

*Ivy Avalos*  
Mayor  
  
*Ruben Reyes*  
At Large  
  
*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 /Mayor ProTem  
  
*Rudy Cruz, Jr.*  
District 3  
  
*Yvonne Colon-Villalobos*  
District 4  
  
*Adriana Rodarte*  
City Manager

**NOTICE OF SPECIAL COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

LA INSTALACIÓN ES ACCESIBLE PARA SILLAS DE RUEDAS Y HAY PLAZAS DE ESTACIONAMIENTOS DISPONIBLES. LAS SOLICITUDES DE ADAPTACIÓN PARA SERVICIOS DE TRADUCCIÓN DEBEN HACERSE 48 HORAS ANTES DE ESTA REUNIÓN. COMUNÍQUESE CON LA OFICINA DEL SECRETARIO DE LA CIUDAD AL (915) 858-2915 PARA OBTENER MÁS INFORMACIÓN

.....

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 28<sup>th</sup>, DAY OF SEPTEMBER, 2023 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

THIS WRITTEN NOTICE, THE MEETING AGENDA, AND THE AGENDA PACKET, ARE POSTED ONLINE AT [HTTP://COSTX.US/CITY-CLERK-PUBLIC-NOTICE](http://COSTX.US/CITY-CLERK-PUBLIC-NOTICE) THE PUBLIC CAN ALSO ACCESS THE MEETING BY CALLING TOLL FREE-NUMBER 844-854-2222 ACCESS CODE 323610.

THE PUBLIC MAY CALL IN 844-854-2222 ACCESS CODE 323610 BY 5:30 PM MOUNTAIN STANDARD TIME (MST) ON THE 28<sup>TH</sup> DAY OF SEPTEMBER, 2023 TO SIGN UP FOR PUBLIC COMMENT AND THE AGENDA ITEM THEY WISH TO COMMENT ON. THE PUBLIC THAT SIGNED UP TO SPEAK WILL BE CALLED UPON BY THE PRESIDING OFFICER DURING THE MEETING.

.....

1. Call to order
2. Pledge of Allegiance and a Moment of Silence led by Campestre Elementary School.

**3. Establishment of Quorum**

**PUBLIC COMMENT**

- 4. Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

**NOTICE TO THE PUBLIC**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

**CONSENT AGENDA**

**PUBLIC COMMENTS ARE TYPICALLY NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE SCHEDULED PUBLIC HEARING-ORDINANCE 320**

- 5. *Excuse*** absent council members. *Olivia Navarro*
- 6. *Approval*** of Regular Council Minutes of September 7 and Special Council Minutes of September 14, 2023. *Olivia Navarro*
- 7. *Approval*** of August Departments Monthly Report. *Adriana Rodarte*
- 8. *Introduction, First Reading and Public Hearing*** request for a Conditional Use Permit to allow for the parking of a commercial vehicle inside the property at 11115 Perlette. *Lorraine Quimiro*



- 9. *Introduction First Reading and calling for a Public Hearing*** of an Ordinance approving a Master Plan For Eastwind Hills Subdivision, being Tracts 11-B And 11-B-4, Robert E. Nix Survey No. 302, Socorro, Texas to allow for The Development of Distribution and Manufacturing Facilities, A Fueling Station, and a Substation to enhance the Electrical power to the surrounding area.  
*Lorraine Quimiro*

**REGULAR AGENDA**  
**PUBLIC HEARING AND ORDINANCES**

- 10. *Public Hearing*** of an Ordinance approving a rezoning of Tract 11, Robert E. Nix Survey No. 302, located along Gateway Blvd West, Socorro, Tx from Unclassified to IC\_MUD (Industrial/Commercial – Mixed Use District) to allow for the development of distribution and manufacturing facilities, a fueling station, and a substation to enhance the electrical power to the surrounding area.  
*Lorine Quimiro*
- 11. *Second Reading and Adoption*** of an Ordinance approving a rezoning of Tract 11, Robert E. Nix Survey No. 302, located along Gateway Blvd West, Socorro, Tx from Unclassified to IC\_MUD (Industrial/Commercial – Mixed Use District) to allow for the development of distribution and manufacturing facilities, a fueling station, and a substation to enhance the electrical power to the surrounding area.  
*Lorraine Quimiro*
- 12. *Public Hearing*** of an Ordinance for the Proposed Amendment to The City Of Socorro's Master Plan and Rezoning of Lot 16, Block 1, Mary Lou Park located at 10761 Lydia Road, Socorro, Tx From R-1 (Single Family Residential) to C-2 (General Commercial) to allow a Commercial Development.  
*Lorraine Quimiro*
- 13. *Second Reading and Adoption*** for the Proposed Amendment to The City Of Socorro's Master Plan and Rezoning of Lot 16, Block 1, Mary Lou Park located at 10761 Lydia Road, Socorro, Tx From R-1 (Single Family Residential) to C-2 (General Commercial) to allow a Commercial Development.  
*Lorraine Quimiro*
- 14. *Public Hearing*** of Ordinance # 549 Amendment # 3 Amendment to decrease expenditures by \$4,950.00 Fiscal Year 2022-2023.  
*Adriana Rodarte*
- 15. *Second Reading and Adoption*** of Ordinance # 549 Amendment # 3 Amendment to decrease expenditures by \$4,950.00 Fiscal Year 2022-2023.  
*Adriana Rodarte*
- 16. *Public Hearing*** of an Ordinance for the proposed amendment to The City of Socorro's Master Plan and Rezoning of the West 2/3 of Tract 30 and all of Tracts 31-39, Leigh Clark Survey 298, located at 12400 Gateway Blvd. East, Socorro, Tx from Unclassified To IC-MUD (Industrial/Commercial Mixed-Use Developments) to allow for an Industrial Park Development.  
*Lorraine Quimiro*

- 17. *Second Reading and Adoption*** of an Ordinance for the proposed amendment to The City of Socorro's Master Plan and Rezoning of the West 2/3 Of Tract 30 and all of Tracts 31-39, Leigh Clark Survey 298, located at 12400 Gateway Blvd. East, Socorro, Tx from Unclassified To IC-MUD (Industrial/Commercial Mixed-Use Developments) to allow for an Industrial Park Development.  
*Lorraine Quimiro*

#### **GRANTS DEPARTMENT**

- 18. *Discussion and action*** to approve Supplemental Agreement No. 1 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC, to revise quantities in Exhibit D. This is a reduced-cost supplemental agreement.  
*Alejandra Valadez*
- 19. *Discussion and action*** to approve Supplemental Agreement No. 3 for Work Authorization No. 2 for the Nuevo Huevo Tanks Rd. Extension Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC, to revise quantities in Exhibit D. This is a no-cost supplemental agreement.  
*Alejandra Valadez*
- 20. *Discussion and action*** to ratify a letter of participation on behalf of the City of Socorro for the City of El Paso's application to the Phase II Recompete Pilot Program.  
*Alejandra Valadez*
- 21. *Discussion and action*** to approve Foreign Trade Zone (FTZ) No. 302 Zone Schedule.  
*Alejandra Valadez*
- 22. *Discussion and action*** to approve Resolution 769 authorizing the submission of a grant application to the Economic Development Administration's (EDA) FY23 Disaster Supplemental Notice of Funding Opportunity and approve the 20% local share commitment for the Rio Vista Business Incubator Project not to exceed \$490,000.00 local cash match.  
*Alejandra Valadez*
- 23. *Discussion and action*** to approve additional funding requested by the City of Socorro Community Initiative (CSCI) nonprofit corporation in the amount of \$17,400 to support the Executive Director's Role in the execution of the CSCI mission and strategic plan.  
*Alejandra Valadez*

#### **PLANNING AND ZONING DEPARTMENT**

- 24. *Discussion and action*** to approve Resolution 770 approving a Preliminary Plat, Eastwind Hills Unit 1 Subdivision, being Tracts 11-B, and 11-B-4, Robert E. Nix Survey No. 302, City of Socorro, El Paso County, Texas.  
*Lorraine Quimiro*
- 25. *Discussion and action*** to approve Resolution 771 approving a Preliminary Plat, Eastwind Unit 1 Subdivision, Being H. D. Camp Survey No. 408-C and Tract 1, Block 23, San Elizario Grant, El Paso County, Texas.  
*Lorraine Quimiro*
- 26. *Discussion and action*** to approve Resolution 772 approving a Preliminary Plat, Eastwind Hills Unit 2 Subdivision, being Robert E..Nix Survey No. 301, El Paso County, Texas.  
*Lorraine Quimiro*

- 27. Discussion and action** to approve event permit and payment waiver request for Socorro High School's Homecoming Parade. *Lorraine Quimiro*

**CITY MANAGER**

- 28. Discussion and action** to award RFP 23-08 for Cleaning and Herbicide Application for City of Socorro Ponding Areas to Local Pest Manager and authorize city manager or her designee to execute agreement. *Adriana Rodarte*

- 29. Discussion and action** to approve Deputy City Manager job description. *Adriana Rodarte*

- 30. Discussion and action** for the dedication of a segment of F E Jackson for the use as a public street and right-of-way. *Adriana Rodarte*

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

***Discussion on the following:***

- 31. Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. *Adriana Rodarte*

- 32. Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters. *Adriana Rodarte*


- 33. Discussion and action** regarding pending litigation and receive status report regarding pending litigation. *Adriana Rodarte*

- 34. Update** to Council on Chapter 380 Incentives Application received by the City of Socorro. [551.071 and 551.087] *Alejandra Valadez*

- 35. Adjourn**



**DATED THIS 25<sup>th</sup> DAY OF SEPTEMBER, 2023**

By:   
**Olivia Navarro, City Clerk**

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 25<sup>th</sup> OF SEPTEMBER, 2023**

By:   
**Olivia Navarro, City Clerk**

Agenda posted: 9-25-23 @ 2:54 pm  
Removed: \_\_\_\_\_ Time: \_\_\_\_\_ by: \_\_\_\_\_

***Ivy Avalos***  
*Mayor*

***Ruben Reyes***  
*At Large*

***Cesar Nevarez***  
*District 1*



***Alejandro Garcia***  
*District 2 1/Mayor Pro Tem*

***Rudy Cruz, Jr.***  
*District 3*

***Yvonne Colon-Villalobos***  
*District 4*

**REGULAR COUNCIL MEETING MINUTES  
SEPTEMBER 7, 2023 @ 6:00 P.M.**

**MEMBERS PRESENT:**

Mayor Ivy Avalos  
Ruben Reyes  
Cesar Nevarez  
Alejandro Garcia  
Rudy Cruz, Jr.

**MEMBERS ABSENT:**

Yvonne Colon-Villalobos

**STAFF PRESENT:**

Adriana Rodarte, City Manager  
Olivia Navarro, City Clerk  
Lorraine Quimiro, City Planner  
Jim Martinez, City Attorney

Estevan Gonzales, IT Director  
Victor Reta, Rec Ctrs. Director  
Carol Candelaria, HR Director  
Charles Casiano, Finance Director  
Alejandra Valadez, City Development Coordinator  
Deputy Chief Stanzione  
Officer Monteros  
Cpl. Roberson

**1. CALL TO ORDER**

The meeting was called to order at: 6:02 pm.

**2. Pledge of Allegiance and a Moment of Silence**

Pledge of Allegiance led by H. D. Hilley Elementary Students;  
Kade Sandoval, Ariande Paiz, Marcos Escajeda and Marcos Escajeda.

**3. Establishment of Quorum**

Quorum was established with five council members present.

## **PUBLIC COMMENT**

### **4. PUBLIC COMENT**

Miriam Cruz, Margarita Lopez, Lorena Silvestre Tobias spoke during Public Comment. Eduardo Calvo was signed up to speak but declined.

A motion was made by Rudy Cruz, Jr., seconded by Alejandro Garcia to *move up item twenty-eight (28)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

### **28. DISCUSSION AND ACTION TO RESCIND CITY COUNCIL'S ACTION REGARDING AGENDA ITEM NO. 1 FROM THE JULY 6, 2023 REGULAR CITY COUNCIL MEETING OPTING FOR OPTION "C," TO ESTABLISH THE CITY'S OWN TRANSIT SERVICE AND DIRECT STAFF TO OBTAIN COST AND STUDY. *RUDY CRUZ, JR.***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *deny item twenty-eight (28)*. Motion passed.

Miriam Cruz and Eduardo Calvo spoke on this item.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia

Nays: Rudy Cruz, Jr.

Absent: Yvonne Colon-Villalobos

## **CONSENT AGENDA**

### **5. EXCUSE ABSENT COUNCIL MEMBERS.**

***OLIVIA NAVARRO***

### **6. DISCUSSION AND ACTION TO APPROVE THE REGULAR COUNCIL MINUTES OF AUGUST 17, 2023.**

***OLIVIA NAVARRO***

### **7. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING ON AN ORDINANCE AUTHORIZING THE ASSESSMENT AND COLLECTION OF PROPERTY TAXES WITHIN THE CITY OF SOCORRO, TEXAS AND FURTHER AUTHORIZING THE EL PASO CITY TAX OFFICE TO PERFORM THE ACTUAL ASSESSMENT AND COLLECTION OF SAID PROPERTY TAXES ON BEHALF OF THE CITY OF SOCORRO, TEXAS FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024.**

***ADRIANA RODARTE***



8. **INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING ON AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024.**  
**ADRIANA RODARTE**
9. **INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING ON AND ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING THE AMENDED ORGANIZATIONAL CHART FOR THE CITY OF SOCORRO.**  
**ADRIANA RODARTE**
10. **INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE # 549 AMENDMENT # 3 AMENDMENT TO DECREASE EXPENDITURES BY \$30,550.00 FISCAL YEAR 2022-2023.**  
**ADRIANA RODARTE**
11. **INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING REQUEST FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 18, BLOCK 3, FRIEDMAN ESTATES UNIT 1, LOCATED AT 11531 ERNEST ROAD, SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR APARTMENTS.**  
**LORRINE QUIMIRO**
12. **INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING REQUEST FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF THE WEST 2/3 OF TRACT 30 AND ALL OF TRACTS 31-39, LEIGH CLARK SURVEY 298, LOCATED AT 12400 GATEWAY BLVD. EAST, SOCORRO, TX FROM UNCLASSIFIED TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED-USE DEVELOPMENTS) TO ALLOW FOR AN INDUSTRIAL PARK DEVELOPMENT.**  
**LORRINE QUIMIRO**
13. **DISCUSSION AND ACTION ON APPROVING JULY 2023 ACCOUNTS PAYABLE REPORT.**  
**CHARLES CASIANO**
14. **DISCUSSION AND ACTION ON APPROVING JULY 2023 CASH RECEIPTS.**  
**CHARLES CASIANO**
15. **DISCUSSION AND ACTION ON APPROVING JULY 2023 UNAUDITED FINANCIAL REPORT.**  
**CHARLES CASIANO**

*A motion was made by Alejandro Garcia seconded by Cesar Nevarez to delete item number ten (10) and approve the remainder of the Consent Agenda. Motion passed.*

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**REGULAR AGENDA**  
**PUBLIC HEARING AND ORDINANCES**

**16. PUBLIC HEARING REGARDING THE FIVE - 5-YEAR CAPITAL IMPROVEMENT PROGRAM. ADRIANA RODARTE**

Public Hearing opened at 6:21 pm  
Miriam Cruz spoke during Public Hearing  
Public Hearing closed at 6:24 pm

**GRANTS**

**17. DISCUSSION AND ACTION TO APPROVE SUPPLEMENTAL AGREEMENT NO. 2 FOR WORK AUTHORIZATION NO. 2 UNDER CONTRACT NO. 22-07-01 WITH CAMACHO-HERNANDEZ & ASSOCIATES, LLC, TO REVISE QUANTITIES IN EXHIBIT D. THIS IS A NO-COST SUPPLEMENTAL AGREEMENT. ALEJANDRA VALADEZ**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number seventeen (17)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**PLANNING AND ZONING**

**18. DISCUSSION AND ACTION TO APPROVE RESOLUTION 765 APPROVING A SUBDIVISION REPLAT FOR CAESAR UNIT ONE REPLAT "A", BEING A REPLAT OF LOT 1 AND LOT 2, BLOCK 1, CAESAR UNIT ONE, CITY OF SOCORRO, TX. LORRINE QUIMIRO**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number eighteen (18)*. Motion passed.

Miriam Cruz spoke on this item.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**19. DISCUSSION AND ACTION TO APPROVE RESOLUTION 766 APPROVING A REPLAT FOR VINEDO ACRES REPAT "T", BEING A REPLAT OF LOT 4, BLOCK E, VINEDO ACRES, CITY OF SOCORRO, TX. LORRINE QUIMIRO**

A motion was made by Alejandro Garcia seconded by Ruben Reyes to *approve item number nineteen (18)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

### **CITY MANAGER**

#### **20. PRESENTATION AND DISCUSSION REGARDING TAX RATE CALCULATIONS, REVENUES AND EXPENDITURES FOR THE CITY OF SOCORRO'S PROPOSED BUDGET FOR FISCAL YEAR 2023 – 2024.**

**ADRIANA RODARTE**

No action on this item.

#### **21. DISCUSSION AND ACTION TO ANNOUNCE SEPTEMBER 14, 2023 AS THE DATE ON WHICH CITY COUNCIL WILL TAKE FINAL ACTION ON THE TAX RATE AND ON THE MUNICIPAL BUDGET.**

**ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez, to *approve item twenty-one (21)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

#### **22. DISCUSSION AND ACTION TO APPROVE CONTRACT WITH DELGADO ACOSTA SPENCER LINEBARGER & PEREZ, LLP FOR FINES AND FEES COLLECTION SERVICES.**

**ADRIANA RODARTE**

A motion was approved by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-two (22)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

#### **23. DISCUSSION AND ACTION TO APPROVE RESOLUTION 767 AUTHORIZING COLLECTION FEE IN THE AMOUNT OF 30% WITH DELGADO ACOSTA SPENCER LINEBARGER & PEREZ, LLP.**

**ADRIANA RODARTE**

A motion was made by Cesar Nevarez seconded by Alejandro Garcia to *approve item twenty-three (23)*. Motion passed.



Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**24. DISCUSSION AND ACTION TO APPROVE RESOLUTION 768 CONTINGENCY CONTRACT WITH DELGADO ACOSTA SPENCER LINEBARGER & PEREZ, LLP AND FINDING PURSUANT TO §2254.1036(B) OF THE TEXAS GOVERNMENT CODE. ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number twenty-four (24)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**25. DISCUSSION AND ACTION TO AWARD HORIZONE CONSTRUCTION FOR APPROXIMATELY 4 MILES OF SIDEWALKS IN THE AMOUNT OF \$539,871.45 AND AUTHORIZE CITY MANAGER OR HER DESIGNEE TO EXECUTE CONTRACT. ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez, to *approve item twenty-five (25)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**26. DISCUSSION AND ACTION TO APPROVE AGREEMENT WITH ELITE AMBULANCE SERVICES FOR THE PLANNING, MANAGEMENT AND EXECUTION OF MEDICAL CONSULTING AND MANAGEMENT SERVICES STARTING ON OCTOBER 01, 2023. ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-six (26)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**27. DISCUSSION AND ACTION TO APPROVE MAYOR, AND COUNCIL MEMBERS, TO ATTEND THE TEXAS MUNICIPAL LEAGUE'S 111<sup>TH</sup> ANNUAL CONFERENCE AND EXHIBITION FROM OCTOBER 4<sup>TH</sup> THROUGH OCTOBER 6<sup>TH</sup>, 2023, IN DALLAS TEXAS. ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-seven (27)*. Motion passed.

Alejandro Garcia stepped out of the meeting at 6:51 pm.

Ayes: Ruben Reyes, Cesar Nevarez, and Rudy Cruz, Jr.

Nays:

Absent: Alejandro Garcia and Yvonne Colon-Villalobos

**29. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. ADRIANA RODARTE**

**30. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

**ADRIANA RODARTE**

**31. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

**ADRIANA RODARTE**

A motion was made by Cesar Nevarez seconded by Ruben Reyes to *delete item twenty-nine (29), thirty (30) and thirty-one (31)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, and Rudy Cruz, Jr.

Nays:

Absent: Alejandro Garcia and Yvonne Colon-Villalobos

Alejandro Garcia returned to the meeting at 6:54 pm

**32. ADJOURN**

A motion was made by Yvonne Colon-Villalobos seconded by Alejandro Garcia to *adjourn at 6:54 pm*

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

\_\_\_\_\_  
**Olivia Navarro, City Clerk**

\_\_\_\_\_  
**Ivy Avalos, Mayor**

**Date minutes were approved**\_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 /Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

## **SPECIAL COUNCIL MEETING MINUTES SEPTEMBER 14, 2023 @ 6:00 P.M.**

### **MEMBERS PRESENT:**

Mayor Ivy Avalos  
Ruben Reyes  
Cesar Nevarez  
Alejandro Garcia  
Rudy Cruz, Jr.  
Yvonne Colon-Villalobos (*left the meeting at 7:40*)

### **STAFF PRESENT:**

Adriana Rodarte, City Manager  
Olivia Navarro, City Clerk  
Lorraine Quimiro, City Planner  
Jim Martinez, City Attorney  
  
Estevan Gonzales, IT Director  
Victor Reta, Rec Ctrs. Director  
Charles Casiano, Finance Director  
Isabela Perez, Recreation Leader  
Diana Rodriguez, Multimedia Specialist  
Jose Botello, City Planner  
Sgt. I. Rodriguez

### **1. CALL TO ORDER**

The meeting was called to order at: 6:02 pm.

### **2. Pledge of Allegiance and a Moment of Silence**

Pledge of Allegiance was recited.

### **3. Establishment of Quorum**

Quorum was established with all council members present.

A motion was made by Alejandro Garcia seconded by Cesar Nevarez *to move up item number twenty (20) to be next on the agenda.* Motion passed.



Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr. and Yvonne Colon-Villalobos

Nays:

Absent:

**20. PRESENTATION, DISCUSSION AND ACTION TO ACCEPT THE ALTERNATIVE ANALYSIS SUMMARY REPORT AND ITS RECOMMENDATION FOR THE ALIGNMENT OF ARTERIAL 1 (1682 BOULEVARD) FROM I-10 TO FM 258 (SOCORRO ROAD).**

***LORRINE QUIMIRO***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *delete item twenty (20)*. Motion passed.

Lorena Silvestre Tobias, Joe Serafin, Dalila Hermosillo, Mauricio Gonzalez, Monica Garcia, Harvey Hilley, Bernardo Reyes, and Silvestre Suarez spoke on this item.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr. and Yvonne Colon-Villalobos

Nays:

Absent:

**4. PUBLIC COMMENT**

Saul Sosa, Monica Garcia, Veronica Carrillo, Elizabeth Bustamante, and Rene Rodriguez spoke during Public Comment.

Lorena Silvestre Tobias, Joe Serafin, Dalila Hermosillo, Mauricio Gonzalez, Havey Hilley, Bernardo Reyes and Silvestre Suarez were signed up for Public Comment but declined.

**18. PUBLIC HEARING OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF THE WEST 2/3 OF TRACT 30 AND ALL OF TRACTS 31-39, LEIGH CLARK SURVEY 298, LOCATED AT 12400 GATEWAY BLVD. EAST, SOCORRO, TX FROM UNCLASSIFIED TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED-USE DEVELOPMENTS) TO ALLOW FOR AN INDUSTRIAL PARK DEVELOPMENT**

***LORRINE QUIMIRO***

**19. SECOND READING AND ADOPTION OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF THE WEST 2/3 OF TRACT 30 AND ALL OF TRACTS 31-39, LEIGH CLARK SURVEY 298, LOCATED AT 12400 GATEWAY BLVD. EAST, SOCORRO, TX FROM UNCLASSIFIED TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED-USE DEVELOPMENTS) TO ALLOW FOR AN INDUSTRIAL PARK DEVELOPMENT.**  
**LORRINE QUIMIRO**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *postpone items eighteen (18) and nineteen (19) for the Special Meeting of September 28, 2023.*  
Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr. and Yvonne Colon-Villalobos

Nays:

Absent:

**CONSENT AGENDA**

- 5. EXCUSE ABSENT COUNCIL MEMBERS.** **OLIVIA NAVARRO**
- 6. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING ON AN ORDINANCE APPROVING A REZONING OF TRACT 11, ROBERT E. NIX SURVEY NO. 302, LOCATED ALONG GATEWAY BLVD WEST, SOCORRO, TX FROM UNCLASSIFIED TO IC-MUD (INDUSTRIAL/COMMERCIAL - MIXED USE DISTRICT) TO ALLOW FOR THE DEVELOPMENT OF DISTRIBUTION AND MANUFACTURING FACILITIES, A FUELING STATION, AND A SUBSTATION TO ENHANCE THE ELECTRICAL POWER TO THE SURROUNDING AREA.**  
**LORRINE QUIMIRO**
- 7. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 16, BLOCK 1, MARY LOU PARK LOCATED AT 10761 LYDIA ROAD, SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW A COMMERCIAL DEVELOPMENT.**  
**LORRINE QUIMIRO**
- 8. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE # 549 AMENDMENT # 3 AMENDMENT TO DECREASE EXPENDITURES BY \$4,950.00 FISCAL YEAR 2022-2023.**  
**ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve the Consent Agenda*. Motion passed.

Jesse Montelongo spoke on item number seven (7).

A motion was made by Rudy Cruz Jr., seconded by Alejandro Garcia to *take a five minute recess*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr. and Yvonne Colon-Villalobos

Nays:

Absent:

**THE CITY COUNCIL CONVENED INTO A FIVE MINUTE RECESS AT 7:01 PM**

**RECESS**

**CITY COUNCIL RECONVENED BACK IN OPEN SESSION AT 7:09 PM**

**REGULAR AGENDA**  
**PUBLIC HEARING AND ORDINANCES**

- 9. PUBLIC HEARING ON AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024.** **ADRIANA RODARTE**

Public Hearing Opened at 7:09 pm

No speakers for Public Hearing

Public Hearing closed at 7:10 pm

- 10. SECOND READING AND ADOPTION ON AN ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024.** **ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number ten (10)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr. and Yvonne Colon-Villalobos

Nays:

Absent:

- 11. DISCUSSION AND ACTION TO RATIFY THE TAX INCREASE REFLECTED IN THE BUDGET FOR THE CITY OF SOCORRO FOR FISCAL YEAR 2023-2024.** **ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item eleven (11)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr. and Yvonne Colon-Villalobos

Nays:

Absent:

**12. PUBLIC HEARING ON AN ORDINANCE AUTHORIZING THE ASSESSMENT AND COLLECTION OF PROPERTY TAXES WITHIN THE CITY OF SOCORRO, TEXAS AND FURTHER AUTHORIZING THE EL PASO CITY TAX OFFICE TO PERFORM THE ACTUAL ASSESSMENT AND COLLECTION OF SAID PROPERTY TAXES ON BEHALF OF THE CITY OF SOCORRO, TEXAS FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024.**

**ADRIANA RODARTE**

Public Hearing opened at 7:17 pm

Jesse Montelongo

Public Hearing closed at 7:20 pm

**13. SECOND READING AND ADOPTION OF AN ORDINANCE AUTHORIZING THE ASSESSMENT AND COLLECTION OF PROPERTY TAXES WITHIN THE CITY OF SOCORRO, TEXAS AND FURTHER AUTHORIZING THE EL PASO CITY TAX OFFICE TO PERFORM THE ACTUAL ASSESSMENT AND COLLECTION OF SAID PROPERTY TAXES ON BEHALF OF THE CITY OF SOCORRO, TEXAS FOR THE FISCAL YEAR COMMENCING ON OCTOBER 1, 2023 AND ENDING ON SEPTEMBER 30, 2024.**

**ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve*.

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez, to *approve and adopt the tax rate of .702021 per \$100.00*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr. and Yvonne Colon-Villalobos

Nays:

Absent:

**14. PUBLIC HEARING ON AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING THE AMENDED ORGANIZATIONAL CHART FOR THE CITY OF SOCORRO.**

**ADRIANA RODARTE**

Public Hearing opened at 7:23 pm

No speakers

Public Hearing closed at 7:24 pm

**15. SECOND READING AND ADOPTION OF AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING THE AMENDED ORGANIZATIONAL CHART FOR THE CITY OF SOCORRO. ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number fifteen (15)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr. and Yvonne Colon-Villalobos

Nays:

Absent:

**16. PUBLIC HEARING OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 18, BLOCK 3, FRIEDMAN ESTATES UNIT 1, LOCATED AT 11531 ERNEST ROAD, SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR APARTMENTS. LORRINE QUIMIRO**

Public Hearing opened at 7:25 pm

No speakers for Public Hearing

Public Hearing closed at 7:26 pm

**17. SECOND READING AND ADOPTION OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 18, BLOCK 3, FRIEDMAN ESTATES UNIT 1, LOCATED AT 11531 ERNEST ROAD, SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR APARTMENTS. LORRINE QUIMIRO**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *deny item number seventeen (17)*. Motion passed.

Ayes: Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr. and Yvonne Colon-Villalobos

Nays: Ruben Reyes

Absent:

Yvonne Colon-Villalobos left the meeting at 7:40 pm.

**INFORMATION TECHNOLOGY DEPARTMENT**

**21. DISCUSSION, AND ACTION TO APPROVE THE PURCHASE OF 1 MODEL Z-60/34 ARTICULATED BOOM FROM UNITED RENTALS 616 IN THE AMOUNT OF \$59,187. ESTEVAN GONZALES**

A motion was made by Cesar Nevarez seconded by Alejandro Garcia to *approve item number twenty-one (21)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

## **MAYOR AND COUNCIL**

### **22. DISCUSSION AND ACTION TO APPROVE REMOVAL OF VENDOR FEES FOR THE NEXT THREE MONTHS FOR SOCORRO SUNDAYS.**

***RUBEN REYES***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number twenty-two (22)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *move into Executive Session to consult with attorney regarding real property*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 7:45 PM**

### **EXECUTIVE SESSION**

**THE CITY COUNCIL RECONVEED IN OPEN SESSION AT 7:58 PM**

### **23. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. *ADRIANA RODARTE***

### **24. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

***ADRIANA RODARTE***



**25. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND  
RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

**ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *delete items twenty-three (23), twenty-four (24) and twenty-five (25)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**26. DISCUSSION AND ACTION TO DIRECT STAFF TO RESEARCH AND  
NEGOTIATE ACQUISITION OF CERTAIN REAL PROPERTY [551.071  
AND 551.072].**

**RUDY CRUZ, JR.**

A motion was made by Alejandro Garcia seconded by Rudy Cruz, Jr., to *approve item number twenty-six (26)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

**27. ADJOURN**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *adjourn at 8:00 pm*.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia and Rudy Cruz, Jr.

Nays:

Absent: Yvonne Colon-Villalobos

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**Ivy Avalos, Mayor**

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Olivia Navarro, City Clerk

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Date minutes were approved

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor Pro Tem

*Rudy Cruz Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 22, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: August Departments monthly report.**

**SUMMARY**

**City Manager submitting City of Socorro Departments for the month of August 2023.**

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**Socorro Municipal Court  
August 2023**

1. SMC has arraignments every Mondays of the month, from 8:30 AM to 11:30 AM and from 1:30 PM to 5:30 PM.
  2. August 1<sup>st</sup> submitted the monthly Omni Base report (defendants with active warrants will not be able to renew their DL).
  3. August 2<sup>nd</sup> submitted the Collections report.
  4. August 2<sup>nd</sup> Code Enforcement resets and pre-trials hearings were held all day.
  5. August 9<sup>th</sup> Animal Control, Troopers and Parking pretrials were held all day.
  6. August 11<sup>th</sup> DPS & OCA monthly reports were submitted (convictions and dismissals).
  7. August 16<sup>th</sup> Attorney court settings were held all day.
  8. August 21<sup>st</sup> Double Docket (arraignments).
  9. August 22<sup>nd</sup> Officers court settings were held all day.
  10. August 23<sup>rd</sup> FTA hearings were held all day.
  11. August 30<sup>th</sup> Show cause hearings and resets were held all day.
  12. August 31<sup>st</sup> DSC report was submitted to the City Clerk.
  13. 3 cases were closed with jail time credit.
    - 1 case was closed with community service compliance.
    - 37 Capias Pro Fine were issued.
    - 9 Alcohol offences, 6 Paraphernalia and 20 Traffic citations were issued to minors under 21 years old.
    - No warrants or Magistrates were signed by the Honorable Judge Nevarez.
    - 234 citations were issued by SPD, 27 DPS, 177 Animal Control and 17 Code Enforcement.
- \$66,462.24 total collected the month of August 2023.



City of Socorro

HR Monthly Report for  
August 2023

Carol Candelaria  
Human Resources Director

September 9, 2023

## Human Resources June 2023 Report

Human resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

### 1. Employee Birthdays

14

<u>Last Name</u>	<u>Employee First Name</u>	<u>Birth Date</u>	<u>Position</u>
Angeles Orona	Angel	8/22	Laborer
Arellano	Alfredo	8/21	Police Officer
Burciaga	Belem	8/3	Police Officer
Castaneda	Adrian	8/28	Police Officer (K-9)
Castro	Lizbeth	8/14	Recreation Coordinator
Cruz	Pedro	8/11	Laborer
Estrada	Raul	8/31	Laborer
Gonzalez	Cesar	8/27	Police Officer
Martinez	Rommel	8/4	Laborer
Naranjo	Andres	8/25	Laborer
Olague	Norma	8/25	Receptionist
Perez	Isabela	8/18	Recreation Leader
Sierra	Robert	8/29	Police Officer
Smith	Eddie	8/18	Lieutenant

### 2. Employee, Anniversaries for the Month

7

<u>Last Name</u>	<u>Employee First Name</u>	<u>Hire Date</u>	<u>Position</u>
Dominguez	Julio	8/15/2022	Field Operations Supervisor
Keene	Elena	8/12/2008	Sergeant
Lopez	Norman	8/1/2022	Laborer
Roberson III	Will	8/6/2018	Patrol Corporal
Rodriguez	Judith	8/3/2020	Planning Clerk
Salgado	Mario	8/20/2018	Laborer
Smith	Eddie	8/12/2013	Lieutenant

3.

**Vacancies** **10**

**Police Department** **Total** **6**

Police Officers		3	3
Communication Dispatcher		2	2
Police Recruits		0	0
Chief of Police		1	1

**Parks and Public Works** **Total** **3**

Director		1	1
Laborer		1	1
Equipment Operator		1	1
<b>Recreation Center</b>		<b>Total</b>	<b>1</b>
Recreation Leader		1	1

**Planning And Zoning** **Total** **0**

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**City Manager** **Total** **0**

		0	0

**Grants** **Total** **0**

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4. New hires for the month

Last Name	First Name	Hire Date	Position

5. **Employee Separations / Retirement** **3**

Last Name	First Name	Position	Department	Last Day
Hernandez	Miguel	Police Officer	Police	08/11/2023
Apodaca	Roland	Equipment Operator	Parks and Public Works	8/25/2023
Alva	Mark	Communication Dispatcher	Police	08/29/2023

6. **Personnel Changes Promotion, Transfers**

None			
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7. **Employee Leaves / FMLA**

0

**Leave request / FMLA**

<b>Department</b>	
Parks and Public Works	<b>0</b>
Police Department	<b>0</b>
Planning and Zoning	<b>0</b>
Recreation Center	<b>0</b>
City Manager	<b>0</b>
Municipal Court	<b>0</b>

8.

**Performance Reviews for the month**

7

*Note: Evaluation notices are sent last week of the month for the upcoming months reviews*

City Manager	0
Finance	0
PPW	3
Police	3
Rec Center	0
Animal / Code Enforcement	0
Municipal Court	0
Planning & Zoning	1
Grants	0

9.

**Incidents / Workers Compensation Reported:**

0

City Manager	0
Finance	0
PPW	0
Police	0
Rec Center	0
Municipal Court	0
Planning & Zoning	0
IT	0



10.

**Unemployment claims for the Month**

1

- All claims responded to within the 10 days allotted time frame.

11.

**Employee Assistance Program (EAP)**

EAP referrals

8

12.

**Investigations Internal**

0

13.

**Civil Service Meeting:**

Civil Service Meeting scheduled for August 28, 2023- Hearing for employee Grievance –  
Meeting was cancelled, employee dropped grievance.

14.

**Ethics Commission Meeting:**

- No meeting schedule for ethics this month

15.

**Miscellaneous**



## Parks & Public Works Monthly Report August 2023

### **MONTHLY HIGHLIGHTS:**

- Making Sandbags
- Finish Poona
- Install Signs
- Work on Potholes
- Clean Culverts
- Sweeping City
- Maintenance of Parks
- Complete Animal Control Building
- Installation of the Gas Pump
- Sundays Market

### **DECEASED ANIMAL PICKUP:**

- Homan Dr
- Rain Cloud Dr
- Valle Bonito Rd
- Flor Cama Ln
- Flor Maguey Rd
- Montreal Cir
- Oden Dr
- Moon Rd



## Parks & Public Works Monthly Report August 2023

### **POTHOLES:**

- Regina Dr
- Donna Marie Dr
- Passmore Rd
- Ululani Dr
- Valle Verde Rd
- Dindinger Rd
- Los Robles Ave
- Ethyl Hart St
- Passmore Rd
- Brisa del Valle Dr
- Donna Marie Dr



## Parks & Public Works Monthly Report August 2023

### WEEDS CLEAN UP:

- Clean around schools
- Apodaca Rd
- Morocco Cir
- Thunder Rd
- Hueco Junction Rd
- Flor Fressia Dr
- Flor Margarita Blvd
- Xanadu Valley Rd
- Valle Calido Rd
- Rancho Miraval Way
- Artesano Rd
- Rio Vista Rd
- Cyan Valley
- Place Rd



## Parks & Public Works Monthly Report August 2023

### **SWEEP UP STREET:**

- Rancho Viejo Dr
- Richardson Rd
- Pamela Raye Rd
- Wellettka Dr
- Moon Rd
- Old Hueco Tanks Rd
- Nuevo Hueco Tanks Rd
- Jardin del Flores Unit 1 Subdivision
- Jardin de Flores Unit 2 Subdivision
- Valle Lindo Dr
- Valle Hermoso Dr
- Valle del Paseo Dr
- Valle Florido Dr
- Valle Viejo Dr
- Valle del Carmen Dr
- Passmore Rd
- Rio Vista Rd
- Montecarlo
- Elba Margarita Cir
- Monte Rubio Ct
- Montecristo



## Parks & Public Works Monthly Report August 2023

### Street Sign:

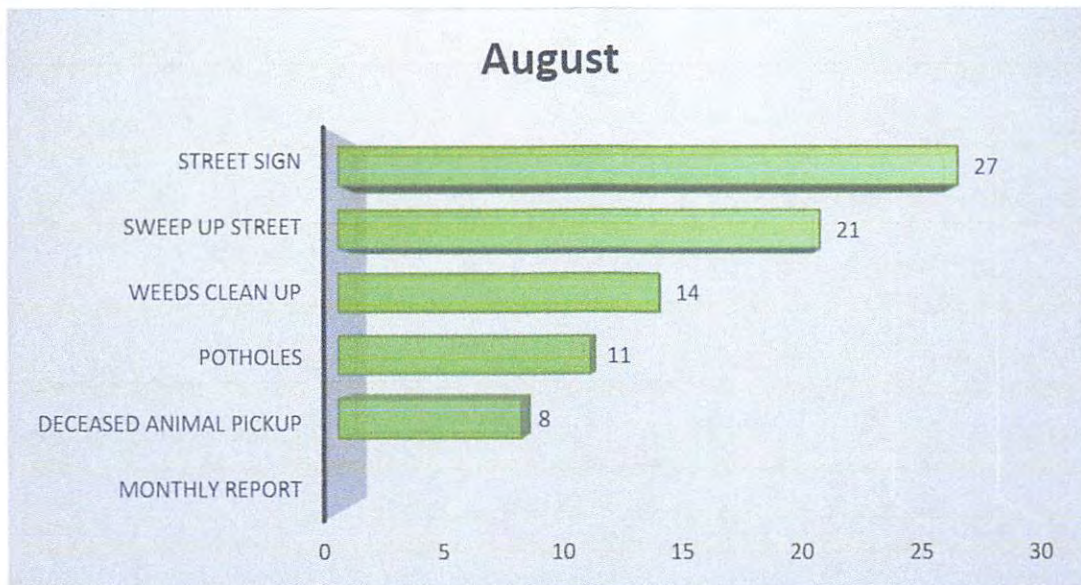
- |                        |                |
|------------------------|----------------|
| ■ Supima Dr            | Grijalva Rd    |
| ■ Lydia Rd             | Dindinger Rd   |
| ■ Valle Negro Dr       | Santa Paula Dr |
| ■ Melton Rd            | Letona St      |
| ■ Milo Dr              | Ephesus Ct     |
| ■ Bovee Rd             | Nooch Rd       |
| ■ Rio Vista Rd         | Madison Lee Dr |
| ■ Valle Suave Dr       |                |
| ■ Ganado Dr            |                |
| ■ Buford Rd            |                |
| ■ Valle Los Nogales Dr |                |
| ■ Madrigal Rd          |                |
| ■ Stedham Cir          |                |
| ■ La Veranda Dr        |                |
| ■ Gideon Dr            |                |
| ■ Morocco Cir          |                |
| ■ Vera Ln              |                |
| ■ Jimson Weed Dr       |                |
| ■ Melinda St           |                |
| ■ Middle Drain Rd      |                |





## Parks & Public Works Monthly Report August 2023

Monthly Report	
Deceased Animal Pickup	8
Potholes	11
Weeds Clean Up	14
Sweep Up Street	21
Street Sign	27







# Parks & Public Works Monthly Report August 2023







# Parks & Public Works Monthly Report August 2023







# Parks & Public Works Monthly Report August 2023







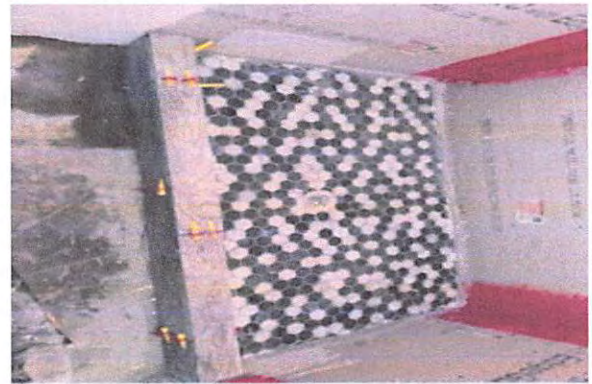
# Parks & Public Works Monthly Report August 2023







# Parks & Public Works Monthly Report August 2023



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At-Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2/Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

TO: Mayor and Council

FROM: Olivia Navarro, City Clerk

SUBJECT: MONTHLY REPORT – August 2023

Attended Council Meetings: August 3 and 17 2023

Prepared minutes for August 3 and 17, 2023

Received 47 Open Records Requests

Responded to 7 Open Records requests.

Prepared publications

5 publications



## SOCORRO POLICE DEPARTMENT

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Date: September 11, 2023

To: Deputy Chief Jason Stanzione

From: Lt. Eddie Smith

Subject: August Monthly Report

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### Monthly Report (August 2023)

The monthly report for the month of July for the Socorro Police Department is as follows:

#### Calls for Service for August:

3131 calls for service  
851 traffic stops  
47 Arrests

#### Training for August:

There has been continuous training for Officers in August.

#### Community Outreach:

Police Athletic League season started

#### CID Major Cases for the month of August:

2023-001909 Aggravated Assault with a Deadly weapon (Stabbing)  
2023-001989 Unattended Death at Petro  
2023-002044 Deadly Conduct (Shots Fired)  
2023-002052 Sexual Assault of a Child  
2023-002093 Unattended Death (possible Overdose)  
2023-002092 Deadly Conduct (Shots Fired at Coconuts Parking lot)

Continuing to work towards Accreditation process for the Police Department



**End of Month Report  
8/1/2023 through 8/31/2023**

<b>Permits</b>		<b>Fees Paid</b>	
Residential Permits	91	\$	43,082.30
Commercial Permits	6	\$	2,251.33
Excavation and Grading Permits	4	\$	875.00
Fence Permit	40	\$	2,020.00
Demolition Permits	0	\$	-
Utility Gas Permits	2	\$	100.00
Utility Water Permits	1	\$	50.00
Utility Sewer Permits	1	\$	50.00
Utility Plumbing Permits	48	\$	5,375.00
Utility Electric Permits	56	\$	5,325.00
Utility Mechanical Permits	47	\$	5,175.00
Re-Inspection Fees	31	\$	1,395.00
Plan Check Fee	62	\$	1,550.00
Vendor Permits	7	\$	2,100.00
Event Permits	0	\$	-
Sign Permits	1	\$	145.00
Inspections	464	\$	23,650.00
Special Inspections	5	\$	300.00
Park Fees	1	\$	90.00
Building Card Replacement	4	\$	100.00
Solar Panel Permit	11	\$	550.00
Credit	1	\$	(300.00)
<b>TOTALS</b>	<b>883</b>	<b>\$</b>	<b>93,883.63</b>
<b>Registrations</b>		<b>Fees Paid</b>	
Business Registraton/Renewals	26	\$	1,615.00
Business Registration Late Fee	9	\$	487.50
Car Dealership Annual Applications	3	\$	450.00
Tire Management Registration	0	\$	-
TABC	0	\$	-
Event Sponsor	0	\$	200.00
<b>TOTALS</b>	<b>38</b>	<b>\$</b>	<b>2,752.50</b>
<b>Applications</b>		<b>Fees Paid</b>	
Conditional Use Applications	0	\$	-
Rezoning Applications	1	\$	1,400.00
Lot Split Applications	0	\$	-
Re-Plat Applications	0	\$	-
Subdivision Applications	8	\$	33,740.40
BOA Applications	1	\$	200.00
Engineering Plan Review	2	\$	5,680.79
Mobile Home Placements	3	\$	180.00
<b>TOTALS</b>	<b>15</b>	<b>\$</b>	<b>41,201.19</b>
<b>Letters</b>		<b>Fees Paid</b>	
Official Address Changes	2	\$	30.00
Zoning Verification Letter	0	\$	-
Certificate of Occupancy	42	\$	2,100.00
Zoning Compliance Letter	48	\$	720.00
Admin Fee	22	\$	1,539.11
<b>TOTALS</b>	<b>114</b>	<b>\$</b>	<b>4,389.11</b>
<b>Grand Totals</b>	<b>1,050</b>	<b>\$</b>	<b>142,226.43</b>



**City of Socorro**  
800 N. Rio Vista  
Socorro, Texas 79927  
915-872-8673



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## **CODE COMPLIANCE AND ANIMAL CONTROL MONTHLY REPORT FOR AUGUST 2023**

### **INSPECTIONS**

**The code compliance personnel accomplished the following activities:**

---

Notices of Violation issued	170
Number of cleared cases (Through voluntary Compliance)	162
Citations Issued	15
<b>Total</b>	<b>347</b>

**The animal control personnel accomplished the following activities:**

Impounded animals	14
Notices of Violation issued	62
Number of cleared cases (Through voluntary Compliance)	20
Citations Issued	157
<b>Total</b>	<b>253</b>

<b>Animal Control calls</b>	<b>225</b>
-----------------------------	------------

---

### **INTERNAL AND EXTERNAL PROJECT INVOLVEMENT**

#### **Code Enforcement**

- Code Enforcement sweep Leonor Estates Subdivision (pending completion)
- Code Enforcement completed sweeps on Valle Hermoso Estates, Villas del Valle #2 and #3, Jardin de Flores Unit 1 and 2.

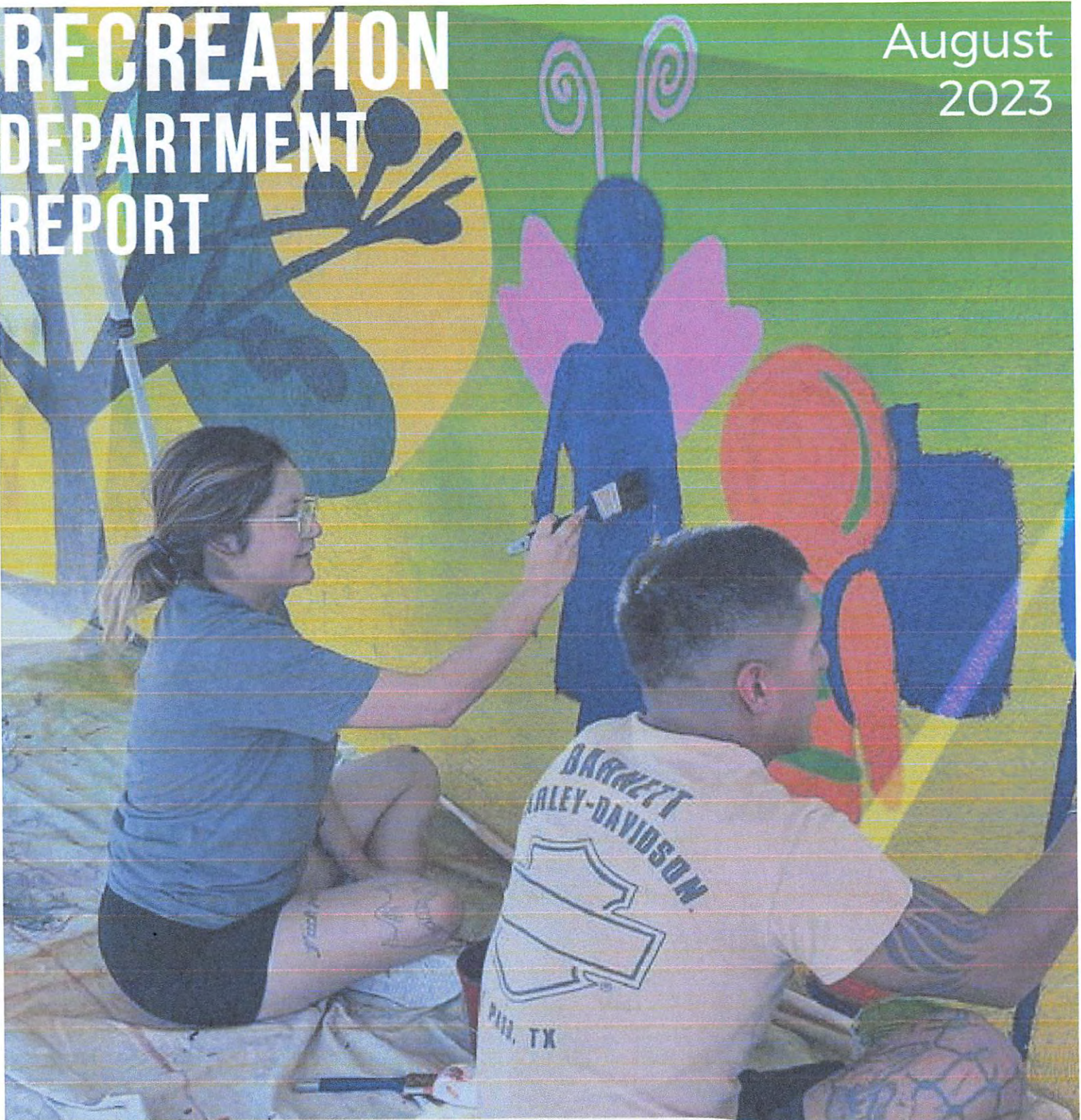
#### **Animal Control**

- Animal Control did a sweep on Haciendas del Valle #2 subdivision on Ordinance 524 up to date vaccines and microchip for all canines at property.
- Animal Control rescue 28 canines from 11628 Homan and dropped them off to animal rescue in Canutillo TX.



# RECREATION DEPARTMENT REPORT

August  
2023



915-860-8615



HELLO@COSTX.US



901 N RIO VISTA RD.  
SOCORRO, TX 79927



WWW.COSTX.US



# LETTER FROM THE DIRECTOR



THE CITY OF  
**SOCORRO**  
WELCOMES YOU!

Hello Community Members,

I am pleased to present a new take on how my Department presents its monthly activities, which will detail all the hard work our fantastic staff performs behind the scenes and publicly to provide first-class services for the residents of Socorro.

While each City of Socorro Department holds a variety of duties and responsibilities, this report encompasses the services the Recreation Department is entrusted with within the five divisions of Community Centers & Services, City Communications, Historic Preservation, Special Events, and City Resiliency.

We hope this new direction will illustrate the commitment to transparency, innovation, diversity, and inclusion our City has always prided itself on. While this report is a starting point, we aim to use this as a metric for understanding our service levels, meeting constituents' demands, and aligning funding into our programs and services; as our City continues to grow, so does our level of standards and expectations.

It truly takes a village, and I owe our department's success and gratitude to a team of amazingly talented women who love serving our beautiful community! This team is committed to making a difference in the lives of our residents daily and ensuring our community is a place of love & celebration. It is an honor to work alongside this amazing team! We invite you to visit us at each of our community centers and attend one of our fun-filled City events.

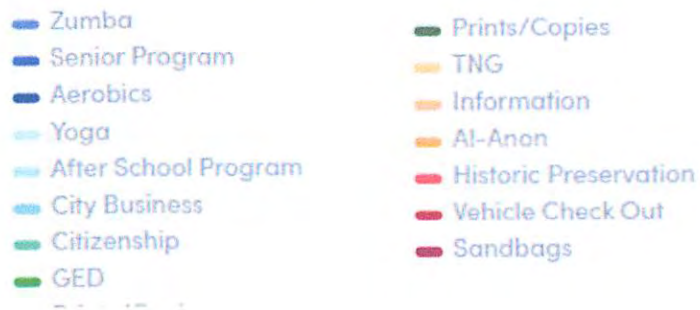
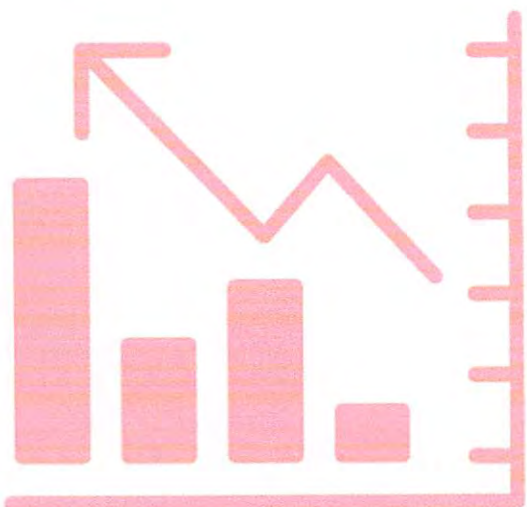
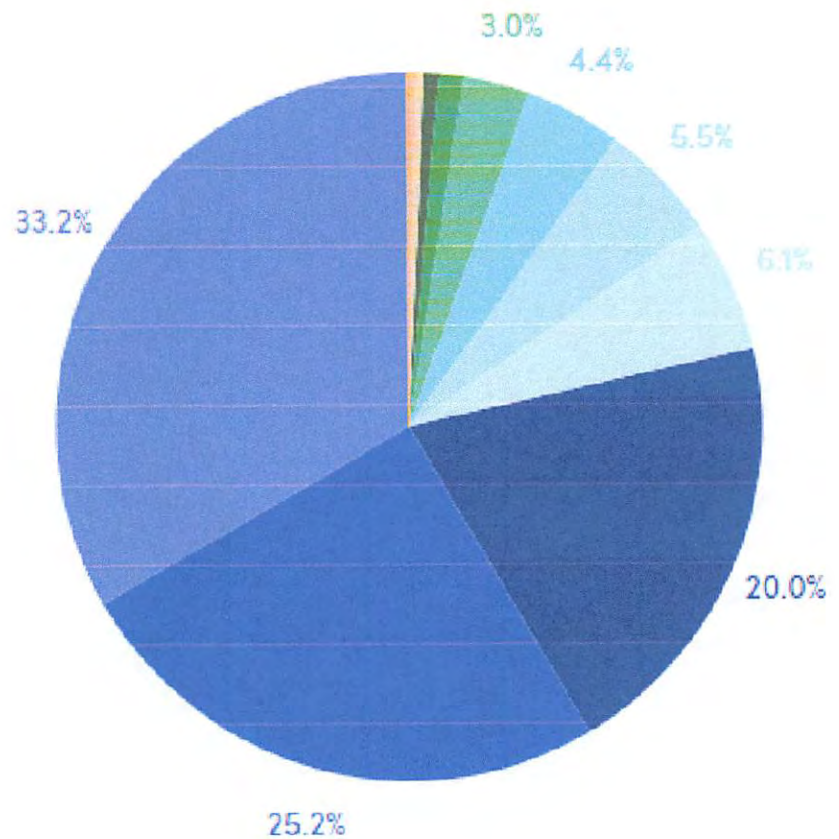
Sincerely,

Director

# DEPARTMENT OVERVIEW

## Rio Vista Community Center Analytics

Aerobics	231
Al-Anon	8
Citizenship	35
City Business	51
GED	70
Historic Preservation	4
Information	0
Prints/Copies	13
Sandbags	3
Senior Program	291
Yoga	63
Zumba	384
Grand Total	1,155





# DEPARTMENT OVERVIEW

## Chayo Apodaca Community Center Analytics

Information 1

Prints/Copies 1

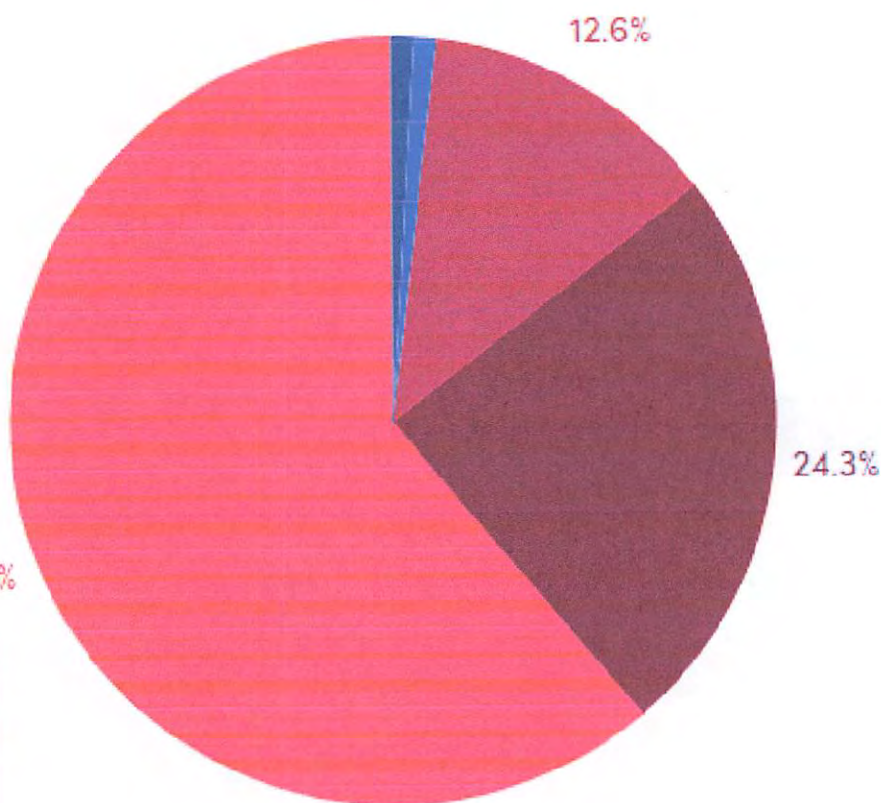
Computers 63

Arcade 25

Citizenship 13

Grand Total 103

Citizenship  
Computer  
Arcade  
Information  
Print/Copies





# HISTORIC PRESERVATION

- The city has established the historic landmark commission (HLC). To the extent possible, the city council shall appoint members to the HLC who have a background in architecture, urban design, history, or similar professions, or have an interest in historic preservation. The purpose of the HLC shall be as follows:

- (1) To review and approve historical sites as provided in Article XIII of the City Charter;
- (2) To ensure the protection, enhancement, preservation and use of historic areas, places, buildings and structures as provided in Chapter 20 of this Code;
- (3) To establish policy and direction for the city museum and to work towards the establishment of same through the city, surrounding county, state, and federal governments, the city community, and the general public; and
- (4) To collect, preserve, and exhibit objects valuable to the art and history of the city community.

- The commission consists of seven members appointed to four-year terms by the members of the city council as follows:

- Mayoral Appointee 1 - Vice Chair Ricardo Rocha Term Expires February 2026
- Mayoral Appointee 2- Dr. Elizabeth Ponce Lugo Term Expires August 2026
- At-Large Appointee- Al Borrego Term Expires March 2026
- District 1 Appointee- Sgt. Jesse Montelongo Term Expires February 2026
- District 2 Appointee- Rafael Padilla Term Expires April 2026
- District 3 Appointee- Maria Angeles- Term Expires March 2026
- District 4 Appointee- Chair David Estrada Term Expires February 2026

## Board Activities

**Meeting Date:** August 9th, 2023

**Meeting Type:** Regular

**Commissioners Appointed:** 7

**Commission Vacancies:** 0

**Commissioners Absent:** 2

**Regular Agenda Items:** 1

**Items Approved:** 1

**Items Tabled:** 0

**Items Denied:** 0

**Presentations:** 0

**Time in Session:** 18 minutes

## Special Projects

- Rio Vista Campus Capital Rehabilitation Project - **Pending Bid Documents**
- HLC Bylaw, Ordinance, and Process Re-Write- Working with legal on final revision
- Historical Design Guideline Re-Write Awarded ARPA funds, selecting consultant
- Arts, Ale, & the Mission Trail Videos- Pending edit
- National Historical Landmark Designation - Pending federal government review





# SENIOR CENTER PROGRAM



## Program Summary

The Senior Citizen Program

**Rio Vista Community Center:**

**901 N. Rio Vista Rd.**

Socorro, TX 79927

Monday-Friday 9AM - 1 PM

(915) 860-8615

### Features:

- Free Transportation for Socorro Residents
- One Free Meal provided by the County
- Daily exercise & wellness activities
- Fresh coffee & provisions
- Quality of Life Activities
- To qualify must be 60 years of age or older!
- No Insurance needed
- Daily Loteria & Bingo
- Self Service Senior Program where our loved ones can independently congregate with their peers and enjoy the day free of worry!

## Monthly Activities:

- (16) Senior Citizens Registered
- (21) Active Nutrition Days
- (26) Senior Welfare Calls
- (336) County Meals Distributed

### Senior Transportation Data

- (74) Senior Pick Ups
- (113) Senior Drop Offs
- (0) Senior Grocery
- (0) Senior Pharmacy
- (0) Senior Faith Based
- (0) Senior Medical

**Total Senior Transports: (187)**

### Special Celebrations and Outings:

- August Birthdays
- La Purisima Socorro Mission Gordita Sale
- AAA Expo







# TRANSPORTATION PROGRAM

## RC-01

TRIPS: **0**  
 MILES DRIVEN: **0**  
 PASSENGERS: **0**  
 MECHANIC WO: **0**  
 OPERATIONAL: **YES**  
 REGISTRATION DUE: **2024**  
 COVID PASSENGER CAPACITY: **4**  
 NEXTRAQ NOTIFICATIONS: **1**

## RC-02

TRIPS: **5**  
 MILES DRIVEN: **N/A**  
 PASSENGERS: **15**  
 MECHANIC WO: **0**  
 OPERATIONAL: **YES**  
 REGISTRATION DUE: **2024**  
 COVID PASSENGER CAPACITY: **4**  
 NEXTRAQ NOTIFICATIONS: **0**



## RC-03

TRIPS: **27**  
 MILES DRIVEN: **214**  
 PASSENGERS: **85**  
 MECHANIC WO: **0**  
 OPERATIONAL: **YES**  
 REGISTRATION DUE: **2024**  
 COVID PASSENGER CAPACITY: **4**  
 NEXTRAQ NOTIFICATIONS: **3**

## RC-04

TRIPS: **27**  
 MILES DRIVEN: **269**  
 PASSENGERS: **102**  
 MECHANIC WO: **0**  
 OPERATIONAL: **YES**  
 REGISTRATION DUE: **2024**  
 COVID PASSENGER CAPACITY: **4**  
 NEXTRAQ NOTIFICATIONS: **3**





# TRANSPORTATION PROGRAM

*RC-05*

TRIPS: **18**

MILES DRIVEN: **248**

PASSENGERS: **37**

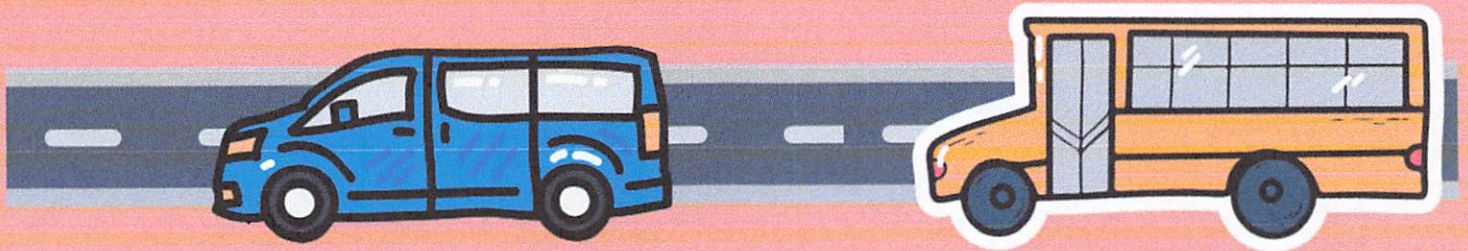
MECHANIC WO: **0**

OPERATIONAL: **YES**

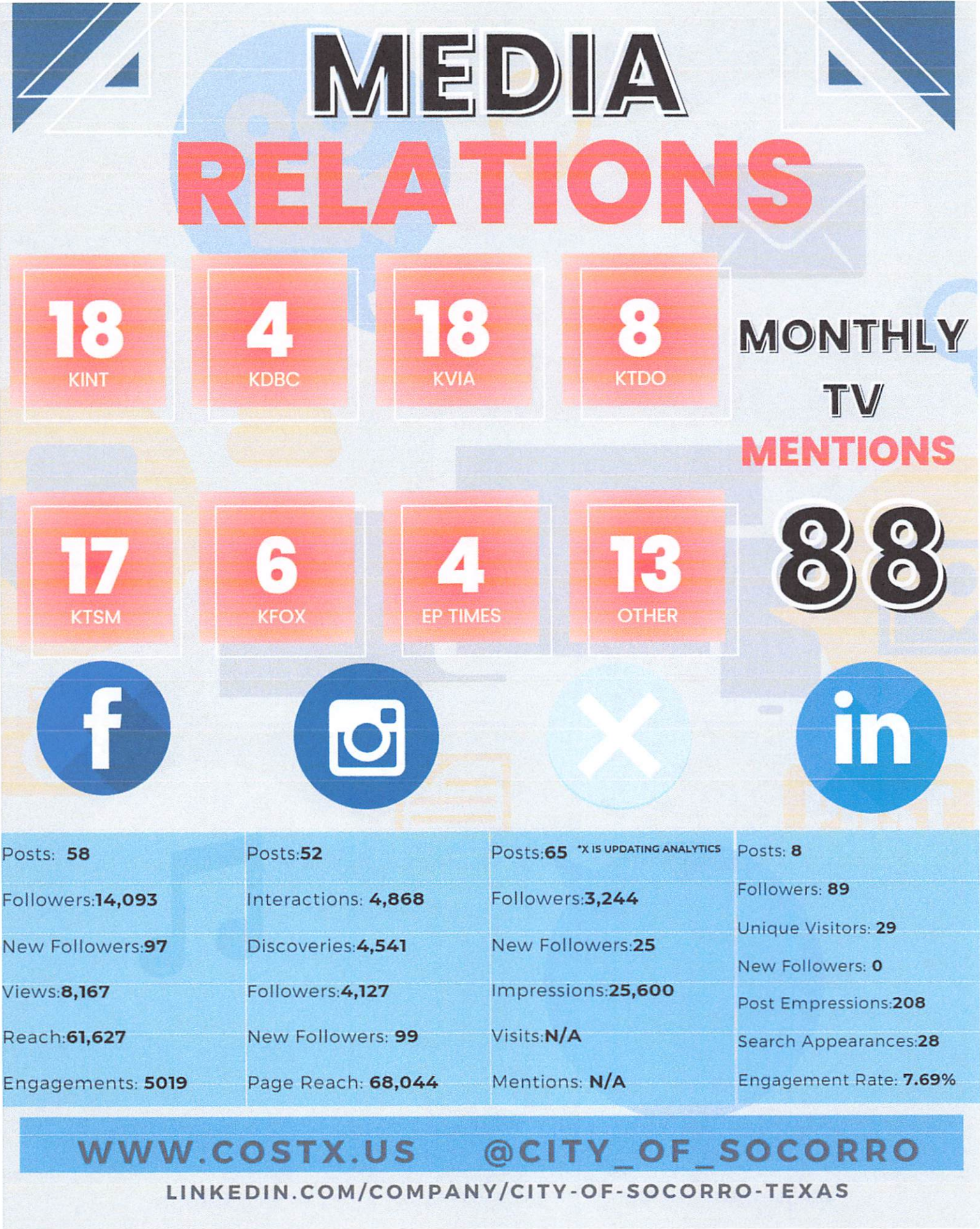
REGISTRATION DUE: **N/A**

COVID PASSENGER CAPACITY: **5**

NEXTRAQ NOTIFICATIONS: **1**









# MEDIA RELATIONS

## WEB PAGE WORK

Art: **2**  
 Calendar of Events: **1**  
 Commissions & Boards: **0**  
 Communication: **2**  
 Community Centers: **1**  
 Historic Preservation: **0**  
 Parks: **0**  
 PD: **0**  
 PPW: **0**  
 Storm Water: **0**  
 Total: **6**

Total Unique Visitors: **N/A**  
 Total Impressions: **100,000**  
 Total Visitors & Users: **N/A**  
 Total Clicks: **2,500**  
 Total Page Views: **N/A**

*N/A= Website Unavailable*

## WEBSITE

## MEDIA RELEASES

PD: **2**  
 PD Spanish: **2**  
 COS: **0**  
 COS Spanish: **0**

Public Meetings: **9**  
 Minutes in Services:  
**16:06:16**

## ENGAGEMENT

## CITIZEN

**WWW.COSTX.US @CITY\_OF\_SOCORRO**

**LINKEDIN.COM/COMPANY/CITY-OF-SOCORRO-TEXAS**



# MULTI-MEDIA

CCTV

Videos Produced: **1**

Live City Council Broadcast:

**2:42:38**

Commissions Broadcast:

**3:07:53**

Social Media Live: **0**

Number of Incidents: **7**

AUTO/VIDEO  
SUPPORT

YOUTUBE

Posts: **6**

Post Views: **288**

Live Broadcasts: **6**

Live Views: **46**

Views Last 28 Days: **257**

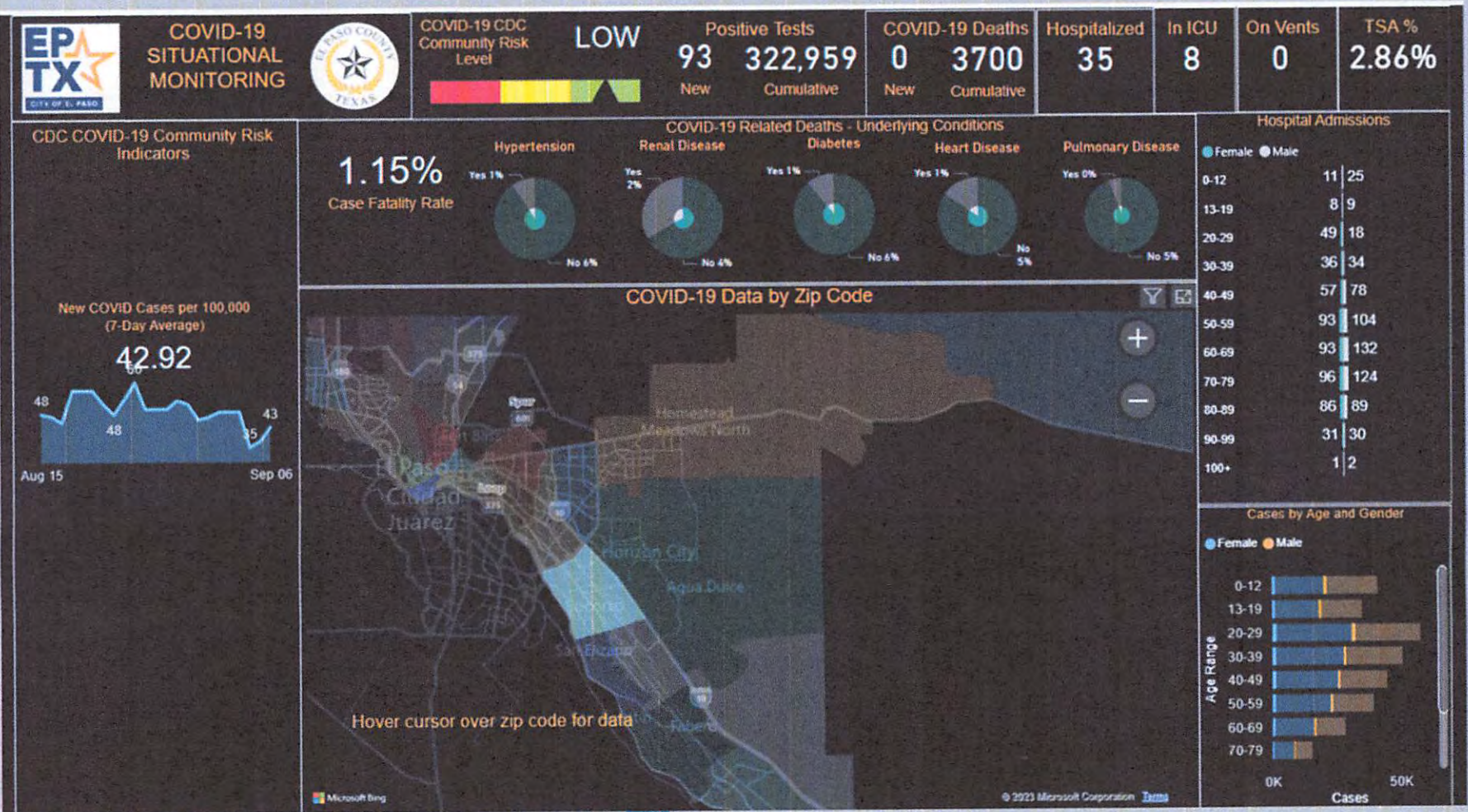
Subscribers: **149**

[WWW.COSTX.US](http://WWW.COSTX.US)

[@CITY\\_OF\\_SOCORRO](https://www.instagram.com/CITY_OF_SOCORRO)

[LINKEDIN.COM/COMPANY/CITY-OF-SOCORRO-TEXAS](https://LINKEDIN.COM/COMPANY/CITY-OF-SOCORRO-TEXAS)





# COVID-19:

## City/County Response

May 11, 2023, marks the end of the federal COVID-19 PHE declaration.



## COS Response:

PPE Distributed: 3  
 Rapids Conducted: 0  
 PCR Scheduled: 0  
 Situation Reports Received: 1  
 Vaccination Drives Co-Hosted: 0



# EVENT *Calendar*

**SOCORRO SUNDAY**

*August 3rd*

**TELEMUNDO TOUR**

*August 4th*

**CONGRESSWOMAN ESCOBAR  
VISIT**

*August 15th*

**SOCORRO PD- SPECIAL OLYMPICS**

*August 15th*

**LA PURISIMA GORDITA SALE-  
RVCC SENIORS**

*August 19th*

**AAA SENIOR EXPO**

*August 23rd*

**COS ANNIVERSARIES  
& BIRTHDAYS**

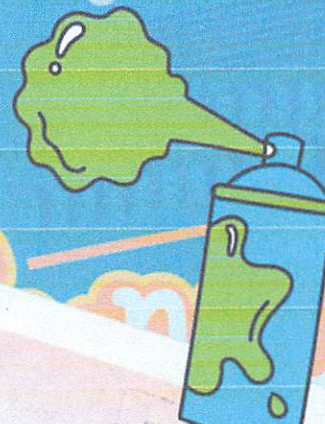
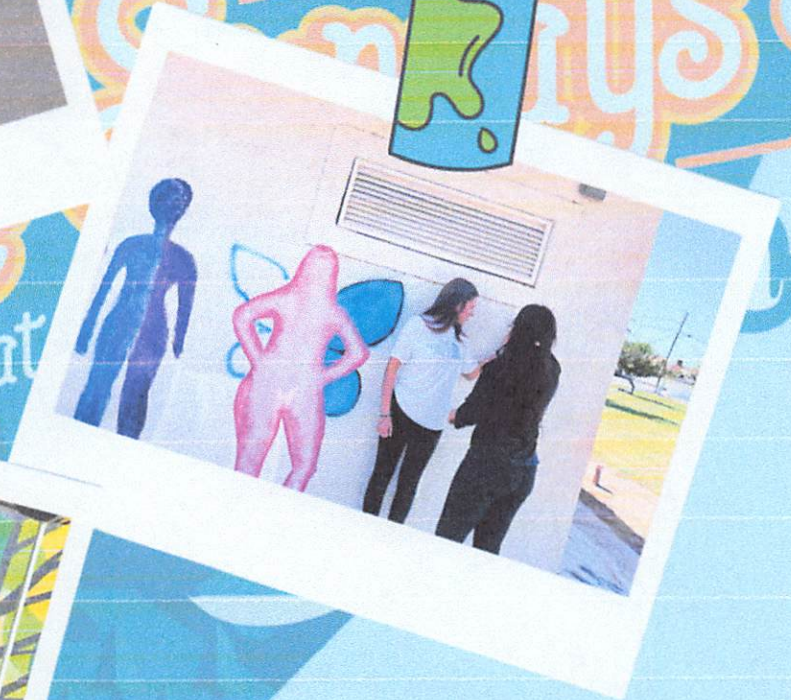
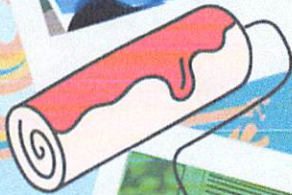
*August 25th*



Date of Event: August 3, 2023

Time of Event: 8am-2pm

# EVENT OVERVIEW



## COMMUNITY MURAL EDITION

Number of Vendors: 12

Number of Attendees: 100+



# **CITY** MOMENTS WHERE SOCORRO **SPOTLIGHTS** SHINES

SCAN THE QR CODE TO LEARN  
MORE!!

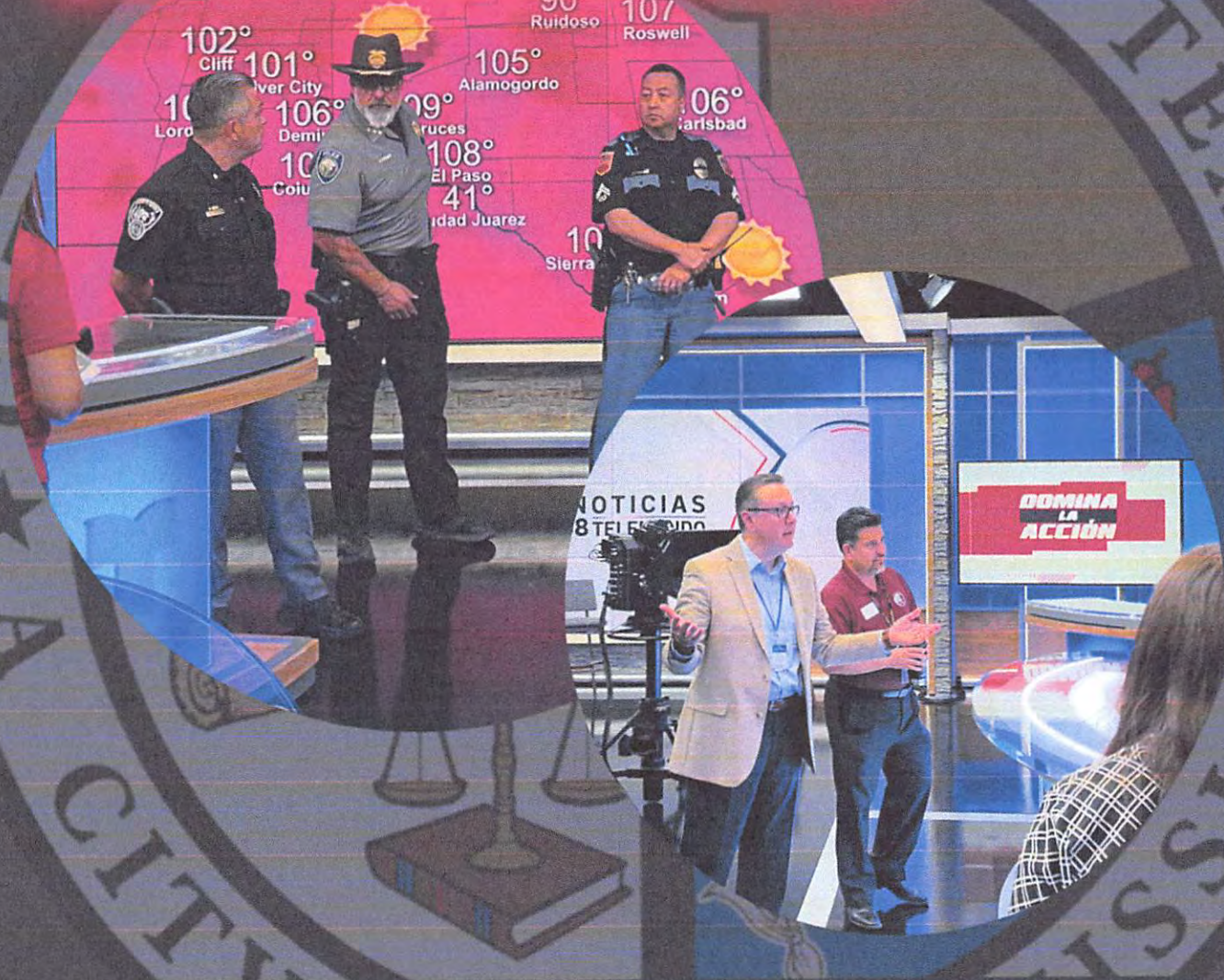


ON AUGUST 15TH, CONGRESSWOMAN VERONICA ESCOBAR HELD A COMMUNITY MEETING AT THE RIO VISTA COMMUNITY CENTER. AT THIS MEETING, THE CONGRESSWOMAN SPOKE ON WHAT HAS BEEN DONE FOR THE COMMUNITY AND HER SECUREMENT OF \$19.2 MILLION DOLLARS IN FEDERAL FUNDINGFOR VARIOUS CRITICAL PROJECTS, INCLUDING THE REHABILITATION OF THE RIO VISTA FARM LOCATED HERE IN SOCORRO! A TOTAL OF \$1.05 MILLION WAS AWARDED & THE FUNDING WOULD BE USED FOR THE REHABILITATION OF SIX (6) BUILDINGS FOR REUSE AS A SMALL BUSINESS INCUBATOR, WORKFORCE AND CONTINUING EDUCATION CLASSROOMS, AND THE COMMUNITY'S FIRST-EVER PUBLIC LIBRARY.



# CITY SPOTLIGHTS

## MOMENTS WHERE SOCORRO SHINES



**ON AUGUST 4TH, THE CITY OF SOCORROS LAW ENFORCEMENT AND COMMUNICATIONS DEPARTMENT, AS WELL AS OTHER LOCAL AGENCIES ,WERE INVITED BY TELEMUNDO TO TAKE A TOUR OF THEIR NEW OPERATIONS BUILDING.**



# MAJOR & CAPITAL PROJECTS



PROJECT NAME	STAGE	DATA/OUTCOME
RVCC Rehabilitation	Completion of 7/7 Tasks	<ul style="list-style-type: none"> <li>• Task 2 Design - 100% Complete</li> <li>• Task 2 CD- 100% Complete</li> <li>• Task 3 Design- 100% Complete</li> <li>• Task 3 CD- 100% Complete</li> <li>• Task 4 Phasing Plan- 100% complete</li> <li>• BIM-100%</li> <li>• Texas A&amp;M Deed- 100% Complete</li> <li>• 3D Architecture video of completed RVCC received</li> <li>• Laser scan/ images taken of site to be put in the Library of Congress</li> <li>• \$1,050,000 awarded by Congresswoman Escobar</li> </ul>
SYiC Court Mural	Paused	<ul style="list-style-type: none"> <li>• Project has been put to a pause to do instillation of ballistic windows and screens</li> </ul>
BiNational Conference	Coordination in Progress	<ul style="list-style-type: none"> <li>• To be held September 9th</li> <li>• Event space, entertainment, @ speakers booked</li> </ul>
City Wellness Program	Launched & On-Going	<ul style="list-style-type: none"> <li>• Yoga/Zumba/Aerobics Classes are now being offered</li> <li>• City Kickball tournament planning has begun</li> </ul>
Harvest Fest: Viva La Fiesta	Coordination in Progress	<ul style="list-style-type: none"> <li>• Date and Time has been selected</li> <li>• September 23rd, 6-10pm</li> </ul>



# AUGUST

August 1st- CISA

Industry Call

August 2nd- Agency

Visit, Title 42,

Emergence Health

Network, NAMI Mtg,

August 3rd- Socorro

Focus Group, City

Council Mtg

August 4th-

Telemundo Tour

August 6th-SoCo

Sunday

August 13th- Hueco

Tanks Mtg

August 8th- RVCC Pkg

4 & 5

August 9th- AOKA,

Socorro CP Mtg,

Potential Catalyst

Project, HLC

August 10th- Traffic

Safety Coalition, Desert

Door

August 11th- CACC use

August 14th- Dept.

Head Mtg, 3CMA

Webinar, Balancing

Act Mtg

August 15th- HR

Mtg, Veronica

Escobar Mtg

August 16- LGP101

ELP, Title 42

August 17th- City

Council Mtg, Texas

CAP Mtg

August 24th- WTEP

Mtg

August 25th- REM

Mtg

August 29th-

Economic Recovery

August 30th- NAMI

Mtg, Title 42

August 31st-

BiNational Mtg

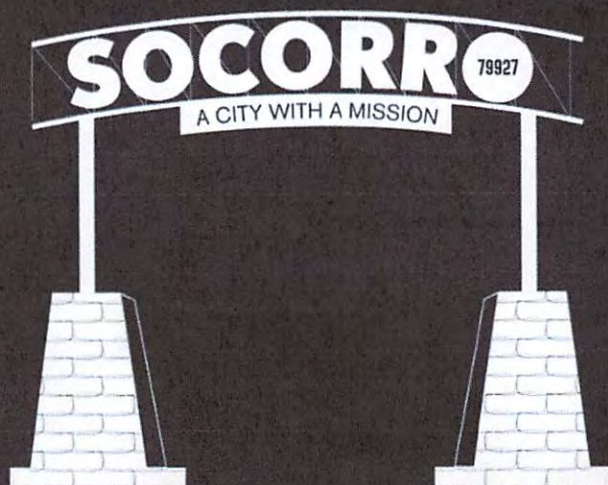


# *Come Visit Us!*



## *Check Out Our New Website!*

# **WWW.COSTX.US**



Victor Reta- Director,  
Lizbeth Castro-Coordinator,  
Laura Arredondo-Wellness Coordinator,  
Diana Rodriguez- Multimedia Specialist,  
Isabela Perez- Recreation Leader ,  
Daniela Cobos- Recreation Leader





City of Socorro, Texas  
Grants & Special Projects Department

## August 2023 Monthly Report

[August 1, 2023 - August 31, 2023]

### Table of Contents

Executive Summary .....	2
New Grant Awards.....	3
Financial Overview.....	3 - 4
Active Grants .....	4 - 6
Department Activities .....	6 - 7
Transportation Projects .....	7
Non-profit support.....	7
Economic Recovery .....	8

## Executive Summary

The primary function of the Grants & Special Projects Department (GSPD) is to assist City Departments and the City's non-profit partner organization in meeting our City's Mission and Vision to better serve the residents of Socorro, Texas. To this end, the GSPD has identified the following department goals:

- **Local Government grant funding and program development**
- **Non-profit sector development and support**
- **Economic Development program development and support**

Figure 1 – The GSPD fosters and supports development and collaboration between the Government, Community and Business Sectors in Socorro, Texas



The GSPD, which is composed of the City Development Director, one (1) full time Grants Accounting Specialists, and one (1) Economic Recovery Coordinator, spearheads new grant projects and special projects across various City departments, the City's nonprofit partner organization, and small business community.

**Department Highlights** during this reporting period (August 1, 2023 to August 31, 2023) include:

- **Grants Writing/ Administration** – Preparation and submission of grant applications to the PdNHF Healthy Kids Initiative for the SY!C Art Program, and to the THC CLG Special Call to host the upcoming Regional Training in Socorro, Texas.

- **Special Projects** – Preparation of Front End Documents for Rio Vista Rehabilitation Project Package 4 and Package 5 (Building 6, 17, and Utility and Site Infrastructure). Administrative support for Sparks Arroyo Drainage Improvement Project funded by Texas Water Development Board at \$10,097,281 (loan portion \$6,664,000/ grant portion \$3,433,281).
- **ARPA** – Review and correction of accounting codes for all ARPA transactions and administrative support for twenty-three (23) ARPA Projects totaling \$9,011,025
- **Nonprofit** – Facilitated Special CSCI Board meeting on August 9, 2023, and Regular CSCI Board meeting on August 30, 2023. Processed payment for Executive Director for the month of June 2023.
- **Economic Recovery** – Coordinated PPE Workshop on August 18, SOCO Breakfast on August 24<sup>th</sup>, and Labor Rights Community Fair on August 31. Served twenty-one (21) visitors during the month of August 2023 to the Small Business Support Center at E.G. Chayo Apodaca Community Center.
- **Transportation** - Receipt of \$207,277.43 in reimbursements from TxDOT related to the Nuevo Hueco Tanks Road, and Passmore Shared Use Path Projects.

As always, it is the goal of the GSPD to continue to meet the funding needs and priorities of each department in order to enhance our capacity to serve the residents of Socorro.

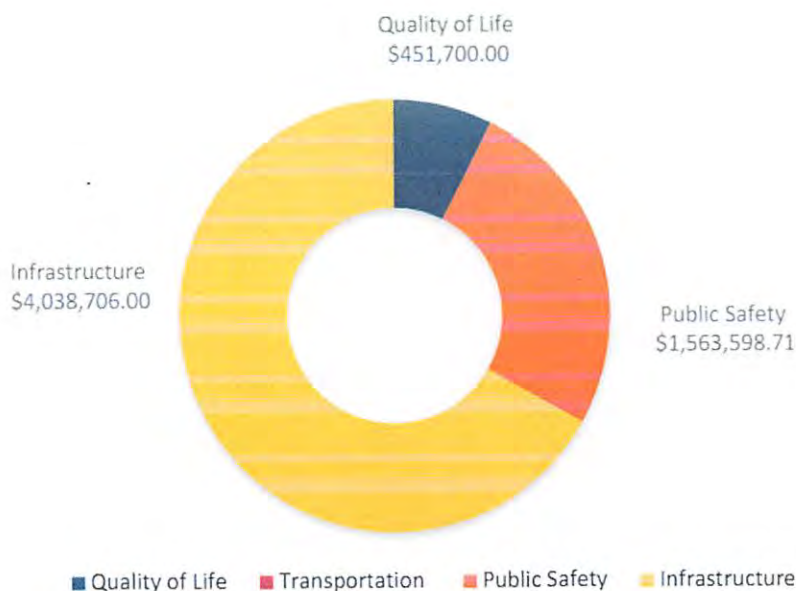
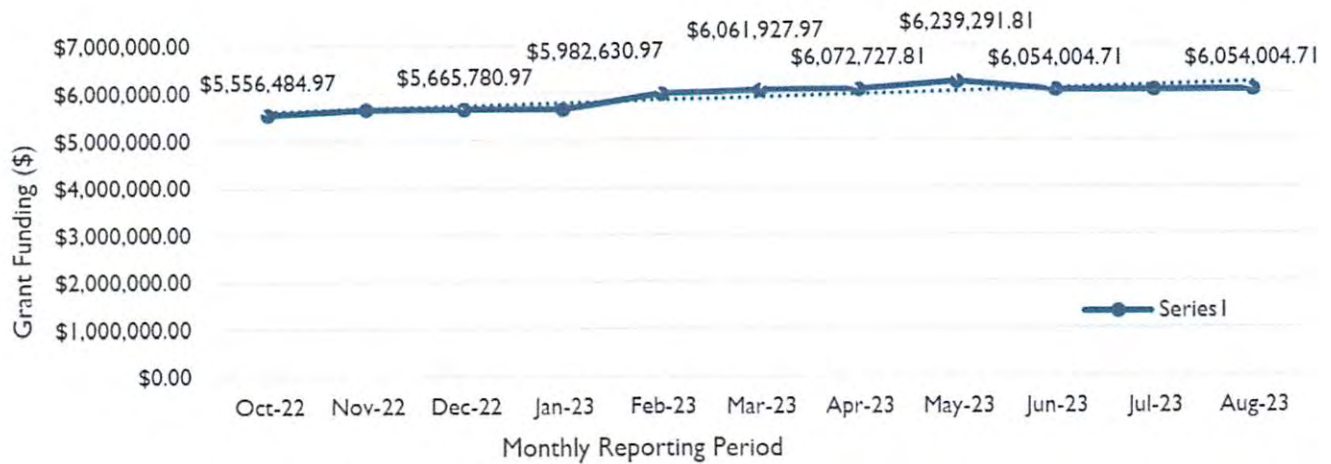
## New Grant Awards

There were no new grant awards during this reporting period.

## Financial Overview

The following is a general overview of the grant funding available to City Departments since the start of the new 2022-2023 fiscal year on October 1st, 2022. The Active Grants Funding table below represents the **net amount** of grant funding available to active grant projects since the start of the new 2022-2023 fiscal year. As of this reporting period, active grant funding awards total **\$6,054,004.71**. **Please note** that this active grant total does not include funding awards to the CSCI nonprofit and does not include transportation project funding received for Arterial 1, Nuevo Hueco Tanks Road, or Bovee and Rio Vista Rd. Bridge Replacement Projects. There was no increase or decrease in active grant funding during this reporting period.

## FY 2022 - 2023 Active Grant Funding



**Graph 1.** The total amount of grant funding awarded to City Departments as of August 2023 is \$6,054,004.71. The largest public service categories receiving grant funding are Infrastructure (65%), and Public Safety (28%). **Please note: transportation projects are not reported in this section**

## Active Grants

Projects that have been awarded grant funds are listed in Table 1 below. Currently, the GSPD assists City departments with the administration of twenty (20) grant projects across various departments totaling \$6,054,004.71 in federal, state, or foundation dollars.

**Table 1. Summary of FY 2022 – 2023 Grant Funding Awards**

Financial Information	Project Information
-----------------------	---------------------

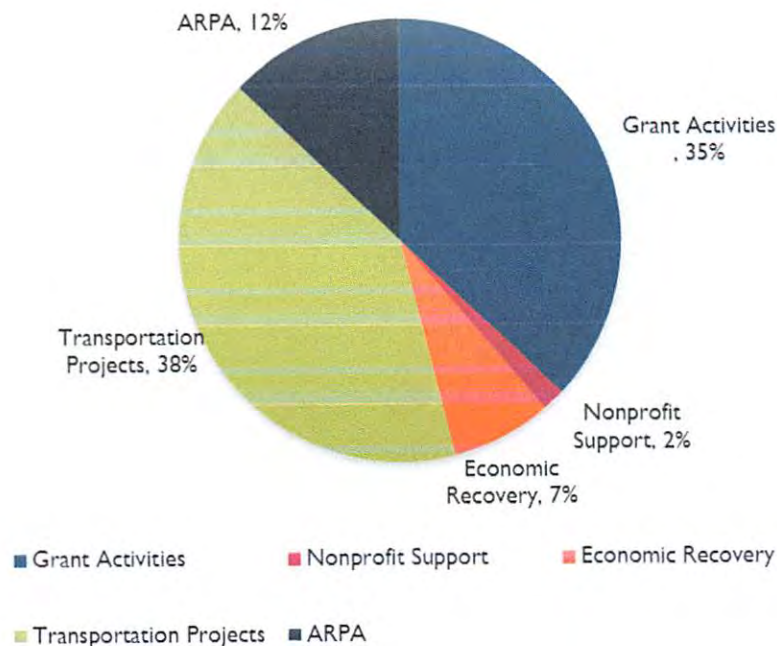


#	City Department	Funding Agency	Grant Program	CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	Project End Date
1	Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/20	6/30/23
2	Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPO	Transportation Alternatives Set-Aside (TASA)	20.205	E502X	\$605,425.00	Passmore Shared-Use Path	7/16/20	TBD
3	Police Department	USDOJ - COPS Office	COPS Office Community Policing Development (CPD) Program	16.710	15JCOPS-21-GG-02315-SPPS	\$204,000.00	SPD Crisis Intervention Team - mental health professionals	9/1/21	8/31/23
4	Recreation Centers	Paso del Norte Health Foundation	Healthy Kids Initiative - FY22	Foundation	PDNIG	\$37,350.00	Socorro Youth in Culture Art Program - Year 3	12/1/21	11/30/22
5	Recreation Centers	National Endowment for the Arts	NEA - Challenge America FY22	45.024	1891345-78	\$10,000.00	Socorro History Art Walk	2/1/22	1/31/23
6	Recreation Centers	Texas Historical Commission	FY 2022 Certified Local Government Grant	15.904	THC22	\$30,000.00	Rio Vista Farm Rehabilitation	4/26/22	9/30/24
7	Recreation Centers	National Trust for Historic Preservation	Telling the Full History	Foundation	TTFH	\$50,000.00	Public Humanities Coordinator	4/1/22	3/31/23
8	Police Department	Homeland Security Grant Program (HGSP)	EP 2022 OPSG	97.067	3007207	\$82,663.14	Overtime and equipment for officers supporting the border initiative and M&A	3/1/22	4/30/23
9	Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL20 Local Border Security Program (LBSP)	State	3000908	\$85,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/22	8/31/23
10	Planning & Zoning	Texas Water Development Board	Flood Infrastructure Fund	State	Pending	\$3,433,281.00	Sparks Arroyo Drainage Project	TBD	TBD
11	Recreation Centers	Texas Historical Commission	FY 2021 Certified Local Government Grant	15.904	THC21	\$7,500.00	Rio Vista Farm 360 virtual tour and website	4/29/21	9/30/23
12	Police Department	Office of the Governor (OOG) Criminal Justice Division	VC - Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)	21.027	4474501	\$27,197.57	Socorro First Responder Mental Health Program	10/1/22	9/30/23
13	Police Department	Office of the Governor (OOG) Criminal Justice Division	VC - Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)	21.027	4487801	\$30,063.00	Socorro Victim Assistance Program	10/1/22	9/30/23
14	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY21	95.001	G21SW0018A	\$85,044.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/21	6/30/23
15	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY22	95.001	G22SW0018A	\$61,533.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/22	12/31/23
16	Recreation Centers	Texas Historical Commission	FY 2023 Certified Local Government Grant	15.904	THC23	\$30,000.00	Rio Vista Farm Rehabilitation - Library	TBD	9/30/25
17	Recreation Centers	Federal Transit Administration	FTA Section 5310 Program - EPMPO (FY 2023)	20.513	5310	\$143,425.00	Rio Vista Transportation Program	TBD	TBD



18	Recreation Centers	Federal Transit Administration	FTA Section 5310 Program - EPMPO (FY 2024)	20.513	5310	\$143,425.00	Rio Vista Transportation Program	TBD	TBD
19	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY23	95.001	G23SW0018A	\$83,996.00	West Texas HIDTA Anti-Gang Task Force Initiative	1/1/23	12/31/24
20	Police Department	Homeland Security Grant Program (HGSP)	EP 2023 OPSG	97.067	3007208	\$161,865.00	OTH for officers supporting the border initiative and M&A	3/1/23	2/29/24
Total in Active Grant Funds*						\$6,054,004.71			

## Department Activities



Between August 1, 2023 to August 31, 2023, approximately 282 service hours were provided across various projects and departments. Department staff focused 35% of department capacity on Grant Activities including grant writing and grant administration, 12% on ARPA projects and administration support, 38% of department capacity on contract

administration support for five (5) EPMPO/TxDOT Funded Transportation projects, and 9% of department capacity on economic recovery activities and nonprofit support, combined.

In addition to its general Grant Writing and Grants Administration functions, the GSPD also spearheads special projects as needed. **Special Project activities during this reporting period are described in the sections below.**

## Transportation Projects

Table 2 below summarizes transportation funding that is administered by the Grants & Special Projects Department (GSPD). The GSPD spearheads project development of new transportation projects through the pre grant application, grant application submittal, and post grant award phases. Although not all transportation projects are funded through a competitive grant process, the GSPD is responsible for administrative support for all state and federal grant funded transportation projects through the project close out phase. As of this reporting period, the GSPD administers **\$14,063,177.00** in transportation project funding across five (5) major transportation projects. The City of Socorro received a total of \$207,277.43 in reimbursements from TxDOT for the Nuevo Hueco Tanks Road Extension Project, and the Passmore Shared Use Path Project.

**Table 2. Summary of Transportation Project Funding**

#	Project Title	CSJ	Financial Information				Reimbursements	Reimbursements
			Federal	State	Local	Project Total	Reimbursed vs Expended (July 2023)	Reimbursed vs Expended (August 2023)
1	Rio Vista Rd. Bridge Replacement	0924-06-423	\$1,383,564.00	\$0.00	\$322,266.00	\$1,705,830.00	85%	84%
2	Bovee Rd. Bridge Replacement	0924-06-424	\$1,241,373.00	\$0.00	\$116,307.00	\$1,357,680.00	86%	84%
3	Nuevo Hueco Tanks Rd. Extension	0924-06-607	\$2,828,000.00	\$602,949.00	\$262,251.00	\$3,693,200.00	81%	83%
4	Passmore Shared Use Path*	0924-06-604	\$605,425.00	\$29,745.00	\$151,357.00	\$786,527.00	21%*	50%
5	Arterial 1 (1682 Blvd) Amendment No. 1	0924-06-563	\$4,205,450.93	\$907,888.15	\$1,406,601.32	\$6,519,940.40	96%	96%
Total in Transportation Project Funding as per existing Advance Funding Agreements (AFA)						<b>\$14,063,177.40</b>		

\*Reimbursable project activities began last quarter

## Capital Projects

- Rio Vista Rehabilitation Project - Coordination with TreanorHL and nonprofit organization, and preparation of Front End Documents for Rio Vista Rehabilitation Project Package 4 and Package 5 (Building 6, 17, and Utility and Site Infrastructure).

- Sparks Arroyo Drainage Improvement Project - Administrative support, invoice review, coordination between TWDB, City, and Engineering Firm, for Texas Water Development Board project funded at \$10,097,281 (loan portion \$6,664,000/ grant portion \$3,433,281).

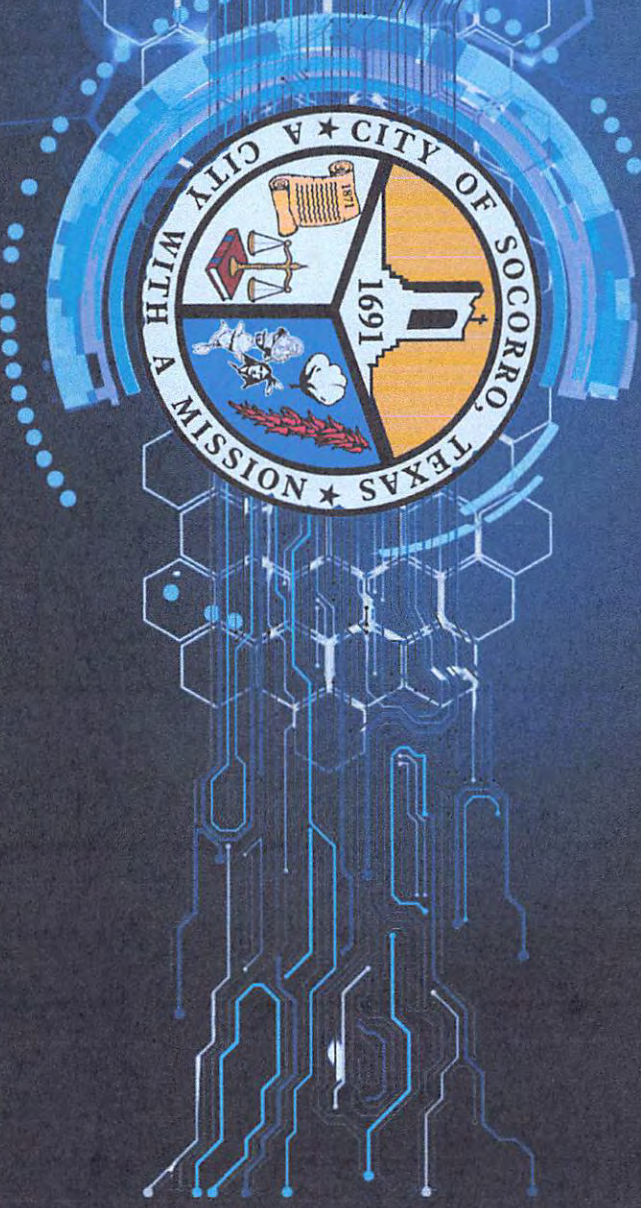
## **Non-profit support**

- Non-profit Sector Development
  - Facilitated Special Board Meeting on August 9, 2023.
  - Facilitated a Regular Board meeting on August 30, 2023.
  - Processed payment for Executive Director for the month of July 2023

## **Economic Recovery**

- Small Business Support Activities
  - PPE Workshop on August 18<sup>th</sup>, 2023. Attendees: 23
  - SOCO Breakfast on August 24, 2023. Attendees: 34
  - Labor Rights Community Fair on August 31, 2023. Attendees: 20.
  - Socorro Business Hub:
    - New users: 0
  - Deployment of Socorro Small Business Resources Newsletter:
    - Email Campaigns: 18
    - Subscribers: 856
    - Average rate of opens: 29.0%
    - Average rate of clicks: 0.26%
    - Small Business resources shared: 0
- Small Business Assistance Programs
  - Small Business Support Center Visitors:
    - 21 visits logged receiving small business support services at E.G. Chayo Apodaca Community Center during the month of August 2023
- Economic Recovery Strategic Plan
  - Coordinated Staff Meeting on August 31<sup>st</sup>. Attendees: 7





# INFORMATION TECHNOLOGY

MONTHLY REPORT FOR AUGUST 2023



# CURRENT PROJECTS & GOAL



## ARPA Project IT01: Broadband and Network Infrastructure

### Engineering Conduit Boring & Fiber Line Installation Phase 4:

- 5 locations waiting on Permits approval from Railway and Water District

### New VoIP phone implementation final phase

- Voip Cloud Configuration Continues

### New Network Server Equipment Implementation

- Software tranfer and configuration final phase



## Hazard/ Warning light Project

Planning, pricing, and installation of New Hazard lighting system for Code, Animal, and IT Vehicles



## Network And Access Point

### New Poona renovations

- Network, Camera system, Gate: key tag access, and wifi

### Police HQ Parking Area Project

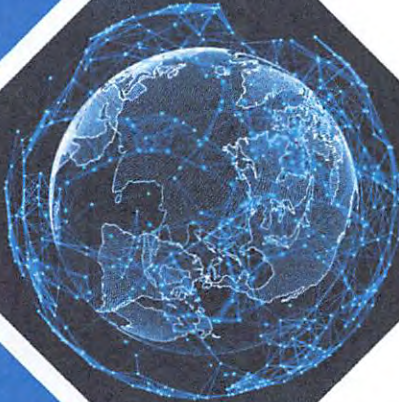
- External Wi-Fi for Dashcam download network

### Dispatch Building Fiber Line Extention Project

- External Fiber optic lines from the Patrol building

### City Hall Building Network Port Line Extention Project

- Additional network ports in the building



# CURRENT PROJECTS & GOAL



## Boom lift Procurement Project

- Articulating Boom Lift equipment 60ft + reach



## New Police Patrol Car Wifi instalation project

- Planning to install new Network Modules in Vehicles
- Upgrade existing vehicles with exterior mounted antenna



## Chambers Audio & Video Upgrade Project

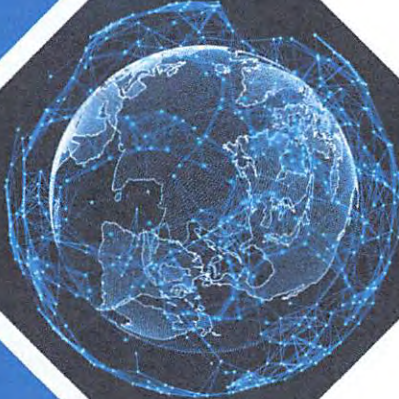
- Planning and Concept Phase



## Police Ticket Writer Project

### New Mobile printer and Equipment

- Inventory of all delivered equipment
- Plan installation of printers and Charging ports.
- Assist with any program-related implementation







# COMPLETED PROJECTS IN AUGUST

## **ARPA Project IT01: Broadband and Network Infrastructure**

### **New VoIP Webex phone implementation**

- New Webex Phone configuration
  - Staff and Departmental Call Group configuration
  - Outbound Calling routes and extension build-out
  - Voice mail configuration build out,
  - Calling Group Routing sequencing
- Phone Deployment and network configuration
- Phone Caller ID Internal/external Configuration
- National Redsky 911 Configuration
- Porting of Numbers and redistribution by department

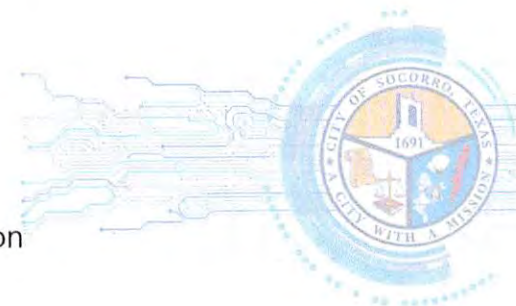
### **Network Firewall & Switch Project**

- Completed configuration and testing

### **Network And Access Point**

#### **New Animal Control Building Extention.**

- Door Access control installation
- 360 Kennel camera installation
- Conference room web meeting installation

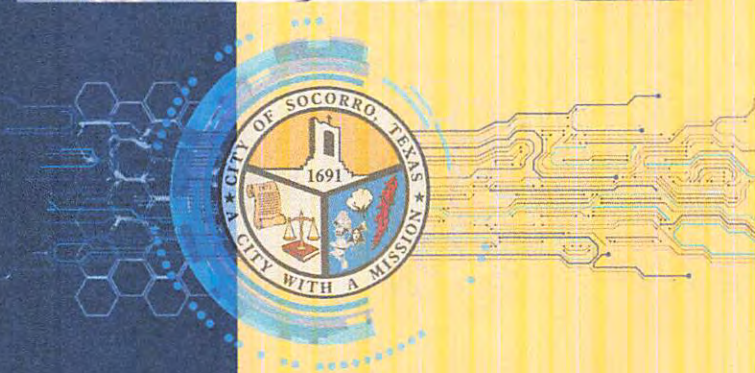




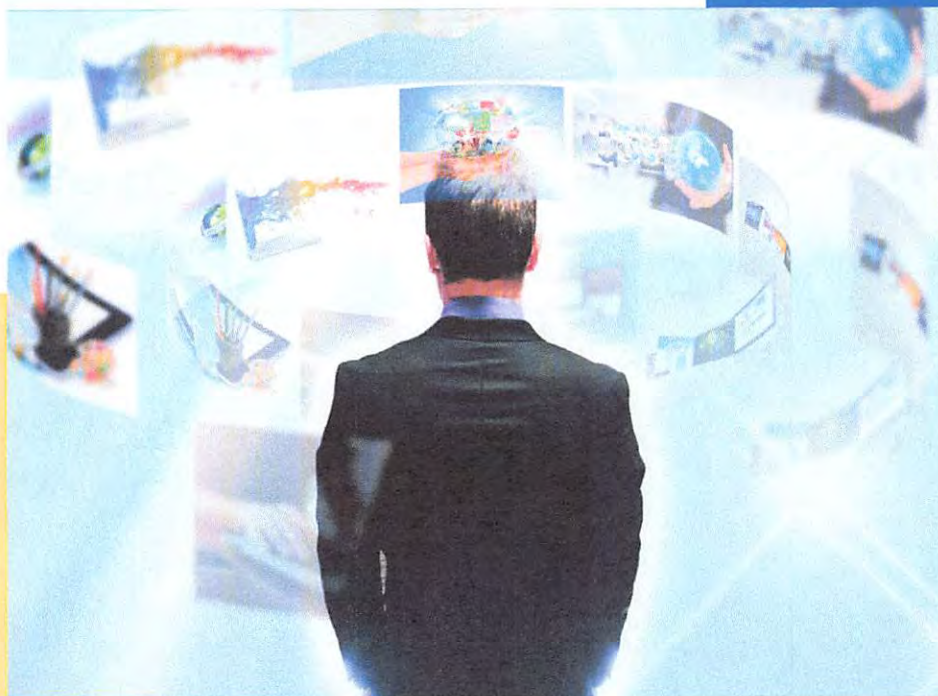
# DAILY DEPARTMENT DUTIES



- Added, Deactivation, and Maintained City email exchange for new and old employees
- Added, Deactivation, and Maintained New & Expired Employees in Time clock and Network Access
- Updated and maintained the city website and City Source app
- Updated and maintained workstations and Domain networks
- Work order issues for all departments
- Running live stream equipment and software for City Council & Board and commission meetings
- Review all Network, Email, & User Cyber Security Breach attempts, incidents & Critical incidents reported
- Review all Network Switch configurations
- Review, Update & Maintain All City Network Security Cameras
- Review, Update & Maintain All Access Points and Issue or Remove Privileges to Secure Areas.







### **Police Dept**

- Maintenance cleaning of exterior Cameras
- Website Updates and maintenance
- Preparation for new ticket writing system
- Completed Fiber connectivity from building HQ to Patrol building
- PMI software updates

### **Recreation**

- Removal and storage of Chayo Community Center workstations for grants event
- reinstallation of workstation at Chayo Community Center

### **Parks& Public Works**

- Assisted with Network cabling for Poona Building renovations
- Gas card implementation and update training

### **Administration**

- New VoIP Phones installed in all buildings for all departments
- New workstation Upgrades

# **WORK ORDER**

# **HIGHLIGHTS**



# WORK ORDER SYSTEM, CITY SOURCE APP ANALYTICS:

## Service Request Metrics: All Recent Requests

Action Menu

Date Range: Last 90 Days

Teams: All

RequestTypes: All

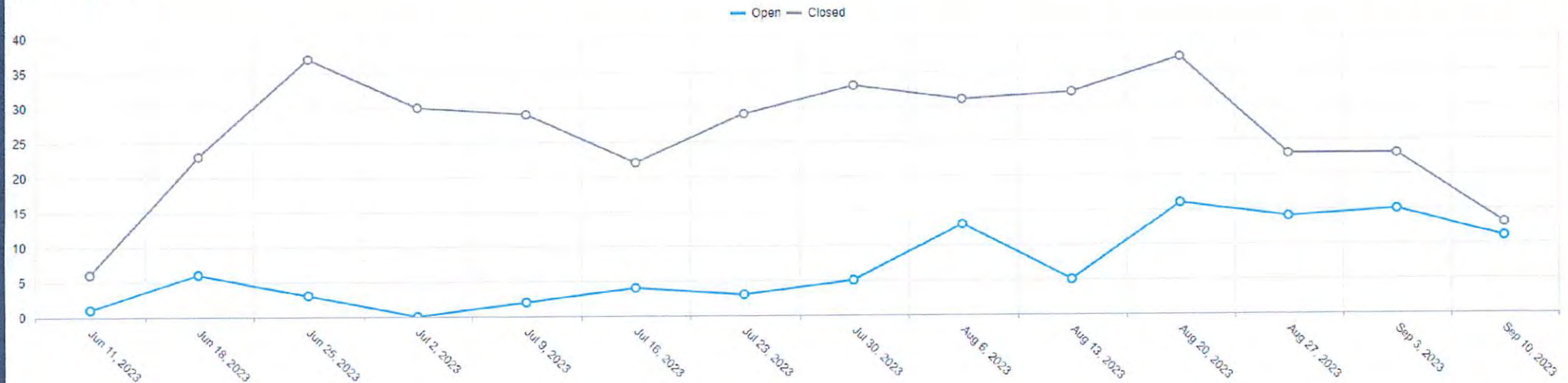
Boundaries: All

Status: All

Tags: All

Manage Views

### Open/Closed by Day



### Statistics

Total Reports Created

466

Total Reports Open

98

Total Reports Closed

368

Average Reports Created per Day

5.12

Average Reports Closed per Day

4.01

Average Time to Close

3.19 Days

Fastest Closed Request Type

IT Work Order (0.00 Days)

Slowest Closed Request Type

Ponding Areas (42.37 Days)

Most Common Request Type

Animal Services



# WEBSITE ANALYTICS



☒ Total clicks

3.56K

☒ Total impressions

80.6K

☐ Average CTR

4.4%

☐ Average position

19.3



# WEBSITE ANALYTICS



## How do people find you?



Top queries	Clicks	Impressions
city of socorro	208	667
socorro police department	166	726
city of socorro tx	111	184
city of socorro texas	105	141
city of socorro tx jobs	95	112

## Learn about your audience

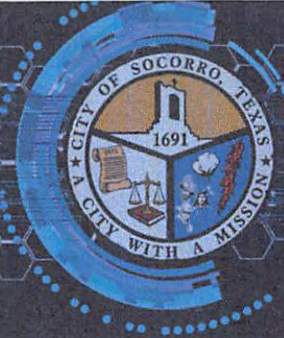
Top devices	Clicks	Impressions
Mobile	1.9K	38K
Desktop	1.2K	33K
Tablet	25	559



Top countries	Clicks	Impressions
United States	3K	53K
Mexico	27	1K
India	14	1.3K



# WEBSITE ANALYTICS



@ Most popular pages

Top pages	Clicks	Impressions
<a href="https://costx.us/">https://costx.us/</a>	581	11K
<a href="https://police.costx.us/">https://police.costx.us/</a>	438	7.4K
<a href="https://costx.us/planning-zoning/">https://costx.us/planning-zoning/</a>	284	6.2K
<a href="https://costx.us/human-resources/">https://costx.us/human-resources/</a>	247	5.6K
<a href="https://costx.us/permits-applications/">https://costx.us/permits-applications/</a>	141	1K

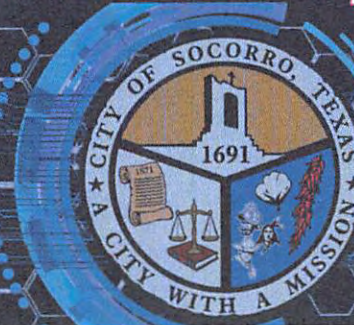


# Online Good Practices Tip For the Month of August

## Be Careful About Wifi

- Do not trust public Wi-Fi security.  
Avoid connecting to unsecured public Wi-Fi networks.
- Make sure your own Wi-Fi networks are protected with strong passwords.  
Don't forget to Change your Wi-Fi password frequently.

# THANK YOU!!







## CITY OF SOCORRO

### CITY COUNCIL

MEETING DATE: JUNE 28, 2023

## CONDITIONAL USE PERMIT REQUEST

### STAFF REPORT

**SUBJECT:**

INTRODUCTION, FIRST READING AND PUBLIC HEARING REQUEST FOR A CONDITIONAL USE PERMIT TO ALLOW FOR THE PARKING OF A COMMERCIAL VEHICLE INSIDE THE PROPERTY.

**NAME:**

11115 PERLETTE ST. CONDITIONAL USE PERMIT

**PROPERTY ADDRESS:**

11115 PERLETTE ST.

**PROPERTY LEGAL  
DESCRIPTION:**

BLOCK D, LOT 9 C, VINEDO ACRES SUBDIVISION

**PROPERTY OWNER:**

DANIEL CARDENAS SANCHEZ

**REPRESENTATIVE:**

DANIEL CARDENAS SANCHEZ

**PROPERTY AREA:**

0.6072 ACRES

**CURRENT ZONING:**

R-1

**CURRENT LAND USE:**

RESIDENTIAL

**FLOOD MAP:**

According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0250-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:**

Request for **APPROVAL** of a Conditional Use Permit to allow for the parking of a commercial vehicle inside the property.

**STAFF RECOMMENDATION:**

Staff recommends **APPROVAL** of the Conditional Use Permit to allow for the parking of a commercial vehicle inside the property with the condition that the Owner abide by Section 46-237 (5) Parking of commercial vehicles.

**PNZ RECOMMENDATION:**

Commissioners voted for **DENIAL** of the Conditional Use Permit to allow for the parking of a commercial vehicle inside the property

# **CH. 46 - ZONING**

## **ARTICLE IV. DISTRICT REGULATIONS**

### **DIVISION 3. R-1 - SINGLE FAMILY RESIDENTIAL**

#### **Sec. 46-237. - Conditional uses (requires permit).**

Conditional uses in this zone shall include:

(1) Churches, hospitals, schools, and religious and philanthropic institutions provided, however, that such uses shall be located on sites of sufficient size to meet off-street parking requirements of this article and to provide setback from all property as required of this article and to provide setback for all property lines a distance of at least one foot for each foot of building height or yard setback minimums as set out in section 46-238, whichever is greater.

(2) Real estate sales office in connection with a specific development, allowable only as a renewable condition for six months at a time.

(3) Recreational facility (non-profit) such as a community center, swimming pool, or tennis club.

(4) Child care homes.

**(5) Parking of commercial vehicles provided that:**

**a.) The property on which the vehicle is parked consists of a lot of one-half an acre or more in size.**

**b.) No mechanical work shall be allowed at such property.**

**c.) Vehicles must be parked on a concrete slab. The location of the slab cannot interfere with onsite ponding areas.**

**d.) Vehicles shall not idle for more than 15 minutes at any time.**

**e.) Only one vehicle may be allowed per lot. The vehicle must stay onsite and at no time, shall it be parked on the public street or right-of-way.**

**f.) At no time, shall tractor trailers be allowed to be stored on a residential lot.**



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE APPROVING A REQUEST FOR THE CONDITIONAL USE PERMIT TO ALLOW FOR THE PARKING OF A COMMERCIAL VEHICLE INSIDE THE PROPERTY 11115 PERLETTE ST., CITY OF SOCORRO, EL PASO COUNTY, TX.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being 11115 Perlette St., Socorro, Texas is granted a Conditional Use Permit to allow the parking of a commercial vehicle inside the property.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

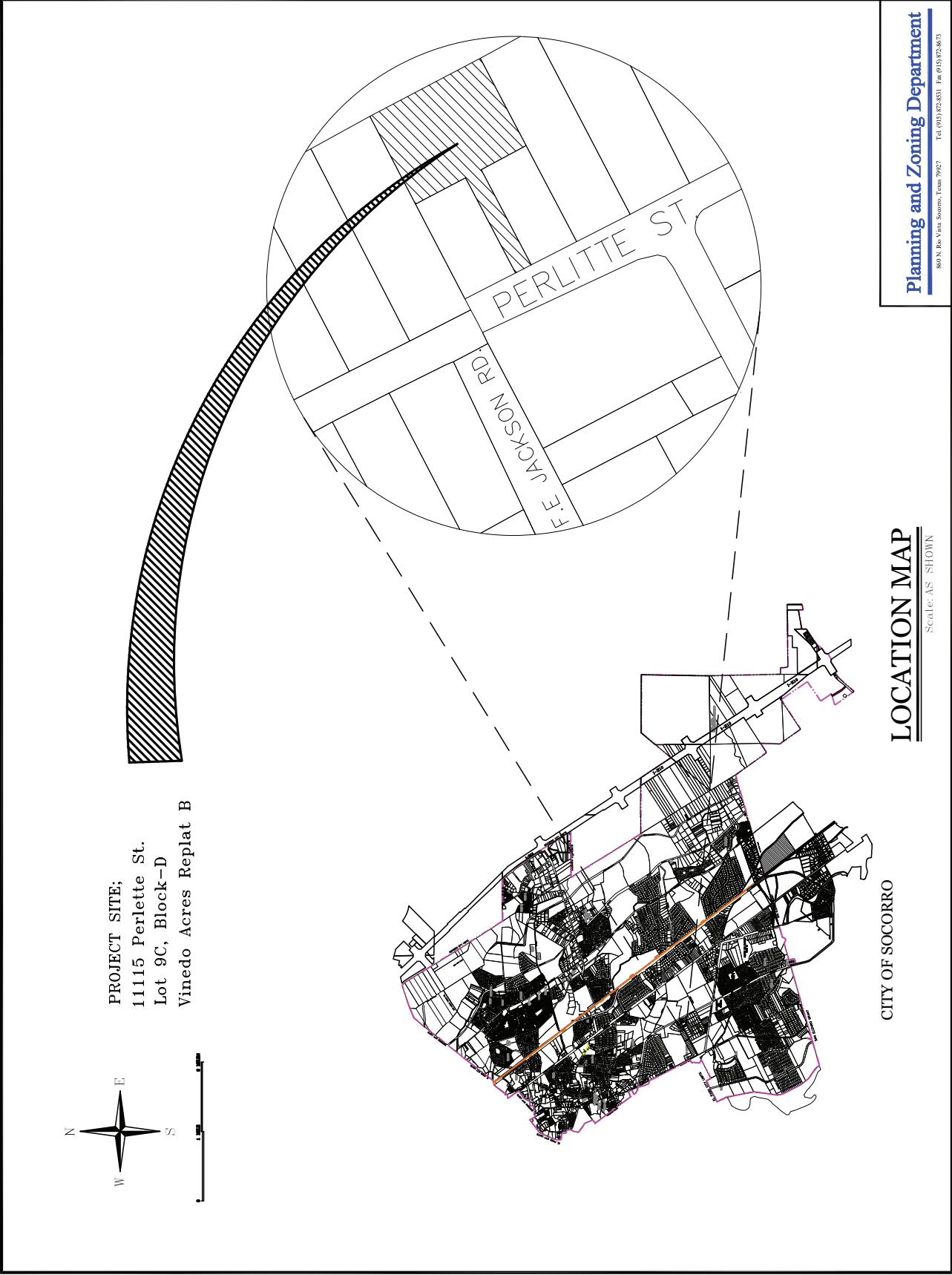
ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

# LOCATION MAP





# ZONING MAP

Zoning Map 11115 Perlette St.



# SITE PICTURES





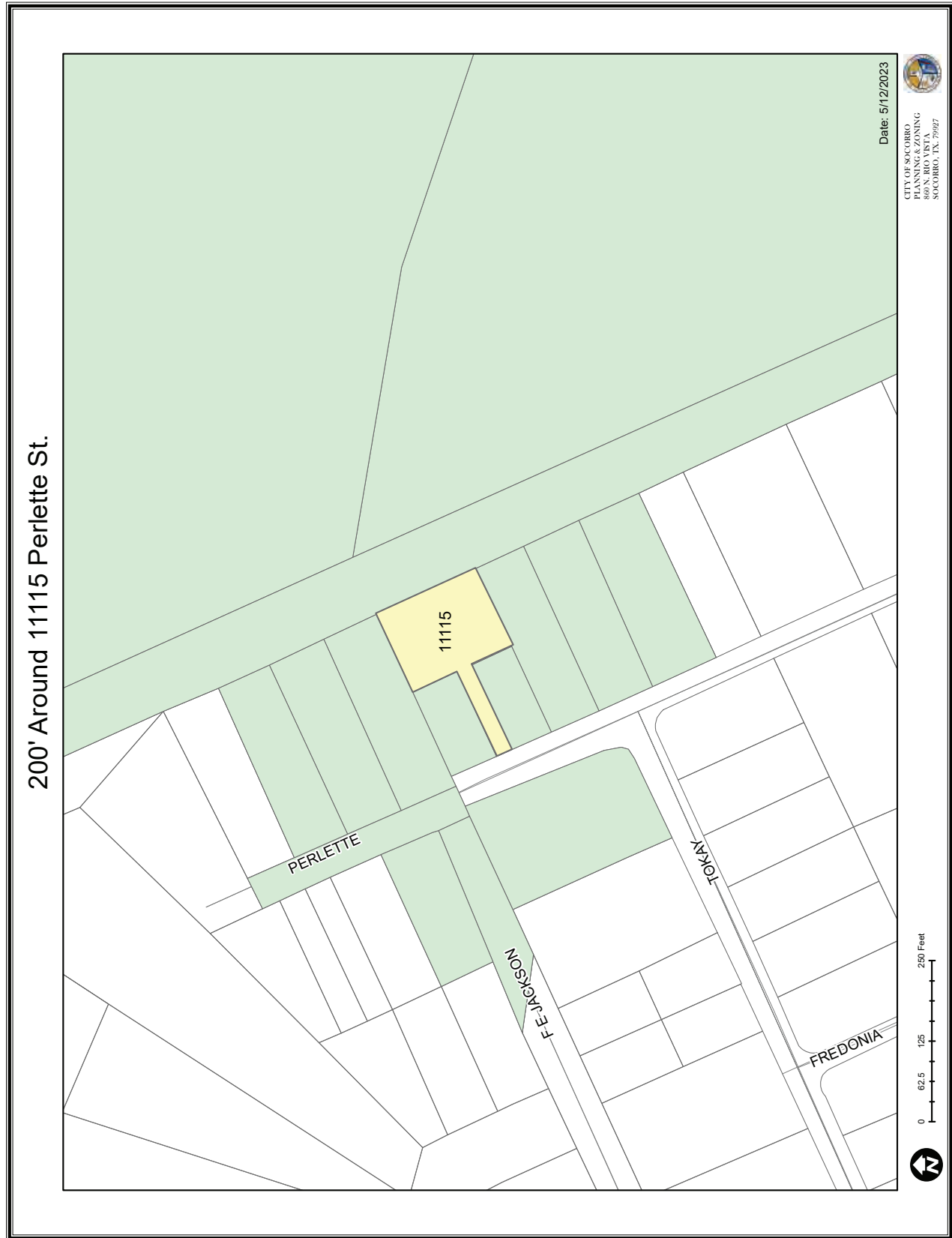
# AERIAL PHOTO



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Planning and Zoning Department  
[Logo]

# PUBLIC NOTICE







# CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 28, 2023**

## MASTER PLAN APPLICATION

### STAFF REPORT

**SUBJECT:**

**REQUEST APPROVAL OF EASTWIND HILLS MASTER PLAN AS PER SECTION 38-7 OF THE CITY OF SOCORRO MUNICIPAL CODE**

<b>NAME:</b>	EASTWIND HILLS MASTER PLAN
<b>PROPERTY ADDRESS:</b>	GATEWAY WEST BLVD.
<b>PROPERTY LEGAL DESCRIPTION:</b>	TRACTS 11-B AND 11-B-4, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TX.
<b>PROPERTY OWNER:</b>	CLINT LAND HOLDING CO., LLC.
<b>REPRESENTATIVE:</b>	JORGE AZCARATE   CEA GROUP
<b>PROPERTY AREA:</b>	66.44 ACRES
<b>CURRENT ZONING:</b>	UNCLASSIFIED
<b>CURRENT LAND USE:</b>	VACANT
<b>FLOOD MAP:</b>	According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0277-B & 0281-B/ FEMA, September 4, 1991).
<b>SUMMARY OF REQUEST:</b>	Master Plan: Applicant is requesting the approval of a Master Plan. A Master Plan is required when a development is proposing a zoning change of property over five acres in size. (Sec. 38-7.3 - Master Plan -- Required. [2])
<b>STAFF RECOMMENDATION:</b>	Staff recommends <b>APPROVAL</b> of the Master Plan.
<b>P&amp;Z RECOMMENDATION:</b>	Commission voted for APPROVAL of the rezoning on September 5, 2023.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2/ Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A MASTER PLAN FOR EASTWIND HILLS SUBDIVISION, BEING TRACTS 11-B AND 11-B-4, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TEXAS TO ALLOW FOR THE DEVELOPMENT OF DISTRIBUTION AND MANUFACTURING FACILITIES, A FUELING STATION, AND A SUB-STATION TO ENHANCE THE ELECTRICAL POWER TO THE SURROUNDING AREA.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 38 of the Codification of Ordinances of the City of Socorro, Texas, the Subdivisions Ordinance of the City of Socorro, that the property being Tracts 11-B and 11-B-4, Robert E. Nix Survey No. 302, Socorro, Texas is granted a Master Plan Approval to allow for the development of distribution and manufacturing facilities, a fueling station, and a substation to enhance the electrical power to the surrounding area.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

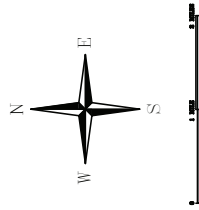
\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

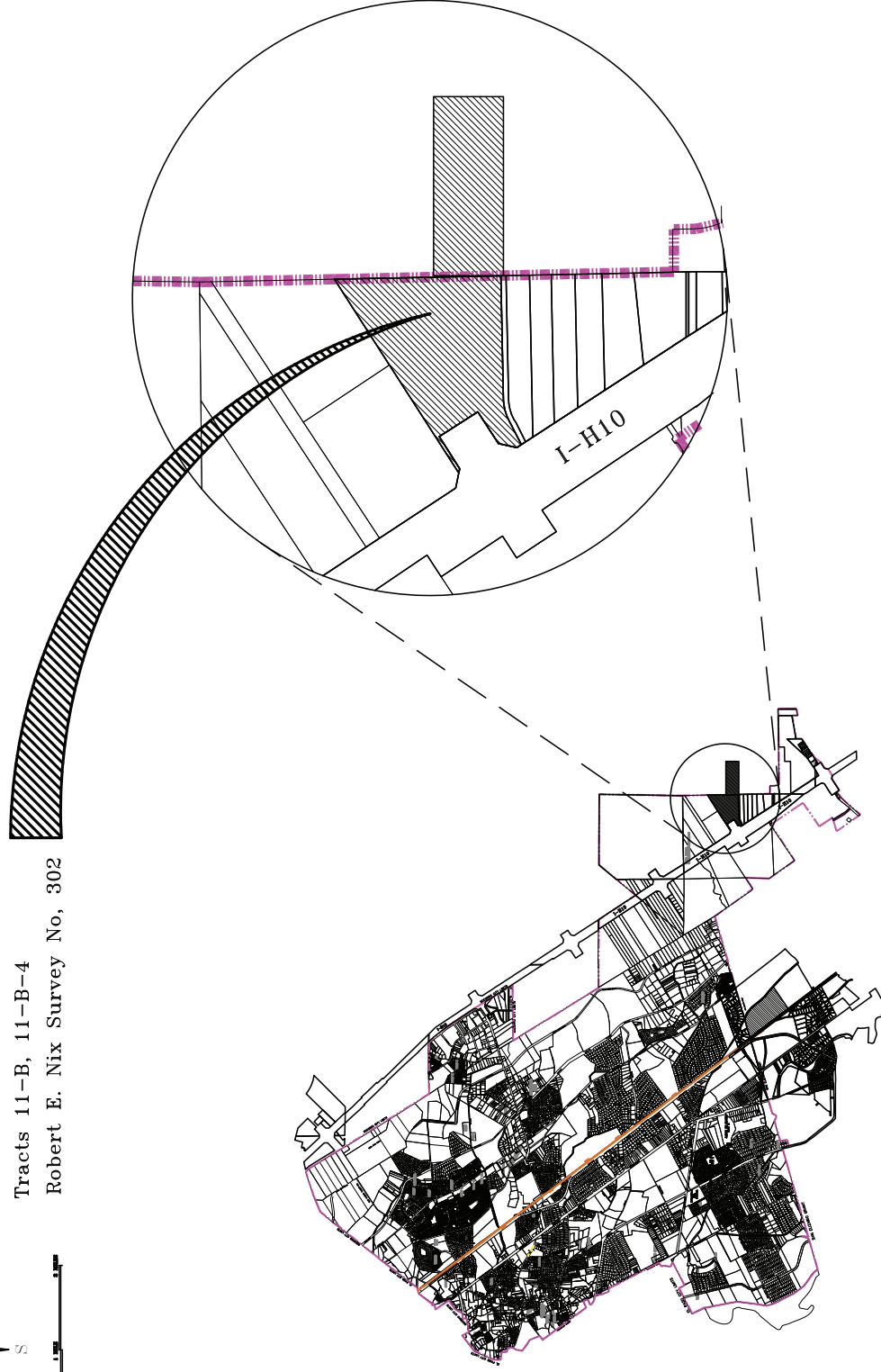
\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney



# LOCATION MAP



PROJECT SITE;  
Eastwind Hills U-1  
Tracts 11-B, 11-B-4  
Robert E. Nix Survey No, 302



CITY OF SOCORRO

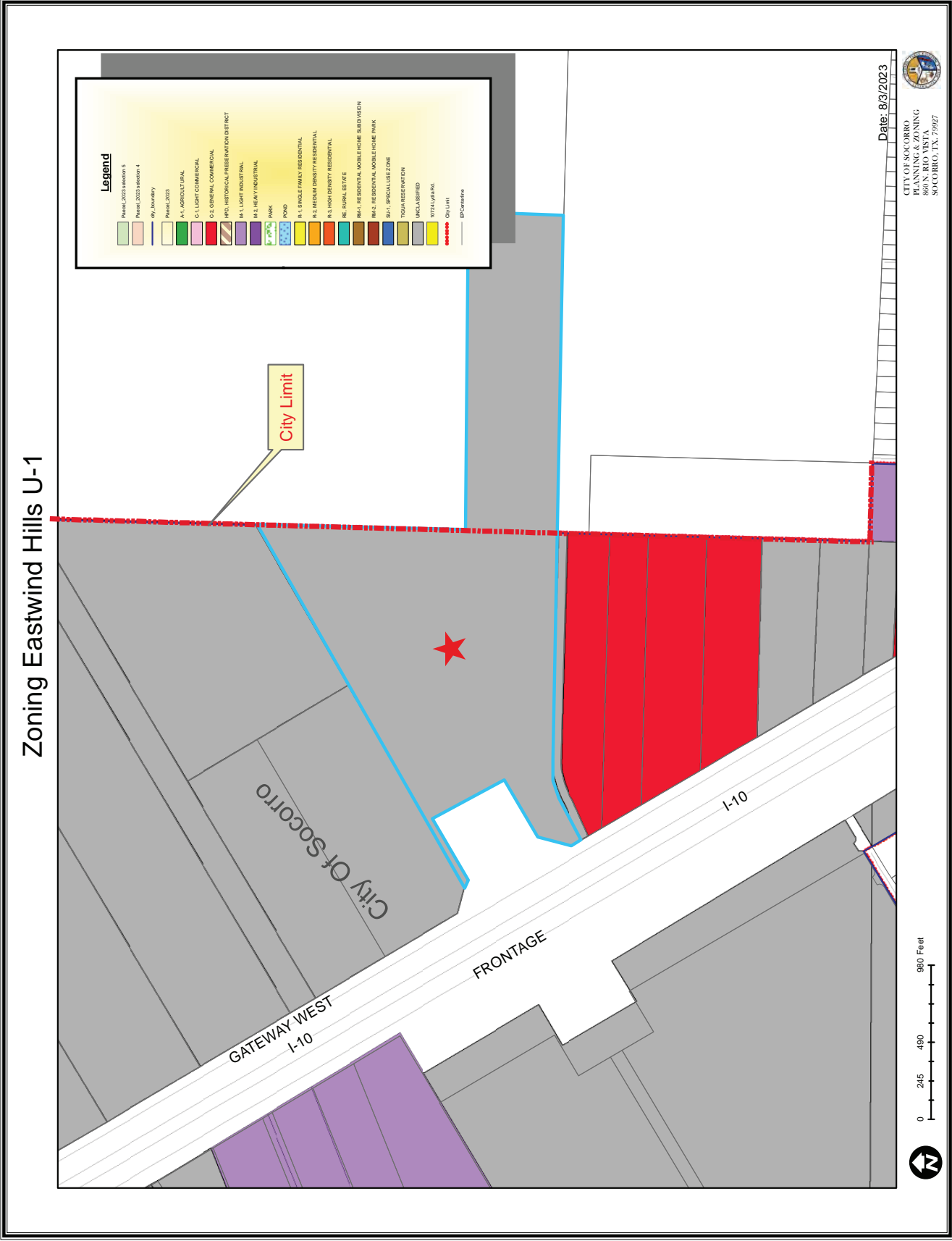
**LOCATION MAP**

Scale: AS SHOWN

**Planning and Zoning Department**

800 N. Rio Vista Socorro, Texas 79027 Tel: (505) 872-4531 Fax: (505) 872-8673

# ZONING MAP





# SITE PICTURES

View of property from Gateway West Blvd.

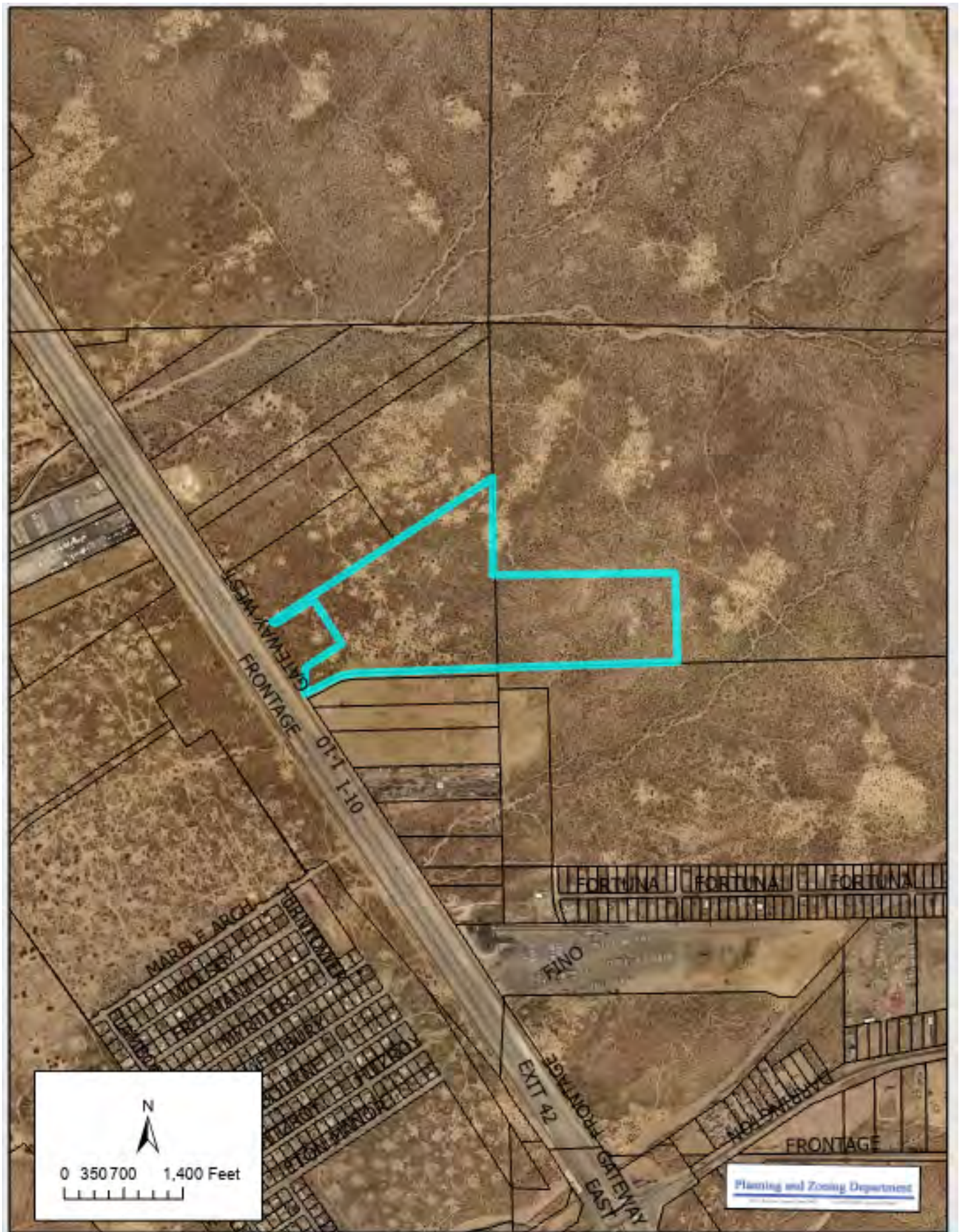


View of property from Roaring Springs Dr.



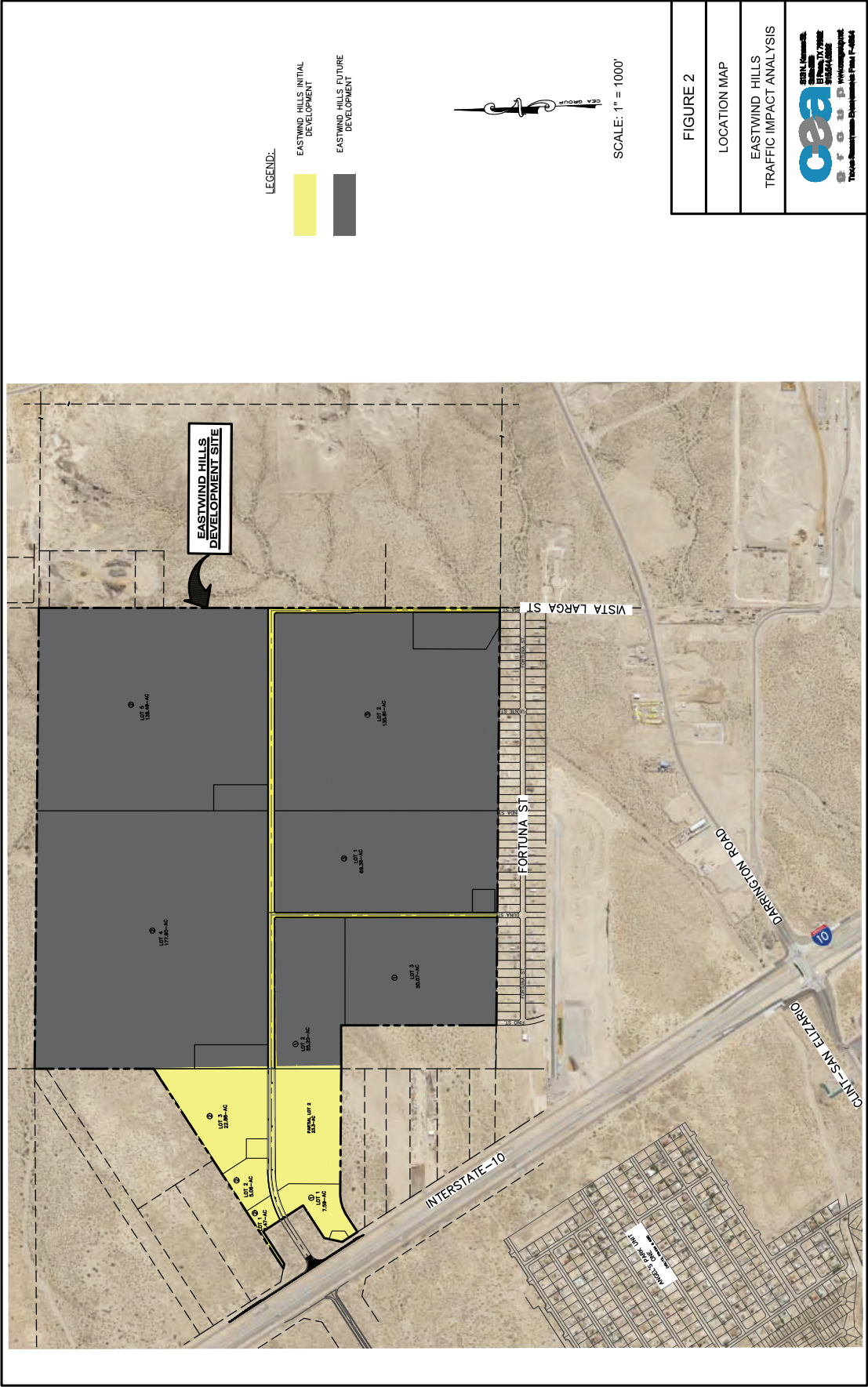


# AERIAL PHOTO





T.I.A.



# DEVELOPMENT SCHEDULE

## EASTWIND HILLS UNIT ONE

DATE	7/27/2023
SUBDIVISION:	EASTWIND HILLS UNIT ONE
DEVELOPER:	
NO. OF LOTS:	5
NO. OF ACRES:	66.08 (+/-)

ITEM	STARTING DATE	COMPLETION DATE	NOTES
PRELIMINARY PLAT	8/21/2023	8/21/2023	
SIP	9/15/2023	9/15/2023	
APPROVAL OF SIP	10/31/2023	10/31/2023	
PLAT FILING	11/1/2024	11/1/2024	
GRADING	11/1/2023	12/31/2023	
CURB & GUTTER	5/1/2024	5/31/2024	
STORM DRAIN	3/1/2024	4/30/2024	
WATER & SEWER MAINS	1/1/2024	2/28/2024	
WATER SERVICES	4/1/2024	4/15/2024	
SEWER SERVICES	5/15/2024	6/1/2024	
ELECTRIC	6/1/2024	7/15/2024	
CABLE			
TELEPHONE			
GAS	7/15/2024	8/15/2024	
PAVING	8/15/2024	10/1/2024	
STREET LIGHTS			
MONUMENTS	10/1/2024	10/15/2024	
PROPERTY PINS			
CITY ACCEPTANCE			







**CITY OF SOCORRO**  
**CITY COUNCIL MEETING**  
**DATE: SEPTEMBER 5, 2023**  
**REZONING REQUEST**  
**STAFF REPORT**

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION FOR REQUEST OF THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF TRACT 11, ROBERT E. NIX SURVEY NO. 302, LOCATED ALONG GATEWAY BLVD WEST, SOCORRO, TX FROM UNCLASSIFIED TO IC-MUD (INDUSTRIAL/COMMERCIAL - MIXED USE DISTRICT) TO ALLOW FOR THE DEVELOPMENT OF DISTRIBUTION AND MANUFACTURING FACILITIES, A FUELING STATION, AND A SUBSTATION TO ENHANCE THE ELECTRICAL POWER TO THE SURROUNDING AREA.**

**NAME:** EASTWIND HILLS REZONING

**PROPERTY ADDRESS:** GATEWAY WEST BLVD.

**PROPERTY LEGAL DESCRIPTION:** TRACT 11, ROBERT E. NIX SURVEY NO. 302, SOCORRO, TX.

**PROPERTY OWNER:** CLINT LAND HOLDING CO., LLC.

**REPRESENTATIVE:** JORGE AZCARATE | CEA GROUP

**PROPERTY AREA:** 66.44 ACRES

**CURRENT ZONING:** UNCLASSIFIED

**CURRENT LAND USE:** VACANT

**FUTURE LAND USE MAP:** MEDIUM DENSITY RESIDENTIAL

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0277-B & 0281-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request is for **APPROVAL** of the Rezoning of the property from Unclassified to IC-MUD to allow for the development of distribution and manufacturing facilities, a fueling station, and a sub-station to enhance the electrical power to the surrounding area.

**STAFF RECOMMENDATION:** Staff recommends **APPROVAL** of the rezoning.

**P&Z RECOMMENDATION:** Commission voted for **APPROVAL** of the rezoning on September 5, 2023.



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A REZONING OF TRACT 11, ROBERT E. NIX SURVEY NO. 302, LOCATED ALONG GATEWAY BLVD WEST, SOCORRO, TX FROM UNCLASSIFIED TO IC-MUD (INDUSTRIAL/COMMERCIAL - MIXED USE DISTRICT) TO ALLOW FOR THE DEVELOPMENT OF DISTRIBUTION AND MANUFACTURING FACILITIES, A FUELING STATION, AND A SUBSTATION TO ENHANCE THE ELECTRICAL POWER TO THE SURROUNDING AREA.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Tract 11, Robert E. Nix Survey No. 302, located along Gateway Blvd West, Socorro, TX from Unclassified To IC-MUD (Industrial/Commercial - Mixed Use District).

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

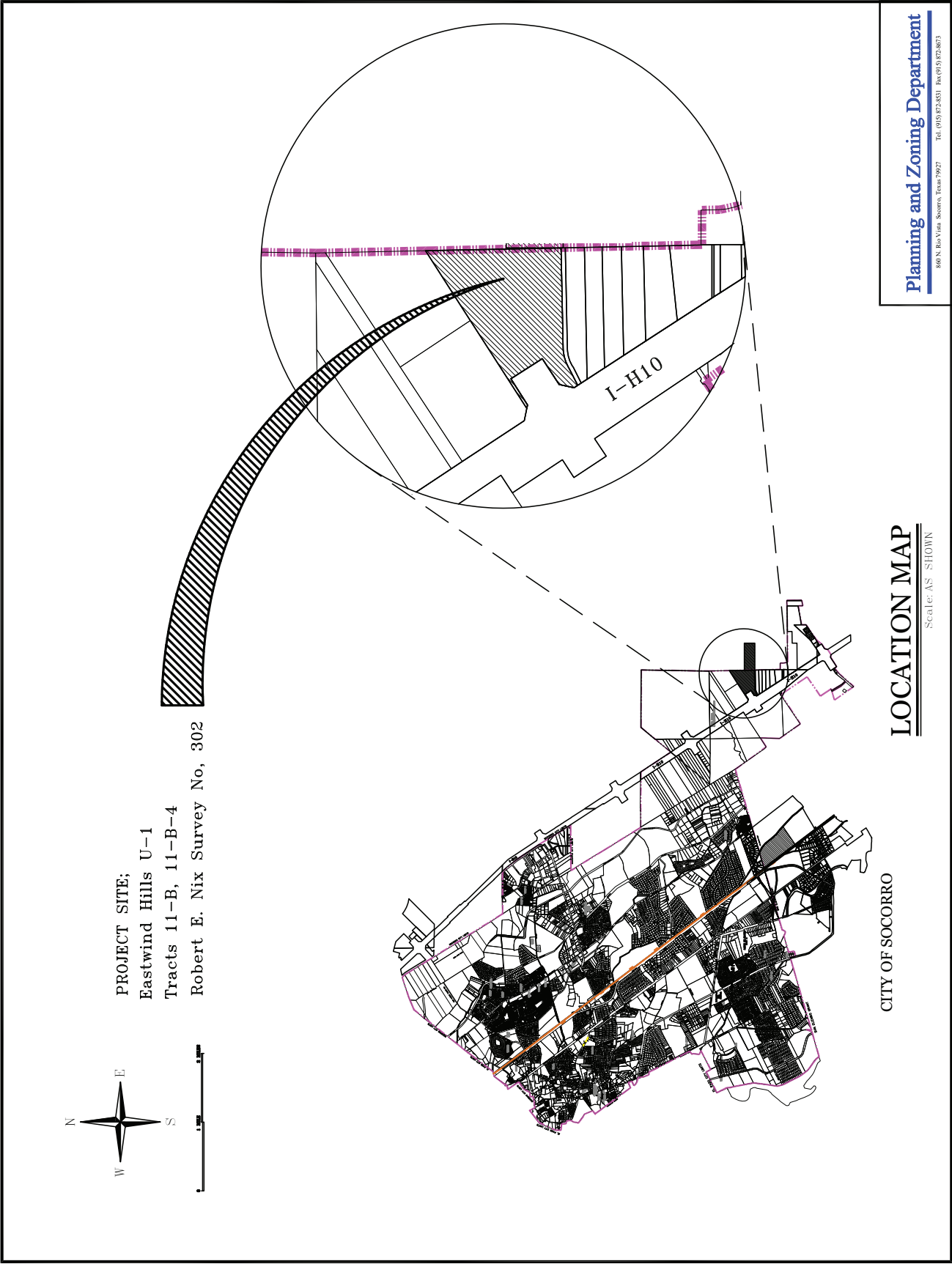
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

First Reading: September 14, 2023

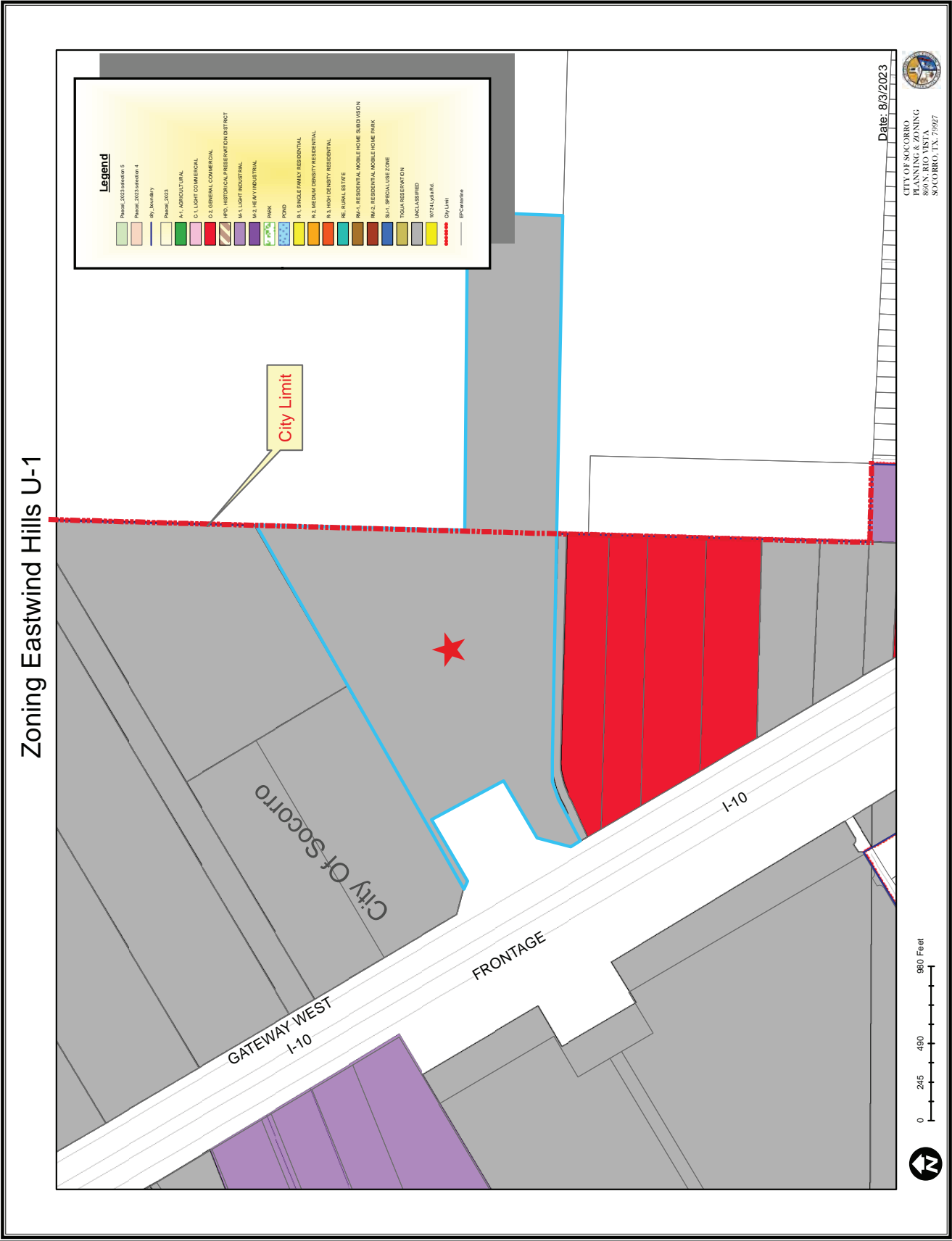
Second Reading: September 28, 2023

# LOCATION MAP





# ZONING MAP



# SITE PICTURES

View of property from Gateway West Blvd.



View of property from Roaring Springs Dr.

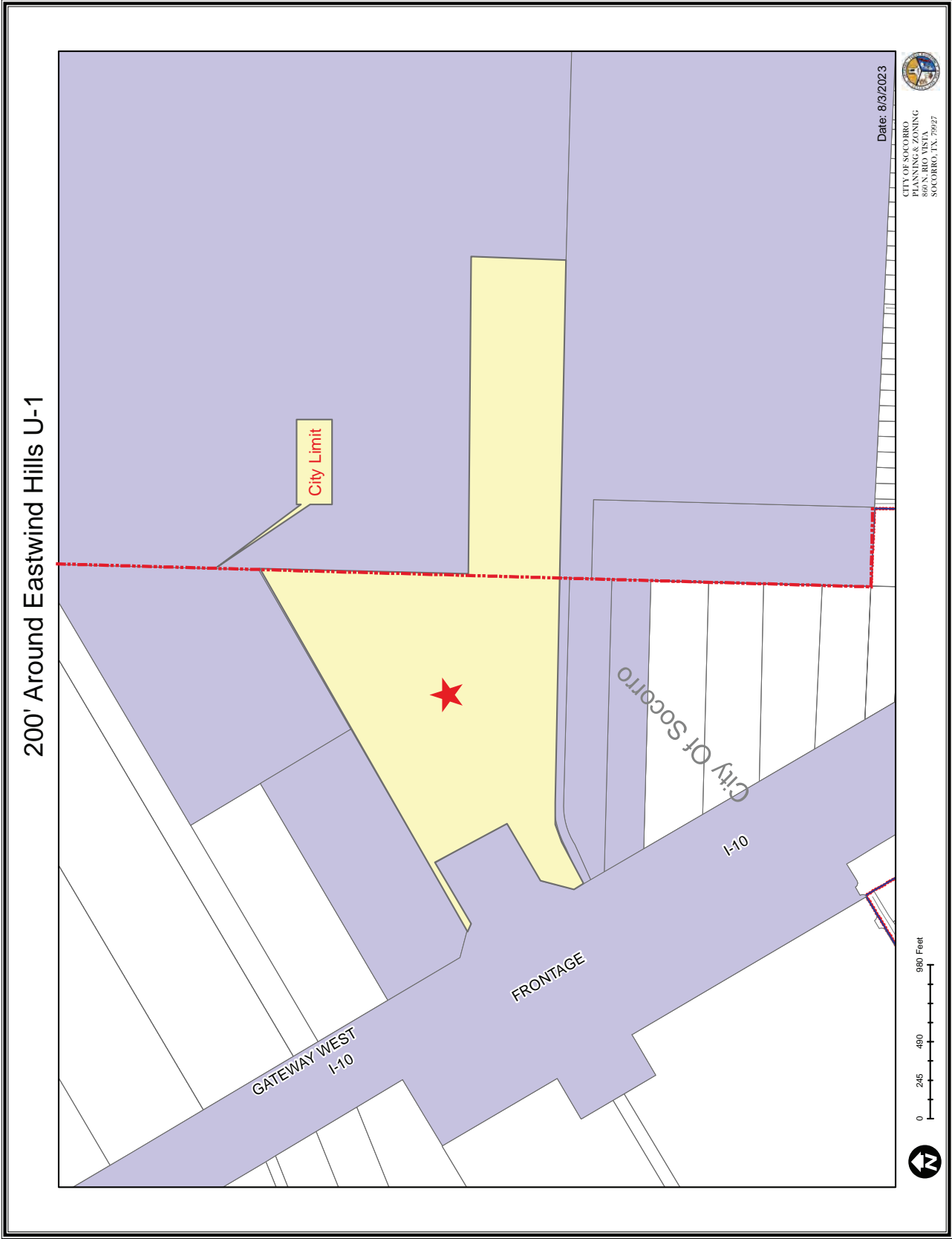




# AERIAL PHOTO

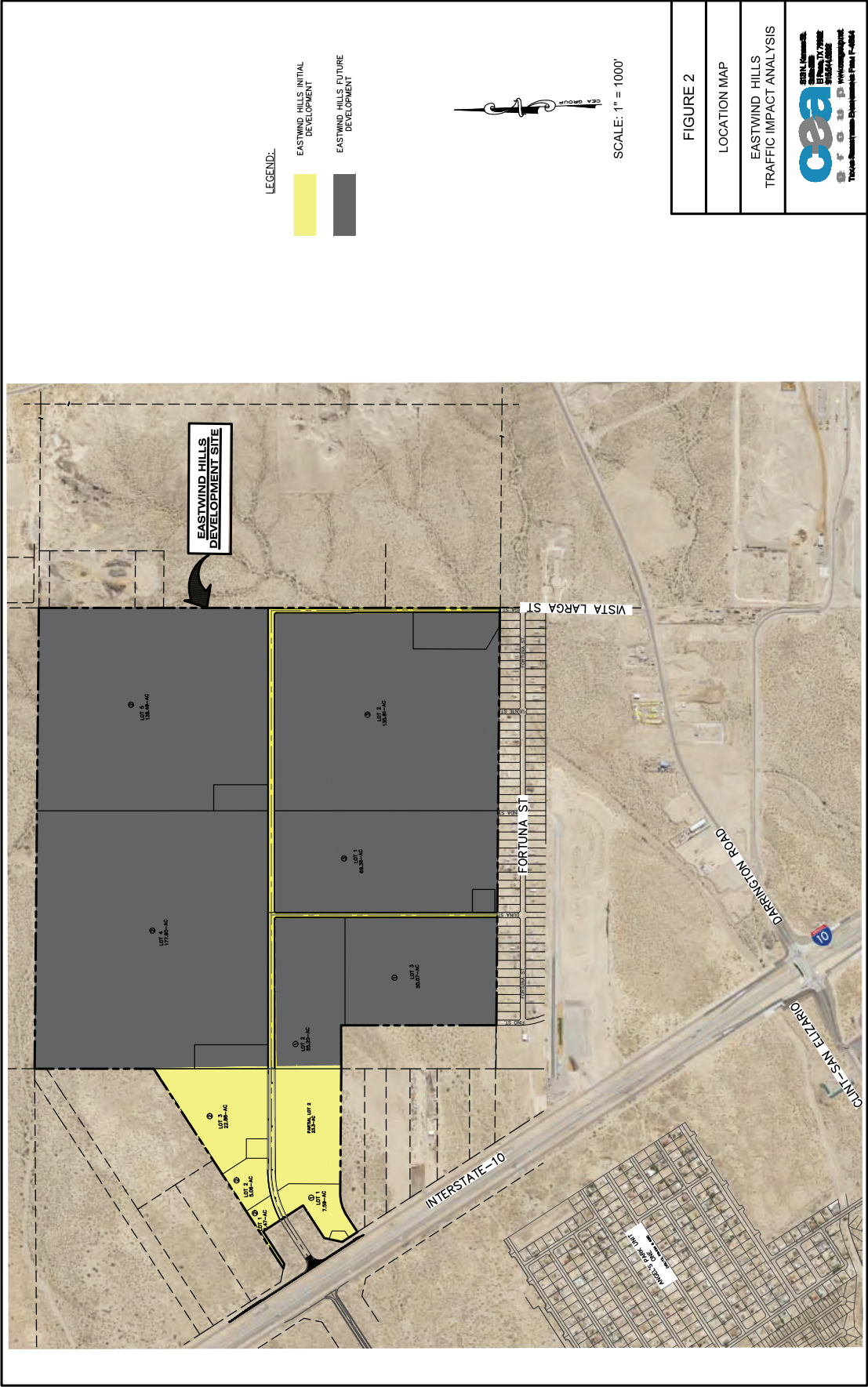


# PUBLIC NOTICE





T.I.A.



# DEVELOPMENT SCHEDULE

## EASTWIND HILLS UNIT ONE

DATE	7/27/2023
SUBDIVISION:	EASTWIND HILLS UNIT ONE
DEVELOPER:	
NO. OF LOTS:	5
NO. OF ACRES:	66.08 (+/-)

ITEM	STARTING DATE	COMPLETION DATE	NOTES
PRELIMINARY PLAT	8/21/2023	8/21/2023	
SIP	9/15/2023	9/15/2023	
APPROVAL OF SIP	10/31/2023	10/31/2023	
PLAT FILING	11/1/2024	11/1/2024	
GRADING	11/1/2023	12/31/2023	
CURB & GUTTER	5/1/2024	5/31/2024	
STORM DRAIN	3/1/2024	4/30/2024	
WATER & SEWER MAINS	1/1/2024	2/28/2024	
WATER SERVICES	4/1/2024	4/15/2024	
SEWER SERVICES	5/15/2024	6/1/2024	
ELECTRIC	6/1/2024	7/15/2024	
CABLE			
TELEPHONE			
GAS	7/15/2024	8/15/2024	
PAVING	8/15/2024	10/1/2024	
STREET LIGHTS			
MONUMENTS	10/1/2024	10/15/2024	
PROPERTY PINS			
CITY ACCEPTANCE			



OWNER: GARCIA FAMILY GRANTORS IRREVOCABLE TRUST  
INST. NO. 20160039131  
\*R.P.N.E.P.C.







# CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 28, 2023**

## REZONING REQUEST

## STAFF REPORT

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION FOR REQUEST OF THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 16, BLOCK 1, MARY LOU PARK LOCATED AT 10761 LYDIA ROAD, SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW A COMMERCIAL DEVELOPMENT.**

**NAME:** 10761 Lydia Rd.

**PROPERTY ADDRESS:** 10761 Lydia Rd.

**PROPERTY LEGAL DESCRIPTION:** LOT 16, BLOCK 1, MARY LOU PARK

**PROPERTY OWNER:** Gabriela Ibarra

**REPRESENTATIVE:** Gabriela Ibarra

**PROPERTY AREA:** 9,230 S.F.

**CURRENT ZONING:** R-1 (SINGLE FAMILY RESIDENTIAL)

**CURRENT LAND USE:** Residential

**FUTURE LAND USE MAP:** SINGLE FAMILY RESIDENTIAL

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0250-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request for APPROVAL of Rezoning of property from R-1 to C-2 to allow commercial development.

**STAFF RECOMMENDATION:** Staff recommend APPROVAL of the rezoning request.

**P & Z RECOMMENDATION:** Commission voted for APPROVAL at the rezoning on September 5, 2023.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A REZONING OF LOT 16, BLOCK 1, MARY LOU PARK LOCATED AT 10761 LYDIA ROAD, SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW A COMMERCIAL DEVELOPMENT.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Lot 16, Block 1, Mary Lou Park Located At 10761 Lydia Road, Socorro, TX From R-1 (Single Family Residential) To C-2 (General Commercial).

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

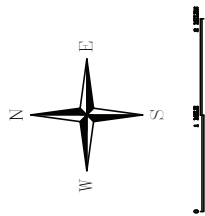
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

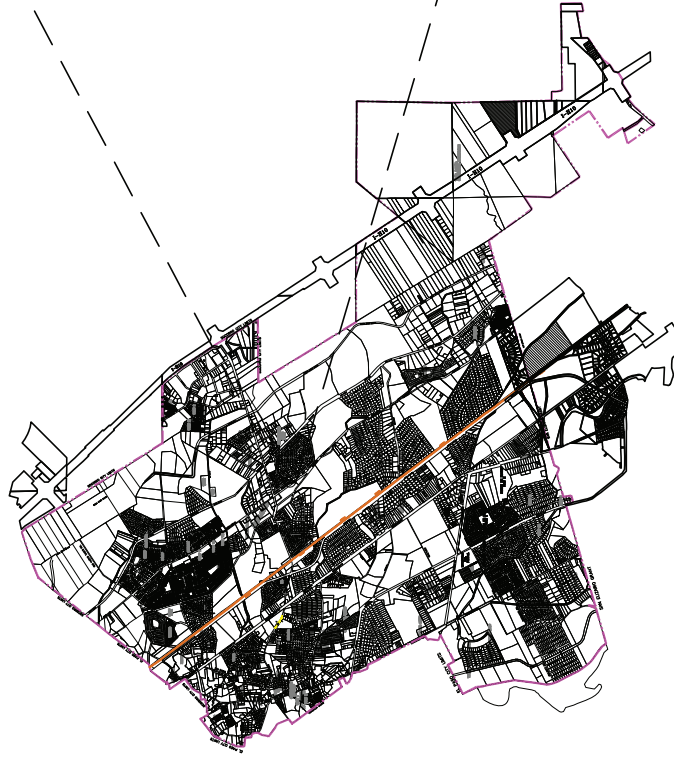
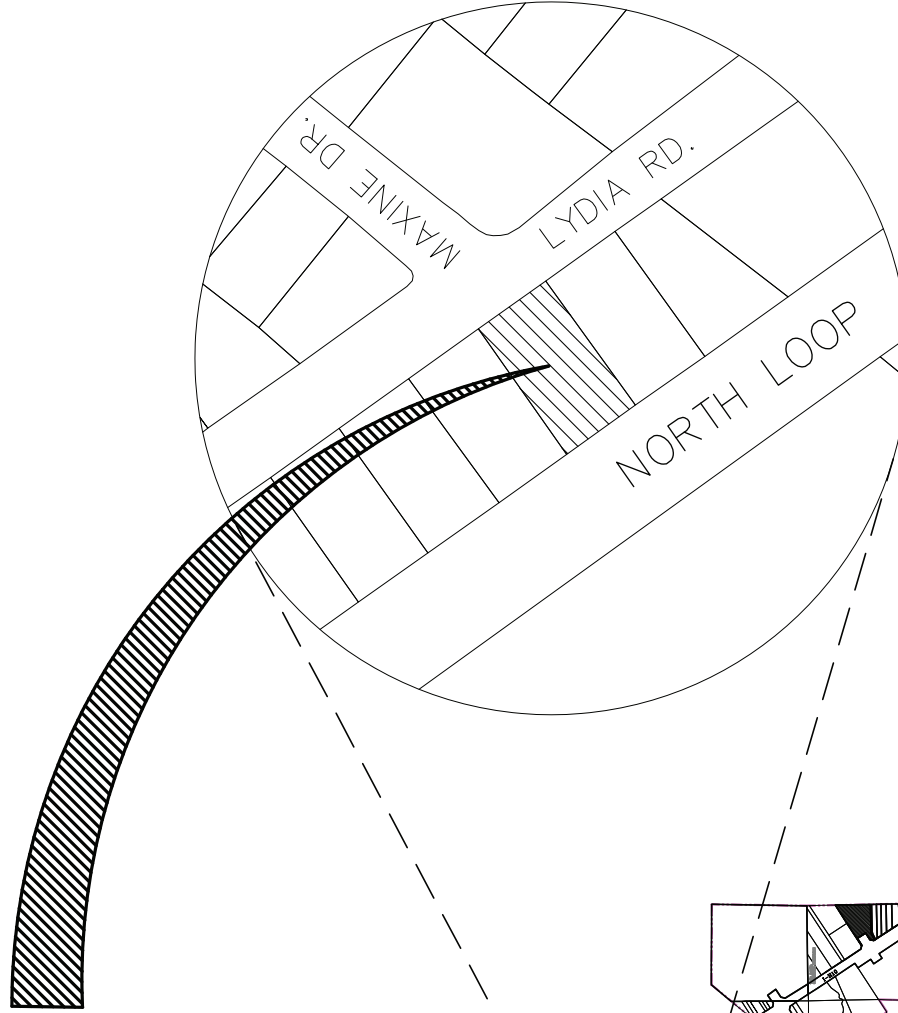
First Reading: September 14, 2023  
Second Reading: September 28, 2023



# LOCATION MAP



PROJECT SITE;  
10761 Lydia Dr.  
Lot-16, Block 1  
Mary Lou Park



CITY OF SOCORRO

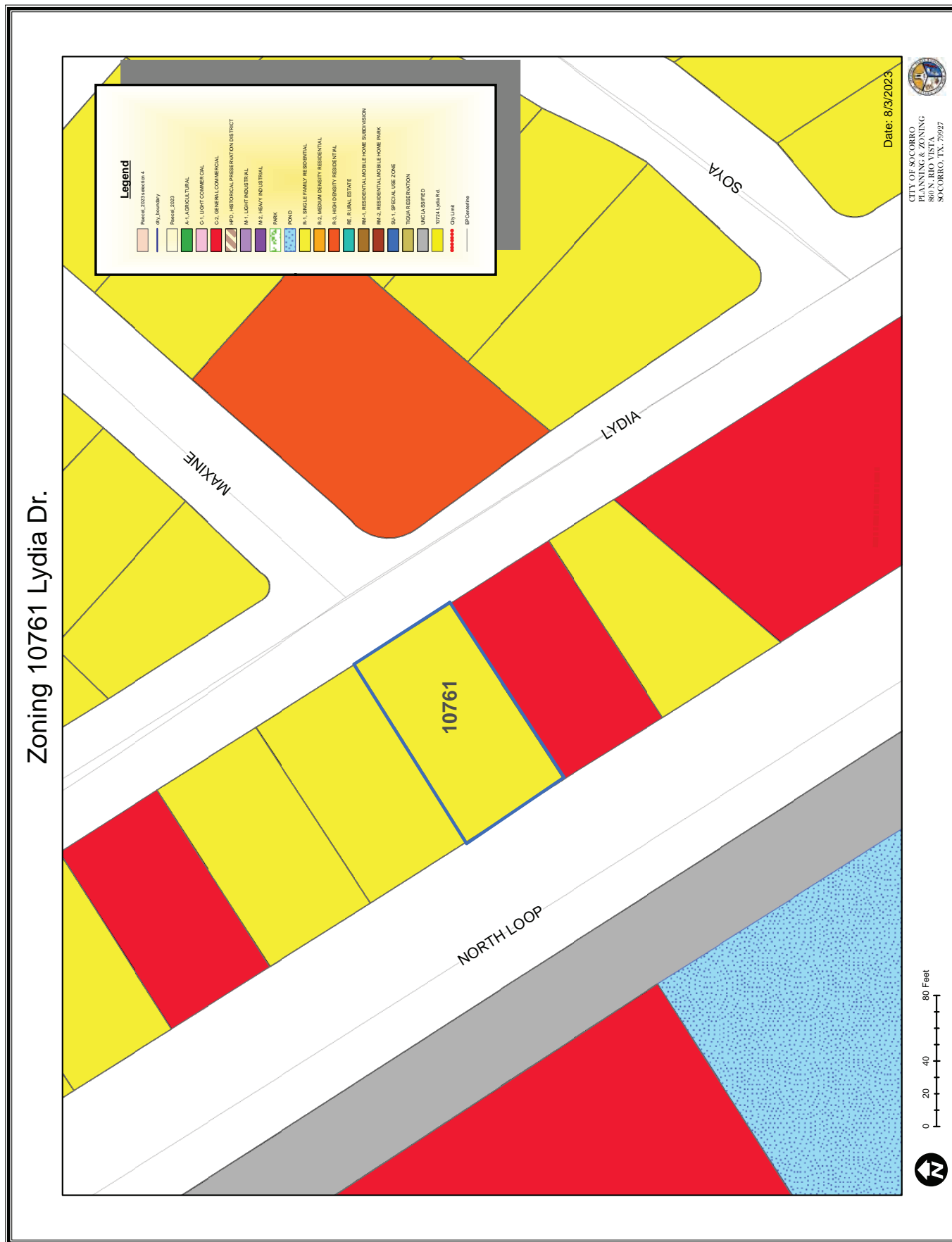
**LOCATION MAP**

Scale: AS SHOWN

**Planning and Zoning Department**

800 N. Rio Vista Socorro, Texas 79027 Tel: (505) 872-8831 Fax: (505) 872-8603

# ZONING MAP





# SITE PICTURES

View of property from North Loop Dr.



View of property from Lydia Rd.



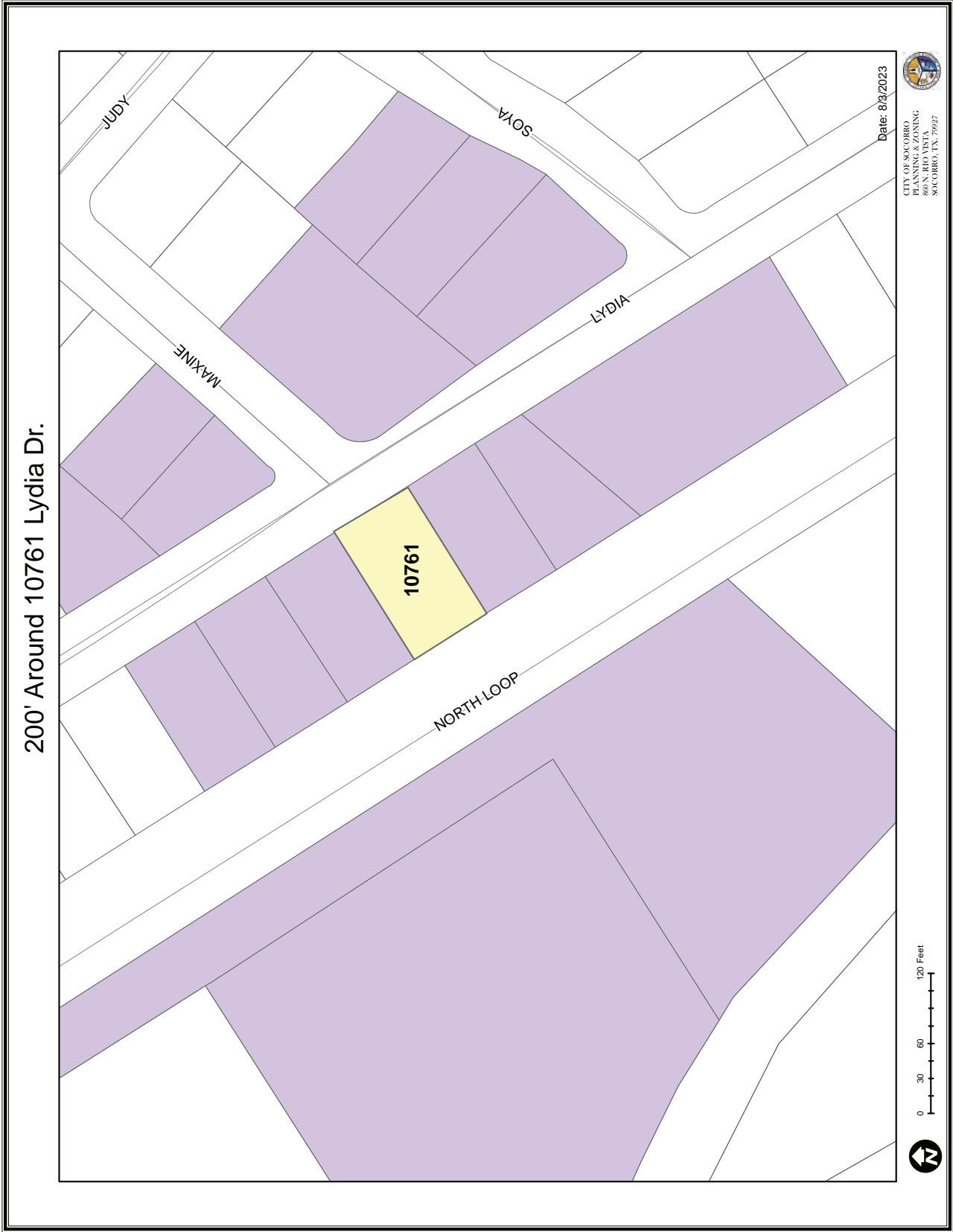


# AERIAL PHOTO

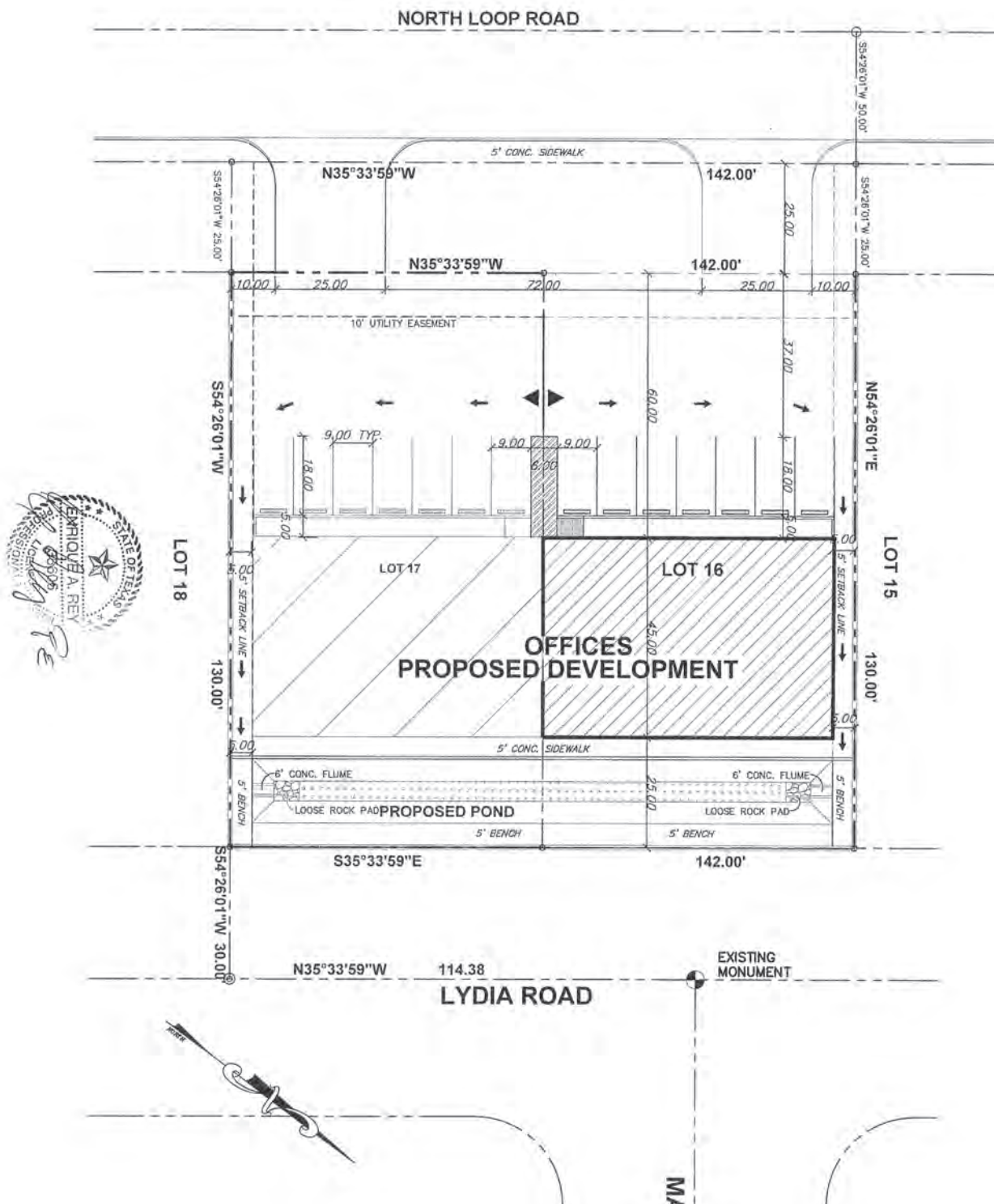




# PUBLIC HEARING



# SITE PLAN





*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor Pro-Tem

*Rudy Cruz Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 11, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: PUBLIC HEARING AND ADOPTION OF ORDINANCE # 549  
AMENDMENT # 3 AMENDMENT TO DECREASE EXPENDITURES BY  
\$4,950.00 FISCAL YEAR 2022-2023.**

**SUMMARY**

**Introduction and first reading for budget amendment number 3 of FY 2022-2023.**

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source: General Fund**

**Amount: Decrease \$ 4,950.00**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**Deny budget amendment**

**STAFF RECOMMENDATION**

**Approve budget amendment**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At-Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2/ Mayor ProTem

*Rudy Cruz, Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

**ORDINANCE NO. 549**  
**AMENDMENT NO. 3**

**AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING AN  
AMENDED BUDGET TO DECREASE FY 2022 - 2023 ADOPTED BUDGET**

**WHEREAS**, it appears that it is necessary and desirable for the City Council to balance the City's General Fund Budget to decrease expenditures by **\$4,950.00** (see Exhibit A); and

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF SOCORRO, TEXAS, THAT;**

**SECTION 1. FINDINGS:**

That the matters and facts stated in the preamble hereof be, and same are hereby found and adjudicated to be true and correct.

**SECTION 2. AMENDED BUDGET;**

That this is the 1st Amended Budget for 2022-2023 of the City of Socorro, Texas which is attached hereto as ***Exhibit "A"*** and incorporated herein for all purposes, is hereby approved and adopted by the City Council to be effective immediately.

**SECTION 3. REPEAL OF CONFLICTING ORDINANCES:**

That all Ordinances of the City of Socorro, Texas or parts thereof, that conflict with this Ordinance are, to the extent of said conflict, hereby repealed, but only to the extent of said conflict.

**SECTION 4. EFFECTIVE DATE:**

That this Ordinance was duly enacted with all requisites and formalities incident thereto and such is evidenced by the signature affixed below.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF  
SOCORRO, TEXAS, This \_\_\_\_\_ day of September, 2023.**

\_\_\_\_\_  
Ivy Avalos, Mayor

***ATTEST:***

\_\_\_\_\_  
Olivia Navarro, City Clerk

***APPROVED AS TO FORM:***

\_\_\_\_\_  
James Martinez, City Attorney

Introduction, First Reading and Calling for a Public Hearing     September 14, 2023  
Second Reading and Adoption:     Second Reading and Adoption     September 28, 2023



City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00002 - City Manager*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	419,234.00		(3,000.00)	416,234.00	353,713.33	0.00	62,520.67	84.98%
05103	Overtime	10,000.00		(3,000.00)	7,000.00	4,337.93	0.00	2,662.07	61.97%
05111	FICA/Medicare Taxes	31,590.00			31,590.00	26,759.83	0.00	4,830.17	84.71%
05112	T.W.C. Payroll Taxes	2,600.00			2,600.00	80.97	0.00	2,519.03	3.11%
05113	Health Insurance Premiums	54,000.00			54,000.00	42,779.68	0.00	11,220.32	79.22%
05114	Workers Compensation Insurance	16,600.00			16,600.00	13,734.00	0.00	2,866.00	82.73%
05115	Deferred Compensation Benefits	7,500.00			7,500.00	4,971.36	0.00	2,528.64	66.28%
05116	Life Insurance	910.00			910.00	635.43	0.00	274.57	69.83%
05117	Dental Insurance Expense	2,923.00			2,923.00	2,485.97	0.00	437.03	85.05%
05118	Vision Insurance Expense	630.00			630.00	430.69	0.00	199.31	68.36%
05201	Office Expense and Supplies	19,000.00			19,000.00	9,311.23	1,691.47	7,997.30	57.91%
05211	Postage	2,500.00			2,500.00	1,308.60	292.00	899.40	64.02%
05212	Tools and Supplies	6,500.00			6,500.00	6,380.13	0.00	119.87	98.16%
05213	Uniforms	6,000.00			6,000.00	3,098.32	0.00	2,901.68	51.64%
05310	Building Modifications/A.D.A.	500.00			500.00	0.00	0.00	500.00	0.00%
05311	Building & Property Maintenanc	12,500.00	2,000.00		14,500.00	12,309.78	1,280.83	909.39	93.73%
05313	Utilities	4,750.00			4,750.00	3,931.12	0.00	818.88	82.76%
05314	Telephone	35,000.00			35,000.00	30,499.08	0.00	4,500.92	87.14%
05411	Legal Fees	70,000.00			70,000.00	36,338.00	4,300.03	29,361.97	58.05%
05510	Property Insurance	1,400.00			1,400.00	1,179.00	0.00	221.00	84.21%
05516	Dues/Subscriptions	9,000.00			9,000.00	6,472.76	0.00	2,527.24	71.92%
05518	Liability Insurance	600.00			600.00	315.00	0.00	285.00	52.50%
05520	Service Contracts	115,000.00	4,000.00		119,000.00	108,575.69	8,404.70	2,019.61	98.30%
05521	Support Activities	20,000.00			20,000.00	10,695.39	0.00	9,304.61	53.48%
05523	Equipment Rental/Lease	10,000.00			10,000.00	4,802.10	2,492.81	2,705.09	72.95%
05527	Seminars/Training/Workshops	6,000.00			6,000.00	4,103.12	0.00	1,896.88	68.39%
05546	Marketing Exp	5,000.00			5,000.00	0.00	0.00	5,000.00	0.00%
05612	Vehicle Repair & Maintenance	12,000.00			12,000.00	10,051.44	0.00	1,948.56	83.76%
05613	Equipment Repair & Maintenance	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05614	Vehicle Fuel	11,700.00			11,700.00	10,099.93	0.00	1,600.07	86.32%
05711	Travel Lodg Airf Mil	13,000.00			13,000.00	10,007.97	0.00	2,992.03	76.98%
05810	Property and Equipment	50,000.00			50,000.00	41,245.42	0.00	8,754.58	82.49%
05900	Emergency Aid and Assistance	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00%</u>
	Balance 00002 - City Manager	<u>968,437.00</u>	<u>6,000.00</u>	<u>(6,000.00)</u>	<u>968,437.00</u>	<u>760,653.27</u>	<u>18,461.84</u>	<u>189,321.89</u>	<u>80.45%</u>

City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

00003 - Public Works

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	968,331.00			968,331.00	824,306.18	0.00	144,024.82	85.13%
05103	Overtime	57,000.00			57,000.00	42,732.75	0.00	14,267.25	74.97%
05111	FICA/Medicare Taxes	89,913.00		(6,000.00)	83,913.00	65,489.56	0.00	18,423.44	78.04%
05112	T.W.C. Payroll Taxes	8,840.00			8,840.00	328.41	0.00	8,511.59	3.72%
05113	Health Insurance Premiums	257,000.00		(6,000.00)	251,000.00	214,051.20	0.00	36,948.80	85.28%
05114	Workers Compensation Insurance	65,500.00			65,500.00	41,617.00	0.00	23,883.00	63.54%
05115	Deferred Compensation Benefits	20,000.00			20,000.00	13,135.17	0.00	6,864.83	65.68%
05116	Life Insurance	1,829.00			1,829.00	1,151.39	0.00	677.61	62.95%
05117	Dental Insurance Expense	9,928.00			9,928.00	6,501.10	0.00	3,426.90	65.48%
05118	Vision Insurance Expense	2,142.00			2,142.00	1,272.10	0.00	869.90	59.39%
05201	Office Expense and Supplies	9,000.00			9,000.00	7,754.55	0.00	1,245.45	86.16%
05212	Tools and Supplies	48,000.00		(6,000.00)	42,000.00	27,898.22	0.00	14,101.78	66.42%
05213	Uniforms	53,000.00			53,000.00	39,606.30	253.54	13,140.16	75.21%
05311	Building & Property Maintenananc	15,000.00			15,000.00	2,621.59	0.00	12,378.41	17.48%
05312	Street Maintenance	155,000.00			155,000.00	87,187.92	0.00	67,812.08	56.25%
05313	Utilities	290,000.00			290,000.00	271,272.36	16,077.44	2,650.20	99.09%
05314	Telephone	18,500.00			18,500.00	12,540.08	0.00	5,959.92	67.78%
05317	Park Maintenance	150,000.00			150,000.00	77,767.58	382.05	71,850.37	52.10%
05325	Recycling Center	22,000.00	5,000.00		27,000.00	21,435.91	0.00	5,564.09	79.39%
05411	Legal Fees	28,000.00	3,000.00		31,000.00	25,899.88	2,888.73	2,211.39	92.87%
05510	Property Insurance	24,000.00			24,000.00	17,559.00	0.00	6,441.00	73.16%
05516	Dues/Subscriptions	600.00			600.00	0.00	0.00	600.00	0.00%
05518	Liability Insurance	20,000.00			20,000.00	12,465.00	0.00	7,535.00	62.33%
05520	Service Contracts	140,000.00			140,000.00	65,794.13	24,142.92	50,062.95	64.24%
05523	Equipment Rental/Lease	28,000.00			28,000.00	11,672.67	0.00	16,327.33	#REF!
05527	Seminars/Training/Workshops	1,000.00			1,000.00	0.00	0.00	1,000.00	1167.27%
05610	Office Furniture	500.00			500.00	0.00	0.00	500.00	0.00%
05612	Vehicle Repair & Maintenance	15,000.00			15,000.00	8,902.48	0.00	6,097.52	0.00%
05613	Equipment Repair & Maintenance	50,000.00			50,000.00	48,929.19	0.00	1,070.81	17.80%
05614	Vehicle Fuel	50,000.00			50,000.00	41,710.22	0.00	8,289.78	97.86%
05711	Travel Lodg Airf Mil	500.00			500.00	0.00	0.00	500.00	8342.04%
05810	Property and Equipment	150,000.00		(10,000.00)	140,000.00	47,379.79	58,539.29	34,080.92	41.81%
05900	Emergency Aid and Assistance	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	5,000.00	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>947.60%</u>
	Balance 00003 - Public Works	<u>2,753,583.00</u>	<u>8,000.00</u>	<u>(28,000.00)</u>	<u>2,733,583.00</u>	<u>2,038,981.73</u>	<u>102,283.97</u>	<u>592,317.30</u>	<u>78.33%</u>



City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00004 - Fire and Ambulance*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05201	Office Expense and Supplies	200.00			200.00	128.83	0.00	71.17	64.42%
05212	Tools and Supplies	1,000.00			1,000.00	827.58	0.00	172.42	82.76%
05311	Building & Property Maintenanc	1,800.00			1,800.00	1,399.58	0.00	400.42	77.75%
05313	Utilities	8,600.00	3,000.00		11,600.00	9,671.71	0.00	1,928.29	83.38%
05525	Health/Ambulance Contract	166,000.00			166,000.00	123,750.00	0.00	42,250.00	74.55%
05614	Vehicle Fuel	12,000.00			12,000.00	8,744.32	0.00	3,255.68	72.87%
05810	Property and Equipment	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>299.00</u>	<u>0.00</u>	<u>201.00</u>	<u>59.80%</u>
	Balance 00004 - Fire and Ambulance	<u>190,100.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>193,100.00</u>	<u>144,821.02</u>	<u>0.00</u>	<u>48,278.98</u>	<u>75.00%</u>

City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00005 - Police Department*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	3,029,627.00		(50,000.00)	2,979,627.00	2,526,055.15	0.00	453,571.85	84.78%
05103	Overtime	495,000.00			495,000.00	435,641.23	0.00	59,358.77	88.01%
05111	FICA/Medicare Taxes	280,074.00		(20,000.00)	260,074.00	220,587.55	0.00	39,486.45	84.82%
05112	T.W.C. Payroll Taxes	13,200.00		(6,000.00)	7,200.00	623.15	0.00	6,576.85	8.65%
05113	Health Insurance Premiums	552,000.00		(40,000.00)	512,000.00	434,621.48	0.00	77,378.52	84.89%
05114	Workers Compensation Insurance	69,455.00			69,455.00	46,990.00	0.00	22,465.00	67.66%
05115	Deferred Compensation Benefits	77,000.00	10,000.00		87,000.00	70,923.20	0.00	16,076.80	81.52%
05116	Life Insurance	5,356.00			5,356.00	5,294.36	0.00	61.64	98.85%
05117	Dental Insurance Expense	20,148.00			20,148.00	15,809.48	0.00	4,338.52	78.47%
05118	Vision Insurance Expense	4,347.00			4,347.00	3,012.93	0.00	1,334.07	69.31%
05201	Office Expense and Supplies	36,000.00	6,000.00		42,000.00	40,943.01	0.00	1,056.99	97.48%
05202	Medical Supplies	500.00			500.00	474.68	0.00	25.32	94.94%
05211	Postage	1,600.00	1,000.00		2,600.00	1,533.94	0.00	1,066.06	59.00%
05212	Tools and Supplies	72,000.00	5,600.00		77,600.00	65,460.96	357.07	11,781.97	84.82%
05213	Uniforms	33,000.00			33,000.00	26,515.65	0.00	6,484.35	80.35%
05311	Building & Property Maintenanc	15,000.00			15,000.00	14,778.61	0.00	221.39	98.52%
05313	Utilities	40,000.00	9,000.00		49,000.00	41,576.25	0.00	7,423.75	84.85%
05314	Telephone	90,000.00	35,000.00		125,000.00	106,034.11	0.00	18,965.89	84.83%
05411	Legal Fees	30,000.00			30,000.00	18,100.83	1,985.29	9,913.88	66.95%
05510	Property Insurance	12,500.00			12,500.00	10,719.00	0.00	1,781.00	85.75%
05516	Dues/Subscriptions	4,500.00			4,500.00	4,158.00	0.00	342.00	92.40%
05518	Liability Insurance	55,000.00			55,000.00	29,998.00	8,969.88	16,032.12	70.85%
05520	Service Contracts	80,000.00	25,000.00		105,000.00	78,129.72	14,151.33	12,718.95	87.89%
05521	Support Activities	8,000.00	6,000.00		14,000.00	6,893.57	0.00	7,106.43	49.24%
05523	Equipment Rental/Lease	9,500.00	5,000.00		14,500.00	10,961.03	0.00	3,538.97	75.59%
05527	Seminars/Training/Workshops	75,000.00			75,000.00	45,131.60	0.00	29,868.40	60.18%
05611	Radio Communications and Maint	1,750.00			1,750.00	1,449.49	0.00	300.51	82.83%
05612	Vehicle Repair & Maintenance	55,000.00	10,000.00		65,000.00	55,105.02	0.00	9,894.98	84.78%
05613	Equipment Repair & Maintenance	8,000.00			8,000.00	6,410.33	0.00	1,589.67	80.13%
05614	Vehicle Fuel	76,000.00	30,000.00		106,000.00	88,646.51	0.00	17,353.49	83.63%
05711	Travel Lodg Airf Mil	42,000.00			42,000.00	34,460.88	0.00	7,539.12	82.05%
05810	Property and Equipment	<u>465,000.00</u>	<u>4,000.00</u>	<u>0.00</u>	<u>469,000.00</u>	<u>464,098.26</u>	<u>0.00</u>	<u>4,901.74</u>	<u>98.95%</u>
	Balance 00005 - Police Department	<u>5,756,557.00</u>	<u>146,600.00</u>	<u>(116,000.00)</u>	<u>5,787,157.00</u>	<u>4,911,137.98</u>	<u>25,463.57</u>	<u>850,555.45</u>	<u>85.30%</u>



City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00006 - Municipal Court*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	228,753.00			228,753.00	187,830.72	0.00	40,922.28	82.11%
05103	Overtime	8,500.00			8,500.00	6,770.98	0.00	1,729.02	79.66%
05111	FICA/Medicare Taxes	17,959.00			17,959.00	14,761.12	0.00	3,197.88	82.19%
05112	T.W.C. Payroll Taxes	1,300.00			1,300.00	44.99	0.00	1,255.01	3.46%
05113	Health Insurance Premiums	40,000.00		(10,000.00)	30,000.00	21,405.12	0.00	8,594.88	71.35%
05114	Workers Compensation Insurance	1,885.00			1,885.00	513.00	0.00	1,372.00	27.21%
05115	Deferred Compensation Benefits	4,900.00		(2,000.00)	2,900.00	14.43	0.00	2,885.57	0.50%
05116	Life Insurance	351.00			351.00	126.20	0.00	224.80	35.95%
05117	Dental Insurance Expense	1,460.00			1,460.00	988.54	0.00	471.46	67.71%
05118	Vision Insurance Expense	315.00			315.00	194.05	0.00	120.95	61.60%
05201	Office Expense and Supplies	14,000.00			14,000.00	8,240.74	0.00	5,759.26	58.86%
05211	Postage	3,000.00			3,000.00	0.00	0.00	3,000.00	0.00%
05213	Uniforms	1,500.00			1,500.00	0.00	0.00	1,500.00	0.00%
05311	Building & Property Maintenananc	4,000.00			4,000.00	364.48	0.00	3,635.52	9.11%
05314	Telephone	11,450.00			11,450.00	9,964.69	0.00	1,485.31	87.03%
05411	Legal Fees	20,000.00			20,000.00	18,456.22	102.91	1,440.87	92.80%
05510	Property Insurance	4,400.00			4,400.00	3,402.00	0.00	998.00	77.32%
5511	Advertising/Drug Testing	5,700.00			5,700.00	5,700.00	0.00	0.00	100.00%
05516	Dues/Subscriptions	1,500.00			1,500.00	0.00	0.00	1,500.00	0.00%
05518	Liability Insurance	600.00			600.00	306.00	0.00	294.00	51.00%
05520	Service Contracts	60,000.00			60,000.00	38,882.73	9,996.03	11,121.24	81.46%
05521	Support Activities	3,600.00			3,600.00	3,522.14	0.00	77.86	97.84%
05523	Equipment Rental/Lease	2,000.00			2,000.00	931.95	0.00	1,068.05	46.60%
05527	Seminars/Training/Workshops	3,300.00			3,300.00	2,952.00	0.00	348.00	89.45%
05610	Office Furniture	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05613	Equipment Repair & Maintenance	800.00			800.00	0.00	0.00	800.00	0.00%
05711	Travel Lodg Airf Mil	6,600.00			6,600.00	6,512.83	0.00	87.17	98.68%
05810	Property and Equipment	<u>82,500.00</u>	<u>0.00</u>	(20,000.00)	62,500.00	<u>787.97</u>	<u>2,850.00</u>	<u>58,862.03</u>	<u>5.82%</u>
	Balance 00006 - Municipal Court	<u>532,373.00</u>	<u>0.00</u>	(32,000.00)	<u>500,373.00</u>	<u>332,672.90</u>	<u>12,948.94</u>	<u>154,751.16</u>	<u>69.07%</u>

City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00007 - Planning and Zoning*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	333,187.00			333,187.00	282,796.50	0.00	50,390.50	84.88%
05103	Overtime	8,000.00			8,000.00	3,612.48	0.00	4,387.52	45.16%
05111	FICA/Medicare Taxes	27,032.00			27,032.00	21,676.72	0.00	5,355.28	80.19%
05112	T.W.C. Payroll Taxes	1,820.00			1,820.00	74.52	0.00	1,745.48	4.09%
05113	Health Insurance Premiums	64,000.00			64,000.00	60,323.52	0.00	3,676.48	94.26%
05114	Workers Compensation Insurance	1,860.00			1,860.00	1,692.00	0.00	168.00	90.97%
05115	Deferred Compensation Benefits	7,500.00			7,500.00	5,966.89	0.00	1,533.11	79.56%
05116	Life Insurance	678.00			678.00	624.67	0.00	53.33	92.13%
05117	Dental Insurance Expense	2,044.00			2,044.00	1,990.11	0.00	53.89	97.36%
05118	Vision Insurance Expense	441.00			441.00	396.98	0.00	44.02	90.02%
05201	Office Expense and Supplies	14,000.00			14,000.00	12,346.32	0.00	1,653.68	88.19%
05211	Postage	5,000.00			5,000.00	301.50	0.00	4,698.50	6.03%
05212	Tools and Supplies	2,300.00			2,300.00	188.13	0.00	2,111.87	8.18%
05213	Uniforms	3,000.00			3,000.00	1,963.00	0.00	1,037.00	65.43%
05311	Building & Property Maintenan	7,500.00			7,500.00	4,326.37	0.00	3,173.63	57.68%
05313	Utilities	1,500.00			1,500.00	1,199.66	0.00	300.34	79.98%
05314	Telephone	18,000.00			18,000.00	14,528.26	0.00	3,471.74	80.71%
05411	Legal Fees	60,000.00			60,000.00	36,345.46	4,498.49	19,156.05	68.07%
05510	Property Insurance	2,000.00			2,000.00	1,575.00	0.00	425.00	78.75%
05511	Advertising/Drug Testing	6,000.00			6,000.00	4,152.25	0.00	1,847.75	69.20%
05516	Dues/Subscriptions	3,000.00			3,000.00	1,790.45	0.00	1,209.55	59.68%
05518	Liability Insurance	5,100.00	3,000.00		8,100.00	7,088.22	0.00	1,011.78	87.51%
05520	Service Contracts	460,000.00			460,000.00	159,743.12	170,019.48	130,237.40	71.69%
05521	Support Activities	1,000.00			1,000.00	0.00	0.00	1,000.00	0.00%
05523	Equipment Rental/Lease	10,000.00			10,000.00	9,328.14	0.00	671.86	93.28%
05527	Seminars/Training/Workshops	5,500.00			5,500.00	3,989.00	0.00	1,511.00	72.53%
05610	Office Furniture	1,000.00			1,000.00	0.00	0.00	1,000.00	0.00%
05612	Vehicle Repair & Maintenance	2,000.00			2,000.00	95.00	0.00	1,905.00	4.75%
05613	Equipment Repair & Maintenance	2,500.00			2,500.00	0.00	0.00	2,500.00	0.00%
05614	Vehicle Fuel	2,500.00			2,500.00	1,830.71	0.00	669.29	73.23%
05711	Travel Lodg Airf Mil	2,500.00			2,500.00	2,063.98	0.00	436.02	82.56%
05810	Property and Equipment	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	10,000.00	<u>6,735.12</u>	<u>0.00</u>	<u>3,264.88</u>	<u>67.35%</u>
	Balance 00007 - Planning and Zoning	<u>1,070,962.00</u>	<u>3,000.00</u>	<u>0.00</u>	<u>1,073,962.00</u>	<u>648,744.08</u>	<u>174,517.97</u>	<u>250,699.95</u>	<u>76.66%</u>



City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00008 - Health Department*

<u>GL Code</u>	<u>GL Title</u>	<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available Budget</u>	<u>Expended %</u>
05525	Health/Ambulance Contract	<u>600,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600,000.00</u>	<u>51,649.00</u>	<u>16,544.00</u>	<u>531,807.00</u>	<u>11.37%</u>
	Balance 00008 - Health Department	<u>600,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600,000.00</u>	<u>51,649.00</u>	<u>16,544.00</u>	<u>531,807.00</u>	<u>11.37%</u>

City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00010 - Grants and Special Projects*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	133,754.00		(6,000.00)	127,754.00	108,513.44	0.00	19,240.56	84.94%
05103	Overtime	3,000.00			3,000.00	2,434.38	0.00	565.62	81.15%
05111	FICA/Medicare Taxes	13,445.00		(3,000.00)	10,445.00	8,130.77	0.00	2,314.23	77.84%
05112	T.W.C. Payroll Taxes	780.00			780.00	27.01	0.00	752.99	3.46%
05113	Health Insurance Premiums	24,000.00		(4,000.00)	20,000.00	16,185.44	0.00	3,814.56	80.93%
05114	Workers Compensation Insurance	435.00			435.00	0.00	0.00	435.00	0.00%
05115	Deferred Compensation Benefits	3,500.00			3,500.00	2,803.84	0.00	696.16	80.11%
05116	Life Insurance	450.00			450.00	148.75	0.00	301.25	33.06%
05117	Dental Insurance Expense	876.00			876.00	574.61	0.00	301.39	65.59%
05118	Vision Insurance Expense	189.00			189.00	112.17	0.00	76.83	59.35%
05201	Office Expense and Supplies	7,100.00	1,500.00		8,600.00	8,024.82	0.00	575.18	93.31%
05211	Postage	300.00			300.00	0.00	0.00	300.00	0.00%
05213	Uniforms	400.00			400.00	98.51	0.00	301.49	24.63%
05314	Telephone	1,400.00	450.00		1,850.00	1,582.81	0.00	267.19	85.56%
05411	Legal Fees	5,000.00			5,000.00	0.00	0.00	5,000.00	0.00%
05511	Advertising/Drug Testing	1,500.00			1,500.00	0.00	0.00	1,500.00	0.00%
05516	Dues/Subscriptions	2,100.00			2,100.00	(117.71)	0.00	2,217.71	-5.61%
05521	Support Activities	4,100.00			4,100.00	2,276.97	0.00	1,823.03	55.54%
05527	Seminars/Training/Workshops	3,000.00			3,000.00	2,214.00	0.00	786.00	73.80%
05711	Travel Lodg Airf Mil	3,500.00			3,500.00	3,109.20	0.00	390.80	88.83%
05810	Property and Equipment	3,500.00			3,500.00	3,228.98	0.00	271.02	92.26%
06440	Grant Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Balance 00010 - Grants and Special Projects		212,329.00	1,950.00	(13,000.00)	201,279.00	159,347.99	0.00	41,931.01	79.17%



City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00012 - Human Resources*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	64,337.00			64,337.00	54,456.08	0.00	9,880.92	84.64%
05111	FICA/Medicare Taxes	4,807.00			4,807.00	4,104.03	0.00	702.97	85.38%
05112	T.W.C. Payroll Taxes	260.00			260.00	9.01	0.00	250.99	3.47%
05113	Health Insurance Premiums	8,000.00			8,000.00	7,135.04	0.00	864.96	89.19%
05114	Workers Compensation Insurance	144.00			144.00	72.00	0.00	72.00	50.00%
05115	Deferred Compensation Benefits	4,000.00			4,000.00	3,963.03	0.00	36.97	99.08%
05116	Life Insurance	250.00			250.00	97.24	0.00	152.76	38.90%
05117	Dental Insurance Expense	292.00			292.00	254.10	0.00	37.90	87.02%
05118	Vision Insurance Expense	63.00			63.00	49.50	0.00	13.50	78.57%
05119	Employee Assistance Program	5,100.00			5,100.00	4,916.40	0.00	183.60	96.40%
05201	Office Expense and Supplies	1,700.00			1,700.00	1,591.34	0.00	108.66	93.61%
05211	Postage	150.00			150.00	58.31	0.00	91.69	38.87%
05314	Telephone	750.00			750.00	666.12	0.00	83.88	88.82%
05411	Legal Fees	35,000.00			35,000.00	23,458.35	1,940.52	9,601.13	72.57%
05510	Property Insurance	50.00			50.00	36.00	0.00	14.00	72.00%
05511	Advertising/Drug Testing	17,000.00			17,000.00	12,262.40	0.00	4,737.60	72.13%
05516	Dues/Subscriptions	500.00			500.00	35.00	0.00	465.00	7.00%
05518	Liability Insurance	500.00			500.00	243.00	0.00	257.00	48.60%
05520	Service Contracts	10,000.00		(6,000.00)	4,000.00	0.00	0.00	4,000.00	0.00%
05521	Support Activities	4,800.00			4,800.00	2,590.71	0.00	2,209.29	53.97%
05526	Human Resources	14,000.00			14,000.00	10,500.00	0.00	3,500.00	75.00%
05527	Seminars/Training/Workshops	1,000.00			1,000.00	750.00	0.00	250.00	75.00%
05613	Equipment Repair & Maintenance	600.00			600.00	0.00	0.00	600.00	0.00%
05711	Travel Lodg Airf Mil	2,000.00			2,000.00	1,291.56	0.00	708.44	64.58%
05810	Property and Equipment	<u>1,200.00</u>	<u>200.00</u>	<u>0.00</u>	1,400.00	<u>0.00</u>	<u>0.00</u>	<u>1,400.00</u>	<u>0.00%</u>
	Balance 00012 - Human Resources	<u>176,503.00</u>	<u>200.00</u>	<u>(6,000.00)</u>	<u>170,703.00</u>	<u>128,539.22</u>	<u>1,940.52</u>	<u>40,223.26</u>	<u>76.44%</u>

City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00013 - Mayor and City Council*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	65,522.00			65,522.00	55,196.25	0.00	10,325.75	84.24%
05111	FICA/Medicare Taxes	4,974.00			4,974.00	4,147.13	0.00	826.87	83.38%
05112	T.W.C. Payroll Taxes	1,560.00			1,560.00	46.05	0.00	1,513.95	2.95%
05113	Health Insurance Premiums	48,000.00			48,000.00	35,675.20	0.00	12,324.80	74.32%
05114	Workers Compensation Insurance	300.00			300.00	163.00	0.00	137.00	54.33%
05115	Deferred Compensation Benefits	1,000.00			1,000.00	441.43	0.00	558.57	44.14%
05116	Life Insurance	210.00			210.00	91.04	0.00	118.96	43.35%
05117	Dental Insurance Expense	1,752.00			1,752.00	1,011.28	0.00	740.72	57.72%
05118	Vision Insurance Expense	379.00			379.00	246.89	0.00	132.11	65.14%
05201	Office Expense and Supplies	5,700.00			5,700.00	3,030.28	0.00	2,669.72	53.16%
05213	Uniforms	3,000.00			3,000.00	1,390.00	0.00	1,610.00	46.33%
05314	Telephone	3,700.00			3,700.00	3,152.74	0.00	547.26	85.21%
05510	Property Insurance	240.00			240.00	198.00	0.00	42.00	82.50%
05516	Dues/Subscriptions	8,000.00			8,000.00	7,533.00	0.00	467.00	94.16%
05518	Liability Insurance	2,500.00			2,500.00	1,215.00	0.00	1,285.00	48.60%
05521	Support Activities	300.00	300.00		600.00	276.51	0.00	323.49	46.09%
05527	Seminars/Training/Workshops	6,000.00			6,000.00	4,934.00	0.00	1,066.00	82.23%
05610	Office Furniture	3,000.00			3,000.00	0.00	0.00	3,000.00	0.00%
05711	Travel Lodg Airf Mil	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>8,896.59</u>	<u>0.00</u>	<u>6,103.41</u>	<u>59.31%</u>
	Balance 00013 - Mayor and City Council	<u>171,137.00</u>	<u>300.00</u>	<u>0.00</u>	<u>171,437.00</u>	<u>127,644.39</u>	<u>0.00</u>	<u>43,792.61</u>	<u>74.46%</u>



City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00014 - City Clerk*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	62,900.00			62,900.00	50,922.57	0.00	11,977.43	80.96%
05111	FICA/Medicare Taxes	4,812.00			4,812.00	3,853.27	0.00	958.73	80.08%
05112	T.W.C. Payroll Taxes	260.00			260.00	9.01	0.00	250.99	3.47%
05113	Health Insurance Premiums	8,000.00			8,000.00	7,135.04	0.00	864.96	89.19%
05114	Workers Compensation Insurance	288.00			288.00	72.00	0.00	216.00	25.00%
05115	Deferred Compensation Benefits	4,500.00			4,500.00	3,335.62	0.00	1,164.38	74.12%
05116	Life Insurance	150.00			150.00	93.39	0.00	56.61	62.26%
05117	Dental Insurance Expense	292.00			292.00	254.10	0.00	37.90	87.02%
05118	Vision Insurance Expense	63.00			63.00	49.50	0.00	13.50	78.57%
05201	Office Expense and Supplies	4,000.00			4,000.00	1,810.05	0.00	2,189.95	45.25%
05211	Postage	200.00			200.00	0.00	0.00	200.00	0.00%
05314	Telephone	600.00			600.00	396.12	0.00	203.88	66.02%
05411	Legal Fees	11,000.00	5,000.00		16,000.00	11,944.45	1,441.42	2,614.13	83.66%
05510	Property Insurance	100.00			100.00	81.00	0.00	19.00	81.00%
05511	Advertising/Drug Testing	20,000.00			20,000.00	15,427.00	0.00	4,573.00	77.14%
05515	County Elections	30,000.00		(25,000.00)	5,000.00	0.00	0.00	5,000.00	0.00%
05516	Dues/Subscriptions	200.00			200.00	75.00	0.00	125.00	37.50%
05518	Liability Insurance	500.00			500.00	261.00	0.00	239.00	52.20%
05520	Service Contracts	10,000.00			10,000.00	4,334.11	0.00	5,665.89	43.34%
05527	Seminars/Training/Workshops	200.00			200.00	50.00	0.00	150.00	25.00%
05711	Travel Lodg Airf Mil	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>175.67</u>	<u>0.00</u>	824.33	17.57%
	Balance 00014 - City Clerk	<u>159,065.00</u>	<u>5,000.00</u>	<u>(25,000.00)</u>	<u>139,065.00</u>	<u>100,278.90</u>	<u>1,441.42</u>	<u>37,344.68</u>	73.15%

City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

00015 - Finance Department

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	164,092.00			164,092.00	138,626.94	0.00	25,465.06	84.48%
05103	Overtime	2,700.00			2,700.00	2,240.16	0.00	459.84	82.97%
05111	FICA/Medicare Taxes	12,132.00			12,132.00	9,966.65	0.00	2,165.35	82.15%
05112	T.W.C. Payroll Taxes	780.00			780.00	27.00	0.00	753.00	3.46%
05113	Health Insurance Premiums	24,000.00			24,000.00	21,340.31	0.00	2,659.69	88.92%
05114	Workers Compensation Insurance	500.00			500.00	387.00	0.00	113.00	77.40%
05115	Deferred Compensation Benefits	13,250.00			13,250.00	11,168.58	0.00	2,081.42	84.29%
05116	Life Insurance	366.00			366.00	281.93	0.00	84.07	77.03%
05117	Dental Insurance Expense	876.00			876.00	755.73	0.00	120.27	86.27%
05118	Vision Insurance Expense	189.00			189.00	147.43	0.00	41.57	78.01%
05201	Office Expense and Supplies	5,000.00			5,000.00	2,856.39	0.00	2,143.61	57.13%
05314	Telephone	570.00			570.00	396.12	0.00	173.88	69.49%
05411	Legal Fees	24,000.00	15,000.00		39,000.00	27,641.15	6,086.19	5,272.66	86.48%
05510	Property Insurance	110.00			110.00	81.00	0.00	29.00	73.64%
05512	Audit Fees	50,000.00	8,000.00		58,000.00	57,030.56	0.00	969.44	98.33%
05513	Central Appraisal Fees	150,000.00			150,000.00	115,285.46	34,300.03	414.51	99.72%
05516	Dues/Subscriptions	10,000.00			10,000.00	8,237.20	0.00	1,762.80	82.37%
05517	Bank Charges	25,000.00			25,000.00	12,577.87	0.00	12,422.13	50.31%
05518	Liability Insurance	1,100.00			1,100.00	261.00	0.00	839.00	23.73%
05520	Service Contracts	7,000.00			7,000.00	1,475.14	5,353.66	171.20	97.55%
05522	Tax Collector Fees	12,500.00			12,500.00	11,808.91	0.00	691.09	94.47%
05527	Seminars/Training/Workshops	1,000.00			1,000.00	199.00	0.00	801.00	19.90%
05538	Late Charge	300.00			300.00	52.49	0.00	247.51	17.50%
05711	Travel Lodg Airf Mil	500.00			500.00	85.04	0.00	414.96	17.01%
05810	Property and Equipment	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00%</u>
	Balance 00015 - Finance Department	<u>507,465.00</u>	<u>23,000.00</u>	<u>0.00</u>	<u>530,465.00</u>	<u>422,929.06</u>	<u>45,739.88</u>	<u>61,796.06</u>	<u>88.35%</u>



City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00016 - Recreation Centers*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	268,189.00		(10,000.00)	258,189.00	219,076.08	0.00	39,112.92	84.85%
05103	Overtime	26,500.00			26,500.00	21,058.34	0.00	5,441.66	79.47%
05111	FICA/Medicare Taxes	22,099.00			22,099.00	18,133.70	0.00	3,965.30	82.06%
05112	T.W.C. Payroll Taxes	1,820.00			1,820.00	68.14	0.00	1,751.86	3.74%
05113	Health Insurance Premiums	49,000.00			49,000.00	41,512.96	0.00	7,487.04	84.72%
05114	Workers Compensation Insurance	760.00			760.00	135.00	0.00	625.00	17.76%
05115	Deferred Compensation Benefits	7,100.00			7,100.00	5,992.12	0.00	1,107.88	84.40%
05116	Life Insurance	386.00			386.00	347.87	0.00	38.13	90.12%
05117	Dental Insurance Expense	2,044.00			2,044.00	1,339.80	0.00	704.20	65.55%
05118	Vision Insurance Expense	441.00			441.00	328.50	0.00	112.50	74.49%
05201	Office Expense and Supplies	11,000.00	5,000.00		16,000.00	13,672.31	0.00	2,327.69	85.45%
5212	Tools and Supplies	400.00			400.00	380.79	0.00	19.21	95.20%
05213	Uniforms	2,500.00			2,500.00	2,385.49	0.00	114.51	95.42%
05311	Building & Property Maintenan	10,000.00			10,000.00	6,423.83	0.00	3,576.17	64.24%
05313	Utilities	17,000.00			17,000.00	13,512.21	0.00	3,487.79	79.48%
05314	Telephone	38,000.00			38,000.00	29,594.42	0.00	8,405.58	77.88%
05411	Legal Fees	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05510	Property Insurance	6,200.00			6,200.00	4,608.00	0.00	1,592.00	74.32%
05511	Advertising/Drug Testing	16,000.00			16,000.00	15,034.34	0.00	965.66	93.96%
05516	Dues/Subscriptions	3,000.00			3,000.00	1,299.00	0.00	1,701.00	43.30%
05518	Liability Insurance	3,800.00			3,800.00	1,908.00	0.00	1,892.00	50.21%
05520	Service Contracts	34,000.00	15,000.00		49,000.00	41,314.59	0.00	7,685.41	84.32%
05521	Support Activities	27,000.00			27,000.00	23,296.83	0.00	3,703.17	86.28%
05523	Equipment Rental/Lease	11,000.00			11,000.00	7,919.83	0.00	3,080.17	72.00%
05527	Seminars/Training/Workshops	8,500.00			8,500.00	7,721.18	0.00	778.82	90.84%
05548	Events	125,000.00	20,000.00		145,000.00	121,228.71	5,191.11	18,580.18	87.19%
05612	Vehicle Repair & Maintenance	6,300.00			6,300.00	5,063.75	0.00	1,236.25	80.38%
05613	Equipment Repair & Maintenance	1,600.00			1,600.00	300.80	0.00	1,299.20	18.80%
05614	Vehicle Fuel	2,900.00			2,900.00	2,552.41	0.00	347.59	88.01%
05711	Travel Lodg Airf Mil	7,800.00			7,800.00	7,474.53	0.00	325.47	95.83%
05810	Property and Equipment	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>13,537.66</u>	<u>0.00</u>	<u>1,462.34</u>	<u>90.25%</u>
	Balance 00016 - Recreation Centers	<u>727,339.00</u>	<u>40,000.00</u>	<u>(10,000.00)</u>	<u>757,339.00</u>	<u>627,221.19</u>	<u>5,191.11</u>	<u>124,926.70</u>	<u>83.50%</u>

City of Socorro  
Detail Budget/Actual Transactions  
From 10/1/2022 Through 8/17/2023

*00025 - Information Technology*

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	100,700.00		(6,000.00)	94,700.00	80,252.72	0.00	14,447.28	84.74%
05103	Overtime	5,000.00			5,000.00	2,780.41	0.00	2,219.59	55.61%
05111	FICA/Medicare Taxes	8,627.00			8,627.00	6,279.69	0.00	2,347.31	72.79%
05112	T.W.C. Payroll Taxes	520.00			520.00	20.97	0.00	499.03	4.03%
05113	Health Insurance Premiums	16,000.00			16,000.00	10,929.39	0.00	5,070.61	68.31%
05114	Workers Compensation Insurance	245.00			245.00	135.00	0.00	110.00	55.10%
05115	Deferred Compensation Benefits	7,000.00			7,000.00	6,380.46	0.00	619.54	91.15%
05116	Life Insurance	167.00			167.00	129.37	0.00	37.63	77.47%
05117	Dental Insurance Expense	584.00			584.00	382.22	0.00	201.78	65.45%
05118	Vision Insurance Expense	126.00			126.00	80.67	0.00	45.33	64.02%
05201	Office Expense and Supplies	15,000.00			15,000.00	10,592.93	0.00	4,407.07	70.62%
05212	Tools and Supplies	16,000.00			16,000.00	15,925.29	0.00	74.71	99.53%
05213	Uniforms	1,500.00			1,500.00	1,394.20	0.00	105.80	92.95%
05311	Building & Property Maintenan	5,100.00			5,100.00	2,453.74	0.00	2,646.26	48.11%
05314	Telephone	2,000.00			2,000.00	1,602.24	0.00	397.76	80.11%
05516	Dues/Subscriptions	4,100.00			4,100.00	2,326.24	0.00	1,773.76	56.74%
05520	Service Contracts	80,000.00			80,000.00	26,727.75	26,929.50	26,342.75	67.07%
05523	Equipment Rental/Lease	1,750.00			1,750.00	620.13	0.00	1,129.87	35.44%
05527	Seminars/Training/Workshops	5,000.00			5,000.00	905.00	0.00	4,095.00	18.10%
05612	Vehicle Repair & Maintenance	800.00			800.00	152.89	0.00	647.11	19.11%
05613	Equipment Repair & Maintenance	3,500.00			3,500.00	3,299.82	0.00	200.18	94.28%
05614	Vehicle Fuel	1,500.00			1,500.00	1,124.95	0.00	375.05	75.00%
05711	Travel Lodg Airf Mil	3,000.00			3,000.00	2,761.60	0.00	238.40	92.05%
05810	Property and Equipment	<u>125,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>125,000.00</u>	<u>49,266.45</u>	<u>0.00</u>	<u>75,733.55</u>	<u>39.41%</u>
	Balance 00025 - Information Technology	<u>403,219.00</u>	<u>0.00</u>	<u>(6,000.00)</u>	<u>397,219.00</u>	<u>226,524.13</u>	<u>26,929.50</u>	<u>143,765.37</u>	<u>63.81%</u>
	Grand Totals	<u>14,229,069.00</u>	<u>237,050.00</u>	<u>(242,000.00)</u>	<u>14,224,119.00</u>	<u>10,681,144.86</u>	<u>431,462.72</u>	<u>3,111,511.42</u>	<u>78.13%</u>



DEPARTMENT	GL CODE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT	EXPLANATION
<b>CITY MANAGER</b>	Salaries		-3,000.00	Will not use this Fiscal Year
	overtime	0.00	-3,000.00	Will not use this Fiscal Year
	Building & Property Maintenance	2,000.00	0.00	adjustment needed to complete the year
	Service Contracts	4,000.00	0.00	adjustment needed to complete the year
		<b>6,000.00</b>	<b>-6,000.00</b>	TOTALS
<b>PUBLIC WORKS</b>	FICA Medicare	0.00	-6,000.00	Will not use this Fiscal Year
	Health Insurance	0.00	-6,000.00	Will not use this Fiscal Year
	Tools and Supplies	0.00	-6,000.00	Will not use this Fiscal Year
	Recycling Center	5,000.00	0.00	adjustment needed to complete the year increase in services
	Legal Fees	3,000.00	0.00	adjustment needed to complete the year increase services
	Property and Equipment	0.00	-10,000.00	Will not use this Fiscal Year
				Will not use this Fiscal Year
				Will not use this Fiscal Year
		<b>8,000.00</b>	<b>-28,000.00</b>	TOTALS
<b>Fire and Ambulance</b>	Utilities	3,000.00	0.00	adjustment needed to complete the year
		<b>3,000.00</b>	<b>0.00</b>	TOTALS

<b>POLICE DEPARTMENT</b>	Salaries	0.00	-50,000.00	Will not use this Fiscal Year
	FICA Medicare	0.00	-20,000.00	Will not use this Fiscal Year
	T.W.C	0.00	-6,000.00	Will not use this Fiscal Year
	Health Insurance	0.00	-40,000.00	Will not use this Fiscal Year
	Deferred Compensation	10,000.00	0.00	adjustment needed to complete the year increase utilization
	Office and Expense Supply	6,000.00	0.00	adjustment needed to complete the year
	Postage	1,000.00	0.00	adjustment needed to complete the year increase in notifications
	Tools and Supplies	5,600.00	0.00	ammunition needed to complete the year
	Utilities	9,000.00	0.00	adjustment needed to complete the year
	Telephone	35,000.00	0.00	adjustment needed to complete the year
	Service Contracts	25,000.00	0.00	adjustment needed to complete the year custodian services
	Support Activities	6,000.00	0.00	adjustment needed to complete the year youth league
	Equipment Rental Lease	5,000.00	0.00	adjustment needed to complete the year
	Vehicle Repair & Maintenance	10,000.00	0.00	adjustment needed to complete the year
	Vehicle fuel	30,000.00	0.00	adjustment needed to complete the year
	Property and Equipment	4,000.00	0.00	animal control washer and dryer
				purchase of vehicles from last Fiscal year
		<b>146,600.00</b>	<b>-116,000.00</b>	TOTALS
<b>MUNICIPAL COURTS</b>	Health Insurance	0.00	-10,000.00	Will not use this Fiscal Year



	Deferred Compensation	0.00	-2,000.00	Will not use this Fiscal Year
	Property and Equipment	0.00	-20,000.00	Will not use this Fiscal Year
			0.00	adjustment needed to complete the year
		0.00	-32,000.00	
<b>PLANNING &amp; ZONING</b>	Liability Insurance	3,000.00	0.00	adjustment needed to complete the year
				adjustment needed to complete the year
				adjustment needed to complete the year
				adjustment needed to complete the year
				Will not use this Fiscal Year
		3,000.00	0.00	TOTALS
<b>GRANTS &amp; SPECIAL PROJ.</b>	Salaries	0.00	-6,000.00	Will not use this Fiscal Year
	FICA Medicare	0.00	-3,000.00	Will not use this Fiscal Year
	Health Insurance	0.00	-4,000.00	Will not use this Fiscal Year
	Office Expense	1,500.00	0.00	adjustment needed to complete the year
	Telephone	450.00	0.00	adjustment needed to complete the year
				Will not use this Fiscal Year
		1,950.00	-13,000.00	TOTALS
<b>HUMAN RESOURCES</b>	Service Contracts	0.00	-6,000.00	Will not use this Fiscal Year
	Property and Equipment	200.00	0.00	adjustment needed new PC needed
		200.00	-6,000.00	TOTALS
<b>MAYOR &amp; CITY COUNCIL</b>	Support Activities	300.00	0.00	adjustment needed to complete the year
		300.00	0.00	Will not use this Fiscal Year
<b>CITY CLERK</b>	Legal Fees	5,000.00	0.00	adjustment needed to complete the year
	County Elections	0.00	-25,000.00	Will not use this Fiscal Year
	Travel Lodge Airfare	0.00	0.00	Will not use this Fiscal Year
		5,000.00	-25,000.00	
<b>FINANCE</b>	Legal Fees	15,000.00	0.00	adjustment needed to complete the year
	Audit Fees	8,000.00	0.00	adjustment needed to complete the year
		23,000.00	0.00	TOTALS

RECREATION CENTERS	salaries	0.00	-10,000.00	will not use this fiscal year
	Office Expense	5,000.00	0.00	adjustment needed to complete the year
	Service Contracts	15,000.00	0.00	adjustment needed to complete the year artist
	Events	20,000.00	0.00	adjustment needed to complete the year binnational
		40,000.00	-10,000.00	
INFORMATION TECH	Salaries	0.00	-6,000.00	will not use this fiscal year
		237,050.00	242,000.00	TOTALS
				Decrease 4,950.00





## CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 28, 2023**

### **REZONING REQUEST**

### **STAFF REPORT**

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION FOR REQUEST OF THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF THE WEST 2/3 OF TRACT 30 AND ALL OF TRACTS 31-39, LEIGH CLARK SURVEY 298, LOCATED AT 12400 GATEWAY BLVD. EAST, SOCORRO, TX FROM UNCLASSIFIED TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED-USE DEVELOPMENTS) TO ALLOW FOR AN INDUSTRIAL PARK DEVELOPMENT.**

<b>NAME:</b>	HORIZON 10 INDUSTRIAL PARK
<b>PROPERTY ADDRESS:</b>	12400 GATEWAY EAST BLVD.
<b>PROPERTY LEGAL DESCRIPTION:</b>	THE WEST 2/3 OF TRACT 30 AND ALL OF TRACTS 31-39, LEIGH CLARK SURVEY 298
<b>PROPERTY OWNER:</b>	HORIZON 10 PARTNERS, LLC.
<b>REPRESENTATIVE:</b>	ALVARO LOYA
<b>PROPERTY AREA:</b>	140.008 ACRES
<b>CURRENT ZONING:</b>	UNCLASSIFIED
<b>CURRENT LAND USE:</b>	VACANT
<b>FUTURE LAND USE MAP:</b>	SINGLE FAMILY & MEDIUM DENSITY RESIDENTIAL
<b>FLOOD MAP:</b>	According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 239-B/ FEMA, September 4, 1991).
<b>SUMMARY OF REQUEST:</b>	Request for <b>APPROVAL</b> of rezoning of property from UNCLASSIFIED to IC-MUD to allow for an industrial park development.
<b>STAFF RECOMMENDATION:</b>	Staff recommends <b>APPROVAL</b> of the rezoning request.
<b>P&amp;Z RECOMMENDATION:</b>	Commission voted for <b>APPROVAL</b> of the rezoning request on August 15, 2023

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A REZONING THE WEST 2/3 OF TRACT 30 AND ALL OF TRACTS 31-39, LEIGH CLARK SURVEY 298, LOCATED AT 12400 GATEWAY EAST BLVD., SOCORRO, TX, FROM UNCLASSIFIED TO IC-MUD (INDUSTRIAL/COMMERCIAL MIXED-USE DEVELOPMENTS) TO ALLOW FOR AN INDUSTRIAL PARK DEVELOPMENT.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being the west 2/3 of Tract 30 and all of Tracts 31-39, Leigh Clark Survey 298, located at 12400 Gateway East Blvd., Socorro, TX, from Unclassified to IC-MUD (Industrial/Commercial Mixed-Use Developments) to allow for an industrial park development.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

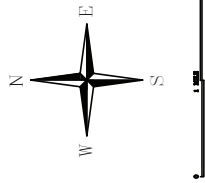
\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

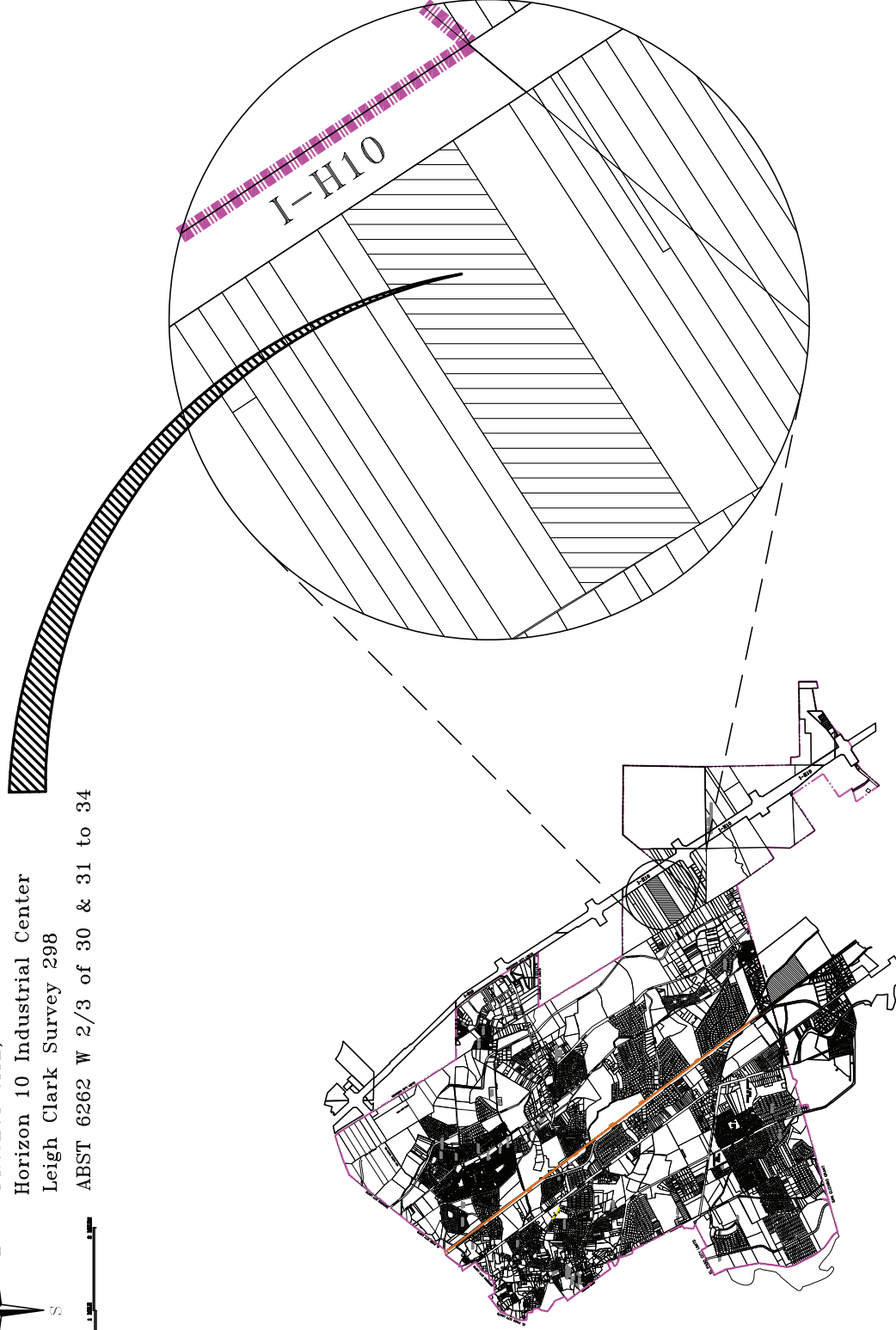
\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

First Reading: September 7, 2023  
Second Reading: September 28, 2023

# LOCATION MAP



PROJECT SITE;  
Horizon 10 Industrial Center  
Leigh Clark Survey 298  
ABST 6262 W 2/3 of 30 & 31 to 34



CITY OF SOCORRO

**LOCATION MAP**

Scale: AS SHOWN

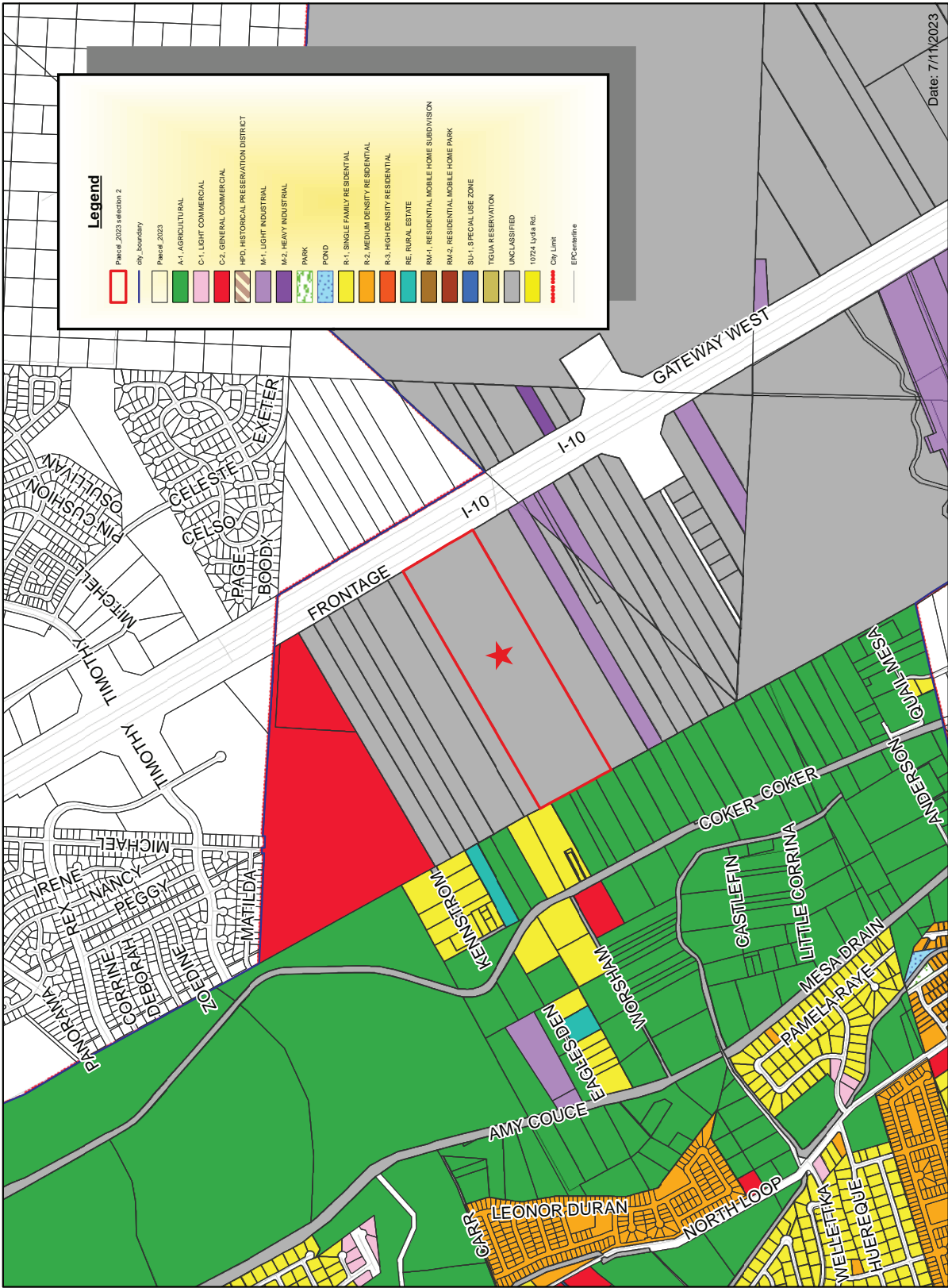
**Planning and Zoning Department**

800 N. Bas Vista, Socorro, Texas 79027 Tel: (915) 872-4831 Fax: (915) 872-8673



# ZONING MAP

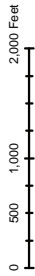
Zoning Map Horizon 10 Industrial Center



Date: 7/11/2023



CITY OF SOCORRO  
PLANNING & ZONING  
DEPARTMENT  
SOCORRO, TX, 79072

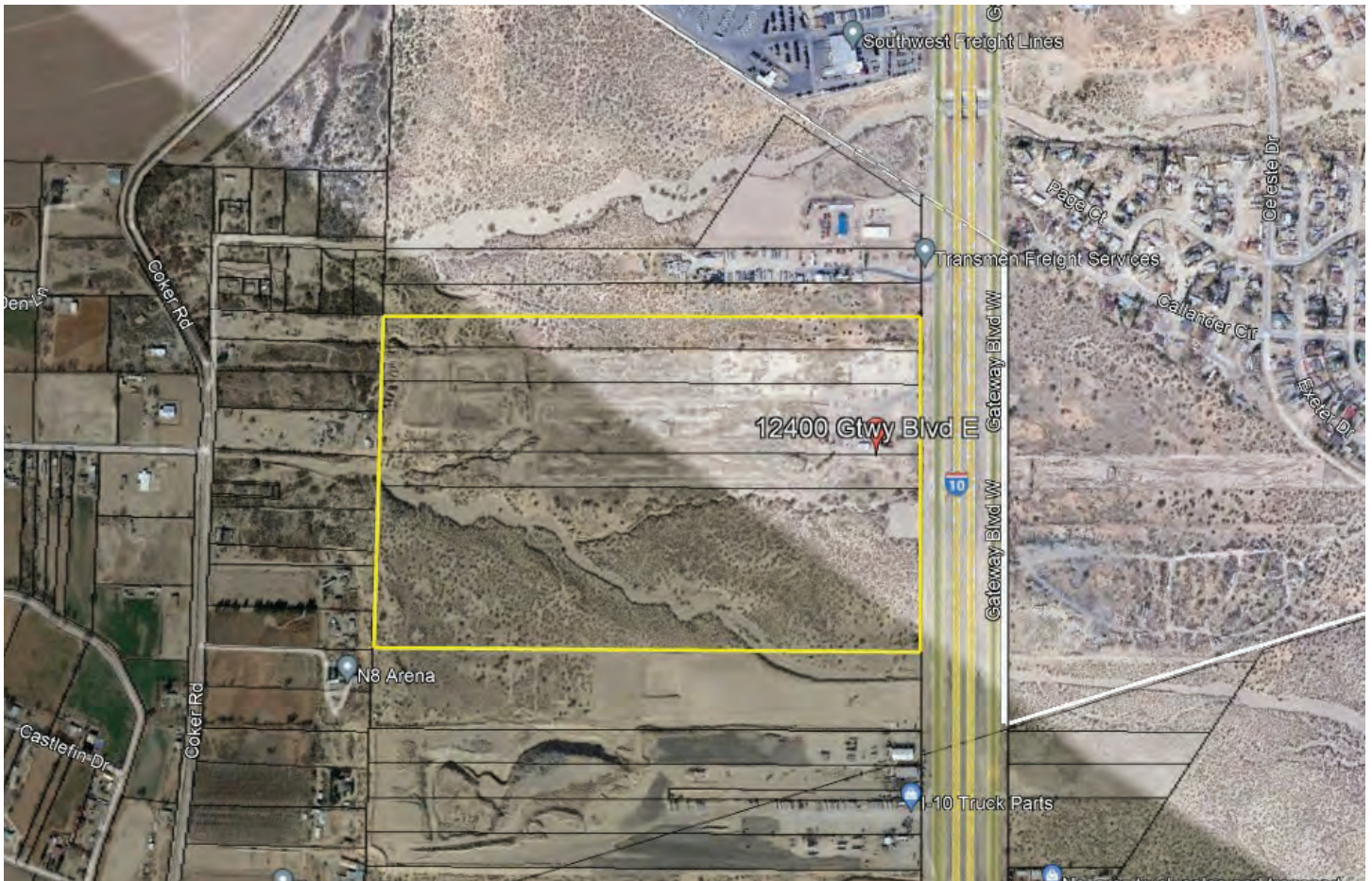


# SITE PICTURES





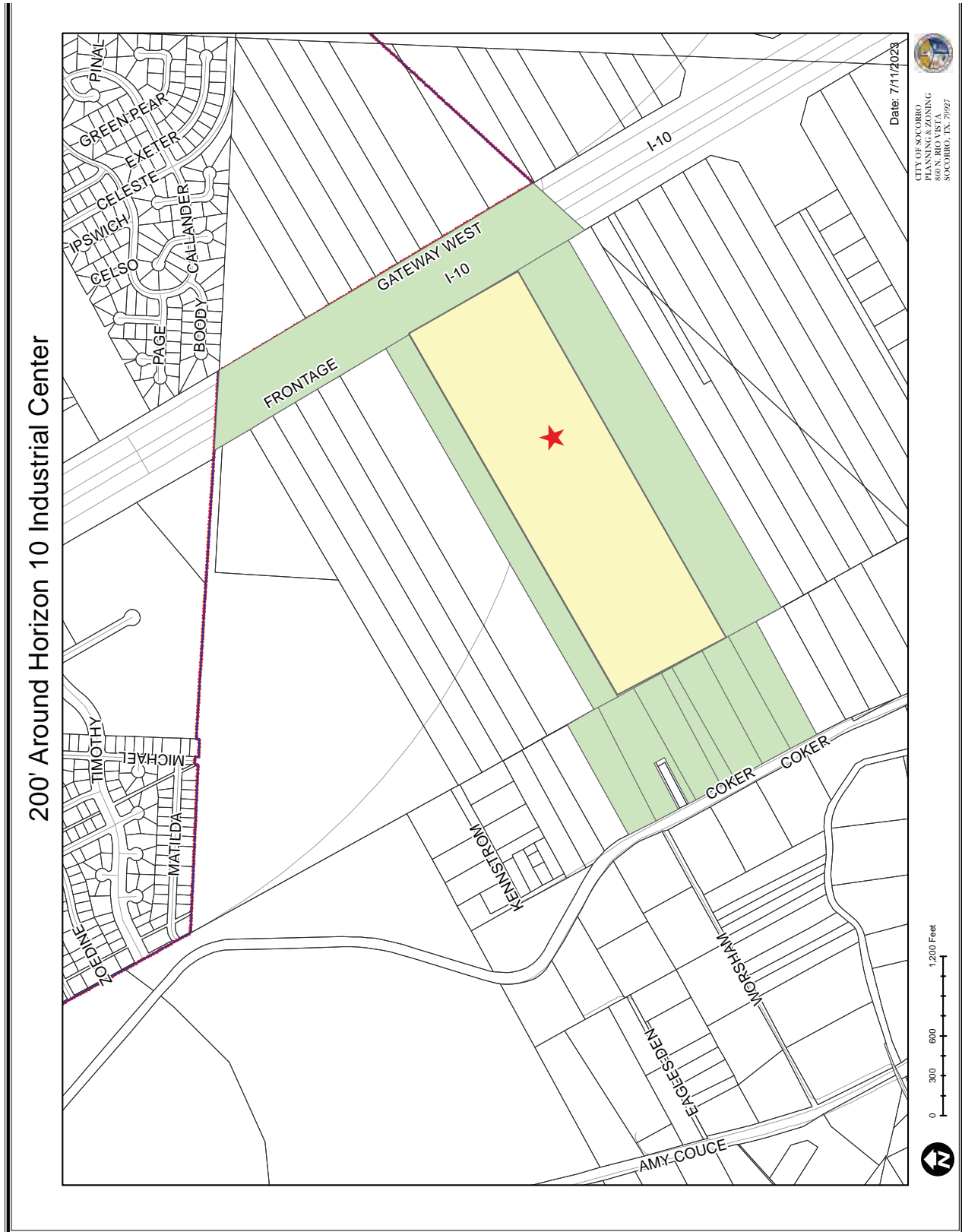
# AERIAL PHOTO



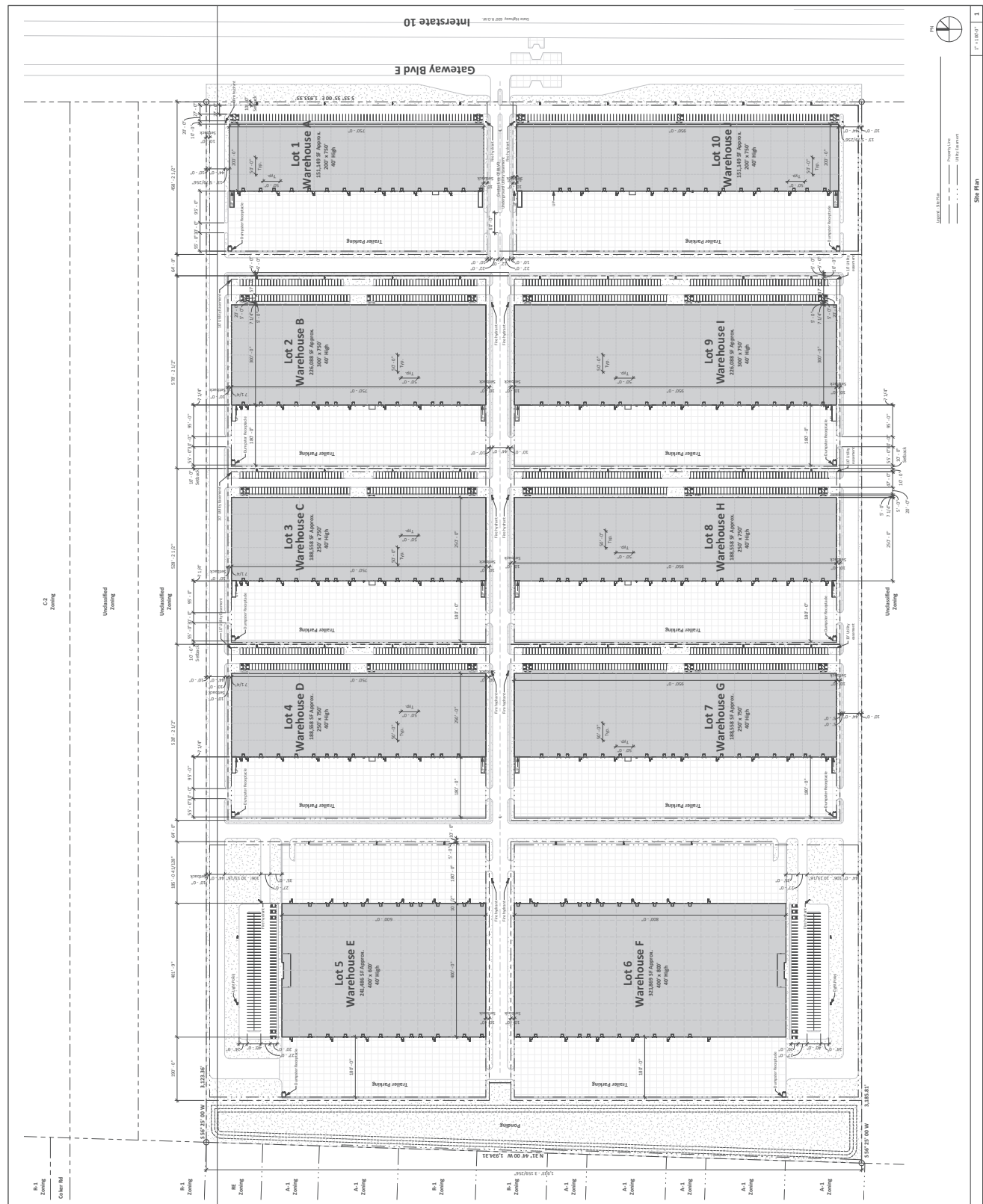


# PUBLIC HEARING

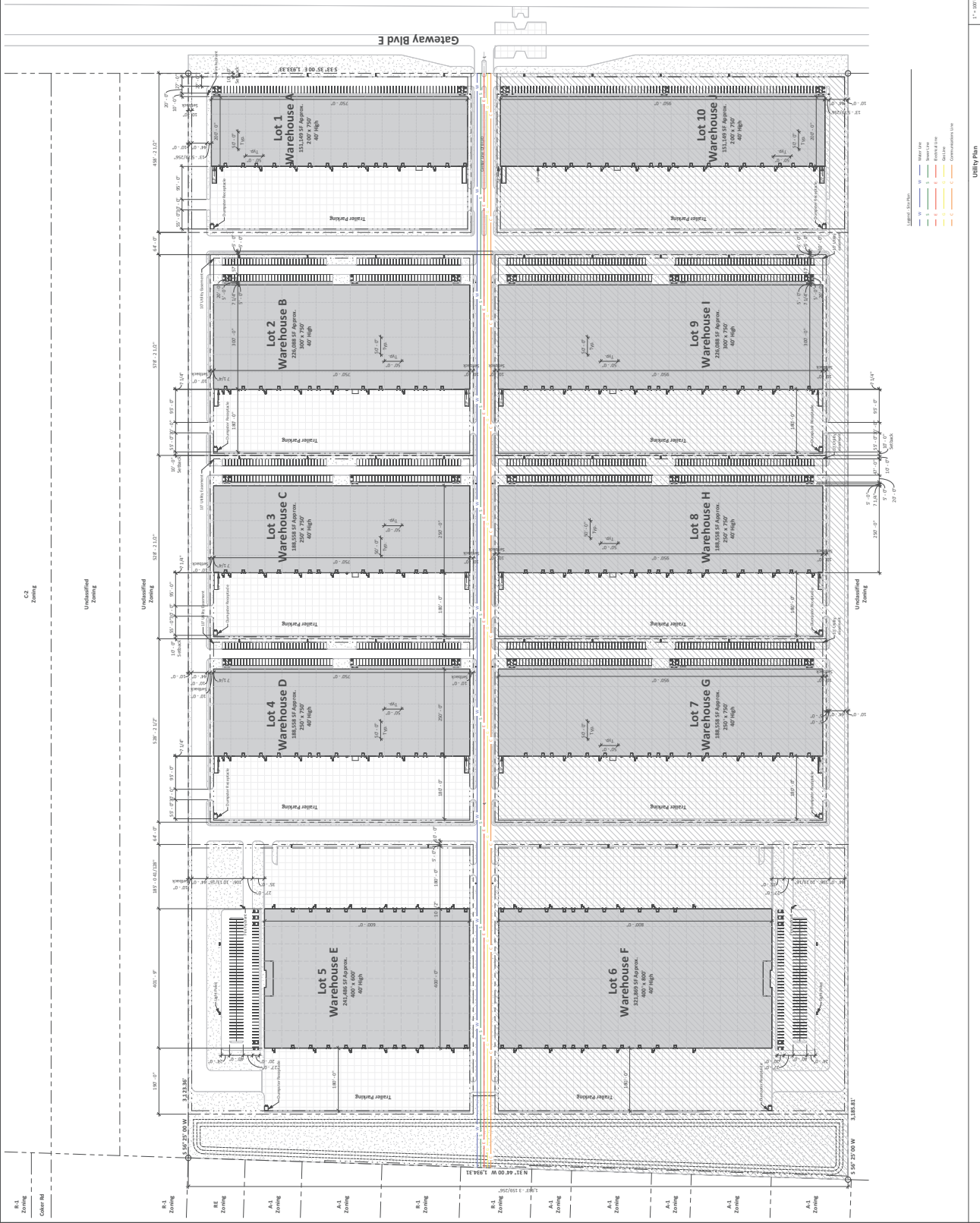
No correspondence, comments or concerns were received for the rezoning request.



# DEVELOPMENT PLAN

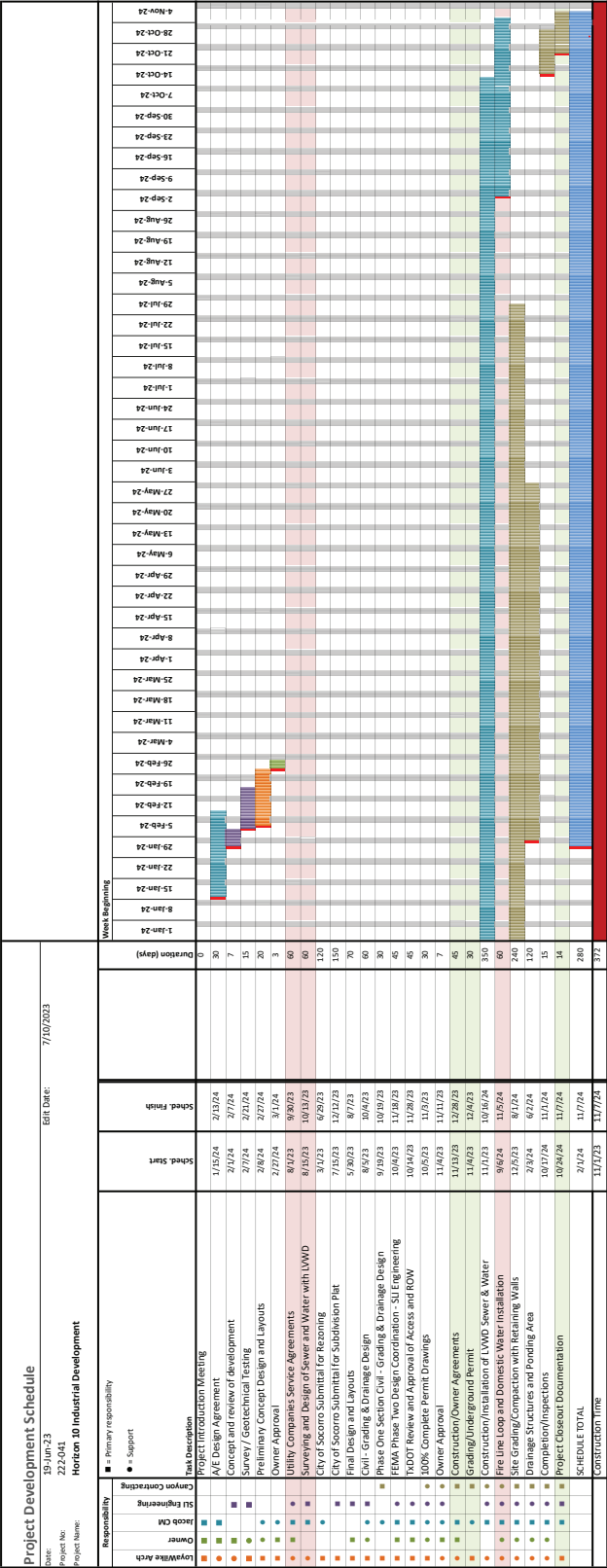


# UTILITY PLAN





# DEVELOPMENT SCHEDULE



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor Pro-Tem

*Rudy Cruz Jr.*  
District 3

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 22, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve Supplemental Agreement No. 1 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC, to revise quantities in Exhibit D. This is a **reduced**-cost supplemental agreement.

**SUMMARY**

City Council will approve Supplemental Agreement No. 1 with Camacho-Hernandez & Associates, LLC, for the Sparks Arroyo Drainage Improvement Project to revise quantities in Exhibit D. **There are no additional costs associated with this supplemental agreement.**

**STATEMENT OF THE ISSUE**

This supplemental agreement applies to Exhibit D Fee Schedule for Consultant and subconsultants, and is necessary to maintain a more appropriate tracking of time charges for this project, and ensure all costs are tracked in accordance with the existing master contract, and in compliance with all Texas Water Development Board requirements.

The difference in cost from the original Fee Schedule and the schedule shown on this Supplemental Agreement results in a net change of **- \$27.99.**

Please see the supplemental agreement and Exhibit D included in the backup.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): N/A**

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not approve – City Council will not approve Supplemental Agreement No. 1 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC, to revise quantities in Exhibit D. This is a **reduced**-cost supplemental agreement.

**STAFF RECOMMENDATION**

**APPROVE** – City Council will approve Supplemental Agreement No. 1 for Work Authorization No. 3 for the Sparks Arroyo Drainage Improvement Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC, to revise quantities in Exhibit D. This is a **reduced**-cost supplemental agreement.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**SUPPLEMENTAL AGREEMENT NO. 1  
TO WORK AUTHORIZATION NO. 3**

**THIS SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 6 of the General Provisions of the General Engineering Consulting Services Contract made between **City of Socorro**, hereinafter called the **City** and **Camacho-Hernandez & Associates, LLC**, hereinafter called the “**Consultant**.”

**WITNESSETH**

**WHEREAS**, the **Consultant** executed **Work Authorization No. 3 Agreement For Engineering Services** on October 20, 2022 for the Sparks Arroyo project in the City of Socorro; and,

**WHEREAS**, Work Authorization No. 3 includes Exhibit D Fee Schedule for Consultant and sub-consultants; and,

**WHEREAS**, it has become necessary to maintain a more appropriate manner to track time charges for; and,

**WHEREAS**, it has become necessary adjust certain hours within this Fee Schedule for the Consultant for some tasks within the Fee Schedule in order to better track time charges; and,

**WHEREAS**, the City will not incur any additional cost for this Supplemental Agreement; and

**NOW, THEREFORE**, premises considered, the Consultant and City agree that said agreement is amended as follows:

1. Exhibit D Fee Schedule for Consultant is revised to reflect the above listed modifications of the Supplemental.
2. The Maximum amount payable under this contract was originally \$1,759,710.39.
3. The revised Maximum amount payable under this contract is now \$1,759,682.40.
4. The difference in cost from the original Fee Schedule and the schedule shown on this Supplemental Agreement results in a net change of - \$27.99.
5. All other items under this contract for this revision will remain the same.

**All other provisions are unchanged and remain in full force and effect.**

**IN WITNESS WHEREOF**, the Consultant and City have caused this Supplemental Agreement to be executed as of the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**THE CONSULTANT**

---

(Signature)

---

(Printed Name)

---

(Title)

---

(Date)

**THE CITY OF SOCORRO**

---

(Signature)

---

(Printed Name)

---

(Title)

---

(Date)

**LIST OF EXHIBITS**

Exhibit D      Fee Schedule

**Exhibit D  
Fee Schedule**

City of Socorro  
Work Authorization No. 3

Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E  
Length: Approx 2.6 miles  
Prime: Camacho-Hernandez & Associates, LLC

**Project Summary**

**SCHEMATIC, ENVIRONMENTAL AND PS&E DESIGN**

TASKS	Camacho-Hernandez & Associates, LLC - Prime		CSR Environmental and Consulting, LLC - Environmental/Public Involvement		Cobb, Fendley & Associates, Inc. - Survey and Utility		TOTALS
	Hrs	Fee	Hrs	Fee	Hrs	Fee	
Project Management	396	\$ 82,196.87					\$ 82,196.87
Surveying					787	\$ 129,842.60	\$ 129,842.60
ROW Parcel Sketches/Metes & Bounds					262	\$ 36,780.48	\$ 36,780.48
Geotechnical Investigations	530	\$ 83,095.24					\$ 83,095.24
Environmental Studies			946	\$ 82,682.94			\$ 82,682.94
Public Involvement Activities	281	\$ 37,915.83					\$ 37,915.83
Planning	1288	\$ 176,522.89					\$ 176,522.89
Drainage Study	0	\$ 185,852.66					\$ 185,852.66
P.S. & E.	5873	\$ 645,158.98					\$ 645,158.98
Utility Coordination	442	\$ 57,844.04					\$ 57,844.04
Construction Engineering	795	\$ 166,123.37					\$ 166,123.37
Direct Expenses		\$ 70,982.00		\$ 4,684.50		\$ -	\$ 75,666.50
<b>Total</b>	<b>9605</b>	<b>\$ 1,505,691.88</b>	<b>946</b>	<b>\$ 87,367.44</b>	<b>1049</b>	<b>\$ 166,623.08</b>	<b>\$ 1,759,682.40</b>
<b>Percent Participation</b>	<b>85.57%</b>		<b>4.96%</b>		<b>9.47%</b>		<b>100.00%</b>



Exhibit D  
Fee Schedule

City of Socorro  
Work Authorization. 3

Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E  
Length: Approx 2.6 miles  
Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Senior Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
<b>Project Management</b>											396	\$ 82,196.87
1. Project Management/Work Plan											88	\$ 20,781.50
1.1 Develop a project management/work plan	26	62									88	\$ 20,781.50
2. Progress Reporting											80	\$ 15,104.40
2.1 Prepare and submit monthly progress reports for the City of Socorro	8	20								26	53	\$ 8,759.56
2.2 Updated project schedule	7	20									27	\$ 6,344.84
3. Prepare and Submit Invoices											43	\$ 9,875.79
3.1 Monthly invoice amount	2	20									22	\$ 5,051.24
3.2 Review subconsultant invoices	2	19									21	\$ 4,824.55
4. Coordination/Administration											120	\$ 21,219.88
4.1 Prepare and attend One (1) Kick-off meeting											0	\$ -
4.2 Coordination with El Paso County	10	26						24			60	\$ 10,609.94
4.3 Monthly meetings with the City of Socorro staff, public entities and TxDOT (estimated 18)	10	26						24			60	\$ 10,609.94
5. Subconsultant Management											65	\$ 15,215.30
5.1 Prepare subcontracts / WA's / SWA's for subconsultants	8	25									33	\$ 7,737.01
5.2 Monitor subconsultant activities	7	25									32	\$ 7,478.29
<b>HOURS SUB-TOTALS</b>	<b>80</b>	<b>243</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48</b>	<b>0</b>	<b>25</b>	<b>396</b>	
<b>CONTRACT RATE PER HOUR</b>	<b>\$258.72</b>	<b>\$226.69</b>	<b>\$216.83</b>	<b>\$209.44</b>	<b>\$133.06</b>	<b>\$128.13</b>	<b>\$98.56</b>	<b>\$88.70</b>	<b>\$83.78</b>	<b>\$86.24</b>		
<b>TOTAL LABOR COSTS</b>	<b>\$20,697.60</b>	<b>\$55,085.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,257.60</b>	<b>\$0.00</b>	<b>\$2,156.00</b>	<b>\$82,196.87</b>	
<b>% DISTRIBUTION OF STAFF HOURS</b>	<b>20.28%</b>	<b>61.36%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>12.12%</b>	<b>0.00%</b>	<b>6.31%</b>	<b>100.00%</b>	
<b>Public Involvement Activities</b>											281	\$ 37,915.83
1. Public Involvement Program											281	\$ 37,915.83
1.1 Prepare and maintain Federal and TxDOT Legislative District maps including Legislator contact information	2	2		8			18	18			48	\$ 6,017.02
1.2 Provide responses of public comments per meeting/hearing submitted	2			1				2			5	\$ 904.26
1.3 Public meetings												
1.3.1 Schedule, conduct and attend public meetings (assume 1 meeting)	3	3		3			3	3		3	18	\$ 2,905.05
1.3.2. Prepare public meeting materials including sign-in sheets, flyers, meeting notices, meeting posters, exhibits, comment form, agenda, welcome letter, display ad, legal notice, press release, posters, script, presentation, press kits, and other meeting materials							32	32		32	96	\$ 8,752.00
1.3.3 Document the comments received and prepare responses		4		4				2		4	14	\$ 2,268.88
1.3.4 Prepare draft and final Public Meeting Summary Report		4									4	\$ 906.76
1.4 Public hearing												
1.4.1 Schedule, conduct and attend public hearing (assume 1 hearing)	8	8		8			8	8		8	48	\$ 7,746.80
1.4.2 Coordinate preparation and review of public hearing materials (2 reviews)		4		4			4	4		4	20	\$ 2,838.52
1.4.3 Prepare draft and final Public Hearing Summary Report		4								4	8	\$ 1,251.72
1.5 Review Categorical Exclusion submitted by subconsultant		9		12							20	\$ 4,326.80
<b>HOURS SUB-TOTALS</b>	<b>15</b>	<b>37</b>	<b>0</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>65</b>	<b>69</b>	<b>0</b>	<b>55</b>	<b>281</b>	

Exhibit D  
Fee Schedule

City of Socorro  
Work Authorization. 3

Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E  
Length: Approx 2.6 miles  
Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Senior Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
<b>Drainage Study</b>											0	\$ 185,852.66
1. Perform Drainage Study											0	\$ 88,715.24
1.1 Review and update drainage requirements for the project	5	32		55				106				\$ 29,469.08
1.2 Review and update location of retention ponding areas for storm runoff from the project	5	32		55				106				\$ 29,469.08
1.3 Identify any ROW requirements for locating/constructing new ponding areas and/or drainage appurtenances	7	32		54				106				\$ 29,777.08
2. Coordination												\$ 29,072.94
2.1 Coordinate with Texas Water Development Board	8	34										\$ 9,777.22
2.2 Coordination with County of El Paso	8	34										\$ 9,777.22
2.3 Coordination with City of Socorro	7	34										\$ 9,518.50
3. Perform Drain analysis using Bentley StormCad. Provide Report. Including:												\$ 68,064.48
3.1 Watershed areas		24		40				100				\$ 22,688.16
3.4 Identify pipe size and strength requirements		24		40				100				\$ 22,688.16
3.5 Identify potential utility conflicts and design around them, wherever possible		24		40				100				\$ 22,688.16
Deliverables												\$ -
1. Three copies of the bound drainage study report												\$ -
HOURS SUB-TOTALS	40	270	0	284	0	0	0	618	0	0	1212	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$10,348.80	\$61,208.30	\$0.00	\$59,480.96	\$0.00	\$0.00	\$0.00	\$54,816.60	\$0.00	\$0.00	\$185,852.66	
% DISTRIBUTION OF STAFF HOURS	3.36%	22.28%	0.00%	23.43%	0.00%	0.00%	0.00%	50.99%	0.00%	0.00%	100.00%	
<b>Plans, Specifications and Estimates (PS&amp;E)</b>												\$ 645,153.88
7. Drainage Design											2053	\$ 215,402.42
7.1 Develop Detention Pond Design (Stockyard)				40	2	50	100	100	150		442	\$ 46,343.22
7.2 Prepare detention pond details				32	2	24	40	40	80		218	\$ 24,236.12
7.3 Develop hydraulic design for culverts	2	8		32	2	24	40	40	80		228	\$ 26,567.08
7.4 Prepare culvert details				12	2	12	40	40	80		186	\$ 18,509.76
7.5 Update overall drainage area map	1	8		12	2	20	40	40	80		203	\$ 21,607.04
7.6 Prepare culvert hydraulic computations				12	2	20	40	40	80		194	\$ 19,534.80
7.7 Prepare drainage basin layout sheets				12	2	20	40	40	80		194	\$ 19,534.80
7.14 Prepare drainage basin calculation sheets				12	2	20	40	40	80		194	\$ 19,534.80
7.16 Prepare miscellaneous drainage details				12	2	20	40	40	80		194	\$ 19,534.80
8. Traffic Control											389	\$ 45,044.72
8.2 Prepare traffic control drawings, including TCP, general notes and details/standards	8			24			40	40	96		208	\$ 22,373.38
8.3 Prepare presentation material for Safety Review meetings, including plan layout and PowerPoint, as necessary	8			30			20	20	40		118	\$ 15,193.12
8.4 Compile TCP Details/Standards using available TXDOT Standards				15			16	16	16		63	\$ 7,478.24
9. Storm Water Pollution Prevention Plan (SW3P)											675	\$ 73,607.04
9.1 Prepare SW3P Narrative	1	8	4	20			32	32	32		129	\$ 15,801.64
9.2 Prepare EPIC Sheet				20			32	32	40		124	\$ 13,532.32
9.3 Prepare Storm Water Pollution Prevention Plans				20			72	72	74		238	\$ 23,871.24
9.4 Develop standard and special specifications.				20			44	44	44		152	\$ 16,114.56
9.5 Develop estimated SW3P construction cost				12			20	20	32		32	\$ 4,287.28
12. Final Assembly of PS&E Package											2118	\$ 238,949.20
12.1 Complete final construction plans	8	16	80	20		40	90	90	90		434	\$ 56,750.80
12.2 Prepare Title Sheet				8			16	16	32		72	\$ 7,352.64
12.3 Prepare Index Of Sheets				8			16	16	32		72	\$ 7,352.64
12.4 Prepare Project Layout				8			16	16	48		120	\$ 11,531.52
12.5 Prepare Final Existing Typical Sections				8			40	40	80		168	\$ 15,868.32
12.6 Prepare Final Proposed Typical Sections				8			40	40	80		168	\$ 15,868.32
12.7 Prepare General Notes And Specification Data Sheet			32	24			24	24	48		152	\$ 20,480.80
12.8 Prepare E & Q Plan Sheet			32	12			88	88	88		308	\$ 33,303.36
12.9 Prepare Summary Sheets			32	12			60	60	120		284	\$ 30,741.04
12.10 Develop cost estimate			32	8				60	120		220	\$ 23,989.68
12.11 Develop construction schedule			32	8				80			120	\$ 15,710.08
14. Submittal											638	\$ 72,153.60
14.1 Submit design documents at project milestones (30, 60, 90 and 100%)			80	24			170	170	170		614	\$ 68,449.76
14.2 Attend prebid conference		4	4	4			4	4		4	24	\$ 3,705.84
HOURS SUB-TOTALS	12	60	328	489	18	250	1240	1432	2040	4	5873	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$3,194.64	\$13,601.40	\$71,120.24	\$102,416.16	\$2,395.08	\$32,032.50	\$122,214.40	\$127,018.40	\$170,911.20	\$344.96	\$645,158.98	
% DISTRIBUTION OF STAFF HOURS	0.28%	1.02%	5.58%	8.33%	0.31%	4.26%	21.11%	24.38%	34.74%	0.07%	100.00%	

Exhibit D  
Fee Schedule

City of Socorro  
Work Authorization. 3

Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E  
Length: Approx 2.6 miles  
Prime: Camacho-Hernandez & Associates, LLC

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Principal	Project Manager	Quality Manager	Senior Engineer	3D Visualization Manager	3D Visualization Modeler	Senior Engineer Technician	EIT	Senior CADD Operator	Admin/ Clerical	Total Hours	Total Cost
<b>Utility Coordination</b>											442	\$ 57,844.04
1.1 Utility Coordination											442	\$ 57,844.04
1.1.1 Develop listing of utility companies with contact information	1	2		4				40			47	\$ 5,097.88
1.2 Conduct records research and acquisition of available as-built utility records				4				20			24	\$ 2,611.76
1.3 Designate known utilities throughout the ROW				4			16	16			36	\$ 3,833.92
1.4 Conduct utility coordination meetings		20		26				24			70	\$ 12,108.04
1.5 Provide base map information to all utility companies at each submittal phase				2			30	32			64	\$ 6,214.08
1.6 Coordination with utilities to obtain their relocation plans. Prepare and issue minutes for each meeting		10		18			10	20		9	67	\$ 9,572.58
1.7 Develop a Utility Conflict Matrix to track utility issues and proposed resolutions				2				32			34	\$ 3,257.28
1.8 Review relocation plans and incorporate into Utility Conflict Matrix				10			8	12			30	\$ 3,947.28
1.9 Assist the City of Socorro in obtaining clearance letters and provide copies of documentation to the city of Socorro at the Final submittal phase	2	4		8				20			34	\$ 4,873.72
1.10 Coordinate with utility companies requesting that relocation of their facilities be part of the project construction	2	8		14				12			36	\$ 6,327.52
HOURS SUB-TOTALS	5	44	0	92	0	0	64	228	0	9	442	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$1,293.60	\$9,974.36	\$0.00	\$19,288.48	\$0.00	\$0.00	\$6,307.84	\$20,223.60	\$0.00	\$776.16	\$57,844.04	
% DISTRIBUTION OF STAFF HOURS	1.13%	9.95%	0.00%	20.81%	0.00%	0.00%	14.48%	51.58%	0.00%	2.04%	100.00%	
<b>Geotechnical</b>											530	\$ 83,095.24
1. Geotechnical											530	\$ 83,095.24
1.1 Soil Investigation, Borehole layouts		20						62				\$ 10,033.20
1.2 Field Work	8	24		40			186			2	260	\$ 34,922.56
1.3 Slope Stabilization Design	4	24		40				96			164	\$ 23,368.24
1.4 Geotechnical report		20		26				60			106	\$ 15,301.24
HOURS SUB-TOTALS	12	88	0	106	0	0	186	218	0	2	612	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$3,104.64	\$19,948.72	\$0.00	\$22,200.64	\$0.00	\$0.00	\$18,332.16	\$19,338.00	\$0.00	\$172.48	\$83,095.24	
% DISTRIBUTION OF STAFF HOURS	2.71%	19.91%	0.00%	23.38%	0.00%	0.00%	42.69%	49.32%	0.00%	0.45%	138.46%	
<b>Construction Engineering</b>											795	\$ 166,123.37
1. Bid Development											185	\$ 29,979.24
1.1 Assist City of Socorro in preparing Bids	2	4		32							38	\$ 8,126.28
1.2 Develop bid proposal and assist with the City of Socorro front end documents	1	4		40							45	\$ 9,543.08
1.3 Prepare any addenda to drawings or specifications				4				48			52	\$ 5,095.36
1.4 Attend the Pre-Bid Conference	1	2	2	2				4		9	20	\$ 2,695.60
1.5 Assist City of Socorro in responding to Contractor Questions	2	4		8				16			30	\$ 4,518.92
2. Bid Award											25	\$ 5,546.48
2.1 Assist City of Socorro in evaluating bids received	1	4	10	5							20	\$ 4,380.98
2.2 Provide letter recommendation for award	1	4									5	\$ 1,165.48
3. Construction Phase Services											585	\$ 130,597.67
3.1 Project Administration	9	110		60							179	\$ 39,830.76
3.2 Project Management	9	110		60							179	\$ 39,830.76
3.3 On Site Project Inspection	8	110		60							178	\$ 39,572.08
3.4 Project Closeout	8	41									49	\$ 11,364.05
HOURS SUB-TOTALS	42	393	12	271	0	0	0	68	0	9	795	
CONTRACT RATE PER HOUR	\$258.72	\$226.69	\$216.83	\$209.44	\$133.06	\$128.13	\$98.56	\$88.70	\$83.78	\$86.24		
TOTAL LABOR COSTS	\$10,866.24	\$89,089.17	\$2,601.96	\$56,758.24	\$0.00	\$0.00	\$0.00	\$6,031.60	\$0.00	\$776.16	\$166,123.37	
% DISTRIBUTION OF STAFF HOURS	5.28%	49.43%	1.51%	34.09%	0.00%	0.00%	0.00%	8.55%	0.00%	1.13%	100.00%	
TOTAL PROJECT HOURS	204	1122	340	1992	18	250	1369	3250	2040	102	10287	
PROJECT TOTALS	\$52,778.88	\$254,346.18	\$73,722.20	\$333,428.48	\$2,395.08	\$32,032.50	\$134,928.64	\$288,275.00	\$170,911.20	\$8,796.48	\$1,351,614.64	\$ 1,185,491.27
TOTAL PROJECT % DISTRIBUTION OF STAFF HOURS	1.98%	10.91%	3.31%	15.48%	0.17%	2.43%	13.31%	31.59%	19.83%	0.99%	100.00%	



# Exhibit D Fee Schedule

City of Socorro  
Work Authorization No. 3

Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E  
Length: Approx 2.6 miles  
Prime: Camacho-Hernandez & Associates, LLC

## DIRECT EXPENSES

Type	Unit	Quantity	Fixed Cost	
Air Travel	Each	48	\$650.00	\$31,200.00
Lodging/Hotel	Night	144	\$96.00	\$13,824.00
Meals (Overnight stay required)	Day	192	\$59.00	\$11,328.00
Rental Car	Day	72	\$90.00	\$6,480.00
Parking	Day	20	\$25.00	\$500.00
Standard Postage (Letter)	Each		\$0.59	\$0.00
Overnight Express (Oversized Box)	Each	50	\$45.00	\$2,250.00
Courier Services	Each		\$45.00	\$0.00
Photocopies - B/W (8 1/2 X 11)	Each	1,000	\$0.10	\$100.00
Photocopies - B/W (11 X 17)	Each	1,000	\$0.20	\$200.00
Photocopies - Color (8 1/2 X 11)	Each	1,000	\$0.70	\$700.00
Photocopies - Color (11 X 17)	Each	1,000	\$1.25	\$1,250.00
Audio Visual Equipment Rental	Event		\$1,000.00	\$0.00
Plots (B/W on Bond)	LF		\$0.75	\$0.00
Court Repoter	Hour		\$100.00	\$0.00
Newspaper Advertisement	Each		\$2,000.00	\$0.00
Mileage	Miles	5,000	\$0.630	\$3,150.00
TOTAL - DIRECT EXPENSES				\$70,982.00

### Basis of Travel:

Airfare - 2 people X 1 trip/mo X 24 mo.  
Hotel - 2 people X 1 trip/mo X 3 nights/trip X 24 mo.  
Meals - 2 people X 1 trip/mo X 4 meals/trip X 24 mo.  
Rental - 3 days/trip X 1 trip/mo X 24 mo.

Exhibit D  
Fee Schedule

City of Socorro  
Work Authorization No. 3

Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E  
Length: Approx 2.6 miles  
Sub: CSR

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Deputy Project Manager	Environmental Manager	Community Impact Expert	Environmental Specialist III	Environmental Specialist II	Environmental Specialist I	Field Biologist	Wetland Delineator	Hazardous Material Expert	Technical Writer/Editor	GIS Technician/ENV Tech	Clerical	Total Hours	Total Cost
<b>A. Environmental Data Form</b>														
1. Field Investigations		4				24	24				24	2		\$ 7,092.74
2. Resource Agency Coordination		4				120					24	2		\$ 11,241.86
3. Environmental Data Form		4				40					24	2		\$ 5,314.66
4. Cultural Resources		12				200	200				188			\$ 54,292.24
5. General Coordination		24										24		\$ 4,741.44
HOURS SUB-TOTALS	0	48	0	0	0	384	224	0	0	0	260	30	946	
CONTRACT RATE PER HOUR	\$172.87	\$148.17	\$111.13	\$123.48	\$111.13	\$74.09	\$123.48	\$123.48	\$123.48	\$160.52	\$69.15	\$49.39		
TOTAL LABOR COSTS	\$0.00	\$7,112.16	\$0.00	\$0.00	\$0.00	\$28,450.56	\$27,659.52	\$0.00	\$0.00	\$0.00	\$17,979.00	\$1,481.70	\$82,682.94	\$82,682.94

**Exhibit D  
Fee Schedule**

City of Socorro  
Work Authorization No. 3

**Contract with City of Socorro for Sparks Arroyo  
WA No. 3 - Schematic, Environmental Studies and PS&E**

**Length: Approx 2.6 miles**

**Sub: CSR**

**DIRECT EXPENSES**

<b>Type</b>	<b>Unit</b>	<b>Quantity</b>	<b>Fixed Cost</b>	
Air Travel	Each	4	\$650.00	<b>\$2,600.00</b>
Lodging/Hotel	Night	4	\$96.00	<b>\$384.00</b>
Meals (Overnight stay required)	Day		\$59.00	<b>\$0.00</b>
Rental Car	Day		\$90.00	<b>\$0.00</b>
Parking	Day		\$25.00	<b>\$0.00</b>
Standard Postage (Letter)	Each		\$0.59	<b>\$0.00</b>
Overnight Express (Oversized Box)	Each		\$45.00	<b>\$0.00</b>
Courier Services	Each		\$45.00	<b>\$0.00</b>
Photocopies - B/W (8 1/2 X 11)	Each	150	\$0.10	<b>\$15.00</b>
Photocopies - B/W (11 X 17)	Each	50	\$0.20	<b>\$10.00</b>
Photocopies - Color (8 1/2 X 11)	Each	150	\$0.70	<b>\$105.00</b>
Photocopies - Color (11 X 17)	Each	50	\$1.25	<b>\$62.50</b>
Audio Visual Equipment Rental	Event		\$1,000.00	<b>\$0.00</b>
Plots (B/W on Bond)	LF		\$0.75	<b>\$0.00</b>
Backhoe Rental	Day	1	\$500.00	<b>\$500.00</b>
Newspaper Advertisement	Each		\$2,000.00	<b>\$0.00</b>
Mileage	Miles	1,600	\$0.630	<b>\$1,008.00</b>
<b>TOTAL - DIRECT EXPENSES</b>				<b>\$4,684.50</b>



Exhibit D  
Fee Schedule

City of Socorro  
Work Authorization No. 3

Contract with City of Socorro for Nuevo Hueco Tanks Rd From Alameda Ave (SH 20) To N. Loop Dr. (FM 76)  
WA No. 2 - Schematic, Environmental Studies and PS&E  
Length: Approx 5,700 LF = 1.08 Miles  
Sub: Cobb Fendley

Preliminary Engineering Design Services - Schematic, Environmental & PS&E	Deputy Project Manager	CADD	Clerical Research	Technician I/RTK Survey Tech	Technician II/Office Survey Tech	Technician III/GPS Data Tech	3-Man Survey Crew	2-Man Survey Crew	RPLS	Survey Vehicle Mobilization	GPS Receivers	Survey Supervisor	Total Hours	Total Cost
<b>Survey</b>														\$166,623.08
1. Design Survey													787	\$129,842.60
1.1 Primary Project Control	30	50	32			22		220	40				394	\$ 64,985.85
1.2 Secondary Project Control	30	50	32			21		220	40				393	\$ 64,856.74
1.3 Aerial Flight (imagery and DTM)														
<b>Right of Way</b>													262	\$ 36,780.48
2.1 Parcel and Metes & Bounds Descriptions (estimated 10 Parcels)	40	100	24			40			58				262	\$ 36,780.48
<b>HOURS SUB-TOTALS</b>	100	200	88			83	0	440	138			0	1049	
<b>CONTRACT RATE PER HOUR</b>	\$227.64	\$103.29	\$82.26	\$103.29	\$108.09	\$129.12	\$206.00	\$184.00	\$175.98	\$100.00	\$40.00	\$155.82		
<b>TOTAL LABOR COSTS</b>	\$22,764.00	\$20,658.00	\$7,238.88	\$0.00	\$0.00	\$10,716.96	\$0.00	\$80,960.00	\$24,295.24	\$0.00	\$0.00	\$166,623.08		\$166,623.08
<b>% DISTRIBUTION OF STAFF HOURS</b>	9.53%	19.07%	8.39%	0.00%	0.00%	7.91%	0.00%	41.94%	13.16%			0.00%	100.00%	

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 22, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve Supplemental Agreement No. 3 for Work Authorization No. 2 for the Nuevo Hueco Tanks Rd. Extension Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC, to revise quantities in Exhibit D. This is a no-cost supplemental agreement.

**SUMMARY**

City Council will approve Supplemental Agreement No. 3 with Camacho-Hernandez & Associates, LLC, for the Nuevo Hueco Tanks Road Extension Project to revise quantities in Exhibit D. **There are no additional costs associated with this supplemental agreement.**

**STATEMENT OF THE ISSUE**

This supplemental agreement applies to Exhibit D Fee Schedule for Consultant and subconsultants, including Cobb Gendley & Associates, Inc., to allow for Right of Way Base Map work, surveying, and coordination of easements, required as part of the Nuevo Hueco Tanks Road Extension Project.

Please see the supplemental agreement and Exhibit D included in the backup.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not approve – City Council will not approve Supplemental Agreement No. 3 for Work Authorization No. 2 for the Nuevo Hueco Tanks Rd. Extension Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC, to revise quantities in Exhibit D. This is a no-cost supplemental agreement.

**STAFF RECOMMENDATION**

**APPROVE** – City Council will approve Supplemental Agreement No. 3 for Work Authorization No. 2 for the Nuevo Hueco Tanks Rd. Extension Project under Contract No. 22-07-01 with Camacho-Hernandez & Associates, LLC, to revise quantities in Exhibit D. This is a no-cost supplemental agreement.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**SUPPLEMENTAL AGREEMENT NO. 3  
TO WORK AUTHORIZATION NO. 2**

**THIS SUPPLEMENTAL AGREEMENT** is made pursuant to the terms and conditions of Article 6 of the General Provisions of the General Engineering Consulting Services Contract made between the **City of Socorro**, hereinafter called the **City**, and **Camacho-Hernandez & Associates, LLC**, hereinafter called the “**Consultant**.”

**WITNESSETH**

**WHEREAS**, the **Consultant** executed **Work Authorization No. 2 Agreement For Engineering Services** on October 20, 2022, for the Nuevo Hueco Tanks project in the City of Socorro; and,

**WHEREAS**, Work Authorization No. 2 includes Exhibit D Fee Schedule for Consultant and sub-consultants, including Gradient Systematics, LLC; and,

**WHEREAS**, traffic models and data were to be provided by a previous consultant under Option B package for Traffic data; and,

**WHEREAS**, traffic models and data were not provided by the previous consultant as anticipated; and,

**WHEREAS**, the expectation was that the base simulation model would be provided and the scope of work would focus solely on finalizing the calibration; however, Gradient Systematics, LLC. now needs to create both data summarization and simulation models, which were not part of the original scope; and,

**WHEREAS**, it has become necessary to revise Exhibit D for sub-consultant Gradient Systematics, LLC. to account for the above revisions to the contract; and

**NOW, THEREFORE**, premises considered, the Consultant and City agree that said agreement is amended as follows:

1. Exhibit D Fee Schedule for Gradient Systematics, LLC. is revised to reflect the above listed modifications of the Supplemental.
2. Total cost for this revision will result in a net change of \$11,339.48 for Gradient Systematics LLC. (\$33,561.02 to \$44,900.50)
3. Original Contract Cost of \$2,556,558.94 is now \$2,567,898.42.

**All other provisions are unchanged and remain in full force and effect.**

**IN WITNESS WHEREOF**, the Consultant and City have caused this Supplemental Agreement to be executed as of the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**THE CONSULTANT**

**THE CITY OF SOCORRO**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

**LIST OF EXHIBITS**

Exhibit D      Fee Schedule for Gradient Systematics, Inc.

**City of Socorro**  
**Work Authorization No.2**

### **Sub: Gradient Systems**

Exhibit D



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 22, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to ratify a letter of participation on behalf of the City of Socorro for the City of El Paso's application to the Phase II Recompete Pilot Program.

**SUMMARY**

City Council will ratify a letter of participation on behalf of the City of Socorro for the City of El Paso's application to the Phase II Recompete Pilot Program for the Borderplex Region Workforce Recompete Initiative.

**STATEMENT OF THE ISSUE**

The City of El Paso in partnership with Workforce Solutions Borderplex, will apply for this opportunity on behalf of the borderplex region to provide workforce development, business and entrepreneur development, infrastructure, and additional planning, predevelopment, or technical assistance to small businesses.

As a core initiative member, the City of Socorro will participate in the development of the Recompete Plan, community outreach, business recruitment and participant recruitment in an effort to reach distressed communities.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not approve – City Council will not ratify a letter of participation on behalf of the City of Socorro for the City of El Paso’s application to the Phase II Recompete Pilot Program.

**STAFF RECOMMENDATION**

**APPROVE** – City Council will ratify a letter of participation on behalf of the City of Socorro for the City of El Paso’s application to the Phase II Recompete Pilot Program.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Ivy Avalos*  
Mayor  
  
*Ruben Reyes*  
At Large / Mayor Pro – Tem  
  
*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor – Pro Tem  
  
*Rudy Cruz Jr.*  
District 3  
  
*Yvonne Colon - Villalobos*  
District 4  
  
*Adriana Rodarte*  
City Manager

September 12, 2023

Alejandra Y. Castillo  
Assistant Secretary of Commerce for Economic Development  
Economic Development Administration  
Herbert Hoover Building, Room 74014  
Fourteenth Street and Constitution Avenue, NW  
Washington, DC 2023

**Subject: Participation in Borderplex Region Workforce Recompete Initiative**

Dear Assistant Secretary Castillo:

City of El Paso in partnership with Workforce Solutions Borderplex is submitting a Recompete Plan in preparation for Phase II of the Recompete Pilot Program and are requesting \$500,000 in Phase I funds from EDA to further enhance the development of the Borderplex Region Workforce Recompete Initiative.

The City of Socorro is committed to participating in the Borderplex Region Workforce Recompete Initiative as a core Initiative member for both Phase I and Phase II through the development of the Recompete Plan, community outreach, business recruitment and participant recruitment. The City of Socorro will focus outreach and recruitment efforts within the City of Socorro that meet the definition of distressed communities where prime-age employment significantly trails the national average.

The following City of Socorro staff are assigned to this initiative:

Alejandra Valadez  
City Development Director  
Grants@costx.us  
(915) 858-2915

We sincerely thank you for your support of this request. Please feel free to reach me at citymanager@costx.us or (915) 209-9945 if you have any questions.

Respectfully submitted,

Adriana Rodarte  
City Manager



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 22, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve Foreign Trade Zone (FTZ) No. 302 Zone Schedule.

**SUMMARY**

City Council will approve the Zone Schedule for the City of Socorro's FTZ No. 302.

**STATEMENT OF THE ISSUE**

The Foreign Trade Zone (FTZ) proposed herein constitutes the rules, policies, and procedures, as well as fees that will be assessed by the City of Socorro in its capacity as an FTZ Grantee for FTZ No. 302.

The goal of the FTZ is to promote economic development in the City of Socorro, to include increased job retention, job creation, and increased capital investment in the community. The City of Socorro formally filed an Alternative Site Framework (ASF) application to the Foreign Trade Zones Board on January 17, 2023.

Please see the FTZ Zone Schedule attached in the backup for details.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not approve – City Council will not approve Foreign Trade Zone (FTZ) No. 302 Zone Schedule.

**STAFF RECOMMENDATION**

**APPROVE** – City Council will approve Foreign Trade Zone (FTZ) No. 302 Zone Schedule.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**Zone Schedule**  
**For the City of Socorro Foreign-Trade**  
**Zone No. 302**

Operating Under Grant of Authority  
from the  
United States Foreign-Trade Zones Board  
To the  
City of Socorro, TX

Issued by the Socorro City Council: September 28, 2023



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## CONTACT INFORMATION

This Zone Schedule was prepared by the City of Socorro, Economic Recovery Office in its capacity as the Grantee for FTZ No. 302. The Zone Schedule will be available through the zone grantee and the FTZ Boards website.

The contact for this Zone Schedule is as follows:

Jose Quinonez, FTZ Administrator  
City of Socorro  
341 N. Moon Rd  
Socorro, Texas 79927  
Ph: 915 275-1039  
Email: [jquinonez@costx.us](mailto:jquinonez@costx.us)

FTZ No. 302 is open for business during normal business hours. The legal holidays can be found on the City's website at <https://costx.us/human-resources/>

## DEFINITIONS

Act means the Foreign Trade Zones Act of 1934, 19 U.S.C. § 81 et. seq., as amended from time to time.

Activate or Activation means the process of obtaining Customs approval to use foreign trade zone procedures at a particular location as detailed in 19 C.F.R. § 146.6.

Alternative site framework (ASF) is the approach taken by the grantee allowing greater flexibility and responsiveness to serve single-operator/user locations.

Activated refers to space in the Site that has been approved by Customs.

Customs means United States Customs and Border Protection (CBP).

Foreign Trade Zones Board means the board established by the Act to carry out the provisions of the Act, presently consisting of the Secretary of Commerce and the Secretary of the Treasury.

Grant of authority FTZ Board document that authorizes a zone grantee to establish, operate and maintain a zone, subject to any conditions or limitations of the board and 19 CFR part 146.

Site means the premises which are designated by the Foreign Trade Zones Board as a Usage-Driven Site of the Zone.

Usage-driven site means a site tied to a single operator or user under the ASF.

Zone means a Foreign Trade Zone established under the provisions of the FTZ Act.

Zone Administrator means the City of Socorro's representative who is knowledgeable about the US FTZ program, and that maintains and oversees the city's FTZ.

Zone grantee is the local entity that obtains a grant of authority from the FTZ Board. The term "grantee" means "zone grantee".

Zone operator is an individual or corporate entity that operates within a zone or subzone under an agreement with the zone grantee. The term "operator" means "zone grantee".

# POLICIES

## Background

The legal authority for Socorro's Foreign Trade Zone (FTZ) is provided by The Foreign Trades Zone Act of 1934 (19 U.S.C. 81a-u) and its implementing Foreign Trade Zone Regulations (15 CFR Part 400). CBP and Border Protection (CBP) Regulations (19 CFR Part 146) govern operational activities occurring within our FTZ. The Texas state enabling legislation permitting foreign trade zones in Socorro is provided in Texas Business and Commerce Code, Ch. 681.152.

CBP Tornillo Port of Entry has oversight responsibilities for the FTZ. The City of Socorro (Socorro or FTZ No. 302) is responsible for the creation and general management of the FTZ in Socorro and the sponsorship of all applications submitted to the Foreign Trade Zones Board.

Socorro is organized under the Foreign Trade Zones Board's Alternative Site Framework (ASF) program, which allows a grantee to designate a Service Area (for example a Service Area could encompass an entire county), which allows for expedited approval of Foreign Trade Zone designation anywhere in the Service Area. Socorro formally filed an ASF application to the Foreign Trade Zones Board on January 17, 2023. See Attachment A for a map of the service area for Socorro's FTZ.

## City of Socorro's FTZ OBJECTIVE

The goal of the FTZ is to promote economic development in the City of Socorro, including job retention, job creation, and increased capital investment in the community. Socorro will operate the FTZ under public utility principles. Socorro shall ensure that the reasonable zone needs of the business community are served by its zone project. Socorro will require all applicants and operators of the zone to follow all FTZ Board and CBP guidelines & regulations, and procedures as provided in this Zone Schedule.

# PROCEDURES

## KEY FTZ STEPS FOR ZONE APPLICATIONS



## REQUESTING SPONSORSHIP FROM SOCORRO

To obtain site designation within FTZ No. 302, an applicant can apply to Socorro to sponsor a usage driven/subzone application under the ASF procedures. This type of application takes 30 days for approval by the FTZ Board once a formal and complete application is submitted to the FTZ Board. The City does charge a designation fee, see the fee schedule below.

An alternative for a large designation of 100 acres or more or if the site is outside its service area, is applied under the traditional subzone application which generally takes 3-5 months for approval.

Any business that wishes to have an application filed to **designate its property** as a zone site must provide FTZ No. 302 with the following:



- A written request to the Grantee for the designation, including • The full name of the company • A short description of the business to be conducted at the site • Address of the site/s • Map showing site/s boundaries (preferably a survey).
- Payment of a non-refundable application and activation fee.
- Support letters from all the applicable taxing jurisdiction (e.g. City, County and School District) within which the site is located. It is the sole responsibility of the business to obtain these letters. Many companies find it beneficial for Socorro to be involved in providing information to the impacted taxing authorities. Contact Socorro Staff if you would like to discuss options for assistance.

Upon receipt of the materials referenced above, the FTZ Administrator will review them for sufficiency. Provided the materials are sufficient, Socorro will finalize and submit an application to the Foreign Trade Zones Board requesting the Usage-Driven/Subzone Foreign Trade Zone Site designation.

As part of the submission process, FTZ No. 302 may directly request the concurrence of the CBP Port Director at the Port of Tornillo prior to the formal submission to the Foreign Trade Zones Board. Alternatively, the Foreign Trade Zones Board will make a request for CBP's concurrence after the formal submission of the application. Note that this is a request for site designation of a site/s, not for activation of the site. Activation must be separately requested by the business.

## **SITE DESIGNATION – TYPES OF APPLICATIONS**

### ASF Usage-Driven/Subzone Site (Streamlined Method)

- Designations are tied to a specific use of the property.
- Once approved, there is no limitation on the duration of the foreign trade zone designation. Note, if the site is inactive for three years, the designation will terminate.
- Designated sites are immediately available for distribution activities. Manufacturing or processing activities may require additional approval from the Foreign Trade Zones Board. Socorro staff can help you determine the necessary approvals for production activity.
- To use an approved foreign trade zone site and access Foreign Trade Zone benefits, the business is required to activate the site with CBP. Each business is responsible for its activation.

### Traditional Subzone site

- A site outside Socorro’s service area can apply for Subzone designation.
- A traditional subzone application will require the use of a specific application and the any applicable fee to the Foreign Trade Zones Board.
- Timeline:
  - If the proposed site is not subject to the FTZs activation limit, the application will take up to 5 months for approval,
  - If it is subject to the FTZ’s activation limit, the application will take up to 3 months. When the application is formally submitted to the FTZ Board and deemed complete by the FTZ Board, the FTZ staff will “docket” the request with a Federal Register notice to be published with a public comment period.

## **PRODUCTION AUTHORITY**

Production authority is outside the scope of Socorro’s FTZ. Any request for production authority must be submitted by a separate application by the FTZ Operator via Socorro, to the Foreign Trade Zones Board. Socorro must be copied on the draft and formal submission to the Foreign Trade Zones Board.

## **ACTIVATION PROCEDURES**

Before any operation in the FTZ may begin, the zone site must be activated. Activation takes place under the supervision of the Tornillo, Texas, Port Director for CBP. Activation procedures include a review of the operator, zone procedures, inventory control & recordkeeping systems, and security. Once the zone site is activated, an operator may begin admitting merchandise under zone status. The area to be activated may include all or any portion of the zone approved by the Foreign Trade Zones Board.

The FTZ is operated under the general management of the City of Socorro (15 CFR §400.41). FTZ No. 302 does not serve as an operator of individual zone sites. Each Operator may elect to either operate its zone site directly or engage a third-party operator’s services. As part of the management of the FTZ, Socorro requires each operator to execute an Operating Agreement with Socorro. If a company hires a third party to act as the foreign trade zone operator of the site, then the company and the third-party company must execute a Third-Party Operator Addendum document with FTZ No. 302.

### **Activation Steps**

The operator will submit its application to the zone grantee first, with a request for Socorro’s concurrence for activation of its zone site. Then it can submit its activation request to CBP. CBP will not approve an activation request from an operator without the written consent of FTZ No. 302.

Prior to FTZ No. 302’s concurrence letter being provided, the following items must be completed:

- Execution of an FTZ Operator Agreement (due before activation with CBP). Socorro has a checklist of documents it requires an operator to have prior to executing an agreement.
- Copy of activation request packet to be submitted to CBP (i.e., activation request letter and FTZ Manual) must be provided to Socorro.

### **Concurrence Letter**

Upon approval of a new zone site or operator for activation, the FTZ Administrator of Socorro will execute a concurrence letter to the Socorro Port Director for CBP.

**Denials**

FTZ No. 302 will provide reasonable notice of a denial to any operator/user that seeks activation within the FTZ.

**ANNUAL REPORT GUIDELINES**

As the Grantee of FTZ No. 302, Socorro is required to submit an annual report on general-purpose zone and subzone activity to the Foreign Trade Zones Board, under the Foreign-Trade Zones Act (19 U.S.C. 81a-u) and the FTZ Board's Regulations (15 CFR Part 400). Failure to submit a report can be considered a violation of the Act, resulting in the revocation of a zone grant. The Grantee reserves the right to terminate the Operator agreement for non-compliance.

The following should be noted concerning the Annual Report to the FTZ Board:

- The reporting period for the annual report is based on the calendar year (January 1 through December 31).
- Each FTZ operator must submit its report to Socorro through the Online FTZ Information System (OFIS). Reports are due by February 28. See <http://ofis.trade.gov>
- Socorro will coordinate with operators and the Foreign Trade Zones Board to have operator accounts set up for each operator.
- Socorro in turn will use OFIS to submit its zone's report to the FTZ Board.
- Socorro will review and, if needed, edit operator submissions before submitting the full zone's report to the FTZ Board. Socorro may request clarification or additional information based on information provided by an operator.
- An operator can indicate that submitted data is "business proprietary."

**RECORDKEEPING REQUIREMENTS**

Under its recordkeeping policy, Socorro maintains the following records indefinitely, unless a destruction decision is made specifically for the record in question.

- Grant of Authority for the Foreign Trade Zone
- All FTZ applications filed with the Foreign Trade Zones Board
- Legal descriptions and maps of zone boundaries
- Grantee/Operator Agreements for all operators/users

Socorro shall also keep copies of the following records:

- Current FTZ Schedule
- Current FTZ Annual Reports
- Contact information for all operators/users



## **CITY OF SOCORRO FEE SCHEDULE (fees are non-refundable)**

### ***Application Fee – Site Designation (One-time fee)***

- Application Fee (per site)
  - Application for designation as Usage Driven/Subzone, and the creation of a magnet site \$2,500
  - Traditional Subzone – A site located outside the service area \$4,000
- Expansion of an existing site (ASF usage driven/subzone, traditional subzone, or magnet) \$2,000

### ***Activation Fee (One-time fee)***

- Activation Fee (per site)
- Activation fee to operate and admit merchandise under zone procedures \$1,000
  - Alteration Request (any change in the size of an activated area) \$300

### ***Grantee Annual Operator Fees***

Distribution Operator	\$10,000
Manufacturing Operator – Production authority from the FTZ board required	\$8,000
Subzone site (per activated site)	\$15,000

The annual fee is due as stated in the executed Grantee /Operator Agreement with Socorro. Unless otherwise stated in the agreement, the annual fee for each fiscal year is due on January 15<sup>th</sup> of that fiscal year or within 40 days of activation (**the annual fee shall be prorated according to the number of months in that calendar year during which the agreement goes into effect**). Socorro will forward the Operator an invoice one month before the annual fee is due.

For the purposes of the application, the application fee is due before FTZ No. 302 will provide its written concurrence for the submission of the Application to the Foreign Trade Zones Board. Socorro will forward an invoice to the user for payment of the application fee. In addition to these fees, all application costs will accrue to the party requesting FTZ designation.

FTZ No. 302 does not prepare an activation application, procedures manual, and/or supporting documentation for CBP approval. The zone user (operator) is responsible for preparing its application and documentation or contracting with an independent third party. Socorro provides a letter of concurrence accompanied by the zone user's procedures manual & supporting documentation and submits it to CBP for review & activation approval.

Socorro charges no operational fees to its users (operators). If a zone user elects to utilize the services of a third-party operating company, the rates, and charges should be independently negotiated between the user and the third-party operating company.

If an Operator deactivates, there is no refund given for the last year it was active.

## **FEDERAL CHARGES (FOREIGN TRADE ZONES BOARD)**

The Foreign Trade Zones Board charges a fee for certain applications.

1. Special-purpose subzones (15 CFR §400.29):
  - a. Non-manufacturing/ or production activity with less than 3 products): \$4,000
  - b. Manufacturing/processing 3 or more products: \$6,500
2. Expansions (15 CFR §400.26): \$1,600

CBP currently does not charge any fees to obtain FTZ designation.

ATTACHMENT A: Map of FTZ No. 302



# City Of Socorro



0 0.275 0.55 1.1 Miles

Date: 12/22/2022

CITY OF SOCORRO  
PLANNING & ZONING  
800 N. RIO VISTA  
SOCORRO, NM 87801



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 22, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve Resolution 769 authorizing the submission of a grant application to the Economic Development Administration's (EDA) FY23 Disaster Supplemental Notice of Funding Opportunity and approve the 20% local share commitment for the Rio Vista Business Incubator Project not to exceed \$490,000.00 local cash match.

**SUMMARY**

City Council will approve the submission of a grant application to the Economic Development Administration for the Rio Vista Incubator Project and commit a 20% local cash match not to exceed \$490,000.00.

**STATEMENT OF THE ISSUE**

The FY23 Economic Development Administration's Disaster Supplemental NOFO is designed to address economic challenges in those areas where a Presidential declaration of a major disaster has been issued. Funding will help communities devise and implement long-term economic recovery strategies through a variety of construction and non-construction projects.

The Rio Vista Business Incubator involves the rehabilitation of three (3) buildings at the Rio Vista Historic Farm for reuse as a regional small business incubator, workforce, and continuing education hub. The Rio Vista Rehabilitation Project will directly support entrepreneurs, job seekers, small businesses, and micro businesses located in Socorro, Texas, and surrounding marginalized communities in East El Paso County, leading to job retention, job creation, and private investments in underserved populations. This project will directly benefit local entrepreneurs in their formative stage, micro and home-based business owners, and other established businesses, a large portion of which are women-

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## **RESOLUTION 769**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOCORRO TO AUTHORIZE AND COMMIT FUNDING FOR THE SUBMISSION OF A GRANT APPLICATION TO THE FY 2023 ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) DISASTER SUPPLEMENTAL NOTICE OF FUNDING OPPORTUNITY**

**WHEREAS**, the Economic Development Administration (EDA) has issued a Supplemental Notice of Funding Opportunity (NOFO) to the FY 2023 Economic Adjustment Assistance (EAA) Program for disaster relief and recovery for areas that received a major disaster declaration to help communities devise and implement long-term economic recovery strategies through a variety of construction and non-construction projects; and

**WHEREAS**, the City of Socorro, has engaged in development activities for Rio Vista Business Incubator Project since 2021 in partnership with the local community, small business owners, regional stakeholders, and agencies that support business activities in the City of Socorro; and

**WHEREAS**, the City of Socorro desires to apply for EDA funding to facilitate the planning, design, and construction of the Rio Vista Business Incubator, a regional business incubator focused on the equitable and long-term economic recovery of underserved communities in East El Paso County, and focused on supporting women, minority-owned, and indigenous-owned businesses and entrepreneurs; and

**WHEREAS**, the City of Socorro has the financial, technical, and legal capacity to enter into a grant agreement and to deliver the Project per grant requirements, if awarded; and

**WHEREAS**, the City of Socorro is committed to providing the 20% local share commitment for the Rio Vista Business Incubator Project.

### **NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

**Section 1.** That the Mayor and City Council hereby authorize the submittal of all required data and information to support a request for this EDA funding opportunity by City Manager or her authorized designee.

**Section 2.** That the Mayor and City Council hereby authorize the commitment of non-federal resources to provide the 20% local cash match requirement for the project.

**IN WITNESS OF WHICH**, I have set my hand and caused the official Seal of the City of Socorro to be affixed hereto this 28th day of September 2023.

**ATTEST:**

**CITY OF SOCORRO**

---

Olivia Navarro, City Clerk

---

**Ivy Avalos, Mayor**



owned, indigenous-owned, or minority-owned businesses and result in increased private investments in underserved communities.

The City of Socorro has engaged in development activities for the Rio Vista Incubator Project since 2021.

- In 2020, the City of Socorro recognized the widespread negative impacts of the COVID-19 pandemic on its local economy and small business community.
- In 2021, the City of Socorro commissioned the development of a Business Incubator Feasibility Study, which surveyed the general public and small business community in Socorro and documented the negative impacts of the pandemic. The Business Incubator Feasibility Study conculted that a business incubator was needed in Socorro, that a demand existed for incubator services at the local level, and that a business incubator was feasible.
- In 2021, the City of Socorro commissioned the development of a Preliminary Engineering Report for the Rio Vista Incubator Project, which assessed current conditions, environmental constraints, and potential costs for the rehabilitation of three (3) buildings at the Rio Vista Farm Historic District for re-use as a small business incubator facility.
- In 2022, the City of Socorro launched the Economic Recovery Office through the Grants & Special Projects Department using ARPA SLFRP funding allocated to the City through the U.S. Treasury. The ERO began implementation of business incubator core services including networking activities for regional business owners, training and workshops on marketing, e-Commerce, access to funding, legal service, and others, at various locations throughout the City of Socorro.
- In 2023, the City of Socorro entered into a Memorandum of Undersanding with Workforce Solutions Borderplex and Project Vida for the provision of small business support services at the E.G. Chayo Apodaca Community Center.
- In 2023, the Texas A&M University System granted the ownership of the three (3) easterbnist buildings at Rio Vista Farm, previously owned by Texas A&M, to the City of Socorro. A quitclaim deed was recorded transferring ownership of these three (3) buildings to the City of Socorro.
- In 2023, the Rio Vista Business Incubator was selected by the office of Congresswoman Veronica Escobar's Office for funding under the FY24 Community Projects program. This project has been selected to receive \$1,050,000 in FY24 Community Project Funding.
- In 2023, through the Disaster Relief Supplemental Appropriations Act, 2023, EDA received an additional \$483 million in Economic Adjustment Assistance (EAA) Program funds for disaster relief and recovery for areas that received a major disaster declaration.

The FY23 EDA Disaster Supplemental Program requires a 20% match commitment of nonfederal sources of funding. The 20% nonfederal share for this project is \$490,000.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** Special Revenues

**Funding Source:** Special Revenues

**Amount:** \$490,000.

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

No action requested.

**STAFF RECOMMENDATION**

No action requested.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



CITY OF SOCORRO, TEXAS

# Business Incubator

serving East El Paso County





# Community Profile

**37,772**

Population Estimate as of  
July 1, 2022

**96.7%**

Hispanic or Latino. Compared to  
19.1% for Texas

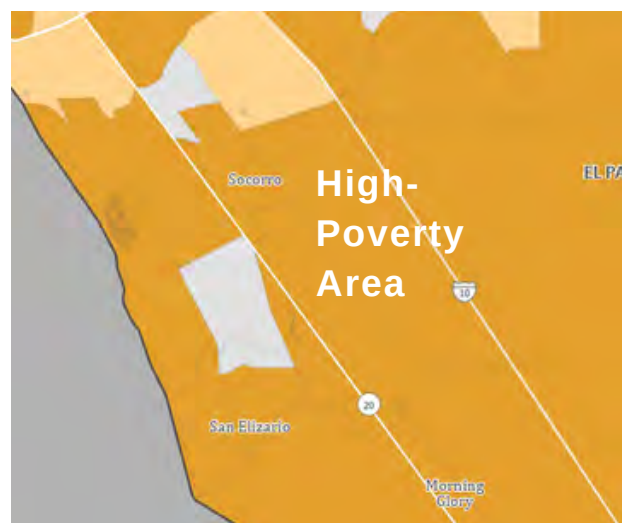
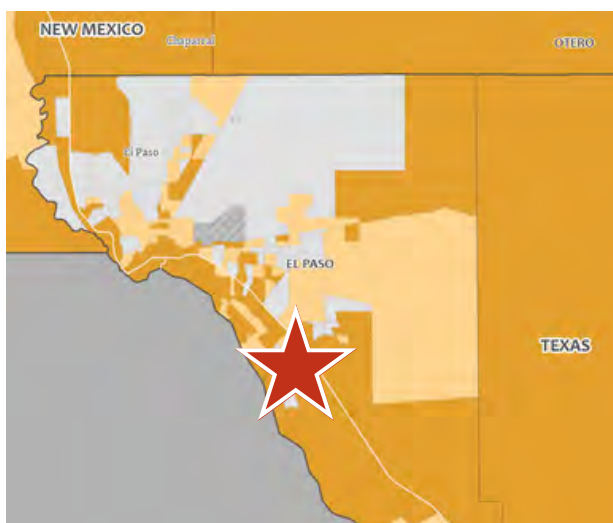
**23.3%**

Persons in poverty.  
Compared to 11.5% for  
Texas

**\$17,150**

Per capita income in the past 12  
months (2021). Compared to  
\$37,638 for Texas.

Upward mobility in Socorro is stifled by a lack of educational opportunities at the local level and a lack of community services such as libraries, incubators, institutions of higher learning, and business associations. Currently, there are no public libraries in Socorro, the nearest 4-year university is 23 miles away, and there are no incubator facilities in Socorro, Texas, or East El Paso County. The nearest incubator facility is the Medical Center of the Americas (MCA), located in the neighboring city of El Paso, Texas, which primarily focuses on the incubation and acceleration of entrepreneurs and startups in the biomedical industry. As a result, entrepreneurs and small businesses in underserved communities of East El Paso County often cannot access resources for economic success. Language barriers or limited modes of transportation are also an issue.



# Proposed Project

The Rio Vista Business Incubator Project involves the rehabilitation of three (3) buildings at the Rio Vista Farm for reuse as a regional small business incubator, workforce, and continuing education hub. The intended audiences include entrepreneurs in their formative stage, micro and home-based business owners, and other established businesses, a large portion of which are women-owned, indigenous-owned, or minority-owned businesses investing in underserved communities. The Rio Vista Rehabilitation Project will directly support entrepreneurs, job seekers, small businesses, and micro businesses located in Socorro, Texas, and surrounding marginalized communities in East El Paso County, leading to job retention, job creation, and private investments in underserved populations.

- November 2021 - Business Incubator Feasibility Study completed
- December 2021 - Preliminary Engineering Report and Environmental Narrative completed
- February 2022 - Implementation of incubator core services began
- August 2023 - Management plan for operation of business incubator currently in development

Ranking	Business incubator services	Implementation period			Provider
		0-12 mos.	1-2 yrs.	3-4 yrs.	
1	Networking activities for regional business owners	Core service			Temp.
2	Networking activities for incubation program clients	Core service			Temp.
3	Regulatory compliance specific to taxes	Core service			Temp.
4	Accounting / financial management	Core service			Temp.
5	Marketing assistance	Core service			Temp.
6	Assistance with e-Commerce	Core service			Temp.
7	Assistance with social media	Core service			Temp.
9	Payroll related services	Core service			Temp.
10	Access to funding	Core service			Partner
11	General legal services	Core service			Partner
12	Internet access		Core amenity		Core
13	Access to office equipment		Core amenity		Core
14	Point of sale for products/retail and storefront		Core amenity		Core
15	As the location for business operations		Core amenity		Core
16	Warehousing space		Core amenity		Core
17	Training space for business-related topics (receive and provide)		Core amenity		Core





# Project Partners

Ahead of this project and as part of its Economic Recovery activities, the City of Socorro has partnered with various local entities to provide Business Incubator Services at temporary

locations throughout the City. Project partners have provided direct Business Incubator services or assisted with outreach, promotion, and referrals for entrepreneurs and small businesses.

## For Programming:



## For outreach and referral:



## For funding:





# Cost Projections & Funding

**\$3,484,555**

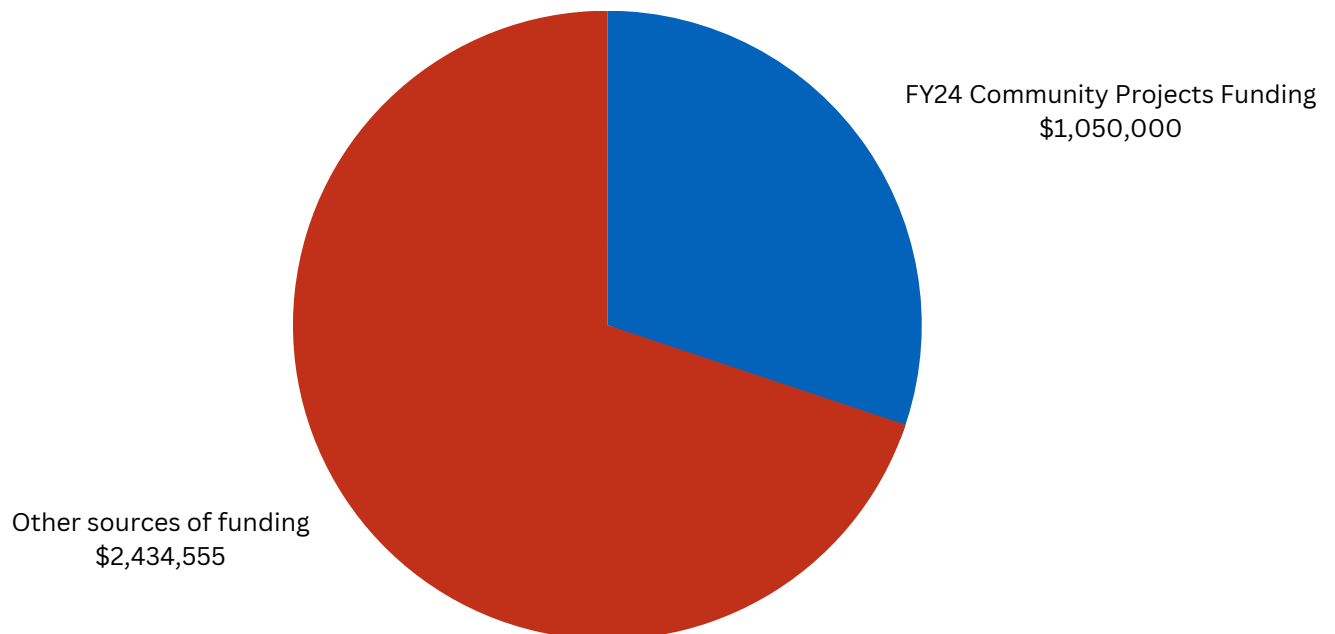
Cost projection for full rehabilitation of three (3) buildings for reuse as Business Incubator

**\$1,050,000**

Awarded to the project via  
FY 2024 Community Project Funding

**\$2,434,555**

Other sources of funding, including EDA Request



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 22, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, City Development Director**

**SUBJECT:**

Discussion and action to approve additional funding requested by the City of Socorro Community Initiative (CSCI) nonprofit corporation in the amount of \$17,400 to support the Executive Director's Role in the execution of the CSCI mission and strategic plan.

**SUMMARY**

City Council will approve \$17,400 in funding for the CSCI nonprofit organization to support the Executive Director's Role in the execution of the CSCI mission and strategic plan.

**STATEMENT OF THE ISSUE**

The City of Socorro Community Initiative (CSCI) is a nonprofit corporation established via City Council action and affiliated with the City of Socorro. The mission of the CSCI is to assist the City in carrying out its mission to benefit the community of Socorro in the areas of History, Arts & Culture, and Health & Wellness.

The CSCI requests support from the City in the amount of \$17,400 to support the Executive Director's Role in the execution of the CSCI mission and strategic plan.

Please see the backup attach, which includes a Growth Plan for the nonprofit.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** General Fund

**Funding Source:** General Fund

**Amount:** \$17,400

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not approve – City Council will not approve additional funding requested by the City of Socorro Community Initiative (CSCI) nonprofit corporation in the amount of \$17,400 to support the Executive Director’s Role in the execution of the CSCI mission and strategic plan.

**STAFF RECOMMENDATION**

**APPROVE** – City Council will approve additional funding requested by the City of Socorro Community Initiative (CSCI) nonprofit corporation in the amount of \$17,400 to support the Executive Director’s Role in the execution of the CSCI mission and strategic plan.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



Thursday, September 21, 2023 at 13:27:37 Mountain Daylight Time

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Subject: CSCI Growth Plan  
Date: Thursday, September 21, 2023 at 1:19:03 PM Mountain Daylight Time  
From: Stephanie Schilling  
To: Alejandra Valadez  
CC: Claudia Garcia  
Attachments: CSCI Growth Plan (1).pdf,  
62BCF1ECE1F840E48E72AB835466BE27[9715538].png

Hi Ale,

Attached is the initial CSCI Growth Plan provided to the board. Ms. Claudia asked I send over the details of the request to City Council and you would format.

1. The City of Socorro Community Initiative humbly requests supplemental funding of \$17,400 to support the Executive Director's Role in the execution of the CSCI mission and strategic plan.
2. Supplemental funding will cover an Independent Contractor Agreement with the Executive Director for a service Period of October 1, 2023- December 31, 2023.
3. A Growth Plan is attached to justify the request.

THE CITY OF SOCORRO  
**Community  
Initiative**

**Stephanie Schilling**  
Executive Director

socorroinitiative.org

eds@socorroinitiative.org

(505) 346-5288

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**From:** [Stephanie Schilling](#)

**Sent:** Wednesday, September 20, 2023 5:17 PM

**To:** [Claudia Garcia](#); [william.correa@2paragon.com](mailto:william.correa@2paragon.com); [Marty Loya](#); [Emil Chaparro](#); [jesuse@cpaelpaso.com](mailto:jesuse@cpaelpaso.com)

**Subject:** CSCI Growth Plan

Good evening,

In an effort to produce a growth plan before the City Council backup deadline of 2:00 PM tomorrow- attached is an abbreviated version. I'd still like to flush this out and discuss it at our next Board meeting.

Please review and share any edits that should be made by tomorrow. Please also share

additional questions or information you might want to see at our next Board meeting on Wednesday, September 27th.

And an exciting update! At our next Board meeting, I will have some options for the Rio Vista Museum logos for your review.

I look forward to your feedback.


THE CITY OF SOCORRO  
**Community  
Initiative**

**Stephanie Schilling**  
Executive Director

[socorroinitiative.org](http://socorroinitiative.org)

[eds@socorroinitiative.org](mailto:eds@socorroinitiative.org)

(915) 346-5288



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2023-2024

THE CITY OF SOCORRO

**Community  
Initiative**

# Growth Plan

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PROPOSED  
SEPTEMBER 2023

CREATED BY  
STEPHANIE SCHILLING

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# Goals

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Goal 1:	Increase brand awareness & community engagement
Goal 2:	Create a donor base starting in Socorro
Goal 3:	Establish signature programs under all focus areas
Goal 4:	Organizational Changes

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## Goal 1: Increase Brand Awareness & Community Engagement

CSCI was created to support City projects, however- CSCI has the power to create it's own identity and requires higher visibility.

### Strategies To Make Goal 1 Happen

#### **Rio Vista Bracero Museum Reception**

This event will serve as an opportunity to speak about the plans for the Museum and unveil the Museum Logo/Identity.

#### **Socorro Spirit Shirt**

A partnership with Chuco Relic to design a Socorro-specific themed shirt will showcase support for Socorro and spread the logo. This will function as a fundraiser and an anchor for a social media campaign for tags with their shirt on.

#### **Collaboration at City of Socorro Events**

A strengthened partnership with the City and collaborations such as the Fall Festival, the color run, the senior program, and vaccination clinics can provide access to the residents of Socorro.

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## Goal 2: Create a donor base in Socorro

The number one reason donors give, is PASSION! The best way to start an annual giving campaign is by starting from the inside -out.

### Strategies To Make Goal 2 Happen

#### **City of Socorro Employee Charitable Campaign**

In conjunction with the City of Socorro Administration, CSCI would attend department meetings to present and motivate employees to make charitable contributions through payroll deduction.

#### **El Paso Giving Day**

2022 was CSCI's first year participating in El Paso Giving Day. Live videos throughout Early Giving Week should increase social media followers and create awareness.

#### **Solicitation of Capacity Building Grants**

All capacity-building grants will be focused on outreach efforts to highlight the mission of CSCI. Efforts include mailers, community distribution events, and collaboration with surrounding agencies.



## Goal 3: Establish Signature Programs under all focus areas

To expedite the effectiveness of CSCI, each focus area should have a program/activity under each focus area to allow for a consistent fundraising line item in the operational budget.

### Strategies To Make Goal 3 Happen

#### **History: Rio Vista Site**

While continuing to lead the design efforts of the Bracero Museum, an increased focus will be placed on the other buildings at Rio Vista that require funding, such as the library and clinic.

#### **Culture: TEDxSocorro**

CSCI will host the 2nd Annual TEDxSocorro in April 2024, Socorro's reactivation month. With the theme of "Roots", the conference will offer a gathering of minds and showcase Socorro. Attendees can contribute to a collaborative art piece that will remain displayed in the City of Socorro post-event.

#### **Culture: SYIC**

CSCI will lead Socorro Youth in Culture by hosting monthly workshops aimed at different elements of art.

#### **Wellness: Run/Walk**

An annual walk/run, with a theme TBD will be hosted in an effort to get the community active, draw visitors to Socorro, and raise funds for CSCI.

\*A Healthy Kid strategy must be created as there seems to be a gap in services within Socorro.

---

## Goal 4: Organizational Changes

### Strategies To Make Goal 3 Happen

#### **Focus Areas**

As a new organization, often the question is asked what CSCI does. As the focus areas stand now, it is a mouthful. CSCI should revise focus area titles to reflect one word. i.e., history, culture, wellness

#### **Governance**

CSCI will compile a nominating list of prospective Board Members to be added to the CSCI Board of Directors. A matrix will be created to ensure the Board reflects the community it serves. The Nominating Committee should seek to add 2-3 additional Board Members.



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THE CITY OF SOCORRO

# **Community Initiative**

[WWW.SOCORROINITIATIVE.ORG](http://WWW.SOCORROINITIATIVE.ORG)

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## CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 28, 2023**

### **PRELIMINARY PLAT APPLICATION**

### **STAFF REPORT**

**SUBJECT:**

**REQUEST FOR APPROVAL OF A PRELIMINARY PLAT FOR EASTWIND HILLS UNIT 1 SUBDIVISION.**

**NAME:**

EASTWIND HILLS UNIT 1

**PROPERTY ADDRESS:**

GATEWAY WEST BLVD.

**PROPERTY LEGAL  
DESCRIPTION:**

TRACTS 11-B AND 11-B-4, ROBERT E. NIX SURVEY NO. 302,  
SOCORRO, TX.

**PROPERTY OWNER:**

CLINT LAND HOLDING CO., LLC.

**REPRESENTATIVE:**

JORGE AZCARATE | CEA GROUP

**PROPERTY AREA:**

66.44 ACRES

**CURRENT ZONING:**

UNCLASSIFIED (PENDING ZONING UNCLASSIFIED TO IC/MUD)

**CURRENT LAND USE:**

VACANT

**FLOOD MAP:**

According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0277-B & 0281-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:**

Request is for approval of the Preliminary Plat for Eastwind Hills Unit 1.

**STAFF RECOMMENDATION:**

Staff recommends **APPROVAL** of the Preliminary Plat.

**P&Z RECOMMENDATION:**

Commission voted for **APPROVAL** of the Preliminary Plat on September 19, 2023

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## RESOLUTION \_\_\_\_

**A RESOLUTION APPROVING A PRELIMINARY PLAT, EASTWIND HILLS UNIT 1 SUBDIVISION, BEING TRACTS 11-B, AND 11-B-4, ROBERT E.NIX SURVEY NO. 302, CITY OF SOCORRO, EL PASO COUNTY, TEXAS.**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That the property Eastwind Hills Unit 1 Subdivision being Tracts 11-B, and 11-B-4, Robert E.Nix Survey No. 302, City Of Socorro, El Paso County, Texas.

**READ, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_ 2023.

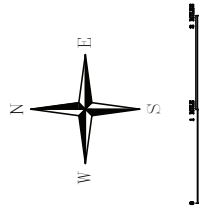
CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

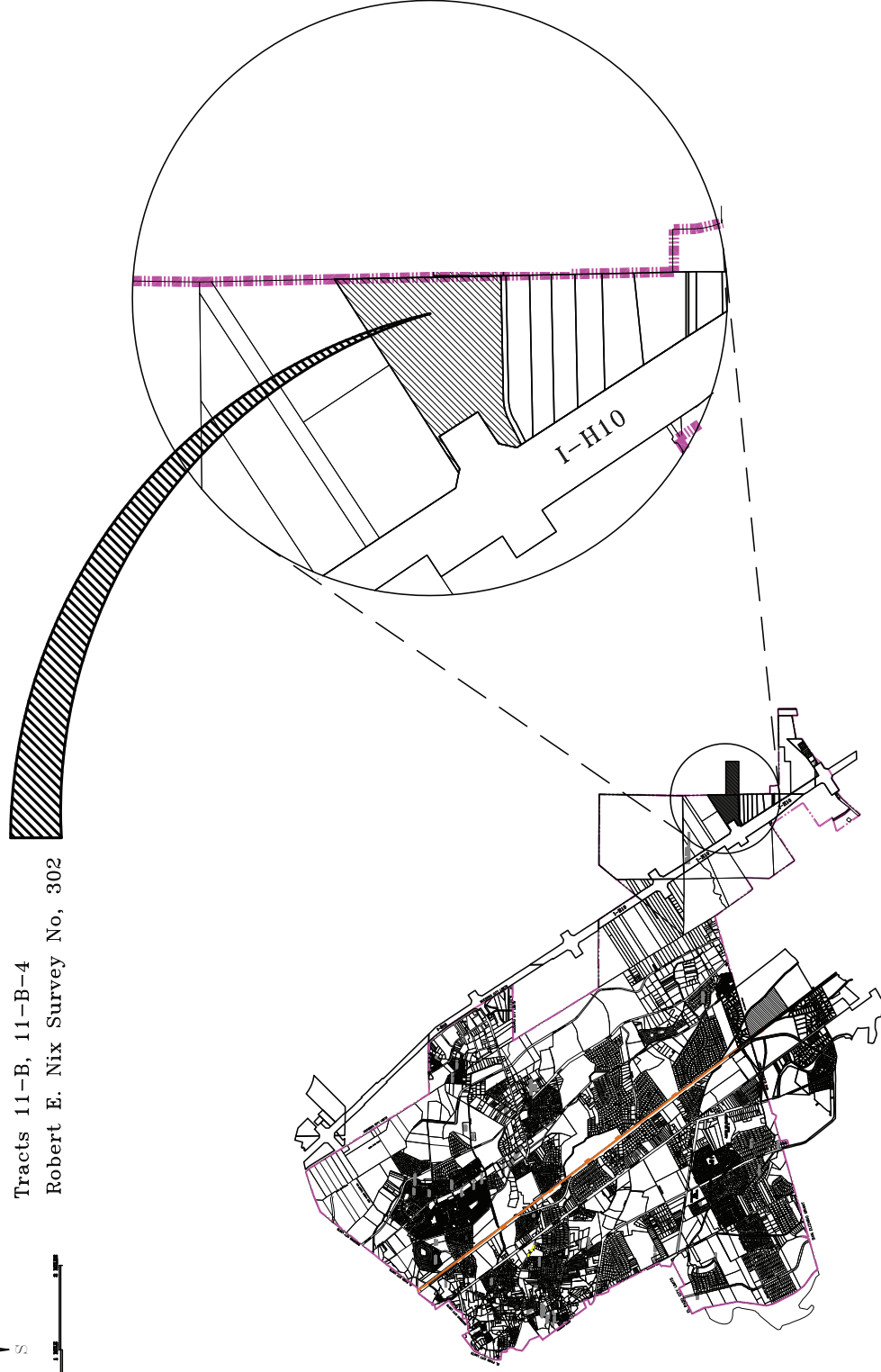
ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

# LOCATION MAP



PROJECT SITE;  
Eastwind Hills U-1  
Tracts 11-B, 11-B-4  
Robert E. Nix Survey No, 302



CITY OF SOCORRO

**LOCATION MAP**

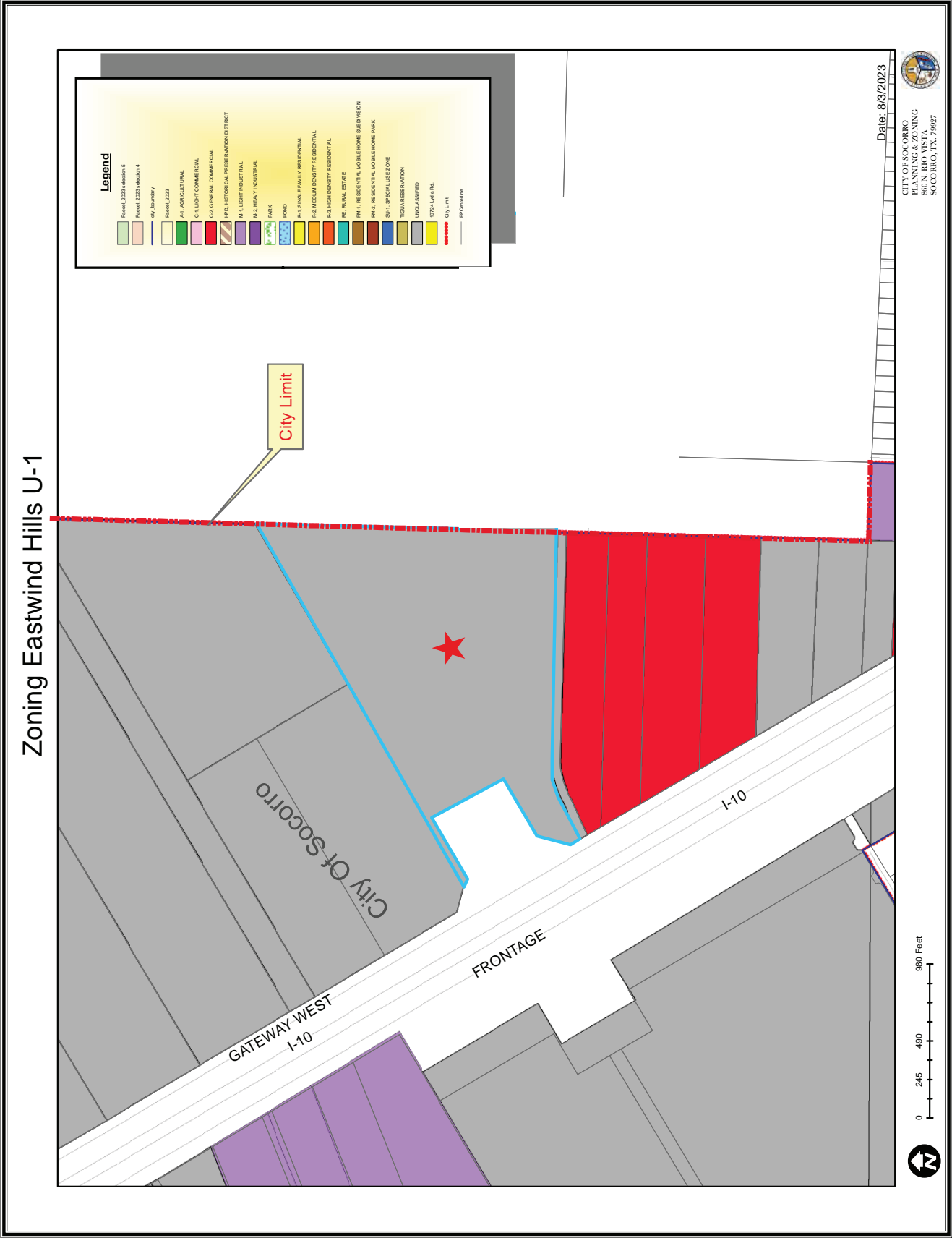
Scale: AS SHOWN

**Planning and Zoning Department**

800 N. Rio Vista Socorro, Texas 79027 Tel: (505) 872-5531 Fax: (505) 872-8673



# ZONING MAP



# SITE PICTURES

View of property from Gateway West Blvd.



View of property from Roaring Springs Dr.



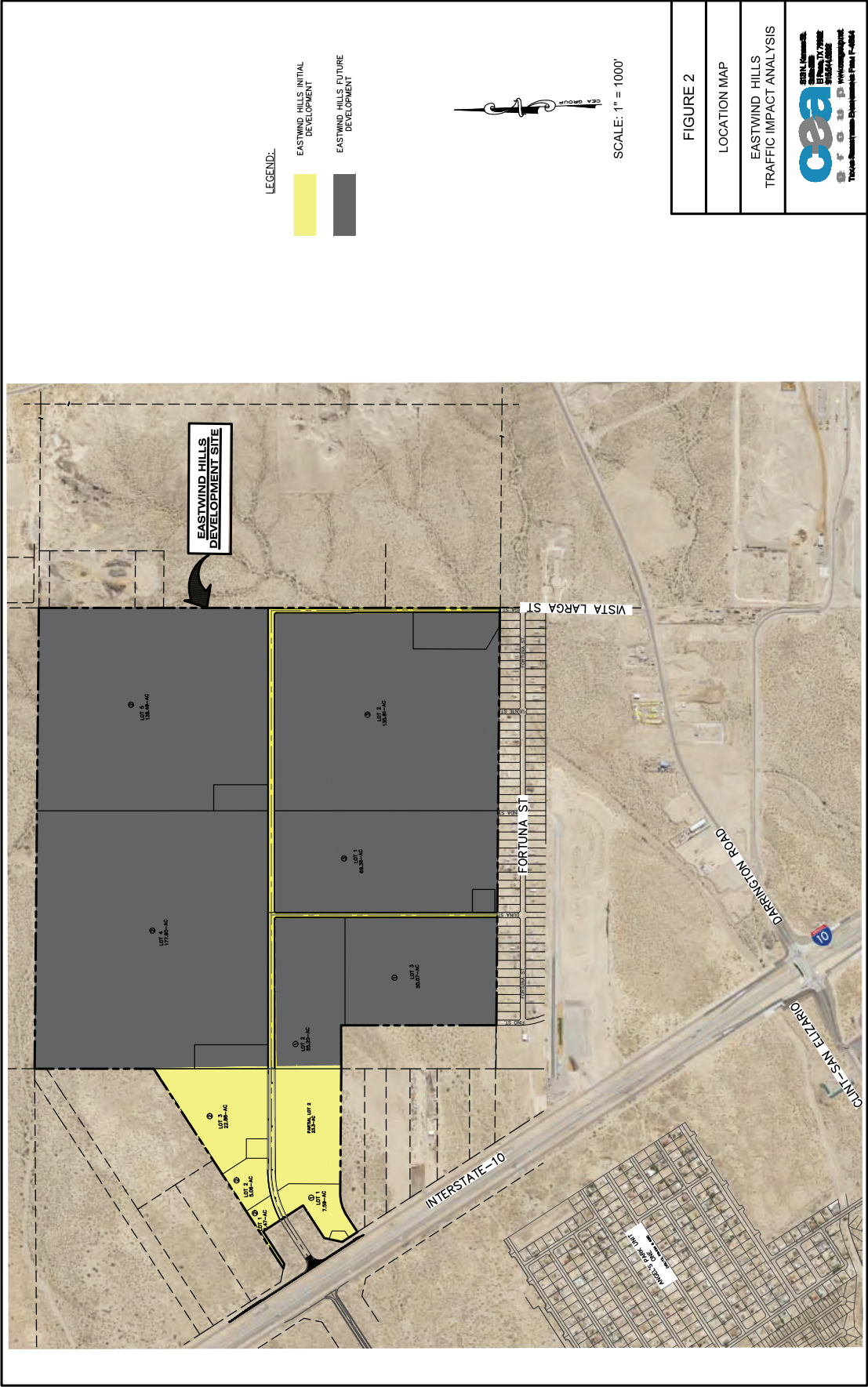


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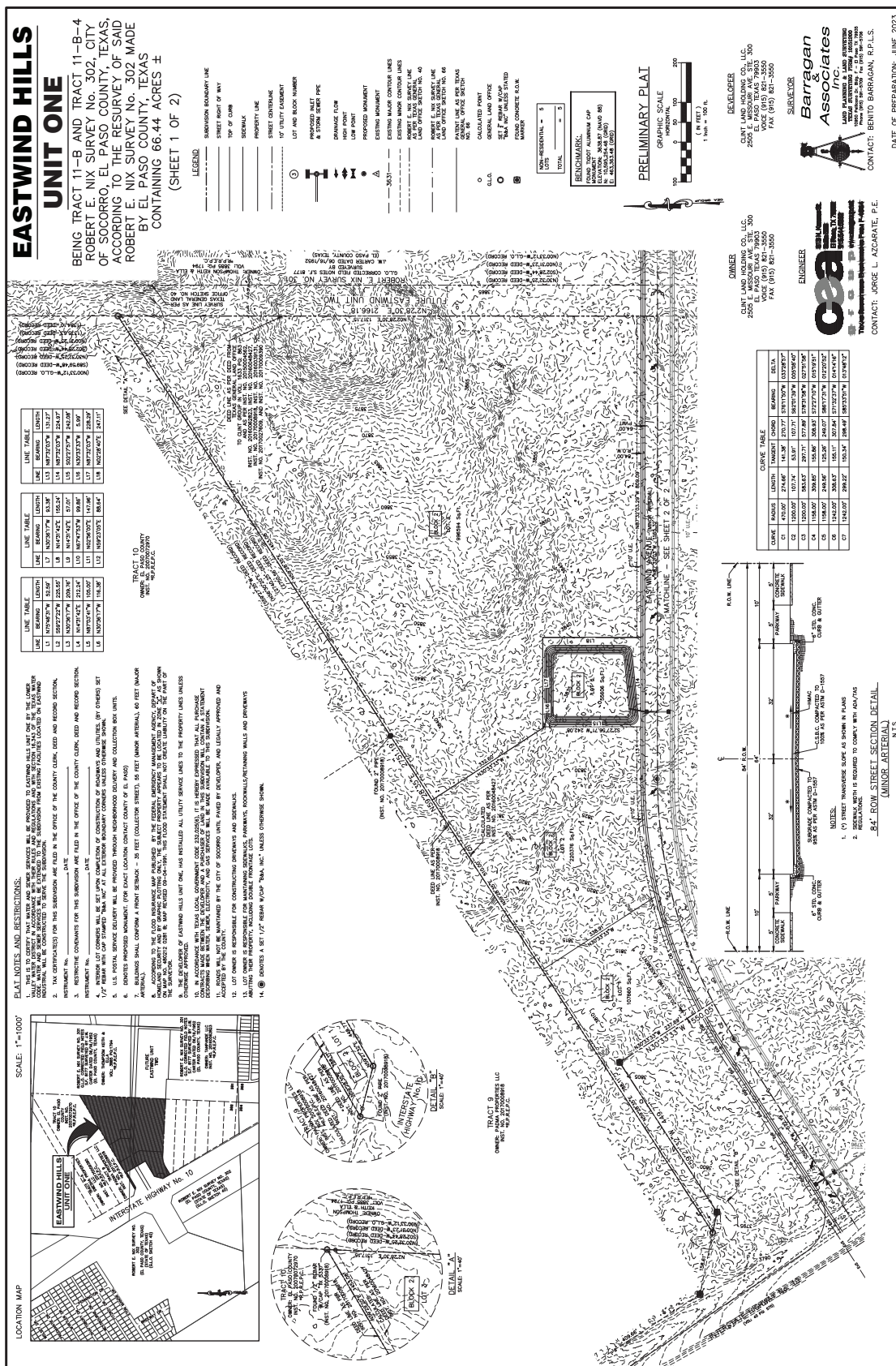




T.I.A.

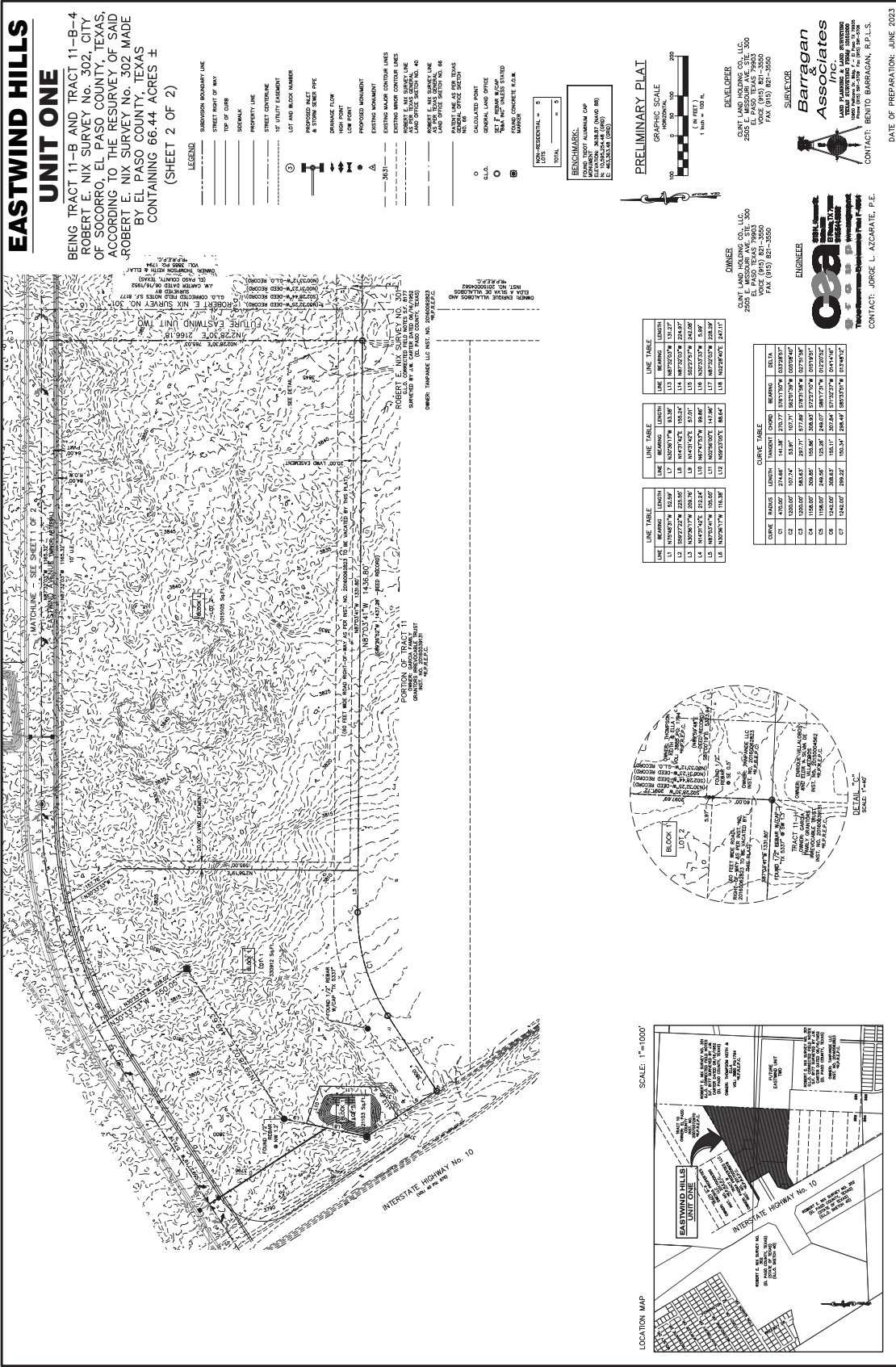


(SHEET 1 OF 2)





(SHEET 2 OF 2)







# CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 28, 2023**

## PRELIMINARY PLAT APPLICATION

## STAFF REPORT

**SUBJECT:**

**REQUEST FOR APPROVAL OF A PRELIMINARY PLAT FOR EASTWIND UNIT 1 SUBDIVISION.**

**NAME:**

EASTWIND UNIT 1 SUBDIVISION

**PROPERTY ADDRESS:**

GATEWAY EAST BLVD.

**PROPERTY LEGAL  
DESCRIPTION:**

H.D. CAMP SURVEY NO. 408-C, AND TRACT 1, BLOCK 23, SAN  
ELIZARIO GRANT, EL PASO COUNTY, TX

**PROPERTY OWNER:**

LOWER VALLEY EAST HOLDING CO., LLC.

**REPRESENTATIVE:**

JORGE AZCARATE | CEA GROUP

**PROPERTY AREA:**

66.47 ACRES

**CURRENT ZONING:**

N/A (IN SOCORRO'S 2-MILE ETJ)

**CURRENT LAND USE:**

VACANT

**FLOOD MAP:**

According to the Flood Insurance Rate Maps, the referenced  
property lies within Zone X; (Community Panel # 480212 0277-B &  
0281 B/ FEMA, September 4, 1991 }

**SUMMARY OF REQUEST:**

Request is for approval of the Preliminary Plat for Eastwind Unit 1.

**STAFF RECOMMENDATION:**

Staff recommends **APPROVAL** of the Preliminary Plat.

**P&Z RECOMMENDATION:**

Commission voted for **APPROVAL** of the Preliminary Plat on  
September 5, 2023

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## RESOLUTION \_\_\_\_

**A RESOLUTION APPROVING A PRELIMINARY PLAT, EASTWIND UNIT 1 SUBDIVISION, BEING H. D. CAMP SURVEY NO. 408-C AND TRACT 1, BLOCK 23, SAN ELIZARIO GRANT, EL PASO COUNTY, TEXAS.**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That the property Eastwind Unit 1 Subdivision being H. D. Camp Survey No. 408-C And Tract 1, Block 23, San Elizario Grant, El Paso County, Texas..

**READ, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_ 2023.

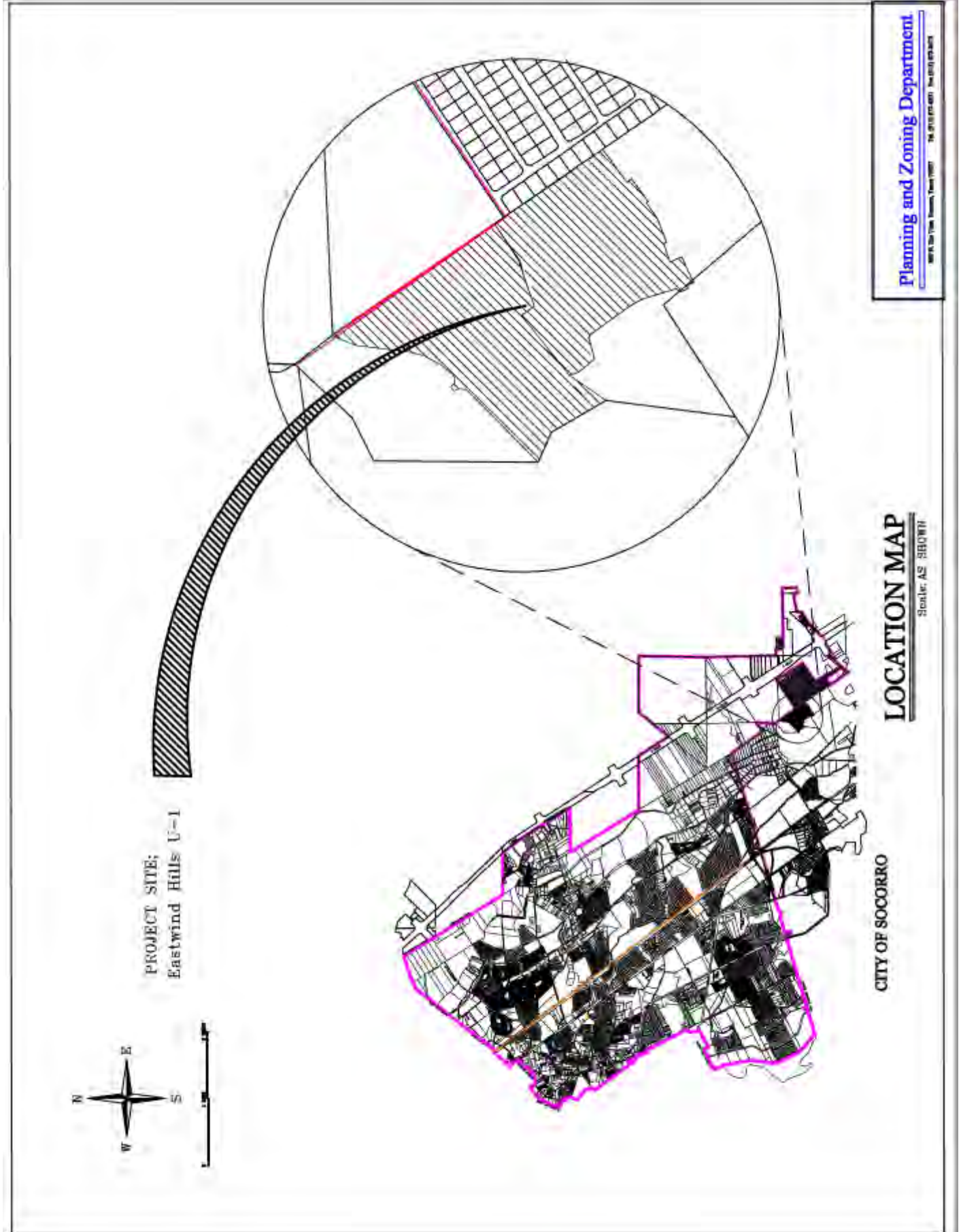
CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

# LOCATION MAP





# SITE PICTURES



View of property from Gateway East Blvd.

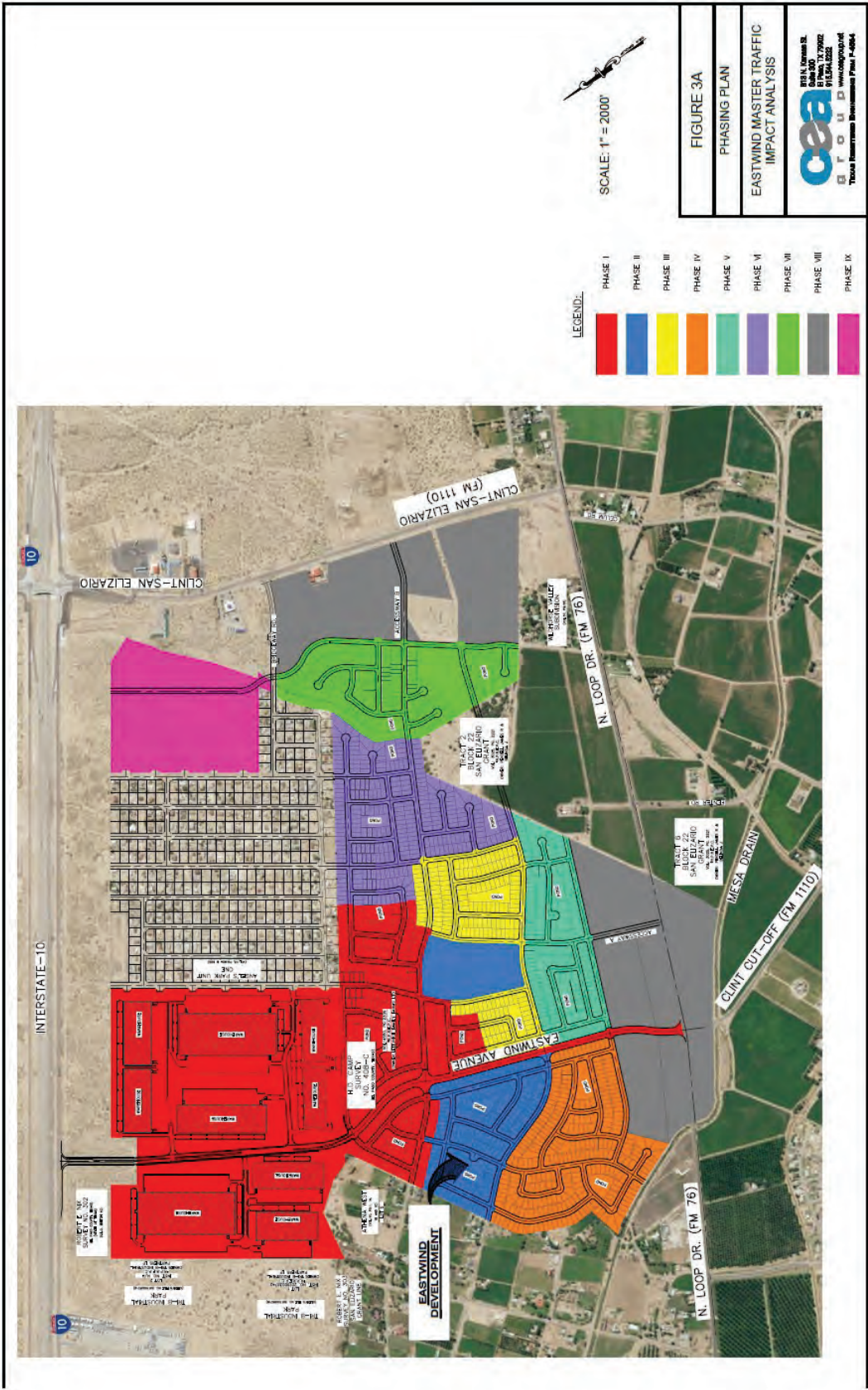








T.I.A.

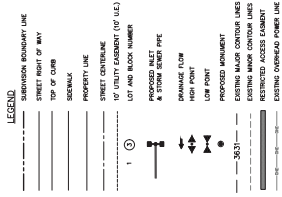




(SHEET 1 OF 4)

## EASTWIND UNIT ONE

BEING A PORTION OF H.D. CAMP SURVEY NO. 408-C,  
AND TRACT 1, BLOCK 23, SAN ELIZARIO GRANT,  
EL PASO COUNTY, TEXAS.  
CONTAINING 66.47± ACRES  
(SHEET 1 OF 4)

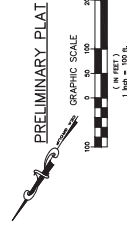


**SCHOOL DISTRICT**  
CLINT INDEPENDENT SCHOOL DISTRICT  
14521 HORIZON BOULEVARD, EL PASO, TEXAS 79925

<b>TOTAL LOTS</b>		
RESIDENTIAL	=242	
G.O.S.	=1	
POND	=3	

<b>BENCHMARK:</b>	
FOUND BRASS CAP	ELEVATION: 3638.87 (NAVD 88)
N: 10.595,255.96	(GRID)
E: 463,365.27	(GRID)

**FLOOD ZONE:** THIS SUBDIVISION LIES WITHIN UNSHADDED ZONE "X," ZONE "A," AND ZONE "X," AS DETERMINED IN PANEL NO. 480312 0277 & DATED SEPTEMBER 4, 1991 OF THE FLOOD INSURANCE RATE MAPS, EL PASO COUNTY, TEXAS. UNSHADDED ZONE "X" INDICATES AREAS OUTSIDE 500-YEAR FLOODPLAIN. ZONE "A" INDICATES AREAS WITH FLOOD VELOCITIES ALSO DETERMINED. ZONE "X" INDICATES AREAS WITH FLOOD VELOCITIES ALSO DETERMINED. FOR AREAS OF ALLUVIAL FAN FLOODING, BASE FLOOD ELEVATIONS DETERMINED. ZONE "A" INDICATES AREAS WITH NO BASE FLOOD ELEVATIONS DETERMINED.




PRELIMINARY PLAT

GRAPHIC SCALE


( IN FEET )

1 inch = 100 ft.



**OWNER/DEVELOPER**  
LOWER EAST VALLEY HOLDING CO., LLC  
2305 E. MASSOUR AVE., STE. 300  
EL PASO, TEXAS 79963  
VOICE: 915-821-3550  
**CONTACT: ENRIQUE ESCOBAR**

VOICE: 915-821-3550  
CONTACT: ENRIQUE ESCOBAR



**SURVEYOR**  
**Barragan**  
**&**  
**Associates**

**ENGINEER**

**C&A**

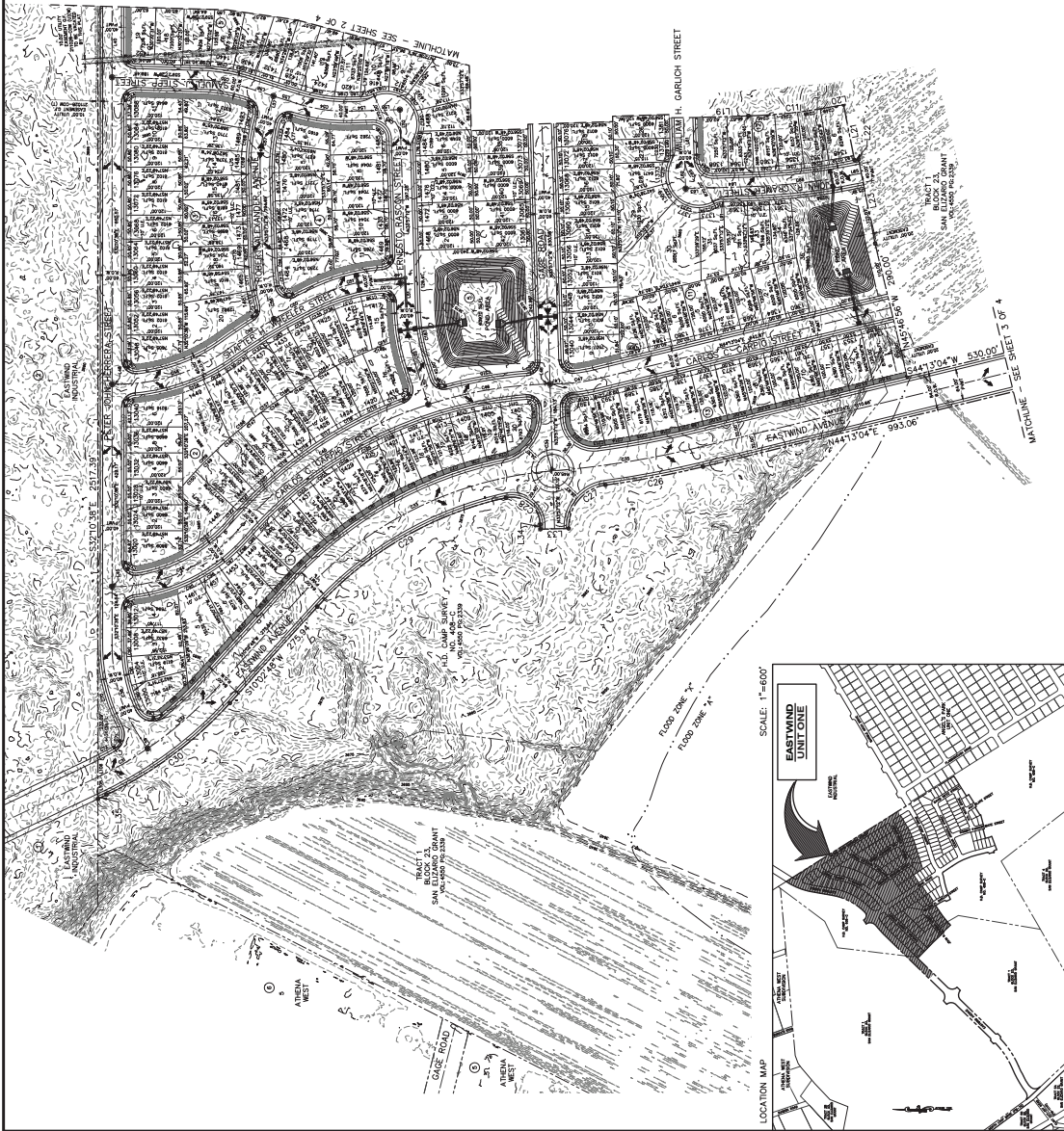
800 M. Hernandez  
Suite 100  
El Paso, TX 79968  
950-844-4000

Fax: 950-844-4000  
E-mail: info@ca-engineer.com

The El Paso Office is located at:  
1101 N. Alameda Street, Suite 100  
CONTACT: JORGE L. AZCARATE, P.E.

CONTACT: BENITO BARRAGAN, R.P.L.S.

DATE OF PREPARATION: FEBRUARY 2023



(SHEET 2 OF 4)

BEING A PORTION OF H.D. CAMP SURVEY NO. 408--C,  
AND TRACT 1, BLOCK 23, SAN ELIZARIO GRANT,  
EL PASO COUNTY, TEXAS.  
CONTAINING 66.47± ACRES  
(SHEET 2 OF 4)

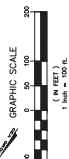
**LEGEND**

SUBDIVISION BOUNDARY LINE	STREET CENTRALINE
STREET RIGHT OF WAY	10' UTILITY EASEMENT (10' U.E.)
TOP OF CURB	LOT AND BLOCK NUMBER
SEWERAGE	PROPOSED INLET & STORM SEWER PIPE
PROPERTY LINE	DRAINAGE FLOW
	HIGH POINT
	LOW POINT
	PROPOSED MANHOLE
	EXISTING MAJOR CONTOUR LINE
	EXISTING MINOR CONTOUR LINE
	RESTRICTED ACCESS EASEMENT
	EXISTING OVERHEAD POWER LINE

**SCHOOL DISTRICT**  
CLINT INDEPENDENT SCHOOL DISTRICT  
14521 HORIZON BOULEVARD, EL PASO, TEXAS 79925

<b>TOTAL LOTS</b>	<b>=242</b>
<b>RESIDENTIAL</b>	<b>=1</b>
<b>G.O.S.</b>	<b>=3</b>
<b>POND</b>	<b>=246</b>
<b>TOTAL</b>	

**FLOOD ZONE:** THE FLOOD ZONE SURVEILLANCE LIES WITHIN UNSHADED ZONE "X," ZONE "AO," AND ZONE "A." ZONE "X" IS DESIGNATED IN PANEL NO. 480312 0277 B, DATED SEPTEMBER 4, 1991 OF THE FLOOD INSURANCE RATE MAPS, EL PASO COUNTY, TEXAS. UNSHADED ZONE "X" INDICATES AREAS OUTSIDE 100-YEAR FLOODPLAIN. ZONE "AO" INDICATES AREAS WITH FLOOD PROBABILITIES OF 1 TO 5% (USUALLY SHEET FLOW ON SLOPING TERRAIN). ZONE "A" INDICATES AREAS WITH FLOOD PROBABILITIES OF 1 TO 5% (USUALLY SHEET FLOW ON SLOPING TERRAIN). FLOOD ELEVATIONS ARE DETERMINED TO BE 10.5 FEET. BASE FLOOD ELEVATIONS DETERMINED.

PRELIMINARY PLAT

OWNER/DEVELOPER  
OWNER EAST VALLEY HOLDING CO., LLC;

CONTACT: ENRIQUE ESCOBAR  
VOICE: 913-821-3550

SURVEYOR  
**Barragan**  
**&**  
**Associates**  
**Inc.**

**ENGINEER**

**caa**

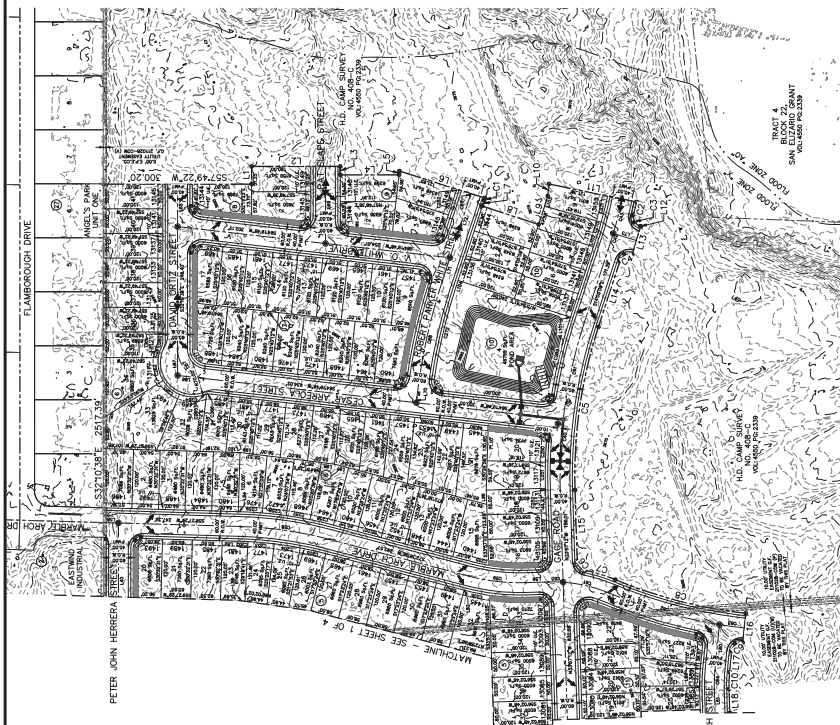
200 N. Howard St.  
Suite 100  
El Paso, TX 79902  
958-446002

F O B WYOMING

Tucson Branch - El Centro Plaza F-4054  
CONTACT: JORGE L. AZCARATE, P.E.

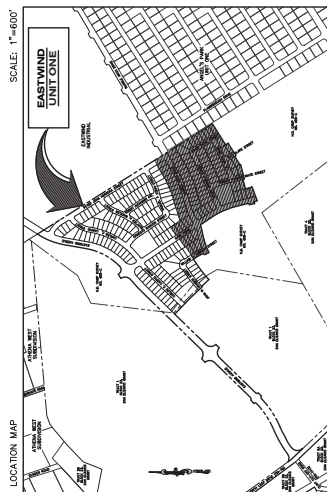
CONTACT: BENITO BARRAGAN, R.P.L.S.

DATE OF PREPARATION: FEBRUARY 2023



PETER JOHN HERRERA

WILLIAM H. GARLICH



PLAT NOTES AND RESTRICTIONS:

- [illegible]

POSES ONLY.







(SHEET 4 OF 4)

BEING A PORTION OF H.D. CAMP SURVEY NO. 408-C,  
AND TRACT 1, BLOCK 23, SAN ELIZARIO GRANT,  
EL PASO COUNTY, TEXAS.  
CONTAINING 66.47± ACRES  
(SHEET 4 OF 4)

**OWNER/DEVELOPER**  
LOWER EAST VALLEY HOLDING CO., LLC,  
2508 E. MISSOURI AVE., STE. 300  
EL PASO, TEXAS 79903  
VOICE: 915-621-3550  
**CONTACT: ENRIQUE ESCOBAR**

**ENGINEER**



**CSA**

10000 Wilshire Blvd., Suite 1000  
Beverly Hills, CA 90210  
Tel: (310) 275-1000  
Fax: (310) 275-1001  
www.csa.com



**SURVEYOR**

**Barragan & Associates Inc.**

LAND PLANNING & LAND SURVEYING  
10000 Wilshire Blvd., Suite 1000  
Beverly Hills, CA 90210  
Tel: (310) 275-1000  
Fax: (310) 275-1001  
www.barragan.com

DATE OF PREPARATION: FEBRUARY 2023



# CITY OF SOCORRO CITY COUNCIL MEETING

**DATE: SEPTEMBER 28, 2023**

## **PRELIMINARY PLAT APPLICATION**

## **STAFF REPORT**

**SUBJECT:**

**REQUEST FOR APPROVAL OF A PRELIMINARY PLAT FOR EASTWIND HILLS UNIT 2 SUBDIVISION.**

**NAME:**

EASTWIND HILLS UNIT 2 SUBDIVISION

**PROPERTY ADDRESS:**

GATEWAY WEST BLVD.

**PROPERTY LEGAL  
DESCRIPTION:**

ROBERT E. NIX SURVEY NO. 301, EL PASO COUNTY, TX.

**PROPERTY OWNER:**

CLINT LAND HOLDING CO., LLC.

**REPRESENTATIVE:**

JORGE AZCARATE | CEA GROUP

**PROPERTY AREA:**

630.38 ACRES

**CURRENT ZONING:**

N/A (IN SOCORRO'S 2-MILE ETJ)

**CURRENT LAND USE:**

VACANT

**FLOOD MAP:**

According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0277-B & 0281-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:**

Request is for approval of the Preliminary Plat for Eastwind Hills Unit 2.

**STAFF RECOMMENDATION:**

Staff recommends **APPROVAL** of the Preliminary Plat.

**P&Z RECOMMENDATION:**

Commission voted for **APPROVAL** of the Preliminary Plat on September 19, 2023

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## RESOLUTION \_\_\_\_

**A RESOLUTION APPROVING A PRELIMINARY PLAT, EASTWIND HILLS UNIT 2 SUBDIVISION, BEING ROBERT E.NIX SURVEY NO. 301, EL PASO COUNTY, TEXAS.**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That the property Eastwind Hills Unit 2 Subdivision being Robert E.Nix Survey No. 301, El Paso County, Texas.

**READ, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_ 2023.

CITY OF SOCORRO, TEXAS

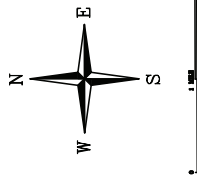
\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk



# LOCATION MAP



PROJECT SITE;  
Eastwind Hills U-2  
Robert E. Nix Surv 301 ABST 9870



CITY OF SOCORRO

**LOCATION MAP**  
Scale: AS SHOWN

**Planning and Zoning Department**

800 N. 10th Street, Socorro, Texas 78777 Tel: (512) 872-4331 Fax: (512) 872-3473

# SITE PICTURES

View of property from Gateway West Blvd.

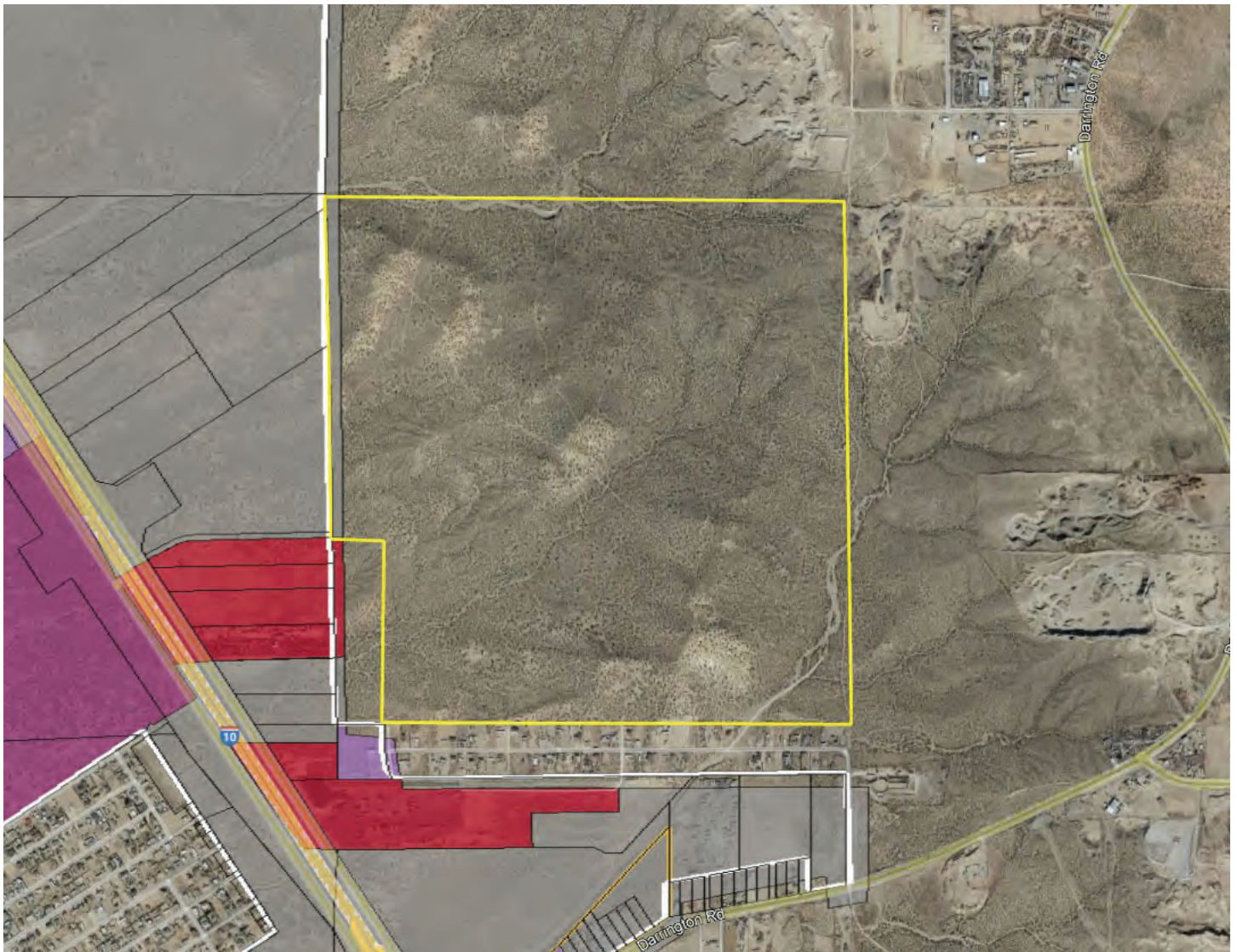


View of property from Roaring Springs Dr.



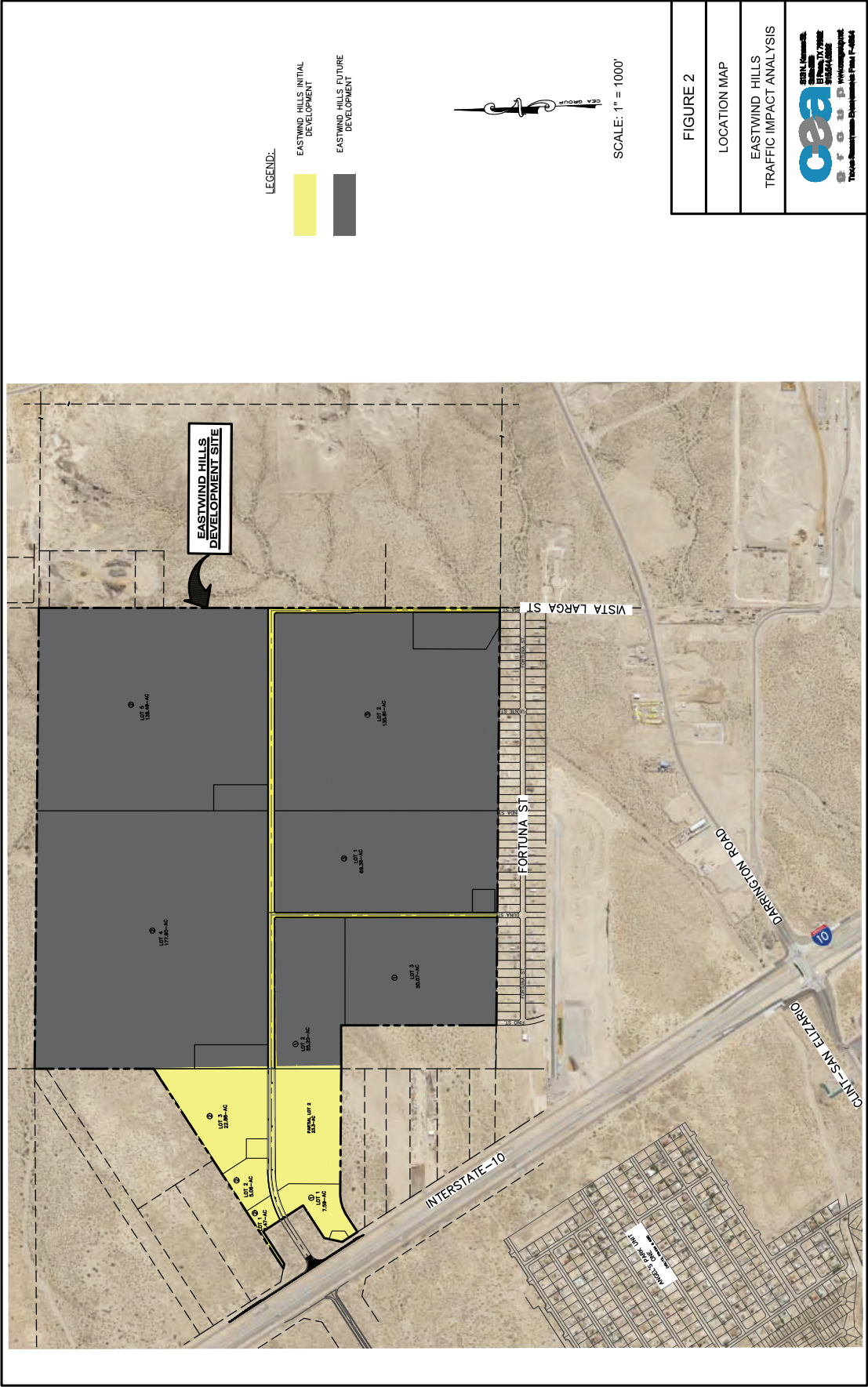


# AERIAL PHOTO





T.I.A.





(SHEET 1 OF 3)





## DATE OF PREPARATION: JUNE 2023



(SHEET 3 OF 3)

BEING A PORTION OF ROBERT E. NIX  
SURVEY No. 301, EL PASO COUNTY,  
TEXAS, ACCORDING TO THE RESURVEY  
OF SAID ROBERT E. NIX SURVEY No. 301  
MADE BY EL PASO COUNTY, TEXAS  
CONTAINING 630.38 ACRES ±  
(SHEET 3 OF 3)

BEING A PORTION OF ROBERT E. NIX  
SURVEY No. 301, EL PASO COUNTY,  
TEXAS, ACCORDING TO THE RESURVEY  
OF SAID ROBERT E. NIX SURVEY No. 301  
MADE BY EL PASO COUNTY, TEXAS  
CONTAINING 630.38 ACRES ±  
(SHEET 3 OF 3)



**SURVEYOR**  
**Barragan & Associates Inc.**  
LAND PLANNING & LAND SURVEYING  
TEXAS SURVEYING FIRM# 101512500  
10050 Piedras Dr. Bldg. F - El Paso, TX 79925  
Phone (915) 591-3728 Fax (915) 591-3708  
CONTACT: BENITO BARRAGAN, R.P.L.S.

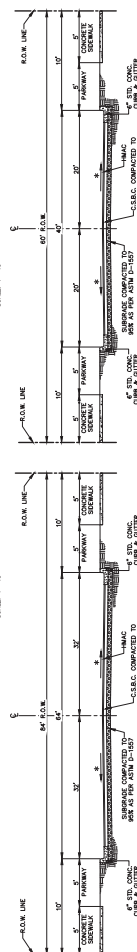
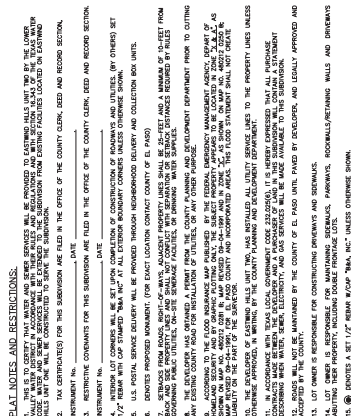
**ENGINEER**

**CSA**

2525 N. Meridian,  
Suite 500  
El Paso, TX 79902  
957/441-2222

TEL: F: 957 441-2222  
TOLL FREE: 1-800-541-2222

CONTACT: JORGE L. AZCARATE, P.E.



NOTES:  
(\*) STREET TRANSVERSE SLOPE AS SHOWN IN PLANS  
SIDEWALK WIDTH IS REQUIRED TO COMPLY WITH ADA/AS  
100% AS PER ASTM D-1576

NOTES:  
(\*) STREET TRANSVERSE SLOPE AS SHOWN IN PLANS  
SIDEWALK WIDTH IS REQUIRED TO COMPLY WITH ADA/TAS  
100% AS PER ASTM D-15

DATE OF PREPARATION: JUNE 2023

---

N.T.S.

MINOR ARTERIAL  
NTS

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2/Mayor ProTem

*Rudy Cruz, Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

**DATE:** September 21, 2023

**TO:** Mayor & Council

**CC:** Adriana Rodarte, City Manager

**FROM:** Lorraine Quimiro, City Planner

**SUBJECT: REVIEW AND APPROVE EVENT PERMIT AND PAYMENT WAIVER  
REQUEST FOR SOCORRO HIGH SCHOOL'S HOMECOMING PARADE.**

**SUMMARY**

Socorro High School has submitted an Event Permit for their Homecoming Parade on Thursday, October 19, 2023. The school has also submitted a Waiver Request for the fee.

Section 36-255 of the City's municipal code states:

"No person shall conduct a parade on public streets of the city without parade permit issued pursuant to this division. Application shall be made to the city clerk, on a form provided by him, accompanied by a permit fee in the amount provided in the city fee schedule. Parade permits must be approved by the city council at a general or special meeting."

**BACKGROUND**

Socorro HS has submitted an event permit for City Council approval.

**STATEMENT OF THE ISSUE**

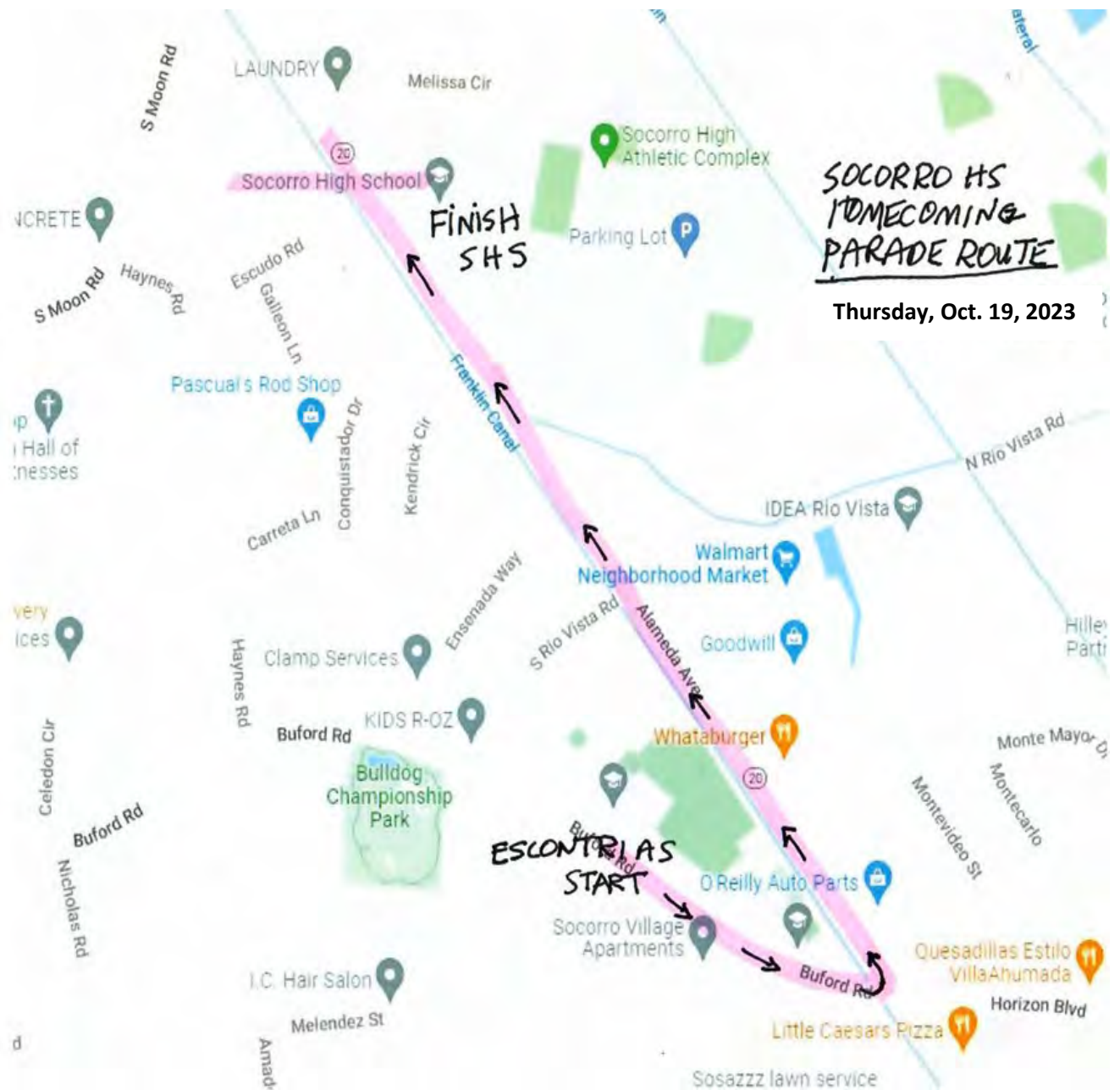
City code requires council approval for special events. School needs to coordinate with TXDOT and provide "adequate proof of insurance coverage to indemnify the city against any losses which are the result of the accidents or incidents which result in harm to either persons or property."

**FINANCIAL IMPACT:** None

**ALTERNATIVE**

**NO APPROVE**

**STAFF RECOMMENDATION:** Staff recommends APPROVAL.







## WAIVER REQUEST FORM

Applicant's Name: Yanel Buerdiaz / Socorro High School  
Applicant's Address: 10150 Alameda Ave, Socorro TX 79927  
City: Socorro State: TX Zip: 79927  
Address of Proposed Waiver: Same as above

Reason for request and circumstance causing conflict: Socorro High School  
Parade - Thursday - October 19, 2023

- multiple route options proposed and  
need guidance

  
Applicant's Signature

08/08/23  
Date

City Council Action:    Approved \_\_\_\_\_    Disapproved \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk: \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 25, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Discussion and action to award RFP 23-08 for Cleaning and Herbicide Application for City of Socorro Ponding Areas to Local Pest Manager and authorize city manager or her designee to execute agreement.**

**SUMMARY**

The purpose of this agenda item is to inform council of the sealed Request for Proposals RFQ 23-08 that was published August 20, 2023 and August 27, 2023, all proposals were due and received on September 1, 2023. The City of Socorro received 2 proposals. The city clerk opened bids on September 1, 2023. The Review Committee consisted of City Manager, Adriana Rodarte, Operations Field Supervisor, Julio Dominguez, Planner, Jose Botello, Communications Director / Historic Preservation Officer, Victor Reta

- Local Pest Manager                      scored 82.25
- Abescape Landscaping                  scored 80

Therefore, we recommend the Local Pest Manager be awarded this contract. The company was scored based on project approach, experience, personnel, rates and references. The awarded company meets all the requirements.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): General Fund**

**Funding Source: General Fund**

**Amount: 133,550.30**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**Decline or deny all bids.**

**STAFF RECOMMENDATION**

**Staff recommends approval on this item.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

September 25, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte, City Manager**

**SUBJECT: Discussion and action to approve Deputy City Manager job description.**

**STATEMENT OF THE ISSUE**

Council approved the Deputy City Manager position please see attached job description.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001 05101 002**

**Funding Source: General Fund**

**Amount: 90,000.00 – 110,00.00**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

n/a

**STAFF RECOMMENDATION**

**Approval**

**REQUIRED AUTHORIZATION**

**1. City Manager \_\_\_\_\_ Date \_\_\_\_\_**

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

## City of Socorro Job Description

**DRAFT**

<b>Job Title:</b> Deputy City Manager	<b>Department:</b> City Manager
<b>FLSA Status:</b> Full Time - Exempt	<b>Salary:</b> \$43.27 - \$52.88
<b>Approved:</b>	<b>Last Revised:</b> N/A

### Position Summary

Under City Manager direction, assists in the leadership planning, directing, management and review of the activities and operations of the city. Coordinates City services and activities among City departments and with outside agencies. Provides highly responsible and complex administrative support to the City Manager.

### Duties, Functions and Responsibilities:

- Generally, plan, develop, organize, implement, direct and control policies and strategies of such designated operations and services as administrative support, infrastructure and development, or quality of life through subordinate department heads.
- Monitor and evaluate efficiency and effectiveness of service delivery methods and procedures.
- Assess and monitor workload, and administrative and support systems of assigned departments.
- Oversee research, procedural, administrative, and managerial studies, and the preparation of reports embodying proposed or recommended courses of action.
- Coordinate inter-departmental activities by delineating responsibilities, organizing cooperative ventures, and monitoring collective performance of departments, and non-City agencies.
- Remain abreast of changes in federal, state, or local laws or regulations concerning and affecting department operations.
- Represent the City to management staff of other department groups, elected officials, outside agencies and the public.
- Confer and correspond with citizen, governmental and professional groups to secure their support for City activities.
- Identify and report on interdepartmental procedure or responsibility interpretation issues or questions.
- Develop long range or emergency municipal operations programs.
- Enforce personnel rules and regulations, and conduct, courtesy, attendance, safety, and appearance standards.
- Provide designated support for miscellaneous projects or temporary activities overseen by City officials as instructed.
- Keeps track of the Mayor and City Council requests and updates city manager accordingly.
- performs operational, performance, compliance, and financial audits of the various administrative departments, and programs of the City in accordance with the professional standards of Internal Audit.
- will have a high level of autonomy and responsibility for completing audit assignments. Professionally interacts at the executive level with department heads, city officials, and professional organizations. Audit results are communicated to the City Manager and the Mayor and City Council through written reports and verbal presentations.
- will initiate financial, management, operational, performance and compliance audits as required. Schedules the performance of audits to ensure the validity, authenticity, and legality of expenditures. Evaluates agency internal control system and procedures. Makes recommendations concerning the modification or establishment of methods of internal control. Reviews results of audits performed by the auditors (external). prepares reports of findings and recommendations to the city. Performs related work as directed by the City Manager.
- will assist with special projects as assigned. Involves: Review and evaluate control systems and internal relationships, identify opportunities for improvement and recommend improvement to systems and standard operating procedures to enhance internal control. Conduct special studies for management, such as those required to discover mechanics of detected fraud and to develop controls for fraud prevention.
- Extensive knowledge of the principles and practices of municipal budgeting, financial reporting, accounting, auditing, and operational evaluation. Considerable knowledge of Government Auditing Standards and the Standards for the Professional Practice of Internal Auditing. Considerable knowledge of the structure, procedures, and division of responsibilities characteristic of the City Manager form of municipal government.



## City of Socorro Job Description

Ability to communicate clearly, concisely, and effectively, verbally and in writing. Ability to work effectively with an elected legislative body. Ability to establish and maintain effective working relationships as necessitated by work assignments. Ability to maintain objectivity and professional integrity in all circumstances.

- Must maintain a high level of confidentiality and deal properly with sensitive documents and personally identifiable information, highly sensitive information pertaining to contemplated new or changed strategies.
- Organize and handle multiple job functions, work proficiently with mandated and important deadlines.
- Comprehensive knowledge of office practices and procedures; accounting and budget preparation. Working knowledge of supervisory techniques, and pertinent policies and procedures; keep records, prepare reports, maintain filing systems, compile and organize information.
- Regular worksite attendance is an essential function.
- Responsible for any other duties and assignments issued by the City of Socorro.

### Knowledge, Skills, and Abilities:

- Application of comprehensive knowledge of customer service or public relations methods, policies and practices, including customer service performance assessment and negotiation strategies.
- Interpret quantitative and qualitative information dealing with complex abstract and concrete variables to identify, analyze, and solve practical management problems of considerable difficulty.
- Coordinate planning, development, organization, management, and administration of complex operational and service programs and projects.
- Clear, oral, and written communication to persuade, negotiate and resolve differences of opinion or interpretation.

### Other Job Characteristics:

- Work extended hours and weekends as an executive reporting to the City Manager.
- out-of-town travel for professional conferences and meetings with the government.

### Minimum Qualifications:

- Master's degree in business administration, Public Administration, Economics, Urban Planning, or related field.
- Eight (8) years of municipal experience, including five (5) years at a Director / Executive-level position.
- Three (3) years of auditing experience preferred.
- Possess a valid Texas class "C" Driver's License.

**Note: Upon reaching maximum salary level in each category; only COLA increases will be given.**

### Equipment:

- Operates office equipment such as computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.
- Experience in Accela, AutoCAD, and GIS preferred.

### Physical Requirements:

- Must be able to lift, transport, and position items and equipment weighing a minimum of 25 pounds.
- Must be able to remain in a stationary position for extended periods of time.
- Ability to work long hours on a periodic basis.
- Works indoors and outdoors, including adverse weather conditions, such as extreme cold, heat, heights, temperature swings and noise.
- Works in trenches and some exposure to mechanical, radiation, fume/odor and dust/mite hazards.

### Conditions of Employment:

**City of Socorro**  
**Job Description**

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Bilingual Skills: English & Spanish preferred.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large / Mayor Pro-Tem

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2

*Rudy Cruz Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

September 21, 2023

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte, City Manager**

**SUBJECT: Discussion and Action for the dedication of a segment of F E Jackson  
for the use as a public street and right-of-way.**

**SUMMARY:**

At their August 3, 2023 regular meeting City Council voted to approve item 28; Discussion and action for the official land dedication of F. E. Jackson.

With that staff was instructed to seek cost estimates for a metes and bounds survey of the access easement being used by the property owners on the following tracts of land.

**LEGAL DESCRIPTION OF LAND DEDICATED:**

PORTION OF TRACT 17-C-4, BLOCK 13, SOCORRO GRANT

PORTION OF TRACT 17-C-5, BLOCK 13, SOCORRO GRANT

PORTION OF TRACT 17-B-2, BLOCK 13, SOCORRO GRANT

PORTION OF TRACT 17-B, BLOCK 13, SOCORRO GRANT

PORTION OF TRACT 17-B-2-A, BLOCK 13, SOCORRO GRANT

PORTION OF TRACT 17-C-10, BLOCK 13, SOCORRO GRANT

PORTION OF TRACT 4-U, BLOCK 26, SOCORRO GRANT

To include other areas identified by staff:

Staff also outline the process for the road dedication and an estimate of the additional costs City Council may consider before taking action.

**STATEMENT OF THE ISSUE**

F E Jackson is an informal unimproved private access easement being used by residents off of F E Jackson that would otherwise be landlocked. The issue is a public safety concern for residents who have to access their property through this easement especially during times of heavy rain fall.



**FINANCIAL IMPACT:** Available upon the research of staff

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** General Fund

**Amount:**

**Quotes (Name/Commodity/Price)** N/A

**Co-op Agreement (Name/Contract#)** N/A

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2/Mayor Pro Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## **MEMORANDUM**

**TO:** Ms. Rodarte, City Manager  
**FROM:** Lorraine Quimiro, City Planner  
**DATE:** September 21, 2023  
**RE:** Estimate for the cost of F E Jackson road dedication

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At the August 3, 2023 City Council voted to approve the official land dedication of F. E. Jackson. At your direction staff gathered cost estimates for the total cost of the land dedication of the access easement being used by the property owners. Below are the steps and approximate costs.

**Boundary Survey** – Determine the dimensions of available property for road dedication. Identify any existing improvements that would impact the 60' needed for the right of way.

\$2,200

**Title Search** – proof of ownership for for an estimated six (6) right-of-way sections.

6 @ \$189 = \$1,134

**Right of Entry Letters** – Prepare and distribute letters to property owners requesting permission for City staff and their surveyors to enter property.

**Surveyor** – Research plats and maps, collect field data, and create Metes and Bounds Descriptions and Survey Exhibits for an estimated six (6) right-of-way sections.

approx. \$8,000

**Prepare Dedication Deeds** – City attorney may receive meets and bounds descriptions and survey to prepare six (6) dedication deeds for execution and filing.

**Filing Fees** – City attorney or staff may file dedication deeds with the City Clerk.

\$26 for first page and \$4 each additional page  
\$228

Feel free to give me a contact me with any questions you may have regarding this estimate. Thank you for your time.

Lorraine Quimiro, MPA, AICP  
Planning & Zoning Department  
City Planner