

*Omar Martinez*  
Place 1

*Jorge Estrada*  
Place 2

*Roxanne Jurado*  
Place 3



*Gina Cordero*  
Place 4

*Ricardo Avalos*  
Place 5

*Hector Ramos*  
Place 6

*Vacant*  
Place 7

**REGULAR ETHICS COMMISSION MEETING MINUTES**  
**September 21, 2022 @ 6:00 P.M.**

**MEMBERS PRESENT:**

Jorge Estrada  
Roxanne Jurado  
Ricardo Avalos  
Hector Ramos

**MEMBERS ABSENT:**

Omar Martinez  
Gina Cordero  
Howard Capshaw

**STAFF PRESENT:**

Carol Candelaria, HR Director  
Victor Reta, Communication Director  
Rose Escobar, Executive Assistant

Estevan Gonzales, IT Director  
Lizbeth Castro, Recreation Coordinator

**1. CALL TO ORDER**

The meeting was called to order at: 6:00 pm.

**2. Pledge of Allegiance and a Moment of Silence**

Pledge of Allegiance recited.

**3. Establishment of Quorum**

Quorum was established with four board members present.

**PUBLIC COMMENT**

**4. PUBLIC COMMENT**

No speakers for Public Comment.

**CONSENT AGENDA**

5. **EXCUSE ABSENT COUNCIL MEMBERS.** *ROSE ESCOBAR*
6. **APPROVAL OF SPECIAL ETHICS COMMISSION MEETING MINUTES FOR APRIL 12, 2022 AND REGULAR ETHICS COMMISSION MEETING MINUTES ON JUNE 15, 2022.** *ROSE ESCOBAR*

A motion was made by Roxanne Jurado seconded by Jorge Estrada to *approve the* Consent Agenda. Motion passed.

Ayes: Ricardo Avalos, Roxanne Jurado, Jorge Estrada  
Nays: Hector Ramos

**REGULAR AGENDA**

7. **DISCUSSION AND ACTION TO REVIEW AND APPROVE ORDINANCE AMENDMENTS.** *CAROL CANDELARIA*

A motion was made by Ricardo Avalos seconded by Hector Ramos for legal to review recommendations to change ordinance 2-348 Procedure, B – Advisory Panel shall never have less than 2 members of Ethics Review Commission. Advisory Panel for a general ethics complaint should have 2 Ethics Review Commission Members and legal. If a complaint is against an Ethics Review Commission Member then it would include 2 Ethics Review Commission Members, two additional members from another commission board, and legal.

Ayes: Hector Ramos, Ricardo Avalos, Roxanne Jurado, Jorge Estrada  
Nays:

8. **DISCUSSION AND ACTION TO REVIEW AND APPROVE ETHICS FORMS.** *CAROL CANDELARIA*

A motion was made by Roxanne Jurado seconded by Jorge Estrada to approve form #1 as Ethics Commission complaint form with adding language – add additional pages as needed at the bottom of each page and asking legal if information being kept confidential.

Ayes: Hector Ramos, Ricardo Avalos, Roxanne Jurado, Jorge Estrada  
Nays:

9. **UPDATE ON COMPLETION OF TEXAS ETHICS COMMISSION TRAINING.** *CAROL CANDELARIA*

No action at this time.

**10. NEXT MEETING DATE ITEMS FOR DISCUSSION.**

**CAROL CANDELARIA**


A motion was made by Roxanne Jurado seconded by Ricardo Avalos set next meeting to be held on November 16, 2022, items for discussion will be review of ordinance, and review of form.

Ayes: Hector Ramos, Ricardo Avalos, Roxanne Jurado, Jorge Estrada  
Nays:

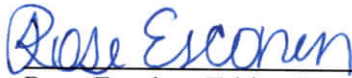
**11. ADJOURN**

A motion was made by Ricardo Avalos seconded by Hector Ramos to *adjourn at 7:12 pm.*

Ayes: Hector Ramos, Ricardo Avalos, Roxanne Jurado, Jorge Estrada  
Nays:  
Absent:



**Roxanne Jurado, Chairperson**



**Rose Escobar, Ethics Secretary**

11/16/22

Date minutes were approved