CITY OF SOCORRO  
PLANNING & ZONING  
860 N. RIO VISTA  
SOCORRO, TX. 79927



# SITE PLAN







## CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 19, 2024**

### REZONING REQUEST STAFF REPORT

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 14, BLOCK 8, ALAMEDA ESTATES REPLAT SUBDIVISION, LOCATED AT 10368 POTENCIA DR., SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR A MULTI-FAMILY DWELLING.**

<b>NAME:</b>	10368 POTENCIA DR. REZONING
<b>PROPERTY ADDRESS:</b>	10368 POTENCIA DR.
<b>PROPERTY LEGAL DESCRIPTION:</b>	LOT 14, BLOCK 8, ALAMEDA ESTATES REPLAT SUBDIVISION
<b>PROPERTY OWNER:</b>	LINO I. CARRERA
<b>REPRESENTATIVE:</b>	LINO I. CARRERA
<b>PROPERTY AREA:</b>	13,530 S.F.
<b>CURRENT ZONING:</b>	R-1
<b>CURRENT LAND USE:</b>	RESIDENTIAL
<b>FUTURE LAND USE MAP:</b>	SUBURBAN RESIDENTIAL
<b>FLOOD MAP:</b>	According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0250-B/ FEMA, September 4, 1991).
<b>SUMMARY OF REQUEST:</b>	Request is for <b>APPROVAL</b> of a rezoning of a property from R-1 to R-2 to allow for a multi-family dwelling.
<b>STAFF RECOMMENDATION:</b>	Staff recommends <b>APPROVAL</b> of a the rezoning request with the condition that the applicant provide As-Built drawings of the multi-family dwelling, repair any substandard areas of the dwelling prior to requesting a Certificate of Occupancy, and submit an application to the Board of Adjustments for the portion of the structure encroaching the rear setback.

**P&Z RECOMMENDATION:**

Commission voted for **APPROVAL** of the rezoning request with the condition that the applicant provide As-Built drawings of the multi-family dwelling, repair any substandard areas of the dwelling prior to requesting a Certificate of Occupancy, and submit an application to the Board of Adjustments for the portion of the structure encroaching the rear setback.



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3/ Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE APPROVING A REZONING OF LOT 14, BLOCK 8, ALAMEDA ESTATES REPLAT SUBDIVISION, LOCATED AT 10368 POTENCIA DR., SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) WITH THE CONDITIONS THAT THE PROPERTY BE LIMITED TO A SINGLE DUPLEX, THAT THE APPLICANT PROVIDE AS-BUILT DRAWINGS OF THE MULTI-FAMILY DWELLING, REPAIR ANY SUBSTANDARD AREAS OF THE DWELLING PRIOR TO REQUESTING A CERTIFICATE OF OCCUPANCY, AND SUBMIT AN APPLICATION TO THE BOARD OF ADJUSTMENTS FOR THE PORTION OF THE STRUCTURE ENCREACHING THE REAR SETBACK.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Lot 14, Block 8, Alameda Estates Replat Subdivision, Located At 10368 Potencia Dr., Socorro, TX from R-1 (Single Family Residential) To R-2 (Medium Density Residential) with the conditions that the property be limited to a single duplex, that the applicant provide as-built drawings of the multi-family dwelling, repair any substandard areas of the dwelling prior to requesting a certificate of occupancy, and submit an application to the board of adjustments for the portion of the structure encroaching the rear setback.

**READ, APPROVED AND ADOPTED** this 19 day of September 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

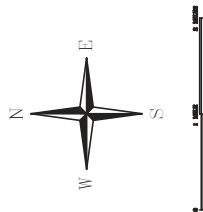
\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

Introduction, First Reading and Calling for a Public Hearing: September 5, 2024  
Second Reading and Adoption: September 19, 2024

# LOCATION MAP



PROJECT SITE;  
10368 Potencia Dr.  
Lot-14, Block-8  
Almeda Estates Replat



CITY OF SOCORRO

## LOCATION MAP

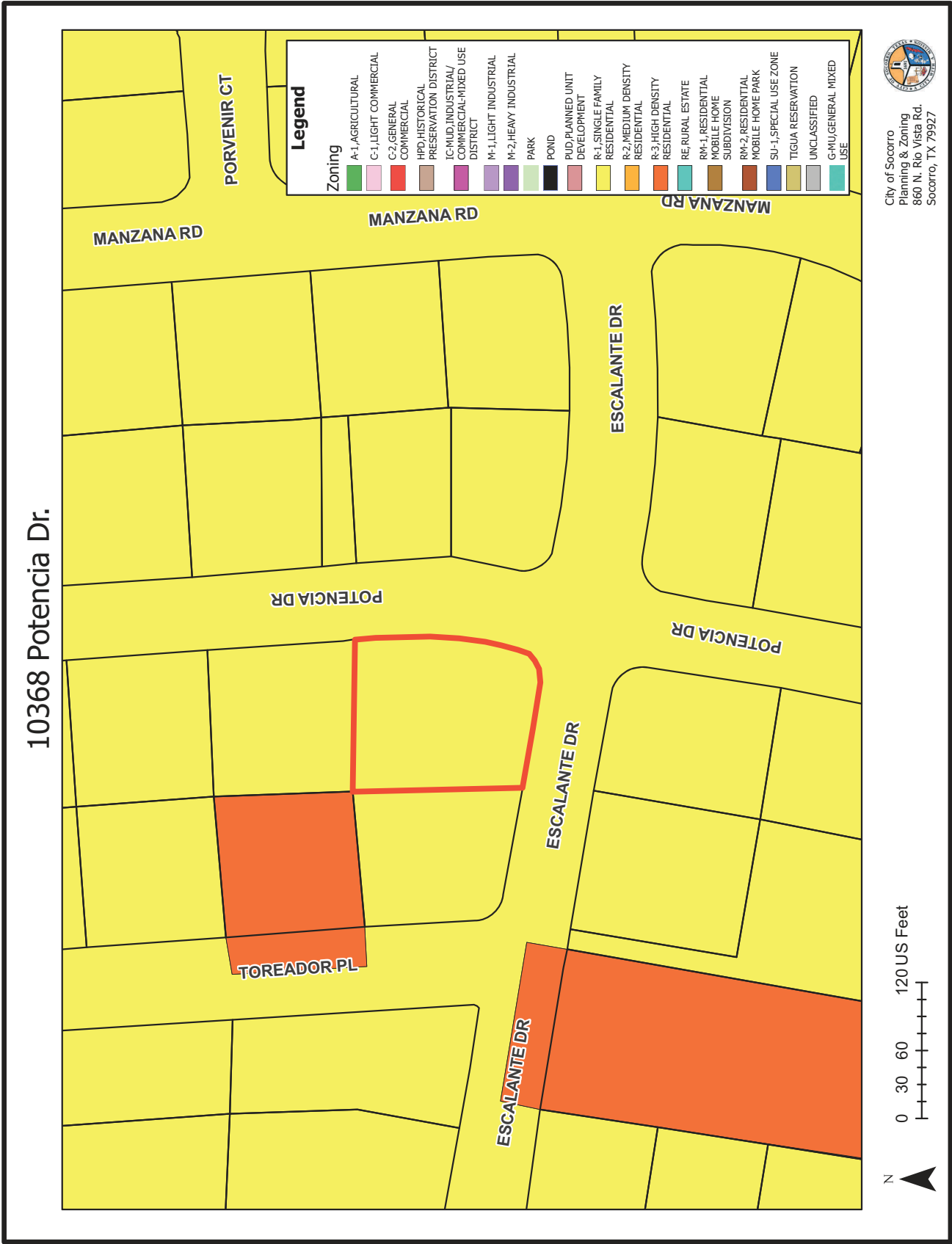
Scale: AS SHOWN

Planning and Zoning Department

860 N. Rio Vista Socorro, Texas 79927 Tel. (915) 872-5431 Fax (915) 872-6873



# ZONING MAP



# SITE PICTURES



View of property from Escalante Dr (TOP) and Potencia Dr (BOTTOM).



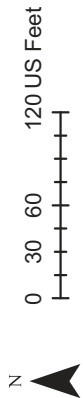


# AERIAL IMAGE

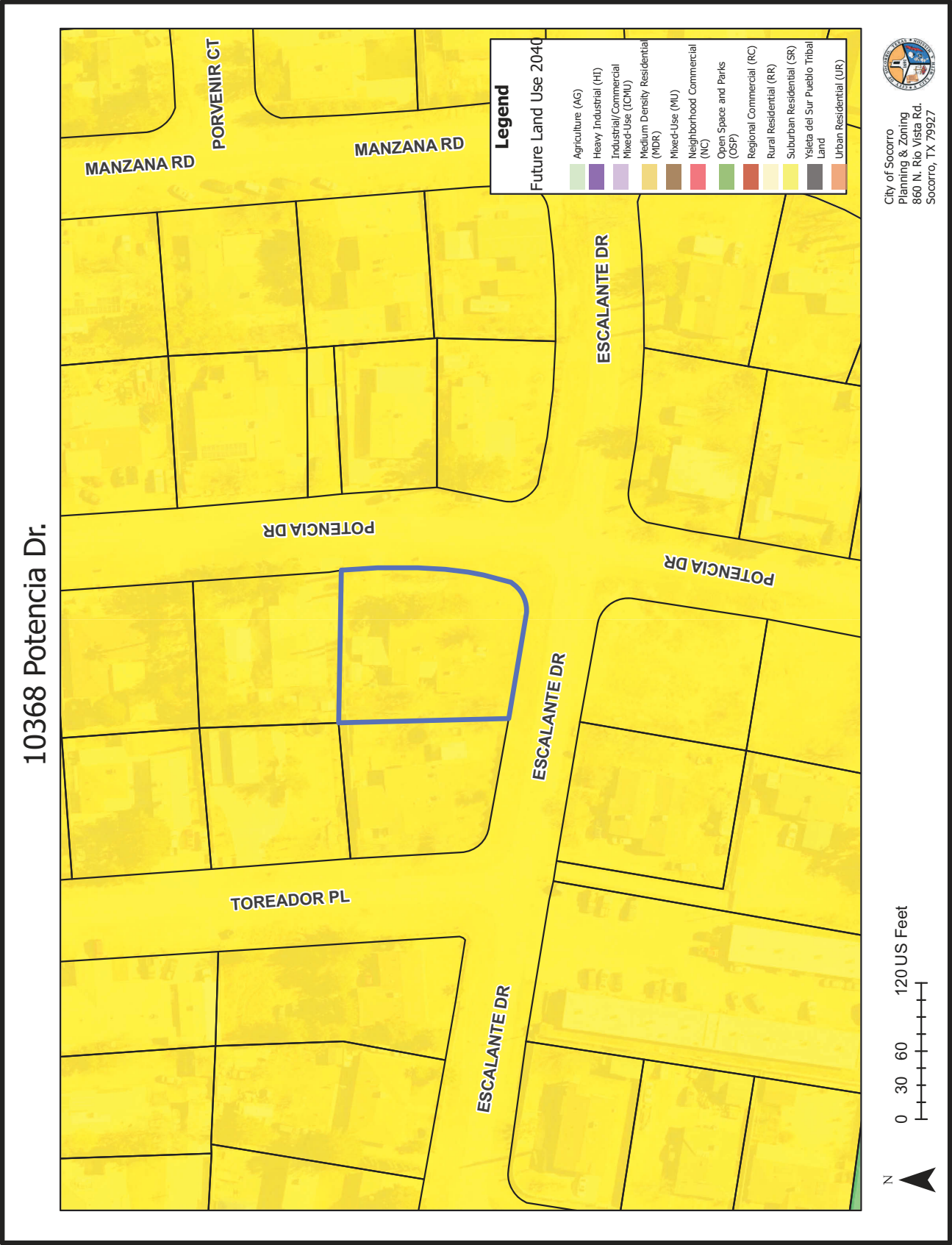
10368 Potencia Dr.



City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927



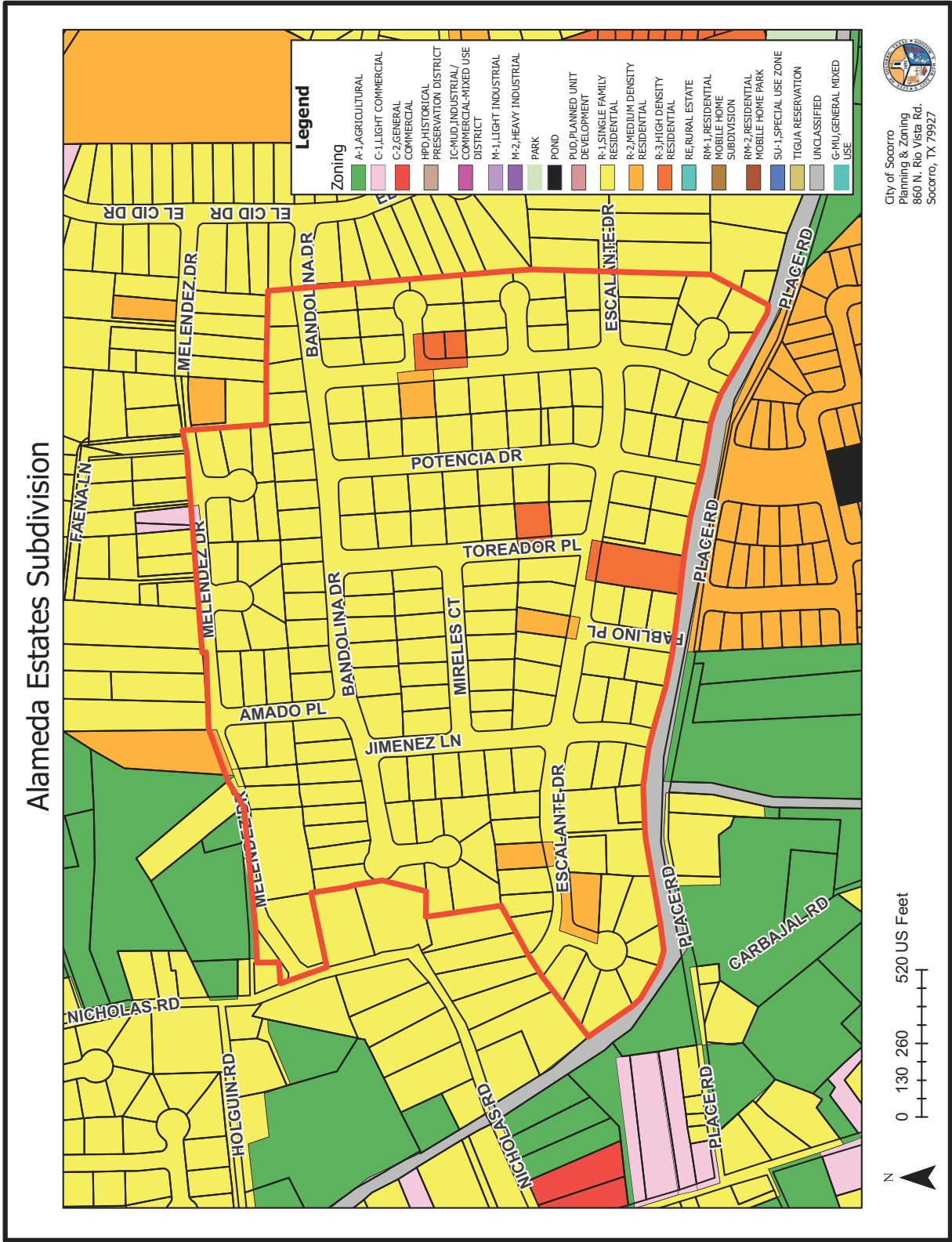
# FUTURE LAND USE MAP





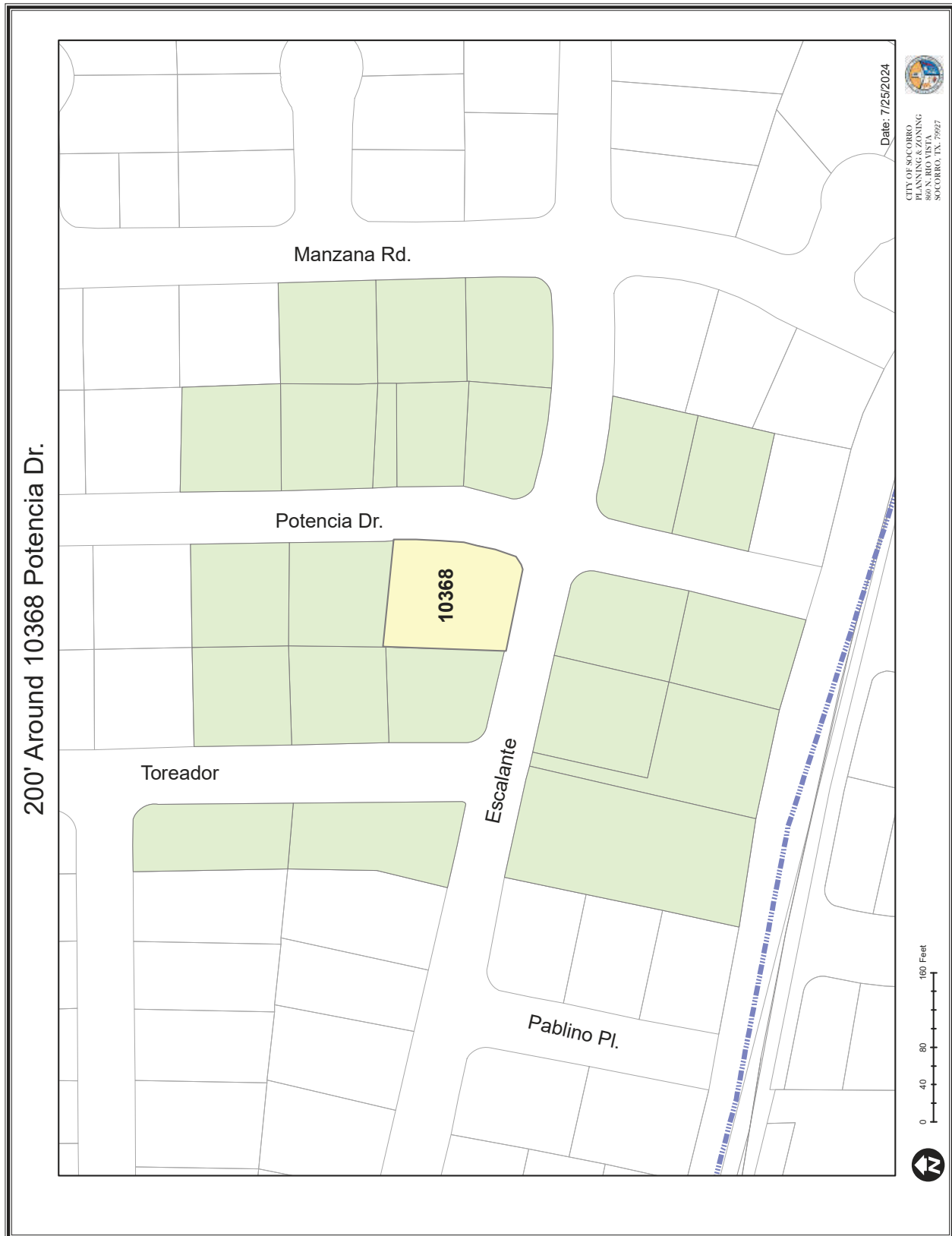
# SUBDIVISION ZONING MAP

Subdivision Information: R-1 Lots: 169    R-2 Lots: 4    R-3 Lots: 3



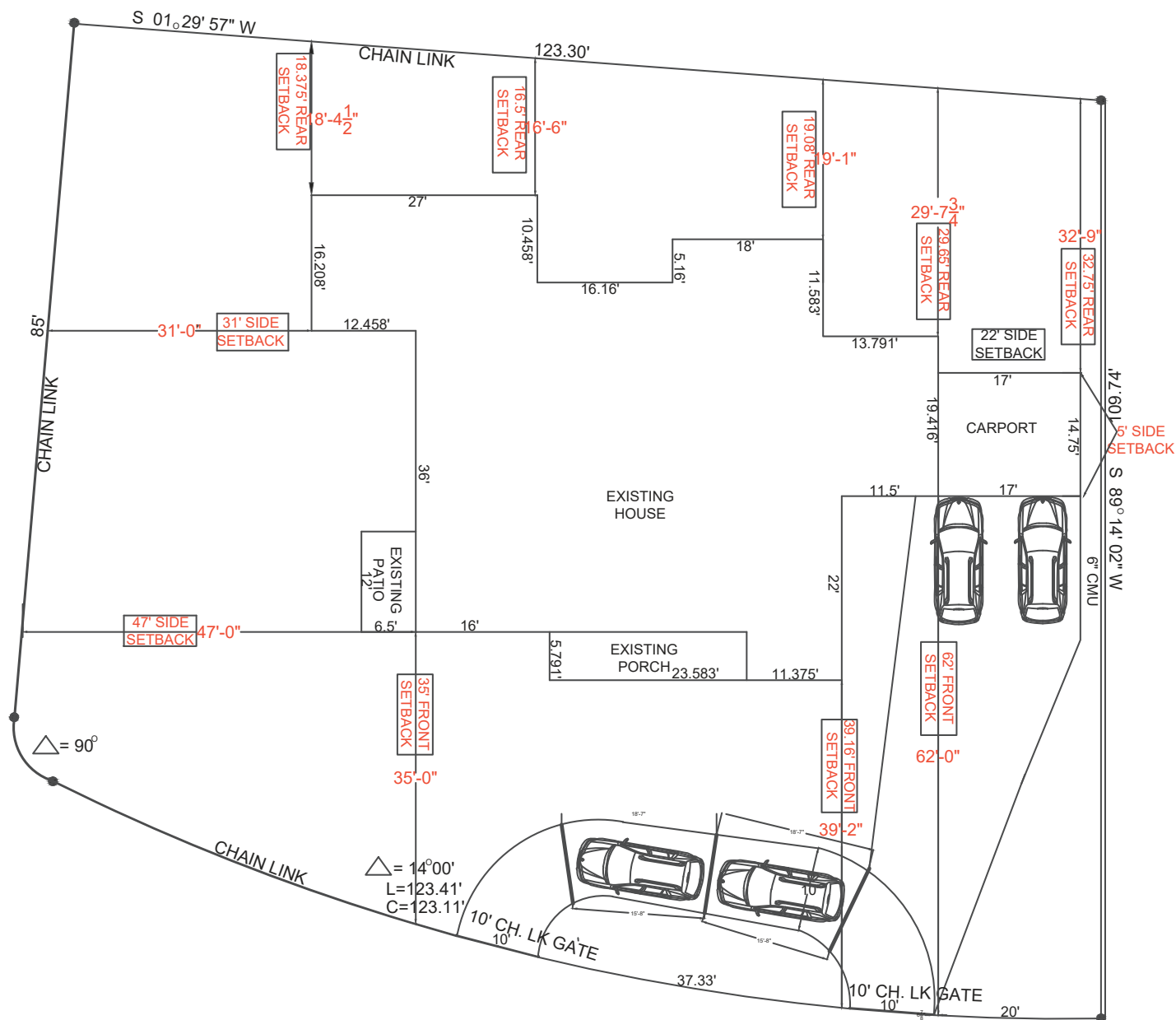
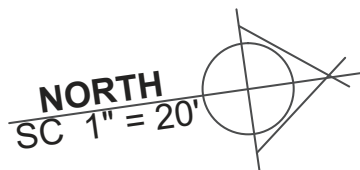
# PUBLIC NOTICE MAP

- No correspondence was received either in favor or against the request.
- Two speakers expressed opposition at the Planning & Zoning Public Hearing.





# SITE PLAN



10368 POTENCIA DR.  
SOCORRO, TX 79927

LEGAL DISCRIPTION: 8 ALAMEDA ESTATES REPLAT  
LOT 14

SITE PLAN



## CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 19, 2024**

### **REZONING REQUEST STAFF REPORT**

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 12, BLOCK 1, MARY LOU PARK SUBDIVISION, LOCATED AT 10745 LYDIA RD., SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A COMMERCIAL OFFICE.**

**NAME:**

10745 LYDIA RD. REZONING

**PROPERTY ADDRESS:**

10745 LYDIA RD.

**PROPERTY LEGAL  
DESCRIPTION:**

LOT 12, BLOCK 1, MARY LOU PARK SUBDIVISION

**PROPERTY OWNER:**

RONALD RODRIGUEZ

**REPRESENTATIVE:**

RONALD RODRIGUEZ

**PROPERTY AREA:**

9,230 S.F.

**CURRENT ZONING:**

R-1

**CURRENT LAND USE:**

RESIDENTIAL

**FUTURE LAND USE MAP:**

SUBURBAN RESIDENTIAL

**FLOOD MAP:**

According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0250-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:**

Request is for **APPROVAL** of a rezoning of property from R-1 to C-2 to allow for a commercial office.

**STAFF RECOMMENDATION:**

Staff recommends **APPROVAL** of the rezoning request with the condition that the applicant submit construction documents from a licensed architect or engineer if the current structure is to be remodeled in accordance with *Sec. 6-116. - Design professional*



**P&Z RECOMMENDATION:**

Commission voted for **APPROVAL** of the rezoning request with the condition that the applicant submit construction documents from a licensed architect or engineer if the current structure is to be remodeled in accordance with *Sec. 6-116. - Design professional and prohibit vehicle access from Lydia Rd.*

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3/ Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A REZONING OF LOT 12, BLOCK 1, MARY LOU PARK SUBDIVISION, LOCATED AT 9977 AND 9987 ALAMEDA AVE., SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A COMMERCIAL OFFICE.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Lot 12, Block 1, Mary Lou Park Subdivision, located at 9977 And 9987 Alameda Ave., Socorro, TX from R-1 (Single Family Residential) To C-2 (General Commercial) to allow for a commercial office.

**READ, APPROVED AND ADOPTED** this 19 day of September 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

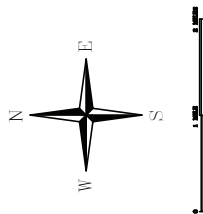
\_\_\_\_\_  
James A. Martinez, City Attorney

Introduction, First Reading and Calling for a Public Hearing: September 5, 2024

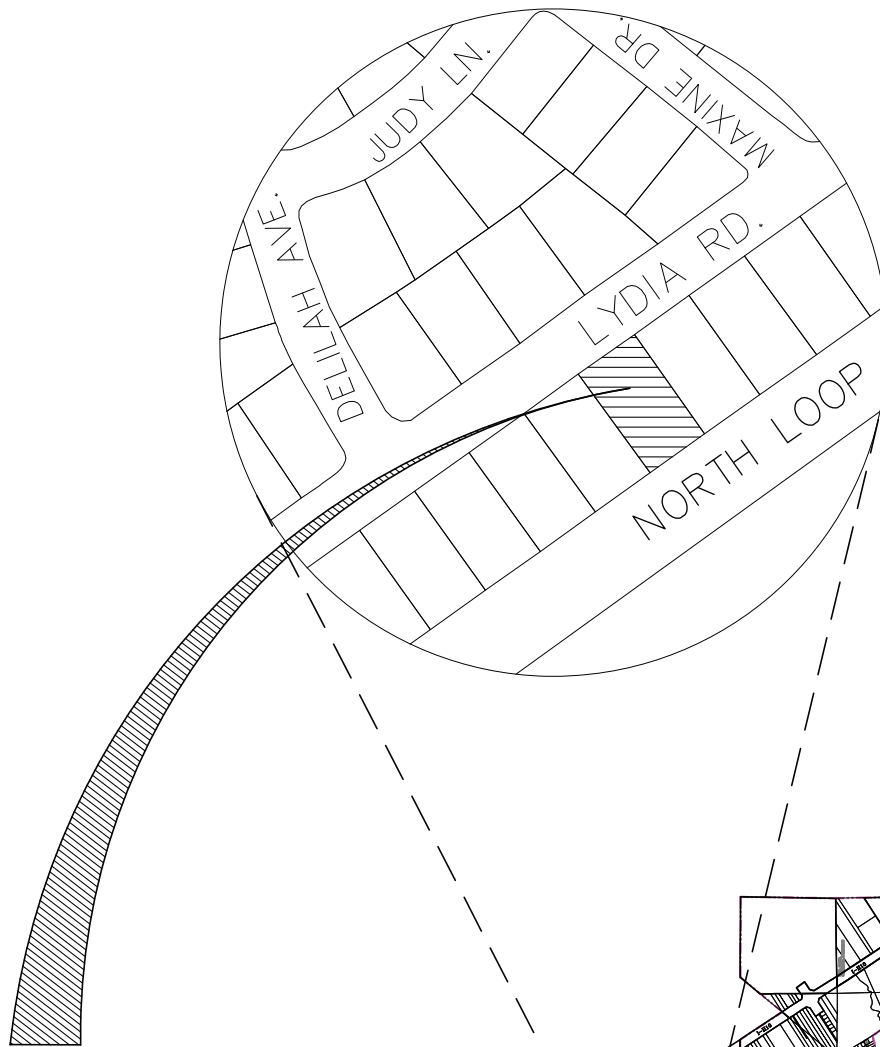
Second Reading and Adoption: September 19, 2024



# LOCATION MAP



PROJECT SITE;  
10745 Lydia Rd.  
Lot-12, Block-1  
Mary Lou Park



CITY OF SOCORRO

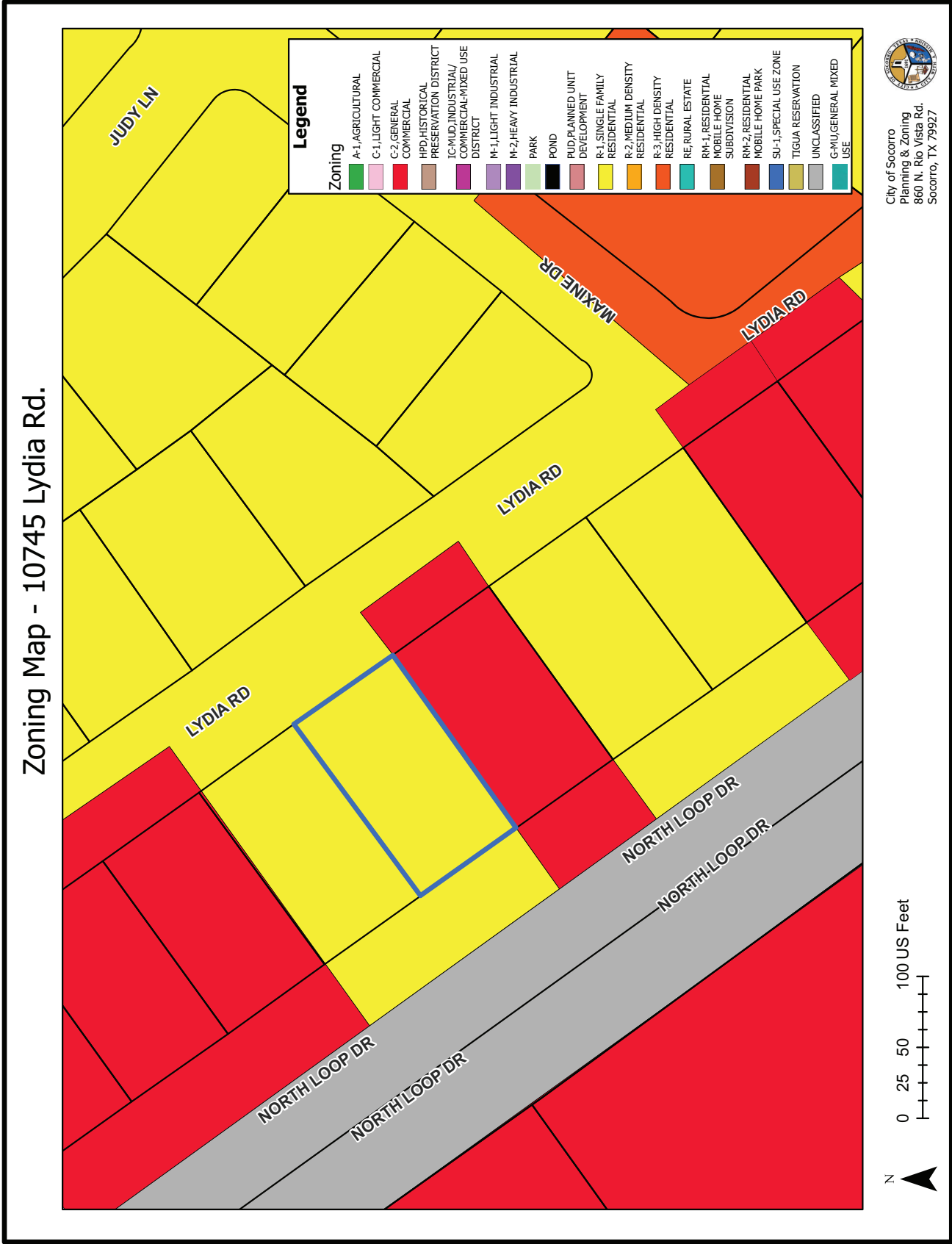
## LOCATION MAP

Scale: AS SHOWN

Planning and Zoning Department

800 N. Rio Vista Socorro, Texas 79927 Tel: (915) 872-8831 Fax: (915) 872-8673

# ZONING MAP





# SITE PICTURES



View of property from North Loop Dr (Top) and Lydia Rd (Bottom).



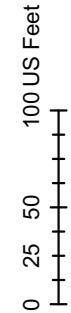


# AERIAL IMAGE

10745 Lydia Rd.

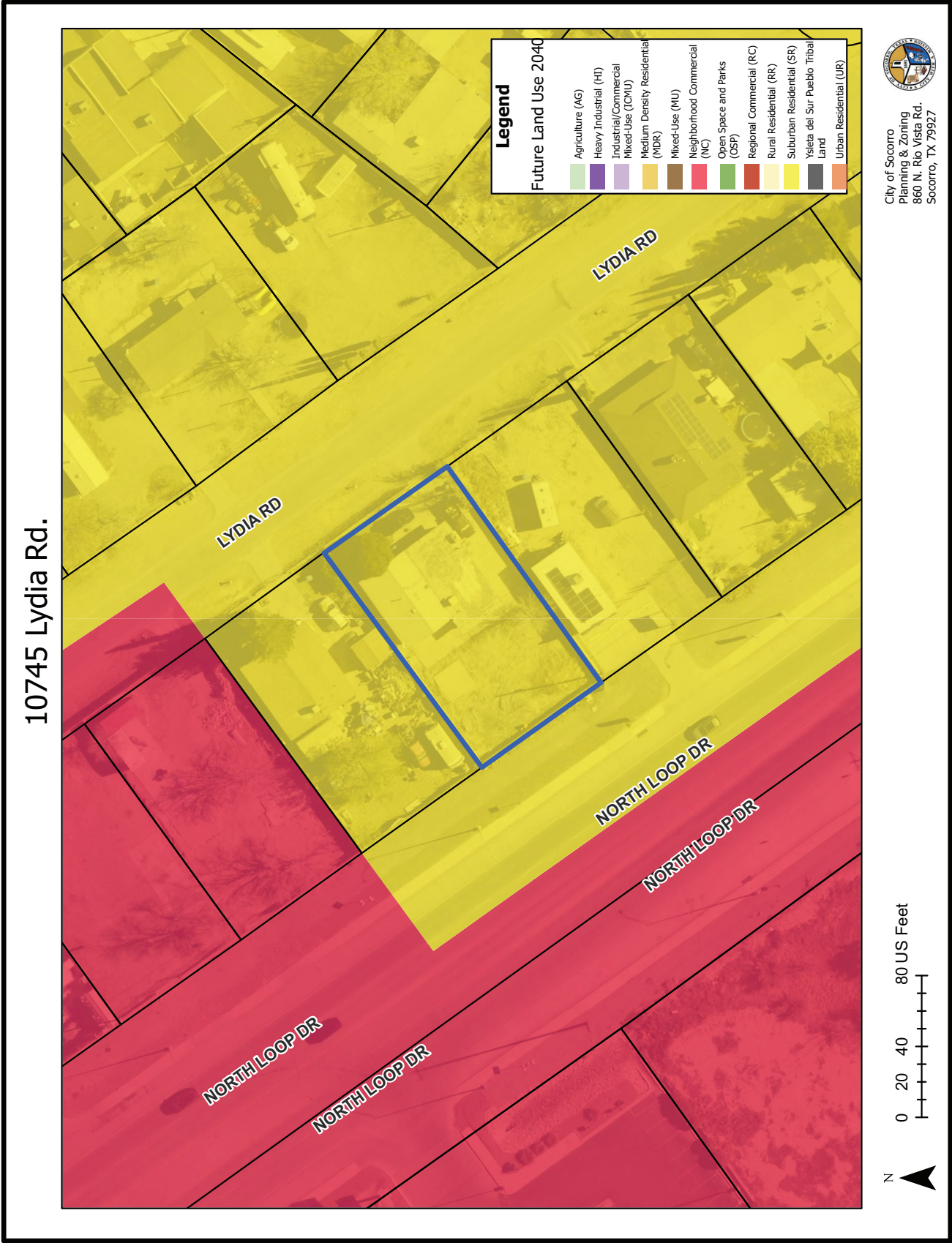


City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927



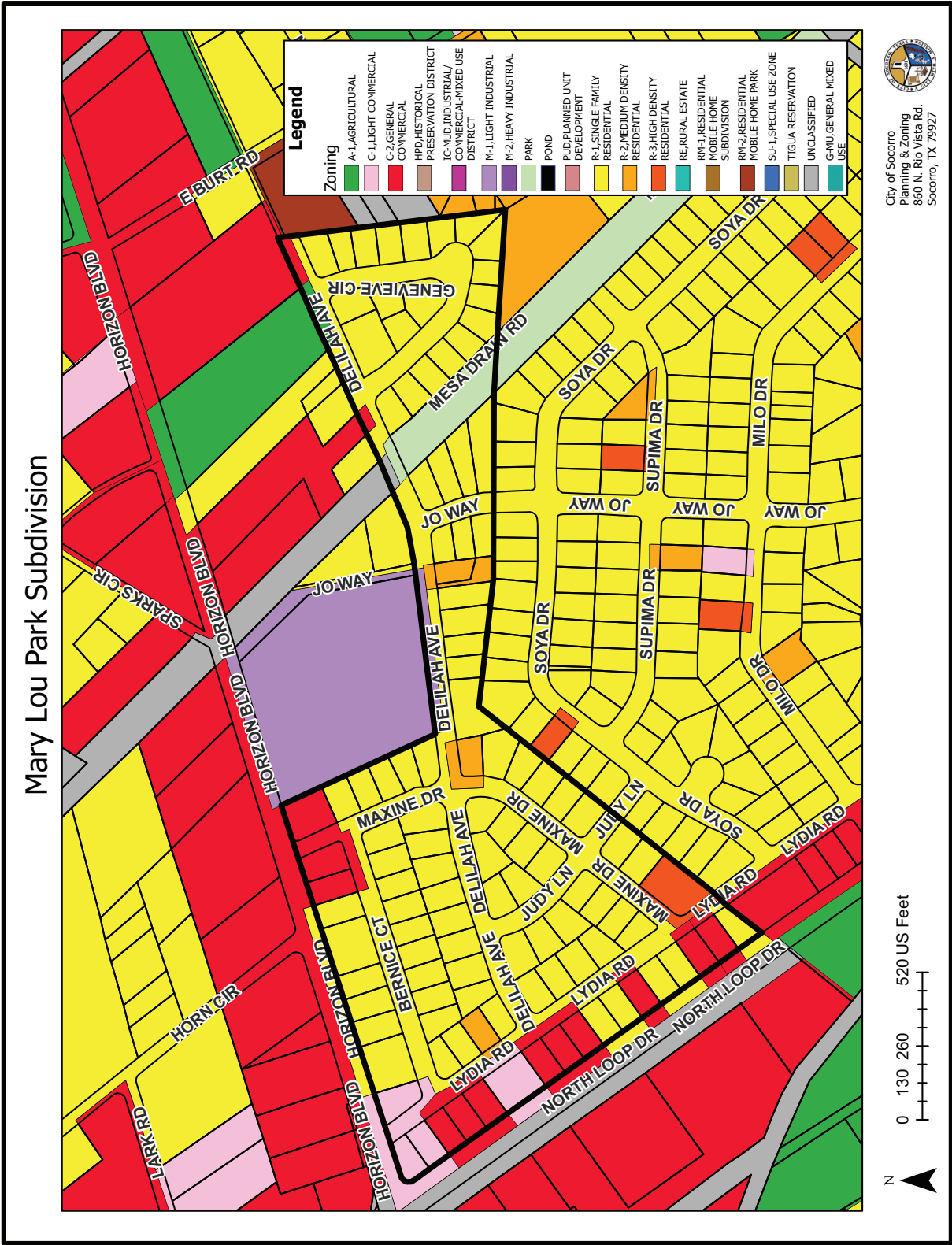


# FUTURE LAND USE MAP



# SUBDIVISION ZONING MAP

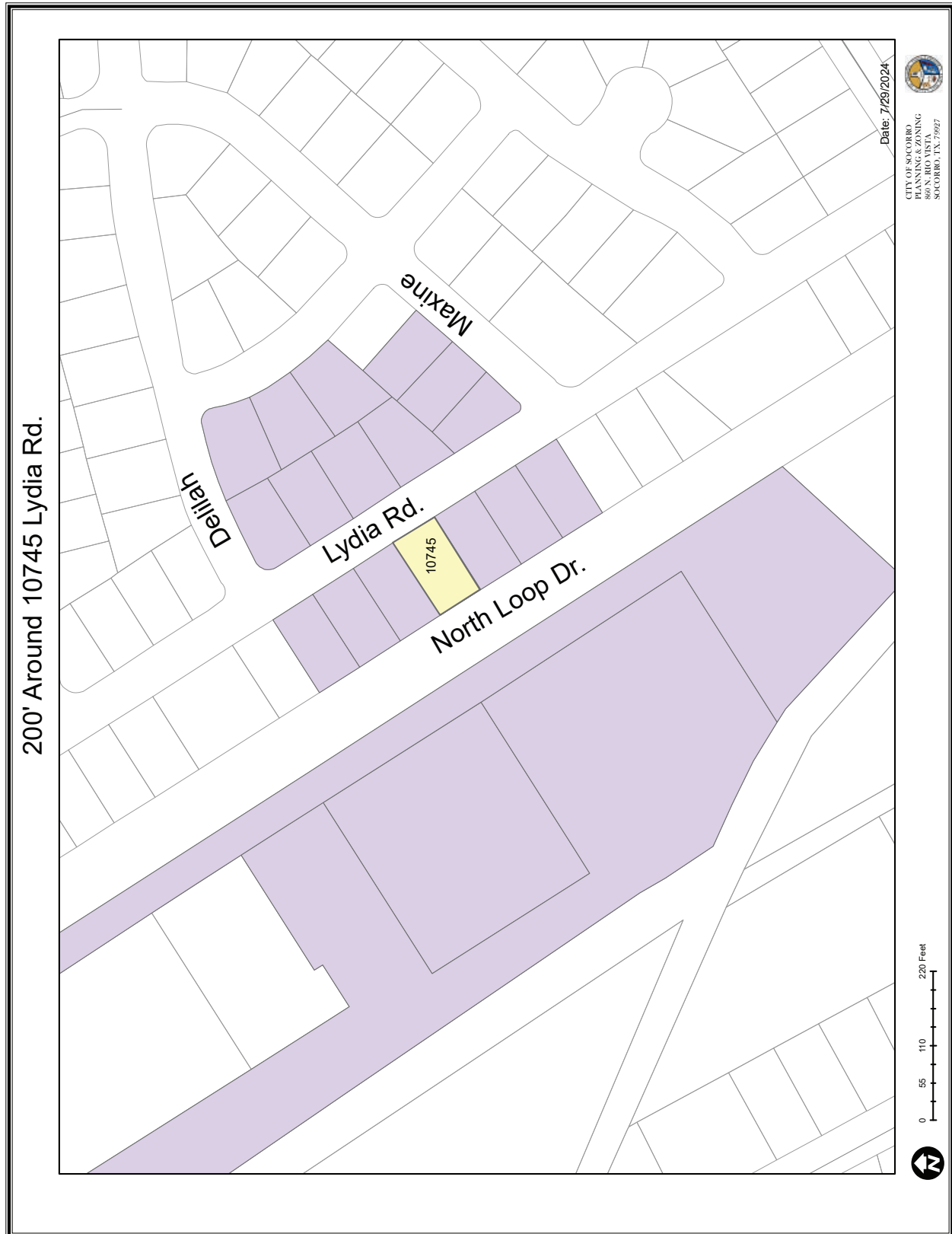
Subdivision Information: R-1 Lots: 94    R-2 Lots: 3    R-3 Lots: 1    C-1 Lots: 4    C-2 Lots:12



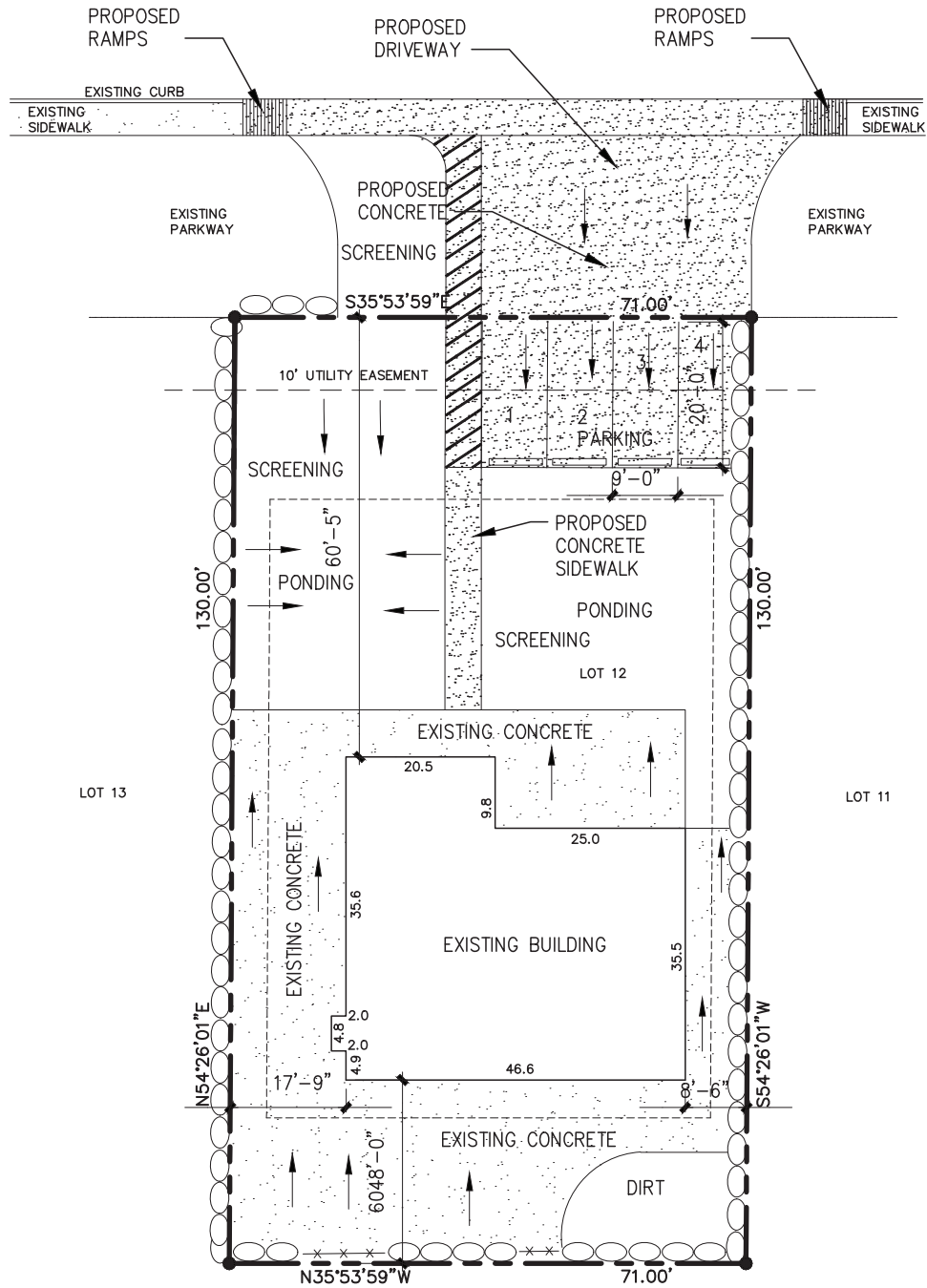


# PUBLIC NOTICE MAP

- No correspondence received for the rezoning request.



# SITE PLAN



**NOTE:**

WATER FLOW



LIDIA ROAD

60' R.O.W.

## PROPOSED PLOT PLAN

SCALE: 1"=20'



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr*  
District 3 / Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

**DATE:** September 12, 2024

**TO:** Mayor and City Council

**FROM:** HR Director, Carol Candelaria

**SUBJECT:** Discussion and action on approving the amended job description of Recreation Coordinator to Community Liaison Coordinator

**SUMMARY**

This action approves the revised job descriptions from the Recreation Coordinator to Community Liaison Coordinator which was approved by Council on 7/13/2024. Attached are the changes that have been made

**STATEMENT OF THE ISSUE**

This position has been discussed with the City Communication Director/Historical Preservation Officer and the City Manager.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001 / 05101 / 02**

**Funding Source: General Fund**

**Amount: (Includes annualized salary & fringe benefits)**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

Human Resources is recommending approval of job descriptions.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



## City of Socorro Job Description

**DRAFT**

<b>Job Title:</b> Community Liaison Coordinator	<b>Department:</b> Recreation Centers
<b>FLSA Status:</b> Full Time – Non Exempt	<b>Salary:</b> \$15.10 -\$19.23
<b>Approved:</b> 09/15/2022	<b>Last Revised:</b> 09/15/2022

### Position Summary

Under general supervision, coordinate planning and operation of multiple recreation centers, sites and related programs, or quality sports programs for citizens for assigned functional area. Responsible for assisting in the implementation, coordination, and continuous review of various community service programs. May exercise functional and technical supervision over assigned staff.

### Duties, Functions and Responsibilities:

- Manage the administration and operations of recreation center facilities.
- Involves: Develop plans, goals, and objectives for assigned recreation programs.
- Meet with participants to identify needs.
- Analyze feedback to plan and implement programs and services for recreation centers, recreation sites and senior centers.
- Promote activities and monitor participation.
- Plan, implement, promote and participate in citywide and special events.
- Oversee building including opening and closing facility and performing some custodial duties as needed.
- Program and schedule space availability for various groups and organizations.
- Register participants for programs and activities. Collect and accept fees for programs and activities. Prepare receipts.
- Consulting with citizens.
- Taking part in community meetings.
- Coordinating educational programs for community members about relevant issues and topics such as health, safety, or environmental issues.
- Sharing information with the community about relevant local events and activities through social media channels or other communication avenues.
- Enforce safety and sanitation regulations.
- Coordinate emergency procedures and provide first aid in emergency situations.
- Notify director of health, fire, and safety compliance concerns.
- Prepare supply and equipment inventory, center usage and activity reports.
- Maintain appropriate files and records, such as usage logs and monthly reports.
- Prepare necessary forms for injury reports, incident reports, purchase and work orders, and others as appropriate.
- Monitor equipment usage and care, including signing in and out.
- Monitor usage of equipment. Inspect materials and equipment to detect defects or malfunctions.
- Implement and communicate work procedures and department policies to employees, volunteers and patrons
- Monitor center employees/volunteers and activities assigned to center.
- Respond to patron complaints and answer patrons' questions regarding policies and procedures.
- Receives, reviews, coordinates, and replies to correspondence submitted.
- Assist with special events sponsored by the department.
- Application of some knowledge of budget development.
- Create and implement community engagement programs, such as workshops, surveys, and other initiatives to gather feedback and promote community participation.
- Act as a liaison with the community and neighborhood organizations.
- Act as liaison between local agencies concerned with the functions and operations of the program
- Attend neighborhood meetings, professional meetings and other gatherings to represent the department.
- Regular worksite attendance is an essential function.
- Responsible for any other duties and assignments issued by the City of Socorro.

## City of Socorro Job Description

### Knowledge, Skills, and Abilities

- Knowledge of community service programs
- Knowledge of the community and its needs.
- Ability to develop and execute community outreach strategies to build strong relationships and promote the City's initiatives
- Ability to build and maintain relationships with community members, identifying and addressing community issues and organizations, providing information and assistance to community members, to ensure that the organization is responsive to the needs and concerns of the community.
- Ability to make initial determination of services needed by residents and make proper referrals.
- Ability to organize and prioritize assignments.
- Ability to document clearly and concisely pertinent information.
- Ability to communicate clearly and effectively.
- Ability to perform all physical requirements of the position, with or without accommodations.

### Community Liaison Coordinator

**\$15.10 - \$19.23**

### Minimum Qualifications:

- A candidate must possess a high school diploma or GED. Associates or Bachelors in Psychology, Human Development, Program Administration, Recreation or Behavioral Sciences or related field preferred.
- Three (3) years of recreation experience.
- Two (2) years of previous lead or supervisory experience.
- Food Handlers Certification
- CPR and Basic First Aid Certification within six (6) months of date of appointment.
- Requires the possession of a valid Driver's License.

**Note: Upon reaching maximum salary level in each category; only COLA increases will be given.**

### Equipment:

- Operates office equipment such as a typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.
- Operates City vehicles safely and cautiously.

### Physical Requirements:

- Must be able to lift a minimum of 30 pounds.
- Must be able to sit or stand for extensive periods of time.
- May be exposed to extreme weather conditions.
- Occasional driving in City traffic.

### Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.



**City of Socorro  
Job Description**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

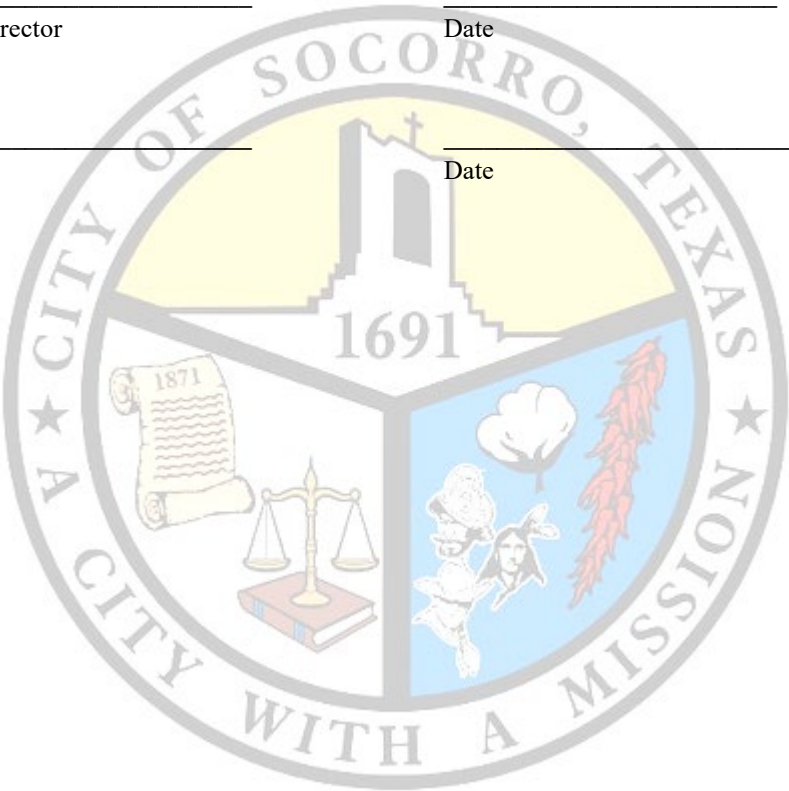
\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date



## City of Socorro Job Description

<b>Job Title:</b> Community Liaison Coordinator	<b>Department:</b> Recreation Centers
<b>FLSA Status:</b> Full Time – Non Exempt	<b>Salary:</b> \$16.30 -\$20.98
<b>Approved:</b> September 1, 2022	<b>Last Revised:</b>

### Position Summary

Under general supervision Coordinate planning and operation of multiple recreation centers, sites and related programs, or quality sports programs for citizens for assigned functional area. Responsible for assisting in the implementation, coordination, and continuous review of various community service programs. May exercise functional and technical supervision over assigned staff.

### Duties, Functions and Responsibilities:

- Manage the administration and operations of recreation center facilities.
- Involves: Develop plans, goals, and objectives for assigned recreation programs.
- Meet with participants to identify needs.
- Analyze feedback to plan and implement programs and services for recreation centers, recreation sites and senior centers.
- Promote activities and monitor participation.
- Plan, implement, promote and participate in citywide and special events. Oversee building including opening and closing facility and performing some custodial duties as needed.
- Program and schedule space availability for various groups and organizations.
- Register participants for programs and activities. Collect and accept fees for programs and activities. Prepare receipts.
- Consulting with citizens.
- Taking part in community meetings.
- Coordinating educational programs for community members about relevant issues and topics such as health, safety, or environmental issues.
- Sharing information with the community about relevant local events and activities through social media channels or other communication avenues.
- Enforce safety and sanitation regulations.
- Coordinate emergency procedures and provide first aid in emergency situations.
- Notify director of health, fire, and safety compliance concerns.
- Prepare supply and equipment inventory, center usage and activity reports.
- Maintain appropriate files and records, such as usage logs and monthly reports.
- Prepare necessary forms for injury reports, incident reports, purchase and work orders, and others as appropriate.
- Monitor equipment usage and care, including signing in and out.
- Monitor usage of equipment. Inspect materials and equipment to detect defects or malfunctions.
- Implement and communicate work procedures and department policies to employees, volunteers and patrons
- Monitor center employees/volunteers and activities assigned to center.
- Respond to patron complaints and answer patrons' questions regarding policies and procedures.
- Receives, reviews, coordinates, and replies to correspondence submitted.
- Application of some knowledge of budget development.
- Create and implement community engagement programs, such as workshops, surveys, and other initiatives to gather feedback and promote community participation. Act as a liaison with the community and neighborhood organizations.
- Attend neighborhood meetings, professional meetings and other gatherings to represent the department.
- Regular worksite attendance is an essential function.
- Responsible for any other duties and assignments issued by the City of Socorro.

### Knowledge, Skills, and Abilities



## City of Socorro Job Description

- Knowledge of community service programs
- Knowledge of the community and its needs.
- Ability to develop and execute community outreach strategies to build strong relationships and promote the City's initiatives
- Ability to build and maintain relationships with community members, identifying and addressing community issues and organizations, providing information and assistance to community members, to ensure that the organization is responsive to the needs and concerns of the community.
- Ability to make initial determination of services needed by residents and make proper referrals.
- Ability to organize and prioritize assignments.
- Ability to document clearly and concisely pertinent information.
- Ability to communicate clearly and effectively.
- Ability to perform all physical requirements of the position, with or without accommodations.

**Community Liaison Coordinator \$16.30 - \$19.78**

### Minimum Qualifications:

- A candidate must possess a high school diploma or GED. Associates or Bachelors in Psychology, Human Development, Program Administration, Recreation or Behavioral Sciences preferred.
- Three (3) years of recreation experience preferred.
- Two (2) years of previous lead or supervisory experience.
- Food Handlers Certification
- CPR and Basic First Aid Certification within six (6) months of date of appointment.

**Requires the possession of a valid Driver's License.**

*Note: Upon reaching maximum salary level in each category; only COLA increases will be given.*

### Equipment:

- Operates office equipment such as a typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.
- Operates City vehicles safely and cautiously.

### Physical Requirements:

- Must be able to lift a minimum of 30 pounds.
- Must be able to sit or stand for extensive periods of time.
- May be exposed to extreme weather conditions.
- Occasional driving in City traffic.

### Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

---

Mayor

---

Date

---

City Manager

---

Date

**City of Socorro**  
**Job Description**

---

Human Resources Director

---

Date

---

Employee

---

Date





*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr*  
District 3 / Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

**DATE:** September 12, 2024

**TO:** Mayor and City Council

**FROM:** HR Director, Carol Candelaria

**SUBJECT:** Discussion and action on approving the job description for the Finance Technician

**SUMMARY**

On 7/13/2024 Council approved the added position of Finance Technician to our Finance Department. This action approves the new job descriptions for the Finance Technician.

**STATEMENT OF THE ISSUE**

This position has been discussed with the City Manager.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001 / 05101 / 02**

**Funding Source: General Fund**

**Amount: \$47,923.20 (Includes \$37,440.00. annualized salary & fringe benefits)**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

**Human Resources is recommending approval of job descriptions.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



## City of Socorro Job Description

**DRAFT**

<b>Job Title:</b> Finance Technician	<b>Department:</b> Finance
<b>FLSA Status:</b> Full Time – Non Exempt	<b>Salary:</b> \$18.00 - \$25.10
<b>Approved:</b>	<b>Last Revised:</b>

### Position Summary

Under general supervision, the Finance Technician performs general clerical accounting duties involved with maintaining specialized and complex fiscal records.

### Duties, Functions and Responsibilities:

- Position involves competing demands, performing multiple tasks, working to deadlines, occasional work beyond normal business hours, and responding to customer issues.
- Monitors and ensures the effective payment of all invoices, travel processing, processing and conversion of request of checks, and handling of reimbursements, utility payments, check production and mailing, and maintenance of accounts payable file records.
- Establishes, maintains, and reviews accounting records, claims, accounts payable and receivable, and all invoicing.
- Assists in the preparation, analysis, and review of budgets, financial accounts, documents, ledgers, transactions, special funds, and other related financial transactions.
- Develops, recommends, and implements programs, processes, and procedures for the research, collection, tracking, and analysis of data for the purpose of developing budgets and short and long-range forecasting; prepares and presents various special and recurring reports to provide timely information regarding the economy, finances, available and projected resources, and models.
- Reviews source documents for compliance with rules and regulations.
- Determines proper handling of financial and technical transactions within designated limits; checks documents for validity and accuracy of information; performs mathematical calculations; records, files, and distributes related paperwork.
- Maintains financial records and multiple filing systems, processes banking transactions, compiles documentation, and reviews and validates data; maintains additional accounting and technical transaction databases as needed.
- Provides general research, analysis, and data for the development of projections of financial resources for utilization in policy development, preparation of budgets, capital planning, and debt issuance.
- Assists in the development and presentation of information in clear and easily used formats.
- Research and reviews various source documents and data that may impact budget and revenues.
- Assists and engage in diverse accounting clerical duties pertaining to payroll preparation. Prepare and process payroll and maintain payroll records.
- Calculate, review, and verify payroll amounts from computerized report before processing and printing paychecks and direct deposit vouchers.
- Responds to requests for information and provides assistance to other government agencies and the public within scope of authority.
- Provide backup assistance to other staff to ensure continuity of services.
- Regular worksite attendance is an essential function.
- Responsible for any other duties and assignments issued by the City of Socorro.

### Knowledge, Skills, and Abilities:

- **Knowledge of:** principles, practices, techniques, activities, rules, and regulations related to the operations and functions of the position and services provided.
- Current principles of record keeping and records management; principles and practices of effective research methods and data analysis.
- Customer service, and problem resolution techniques.
- Correct English usage, grammar, composition, spelling, punctuation and vocabulary, business and personal computers and related software applications.
- City organization, operations, policies, and procedures to effectively perform the required functions and duties of

## City of Socorro Job Description

the position.

- **Ability to:** perform a variety of duties and responsibilities and assess and prioritize multiple tasks, projects, and demands to meet deadlines.
- Ensure appropriate levels of customer service to achieve expectations and meet objectives.
- Read, understand, and assure compliance with a variety of policies, procedures, rules, standards, and regulations governing related activities and functions.
- Collect applicable information and maintain accurate and timely records.
- Maintain confidentiality of information and data.
- Communicate effectively orally and in writing and use interpersonal skills to sufficiently exchange or convey information and receive work direction.
- Take initiative and exercise sound independent judgement within established procedural guidelines and carry out primary responsibilities in accordance with all governing regulations, statutes, and procedures to ensure achievement of goals and objectives.
- **Skills in:** reading, understanding, and applying relevant rules, ordinances, codes, regulations, policies, and procedures; effectively managing assignments.
- Responding to inquiries timely and within the scope of delegated authority;
- Effectively working independently, or as a team member, in various environments with changing priorities.
- Preparing and presenting various reports, documents, forms and correspondence.
- Researching information, analyzing data, maintaining accurate records, and updating information in various mediums and formats.
- Demonstrating appropriate and effective interpersonal communication and conflict resolution skills; performing highly effective support in assigned areas.

### Finance Technician

**\$18.00 - \$25.10**

#### Minimum Qualifications:

- A candidate must possess a high school diploma or GED, a Associate's degree in Accounting Business Administration, or related field preferred.
- Four (4) years of experience budget, accounting, payroll support or automated bookkeeping experience.
- Requires the possession of a valid Driver's License.

**Note: Upon reaching maximum salary level in each category; only COLA increases will be given.**

#### Equipment:

- Operates office equipment such as a typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.
- Operates City vehicles safely and cautiously.

#### Physical Requirements:

- Must be able to lift a minimum of 25 pounds.
- Sits and stands for extended periods of time.

#### Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

**City of Socorro  
Job Description**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

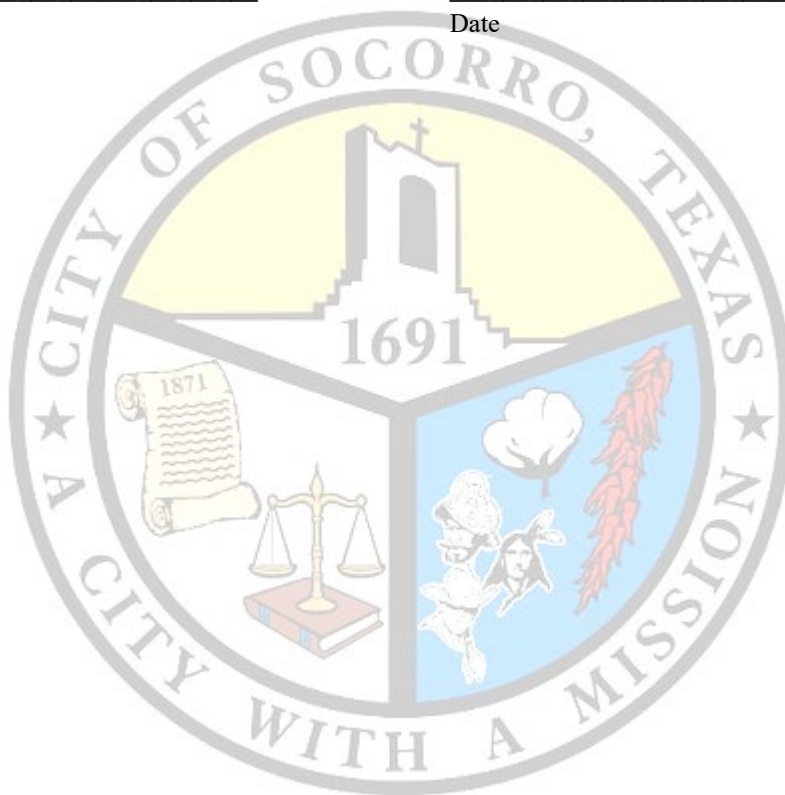
\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date





*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr*  
District 3 / Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

**DATE:** September 16, 2024

**TO:** Mayor and City Council

**FROM:** HR Director, Carol Candelaria

**SUBJECT:** Discussion and action approving the extension of the job descriptions for the Community Wellness Coordinator and Economic Recovery Coordinator through ARPA funds through December 31, 2026 .

### **SUMMARY**

This action approves the extension of the job descriptions for Community Wellness Coordinator and Economic Recovery Coordinator through ARPA funds through December 31, 2026.

### **STATEMENT OF THE ISSUE**

This position has been discussed with the City Development Director, City Communications Director/Historical Preservation Officer and the City Manager.

### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 102/05101 GSP05 Financial impact 123,810 and 102/05101 /00016 impact to RC03 96,260**

**Funding Source: General Fund**

**Amount: (Includes annualized salary & fringe benefits)**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

Human Resources is recommending approval of job descriptions.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

## City of Socorro Job Description

<b>Job Title:</b> Community Wellness Coordinator	<b>Department:</b> Grants / Economic Development
<b>FLSA Status:</b> Full Time - Temporary	<b>Salary:</b> \$20.50
<b>Approved:</b> April 7, 2022	<b>Last Revised:</b>
<b>Funding Source:</b> Grant Funded through December 30, 2026	

### Position Summary

Under general supervision, develop, implement, and administer community wellness programs, activities, events, presentations, workshops or outreach activities to individuals or groups in various settings to address health disparities and the social determinants of health related to access to nutritious food and physical activity opportunities. All programs and activities will be targeted to serve populations disproportionately impacted by COVID-19 to include low-income households, people living in Qualified Census Tracts, and others.

The Community Wellness Coordinator reports to the Recreation Centers Director and works closely with other staff and other service providers. The Community Wellness Coordinator should be highly organized, efficient, and detail oriented. They should be able to work independently as well as part of a team; relate comfortably to a broad spectrum of people; and communicate effectively with the general public, service providers, and partner organizations.

### Duties, Functions and Responsibilities:

The following duties are typical for this classification. Incumbents may not perform all the listed duties and/or may be required to perform additional or different duties from those set forth below. In all cases, duties should closely adhere to addressing COVID-19 mitigation and prevention in disproportionately impacted populations.

- Increase access to nutritious foods and physical activity opportunities in populations disproportionately impacted by COVID-19 in Socorro, Texas
- Develop fruitful partnerships and collaborations with service providers and NGOs focused on access to healthy foods and active living to deliver services and programs locally
- Develop and implement programs, activities, events, presentations, workshops or outreach activities focused on increasing access to nutritious foods and physical activity opportunities for disproportionately impacted populations and Qualified Census Tracts
- Develop plans, goals and objectives for physical activity and nutrition programs, activities, and events and supervise operations, promote activities and monitor participation
- Responsible for coordinating all necessary supplies and equipment needed for programs, activities, or events. Develops or modifies appropriate curriculum. Implement established disciplinary policies and procedures to ensure a safe and positive environment. Complete all necessary reports.
- Prepare and present presentations and workshops on various public health topics to include, nutrition, mental health, physical activity, infectious/communicable conditions
- Create, use and/or modify educational materials for ethnically and racially diverse audiences. Organize and prepare materials on specific subjects of public health interest and utilize various resources such as audio-visuals, handouts, visual aides, etc.
- Conduct outreach to designated target populations to deliver prevention messages. Involves: Attend health fairs and other events targeting the general population or specific high-risk groups. Prepare and handout literature, brochures, prevention materials and information related to a specific health topic. Promote community events, outreach activities, and campaigns.
- Track program participants, attendees, volunteers, partners, and benefits provided across all programs, activities, events, presentations, workshops or outreach activities to document program success
- Perform related, professional duties contributing to program goals. Involves: Collect, input, format and report information for various programs. Administer internal and external data collection instruments to include telephone interviews, printed surveys, electronic surveys and related evaluation tools. Submit monthly reports and required data.



## City of Socorro Job Description

- Performs related duties as required.
- Regular worksite attendance is an essential function.
- Responsible for any other duties and assignments issued by the City of Socorro.

### **Knowledge, Skills and Abilities:**

- Application of good knowledge of the overall objectives of health education
- Application of good knowledge of current cultural, social, economic and public health issues and community demographics.
- Application of good knowledge of customer service and public relations practices and procedures.
- Application of good knowledge of general office practices, procedures and principles and techniques of public contact.
- Application of good knowledge of personal computers, word processing software, internet, phones, faxes, copiers, audio visual equipment and calculators.
- Clear and concise written and oral communication to respond to inquiries and prepare and present information.
- Keep records, prepare reports and maintain filing systems.
- Establish and maintain effective working relationships with coworkers, supervisors, employees, outside funders and the general public.

### **Minimum Qualifications**

- A Bachelor's degree from an accredited college or university with major course work in Health Education, Physical Education, Community Health Education, Public Health Education, School Health Education, Behavioral Sciences, or a related field
- Bilingual: English / Spanish required
- Two (2) years of increasingly responsible experience in social or community services programs, or related humanities field.
- Possession of a valid Texas class "C" Driver's License

### **Equipment:**

Operate office equipment such as a computer, software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

### **Environment:**

Work is performed primarily in a standard office environment with some travel to different sites; incumbents may be required to work extended hours including evenings and weekends.

### **Physical Requirements:**

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to travel to other locations using various modes of private and commercial transportation; and to verbally communicate to exchange information.

### **Conditions of Employment:**

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

**City of Socorro  
Job Description**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date



## City of Socorro Job Description

<b>Job Title:</b> Economic Recovery Coordinator	<b>Department:</b> Grants / Economic Development
<b>FLSA Status:</b> Full Time - Exempt	<b>Salary:</b> \$21.00 - \$30.00
<b>Approved:</b> July 1, 2021	<b>Last Revised:</b>
<b>Funding Source:</b> Grant funded through December 30, 2026	

### Position Summary

Under general direction, oversees and coordinates the City of Socorro's Economic Development and Business Support activities; performs a full range of varied and responsible professional and technical duties involving research, design, development, and implementation and monitoring of programs encouraging economic development; participate and coordinate a variety of economic and community development activities relating to business attraction, expansion, retention and development; may provide supervision to assigned clerical/administrative staff; coordinates assigned activities with other departments, divisions, outside agencies, the general public; and performs a variety of professional level duties relative to assigned area of responsibilities.

### Duties, Functions and Responsibilities:

The following duties are typical for this classification. Incumbents may not perform all the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- Leads the development and implementation of the City of Socorro's COVID-19 Economic Recovery Program activities and initiatives while ensuring project design, implementation, monitoring and evaluation are consistent with all applicable federal guidance. Prepares regulatory reporting and ensures deadlines are met.
- Plans, organizes, and coordinates economic development and business attraction, expansion, and retention projects; develops and implements programs to stimulate commercial and industrial development in the City of Socorro.
- Participates and assists in the development and implementation of an economic development organizational structure for the City of Socorro, such as an Economic Development Department or Economic Development Corporation, including the development of governing policies, goals, priorities, and strategic direction, as well as standard operating procedures, processes, and performance tracking measures.
- Coordinates the implementation of the City of Socorro's Chapter 380 Economic Development Policy and provides recommendations for improvements and amendments to address current business needs and economic development trends.
- Develops, implements, and coordinates targeted marketing strategies for business attraction, retention, and development programs; provides input into the design, development, and production of marketing tools for professional publication; works to develop and/or prepare City ads and written narrative for publication.
- Serves as liaison and facilitates communication amongst City departments, community groups, developers, business owners/operators, and outside agencies regarding community-wide economic development initiatives.
- Serves as liaison to businesses, property owners, and developers regarding City entitlement and permit processing.
- Coordinates and conducts public meetings and project presentations to interested businesses, groups, and individuals; participates in public relations tasks and special campaign projects.
- Collects, compiles, and analyzes information for dissemination to potential business clients, including economic, statistical, financial, population, growth, demographic, and other information.
- Performs a full range of complex duties in support of administrative functions and areas; prepares and presents staff reports and other necessary correspondence; assists in the research for policies, analyzes, and recommends changes and improvements to existing municipal codes and ordinances.
- Researches, analyzes, and prepares a variety of studies and reports on economic development including labor market trends; evaluates and responds to request for proposals; prepares and evaluates contracts, and scope of work for economic feasibility; negotiates, prepares, and administers contracts and agreements.



## City of Socorro Job Description

- Develops, implements, and tracks economic development efforts to maximize the efficiency and effectiveness of the City's economic development program.
- Monitor's legislation related to economic development and makes recommendations concerning policy and procedural improvements.
- Performs a variety of accounting and financial research, analysis, and reporting; identifies, reviews, and reconciles outstanding fees; authorizes and establishes payment plans and verifies accuracy of payments; identifies, reports, and reconciles discrepancies.
- Prepares and develops economic development and assigned project budgets; develops and administers said budgets; collects and analyzes financial data; prepares forecasts of necessary funds; makes budget recommendations relative to economic development activities, program areas or projects.
- Researches, prepares, and monitors grant applications and other alternative funding sources; administers grant-funded projects for economic development; monitors financial grant compliance and prepares grant reimbursement requests.
- Attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of economic development and issues related to area of assignment; incorporates new developments as appropriate.
- Manages consultants to ensure compliance with project requirements.
- Performs related duties as required.
- Regular worksite attendance is an essential function.
- Responsible for any other duties and assignments issued by the City of Socorro.

### QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time to successfully perform the assigned duties.

#### Knowledge of:

- Local, state, and/or federal government; experience in policy analysis or work experience in a highly-regulated field.
- Operational characteristics, services, and activities of assigned program area.
- Principles, structure, and organization of public sector agencies.
- Principles and practices of project management.
- Professional and/or technical knowledge of business/industry principles and practices for the area of responsibility.
- Methods and techniques of used in the performance of duties and responsibilities specific to the area of assignment.
- Basic business tax law requirements.
- Methods and techniques of data collection, research, and report preparation.
- Methods and techniques of statistical and financial analysis.
- Recent developments, research methods, current literature, and sources of information related to assigned programs and service areas.
- Terminology used in area of assignment. Grant application and administration principles and practices.
- Principles and practices of municipal budget preparation and administration.
- Principles and applications of critical thinking and analysis.
- Pertinent federal, state, and local laws, codes, and regulations.
- Basic principles of supervision, training, and performance evaluation.
- Modern office procedures, methods and equipment including computers and supporting applications.

#### Ability to:

- Participate in the coordination of a comprehensive economic development program.
- Participate in the development and administration of goals, objectives, and procedures.
- Prepare and administer program budgets. Prepare a variety of analytical and financial reports.

## City of Socorro Job Description

- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Research, analyze and evaluate new service delivery methods and techniques.
- Establish and maintain various data collection, record keeping, tracking, filing, and reporting systems.
- Manage multiple projects simultaneously.
- Plan and organize work to meet schedules and timelines.
- Participate in planning, organizing, directing, coordinating, and evaluating assigned programs, projects, events, or technical area.
- Properly interpret and make recommendations in accordance with laws, regulations, and policies.
- Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
- Identify and respond to community and organizational issues, concerns, and needs and inquiries from the public.

### **Position:**

- Work under steady pressure with frequent interruptions and a high degree of public contact by phone or in person.
- Exercise good judgment and maintain confidentiality in maintaining critical and sensitive information, records, and reports.
- Interpret and apply federal, state, and local policies, laws, and regulations.
- Operate office equipment including computers and supporting word processing, spreadsheet, and database applications.
- Represent the City in a professional and highly credible manner.
- Communicate clearly and concisely, both orally and in writing.

### **Education and Experience Guidelines –**

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

### **Education/Training:**

A Bachelor's degree from an accredited college or university with major course work in public administration, business administration, economic development, marketing, or a related field.

### **Experience:**

Three (3) years of increasingly responsible experience in public administration, economic development, or a related field.

### **License or Certificate:**

Possession of a valid Texas class "C" Driver's License.

### **PHYSICAL DEMANDS AND WORKING ENVIRONMENT**

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform these essential job functions.

### **Environment:**

Work is performed primarily in a standard office environment with some travel to different sites; incumbents may be required to work extended hours including evenings and weekends.

### **Physical Requirements:**

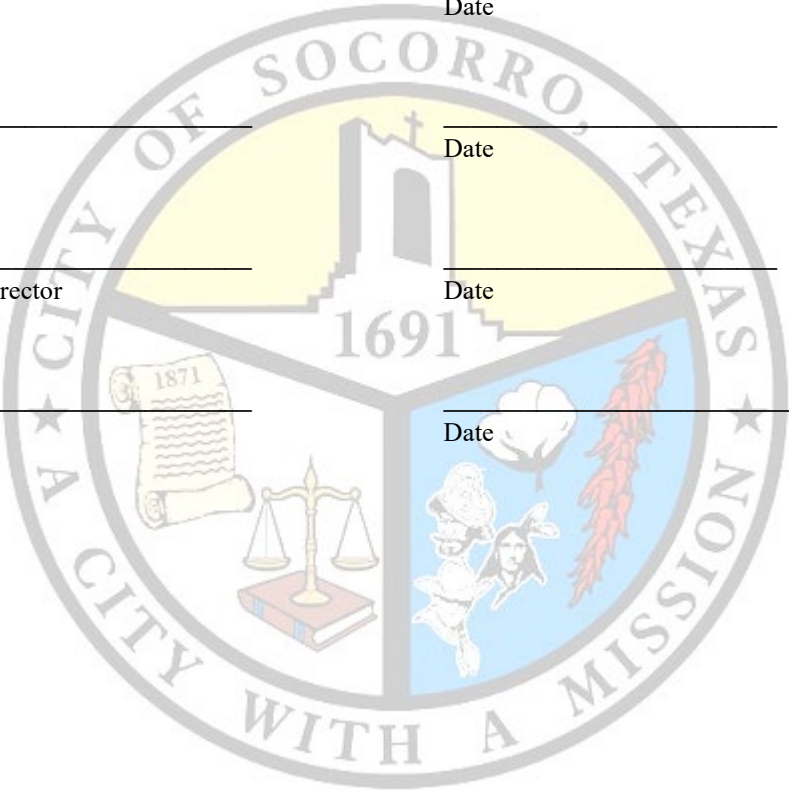
Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push, and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement and fine coordination including use of a computer keyboard; to travel to other locations using various modes of private and commercial transportation; and to verbally communicate to exchange information.

**City of Socorro**  
**Job Description**

**Conditions of Employment:**

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

_____ Mayor	_____ Date
_____ City Manager	_____ Date
_____ Human Resources Director	_____ Date
_____ Employee	_____ Date





*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3 / Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 12, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to update the ARPA Spending Framework for the City of Socorro, Texas.

**SUMMARY**

City Council will approve updates to the ARPA Spending Framework for the City of Socorro detailing ARPA projects to be completed with funding support from Coronavirus State and Local Fiscal Recovery Funds.

**STATEMENT OF THE ISSUE**

City Council approved a spending framework for the City of Socorro's allocation of CLFRF ARPA funds on October 28, 2021 based on the eligible costs and guidance provided by the U.S. Treasury. This ARPA Spending Framework has been updated and presented to the City Council throughout the ARPA performance period.

**City Council approval is requested for the latest updates to the ARPA Spending Framework per the backup attached.**

The American Rescue Plan Act of 2021 is a US \$1.9 trillion economic stimulus bill passed by the 117th United States Congress and signed into law by President Joe Biden on March 11, 2021. The Coronavirus State and Local Fiscal Recovery Funds (CSLFR) approved under ARPA provides a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

The funding objectives of the Coronavirus State and Local Fiscal Recovery Funds (CSLFR) are to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control
- Replace lost revenue for eligible state, local, territorial, and Tribal governments to strengthen support for vital public services and help retain jobs
- Support immediate economic stabilization for households and businesses
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic

As a non-entitlement unit of local government (NEU), the City of Socorro has received a direct allocation of funding to be administered in two tranches (each tranche representing half of the NEU's allocation) by the Texas Division of Emergency Management (TDEM).

The requested updates to the ARPA spending framework will:

- Result in a net increase/decrease of \$0.00 to the ARPA Spending Framework.
- Reduce funding to ARPA Project RC02 by \$(6,416.5) to reflect actual project expenditures
- Reduce funding to ARPA Project PZ09 by \$(427,503) to reflect actual project costs and reallocate unused for this project to other projects that require additional funds.
- Increase funding to ARPA Project RC03 by \$96,260 to cover personnel costs for the Community Wellness Project through December 2026.
- Increase funding to ARPA Project GSP05 by \$123,809.51 to cover personnel costs for the Economic Recovery Coordinator Project through December 2026.
- Increase funding to ARPA Project PZ06 by \$6,187.06 to cover additional eligible costs for the Rio Vista and Bovee Bridge Projects
- Increase funding to ARPA Project PZ08 by \$110,289 to cover the purchase of one (1) additional vehicle for the Transit Vehicle project.
- Increase funding to ARPA Project RC07 0 by \$97,374 to cover actual costs of the Rio Vista Rehabilitation project.

The City's total ARPA allocation is **\$8,533,234.18**.

All changes result in a net increase/decrease of \$0.00 to the ARPA Spending Framework.

Please see attached.

### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not approve – City Council will NOT APPROVE update the ARPA Spending Framework for the City of Socorro, Texas.

**STAFF RECOMMENDATION**

**APPROVE** – City Council WILL APPROVE update the ARPA Spending Framework for the City of Socorro, Texas.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



## ARPA Spending Framework City of Socorro, Texas

	<u>Administerin g Department</u>	<u>PID</u>	<u>Project Description</u>	<u>Capital Expense?</u>	<u>Approved 08.01.2024</u>	<u>Proposed Increase/ Decrease</u>	<u>Proposed New Budget</u>
1	IT	IT01	Broadband and Network Infrastructure	Yes	\$ 488,063		\$ 488,062.75
2	IT	IT02	Critical Infrastructure Technology	Yes	\$ 286,471		\$ 286,471.26
3	PD	SPD01	SPD Communications Equipment	Yes	\$ 622,554		\$ 622,554.00
4	PD	SPD02	SPD Vehicles Project	No	\$ 962,736		\$ 962,735.89
5	PD	SPD03	PD Community Wellness Program	No	\$ 8,656		\$ 8,655.68
6	PW	PW01	Capital expenditures related to Stormwater	Yes	\$ 440,903		\$ 440,902.68
7	PZ	PZ01	Development Code Rewrites	No	\$ 290,110		\$ 290,110.00
8	PZ	PZ03	Sparks Arroyo Drainage Project	Yes	\$ 1,000,000		\$ 1,000,000.00
9	PZ	PZ04	Bovee, Rio Vista, and Passmore Water/Stormwater Projec	Yes	\$ 304,475		\$ 304,475.00
10	PZ	PZ05	City-wide Trails Masterplan & PS&E for Mission Trail S	No	\$ 12,614		\$ 12,614.16
11	RC	RC01	Rio Vista Public Health Clinic	No	\$ -		\$ -
12	RC	RC02	COVID-19 Public Health Fund	No	\$ 300,000	\$ (6,417)	\$ 293,583.50
13	RC	RC03	Community Wellness Pilot Program	No	\$ 164,264	\$ 96,260	\$ 260,524.00
14	RC	RC04	Housing Assistance Program	No	\$ -		\$ -
15	RC	RC05	Rio Vista Water, Sewer, Broadband	Yes	\$ -		\$ -
16	RC	RC06	Historic Guidelines	No	\$ 8,434		\$ 8,434.00
17	GSPD	GSP01	Administrative Personnel - ARPA Specialist	No	\$ -		\$ -
18	GSPD	GSP02	Administrative Software	No	\$ 37,817		\$ 37,816.67
19	GSPD	GSP03	Small Business Assistance Program	No	\$ 391,012		\$ 391,012.00
20	GSPD	GSP04	Aid to Tourism, Travel, or Hospitality	No	\$ -		\$ -
21	GSPD	GSP05	Economic Recovery Coordinator	No	\$ 268,299	\$ 123,810	\$ 392,108.89
22	GSPD	GSP06	Farmers Market - Microbusiness support	No	\$ 13,539		\$ 13,539.46
23	GSPD	GSP07	Economic Recovery Strategic Plan	No	\$ 87,000		\$ 87,000.00
24	GSPD	GSP08	Nonprofit assistance (CSCI)	No	\$ -		\$ -
25	PZ	PZ06	Rio Vista Rd. Traffic Signal, Traffic Island, Pilasters and	Yes	\$ 346,819	\$ 6,187	\$ 353,006.21
26	PZ	PZ07	Transit Study	Yes	\$ 143,088		\$ 143,088.00
27	PZ	PZ08	Transit Vehicles	Yes	\$ 110,289	\$ 110,289	\$ 220,578.00
28	PZ	PZ09	City-wide Surface Transportation	Yes	\$ 1,903,925	\$ (427,503)	\$ 1,476,421.53
29	RC	RC07	Rio Vista Rehabilitation	Yes	\$ 333,750	\$ 97,374	\$ 431,124.40
<b><u>TOTAL</u></b>					<b><u>\$ 8,524,818</u></b>	<b><u>\$ -</u></b>	<b><u>\$ 8,524,818</u></b>

ARPA Allocation      \$8,524,819

Proposed Budget      \$ 8,524,818

Remaining Balance      **\$0.54**

Surface Transportation and Title I Limit      \$2,557,446

*Ivy Avalos*  
Mayor  
  
*Ruben Reyes*  
At Large  
  
*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2  
  
*Rudy Cruz Jr.*  
District 3 / Mayor Pro-Tem  
  
*Yvonne Colon - Villalobos*  
District 4  
  
*Adriana Rodarte*  
City Manager

September 12, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director, City of Socorro**

**SUBJECT:**

Discussion and action to approve the purchase of one (1) **additional** Mobility Trans Ford Transit 350HD, High Roof w/ 1 wheelchair in the amount of \$110,289.00 and obligate funds under ARPA.

**SUMMARY**

City Council is requested to approve the purchase of one (1) **additional** Mobility Trans Ford Transit vehicle and obligate funds under ARPA. This vehicle is ADA-compliant and electric.

**STATEMENT OF THE ISSUE**

ARPA Project PZ08 was allocated \$110,289.00 by City Council on August 1, 2024 for the purchase of one (1) ADA-accessible electric vehicle. On August 15, 2024, City Council approved the purchase of one (1) Mobility Trans Ford Transit 350HD, High Roof w/ 1 wheelchair in the amount of \$110,289.00.

Today we are requesting City Council approval for the purchase of a second Mobility Trans Ford Transit 350HD, High Roof w/ 1 wheelchair in the amount of \$110,289.00.

Funds obligated under ARPA for Project PZ08 will cover the costs of the two (2) transit vehicles totaling \$220,578.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 102**

**Funding Source: ARPA**

**Amount:** \$110,289.00

**Quotes (Name/Commodity/Price):** Attached

**Co-op Agreement (Name/Contract#):** BT01-21

**ALTERNATIVE**

Not Approve – The City **will not** approve the purchase of one (1) additional Mobility Trans Ford Transit 350HD, High Roof w/ 1 wheelchair in the amount of \$110,289.00 and obligate funds under ARPA.

**STAFF RECOMMENDATION**

**Approve** – The City **WILL** approve the purchase of one (1) additional Mobility Trans Ford Transit 350HD, High Roof w/ 1 wheelchair in the amount of \$110,289.00 and obligate funds under ARPA.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_





# Contract Pricing Worksheets

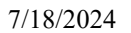
Rev 11-07-13

**NOTE:** Purchase Orders are not valid unless a copy of the completed worksheet and the customer's order are faxed to HGACBuy at 713-993-4548 or email to [Marlana.mack@h-gac.com](mailto:Marlana.mack@h-gac.com)

**This Workbook contains the Motor Vehicle version of HGACBuy's Contract Pricing Worksheet. See tabs at bottom to select appropriate Worksheets.**

**Please contact Marlana Mack, Procurement Specialist about use of the worksheets if you have any questions.**

**Marlana Mack - 713-993-2484**



110289

**AMENDMENT No. 2 to CONTRACT No. BT01-21**  
**For**  
**Buses-Shuttle, Transit, Trams and Other Specialty Buses**  
**Between**  
**HOUSTON-GALVESTON AREA COUNCIL**  
**And**  
**Model 1 Commercial Vehicles, Inc.**

THIS AMENDMENT modifies the above referenced Contract as follows:


This contract is extended through December 31, 2024 Midnight CT.

Changes the name of the company to Model 1 Commercial Vehicles, Inc from Creative Bus Sales, Inc.


Unless otherwise noted, this amendment goes into effect on the date signed by **H-GAC**. All other terms and conditions of this Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives.

Signed for **Houston-Galveston Area Council**,  
Houston, Texas

DocuSigned by:  
  
82EC270D5D61423  
\_\_\_\_\_  
Chuck Wemple, Executive Director  
Date: 1/8/2024  
\_\_\_\_\_

Signed for: **Model 1 Commercial Vehicles, Inc.**

DocuSigned by:  
  
83ED5932939A4D4...  
\_\_\_\_\_  
Nick Corley  
Date: 1/8/2024  
\_\_\_\_\_

Printed Name & Title:

Creative Bus Sales, Inc.



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz Jr.**  
District 3 / Mayor Pro-Tem

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 12, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve a Partnership Agreement between the City of Socorro, Texas and A.Y.U.D.A. Inc., for the purpose of applying for, and, if awarded, completing an Environmental Protection Agency Community Change Grant (CCG), and authorize the City Manager to negotiate and sign the Partnership Agreement.

**SUMMARY**

City Council will approve a Partnership Agreement with A.Y.U.D.A. Inc. and become the Statutory Partner in a grant application to the Environmental Protection Agency Community Change Grant (CCG).

**STATEMENT OF THE ISSUE**

EPA's new Environmental and Climate Justice Community Change Grants program (Community Change Grants) has announced a Notice of Funding Opportunity (NOFO) for approximately \$2 billion dollars in Inflation Reduction Act (IRA) funds in environmental and climate justice activities to benefit disadvantaged communities through projects that reduce pollution, increase community climate resilience, and build community capacity to address environmental and climate justice challenges.

Only the following partnerships are eligible to apply under this grant program are:

- A partnership between two community-based non-profit organizations (CBOs).
- A partnership between a CBO and one of the following:
  - Federally-Recognized Tribe
  - a local government, or
  - an institution of higher education.

In order to apply for this opportunity, A.Y.U.D.A. Inc., a community-based non-profit organization (CBO), will partner with the City of Socorro, a local government, to submit an application for the “Juntos Podemos – Addressing Climate Change in El Paso’s Rural Communities” Project, with A.Y.U.D.A. Inc. acting as the Lead Applicant, and the City of Socorro acting as a Statutory Partner.

The “Juntos Podemos – Addressing Climate Change in El Paso’s Rural Communities” Project will request approximately \$20,000,000 in federal funding for a community-driven climate-resiliency project spanning the community of Socorro and San Elizario, Texas, also known as the Project Area. The project will involve Climate Solutions Strategies such as the development of additional urban trail miles, tree canopy coverage, bike share programs, and energy-efficient home conversions for low-income households, throughout the Project Area.

There is no match requirement for this grant.

Please see the attached backup and Partnership Agreement.

### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

### **ALTERNATIVE**

Not approve – City Council will NOT APPROVE a Partnership Agreement between the City of Socorro, Texas and A.Y.U.D.A. Inc., for the purpose of applying for, and, if awarded, completing an Environmental Protection Agency Community Change Grant (CCG), and authorize the City Manager to negotiate and sign the Partnership Agreement.

### **STAFF RECOMMENDATION**

**APPROVE** – City Council WILL APPROVE a Partnership Agreement between the City of Socorro, Texas and A.Y.U.D.A. Inc., for the purpose of applying for, and, if awarded, completing an Environmental Protection Agency Community Change Grant (CCG), and authorize the City Manager to negotiate and sign the Partnership Agreement.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



## **PARTNERSHIP AGREEMENT A.Y.U.D.A.**

**THIS PARTNERSHIP AGREEMENT** is entered into by and between the **A.Y.U.D.A. Inc.**, a Texas non-profit corporation, hereinafter referred to as “AYUDA” and the City of Socorro, TX, a political based organization, existing under the laws of the State of Texas, hereinafter referred to as “The Partner”.

### **WITNESSETH:**

**WHEREAS**, The Partners are executing this document to create a partnership. This partnership will be known as “Juntos Podemos – Addressing Climate Change in El Paso’s Rural Communities” (the “Partnership”);

**WHEREAS**, The partners wish to become partners for the primary purpose of applying for and, if awarded, completing an Environmental Protection Agency Community Change Grant (CCG);

**NOW THEREFORE**, in consideration of the promises and agreements hereinafter set forth, the parties adopt the above recitals and agree as follows:

#### **1. The Partnership**

- a. The terms and conditions of their Partnership will be outlined in this Agreement.
- b. The Partnership will be in effect when signed by the last party whose signing makes the Agreement fully executed.
- c. The Partnership will only be terminated as outlined in this Agreement.
- d. The Partnership will be governed under the laws of the state of Texas.
- e. The Partners shall be responsible for the work of their employees or volunteers and for completing their agreed-to roles and responsibilities.

#### **2. Roles of the Partners**

- a. AYUDA Inc. shall be the Lead Applicant of a CCG.
  - i. Be responsible for the overall management, performance, oversight, and reporting responsibilities under the grant, and for making subawards to Collaborating Entities.
  - ii. Make a subaward to the City of Socorro, Texas (partner) in the amount consistent with the final EPA approved grant budget.
  - iii. Make sure that all subawards comply with the subaward requirements in the grant regulations at 2 CFR 200.331 and in EPA’s Subaward Policy and related guidance.
  - iv. Be responsible for the receipt of federal funds from EPA and the proper expenditure of these funds and will bear liability for unallowable costs.
  - v. Be responsible for all compliance and legal issues, and managing risks associated with the project.
  - vi. Be responsible for the following project-specific activities:
    - a. The Lead Applicant shall advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for the rehabilitation and weatherization of single family homes. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or

- additional work orders that may become necessary subsequent to the award.
  - b. Share decision-making authority with Partner as specified in the Collaborative Governance Structure that is submitted to EPA as part of the CCG application.
- c. The Partner if the CCG is awarded, shall:
  - i. Be responsible for the following project-specific activities:
    - a. Develop engineering plans and specifications, advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer construction contracts for activities under Strategy 1: Green Infrastructure and Nature Based Solution and Strategy 2: Mobility and Transportation Options to include, but not limited to, development of new shade tree canopy, non-motorized urban trails, sustainability park improvements, bike share program, and EV charging stations within the Project Area wherein site access and control have been established.
  - ii. Share decision-making authority with AYUDA as specified in the Collaborative Governance Structure that is submitted to EPA as part of the CCG application.

### **3. DISPUTE RESOLUTION**

Where possible, disputes will be resolved by informal discussion between the parties. In the event the parties are unable to resolve any dispute through good faith negotiations, the dispute will be resolved by alternative dispute resolution using a method to be agreed upon by the parties. The outcome of the alternative dispute resolution will be final unless it is timely appealed to the Administrator, whose decision is not subject to further administrative review and, to the extent permitted by law, is final and binding.

Both members of this partnership recognize that EPA is not a party to this agreement and any disputes between the parties must be resolved under the law applicable to the Partnership Agreement.

### **4. REPLACEMENT OF PARTNER**

In the event the Partner shall fail to fully and timely perform any of its obligations under CCG, except AYUDA's default, or the termination of this Agreement in accordance with its terms, AYUDA may replace Partner with a new political based organization, existing under the laws of the State of Texas, to ensure successful completion of grant. New political based organization will have comparable expertise, experience, knowledge and qualification to complete project with the project period.

Procedures for Replacement:

1. AYUDA will follow Section 3 Dispute Resolution prior to providing Notice of Replacement to Partner
2. AYUDA will provide Notice of Replacement to the Partner at least thirty (30) days prior to the replacement

3. AYUDA will ensure new Partner has the capacity, expertise, experience, knowledge, and qualifications to carry out the objectives of the grant as described in the grant application submitted under the CCG
4. AYUDA will ensure all funding allocations and program outcomes benefitting the community of Socorro, Texas are fulfilled by AYUDA and the new Partner as described in the original application submitted to the CCG

Any replacement requires prior approval by an authorized EPA official pursuant to 2 CFR 200.308(c)6.

## 5. **GRANT APPLICATION**

AYUDA shall not submit a CCG application for this partnership without the written approval of the Partner.

## 6. **END OF PARTNERSHIP**

- a. Unless overridden by a new written agreement of the Partners, the Partnership shall end in one of the following ways:
  - i. When Partner is replaced under the procedure listed in Section 4 of this agreement.
  - ii. When the CCG is completed as determined by EPA.
  - iii. When the Partnership is informed that their application for a CCG is rejected unless, as agreed by both Partners, they resubmit an amended application.
  - iv. When the Partnership is informed that their resubmitted application is rejected.
- b. The Partners agree to be bound by the terms of this Partnership Agreement and agree that the Partners have received due consideration for entering into this contract.

## 7. **INDEMNIFICATION**

**Partner agrees to indemnify and hold harmless AYUDA and its officers, employees, and agents from and against all liabilities, claims, actions, expenses (including attorneys' fees and costs related to any such claim, action, or proceeding), obligations, losses, fines, penalties, and assessments resulting from or arising out of Partner's obligations, services, operations, activities, default, negligence, and/or misconduct under this Agreement, whether by the Partner, its directors, officers, employees, or agents**

## 8. **COVENANTS**

### A. NO ASSIGNMENT

Partner shall not assign, delegate, or attempt to convey an interest in this Agreement. In the event Partner does attempt to so convey an interest in this Agreement, said Agreement shall be terminable.



B. COMPLIANCE WITH LAWS

Partner shall comply with all applicable federal, state, and local laws, ordinances, codes, and regulations. Failure to do so in any manner that materially impairs the quality of performance hereunder or affects the administration of the funds provided shall constitute a material breach of this Agreement.

C. PROHIBITED ACTS

Partner covenants that during the term of this Agreement:

(1) Conflict of Interest: It has no interest in, and shall not acquire any interest, direct or indirect, in any contract or subcontract that will conflict in any manner or degree with the performance of the services performed under this Agreement. Any violation of this paragraph, with knowledge express or implied, by the Partner shall render this Agreement voidable by the AYUDA and shall entitle the AYUDA to appropriate reimbursement.

(2) Discrimination: No person in the United States has been or will be, on the grounds of race, color, national origin, age, sex, religion, disability or other legally protected category, excluded from participation in, denied the benefits of, or be subject to discrimination under, any program or activity funded in whole or part with funds made available to the Partner pursuant to the terms of this Agreement.

(3) Discriminatory Criteria: Partner may not use criteria or methods of administration that have the effect of a) subjecting individuals to discrimination on the basis of race, color, national origin, age, sex, religion, disability, or other legally protected category, and/or b) defeating or substantially impairing accomplishment of the object of programs funded under this Agreement with respect to individuals in a legally protected category.

(4) Prohibited Interest: No member, officer, or employee of the Partner, or its designees or agents, or members of AYUDA's Board of Directors, and no other public official of the AYUDA who exercises any functions or responsibilities with respect to the program during their tenure or for one (1) year thereafter, assisted with this Agreement or has had any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, shall perform work in connection with these services or program.

D. NON-RELIGIOUS ACTIVITIES

Partner will provide the stated services in a manner that is exclusively non-religious in nature and scope. Partner agrees there will be no religious services, proselytizing, instruction, or any other religious influences in connection with the services provided under this Agreement.

E. SUBCONTRACTS

None of the services covered by this Agreement shall be subcontracted without the prior written consent of the AYUDA. Partner shall be fully responsible for the acts and omissions of its sub Partners and of persons either directly or indirectly employed by them.

9. **ENTIRE AGREEMENT**

This Agreement constitutes and expresses the entire agreement of the parties in reference to this partnership.

**APPROVED on**\_\_\_\_\_, **2024**

**A.Y.U.D.A. Inc.**

**City of Socorro**

By:\_\_\_\_\_  
Miguel Chacon  
Co-Executive Director  
Date:\_\_\_\_\_

By:\_\_\_\_\_  
Adriana Rodarte  
City Manager  
Date:\_\_\_\_\_

**APPROVED AS TO Form:**

\_\_\_\_\_  
City Attorney

# Inflation Reduction Act Community Change Grants Program

**OPEN UNTIL  
NOVEMBER 21, 2024!**

EPA's new [Environmental and Climate Justice](#) Community Change Grants program (Community Change Grants) has announced a Notice of Funding Opportunity (NOFO) for approximately \$2 billion dollars in [Inflation Reduction Act](#) (IRA) funds in environmental and climate justice activities to benefit disadvantaged communities through projects that reduce pollution, increase community climate resilience, and build community capacity to address environmental and climate justice challenges. These place-based investments will be focused on community-driven initiatives to be responsive to community and stakeholder input. They are designed to deliver on the transformative potential of the IRA for communities most adversely and disproportionately impacted by climate change, legacy pollution, and historical disinvestments.



**U.S. Environmental  
Protection Agency**

## On this page:

- [Is My Organization Eligible?](#)
- [Notice of Funding Opportunity \(NOFO\)](#) (modified August 6, 2024)
- [Technical Assistance](#) (closed)
- [Community Change Grants Selections](#)
- [Resources](#)
  - [Frequently Asked Questions - Community Change Grants NOFO](#)

## Is My Organization Eligible?



The entities eligible to apply under this NOFO are:

- A partnership between two community-based non-profit organizations (CBOs).
- A partnership between a CBO and one of the following:
  - a Federally-Recognized Tribe
  - a local government
  - an institution of higher education.

Other organizations and entities may be able to participate and be involved in the Community Change Grants projects as collaborating subrecipients and/or procurement contractors selected in compliance with competition requirements.

## **NOW OPEN - Notice of Funding Opportunity (NOFO)**

**The Community Change Grants NOFO is NOW OPEN! Deadline to apply is November 21, 2024.**

EPA is accepting applications on a rolling basis for \$2 billion in Inflation Reduction Act funding available to support community-driven projects that build capacity for communities to tackle environmental and climate justice challenges, strengthen their climate resilience, and advance clean energy.

[Read the announcement for the NOFO](#)









This competition is being launched in order to meet the goals and objectives of two Executive Orders ([EO 14008](#) and [EO 13985](#)) issued by the Biden Administration that demonstrate the EPA's and Administration's commitment to achieving environmental justice and embedding environmental justice into Agency programs.

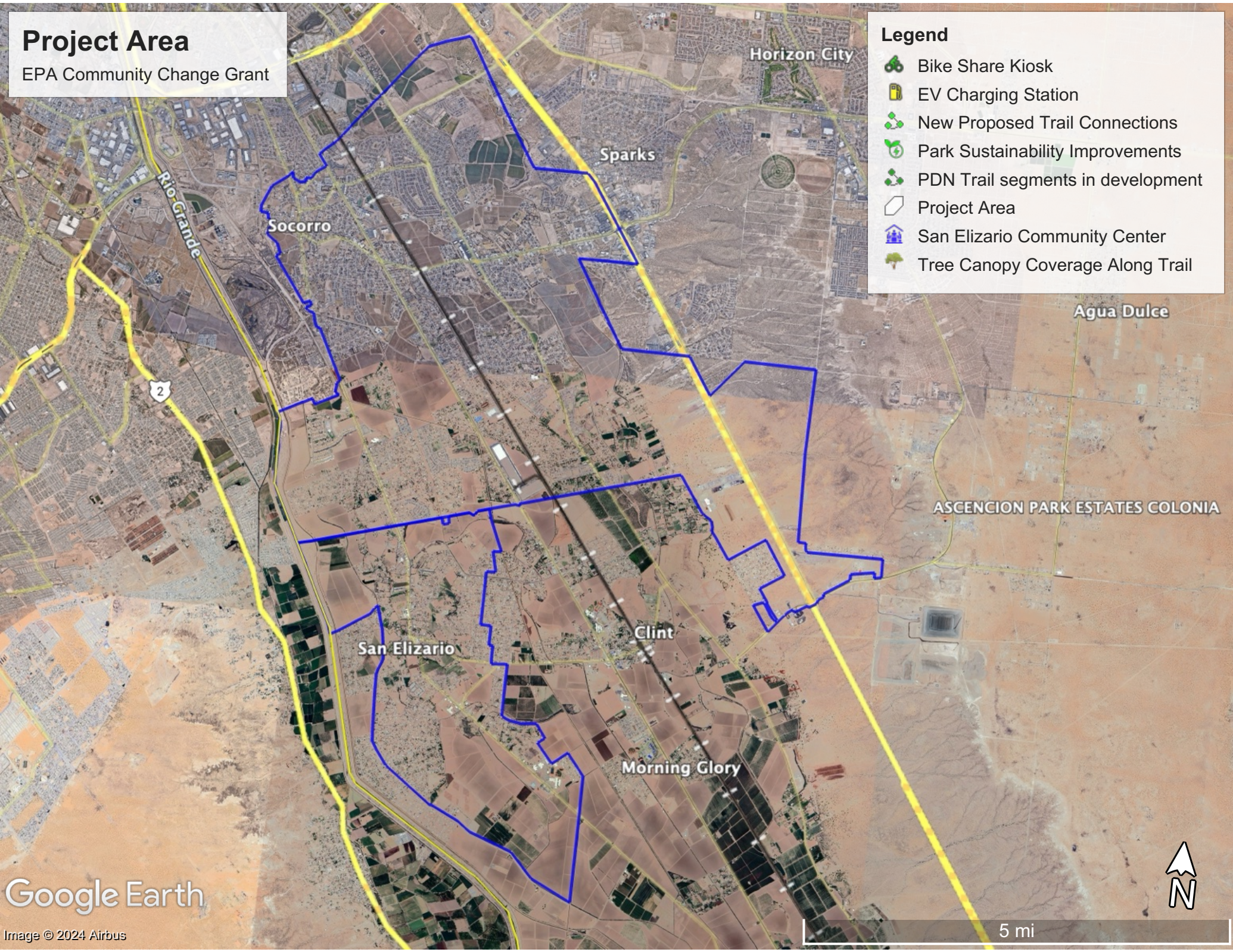


# Project Area

EPA Community Change Grant

## Legend

-  Bike Share Kiosk
-  EV Charging Station
-  New Proposed Trail Connections
-  Park Sustainability Improvements
-  PDN Trail segments in development
-  Project Area
-  San Elizario Community Center
-  Tree Canopy Coverage Along Trail



Google Earth

Image © 2024 Airbus

5 mi



*Ivy Avalos*  
Mayor  
  
*Ruben Reyes*  
At Large  
  
*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2  
  
*Rudy Cruz Jr.*  
District 3 / Mayor Pro-Tem  
  
*Yvonne Colon - Villalobos*  
District 4  
  
*Adriana Rodarte*  
City Manager

September 12, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve Supplemental Agreement No. 4 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a net increase of \$15,670.06 to the maximum amount payable for Work Authorization No. 3.

**SUMMARY**

Approval is requested for Supplemental Agreement No. 4 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project to include costs related to additional survey work for the Onion Creek Basin needed to accurately determine earthwork needed for the project.

**STATEMENT OF THE ISSUE**

Approval of Supplemental Agreement No. 4 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project is requested.

This supplemental agreement modifies Exhibit D-1 for sub-consultant Cobb Fendley to allow for additional surveying work for the Onion Creek Basin as part of the Sparks Arroyo Drainage Improvement Project. This additional survey work is needed to accurately identify conditions on the ground and determine earthworks needed for the project.

This supplemental will result in a net increase of \$15,670.06 to the contract cost of \$1,759,498.73. The new contract cost maximum amount payable is \$1,775,168.79.

**FINANCIAL IMPACT**



**Account Code (GF/GL/Dept):** General Fund

**Funding Source:** General Fund

**Amount:** \$15,670.06

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not approve – City Council **will not** approve Supplemental Agreement No. 4 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a net increase of \$15,670.06 to the maximum amount payable for Work Authorization No. 3

**STAFF RECOMMENDATION**

**APPROVE** – City Council **will** approve Supplemental Agreement No. 4 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a net increase of \$15,670.06 to the maximum amount payable for Work Authorization No. 3

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**SUPPLEMENTAL AGREEMENT NO. 4  
TO WORK AUTHORIZATION NO. 3**

**THIS SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 6 of the General Provisions of the General Engineering Consulting Services Contract made between **City of Socorro**, hereinafter called the **City** and **Camacho-Hernandez & Associates, LLC**, hereinafter called the “**Consultant**.”

**WITNESSETH**

**WHEREAS**, the **Consultant** executed **Work Authorization No. 3 Agreement For Engineering Services** on October 20, 2022 for the Sparks Arroyo project in the City of Socorro; and,

**WHEREAS**, Work Authorization No. 3 included **Design Survey** consisting of Primary Control, Secondary Control and Aerial Flight; and,

**WHEREAS**, the original scope of work for Aerial Flight included only a partial area of the Onion Creek Basin; and,

**WHEREAS**, the City has allowed local contractors to remove dirt from the Onion Creek Basin over the last few years in order to allow for better retention; and,

**WHEREAS**, the City has requested that the entire Onion Creek Basin be surveyed in order to encompass more accurate earthwork calculations for the contract; and,

**WHEREAS**, the City will refrain from allowing further movement of soil in the Onion Creek Basin; and,

**NOW, THEREFORE**, premises considered, the Consultant and City agree that said agreement is amended as follows:

1. Exhibit D-1 Fee Schedule for Sub Consultant Cobb Fendley is added to the contract to reflect the above listed modifications of the Supplemental.
2. The Maximum amount payable under this contract was \$1,759,498.73 as per Supplemental Agreement No. 3.
3. The revised Maximum amount payable under this contract is now \$1,775,168.79.
4. The difference in cost from the original Fee Schedule and the schedule shown on this Supplemental Agreement results in a net change of \$15,670.06.
5. All other items under this contract for this revision will remain the same.

**All other provisions are unchanged and remain in full force and effect.**

**IN WITNESS WHEREOF**, the Consultant and City have caused this Supplemental Agreement to be executed as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**THE CONSULTANT**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**THE CITY OF SOCORRO**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**LIST OF EXHIBITS**

Exhibit D-1 Fee Schedule- COBB Fendley



Contract with City of Socorro for Sparks Arroyo Project in the Vicinity of Socorro Texas  
WA No. 3 - Aerial Survey  
Supplemental No. 4 (Onion Creek Basin)  
Sub: Cobb Fendley

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Deputy Project Manager	CADD	Clerical Research	Technician I/RTK Survey Tech	Technician II/Office Survey Tech	Technician III/GPS Data Tech	3- Man Survey Crew	2- Man Survey Crew	RPLS	Survey Vehicle Mobilization	GPS Receivers	Survey Supervisor	Total Hours	Total Cost
Survey													54	\$8,124.06
1. Design Survey														\$8,124.06
1.1 Ground Control for Aerial	1	8				8		8	4			1	30	\$ 4,418.76
1.2 Ground proofing	1	4			2	4		8	4			1	24	\$ 3,705.30
														\$ -
														\$ -
														\$ -
														\$ -
HOURS SUB-TOTALS	2	12			2	12		16	8			2	54	
CONTRACT RATE PER HOUR	\$227.64	\$103.29	\$82.26	\$103.29	\$108.09	\$129.12	\$206.00	\$184.00	\$175.98	\$100.00	\$40.00	\$155.92		
TOTAL LABOR COSTS	\$455.28	\$1,239.48			\$216.18	\$1,549.44		\$2,944.00	\$1,407.84			\$311.84	\$8,124.06	\$8,124.06
% DISTRIBUTION OF STAFF HOURS	3.70%	22.22%			3.70%	22.22%		29.63%	14.81%			3.70%	100.00%	
2. Aerial LIDAR														
2.1 Subconsultant														\$7,546.00
													TOTAL:	\$15,670.06

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz Jr.**  
District 3 / Mayor Pro-Tem

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 12, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve Supplemental Agreement No. 5 for Work Authorization No. 2 for the Nuevo Hueco Tanks Extension Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a net increase of \$94,665.85 to the maximum amount payable for Work Authorization No. 2.

**SUMMARY**

Approval is requested for Supplemental Agreement No. 5 for Work Authorization No. 2 for the Nuevo Hueco Tanks Extension Project to include additional topographic survey work and Subsurface Underground Utility (SUE) needed for the project.

**STATEMENT OF THE ISSUE**

Approval of Supplemental Agreement No. 5 for Work Authorization No. 2 for the Nuevo Hueco Tanks Extension Project is requested.

This supplemental agreement modifies Exhibit D for consultant and sub-consultant additional topographic survey work and Subsurface Underground Utility (SUE) needed for the Nuevo Hueco Tanks Extension Project. This additional survey work is needed to address changing conditions at the project site.

This supplemental will result in a net increase of \$94,665.85 to the contract cost of \$2,566,570.75. The new contract cost maximum amount payable is \$2,661,263.60.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** General Fund

**Funding Source:** General Fund

**Amount:** \$94,665.85

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not approve – City Council **will not** approve Supplemental Agreement No. 5 for Work Authorization No. 2 for the Nuevo Hueco Tanks Extension Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a net increase of \$94,665.85 to the maximum amount payable for Work Authorization No. 2.

**STAFF RECOMMENDATION**

**APPROVE** – City Council **will** approve Supplemental Agreement No. 5 for Work Authorization No. 2 for the Nuevo Hueco Tanks Extension Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a net increase of \$94,665.85 to the maximum amount payable for Work Authorization No. 2.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**SUPPLEMENTAL AGREEMENT NO. 5  
TO WORK AUTHORIZATION NO. 2**

**THIS SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 6 of the General Provisions of the General Engineering Consulting Services Contract made between the **City of Socorro**, hereinafter called the **City**, and **Camacho-Hernandez & Associates, LLC**, hereinafter called the “**Consultant**.”

**WITNESSETH**

**WHEREAS**, the **Consultant** executed **Work Authorization No. 2 Agreement For Engineering Services** on October 20, 2022, for the Nuevo Hueco Tanks Rd. project in the City of Socorro; and,

**WHEREAS**, Work Authorization No. 2 includes Exhibit D Fee Schedule for Consultant and sub-consultants and,

**WHEREAS**, additional topographic survey is needed due to recent development along Nuevo Hueco Tanks at Valle Nuevo Subdivision; and,

**WHEREAS**, additional Subsurface Underground Utility (SUE) engineering is needed to complete the design of the project; and,

**NOW, THEREFORE**, premises considered, the Consultant and City agree that said agreement is amended as follows:

1. Exhibit D Fee Schedule for Consultant and Sub-Consultant is revised to reflect the above listed modifications of this Supplemental.
2. Total cost for this revision will result in a net change of +\$94,665.85.
3. Contract Cost of \$2,566,570.75 will increase to \$2,661,236.60.

**All other provisions are unchanged and remain in full force and effect.**

**IN WITNESS WHEREOF**, the Consultant and City have caused this Supplemental Agreement to be executed as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**THE CONSULTANT**

**THE CITY OF SOCORRO**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

**LIST OF EXHIBITS**

Exhibit D      Fee Schedule

Contract with City of Socorro for Nuevo Hueco Tanks Rd From Alameda Ave (SH 20) To N. Loop Dr. (FM 76)  
WA No. 2 - Schematic, Environmental Studies and PS&E  
Length: Approx 5,700 LF = 1.08 Miles  
Prime: Camacho-Hernandez & Associates, LLC

Project Summary													
SCHEMATIC DESIGN													
TASKS	Camacho-Hernandez & Associates, LLC - Prime		Gradient Systematics, Inc. - Traffic		CSR Environmental and Consulting, LLC - Environmental/Public Involvement		Cobb, Fendley & Associates, Inc. - Survey and Utility		Villaverde Inc. - Subdivision		Site-Works Landscape Architecture, LLC - Landcaping and Architecture		
	Hrs	Fee	Hrs	Fee	Hrs	Fee	Hrs	Fee	Hrs	Fee	Hrs	Fee	
A. Project Management	1116	\$ 171,032.11											\$ 171,032.11
H. Surveying	108	\$ 14,872.55					365	\$ 51,142.04	422	\$ 50,045.66			\$ 116,060.25
H2. Right-of-Way Mapping							868	\$ 116,147.78					\$ 116,147.78
H3. EPCWID#1 Crossings							284	\$ 37,720.02					\$ 37,720.02
H4. SUE								\$ 53,766.00					\$ 53,766.00
H5. Additional Surveying (TOPO)								\$ 26,027.30					\$ 26,027.30
D. Geotechnical Investigations													\$ -
E. Environmental Studies					2149	\$ 246,279.89							\$ 246,279.89
B. Public Involvement Activities	225	\$ 31,455.42											\$ 31,455.42
C. Schematic Design	4083	\$ 511,617.82											\$ 511,617.82
Schematic Design - Landscaping											292	\$ 23,856.52	\$ 23,856.52
D. Drainage Study	396	\$ 52,335.08											\$ 52,335.08
I. Stakeholder Coordination													\$ -
F. Utility Coordination	960	\$ 119,170.44											\$ 119,170.44
L. Traffic Data			331	\$ 44,900.50									\$ 44,900.50
Direct Expenses		\$ 69,381.00				\$ 13,361.00		\$ -				\$ -	\$ 82,742.00
Total	6888	\$ 969,864.42	331	\$ 44,900.50	2149	\$ 259,640.89	1517	\$ 284,803.14	422	\$ 50,045.66	292	\$ 23,856.52	\$ 1,633,111.13
Schem Design Percent Participation	59.39%		2.75%		15.90%		17.44%		3.06%		1.46%		100.00%

PS&E DESIGN													
TASKS	Camacho-Hernandez & Associates, LLC - Prime		Gradient Systematics, Inc. - Traffic		CSR Environmental and Consulting, LLC - Environmental/Public Involvement		Cobb, Fendley & Associates, Inc. - Survey and Utility		Villaverde Inc. - Subdivision		Site-Works Landscape Architecture, LLC - Landcaping and Architecture		
	Hrs	Fee	Hrs	Fee	Hrs	Fee	Hrs	Fee	Hrs	Fee	Hrs	Fee	
A. Project Management													\$ -
B. Surveying													\$ -
C. Right-of-Way Mapping													\$ -
D. Geotechnical Investigations													\$ -
E. Environmental Studies													\$ -
F. Public Involvement Activities													\$ -
G. Schematic Design													\$ -
G. Schematic Design - Landscaping													\$ -
H. Drainage Study													\$ -
I. Stakeholder Coordination													\$ -
E. Plans, Specifications and Estimates (PS&E)	7449	\$ 889,471.91									80	\$ 6,296.00	\$ 895,767.91
K. Utility Coordination													\$ -
L. Geotechnical services		\$ 100,000.00											\$ 100,000.00
G. Bid Phase Services	185	\$ 32,357.56											\$ 32,357.56
Total	7634	\$ 1,021,829.47	0	\$ -	0	\$ -	0	\$ -	0	\$ -	80	\$ 6,296.00	\$ 1,028,125.47
PS&E Design Percent Participation	99.39%		0.00%		0.00%		0.00%		0.00%		0.61%		100.00%

WA NO. 2 GRAND TOTAL													
TASKS	Camacho-Hernandez & Associates, LLC - Prime		Gradient Systematics, Inc. - Traffic		CSR Environmental and Consulting, LLC - Environmental/Public Involvement		Cobb, Fendley & Associates, Inc. - Survey and Utility		Villaverde Inc. - Subdivision		Site-Works Landscape Architecture, LLC - Landcaping and Architecture		
	Hrs	Fee	Hrs	Fee	Hrs	Fee	Hrs	Fee	Hrs	Fee	Hrs	Fee	
GRAND TOTAL	14522	\$ 1,991,693.89	331	\$ 44,900.50	2149	\$ 259,640.89	1517	\$ 284,803.14	422	\$ 50,045.66	372	\$ 30,152.52	\$ 2,661,236.60
	% PARTICIPATION												



Exhibit D  
Fee Schedule

Contract with City of Socorro for Nuevo Hueco Tanks Rd From Alameda Ave (SH 20) To N. Loop Dr. (FM 76)

WA No. 2 - Schematic, Environmental Studies and PS&E

Length: Approx 5,700 LF = 1.08 Miles

Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Project Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
A. Project Management											1116	\$ 171,032.11
1. Project Management/Work Plan											85	\$ 15,607.14
1.1 Develop a project management/work plan	8	32		25						20	85	\$ 15,607.14
2. Progress Reporting											226	\$ 39,779.04
2.1 Prepare and submit monthly progress reports for the City of Socorro		50	30								80	\$ 17,839.40
2.2 Updated project schedule				96				50			146	\$ 21,939.64
3. Prepare and Submit Invoices											135	\$ 26,507.85
3.1 Monthly invoice amount	30	60								18	108	\$ 22,915.32
3.2 Review subconsultant invoices		9								18	27	\$ 3,592.53
4. Coordination/Administration											378	\$ 53,153.68
4.1 Prepare and attend One (1) Kick-off meeting	8	8		32			4	48	32	2	134	\$ 17,223.44
4.2 Maintain a communication tracking system (format to be approved by the City of Socorro)		18								18	36	\$ 5,632.74
4.3 Monthly meetings with the City of Socorro staff, public entities and TxDOT (estimated 18)		50		50			36	36		36	208	\$ 30,297.50
5. Subconsultant Management											292	\$ 35,984.40
5.1 Prepare subcontracts / WA's / SWA's for subconsultants	4	32								56	92	\$ 13,118.40
5.2 Monitor subconsultant activities		40						80	80		200	\$ 22,866.00
HOURS SUB-TOTALS	50	299	30	203	0	0	40	214	112	168	1116	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$182.34	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$12,936.00	\$67,780.31	\$6,504.90	\$37,015.02	\$0.00	\$0.00	\$3,942.40	\$18,981.80	\$9,383.36	\$14,488.32	\$171,032.11	
% DISTRIBUTION OF STAFF HOURS	4.48%	26.79%	2.69%	18.19%	0.00%	0.00%	3.58%	19.18%	10.04%	15.05%	100.00%	
B. Public Involvement Activities											225	\$ 31,455.42
1. Public Involvement Program											225	\$ 31,455.42
1.1 Prepare and maintain Federal and TxDOT Legislative District maps including Legislator contact information	1						18	18			37	\$ 3,629.40
1.2 Provide responses of public comments per meeting/hearing submitted	1			1				2			4	\$ 618.46
1.3 Public meetings												
1.3.1 Schedule, conduct and attend public meetings (assume 1 meeting).	8	8		8			8	8		8	48	\$ 7,530.00
1.3.2. Prepare public meeting materials including sign-in sheets, flyers, meeting notices, meeting posters, exhibits, comment form, agenda, welcome letter, display ad, legal notice, press release, posters, script, presentation, press kits, and other meeting materials							10	10		10	30	\$ 2,735.00
1.3.3 Document the comments received and prepare responses								2		4	6	\$ 522.36
1.3.4 Prepare draft and final Public Meeting Summary Report		4									4	\$ 906.76
1.4 Public hearing												
1.4.1 Schedule, conduct and attend public hearing (assume 1 hearing)	8	8		8			8	8		8	48	\$ 7,530.00
1.4.2 Coordinate preparation and review of public hearing materials (2 reviews)		4		4			4	4		4	20	\$ 2,730.12
1.4.3 Prepare draft and final Public Hearing Summary Report		4								4	8	\$ 1,251.72
1.5 Review EA submitted by subconsultant		8		12							20	\$ 4,001.60
HOURS SUB-TOTALS	18	36	0	33	0	0	48	52	0	38	225	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$182.34	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$4,656.96	\$8,160.84	\$0.00	\$6,017.22	\$0.00	\$0.00	\$4,730.88	\$4,612.40	\$0.00	\$3,277.12	\$31,455.42	
% DISTRIBUTION OF STAFF HOURS	8.00%	16.00%	0.00%	14.67%	0.00%	0.00%	21.33%	23.11%	0.00%	16.89%	100.00%	

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WA No. 2 - Schematic, Environmental Studies and PS&E

Length: Approx 5,700 LF = 1.08 Miles

Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Project Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
C. Schematic Design											4083	\$ 511,617.82
1. Existing Schematic Review											276	\$ 48,215.52
1.1 Review 30% schematic (provided by the City)	8	80	40				40	40			208	\$ 36,368.56
1.2 Review documents for proposed developments along proposed route	8	16		24				20			68	\$ 11,846.96
2. Design Criteria											296	\$ 33,904.00
2.1 Submit design criteria for approval by the City of Socorro/TxDOT	8	8						144			160	\$ 16,656.08
2.2 Review/revise geometric schematic Plan and Profile	8	8		24			48	48			136	\$ 17,247.92
3. Complete Roadway Design efforts required to develop roadway elements of the Project											582	\$ 62,871.40
3.1 Review and update proposed drainage structures							16	20	30		66	\$ 5,864.36
3.2 Review and update horizontal geometric designs for all main lanes and crossroads		8		24			80	80			192	\$ 21,170.48
3.3 Review and update vertical geometric designs for all main lanes and crossroads		8		24			80	80			192	\$ 21,170.48
3.4 Prepare and submit construction sequencing plan narrative		8		24					80		112	\$ 12,892.08
3.5 Review and update existing and proposed typical sections								20			20	\$ 1,774.00
4. Develop Design Schematic											1264	\$ 137,528.72
4.1 Typical sections of all improvements including widened or new drainage structures							80	80			160	\$ 14,980.80
4.2 Develop Railroad Exhibit A							80				80	\$ 7,884.80
4.3 Roadway plan and profile				40				80			120	\$ 14,389.60
4.3.1 Evaluate alternative alignments	8	24						20			52	\$ 9,284.32
4.4 Location and text of proposed guide signs							48	48			96	\$ 8,988.48
4.5 Lane lines and arrows indicating the number of lanes							48	48			96	\$ 8,988.48
4.6 ROW limits												
4.6.1 Show existing and proposed ROW limits							48	48			96	\$ 8,988.48
4.6.2 Show existing (if any) and proposed easements							48	48			96	\$ 8,988.48
	8	16					80	108			212	\$ 23,161.20
4.8 Existing and proposed drainage structures, offsite ponding areas		16					40	80			136	\$ 14,665.44
4.9 Preliminary traffic control and sequence of construction plan	8	32					80				120	\$ 17,208.64
5. Other Items to support the engineering design effort											1025	\$ 155,178.74
5.1 Develop construction estimate	8	24						40			72	\$ 11,058.32
5.2 Prepare drainage analysis and maps of the existing and proposed drainage systems		12					40	40			92	\$ 10,210.68
5.3 Develop landscape enhancements	8			16			16	20			60	\$ 8,338.16
5.4 Develop Preliminary Engineering Report	8	16	4	24							52	\$ 10,940.28
5.4.1 Coordinate with EPCWID No. 1 and prepare exhibits for permits for crossing Irrigation Facilities		40									40	\$ 9,067.60
5.5 Traffic analysis and conceptual intersection type recommendation at up to two intersections				40			40	40			120	\$ 14,784.00
5.6 Renderings and 3D animations (for no-build and one future build scenario)	8				40	108					156	\$ 21,230.20
5.7 Complete traffic analysis report				40							40	\$ 7,293.60
5.8 New Traffic signal design and analysis at two intersections				40							40	\$ 7,293.60
5.10 Develop landscape architectural aesthetic considerations for both pedestrian bike, and vehicular traffic		12		50				50			112	\$ 16,272.28
5.11 Perform a preliminary review for ADA compliance		12		35				50			97	\$ 13,537.18
5.12 Present reports and findings to the City of Socorro, as required	8	12		20							40	\$ 8,436.84
5.13 Develop and submit pavement design for approval by TxDOT				40				24			64	\$ 9,422.40
5.14 Traffic signal warrant studies at two locations				40							40	\$ 7,293.60
Deliverables											640	\$ 73,919.44
1. Design Summary Report (DSR)		40						56			96	\$ 14,034.80
2. Preliminary (60, 90 and 100 percent) design schematic				80			200	200			480	\$ 52,039.20
3. Construction cost for all phase designs				24				8			32	\$ 5,085.76
4. GeoPak and MicroStation .DGN files for Design Schematic								16	16		32	\$ 2,759.68
HOURS SUB-TOTALS	96	392	44	609	40	108	1112	1556	126	0	4083	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$182.34	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$24,837.12	\$88,862.48	\$9,540.52	\$111,045.06	\$5,322.40	\$13,838.04	\$109,598.72	\$138,017.20	\$10,556.28	\$0.00	\$511,617.82	
% DISTRIBUTION OF STAFF HOURS	2.35%	9.60%	1.08%	14.92%	0.98%	2.65%	27.23%	38.11%	3.09%	0.00%	100.00%	

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Length: Approx 5,700 LF = 1.08 Miles

Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Project Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
D. Drainage Study											396	\$ 52,335.08
1. Perform Drainage Study											148	\$ 18,775.68
1.1 Review and update drainage requirements for the project	4			16			16	16			52	\$ 6,948.48
1.2 Review and update location of retention ponding areas for storing runoff from the project				16			16	16			48	\$ 5,913.60
1.3 Identify any ROW requirements for locating/constructing new ponding areas and/or drainage appurtenances				16			16	16			48	\$ 5,913.60
2. Coordination											28	\$ 6,248.76
2.1 Coordinate with the County of El Paso, and adjoining developers/property owners	8	12		8							28	\$ 6,248.76
3. Perform Drain analysis using Bentley StormCad. Provide Report, Including:											216	\$ 26,965.68
3.1 Watershed areas		4		8				24			36	\$ 4,494.28
3.2 Storm drain trunk line alignment for storm drain systems		4		8				24			36	\$ 4,494.28
3.3 Determine inlets, manholes and junction boxes types for analysis		4		8				24			36	\$ 4,494.28
3.4 Identify pipe size and strength requirements		4		8				24			36	\$ 4,494.28
3.5 Identify potential utility conflicts and design around them, wherever possible		4		8				24			36	\$ 4,494.28
3.6 Take into consideration drainage impacts to pedestrian facilities, utilities, and driveways		4		8				24			36	\$ 4,494.28
Deliverables											4	\$ 344.96
1. Three copies of the bound drainage study report										4	4	\$ 344.96
HOURS SUB-TOTALS	12	36	0	104	0	0	48	192	0	4	396	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$182.34	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$3,104.64	\$8,160.84	\$0.00	\$18,963.36	\$0.00	\$0.00	\$4,730.88	\$17,030.40	\$0.00	\$344.96	\$52,335.08	
% DISTRIBUTION OF STAFF HOURS	3.03%	9.09%	0.00%	26.26%	0.00%	0.00%	12.12%	48.48%	0.00%	1.01%	100.00%	
E. Plans, Specifications and Estimates (PS&E)											7449	\$ 889,471.91
1. Roadway Design											2574	\$ 307,117.84
5.1 Design final vertical and horizontal alignments	2	32		80			180	180	180		654	\$ 71,145.92
5.2 Develop cross-sections and earthwork volumes	2	8		8				180			198	\$ 19,755.68
5.3 Traffic Signal modifications for two existing intersections for inclusion of APS, timing, phasing and striping improvements, etc. to accommodate turning movements and a four-lane road				48							48	\$ 8,752.32
5.4 Develop signal phasing and signs (coordinate with the maintaining agency to determine appropriate signal phasing)				48							48	\$ 8,752.32
5.5 Develop pedestrian access details				6				48			54	\$ 5,351.64
5.6 Perform electrical calculations and determine the required conduit, conductor, and breaker sizes				64							64	\$ 11,669.76
5.7 Identify electrical service location with El Paso Electric Company, as needed								4			4	\$ 354.80
5.8 Provide new traffic signal loads to El Paso Electric Company, as needed				4							4	\$ 729.36
5.9. Develop general notes, signal plan sheets, and sheets consisting of the conductor/conduit schedule				8			50				58	\$ 6,386.72
5.10 Tabulate signal quantities and provide summary sheets				8			32				40	\$ 4,612.64
5.11 Identify electrical service location with El Paso Electric Company							32				32	\$ 3,153.92
5.12 Provide new lighting loads to El Paso Electric Company				32			16				48	\$ 7,411.84
5.13 Develop general notes, lighting plan sheets, and sheets consisting of the luminaire and conductor/conduit schedule	2	4		96							102	\$ 18,928.84
5.14 Tabulate lighting quantities and provide summary sheets								96			96	\$ 8,515.20
5.15 Driveway access at existing facilities							64	80			144	\$ 13,403.84
5.16 Bicycle and pedestrian facilities				80			36	40			156	\$ 21,683.36
5.17 Landscape design oversight				120							120	\$ 21,880.80
5.18 Submit design exceptions/waivers as required on project				16							16	\$ 2,917.44
5.19 Miscellaneous Details							20	40			60	\$ 5,519.20
5.20 Survey control index of sheet				16				20			36	\$ 4,691.44
5.21 Horizontal and vertical control data sheets				16				40			56	\$ 6,465.44
5.22 Removal plan				16			80	36			132	\$ 13,995.44
5.23 Roadway P&P sheets				8			64	32			104	\$ 10,604.96
5.24 Intersection layouts and details				8			40	40			88	\$ 8,949.12
5.25 Utility layout sheets				8			80	36			124	\$ 12,536.72
5.26 Standards				8			40	40			88	\$ 8,949.12



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Length: Approx 5,700 LF = 1.08 Miles

Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Project Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
2. Illumination Design											513	\$ 62,107.77
2.1 General Notes		3		4				6	4		17	\$ 2,276.75
2.2 Summary				6				9	12		27	\$ 2,897.70
2.3 Proposed Layouts		6		34				24	42		106	\$ 13,207.26
2.4 Voltage Calculations				24				9	12		45	\$ 6,179.82
2.5 Circuit Diagrams				15				6			21	\$ 3,267.30
2.6 Standards				2				12	18		32	\$ 2,937.12
2.7 Electrical Services				14				12	24		50	\$ 5,627.88
2.8 Cost Estimate				12				75			87	\$ 8,840.58
2.9 Coordination and Progress Meetings		24		24							48	\$ 9,816.72
2.10 Data Collection								72	8		80	\$ 7,056.64
3. Illumination Deliverables											64	\$ 12,497.56
3.1 30, 60, 90, 100% Submittals		4		4							8	\$ 1,636.12
3.2 QC redlines at (30, 60, 90%) Design Review		4		4							8	\$ 1,636.12
3.3 Prelimenary (30% & 60%) Desing Review		4		4							8	\$ 1,636.12
3.4 Final approved design exceptions/waivers											0	\$ -
3.5 Plans Estimate											0	\$ -
3.6 Specification List, General Notes, Special Provisions				8						8	16	\$ 2,148.64
3.7 Final Signed and Sealed construction plans		24									24	\$ 5,440.56
3.8 Bid Document Package											0	\$ -
6. Operational Design											284	\$ 30,672.00
6.1 Develop signing and pavement marking plans				8			70				78	\$ 8,357.92
6.2 Prepare Signing & Pavement Markings Layout				8			70				78	\$ 8,357.92
6.3 Prepare Summary Of Small Signs				8			80				88	\$ 9,343.52
6.4 Prepare Signing And Pavement Marking Standards				8			32				40	\$ 4,612.64
7. Drainage Design											1569	\$ 174,440.40
7.1 Develop retention pond design (Prop 5 Ponds)				40				64			104	\$ 12,970.40
7.2 Prepare retention pond details				40				80			120	\$ 14,389.60
7.3 Develop hydraulic design for culverts and storm drains	2	8		40				80			130	\$ 16,720.56
7.4 Prepare culvert and storm drain details				8				75			83	\$ 8,111.22
7.5 Design final vertical and horizontal alignments for storm drains				8				75			83	\$ 8,111.22
7.6 Prepare overall drainage area map	1	4		8				70			83	\$ 8,833.20
7.7 Prepare roadway system drainage area maps				8				80			88	\$ 8,554.72
7.8 Prepare roadway system drainage area calculation sheets				8				50			58	\$ 5,893.72
7.9 Prepare storm sewer pipe computations				16				80			96	\$ 10,013.44
7.10 Prepare inlet computations				16				60			76	\$ 8,239.44
7.11 Prepare culvert hydraulic computations				8				64			72	\$ 7,135.52
7.12 Prepare plan/profile sheets for storm drain systems and outfall ditches				16				90			106	\$ 10,900.44
7.13 Prepare drainage basin layout sheets (5 basins)				8				64			72	\$ 7,135.52
7.14 Prepare drainage basin calculation sheets (5 basins)				8				48			56	\$ 5,716.32
7.15 Select standard details from City of Socorro, County or TxDOT				8				32			40	\$ 4,297.12
7.16 Prepare miscellaneous drainage details				8				32			40	\$ 4,297.12
7.17 Prepare and submit bridge layout for approval by TxDOT	2	4		40				64			110	\$ 14,394.60
7.18 Prepare and submit bridge detail sheets for one (1) bridge				56				96			152	\$ 18,726.24
8.Traffic Control											254	\$ 32,254.00
8.1 Attend up to two meetings to present and discuss the proposed construction sequence and TCP	2	8		8			8	8		8	42	\$ 5,977.68
8.2 Prepare traffic control drawings, including TCP, general notes and details/standards		4		48			96				148	\$ 19,120.84
8.3 Prepare presentation material for Safety Review meetings, including plan layout and PowerPoint, as necessary		4					40				44	\$ 4,849.16
8.4 Compile TCP Details/Standards using available TxDOT Standards				4			16				20	\$ 2,306.32
9. Storm Water Pollution Prevention Plan (SW3P)											245	\$ 27,086.16
9.1 Prepare SW3P Narrative	1	4	4	40							49	\$ 9,326.40
9.2 Prepare EPIC Sheet								56			56	\$ 4,967.20
9.3 Prepare Storm Water Pollution Prevention Plans								72			72	\$ 6,386.40
9.4 Develop standard and special specifications.								44			44	\$ 3,902.80
9.5 Develop estimated SW3P construction cost				4				20			24	\$ 2,503.36

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10. UPRR At Grade Railroad Crossing Coordination											134	\$ 17,449.92
10.1 Coordination with UPRR/TxDOT	2	8		40							50	\$ 9,624.56
10.2 Develop Exhibits (Exhibit A) for Railroad Permit Application				4				80			84	\$ 7,825.36
11. Drainage District Coordination											336	\$ 44,292.72
11.1 Coordination with Drainage District	8	40		40				40			128	\$ 21,978.96
11.2 Develop Plan Sheets in USBR Datum for Irrigation Crossings at Middle Drain, Ysla Lateral and Ysleta Lateral				32			88	88			208	\$ 22,313.76
12. Final Assembly of PS&E Package											874	\$ 102,353.92
12.1 Complete final construction plans	8	16	40	48			90	90			292	\$ 39,975.72
12.2 Prepare Title Sheet				2			8				10	\$ 1,153.16
12.3 Prepare Index Of Sheets				2			16				18	\$ 1,941.64
12.4 Prepare Project Layout				4				48			52	\$ 4,986.96
12.5 Prepare Final Existing Typical Sections				4			70				74	\$ 7,628.56
12.6 Prepare Final Proposed Typical Sections				4			70				74	\$ 7,628.56
12.7 Prepare General Notes And Specification Data Sheet				50							50	\$ 9,117.00
12.8 Prepare E & Q Plan Sheet							88				88	\$ 8,673.28
12.9 Prepare Summary Sheets							60				60	\$ 5,913.60
12.10 Develop cost estimate				8				60			68	\$ 6,780.72
12.11 Develop construction schedule				8				80			88	\$ 8,554.72
13. ADA Compliance Services											113	\$ 18,216.28
13.1 Perform plan review and inspections for ADA, T.A.S, and TDLR requirements	1	4	32	36				40			113	\$ 18,216.28
14. Submittal											489	\$ 60,983.34
14.1 Submit design documents at project milestones (30, 60,90 and 100%)			80	45			170	170			465	\$ 57,385.90
14.2 Attend prebid conference		4	4	4			4	4		4	24	\$ 3,597.44
HOURS SUB-TOTALS	33	221	160	1664	0	0	1810	3241	300	20	7449	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$182.34	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$8,537.76	\$50,098.49	\$34,692.80	\$303,413.76	\$0.00	\$0.00	\$178,393.60	\$287,476.70	\$25,134.00	\$1,724.80	\$889,471.91	
% DISTRIBUTION OF STAFF HOURS	0.44%	2.97%	2.15%	22.34%	0.00%	0.00%	24.30%	43.51%	4.03%	0.27%	100.00%	
F. Utility Coordination											960	\$ 119,170.44
1. Utility Coordination											960	\$ 119,170.44
1.1 Develop listing of utility companies with contact information	1	2		12				80			95	\$ 9,996.18
1.2 Conduct records research and acquisition of available as-built utility records				12				40			52	\$ 5,736.08
1.3 Designate known utilities throughout the ROW				12			32	32			76	\$ 8,180.40
1.4 Conduct utility coordination meetings		40		56				56			152	\$ 24,245.84
1.5 Provide base map information to all utility companies at each submittal phase				4			68	68			140	\$ 13,463.04
1.6 Coordination with utilities to obtain their relocation plans. Prepare and issue minutes for each meeting		20		40			20	40		20	140	\$ 19,071.40
1.7 Develop a Utility Conflict Matrix to track utility issues and proposed resolutions				4				65			69	\$ 6,494.86
1.8 Review relocation plans and incorporate into Utility Conflict Matrix				24			32	32			88	\$ 10,368.48
1.9 Assist the City of Socorro in obtaining clearance letters and provide copies of documentation to the city of Socorro at the Final submittal phase	2	8		16				40			66	\$ 8,796.40
1.10 Coordinate with utility companies requesting that relocation of their facilities be part of the project construction	2	16		32				32			82	\$ 12,817.76
HOURS SUB-TOTALS	5	86	0	212	0	0	152	485	0	20	960	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$182.34	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$1,293.60	\$19,495.34	\$0.00	\$38,656.08	\$0.00	\$0.00	\$14,981.12	\$43,019.50	\$0.00	\$1,724.80	\$119,170.44	
% DISTRIBUTION OF STAFF HOURS	0.52%	8.96%	0.00%	22.08%	0.00%	0.00%	15.83%	50.52%	0.00%	2.08%	100.00%	

Exhibit D  
Fee Schedule

Contract with City of Socorro for Nuevo Hueco Tanks Rd From Alameda Ave (SH 20) To N. Loop Dr. (FM 76)

WA No. 2 - Schematic, Environmental Studies and PS&E

Length: Approx 5,700 LF = 1.08 Miles

Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Project Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
G. Bid Phase Services											185	\$ 32,357.56
1. Bid Development											160	\$ 26,946.60
1.1 Assist City of Socorro in preparing for Bids	2	4		40							46	\$ 8,717.80
1.2 Develop bid proposal and assist with the City of Socorro front end documents	1	4		48							53	\$ 9,917.80
1.3 Prepare any addenda to drawings or specifications				4				24			28	\$ 2,858.16
1.4 Attend the Pre-Bid Conference	1	2	2	2				2		2	11	\$ 1,860.32
1.5 Assist City of Socorro in responding to Contractor Questions	2	4		8				8			22	\$ 3,592.52
2. Bid Award											25	\$ 5,410.96
2.1 Assist City of Socorro in evaluating bids received	1	4	10	5							20	\$ 4,245.48
2.2 Provide letter recommendation for award	1	4									5	\$ 1,165.48
HOURS SUB-TOTALS	8	22	12	107	0	0	0	34	0	2	185	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$182.34	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$2,069.76	\$4,987.18	\$2,601.96	\$19,510.38	\$0.00	\$0.00	\$0.00	\$3,015.80	\$0.00	\$172.48	\$32,357.56	
% DISTRIBUTION OF STAFF HOURS	4.32%	11.89%	6.49%	57.84%	0.00%	0.00%	0.00%	18.38%	0.00%	1.08%	100.00%	
H. Surveying											108	\$ 14,872.56
1. Administration Management											108	\$ 14,872.56
1.1 Review/Convert files from subconsultant to ORD for additional TOPO needed at Valle Nuevo Subdivision	6	12						24		12	54	\$ 7,436.28
1.2 Review/Convert files from subconsultant to ORD for additional S.U.E needed throughout project	6	12						24		12	54	\$ 7,436.28
HOURS SUB-TOTALS	12	24	0	0	0	0	0	48	0	24	108	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$182.34	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$3,104.64	\$5,440.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,257.60	\$0.00	\$2,069.76	\$14,872.56	
% DISTRIBUTION OF STAFF HOURS	11.11%	22.22%	0.00%	0.00%	0.00%	0.00%	0.00%	44.44%	0.00%	22.22%	100.00%	
TOTAL PROJECT HOURS	226	1094	234	2825	40	108	3210	5788	538	274	14337	
PROJECT TOTALS	\$58,470.72	\$247,998.86	\$50,738.22	\$515,110.50	\$5,322.40	\$13,838.04	\$316,377.60	\$513,395.60	\$45,073.64	\$23,629.76	\$1,789,955.34	\$ 1,822,312.90
TOTAL PROJECT % DISTRIBUTION OF STAFF HOURS	1.58%	7.63%	1.63%	19.70%	0.28%	0.75%	22.39%	40.37%	3.75%	1.91%	100.00%	



Exhibit D  
Fee Schedule

Contract with City of Socorro for Nuevo Hueco Tanks Rd From Alameda Ave (SH 20) To N. Loop Dr. (FM 76)  
WA No. 2 - Schematic, Environmental Studies and PS&E  
Length: Approx 5,700 LF = 1.08 Miles

Sub: Cobb Fendley														
Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Deputy Project Manager	CADD	Clerical Research	Technician I/RTK Survey Tech	Technician II/Office Survey Tech	Technician III/GPS Data Tech	3- Man Survey Crew	2- Man Survey Crew	RPLS	Survey Vehicle Mobilization	GPS Receivers	Survey Supervisor	Total Hours	Total Cost
H. Survey														
1. Design Survey														
1.1 Primary Project Control	15	50	32			22		40	24				183	\$ 25,635.58
1.1 Secondary Project Control	15	50	32			21		40	24				182	\$ 25,506.46
H2. Right of Way Map														
2.1 ROW Map for Roadway (estimated 23 Parcels) (includes ROW Base Map)	40	370	70			40		124	58				702	\$ 91,268.74
2.2 ROW Map for Retention Basins (Estimated 3 Basins)	6	40	16			16		64	24				166	\$ 24,879.04
H3. EPCWID#1 Crossings														
3.1 Surveys for EPCWID#1 License (3)	6	146	14			24		60	34				284	\$ 37,720.02
H4.Subsurface Utility Engineering (SUE)														
4.1 SUE Level B														\$ 28,944.00
4.2 SUE Level A														\$ 24,822.00
H5. Additional Survey (TOPO)														
5.1 Topographic Survey for Valle Nuevo Subdivision and Murphy Site														\$ 26,027.30
HOURS SUB-TOTALS	82	656	164			123	0	328	164			0	1517	
CONTRACT RATE PER HOUR	\$227.64	\$103.29	\$82.26	\$103.29	\$108.09	\$129.12	\$206.00	\$184.00	\$175.98	\$100.00	\$40.00	\$155.92		
TOTAL LABOR COSTS	\$18,666.48	\$67,758.24	\$13,490.64	\$0.00	\$0.00	\$15,881.76	\$0.00	\$60,352.00	\$28,860.72			\$0.00	\$205,009.84	\$284,803.14
% DISTRIBUTION OF STAFF HOURS	5.41%	43.24%	10.81%	0.00%	0.00%	8.11%	0.00%	21.62%	10.81%			0.00%	100.00%	

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz Jr.**  
District 3/ Mayor Pro-Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 5, 2024

**TO:** City Clerk: Olivia Navarro

**FROM:**

Victor Reta

Division Director of: Recreation, Communication, Special Events, Emergency Management & Legislative Affairs

Serves as: Public Information Officer & Historic Preservation Officer

**SUBJECT:** *Discussion and action to approve the City Manager or her designee to purchase an ADA modified vehicle using 5310 funds in the amount of: \$85,226.*

**SUMMARY:** The City of Socorro was awarded a 5310 grant for the purchase of an ADA paratransit vehicle. Utilizing the buyboard cooperative purchasing network, City Staff is requesting permission to approve the purchase of this vehicle.

**STATEMENT OF THE ISSUE:** As per the City's finance policy & manual the City Council must review all purchases over the \$50,000 threshold.

**FINANCIAL IMPACT:** \$85,226: grant funds from 5310.

**ALTERNATIVE:** N/A

**STAFF RECOMMENDATION:** Approval

**REQUIRED AUTHORIZATION:**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

August 28, 2024  
Valid for 60 days.



Creative Bus Sales

# State of Oklahoma Contract

SW0797C

FY 2024

Preparer: Jeffrey E. Johnson**Base Model**

2023 Braun Side Entry 3.6L V6 6,050 GVWR

Base Model Price: \$ 81,801.00

Options: \$ 977.00



Unpublished Options: \$ 2,448.00

Vehicle Length	Lift Position	WC Positions	Total # Passengers	CDL Required
203.8"	Side	2	6	No

QTY Vehicles:  Total Contract Price: \$ **85,226.00**

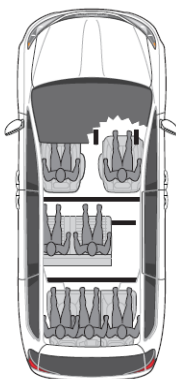
Per Vehicle Price: \$ 85,226.00

**Customer Info**

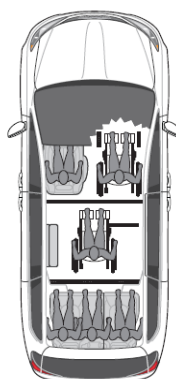
<b>Customer:</b>	City of Socorro
<b>Address:</b>	
<b>Contact:</b>	Victor Reta
<b>Office Phone:</b>	
<b>Mobile Phone:</b>	915-319-0125
<b>E-Mail:</b>	<a href="mailto:vrta@costx.us">vrta@costx.us</a>

**Floorplan**

Seating Positions



Possible Wheelchair Seating Positions



8/29/2024



**Chassis**

2023 Chrysler Voyager chassis - 6,055 GVWR  
3.6L V6 24V VVT gasoline engine  
9-Speed Automatic 948TE Transmission  
Power-assisted hydraulic front & rear disc brakes  
4-wheel anti-lock brake system  
19-gallon OEM fuel tank  
17"x7.5" steel wheels  
Cruise control  
Cloth seats  
Power driver seat pedestal  
Driver/Co-pilot sun visor  
Manual driver and passenger side sliding doors  
OEM chassis dash heater, A/C, and defroster  
Engine block heater  
Bright White Clear Coat

**Body**

Lowered floor from firewall to rear axle  
Step and roll front seats  
3-passenger bench seat at rear with folding footrest  
Mid and front passenger floor tracks for wheelchair securement  
Stainless steel subfloor  
3/8" marine grade plywood floor

**ADA**

Manual swing ramp providing 30" usable width  
ADA interlock  
ADA-compliant ramp and door entrance lighting

**Safety**

5 lb. fire extinguisher  
First aid kit  
Body fluid kit  
Emergency triangle kit  
Backup alarm



OPTIONS

Type I - ADA Minivan

Qty	Description	FY 2023 List Price	QTY Total
	CNG Conversion Bi-Fuel	N/A	N/A
	Power Ramp and Door	\$ 4,313.00	\$ -
	Fold-away Center Seat	\$ 1,453.00	\$ -
1	Back-up Monitor System	\$ 977.00	\$ 977.00
	Two-way Radio System UHF	\$ 1,095.00	\$ -
	Two Way Radio System VHF	\$ 1,095.00	\$ -
	Two Way Radio System 800 mhz	\$ 1,224.00	\$ -
	Intergrated Child Seat	N/A	N/A
-	Subtotal Manufacturer Options:		\$ 977.00



**CBS UNPUBLISHED OPTIONS**

**Type I - ADA Minivan**

Qty	Description	FY 2023 List Price	QTY Total
1	Delivery to the City of Socorro	\$ 2,448.00	\$ 2,448.00
-	Subtotal CBS Unpublished Options:		\$ 2,448.00



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



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District 2

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**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 5, 2024

**TO:** City Clerk: Olivia Navarro

**FROM:**

Victor Reta

Division Director of: Recreation, Communication, Special Events, Emergency Management & Legislative Affairs  
Serves as: Public Information Officer & Historic Preservation Officer

**SUBJECT:** *Discussion and action to approve the City Manager or her designee to enter into an agreement with Skyridge LLC in the amount of \$755,937 for construction of the Bracero Museum at the Rio Vista Campus*

**SUMMARY:** The City of Socorro has been working with Treanor HL on the building and construction documents for the Rio Vista Capital Project. The City has received grant funds from the Mellon Foundation and is also applying ARPA dollars to cover the cost for construction. City attorneys have reviewed the contract and are working to ensure all required documentation and supporting documents are completed for execution

**STATEMENT OF THE ISSUE:** As with all City contracts the City Council must review and decide how to proceed.

**FINANCIAL IMPACT:** \$755,937 Mellon foundation and ARPA funds applied.

**ALTERNATIVE:** N/A

**STAFF RECOMMENDATION:** Approval

**REQUIRED AUTHORIZATION:**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**1-C-a**

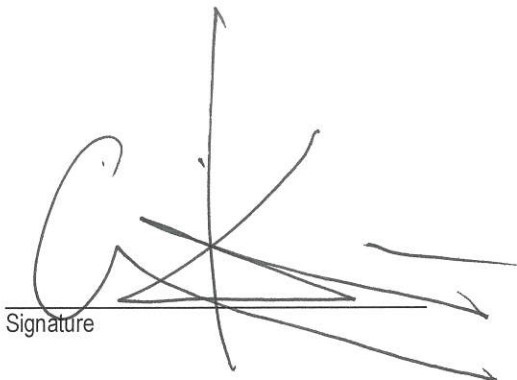
**CERTIFICATION OF NONCOLLUSION**

**CERTIFICATION OF NON-COLLUSION**

**RIO VISTA COMMUNITY CENTER REHABILITATION  
PACKAGE 4A – BRACERO MUSEUM (B17)**

**PROJECT NO. HP0968.2101.00  
SOLICITATION NO. 24-04**

The bidder, being sworn, deposes and says, Skyridge Construction LLC, the contractor, submitting this bid, and that its agents, officers or employers have not directly or indirectly entered into any agreements, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal or with any City official.

A handwritten signature in black ink, appearing to be 'C. K.', written over a horizontal line. The signature is stylized with a large 'C' and a long, sweeping 'K'.

Signature

**President**

Title

**8-21-2024**

Date



**I-D**

**BID BOND**

**Bid Bond****CONTRACTOR:**

(Name, legal status and address)

SKYRIDGE CONSTRUCTION, LLC  
 4650 Emory Road, El Paso, TX 79922  
 (915) 300-8048

**SURETY:**

(Name, legal status and principal place of business)

Jet Insurance Company  
 6701 Carmel Rd Ste 250 Charlotte, NC 28226  
 8004381162

**OWNER:**

(Name, legal status and address)

The City of Socorro  
 901 N Rio Vista Road

**BOND AMOUNT:** TX 79927

Not to Exceed:

**PROJECT:** Twenty-five Thousand

( \$25,000.00 ) Dollars

(Name, location or address, and Project number, if any)

Rio Vista Community Center Rehabilitation-Barcero Museum

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 27th day of June 2024

SKYRIDGE CONSTRUCTION, LLC

(Principal)

(Seal)

(Witness)

(Title)

Jet Insurance Company

(Surety)

David Gonsalves

(Witness)

Nick Brady

Attorney In Fact

(Title)



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) ([www.nasbp.org](http://www.nasbp.org)) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.

Bond Number: RB471514

## JET INSURANCE COMPANY

### POWER OF ATTORNEY

NOW ALL BY THESE PRESENTS: That **JET INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of North Carolina, having its principal office in Charlotte, North Carolina does hereby constitute and appoint

Name

Limit of Liability per Bond

David Gonsalves

\$25,000.00

its true and lawful Attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds, undertakings, contracts of indemnity, recognizances and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, provided that the liability of such shall not exceed the limit stated above.

The execution of such instrument(s) in pursuance of these presents, shall be as binding upon **JET INSURANCE COMPANY** as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at the principal office.

The Power of Attorney is executed and may be certified so, and may be revoked, pursuant to and by authority of the following resolutions adopted by the Board of Directors of **JET INSURANCE COMPANY** by unanimous written consent dated August 03, 2018, of which the following is a true excerpt:

RESOLVED that the President, or any Vice President, acting with any Secretary or Assistant Secretary, shall have power and authority to appoint Attorney(s)-in-fact, and to authorize them to execute on behalf of the Company, attach the Seal of the Company thereto and deliver, bonds, undertakings, contracts of indemnity, recognizances and other writings obligatory in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke, at any time, any such Attorney-in-fact and revoke the authority given.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of the Company adopted by unanimous written consent dated August 3, 2018, of which the following is a true excerpt:

RESOLVED that the signature of any authorized officer and the Seal of the Company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution on behalf of the Company and delivery of any bond, undertaking, contract of indemnity, recognizance and other writings obligatory in the nature thereof, and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, **JET INSURANCE COMPANY** has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 17<sup>th</sup> day of May, 2023.



JET INSURANCE COMPANY

Spencer Silno, President

Richard Popp, Secretary

STATE OF NORTH CAROLINA  
County of Mecklenburg

On this 17th day of May, 2023 before me came the individuals who executed the preceding instrument, to me personally known, and being by me duly sworn, said that each is the herein described and authorized officer of Jet Insurance Company; that the seal affixed to said instrument is the Corporate Seal of said Company; that the Corporate Seal and each signature were duly affixed by order of the Board of Directors of said Company.

Sara C. Holt  
Notary Public, State of North Carolina  
County of Mecklenburg  
My Commission Expires 09/11/2027

IN WITNESS WHEREOF, I have hereunto set my hand at Jet Insurance Company offices the day and year above written.

SARA C. HOLT  
Notary Public, North Carolina  
Mecklenburg County  
My Commission Expires  
September 11, 2027

I, Richard Popp, Secretary of **JET INSURANCE COMPANY**, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by **JET INSURANCE COMPANY**, which is still in full force and effect.

IN WITNESS WHEREOF, I have thereunto set my hand and attached the seal of said Company this 27th day of June, 2024.



Richard Popp, Secretary





PO Box 471023  
Charlotte, NC 28226  
Phone: (800) 438-1162  
Fax: (704) 364-3214

This form must be returned to The Bond Exchange within five (5) Business days after the release of the project bid results. We must notify the Surety.

Without these results, Final Payment and Performance bonds will not be approved.

Contractor's Name:

SKYRIDGE CONSTRUCTION, LLC

Project Name:

Rio Vista Community Center Rehabilitation-Barcero Mus

Bid Bond Number:

BB471514

Bid Bond Estimate:

Date of Bid:

WERE YOU LOW BIDDER: ☐ YES ☐ NO

PLEASE COMPLETE THE FOLLOWING:

BIDDER

AMOUNT

Low Bid: \_\_\_\_\_

\$ \_\_\_\_\_

2<sup>nd</sup> Bid: \_\_\_\_\_

\$ \_\_\_\_\_

3<sup>rd</sup> Bid: \_\_\_\_\_

\$ \_\_\_\_\_

**I-E**

**SUPPLEMENTAL BIDDER INFORMATION**

**SECTION I-E  
SUPPLEMENTAL BIDDER INFORMATION  
PART I**

**RIO VISTA COMMUNITY CENTER REHABILITATION  
PACKAGE 4A – BRACERO MUSEUM (B17)**

**PROJECT NO. HP0968.2101.00  
SOLICITATION NO. 24-04**

1. The legal name and the business address of the bidder are:

Skyridge Construction LLC  
4650 Emory Rd, El Paso, TX, 79922

2. The bidder is doing business as a: Corporation (Sole Proprietorship, Corporation, Joint Venture, Partnership, Limited Partnership, Limited Liability Company, etc.) organized in the County of El Paso, State of Texas,  
(Name of State) and is ☐ publicly / ☒ privately owned.

3. Race or ethnic group designation of bidder. Enter race or ethnic group in the appropriate line:

☐ Black ☒ Hispanic ☐ Oriental ☐ American Indian  
☐ Eskimo ☐ Aleut ☐ White ☐ Pacific Islander

4. The name, title and address of the owner, partner, or officers of the bidder are:

NAME	TITLE	ADDRESS
Armando Garcia	President	4650 Emory Rd, El Paso, TX 79922

5. The names and addresses of all other persons, both natural and corporate, having a substantial interest in the bidder, and the nature of the interest are:

NAME	TITLE	NATURE OF INTEREST
N/A	N/A	N/A

6. The names, addresses and trade classifications of all other building construction contractors in which the bidder has a substantial interest are:

NAME	TITLE	TRADE CLASSIFICATION
N/A	N/A	N/A



**SECTION I-E**  
**SUPPLEMENTAL BIDDERS INFORMATION**  
**PART II**

STATEMENT OF INCORPORATED MATERIALS

**RIO VISTA COMMUNITY CENTER REHABILITATION**  
**PACKAGE 4A – BRACERO MUSEUM (B17)**

**PROJECT NO. HP0968.2101.00**  
**SOLICITATION NO. 24-04**

**SOLICITATION No. 24-04**                      **BIDDER:** Skyridge Construction LLC

The successful Bidder shall be required to pay state sales tax on materials not incorporated into the completed project. Materials not incorporated into the completed project include, but are not limited to, the purchase, rental or lease of tools, machinery and equipment used in the performance of the awarded contract.

The Successful Bidder may be required to pay state sales tax on consumables used in construction contracts. Consumables are items used or consumed by a contractor on a project such as, but not limited to, non-reusable concrete forms, masking tape, corrugated cardboard, natural gas, and electricity.

It is the obligation of the Bidder to ascertain the amount of state sales tax to be paid and to include this amount in his/her bid submitted to the Owner.

The Successful Bidder is not required to pay state sales tax on materials incorporated into the completed project such as mortar, bricks, nails and caulk which are annexed to and become part of the completed project.

The State of Texas requires a "separated contract" for tax exemption purposes. The Bidder must separate or identify the amount of incorporated materials to be used in the completed project that are not subject to state sales tax. This form complies with the requirement.

The amounts entered for base bids, alternates and unit prices are the agreed contract prices for *incorporated materials which are not subject to state sales tax*.

The bidder shall maintain segregated record keeping for each Bid to meet applicable grant requirements for each bid. Accounting records and expenditure tracking should be maintained for Base Bid 1 (B17).

<b>Base Bid 1:</b>	\$	<u>755,937.00</u>
<b>Base Bid Total:</b>	\$	<u>755,937.00</u>

[SEE NEXT PAGE FOR DEFINITIONS]

## DEFINITIONS

### **SMALL BUSINESS CONCERN:**

Less than \$1,000,000.00 in annual receipts or fewer than one hundred [100] full time employees.

### **DISADVANTAGED BUSINESS CONCERN:**

At least fifty-one percent [51%] owned by one or more socially disadvantaged individuals, or a publicly held corporation with at least fifty-one percent [51%] of the stock owned by one or more such individuals.

### **WOMAN-OWNED BUSINESS:**

At least fifty-one percent [51%] owned by a woman, or women, who also control and operate the business. "Control" in this context means making policy decisions. "Operate" in this context means actively carrying on day to day management

### **HANDICAPPED:**

At least fifty-one percent [51%] owned by a person or persons with and orthopedic, otic [hearing], optic [visual], or mental impairment which substantially limits one or more of their major life activities.

### **LOCAL BUSINESS ENTERPRISE**

A legal entity, a least fifty-one percent [51%] of which is owned by a resident, or residents of El Paso County, and which concern has been physically located within the legal boundaries of El Paso county for at least twelve [12] months.

### **HUB [HISTORICALLY UNDERUTILIZED BUSINESS]**

A Business Enterprise, which has been granted a Certificate by the State of Texas, as an Historically Underutilized Business.

The City of Socorro utilizes information on Historically Underutilized Businesses (HUB), from the State of Texas General Services Commission Small Business Programs, PO Box 13047, Austin, Texas 78711-3047. The City encourages you to contact the State on the HUB program, if you feel you may qualify.

I certify that the foregoing information is a full, true and correct statement of the facts. I understand that my failure to respond to three (3) solicitations for any one class of items could cause the City of Socorro Financial Services Department, Purchasing Division to discontinue sending solicitations for that particular class. I also understand it is my responsibility to inform City of Socorro Financial Services Department, Purchasing Division in writing of any changes to this application; i.e., change of address, change of class etc. The City of Socorro does not guarantee you will receive all solicitations in your business categories. Notices of Solicitations are posted in the Financial Services Department, at the Chamber of Commerce, El Paso Hispanic Chamber of Commerce and at The Procurement Outreach Center, as well as being published in the official designated newspaper.

Signature of Person Authorized to Sign Application

**President**

Title

**8-21-2024**

Date

**CITY OF SOCORRO – City Clerk  
VENDOR INFORMATION FORM**

**This form must be accompanied by an IRS Form W-9 and Conflict of Interest Questionnaire.**

\_\_\_ Add \_\_\_ Update \_\_\_ Inactivate \_\_\_ Vendor \_\_\_ Contractual Employee \_\_\_ City of Socorro Employee

Send To: Sandra Hernandez, City Clerk: Telephone #: 915-858-2916 Fax #: 915-858-9288

From: Name: \_\_\_\_\_ City Department: \_\_\_\_\_ Tel. # \_\_\_\_\_

**VENDOR SALES ADDRESS:** If same as W-9 check box ☒

Company Name: Skyridge Construction, LLC

Street: 4650 Emory Rd

City: El Paso State TX Zip Code 79922

Contact Name & Title: Armando Garcia / President

Telephone # (915)5256825 Fax # ( ) N/A

E-Mail Address: agarcia@skyridgeco.net Web Page: skyridge-construction.com

**VENDOR STATUS:**

(Yes ☒) (No \_\_\_) Small business concern (Less than \$1,000,000.00 Annual Receipts or 100 employees.)

(Yes \_\_\_) (No ☒) Disadvantage business concern (At least 51% owned by one or more socially disadvantaged individuals; or, a publicly-owned business at least 51% of the stock owned by one or more of such individuals.) If your company is certified please send us a photo copy. We must have an updated copy of the certificate on file. DBES include (Please mark one:)

(\_\_\_) Black Americans

(\_\_\_) Hispanic Americans

(\_\_\_) Native Americans

(\_\_\_) Asian-Pacific Americans

(Yes \_\_\_) (No ☒) Woman-owned business (At least 51% owned by a woman or women who also control and operate it. "Control" in this context means exercising the power to make policy decisions. "Operate" in this context means being actively involved in the day-to-day management.)

(Yes \_\_\_) (No ☒) Handicapped (At least 51% owned by a person or persons with an orthopedic, hearing, mental or visual impairment which substantially limits one of more of his/hers/their major life activities.)

(Yes ☒) (No \_\_\_) Local business enterprise (At least 51% of which is owned by a resident or residents of El Paso County and the principal place of business is in El Paso County.)

(Yes \_\_\_) (No ☒) Hub (Historically underutilized business) If your company is certified please send us a photo copy. We need to have an updated copy of the certificate on file.

**CITY OF SOCORRO EMPLOYEES (IRS-Withholding not required for the following items)**

\_\_\_ Pension \_\_\_ Refund \_\_\_ Mileage \_\_\_ Reimbursement \_\_\_ Settlement \_\_\_ Travel Request Tuition Reimbursement

**CONTRACTUAL EMPLOYEES OR VENDORS**

- Based on W-9, Individual/Sole Proprietor or Partnership are marked as withholding. Corporation is not marked as withholding.
- Vendors for Rent, Medical Services, Attorney Fees are **always** marked as withholding, even if they are a Corporation

**IRS-Withholding required information – Mark one of the following which applies to the type of payment that will be made to the vendor:  
(Incomplete forms will be returned to requester),**

\_\_\_ Wages (Withholding / Default Class 7)

\_\_\_ Juror (No Withholding / No Default Class)

\_\_\_ Goods (No Withholding / No Default Class)

\_\_\_ Services (Withholding / Default Class 7)

\_\_\_ Settlement / Attorney Proceeds (Withholding / Default Class 14)

\_\_\_ Rental Property (Withholding / Default Class 1)

\_\_\_ Medical & Healthcare (Withholding / Default Class 6)

\_\_\_ Stipend (No Withholding / No Default Class)

\_\_\_ Garnishment Vendor (No Withholding / No Default Class)

\_\_\_ Corporation (No Withholding/ No Default Class)



**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type.  
See Specific Instructions on page 3.

<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>SKYRIDGE CONSTRUCTION, LLC</b>	
<b>2</b> Business name/disregarded entity name, if different from above.	
<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions)	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  (Applies to accounts maintained outside the United States.)
<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>	
<b>5</b> Address (number, street, and apt. or suite no.). See instructions. <b>4650 EMORY RD</b>	Requester's name and address (optional)
<b>6</b> City, state, and ZIP code <b>EL PASO, TX 79922</b>	
<b>7</b> List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>								
			-				-	
or								
<b>Employer identification number</b>								
4	6	-	5	2	5	7	5	3

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person 	Date <b>6-27-2024</b>
------------------	---	--------------------------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



## Office of the Secretary of State

### CERTIFICATE OF FILING OF

Skyridge Construction, LLC  
File Number: 801767241

The undersigned, as Secretary of State of Texas, hereby certifies that a Certificate of Formation for the above named Domestic Limited Liability Company (LLC) has been received in this office and has been found to conform to the applicable provisions of law.

ACCORDINGLY, the undersigned, as Secretary of State, and by virtue of the authority vested in the secretary by law, hereby issues this certificate evidencing filing effective on the date shown below.

The issuance of this certificate does not authorize the use of a name in this state in violation of the rights of another under the federal Trademark Act of 1946, the Texas trademark law, the Assumed Business or Professional Name Act, or the common law.

Dated: 04/15/2013

Effective: 04/15/2013



A handwritten signature in black ink, appearing to read "John Steen".

John Steen  
Secretary of State

**Form 401-A**  
**(Revised 12/09)**



**Acceptance of Appointment  
and  
Consent to Serve as Registered Agent  
§5.201(b) Business Organizations Code**

The following form may be used when the person designated as registered agent in a registered agent filing is an individual.

<u>Acceptance of Appointment and Consent to Serve as Registered Agent</u>		
I acknowledge, accept and consent to my designation or appointment as registered agent in Texas for Skyridge Construction, LLC		
<i>Name of represented entity</i>		
I am a resident of the state and understand that it will be my responsibility to receive any process, notice, or demand that is served on me as the registered agent of the represented entity; to forward such to the represented entity; and to immediately notify the represented entity and submit a statement of resignation to the Secretary of State if I resign.		
<i>DocuSigned by:</i>		
<i>Armando Garcia</i>		
X: <i>DCFF891921E642C...</i>	Armando Garcia	4/12/2013
<i>Signature of registered agent</i>	<i>Printed name of registered agent</i>	<i>Date (mm/dd/yyyy)</i>

The following form may be used when the person designated as registered agent in a registered agent filing is an organization.

<u>Acceptance of Appointment and Consent to Serve as Registered Agent</u>		
I am authorized to act on behalf of _____		
<i>Name of organization designated as registered agent</i>		
The organization is registered or otherwise authorized to do business in Texas. The organization acknowledges, accepts and consents to its appointment or designation as registered agent in Texas for:		
<i>Name of represented entity</i>		
The organization takes responsibility to receive any process, notice, or demand that is served on the organization as the registered agent of the represented entity; to forward such to the represented entity; and to immediately notify the represented entity and submit a statement of resignation to the Secretary of State if the organization resigns.		
<i>X:</i>		
<i>Signature of person authorized to act on behalf of organization</i>	<i>Printed name of authorized person</i>	<i>Date (mm/dd/yyyy)</i>



# CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity.

By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

## OFFICE USE ONLY

Date Received

☐ 1 Name of person doing business with local governmental entity.

Armando Garcia

☐ 2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

☐ 3 Describe each affiliation or business relationship with an employee or contractor of the local governmental entity who makes recommendations to a local government officer of the local governmental entity with respect to expenditure of money.

None

☐ 4 Describe each affiliation or business relationship with a person who is a local government officer and who appoints or employs a local government officer of the local governmental entity that is the subject of this questionnaire.

None

# CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

Page 2

For vendor or other person doing business with local governmental entity

- ☐ 5. Name of local government officer with whom filer has affiliation or business relationship. (Complete this section only if the answer to A, B, or C is YES.)

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or business relationship. Attach additional pages to this Form CIQ as necessary.

- A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?

☐ Yes

☒ No

- B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?

☐ Yes

☒ No

- C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

☐ Yes

☒ No

- D. Describe each affiliation or business relationship.

None

- ☐ 6 Describe any other affiliation or business relationship that might cause a conflict of interest.

None

  
Signature of person doing business with the governmental entity

8-21-2024

Date



PLANNING AND ZONING DEPARTMENT

**AFFIDAVIT**

THIS IS AN OFFICIAL PLANNING AND ZONING DOCUMENT – RETAIN WITH BID FILE

Before me, the undersigned official, on this day, personally appeared ARMANDO GARCIA, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is ARMANDO GARCIA. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or Firm: SKYRIDGE CONSTRUCTION, LLC
3. Listed below are all the names the company/firm uses and has used in the past and I attest that all such names describe the company currently submitting a response to Solicitation No. 24-04.  
SKYRIDGE CONSTRUCTION, LLC  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. In addition to completing this Affidavit, I have included a copy of the Organization Certificate issued by the Secretary of State of the state in which the company was organized and if using a trade name in the solicitation documents other than the name under which the company was organized, a copy of the Assumed Name Certificate/DBA Certificate from the County.
5. Note: This bidder understands that by providing false information on this Affidavit, it may be considered a non-responsible bidder on this and future solicitations and may result in discontinuation of any/all business with the City of Socorro.

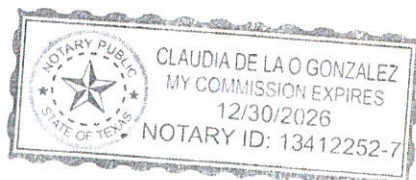
[Signature]  
Signature

SUBSCRIBED AND SWORN to before me on this 27 day of June, 2024.

Claudia De la O  
NOTARY PUBLIC

Claudia De la O Gonzalez  
PRINT NAME

12/30/2026  
MY COMMISSION EXPIRES







**City of Socorro  
Planning and Zoning Department**

**INDEBTEDNESS AFFIDAVIT**

THIS IS AN OFFICIAL PLANNING AND ZONING DOCUMENT – RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned authority, on this day personally appeared Armando Garcia [FULL NAME] (hereafter "**Affiant**"), a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed stated as follows:

1. Affiant is authorized and competent to give this affidavit and has personal knowledge of the facts and matters herein stated.
2. Affiant is an authorized representative of the following company or firm: Skyridge Construction, LLC [Contracting Entity's Corporate or Legal Name] (hereafter, "**Contracting Entity**").
3. Affiant is submitting this affidavit in response to the following bid: Project No. HP0968.2101.00 [Solicitation No. and Solicitation Name] which is expected to be in an amount that exceeds \$25,000. Solicitation No. 24-04
4. Contracting Entity is organized as a business entity as noted below (check box as applicable):

**For Profit Entity (select below):**

- ☐ Sole Proprietorship
- ☒ Corporation
- ☐ Partnership
- ☐ Limited Partnership
- ☐ Joint Venture
- ☐ Limited Liability Company
- ☐ Other (Specify type in space provided below):  
\_\_\_\_\_

**For Non-Profit Entity (select below):**

- ☐ Non-Profit Corporation
- ☐ Unincorporated Association

5. The information shown below is true and correct for the Contracting Entity and all owners of 5% or more of the Contracting Entity and, where the Contracting Entity is a non-profit entity, the required information has been shown for each officer. [Note: In all cases, use FULL name, business and residence addresses and telephone numbers.

**Contracting Entity:**

Name	
Business Address [No./Street]	4650 Emory RD
City/State/Zip Code	El Paso, TX 79922
Telephone Number	915-300-8048
Resident Address (if applicable)	
City/State/Zip Code	
Telephone Number	
Federal Tax ID Number	46-5257534
Texas Sales Tax Number	3-20507-2200-1

**5% Owner(s)\*\* (If none, state "None"):**

Name	Armando Garcia
Business Address [No./Street]	
City/State/Zip Code	
Telephone Number	
Resident Address (if applicable)	4500 Emory Rd
City/State/Zip Code	El Paso, TX 79922
Telephone Number	915-525-6825

\*\*Attach additional pages if necessary to supply the required names and addresses.

6. Affiant understands that in accordance with Ordinance No. 016529 of the City of Socorro (the "**City**"), the City may refuse to award a contract to or enter into a transaction with an apparent low bidder or successful proposer that is indebted to the City.
7. Affiant understands that the term "**Debt**" shall mean any sum of money, which is owed to the City by a Contracting Entity, Owner, or Vendor, that exceeds one hundred dollars (\$100.00) and that has become Delinquent, as defined hereinafter. Such Debt shall include but not be limited to: (i) property taxes; (ii) hotel/motel occupancy taxes; and (iii) license and permit fees.
8. Affiant understands that the term "**Delinquent**" shall mean any unpaid Debt that is past due for sixty (60) days or more and, which is not currently subject to challenge, protest, or appeal.
9. Affiant represents that to the best of its knowledge, the Contracting Entity is not indebted to the City in any amounts as described in Item No. 7 above, as of the date of the submittal. If the Contracting Entity is indebted to the City, the following represents the type and estimated amount of indebtedness:  
0.00

10. If the Contracting Entity is indebted to the City, describe any payment arrangements that have been entered into to settle the Debt.

n/a

11. In the event that the City refuses to do business with a Contracting Entity due to any indebtedness listed above or as determined by the City Financial Services Department, the Contracting Agency may appeal this determination in accordance with the appeal regulations in Ordinance 016529.

Affiant certifies that he is duly authorized to submit the above information on behalf of the Contracting Entity, that Affiant is associated with the Contracting Entity in the capacity noted above and has personal knowledge of the accuracy of the information provided herein; and that the information provided herein is true and correct to the best of Affiant's knowledge and belief. Affiant understands that providing false information on this form shall be grounds for debarment and discontinuation of any/all business with the City of Socorro.

Signature

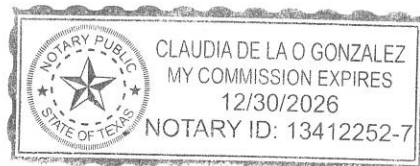
SUBSCRIBED AND SWORN to before me on this 21 day of August, 2024.

Claudia De la O Gonzalez  
Notary Public

Claudia De la O Gonzalez.  
Printed Name

12/30/2026

Commission Expires



*Claudia De la O*



I-F

**CONTRACTOR EXPERIENCE REFERENCE FORM**

**SECTION I-F**  
**CONTRACTOR EXPERIENCE REFERENCE**

Please provide a list of at least three construction projects that were performed by your organization within the **past three years**.

**PROJECT INFORMATION REQUIRED** – Please provide all the information requested and utilize additional sheets as necessary.

Name and Location of Project <b>Rio Flor Commercial New Building, 111 Rio Flor, El Paso, TX</b>	
Owner's Name <b>Rio Flor Commercial 111</b>	Address <b>111 Rio Flor, El Paso, TX 79922</b>
Phone Number <b>760-419-7020</b>	Email <b>sean@mattinglylowvision.com</b>
Construction Value <b>\$1,499,827</b>	Completion Date <b>8/23/2024</b>

**Project Description/Scope of Work**

Demolition of an existing 4,000 SQFT Building and construction of a new 8,253 SQFT Building: Warehouse = 3,707 SF with 2 - story building = 4,546 SQFT

Name and Location of Project <b>4 New Gardens for Mt. Carmel Cementary/ 401 Zaragoza El Paso TX</b>	
Owner's Name <b>Mt. Carmel Cementary</b>	Address <b>401 Zaragoza, El Paso TX</b>
Phone Number <b>915-660-0606</b>	Email <b>rrios@mtcarmeel.org</b>
Construction Value <b>\$460,000</b>	Completion Date <b>November 2022</b>

**Project Description/Scope of Work**

Regraded a lot approximately 6 acres and built New Asphalt (24' wide streets) with services for new Grave gardens.

Name and Location of Project <b>Take 5 Car Wash- 6004 N Mesa, El Paso, TX 79912</b>	
Owner's Name <b>Take 5</b>	Address
Phone Number <b>281-917-5597</b>	Email <b>Ck@meddersconstruction.com</b>
Construction Value <b>\$260,000</b>	Completion Date <b>December 2023</b>

**Project Description/Scope of Work**

Buidling Pad, Dirt Work, and Asphalt,/ Concrete Installation

I-H

**QUALIFICATION AND FINANCIAL DISCLOSURE STATEMENT**



## SECTION I-H

### QUALIFICATION AND FINANCIAL DISCLOSURE STATEMENT

(To be provided by Bidder/Offeror within five days of request by Planning Director)

#### RIO VISTA COMMUNITY CENTER REHABILITATION PACKAGE 4A – BRACERO MUSEUM (B17)

PROJECT NO. HP0968.2101.00

SOLICITATION NO. 24-04

BIDDER: Skyridge Construction, LLC

BUSINESS ADDRESS: 4650 Emory RD, El Paso, TX 79922

PHONE NUMBER: 915-525-6825 FAX NUMBER: N/A

#### 1. Organization

- 1.1 How many years has your organization been in business as a contractor? 11 Years
- 1.2 How many years has your organization been in business under its present business name? 11 years
  - 1.2.1 Under what other or former names has your organization operated? None
- 1.3 If your organization is a corporation, answer the following:
  - 1.3.1 Date of incorporation: 4-13-2013
  - 1.3.2 State of incorporation: Texas
  - 1.3.3 President's name: Armando Garcia
  - 1.3.4 Vice-president's name(s) : Armando Garcia
  - 1.3.5 Secretary's name: Armando Garcia
  - 1.3.6 Treasurer's name: Armando Garcia
- 1.4 If your organization is a partnership, answer the following:
  - 1.4.1 Date of organization: N/A
  - 1.4.2 Type of partnership: N/A  
(if applicable)

1.4.3 Name(s) of general  
partner(s):

N/A

N/A

1.5 If your organization is individually owned, answer the following:

1.5.1 Date of organization: N/A

1.5.2 Name of owner: N/A

1.6 If the form of your organization is other than those listed above, describe it and name the principals:

## 2. Licensing

2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

2.2 List jurisdictions in which your organization's partnership or trade name is filed.

## 3. Experience

3.1 List the categories of work that your organization normally performs with its own forces.

Framing, Grading, Concrete

3.2 Claims and suits. (If the answer to any of the questions below is yes, please attach details.)

3.2.1 Has your organization ever failed to complete any work awarded to it? No

3.2.2 Are there any judgments, claims, arbitration, proceedings or suits pending or outstanding against its officers? No

3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years? No

3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.) No

3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, phone number, architects, contract amount, percent complete, scheduled completion date, and type of work performed by your work forces. Include names and phone numbers of contact persons for each project.

3.4.1 State total worth of work in progress and undercontract: Attached

3.5 On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion, the type of work performed by your work forces, and percentage of the cost of the work performed with your own forces. Include names and phone numbers of contact persons for each project. Attached

3.5.1 State average annual amount of construction work performed during the past five years: \$1.2 Million

3.1 On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

Attached



**4. References**

4.1 Trade References:

4.2 Bank References:

4.3 Surety:

Name of Bonding Company: Jet Insurance Company

Name of address of agent: R & S Insurnace  
12 Golden Key Cir  
El Paso, TX 79925

**5. Financing**

5.1 Financial Statement

5.1.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

- a. Cash Flow Statement
- b. Notes to Financial Statement
- c. Auditor Statement
- d. Comparison Statements, if available
- e. Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);
- f. Net Fixed Assets;
- g. Other Assets;
- h. Current Liabilities (e.g. accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);
- i. Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

5.1.3 Is the attached financial statement for the identical organization named on page one?

5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent subsidiary).

**5. Financing**

5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction?

Yes

6. **Signature**

6.1 Dated at El Paso this 21 day of August, 2024.

Name of Organization: Skyridge Construction, LLC

By: \_\_\_\_\_

Signature

Armando Garcia

Name printed or typed

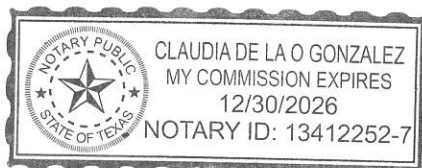
Title: President

6.2 Armando Garcia being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this 21 day of August, 2024.

Claudia De la O Gonzalez  
Notary Public

My Commission Expires: 12/30/2026



Claudia De la O

**II-A**  
**CONTRACT**



SECTION II-A  
CONTRACT

THE STATE OF TEXAS    }  
COUNTY OF EL PASO    }

THIS AGREEMENT, made this \_\_\_ day of \_\_\_, by and between THE CITY OF SOCORRO, County of El Paso, Texas, hereinafter called "Owner", acting herein through its City Mayor, Ivy Avalos and SKYRIDGE CONSTRUCTION, LLC (circle one of the following: a corporation, a partnership, an individual), located in: CITY OF EL PASO, COUNTY OF EL PASO and STATE OF TEXAS, hereinafter called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Owner, the Contractor hereby agrees with the Owner to commence and complete the construction described as follows:

**RIO VISTA COMMUNITY CENTER REHABILITATION  
PACKAGE 4A – BRACERO MUSEUM (B17)**

**PROJECT NO. HP0968.2101.00  
SOLICITATION NO. 24-04**

hereinafter called the "Project", for the sum of Seven Hundred Fifty-Five Thousand, Nine Hundred Thirty Seven Dollars and No Cents (\$755,937.00), and all extra work in connection therewith, under the terms as stated in the contract documents; and at Contractor(s) own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance and other accessories and services necessary to complete the said Project, in accordance with the conditions and prices stated in the Proposal, the General Conditions, Supplemental General Conditions and Special Conditions of the Contract, the plans, which include all maps, plats, blueprints and other drawings and printed or written explanatory matter thereof, the specifications and contract documents thereof as furnished by the PLANNING DIRECTOR or designated representative, and as enumerated in Paragraph 1.5 of the General Conditions, all of which are made a part hereof and collectively evidence and constitute the Contract.

The Contractor agrees to commence work on a date to be specified in a written "Notice to Proceed" issued by the Owner. The Contract Time shall begin on the date to commence work specified in the "Notice to Proceed" and shall run thereafter for **110 WORKING DAYS** based on a Five (5) Day Work Week as provided in the General Conditions. The unit price quantities of this contract are estimated. ■



# CONTRACT

IN WITNESS, WHEREOF, the parties to these presents have executed this Contract on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in two (2) counterparts, each of which shall be deemed an original, in the year and day first above mentioned.

OWNER – CITY OF SOCORRO

by \_\_\_\_\_  
City Mayor

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

Contractor:

by \_\_\_\_\_

ARMANDO GARCIA, PRESIDENT  
Typed Name & Title

4650 EMORY RD, EL PASO, TX 79922  
Address, City, State, Zip Code

(915) 525-6825 N/A  
Telephone Number Fax Number

APPROVED AS TO CONTENT:

\_\_\_\_\_  
City Planner Development Director

If the Contractor be a corporation, the following certificate should be executed:

I, ARMANDO GARCIA, certify that I am the  
CURRENT Secretary of the corporation named as Bidder, hereinabove; and that  
ARMANDO GARCIA, who signed the foregoing Contract on behalf of the Bidder was then  
PRESIDENT of said corporation; that said proposal was duly signed for and in behalf of said  
corporation by authority of its governing body, and is within the scope of its corporate powers.

\_\_\_\_\_  
CORPORATE SECRETARY SIGNATURE AND CORPORATE SEAL

B-18-2029



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 12, 2024

TO: City Clerk: Olivia Navarro

FROM: Victor Reta; Division Director of: Recreation, Communication, Special Events, Emergency Management & Legislative Affairs  
Serves as: Public Information Officer & Historic Preservation Officer

SUBJECT: *Discussion and action to ratify the approval for the TABC permit to allow for the Dusty Tap and Whine Down to sell alcohol at the upcoming Harvest Festival on September 21, 2024 from 5 to 10 at 901 N. Rio Vista.*

**SUMMARY:** As we market the City events to have a variety of goods, services, and amenities we look to also include those of alcohol and wine to be enjoyed responsibly. As in years past we have had the sale of alcohol, however this year we are putting two new vendors both of whom represent the historic district along the Mission Trail. They are the Dusty Tap and Whine Down.

**STATEMENT OF THE ISSUE:** As per City Policy, the City Council does need to approve the sale of alcohol at City events.

**FINANCIAL IMPACT:** \$0

**STAFF RECOMMENDATION:** Approval

**ALTERNATIVE:** Denial

**REQUIRED AUTHORIZATION:**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr.*  
District 3/ Mayor ProTem

*Yvonne Colon-Villalobos*  
District 4

**DATE:** September 10, 2024

**TO:** Mayor and City Council Members

**FROM:** Robert C. Rojas, Chief of Police

**SUBJECT:** *Discussion and action* to approve the Interlocal Agreement between the City of Socorro and the City of El Paso for Animal Services and authorize city manager or her designee to execute the agreement.

**SUMMARY:** The City of Socorro seeks approval for the renewal of the Interlocal Agreement with the City of El Paso for Animal Services. This agreement outlines terms for the City of El Paso to provide animal shelter, control, and related services to Socorro. The new agreement is set to begin on September 1, 2024, and extends until August 31, 2025, with automatic annual renewals unless otherwise terminated.

**BACKGROUND:** The City of Socorro lacks a dedicated animal services facility and relies on the City of El Paso, which operates the only regional animal shelter. Previous agreements, including one signed in September 2017, have governed this partnership. The shelter accepts stray and owner-surrendered animals from the Socorro Police Department Animal Control Unit and supports services such as quarantine, euthanasia, and adoption. This agreement continues a longstanding cooperation to address animal-related issues across both municipalities.

**STATEMENT OF THE ISSUE:** The City of Socorro has limited capacity for animal services, making it dependent on the City of El Paso's Department of Animal Services. The agreement allows El Paso to provide necessary services such as sheltering, handling, spay/neuter programs, and trap-neuter-return programs for feral cats. As the region's only animal shelter, El Paso's services are critical to Socorro's public health and animal welfare needs. The agreement includes updated service rates and responsibilities, such as Socorro's continued compliance with the no-kill policy target of El Paso's shelter.

One notable difference from previous agreements is the removal of a cost cap provision, which was present in the prior interlocal agreement. The absence of this cap poses potential budgetary risks for Socorro, as costs may increase unpredictably based on the volume of animals delivered.

**FINANCIAL IMPACT:**

- The City of Socorro will pay an impound fee of \$110 per dog or cat and \$27 daily handling fees.

- Other animals, such as horses and exotic animals, have separate fees as outlined in the agreement.
- The estimated annual cost depends on the volume of animals delivered, with invoicing to be handled monthly by the City of El Paso.

#### **ALTERNATIVE**

- Continue with the existing agreement without renewal: This is not recommended as it may disrupt animal services and public health operations in Socorro.
- Seek alternative service providers: No alternative providers are currently available in the region, making this option impractical.

**STAFF RECOMMENDATION:** Staff recommends approving the interlocal agreement with the City of El Paso for Animal Services, with the added provision that the City Manager be authorized to negotiate the inclusion of a cost cap similar to the one in the previous agreement. This would help mitigate budgetary risks for the City of Socorro. The agreement remains essential to meet Socorro's animal control needs, uphold public health and safety, and maintain a collaborative relationship with the City of El Paso.

#### **REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



STATE OF TEXAS ) INTERLOCAL AGREEMENT BETWEEN  
 ) CITY OF SOCORRO, TEXAS AND  
 ) CITY OF EL PASO, TEXAS  
COUNTY OF EL PASO ) FOR ANIMAL SERVICES

**THIS AGREEMENT** is entered into between the CITY OF EL PASO, TEXAS (“City”) and the CITY OF SOCORRO, TEXAS (“City of Socorro”) by and through their duly authorized officials, pursuant to the Interlocal Cooperation Act.

## RECITALS

**WHEREAS**, the City and City of Socorro are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code; and

**WHEREAS**, the City of El Paso has a Department of Animal Services; and

**WHEREAS**, this Agreement for interlocal cooperation for the City to provide certain animal services to the City of Socorro is necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned; and

**WHEREAS**, the City of Socorro desires to have the Chief of Socorro Police Department serve as the City of Socorro's designated local rabies control authority

**WHEREAS**, the City of Socorro requests assistance from the City’s Animal Services Department as the City of Socorro has limited availability to house animals that it retrieves or other individuals or entities retrieve within the unincorporated areas of the City of Socorro and

**WHEREAS**, the City of Socorro desires to have the City’s Animal Shelter Advisory Committee serve as the City of Socorro’s Animal Shelter Advisory Committee; and

**WHEREAS**, the City of Socorro will make available and/or transfer to the City certain information, in conjunction with goods or services that are being provided by the City to the City of Socorro, which is confidential and must be afforded special treatment and protection; and

**FOR THESE REASONS**, and in consideration of the mutual promises contained in this Agreement, the City of Socorro and the City mutually agree as follows:

## 1. SCOPE OF SERVICES.

1.1 The City shall perform the following animal services by and through its Department of Animal Services under the terms and conditions hereinafter stated, and the City of Socorro hereby accepts and agrees to the following terms and conditions:

1.1.1 The City agrees to provide the following animal shelter services:

1.1.1.1 The City may receive at the City's Animal Shelter located at 5001 Fred Wilson Road, El Paso, Texas 79906 (the "Shelter") each animal that is delivered to the Shelter by the City of Socorro or by residents of City of Socorro. The City may handle each animal that is delivered to the Shelter either by the City of Socorro or by residents of City of Socorro, whether it be in order to reunite said animal with its owner, quarantine, maintain evidence for a legal proceeding, or euthanize and dispose of said animal.

An animal impounded as an owned animal (i.e. with a collar, microchip, tags or other indication of ownership) is reclaimed within 6 days after entering the Shelter, or an animal impounded as a stray (unowned animal) is reclaimed within 72 hours after entering the Shelter, the animal may be adopted, transferred, or humanely disposed of by the Shelter.

1.1.1.2 The City will accept up to ten (10) Community (trap-neuter-return) cats captured by the City of Socorro or by residents of the City of Socorro, collectively, per month. The City shall spay/neuter, vaccinate and ear tip those cats that are healthy enough to alter and that are not already altered, and the City of Socorro or the residents of the City of Socorro who trapped the cat, shall return the cat to the location where they trapped the cat. The City of Socorro will pay a \$35 fee to the City for each cat that was delivered by the City of Socorro, or by the residents of the City of Socorro, that was spayed/neutered by the City. The City will send a monthly invoice to the City of Socorro to receive this payment.

1.1.1.3 In order to facilitate ease of data sharing with the City of Socorro for the purpose of identifying pet owners and potentially reuniting an animal with its owner without the City of Socorro's need to take the animal to the Shelter, the City shall provide PetPoint access to the City of Socorro for use by City of Socorro Animal Control Officers. Both parties shall adhere to the provisions of Texas Health and Safety Code Sections 826.0211 and 826.0311.

1.1.1.4 The City's Mission Valley spay/neuter facility may be available to all City of Socorro residents at the City's regular fee basis and those residents shall pay for said service.

1.2 The City will provide necessary training for employees utilized in providing services under this Agreement, as may be required by law or determined to be appropriate by the City, and

shall require all such personnel to maintain all required licenses and certifications in accordance with State and Federal laws.

1.3 The City and City of Socorro agrees that in accordance with the provisions of any and all grants agreements or grant awards from federal and state agencies that are awarded on a county-wide basis, the City or City of Socorro will provide services in the unincorporated areas of the County and all municipalities within El Paso County as required under the applicable grant provisions. Provided however, nothing in this Agreement shall obligate the City to perform services if the grant funds relating to a particular grant are not currently being paid to the City, and in any such instances, the Director of the City's Department of Animal Services shall give written notice to the City of Socorro that the City is not providing the particular services for the reason that it has not received funding under the applicable grant. The City will provide written notice to the City of Socorro of grant funding which becomes discontinued or terminated, and any election by the City not to seek the renewal of grants existing at the effective date of this Agreement.

1.4 Nothing within the terms of this Agreement shall require the City to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.

1.5 The City agrees that it will keep accurate records of all services provided to the City of Socorro pursuant to this Agreement as part of its routine data collection processes and the City may also report data on its web site on a monthly basis.

1.5.1 For the purposes of this section the point of contact for the City of Socorro is Robert C. Rojas, Chief of Police. The City of Socorro Chief of Police is the point of contact, until such time as the City of Socorro notifies the City of a new point of contact and address for notice.

1.6 It is understood and agreed to between the parties that any portion of this Agreement providing for the delivery of public health and other services for which appropriate legal authority has not been granted to the City, shall be null and void and of no force and effect, and the City shall not be obligated to provide those services.

1.7 The City of Socorro acknowledges that the City's stated goal for the City's Animal Shelter is to reach and sustain a no-kill status equivalent to a 90% live release rate by 2025. In order to achieve this goal, the City's animal welfare programs currently include the following: 1) community cat/feral cat trap-neuter-return; 2) high-volume, low-cost spay/neuter; 3) rescue groups; 4) foster care; 5) comprehensive adoption programs; 6) pet retention; 7) medical and behavior programs; 8) public/community relations; 9) volunteers and 10) proactive redemptions. The City's



Animal Shelter partners, including the City of Socorro, shall aim to participate in these animal welfare programs within their respective jurisdictions. The City of Socorro will, in good faith, attempt to comply with the City’s stated animal life-saving efforts and shall not institute contrary programs, ordinances or policies to those listed in this paragraph, and shall not negatively affect the City’s stated live-release goal.

1.8 Registration, vaccination, and microchips

1.8.1 Title 7 of the El Paso Municipal Code requires all City contracts involving other municipalities or government entities must be consistent with the requirements of Chapter 7.12.020 – Registration, vaccination, and microchips required.

2. **LOCATION OF PERFORMANCE.** The place where the City’s services are to be performed is primarily at the Shelter and adoption centers.

3. **DESIGNATION OF ANIMAL SHELTER ADVISORY COMMITTEE.** The Parties agree that the currently established Animal Shelter Advisory Committee (“ASAC”) will serve as the statutorily required advisory committee described in Section 823.005, Texas Health and Safety Code.

4. **TIMES OF PERFORMANCE.** The term of this Agreement is for a one-year period beginning on the 1st day of September, 2024, regardless of the date of execution of this Agreement, and that term shall end on August 31, 2025.

4.1 This Agreement will automatically renew each year unless the parties execute a new agreement by August 31st for the next year of performance or unless either party terminates this Agreement within 30 days after the beginning of the next fiscal year. If the Agreement is automatically renewed, the rate for service shall be as set forth in Schedule C of the annual budget as approved by City Council for the respective fiscal year. Any change to the rate for service reflected by the City of El Paso’s Schedule C shall be effective for the period beginning on September 1st of the next year of performance. All other terms and conditions of the Agreement shall remain in full force and effect. By way of example, the parties agree that if the City of El Paso adopts Schedule C in August of 2023, and said Schedule C changes any rate for service covered by this Agreement, said rate change shall be effective beginning on September 1, 2023 through August 31, 2024. For each year that this agreement will be automatically renewed, the City shall notify the City of Socorro by August 1st of each year regarding proposed service rates set forth in Schedule C for the upcoming fiscal year. The parties understand that any rate provided

prior to the El Paso City Council's adoption of Schedule C is merely a guide which may or may not be changed once the El Paso City Council approves Schedule C which will contain the actual rate for service. If, prior to September 1<sup>st</sup>, the City of Socorro notifies the City that the new rates are unacceptable, the parties shall negotiate the new rates for the upcoming fiscal year by September 30th. This deadline may be extended until October 31<sup>st</sup> by agreement of the parties.

5. **COMPENSATION.**

5.1 The City of Socorro agrees to pay the amount specifically addressed below in Sections 5.2 and 5.3. Within thirty days of receipt, the City of Socorro agrees to pay the monthly invoice that is sent to the City of Socorro by the City for the services described in this Agreement.

5.2 Fees:

a. DOGS & CATS - The City of Socorro agrees to pay an impound fee of ONE HUNDRED TEN AND NO/100 DOLLARS (\$110.00) and a daily handling fee of TWENTY-SEVEN AND NO/100 DOLLARS (\$27.00) for each dog or cat the City of Socorro and delivered to the Shelter either by the City of Socorro or by residents of City of Socorro pursuant to Subsection 1.1.1.1 to this Agreement.

b. OTHER ANIMALS - The City of Socorro agrees to pay an impound fee of \$60.00 and a daily handling fee of THIRTY-THREE AND NO/100 DOLLARS (\$33.00), for any animal other than a dog or cat, such as but not limited to livestock, pig, or chicken retrieved from the City of Socorro and delivered to the Shelter either by the City of Socorro or by residents of the City of Socorro pursuant to Subsection 1.1.1.1 to this Agreement.

c. HORSE - The City of Socorro agrees to pay an impound fee of \$85.00 and a daily handling fee of THIRTY-THREE AND NO/100 DOLLARS (\$33.00) for any horse retrieved from the City of Socorro and delivered to the Shelter either by the City of Socorro or by residents of the City of Socorro pursuant to Subsection 1.1.1.1 to this Agreement.

5.3 In addition to the impound fee of \$110.00 per unowned animal retrieved from the City of Socorro and delivered to the Shelter by the City of Socorro pursuant to Subsection 1.1.1.1 to this Agreement for those services rendered pursuant to Subsection 1.1.1.1 to this Agreement, the City of Socorro also agrees to pay a daily quarantine fee of TWENTY-SEVEN AND NO/100 DOLLARS (\$27.00) for any unowned animal retrieved from the City of Socorro and delivered to the Shelter either by the City of Socorro that is suspected of having rabies, is pending a bite investigation, or is pending an animal cruelty investigation. Owned animals should be quarantined at a quarantine

approved clinic or hospital. The City shall maintain detailed records supporting all billings and fee reimbursements and shall remit such information with its billings to the City of Socorro.

5.4 The Parties acknowledge that the funds paid by the City of Socorro pursuant to Sections 5.1 through 5.3 above may not be sufficient in the event of an unexpected occurrence such as an outbreak, epidemic (i.e. rabies) in the City of Socorro. The City of Socorro shall name a person to serve as a point of contact to discuss these types of public health threats, its intervention, and any additional costs that the City of Socorro will need to pay to defray the resulting expenses. The City of Socorro point of contact is the Chief of Police, Robert C. Rojas at the City of Socorro's address below until such time as the City of Socorro provides another address for notice or point of contact in writing.

5.5 El Paso Animal Services will provide the City of Socorro's point of contact a weekly inventory of animals from the unincorporated areas of the City of Socorro and delivered to the Shelter either by the City of Socorro or by residents of the City of Socorro pursuant to Subsection 1.1.1.1 to this Agreement.

6. **PAYMENTS PURSUANT TO THIS AGREEMENT.** All payments submitted under this Agreement shall be made payable to the City of El Paso, Attn: Financial Services, P.O. Box 1890, El Paso, TX 79950-1890, or to the address provided by the City to the City of Socorro in writing in the event the City relocates without the need to formally amend this Agreement in the event of an address change. In addition to the compensation provided for herein, the City shall retain all proceeds received from inspection, permit, and animal registration fees collected in the City of Socorro. If a payment is not received by the City within thirty (30) days of delivery of the invoice, the City may charge the applicable interest rate under the Texas Prompt Payment Act, pursuant to Texas Government Code Chapter 2251. In the event that the City of Socorro accrues an arrearage on payment, the City Comptroller or any collection agency retained by the City to collect delinquent accounts may add a collection fee of 21% to the account receivable if owing to the City for more than sixty (60) days, pursuant to the El Paso City Code, Ordinance 14700.

7. **LAW GOVERNING CONTRACT.** For purposes of determining the law governing the same, this Agreement is entered into in the City and City of Socorro, State of Texas, and shall be governed by the laws of the State of Texas. Venue shall be in El Paso County, Texas.



7.1 *Privileges and Immunities.* All privileges and immunities from liability, exemptions from laws, ordinances and rules, pension, relief, disability, worker's compensation, and other benefits which apply to the activities of officers, agents, or employees of the City when performing a function shall apply to such officers, agents, or employees to the same extent while engaged in the performance of any of their functions and duties under the terms and provisions of this Agreement.

7.2 *Governmental Function.* The Parties expressly agree that, in all things relating to this Agreement, the City is performing a governmental function, as defined by the Texas Tort Claims Act. The Parties further expressly agree that every act or omission of the City, which, in any way, pertains to or arises out of this Agreement falls within the definition of governmental function.

7.3 *Exclusion of Incidental and Consequential Damages.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, THE CITY WILL NOT BE LIABLE TO ANY OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM THE PARTY'S RIGHTS) FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND including lost profits, loss of business, or other economic damage, and further including injury to property, mental anguish and emotional distress AS A RESULT OF BREACH OF ANY TERM OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CITY WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF.

7.4 *Intentional Risk Allocation.* Each of the Parties acknowledges that the provisions of this Agreement were negotiated to reflect an informed, voluntary allocation between them of all risks (both known and unknown) associated with the transactions associated with this Agreement. The disclaimers and limitations in this Agreement are intended to limit the circumstances of liability. The remedy limitations, and the limitations of liability, are separately intended to limit the forms of relief available to the Parties.

8. **INDEPENDENT CONTRACTORS.** The City and the City of Socorro are independent legal entities. Nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither the City nor the City of Socorro nor any of their respective agents or employees shall control or have any right to control the activities of the other party in carrying out the terms of this Agreement.

9. **TERMINATION.** This Agreement may be terminated in whole or in part by either party upon thirty days written notice to the other party at the following addresses, or at a new address as provided in writing to the nonmoving party by a party which has moved its physical location within thirty (30) days of said relocation without the necessity of amending this contract:

CITY: City of El Paso  
Attn: City Manager  
PO Box 1890  
El Paso, Texas 79950-1890

CITY OF SOCORRO: City of Socorro of El Paso  
124 S. Horizon Blvd  
Socorro, TX 79927-2620

10. **SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

11. **HEADINGS.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

12. **ENTIRE AGREEMENT; AMENDMENTS.** This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and no amendment, modification or alteration of the terms shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto.

*(Signature pages follow)*

Signature page for the City of El Paso, Interlocal Agreement between the City  
of El Paso and the City of Socorro, Texas.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.


**CITY OF EL PASO**

\_\_\_\_\_  
Oscar Leeser  
Mayor

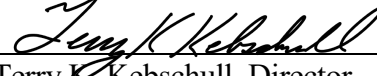
**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Carlos L. Armendariz  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Terry K. Kebschull, Director  
Department of Animal Services

*(Signatures continue on the following page)*



Signature page for the City of Socorro, Interlocal Agreement between the City  
of El Paso and the City of Socorro, Texas.

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**CITY OF SOCORRO OF EL PASO**

\_\_\_\_\_  
Ivy Avalos, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Olivia Navarro, City of Socorro Clerk

\_\_\_\_\_  
James A. Martinez, City Attorney

## Schedule C Proposal

Line No.	Department	Fee Description	Detail	FY23 Adopted	Proposed Change
1002	Animal Services	Municipal Contract Fees - Impoundment	Class A: Dog, Cat, Exotic, Ferret not requiring capture by division personnel, Each Animal	\$60	<b>\$110</b>
1003	Animal Services	Municipal Contract Fees - Impoundment	Class B: Goats, Sheep, Lambs, Pigs Sows, Shoats, Calves, Foals and Animals of the same Approximate Size and Weight, Each Animal	\$60	No Change
1004	Animal Services	Municipal Contract Fees - Impoundment	Class C: Horses, Ponies, Mules and Animals of Same Size and Weight, Each Animal	\$85	No Change
1005	Animal Services	Municipal Contract Fees - Impoundment	Class D: Exotic Animals: Requiring Capture by Division Personnel, Each Animal	\$85	No Change
1006	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class A	\$18 per day	<b>\$27 per day</b>
1007	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class B	\$23 per day	<b>\$33 per day</b>
1008	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class C	\$23 per day	<b>\$33 per day</b>
1009	Animal Services	Municipal Contract Fees - Handling	Daily Fee Class D	\$23 per day	<b>\$33 per day</b>
1010	Animal Services	Municipal Contract Fees - Quarantine		\$18 per day	<b>\$27 per day</b>

## **TITLE 7 of the El Paso Municipal Code**

### **7.12.020. Registration, vaccination, and microchips required.**

A. Dogs, cats and ferrets shall be registered, vaccinated and have an implanted microchip as provided in this title.

1. No person who is a resident of the city shall have within the city for more than thirty days any dog, cat or ferret four months of age or older unless such dog, cat or ferret is currently registered with the program.

2. No person who is not a resident of the city shall have within the city any dog, cat or ferret for more than ninety days unless such dog, cat or ferret is currently registered with program.

3. No dog, cat or ferret shall be registered unless it has a current vaccination as is required by the director and an implanted microchip. A registration certificate and tag may be obtained from veterinarians who have obtained authority from the program to issue them, or from an employee at the center upon presentation of a certificate of current vaccination and evidence of microchip.

4. No person shall have within the city any dog, cat or ferret four months of age or older for more than ten days unless such dog, cat or ferret is currently vaccinated against rabies.

5. An ear tipped cat that has been processed through the trap-neuter-return protocol shall be exempt from the registration and microchip requirements of this chapter. A person who requests that the program implant a microchip into or register an ear tipped cat that has been processed through the trap-neuter-return protocol, shall pay the applicable fee authorized by City Council for said service.

6. All city contracts involving other municipalities or government entities must be consistent with the requirements of this chapter.



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr.*  
District 3/ Mayor ProTem

*Yvonne Colon-Villalobos*  
District 4

**DATE:** September 10, 2024

**TO:** Mayor and City Council Members

**FROM:** Robert C. Rojas, Chief of Police

**SUBJECT:** *Discussion and action* to approve the purchase of GTR 8000 and APX 8500 Communication Equipment using Operation Stonegarden Grant Funds in the amount of \$96, 459.27.

**SUMMARY:**

The Socorro Police Department proposes the purchase of communication equipment, specifically the GTR 8000 and APX 8500 base radios, from Mobile Communications America (MCA), an authorized Motorola Solutions retailer. This purchase will be funded using Operation Stonegarden grant funds, which have been made available due to other agencies being unable to spend their allotment. MCA is a member of the BuyBoard Purchasing Cooperative, which enables us to secure competitive pricing and simplifies the procurement process by ensuring compliance with state purchasing requirements.

**BACKGROUND:**

The Socorro Police Department has been allocated additional Operation Stonegarden grant funds due to underspending by other agencies. These funds are being offered to enhance law enforcement communication capabilities, specifically to improve interoperability and secure communication.

The proposed equipment purchase includes Motorola's GTR 8000 base radios and APX 8500 mobile units, provided by Mobile Communications America (MCA). The equipment will enhance multi-agency communication, increase operational efficiency, and ensure the department is equipped with state-of-the-art technology for both routine and emergency operations.

By purchasing through MCA under the BuyBoard cooperative, we are utilizing a procurement mechanism that is legally compliant and offers the best available pricing.

**STATEMENT OF THE ISSUE**

The Socorro Police Department's current communication infrastructure is outdated and lacks the functionality necessary to meet the demands of modern law enforcement. By purchasing this equipment, we will significantly improve our ability to communicate securely and efficiently with other agencies and within our own department. Delaying this purchase could leave the department with inadequate resources to handle increased communication demands.

The GTR 8000 and APX 8500 systems, with additional repeater replacements, will provide improved reliability, multi-frequency use, and secure communication channels, supporting our department's mission to include Operation Stonegarden objectives.

### **FINANCIAL IMPACT:**

The total cost for the GTR 8000 and APX 8500 systems, including installation, is \$96,459.27(GTR 8000 AND APX 8500 B...). This cost will be fully covered by the reallocated Operation Stonegarden grant funds, with no additional financial burden on the City of Socorro.

### **ALTERNATIVE:**

- Approve the purchase from MCA using BuyBoard Cooperative purchasing, allowing the department to enhance its communication infrastructure without utilizing local funds.
- Delay the purchase to explore other vendors or equipment options, which may result in the forfeiture of the grant funds if not used within the specified timeframe.
- Do not approve the purchase and forgo the opportunity to upgrade communication systems, risking operational inefficiencies and forfeiting the grant funds.

### **STAFF RECOMMENDATION**

Staff recommends approving the purchase of the GTR 8000 and APX 8500 systems from Mobile Communications America (MCA). By doing so, the department can utilize Operation Stonegarden grant funds and benefit from the BuyBoard Purchasing Cooperative, ensuring the best pricing and a simplified procurement process. This will significantly enhance the department's communication capabilities without impacting the city's budget.

### **REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



## SOCORRO POLICE DEPT

GTR 8000 AND APX 8500

09/05/2024



09/05/2024

SOCORRO POLICE DEPT  
670 POONA RD  
SOCORRO, TX 79927

RE: Motorola Quote for GTR 8000 AND APX 8500  
Dear Cheif Robert Rojas,

Motorola Solutions is pleased to present SOCORRO POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide SOCORRO POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Tiffany Lamb at [tiffanylamb@callmc.com](mailto:tiffanylamb@callmc.com).

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Tiffany Lamb  
Account Executive

Motorola Solutions Manufacturer's Representative

Billing Address:  
SOCORRO POLICE DEPT  
670 POONA RD  
SOCORRO, TX 79927  
US

Quote Date:09/05/2024  
Expiration Date:10/23/2024  
Quote Created By:  
Tiffany Lamb  
Account Executive  
tiffanylamb@callmc.com  
915-355-2956

End Customer:  
SOCORRO POLICE DEPT  
Cheif Robert Rojas  
policechief@costx.us  
915-275-2048

Scope of work:

APX 8500 Installation:

- Install three new all-band base stations and corresponding all-band antennas at the dispatch center.
- Interface the new consolettes with the existing Zetron consoles.
- Complete all necessary programming for both the new basestations and the existing equipment to ensure full functionality and compliance with specifications.

Repeater System Replacement:

- Remove the existing repeater, duplexer, and antenna system at the water tank (Repeater 1).
- Install a new repeater, antenna system, and duplexer.
- Program the new repeater and perform thorough testing to ensure all functions are operating correctly.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
GTR 8000 Base Radio						
1	T7039A	GTR 8000 BASE RADIO	1	\$0.00	\$0.00	\$0.00
1a	CA01953AA	ADD: POWER EFFICIENCY PACKAGE	1	\$500.00	\$380.00	\$380.00
1b	CA01505AA	ADD: ASTRO 25 CONVENTIONAL VOTING SOFTWARE	1	\$300.00	\$228.00	\$228.00
1c	CA01400AA	ADD: POWER CABLE, DC	1	\$0.00	\$0.00	\$0.00
1d	CA01948AA	ADD: DIGITAL CONVENTIONAL SOFTWARE	1	\$16,900.00	\$12,844.00	\$12,844.00
1e	CA04079AA	ADD: ASTRO NEXT SYSTEM RELEASE 2024.X	1	\$0.00	\$0.00	\$0.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.  
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1f	X530BG	ADD: VHF (136-174 MHZ)	1	\$6,300.00	\$4,788.00	\$4,788.00
1g	CA02446AA	ADD: G-SERIES INDOOR CABINET 15RU	1	\$1,250.00	\$950.00	\$950.00
	APX™ 8500					
2	M37TSS9PW1AN	APX8500 ALL BAND MP MOBILE	3	\$5,893.68	\$4,302.39	\$12,907.17
2a	GA09008AA	ADD: GROUP SERVICES	3	\$165.00	\$120.45	\$361.35
2b	W665BF	ADD: BASE STATION OP APX	3	\$77.00	\$56.21	\$168.63
2c	GA09007AA	ADD: OUT OF THE BOX WIFI PROVISIONING	3	\$0.00	\$0.00	\$0.00
2d	GA00318AF	ENH: 5 YEAR ESSENTIAL SVC	3	\$480.00	\$480.00	\$1,440.00
2e	G996AS	ENH: OVER THE AIR PROVISIONING	3	\$110.00	\$80.30	\$240.90
2f	G91AF	ADD: CNTRL STATION PWR SUPPLY	3	\$296.00	\$216.08	\$648.24
2g	GA00580AA	ADD: TDMA OPERATION	3	\$495.00	\$361.35	\$1,084.05
2h	GA01513AB	ADD: ALL BAND MOBILE ANTENNA (7/8/V/U)	3	\$105.00	\$76.65	\$229.95
2i	G66BN	ADD: DASH MOUNT E5	3	\$138.00	\$100.74	\$302.22
2j	G51AT	ENH:SMARTZONE	3	\$1,650.00	\$1,204.50	\$3,613.50
2k	G142AD	ADD: NO SPEAKER APX	3	\$0.00	\$0.00	\$0.00
2l	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	3	\$0.00	\$0.00	\$0.00
2m	GA09001AA	ADD: WI-FI CAPABILITY	3	\$330.00	\$240.90	\$722.70
2n	G298AS	ENH: ASTRO 25 OTAR W/ MULTIKEY	3	\$814.00	\$594.22	\$1,782.66
2o	G843AH	ADD: AES ENCRYPTION AND ADP	3	\$523.00	\$381.79	\$1,145.37
2p	G444AH	ADD: APX CONTROL HEAD SOFTWARE	3	\$0.00	\$0.00	\$0.00
2q	GA01517AA	DEL: NO J600 ADAPTER CABLE NEEDED	3	\$0.00	\$0.00	\$0.00
2r	G806BL	ENH: ASTRO DIGITAL CAI OP APX	3	\$567.00	\$413.91	\$1,241.73
2s	GA01767AG	ADD: RADIO AUTHENTICATION	3	\$110.00	\$80.30	\$240.90
2t	GA01670AA	ADD: APX E5 CONTROL HEAD	3	\$717.00	\$523.41	\$1,570.23



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
2u	W22BA	ADD: STD PALM MICROPHONE APX	3	\$79.00	\$57.67	\$173.01
2v	QA09113AB	ADD: BASELINE RELEASE SW	3	\$0.00	\$0.00	\$0.00
2w	G361AH	ENH: P25 TRUNKING SOFTWARE APX	3	\$330.00	\$240.90	\$722.70
Product Services						
3	LSV00Q00203A	DEVICE INSTALLATION	1	\$48,673.96	\$48,673.96	\$48,673.96

**Grand Total** **\$96,459.27(USD)**

### Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





## Purchase Order Checklist

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead  
(PO will not be processed without this)

PO Number/ Contract Number

PO Date

Vendor = Motorola Solutions, Inc.

Payment (Billing) Terms/ State Contract Number

Bill-To Name on PO must be equal to the *Legal* Bill-To Name

Bill-To Address

Ship-To Address (If we are shipping to a MR location, it must be documented on PO)

Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO )

PO Amount must be equal to or greater than Order Total

Non-Editable Format (Word/ Excel templates cannot be accepted)

Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept

Ship To Contact Name & Phone #

Tax Exemption Status

Signatures (As required)

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr.*  
District 3/ Mayor ProTem

*Yvonne Colon-Villalobos*  
District 4

**DATE:** September 11, 2024

**TO:** Mayor and City Council Members

**FROM:** Chief Robert Rojas

**SUBJECT:** *Discussion and action* to approve the purchase of 16 Motorola APX 8000 All-Band Portable Model 2.5 Police Radios in the amount of \$131,583.55 through Homeland Security Grant Program Funds.

**SUMMARY:**

The Socorro Police Department is requesting approval to purchase 16 Motorola APX 8000 All-Band Portable Model 2.5 Police Radios from Mobile Communications America (MCA), an authorized dealer for Motorola Solutions and a BuyBoard-approved vendor. The total purchase price is \$131,583.55, which is covered by the awarded Homeland Security Grant Program funds of \$131,605.42. This purchase will include all necessary programming and equipment to ensure interoperability with regional agencies.

**BACKGROUND:**

A previous effort to purchase 30 radios was not fulfilled, and it was determined that the radios initially selected would not provide the needed interoperability with surrounding regional agencies. The Socorro Police Department is currently siloed in its communication capabilities, limiting effective collaboration with neighboring law enforcement agencies. The Motorola APX 8000 radios will address this issue, allowing officers to communicate seamlessly during joint operations and emergencies. The radios' all-band capability ensures interoperability, which is critical for regional law enforcement cooperation.

**STATEMENT OF THE ISSUE**

The Socorro Police Department lacks the ability to communicate effectively with neighboring agencies due to limited radio capabilities. Interoperability is vital for coordinated responses during multi-agency operations and emergencies. The Motorola APX 8000 radios, with multi-band and encryption capabilities, will resolve this issue by enabling real-time, seamless communication across different agencies and jurisdictions.

**FINANCIAL IMPACT:**

The total cost of the purchase is \$131,583.55, which is fully funded by the Homeland Security Grant Program's awarded amount of \$131,605.42. The grant funding covers the entire purchase, leaving no additional financial impact on the City's budget.



**ALTERNATIVE:**

The alternative would be to not proceed with the purchase, which would result in returning the Homeland Security Grant funds. However, this would leave the department without the necessary communication capabilities and limit interoperability with regional law enforcement, potentially affecting the efficiency of joint responses.

**STAFF RECOMMENDATION**

Staff recommends the approval of the purchase of 16 Motorola APX 8000 All-Band Portable Model 2.5 Police Radios from Mobile Communications America through the BuyBoard Purchasing Cooperative. This purchase will ensure interoperability with regional agencies and enhance public safety through improved communication and coordination during joint law enforcement efforts.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

Billing Address:  
SOCORRO POLICE DEPT  
670 POONA RD  
SOCORRO, TX 79927  
US

Quote Date:09/10/2024  
Expiration Date:10/23/2024  
Quote Created By:  
Tiffany Lamb  
tiffanylamb@callmc.com

End Customer:  
SOCORRO POLICE DEPT  
Cheif Robert Rojas  
policechief@costx.us  
915-275-2048

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000				
1	H91TGD9PW6AN	APX 8000 ALL BAND PORTABLE MODEL 2.5	16	\$7,392.32	\$5,396.39	\$86,342.24
1a	H869BW	ENH: MULTIKEY	16	\$363.00	\$264.99	\$4,239.84
1b	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	16	\$567.00	\$413.91	\$6,622.56
1c	Q361AN	ADD: P25 9600 BAUD TRUNKING	16	\$330.00	\$240.90	\$3,854.40
1d	QA05509AA	DEL: DELETE UHF BAND	16	-\$800.00	-\$584.00	-\$9,344.00
1e	Q887AU	ADD: 5Y ESSENTIAL SERVICE	16	\$306.00	\$306.00	\$4,896.00
1f	H38BS	ADD: SMARTZONE OPERATION	16	\$1,650.00	\$1,204.50	\$19,272.00
1g	QA09113AB	ADD: BASELINE RELEASE SW	16	\$0.00	\$0.00	\$0.00
1h	Q629AH	ENH: AES ENCRYPTION AND ADP	16	\$523.00	\$381.79	\$6,108.64
2	NNTN8863A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 100-240VAC, US/NA PLUG	21	\$169.56	\$127.17	\$2,670.57
3	PMMN4062AL	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,IMPRES RSM, NOISE CANC. EMERGENCY BUTTON 3.5MM JACK IP54	22	\$127.12	\$95.34	\$2,097.48
4	HLN6875A	BELT CLIP 3 INCH	22	\$14.04	\$10.53	\$231.66
Product Services						



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
5	LSV00Q00202A	DEVICE PROGRAMMING	16	\$92.86	\$92.86	\$1,485.76
6	PMNN4486A	BATT IMPRES 2 LIION R IP67 3400T	22	\$188.27	\$141.20	\$3,106.40

Grand Total **\$131,583.55(USD)**

## Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.







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Tax Exemption Status

Signatures (As required)

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr.*  
District 3/ Mayor ProTem

*Yvonne Colon-Villalobos*  
District 4

**DATE:** September 11, 2024

**TO:** Mayor & Council Members

**FROM:** Robert C. Rojas, Chief of Police

**SUBJECT:** *Discussion and action to Approve an Agreement with PropertyRoom.com for Online Police Auctions and authorize city manager or her designee to execute agreement.*

**SUMMARY:**

The Socorro Police Department seeks approval to enter into an agreement with PropertyRoom.com, a vendor under the Sourcewell Cooperative Purchasing Program, to provide comprehensive online auction services for surplus assets. These services will cover the auction of property and evidence, firearms, vehicles, and equipment. The partnership will help the department eliminate unneeded inventory, reduce storage and handling costs, and deposit all proceeds from auctioned items into the City's general fund. Additionally, this agreement can be used by other city departments to dispose of unwanted inventory, offering a citywide solution for surplus asset management.

**BACKGROUND:**

Currently, the Socorro Police Department stores a variety of surplus assets, including seized property, evidence, vehicles, and equipment, which imposes a growing financial and operational burden. Without an efficient means of disposition, storage costs continue to increase, and the department's capacity for managing these items is becoming strained. PropertyRoom.com, as part of the Sourcewell Cooperative Purchasing Program, offers an asset disposition service specifically tailored to law enforcement agencies and municipalities. Through Sourcewell, we can directly enter into an agreement with PropertyRoom.com under pre-negotiated terms and conditions, simplifying the procurement process and ensuring compliance with purchasing guidelines. PropertyRoom.com's services include secure auction handling, from collection and transportation to storage and final sale of surplus property, firearms, vehicles, and equipment.

**STATEMENT OF THE ISSUE**

The department faces increasing costs and logistical challenges related to the long-term storage of surplus assets. PropertyRoom.com provides a secure, full-service solution that will reduce these costs while ensuring proper legal compliance in the auctioning and

disposal of these items. Additionally, this agreement offers a cost-effective resource for other city departments to dispose of their own surplus assets, creating a citywide approach to managing unwanted inventory. All auction proceeds will be deposited into the City of Socorro's general fund, maximizing the financial return for the city.

### **FINANCIAL IMPACT:**

There is no upfront cost to the City of Socorro for this service. PropertyRoom.com operates on a success-fee basis, retaining a percentage of auction proceeds. Specifically, they will retain 50% of the first \$1,000 of any auctioned item's winning bid and 25% of any amount over \$1,000. Any additional fees (e.g., shipping, handling) will be deducted from the gross proceeds before remittance to the City. All remaining proceeds will be deposited into the City of Socorro's general fund, contributing directly to the city's financial resources.

### **ALTERNATIVE**

- **Continue Current Practice:** This option would require the department to continue storing surplus items, incurring additional costs without generating revenue. Storage capacity would remain a pressing issue as inventory grows.
- **Seek an Alternative Auction Provider:** While other auction platforms exist, PropertyRoom.com's inclusion in the Sourcewell Cooperative Purchasing Program offers a streamlined, compliant, and law enforcement-specific solution that is not easily matched by other providers.
- **Limit the Agreement to the Police Department Only:** This would prevent other departments from benefiting from the auction services, thus missing the opportunity to create a citywide solution for surplus inventory management.

### **STAFF RECOMMENDATION**

Staff recommends that the Police Department proceed with the agreement with PropertyRoom.com for online police auctions. This partnership provides a highly efficient solution for the department's surplus asset management needs, particularly the ability to quickly clear out our vehicle impound lot and evidence room with minimal use of manpower hours.

The comprehensive services offered by PropertyRoom.com, including transportation, storage, auction, and legal compliance for handling surplus items such as vehicles, firearms, and other equipment, ensure that the department can focus on core functions while still generating revenue for the city. Additionally, this agreement allows other city departments to leverage the same services for their surplus inventory, further increasing efficiency across the city.

Given the operational and financial benefits, I strongly recommend the approval of this agreement.



**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

This Asset Disposition Services Agreement ("Agreement") is made by and between PropertyRoom.com, Inc., a Delaware corporation ("Contractor") and \_\_\_\_\_ ("Owner"). The Agreement is effective upon Owner's signature date ("Effective Date").

**Whereas** Contractor's business involves surplus asset management, selling, auction, disposition and related services ("Services"); and

**Whereas** Contractor desires to provide Services to Owner and Owner desires Contractor to provide Services subject to this Agreement.

**Now therefore**, in consideration of premises above and mutual covenants and agreements set forth herein, Contractor and Owner agree as follows.

Any other municipal, county, or state government agency located within the same state as Owner may also procure Services under this Agreement under the same terms and conditions stated in this Agreement by executing an adoption agreement with Contractor based upon this Agreement.

1. **Items Requiring Services.** Owner will identify items ("Assets") it desires to provide to Contractor for Services. Contractor retains the right to accept or reject certain Assets in its sole discretion.
2. **Title to Assets.** Owner shall retain, at all times, legal title to Assets unless and until Assets are purchased or otherwise disposed of according to the Agreement, at which time Owner will be deemed to have transferred title directly to an Asset purchaser or other acquirer ("Buyer") identified by Contractor. Owner appoints Contractor as its representative and instrumentality to hold and offer Assets for sale, on Owner's behalf, in accordance with the Agreement. Owner appoints Contractor as its attorney-in-fact to sign any and all documents necessary to assign to Buyers all of Owner's rights, title and interest in and to Assets sold or disposed. Cash receipts, accounts receivable, contract rights, notes, general intangibles, and other rights to payment of any kind arising out of Asset sales ("Proceeds") belong to Owner. Contractor may withhold from Proceeds amounts owed to Contractor and any third parties in connection with Services, which amounts shall be disbursed by Contractor on Owner's behalf. Contractor will remit remaining balances to Owner ("Owner Net Proceeds").
3. **Term and Termination**  
This Agreement shall commence on the Effective Date and shall continue for an initial term of one (1) year from the Effective Date and thereafter will automatically renew for consecutive one (1) year terms unless written

notice of non-renewal is provided by either party to the other at least sixty (60) days prior to the expiration of the then current term.

- a. Either Owner or Contractor (the "Party" or "Parties") may terminate the Agreement upon thirty (30) days prior notice to the other Party.
- b. The rights of the Parties to terminate the Agreement are not exclusive of any other rights and remedies available at law or in equity, and such rights will be cumulative. Exercising any such right or remedy will not preclude exercising these or any other rights and remedies.
- c. Upon any termination or expiration, Contractor may continue to provide Services for any unsold Assets then in the possession of Contractor. Alternatively, Owner may, at Owner's expense, arrange for the return of Owner Assets.

#### 4. **Payment for Services**

- a. **Fees.** Fees for Contractor Services appear in signed addendums to this Agreement.
- b. **Remittance of Proceeds.** Once a month, Contractor will remit Owner Net Proceeds from sales completed the prior month. Sales are deemed completed when all items from an asset list line-item are sold, paid for and shipped. Contractor may defer payment of any amount less than \$250 until such time as the amount owed Owner equals or exceeds \$250.
- c. **Invoices.** If monthly Proceeds do not cover amounts owed, Contractor and Owner will mutually agree for Contractor to either:
  - (1) Invoice Owner for Services, net of Proceeds collected, or
  - (2) Accrue and carry-over unpaid balances, invoicing Owner when negative balances persist for six (6) consecutive months.
- d. **Reporting.** Each month, Contractor will publish a standard online report containing information related to Owner Assets, Services provided, Fees and Owner Net Proceeds.

5. **Contractor Obligations.** Contractor may utilize subcontractors in its performance of Services, provided Contractor shall be responsible for any breach of this Agreement by such subcontractors. With respect to delivering Services:
  - a. Contractor shall maintain insurance covering Assets against fire, theft, and extended coverage risks ordinarily included in similar policies.
  - b. For auction Services, Contractor will use organic marketing techniques ("OMT") to increase bidding on Owner Assets. OMT may include, but not be limited to, email, publicity related to this Agreement, and facilitation of

clickable links on Owner website(s) to websites used by Contractor for Asset sales.

6. **Asset Lists**

- a. **Manifest & Asset Lists.** Owner will complete paperwork reasonably necessary to convey custodial possession of Assets to Contractor, such as written manifests or Asset lists (the "Asset Lists") describing items in sufficient detail for proper identification. Contractor owns exclusive rights to sell Assets described in Asset Lists provided by Owner for a period of 120 days from the date Owner releases an Asset to Contractor for sale and Owner will not grant any such rights to any third party (or itself sell the applicable Assets).
- b. **Excluded Assets.** Owner agrees it will not knowingly provide illegal or hazardous Assets or Assets that infringe intellectual property rights of any third party ("Excluded Assets"). In the event Contractor identifies any item as an Excluded Asset, Contractor shall have the right to suspend, cancel, or unwind any sale or disposal of such Excluded Asset.

7. **Salability of Assets.**

- a. Owner states Assets subject to Services are legally available for sale to the general public; and
- b. If required, Owner has taken necessary actions for transfer of Asset title(s) to Buyers.

8. **Books and Records.** Contractor will keep complete and accurate books of account, records, and other documents with respect to the Agreement ("Books and Records") for at least 3 years following Agreement expiration or termination. Upon reasonable notice, Books and Records will be available for inspection by Owner, at Owner's expense, at the location where Books and Records are regularly maintained, during Contractor's normal business hours.

9. **Assignment.** This Agreement shall be binding upon and inure to the benefit of the Parties named herein and their respective successors and assigns. Neither Party may assign any of its obligations under this Agreement without the prior written consent of the other Party, such consent not to be unreasonably withheld or delayed, provided that Contractor may assign this Agreement without such consent to a successor in interest by way of a merger, consolidation, or sale of all or substantially all of Contractor's assets.

10. **Notices.** Any notice or other communication given under the Agreement will be in writing and delivered by hand, sent by facsimile (provided

acknowledgment of receipt thereof is delivered to the sender), sent by certified, registered mail or sent by any nationally recognized overnight courier service to the addresses provided in the Owner information section. Notices sent by registered mail or national overnight carrier shall be effective upon delivery. The Parties may, from time to time and at any time, change their respective addresses and each will have the right to specify as its address any other address by written notice to the other Party. A change of address will take effect upon receipt of notice unless a later date is otherwise specified.

11. **Interpretation.** Whenever possible, each provision of the Agreement will be interpreted in such a manner as to be effective and valid under applicable law, but if any provision of the Agreement is held to be prohibited by or invalid under applicable law, such provision will be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of the Agreement. The Agreement headings are inserted for convenience of reference only and shall not constitute a part hereof.

12. **Governing Law.** The internal law, and not the law of conflicts, of the state in which Owner is located will govern all questions concerning construction, validity and interpretation of the Agreement and the performance of the obligations imposed by the Agreement. The proper venue for any proceeding at law or in equity will be the state and county in which the Owner is located, and the Parties waive any right to object to the venue.

13. **Further Assurances.** Contractor and Owner will each sign such other documents and take such actions as the other may reasonably request in order to effect the relationships, Services and activities contemplated by the Agreement and to account for and document those activities.

14. **Relationship of the Parties.** No representations or assertions will be made or actions taken by either Party that could imply or establish any joint venture, partnership, employment or trust relationship between the Parties with respect to the subject matter of the Agreement. Except as expressly provided in the Agreement, neither Party will have any authority or power whatsoever to enter into any agreement, contract or commitment on behalf of the other, or to create any liability or obligation whatsoever on behalf of the other, to any person or entity.



## Asset Disposition Services Agreement

15. **Force Majeure.** Neither Party will be liable for any failure of or delay in performance of the Agreement for the period that such failure or delay is due to acts of God, public enemy, war, strikes or labor disputes, or any other cause beyond the Parties' reasonable control (each a "Force Majeure"), it being understood that lack of financial resources

will not to be deemed a cause beyond a Party's control. Each Party will notify the other Party promptly of any Force Majeure occurrence and carry out the Agreement as promptly as practicable after such Force Majeure is terminated. The existence of any Force Majeure will not extend the term of the Agreement.

This Agreement, together with one or more signed addendums attached hereto, comprises the entire agreement between Contractor and Owner relating to Services and supersedes any prior understandings, agreements, or representations by or between the parties, whether written or oral.

<b><u>OWNER</u></b>	
<b>Signature</b>	_____
<b>Name</b>	_____
<b>Title</b>	_____
<b>Date</b>	_____

<b><u>CONTRACTOR</u></b>	
<b>Signature</b>	_____
<b>Name</b>	_____
<b>Title</b>	_____
<b>Date</b>	_____

### OWNER INFORMATION & AGREEMENT OPTIONS SELECTED

<b>Owner Name:</b>	<b>Account #:</b>
<b>Street Address:</b>	<b>Cooperative Purchasing Agreement?</b> Sourcewell <input type="checkbox"/> Other (Please specify) _____ <input type="checkbox"/>  <b>Member #:</b> _____
<b>City, State/Province, Postal Code, Country:</b>	<b>Resolution of Unpaid Monthly Service Fees:</b> Balance carry-over <input type="checkbox"/> Monthly Invoice <input type="checkbox"/>
<b>Telephone:</b>	<b>Fax:</b>
<b>Primary Contact:</b>  Name _____ Work _____ Mobile _____ Email _____	<b>Secondary Contact:</b>  Name _____ Work _____ Mobile _____ Email _____

1. This addendum ("Addendum") is attached to and made part of the Asset Disposition Services Agreement dated \_\_\_\_\_ ("Agreement") between Contractor and Owner. In the event of a conflict between the provisions of the Agreement, this Addendum and any prior agreement or Agreement addendum, this Addendum will govern.
2. **Definitions.**
  - a. **Winning Bid.** "Winning Bid" means the highest amount committed and paid by a Buyer of a sold Asset. Winning Bid does not include shipping & handling, buyer premiums, or other fees, if any, nor does Winning Bid include an amount a Buyer commits but fails to pay.
  - b. **Sales Price.** "Sales Price" equals the Winning Bid plus shipping & handling, shipping insurance and sales tax paid by a Buyer.
  - c. **Payment Processing Costs.** Payment processing costs equal 3% of Sales Price ("PP Costs").
  - d. **Success Fee.** For sold Assets, Owner will pay Contractor a Services fee equal to a percent of profits or Winning Bids as specified below ("Success Fee").
  - e. **Buyer Premiums.** Notwithstanding anything to the contrary herein, Contractor may collect a Winning Bid percent fee from a Buyer, typically referred to as a "Buyer's Premium".
3. **Services Offered.** Contractor provides a suite of Services referenced herein. Upon mutual agreement of Owner and Contractor, Contractor may provide all or any combination of Services. Contractor will use commercially reasonable efforts to deliver Services.
  - a. **Portables Auction Service ("Portables").** Applying to Assets small enough for pick-up by Contractor via box truck or common carrier shipment, excluding firearms, Contractor will transport, test and/or authenticate (if applicable and practicable), erase or destroy memory media (in the case of electronics), image, store, list and sell Assets via public internet auction on one or more Contractor selected websites. Owner will pay Contractor a Success Fee as described below.
    - (1) **Asset Success Fee.** For Portable Assets, Success Fee equals 50% for the first \$1,000 of a Winning Bid amount and 25% of Winning Bid amount, if any, over \$1,000.
    - (2) **Net Proceeds.** For each Portables Asset, Owner Net Proceeds equals Winning Bid less Success Fee less PP Costs.
    - (3) **Fuel Surcharge.** If quarterly retail diesel prices, as published by the U.S. Energy Information Administration, rise above the level shown in the table below, a fuel surcharge ("Fuel Surcharge") will be deducted from Owner Net Proceeds for each Portable Manifest picked up at Owner's location.

Retail Diesel (per gal)	Fuel Surcharge
< \$ 2.50	\$ 0.00
\$ 2.50 to \$ 2.99	\$ 12.40
\$ 3.00 to \$ 3.49	\$ 24.80
\$ 3.50 to \$ 3.99	\$ 37.20*

\* Table continues at same rate of \$12.40 increments per \$0.50 per gal change in Retail Diesel.

- (4) **Shipping Fee.** If assets are transported via common carrier and not picked up by Contractor, the shipping fee will be deducted from Owner Net Proceeds.
- b. **Firearms Auction Service.** This service is restricted to Owner firearm assets ("Firearm Assets") legally available for public sale in the United States. Contractor is compliant with ATF, Title 18, U.S. Code Ch. 44 and NFA (26 U.S.C., Ch. 53), as well as applicable state and local laws. Contractor may work with one or more subcontractors ("Subcontractor") for storage and processing of Firearm Assets.
 

Contractor will deliver Firearm Assets disposition services beginning with the collection and transport of Firearm Assets to a Federal Firearms Licensee ("FFL") holder ("Recipient FFL" or "Partner FFL"). Subsequently, Contractor and Recipient FFL will store, catalog, image, list for public internet auction, process purchaser payment and ship Firearms Assets to another FFL holder ("Transferee FFL") that will administer final physical transfer to purchaser ("Buyer") in compliance with applicable federal, state, and local laws. Owner will pay Contractor a Success Fee as described below.

  - (1) **Success Fee.** For Firearm Assets, Success Fee equals 50% for the first \$1,000 of a Winning Bid amount and 25% of Winning Bid amount, if any, over \$1,000.
  - (2) **Net Proceeds.** For each Firearm Asset, Owner Net Proceeds equals Winning Bid less Success Fee less PP Costs.

- c. **In Place Auction Service ("In Place").** Applying to Assets that Owner and Contractor mutually agree to auction in place, Contractor will sell In Place Assets via public internet auction on one or more Contractor selected websites using descriptions and digital images supplied by Owner. Owner will maintain physical control of In Place Assets and transfer possession to Buyers after sale. Owner will pay Contractor a Success Fee as described below.
- (1) **Success Fee.** For each In Place Asset, Success Fee equals 2.5% of Winning Bid.
  - (2) **Net Proceeds.** For each In Place Asset sold at auction, Winning Bid less Success Fee less PP Costs equals Owner Net Proceeds.
- d. **Haul Away Auction Service ("Haul Away").** Applying to fleet vehicles and equipment, Contractor will tow Assets to, or take delivery at, Yards. Contractor will store, image, describe, list and sell Haul Away Assets via public internet auction on one or more Contractor selected websites. Contractor may work with one or more subcontractors ("Subcontractor") for storage and processing of Assets at Yards. Owner will pay Contractor a Success Fee as well as other fees as specified below.
- (1) **Success Fee.** For each Haul Away Asset, Success Fee equals 12.5% of Winning Bid.
  - (2) **Tow & Miscellaneous Fees.** Tow and Miscellaneous Service Fees are indicated in fee schedule below that specifies tow processes and related fees for Owner-specific needs ("Tow & Miscellaneous Fee Schedule"). The Tow & Miscellaneous Fee Schedule will distinguish between Assets that can be hauled away on a standard vehicle transporter (such as automobiles and light trucks) from over-sized Assets (e.g., cranes, buses, backhoes).

Haul Away Auction Service – Tow and Miscellaneous Fee Schedule			
Fee Type	Fee Description	Rate Description	Rate Per Asset
<i>Light Tow</i>	Light duty vehicles up to 11,000 GVWR	Per vehicle towed	First 30 miles free. \$10 for every 10 miles over the 1st 30 free miles
<i>Medium Tow</i>	Medium duty vehicles 11,001 - 33,000 GVWR and oversized vehicles such as an F-350 w/ dual wheels, etc.)	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
<i>Heavy Tow</i>	Heavy duty vehicles 33,001+ GVWR	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
<i>Re-list / Re-run</i>	Fee for re-listing asset more than three (3) times due to any type of owner imposed bidding restriction	Per re-list of asset on 4 <sup>th</sup> or subsequent attempt	\$35 / re-list
<i>Storage - light &amp; medium duty</i>	Storage for assets stored for any reason other than awaiting auction	Per day over 30 days after pickup date	\$3 / day
<i>Storage - heavy duty</i>	Storage for assets stored for any reason other than awaiting auction	Per day over 30 days after pickup date	\$5 / day
<i>De-identification</i>	De-identifying assets	Charged in 15 minute increments for the labor to de-identify	\$20 / quarter hour
<i>Decal Removal</i>	Removal of a decal	Charged in 15 minute increments for the labor to perform decal removal	\$20 / quarter hour; \$45 minimum charge per vehicle (\$45 maximum charge per vehicle for Light Duty Vehicles)

- (3) **Net Proceeds.** For each Haul Away Asset, Winning Bid less the sum of Success Fee, Tow & Miscellaneous Fees, and PP Costs equals Owner Net Proceeds.

- e. **Impound Storage & Auction Service ("Impound").** Applying to citizen vehicles seized and or impounded by Owner, Contractor will receive tows of Impound Assets at tow yard facilities ("Yards"), storing Assets while Owner decides whether to release to a citizen or auction. For release-to-citizen vehicles ("Released Vehicles"), Contractor will process and collect fees from citizens. For auctioned vehicles, Contractor will store, image, describe and sell Impound Assets via public internet auction on one or more Contractor selected websites. Contractor may work with one or more sub-contractors ("Subcontractor") for storage and processing of Assets at Yards. Owner will pay Contractor a Success Fee as well as other fees as specified below.



- (1) **Success Fee.** For each Impound Asset sold at auction, Success Fee equals 12.5% of the Winning Bid.
- (2) **Tow & Miscellaneous Fees.** Tow and Miscellaneous Service Fees are indicated in fee schedule below that specifies tow processes and related fees for Owner-specific needs ("Tow & Miscellaneous Fee Schedule"). The Tow & Miscellaneous Fee Schedule will distinguish between Assets that can be hauled-away on a standard vehicle transporter (such as automobiles and light trucks) from over-sized Assets (e.g., cranes, buses, backhoes).
- (3) **Storage Fees.** Impound storage fees are indicated in the fee schedule below. Owner retains rights to charge citizens higher storage fees for Released Vehicles and Contractor will collect those storage fees along with other citizen fees set by Owner, such as tow charges, administrative charges, court processing fees, etc. ("Citizen Payments"). In the event that Assets are stored for an extended period of time without being released by Owner for auction, Owner agrees to reimburse Contractor for such storage fees in a manner to be mutually agreed upon.

Impound Storage & Auction Service – Tow and Miscellaneous Fee Schedule			
Fee Type	Fee Description	Rate Description	Rate Per Asset
<i>Light Tow</i>	Light duty vehicles up to 11,000 GVWR	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
<i>Medium Tow</i>	Medium duty vehicles 11,001 - 33,000 GVWR and oversized vehicles such as an F-350 w/ dual wheels, etc.)	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
<i>Heavy Tow</i>	Heavy duty vehicles 33,001+ GVWR	Per vehicle towed	Billed at cost by subcontractor - see standard schedule
<i>Re-list / Re-run</i>	Fee for re-listing asset more than three (3) times due to any type of owner imposed bidding restriction	Per re-list of asset on 4 <sup>th</sup> or subsequent attempt	\$35 / re-list
<i>Owner Storage Fees</i>	Daily storage for assets stored and awaiting auction	Per day	\$8 / day
<i>Citizen Storage Fees</i>	Daily storage for release vehicles	Per day	\$15 / day
<i>De-identification</i>	De-identifying assets	Charged in 15 minute increments for the labor to de-identify	\$20 / quarter hour
<i>Decal Removal</i>	Removal of a decal	Charged in 15 minute increments for the labor to perform decal removal	\$20 / quarter hour; \$45 minimum charge per vehicle (\$45 maximum charge per vehicle for Light Duty Vehicles)

- (4) **Net Proceeds.** For each Impound Asset, the sum of Winning Bid and Citizen Payments less the sum of Success Fee, Tow & Miscellaneous Fees, Owner/Citizen Storage Fees and PP Costs equals Owner Net Proceeds.
4. **Modifications.** Contractor may, from time to time, modify Standard Fees & Services. To effect a fee change, Contractor will provide Owner advance written notice which will include an update to this Addendum.

<b><u>OWNER</u></b>	
<b>Signature</b>	_____
<b>Name</b>	_____
<b>Title</b>	_____
<b>Date</b>	_____

<b><u>CONTRACTOR</u></b>	
<b>Signature</b>	_____
<b>Name</b>	_____
<b>Title</b>	_____
<b>Date</b>	_____

## PROPERTYROOM.COM NEW ACCOUNT SET-UP



After receiving the signed agreement, we will provide you with a user name and password for access to our Agency Web online reporting system. This will allow you to track status of all assets you give to us to sell from the time of listing to the sale and collection of the funds and remittance of the funds to your account (and will allow you historical data 24/7/365.). Please answer the following questions so that we can get your new account established in our system.

1. *Check payable to* information and the address where checks are to be mailed.


2. Main pick-up location for assets. (If more than one location, please specify)


3. Main contact's name, title, phone number, fax number, and email address. The main contact will (a) receive a Welcome Call from our Client Services Department; (b) receive mailed bar codes; (c) be contacted every thirty (30) days for scheduling pickups; and (d) have primary access to the Agency Web system for tracking and auditing.


## PROPERTYROOM.COM NEW ACCOUNT SET-UP



4. Name, title, phone number, and email address of any additional department personnel requiring access to our Agency Web reporting system.


5. Name, email address, and phone number of the person responsible for the department's website so our IT team can coordinate with adding a notice to the public link on your website.


6. Two possible dates and times for you and/or your main contact(s) to receive a Welcome Call from our Client Services Manager. We will then confirm the date and time as soon as we get internal confirmation from our Client Services Manager. Upon call meeting time, we will send you a free dial-in conference call phone number and access code.


7. Name, telephone, and email address of the person responsible for media relations in your department to work with our Marketing Department regarding any media inquiries.




*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr.*  
District 3/ Mayor ProTem

*Yvonne Colon-Villalobos*  
District 4

**DATE:** September 5, 2024

**TO:** Mayor and City Council Members

**FROM:** Robert C. Rojas, Chief of Police

**SUBJECT:** Update and approval to designate Lt. John Greer and Sgt. Juan Favela as the Primary Representatives in TxGang Agency Agreement and authorize city manager or her designee to sign the agreement.

**SUMMARY:**

The Socorro Police Department requests approval to update the primary representatives in the TxGang Agency Agreement and authorization for Chief of Police, Robert C. Rojas, to sign the agreement on behalf of the department.

**BACKGROUND:**

The TxGang database is an essential tool for law enforcement agencies in Texas, enabling collaboration and intelligence sharing regarding gang-related activities. The current agreement lists a retired lieutenant as the primary representative for the Socorro Police Department. This outdated information needs to be updated to reflect current staffing and ensure continuity of operations. Additionally, authorization is requested for Chief Robert C. Rojas to sign the updated agreement as the head of the agency.

**STATEMENT OF THE ISSUE**

The existing TxGang Agency Agreement contains outdated information, listing a retired officer as the primary representative. The Socorro Police Department needs to update the agreement to designate Lt. John Greer and Sgt. Juan Favela as the new primary representatives. Additionally, authorization is needed for Chief Robert C. Rojas to sign the agreement as the head of the agency, ensuring compliance and proper representation moving forward.

**FINANCIAL IMPACT:**

There is no financial impact associated with this action.

**ALTERNATIVE**

**Alternative 1:** Take no action. This would leave the agreement outdated and hinder the department's ability to effectively engage with the TxGang database and the broader law enforcement community.

**Alternative 2:** Approve the updates to the primary representatives and authorize the Chief of Police to sign the agreement. This would ensure the agreement is accurate and that the department remains compliant with TxGang policies.

**STAFF RECOMMENDATION**

It is recommended that the City Council approve the update to the TxGang Agency Agreement by designating **Lt. John Greer** and **Sgt. Juan Favela** as the primary representatives and authorizing **Chief of Police, Robert C. Rojas**, to sign the agreement as the official agency head.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

# **TEXAS GANG INTELLIGENCE INDEX (TXGANG) USER AGREEMENT**

This agreement is made and entered into between the Texas Department of Public Safety (DPS), which is responsible for the maintenance of the Texas Gang Intelligence Index (TxGang), and the \_\_\_\_\_ hereinafter referred to as the Participating Agency.

The DPS has established and maintains a statewide gang intelligence index, TXGANG, for the purpose of facilitating the investigation, prosecution, and/or punishment of criminal offenses relating to a criminal street gang. The Participating Agency entering into this User Agreement has read and fully understands the responsibilities of being a participating agency in TXGANG. The DPS reserves the right to suspend or terminate the use of TXGANG by any Participating Agency for any breach of the User Agreement.

The Participating Agency agrees to:

1. If applicable, comply with the Department of Justice Criminal Intelligence Systems Operating Policies 28 Code of Federal Regulations Part 23, Chapter 67 of the Texas Code of Criminal Procedure and the TXGANG Operating Policies and Procedures in regards to, but not limited to, submission, query, dissemination, and retention of records, training, and terminal and data security.
2. Establish a written policy applicable to the participating agency on TXGANG issues such as, record submission, removal, quality control, validation, dissemination, and system security.
3. Refrain from using information obtained from TXGANG to populate another intelligence or searchable database.
4. Ensure that all users that are provided access within the agency are authorized users, properly trained, and using appropriate electronic transmission.
5. Maintain a list of all authorized users and provide the list to the Administrator of TXGANG.
6. Maintain supporting documentation on submissions for as long as record remains in TXGANG.
7. Be responsible for the quality of the information submitted and for modifying or deleting a record if necessary.
8. Notify DPS immediately and execute a new User agreement upon a change in the chief executive officer or head of the Participating Agency.

Participating Agency acknowledges and agrees that all submissions of criminal intelligence information on individuals and organizations submitted to TXGANG are the property and responsibility of the submitting agency, not DPS. Participating agency acknowledges it has a duty to adhere to, if applicable, 28 CFR Part 23 and Chapter 67 of the Code of Criminal Procedure requirements including proper ID criteria for a gang member, proper criminal predicate for the gang, lawful acquisition of the information being submitted, effective control of dissemination only on a right and need to know basis and



maintaining proper records for each dissemination. TO THE EXTENT AUTHORIZED BY LAW, PARTICIPATING AGENCY SHALL INDEMNIFY AND DEFEND DPS FROM ALL DAMAGES ARISING OUT OF PARTICIPATING AGENCY'S PERFORMANCE UNDER THIS AGREEMENT CAUSED BY (1) ANY NEGLIGENT ACT OR OMISSION OR (2) WILLFUL MISCONDUCT OF PARTICIPATING AGENCY, ITS EMPLOYEES OR ANYONE FOR WHOSE ACTS PARTICIPATING AGENCY MAY BE LIABLE.

This agreement may be terminated by either the agency head or DPS at any time after providing 30 days written notice to the other party. Any changes to this agreement must be in writing and be mutually agreed upon by all parties.

This TxGang User Agreement will become effective on \_\_\_\_\_. (Date to be completed by DPS).

IN WITNESS WHEREOF, the parties hereto caused this TxGang User Agreement to be executed by the proper officers and officials:

**PARTICIPATING AGENCY**

**PARTICIPATING AGENCY REPRESENTATIVES**

\_\_\_\_\_  
Printed Name of Agency Head or Designee

\_\_\_\_\_  
Printed Name of Participating Agency  
Primary Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Participating Agency  
Alternative Representative

\_\_\_\_\_  
ORI

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Agency Address/City/Zip Code

TEXAS DEPARTMENT OF PUBLIC SAFETY

**Michelle Farris**

\_\_\_\_\_  
Printed Name



\_\_\_\_\_  
Chief

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**DATE:** September 19, 2024

**TO:** Mayor & Council

**CC:** Adriana Rodarte, City Manager

**FROM:** Lorraine Quimiro, City Planner

**SUBJECT: DISCUSSION AND ACTION TO APPROVE EVENT PERMIT FOR THE 10612 HORN HAUNTED MAZE AT 10612 HORN CIRCLE**

#### SUMMARY

Applicant has submitted a request for an event permit as per Section 36-255 of the City of Socorro Municipal Code. The event is for a haunted maze. See attached Site Plan.

#### BACKGROUND

- Event Name: Haunted Maze
- Location: 10612 Horn Circle
- Event Date: September 20, 2024
- Time: 7:00 PM - 10:00 PM

#### STATEMENT OF THE ISSUE

Section 36-255 requires City Council approval for events with over 200 participants.

**FINANCIAL IMPACT:** None

**ALTERNATIVE:** VO APPROVAL

**STAFF RECOMMENDATION:** Staff recommends APPROVAL.



Event Permit # \_\_\_\_\_

1. Applicant's Name: Gerardo Castellanos Jr
2. Applicant's Address: 12708 Thackeray Dr
3. Date of Event: October 11<sup>th</sup> - October 31<sup>st</sup> Weekends Only
4. Address of Event: 10612 Horn Circle Rd.
5. Phone Number: (915) 472-2714
6. Legal Description Subdivision: \_\_\_\_\_  
Tract: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_
7. Zoning: A-1

This permit is issued on the express condition that the event authorized shall be in compliance with the provision set forth in Ordinance #48, and all amendments to said ordinance.

This application becomes a permit upon receipt of the permit fee and signed approvals.

[Signature]  
Applicant's Signature

8/27/24  
Date

\$ \_\_\_\_\_  
Fee

\_\_\_\_\_  
Planning Department Approval

\_\_\_\_\_  
Date



We would like to request a waiver  
for Friday in October. Also would  
like to extend our of operation  
10/28 - 10/31. We thank you.

If possible I am on

10/11: Requesting till 12:00 am.

10/18: Requesting till 12:00 am

10/25: Requesting till 12:00 am

10/31 Requesting till 1 am.





119FT

185FT

88FT

PARKING AREA

88FT

HAUNTED HOUSE AREA

243FT

123FT

251FT

173FT

95FT

122FT

PARKING ENTRANCE

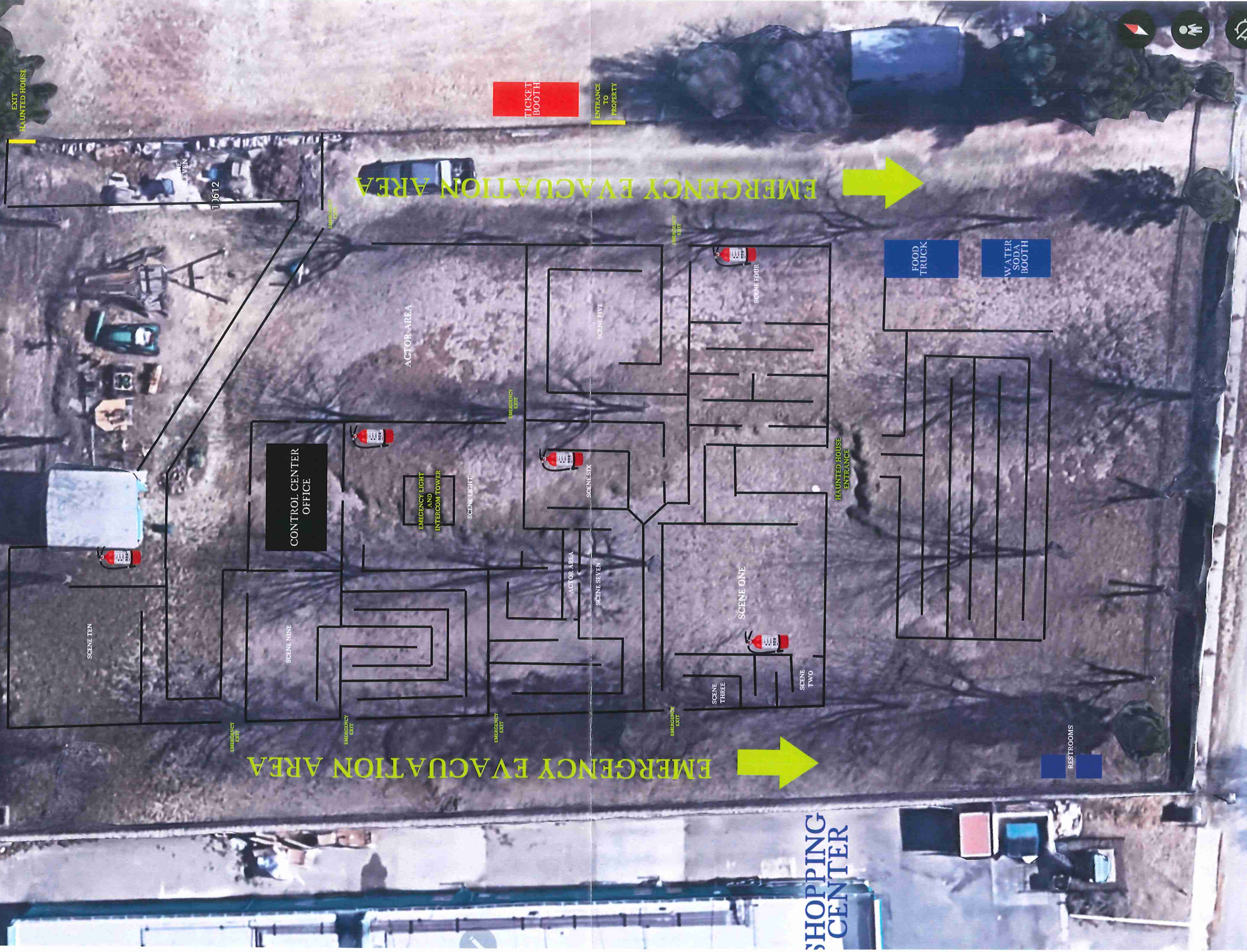
HORN CIRCLE ROAD

9 ONES LIVE PRESENTS  
**THE GROVE**  
HAUNTED HOUSE  
THE ELITE'S CULT EXPERIENCE





901 ES LIVE PRESENTS  
**THE GROVE**  
HAUNTED HOUSE  
THE ELITE'S CULT EXPERIENCE



**HORN CIRCLE DR.**

The visibility of 3D Buildings can be toggled in the layers panel.

Layers

10 m

3D





Amador Rodriguez, Jr.  
800 Horizon Blvd.  
Socorro, TX 79927

August 23, 2024

City of Socorro  
Planning & Zoning  
Code Enforcement

Dear, City Officials:

My name is Amador Rodriguez, Jr., and I am the owner of 10612 Horn Circle, Socorro, TX 79927. I authorize and grant permission to Jesse Grajeda and 9one5 Productions to use my property for the purpose of setting up and hosting the haunted house event during the months of August, September and October, 2024. If there are any questions that I may answer for you, please call me. Thank you very much for your attention to this matter and I look forward for this event to have a positive impact for the community.

Regards,

Amador Rodriguez, Jr.  
915-494-7889

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3/ Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 12, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion and action to award BID 24-09 to Horizone for Phase IV Sidewalks Construction in the amount of \$626,432.64 and obligate funds through ARPA Project PZ09, and award Phase V in the amount of \$647,572.13, with the funding source to be determined, and authorize City Manager or her designee to execute the contract.**

**SUMMARY**

In reference to the bids for Contract No. 24-09 on August 15, 2024, four contractors bid on the project. Attached is a bid comparison between the Engineer's estimate and the 4 bidders. The four bidders were Horizone Construction, Black Stallion, Synergy Project Contractors and Hawk Construction. Please note that there is a difference of approximately \$5,000 between the bid submitted by Synergy Project Contractors, Inc. and our verification; however, this discrepancy does not affect the overall bid.

Horizone Construction's bid of \$1,274,004.77 is the lowest best and is approximately 6.3% lower than the Engineer's estimate of \$1,360,600. CHA deems all bids to be accurate and correct (with the exception of Synergy) and is recommending awarding this contract to Horizone Construction with a bid of \$1,274,004.77.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): ARPA / 05520 / 002**

**Funding Source: General Fund**

**Amount: \$626,432.00**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**Decline or deny all bids.**

**STAFF RECOMMENDATION**

**Staff recommends approval to award Horizone Construction.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**Socorro Sidewalk Project Phase IV and V - Contract No. 24-09 - Bid Options**

#	TXDOT Item No.	TXDOT Description Code	Estimated Quantity/ Unit	Units	Brief Description of Item	Engineer's Estimate		Horizon Construction		Black Stallion		Synergy Project Contractors, Inc.		Hawk Construction	
						Unit Bid Price	Total Amount	Unit Bid Price	Total Amount	Unit Bid Price	Total Amount	Unit Bid Price	Total Amount	Unit Bid Price	Total Amount
1	100	7002	442	STA	PREPARING ROW	\$100.00	\$44,200.00	\$49.36	\$21,817.12	\$204.70	\$90,477.40	\$135.00	\$59,670.00	\$700.00	\$309,400.00
2	104	7001	76	SY	REMOV CONC (PAV)	\$100.00	\$7,600.00	\$18.59	\$1,412.84	\$23.00	\$1,748.00	\$42.00	\$3,192.00	\$28.00	\$2,128.00
3	104	7013	30	SY	REMOV CONC (SIDEWALK, RAMP, OR SUP)	\$20.00	\$600.00	\$18.59	\$557.70	\$23.00	\$690.00	\$84.00	\$2,520.00	\$62.00	\$1,860.00
4	104	7016	5	LF	REMOV CONC (CURB)	\$20.00	\$100.00	\$23.48	\$117.40	\$17.25	\$86.25	\$41.00	\$205.00	\$345.00	\$1,725.00
5	104	7017	40	LF	REMOV CONC (CURB & GUTTER)	\$10.00	\$400.00	\$23.48	\$939.20	\$17.25	\$690.00	\$26.00	\$1,040.00	\$50.00	\$2,000.00
6	500	7001	1	LS	MOBILIZATION	\$50,000.00	\$50,000.00	\$26,470.00	\$26,470.00	\$62,528.93	\$62,528.93	\$59,565.00	\$59,565.00	\$30,000.00	\$30,000.00
7	502	7001	9	MO	BARRICADE, SIGNS AND TRAFFIC HANDLING	\$1,000.00	\$9,000.00	\$838.50	\$7,546.50	\$5,750.00	\$51,750.00	\$5,261.00	\$47,349.00	\$3,000.00	\$27,000.00
8	529	7009	40	LF	CONC CURB & GUTTER (TY II)	\$30.00	\$1,200.00	\$27.70	\$1,108.00	\$46.00	\$1,840.00	\$47.00	\$1,880.00	\$100.00	\$4,000.00
9	531	7001	22230	SY	CONC SIDEWALKS (4")	\$55.00	\$1,222,650.00	\$53.42	\$1,187,526.60	\$48.88	\$1,086,602.40	\$61.00	\$1,356,030.00	\$42.00	\$933,660.00
10	531	7018	2	EA	CURB RAMPS (TY 5)	\$2,000.00	\$4,000.00	\$1,459.57	\$2,919.14	\$1,897.50	\$3,795.00	\$6,665.00	\$13,330.00	\$2,500.00	\$5,000.00
11	560	7012	1	EA	RELOCATE EXISTING MAILBOX	\$100.00	\$100.00	\$338.57	\$338.57	\$747.50	\$747.50	\$2,383.00	\$2,383.00	\$700.00	\$700.00
12	644	7068	10	EA	RELOCATE SM RD SN SUP&AM TY TWT	\$150.00	\$1,500.00	\$338.57	\$3,385.70	\$402.50	\$4,025.00	\$625.00	\$6,250.00	\$700.00	\$7,000.00
13	5003	7006	77	EA	RETROFIT DET WARN SURF (SURF APP OR CIP)	\$250.00	\$19,250.00	\$258.00	\$19,866.00	\$437.00	\$33,649.00	\$362.00	\$27,874.00	\$450.00	\$34,650.00
						\$1,360,600.00		\$1,274,004.77		\$1,338,629.48		\$1,581,288.00		\$1,359,123.00	

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr.*  
District 3 / Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 12, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion and action on the approval of the Interlocal - Agreement between the City of Socorro and City of El Paso Health and Environmental Services in the amount of \$390,588.00 and to authorize the City Manager or her designee to execute contract.**

**SUMMARY**

**City of Socorro received the interlocal agreement for health and environmental services that is pending City Council Approval.**

**STATEMENT OF THE ISSUE**

**City of Socorro received Interlocal Agreement for Health and Environmental Services. Please see attached**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 08/ 05525**

**Funding Source: General Fund**

**Amount: \$390,588**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



STATE OF TEXAS           )  
  )  
COUNTY OF EL PASO       )

**INTERLOCAL AGREEMENT**

**THIS AGREEMENT** is entered into on the last listed approved date below between the CITY OF EL PASO, TEXAS (“City of El Paso”, “Party”) and the City of Socorro, TEXAS (“City of Socorro”, “Party”), and collectively known as (“Parties”), by and through its duly authorized officials, pursuant to the Interlocal Cooperation Act.

**RECITALS**

**WHEREAS**, the City of El Paso and City of Socorro are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code; and

**WHEREAS**, the City of El Paso has a Department of Public Health; and

**WHEREAS**, this Agreement for interlocal cooperation for the City of El Paso to provide certain public health services to City of Socorro is necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned; and

**WHEREAS**, City of Socorro desires to have the City of El Paso’s appointed health authority serve as City of Socorro ’s health authority; and

**WHEREAS**, City of Socorro will make available and/or transfer to the City of El Paso certain information, in conjunction with goods or services that are being provided by the City of El Paso to City of Socorro, which is confidential and must be afforded special treatment and protection; and

**WHEREAS**, the City of El Paso will also have access to and/or receive from City of Socorro certain information that can be used or disclosed only in accordance with this Agreement, the Texas Medical Records Privacy Act and the HHS Privacy Regulations; and

**WHEREAS**, the City of El Paso will include City of Socorro in public health research projects, to examine health conditions in City of Socorro, when funded by the State of Texas or the federal government and when research protocols are indicated for areas beyond the urban borders of the City of El Paso.

**FOR THESE REASONS**, and in consideration of the mutual promises contained in this Agreement, City of Socorro and the City of El Paso mutually agree as follows:

1. **SCOPE OF SERVICES.**

1.1 The City of El Paso shall perform the following public health related services by and through its Department of Public Health under the terms and conditions hereinafter stated, and City of Socorro hereby accepts and agrees to the following terms and conditions:

1.1.1 The City of El Paso will issue permits and provide inspection services of food establishments at a frequency and in accordance with recommended protocols as established by the Texas Department of State Health Services (DSHS). The City of El Paso will provide enforcement of applicable State laws and regulations as appropriate to help reduce the risk of foodborne illnesses in said establishments. Appropriate and customary fees will be charged to the establishments, as permitted by law.

1.1.1.1 The City of El Paso will provide food handler and food manager training in accordance with the Texas Food Establishment Rules found at 25 TAC 228.

1.1.2 The City of El Paso will provide public health related complaint investigation/enforcement services as determined to be appropriate by City of El Paso staff for those conditions that violate the Texas Health and Safety Code and applicable City of Socorro ordinances.

1.1.3 The City of El Paso will provide communicable disease investigation services for the purpose of tracking communicable diseases and helping to reduce transmission in accordance with appropriate epidemiological intervention. Services will be provided in a manner and at a frequency that is consistent with standard public health practices.

1.1.4 The City of El Paso will provide immunization services to residents of City of Socorro to include but not be limited to adult, adolescent and childhood immunizations as recommended by the Texas DSHS. Appropriate and customary fees will be charged to those receiving these services.

- 1.1.5 The City of El Paso will provide tuberculosis and sexually transmitted disease control services to residents of City of Socorro. Services may include testing, treatment and investigation of contacts, as appropriate. Appropriate and customary fees will be charged to those receiving these services.
- 1.1.6 The City of El Paso will provide Women, Infants and Children (WIC) Nutrition services to residents of City of Socorro in accordance with Texas DSHS requirements. Services may include medical health assessment, nutrition, breast-feeding promotion, social service referral, and food benefit issuances, as appropriate.
- 1.1.7 The City of El Paso will provide pediatric dental services to residents living in City of Socorro in accordance with Texas Title V requirements and in accordance with Texas Medicaid waiver guidelines. Services may be provided in the Department of Public Health's licensed dental facility in the City of El Paso or by use of the City of El Paso's Mobile Dental clinic beyond the City limits.
- 1.1.8 The City of El Paso will provide informational programs including but not limited to injury prevention, asthma, diabetes, abstinence, maturation/puberty, and tobacco use prevention. These services are generally provided to City of Socorro's residents at local school facilities through the City of El Paso's Health Education Program.
- 1.2 The City of El Paso shall perform the following environmental services by and through its Department of Environmental Services under the terms and conditions hereinafter stated, and City of Socorro hereby accepts and agrees to the following terms and conditions:
  - 1.2.1 The City of El Paso will provide mosquito control services, including but not limited to, collecting and identifying mosquito species, larviciding, adulticiding, providing enforcement of violations that create mosquito harborage as appropriate, tracking of vector-borne disease, and educating the public regarding disease prevention strategies.

- 1.2.2 The City of El Paso will include the jurisdictional areas of City of Socorro within its programs and services for the purpose of the enhancement of the air quality, to include but not be limited to, routine ambient air monitoring, analysis of gasoline samples to ensure compliance with oxygen content, and investigation and enforcement of air-related nuisances and other requirements as set forth by the Texas Commission on Environmental Quality and/or the United States Environmental Protection Agency as appropriate.
- 1.3 The City of El Paso agrees that in accordance with the provisions of any and all grants from federal and state agencies that are awarded on a county-wide basis, the City of El Paso will provide services in the jurisdictional areas of the City of Socorro as required under these grant provisions. Provided, however, nothing in this Agreement shall obligate the City of El Paso to perform services if the grant funds relating to a particular grant are not currently being paid to the City of El Paso, and, in any such instances, the Director of the City of El Paso's Department of Public Health shall give written notice to City of Socorro that the City of El Paso is not providing the particular services for the reason that it has not received funding under the applicable grant. The City of El Paso will provide written notice to City of Socorro of grant funding which becomes discontinued or terminated, and any election by the City of El Paso not to seek the renewal of grants existing at the effective date of this Agreement.
- 1.4 To the extent allowed by law, City of Socorro agrees to pass all ordinances and resolutions necessary to give the City of El Paso and City of El Paso personnel jurisdiction to provide public health and environmental service functions in City of Socorro pursuant to the terms of this Agreement, including its extraterritorial jurisdiction, if any, where the providing of public health and other services is authorized by law, and including the power to issue citations and notices of violations for violations of any ordinances pertaining to the protection of the public health and that pertain to services the City of El Paso agrees to render in accordance with the terms of this Agreement.



- 1.5 The City of El Paso agrees that it will file citations, complaints and violations occurring within the territorial limits of City of Socorro through City of Socorro Municipal Court. It is agreed that the appropriate personnel from the City of El Paso will be administratively directed to be present at such times as court sessions are set and cases involving the City of El Paso are on the court's docket, without the necessity for the issuance of a subpoena. City of Socorro Municipal Court will provide reasonable notice of any case settings to the City of El Paso.
- 1.6 The City of El Paso will provide necessary training for employees utilized in providing services under this Agreement, as may be required by law or determined to be appropriate by the City of El Paso, and shall require all such personnel to maintain all required licenses and certifications in accordance with State and Federal laws.
- 1.7 Nothing within the terms of this Agreement shall require the City of El Paso to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.
- 1.8 The City of El Paso agrees that it will keep accurate records of all services provided to City of Socorro pursuant to this Agreement as part of its routine data collection processes and shall report such activities in its standardized records format to City of Socorro officials, as requested. However, the City of El Paso will not be required to furnish copies of any reports that are maintained on the City of El Paso's website and available to City of Socorro from the website.
- 1.9 On or before July 31, 2024, the City of El Paso shall provide to City of Socorro an initial projection based on the City Manager's filed proposed budget of City of Socorro's potential costs for a new Interlocal Agreement that, if agreed upon, would be effective September 1, 2024. The provision of this initial projection of potential costs will be used solely for the purposes of facilitating the budgeting process for the City of Socorro for its FY2025 budget.
- 1.10 It is understood and agreed to between the Parties that any portion of this Agreement providing for the delivery of public health services for which City of Socorro does not grant legal authority shall be null and void and of no force and effect, and the City of El Paso shall not be obligated to provide those services.

2. **LOCATION OF PERFORMANCE.** The place where most services are to be performed is in City of Socorro, Texas, and any extraterritorial jurisdiction thereof where the City of El Paso may lawfully provide public health and environmental services as delegated and authorized under this Interlocal Agreement (jurisdictional areas of City of Socorro). Certain health services involving medical testing, treatment and laboratory analysis shall be performed at City Department of Public Health locations within the City of El Paso.

3. **APPOINTMENT OF HEALTH AUTHORITY.** The Parties agree that the individual appointed to serve as health authority for the City of El Paso will serve as the health authority for City of Socorro, in accordance with Section 121.028(c), Texas Health and Safety Code.

4. **TIMES OF PERFORMANCE.** The City of El Paso shall commence the provision of its services on the 1st day of September 2024, and shall terminate on the 31st day of August 2025, regardless of the date of execution of this Agreement.

4.1 This Agreement will automatically renew each year unless the Parties execute a new agreement by August 31st for the next year of performance or unless either Party terminates this Agreement within thirty (30) days after the beginning of the next fiscal year. If the Agreement is automatically renewed, the rate for service shall be as set forth in Schedule C of the annual budget as approved by City Council for the respective fiscal year. Any change to the rate for service reflected by the City of El Paso's Schedule C shall be effective for the period beginning on September 1st of the next year of performance. All other terms and conditions of the Agreement shall remain in full force and effect. By way of example, the Parties agree that if the City of El Paso adopts Schedule C in August of 2023, and said Schedule C changes any rate for service covered by this Agreement, said rate change shall be effective beginning on September 1, 2023 through August 31, 2024. For each year that this Agreement will be automatically renewed, the City shall notify the County by August 1st of each year regarding proposed service rates set forth in Schedule C for the upcoming fiscal year. The Parties understand that any rate provided prior to the El Paso City Council's adoption of Schedule C is merely a guide which may or may not be changed once the El Paso City Council approves Schedule C which will contain the actual rate for service. If, prior to September 1<sup>st</sup>, the County notifies the City that the new rates are unacceptable,

the Parties shall negotiate the new rates for the upcoming fiscal year by September 30th. This deadline may be extended until October 31<sup>st</sup> by agreement of the Parties.

5. **COMPENSATION.**

5.1 The City of Socorro agrees to pay the amount not to exceed THREE HUNDRED NINETY-THOUSAND FIVE HUNDRED EIGHTY-EIGHT DOLLARS AND NO/100 (\$390,588.00) for services rendered in accordance with this Agreement, excluding the services described in Section 4.1. Payments shall be made in equal quarterly installments, each in the amount of NINETY-SEVEN THOUSAND SIX HUNDRED FORTY-SEVEN DOLLARS AND NO/100 (\$97,647.00) with the first payment becoming due and payable on the 1<sup>st</sup> day of September 2024 or within 10 days after the date that City of Socorro signs this Agreement, whichever is later. The quarterly installment described in this Section 5.1 does not include the services described in Section 4.1. The Cost Model attached hereto as Appendix A and Appendix B identifies the total cost of services offered by the City of El Paso to City of Socorro pursuant to this Agreement.

5.2 The Parties acknowledge that the funds paid by the City of Socorro pursuant to Section 5.1 above may not be sufficient in the event of an unexpected occurrence such as an outbreak, epidemic (i.e. Zika, cholera), or intervention of emerging or new diseases or public health threats (chemical or biological) in the jurisdictional areas of City of Socorro. The City of Socorro shall name a person to serve as a point of contact to discuss these types of threats, their intervention, and any additional costs that the City of Socorro will need to pay to defray the resulting expenses. Such contact person shall be designated and disclosed to the Director of the Department of Public Health and the Director of Environmental Services as of the signing of this Agreement, as applicable.

6. **PAYMENTS PURSUANT TO THIS AGREEMENT.** Payments submitted under this Agreement shall be made payable to the City of El Paso, Attn: Comptroller, PO Box 1890, El Paso, TX 79950-1890. In addition to the compensation provided for herein, the City of El Paso shall receive all proceeds received from inspection and permit fees collected in the City of Socorro. Such fees, when set or revised by City of Socorro and to the extent allowed by law, shall be set in



the same amounts as the fees for the identical services or charges as made by the City of El Paso. All fees that City of Socorro collects for this purpose shall be paid to the City of El Paso on a quarterly basis, within thirty (30) days of the conclusion of the quarter. City of Socorro shall also provide the City of El Paso with a report indicating the amount of fees collected and the time period associated with such collection. In event that City of Socorro accrues an arrearage on payment, the City of El Paso Comptroller or any collection agency retained by the City to collect delinquent accounts may add a collection fee of 21% to the account receivable if owing to the City for more than sixty (60) days, pursuant to the El Paso City Code, Ordinance 14700.

7. **LAW GOVERNING CONTRACT.** The governing law for this Agreement shall be the laws of the State of Texas. The venue shall be in El Paso County, Texas.

7.1 *Authority of the City of El Paso.* City of Socorro expressly agrees that the City of El Paso shall have authority to enforce all laws and ordinances applicable to those public health and environmental services covered in this Agreement, within the incorporated city limits and extraterritorial jurisdiction of City of Socorro, Texas. City of Socorro further agrees that, in the absence of any conflicting city ordinance, the City of El Paso shall have authority to enforce the laws of the State of Texas and the County of El Paso applicable to those public health and environmental services covered in this Agreement, within the incorporated city limits and extraterritorial jurisdiction of City of Socorro, Texas. City of Socorro shall provide certified copies of all City of Socorro, Texas Ordinances affecting public health and environmental regulation upon execution of this Agreement and as requested by the City of El Paso, and to provide copies of all such newly-adopted or amended ordinance within 10 days after adoption or amendment. Copies of such ordinances shall be sent to the Director of the City of El Paso Department of Public Health and to the Director of the City of El Paso Department of Environmental Services, as applicable.

7.2 *Privileges and Immunities.* All privileges and immunities from liability, exemptions from laws, ordinances and rules, pension, relief, disability, worker's compensation, and other benefits which apply to the activities of officers, agents, or employees of the City of El Paso when performing a function shall apply to such officers, agents, or employees to the same extent while engaged in the performance of any of their functions and duties under the terms and provisions of this Agreement. Each Party reserves, and does not waive, its rights of sovereign immunity and rights under the Texas Tort Claims Act.

- 7.3 *Governmental Function.* The Parties expressly agree that, in all things relating to this Agreement, the City of El Paso is performing a governmental function, as defined by the Texas Tort Claims Act. The Parties further expressly agree that every act or omission of the City of El Paso, which, in any way, pertains to or arises out of this Agreement falls within the definition of governmental function.
- 7.4 *Exclusion of Incidental and Consequential Damages.* Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM THE PARTY'S RIGHTS) FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND including lost profits, loss of business, or other economic damage, and further including injury to property, mental anguish and emotional distress AS A RESULT OF BREACH OF ANY TERM OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CITY WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF.
- 7.5 *Intentional Risk Allocation.* Each of the Parties acknowledges that the provisions of this Agreement were negotiated to reflect an informed, voluntary allocation between them of all risks (both known and unknown) associated with the transactions associated with this Agreement. The disclaimers and limitations in this Agreement are intended to limit the circumstances of liability. The remedy limitations, and the limitations of liability, are separately intended to limit the forms of relief available to the Parties.

8. **HHS PRIVACY REGULATIONS.** The Health Insurance Portability and Accountability Act (HIPAA) *Standards for Privacy of Individually Identifiable Health Information* (Privacy Rule). See 45 CFR Part 160 and Subparts A and E of Part 164, requires that the City of El Paso offer assurances to City of Socorro that the City of El Paso will safeguard any protected health information received or created on behalf of City of Socorro. Pursuant to this requirement, the Parties further agree to the terms and conditions of the standard HIPAA Business Associate Agreement set forth in Appendix C and incorporated herein as if fully set forth.

City of Socorro continues its authorization for the City of El Paso to possess and maintain any protected health information received or created on behalf of City of Socorro and previously possessed or maintained by the El Paso City-County Health and Environmental District, in accordance with the terms of the standard Business Associate Agreement set forth in Appendix C.

9. **TERMINATION.** This Agreement may be terminated in whole or in part by either Party upon sixty (60) days written notice to the other Party at the following addresses, or at a new address as provided in writing to the nonmoving Party by a Party which has moved its physical location within thirty (30) days of said relocation without the necessity of amending this contract:

CITY OF EL PASO:                      City of El Paso  
   Attn: City Manager  
   P.O. Box 1890  
   El Paso, Texas 79950-1890

CITY OF SOCORRO:                    City of Socorro  
   Attn: Mayor Ivy Avalos  
   124 S. Horizon Blvd.  
   Socorro, Texas 79927

All payments by City of Socorro under this Agreement are payable only out of current City of Socorro revenues. In the event that funds relating to this Agreement do not become available, such as by City of Socorro City Council not appropriating the funds, City of Socorro shall have no future obligation to pay or perform any future services related herein to the City of El Paso for City of Socorro's fiscal year during which time such funding is not available or appropriated; however, all services that have been provided by the City of El Paso shall be paid in accordance with Sections 5 and 6 of this Agreement. Should City of Socorro experience a funding unavailability related to the services described in this Agreement, City of Socorro shall immediately provide written notification to the City of El Paso of such case and either Party may choose to terminate the Agreement subject to this Section 9. In the event that City of Socorro notifies the City of El Paso that City of Socorro is experiencing a funding unavailability related to this Agreement, the City of El Paso shall immediately cease providing the services described in this Agreement to City of Socorro except as required by related grant funding requirements to which the City of El Paso must adhere.

10. **INDEPENDENT CONTRACTORS.** The City of El Paso and City of Socorro are independent legal entities. Except to the extent required by section 437.009 of the Health and



Safety Code, nothing in this Agreement shall be construed to create the relationship of employer and employee, or principal and agent, or any relationship other than that of independent parties contracting with each other solely for the purpose of carrying out the terms of this Agreement. Neither the City of El Paso nor City of Socorro nor any of their respective agents or employees shall control or have any right to control the activities of the other Party in carrying out the terms of this Agreement.

13. **SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

14. **HEADINGS.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.

15. **ENTIRE AGREEMENT; AMENDMENTS.** This Agreement constitutes the entire understanding of the Parties hereto with respect to the subject matter hereof and no amendment, modification or alteration of the terms shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the Parties hereto. The Parties reserve the right to amend this Agreement in the event either Party should experience an unforeseen, significant impact to their respective budget allocated for the services addressed in this Agreement.

*(Signature pages follow)*

STATE OF TEXAS           )  
  )  
COUNTY OF EL PASO    )

**INTERLOCAL AGREEMENT**

Signature page for the City of El Paso, Interlocal Agreement between the City of El Paso and City of Socorro.

**APPROVED this \_\_\_\_\_ day of \_\_\_\_\_ 2024.**


**CITY OF EL PASO:**

\_\_\_\_\_  
Oscar Leeson  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk


**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Mona M. Heydarian  
Assistant City Attorney

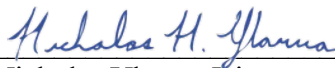
**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Veerinder Taneja, Director  
Department of Public Health

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Joyce Garcia  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

  
\_\_\_\_\_  
Nicholas Ybarra, Director  
Environmental Services Department

*(Signatures continue on the following page)*

STATE OF TEXAS       )  
                                  )  
COUNTY OF EL PASO    )

**INTERLOCAL AGREEMENT**

Signature page for City of Socorro, Interlocal Agreement between the City of El Paso and City of Socorro.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**CITY OF SOCORRO**

\_\_\_\_\_  
Mayor

Printed Name: \_\_\_\_\_

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
City Clerk, City of Socorro

\_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Attorney, City of Socorro



## APPENDIX C

STATE OF TEXAS       )  
                                  )  
COUNTY OF EL PASO   )

### HIPAA BUSINESS ASSOCIATE AGREEMENT

**THIS AGREEMENT** is entered into on \_\_\_\_\_, 20\_\_\_\_, by and between the CITY OF EL PASO, TEXAS (“CITY”), as the Covered Entity, and City of Socorro ("BUSINESS ASSOCIATE") by and through their duly authorized officials, in order to comply with 45 C.F.R. §164.502(e) and §164.504(e), governing protected health information (“PHI”) and business associates under the Health Insurance Portability and Accountability Act of 1996 (P.L. 104-191), 42 U.S.C. Section 1320d, et. seq., and regulations promulgated thereunder, as amended from time to time (statute and regulations hereafter collectively referred to as “HIPAA”). Covered Entity and Business Associate may be referred to herein individually as a “Party” or collectively as the “Parties”.

### RECITALS

**WHEREAS**, CITY has engaged BUSINESS ASSOCIATE to perform services or provide goods, or both;

**WHEREAS**, CITY possesses individually identifiable health information that is defined in and protected under HIPAA, and is permitted to use or disclose such information only in accordance with HIPAA;

**WHEREAS**, BUSINESS ASSOCIATE may receive such information from CITY, or create and receive such information on behalf of CITY, in order to perform certain of the services or provide certain of the goods, or both; and

**WHEREAS**, CITY wishes to ensure that BUSINESS ASSOCIATE will appropriately safeguard individually identifiable health information;

**NOW THEREFORE**, CITY and BUSINESS ASSOCIATE agree as follows:

#### A. HIPAA Terms

1. **Definitions.** The following terms shall have the meaning ascribed to them in this Section. Other capitalized terms shall have the meaning ascribed to them in the context in which they first appear, or as provided in (1)(h) to this Section.
  - a. **Agreement** shall refer to this document.
  - b. **Business Associate** means City of Socorro.

c. **HHS Privacy Regulations** shall mean the Code of Federal Regulations (“C.F.R.”) at Title 45, Sections 160 and 164, in effect, or as amended.

d. **Individual** shall mean the person who is the subject of the Information, and has the same meaning as the term “individual” is defined in 45 C.F.R. 160.103.

e. **Information** shall mean any “health information” provided and/or made available by the CITY to BUSINESS ASSOCIATE, and has the same meaning as the term “health information” as defined by 45 C.F.R. 160.103.

f. **Parties** shall mean the CITY and BUSINESS ASSOCIATE.

g. **Secretary** shall mean the Secretary of the Department of Health and Human Services (“HHS”) and any other officer or employee of HHS to whom the authority involved has been delegated.

h. **Catch-all definition:** The following terms used in this Agreement shall have the same meaning as those terms in the HIPAA Privacy, Security, Breach Notification and Enforcement Rules at 45 C.F.R. Part 160 and 164, in effect, or as amended: breach, data aggregation, designated record set, disclosure, health care operations, protected health information, required by law, subcontractor, and use.

2. **Limits on Use and Disclosure Established by Terms of Agreement.** BUSINESS ASSOCIATE hereby agrees that it shall be prohibited from using or disclosing the Information provided or made available by the CITY for any other purpose other than as expressly permitted or required by this Agreement (ref. 45 C.F.R. 164.504(e)(2)(i).)

3. **Stated Purposes for which BUSINESS ASSOCIATE May Use or Disclose Information.** The Parties hereby agree that BUSINESS ASSOCIATE shall be permitted to use and/or disclose Information provided or made available from CITY for the following stated purposes: To provide public health, research, and related support services (service) to the community of the CITY for the mutual benefit and general welfare of BUSINESS ASSOCIATE and the CITY (ref. 45 C.F.R. 164.504(e)(2)(i); 65 Fed. Reg. 82505.)

4. **Use of Information for Management, Administrative and Legal Responsibilities.** BUSINESS ASSOCIATE is permitted to use Information if necessary for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE. (ref. 45 C.F.R. 164.504(e)(4)(i)(A-B)).

5. **Disclosure of Information for Management, Administration and Legal Responsibilities.** BUSINESS ASSOCIATE is permitted to disclose Information received from CITY for the proper management and administration of BUSINESS ASSOCIATE or to carry out legal responsibilities of BUSINESS ASSOCIATE, provided:
  - a. The disclosure is required by law; or
  - b. The BUSINESS ASSOCIATE obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, the person will use appropriate safeguards to prevent use or disclosure of the information, and the person immediately notifies the BUSINESS ASSOCIATE of any instance of which it is aware in which the confidentiality of the information has been breached. (ref. 45 C.F.R. 164.504(e)(4)(ii)).
6. **Data Aggregation Services.** BUSINESS ASSOCIATE is also permitted to use or disclose Information to provide data aggregation services, as that term is defined by 45 C.F.R. 164.501, relating to the health care operations of CITY. (ref. 45 C.F.R. 164.504(e)(2)(i)(B)).
7. **BUSINESS ASSOCIATE OBLIGATIONS:**
  - a. **Limits on Use and Further Disclosure Established by Agreement and Law.** BUSINESS ASSOCIATE hereby agrees that the Information provided or made available by the CITY shall not be further used or disclosed other than as permitted or required by the Agreement or as required by federal law. (ref. 45 C.F.R. 164.504(e)(2)(ii)(A)).
  - b. **Appropriate Safeguards.** BUSINESS ASSOCIATE will establish and maintain appropriate safeguards to prevent any use or disclosure of the Information, other than as provided for by this Agreement. (ref. 45 C.F.R. 164.504(e)(2)(ii)(B)).
  - c. **Reports of Improper Use or Disclosure.** BUSINESS ASSOCIATE hereby agrees that it shall report to CITY **within two (2) days of discovery** any use or disclosure of Information not provided for or allowed by this Agreement. (ref. 45 C.F.R. 164.504(e)(2)(ii)(C)).
  - d. **Subcontractors and Agents.** BUSINESS ASSOCIATE hereby agrees that any time Information is provided or made available to any subcontractors or agents, BUSINESS ASSOCIATE must enter into a subcontract with the subcontractor or agent that contains the

same terms, conditions and restrictions on the use and disclosure of Information as contained in this Agreement. (ref. 45 C.F.R. 164.504(e)(2)(ii)(D)).

(i) **45 C.F.R. 164.502(e)(1)(ii) and 164.308(b)(2).** In accordance with 45 C.F.R. 164.502(e)(1)(ii) and 164.308(b)(2), if applicable, BUSINESS ASSOCIATE agrees to ensure that any subcontractors that create, receive, maintain, or transmit protected health information on behalf of BUSINESS ASSOCIATE agree in writing to the same restrictions and conditions that apply through this Agreement to BUSINESS ASSOCIATE with respect to such Information.

- e. **Right of Access to Information.** BUSINESS ASSOCIATE hereby agrees to make available and provide a right of access to Information by an Individual. This right of access shall conform with and meet all of the requirements of Section 181.102 of the Texas Health and Safety Code, requiring that not later than the 15th business day after the date of the receipt of a written request from a person for the person's electronic health record, BUSINESS ASSOCIATE shall provide the requested record to the person in electronic form unless the person agrees to accept the record in another form, and with any further requirements of 45 C.F.R. 164.524, including substitution of the words "COVERED ENTITY" with BUSINESS ASSOCIATE where appropriate. (ref. 45 C.F.R. 164.504(e)(2)(ii)(E)).
- f. **Correction of Health Information by Individuals.** BUSINESS ASSOCIATE shall, upon receipt of notice from the CITY, amend or correct protected health information (PHI) in its possession or under its control.
- g. **Amendment and Incorporation of Amendments.** BUSINESS ASSOCIATE agrees to make Information available for amendment and to incorporate any amendments to Information in accordance with 45 C.F.R. 164.504(e)(2)(ii)(F)).
- h. **Provide Accounting.** BUSINESS ASSOCIATE agrees to make Information available as required to provide an accounting of disclosures in accordance with 45 C.F.R. 164.528, including substitution of the words "COVERED ENTITY" with BUSINESS ASSOCIATE where appropriate. (ref. 45 C.F.R. 164.504(e)(2)(ii)(G)).
- i. **Access to Books and Records.** BUSINESS ASSOCIATE hereby agrees to make its internal practices, books, and records relating to



the use or disclosure of Information received from, or created or received by BUSINESS ASSOCIATE on behalf of the CITY, available to the Secretary or the Secretary's designee for purposes of determining compliance with the HHS Privacy Regulations. (ref. 45 C.F.R. 164.504(e)(2)(ii)(H)).

- j. **Return or Destruction of Information.** At the termination of this Agreement, BUSINESS ASSOCIATE hereby agrees to adhere to Section B.3. of this Agreement. (ref. 45 C.F.R. 164.504(e)(2)(ii)(I)).
- k. **Mitigation Procedures.** BUSINESS ASSOCIATE agrees to have procedures in place for mitigating, to the maximum extent practicable, any deleterious effect from the use or disclosure of Information in a manner contrary to this Agreement or the HHS Privacy Regulations. (ref. 45 C.F.R. 164.530(f)).
- l. **Sanction Procedures.** BUSINESS ASSOCIATE agrees and understands that it must develop and implement a system of sanctions for any employee, subcontractor or agent who violates this Agreement of the HHS Privacy Regulations. (ref. 45 C.F.R. 164.530(e)(1)).
- m. **Subpart E of 45 C.F.R. Part 164.** To the extent BUSINESS ASSOCIATE is to carry out one or more of CITY'S obligations under Subpart E of 45 C.F.R. Part 164, BUSINESS ASSOCIATE shall comply with the requirements of Subpart E that apply to CITY in the performance of such obligation(s).
- n. **Prohibition against the Sale of Protected Health Information.** The BUSINESS ASSOCIATE shall comply with the requirements of Texas Health and Safety Code Sec. 181.153, and any amendments of that section.
- o. **Notice and Authorization Required for Electronic Disclosure of PHI.** The BUSINESS ASSOCIATE shall comply with the requirements of Texas Health and Safety Code Sec. 181.154, and any amendments of that section, regarding the requirement of providing notice to an Individual for whom the BUSINESS ASSOCIATE creates or receives protected health information if the Individual's PHI is subject to electronic disclosure.
- p. **State Law on Medical Records Privacy.** The BUSINESS ASSOCIATE shall abide by the requirements set forth in Texas Health and Safety Code Section 181.001 et. seq., and any amendments of that chapter.

8. **Property Rights.** The Information shall be and remain the property of the CITY. BUSINESS ASSOCIATE agrees that it acquires no title or rights to the Information, including any de-identified Information, as a result of this Agreement.
9. **Modifications.** The CITY and BUSINESS ASSOCIATE agree to modify this Business Associate Agreement, in order to comply with Administrative Simplification requirements of HIPAA, as set forth in Title 45, Parts 160 and 164, (Subparts A and E the “Privacy Rule” and Subparts A and C the “Security Rule”) of the Code of Federal Regulations.
10. **Automatic Amendment.** Upon the effective date of any amendment to the regulations promulgated by HHS with respect to PHI, this Business Associate Agreement shall automatically amend such that the obligations imposed on BUSINESS ASSOCIATE as a Business Associate remain in compliance with such regulations.

**B. Term and Termination**

1. **Term.** The Term of this Agreement shall be effective as of September 1, 2024, and shall terminate on August 31, 2025, or on the date covered entity terminates for cause as authorized in paragraph (B.2.) of this Section, whichever is sooner.
2. **Termination for Cause.** Upon the CITY’s knowledge of a material breach by BUSINESS ASSOCIATE, the CITY shall:
  - a. Provide an opportunity for BUSINESS ASSOCIATE to cure the breach or end the violation, and terminate if BUSINESS ASSOCIATE does not cure the breach or end the violation within the time specified by the CITY.
  - b. Immediately terminate the Business Associate Agreement if BUSINESS ASSOCIATE has breached a material term of this Business Associate Agreement and cure is not possible.
  - c. Notify the Secretary of HHS if termination is not possible.
3. **Obligations of Business Associate Upon Termination.** Upon termination of this Agreement for any reason, BUSINESS ASSOCIATE, with respect to protected health information received from CITY, or created, maintained, or received by BUSINESS ASSOCIATE on behalf of CITY, shall:
  - a. Retain only that protected health information which is necessary for BUSINESS ASSOCIATE to continue its proper management and administration or to carry out its legal responsibilities;

- b. Return to CITY, or, if agreed to by CITY, destroy, the remaining protected health information that the BUSINESS ASSOCIATE still maintains in any form and BUSINESS ASSOCIATE shall certify to the CITY that the Information has been destroyed;
- c. Continue to use appropriate safeguards and comply with Subpart C of 45 CFR Part 164 with respect to electronic protected health information to prevent use or disclosure of the protected health information, other than as provided for in this Section, for as long as BUSINESS ASSOCIATE retains the protected health information;
- d. Not use or disclose the protected health information retained by BUSINESS ASSOCIATE other than for the purposes for which such protected health information was retained and subject to the same conditions set out at Section 1.e and 1.f above, which applied prior to termination; and
- e. Return to CITY or, if agreed to by CITY, destroy, the protected health information retained by BUSINESS ASSOCIATE when it is no longer needed by BUSINESS ASSOCIATE for its proper management and administration or to carry out its legal responsibilities.
- f. Survival. The obligations of BUSINESS ASSOCIATE under this Section shall survive the termination of this Agreement.

**C. Remedies.** If CITY determines that BUSINESS ASSOCIATE has breached or violated a material term of this Agreement, CITY may, at its option, pursue any and all of the following remedies:

- 1. Exercise any of its rights of access and inspection under Section A.7.e. of this Agreement;
- 2. Take any other reasonable steps that CITY, in its sole discretion, shall deem necessary to cure such breach or end such violation; and/or
- 3. Terminate this Agreement immediately.
- 4. Injunction. CITY and BUSINESS ASSOCIATE agree that any violation of the provisions of this Agreement may cause irreparable harm to CITY. Accordingly, in addition to any other remedies available to CITY at law, in equity, or under this Agreement, in the event of any violation by BUSINESS ASSOCIATE of any of the provisions of this Agreement, or any explicit threat thereof, CITY shall be entitled to an injunction or other decree of

specific performance with respect to such violation or explicit threat thereof, without any bond or other security being required and without the necessity of demonstrating actual damages. The parties' respective rights and obligations under this Section C.4. shall survive termination of the Agreement.

5. Indemnification. BUSINESS ASSOCIATE shall indemnify, hold harmless and defend CITY from and against any and all claims, losses, liabilities, costs and other expenses resulting from, or relating to, the acts or omissions of BUSINESS ASSOCIATE in connection with the representations, duties and obligations of BUSINESS ASSOCIATE under this Agreement. The parties' respective rights and obligations under this Section 5 shall survive termination of the Agreement.

#### **D. Miscellaneous**

1. **Regulatory References.** A reference in this Agreement to a HIPAA section means the section as in effect or as amended.
2. **Amendment.** CITY and BUSINESS ASSOCIATE agree that amendment of this Agreement may be required to ensure that CITY and BUSINESS ASSOCIATE comply with changes in state and federal laws and regulations relating to the privacy, security, and confidentiality of protected health information. CITY may terminate this Agreement upon 60 days written notice in the event that BUSINESS ASSOCIATE does not promptly enter into an amendment that CITY, in its sole discretion, deems sufficient to ensure that CITY will be able to comply with such laws and regulations. This Agreement may not otherwise be amended except by written agreement between the parties and signed by duly authorized representatives of both parties.
3. **Interpretation.** Any ambiguity in this Agreement shall be interpreted to permit compliance with HIPAA.
4. **Notices.** Any notice or demand required under this Agreement will be in writing; will be personally served or sent by certified mail, return receipt requested, postage prepaid, or by a recognized overnight carrier which provides proof of receipt; and will be sent to the addresses below. Either party may change the address to which notices are sent by sending written notice of such change of address to the other party.

CITY: City of El Paso  
Attn: City Manager  
P. O. Box 1890  
El Paso, Texas 79950-1890



COPY TO: City of El Paso  
Department of Public Health  
Attention: Director  
200 N. Kansas Street  
El Paso, TX 79901

BUSINESS ASSOCIATE: City of Socorro  
Attn: Mayor Ivy Avalos  
124 S. Horizon Blvd.  
Socorro, Texas 79927

5. **Non-Waiver.** No failure by any Party to insist upon strict compliance with any term or provision of this Agreement, to exercise any option, to enforce any right, or to seek any remedy upon any default of any other Party shall affect, or constitute a waiver of, any Party's right to insist upon such strict compliance, exercise that option, enforce that right, or seek that remedy with respect to that default or any prior, contemporaneous, or subsequent default. No custom or practice of the Parties at variance with any provision of this Agreement shall affect or constitute a waiver of, any Party's right to demand strict compliance with all provisions of this Agreement.
6. **Headings.** The headings of sections and subsections of this Agreement are for reference only and will not affect in any way the meaning or interpretation of this Agreement.
7. **Governing Law, Jurisdiction.** This Agreement will be governed by and construed in accordance with the laws of the State of Texas, with venue in El Paso County, Texas.
8. **Compliance with Laws.** BUSINESS ASSOCIATE agrees that its obligations pursuant to this Agreement shall be performed in compliance with all applicable federal, state, and/or local rules and regulations. In the event that applicable federal, state or local laws and regulations or applicable accrediting body standards are modified, BUSINESS ASSOCIATE reserves the right to notify CITY in writing of any modifications to the Agreement in order to remain in compliance with such law, rule or regulation.
9. **Severability.** In the event that one or more provision(s) of this Agreement is deemed invalid, unlawful and/or unenforceable, then only that provision will be omitted, and will not affect the validity or enforceability of any other provision; the remaining provisions will be deemed to continue in full force and effect.

10. **No Third Party Beneficiaries.** Nothing express or implied in this Agreement is intended or shall be deemed to confer upon any person other than CITY and BUSINESS ASSOCIATE, and their respective successors and assigns, any rights, obligations, remedies or liabilities.
11. **Entire Agreement; Counterparts.** This Agreement constitutes the entire Agreement between CITY and BUSINESS ASSOCIATE regarding the services to be provided hereunder. Any agreements, promises, negotiations, or representations not expressly set forth in this Agreement are of no force or effect. This Agreement may be executed in any number of counterparts, each of which will be deemed to be the original, but all of which shall constitute one and the same document.

City of El Paso, Texas  
FY25 Interlocal Agreements Cost Model

Appendix A & B

PROGRAM	Municipality								Total Operational Cost
	El Paso	Anthony	Clint	Horizon	Socorro	Vinton	County	San Elizario	
<b>Administration</b>	<b>\$ 6,483,237</b>	<b>\$ 35,061</b>	<b>\$ 8,815</b>	<b>\$ 214,788</b>	<b>\$ 327,650</b>	<b>\$ 25,634</b>	<b>\$ 1,075,928</b>	<b>\$ 96,616</b>	<b>\$ 8,267,731</b>
Administration (GF)	\$ 2,938,873	\$ 15,893	\$ 3,996	\$ 97,364	\$ 148,525	\$ 11,620	\$ 487,722	\$ 43,796	\$ 3,747,790
Administration Support Services (GF)	\$ 3,544,364	\$ 19,168	\$ 4,819	\$ 117,424	\$ 179,125	\$ 14,014	\$ 588,206	\$ 52,820	\$ 4,519,941
<b>Percent of Total Cost</b>	<b>78.42%</b>	<b>0.42%</b>	<b>0.11%</b>	<b>2.60%</b>	<b>3.96%</b>	<b>0.31%</b>	<b>13.01%</b>	<b>1.17%</b>	<b>100.00%</b>
<b>Population</b>	<b>678,815</b>	<b>3,671</b>	<b>923</b>	<b>22,489</b>	<b>34,306</b>	<b>2,684</b>	<b>112,653</b>	<b>10,116</b>	<b>865,657</b>
<b>ESD Grand Total</b>	<b>\$ 1,117,531</b>	<b>\$ 6,042</b>	<b>\$ 266</b>	<b>\$ 6,961</b>	<b>\$ 62,938</b>	<b>\$ 4,418</b>	<b>\$ 182,822</b>	<b>\$ 16,730</b>	<b>\$ 1,397,708</b>
Vector Control	\$ 921,962	\$ 4,985	\$ -	\$ -	\$ 51,924	\$ 3,645	\$ 150,828	\$ 13,802	\$ 1,147,146
Air Quality (per capita)	\$ 195,569	\$ 1,057	\$ 266	\$ 6,961	\$ 11,014	\$ 773	\$ 31,994	\$ 2,928	\$ 250,562
<b>GRAND TOTAL</b>	<b>\$ 7,600,768</b>	<b>\$ 41,103</b>	<b>\$ 9,081</b>	<b>\$ 221,749</b>	<b>\$ 390,588</b>	<b>\$ 30,052</b>	<b>\$ 1,258,750</b>	<b>\$ 113,346</b>	<b>\$ 9,665,439</b>
<b>PREVIOUS FEE</b>	<b>\$ 6,923,679.89</b>	<b>\$ 38,754.70</b>	<b>\$ 9,114.25</b>	<b>\$ 203,941.64</b>	<b>\$ 365,338.13</b>	<b>\$ 27,501.46</b>	<b>\$ 1,178,947.07</b>	<b>\$ 103,028.56</b>	<b>\$ 8,850,305.69</b>
<b>Variance 2024</b>	<b>677,088.38</b>	<b>2,348.35</b>	<b>(32.84)</b>	<b>17,807.67</b>	<b>25,250.16</b>	<b>2,550.93</b>	<b>79,803.03</b>	<b>10,317.50</b>	<b>815,133.17</b>
<b>% Change</b>	<b>9.78%</b>	<b>6.06%</b>	<b>-0.36%</b>	<b>8.73%</b>	<b>6.91%</b>	<b>9.28%</b>	<b>6.77%</b>	<b>10.01%</b>	<b>9.21%</b>

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3 / Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 13, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Discussion and action to renew and ratify State Legislative Lobbying Services to Forma Group, LLC to provide a valued approach and continued representation for the Legislative Session and authorize City manager or her designee to sign contract.**

**SUMMARY**

City went to

The City of Socorro seeks to retain the services of a lobbyist to address matters in which City of Socorro needs professional assistance before the Texas State Legislature, individual State Legislators, the Texas State Governor, and other state agencies. State lobbying services will include (but are not limited to) the following: Strategy • Assist the City in the development and implementation of its legislative agenda, key proposals and policy positions in partnership with the state board and local affiliate network. • Propose an annual strategic advocacy and political engagement plan designed to achieve legislative goals and support business objectives. • Develop a plan for off session activities and coordinate with City administration staff. Tracking and reporting • Identify, track and report on state legislation and legislative proposals that may have an impact on the City; • Report activities at a minimum through the following: o Telephone or weekly updates on pending issues as they arise o A brief weekly written status report during the Legislative Session for the state office and all local affiliates o A brief monthly written status report not to exceed three (3) pages in length o A final written report and in-person presentation at the end of Legislative Session for staff and Mayor and Council; o Maintain a roster of delegates and contacts that the lobbyist firm is contacting on the City's behalf • Track priorities and meetings of aligned partner organizations; • Organize state lobby registration, compliance and reporting; Advocacy • Support the organization with a strong presence in the Capitol as the "eyes and ears" of City of Socorro, Texas, and serving as day-to-day contact for legislators and other lobbyists on behalf of City of



Socorro, Texas; • Work to achieve the City’s goals on legislation, issues or rules by lobbying members of the Texas Legislature, legislative staff; • Track and attend committee and rulemaking hearings, coordinate and assist in the preparation of testimony, submissions, and in-person testimony; • Attend and participate in interim hearings and meetings regarding issues important the City; Relationship building • Assist in the development of relationships with key legislators, regulatory agencies, state agencies, local governments and community organizations, consistent with the annual strategic advocacy and political engagement plan; • Develop strong connections with other agencies and state membership organizations to support mutual goals as identified. This Agreement is for professional lobbying services for the 89<sup>th</sup> Texas legislative session (October 1, 2024 - September 30, 2025)

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001/5520/02**

**Funding Source: General Fund**

**Amount: 6,000.00 per month**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

STATE OF TEXAS           §  
                                     §  
CITY OF SOCORRO       §

**CONSULTING SERVICES AGREEMENT**

This Consulting Services Agreement (the "Agreement") is made and entered into by and between the City of Socorro, Texas (the "City"), a political subdivision of the State of Texas and Forma Group, LLC ("Consultants") for the purposes and considerations stated below. Each of the City and the Consultants are also referred to in this Agreement as a "Party" and collectively as the "Parties".

**WHEREAS**, the City wishes to engage the services of the Consultants for consulting services to advocate before the Texas Legislature and the Agencies of the State of Texas in the interests of the City;

**WHEREAS**, the Consultant's functions shall include servicing as the City's representative in establishing and maintaining key contracts in Texas State government and in public and private organization;

**WHEREAS**, Consultants work shall involve the responsibility for representing the City of Socorro at the Texas State Legislature, performing research on legislative issues, working closely with the El Paso legislative delegation, compiling statistical data and reports, and providing the City Council with information which may assist them in making policy decisions;

**WHEREAS**, the scope of Consultant's services shall be for the Texas legislative session, and

**WHEREAS**, during those periods when the Texas Legislature is not in Regular Session or any Special Session, the Consultants will continue to receive City Council agenda, budget information, provide assistance in addressing constituent concerns that relate to Texas State legislative issues or other assignments as directed by the City; and,

**WHEREAS**, Consultants desire to provide such services to the City;

**NOW, THEREFORE**, the Parties hereto mutually agree as follows:

1.    **SCOPE OF SERVICES.** The Consultants shall represent the interests of the City before the appropriate Texas State agencies, legislative committees, members of the Texas House of Representatives and Texas Senate, the Office of Lieutenant Governor, the Office of the Governor, and public and private associations or individuals, and shall perform the following services under the terms and conditions contained in this Agreement:

- 1.1       Consultants shall secure sponsorships of legislation, and shall monitor and advocate the enactment of said legislation as identified in the City of Socorro Legislative Agenda, or legislation identified by City Council;

- 1.2 Consultants shall monitor all legislation regarding its impact on the duties and responsibilities of city government and its officers and employees;
- 1.3 Consultants shall advocate the defeat of legislation identified by the City of Socorro City Council as detrimental to the interest of the City;
- 1.4 Consultants shall monitor Texas State departments, agencies, and legislative activities on a day-by-day basis as necessary and as requested by the City;
- 1.5 Consultants shall consult with the City Council, City Manager, designated legislative liaison, and department heads concerning problems and needs in all areas of City government in order to provide informed representation in the Legislature and assist in securing legislation favorable to the City; and
- 1.6 Consultant shall consult with the City Council to evaluate the need to propose Texas State legislation and follow through to secure support and passage of any resulting legislation.
- 1.7 Consultants shall perform additional legislative services on behalf of the City, including but not limited to:
  - 1.7.1 Working with City Manager or designated legislative liaison on legislative initiatives;
  - 1.7.2 Appearing before the State Legislature, establishing and maintaining close contacts among legislative committees, individual legislators, public officials, trade and industry associations, and business organizations in order to influence members and to assure full communication of ideas, interests, and favored outcomes;
  - 1.7.3 Attending and testifying at hearings and scheduling witnesses;
  - 1.7.4 Performing research concerning proposed legislation; analyze proposed tax laws and related data; prepare articles, briefings, communication documents and reports on administrative and legislative problems and practices; Recommending action to City Council or the Texas State Legislature and maintain a flow of information to City Council regarding state and federal governmental trends, attitudes, and programs;
  - 1.7.5 Evaluating financial and budget issues of interest to City Council, conduct research to clarify issues, identify

alternatives, develop recommendations, and prepare verbal and written reports as necessary;

- 1.7.6 Working with the City Manager and/or designated legislative liaison to assist in preparation of a legislative agenda for City Council approval for the Legislative Session;
  - 1.7.7 Drafting and assisting on proposed legislation and amendments;
  - 1.7.8 Advocacy on behalf of the City's Legislative Agenda for called sessions of the Legislature, as adopted by City Council, including preparation, communication, and coordination with the El Paso County delegation and other Members of the Legislature;
  - 1.7.9 Assistance in prioritizing legislative efforts of the City;
  - 1.7.10 Regular reporting on the lobbying efforts for passage or defeat of legislation;
  - 1.7.11 Communicating with and lobbying appropriate members of the Legislature for passage or defeat of identified legislation ;
  - 1.7.12 Tracking legislation throughout each Regular and Called Special Sessions of the Legislature; and
  - 1.7.13 Providing a final report at the conclusion of each session; and
  - 1.7.14 Reviewing and interpreting legislative interim changes to assist City Council in addressing those with an impact, positive or negative, on city government.
- 1.8 Consultants shall submit a written report to the City of Socorro City Manager with a copy to the City of Socorro Council specifying the activities Consultants have undertaken on behalf of the City, on or before the 15th of each and every month during the term of this Agreement. Said report should list in detail the daily activities of the Consultants in performance of this Agreement and should include the following:
- 1.8.1 List of all committee hearings attended;
  - 1.8.2 List of all bills on which the Consultants testified, or for which the Consultants arranged testimony in support of, on behalf of, or against a bill;



- 1.8.3 List of meetings/conferences with legislators and/or their aides, and the bills or legislative matters discussed;
  - 1.8.4 List of bills/amendments introduced on behalf of the City;
  - 1.8.5 Notice that another lobbyist has been assigned by Consultants under their supervision and employ, to represent the City, or that Consultants have subcontracted with any individual or entity other than as provided in 1.11 to provide services under this Agreement; and
  - 1.8.6 Any other activities in which the Consultants have engaged on behalf of the City.
- 1.9 Consultants shall seek and lobby for additional funding sources as directed by City Council.
  - 1.10 Consultants shall arrange for a bi-weekly telephone conference call its designated legislative liaison throughout the Sessions and any called sessions for the purpose of updating the City Council on current activities and developments regarding legislative initiatives and general matters affecting the City.
  - 1.11 Consultants shall meet with the City Manager and/or designated legislative liaison in Socorro, a minimum of four (4) times during the legislative period as defined in this Agreement or as requested by the City Council in order to maintain an effective working relationship with the Mayor and City Council members.
  - 1.12 Consultants shall, upon request, assist the City on special Texas State projects of interest to the City which require involvement or interaction with Texas State agencies, entities or individuals.
  - 1.13 Consultants shall communicate with City Council and/or the City's designated legislative liaison as needed for the purpose of updating the City Council on current activities and development regarding the City's legislative initiative and general matters affecting the City of Socorro.
  - 1.14 Consultants shall perform other related duties as needed or as the situation dictates within the scope of work.

2 **TERM.** This Agreement is for professional lobbying services for the Texas legislative session (October 1, 2024 – September 30, 2025). The Agreement shall be effective

October 1, 2024 for a 12 month term, with two options to renew for additional one year periods, upon mutual consent of the Parties.

**3      COMPENSATION, EXPENSES, AND METHOD OF PAYMENT.** The compensation paid to Consultants for the services rendered pursuant to this Agreement shall be Six Thousand Dollars and 00/100. (\$6,000.00) per month for twelve (12) months from October 1, 2024 through September 30, 2025. Said compensation shall be payable without demand by the 15<sup>th</sup> day of each month during the Term of this Agreement.

The Consultants shall cover all of their reasonable and necessary expenses and costs connected with the services rendered to the County under this Agreement, except expenses and costs of:

- (1) Any travel to Austin as a result of performing the duties outlined in this contract, as approved by the City Council, not to exceed Six Thousand Dollars (\$6,000.00);
- (2) Any travel specifically requested and approved by the City in pursuit of the contracted duties in locations other than Austin; and
- (3) Any additional duties, beyond those specified or implied in this Agreement, requested and approved by the City that are directly related to and in support of the City Legislative Agenda.

Expenditures must be approved in advance by the City Council or its designee, and shall be subject to all City requirements for payments of funds. No expenditures shall be made for political contributions, alcoholic beverages or for any purpose not directly related to and in support of the City Legislative Agenda. Documentation for reimbursements shall be submitted to the City within thirty (30) days of the incurring of expenditures.

The City shall reimburse Consultants for all reasonable and necessary actual, documented expenses incurred for additional travel and any additional duties as outlined above that were approved in advance by City Council or its designee. Reimbursement shall be made within thirty (30) days after receipt of an itemized invoice and supporting documentation from Consultants. All expenses shared with Consultants' other clients shall be pro-rated among the City and Consultants' other clients.

**4.      AUTHORITY TO ACT AS LOBBYIST.** Consultants warrant that they are registered as a lobbyist as required under Chapter 305 of the Texas Government Code; that Consultants are authorized by law to act as a lobbyist for the City; that there is no legal or ethical impediment to Consultants acting as a lobbyist for the City; and that Consultants shall immediately communicate to the City in writing any change in Consultants' status as a registered lobbyist or authority to lawfully and ethically act as a lobbyist for the City.

**5.      CONFIDENTIALITY.** During and after the Term of this Agreement, Consultants agree to strictly maintain the confidentiality of all information pertaining to the City and its personnel not open to the public under the Texas Public Information Act (Tex.

Gov't Code Ann., Chapter 552) and will not use any such information to the detriment of the City or its officers or employees at any time. In the event any member of the public or media requests information pertaining to the City or its personnel from the Consultants, Consultants shall immediately direct the requesting party to the custodian of public information designated by the City, and shall also immediately notify the City of the request.

6. **CONFLICT OF INTEREST.** Consultants affirm and warrant that neither they nor their associates has any conflict of interest regarding the services to be provided under this Agreement that would affect the representation undertaken herein. Consultants warrant that all representation within the last three calendar years, by Consultants or any of their associates, collectively or individually, of an interest adverse to or conflicting with any interest of the City or any of its departments, boards, employees or appointed and elected officials, has been fully disclosed in writing to the City. Consultants must provide the City with a list of any clients or business associates of the Consultants or any of Consultants' employees or subcontractors which may have any interest in City projects or legislation covered under this Agreement. This list shall include the nature of the interest the client or business has in the City project or legislation. Consultants have an obligation to update the list as new clients, associates or interests develop. Such notice should be given 3 business days after Consultants obtain the additional information.

7. **INDEPENDENT CONTRACTOR RELATIONSHIP.** Nothing herein shall be construed as creating a relationship of employer and employee between the Parties. The Consultants shall be deemed at all times to be independent contractors . The City shall not be subject to any obligations or liabilities of the Consultants incurred in the performance of this Agreement. The Consultants expressly agree to indemnify and hold harmless the City of Socorro, its agents , officer, and employees, for any and all liabilities and obligations incurred due to any breach of contract or negligent acts or omissions or other defalcations on the part of Consultants.

8. **LAW GOVERNING CONTRACT.** For purposes of determining the place of the Agreement and the law governing the same, it is agreed that the venue shall lie in the City and County of El Paso, State of Texas, and the performance of the Agreement and its construction shall be governed by the laws of the State of Texas.

9. **TERMINATION.**

- 9.1 Either party may terminate this Agreement for cause or for convenience after thirty (30) days written notice to the other party of its intention to terminate this Agreement, or at any time by mutual agreement of the parties.
- 9.2 If the Consultants terminate this Agreement for convenience before the completion of the 89th Legislative Session, then Consultants agree to immediately reimburse the City for any compensation paid to Consultants under this Agreement.

10. **WAIVER OF BREACH.** A Party's waiving a breach of this Agreement by the other Party does not constitute a continuing waiver or a waiver of any subsequent breach.

11. **MISCELLANEOUS PROVISIONS.** In the event either party fails to perform its obligations and responsibilities as set forth herein and it becomes necessary for other party to enforce its rights by hiring an attorney or third party, the non-prevailing party shall be responsible for all fees and costs incurred by the prevailing party to enforce such rights. Nothing herein shall waive any rights of the City under Section 2251 of the Texas Government Code, and to extent that this paragraph or any part of this Agreement violates the same, Section 2251 of the Texas Government Code shall control. The City reserves, and does not waive, its rights of sovereign immunity and similar rights, and its rights under the Texas Tort Claims Act. No provision of this Agreement imposing any obligation or restriction on the City not permitted by applicable law shall be enforceable. Records relating to this Agreement may be subject to disclosure pursuant to the Texas Public Information Act, Section 552.001 et. seq. of the Texas Government Code. Any provision of this Agreement permitting or requiring discretion, consent, or approval by Consultants shall be deemed to require the same be exercised reasonably and in good faith.” This contract may be modified only by written amendment to the contract, signed by both parties.

12. **INDEMNIFICATION/HOLD-HARMLESS AGREEMENT.** THE CONSULTANTS AGREE TO HOLD HARMLESS THE CITY FROM ANY AND ALL LAWSUITS OR LITIGATION WHICH MAY ARISE AT ANY TIME FROM THE THE CONDUCT OF ITS EMPLOYEES WHILE PERFORMING SERVICES UNDER THIS AGREEMENT TO THE CITY, AND ALSO AGREES TO INDEMNIFY THE CITY FROM LIABILITY IMPOSED UPON IT AS A RESULT OF ANY OF ITS ACTIVITIES HEREUNDER. THE CONSULTANTS SHALL BE SOLELY RESPONSIBLE FOR ASSUMING LIABILITY OF THEIR PERSONNEL.

13. **NOTICE.** Any notices required under this Agreement shall be sufficient if sent by Certified Mail, Return Receipt Requested at the following addresses and/or facsimile numbers and shall be deemed received within five (5) days after deposit in the United States mail, or on the date of hand delivery or facsimile transmission :

**City:**

Ms. Adriana Rodarte City  
of Socorro  
124 S. Horizon Blvd.  
Socorro, Texas 79927

**Consultants:**

The Forma Group  
310 N. Mesa STE 400  
El Paso, Texas 79901

14. **TRANSITION ASSISTANCE.** Consultants agree that upon termination of this Agreement and any extensions of this Agreement, Consultant will work with the City and any



new consultants to ensure a smooth transition and complete coverage for the City on Texas State legislative matters.

15. **ASSIGNMENT.** This Agreement may not be assigned in whole or in part by either Party.

16. **INCORPORATION OF RFQ.** City awarded the Consultants this Agreement pursuant to RFQ # 20-05, attached hereto as Exhibit “A” and fully incorporated herein, which is of this Agreement. Consultants certify that Consultants have and will maintain all the qualifications listed in that RFQ. Consultants have and will maintain all the qualifications listed in the RFQ. Consultants further certify that Consultants can and will perform all the requirements contained within the RFQ. Any provisions in this Agreement that conflict with the terms of the RFQ, shall be superceded by the terms in the RFQ, and the terms of the RFQ shall control.

17. **APPROVAL AND CONDUCT OF PERSONNEL.** Consultant must provide the City with a list of all employees, agents, or subcontractors who will be representing the City before the Consultants may use that individual on any projects and legislation subject to this Agreement . If Consultant obtains any information that Consultants or any of Consultants’ employees, agents, or subcontractors are under criminal investigation, Consultants must report said knowledge in writing to the County within five (5) business days.

18. **TEXAS GOVERNMENT CODE – ISRAEL PROVISIONS.** Consultants are a company pursuant to Texas Government Code Section 2270.001 and verify that it does not boycott Israel and will not boycott Israel during the Term of this Agreement as defined in Texas Government Code Section 2270.002

19. **NONDISCRIMINATION.** In connection with the performance of work under this Agreement, the Consultants agree not to discriminate against any employee or applicant for employment because of age, race, religion, color, marital status, sexual orientation, sex, disability, national origin or ancestry..

20. **COMPLETE AGREEMENT.** This Agreement, which includes RFQ #20-05, constitutes and expresses the entire Agreement between the Parties hereto in reference to services of the Consultants for the City.

EXECUTED as of the \_\_\_\_ day of \_\_\_\_\_, 2024.

**[signatures appear on next page]**

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3/ Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 16, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Rudy Cruz Jr., District 3 Representative**

**SUBJECT:** Direct staff to begin research for the establishment of the Socorro Economic Development Corporation

**SUMMARY**

This is to promote economic development within the City of Socorro, Texas. This will be created to finance new and expanded business enterprises.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3/ Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 16, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Rudy Cruz Jr., District 3 Representative**

**SUBJECT: Direct staff to draft an RFP for trash bin installations on city right of way.**

**SUMMARY**

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

**N/A**

**REQUIRED AUTHORIZATION**



1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Ivy Avalos*  
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*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 16, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Rudy Cruz Jr., District 3 Representative**

**SUBJECT:** Direct staff to perform a cost estimate for the paving of Monte Alto. Should this street not belong to the city, staff will explore options to have this street dedicated.

**SUMMARY**

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

**N/A**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_