

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr.*  
District 3/Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**NOTICE OF REGULAR COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

LA INSTALACIÓN ES ACCESIBLE PARA SILLAS DE RUEDAS Y HAY PLAZAS DE ESTACIONAMIENTOS DISPONIBLES. LAS SOLICITUDES DE ADAPTACIÓN PARA SERVICIOS DE TRADUCCIÓN DEBEN HACERSE 48 HORAS ANTES DE ESTA REUNIÓN. COMUNÍQUESE CON LA OFICINA DEL SECRETARIO DE LA CIUDAD AL (915) 858-2915 PARA OBTENER MÁS INFORMACIÓN

.....

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY, THE 1<sup>ST</sup> DAY OF FEBRUARY, 2024 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

THIS WRITTEN NOTICE, THE MEETING AGENDA, AND THE AGENDA PACKET, ARE POSED ONLINE AT [HTTP://COSTX.US/CITY-CLERK-PUBLIC-NOTICE](http://costx.us/city-clerk-public-notice) THE PUBLIC CAN ALSO ACCESS THE MEETING BY CALLING TOLL FREE-NUMBER 844-854-2222 ACCESS CODE 323610.

THE PUBLIC MAY CALL IN 844-854-2222 ACCESS CODE 323610 BY 5:30 PM MOUNTAIN STANDARD TIME (MST) ON THE 1<sup>ST</sup> DAY OF FEBRUARY 2024 TO SIGN UP FOR PUBLIC COMMENT AND THE AGENDA ITEM THEY WISH TO COMMENT ON. THE PUBLIC THAT SIGNED UP TO SPEAK WILL BE CALLED UPON BY THE PRESIDING OFFICER DURING THE MEETING.

.....

1. Call to order

2. Pledge of Allegiance and a Moment of Silence led by Hilley Elementary School.

### **3. Establishment of Quorum**

#### **PUBLIC COMMENT**

- 4. Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

#### **NOTICE TO THE PUBLIC**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

#### **CONSENT AGENDA**

**PUBLIC COMMENTS ARE TYPICALLY NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE SCHEDULED PUBLIC HEARING-ORDINANCE 320**

- 5. *Excuse*** absent council members. ***Olivia Navarro***
- 6. *Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance requested by Texas Department of Transportation to reduce the speed limit on SH20 (Alameda Avenue) from 55 MPH to 45 MPH within the City of Socorro limits. ***Lorraine Quimiro***
- 7. *Discussion and action*** to approve the December 2023 Unaudited Financial Report. ***Charles Casiano***
- 8. *Discussion and action*** to approve the December 2023 Cash Receipts Report. ***Charles Casiano***



9. **Discussion and action** to approve the December 2023 Accounts Payable Report.

**Charles Casiano**

**REGULAR AGENDA**  
**PUBLIC HEARINGS AND ORDINANCES**

10. **Public Hearing** of an Ordinance approving the Proposed Amendment to The City of Socorro's Master Plan and Rezoning of Block 2, Tracts 6 and 6A, Socorro Grant located at 11051 North Loop Drive, Socorro, Tx. from A-1 (Agricultural) to IC-MUD (Industrial/Commercial Mixed-Use Developments) to allow for Enclosed Manufacturing (Warehouses), Compounding, Assembling or Treatment of Articles. **Lorraine Quimiro**
11. **Second Reading and Adoption** of an Ordinance approving the Proposed Amendment to The City of Socorro's Master Plan and Rezoning of Block 2, Tracts 6 and 6A, Socorro Grant located at 11051 North Loop Drive, Socorro, Tx. from A-1 (Agricultural) to IC-MUD (Industrial/Commercial Mixed-Use Developments) to allow for Enclosed Manufacturing (Warehouses), Compounding, Assembling or Treatment of Articles. **Lorraine Quimiro**
12. **Public Hearing** of an Ordinance to approve a Replat and Variance Request for Eastwind Industrial Replat 'A' Subdivision, being Lot 1, Block 1 and Lot 1, Block 2, Eastwind Industrial, Socorro, Tx. **Lorraine Quimiro**
13. **Second Reading and Adoption** of an Ordinance to approve a Replat and Variance Request for Eastwind Industrial Replat 'A' Subdivision, being Lot 1, Block 1 and Lot 1, Block 2, Eastwind Industrial, Socorro, Tx. **Lorraine Quimiro**
14. **Public Hearing** of an Ordinance approving a Final Plat for Horizone Subdivision, being a portion of Tract 24E, Block 9, Socorro Grant, Socorro, Tx. **Lorraine Quimiro**
15. **Second Reading and Adoption** of an Ordinance approving a Final Plat for Horizone Subdivision, being a portion of Tract 24E, Block 9, Socorro Grant, Socorro, Tx. **Lorraine Quimiro**
16. **Public Hearing** of an Ordinance approving a Final Plat Resubmission for Socorro Logistics Center Unit 2. being all of Tract 8, 9, 10A, and 11C, and a portion of Tract 10A1 and 11C1, Block 5, Socorro Grant, Socorro, Tx. **Lorraine Quimiro**
17. **Second Reading and Adoption** of an Ordinance approving a Final Plat Resubmission for Socorro Logistics Center Unit 2. being all of Tract 8, 9, 10A, and 11C, and a portion of Tract 10A1 and 11C1, Block 5, Socorro Grant, Socorro, Tx. **Lorraine Quimiro**
18. **Public Hearing** of an Ordinance to Amend Chapter 2 Administration, Article IV. Boards, Commissions, Agencies and Authorities, Division 8. Building and Standards Commission, Section 2-276 Members and Terms. **Lorraine Quimiro**

**19. *Second Reading and Adoption*** of an Ordinance to Amend Chapter 2 Administration, Article IV. Boards, Commissions, Agencies and Authorities, Division 8. Building and Standards Commission, Section 2-276 Members and Terms. ***Lorraine Quimiro***

**20. *Public Hearing*** of an Ordinance of the City of Socorro, Tx. adopting an amended Ordinance 186 of the Civil Service Commission for the City of Socorro, Tx. Amendment No. 6. ***Adriana Rodarte***

**21. *Second Reading and Adoption*** of an Ordinance of the City of Socorro, Tx. adopting an amended Ordinance 186 of the Civil Service Commission for the City of Socorro, Tx. Amendment No. 6. ***Adriana Rodarte***

### **GRANTS DEPARTMENT**

**22. *Discussion and action*** to approve a Foreign Trade Zone Distribution Site Operator Agreement with Pilot Air Freight, LLC. ***Alejandra Valadez***

**23. *Discussion and action*** to approve an Interlocal Agreement between the City of El Paso, Texas, and the City of Socorro, Tx, for assistance and cooperation in the Leadership Steering Committee for the Regional Climate Initiative. ***Alejandra Valadez***

**24. *Discussion and action*** to approve a Letter of Support for El Paso County's FY24 RAISE Grant Application for the Bob Hope Drive project. ***Alejandra Valadez***

**25. *Discussion and action*** to update the ARPA Spending Framework for the City of Socorro, Texas. ***Alejandra Valadez***

### **RECREATION DEPARTMENT**

**26. *Discussion and action*** to award the Fireworks Contract for the 2024 Independence Day Xtravaganza Event to Big Dog Pyro in the amount of 35,000.00. ***Victor Reta***

### **CITY MANAGER**

**27. *Discussion and action*** requesting approval of a \$58,000 allocation to fund the salary of the City of Socorro Community Initiative (CSCI) Executive Director. ***Adriana Rodarte***

### **MAYOR AND COUNCIL**

**28. *Discussion and action*** to approve the appointment of Francisco Villalobos to the Ethics Commission Place 6. ***Mayor Ivy Avalos***

**29. *Swearing in*** of newly appointed commissioner.

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

***Discussion on the following:***


**30. Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. *Adriana Rodarte*

**31. Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters. *Adriana Rodarte*

**32. Discussion and action** regarding pending litigation and receive status report regarding pending litigation. *Adriana Rodarte*


**33. Adjourn**

**DATED THIS 29<sup>th</sup> DAY OF JANUARY 2024**

By:   
\_\_\_\_\_  
**Olivia Navarro, City Clerk**

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 29<sup>th</sup> OF JANUARY 2024**

By:   
\_\_\_\_\_  
**Olivia Navarro, City Clerk**

Agenda posted: 1-29-24 @ 12:33 pm  
Removed: \_\_\_\_\_ Time: \_\_\_\_\_ by: \_\_\_\_\_



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
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District 2 / Mayor ProTem

*Rudy Cruz, Jr.*  
District 3 / Mayor ProTem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**DATE:** January 25, 2024

**TO:** Mayor & Council

**CC:** Adriana Rodarte, City Manager

**FROM:** Lorraine Quimiro, City Planner Development Director

**SUBJECT: INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE REQUESTED BY TEXAS DEPARTMENT OF TRANSPORTATION TO REDUCE THE SPEED LIMIT ON SH 20 (ALAMEDA AVENUE) FROM 55 MPH TO 45 MPH WITHIN CITY OF SOCORRO LIMITS.**

**SUMMARY**

The Texas Department of Transportation (TxDOT) conducted a speed study for SH 20 (Alameda Ave.) from S. Americas Ave. to San Elizario and TxDOT is recommending reducing the speed from 55 MPH to 45 MPH within City of Socorro limits. According to the study, the average speeds, physical roadway improvements, crash history, driveway density, and schools zones warrant lowering the limit to 45 MPH and providing a uniform speed limit on the corridor.

**BACKGROUND**

TxDOT routinely conducts speed studies on its roadways to ensure that they are on pace with the ongoing developments. Physical improvements to the roadway, increased roadside development, and increase in traffic volumes prompted conducting the speed study on SH 20 (Alameda Ave.) from SH 20 (Alameda Ave.) from S Americas Ave. to San Elizario.

**STATEMENT OF THE ISSUE**

The portion of SH 20 (Alamameda Ave.) that crosses over Socorro requires an Ordinance from the municipality for the speed limit to be reduced.

**FINANCIAL IMPACT:** None

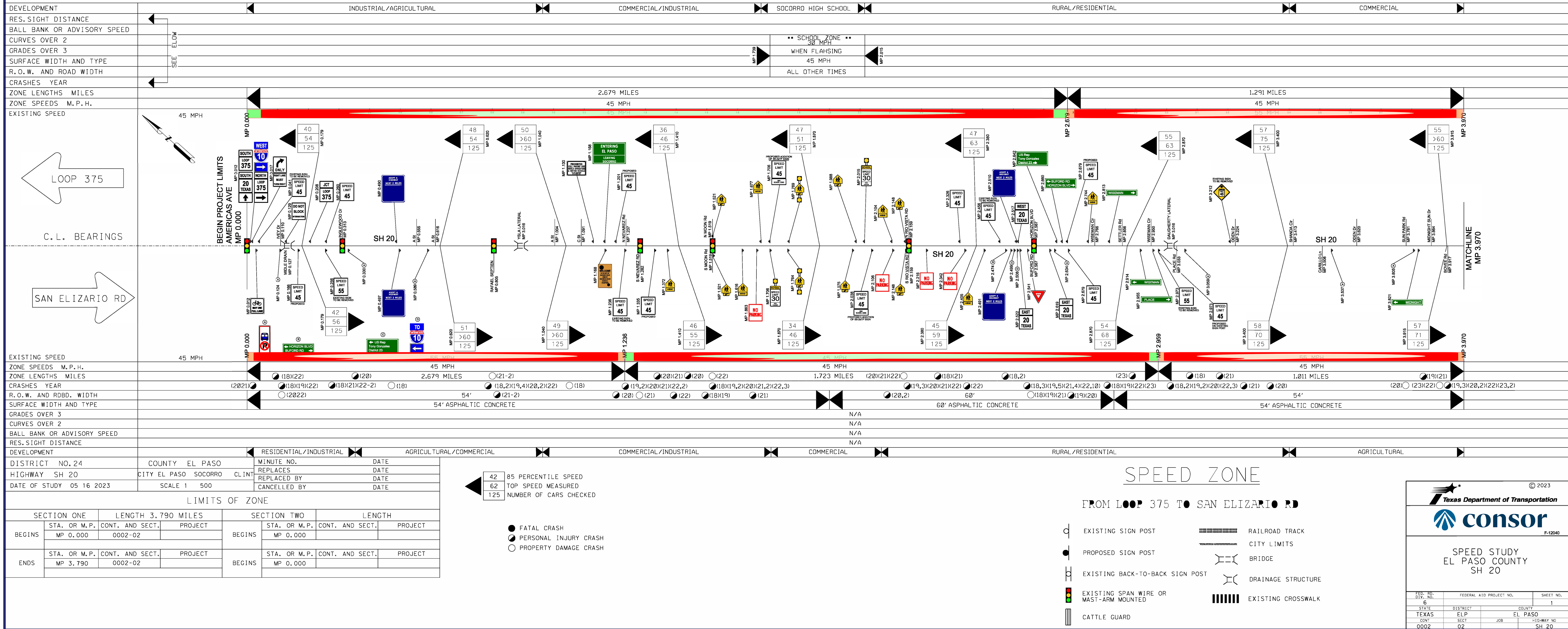
**ALTERNATIVE:** Deny

**NO APPROVE :**

**STAFF RECOMMENDATION:** For the safety of the public, the Planning and Zoning Department recommends APPROVAL to allow the reduction of the speed limit to the recommendation from TXDOT.

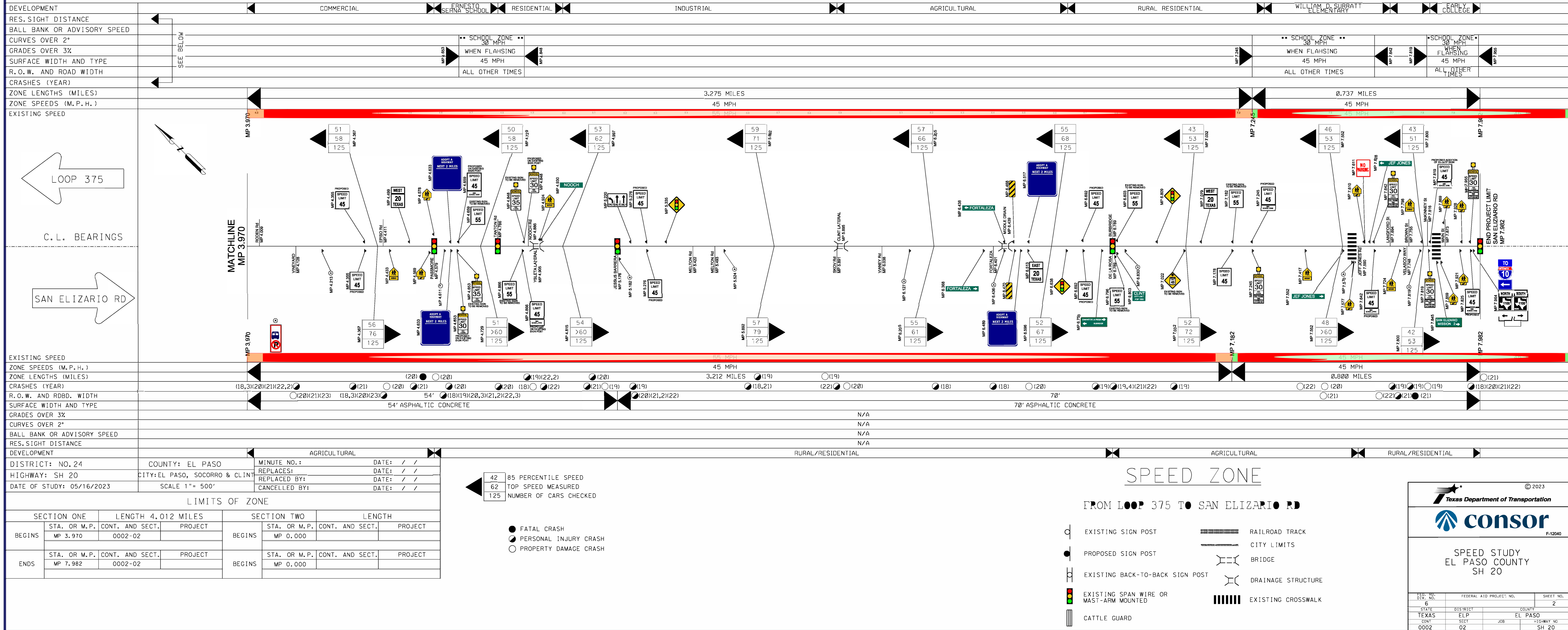


SH 20





SH 20





SH0020 (0002-02) Strip Map Summary_SL0375 to FM1110																		
SPEED CHECK MILE POINT	0.179	0.620	1.040	1.410	1.870	2.380	2.870	3.400	3.915	4.367	4.729	4.997	5.692	6.205	6.596	7.032	7.552	7.800
85TH PERCENTILE SPEED (MPH)	41	50	50	41	41	46	55	58	56	54	51	54	58	56	54	48	47	43
SPEEDING																		
85TH PERCENTILE SPEED ZONE AVERAGE (MPH)	47			43			55										45	
85TH PERCENTILE SPEED OVERALL AVERAGE (MPH)	50																	
EXISTING SPEED LIMIT (MPH)	55			45			55										45	
PROPOSED SPEED LIMIT (MPH)	45			45			45										45	
MEETS SPEED REDUCTION THRESHOLD																		
DRIVEWAYS	10			29			136										17	
TRAFFIC SIGNALS	3			4			4										1	
CRASHES (2018-2022)	K(0) A(0) B(13)			K(0) A(3) B(27)			K(1) A(8) B(22)										K(1) A(0) B(3)	
KAB CRASH RATE AVERAGE (2018-2022)	24.85			54.38			41										32.73	
CRASH RATE AVERAGE (2018-2022)	172.63			470.68			276.97										264.36	
STATEWIDE CRASH RATE AVERAGE (2018-2022)	216.60 by Highway System and 202.03 by Road Type																	
85TH VARIANCE FACTORS	Crash History, Developed Area			Existing Speed Limit to Remain			Crash History, Developed Area, High Driveway Density, School Zone										Existing Speed Limit to Remain	

K= Fatal Injury; A= Suspected Serious Injury; B=Suspected Minor Injury

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City Manager

**January 29, 2024**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Charles Casiano, Finance Director**

**SUBJECT: Discussion and action on approving December 2023 unaudited financial report.**

**SUMMARY**

This action approves the unaudited financial reports through December 2023.

**STATEMENT OF THE ISSUE**

Section 3.12 (E) of the City of Socorro's Charter states

*The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25<sup>th</sup> day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.*

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.

**City of Socorro**  
**Capital Projects Funds Unaudited Trial Balance**  
**As of 12/31/2023**

*400 - CAPITAL PROJECTS 2019 CO's*

GL Code	GL Title	Debit Balance	Credit Balance
01048	Wells Fargo- Capital Projects	1,376,268.56	
01054	Logic Investments - Capital	78,179.35	
01251	Inter-Fund Receivable		75,345.22
01257	Due From TXDOT	202,433.95	
01800	Bond Issuance Costs	20,055.00	
02000	Accounts Payable Clearing Acct	0.18	
02221	Deferred Grant Revenues	20.97	
03100	Fund Balance-Restricted		2,069,893.62
04404	Interest Earned		1,083.08
05312	Street Maintenance	36,828.03	
05322	St Overlay/Reconstr OR-400	3,176.50	
05520	Service Contracts	224,485.97	
05807	SIDEWALK CONSTRUCTION	151,708.57	
05810	Property and Equipment	46,209.72	
07502	Building and Facilities	<u>6,955.12</u>	<u>0.00</u>
	<b>Total 400 - CAPITAL PROJECTS 2019 CO's</b>	<u><b>2,146,321.92</b></u>	<u><b>2,146,321.92</b></u>

*401 - CAPITAL PROJECTS-14 CO*

GL Code	GL Title	Debit Balance	Credit Balance
01050	TWDB Capital Projects	0.10	
01251	Inter-Fund Receivable	34,586.08	
01371	Park Improvements	0.44	
02000	Accounts Payable Clearing Acct		216.00
02200	Inter-Fund Payable		457.00
03100	Fund Balance-Restricted	<u>0.00</u>	<u>33,913.62</u>
	<b>Total 401 - CAPITAL PROJECTS-14 CO</b>	<u><b>34,586.62</b></u>	<u><b>34,586.62</b></u>

*402 - TWDB CAPITAL PROJECT FUND*

GL Code	GL Title	Debit Balance	Credit Balance
01050	TWDB Capital Projects	247.74	
01060	TWDB CO - ESCROW	5,995,693.36	
03100	Fund Balance-Restricted		5,995,851.25
04404	Interest Earned	<u>0.00</u>	<u>89.85</u>
	<b>Total 402 - TWDB CAPITAL PROJECT FUND</b>	<u><b>5,995,941.10</b></u>	<u><b>5,995,941.10</b></u>
<b>Report Total</b>		<u><b>8,176,849.64</b></u>	<u><b>8,176,849.64</b></u>



City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
City Manager

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining
						- Original
<b>PERSONNEL</b>						
Salaries	05101	47,116.73	123,312.35	580,768.00	457,455.65	78.77%
Overtime	05103	651.96	1,835.11	10,000.00	8,164.89	81.65%
FICA/Medicare Taxes	05111	3,591.13	9,390.01	45,429.00	36,038.99	79.33%
T.W.C. Payroll Taxes	05112	18.94	19.99	2,860.00	2,840.01	99.30%
Health Insurance Premiums	05113	5,919.05	15,897.23	96,800.00	80,902.77	83.58%
Workers Compensation Insurance	05114	1,503.00	4,509.00	18,900.00	14,391.00	76.14%
Deferred Compensation Benefits	05115	543.03	1,551.57	6,000.00	4,448.43	74.14%
Life Insurance	05116	32.87	164.52	958.00	793.48	82.83%
Dental Insurance Expense	05117	201.82	695.36	3,215.00	2,519.64	78.37%
Vision Insurance Expense	05118	34.76	118.02	693.00	574.98	82.97%
<b>Total PERSONNEL</b>		<b>59,613.29</b>	<b>157,493.16</b>	<b>765,623.00</b>	<b>608,129.84</b>	<b>79.43%</b>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	1,137.23	2,756.00	15,000.00	12,244.00	81.63%
Postage	05211	0.00	500.00	2,500.00	2,000.00	80.00%
Tools and Supplies	05212	1,987.90	2,914.91	6,500.00	3,585.09	55.16%
Uniforms	05213	1,041.20	2,257.37	6,000.00	3,742.63	62.38%
Building Modifications/A.D.A.	05310	0.00	0.00	500.00	500.00	100.00%
Building & Property Maintenance	05311	236.61	417.61	7,000.00	6,582.39	94.03%
Utilities	05313	363.69	1,048.45	5,000.00	3,951.55	79.03%
Telephone	05314	3,709.60	9,472.42	35,000.00	25,527.58	72.94%
Legal Fees	05411	1,481.67	10,312.25	70,000.00	59,687.75	85.27%
Property Insurance	05510	159.00	477.00	1,400.00	923.00	65.93%
Dues/Subscriptions	05516	100.00	729.04	9,000.00	8,270.96	91.90%
Liability Insurance	05518	54.00	162.00	600.00	438.00	73.00%
Service Contracts	05520	11,068.78	28,802.40	316,000.00	287,197.60	90.89%
Support Activities	05521	11,498.24	14,370.33	20,000.00	5,629.67	28.15%
Equipment Rental/Lease	05523	354.60	1,844.24	10,000.00	8,155.76	81.56%
Seminars/Training/Workshops	05527	2,800.00	5,020.50	6,000.00	979.50	16.33%
Marketing Exp	05546	0.00	0.00	5,000.00	5,000.00	100.00%
Events	05548	111.46	111.46	0.00	(111.46)	#DIV/0!
Vehicle Repair & Maintenance	05612	117.33	969.58	7,000.00	6,030.42	86.15%
Equipment Repair & Maintenance	05613	0.00	0.00	2,000.00	2,000.00	100.00%
Vehicle Fuel	05614	548.00	2,185.73	12,000.00	9,814.27	81.79%
Travel Lodg Airf Mil	05711	899.74	5,468.16	13,000.00	7,531.84	57.94%
Property and Equipment	05810	5,374.99	5,884.96	50,000.00	44,115.04	88.23%
Emergency Aid and Assistance	05900	0.00	0.00	10,000.00	10,000.00	100.00%
<b>Total OPERATIONS</b>		<b>43,044.04</b>	<b>95,704.41</b>	<b>609,500.00</b>	<b>513,795.59</b>	<b>84.30%</b>
<b>Total EXPENDITURES</b>		<b>102,657.33</b>	<b>253,197.57</b>	<b>1,375,123.00</b>	<b>1,121,925.43</b>	<b>81.59%</b>

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
*Public Works*

					Percent Total	
					Remaining Budget	Remaining
					Budget	- Original
		Month	Year Actual	YTD Budget		
PERSONNEL						
Salaries	05101	85,865.42	263,926.68	1,224,562.00	960,635.32	78.45%
Overtime	05103	3,508.69	16,966.01	50,000.00	33,033.99	66.07%
FICA/Medicare Taxes	05111	6,734.98	21,182.54	97,504.00	76,321.46	78.28%
T.W.C. Payroll Taxes	05112	24.34	30.43	8,840.00	8,809.57	99.66%
Health Insurance Premiums	05113	19,309.94	59,278.76	299,200.00	239,921.24	80.19%
Workers Compensation Insurance	05114	3,888.00	11,664.00	75,500.00	63,836.00	84.55%
Deferred Compensation Benefits	05115	2,939.23	8,820.13	15,000.00	6,179.87	41.20%
Life Insurance	05116	33.10	274.61	1,829.00	1,554.39	84.99%
Dental Insurance Expense	05117	381.34	1,663.38	9,928.00	8,264.62	83.25%
Vision Insurance Expense	05118	104.81	346.45	2,142.00	1,795.55	83.83%
Total PERSONNEL		122,789.85	384,152.99	1,784,505.00	1,400,352.01	78.47%
OPERATIONS						
Office Expense and Supplies	05201	515.09	2,442.12	9,000.00	6,557.88	72.87%
Tools and Supplies	05212	1,528.79	9,360.55	48,000.00	38,639.45	80.50%
Uniforms	05213	1,504.68	11,142.03	46,000.00	34,857.97	75.78%
Building & Property Maintenan	05311	215.32	645.96	25,000.00	24,354.04	97.42%
Street Maintenance	05312	2,428.61	11,956.25	155,000.00	143,043.75	92.29%
Utilities	05313	21,935.74	73,651.32	315,000.00	241,348.68	76.62%
Telephone	05314	1,201.48	3,604.40	18,500.00	14,895.60	80.52%
Park Maintenance	05317	4,906.14	7,977.30	130,000.00	122,022.70	93.86%
Recycling Center	05325	1,817.95	5,459.83	22,000.00	16,540.17	75.18%
Legal Fees	05411	107.81	3,988.68	30,000.00	26,011.32	86.70%
Property Insurance	05510	2,374.00	7,122.00	24,000.00	16,878.00	70.33%
Dues/Subscriptions	05516	0.00	0.00	600.00	600.00	100.00%
Liability Insurance	05518	2,120.00	6,360.00	20,000.00	13,640.00	68.20%
Service Contracts	05520	33,617.17	82,985.45	150,000.00	67,014.55	44.68%
Equipment Rental/Lease	05523	85.54	1,599.44	28,000.00	26,400.56	94.29%
Seminars/Training/Workshops	05527	0.00	1,296.00	7,000.00	5,704.00	81.49%
Office Furniture	05610	0.00	0.00	500.00	500.00	100.00%
Radio Communications and Maint	05611	0.00	0.00	2,000.00	2,000.00	100.00%
Vehicle Repair & Maintenance	05612	4,934.77	12,250.04	15,000.00	2,749.96	18.33%
Equipment Repair & Maintenance	05613	5,389.70	13,261.22	52,000.00	38,738.78	74.50%
Vehicle Fuel	05614	3,878.16	12,505.50	55,000.00	42,494.50	77.26%
Travel Lodg Airf Mil	05711	33.27	1,448.52	3,500.00	2,051.48	58.61%
Property and Equipment	05810	0.00	3,432.00	100,000.00	96,568.00	96.57%
Emergency Aid and Assistance	05900	0.00	0.00	5,000.00	5,000.00	100.00%
Total OPERATIONS		88,594.22	272,488.61	1,261,100.00	988,611.39	78.39%
Total EXPENDITURES		211,384.07	656,641.60	3,045,605.00	2,388,963.40	78.44%

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
*Fire and Ambulance*

		<u>Month</u>	<u>Year Actual</u>	<u>YTD Budget</u>	<u>Remaining Budget</u>	<u>Percent Total Budget Remaining - Original</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	0.00	0.00	200.00	200.00	100.00%
Tools and Supplies	05212	0.00	0.00	1,000.00	1,000.00	100.00%
Building & Property Maintenan	05311	783.28	1,338.89	2,000.00	661.11	33.06%
Utilities	05313	658.84	2,082.65	10,000.00	7,917.35	79.17%
Service Contracts	05520	0.00	0.00	0.00	0.00	#DIV/0!
Health/Ambulance Contract	05525	61,250.00	61,250.00	246,000.00	184,750.00	75.10%
Vehicle Fuel	05614	328.80	1,149.30	12,000.00	10,850.70	90.42%
Property and Equipment	05810	0.00	3,634.28	1,000.00	(2,634.28)	(263.43%)
<b>Total OPERATIONS</b>		<u>63,020.92</u>	<u>69,455.12</u>	<u>272,200.00</u>	<u>202,744.88</u>	<u>74.48%</u>
<b>Total EXPENDITURES</b>		<u>63,020.92</u>	<u>69,455.12</u>	<u>272,200.00</u>	<u>202,744.88</u>	<u>74.48%</u>



City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
Police Department

					Percent Total	
					Remaining Budget Remaining	
		Month	Year Actual	YTD Budget	Budget	- Original
<b>PERSONNEL</b>						
Salaries	05101	289,485.08	833,933.12	3,569,077.00	2,735,143.88	76.63%
Overtime	05103	20,920.65	91,771.33	400,000.00	308,228.67	77.06%
FICA/Medicare Taxes	05111	23,334.32	69,515.75	304,469.00	234,953.25	77.17%
T.W.C. Payroll Taxes	05112	95.46	105.83	17,940.00	17,834.17	99.41%
Health Insurance Premiums	05113	35,528.04	118,821.37	642,400.00	523,578.63	81.50%
Workers Compensation Insurance	05114	3,657.00	10,971.00	72,100.00	61,129.00	84.78%
Deferred Compensation Benefits	05115	9,535.88	26,766.66	85,000.00	58,233.34	68.51%
Life Insurance	05116	227.79	1,114.61	5,543.00	4,428.39	79.89%
Dental Insurance Expense	05117	810.86	3,648.34	21,024.00	17,375.66	82.65%
Vision Insurance Expense	05118	193.75	704.13	4,536.00	3,831.87	84.48%
<b>Total PERSONNEL</b>		<b>383,788.83</b>	<b>1,157,352.14</b>	<b>5,122,089.00</b>	<b>3,964,736.86</b>	<b>77.40%</b>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	3,004.03	8,781.07	35,000.00	26,218.93	74.91%
Medical Supplies	05202	0.00	323.20	500.00	176.80	35.36%
Postage	05211	0.00	1,807.77	1,800.00	(7.77)	(0.43%)
Tools and Supplies	05212	1,611.92	6,918.87	120,000.00	113,081.13	94.23%
Uniforms	05213	845.85	5,201.95	33,000.00	27,798.05	84.24%
Building & Property Maintenance	05311	2,038.45	4,948.16	15,000.00	10,051.84	67.01%
Utilities	05313	3,571.83	10,888.81	42,000.00	31,111.19	74.07%
Telephone	05314	17,987.72	36,804.32	113,000.00	76,195.68	67.43%
Legal Fees	05411	512.12	5,417.62	30,000.00	24,582.38	81.94%
Property Insurance	05510	1,449.00	4,347.00	12,500.00	8,153.00	65.22%
Dues/Subscriptions	05516	71.00	5,487.08	3,000.00	(2,487.08)	(82.90%)
Liability Insurance	05518	4,933.00	14,799.00	55,000.00	40,201.00	73.09%
Service Contracts	05520	4,319.68	18,268.02	40,000.00	21,731.98	54.33%
Support Activities	05521	(261.00)	2,611.46	8,000.00	5,388.54	67.36%
Equipment Rental/Lease	05523	887.90	2,836.84	7,500.00	4,663.16	62.18%
Seminars/Training/Workshops	05527	6,783.80	15,445.43	75,000.00	59,554.57	79.41%
Radio Communications and Maint	05611	0.00	0.00	2,000.00	2,000.00	100.00%
Vehicle Repair & Maintenance	05612	2,241.73	8,292.41	45,000.00	36,707.59	81.57%
Equipment Repair & Maintenance	05613	5,297.40	5,610.37	8,000.00	2,389.63	29.87%
Vehicle Fuel	05614	6,850.00	21,441.20	80,000.00	58,558.80	73.20%
Travel Lodg Airf Mil	05711	1,331.70	7,262.82	33,000.00	25,737.18	77.99%
Property and Equipment	05810	438.85	9,062.71	75,000.00	65,937.29	87.92%
<b>Total OPERATIONS</b>		<b>63,914.98</b>	<b>196,556.11</b>	<b>834,300.00</b>	<b>637,743.89</b>	<b>76.44%</b>
<b>Total EXPENDITURES</b>		<b>447,703.81</b>	<b>1,353,908.25</b>	<b>5,956,389.00</b>	<b>4,602,480.75</b>	<b>77.27%</b>

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
Municipal Court

					Percent Total Remaining Budget Remaining	
					Budget	- Original
		Month	Year Actual	YTD Budget		
<b>PERSONNEL</b>						
Salaries	05101	20,899.47	61,904.37	240,567.00	178,662.63	74.27%
Overtime	05103	458.42	1,406.91	8,500.00	7,093.09	83.45%
FICA/Medicare Taxes	05111	1,616.46	4,791.65	19,054.00	14,262.35	74.85%
T.W.C. Payroll Taxes	05112	5.45	5.45	1,300.00	1,294.55	99.58%
Health Insurance Premiums	05113	3,329.30	9,322.04	44,000.00	34,677.96	78.81%
Workers Compensation Insurance	05114	56.00	168.00	1,885.00	1,717.00	91.09%
Deferred Compensation Benefits	05115	0.00	140.16	500.00	359.84	71.97%
Life Insurance	05116	30.43	102.80	351.00	248.20	70.71%
Dental Insurance Expense	05117	125.82	440.00	1,460.00	1,020.00	69.86%
Vision Insurance Expense	05118	23.77	77.97	315.00	237.03	75.25%
<b>Total PERSONNEL</b>		<u>26,545.12</u>	<u>78,359.35</u>	<u>317,932.00</u>	<u>239,572.65</u>	<u>75.35%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	805.21	1,875.13	14,000.00	12,124.87	86.61%
Postage	05211	0.00	0.00	3,000.00	3,000.00	100.00%
Uniforms	05213	0.00	0.00	1,500.00	1,500.00	100.00%
Building & Property Maintenan	05311	2,798.81	2,798.81	4,000.00	1,201.19	30.03%
Telephone	05314	1,791.21	3,447.50	11,450.00	8,002.50	69.89%
Legal Fees	05411	1,529.00	6,358.03	20,000.00	13,641.97	68.21%
Property Insurance	05510	460.00	1,380.00	4,400.00	3,020.00	68.64%
Advertising/Drug Testing	05511	0.00	0.00	6,000.00	6,000.00	100.00%
Dues/Subscriptions	05516	0.00	0.00	1,500.00	1,500.00	100.00%
Liability Insurance	05518	52.00	156.00	600.00	444.00	74.00%
Service Contracts	05520	3,333.33	16,704.19	60,000.00	43,295.81	72.16%
Support Activities	05521	0.00	3,660.28	3,700.00	39.72	1.07%
Equipment Rental/Lease	05523	0.00	243.93	2,000.00	1,756.07	87.80%
Seminars/Training/Workshops	05527	0.00	500.00	3,300.00	2,800.00	84.85%
Office Furniture	05610	0.00	0.00	2,000.00	2,000.00	100.00%
Equipment Repair & Maintenance	05613	0.00	0.00	800.00	800.00	100.00%
Travel Lodg Airf Mil	05711	0.00	475.92	6,500.00	6,024.08	92.68%
Property and Equipment	05810	0.00	0.00	12,000.00	12,000.00	100.00%
<b>Total OPERATIONS</b>		<u>10,769.56</u>	<u>37,599.79</u>	<u>156,750.00</u>	<u>119,150.21</u>	<u>76.01%</u>
<b>Total EXPENDITURES</b>		<u>37,314.68</u>	<u>115,959.14</u>	<u>474,682.00</u>	<u>358,722.86</u>	<u>75.57%</u>

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
*Planning and Zoning*

		Percent Total				
		Remaining Budget				Remaining
		Month	Year Actual	YTD Budget	Budget	- Original
PERSONNEL						
Salaries	05101	29,445.69	91,441.25	371,884.00	280,442.75	75.41%
Overtime	05103	411.73	1,677.10	8,000.00	6,322.90	79.04%
FICA/Medicare Taxes	05111	2,258.14	7,030.92	29,406.00	22,375.08	76.09%
T.W.C. Payroll Taxes	05112	6.91	6.91	1,820.00	1,813.09	99.62%
Health Insurance Premiums	05113	4,661.02	15,314.78	61,600.00	46,285.22	75.14%
Workers Compensation Insurance	05114	185.00	555.00	1,860.00	1,305.00	70.16%
Deferred Compensation Benefits	05115	856.93	2,543.15	7,500.00	4,956.85	66.09%
Life Insurance	05116	60.23	192.59	428.00	235.41	55.00%
Dental Insurance Expense	05117	198.43	618.03	2,044.00	1,425.97	69.76%
Vision Insurance Expense	05118	39.10	120.64	441.00	320.36	72.64%
Total PERSONNEL		38,123.18	119,500.37	484,983.00	365,482.63	75.36%
OPERATIONS						
Office Expense and Supplies	05201	460.94	1,694.07	14,000.00	12,305.93	87.90%
Postage	05211	0.00	0.00	5,000.00	5,000.00	100.00%
Tools and Supplies	05212	0.00	0.00	2,300.00	2,300.00	100.00%
Uniforms	05213	0.00	0.00	3,000.00	3,000.00	100.00%
Building & Property Maintenan	05311	2,873.81	4,931.39	7,500.00	2,568.61	34.25%
Utilities	05313	107.84	323.55	1,500.00	1,176.45	78.43%
Telephone	05314	2,020.17	4,552.66	18,000.00	13,447.34	74.71%
Legal Fees	05411	3,369.20	20,024.65	60,000.00	39,975.35	66.63%
Property Insurance	05510	213.00	639.00	2,000.00	1,361.00	68.05%
Advertising/Drug Testing	05511	0.00	3,173.37	6,000.00	2,826.63	47.11%
Dues/Subscriptions	05516	130.00	4,078.00	3,000.00	(1,078.00)	(35.93%)
Liability Insurance	05518	449.00	1,347.00	5,100.00	3,753.00	73.59%
Service Contracts	05520	18,791.80	58,279.79	460,000.00	401,720.21	87.33%
Support Activities	05521	(28.06)	323.22	1,000.00	676.78	67.68%
Equipment Rental/Lease	05523	937.00	2,580.83	10,000.00	7,419.17	74.19%
Seminars/Training/Workshops	05527	(150.00)	349.85	6,000.00	5,650.15	94.17%
Office Furniture	05610	0.00	0.00	1,000.00	1,000.00	100.00%
Vehicle Repair & Maintenance	05612	0.00	0.00	2,000.00	2,000.00	100.00%
Equipment Repair & Maintenance	05613	0.00	0.00	2,500.00	2,500.00	100.00%
Vehicle Fuel	05614	137.00	490.80	2,500.00	2,009.20	80.37%
Travel Lodg Airf Mil	05711	16.84	1,941.14	2,500.00	558.86	22.35%
Property and Equipment	05810	0.00	0.00	50,000.00	50,000.00	100.00%
Total OPERATIONS		29,328.54	104,729.32	664,900.00	560,170.68	84.25%
Total EXPENDITURES		67,451.72	224,229.69	1,149,883.00	925,653.31	80.50%

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
*Health Department*

		<u>Month</u>	<u>Year Actual</u>	<u>YTD Budget</u>	<u>Remaining Budget</u>	<u>Percent Total Budget Remaining - Original</u>
<b>OPERATIONS</b>						
Health/Ambulance Contract	05525	<u>3,930.00</u>	<u>8,718.00</u>	<u>600,000.00</u>	<u>591,282.00</u>	<u>98.55%</u>
Total OPERATIONS		<u>3,930.00</u>	<u>8,718.00</u>	<u>600,000.00</u>	<u>591,282.00</u>	<u>98.55%</u>
Total EXPENDITURES		<u>3,930.00</u>	<u>8,718.00</u>	<u>600,000.00</u>	<u>591,282.00</u>	<u>98.55%</u>

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
Grants and Special Projects

					Percent Total	
					Remaining Budget	Remaining
					Budget	- Original
			Month	Year Actual	YTD Budget	
PERSONNEL						
Salaries	05101	11,020.87	33,283.51	182,808.00	149,524.49	81.79%
Overtime	05103	0.00	82.77	3,000.00	2,917.23	97.24%
FICA/Medicare Taxes	05111	808.89	2,451.05	14,214.00	11,762.95	82.76%
T.W.C. Payroll Taxes	05112	3.18	3.18	780.00	776.82	99.59%
Health Insurance Premiums	05113	1,143.72	3,797.44	26,400.00	22,602.56	85.62%
Workers Compensation Insurance	05114	0.00	0.00	435.00	435.00	100.00%
Deferred Compensation Benefits	05115	431.90	1,281.83	3,600.00	2,318.17	64.39%
Life Insurance	05116	15.66	46.98	450.00	403.02	89.56%
Dental Insurance Expense	05117	32.20	130.18	876.00	745.82	85.14%
Vision Insurance Expense	05118	7.44	26.06	189.00	162.94	86.21%
Total PERSONNEL		13,463.86	41,103.00	232,752.00	191,649.00	82.34%
OPERATIONS						
Office Expense and Supplies	05201	390.46	1,009.06	6,500.00	5,490.94	84.48%
Postage	05211	0.00	0.00	300.00	300.00	100.00%
Uniforms	05213	0.00	0.00	400.00	400.00	100.00%
Telephone	05314	282.19	666.67	1,500.00	833.33	55.56%
Legal Fees	05411	0.00	0.00	5,000.00	5,000.00	100.00%
Advertising/Drug Testing	05511	0.00	0.00	1,500.00	1,500.00	100.00%
Dues/Subscriptions	05516	12.00	769.95	2,100.00	1,330.05	63.34%
Service Contracts	05520	0.00	0.00	0.00	0.00	#DIV/0!
Support Activities	05521	0.00	704.20	4,100.00	3,395.80	82.82%
Seminars/Training/Workshops	05527	697.98	697.98	3,000.00	2,302.02	76.73%
Travel Lodg Airf Mil	05711	50.88	351.34	3,000.00	2,648.66	88.29%
Property and Equipment	05810	0.00	702.97	3,500.00	2,797.03	79.92%
Grant Expense	06440	0.00	0.00	10,000.00	10,000.00	100.00%
Total OPERATIONS		1,433.51	4,902.17	40,900.00	35,997.83	88.01%
Total EXPENDITURES		14,897.37	46,005.17	273,652.00	227,646.83	83.19%



City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
*Human Resources*

					Percent Total	
					Remaining Budget	Remaining
		Month	Year Actual	YTD Budget	Budget	- Original
<b>PERSONNEL</b>						
Salaries	05101	5,953.77	17,669.26	67,864.00	50,194.74	73.96%
FICA/Medicare Taxes	05111	449.27	1,333.31	5,192.00	3,858.69	74.32%
T.W.C. Payroll Taxes	05112	1.54	1.54	260.00	258.46	99.41%
Health Insurance Premiums	05113	665.86	1,997.58	8,800.00	6,802.42	77.30%
Workers Compensation Insurance	05114	8.00	24.00	144.00	120.00	83.33%
Deferred Compensation Benefits	05115	476.29	1,413.51	4,500.00	3,086.49	68.59%
Life Insurance	05116	(34.75)	62.82	250.00	187.18	74.87%
Dental Insurance Expense	05117	23.10	69.30	292.00	222.70	76.27%
Vision Insurance Expense	05118	4.50	13.50	63.00	49.50	78.57%
Employee Assistance Program	05119	0.00	5,063.89	5,100.00	36.11	0.71%
<b>Total PERSONNEL</b>		<u>7,547.58</u>	<u>27,648.71</u>	<u>92,465.00</u>	<u>64,816.29</u>	<u>70.10%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	87.69	224.51	1,700.00	1,475.49	86.79%
Postage	05211	0.00	0.00	150.00	150.00	100.00%
Telephone	05314	74.08	222.24	750.00	527.76	70.37%
Legal Fees	05411	673.84	5,282.38	35,000.00	29,717.62	84.91%
Property Insurance	05510	5.00	15.00	50.00	35.00	70.00%
Advertising/Drug Testing	05511	900.00	2,098.49	15,000.00	12,901.51	86.01%
Dues/Subscriptions	05516	0.00	0.00	500.00	500.00	100.00%
Liability Insurance	05518	41.00	123.00	500.00	377.00	75.40%
Service Contracts	05520	0.00	0.00	15,000.00	15,000.00	100.00%
Support Activities	05521	0.00	429.08	3,000.00	2,570.92	85.70%
Human Resources	05526	1,750.00	2,000.00	14,000.00	12,000.00	85.71%
Seminars/Training/Workshops	05527	0.00	0.00	4,000.00	4,000.00	100.00%
Equipment Repair & Maintenance	05613	0.00	0.00	600.00	600.00	100.00%
Travel Lodg Airf Mil	05711	0.00	0.00	3,000.00	3,000.00	100.00%
Property and Equipment	05810	0.00	0.00	1,200.00	1,200.00	100.00%
<b>Total OPERATIONS</b>		<u>3,531.61</u>	<u>10,394.70</u>	<u>94,450.00</u>	<u>84,055.30</u>	<u>88.99%</u>
<b>Total EXPENDITURES</b>		<u>11,079.19</u>	<u>38,043.41</u>	<u>186,915.00</u>	<u>148,871.59</u>	<u>79.65%</u>

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
Mayor and City Council

					Percent Total	
					Remaining Budget	Remaining
		Month	Year Actual	YTD Budget	Budget	- Original
<b>PERSONNEL</b>						
Salaries	05101	5,510.01	16,406.36	65,022.00	48,615.64	74.77%
FICA/Medicare Taxes	05111	413.98	1,232.65	4,974.00	3,741.35	75.22%
T.W.C. Payroll Taxes	05112	1.40	7.85	1,560.00	1,552.15	99.50%
Health Insurance Premiums	05113	2,663.44	8,656.18	52,800.00	44,143.82	83.61%
Workers Compensation Insurance	05114	14.00	42.00	300.00	258.00	86.00%
Deferred Compensation Benefits	05115	44.29	131.43	1,000.00	868.57	86.86%
Life Insurance	05116	2.41	21.57	210.00	188.43	89.73%
Dental Insurance Expense	05117	66.35	261.59	1,752.00	1,490.41	85.07%
Vision Insurance Expense	05118	<u>19.72</u>	<u>65.82</u>	<u>378.00</u>	<u>312.18</u>	<u>82.59%</u>
Total PERSONNEL		<u>8,735.60</u>	<u>26,825.45</u>	<u>127,996.00</u>	<u>101,170.55</u>	<u>79.04%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	0.00	1,034.54	5,700.00	4,665.46	81.85%
Uniforms	05213	90.00	1,392.00	3,000.00	1,608.00	53.60%
Telephone	05314	308.56	1,001.66	3,700.00	2,698.34	72.93%
Property Insurance	05510	27.00	81.00	240.00	159.00	66.25%
Dues/Subscriptions	05516	0.00	100.00	8,000.00	7,900.00	98.75%
Liability Insurance	05518	206.00	618.00	2,500.00	1,882.00	75.28%
Support Activities	05521	2,908.04	3,554.63	500.00	(3,054.63)	(610.93%)
Seminars/Training/Workshops	05527	0.00	9,080.00	6,000.00	(3,080.00)	(51.33%)
Office Furniture	05610	0.00	2,159.88	3,000.00	840.12	28.00%
Travel Lodg Airf Mil	05711	<u>25.26</u>	<u>9,151.64</u>	<u>15,000.00</u>	<u>5,848.36</u>	<u>38.99%</u>
Total OPERATIONS		<u>3,564.86</u>	<u>28,173.35</u>	<u>47,640.00</u>	<u>19,466.65</u>	<u>40.86%</u>
Total EXPENDITURES		<u>12,300.46</u>	<u>54,998.80</u>	<u>175,636.00</u>	<u>120,637.20</u>	<u>68.69%</u>

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
City Clerk

					Percent Total	
					Remaining Budget	Remaining
		Month	Year Actual	YTD Budget	Budget	- Original
<b>PERSONNEL</b>						
Salaries	05101	5,518.00	16,376.00	67,932.00	51,556.00	75.89%
FICA/Medicare Taxes	05111	417.88	1,230.79	5,197.00	3,966.21	76.32%
T.W.C. Payroll Taxes	05112	1.42	1.42	260.00	258.58	99.45%
Health Insurance Premiums	05113	665.86	1,997.58	8,800.00	6,802.42	77.30%
Workers Compensation Insurance	05114	8.00	24.00	288.00	264.00	91.67%
Deferred Compensation Benefits	05115	441.44	1,310.08	4,500.00	3,189.92	70.89%
Life Insurance	05116	(31.15)	56.96	150.00	93.04	62.03%
Dental Insurance Expense	05117	23.10	69.30	292.00	222.70	76.27%
Vision Insurance Expense	05118	4.50	13.50	63.00	49.50	78.57%
<b>Total PERSONNEL</b>		<u>7,049.05</u>	<u>21,079.63</u>	<u>87,482.00</u>	<u>66,402.37</u>	<u>75.90%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	0.00	636.83	4,000.00	3,363.17	84.08%
Postage	05211	0.00	0.00	200.00	200.00	100.00%
Telephone	05314	44.08	132.24	600.00	467.76	77.96%
Legal Fees	05411	431.26	1,423.53	12,000.00	10,576.47	88.14%
Property Insurance	05510	11.00	33.00	100.00	67.00	67.00%
Advertising/Drug Testing	05511	742.00	2,688.00	20,000.00	17,312.00	86.56%
Dues/Subscriptions	05516	0.00	450.00	200.00	(250.00)	(125.00%)
Liability Insurance	05518	45.00	135.00	500.00	365.00	73.00%
Service Contracts	05520	80.25	160.50	10,000.00	9,839.50	98.40%
Seminars/Training/Workshops	05527	0.00	0.00	1,000.00	1,000.00	100.00%
Travel Lodg Airf Mil	05711	0.00	0.00	2,000.00	2,000.00	100.00%
Property and Equipment	05810	0.00	0.00	15,000.00	15,000.00	100.00%
<b>Total OPERATIONS</b>		<u>1,353.59</u>	<u>5,659.10</u>	<u>65,600.00</u>	<u>59,940.90</u>	<u>91.37%</u>
<b>Total EXPENDITURES</b>		<u>8,402.64</u>	<u>26,738.73</u>	<u>153,082.00</u>	<u>126,343.27</u>	<u>82.53%</u>

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
Finance Department

					Percent Total Remaining Budget Remaining	
		Month	Year Actual	YTD Budget	Budget	- Original
<b>PERSONNEL</b>						
Salaries	05101	15,074.63	44,773.86	178,809.00	134,035.14	74.96%
Overtime	05103	227.50	807.85	3,000.00	2,192.15	73.07%
FICA/Medicare Taxes	05111	1,087.63	3,238.35	13,908.00	10,669.65	76.72%
T.W.C. Payroll Taxes	05112	3.93	3.93	780.00	776.07	99.50%
Health Insurance Premiums	05113	1,623.37	5,792.97	26,400.00	20,607.03	78.06%
Workers Compensation Insurance	05114	42.00	126.00	500.00	374.00	74.80%
Deferred Compensation Benefits	05115	1,223.50	3,538.47	13,500.00	9,961.53	73.79%
Life Insurance	05116	25.63	76.89	400.00	323.11	80.78%
Dental Insurance Expense	05117	36.36	188.14	876.00	687.86	78.52%
Vision Insurance Expense	05118	9.14	37.84	189.00	151.16	79.98%
<b>Total PERSONNEL</b>		<u>19,353.69</u>	<u>58,584.30</u>	<u>238,362.00</u>	<u>179,777.70</u>	<u>75.42%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	658.57	1,428.75	5,000.00	3,571.25	71.43%
Telephone	05314	44.08	132.24	570.00	437.76	76.80%
Legal Fees	05411	0.00	592.91	25,000.00	24,407.09	97.63%
Property Insurance	05510	11.00	33.00	110.00	77.00	70.00%
Audit Fees	05512	0.00	0.00	55,000.00	55,000.00	100.00%
Central Appraisal Fees	05513	53,679.82	53,679.82	160,000.00	106,320.18	66.45%
Dues/Subscriptions	05516	2,623.90	2,623.90	10,000.00	7,376.10	73.76%
Bank Charges	05517	1,204.62	3,452.03	25,000.00	21,547.97	86.19%
Liability Insurance	05518	45.00	135.00	1,100.00	965.00	87.73%
Service Contracts	05520	1,000.00	1,000.00	7,000.00	6,000.00	85.71%
Tax Collector Fees	05522	0.00	13,134.75	12,500.00	(634.75)	(5.08%)
Seminars/Training/Workshops	05527	0.00	0.00	2,000.00	2,000.00	100.00%
Late Charge	05538	0.00	76.42	300.00	223.58	74.53%
Travel Lodg Airf Mil	05711	7.86	20.96	1,500.00	1,479.04	98.60%
Property and Equipment	05810	0.00	0.00	2,500.00	2,500.00	100.00%
<b>Total OPERATIONS</b>		<u>59,274.85</u>	<u>76,309.78</u>	<u>307,580.00</u>	<u>231,270.22</u>	<u>75.19%</u>
<b>Total EXPENDITURES</b>		<u>78,628.54</u>	<u>134,894.08</u>	<u>545,942.00</u>	<u>411,047.92</u>	<u>75.29%</u>

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
Recreation Centers

					Percent Total	
					Remaining Budget	Remaining
		Month	Year Actual	YTD Budget	Budget	- Original
<b>PERSONNEL</b>						
Salaries	05101	18,654.18	54,410.95	243,813.00	189,402.05	77.68%
Overtime	05103	1,813.91	7,433.58	20,000.00	12,566.42	62.83%
FICA/Medicare Taxes	05111	1,542.90	4,663.09	20,182.00	15,518.91	76.89%
T.W.C. Payroll Taxes	05112	4.86	7.59	1,560.00	1,552.41	99.51%
Health Insurance Premiums	05113	3,995.16	11,985.48	48,000.00	36,014.52	75.03%
Workers Compensation Insurance	05114	14.00	42.00	720.00	678.00	94.17%
Deferred Compensation Benefits	05115	767.82	2,278.71	7,300.00	5,021.29	68.78%
Life Insurance	05116	32.15	113.77	340.00	226.23	66.54%
Dental Insurance Expense	05117	138.60	415.80	1,752.00	1,336.20	76.27%
Vision Insurance Expense	05118	<u>31.50</u>	<u>94.50</u>	<u>378.00</u>	<u>283.50</u>	<u>75.00%</u>
Total PERSONNEL		<u>26,995.08</u>	<u>81,445.47</u>	<u>344,045.00</u>	<u>262,599.53</u>	<u>76.33%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	2,555.69	3,607.48	11,000.00	7,392.52	67.20%
Tools and Supplies	05212	394.39	452.57	400.00	(52.57)	(13.14%)
Uniforms	05213	371.96	1,381.70	2,500.00	1,118.30	44.73%
Building & Property Maintenance	05311	2,220.53	5,508.63	10,000.00	4,491.37	44.91%
Utilities	05313	1,999.46	4,053.40	17,000.00	12,946.60	76.16%
Telephone	05314	2,943.78	9,583.35	38,000.00	28,416.65	74.78%
Legal Fees	05411	0.00	0.00	2,000.00	2,000.00	100.00%
Property Insurance	05510	623.00	1,869.00	6,200.00	4,331.00	69.85%
Advertising/Drug Testing	05511	2,276.00	4,835.36	16,000.00	11,164.64	69.78%
Dues/Subscriptions	05516	111.10	522.00	2,000.00	1,478.00	73.90%
Liability Insurance	05518	324.00	972.00	3,800.00	2,828.00	74.42%
Service Contracts	05520	12,901.64	34,592.18	30,000.00	(4,592.18)	(15.31%)
Support Activities	05521	4,250.77	7,810.73	21,000.00	13,189.27	62.81%
Equipment Rental/Lease	05523	354.26	1,092.64	11,000.00	9,907.36	90.07%
Seminars/Training/Workshops	05527	0.00	1,817.50	5,000.00	3,182.50	63.65%
Events	05548	7,083.27	26,241.83	80,000.00	53,758.17	67.20%
Vehicle Repair & Maintenance	05612	0.00	1,477.40	4,500.00	3,022.60	67.17%
Equipment Repair & Maintenance	05613	0.00	0.00	1,600.00	1,600.00	100.00%
Vehicle Fuel	05614	205.50	643.69	3,000.00	2,356.31	78.54%
Travel Lodg Airf Mil	05711	596.05	5,034.32	5,000.00	(34.32)	(0.69%)
Property and Equipment	05810	<u>920.97</u>	<u>4,185.80</u>	<u>15,000.00</u>	<u>10,814.20</u>	<u>72.09%</u>
Total OPERATIONS		<u>40,132.37</u>	<u>115,681.58</u>	<u>285,000.00</u>	<u>169,318.42</u>	<u>59.41%</u>
Total EXPENDITURES		<u>67,127.45</u>	<u>197,127.05</u>	<u>629,045.00</u>	<u>431,917.95</u>	<u>68.66%</u>

City of Socorro  
Statement of Expenditures - General Fund  
From 12/1/2023 Through 12/31/2023  
Information Technology

					Percent Total	
					Remaining Budget	Remaining Budget
					Budget	- Original
		Month	Year Actual	YTD Budget		
<b>PERSONNEL</b>						
Salaries	05101	9,915.83	31,393.09	108,756.00	77,362.91	71.13%
Overtime	05103	467.04	1,415.21	3,000.00	1,584.79	52.83%
FICA/Medicare Taxes	05111	787.26	2,488.96	9,243.00	6,754.04	73.07%
T.W.C. Payroll Taxes	05112	2.34	2.34	520.00	517.66	99.55%
Health Insurance Premiums	05113	1,331.72	3,994.86	17,600.00	13,605.14	77.30%
Workers Compensation Insurance	05114	14.00	42.00	245.00	203.00	82.86%
Deferred Compensation Benefits	05115	623.51	2,080.98	500.00	(1,580.98)	(316.20%)
Life Insurance	05116	15.84	47.52	167.00	119.48	71.54%
Dental Insurance Expense	05117	46.20	138.60	584.00	445.40	76.27%
Vision Insurance Expense	05118	9.00	27.00	126.00	99.00	78.57%
<b>Total PERSONNEL</b>		<u>13,212.74</u>	<u>41,630.56</u>	<u>140,741.00</u>	<u>99,110.44</u>	<u>70.42%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	1,277.03	3,199.01	15,000.00	11,800.99	78.67%
Tools and Supplies	05212	3,028.27	7,342.08	5,500.00	(1,842.08)	(33.49%)
Uniforms	05213	0.00	1,419.44	4,000.00	2,580.56	64.51%
Building & Property Maintenance	05311	0.00	0.00	100.00	100.00	100.00%
Telephone	05314	178.16	534.48	0.00	(534.48)	#DIV/0!
Dues/Subscriptions	05516	0.00	0.00	100.00	100.00	100.00%
Service Contracts	05520	4,524.00	58,499.11	80,000.00	21,500.89	26.88%
Seminars/Training/Workshops	05527	0.00	2,597.96	11,000.00	8,402.04	76.38%
Vehicle Repair & Maintenance	05612	0.00	0.00	800.00	800.00	100.00%
Equipment Repair & Maintenance	05613	84.40	520.53	3,000.00	2,479.47	82.65%
Vehicle Fuel	05614	191.80	438.71	0.00	(438.71)	#DIV/0!
Travel Lodg Airf Mil	05711	0.00	0.00	11,000.00	11,000.00	100.00%
Property and Equipment	05810	<u>6,240.10</u>	<u>30,225.54</u>	<u>135,000.00</u>	<u>104,774.46</u>	<u>77.61%</u>
<b>Total OPERATIONS</b>		<u>15,523.76</u>	<u>104,776.86</u>	<u>265,500.00</u>	<u>160,723.14</u>	<u>60.54%</u>
<b>Total EXPENDITURES</b>		<u>28,736.50</u>	<u>146,407.42</u>	<u>406,241.00</u>	<u>259,833.58</u>	<u>63.96%</u>
<b>Grand Totals - All Departments</b>						
Total - Personnel		727,217.87	2,195,175.13	9,738,975.00	7,543,799.87	
Total - Operations		<u>427,416.81</u>	<u>1,131,148.90</u>	<u>5,505,420.00</u>	<u>4,374,271.10</u>	
<b>Total EXPENDITURES ALL DEPARTMENTS</b>		<u>1,154,634.68</u>	<u>3,326,324.03</u>	<u>15,244,395.00</u>	<u>11,918,070.97</u>	

City of Socorro  
Statement of Expenditures- General Fund  
From 12/1/2023 Through 12/31/2023

						Percent Total
						Budget Remaining -
		Month	Year Actual	YTD Budget	Remaining Budget	Original
<b>PERSONNEL</b>						
Salaries	05101	544,459.68	1,588,830.80	6,901,862.00	5,313,031.20	76.98%
Overtime	05103	28,459.90	123,395.87	505,500.00	382,104.13	75.59%
FICA/Medicare Taxes	05111	43,042.84	128,549.07	568,772.00	440,222.93	77.40%
T.W.C. Payroll Taxes	05112	169.77	196.46	38,480.00	38,283.54	99.49%
Health Insurance Premiums	05113	80,836.48	256,856.27	1,332,800.00	1,075,943.73	80.73%
Workers Compensation Insurance	05114	9,389.00	28,167.00	172,877.00	144,710.00	83.71%
Deferred Compensation Benefits	05115	17,883.82	51,856.68	148,900.00	97,043.32	65.17%
Life Insurance	05116	410.21	2,275.64	11,076.00	8,800.36	79.45%
Dental Insurance Expense	05117	2,084.18	8,338.02	44,095.00	35,756.98	81.09%
Vision Insurance Expense	05118	481.99	1,645.43	9,513.00	7,867.57	82.70%
Employee Assistance Program	05119	0.00	5,063.89	5,100.00	36.11	0.71%
Total PERSONNEL		<u>727,217.87</u>	<u>2,195,175.13</u>	<u>9,738,975.00</u>	<u>7,543,799.87</u>	<u>77.46%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	10,891.94	28,688.57	136,100.00	107,411.43	78.92%
Medical Supplies	05202	0.00	323.20	500.00	176.80	35.36%
Postage	05211	0.00	2,307.77	12,950.00	10,642.23	82.18%
Tools and Supplies	05212	8,551.27	26,988.98	183,700.00	156,711.02	85.31%
Uniforms	05213	3,853.69	22,794.49	99,400.00	76,605.51	77.07%
Building Modifications/A.D.A.	05310	0.00	0.00	500.00	500.00	100.00%
Building & Property Maintenan	05311	11,166.81	20,589.45	70,600.00	50,010.55	70.84%
Street Maintenance	05312	2,428.61	11,956.25	155,000.00	143,043.75	92.29%
Utilities	05313	28,637.40	92,048.18	390,500.00	298,451.82	76.43%
Telephone	05314	30,585.11	70,154.18	241,070.00	170,915.82	70.90%
Park Maintenance	05317	4,906.14	7,977.30	130,000.00	122,022.70	93.86%
Recycling Center	05325	1,817.95	5,459.83	22,000.00	16,540.17	75.18%
Legal Fees	05411	8,104.90	53,400.05	289,000.00	235,599.95	81.52%
Property Insurance	05510	5,332.00	15,996.00	51,000.00	35,004.00	68.64%
Advertising/Drug Testing	05511	3,918.00	12,795.22	64,500.00	51,704.78	80.16%
Audit Fees	05512	0.00	0.00	55,000.00	55,000.00	100.00%
Central Appraisal Fees	05513	53,679.82	53,679.82	160,000.00	106,320.18	66.45%
Dues/Subscriptions	05516	3,048.00	14,759.97	40,000.00	25,240.03	63.10%
Bank Charges	05517	1,204.62	3,452.03	25,000.00	21,547.97	86.19%
Liability Insurance	05518	8,269.00	24,807.00	89,700.00	64,893.00	72.34%
Service Contracts	05520	89,636.65	299,291.64	1,168,000.00	868,708.36	74.38%
Support Activities	05521	18,367.99	33,463.93	61,300.00	27,836.07	45.41%
Tax Collector Fees	05522	0.00	13,134.75	12,500.00	(634.75)	(5.08%)
Equipment Rental/Lease	05523	2,619.30	10,197.92	68,500.00	58,302.08	85.11%
Health/Ambulance Contract	05525	65,180.00	69,968.00	846,000.00	776,032.00	91.73%
Human Resources	05526	1,750.00	2,000.00	14,000.00	12,000.00	85.71%
Seminars/Training/Workshops	05527	10,131.78	36,805.22	129,300.00	92,494.78	71.54%
Late Charge	05538	0.00	76.42	300.00	223.58	74.53%
Marketing Exp	05546	0.00	0.00	5,000.00	5,000.00	100.00%
Events	05548	7,194.73	26,353.29	80,000.00	53,646.71	67.06%
Office Furniture	05610	0.00	2,159.88	6,500.00	4,340.12	66.77%
Radio Communications and Maint	05611	0.00	0.00	4,000.00	4,000.00	100.00%
Vehicle Repair & Maintenance	05612	7,293.83	22,989.43	74,300.00	51,310.57	69.06%
Equipment Repair & Maintenance	05613	10,771.50	19,392.12	70,500.00	51,107.88	72.49%
Vehicle Fuel	05614	12,139.26	38,854.93	164,500.00	125,645.07	76.38%
Travel Lodg Airf Mil	05711	2,961.60	31,154.82	99,000.00	67,845.18	68.53%
Property and Equipment	05810	12,974.91	57,128.26	460,200.00	403,071.74	87.59%
Emergency Aid and Assistance	05900	0.00	0.00	15,000.00	15,000.00	100.00%
Grant Expense	06440	0.00	0.00	10,000.00	10,000.00	100.00%
Total OPERATIONS		<u>427,416.81</u>	<u>1,131,148.90</u>	<u>5,505,420.00</u>	<u>4,374,271.10</u>	<u>79.45%</u>
Total EXPENDITURES		<u>1,154,634.68</u>	<u>3,326,324.03</u>	<u>15,244,395.00</u>	<u>11,918,070.97</u>	<u>78.18%</u>



City of Socorro  
REVENUE  
From 12/1/2023 Through 12/31/2023

*GENERAL FUND*

		Percent Total Budget Remaining ·				
		Month	Year Actual	YTD Budget	Remaining Budget	Original
<b>REVENUE</b>						
Property Taxes-Current	04201	3,795,191.40	4,426,808.77	8,461,748.00	(4,034,939.23)	(47.68%)
Sales Taxes	04202	202,909.49	613,312.67	2,450,000.00	(1,836,687.33)	(74.97%)
Franchise Fees	04203	3.12	237,341.59	850,000.00	(612,658.41)	(72.08%)
Property Tax-Delinquent	04206	38,039.27	99,582.04	200,000.00	(100,417.96)	(50.21%)
Mixed Beverage Tax	04207	3,089.80	9,050.94	8,000.00	1,050.94	13.14%
Interest Earned	04404	27,573.44	81,551.09	240,000.00	(158,448.91)	(66.02%)
Gain/Loss on Investments	04405	81.25	81.25	200.00	(118.75)	(59.38%)
Other Planning Fees(Fireworks)	04500	0.00	675.00	3,000.00	(2,325.00)	(77.50%)
Building Permits	04501	23,847.94	108,796.17	700,000.00	(591,203.83)	(84.46%)
Business Registration Permits	04502	1,966.94	7,206.94	125,000.00	(117,793.06)	(94.23%)
Rezoning Fees	04503	16,534.10	39,997.03	95,000.00	(55,002.97)	(57.90%)
AdmMisc-Copies,City Clrk Prmt	04504	115.70	152.50	100.00	52.50	52.50%
Mobile Home Permits	04505	120.00	540.00	1,500.00	(960.00)	(64.00%)
Muni. Court Judgements/Fines	04507	25,972.43	100,680.95	460,000.00	(359,319.05)	(78.11%)
Juvenile Case Management Fee	04511	82.42	343.64	4,000.00	(3,656.36)	(91.41%)
Municipal Court Technology	04512	54.16	236.19	0.00	236.19	#DIV/0!
Police Fees	04604	230.00	1,217.00	4,500.00	(3,283.00)	(72.96%)
Rental Income	04701	1,100.00	3,300.00	13,000.00	(9,700.00)	(74.62%)
Sale of Fixed Assets	04703	0.00	20.00	0.00	20.00	#DIV/0!
Other Revenue	04704	326.06	1,332.14	10,000.00	(8,667.86)	(86.68%)
Reimbursed cost	04713	0.00	0.00	0.00	0.00	#DIV/0!
Park Fees	04714	0.00	30.00	1,000.00	(970.00)	(97.00%)
Event Sponsorships	04715	0.00	329.07	0.00	329.07	#DIV/0!
Event Registration	04716	25.00	2,850.00	0.00	2,850.00	#DIV/0!
Miscellaneous Income	04903	6,618.53	16,152.61	5,000.00	11,152.61	223.05%
Prior Years Revenue	04999	0.00	0.00	1,662,802.00	(1,662,802.00)	(100.00%)
<b>Total REVENUE</b>		<u>4,143,881.05</u>	<u>5,751,587.59</u>	<u>15,294,850.00</u>	<u>(9,543,262.41)</u>	<u>(62.40%)</u>
<b>EXPENDITURES</b>						
<b>Total EXPENDITURES</b>		<u>1,154,634.68</u>	<u>3,326,324.03</u>	<u>15,244,395.00</u>	<u>11,918,070.97</u>	
<b>Excess (Deficit) REVENUES over EXPENDITURES</b>		<u>2,989,246.37</u>	<u>2,425,263.56</u>	<u>50,455.00</u>	<u>2,374,808.56</u>	

**City of Socorro**  
**Debt Service Fund Unaudited Trial Balance**  
**As of 12/31/2023**  
**200 - DEBT SERVICE FUND**

<b>GL Code</b>	<b>GL Title</b>	<b>Debit Balance</b>	<b>Credit Balance</b>
01001	Wells Fargo- Debt Service	1,727,712.94	
01200	Property Taxes Receivable	526,812.49	
01205	Allowance		251,509.17
01211	Bond Defeasance Costs	16,469.00	
02200	Inter-Fund Payable		15,975.03
03100	Fund Balance-Restricted		793,965.92
04201	Property Taxes-Current		1,181,835.85
04206	Property Tax-Delinquent	<u>0.00</u>	<u>27,708.46</u>
	<b>Total 200 - DEBT SERVICE FUND</b>	<b><u>2,270,994.43</u></b>	<b><u>2,270,994.43</u></b>

**City of Socorro**  
**General Fixed Assets Unaudited Trial Balance**  
**As of 12/31/2023**  
*300 - GENERAL FIXED ASSETS*

<b>GL Code</b>	<b>GL Title</b>	<b>Debit Balance</b>	<b>Credit Balance</b>
01300	Security Deposits	5,000.00	
01311	Machinery & Equipment	2,519,559.00	
01312	Vehicles	2,821,221.00	
01320	Buildings and Improvements	1,598,712.64	
01321	Buildings and Improvements	1,737,974.36	
01331	Office Furniture and Fixtures	346,358.00	
01341	Land	3,037,132.00	
01345	Software	174,533.00	
01352	Work in Progress	8,640,511.63	
01353	Infrastructure	49,078,336.76	
01366	Leasehold Improvements	212,942.05	
01511	Accum. Dep - Machinery & Equip		2,173,549.00
01512	Accum. Dep - Vehicles		1,972,597.00
01521	Accum. Dep - Buildings		1,227,837.00
01531	Accum. Dep - Office Furniture		344,900.87
01545	Accum. Dep - Software		108,469.00
01553	Accum. Dep - Infrastructure		13,537,455.00
01566	Accum. Dep - Leasehold Improve.		129,699.44
03100	Fund Balance-Restricted	16,680,777.83	
03250	Investment in Fixed Assets	<u>0.00</u>	<u>67,358,550.96</u>
	<b>Total 300 - GENERAL FIXED ASSETS</b>	<b><u>86,853,058.27</u></b>	<b><u>86,853,058.27</u></b>

City of Socorro  
General Fund Unaudited Trial Balance  
As of 12/31/2023  
001 - GENERAL FUND

GL Code	GL Title	Debit Balance	Credit Balance
01010	Wells Fargo-M&O	4,253,071.11	
01016	Petty Cash Fund	1,150.00	
01039	Logic-Investments	5,886,577.44	
01062	Wells Fargo - Evidence Fund	4,861.98	
01100	Accounts Receivable		149.81
01200	Property Taxes Receivable	2,056,628.35	
01201	Sales Taxes Receivable	516,845.53	
01202	Franchise Fees Receivable	266,456.32	
01203	Muni.Court Warrants Receivable	7,998,915.66	
01205	Allowance		981,869.08
01206	Gas Inventory	13,317.04	
01210	Prepaid Insurance	206,912.74	
01215	Deferred Revenue	399.98	
01220	Allowance for Uncoll. Warrants		7,775,894.74
01248	Accounts Receivable	1.00	
01251	Inter-Fund Receivable	908,236.47	
01256	Deferred Inflows - Warrants		168,840.28
01511	Accum. Dep - Machinery & Equip	2,850.99	
01545	Accum. Dep - Software		2,851.09
02000	Accounts Payable Clearing Acct	8,142.98	
02001	Accounts Payable	110.00	
02004	Accounts Payable		314,997.12
02005	AFLAC Sup Ins. Withheld (Emp)		7,862.99
02051	T.W.C. Payable		216.23
02101	Child Support		1,319.73
02115	State Fees Payable		2,616.82
02122	Accrued Vacation		0.36
02126	Child Safety Seat/Belt Fines		62.00
02200	Inter-Fund Payable		181,149.44
02220	DUE TO TRZ # 2		1,030,906.04
02400	Police Seizures		4,861.98
02597	Socorro Police Officers Assoc.		11.42
02598	Life Insurance Prem Withheld		992.59
02599	Dental Premiums Withheld		1,688.25
02602	Deferred Compensation Withheld		5,465.63
02603	Insurance Premiums Withheld		7,095.80
02604	Cleat Dues		270.35
02608	Local 59-AFL-CIO		80.13
02609	Accrued Salaries		125,124.12
02610	FICA Taxes Withheld/Payable		65,304.21
02611	Federal Income Taxes Withheld		35,953.32
02613	OMNI Collections		150.00
02614	Vision Payable (EmplDeduction)		184.70
02615	HSA Health Savings		42.86
02616	Bond Deposits		1,937.35
02620	Deferred Compensation Payable		4,960.78
02623	EP FITNESS Withholding		1,754.38
03000	Fund Balance-Unrestricted		8,489,396.65
03300	Comm. Fund Balance Arterial		239,751.78
03301	Committed Fund Balance SRS	<u>0.00</u>	<u>245,452.00</u>
	Total 001 - GENERAL FUND	<u>22,124,477.59</u>	<u>19,699,214.03</u>
	Report Difference	<u>2,425,263.56</u>	

**City of Socorro**  
**General Long Term Debt Unaudited Trial Balance**  
**As of 12/31/2023**

**500 - GENERAL LONG TERM DEBT**

<b>GL Code</b>	<b>GL Title</b>	<b>Debit Balance</b>	<b>Credit Balance</b>
01211	Bond Defeasance Costs	205,131.00	
01400	Amounts to be Provided	22,120,890.19	
02232	Certificate of Obligation 2014	310,000.00	
02233	GENERAL OBLIGATION REF BONDS		1,860,000.00
02234	Certificate of Obligation 2019		8,885,000.00
02235	Refunding Bond - 2020		5,295,000.00
02236	Refunding Bond 2020A		1,470,000.00
02237	REFUNDING BOND FNB 2022		6,945,000.00
02238	CERTIFICATE OF OBLIGATION TWDB		6,442,000.00
02800	Accrued Interest Payable		77,215.00
02900	Bond Premium		2,157,914.03
03100	Fund Balance-Restricted	<u>10,496,107.84</u>	<u>0.00</u>
	<b>Total 500 - GENERAL LONG TERM DEBT</b>	<b><u>33,132,129.03</u></b>	<b><u>33,132,129.03</u></b>

**City of Socorro**  
**Special Revenues Unaudited Trial Balances**  
**As of 12/31/2023**

***100 - SPECIAL REVENUES FUND***

<b>GL Code</b>	<b>GL Title</b>	<b>Debit Balance</b>	<b>Credit Balance</b>
01009	Wells Fargo- Local Law Enf.	5,799.56	
01016	Petty Cash Fund	100.00	
01047	Wells Fargo- Special Revenue	511,299.79	
01052	Wells Fargo - PD Alloc (I)	66,092.39	
01053	Wells Fargo PD Alloc (II)	96,817.14	
01203	Muni.Court Warrants Receivable	0.03	
01215	Deferred Revenue		399.98
01220	Allowance for Uncoll. Warrants	0.13	
01250	Due From Grantor	6,202.15	
01251	Inter-Fund Receivable	141,338.25	
02000	Accounts Payable Clearing Acct		10,800.00
02004	Accounts Payable		2,776.00
02051	T.W.C. Payable		0.08
02200	Inter-Fund Payable		598,966.33
02609	Accrued Salaries	0.02	
03100	Fund Balance-Restricted		321,955.11
04204	Hotel Tax		3,059.16
04205	PEG Capital Fee Revenue		3,829.51
05101	Salaries	51,566.82	
05103	Overtime	41,593.53	
05111	FICA/Medicare Taxes	6,909.57	
05112	T.W.C. Payroll Taxes	7.48	
05115	Deferred Compensation Benefits	2,668.40	
05201	Office Expense and Supplies	204.16	
05520	Service Contracts	7,830.71	
05521	Support Activities	1,305.64	
05711	Travel Lodg Airf Mil	<u>2,050.40</u>	<u>0.00</u>
	<b>Total 100 - SPECIAL REVENUES FUND</b>	<b><u>941,786.17</u></b>	<b><u>941,786.17</u></b>

***101 - CARES ACT FUND***

<b>GL Code</b>	<b>GL Title</b>	<b>Debit Balance</b>	<b>Credit Balance</b>
01251	Inter-Fund Receivable	0.19	
03000	Fund Balance-Unrestricted	<u>0.00</u>	<u>0.19</u>
	<b>Total 101 - CARES ACT FUND</b>	<b><u>0.19</u></b>	<b><u>0.19</u></b>

**City of Socorro**  
**Special Revenues Unaudited Trial Balances**  
**As of 12/31/2023**

*102 - American Rescue Plan Act*

<u>GL Code</u>	<u>GL Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01056	American Rescue Plan Act Cash	178,210.94	
01057	LOGIC Investments - ARPA	5,841,063.90	
01251	Inter-Fund Receivable		73,203.57
02004	Accounts Payable		50,654.37
02200	Inter-Fund Payable		140,785.99
02221	Deferred Grant Revenues		7,192,983.83
03100	Fund Balance-Restricted	1,485,283.71	
04404	Interest Earned		80,920.59
04702	Grants-City Match		10.72
04720	Federal Award		149,850.33
05101	Salaries	28,863.55	
05103	Overtime	2,156.66	
05111	FICA/Medicare Taxes	2,214.92	
05112	T.W.C. Payroll Taxes	2.55	
05113	Health Insurance Premiums	1,848.32	
05115	Deferred Compensation Benefits	492.46	
05116	Life Insurance	27.75	
05117	Dental Insurance Expense		31.85
05118	Vision Insurance Expense	13.50	
05201	Office Expense and Supplies	155.05	
05516	Dues/Subscriptions	11,494.00	
05520	Service Contracts	129,147.92	
05521	Support Activities	7,341.72	
05711	Travel Lodg Airf Mil	<u>124.30</u>	<u>0.00</u>
	<b>Total 102 - American Rescue Plan Act</b>	<b><u>7,688,441.25</u></b>	<b><u>7,688,441.25</u></b>

*103 - TRZ #2*

<u>GL Code</u>	<u>GL Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01251	Inter-Fund Receivable	1,030,906.04	
03100	Fund Balance-Restricted		3,204,087.87
04201	Property Taxes-Current		1,256,985.15
07610	CRRMA TRZ#2	<u>3,430,166.98</u>	
	<b>Total 103 - TRZ #2</b>	<b><u>4,461,073.02</u></b>	<b><u>4,461,073.02</u></b>
<b>Report Total</b>		<b><u>13,091,300.63</u></b>	<b><u>13,091,300.63</u></b>



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3/ Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**January 29, 2024**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Charles Casiano, Finance Director**

**SUBJECT: Discussion and action on approving December 2023 cash receipts report.**

**SUMMARY**

The cash receipts report summarizes all the departmental deposits for December 2023. This report does not include any wire transfers into our accounts or adjusting journal entries.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/1/2023	Nationwide Retirement Solution	REFUND OF CONT FOR B. VEGA; CK 5011246682	01010	Wells Fargo-M&O	001		50.00			GENERAL FUND
12/1/2023	Nationwide Retirement Solution	REFUND OF CONT FOR B. VEGA; CK 5011246682	01100	Accounts Receivable	001	99999		50.00	Non grant item	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	01010	Wells Fargo-M&O	001	00006	1,881.00		Non grant item	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	02115	State Fees Payable	001	00006		489.00	STATE FEE	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	04507	Muni. Court Judgements/Fines	001	00006		423.73	CITY FEE	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	02613	OMNI Collections	001	00006		18.00	Omnibase Fee	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	04507	Muni. Court Judgements/Fines	001	00006		1.57	Court Bldg. Sec	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	02617	Collection Agency COLL	001	00006		9.69	Collection Agen	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	04507	Muni. Court Judgements/Fines	001	00006		865.74	CITY FINE	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	04511	Juvenile Case Management Fee	001	00006		2.61	JUV CASE MGMT F	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	04512	Municipal Court Technology	001	00006		2.09	Court Tech Fund	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	04507	Muni. Court Judgements/Fines	001	00006		24.00	LCF1 Security	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	04507	Muni. Court Judgements/Fines	001	00006		24.49	LCF2 Truancy	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	04507	Muni. Court Judgements/Fines	001	00006		19.59	LCF3 - Tech	GENERAL FUND
12/1/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163329-163341	04507	Muni. Court Judgements/Fines	001	00006		0.49	LCF4 - Jury	GENERAL FUND
12/1/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8207-8208	01010	Wells Fargo-M&O	001	00007	210.40		Non grant item	GENERAL FUND
12/1/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8207-8208	04501	Building Permits	001	00007		150.00	Non grant item	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/1/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8207-8208	04502	Business Registration Permits	001	00007		35.00	Non grant item	GENERAL FUND
12/1/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8207-8208	04704	Other Revenue	001	00007		5.74	Non grant item	GENERAL FUND
12/1/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8207-8208	04716	Event Registration	001	00007		25.00	Non grant item	GENERAL FUND
12/1/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8207-8208	05520	Service Contracts	001	00007	5.34		Non grant item	GENERAL FUND
12/4/2023	Verizon	LEASE 231201 CK 9111118746	01010	Wells Fargo-M&O	001		1,100.00			GENERAL FUND
12/4/2023	Verizon	LEASE 231201 CK 9111118746	04701	Rental Income	001	99999		1,100.00	Non grant item	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	01010	Wells Fargo-M&O	001	00006	79.00		Non grant item	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	01010	Wells Fargo-M&O	001	00006	1,587.00		Non grant item	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	02115	State Fees Payable	001	00006		310.00	STATE FEE	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	04507	Muni. Court Judgements/Fines	001	00006		295.48	CITY FEE	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	02613	OMNI Collections	001	00006		60.00	Omnibase Fee	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	04507	Muni. Court Judgements/Fines	001	00006		2.93	Court Bldg. Sec	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	02617	Collection Agency COLL	001	00006		19.29	Collection Agen	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	04507	Muni. Court Judgements/Fines	001	00006		899.43	CITY FINE	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	04511	Juvenile Case Management Fee	001	00006		4.88	JUV CASE MGMT F	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	04512	Municipal Court Technology	001	00006		3.91	Court Tech Fund	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	04507	Muni. Court Judgements/Fines	001	00006		24.51	LCF1 Security	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	04507	Muni. Court Judgements/Fines	001	00006		25.02	LCF2 Truancy	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	04507	Muni. Court Judgements/Fines	001	00006		20.02	LCF3 - Tech	GENERAL FUND
12/4/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163342-163354	04507	Muni. Court Judgements/Fines	001	00006		0.53	LCF4 - Jury	GENERAL FUND
12/4/2023	Police Dept-City of Socorro	PST CR FOR PD DEC 2023, REC'TS 805221-805236	01010	Wells Fargo-M&O	001		196.00			GENERAL FUND
12/4/2023	Police Dept-City of Socorro	PST CR FOR PD DEC 2023, REC'TS 805221-805236	04604	Police Fees	001	00005		196.00	Non grant item	GENERAL FUND
12/4/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8209-8230	01010	Wells Fargo-M&O	001	00007	11,087.40		Non grant item	GENERAL FUND
12/4/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8209-8230	01010	Wells Fargo-M&O	001	00007	1,436.86		Non grant item	GENERAL FUND
12/4/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8209-8230	04501	Building Permits	001	00007		1,280.00	Non grant item	GENERAL FUND
12/4/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8209-8230	04503	Rezoning Fees	001	00007		11,087.40	Non grant item	GENERAL FUND
12/4/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8209-8230	04502	Business Registration Permits	001	00007		95.00	Non grant item	GENERAL FUND
12/4/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8209-8230	04505	Mobile Home Permits	001	00007		60.00	Non grant item	GENERAL FUND
12/4/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8209-8230	04704	Other Revenue	001	00007		36.64	Non grant item	GENERAL FUND
12/4/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8209-8230	05520	Service Contracts	001	00007	34.78		Non grant item	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	01010	Wells Fargo-M&O	001	00006	658.13		Non grant item	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	01010	Wells Fargo-M&O	001	00006	1,455.00		Non grant item	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	01010	Wells Fargo-M&O	001	00006	1,087.00		Non grant item	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	02115	State Fees Payable	001	00006		430.05	STATE FEE	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04507	Muni. Court Judgements/Fines	001	00006		545.60	CITY FEE	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	02613	OMNI Collections	001	00006		42.99	Omnibase Fee	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	02617	Collection Agency COLL	001	00006		228.81	Collection Agen	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04507	Muni. Court Judgements/Fines	001	00006		1,823.46	CITY FINE	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04511	Juvenile Case Management Fee	001	00006		1.09	TRUANCY PREVENT	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04507	Muni. Court Judgements/Fines	001	00006		40.66	LCF1 Security	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04507	Muni. Court Judgements/Fines	001	00006		41.47	LCF2 Truancy	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04507	Muni. Court Judgements/Fines	001	00006		33.18	LCF3 - Tech	GENERAL FUND
12/5/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163355-163372	04507	Muni. Court Judgements/Fines	001	00006		0.82	LCF4 - Jury	GENERAL FUND
12/5/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8223-8230	01010	Wells Fargo-M&O	001	00007	2,265.60		Non grant item	GENERAL FUND
12/5/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8223-8230	01010	Wells Fargo-M&O	001	00007	485.83		Non grant item	GENERAL FUND
12/5/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8223-8230	04501	Building Permits	001	00007		2,335.60	Non grant item	GENERAL FUND
12/5/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8223-8230	04502	Business Registration Permits	001	00007		415.00	Non grant item	GENERAL FUND
12/5/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8223-8230	04704	Other Revenue	001	00007		13.17	Non grant item	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/5/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8223-8230	05520	Service Contracts	001	00007	12.34		Non grant item	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	01010	Wells Fargo-M&O	001	00006	1,298.50		Non grant item	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	02115	State Fees Payable	001	00006		521.00	STATE FEE	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	04507	Muni. Court Judgements/Fines	001	00006		112.00	CITY FEE	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	02613	OMNI Collections	001	00006		24.00	Omnibase Fee	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	02617	Collection Agency COLL	001	00006		129.64	Collection Agen	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	04507	Muni. Court Judgements/Fines	001	00006		451.38	CITY FINE	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	04507	Muni. Court Judgements/Fines	001	00006		21.18	LCF1 Security	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	04507	Muni. Court Judgements/Fines	001	00006		21.60	LCF2 Truancy	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	04507	Muni. Court Judgements/Fines	001	00006		17.28	LCF3 - Tech	GENERAL FUND
12/6/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163373-163387	04507	Muni. Court Judgements/Fines	001	00006		0.42	LCF4 - Jury	GENERAL FUND
12/6/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8231-8239	01010	Wells Fargo-M&O	001	00007	1,729.06		Non grant item	GENERAL FUND
12/6/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8231-8239	04501	Building Permits	001	00007		1,645.00	Non grant item	GENERAL FUND
12/6/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8231-8239	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND
12/6/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8231-8239	04704	Other Revenue	001	00007		49.80	Non grant item	GENERAL FUND
12/6/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8231-8239	05520	Service Contracts	001	00007	40.74		Non grant item	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	01010	Wells Fargo-M&O	001	00006	303.00		Non grant item	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	01010	Wells Fargo-M&O	001	00006	1,520.30		Non grant item	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	02115	State Fees Payable	001	00006		410.00	STATE FEE	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	04507	Muni. Court Judgements/Fines	001	00006		260.55	CITY FEE	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	02613	OMNI Collections	001	00006		42.00	Omnibase Fee	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	02617	Collection Agency COLL	001	00006		215.31	Collection Agen	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	04507	Muni. Court Judgements/Fines	001	00006		824.90	CITY FINE	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	04507	Muni. Court Judgements/Fines	001	00006		24.68	LCF1 Security	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	04507	Muni. Court Judgements/Fines	001	00006		25.18	LCF2 Truancy	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	04507	Muni. Court Judgements/Fines	001	00006		20.15	LCF3 - Tech	GENERAL FUND
12/7/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163388-163398	04507	Muni. Court Judgements/Fines	001	00006		0.53	LCF4 - Jury	GENERAL FUND
12/7/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8240-8243	01010	Wells Fargo-M&O	001	00007	125.00		Non grant item	GENERAL FUND
12/7/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8240-8243	01010	Wells Fargo-M&O	001	00007	170.29		Non grant item	GENERAL FUND
12/7/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8240-8243	04501	Building Permits	001	00007		125.00	Non grant item	GENERAL FUND
12/7/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8240-8243	04502	Business Registration Permits	001	00007		170.00	Non grant item	GENERAL FUND
12/7/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8240-8243	04704	Other Revenue	001	00007		4.52	Non grant item	GENERAL FUND
12/7/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8240-8243	05520	Service Contracts	001	00007	4.23		Non grant item	GENERAL FUND
12/8/2023	AFSCME Local 59	REIMB., E. SIFUENTES; CK 3195	01010	Wells Fargo-M&O	001		68.00			GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/8/2023	AFSCME Local 59	REIMB., E. SIFUENTES; CK 3195	02608	Local 59-AFL-CIO	001	99999		68.00	Non grant item	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	01010	Wells Fargo-M&O	001	00006	268.00		Non grant item	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	01010	Wells Fargo-M&O	001	00006	3,631.25		Non grant item	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	02115	State Fees Payable	001	00006		655.40	STATE FEE	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04507	Muni. Court Judgements/Fines	001	00006		678.85	CITY FEE	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	02613	OMNI Collections	001	00006		66.00	Omnibase Fee	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	02617	Collection Agency COLL	001	00006		360.91	Collection Agen	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	02126	Child Safety Seat/Belt Fines	001	00006		62.00	ChildSftySeat/B	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04507	Muni. Court Judgements/Fines	001	00006		62.00	ChildSftySeat/B	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04507	Muni. Court Judgements/Fines	001	00006		1,851.90	CITY FINE	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04511	Juvenile Case Management Fee	001	00006		2.00	TRUANCY PREVENT	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04507	Muni. Court Judgements/Fines	001	00006		51.84	LCF1 Security	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04507	Muni. Court Judgements/Fines	001	00006		52.91	LCF2 Truancy	GENERAL FUND
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04507	Muni. Court Judgements/Fines	001	00006		42.34	LCF3 - Tech	GENERAL FUND



**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/8/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163399-163410	04507	Muni. Court Judgements/Fines	001	00006		1.10	LCF4 - Jury	GENERAL FUND
12/8/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8244-8260	01010	Wells Fargo-M&O	001	00007	2,212.64		Non grant item	GENERAL FUND
12/8/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8244-8260	04501	Building Permits	001	00007		1,935.00	Non grant item	GENERAL FUND
12/8/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8244-8260	04502	Business Registration Permits	001	00007		245.00	Non grant item	GENERAL FUND
12/8/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8244-8260	04704	Other Revenue	001	00007		60.89	Non grant item	GENERAL FUND
12/8/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8244-8260	05520	Service Contracts	001	00007	28.25		Non grant item	GENERAL FUND
12/11/2023	Lorraine Quimiro	SALES TAX REIMB, REC'T 836510	01010	Wells Fargo-M&O	001		2.47			GENERAL FUND
12/11/2023	Lorraine Quimiro	SALES TAX REIMB, REC'T 836510	01100	Accounts Receivable	001	99999		2.47	Non grant item	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	01010	Wells Fargo-M&O	001	00006	2,142.50		Non grant item	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	02115	State Fees Payable	001	00006		580.50	STATE FEE	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04507	Muni. Court Judgements/Fines	001	00006		354.60	CITY FEE	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	02613	OMNI Collections	001	00006		48.00	Omnibase Fee	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	02617	Collection Agency COLL	001	00006		252.65	Collection Agen	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04507	Muni. Court Judgements/Fines	001	00006		836.21	CITY FINE	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04511	Juvenile Case Management Fee	001	00006		3.00	TRUANCY PREVENT	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04507	Muni. Court Judgements/Fines	001	00006		19.44	LCF1 Security	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04507	Muni. Court Judgements/Fines	001	00006		19.82	LCF2 Truancy	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04507	Muni. Court Judgements/Fines	001	00006		15.87	LCF3 - Tech	GENERAL FUND
12/11/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163411-163424	04507	Muni. Court Judgements/Fines	001	00006		0.41	LCF4 - Jury	GENERAL FUND
12/11/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8261-8262	01010	Wells Fargo-M&O	001	00007	201.73		Non grant item	GENERAL FUND
12/11/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8261-8262	04501	Building Permits	001	00007		150.00	Non grant item	GENERAL FUND
12/11/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8261-8262	04502	Business Registration Permits	001	00007		51.44	Non grant item	GENERAL FUND
12/11/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8261-8262	04704	Other Revenue	001	00007		5.23	Non grant item	GENERAL FUND
12/11/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8261-8262	05520	Service Contracts	001	00007	4.94		Non grant item	GENERAL FUND
12/12/2023	Ewing Irrigation & Landscape S	CK NO. 897675, REFUND 2312	01010	Wells Fargo-M&O	001		116.47			GENERAL FUND
12/12/2023	Ewing Irrigation & Landscape S	CK NO. 897675, REFUND 2312	04903	Miscellaneous Income	001	99999		116.47	Non grant item	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	01010	Wells Fargo-M&O	001	00006	395.05		Non grant item	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	01010	Wells Fargo-M&O	001	00006	1,147.90		Non grant item	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	02115	State Fees Payable	001	00006		178.77	STATE FEE	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	04507	Muni. Court Judgements/Fines	001	00006		285.00	CITY FEE	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	02613	OMNI Collections	001	00006		18.23	Omnibase Fee	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	02617	Collection Agency COLL	001	00006		351.48	Collection Agen	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	04507	Muni. Court Judgements/Fines	001	00006		654.76	CITY FINE	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	04507	Muni. Court Judgements/Fines	001	00006		19.17	LCF1 Security	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	04507	Muni. Court Judgements/Fines	001	00006		19.55	LCF2 Truancy	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	04507	Muni. Court Judgements/Fines	001	00006		15.62	LCF3 - Tech	GENERAL FUND
12/12/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163425-163429	04507	Muni. Court Judgements/Fines	001	00006		0.37	LCF4 - Jury	GENERAL FUND
12/12/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8263-8270	01010	Wells Fargo-M&O	001	00007	1,688.19		Non grant item	GENERAL FUND
12/12/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8263-8270	01010	Wells Fargo-M&O	001	00007	904.03		Non grant item	GENERAL FUND
12/12/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8263-8270	04501	Building Permits	001	00007		2,403.19	Non grant item	GENERAL FUND
12/12/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8263-8270	04502	Business Registration Permits	001	00007		188.00	Non grant item	GENERAL FUND
12/12/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8263-8270	04704	Other Revenue	001	00007		22.58	Non grant item	GENERAL FUND
12/12/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8263-8270	05520	Service Contracts	001	00007	21.55		Non grant item	GENERAL FUND
12/13/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163430-163442	01010	Wells Fargo-M&O	001	00006	727.00		Non grant item	GENERAL FUND
12/13/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163430-163442	01010	Wells Fargo-M&O	001	00006	343.00		Non grant item	GENERAL FUND
12/13/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163430-163442	02115	State Fees Payable	001	00006		278.00	STATE FEE	GENERAL FUND
12/13/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163430-163442	04507	Muni. Court Judgements/Fines	001	00006		25.00	CITY FEE	GENERAL FUND
12/13/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163430-163442	04507	Muni. Court Judgements/Fines	001	00006		700.04	CITY FINE	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/13/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163430-163442	04507	Muni. Court Judgements/Fines	001	00006		23.44	LCF1 Security	GENERAL FUND
12/13/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163430-163442	04507	Muni. Court Judgements/Fines	001	00006		23.91	LCF2 Truancy	GENERAL FUND
12/13/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163430-163442	04507	Muni. Court Judgements/Fines	001	00006		19.12	LCF3 - Tech	GENERAL FUND
12/13/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163430-163442	04507	Muni. Court Judgements/Fines	001	00006		0.49	LCF4 - Jury	GENERAL FUND
12/13/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8271-8276	01010	Wells Fargo-M&O	001	00007	2,555.09		Non grant item	GENERAL FUND
12/13/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8271-8276	01010	Wells Fargo-M&O	001	00007	375.47		Non grant item	GENERAL FUND
12/13/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8271-8276	04501	Building Permits	001	00007		968.09	Non grant item	GENERAL FUND
12/13/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8271-8276	04503	Rezoning Fees	001	00007		1,902.00	Non grant item	GENERAL FUND
12/13/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8271-8276	04505	Mobile Home Permits	001	00007		60.00	Non grant item	GENERAL FUND
12/13/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8271-8276	04704	Other Revenue	001	00007		9.53	Non grant item	GENERAL FUND
12/13/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8271-8276	05520	Service Contracts	001	00007	9.06		Non grant item	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	01010	Wells Fargo-M&O	001	00006	111.00		Non grant item	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	01010	Wells Fargo-M&O	001	00006	191.00		Non grant item	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	01010	Wells Fargo-M&O	001	00006	10.00		Non grant item	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	02115	State Fees Payable	001	00006		130.84	STATE FEE	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	04507	Muni. Court Judgements/Fines	001	00006		159.79	CITY FEE	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	02613	OMNI Collections	001	00006		1.16	Omnibase Fee	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	04507	Muni. Court Judgements/Fines	001	00006		2.40	Court Bldg. Sec	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	02617	Collection Agency COLL	001	00006		4.43	Collection Agen	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	04507	Muni. Court Judgements/Fines	001	00006		6.17	CITY FINE	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	04511	Juvenile Case Management Fee	001	00006		4.00	JUV CASE MGMT F	GENERAL FUND
12/14/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163443-163454	04512	Municipal Court Technology	001	00006		3.21	Court Tech Fund	GENERAL FUND
12/14/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8277	01010	Wells Fargo-M&O	001	00007	45.12		Non grant item	GENERAL FUND
12/14/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8277	04501	Building Permits	001	00007		45.00	Non grant item	GENERAL FUND
12/14/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8277	04704	Other Revenue	001	00007		1.34	Non grant item	GENERAL FUND
12/14/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8277	05520	Service Contracts	001	00007	1.22		Non grant item	GENERAL FUND
12/15/2023	The Local Government Purchasin	COOPERATIVE REBATE CK 22811	01010	Wells Fargo-M&O	001		288.00			GENERAL FUND
12/15/2023	The Local Government Purchasin	COOPERATIVE REBATE CK 22811	04903	Miscellaneous Income	001	99999		288.00	Non grant item	GENERAL FUND
12/15/2023	Alejandra Valadez	TAX REIMBURSEMENT, RECEIPT 836491	01010	Wells Fargo-M&O	001		9.90			GENERAL FUND
12/15/2023	Alejandra Valadez	TAX REIMBURSEMENT, RECEIPT 836491	01100	Accounts Receivable	001			9.90		GENERAL FUND
12/15/2023	Administration-City of Socorro	COPIES, 11/02/23 - 12/04/23	01010	Wells Fargo-M&O	001		5.50			GENERAL FUND
12/15/2023	Administration-City of Socorro	COPIES, 11/02/23 - 12/04/23	04504	AdmMisc-Copies,City Clrk Prmt	001	99999		5.50	Non grant item	GENERAL FUND
12/15/2023	DIANA RODRIGUEZ	TAX REIMBURSEMENT, RECEIPT 836498	01010	Wells Fargo-M&O	001		1.73			GENERAL FUND
12/15/2023	DIANA RODRIGUEZ	TAX REIMBURSEMENT, RECEIPT 836498	01100	Accounts Receivable	001			1.73		GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/15/2023	Estevan Gonzales	TAX REIMBURSEMENT, RECEIPT 836492	01010	Wells Fargo-M&O	001		15.35			GENERAL FUND
12/15/2023	Estevan Gonzales	TAX REIMBURSEMENT, RECEIPT 836492	01100	Accounts Receivable	001			15.35		GENERAL FUND
12/15/2023	Elena Keene	TAX REIMBURSEMENT, RECEIPT 836500	01010	Wells Fargo-M&O	001		7.19			GENERAL FUND
12/15/2023	Elena Keene	TAX REIMBURSEMENT, RECEIPT 836500	01100	Accounts Receivable	001			7.19		GENERAL FUND
12/15/2023	Lizbeth Castro	TAX REIMBURSEMENT, RECEIPT 836506	01010	Wells Fargo-M&O	001		1.23			GENERAL FUND
12/15/2023	Lizbeth Castro	TAX REIMBURSEMENT, RECEIPT 836506	01100	Accounts Receivable	001			1.23		GENERAL FUND
12/15/2023	Lorraine Quimiro	REIMBURSEMENT, RECEIPT 836502	01010	Wells Fargo-M&O	001		1.15			GENERAL FUND
12/15/2023	Lorraine Quimiro	REIMBURSEMENT, RECEIPT 836502	01100	Accounts Receivable	001			1.15		GENERAL FUND
12/15/2023	Mathew Rodriguez	TAX REIMBURSEMENT, RECEIPT 836496	01010	Wells Fargo-M&O	001		3.00			GENERAL FUND
12/15/2023	Mathew Rodriguez	TAX REIMBURSEMENT, RECEIPT 836496	01100	Accounts Receivable	001			3.00		GENERAL FUND
12/15/2023	Administration-City of Socorro	ORR, 10/31/23 - 12/07/23	01010	Wells Fargo-M&O	001		110.20			GENERAL FUND
12/15/2023	Administration-City of Socorro	ORR, 10/31/23 - 12/07/23	04504	AdmMisc-Copies,City Clrk Prmt	001	00014		110.20	Non grant item	GENERAL FUND
12/15/2023	Rosa Hernandez	TAX REIMBURSEMENT, RECEIPT 836493	01010	Wells Fargo-M&O	001		3.30			GENERAL FUND
12/15/2023	Rosa Hernandez	TAX REIMBURSEMENT, RECEIPT 836493	01100	Accounts Receivable	001			3.30		GENERAL FUND
12/15/2023	Rosa Hernandez	TAX REIMBURSEMENT, RECEIPT 836508	01010	Wells Fargo-M&O	001		3.30			GENERAL FUND
12/15/2023	Rosa Hernandez	TAX REIMBURSEMENT, RECEIPT 836508	01100	Accounts Receivable	001			3.30		GENERAL FUND
12/15/2023	Victor Reta	TAX REIMBURSEMENT, RECEIPT 836513	01010	Wells Fargo-M&O	001		0.56			GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/15/2023	Victor Reta	TAX REIMBURSEMENT, RECEIPT 836513	01100	Accounts Receivable	001			0.56		GENERAL FUND
12/15/2023	Victor Reta	TAX REIMBURSEMENT, RECEIPT 836507	01010	Wells Fargo-M&O	001		1.07			GENERAL FUND
12/15/2023	Victor Reta	TAX REIMBURSEMENT, RECEIPT 836507	01100	Accounts Receivable	001			1.07		GENERAL FUND
12/15/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163455-163460	01010	Wells Fargo-M&O	001	00006	654.00		Non grant item	GENERAL FUND
12/15/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163455-163460	02115	State Fees Payable	001	00006		288.00	STATE FEE	GENERAL FUND
12/15/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163455-163460	04507	Muni. Court Judgements/Fines	001	00006		36.00	CITY FEE	GENERAL FUND
12/15/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163455-163460	04507	Muni. Court Judgements/Fines	001	00006		299.02	CITY FINE	GENERAL FUND
12/15/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163455-163460	04507	Muni. Court Judgements/Fines	001	00006		10.85	LCF1 Security	GENERAL FUND
12/15/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163455-163460	04507	Muni. Court Judgements/Fines	001	00006		11.07	LCF2 Truancy	GENERAL FUND
12/15/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163455-163460	04507	Muni. Court Judgements/Fines	001	00006		8.86	LCF3 - Tech	GENERAL FUND
12/15/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163455-163460	04507	Muni. Court Judgements/Fines	001	00006		0.20	LCF4 - Jury	GENERAL FUND
12/15/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8278-8279	01010	Wells Fargo-M&O	001	00007	1,003.68		Non grant item	GENERAL FUND
12/15/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8278-8279	04502	Business Registration Permits	001	00007		335.00	Non grant item	GENERAL FUND
12/15/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8278-8279	04503	Rezoning Fees	001	00007		668.00	Non grant item	GENERAL FUND
12/15/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8278-8279	04704	Other Revenue	001	00007		23.67	Non grant item	GENERAL FUND
12/15/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8278-8279	05520	Service Contracts	001	00007	22.99		Non grant item	GENERAL FUND
12/18/2023	Comcast Phone of TX, LLC	2023 11 R-O-W FEES	01010	Wells Fargo-M&O	001		3.12			GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/18/2023	Comcast Phone of TX, LLC	2023 11 R-O-W FEES	04203	Franchise Fees	001	99999		3.12	Non grant item	GENERAL FUND
12/18/2023	Prudential Financial Inc.	CK 0034039593 Q4 2023 DIVIDENDS	01010	Wells Fargo-M&O	001		81.25			GENERAL FUND
12/18/2023	Prudential Financial Inc.	CK 0034039593 Q4 2023 DIVIDENDS	04405	Gain/Loss on Investments	001	99999		81.25	Non grant item	GENERAL FUND
12/18/2023	Intergovernmental Risk Poo	CK NO. 09087972	01010	Wells Fargo-M&O	001		6,193.00			GENERAL FUND
12/18/2023	Intergovernmental Risk Poo	CK NO. 09087972	04903	Miscellaneous Income	001	99999		6,193.00	Non grant item	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	01010	Wells Fargo-M&O	001	00006	161.00		Non grant item	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	01010	Wells Fargo-M&O	001	00006	1,057.20		Non grant item	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	02115	State Fees Payable	001	00006		391.95	STATE FEE	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04507	Muni. Court Judgements/Fines	001	00006		214.39	CITY FEE	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	02613	OMNI Collections	001	00006		6.45	Omnibase Fee	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04507	Muni. Court Judgements/Fines	001	00006		5.69	Court Bldg. Sec	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	02617	Collection Agency COLL	001	00006		96.71	Collection Agen	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04507	Muni. Court Judgements/Fines	001	00006		8.48	ChildSftySeat/B	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04507	Muni. Court Judgements/Fines	001	00006		425.93	CITY FINE	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04511	Juvenile Case Management Fee	001	00006		9.51	JUV CASE MGMT F	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04511	Juvenile Case Management Fee	001	00006		1.00	TRUANCY PREVENT	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04512	Municipal Court Technology	001	00006		7.61	Court Tech Fund	GENERAL FUND



**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04507	Muni. Court Judgements/Fines	001	00006		17.67	LCF1 Security	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04507	Muni. Court Judgements/Fines	001	00006		18.02	LCF2 Truancy	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04507	Muni. Court Judgements/Fines	001	00006		14.43	LCF3 - Tech	GENERAL FUND
12/18/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163461-163470	04507	Muni. Court Judgements/Fines	001	00006		0.36	LCF4 - Jury	GENERAL FUND
12/18/2023	Police Dept-City of Socorro	PST CR FOR PD DEC 2023; REC'TS 805237-805243	01010	Wells Fargo-M&O	001		102.00			GENERAL FUND
12/18/2023	Police Dept-City of Socorro	PST CR FOR PD DEC 2023; REC'TS 805237-805243	04604	Police Fees	001	00005		102.00	Non grant item	GENERAL FUND
12/18/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8280-8288	01010	Wells Fargo-M&O	001	00007	30.00		Non grant item	GENERAL FUND
12/18/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8280-8288	01010	Wells Fargo-M&O	001	00007	676.09		Non grant item	GENERAL FUND
12/18/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8280-8288	04501	Building Permits	001	00007		600.00	Non grant item	GENERAL FUND
12/18/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8280-8288	04502	Business Registration Permits	001	00007		105.00	Non grant item	GENERAL FUND
12/18/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8280-8288	04704	Other Revenue	001	00007		17.94	Non grant item	GENERAL FUND
12/18/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8280-8288	05520	Service Contracts	001	00007	16.85		Non grant item	GENERAL FUND
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 254 BB-KAMINSKI, A	01010	Wells Fargo-M&O	001	00006	500.00		Non grant item	GENERAL FUND
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 254 BB-KAMINSKI, A	02616	Bond Deposits	001	00006		500.00	Bond Deposits	GENERAL FUND
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163471-163483	01010	Wells Fargo-M&O	001	00006	595.00		Non grant item	GENERAL FUND
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163471-163483	02115	State Fees Payable	001	00006		112.00	STATE FEE	GENERAL FUND
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163471-163483	04507	Muni. Court Judgements/Fines	001	00006		288.00	CITY FEE	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163471-163483	04507	Muni. Court Judgements/Fines	001	00006		186.02	CITY FINE	GENERAL FUND
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163471-163483	04507	Muni. Court Judgements/Fines	001	00006		3.15	LCF1 Security	GENERAL FUND
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163471-163483	04507	Muni. Court Judgements/Fines	001	00006		3.20	LCF2 Truancy	GENERAL FUND
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163471-163483	04507	Muni. Court Judgements/Fines	001	00006		2.57	LCF3 - Tech	GENERAL FUND
12/19/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163471-163483	04507	Muni. Court Judgements/Fines	001	00006		0.06	LCF4 - Jury	GENERAL FUND
12/19/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8289-8295	01010	Wells Fargo-M&O	001	00007	8,862.73		Non grant item	GENERAL FUND
12/19/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8289-8295	01010	Wells Fargo-M&O	001	00007	195.38		Non grant item	GENERAL FUND
12/19/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8289-8295	04501	Building Permits	001	00007		6,181.03	Non grant item	GENERAL FUND
12/19/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8289-8295	04503	Rezoning Fees	001	00007		2,876.70	Non grant item	GENERAL FUND
12/19/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8289-8295	04704	Other Revenue	001	00007		5.39	Non grant item	GENERAL FUND
12/19/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8289-8295	05520	Service Contracts	001	00007	5.01		Non grant item	GENERAL FUND
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	01010	Wells Fargo-M&O	001	00006	637.00		Non grant item	GENERAL FUND
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	01010	Wells Fargo-M&O	001	00006	551.00		Non grant item	GENERAL FUND
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	02115	State Fees Payable	001	00006		386.00	STATE FEE	GENERAL FUND
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	04507	Muni. Court Judgements/Fines	001	00006		185.00	CITY FEE	GENERAL FUND
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	02613	OMNI Collections	001	00006		12.00	Omnibase Fee	GENERAL FUND
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	04507	Muni. Court Judgements/Fines	001	00006		516.13	CITY FINE	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	04507	Muni. Court Judgements/Fines	001	00006		31.10	LCF1 Security	GENERAL FUND
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	04507	Muni. Court Judgements/Fines	001	00006		31.73	LCF2 Truancy	GENERAL FUND
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	04507	Muni. Court Judgements/Fines	001	00006		25.40	LCF3 - Tech	GENERAL FUND
12/20/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163484-163494	04507	Muni. Court Judgements/Fines	001	00006		0.64	LCF4 - Jury	GENERAL FUND
12/20/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8296-8304	01010	Wells Fargo-M&O	001	00007	3,272.32		Non grant item	GENERAL FUND
12/20/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8296-8304	01010	Wells Fargo-M&O	001	00007	588.26		Non grant item	GENERAL FUND
12/20/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8296-8304	04501	Building Permits	001	00007		3,859.82	Non grant item	GENERAL FUND
12/20/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8296-8304	04704	Other Revenue	001	00007		15.02	Non grant item	GENERAL FUND
12/20/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8296-8304	05520	Service Contracts	001	00007	14.26		Non grant item	GENERAL FUND
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	01010	Wells Fargo-M&O	001	00006	100.00		Non grant item	GENERAL FUND
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	01010	Wells Fargo-M&O	001	00006	399.00		Non grant item	GENERAL FUND
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	02115	State Fees Payable	001	00006		177.00	STATE FEE	GENERAL FUND
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	04507	Muni. Court Judgements/Fines	001	00006		64.00	CITY FEE	GENERAL FUND
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	02613	OMNI Collections	001	00006		54.00	Omnibase Fee	GENERAL FUND
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	04507	Muni. Court Judgements/Fines	001	00006		192.75	CITY FINE	GENERAL FUND
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	04507	Muni. Court Judgements/Fines	001	00006		3.94	LCF1 Security	GENERAL FUND
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	04507	Muni. Court Judgements/Fines	001	00006		4.03	LCF2 Truancy	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	04507	Muni. Court Judgements/Fines	001	00006		3.22	LCF3 - Tech	GENERAL FUND
12/21/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163495-163503	04507	Muni. Court Judgements/Fines	001	00006		0.06	LCF4 - Jury	GENERAL FUND
12/21/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8305-8309	01010	Wells Fargo-M&O	001	00007	706.61		Non grant item	GENERAL FUND
12/21/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8305-8309	04501	Building Permits	001	00007		630.21	Non grant item	GENERAL FUND
12/21/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8305-8309	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND
12/21/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8305-8309	04704	Other Revenue	001	00007		18.33	Non grant item	GENERAL FUND
12/21/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8305-8309	05520	Service Contracts	001	00007	16.93		Non grant item	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	01010	Wells Fargo-M&O	001	00006	1,548.00		Non grant item	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	02115	State Fees Payable	001	00006		182.02	STATE FEE	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	04507	Muni. Court Judgements/Fines	001	00006		210.00	CITY FEE	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	02613	OMNI Collections	001	00006		18.98	Omnibase Fee	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	02617	Collection Agency COLL	001	00006		33.59	Collection Agen	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	04507	Muni. Court Judgements/Fines	001	00006		1,037.70	CITY FINE	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	04507	Muni. Court Judgements/Fines	001	00006		23.01	LCF1 Security	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	04507	Muni. Court Judgements/Fines	001	00006		23.46	LCF2 Truancy	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	04507	Muni. Court Judgements/Fines	001	00006		18.77	LCF3 - Tech	GENERAL FUND
12/22/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163504-163513	04507	Muni. Court Judgements/Fines	001	00006		0.47	LCF4 - Jury	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/22/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8310-8314	01010	Wells Fargo-M&O	001	00007	275.00		Non grant item	GENERAL FUND
12/22/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8310-8314	01010	Wells Fargo-M&O	001	00007	500.64		Non grant item	GENERAL FUND
12/22/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8310-8314	04501	Building Permits	001	00007		775.00	Non grant item	GENERAL FUND
12/22/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8310-8314	04704	Other Revenue	001	00007		12.72	Non grant item	GENERAL FUND
12/22/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8310-8314	05520	Service Contracts	001	00007	12.08		Non grant item	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	01010	Wells Fargo-M&O	001	00006	174.00		Non grant item	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	01010	Wells Fargo-M&O	001	00006	2,351.20		Non grant item	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	02115	State Fees Payable	001	00006		534.63	STATE FEE	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04507	Muni. Court Judgements/Fines	001	00006		587.14	CITY FEE	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	02613	OMNI Collections	001	00006		62.07	Omnibase Fee	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04507	Muni. Court Judgements/Fines	001	00006		7.79	Court Bldg. Sec	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	02617	Collection Agency COLL	001	00006		316.20	Collection Agen	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04507	Muni. Court Judgements/Fines	001	00006		944.77	CITY FINE	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04511	Juvenile Case Management Fee	001	00006		12.98	JUV CASE MGMT F	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04511	Juvenile Case Management Fee	001	00006		2.00	TRUANCY PREVENT	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04512	Municipal Court Technology	001	00006		10.39	Court Tech Fund	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04507	Muni. Court Judgements/Fines	001	00006		16.53	LCF1 Security	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04507	Muni. Court Judgements/Fines	001	00006		16.87	LCF2 Truancy	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04507	Muni. Court Judgements/Fines	001	00006		13.49	LCF3 - Tech	GENERAL FUND
12/26/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163514-163522	04507	Muni. Court Judgements/Fines	001	00006		0.34	LCF4 - Jury	GENERAL FUND
12/26/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8315	01010	Wells Fargo-M&O	001	00007	75.14		Non grant item	GENERAL FUND
12/26/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8315	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND
12/26/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8315	04704	Other Revenue	001	00007		2.03	Non grant item	GENERAL FUND
12/26/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8315	05520	Service Contracts	001	00007	1.89		Non grant item	GENERAL FUND
12/27/2023	Thomson Reuters	CK NO. 0002278056	01010	Wells Fargo-M&O	001		197.21			GENERAL FUND
12/27/2023	Thomson Reuters	CK NO. 0002278056	05520	Service Contracts	001	00005		197.21	Non grant item	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	01010	Wells Fargo-M&O	001	00006	280.00		Non grant item	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	01010	Wells Fargo-M&O	001	00006	2,449.50		Non grant item	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	02115	State Fees Payable	001	00006		723.06	STATE FEE	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04507	Muni. Court Judgements/Fines	001	00006		364.78	CITY FEE	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	02613	OMNI Collections	001	00006		22.86	Omnibase Fee	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04507	Muni. Court Judgements/Fines	001	00006		2.20	Court Bldg. Sec	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	02617	Collection Agency COLL	001	00006		73.82	Collection Agen	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04507	Muni. Court Judgements/Fines	001	00006		1,454.41	CITY FINE	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04511	Juvenile Case Management Fee	001	00006		3.67	JUV CASE MGMT F	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04511	Juvenile Case Management Fee	001	00006		0.68	TRUANCY PREVENT	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04512	Municipal Court Technology	001	00006		2.95	Court Tech Fund	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04507	Muni. Court Judgements/Fines	001	00006		28.37	LCF1 Security	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04507	Muni. Court Judgements/Fines	001	00006		28.96	LCF2 Truancy	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04507	Muni. Court Judgements/Fines	001	00006		23.17	LCF3 - Tech	GENERAL FUND
12/27/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163523-163557	04507	Muni. Court Judgements/Fines	001	00006		0.57	LCF4 - Jury	GENERAL FUND
12/27/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8316-8318	01010	Wells Fargo-M&O	001	00007	102.50		Non grant item	GENERAL FUND
12/27/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8316-8318	01010	Wells Fargo-M&O	001	00007	155.27		Non grant item	GENERAL FUND
12/27/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8316-8318	04501	Building Permits	001	00007		155.00	Non grant item	GENERAL FUND
12/27/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8316-8318	04502	Business Registration Permits	001	00007		102.50	Non grant item	GENERAL FUND
12/27/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8316-8318	04704	Other Revenue	001	00007		4.17	Non grant item	GENERAL FUND
12/27/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8316-8318	05520	Service Contracts	001	00007	3.90		Non grant item	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	01010	Wells Fargo-M&O	001	00006	188.00		Non grant item	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	01010	Wells Fargo-M&O	001	00006	4,482.60		Non grant item	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	02115	State Fees Payable	001	00006		805.30	STATE FEE	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04507	Muni. Court Judgements/Fines	001	00006		1,018.80	CITY FEE	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	02613	OMNI Collections	001	00006		102.00	Omnibase Fee	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04507	Muni. Court Judgements/Fines	001	00006		9.00	Court Bldg. Sec	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	02617	Collection Agency COLL	001	00006		749.10	Collection Agen	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04507	Muni. Court Judgements/Fines	001	00006		1,835.63	CITY FINE	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04511	Juvenile Case Management Fee	001	00006		15.00	JUV CASE MGMT F	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04511	Juvenile Case Management Fee	001	00006		5.00	TRUANCY PREVENT	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04512	Municipal Court Technology	001	00006		12.00	Court Tech Fund	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04507	Muni. Court Judgements/Fines	001	00006		41.57	LCF1 Security	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04507	Muni. Court Judgements/Fines	001	00006		42.42	LCF2 Truancy	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04507	Muni. Court Judgements/Fines	001	00006		33.93	LCF3 - Tech	GENERAL FUND
12/28/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163558-163568	04507	Muni. Court Judgements/Fines	001	00006		0.85	LCF4 - Jury	GENERAL FUND
12/28/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8319-8321	01010	Wells Fargo-M&O	001	00007	391.66		Non grant item	GENERAL FUND
12/28/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8319-8321	04501	Building Permits	001	00007		390.00	Non grant item	GENERAL FUND
12/28/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8319-8321	04704	Other Revenue	001	00007		11.08	Non grant item	GENERAL FUND
12/28/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8319-8321	05520	Service Contracts	001	00007	9.42		Non grant item	GENERAL FUND
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	01010	Wells Fargo-M&O	001	00006	460.00		Non grant item	GENERAL FUND
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	01010	Wells Fargo-M&O	001	00006	1,475.00		Non grant item	GENERAL FUND



**City of Socorro**  
**Cash Receipts Report**  
**December 2023**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	02115	State Fees Payable	001	00006		485.00	STATE FEE	GENERAL FUND
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	04507	Muni. Court Judgements/Fines	001	00006		203.50	CITY FEE	GENERAL FUND
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	02613	OMNI Collections	001	00006		30.00	Omnibase Fee	GENERAL FUND
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	04507	Muni. Court Judgements/Fines	001	00006		1,139.84	CITY FINE	GENERAL FUND
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	04507	Muni. Court Judgements/Fines	001	00006		26.79	LCF1 Security	GENERAL FUND
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	04507	Muni. Court Judgements/Fines	001	00006		27.35	LCF2 Truancy	GENERAL FUND
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	04507	Muni. Court Judgements/Fines	001	00006		21.90	LCF3 - Tech	GENERAL FUND
12/29/2023	Municipal Court-City of Socorr	PST CR FOR MC DEC2023 163569-163577	04507	Muni. Court Judgements/Fines	001	00006		0.62	LCF4 - Jury	GENERAL FUND
12/29/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8322-8325	01010	Wells Fargo-M&O	001	00007	220.50		Non grant item	GENERAL FUND
12/29/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8322-8325	04501	Building Permits	001	00007		220.00	Non grant item	GENERAL FUND
12/29/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8322-8325	04704	Other Revenue	001	00007		6.27	Non grant item	GENERAL FUND
12/29/2023	Planning Dept -City of Socorro	PST CR FOR PZ DEC2023 RCPT 8322-8325	05520	Service Contracts	001	00007	5.77		Non grant item	GENERAL FUND
<b>Report Total</b>							<b>\$ 88,279.17</b>	<b>\$ 88,279.17</b>		

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**January 29, 2023**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Charles Casiano, Finance Director**

**SUBJECT: Discussion and action on approving December 2023 accounts payable report.**

**SUMMARY**

The accounts payable report summarizes all of the checks which have been issued for December 2023. This report does not include any accruals entered as journal entries or any cash disbursements for credit card purchases.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

City of Socorro  
Accounts Payable  
for December 2023

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	1,693.14	Grants and Special Projects	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	665.86	City Clerk	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	6,354.16	City Manager	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	2,863.18	Finance Department	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	665.86	Human Resources	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	2,663.44	Mayor and City Council	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	3,329.30	Municipal Court	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	41,053.57	Police Department	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	19,309.94	Public Works	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	4,661.02	Planning and Zoning	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	3,995.16	Recreation Centers	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	1,331.72	Information Technology	GENERAL FUND
12/1/2023	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 DEC 2023	05113	Health Insurance Premiums	1,312.63	City Manager	American Rescue Plan Act
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	104.69	City Clerk	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	124.13	City Manager	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	25.63	Finance Department	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	116.18	Human Resources	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	23.92	Mayor and City Council	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	47.20	Municipal Court	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	666.06	Police Department	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	78.08	Planning and Zoning	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	304.87	Public Works	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	55.43	Recreation Centers	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	15.66	Grants and Special Projects	GENERAL FUND
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	9.25	Grants and Special Projects	American Rescue Plan Act
12/1/2023	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-DEC 2023	05116	Life Insurance	15.84	Information Technology	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	23.10	City Clerk	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	336.67	City Manager	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	154.95	Finance Department	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	23.10	Human Resources	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	160.16	Mayor and City Council	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	219.63	Municipal Court	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	1,924.67	Police Department	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	232.54	Planning and Zoning	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	791.92	Public Works	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	138.60	Recreation Centers	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	82.57	Grants and Special Projects	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05117	Dental Insurance Expense	46.20	Information Technology	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	4.50	City Clerk	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	55.37	City Manager	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	24.77	Finance Department	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	4.50	Human Resources	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	13.05	Grants and Special Projects	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	9.00	Information Technology	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	29.71	Mayor and City Council	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	33.76	Municipal Court	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	306.97	Police Department	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	151.70	Public Works	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	44.11	Planning and Zoning	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	31.50	Recreation Centers	GENERAL FUND
12/1/2023	Superior Vision of Texas	VISION COVERAGE 03401001-DEC 2023	05118	Vision Insurance Expense	4.50	Grants and Special Projects	American Rescue Plan Act
12/1/2023	Wells Fargo Visa Card	PO99915-LASER W2 FORMS	05201	Office Expense and Supplies	120.71	Finance Department	GENERAL FUND
12/1/2023	Trinity Jara	PO99905-REIMB-DECOR,FOAM PLATES-DISPATCH	05201	Office Expense and Supplies	84.12	Police Department	GENERAL FUND
12/1/2023	FedEx 1703-7324-3	PO99915-STD OVERNIGHT DELIVERY-PURCHASE POWER PYMT	05201	Office Expense and Supplies	65.00	Finance Department	GENERAL FUND
12/1/2023	EZ Printing	PO99912-BUSINESS CARDS	05201	Office Expense and Supplies	45.00	Human Resources	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-RECHARGABLE TABLE LAMP	05201	Office Expense and Supplies	36.79	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99910-SNACKS,DRAWER ORGANIZER	05201	Office Expense and Supplies	58.10	Grants and Special Projects	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-PENS	05201	Office Expense and Supplies	40.50	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-ADDRESS LABELS	05201	Office Expense and Supplies	32.82	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-FABULOSO	05201	Office Expense and Supplies	63.84	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-PENS	05201	Office Expense and Supplies	79.74	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/1/2023	Wells Fargo Visa Card	PO99916-INK REFILL-SELF INKING STAMPS	05201	Office Expense and Supplies	9.70	Recreation Centers	GENERAL FUND
12/1/2023	EZ Printing	PO99907-BSN CARDS-JOSE BALDERRAMA	05201	Office Expense and Supplies	45.00	Planning and Zoning	GENERAL FUND
12/1/2023	EZ Printing	PO99903-BUSINESS CARDS-MARISELA CORRAL	05201	Office Expense and Supplies	45.00	Public Works	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99925-TRIPLE DESK MONITOR STANDS	05201	Office Expense and Supplies	229.98	Information Technology	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99925-PAPER TOWELS,NAPKINS,COFFEE,CUPS,CREAMERS,PLEDGE,FEB	05201	Office Expense and Supplies	438.76	Information Technology	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99903-GLUE,TAPE,ROBE,WIFI SPEAKER-CHRISTMAS FLOAT	05212	Tools and Supplies	77.20	Public Works	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99925-MEGAPHONES	05212	Tools and Supplies	93.96	Information Technology	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99925-CAUTION TAPE,TAPE ROLLS	05212	Tools and Supplies	31.96	Information Technology	GENERAL FUND
12/1/2023	Bazaar Uniforms & Mens Store	PO99905-PANTS,SHIRTS-MOLLY VIZCAINO	05212	Tools and Supplies	543.90	Police Department	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-SKI JACKET-DEPT UNIFORM	05213	Uniforms	79.99	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-SKI JACKETS-DEPT UNIFORMS	05213	Uniforms	231.97	Recreation Centers	GENERAL FUND
12/1/2023	El Paso Disposal	Monthly svc-241 Old Hueco Tanks Rd DEC 2023	05311	Building & Property Maintenanc	67.97	Public Works	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99903-MOTOR,PUMP,BREAKER PANEL & SUPPLIES-PARK MAINT	05317	Park Maintenance	3,124.04	Public Works	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99903-CREDIT-SHIPPING/HANDLING-DOG POOP BAGS	05317	Park Maintenance	(6.99)	Public Works	GENERAL FUND
12/1/2023	Samuel DeAvila	PO99912-DRUG TESTING-VARIOUS EMPLOYEES	05511	Advertising/Drug Testing	90.00	Human Resources	GENERAL FUND
12/1/2023	El Paso Central Appraisal	PO26151-APPRAISAL SVC FY 23/24 2ND QTR	05513	Central Appraisal Fees	53,679.82	Finance Department	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916- WEBSITE HOST+CBTF-NOV 2023	05516	Dues/Subscriptions	111.10	Recreation Centers	GENERAL FUND
12/1/2023	Local Pest Managers	Service Contract	05520	Service Contracts	2,225.00	Recreation Centers	American Rescue Plan Act
12/1/2023	HireQuest LLC	PO99916-CONTRACTED ARTISTS FOR MURAL-WE 11/06/23	05520	Service Contracts	2,827.51	Recreation Centers	GENERAL FUND
12/1/2023	HireQuest LLC	PO99916-CONTRACTED ARTISTS FOR MURAL-WE 11/13/23	05520	Service Contracts	2,232.75	Recreation Centers	GENERAL FUND
12/1/2023	Matrix Design Group, Inc.	Service Contract	05520	Service Contracts	6,961.00	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/1/2023	Inter American Interpreting Sv	PO99905-INTERPRETING SVCS	05520	Service Contracts	150.00	Police Department	GENERAL FUND
12/1/2023	Local Pest Managers	Service Contract	05520	Service Contracts	2,375.00	Recreation Centers	American Rescue Plan Act
12/1/2023	NORA E. REYES	PO99916-ARTS & CRAFTS SVCS-WINTERFEST 2023	05520	Service Contracts	120.00	Recreation Centers	GENERAL FUND
12/1/2023	The Forma Group, LLC	Service Contract	05520	Service Contracts	6,000.00	City Manager	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-SECURITY SVCS DEC 2023-CACC	05520	Service Contracts	158.53	Recreation Centers	GENERAL FUND
12/1/2023	Sun City Records	Service Contract	05520	Service Contracts	80.25	City Clerk	GENERAL FUND
12/1/2023	Armando Alegre	PO99907-PLUMBING INSPECTIONS 11/27-12/1/2023	05520	Service Contracts	1,144.00	Planning and Zoning	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-PIZZA BUFFETS-SENIOR OUTING DUE TO POWER OUTAGE	05521	Support Activities	120.78	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99902-STAFF PROVISIONS-WINTERFEST	05521	Support Activities	456.83	City Manager	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-SMOOTHIES SVC-SENIOR HEALTH FAIR	05521	Support Activities	214.50	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99905-CREDIT-BROKEN SAFETY LIGHTS FRIGHT FEST	05521	Support Activities	(261.00)	Police Department	GENERAL FUND
12/1/2023	Superior Copy Machines	PO99905-BASE RATE 7142 240 MOON-3098RB00161-DEC 2023	05523	Equipment Rental/Lease	188.00	Police Department	GENERAL FUND
12/1/2023	Superior Copy Machines	PO99905-BASE RATE 6874 240 MOON-3379PA00892-DEC 2023	05523	Equipment Rental/Lease	85.00	Police Department	GENERAL FUND
12/1/2023	Superior Copy Machines	PO99905-BASE RATE 6986 240 MOON-G155R230030-DEC 23	05523	Equipment Rental/Lease	95.00	Police Department	GENERAL FUND
12/1/2023	Superior Copy Machines	PO99905-OVRGE RATE 6986 240 MOON-G155R230030-NOV 23	05523	Equipment Rental/Lease	46.79	Police Department	GENERAL FUND
12/1/2023	Superior Copy Machines	PO99905-BASE RATE 240 MOON 6986 G145R900386-DEC 2023	05523	Equipment Rental/Lease	95.00	Police Department	GENERAL FUND
12/1/2023	Superior Copy Machines	PO99905-OVR RATE 240 MOON 6986 G145R900386-NOV 2023	05523	Equipment Rental/Lease	2.62	Police Department	GENERAL FUND
12/1/2023	Superior Copy Machines	PO99905-BASE RATE 800 RIO VISTA-6334-03 DEC 2023	05523	Equipment Rental/Lease	99.00	Police Department	GENERAL FUND
12/1/2023	Superior Copy Machines	PO99905-OVRG RATE 800 RIO VISTA-6334-03 NOV 2023	05523	Equipment Rental/Lease	0.98	Police Department	GENERAL FUND
12/1/2023	O Hara Enterprises	PO99903-CONTRACT BASE RATE CHARGE DEC 2023	05523	Equipment Rental/Lease	85.54	Public Works	GENERAL FUND
12/1/2023	O Hara Enterprises	PO99916-COPYLEAS-KK6319-SVN/MPC305SPF-W794P103936 CACC-DEC23	05523	Equipment Rental/Lease	135.32	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/1/2023	Superior Copy Machines	PO99916-COPIER BASE RATE RVCC 6826-02 DEC 2023	05523	Equipment Rental/Lease	135.00	Recreation Centers	GENERAL FUND
12/1/2023	O Hara Enterprises	Copier Lease	05523	Equipment Rental/Lease	189.00	City Manager	GENERAL FUND
12/1/2023	City of El Paso	NOV 2023	05525	Health/Ambulance Contract	3,930.00	Health Department	GENERAL FUND
12/1/2023	Southwest Polygraph	PO99912-POLYGRAPH EXAMS-HR	05526	Human Resources	750.00	Human Resources	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99907-DEPOSIT CREDIT-APATX 23 CONF-J.BOTELLO 11/7-10/23	05527	Seminars/Training/Workshops	(150.00)	Planning and Zoning	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-GINGERBREAD JUMPSUIT-WINTERFEST	05548	Events	59.95	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-GINGERBREAD COSTUME/JUMPSUITS-WINTERFEST	05548	Events	159.89	Recreation Centers	GENERAL FUND
12/1/2023	Brunson Pump Service	PO99916-HC/REG PORTABLE TOILET RENTAL-WINTERFEST	05548	Events	1,275.00	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-GINGERBREAD JUMPSUITS-WINTERFEST	05548	Events	119.90	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-FURRY GLOVES,GRINCH COSTUME-WINTERFEST	05548	Events	36.98	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-HAND WARMERS	05548	Events	59.98	Recreation Centers	GENERAL FUND
12/1/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-CHRISTAMAS TREE ORNAMENTS	05548	Events	59.98	Recreation Centers	GENERAL FUND
12/1/2023	Alejandro Flores	PO99916-JUMPING BALLOONS RENTALS-WINTERFEST EVENT	05548	Events	1,980.00	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99903-MOTOR OIL-PPW ALL TRKS	05612	Vehicle Repair & Maintenance	102.57	Public Works	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99903-SANDING BLOCK-PPW JEEP LAND CRUISER	05612	Vehicle Repair & Maintenance	11.14	Public Works	GENERAL FUND
12/1/2023	Smith, Eddie	PO99905-REIMB-CAR WASH-UNIT 9905	05612	Vehicle Repair & Maintenance	28.00	Police Department	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99903-LED LIGHT-PPW JEEP LAND CRUISER	05612	Vehicle Repair & Maintenance	34.37	Public Works	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99905-AIR FILTER,SUPER GLUE,TERMINALS-UNIT CE3011	05612	Vehicle Repair & Maintenance	33.52	Police Department	GENERAL FUND
12/1/2023	Villa's Hand Car Wash	PO99905-CAR DETAIL UNIT 1800	05612	Vehicle Repair & Maintenance	120.00	Police Department	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99905-SPARE TIRES-PD EXPLORERS	05612	Vehicle Repair & Maintenance	540.00	Police Department	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99905-LICENSE PLATE FRAMES,HARDWARE-PD NEW EXPLORERS	05612	Vehicle Repair & Maintenance	85.11	Police Department	GENERAL FUND



Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/1/2023	Wagner Equipment Co.	Equipment Repairs	05613	Equipment Repair & Maintenance	5,141.09	Public Works	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99913-UBER-MAYOR AVALOS	05711	Travel Lodg Airf Mil	25.26	Mayor and City Council	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99905-AIRFARE-CROSSFIT LEVEL1 CERT COURSE-DC 12/9-10/23	05711	Travel Lodg Airf Mil	297.96	Police Department	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99902-AIRFARE CHANGE-RODARTE HISTORIC PRESERVATION ANNUAL	05711	Travel Lodg Airf Mil	229.00	City Manager	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99902-AIRFARE CHANGE-RETA HISTORIC PRESERVATION ANNUAL CON	05711	Travel Lodg Airf Mil	229.00	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-AIRFARE-PAST FORWARD CONF-RODARTE, RETA 11/8-10/23	05711	Travel Lodg Airf Mil	319.96	Recreation Centers	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99916-FUEL-TAMIO LUNCH & LEARN-V.RETA 11/16/23	05711	Travel Lodg Airf Mil	46.06	Recreation Centers	GENERAL FUND
12/1/2023	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-DEC 2023	05711	Travel Lodg Airf Mil	47.74	Grants and Special Projects	American Rescue Plan Act
12/1/2023	Wells Fargo Visa Card	PO99925-MIXER,CABLES,VELCRO,MIC	05810	Property and Equipment	508.22	Information Technology	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99925-CANON VIDEO CAMERA,MEMORY CARDS,BESTBUY YEARLY MEMBE	05810	Property and Equipment	1,459.93	Information Technology	GENERAL FUND
12/1/2023	Wells Fargo Visa Card	PO99918-CONCRET-POONA GATE ENHANCEMENT	07502	Building and Facilities	264.42	Capital Projects Fund	CAPITAL PROJECTS 2019
12/2/2023	Wells Fargo Visa Card	PO99916-WEEKLY DAY PLANNERS	05201	Office Expense and Supplies	223.12	Recreation Centers	GENERAL FUND
12/2/2023	Wells Fargo Visa Card	PO99907-PAYPAL CONTRACT-NOV 2023	05516	Dues/Subscriptions	30.00	Planning and Zoning	GENERAL FUND
12/2/2023	Burnett Staffing	PO99916-TEMP SVCS-FRONT OFFICE WE 12/02/23	05520	Service Contracts	236.32	Recreation Centers	GENERAL FUND
12/2/2023	Margarita A. Robles	PO99916-AEROBICS/ZUMBA-FITNESS & WELLNESS 11/27-12/2/2023	05521	Support Activities	330.00	Recreation Centers	American Rescue Plan Act
12/3/2023	AMAZON CAPITAL SERVICES, INC.	PO99905-MOUNT FOR TABLET,LABEL PRINTER	05810	Property and Equipment	438.85	Police Department	GENERAL FUND
12/4/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-MOUNT FOR TABLET	05201	Office Expense and Supplies	31.95	Recreation Centers	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99925-UTILITY CASES,ROLLER CARRY ON CASE	05212	Tools and Supplies	429.95	Information Technology	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99903-TAPE-TOOLBOX LOCK & KEYS	05212	Tools and Supplies	129.96	Public Works	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99903-UNIFORMS	05213	Uniforms	90.00	Public Works	GENERAL FUND
12/4/2023	David's Apparel Inc	PO99913-VEST-ATLRG REYES	05213	Uniforms	90.00	Mayor and City Council	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/4/2023	Wells Fargo Visa Card	PO99905-STAIR MATS,SCREWS	05311	Building & Property Maintenananc	829.84	Police Department	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99905-LUMBER,UTILITY KNIVES,SCREWS-STAIR MATS	05311	Building & Property Maintenananc	235.78	Police Department	GENERAL FUND
12/4/2023	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD- ACCT#60252101 11/02-12/4/23	05311	Building & Property Maintenananc	76.35	Fire and Ambulance	GENERAL FUND
12/4/2023	Jobe Materials, L.P.	PO99903-4.02 TN HMAC TYPE D P/U-PATTI JO DR	05312	Street Maintenance	321.60	Public Works	GENERAL FUND
12/4/2023	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD- ACCT#60252101 11/02-12/4/23	05313	Utilities	127.53	Fire and Ambulance	GENERAL FUND
12/4/2023	Lower Valley Water District	WATER SVC-908 CPL ANGEL MONAREZ PARK 11/2-12/4/2023	05313	Utilities	53.46	Public Works	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99903-ACRYLIC SHEET,TOTE,PNEUMATIC TIRES,DOOR CLOSURE,BRAC	05317	Park Maintenance	429.25	Public Works	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99916-EXHIBIT BACKDROP-CITY PODCAST	05511	Advertising/Drug Testing	555.00	Recreation Centers	GENERAL FUND
12/4/2023	HireQuest LLC	PO99916-CONTRACTED ARTISTS FOR MURAL-WE 12/04/23	05520	Service Contracts	2,135.25	Recreation Centers	GENERAL FUND
12/4/2023	HireQuest LLC	Service Contract	05520	Service Contracts	691.60	City Manager	GENERAL FUND
12/4/2023	Julio Cesar Huerta	PO99905-TOWING SVC-'19 TOYOTA P/U DRE #5696	05520	Service Contracts	150.00	Police Department	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99913-PHOTO-IN MEMORIAM SANDRA DAY O'CONNOR	05521	Support Activities	12.96	Mayor and City Council	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99902-SWEET BREAD-DEPT HEAD MEETING 12/04/2023	05521	Support Activities	18.72	City Manager	GENERAL FUND
12/4/2023	El Paso Community College	PO99905-CONT ED FALL 2023-TX PEACE OFFICER V, 3 STUDENTS	05527	Seminars/Training/Workshops	2,400.00	Police Department	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99916-CHAIRS/TABLES RENTALS-WINTERFEST	05548	Events	90.00	Recreation Centers	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99916-CHRISTMAS PHOTO BOOTH RENTAL-WINTERFEST	05548	Events	566.50	Recreation Centers	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99916-PHOTO SERVICES-WINTERFEST	05548	Events	250.00	Recreation Centers	GENERAL FUND
12/4/2023	Wells Fargo Visa Card	PO99903-OIL/AIR FILTERS,MOTOR OIL-PPW11	05612	Vehicle Repair & Maintenance	53.38	Public Works	GENERAL FUND
12/5/2023	Senergy Petroleum, LLC	SEN-694141	01206	Gas Inventory	12,655.56	Public Works	GENERAL FUND
12/5/2023	AMAZON CAPITAL SERVICES, INC.	PO99905-iPAD AIR TABLET-ENVOY EQUIPMENT	05201	Office Expense and Supplies	118.00	Police Department	GENERAL FUND
12/5/2023	AMAZON CAPITAL SERVICES, INC.	PO99907-iPAD AIR TABLET	05201	Office Expense and Supplies	118.00	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/5/2023	Wells Fargo Visa Card	PO99905-COFFEE CREAMERS	05201	Office Expense and Supplies	65.80	Police Department	GENERAL FUND
12/5/2023	Wells Fargo Visa Card	PO99905-EXPANDING FILE POCKETS-PROPERTY/EVIDENCE	05201	Office Expense and Supplies	13.44	Police Department	GENERAL FUND
12/5/2023	Wells Fargo Visa Card	PO99905-KEY RACK-PATROL	05212	Tools and Supplies	89.95	Police Department	GENERAL FUND
12/5/2023	Wells Fargo Visa Card	PO99902-CAR WASH SUPPLIES-MECHANIC SHOP	05212	Tools and Supplies	56.74	City Manager	GENERAL FUND
12/5/2023	Wells Fargo Visa Card	PO99904-MOP,MOP HEADS	05311	Building & Property Maintenanc	17.60	Fire and Ambulance	GENERAL FUND
12/5/2023	Jobe Materials, L.P.	PO99903-3.86 TN HMAc TYPE D P/U-ZEVU RD,FLODAKA WAY	05312	Street Maintenance	308.80	Public Works	GENERAL FUND
12/5/2023	Charter Communications	CABLE TV-317 VINEYARD 12/05/2023-01/04/2024	05313	Utilities	131.68	Fire and Ambulance	GENERAL FUND
12/5/2023	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	46.90	Police Department	GENERAL FUND
12/5/2023	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	110.92	Police Department	GENERAL FUND
12/5/2023	Wells Fargo Visa Card	PO99916-SHEATH-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	77.37	Recreation Centers	GENERAL FUND
12/5/2023	Frank's Supply Company Inc	PO99916-GENERATOR,LIGHT TOWERS RENTALS-WINTERFEST	05548	Events	2,105.51	Recreation Centers	GENERAL FUND
12/5/2023	Wells Fargo Visa Card	PO99903-BLADE,FOLDING KNIFE,BATTERY,FABREZE	05612	Vehicle Repair & Maintenance	33.02	Public Works	GENERAL FUND
12/5/2023	Socorro Shamrock Service	PO99905-SAFETY INSPECTION UNIT 2307	05612	Vehicle Repair & Maintenance	7.00	Police Department	GENERAL FUND
12/5/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-ALL IN ONE PRINTER	05810	Property and Equipment	671.99	Recreation Centers	GENERAL FUND
12/5/2023	Wells Fargo Visa Card	PO99902-LAPTOP,BRIEFCASE-DEPUTY CITY MANAGER PEREZ	05810	Property and Equipment	2,327.05	City Manager	GENERAL FUND
12/5/2023	Wells Fargo Visa Card	PO99902-COMPUTER,WEBCAM,DIMM MEMORY-DEPUTY CITY MANAGER PERE	05810	Property and Equipment	2,327.04	City Manager	GENERAL FUND
12/5/2023	Wells Fargo Visa Card	PO99918-BREAKER,REBAR-POONA	07502	Building and Facilities	103.80	Capital Projects Fund	CAPITAL PROJECTS 2019
12/6/2023	Wells Fargo Visa Card	PO99905-EPSON PRINTER,INK,EXTERNAL DVD DRIVE-CHIEF ROJAS	05201	Office Expense and Supplies	1,102.96	Police Department	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99905-USB CABLE-CHIEF ROJAS	05201	Office Expense and Supplies	18.49	Police Department	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99902-CERTIFICATE SLEEVES-STUDENT CERTIFICATES @COUNCIL ME	05201	Office Expense and Supplies	53.99	City Manager	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99915-CREDIT-ERGONOMIC KEYBOARD	05201	Office Expense and Supplies	(59.99)	Finance Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/6/2023	Wells Fargo Visa Card	PO99910-MAGNETIC LABELS/NAME TAGS	05201	Office Expense and Supplies	26.81	Grants and Special Projects	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99925- WEBCAM,CHARGER,LABELS,ENVELOPES,TOOLS,TOTE,COPY PAPER	05201	Office Expense and Supplies	363.01	Information Technology	GENERAL FUND
12/6/2023	AMAZON CAPITAL SERVICES, INC.	PO99916- HIGHLIGHTERS,ORGANIZER,PENS,BASKET,NOTEBOOKS,PEN PENCILS	05201	Office Expense and Supplies	172.31	Recreation Centers	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99925-UTILITY KNIVES,RATCHET COMBO	05212	Tools and Supplies	145.93	Information Technology	GENERAL FUND
12/6/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05212	Tools and Supplies	62.90	Public Works	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99903-TRASH BAGS,DRILL BITS,FASTENERS	05212	Tools and Supplies	42.74	Public Works	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99925-COMPUTER SCREWDRIVER KIT,SCISSORS	05212	Tools and Supplies	38.17	Information Technology	GENERAL FUND
12/6/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-COFFEE,TEA-SENIOR SUPPLIES	05212	Tools and Supplies	394.39	Recreation Centers	GENERAL FUND
12/6/2023	MISSION LINEN&UNIFORM SERVICE	PO99903-UNIFORMS-ANDRES	05213	Uniforms	26.49	Public Works	GENERAL FUND
12/6/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05213	Uniforms	347.01	Public Works	GENERAL FUND
12/6/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05213	Uniforms	32.05	City Manager	GENERAL FUND
12/6/2023	Bazaar Uniforms & Mens Store	PO99905-UNIFORMS-CHIEF ROJAS	05213	Uniforms	845.85	Police Department	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99916-SUPPLIES-RIO VISTA HISTORICAL MARKER TOUCH UP	05311	Building & Property Maintenananc	132.50	Recreation Centers	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99916-CLOROX,PAPER TOWELS,BATH TISSUE	05311	Building & Property Maintenananc	548.24	Recreation Centers	GENERAL FUND
12/6/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-MOP HEADS,MOP HANDLE	05311	Building & Property Maintenananc	63.41	Recreation Centers	GENERAL FUND
12/6/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 11/07-12/06/2023	05314	Telephone	319.58	City Manager	GENERAL FUND
12/6/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 11/07-12/06/2023	05314	Telephone	3,564.88	Police Department	GENERAL FUND
12/6/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 11/07-12/06/2023	05314	Telephone	382.95	Municipal Court	GENERAL FUND
12/6/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 11/07-12/06/2023	05314	Telephone	390.60	Planning and Zoning	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99916-SOCIAL MEDIA MARKETING-WINTERFEST	05511	Advertising/Drug Testing	250.00	Recreation Centers	GENERAL FUND
12/6/2023	Socorro Shamrock Ser. & Towing	PO99905-TOWING SVC-'13 INFINITY G37	05520	Service Contracts	403.53	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/6/2023	Socorro Shamrock Ser. & Towing	PO99905-TOWING SVC-'07 BUICK RENDEZVOUZ	05520	Service Contracts	403.53	Police Department	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99907-SALES TAX CREDIT-QR CODE STICKERS	05521	Support Activities	(28.06)	Planning and Zoning	GENERAL FUND
12/6/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-DECORATIONS-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	468.77	Recreation Centers	GENERAL FUND
12/6/2023	Visual Edge IT, Inc.	PO99907-HP WF PRINTER-CN365HK007-AGREEMENT 003-1871644-000	05523	Equipment Rental/Lease	226.61	Planning and Zoning	GENERAL FUND
12/6/2023	Villa's Hand Car Wash	PO99905-CAR DETAIL-UNIT 2201	05612	Vehicle Repair & Maintenance	135.00	Police Department	GENERAL FUND
12/6/2023	Villa's Hand Car Wash	PO99905-CAR DETAIL-UNIT 2202	05612	Vehicle Repair & Maintenance	135.00	Police Department	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99903-EMISSION INSPECTION - PPW09	05612	Vehicle Repair & Maintenance	19.24	Public Works	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99903-TIRES-PPW09	05612	Vehicle Repair & Maintenance	600.00	Public Works	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99903-FUEL INJECTORS,IGNITION COILS,PLENUM GASKET-PPW09	05612	Vehicle Repair & Maintenance	259.63	Public Works	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99903-TRAILER HITCHES-PPW15,PPW16	05612	Vehicle Repair & Maintenance	500.00	Public Works	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99925-GATE MOTOR OPENER	05810	Property and Equipment	2,194.29	Information Technology	GENERAL FUND
12/6/2023	Wells Fargo Visa Card	PO99918-BATTERIES,GLOVES,RATCHETS,HOOKS,RESPIRATORS-CODE 5NF	07502	Building and Facilities	196.17	Capital Projects Fund	CAPITAL PROJECTS 2019
12/7/2023	Wells Fargo Visa Card	PO99915-2024 WALL CALENDARS-AP & PAYROLL CLERKS	05201	Office Expense and Supplies	43.80	Finance Department	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99915-ERGONOMIC KEYBOARD-AP CLERK	05201	Office Expense and Supplies	129.99	Finance Department	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99910-COFFEE K CUP PODS	05201	Office Expense and Supplies	41.97	Grants and Special Projects	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99903-GOGGLES,NECK GAITERS,GLOVES,JIGSAW/BLADES	05212	Tools and Supplies	217.81	Public Works	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99902-IMPACT WRENCH/DRILL,SAW,FLASH LIGHTS,BATTERY	05212	Tools and Supplies	543.00	City Manager	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99916-MOP HEADS	05311	Building & Property Maintenanc	8.98	Recreation Centers	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99905-STAIR MATS,FITTINGS	05311	Building & Property Maintenanc	787.64	Police Department	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99916-TOILET BRUSHES	05311	Building & Property Maintenanc	14.91	Recreation Centers	GENERAL FUND
12/7/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 12/07/2023-01/06/2024	05314	Telephone	319.58	City Manager	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/7/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 12/07/2023-01/06/2024	05314	Telephone	3,564.88	Police Department	GENERAL FUND
12/7/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 12/07/2023-01/06/2024	05314	Telephone	382.95	Municipal Court	GENERAL FUND
12/7/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 12/07/2023-01/06/2024	05314	Telephone	390.60	Planning and Zoning	GENERAL FUND
12/7/2023	Cintas Corporation No. 2	PO99916-COVID ITEMS	05520	Service Contracts	81.00	Recreation Centers	American Rescue Plan Act
12/7/2023	Elena Lopez	PO99916-YOGA-COMMUNITY HEALTH & WELLNESS PRG 12/05, 12/07	05521	Support Activities	60.00	Recreation Centers	American Rescue Plan Act
12/7/2023	Garry L. Feldman, PH.D.	PO99912-PSYCHOLOGICAL EVALUATIONS-HR	05526	Human Resources	500.00	Human Resources	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99905-BASIC INSTRUCTOR COURSE-OFC ARELLANO 12/11-15/23 ELP	05527	Seminars/Training/Workshops	73.00	Police Department	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99903-EMISSION INSPECTION - NEW FORD TRK	05612	Vehicle Repair & Maintenance	7.28	Public Works	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99903-FUEL INJECTORS,IGNITION COILS,INTAKE GASKET-PPW08	05612	Vehicle Repair & Maintenance	330.39	Public Works	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99905-CREDIT-BATTERY CORE UNIT 2201	05612	Vehicle Repair & Maintenance	(22.00)	Police Department	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99905-BATTERIES-UNITs 2201 & 2202	05612	Vehicle Repair & Maintenance	473.98	Police Department	GENERAL FUND
12/7/2023	Wells Fargo Visa Card	PO99903-RECOIL STARTER-PPW CONCRET SAW	05613	Equipment Repair & Maintenance	46.78	Public Works	GENERAL FUND
12/8/2023	Wells Fargo Visa Card	PO99910-WHITEBOARD TAPE	05201	Office Expense and Supplies	5.99	Grants and Special Projects	GENERAL FUND
12/8/2023	Wells Fargo Visa Card	PO99903-LUGNUT IMPACT SOCKET SET,WOOD SHAPING DISH,CARVING D	05212	Tools and Supplies	64.97	Public Works	GENERAL FUND
12/8/2023	Wells Fargo Visa Card	PO99903-M18 TOOL KIT,CORDLESS COMBO KIT,JOBSITE RADIO,WRENCH	05212	Tools and Supplies	550.80	Public Works	GENERAL FUND
12/8/2023	Wells Fargo Visa Card	PO99905-TRAILER HITCH	05212	Tools and Supplies	39.95	Police Department	GENERAL FUND
12/8/2023	4 D's Embroidery Inc.	PO99916-SOCORRO STAR LOGO-UNIFORM JACKETS	05213	Uniforms	60.00	Recreation Centers	GENERAL FUND
12/8/2023	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-11/08-12/08/2023	05311	Building & Property Maintenanc	58.00	City Manager	GENERAL FUND
12/8/2023	Lower Valley Water District	Water Svcs-240 Moon Rd-11/08-12/08/23	05311	Building & Property Maintenanc	85.00	Police Department	GENERAL FUND
12/8/2023	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001-11/08-12/08/23	05311	Building & Property Maintenanc	105.00	Public Works	GENERAL FUND
12/8/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-PADLOCKS	05311	Building & Property Maintenanc	22.99	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/8/2023	Lower Valley Water District	Water Svcs-240 Moon Rd-11/08-12/08/23	05313	Utilities	244.68	Police Department	GENERAL FUND
12/8/2023	Lower Valley Water District	Water Svc-350 Flor Morada-Mauro Rosas Park 11/08-12/08/23	05313	Utilities	1,865.63	Public Works	GENERAL FUND
12/8/2023	Lower Valley Water District	Water svc-700 Delhi Dr-11/08-12/08/23	05313	Utilities	73.81	Public Works	GENERAL FUND
12/8/2023	Lower Valley Water District	Water/Disposal svcs-10664 Socorro Rd. 11/08-12/08/23	05313	Utilities	193.26	Public Works	GENERAL FUND
12/8/2023	Lower Valley Water District	Water svc-11471 Park Ln - 11/08-12/08/23	05313	Utilities	121.10	Public Works	GENERAL FUND
12/8/2023	Lower Valley Water District	Water svc-11549 Wayne Carreon St - 11/08-12/08/23	05313	Utilities	110.91	Public Works	GENERAL FUND
12/8/2023	Lower Valley Water District	Water Svc-11500 FlorMargarita-Jardin FloresPk 11/08-12/08/23	05313	Utilities	359.49	Public Works	GENERAL FUND
12/8/2023	Lower Valley Water District	WATER SVC-BULLDOG PK 61221901-11/08-12/08/23	05313	Utilities	410.45	Public Works	GENERAL FUND
12/8/2023	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001-11/08-12/08/23	05313	Utilities	127.07	Public Works	GENERAL FUND
12/8/2023	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-11/08-12/08/2023	05313	Utilities	68.33	City Manager	GENERAL FUND
12/8/2023	Lower Valley Water District	Water Svc-Landscape 423 Horizon Blvd 11/08-12/08/2023	05313	Utilities	35.27	Public Works	GENERAL FUND
12/8/2023	Lower Valley Water District	Water Svc-Landscape 179 Horizon Blvd 11/08-12/08/2023	05313	Utilities	35.27	Public Works	GENERAL FUND
12/8/2023	Local Pest Managers	Service Contract	05520	Service Contracts	2,650.00	Recreation Centers	American Rescue Plan Act
12/8/2023	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-11/08-12/08/2023	05520	Service Contracts	1,600.00	Planning and Zoning	GENERAL FUND
12/8/2023	Armando Alegre	PO99907-PLUMBING INSPECTIONS 12/4-8/2023	05520	Service Contracts	1,100.00	Planning and Zoning	GENERAL FUND
12/8/2023	Margarita A. Robles	PO99916-AEROBICS/ZUMBA-FITNESS & WELLNESS 12/4-8/2023	05521	Support Activities	300.00	Recreation Centers	American Rescue Plan Act
12/8/2023	Carolina Juarez	PO99916-ZUMBA-COMMUNITY HEALTH & WELLNESS 12/4-8/23	05521	Support Activities	175.00	Recreation Centers	American Rescue Plan Act
12/8/2023	Wells Fargo Visa Card	PO99905-VEH REGISTRATION RENEWAL-UNIT 1802	05612	Vehicle Repair & Maintenance	10.25	Police Department	GENERAL FUND
12/8/2023	Wells Fargo Visa Card	PO99903-FUEL INJECTORS-PPW08	05612	Vehicle Repair & Maintenance	91.56	Public Works	GENERAL FUND
12/8/2023	Wells Fargo Visa Card	PO99903-TIRE REPAIR,CHANGES,PPW16	05612	Vehicle Repair & Maintenance	12.50	Public Works	GENERAL FUND
12/8/2023	Wells Fargo Visa Card	PO99905-VEH REGISTRATION-UNIT 2307	05612	Vehicle Repair & Maintenance	7.66	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/8/2023	Wells Fargo Visa Card	PO99905-CREDIT-BATTERY CORE UNIT 2202	05612	Vehicle Repair & Maintenance	(22.00)	Police Department	GENERAL FUND
12/8/2023	Wells Fargo Visa Card	PO99905-BATTERY BOOSTER PAC-ALL PD UNITS	05612	Vehicle Repair & Maintenance	179.00	Police Department	GENERAL FUND
12/8/2023	Dictation Sales & Service Inc.	Equipment Maintenance	05613	Equipment Repair & Maintenance	5,297.40	Police Department	GENERAL FUND
12/8/2023	Wells Fargo Visa Card	PO99918-WOOD BOARD,MOP HEAD REFILLS,NAILS-WINDOW MOLDING ANI	07502	Building and Facilities	51.58	Capital Projects Fund	CAPITAL PROJECTS 2019
12/9/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-ADAPTERS,SURGE PROTECTOR,CANDLE WARMERS	05201	Office Expense and Supplies	207.92	Recreation Centers	GENERAL FUND
12/9/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-BAKERS RACK W/POWER OUTLET-KITCHEN STORAGE	05201	Office Expense and Supplies	155.99	Recreation Centers	GENERAL FUND
12/9/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-CURTAINS/RODS-RVCC WINDOWS	05311	Building & Property Maintenananc	59.93	Recreation Centers	GENERAL FUND
12/9/2023	Burnett Staffing	Service Contract	05520	Service Contracts	1,215.00	Planning and Zoning	GENERAL FUND
12/9/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-CANDLE WICKS-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	9.99	Recreation Centers	GENERAL FUND
12/9/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-SERVING CART,CREAMER,COFFEE-EMPLOYEE APPRECIATION LU	05521	Support Activities	139.58	Recreation Centers	GENERAL FUND
12/9/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-CANDLES-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	221.90	Recreation Centers	GENERAL FUND
12/9/2023	Jason C. Stanzione	PO99905-PERDIEM-CROSSFIT LEVEL1 CERT COURSE-12/9-10/23 PEORI	05711	Travel Lodg Airf Mil	241.50	Police Department	GENERAL FUND
12/10/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-KEURIG MAINTENANCE KIT	05201	Office Expense and Supplies	14.39	Recreation Centers	GENERAL FUND
12/10/2023	SKYHAWK T&R LLC	PO99905-TOWING SVC-FORD F350 VIN B24681	05520	Service Contracts	500.00	Police Department	GENERAL FUND
12/10/2023	AMAZON CAPITAL SERVICES, INC.	PO99913-LABELS-COUNCILs CHRISTMAS CARDS	05521	Support Activities	31.08	Mayor and City Council	GENERAL FUND
12/10/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-DECOR,FOOD ITEMS-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	245.24	Recreation Centers	GENERAL FUND
12/10/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-DECORATIONS-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	160.91	Recreation Centers	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99905-DESK PAD CALENDARS	05201	Office Expense and Supplies	55.90	Police Department	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99905-SHEET PROTECTORS-ANIMAL CONTROL/CODE ENF	05201	Office Expense and Supplies	38.34	Police Department	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99905-CALENDARS,HIGHLIGHTERS,STICKY NOTES,PENS,MARKERS,PLA	05201	Office Expense and Supplies	140.47	Police Department	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99903-COFFEE,STICKY NOTES,PENS,BATTERIES,MARKERS	05201	Office Expense and Supplies	204.28	Public Works	GENERAL FUND



Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/11/2023	Wells Fargo Visa Card	PO99916-CHRISTMAS CARDS FOR VENDORS	05201	Office Expense and Supplies	6.75	Recreation Centers	GENERAL FUND
12/11/2023	EZ Printing	PO99902-BSN CARDS-DEPUTY CITY MANAGER VICTOR PEREZ	05201	Office Expense and Supplies	45.00	City Manager	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99905-BLANKETS-ANIMAL CONTROL SUPPLIES	05212	Tools and Supplies	30.00	Police Department	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99905-WIRE GAUGES-ANIMAL CONTROL/CODE ENF	05212	Tools and Supplies	29.65	Police Department	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99902-FAUCET,PIPES,PVC ELBOW/ADAPTER,CONNECTOR,SINK TAIL,N	05311	Building & Property Maintenan	63.33	City Manager	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99907-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenan	439.88	Planning and Zoning	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99906-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenan	439.88	Municipal Court	GENERAL FUND
12/11/2023	Lower Valley Water District	WATER/DISPOSAL SVCS@241 OLD HUECO TANKS RD 11/9-12/11/23	05311	Building & Property Maintenan	42.35	Public Works	GENERAL FUND
12/11/2023	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-11/9-12/11/23	05311	Building & Property Maintenan	18.35	Recreation Centers	GENERAL FUND
12/11/2023	Jobe Materials, L.P.	PO99903-4.14 TN HMAc TYPE D P/U-MIDDLE DRAIN RD	05312	Street Maintenance	331.20	Public Works	GENERAL FUND
12/11/2023	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-11/9-12/11/23	05313	Utilities	819.51	Recreation Centers	GENERAL FUND
12/11/2023	Lower Valley Water District	WATER/DISPOSAL SVCS@241 OLD HUECO TANKS RD 11/9-12/11/23	05313	Utilities	127.39	Public Works	GENERAL FUND
12/11/2023	HireQuest LLC	PO99916-CONTRACTED ARTISTS FOR MURAL-WE 12/11/2023	05520	Service Contracts	2,203.50	Recreation Centers	GENERAL FUND
12/11/2023	CivicPlus, LLC	PO99925-MO PLATFORM-ADA COMPLIANT	05520	Service Contracts	4,524.00	Information Technology	GENERAL FUND
12/11/2023	HireQuest LLC	Service Contract	05520	Service Contracts	691.60	City Manager	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99902-TABLES/CHAIRS RENTAL-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	919.48	City Manager	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99916-CHARCUTERIE BOARD DEPOSIT-EMPLOYEE APPRECIATION LUNC	05521	Support Activities	250.00	Recreation Centers	GENERAL FUND
12/11/2023	EZ Printing	PO99913-CHRISTMAS CARDS FOR VENDORS	05521	Support Activities	950.00	Mayor and City Council	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99916-BUTTER CANDLES-EMPLOYEE APPRECIATION LUNCHEON	05548	Events	8.63	Recreation Centers	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99903-GAS TANK TUBE ASSY-PPW08	05612	Vehicle Repair & Maintenance	124.02	Public Works	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99903-CIRCUIT BREAKER-YARD BLDG	05613	Equipment Repair & Maintenance	16.41	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/11/2023	Jason C. Stanzione	PO99905-REIMB-FUEL/PARKING-CROSSFIT LEVEL1 CERT COURSE-12/9-	05711	Travel Lodg Airf Mil	64.00	Police Department	GENERAL FUND
12/11/2023	Enterprise Rent-a-car Company	PO99905-CAR RENTAL-CROSSFIT LEVEL1 CERT COURSE-12/9-10/23	05711	Travel Lodg Airf Mil	211.79	Police Department	GENERAL FUND
12/11/2023	Wells Fargo Visa Card	PO99905-HOTEL-CROSSFIT LEVEL1 CERT COURSE-12/9-10/23 PEORIA	05711	Travel Lodg Airf Mil	516.45	Police Department	GENERAL FUND
12/11/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-ARM CHAIRS-RVCC	05810	Property and Equipment	248.98	Recreation Centers	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99907-COFFEE/CREAMERS,PAPER TOWELS,BATH TISSUE,PLATES,TRAS	05201	Office Expense and Supplies	297.94	Planning and Zoning	GENERAL FUND
12/12/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-PRINTER CABLE	05201	Office Expense and Supplies	8.98	Recreation Centers	GENERAL FUND
12/12/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-CUPS,DINNERWARE,NAPKINS,DESK ORGANIZER,TRIVETS	05201	Office Expense and Supplies	228.33	Recreation Centers	GENERAL FUND
12/12/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-SIDE TABLE,WREACH,VASES,FLORAL	05201	Office Expense and Supplies	258.59	Recreation Centers	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99925-LED PERFORMANCE LIGHTBARS,LIGHT STAND W/TBAR	05212	Tools and Supplies	423.02	Information Technology	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99902-ANTIFREEZE PUMP,SHOT HEATER,PRESSURE WASHER,DRUM DOL	05212	Tools and Supplies	1,335.22	City Manager	GENERAL FUND
12/12/2023	Lower Valley Water District	Water/Disposal svcs - 10200 Calcutta Dr. 11/13-12/12/23	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
12/12/2023	Lower Valley Water District	Water/Disposal svcs - 10200 Calcutta Dr. 11/13-12/12/23	05313	Utilities	68.33	Police Department	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99903-NIPPLES,BUSHINGS,ADAPTERS,WOOD FLOORING,CASING-RECYC	05325	Recycling Center	235.55	Public Works	GENERAL FUND
12/12/2023	iHeartMedia #110 ELP	PO99916-RADIO ADS-WINTERFEST	05511	Advertising/Drug Testing	840.00	Recreation Centers	GENERAL FUND
12/12/2023	Ascendo Strategies, LLC	Service Contract	05520	Service Contracts	11,475.00	Grants and Special Projects	American Rescue Plan Act
12/12/2023	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	110.92	Police Department	GENERAL FUND
12/12/2023	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	46.90	Police Department	GENERAL FUND
12/12/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-DECORATIONS-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	166.41	Recreation Centers	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99902-BREAD,DESSERTS-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	1,006.00	City Manager	GENERAL FUND
12/12/2023	Southwest Polygraph	PO99912-POLYGRAPH EXAMS-HR	05526	Human Resources	500.00	Human Resources	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99916-MUSIC ENTERTAINMENT-WINTERFEST	05548	Events	310.00	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/12/2023	Wells Fargo Visa Card	PO99903-ADAPTERS,PUMP-PRESSURE WASHER	05612	Vehicle Repair & Maintenance	164.13	Public Works	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99903-TIRE PRESSURE CHECK-PPW17	05612	Vehicle Repair & Maintenance	6.00	Public Works	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99905-TIRE REPAIR-UNIT AC01	05612	Vehicle Repair & Maintenance	12.35	Police Department	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99903-VEH REGISTRATN PPW17; VEH REG RENEWAL PPW9	05612	Vehicle Repair & Maintenance	16.09	Public Works	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99902-EMISSION INSPECTION-CM01	05612	Vehicle Repair & Maintenance	19.24	City Manager	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99925-COPIES OF KEYS,KEY TAGS,DEADBOLT SET,LIGHTER TORCH	05613	Equipment Repair & Maintenance	46.13	Information Technology	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99903-TIRE-PPW TRAILER 9	05613	Equipment Repair & Maintenance	108.00	Public Works	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99916-PARKING-MOUNCE GREEN MYERS MEETING	05711	Travel Lodg Airf Mil	1.03	Recreation Centers	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99925-FREIGHT FEE-GATE OPENER ORDER	05810	Property and Equipment	278.12	Information Technology	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99925-DOOR CONTROLLER KIT,USB CABLES/HUB/EXTENSION/KEYSTON	05810	Property and Equipment	947.69	Information Technology	GENERAL FUND
12/12/2023	Wells Fargo Visa Card	PO99918-DOOR KNOBS-POONA	07502	Building and Facilities	159.47	Capital Projects Fund	CAPITAL PROJECTS 2019
12/13/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-ELECTRONIC ORGAZNIZER TRAVEL CASE	05201	Office Expense and Supplies	95.16	Recreation Centers	GENERAL FUND
12/13/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-TRASH CANS,BATH MAT,COFFEE MAKER	05201	Office Expense and Supplies	305.42	Recreation Centers	GENERAL FUND
12/13/2023	Wells Fargo Visa Card	PO99903-SPACE HEATER,SWING SET,SOLAR LIGHTS	05201	Office Expense and Supplies	39.99	Public Works	GENERAL FUND
12/13/2023	Sparkletts & Sierra Springs	PO99906-WATER DELIVERY SVC-NOV/DEC 2023	05201	Office Expense and Supplies	116.91	Municipal Court	GENERAL FUND
12/13/2023	Sparkletts & Sierra Springs	PO99903-WATER DELIVERY SVC-NOV/DEC 2023	05201	Office Expense and Supplies	225.82	Public Works	GENERAL FUND
12/13/2023	Sparkletts & Sierra Springs	Office Supplies	05201	Office Expense and Supplies	117.41	City Manager	GENERAL FUND
12/13/2023	Sparkletts & Sierra Springs	PO99905-WATER DELIVERY SVC-NOV/DEC 2023	05201	Office Expense and Supplies	472.96	Police Department	GENERAL FUND
12/13/2023	Wells Fargo Visa Card	PO99925-PACKOUT TOOLS,NUTS,WASHERS,BOLT,PAINT,TAPE	05212	Tools and Supplies	128.46	Information Technology	GENERAL FUND
12/13/2023	Code 10 Gear LLC	PO99905-NAME TAGS-DONJUE,ACOSTA,PALACIOS	05212	Tools and Supplies	39.00	Police Department	GENERAL FUND
12/13/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05212	Tools and Supplies	63.90	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/13/2023	Wells Fargo Visa Card	PO99902-SAW BLADES	05212	Tools and Supplies	14.49	City Manager	GENERAL FUND
12/13/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05213	Uniforms	347.06	Public Works	GENERAL FUND
12/13/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05213	Uniforms	32.05	City Manager	GENERAL FUND
12/13/2023	Jobe Materials, L.P.	PO99903-4.08 TN HMALC TYPE C P/U-MIDDLE DRAIN, VINEYARD	05312	Street Maintenance	326.40	Public Works	GENERAL FUND
12/13/2023	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102 -11/14-12/13/2023	05313	Utilities	106.40	Police Department	GENERAL FUND
12/13/2023	Lower Valley Water District	Water Svcs-11231 Cielo Claro 11/14-12/13/2023	05313	Utilities	389.18	Public Works	GENERAL FUND
12/13/2023	El Paso Electric Company	Electric Services DEC 2023	05313	Utilities	230.77	Public Works	GENERAL FUND
12/13/2023	El Paso Electric Company	Electric Services DEC 2023	05313	Utilities	17,082.66	Public Works	GENERAL FUND
12/13/2023	El Paso Electric Company	Electric Services DEC 2023	05313	Utilities	1,786.97	Police Department	GENERAL FUND
12/13/2023	El Paso Electric Company	Electric Services DEC 2023	05313	Utilities	296.71	Fire and Ambulance	GENERAL FUND
12/13/2023	Wells Fargo Visa Card	PO99903-SPACE HEATER,SWING SET,SOLAR LIGHTS	05317	Park Maintenance	921.26	Public Works	GENERAL FUND
12/13/2023	Socorro Shamrock Ser. & Towing	PO99905-TOWING SVC-'03 HONDA MOTORCYCLE	05520	Service Contracts	159.50	Police Department	GENERAL FUND
12/13/2023	Socorro Shamrock Ser. & Towing	PO99905-TOWING SVC-'23 CHEVY CAMARO	05520	Service Contracts	159.50	Police Department	GENERAL FUND
12/13/2023	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC CACC-NOV/DEC 2023	05520	Service Contracts	26.48	Recreation Centers	GENERAL FUND
12/13/2023	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC RVCC-NOV/DEC 2023	05520	Service Contracts	216.83	Recreation Centers	GENERAL FUND
12/13/2023	Julio Cesar Huerta	PO99905-TOWING SVC-'15 NISSAN SER #10623	05520	Service Contracts	150.00	Police Department	GENERAL FUND
12/13/2023	Wells Fargo Visa Card	PO99902-PICTURE PRINTS-CITY COUNCIL END OF YEAR AWARD	05521	Support Activities	4.49	City Manager	GENERAL FUND
12/13/2023	Wells Fargo Visa Card	PO99916-FOOD ITEMS-SENIOR ACTIVITY	05521	Support Activities	192.65	Recreation Centers	GENERAL FUND
12/13/2023	Wells Fargo Visa Card	PO99903-MARKER LIGHTS,SOCKET,LICENSE LIGHT-PPW60	05612	Vehicle Repair & Maintenance	29.04	Public Works	GENERAL FUND
12/13/2023	Wells Fargo Visa Card	PO99903-FLARE UNIONS-PRESSURE WASHER	05612	Vehicle Repair & Maintenance	7.98	Public Works	GENERAL FUND
12/14/2023	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 12/09/23	02597	Socorro Police Officers Assoc.	20.00	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/14/2023	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 12/09/2023	02602	Deferred Compensation Withheld	9,523.70		GENERAL FUND
12/14/2023	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 12/09/2023	02604	Cleat Dues	332.40	Police Department	GENERAL FUND
12/14/2023	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 12/09/23	02608	Local 59-AFL-CIO	51.00	Public Works	GENERAL FUND
12/14/2023	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 12/09/2023	02620	Deferred Compensation Payable	8,590.46		GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99910-5 GAL WATER DELIVERY SVCS/DISPENSER RENTAL	05201	Office Expense and Supplies	29.75	Grants and Special Projects	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99910-WIRELESS HEADPHONES	05201	Office Expense and Supplies	94.05	Grants and Special Projects	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99910-ROOM DIVERS-4 PANELS	05201	Office Expense and Supplies	127.00	Grants and Special Projects	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99910-STAPLER/STAPLES	05201	Office Expense and Supplies	6.79	Grants and Special Projects	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99903-TORCH PRO-PPW DISTRIBUTOR	05212	Tools and Supplies	49.99	Public Works	GENERAL FUND
12/14/2023	David's Apparel Inc	PO99902-UNIFORM POLOS-CUSTODIANS & MAINT TECHS	05213	Uniforms	913.00	City Manager	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99906-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenanc	574.64	Planning and Zoning	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99907-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenanc	574.64	Municipal Court	GENERAL FUND
12/14/2023	Jobe Materials, L.P.	PO99903-0.52 TOP SOIL	05312	Street Maintenance	6.21	Public Works	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99910-MEMBERSHIP RENEWAL-TX ECON DEV COUNCIL-J. QUINONEZ	05516	Dues/Subscriptions	550.00	Grants and Special Projects	American Rescue Plan Act
12/14/2023	Cintas Corporation No. 2	PO99916-COVID ITEMS	05520	Service Contracts	252.64	Recreation Centers	American Rescue Plan Act
12/14/2023	Elena Lopez	PO99916-YOGA-COMMUNITY HEALTH & WELLNESS PRG 12/12, 12/14	05521	Support Activities	60.00	Recreation Centers	American Rescue Plan Act
12/14/2023	Wells Fargo Visa Card	PO99902-DRINK INGREDIENTS-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	91.92	City Manager	GENERAL FUND
12/14/2023	Party Bowl	PO99916-TABLES/CHAIRS RENTAL-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	849.40	Recreation Centers	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99910-GRANTS MGMT,ACCOUNTING FOR GRANT AWARDS TRNG	05527	Seminars/Training/Workshops	24.98	Grants and Special Projects	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99910-GRANT MGMT TRAINING FOR PROGRAM OFC COMPLIANCE SPECI	05527	Seminars/Training/Workshops	495.00	Grants and Special Projects	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99903-EMISSION INSPECTION - PPW08	05612	Vehicle Repair & Maintenance	19.24	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/14/2023	Wells Fargo Visa Card	PO99903-FUEL TREATMENT,FUEL FUNNEL-PPW08	05612	Vehicle Repair & Maintenance	20.02	Public Works	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99903-TORCH FUEL-PPW DISTRIBUTOR	05612	Vehicle Repair & Maintenance	31.34	Public Works	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99903-EMISSION INSPECTION - PPW08	05612	Vehicle Repair & Maintenance	19.24	Public Works	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99925-COPIES OF KEYS-POONA	05613	Equipment Repair & Maintenance	38.27	Information Technology	GENERAL FUND
12/14/2023	Wells Fargo Visa Card	PO99918-FUSE,BREAKER,TAPE,TUBING,CONNECTORS,SCREWS,WIR	07502	Building and Facilities	316.33	Capital Projects Fund	CAPITAL PROJECTS 2019
12/15/2023	Wells Fargo Visa Card	PO99904-DIMMER-ELITE BLDG	05311	Building & Property Maintenan	23.99	Fire and Ambulance	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99906-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenan	229.14	Planning and Zoning	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99907-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenan	229.14	Municipal Court	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99907-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenan	640.01	Planning and Zoning	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99906-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenan	640.02	Municipal Court	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99906-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenan	274.00	Planning and Zoning	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99907-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenan	274.00	Municipal Court	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99902-Tx SMART BUY ANNUAL MEMBERSHIP DUES FY24	05516	Dues/Subscriptions	100.00	City Manager	GENERAL FUND
12/15/2023	Armando Alegre	PO99907-PLUMBING INSPECTIONS 12/11-15/23	05520	Service Contracts	1,518.00	Planning and Zoning	GENERAL FUND
12/15/2023	Brunson Pump Service	PO99903-PORTABLE TOILET RENTAL S1503 COUGAR PK-DEC23/JAN24	05520	Service Contracts	129.60	Public Works	GENERAL FUND
12/15/2023	NEXTRAQ, LLC	PO26123-GPS TRACKING SVC	05520	Service Contracts	2,087.10	City Manager	GENERAL FUND
12/15/2023	Karah Elizabeth Lopez	PO99916-EVENT SUPPORT SVCS-EMPLOYEE APPRECIATION LUNCHEON	05520	Service Contracts	270.00	Recreation Centers	GENERAL FUND
12/15/2023	Joshua Benjamin Mata	PO99916-CATERING SVCS-EMPLOYEE APPRECIATION LUNCHEON	05520	Service Contracts	400.00	Recreation Centers	GENERAL FUND
12/15/2023	Local Pest Managers	Service Contract	05520	Service Contracts	2,650.00	Recreation Centers	American Rescue Plan Act
12/15/2023	Wells Fargo Visa Card	PO99916-PAINTING-CTY MGR RODARTE 10 YR ANNIVERSARY GIFT	05521	Support Activities	54.99	Recreation Centers	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99916-BEVERAGES-EMPLOYEE APPRECIATION LUNCHEON	05521	Support Activities	101.08	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/15/2023	Wells Fargo Visa Card	PO99902-FOOD FOR PD GRAVEYARD SHIFT-EMPLOYEE APPRECIATION LU	05521	Support Activities	316.00	City Manager	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99902-PLAQUES-EMPLOYEE APPRECIATION RECOGNITIONS	05521	Support Activities	1,015.00	City Manager	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99916-GIFT SET-CTY MGR RODARTE 10 YR ANNIVERSARY	05521	Support Activities	166.29	Recreation Centers	GENERAL FUND
12/15/2023	Margarita A. Robles	PO99916-AEROBICS/ZUMBA-FITNESS & WELLNESS 12/11-15/23	05521	Support Activities	300.00	Recreation Centers	American Rescue Plan Act
12/15/2023	Wells Fargo Visa Card	PO99902-CATERED LUNCHEON-EMPLOYEE APPRECIATION	05521	Support Activities	1,575.00	City Manager	GENERAL FUND
12/15/2023	Morse Enterprises	2023 Staff jackets	05521	Support Activities	5,824.00	City Manager	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99902-CHARCERTRIE BOARD-EMPLOYEE APPRECIATION CATERING	05521	Support Activities	250.00	City Manager	GENERAL FUND
12/15/2023	Carolina Juarez	PO99916-ZUMBA-COMMUNITY HEALTH & WELLNESS 12/11-15/23	05521	Support Activities	175.00	Recreation Centers	American Rescue Plan Act
12/15/2023	Wells Fargo Visa Card	PO99902-PLATES,TRAYS,TABLE COVERS-EMPLOYEE APPRECIATION LUNC	05548	Events	65.00	City Manager	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99916-FOOD ITEMS-EMPLOYEE APPRECIATION LUNCHEON	05548	Events	0.95	Recreation Centers	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99902-BATTERIES-EMPLOYEE APPRECIATION LUNCHEON	05548	Events	46.46	City Manager	GENERAL FUND
12/15/2023	Wells Fargo Visa Card	PO99925-CHANNEL MIXER,EXT CORD,POWER TRIP,CABLES,MONITOR	05810	Property and Equipment	411.05	Information Technology	GENERAL FUND
12/16/2023	Burnett Staffing	PO99916-TEMP SVCS-FRONT OFFICE WE 12/16/2023	05520	Service Contracts	1,271.46	Recreation Centers	SPECIAL REVENUES FUND
12/16/2023	SPBS Towing	PO99905-TOWING SVC-'16 PATHFINDER	05520	Service Contracts	505.00	Police Department	GENERAL FUND
12/17/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-iPHONE MAGNETIC PHONE CHARGER	05201	Office Expense and Supplies	27.99	Recreation Centers	GENERAL FUND
12/17/2023	ITS Quest, Inc.	PO99916-TEMP SERVICES WE 12/17/23	05520	Service Contracts	729.75	Recreation Centers	GENERAL FUND
12/18/2023	Wells Fargo Visa Card	PO99915-ARPA CHECKS	05201	Office Expense and Supplies	298.02	Finance Department	GENERAL FUND
12/18/2023	Wells Fargo Visa Card	PO99915-BLANK 1099 FORMS	05201	Office Expense and Supplies	61.04	Finance Department	GENERAL FUND
12/18/2023	Wells Fargo Visa Card	PO99902-PLIERS,MOVING BLANKETS,PLUG CHECKER,MAGNET PARTS HOL	05212	Tools and Supplies	38.45	City Manager	GENERAL FUND
12/18/2023	Wells Fargo Visa Card	PO99916-AIR FILTER REPLACEMENTS	05311	Building & Property Maintenanc	50.28	Recreation Centers	GENERAL FUND
12/18/2023	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-11/17-12/18/23	05311	Building & Property Maintenanc	85.00	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/18/2023	Wells Fargo Visa Card	PO99902-AIR FILTERS-CITY HALL	05311	Building & Property Maintenanc	50.28	City Manager	GENERAL FUND
12/18/2023	Lower Valley Water District	Water svc- 851 Rio Vista-11/17-12/18/23	05313	Utilities	107.84	Planning and Zoning	GENERAL FUND
12/18/2023	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-11/17-12/18/23	05313	Utilities	224.09	Recreation Centers	GENERAL FUND
12/18/2023	SKYHAWK T&R LLC	PO99905-TOWING SVC-BLACK SUZUKI MOTORCYCLE VIN 108669	05520	Service Contracts	150.00	Police Department	GENERAL FUND
12/18/2023	HireQuest LLC	Service Contract	05520	Service Contracts	691.60	City Manager	GENERAL FUND
12/18/2023	Wells Fargo Visa Card	PO99902-SWEET BREAD-DEPT HEAD MEETING 12/18/23	05521	Support Activities	20.80	City Manager	GENERAL FUND
12/18/2023	Visual Edge IT, Inc.	PO99907-HP WF PRINTER-CN365HK007-AGREEMENT 003-1871644-000	05523	Equipment Rental/Lease	247.00	Planning and Zoning	GENERAL FUND
12/18/2023	City Hall Essentials	PO99902-ETHICS REVIEW COMMISSIONERS WEBINAR TRNG-12/13/23	05527	Seminars/Training/Workshops	2,800.00	City Manager	GENERAL FUND
12/18/2023	Wells Fargo Visa Card	PO99910-INSIGHT OF KEY STEPS IN GRANT PROCUREMENT WEBINAR	05527	Seminars/Training/Workshops	79.00	Grants and Special Projects	GENERAL FUND
12/18/2023	Wells Fargo Visa Card	PO99903-HEATER HOSE ASSY-PPW04	05612	Vehicle Repair & Maintenance	114.99	Public Works	GENERAL FUND
12/18/2023	Wells Fargo Visa Card	PO99905-TIRE REPAIR-UNIT 2010	05612	Vehicle Repair & Maintenance	7.50	Police Department	GENERAL FUND
12/18/2023	Wells Fargo Visa Card	PO99902-DESK,CHAIR,FILE CABINET-DEPUTY CITY MANAGER PEREZ	05810	Property and Equipment	720.90	City Manager	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99905-COPY PAPER-HQ	05201	Office Expense and Supplies	221.58	Police Department	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	Office Supplies	05201	Office Expense and Supplies	179.96	City Manager	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99903-PAINT SPRAYER EXTENSION	05212	Tools and Supplies	39.98	Public Works	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99905-CAMERA BACKPACK BAG-CID	05212	Tools and Supplies	35.99	Police Department	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99906-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenanc	65.38	Planning and Zoning	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99907-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenanc	65.38	Municipal Court	GENERAL FUND
12/19/2023	Jobe Materials, L.P.	PO99903-6.02 TN HMAc TYPE C P/U-MIDDLE DRAIN,RIO VISTA	05312	Street Maintenance	481.60	Public Works	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99903-ANCHOR SHACKLES,SPRAY BOTTLES,WD40,CABLE TIES-PARKS	05317	Park Maintenance	196.63	Public Works	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99916-PODCAST BACKGROUND,CAMPAING BANNER,TABLE COVER	05511	Advertising/Drug Testing	377.00	Recreation Centers	GENERAL FUND



Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/19/2023	Wells Fargo Visa Card	PO99916-DESIGNS-SOCORRO VEHICLE, COMPREHENSIVE PLAN	05511	Advertising/Drug Testing	254.00	Recreation Centers	GENERAL FUND
12/19/2023	El Paso Times, Inc.	PO99914-ADOPTION OF ORDINANCE AD	05511	Advertising/Drug Testing	336.00	City Clerk	GENERAL FUND
12/19/2023	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	46.90	Police Department	GENERAL FUND
12/19/2023	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	391.72	Police Department	GENERAL FUND
12/19/2023	Carolina Juarez	PO99916-ZUMBA-COMMUNITY HEALTH & WELLNESS 12/18-19/2023	05521	Support Activities	70.00	Recreation Centers	American Rescue Plan Act
12/19/2023	Lorenza Elias	PO99905-REIMB-SUPPLIES,FOOD ITEMS-CRIME VICTIMS PRG	05521	Support Activities	535.66	Police Department	SPECIAL REVENUES FUND
12/19/2023	Wells Fargo Visa Card	PO99916-FOOD ITEMS,BOWLS,PLATES,LABELS-SENIORs CHRISTMAS PAR	05521	Support Activities	49.66	Recreation Centers	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99916-SENIOR NUTRITION PRG CHRISTMAS BREAKFAST	05521	Support Activities	700.00	Recreation Centers	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99902-VEH REGISTRATION RENEWALS-CM01	05612	Vehicle Repair & Maintenance	8.43	City Manager	GENERAL FUND
12/19/2023	Wells Fargo Visa Card	PO99903-VEH REGISTRATION RENEWALS-PPW8	05612	Vehicle Repair & Maintenance	8.43	Public Works	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99912-BATTERIES,CORRECTION TAPE,LABELS	05201	Office Expense and Supplies	42.69	Human Resources	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99902-CORRECTION TAPE	05201	Office Expense and Supplies	7.66	City Manager	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	Office Supplies	05201	Office Expense and Supplies	224.95	City Manager	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	Office Supplies	05201	Office Expense and Supplies	261.28	City Manager	GENERAL FUND
12/20/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05212	Tools and Supplies	63.90	Public Works	GENERAL FUND
12/20/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05213	Uniforms	347.06	Public Works	GENERAL FUND
12/20/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05213	Uniforms	32.05	City Manager	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99906-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenanc	28.53	Planning and Zoning	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99907-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenanc	28.53	Municipal Court	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99906-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenanc	36.00	Planning and Zoning	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99907-BLDG PAINTING SUPPLIES	05311	Building & Property Maintenanc	36.00	Municipal Court	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/20/2023	Texas Gas Service	GAS SVC 104 HORIZON 11/20-12/20/23	05313	Utilities	295.36	City Manager	GENERAL FUND
12/20/2023	Texas Gas Service	GAS SVC - 901 RIO VISTA RD- RVCC 11/20-12/20/23	05313	Utilities	955.86	Recreation Centers	GENERAL FUND
12/20/2023	Texas Gas Service	GAS SVCS @ 241 N. MOON RD 11/20-12/20/23	05313	Utilities	285.80	Public Works	GENERAL FUND
12/20/2023	Texas Gas Service	GAS SVC 800 RVPD SUB FARM 11/20-12/20/23	05313	Utilities	1,139.54	Police Department	GENERAL FUND
12/20/2023	Texas Gas Service	GAS SVC 241 OLD HUECO TANKS 11/20-12/20/23	05313	Utilities	307.35	Public Works	GENERAL FUND
12/20/2023	Texas Gas Service	GAS SVC 10200 CALCUTTA DR 11/20-12/20/23	05313	Utilities	225.91	Police Department	GENERAL FUND
12/20/2023	Texas Gas Service	GAS SVC 317 VINEYARD - 11/20-12/20/23	05313	Utilities	102.92	Fire and Ambulance	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99910-UNIFORM GUIDANCE & GRANT ACCOUNTING WEBINAR	05527	Seminars/Training/Workshops	99.00	Grants and Special Projects	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99902-AIR FILTER,MOTOR OIL,OIL FILTER-CM01	05612	Vehicle Repair & Maintenance	89.66	City Manager	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99903-TRI BALL MOUNT,PIN & CLIP-PPW15	05612	Vehicle Repair & Maintenance	67.00	Public Works	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99903-ALTERNATOR-PPW01	05612	Vehicle Repair & Maintenance	230.84	Public Works	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99903-BED COVER,COVER MOLDING,PAINT-PPW13	05612	Vehicle Repair & Maintenance	1,600.00	Public Works	GENERAL FUND
12/20/2023	Wells Fargo Visa Card	PO99905-MOTOR OIL,OIL FILTERS,OIL DRAIN PLUGS-22/23 EXPLORER	05612	Vehicle Repair & Maintenance	328.92	Police Department	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99925-LOCKSMITH FOR COURT SERVER ROOM	05201	Office Expense and Supplies	50.00	Information Technology	GENERAL FUND
12/21/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-CUPS,FOOD TRAYS,NAPKINS	05201	Office Expense and Supplies	391.68	Recreation Centers	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99925-DOOR LOCK (PW SERVER ROOM),BATTERIES,EXIT BUTTON,CAB	05212	Tools and Supplies	438.02	Information Technology	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99925-PHOTOBEAM SENSORS	05212	Tools and Supplies	239.88	Information Technology	GENERAL FUND
12/21/2023	Code 10 Gear LLC	PO99905-STREAMLIGHT BATTERIES,FLASHLIGHT HOLDER-ACOSTA,DONOH	05212	Tools and Supplies	63.50	Police Department	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99905-SAMSUNG TVs-DISPATCH BLDG	05212	Tools and Supplies	739.98	Police Department	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99906-SCRAPERS,CAULKING TOOL KITS,SPRAY BOTTLE,SILIC	05311	Building & Property Maintenanc	91.65	Municipal Court	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99907-SCRAPERS,CAULKING TOOL KITS,SPRAY BOTTLE,SILIC	05311	Building & Property Maintenanc	91.65	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/21/2023	Wells Fargo Visa Card	PO99905-TOILET REPAIR KITS,FLAPPERS	05311	Building & Property Maintenanc	45.98	Police Department	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99905-SALES TAX CREDIT	05311	Building & Property Maintenanc	(3.79)	Police Department	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99907-EXTENSION SPRAYER TIPS-PAINTING COURT/PZ BLDG	05311	Building & Property Maintenanc	19.99	Planning and Zoning	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99906-EXTENSION SPRAYER TIPS-PAINTING COURT/PZ BLDG	05311	Building & Property Maintenanc	19.99	Municipal Court	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99916-CREDIT-VIDEO SVCS-EMPLOYEE APPRECIATION	05511	Advertising/Drug Testing	(900.00)	Recreation Centers	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99916-VIDEO SERVICES-EMPLOYEE APPRECIATION LUNCHEON	05511	Advertising/Drug Testing	900.00	Recreation Centers	GENERAL FUND
12/21/2023	SKYHAWK T&R LLC	PO99905-TOWING SVC-WHITE FORD F350 VIN098777	05520	Service Contracts	150.00	Police Department	GENERAL FUND
12/21/2023	Cintas Corporation No. 2	PO99916-COVID ITEMS	05520	Service Contracts	81.00	Recreation Centers	American Rescue Plan Act
12/21/2023	Elena Lopez	PO99916-YOGA-COMMUNITY HEALTH & WELLNESS PRG 12/19, 12/21	05521	Support Activities	60.00	Recreation Centers	American Rescue Plan Act
12/21/2023	Wells Fargo Visa Card	PO99913-POSTAGE-COUNCIL HOLIDAY CARDS	05521	Support Activities	1,914.00	Mayor and City Council	GENERAL FUND
12/21/2023	Geraldine Salazar	PO99905-TUITION REIMB-CODE ENFORCER OFFICR GERALDINE SALAZAR	05527	Seminars/Training/Workshops	2,375.80	Police Department	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99905-MOTOR OIL,AIR FILTER-UNIT 2003	05612	Vehicle Repair & Maintenance	41.78	Police Department	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99905-TIRE REPAIR-UNIT 2003	05612	Vehicle Repair & Maintenance	7.50	Police Department	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99903-TRI BALL MOUNT NICKEL,PIN & CLIP-PPW16	05612	Vehicle Repair & Maintenance	87.02	Public Works	GENERAL FUND
12/21/2023	Wells Fargo Visa Card	PO99925-SPEAKERS (CHAMBERS),WIRE BOX,MODULAR PLUGS	05810	Property and Equipment	440.80	Information Technology	GENERAL FUND
12/22/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-USB/HDMI's	05201	Office Expense and Supplies	71.97	Recreation Centers	GENERAL FUND
12/22/2023	Wells Fargo Visa Card	PO99902-ORECK VACUUM,VACUUM BAGS	05201	Office Expense and Supplies	246.98	City Manager	GENERAL FUND
12/22/2023	Linde Gas & Equipment, Inc.	PO99903-CYLINDER RENTALS	05212	Tools and Supplies	63.36	Public Works	GENERAL FUND
12/22/2023	Wells Fargo Visa Card	PO99906-SCREWS,PAINT-REHAB OF COURT/PZ BLDG	05311	Building & Property Maintenanc	77.47	Municipal Court	GENERAL FUND
12/22/2023	Wells Fargo Visa Card	PO99907-SCREWS,PAINT-REHAB OF COURT/PZ BLDG	05311	Building & Property Maintenanc	77.48	Planning and Zoning	GENERAL FUND
12/22/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-STORAGE BINS,TRASH CANS,POWER STRIP	05311	Building & Property Maintenanc	582.09	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/22/2023	Lower Valley Water District	Water Svc-449 HeliusRd-Sunset Valley Estates Pk 11/22-12/22/	05313	Utilities	126.87	Public Works	GENERAL FUND
12/22/2023	Local Pest Managers	Service Contract	05520	Service Contracts	2,650.00	Recreation Centers	American Rescue Plan Act
12/22/2023	Armando Alegre	PO99907-PLUMBING INSPECTIONS 12/18-22/23	05520	Service Contracts	1,254.00	Planning and Zoning	GENERAL FUND
12/22/2023	Margarita A. Robles	PO99916-AEROBICS/ZUMBA-FITNESS & WELLNESS 12/1-22/2023	05521	Support Activities	270.00	Recreation Centers	American Rescue Plan Act
12/22/2023	Wells Fargo Visa Card	PO99910-WATER-SMALL BSN MEETING FOR ECONOMIC RECOVERY	05521	Support Activities	9.00	Grants and Special Projects	American Rescue Plan Act
12/22/2023	Grant Writing USA	PO99905-GRANT MGMT TRNG-J.DOMINGUEZ,STANZIONE,M.RDGZ 2/8-9/	05527	Seminars/Training/Workshops	1,485.00	Police Department	GENERAL FUND
12/22/2023	Wells Fargo Visa Card	PO99903-BATTERY-PPW06	05612	Vehicle Repair & Maintenance	164.99	Public Works	GENERAL FUND
12/22/2023	Wells Fargo Visa Card	PO99903-CREDIT-BATTERY CORE PPW06	05612	Vehicle Repair & Maintenance	(22.00)	Public Works	GENERAL FUND
12/22/2023	Wells Fargo Visa Card	PO99903-WIPER BLADES-PPW13	05612	Vehicle Repair & Maintenance	23.98	Public Works	GENERAL FUND
12/23/2023	Wells Fargo Visa Card	PO99910-MAILCHIMP MARKETING AUTOMATION PLATFORM-ECO DEV SPEC	05516	Dues/Subscriptions	60.00	Grants and Special Projects	American Rescue Plan Act
12/23/2023	Burnett Staffing	PO99916-TEMP SVCS-FRONT OFFICE WE 12/23/23	05520	Service Contracts	371.52	Recreation Centers	GENERAL FUND
12/23/2023	Burnett Staffing	PO99916-TEMP SVCS-FRONT OFFICE WE 12/23/23	05520	Service Contracts	908.20	Recreation Centers	GENERAL FUND
12/25/2023	Samuel DeAvila	PO99912-DRUG TESTING-VARIOUS EMPLOYEES	05511	Advertising/Drug Testing	810.00	Human Resources	GENERAL FUND
12/25/2023	HireQuest LLC	Service Contract	05520	Service Contracts	353.60	City Manager	GENERAL FUND
12/25/2023	HireQuest LLC	Service Contract	05520	Service Contracts	553.28	City Manager	GENERAL FUND
12/26/2023	Wells Fargo Visa Card	PO99925-WASHERS-PD GATE	05212	Tools and Supplies	8.99	Information Technology	GENERAL FUND
12/26/2023	Wells Fargo Visa Card	PO99925-GATE WHEELS-PD GATE	05212	Tools and Supplies	193.90	Information Technology	GENERAL FUND
12/26/2023	Wells Fargo Visa Card	PO99916-HEATERS-RVCC	05311	Building & Property Maintenanc	316.00	Recreation Centers	GENERAL FUND
12/26/2023	Abila Inc.	PO99915-MICROIX TRAINING 12/13/2023-01/17/2024	05520	Service Contracts	1,000.00	Finance Department	GENERAL FUND
12/26/2023	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	110.92	Police Department	GENERAL FUND
12/26/2023	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	46.90	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/26/2023	Wells Fargo Visa Card	PO99916-BREAKFAST FOR SENIORS	05521	Support Activities	61.25	Recreation Centers	GENERAL FUND
12/26/2023	Wells Fargo Visa Card	PO99903-STARTER-PPW03	05612	Vehicle Repair & Maintenance	167.34	Public Works	GENERAL FUND
12/26/2023	Wells Fargo Visa Card	PO99903-TERMINALS,COPPER LUGS-DRILLING RIG	05613	Equipment Repair & Maintenance	30.45	Public Works	GENERAL FUND
12/27/2023	Wells Fargo Visa Card	PO99925-PLATES,CREAMERS,COFFEE	05201	Office Expense and Supplies	140.18	Information Technology	GENERAL FUND
12/27/2023	EZ Printing	PO99905-NOTARY STAMPS-DOMINGUEZ,JARA,MIRANDA,BUSTAMANTE	05201	Office Expense and Supplies	300.00	Police Department	GENERAL FUND
12/27/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05212	Tools and Supplies	63.90	Public Works	GENERAL FUND
12/27/2023	Wells Fargo Visa Card	PO99925-ADAPTERS,WIRE HIDER STICKS,BITS,HOLE SAW KIT,PATCH P	05212	Tools and Supplies	389.73	Information Technology	GENERAL FUND
12/27/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05213	Uniforms	347.06	Public Works	GENERAL FUND
12/27/2023	MISSION LINEN&UNIFORM SERVICE	PO99903/99902-UNIFORM SVCS,TOOLS & SUPPLIES	05213	Uniforms	32.05	City Manager	GENERAL FUND
12/27/2023	Wells Fargo Visa Card	PO99906-PAINT,EXT POLE,SHEETING,ROLLERS/COVERS,SPRAYER	05311	Building & Property Maintenanc	229.71	Municipal Court	GENERAL FUND
12/27/2023	Wells Fargo Visa Card	PO99907-PAINT,EXT POLE,SHEETING,ROLLERS/COVERS,SPRAYER	05311	Building & Property Maintenanc	229.71	Planning and Zoning	GENERAL FUND
12/27/2023	Wells Fargo Visa Card	PO99906-PAINT-REHAB OF COURT/PZ BLDG	05311	Building & Property Maintenanc	92.40	Municipal Court	GENERAL FUND
12/27/2023	Wells Fargo Visa Card	PO99907-PAINT-REHAB OF COURT/PZ BLDG	05311	Building & Property Maintenanc	92.40	Planning and Zoning	GENERAL FUND
12/27/2023	Miguel Martinez	PO99916-REPLACEMENT OF PILOTS	05311	Building & Property Maintenanc	222.00	Recreation Centers	GENERAL FUND
12/27/2023	Jobe Materials, L.P.	PO99903-4.16 TN HMA TYPE D P/U-ULULANI DR,STOCKYARD DR	05312	Street Maintenance	332.80	Public Works	GENERAL FUND
12/27/2023	Britton Insurance Agency, Inc.	PO99905-NOTARY PUBLIC RENEWAL-I. RODRIGUEZ	05516	Dues/Subscriptions	71.00	Police Department	GENERAL FUND
12/27/2023	David Nevarez	CONTRACT SVCS - JUDGE NEVAREZ	05520	Service Contracts	3,333.33	Municipal Court	GENERAL FUND
12/28/2023	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 12/23/23	02597	Socorro Police Officers Assoc.	20.00	Police Department	GENERAL FUND
12/28/2023	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 12/23/23	02602	Deferred Compensation Withheld	9,564.90		GENERAL FUND
12/28/2023	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 12/23/23	02604	Cleat Dues	373.95	Police Department	GENERAL FUND
12/28/2023	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 12/23/23	02608	Local 59-AFL-CIO	51.00	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/28/2023	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 12/23/23	02620	Deferred Compensation Payable	8,570.79		GENERAL FUND
12/28/2023	Wells Fargo Visa Card	PO99925-LAPTOP POWER SUPPLIES	05201	Office Expense and Supplies	55.10	Information Technology	GENERAL FUND
12/28/2023	Wells Fargo Visa Card	PO99903-KNIVES	05212	Tools and Supplies	37.38	Public Works	GENERAL FUND
12/28/2023	Wells Fargo Visa Card	PO99925-CAT3 CABLE,PLUGS,ADAPTERS,CONVERTERS	05212	Tools and Supplies	275.73	Information Technology	GENERAL FUND
12/28/2023	Local Pest Managers	PO99907-MONTHLY PEST CONTROL-DEC 2023	05311	Building & Property Maintenanc	75.00	Planning and Zoning	GENERAL FUND
12/28/2023	Local Pest Managers	Building & Property Maintenanc	05311	Building & Property Maintenanc	65.00	City Manager	GENERAL FUND
12/28/2023	Wells Fargo Visa Card	PO99904-FABULOSO,TRASH BAGS,BUCKET W/RINGER,PINESOL,CLOROX	05311	Building & Property Maintenanc	170.04	Fire and Ambulance	GENERAL FUND
12/28/2023	Jobe Materials, L.P.	PO99903-4.00 TN HMAc TYPE D P/U-VINEYARD RD	05312	Street Maintenance	320.00	Public Works	GENERAL FUND
12/28/2023	Wells Fargo Visa Card	PO99903-BLUE BAYOU,BIODEGREADABLE SPHERE-BULLDOG POND	05317	Park Maintenance	241.95	Public Works	GENERAL FUND
12/28/2023	Local Pest Managers	PO99916-MONTHLY PEST CONTROL RVCC DEC 2023	05520	Service Contracts	65.00	Recreation Centers	GENERAL FUND
12/28/2023	Local Pest Managers	PO99903-MONTLY PEST CONTROL-PW/MECHANIC SHOP DEC 2023	05520	Service Contracts	100.00	Public Works	GENERAL FUND
12/28/2023	Local Pest Managers	PO99905-MONTHLY PEST CONTROL ANIMAL CONTROL DEC 2023	05520	Service Contracts	50.00	Police Department	GENERAL FUND
12/28/2023	Local Pest Managers	PO99905-MONTHLY PEST CONTROL PD DISPATCH DEC 2023	05520	Service Contracts	50.00	Police Department	GENERAL FUND
12/28/2023	Socorro Shamrock Ser. & Towing	PO99905-TOWING SVC-HONDA CIVIC SI	05520	Service Contracts	179.50	Police Department	GENERAL FUND
12/28/2023	Cintas Corporation No. 2	PO99916-COVID ITEMS	05520	Service Contracts	81.00	Recreation Centers	American Rescue Plan Act
12/28/2023	Elena Lopez	PO99916-YOGA-COMMUNITY HEALTH & WELLNESS PRG 12/28/23	05521	Support Activities	30.00	Recreation Centers	American Rescue Plan Act
12/28/2023	Wells Fargo Visa Card	PO99905-BALL JOINTS-UNIT 1601	05612	Vehicle Repair & Maintenance	133.16	Police Department	GENERAL FUND
12/29/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-FILE ORGANIZER,COPY PAPER	05201	Office Expense and Supplies	91.75	Recreation Centers	GENERAL FUND
12/29/2023	Wells Fargo Visa Card	PO99906-WIPES,TOWELS,PLATES,KLEENEX,FABULOSO,SOAP,LYSOL	05201	Office Expense and Supplies	688.30	Municipal Court	GENERAL FUND
12/29/2023	ODP Business Solutions, LLC	PO99905-FILE CABINET-CHIEF ROJAS	05201	Office Expense and Supplies	371.97	Police Department	GENERAL FUND
12/29/2023	Wells Fargo Visa Card	PO99925-LED BARS,EXT CABLE-OUTDOOR STAGE LIGHTING EVENTS	05212	Tools and Supplies	190.57	Information Technology	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/29/2023	Wells Fargo Visa Card	PO99904-JANITORIAL CART	05311	Building & Property Maintenanc	107.17	Fire and Ambulance	GENERAL FUND
12/29/2023	Wells Fargo Visa Card	PO99904-VACUUM,DUST MOP/MOP HEADS,STEP STOOL,WOOD CLEANER,GL	05311	Building & Property Maintenanc	388.13	Fire and Ambulance	GENERAL FUND
12/29/2023	AMAZON CAPITAL SERVICES, INC.	PO99916-TRASH BAGS	05311	Building & Property Maintenanc	95.85	Recreation Centers	GENERAL FUND
12/29/2023	El Paso Times, Inc.	PO99914-PUBLIC HEARING AD	05511	Advertising/Drug Testing	406.00	City Clerk	GENERAL FUND
12/29/2023	SKYHAWK T&R LLC	PO99905-TOWING SVC-WHITE FORD F350 SD VIN D59395	05520	Service Contracts	150.00	Police Department	GENERAL FUND
12/29/2023	Local Pest Managers	Service Contract	05520	Service Contracts	33,387.57	Public Works	GENERAL FUND
12/29/2023	Local Pest Managers	Service Contract	05520	Service Contracts	2,225.00	Recreation Centers	American Rescue Plan Act
12/29/2023	Armando Alegre	PO99907-PLUMBING INSPECTIONS 12/25-29/23	05520	Service Contracts	792.00	Planning and Zoning	GENERAL FUND
12/29/2023	Margarita A. Robles	PO99916-AEROBICS/ZUMBA-FITNESS & WELLNESS 12/25-29/23	05521	Support Activities	300.00	Recreation Centers	American Rescue Plan Act
12/29/2023	Wells Fargo Visa Card	PO99903-HOSE,TARPS-PRESSURE WASHER SUPPLIES	05613	Equipment Repair & Maintenance	46.97	Public Works	GENERAL FUND
12/30/2023	Burnett Staffing	Service Contract	05520	Service Contracts	1,633.75	Planning and Zoning	GENERAL FUND
12/30/2023	Burnett Staffing	PO26104-CITY PLANNER TEMP SVCS-WE 12/30/23-PZ	05520	Service Contracts	700.00	Planning and Zoning	GENERAL FUND
12/30/2023	Burnett Staffing	PO99907-CITY PLANNER TEMP SVCS-WE 12/30/23-PZ	05520	Service Contracts	602.50	Planning and Zoning	GENERAL FUND
12/31/2023	State Comptroller	State Criminal Cost and Fees	02115	State Fees Payable	33,235.20	Municipal Court	GENERAL FUND
12/31/2023	Omnibase Services of Texas, LP	PO99906-4TH QTR ACTIVITY OCT THRU DEC 2023	02613	OMNI Collections	2,607.77	Municipal Court	GENERAL FUND
12/31/2023	Delgado Acosta et al LLP	Collection Fees MC	02617	Collection Agency COLL	2,841.63	Municipal Court	GENERAL FUND
12/31/2023	Omnibase Services of Texas, LP	PO99906-4TH QTR ACTIVITY OCT THRU DEC 2023	04507	Muni. Court Judgements/Fines	(1,311.77)	Municipal Court	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	370.60	City Manager	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	220.40	Public Works	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	2,298.64	Police Department	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	294.09	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	74.08	Human Resources	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	308.56	Mayor and City Council	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	44.08	City Clerk	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	44.08	Finance Department	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	602.26	Recreation Centers	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	282.19	Grants and Special Projects	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	88.16	Municipal Court	GENERAL FUND
12/31/2023	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -DEC 2023	05314	Telephone	178.16	Information Technology	GENERAL FUND
12/31/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 01/07-02/06/2024	05314	Telephone	319.66	City Manager	GENERAL FUND
12/31/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 01/07-02/06/2024	05314	Telephone	3,565.87	Police Department	GENERAL FUND
12/31/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 01/07-02/06/2024	05314	Telephone	383.04	Municipal Court	GENERAL FUND
12/31/2023	AT & T	LAND LINE TELEPHONE SVC. FROM 01/07-02/06/2024	05314	Telephone	390.77	Planning and Zoning	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-PD MDLR	05314	Telephone	2,497.28	Police Department	GENERAL FUND
12/31/2023	Fusion LLC	Telephone Svcs-MC	05314	Telephone	132.34	Municipal Court	GENERAL FUND
12/31/2023	Fusion LLC	Telephone Svcs-PD POONA	05314	Telephone	84.54	Police Department	GENERAL FUND
12/31/2023	Fusion LLC	Telephone Svcs-PD RV	05314	Telephone	169.08	Police Department	GENERAL FUND
12/31/2023	Fusion LLC	Telephone Svcs-PZ	05314	Telephone	132.34	Planning and Zoning	GENERAL FUND
12/31/2023	Fusion LLC	Telephone Svcs-RVCC	05314	Telephone	87.81	Recreation Centers	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-CACC	05314	Telephone	1,265.31	Recreation Centers	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-CM	05314	Telephone	2,346.89	City Manager	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-MC	05314	Telephone	421.77	Municipal Court	GENERAL FUND



Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/31/2023	Fusion LLC	Internet Svcs-PARKS	05314	Telephone	276.97	Police Department	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-PD POONA	05314	Telephone	1,182.42	Police Department	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-PD RV	05314	Telephone	421.77	Police Department	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-PD VINEYARD	05314	Telephone	276.97	Police Department	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-PW	05314	Telephone	981.08	Public Works	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-PZ	05314	Telephone	421.77	Planning and Zoning	GENERAL FUND
12/31/2023	Fusion LLC	Internet Svcs-RVCC	05314	Telephone	988.40	Recreation Centers	GENERAL FUND
12/31/2023	Fusion Cloud Services, LLC	LD Telephone svc - DEC 2023	05314	Telephone	84.42	Police Department	GENERAL FUND
12/31/2023	Fusion Cloud Services, LLC	LD Telephone svc - DEC 2023	05314	Telephone	33.29	City Manager	GENERAL FUND
12/31/2023	El Paso Disposal	PO99903-RECYCLING SVCS DEC 2023	05325	Recycling Center	1,582.40	Public Works	GENERAL FUND
12/31/2023	Mounce, Green, Myers, Safi &	LEGAL FEES DEC 2023-CC	05411	Legal Fees	431.26	City Clerk	GENERAL FUND
12/31/2023	Mounce, Green, Myers, Safi &	LEGAL FEES DEC 2023-CVS	05411	Legal Fees	215.63	Human Resources	GENERAL FUND
12/31/2023	Mounce, Green, Myers, Safi &	LEGAL FEES DEC 2023-HR	05411	Legal Fees	458.21	Human Resources	GENERAL FUND
12/31/2023	Mounce, Green, Myers, Safi &	LEGAL FEES DEC 2023-MC	05411	Legal Fees	1,529.00	Municipal Court	GENERAL FUND
12/31/2023	Mounce, Green, Myers, Safi &	LEGAL FEES DEC 2023-MCC	05411	Legal Fees	1,481.67	City Manager	GENERAL FUND
12/31/2023	Mounce, Green, Myers, Safi &	LEGAL FEES DEC 2023-PD	05411	Legal Fees	512.12	Police Department	GENERAL FUND
12/31/2023	Mounce, Green, Myers, Safi &	LEGAL FEES DEC 2023-PW	05411	Legal Fees	107.81	Public Works	GENERAL FUND
12/31/2023	Mounce, Green, Myers, Safi &	LEGAL FEES DEC 2023-PZ	05411	Legal Fees	3,369.20	Planning and Zoning	GENERAL FUND
12/31/2023	Wells Fargo Visa Card	PO99910-GOOGLE WORKSPACE MONTHLY SUBSCRIPTION-DEC 2023	05516	Dues/Subscriptions	12.00	Grants and Special Projects	GENERAL FUND
12/31/2023	TEXAS COMMISSION	PO99907-STORMWATER PERMIT TXR040597 FY24 ANNUAL FEE	05516	Dues/Subscriptions	100.00	Planning and Zoning	GENERAL FUND
12/31/2023	West Government Services	PO99905-CLEAR CONTRACT CHARGES DEC 2023-CODE ENFORCEMENT	05520	Service Contracts	194.25	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
12/31/2023	Local Pest Managers	PO99905-MONTHLY PEST CONTROL PD DEC 2023	05520	Service Contracts	100.00	Police Department	GENERAL FUND
12/31/2023	Superior Copy Machines	PO99905-OVRG RATE 800 RIO VISTA-6334-03 DEC 2023	05523	Equipment Rental/Lease	37.05	Police Department	GENERAL FUND
12/31/2023	Superior Copy Machines	PO99905-OVERAGE RATE 6873 240 MOON-G706M460050-DEC 2023	05523	Equipment Rental/Lease	64.21	Police Department	GENERAL FUND
12/31/2023	Superior Copy Machines	PO99905-OVERAGE RATE 7142 240 MOON-3098RB00161-DEC 2023	05523	Equipment Rental/Lease	73.92	Police Department	GENERAL FUND
12/31/2023	Superior Copy Machines	PO99905-OVERAGE RATE 6986 240 MOON-G155R230030-DEC 2023	05523	Equipment Rental/Lease	46.06	Police Department	GENERAL FUND
12/31/2023	Superior Copy Machines	PO99916-COPIER OVERAGE RATE RVCC 6826-02 DEC23	05523	Equipment Rental/Lease	83.94	Recreation Centers	GENERAL FUND
12/31/2023	Superior Copy Machines	PO99907-OVRAGE RATE-6281 CONTRACT 6280-01 OCT-DEC 2023	05523	Equipment Rental/Lease	463.39	Planning and Zoning	GENERAL FUND
12/31/2023	Pitney Bowes Global Financial	Postage Meter	05523	Equipment Rental/Lease	165.60	City Manager	GENERAL FUND
12/31/2023	Superior Copy Machines	PO99905-OVRG RATE 6873 240 MOON-G706M460050-DEC23	05523	Equipment Rental/Lease	54.27	Police Department	GENERAL FUND
12/31/2023	Elite Medical Transport	PO26178-SECT VII AMBULANCE SVC AGREEMENT 4TH QTR 2023	05525	Health/Ambulance Contract	61,250.00	Fire and Ambulance	GENERAL FUND
12/31/2023	Ergometric & Applied Personnel	PO99905-FRONT LINE NATL TESTING PER APPLICATION LICENSE	05527	Seminars/Training/Workshops	450.00	Police Department	GENERAL FUND
Total Accounts Payable Transactions					\$ 612,895.43		



# CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: JANUARY 25, 2024**

## **REZONING REQUEST**

## **STAFF REPORT**

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF BLOCK 2, TRACTS 6 AND 6A, SOCORRO GRANT LOCATED AT 11051 NORTH LOOP DRIVE, SOCORRO, TX FROM A-1 (AGRICULTURAL) TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED USE DEVELOPMENTS) TO ALLOW FOR ENCLOSED MANUFACTURING (WAREHOUSES), COMPOUNDING, ASSEMBLING OR TREATMENT OF ARTICLES.**

**NAME:** 11051 NORTH LOOP REZONING

**PROPERTY ADDRESS:** 11051 NORTH LOOP DRIVE

**PROPERTY LEGAL DESCRIPTION:** BLOCK 2, TRACTS 6 AND 6A, SOCORRO GRANT

**PROPERTY OWNER:** HERMANOS FARMS, LTD.

**REPRESENTATIVE:** MATT WILLIAMSON | PINCHAL & COMPANY LLC.

**PROPERTY AREA:** 99.332 ACRES

**CURRENT ZONING:** A-1

**CURRENT LAND USE:** AGRICULTURAL

**FUTURE LAND USE MAP:** AGRICULTURAL

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 250-B & 0239-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request for **APPROVAL** of Rezoning of property from A-1 to IC-MUD to allow for enclosed manufacturing (Warehouses), compounding, assembling or treatment of articles.

**STAFF RECOMMENDATION:** Staff recommends **DENIAL** of the Rezoning request.

**P&Z COMMISSION:** Commission voted for a **DENIAL** of the Rezoning request at their May 16, 2023 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3/ Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A REZONING OF BLOCK 2, TRACTS 6 AND 6A, SOCORRO GRANT LOCATED AT 11051 NORTH LOOP DRIVE, SOCORRO, TX FROM A-1 (AGRICULTURAL) TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED USE DEVELOPMENTS) TO ALLOW FOR ENCLOSED MANUFACTURING (WAREHOUSES), COMPOUNDING, ASSEMBLING OR TREATMENT OF ARTICLES.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Block 2, Tracts 6 and 6A, Socorro Grant located At 11051 North Loop Drive, Socorro, TX From A-1 (Agricultural) to IC-MUD (Industrial/Commercial Mixed Use Developments) to allow for enclosed manufacturing (warehouses), compounding, assembling or treatment of articles.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

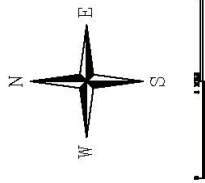
\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

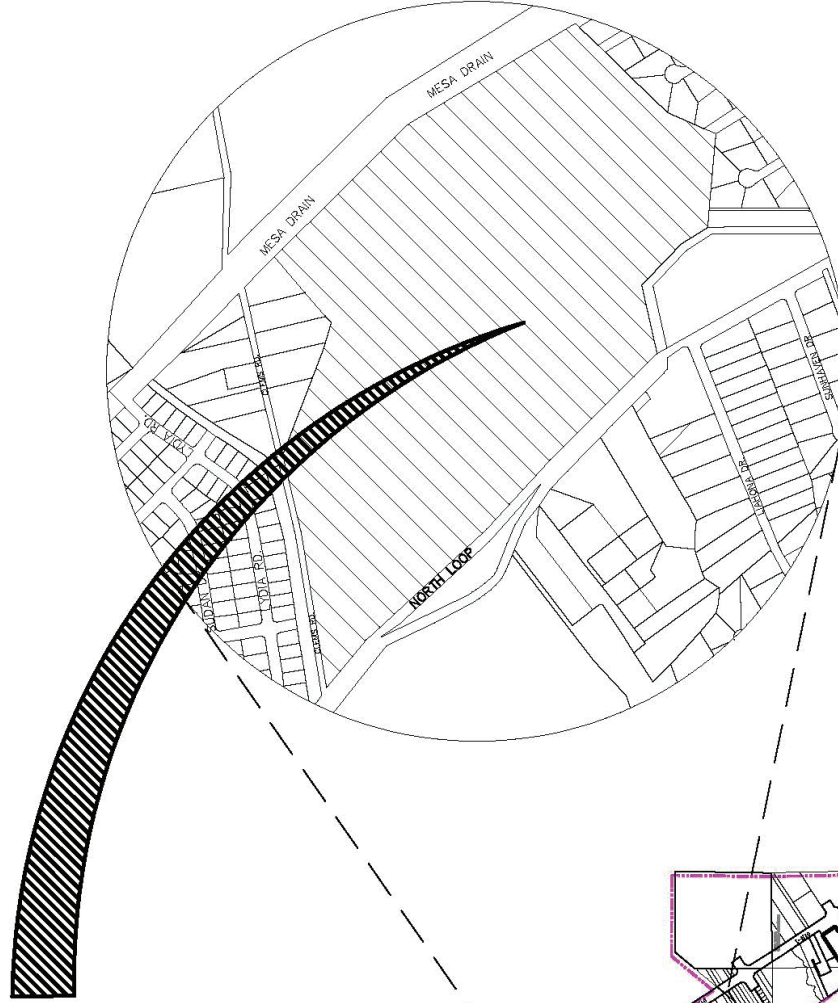
:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

# LOCATION MAP



PROJECT SITE;  
11051 North Loop Dr.  
Tract 6-A & 6, Block 2  
Socorro Grant



CITY OF SOCORRO

**LOCATION MAP**  
Scale: AS SHOWN

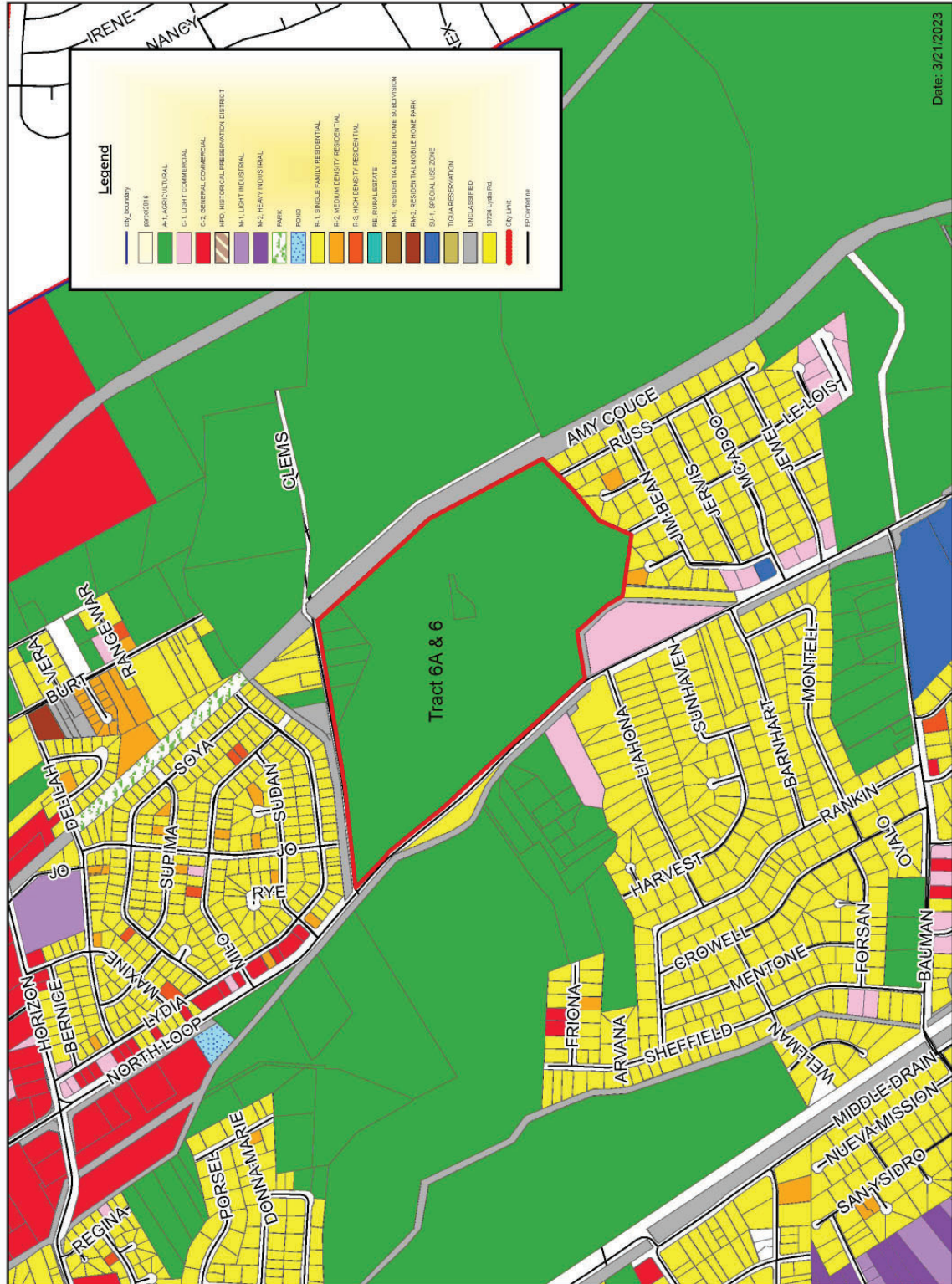
**Planning and Zoning Department**

860 N. Bas Vista, Socorro, Texas 79097 Tel. (913) 872-8331 Fax (913) 872-8673



# ZONING MAP

Zoning Map 11051 North Loop Dr.





# SITE PICTURES

View towards property from North Loop with Clems Rd visible.

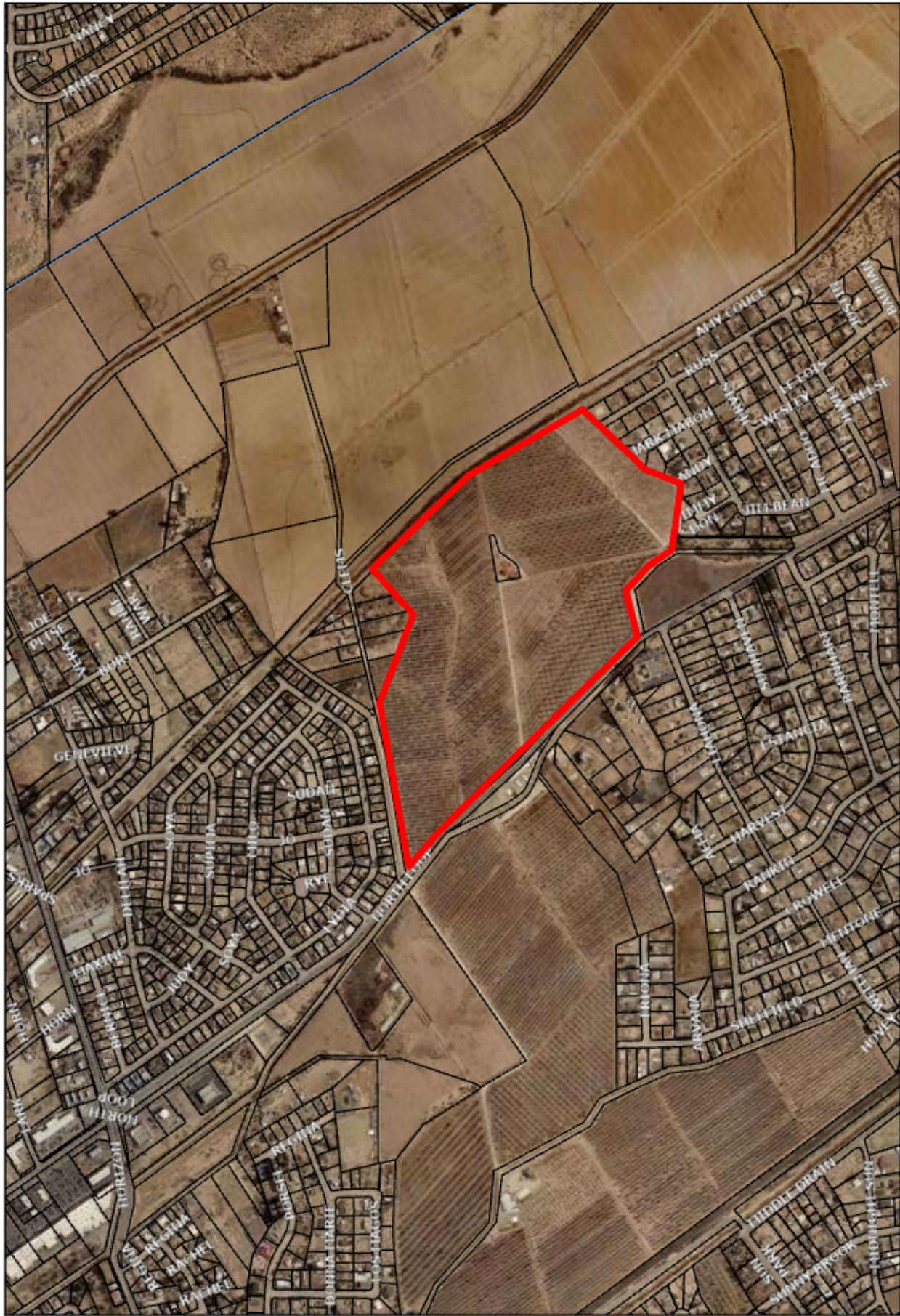


View towards property from North Loop (north bound).





# AERIAL PHOTO



City of Socorro  
Planning & Zoning Department  
860 N. Rio Vista Rd.  
Socorro, TX 79927

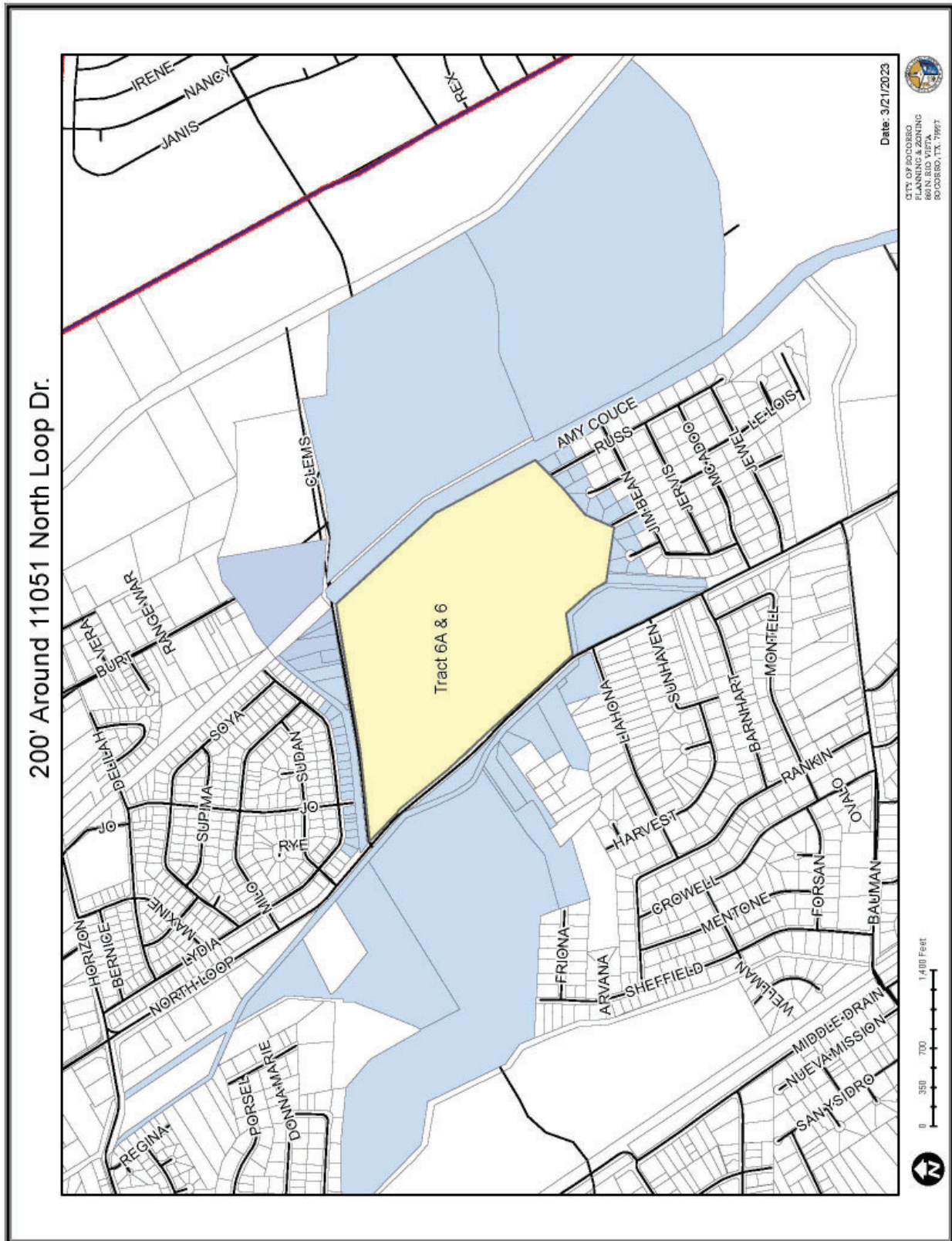
Date prepared: 1/18/2024



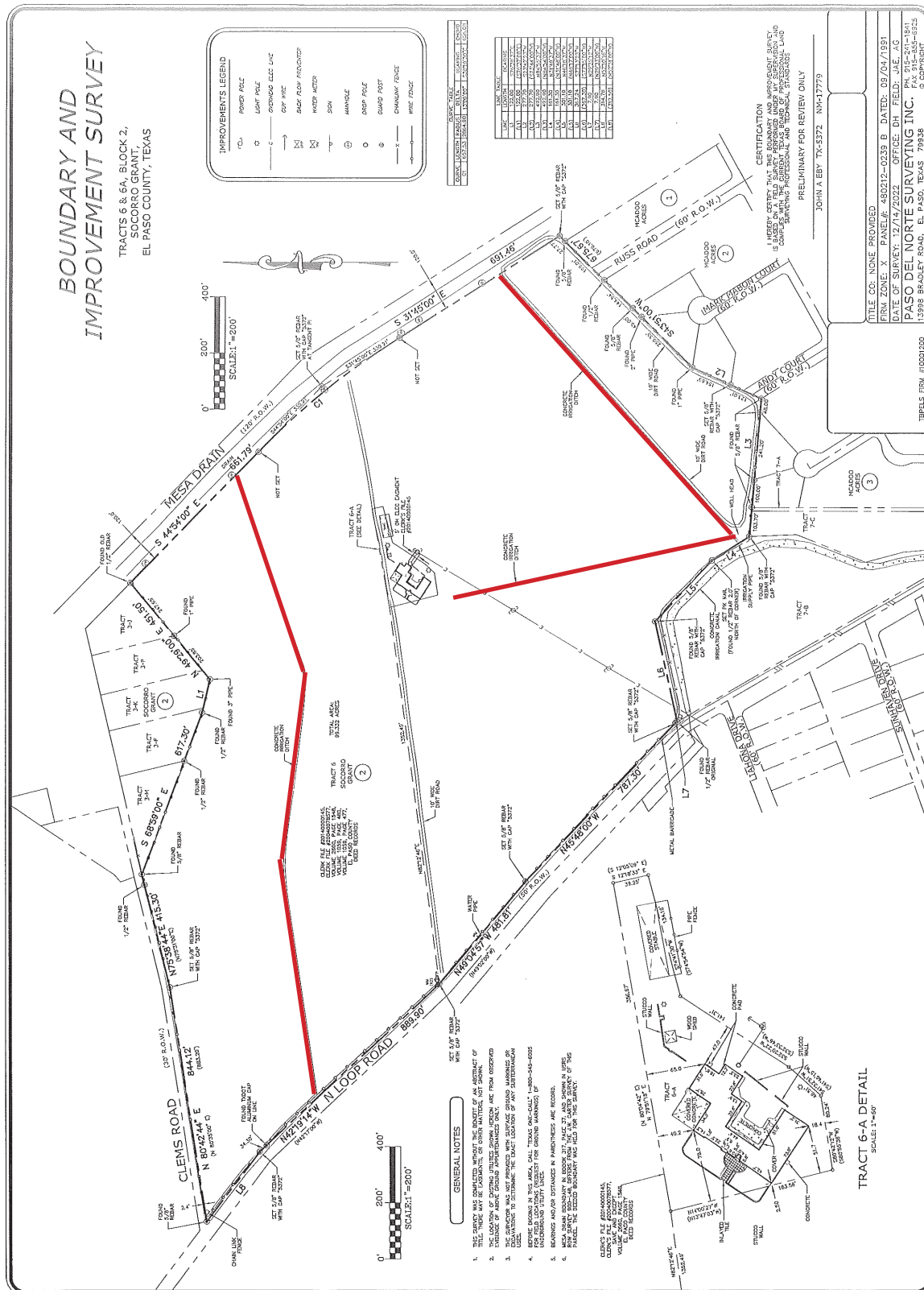


# PUBLIC HEARING

In-person comments were received for the rezoning request.



— - Concrete Irrigation Ditch



# SITE PLAN (INITIAL)



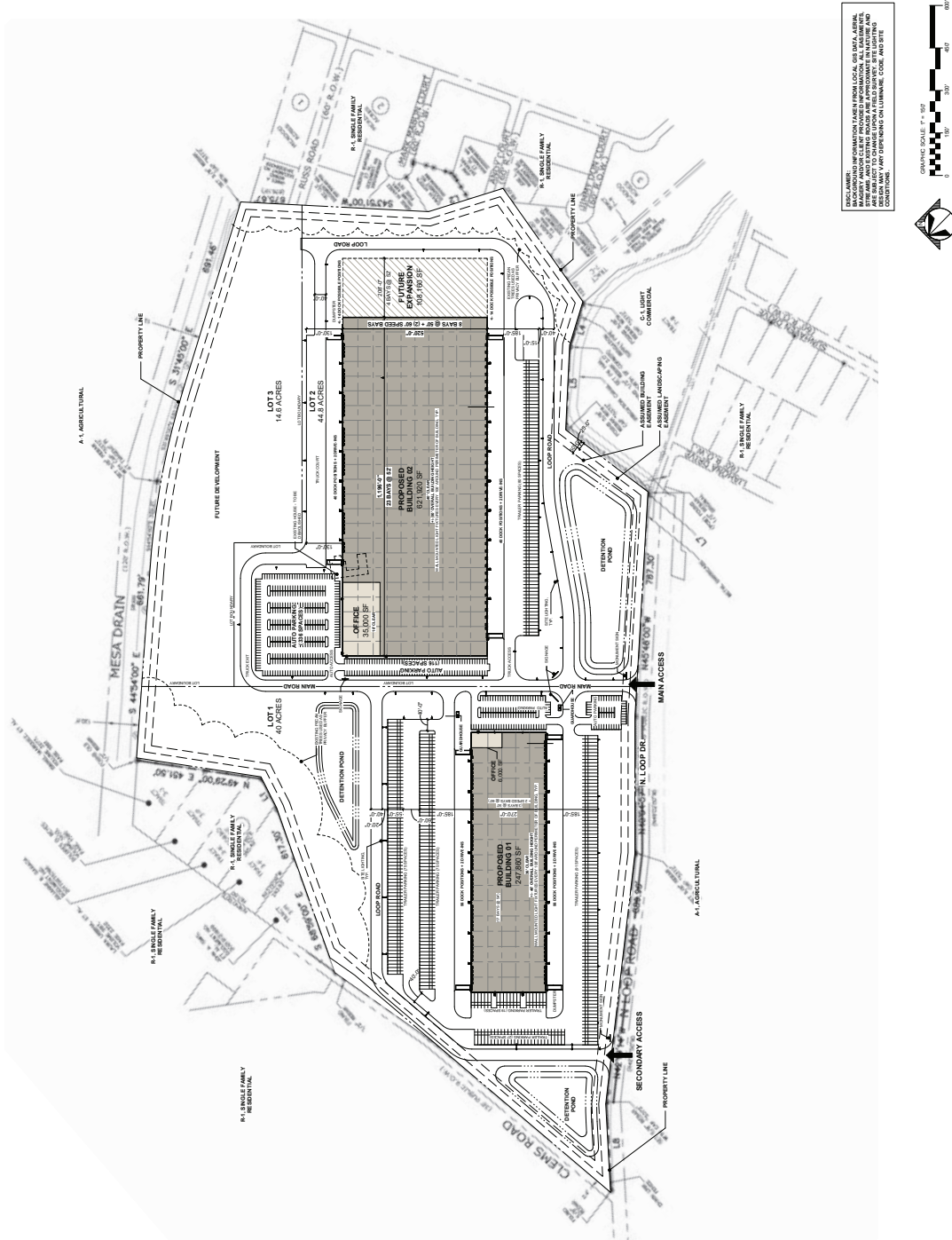
PINCHAL EL PASO

1351 N Loop Dr., Sooma, TX 79527

PRESENTATION  
SITE PLAN

P-01

Date: 03/16/23





The site plan illustrates a proposed industrial development. The main building footprint is divided into three primary sections: 'INDUSTRIAL BUILDING #1' (top left), 'INDUSTRIAL BUILDING #2' (top right), and 'INDUSTRIAL BUILDING #3' (bottom left). These buildings are surrounded by extensive parking areas and loading docks. Three retention ponds are located on the site: one in the northwest corner, one in the southwest corner, and one in the southeast corner. The site is bounded by S 44th Avenue to the north, N Loop Drive to the east, and S 60th Avenue to the south. Surrounding areas include existing residential and commercial developments.



# CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: FEBRUARY 1, 2024**

## **REZONING REQUEST**

## **STAFF REPORT**

**SUBJECT:**

**SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF BLOCK 2, TRACTS 6 AND 6A, SOCORRO GRANT LOCATED AT 11051 NORTH LOOP DRIVE, SOCORRO, TX FROM A-1 (AGRICULTURAL) TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED USE DEVELOPMENTS) TO ALLOW FOR ENCLOSED MANUFACTURING (WAREHOUSES), COMPOUNDING, ASSEMBLING OR TREATMENT OF ARTICLES.**

**NAME:** 11051 NORTH LOOP REZONING

**PROPERTY ADDRESS:** 11051 NORTH LOOP DRIVE

**PROPERTY LEGAL DESCRIPTION:** BLOCK 2, TRACTS 6 AND 6A, SOCORRO GRANT

**PROPERTY OWNER:** HERMANOS FARMS, LTD.

**REPRESENTATIVE:** JORGE AZCARATE, CEA

**PROPERTY AREA:** 99.332 ACRES

**CURRENT ZONING:** A-1

**CURRENT LAND USE:** AGRICULTURAL

**FUTURE LAND USE MAP:** AGRICULTURAL

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 250-B & 0239-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request for **APPROVAL** of Rezoning of property from A-1 to IC-MUD to allow for enclosed manufacturing (Warehouses), compounding, assembling or treatment of articles.

**STAFF RECOMMENDATION:** Staff recommended denial to the Planning & Zoning Commission at their May 16, 2023 meeting.

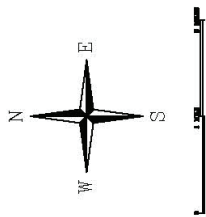
**P&Z COMMISSION:** Commission voted for a **DENIAL** of the Rezoning request at their May 16, 2023 meeting.

**UPDATE:**

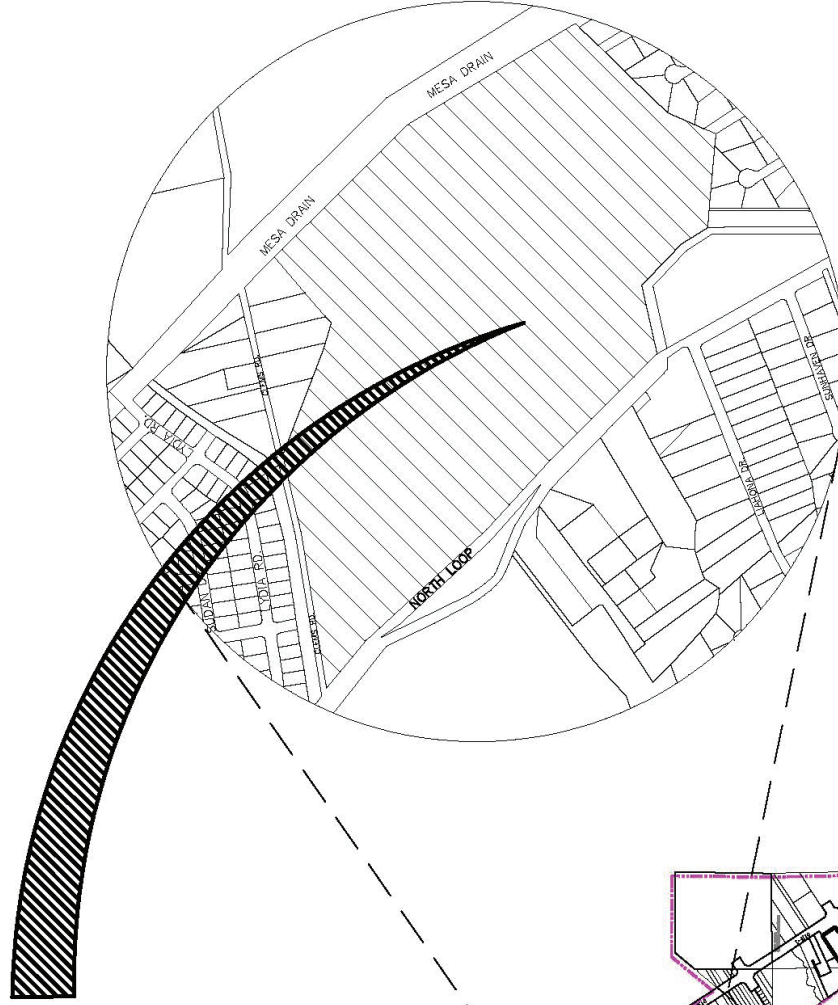
Since the May 16, 2023 Planning & Zoning meeting Hermanos Farms, LTD. has worked with their consultant to address issues and concerns brought up at the Planning & Zoning Meeting. They submitted the Traffic Impact Analysis and amended Site Plan to show trees lining the development and 30 Ft. right of way dedication along North Loop. The tree lining the development was to serve as a buffer to adjacent neighborhoods. The additional right-of- way was to mitigate the traffic concerns surrounding the additional truck traffic on the two lane roadway. The proposed changes to the intersection would need to be coordinated through TxDOT.

**STAFF RECOMMENDATION:** Staff recommends APPROVAL of the request.

# LOCATION MAP



PROJECT SITE;  
11051 North Loop Dr.  
Tract 6-A & 6, Block 2  
Socorro Grant



CITY OF SOCORRO

## LOCATION MAP

Scale: AS SHOWN

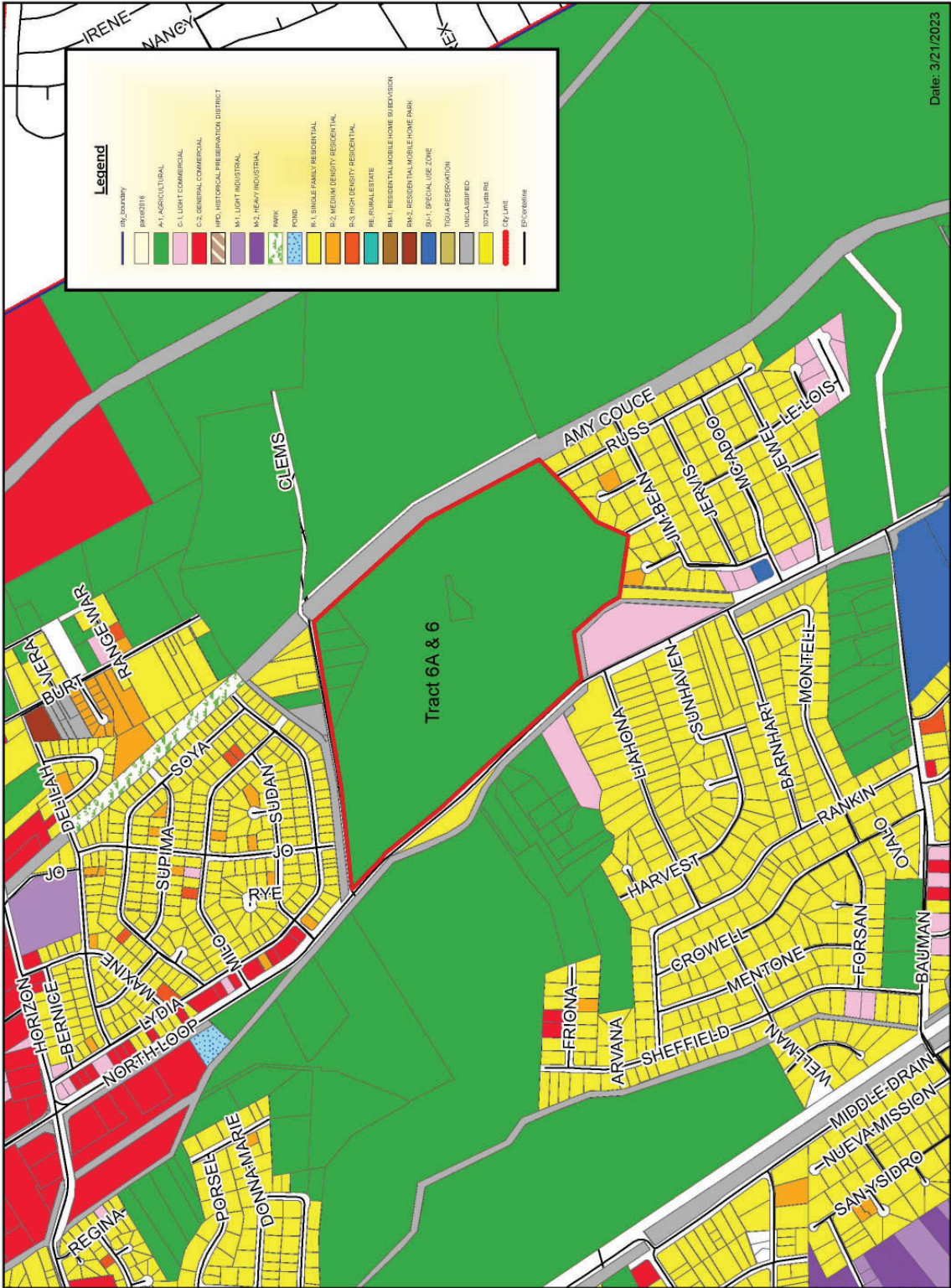
Planning and Zoning Department

866 N. Bas Vista, Socorro, Texas 79097 Tel. (913) 872-8331 Fax (913) 872-8673



# ZONING MAP

Zoning Map 11051 North Loop Dr.





# SITE PICTURES

View towards property from North Loop with Clems Rd visible.

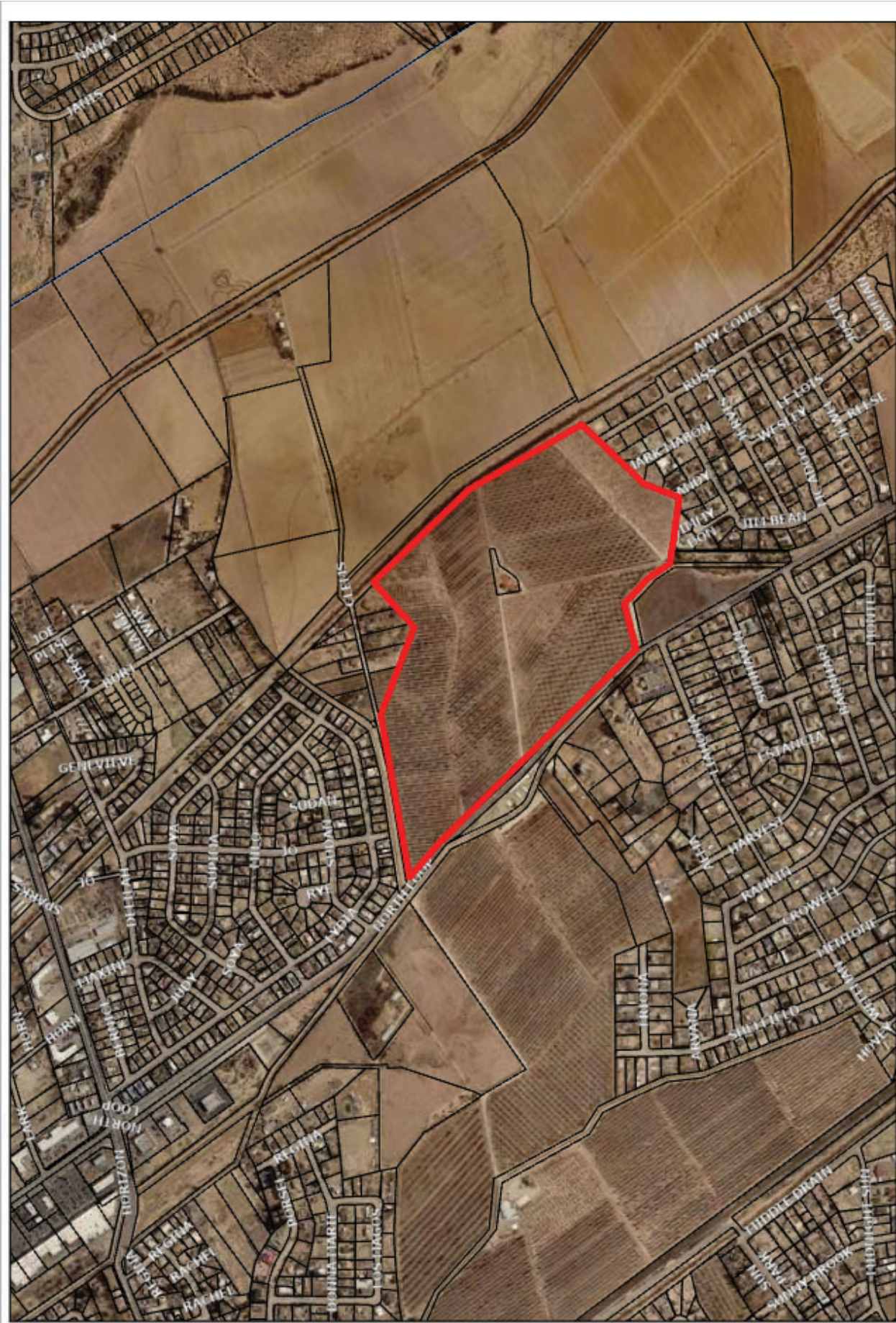


View towards property from North Loop (north bound).



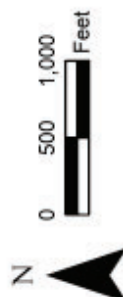


# AERIAL PHOTO



City of Socorro  
Planning & Zoning Department  
860 N. Rio Vista Rd.  
Socorro, TX 79927

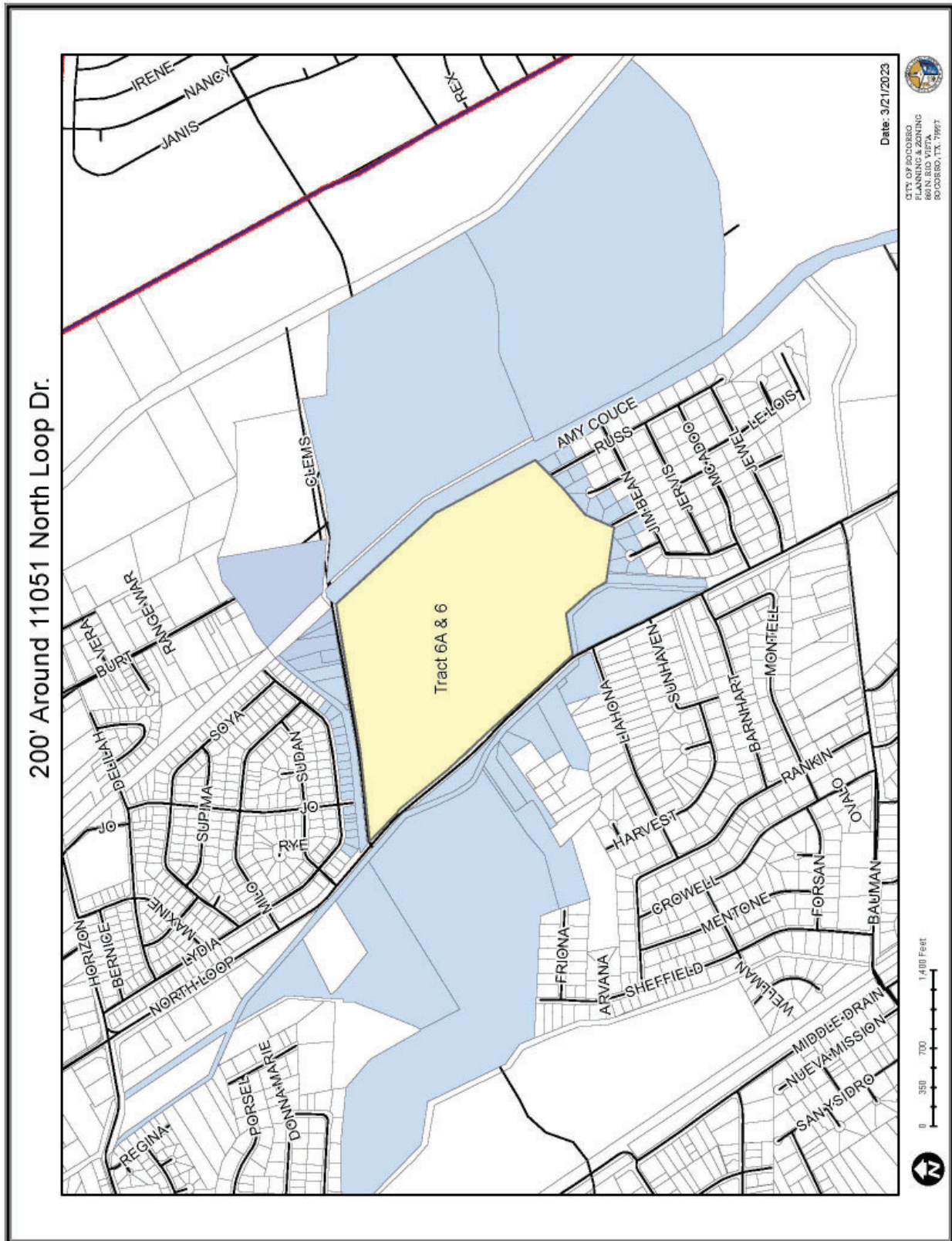
Date prepared: 1/18/2024



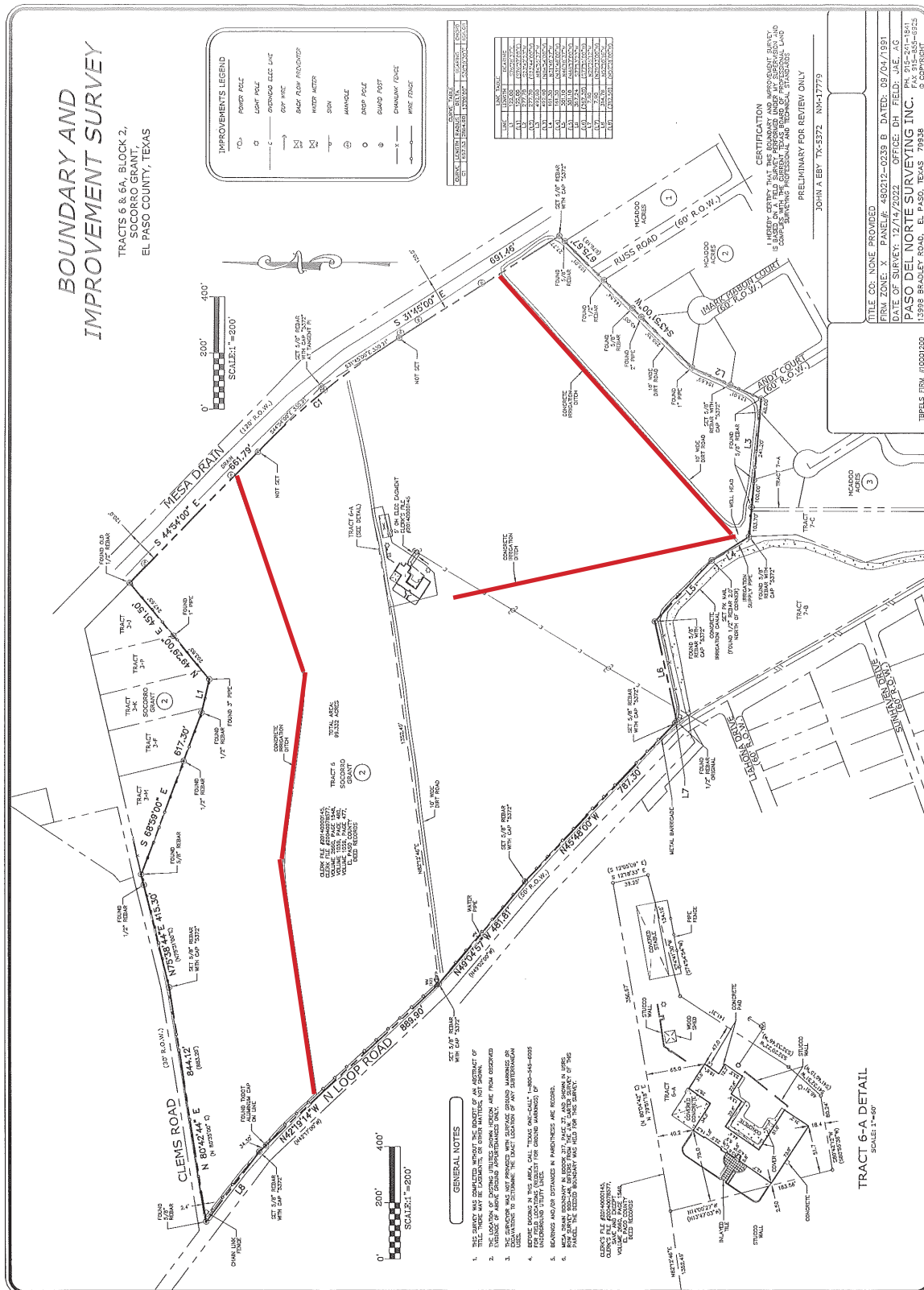


# PUBLIC HEARING

In-person comments were received for the rezoning request.



— - Concrete Irrigation Ditch



# SITE PLAN (INITIAL)



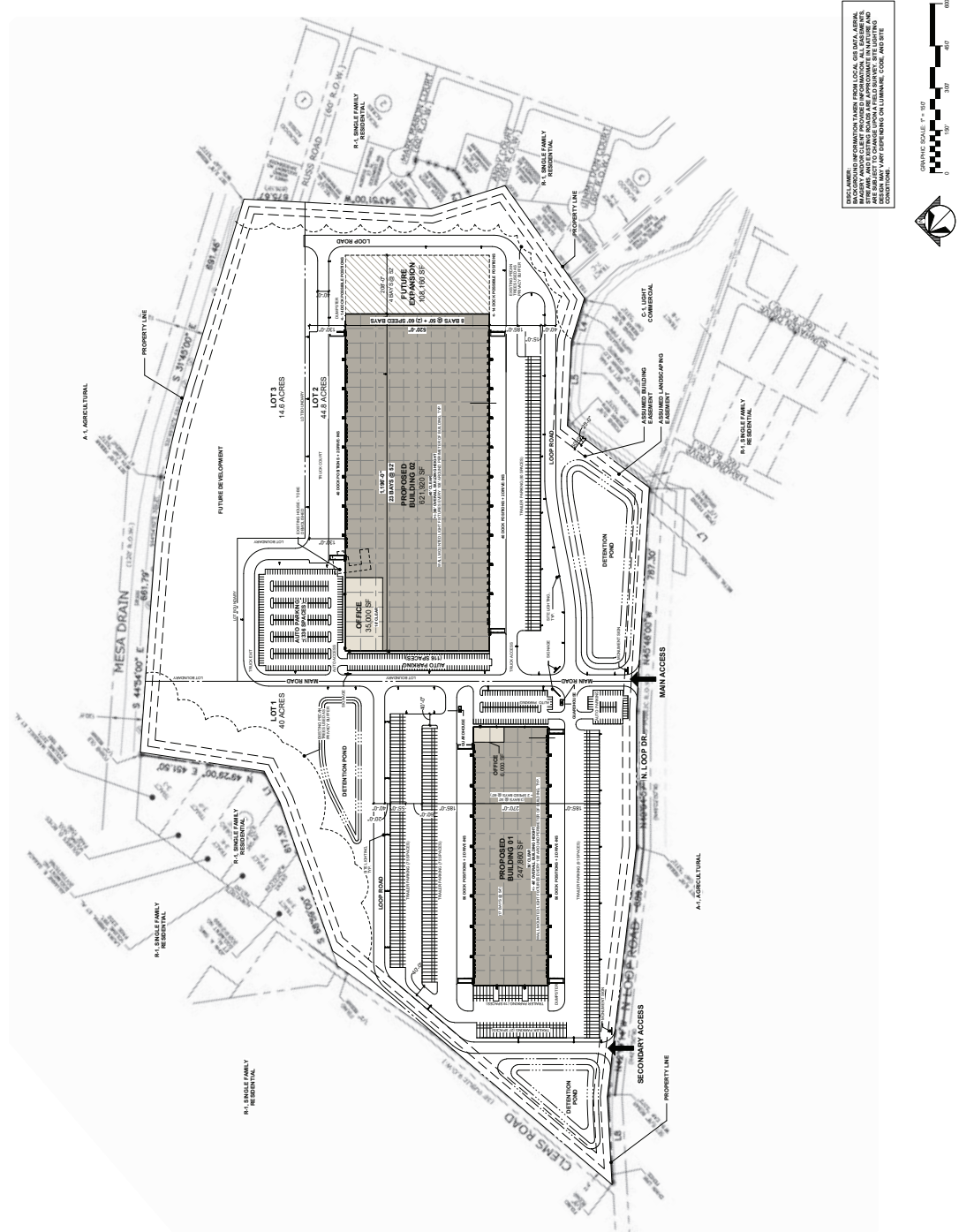
PINCHAL EL PASO

1351 N Loop Dr., Sooma, TX 79527

PRESENTATION  
SITE PLAN

P-01

Date: 03/16/23

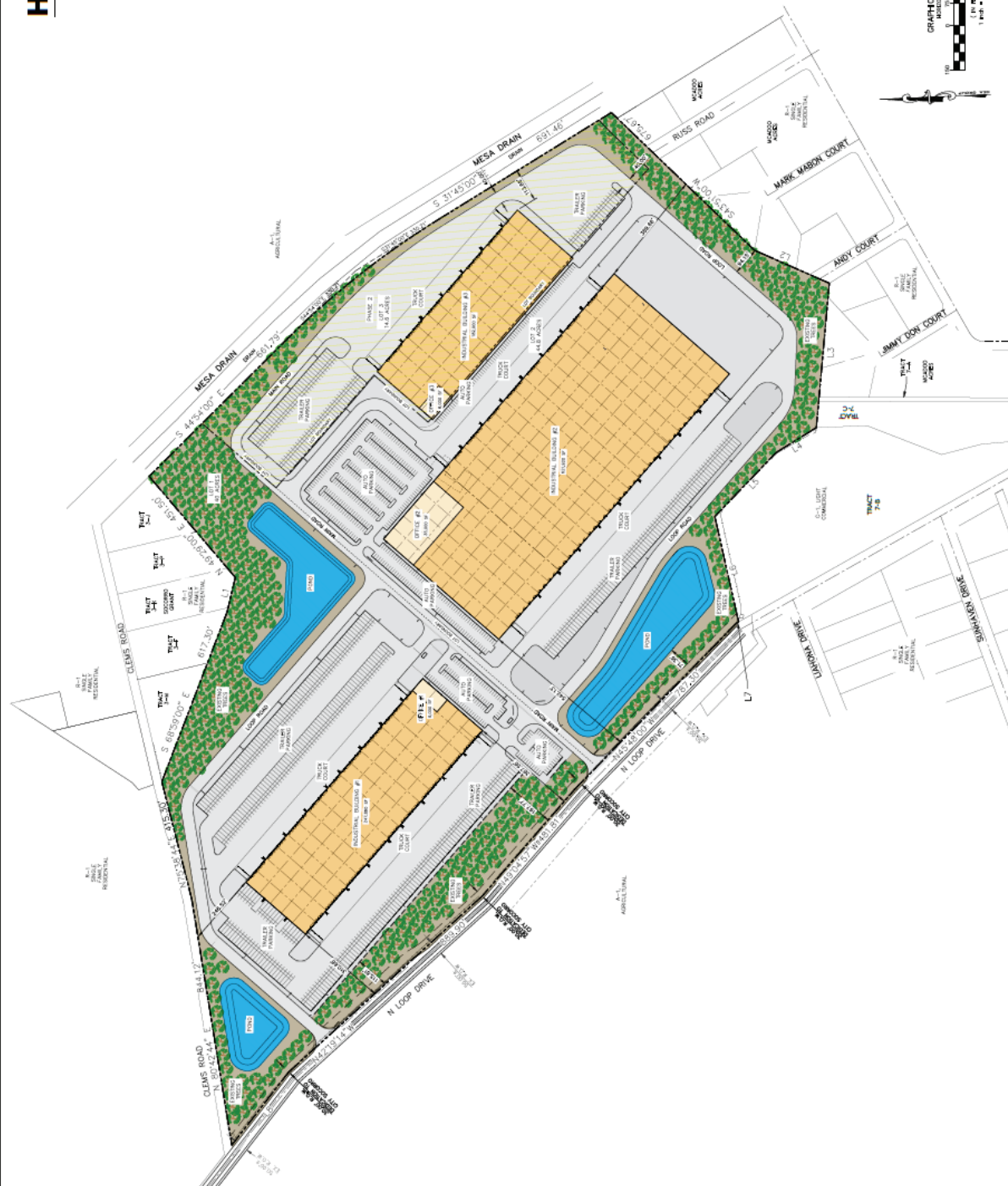




GRAPHIC SCALE  
HORIZONTAL

( IN FEET )  
1 inch = 100 ft.

0 75 150 300



# T.I.A. SUMMARY

Table I.1 –North Loop Dr. Projected Baseline and Build-out Capacity Analysis.

	AM Peak Hour		PM Peak Hour	
	LOS	(v/c)	LOS	(v/c)
2023 Existing Baseline	D	0.46	E	0.52
2025 Projected Baseline Condition	D	0.48	E	0.54
2025 Projected Buildout Condition	E	0.52	E	0.59

Table VII.1 – Existing and Projected Peak Hour Traffic Volumes on North Loop.

Direction	Peak Hour	2023 Existing Baseline Traffic	2025 Projected Baseline Traffic	2025 Projected Buildout Traffic
Northbound	AM	727	756	815
	PM	500	520	717
Southbound	AM	313	326	513
	PM	852	886	970

## X. CONCLUSION

The analysis shows that the intersections considered in this study are not substantially impacted from the *Project's* generated trips. The increase in delay at the intersection of Horizon Blvd. & North Loop Dr. between the projected baseline and projected build-out conditions is minimal and insignificant in comparison to the v/c without the *Project's* generated trips. While the proposed intersections on North Loop Dr. show an overall LOS A and they do not interfere with the existing through traffic on North Loop Dr.

The capacity analysis on North Loop Dr. shows that the roadway is currently under high traffic volumes, showing a LOS D during the AM peak hour and LOS E during the PM peak hour. By the build-out conditions the LOS during the AM peak decreases to a LOS E. However, the increase in the volume to capacity ratio is relatively minor with an increase of about 8% shown versus the baseline conditions. Without the *Project* generated trips the roadway will likely still decrease in LOS at future conditions due to the expected background growth rate increases.

Overall, the *Project's* generated trip volumes are minor compared to the existing baseline traffic volumes. They do not substantially impact the roadway and intersections under consideration in the study. Nonetheless an expansion of North Loop Dr. in the future may be considered to improve service and capacity on the roadway.

The proposed mitigation for the *Project* consists of the Developer dedicating 35-feet for the widening of North Loop Dr to the City of Socorro. The current ROW on North Loop is 50-feet. Furthermore, the addition of an acceleration and deceleration lane at Accessways A and B for the *Project* will allow the *Project's* generated traffic to utilize these improvements to minimize impact to North Loop Dr. Finally, to allow through traffic on North Loop Dr. to not be impacted by the left-turning traffic onto the Project Accessways, the *Project* will require adding additional pavement to incorporate a 12-foot left-turning lane. The proposed North Loop Dr. cross-section is as shown below.











## CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: FEBRUARY 1, 2024**

**REPLAT AND VARIANCE REQUEST APPLICATION**

### **STAFF REPORT**

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION OF AN ORDINANCE TO APPROVE A REPLAT AND VARIANCE REQUESTS FOR EASTWIND INDUSTRIAL REPLAT 'A' SUBDIVISION, BEING LOT 1, BLOCK 1 AND LOT 1, BLOCK 2, EASTWIND INDUSTRIAL, SOCORRO, TX.**

<b>NAME:</b>	EASTWIND INDUSTRIAL REPLAT 'A' SUBDIVISION
<b>PROPERTY ADDRESS:</b>	GATEWAY BLVD. EAST
<b>PROPERTY LEGAL DESCRIPTION:</b>	LOT 1, BLOCK 1 AND LOT 1, BLOCK 2, EASTWIND INDUSTRIAL, SOCORRO, TX.
<b>PROPERTY OWNER:</b>	EL PASO LOGISTICS II, LLC.
<b>REPRESENTATIVE:</b>	ADRIAN I. HOLGUIN-ONTIVEROS   CSA DESIGN GROUP, INC.
<b>PROPERTY AREA:</b>	185.343 ACRES
<b>CURRENT ZONING:</b>	IC-MUD (INDUSTRIAL/COMMERCIAL MIXED USE DEVELOPMENTS)
<b>CURRENT LAND USE:</b>	VACANT
<b>FUTURE LAND USE MAP:</b>	LIGHT INDUSTRIAL
<b>FLOOD MAP:</b>	According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0277-B / FEMA, September 4, 1991).
<b>SUMMARY OF REQUEST:</b>	Request is for approval of a Replat and variances requested for Eastwind Industrial Replat 'A' Subdivision.
<b>VARIANCE REQUEST:</b>	Applicant is requesting the following variants: 1.) Reduction in the minimum setback (for properties facing minor arterials), 2.) Reduction in the total number of parking spaces required for development, and 3.) An increase in the maximum allowable height for buildings in the IC/MUD zoning district.





## CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: JANUARY 25, 2024**

### **REPLAT AND VARIANCE REQUEST APPLICATION**

### **STAFF REPORT (CONT.)**

**STAFF RECOMMENDATION:** Staff recommends **APPROVAL** of the Replat with the variances requested.

**P&Z COMMISSION:** Commission voted for **APPROVAL** of the Replat and Variance request to approve a minimum of 45 ft front setback, to approve for a maximum of 55 ft height, to approve the parking lot variance so long as it complies with the approved development plan which is one parking spot for every 2000 sq ft at their January 16, 2024 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING EASTWIND INDUSTRIAL REPLAT 'A' SUBDIVISION, BEING LOT 1, BLOCK 1 AND LOT 1, BLOCK 2, EASTWIND INDUSTRIAL, SOCORRO, TX, AND VARIANCE REQUESTS TO APPROVE A MINIMUM OF 45 FT FRONT SETBACK, TO APPROVE FOR A MAXIMUM OF 55 FT HEIGHT, TO APPROVE THE PARKING LOT VARIANCE SO LONG AS IT COMPLIES WITH THE APPROVED DEVELOPMENT PLAN WHICH IS ONE PARKING SPOT FOR EVERY 2000 SQ FT SOCORRO, TEXAS.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That Eastwind Industrial Replat 'A' Subdivision, Being Lot 1, Block 1 and Lot 1, Block 2, Eastwind Industrial, Socorro, TX, And variance requests to approve a minimum of 45 ft front setback, to approve for a maximum of 55 ft height, to approve the parking lot variance so long as it complies with the approved development plan which is one parking spot for every 2000 sq ft Socorro, Texas. has been granted final plat approval as per the subdivision ordinance of the City of Socorro, Texas

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

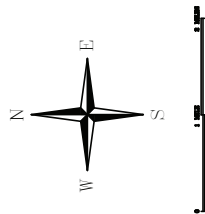
ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

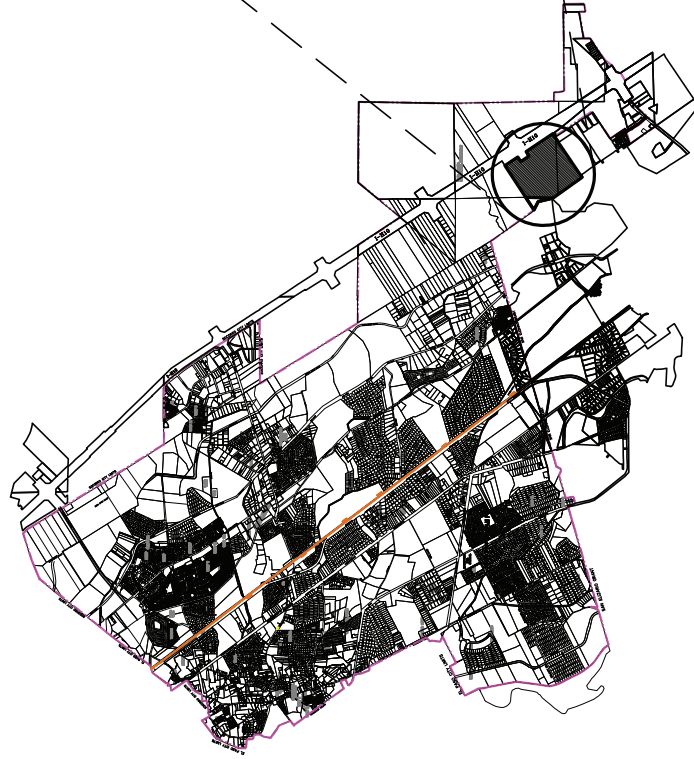
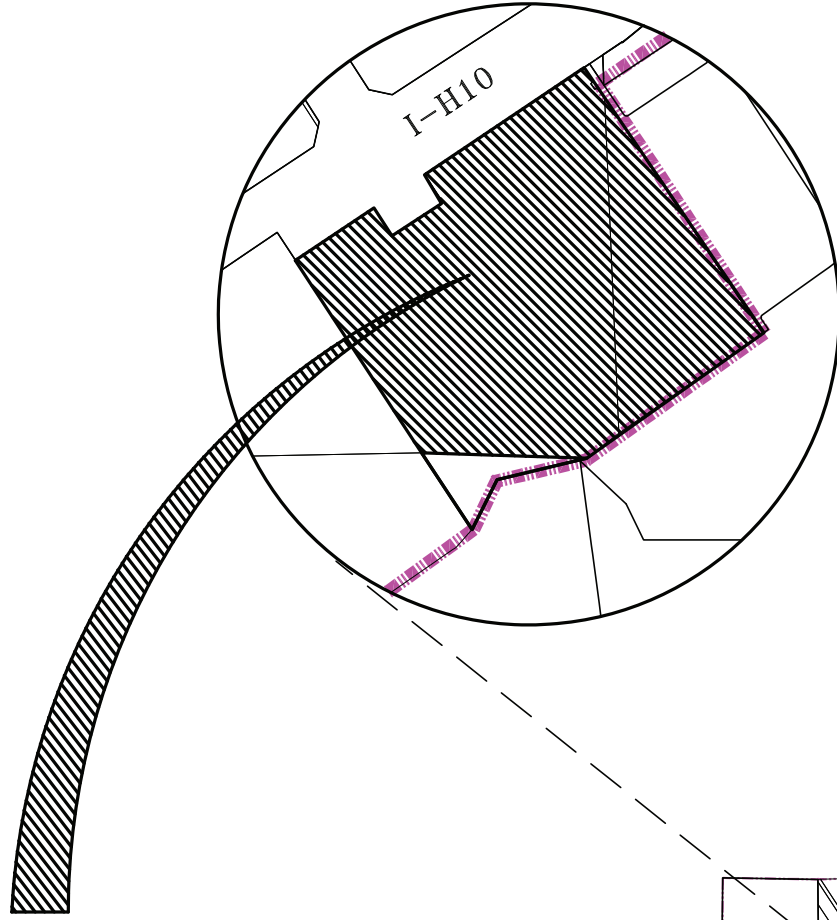
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

# LOCATION MAP



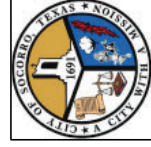
PROJECT SITE;  
Eastwind Industrial Replat "A"  
Lot 1, Block 1, Lot 1, Block 2  
Eastwind Industrial Subdivision



CITY OF SOCORRO

**LOCATION MAP**

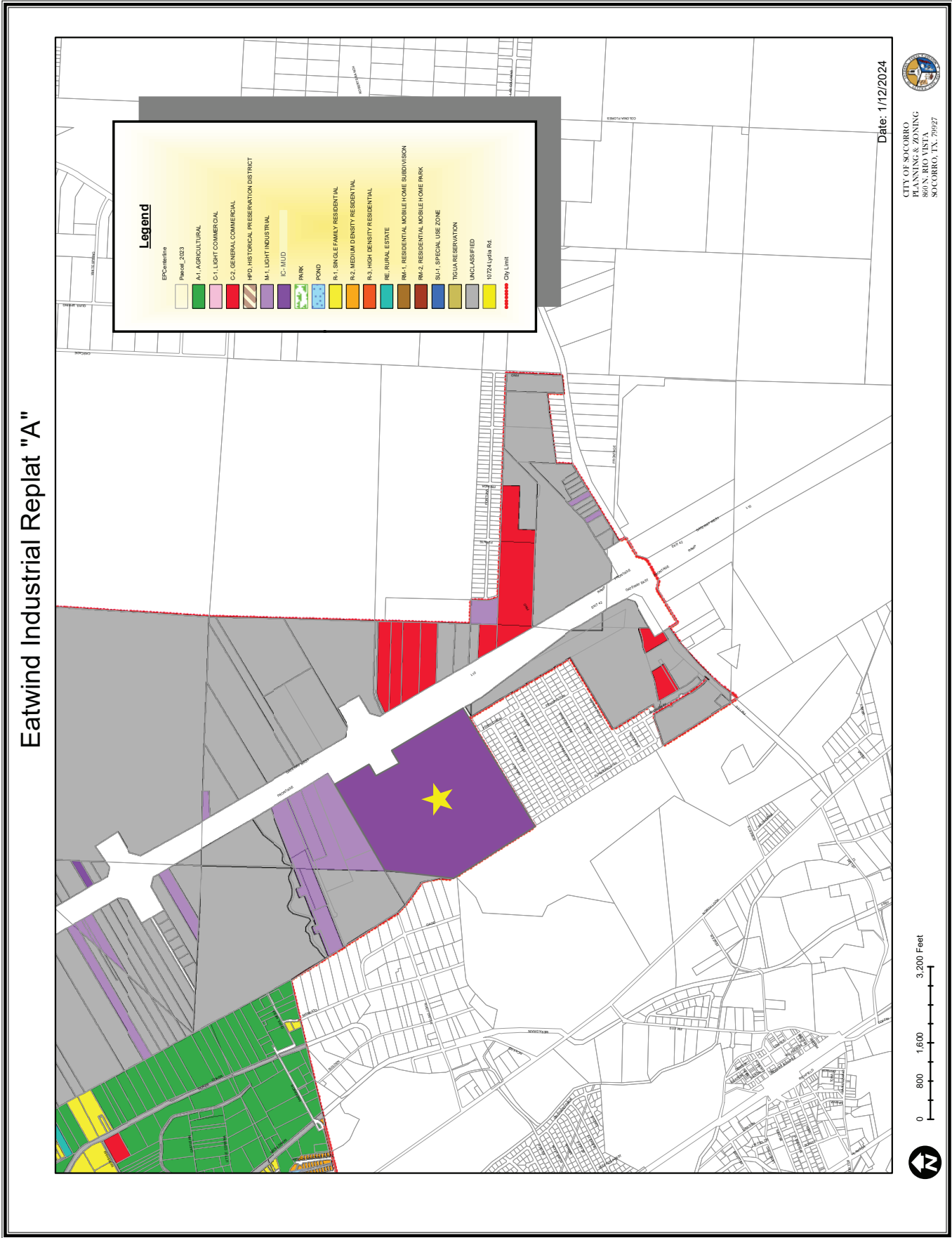
Scale: AS SHOWN



**Planning and Zoning Department**

860 N. Rio Vista Socorro, Texas 79927 Tel: (505) 872-4531 Fax: (505) 872-4673

# ZONING MAP





# PROPERTY PICTURES

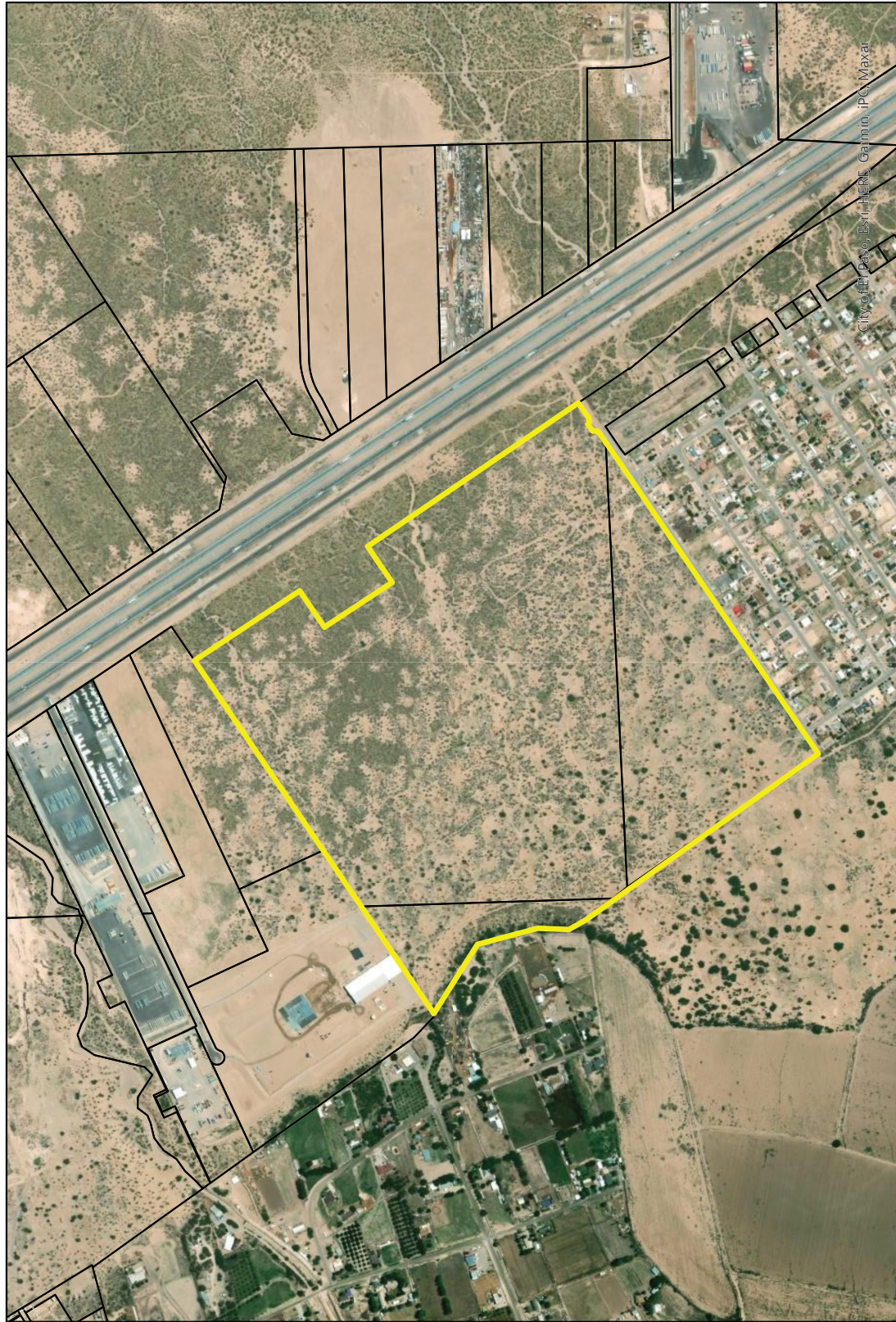


View of property from Gateway Blvd East.





## Eastwind Industrial Replat 'A'


$$z \rightarrow$$

0	312.5625	1,250 US Feet
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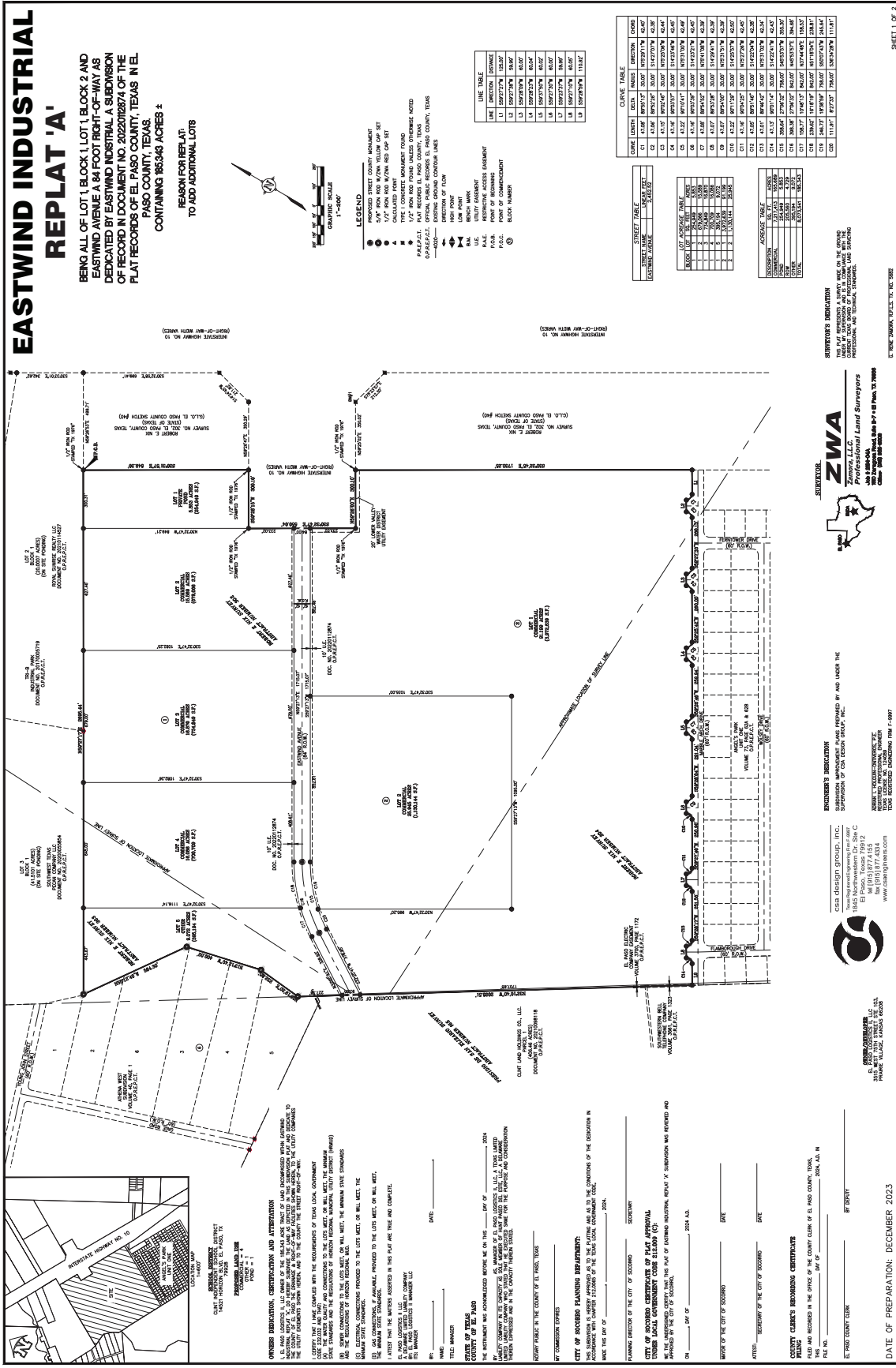


City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927











**EASTWIND INDUSTRIAL**  
**REPLAT 'A'**

BEING ALL OF LOT 1, BLOCK 1, LOT 1, BLOCK 2 AND  
EASTWIND AVENUE A 84 FOOT RIGHT-OF-WAY AS  
DEDICATED BY EASTWIND INDUSTRIAL A SUBDIVISION  
RECORDED IN DOCUMENT NO. 2022012874 OF THE  
PLAT RECORDS OF EL PASO COUNTY, TEXAS IN EL  
PASO COUNTY, TEXAS.  
CONTAINING 85.343 ACRES ±

REASON FOR REPLAT:  
TO ADD ADDITIONAL LOTS

DATE OF PREPARATION: DECEMBER 2023

**OWNER/DEVELOPER**  
LUNT LAND HOLDING COMPANY, LLC  
2505 E MISSOURI AVE STE 300,  
EL PASO, TEXAS 79903



**csa design group, inc.**  
 Team Regional Engineering Firm F-0007  
 1845 Northwestern Dr., Ste C  
 El Paso, Texas 79912  
 tel [915] 877.4155  
 fax [915] 877.4334  
[www.csaengineering.com](http://www.csaengineering.com)



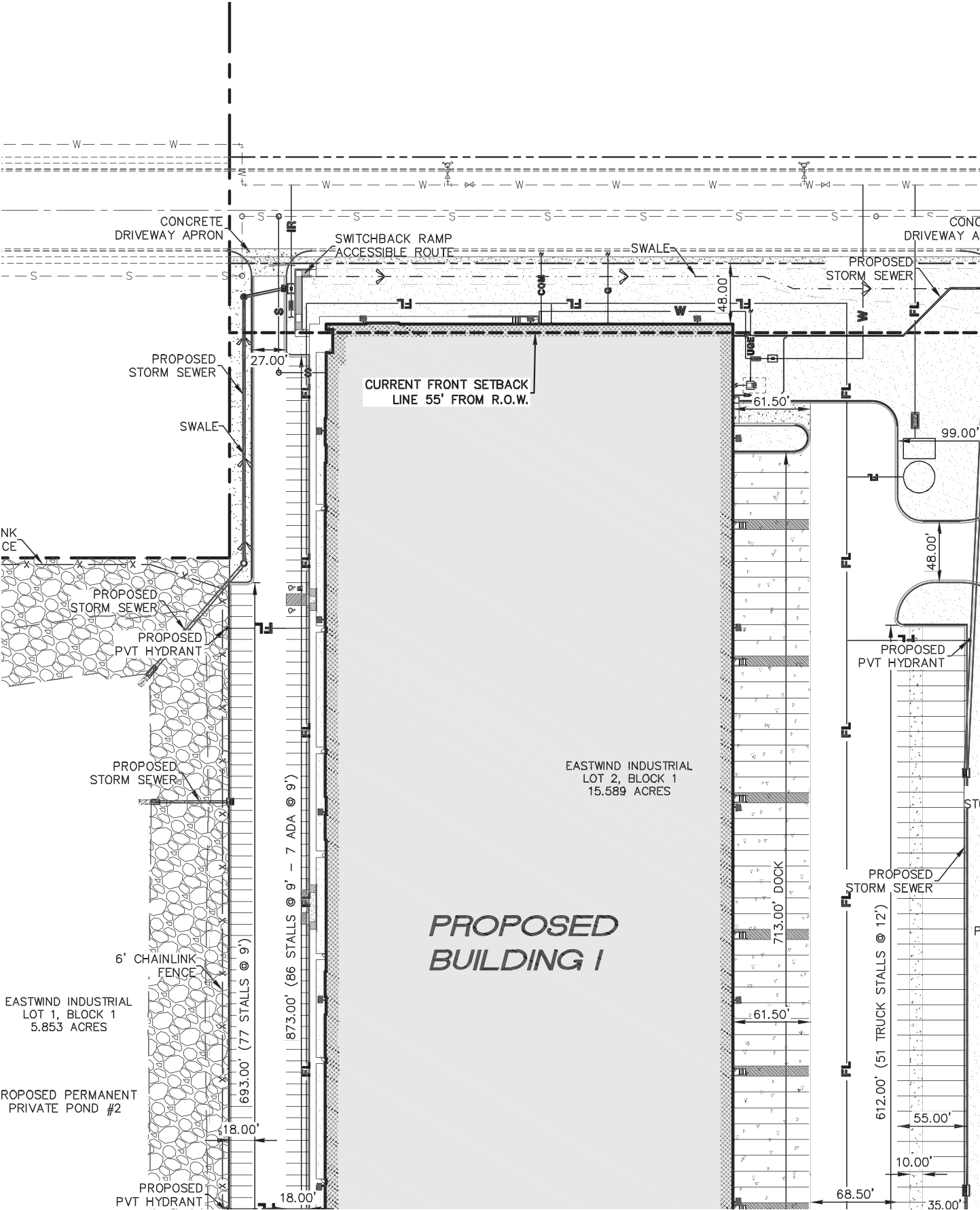
**ZWA**  
Zamora, L.L.C.  
Professional Land Surveyors  
— SURVEYOR —  
Joh 959-044  
3802 Zamora Road, Suite B-7 • El Paso, TX 79908

SHEET 2 OF 2

5/27/2022, 10:14 AM/2022-05-28 Downloaded from <https://www.cambridge.org/core>. For more information, see <https://www.cambridge.org/core/terms>. <https://doi.org/10.1017/9781009070000.005>



# VARIANCE REQUEST (ENLARGED)



# VARIANCE REQUEST

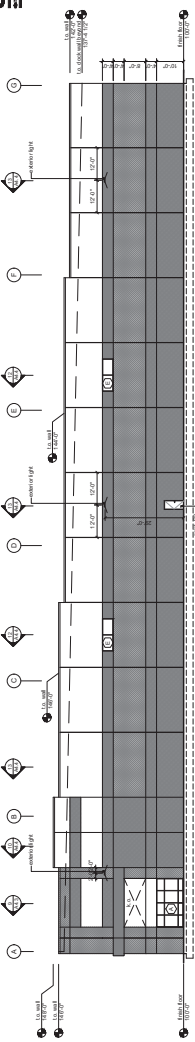
DAVIDSON  
ARCHITECTS



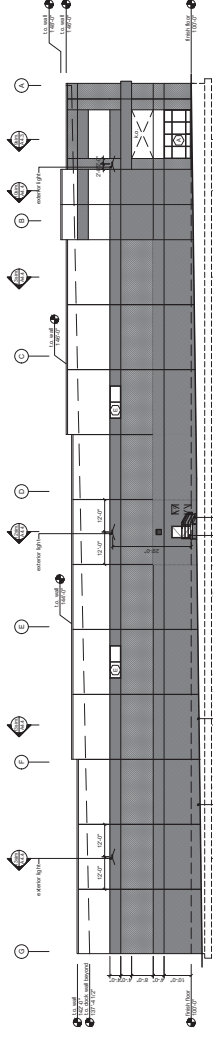
a new development for  
Flint Eastwind - Building 1  
Interstate 10 and Eastwind Avenue  
El Paso, Texas

DATE: 01/11/2023  
BY: [Signature]  
DWG: [Signature]

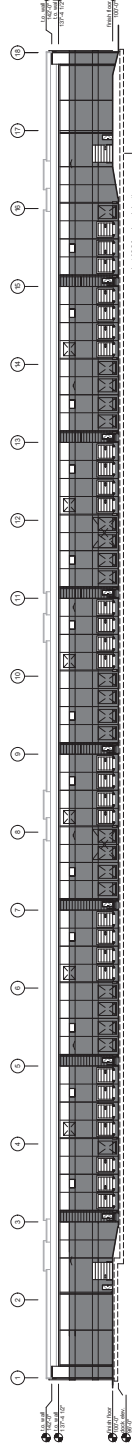
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2/26/22



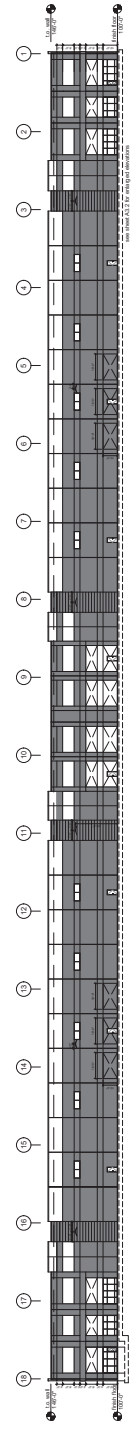
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2 East Elevation  
Scale: 1/8" = 1'-0"



3 South Elevation  
Scale: 1/8" = 1'-0"



4 North Elevation  
Scale: 1/8" = 1'-0"

## Exterior Materials and Finishes:

- Exterior Walls: 1. 12" CMU, 2. 8" CMU, 3. 4" CMU, 4. 2" CMU, 5. 1" CMU, 6. 1/2" CMU, 7. 1/4" CMU, 8. 1/8" CMU, 9. 1/16" CMU, 10. 1/32" CMU, 11. 1/64" CMU, 12. 1/128" CMU, 13. 1/256" CMU, 14. 1/512" CMU, 15. 1/1024" CMU, 16. 1/2048" CMU, 17. 1/4096" CMU, 18. 1/8192" CMU, 19. 1/16384" CMU, 20. 1/32768" CMU, 21. 1/65536" CMU, 22. 1/131072" CMU, 23. 1/262144" CMU, 24. 1/524288" CMU, 25. 1/1048576" CMU, 26. 1/2097152" CMU, 27. 1/4194304" CMU, 28. 1/8388608" CMU, 29. 1/16777216" CMU, 30. 1/33554432" CMU, 31. 1/67108864" CMU, 32. 1/134217728" CMU, 33. 1/268435456" CMU, 34. 1/536870912" CMU, 35. 1/1073741824" CMU, 36. 1/2147483648" CMU, 37. 1/4294967296" CMU, 38. 1/8589934592" CMU, 39. 1/17179869184" CMU, 40. 1/34359738368" CMU, 41. 1/68719476736" CMU, 42. 1/137438953472" CMU, 43. 1/274877906944" CMU, 44. 1/549755813888" CMU, 45. 1/1099511627776" CMU, 46. 1/2199023255552" CMU, 47. 1/4398046511104" CMU, 48. 1/8796093022208" CMU, 49. 1/17592186044416" CMU, 50. 1/35184372088832" CMU, 51. 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**CITY OF SOCORRO  
CITY COUNCIL MEETING  
DATE: FEBRUARY 1, 2024  
FINAL PLAT APPLICATION  
STAFF REPORT**

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING A FINAL PLAT FOR HORIZONE SUBDIVISION, BEING A PORTION OF TRACT 24E, BLOCK 9, SOCORRO GRANT, SOCORRO, TX.**

**NAME:** HORIZONE SUBDIVISION

**PROPERTY ADDRESS:** 10517 ALAMEDA AVE.

**PROPERTY LEGAL DESCRIPTION:** A PORTION OF TRACT 24E, BLOCK 9, SOCORRO GRANT, SOCORRO, TX

**PROPERTY OWNER:** HORIZONE PROPERTIES, LLC.

**REPRESENTATIVE:** HORIZONE PROPERTIES, LLC.

**PROPERTY AREA:** 3.76 ACRES

**CURRENT ZONING:** M-1 (LIGHT INDUSTRIAL)

**CURRENT LAND USE:** COMMERCIAL

**FUTURE LAND USE MAP:** COMMERCIAL

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0250-B /FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request is for approval of the Final Plat for Horizone Subdivision.

**STAFF RECOMMENDATION:** Staff recommends **APPROVAL** of the Final Plat.

**P&Z COMMISSION:** Commission voted for **APPROVAL** of the Preliminary Plat at their November 21, 2023 meeting.

Commission voted for **APPROVAL** of the Final Plat at their January 16, 2024 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE APPROVING FINAL PLAT FOR HORIZONE SUBDIVISION BEING A PORTION OF TRACT 24E, BLOCK 9, SOCORRO GRANT, SOCORRO, TEXAS.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That the Horzone Subdivision, being a portion of Tract 24E, Block 9, Socorro Grant, Socorro, Texas. has been granted Final Plat approval as per the Subdivision Ordinance of the City of Socorro, Texas

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

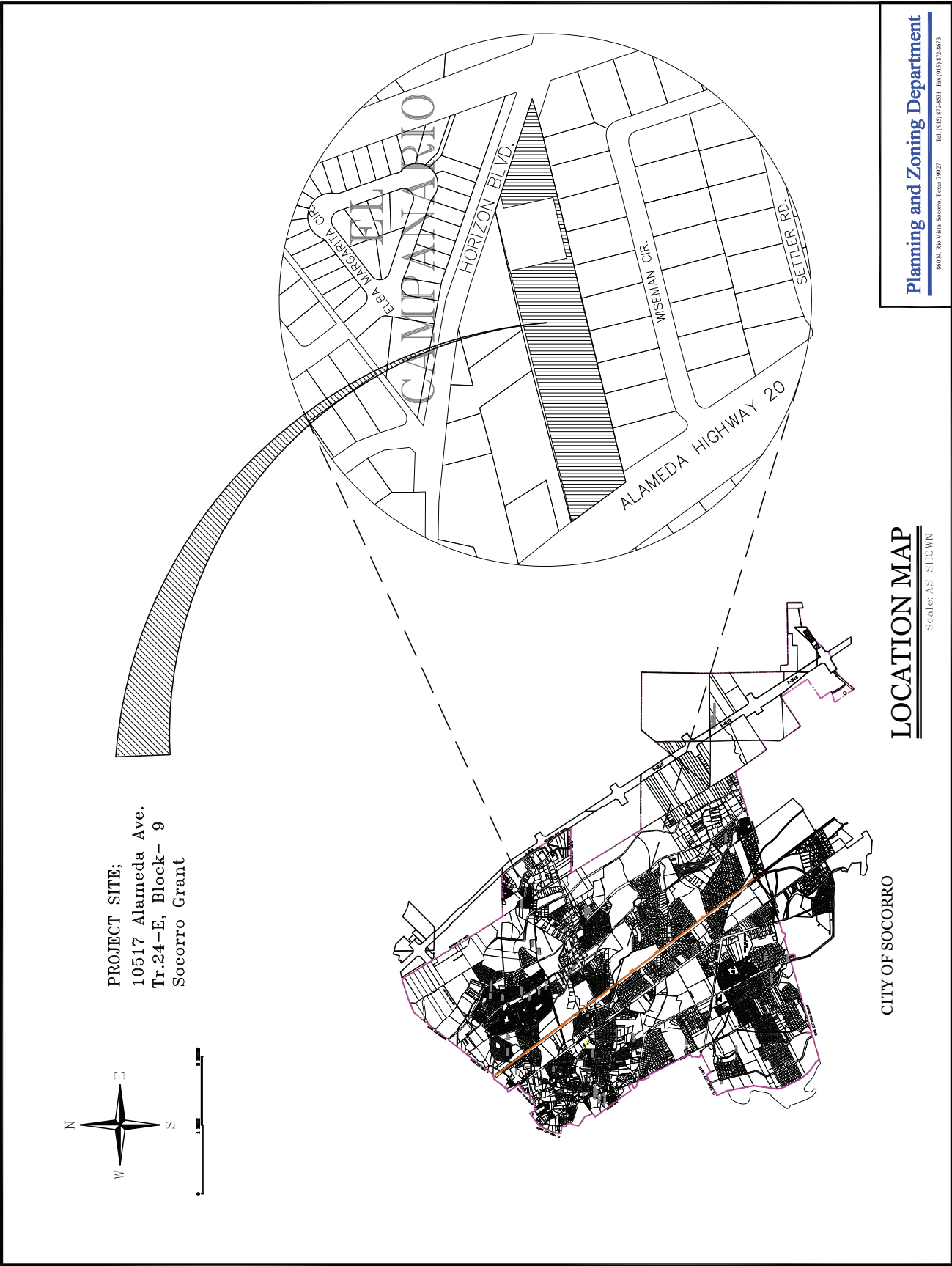
ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

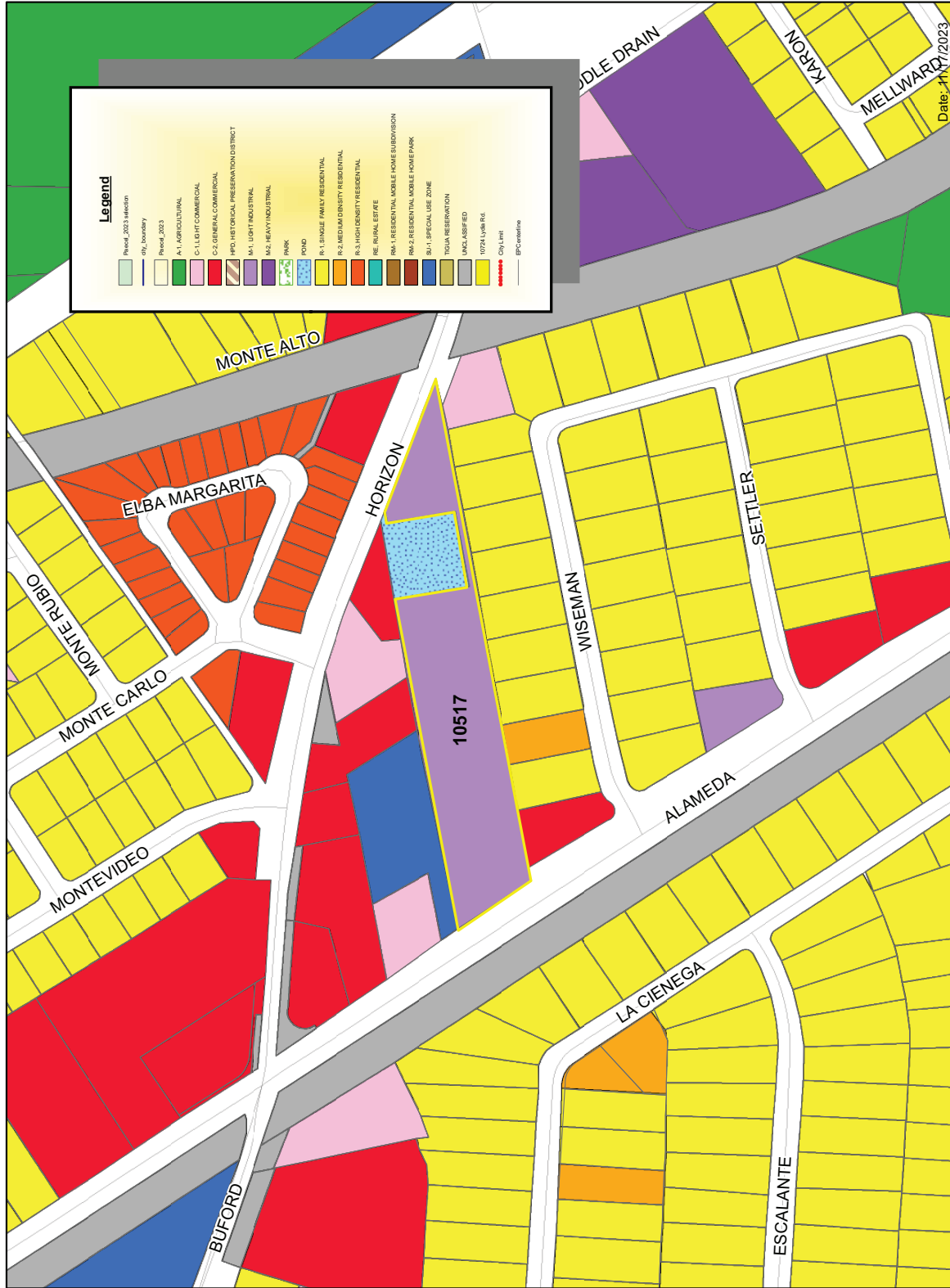
# LOCATION MAP





# ZONING MAP

Zoning Map 10517 Alameda Ave..



# SITE PICTURES

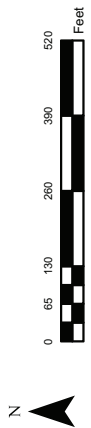
View of property from Alameda Ave.



View of property from Horizon Blvd.





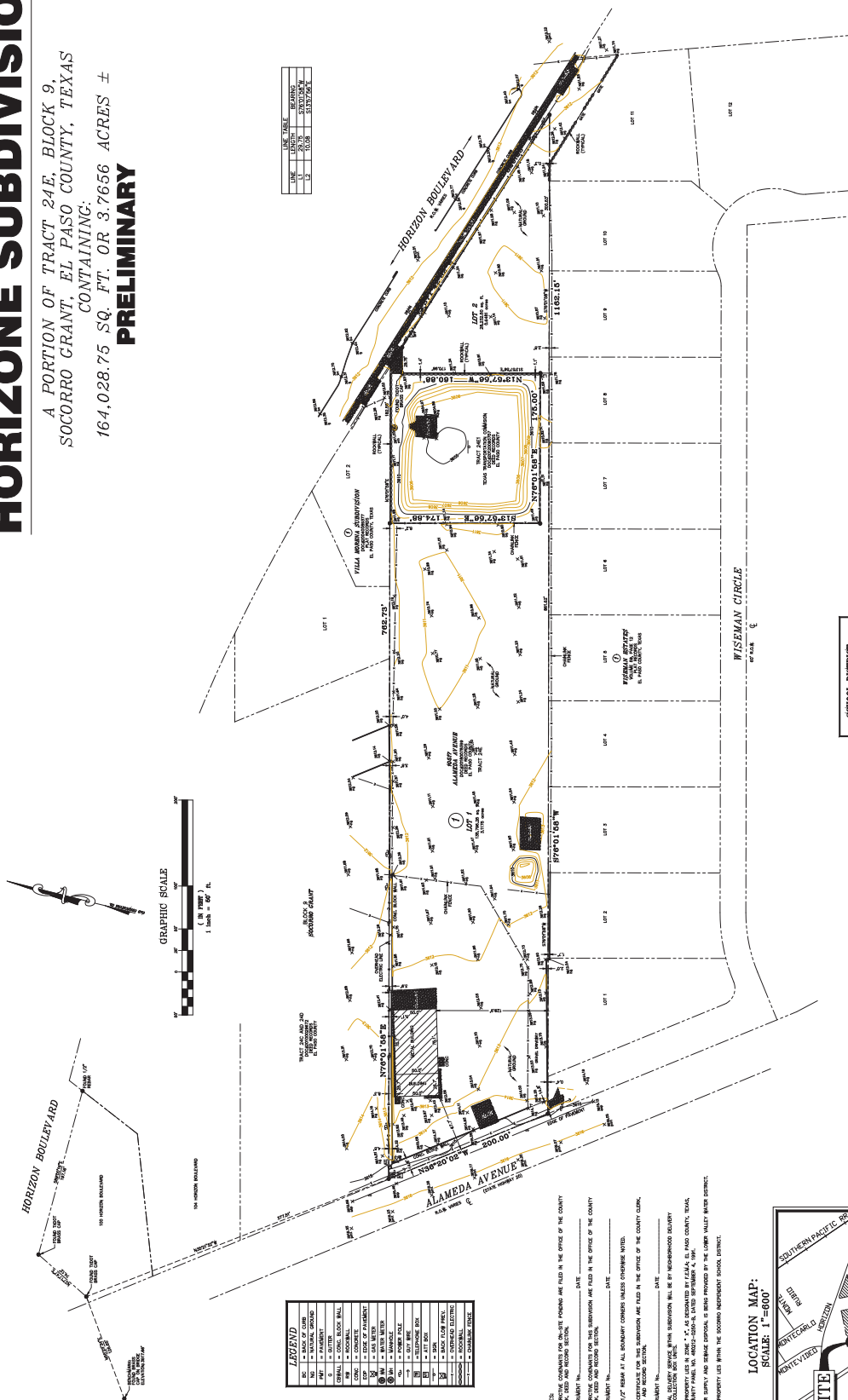
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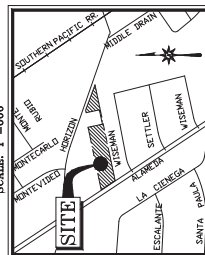
## HORIZONE SUBDIVISION

A PORTION OF TRACT 24E, BLOCK 9,  
SOCORRO GRANT, EL PASO COUNTY, TEXAS  
CONTAINING:  
164,028.75 S'Q. FT. OR 3.7656 ACRES ±

LINE TABLE		
LINE	LENGTH	BEARING
L1	29.75	S76°01'58"W
L2	10.08	S13°57'56"E



LEGEND	
BC	BACK OF COMB
NO	NATURAL GROUND
PMT	PAVEMENT
0	GUTTER
SEWALL	SEW. CONC. BLOCK WALL
RM	ROOMWALL
CONC	CONCRETE
EXP	EDGE OF PAVEMENT
GA	GA. METER
WM	WATER METER
MANH	MANHOLE
POLE	POWER POLE
WIRE	UTILITY WIRE
TELEPHONE BOX	TELEPHONE BOX
ATT. BOX	ATT. BOX
STAK	STAKE
BACK FLOW PREH.	BACK FLOW PREH.
OVERHEAD ELECTRIC	OVERHEAD ELECTRIC
ROOMWALL	ROOMWALL
CHARL. FEN.	CHARL. FEN.

[illegible]

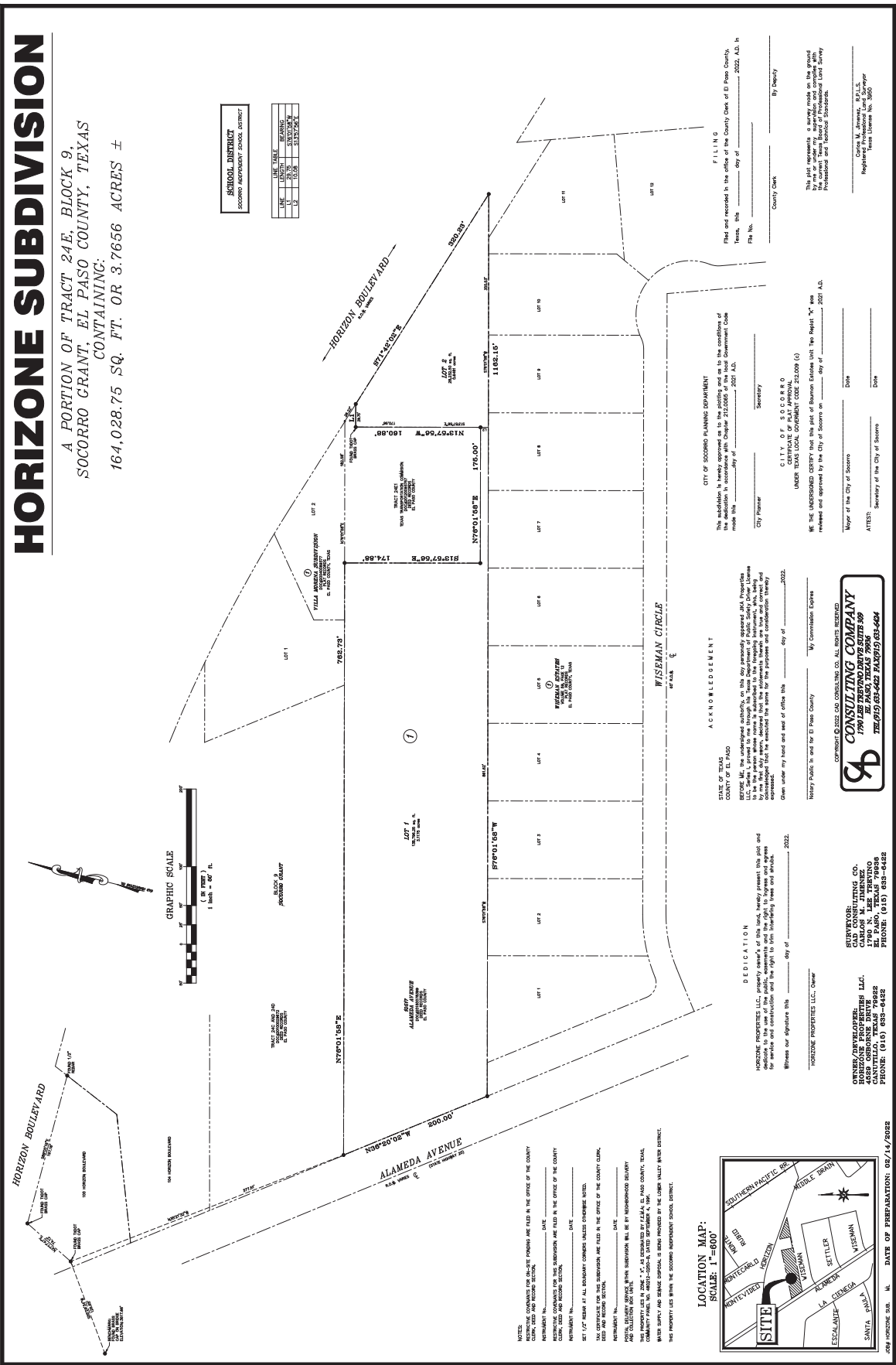
**CAD**  
**CONSULTING COMPANY**  
1790 LEE TRIVINO DRIVE SUITE 309  
EL PASO, TEXAS 79936  
TEL (915) 633-6422 FAX (915) 633-6424

**SURVEYOR:**  
**AD CONSULTING CO.**  
**CARLOS M. JIMENEZ**  
**790 N. LEE TREVINO**  
**EL PASO, TEXAS 79936**  
**PHONE: (915) 633-6422**

OWNER/DEVELOPER:  
HORIZONE PROPERTIES LLC,  
529 OSBORNE DRIVE  
SANUTILLO, TEXAS 79922  
PHONE: (915) 633-6422

CB# HORIZONE SUB. ML DATE OF PREPARATION: 02/14/2022

# FINAL PLAT



## HORIZONE SUBDIVISION

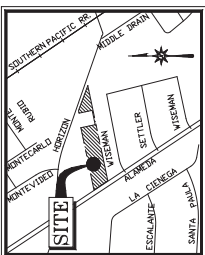
A PORTION OF TRACT 24E, BLOCK 9,  
SOCORRO GRANT, EL PASO COUNTY, TEXAS  
CONTAINING:  
164,028.75 SQ. FT. OR 3.7656 ACRES ±

SCHOOL DISTRICT			
SOCORRO INDEPENDENT SCHOOL DISTRICT			
LINE	AREA	BEARING	REMARKS
1	1.2	N 10° 00' 00" E	11.11111111
2	1.2	S 89° 59' 59" W	11.11111111

LINE	AREA	BEARING	REMARKS
1	1.2	N 10° 00' 00" E	11.11111111
2	1.2	S 89° 59' 59" W	11.11111111

NOTES:  
1. RESTRICTIVE COVENANTS FOR THIS SUBDIVISION ARE FILED IN THE OFFICE OF THE COUNTY CLERK OF EL PASO COUNTY, TEXAS, UNDER RECORD BOOK NO. 100, PAGE 100.  
2. RESTRICTIVE COVENANTS FOR THIS SUBDIVISION ARE FILED IN THE OFFICE OF THE COUNTY CLERK OF EL PASO COUNTY, TEXAS, UNDER RECORD BOOK NO. 100, PAGE 100.  
3. SET 1/2" EQUAL AT ALL CORNERS CORRESPONDING CHANGES NOTED.  
4. THIS PLAT BEARS AT ALL CORNERS CORRESPONDING CHANGES NOTED.  
5. THIS PLAT BEARS AT ALL CORNERS CORRESPONDING CHANGES NOTED.  
6. THIS PLAT BEARS AT ALL CORNERS CORRESPONDING CHANGES NOTED.  
7. THIS PLAT BEARS AT ALL CORNERS CORRESPONDING CHANGES NOTED.  
8. THIS PLAT BEARS AT ALL CORNERS CORRESPONDING CHANGES NOTED.  
9. THIS PLAT BEARS AT ALL CORNERS CORRESPONDING CHANGES NOTED.  
10. THIS PLAT BEARS AT ALL CORNERS CORRESPONDING CHANGES NOTED.  
11. THIS PLAT BEARS AT ALL CORNERS CORRESPONDING CHANGES NOTED.  
12. THIS PLAT BEARS AT ALL CORNERS CORRESPONDING CHANGES NOTED.

LOCATION MAP:  
SCALE: 1"=800'



### ACKNOWLEDGEMENT

CITY OF SOCORRO PLANNING DEPARTMENT  
This subdivision is hereby approved as to the platting and as to the conditions of the dedication in accordance with Chapter 212.0062 of the Local Government Code made this \_\_\_\_\_ day of \_\_\_\_\_, 2022 A.D.

CITY OF SOCORRO  
CERTIFICATE OF PLAT APPROVAL  
UNDER TEXAS LOCAL GOVERNMENT CODE 212.009 (c)  
We, the undersigned certify that this plat of Socorro Estates Unit The Horizon "H" was reviewed and approved by the City of Socorro on \_\_\_\_\_ day of \_\_\_\_\_, 2022 A.D.

Mayor of the City of Socorro  
ATTEST: Secretary of the City of Socorro  
Date  
Date

CONTRACT 0022-042 CONSULTING CO. ALL RIGHTS RESERVED  
CONSULTING COMPANY  
1790 JEB TRINIDAD DRIVE SUITE 309  
EL PASO, TEXAS 79908  
TEL: (915) 631-4422 FAX: (915) 631-4404

SUBDIVISION: HORIZONE  
HORIZONE PROPERTIES LLC  
CARLOS M. JIMENEZ  
EL PASO, TEXAS 79908  
PHONE: (915) 631-4422

OWNER/DEVELOPER:  
HORIZONE PROPERTIES LLC  
CARLOS M. JIMENEZ  
EL PASO, TEXAS 79908  
PHONE: (915) 631-4422

### FILING

Filed and recorded in the office of the County Clerk of El Paso County, Texas, this \_\_\_\_\_ day of \_\_\_\_\_, 2022 A.D.  
File No. \_\_\_\_\_  
County Clerk \_\_\_\_\_ By Deputy \_\_\_\_\_

This plat represents a single plat as to the ground and as to the water, and is subject to the provisions of the Professional and Technical Standards.

Carla M. Jimenez, P.E.  
Registered Professional Land Surveyor  
Texas License No. 380





# CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: FEBRUARY 2, 2024**

## **FINAL PLAT RESUBMISSION APPLICATION**

### **STAFF REPORT**

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION OF AN ORDINANCE APPROVING A FINAL PLAT RESUBMISSION FOR SOCORRO LOGISTICS CENTER UNIT 2. BEING ALL OF TRACT 8, 9, 10A, AND 11C, AND A PORTION OF TRACT 10A1 AND 11C1, BLOCK 5, SOCORRO GRANT, SOCORRO, TX**

**NAME:**

SOCORRO LOGISTICS CENTER UNIT 2 SUBDIVISION

**PROPERTY ADDRESS:**

SOCORRO LOGISTICS LANE

**PROPERTY LEGAL DESCRIPTION:**

BEING ALL OF TRACT 8, 9, 10A, AND 11C, AND A PORTION OF TRACT 10A1 AND 11C1, BLOCK 5, SOCORRO GRANT, SOCORRO, TX

**PROPERTY OWNER:**

HUNT EASTLAKE INDUSTRIAL, LLC. & SOCORRO LOGISTICS LAND, LLC.

**REPRESENTATIVE:**

JORGE GRAJEDA | CEA GROUP

**PROPERTY AREA:**

60.74 ACRES

**CURRENT ZONING:**

IC-MUD

**CURRENT LAND USE:**

VACANT

**FLOOD MAP:**

According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0236-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:**

Request is for approval of the Final Plat Resubmission for Socorro Logistics Center Unit 2

**STAFF RECOMMENDATION:**

The Socorro Logistics Center Unit 2 Final Plat was **APPROVED** by City Council on December 1, 2022.

Staff recommends **APPROVAL** of the Socorro Logistics Center Unit 2 Final Plat Resubmission.

**P&Z COMMISSION:**

Commission voted for a **APPROVAL** of the Rezoning request at their January 16, 2024 meeting.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz, Jr.**  
District 3 / Mayor Pro Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING FINAL PLAT FOR SOCORRO LOGISTICS CENTER #2, BEING A PORTION OF TRACTS 8, 9, 10A, AND 11C, AND A PORTION OF TRACTS 10A1 AND 11C1, BLOCK 5, SOCORRO GRANT, SOCORRO GRANT, SOCORRO, TEXAS.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That the Horizonte Subdivision, being a portion of Tracts 8, 9, 10A, and 11C and a portion of Tracts 10A1 and 11C1, Block 5, Socorro Grant, Socorro, Texas. has been granted Final Plat approval as per the Subdivision Ordinance of the City of Socorro, Texas

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

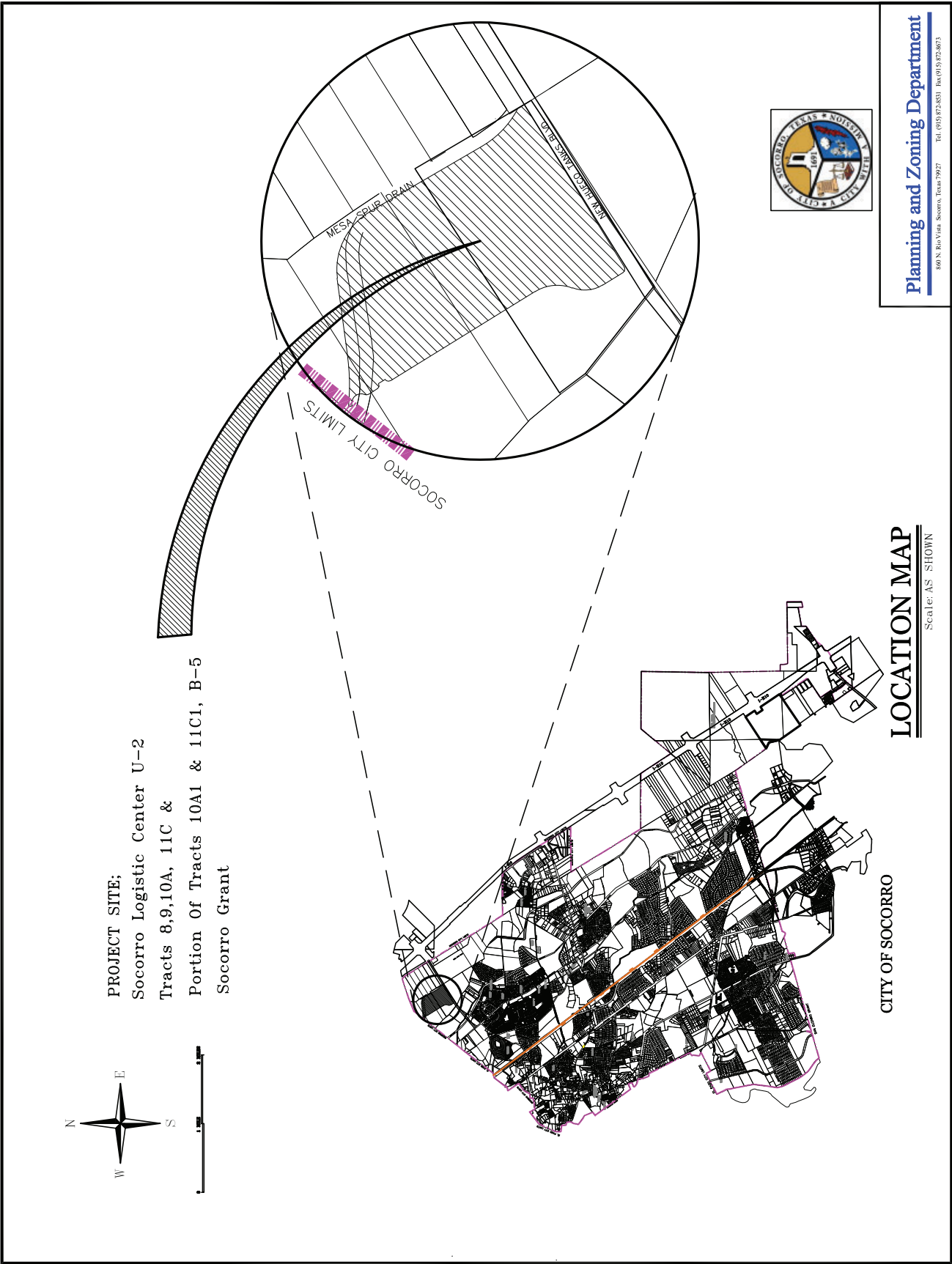
ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

# LOCATION MAP





# PROPERTY PICTURES



Views of property from Socorro Logistics Ln.



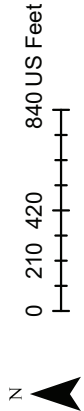


# AERIAL IMAGE

Socorro Logistics Center Unit 2



City of Socorro  
Planning & Zoning  
860 N. Rio Vista Rd.  
Socorro, TX 79927





# MASTER PLAN (ORIGINAL SUBMISSION)



**SOCORRO LOGISTICS CENTER MASTER PLAN**  
DATE: 08-10-21  
SCALE: 1" = 400'-0"



[illegible]

# FINAL PLAT (SHEET 2 OF 2 - ORIGINAL SUBMISSION)

## SOCORRO LOGISTICS CENTER UNIT TWO

BEING ALL OF TRACT 8, 9, 10A AND 11C,  
AND A PORTION OF TRACT 10A1 AND 11C1,  
BLOCK 5, SOCORRO GRANT,  
CITY OF SOCORRO, EL PASO COUNTY, TEXAS.  
CONTAINING 60.74± ACRES  
(SHEET 2 OF 2)

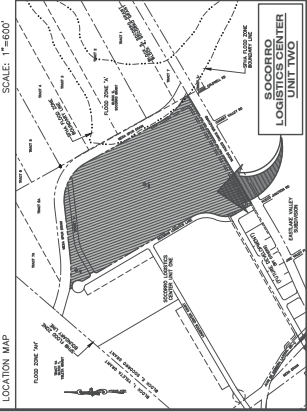
LINE TABLE			
LINE	BEARING	LENGTH	
L1	N30728.22°W	188.27'	
L2	N30729.58°W	60.00'	
L3	N30729.58°W	80.56'	
L4	N45591.44°W	27.96'	
L5	S39592.22°E	57.63'	

CURVE TABLE				
CURVE	RADIUS	LENGTH	TANGENT	CHORD
C1	30.00'	47.10'	28.98'	42.41'
C2	270.00'	249.36'	134.37'	240.59'
C3	330.00'	304.84'	164.08'	293.85'
C4	30.00'	47.12'	30.00'	42.43'
C5	30.00'	47.12'	30.00'	42.43'
C6	35.00'	32.85'	17.75'	31.66'
C7	75.00'	168.04'	125.06'	135.03'
C8	1897.69'	416.51'	209.10'	415.67'
C9	525.00'	618.34'	305.66'	583.21'
C10	733.00'	418.30'	215.02'	412.65'
C11	216.00'	28.74'	14.89'	29.71'
C12	530.00'	223.94'	113.66'	222.27'
C13	560.00'	19.25'	9.63'	19.25'
C14	500.00'	21.26'	107.23'	209.69'
C15	590.00'	54.76'	27.40'	54.74'
C16	525.00'	244.66'	124.59'	242.45'
C17	525.00'	273.62'	139.99'	270.53'
C18	560.00'	236.61'	120.10'	234.86'



LINE TABLE			
LINE	BEARING	LENGTH	
L6	S59531.27°W	1.00'	
L7	N09523.48°E	6.07'	

CURVE TABLE				
CURVE	RADIUS	LENGTH	TANGENT	CHORD
C19	30.00'	23.67'	15.99'	28.62'
C20	30.00'	25.20'	13.40'	24.46'



This plat represents a survey made on the ground and is subject to the same errors and conditions as any other survey made on the ground.

Bentley Barragan, Inc., R.P.L.S. No. 5615

ENGINEER

**o&a**

o&a ENGINEERS & ARCHITECTS, P.C.

CONTACT: JORGE ORAZA, P.E.

SURVEYOR

**Barragan Associates, Inc.**

LAND PLANNING & LAND SURVEYING

CONTACT: BENITO BARRAGAN, R.P.L.S.

DATE OF PREPARATION: JULY 2022



# MASTER PLAN (UPDATED)



PSRBB  
MWH  
MWH GROUP, INC.  
1845 NORTHWESTERN AVENUE, SUITE 200  
EL PASO, TEXAS 79912  
(915) 877-2000 ext. 400  
(915) 877-2008 fax

## SOCORRO LOGISTICS CENTER MASTER PLAN

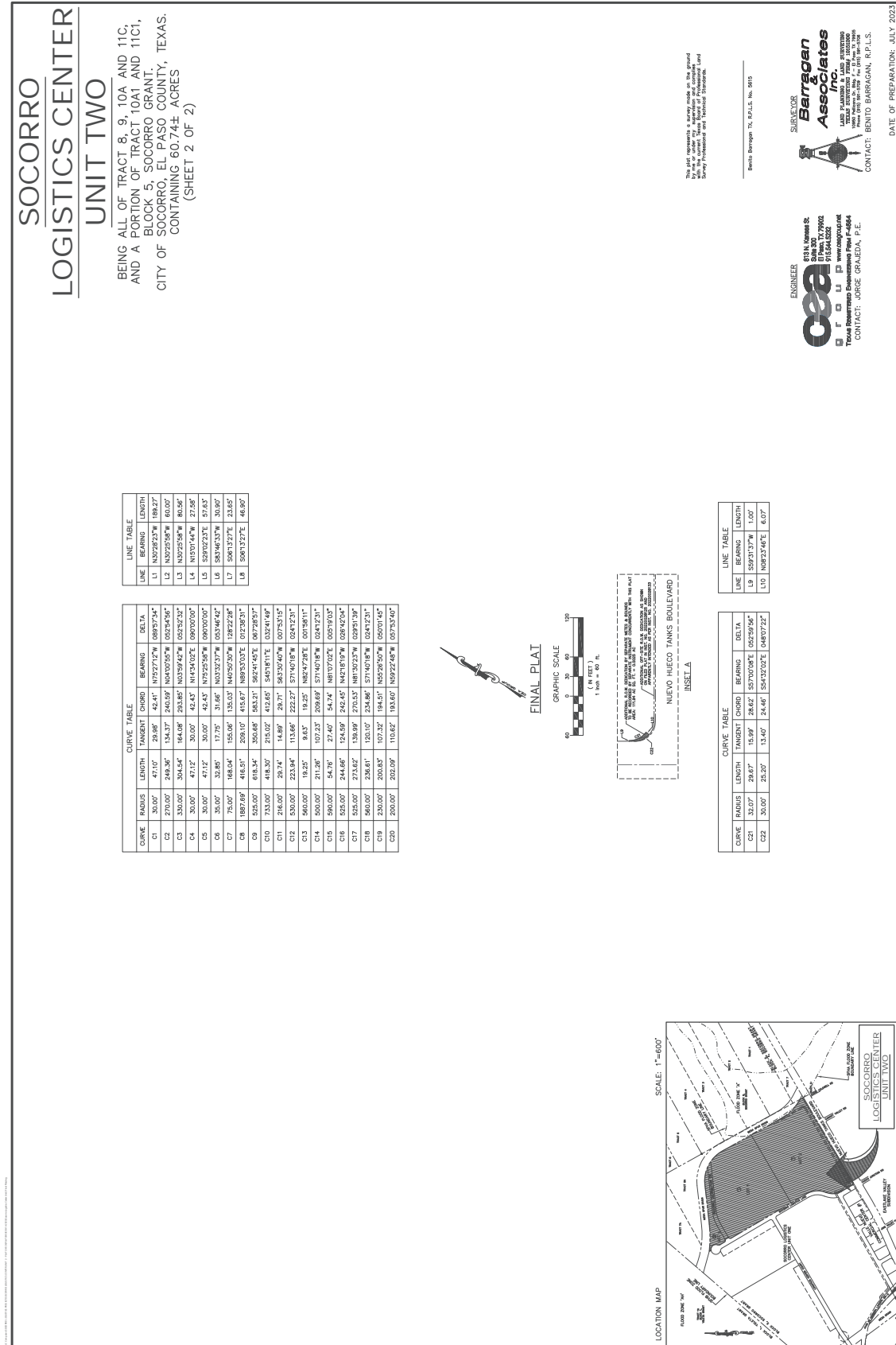
SCALE: 1" = 400'-0"

TPA GROUP

1776 PEACHTREE STREET, NW | SUITE 100 | ATLANTA, GA 30309







*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 /Mayor ProTem

*Rudy Cruz, Jr.*  
District 3 / Mayor ProTem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**DATE:** January 18, 2024

**TO:** Mayor & Council

**CC:** Adriana Rodarte, City Manager

**FROM:** Lorraine Quimiro, City Planner Development Director

**SUBJECT: PUBLIC HEARING AND SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE IV. BOARDS, COMMISSIONS, AGENCIES AND AUTHORITIES, DIVISION 8. BUILDING AND STANDARDS COMMISSION, SECTION 2-276 MEMBERS AND TERMS.**

**SUMMARY**

This Ordinance amendment reconciles a discrepancy with the number of board members and their appointment. The ordinance calls for seven member but only account for the appointment of six members.

**BACKGROUND**

Staff direction was to prepare draft bylaws for the Building and Standards Commission so they may be called upon to meet if needed. In reviewing the ordinance the discrepancy was brought to our attention.

**STATEMENT OF THE ISSUE**

The ordinance calls for a panel of seven members made up of five (5) regular members and two alternates. Staff recommends that the regular member appointment be one member per City Representative and that Mayor appoint the two alternates.

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

Deny

**NO APPROVE**

**STAFF RECOMMENDATION:**

Staff Recommends Approval.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz Jr.**  
District 3 / Mayor Pro-Tem

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

---

## ORDINANCE \_\_\_\_\_

### **AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE IV. BOARDS, COMMISSIONS, AGENCIES AND AUTHORITIES, DIVISION 8. BUILDING AND STANDARDS COMMISSION, SECTION 2-276 - MEMBERS AND TERMS.**

**WHEREAS** the City of Socorro desires to and believes it is in the best interest of the City to amend Chapter 2 Administration, Article IV. Boards, Commissions, Agencies and Authorities, Division 8. Building And Standards Commission, Section 2-276 - Members and Terms, for the safety, general welfare, and health of the residents within the City of Socorro, Texas.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS:**

#### **DIVISION 8. Building And Standards Commission**

##### **Sec. 2-276. Members and terms.**

The buildings and standards commission shall consist of one panel of seven members. The members of the buildings and standards commission shall serve for terms of two years. Two alternate members may also be appointed to serve for terms of two years. The members of the buildings and standards commission and alternates shall be appointed in the following manner: each member of council shall appoint one commission member and the mayor shall appoint two. No members of the city council may serve on the buildings and standards commission. A member of the buildings and standards commission may be removed by city council for cause on a written charge. Before a decision regarding removal is made, the city council must hold a public hearing on the matter if requested by the commission member subject to removal. The vacancy shall be filled for the unexpired term by the city council representative for the district for the removed commission member.

(Ord. No. 378, § 2, 10-15-2015; Ord. No. 445, § 2, 8-16-2018)

**This ordinance shall take effect immediately from and after its passage and publication of the caption, as required by law.**

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

Introduction and First Reading: January 25, 2024  
Second Reading and Adoption: February 1, 2024

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr*  
District 3 / Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

**Date:** January 25, 2024

**To:** Mayor and Council

**From:** Carol Candelaria, HR Director

**Subject:** *Public Hearing and Second Reading and Adoption* of an Ordinance of the City of Socorro, Tx. adopting an amended Ordinance 186 of the Civil Service Commission for the City of Socorro, Tx. Amendment No. 6

### **SUMMARY**

This action is to approve the amendment to Ordinance 186 Amendment No. 5.

- **Section XV: Special Provision Item K**
- **Section XIX : Resignation Item A, B, C, D**

### **STATEMENT OF THE ISSUE**

#### **Section XV: Special Provision Item K**

This action is allowing the City Manager to extend temporary promotion due to the absence of an employee due to sickness, disability, or other approved absence(s).

#### **Section XIX: Resignation Item A, B, C**

This action allows the City Manager to approve or deny the rescission of an employee's resignation.

### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001 / 05101 /**

**05 Funding Source: General Fund**

**Amount:**



**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

Human Resources is recommending the approval of the amendment to Ordinance 186 Amendment No.5 Section XV Letter (K) and Section XIX , Letter A, B, C, & D

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2

**Rudy Cruz Jr.**  
District 3 / Mayor ProTem

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ***Amendment No. 6***

### ***Ordinance 186***

**AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING AN AMENDED ORDINANCE NO. 186 OF THE CIVIL SERVICE RULES AND REGULATIONS FOR CIVIL SERVICE SYSTEM AND FOR THE CIVIL SERVICE COMMISSION FOR THE CITY OF SOCORRO, TEXAS AMENDMENT NO.6**

***WHEREAS**, the City Council has determined that it is necessary to amend an update the City's Civil Service Rules and Regulations as set forth in Ordinance 186 Amendment No. 5, revised December 18, 2014.*

***NOW THEREFORE: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS THAT:***

#### **SECTION 1. FINDINGS**

That the matters and facts stated in the preamble hereof be, and same hereby, found and adjudicated to be true and correct.

#### **SECTION 2. AMENDED CIVIL SERVICE REGULATIONS ORDINANCE 186.**

That Ordinance No. 186 revised February 1, Amendment No. 6 for the City of Socorro, which is attached hereto as Exhibit A and incorporated herein for all purposes, is hereby approved and adopted by the City Council to be effective immediately.

#### **SECTION 3. REPEAL OF CONFLICTING ORDINANCES**

That all Ordinances of the City of Socorro, or parts thereof, that conflict with this Ordinance are, to the extent of said conflict, hereby repealed, but only to the extent of said conflict.

#### **SECTION 4. EFFECTIVE DATE**

This Ordinance shall be in full force and effect from the date of adoption and shall become part of the City Code.

**SECTION 5. PREREQUISITES**

That this Ordinance was duly enacted with all requisites and formalities incident thereto the enactment of ordinance and any existing ordinance or amendments is hereby repealed and such is evidence by the below signatures.

***PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF  
SOCORRO, TEXAS.***

*This \_\_\_\_\_ day of \_\_\_\_\_, 2024.*

\_\_\_\_\_  
*Ivy Avalos, Mayor*

***ATTEST:***

\_\_\_\_\_  
*Olivia Navarro, City Clerk*

***Introduction and First Reading: January 25, 2024***

***Second Reading and Adoption: February 1, 2024***

CITY OF SOCORRO, TEXAS  
CIVIL SERVICE REGULATIONS  
ORDINANCE 186  
AMENDMENTS

**Exhibit “A” To Ordinance 186 Amendment 6**

PURPOSE .....	1
I. CIVIL SERVICE COMMISSION FUNCTIONS, DUTIES, PROCEDURES AND RULES .....	1
A. Duties.....	1
B. Quorum .....	1
C. Jurisdiction .....	1
D. Qualifications .....	2
E. Seats.....	2
F. Term .....	2
G. Replacement/Removal.....	3
H. Organization .....	3
I. Conflict of Interest.....	3
J. Term Limits .....	3
K. Staff .....	3
L. Rules .....	3
M. Power of Subpoena.....	3
N. Civil Suits .....	4
O. Reports.....	4
P. Records .....	4
Q. Non-Discrimination .....	4
R. Hearing Officers .....	4
III DIVISION OF THE CIVIL SERVICE.....	4
A. Division.....	4
B. Unclassified Services.....	4
C. Removal of Unclassified Personnel.....	5
D. Special Procedure Related To Police Chief .....	5
E. Classified Services .....	5
IV HUMAN RESOURCES DIRECTOR.....	5
A. Qualifications .....	5
B. Duties .....	5
V DEPARTMENT HEADS .....	6
VI GRADES AND COMPENSATION .....	6
A. Classes and Grades .....	6
B. Grade Specifications .....	7
C. Specifications Interpreted.....	7
D. Classification of New Positions .....	7
E. Reclassification of Positions .....	7
F. Review of Classification Plan .....	8
G. Appointment of Former City Employees .....	8
VII COMPENSATION .....	8
A. Compensation .....	8
B. Compensation Reduction.....	9
C. Compensation Changes .....	9
D. Salary Standardization .....	9
E. Transfer to Same Grade.....	9
VIII ORDER OF CERTIFICATION.....	9
A. Order of Certification.....	10
B. Rule of Three.....	10



C.	Other Provisions.....	10
1.	Certification from Lower Grade .....	10
2.	Certification to More Than One Vacancy .....	10
3.	Positions Vacant Through Leaves of Absence.....	10
4.	Waiver .....	11
5.	Requisition .....	11
6.	Certification .....	11
7.	Certification of Multiple Vacancies.....	12
8.	Failure to Respond to Offer of Appointment .....	12
9.	Objection by Appointing Officer.....	12
10.	Limit on Certification .....	12
11.	Cancellation of Certifications .....	12
12.	Notice of Appointment and Separation.....	13
IX	APPPOINTMENTS.....	14
A.	Regular Appointments.....	14
B.	Provisional Appointments.....	14
C.	Temporary Appointments .....	14
D.	Temporary Appointment Made Regular.....	14
E.	Notice of Certification .....	14
F.	Nepotism .....	15
G.	Independent Contractors .....	15
H.	Reappointment to Temporary Employment.....	15
X	APPLICATIONS .....	15
A.	Filing of Applications.....	15
B.	Applications Not to be Returned .....	16
C.	Unused Application.....	16
D.	Disqualification From Examination.....	16
1.	Fees .....	17
2.	Age.....	17
XI	ORIGINAL ENTRANCE EXAMINATIONS AND ELIGIBILITY LISTS .....	17
A.	Residence Preference .....	17
B.	Examination Standards.....	17
C.	Penalty For Deceit In Examination.....	17
D.	Medical and Physical Examinations.....	17
E.	Oral Examination and Practical Tests .....	17
F.	Police Investigations.....	17
G.	Eligibility Lists .....	17
H.	Consolidation of Eligibility Lists .....	18
I.	Removal from Eligibility List on Account of Nonappointment .....	18
XII	EXAMINATION, MARKING, AND RATING .....	18
A.	Minimum Rating Required.....	18
B.	Special Credit for Veterans.....	18
C.	Penalty for Deceit in Examination .....	18
D.	Tie Ratings.....	19
E.	Notice to Candidate of Result of Examination .....	19
F.	Preservation of Examination Papers.....	19
G.	Identification Marks .....	19
H.	Review of Examination and Appeals .....	19

XIII ORIGINAL ENTRANCE EXAMINATIONS.....	20
I. Character .....	20
J. Content .....	20
1. Written Test.....	20
2. Oral Interview.....	20
3. Performance Test.....	20
4. Physical Test.....	20
5. Psychological Tests .....	20
6. Training and Experience .....	21
K. Subject and Weights .....	21
L. Special Examiners .....	21
M. Medical Examinations .....	21
N. Notice of New Examination.....	21
O. Notice to Persons on Eligibility Lists of New Examinations.....	21
P. Postponement or Continuance of Examination.....	21
Q. Development and Administration of Examination.....	21
R. Concealing Identity on Written Examinations .....	21
XIV PROMOTION.....	22
S. Examination.....	22
T. Eligibility .....	22
U. Rating of Seniority .....	22
XV SPECIAL PROVISIONS.....	23
A. Probation Period .....	23
B. Impact of Staff Reductions.....	23
C. Nepotism Prohibited .....	23
D. Governing Provisions.....	23
E. Frequency and Examinations .....	23
F. Notice of Examination.....	23
G. Application for Promotional Examination .....	23
H. Promotion Within Department .....	24
I. Promotion Following Creation of Higher Position With Overlapping Duties .....	24
J. Promotion After Reclassification .....	24
K. Temporary Promotions .....	24
XVI ELIGIBILITY LISTS.....	25
A. Duration of Eligibility Lists .....	25
B. Change of Address .....	25
C. Impact of Changes.....	25
D. Revocation of List.....	25
E. Removal From Eligibility List Through Loss of Qualifications.....	25
F. Removal From the Promotional List Of Persons Permanently Separated From Service .....	25
G. Removal From Lower List if Appointed From Higher List.....	25
H. Removed on Account of Non-Appointment .....	25
I. Circulation of Eligibility Lists.....	25
XVII LAYOFF; VACATIONS; LEAVE; RESIGNATION AND REINSTATEMENT .....	26
A. Conditions For Layoff.....	26
B. Job Rights.....	26
C. Reinstatement Lists .....	26

D.	Leave Of Absence.....	26
E.	Reinstatement Following Leave Of Absence .....	26
F.	Failure to Return After Leave .....	26
G.	Sick Leave; Military; and Family Medical Leave .....	26
H.	Vacations.....	26
I.	Resignation .....	27
J.	Reinstatement Following Resignation .....	27
K.	Removal From Reinstatement List. ....	27
XVIII.	TRANSFER AND REDUCTION.....	27
A.	When Transfer Is Permissible .....	27
B.	When Transfer Not Permissible.....	27
C.	Reorganization .....	27
XIX	RESIGNATION.....	27
A.	Effect of Resignation .....	27
B.	Effective Date .....	27
C.	Responsibility of Department Head .....	27
D.	Rescission and Acceptance.....	27
XX	EVALUATION RATINGS .....	28
A.	Frequency.....	28
B.	Responsibility .....	28
C.	Performance Standards .....	28
D.	Counseling .....	28
E.	Use .....	28
F.	Performance Scale .....	28
G.	Appeals.....	28
XXI	DISCHARGE, APPEAL, HEARING.....	28
A.	Discharge during Probation.....	28
B.	Discharge of Full-time Employees.....	29
C.	Appeals .....	29
D.	Hearing Options .....	29
XXII	SUSPENSION, REDUCTION, DISCHARGE.....	29
1.	Causes Of Suspension, Reduction, Or Discharge.....	29
2.	Dismissal Notice.....	30
3.	Resignation before Appeal Decision.....	31
4.	Disqualification For Reappointment .....	31
5.	Non-Certification of Suspended Persons .....	31
6.	Action By Commission .....	31
7.	Hearing Officer .....	31
1.	Pre-Hearing Conference.....	31
2.	Hearings .....	32
3.	Continuance.....	32
4.	Preparation of opinions .....	32
5.	Further Appeal.....	32
6.	Related duties .....	32
8.	Subsequent Action .....	32
9.	Referral of Charges By Citizens .....	32
10.	Constitutional Rights.....	32
XXIII.	HEARINGS.....	32
A.	Hearing by Commission.....	32

B.    Continuance of Appeal Hearings .....	33
XXIV EMPLOYEES SEEKING PUBLIC OFFICE .....	33
XXV GRANT FUNDED POSITIONS.....	33
XXVI. DEPARTMENTAL RULES .....	33
XXVII. LAYOFFS, JOB RIGHTS, REINSTATEMENT .....	34
A.    Layoffs.....	34
B.    Job Rights .....	34
C.    Reinstatement. ....	35
XXVIII EX PARTE COMMUNICATIONS.....	36
XXIX DEFINITIONS OF TERMS.....	36
XXX  TRANSITION .....	38
Existing Laws and Constitutionality.....	38

## I. PURPOSE

Pursuant to Article XI of the Socorro City Charter, the City Council has established a Civil Service System for the benefit of the employees and the City of Socorro. The Civil Service System shall be governed by the regulations set forth in this ordinance.

## II. CIVIL SERVICE COMMISSION FUNCTIONS, DUTIES, PROCEDURES, AND RULES

- A. **Duties:** The Commission shall hold regular meetings (at least once a month) on a day prescribed by the Commission. Special meetings shall be held as required for the proper discharge of the duties of the Commission. Special meetings may be called only by written order of the Chairman or by any three members of the Commission. Due notice of all meetings shall be given in accord with the Texas Open Meetings Act.

It shall be the duty of the Commission to:

- A. Hear and determine appeals or complaints by or concerning members of the classified service that fall within the commissioners' jurisdiction as established by this ordinance.
  - B. Appoint and replace hearing officers as necessary and appropriate.
  - C. Adopt rules for holding meetings and conducting hearings that are not inconsistent with this ordinance or the jurisdiction of the Commission. Staff shall assist the Commission to properly post notice of meetings, maintain minutes of all meetings, and records of all hearings conducted before the Commission.
- B. **Quorum:** Four (4) members of the Civil Service Commission will constitute a quorum.
- C. **Jurisdiction:** The Commission shall have limited jurisdiction which shall include the authority to conduct hearings and render appropriate decisions regarding the following matters:
- 1. Administration of testing and qualification of candidates for positions in the classified services.
  - 2. Hear grievances and appeals and render fair and equitable remedies, having due regard for the interests of the City and the non-probationary classified employees in the following instances: Jurisdiction for grievance and appeals is limited to non-probationary classified employees.
    - a. Demotion or reassignment where the employee's regular salary is reduced.
    - b. Suspension without pay for a period exceeding three (3) days, or any suspension without pay that exceeds six (6) month period. The Commission does not have jurisdiction over suspensions without pay for three or fewer days or suspensions without pay that do not exceed six (6) days in any six (6) month period.



- c. Termination
  - d. Appeals related to testing and management of eligibility lists as provided in this Ordinance.
  - e. Other matters as referred for decision or recommendation by the City Council of the City of Socorro.
3. All complaints, appeals, or grievances must be filed with the HR Director, on official forms supplied by the HR Director, within ten (10) days of the event or action complained of. If this Ordinance or any other ordinance provides a shorter period of time for an appeal or complaint related to a particular matter, the shorter time shall apply to that matter.
  4. Jurisdiction with respect to the Chief of Police is set forth in Section III. D. of this Ordinance.
  5. All matters not within the limited jurisdiction of the Commission are within the authority of the City Manager and/or the City Council.

**D. Qualifications:** Members of the Commission must be residents of the City at the time of their appointment and remain a resident of the City throughout their term of office. No Commissioner may hold any salaried public office or other employment compensated by the City or any entity funded in whole or in part by the City, and any violation of this provision shall be deemed malfeasance in office and cause for removal therefrom. At least two Commissioners must hold or have retired from positions other than managerial or professional. No more than three Commissioners may be former City employees or officers, and any such Commissioners are not eligible for appointment until one year following separation from any employment or office with the City. Any Commissioner may be either actively employed or retired.

**E. Seats 7 Members:** Members shall be selected by members of City Council and Mayor, to hold the following positions:

Place 1 ----- District 1  
 Place 2 ----- District 2  
 Place 3 ----- District 3  
 Place 4 ----- District 4  
 Place 5 ----- District 5  
 Place 6 ----- Mayor  
 Place 7 ----- Mayor

**F. Terms 4-year terms:** The City Council may by separate order, either reappoint the entire Commission as of the date of this amendment or adjust the terms of current commission members to provide for initial terms to establish a system of staggered terms. The initial terms for these positions will be as follows:

Place 1 initial terms expires December 1, 2026  
 Place 2 initial terms expires December 1, 2026  
 Place 3 initial terms expires December 1, 2026  
 Place 4 initial terms expires December 1, 2026  
 Place 5 initial terms expires December 1, 2026  
 Place 6 initial terms expires December 1, 2026

Place 7 initial terms expires December 1, 2026

Persons appointed to fill positions after the initial terms shall serve full four (4) year terms.

- G. Replacement/Removal:** Commission members may be removed by the nominating members of City Council for any reason at any time by posting the removal and announcing same into the record of any City Council meeting.
- H. Organization:** At the first meeting in December of each year, the Commission shall elect from its membership a Chairman and Vice Chairman. The Commission shall select a Secretary who may, or may not, be a member of the Commission. The Chairman and all members of the Commission may vote on all matters coming before the Commission unless the member is prohibited from doing so by a conflict of interest as provided herein.
- I. Conflict of Interest:** No member of the Commission shall take any part in, or vote, on any matter involving an employee related to the commission member within the second degree by affinity or third degree by consanguinity.
- J. Term Limits:** Commissioners serving consecutive terms shall be limited to two full successive terms, regardless of the date of their original appointments. No person may serve as a member on the Commission for more than a total of ten years throughout their lifetime and no person may be appointed as a member on the Commission if, serving out the full length of the term to which they would be appointed, would result in the person having more than a total of ten years of lifetime service.
- K. Staff:** The Director of Human Resources shall serve as Director of the Civil Service and provide staff assistance related to employee testing and qualifications; and the City Manager shall assign sufficient support staff and resources to permit the Commission to perform its duties. The City Attorney or an Assistant City Attorney shall serve as counsel to the Commission.
- L. Rules:**

  - 1. **Public Employees Right to Privacy.** The public interest in public meetings as set forth in the Texas Open Meetings Act (“TOMA”) and disclosure of minutes of open meetings as set forth in the Texas Public Information Act (“TPIA”) is expressly recognized. However, the employee’s rights to privacy under TOMA are also acknowledged. There are limited instances when a public employee may require that a hearing be held in public. The Commission can hear any proceedings in Executive Session as authorized by law. In any proceeding before the Commission which may otherwise be required to be public, the City, or any employee under the jurisdiction of the Commission, may request a closed meeting in Chambers to receive legal advice or in conformity with other exceptions in TOMA. After a closed hearing or meeting, the Commission will reconvene in open session and any vote will be made in open session.
  - 2. The Commission may adopt rules for hearing and meetings that are not consistent with this Ordinance, TOMA, and TPIA.
- M. Power to Subpoena Witnesses:** The Commission shall have the power to subpoena witnesses (excluding members of the City Council), require the production of evidence and administer oaths. The Council shall provide, by Ordinance, penalties

for contempt for failing or refusing to obey a subpoena, or to produce evidence, and shall have the power to punish any of these acts of contempt in the manner provided in the Ordinance. Costs incident to actions under this section shall be borne by the party requesting the subpoena.

- N. **Civil Suits:** The Commission may prosecute all civil suits necessary for the proper enforcement of this Ordinance and the Rules of the Commission and defend all civil suits which may be brought against the Commission. The Commission may be represented in such suits by the legal staff of the City. Special Counsel may be employed in the event of conflict with the consent of the City Council.
- O. **Reports:** The Commission shall file with the Council an annual report on:
  - a. Recommendations for promoting efficiency in the public service;
  - b. Details of expenditures made; and
  - c. A summary of the work of the Commission.
- P. **Records:** Records of the Commission will be administered as permitted by the Texas Public Information Act.
- Q. **Non-Discrimination:** All personnel actions must be free of discrimination based on race, religion, color, nation origin, age, sex, or disability.
- R. **Hearing Officers:** The Commission may appoint hearing officers to hear appeals. Hearing officers will perform those duties and functions necessary to render a recommendation to the Commission on the matter in dispute. The hearing officers will serve at the Commission's pleasure and will not be classified. Reasonable compensation shall be paid by the City, as determined by the Commission, subject to City Council approval. Hearing Officers will be selected by the Commission on the basis of their knowledge, skills, training, and experience in the field of labor and employment law. Hearing Officer decisions will be advisory only. However, Hearing Officers will exercise independent judgement, which shall not be subject to the authority of the Commission or City Council.

### III. DIVISION OF THE CIVIL SERVICE

- A. **Division:** All offices and positions of trust or employment in the service of the City are hereby divided into the unclassified and classified services.
- B. **Unclassified Services:** The unclassified service shall include only the following positions:
  - 1. The City Attorney;
  - 2. City Manager;
  - 3. All department heads of the City of Socorro, including the following:
    - a. Human Resources / HR Director;
    - b. Planning Director;
    - c. Public Works Director;
    - d. City Clerk;
    - e. City Engineer;
    - f. Fire Chief;
    - g. Municipal Judge;
    - h. Municipal Court Clerk;
    - i. Director of Parks and Recreation;

- j. Director of Sanitation;
  - k. Director of Community Service; and
  - l. Any new Department Head positions heretofore created by the City Council.
4. Hearing officer(s) and the Commission Recorder;
  5. All elected officials;
  6. All members of all City boards, commissions, and committees;
  7. Independent contractors; and
  8. Employees who hold positions funded or contracted for by the State or Federal Grants.
  9. Part-time employees, those employees who are regularly employed to work less than thirty (30) hours per week.
  10. Temporary employees.
- C. Removal of Unclassified Personnel:** Hearing officers and the Commission Recorder may be removed only by majority vote of the Commission, based on a quorum of five (5). Unclassified employees, with the exception of Department Heads, shall be hired, terminated, disciplined, or suspended, with or without pay, by the City Manager. With the consent of the City Council, the City Manager may hire, suspend, with or without pay, for more than three days, demote, reassign, or terminate any Department Head. The City Manager shall have the authority without the consent of the City Council to suspend any Department Head, with or without pay, for up to three days.
- D. Special Procedure Related to Police Chief:** The Chief of Police is a classified employee covered by the Civil Service Rules and Regulations of the City. The Commission shall recommend the selection of the Chief of Police to the Mayor and City Council in conformity with the Socorro City Charter. In view of this unique position the following regulations and procedures shall apply to any Complaint, Appeal, or Grievance filed by the Socorro Police Chief.
1. The Complaint shall be governed by these Civil Service Regulations as to the filing and the hearing of the Complaint, Appeal, or Grievance; and,
  2. At the conclusion of the hearing regarding the Chief of Police, the Commission shall vote to decide the matter as in any other case, except the Commission's decision will be an advisory decision, which will be submitted to the City Council as a recommendation for final decision by the City Council, either on the record made before the Civil Service Commission or such supplemental or further hearing that the City Council shall choose to conduct.
- E. Classified Services:** The classified services include all positions not listed in this Article.

#### IV. HUMAN RESOURCES DIRECTOR

- A. Qualifications:** The Human Resources Director (HR Director) is a regular, department head of the City of Socorro and shall be appointed by the City Manager with the consent of City Council. The HR Director must have recent, successful experience in personnel administration and be fully knowledgeable of current personnel practices.
- B. Duties:** The HR Director shall:
1. Direct the personnel functions of the City under the supervision of the City Manager and City Council.
  2. Attend the regular and special meetings of the Commission and the proceedings before a hearing officer, either in person, or through a qualified representative.

3. Provide such staff assistance to the Commission as the Commission requests in carrying out its responsibilities.
4. Maintain the official personnel records of all employees, which shall include, but not be limited to, records of performance and efficiency, increases and decreases in salary, promotions, sick and vacation and other leave and orders of layoffs, and reinstatements.
5. Provide for, formulate, and hold competitive testes under the direction and supervision of the Commission to determine the relative qualifications of persons who seek employment in or promotion to any position in the classified services and as a result thereof, establish eligibility lists. In formulating the questions for examinations, the HR Director will consult with the head of the department and consider the job description for the position as may be appropriate.
6. Keep such other records as may be necessary for the proper administration of the Civil Service.
7. Provide and maintain a system for checking payrolls, estimates, and accounts for payment of salaries to officers and employees in the classified services. No officer of the City may approve the payment of or be in any manner concerned in paying, auditing or holding a position or office in the classified service unless a payroll, estimate, or account for such salary, wage, or other compensation containing the names of persons to be paid and a statement that such services have been performed first, has been approved and certified by the HR Director.
8. Conduct Studies concerning the administration and effect of the Civil Service and of the Rules made hereunder and report such findings and recommendations to the Commission and the Council as appropriate.
9. Make an annual report to the Commission and the City Council.
10. Perform such other and additional duties as may from time to time be prescribed by the City Manager or the City Council.
11. Conduct, direct, or supervise post-entry training.
12. Maintain eligibility lists.
13. As the Director of the Civil Service, the HR Director is to review all appeals and other hearing requests filed with the Civil Service and notify the Chairman of said filing. The HR Director, after consultation with the Chairman, may dismiss any appeal or other filing that the matter is not within the Commission's jurisdiction. At the next regular meeting, the HR Director shall provide the Commission with a full report on any matters dismissed under this authority.

## **V. DEPARTMENT HEADS**

Except as specifically provided in the Socorro City Charter, the employment, retention, suspension, termination, and discipline of all Department Heads within the City of Socorro shall be under the exclusive jurisdiction of the Socorro City Council and the City Manager.

## **VI. GRADES AND COMPENSATION**

- A. Classes and Grades:** After consideration of the recommendation of the Commission, the City Council shall arrange all positions and offices into classes, subdivisions, or grades.



**B. Grade Specifications:** The HR Director will maintain record of each grade of positions in the classification plan showing:

1. The applicable title, duties performed, and responsibilities;
2. The minimum qualifications, required knowledge, skills, and abilities to be required of job applicants;
3. The standard scale of compensation; and
4. The official copy of each specification will be endorsed with the date of adoption and the signature of the HR Director and the department head where appropriate. All amendments to the specifications will be similarly endorsed.

**C. Specifications Interpreted:** The specifications of classes of positions in the classification plan have the following force and effect:

1. They are descriptive and explanatory and are not restrictive. The use of a particular expression or illustration as to duties, qualification, or other attributes will not be held to exclude others not mentioned, if such others are similar in kind or quality.
2. When a substantial change of duties is made, or duties are added that are added that are incidental to the main employment, such changes will be reported to the HR Director for the purpose of possible reclassification of the position.

**D. Classification of New Positions:**

1. New positions may be created only with the approval of the Council based on needs demonstrated by the department head concerned.
2. Whenever a new position is proposed, the department head shall forward to the HR Department a description of the proposed duties and responsibilities of the position along with a proposed job description. The HR Director shall, after a study of the required duties, responsibilities and qualifications of the position, recommend the appropriate grade in the classification plan to which the position should be allocated.
3. If no appropriate grade exists, a new grade shall be developed by the HR Director, which shall be submitted to the Civil Service Commission for approval, and then to the City Council for adoption.
4. In determining the classification of a position, consideration shall be given to the general duties and responsibilities of the position, the recommended minimum entrance qualifications, and relationships to other positions.

**E. Reclassification of Positions:**

1. The Commission or the HR Director may investigate of its own accord, or upon the request of a department head, any change in the duties and responsibilities of a position from those upon which it was originally classified. If it is found that the duties and responsibilities of the position have changed so significantly that the former classification is a substantially inaccurate description of the current duties and responsibilities, the Commission may request the City Manager to direct the HR Director to place the position in its proper grade. A change in compensation applying to all positions of the same grade will not affect the seniority or other rights of those in the Civil Service. The HR Director may at any time secure from the appointing authority, department heads or employees involved, statements of the duties and responsibilities of the position under review. The comments of the appointing authority, department heads, and employees concerned will be considered before the revised grade is approved. The

decision is subject to review by the Commission at the request of any interested party.

2. Whenever the reclassification of a position has been authorized, the Commission, after conferring with the appointing authority and department head concerned and the HR Director, will determine whether:
  - a. the position in the new grade will continue to be held by the incumbent of the reclassified position; or
  - b. is to be filled through a non-competitive or competitive examination.

**F. Review of Classification Plan:** If City Council, under a reclassification of existing positions in the Civil Service, classifies a position at a higher grade than that to which the incumbent was certified as eligible, the Commission may require the incumbent to demonstrate his or her fitness to perform the enlarged duties of the position through a noncompetitive or competitive examination. Failure on such an examination will be cause for the employee to be retained in the position for ninety (90) days while the HR Director undertakes to locate another position at the employee's current grade for which the employee is qualified, and to which he or she may be reinstated in accordance with the order of certification. If the HR Director is unable to locate an appropriate vacancy within the ninety (90) day period, the employee will be laid off and placed on the appropriate reinstatement list.

**G. Appointment of Former City Employee:** Appointment of former City employees to classified positions shall normally be made at the minimum or first year rate. However, in accordance with the Ordinance, the City Council may permit appointment at a higher rate in cases where the person appointed has previously served in the same or in a similar position as a department head or assistant department head.

## **VII. COMPENSATION**

### **A. Compensation:**

1. Where graded scales of compensation have been established for positions in the Civil Service, appointment to such positions from either original or promotional eligibility lists will normally be made at the lowest compensation rate. Former department heads or assistant heads may be hired at a rate governed by this Ordinance, subject to approval by the Commission and Council.
2. The salary of a person already in a permanent position in the classified or unclassified service if the City will not be reduced upon entry or promotion to another position in higher graded class.
3. A transfer from one position to another position in the same grade will not deprive the person transferred of his credit for length of service in the former position.
4. Advancement from rate to rate within a pay range will be made on the basis of meritorious service and efficiency.
5. Special merit raises may be given to employees by the City Manager for outstanding service if permitted by the City Council. Such raises shall be in addition to the employee's base pay. The employee shall retain the merit raise so long as the employee remains in the Civil Service at the same or lesser pay grade as the one in which the employee was serving at the time of the merit raise. Should the employee be promoted to a new pay grade, the

base salary, plus the merit raise will be used to equalize the salary in the new grade, and the employee will be advanced one additional step. After the first fiscal year in which the employee receives the merit raise, the percentage amount will be translated into a dollar figure, which will remain with the employee's salary for final compensation for pension purposes. Such raises shall be considered only once during the fiscal year, and then only if permitted by the City Council. Such raises shall be given in accordance with the employee's performance of assigned duties, reliability, initiative, responsibility, creativeness, and overall outstanding service as documented and recommended by the employee's supervisor and department head and approved by the City Manager.

6. Employees are not allowed to work overtime without authorization from proper authority. Employees who work unauthorized overtime will be paid for time worked, but may be appropriately disciplined for insubordination. Supervisors are responsible for ensuring that all overtime work is authorized and reported. Exception to preapproved overtime will only be permitted under extraordinary circumstances. The supervisor (or proper authority) may adjust the employee's work hours by requiring the employee to take time off work, so that the employee works 40 hours during the workweek.

**B. Compensation Reduction:** The Council has no power to reduce the pay of any City employee or group of employees, except when such reduction is necessary to equalize pay, according to the provisions of the classification and compensation plans, or for reasons of economy. If pay reduction is for reasons of economy or pay equalization, it must be uniform throughout the classified service.

**C. Compensation Changes:**

1. The wages and salaries of all persons in the Civil Service will be reduced by the same percentage whenever the budget set by the Council for all wages and salaries is less than the normally required by the classification and compensation plans.
2. Except for reclassification, pay increases necessary to maintain competitive pay scales in departments, merit increases or similar circumstances, general increases in wages and salaries will be applied uniformly to all persons in the Civil Service.

**D. Salary Standardization:** Grades for classes of positions having substantially similar requirements as to duties, authority, responsibility, training, and experience must be uniform for all Civil Service positions. Payment of different rates within grades must be based only on factors of longevity, merit increases, step increases, and shift differentials.

**E. Transfer to Same Grade:** Whenever an employee in any department of the City is transferred to a position in another department, the employee shall retain his grade and step, provided:

1. The position is the same grade as the one from which transfer is made; and
2. The employee has been performing services substantially similar in nature and having similar requirements as to training and experience to those of the new position, as determined by the HR Director, subject to review by the Commission. Seniority credit where applicable will be given to the employee for the number of years he/she has been performing similar work in the former department.

## VIII ORDER OF CERTIFICATION

**A. Order of Certification:** Upon receipt of requisition from an appointing officer to fill a vacancy, the HR Director shall certify the names qualified eligibles. Except as otherwise provided in this Article, that certification shall be in accordance with the following order of certification of those persons who are:

1. Incapacitated from performing their position, but fully qualified to perform the essential duties and functions of the open position;
2. Separated, without fault or delinquency on their part, within ninety (90) days of the date of the requisition, from positions in the same department in which a vacancy exists, excluding those who have resigned;
3. Separated, without fault or delinquency on their part within ninety (90) days of date of requisition, excluding those who have resigned, and who are being reinstated to a position of the same job description as their former position, but not in the same department;
4. On a promotional list;
5. On a reinstatement list and who were not formerly employed in the same department within ninety (90) days of the date of the requisition, excluding those who have resigned;
6. On a reinstatement list as a result of resignation in good standing within ninety (90) days of the date of the requisition, and who are being reinstated to a position of the same job description from which they resigned;
7. On a transfer; and
8. On an original entrance list.

**B. Rule of Three:** Upon receipt of requisition to fill vacancy, names of the three (3) highest scoring on the eligibility list shall be certified for one (1) vacancy, and one (1) additional name (the next highest) for each additional vacancy shall be certified, except in cases where a reinstatement is being made. In cases where there are fewer than three names on the proper eligibility list, the HR Director may certify names from the next lower list(s) until three names are certified. In making certification from promotional lists, however, the City Council, in accordance with Ordinance, may direct that those persons serving in the department in which the vacancy exists, be certified in preference to persons on the same list serving in other departments, if it appears that this would improve the efficiency of the department.

**C. Other Provisions:**

1. **Certification from Lower Grade:** When an employee is eligible for appointment to a position, but there is no vacancy in that position, the employee may be certified to an appropriate lower grade position. Appointment to a lower grade position establishes the employee in that position provisionally. If a vacancy occurs in the higher grade position, while the employee is in good standing on the eligibility list, the employee may be appointed to that position in accordance with the order of certification.
2. **Certification to More Than One Vacancy:** Where certification has been made to more than one (1) vacancy, the relative seniority of those appointed will be determined by procedures established in this Ordinance.
3. **Positions Vacant Through Leaves of Absence:** Any position made vacant by temporary leave of an employee may be filled temporarily only. Persons who are temporarily employed to take place of employees on leave will take their original place on the eligibility list upon termination of the leave, provided the individual is in good standing at the time.

4. **Waiver:** The City Council will permit persons on eligibility list to waive certification, reinstatement, or appointment three (3) times. Request for waivers for appointment must be filed with the HR Director within two (2) working days from the date of certification; and, if approved, the name of the eligible may not be certified until the waiver has been withdrawn or expires. Waivers, whether continuous or otherwise, may not be permitted for a period of longer than one (1) year. The names of persons on algebra already list will be removed after three (3) waivers.
5. **Requisition:** to initiate the appointment of any classified employee, the appointing officer will submit a requisition to the HR Director to fill all vacancies. Requisitions will be made on a form prescribed by the HR director in making a proper certification.
6. **Certification:** The HR director will certify to the appointing officer upon receipt of the requisition, the names, and addresses for eligibles in order outlined below. The names of the three (3) highest scoring individuals on the eligibility list will be certified for the first vacancy, and one (1) additional name (with the next highest score) for each additional vacancy in all cases, except those where a reinstatement under the provision of this Ordinance, is being made. (The term "reinstatement" as here used does not include certification from an examination list, even though a person so certified may have been formally employed, and in every case where certification is made from an original examination list, the ordinary rule of certification of three (3) for one (1) vacancy and one (1) name for each additional vacancy, will be followed). The order of certification will be:
  - a. First, persons who are incapacitated from performing the duties of their position, but fully qualified to perform the essential duties and functions of the open position;
  - b. Second, persons separated without fault or delinquency on their part, from positions in the same department in which a vacancy exists (within ninety [90] days of the date of the requisition), excluding those who have resigned. Whenever any position or office is taken and the name of the former incumbent of that position or office is on a reinstatement list (who has been separated from employment with the City for less than ninety [90] days), excluding those who have resigned, the name of the former incumbent only will be certified for the position or office. The employee or officer so appointed will not be required to pass a probationary test or period of service. He will receive the salary fixed for the position or office at the time of reinstatement, and will hold the same seniority status as though he had not been separated from the position or office;
  - c. Third, persons separated, without fault or delinquency on their part (within ninety [90] days of the date of the requisition), excluding those who have resigned, and who are being reinstated to a position of the same job description as their former position, but not in the same department;
  - d. Fourth, persons on a promotional list;
  - e. Fifth, persons on the reinstatement list who were not formally employed in the same department (within 90 days of the date of the requisition), and we're being reinstated to a position of a



different but similar job description as their former position, excluding those who have resigned;

- f. Sixth, persons on the reinstatement list as a result of assignation in good standing (within ninety [90] days of their date of requisition) and to our being reinstated to a position of the same job description from which they resigned;
  - g. Seventh, persons for whom a transfer from one department to another has been approved under the rules governing transfers;
  - h. Eighth, persons standing on original entrance lists. When there are no persons eligible under paragraphs “A” through “G” above, names are to be certified from the original entrance list up to the number required by this Ordinance.
7. **Certification of Multiple Vacancies:** if more than one vacancy exists for a given position come the order of certification shall conform to our first choice from the first three (3) eligible for appointment (i.e. the second (2<sup>nd</sup>), third (3<sup>rd</sup>), and the fourth (4<sup>th</sup>) names on the appropriate eligibility list), and so on until the complete number of appointments has been made.
8. **Failure to Respond to Offer of Appointment:** The failure of an eligible person to reply to an appointing officer within six (6) working days from the date of mailing of notice of appointment, or within two (2) working days of the date of sending the notice by special messenger or electronic mail to the last contact shown on the records of the HR Director, will be considered sufficient cause for removal of the name of the person from the eligibility list. If the person declines or does not respond to the notice properly sent, certification of the name of the eligible name next in order on the list will be made.
9. **Objection by Appointing Officer:** The appointing officer will make a selection from the eligibility list solely on the basis of merit and fitness. If he or she has information regarding any person certified tending to show that the person is unfit for the position to be filled, he or she will communicate that information, in writing, to the HR Director and the Commission. Such information may relate to disqualification.
- a. Because of which the Commission might have refused to examine the applicant as set forth below, or
  - b. Which may have arisen subsequent to the filing of the application and holding of the examination.

In every such case the Commission will enter its finding in the record. The Commission will withdraw from the mane of any eligible whom it finds to be not qualified for the position under consideration, and will certify an additional name for each eligible so withdrawn. The Commission will also determine in each such case whether there is sufficient cause to remove the name of the person affected from the eligibility list, and if so, withdraw it.

**Limit on Certification.** The HR Director will permit persons on eligibility lists to waive certification, reinstatement, or appointment three (3) times. Certification for temporary appointment will not be counted as one of such certifications.

10. **Cancellation of Certifications:** At any time after and eligible person has been certified by the Commission at the request of an appointing officer, and the appointing officer decides not to fill the vacancy, or decides to fill the vacancy by other methods, which meet with the approval of the Commission and are in accordance with the provisions of this Ordinance,

the certification will be cancelled, the eligible persons so notified, and entry made on the record by the HR Director.

- 11. Notice of Appointment and Separation:** Each appointing officer will immediately notify HR Director of all appointments in a manner prescribed by the HR Director, in each case giving the name of the appointee, his or her address, the title of his position, the compensation grade, and date of commencement of service and salary or compensation. He or she will also notify HR Director immediately of any separation of a person from the service or any other change therein, and such additional information as the HR Director may, from time to time require, in order to maintain the list of employees in the Civil Service.

## IX. APPOINTMENTS

- A. Regular Appointments:** The HR Director will transmit the certification list to the city manager who will appoint a person or persons from the list to fill the applicable vacancies to which the list applies.
- B. Provisional Appointments:** With approval of the City Manager, provisional appointments may be made upon receipt of a request to fill a vacancy for which no reinstatement or other eligibility list exists or to which, after certification of names on the list, no one responds or will accept appointment. Any person so appointed must meet the minimum qualifications established for the position. No person may receive more than one (1) provisional appointment in any twelve (12) months. Provisional appointments will be effective only until a regular appointment is made from a certification list. In no case may a provisional appointment exceed six (6) months. Provisional appointments may be made in accordance with this ordinance provided that as soon as an eligibility list is secured for each position filled by provisional appointment, the HR director will certify to the appointing officer the names of the eligibles standing highest on the list, and the appointing officer will make a regular appointment within fourteen (14) working days of the date of the certification. If no appointment is made, the provisional appointment will terminate at the expiration of the six (6) month period provided in this Ordinance.
- C. Temporary Appointments:** When services to be rendered are of temporary character, a temporary appointment may be made by the City Manager from one (1) of the first three (3) persons on a certification list who is willing to accept the appointment. The person appointed will retain all rights to certification for full-time appointment as though no temporary appointment had been made. It is not practicable to make a temporary appointment from a certification list, the City Manager may authorize the employment of a noneligible until regular appointment can be made. The duration of temporary appointment may not exceed six (6) months and is subject to reappointment. Temporary appointments may be made in accordance with this Ordinance, provided that any non-eligible person so appointed must possess the minimum qualifications required for the position as described and set forth in the classification plan. A provisional or temporary appointment will not confer upon the appointee any privileges of promotion, transfer, or reinstatement to any other position in the service.
- D. Temporary Appointment Made Regular:** The appointment of any person temporarily serving may be made full-time, provided conditions set forth are met. Any person who has been appointed temporarily from the appropriate eligibility list, and who at the time of the appointment was one of the top three (3) eligibles, willing to accept the appointment under the conditions stated, may, in case the position is made full-time, be permanently appointed in the position. This appointment is authorized regardless of the number of higher eligibles willing to accept full-time appointment but only:
1. On approval by the City Manager;
  2. If it is shown to the City Manager's satisfaction that the fact that the position would become full-time was not known to the appointing officer at the time the temporary appointment was made; and
  3. If the eligibility list from which the temporary appointment was made is, or was, the most appropriate eligibility list for such full-time appointment.
- E. Notice of Certification:** The HR Director will send a notice of certification of a person's name for reinstatement or appointment to him or her at this or her last address that is on file with the HR Department.

**F. Nepotism:** It is the duty of every appointing officer to inquire of all prospective appointees whether a relationship or kindship as defined in this Ordinance and the City Charter exists, and to report to the HR Director the existence of such a relationship. The HR Director shall refuse to certify the salary of any person appointed without compliance with these provisions.

**G. Independent Contractors:** As an exception to the order of certification, independent contracts may be made, with approval of Council where, for reasons of economy, efficiency, or immediate and temporary need, it is necessary to contract with persons outside the Civil Service. The reasons shall be limited to a need for:

1. Temporary service, in which case the contract may not exceed one (1) year and may not be renewed or extended;
2. Professional services; or
3. Personal services; or
4. Any other service contracts authorized in this Ordinance.

In order for any independent contracts to be made outside the Civil Service, it must shown to the City Council that such contracts are only for the reasons of economy, efficiency, or immediate and temporary need. No such contract will be approved by the City Council if it is determined that such contract is being made for the purpose of circumventing the Civil Service provisions of this Ordinance.

The following definitions will apply:

1. Independent contractor shall be defined as one who, exercising an independent employment, contracts to do a piece of work according to his or her own methods and without being subject to the control of the employer except as to the result of his or her work.
2. Professional services shall be defined as those in which the labor and skill required are predominantly mental or intellectual rather than physical or manual, and are those which require years of education and experience in order to obtain competence, and those professions having standards of study that are widely recognized.
3. Personal services shall be defined as those in which the contract price is largely for employee wages rather than for machinery, profit, taxes, insurance, and other items.

**H. Reappointment to Temporary Employment:** Any person who has been appointed to a temporary position from an eligibility list, being one of the three (3) persons highest on the list willing to accept appointment at this time, may be reappointed to another temporary position, provided such reappointment is requested by the department head and approved by the City Manager.

## **X. APPLICATIONS**

**A. Filing of Applications:** Applicants for all positions, except those in the common labor service, must file an application with the Human Resources Department not later than the date specified in the announcement for the examination and in the manner prescribed in the job announcement. Under no circumstances will application forms of any examination be distributed after the close of the filing period:

1. The HR Director will fix the limits of time within which applications for a given examination must be presented, but such period will in no case be less than ten working days.

2. Any false statement knowingly made by an applicant in his or her application for admission to any examination or made at his or her request, or with his or her knowledge in any certification which may accompany his or her application, or any other fraudulent conduct will be sufficient grounds to:
    - a. Exclude him or her from such examination, or;
    - b. Remove his or her name from any register or eligibility list, or
    - c. Remove him or her permanently from his or her position if he or she has secured appointment from such examination.

Any applicant who knowingly falsifies his or her application will be ineligible to apply for any City position for a period of three (3) years from the date the falsified application was submitted. Additionally, that persons name will be removed from any eligibility list on which it currently appeals.
  3. In case of applicants for positions, the duties of which require special qualifications, the HR Director will require evidence of a sufficient degree of education, training, or experience. He or she may also demand such certificates of competency or licenses as the law may require for the practice of the profession, art or trade involved.
  4. The HR director, subject to appeal to the Commission, will refuse to examine it advocate, or after examination to certify him or her as ineligible, I will remove applicants name from the eligibility list for any of the following reasons, and each case to be fully documented:
    - a. Applicant is found to lack any of the preliminary requirements established in the classification for the position and grade for which he or she applies; or
    - b. Applicant is unable physically or mentally to perform the duties of the position to which he or she seeks appointment; or
    - c. Applicant has been convicted of a felony, or a misdemeanor involving moral turpitude, which is determined to be job related to the position sought; or
    - d. Applicant has been dismissed from public service for delinquency or misconduct, which is determined to be job related to the position sought; or
    - e. applicant is found to have committed any act, either while in the service of the City, or otherwise, or have any deficiency or disqualification which, would be sufficient to constitute a just cause or discharge from the civil service as defined in this Ordinance.
  5. 8% may at any time leave on file with the HR director, his or her name and mailing address and the name of the position for which he or she wishes to take an examination. Such application will remain on file for a period of one (1) year. the HR director will send notice of the date Of the examinations to persons who have fulfilled such notice to be sent, is possible at least ten (10) working days prior to examination.
- B. Applications Not to be Returned:** Applications filled with the City will become the property of the City, and under no circumstances will they be returned to the applicants or be altered or revised.
- C. Unused Applications:** Application for one examination will not be used for any other or later examination.
- D. Disqualification From Examination:** Applicants who are disqualified from taking an examination for any of the above reasons and who wish to file an appeal must do so within eight (8) calendar days after the mailing of such notice of disqualification. Such appeals will be forwarded to the Commission for its review and determination. Untimely appeals will not be accepted. If the examination is held before the appeal is heard and determined, the HR Director may allow the applicant to take the



examination conditionally pending a Commission determination. In such cases, the applicant will have no examination review right unless the Commission rules in the applicants' favor.

1. **Fees:** no fees will be charged in any examination.
2. **Age:** Appointment to any position in the classified service shall be made without discrimination based on age, except where age constitutes "bona fide occupational qualification." Age limits for classes of positions will be established by the City's employment policies.

When age limits for positions are established, an applicant will be considered to be within the age limit if his or her birthday falls anytime within the month in which examination is held. This examination has more than one component, the applicant must meet the age requirement in the month in which the first component of the examination is administered.

## **XI. ORIGINAL ENTRANCE EXAMINATIONS AND ELIGIBILITY LISTS**

- A. Residence Preference:** Preference will be given to all original entrants who reside within the City. The Commission may make exceptions, either full-time or temporary, because of particular job-related circumstances.
- B. Examination Standards:** Whenever necessary, the City Council shall hold original, competitive and entrance examinations for positions in the classified service. Examinations will be held only after due notice, as defined in this Ordinance. Persons attaining at least the minimum rating required for the examination shall be placed on an eligibility list in the related order scores achieved. Tests shall be confined to subjects which will determine fairly the capacity of the persons examined to perform the duties of the position to which appointment is to be made. When it is not practicable to give examinations (as in the case of Labor positions which do not require any specialized knowledge, skills and abilities), priority in filing applications will establish priorities of standing on the eligibility list. No question in any examination will relate to the applicant's religion or political affiliation. Subject to review by the Commission, the HR Director may refuse to examine or to certify an applicant judged disqualified for any just reason, as delineated in this Ordinance.
- C. Penalty for Deceit in Examination:** any applicant in any examination who uses or attempts to use any unfair or deceitful means to pass the examination shall be excluded from further participation in the examination, I will not be eligible to reapply for any employment with the City of Socorro for three (3) years.
- D. Medical and Physical Examinations:** All applicants for classified positions must meet any physical requirements to be set in the classification manual or required by the City's employment policies.
- E. Oral Examination and Practical Tests:** The HR Director in consultation with the department head involved may include oral examinations or performance tests of fitness, as appropriate for the position involved.
- F. Police Investigations:** All applicants for examination or for employment must agree to participate in identification procedures and provide information, for purposes of background investigation, to the Human Resources Director. Refusal to comply with this section will result in rejection of the application.
- G. Eligibility Lists:** Eligibility lists will be compiled and maintained by the Human Resources Director. They will be enforced for at least one (1) year, and removal from eligibility list will be governed by this Ordinance.

**H. Consolidation of Eligibility Lists:** When there are names on an eligibility list for a position for which a new list is approved, the lists will be consolidated, and all names will be placed on the consolidated list. Those persons who are named on the first list, who have not taken the new examination, will have their names removed from the consolidated list on the cancellation or expiration of the earlier list.

**I. Removal from Eligibility List on Account of Nonappointment:** the human resources director must remove the name of any eligible person from the list who:

1. Refuses regular appointment three (3) times after an offer of employment is made, or, who is not accepted for the appointment after certification to any position three (3) times;
2. No longer fulfills the requirements for the position; or
3. Is the pointed from a higher list.

## **XII. EXAMINATION, MARKING AND RATING**

**A. Minimum Rating Required:** The method of determining passing scores in each part of an examination will be determined by the HR Director and approved by the Commission. The method of scoring and grading tests will be objective and applied uniformly to all candidates. Where an examination consists of two or more parts, the HR Director may set minimum scores to be required in any part of the examination. An applicant who fails to attain this minimum score will be considered to have failed the entire examination and will not be entitled to take the balance of the examination. The HR Director shall establish a passing score on an examination for professional and technical positions (from a listing of the same to be established by the Commission) at seventy-five (75) percent. Minimum passing scores may be established for each component or an examination consist of more than one component and such scores shall be published in the notice concerning the examination.

Any applicant who has failed an examination for a position within one (1) year of the date of the failure will not be allowed to retake an examination for the same position, unless he or she can demonstrate to the Commission that he or she has acquired new skills or knowledge related to the positions.

**B. Special Credit for Veterans:**

1. Veterans of any of the wars or other armed conflicts of the United states, including the Coast Guard, who are otherwise qualified, who have obtained a passing score on an original entrance examination, and who present an honorable discharge from military service, will have their ratings in the examination advanced by five points. A veteran is defined as any person who has served on active duty in the armed forces of the United states, or any division thereof, including the Coast Guard, in time of war or armed conflict for a period of 180 days and has been separated under honorable conditions from said service.

**C. Penalty for Deceit in Examination:** Where deceit in an examination is alleged, and the applicant denies the fact of deceit, or if the examiner in charge of the examination believes extenuating circumstances exist, the applicant will be permitted to finish the examination, and a full report shall be submitted immediately to the HR Director, who shall forward it to the Commission along with comments and recommendations. The applicant will be given an opportunity to be heard. Should the Commission find the applicant guilty of deceitful conduct in connection with the examination, it may either cancel the examination papers of the applicant, or may reduce the examination score.

**D. Tie Ratings:** in case two or more persons receive the same rating after the addition of seniority efficiency credits, the resulting tie will be resolved by application, and succession, of the following procedure:

1. If the person's tied are already in the classified service, the one having the greatest seniority in the City service will have precedence on the list,
2. Is two (2) or more tied persons have the same seniority, the one among this group with the highest overall efficiency rating in the last two efficiency reports for each will have precedence.
3. If the person's tied are not in the classified service or if a tie still exists after using paragraphs one and two above, the tied person who has been a resident of Socorro for the greatest continuous length of time immediately preceding the examination, shall have precedence.
4. If the person's tied are not in the classified service or if a tie still exist after using paragraphs 1, 2 and 3 above, the tie shall be broken by drawing lots.

**E. Notice to Candidate of Result of Examination:** Each candidate will be notified of the rating he has received, and, if such rating is above the required minimum, he or she shall be given his or her comparative standing. Any candidate who, though admitted to the examination, has been rejected for reasons other than failure to receive a rating above the required minimum will likewise be notified of the reasons for rejection.

**F. Preservation of Examination Papers:** Examination papers of each examination shall be preserved for at least the length of the light of the resulting eligibility lists. The examination papers written by an applicant certified for appointment will be open to the inspection of the appointing officer during such time as the papers are on file with the HR Director.

**G. Identification Marks:** Any competitor in a written examination who places any form of identification mark upon his examination answer sheet will be deprived of all benefits under such examination. No written examination answer sheets having identification marks will be marked or graded. The following are some, but not all, of the examples of marks of identification within the meaning of this section:

1. The real name or address of the applicant;
2. Any assumed or fictitious name or address;
3. Names of individuals or firms;
4. any initials, lines, signs, marks, or characters that may indicate the identity of the applicants.

**H. Review of Examination and Appeals:**

1. An examinee will be allowed to file a written appeal from any portion of a written examination. Such appeal should contain specific points or objection to specific questions, actions, or procedures. The HR Director will schedule one (1), one (1) hour protest period, for such appeals to be filed, at the convenience of the HR department on the date of the examination, or, during the five (5) consecutive working days following the administration of the written examination. The protest schedule will depend on the size of the applicant group, and the availability of space and personnel staff. Central sessions may be scheduled, if necessary, to handle large groups. However, each individual will be allowed to attend only one (1) session. The time of such protest period will be announced prior to, or at the time of the written examination.
2. During the one (1) hour period, The following materials will be available to examinees: unmarked test booklet, correct answers to questions, and protest forms. Examinees may bring their own reference materials. At the end of one (1) hour, all protests must be turned in to the Human Resources Department

staff. No protests regarding the examination will be accepted after this time. Any individuals attending such sessions may write down the number of the test questions protested, and remove such written notations from the testing room. No other notes or papers shall be carried out by any individual attending such a session.

3. If the HR Director finds that any of the objections are justifiable due solely to clerical or other errors, he or she may make appropriate corrections in scores subject to the right of appeal by the examinee to the Commission. The HR Director will make a written report to the Commission on any clerical changes made during such a protest period.
4. Commencing the sixth (6<sup>th</sup>) day after the date of the written examination, the HR Director will make available to the examinees scored answer sheets, a scoring key, and a written disposition of appealed items. Search information will be available to the examinees for five (5) days thereafter, during regularly scheduled work hours.

### **XIII. ORIGINAL ENTRANCE EXAMINATIONS**

- A. Character:** All examinations will be job-related and consistent only of subjects which will fairly test the related capacity of the person examined to discharge the particular duties of the grade to which appointment is sought.
- B. Content:** Examinations held to establish an eligibility list for any grade will consist of one (1) or more of the following components as determined by the HR Director subject to the review of the Commission.
  1. **Written Test:** The written part, when required, will include a written demonstration designed to show the familiarity of competitors with the knowledge involved in the grade of positions to which they seek appointment, their ability in the use of English (where job related), the range of their general information, or their general education attainments. An essay upon one (1) or more subjects may be required, if advisable.
  2. **Oral Interview:** The oral interview, when required, will include personal interviews with the competitors for classes of positions where ability to deal with others, to meet the public, or other special personal qualifications or verification of special technical or professional knowledge are involved. Normally, such interviews will be given only to the upper group of candidates as ranked by previous examination components.
  3. **Performance Test:** The performance test, when required, will include tests to measure the skill or ability of competitors to perform the work involved.
  4. **Physical Test:** The physical test, when required, will consist of tests of bodily condition, muscular strength, ability and the general physical fitness of competitors. The results either may be given a weight in the total examination, or maybe used to exclude from further examination applicants who do not achieve the minimum required physical standards.
  5. **Psychological Tests:** The psychological tests, when required, will include tests to determine mental alertness, the general capacity of applicants to adjust their thinking to new problems and conditions, or to ascertain their special character traits and aptitudes related to the job to be performed.

6. **Training Experience:** An evaluation of training and experience, when required, will be based on the statements of education and experience contained in the application form or such supplementary data as may be required by the HR Director. The HR Director may investigate the truth of any statement by the applicant as to training and experience. If any such statement is false, the HR Director shall recommend to the Commission appropriate action as governed by this Ordinance.
- C. Subject and Weights:** The HR director, after consulting the Department Head involved, will determine subjects to be included in the examination and the weights to be ascribed each. The weights will represent reasonably the value of the associated subject in ascertaining the fitness of the applicants being examined.
- D. Special Examiners:** The HR Director may use other persons, qualified in a particular field, to prepare, conduct, or mark an examination.
- E. Medical Examinations:** All eligibles for employment in the Civil Service may be required to pass a medical examination before physicians designated for such purpose by the Human Resources Director to determine their physical and or mental fitness for the position for which they are applying.
- F. Notice of New Examination:** A circular of information stating the date, time and place of examination, age, residence, and other qualifications or limitations, definition of duties, salary schedules, and such other data as may be desirable will be prepared by the HR Director and will be available for review to every person who applies for the position. He or she will also publish this information in a newspaper of general circulation at least once a week of two (2) consecutive weeks and will post the information on the official public bulletin board at City Hall.
- G. Notice to Persons on Eligibility Lists of New Examinations:** When a new examination is called for a position for which there is an inadequate eligibility list, the persons whose names are on the existing eligibility list will be notified by the HR Director and given the opportunity to take the new examination for the purpose of establishing their names on the new eligibility list and raising their grades. Such persons' places on the eligibility list will be determined by the higher rating received in either examination.
- H. Postponement or Continuance of Examination:** Whenever it appears to the HR director, by reason of the small number of applicants for any examination, that such examination has not been given sufficient publicity, or for any other good and sufficient reason, he or she may postpone the examination to a later date, or cancel it. A postponement which does not exceed sixty (60) days, will not necessitate readvertisement; but all persons who have applied will be notified of the postponement by the Director in writing and will be further notified of the time at which they are to appear for such examination.
- I. Development and Administration of Examination:** Every examination will be under the responsible direction of the HR Director. The HR Director will make periodic reports and recommendations to the Commission on testing procedures. The Commission may review at anytime all examination procedures developed by the Human Resources Department.
- J. Concealing Identity on Written Examinations:** On the date of formal written examination the identification sheets of candidates will be sealed and the identity of each will remain concealed until the papers have been graded. When specified ratings have been required in one or more subjects prior to the



completion of the examination, the identification envelopes may be opened on the establishment of such ratings in order to notify applicants to appear for the remainder of the examination. The identity of the candidates completing the examination will be concealed again in the above manner.

#### **XIV. PROMOTION**

- A. Examination:** Promotion to any position in the Civil Service shall be by examination weighed by seniority and performance record, except as otherwise provided in this Ordinance. Examination standards shall be as described here in. Promotional examinations shall be held whenever a vacancy or anticipated vacancy exists for which there is no reinstatement or appropriate promotional list, unless the Commission and the City Manager determined that it is not reasonably possible to do so. Examinations may also be held when fewer than three (3) eligibles are available on a current list, if requested by the Department Head or appointing authority.
- B. Eligibility:** A person will be eligible for promotion following successful completion of the initial probationary period and after meeting any criteria established in this Ordinance.
1. A person is eligible to take promotional examinations after actual service in a full-time position for six (6) months and upon fulfilling the qualifications for the grade as specified in the job description.
  2. Employees who are on probation in positions to which they were recently promoted will not be allowed to take promotional examinations, unless completion of the probationary period is not necessary for the employee to meet the minimum experience requirements of the promotional position.
  3. Persons on leave or on reinstatement lists, if otherwise qualified, are eligible to take promotional examinations.
  4. Persons holding appointment in a regular, full-time position in the Civil Service will not, while holding such appointment, be permitted to participate in any subsequent examination held for other positions within the same grade. Any examination standing secured in violation of this section will be void. No person may be an appointee any full-time position in one grade in the Civil Service and at the same time be eligible for another position in the same grade. Such applicants will be rejected.
  5. No person may take a promotional examination if he or she cannot physically perform essential duties of the position to which he or she seeks promotion.
  6. No employee who is demoted for disciplinary reasons is eligible for any promotional examination within two (2) years of the effective date of his or her demotion.
  7. Any employee who is removed or who resigns during his or her probationary period is ineligible to take any Civil Service examination for a period of two (2) years from the date of removal or resignation. This provision may be waived by the Commission if in its judgment the cause of the removal or resignation will not affect the employee's usefulness in some other position.
- C. Rating of Seniority:** The credit given for seniority is as follows: One-half (1/2) point will be added to the score of an applicant for each of the first (1<sup>st</sup>) four (4), complete years of continuous service in a full time Civil Service position, to a maximum of two (2) points; except, as provided in this ordinance, and provided

that the minimum passing grade is achieved on the examination or evaluation. Seniority will be computed from the date of the person's last promotion and the date of the examination. If the employee has never received a promotion, seniority will be computed from the date of appointment to the position from which promotion is sought.

## **XV. SPECIAL PROVISIONS**

- A. Probationary Period:** All persons employed by the City of Socorro will be on probation for a period of six (6) months of actual continuous service, except the probationary period for Police Department employees will be twelve (12) months of actual continuous service. Promoted employees whose probationary appointment is not made full-time will be reinstated in their former positions.
- B. Impact of Staff Reductions:** the HR Director is authorized and directed, subject to approval by the City Council, to establish systems for reducing the impact on the Civil Service of staff reductions caused by operating economies.
- C. Nepotism Prohibited:** Except in the case in which an appointing officer appoints the highest scoring individual certified from a promotional or original entrance eligibility list, or from a reinstatement list involving the appointment of a former incumbent, no person may be appointed to or reinstated in any classified position who, at the time of appointment or reinstatement, is related in the first (1<sup>st</sup>) or second (2<sup>nd</sup>) degree of consanguinity or in the first (1<sup>st</sup>) or second (2<sup>nd</sup>) degree of affinity, to the City Manager, the appointing officer, the HR Director, or the direct supervisor of the position being considered. Kinship to members of City Council shall be governed by the terms of the City Charter.
- D. Governing provisions:** The provisions governing the character and content of examinations set forth previously herein above will also apply to promotional examinations.
- E. Frequency and Examination:** Promotional examinations will be given whenever needed to fill a vacancy for which an adequate promotional list does not exist, or when a request is received to fill a vacancy and a promotional examination has not been offered for the grade within the past year. More frequent testing will be held by the HR department for those classes which have been shown to have a high or moderate demand, whether or not a requisition is received, or a vacancy occurs. Unless the Commission finds that the needs of the city would be otherwise better met, an original and promotional examination will be given simultaneously.
- F. Notice of Examination:** Notice of promotional examinations will be posted by the HR director for at least ten (10) working days prior to the examination on the official bulletin board in City Hall and in such other City buildings as are appropriate to ensure that all employees are fully informed. The notice will give the date, time and place of the examination and the minimum qualifications of the position.
- G. Application for Promotional Examination:** Each eligible who cares to compete for promotion must fill out the prescribed application for promotional examination and file this application at the office of the HR Director on or before the closing date specified in the announcement of the examination. The eligible must be able to read and write, and must fill in his or her own application, unless the HR director after consulting the Department head involved, determines that such abilities are not necessary to the performance of the duties of the higher position.

- H. Promotion Within Department:** Promotional examinations will be open to all persons properly qualified, without regard to the department in which they are serving. In making certification from promotional lists, however, the HR Director may direct that those persons on the promotional lists who are serving in the department or other organization in which the vacancies to be filled exists, be certified in preference to persons on the same list serving and other departments or organizations, if it appears that the efficiency of the service would be improved thereby, in accordance with this Ordinance. In making certification from promotional lists wherein the department head wishes to appoint the top-ranking eligible serving in the same department in preference to others on the promotional list, the department head will first interview the top three (3) candidates on the promotional eligibility list, to ensure that the efficiency of the service would be improved by preferential certification of the person serving in the same department.
- I. Promotion Following Creation of Higher Position With Overlapping Duties:** Whenever a new and higher position is created having substantially the same duties as one already existing, the incumbent of the old position, whether abolished or not, may be appointed to a new position without examination. It must be shown to the satisfaction of the Commission that the person is performing the duties of the position satisfactorily, and the additional duties were not assigned to the person for the purpose of evading the necessity of a competitive examination.
- J. Promotion After Reclassification:** Where a position has been formally reclassified because of additional duties and responsibilities, or to correct an error in classification, the incumbent of the former position may be promoted or appointed without examination, upon request of the proper appointing officer. It must be shown to the satisfaction of the Commission that the person for whom promotion or appointment is requested has fully performed the additional duties and assumed the responsibilities on account of which reclassification was allowed, and is fully qualified to fill that higher grade position. It must further be shown to the classification of the commission that the additional duties were not assigned to the person for the purpose of evading the appointment to a position by competitive examination, and the necessity for the creation of the higher position has been established.
- K. Temporary Promotions:** An interim or temporary promotion to a higher position made necessary by reason of sickness, disability or other approved absence of a regular employee for at least thirty (30) days), may be authorized by the City Manager, without examination upon written request other department head, who will set for full information regarding such requests. The City Manager may extend the temporary promotion during the entirety of the approved absence of the other employee. All such temporary promotions will continue only during the period of sickness, disability or other approved absence of the other employee. An individual appointed in this manner must meet the minimum qualifications for the position to which promotion is seen made. Such promotions are limited to individuals within the same department as the absent regular employee. If a promotional list exists for the position, the appointing authority should give first consideration to persons within the department who are on such list.

## **XVI. ELIGIBILITY LISTS**

- A. Duration of Eligibility Lists:** Eligibility lists, other than reinstatement lists, will expire automatically one (1) year from the date they are certified from those extended by the commission prior to the expiration date.
- B. Change of Address:** Each person on an eligibility list will file with the HR Director written notice of any change of address, and failure to do so may cause his or her name to be removed from the list after notification has been attempted and subject to appeal to the Commission.
- C. Impact of Changes:** Changes or rank, or additional or subtraction of names, made on lists of eligibles because of clerical errors or re-ratings, will not change the date of the adoption of such lists nor give any persons the right to claim any beginning date of eligibility other than the date of the adoption of the original eligibility list that created their eligibility.
- D. Revocation of List:** An eligibility list, other than a reinstatement list, may be revoked and another examination ordered only when in the judgment of the Commission such action is deemed advisable because of errors, fraud, or inappropriate standards prescribed in connection with an examination. All competitors in the first (1<sup>st</sup>) examination will be given an opportunity to compete; and new eligibility list will be established except in the case of inappropriate minimum qualifications, in which event only competitors in the first (1<sup>st</sup>) examination who meet the new qualifications may be tested. No eligibility list will be altered or revoked except upon written notice to all persons whose standing may be affected.
- E. Removal From Eligibility List Through Loss of Qualifications:** The name of any eligible who no longer fulfills any preliminary requirement required at the time of examination (such as residence or the possession of a license or certification) will be removed from eligibility lists by the HR Director.
- F. Removal From the Promotional List of Persons Permanently Separated From Service:** The names of persons permanently separated from the service on account of resignation, discharge or other cause will be removed from all promotional lists by the HR Director.
- G. Removal From Lower List if Appointed From Higher List:** A person whose name is on lists of different grades or lists with different salary schedules will be removed from a lower grade eligibility list or one with a lower salary schedule upon appointment to a higher-grade position or one with a higher salary schedule. Upon giving up such appointment to the higher-grade position, an employee may request and have his or her name restored by the HR Director to any eligibility list from which it was removed under this section.
- H. Removed on Account of Non Appointment:** Certification for temporary appointment and certification on which waiver is requested and approved will not count as one of the certificates under this Ordinance.
- I. Circulation of Eligibility List:** The HR Director may at any time in anticipation of a request for certification circulate the names of persons on any eligibility list to determine if they will accept appointment or if they wish their names to remain on or be deleted from the list. The HR Director will be governed in certification and the keeping such names on the list by the returns from such circulation. A circulation of a list need not be made with a period of six (6) months of a previous circulation for greater salary or greater permanency. Eligibles who have declined appointment need not be certified to new vacancies with the six (6) month period. However, anyone eligible who has declined but who thereafter notifies the HR Director in writing of his or her willingness to accept will not be passed over within the period.

## **XVII. LAY-OFF; VACATIONS; LEAVE; RESIGNATION AND REINSTATEMENT**

- A. Conditions for Layoff:** Whenever it becomes necessary through lack of work or funds, or through the abolishment of a position or grade, or for any other reason not involving delinquency on the part of the employee, to reduce the number of employees in any grade, the appointing authority may order a layoff the reduction will be made in the following order:
1. Temporary and provisional employees;
  2. Unclassified employees hired under this Ordinance; and
  3. Full-time classified employees in the reverse order based on seniority in all City positions held.

Procedures governing this section will be prescribed in this Ordinance.

- B. Job Rights:** Employees are removed from their positions as a result of abolishment or a layoff (to include subsequent displacement action) will have the right to be appointed to any vacant position for which they are qualified, provided the vacancy occurs within ninety (90) days of the grade to which appointment is sought is at or below the employee's class grade at the time of removal. If such an appointment cannot be made, the employees will have the right of appointment to position, occurring within ninety (90) days, in any department in a lower grade, in the same grade, or to upgrade in which the employees have served, provided that:

1. The employees are fully qualified for the position; and
2. The employees who may be displaced as a result of the appointment have less seniority than the employees claiming the job.

- C. Reinstatement Lists:** Laid off employees who cannot be placed in other positions at a pay grade equivalent to or below their current grade will have their names placed on reinstatement list for a period of ninety (90) days, and will be considered in accordance with Order of Certification for subsequent vacancies, as they occur.

- D. Leave of Absence:** After consideration of an employee's request and the recommendation of the department head, the City Manager may grant an employee leave under conditions set forth in the City's leave policies in the Socorro official employee handbook.

- E. Reinstatement Following Leave of Absence:** Upon the expiration of an approved leave, an employee is reinstated as provided in the City's leave policies in the Socorro official employee handbook.

- F. Failure to Return After Leave:** Failure to report at the expiration of a leave will be cause for separation from the service. However, if the employee so separated shows to the satisfaction of the City Manager that the failure to report was excusable the City Manager may order reinstatement.

- G. Sick Leave; Military and Family Medical Leave:** Classified employees are entitled to annual sick leave, as provided in the City's leave policies in the Socorro official employee handbook. Military and family medical leave will be provided as required by state and federal law and the Socorro employee handbook.

- H. Vacations:** Classified employees are entitled to annual vacation with pay as provided in the City's vacation leave policies in the Socorro employee handbook.

- I. Resignation:** The head of the department receiving an accepting a resignation will immediately notify the Human Resource Director of the resignation.



- J. Reinstatement Following Resignation:** Any person who has held a classified position and has resigned from the service in good standing and without fault or delinquency will, upon recommendation of the City Manager and Council approval, be placed on the proper reinstatement list below those on the list because of layoff or job abolishment.
- K. Removal from Reinstatement List:** Any person on any reinstatement list who becomes ineligible to hold the position or from moves from the City will be removed from the list. All names of persons on the reinstatement lists will expire and be removed ninety (90) days after the individual's separation from employment.

## **XVIII. TRANSFER AND REDUCTION**

- A. When Transfer is Permissible:** Transfers may be made from a position in one department to a similar position at the same grade in another department, provided that requirements of the order of certification are met and that the heads of the two departments concerned approve the request.
- B. When Transfer is Not Permissible:** Transfer will not be allowed where the:
1. Examination upon which the appointment of an employee was based was not of a character and standard to test the fitness of the employee for the position to which it is proposed to make the transfer.
  2. Grade of the position to which the employee is seeking transfer is higher than the employee's current grade; or
  3. Transfer is requested to avoid a layoff when there are persons of greater seniority targeted for layoff.
- C. Reorganization:** When unofficial reorganization of the City staff results in the transfer of a position from one department to another without substantive change in duties, the incumbent will, with recommendation of the Commission and approval of the City Council, be transferred with the position, without regard for the order of certification.

## **XIX. RESIGNATION**

- A. Effect of Resignation:** Whenever an employee of the civil service resigns, he or she severs his or her connection with the city and loses all seniority and other rights of employment.
- B. Effective Date:** Resignations are effective immediately upon delivery. Acceptance of a resignation is not required.
- C. Responsibility of Department Head:** The Department Head shall immediately forward all resignations to the Human Resources Director and City Manager.
- D. Rescission and Acceptance:** Within ninety (90) days of the date of resignation, an employee may make a written request to the City Manager to approve the rescission of the employee's resignation. The City Manager, in his or her sole discretion, may approve or deny the rescission request. If the rescission request is approved by the City Manager, seniority and Civil Service protection will be restored, but with no credit for the period during which the individual was not employed by the City.

## **XX. EVALUATION RATINGS**

- A. Frequency:** Each employee will give a written efficiency rating on a form to be prescribed by the Human Resources Director in accordance with the following schedules:
1. Provisional, temporary, and probationary employees at the end of listed periods of employment.
  2. Full-time employees every six (6) months in January and July, except for our department heads and assistant department heads who shall be evaluated annually in August.
  3. Unscheduled reports may be rendered at any time the rater considers necessary.
- B. Responsibility:** The immediate supervisor of the employees is responsible for rating his or her efficiency. The individual so charged will be designated in writing by the department head. Each draft report will be reviewed by the rater's supervisor before it is finalized. Department heads shall be evaluated by the City Manager who shall determine the Performance Evaluation Rating.
- C. Performance Standards:** Performance ratings will be based on written performance standards to be prepared by the rater and reviewer approved by the HR Director and reviewed with the employee.
- D. Counseling:** And integral part of the efficiency rating system is frequent job and efficiency counseling. As a minimum, it will be done in conjunction with each written efficiency report, normally by the rater.
- E. Use:** Efficiency ratings are used in conjunction with career development, promotion, separation, reassignments, merit increases, and similar personnel action. Therefore, ratings should be frank, objective assessments of the employee's job performance that informs the employee of performance weaknesses in order to permit the employee to improve performance.
- F. Performance Scale:** The following scale will be used in describing employee performance:
- Poor: Fails to perform duties as assigned.
  - Below Average: Performs duties but requires regular supervision.
  - Satisfactory: Performs duties requiring little supervision.
  - Good: Performs duties without incident.
  - Excellent: Performs duties exceptionally well without need for supervision.
- G. Appeals:** A classified, non-probationary employee has the right to appeal any rating he or she considers unfair, discriminatory, or otherwise objectionable. Such appeal must be made to the Commission utilizing approved forms within ten (10) days after the employee has had final review on the rating with his or her department head. If an employee terminates employment with the City of Socorro, for any reason, any pending performance evaluation appeal shall be considered withdrawn and no further action shall be taken on the performance evaluation.

## **XXL DISCHARGE, APPEAL, HEARING**

- A. Discharge During Probation:** The appointing authority or appointing officer may discharge a new employee at any time during the probation period for any reasons but, for the record, a full statement of those reasons must be filed with the HR Director within three (3) days of discharge. Probationary employees have no right to appeal any employment action, including their termination or discharge.

- B. Discharge of Full-Time Employees:** The appointing authority or head of the department in which an employee is serving may, with the consent and approval of the City Manager, for any cause defined herein and in the City's employment policies, discharge, suspend or reduce in rank or position.
- C. Appeals:** Any full-time classified, non-probationary employee may appeal to the Commission any suspension (without pay) as limited in Section II, termination or reduction in grade, which is believed to violate the rights granted employees by this Ordinance. Appeals must be file with the Human Resources Director within ten (10) days from the date of the alleged violation and must be on a form provided by the Human Resources Director and must clearly state the order complained of and all reasons why the employee believes the action violated the employee's rights.
- D. Hearing Options:** Upon receiving notice of appeal, the Commission may in its discretion hear the appeal directly or refer it to a Hearing Officer. Hearings will be conducted in accord with procedural rules adopted by the Commission.

## **XXII. SUSPENSION, REDUCTION, DISCHARGE**

- A. Causes of Suspension, Reduction, or Discharge:** The following may constitute cause for discharge, suspension, or reduction of full-time non probationary, classified employees. That an officer or employee in the civil service:
1. Has been convicted of a felony, or a misdemeanor involving moral turpitude, or;
  2. Has willfully, wantonly, or through culpable negligence, been guilty of brutality or cruelty to an inmate or prisoner, or to a person in custody provided, the act committed was not necessarily or lawfully done in self-defense, or to protect others, or to prevent the escape of a person lawfully in custody, or;
  3. Has been under the influence of intoxicants or drugs or the use thereof while on duty, or in violation of city employment policies, or;
  4. Has contracted a disease or has some physical or mental ailment or defect which makes him or her unfit to perform the essential duties of the possession; or
  5. Is wantonly offensive in his or her conduct or language towards the public, supervisors, or his or her fellow employees, or;
  6. Is consistently inefficient in the performance of the duties of his or her position so that his or her general average of efficiency is below the minimum standards established, or;
  7. Is negligent and or destructive in the care of city property, or
  8. Has an unexcused absence from duty for a period of three (3) or more successive days, or three (3) or more times in any twelve (12) month period, or;
  9. Has used or threatened to use or attempted to use personal or political influence in securing promotion, leave, transfer, change of grade, pay, or character of work, or;
  10. Has induced, or has attempted to induce an officer or employee in the service of the City to commit an unlawful act; or to act in violation of any lawful departmental or official regulation or order; or has taken any fee, gift, or other valuable thing in the course of his or her work, or in connection with it, for his or her personal use from any person, when such fee, gift or

other valuable thing is given in exchange for a favor or better treatment than accorded other persons, or promise of favorable treatment, or;

11. Has induced or attempted to induce anything, for corporations doing business with the City to give employment to any relative of the City officer or employee, or has induced or attempted to induce any such person, firm or corporation to show any material favor or consideration of any kind to the City officer or employee, or any relative of the city officer or employee, when the officer or employee hold a position in department having direct contact with such persons, firm or corporation, or
12. Has exerted improper influence on behalf of a relative, or;
13. Has, after the date of the adoption of this Ordinance, been actively engaged in the management of partisan political campaign; or acted as any election; or has been concerned in the soliciting of money for any political purpose; has engaged in the distribution of badges, posters, bills, or printed or written matter favoring the candidate for nomination or election to any municipal office while on duty, or in a City uniform, or in the offices or buildings of the City of Socorro; or has publicly endorsed any candidate for municipal elections; or has contributed money or other valuable things or any political purpose in connection with any municipal election; or has attempted, during his or her hours of duty as a City employee, to support or oppose any candidate for nomination or election to office or any proposition to be submitted to a vote of the people or so attempt, whether on duty or not, while the person sought to be influenced is on duty as a City employee; or otherwise used the City's time or resources for any political purpose; or has engaged in any political activity while wearing a City uniform; or has attempted to influence the vote for political action of any other City employee by a threat or promise under circumstances that the reasonably gives such other employee to understand that he or she will be rewarded for complying, or punish for not complying with the wishes of the person seeking to influence him or her; or as an employee in a superior position, has required or brought pressure to any subordinate to support or engage in political activity on the superior's behalf by demanding or implying support as a condition of favorable personnel action, or demanding or encouraging involuntary campaign work; or has sought political office without first resigning as provided herein, or
14. Has violated the City's employment policies or the Department's Code of Conduct.
15. For just cause. Nothing in this section will be construed to interfere with the right of an employee in the civil service to become a member of a political club or organization, to attend political meetings, to express his or her opinion on all political subjects, to enjoy freedom from all interference in casting his or her vote, or to exercise rights granted the individual by the constitution and laws of the United states or the state of Texas.

**B. Dismissal Notice:** the discharge of a full-time non-probationary classified employee will not become effective until the appointing authority or department head has first served upon such employee or mailed (certified mail, return receipt requested) a written notice of discharge. The notice must contain one or more reasons or grounds for discharge together with such specifications of far as will enable the employee to make an explanation and place him or her fairly upon his or her defense. A copy of such notice of discharge, together with the explanation, if any, made by the employee will be filed with the HR Director.

- C. Resignation Before Appeal Decision:** the acceptance by an appointing office or authority of the resignation of a person discharged before final action on the part of the Commission will be considered a withdrawal of the charges and the separation of the employee concerned will be recorded as a resignation and the proceeding will be dismissed.
- D. Disqualification for Reappointment:** any employee who is dismissed for the cause or who resigns while not in good standing will be disqualified from taking any Civil Service examination for two years thereafter; and his or her name will be removed from all eligibility lists.
- E. Non-Certification of Suspended Persons:** the names of persons suspended will not be certified for eligibility lists during the period of suspension.
- F. Action By Commission:**
1. If the Commission hears the appeal in a disciplinary case, it will, by majority vote of its members present and voting, determine whether the charges are sustained by the evidence. If the Commission determines that the charges are sustained, in whole or in part, it will at once determine whether the good of the service requires that the appealed action be upheld or reduced. If the Commission determines that the charges are not sustained, the accused will be reinstated immediately and without prejudice, I will not be deprived of any salary for any period of suspension preceding the hearing.
  2. In cases involving alleged discrimination or other administrative matters such as promotions, assignments, grading and examinations, the Commission shall review all factors in the cases and direct appropriate corrective steps, if necessary.
  3. In conducting any hearing, the Commission must in all cases, afford full and free opportunity to all parties in interest to present evidence relevant to the issue or issues involved. The burden of proving all the alleged offense and of establishing just ground of discharge, suspension, or reduction rest upon the department head or officer I whom the action was taken. A preponderance of the evidence is required to substantiate any charge.
- G. Hearing Officer:** the powers and duties of the Hearing Officer are here delineated:
1. **Pre-Hearing Conference:** the hearing officer may conduct pre hearing conferences, during which that officer may:
    - a. Encourage parties to pursue actively a settlement of the dispute;
    - b. Require parties to designate their representative when desired;
    - c. Require submission of exhibits and witness lists with brief summaries of their proposed testimony;
    - d. Rule on evidentiary questions and reject irrelevant or unnecessary cumulative exhibits or testimony;
    - e. Accept exhibits and stipulations of fact between the parties;
    - f. Authorize the preparation and submission of written interrogatories and depositions;
    - g. Issue subpoenas to compel the attendance of witnesses;
    - h. Prepare a written record of all stipulations, the issues in dispute, the rulings made on exhibits and witnesses and any agreements on terms of settlement arrived at between the parties; and
  2. **Hearings:** Preside at all hearings, maintaining order and decorum, taking testimony under oath or affirmation, disposing of all objections, asking



questions when necessary and assuring that a clear and complete record is made of all proceedings;

3. **Continuance:** grant or denying continuances;
4. **Preparations of Opinions:** Prepare written recommendation (including findings of fact and conclusions of the law) affirming, reducing, or reversing the action appeals in conformance with the procedures and the time limitations set forth in the Ordinances. This opinion must be submitted to the Commission for action as specified below with a copy to the appellant and the person whose actions are being appealed and to any attorneys representing the parties involved in the matter;
5. **Further Appeal:** Forward to the Commission recommendations concerning any rehearing or review when a motion for rehearing has been filed by one (1) of the parties;
6. **Related Duties:** Perform such other duties as may be necessary to implement and maintain an efficient, fair, and speedy system of appeals adjudication, and perform any additional duties imposed by the Commission.

**H. Subsequent Action:** Upon receipt of the Hearing Officer's opinion and recommendations were applicable, the Commission will review the written record of the hearing, review any written briefs or oral arguments which the parties are permitted by the Commission to submit, and take one of the following actions:

1. Accept or modify the Hearing Officers' recommendations; or
2. Remand the matter to the Hearing Officer for development of such additional facts and findings as the Commission deems necessary. Consistent with the remand, the Hearing Officer must conduct an additional hearing and render further opinion or recommendation to the Commission for its further action pursuant to this provision.

**I. Referral of Charges by Citizens:** Any citizen of the City has the right to prefer sworn written charges, before the Commission, alleging misconduct against any employee subject to its jurisdiction. The Commission may order investigation of the charges when it deems proper and in its discretion may hear and dispose of the charges in the same manner as prescribed above. This section does not apply to any charges or appeals which may be brought before the Commission under other sections of this Ordinance.

**J. Constitutional Rights:** nothing in this ordinance shall be construed as denying or abridging any constitutional right.

### **XXIII. HEARINGS**

**A. Hearing by Commission:** Any party to Commission proceedings may invoke the rule as to witnesses, as known to the practice in the District Courts of the State of Texas, and the Commission or Hearing Officer may, on their own motion, impose such rule, the effect of which will be to exclude from the hearing room, all witnesses, except the person preferring the charges or acting in the discharge, suspensions or reduction of the accused employee, while other witnesses are being questioned or other testimony given.

**B. Continuance of Appeal Hearings:** The following rules will apply when either party before the Commission or a Hearing Officer in a disciplinary appeal hearing request a continuance of the hearing:

1. When either party requests a continuance or adjournment of up to fifteen (15) days, such requests must be in writing and in the hands of the Hearing Officer or the Secretary of the Commission at least twenty-four (24) hours prior to the hearing time period the hearing officer or Commission may allow a continuance for emergency reasons with less than twenty-four (24) hours prior notice.
2. Upon receipt of notice for continuance, the Secretary of the Commission will notify the Chairman, who may accept and approve the request on behalf of the entire Commission, thus precluding the need for the entire Commission to convene and accept the notice. This will apply only to a party's request for continuance up to fifteen (15) days.
3. Any continuance beyond fifteen (15) days or in addition to the first request for continuance must be:
  - a. By mutual agreement of the parties; or
  - b. By the Hearing Officer or Commission at either party's request after a hearing on the merits of the continuance.
4. Failure to comply with the provisions of this section will be grounds for denial of the continuance requested.

#### **XXIV. EMPLOYEES SEEKING PUBLIC OFFICE**

No employee of the Civil Service shall seek election for a public office, as listed below, without having first resigned from his or her position in the Civil Service.

- A. Any City Office; or
- B. Any partisan office within the City of Socorro or a jurisdiction that includes the City of Socorro; or
- C. Any public office if the employee is serving in a supervisory or managerial position with the City; or
- D. Any public office in a jurisdiction which has direct or indirect contractual relations with the City and which would represent a conflict of interest to the employee's position in the City.

#### **XXV. GRANT FUNDED POSTIONS**

Employees who hold positions funded or contracted or by state or federal grants, shall have no right to continue holding such positions when state or federal funding ceases. If said positions, at the end of state or federal funding, become Civil Service positions, they shall be still as provided in this Ordinance.

#### **XXVI. DEPARTMENTAL RULES**

Any department head shall have the right to promulgate rules of conduct and regulations (Code of Conduct) regarding the operation of the department, and the conduct of the employee therein, provided that such rules do not conflict with this ordinance or the City's employment policies. Large departments having various subdepartments may, in their rules, have rules and regulations pertaining to subdepartments in addition to general rules and regulations regarding the department. Any department head, as provided in this Ordinance, suspend, discharge, or demote any employee or insubordination, for failure to comply with departmental rules and regulations, for failure to comply with the rules of the Commission or for failure to obey any lawful order of a superior officer.

## **XXVII. LAYOFFS, JOB RIGHTS, REINSTATEMENT**

### **A. Layoffs:**

1. When layoff of employees is necessary in accordance with this Ordinance, notice of such proposed layoff will be provided to the HR Director immediately. The HR Director will certify to the appropriate department head the names of the employees to be laid off and will coordinate all procedures to affect the layoffs.
2. In certifying the names of the employees to be laid off, in the case of a tie in the amount of seniority of full-time, classified employees in the affected position, the HR Director will certify for layoff the employees with the lowest efficiency ratings based on an average of the last three (3) rating periods.
3. Thirty (30) days prior to the actual layoff date, the HR Director will freeze the filling of all City vacancies in the same occupational group at or below the grade of the affected employees. No such vacancy will be filled without first considering the eligibility of affected employees for the vacant positions. The HR Director will attempt to place affected employees in such vacancies within the thirty (30) day period. This procedure will not affect vacancies which occur after the thirty (30) days.
4. The HR Director will counsel all affected employees to ensure that all such employees are aware of their rights and obligations during the layoff.

**B. Job Rights:** an employee, who is to be removed from a position as the result of abolishment or layoff, ties the right, within the order of certifications, to be appointed to a vacant position in the following manner.

The opportunity to be appointed to a vacant position within the same department at or below the employees' grade at the time of removal will be offered to each employee to be laid off in the order of the employee's seniority in the City. In the event of multiple layouts, the HR Director will ensure that most senior employees receive the greatest rights hereunder.

Vacancies will be offered to the employee in order of the categories listed below.

1. Vacancies which exist within the same department in the same grade series of the position in which the employee serves at or below the employee's current position;
2. Vacancies which exist within the same department in the same grade series of the position in which the employee serves at or below the employee's current position; and
3. Vacancies which exist within the same department in the same occupational branch as the position in which the employee currently serves at or below the employee's current position.

The refusal of an employee to accept an offer to fill a vacancy made under this section will result in the employee being placed on a reinstatement list. If no vacancy exists in any of the above categories, the employee will have the right to displace a person in a position in the same department in a lower grade, in the same grade, or in the same grade series in which the employee is currently serving. If no such position exists, then the employee will have the right to

displace a person in the same department in a grade series in which the employee to be laid off has previously served. Displacement rights will be given to employees in order of their seniority. Persons who are displaced as a result of the above procedure shall then have the same right to displace persons serving in positions as outlined above. No person may be displaced in any action if the person holding the position has greater seniority than the employee claiming the right to displace.

If a person accepts a position, either through filling a vacancy or displacement, at a lower grade, the person, if otherwise qualified, may take promotional examinations for any grade above that grace period no person who would that appointment to a vacant position or displaces another person under this section shall be placed on a reinstatement list for the position from which the person was removed.

For purposes of this Ordinance, the following definitions apply:

- a. **Same grade series:** one (1) or more classes that are similar in all respects except for the level of skills, ability, qualifications, and responsibilities required.
  - b. **Occupational groups:** groups of one or more related grade series.
  - c. **Occupational branch:** major subdivision of related occupational groups.
  - d. **Vacancy:** A position which is vacant or is occupied by a temporary or provisional employee.
  - e. **Qualified:** Meeting all minimum qualifications and requirements as set forth in the classification description for the position.
- C. Reinstatement:** Individuals on reinstatement lists as a result of a layoff who are interested in reinstatement to a specific position in a different but similar grade in any City department must notify the HR Director in writing of such interests. If the HR Director has already certified the names to a vacancy when such notification arrives, that certification will not be cancelled, but the individual will be contacted prior to certifying name for their vacancies in which the individual has expressed an interest. If an examination announcement for the vacancy has been posted, the last individual must notify the HR Director of his or her interest no later than the last day of the filing period for the examination. The HR Director will, subject to Commission review, determine whether or not the position in question is of a similar nature, evaluate the individual's qualifications for the position, and determine whether or not the individual must take a qualifying examination or be determined eligible based on his or her possession of the minimum qualifications and similarity of previous job duties.

Notwithstanding any other terms all regulations herein, all rights of reinstatement after layoff, or abolishment, or other job displacement will expire on the ninetieth (90<sup>th</sup>) day after the individual is laid off, displaced or separated.

## **XXVIII. EX PARTE COMMUNICATIONS**

Unless required for the disposition of unrelated matters or as authorized by law, or in connection with the scheduling of meetings and hearings, Civil Service Commissioners, hearing officers, or employees of the City assigned to render a decision, may not communicate, directly or indirectly, in connection with any issue of fact, or law, with any agency, person, parties, or their representatives, except on notice and opportunity for all parties to participate. A Commissioner or hearing officer may communicate *ex parte* with employees of the City who have not participated in any hearing in the case for the purpose of utilizing the special skills or knowledge of the City and its staff in evaluating the evidence.

Commissioners or hearing officers shall not participate in deliberations of the Commission or rendering the decision in a case where they have participated in the case in an advocacy role. The Commission may take judicial notice of facts which a court of Texas could take judicial notice of, and in addition the Commission or hearing officer may take notice of generally recognized facts within the area of the Commission's specialized knowledge.

## XXIX. DEFINITIONS OF TERMS

**Definitions:** the following definitions apply to this Article.

**Abolishment:** either temporary or full time discontinuance of a given office, service or physician, by reason whereof the functions and duties of the office, service, or employment cease; Generally evidenced by the deletion of a position from a departmental manning table.

**Advancement:** a salary increase within a range of compensation provided for each position which is conditioned upon a given minimum term of meritorious services in the same position.

**Appeal:** the procedure by which an employee gives written notice within the prescribed form to the Commission requesting review of a protest of any adverse employment action.

**Appointing Officer:** the department head having the power of appointment to subordinate offices or positions.

**Appointment:** Selection by the appointing officer of an individual from the certification list to fill vacancy or by the appointing authority in the case of department heads.

**Certification:** The process by which the names and addresses of persons on a proper eligibility list are placed in the correct order in which vacancies are to be filled and thereby become entitled to be considered to fill a vacancy.

**Certification List:** List of names from an eligibility list sent to the appointing authority or appointing officer for consideration in filling a vacancy.

**Grade:** a group of positions within the same title so arranged because of similarity entities and responsibilities and for which the same basic examination, compensation and minimum qualifications apply.

**Classification:**

1. A classification plan consisting of a systematic arrangement or index 4 great titles arranged by:
  - a. Occupation groups;
  - b. Grade series; and
  - c. grade title within series.
2. A compensation plan consisting of:
  - a. A minimum rate, serving as the entrance rate for new appointees to any position in the grade;
  - b. a maximum rate representing the highest rate to be paid to any employee in the grade; and

- c. a series of specific rates, between the minimum and maximum rate, together with rules outlining elements of efficiency and length of service to be used in determining when and under what conditions an employee is to receive an intermediate rate.
- 3. An administrative plan consisting of roles for the application and administration of the classification plan and the compensation plan.

**Classified:** All officers and positions in the civil service, excluding those defined as being “unclassified” in this ordinance.

**Commission (when used by itself):** The Civil Service Commission

**Competitive Examination:** an examination in which the candidates are in competition and from which an eligibility list is promulgated.

**Department:** Any City agency, office, Bureau, or other organizational unit.

**Dismissed, Discharged, Removed:** actions under which employees are separated from their respective positions for A cause.

**Efficiency or Service Records:** Records of the manner in which an employee’s service was rendered, the record being made at stated intervals by the several department heads and submitted to the HR Director.

**Eligibility List:** a list of names of persons who have been determined to be qualified through applicable criteria, for employment and positions allocated to a specified trade, arranged in order of merit. Includes original entrance, promotional, and reinstatement lists.

**Grade:** term representing a specific range of compensation.

**Layoff:** the involuntary temporary separation of employees from their positions, often on a seasonal basis, without fault or delinquency on their part, normally by reason of lack of work or funds; generally evidence by the retention of a vacant position within the department. If the position is deleted from the departments manning table, the “layoff” becomes an “abolishment.”

**New Position:** a position created through the authorized addition to a department of opposition not previously existent or a position created through an authorized change in classification.

**Full Time Employee:** Any classified employee who has been regularly appointed after serving he probationary period to a position normally involving continuous year-round service and involving regular working hours of more than thirty (30) hours per week.

**Position (when used by itself):** specific set of duties to be performed by an employee.

**Probationary Employee:** an employee who has been employed or promoted and is within the period of probation established for the position.

**Promotion:** A change from a position in a lower grade to a physician and a higher grade, involving a change of duties more responsibilities as well as an upward change in compensation.

**Provisional Employee:** any employee temporarily filling the position without competition pending the establishment of a certification list.

**Resignation:** The voluntary separation from employment of a classified employee, notice of which is tendered, in writing, to the employee’s department head, superior, Human Resource Director or other authorized agent of the City.

**Reinstatement:** the act of reinstalling a person separated from a classified position to that position or some other position.

**Rules:** when used by itself, the Rules of the Commission.

**Suspension:** action under which an employee is for cause temporarily separated for a definite or indefinite period, may be with or without pay.



**Temporary Employee:** an employee whose services are of a temporary nature or for a limited., usually six (6) months or less.

**Unclassified:** those positions exempted from the Civil Service provisions of this ordinance.

**Work Day:** any day that the City HR Department is open to the public for the transaction of business.

### **XXX. TRANSITION**

Existing Laws and Constitutionality: all existing ordinance provisions pertaining to Civil Service are hereby repealed, and all Ordinance or parts thereof in any wise conflicting or inconsistent with this Ordinance or any provisions hereof are hereby expressly repealed. However, the enactment of this Ordinance will in no wise effect the rights of persons whose appeals have been filed and are pending before the Commission or in the courts at the time of its adoption. Such pending appeals or other pending matters may be decided by the Commission or appropriate tribunal in the light of the provisions of the Civil Service Regulations existing at the time the appeal was filed.

Adopted by the Socorro City Council February , 2024

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

January 26, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve a Foreign Trade Zone Distribution Site Operator Agreement with Pilot Air Freight, LLC.

**SUMMARY**

City Council will approve an FTZ Operator Agreement with Pilot Air Freight, LLC, establishing Pilot Air Freight as a designated distribution site operator of Foreign Trade Zone No. 302.

**STATEMENT OF THE ISSUE**

The City of Socorro has obtained a grant of authority from the U.S. Foreign-Trade Zones Board, and is authorized to establish, operate, and maintain FTZ No. 302 within the boundaries of the Zone.

As an FTZ grantee, the City of Socorro is responsible for administration of the FTZ, and designation of distribution site operators.

In order to expedite and encourage foreign commerce in the Socorro and El Paso region, the City of Socorro will designate Pilot Air Freight LLC as a designated distribution site operator.

Please see the full agreement in the backup.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): N/A**

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not approve – City Council will not approve a Foreign Trade Zone Distribution Site Operator Agreement with Pilot Air Freight, LLC.

**STAFF RECOMMENDATION**

**APPROVE** – City Council will approve a Foreign Trade Zone Distribution Site Operator Agreement with Pilot Air Freight, LLC.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

STATE OF TEXAS )  
COUNTY OF EL PASO )

**FOREIGN-TRADE ZONE  
DISTRIBUTION SITE OPERATOR  
AGREEMENT**

**THIS FOREIGN-TRADE ZONE DISTRIBUTION SITE OPERATOR AGREEMENT** is made and entered into this \_\_\_\_ day of January 2024, by and between the **CITY OF SOCORRO, TEXAS**, and **PILOT AIR FREIGHT LLC.**, a Delaware limited liability company ("Pilot Air Freight, L.L.C."), each as identified in Article I below.

**WITNESSETH:**

**WHEREAS**, the City of Socorro, as recipient of a grant of authority from the U.S. Foreign-Trade Zones Board, is authorized to establish, operate, and maintain Foreign-Trade Zone No. 302; and

**WHEREAS**, the City of Socorro, by and through its Department of Grants & Special Projects, owns, operates, maintains Foreign-Trade Zone No. 302 in order to expedite and encourage foreign commerce in the El Paso region; and

**WHEREAS**, Foreign-Trade Zone No. 302 (the "Zone") has been approved by the Foreign-Trade Zones Board; and

**WHEREAS**, the Premises described below are within the boundaries of the Zone; and

**WHEREAS**, it is the desire of the City of Socorro and Pilot Air Freight, L.L.C. that Pilot Air Freight, L.L.C. be a designated Distribution Site Operator of the Zone in the location identified herein, in accordance with the terms hereof; and

**WHEREAS**, it is the further desire of the City of Socorro, and Pilot Air Freight, L.L.C. also be designated as a Distribution Site Operator for the location identified herein, so that Pilot Air Freight, L.L.C. may avail itself of direct delivery procedures.

**NOW, THEREFORE**, the City of Socorro and Pilot Air Freight, L.L.C., in consideration of the terms, covenants, and conditions contained herein, hereby agree as follows:

**ARTICLE I- PARTIES, DEFINITIONS AND TERM**

**1.01 PARTIES**

**GRANTEE:**

City of Socorro,  
124 Horizon Blvd.,  
Socorro, Texas 79927  
Attn: City Manager

A. **DISTRIBUTION  
SITE OPERATOR:**

Pilot Air Freight, LLC  
901 Logistics Center Ct. Bldg. C,  
Socorro, TX 79927  
Attn: Station Manager

B. **OWNER:**

SLC Building 3, LP  
1776 Peachtree St. NW, Suite 100  
Atlanta, GA 30309

1.02 **DEFINITIONS.**

- A. **ACT:** Foreign-Trade Zones Act of 1934, as amended (19 U.S.C. Sections 81a - 81u).
- B. **BOARD:** Foreign-Trade Zones Board, United States Department of Commerce, Washington, D.C., which consists of the Secretary of the Department of Commerce and the Secretary of the Treasury or their designated alternates.
- C. **CUSTOMS SERVICE:** The United States Customs and Border Protection, a division of the Department of Homeland Security, or its successor agency.
- D. **MANAGER:** Foreign-Trade Zone Administrator, designated by the City of Socorro.
- E. **PORT DIRECTOR:** The Port Director of Customs, Tornillo, Texas, U.S. Customs and Border Protection.
- F. **PREMISES:** Includes approximately FOUR HUNDRED TWO THOUSAND SEVENTY SEVEN (402,077) square feet of space within the building municipally known and numbered as 901 Logistics Center Ct., Building 3, City of Socorro, El Paso County TX 79927 which is owned by Owner and are more fully described in **Exhibit "A"**, which is attached hereto and incorporated herein by reference for all purposes.
- G. **ZONE:** Foreign-Trade Zone No. 302 approved by the Foreign-Trade Zones Board on October 17, 2023.
- H. **ZONE OFFICES:** Foreign Trade Zone No. 302  
City of Socorro  
Economic Recovery Office  
341 N. Moon Rd.  
Socorro, Texas 79927

**1.03 TERM.** Unless otherwise terminated as herein provided, this Agreement shall remain in effect for one (1) year commencing on the date of this Agreement (the "Initial Term"). At the end of the Initial Term, this Agreement shall automatically renew for successive one-year terms (the "Renewal Term(s)"), unless either party provides written notice of its desire not to renew at least ninety (90) days prior to the end of the Initial Term or Renewal Term; provided, however, that such ninety (90)-day notice period shall not commence unless and until (i) a written plan for deactivation is supplied to the Grantee and a planning meeting is held with the Customs Service on the deactivation; and/or (ii) the Zone Operator has transferred, or secured an agreement to transfer, sponsorship of the Zone Site to another Foreign Trade Zone. Grantee will not unreasonably withhold authorization for deactivation during such ninety (90)-day notice period or at any time in the event that a shorter period is required by FTZ laws and/or the U.S. Customs Service. In the event the Zone Operator seeks to transfer sponsorship of the Zone Site to another Foreign Trade Zone, Grantee will cooperate and support the Zone Operator in seeking and timely completing such transfer. If the U.S. Customs Service requires deactivation of the Zone Site, "Term" shall hereinafter be used in this Agreement to refer to the Initial Term or the applicable Renewal Term, as the case may be.

## **ARTICLE II- GRANTEE OBLIGATIONS**

**2.01 ADMINISTRATION OF ZONE.** In accordance with the terms of this Agreement, the Grantee shall be responsible for operating the Zone and shall provide all personnel, services, and materials it deems necessary for the proper administration and operation of the Zone. The Grantee shall conduct all of its operations hereunder in an orderly and business-like manner. The Grantee shall not discriminate in the application of any rules, regulations, or procedures adopted by the Board and the laws and regulations of the United States, and the Tariff as referenced herein, in effect for the Zone. The Grantee shall keep its Zone Offices open for business during such times as are set forth in the applicable Zone Tariff in effect and on file with the Board. The Grantee shall be entitled to enter upon the Premises for Zone business. All such entries should be in accordance with the established security procedures of the Distribution Site Operator. By execution of this Agreement, the Distribution Site Operator and Owner have consented in advance to entrance upon the Premises by the Grantee, its agents and employees and the agents and employees of the Customs Service.

**2.02 DESIGNATION AS DISTRIBUTION SITE OPERATOR.** Grantee hereby designates Distribution Site Operator as a Distribution Site Operator in order that Distribution Site Operator may apply for direct delivery status pursuant to 19 CFR 146.39.

**2.03 NOTICE OF CHANGE IN OPERATING RULES.** The Grantee shall provide the Distribution Site Operator with copies of applicable laws, regulations, directives, rules, rates, or procedures adopted by the Grantee at least five (5) days before the Distribution Site Operator shall be required to comply therewith.

**2.04 ZONE TARIFF.** Pursuant to and in compliance with instructions of the Board, the Grantee has issued certain rates, rules, charges and regulations, known as the Tariff, which applies to operations within the Zone. The Tariff has been issued by the Grantee following its approval by the Board.



The Grantee shall, pursuant to the Act and the rules and regulations issued thereunder, abide by and apply such Tariff uniformly and without prejudice and shall at all times provide reasonable notice to Distribution Site Operator of all changes in said Tariff.

### **ARTICLE III - DISTRIBUTION SITE OPERATOR OBLIGATIONS**

**3.01 OCCUPANCY OF PREMISES.** Through the Term of this Agreement, the Distribution Site Operator shall be either the owner of the real estate, which comprises the Premises or tenant in possession of the Premises pursuant to a lease by and between the Owner and the Distribution Site Operator (Lease Agreement). If requested by the Manager, the Distribution Site Operator shall provide copies of any leases or other agreements affecting the Premises including all attachments and amendments.

### **3.02 COMPLIANCE WITH APPLICABLE LAWS AND REGULATIONS.**

- A. Tariff. The Distribution Site Operator shall use the Zone in accordance with the provisions of this Agreement, the Act and the Tariff, as the Act and the Tariff might be modified from time to time during the term of this Agreement.
- B. Ordinances, Statutes and Regulations. The Distribution Site Operator shall observe and obey (and require its officers, employees, guests, invitees, and those doing business with it in the Zone to observe and obey) all applicable laws, rules, and regulations including but not limited to those of the City of Socorro, the State of Texas, the United States of America, the Board, and the Customs Service.
- C. Operating and Reporting Procedures. In conducting its business and operations within the Zone, the Distribution Site Operator shall adopt such operating and reporting procedures as are necessary to assure its compliance with the requirements of the Act, the Board and the Grantee. The Distribution Site Operator shall keep its books, records and accounts in accordance with generally accepted principles of accounting, and in compliance with any requirements of Federal, State or local governmental agencies having appropriate jurisdiction. All such books, records and accounts shall be kept on the Premises and shall be made available to the Grantee, its agents, employees and representatives during normal business hours, subject to standard conditions, limitations as well as security and confidentiality procedures as may be reasonably required by Distribution Site Operator. Additionally, the Distribution Site Operator shall provide any and all reports requested by the Grantee in a timely manner. Failure to timely prepare and submit such reports and to keep the books, records and accounts in the manner and location required herein shall be deemed an event of default.
- D. Inventory Control System ("I.C.S."). The Distribution Site Operator shall also prepare an I.C.S. prior to execution of this Agreement and maintain said I.C.S. during the term of this Agreement. The Distribution Site Operator must certify that its I.C.S. manual meets the requirements of Subpart B of 19 C.F.R. 146. The

Distribution Site Operator shall maintain records indicating a constant total of active Zone space in use by the Distribution Site Operator, as well as records indicating the quantity, value and type of merchandise processed by the Distribution Site Operator.

- E. Maintenance. The Distribution Site Operator and/or the Owner, as applicable, shall at all times maintain the structures, fixtures, equipment and personal property and other facilities within the Zone in first-class operating order, condition and appearance at all times. The Distribution Site Operator's failure to make repairs and replacements within sixty (60) days of receipt of written notice from the Manager shall be considered an event of default under the Agreement and may, at the Grantee's option, result in termination of this Agreement. In the event the Board or the Customs Service assesses penalties for failure to make such repairs, the Distribution Site Operator and/or the Owner, as applicable, covenants and agrees that it shall be responsible for paying such penalties. The obligations of the Distribution Site Operator and the Owner to the Grantee shall be apportioned as set forth in the Lease Agreement.
- F. Cooperation with Government Personnel. The Distribution Site Operator and Owner shall reasonably cooperate with United States Government personnel having jurisdiction over the Zone, and the employees, representatives and agents of the Grantee in every respect.
- G. Appeals. By executing this Agreement, the Distribution Site Operator agrees to provide to Grantee a courtesy copy of all communications with the Customs Service and Board regarding appeals filed with said two latter entities by the Distribution Site Operator within 10 days of said filing.

In the event a penalty is assessed in connection with the Distribution Site Operator's operations within the Zone, and if the Grantee receives notice of said assessed penalty, the Grantee will inform the Distribution Site Operator as soon as practicable.

The Distribution Site Operator covenants and agrees that it will make payment of any such fines, penalties and liquidated damages in accordance with the instructions by the Customs Service and/or the Board. If the Distribution Site Operator desires to appeal the amount of the fine, penalty or liquidated damages as permitted by the Act, the Distribution Site Operator shall provide to Grantee a courtesy copy of all such appeal communications with the Customs Service and/or the Board, except in the case of the Board regarding public utility and uniform treatment in accordance with 15 C.F.R. 400.45.

**3.03 MARKETING OF THE ZONE.** Neither the Distribution Site Operator nor the Owner shall promote or market the Zone on behalf of, or as a representative of, the Grantee, without the prior written consent of the Grantee. Nor shall the Distribution Site Operator or the Owner warrant or imply that the Distribution Site Operator or Owner represents the Grantee in any manner or to any extent other than as specifically provided for in the Foreign-Trade Zone laws and regulations and as mutually agreed pursuant to this Agreement. For the avoidance of doubt, this Section 3.03 shall in no way limit or restrict any right of Distribution Site Operator to market its FTZ services

within the Zone.

**3.04 PAYMENT OF FEES.** By execution of this Agreement, the Distribution Site Operator covenants and agrees to pay the following fees to the Grantee:

- A. Activation Fee.** If the Zone site has not previously been in active operation, then the Distribution Site Operator shall pay the activation fee to the Grantee in the amount authorized in the Tariff Schedule of Foreign-Trade Zone No. 302, as amended by action of the Socorro City Council, for the purpose of covering administrative expenses incurred in commencing Zone operations. The Tariff Schedule for the Foreign-Trade Zone No. 302 is attached as Exhibit "B" and incorporated by reference as if fully set forth herein. The activation fee is subject to modification during the term of this Agreement by action of the Socorro City Council.
- B. Distribution Site Operator Fees.** The Grantee shall provide an itemization of charges that apply to the Operator. The Operator fees shall be to the amount authorized in the Tariff Schedule of Foreign-Trade Zone No. 302, as amended by action of the Socorro City Council. The Tariff Schedule for the Foreign-Trade Zone No. 302 is attached as Exhibit "B" and incorporated by reference as if fully set forth herein. The Operator fees are subject to modification during the term of this Agreement by action of the Socorro City Council. Failure of Distribution Site Operator to make payment in full within sixty (60) days following the date these fees are accrued will result in an assessment of a past due penalty equal to the maximum allowed by law from the date when the same was due and may result in termination of this Agreement without further notice or demand. Further, in the event of Distribution Site Operator's continued failure to make any such payment, the Grantee will notify Customs Service. In the event the default continues for more than thirty (30) days after receipt of written notice of default, the Distribution Site Operator will be required to pay a new Activation Fee at the prevailing rate in effect at the time of such re-activation.

#### **ARTICLE IV - ADDITIONAL CHARGES**

##### **4.01 CUSTOMS SERVICE CHARGES AND LIENS.**

- A. Operational Expenses.** If ever assessed, charges for services rendered by the Customs Service in connection with Distribution Site Operator's operations within the Zone shall be paid for by Distribution Site Operator and also shall be passed on, if billed directly to Grantee, to the Distribution Site Operator incurring such charges. Failure to pay such charges within sixty (60) days from receipt of notification shall be an event of default of this Agreement and, after receipt of written notice of default and no less than fifteen days to cure, cause for termination of this Agreement.
- B. Fines and Penalties.** The Distribution Site Operator shall pay any fees, penalties or other charges assessed against the Grantee by the Board, the Customs Service or any other governmental entity resulting from the Distribution Site Operator's operations within the Zone. Failure to pay within sixty (60) days of receipt of written notice shall be an event of default of this Agreement and, after receipt of written notice of default and no less than fifteen days to cure, may be cause for termination

of this Agreement. If this Agreement is terminated for Distribution Site Operator's failure to pay any fees, penalties or other charges described in this paragraph, Grantee may act against Distribution Site Operator to collect the amount owed to Grantee.

**4.02 SECURITY EXPENSES.** The Board, Customs Services and/or any federal agency can impose and revise security requirements for the Premises as a Zone site. The parties agree that the Premises shall be maintained in accordance with those requirements. The Distribution Site Operator shall pay for the expenses incurred in satisfying the security requirements imposed by the Board, the Customs Service and/or any other federal agency.

**4.03 LIENS AND TAXES.** The Distribution Site Operator shall pay all taxes and governmental charges of any kind that may be lawfully assessed against the Distribution Site Operator or the Grantee, with respect to the Premises.

#### **ARTICLE V - BONDS**

**5.01 CUSTOMS BOND.** In the event the Port Director approves an application by Distribution Site Operator for direct delivery pursuant to 19 CFR 146.39, as may be amended, Distribution Site Operator shall be required to obtain a Customs 301 Bond, in an amount set by U.S. Customs, as a guarantee for the payment by the Zone Grantee of all duties and taxes on such merchandise as may be removed or otherwise missing from its specific Zone site without proper Customs permits. This Customs 301 Bond shall be effective on the date the Distribution Site Operator's application for direct delivery is approved by the Port Director and shall be a "Continuous Bond".

#### **ARTICLE VI - INDEMNIFICATION AND INSURANCE**

**6.01 INDEMNIFICATION.** DISTRIBUTION SITE OPERATOR AGREES TO INDEMNIFY AND HOLD THE GRANTEE, ITS OFFICERS, REPRESENTATIVES, ASSIGNS, AGENTS AND EMPLOYEES HARMLESS AGAINST ANY AND ALL CLAIMS, DEMANDS, DAMAGES, COSTS, AND EXPENSES, INCLUDING INVESTIGATION EXPENSES AND REASONABLE ATTORNEY'S FEES FOR THE DEFENSE OF SUCH CLAIMS AND DEMANDS, ARISING OUT OF AND TO THE EXTENT ATTRIBUTED DIRECTLY, OR INDIRECTLY TO THE NEGLIGENT OR UNLAWFUL OPERATION, CONDUCT OR MANAGEMENT OF DISTRIBUTION SITE OPERATOR'S BUSINESS ON THE PREMISES, INCLUDING BUT NOT LIMITED TO ITS USE OF THE PREMISES, OR FROM ANY BREACH ON THE PART OF DISTRIBUTION SITE OPERATOR OF ANY TERMS OF THIS AGREEMENT, OR FROM ANY ACT OR NEGLIGENCE OF DISTRIBUTION SITE OPERATOR, ITS AGENTS, CONTRACTORS, EMPLOYEES, SUBTENANTS, CONCESSIONAIRES, OR LICENSEES IN OR ABOUT THE PREMISES, EXCLUDING CLAIMS AND DAMAGES ARISING IN WHOLE, OR IN PART, FROM THE NEGLIGENCE OF THE GRANTEE. IN CASE OF ANY ACTION OR PROCEEDING BROUGHT AGAINST THE GRANTEE BY REASON OF ANY SUCH CLAIM, DISTRIBUTION SITE OPERATOR, UPON NOTICE FROM THE GRANTEE, AGREES TO DEFEND THE ACTION OR PROCEEDING BY COUNSEL ACCEPTABLE TO THE GRANTEE; GRANTEE SHALL PERMIT DISTRIBUTION SITE OPERATOR TO ASSUME DIRECTION AND CONTROL OF THE



## DEFENSE AND RESOLUTION OF THE CLAIM.

**6.02 FIDELITY OBLIGATION.** To the extent that the losses described in the above paragraph (6.01) are recovered by the Distribution Site Operator under insurance policies in force, and to the extent that any such losses arise directly or indirectly from or out of any act or omission of the Distribution Site Operator or any act or omission of the Distribution Site Operator's agents, employees or invitees as authorized by the Distribution Site Operator, and that occurs in the Distribution Site Operator's operations within the Zone, the Distribution Site Operator agrees and covenants, during the term of this Agreement, to indemnify the Grantee, its officers, employees, representatives, assigns, and agents against all loss of money or other personal property belonging to the Grantee, or in which the Grantee has a pecuniary interest, or which is held by the Grantee in any capacity.

**6.03 NOTICE.** The parties hereby agree that prompt and reasonable notice shall be given to all parties concerning every demand, notice, summons or other process received in any claim, allegation or legal proceeding covered hereby.

**6.04 COMPREHENSIVE GENERAL LIABILITY INSURANCE, INCLUDING INDEPENDENT CONTRACTOR'S LIABILITY.** Distribution Site Operator agrees that, at its own cost and expense, it shall procure and continue in force throughout the Term of this Agreement, for the benefit of Distribution Site Operator and the Grantee, general liability insurance against any and all claims for injuries to persons or damage to property arising in connection with the Distribution Site Operator's operations in the Zone or in the performance of its obligations under this Agreement, except that Distribution Site Operator shall not be required to procure insurance for Grantee for Grantee's own negligence. Such insurance at all times shall be in an amount of not less than FIVE HUNDRED THOUSAND AND 00/100 DOLLARS (\$500,000.00) for bodily injury or death arising out of any one occurrence and ONE HUNDRED THOUSAND AND 00/100 DOLLARS (\$100,000.00) for property damage arising out of any one occurrence.

**6.05 COMPREHENSIVE AUTOMOBILE AND TRUCK LIABILITY INSURANCE.**

The Distribution Site Operator agrees that, at its own cost and expense, it shall procure and continue in force throughout the Term of this Agreement, for the benefit of the Distribution Site Operator and the Grantee, comprehensive automobile insurance, and liability insurance covering vehicles owned and hired by the Distribution Site Operator against all claims for injuries to persons or damage to property in an amount of not less than FIVE HUNDRED THOUSAND AND 00/100 DOLLARS (\$500,000.00) for bodily injury or death arising out of any one occurrence, and ONE HUNDRED THOUSAND AND 00/100 DOLLARS (\$100,000.00) for property damage arising out of any one occurrence.

**6.06 FORM AND EVIDENCE OF INSURANCE.** Upon execution of this Agreement, but prior to the commencement of any activities by Distribution Site Operator in the Premises, the Distribution Site Operator shall, upon request, deliver to the Manager appropriate evidence (either by a copy of the policy/policies or by a certificate of insurance in a form acceptable to the Manager) that such insurance is in effect and the applicable premium has been paid. Corresponding evidence of renewal of coverage shall be delivered at least ten (10) days prior to the expiration date of any policy. The insurance required in this Article shall be written by a company authorized to do business in the State of Texas, and as may be approved by the Grantee. Such insurance shall name the Grantee as an additional insured to the extent of Distribution Site Operator's liabilities under

this Agreement. Notwithstanding the preceding sentence, the Parties agree to use best efforts to coordinate the defense of any claims. No such insurance policy or policies may be canceled, terminated or modified without giving at least thirty (30) days advance written notice to the Grantee. Renewal policies or certificates shall be delivered to the Manager at least thirty (30) days prior to the expiration date of each policy.

If, during the Term of this Agreement, any of the policies are or become unsatisfactory to the Grantee as to form or substance, or if the carrier(s) issuing any such policy or policies are or become unsatisfactory to the Grantee, the Distribution Site Operator shall promptly obtain a new and satisfactory policy or policies. If the Distribution Site Operator shall fail to take out and maintain any of the insurance listed in this Article, and to pay the premiums thereon, the Grantee shall have the right to take out such insurance and invoice the Distribution Site Operator for the costs thereof. However, failure by the Distribution Site Operator to comply with the insurance requirements of the Grantee shall be deemed an event of default and may result in the termination of this Agreement.

**6.07 ACCIDENT AND CLAIM REPORTS.** In the event of any injury to any person on or in the Premises, other than an employee of the Distribution Site Operator, or in the event of damage or loss to any property within the Premises, other than the property of the Distribution Site Operator, the Distribution Site Operator shall immediately notify the Manager in writing.

**6.08 RECORDS.** The Distribution Site Operator shall maintain records in accordance with generally accepted accounting principles and practices, and in accordance with any rules, regulations or directives of the Customs Service, the Board, or the Grantee throughout the term of this Agreement; and shall keep for five (5) years after the event, records, statements, and books of account (including records of original entry) recording all transactions pertaining to the Distribution Site Operator's operations under this Agreement. The records will be kept at the Premises or in a secure and accessible location for the statutory period and at the sole expense of the Distribution Site Operator. If the records are not kept at the Premises, the Distribution Site Operator will provide written notice of the location of the records to the Grantee. All statements of record required under this Article shall be prepared in accordance with generally accepted accounting principles and practices. Each statement shall be subject to verification and audit by the Grantee, Customs Service, and the Board.

**6.09 INSPECTION.** Subject to standard conditions, limitations as well as security and confidentiality procedures as may be reasonably required by Distribution Site Operator, the Grantee shall have the right at all reasonable times and with reasonable notice to inspect the Premises and to examine the equipment of the Distribution Site Operator to observe the performance by the Distribution Site Operator of its obligations under this Agreement; and to do any act or thing which the Grantee may be obligated or have the right to do, by law, under this Agreement. The Grantee agrees not to interfere unreasonably with the Distribution Site Operator's business during such inspections.

## **ARTICLE VII-DEFAULT, REMEDIES AND DEACTIVATION**

**7.01 DEFAULT BY DISTRIBUTION SITE OPERATOR.** The following events shall be deemed events of default by Distribution Site Operator, and may result in the termination of this



Agreement:

- A. Distribution Site Operator's failure to timely pay any undisputed transaction fee and such failure shall continue for a period of thirty (30) days.
- B. Distribution Site Operator's failure to comply with any term, provision or covenant of this Agreement, other than the payment of fees noted in Section 7.01A above, and failure to cure such non-compliance within ten (10) days after receipt of written notice thereof.
- C. Distribution Site Operator under this Agreement becomes insolvent, or shall make a transfer to defraud creditors, or makes an assignment for the benefit of creditors.
- D. Distribution Site Operator under this Agreement files a petition under any section or chapter of the Bankruptcy Reform Act of 1978, as amended, or under any similar law or statute of the United States or any State thereof; or Distribution Site Operator under this Agreement is adjudged bankrupt or insolvent in proceedings filed against Distribution Site Operator under this Agreement.
- E. A receiver or trustee is appointed for the Premises or for all, or substantially all, of the assets of Distribution Site Operator under this Agreement.
- F. Distribution Site Operator's failure to keep material books, records and accounts in accordance with the manner set forth herein following thirty (30) days' notice and an ability to cure.
- G. Distribution Site Operator's failure to provide reports to Grantee in a timely manner following thirty (30) days' notice and an ability to cure.
- H. Distribution Site Operator's failure to pay fines and penalties assessed by the Customs Service, the Board or any other governmental agency following thirty (30) days' notice and an ability to cure.
- I. Receipt of notice from the Customs Service regarding the deactivation of the Premises, Zone, or any area affecting the Distribution Site Operator's ability to operate within the Zone.

**7.02 REMEDIES.** Upon the occurrence of any such event of default, Grantee shall have the option to pursue any one or more of the following remedies without any notice or demand whatsoever:

- A. Discontinue processing Distribution Site Operator's Zone transactions until such time as the default is cured.
- B. Cease Distribution Site Operator's operations in Foreign-Trade Zone No. 302 until such time as the default is cured.
- C. Terminate this Agreement.

**7.03 NON-WAIVER OF REMEDIES.** Pursuit of any of the foregoing remedies shall not preclude pursuit of any other remedies herein provided or provided by law, nor shall pursuit of any other such remedy constitute a forfeiture or waiver of any fees due to Grantee hereunder or of any damages accruing to Grantee by reason of the violation of any of the terms, provisions and covenants herein contained. Forbearance by Grantee to enforce one or more of the remedies herein provided upon an event of default shall not be deemed or construed to constitute a waiver of such default.

**7.04 DEACTIVATION.** In the event of deactivation of the Premises, the Zone, or any area of the Zone affecting the operations of the Distribution Site Operator, the Distribution Site Operator shall reconcile all pending transactions and provide a reconciliation letter to the Grantee indicating that there is no remaining inventory in zone status within the Premises or the Zone. Such reconciliation letter shall also state that all transactions have been completed, leaving a zero balance on hand.

## **ARTICLE VIII - MISCELLANEOUS PROVISIONS**

**8.01 NOTICES.** Whenever any notice is required or permitted hereunder such notice shall be in writing. Any such notice or document required or permitted shall be deemed to have been delivered, whether actually received or not, when deposited in the United States mail postage prepaid, registered mail, return receipt requested, addressed to the respective parties at the address for notice specified in Article I above or to such other address as the parties from time to time may designate to each other by prior written notice.

**8.02 CAPTIONS.** The captions and headings contained in this Agreement are used only to facilitate reference, and in no way define or limit the scope or intent of any of the provisions of this Agreement.

**8.03 APPLICABLE LAW.** This Agreement is entered into in the City of Socorro, El Paso County, Texas, and the laws of the State of Texas shall govern the validity, performance, interpretation and enforcement of this Agreement. The Parties agree that venue shall be in El Paso County, Texas.

**8.04 NON-ASSIGNABILITY.** The Distribution Site Operator shall not assign, sublet, sell, convey, or transfer all or any part of this Agreement in any way without the prior written consent of the Grantee. Any attempt to transfer or assign without the prior written consent of the Grantee shall be void and at the option of the Grantee may be deemed an event of default.

**8.05 NO THIRD PARTY BENEFIT.** No provision contained or incorporated in this Agreement shall create or give to third parties any claim or right of action against the Grantee or the Distribution Site Operator beyond such as legally may exist in the absence of any such provision.

**8.06 ATTORNEY'S FEES.** In any successful action brought by the Grantee for the enforcement of the obligations of the Distribution Site Operator under this Agreement the Grantee shall be entitled to recover court costs, interest and reasonable attorney's fees. In any successful

action brought by the Distribution Site Operator for the enforcement of the obligations of the Grantee under this Agreement, the Distribution Site Operator shall be entitled to recover court costs, interest and reasonable attorney's fees.

**8.07 WAIVER.** One or more waivers of any covenant, term or condition of this Agreement by either Party shall not be construed by the other Party as a waiver of any subsequent breach of the same covenant, term or condition. The consent or approval of either Party shall not be deemed to waive or render unnecessary consent to or approval of any subsequent similar act.

**8.08 SEVERABILITY.** Every provision of this Agreement is intended to be severable. If any term or provision hereof is found to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.

**8.09 ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement of the parties on the subject matter hereof and may not be changed, modified, discharged, or extended except by written instrument duly executed by the parties.

**8.10 SUCCESSORS AND ASSIGNS.** All of the terms, covenants and agreements herein contained shall be binding upon and shall inure to the benefit of the successors and assigns of the respective parties hereto.

**8.11 ELECTION OF REMEDIES.** Distribution Site Operator agrees that the Grantee shall have all the rights and remedies granted by this Agreement at law or in equity, and that these same rights and remedies shall be cumulative and may be pursued separately, successively or concurrently against the Distribution Site Operator and/or the Distribution Site Operator's surety company. The exercise or failure to exercise any right or remedy by the Grantee shall never be construed to be a waiver or release of any other right or remedy.

**8.12 NON-PARTNERSHIP.** Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationship of principal and agent or of partnership or joint venture between the parties hereto, it being understood and agreed that neither the provisions contained herein, nor any acts of the parties hereto, shall be deemed to create any relationship between the parties hereto other than the relationship of Grantee and Distribution Site Operator in a foreign-trade zone.

**8.12 VIOLATIONS OF LAWS, RULES, REGULATIONS.** The Grantee shall be under no obligation to perform under this Agreement if the activity would cause the Grantee to be, or result in the Grantee being in violation of any law, rule or regulation of the State of Texas, the United States of America, or any governmental agency governing foreign-trade zones. Subject to the foregoing sentence, for the term of the Lease Agreement, the Owner shall not interfere with the Distribution Site Operator's use of the Premises as a foreign trade zone.

**8.13 CONFIDENTIALITY OF ZONE RECORDS.** The parties acknowledge that the Grantee/Operator is a public entity and is therefore subject to the Texas Public Information Act ("TPIA"). Should the Grantee receive a request under the TPIA for information which has been identified by Distribution Site Operator as confidential, the Grantee/Operator will timely notify the Distribution Site Operator of the receipt of such request so that the Distribution Site Operator

may assert its rights as a third party to protect such information in such proceedings involving a determination by the Office of the Attorney General as to whether such information must be released under the TPIA.

*[Signatures begin on the following page]*

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by a duly authorized representative on the date first noted above.

**THE CITY OF SOCORRO:**

\_\_\_\_\_  
Adriana Rodarte, City Manager

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_

**ACKNOWLEDGMENT  
(GRANTEE)**

STATE OF TEXAS                    )  
  )  
COUNTY OF EL PASO            )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2023  
by Adriana Rodarte, City Manager for the **City of Socorro, Texas** (Grantee).

\_\_\_\_\_  
Notary Public, State of Texas

Notary's Commission Expires:

Notary's Name (printed):

\_\_\_\_\_

\_\_\_\_\_

*[Signatures continue on the following page]*

**DISTRIBUTION SITE OPERATOR:**

**PILOT AIR FREIGHT, LLC,**  
a Delaware limited liability company

By: [Signature]  
Printed Name: MATT HAMILTON  
Title: COO

**ACKNOWLEDGMENT  
(DISTRIBUTION SITE OPERATOR)**

THE STATE OF PENNSYLVANIA,  
COUNTY OF DELAWARE,

This instrument was acknowledged before me on this 18<sup>th</sup> day of January, 2023, by  
MATT HAMILTON "as COO of **Pilot Air Freight,**  
**LLC (Distribution Site Operator).**

Commonwealth of Pennsylvania - Notary Seal  
Alexis C. Barber, Notary Public  
Delaware County  
My commission expires March 4, 2025  
Commission number 1213573  
Member, Pennsylvania Association of Notaries

[Signature]  
Notary Public, State of PENNSYLVANIA

Notary's Commission Expires:  
3/4/25

Notary's Name (printed):  
ALEXIS C. BARBER

*[Signatures continue on the following page]*



**OWNER:**

**SLC BUILDING 3 LP**, a Delaware limited Partnership

By: \_\_\_\_\_

Name: J. Bradford Smith

Title: Authorized Signatory

**ACKNOWLEDGMENT  
(OWNER)**

**THE STATE OF GEORGIA**

)

**COUNTY OF FULTON**

This instrument was acknowledged before me on this 17 day of January, 2023, by J. Bradford Smith, as Authorized Signatory of SLC Building 3, LP, a Delaware limited partnership (Owner).

Susan Utt  
Notary Public, State of Georgia

Notary's Commission Expires:

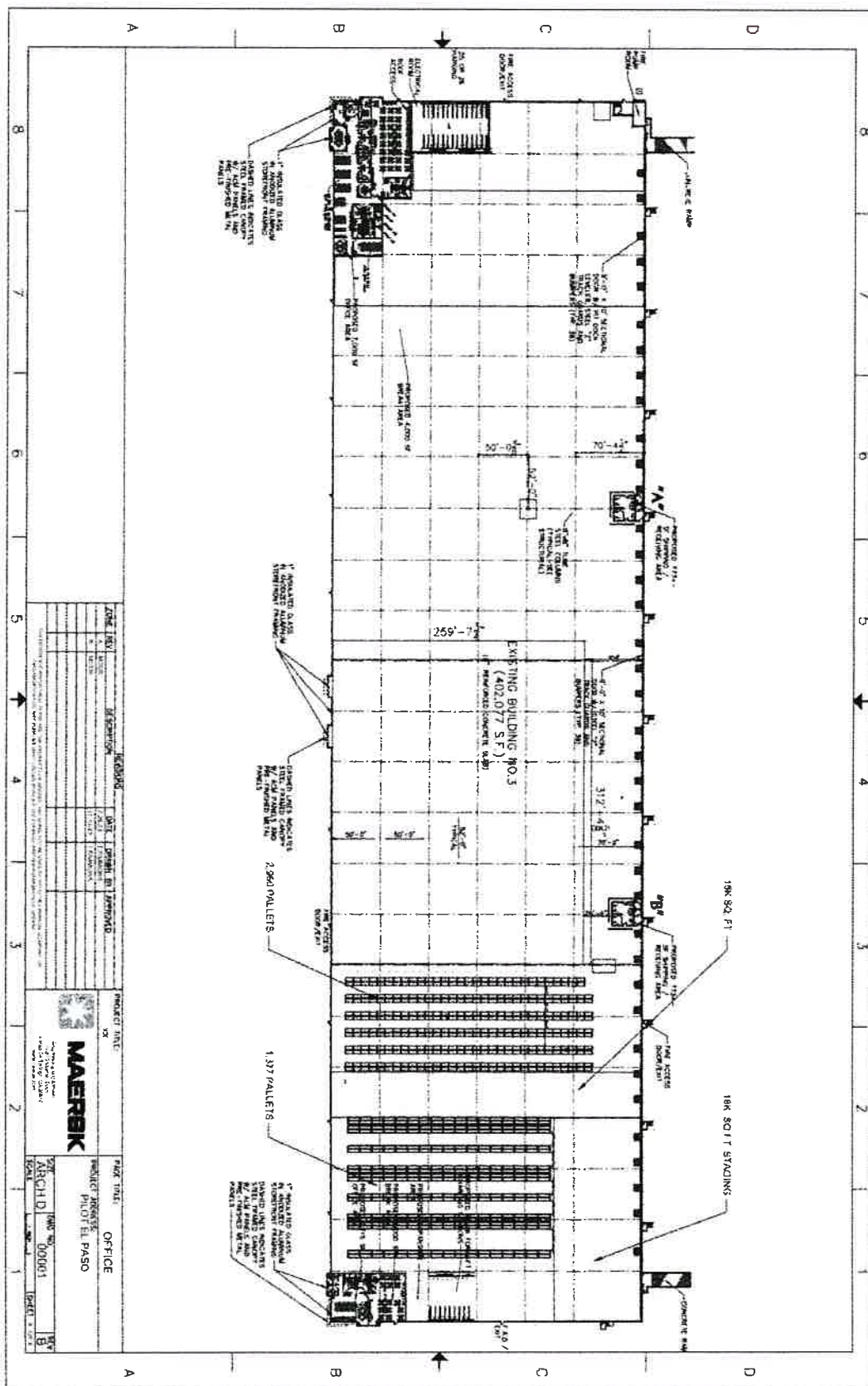
03/08/2026

Notary's Name (printed):

Susan Utt



"Exhibit "A"



“Exhibit B”



**Zone Schedule**  
**For the City of Socorro Foreign-Trade**  
**Zone No. 302**

Operating Under Grant of Authority  
from the  
United States Foreign-Trade Zones Board  
To the  
City of Socorro, TX

Effective December. 7, 2023

# TABLE OF CONTENTS

CONTACT INFORMATION .....	3
DEFINITIONS .....	3
POLICIES .....	4
PROCEDURES .....	4
KEY FTZ STEPS FOR ZONE APPLICATIONS .....	4
SITE DESIGNATION – TYPES OF APPLICATIONS .....	5
ACTIVATION PROCEDURES .....	6
ANNUAL REPORT GUIDELINES .....	7
RECORDKEEPING REQUIREMENTS .....	7
FEE SCHEDULE .....	8
ATTACHMENT A: Map of FTZ No. 302 .....	10

# CONTACT INFORMATION

This Zone Schedule was prepared by the City of Socorro, Economic Recovery Office in its capacity as the Grantee for FTZ No. 302. The Zone Schedule will be available through the zone grantee and the FTZ Boards website.

The contact for this Zone Schedule is as follows:

Jose Quinonez, FTZ  
Administrator City of Socorro  
341 N. Moon Rd  
Socorro, Texas 79927  
Ph: 915 275-1039  
Email: [jquinonez@costx.us](mailto:jquinonez@costx.us)

FTZ No. 302 is open for business during Monday-Friday, 8:00 am – 5:00 pm . The legal holidays can be found on the City's website at <https://costx.us/human-resources/>

## DEFINITIONS

Act means the Foreign Trade Zones Act of 1934, 19 U.S.C. § 81 et. seq., as amended from time to time.

Activate or Activation means the process of obtaining Customs approval to use foreign trade zone procedures at a particular location as detailed in 19 C.F.R. § 146.6.

Alternative site framework (ASF) is the approach taken by the grantee allowing greater flexibility and responsiveness to serve single-operator/user locations.

Activated refers to space in the Site that has been approved by Customs.

Customs means United States Customs and Border Protection (CBP).

Foreign Trade Zones Board means the board established by the Act to carry out the provisions of the Act, presently consisting of the Secretary of Commerce and the Secretary of the Treasury.

Grant of authority FTZ Board document that authorizes a zone grantee to establish, operate and maintain a zone, subject to any conditions or limitations in 15 CFR Part 400 and in 19 CFR part 146.

Magnet site means a site intended to serve or attract multiple operators or users under the ASF.

Site means the physical location of a zone or subzone site approved by the Foreign Trade Zones Board.

Usage-driven site means a site tied to a single operator or user under the

ASF. Zone means a Foreign Trade Zone established under the provisions of the FTZ Act.

Zone Administrator means the City of Socorro's representative who is knowledgeable about the US FTZ program, and that maintains and oversees the city's FTZ.

Zone grantee is the local entity that obtains a grant of authority from the FTZ Board. The term "grantee" means "zone grantee".

Zone operator is an individual or corporate entity that operates within a zone or subzone under an agreement with the zone grantee.

## **POLICIES**

### **Background**

The legal authority for Socorro's Foreign Trade Zone (FTZ) is provided by The Foreign Trades Zone Act of 1934 (19 U.S.C. 81a-u) and its implementing Foreign Trade Zone Regulations (15 CFR Part 400).

U.S. Customs and Border Protection (CBP) Regulations (19 CFR Part 146) govern operational activities occurring within our FTZ. The Texas state enabling legislation permitting foreign trade zones in Socorro is provided in Texas Business and Commerce Code, Ch. 681.152.

CBP Tornillo Port of Entry has oversight responsibilities for the FTZ. The City of Socorro (Socorro or FTZ No. 302) is responsible for the creation and general management of the FTZ in Socorro and the sponsorship of all applications submitted to the Foreign Trade Zones Board.

Socorro is organized under the Foreign Trade Zones Board's Alternative Site Framework (ASF) program, which allows a grantee to designate a Service Area (for example a Service Area could encompass an entire county), which allows for approval of Foreign Trade Zone designation anywhere in the Service Area. Socorro formally filed an ASF application to the Foreign Trade Zones Board on January 17, 2023. The Foreign Trade Zones Board approved the application on November 9, 2023 (Board Order 2156). See Attachment A for a map of the service area for Socorro's FTZ.

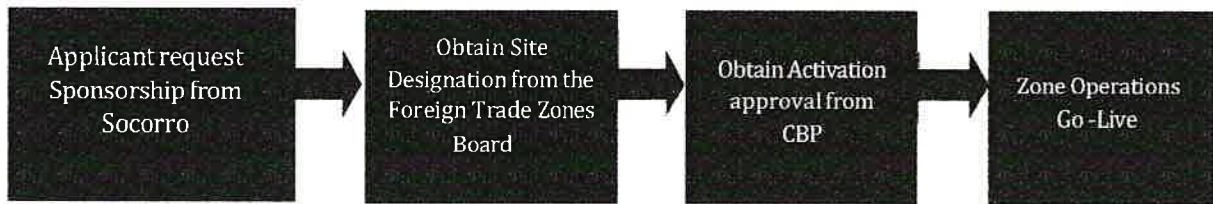
### **City of Socorro's FTZ OBJECTIVE**

The goal of the FTZ is to promote economic development in the City of Socorro, including job retention, job creation, and increased capital investment in the community. Socorro will operate the FTZ under public utility principles. Socorro shall ensure that the reasonable zone needs of the business community are served by its zone project. Socorro will require all applicants and operators of the zone to follow all FTZ Board and CBP guidelines & regulations, and procedures as provided in this Zone Schedule.



# PROCEDURES

## KEY FTZ STEPS FOR ZONE APPLICATIONS



### REQUESTING SPONSORSHIP FROM SOCORRO

To obtain site designation within FTZ No. 302, an applicant can apply to Socorro to sponsor a usage driven/subzone application under the ASF procedures. This type of application takes 30 days for approval by the FTZ Board once a formal and complete application is submitted to the FTZ Board. The City does charge a designation fee, see the fee schedule below.

Any business that wishes to have an application filed to **designate its property** as a zone site must provide FTZ No. 302 with the following:

- A written request to the Grantee for the designation, including
  - The full name of the company
  - A short description of the business to be conducted at the site
  - Address of the site/s
  - Map showing site/s boundaries (preferably a survey).
- Payment of a non-refundable application and activation fee.
- Support letters from all the applicable taxing jurisdiction (e.g. City, County and School District) within which the site is located. It is the sole responsibility of the business to obtain these letters. Many companies find it beneficial for Socorro to be involved in providing information to the impacted taxing authorities. Contact Socorro Staff if you would like to discuss options for assistance.

Upon receipt of the materials referenced above, the FTZ Administrator will review them for sufficiency. Provided the materials are sufficient, Socorro will finalize and submit an application to the Foreign Trade Zones Board requesting the Usage-Driven/Subzone Foreign Trade Zone Site designation.

As part of the submission process, FTZ No. 302 may directly request the concurrence of the CBP Port Director at the Port of Tornillo prior to the formal submission to the Foreign Trade Zones Board. Alternatively, the Foreign Trade Zones Board will make a request for CBP's concurrence after the formal submission of the application. Note that this is a request for site designation of a site/s, not for activation of the site. Activation must be separately requested by the business.

## **SITE DESIGNATION – TYPES OF APPLICATIONS**

### ASF Usage-Driven/Subzone Site (Streamlined Method)

- Designations are tied to a specific use of the property.
- A Usage-driven /subzone site is subject to an ASF sunset provision that terminates authority within three years, if no foreign non-duty paid merchandise is admitted during the sunset period.
- Designated sites are immediately available for distribution activities. Manufacturing or processing activities may require additional approval from the Foreign Trade Zones Board. Socorro staff can help you determine the necessary approvals for production activity.
- To use an approved foreign trade zone site and access Foreign Trade Zone benefits, the business is required to activate the site with CBP. Each business is responsible for its activation.

### Traditional Subzone site

- A site outside Socorro's service area can apply for Subzone designation.
- A traditional subzone application will require the use of a specific application and any applicable fee to the Foreign Trade Zones Board.
- Timeline:
  - If the proposed site is not subject to the FTZs activation limit, the application will take up to 5 months for approval,
  - If it is subject to the FTZ's activation limit, the application will take up to 3 months. When the application is formally submitted to the FTZ Board and deemed complete by the FTZ Board, the FTZ staff will "docket" the request with a Federal Register notice to be published with a public comment period.

### Magnet Site

- A magnet site is a site intended to draw future users to an industrial park.
- Under the ASF framework, a magnet site is subject to a sunset provision that would terminate authority if not activated within five years.
- Timeline:
  - The application for a magnet site from the time of formal docketing takes 10 months.
  - The FTZ Board requires a \$1,600 filing fee for an "Expansion application" which applies to the creation of a magnet site.

## **PRODUCTION AUTHORITY**

Production authority is outside the scope of Socorro's FTZ. Any request for production authority must be submitted by a separate application by the FTZ Operator via Socorro, to the Foreign Trade Zones Board. Socorro must be copied on the draft and formal submission to the Foreign Trade Zones Board.

Production authority is outside the scope of Socorro's FTZ. Any request for production authority must be submitted by a separate application by the FTZ Operator via Socorro, to the Foreign Trade Zones Board. Socorro must be copied on the draft and formal submission to the Foreign Trade Zones Board.

## **ACTIVATION PROCEDURES**

Before any operation in the FTZ may begin, the zone site must be activated. Activation takes place under the supervision of the Tornillo, Texas, Port Director for CBP. Activation procedures include a review of the operator, zone procedures, inventory control & recordkeeping systems, and security. Once the zone site is activated, an operator may begin admitting merchandise under zone status. The area to be activated may include all or any portion of the zone approved by the Foreign Trade Zones Board.

The FTZ is operated under the general management of the City of Socorro (15 CFR §400.41). FTZ No. 302 does not serve as an operator of individual zone sites. Each Operator may elect to either operate its zone site directly or engage a third-party operator's services. As part of the management of the FTZ, Socorro requires each operator to execute an Operating Agreement with Socorro. If a company hires a third party to act as the foreign trade zone operator of the site, then the company and the third-party company must execute a Third-Party Operator Addendum document with FTZ No. 302.

### **Activation Steps**

The operator will submit its application to the zone grantee first, with a request for Socorro's concurrence for activation of its zone site. Then it can submit its activation request to CBP. CBP will not approve an activation request from an operator without the written consent of FTZ No. 302.

Prior to FTZ No. 302's concurrence letter being provided; the following items must be completed:

- Execution of an FTZ Operator Agreement (due before activation with CBP). Socorro has a checklist of documents it requires an operator to have prior to executing an agreement.
- Copy of activation request packet to be submitted to CBP (i.e., activation request letter and FTZ Manual) must be provided to Socorro.

## Concurrence Letter

A letter of concurrence is provided by the grantee to CBP as part of the activation process.

## ANNUAL REPORT GUIDELINES

As the Grantee of FTZ No. 302, Socorro is required to submit an annual report on information of zone activity by each zone operator within FTZ 302 to the Foreign Trade Zones Board, under the Foreign-Trade Zones Act (19 U.S.C. 81a- u) and the FTZ Board's Regulations (15 CFR Part 400). Failure to submit a report can be considered a violation of the Act, resulting in the revocation of a zone grant. The Grantee reserves the right to terminate the Operator agreement for non-compliance.

The following should be noted concerning the Annual Report to the FTZ Board:

- The reporting period for the annual report is based on the calendar year (January 1 through December 31).
- Each FTZ operator must submit its report to Socorro through the Online FTZ Information System (OFIS). Reports are due by February 28. See <http://ofis.trade.gov>
- Socorro will coordinate with operators and the Foreign Trades Zones Board to have operator accounts set up for each operator.
- Socorro in turn will use OFIS to submit its zone's report to the FTZ Board.
- Socorro will review and, if needed, edit operator submissions before submitting the full zone's report to the FTZ Board. Socorro may request clarification or additional information based on information provided by an operator.
- An operator can indicate that submitted data is "business proprietary."

## RECORDKEEPING REQUIREMENTS

Under its recordkeeping policy, Socorro maintains the following records indefinitely, unless a destruction decision is made specifically for the record in question.

- Grant of Authority for the Foreign Trade Zone
- All FTZ applications filed with the Foreign Trade Zones Board
- Legal descriptions and maps of zone boundaries
- Grantee/Operator Agreements for all operators/users

Socorro shall also keep copies of the following records:

- Current FTZ Schedule
- Current FTZ Annual Reports
- Contact information for all operators/users

## CITY OF SOCORRO FEE SCHEDULE (fees are non-refundable)

### *Application Fee – Site Designation (One-time fee)*

- Application Fee (per site)
  - Application for designation as Usage Driven/Subzone, and the creation of a magnet site \$2,500
  - Traditional Subzone – A site located outside the service area \$4,000
- Expansion of an existing site (ASF usage driven/subzone, traditional subzone, or magnet) \$2,000

### *Activation Fee (One-time fee)*

- Activation Fee (per site)
  - Activation fee to operate and admit merchandise under zone procedures \$1,000
  - Alteration Request (any change in the size of an activated area) \$300

### *Grantee Annual Operator Fees*

<u>ASF Usage-Driven/Subzone and Magnet Sites</u>	
Distribution Operator	\$10,000
Manufacturing Operator – Production authority from the FTZ board required	\$8,000
<u>TSF Subzone Sites- Outside the ASF service area</u>	
Subzone site (per activated site)	\$15,000

The annual fee is due as stated in the executed Grantee /Operator Agreement with Socorro. Unless otherwise stated in the agreement, the annual fee for each fiscal year is due on January 15<sup>th</sup> of that fiscal year or within 40 days of activation (**the annual fee shall be prorated according to the number of months in that calendar year during which the agreement goes into effect**). Socorro will forward the Operator an invoice one month before the annual fee is due.

For the purposes of the application, the application fee is due before FTZ No. 302 will provide its written concurrence for the submission of the Application to the Foreign Trade Zones Board. Socorro will forward an invoice to the user for payment of the application fee. In addition to these fees, all application costs will accrue to the party requesting FTZ designation.

FTZ No. 302 does not prepare an activation application, procedures manual, and/or supporting documentation for CBP approval. The zone user (operator) is responsible for preparing its application and documentation or contracting with an independent third party. Socorro provides a letter of concurrence accompanied by the zone user's procedures manual & supporting documentation and submits it to CBP for review & activation approval.

If an Operator deactivates, there is no refund given for the last year it was active.

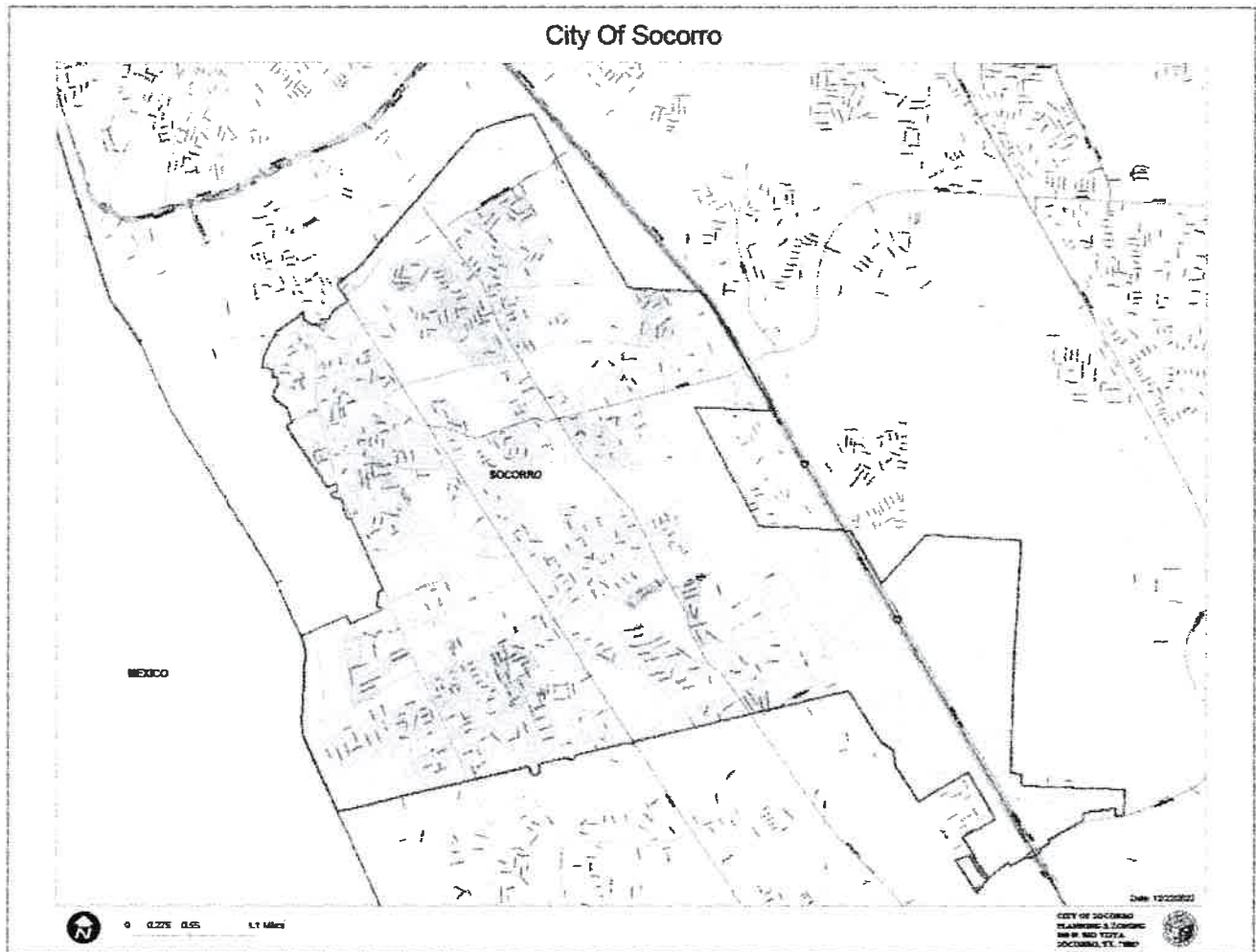
## **FEDERAL CHARGES (FOREIGN TRADE ZONES BOARD)**

The Foreign Trade Zones Board charges a fee for certain applications (15 CFR §400.29).

1. Special-purpose subzones (15 CFR §400.25):
  - a. Not involving production activity or involving production activity with fewer than 3 products):  
\$4,000
  - b. Production activity with 3 or more products: \$6,500
2. Expansions (15 CFR §400.24(b)): \$1,600



## ATTACHMENT A: Map of FTZ No. 302



*Ivy Avalos*  
Mayor  
  
*Ruben Reyes*  
At Large  
  
*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor Pro-Tem  
  
*Rudy Cruz Jr.*  
District 3  
  
*Yvonne Colon - Villalobos*  
District 4  
  
*Adriana Rodarte*  
City Manager

January 26, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve an Interlocal Agreement between the City of El Paso, Texas, and the City of Socorro, Texas, for assistance and cooperation in the Leadership Steering Committee for the Regional Climate Initiative

**SUMMARY**

City Council will approve an interlocal agreement between the City of El Paso, Texas, and the City of Socorro, Texas, for assistance and cooperation in the Leadership Steering Committee for the Regional Climate Initiative. There is no financial commitment required through this agreement.

**STATEMENT OF THE ISSUE**

The Leadership Steering Committee for Regional Climate Initiative was established as a set of regional entities committed to the efforts of the Environmental Protection Agency's (EPA) Regional Climate-related program objectives.

The City of El Paso will act as the Lead Organization for the Leadership Steering Committee to develop and implement plans for reducing greenhouse gas emissions and other harmful air pollution in the County of El Paso.

The City of Socorro will participate as a Leadership Steering Committee member to develop climate-related regional objectives and goals and support climate initiatives via data gathering, identification of measures to reduce greenhouse emissions, and support for outreach and community engagement efforts.

Please see the full agreement in the backup.

### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

### **ALTERNATIVE**

Not approve – City Council will not approve an interlocal agreement between the City of El Paso, Texas, and the City of Socorro, Texas, for assistance and cooperation in the Leadership Steering Committee for the Regional Climate Initiative

### **STAFF RECOMMENDATION**

**APPROVE** – City Council will approve an interlocal agreement between the City of El Paso, Texas, and the City of Socorro, Texas, for assistance and cooperation in the Leadership Steering Committee for the Regional Climate Initiative

### **REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

STATE OF TEXAS	§	INTERLOCAL AGREEMENT BETWEEN CITY OF SOCORRO,
	§	TEXAS AND THE CITY OF EL PASO OFFICE OF CLIMATE
	§	AND SUSTAINABILITY FOR ASSISTANCE AND
CITY OF SOCORRO, TEXAS		COOPERATION IN THE LEADERSHIP STEERING
§		COMMITTEE FOR THE REGIONAL CLIMATE INITIATIVE

This Interlocal Agreement (the “Agreement”) is made on FEBRUARY 1, 2024 (“**Effective Date**”) and is made by and between CITY OF SOCORRO, TEXAS (hereinafter referred to as the “**Committee Member**”), and the City of El Paso (hereinafter referred to as the “**Lead Organization**”), a Texas Municipal Corporation, duly herein and through its City Council a set of regional entities committed to the efforts of the Environmental Protection Agency (EPA) Regional Climate related program objectives. Committee Member and Lead Organization may be referred to singularly as a "Party" or collectively as "Parties." The Parties agree to all the recitals, terms, conditions and representations contained in this Agreement. This Agreement is made pursuant to Chapter 791 of the Texas Government Code.

### RECITALS

**WHEREAS**, The Lead Organization’s implementation of the Leadership Steering Committee was established as a collaboration of organizations, cities, and townships to develop and implement plans for reducing greenhouse gas emissions and other harmful air pollution the City of El Paso; and

**WHEREAS**, the Committee will collaborate with the Lead Organization on Regional Climate related program initiatives by establishing an institutional framework that can articulate the requirements of such programs. One of the key success factors is the leadership and political commitment of the relevant actors of the region; and

**NOW, THEREFORE**, upon and in consideration of the mutual promises and covenants contained herein and for other valuable consideration, the receipt, adequacy and sufficiency of which are hereby acknowledged, the Parties agree as follows:

**ARTICLE 1**  
**PURPOSE**

1. The purpose of this Agreement is to establish an institutional framework that can articulate the requirements of Regional Climate related programs. One of key success factors is the leadership and political commitment of the relevant actors of the region, as more specifically described herein ("**Purpose**").

**ARTICLE 2**  
**TERM AND TERMINATION**

2. Term. The term of this Agreement shall begin on the Effective Date and terminate **four (4)** calendar years from the Effective Date with the option to extend upon agreement by the Parties. ("**Term**").

- a. Termination.

- i. This Agreement may be terminated in whole or in part by either party upon sixty days written notice to the other party at the following addresses, or at a new address as provided in writing to the nonmoving party by a party which has moved its physical location within thirty (30) days of said relocation without the necessity of amending this contract:

CITY OF EL PASO:    City of El Paso  
                              Attn: City Manager  
                              P.O. Box 1890  
                              El Paso, Texas 79950-1890

CITY OF SOCORRO:    City of Socorro, Texas  
                              Attn: City Manager  
                              124 Horizon Blvd.  
                              Socorro, Texas 79927

- i. The Parties may mutually agree to terminate this Agreement. Parties in their sole discretion will determine if, as part of the general termination.
    - ii. Termination is not an exclusive remedy, but will be in addition to any other rights and remedies provided in equity, by law, or under this Agreement, including those remedies listed at 2 C.F.R. 200.207 and 2 C.F.R. 200.338 - 200.342. Following termination by the Committee Member or Lead Organization shall continue to be obligated to the Committee Member for the return of grant funds in accordance with applicable provisions of this Agreement.

### **ARTICLE 3**

#### **PROGRAM SCOPE**

3. Outcome Statement. The Parties will develop and maintain a framework that will consist of the following outcomes:
  - a. Support data gathering efforts by the selected consultants, including, but not limited to: utility, economic, demographic, and environmental data.
  - b. Support the identification of measures to reduce air pollution and GHG emissions that could be implemented in the upcoming years, including measures required under CPRG Phase II and other related projects
  - c. All projects pertaining to CPRG Phase II will need to comply with EPA requirements and guidelines.
  - d. Commitment to enter into a Memorandum of Agreement (MOA, as defined by the Environmental Protection Agency (EPA) in its guidelines, to be part of a regional coalition to participating in CPRG Phase II.
  - e. Support outreach and community engagement efforts to be held in their communities as part of the Regional Climate related program or future Climate programs.
  - f. Actively participate in managing, planning, and decision-making meetings as a member of the Leadership Steering Committee.
  - g. Designate a person of contact for all Regional Climate related programs and Climate related activities.
  - h. Review and comment all Regional Climate Regional Programs and Climate related deliverables.

### **ARTICLE 4**

#### **LEGAL AUTHORITY**

4. Lead Organization certifies that it possesses all legal authority necessary to apply for and receive funds pursuant to this Agreement. A resolution, motion or similar action has been or will be duly adopted or passed as an official act of Lead Organization's governing body, authority the approval of this Agreement, including all understandings and assurances contained herein, and directing and authorizing the person identified as the official representative, or their designee of the organization to act in connection with the application and to provide such additional information as may be required.

### **ARTICLE 5**

#### **PUBLIC INFORMATION**

- 5.1 Notwithstanding any provisions of this Agreement to the contrary, Parties acknowledge that the Parties and this Agreement are subject to the Texas Public Information Act, Texas Government Code Chapter 552 (the "PIA"). Lead Organization acknowledges that the Parties will comply with the PIA, as interpreted by its legal counsel based on judicial opinions and opinions of the Attorney General of the State of Texas.



5.2 Committee Member acknowledges that information created or exchanged in connection with this Agreement, is subject to the PIA, whether created or produced by Committee Member or any third party, and Lead Organization agrees that information not otherwise excepted from disclosure under the PIA, will be available in a format that is accessible by the public at no additional charge to the Parties. Committee Member will cooperate with the Lead Organization in the production of documents or information responsive to a request for information.

## **ARTICLE 6**

### **COOPERATION WITH MONITORING, AUDITS, AND RECORDS REQUIREMENTS**

6.1 All records and expenditures are subject to, and Parties agree to comply with, monitoring and/or audits conducted by the United States Environmental Protection Agency Inspector General, other federal agencies or offices, or the Parties' Auditors or their designee. Parties shall maintain under GAAP or GASB, adequate records that ensure proper accounting for all costs and performances related to the Agreement.

6.2 If Lead Organization expends \$750,000 or more in federal funds in a fiscal year, it may be subject to Single/Audit Requirements in 2 CFR, Part 200, Subpart F - Audit Requirements, at [https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title 02/0cfr200 main 02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title%2002/cfr200%20main%20.tpl), and subject to the requirements in the Texas Single Audit Circular, at <https://comptroller.texas.gov/purchasing/docs/ugm.pdf>. The audit must be completed and the data collection and reporting package described in 2 CFR 200.512 must be submitted to the Federal Audit Clearinghouse (FAC) within 30 calendar days after receipt of the auditor's report(s), or nine months after the end of the audit period, whichever is earlier.

6.3 If any audit, monitoring, investigations, review of awards, or other compliance review reveals any discrepancies, inadequacies, or deficiencies which are necessary to correct in order to maintain compliance with this Agreement, regional climate programs, United States Environmental Protection Agency applicable to climate programs funding, other applicable laws, regulations, or Lead Organization obligations hereunder, Lead Organization agrees to correct such discrepancies or inadequacies within ninety (90) days after Lead Organization receipt of the findings.

6.4 Lead Organization shall maintain appropriate records for the periods required by law to provide accountability for all expenditures of grant funds, reporting measures, and funds received from Committee Member under this Agreement. Records maintained by Lead Organization to permit an audit of its accounting systems and payment verification with respect to the expenditure of any funds awarded under this Agreement.

## **ARTICLE 7**

### **PROCUREMENT PRACTICES AND POLICIES**

7. The Lead Organization must follow applicable federal and state law, federal procurement standards specified in regulations governing federal awards to non-federal entities, their

established policy, and best practices for procuring goods or services with grant funds.

## **ARTICLE 8**

### **POLITICAL ACTIVITIES**

- 8.01 Unless specifically authorized to do so by federal law, Lead Organization is prohibited from using grant funds directly or indirectly for political purposes, including lobbying or advocating for legislative programs or changes; campaigning for, endorsing, contributing to, or otherwise supporting political candidates or parties; and voter registration or get out the vote campaigns.
- 8.02 Lead Organization officials or grant funded employees may not use official authority or influence or permit the use of a program administered by the grantee agency of which the person is an  
  
officer or employee to interfere with or affect the result of an election or nomination of a candidate or to achieve any other political purpose.
- 8.3 Grant-funded employees may not coerce, attempt to coerce, command, restrict, attempt to restrict, or prevent the payment, loan, or contribution of anything of value to a person or political organization for a political purpose.
- 8.4 Funding received under this Agreement may not be used to employ, as a regular full- time or part-time or contract employee, a person who is required by Chapter 305 of the Government Code to register as a lobbyist. Furthermore, grant funds may not be used to pay, on behalf of the agency or an officer or employee of the agency, membership dues to an organization that pays part or all of the salary of a person who is required by Chapter 305 of the Government Code to register as a lobbyist.
- 8.5 As applicable, the Lead Organization and each contracting tier will comply with 31 USC § 1352, which provides that none of the funds provided under an award may be expended by the grantee to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, in connection with any Federal action concerning the award or renewal. Each contracting tier shall also disclose any lobbying with non- federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.

## **ARTICLE 9**

### **REMEDIES**

9. If the Lead Organization determines that Committee Member has failed to comply with any term of this Agreement, whether stated in a federal or state statute or regulation, an assurance, in this Agreement, in guidance issued by federal authorities or subsequently issued by federal authorities may pursue any combination of the following remedies:

- i. wholly or partially suspend or terminate this Agreement;
- ii. in accordance with Section 6.02, require return or recapture of any funding provided;
- iii. terminate this Agreement;
- iv. impose a corrective action plan;
- v. withhold further awards; or
- vi. take other remedies or appropriate actions.

## **ARTICLE 10**

### **SEVERABILITY**

10. If any provisions of this Agreement are rendered or declared illegal for any reason, or shall be invalid or unenforceable, such provisions shall be modified or deleted in such manner so as to afford the part for whose benefit it was intended the fullest benefit commensurate with making this Agreement, as modified, enforceable, and the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby, but shall be enforced to the greatest extent permitted by applicable law.

## **ARTICLE 11**

### **AMENDMENT**

11. Any alternations, additions, or deletions to the terms of this Agreement must be documented in writing and signed by both Parties to be binding. Notwithstanding this requirement, it is understood and agreed by the Parties hereto, that changes in local, state and federal rules, regulations or laws applicable hereto, may occur during the term of this Agreement and that any such changes shall be automatically incorporated into this Agreement without written amendment hereto, and shall become a part hereof as of the effective date of the rule, regulation or law.

## **ARTICLE 12**

### **INTERPRETATION**

12. To the extent the terms and conditions of this Agreement do not address a particular circumstance or are otherwise unclear or ambiguous, such terms and conditions are to be construed consistent with the general objectives, expectations and purposes of this Agreement and in all cases, according to its fair meaning. The Parties acknowledge that each Party and its counsel have reviewed this Agreement and that any rule of construction to the effect that any ambiguities are to be resolved against the drafting Party shall not be employed in the interpretation of this Agreement. Any vague, ambiguous or conflicting terms shall be interpreted and construed in such a manner as to accomplish the purpose of the Agreement.

## **ARTICLE 13**

### **SURVIVABILITY**

13. Notwithstanding any expiration or termination of this Agreement, the rights and obligations pertaining to the close-out, cooperation and provision of additional information, return of grant funds, audit rights, records retention, public information, and any other provision implying survivability shall remain in effect after the expiration or termination of this Agreement.

#### **ARTICLE 14** **SOVEREIGN IMMUNITY**

14. It is expressly understood and agreed that in the execution of this Agreement, neither of the Parties waives or shall be deemed hereby to waive any immunity or defense that would otherwise be available to it against any claims asserted against it.

#### **ARTICLE 15** **TEXAS LAW TO APPLY**

15. This Agreement shall be construed under, and in accordance with, the laws of the State of Texas, and all obligations of the Parties created hereunder are performed in the El Paso Metro Politian Statistical Area.

#### **ARTICLE 16** **PRIOR AGREEMENTS SUPERSEDED**

16. This Agreement constitutes the sole and only agreement of the Parties hereto and supersedes all prior understandings or written or oral agreements between the Parties with respects to the subject matter of the Agreement.

#### **ARTICLE 17** **DELEGATION AND ASSIGNMENT**

17. Neither Party may delegate the performance of any contractual obligation to a third party, unless mutually agreed in writing. A Party to this Agreement may not assign its rights, privileges and obligations under this Agreement in whole, or in part, without the prior written consent of the other Party. Any attempt to assign without such approval shall be void.

**ARTICLE 18**  
**NOTICES**

18.01 All notices required or permitted herein shall be in writing and shall be deemed to be delivered when deposited in the United States mail, postage, prepaid, registered or certified mail, return receipt requested, to the Party's office or usual mailing address. For the purpose of notice, the addresses of the Parties shall be as follows:

CITY OF SOCORRO: City of Socorro, Texas  
Attn: City Manager  
124 Horizon Blvd.  
Socorro, Texas 79927

18.02 All notices of termination and/or recapture of funds shall be in writing within 120 days in advance.

**TO LEAD ORGANIZATION:**

City of El Paso Climate and Sustainability Office  
Fernando L. Berjano  
Senior Climate Programs Manager  
[BerjanoFL@elpasotexas.gov](mailto:BerjanoFL@elpasotexas.gov)

**ARTICLE 19**  
**CURRENT REVENUES**

19. Each Party paying for the performance of governmental functions or services will make those payments from current revenues then available to the paying Party.

IN WITNESS HEREOF, THE PARTIES have made and executed this Agreement in duplicate originals on the date of the last signature below.

[Signatures begin on the following page]

**APPROVED AS TO FORM:**

---

Evy Sotelo  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

---

Nicole Ferrini, Director  
Office of Climate and Sustainability

**APPROVED AS TO CONTENT:**

---

Adriana Rodarte  
City Manager  
City of Socorro, Texas



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

January 26, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve a Letter of Support for El Paso County's FY24 RAISE Grant Application for the Bob Hope Drive project.

**SUMMARY**

City Council will approve a letter of support for the County of El Paso's FY24 RAISE Grant Application for the Bob Hope Drive project.

**STATEMENT OF THE ISSUE**

El Paso County has requested a Letter of Support from the City of Socorro for the County's FY24 RAISE Grant Application for the Bob Hope Drive project.

The City of Socorro is also submitting three (3) grant applications to the FY24 RAISE Program and has requested Letters of Support from El Paso County in return.

There is no financial commitment or impact.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#): N/A**

**ALTERNATIVE**

Not approve – City Council will approve a Letter of Support for El Paso County’s FY24 RAISE Grant Application for the Bob Hope Drive project.

**STAFF RECOMMENDATION**

**APPROVE** – City Council will approve a Letter of Support for El Paso County’s FY24 RAISE Grant Application for the Bob Hope Drive project.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**Ivy Avalos**  
Mayor  
**Ruben Reyes**  
At Large  
**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2  
**Rudy Cruz Jr.**  
District 3 / Mayor Pro-Tem  
**Yvonne Colon - Villalobos**  
District 4  
**Adriana Rodarte**  
City Manager

January 26, 2024

US Department of Transportation (USDOT):

I am writing in support of El Paso County's application for the US Department of Transportation's (USDOT) Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant. This grant invests in surface transportation infrastructure projects of national or regional significance and improves/expands infrastructure in rural areas, for which the far east region of El Paso County will be a beneficiary.

Due to the immense population growth in far east El Paso County, a 1.13-mile extension of Bob Hope Drive has been identified as a priority project to help relieve impending traffic congestion in the area due to future housing and commercial developments. This project addresses driver and pedestrian/bicycle safety by providing multimodal accommodations such as new sidewalks, dedicated bike lanes, street signs, and street lighting. Car crashes will be prevented by the incorporation of new roundabouts, new 4 lane divided roads, raised median, street markings, and illumination. The project currently is in the design phase and follows all the Federal Highway Administration (FHWA) and Texas Department of Transportation (TxDOT) guidelines for the design of major roadways, pedestrian, and bicycle facilities. The project is listed as the top priority on the County Comprehensive Master Thoroughfare Plan.

I fully support El Paso County's Multimodal Project Discretionary Grant application, and I kindly request, in accordance with rules and regulations, that you give their proposal your full and fair consideration. Please feel free to contact me at 915-858-2915 should you have any questions.

Attentively,

**Ivy Avalos**  
Mayor  
City of Socorro, Texas  
124 Horizon Blvd.  
Socorro, Texas 79927

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3 / Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

January 26, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to update the ARPA Spending Framework for the City of Socorro, Texas.

**SUMMARY**

City Council will approve updates to the ARPA Spending Framework for the City of Socorro detailing ARPA projects to be completed with funding support from Coronavirus State and Local Fiscal Recovery Funds.

**STATEMENT OF THE ISSUE**

City Council approved a spending framework for the City of Socorro's allocation of CLFRF ARPA funds on October 28, 2021 based on the eligible costs and guidance provided by the U.S. Treasury. This ARPA Spending Framework has been updated and presented to Council throughout the FY22-23 Fiscal Year.

**City Council approval is requested for the latest updates to the ARPA Spending Framework per the backup attached.**

The American Rescue Plan Act of 2021 is a US \$1.9 trillion economic stimulus bill passed by the 117th United States Congress and signed into law by President Joe Biden on March 11, 2021. The Coronavirus State and Local Fiscal Recovery Funds (CSLFR) approved under ARPA provides a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery.

The funding objectives of the Coronavirus State and Local Fiscal Recovery Funds (CSLFR) are to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control
- Replace lost revenue for eligible state, local, territorial, and Tribal governments to strengthen support for vital public services and help retain jobs
- Support immediate economic stabilization for households and businesses
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic

As a non-entitlement unit of local government (NEU), the City of Socorro has received a direct allocation of funding to be administered in two tranches (each tranche representing half of the NEU's allocation) by the Texas Division of Emergency Management (TDEM).

The City's total ARPA allocation is **\$8,533,234.18**.

Please see attached.

### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

### **ALTERNATIVE**

Not approve – City Council will NOT APPROVE update the ARPA Spending Framework for the City of Socorro, Texas.

### **STAFF RECOMMENDATION**

**APPROVE** – City Council WILL APPROVE update the ARPA Spending Framework for the City of Socorro, Texas.

### **REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

# **ARPA Spending Framework** **City of Socorro, Texas**

<u>Administering Department</u>	<u>PID</u>	<u>Project Description</u>	<u>Capital Expense?</u>	<u>Approved by Council on 02.02.2023</u>	<u>Proposed Increase/ Decrease</u>	<u>Proposed New Budget</u>
IT	IT01	Broadband and Network Infrastructure	Yes	\$ 454,681	\$ 28	\$ 454,709
IT	IT02	Critical Infrastructure Technology	Yes	\$ 286,471	\$ -	\$ 286,471
PD	SPD01	SPD Communications Equipment	Yes	\$ 480,000	\$ 134,304	\$ 614,304
PD	SPD02	SPD Vehicles Project	No	\$ 545,000	\$ 417,737	\$ 962,736
PD	SPD03	PD Community Wellness Program	No	\$ 12,050	\$ (3,394)	\$ 8,656
PW	PW01	Capital expenditures related to Stormwater	Yes	\$ 650,000	\$ (59,000)	\$ 591,000
PZ	PZ01	Development Code Rewrites	No	\$ 215,000	\$ -	\$ 215,000
PZ	PZ03	Sparks Arroyo Drainage Project	Yes	\$ 1,000,000	\$ -	\$ 1,000,000
PZ	PZ04	Bovee, Rio Vista, and Passmore Water/Stormwater Projec	Yes	\$ 270,000	\$ -	\$ 270,000
PZ	PZ05	City-wide Trails Masterplan & PS&E for Mission Trail S	No	\$ 250,000	\$ (220,000)	\$ 30,000
RC	RC01	Rio Vista Public Health Clinic	No	\$ 300,000	\$ (300,000)	\$ -
RC	RC02	COVID-19 Public Health Fund	No	\$ 300,000	\$ (300,000)	\$ -
RC	RC03	Community Wellness Pilot Program	No	\$ 164,264	\$ -	\$ 164,264
RC	RC04	Housing Assistance Program	No	\$ 450,000	\$ (450,000)	\$ -
RC	RC05	Rio Vista Water, Sewer, Broadband	Yes	\$ 2,158,847	\$ (2,158,847)	\$ 0
RC	RC06	Historic Guidelines	No	\$ 35,000	\$ (26,566)	\$ 8,434
GSPD	GSP01	Administrative Personnel - ARPA Specialist	No	\$ 124,026	\$ (124,026)	\$ 0
GSPD	GSP02	Administrative Software	No	\$ 26,400	\$ -	\$ 26,400
GSPD	GSP03	Small Business Assistance Program	No	\$ 350,000	\$ -	\$ 350,000
GSPD	GSP04	Aid to Tourism, Travel, or Hospitality	No	\$ 270,000	\$ (270,000)	\$ -
GSPD	GSP05	Economic Recovery Coordinator	No	\$ 289,285	\$ -	\$ 289,285
GSPD	GSP06	Farmers Market - Microbusiness support	No	\$ 150,000	\$ -	\$ 150,000
GSPD	GSP07	Economic Recovery Strategic Plan	No	\$ 80,000	\$ 7,000	\$ 87,000
GSPD	GSP08	Nonprofit assistance (CSCI)	No	\$ 150,000	\$ (150,000)	\$ -
PZ	PZ06	Rio Vista Rd. Traffic Signal and Traffic Island	Yes	\$ -	\$ 256,647	\$ 256,647
PZ	PZ07	Transit Study	Yes	\$ -	\$ 150,000	\$ 150,000
PZ	PZ08	Transit Vehicles	Yes	\$ -	\$ 160,000	\$ 160,000
PZ	PZ09	City-wide Surface Transportation	Yes	\$ -	\$ 2,253,938	\$ 2,129,912
RC	RC07	Rio Vista Rehabilitation Construction	Yes	\$ -	\$ 320,000	\$ 320,000
<b><u>TOTAL</u></b>				<b><u>\$ 9,011,025</u></b>	<b><u>\$ (362,179)</u></b>	<b><u>\$ 8,524,819</u></b>

ARPA Allocation \$8,524,819

Proposed Budget \$ 8,524,819

Remaining Balance (\$0)



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



**ITEM 26**

*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3/ Mayor Pro-Tem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

January 29, 2024

TO: City Clerk: Olivia Navarro

FROM:

Victor Reta

Division Director of: Recreation, Communication, Special Events, Emergency Management & Legislative Affairs

Serves as: Public Information Officer & Historic Preservation Officer

**SUBJECT:** *Discussion and action to award the Fireworks Contract for the 2024 Independence Day Xtravaganza Event to Big Dog Pyro in the amount of 35,000.00.*

**SUMMARY:** The City of Socorro is planning and coordinating its annual Independence Day Xtravaganza on Saturday, June 29, 2024. Staff is presenting the quotes for review and approval.

**STATEMENT OF THE ISSUE:** As per City Policy all contracts must go before Council for approval.

**FINANCIAL IMPACT:** Dependant on the Council's decision but budgeted in the regular M&O

**ALTERNATIVE:** Scaling down to \$20,000

**STAFF RECOMMENDATION:** Big Dog Pyro: \$35,000:

Please see the quote sheets attached.

**REQUIRED AUTHORIZATION:**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

# Fireworks Quotes

Precision Fireworks		\$30,000.00
Company	Precision Fireworks	
Name	Jesse Williams	
Address	PO BOX 71	
City, State ZIP	Era, TX 76238	
Phone	800-965-1673	
Email	precisionfireworks1@gmail.com	
Description:		
<p>This proposal is for a “AERIAL” display, with “LOW-LEVEL” special effects included. The duration of the display will be approximately 18 to 20 minutes. The colors displayed in the show will vary and include Gold, Gold Glitter, Silver, Silver Glitter, Red, White, Blue, Coral, Yellow, Pink, Green, Purple, Aqua Blue, Orange, and effects such as Whistles, Crackling Dragon Eggs, Comets, Mines and Spinners. The shell count is as follows:</p> <p style="text-align: center;">SHOW FINALE:</p> <p style="text-align: center;">2.5” 120 each 300, 3” 144 each, 4” 144 each, C395” 96 each, 6” 45 each 8” 0 each, 10” 0 each TOTAL 849 SHELLS (18-20 minutes)</p>		

Big Dog Pyro		\$25,000-\$35,000
Company	Big Dog Pyro	
Name	Carolina Moody Bear	
Address	2028 E Ben White Blvd Ste 240, Box 29825, Austin, TX 78741	
Phone	(512) 710-7976	
Email	info@bigdogpyro.com	
Description:		

# Fireworks Quotes

## profx inc. N/A

Company \_\_\_\_\_ ProFX Inc.  
Name \_\_\_\_\_ Jow Walker or Vikki Walker  
Address \_\_\_\_\_ **Profxinc.com**  
City, State ZIP \_\_\_\_\_  
Phone \_\_\_\_\_ 512-266-4700 – office  
Email \_\_\_\_\_ joe@profxinc.com or  
Description: \_\_\_\_\_



Company unresponsive.

## Pyro Prodcutions N/A

Company \_\_\_\_\_ Pyro Productions  
Name \_\_\_\_\_ Dusty McKinley  
Address \_\_\_\_\_ pyroproductions.com  
City, State ZIP \_\_\_\_\_  
Phone \_\_\_\_\_ 866-535-7976  
Email \_\_\_\_\_ main@pyroproductions.com  
Description: \_\_\_\_\_ Company unresponsive at time of quote sheet.

## Pyro Tex N/A

Company \_\_\_\_\_ Pyro Tex  
Name \_\_\_\_\_ Paige Mejia  
Address \_\_\_\_\_ www.PYROTEX.com  
City, State ZIP \_\_\_\_\_  
Phone \_\_\_\_\_ 469-534-0635  
Email \_\_\_\_\_ Paige@Pyrotex.com  
Description: \_\_\_\_\_ Company unresponsive at time of quote sheet.

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

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District 3/ Mayor Pro-Tem

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

January 26, 2024

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Discussion and action requesting approval of a \$58,000 allocation to fund the salary of the City of Socorro Community Initiative (CSCI) Executive Director**

**SUMMARY**

The City Manager is requesting that the CSCI Executive Director's contracted salary be funded by the City. Funding the salary will allow the CSCI Executive Director to continue working on securing grant funding in support of making the CSCI Non-Profit Organization self-sufficient. Furthermore, organizational self-sufficiency will allow for the CSCI to pursue value added grant funded activities for the City of Socorro in the areas of art, history, and wellness.

**STATEMENT OF THE ISSUE**

The CSCI Non-Profit Organization currently does not possess the necessary funding to pay the salary of its Executive Director. The Executive Director will pursue funding sources for the salary and benefits. The funding sources are usually grant awards which may include a budget item for the administration of the grant to include salary and benefits at a certain percentage rate of the total award. Therefore, as more grant funding is pursued and secured, the more positive the outlook for creating the momentum necessary for the CSCI's sustainability and self-sufficiency.

## **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001-5520-002**

**Funding Source: General Fund**

**Amount: \$58,000.00**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

## **ALTERNATIVE**

Possible shuttering of the CSCI Non-Profit Organization.

## **STAFF RECOMMENDATION**

Staff recommends approval of this agenda item with the following stipulations:

- City staff coordination with the CSCI in the initial identification of grant funding prior to submitting an application
- City staff coordination with the CSCI on grant applications requiring City Council approval such as grants requiring matching funding
- Increased oversight by City administration in relation to current and pending grant submissions and activities until the CSCI is self-sustained
- Monthly status reports from CSCI Executive Director to City Staff on how the CSCI is working to realizing the milestones identified in 2021-2025 CSCI Strategic Plan and the 2023-2024 CSCI Growth Plan

## **REQUIRED AUTHORIZATION**

1. **City Manager** \_\_\_\_\_ **Date** \_\_\_\_\_
2. **CFO** \_\_\_\_\_ **Date** \_\_\_\_\_
3. **Attorney** \_\_\_\_\_ **Date** \_\_\_\_\_

# CSCI

THE CITY OF SOCORRO COMMUNITY INITIATIVE

2021-2025

# Strategic PLAN

*History | Wellness | Culture*





*History*

*Wellness*

*Culture*

CITY OF SOCORRO COMMUNITY INITIATIVE



# Executive Summary

Recognizing an opportunity to better serve the residents of Socorro, Texas, and realizing the persistent lack of non-governmental organizations (NGOs) serving the Socorro community, the City Council of the City of Socorro approved the establishment of the City of Socorro Community Initiative (CSCI) in February 2019. The CSCI represents the convergence of diverse and passionate vested interests and the amplification of unified efforts pushing the Socorro community towards a brighter future.

As an affiliate to the City of Socorro, the CSCI assists in carrying out the City's mission to improve the Socorro community by focusing its efforts where consensus and collaboration between local government, key partners, and the community exists. The CSCI's work as an organization is focused on the confluence of history, art, culture, health, and wellness. Our projects and programs will aim to reflect the overlap between history, the arts, and our culture as a way to connect communities while promoting health and wellness in Socorro, Texas.

During Year 1 of its existence, the CSCI achieved the drafting and adoption of its formation documents and completed the foundational work of establishing a shared mission, vision, and values. During Year 2, and through the lens of the COVID-19 pandemic, the CSCI developed its four-year, data-driven Strategic Plan. The CSCI is eager to implement its Strategic Plan during Year 3, gather evidence of success, and cement itself as a trustworthy partner to the City of Socorro and the Socorro community.

The CSCI firmly believes in the power of partnerships and collaboration to achieve our shared mission and invites you to share in our current work and future success.

***Claudia Garcia,***  
Chairman of the Board, CSCI

***Adriana Rodarte,***  
President, CSCI



September  
**2025**

**STRATEGIC PLAN 2021-2025**

# Strategic Planning

**A VISION AND ROADMAP FOR THE FUTURE**  
The CSCI believes in establishing a shared vision and strategic plan for our community that engages local leaders, stakeholders, and Socorro community members

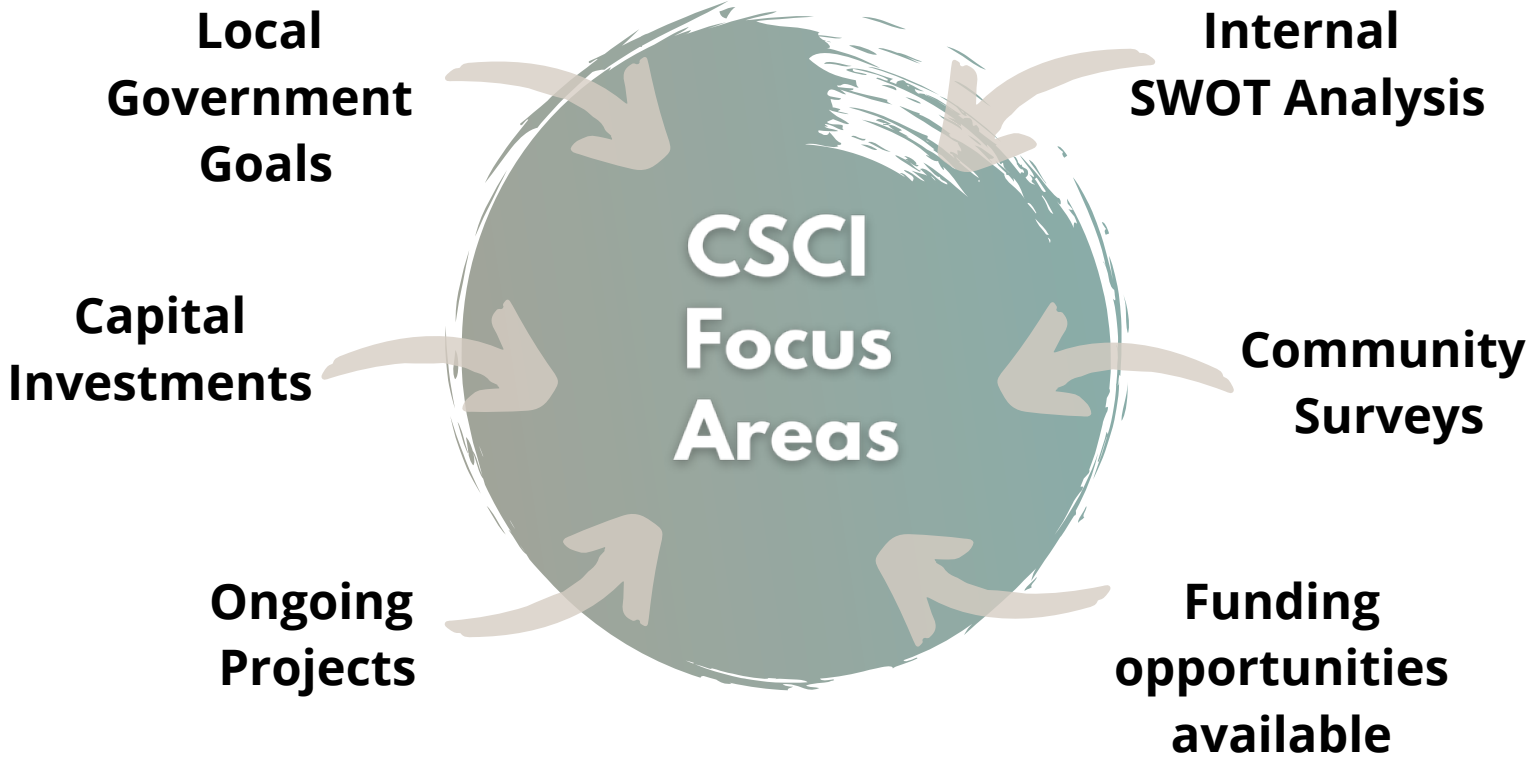
## A Collaborative Focus

The CSCI began its strategic planning process in August 2019 with the goal of defining the CSCI's direction and priorities. Since then, the CSCI has worked towards a data-driven and consensus-building strategic plan that leverages existing resources, partners, and stakeholders to address the needs of the Socorro community. Through this process, the CSCI hopes to amplify existing efforts and resources to make a bigger impact. The CSCI conducted an internal S.W.O.T.

analysis, met with City leaders to identify existing capital projects and investments, identified available funding sources and gaps, and conducted an external S.W.O.T. analysis through the deployment of a community survey. This information was analyzed to identify the overlaps in existing efforts, gaps in resources, and the needs of our community.  
The CSCI identified historic preservation and promotion, arts and culture, and health and wellness as its primary focus areas.



## Feedback and Analysis



*"Our strongest asset is our historical Mission and the history of Socorro. The best thing about living here is the people and its culture"*

- SOCORRO RESIDENT



# About Us

The City of Socorro Community Initiative, Inc. (“CSCI”) was established as a Texas nonprofit corporation on June 27, 2019, with the goal of supporting the mission of the City of Socorro to foster a thriving community and improve the quality of life of its citizens through investments in cultural heritage, arts & culture, and community development projects that impact health and wellness.

The City of Socorro Community Initiative, Inc., is an affiliated entity to the City of Socorro, Texas, and supports the City of Socorro in

developing arts & culture community projects, creating opportunities for health and wellness activities for youth and adults and supporting the designation, preservation, and promotion of local historic sites and properties.

Although affiliated, the CSCI and the City of Socorro operate independently of each other. The CSCI is governed by its own Board of Directors. CSCI Directors are appointed to the Board by the City of Socorro City Council. In turn, the CSCI submits an annual report to the City of Socorro.



# Mission, Vision & Values

## MISSION

The mission of the City of Socorro Community Initiative is to promote a dynamic quality of life through advancements in cultural heritage, community development, and health and wellness in Socorro, Texas.

## VISION

We envision a flourishing community where every individual can prosper within a ooperative environment to build a vibrant future.

## CORE VALUES

- |                       |  |
|-----------------------|--|
| <b>Community</b>      | Committed to continuous communication to bring people together and invest in our community through collaborative efforts.                            |
| <b>Accountability</b> | Communicating progress towards measurable goals in a clear, consistent, and timely manner, sharing successes, and evaluating our strategic approach. |
| <b>Collaboration</b>  | Consistent outreach to the City, our partners, key stakeholders, and the public to identify shared goals and align key strategies.                   |

# CSCI Focus Areas

## A COLLABORATIVE APPROACH

Through a responsive strategic planning process, the CSCI has identified the following three main Focus Areas. CSCI Focus Areas seek to connect people with our history and culture while creating opportunities for healthy living in Socorro, Texas

PAGE 04



### History

#### Priority Initiatives

- 1.** Preserve our local historic sites, assets, and culture
- 2.** Promote our local historic sites, assets, and culture
- 3.** Educate ourselves and others about our local historic sites, assets, and culture



### Arts & Culture

#### Priority Initiatives

- 4.** Empower our community through arts and culture programs and partnerships
- 5.** Engage the public in interactive events, contests, and activities focused on arts & culture
- 6.** Transform the Socorro community through the arts & culture



### Health & Wellness

#### Priority Initiatives

- 7.** Develop the social, economic, and built environments to support health & wellness
- 8.** Educate the community about active living and healthy eating
- 9.** Empower the community to live active lives and eat healthier





### Priority Initiative 1:

**Preserve** our local historic sites, assets, and culture

**Goal 1:** Increase the number of preservation projects that focus on our local historic sites, assets, and culture.

- Strategy 1: Support the preservation, full rehabilitation, and adaptive reuse of our local National Register sites and the Mission Trail.
  - Objective 1: Identify financial support and partnerships for the full rehabilitation and adaptive re-use of the Rio Vista Farm Historic District by September 30, 2025.
  - Objective 2: Establish collaborations with groups supporting preservation projects along the Mission Trail, such as the Socorro Mission, and identify ways in which the CSCI can support preservation projects and programs by September 30, 2022.
- Strategy 2: Update our local historic survey and nominate eligible sites for state and national recognition.
  - Objective 3: Fund and implement an updated historic survey for the Socorro community by September 30, 2023.
  - Objective 4: Nominate at least two (2) eligible historic sites identified through an updated historic survey for state or national recognition by September 30, 2025.
- Strategy 3: Increase the number of successful local preservation projects.
  - Objective 5: Develop and fund a Socorro Preservation Fund to provide capital, as well as capacity-building training, for local preservation projects by September 30, 2024.
  - Objective 6: Use partnerships to research, collect, and curate oral histories by September 30, 2023, and exhibit this collection via multimedia interactive exhibits by September 30, 2024.

### Priority Initiative 2:

**Promote** our local historic sites, assets, and culture

**Goal 2:** To promote Socorro's historic sites, assets, and culture and create opportunities for the public to visit or interact with these sites, assets, and culture

- Strategy 4: To develop an interactive tour/scavenger hunt of Socorro's local historic places, incorporating places of interest (eats and drinks) in a print and multimedia format.
  - Objective 7: Develop a list of historic places, places of interest, and resources (videos, photographs, oral histories, websites) for the driving tour by April 30, 2022.
  - Objective 8: Secure funding to implement a pilot driving tour by September 30, 2022.

**Goal 3:** Increase the number of people visiting our local historic sites, assets, and cultural programs.

- Strategy 5: Increase the number of events and exhibits that focus on highlighting our local historical sites, assets, and culture
  - Objective 9: Develop at least one (1) annual local history event, symposium, or conference focused on our local history by September 30, 2023, in-person and/or virtually.
- Strategy 6: Identify and reduce barriers related to access to our historic sites (physical, informational, etc.)
  - Objective 10: Conduct a Historic Tourism feasibility study and action plan by September 30, 2023, and begin implementation by September 30, 2024.
  - Objective 11: Increase the online presence (content and information) of our local historic sites, assets, and culture, through the development and implementation of a marketing strategy (website, virtual tour, online newsletter, blog, podcast, video content, or other means), by September 30, 2022.

### Priority Initiative 3:

**Educate** ourselves and others about our local historic sites, assets, and culture

**Goal 4:** To increase the community's and the general public's access to our local history and places

- Strategy 7: To establish a collection of local history resources (books, articles, publications, oral histories, photographic collections) in a public place that the public can access
  - Objective 12: Develop a budget and secure funding needed to purchase, procure, or obtain a minimum of ten (10) local history resources (books, articles, publications, oral histories, photographic collections) regarding significant historical events and time periods in Socorro, Texas by September 30, 2022
  - Objective 13: Identify two (2) potential locations where the "history library" can be housed both temporarily (while Rio Vista library is established) and in the long run and assess logistics (agreements, fees, curation, hours, accessibility, etc.) by February 28, 2023.

**Goal 5:** Educate the community and the general public about our local history through accessible, multimedia educational resources

- Strategy 8: To identify innovative and appropriate multimedia formats to reach different types of audiences and the general public (such as the Digital Wall)
  - Objective 14: Research and develop a proposal to include cost, location, and resources needed to implement a Digital Wall focused on Socorro's History by June 30, 2022.
  - Objective 15: Research and explore partnerships to fund and release two (2) virtual 360 tours focused on our local National Register sites, the Socorro Mission and the Rio Vista Community Center, by September 30th, 2022.





### Priority Initiative 4:

**Empower** our community through arts and culture programs and partnerships

**Goal 6:** To increase arts & culture learning opportunities in Socorro, Texas

- Strategy 9: Increase the number of classes and programs focused on arts and culture for youth, adults, and seniors in Socorro, Texas.
  - Objective 16: Engage a minimum of 150 local youth ages 5-17 in a high-quality visual arts afterschool program (such as the Socorro Youth in Culture Program) by September 30, 2023.
  - Objective 17: Engage a minimum of 50 adults in arts or cultural programmings, such as art therapy classes, music instruction, or others, by September 30, 2024.
- Strategy 10: Increase the number of opportunities available to local artists, musicians, and artisans to develop their skills and talents locally
  - Objective 18: Establish one local artist residency program serving a minimum of two (2) local artists, musicians, or artisans annually by September 30, 2025.

**Goal 7:** Increase partnerships, collaboratives, and networks between local artists, musicians, and artisans, and the public, non-profit, and business sectors

- Strategy 11: Research, understand, and address the needs of local artists, musicians, artisans, and creatives and the barriers they face towards prosperity.
  - Objective 19: Recruit local artists, conduct a needs assessment, analyze needs, and identify funding sources and by September 30, 2023
  - Objective 20: Establish an Art Business Collaborative to address the identified needs of artists and provide capacity-building services to a minimum of ten (10) local artists by September 30, 2025.

### Priority Initiative 5:

**Engage** the public in interactive events, contests, and activities focused on arts & culture

**Goal 8:** Increase opportunities for the public to engage with local arts & culture.

- Strategy 12: Increase the number of local arts & culture events that the public can attend each year.
  - Objective 21: Implement a Local Artists/Artisan Market to be held at least annually by September 30, 2023.
  - Objective 22: Develop and implement at least one (1) other arts or culture event annually along the Mission Trail by September 30, 2024.
- Strategy 13: Increase the number of ways the public can interact with local arts & culture each year.
  - Objective 23: Develop and implement an annual community-wide art, music, or artisan contest or exhibition by September 30, 2023, highlighting the work and talent of local Socorroans.
  - Objective 24: Identify, develop and implement one (1) additional way the public can interact with arts & culture on an annual basis by September 30, 2024, such as open mic nights, virtual galleries or newsletters, temporary public art installations, or written publications.

**Goal 9:** Increase opportunities for the public to engage with local arts & culture while increasing health and wellness in Socorro, Texas

- Strategy 14: Develop and implement programs that draw the public into the community to interact with local arts & culture through the use of sidewalks, trails, and parks.
  - Objective 25: Develop, fund, and recruit artists to implement a local Art Walk connecting local historic sites and points of interest via public art by September 30, 2025. Develop, fund, and implement Phase I of the Art Walk by September 30, 2023.

### Priority Initiative 6:

**Transform** the Socorro community through the arts & culture

**Goal 10:** Transform and beautify public spaces in Socorro, Texas, through arts & culture components.

- Strategy 15: Increase the number of City projects, such as streets, sidewalks, trails, and other infrastructure that incorporate arts & culture components
  - Objective 26: Incorporate arts & culture components in at least two (2) City projects annually (such as the Passmore Shared-Use Path project) by September 30, 2023.
- Strategy 16: Increase the number of public art murals, sculptures, and installations accessible to the Socorro community.
  - Objective 27: Develop and fund a Socorro Public Art Fund to provide capital for local art by local artists, and local art by guest artists, by September 30, 2023.
  - Objective 28: Establish a selection committee and fund at least two (2) major public art projects annually by September 30, 2024.



## Priority Initiative 7:

**Develop** the social, economic, and built environments to support health & wellness

**Goal 11:** To increase capacity in the built environment to support health & wellness activities in Socorro, Texas

- Strategy 17: Increase the number of facilities and structures that support health & wellness in Socorro, Texas
  - Objective 29: Develop a minimum of five (5) miles of bike/walk trails or paths connecting local historic sites, schools, and places of interest by September 30, 2025.
  - Objective 30: Develop at least one (1) additional facility for physical activity (outdoor gym, dance room, basketball court, etc.) by September 30, 2025.

**Goal 12:** To reduce barriers to health & wellness activities in Socorro, Texas

- Strategy 18: Increase accessibility and amenities that encourage people to live more active lives and eat healthier.
  - Objective 31: Increase accessibility and amenities in at least five (5) miles of bike/walk trails or paths to include shade, trees, lighting, wayfinders, art installations, or educational exhibits by September 30, 2025.
  - Objective 32: Increase accessibility to local foods by forming a coalition of local growers and producers (vegetable, fruits, dairy, etc.) that can supply local foods to new farmer's markets, restaurants, and grocery stores by September 30, 2023.

## Priority Initiative 8:

**Educate** the community about active living and healthy eating

**Goal 13:** Create educational opportunities related to active living and healthy eating in Socorro, Texas

- Strategy 19: Increase the number of educational resources in the built environment
  - Objective 33: Incorporate mile-markers and interpretive signage along three (3) miles of bike/walk trails or paths in at least three (3) parks and all recreation centers that incorporate active living tips or educational materials by September 30, 2024.
  - Objective 34: Implement at least one (1) community garden to be used as an educational resource on native plants and pollinators, local vegetables and fruits, historical agricultural crops, and healthy culinary experiences by September 30, 2023.
- Strategy 20: Increase the number of educational programs related to active living, mental health, wellness, culinary arts, and nutrition in Socorro, Texas
  - Objective 35: Implement at least two (2) educational health programs in Socorro, Texas, by September 30, 2023, targeting mental health, active living, nutrition, culinary arts, or other wellness topics.

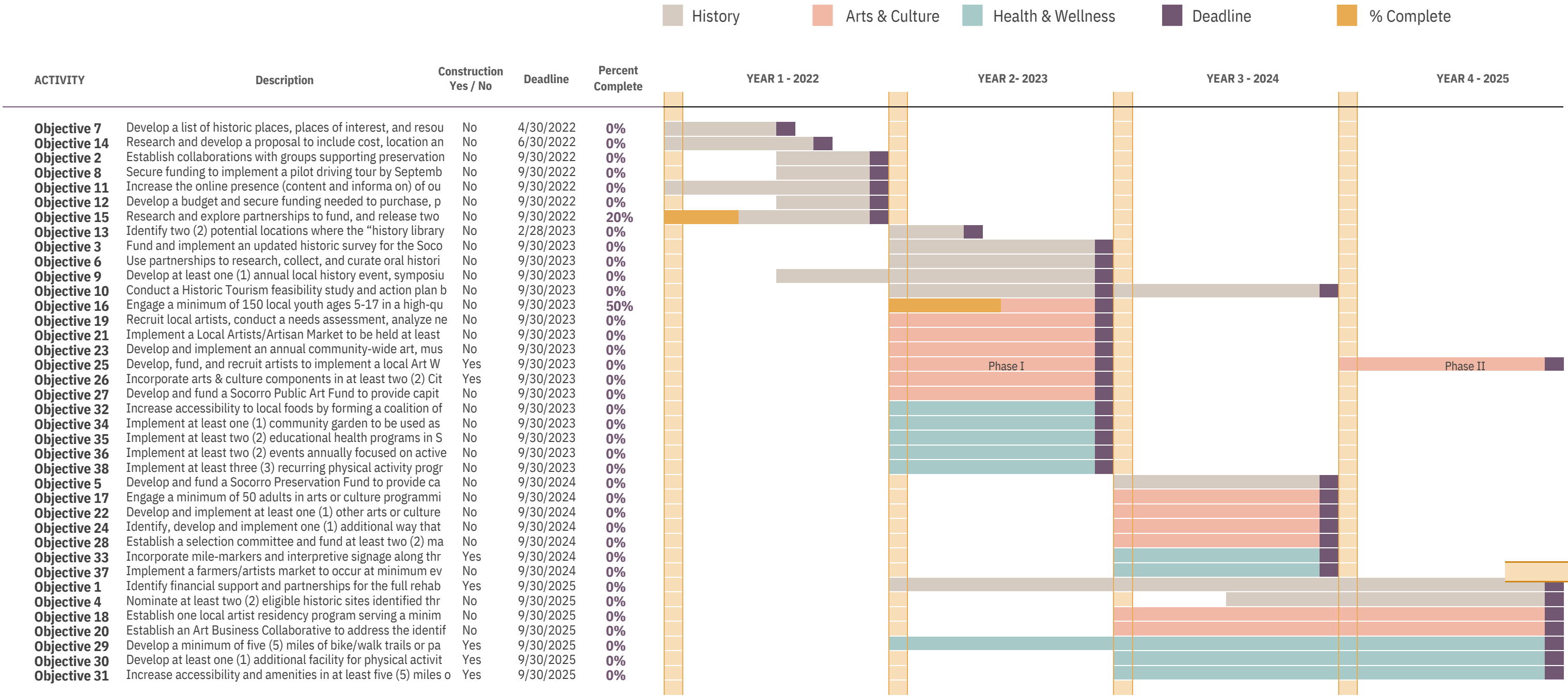
## Priority Initiative 9:

**Empower** the community to live active lives and eat healthier

**Goal 14:** Create opportunities for active living and healthier eating in Socorro, Texas

- Strategy 21: Increase the number of community or regional events that incorporate opportunities for physical activity (dancing, walking, biking), healthy eating, and access to healthy local foods and produce
  - Objective 36: Implement at least two (2) events annually focused on active living (walk-a-thon, bike tour, Zumba-thon, etc.) by September 30, 2023.
  - Objective 37: Implement a farmers/artists market to occur at a minimum every quarter by September 30, 2024.
- Strategy 22: Increase the number of opportunities for physical activity in Socorro, Texas
  - Objective 38: Implement at least three (3) recurring physical activity programs (running club, yoga, sports league, Zumba, etc.) targeting all age groups by September 30, 2023.

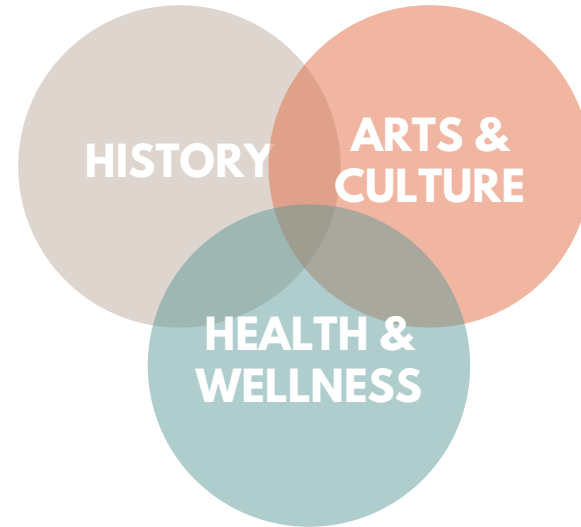
# Implementation Timeline





# Key Projects

The CSCI has adopted a shortlist of key projects selected specifically because they embody the overlaps between the CSCI's Focus Areas and are supported both by the local government and the community. Each of these projects touches on two or more CSCI Focus Areas and seeks to connect people with our history and culture and create opportunities for healthy living in Socorro, Texas.



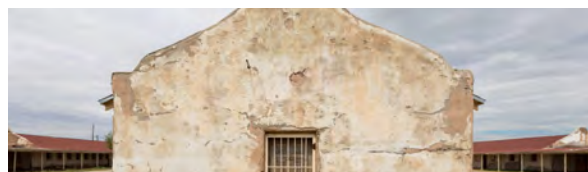
## PASO DEL NORTE TRAIL

Supporting the extension of the county-wide Paso del Norte Trail connecting Socorro, Texas to the surrounding communities.



## RIO VISTA FARM REHABILITATION

The full rehabilitation of the Rio Vista Farm historic site for re-use as a public library, community hub, and resource center.



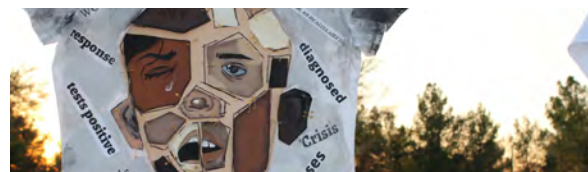
## PASSMORE SHARED-USE PATH

A 12-foot shared-use path for pedestrians and bicyclists connecting neighborhoods to schools, the Mission Trail, and the Ysleta del Sur Pueblo reservation.



## SOCORRO YOUTH IN CULTURE (SY!C) PROGRAM

A collaborative art program for Socorro youth focused on empowering young artists to connect with their community, history, and culture.



# Next Steps

With the adoption of the CSCI 2021-2025 Strategic Plan, CSCI Directors and Officers now turn their attention towards implementation. In all areas, the CSCI Board of Directors, Officers, and volunteers will assess each action taken by the initiative on their adherence with our Core Values of **Community**, **Accountability**, and **Collaboration**.

True to the nature of the CSCI, the initiative will continue to seek partnerships with the City of Socorro, key stakeholders, and the community to identify shared goals and align key strategies. With your support and collaboration, we will work towards elevating our local history, increasing opportunities for the arts and culture, and fostering health and wellness in Socorro, Texas.

## CSCI BOARD OF DIRECTORS

Claudia M. Garcia

**BOARD CHAIR**

Emil Chaparro

**VICE-CHAIR**

William Correa, P.E.

**DIRECTOR**

Marty Loya

**DIRECTOR**

Jesus Enriquez, CPA

**DIRECTOR**



## CSCI LEADERSHIP

Adriana Rodarte

**PRESIDENT**

Charles Casiano, CPA

**TREASURER**

Alejandra Valadez

**SECRETARY / VICE-PRESIDENT**



The background of the image is a soft-focus photograph of a desert scene. In the foreground, there are several cacti, including a prominent one with flat, paddle-shaped segments and small spines. Behind it, there are tall, thin, columnar cacti. In the far background, a range of mountains is visible under a hazy, light-colored sky. The overall color palette is muted, with earthy tones and a sense of depth created by the blurring.

# csci

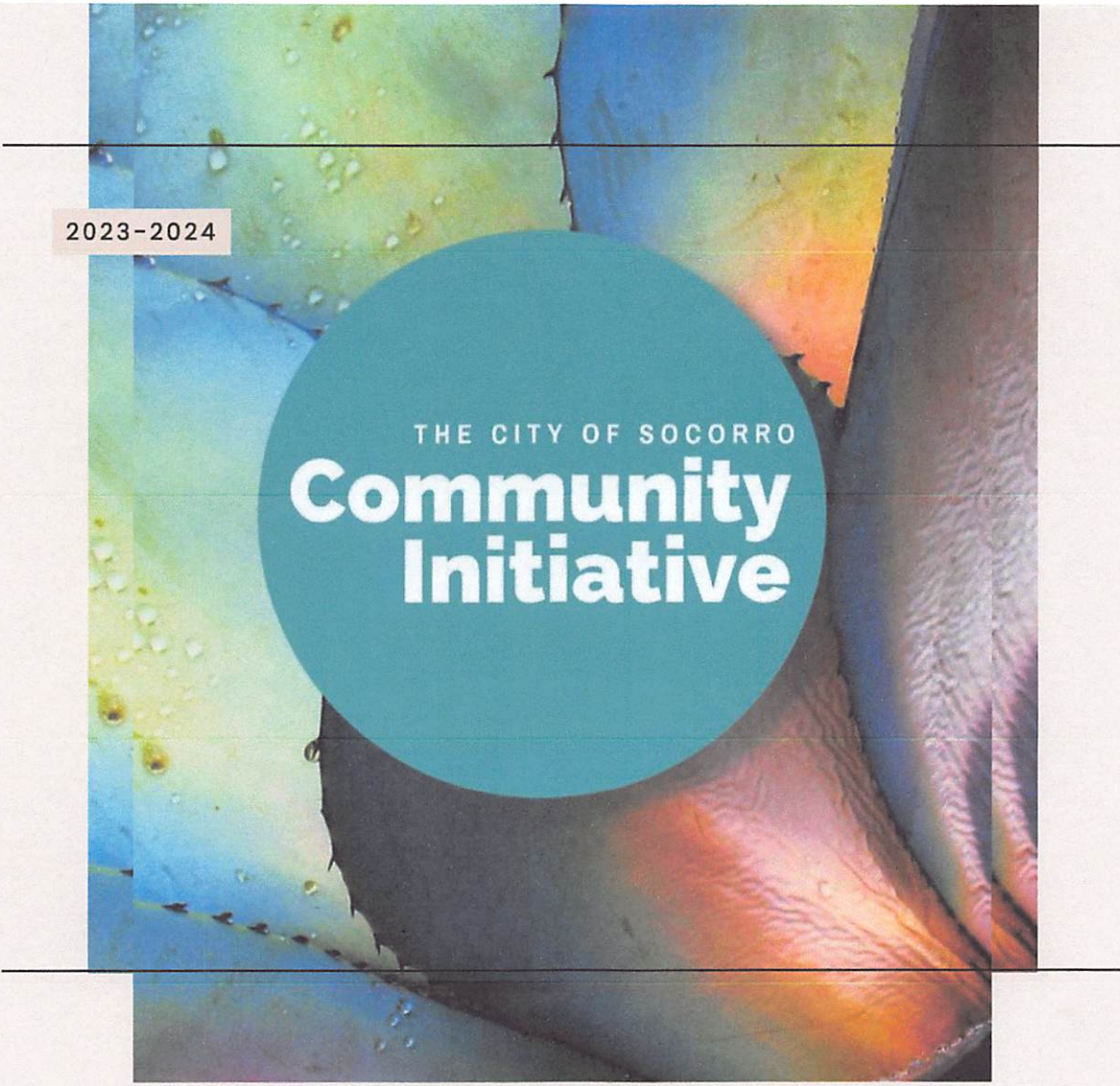
A NON-PROFIT COMMUNITY INITIATIVE

The logo for the City of Socorro Community Initiative (CSCI) features the lowercase letters "csci" in a bold, white, sans-serif font. The text is centered within a white rectangular border. The background of the entire page is a gradient of orange and peach tones.

**csci**

**CITY OF SOCORRO COMMUNITY INITIATIVE**  
**2021-2025 Strategic Plan**



An abstract background image featuring a teal circle in the center. The circle contains the text 'THE CITY OF SOCORRO' in small, white, uppercase letters, and 'Community Initiative' in large, white, bold letters. The background is a colorful, textured surface with shades of blue, green, yellow, and orange, resembling a close-up of a flower or a piece of fabric. Two horizontal black lines are positioned above and below the teal circle.

2023-2024

THE CITY OF SOCORRO  
**Community  
Initiative**

# Growth Plan

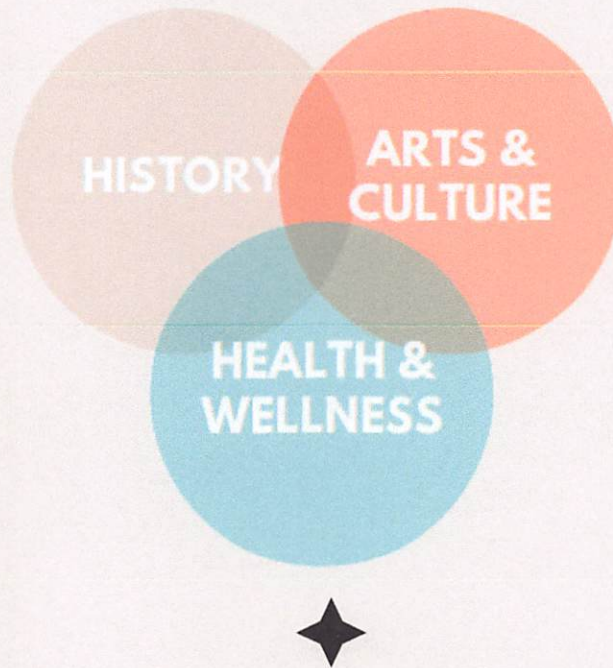
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PROPOSED  
SEPTEMBER 2023

CREATED BY  
STEPHANIE SCHILLING

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# Goals

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Goal 1:	Increase brand awareness & community engagement
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Goal 2:	Create a donor base starting in Socorro
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Goal 3:	Establish signature programs under all focus areas
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Goal 4:	Organizational Changes
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## Goal 1: Increase Brand Awareness & Community Engagement

CSCI was created to support City projects, however- CSCI has the power to create it's own identity and requires higher visibility.

### Strategies To Make Goal 1 Happen

#### **Rio Vista Bracero Museum Reception**

This event will serve as an opportunity to speak about the plans for the Museum and unveil the Museum Logo/Identity.

#### **Socorro Spirit Shirt**

A partnership with Chuco Relic to design a Socorro-specific themed shirt will showcase support for Socorro and spread the logo. This will function as a fundraiser and an anchor for a social media campaign for tags with their shirt on.

#### **Collaboration at City of Socorro Events**

A strengthened partnership with the City and collaborations such as the Fall Festival, the color run, the senior program, and vaccination clinics can provide access to the residents of Socorro.



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## Goal 2: Create a donor base in Socorro

The number one reason donors give, is PASSION! The best way to start an annual giving campaign is by starting from the inside -out.

### Strategies To Make Goal 2 Happen

#### **City of Socorro Employee Charitable Campaign**

In conjunction with the City of Socorro Administration, CSCI would attend department meetings to present and motivate employees to make charitable contributions through payroll deduction.

#### **El Paso Giving Day**

2022 was CSCI's first year participating in El Paso Giving Day. Live videos throughout Early Giving Week should increase social media followers and create awareness.

#### **Solicitation of Capacity Building Grants**

All capacity-building grants will be focused on outreach efforts to highlight the mission of CSCI. Efforts include mailers, community distribution events, and collaboration with surrounding agencies.



## Goal 3: Establish Signature Programs under all focus areas

To expedite the effectiveness of CSCI, each focus area should have a program/activity under each focus area to allow for a consistent fundraising line item in the operational budget.

### Strategies To Make Goal 3 Happen

#### **History: Rio Vista Site**

While continuing to lead the design efforts of the Bracero Museum, an increased focus will be placed on the other buildings at Rio Vista that require funding, such as the library and clinic.

#### **Culture: TEDxSocorro**

CSCI will host the 2nd Annual TEDxSocorro in April 2024, Socorro's reactivation month. With the theme of "Roots", the conference will offer a gathering of minds and showcase Socorro. Attendees can contribute to a collaborative art piece that will remain displayed in the City of Socorro post-event.

#### **Culture: SYIC**

CSCI will lead Socorro Youth in Culture by hosting monthly workshops aimed at different elements of art.

#### **Wellness: Run/Walk**

An annual walk/run, with a theme TBD will be hosted in an effort to get the community active, draw visitors to Socorro, and raise funds for CSCI.

\*A Healthy Kid strategy must be created as there seems to be a gap in services within Socorro.



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## Goal 4: Organizational Changes

### Strategies To Make Goal 3 Happen

#### **Focus Areas**

As a new organization, often the question is asked what CSCI does. As the focus areas stand now, it is a mouthful. CSCI should revise focus area titles to reflect one word. i.e., history, culture, wellness

#### **Governance**

CSCI will compile a nominating list of prospective Board Members to be added to the CSCI Board of Directors. A matrix will be created to ensure the Board reflects the community it serves. The Nominating Committee should seek to add 2-3 additional Board Members.





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THE CITY OF SOCORRO

# **Community Initiative**

[WWW.SOCORROINITIATIVE.ORG](http://WWW.SOCORROINITIATIVE.ORG)

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Thursday, September 21, 2023 at 13:27:37 Mountain Daylight Time

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**Subject:** CSCI Growth Plan  
**Date:** Thursday, September 21, 2023 at 1:19:03 PM Mountain Daylight Time  
**From:** Stephanie Schilling  
**To:** Alejandra Valadez  
**CC:** Claudia Garcia  
**Attachments:** CSCI Growth Plan (1).pdf,  
62BCF1ECE1F840E48E72AB835466BE27[9715538].png

Hi Ale,

Attached is the initial CSCI Growth Plan provided to the board. Ms. Claudia asked I send over the details of the request to City Council and you would format.

1. The City of Socorro Community Initiative humbly requests supplemental funding of \$17,400 to support the Executive Director's Role in the execution of the CSCI mission and strategic plan.
2. Supplemental funding will cover an Independent Contractor Agreement with the Executive Director for a service Period of October 1, 2023- December 31, 2023.
3. A Growth Plan is attached to justify the request.

THE CITY OF SOCORRO  
**Community  
Initiative**

**Stephanie Schilling**  
Executive Director

socorroinitiative.org  
ed@socorroinitiative.org  
(915) 346-5256

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**From:** [Stephanie Schilling](#)  
**Sent:** Wednesday, September 20, 2023 5:17 PM  
**To:** [Claudia Garcia](#); [william.correa@2paragon.com](mailto:william.correa@2paragon.com); [Marty Loya](#); [Emil Chaparro](#); [jesuse@cpaelpaso.com](mailto:jesuse@cpaelpaso.com)  
**Subject:** CSCI Growth Plan

Good evening,

In an effort to produce a growth plan before the City Council backup deadline of 2:00 PM tomorrow- attached is an abbreviated version. I'd still like to flush this out and discuss it at our next Board meeting.

Please review and share any edits that should be made by tomorrow. Please also share

additional questions or information you might want to see at our next Board meeting on Wednesday, September 27th.

And an exciting update! At our next Board meeting, I will have some options for the Rio Vista Museum logos for your review.

I look forward to your feedback.



**Stephanie Schilling**  
**Executive Director**

[socorroinitiative.org](http://socorroinitiative.org)

[ed@socorroinitiative.org](mailto:ed@socorroinitiative.org)

(915) 346-5256

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz, Jr.*  
District 3 Mayor ProTem

*Yvonne Colon-Villalobos*  
District 4

**DATE January 25, 2024**

**TO: Mayor and Council**

**FROM: Mayor Ivy Avalos**

**SUBJECT:**

**Discussion and action to approve the appointment of Francisco Villalobos to the Ethics Commission Place 6.**

**SUMMARY**

**Mr. Villalobos wants to contribute to the decision making of our government and community and that standards are met responsibly.**

**He has worked most of my life in the customer service and retail sector as an hourly employee and management. He has learned there's always two sides to a story. Currently he works for a Tech Company that provides HR services and software to major companies world wide.**

**BACKGROUND**

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE**

**NO APPROVE**

**STAFF RECOMMENDATION**



## CITY OF SOCORRO

### BOARDS AND COMMISSIONS APPLICATION

**Please rank in numeric order only the Boards and Commissions you wish to serve on:**

- ☐ Board of Adjustment
- ☐ Civil Service Commission
- ☒ Ethics Commission
- ☐ Historical Landmark Commission
- ☐ Planning & Zoning Commission
- ☐ Building and Standards Commission

#### Application Instructions

1. Please print or type answers to all questions. Write N/A if not applicable.
2. Application package consists of:
  - Completed application form
  - Essay questions
3. Forward the completed Application Package to: City Clerk, City of Socorro, 124 S. Horizon, Socorro, Texas 79927

#### APPLICANT INFORMATION

1.	Last Name	Villalobos	First	Francisco	M.I.	
2.	Street Address	[REDACTED]			Apt/Unit #	N/A
	City	Socorro	State	TX	ZIP	79927
	Mailing Address (if different)					
3.	Home Phone	N/A	Work Phone	N/A	Cell Phone	9 [REDACTED]
4.	E-mail Address	[REDACTED]				
5.	Do you currently reside in Socorro?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				
6.	Are you currently serving on a board or commission?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				
	If yes, which one?	N/A		Term Expires?		
7.	Have you ever served on a board or commission?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO				
	If yes, list name of board or commission and term(s) of office:	N/A				
	Board/Commission Name	N/A		Term	N/A	
	Board/Commission Name	N/A		Term	N/A	
	Board/Commission Name	N/A		Term	N/A	
8.	Do you understand the term length for the position you have applied for and the attendance policy?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				
9.	Do you understand the importance of attendance at all regular meetings of the boards or commission you have applied for and the importance of completion of the term?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				

Signature: \_\_\_\_\_

Date: 1-22-24



### ESSAY QUESTIONS

Name of Board or Commission applying for: **Ethics Commission**

1. Have you ever attended a meeting of this board or commission? ☐ YES ☒ NO

2. Why do you want to serve on this board or commission?

I want to contribute to the decision making of our government and community and that standards are met responsibly.

3. What are your qualifications/skills or education that you will bring to this board or commission?

I have worked most of my life in the customer service and retail sector as an hourly employee and management. I learned there's always two sides to a story.

Currently I work for a Tech Company that provides HR services and software to major companies world wide.

My highest education is a BBA in Management from The University of Texas El Paso.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

1-22-24