

*Ivy Avalos*  
Mayor  
  
*Ruben Reyes*  
At Large  
  
*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2  
  
*Rudy Cruz, Jr.*  
District 3/Mayor ProTem  
  
*Yvonne Colon-Villalobos*  
District 4  
  
*Adriana Rodarte*  
City Manager

**NOTICE OF REGULAR COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

LA INSTALACIÓN ES ACCESIBLE PARA SILLAS DE RUEDAS Y HAY PLAZAS DE ESTACIONAMIENTOS DISPONIBLES. LAS SOLICITUDES DE ADAPTACIÓN PARA SERVICIOS DE TRADUCCIÓN DEBEN HACERSE 48 HORAS ANTES DE ESTA REUNIÓN. COMUNÍQUESE CON LA OFICINA DEL SECRETARIO DE LA CIUDAD AL (915) 858-2915 PARA OBTENER MÁS INFORMACIÓN

.....

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 1<sup>ST</sup> DAY OF AUGUST 2024 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

THIS WRITTEN NOTICE, THE MEETING AGENDA, AND THE AGENDA PACKET, ARE POSTED ONLINE AT [HTTP://COSTX.US/CITY-CLERK-PUBLIC-NOTICE](http://costx.us/city-clerk-public-notice) THE PUBLIC CAN ALSO ACCESS THE MEETING BY CALLING TOLL FREE-NUMBER 844-854-2222 ACCESS CODE 323610.

THE PUBLIC MAY CALL IN 844-854-2222 ACCESS CODE 323610 BY 5:30 PM MOUNTAIN STANDARD TIME (MST) ON THE 1<sup>ST</sup> DAY OF AUGUST 2024 TO SIGN UP FOR PUBLIC COMMENT AND THE AGENDA ITEM THEY WISH TO COMMENT ON. THE PUBLIC THAT SIGNED UP TO SPEAK WILL BE CALLED UPON BY THE PRESIDING OFFICER DURING THE MEETING.

.....

1. Call to order
2. Pledge of Allegiance and a Moment of Silence

**3. Establishment of Quorum**

**PUBLIC COMMENT**

- 4. Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

**PRESENTATIONS**

- 5. Presentation** by Martha Velasco with Optavise. Ms. Velasco a Benefits Adviser Agent to present a variety of Life Insurance plans, Terminal Ill policies & Accidental and Injury Coverage plans offered by Washington National. *Yvonne Colon-Villalobos*

**NOTICE TO THE PUBLIC**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

**CONSENT AGENDA**

**PUBLIC COMMENTS ARE TYPICALLY NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE SCHEDULED PUBLIC HEARING-ORDINANCE 320**

- 6. Excuse** absent council members.

*Olivia Navarro*

- 7. Approval** of Regular Council Minutes of July 11, 2024, Special Council Minutes of July 13, 2024 and Regular Council Minutes of July 18, 2024.

*Olivia Navarro*

8. ***Introduction First Reading and Calling for a Public Hearing*** of an ordinance approving a Preliminary Plat for Horizon 10 Phase One Subdivision, being a portion of Tract 35 and a portion of Tract 36 and all of Tracts 37 to 39, Leigh Clark Survey 298, Socorro, Texas.

***Lorrine Quimiro***

9. ***Introduction First Reading and Calling for a Public Hearing*** of an Ordinance approving a Preliminary and Final Plat for Baba Unit Two Subdivision, being a portion of the O.A. Danielson Survey No. 316, El Paso County Texas.

***Lorrine Quimiro***

## **REGULAR AGENDA**

### **HUMAN RESOURCES DEPARTMENT**

10. ***Discussion and action*** on approving the revised job description for the Finance Director.

***Carol Candelaria***

11. ***Discussion and action*** on approving the updated job description from “Program Officer Compliance Specialist” to Grants Compliance Officer.

***Carol Candelaria***

### **GRANTS DEPARTMENT**

12. ***Discussion and action*** to ratify a Letter of Support for Project Vida Community Development Corporation’s application to the U.S. Small Business Administration (SBA) Women’s Business Center - Supporting Childcare Small Businesses Grant.

***Alejandra Valadez***

13. ***Discussion and action*** to approve Supplemental Agreement No. 3 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a reduction of \$175.55 to the maximum amount payable for Work Authorization No. 3.

***Alejandra Valadez***

14. ***Discussion and action*** to update the ARPA Spending Framework for the City of Socorro, Texas.

***Alejandra Valadez***

### **CITY MANAGER**

15. ***Discussion and action*** to approve the anticipated proposed Tax Rate for Fiscal year commencing October 1, 2024 thru September 30, 2025 for the City of Socorro, Texas.

***Adriana Rodarte***

16. ***Discussion and action*** to approve the scheduling of public hearing on September 12, 2024 for the anticipated proposed tax rate for the fiscal year commencing October 1, 2024 thru September 30, 2025.

***Adriana Rodarte***

17. ***Update*** on the resignation submitted by District 3 Representative Rudy Cruz, Jr.

***Adriana Rodarte***

- 18. Discussion and action** to approve the Amended Order Scheduling an Election to be held in the City of Socorro, Texas on Tuesday November 5, 2024 for the purpose of electing the City of Socorro Mayor, City Representative At-Large, Representative District 3 and Representative District 4. *Adriana Rodarte*

### **MAYOR AND COUNCIL**

- 19. Discussion and action** to approve Borderland Media placing 100 commercial trash containers for advertising while promoting cleaner streets and public spaces. *Rudy Cruz, Jr.*
- 20. Discussion and action** to direct city manager and or her designated staff to look into changing the current Ordinances regarding Covenants and Parks that are currently in place for new and upcoming Commercial and Residential Subdivisions. In addition, city manager and or staff to review the required if any, Covenant by-laws for upcoming subdivisions, whether the subdivision is Commercial or Residential and allow this council to make changes. *Yvonne Colon-Villalobos*

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS


### ***Discussion on the following:***

- 21. Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. *Adriana Rodarte*
- 22. Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters. *Adriana Rodarte*
- 23. Discussion and action** regarding pending litigation and receive status report regarding pending litigation. *Adriana Rodarte*

- 24. Adjourn**




**DATED THIS 29<sup>th</sup> DAY OF JULY, 2024**

By:   
\_\_\_\_\_  
**Olivia Navarro, City Clerk**

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 29<sup>TH</sup> OF JULY, 2024**

By:   
\_\_\_\_\_  
**Olivia Navarro, City Clerk**

Agenda posted: 7-29-24 @ 1:58   
Removed: \_\_\_\_\_ Time: \_\_\_\_\_ by: \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large Representative

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz**  
District 3/Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**DATE: 07/25/2024**

**TO: Mayor & City Council**

**FROM: Yvonne Colon Villalobos**

**SUBJECT:** Presentation by Martha Velasco with Optavise. Ms. Velasco a Benefits Adviser Agent to present a variety of Life Insurance plans, Terminal Ill policies & Accidental & Injury Coverage plans offered by Washington National.

**SUMMARY** Ms. Velasco has been a Benefits Advisory Agent for almost 20 years and feels that the city employees can greatly benefit from these products that are 100% paid by the employee. She appreciates the time granted to present and hopes that soon she will be able to offer these essential great affordable products through the city.

**BACKGROUND**

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE IF NOT APPROVE**

**STAFF RECOMMENDATION**

***Ivy Avalos***  
*Mayor*

***Ruben Reyes***  
*At Large*

***Cesar Nevarez***  
*District 1*



***Alejandro Garcia***  
*District 2*

***Rudy Cruz, Jr.***  
*District 3/Mayor Pro Tem*

***Yvonne Colon-Villalobos***  
*District 4*

**REGULAR COUNCIL MEETING MINUTES  
JUNE 11, 2024 @ 6:00 P.M.**

**MEMBERS PRESENT:**

Mayor Ivy Avalos  
Ruben Reyes  
Cesar Nevarez  
Rudy Cruz, Jr.  
Yvonne Colon-Villalobos

**MEMBERS ABSENT:**

Alejandro Garcia

**STAFF PRESENT:**

Adriana Rodarte, City Manager  
Victor Perez, Deputy City Manager  
Olivia Navarro, City Clerk  
Lorraine Quimiro, City Planner  
Jim Martinez, City Attorney

Estevan Gonzales, IT Director  
Victor Reta, Recreation Centers Director  
Chief Robert Rojas  
Alejandra Valadez, City Development Coordinator

**1. CALL TO ORDER**

The meeting was called to order at: 6:08 pm.

**2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

Led by Socorro High School Athletes.

**3. Establishment of Quorum**

Quorum was established with five council members present.

## **PUBLIC COMMENT**

### **4. PUBLIC COMENT**

No speakers for Public Comment.

## **PRESENTATIONS**

### **5. *RECOGNITION OF THE SOCORRO HIGH SCHOOL ATHLETES AND COACHES FOR THEIR HARD WORK AND DEDICATION.***

***RUDY CRUZ, JR.***

The students were recognized and presented with a certificate from Mayor Avalos and Mayor ProTem Rudy Cruz, Jr.

Coach Avalos and Coach Mena spoke on this item.

### **6. *PRESENTATION BY ASCENDO STRATEGIES ON THE CITY OF SOCORRO ECONOMIC RECOVERY STRATEGIC PLAN.***

***ALEJANDRA VALADEZ***

Presentation made by Dr. Griselda Martinez.

A motion was made by Cesar Nevarez seconded by Ruben Reyes to *up items thirty (30 ) and (34).* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

## **PLANNING AND ZONING DEPARTMENT**

### **30. *DISCUSSION AND ACTION TO APPROVE AN EVENT PERMIT FOR THE FIESTA DE SAN MIGUEL 2024 AT LA PURISIMA CHURCH AT 328 S. NEVAREZ ROAD FOR SEPTEMBER 27 THROUGH 29, 2024 AND TO WAIVE THE EVENT FEE.***

***LORRINE QUIMIRO***

A motion was made by Ruben Reyes seconded by Cesar Nevarez to *approve item number thirty (30).* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**MAYOR AND COUNCIL**

**34. DISCUSSION AND ACTION TO APPROVE HOSTING OF THE  
BINATIONAL HISTORY CONFERENCE AUGUST 24<sup>TH</sup> 2024.**

***MAYOR IVY AVALOS***

A motion was made by Ruben Reyes to *deny*. Motion dies, no second.

A motion was made by Rudy Cruz to *approve hosting the conference alongside Heritage Society in the amount of \$15,000.00*. Motion dies, no second.

A motion was made by Yvonne Colon-Villalobos seconded by Rudy Cruz, Jr., to *approve the conference with a \$20,000.00 budget*. Motion passed.

Ayes: Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays: Ruben Reyes and Cesar Nevarez

*Mayor Ivy Avalos broke the tie and voted aye.*

Absent: Alejandro Garcia

**CONSENT AGENDA**

**7. EXCUSE ABSENT COUNCIL MEMBERS.**

***OLIVIA NAVARRO***

**8. APPROVAL OF REGULAR COUNCIL MINUTES OF JUNE 6, 2024,  
SPECIAL COUNCIL MINUTES OF JUNE 18, 2024, REGULAR COUNCIL  
MINUTES OF JUNE 20, 2024, SPECIAL COUNCIL MINUTES OF JUNE 24,  
2024.**

***OLIVIA NAVARRO***

**9. DISCUSSION AND ACTION ON APPROVING APRIL 2024 CASH RECEIPTS  
REPORT.**

***ADRIANA RODARTE***

**10. DISCUSSION AND ACTION ON APPROVING APRIL 2024 ACCOUNTS  
PAYABLE REPORT.**

***ADRIANA RODARTE***

**11. DISCUSSION AND ACTION ON APPROVING APRIL 2024 UNAUDITED  
FINANCIAL REPORT.**

***ADRIANA RODARTE***

**12. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC  
HEARING OF THE CITY OF SOCORRO, TEXAS, ADOPTING A  
COMPREHENSIVE PLAN IN ACCORDANCE WITH TEXAS LOCAL  
GOVERNMENT CODE; AND PROVIDING FOR THE FUTURE ADOPTION  
OR AMENDMENT OF ZONING REGULATIONS AND/OR OTHER  
REGULATIONS AS NECESSARY AND APPROPRIATE TO BE IN  
CONFORMANCE WITH THE COMPREHENSIVE PLAN.**

***LORRINE QUIMIRO***



**13. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT FOR MAYO SUMMIT SUBDIVISION BEING A TRACT 5D, BLOCK 27, SOCORRO GRANT, SOCORRO, TEXAS. LORRINE QUIMIRO**

**14. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT FOR SAHAJANAND UNIT ONE SUBDIVISION BEING 16.01 ACRE PORTION OUT OF A 73.6958 ACRE TRACT OF ROBERT E. NIX SURVEY NO. 304, EL PASO COUNTY, TEXAS. LORRINE QUIMIRO**

**15. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE APPROVING THE FINAL PLAT AND VARIANCE REQUESTS FOR A 50' – 0" MAXIMUM ALLOWABLE BUILDING HEIGHT AND REDUCED PARKING SPACE REQUIREMENTS OF 1 SPACE PER 400 SQ. FT. OF NET LEASABLE OFFICE SPACE AND 1 SPACE PER 5,000 SQ. FT. OF NET LEASABLE WAREHOUSE AREA FOR EASTWIND HILLS UNIT ONE SUBDIVISION, BEING TRACTS 11-B AND 11-B-4, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TEXAS.**

**LORRINE QUIMIRO**

**16. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT FOR VILLAGRAN SUBDIVISION BEING A TRACT 4C16, BLOCK 14, SOCORRO GRANT, SOCORRO, TEXAS. LORRINE QUIMIRO**

A motion was made by Ruben Reyes seconded by Cesar Nevarez to *approve the Consent Agenda*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**REGULAR AGENDA**  
**PUBLIC HEARING/ORDINANCES**

- 17. PUBLIC HEARING OF ORDINANCE APPROVING A PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF ALL OF TRACT 1, BLOCK 12, SOCORRO GRANT, LOCATED SOUTH-WEST OF ALAMEDA AVE. AND SKOV RD., SOCORRO, TEXAS, FROM A-1 (AGRICULTURAL) TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED-USE DEVELOPMENTS) WITH A VARIANCE REQUEST TO ALLOW FOR AN IC-MUD ZONING DISTRICT LESS THAN THE REQUIRED 10 ACRES TO ALLOW FOR THE DEVELOPMENT OF INDUSTRIAL/COMMERCIAL BUILDINGS.**

***LORRINE QUIMIRO***

Public Hering opened at 6:58 pm

No Speakers

Public Hearing closed at 6:59 pm

- 18. SECOND READING AND ADOPTION OF ORDINANCE APPROVING A PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF ALL OF TRACT 1, BLOCK 12, SOCORRO GRANT, LOCATED SOUTH-WEST OF ALAMEDA AVE. AND SKOV RD., SOCORRO, TEXAS, FROM A-1 (AGRICULTURAL) TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED-USE DEVELOPMENTS) WITH A VARIANCE REQUEST TO ALLOW FOR AN IC-MUD ZONING DISTRICT LESS THAN THE REQUIRED 10 ACRES TO ALLOW FOR THE DEVELOPMENT OF INDUSTRIAL/COMMERCIAL BUILDINGS.**

***LORRINE QUIMIRO***

A motion was made by Rudy Cruz, Jr., seconded by Cesar Nevarez to *approve item eighteen (18)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

- 19. PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 2, BLOCK 1, HORIZONE SUBDIVISION, LOCATED AT 200 HORIZON BLVD., SOCORRO, TEXAS FROM M-1 (LIGHT INDUSTRIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A COMMERCIAL DEVELOPMENT.**

***LORRINE QUIMIRO***

Public Hearing opened at 7:13 pm

No Speakers

Ruben Reyes stepped out of meeting at 7:13 pm

Public Hearing closed at 7:14 pm

**20. SECOND READING AND ADOPTION FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 2, BLOCK 1, HORIZONE SUBDIVISION, LOCATED AT 200 HORIZON BLVD., SOCORRO, TEXAS FROM M-1 (LIGHT INDUSTRIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A COMMERCIAL DEVELOPMENT.**  
**LORRINE QUIMIRO**

A motion was made by Rudy Cruz, Jr., seconded by Cesar Nevarez to *approve item twenty (20)*. Motion passed.

Ayes: Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Ruben Reyes and Yvonne Colon-Villalobos

**21. PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 31, NORTH LOOP ACRES SUBDIVISION, LOCATED AT 612 HESSE DR., SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR MULTI-FAMILY DWELLING UNITS.**  
**LORRINE QUIMIRO**

Public Hearing opened at 7:18 pm

No Speakers for Public Hearing

Public Hearing closed at 7:18 pm

**22. SECOND READING AND ADOPTION FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 31, NORTH LOOP ACRES SUBDIVISION, LOCATED AT 612 HESSE DR., SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR MULTI-FAMILY DWELLING UNITS.**  
**LORRINE QUIMIRO**

A motion was made by Yvonne Colon-Villalobos seconded by Cesar Nevarez to *approve item twenty-two (22)*.

Ruben Reyes returned to the meeting at 7:23 pm.

Edwin Morales and Abrahm Macias spoke on this item

An amended motion was made by Yvonne Colon-Villalobos seconded by Cesar Nevarez to *approve with the words One Duplex on the Ordinance*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**23. PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 30 AND 32, BLOCK 3, VALLE NUEVO UNIT ONE, LOCATED AT 1055 AND 1069 NUEVO HUECO TANKS BLVD., SOCORRO, TEXAS FROM R-2 (MEDIUM DENSITY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A COMMERCIAL DEVELOPMENT. LORRINE QUIMIRO**

Public Hearing opened at 7:17 pm  
No speakers for Public Hearing  
Public Hearing closed at 7:18 pm

**24. SECOND READING AND ADOPTION FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF 30 AND 32, BLOCK 3, VALLE NUEVO UNIT ONE, LOCATED AT 1055 AND 1069 NUEVO HUECO TANKS BLVD., SOCORRO, TEXAS FROM R-2 (MEDIUM DENSITY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A COMMERCIAL DEVELOPMENT. LORRINE QUIMIRO**

A motion was made by Yvonne Colon-Villalobos seconded by Ruben Reyes to approve item number twenty-four (24). Motion passed.

Jorge Azcarate spoke on this item

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos  
Nays:  
Absent: Alejandro Garcia

**25. PUBLIC HEARING OF AN ORDINANCE APPROVING REPLAT FOR GECU SUBDIVISION UNIT 2 REPLAT "A", LOT 4-A, BLOCK 1, GECU SUBDIVISION UNIT 2 AMENDING REPLAT, AND A PORTION OF LOT 2, BLOCK 1, NORTH LOOP COMMERCIAL PARK REPLAT B AMENDING SUBDIVISION, SOCORRO, TEXAS. LORRINE QUIMIRO**

Public Hearing opened at 7:42 pm  
No Speakers for Public Hearing  
Public Hearing closed at 7:43 pm

**26. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING REPLAT FOR GECU SUBDIVISION UNIT 2 REPLAT "A", LOT 4-A, BLOCK 1, GECU SUBDIVISION UNIT 2 AMENDING REPLAT, AND A PORTION OF LOT 2, BLOCK 1, NORTH LOOP COMMERCIAL PARK REPLAT B AMENDING SUBDIVISION, SOCORRO, TEXAS.**

**LORRINE QUIMIRO**

A motion was made by Ruben Reyes seconded by Cesar Nevarez to *approve item twenty-six (26)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**27. PUBLIC HEARING OF AN ORDINANCE APPROVING REPLAT FOR HACIENDAS DEL VALLE UNIT 2 REPLAT “F”, BEING LOTS 9-11, BLOCK 1, HACIENDAS DEL VALLE UNIT 2, SOCORRO, TEXAS, WITH A VARIANCE FOR A LOT BEING SMALLER THAN 10,00 SQ. FT.**

***LORRINE QUIMIRO***

Public Hearing opened at 7:47 pm

No speakers for Public Hearing

Public Hearing closed at 7:48 pm

**28. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING REPLAT FOR HACIENDAS DEL VALLE UNIT 2 REPLAT “F”, BEING LOTS 9-11, BLOCK 1, HACIENDAS DEL VALLE UNIT 2, SOCORRO, TEXAS, WITH A VARIANCE FOR A LOT BEING SMALLER THAN 10,00 SQ. FT.**

***LORRINE QUIMIRO***

A motion was made by Ruben Reyes seconded by Cesar Nevarez to *approve item twenty-eight (28)*.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**GRANTS DEPARTMENT**

**29. DISCUSSION AND ACTION TO ADOPT THE CITY OF SOCORRO ECONOMIC RECOVERY STRATEGIC PLAN. ALEJANDRA VALADEZ**

A motion was made by Cesar Nevarez seconded by Yvonne Colon-Villalobos to *approve item twenty-nine (29)*. Motion passed.

Ruben Reyes stepped out at 7:53 pm

Ruben Reyes returned to the meeting at 7:53 pm



**CITY MANAGER**

**31. DISCUSSION AND ACTION TO APPROVE PROPOSED SUPPLEMENTAL TO THE HUITT ZOLLARS WORK AUTHORIZATION NO. 2.1 FOR THE PASSMORE SHARED USED PATH IN THE AMOUNT OF 59,961.00.**

***ADRIANA RODARTE***

A motion was made by Cesar Nevarez seconded by Yvonne Colon-Villalobos to *approve item thirty-one (31)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**32. DISCUSSION AND ACTION REGARDING ELECTION SERVICES CONTRACT WITH COUNTY OF EL PASO AND TO AUTHORIZE THE CITY MANAGER OR HER DESIGNEE TO EXECUTE SAME.**

***ADRIANA RODARTE***

A motion was made by Cesar Nevarez seconded by Ruben Reyes to *approve item thirty-two (32)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**33. DISCUSSION AND ACTION TO APPROVE RESOLUTION 798 AUTHORIZING APPOINTMENT OF ROSE ESCOBAR AS CSCI BOARD SECRETARY AND JESUS ENRIQUEZ AS CSCI BOARD TREASURER.**

***ADRIANA RODARTE***

A motion was made by Cesar Nevarez seconded by Ruben Reyes to *approve item thirty-three (33)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**35. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. *ADRIANA RODARTE***

**36. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

**ADRIANA RODARTE**

**37. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

**ADRIANA RODARTE**

A motion was made by Cesar Nevarez to *delete items thirty-five (35), thirty-six (36) and thirty-seven (37)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**38. DISCUSSION AND ACTION REGARDING TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC.'S ("TGS") PETITION FOR REVIEW OF THE ACTIONS OF THE CITY OF EL PASO AND THE CITY OF SOCORRO AND REQUEST FOR EXPEDITED RELIEF, AND TGS'S APPLICATION FOR AN INTERIM RATE ADJUSTMENT FOR CALENDAR YEAR 2023 AND ITS WEST NORTH SERVICE AREA ("WNSA") [551.071].**

**JAMES A. MARTINEZ**

A motion was made by Cesar Nevarez seconded by Ruben Reyes to *postpone for the next Regular Meeting of July 18, 2024*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

**39. ADJOURN**

A motion was made by Rudy Cruz, Jr., seconded by Cesar Nevarez to *adjourn at 7:57 pm*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Alejandro Garcia

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**Ivy Avalos, Mayor**

---

Olivia Navarro, City Clerk

---

Date minutes were approved.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3/Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**SPECIAL COUNCIL MEETING MINUTES  
JULY 13, 2024 @ 8:00 A.M.**

**MEMBERS PRESENT:**

Mayor Ivy Avalos  
Ruben Reyes  
Cesar Nevarez  
Rudy Cruz, Jr.  
Yvonne Colon-Villalobos

**MEMBERS ABSENT:**

Alejandro Garcia

**STAFF PRESENT:**

Adriana Rodarte, City Manager  
Victor Perez, Deputy City Manager  
Olivia Navarro, City Clerk  
Lorraine Quimiro, City Planner

Estevan Gonzales, IT Director  
Victor Reta Recreation Ctrs. Director  
Carol Candelaria, HR Director  
Robert Rojas, Police Chief  
Isela Gonzalez, Court Coordinator  
Alejandra Valadez, City Development Coordinator *(joined virtually)*

**1. CALL TO ORDER**

The meeting was called to order at: 8:04 am.

**2. Pledge of Allegiance and a Moment of Silence**

Pledge of Allegiance was recited.

**3. Establishment of Quorum**

Quorum was established with five council members present.

**PUBLIC COMMENT**

**4. PUBLIC COMMENT**

No speakers during Public Comment.

### **PRESENTATIONS**

5. **WORKSHOP AND DISCUSSION AND ACTION ON FY 2024-2025 BUDGET FOR ALL CITY OF SOCORRO DEPARTMENTS INCLUDING REVENUE PROJECTIONS FOR FISCAL YEAR 2024-2025.** **ADRIANA RODARTE**

A motion was made by Ruben Reyes seconded by Cesar Nevarez to *approve item five (5)*. See Exhibit “A” Motion passed.

Ruben Reyes stepped out of the meeting at 8:19 pm

Ruben Reyes returned to the meeting at 8:20 pm

Rudy Cruz, Jr., stepped out of the meeting at 8:35 pm

Rudy Cruz, Jr., returned to the meeting at 8:46 pm

Ayes: Ruben Reyes, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Cesar Nevarez

### **CONSENT AGENDA**

6. **EXCUSE ABSENT COUNCIL MEMBERS.** **OLIVIA NAVARRO**

A motion was made by Alejandro Garcia seconded by Yvonne Colon-Villalobos to *approve the Consent Agenda*. Motion passed.

Ayes: Ruben Reyes, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Cesar Nevarez

7. **DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS.** **ADRIANA RODARTE**

8. **DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

**ADRIANA RODARTE**



**9. *DISCUSSION AND ACTION* REGARDING PENDING LITIGATION AND  
RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

***ADRIANA RODARTE***

A motion was made by Alejandro Garcia seconded by Yvonne Colon-Villalobos to *delete items seven (7), eight (8) and nine (9)*. Motion passed.

Ayes: Ruben Reyes, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Cesar Nevarez

**10. *ADJOURN***

A motion was made by Alejandro Garcia seconded by Yvonne Colon-Villalobos to *adjourn at 9:13 am*

---

**Ivy Avalos, Mayor**

---

Olivia Navarro, City Clerk

---

Date minutes were approved

**City of Socorro**  
**Tax Rate and Revenue Analysis**

**FYE 2024-2025**

			FY 2025 No Change		FY 2025 No New Revenue Rate	FY 2025 Voter Approval Rate
Tax Rate	M&O		\$ 0.583418		\$ 0.524498	\$ 0.552668
Tax Rate	I&S		\$ 0.118603		\$ 0.118603	\$ 0.118603
Tax Rate	Combined		\$ 0.702021		\$ 0.643101	\$ 0.671271
Assessed Valuation - Debt Service			\$ 1,994,824,812		\$ 1,994,824,812	\$ 1,994,824,812
Assessed Valuation - M&O			\$ 1,811,243,210		\$ 1,811,243,210	\$ 1,811,243,210
Tax Revenue	M&O		\$ 10,567,119		\$ 9,499,934	\$ 10,010,162
Tax Revenue	I&S		\$ 2,365,922		\$ 2,365,922	\$ 2,365,922
Tax Revenue	Combined		\$ 12,933,041		\$ 11,865,856	\$ 12,376,084

**Budget Effects:**

M&O Revenues Produced - Property Taxes	\$ 10,567,119	\$ 9,499,934	\$ 10,010,162
Total Other Revenues	5,120,350	5,120,350	5,120,350
Total Projected Revenues	\$ 15,687,469.29	\$ 14,620,284.79	\$ 15,130,512.00
Total Budget Expenditures	\$ 16,960,155.00	\$ 16,960,155.00	\$ 16,960,155.00
Projected Reserves Required	\$ 1,272,685.71	\$ 2,339,870.21	\$ 1,829,643.00
Increase in Reserve Required from "No Change"	\$ -	\$ 1,067,184.50	\$ 556,957.29

**Home Owner Effects**

Home Value	\$ 100,000	\$ 702.02	\$ 643.10	\$ 671.27
Home Value	\$ 120,000	\$ 842.43	\$ 771.72	\$ 805.53
Home Value	\$ 140,000	\$ 982.83	\$ 900.34	\$ 939.78
Increase (Decrease) in Amount Paid Home Value \$100,000			\$ (82.49)	\$ (43.05)

M&O

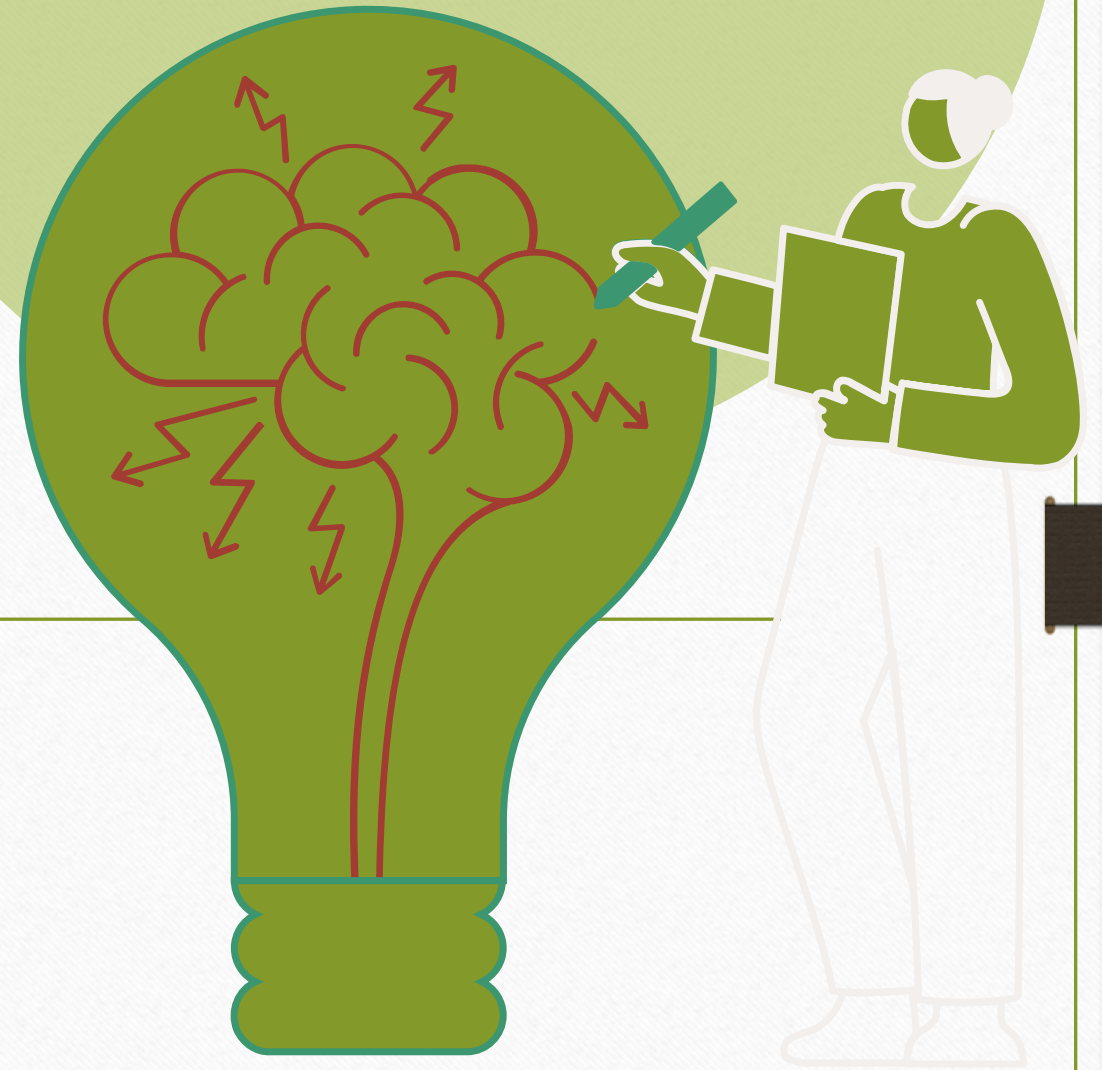
Maintenance and Operations

I&S

Interest and Sinking - Debt Service

# Budget Meeting

By Adriana Rodarte  
CITY MANAGER





# Agenda

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- Property Tax Analysis / Homeowner Effects
- Salary Survey Analysis by the HR Director
- Essential List by Department / Big Ticket Items
- Financial Snapshot

# 2024-2025 Tax Analysis

## City of Socorro Tax Rate and Revenue Analysis

FYE 2024-2025

		FY 2025 No Change	FY 2025 No New Revenue Rate	FY 2025 Voter Approval Rate *
Tax Rate	M&O	\$ 0.583418	\$ 0.524498	\$ 0.552668
Tax Rate	I&S	\$ 0.118603	\$ 0.118603	\$ 0.118603
Tax Rate	Combined	\$ 0.702021	\$ 0.643101	\$ 0.671271
Assessed Valuation - Debt Service		\$ 1,994,824,812	\$ 1,994,824,812	\$ 1,994,824,812
Assessed Valuation - M&O		\$ 1,811,243,210	\$ 1,811,243,210	\$ 1,811,243,210
Tax Revenue	M&O	\$ 10,567,119	\$ 9,499,934	\$ 10,010,162
Tax Revenue	I&S	\$ 2,365,922	\$ 2,365,922	\$ 2,365,922
Tax Revenue	Combined	\$ 12,933,041	\$ 11,865,856	\$ 12,376,084



# Homeowner Effects

Home Value	\$100,000	\$ 702.02	\$ 643.10	\$ 671.27
Home Value	\$120,000	\$842.43	\$771.72	\$ 805.53
Home Value	\$140,000	\$982.83	\$900.34	\$939.78
Increase (Decrease) in Amount Paid Home Value \$100,000			\$(82.49)	\$(43.05)

# Salary Analysis Findings

## Police Officer

	City of Socorro	City of El Paso	County of El Paso Sheriff **	Town of Horizon	City of Las Cruces, NM	Lower Valley Water	Nacogdoches	Socorro ISD		Avg Rate	Statewide TX LMCI Tracer (33-3051)
Position Title	Police Officers	Officers	Deputy Sheriff	Police Officers - CBA	Patrol Officer	N.A	Patrol Officer	Police / Peace Officers			Police and Sheriffs Patrol Officers
Min. Base Salary	\$47,944.00	\$54,059.20	\$57,940.90	\$53,123.20	\$54,392.00	\$0.00	\$55,744.00	\$41,537.60		\$52,799.48	\$30.10
Min. Hourly Rate	\$23.05	\$25.99	\$27.86	\$25.54	\$26.15		\$26.80	\$19.97		\$25.38	
Mid Base Salary							\$30.42				
Max. Base Salary	\$62,753.60	\$65,707.20	\$99,749.31	\$54,953.60	\$96,116.80	\$0.00	\$70,782.40	\$60,382.40		\$74,615.29	
Max. Hourly Rate	\$30.17	\$31.59	\$47.96	\$26.42	\$46.21		\$34.03	\$29.03		\$35.87	
Benefits (check if employer provides)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Medical	X	X	X	X	X	X	X	X			
Dental	X	X	X	X	X	X	X	X			
Vision	X	X	X	X	X	X	X	X			
Life Insurance	X	X	X	X	X	X	X	X			
Other (specify)	X	X	X	X	X	X	X	X			
Operating budget	33 million	1.3 billion	601 million	15 million	519 million	26.7 million	42 million	594 million			
Population	35,585	675,872	866,666	23,314	111,000		32,150	35,585			
Retirement Benefits	457B Deferred Pension Plan (voluntary - max. 8% Employer Match)	El Paso Employees Retirement Trust (EPERT) - 7 yr vested service 8.95% Employee Contribution (mandatory) and 14.05 % Employer contribution / 457(B) and 401(a) employee Contribution no employer match	TCDRS - 8 yr Vested - Mandatory Participation @8% - Employer Match at the time of Retirement 250% / 457(B) deferred Compensation Plan - No employer match	TMRS - Mandatory Participation - EE 5% the City matches 1.5% to 1 ratio- 5 years vesting	NMRHCA(NM Retiree Health Care Authority Mandatory Participation Employee 1% / Employer 2% -- Deferred Pension Plan Optional	TCDRS - 10yr Vested - Mandatory Participation @6% - Employer Match at the time of Retirement 250%	TMRS & 457 (b)	TRS, 403(b) & 457(B)			

# Police Officer Scale

**Proposed Police Officers \$25.60 to \$34.35**  
**Effective 10-1-2024**

	2024-2025		2025-2026		2026-2027		2027-2028		2028-2029	
	Hourly	Annually	Hourly	Annually	Hourly	Annually	Hourly	Annually	Hourly	Annually
Year 1	\$25.60	\$53,248.00	\$26.24	\$54,579.20	\$26.90	\$55,943.68	\$27.57	\$57,342.27	\$28.26	\$58,775.83
Year 2	\$26.88	\$55,910.40	\$27.55	\$57,308.16	\$28.24	\$58,740.86	\$28.95	\$60,209.39	\$29.67	\$61,714.62
Year 3	\$28.22	\$58,705.92	\$28.93	\$60,173.57	\$29.65	\$61,677.91	\$30.39	\$63,219.85	\$31.15	\$64,800.35
Year 4	\$29.64	\$61,641.22	\$30.38	\$63,182.25	\$31.14	\$64,761.80	\$31.91	\$66,380.85	\$32.71	\$68,040.37
Year 5	\$31.12	\$64,723.28	\$31.89	\$66,341.36	\$32.69	\$67,999.89	\$33.51	\$69,699.89	\$34.35	\$71,442.39

# City Manager and Departments Essential List Big Ticket Items

- COLA for All Departments
  - 3.2% in the amount of **\$206,377.60**
  - No increase on health benefits
- A salary adjustment for positions within the City Manager Department, specifically impacting the Fleet Mechanic and Shop Technician roles. The adjustment amount is **\$4,430.40**.
- Adjustments will be made as part of their annual performance review.
- Add a Full-Time Custodian for Ambulance Buildings and provide coverage
  - **In the amount of \$45,250.00 which includes fringe benefits**
- Sidewalk Phase III
  - **In amount of \$600,000.00**
- Total impact amount **\$649,480.40**

# IT Dept. Essential List

- A salary adjustment for positions within the IT Department, specifically impacting the Director. The adjustment amount is \$4,430.40.
- Add an IT Technician Position
  - in the amount of \$48,026.00 which includes fringe benefits
- PD First Net Vehicle Router
  - In the amount of \$30,000.00
- Total impact amount \$82,456.40

# Parks & PW Dept. Essential List

A salary adjustment for positions within the Parks and PW Department, specifically impacting Equipment Operator roles. The adjustment amount is \$5,595.54.

- Purchase a 18 Wheeler Cab
  - in the amount of \$50,000.00
- Purchase 1 Truck
  - In the amount of \$50,000.00
- Total impact amount \$105,595.54



# Police Dept. Essential List

- A salary adjustment for positions within the Police Department, specifically impacting Police Officers, Detectives, Sergeants, Lieutenants and Communication Dispatcher roles. The adjustment amount is \$316,014.40.
- Corporal Position to Sergeant Position no salary change at this time.
- Total impact amount   \$ 316,014.40

# Municipal Court Essential List

- SMC has no salary adjustment. As pay scales are within range
- ADCOMP System to receive online payments
  - in the amount \$3,600.00
- Install Waterproof Windows
  - In the amount of \$8,000.00
- Judge Contract Increase
  - In the amount of \$20,000.00
- Total impact amount \$31,600.00



# P&Z Dept. Essential List

- A salary adjustment for positions within the P&Z Department, specifically impacting the Director role. The adjustment amount is \$15,000.
- Add a Planner
  - In the amount \$80,991.00 which includes fringe Benefits
- Total impact amount \$ 95,991.00

# Health Contract Changes

- Interlocal Agreement for Health Services
  - in the amount of \$312,951.00
- Interlocal Agreement Vector Services
  - In the amount of \$52,387.00
- Interlocal Agreement Animal Sheltering
  - in the amount of \$ 75,000.00
- Total impact amount \$ 440,338.00 / we currently budget \$600,000.00

# Grants & Special Projects Dept.

- A salary adjustment for positions within the Grants and Special Project Dept., specifically impacting the Director role. The adjustment amount is \$4,056.00.
- Amend job description from Program Officer Compliance to Grants Compliance Officer
  - in the amount of \$20,000.00
- Create an in-house position for the Economic Recovery Coordinator
  - In the amount of \$46,090.67 since ARPA pays until December 2024
- Start Up Business Hub / Shop Local Directory
  - In the amount of \$7,500
- Total impact amount \$ 77,652.67

# Human Resources

- HR has no salary adjustment. As pay scales are within range
- No additional changes

# City Clerk

- City Clerk has no salary adjustment. As pay scales are within range
- Elections Cost
  - In the amount of \$ 90,000.00
- Total impact amount \$ 90,000.00

# Finance

- A salary adjustment for positions within the Finance Department, specifically impacting the Director role. The adjustment amount is \$10,000.00
- Add a Finance Technician Position
  - In the amount of \$52, 567.00 which includes fringe benefits
- Service Contract CPA Firm
  - In the amount of \$70,000.00
- Total impact amount   \$ 132,567.00

# Recreations Rebrand to Community Outreach Dept.

- No adjustment needed pay scales within range
- Change Job Descriptions from Recreation Leaders to Community Liaisons. Recreation Coordinator to Community Liaisons Coordinator
- Service Contracts
  - in the amount of \$20,000.00
- Support Activities
  - In the amount of \$9,000.00
- Events
  - In the amount of \$20,000.00
- Seminars and Trainings / Travel Mileage
  - In the amount of \$6,000.00
- Total impact amount \$ 55,000.00



# Ambulance

- Building Property Maintenance
  - In the amount of 1,000.00
- Utilities
  - In the amount of \$5,000.00

Total impact amount \$ 6,000.00

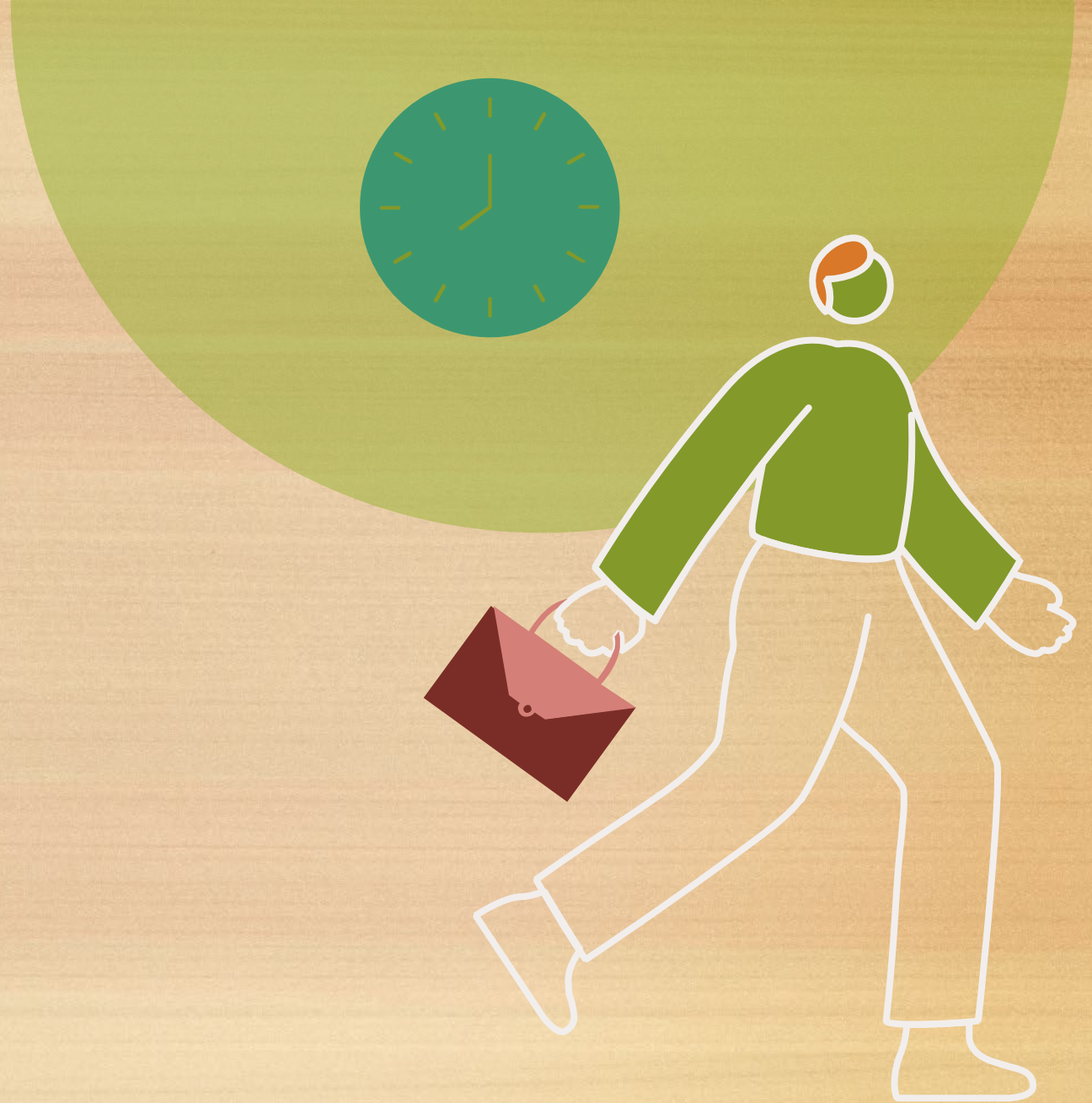


# Financial Snapshot

M&O Revenues Produced - Property Taxes	\$ 10,567,119	\$ 9,499,934	\$ 10,010,162
Total Other Revenues	<u>5,120,350</u>	<u>5,120,350</u>	<u>5,120,350</u>
Total Projected Revenues	<u>\$ 15,687,469.29</u>	<u>\$ 14,620,284.79</u>	<u>\$ 15,130,512.00</u>
Total Budget Expenditures	<u>\$ 16,960,155.00</u>	<u>\$ 16,960,155.00</u>	<u>\$ 16,960,155.00</u>
Projected Reserves Required	<u>\$ 1,272,685.71</u>	<u>\$ 2,339,870.21</u>	<u>\$ 1,829,643.00</u>
Increase in Reserve Required from "No Change"	<u>\$ - -</u>	<u>\$ 1,067,184.50</u>	<u>\$ 556,957.29</u>

Thank you

Questions?



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



District 2

**Rudy Cruz, Jr.**  
District 3/Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

## **REGULAR COUNCIL MEETING MINUTES JULY 18, 2024 @ 6:00 P.M.**

### **MEMBERS PRESENT:**

Mayor Ivy Avalos  
Ruben Reyes  
Cesar Nevarez  
Alejandro Garcia  
Rudy Cruz, Jr.  
Yvonne Colon-Villalobos

### **STAFF PRESENT:**

Adriana Rodarte, City Manager  
Victor Perez, Deputy City Manager  
Olivia Navarro, City Clerk  
Lorraine Quimiro, City Planner  
Jim Martinez, City Attorney

Alejandra Valadez, City Development Coordinator  
Estevan Gonzales, IT Director  
Jose Botello, City Planner  
Carol Candelaria, HR Director

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at: 6:05 pm.

### **3. Establishment of Quorum**

Quorum was established with all council members present.

### **PUBLIC COMMENT**

### **4. PUBLIC COMMENT**

No speakers for Public Comment.

## **PRESENTATIONS**

**5. PRESENTATION BY CONGRESSWOMAN VERONICA ESCOBAR ON CONGRESSIONAL APPROPRIATION FUNDS & RECOGNITION FOR THE RIO VISTA CAPITAL PROJECT. VICTOR RETA**

The honorable Congresswoman Veronica Escobar made a presentation and a contribution to the City of Socorro in the amount of \$1,050,000.00. for the Rio Vista Project.

**6. PROCLAMATION TO RECOGNIZE THE MONTH OF JULY AS THE CITY OF SOCORRO'S RECREATION APPRECIATION MONTH. VICTOR RETA**

Proclamation ready by Mayor Avalos.

**7. PRESENTATION OF PARTICIPATION FOR THE 1<sup>ST</sup> ANNUAL YOUTH DEVELOPMENTAL LEAGUE IN THE CITY OF SOCORRO. VICTOR RETA**

Mayor and City Council recognized the athletes and coaches.

**8. PRESENTATION OF CERTIFICATE OF APPRECIATION FOR THE TIGUA NEXT GENERATION YOUTH WORKFORCE PROGRAM. VICTOR RETA**

The students were recognized and received a certificate from Mayor and Council.

A motion was made by Rudy Cruz, Jr., seconded by Alejandro Garcia to *move up item twenty-seven (27)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

**27. DISCUSSION AND ACTION TO APPROVE AN EVENT PERMIT FOR A YOUTH COMMUNITY EVENT COMMEMORATING AUGUST 3 AT BULLDOG PARK ON AUGUST 3 COORDINATED BY PENIEL MINISTRIES AND TO WAIVE THE EVENT FEE. RUDY CRUZ, JR.**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number twenty-seven (27)*. Motion passed.

Lydia Torres spoke on this item.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

Rudy Cruz, Jr., stepped out of the meeting at 6:41 pm.

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *move up item number twenty-three (23)*. Motion passed.

Rudy Cruz stepped out of the meeting at 6:41 pm

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, and Yvonne Colon-Villalobos

Nays:

Absent: Rudy Cruz, Jr.

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *move up item twenty-three (23)*. Motion passed.

**23. DISCUSSION AND ACTION TO APPROVE AN EVENT PERMIT AND  
WAIVE FEES FOR THE SOCORRO HIGH SCHOOL ANNUAL  
HOMECOMING PARADE AND PEP RALLY TO BE HELD ON AUGUST  
28, 2024. VICTOR RETA**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-three (23)*. Motion passed.

Carolina Lopez, Socorro High School spoke on this item.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, and Yvonne Colon-Villalobos

Nays:

Absent: Rudy Cruz, Jr.

**CONSENT AGENDA**

**9. EXCUSE ABSENT COUNCIL MEMBERS. OLIVIA NAVARRO**

**10. APPROVAL OF JUNE 2024 MONTHLY REPORT. ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve the Consent Agenda*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, and Yvonne Colon-Villalobos

Nays:

Absent: Rudy Cruz, Jr.

**REGULAR AGENDA**  
**PUBLIC HEARINGS AND ORDINANCES**

- 11. *PUBLIC HEARING OF AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, ADOPTING A COMPREHENSIVE PLAN IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE; AND PROVIDING FOR THE FUTURE ADOPTION OR AMENDMENT OF ZONING REGULATIONS AND/OR OTHER REGULATIONS AS NECESSARY AND APPROPRIATE TO BE IN CONFORMANCE WITH THE COMPREHENSIVE PLAN.***

***LORRINE QUIMIRO***

Public Hearing opened at 6:44 pm  
No Speakers for Public Hearing  
Rudy Cruz returned to the meeting at 6:45  
Public Hearing closed at 6:45 pm

- 12. *SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, ADOPTING A COMPREHENSIVE PLAN IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE; AND PROVIDING FOR THE FUTURE ADOPTION OR AMENDMENT OF ZONING REGULATIONS AND/OR OTHER REGULATIONS AS NECESSARY AND APPROPRIATE TO BE IN CONFORMANCE WITH THE COMPREHENSIVE PLAN.***

***LORRINE QUIMIRO***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twelve (12)*. Motion passed.

Bren Cox and Janice Pokrant, Consultants with Matrix Design spoke on this item

Alejandro Garcia stepped out at 7:10 pm

Alejandro Garcia returned to the meeting at 7:15 pm

Cesar Nevarez stepped out of the meeting at 7:18 pm

Cesar Nevarez returned to the meeting at 7:19 pm

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

- 13. *PUBLIC HEARING OF AN ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT FOR MAYO SUMMIT SUBDIVISION BEING A TRACT 5D, BLOCK 27, SOCORRO GRANT, SOCORRO, TEXAS.***

***LORRINE QUIMIRO***



Public Hearing opened at 7:26 pm

No Speakers

Public Hearing closed at 7:26 pm

**14. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT FOR MAYO SUMMIT SUBDIVISION BEING A TRACT 5D, BLOCK 27, SOCORRO GRANT, SOCORRO, TEXAS. *LORRINE QUIMIRO***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number fourteen (14)*.

Mr. Dorado, Engineer and representing the owner spoke on this item

Ruben Reyes stepped out of the meeting at 7:36 pm

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item fourteen (14) and deny the soils waiver*. Motion passed.

Ayes: Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent: Ruben Reyes

**15. PUBLIC HEARING OF AN ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT FOR SAHAJANAND UNIT ONE SUBDIVISION BEING 16.01ACRE PORTION OUT OF A 73.6958 ACRE TRACT OF ROBERT E. NIX SURVEY NO. 304, EL PASO COUNTY, TEXAS. *LORRINE QUIMIRO***

Public Hearing opened at 7:38 pm

No speakers for Public Hearing

Public Hearing closed at 7:38 pm

**16. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT FOR SAHAJANAND UNIT ONE SUBDIVISION BEING 16.01ACRE PORTION OUT OF A 73.6958 ACRE TRACT OF ROBERT E. NIX SURVEY NO. 304, EL PASO COUNTY, TEXAS. *LORRINE QUIMIRO***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item sixteen (16)*. Motion passed.

Ruben Reyes returned to the meeting at 7:39 pm

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

**17. PUBLIC HEARING OF AN ORDINANCE APPROVING THE FINAL PLAT AND VARIANCE REQUESTS FOR A 50' – 0" MAXIMUM ALLOWABLE BUILDING HEIGHT AND REDUCED PARKING SPACE REQUIREMENTS OF 1 SPACE PER 400 SQ. FT. OF NET LEASABLE OFFICE SPACE AND 1 SPACE PER 5,000 SQ. FT. OF NET LEASABLE WAREHOUSE AREA FOR EASTWIND HILLS UNIT ONE SUBDIVISION, BEING TRACTS 11-B AND 11-B-4, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TEXAS.**

***LORRINE QUIMIRO***

Public Hearing opened at 7:43 pm

No Speakers for Public Hearing

Public Hearing closed at 7:43 pm

**18. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING THE FINAL PLAT AND VARIANCE REQUESTS FOR A 50' – 0" MAXIMUM ALLOWABLE BUILDING HEIGHT AND REDUCED PARKING SPACE REQUIREMENTS OF 1 SPACE PER 400 SQ. FT. OF NET LEASABLE OFFICE SPACE AND 1 SPACE PER 5,000 SQ. FT. OF NET LEASABLE WAREHOUSE AREA FOR EASTWIND HILLS UNIT ONE SUBDIVISION, BEING TRACTS 11-B AND 11-B-4, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TEXAS.**

***LORRINE QUIMIRO***

*A motion was made by Alejandro Garcia seconded by Cesar Nevarez to approve item eighteen with staff's recommendation of the final plat and variance request for a 50' – 0" maximum allowable building height and reduced parking space requirements of 1 space for 400 s.f. of net leasable office space and 1 space for 5,000 s.f. of net leasable warehouse area for Eastwind Hills Unit One.*

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:



**19. PUBLIC HEARING OF AN ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT FOR VILLAGRAN SUBDIVISION BEING A TRACT 4C16, BLOCK 14, SOCORRO GRANT, SOCORRO, TEXAS.**

***LORRINE QUIMIRO***

Public Hearing opened at 7:50 pm

No Speakers for Public Hearing

Public Hearing closed at 7:50 pm

**20. SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING THE PRELIMINARY AND FINAL PLAT FOR VILLAGRAN SUBDIVISION BEING A TRACT 4C16, BLOCK 14, SOCORRO GRANT, SOCORRO, TEXAS.**

***LORRINE QUIMIRO***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty (20)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

**21. DISCUSSION AND ACTION TO APPROVE SUPPLEMENTAL AGREEMENT NO. 4 FOR WORK AUTHORIZATION NO. 2 FOR THE NUEVO HUECO TANKS ROAD PROJECT UNDER CONTRACT NO. 22-07-01 WITH CAMACHO-HERNANDEZ & ASSOCIATES, LLC. THIS SUPPLEMENTAL WILL RESULT IN A REDUCTION OF \$27.67 TO THE MAXIMUM AMOUNT PAYABLE FOR WORK AUTHORIZATION NO. 2.**

***ALEJANDRA VALADEZ***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-one (21)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

**22. DISCUSSION AND ACTION TO APPROVE SUPPLEMENTAL AGREEMENT NO. 3 FOR WORK AUTHORIZATION NO. 3 FOR THE SPARKS ARROYO DRAINAGE IMPROVEMENT PROJECT UNDER CONTRACT NO. 22-07-01 WITH CAMACHO-HERNANDEZ & ASSOCIATES, LLC. THIS SUPPLEMENTAL WILL RESULT IN A REDUCTION OF \$115.78 TO THE MAXIMUM AMOUNT PAYABLE FOR WORK AUTHORIZATION NO. 3.**

***ALEJANDRA VALADEZ***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *delete item twenty-two (22)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

**24. DISCUSSION AND ACTION TO AWARD BID NO: 24-04 RIO VISTA COMMUNITY CENTER REHABILITATION PACKAGE 4A – BRACERO MUSEUM (B17) TO SKYRIDGE CONSTRUCTION LLC AND AUTHORIZE CITY MANAGER OF HER DESIGNEE TO NEGOTIATE AND EXECUTE AGREEMENT. *VICTOR RETA***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-four (24)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

**CITY MANAGER**

**25. DISCUSSION AND ACTION TO AWARD RFQ 24-05 TRANSIT DEVELOPMENT PLAN TO THE GOODMAN CORPORATION AND AUTHORIZE CITY MANAGER OR HER DESIGNEE TO NEGOTIATE AND EXECUTE AGREEMENT. *ADRIANA RODARTE***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-five (25)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

**26. DISCUSSION AND ACTION TO AWARD RFP 24-07 TO JOBE MATERIALS L.P. ON THE PRICES, SPECIFICATIONS AND CONDITIONS RECEIVED THROUGH THIS REQUEST FOR PROPOSAL FOR ARPA SURFACE TRANSPORTATION AND CITY PAVING PROJECTS. *ADRIANA RODARTE***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-six (26)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, and Yvonne Colon-Villalobos

Nays:

Absent:

**28. *DISCUSSION AND ACTION* ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. *ADRIANA RODARTE***

**29. *DISCUSSION AND ACTION* ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

***ADRIANA RODARTE***

**30. *DISCUSSION AND ACTION* REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

***ADRIANA RODARTE***

**31. *DISCUSSION AND ACTION* REGARDING TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC.'S ("TGS") PETITION FOR REVIEW OF THE ACTIONS OF THE CITY OF EL PASO AND THE CITY OF SOCORRO AND REQUEST FOR EXPEDITED RELIEF, AND TGS'S APPLICATION FOR AN INTERIM RATE ADJUSTMENT FOR CALENDAR YEAR 2023 AND ITS WEST NORTH SERVICE AREA ("WNSA") [551.071].**

***JAMES A. MARTINEZ***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *delete items twenty-eight (28), twenty-nine (29) and thirty (30) and thirty-one (31)*. Motion passed.

**32. *ADJOURN***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *adjourn at 8:05 pm*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

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**Ivy Avalos, Mayor**

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Olivia Navarro, City Clerk

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Date minutes were approved.



# CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: AUGUST 1, 2024**

## PRELIMINARY PLAT STAFF REPORT

**SUBJECT:**

**INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE APPROVING A PRELIMINARY PLAT FOR HORIZON 10 PHASE ONE SUBDIVISION, BEING A PORTION OF TRACT 35 AND A PORTION OF TRACT 36 AND ALL OF TRACTS 37 TO 39, LEIGH CLARK SURVEY 298, SOCORRO, TX.**

**NAME:** HORIZON 10 PHASE ONE SUBDIVISION

**PROPERTY ADDRESS:** 12400 GATEWAY EAST BLVD.

**PROPERTY LEGAL DESCRIPTION:** A PORTION OF TRACT 35 AND A PORTION OF TRACT 36 AND ALL OF TRACTS 37 TO 39, LEIGH CLARK SURVEY 298

**PROPERTY OWNER:** HORIZON 10 PARTNERS, LLC.

**REPRESENTATIVE:** GEORGES HALLOUL | SLI ENGINEERING, INC.

**PROPERTY AREA:** 63.971 ACRES

**CURRENT ZONING:** IC-MUD

**CURRENT LAND USE:** VACANT

**FUTURE LAND USE MAP:** IC-MUD

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0239-B / FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request is for approval of a Preliminary Plat for Horizon 10 Phase One Subdivision

**STAFF RECOMMENDATION:** Staff recommends **APPROVAL** of the Preliminary Plat for Horizon 10 Phase One Subdivision.

**P&Z RECOMMENDATION:** Voted for **APPROVAL** of the Preliminary Plat at their July 16, 2024 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING THE PRELIMIARY PLAT FOR HORIZON 10 PHASE ONE SUBDIVISION, BEING A PORTION OF TRACT 35 AND A PORTION OF TRACT 36 AND ALL OF TRACTS 37 TO 39, LEIGH CLARK SURVEY 298, SOCORRO, TX.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That the Horizon 10 Phase One Subdivision, being a portion of Tract 35 and a portion of Tract 36 and all of Tracts 37 To 39, Leigh Clark Survey 298, Socorro, TX. has been granted Preliminary and Plat approval as per the Subdivision Ordinance of the City of Socorro, Texas.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

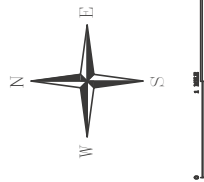
\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

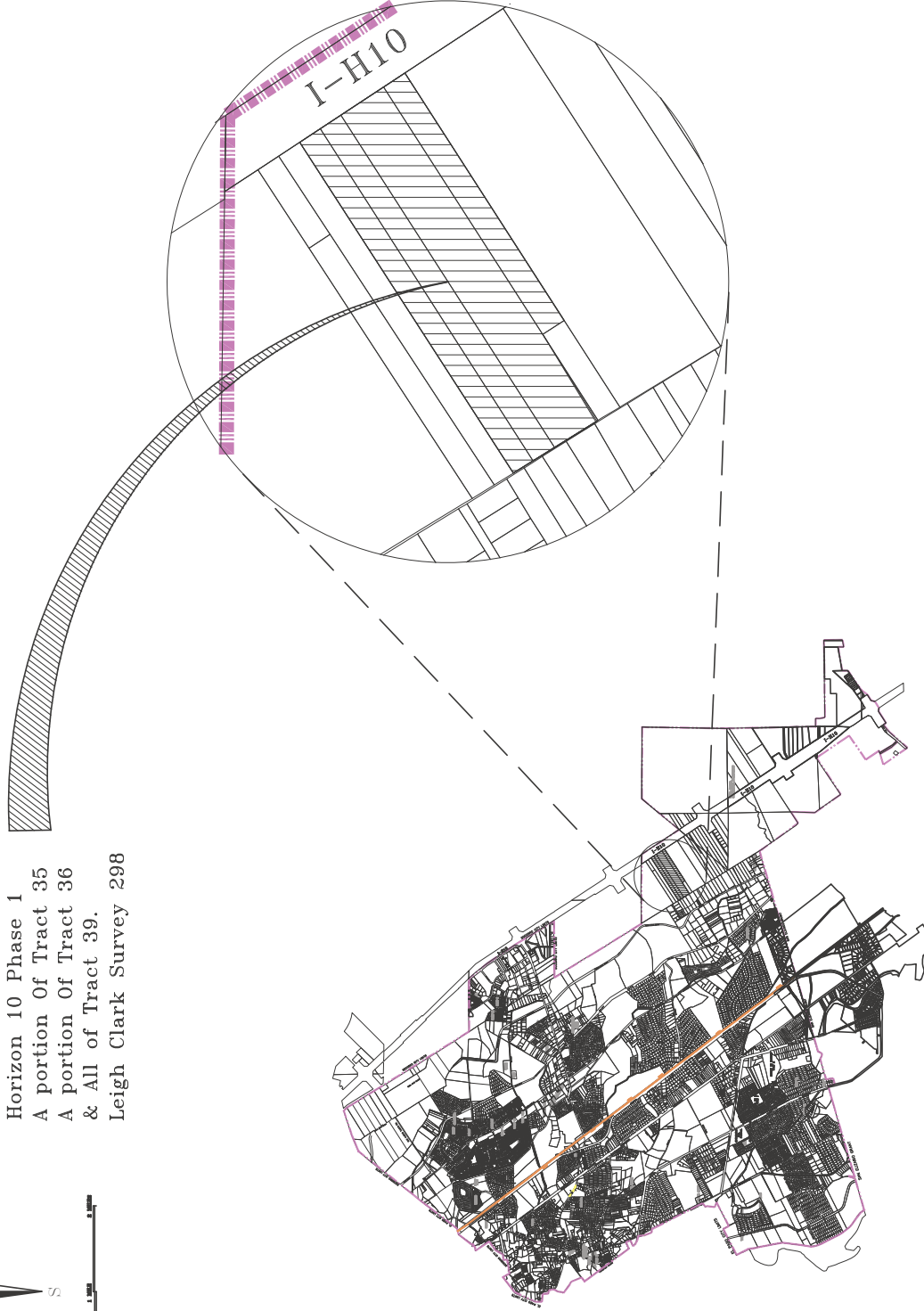
\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

Introduction, First Reading and Calling for a Public Hearing: August 1, 2024  
Second Reading and Adoption:

# LOCATION MAP



PROJECT SITE;  
Horizon 10 Phase 1  
A portion Of Tract 35  
A portion Of Tract 36  
& All of Tract 39.  
Leigh Clark Survey 298



CITY OF SOCORRO

**LOCATION MAP**

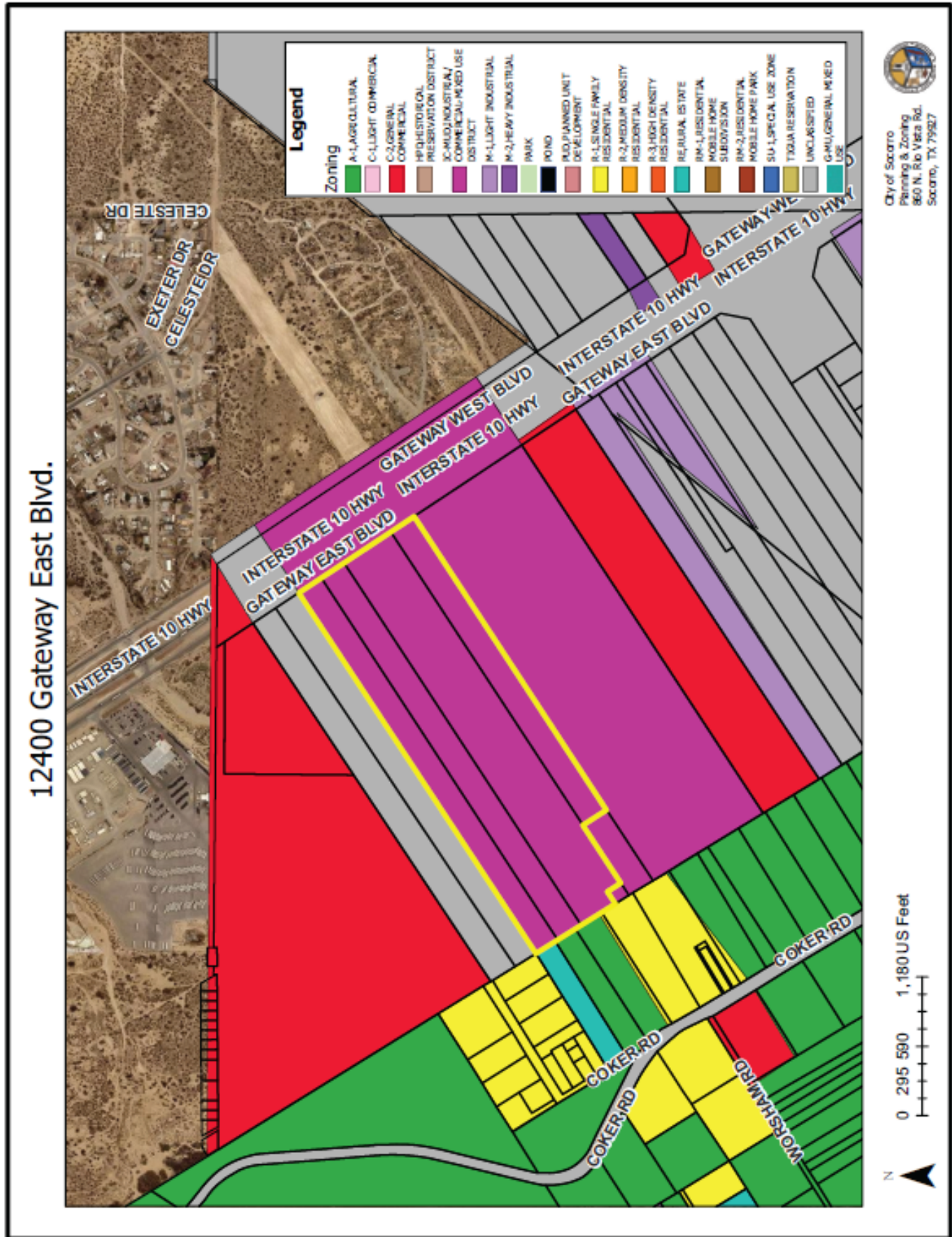
Scale: AS SHOWN

**Planning and Zoning Department**

800 N. Rio Vista Socorro, Texas 79927 Tel: (505) 872-8831 Fax: (505) 872-8673



# ZONING MAP





# SITE PICTURES



View of property from Gateway East Blvd.



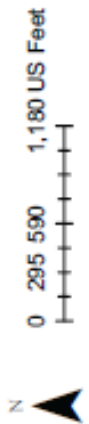


# AERIAL IMAGE

12400 Gateway East Blvd.

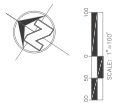


City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927



HORIZON 10 PHASE 1  
SUBDIVISION

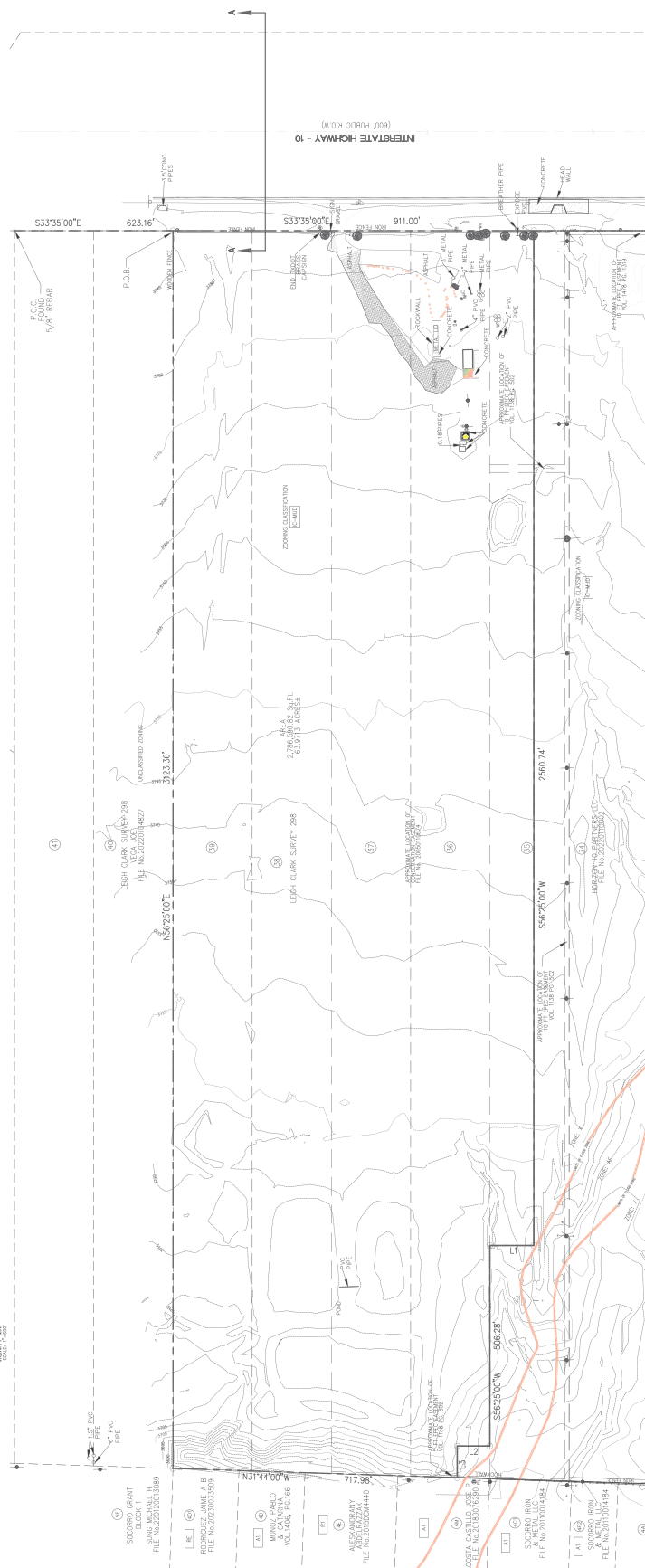
A PORTION OF TRACT 35 AND A PORTION OF TRACT 36, AND  
ALL OF TRACTS 37 TO 39, LEIGH CLARK 298,  
EL PASO COUNTY, TEXAS,  
CONTAINING: 63.9713 ACRES ±



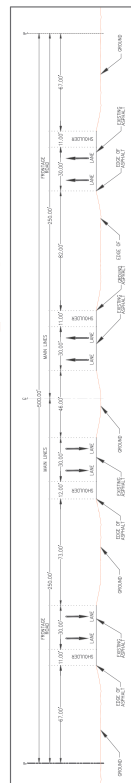
BOUNDARY LINE	BOUNDARY SYMBOL	TELEPHONE PEDESTAL	WATER VALVE
	WATER MAIN	WATER MAIN (4" or 6")	WATER MAIN (8" or 10")
	WATER MAIN (12" or 14")	WATER MAIN (16" or 18")	WATER MAIN (20" or 24")
	WATER MAIN (30" or 36")	WATER MAIN (42" or 48")	WATER MAIN (54" or 60")
	WATER MAIN (72" or 78")	WATER MAIN (84" or 90")	WATER MAIN (96" or 102")
	WATER MAIN (108" or 114")	WATER MAIN (120" or 126")	WATER MAIN (132" or 138")
	WATER MAIN (144" or 150")	WATER MAIN (156" or 162")	WATER MAIN (174" or 180")
	WATER MAIN (192" or 204")	WATER MAIN (210" or 216")	WATER MAIN (222" or 228")
	WATER MAIN (234" or 240")	WATER MAIN (252" or 258")	WATER MAIN (270" or 276")
	WATER MAIN (288" or 294")	WATER MAIN (306" or 312")	WATER MAIN (324" or 330")
	WATER MAIN (342" or 348")	WATER MAIN (360" or 366")	WATER MAIN (378" or 384")
	WATER MAIN (396" or 402")	WATER MAIN (414" or 420")	WATER MAIN (432" or 438")
	WATER MAIN (450" or 456")	WATER MAIN (468" or 474")	WATER MAIN (486" or 492")
	WATER MAIN (504" or 510")	WATER MAIN (522" or 528")	WATER MAIN (540" or 546")
	WATER MAIN (564" or 570")	WATER MAIN (582" or 588")	WATER MAIN (600" or 606")
	WATER MAIN (618" or 624")	WATER MAIN (636" or 642")	WATER MAIN (654" or 660")
	WATER MAIN (672" or 678")	WATER MAIN (690" or 696")	WATER MAIN (708" or 714")
	WATER MAIN (726" or 732")	WATER MAIN (744" or 750")	WATER MAIN (762" or 768")
	WATER MAIN (780" or 786")	WATER MAIN (798" or 804")	WATER MAIN (816" or 822")
	WATER MAIN (834" or 840")	WATER MAIN (852" or 858")	WATER MAIN (870" or 876")
	WATER MAIN (888" or 894")	WATER MAIN (906" or 912")	WATER MAIN (924" or 930")
	WATER MAIN (942" or 948")	WATER MAIN (960" or 966")	WATER MAIN (978" or 984")
	WATER MAIN (996" or 1002")	WATER MAIN (1014" or 1020")	WATER MAIN (1032" or 1038")
	WATER MAIN (1050" or 1056")	WATER MAIN (1068" or 1074")	WATER MAIN (1086" or 1092")
	WATER MAIN (1104" or 1110")	WATER MAIN (1122" or 1128")	WATER MAIN (1140" or 1146")
	WATER MAIN (1158" or 1164")	WATER MAIN (1176" or 1182")	WATER MAIN (1194" or 1200")
	WATER MAIN (1212" or 1218")	WATER MAIN (1230" or 1236")	WATER MAIN (1248" or 1254")
	WATER MAIN (1266" or 1272")	WATER MAIN (1284" or 1290")	WATER MAIN (1302" or 1308")
	WATER MAIN (1320" or 1326")	WATER MAIN (1338" or 1344")	WATER MAIN (1356" or 1362")
	WATER MAIN (1374" or 1380")	WATER MAIN (1392" or 1398")	WATER MAIN (1410" or 1416")
	WATER MAIN (1428" or 1434")	WATER MAIN (1446" or 1452")	WATER MAIN (1464" or 1470")
	WATER MAIN (1482" or 1488")	WATER MAIN (1500" or 1506")	WATER MAIN (1518" or 1524")
	WATER MAIN (1536" or 1542")	WATER MAIN (1554" or 1560")	WATER MAIN (1572" or 1578")
	WATER MAIN (1590" or 1596")	WATER MAIN (1608" or 1614")	WATER MAIN (1626" or 1632")
	WATER MAIN (1644" or 1650")	WATER MAIN (1662" or 1668")	WATER MAIN (1680" or 1686")
	WATER MAIN (1698" or 1704")	WATER MAIN (1716" or 1722")	WATER MAIN (1734" or 1740")
	WATER MAIN (1752" or 1758")	WATER MAIN (1770" or 1776")	WATER MAIN (1788" or 1794")
	WATER MAIN (1806" or 1812")	WATER MAIN (1824" or 1830")	WATER MAIN (1842" or 1848")
	WATER MAIN (1860" or 1866")	WATER MAIN (1878" or 1884")	WATER MAIN (1896" or 1902")
	WATER MAIN (1914" or 1920")	WATER MAIN (1932" or 1938")	WATER MAIN (1950" or 1956")
	WATER MAIN (1968" or 1974")	WATER MAIN (1986" or 1992")	WATER MAIN (2004" or 2010")
	WATER MAIN (2022" or 2028")	WATER MAIN (2040" or 2046")	WATER MAIN (2058" or 2064")
	WATER MAIN (2076" or 2082")	WATER MAIN (2094" or 2100")	WATER MAIN (2112" or 2118")
	WATER MAIN (2130" or 2136")	WATER MAIN (2148" or 2154")	WATER MAIN (2166" or 2172")
	WATER MAIN (2184" or 2190")	WATER MAIN (2202" or 2208")	WATER MAIN (2220" or 2226")
	WATER MAIN (2238" or 2244")	WATER MAIN (2256" or 2262")	WATER MAIN (2274" or 2280")
	WATER MAIN (2292" or 2298")	WATER MAIN (2310" or 2316")	WATER MAIN (2328" or 2334")
	WATER MAIN (2346" or 2352")	WATER MAIN (2364" or 2370")	WATER MAIN (2382" or 2388")
	WATER MAIN (2400" or 2406")	WATER MAIN (2418" or 2424")	WATER MAIN (2436" or 2442")
	WATER MAIN (2454" or 2460")	WATER MAIN (2472" or 2478")	WATER MAIN (2490" or 2496")
	WATER MAIN (2508" or 2514")	WATER MAIN (2526" or 2532")	WATER MAIN (2544" or 2550")
	WATER MAIN (2562" or 2568")	WATER MAIN (2580" or 2586")	WATER MAIN (2598" or 2604")
	WATER MAIN (2616" or 2622")	WATER MAIN (2634" or 2640")	WATER MAIN (2652" or 2658")
	WATER MAIN (2670" or 2676")	WATER MAIN (2688" or 2694")	WATER MAIN (2706" or 2712")
	WATER MAIN (2724" or 2730")	WATER MAIN (2742" or 2748")	WATER MAIN (2760" or 2766")</

- [illegible]

5. NUMBER OF LOTS IN THIS SUBDIVISION - 1
6. OWNERS:  
DOWNSIDE DEVELOPMENTS, INC.  
2700 W. HAWKINS, SUITE 2000  
DALLAS, TEXAS 75201  
(214) 449-8200
7. SURVEYOR:  
A. SURVEYOR  
JAMES W. WATKINS, INC.  
1000 W. WATKINS, SUITE 100  
DALLAS, TEXAS 75201  
(214) 384-4451
8. PREPARED BY:  
JAMES W. WATKINS, INC.  
1000 W. WATKINS, SUITE 100  
DALLAS, TEXAS 75201  
(214) 384-4451
9. THE CERTIFICATE FOR THIS SUBDIVISION IS FILED IN THE OFFICE OF THE COUNTY CLERK, AND RECORD SECTION, INSTRUMENT NO. 100,000,000, DATE 01/01/2001.
10. RESISTING COVENANTS ON THIS SUBDIVISION ARE FILED IN THE OFFICE OF THE COUNTY CLERK, AND RECORD SECTION, INSTRUMENT NO. 100,000,000, DATE 01/01/2001.
11. ACCORDING TO THE FEDERAL HOUSING MANAGEMENT AGENCY (FHMMA) OF THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT, THIS SUBDIVISION IS A "PLANNED RESIDENTIAL DEVELOPMENT" AS SET FORTH IN 24 C.F.R. 91.202, 91.203, 91.204, 91.205, 91.206, 91.207, 91.208, 91.209, 91.210, 91.211, 91.212, 91.213, 91.214, 91.215, 91.216, 91.217, 91.218, 91.219, 91.220, 91.221, 91.222, 91.223, 91.224, 91.225, 91.226, 91.227, 91.228, 91.229, 91.230, 91.231, 91.232, 91.233, 91.234, 91.235, 91.236, 91.237, 91.238, 91.239, 91.240, 91.241, 91.242, 91.243, 91.244, 91.245, 91.246, 91.247, 91.248, 91.249, 91.250, 91.251, 91.252, 91.253, 91.254, 91.255, 91.256, 91.257, 91.258, 91.259, 91.260, 91.261, 91.262, 91.263, 91.264, 91.265, 91.266, 91.267, 91.268, 91.269, 91.270, 91.271, 91.272, 91.273, 91.274, 91.275, 91.276, 91.277, 91.278, 91.279, 91.280, 91.281, 91.282, 91.283, 91.284, 91.285, 91.286, 91.287, 91.288, 91.289, 91.290, 91.291, 91.292, 91.293, 91.294, 91.295, 91.296, 91.297, 91.298, 91.299, 91.300, 91.301, 91.302, 91.303, 91.304, 91.305, 91.306, 91.307, 91.308, 91.309, 91.310, 91.311, 91.312, 91.313, 91.314, 91.315, 91.316, 91.317, 91.318, 91.319, 91.320, 91.321, 91.322, 91.323, 91.324, 91.325, 91.326, 91.327, 91.328, 91.329, 91.330, 91.331, 91.332, 91.333, 91.334, 91.335, 91.336, 91.337, 91.338, 91.339, 91.340, 91.341, 91.342, 91.343, 91.344, 91.345, 91.346, 91.347, 91.348, 91.349, 91.350, 91.351, 91.352, 91.353, 91.354, 91.355, 91.356, 91.357, 91.358, 91.359, 91.360, 91.361, 91.362, 91.363, 91.364, 91.365, 91.366, 91.367, 91.368, 91.369, 91.370, 91.371, 91.372, 91.373, 91.374, 91.375, 91.376, 91.377, 91.378, 91.379, 91.380, 91.381, 91.382, 91.383, 91.384, 91.385, 91.386, 91.387, 91.388, 91.389, 91.390, 91.391, 91.392, 91.393, 91.394, 91.395, 91.396, 91.397, 91.398, 91.399, 91.400, 91.401, 91.402, 91.403, 91.404, 91.405, 91.406, 91.407, 91.408, 91.409, 91.410, 91.411, 91.412, 91.413, 91.414, 91.415, 91.416, 91.417, 91.418, 91.419, 91.420, 91.421, 91.422, 91.423, 91.424, 91.425, 91.426, 91.427, 91.428, 91.429, 91.430, 91.431, 91.432, 91.433, 91.434, 91.435, 91.436, 91.437, 91.438, 91.439, 91.440, 91.441, 91.442, 91.443, 91.444, 91.445, 91.446, 91.447, 91.448, 91.449, 91.450, 91.451, 91.452, 91.453, 91.454, 91.455, 91.456, 91.457, 91.458, 91.459, 91.460, 91.461, 91.462, 91.463, 91.464, 91.465, 91.466, 91.467, 91.468, 91.469, 91.470, 91.471, 91.472, 91.473, 91.474, 91.475, 91.476, 91.477, 91.478, 91.479, 91.480, 91.481, 91.482, 91.483, 91.484, 91.485, 91.486, 91.487, 91.488, 91.489, 91.490, 91.491, 91.492, 91.493, 91.494, 91.495, 91.496, 91.497, 91.498, 91.499, 91.500, 91.501, 91.502, 91.503, 91.504, 91.505, 91.506, 91.507, 91.508, 91.509, 91.510, 91.511, 91.512, 91.513, 91.514, 91.515, 91.516, 91.517, 91.518, 91.519, 91.520, 91.521, 91.522, 91.523, 91.524, 91.525, 91.526, 91.527, 91.528, 91.529, 91.530, 91.531, 91.532, 91.533, 91.534, 91.535, 91.536, 91.537, 91.538, 91.539, 91.540, 91.541, 91.542, 91.543, 91.544, 91.545, 91.546, 91.547, 91.548, 91.549, 91.550, 91.551, 91.552, 91.553, 91.554, 91.555, 91.556, 91.557, 91.558, 91.559, 91.560, 91.561, 91.562, 91.563, 91.564, 91.565, 91.566, 91.567, 91.568, 91.569, 91.570, 91.571, 91.572, 91.573, 91.574, 91.575, 91.576, 91.577, 91.578, 91.579, 91.580, 91.581, 91.582, 91.583, 91.584, 91.585, 91.586, 91.587, 91.588, 91.589, 91.590, 91.591, 91.592, 91.593, 91.594, 91.595, 91.596, 91.597, 91.598, 91.599, 91.600, 91.601, 91.602, 91.603, 91.604, 91.605, 91.606, 91.607, 91.608, 91.609, 91.610, 91.611, 91.612, 91.613, 91.614, 91.615, 91.616, 91.617, 91.618, 91.619, 91.620, 91.621, 91.622, 91.623, 91.624, 91.625, 91.626, 91.627, 91.628, 91.629, 91.630, 91.631, 91.632, 91.633, 91.634, 91.635, 91.636, 91.637, 91.638, 91.639, 91.640, 91.641, 91.642, 91.643, 91.644, 91.645, 91.646, 91.647, 91.648, 91.649, 91.650, 91.651, 91.652, 91.653, 91.654, 91.655, 91.656, 91.657, 91.6



LINE TABLE		
LINE	DIRECTION	DISTANCE
L1	N33°36'00"W	111.00'
L2	N33°36'00"W	82.39'



OVE ENGINEERS  
LAND SURVEYORS  
LAND PLANNERS  
8880 WESTING DRIVE  
SUITE 200  
DALLAS, TEXAS 75241  
TEL: 972.343.8800  
WWW.OVEENGINEERS.COM

PRELIMINARY PLAT

**SLI ENGINEERING, INC.**  
CIVIL ENGINEERS - LAND SURVEYORS  
LAND PLANNERS - CONSTRUCTION MANAGEMENT  
800 WESTMIND DR. - EL PASO, TEXAS - 79912 - (915) 564-4457

- EL PASO, TEXAS - 79912 -  
EXPIRATION DATE: 06/30/2004





# CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: AUGUST 1, 2024**

## PRELIMINARY AND FINAL PLAT STAFF REPORT

**SUBJECT:**

**INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE APPROVING A PRELIMINARY AND FINAL PLAT FOR BABA UNIT TWO SUBDIVISION, BEING A PORTION OF THE O.A. DANIELSON SURVEY NO. 316, EL PASO COUNTY TX,**

**NAME:** BABA UNIT TWO SUBDIVISION

**PROPERTY ADDRESS:** GATEWAY WEST BLVD.

**PROPERTY LEGAL DESCRIPTION:** A PORTION OF THE O.A. DANIELSON SURVEY NO. 316, EL PASO COUNTY, TX

**PROPERTY OWNER:** BABA, L.P.

**REPRESENTATIVE:** ROBERT S. ROMERO | T.R.E. & ASSOC., LLC.

**PROPERTY AREA:** 16.078 ACRES

**CURRENT ZONING:** N/A (CITY OF SOCORRO'S 2-MILE ETJ)

**CURRENT LAND USE:** VACANT

**FUTURE LAND USE MAP:** N/A (CITY OF SOCORRO'S 2-MILE ETJ)

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0236-B /FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request is for approval of a Preliminary and Final Plat for Baba Unit Two Subdivision.

**STAFF RECOMMENDATION:** Staff recommends **APPROVAL** of the Preliminary and Final Plat for Baba Unit Two Subdivision.

**P&Z RECOMMENDATION:** Voted for **APPROVAL** of the Preliminary and Final Plat for Baba Unit Two Subdivision at their July 16, 2024 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE APPROVING THE PRELIMIARY AND FINAL PLAT FOR BABA UNIT TWO SUBDIVISION, BEING A PORTION OF THE O.A. DANIELSON SURVEY NO. 316, EL PASO COUNTY TX.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That The Baba Unit Two Subdivision, being a portion of the O.A. Danielson Survey No. 316, El Paso County Tx, has been granted Preliminary and Final Plat approval as per the Subdivision Ordinance of the City of Socorro, Texas.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

**CITY OF SOCORRO, TEXAS**

\_\_\_\_\_  
Ivy Avalos, Mayor

**ATTEST:**

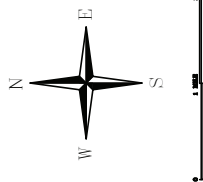
\_\_\_\_\_  
Olivia Navarro, City Clerk

**APPROVED AS TO FORM:**

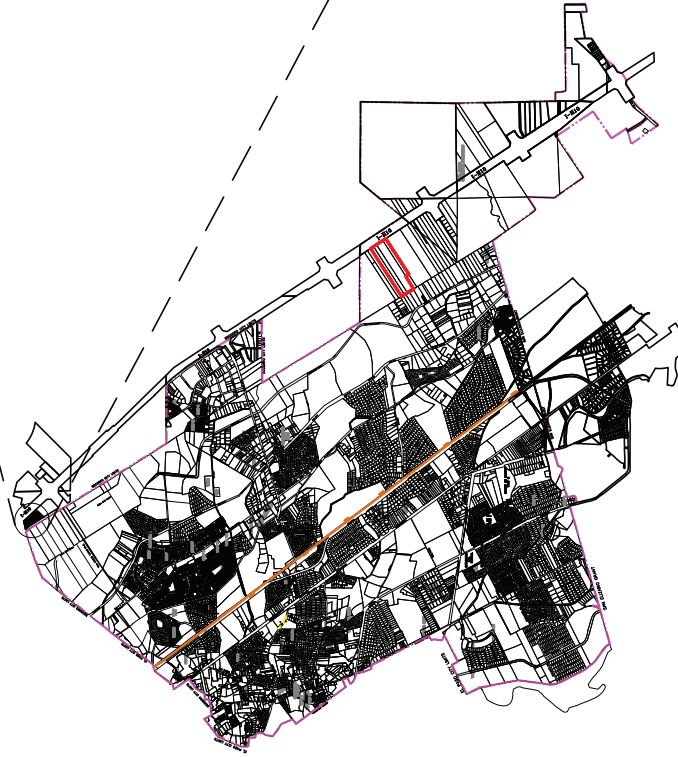
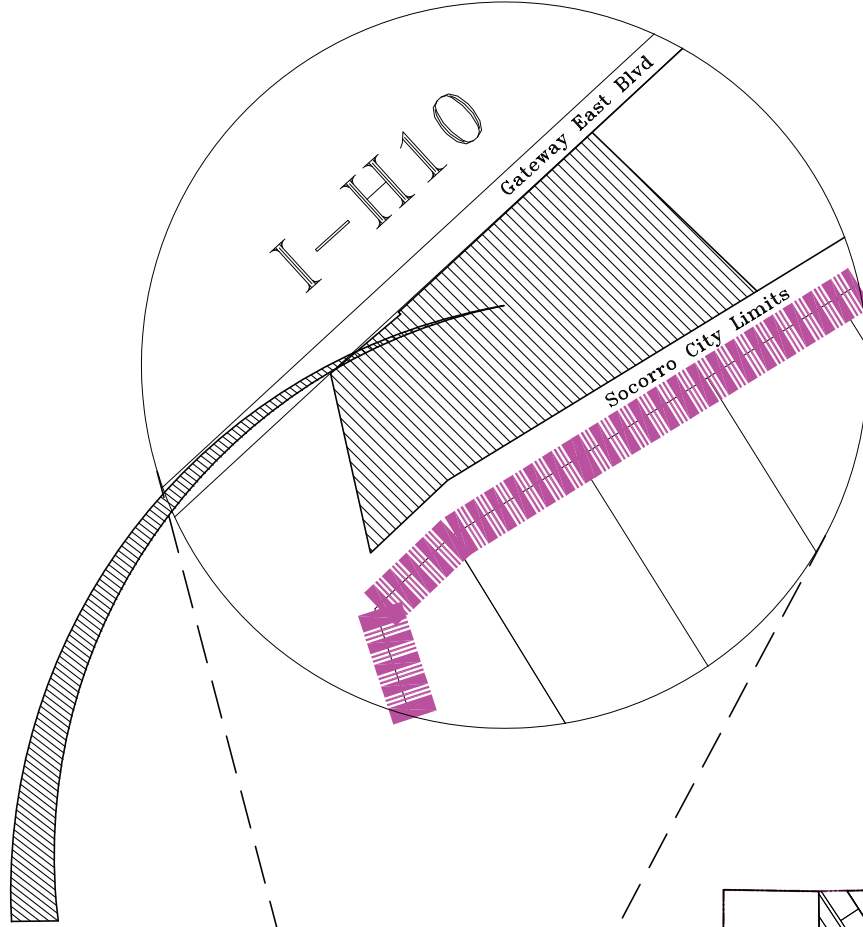
\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

Introduction, First Reading and Calling for a Public Hearing: August 1, 2024  
Second Reading and Adoption:

# LOCATION MAP



PROJECT SITE;  
Baba U-2 Subdivision  
A portion of O.A Danielson  
Survey No.316



CITY OF SOCORRO

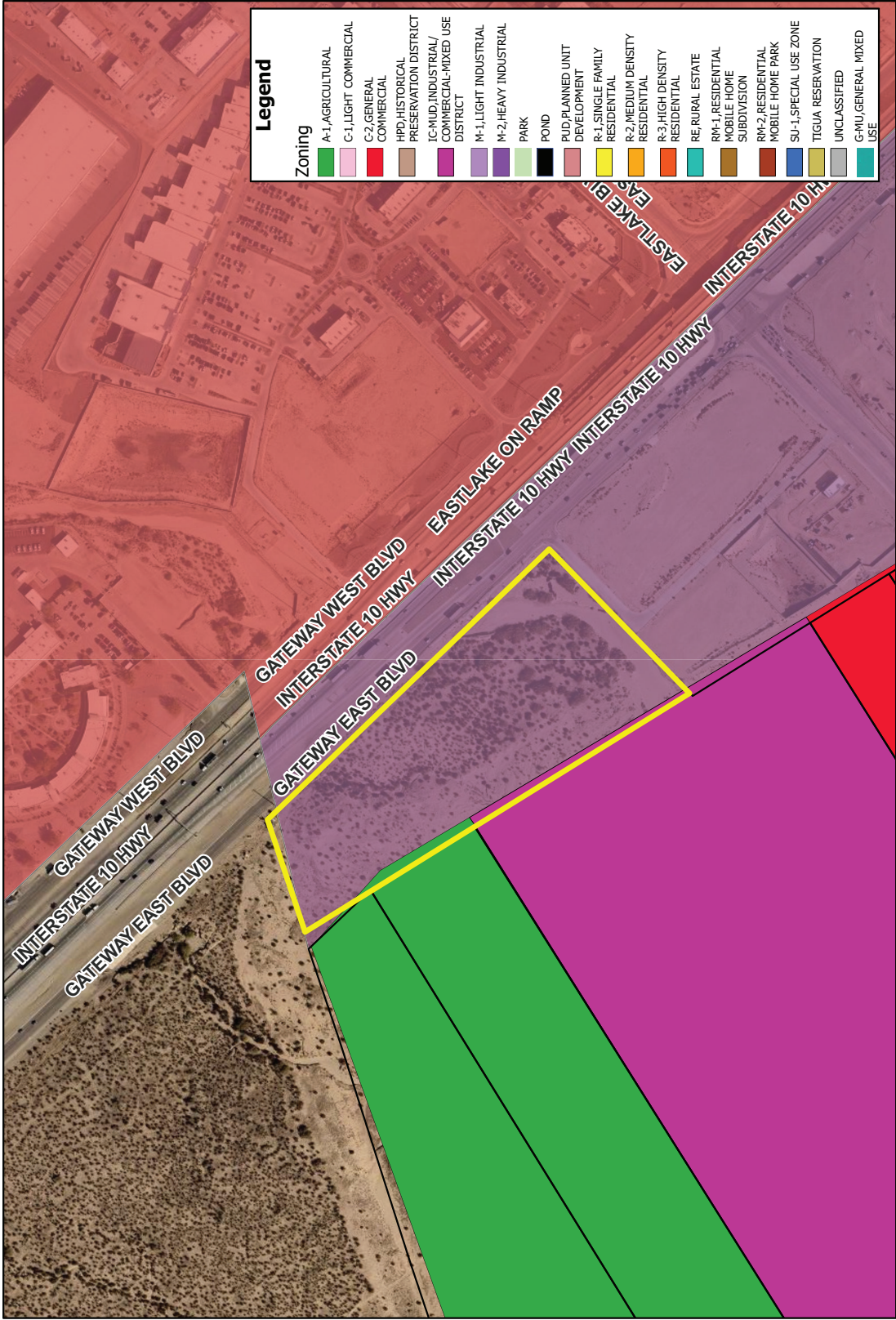
**LOCATION MAP**  
Scale: AS SHOWN

**Planning and Zoning Department**

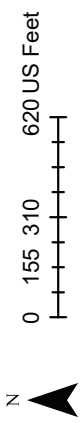
800 N. Rio Vista, Socorro, Texas 79027 Tel: (915) 872-8851 Fax: (915) 872-8673

# ZONING MAP

Baba Unit Two Subdivision (2-Mile ETJ)



City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927





# SITE PICTURES



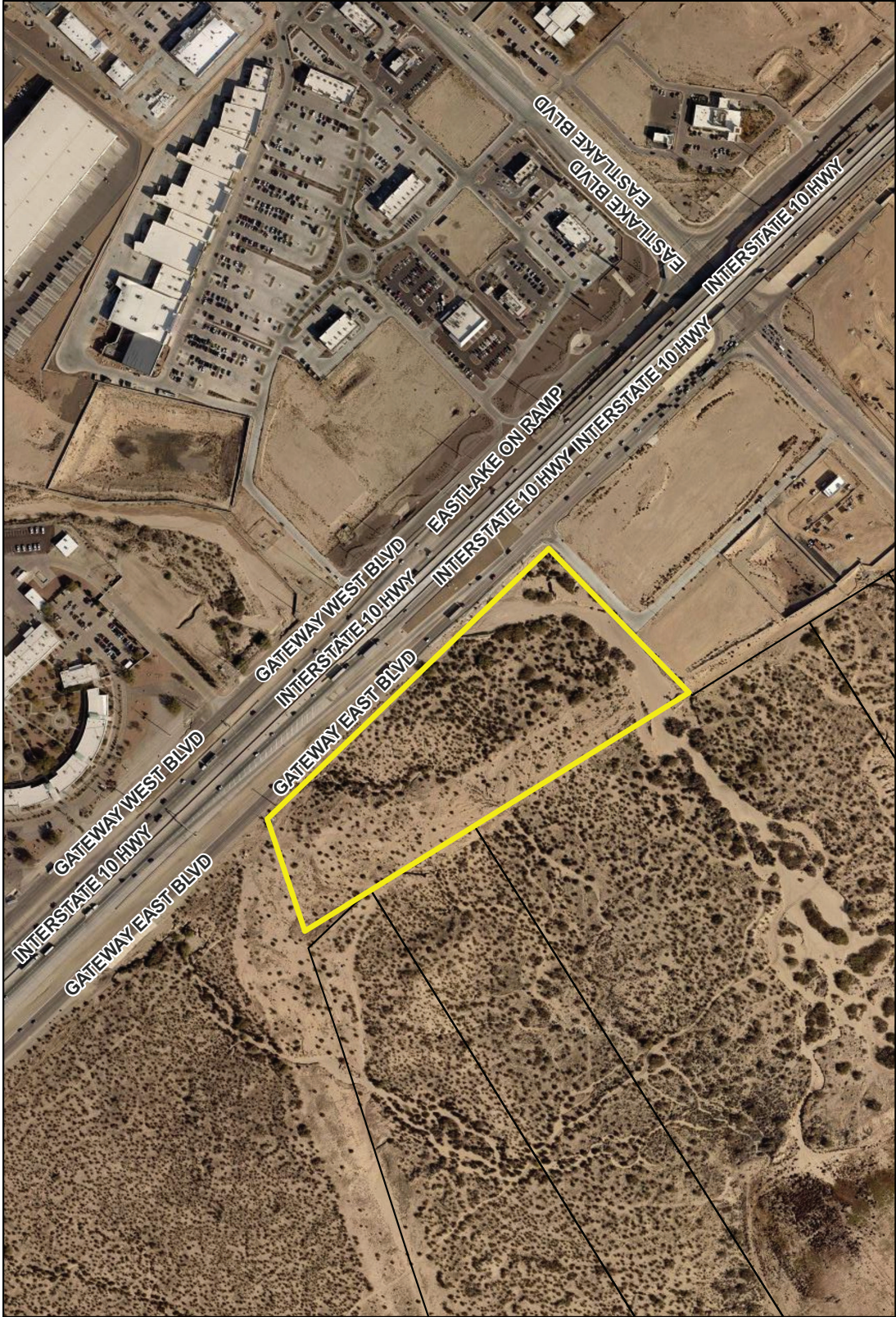
View of property from Gateway East Blvd.



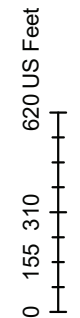


# AERIAL PHOTO

Baba Unit Two Subdivision (2-Mile ETJ)



City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927





[illegible]

[illegible]

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr*  
District 3 / Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

**DATE:** July 25, 2024

**TO:** Mayor and City Council

**FROM:** HR Director, Carol Candelaria

**SUBJECT:** Discussion and action on approving the revised job description for the Finance Director

**SUMMARY**

This action approves the revised job descriptions for the Finance Director to increase minimum salary requirements.

**STATEMENT OF THE ISSUE**

This position has been discussed with the City Manager.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001 / 05101 / 02**

**Funding Source: General Fund**

**Amount: \$84,000.00 (Includes \$107,520. annualized salary & fringe benefits)**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

**Human Resources is recommending approval of job descriptions.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

## City of Socorro Job Description

<b>Job Title:</b> Finance Director <del>I, II, III</del>	<b>Department:</b> Finance
<b>FLSA Status:</b> Exempt	<b>Salary:</b> <del>\$35.40—\$44.50</del>
<b>Approved:</b> 09/15/2022	<b>Last Revised:</b> 09/15/2022

### Position Summary

Under administrative direction of the City Manager, direct, manage and coordinate budget management analysis and administrative functions. Supervise professional accounting services and provide highly specialized and technically intricate professional level accounting functions

### Duties, Functions and Responsibilities:

- Plan, organize, implement, control and provide overall direction of financial management functions including budget, management analysis, complex accounting and financial analysis, and administrative functions. Involves: directing continuous administrative research to provide a basis for management control, decision making to identify patterns and trends within the community including service needs, and alternative service delivery methods.
- Directing preparation of the Comprehensive Annual Financial Report (CAFR).
- Integrate and coordinate major strategic functions in the areas of financial planning, budgeting, and the growth and development of the organization to ensure the fiscal strength of the city government.
- Apply sound research techniques and methods to obtain accurate, up to date data. Analyze and utilize data for budget decisions, management analysis and administrative issues.
- Make recommendations to the City Manager with regard to the City's financial philosophy, short and long-term fiscal strategies in conformance with generally accepted governmental finance, accounting and auditing principles and practices.
- Keep City Council and executive management informed as to the status of the City's budget conformance.
- Provide recommendations for budget adjustments to ensure a balanced budget. Develop and present recommendations verbally or written in various forms, such as a narrative assessment, study or business plan.
- Generate periodic accounting or statistical reports to management or regulatory agencies.
- Coordinate budget process.
- Ensure the financial and budgetary integrity of the City's operations by establishing and maintaining sound budget practices, procedures, strategies and processes that reflect the best contemporary municipal methods and the best practices of governmental and professional advising and certifying entities.
- Direct the preparation and submission of appropriations.
- Analyze and forecast current and future years' revenues and expenditures trends and assist in preparation of the annual operating or capital improvement budget.
- Perform management analysis. Analyze and evaluate various policies, procedures and operations to ensure organizational alignment with City-wide objectives, goals and budgets.
- Examine and evaluate current business processes, organizational structure and functions and update when necessary.
- Review and evaluate service delivery methods and systems including administrative and support systems, technology and internal relationships within area of responsibility.
- Identify opportunities for improvement to services and implement changes to standard operating procedures to maintain internal controls and enhance services.
- Oversee, balance and reconcile general ledger statements, general journal entries, revenues, expenditures and depreciation to generate fiscal month and year-to-end balance sheets, and monitor changes in fund balance and cash flow financial statements.
- Analyze and prepare financial statements related to debt service, and all operating accounts, property tax distributions and other transactions such as payroll disbursements, revenues, cash receipts and accounts payable.
- Oversee payroll, benefits, all payroll deductions and operations including: year-end accruals and schedules, payroll taxes, supplemental pension contributions.
- Generate reports to assist external auditors.



## City of Socorro Job Description

- Account for fixed assets and warehouse operations including acquisitions, disposals and transfers, depreciation and updates of the assets schedules. Prepare, enter and post journal entries for capital purchases, depreciation, construction work in progress, retainage, accruals and transfers between accounts, funds or departments.
- Maintain and analyze assigned financial and accounting database and allied information management systems. Enter, retrieve and review accounting data from the centralized financial management system and personal computers or source documents: journal entries, invoices, collection details or budget transfers to generate financial reports.
- Maintain network security of finance and accounting or other automated record keeping systems to ensure system integrity. Train and assist system users.
- Supervise and provide direction and support to subordinate employees. Assign, schedule, guide and monitor work. Appraise and review employee performance of subordinates.
- Provide for training and development. Counsel, motivate and maintain harmony. Identify and resolve staff differences, conflicts and deficiencies.
- Establish performance goals for own staff, monitor progress, initiate action plans to evaluate and improve processes, service delivery and responsiveness to organizational and community needs, monitor and control security measures, inventories, information integrity, internal or external audit findings, or statutory requirement and compliance with professional standards.
- Participate in interviewing applicants and hiring, termination, transfers, discipline, merit pay and other employee status changes; realign organization structures for improved efficiency including staffing levels and job design. Enforce personnel rules and regulations and work behavior standards firmly and impartially.
- Establish and maintain effective working relationships with coworkers, officials, customer departments, financial institutions, regulatory agencies and the general public.
- Perform subordinate employees' duties if necessary to ensure continuity of operations during absences.
- Provide budgetary guidance and track departmental budget issues.
- Monitor and approve allocation of operational expenses for assigned departments; prepare reports and maintain records and files.
- Provide for compliance with applicable laws, rules and regulations; oversee preparation and monitoring of the City's annual budget.
- Knowledge of federal, state and local laws, regulations, rules and ordinances related to municipal accounting, budgeting, finance, fiscal controls, and management analysis; financial reporting including Generally Accepted Accounting Principles, Government Accounting Standards Board and Financial Accounting Standards Board pronouncements and publications; modern municipal accounting and management practices, generally accepted business analysis and research, fiscal administration, budgeting, accounting, auditing and investment practices, methods, policies, practices and procedures.
- Post award grant management and compliance with funding source administrative guidelines and requirements.
- Computer hardware, software and peripherals related to a wide range of accounting and financial management operations including computerized budgetary, financial and spreadsheets applications.
- Respond to and resolve sensitive and complex organization and community inquiries and complaints.
- Interpret oral, written, quantitative and electronic information dealing with complex abstract and concrete variables to identify, analyze, and solve practical management problems of considerable difficulty such as development and presentation of the City's annual operating and capital improvement budget.
- Clear, concise oral and written communication to develop and present complex accounting or statistical reports and financial schedules to management or regulatory agencies.
- Maintain detailed fiscal records and present annual reports to management.
- Regular worksite attendance is an essential function.
- Responsible for any other duties and assignments issued by the City of Socorro.

### Finance Director (Basic)

~~\$35.40—\$39.84~~

### Minimum Qualifications

- A Bachelor's degree in Accounting, Business or Public Administration, Finance or related field.
- MBA, Master of Accountancy or CPA preferred.
- Six (6) years of professional experience in fiscal administration, budget management analysis and reporting

## City of Socorro Job Description

including two (2) years of management or supervisory experience.

- Minimum of two (2) years of experience processing full cycle payroll.
- Payroll experience in a municipal environment preferred.
- Minimum of two (2) years in post award grant accounting.
- Possess a valid Texas class "C" Driver's License

**Finance Director (Intermediate)** ~~————— \$37.40 — \$42.09~~

### **Minimum Qualifications**

- ~~A Bachelor's degree in Accounting, Business or Public Administration, Finance or related field.~~
- ~~MBA, Master of Accountancy or CPA preferred.~~
- ~~Eight (8) years of professional experience in fiscal administration, budget management analysis and reporting including six (6) years of management or supervisory experience.~~
- ~~Minimum of six (6) years of experience processing full cycle payroll.~~
- ~~Payroll experience in a municipal environment preferred.~~
- ~~Minimum of six (6) years in post award grant accounting.~~
- ~~Possess a valid Texas class "C" Driver's License~~

**Finance Director (Advanced)** ~~————— \$39.40 — \$44.50~~

### **Minimum Qualifications**

- ~~A Master's degree in Accounting, Business or Public Administration, Finance or related field.~~
- ~~Certified CPA~~
- ~~Ten (10) years of professional experience in fiscal administration, budget management analysis and reporting including nine (9) years of management or supervisory experience.~~
- ~~Minimum of nine (9) years of experience processing full cycle payroll.~~
- ~~Payroll experience in a municipal environment preferred.~~
- ~~Minimum of nine (9) years in post award grant accounting.~~
- ~~Possess a valid Texas class "C" Driver's License~~

**Note:** Upon reaching maximum salary level in each category; only COLA increases will be given.

### **Equipment:**

- Operates office equipment such as computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

### **Physical Requirements:**

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.

### **Conditions of Employment:**

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.



**City of Socorro  
Job Description**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

CURRENT

## City of Socorro Job Description

<b>Job Title:</b> Finance Director	<b>Department:</b> Finance
<b>FLSA Status:</b> Exempt	<b>Salary:</b> \$84,000 - \$105,000
<b>Approved:</b> 9/15/2022	<b>Last Revised:</b>

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- Perform management analysis. Analyze and evaluate various policies, procedures and operations to ensure organizational alignment with City-wide objectives, goals and budgets.
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## City of Socorro Job Description

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- Maintain and analyze assigned financial and accounting database and allied information management systems. Enter, retrieve and review accounting data from the centralized financial management system and personal computers or source documents: journal entries, invoices, collection details or budget transfers to generate financial reports.
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- Supervise and provide direction and support to subordinate employees. Assign, schedule, guide and monitor work. Appraise and review employee performance of subordinates.
- Provide for training and development. Counsel, motivate and maintain harmony. Identify and resolve staff differences, conflicts and deficiencies.
- Establish performance goals for own staff, monitor progress, initiate action plans to evaluate and improve processes, service delivery and responsiveness to organizational and community needs, monitor and control security measures, inventories, information integrity, internal or external audit findings, or statutory requirement and compliance with professional standards.
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- Computer hardware, software and peripherals related to a wide range of accounting and financial management operations including computerized budgetary, financial and spreadsheets applications.
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### Finance Director Minimum Qualifications

**\$84,000 – \$105,000**

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- Six (6) years of professional experience in fiscal administration, budget management analysis and reporting

## City of Socorro Job Description

including two (2) years of management or supervisory experience.

- Minimum of two (2) years of experience processing full cycle payroll.
- Payroll experience in a municipal environment preferred.
- Minimum of two (2) years in post award grant accounting.
- ~~Minimum of two (2) years' experience in government finance administration preferred.~~
- Possess a valid Texas class "C" Driver's License

***Note: Upon reaching maximum salary level in each category; only COLA increases will be given.***

### Equipment:

- Operates office equipment such as computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

### Physical Requirements:

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.

### Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**DATE:** July 25, 2024

**TO:** Mayor and City Council

**FROM:** HR Director, Carol Candelaria

**SUBJECT:** Discussion and action on approving the updated job description from “Program Officer Compliance Specialist” to Grants Compliance Officer,

**SUMMARY**

Discussion and action on approving the updated job description to Grants Compliance Officer. Changes made to the job description were focused on duties requiring good knowledge of Generally Accepted Accounting Principles (GAAP) as it relates to grants, contracts, and project compliance and monitoring.

**STATEMENT OF THE ISSUE**

This position has been discussed with the City Manager and City Development Director.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001 / 05101 / 02**

**Funding Source: General Fund**

**Amount: \$47,840.00 (Includes \$61,235.20. annualized salary & fringe benefits)**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

**Human Resources is recommending approval of job descriptions.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**City of Socorro  
Job Description**

**DRAFT**

<b>Job Title:</b> <del>Program Officer Compliance Specialist</del> <u>Grants Compliance Officer</u>	<b>Department:</b> Grants
<b>FLSA Status:</b> Full Time - Non-Exempt	<b>Salary:</b> <del>\$19,23.00</del> to <del>\$28,853.00</del> <u>\$24.00</u>
<b>Approved:</b> TBD	<b>Last Revised:</b> N/A

**Position Summary:**

Under general supervision, ~~oversees, monitors, and manages the administration of grants, and other funding, programs and resources, to ensure compliance with terms, guidelines, and applicable regulations of related programs~~ oversees and manages the administration and financial monitoring of grants and other special funding programs. Ensures compliance with terms, guidelines, and applicable regulations. Develops and implements systems to track programmatic and fiscal compliance ~~and other grant administrative functions to be thorough, accurate, concise and of the highest quality.~~ Collaborates with various departments to ensure adherence to allowable budgets and efficient utilization of funds.

**Duties, Functions, and Responsibilities:**

- **Compliance and Monitoring:** Oversee program compliance with grant programmatic and financial requirements. Review and monitor financial records and transactions to ensure accuracy and adherence to regulations.
  - **Financial Reporting:** Review and reconcile financial information to ensure compliance with federal, state, and local regulations. Prepare billing, closing, and internal reports. Maintain accurate financial records for grants and special revenue projects, ensuring use of funds is consistent with compliance requirements.
  - **Audit Support:** Prepare audit documentation and support audit activities. Maintain records for financial inspections and audits.
  - **Contracts and Agreements:** Review contracts for legal requirements and compliance with procurement guidelines, eligible costs, reimbursement, and other programmatic requirements such as wage rates, minority participation, and environmental documentation. Establish and maintain all files and documentation for grants and contracts.
  - **Data Analysis:** Compile and analyze data related to grant-funded projects. Prepare periodic reports for funding agencies.
  - **Coordination and Liaison:** Coordinate with project directors and departments to ensure compliance with programmatic and financial requirements. Serve as liaison between the City and funding agencies.
  - **Administrative Support:** Perform standard accounting, reconciliation, payroll documentation, and processing related to accounts payable/receivable. Maintain grant/contract records and ensure accurate data entry.
  - **Budget Monitoring:** Assist in maintaining and monitoring the department budget. Ensure efficient and effective utilization of grant funds.
  - **Professional Development:** Attend relevant meetings, training, and workshops. Maintain confidentiality and support administrative duties as needed.
  - Additional duties as assigned.
- 
- ~~Provides program oversight to ensure compliance with grant requirements.~~
  - ~~Maintains program records.~~



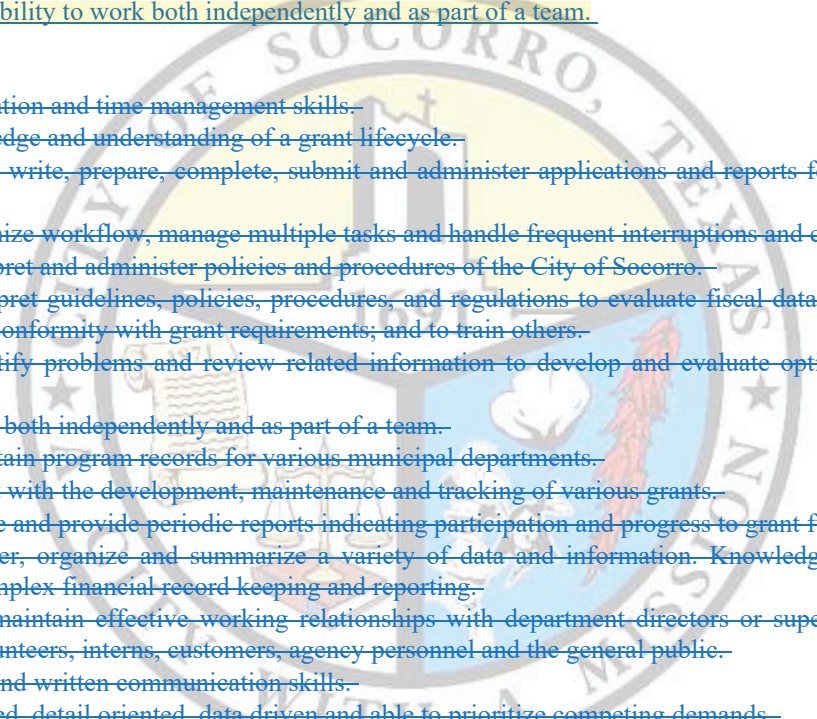
## City of Socorro Job Description

- ~~Assisting with the development of grant proposals, budgets, and other application materials.~~
- ~~Reviews revenue, expenditures, and balances for all grant fund accounts; analyzes expenditures to ensure transactions are accurate and appropriate; examines purchase requests; maintains, reviews and monitors financial records and requests for fund payments; and participates in annual close out and transfer of funds in compliance with regulations.~~
- ~~Implements, analyzes and maintains cost effective procurement options. Research procurement options for products and services; monitors purchase orders; and recommends additional procurement methods.~~
- ~~Reviews, analyzes, examines and monitors financial records of sub-grantees and city departments that have been granted funds from federally or city funded grant programs. Establishes appropriations and financial accounts for funds within the city's accounting and reporting system.~~
- ~~Reviews contract documents for specification of legal requirements, federal procurement guidelines and state regulations. Reviews contract documents for competitive bidding and procurement of services. Reviews contract documents for contract conditions and specifications including labor, materials, equipment, transportation and all other costs and expenses.~~
- ~~Compiles a variety of statistics and data related to grant funded projects.~~
- ~~Prepares and/or maintains monthly, quarterly, and/or annual reports to federal, state and local funding agencies as required.~~
- ~~Coordinates meetings on a regular basis with all department directors or project managers to gather, organize and summarize a variety of data and information.~~
- ~~Coordinates with project directors in various municipal departments to ensure all programmatic and financial requirements are met, all required data is tracked and documented, and required reports are completed and submitted in a timely manner per funding agency's requirements.~~
- ~~Assists program administrators with ensuring full utilization of grant funds.~~
- ~~Assists program administrators with initiating budget developments and revisions to ensure efficiency and effectiveness of grant services.~~
- ~~Has responsibility for the development, control, and maintenance of special grants and special grant funding.~~
- ~~Monitor project effectiveness and efficiency, make recommendations for improvements as necessary to enhance services, achieve goals and ensure compliance.~~
- ~~Works closely with project directors and staff in preparing reimbursement reports for all City grants. Assists in processing and tracking of grant reimbursements requests and grant close out processes as needed.~~
- ~~Supports City Development Director with the research and proposal development of City grant applications.~~
- ~~Attends meetings, responds to information requests and resolves issues related to grant activities.~~
- ~~Serves as liaison between the City and funding agencies and service providers; provides assistance in resolving issues and conflicts with agencies and providers to facilitate positive relations and continued funding opportunities.~~
- ~~Assists various departments during agency audits pertaining to grants.~~
- ~~Coordinates, monitors and conducts reviews and verifies compliance with grant activities, contracts, and funded projects.~~
- ~~Coordinates and monitors the administration of grant programs to include policy, contract, and program development, data collection and analysis; reviews grant financial requirements and accounting information to monitor and maintain fiscal compliance requirements.~~
- ~~Researches and recommends policies and procedures relating to applicable regulations, programs, grant application and administration to ensure compliance.~~
- ~~Conduct routine self-audits by examining, verifying and reviewing grant records to ensure compliance.~~
- ~~Performs a wide variety of specialized office administrative support and staff support assignments, may supervise and evaluate assigned staff.~~
- ~~Attend meetings, trainings, workshops and conferences as appropriate to enhance job knowledge and skills.~~
- ~~Maintain confidentiality of highly sensitive information related to individual clients, new projects, policies and procedures and other as directed.~~
- ~~Answer phones, compose and type correspondence, and perform other clerical duties as assigned. Greet and assist the public and staff as required. Answer questions and provide information regarding grant, if assigned.~~
- ~~Perform duties of coworkers if necessary to ensure continuity of operations.~~
- ~~Attendance is an essential function of the job.~~

## City of Socorro Job Description

- ~~Regular worksite attendance is an essential function.~~
- ~~Responsible for any other duties and assignments issued by the City of Socorro.~~

### Required Knowledge, Skills, and Abilities:

- **Knowledge:** Understanding of Federal, State, and private grant regulations and Generally Accepted Accounting Principles (GAAP). Knowledge with financial reporting and automated grants management systems. Knowledge and application of grants, contracts, and project compliance and monitoring administration. Knowledge and application of research and auditing methods.
  - **Skills:** Strong analytical, organizational, and communication skills. Proficient in Microsoft Excel and other financial tools. Effective data entry and record-keeping.
  - **Abilities:** Research and interpret complex regulations and guidelines. Work collaboratively with different departments and external partners. Handle sensitive information with confidentiality. Adapt to regulatory changes. Ability to work both independently and as part of a team.
- 
- ~~Strong organization and time management skills.~~
  - ~~General knowledge and understanding of a grant lifecycle.~~
  - ~~Ability to plan, write, prepare, complete, submit and administer applications and reports for federal, state and local funding.~~
  - ~~Ability to organize workflow, manage multiple tasks and handle frequent interruptions and changes.~~
  - ~~Ability to interpret and administer policies and procedures of the City of Socorro.~~
  - ~~Ability to interpret guidelines, policies, procedures, and regulations to evaluate fiscal data for reasonableness, necessity, and conformity with grant requirements; and to train others.~~
  - ~~Ability to identify problems and review related information to develop and evaluate options and implement solutions.~~
  - ~~Ability to work both independently and as part of a team.~~
  - ~~Ability to maintain program records for various municipal departments.~~
  - ~~Ability to assist with the development, maintenance and tracking of various grants.~~
  - ~~Ability to create and provide periodic reports indicating participation and progress to grant funded agencies.~~
  - ~~Ability to gather, organize and summarize a variety of data and information. Knowledge of principles and practices of complex financial record keeping and reporting.~~
  - ~~Establish and maintain effective working relationships with department directors or supervisors, employees, coworkers, volunteers, interns, customers, agency personnel and the general public.~~
  - ~~Excellent oral and written communication skills.~~
  - ~~Highly organized, detail oriented, data driven and able to prioritize competing demands.~~
  - ~~Able to work under deadlines in fast paced, independent and collaborative environments.~~
  - ~~Flexible and adaptable to changing circumstances. Work occasional weekends (approximately 3-6 annually or more if required).~~
  - ~~Clear and concise oral and written communication in English and Spanish.~~

### Minimum Qualifications:

- A candidate must possess a Bachelor's degree in Accounting, Business Administration, Public Affairs Administration or a related field preferred.
- A minimum of two (2) years work-related experience in office administration or grant management including fiscal experience.
- Type at least 50 words per minute.
- Possess a valid Texas class "C" Driver's License.

### Equipment:

## City of Socorro Job Description

- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

### Physical Requirements:

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.

### Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

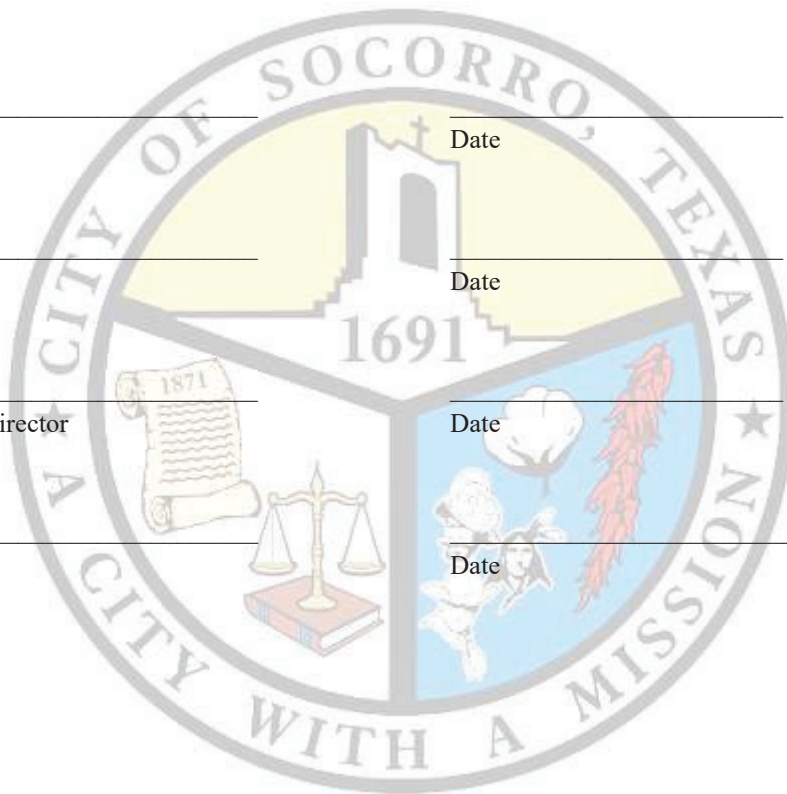
\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date



## City of Socorro Job Description

<b>Job Title:</b> Grants Compliance Officer	<b>Department:</b> Grants
<b>FLSA Status:</b> Full Time - Non-Exempt	<b>Salary:</b> \$23.00 to \$34.00
<b>Approved:</b> TBD	<b>Last Revised:</b> N/A

### Position Summary:

Under general supervision, manages the administration and financial monitoring of grants and other special funding programs. **Ensures compliance with terms, guidelines, and applicable regulations.** Develops and implements systems to track programmatic and fiscal compliance. Collaborates with various departments to ensure adherence to allowable budgets and efficient utilization of funds.

### Duties, Functions, and Responsibilities:

- **Compliance and Monitoring:** Oversee program compliance with grant programmatic and financial requirements. Review and monitor financial records and transactions to ensure accuracy and adherence to regulations.
- **Financial Reporting:** Review and reconcile financial information to ensure compliance with federal, state, and local regulations. Prepare billing, closing, and internal reports. Maintain accurate financial records for grants and special revenue projects, ensuring the use of funds is consistent with compliance requirements.
- **Audit Support:** Prepare audit documentation and support audit activities. Maintain records for financial inspections and audits.
- **Contracts and Agreements:** Review contracts for legal requirements and compliance with procurement guidelines, eligible costs, reimbursement, and other programmatic requirements such as wage rates, minority participation, and environmental documentation. Establish and maintain all files and documentation for grants and contracts.
- **Data Analysis:** Compile and analyze data related to grant-funded projects. Prepare periodic reports for funding agencies.
- **Coordination and Liaison:** Coordinate with project directors and departments to ensure compliance with programmatic and financial requirements. Serve as liaison between the city and funding agencies.
- **Administrative Support:** Perform standard accounting, reconciliation, payroll documentation, and processing related to accounts payable/receivable. Maintain grant/contract records and ensure accurate data entry.
- **Budget Monitoring:** Assist in maintaining and monitoring the department budget. Ensure efficient and effective utilization of grant funds.
- **Professional Development:** Attend relevant meetings, training, and workshops. Maintain confidentiality and support administrative duties as needed.
- **Additional Duties:** Perform duties of coworkers if necessary and handle any additional assignments from the City of Socorro.
- Regular worksite attendance is an essential function.
- Responsible for any other duties and assignments issued by the City of Socorro.

### Knowledge skills and abilities

- **Knowledge:** Understanding of Federal, State, and private grant regulations and Generally Accepted Accounting Principles (GAAP). Knowledge of financial reporting and automated grants management systems. Knowledge and application of grants, contracts, and project compliance and monitoring administration. Knowledge and application of research and auditing methods.
- **Skills:** Strong analytical, organizational, and communication skills. Proficient in Microsoft Excel and other financial tools. Effective data entry and record-keeping.

## City of Socorro Job Description

- Abilities: Research and interpret complex regulations and guidelines. Work collaboratively with different departments and external partners. Handle sensitive information with confidentiality. Adapt to regulatory changes. Ability to work both independently and as part of a team.

### Minimum Qualifications:

- A candidate must possess a bachelor's degree in finance, Accounting, Business Administration, Public Administration, or a related field.
- A minimum of two (2) years of experience in a position that reconciles and verifies accounting information from manual or automated sources and/or contracts/grants administration.
- Working knowledge of grant-funded program administration, budget administration, state and federal requirements, and grant administration preferred.
- Type at least 45-50 words per minute
- Requires the possession of a valid Texas Class "C" Driver's License.

**Note: Upon reaching maximum salary level in each category; only COLA increases will be given.**

### Equipment:

- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

### Physical Requirements:

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.

### Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

---

Mayor

---

Date

---

City Manager

---

Date

---

Human Resources Director

---

Date

---

Employee

---

Date

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz Jr.**  
District 3 / Mayor Pro-Tem

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

July 29, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director, City of Socorro**

**SUBJECT:**

Discussion and action to ratify a Letter of Support for Project Vida Community Development Corporation's application to the U.S. Small Business Administration (SBA) Women's Business Center - Supporting Childcare Small Businesses Grant.

**SUMMARY**

City Council will ratify a Letter of Support for Project Vida's grant application to the U.S. Small Business Administration (SBA) Women's Business Center - Supporting Childcare Small Businesses Grant to provide support for women-owned businesses providing childcare services.

**STATEMENT OF THE ISSUE**

The Small Business Administration (SBA) Women's Business Center - Supporting Childcare Small Businesses Grant seeks to fund proposals for entrepreneurial development services for women-owned childcare small businesses and women-owned childcare businesses and entrepreneurs in socially and economically disadvantaged locations.

Project Vida has been a consistent presence in Socorro, Texas and a trusted resource partner, increasing access to capital, education, certification, and support for entrepreneurs in the local business community.

If funded, Project Vida will increase its capacity to provide support services for women-owned childcare small businesses and women-owned childcare businesses and entrepreneurs in socially and economically disadvantaged communities like Socorro, Texas.

There is no financial impact implied or committed through this letter of support.



### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

### **ALTERNATIVE**

Not Approve – The City **will not** ratify a Letter of Support for Project Vida Community Development Corporation's application to the U.S. Small Business Administration (SBA) Women's Business Center - Supporting Childcare Small Businesses Grant.

### **STAFF RECOMMENDATION**

**Approve** – The City **WILL** ratify a Letter of Support for Project Vida Community Development Corporation's application to the U.S. Small Business Administration (SBA) Women's Business Center - Supporting Childcare Small Businesses Grant.

### **REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz Jr.**  
District 3 / Mayor Pro-Tem

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

July 22, 2024

Mr. Bill Schlesinger, Director  
Project Vida El Paso  
3607 RIVERA AVE.  
El Paso, TX 79905

Dear Mr. Schlesinger:

This letter is to state the City of Socorro's support of Project Vida's Community Development Corporation's (PVCDC) program in response to the SBA's Women's Business Center (WBC) Supporting Childcare Small Businesses initiative. This program will provide entrepreneurial development services women-owned childcare businesses and entrepreneurs in socially and economically disadvantaged areas.

Project Vida has been a consistent presence in the Socorro, Texas area for over three decades. As a trusted change agent in the community, Project Vida has made a substantial impact in filling the gaps and increasing access to capital, education, certification, and support for entrepreneurs in the community. PVCDC has developed to grow the skills needed to be successful in work, business, and life for low- and moderate-income individuals. PVCDC's proposed project would be an expansion of this service for women-owned businesses providing childcare services, multilingual and multicultural support for business owners, and technical assistance to ensure success.

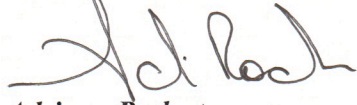
By reaching out to underserved communities, the Childcare Small Business grant ensures that all individuals, regardless of their background or circumstances, have the opportunity to pursue their entrepreneurial dreams and achieve financial independence. Project Vida is responsible for convening community partners, advocating for disenfranchised communities, and providing multilingual support for people often overlooked in the West Texas region. As a leading agency providing resources to micro-enterprises, Project Vida has made a substantial impact in filling the gaps and increasing access to business training, counseling, and specialized services to create new enterprises.

The City of Socorro understands the critical need for Project Vida to continue the work that has been taking place over the past few years to improve access to capital, support, education, and development for women-owned small businesses, specifically within communities of color.

We appreciate and support Project Vida's intent to further develop and improve small business access by building capacity, providing training, and coordinating efforts to

provide education and support. This will be a great asset to the various communities of West Texas. We look forward to the implementation of Project Vida's proposed goals and system coordination efforts, and kindly encourage your support of their Supporting Childcare Small Businesses initiative proposal submission.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adriana Rodarte', with a stylized flourish at the end.

***Adriana Rodarte***

City Manager  
Socorro, Texas



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3 / Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

July 29, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve Supplemental Agreement No. 3 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC. This supplemental will result in a reduction of \$175.55 to the maximum amount payable for Work Authorization No. 3.

**SUMMARY**

Approval is requested for Supplemental Agreement No. 3 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project to include costs related to the preparation of an Engineering Feasibility Report (EFR) and Benefit Cost Analysis (BCA).

**STATEMENT OF THE ISSUE**

The preparation and submittal of an Engineering Feasibility Report (EFR) and Benefit Cost Analysis (BCA) for the Sparks Arroyo Drainage Improvement Project were not considered on the original scope of work for Work Authorization No. 3 under Contract No. 22-07-01 with Camacho-Hernandez & Associates (CHA), LLC. The EFR and BCA are required by the Texas Water Development Board for the development of the Sparks Arroyo Drainage Project.

This supplemental agreement modifies Exhibit D of the agreement to reconcile hours and expenses invoiced and paid up to date and including March 30, 2024. Changes proposed will allow the accurate tracking of costs and hours billed and allow for future invoices to be processed past March 30, 2024.

This supplemental will result in a net change of -\$175.55 to the original contract cost of \$1,759,674.28. The new contract cost and maximum amount payable is \$1,759,498.73.

### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A.

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

### **ALTERNATIVE**

Not approve – City Council will not approve Supplemental Agreement No. 3 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC

### **STAFF RECOMMENDATION**

**APPROVE** – City Council will approve Supplemental Agreement No. 3 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC.

### **REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**SUPPLEMENTAL AGREEMENT NO. 3  
TO WORK AUTHORIZATION NO. 3**

**THIS SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 6 of the General Provisions of the General Engineering Consulting Services Contract made between **City of Socorro**, hereinafter called the **City** and **Camacho-Hernandez & Associates, LLC**, hereinafter called the “**Consultant**.”

**WITNESSETH**

**WHEREAS**, the **Consultant** executed **Work Authorization No. 3 Agreement For Engineering Services** on October 20, 2022 for the Sparks Arroyo project in the City of Socorro; and,

**WHEREAS**, the Texas Water Development Board (TWDB) has requested that an Engineering Feasibility Report (EFR) and Benefit Cost Analysis (BCA) be submitted for their review and approval; and,

**WHEREAS**, the EFR and BCA were not included on the original scope of work for the **Consultant**; and,

**WHEREAS**, it has become necessary to introduce EFR and BCA as part of the contract; and,

**WHEREAS**, for the purpose of maintaining an accurate tracking system moving forward, it has also become necessary to revise Exhibit D to reconcile hours and expenses invoiced and paid up to and including March 30, 2024; and,

**WHEREAS**, Exhibit D has been modified to reflect the remaining balances in the contract for the Consultant and will be used for invoices submitted after March 30, 2024 as well as for EFR and BCA work completed in the Fall of 2023; and,

**WHEREAS**, original Exhibit D for all sub-consultants are not changed by this Supplemental Agreement and will remain in effect for the duration of the contract; and,

**NOW, THEREFORE**, premises considered, the Consultant and City agree that said agreement is amended as follows:

1. Exhibit D Fee Schedule for Consultant is revised to reflect the above listed modifications of the Supplemental.
2. The Maximum amount payable under this contract as per Supplemental Agreement No. 2 is \$1,759,674.28.
3. The revised Maximum amount payable under this contract is now \$1,759,498.73.
4. The difference in cost from the original Fee Schedule and the schedule shown on this Supplemental Agreement results in a net change of - \$175.55.
5. All other items under this contract for this revision will remain the same.

**All other provisions are unchanged and remain in full force and effect.**

**IN WITNESS WHEREOF**, the Consultant and City have caused this Supplemental Agreement to be executed as of the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**THE CONSULTANT**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**THE CITY OF SOCORRO**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

**LIST OF EXHIBITS**

Exhibit D      Fee Schedule

## SA3 to WA3 - Sparks Arroyo Project Summary Thru Invoice 13

### SCHEMATIC, ENVIRONMENTAL AND PS&E DESIGN

TASKS	TWDB			ARPA Funds			ARPA Funds Revisions		
	Fee	Billed To Date	Balance	Fee	Billed To Date	Balance	Proposed Fee	Billed To Date	Balance
Project Management	\$ 14,335.56	\$ 14,335.56	\$0.00	\$ 67,861.31	\$ 4,847.60	\$ 63,013.71	\$ 17,521.55	\$ -	\$ 17,521.55
Surveying	\$ 67,026.62	\$ 67,026.62	\$0.00	\$ 48,010.18	\$ 44,128.59	\$ 3,881.59	\$ 3,881.59	\$ -	\$ 3,881.59
Environmental Studies	\$ 24,366.24	\$ 24,366.24	\$0.00	\$ 58,316.70	\$ 32,885.42	\$ 25,431.28	\$ 25,431.28	\$ -	\$ 25,431.28
Planning	\$ 533,801.92	\$ 420,485.04	\$0.00	\$ 113,316.88	\$ 5,441.08	\$ 107,875.80	\$ 167,956.97	\$ -	\$ 167,956.97
Design	\$ 696,737.14	\$ -	\$0.00	\$ 696,737.14	\$ 214,331.37	\$ 482,405.77	\$ 483,190.41	\$ -	\$ 483,190.41
Geotechnical	\$ 82,922.76	\$ 82,922.76	\$0.00	\$ 172.48	\$ -	\$ 172.48	\$ 172.48	\$ -	\$ 172.48
Construction Engineering	\$ 150,574.17		\$ 150,574.17	\$ 15,585.31	\$ -	\$ 15,585.31	\$ -	\$ -	\$ -
<b>Total</b>	<b>\$1,569,764.41</b>	<b>\$609,136.22</b>	<b>\$150,574.17</b>	<b>\$1,000,000.00</b>	<b>\$301,634.06</b>	<b>\$ 698,365.94</b>	<b>\$698,154.28</b>	<b>\$0.00</b>	<b>\$ 698,154.28</b>

Exhibit D  
Fee Schedule

Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E  
Length: Approx 2.6 miles  
Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Senior Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
Project Management											87	\$ 17,521.55
1. Project Management/Work Plan											19	\$ 4,499.29
1.1 Develop a project management/work plan	6	13									19	\$ 4,499.29
2. Progress Reporting											21	\$ 3,905.46
2.1 Prepare and submit monthly progress reports for the City of Socorro	2	5								7	14	\$ 2,254.57
2.2 Updated project schedule	2	5									7	\$ 1,650.89
3. Prepare and Submit Invoices											9	\$ 2,104.27
3.1 Monthly invoice amount	1	5									6	\$ 1,392.17
3.2 Review subconsultant invoices	1	2									3	\$ 712.10
4. Coordination/Administration											28	\$ 4,681.57
4.1 Prepare and attend One (1) Kick-off meeting											0	\$ -
4.2 Coordination with El Paso County	2	6						7			15	\$ 2,498.48
4.3 Monthly meetings with the City of Socorro staff, public entities and TxDOT (estimated 18)	2	5						6			13	\$ 2,183.09
5. Subconsultant Management											10	\$ 2,330.96
5.1 Prepare subcontracts / WA's / SWA's for subconsultants	1	4									5	\$ 1,165.48
5.2 Monitor subconsultant activities	1	4									5	\$ 1,165.48
HOURS SUB-TOTALS	18	49	0	0	0	0	0	13	0	7	87	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$4,656.96	\$11,107.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,153.10	\$0.00	\$603.68	\$17,521.55	
% DISTRIBUTION OF STAFF HOURS	20.69%	56.32%	0.00%	0.00%	0.00%	0.00%	0.00%	14.94%	0.00%	8.05%	100.00%	
Public Involvement Activities											142	\$ 20,005.14
1. Public Involvement Program											142	\$ 20,005.14
1.1 Prepare and maintain Federal and TxDOT Legislative District maps including Legislator contact information	1	2		4			4	4			15	\$ 2,298.90
1.2 Provide responses of public comments per meeting/hearing submitted	1			1				2			4	\$ 645.56
1.3 Public meetings												
1.3.1 Schedule, conduct and attend public meetings (assume 1 meeting).	3			2			2	2		3	12	\$ 1,828.28
1.3.2. Prepare public meeting materials including sign-in sheets, flyers, meeting notices, meeting posters, exhibits, comment form, agenda, welcome letter, display ad, legal notice, press release, posters, script, presentation, press kits, and other meeting materials							12	11		12	35	\$ 3,193.30
1.3.3 Document the comments received and prepare responses		4		4				2		4	14	\$ 2,266.88
1.3.4 Prepare draft and final Public Meeting Summary Report		4									4	\$ 906.76
1.4 Public hearing												
1.4.1 Schedule, conduct and attend public hearing (assume 1 hearing)	4	4		4			5	5		5	27	\$ 4,146.90
1.4.2 Coordinate preparation and review of public hearing materials (2 reviews)		2		3			4	4		4	17	\$ 2,175.70
1.4.3 Prepare draft and final Public Hearing Summary Report		2								4	6	\$ 798.34
1.5 Review Categorical Exclusion submitted by subconsultant		4		4							8	\$ 1,744.52
HOURS SUB-TOTALS	9	22	0	22	0	0	27	30	0	32	142	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$2,328.48	\$4,987.18	\$0.00	\$4,607.68	\$0.00	\$0.00	\$2,661.12	\$2,661.00	\$0.00	\$2,759.68	\$20,005.14	
% DISTRIBUTION OF STAFF HOURS	6.34%	15.49%	0.00%	15.49%	0.00%	0.00%	19.01%	21.13%	0.00%	22.54%	100.00%	
Planning											67	\$ 10,052.99
1. Design Criteria											14	\$ 1,724.76
2.1 Submit design criteria for approval by the City of Socorro/TxDOT				2				5			7	\$ 862.38
2.2 Review/revise geometric schematic				2				5			7	\$ 862.38
3. Complete Arroyo Design efforts required											27	\$ 4,814.63
3.1 Review adequacy of existing drainage structures	1	1		1				2			5	\$ 872.25
3.2 Review and update horizontal geometric alignments of streams	1	2		1				2			6	\$ 1,098.94
3.3 Review and update vertical geometric designs for all sterams	1	1		1				2			5	\$ 872.25
3.4 Prepare and submit construction sequencing plan narrative	1	1		1				2			5	\$ 872.25
3.5 Review and update typical ditch cross sections	1	2		1				2			6	\$ 1,098.94
4. Develop Design Schematic											23	\$ 3,247.50
4.1 Typical sections of all improvements including Stockyard Detention Pond				2				3			5	\$ 684.98
4.3 Preliminary modeling of Arroyo based on TNRIS data				2				3			5	\$ 684.98
4.8 Existing and proposed drainage structures, offsite ponding areas				2				4			6	\$ 773.68
4.9 Preliminary traffic control and sequence of construction plan				4				3			7	\$ 1,103.86
5. Other Items to support the engineering design effort											3	\$ 266.10
5.1 Update construction estimate								1			1	\$ 88.70
5.2 Prepare drainage analysis and maps of the existing and proposed drainage systems								1			1	\$ 88.70
5.12 Present reports and findings to the City of Socorro, as required								1			1	\$ 88.70
HOURS SUB-TOTALS	5	7	0	19	0	0	0	36	0	0	67	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$1,293.60	\$1,586.83	\$0.00	\$3,979.36	\$0.00	\$0.00	\$0.00	\$3,193.20	\$0.00	\$0.00	\$10,052.99	
% DISTRIBUTION OF STAFF HOURS	7.46%	10.45%	0.00%	28.36%	0.00%	0.00%	0.00%	53.73%	0.00%	0.00%	100.00%	

Exhibit D  
Fee Schedule

Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E  
Length: Approx 2.6 miles  
Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Senior Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
Drainage Study											400	\$ 68,462.06
1. Perform Drainage Study											0	\$ -
1.1 Review and update drainage requirements for the project												
1.2 Review and update location of retention ponding areas for storing runoff from the project												
1.3 Identify any ROW requirements for locating/constructing new ponding areas and/or drainage appurtenances												
2. Coordination											28	\$ 6,539.50
2.1 Coordinate with Texas Water Development Board	3	14									17	\$ 3,949.82
2.2 Coordination with County of El Paso											0	
2.3 Coordination with City of Socorro	3	8									11	\$ 2,589.68
3. Perform Drain analysis using Bentley StormCad. Provide Report, Including:											60	\$ 6,977.88
3.1 Watershed areas											0	\$ -
3.4 Identify pipe size and strength requirements		6						24			30	\$ 3,488.94
3.5 Identify potential utility conflicts and design around them, wherever possible		6						24			30	\$ 3,488.94
Deliverables											0	\$ -
1. Three copies of the bound drainage study report											0	\$ -
4. Engineering Feasibility Report (EFR)											261	\$ 45,046.74
4.1 Identifying Project Description and Purpose		16		12				14			42	\$ 7,382.12
4.2 Cost Estimates		16		12				14			42	\$ 7,382.12
4.3 Providing Alternative Analysis		16		12				12			40	\$ 7,204.72
4.4 Providing Technical Feasibility of the Project		16		12				12			40	\$ 7,204.72
4.5 Maps and Drawings		16		12				12			40	\$ 7,204.72
4.6 Signed ans Sealed Report		16		12				11		18	57	\$ 8,668.34
5. Benefit Cost Analysis (BCA)											51	\$ 9,897.94
5.1 Identifying and Measuring Benefits and Costs (including future benefits and costs)		8		9							17	\$ 3,698.48
5.2 Conduct Sensitivity Analysis		8									8	\$ 1,813.52
5.3 Compare Benefits and Costs		8									8	\$ 1,813.52
5.4 Report Findings		2		6						10	18	\$ 2,572.42
HOURS SUB-TOTALS	6	156	0	87	0	0	0	123	0	28	400	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$1,552.32	\$35,363.64	\$0.00	\$18,221.28	\$0.00	\$0.00	\$0.00	\$10,910.10	\$0.00	\$2,414.72	\$68,462.06	
% DISTRIBUTION OF STAFF HOURS	1.50%	39.00%	0.00%	21.75%	0.00%	0.00%	0.00%	30.75%	0.00%	7.00%	100.00%	
Plans, Specifications and Estimates (PS&E)											4210	\$ 483,190.41
6. Survey Data Transfer											305	\$ 33,536.98
6.1 Import and Review Primary and Secondary Control				13			32	32			77	\$ 8,715.04
6.2 Import all Topographic Files (including Aerial) to OpenRoads Designer				15			32	32			79	\$ 9,133.92
6.3 Import and Review ROW Basemap and convert all files to OpenRoads Designer							32	32			64	\$ 5,992.32
6.4 Create design files for use in PS&E				15			35	35			85	\$ 9,695.70
7. Drainage Design											1220	\$ 132,753.43
7.1 Develop Detent+A96:F100ion Pond Design (Stockyard)				20	4	42	60	60	60		246	\$ 26,364.90
7.2 Prepare detention pond details				20	4	20	30	30	30		134	\$ 15,414.84
7.3 Develop hydraulic design for culverts	2	8		20	4	20	30	30	30		144	\$ 17,745.80
7.4 Prepare culvert details				7	4	6	30	30	30		107	\$ 10,898.30
7.5 Update overall drainage area map	1	8		7	4	15	30	30	30		125	\$ 14,123.71
7.6 Prepare culvert hydraulic computations				7	4	15	30	30	30		116	\$ 12,051.47
7.7 Prepare drainage basin layout sheets				7	4	15	30	30	30		116	\$ 12,051.47
7.14 Prepare drainage basin calculation sheets				7	4	15	30	30	30		116	\$ 12,051.47
7.16 Prepare miscellaneous drainage details				7	4	15	30	30	30		116	\$ 12,051.47
8.Traffic Control											247	\$ 29,338.88
8.2 Prepare traffic control drawings, including TCP, general notes and details/standards		8		15			25	25	25		98	\$ 11,731.12
8.3 Prepare presentation material for Safety Review meetings, including plan layout and PowerPoint, as necessary		8		20			20	20	20	10	98	\$ 12,285.52
8.4 Compile TCP Details/Standards using available TXDOT Standards				6			15	15	15		51	\$ 5,322.24
9. Storm Water Pollution Prevention Plan (SW3P)											533	\$ 55,398.12
9.1 Prepare SW3P Narrative	1	8	4	10			20	20	20		83	\$ 10,454.76
9.2 Prepare EPIC Sheet				10			58	58	58		184	\$ 17,814.72
9.3 Prepare Storm Water Pollution Prevention Plans				10			55	55	55		175	\$ 17,001.60
9.4 Develop standard and special specifications.				10			25	25	25		85	\$ 8,870.40
9.5 Develop estimated SW3P construction cost				6							6	\$ 1,256.64
12. Final Assembly of PS&E Package											1426	\$ 177,440.16
12.1 Complete final construction plans	5	9	75	20		30	80	80	80	12	391	\$ 50,346.84
12.2 Prepare Title Sheet				10			10	10	10	4	44	\$ 5,149.76
12.3 Prepare Index Of Sheets				10			10	10	10	4	44	\$ 5,149.76
12.4 Prepare Project Layout				10			11	11	11		43	\$ 5,075.84
12.5 Prepare Final Existing Typical Sections				10			35	35	35		115	\$ 11,580.80
12.6 Prepare Final Proposed Typical Sections				10			35	35	35		115	\$ 11,580.80

Exhibit D  
Fee Schedule

Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E  
Length: Approx 2.6 miles  
Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Senior Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
12.7 Prepare General Notes And Specification Data Sheet			30	30			20	20	20	4	124	\$ 18,553.86
12.8 Prepare E & Q Plan Sheet			30	15			50	50	50		195	\$ 23,198.50
12.9 Prepare Summary Sheets			30	15			35	35	80		195	\$ 22,903.00
12.10 Develop cost estimate			30	10					80		120	\$ 15,301.70
12.11 Develop construction schedule			30	10							40	\$ 8,599.30
14. Submittal											479	\$ 54,722.84
14.1 Submit design documents at project milestones (30, 60,90 and 100%)			60	20			120	120	120	15	455	\$ 51,017.00
14.2 Attend prebid conference		4	4	4			4	4		4	24	\$ 3,705.84
HOURS SUB-TOTALS	9	53	293	406	36	193	1059	1059	1049	53	4210	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$2,328.48	\$12,014.57	\$63,531.19	\$85,032.64	\$4,790.16	\$24,729.09	\$104,375.04	\$93,933.30	\$87,885.22	\$4,570.72	\$483,190.41	
% DISTRIBUTION OF STAFF HOURS	0.21%	1.26%	6.96%	9.64%	0.86%	4.58%	25.15%	25.15%	24.92%	1.26%	100.00%	
Utility Coordination											442	\$ 57,844.04
1. Utility Coordination											442	\$ 57,844.04
1.1 Develop listing of utility companies with contact information	1	2		4				40			47	\$ 5,097.86
1.2 Conduct records research and acquisition of available as-built utility records				4				20			24	\$ 2,611.76
1.3 Designate known utilities throughout the ROW				4			16	16			36	\$ 3,833.92
1.4 Conduct utility coordination meetings		20		26				24			70	\$ 12,108.04
1.5 Provide base map information to all utility companies at each submittal phase				2			30	32			64	\$ 6,214.08
1.6 Coordination with utilities to obtain their relocation plans. Prepare and issue minutes for each meeting		10		18			10	20		9	67	\$ 9,572.58
1.7 Develop a Utility Conflict Matrix to track utility issues and proposed resolutions				2				32			34	\$ 3,257.28
1.8 Review relocation plans and incorporate into Utility Conflict Matrix				10			8	12			30	\$ 3,947.28
1.9 Assist the City of Socorro in obtaining clearance letters and provide copies of documentation to the city of Socorro at the Final submittal phase	2	4		8				20			34	\$ 4,873.72
1.10 Coordinate with utility companies requesting that relocation of their facilities be part of the project construction	2	8		14				12			36	\$ 6,327.52
HOURS SUB-TOTALS	5	44	0	92	0	0	64	228	0	9	442	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$1,293.60	\$9,974.36	\$0.00	\$19,268.48	\$0.00	\$0.00	\$6,307.84	\$20,223.60	\$0.00	\$776.16	\$57,844.04	
% DISTRIBUTION OF STAFF HOURS	1.13%	9.95%	0.00%	20.81%	0.00%	0.00%	14.48%	51.58%	0.00%	2.04%	100.00%	
Geotechnical											2	\$ 172.48
1. Geotechnical											2	\$ 172.48
1.1 Soil Investigation, Borehole layouts											0	\$ -
1.2 Field Work										2	2	\$ 172.48
1.3 Slope Stabilization Design											0	\$ -
1.4 Geotechnical report											0	\$ -
HOURS SUB-TOTALS	0	0	0	0	0	0	0	0	0	2	2	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$172.48	\$172.48	
% DISTRIBUTION OF STAFF HOURS	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.45%	0.45%	
Construction Engineering											726	\$ 150,481.76
1. Bid Development											185	\$ 29,979.24
1.1 Assist City of Socorro in preparing Bids	2	4		32							38	\$ 8,126.28
1.2 Develop bid proposal and assist with the City of Socorro front end documents	1	4		40							45	\$ 9,543.08
1.3 Prepare any addenda to drawings or specifications				4				48			52	\$ 5,095.36
1.4 Attend the Pre-Bid Conference	1	2	2	2				4		9	20	\$ 2,695.60
1.5 Assist City of Socorro in responding to Contractor Questions	2	4		8				16			30	\$ 4,518.92
2. Bid Award											25	\$ 5,546.46
2.1 Assist City of Socorro in evaluating bids received	1	4	10	5							20	\$ 4,380.98
2.2 Provide letter recommendation for award	1	4									5	\$ 1,165.48
3. Construction Phase Services											516	\$ 114,956.06
3.1 Project Administration	9	87		60							156	\$ 34,616.91
3.2 Project Management	9	87		60							156	\$ 34,616.91
3.3 On Site Project Inspection	8	88		60							156	\$ 34,584.88
3.4 Project Closeout	8	40									48	\$ 11,137.36
HOURS SUB-TOTALS	42	324	12	271	0	0	0	68	0	9	726	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$10,866.24	\$73,447.56	\$2,601.96	\$56,758.24	\$0.00	\$0.00	\$0.00	\$6,031.60	\$0.00	\$776.16	\$150,481.76	
% DISTRIBUTION OF STAFF HOURS	5.79%	44.63%	1.65%	37.33%	0.00%	0.00%	0.00%	9.37%	0.00%	1.24%	100.00%	
TOTAL PROJECT HOURS	94	655	305	897	36	193	1150	1557	1049	138	6074	
PROJECT TOTALS	\$24,319.68	\$148,481.95	\$66,133.15	\$187,867.68	\$4,790.16	\$24,729.09	\$113,344.00	\$138,105.90	\$87,885.22	\$11,901.12	\$807,557.95	\$ 807,730.43
TOTAL PROJECT % DISTRIBUTION OF STAFF HOURS	1.55%	10.78%	5.02%	14.77%	0.59%	3.18%	18.93%	25.63%	17.27%	2.27%	100.00%	



Exhibit D  
Fee Schedule

Contract with City of Socorro for Sparks Arroyo

WA No. 3 - Schematic, Environmental Studies and PS&E

Length: Approx 2.6 miles

Prime: Camacho-Hernandez & Associates, LLC

DIRECT EXPENSES

Type	Unit	Quantity	Fixed Cost	
Air Travel	Each	6	\$650.00	\$3,900.00
Lodging/Hotel	Night	10	\$96.00	\$960.00
Meals (Overnight stay required)	Day	36	\$59.00	\$2,124.00
Rental Car	Day	6	\$90.00	\$540.00
Parking	Day	3	\$25.00	\$75.00
Standard Postage (Letter)	Each		\$0.59	\$0.00
Overnight Express (Oversized Box)	Each	4	\$45.00	\$180.00
Courier Services	Each		\$45.00	\$0.00
Photocopies - B/W (8 1/2 X 11)	Each	100	\$0.10	\$10.00
Photocopies - B/W (11 X 17)	Each	200	\$0.20	\$40.00
Photocopies - Color (8 1/2 X 11)	Each	200	\$0.70	\$140.00
Photocopies - Color (11 X 17)	Each	200	\$1.25	\$250.00
Audio Visual Equipment Rental	Event		\$1,000.00	\$0.00
Plots (B/W on Bond)	LF		\$0.75	\$0.00
Court Repoter	Hour		\$100.00	\$0.00
Newspaper Advertisement	Each		\$2,000.00	\$0.00
Mileage	Miles	500	\$0.630	\$315.00
TOTAL - DIRECT EXPENSES				\$8,534.00

Basis of Travel:

- Airfare - 2 people X 1 trip/mo X 24 mo.
- Hotel - 2 people X 1 trip/mo X 3 nights/trip X 24 mo.
- Meals - 2 people X 1 trip/mo X 4 meals/trip X 24 mo.
- Rental - 3 days/trip X 1 trip/mo X 24 mo.

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3 / Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

July 29, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to update the ARPA Spending Framework for the City of Socorro, Texas.

**SUMMARY**

City Council will approve updates to the ARPA Spending Framework for the City of Socorro detailing ARPA projects to be completed with funding support from Coronavirus State and Local Fiscal Recovery Funds.

**STATEMENT OF THE ISSUE**

City Council approved a spending framework for the City of Socorro's allocation of CLFRF ARPA funds on October 28, 2021 based on the eligible costs and guidance provided by the U.S. Treasury. This ARPA Spending Framework has been updated and presented to the City Council throughout the ARPA performance period.

**City Council approval is requested for the latest updates to the ARPA Spending Framework per the backup attached.**

The American Rescue Plan Act of 2021 is a US \$1.9 trillion economic stimulus bill passed by the 117th United States Congress and signed into law by President Joe Biden on March 11, 2021. The Coronavirus State and Local Fiscal Recovery Funds (CSLFR) approved under ARPA provides a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

The funding objectives of the Coronavirus State and Local Fiscal Recovery Funds (CSLFR) are to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control
- Replace lost revenue for eligible state, local, territorial, and Tribal governments to strengthen support for vital public services and help retain jobs
- Support immediate economic stabilization for households and businesses
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic

As a non-entitlement unit of local government (NEU), the City of Socorro has received a direct allocation of funding to be administered in two tranches (each tranche representing half of the NEU's allocation) by the Texas Division of Emergency Management (TDEM).

The requested updates to the ARPA spending framework will:

- Result in a net increase/decrease of \$0.00 to the ARPA Spending Framework.
- Reduce funding to ARPA Project PW01 by \$150,097 to reflect actual project expenditures and reallocate unused for this project to other projects that require additional funds.
- Reduce funding to ARPA Project PZ01 by \$20,390 to reflect actual project costs and reallocate unused for this project to other projects that require additional funds.
- Reduce funding to ARPA Project PZ05 by \$17,386 to reflect actual project costs and reallocate unused for this project to other projects that require additional funds.
- Reduce funding to ARPA Project GSP05 by \$20,986 to reflect actual project costs and reallocate unused for this project to other projects that require additional funds.
- Reduce funding to ARPA Project GSP06 by \$136,461 to reflect actual project costs and reallocate unused for this project to other projects that require additional funds.
- Reduce funding to ARPA Project PZ07 by \$6,912 to reflect actual project costs and reallocate unused for this project to other projects that require additional funds.
- Increase funding to ARPA Project IT01 by \$33,354 to cover the costs of actual costs related to the Broadband and Network Infrastructure project.
- Increase funding to ARPA Project SPD01 by \$8,250 to cover the costs of additional plumbing service to connect a generator as part of the SPD Communications Equipment project
- Increase funding to ARPA Project GSP02 by \$11,417 to cover the prorated costs through December 31, 2024 of a grants management platform related to ARPA administrative costs
- Increase funding to ARPA Project GSP03 by \$41,012 to provide additional funding for the Small Business Assistance Program
- Increase funding to ARPA Project PZ06 by \$52,976.15 to cover the costs of additional work required for the Rio Vista Road Traffic Island Project.

- Increase funding to ARPA Project PZ08 by \$21,960 corresponding to actual costs of procurement for the Transit Vehicle project.
- Increase funding to ARPA Project PZ09 by \$169,513 to cover the costs of additional work for the City-wide Surface Transportation project.
- Increase funding to ARPA Project RC07 by \$13,750 to cover actual costs of the Rio Vista Rehabilitation project.

The City's total ARPA allocation is **\$8,533,234.18**.

All changes result in a net increase/decrease of \$0.00 to the ARPA Spending Framework.

Please see attached.

### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

### **ALTERNATIVE**

Not approve – City Council will NOT APPROVE update the ARPA Spending Framework for the City of Socorro, Texas.

### **STAFF RECOMMENDATION**

**APPROVE** – City Council WILL APPROVE update the ARPA Spending Framework for the City of Socorro, Texas.

### **REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

## ARPA Spending Framework City of Socorro, Texas

<u>Administerin g Department</u>	<u>PID</u>	<u>Project Description</u>	<u>Capital Expense?</u>	<u>Approved by Council on 02.01.2024</u>	<u>Proposed Increase/ Decrease</u>	<u>Proposed New Budget</u>
1 IT	IT01	Broadband and Network Infrastructure	Yes	\$ 454,709	\$ 33,354	\$ 488,062.75
2 IT	IT02	Critical Infrastructure Technology	Yes	\$ 286,471	\$ -	\$ 286,471.26
3 PD	SPD01	SPD Communications Equipment	Yes	\$ 614,304	\$ 8,250	\$ 622,554.00
4 PD	SPD02	SPD Vehicles Project	No	\$ 962,736		\$ 962,735.89
5 PD	SPD03	PD Community Wellness Program	No	\$ 8,656		\$ 8,655.68
6 PW	PW01	Capital expenditures related to Stormwater	Yes	\$ 591,000	\$ (150,097)	\$ 440,902.68
7 PZ	PZ01	Development Code Rewrites	No	\$ 310,500	\$ (20,390)	\$ 290,110.00
8 PZ	PZ03	Sparks Arroyo Drainage Project	Yes	\$ 1,000,000		\$ 1,000,000.00
9 PZ	PZ04	Bovee, Rio Vista, and Passmore Water/Stormwater Projec	Yes	\$ 304,475		\$ 304,475.00
10 PZ	PZ05	City-wide Trails Masterplan & PS&E for Mission Trail S	No	\$ 30,000	\$ (17,386)	\$ 12,614.16
11 RC	RC01	Rio Vista Public Health Clinic	No	\$ -		\$ -
12 RC	RC02	COVID-19 Public Health Fund	No	\$ 300,000		\$ 300,000.00
13 RC	RC03	Community Wellness Pilot Program	No	\$ 164,264		\$ 164,264.00
14 RC	RC04	Housing Assistance Program	No	\$ -		\$ -
15 RC	RC05	Rio Vista Water, Sewer, Broadband	Yes	\$ -		\$ -
16 RC	RC06	Historic Guidelines	No	\$ 8,434		\$ 8,434.00
17 GSPD	GSP01	Administrative Personnel - ARPA Specialist	No	\$ -		\$ -
18 GSPD	GSP02	Administrative Software	No	\$ 26,400	\$ 11,417	\$ 37,816.67
19 GSPD	GSP03	Small Business Assistance Program	No	\$ 350,000	\$ 41,012	\$ 391,012.00
20 GSPD	GSP04	Aid to Tourism, Travel, or Hospitality	No	\$ -		\$ -
21 GSPD	GSP05	Economic Recovery Coordinator	No	\$ 289,285	\$ (20,986)	\$ 268,299.38
22 GSPD	GSP06	Farmers Market - Microbusiness support	No	\$ 150,000	\$ (136,461)	\$ 13,539.46
23 GSPD	GSP07	Economic Recovery Strategic Plan	No	\$ 87,000		\$ 87,000.00
24 GSPD	GSP08	Nonprofit assistance (CSCI)	No	\$ -		\$ -
25 PZ	PZ06	Rio Vista Rd. Traffic Signal, Traffic Island, Pilasters and	Yes	\$ 293,843	\$ 52,976	\$ 346,819.15
26 PZ	PZ07	Transit Study	Yes	\$ 150,000	\$ 143,088	\$ 293,088.00
27 PZ	PZ08	Transit Vehicles	Yes	\$ 88,329	\$ 21,960	\$ 110,289.00
28 PZ	PZ09	City-wide Surface Transportation	Yes	\$ 1,734,412	\$ 19,513	\$ 1,753,925.00
29 RC	RC07	Rio Vista Rehabilitation	Yes	\$ 320,000	\$ 13,750	\$ 333,750.00

### TOTAL

\$ 8,524,818

\$ 0

\$ 8,524,818

ARPA Allocation

\$8,524,819

**ITEM 15**

**City of Socorro  
Tax Rate and Revenue Analysis**

**FYE 2024-2025**

			FY 2025 No Change		FY 2025 No New Revenue Rate	FY 2025 Voter Approval Rate
Tax Rate	M&O		\$ 0.596147		\$ 0.546364	\$ 0.561026
Tax Rate	I&S		\$ 0.105874		\$ 0.105874	\$ 0.105874
Tax Rate	Combined		\$ 0.702021		\$ 0.652238	\$ 0.666900
Assessed Valuation - Debt Service			\$ 1,913,195,644		\$ 1,913,195,644	\$ 1,913,195,644
Assessed Valuation - M&O			\$ 1,739,251,619		\$ 1,739,251,619	\$ 1,739,251,619
Tax Revenue	M&O		\$ 10,368,496		\$ 9,502,645	\$ 9,757,654
Tax Revenue	I&S		\$ 2,025,577		\$ 2,025,577	\$ 2,025,577
Tax Revenue	Combined		\$ 12,394,073		\$ 11,528,221	\$ 11,783,231

**Home Owner Effects**

Home Value	\$ 100,000		\$ 702.02		\$ 652.24	\$ 666.90
Home Value	\$ 120,000		\$ 842.43		\$ 782.69	\$ 800.28
Home Value	\$ 140,000		\$ 982.83		\$ 913.13	\$ 933.66
Increase (Decrease) in Amount Paid Home Value \$100,000					\$ (69.70)	\$ (49.17)

M&O

Maintenance and Operations

I&S

Interest and Sinking - Debt Service



## BUDGET/TAX DATES

1. Capital Program Workshop 1- Special CC Meeting May 18, 2024 at 8:00 a.m.
2. Capital Program Workshop 2- Special CC Meeting June 1, 2024 at 8:00 a.m.
3. Budget Workshop 3 – Special CC Meeting July 6, 2024 at 8:00 a.m.
4. Budget Workshop 4 – Special CC Meeting July 20, 2024 at 8:00 a.m.
5. August 1, 2024 City Council Meeting
  - Discussion and action to approve the anticipated proposed Tax Rate for Fiscal year commencing October 1, 2024 thru September 30, 2025 for the City of Socorro, Texas.
  - Discussion and action to approve the scheduling of public hearing on September 12, 2024 for the anticipated proposed tax rate for the fiscal year commencing October 1, 2024 thru September 30, 2025.
6. August 15, 2024– City Manager must file the proposed budget with the city clerk the 30<sup>th</sup> day before the date of the governing body of the municipality makes its tax levy for the fiscal year. City Clerk shall take action to ensure that the proposed budget is posted on the website. (LGC 102)
7. August 15, 2024 Regular City Council Meeting
  - Discussion and action on to announce the date on which City Council will take final action on the Tax Rate and on the Municipal Budget.
  - *Presentation and discussion* regarding tax rate calculations, revenues and expenditures for the City of Socorro's proposed budget for fiscal year 2023.
8. September 5, 2024 Regular City Council Meeting
  - *Public Hearing* regarding the Five-Year Capital Improvement Program and approve Resolution \_\_\_\_ pursuant to Sections 5.08 and 5.09 of the Socorro City Charter.
  - *Presentation and discussion* regarding tax rate calculations, revenues and expenditures for the City of Socorro's proposed budget for fiscal year 2024.
  - Discussion and action on to announce the date on which City Council will take final action on the Tax Rate and on the Municipal Budget.
  - Introduction, First Reading and Calling for a Public Hearing on an Ordinance authorizing the assessment and collection of property taxes within the City of Socorro, Texas and further authorizing the El Paso City Tax

Office to perform the actual assessment and collection of said property taxes on behalf of the City of Socorro, Texas for the fiscal year commencing on October 1, 2024 and ending on September 30, 2025.

- **Introduction, First Reading and Calling for a Public Hearing on an Ordinance adopting a budget for the fiscal year commencing October 1, 2024 and ending on September 30, 2025 for the City of Socorro, Texas.**
- *Introduction, First Reading and Calling for a Public Hearing* on an Ordinance of the City of Socorro, Texas adopting the amended Organizational Chart for the City of Socorro.

#### **9. September 12, 2024 Special City Council Meeting**

- **Public Hearing** – An Ordinance adopting a budget for the fiscal year commencing October 1, 2024 and ending on September 30, 2025 for the City of Socorro, Texas.
- **Second Reading and Adoption of an Ordinance adopting a budget for the fiscal year commencing October 1, 2024 and ending on September 30, 2025 for the City of Socorro, Texas.**
- **Discussion and action to ratify the tax increase set forth in Ordinance adopting a budget for the City of Socorro.**
- **Public Hearing** On an Ordinance authorizing the assessment and collection of property taxes within the City of Socorro, Texas and further authorizing the El Paso City Tax Office to perform the actual assessment and collection of said property taxes on behalf of the City of Socorro, Texas for the fiscal year commencing on October 1, 2024 and ending on September 30, 2025.
- **Second Reading and Adoption of an Ordinance authorizing the assessment and collection of property taxes within the City of Socorro, Texas and further authorizing the El Paso City Tax Office to perform the actual assessment and collection of said property taxes on behalf of the City of Socorro, Texas for the fiscal year commencing on October 1, 2024 and ending on September 30, 2025.**
- **Public Hearing** on an Ordinance of the City of Socorro, Texas adopting the amended Organizational Chart for the City of Socorro
- **Second Reading and Adoption** on an Ordinance of the City of Socorro, Texas adopting the amended Organizational Chart for the City of Socorro



July 19, 2024

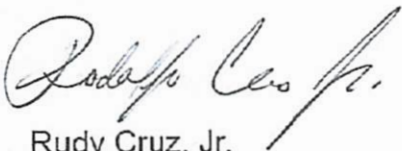
Dear City Clerk:

Please be advised that I am formally announcing my intention to become a candidate for the office of Mayor of Socorro on the November 5, 2024 election ballot. Pursuant to Sec. 6.04 of the City Charter, I am announcing my intention to run for another office at least 30 days prior to the filing deadline and no later than the date of the related elected as required by that same section.

I understand that my resignation constitutes a vacancy in the office of District 3, which will be filled by special election pursuant to Sec. 3.06 of the City Charter. Because my announcement and resulting vacancy falls within 120 days of the next uniform election date, namely the November 5, 2024 election, I understand that the special election to fill my seat will occur on that date.

I further understand that pursuant to Art. 16, Sec. 17 of the Texas Constitution (the holdover provision), I will continue to serve in my position until such time as the vacancy is filled by a qualified candidate. Please rest assured that I will continue to fulfill my duties as representative for District 3 until my replacement assumes office after having been elected at a special election as required by Sec. 3.06 of the City Charter.

Thank you,



Rudy Cruz, Jr.  
City Representative District 3  
Socorro, Texas

RECEIVED  
BY CITY CLERK DEPARTMENT  
BY DL 7-19-24  
@ 8:10 AM

**AN AMENDED ORDER SCHEDULING AN ELECTION TO BE HELD IN  
THE CITY OF SOCORRO, TEXAS, ON TUESDAY, THE 5<sup>TH</sup> DAY  
OF NOVEMBER, 2024, FOR THE PURPOSE OF ELECTING THE CITY OF  
SOCORRO MAYOR, CITY REPRESENTATIVE AT-LARGE, AND DISTRICT 4 CITY  
REPRESENTATIVE; AND AN ORDER SCHEDULING A SPECIAL ELECTION TO BE  
HELD IN THE CITY OF SOCORRO, TEXAS, ON TUESDAY, THE 5<sup>TH</sup> DAY OF  
NOVEMBER, 2024 FOR THE PURPOSE OF ELECTING THE DISTRICT 3 CITY  
REPRESENTATIVE.**

BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS:

**SECTION 1.  
ELECTIONS ORDERED.**

In compliance with the Charter of the City of Socorro and in accordance with the Constitution and laws of the State of Texas, the City Council hereby orders that a general election be held on November 5, 2024, as authorized by section 41.001 of the Texas Election Code, at which qualified voters residing within the City of Socorro may vote for the purpose of electing the City of Socorro Mayor, City Representative At-Large Representative, and District 4 City Representative.

In compliance with the Charter of the City of Socorro and in accordance with the Constitution and laws of the State of Texas, the City Council also hereby orders that a special election be held on November 5, 2024, as authorized by section 41.001 of the Texas Election Code, at which qualified voters residing within the City of Socorro may vote for the purpose of electing the City of Socorro District 3 City Representative.

The general election and special election shall be conducted by contract with the El Paso County Elections Department. The City Manager is authorized to approve and accept any agreements with the El Paso County Elections Department and to do all other things required for conduct of these Elections.

**SECTION 2.  
CANDIDATES FOR GENERAL ELECTION**

Candidates may file an application for a place on the election ballot with the City Secretary or designee commencing on July 20, 2024, in the Socorro City Hall, located at 124 S. Horizon Blvd., Socorro, Texas 79927 during regular office hours on regular business days. The filing deadline is 5:00 p.m. on August 19, 2024, pursuant to section 143.007 of the Texas Election Code.

**CANDIDATES FOR SPECIAL ELECTION**

Candidates may file an application for a place on the special election ballot for District 3 City Representative with the City Secretary or designee commencing on August 2, 2024, in the Socorro City Hall, located at 124 S. Horizon Blvd., Socorro, Texas 79927 during

regular office hours on regular business days. The filing deadline is 6:00 p.m. on August 22, 2024, pursuant to sections 201.054 and 143.007 of the Texas Election Code.

**SECTION 3.**  
**BALLOT.**

The Socorro City Secretary/City Clerk shall coordinate procedures with the El Paso County Elections Department to ensure that ballots are prepared to be used in said elections, on which ballots shall be printed the names of the candidates for the positions of City of Socorro Mayor, City Representative At-Large Representative, District 4 City Representative, and District 3 City Representative. The ballots, and such other materials as may be required by Chapter 272 of the Texas Election Code, shall be printed in English and in Spanish for use in said general election.

**SECTION 4.**  
**DRAWING FOR PLACES ON THE BALLOT.**

In the event there are two or more candidates for the indicated positions, the order in which the names of such candidates are to be printed on the ballot shall be determined by a drawing to be conducted by the City Secretary. At least 72 hours prior to the date and time on which the drawing is to be held, the City Secretary shall post a notice in the City Hall of the time and place of the drawing which shall remain posted continuously until after the drawing, and shall also give notice to any candidate who makes written request therefor and furnishes to the City Secretary a self-addressed stamped envelope such written notice, or via telephone, if a telephone number is provided on the candidate's application for a place on the ballot, or e-mail, if an e-mail address is provided on the candidate's application for a place on the ballot, pursuant to Section 52.094 of the Texas Election Code. Each candidate involved in the drawing or a representative designated by him or her shall have a right to be present and observe the drawing, pursuant to section 52.094 of the Texas Election Code.

**SECTION 5.**  
**EARLY VOTING CLERKS.**

- (a) The El Paso County Elections Administrator shall serve as the Early Voting Clerk. The official mailing address is:  
500 E. San Antonio Ave., Suite #314  
El Paso, Texas 79901  
Facsimile No.: (915) 546-2220  
E-mail: [ballotrequests@epcounty.com](mailto:ballotrequests@epcounty.com)  
Website: [www.epcountyvotes.com](http://www.epcountyvotes.com)
- (b) The City Secretary of the City of Socorro shall serve as Chief Deputy Early Voting Clerk.

- (c) Applications for ballot by mail shall be mailed, faxed, or e-mailed to the Early Voting Clerk at the address, facsimile number, or e-mail address set out in subsection (a) above. The electronic transmission of a scanned application must contain an original signature.
- (d) Applications for ballot by mail must be received, not postmarked, no later than the close of business on October 25, 2024, pursuant to section 84.007 of the Texas Election Code, except as otherwise provided by law. The date of submission of a scanned and e-mailed application for ballot by mail is determined by the date and time the e-mail was sent by the applicant. If an application for ballot by mail is faxed or emailed, the original hardcopy must be received by the Early Voting Clerk no later than the fourth business day after receiving the email or fax for the application for ballot by mail. Late ballot voting shall be conducted pursuant to chapters 102 and 103 of the Texas Election Code.

## **SECTION 6.**

### **EARLY POLLING LOCATIONS.**

Early voting shall be conducted at the locations and on the dates and times set forth in Exhibit “A,” attached hereto and made a part hereof, during the period commencing on Monday, October 21, 2024, and ending on Friday, November 1, 2024.

The early voting locations and times are subject to change, and will be conducted at such early voting polling places, on such date and during the hours, as may be maintained by the El Paso County Elections Administrator.

## **SECTION 7.**

### **ELECTION DAY POLLING LOCATIONS.**

Voting on Election Day shall be conducted at the polling locations set forth in Exhibit “B,” attached hereto and made a part hereof. The Election Day polling locations shall be kept open on November 5, 2024, from 7:00 a.m. to 7:00 p.m.

The Election Day polling locations will be at those maintained by the El Paso County Elections Administrator.

## **SECTION 8.**

### **VOTING SYSTEM.**

- (a) An electronic voting system, as defined in Chapter 121 of the Texas Election Code, shall be used for voting at the polling places at said election and for counting the ballots and the tabulation of the results. The conduct of the election and the use of the electronic voting system shall be in accordance with the Texas Election Code. The voting system shall be



accessible to disabled voters, pursuant to Chapter 61 of the Texas Election Code.

- (b) The El Paso County Elections Department, 500 E. San Antonio Ave., Suite #314, El Paso, Texas 79901, is hereby established as the Central Counting Station for the ballots cast in said election.
- (c) An individual having knowledge and experience in the conduct of elections with the electronic voting system for which the Central Counting Station is established shall be appointed by the El Paso County Elections Department as the Manager of the Central Counting Station. The Manager shall be in charge of overall administration of the Central Counting Station and the general supervision of the personnel working at the Station.
- (d) An individual, trained in the operation of the automatic tabulating equipment installed at the Central Counting Station, shall be appointed by El Paso County Elections Department as Tabulation Supervisor. The Tabulation Supervisor shall be in charge of the operation of the automatic tabulating equipment.
- (e) An individual shall be appointed by the El Paso County Elections Department as Assistant to the Tabulation Supervisor. Such assistant shall assist the Tabulation Supervisor in the operation of the automatic tabulating equipment as directed by the Tabulation Supervisor.
- (f) An individual shall be appointed by the El Paso County Elections Department as Presiding Judge of the Central Counting Station. Said individual shall maintain order at the Central Counting Station and shall have such authority as may be prescribed by the Texas Election Code.
- (g) Due returns shall be made to the City Council showing the number of votes cast for each candidate for each office.

## **SECTION 9.**

### **ELECTION BY PLURALITY.**

The candidate receiving the greatest number of votes cast for the office for which he or she is a candidate shall be elected to such office. In the event of a tie, the City Council shall issue a call, proclamation and notice for a second election, as required by law, on such other date as may be set in conjunction with the El Paso County Elections Administrator and in accordance with the Texas Election Code, to fill that office. At such second election, the names of the two candidates receiving the tie vote in the first election, at which no one was elected, shall be printed on the ballot and shall again be voted for.

**SECTION 10.**  
**PROCLAMATION.**

This order shall constitute the proclamation, call, notice and ordinance calling and ordering said elections.

**SECTION 11.**  
**PUBLICATION.**

Notice of said elections shall be given by publishing a Notice of Elections, in English and in Spanish, not earlier than the 30<sup>th</sup> day or later than the 10<sup>th</sup> day before Election Day in a newspaper of general circulation in said City, pursuant to section 4.003(a)(1) of the Texas Election Code.

A copy of this order shall be posted on the City's board used for posting notices of the meeting of the Socorro City Council not later than the 21<sup>st</sup> day before Election Day, and shall remain posted continuously through Election Day, pursuant to section 4.003(b) of the Texas Election Code.

Notice of these elections shall be delivered to the County Clerk of El Paso County and the El Paso County Elections Administrator not later than the 60<sup>th</sup> day before Election Day, pursuant to section 4.008 of the Texas Election Code.

Notice of these elections shall also be posted on the City of Socorro Internet website.

**SECTION 12.**  
**NOTICE.**

That the way and manner of holding said elections, the notice to be given therefor, the polling places, the personnel and the officers who are to hold same, and all details connected with the holding of the elections shall be provided for and arranged by the City Secretary; that the proper notice and publication of this notice, proclamation, call and ordinance shall be only cumulative of and in addition to the statutory notice of said elections as herein provided; and that any omission or irregularity in this notice or in the publication or posting of this notice, proclamation, call and ordinance, or in the signing of same, shall not in any way affect or invalidate such elections.

**SECTION 13.**  
**CONTROLLING LAW.**

That in all respects, said elections shall be conducted in accordance with the Texas Constitution, Texas Election Code, the City Charter of the City of Socorro and applicable City of Socorro Ordinances.

**SECTION 14.**  
OPEN MEETING COMPLIANCE.

That it is hereby officially found and determined that the meeting at which this amended order was adopted and said elections were called was open to the public and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Texas Government Code.

**SECTION 15.**  
EFFECTIVE DATE.

That this election order, proclamation, call and notice shall take effect upon adoption.

CITY OF SOCORRO, TEXAS

By: \_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez, City Attorney

ADOPTED and EFFECTIVE: \_\_\_\_\_, 2024.

## EXHIBIT “A”

### CITY OF SOCORRO NOVEMBER 5, 2024 ELECTION EARLY VOTING BY PERSONAL APPEARANCE DAYS AND HOURS

**Early Voting.** Early voting by personal appearance shall be conducted on the attached dates and times and at the following locations, but may be subject to change. The early voting locations will be conducted at such early voting polling places, on such date and during the hours, as may be maintained by the El Paso County Elections Administrator.

# November 2024 General Election

#govoteep



**EARLY VOTING PERIOD: October 21 - November 1**

## EARLY VOTING LOCATIONS

(Main Early Voting Location)		Monday, Oct. 21 - Friday, Oct. 25	8am - 5pm
1. <a href="#">Enrique Moreno County Courthouse</a>	<a href="#">500 E. San Antonio Ave. 79901</a>	Saturday, Oct. 26	7am - 7pm
Third Floor, Back Lobby		Sunday, Oct. 27	11am - 5pm
		Monday, Oct. 28 - Friday, Nov. 1	7am - 7pm
2. <a href="#">Agua Dulce Community Center</a>	<a href="#">15371 Kentwood Ave. 79928</a>	Monday, Oct. 21 - Friday, Oct. 25	10am - 7pm
Classroom B		Saturday, Oct. 26 - Sunday, Oct. 27	12pm - 5pm
		Monday, Oct. 28 - Friday, Nov. 1	10am - 7pm
3. <a href="#">Arlington Park Shelter</a>	<a href="#">10350 Pasadena Cir. 79924</a>	Monday, Oct. 21 - Friday, Oct. 25	9am - 6pm
Main Room		Saturday, Oct. 26	7am - 7pm
 * Express Curbside Station - Parking lot in front of Arlington Park Shelter		Sunday, Oct. 27	11am - 5pm
		Monday, Oct. 28 - Friday, Nov. 1	9am - 9pm
4. <a href="#">Bassett Place</a>	<a href="#">6101 Gateway West 79925</a>	Monday, Oct. 21 - Friday, Oct. 25	10am - 7pm
T.B.A.		Saturday, Oct. 26 - Sunday, Oct. 27	12pm - 5pm
		Monday, Oct. 28 - Friday, Nov. 1	9am - 9pm
5. <a href="#">Bowling Family YMCA</a>	<a href="#">5509 Will Ruth Ave. 79924</a>	Monday, Oct. 21 - Friday, Oct. 25	9am - 6pm
Vita Room		Saturday, Oct. 26 - Sunday, Oct. 27	12pm - 5pm
		Monday, Oct. 28 - Friday, Nov. 1	9am - 6pm



**Sites with a car icon are also Curbside Express Voting Locations.**

Note: Early Voting Locations, dates, and times are subject to change at any time. Any registered voter may vote at any Early Voting Location. Click on an address for a street view via Google Maps or click on a location name to view a picture to that specific site. For more information visit [epcountylvotes.com](http://epcountylvotes.com) or call (915) 546-2154.

## EARLY VOTING PERIOD: October 21 - November 1

### EARLY VOTING LOCATIONS

6. <u>Canutillo Nutrition Center</u> Exercise Room	<u>7351 Bosque Rd. 79835</u>	Monday, Oct. 21 - Friday, Oct. 25 Saturday, Oct. 26 - Sunday, Oct. 27 Monday, Oct. 28 - Friday, Nov. 1	8am - 5pm 12pm - 5pm 8am - 5pm
7. <u>Chayo Apodaca Community Center</u> Community Center	<u>341 N. Moon Rd. 79927</u>	Monday, Oct. 21 - Friday, Oct. 25 Saturday, Oct. 26 - Sunday, Oct. 27 Monday, Oct. 28 - Friday, Nov. 1	9am - 6pm 12pm - 5pm 9am - 6pm
8. <u>City of San Elizario Municipal Court</u> Council Chambers	<u>12004 Socorro Rd. Suite B, 79849</u>	Monday, Oct. 21 - Friday, Oct. 25 Saturday, Oct. 26 - Sunday, Oct. 27 Monday, Oct. 28 - Friday, Nov. 1	8am - 5pm 12pm - 5pm 8am - 5pm
9. <u>Clint ISD Early College Academy</u> Library	<u>13100 Alameda Ave. 79836</u>	Monday, Oct. 21 - Friday, Oct. 25 Saturday, Oct. 26 - Sunday, Oct. 27 Monday, Oct. 28 - Friday, Nov. 1	8am - 5pm 12pm - 5pm 8am - 5pm
10. <u>Commissioner's Corner</u> Community Room	<u>10700 Montana Ave. 79936</u>	Monday, Oct. 21 - Friday, Oct. 25 Saturday, Oct. 26 - Sunday, Oct. 27 Monday, Oct. 28 - Friday, Nov. 1	9am - 6pm 12pm - 5pm 9am - 6pm
11. <u>Dorris Van Doren Library</u> Auditorium	<u>551 Redd Rd. 79912</u>	Monday, Oct. 21 - Friday, Oct. 25 Saturday, Oct. 26 - Sunday, Oct. 27 Monday, Oct. 28 - Friday, Nov. 1	10am - 7pm 12pm - 5pm 10am - 7pm
12. <u>El Paso County Eastside Annex</u> Community Room	<u>2350 George Dieter Dr. 79936</u>	Monday, Oct. 21 - Friday, Oct. 25 Saturday, Oct. 26 Sunday, Oct. 27 Monday, Oct. 28 - Friday, Nov. 1	8am - 5pm 7am - 7pm 11am - 5pm 8am - 9pm



**Sites with a car icon are also Curbside Express Voting Locations.**

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## EARLY VOTING PERIOD: October 21 - November 1

### EARLY VOTING LOCATIONS

13. <b><u>El Paso County Northwest Annex</u></b> Community Room	<a href="#">435 Vinton Rd. 79821</a>	Monday, Oct. 21 - Friday, Oct. 25 8am - 5pm Saturday, Oct. 26 - Sunday, Oct. 27 12pm - 5pm Monday, Oct. 28 - Friday, Nov. 1 8am - 9pm
14. <b><u>EPCC Administrative Services Center</u></b> Foyer	<a href="#">9050 Viscount Blvd. 79925</a>	Monday, Oct. 21 - Friday, Oct. 25 8am - 5pm Saturday, Oct. 26 - Sunday, Oct. 27 12pm - 5pm Monday, Oct. 28 - Friday, Nov. 1 8am - 5pm
15. <b><u>Esperanza Acosta Moreno Library</u></b> Meeting Room	<a href="#">12480 Pebble Hills Blvd. 79938</a>	Monday, Oct. 21 - Friday, Oct. 25 10am - 7pm Saturday, Oct. 26 7am - 7pm Sunday, Oct. 27 11am - 5pm Monday, Oct. 28 - Friday, Nov. 1 10am - 7pm
16. <b><u>Fabens Community Center</u></b> Pool Room	<a href="#">201 NE Camp St. 79838</a>	Monday, Oct. 21 - Friday, Oct. 25 9am - 6pm Saturday, Oct. 26 7am - 7pm Sunday, Oct. 27 11am - 5pm Monday, Oct. 28 - Friday, Nov. 1 9am - 9pm
17. <b><u>Gary Del Palacio Recreation Center</u></b> Multipurpose Room	<a href="#">3001 Parkwood St. 79925</a>	Monday, Oct. 21 - Friday, Oct. 25 9am - 6pm Saturday, Oct. 26 - Sunday, Oct. 27 12pm - 5pm Monday, Oct. 28 - Friday, Nov. 1 9am - 6pm
18. <b><u>Gonzalez Place</u></b> Community Room	<a href="#">4101 Rich Beem Blvd. 79938</a>	Monday, Oct. 21 - Friday, Oct. 25 8am - 5pm Saturday, Oct. 26 - Sunday, Oct. 27 12pm - 5pm Monday, Oct. 28 - Friday, Nov. 1 8am - 5pm
19. <b><u>Hilos De Plata Senior Center</u></b> Classroom	<a href="#">4451 Delta Dr. 79905</a>	Monday, Oct. 21 - Friday, Oct. 25 9am - 6pm Saturday, Oct. 26 - Sunday, Oct. 27 12pm - 5pm Monday, Oct. 28 - Friday, Nov. 1 9am - 6pm
 * Express Curbside Station - Parking lot in front of Hilos De Plata Senior Center		



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# EARLY VOTING PERIOD: October 21 - November 1

## EARLY VOTING LOCATIONS

<b>20. <u>Marty Robbins Recreation Center</u></b> <a href="#">11620 Vista Del Sol Dr. 79936</a> Lobby  * Express Curbside Station - Parking lot in back of Marty Robbins Recreation Center	Monday, Oct. 21 - Friday, Oct. 25 <b>9am - 6pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>9am - 9pm</b>
<b>21. <u>Mountain View-Rae Gilmore Recreation Center</u></b> <a href="#">8501 Diana Dr. 79904</a> Multipurpose Room	Monday, Oct. 21 - Friday, Oct. 25 <b>10am - 7pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>10am - 6pm</b>
<b>22. <u>Nations Tobin Sports Center</u></b> <a href="#">8831 Railroad Dr. 79904</a> Meeting Room	Monday, Oct. 21 - Friday, Oct. 25 <b>9am - 6pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>9am - 6pm</b>
<b>23. <u>Officer David Ortiz Recreation Center</u></b> <a href="#">563 N. Carolina Dr. 79915</a> Classroom B	Monday, Oct. 21 - Friday, Oct. 25 <b>9am - 6pm</b> Saturday, Oct. 26 <b>7am - 7pm</b> Sunday, Oct. 27 <b>11am - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>9am - 9pm</b>
<b>24. <u>Oz Glaze Senior Center</u></b> <a href="#">13969 Veny Webb St. 79928</a> Main Dining Area  * Express Curbside Station - Parking lot in front of Oz Glaze Senior Center	Monday, Oct. 21 - Friday, Oct. 25 <b>10am - 7pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>9am - 9pm</b>
<b>25. <u>Pebble Hills High School</u></b> <a href="#">14400 Pebble Hills Blvd. 79938</a> Auditorium Foyer	Monday, Oct. 21 - Friday, Oct. 25 <b>8am - 5pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>8am - 5pm</b>
<b>26. <u>SISD District Service Center</u></b> <a href="#">12440 Rojas Dr. 79928</a> TSC Computer Lab	Monday, Oct. 21 - Friday, Oct. 25 <b>8am - 5pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>8am - 5pm</b>




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## EARLY VOTING PERIOD: October 21 - November 1

### EARLY VOTING LOCATIONS

<b>27. <u>South El Paso Senior Center</u></b> Multipurpose Room	<a href="#">600 S. Ochoa St. 79901</a>	Monday, Oct. 21 - Friday, Oct. 25 <b>8am - 5pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>8am - 5pm</b>
<b>28. <u>The Shoppes at Solana</u></b> By the Food Court, Next to Book Nook  * Express Curbside Station - Parking lot by the Food Court	<a href="#">750 Sunland Park Dr. 79912</a>	Monday, Oct. 21 - Friday, Oct. 25 <b>9am - 6pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>9am - 9pm</b>
<b>29. <u>UTEP - Union Building East</u></b> Riverview Room 102H	<a href="#">351 W. University Ave. 79968</a>	Monday, Oct. 21 - Friday, Oct. 25 <b>8am - 5pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>8am - 5pm</b>
<b>30. <u>Wellington Chew Senior Center</u></b> Classroom 2	<a href="#">4430 Maxwell Ave. 79904</a>	Monday, Oct. 21 - Friday, Oct. 25 <b>8am - 5pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>8am - 5pm</b>
<b>31. <u>W.E. Neill Community Center</u></b> Library	<a href="#">19210 Cobb Ave. 79853</a>	Monday, Oct. 21 - Friday, Oct. 25 <b>8am - 5pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>8am - 5pm</b>
<b>32. <u>Ysleta Community Learning Center</u></b> Annex	<a href="#">121 Padres Dr. 79907</a>	Monday, Oct. 21 - Friday, Oct. 25 <b>9am - 6pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>9am - 6pm</b>
<b>33. <u>YWCA - West</u></b> Program Offices	<a href="#">313 Bartlett Dr. 79912</a>	Monday, Oct. 21 - Friday, Oct. 25 <b>8am - 6pm</b> Saturday, Oct. 26 - Sunday, Oct. 27 <b>12pm - 5pm</b> Monday, Oct. 28 - Friday, Nov. 1 <b>8am - 6pm</b>



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## **EXHIBIT “B”**

CITY OF SOCORRO NOVEMBER 5, 2024 ELECTION

**Election Day Voting.** Voting on Election Day shall be conducted at the attached time and locations, but may be subject to change, but will be conducted at such polling places as may be maintained by the El Paso County Elections Administrator.

# November 2024 General Election

## Elección General de Noviembre de 2024



**Election Day: Tuesday, November 5, 2024**  
**Día de Elección: Martes, 5 de Noviembre de 2024**  
**7:00 a.m. - 7:00 p.m.**

**You can now vote at any Vote Center on Election Day.**  
*Ahora puede votar en cualquier Centro de Votación el Día de la Elección.*

<b>Vote Center</b> Centro de Votación	<b>Room</b> Cuarto	<b>Address</b> Dirección
<a href="#">Anthony Town Hall</a>	Court Room (Cuarto de Cortes)	<a href="#">401 Wildcat Dr. 79821</a>
<a href="#">El Paso County Northwest Annex</a>	Community Room (Cuarto Comunitario)	<a href="#">435 E. Vinton Rd. 79821</a>
<a href="#">Canutillo Middle School</a>	Entry Foyer (Entrada Principal)	<a href="#">7311 Bosque Rd. 79835</a>
<a href="#">Canutillo Elementary School</a>	Entry Foyer (Entrada Principal)	<a href="#">651 Canutillo Ave. 79835</a>
<a href="#">Clint ISD Early College Academy</a>	Library (Biblioteca)	<a href="#">13100 Alameda Ave. 79836</a>
<a href="#">Rio Valle Woman's Club</a>	Front Conference Area (Área de Conferencia Principal)	<a href="#">521 Mike Maros St. 79838</a>
<a href="#">Fabens Community Center</a>	Pool Room (Cuarto de Billar)	<a href="#">201 NE Camp St. 79838</a>
<a href="#">City of San Elizario Municipal Court</a>	Council Chambers (Consejo de Cámaras)	<a href="#">12004 Socorro Rd. Suite B, 79849</a>
<a href="#">W.E. Neill Community Center</a>	Library (Biblioteca)	<a href="#">19210 Cobb Ave. 79853</a>
<a href="#">Enrique Moreno County Courthouse</a>	Third Floor, Back Lobby (Tercer Piso, Área de Espera)	<a href="#">500 E. San Antonio Ave. 79901</a>
<a href="#">South El Paso Senior Citizens Center</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">600 S. Ochoa St. 79901</a>
<a href="#">El Paso Community College-Rio Grande Campus</a>	The Little Temple (El Pequeño Templo)	<a href="#">906 El Paso St. 79902</a>
<a href="#">Fire Station #3</a>	Apparatus Bay (Bahía de Aparatos)	<a href="#">721 E. Rio Grande Ave. 79902</a>
<a href="#">Lamar Elementary School</a>	Cafeteria Lobby (Área de Espera de Cafeteria)	<a href="#">1440 E. Cliff Dr. 79902</a>

<b>Vote Center</b> Centro de Votación	<b>Room</b> Cuarto	<b>Address</b> Dirección
<a href="#">Mesita Elementary School</a>	Library (Biblioteca)	<a href="#">3307 N. Stanton St. 79902</a>
<a href="#">El Paso Tennis Club</a>	Club House (Casa Club)	<a href="#">2510 N. St. Vrain St. 79902</a>
<a href="#">UTEP - Union Building East</a>	Riverview 102H (Riverview 102H)	<a href="#">351 W. University Ave. 79968</a>
<a href="#">Fire Station #7</a>	Apparatus Bay (Bahía de Aparatos)	<a href="#">3200 Pershing Dr. 79903</a>
<a href="#">Sunrise Mountain Elementary School</a>	Foyer (Área de Espera)	<a href="#">7710 Pandora St. 79904</a>
<a href="#">Nations Tobin Sports Center</a>	Break Room (Cuarto de Descanso)	<a href="#">8831 Railroad Dr. 79904</a>
<a href="#">Logan Elementary School</a>	Room 105 (Cuarto 105)	<a href="#">3200 Ellerthorpe Ave. 79904</a>
<a href="#">Park Elementary School</a>	Foyer (Área de Espera)	<a href="#">3601 Edgar Park Ave. 79904</a>
<a href="#">H.R. Moya Elementary School</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">4825 Alps Dr. 79904</a>
<a href="#">Bowie High School</a>	Fine Arts Lobby (Área de Espera de Bellas Artes)	<a href="#">801 S. San Marcial St. 79905</a>
<a href="#">Hilos de Plata Senior Center</a>	Classroom (Salón)	<a href="#">4451 Delta Dr. 79905</a>
<b>**Replaced El Paso County Coliseum</b>		
<a href="#">San Juan Senior Center</a>	Lobby (Área de Espera)	<a href="#">5701 Tamburo Ct. 79905</a>
<a href="#">Dr. Josefina Villamil Tinajero Pk-8 School</a>	Old Gym (Viejo Gimnasio)	<a href="#">301 Lisbon St. 79905</a>
<a href="#">Family Youth Services Center</a>	Lobby (Área de Espera)	<a href="#">6314 Delta Dr. 79905</a>
<a href="#">Loma Terrace Elementary School</a>	Cottage in Parking lot (Cabaña en el Estacionamiento)	<a href="#">8200 Ryland Dr. 79907</a>
<a href="#">YWCA-Lower Valley</a>	Program Offices Room (Cuarto de Oficinas de Programa)	<a href="#">115 Davis Dr. 79907</a>
<a href="#">Ysleta Community Learning Center</a>	Annex (Anexo)	<a href="#">121 Padres Dr. 79907</a>
<a href="#">Lancaster Elementary School</a>	Gymnasium (Gimnasio)	<a href="#">9230 Elgin Dr. 79907</a>
<a href="#">Alicia R. Chacon International School</a>	Library (Biblioteca)	<a href="#">920 Burgundy Dr. 79907</a>
<a href="#">Congressman Silvestre &amp; Carolina Reyes School</a>	Lower Level, East Corridor (Nivel Inferior, Corredor Este)	<a href="#">7440 Northern Pass Dr. 79911</a>
<a href="#">The Shoppes at Solana</a>	T.B.A.	<a href="#">750 Sunland Park Dr. 79912</a>
<a href="#">Brown Middle School</a>	Room 139 (Cuarto 139)	<a href="#">7820 Helen of Troy Dr. 79912</a>



<b>Vote Center</b> Centro de Votación	<b>Room</b> Cuarto	<b>Address</b> Dirección
<a href="#">Dorris Van Doren Library</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">551 Redd Rd. 79912</a>
<a href="#">Tippin Elementary School</a>	Community Room (Cuarto Comunitario)	<a href="#">6541 Bear Ridge Dr. 79912</a>
<a href="#">Fire Station #27</a>	Apparatus Bay (Bahía de Aparatos)	<a href="#">6767 Ojo De Agua Dr. 79912</a>
<a href="#">Rosa Guerrero Elementary School</a>	Community Room (Cuarto Comunitario)	<a href="#">7530 Lakehurst Rd. 79912</a>
<a href="#">YWCA - West</a>	Program Offices Room (Cuarto de Oficinas de Programa)	<a href="#">313 Bartlett Dr. 79912</a>
<a href="#">Carlos Rivera Elementary School</a>	Multipurpose Building (Edificio de Multiusos)	<a href="#">6445 Escondido Dr. 79912</a>
<a href="#">Western Hills U.M.C.-Stewart Family Life Center A</a>	SFLC Foyer (Área de Espera SFLC)	<a href="#">524 Thunderbird Dr. 79912</a>
<a href="#">Dr. Green Elementary School</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">5430 Buckley Dr. 79912</a>
<a href="#">Putnam Elementary School</a>	Foyer (Área de Espera)	<a href="#">6508 Fiesta Dr. 79912</a>
<a href="#">Polk Elementary School</a>	Counselor's Room (Cuarto del Consejero)	<a href="#">940 Belvidere St. 79912</a>
<a href="#">The Monte Vista at Coronado</a>	Activity Room (Cuarto de Actividades)	<a href="#">1575 Belvidere St. 79912</a>
<a href="#">El Paso Community College-Valle Verde</a>	Cafeteria Annex (Anexo de la Cafetería)	<a href="#">919 Hunter Dr. 79915</a>
<a href="#">Riverside High School</a>	Theatre Lobby (Área de Espera del Teatro)	<a href="#">301 Midway Dr. 79915</a>
<a href="#">Rio Bravo Middle School</a>	Gymnasium (Gimnasio)	<a href="#">525 Greggerson Dr. 79915</a>
<a href="#">Bel Air High School</a>	Theatre Lobby (Área de Espera del Teatro)	<a href="#">731 N. Yarbrough 79915</a>
<a href="#">Officer David Ortiz Recreation Center</a>	Classroom B (Salón B)	<a href="#">563 N. Carolina Dr. 79915</a>
<a href="#">Transition To Life Career Center</a>	Library (Biblioteca)	<a href="#">7988 Alameda Ave. 79915</a>
<a href="#">El Paso Independent School District Transportation</a>	Training Room 109A (Cuarto de entrenaminieto 109A)	<a href="#">4864 Doniphan Dr. 79922</a>
<b>**Replaced Westside Community Church</b>		
<a href="#">Zach White Elementary School</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">4256 Roxbury Dr. 79922</a>
<a href="#">Desertaire Elementary School</a>	Library (Biblioteca)	<a href="#">6301 Tiger Eye Dr. 79924</a>
<a href="#">Bowling Family YMCA</a>	Vita Room (Cuarto Vita)	<a href="#">5509 Will Ruth Ave. 79924</a>
<a href="#">Dr. Joseph E. Torres Elementary School</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">10700 Rushing Rd. 79924</a>

<b>Vote Center</b> Centro de Votación	<b>Room</b> Cuarto	<b>Address</b> Dirección
<a href="#">H.E. Charles Middle School</a>	Portable #1 (Portátil #1)	<a href="#">4909 Trojan Dr. 79924</a>
<a href="#">Arlington Park Shelter</a>	Main Room (Cuarto Principal)	<a href="#">10350 Pasadena Cir. 79924</a>
<a href="#">Newman Elementary School</a>	Gymnasium (Gimnasio)	<a href="#">10275 Alcan St. 79924</a>
<a href="#">Parkland High School</a>	Portable (Portátil)	<a href="#">5932 Quail Ave. 79924</a>
<a href="#">Coach Archie Duran Elementary School</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">5249 Bastille Ave. 79924</a>
<a href="#">Fire Station #20</a>	Apparatus Bay (Bahía de Aparatos)	<a href="#">8301 Edgemere Blvd. 79925</a>
<a href="#">Cielo Vista Elementary School</a>	Community Room (Cuarto Comunitario)	<a href="#">9000 Basil Ct. 79925</a>
<a href="#">Edgemere Elementary School</a>	Portable #3 (Portátil #3)	<a href="#">10300 Edgemere Blvd. 79925</a>
<a href="#">Fire Station #19</a>	Apparatus Bay (Bahía de Aparatos)	<a href="#">2405 McRae Blvd. 79925</a>
<a href="#">YISD Central Office</a>	Tigua Room (Cuarto Tigua)	<a href="#">9600 Sims Dr. 79925</a>
<a href="#">Eastwood Heights Elementary School</a>	Library (Biblioteca)	<a href="#">10530 Janway Dr. 79925</a>
<a href="#">Gary Del Palacio Recreation Center</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">3001 Parkwood St. 79925</a>
<a href="#">Coach Wally Hartley Pk -8 School</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">6201 Hughey Cir. 79925</a>
<a href="#">Bassett Place</a>	T.B.A.	<a href="#">6101 Gateway West 79925</a>
<a href="#">Western Technical College</a>	Penske Room (Cuarto Penske)	<a href="#">9624 Plaza Cir. 79927</a>
<a href="#">El Pasoans Fighting Hunger Food Bank</a>	Volunteer Break Room (Cuarto de Descanso de Voluntarios)	<a href="#">9541 Plaza Cir. 79927</a>
<a href="#">El Paso Community College-Mission Del Paso</a>	A-134	<a href="#">10700 Gateway Blvd E. 79927</a>
<a href="#">H.D. Hilley Elementary School</a>	Annex (Anexo)	<a href="#">693 N. Rio. Vista Rd. 79927</a>
<a href="#">Chayo Apodaca Community Center</a>	Community Center (Centro Comunitario)	<a href="#">341 N. Moon Rd. 79927</a>
<a href="#">Robert R. Rojas Elementary School</a>	Lobby (Área de Espera)	<a href="#">500 Bauman Rd. 79927</a>
<a href="#">Escontrias Elementary School</a>	Lobby (Área de Espera)	<a href="#">205 Buford Rd. 79927</a>
<a href="#">Campestre Elementary School</a>	Lobby (Área de Espera)	<a href="#">11399 Socorro Rd. 79927</a>
<a href="#">KEYS Academy</a>	Parent Center (Centro de Padres)	<a href="#">12380 Pine Springs Dr. 79928</a>

<b>Vote Center</b> Centro de Votación	<b>Room</b> Cuarto	<b>Address</b> Dirección
<a href="#">Desert Hills Elementary School</a>	Classroom 401 (Salón 401)	<a href="#">300 N. Kenazo Dr. 79928</a>
<a href="#">Desert Wind K-8 School</a>	Library (Biblioteca)	<a href="#">1100 Colina De Paz Dr. 79928</a>
<a href="#">Horizon Heights Elementary School</a>	Science Lab, 500 Hallway (Laboratorio de Ciencias, Pasillo 500)	<a href="#">13601 Ryderwood Ave. 79928</a>
<a href="#">Dr. Sue A Shook Elementary School</a>	Library (Biblioteca)	<a href="#">13777 Paseo Del Este Blvd. 79928</a>
<a href="#">Horizon Fire Department Station #2</a>	Apparatus Bay (Bahía de Aparatos)	<a href="#">12361 Paseo Del Este Blvd. 79928</a>
<a href="#">Agua Dulce Community Center</a>	Classroom B (Salón B)	<a href="#">15371 Kentwood Ave. 79928</a>
<a href="#">Carroll T. Welch Elementary School</a>	Portable #3 (Portátil #3)	<a href="#">14510 Mc Mahon Ave. 79928</a>
<a href="#">Center for Career and Technology Education</a>	Custodial Lounge (Salón de Custodios)	<a href="#">1170 N. Walnut St. 79930</a>
<a href="#">Travis Elementary School</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">5000 N. Stevens St. 79930</a>
<a href="#">Paul C. Moreno Elementary School</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">2300 San Diego Ave. 79930</a>
<a href="#">Memorial Park Senior Citizen Center</a>	Dance/Exercise Room (Cuarto de Baile/Ejercicio)	<a href="#">1800 Byron St. 79930</a>
<a href="#">Austin High School</a>	Fine Arts Lobby (Área de Espera de Bellas Artes)	<a href="#">3500 Memphis Ave. 79930</a>
<a href="#">Fire Station #2</a>	Apparatus Bay (Bahía de Aparatos)	<a href="#">111 E. Borderland Rd. 79932</a>
<a href="#">Community Connections Center</a>	Meeting Room (Cuarto de Juntas)	<a href="#">5300 Warriors Dr. 79932</a>
<a href="#">Dr. Nixon Elementary School</a>	Multipurpose Room (Cuarto de Multiusos)	<a href="#">11141 Loma Roja Dr. 79934</a>
<a href="#">Fred &amp; Maria Loya Family YMCA</a>	System Integration Room (Cuarto de Integración de Sistemas)	<a href="#">2044 Trawood Dr. 79935</a>
<a href="#">Pebble Hills Elementary School</a>	Gymnasium (Gimnasio)	<a href="#">11145 Edgemere Blvd. 79936</a>
<a href="#">El Paso County Eastside Annex</a>	Community Room (Cuarto Comunitario)	<a href="#">2350 George Dieter Dr. 79936</a>
<a href="#">Hanks High School</a>	Library (Biblioteca)	<a href="#">2001 Lee Trevino Dr. 79936</a>
<a href="#">Tierra Del Sol Elementary School</a>	Gymnasium (Gimnasio)	<a href="#">1832 Tommy Aaron Dr. 79936</a>
<a href="#">Hanks Middle School</a>	Gymnasium (Gimnasio)	<a href="#">11201 Pebble Hills Blvd. 79936</a>

<b>Vote Center</b> Centro de Votación	<b>Room</b> Cuarto	<b>Address</b> Dirección
<a href="#">ESC Region 19 Head Start Multipurpose Center</a>	Clint Room (Cuarto Clint)	<a href="#">11670 Chito Samaniego Dr. 79936</a>
<a href="#">Jane Hambric K-8 School</a>	Teacher's Lounge (Área de Maestros)	<a href="#">3535 Nolan Richardson Dr. 79936</a>
<a href="#">Bill Sybert K-8 School</a>	Library (Biblioteca)	<a href="#">11530 Edgemere Blvd. 79936</a>
<a href="#">Benito Martinez Elementary School</a>	Library (Biblioteca)	<a href="#">2640 Robert Wynn St. 79936</a>
<a href="#">Helen Ball Elementary School</a>	Library (Biblioteca)	<a href="#">1950 Firehouse Dr. 79936</a>
<a href="#">O'Shea Keleher Whole Child Academy</a>	Counseling Suite 503 (Suite de Consejería 503)	<a href="#">1800 Leroy Bonse Dr. 79936</a>
<a href="#">Marty Robbins Recreation Center</a>	Lobby (Área de Espera)	<a href="#">11620 Vista Del Sol Dr. 79936</a>
<a href="#">Sierra Vista Elementary School</a>	Library (Biblioteca)	<a href="#">1501 Bob Hope Dr. 79936</a>
<a href="#">Hurshel Antwine Elementary School</a>	Gymnasium (Gimnasio)	<a href="#">3830 Rich Beem Blvd. 79938</a>
<a href="#">Esperanza Acosta Moreno Library</a>	Meeting Room (Cuarto de Juntas)	<a href="#">12480 Pebble Hills Blvd. 79938</a>
<a href="#">Lujan-Chavez Elementary School</a>	Library (Biblioteca)	<a href="#">2200 Sun Country Dr. 79938</a>
<a href="#">Pebble Hills High School</a>	Auditorium (Auditorio)	<a href="#">14400 Pebble Hills Blvd. 79938</a>
<a href="#">Red Sands Elementary School</a>	Outside Gym (Gimnasio Exterior)	<a href="#">4250 O'Shea Rd. 79938</a>
<a href="#">Montana Vista Elementary School</a>	Portable 613 (Portátil 613)	<a href="#">3550 Mark Jason Dr. 79938</a>

Note: Vote Centers are subject to change at any time. Click on an address for directions via Google Maps or click on a location name to view a picture to that specific site. For more election information visit [epcountyvotes.com](http://epcountyvotes.com) or call (915) 546-2154.

Nota: Centros de Votación están sujetos a cambio en cualquier momento. Para ver mapa del lugar, presione en la dirección del Lugar de Votación de su preferencia via Google Maps o para ver una imagen del lugar, presione en el nombre del Centro de Votación de su preferencia. Para más información visite [es.epcountyvotes.com](http://es.epcountyvotes.com) o llame al (915) 546-2154.

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3/ Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

July 29, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: District 3 Representative, Rudy Cruz Jr.**

**SUBJECT: Discussion and action to approve Borderland Media placing 100 commercial trash containers for advertising while promoting cleaner streets and public spaces.**

**SUMMARY**

Please see attached presentation

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**Decline or deny all bids.**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_





**BORDERLAND MEDIA**

Borderland Media

# **SOCORRO CITY PROPOSAL**

Presented by Ever Saenz





# SOCORRO TX

- Population: Approximately 34,306 (2020 Census).
- Area: 22.69 square miles.
- Demographics: Predominantly Hispanic/Latino community (97.3%).
- Median household income: \$37,776.
- Growing suburban area with a mix of residential and commercial zones.



# PROJECTED POPULATION GROWTH

- The city is experiencing a steady population growth rate of around 1.2% per year.
- Projected population for 2030: Approximately 38,000.
- Increased population leads to greater demand for public services, including waste management.
-

# POLLUTION AND WASTE MANAGEMENT

- Rapid population growth can lead to increased littering and pollution.
- Insufficient public trash receptacles contribute to waste accumulation in public spaces.
- Potential impact on public health and community aesthetics.
- Increased costs for the city in waste clean-up efforts.



# CASE STUDIES OF OTHER CITIES



## AUSTIN, TEXAS

- Implemented a program with commercial trash cans featuring advertisements.
- Result: 30% reduction in litter and increased public engagement.

## PORTLAND, OREGON

- Adopted a similar model with local businesses sponsoring trash cans.
- Result: Cleaner streets and additional revenue for the city through advertising fees.



# BUSINESS PROPOSAL FOR SOCORRO CITY

## Plan:

### 1. Installation:

- Place 100 commercial trash cans in high-traffic areas, parks, and public spaces.
- Ensure aesthetically pleasing and durable designs.

### 2. Maintenance:

- Regular waste collection and maintenance schedule.
- Collaborate with local waste management services.

### 3. Advertising:

- Offer advertising spaces on the trash cans to local businesses.
- Charge competitive rates to attract advertisers.
- Use a portion of the advertising revenue for trash can maintenance and city clean-up projects.

1



# BUSINESS PROPOSAL FOR SOCORRO CITY

2

## **Benefits for Socorro:**

- Cleaner streets and public spaces.
- Enhanced city image and community pride.
- Additional revenue stream for the city.
- Opportunities for local businesses to advertise and engage with the community.

# BUSINESS PROPOSAL FOR SOCORRO CITY

3

## **Conclusion:**

- Investing in commercial trash cans with advertising space is a sustainable solution to manage waste and generate revenue.
- This initiative will improve the quality of life for Socorro residents and visitors.
- We seek the city council's approval and partnership to implement this project.



# CONTACT US

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**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large Representative

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz**  
District 3/Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**DATE: 07/25/2024**

**TO: Mayor & City Council**

**FROM: Yvonne Colon Villalobos**

**SUBJECT:** Presentation regarding Covenants & Parks by Planning & Zoning as recorded by City Ordinance.

**SUMMARY** Discussion and action to direct City Manager and or her designated staff to look into changing the current Ordinances regarding Covenants & Parks that are currently in place for new & upcoming Commercial & Residential Subdivisions. In addition City Manager & or staff to review the required if any, Covenant by-laws for upcoming subdivisions, whether the subdivision is Commercial or Residential and allow this council to make changes.

**BACKGROUND** As all of you are aware our city and population has had significant growth in recent years. New homes are being built daily in different parts of our great city. However, the size of the parks implemented by the developers seem to get smaller and the quality of the park's playground equipment at these residential subdivisions has diminished, if this statement is true then it is fair to assume that in a few short years from now the city would be responsible for picking up the cost to replace the playground equipment due to usage and poor quality. Our residence deserve better and if you agree, now is the time that this council reviews the Ordinance in place and make the recommended changes.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE IF NOT APPROVE**

**STAFF RECOMMENDATION**