

*Ivy Avalos*  
Mayor  
*Ruben Reyes*  
At Large  
*Cesar Nevarez*  
District 1/Mayor Pro Tem



*Ralph Duran*  
District 2  
*Victor Perez*  
District 3  
*Yvonne Colon-Villalobos*  
District 4

**ETHICS COMMISSION MEETING MINUTES  
AUGUST 12, 2021 @ 6:00 P.M.  
VIRTUAL MEETING**

**MEMBERS PRESENT:**

Howard Capshaw  
Ruben Garcia  
Gina Cordero  
Roxanne Jurado  
Diana Nuñez

**MEMBERS ABSENT:**

Ernest Gomez  
Pablo Barrera

**STAFF PRESENT:**

Adriana Rodarte, City Manager  
Rose Escobar, Executive Assistant

Estevan Gonzales, IT Director  
Diana Rodriguez, Recreation Leader

**1. CALL TO ORDER**

The meeting was called to order at: 6:06 pm.

**2. Pledge of Allegiance and a Moment of Silence**

Pledge of Allegiance led by Adriana Rodarte.

**3. Establishment of Quorum**

Quorum was established with five council members present.  
Howard Capshaw  
Ruben Garcia  
Gina Cordero  
Roxanne Jurado  
Diana Nuñez

**PUBLIC COMMENT**

**4. Public Comment**

No Public Comments

**REGULAR AGENDA**

**5. *WELCOME INTRODUCTION OF APPOINTED MEMBERS AND CITY STAFF.*  
*ADRIANA RODARTE***

Rose Escobar – Introduced Self

Howard Capshaw – Introduced Self

Ruben Garcia – Introduced Self

Gina Cordero – Introduced Self

Roxanne Jurado – Introduced Self

Diana Nuñez – Introduced Self

Adriana Rodarte – Gave website tour to commission members

**6. *DISCUSSION AND ACTION ON APPOINTMENTS OF TEMPORARY CHAIR,  
VICE CHAIR AND SECRETARY.*  
*ADRIANA RODARTE***

Motion made by Ruben Garcia and seconded by Gina Cordero to appoint Rose Escobar as Ethics Commission Secretary. Motion Passed

Ayes: Howard Capshaw, Ruben Garcia, Gina Cordero, Roxanne Jurado, Diana Nuñez  
Nays:

Motion made by Ruben Garcia and seconded by Gina Cordero to appoint Roxanne Jurado as Temporary Chair of Ethics Commission. Motion Passed

Ayes: Howard Capshaw, Ruben Garcia, Gina Cordero, Roxanne Jurado, Diana Nuñez  
Nays:

Motion made by Howard Capshaw and seconded by Diana Nuñez to appoint Gina Cordero as Temporary Vice Chair of Ethics Commission. Motion Passed

Ayes: Howard Capshaw, Ruben Garcia, Gina Cordero, Roxanne Jurado, Diana Nuñez  
Nays:

**7. DISCUSSION AND ACTION ON CREATION OF BYLAWS,**

**ADRIANA RODARTE**

Motion made by Howard Capshaw and seconded by Gina Cordero to postpone creation of bylaws for next meeting to give commissioners time to read sample of bylaws. Motion Passed

Ayes: Howard Capshaw, Ruben Garcia, Gina Cordero, Roxanne Jurado, Diana Nuñez  
Nays:

**8. NEXT MEETING DATE, TIME AND ITEMS FOR DISCUSSION,**

**ADRIANA RODARTE**


Motion made by Gina Cordero and seconded by Ruben Garcia to have our next meeting on September 15<sup>th</sup> at 6:00 for discussion and action on bylaws and discuss training as agenda items. Motion Passed

Ayes: Howard Capshaw, Ruben Garcia, Gina Cordero, Roxanne Jurado, Diana Nuñez  
Nays:

**34. ADJOURN**

Motion made by Gina Cordero and seconded by Diana Nuñez to adjourn. Motion Passed

Ayes: Howard Capshaw, Ruben Garcia, Gina Cordero, Roxanne Jurado, Diana Nuñez  
Nays:

  
\_\_\_\_\_  
**Roxanne Jurado, Chair**

  
\_\_\_\_\_  
Rose Escobar, Executive Assistant

9/22/21  
Date minutes were approved