

Ivy Avalos
Mayor

Ruben Reyes
At Large/Mayor
Pro-Tem

Cesar Nevarez
District 1



Alejandro Garcia
District 2

Rudy Cruz
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: AUGUST 15, 2023
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: CITY MANAGER, ADRIANA RODARTE
SUBJECT: FISCAL YEAR 2023-2024 BUDGET

The Fiscal Year 2023-2024 Budget for the City of Socorro is hereby transmitted to the City Council for adoption prior to September 15, 2023.

For Fiscal Year 2023-2024, the City will continue its priorities of developing long term plans to address the needs for public safety, storm water drainage, and infrastructure improvements, along with maintaining the compensation of employees to competitive levels.

OVERVIEW

The Fiscal Year 2023-2024 Budget's primary focus is allocating resources towards, maintaining salaries commensurate with the inflationary trend, various capital projects to include storm drainage, as well as economic recovery and public health programs.

The Fiscal Year 2023-2024 budget outline has \$33,187,365 in public resources to be invested in the City of Socorro. The Fiscal Year (FY) 2023-2024 budget is approximately a 3% decrease from the FY 2022-2023 budget of \$34,368,397.

ANNUAL BUDGET PERCENTAGE CHANGE 2020-2021 THROUGH 2023-2024

	2020-2021	2021-2022	2022-2023	2023-2024
Annual Budget	\$22,768,819	\$21,899,313	\$34,368,397	\$33,187,365
Net Change	\$(1,454,433)	\$(869,506)	\$12,469,084	\$(1,181,032)
% Change	-6%	-4%	57%	-3%

REVENUE

The City of Socorro utilizes the fund accounting method of financial reporting. The budget has four major funds: General Fund, Special Revenue, Capital Projects, and Debt Service. These funds were established to segregate specific revenue sources and activities in accordance with special regulations, restrictions, or limitations.

The following chart compares the estimated revenue for FY 2023-2024 by fund type for the three previous fiscal years. For FY 2023-2024, the General Fund will increase by \$1,055,031. The Special Revenue Fund will decrease by \$2,183,958; the Capital Projects Fund will decrease by \$164,000; the Debt Service Fund will decrease by \$111,895.

REVENUE COMPARISON BY FUND 2020-2021 THROUGH 2023-2024

	REVENUE FY 2020-2021	REVENUE FY 2021-2022	REVENUE FY 2022-2023	REVENUE FY 2023-2024
General Fund	\$11,465,431	\$13,427,007	\$14,299,819	\$15,354,850
Special Revenue Fund	1,167,426	1,774,907	9,076,309	6,892,351
Capital Projects Fund	7,900,000	6,300,000	8,764,000	8,600,000
Debt Service Fund	2,235,962	2,097,399	2,228,269	2,340,164
TOTAL	\$22,768,819	\$23,599,313	\$34,368,397	\$33,187,365

GENERAL FUND

The General Fund is the primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. General Fund revenues include property taxes, sales tax, utility user taxes, franchise fees, licenses and permits, current service charges, earnings on investments and other miscellaneous revenues.

The projected General Fund revenue of \$15,354,850 accounts for 46.27 percent of the 2023-2024 total of all budgets and can be allocated to any City expenditure category.

SPECIAL REVENUE FUND

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. The Special Revenue Fund includes Federal, State, and local grant resources secured by the City to fund restricted activities. The \$6,892,351 in the Special Revenue Fund represents 20.77 percent of the 2023-2024 totals of all budgets.

CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for and reports financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities, other capital assets and repayment of loans from the General Fund for approved items by city council. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments. The \$8,600,000 in the Capital Project Fund represents 25.91 percent of the total of all budgets, should all funds be expended.

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of tax revenues for the payment of long-term debt. Debt Service Funds are generally used when funds are paid to satisfy debt obligations. The Debt Service Fund is projected at \$2,341,164 for 2023-2024 and reflects 7.05 percent of the total of all budgets.

GENERAL FUND RESERVE

The General Fund started the 2022-2023 Fiscal Year with \$6,819,284 in reserves. That level of reserves represents 44.41% of the projected expenditures in the 2023-2024 General Fund Budget.

The 2022-2023 Budget is projected to use \$1,340,000 of the General Fund Reserve.

There will be an estimated amount of \$3,052,159 in the General Fund Reserve after the 2022-2023 Fiscal Year.

The General Fund Reserve requires a 16.67 percent reserve balance of the total yearly budgeted expenditures or \$15,354,850. The projected required reserve is \$2,559,653.

THE BUDGET INCLUDES:

A Cost-of-Living Adjustment of 8% was incorporated into the budget for all filled positions as of the end of the current fiscal year. This effectively increased the budget by just under \$500,000. There is a nominal increase in the Health Insurance Premium that has been budgeted. Notable increases in funds are as follows: The City Manager will include the change from a City Auditor to a Deputy City Manager position that will increase the net salaries by \$58,000, and add a custodial position that will increase the budget by \$42,000. Public Works Department will include \$134,000 to include a service contract to clean the city's 60 pond. The Ambulance Contract included an annual increase of \$80,000. The Police Department will include Equipment of \$57,300 and an increase in the position of Administrative Assistant/Animal Control Officer in the amount of \$7,000. The City Clerk is including Software to help handle Open Record Requests in the amount of \$15,000. The information Technology Department includes training in the amount of \$11,000, Uniforms at \$2,500, and Additional Cameras in the amount of \$60,000.

The Capital Improvements expenditure budget includes \$8,600,000 for infrastructure costs to include Storm Water and Flood Improvements, Engineering and Planning for infrastructure projects, Street overlays and Building Improvements, Equipment and Vehicles.

RECOMMENDATION

The City Manager hereby submits the Fiscal Year 2023-2024 Annual Budget to the City Council for adoption subject to revisions, if any, by City Council, reflected in the meeting's minutes.

ADRIANA RODARTE
CITY MANAGER

City of Socorro
Revenue Comparison
All Funds
FY 10/01/2022 - 09/30/2023
VS
FY 10/01/2023 - 09/30/2024

	2022-2023	2023-2024	CHANGE	PERCENT OF TOTAL	PERCENT CHANGE
GENERAL FUND	14,299,819	15,354,850	1,055,031	46.27%	7%
DEBT SERVICE FUND	2,228,269	2,340,164	111,895	7.05%	5%
SPECIAL REVENUE FUNDS	9,076,309	6,892,351	(2,183,958)	20.77%	-24%
CAPITAL PROJECTS FUNDS	8,764,000	8,600,000	(164,000)	25.91%	-2%
GRAND TOTAL-ALL FUNDS	34,368,397	33,187,365	-1,181,032	100.00%	-3%



FYE 2023 - 2024

		ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
GENERAL FUND REVENUES						
04201	Property Taxes	7,117,914	7,740,357	8,345,460	8,461,748	1%
04206	Delinquent Propert Taxes	185,000	185,000	185,000	200,000	8%
04207	Mixed Beverage Tax	-	3,500	8,000	8,000	0%
04202	Sales Taxes	1,450,000	1,750,000	2,000,000	2,450,000	18%
04203	Franchise Taxes	650,000	675,000	800,000	850,000	6%
04404	Interest Earned	23,400	1,500	5,000	240,000	98%
04405	Gain/Loss on Investments	200	200	200	200	0%
04500	Other Planning Fees	5,000	1,000	3,000	3,000	0%
04501	Building Permits	590,000	650,000	800,000	700,000	-14%
04502	Business Registration Permits	60,000	60,000	60,000	125,000	52%
04503	Rezoning Fees	40,000	30,000	95,000	95,000	0%
04504	Admin Misc-Copies	100	100	100	100	0%
04505	Mobile Home Permits	3,000	1,000	1,500	1,500	0%
04507	Muni Court Judgement/Fines	460,000	500,000	550,000	460,000	-20%
04511	Juvenile Case Management Fee	12,000	4,000	4,000	4,000	0%
04604	Police Fees	5,000	4,500	4,500	4,500	0%
04701	Rental Income	12,000	13,000	13,212	13,000	-2%
04704	Other Revenue	50,000	50,000	10,000	10,000	0%
04714	Park Fees	500	500	700	1,000	30%
04903	Miscellaneous Income	2,000	5,000	5,000	5,000	0%
04999	Prior Year's Revenue	799,317	1,752,350	1,409,147	1,662,802	
Total Revenues		11,465,431	13,427,007	14,299,819	15,294,850	7%



FYE 2023 - 2024

	ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
DEBT SERVICE REVENUES					
Property Taxes	1,935,962	2,097,399	2,341,000	2,340,164	0%
Prior Year's Revenues	300,000	-	-	-	
Total Revenues	2,235,962	2,097,399	2,341,000	2,340,164	0%



FYE 2023 - 2024

SPECIAL REVENUES	ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024
Property Taxes-TRZ	300,000	400,000	800,000	900,000
National Endowment for the Arts			20,000	-
National Endowment for the Humanities			50,000	-
Municipal Court Judgement Fines				
CDBG	266,000	-		
PEG			10,000	10,000
Safe Routes to School	-	-		
Safe Routes to School Match	-	-		
Stone Garden	45,000	61,656	71,863	138,796
TCEQ - Solid Waste Grant	5,000	-		
FTA Section 5310	-	-		286,850
Tourism/Hotel Tax	8,000	8,000		
Transportation Enhancement Project	-	-		
Body Worn Cameras	-	-	37,140	
LETPA	-	-		
State Homeland Security Program	60,477	-		131,605
State Homeland Security Program Gen				85,000
VA-Victims of Crime Advocate	39,959	-		
Texas Historical Commission	60,000	47,500	90,000	60,000
Paso del Norte - Ignite	27,000	9,160	22,275	
Justice Assistance Grant (JAG) Program	55,059	-		
Justice Assistance Grant Program	10,705	-		
Juvenile Justice Project - PAL	26,314	-		
Office of the Governor - Criminal Justice Division Rifle Resistant Body Armor		18,504		33,580
Office of the Governor - Criminal Justice Division - Juvenile Justice Project (PAL)		26,314		
Security grants Dicvision (ERT)		166,783		
Assistance, First Responder Mental			27,198	51,963
Assistance, General Victim Assistance			30,063	67,822
(CPD) Crisis Intervention Teams			321,932	156,441
West Texas - High Intensity Drug		74,844	20,700	77,613
COPS Hiring Program	247,412	81,646	445,838	335,697
LEOSE	2,500	2,500	2,500	2,500
Edward Byrne Memorial JA Grant				138,773
Transportation Alternatives Set Aside				1,316,957
Other Revenue	-	-	-	-
Total Revenues	1,167,426	984,907	2,034,509	3,793,597



FYE 2023 - 2024

	ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
CAPITAL PROJECTS REVENUES					
2014 CO's	200,000	50,000			
2020 CO'S	7,700,000	4,550,000	2,100,000	2,200,000	5%
TWDB 2022 CO's			6,664,000	6,400,000	-4%
Total Revenues	7,900,000	4,600,000	8,764,000	8,600,000	-2%



GENERAL FUND EXPENDITURES		ADOPTED	ADOPTED	ADOPTED	PROPOSED	
DEPARTMENTS COMBINED		BUDGET	BUDGET	BUDGET	BUDGET	%
		FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	Change
05101	Salaries	5,045,426	5,835,255	6,500,126	6,901,860	6%
05103	Overtime	275,000	274,000	381,200	505,500	25%
05111	FICA/Medicare Taxes	421,136	483,166	526,264	568,771	7%
05112	T.W.C. Payroll Taxes	20,250	39,780	38,740	38,480	-1%
05113	Health Insurance Premiums	1,100,400	1,200,000	1,184,000	1,332,800	11%
05114	Workers Compensation Insurance	141,132	169,597	166,272	172,877	4%
05115	Deferred Compensation Benefits	142,039	149,500	153,900	148,900	-3%
05116	Life Insurance	9,572	11,092	10,753	11,076	3%
05117	Dental Insurance Expense	38,255	43,803	43,219	44,095	2%
05118	Vision Insurance Expense	8,253	9,450	9,324	9,513	2%
05119	Employee Assistance Program	5,100	5,100	5,100	5,100	0%
	Total Personnel Cost	7,206,564	8,220,744	9,018,899	9,738,972	7%
05201	Office Expense and Supplies	84,000	97,600	119,700	136,100	12%
05202	Medical Supplies	500	500	500	500	0%
05211	Postage	14,515	14,210	12,350	12,950	5%
05212	Tools and Supplies	122,800	123,800	134,300	183,700	27%
05213	Uniforms	64,500	67,600	76,400	99,400	23%
05310	Building Modifications/ADA	500	500	600	600	0%
05311	Building & Property Maintenance	69,000	70,000	64,200	70,600	9%
05312	Street Maintenance	65,000	115,000	155,000	155,000	0%
05313	Utilities	273,500	309,100	354,500	390,500	9%
05314	Telephone	183,860	184,410	217,570	241,070	10%
05317	Park Maintenance	11,000	22,000	130,000	130,000	0%
05325	Recycling Center	10,000	12,000	12,000	22,000	45%
05411	Legal Fees	255,000	269,000	276,000	289,000	4%
05510	Property Insurance	45,662	46,662	51,000	51,000	0%
05511	Advertising/Drug Testing	60,300	62,300	49,500	64,500	23%
05512	Audit Fees	40,000	50,000	50,000	55,000	9%
05513	Central Appraisal Fees	90,000	120,000	150,000	160,000	6%
05515	County Elections	43,000	60,000	60,000	-	#DIV/0!
05516	Dues/Subscriptions	35,350	39,700	38,900	39,900	3%
05517	Bank Charges	28,000	35,000	30,000	25,000	-20%
05518	Liability Insurance	101,880	102,380	89,700	89,700	0%
05520	Service Contracts	618,300	707,000	979,000	1,168,000	16%
05521	Support Activities	28,800	27,000	42,000	61,300	31%
05522	Tax Collector Fees	12,500	12,500	12,500	12,500	0%
05523	Equipment Rental/Lease	47,500	41,500	46,000	68,500	33%
05525	Health/Ambulance Contract	740,000	740,000	766,000	846,000	9%
05526	Human Resources	4,000	14,000	14,000	14,000	0%
05527	Seminars/Training/Workshops	93,050	115,800	117,800	129,300	9%
05538	Late Charge	300	300	300	300	0%
05546	Marketing Exp	5,000	5,000	5,000	5,000	0%
05548	Events	74,000	55,000	65,000	80,000	19%
05610	Office Furniture	7,000	6,500	6,500	6,500	0%
05611	Radio Communications and Maintenance	5,000	5,000	3,000	4,000	25%
05612	Vehicle Repair & Maintenance	65,300	68,100	66,800	74,300	10%
05613	Equipment Repair & Maintenance	62,200	58,500	66,500	70,500	6%
05614	Vehicle Fuel	104,000	111,000	133,000	164,500	19%
05711	Travel/Mileage/Per Diem	83,100	75,100	80,100	99,000	19%
05810	Property and Equipment	675,450	1,337,200	780,200	460,200	-70%
05900	Emergency Aid and Assistance	25,000	15,000	15,000	15,000	0%
06440	Grant Expense	10,000	10,000	10,000	10,000	0%
	Total Operational Cost	4,258,867	5,206,262	5,280,920	5,505,420	4%
	Total Expenses	11,465,431	13,427,005	14,299,819	15,244,392	6%



CITY MANAGER ANNUAL

Department Description

The City Manager is the chief executive and administrative officer of the City and is responsible to the City Council for the proper administration of the affairs of the City. As such, he is responsible for the appointment and discipline of City employees, the direction and supervision of the various City departments, the preparation of the annual operating and capital improvements budgets, keeping the Council advised of City operations, enforcing City ordinances and carrying out such other duties as the Council may desire.

Executive Assistant , provide administrative support functions and tasks to Administration including the offices of the City Manager, City Clerk and the Human Resources Director.

Personnel

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
City Manager	1	1	1
Deputy City Manager	0	0	1
City Auditor	1	1	0
Executive Assistant	1	1	1
Administration Receptionist	1	1	1
Custodial	2	2	3
Mechanical Shop	2	2	2
Maintenance	2	2	2
TOTAL FULL TIME EMPLOYEES	10	10	11
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2023 - 2024

CITY MANAGER		ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET FY 2020-2021	BUDGET FY 2021-2022	BUDGET FY 2022-2023	BUDGET FY 2023-2024	
05101	Salaries	416,853	415,979	465,234	580,768	20%
05103	Overtime	12,000	12,000	10,000	10,000	0%
05111	FICA/Medicare Taxes	32,889	32,822	36,590	45,429	19%
05112	T.W.C. Payroll Taxes	1,500	2,600	2,600	2,860	9%
05113	Health Insurance Premiums	84,000	80,000	80,000	96,800	17%
05114	Workers Compensation Insurance	14,900	14,900	14,900	18,900	21%
05115	Deferred Compensation Benefits	10,200	13,500	13,500	6,000	-125%
05116	Life Insurance	862	910	910	958	5%
05117	Dental Insurance Expense	2,923	2,923	2,923	3,215	9%
05118	Vision Insurance Expense	630	630	630	693	9%
	Total Personnel Cost	576,757	576,265	627,287	765,623	25%
05201	Office Expense and Supplies	9,000	9,000	9,000	15,000	40%
05211	Postage	2,805	2,500	2,500	2,500	0%
05212	Tools and Supplies	6,000	6,000	6,500	6,500	0%
05213	Uniforms	4,000	4,000	4,000	6,000	33%
05310	Building Modifications/ADA	500	500	500	500	0%
05311	Building & Property Maintenance	5,500	5,500	5,500	7,000	21%
05313	Utilities	2,500	3,300	4,000	5,000	20%
05314	Telephone	35,000	35,000	35,000	35,000	0%
05411	Legal Fees	70,000	70,000	70,000	70,000	0%
05510	Property Insurance	1,310	1,310	1,400	1,400	0%
05516	Dues/Subscriptions	9,000	9,000	9,000	9,000	0%
05518	Liability Insurance	580	580	600	600	0%
05520	Service Contracts	150,000	150,000	45,000	316,000	86%
05521	Support Activities	11,500	10,000	20,000	20,000	0%
05523	Equipment Rental/Lease	13,000	7,000	7,500	10,000	25%
05527	Seminars/Training/Workshops	5,000	6,000	6,000	6,000	0%
05546	Marketing Exp	5,000	5,000	5,000	5,000	0%
05612	Vehicle Repair & Maintenance		2,000	2,000	7,000	71%
05613	Equipment Repair & Maintenance	2,000	2,000	2,000	2,000	0%
05614	Vehicle Fuel	3,000	4,000	6,000	12,000	50%
05711	Travel/Mileage/Per Diem	12,000	13,000	13,000	13,000	0%
05810	Property and Equipment	10,000	15,000	50,000	50,000	0%
05900	Emergency Aid and Assistance	20,000	10,000	10,000	10,000	0%
	Total Operational Cost	377,695	370,690	314,500	609,500	39%
	Total Expenses	954,452	946,955	941,787	1,375,123	31%



CITY OF SOCORRO

City Manager

FY 10/01/23-09/30/24

Employees	DEPT	Position	Annual Salary	Budget Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Rodarte, Adriana	CM	City Manager	131,250	62.50	10,041	260	8,800	292	63	243	800	151,749
Vacant	CM	Deputy City Manager	100,000	48.08	7,650	260	8,800	292	63	175	400	117,640
Escobar, Rose M.	CM	Executive Assistant	40,383	19.23	3,089	260	8,800	295	63	48	400	53,338
Olague, Norma	CM	Receptionist	31,500	15.00	2,410	260	8,800	292	63	122	400	43,847
Provencio, Graciela	CM	Custodian	29,400	14.00	2,249	260	8,800	292	63	48	2,200	43,312
Gutierrez De Guajardo,	CM	Custodian	29,400	14.00	2,249	260	8,800	292	63	48	2,200	43,312
Vacant	CM	Custodian	31,500	15.00	2,410	260	8,800	292	63	48	2,200	45,573
Mapula, Armando	CM	Maintenace Technician	40,383	19.23	3,089	260	8,800	292	63	48	2,200	55,135
Duron, Osvaldo	CM	Maintenace Technician	34,650	16.50	2,651	260	8,800	292	63	48	2,200	48,964
Del Villar, Juan	CM	Fleet Mechanic	45,423	21.63	3,475	260	8,800	292	63	65	3,200	61,578
Soto, Rogelio	CM	Shop Technician	33,600	16.00	2,570	260	8,800	292	63	65	2,700	48,350
		TOTALS	547,489	261	41,883	2,860	96,800	3,215	693	958	18,900	712,798

COLA CALCULATION:

ANNUAL SALARIES	547,489	41,883
LESS: VACANT POSITIONS	(131,500)	(10,060)
SALARIES SUBJECT TO COLA	415,989	31,823
8% ADJUSTMENT	33,279	2,546

ADD:

OT	10,000
FICA-OT	1,000
Deferred Compensation	6,000
COLA	33,279



The Department of Information Technology Services is dedicated to provide innovation and technology implementation management support services to all City Departments so they can transform the service experience for our community.

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
IT COORDINATOR	1	1	1
IT TECHNICIAN	1	1	1
PART-TIME ASSISTANT	0	0	0
TOTAL FULL TIME EMPLOYEES	2	2	2
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2023 - 2024

INFORMATION TECHNOLOGY		ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
05101	Salaries	86,840	87,360	100,700	108,756	7%
05103	Overtime	-	500	3,000	3,000	0%
05111	FICA/Medicare Taxes	6,643	6,837	8,627	9,243	7%
05112	T.W.C. Payroll Taxes	300	520	520	520	0%
05113	Health Insurance Premiums	8,400	16,000	16,000	17,600	9%
05114	Workers Compensation Insurance	235	245	245	245	0%
05115	Deferred Compensation Benefits	-	500	500	500	0%
05116	Life Insurance	87	167	167	167	0%
05117	Dental Insurance Expense	292	584	584	584	0%
05118	Vision Insurance Expense	63	126	126	126	0%
	Total Personnel Cost	102,860	112,839	130,469	140,741	7%
05201	Office Expense and Supplies	3,500	14,200	15,000	15,000	0%
05212	Tools and Supplies	2,000	3,000	5,500	5,500	0%
05213	Uniforms	1,000	1,200	1,500	4,000	63%
05311	Building and Property Maintenance			100	100	0%
05313	Utilities					
05314	Telephone					
05411	Legal Fees					
05516	Dues/Subscriptions			100	100	0%
05520	Service Contracts	67,000	78,000	80,000	80,000	0%
05523	Equipment Rental/Lease					
05527	Seminars/Training/Workshops	5,000	5,000	5,000	11,000	55%
05532	Miscellaneous Expense					
05533	Travel/Mileage/Per Diem	-	-			
05546	Marketing Exp					
05610	Office Furniture					
05612	Vehicle Repair & Maintenance		800	800	800	0%
05613	Equipment Repair & Maintenance	4,200	3,000	3,000	3,000	0%
05711	Travel/Mileage/Per Diem	2,500	2,500	2,500	11,000	77%
05810	Property and Equipment	15,000	215,000	75,000	135,000	44%
	Total Operational Cost	100,200	322,700	188,500	265,500	29%
	Total Expenses	203,060	435,539	318,969	406,241	21%



CITY OF SOCORRO
INFORMATION TECHNOLOGY
 FY 10/01/23-09/30/24

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Gonzales, Estevan	IT	IT Coordinator	65,000	31.25	4,973	260	8,800	292	63	87	145	79,620
Espinoza, Juan	IT	IT Technician	35,700	17.00	2,731	260	8,800	292	63	80	100	48,026
		TOTALS	100,700		7,704	520	17,600	584	126	167	245	127,646

COLA CALCULATION:

ANNUAL SALARIES	100,700	7,704
LESS: VACANT POSIT	-	-
SALARIES SUBJECT TO	100,700	7,704
8% ADJUSTMENT	<u>8,056</u>	<u>616</u>

ADD:

OT	3,000
FICA-OT	923
Deferred Compensatio	500
COLA	8,056
COLA Fica	616
Total	<u>140,741</u>



PARKS PUBLIC

Department

The Parks Public Works division is responsible for maintenance of parks, roadways, street lights, vehicles, and streetscapes through planned and regular investment in the City's infrastructure.

Building Maintenance consist entirely of repairs and maintenance.

Personnel

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
Parks Public Works Director	1	1	1
Parks and Public Works Operations Supervisor	0	1	1
Parks Public Works Foreman	1	1	0
Parks Public Works Supervisor	0	0	0
Parks Public Works Safety	1	1	1
Administrative Assistant	1	1	1
Equipment Operators	4	4	4
Laborers	22	24	24
Recycle Technician	1	1	1
Fleet Mechanic	0	0	0
TOTAL FULL TIME EMPLOYEES	31	34	33
Part Time Laborers	1	1	0
TOTAL PART TIME EMPLOYEES	1	1	0



FYE 2023 - 2024

PARKS & PUBLIC WORKS		ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET FY 2020-2021	BUDGET FY 2021-2022	BUDGET FY 2021-2022	BUDGET FY 2023-2024	
05101	Salaries	741,962	902,850	1,138,331	1,224,562	8%
05103	Overtime	35,000	35,000	37,000	50,000	35%
05111	FICA/Medicare Taxes	59,438	71,746	89,913	97,504	8%
05112	T.W.C. Payroll Taxes	4,050	8,320	8,840	8,840	0%
05113	Health Insurance Premiums	210,000	248,000	272,000	299,200	10%
05114	Workers Compensation Insurance	56,900	70,500	75,500	75,500	0%
05115	Deferred Compensation Benefits	20,400	20,400	20,000	15,000	-25%
05116	Life Insurance	1,371	1,685	1,829	1,829	0%
05117	Dental Insurance Expense	7,300	9,052	9,928	9,928	0%
05118	Vision Insurance Expense	1,575	1,953	2,142	2,142	0%
	Total Personnel Cost	1,137,996	1,369,506	1,655,483	1,784,505	8%
05201	Office Expense and Supplies	8,000	10,000	9,000	9,000	0%
05212	Tools and Supplies	40,500	40,500	48,000	48,000	0%
05213	Uniforms	22,000	22,000	28,000	46,000	64%
05311	Building & Property Maintenance	24,500	24,500	25,000	25,000	0%
05312	Street Maintenance	65,000	115,000	155,000	155,000	0%
05313	Utilities	230,000	265,000	290,000	315,000	9%
05314	Telephone	22,500	22,500	18,500	18,500	0%
05317	Park Maintenance	11,000	22,000	130,000	130,000	0%
05325	Recycling Center	10,000	12,000	12,000	22,000	83%
05411	Legal Fees	28,000	32,000	28,000	30,000	7%
05510	Property Insurance	20,000	21,000	24,000	24,000	0%
05516	Dues/Subscriptions	600	600	600	600	0%
05518	Liability Insurance	18,000	18,500	20,000	20,000	0%
05520	Service Contracts	70,000	120,000	240,000	150,000	-38%
05523	Equipment Rental/Lease	9,000	9,000	8,000	28,000	250%
05527	Seminars/Training/Workshops	12,000	7,000	7,000	7,000	0%
05610	Office Furniture	500	500	500	500	0%
05611	Radio Communications and Maintenance	4,000	4,000	2,000	2,000	0%
05612	Vehicle Repair & Maintenance	20,000	20,000	15,000	15,000	0%
05613	Equipment Repair & Maintenance	42,000	42,000	50,000	52,000	4%
05614	Vehicle Fuel	40,000	40,000	50,000	55,000	10%
05711	Travel/Mileage/Per Diem	3,500	3,500	3,500	3,500	0%
05810	Property and Equipment	103,000	103,000	150,000	100,000	-33%
05900	Emergency Aid and Assistance	5,000	5,000	5,000	5,000	0%
	Total Operational Cost	809,100	959,600	1,319,100	1,261,100	-4%
	Total Expenses	1,947,096	2,329,106	2,974,583	3,045,605	2%



CITY OF SOCORRO

Parks & Public Works

FY 10/01/22-09/30/23

Employees	DEPT	Position	Annual Salary	Budgeted Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Vacant	PPW	Parks Public Works Director	62,400	30.00	4,774	260	8,800	292	63	141	4,000	80,730
Dominguez, Julio	PPW	Field Operation Supervisor	48,300	23.00	3,695	260	8,800	292	63	61	3,000	64,471
Natale, Lilly	PPW	Safety Technician	33,600	16.00	2,570	260	8,800	292	63	61	3,000	48,646
Vacant	PPW	Equipment Operator	37,653	17.93	2,880	260	8,800	292	63	61	3,000	53,009
Moreno, Eduardo	PPW	Equipment Operator	35,490	16.90	2,715	260	8,800	292	63	61	3,000	50,681
Guardiola, Edgar	PPW	Equipment Operator	35,700	17.00	2,731	260	8,800	292	63	61	3,000	50,907
Morales, Daniel	PPW	Equipment Operator	35,360	17.00	2,705	260	8,800	292	63	61	3,000	50,541
Ortiz Corral, Marisela	PPW	Administrative Assistant	31,500	15.00	2,410	260	8,800	292	63	61	500	43,886
Perez, Jesus	PPW	Recycle Technician	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Lopez, Normando	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	61	3,000	46,386
Urquizo, Luis	PPW	Laborer	30,282	14.42	2,317	260	8,800	292	63	48	2,000	44,062
Olaquez, Baldomero	PPW	Laborer	30,282	14.42	2,317	260	8,800	292	63	48	2,000	44,062
Gomez, Rosalio	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Dominguez, Luis F.	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Martinez, Rommel	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Montelongo, Santiago	PPW	Laborer / Equipment Operator I	34,230	16.30	2,619	260	8,800	292	63	48	2,000	48,312
Cruz, Pedro	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Gonzalez, Leopoldo	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Florez Gaxiola	PPW	Laborer	30,282	14.42	2,317	260	8,800	292	63	48	2,000	44,062
Angeles Orona, Angel	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Estrada, Jaime	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Banda, Jose	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Salgado, Mario A.	PPW	Laborer / Equipment Operator I	34,230	16.30	2,619	260	8,800	292	63	48	2,000	48,312
Borjon, III, Jose	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Estrada, Raul	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Madrid, Daniel A.	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Cobos, Maria G.	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Vacant	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Naranjo, Andres	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Ontiveros, Daniel	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Frias, Ivan	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Vacant	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Sandoval Ochoa, Jose A	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
Vacant	PPW	Laborer	31,500	15.00	2,410	260	8,800	292	63	48	2,000	45,373
TOTALS			1,140,809	544	87,272	8,840	299,200	9,928	2,142	1,829	75,500	1,625,520

COLA CALCULATION:

ANNUAL SALARIES	1,140,809	87,272
LESS: VACANT POSITIONS	(93,900)	(7,183)
SALARIES SUBJECT TO COLA	<u>1,046,909</u>	<u>80,089</u>
8% ADJUSTMENT	<u>83,753</u>	<u>6,407</u>

ADD:

OT	50,000
FICA-OT	3,825
Deferred Compensation	15,000
Cola	83,753



POLICE DEPARTMENT ANNUAL OPERATING BUDGET

Department Description and

The mission of the Police Department is to deter and detect criminal activity, apprehend criminal suspects and provide for the protection of life and property in the City of Socorro. The primary functions of the Police Department are patrol, criminal investigation, traffic control, community relations, and public safety dispatching.

Personnel Summary

Position	Number of Employees 2020-2021	Number of Employees 2022-2023	Number of Employees 2023-2024
Police Chief	1	1	1
Deputy Chief	0	1	1
Lieutenant	2	2	2
Sergeant	4	5	5
Corporal	4	3	3
Investigator	1	4	4
Detectives	0	2	2
Police Officers	32	30	30
Peace Officer Recruits	2	4	4
Crime Victims Advocate	1	1	1
Communications Dispatch Supervisor	2	2	2
Communication Dispatchers	10	8	8
Administrative Assistant	1	1	1
Records Clerk	1	1	1
Clerk	1	1	1
Code Enforcer Lead	0	1	0
Code Enforcers	0	2	3
Animal Control	0	2	3
Animal Control PT	0	0	0
Property Evidence Officer	1	1	1
TOTAL FULL TIME EMPLOYEES	63	72	73
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2023 - 2024

POLICE		ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
05101	Salaries	2,574,749	3,307,175	3,429,627	3,569,077	4%
05103	Overtime	200,000	200,000	300,000	400,000	33%
05111	FICA/Medicare Taxes	226,731	282,872	285,074	304,469	7%
05112	T.W.C. Payroll Taxes	9,300	20,280	18,200	17,940	-1%
05113	Health Insurance Premiums	520,800	608,000	552,000	642,400	16%
05114	Workers Compensation Insurance	63,100	78,230	69,455	72,100	4%
05115	Deferred Compensation Benefits	66,000	66,000	77,000	85,000	10%
05116	Life Insurance	4,986	6,054	5,356	5,543	3%
05117	Dental Insurance Expense	18,104	22,192	20,148	21,024	4%
05118	Vision Insurance Expense	3,906	4,788	4,347	4,536	4%
	Total Personnel Cost	3,687,676	4,595,591	4,761,207	5,122,089	8%
05201	Office Expense and Supplies	15,000	15,000	30,000	35,000	17%
05202	Medical Supplies	500	500	500	500	0%
05211	Postage	1,000	1,000	1,200	1,800	50%
05212	Tools and Supplies	72,000	72,000	72,000	120,000	67%
05213	Uniforms	32,000	32,000	33,000	33,000	0%
05311	Building & Property Maintenance	12,000	12,000	12,000	15,000	25%
05313	Utilities	30,000	30,000	40,000	42,000	5%
05314	Telephone	53,000	53,000	90,000	113,000	26%
05411	Legal Fees	25,000	25,000	30,000	30,000	0%
05510	Property Insurance	12,000	12,000	12,500	12,500	0%
05516	Dues/Subscriptions	2,000	2,000	2,000	3,000	50%
05518	Liability Insurance	70,000	70,000	55,000	55,000	0%
05520	Service Contracts	30,000	30,000	40,000	40,000	0%
05521	Support Activities	2,500	2,500	4,000	8,000	100%
05523	Equipment Rental/Lease	7,000	7,000	7,500	7,500	0%
05527	Seminars/Training/Workshops	40,000	70,000	75,000	75,000	0%
05611	Radio Communications and Maintenance	1,000	1,000	1,000	2,000	100%
05612	Vehicle Repair & Maintenance	40,000	40,000	45,000	45,000	0%
05613	Equipment Repair & Maintenance	6,000	6,000	6,000	8,000	33%
05614	Vehicle Fuel	52,000	52,000	60,000	80,000	33%
05711	Travel/Mileage/Per Diem	20,000	20,000	30,000	33,000	10%
05810	Property and Equipment	500,000	500,000	200,000	75,000	-63%
	Total Operational Cost	1,023,000	1,053,000	846,700	834,300	-1%
	Total Expenses	4,710,676	5,648,591	5,607,907	5,956,389	6%



Employees	YRS	Position	Annual Salary	Budgeted Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Vacant		Police Chief	131,250	62.50	10,041	260	8,800	292	63	96	2,000	152,802
Starzone, Jason		Deputy Chief	102,774	48.94	7,862	260	8,800	292	63	96	2,000	122,147
Smith, Eddie L.		Lieutenant	85,113	40.53	6,511	260	8,800	292	63	96	1,800	102,935
Munoz, Jasiel		Lieutenant	80,787	38.47	6,180	260	8,800	292	63	96	1,600	98,078
Rodriguez, Israel		Sergeant	60,900	29.00	4,659	260	8,800	292	63	96	1,500	76,570
Benavidez, Mario		Sergeant	67,263	32.03	5,146	260	8,800	292	63	96	1,500	83,420
Rosario, Li		Sergeant	70,665	33.65	5,406	260	8,800	292	63	85	1,500	87,071
Keene, Elena		Sergeant (Training)	70,665	33.65	5,406	260	8,800	292	63	96	1,500	87,082
Bustamante, Blanca		Sergeant	60,900	29.00	4,659	260	8,800	292	63	96	1,500	76,570
Roberson, III, Will		Corporal	54,600	26.00	4,177	260	8,800	292	63	88	1,250	69,530
Rivera, Sofia M.		Corporal	54,600	26.00	4,177	260	8,800	292	63	85	1,250	69,527
Dominguez, Jimmv		Corporal	58,065	27.65	4,442	260	8,800	292	63	85	1,300	73,307
Pulacios, Sergio		Police Recruit	31,500	15.00	2,410	260	8,800	292	63	81	1,250	44,656
Vacant		Police Officer	42,084	20.04	3,219	260	8,800	292	63	81	1,250	56,049
Vacant		Detective	54,075	25.75	4,137	260	8,800	292	63	85	1,250	68,962
Dauerman, Nathaniel		Investigator	50,400	24.00	3,856	260	8,800	292	63	81	1,250	65,002
Lopez, Ricardo		Police Officer	44,100	21.00	3,374	260	8,800	292	63	85	1,300	58,274
Gallardo, Oscar A.		Police Officer	45,444	21.64	3,476	260	8,800	292	63	96	1,500	59,911
Martinez Jr., Rowelio		Police Officer	45,444	21.64	3,476	260	8,800	292	63	85	1,250	59,670
Sanchez, Brian		Police Officer	45,444	21.64	3,476	260	8,800	292	63	85	1,250	59,670
Burciana, Belen		Police Officer	45,444	21.64	3,476	260	8,800	292	63	81	1,250	59,666
Castaneda, Adrian		K9 Police Officer	49,791	23.71	3,809	260	8,800	292	63	81	1,250	64,346
Triste, Mark A.		TFO Police Officer	48,804	23.24	3,734	260	8,800	292	63	81	1,250	63,284
Sifuentes, Esteban		Police Officer	45,444	21.64	3,476	260	8,800	292	63	81	1,250	59,666
Rodriguez, Matthew		Investigator	45,444	21.64	3,476	260	8,800	292	63	81	1,250	59,666
Diaz, Jesel		Police Officer	45,444	21.64	3,476	260	8,800	292	63	81	1,250	59,666
Gonzalez, Cesar		Police Officer	58,821	28.01	4,500	260	8,800	292	63	96	1,250	74,082
Aguirre, Linda		Investigator	45,444	21.64	3,476	260	8,800	292	63	96	1,250	59,681
Vacant		Police Officer	45,444	21.64	3,476	260	8,800	292	63	96	1,250	59,681
Sierra, Robert		Traffic Police Officer	50,400	24.00	3,856	260	8,800	292	63	81	1,250	65,002
Fraire, Jose		Detective	60,900	29.00	4,659	260	8,800	292	63	85	1,250	76,309
Sosa, Ivan		K9 Police Officer	45,444	21.64	3,476	260	8,800	292	63	85	1,250	59,670
Garcia, Alexander		Police Officer	42,084	20.04	3,219	260	8,800	292	63	85	1,250	56,053
Triste, Stephanie		Traffic Police Officer	45,990	21.90	3,518	260	8,800	292	63	85	1,250	60,258
Vega, Belen		Police Officer	45,444	21.64	3,476	260	8,800	292	63	85	1,250	59,670
Hinojos, Dante		Police Officer	42,084	20.04	3,219	260	8,800	292	63	85	1,250	56,053
Acededo Ricky E		CTT Police Officer	51,870	24.70	3,968	260	8,800	292	63	85	1,250	66,588
Ruiz, Fabian		K-9 Police Officer	47,250	22.50	3,615	260	8,800	292	63	85	1,250	61,615
Hernandez, Miguel		Police Officer	42,084	20.04	3,219	260	8,800	292	63	85	1,250	56,053
Arellano, Alfredo		CTT Police Officer	45,444	21.64	3,476	260	8,800	292	63	85	1,250	59,670
Sigala, Saul		Police Officer	42,084	20.04	3,219	260	8,800	292	63	85	1,250	56,053
Monarez, Daniel		Police Officer	45,444	21.64	3,476	260	8,800	292	63	85	1,250	59,670
Monteros, Ernest		Police Officer	45,444	21.64	3,476	260	8,800	292	63	85	1,250	59,670
Cameron, Deandre		Police Officer	50,400	24.00	3,856	260	8,800	292	63	85	1,250	65,006
Vacant		Police Officer	31,500	15.00	2,410	260	8,800	292	63	85	1,250	44,660
Tecomahua Zavala, Victoria		Police Officer	45,444	21.64	3,476	260	8,800	292	63	85	1,250	59,670
Donohue, Amanda		Police Officer	31,500	15.00	2,410	260	8,800	292	63	58	1,250	44,633
Carillo Andrew D.		Police Officer	42,084	20.04	3,219	260	8,800	292	63	58	1,250	56,026
Parada, Isaac		Police Officer	42,084	20.04	3,219	260	8,800	292	63	58	1,250	56,026
Quintana, Lucero		Police Officer	42,084	20.04	3,219	260	8,800	292	63	58	1,250	56,026
Acosta, Victor		Police Recruit	42,084	20.04	3,219	260	8,800	292	63	58	1,250	56,026
Elias Lorenza		Crime Victim Advocate	40,383	19.23	3,089	260	8,800	292	63	85	1,250	54,222
Vizcaino Cardoza, Amelia		Property & Evidence Custodian	40,383	19.23	3,089	260	8,800	292	63	65	175	53,127
Hernandez, Rosa		Administrative Assistant	45,906	21.86	3,512	260	8,800	292	63	58	150	59,041
Robles, Ana		Records Clerk	40,383	19.23	3,089	260	8,800	292	63	58	150	53,095
Cordero, Eugenia		Records Clerk II	31,500	15.00	2,410	260	8,800	292	63	58	150	43,533
Jara, Trinity		Communications Dispatcher Super.	59,500	28.00	4,016	260	8,800	292	63	58	150	66,139
Miranda, Jr. Juan		Communications Dispatcher Super.	44,100	21.00	3,374	260	8,800	292	63	58	150	57,097
Caro, Ana		Communications Dispatcher	35,175	16.75	2,691	260	8,800	292	63	81	200	47,562
Delgado-Porras, Jessica		Communications Dispatcher	35,175	16.75	2,691	260	8,800	292	63	81	200	47,562
Rodriguez, Sandie		Communications Dispatcher	35,175	16.75	2,691	260	8,800	292	63	58	150	47,489
Garcia, Maida		Communications Dispatcher	35,175	16.75	2,691	260	8,800	292	63	58	150	47,489
Ortiz-Garcia, Yadira		Communications Dispatcher	35,175	16.75	2,691	260	8,800	292	63	58	150	47,489
Nava, Juan		Communications Dispatcher	35,175	16.75	2,691	260	8,800	292	63	58	150	47,489
Martinez sotomayor, Melba		Communications Dispatcher	35,175	16.75	2,691	260	8,800	292	63	58	150	47,489
Abov, Mark		Communications Dispatcher	35,175	16.75	2,691	260	8,800	292	63	58	150	47,489
Dominguez, Maria		Animal Control Admin	36,750	17.50	2,811	260	8,800	292	63	48	145	49,184
Morales, Sergio		Code Enforcers	36,750	17.50	2,569	260	8,800	292	63	48	145	48,927
Salazar, Geraldine		Code Enforcers	36,750	17.50	2,811	260	8,800	292	63	48	145	49,169
Zamora, Veronica		Code Enforcer	34,650	16.50	2,651	260	8,800	292	63	48	145	46,909
Norie, Ricky E.		Animal Control Officer	35,700	17.00	2,731	260	8,800	292	63	48	145	48,039
Nevarez, Adam		Animal Control Officer	44,100	21.00	3,374	260	8,800	292	63	48	145	57,082
TOTALS			3,466,554		264,949	18,980	642,400	21,024	4,536	5,543	72,100	4,496,086

ADD:
OT 400,000
Education Training Levels 35,000
FICA-OT 33,278
Deferred Compensation 85,000
COLA 246,611
COLA FICA 19,942

Special Revenue 80% Grant Coverage Grant Code CHP20



MUNICIPAL COURT ANNUAL OPERATING

Department Description

The Municipal Court has jurisdiction over all cases involving violations of the provisions of the Socorro Charter, Code and other ordinances of the City. The Municipal Court is presided over by the Municipal Judge who is appointed by the City Council on the nomination of the City Manager, for a term of two years.

Person

Position	Number of Employees 2021-2022	Number of Employees 2023	Number of 2022- Employees 2024	Number of 2023- 2024
Municipal Judge	1	1	1	1
Municipal Court Clerk	0	0	0	0
Court Coordinator	1	1	1	1
Juvenile Case Manager	1	1	1	1
Court Clerk	2	2	2	2
Bailiff	1	1	1	1
TOTAL FULL TIME EMPLOYEES	6	6	6	6



FYE 2023 - 2024

MUNICIPAL COURT		ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET FY 2020-2021	BUDGET FY 2021-2022	BUDGET FY 2022-2023	BUDGET FY 2023-2024	
05101	Salaries	203,008	204,984	228,753	240,567	5%
05103	Overtime	5,000	5,500	6,000	8,500	42%
05111	FICA/Medicare Taxes	15,913	16,102	17,959	19,054	6%
05112	T.W.C. Payroll Taxes	750	1,300	1,300	1,300	0%
05113	Health Insurance Premiums	42,000	40,000	40,000	44,000	10%
05114	Workers Compensation Insurance	1,885	1,885	1,885	1,885	0%
05115	Deferred Compensation Benefits	4,200	4,400	4,900	500	-90%
05116	Life Insurance	351	351	351	351	0%
05117	Dental Insurance Expense	1,460	1,460	1,460	1,460	0%
05118	Vision Insurance Expense	315	315	315	315	0%
	Total Personnel Cost	274,882	276,297	302,923	317,931	5%
05201	Office Expense and Supplies	12,500	12,500	14,000	14,000	0%
05211	Postage	3,500	3,500	3,000	3,000	0%
05213	Uniforms	1,500	1,500	1,500	1,500	0%
05311	Building & Property Maintenance	2,000	2,000	4,000	4,000	0%
05314	Telephone	11,450	11,450	11,450	11,450	0%
05411	Legal Fees	13,000	13,000	20,000	20,000	0%
05510	Property Insurance	4,100	4,100	4,400	4,400	0%
05511	Advertising/Drug Testing	-	-	-	6,000	
05516	Dues/Subscriptions	1,500	1,500	1,500	1,500	0%
05518	Liability Insurance	570	570	600	600	0%
05520	Service Contracts	60,000	60,000	60,000	60,000	0%
05521	Support Activities	3,000	3,000	3,500	3,700	6%
05523	Equipment Rental/Lease	2,000	2,000	2,000	2,000	0%
05527	Seminars/Training/Workshops	2,300	2,300	2,300	3,300	43%
05610	Office Furniture	5,000	2,000	2,000	2,000	0%
05613	Equipment Repair & Maintenance	800	800	800	800	0%
05711	Travel/Mileage/Per Diem	5,600	5,600	5,600	6,500	16%
05810	Property and Equipment	500	2,000	82,500	12,000	-85%
	Total Operational Cost	129,320	127,820	219,150	156,750	-28%
	Total Expenses	404,202	404,117	522,073	474,681	-9%



PLANNING & ZONING

Department Description

The Planning and Zoning Department administers the City's land use and development function. By coordinating the City's land development related activities the Planning and Development Department helps to achieve the City's physical, economic and quality goals.

The Planning and Zoning Department administers the City's land development regulations, zoning ordinance community development activities and programs such as housing improvement loans, equity assurance and other programs that address neighborhood and housing quality. The Department promotes economic development, livability and an enhanced quality of life, and promotes the City to attract new business and residents. It provides staff support to the Plan Commission and other groups and citizen committees as required.

Personnel

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
Planning & Zoning Director	0	0	0
City Planner	1	1	1
Planner	0	1	1
Building Official	1	1	1
Administrative Assistant	1	0	0
Building Inspectors	1	1	1
Planning Technician	1	0	0
Planning Clerks	3	3	3
Code Enforcers	0	0	0
TOTAL FULL TIME EMPLOYEES	8	7	7



FYE 2023 - 2024

PLANNING & ZONING		ADOPTED	ADOPTED	ADOPTED	PROPOSED	%
		BUDGET	BUDGET	BUDGET	BUDGET	
		FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	Change
05101	Salaries	440,294	287,477	341,187	371,884	9%
05103	Overtime	8,000	8,000	8,000	8,000	0%
05111	FICA/Medicare Taxes	35,896	23,641	27,032	29,406	9%
05112	T.W.C. Payroll Taxes	1,500	1,820	1,820	1,820	0%
05113	Health Insurance Premiums	84,000	56,000	56,000	61,600	10%
05114	Workers Compensation Insurance	2,030	1,595	1,860	1,860	0%
05115	Deferred Compensation Benefits	16,800	16,800	7,500	7,500	0%
05116	Life Insurance	553	409	428	428	0%
05117	Dental Insurance Expense	2,920	2,044	2,044	2,044	0%
05118	Vision Insurance Expense	630	441	441	441	0%
	Total Personnel Cost	592,624	398,227	446,312	484,983	9%
05201	Office Expense and Supplies	12,500	14,000	14,000	14,000	0%
05211	Postage	6,500	6,500	5,000	5,000	0%
05212	Tools and Supplies	2,300	2,300	2,300	2,300	0%
05213	Uniforms	2,700	3,500	3,000	3,000	0%
05311	Building & Property Maintenance	15,000	15,000	7,500	7,500	0%
05313	Utilities	4,000	1,000	1,500	1,500	0%
05314	Telephone	18,000	18,000	18,000	18,000	0%
05411	Legal Fees	60,000	60,000	60,000	60,000	0%
05510	Property Insurance	1,800	1,800	2,000	2,000	0%
05511	Advertising/Drug Testing	6,000	6,000	6,000	6,000	0%
05516	Dues/Subscriptions	2,200	4,000	3,000	3,000	0%
05518	Liability Insurance	4,900	4,900	5,100	5,100	0%
05520	Service Contracts	185,000	220,000	460,000	460,000	0%
05521	Support Activities	1,000	1,000	1,000	1,000	0%
05523	Equipment Rental/Lease	10,500	10,500	10,000	10,000	0%
05527	Seminars/Training/Workshops	4,250	3,000	3,000	6,000	100%
05610	Office Furniture	1,000	1,000	1,000	1,000	0%
05612	Vehicle Repair & Maintenance	3,300	3,300	2,000	2,000	0%
05613	Equipment Repair & Maintenance	5,000	2,500	2,500	2,500	0%
05614	Vehicle Fuel	6,000	3,000	2,500	2,500	0%
05711	Travel/Mileage/Per Diem	5,000	2,500	2,500	2,500	0%
05810	Property and Equipment	20,000	440,000	200,000	50,000	-75%
	Total Operational Cost	376,950	823,800	811,900	664,900	-18%
	Total Expenses	969,574	1,222,027	1,258,212	1,149,883	-9%



CITY OF SOCORRO

Planning & Zoning

FY 10/01/23-09/30/24

Employees	DEPT	Position	Annual Salary	Budgeted Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Quimiro, Lorraine	00007	City Planner	91,287	43.47	6,983	260	8,800	292	63	96	430	108,211
Balderama, Jose A.	00007	Building Official	51,996	24.76	3,978	260	8,800	292	63	50	175	65,614
Jacquez, Guadalupe	00007	Building Inspector	38,934	18.54	2,978	260	8,800	292	63	69	410	51,806
Botello, Jose	00007	Planner	66,045	31.45	5,052	260	8,800	292	63	69	410	80,991
Duron, Myriam	00007	Planning Clerk	31,500	15.00	2,569	260	8,800	292	63	48	145	43,677
Magana, Yadira	00007	Planning Clerk	31,500	15.00	2,569	260	8,800	292	63	48	145	43,677
Rodriguez, Judith	00007	Planning Clerk	33,075	15.75	2,530	260	8,800	292	63	48	145	45,213
TOTALS			344,337		26,661	1,820	61,600	2,044	441	428	1,860	439,191

COLA CALCULATION:

ANNUAL SALARIES	344,337	26,661
LESS: VACANT POSITIONS	-	-
SALARIES SUBJECT TO COLA	<u>344,337</u>	<u>26,661</u>
8% ADJUSTMENT	<u>27,547</u>	<u>2,133</u>

ADD:

OT	8,000
FICA-OT	612
Deferred Compensation	7,500
COLA	27,547



HEALTH DEPARTMENT

Department Description and Activities:

The City entered into a contract with the City of El Paso on behalf of the El Paso City-County Health and Environmental District for the purpose of obtaining various health related services.

The City entered into a contract with the County of El Paso for the purpose of providing certain services relating to the operation of the On-Site Sewage Facility Program to provide the citizens of Socorro adequate public health protection and a minimum of environmental pollution. Under the terms of the contract, the City is required to pay the County a monthly fee, to be determined annually, for the services performed each year during the term of this agreement. For the agreement, the fee payable to the County shall be \$1,000 per month.



FYE 2023 - 2024

		ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024
	HEALTH				
	Total Personnel Cost	-	-		-
05525	Health Contracts	600,000	600,000	600,000	600,000
	Total Operational Cost	600,000	600,000	600,000	600,000
	Total Expenses	600,000	600,000	600,000	600,000



GRANTS AND SPECIAL PROJECTS

Department Description

The Grants and Special Projects Department ensures, through the Grant's Administrator, the oversight of grants from the application stages to the finalization of the grant process. This includes applying for adequate grants, identifying and budgeting for grant match requirements, managing grant activity, billing, and finalization of grants.

Personnel Summary

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
City Development Director	0	1	1
Program Officer Compliance Specialist	0	1	1
Grants Coordinator	1	0	0
Grants Technician	1	1	1
TOTAL FULL TIME EMPLOYEES	2	4	3
Economic Recovery Coordinator	0	1	1



FYE 2023 - 2024

GRANTS		ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET FY 2020-21	BUDGET FY 2021-22	BUDGET FY 2022-23	BUDGET FY 2023-2024	
05101	Salaries	78,520	101,192	173,754	182,808	5%
05103	Overtime	-	500	2,000	3,000	50%
05111	FICA/Medicare Taxes	6,007	7,779	13,445	14,214	6%
05112	T.W.C. Payroll Taxes	300	520	780	780	0%
05113	Health Insurance Premiums	16,800	16,000	24,000	26,400	10%
05114	Workers Compensation Insurance	290	290	435	435	0%
05115	Deferred Compensation Benefits	3,180	4,000	3,500	3,600	3%
05116	Life Insurance	300	300	450	450	0%
05117	Dental Insurance Expense	584	584	876	876	0%
05118	Vision Insurance Expense	126	126	189	189	0%
	Total Personnel Cost	106,107	131,291	219,429	232,752	6%
05201	Office Expense and Supplies	1,000	1,000	2,100	6,500	210%
05211	Postage	300	300	300	300	0%
05213	Uniforms	300	400	400	400	0%
05314	Telephone	500	1,000	1,000	1,500	50%
05411	Legal Fees	1,000	1,000	5,000	5,000	0%
05511	Advertising/Drug Testing	1,500	1,500	1,500	1,500	0%
05516	Dues/Subscriptions	550	2,100	2,100	2,100	0%
05521	Support Activities	-	-	-	4,100	
05527	Seminars/Training/Workshops	4,000	3,000	3,000	3,000	0%
05711	Travel/Mileage/Per Diem	1,500	1,000	1,000	3,000	200%
05810	Property and Equipment	3,950	4,000	3,500	3,500	0%
06440	Grant Expense	10,000	10,000	10,000	10,000	0%
	Total Operational Cost	24,600	25,300	29,900	40,900	37%
	Total Expenses	130,707	156,591	249,329	273,652	10%



CITY OF SOCORRO

Grants

FY 10/01/22-09/30/23

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Valadez, Alejandra	Grants	City Development Director	\$ 72,786	34.66	5,568	260	8,800	292	63	150	145	88,064
Vacant	Grants	Program Officer Compliance Specialist	\$ 60,585	28.85	4,635	260	8,800	292	63	150	145	74,930
Espinoza, Alvina	Grants	Grant Accounting Specialist	\$ 40,383	19.23	3,089	260	8,800	292	63	150	145	53,182
		TOTALS	\$ 173,754		13,292	780	26,400	876	189	450	435	216,176

COLA CALCULATION:

ANNUAL SALARIES	173,754	13,292
LESS: VACANT POSITIONS	(60,585)	(4,635)
SALARIES SUBJECT TO COLA	<u>113,169</u>	<u>8,657</u>
8% ADJUSTMENT	<u>9,054</u>	<u>693</u>

ADD:

FICA ON COLA	-
OT	3,000
FICA ON OT	230
Deferred Compensation	3,600
COLA	9,054
COLA FICA	<u>693</u>
Total	<u>232,752</u>

ARPA Funded

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Quinonez, Jose	Grants	Economic Recovery Director	\$ 52,000	25.00	3,978	260	8,000	292	63	150	145	64,888



HUMAN RESOURCES ANNUAL OPERATING BUDGET

Department Description and

The Human Resources Department is responsible for the development and training of personnel to provide the best municipal services to the City of Socorro. The Human Resources Department develops implements and manages the recruitment to find the best selection of city employees, job descriptions, classifications, promotional and entry examinations. The Human Resources Department

Personnel Summary

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
Human Resources Director	1	1	1
Human Resources Assistant	0	0	0
TOTAL FULL TIME EMPLOYEES	1	1	1
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2023 - 2024

HUMAN RESOURCES		ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET	BUDGET	BUDGET	BUDGET	
		FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024	
05101	Salaries	60,320	61,360	62,837	67,864	8%
05111	FICA/Medicare Taxes	4,614	4,694	4,807	5,192	8%
05112	T.W.C. Payroll Taxes	150	260	260	260	0%
05113	Health Insurance Premiums	8,400	8,000	8,000	8,800	10%
05114	Workers Compensation Insurance	144	144	144	144	0%
05115	Deferred Compensation Benefits	3,619	2,100	4,000	4,500	13%
05116	Life Insurance	150	250	250	250	0%
05117	Dental Insurance Expense	292	292	292	292	0%
05118	Vision Insurance Expense	63	63	63	63	0%
05119	Employee Assistance Program	5,100	5,100	5,100	5,100	0%
	Total Personnel Cost	82,853	82,263	85,753	92,464	8%
05201	Office Expense and Supplies	1,500	1,700	1,700	1,700	0%
05211	Postage	210	210	150	150	0%
05314	Telephone	710	710	750	750	0%
05411	Legal Fees	30,000	35,000	35,000	35,000	0%
05510	Property Insurance	44	44	50	50	0%
05511	Advertising/Drug Testing	5,000	7,000	12,000	15,000	25%
05516	Dues/Subscriptions	1,000	500	500	500	0%
05518	Liability Insurance	450	450	500	500	0%
05520	Service Contracts	20,000	15,000	15,000	15,000	0%
05521	Support Activities	1,800	1,500	1,500	3,000	100%
05526	Human Resources	4,000	14,000	14,000	14,000	0%
05527	Seminars/Training/Workshops	7,000	5,000	4,000	4,000	0%
05613	Equipment Repair & Maintenance	600	600	600	600	0%
05711	Travel/Mileage/Per Diem	5,000	5,000	3,000	3,000	0%
05810	Property and Equipment		1,200	1,200	1,200	0%
	Total Operational Cost	77,314	87,914	89,950	94,450	5%
	Total Expenses	160,167	170,177	175,703	186,914	6%



CITY OF SOCORRO

Human Resources

FY 10/01/23-09/30/24

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Candelaria, Carolyn	HR	Human Resources Director	\$ 62,837	30.21	4,807	260	8,800	292	63	250	144	77,453
		TOTALS	\$ 62,837		4,807	260	8,800	292	63	250	144	77,453

COLA CALCULATION:

ANNUAL SALARIES	62,837	4,807
LESS: VACANT POSITIONS	-	-
SALARIES SUBJECT TO COLA	<u>62,837</u>	<u>4,807</u>
8% ADJUSTMENT	<u>5,027</u>	<u>385</u>

ADD:

FICA ON OT	-
Deferred Compensation	4,500
COLA	5,027
COLA FICA	<u>385</u>
	<u><u>87,364</u></u>
Employee Assistance Program	5,100
	<u>92,464</u>



MAYOR & CITY COUNCIL ANNUAL OPERATING BUDGET

Department Description and Activities:

The City of Socorro, Texas is a Home Rule City with a Mayor and five Council Members. The Mayor and one Council Member were elected At large and the remaining four Council Members were elected in single-member districts. By ordinance, the City is required to have a City Manager. The City provides general services, public safety, public works, public health, and community development.

The City Council implements the legislative affairs of the City by representing the citizens of Socorro before other governments; conducting City Council meetings to establish public policy and to respond to citizen inquiries and requests.

Personnel Summary

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
Mayor	1	1	1
Representative At Large	1	1	1
District 1 Representative	1	1	1
District 2 Representative	1	1	1
District 3 Representative	1	1	1
District 4 Representative	1	1	1
TOTAL FULL TIME EMPLOYEES	6	6	6
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2023 - 2024

CITY COUNCIL		ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
05101	Salaries	65,022	65,022	65,022	65,022	0%
05111	FICA/Medicare Taxes	4,974	4,974	4,974	4,974	0%
05112	T.W.C. Payroll Taxes	900	1,560	1,560	1,560	0%
05113	Health Insurance Premiums	50,400	48,000	48,000	52,800	10%
05114	Workers Compensation Insurance	300	300	300	300	0%
05115	Deferred Compensation Benefits	2,520	2,000	1,000	1,000	0%
05116	Life Insurance	210	210	210	210	0%
05117	Dental Insurance	1,752	1,752	1,752	1,752	0%
05118	Visions Insurance	378	378	378	378	0%
	Total Personnel Cost	126,457	124,197	123,196	127,997	4%
05201	Office Expense and Supplies	5,500	5,500	5,700	5,700	0%
05213	Uniforms	-	2,000	3,000	3,000	0%
05314	Telephone	3,600	3,600	3,700	3,700	0%
05510	Property Insurance	220	220	240	240	0%
05516	Dues/Subscriptions	8,000	8,000	8,000	8,000	0%
05518	Liability Insurance	2,300	2,300	2,500	2,500	0%
05521	Support Activities	-	-		500	#DIV/0!
05527	Seminars/Training/Workshops	6,000	6,000	6,000	6,000	0%
05610	Office Furniture	500	3,000	3,000	3,000	0%
05711	Travel/Mileage/Per Diem	15,000	15,000	15,000	15,000	0%
	Total Operational Cost	41,120	45,620	47,140	47,640	1%
	Total Expenses	167,577	169,817	170,336	175,637	3%



CITY OF SOCORRO

Mayor & City Council

FY 10/01/23-09/30/24

Employees	DEPT	Position		Annual Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Avalos, Ivy	COUNCIL	Mayor	7.21	14,997	1,147	260	8,800	292	63	35	69	25,663
Reyes, Ruben	COUNCIL	District Representative At Large	4.81	10,005	765	260	8,800	292	63	35	46	20,267
Nevarez, Caesar	COUNCIL	District 1	4.81	10,005	765	260	8,800	292	63	35	46	20,267
Garcia, Alejandro	COUNCIL	District 2	4.81	10,005	765	260	8,800	292	63	35	46	20,267
Cruz, Rudy Jr.	COUNCIL	District 3	4.81	10,005	765	260	8,800	292	63	35	46	20,266
Colon-Villalobos, Yvonne	COUNCIL	District 4	4.81	10,005	765	260	8,800	292	63	35	46	20,267
		TOTALS		65,022	4,974	1,560	52,800	1,752	378	210	300	126,997

ADD:

Deferred Compensation 1,000
127,997



CITY CLERK ANNUAL OPERATING

Department Description and

The City Clerk is the record-keeping officer and responsible for the preparation, execution, and archiving of all City Council documents as prescribed by State law and City Code.

The City Clerk is responsible for archiving City Council documents, official proceedings, ordinances, and resolutions, maintains boards and commissions applications and appointments, maintains material for City Council meeting and election, serves as the City's Election Official, interfacing closely with the El Paso County Elections Department, publicizes legal notices, records official documents; notifies officials of their appointment or election, acts as a notary public and custodian of the official City Seal, maintains a public information service, furnishes information and material concerning the City government and officiates at bid openings.

Personnel

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
City Clerk	1	1	1
TOTAL FULL TIME EMPLOYEES	1	1	1
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2023 - 2024

CITY CLERK		ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET FY 2020-2021	BUDGET FY 2021-2022	BUDGET FY 2022-2023	BUDGET FY 2023-2024	
05101	Salaries	56,680	57,200	62,900	67,932	8%
05111	FICA/Medicare Taxes	4,336	4,376	4,812	5,197	8%
05112	T.W.C. Payroll Taxes	150	260	260	260	0%
05113	Health Insurance Premiums	8,400	8,000	8,000	8,800	10%
05114	Workers Compensation Insurance	288	288	288	288	0%
05115	Deferred Compensation Benefits	3,000	3,800	4,500	4,500	0%
05116	Life Insurance	150	150	150	150	0%
05117	Dental Insurance Expense	292	292	292	292	0%
05118	Vision Insurance Expense	63	63	63	63	0%
	Total Personnel Cost	73,359	74,429	81,265	87,482	8%
05201	Office Expense and Supplies	4,000	4,000	4,000	4,000	0%
05211	Postage	200	200	200	200	0%
05314	Telephone	600	600	600	600	0%
05411	Legal Fees	16,000	16,000	11,000	12,000	9%
05510	Property Insurance	88	88	100	100	0%
05511	Advertising/Drug Testing	28,800	28,800	20,000	20,000	0%
05515	County Elections	43,000	60,000	60,000	-	-100%
05516	Dues/Subscriptions	200	200	200	200	0%
05518	Liability Insurance	480	480	500	500	0%
05520	Service Contracts	7,300	5,000	10,000	10,000	0%
05527	Seminars/Training/Workshops	2,000	1,000	1,000	1,000	0%
05711	Travel/Mileage/Per Diem	4,000	2,000	2,000	2,000	0%
05810	Property and Equipment	-	-	-	15,000	#DIV/0!
	Total Operational Cost	106,668	118,368	109,600	65,600	-40%
	Total Expenses	180,027	192,797	190,865	153,082	-20%



CITY OF SOCORRO

City Clerk

FY 10/01/23-09/30/24

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Navarro, Olivia	CC	City Clerk	62,900	28.84	4,812	260	8,800	292	63	150	288	77,565
		TOTALS:	62,900		4,812	260	8,800	292	63	150	288	77,565

COLA CALCULATION:

ANNUAL SALARIES	62,900	4,812
LESS: VACANT POSITIONS	-	-
SALARIES SUBJECT TO COLA	<u>62,900</u>	<u>4,812</u>
8% ADJUSTMENT	<u>5,032</u>	<u>385</u>

ADD:

OT	-
FICA-OT	-
COLA	5,032
COLA FICA	385



FINANCE DEPARTMENT ANNUAL OPERATING BUDGET

Department Description and Activities:

The Finance Department is responsible for administration of all financial affairs of the City, including recording revenue collection, disbursements, payroll, cash management, accounting and financial reporting. The Annual Operating Budget and periodic Financial Trend Monitoring Reports were produced by the Finance Department.

This department provides support for all functions by maintaining financial records and monitoring revenues and expenditures to ensure that available funds are used wisely to further the goals of the City. This department coordinates the Annual Audit.

Personnel Summary

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
Director of Finance	1	1	1
Accounting Technicians	2	1	1
Payroll Technician		1	1
TOTAL FULL TIME EMPLOYEES	3	3	3
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2023 - 2024

FINANCE		ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
05101	Salaries	144,768	147,264	158,592	178,809	21%
05103	Overtime	2,500	2,500	2,700	3,000	20%
05111	FICA/Medicare Taxes	11,266	11,457	12,132	13,908	21%
05112	T.W.C. Payroll Taxes	450	780	780	780	0%
05113	Health Insurance Premiums	25,200	24,000	24,000	26,400	10%
05114	Workers Compensation Insurance	500	500	500	500	0%
05115	Deferred Compensation Benefits	7,920	11,500	12,000	13,500	17%
05116	Life Insurance	266	266	266	400	50%
05117	Dental Insurance Expense	876	876	876	876	0%
05118	Vision Insurance Expense	189	189	189	189	0%
	Total Personnel Cost	193,935	199,332	212,035	238,363	20%
05201	Office Expense and Supplies	5,500	4,500	5,000	5,000	11%
05314	Telephone	500	550	570	570	4%
05411	Legal Fees	10,000	15,000	15,000	25,000	67%
05510	Property Insurance	100	100	110	110	10%
05512	Audit Fees	40,000	50,000	50,000	55,000	10%
05513	Central Appraisal Fees	90,000	120,000	150,000	160,000	33%
05516	Dues/Subscriptions	8,300	9,800	10,000	10,000	2%
05517	Bank Charges	28,000	35,000	30,000	25,000	-29%
05518	Liability Insurance	1,000	1,000	1,100	1,100	10%
05520	Service Contracts	7,000	7,000	7,000	7,000	0%
05522	Tax Collector Fees	12,500	12,500	12,500	12,500	0%
05527	Seminars/Training/Workshops	2,000	1,000	2,000	2,000	100%
05538	Late Charge	300	300	300	300	0%
05711	Travel/Mileage/Per Diem	2,000	1,000	1,000	1,500	50%
05810	Property and Equipment	3,500	2,500	2,500	2,500	0%
	Total Operational Cost	210,700	260,250	287,080	307,580	18%
	Total Expenses	404,635	459,582	499,115	545,943	19%



CITY OF SOCORRO

Finance

FY 10/01/23-09/30/24

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Casiano, Charles	FIN	Finance Director	85,785	40.85	6,563	260	8,800	292	63	200	300	102,263
Rodas, Martina	FIN	Payroll Clerk	40,299	19.19	3,083	260	8,800	292	63	100	100	52,997
Reyes, Tommie	FIN	Accounting Technician	39,480	18.80	3,020	260	8,800	292	63	100	100	52,115
		TOTALS:	165,564		12,666	780	26,400	876	189	400	500	207,375

COLA CALCULATION:

ANNUAL SALARIES	165,564	12,666
LESS: VACANT POSITIONS	-	-
SALARIES SUBJECT TO COLA	<u>165,564</u>	<u>12,666</u>
8% ADJUSTMENT	<u>13,245</u>	<u>1,013</u>

ADD:

OT	3,000
FICA-OT	230
Deferred Compensation	13,500
COLA	13,245



RECREATION DEPARTMENT RECREATION CENTER ANNUAL OPERATING BUDGET

Department Description and Activities:

The City of Socorro has two Recreation Centers that provide various programs, activities and amenities; thus granting the citizens of Socorro holistic opportunities of human development and wellness. We offer social and human services, by facilitating computer and internet use, recreational activities, fitness and educational classes that promotes community networking and advocacy. Our vision is to encourage and advance participant empowerment.

Personnel Summary

Position	Number of Employees 2021-2022	Number of Employees 2022-2023	Number of Employees 2023-2024
City Communications Director	1	1	1
Multi Media Specialist	0	1	1
Recreation Coordinator	1	1	1
Recreation Leaders FT	2	3	3
Recreation Leaders PT	2	0	0
TOTAL FULL TIME EMPLOYEES	4	6	6
TOTAL PART TIME EMPLOYEES	2	0	0
Community Wellness Coordinator	0	1	1



FYE 2023 - 2024

RECREATIONAL CENTERS		ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
05101	Salaries	176,410	197,392	273,189	243,813	-11%
05103	Overtime	12,500	10,000	12,500	20,000	60%
05111	FICA/Medicare Taxes	12,429	15,865	20,899	20,182	-3%
05112	T.W.C. Payroll Taxes	900	1,560	1,820	1,560	-14%
05113	Health Insurance Premiums	42,000	48,000	56,000	48,000	-14%
05114	Workers Compensation Insurance	560	720	760	720	-5%
05115	Deferred Compensation Benefits	4,200	4,500	5,500	7,300	33%
05116	Life Insurance	286	340	386	340	-12%
05117	Dental Insurance Expense	1,460	1,752	2,044	1,752	-14%
05118	Vision Insurance Expense	315	378	441	378	-14%
	Total Personnel Cost	251,060	280,507	373,539	344,044	-8%
05201	Office Expense and Supplies	6,000	6,000	10,000	11,000	10%
05212	Tools and Supplies	-	-	-	400	
05213	Uniforms	1,000	1,000	2,000	2,500	25%
05311	Building & Property Maintenance	10,000	10,000	10,000	10,000	0%
05313	Utilities	7,000	7,000	12,000	17,000	42%
05314	Telephone	38,000	38,000	38,000	38,000	0%
05411	Legal Fees	2,000	2,000	2,000	2,000	0%
05510	Property Insurance	6,000	6,000	6,200	6,200	0%
05511	Advertising/Drug Testing	19,000	19,000	10,000	16,000	60%
05516	Dues/Subscriptions	2,000	2,000	2,000	2,000	0%
05518	Liability Insurance	3,600	3,600	3,800	3,800	0%
05520	Service Contracts	22,000	22,000	22,000	30,000	36%
05521	Support Activities	9,000	9,000	12,000	21,000	75%
05523	Equipment Rental/Lease	6,000	6,000	11,000	11,000	0%
05527	Seminars/Training/Workshops	3,500	6,500	3,500	5,000	43%
05548	Events	74,000	55,000	65,000	80,000	23%
05612	Vehicle Repair & Maintenance	2,000	2,000	2,000	4,500	125%
05613	Equipment Repair & Maintenance	1,600	1,600	1,600	1,600	0%
05614	Vehicle Fuel	3,000	2,000	2,500	3,000	20%
05711	Travel/Mileage/Per Diem	7,000	4,000	1,000	5,000	400%
05810	Property and Equipment	15,000	50,000	15,000	15,000	0%
	Total Operational Cost	237,700	252,700	231,600	285,000	23%
	Total Expenses	488,760	533,207	605,139	629,044	4%



CITY OF SOCORRO

Recreation Centers

FY 10/01/23-09/30/24

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Reta, Victor	REC	City Communications Director	72,786	34.66	5,568	260	8,000	292	63	86	200	87,255
Castro, Lizbeth	REC	Recreation Coordinator	35,112	16.72	2,686	260	8,000	292	63	58	130	46,601
Rodriguez, Diana	REC	Multi Media Specialist	33,411	15.91	2,556	260	8,000	292	63	58	130	44,770
Cobos, Daniela	REC	Recreation Leader	29,610	14.10	2,265	260	8,000	292	63	46	110	40,646
Vacant	REC	Recreation Leader	29,610	14.10	2,265	260	8,000	292	63	46	110	40,646
Perez, Isabela F.	REC	Recreation Leader	29,610	14.10	2,265	260	8,000	292	63	46	40	40,576
TOTALS:			230,139		17,606	1,560	48,000	1,752	378	340	720	300,495

COLA CALCULATION:

ANNUAL SALARIES	230,139	17,606
LESS: VACANT POSITIONS	(59,220)	(4,530)
SALARIES SUBJECT TO COLA	<u>170,919</u>	<u>13,075</u>
8% ADJUSTMENT	<u>13,674</u>	<u>1,046</u>

ADD:

OT	20,000
FICA-OT	1,530
Deferred Compensation	7,300
COLA	13,674
COLA Fica	<u>1,046</u>
Totals	<u>344,044</u>

ARPA Funded

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Arredondo, Laura E	REC	Community Wellness Coordinator	\$ 43,050	20.50	3,293	260	8,000	292	63	46	40	55,044



FIRE AMBULANCE DEPARTMENT

Department Description and Activities:

The City entered into a contract with the Elite Medical Transport of Texas, LLC, for the purpose of obtaining Ambulance Services for the FY 2020- 2021

The budgeted amount represents the maximum negotiated rate of subsidy as described in the contract.



FYE 2023 - 2024

FIRE - AMBULANCE		ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
	Total Personnel Cost	-			-	
05201	Office Expense and Supplies		200	200	200	0%
05212	Tools and Supplies	-	-		1,000	
05311	Building & Property Maintenance	-	1,000	100	2,000	1900%
05313	Utilities	-	2,800	7,000	10,000	43%
05525	Health/Ambulance Contract	140,000	140,000	166,000	246,000	48%
05614	Vehicle Fuel	-	10,000	12,000	12,000	0%
05810	Property and Equipment	4,500	4,500	500	1,000	100%
	Total Operational Cost	144,500	158,500	185,800	272,200	47%
	Total Expenses	144,500	158,500	185,800	272,200	47%



DEBT SERVICE FUND

Description of Fund:

The Debt Service Funds, created for the retirement of bonds or other authorized indebtedness, shall be deposited in separate accounts in the City depositories, and shall not be used except to pay interest and principal on those bonds or other authorized indebtedness. These debt service funds may be invested as allowed by the laws of the State of Texas.



FYE 2023 - 2024

	ADOPTED BUDGET FYE 2020-2021	ADOPTED BUDGET FYE 2021-2022	ADOPTED BUDGET FYE 2022-2023	PROPOSED BUDGET FYE 2023-2024	% Change
DEBT SERVICE					
Interest Charges	992,575	907,399	722,530	683,164	-6%
Principal Payments	1,225,000	1,190,000	1,618,470	1,657,000	2%
Total Expenses	2,217,575	2,097,399	2,341,000	2,340,164	0%



SPECIAL REVENUE FUND

Description of Fund:

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.



FYE 2023 - 2024

SPECIAL REVENUES	ADOPTED	ADOPTED	ADOPTED	PROPOSED
	BUDGET	BUDGET	BUDGET	BUDGET
	FY 2020-2021	FY 2021-2022	FY 2022-2023	FY 2023-2024
CDBG Disaster Relief Street Reconstruction	266,000	-		
Property Taxes TRZ	300,000	400,000	800,000	900,000
National Endowment for the Arts			20,000	
National Endowment for the Humanities			50,000	
HOME TBRA-D	-	-		
DEA	8,000	8,000	-	
Local Border Security-PD OT	-	80,000	85,000	
Local Law Enforcement				
PEG	-	-	10,000	10,000
SafeRoutes to School	-	-		
Safe Routes- City Match	-	-		
Stonegarden	45,000	61,656	71,863	138,796
TCEQ - Solid Waste Grant	5,000	-		
FTA Section 5310	-	-		286,850
FBI	6,000	-		
Tourism/HOT Tax	8,000	8,000		
Transportation Enhancement Project	-	-		
Body Worn Cameras	-	-	37,140	
LETPA	-	-		
State Homeland Security Program	60,477	-		131,605
State Homeland Security Program-Gen	-	-		85,000
VA-Victims of Crime Advocate	39,959	-		
Texas Historical Commission - Library	60,000	47,500	90,000	60,000
Paso del Norte - Ignite	27,000	9,160	22,275	
Justice Assistance Grant (JAG) Program	55,059	-		
Justice Assistance Grant Program	10,705	-		
Juvenile Justice Project - PAL	26,314			
Office of the Govenor - Criminal Justice Division Rifle Resistant Body Armor		18,504		33,580
Division - Juvenile Justice Project (PAL)		26,314		
grants Dicvision (ERT)		166,783		
First Responder Mental Health Program			27,198	51,963
General Victim Assistance Direct Services			30,063	67,822
2021 Community Policing Development (CPD)				
Crisis Intervention Teams Solicitation			321,932	156,441
Office of National Drug Control Policy - West Texas - High Intensity Drug Trafficking areas Program		74,844	20,700	77,613
COPS Hiring Program	247,412	81,646	445,838	335,697
LEOSE	2,500	2,500	2,500	2,500
Edward Byrne Memorial JA Grant				138,773
Transportation Alternatives Set Aside				1,316,957
Other Revenue	-	-		
Total Expenses	1,167,426	984,907	2,034,509	3,793,597



CAPITAL PROJECTS FUND

Description of Fund:

The Capital Projects Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.



FYE 2023 - 2024

	ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024	% Change
CAPITAL PROJECTS					
2014 CO's	200,000	50,000	-	-	#DIV/0!
2020 CO's\	7,700,000	4,550,000	2,100,000	2,200,000	5%
TWDB 2022 CO's			6,664,000	6,400,000	-4%
Total Expenses	7,900,000	4,600,000	8,764,000	8,600,000	-2%



FYE 2023- 2024

			ADOPTED BUDGET FY 2020-2021	ADOPTED BUDGET FY 2021-2022	ADOPTED BUDGET FY 2022-2023	PROPOSED BUDGET FY 2023-2024
	ARPA					
	REVENUES AND EXPENDITURES					
	REVENUES					
04720	Grant Recognition ARPA					3,088,754
	Total Revenues					3,088,754
		Grant				
		Code				
	EXPENDITURES *					
	Covid-19 Public Health	RC02				100,000
	Community Wellness	RC03				65,775
	Housing Assistance Program	RC04				225,000
	Rio Vista Water, Sewer, Broadband	RC05				2,158,847
	Administrative Personnel	GSP01				61,263
	Administrative Software	GSP02				13,200
	Aid to Tourism, Travel, Hospitality	GSP04				220,000
	Economic Recovery Coordinator	GSP05				99,669
	Farmer's Market - Microbusiness Support	GSP06				70,000
	Nonprofit Assistance	GSP08				75,000
	Total Expenditures		-	-	-	3,088,754