

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2/Mayor ProTem

Rudy Cruz, Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

**NOTICE OF REGULAR COUNCIL MEETING
OF THE CITY COUNCIL
OF THE
CITY OF SOCORRO**

.....
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

LA INSTALACIÓN ES ACCESIBLE PARA SILLAS DE RUEDAS Y HAY PLAZAS DE ESTACIONAMIENTOS DISPONIBLES. LAS SOLICITUDES DE ADAPTACIÓN PARA SERVICIOS DE TRADUCCION DEBEN HACERSE 48 HORAS ANTES DE ESTA REUNIÓN. COMUNÍQUESE CON LA OFICINA DEL SECRETARIO DE LA CIUDAD AL (915) 858-2915 PARA OBTENER MÁS INFORMACIÓN

.....
NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 20TH, DAY OF APRIL, 2023 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

THIS WRITTEN NOTICE, THE MEETING AGENDA, AND THE AGENDA PACKET, ARE POSTED ONLINE AT [HTTP://COS.TX.US/CITY-CLERK-PUBLIC-NOTICE](http://cos.tx.us/city-clerk-public-notice) THE PUBLIC CAN ALSO ACCESS THE MEETING BY CALLING TOLL FREE-NUMBER 844-854-2222 ACCESS CODE 323610.

THE PUBLIC MAY CALL IN 844-854-2222 ACCESS CODE 323610 BY 5:30 PM MOUNTAIN STANDARD TIME (MST) ON APRIL 20TH, 2023 TO SIGN UP FOR PUBLIC COMMENT AND THE AGENDA ITEM THEY WISH TO COMMENT ON. THE PUBLIC THAT SIGNED UP TO SPEAK WILL BE CALLED UPON BY THE PRESIDING OFFICER DURING THE MEETING.

-
1. Call to order
 2. Pledge of Allegiance and a Moment of Silence led by Campestre Elementary School Students and a Moment of Silence

3. Establishment of Quorum

PUBLIC COMMENT

- 4. Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

NOTICE TO THE PUBLIC

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.

ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.

ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.

CONSENT AGENDA

PUBLIC COMMENTS ARE TYPICALLY NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS ARE ENCOURAGED AT THE SCHEDULED PUBLIC HEARING ON EACH ORDINANCE.

- 5. *Excuse absent*** council members.

Olivia Navarro

- 6. *Discussion and action*** to approve the Regular Council Minutes of April 2, 2023.

Olivia Navarro

- 7. *Introduction First Reading and Calling for a Public Hearing*** of Ordinance 549 Amendment 1 Amendment to decrease expenditures by \$23,650.00 Fiscal Year 2022-2023.

Adriana Rodarte

- 8. *Discussion and action*** to approve the March 2023 Monthly Report.

Adriana Rodarte

9. ***Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance for the proposed amendment to The City Of Socorro's Master Plan and Rezoning of Lot 24, Block 3, La Jolla Subdivision located at 178 Escalante Drive; Socorro, Tx From R-1 (Single Family Residential) To R-2 (Medium Density Residential) to allow a Multi-Family Residential Development.
Lorraine Quimiro

10. ***Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance for the proposed amendment to The City of Socorro's Master and Rezoning of Block 6, Tracts 2B and 3, Socorro Grant located at the corner of Inglewood and North Loop Drive, Socorro, Tx from A-1 (Agricultural) to C-2 (General Commercial District) to allow a Commercial Development.
Lorraine Quimiro

REGULAR AGENDA
PUBLIC HEARING/ORDINANCES

11. ***Public Hearing*** of an Ordinance to amend Chapter 2 Administration, Article Iv. Boards, Commissions, Agencies and Authorities, Division 3. Board Of Adjustment, Section 2-71. Members, Alternates, Terms, Qualifications.
Lorraine Quimiro

12. ***Second Reading and Adoption*** of an Ordinance to amend Chapter 2 Administration, Article Iv. Boards, Commissions, Agencies and Authorities, Division 3. Board Of Adjustment, Section 2-71. Members, Alternates, Terms, Qualifications.
Lorraine Quimiro

13. ***Public Hearing*** of an Ordinance to amended ordinance, Part II – Code Of Ordinances, Chapter 2- Administration, Article Iv. – Boards, Commission, Agencies and Authorities, Division 6. Ethic Review Commission.
Carol Candelaria

14. ***Second Reading and Adoption*** of an Ordinance o amended ordinance, Part II – Code Of Ordinances, Chapter 2- Administration, Article Iv. – Boards, Commission, Agencies and Authorities, Division 6. Ethic Review Commission.
Carol Candelaria

GRANTS DEPARTMENT

15. ***Discussion and action*** to approve Resolution 746 proclaiming the month of April Fair Housing Month in the City of Socorro, Texas to end housing discrimination and raise awareness of every resident's fair housing rights.
Alejandra Valadez

CITY MANAGER

16. ***Discussion and action*** to approve proposal for Professional Engineering Services by Trilogy 5G, Inc. d.b.a. Trilogy NextGen for the City of Socorro Smart City Initiative.
Adriana Rodarte

MAYOR AND COUNCIL

17. Discussion and action to approve Proclamation whereas the City of Socorro, Texas proclaims Sunday April 30 through May 6, 2023 as Small Business Week.

Mayor Ivy Avalos

18. Discussion and action to approve Resolution 747 declaring the month of April as Socorro, Texas Police Department and it's proud Veterans Appreciation Month.

Rudy Cruz, Jr.

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Discussion on the following:

19. Discussion and action on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters.

Adriana Rodarte

20. Discussion and action on qualifications of individuals for employment and for appointment to Boards and Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.


Adriana Rodarte

21. Discussion and action regarding pending litigation and receive status report regarding pending litigation.

Adriana Rodarte

22. Adjourn


DATED THIS 17th DAY OF APRIL, 2023

By: 

Olivia Navarro, City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

DATED THIS 17th OF APRIL, 2023

By: 
Olivia Navarro, City Clerk

Agenda posted: 4-17-23 @ 1:06 pm
Removed: _____ Time: _____ by: _____

ITEM 6

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 /Mayor Pro Tem

Rudy Cruz, Jr.
District 3

Yvonne Colon-Villalobos
District 4

REGULAR COUNCIL MEETING MINUTES APRIL 6, 2023 @ 6:00 P.M.

MEMBERS PRESENT:

Mayor Ivy Avalos
Ruben Reyes
Cesar Nevarez
Alejandro Garcia
Rudy Cruz, Jr.
Yvonne Colon-Villalobos (*joined virtually*)

STAFF PRESENT:

Adriana Rodarte, City Manager
Olivia Navarro, City Clerk
Lorraine Quimiro, City Planner
Jim Martinez, City Attorney

Estevan Gonzales, IT Director
Victor Reta, Rec Ctrs, Director
Officer R. Soto
Chief David Burton
Charles Casiano, Finance Director

1. CALL TO ORDER

The meeting was called to order at: 6:02 pm.

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE LED BY CAMPESTRE ELEMENTARY SCHOOL STUDENTS.

Pledge of Allegiance led by Jorge, Vianey, Julian and Vivian Rios, students from Campestre Elementary School.

3. ESTABLISHMENT OF QUORUM

Quorum was established with all council members present.

PUBLIC COMMENT

4. PUBLIC COMENT

Rafael Perez and Yolanda Lounsberry spoke during Public Comment.

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *move up items twenty-nine (29), twenty-one (21), and twenty-three (23), postpone items five (5) and thirty (30) and delete item twenty (20).* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

29. PRESENTATION, DISCUSSION AND ACTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL ENGINEERING SERVICE AGREEMENT WITH TRILOGY NEXGEN FOR THE DESIGN, PROJECT, ADMINISTRATION AND SOLUTION FOR THE CITY OF SOCORRO'S CONNECTED CITY INITIATIVE. *RUDY CRUZ, JR.*

Presentation by Luis Manriquez

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve.*

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez to *submit a proposal as explained in the presentation.* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

21. PRESENTATION DISCUSSION AND ACTION TO APPROVE RESOLUTION 745 AUTHORIZING MAYOR TO SIGN THE ADVANCE FUNDING AGREEMENT AND EXHIBIT A IN RELATION TO THE RAILROAD FEDERAL SIGNAL PROGRAM IMPROVEMENTS ON BEHALF OF THE CITY OF SOCORRO. *LORRINE QUIMIRO*

Mr. Madrid from TxDot spoke on this item.

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number twenty-one (21).* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

23. *DISCUSSION AND ACTION TO APPROVE AN INTERLOCAL AGREEMENT AND BYLAWS FOR PUBLIC TRANSIT THROUGH THE EL PASO AREA TRANSPORTATION SERVICES, LOCAL GOVERNMENT CORPORATION AND AUTHORIZE CITY MANAGER OR HER DESIGNEE TO EXECUTE AGREEMENT.* *ADRIANA RODARTE*

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *postpone for the Regular Council Meeting of June 1, 2023*. Motion passed.

Reyna Mayorga, with El Paso County spoke on this item.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

PRESENTATION

5. *RECOGNITION OF THE SOCORRO HIGH SCHOOL SWIM TEAM.* *RUDY CRUZ, JR.*

This item was deleted.

6. *PRESENTATION BY PROJECT AMISTAD REGARDING WTEP- WEST TEXAS EL PASO REGIONAL TRANSPORTATION COORDINATION COMMITTEE.* *VICTOR RETA*

Presentation by Javier Banuelos.

Cesar Nevarez stepped out of the meeting at 7:04 pm.

7. *PRESENTATION HABS HISTORIC AMERICAN BUILDINGS SURVEY PHOTOGRAPHY OF BRACERO RECEPTION CENTER.* *VICTOR RETA*

Presentation by Robert Arzola, National Park architect of Washington, D.C.

Cesar Nevarez returned to the meeting at 7:13 pm.

CONSENT AGENDA

8. ***EXCUSE ABSENT COUNCIL MEMBERS.*** ***OLIVIA NAVARRO***
9. ***DISCUSSION AND ACTION TO APPROVE THE REGULAR COUNCIL MINUTES OF MARCH 16, 2023.*** ***OLIVIA NAVARRO***
10. ***DISCUSSION AND ACTION ON APPROVING FEBRUARY 2023 UNAUDITED FINANCIAL REPORT.*** ***CHARLES CASIANO***
11. ***DISCUSSION AND ACTION ON APPROVING FEBRUARY 2023 CASH RECEIPTS REPORT.*** ***CHARLES CASIANO***
12. ***DISCUSSION AND ACTION ON APPROVING FEBRUARY 2023 ACCOUNTS PAYABLE REPORT.*** ***CHARLES CASIANO***
13. ***INTRODUCTION, FIRST READING, AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE IV. BOARDS, COMMISSIONS, AGENCIES AND AUTHORITIES, DIVISION 3. BOARD OF ADJUSTMENT, SECTION 2-71. MEMBERS, ALTERNATES, TERMS, QUALIFICATIONS.*** ***LORRINE QUIMIRO***
14. ***INTRODUCTION, FIRST READING AND CALLING FOR PUBLIC HEARING TO AMENDED ORDINANCE, PART II – CODE OF ORDINANCES, CHAPTER 2- ADMINISTRATION, ARTICLE IV. – BOARDS, COMMISSION, AGENCIES AND AUTHORITIES, DIVISION 6. ETHIC REVIEW COMMISSION.*** ***CAROL CANDELARIA***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve the Consent Agenda*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

REGULAR AGENDA **PUBLIC HEARING/ORDINANCES**

HUMAN RESOURCES DEPARTMENT

15. ***DISCUSSION AND ACTION TO APPROVE THE AMENDED ETHIC REVIEW COMMISSION BYLAWS.*** ***CAROL CANDELARIA***

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number fifteen (15)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

GRANTS DEPARTMENT

16. DISCUSSION AND ACTION TO APPROVE A MEMORANDUM OF UNDERSTANDING (MOU) WITH LIFTFUND INC., FOR THE PURPOSE OF PROMOTING THE 2023 GROW NOW PROGRAM.

ALEJANDRA VALADEZ

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number sixteen (16) for discussion.*

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item sixteen (16).* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

17. DISCUSSION AND ACTION TO RATIFY LETTERS OF SUPPORT PROVIDED FOR FY24 COMMUNITY PROJECT FUNDING FEDERAL APPROPRIATIONS PROGRAM PROJECTS.

ALEJANDRA VALADEZ

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number seventeen (17).* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

18. DISCUSSION AND ACTION TO APPROVE A LETTER OF SUPPORT FOR EL PASO ELECTRIC'S GRANT APPLICATION FOR THE FAR EAST VALLEY 69KV TO 115KV UPGRADE PROJECT.

ALEJANDRA VALADEZ

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item eighteen (18).* Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

RECREATION CENTER

19. DISCUSSION AND ACTION TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH THE YSLETA DEL SUR PUEBLO DEPARTMENT OF ECONOMIC DEVELOPMENT FOR THE TIGUA NEXT GENERATION PROGRAM. *VICTOR RETA*

A motion was made by Alejandro Garcia seconded by Cesar Nevarez *to approve item number nineteen (19)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos
Nays:
Absent

20. DISCUSSION AND ACTION TO APPROVE THE UPDATES TO THE SPENDING FRAMEWORK FOR THE CITY'S ALLOCATION UNDER CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLRF) APPROVED BY THE AMERICAN RESCUE PLAN ACT (ARPA). *VICTOR RETA*

This item has been deleted..

PLANNING AND ZONING DEPARTMENT

22. DISCUSSION AND ACTION TO WAIVE THE VENDOR PERMITTING FEES FOR ALFONSO SALDAÑA TO SELL PRODUCE AT 116 BUFORD RD. *LORRINE QUIMIRO*

A motion was made by Rudy Cruz, Jr., seconded by Alejandro Garcia *to deny item number twenty-two (22)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos
Nays:
Absent

CITY MANAGER

24. DISCUSSION AND ACTION TO APPROVE RESOLUTION 746 APPOINTING CITY PLANNER LORRINE QUIMIRO TO ACT AS A DIRECTOR ON THE EL PASO AREA TRANSPORTATION SERVICES, LOCAL GOVERNMENT CORPORATION. *ADRIANA RODARTE*

A motion was made by Alejandro Garcia seconded by Cesar Nevarez *to postpone for the Regular Council Meeting of June 1, 2023*.

Ayes: Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent: Ruben Reyes

Ruben Reyes stepped out of the meeting at 7:34 pm

MAYOR AND COUNCIL

25. DISCUSSION AND ACTION TO DIRECT STAFF IN CREATING AN AMENDMENT TO SECTION OF 46-379 AND PROVIDE STANDARDS ON SMOKE SHOPS AND TOBACCO STORES NEAR A PUBLIC SCHOOL.

MAYOR IVY AVALOS

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-five (25)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

26. DISCUSSION AND ACTION TO APPROVE MAYOR AVALOS TO USE THE CITY VEHICLE TO TRAVEL FOR THE RIO COUNCIL OF GOVERNMENT MEETING IN VALENTINES, TEXAS ON JULY 28, 2023.

MAYOR IVY AVALOS

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-six (26)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

27. DISCUSSION AND ACTION TO APPROVE MAYOR AND ANY OTHER COUNCIL REPRESENTATIVE TO USE THE CITY VEHICLE TO TRAVEL OUT OF TOWN FOR CITY BUSINESS NOT TO EXCEED 300 MILES OR 4 HOURS.

MAYOR IVY AVALOS

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item twenty-seven (27)*.

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez to *amend the Travel Policy*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

- 28. DISCUSSION AND ACTION TO HERE-BY PROCLAIM THE MONTH OF APRIL TO BE DESIGNATED AS AUTISM AWARENESS AND ACCEPTANCE MONTH AND TO HAVE ALL CITY BUILDINGS CHANGE THEIR OUTSIDE LIGHTS TO THE COLOR BLUE FOR THE MONTH APRIL TO PROMOTE AWARENESS. *ALEJANDRO GARCIA***

A motion was made by Cesar Nevarez seconded by Alejandro Garcia to *approve item twenty-eight (28)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

- 30. DISCUSSION AND ACTION TO APPROVE RESOLUTION 747 DECLARING THE MONTH OF APRIL AS SOCORRO, TEXAS POLICE DEPARTMENT AND IT'S PROUD VETERANS APPRECIATION MONTH. *RUDY CRUZ, JR.***

This item was postponed for the next Regular Meeting of April 20, 2021.

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *move into Executive Session at this time*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

THE CITY COUNCL CONVENED INTO EXECUTIVE SESSION AT 7:57 PM

EXECUTIVE SESSION

THE CITY COUNCIL CONVENED IN OPEN SSSION AT8:24 PM

- 31. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. *ADRIANA RODARTE***

32. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.

ADRIANA RODARTE

33. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.

ADRIANA RODARTE

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *delete items thirty-one (31), thirty-two (32), and thirty-three (33)*. Motion passed

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

34. DISCUSSION AND ACTION REGARDING PERSONNEL MATTERS INVOLVING MEMBERS OF CITY COUNCIL AND RESULTS OF INVESTIGATIONS INTO THEM [551.071 AND 551.074].

ADRIANA RODARTE

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *delete item thirty-four (34)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

35. DISCUSSION AND ACTION REGARDING THE POTENTIAL ACQUISITION OF REAL PROPERTY [551.071 AND 551.072].

ADRIANA RODARTE

A motion was made by Yvonne Colon-Villalobos seconded by Rudy Cruz, Jr., to *deny item thirty-five (35)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

36. *ADJOURN*

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *adjourn at 8:30*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz, Jr., and Yvonne Colon-Villalobos

Nays:

Absent

Ivy Avalos, Mayor

Olivia Navarro, City Clerk

Date minutes were approved

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 / Mayor Pro-Tem

Rudy Cruz Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

April 14, 2023

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

**SUBJECT: INTRODUCTION FIRST READING AND CALLING FOR A
PUBLIC HEARING OF ORDINANCE # 549 AMENDMENT # 1 AMENDMENT
TO DECREASE EXPENDITURES BY \$23,650.00 FISCAL YEAR 2022-2023.**

SUMMARY

Introduction and first reading for budget amendment number 1 of FY 2022-2023.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source: General Fund

Amount: Decrease \$ 23,650.00

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Deny budget amendment

STAFF RECOMMENDATION

Approve budget amendment

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

Ivy Avalos
Mayor

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Cesar Nevarez
District 1



Alejandro Garcia
District 2/ Mayor ProTem

Rudy Cruz, Jr.
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Yvonne Colon-Villalobos
District 4

ORDINANCE NO. 549
AMENDMENT NO. 1

**AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING AN
AMENDED BUDGET TO DECREASE FY 2022 - 2023 ADOPTED BUDGET**

WHEREAS, it appears that it is necessary and desirable for the City Council to balance the City's General Fund Budget to decrease expenditures by **\$23,650.00** (see Exhibit A); and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, THAT;

SECTION 1. FINDINGS:

That the matters and facts stated in the preamble hereof be, and same are hereby found and adjudicated to be true and correct.

SECTION 2. AMENDED BUDGET;

That this is the 1st Amended Budget for 2022-2023 of the City of Socorro, Texas which is attached hereto as ***Exhibit "A"*** and incorporated herein for all purposes, is hereby approved and adopted by the City Council to be effective immediately.

SECTION 3. REPEAL OF CONFLICTING ORDINANCES:

That all Ordinances of the City of Socorro, Texas or parts thereof, that conflict with this Ordinance are, to the extent of said conflict, hereby repealed, but only to the extent of said conflict.

SECTION 4. EFFECTIVE DATE:

That this Ordinance was duly enacted with all requisites and formalities incident thereto and such is evidenced by the signature affixed below.

**PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
SOCORRO, TEXAS, This ____ day of _____, 2023.**

Ivy Avalos, Mayor

ATTEST:

Olivia Navarro, City Clerk

APPROVED AS TO FORM:

James Martinez, City Attorney

Introduction, First Reading and Calling for a Public Hearing April 20, 2023
Second Reading and Adoption:

DEPARTMENT	GL CODE DESCRIPTION	INCREASE AMOUNT	DECREASE AMOUNT	EXPLANATION
CITY MANAGER	Salaries	0.00	60,000.00	will not use this fiscal year
	F.I.C.A / Medicare	0.00	5,000.00	will not use this fiscal year
	Health Insurance Premiums	0.00	11,000.00	will not use this fiscal year
	Deferred Compensation Benefits	0.00	6,000.00	will not use this fiscal year
	Office Expenses and Supplies	10,000.00	0.00	upgrade to conference room
	Uniforms	2,000.00	0.00	Mechanics and Custodian
	Building & Property Maintenance	4,000.00	0.00	air conditioner upgrade
	Service Contracts	55,000.00	0.00	Borquez Law Firm for training
	Vehicle Repair & Maintenance	10,000.00	0.00	Tahoe repairs for Council's vehicle
		81,000.00	82,000.00	TOTALS
PUBLIC WORKS	Salaries	0.00	100,000.00	will not use this fiscal year
	Overtime	20,000.00	0.00	working weekends and events to service community
	Uniforms	25,000.00	0.00	new agreement with Mission
	Equipment Rental Lease	20,000.00	0.00	boom lift
	Radio Communciation	0.00	2,000.00	will not use this fiscal year
		65,000.00	102,000.00	TOTALS
Fire and Ambulance	Tools and Supplies	1,000.00	0.00	tools needed to repair garage doors
	Building & Property Maintenance	1,000.00	0.00	repairs to building
		2,000.00	0.00	TOTALS

POLICE DEPARTMENT	Salaries	0.00	250,000.00	will not use this fiscal year
	Overtime	120,000.00	0.00	needed to service the high call volume
	FICA Medicare Taxes	0.00	5,000.00	will not use this fiscal year
	T.W.C. Payroll Taxes	0.00	5,000.00	will not use this fiscal year
	Dues / Subscriptions	1,000.00	0.00	report activity
	Support Activities	4,000.00	0.00	community outreach flag football
	Property and Equipment	125,000.00	0.00	ticket writers
		250,000.00	260,000.00	TOTALS
MUNICIPAL COURT	Advertising / Drug Testing	5,700.00	0.00	warrant amnesty week advertising
		5,700.00	0.00	TOTALS

PLANNING & ZONING	Salaries	0.00	20,000.00	will not use this fiscal year
		0.00	20,000.00	TOTALS
GRANTS & SPECIAL PROJ.	Office Expenses and Supplies	3,000.00	0.00	moved to Chayo apodaca required office supplies
	Support Activities	4,100.00	0.00	support the several events provided to the community
	Travel Lodge Airfare	1,500.00	0.00	training needed
	Grant Expense	0.00	5,000.00	will not use this fiscal year
		8,600.00	5,000.00	TOTALS
HUMAN RESOURCES	Support Activities	800.00	0.00	award recognitions
		0.00	0.00	
		800.00	0.00	TOTALS
MAYOR & CITY COUNCIL		0.00	0.00	
		0.00	0.00	
		0.00	0.00	TOTALS
CITY CLERK		0.00	0.00	
		0.00	0.00	Totals
FINANCE		0.00	0.00	
		0.00	0.00	
		0.00	0.00	TOTALS
RECREATION CENTERS	Salaries	0.00	5,000.00	
	Health Insurance Premiums	0.00	7,000.00	will not use this fiscal year
	Uniforms	500.00	0.00	need to complete the fiscal year
	Advertising / Drug Testing	3,000.00	0.00	advertising for multiple activities
	Support Activities	2,000.00	0.00	support employee recognitions and community activities
	Seminars/Training/Workshops	5,000.00	0.00	Historic Preservation Officer Certification
	Vehicle & Repair	2,000.00	0.00	repaired several vehicles within the department
	Travel Lodge Airfare	6,000.00	0.00	Historical Preservation Officer Certification
		18,500.00	12,000.00	
INFORMATION TECH.	Deferred Compensation	6,500.00	0.00	new employee contribution
	Tools and Supplies	5,000.00	0.00	built new server room
	Building Property Maintenance	5,000.00	0.00	new server room
	Telephone	2,000.00	0.00	Servicing Code and IT
	Dues / Subscription	4,000.00	0.00	software renewals
	Equipment Rental Lease	1,750.00	0.00	boomlift
	Vehicle Fuel	1,500.00	0.00	need to increae due to the volume of work
		25,750.00	0.00	TOTALS
		457,350.00	481,000.00	Decrease by 23,650.00

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00002 - City Manager

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	465,234.00		(60,000.00)	405,234.00	172,252.06	0.00	232,981.94	42.51%
05103	Overtime	10,000.00			10,000.00	2,260.16	0.00	7,739.84	22.60%
05111	FICA/Medicare Taxes	36,590.00		(5,000.00)	31,590.00	13,037.15	0.00	18,552.85	41.27%
05112	T.W.C. Payroll Taxes	2,600.00			2,600.00	64.29	0.00	2,535.71	2.47%
05113	Health Insurance Premiums	80,000.00		(11,000.00)	69,000.00	19,062.38	0.00	49,937.62	27.63%
05114	Workers Compensation Insurance	14,900.00			14,900.00	6,104.00	0.00	8,796.00	40.97%
05115	Deferred Compensation Benefits	13,500.00		(6,000.00)	7,500.00	2,493.72	0.00	5,006.28	33.25%
05116	Life Insurance	910.00			910.00	349.21	0.00	560.79	38.37%
05117	Dental Insurance Expense	2,923.00			2,923.00	1,297.07	0.00	1,625.93	44.37%
05118	Vision Insurance Expense	630.00			630.00	229.41	0.00	400.59	36.41%
05201	Office Expense and Supplies	9,000.00	10,000.00		19,000.00	6,940.35	3,667.42	8,392.23	55.83%
05211	Postage	2,500.00			2,500.00	605.10	995.50	899.40	64.02%
05212	Tools and Supplies	6,500.00			6,500.00	3,288.30	0.00	3,211.70	50.59%
05213	Uniforms	4,000.00	2,000.00		6,000.00	2,099.36	0.00	3,900.64	34.99%
05310	Building Modifications/A.D.A.	500.00			500.00	0.00	0.00	500.00	0.00%
05311	Building & Property Maintenan	5,500.00	4,000.00		9,500.00	4,269.80	2,390.00	2,840.20	70.10%
05313	Utilities	4,000.00			4,000.00	2,038.35	0.00	1,961.65	50.96%
05314	Telephone	35,000.00			35,000.00	14,971.83	0.00	20,028.17	42.78%
05411	Legal Fees	70,000.00			70,000.00	15,830.89	0.00	54,169.11	22.62%
05510	Property Insurance	1,400.00			1,400.00	524.00	0.00	876.00	37.43%
05516	Dues/Subscriptions	9,000.00			9,000.00	1,560.76	0.00	7,439.24	17.34%
05518	Liability Insurance	600.00			600.00	140.00	0.00	460.00	23.33%
05520	Service Contracts	45,000.00	55,000.00		100,000.00	52,725.68	41,357.55	5,916.77	94.08%
05521	Support Activities	20,000.00			20,000.00	5,226.82	0.00	14,773.18	26.13%
05523	Equipment Rental/Lease	7,500.00			7,500.00	2,810.73	4,484.18	205.09	97.27%
05527	Seminars/Training/Workshops	6,000.00			6,000.00	2,649.12	0.00	3,350.88	44.15%
05546	Marketing Exp	5,000.00			5,000.00	0.00	0.00	5,000.00	0.00%
05612	Vehicle Repair & Maintenance	2,000.00	10,000.00		12,000.00	9,324.69	0.00	2,675.31	77.71%
05613	Equipment Repair & Maintenance	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05614	Vehicle Fuel	6,000.00			6,000.00	3,697.99	0.00	2,302.01	61.63%
05711	Travel Lodg Airf Mil	13,000.00			13,000.00	6,971.17	0.00	6,028.83	53.62%
05810	Property and Equipment	50,000.00			50,000.00	41,245.42	0.00	8,754.58	82.49%
05900	Emergency Aid and Assistance	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00%</u>
	Balance 00002 - City Manager	<u>941,787.00</u>	<u>81,000.00</u>	<u>(82,000.00)</u>	<u>940,787.00</u>	<u>394,069.81</u>	<u>52,894.65</u>	<u>493,822.54</u>	<u>47.51%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00003 - Public Works

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	1,138,331.00		(100,000.00)	1,038,331.00	407,436.15	0.00	630,894.85	39.24%
05103	Overtime	37,000.00	20,000.00		57,000.00	20,555.89	0.00	36,444.11	36.06%
05111	FICA/Medicare Taxes	89,913.00			89,913.00	32,328.16	0.00	57,584.84	35.95%
05112	T.W.C. Payroll Taxes	8,840.00			8,840.00	219.60	0.00	8,620.40	2.48%
05113	Health Insurance Premiums	272,000.00			272,000.00	87,566.40	0.00	184,433.60	32.19%
05114	Workers Compensation Insurance	75,500.00			75,500.00	16,917.00	0.00	58,583.00	22.41%
05115	Deferred Compensation Benefits	20,000.00			20,000.00	5,929.68	0.00	14,070.32	29.65%
05116	Life Insurance	1,829.00			1,829.00	499.19	0.00	1,329.81	27.29%
05117	Dental Insurance Expense	9,928.00			9,928.00	3,326.51	0.00	6,601.49	33.51%
05118	Vision Insurance Expense	2,142.00			2,142.00	671.33	0.00	1,470.67	31.34%
05201	Office Expense and Supplies	9,000.00			9,000.00	3,412.34	0.00	5,587.66	37.91%
05212	Tools and Supplies	48,000.00			48,000.00	16,385.74	0.00	31,614.26	34.14%
05213	Uniforms	28,000.00	25,000.00		53,000.00	27,940.61	253.54	24,805.85	53.20%
05311	Building & Property Maintenanc	25,000.00			25,000.00	1,439.01	0.00	23,560.99	5.76%
05312	Street Maintenance	155,000.00			155,000.00	31,954.81	12,893.00	110,152.19	28.93%
05313	Utilities	290,000.00			290,000.00	143,520.17	0.00	146,479.83	49.49%
05314	Telephone	18,500.00			18,500.00	6,424.87	0.00	12,075.13	34.73%
05317	Park Maintenance	130,000.00			130,000.00	55,609.28	382.05	74,008.67	43.07%
05325	Recycling Center	12,000.00			12,000.00	7,456.18	0.00	4,543.82	62.13%
05411	Legal Fees	28,000.00			28,000.00	10,702.64	0.00	17,297.36	38.22%
05510	Property Insurance	24,000.00			24,000.00	7,804.00	0.00	16,196.00	32.52%
05516	Dues/Subscriptions	600.00			600.00	0.00	0.00	600.00	0.00%
05518	Liability Insurance	20,000.00			20,000.00	5,540.00	0.00	14,460.00	27.70%
05520	Service Contracts	240,000.00			240,000.00	53,242.51	20,862.92	165,894.57	30.88%
05523	Equipment Rental/Lease	8,000.00	20,000.00		28,000.00	5,090.50	0.00	22,909.50	18.18%
05527	Seminars/Training/Workshops	7,000.00			7,000.00	0.00	0.00	7,000.00	0.00%
05610	Office Furniture	500.00			500.00	0.00	0.00	500.00	0.00%
05611	Radio Communications and Maint	2,000.00		(2,000.00)	0.00	0.00	0.00	0.00	#DIV/0!
05612	Vehicle Repair & Maintenance	15,000.00			15,000.00	4,863.88	0.00	10,136.12	32.43%
05613	Equipment Repair & Maintenance	50,000.00			50,000.00	24,863.57	0.00	25,136.43	49.73%
05614	Vehicle Fuel	50,000.00			50,000.00	18,652.13	0.00	31,347.87	37.30%
05711	Travel Lodg Airf Mil	3,500.00			3,500.00	0.00	0.00	3,500.00	0.00%
05810	Property and Equipment	150,000.00			150,000.00	79.01	81,644.45	68,276.54	54.48%
05900	Emergency Aid and Assistance	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	5,000.00	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00%</u>
	Balance 00003 - Public Works	<u>2,974,583.00</u>	<u>65,000.00</u>	<u>(102,000.00)</u>	<u>2,937,583.00</u>	<u>1,000,431.16</u>	<u>116,035.96</u>	<u>1,821,115.88</u>	<u>38.01%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00004 - Fire and Ambulance

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05201	Office Expense and Supplies	200.00			200.00	128.83	0.00	71.17	64.42%
05212	Tools and Supplies	0.00	1,000.00		1,000.00	827.58	0.00	172.42	82.76%
05311	Building & Property Maintenan	100.00	1,000.00		1,100.00	906.75	0.00	193.25	75.23%
05313	Utilities	7,000.00			7,000.00	5,906.23	0.00	1,093.77	12.95%
05525	Health/Ambulance Contract	166,000.00			166,000.00	41,250.00	0.00	124,750.00	3.56%
05614	Vehicle Fuel	12,000.00	0.00		12,000.00	2,774.81	0.00	9,225.19	343.75%
05810	Property and Equipment	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	500.00	<u>554.96%</u>
	Balance 00004 - Fire and Ambulance	<u>185,800.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>187,800.00</u>	<u>51,794.20</u>	<u>0.00</u>	<u>136,005.80</u>	<u>27.58%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00005 - Police Department

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	3,429,627.00		(250,000.00)	3,179,627.00	1,269,628.63	0.00	1,909,998.37	39.93%
05103	Overtime	300,000.00	120,000.00		420,000.00	241,339.22	0.00	178,660.78	57.46%
05111	FICA/Medicare Taxes	285,074.00		(5,000.00)	280,074.00	112,703.03	0.00	167,370.97	40.24%
05112	T.W.C. Payroll Taxes	18,200.00		(5,000.00)	13,200.00	531.22	0.00	12,668.78	4.02%
05113	Health Insurance Premiums	552,000.00			552,000.00	190,934.59	0.00	361,065.41	34.59%
05114	Workers Compensation Insurance	69,455.00			69,455.00	17,370.00	0.00	52,085.00	25.01%
05115	Deferred Compensation Benefits	77,000.00			77,000.00	37,728.34	0.00	39,271.66	49.00%
05116	Life Insurance	5,356.00			5,356.00	2,829.77	0.00	2,526.23	52.83%
05117	Dental Insurance Expense	20,148.00			20,148.00	8,508.46	0.00	11,639.54	42.23%
05118	Vision Insurance Expense	4,347.00			4,347.00	1,616.45	0.00	2,730.55	37.19%
05201	Office Expense and Supplies	30,000.00			30,000.00	20,879.97	0.00	9,120.03	69.60%
05202	Medical Supplies	500.00			500.00	144.14	0.00	355.86	28.83%
05211	Postage	1,200.00			1,200.00	1,000.00	0.00	200.00	83.33%
05212	Tools and Supplies	72,000.00			72,000.00	33,442.11	8,156.98	30,400.91	57.78%
05213	Uniforms	33,000.00			33,000.00	13,224.94	0.00	19,775.06	40.08%
05311	Building & Property Maintenan	12,000.00			12,000.00	10,079.96	0.00	1,920.04	84.00%
05313	Utilities	40,000.00			40,000.00	24,490.47	0.00	15,509.53	61.23%
05314	Telephone	90,000.00			90,000.00	50,342.76	0.00	39,657.24	55.94%
05411	Legal Fees	30,000.00			30,000.00	4,253.22	0.00	25,746.78	14.18%
05510	Property Insurance	12,500.00			12,500.00	4,764.00	0.00	7,736.00	38.11%
05516	Dues/Subscriptions	2,000.00	1,000.00		3,000.00	2,366.00	0.00	634.00	78.87%
05518	Liability Insurance	55,000.00			55,000.00	12,888.00	0.00	42,112.00	23.43%
05520	Service Contracts	40,000.00			40,000.00	25,473.99	5,368.47	9,157.54	77.11%
05521	Support Activities	4,000.00	4,000.00		8,000.00	2,628.01	0.00	5,371.99	32.85%
05523	Equipment Rental/Lease	7,500.00			7,500.00	5,624.79	0.00	1,875.21	75.00%
05527	Seminars/Training/Workshops	75,000.00			75,000.00	17,003.62	0.00	57,996.38	22.67%
05611	Radio Communications and Maint	1,000.00			1,000.00	(60.00)	0.00	1,060.00	-6.00%
05612	Vehicle Repair & Maintenance	45,000.00			45,000.00	21,123.60	0.00	23,876.40	46.94%
05613	Equipment Repair & Maintenance	6,000.00			6,000.00	1,666.63	0.00	4,333.37	27.78%
05614	Vehicle Fuel	60,000.00			60,000.00	35,703.63	0.00	24,296.37	59.51%
05711	Travel Lodg Airf Mil	30,000.00			30,000.00	15,303.50	0.00	14,696.50	51.01%
05810	Property and Equipment	<u>200,000.00</u>	<u>125,000.00</u>	<u>0.00</u>	<u>325,000.00</u>	<u>322,768.48</u>	<u>0.00</u>	<u>2,231.52</u>	<u>99.31%</u>
	Balance 00005 - Police Department	<u>5,607,907.00</u>	<u>250,000.00</u>	<u>(260,000.00)</u>	<u>5,597,907.00</u>	<u>2,508,301.53</u>	<u>13,525.45</u>	<u>3,076,080.02</u>	<u>45.05%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00006 - Municipal Court

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	228,753.00			228,753.00	93,857.25	0.00	134,895.75	41.03%
05103	Overtime	6,000.00			6,000.00	2,362.86	0.00	3,637.14	39.38%
05111	FICA/Medicare Taxes	17,959.00			17,959.00	7,298.09	0.00	10,660.91	40.64%
05112	T.W.C. Payroll Taxes	1,300.00			1,300.00	38.81	0.00	1,261.19	2.99%
05113	Health Insurance Premiums	40,000.00			40,000.00	9,729.60	0.00	30,270.40	24.32%
05114	Workers Compensation Insurance	1,885.00			1,885.00	228.00	0.00	1,657.00	12.10%
05115	Deferred Compensation Benefits	4,900.00			4,900.00	14.43	0.00	4,885.57	0.29%
05116	Life Insurance	351.00			351.00	0.73	0.00	350.27	0.21%
05117	Dental Insurance Expense	1,460.00			1,460.00	531.71	0.00	928.29	36.42%
05118	Vision Insurance Expense	315.00			315.00	104.63	0.00	210.37	33.22%
05201	Office Expense and Supplies	14,000.00			14,000.00	6,385.86	0.00	7,614.14	45.61%
05211	Postage	3,000.00			3,000.00	0.00	0.00	3,000.00	0.00%
05213	Uniforms	1,500.00			1,500.00	0.00	0.00	1,500.00	0.00%
05311	Building & Property Maintenananc	4,000.00			4,000.00	320.48	0.00	3,679.52	8.01%
05314	Telephone	11,450.00			11,450.00	4,640.38	0.00	6,809.62	40.53%
05411	Legal Fees	20,000.00			20,000.00	10,869.69	0.00	9,130.31	54.35%
05510	Property Insurance	4,400.00			4,400.00	1,512.00	0.00	2,888.00	34.36%
5511	Advertising/Drug Testing	0.00	5,700.00		5,700.00	5,700.00	0.00	0.00	100.00%
05516	Dues/Subscriptions	1,500.00			1,500.00	0.00	0.00	1,500.00	0.00%
05518	Liability Insurance	600.00			600.00	136.00	0.00	464.00	22.67%
05520	Service Contracts	60,000.00			60,000.00	22,066.18	26,662.68	11,271.14	81.21%
05521	Support Activities	3,500.00			3,500.00	3,447.00	0.00	53.00	98.49%
05523	Equipment Rental/Lease	2,000.00			2,000.00	621.30	0.00	1,378.70	31.07%
05527	Seminars/Training/Workshops	2,300.00			2,300.00	1,752.00	0.00	548.00	76.17%
05610	Office Furniture	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05613	Equipment Repair & Maintenance	800.00			800.00	0.00	0.00	800.00	0.00%
05711	Travel Lodg Airf Mil	5,600.00			5,600.00	4,185.33	0.00	1,414.67	74.74%
05810	Property and Equipment	<u>82,500.00</u>	<u>0.00</u>	<u>0.00</u>	82,500.00	<u>787.97</u>	<u>0.00</u>	<u>81,712.03</u>	<u>0.96%</u>
	Balance 00006 - Municipal Court	<u>522,073.00</u>	<u>5,700.00</u>	<u>0.00</u>	<u>527,773.00</u>	<u>176,590.30</u>	<u>26,662.68</u>	<u>324,520.02</u>	<u>38.51%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00007 - Planning and Zoning

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	341,187.00		(20,000.00)	321,187.00	137,693.60	0.00	183,493.40	42.87%
05103	Overtime	8,000.00			8,000.00	1,559.80	0.00	6,440.20	19.50%
05111	FICA/Medicare Taxes	27,032.00			27,032.00	10,534.74	0.00	16,497.26	38.97%
05112	T.W.C. Payroll Taxes	1,820.00			1,820.00	59.33	0.00	1,760.67	3.26%
05113	Health Insurance Premiums	56,000.00			56,000.00	25,945.60	0.00	30,054.40	46.33%
05114	Workers Compensation Insurance	1,860.00			1,860.00	752.00	0.00	1,108.00	40.43%
05115	Deferred Compensation Benefits	7,500.00			7,500.00	3,644.89	0.00	3,855.11	48.60%
05116	Life Insurance	428.00			428.00	294.47	0.00	133.53	68.80%
05117	Dental Insurance Expense	2,044.00			2,044.00	975.58	0.00	1,068.42	47.73%
05118	Vision Insurance Expense	441.00			441.00	203.80	0.00	237.20	46.21%
05201	Office Expense and Supplies	14,000.00			14,000.00	5,289.13	0.00	8,710.87	37.78%
05211	Postage	5,000.00			5,000.00	0.00	0.00	5,000.00	0.00%
05212	Tools and Supplies	2,300.00			2,300.00	188.13	0.00	2,111.87	8.18%
05213	Uniforms	3,000.00			3,000.00	1,060.00	0.00	1,940.00	35.33%
05311	Building & Property Maintenan	7,500.00			7,500.00	225.00	0.00	7,275.00	3.00%
05313	Utilities	1,500.00			1,500.00	369.60	0.00	1,130.40	24.64%
05314	Telephone	18,000.00			18,000.00	7,072.90	0.00	10,927.10	39.29%
05411	Legal Fees	60,000.00			60,000.00	17,599.72	0.00	42,400.28	29.33%
05510	Property Insurance	2,000.00			2,000.00	700.00	0.00	1,300.00	35.00%
05511	Advertising/Drug Testing	6,000.00			6,000.00	1,322.39	0.00	4,677.61	22.04%
05516	Dues/Subscriptions	3,000.00			3,000.00	1,458.96	0.00	1,541.04	48.63%
05518	Liability Insurance	5,100.00			5,100.00	1,172.00	0.00	3,928.00	22.98%
05520	Service Contracts	460,000.00			460,000.00	59,619.19	145,123.91	255,256.90	44.51%
05521	Support Activities	1,000.00			1,000.00	0.00	0.00	1,000.00	0.00%
05523	Equipment Rental/Lease	10,000.00			10,000.00	4,082.92	0.00	5,917.08	40.83%
05527	Seminars/Training/Workshops	3,000.00			3,000.00	1,020.00	0.00	1,980.00	34.00%
05610	Office Furniture	1,000.00			1,000.00	0.00	0.00	1,000.00	0.00%
05612	Vehicle Repair & Maintenance	2,000.00			2,000.00	56.50	0.00	1,943.50	2.83%
05613	Equipment Repair & Maintenance	2,500.00			2,500.00	0.00	0.00	2,500.00	0.00%
05614	Vehicle Fuel	2,500.00			2,500.00	727.37	0.00	1,772.63	29.09%
05711	Travel Lodg Airf Mil	2,500.00			2,500.00	1,408.74	0.00	1,091.26	56.35%
05810	Property and Equipment	<u>200,000.00</u>	<u>0.00</u>	<u>0.00</u>	200,000.00	<u>3,319.97</u>	<u>0.00</u>	<u>196,680.03</u>	<u>1.66%</u>
	Balance 00007 - Planning and Zoning	<u>1,258,212.00</u>	<u>0.00</u>	<u>(20,000.00)</u>	<u>1,238,212.00</u>	<u>288,356.33</u>	<u>145,123.91</u>	<u>804,731.76</u>	<u>35.01%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00008 - Health Department

<u>GL Code</u>	<u>GL Title</u>	<u>Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Amended</u>	<u>Actual</u>	<u>Encumbrance</u>	<u>Available Budget</u>	<u>Expended %</u>
05525	Health/Ambulance Contract	<u>600,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600,000.00</u>	<u>27,097.00</u>	<u>8,678.00</u>	<u>564,225.00</u>	<u>5.96%</u>
	Balance 00008 - Health Department	<u>600,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>600,000.00</u>	<u>27,097.00</u>	<u>8,678.00</u>	<u>564,225.00</u>	<u>5.96%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00010 - Grants and Special Projects

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	173,754.00			173,754.00	48,626.90	0.00	125,127.10	27.99%
05103	Overtime	2,000.00			2,000.00	1,287.58	0.00	712.42	64.38%
05111	FICA/Medicare Taxes	13,445.00			13,445.00	3,637.72	0.00	9,807.28	27.06%
05112	T.W.C. Payroll Taxes	780.00			780.00	17.83	0.00	762.17	2.29%
05113	Health Insurance Premiums	24,000.00			24,000.00	6,089.58	0.00	17,910.42	25.37%
05114	Workers Compensation Insurance	435.00			435.00	0.00	0.00	435.00	0.00%
05115	Deferred Compensation Benefits	3,500.00			3,500.00	1,406.07	0.00	2,093.93	40.17%
05116	Life Insurance	450.00			450.00	55.50	0.00	394.50	12.33%
05117	Dental Insurance Expense	876.00			876.00	277.15	0.00	598.85	31.64%
05118	Vision Insurance Expense	189.00			189.00	53.99	0.00	135.01	28.57%
05201	Office Expense and Supplies	2,100.00	3,000.00		5,100.00	4,515.48	0.00	584.52	88.54%
05211	Postage	300.00			300.00	0.00	0.00	300.00	0.00%
05213	Uniforms	400.00			400.00	0.00	0.00	400.00	0.00%
05314	Telephone	1,000.00			1,000.00	814.81	0.00	185.19	81.48%
05411	Legal Fees	5,000.00			5,000.00	0.00	0.00	5,000.00	0.00%
05511	Advertising/Drug Testing	1,500.00			1,500.00	0.00	0.00	1,500.00	0.00%
05516	Dues/Subscriptions	2,100.00			2,100.00	(189.71)	0.00	2,289.71	-9.03%
05521	Support Activities	0.00	4,100.00		4,100.00	711.00	0.00	3,389.00	17.34%
05527	Seminars/Training/Workshops	3,000.00			3,000.00	1,389.00	0.00	1,611.00	46.30%
05711	Travel Lodg Airf Mil	1,000.00	1,500.00		2,500.00	2,427.03	0.00	72.97	97.08%
05810	Property and Equipment	3,500.00			3,500.00	0.00	0.00	3,500.00	0.00%
06440	Grant Expense	<u>10,000.00</u>	<u>0.00</u>	<u>(5,000.00)</u>	5,000.00	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00%</u>
Balance 00010 - Grants and Special Projects		<u>249,329.00</u>	<u>8,600.00</u>	<u>(5,000.00)</u>	<u>252,929.00</u>	<u>71,119.93</u>	<u>0.00</u>	<u>181,809.07</u>	<u>28.12%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00012 - Human Resources

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	62,837.00			62,837.00	26,757.43	0.00	36,079.57	42.58%
05111	FICA/Medicare Taxes	4,807.00			4,807.00	2,015.91	0.00	2,791.09	41.94%
05112	T.W.C. Payroll Taxes	260.00			260.00	9.01	0.00	250.99	3.47%
05113	Health Insurance Premiums	8,000.00			8,000.00	3,243.20	0.00	4,756.80	40.54%
05114	Workers Compensation Insurance	144.00			144.00	32.00	0.00	112.00	22.22%
05115	Deferred Compensation Benefits	4,000.00			4,000.00	1,833.86	0.00	2,166.14	45.85%
05116	Life Insurance	250.00			250.00	66.10	0.00	183.90	26.44%
05117	Dental Insurance Expense	292.00			292.00	138.60	0.00	153.40	47.47%
05118	Vision Insurance Expense	63.00			63.00	27.00	0.00	36.00	42.86%
05119	Employee Assistance Program	5,100.00			5,100.00	4,916.40	0.00	183.60	96.40%
05201	Office Expense and Supplies	1,700.00			1,700.00	476.10	0.00	1,223.90	28.01%
05211	Postage	150.00			150.00	0.00	0.00	150.00	0.00%
05314	Telephone	750.00			750.00	370.12	0.00	379.88	49.35%
05411	Legal Fees	35,000.00			35,000.00	11,042.57	0.00	23,957.43	31.55%
05510	Property Insurance	50.00			50.00	16.00	0.00	34.00	32.00%
05511	Advertising/Drug Testing	12,000.00			12,000.00	6,838.72	0.00	5,161.28	56.99%
05516	Dues/Subscriptions	500.00			500.00	35.00	0.00	465.00	7.00%
05518	Liability Insurance	500.00			500.00	108.00	0.00	392.00	21.60%
05520	Service Contracts	15,000.00			15,000.00	0.00	0.00	15,000.00	0.00%
05521	Support Activities	1,500.00	800.00		2,300.00	2,130.78	0.00	169.22	92.64%
05526	Human Resources	14,000.00			14,000.00	5,000.00	0.00	9,000.00	35.71%
05527	Seminars/Training/Workshops	4,000.00			4,000.00	750.00	0.00	3,250.00	18.75%
05613	Equipment Repair & Maintenance	600.00			600.00	0.00	0.00	600.00	0.00%
05711	Travel Lodg Airf Mil	3,000.00			3,000.00	540.82	0.00	2,459.18	18.03%
05810	Property and Equipment	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	1,200.00	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00%</u>
	Balance 00012 - Human Resources	<u>175,703.00</u>	<u>800.00</u>	<u>0.00</u>	<u>176,503.00</u>	<u>66,347.62</u>	<u>0.00</u>	<u>110,155.38</u>	<u>37.59%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00013 - Mayor and City Council

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	65,022.00			65,022.00	27,687.45	0.00	37,334.55	42.58%
05111	FICA/Medicare Taxes	4,974.00			4,974.00	2,080.28	0.00	2,893.72	41.82%
05112	T.W.C. Payroll Taxes	1,560.00			1,560.00	19.00	0.00	1,541.00	1.22%
05113	Health Insurance Premiums	48,000.00			48,000.00	16,216.00	0.00	31,784.00	33.78%
05114	Workers Compensation Insurance	300.00			300.00	60.00	0.00	240.00	20.00%
05115	Deferred Compensation Benefits	1,000.00			1,000.00	221.43	0.00	778.57	22.14%
05116	Life Insurance	210.00			210.00	50.31	0.00	159.69	23.96%
05117	Dental Insurance Expense	1,752.00			1,752.00	554.45	0.00	1,197.55	31.65%
05118	Vision Insurance Expense	379.00			379.00	134.97	0.00	244.03	35.61%
05201	Office Expense and Supplies	5,700.00			5,700.00	1,984.30	0.00	3,715.70	34.81%
05213	Uniforms	3,000.00			3,000.00	1,108.00	0.00	1,892.00	36.93%
05314	Telephone	3,700.00			3,700.00	1,730.79	0.00	1,969.21	46.78%
05510	Property Insurance	240.00			240.00	88.00	0.00	152.00	36.67%
05516	Dues/Subscriptions	8,000.00			8,000.00	4,044.00	0.00	3,956.00	50.55%
05518	Liability Insurance	2,500.00			2,500.00	540.00	0.00	1,960.00	21.60%
05527	Seminars/Training/Workshops	6,000.00			6,000.00	4,934.00	0.00	1,066.00	82.23%
05610	Office Furniture	3,000.00			3,000.00	0.00	0.00	3,000.00	0.00%
05711	Travel Lodg Airf Mil	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>10,136.97</u>	<u>0.00</u>	<u>4,863.03</u>	<u>67.58%</u>
	Balance 00013 - Mayor and City Council	<u>170,337.00</u>	<u>0.00</u>	<u>0.00</u>	<u>170,337.00</u>	<u>71,589.95</u>	<u>0.00</u>	<u>98,747.05</u>	<u>42.03%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00014 - City Clerk

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	62,900.00			62,900.00	25,543.37	0.00	37,356.63	40.61%
05111	FICA/Medicare Taxes	4,812.00			4,812.00	1,932.84	0.00	2,879.16	40.17%
05112	T.W.C. Payroll Taxes	260.00			260.00	9.01	0.00	250.99	3.47%
05113	Health Insurance Premiums	8,000.00			8,000.00	3,243.20	0.00	4,756.80	40.54%
05114	Workers Compensation Insurance	288.00			288.00	32.00	0.00	256.00	11.11%
05115	Deferred Compensation Benefits	4,500.00			4,500.00	1,305.24	0.00	3,194.76	29.01%
05116	Life Insurance	150.00			150.00	61.01	0.00	88.99	40.67%
05117	Dental Insurance Expense	292.00			292.00	138.60	0.00	153.40	47.47%
05118	Vision Insurance Expense	63.00			63.00	27.00	0.00	36.00	42.86%
05201	Office Expense and Supplies	4,000.00			4,000.00	1,312.01	0.00	2,687.99	32.80%
05211	Postage	200.00			200.00	0.00	0.00	200.00	0.00%
05314	Telephone	600.00			600.00	220.12	0.00	379.88	36.69%
05411	Legal Fees	11,000.00			11,000.00	5,658.51	0.00	5,341.49	51.44%
05510	Property Insurance	100.00			100.00	36.00	0.00	64.00	36.00%
05511	Advertising/Drug Testing	20,000.00			20,000.00	7,863.00	0.00	12,137.00	39.32%
05515	County Elections	60,000.00			60,000.00	0.00	0.00	60,000.00	0.00%
05516	Dues/Subscriptions	200.00			200.00	75.00	0.00	125.00	37.50%
05518	Liability Insurance	500.00			500.00	116.00	0.00	384.00	23.20%
05520	Service Contracts	10,000.00			10,000.00	1,119.55	0.00	8,880.45	11.20%
05527	Seminars/Training/Workshops	1,000.00			1,000.00	50.00	0.00	950.00	5.00%
05711	Travel Lodg Airf Mil	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	2,000.00	<u>78.97</u>	<u>0.00</u>	1,921.03	3.95%
	Balance 00014 - City Clerk	<u>190,865.00</u>	<u>0.00</u>	<u>0.00</u>	<u>190,865.00</u>	<u>48,821.43</u>	<u>0.00</u>	<u>142,043.57</u>	25.58%

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00015 - Finance Department

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	158,592.00			158,592.00	69,578.18	0.00	89,013.82	43.87%
05103	Overtime	2,700.00			2,700.00	975.92	0.00	1,724.08	36.15%
05111	FICA/Medicare Taxes	12,132.00			12,132.00	4,991.23	0.00	7,140.77	41.14%
05112	T.W.C. Payroll Taxes	780.00			780.00	24.53	0.00	755.47	3.14%
05113	Health Insurance Premiums	24,000.00			24,000.00	8,886.38	0.00	15,113.62	37.03%
05114	Workers Compensation Insurance	500.00			500.00	172.00	0.00	328.00	34.40%
05115	Deferred Compensation Benefits	12,000.00			12,000.00	5,573.45	0.00	6,426.55	46.45%
05116	Life Insurance	266.00			266.00	153.78	0.00	112.22	57.81%
05117	Dental Insurance Expense	876.00			876.00	415.81	0.00	460.19	47.47%
05118	Vision Insurance Expense	189.00			189.00	80.89	0.00	108.11	42.80%
05201	Office Expense and Supplies	5,000.00			5,000.00	1,006.70	0.00	3,993.30	20.13%
05314	Telephone	570.00			570.00	220.12	0.00	349.88	38.62%
05411	Legal Fees	15,000.00			15,000.00	12,322.12	0.00	2,677.88	82.15%
05510	Property Insurance	110.00			110.00	36.00	0.00	74.00	32.73%
05512	Audit Fees	50,000.00			50,000.00	499.50	49,500.50	0.00	100.00%
05513	Central Appraisal Fees	150,000.00			150,000.00	75,028.32	34,300.03	40,671.65	72.89%
05516	Dues/Subscriptions	10,000.00			10,000.00	3,864.05	0.00	6,135.95	38.64%
05517	Bank Charges	30,000.00			30,000.00	6,042.78	0.00	23,957.22	20.14%
05518	Liability Insurance	1,100.00			1,100.00	116.00	0.00	984.00	10.55%
05520	Service Contracts	7,000.00			7,000.00	0.00	3,916.80	3,083.20	55.95%
05522	Tax Collector Fees	12,500.00			12,500.00	11,808.91	0.00	691.09	94.47%
05527	Seminars/Training/Workshops	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05538	Late Charge	300.00			300.00	0.00	0.00	300.00	0.00%
05711	Travel Lodg Airf Mil	1,000.00			1,000.00	64.73	0.00	935.27	6.47%
05810	Property and Equipment	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>0.00%</u>
	Balance 00015 - Finance Department	<u>499,115.00</u>	<u>0.00</u>	<u>0.00</u>	<u>499,115.00</u>	<u>201,861.40</u>	<u>87,717.33</u>	<u>209,536.27</u>	<u>58.02%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00016 - Recreation Centers

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	273,189.00		(5,000.00)	268,189.00	122,259.94	0.00	145,929.06	45.59%
05103	Overtime	12,500.00			12,500.00	10,061.35	0.00	2,438.65	80.49%
05111	FICA/Medicare Taxes	20,899.00			20,899.00	9,985.69	0.00	10,913.31	47.78%
05112	T.W.C. Payroll Taxes	1,820.00			1,820.00	58.09	0.00	1,761.91	3.19%
05113	Health Insurance Premiums	56,000.00		(7,000.00)	49,000.00	19,459.20	0.00	29,540.80	39.71%
05114	Workers Compensation Insurance	760.00			760.00	60.00	0.00	700.00	7.89%
05115	Deferred Compensation Benefits	5,500.00			5,500.00	2,982.04	0.00	2,517.96	54.22%
05116	Life Insurance	386.00			386.00	180.40	0.00	205.60	46.74%
05117	Dental Insurance Expense	2,044.00			2,044.00	831.60	0.00	1,212.40	40.68%
05118	Vision Insurance Expense	441.00			441.00	171.00	0.00	270.00	38.78%
05201	Office Expense and Supplies	10,000.00			10,000.00	4,657.33	0.00	5,342.67	46.57%
05213	Uniforms	2,000.00	500.00		2,500.00	2,385.49	0.00	114.51	95.42%
05311	Building & Property Maintenan	10,000.00			10,000.00	2,836.87	0.00	7,163.13	28.37%
05313	Utilities	12,000.00			12,000.00	7,092.52	0.00	4,907.48	59.10%
05314	Telephone	38,000.00			38,000.00	13,952.23	0.00	24,047.77	36.72%
05411	Legal Fees	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05510	Property Insurance	6,200.00			6,200.00	2,048.00	0.00	4,152.00	33.03%
05511	Advertising/Drug Testing	10,000.00	3,000.00		13,000.00	11,553.45	0.00	1,446.55	88.87%
05516	Dues/Subscriptions	2,000.00			2,000.00	0.00	0.00	2,000.00	0.00%
05518	Liability Insurance	3,800.00			3,800.00	848.00	0.00	2,952.00	22.32%
05520	Service Contracts	22,000.00			22,000.00	6,256.15	0.00	15,743.85	28.44%
05521	Support Activities	12,000.00	2,000.00		14,000.00	12,870.53	0.00	1,129.47	91.93%
05523	Equipment Rental/Lease	11,000.00			11,000.00	5,817.94	0.00	5,182.06	52.89%
05527	Seminars/Training/Workshops	3,500.00	5,000.00		8,500.00	2,860.99	0.00	5,639.01	33.66%
05548	Events	65,000.00			65,000.00	38,646.88	5,191.11	21,162.01	67.44%
05612	Vehicle Repair & Maintenance	2,000.00	2,000.00		4,000.00	3,038.04	0.00	961.96	75.95%
05613	Equipment Repair & Maintenance	1,600.00			1,600.00	78.22	0.00	1,521.78	4.89%
05614	Vehicle Fuel	2,500.00			2,500.00	1,308.04	0.00	1,191.96	52.32%
05711	Travel Lodg Airf Mil	1,000.00	6,000.00		7,000.00	4,105.07	0.00	2,894.93	58.64%
05810	Property and Equipment	<u>15,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>2,696.17</u>	<u>0.00</u>	<u>12,303.83</u>	<u>17.97%</u>
	Balance 00016 - Recreation Centers	<u>605,139.00</u>	<u>18,500.00</u>	<u>(12,000.00)</u>	<u>611,639.00</u>	<u>289,101.23</u>	<u>5,191.11</u>	<u>317,346.66</u>	<u>48.12%</u>

City of Socorro
Detail Budget/Actual Transactions
From 10/1/2022 Through 1/20/2023

00025 - Information Technology

GL Code	GL Title	Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	100,700.00			100,700.00	37,568.49	0.00	63,131.51	37.31%
05103	Overtime	3,000.00			3,000.00	698.55	0.00	2,301.45	23.29%
05111	FICA/Medicare Taxes	8,627.00			8,627.00	2,891.65	0.00	5,735.35	33.52%
05112	T.W.C. Payroll Taxes	520.00			520.00	19.48	0.00	500.52	3.75%
05113	Health Insurance Premiums	16,000.00			16,000.00	3,552.69	0.00	12,447.31	22.20%
05114	Workers Compensation Insurance	245.00			245.00	60.00	0.00	185.00	24.49%
05115	Deferred Compensation Benefits	500.00	6,500.00		7,000.00	2,983.66	0.00	4,016.34	42.62%
05116	Life Insurance	167.00			167.00	56.58	0.00	110.42	33.88%
05117	Dental Insurance Expense	584.00			584.00	151.22	0.00	432.78	25.89%
05118	Vision Insurance Expense	126.00			126.00	35.99	0.00	90.01	28.56%
05201	Office Expense and Supplies	15,000.00			15,000.00	6,315.85	0.00	8,684.15	42.11%
05212	Tools and Supplies	5,500.00	5,000.00		10,500.00	7,595.03	0.00	2,904.97	72.33%
05213	Uniforms	1,500.00			1,500.00	1,132.20	0.00	367.80	75.48%
05311	Building & Property Maintenan	100.00	5,000.00		5,100.00	2,393.52	0.00	2,706.48	46.93%
05314	Telephone	0.00	2,000.00		2,000.00	890.24	0.00	1,109.76	44.51%
05516	Dues/Subscriptions	100.00	4,000.00		4,100.00	2,326.24	0.00	1,773.76	56.74%
05520	Service Contracts	80,000.00			80,000.00	11,723.26	6,930.00	61,346.74	23.32%
05523	Equipment Rental/Lease	0.00	1,750.00		1,750.00	620.13	0.00	1,129.87	35.44%
05527	Seminars/Training/Workshops	5,000.00			5,000.00	370.00	0.00	4,630.00	12.40%
05612	Vehicle Repair & Maintenance	800.00			800.00	75.22	0.00	724.78	46.25%
05613	Equipment Repair & Maintenance	3,000.00			3,000.00	548.39	0.00	2,451.61	2.51%
05614	Vehicle Fuel	0.00	1,500.00		1,500.00	399.41	0.00	1,100.59	36.56%
05711	Travel Lodg Airf Mil	2,500.00			2,500.00	1,408.74	0.00	1,091.26	15.98%
05810	Property and Equipment	<u>75,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>75,000.00</u>	<u>6,477.75</u>	<u>0.00</u>	68,522.25	<u>1.88%</u>
	Balance 00025 - Information Technology	<u>318,969.00</u>	<u>25,750.00</u>	<u>0.00</u>	<u>344,719.00</u>	<u>90,294.29</u>	<u>6,930.00</u>	<u>247,494.71</u>	<u>28.20%</u>
	Grand Totals	<u>14,299,819.00</u>	<u>457,350.00</u>	<u>(481,000.00)</u>	<u>14,276,169.00</u>	<u>5,285,776.18</u>	<u>462,759.09</u>	<u>8,527,633.73</u>	<u>40.27%</u>

ITEM 8

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 / Mayor Pro Tem

Rudy Cruz Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

April 14, 2023

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

SUBJECT: March 2023 Departments monthly report.

SUMMARY

Discussion and action to approve the March Monthly Report.

City Manager submitting City of Socorro Departments for the month of March 2023.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

N/A

STAFF RECOMMENDATION

N/A

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____



**Socorro Municipal Court
March 2023**

1. SMC has arraignments every Mondays of the month, from 8:30 AM to 11:30 PM and from 1:30 PM to 5:45 PM via Zoom.
2. March 1st submitted the monthly Omni Base report (defendants with active warrants will not be able to renew their DL).
3. March 1st the DPS (convictions) and the Texas Court Administration reports were submitted (convictions & dismissals).
4. March 2nd the new warrants report was submitted to the collection law firm.
5. March 6th through March 17th SMC had Amnesty week; FTA, warrant and collection fees were waived.
6. March 7th Code Compliance pre-trials were set all day.
7. March 27th to March 29th Ms. Chaparro-Candelaria and Ms. Gonzalez attended the TMCEC Regional Clerks Training at Dallas, TX.
8. March 28th Showcause hearings were set all day.
9. March 30th submitted the March 2023 DSC report to our City Clerk.
10. 3 cases were closed with jail time credit.

148 Capias Pro Fine were issued.

0 Alcohol offences, 0 Paraphernalia, 3 Curfew and 4 Traffic citations were issued to minors under 21 years old.

0 cases were closed with partial community service and 2 cases with full compliance.

No Warrants and/or Magistrates were signed by the Honorable Judge David Nevarez.

526 citations were issued by SPD: 6 DPS, animal control 166 and 31 Code Compliance.

\$98,662.61 total collected the month of March 2023.



City of Socorro

HR Monthly Report for
March 2023

Carol Candelaria
Human Resources Director

April 12, 2023

Human Resources March 2023 Report

Human resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

1. Employee Birthdays

Human Resources	Carolyn	Candelaria	23-Mar	Human Resources Director
Planning and Zoning	Jose	Balderrama	6-Mar	Building Official
Parks and Public Works	Daniel	Madrid	31-Mar	Laborer
Parks and Public Works	Carlos	Benitez	31-Mar	Laborer
Council	Yvonne	Colon Villalobos	4-Mar	Councilwoman
Recreation Center	Zulema	Pacheco	3-Mar	Recreation Leader
Council	Alejandro	Garcia	15-Mar	Councilman
Parks and Public Works	Mario	Salgado	26-Mar	Laborer
Municipal Court	Cynthia	Chaparro Candelaria	5-Mar	Juvenile Case Manager
Police	Jesiel	Diaz	20-Mar	Police Officer
Police	Will	Roberson III	21-Mar	Patrol Corporal
Parks and Public Works	Edgar	Guardiola	9-Mar	Equipment Operator

2. Employee, Anniversaries for the Month

Parks and Public Works	Rosalio	Gomez Roman	03/08/2006	Laborer	17
Police	Cesar	Gonzalez	03/03/2008	Police Officer	15
Police	Mario	Benavidez	3/10/2014	Sergeant	9
Police	Bianca	Bustamante	3/27/2017	Patrol Corporal	5
Police	Belem	Burciaga	03/26/2020	Police Officer	2
Recreation Center	Isabela	Perez	03/23/2022	Recreation Leader	1
Planning and Zoning	Myrian	Duron	03/28/2022	Planning Clerk	1
Police	Esteban	Sifuentes	03/28/2022	Police Officer	1

3.

Vacancies	11
Police Department	Total 8

Police Officers		5	5
Communication Dispatcher		1	1
Police Recruits		2	2
Parks and Public Works		Total	1
Director		1	1
Recreation Center		Total	1
Recreation Leader		1	1
Planning And Zoning		Total	0
City Manager		Total	1
Financial Compliance Analyst		1	1
Grants		Total	0

4. New hires for the month

Dept.	Last Name	First Name	Position	Date of Hire
Police	Cameron	Deandre	Police Officer	03/28/2023

5. Employee Separations / Retirement

Separations / Retirement

Last Name	First Name	Position	Date of Separation

6. Personnel Changes Promotion, Transfers

0

Ortiz-Corral< Marisela	Recreation Leader	Administrative Assistant – Parks and Public Works	03/13/2023
------------------------	-------------------	--	------------

7. **Employee Leaves / FMLA**

**Leave request / FMLA /
Department**

5

Parks and Public Works		2
Police Department		3
Planning and Zoning		0
Recreation Center		0
City Manager		0

8.

Performance Reviews for the month

8

Note: Evaluation notices are sent last week of the month for the upcoming months reviews

City Manager	0
Finance	0
PPW	1
Police	5
Rec Center	1
Animal / Code Enforcement	0
Municipal Court	0
Planning & Zoning	0
Grants	1
Parks and Public Works	0

9.

Incidents / Workers Compensation Reported:

2

City Manager	0
Finance	0
PPW	0
Police	1
Rec Center	1
Municipal Court	0
Planning & Zoning	0
IT	0

10.

Unemployment claims for the Month

0

- All claims responded to within the 10 days allotted time frame.

11.

Employee Assistance Program (EAP)

- EAP referrals

12.

Investigations Internal

0

13.

Civil Service Meeting:

- No Civil Service Meeting Held this month.

14.

Ethics Commission Meeting:

- The Ethics Commission Meeting was held on March 15, 2023.
 - i. Review of Bylaws & Ordinance, both review and approved, recommended to present in next council meeting for final approval

15.

Miscellaneous



Parks & Public Works Monthly Report March 2023

MONTHLY HIGHLIGHTS:

- Work on PD gate
- Install Light at Rio Vista / Court House
- Finished building of Server Room
- Cougar Park- Baseball Field
- Sandbags for Recycling Center
- Sweeping City
- Maintenance of Parks
- Cleaning of Thunders Culverts
- 10117 Red Valley sidewalk
- Assist RVCC Planting of trees.

POTHOLE:

- Hodaka
- Rancho Viejo
- Ululani
- Horizon
- Melendez
- Eligio
- Hueco Junction
- Dingdinger
- Conquistador / Escudo
- San Miguel / Socorro
- Zebu / Socorro
- Muro Way / San Isidro
- Welletka / Chisolm Trail
- Passmore
- Rankin / Montel
- Rio Vista
- Peters / Panahi



Parks & Public Works Monthly Report March 2023

- Panahi / Favela
- Sears
- Datsun

WEEDS CLEAN UP:

- Clean around schools
- Rancho Viejo
- Horizon
- Donna Marie
- Lynn Park Subdivision
- Wilton Acres Subdivision
- Belen Plaza Subdivision
- Judge Cold well
- Chisolm Trail
- Jardin De Flores Subdivision
- El Gran Valle Subdivision
- Moon
- Rio Vista
- Old Hueco
- Leonor Estates
- Stock Yard
- Thunder
- Sunset Valley Subdivision
- Dini Rozi
- Sylvia
- Ernest
- Piro
- Villas del Mar
- Brisa del Valle



Parks & Public Works Monthly Report March 2023

***STREET MAINTENANCE:**

- Stripping of Rio Vista
- Stripping of Buford
- Shoulder work Friedman Estates Number 2 Subdivision
- Repair speed humps at Worsham
- Painting of speed hump at Bovee and Worsham
- Tree removal- Gurdev

DECEASED ANIMAL PICKUP:

- Milo
- 500 Passmore
- Gurdev
- Liahona
- Kendrick
- 456 Passmore
- Rachel
- Valle Olivia
- Donna Marie



Parks & Public Works Monthly Report March 2023

SWEEP UP STREETS:

- Haciendas del Valle Subdivision
- Mc Adoo Acres Subdivision
- Horizon
- Rio Vista
- Moon
- Old Hueco
- Nuevo Old Hueco
- Jardin del Flores Unit 1 Subdivision
- Jardin De Flores Unit 2 Subdivision
- Flor Del Rio Subdivision
- Tanton
- Middle Drain
- Roseville Subdivision
- Bauman Estates Unit 2
- San Ysidro Subdivision
- Friedman Estates Unit 2 subdivision
- Friedman Estates Unit 1 Subdivision
- Sylvia
- Fray Holguin
- Villa Ysleta
- Gran Villa
- Wiseman
- Settler
- Oden
- Staci
- Dingdinger



Parks & Public Works Monthly Report March 2023

- Villa Del Mar
- Madrigal Lozano
- La Poblana
- Artesano
- La Fogata
- Spanish Trail Subdivision
- Eastlake Valle
- Judge Coldwell
- Grijalva Gardens
- Lynn Park Subdivision
- Aldama Estates Subdivision

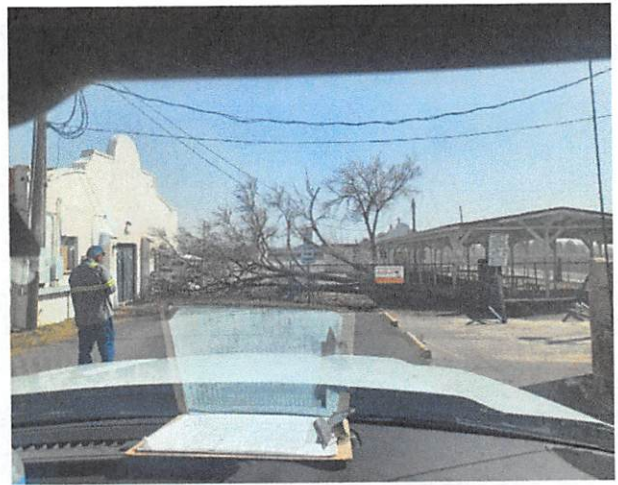
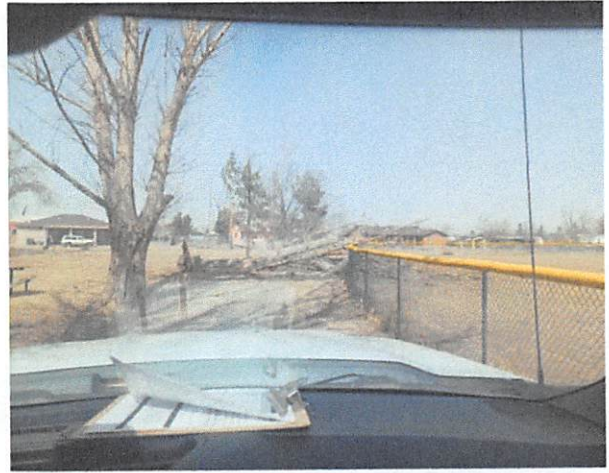


Parks & Public Works Monthly Report March 2023



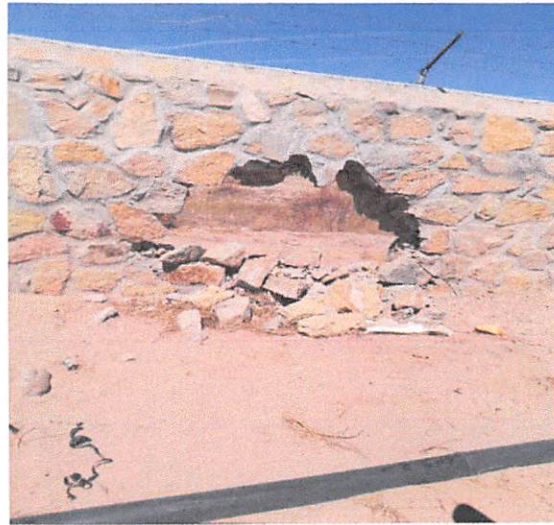


Parks & Public Works Monthly Report March 2023





Parks & Public Works Monthly Report March 2023



Ivy Avalos
Mayor

Ruben Reyes
At-Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2/Mayor Pro Tem

Rudy Cruz, Jr.
District 3

Yvonne Colon-Villalobos
District 4

TO: Mayor and Council

FROM: Olivia Navarro, City Clerk

SUBJECT: MONTHLY REPORT – March 2023

Attended Council Meetings: March 2 and 16, 2023

Prepared minutes for March 2 and 16, 2023

Received 57 Open Records Requests

Responded to 48 Open Records requests.

Prepared 4 publications

**End of Month Report
3/1/2023 through 3/31/2023**

Permits		Fees Paid
Residential Permits	71	\$30,612.13
Commercial Permits	14	\$9,586.84
Excavation and Grading Permits	2	\$337.50
Demolition Permits	0	\$0.00
Utility Gas Permits	10	\$500.00
Utility Water Permits	1	\$50.00
Utility Sewer Permits	2	\$100.00
Utility Plumbing Permits	21	\$2,575.00
Utility Electric Permits	52	\$4,300.00
Utility Mechanical Permits	22	\$2,500.00
Re-Inspection Fees	31	\$1,395.00
Plan Check Fee	59	\$1,475.00
Vendor Permits	8	\$1,320.00
Event Permits	0	\$0.00
Sign Permits	2	\$340.26
Inspections	153	\$7,650.00
Special Inspections	4	\$240.00
Park Fees	2	\$180.00
Building Card Replacement	0	\$0.00
Solar Panel Permit	19	\$950.00
Credit	9	-\$3,900.00
TOTALS	482	\$60,211.73

Registrations		Fees Paid
Business Registration/Renewals	224	\$10,977.50
Business Registration Late Fee	7	\$630.00
Car Dealership Annual Applications	6	\$900.00
Tire Management Registration	4	\$1,000.00
TABC	3	\$410.00
Event Sponsor	16	\$425.00
TOTALS	260	\$14,342.50

Applications		Fees Paid
Conditional Use Applications	0	\$0.00
Rezoning Applications	4	\$3,800.00
Lot Split Applications	0	\$0.00
Re-Plat Applications	1	\$2,013.00
Subdivision Applications	4	\$6,028.00
BOA Applications	0	\$0.00
Engineering Plan Review	3	\$6,122.80
Mobile Home Placements	4	\$240.00
TOTALS	16	\$18,203.80

Letters		Fees Paid
Official Address Changes	5	\$75.00
Zoning Verification Letters	1	\$45.00
Certificate of Occupancy	27	\$1,350.00
Zoning Compliance Letter	70	\$1,050.00
Admin Fee	21	\$908.85
TOTALS	124	\$3,428.85
Grand Totals	882	\$96,186.88



City of Socorro

800 N. Rio Vista
Socorro, Texas 79927
915-872-8673



CODE COMPLIANCE AND ANIMAL CONTROL MONTHLY REPORT FOR MARCH 2023

INSPECTIONS

The code compliance personnel accomplished the following activities:

Notices of Violation issued	128
Number of cleared cases (Through voluntary Compliance)	73
Citations Issued	27
Total	228

The animal control personnel accomplished the following activities:

Animal Control calls	207
Impounded animals	40
Citations Issued	37
Total	284

INTERNL AND EXTERNAL PROJECT INVOLVEMENT

- Code Enforcement and Animal Services presented at the Socorro PD Citizens Academy
- Code Enforcement and Animal Services completed Mental Health Training sessions.
- Code Enforcement began evening and weekend sweeps to reach compliance on after hours vendors.
- Code Enforcement began sweep on Jardin de Flores and Friedman Estates.
- Animal Services began sweep on Gurdev and San Agustin Subdivision to reach compliance on current vaccines and registered microchips for pets.
- Socorro Animal Services met with El Paso Animal Services to discuss community outreach regarding distemper virus outbreak at the shelter.

Information Technology Department

Monthly report

March 2023

Projects and Goals:

- Continuation ARPA Project IT01: Part 1: New City-Wide Fiber Network Upgrade
 - Engineering surveys and building permits phase 2
- Continuation for ARPA Project IT01: Broadband and Network Infrastructure
 - New VoIP phone delivery and implementation phase 1
- Continuation of New Network Server Equipment implementation.
 - Software deployment and configuration phase 1
- Continuation of New Network Recovery Equipment Implementation
 - Software deployment and configuration phase 1
 - Initial system data collection
 - Training hardware and cloud emergency development
- Continuation for ARPA Project IT02: Community Violence Interventions
 - New Security Cameras installation @:
 - 860 Rio Vista
 - 240 Old Hueco Rd
- Attend FBI Cyber Security Conference and training.
- Planning for the Color Run and Easter Event
- Planning Decals design for Cougar Field Dugouts
- Planning new Fiber Area run for Recycle Center
- Planning cat 6 line and Drop upgrades to facilities:
 - 800 Rio Vista Rd
 - 860 Rio Vista Rd

Completed Projects and Goals:

- New Security Cameras installation completed @:
 - 124 Horizon
 - 901 Rio Vista,
 - 800 Rio Vista,
 - 240 N Moon
 - 341 N Moon
 - Recycling Center
- Server Racks Construction Complete: Sever and Backup Recovery
- New network Equipment Installation
 - New Backup & Recovery
 - Server
- Attended FBI Cyber Security Conference and training.
- Attended Texas/FEMA Cyber Security training.
- Assisted with TML conference.

Information Technology Department

Monthly report

March 2023

Work Order System, City Source App Analytics updates:

Service Request Metrics: All Recent Requests

Action Menu

Date Range: Last 90 Days Teams: All RequestTypes: All Boundaries: All Status: All Tags: All Manage Views

Open/Closed by Day



Statistics

Total Reports Created	553
Total Reports Open	151
Total Reports Closed	402
Average Reports Created per Day	6.08
Average Reports Closed per Day	4.41
Average Time to Close	4.31 Days
Fastest Closed Request Type	Traffic / Street Sign (0.00 Days)
Slowest Closed Request Type	Code Enforcement (36.85 Days)
Most Common Request Type	Traffic / Street Sign
Least Common Request Type	Ponding Areas

Administration

- Added, Deactivation, and Maintained City email exchange for new and old employees
- Added, Deactivation, and Maintained New & Expired Employees in Time clock and Network Access
- Updated and maintained the city website and City Source app
- Updated and maintained workstations and Domain networks
- Work order issues
- Running live stream equipment and software for City Council meetings
- New Security Cameras installation

Information Technology Department

Monthly report

March 2023

Courts

- Updated and maintained workstations and Domain networks.
- Work order issues
- Maintained All Cardinal Virtual machines
- Maintenance of all workstation printers
- Review all Network Switch configurations.
- New Security Cameras installation
- Update to Municipal Court System Server Software

Recreation

- Updated and maintained workstations and Domain networks.
- Work order issues
- Review all Network Switch configurations.
- New Security Cameras installation
- Planning for the City Easter Event
-

Police Department

- Updated and maintained workstations and Domain networks.
- Work order issues
- Review all Network Switch configurations.
- New Security Cameras installation
- Main Gate Reconstruction project with Public Works
- Assist with Drone Oversight Operation support

Parks & Public Works

- Updated and maintained workstations and Domain networks.
- Work order issues
- Network installation for Mechanic Shop
- New Security Cameras installation
-

Planning & Zoning

- Updated and maintained workstations and Domain networks.
- Work order issues
- Running live stream equipment and software
- Review all Network Switch configurations.
- New Security Cameras installation

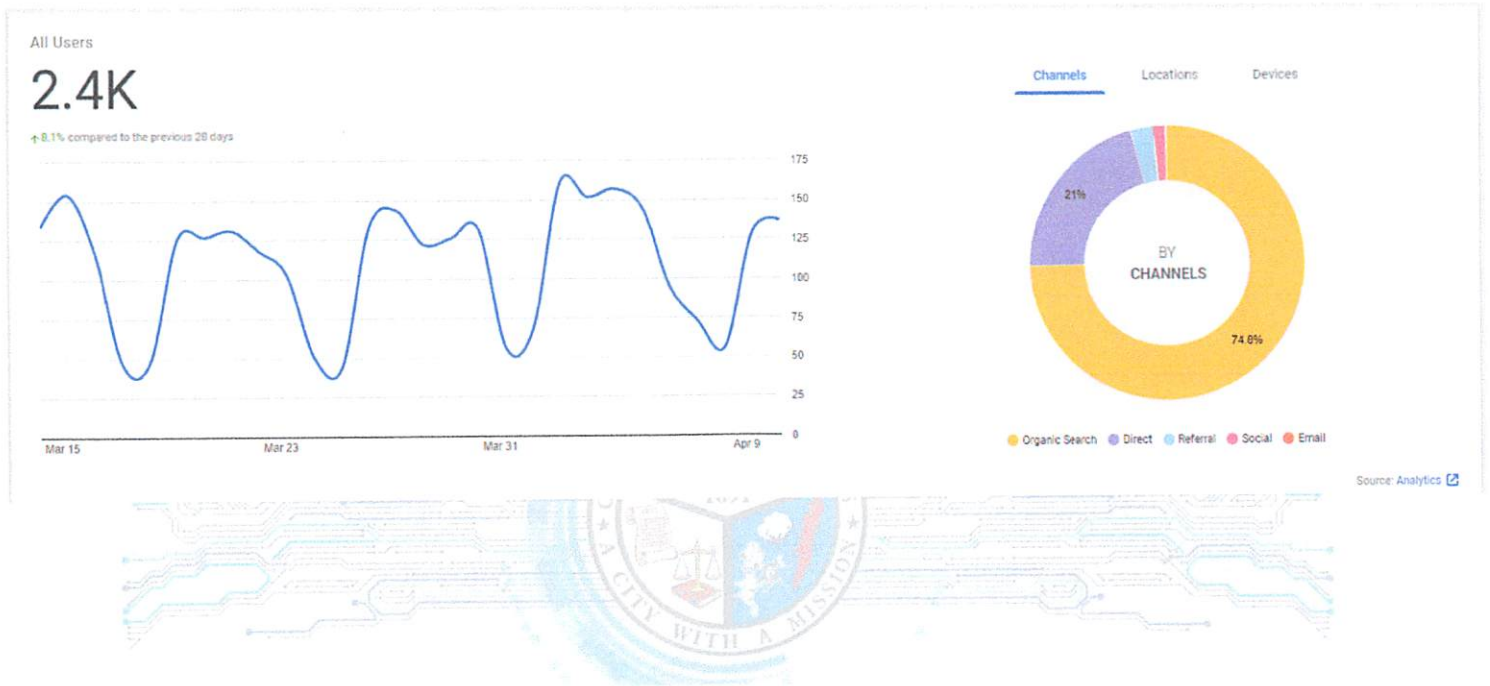
Information Technology Department

Monthly report

March 2023

New Website Analytics

WWW.COSTX.US



Search traffic over the last 28 days

Total Impressions

84K

↑ 11.9%

Total Clicks

2K

↑ 28.3%

Unique Visitors from Search

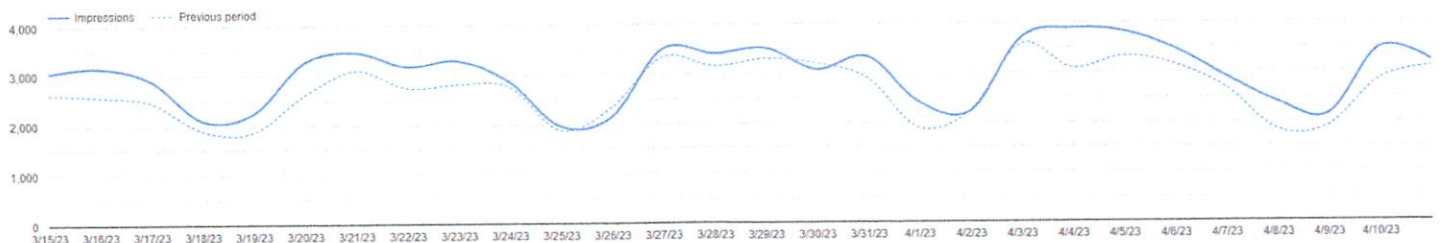
2.3K

↑ 18.6%

Use goals to measure success

Goals measure how well your site or app fulfills your target objectives

CREATE A NEW GOAL





City of Socorro, Texas
Grants & Special Projects Department

March 2023 Monthly Report

[March 1, 2023 - March 31, 2023]

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Non-profit support	8
Economic Recovery	8

Executive Summary

The primary function of the Grants & Special Projects Department (GSPD) is to assist City Departments and the City's non-profit partner organization in meeting our City's Mission and Vision to better serve the residents of Socorro, Texas. To this end, the GSPD has identified the following department goals:

- **Local Government grant funding and program development**
- **Non-profit sector development and support**
- **Economic Development program development and support**

Figure 1 – The GSPD fosters and supports development and collaboration between the Government, Community and Business Sectors in Socorro, Texas



The GSPD, which is composed of the City Development Director, two (2) full time Grants Accounting Specialists, and the Economic Recovery Coordinator, spearheads new grant projects and special projects across various City departments, the City's nonprofit partner organization, and small business community. **Department Highlights** during this reporting period (March 1, 2023 to March 31, 2023) include:

- **Grants Writing/ Administration** – \$79,297.00 in new grant funding for the Socorro Police Department through the FY23 West Texas HIDTA Program.
- **ARPA** – Continued administrative support, as needed, for twenty-three (23) ARPA Projects totaling \$9,011,025

- **Nonprofit** – Facilitated Special Board meeting on March 1, 2023; and a Regular Board meeting on March 29, 2023. Processed payment for Executive Director for the month of February 2023.
- **Economic Recovery** - Coordinated Small Business Support meeting on March 6, 2023, Desayuno Mujeres Emprendedores on March 8, 2023, Socorro Google Workshop on March 23, 2023, and SOCO Breakfast on March 30, 2023. Served seventy-nine (79) unique visitors during the month of March 2023 to the Small Business Support Center at E.G. Chayo Apodaca Community Center
- **Transportation** - Receipt of \$59,448.34 in reimbursements from TxDOT for two (2) outstanding invoices related to the Rio Vista Rd Bridge Replacement Project. Achieved 91% TxDOT reimbursed vs. expended for Arterial 1 (1682 Blvd) Project.

As always, it is the goal of the GSPD to continue to meet the funding needs and priorities of each department in order to enhance our capacity to serve the residents of Socorro.

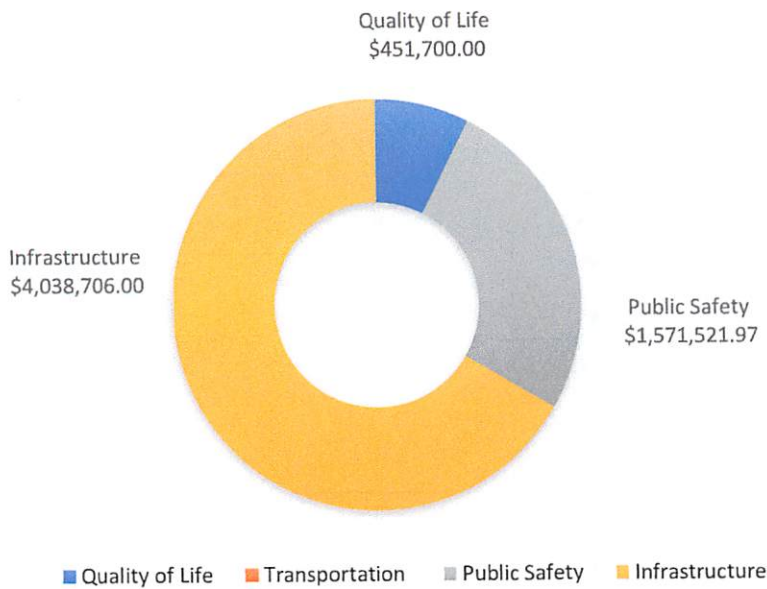
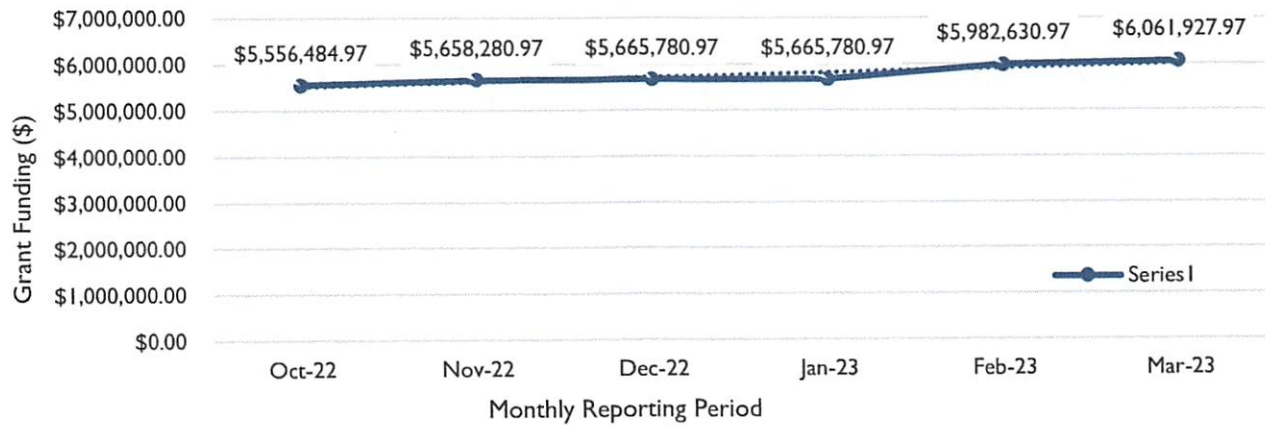
New Grant Awards

- There was one new grant awarded during March 2023. The following grant and amount was awarded during this month: HIDTA FY23 G23SW0018A for a total of \$79,297.00. In total the GSPD total active grants fund increased \$79,297.00.

Financial Overview

The following is a general overview of the grant funding available to City Departments since the start of the new 2022-2023 fiscal year on October 1st, 2022. The Active Grants Funding table below represents the **net amount** of grant funding available to active grant projects since the start of the new 2022-2023 fiscal year. As of this reporting period, active grant funding awards total **\$6,061,927.97**. **Please note** that this active grant total does not include funding awards to the CSCI nonprofit and does not include transportation project funding received for Arterial 1, Nuevo Hueco Tanks Road, or Bovee and Rio Vista Rd. Bridge Replacement Projects. There was **an increase of \$79,297.00** in active grant funding during this reporting period.

FY 2022 - 2023 Active Grant Funding



Graph 1. The total amount of grant funding awarded to City Departments as of March 2023 is \$6,061,927.97. The largest public service categories receiving grant funding are Infrastructure (67%), and Public Safety (26%). **Please note: transportation projects are not reported in this section**

Active Grants

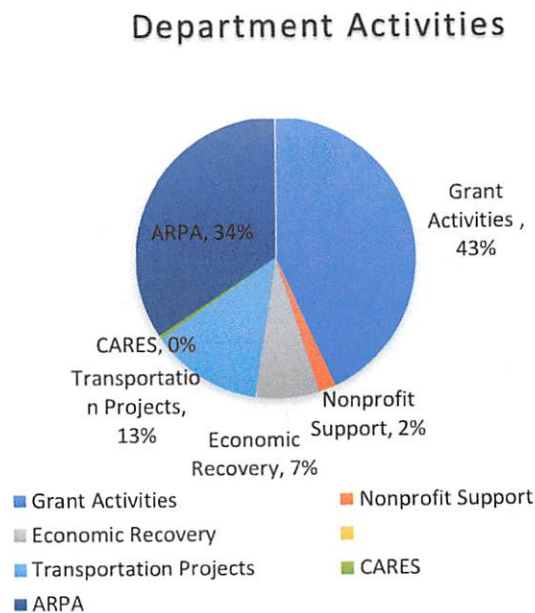
Projects that have been awarded grant funds are listed in Table 1 below. Currently, the GSPD assists City departments with the administration of twenty-one (21) grant projects across various departments totaling **\$6,061,927.97** in federal, state, or foundation dollars.

Table 1. Summary of FY 2022 – 2023 Grant Funding Awards

				Financial Information			Project Information		
#	City Department	Funding Agency	Grant Program	CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	Project End Date
1	Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/20	6/30/23
2	Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPPO	Transportation Alternatives Set-Aside (TASA)	20.205	E502X	\$605,425.00	Passmore Shared-Use Path	7/16/20	TBD
3	Police Department	USDOJ - COPS Office	COPS Office Community Policing Development (CPD) Program	16.710	15JCOPS-21-GG-02315-SPPS	\$204,000.00	SPD Crisis Intervention Team - mental health professionals	9/1/21	8/31/23
4	Police Department	Office of the Governor (OOG) Homeland Security Grants Division	FY21 HS-Homeland Security Grant Program (HSGP)	97.067	4302401	\$166,783.10	Funding for Emergency Response Team	9/2/21	9/1/22
5	Police Department	Office of the Governor (OOG) Criminal Justice Division	FY22 Rifle-Resistant Body Armor Grant Program	State	4301301	\$18,504.00	Rifle-Resistant Body Armor for the SPD	9/1/21	8/31/22
6	Recreation Centers	Paso del Norte Health Foundation	Healthy Kids Initiative - FY22	Foundation	PDNIG	\$37,350.00	Socorro Youth in Culture Art Program - Year 3	12/1/21	11/30/22
7	Recreation Centers	National Endowment for the Arts	NEA - Challenge America FY22	45.024	1891345-78	\$10,000.00	Socorro History Art Walk	2/1/22	1/31/23
8	Recreation Centers	Texas Historical Commission	FY 2022 Certified Local Government Grant	15.904	THC22	\$30,000.00	Rio Vista Farm Rehabilitation	TBD	TBD
9	Recreation Centers	National Trust for Historic Preservation	Telling the Full History	Foundation	TTFH	\$50,000.00	Public Humanities Coordinator	4/1/22	3/31/23
10	Police Department	Homeland Security Grant Program (HGSP)	EP 2022 OPSG	97.067	3007207	\$71,863.30	OTH for officers supporting the border initiative and M&A	3/1/22	2/28/23
11	Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL20 Local Border Security Program (LBSP)	State	3000908	\$85,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/22	8/31/23
12	Planning & Zoning	Texas Water Development Board	Flood Infrastructure Fund	State	Pending	\$3,433,281.00	Sparks Arroyo Drainage Project	TBD	TBD
13	Recreation Centers	Texas Historical Commission	FY 2021 Certified Local Government Grant	15.904	THC21	\$7,500.00	Rio Vista Farm 360 virtual tour and website	4/29/21	9/30/23
14	Police Department	Office of the Governor (OOG) Criminal Justice Division	VC - Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)	21.027	4474501	\$27,197.57	Socorro First Responder Mental Health Program	10/1/22	9/30/23
15	Police Department	Office of the Governor (OOG) Criminal Justice Division	VC - Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)	21.027	4487801	\$30,063.00	Socorro Victim Assistance Program	10/1/22	9/30/23

16	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY21	95.001	G21SW0018A	\$85,044.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/21	6/30/23
17	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY22	95.001	G22SW0018A	\$61,533.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/22	12/31/23
18	Recreation Centers	Texas Historical Commission	FY 2023 Certified Local Government Grant	15.904	THC23	\$30,000.00	Rio Vista Farm Rehabilitation - Library	TBD	9/30/25
19	Recreation Centers	Federal Transit Administration	FTA Section 5310 Program - EPMPO (FY 2023)	20.513	5310	\$143,425.00	Rio Vista Transportation Program	TBD	TBD
20	Recreation Centers	Federal Transit Administration	FTA Section 5310 Program - EPMPO (FY 2024)	20.513	5310	\$143,425.00	Rio Vista Transportation Program	TBD	TBD
21	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY23	95.001	G23SW0018A	\$79,297.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/23	12/31/24
Total in Active Grant Funds*						\$6,061,927.97			

Department Activities



Between March 1, 2023 to March 31, 2023, approximately 314 service hours were provided across various projects and departments. Department staff focused 43% of department capacity on Grant Activities including grant writing and grant administration, 34% on ARPA projects and assignments, 13% of department capacity on contract administration support for five (5) EPMPO/TxDOT Funded

Transportation projects, and 9% of department capacity on administration and economic recovery activities.

In addition to its general Grant Writing and Grants Administration functions, the GSPD also spearheads special projects as needed. **Special Project activities during this reporting period are described in the sections below.**

Transportation Projects

Table 2 below summarizes transportation funding that is administered by the Grants & Special Projects Department (GSPD). The GSPD spearheads project development of new transportation projects through the pre grant application, grant application submittal, and post grant award phases. Although not all transportation projects are funded through a competitive grant process, the GSPD is responsible for administrative support for all state and federal grant funded transportation projects through the project close out phase. As of this reporting period, the GSPD administers **\$12,560,743.00** in transportation project funding across five (5) major transportation projects. Please note, this total reflects available funding as per existing Advance Funding Agreements (AFA) in place. Any additional funding allocated for these projects at the El Paso Metropolitan Planning Organization (EPMPO) is not reflected here until Advance Funding Agreements (AFA) are in place between the City of Socorro and TxDOT (as a pass through entity) or the FHWA.

Table 2. Summary of Transportation Project Funding

			Financial Information				Reimbursements
#	Project Title	CSJ	Federal	State	Local	Project Total	% reimbursed vs. expended
1	Rio Vista Rd. Bridge Replacement	0924-06-423	\$1,383,564.00	\$0.00	\$322,266.00	\$1,705,830.00	61%
2	Bovee Rd. Bridge Replacement	0924-06-424	\$1,241,373.00	\$0.00	\$116,307.00	\$1,357,680.00	28%
3	Nuevo Hueco Tanks Rd. Extension	0924-06-607	\$2,828,000.00	\$602,949.00	\$262,251.00	\$3,693,200.00	47%
4	Passmore Shared Use Path*	0924-06-604	\$605,425.00	\$29,745.00	\$151,357.00	\$786,527.00	0%*
5	Arterial 1 (1682 Blvd)	0924-06-563	\$3,062,466.00	\$654,670.00	\$1,300,370.00	\$5,017,506.00	91%
Total in Transportation Project Funding as per existing Advance Funding Agreements (AFA)						\$12,560,743.00	

*Reimbursable project activities began last quarter

Non-profit support

- Non-profit Sector Development
 - Facilitated Special Board meeting on March 1, 2023; and a Regular Board meeting on March 29, 2023.
 - Processed payment for Executive Director for the month of February 2022

Economic Recovery

- Small Business Support Activities
 - Coordination and execution of Small Business Support Meeting on Monday, March 6, 2023. Attendees: 19
 - Desayuno Mujeres Emprendedores on March 8, 2023. Attendees: 34.
 - Socorro Google Workshop on March 23, 2023. Attendees: 4.
 - SOCO Breakfast held on Thursday, March 30, 2023. Attendees: 26
 - Socorro Business Hub:
 - New users: 1 registrants
 - Deployment of Socorro Small Business Resources Newsletter:
 - Email Campaigns: 23
 - Subscribers: 749
 - Average rate of opens: 29.0%
 - Average rate of clicks: 0.3%
 - Small Business resources shared: 55
 - Development of Client Relationship Management (CRM) platform:
 - Leads: 94
 - Contacts: N/A
- Small Business Assistance Programs
 - Small Business Support Center Visitors:
 - 19 unique visits logged receiving small business support services at E.G. Chayo Apodaca Community Center during the month of March 2023



SOCORRO POLICE DEPARTMENT

Date: March 4, 2023

To: Chief David Burton

From: Lt. Eddie Smith

Subject: March Monthly Report

Monthly Report (March 2023)

The monthly report for the month of March for the Socorro Police Department is as follows:

Calls for Service for March:

3007 calls for service

979 traffic stops

Training for March:

The 2nd Citizens academy for this year started March 22nd

Mental Health for 1st responders

Three Officers were sent to Honor Guard training from March 27th to April 7th

Community Outreach:

Police Athletic League started practice on March 15th

CID Major Cases for the month of March:

March 12, 2023, 2023-000598, 11488 Socorro Rd.-Deadly Conduct, Unlawful Carry, Possession of Marihuana

March 19, 2023, 2023-000658, 624 Dindinger-Aggravated Assault w/Deadly Weapon

March 26, 2023, 2023-000724, 10000 Socorro Rd.-Intoxication Manslaughter

Continuing to work towards Accreditation process for the Police Department

RECREATION DEPARTMENT REPORT

March
2023



915-860-8615



HELLO@COSTX.US



901 N RIO VISTA RD.
SOCORRO, TX 79927



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LETTER FROM THE DIRECTOR



THE CITY OF
SOCORRO
WELCOMES YOU!

DECEMBER 9, 2022

Hello Community Members,

I am pleased to present a new take on how my Department presents its monthly activities, which will detail all the hard work our fantastic staff performs behind the scenes and publicly to provide first-class services for the residents of Socorro.

While each City of Socorro Department holds a variety of duties and responsibilities, this report encompasses the services the Recreation Department is entrusted with within the five divisions of Community Centers & Services, City Communications, Historic Preservation, Special Events, and City Resiliency.

We hope this new direction will illustrate the commitment to transparency, innovation, diversity, and inclusion our City has always prided itself on. While this report is a starting point, we aim to use this as a metric for understanding our service levels, meeting constituents' demands, and aligning funding into our programs and services; as our City continues to grow, so does our level of standards and expectations.

It truly takes a village, and I owe our department's success and gratitude to a team of amazingly talented women who love serving our beautiful community! This team is committed to making a difference in the lives of our residents daily and ensuring our community is a place of love & celebration. It is an honor to work alongside this amazing team! We invite you to visit us at each of our community centers and attend one of our fun-filled City events.

Sincerely,

Victor Reta

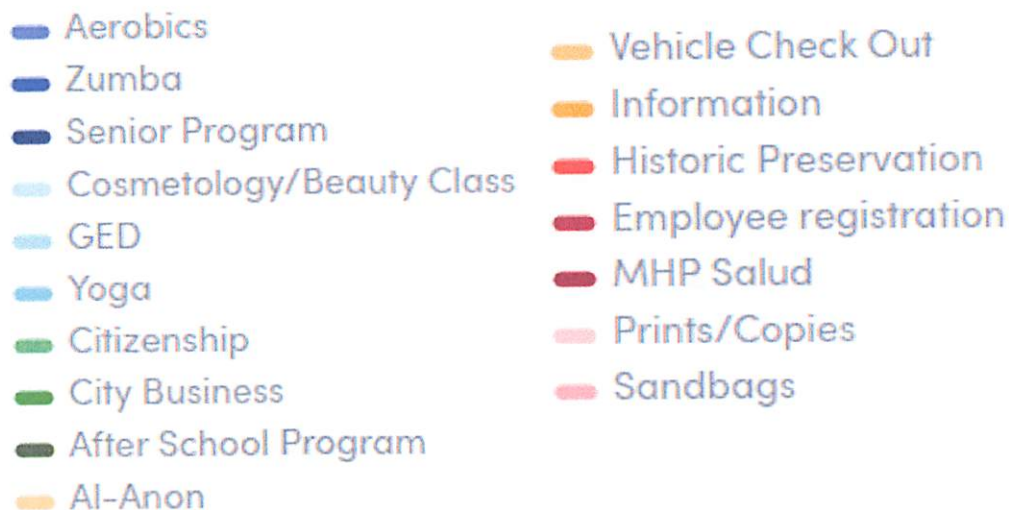
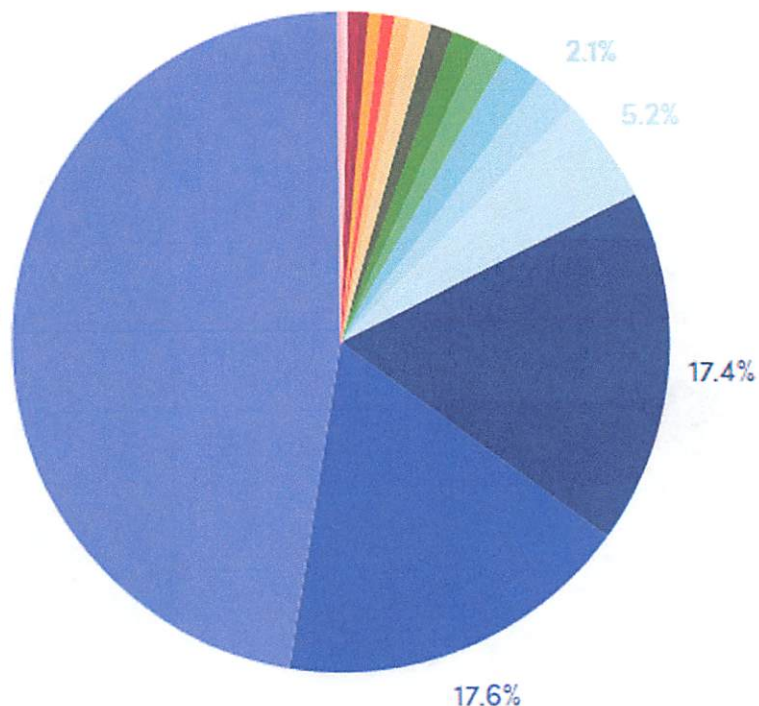
City of Socorro, Texas

Director

DEPARTMENT OVERVIEW

Rio Vista Community Center Analytics

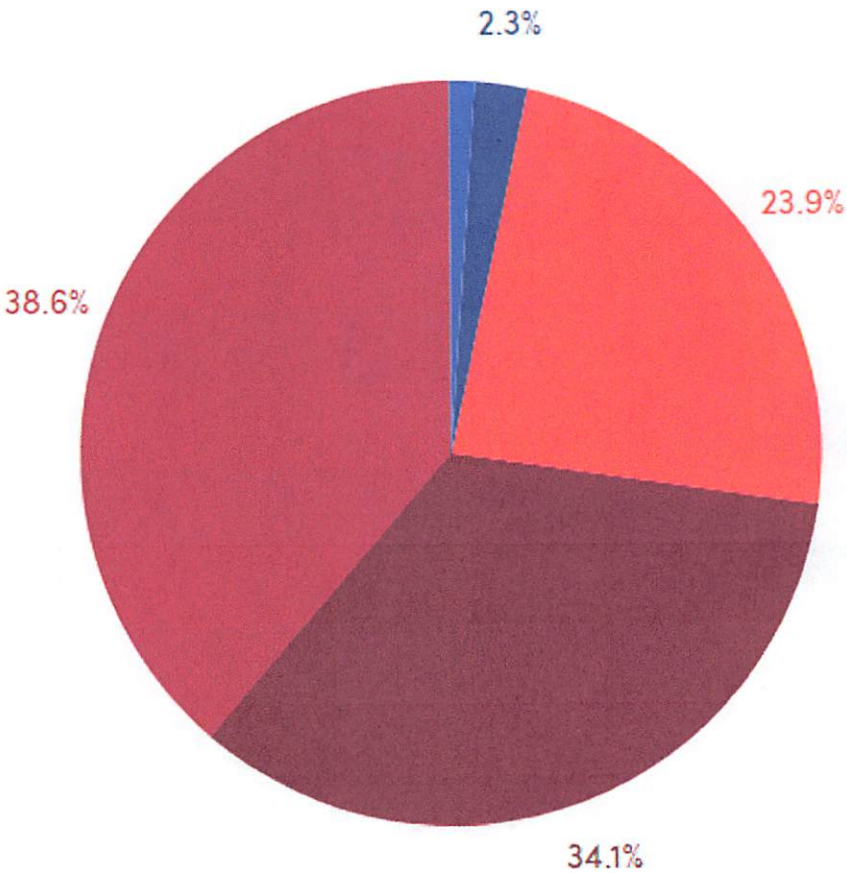
Visitor type breakdown



DEPARTMENT OVERVIEW

Chayo Apodaca Community Center Analytics

Visitor type breakdown



- Citizenship
- Arcade
- Computer
- Print/Copies

Arcade: 35

Citizenship: 42

Computer: 21

Information: 0

Print/ Copies: 8

Total: 107

HISTORIC PRESERVATION

Board Activities

Meeting Date: 3/22/23

Meeting Type: Special

Commissioners Appointed: 6

Commission Vacancies: 1

Commissioners Absent: Borrego,
Montelongo, Angeles

Regular Agenda Items: 3

Items Approved: 2

Items Tabled: 1

Items Denied: 0

Presentations: 1

Time in Session: 35

Special Projects

- Rio Vista Campus Capital Rehabilitation Project - **Pending Bid Documents**
- HLC Bylaw, Ordinance, and Process Re-Write- **Working with legal on final revision**
- Historical Design Guideline Re-Write-**Awarded ARPA funds, selecting consultant**
- Arts, Ale, & the Mission Trail Videos- **Pending edit**
- National Historical Landmark Designation - **Pending federal government review**

- The city has established the historic landmark commission (HLC). To the extent possible, the city council shall appoint members to the HLC who have a background in architecture, urban design, history, or similar professions, or have an interest in historic preservation. The purpose of the HLC shall be as follows:

- (1) To review and approve historical sites as provided in Article XIII of the City Charter;
- (2) To ensure the protection, enhancement, preservation and use of historic areas, places, buildings and structures as provided in Chapter 20 of this Code;
- (3) To establish policy and direction for the city museum and to work towards the establishment of same through the city, surrounding county, state, and federal governments, the city community, and the general public; and
- (4) To collect, preserve, and exhibit objects valuable to the art and history of the city community.

- The commission consists of seven members appointed to four-year terms by the members of the city council as follows:
 - Mayoral Appointee 1 - Vice Chair Ricardo Rocha Term Expires February 2026
 - Mayoral Appointee 2- Dr. Elizabeth Ponce Lugo Term Expires August 2026
 - At-Large Appointee- Al Borrego Term Expires March 2026
 - District 1 Appointee- Sgt, Jesse Montelongo Term Expires February 2026
 - District 2 Appointee- Angelica Barrera Term Expires April 2026
 - District 3 Appointee- Maria Angeles- Term Expires March 2026
 - District 4 Appointee- Chair David Estrada Term Expires February 2026



SENIOR CENTER PROGRAM

Monthly Activities:

- (37) Senior Citizens Registered
- (23) Active Nutrition Days
- (851) County Senior Meals Delivered
- (0) EPFH Boxes Distributed
- (22) Senior Welfare Calls

Senior Transportation Data

- (63) Senior Pick Ups
- (87) Senior Drop Offs
- (0) Senior Grocery
- (0) Senior Pharmacy
- (2) Senior Faith Based
- (4) Senior Medical

Total Senior Transports: (140)

- **Special Celebrations:**
 - March Birthdays
 - St. Patrick's Day



Program Summary

The Senior Citizen Program

Rio Vista Community Center:

901 N. Rio Vista Rd.

Socorro, TX 79927

Monday-Friday 9AM - 1 PM

(915) 860-8615

Features:

- **Free** Transportation for Socorro Residents
- One **Free** Meal provided by the County
- **Daily** exercise & wellness activities
- **Fresh** coffee & provisions
- **Quality of Life & Activities of Daily Living** trips to entertainment centers, grocery stores, pharmacies, tradeshow, theaters & more!
- To **qualify** must be 60 years of age or older!
- **No Insurance** needed
- **Daily Loteria & Bingo**
- **Self Service Senior Program** where our loved ones can independently congregate with their peers and enjoy the day free of worry!



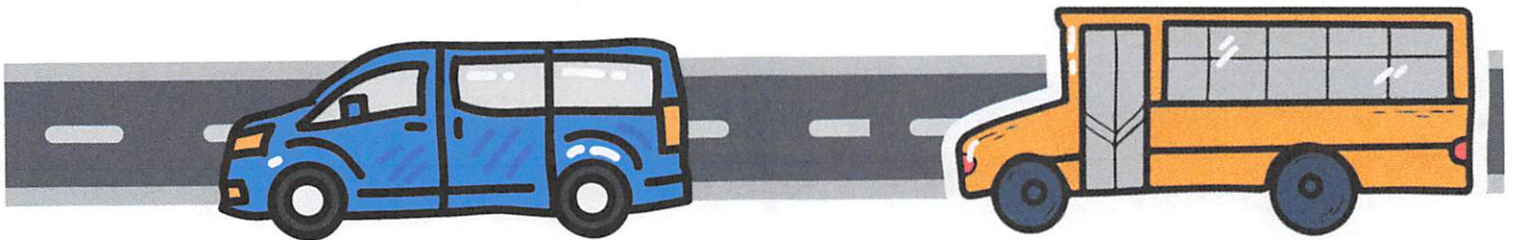
TRANSPORTATION PROGRAM

RC-01

TRIPS: **7**
MILES DRIVEN: **48**
PASSENGERS: **13**
GALLONS FUELED: **N/A**
MECHANIC WO: **0**
OPERATIONAL: **YES**
REGISTRATION DUE: **2024**
COVID PASSENGER CAPACITY: **4**
NEXTRAQ NOTIFICATIONS: **1**

RC-02

TRIPS: **0**
MILES DRIVEN: **0**
PASSENGERS: **0**
GALLONS FUELED: **N/A**
MECHANIC WO: **0**
OPERATIONAL: **YES**
REGISTRATION DUE: **2024**
COVID PASSENGER CAPACITY: **4**
NEXTRAQ NOTIFICATIONS: **0**



RC-03

TRIPS: **21**
MILES DRIVEN: **270**
PASSENGERS: **57**
GALLONS FUELED: **N/A**
MECHANIC WO: **0**
OPERATIONAL: **YES**
REGISTRATION DUE: **2024**
COVID PASSENGER CAPACITY: **4**
NEXTRAQ NOTIFICATIONS: **3**

RC-04

TRIPS: **35**
MILES DRIVEN: **536**
PASSENGERS: **147**
GALLONS FUELED: **N/A**
MECHANIC WO: **0**
OPERATIONAL: **YES**
REGISTRATION DUE: **2024**
COVID PASSENGER CAPACITY: **4**
NEXTRAQ NOTIFICATIONS: **3**



TRANSPORTATION PROGRAM

RC-05

TRIPS: **5**

MILES DRIVEN: **N/A**

PASSENGERS: **N/A**

GALLONS FUELED: **N/A**

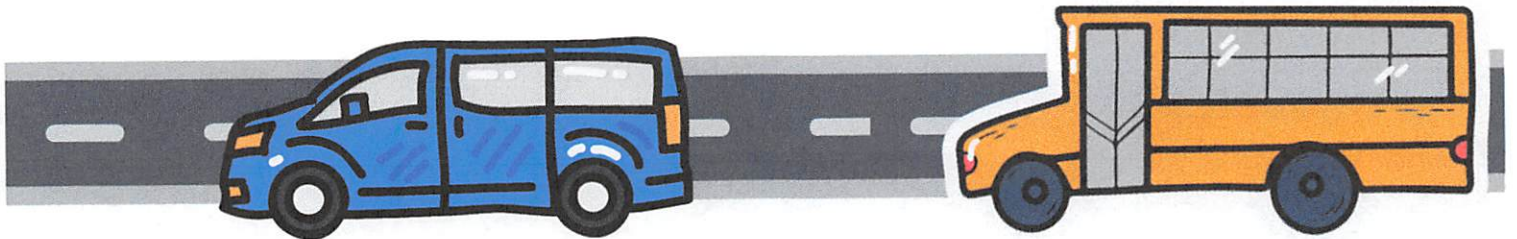
MECHANIC WO: **0**

OPERATIONAL: **YES**

REGISTRATION DUE: **N/A**

COVID PASSENGER CAPACITY: **5**

NEXTRAQ NOTIFICATIONS: **1**



✉ ART@COSTX.US

🌐 WWW.SYICART.ORG

SOCORRO YOUTH IN CULTURE

Monthly Activities:

- Registered Participants: **(12)**
- Municipal Mural: **(Has Begun)**
- Days to Complete: **(Est. 60)**
- Volunteers Needed: **(Est. 6)**
- Estimated Completion Date:
(End of April-Beginning of May)
- Temporary Artists: **(Andres Gomez and Christopher Hurtado)**

The SY!C Program funding from the PDN Health Foundation has expired but the Recreation Center continues to provide an afterschool program!



Program Summary

The SY!C Program is a free after school program for children ages 5-17.

The program encompasses community improvement and art to keep our youth in a healthy state of mind, body, and culture.

The program meets every Tuesday, Wednesday, & Thursday from 4:30 - 7 PM.

Parents can take advantage of FREE zumba, yoga, and other fitness classes while their kids enjoy snacks, movies, and art!

The Program meets at the
Rio Vista Community Center
901 N. Rio Vista Rd.
Socorro, TX 79927
(915) 860-8615

MEDIA RELATIONS

12

KINT

2

KDBC

10

KVIA

3

KTDO

**MONTHLY
TV
MENTIONS**

5

KTSM

6

KFOX

0

EP TIMES

4

OTHER

42



Posts: **75**

Followers: **13,313**

New Followers: **138**

Views: **10,436**

Reach: **67,441**

Engagements: **4,933**

Posts: **50**

Interactions: **4,165**

Discoveries: **2,379**

Followers: **3,514**

New Followers: **123**

Page Reach: **6,071**

Posts: **43**

Followers: **3,151**

New Followers: **25**

Impressions: **37,500**

Visits: **1,274**

Mentions: **54**

Posts: **18**

Followers: **80**

Unique Visitors: **13**

New Followers: **6**

Post Impressions: **682**

Search Appearances: **102**

Engagement Rate: **13.7%**

WWW.COSTX.US

@CITY_OF_SOCORRO

LINKEDIN.COM/COMPANY/CITY-OF-SOCORRO-TEXAS

MEDIA RELATIONS

WEB PAGE WORK

Art: **0**
Calendar of Events: **2**
Commissions & Boards: **0**
Communication: **1**
Community Centers: **0**
Historic Preservation: **0**
Parks: **0**
PD: **0**
PPW: **0**
Storm Water: **0**
Total: **0**

Total Unique Visitors: **1,863**

Total Impressions: **74.307**

Total Visitors & Users: **2,298**

Total Clicks: **1,900**

Total Page Views: **1,820**

WEBSITE

MEDIA RELEASES

PD: **1**
PD Spanish: **1**
COS: **0**
COS Spanish: **0**

Public Meetings: **4**

Minutes in Services:
10:38:47

ENGAGEMENT

CITIZEN

WWW.COSTX.US

@CITY_OF_SOCORRO

LINKEDIN.COM/COMPANY/CITY-OF-SOCORRO-TEXAS

MULTI-MEDIA

CCTV

Videos Produced: **7**

Live City Council Broadcast:
4:22:23

Commissions Broadcast:
1:46:33

Social Media Live: **0:16:13**

Number of Incidents: **7**

AUTO/VIDEO
SUPPORT

YOUTUBE

Posts: **5**

Post Views: **301**

Live Broadcasts: **5**

Live Views: **24**

Views Last 28 Days: **124**

Subscribers: **124**

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[@CITY_OF_SOCORRO](https://twitter.com/CITY_OF_SOCORRO)

[LINKEDIN.COM/COMPANY/CITY-OF-SOCORRO-TEXAS](https://www.linkedin.com/company/city-of-socorro-texas)



COVID-19 SITUATIONAL MONITORING

April 12, 2023



COVID-19 CDC Community Risk Level

LOW



Positive Tests
210 315,692
New Cumulative

COVID-19 Deaths
0 3672
New Cumulative

Hospitalized
50

In ICU
13

On Vents
1

TSA %
2.51%

CDC COVID-19 Community Risk Indicators

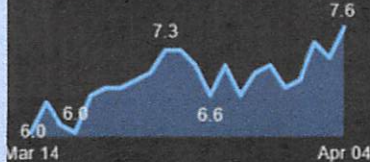
New COVID Cases per 100,000 (7-Day Average)

84.46



New COVID Admissions per 100,000 (7-Day Average)

7.65



% Staffed Inpatient Beds Occupied by COVID (7-Day Average)

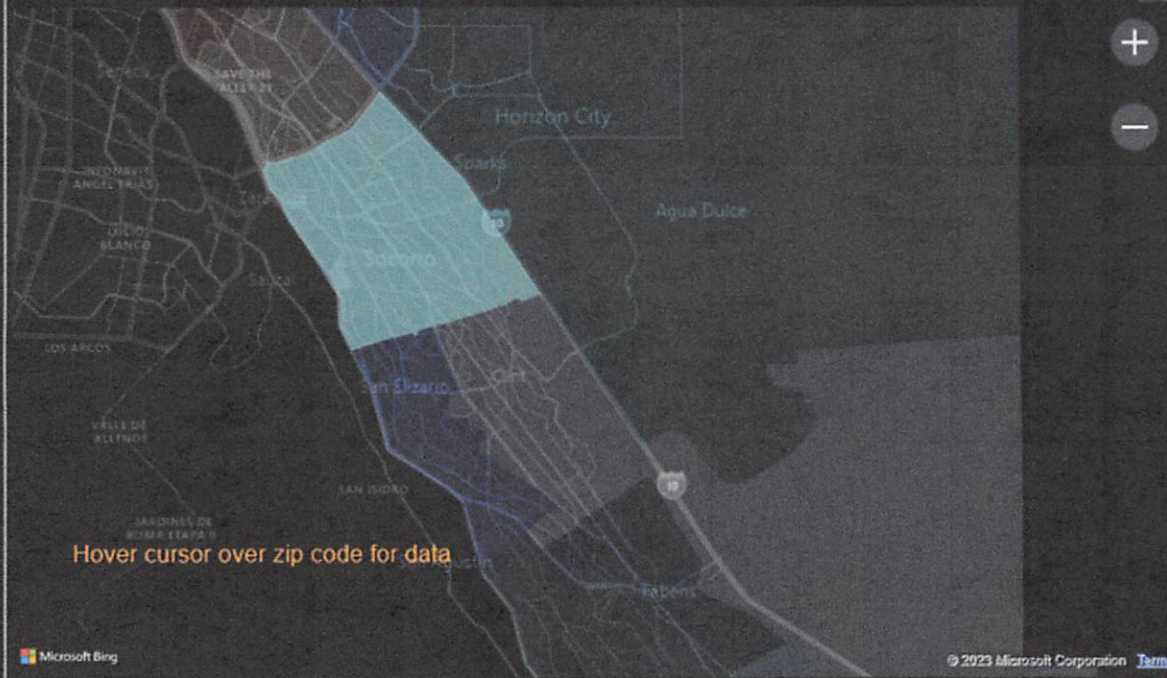
0.03



1.16%
Case Fatality Rate



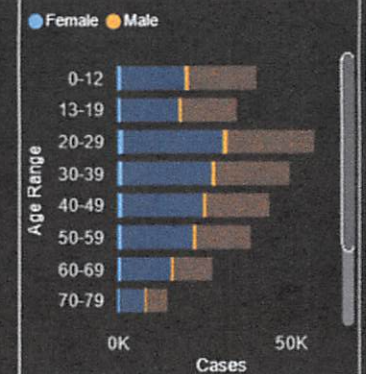
COVID-19 Data by Zip Code



Hospital Admissions

Age Range	Female	Male
0-12	11	24
13-19	8	9
20-29	48	17
30-39	36	34
40-49	56	78
50-59	93	104
60-69	91	130
70-79	91	118
80-89	83	89
90-99	30	27
100+	1	2

Cases by Age and Gender



COVID-19:

City/County Response

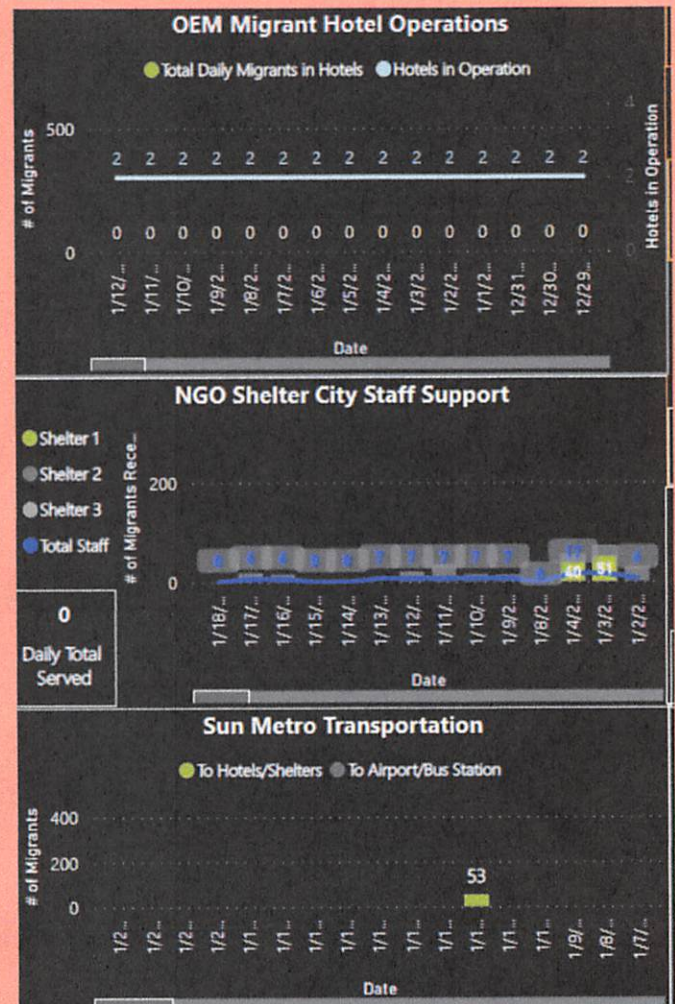
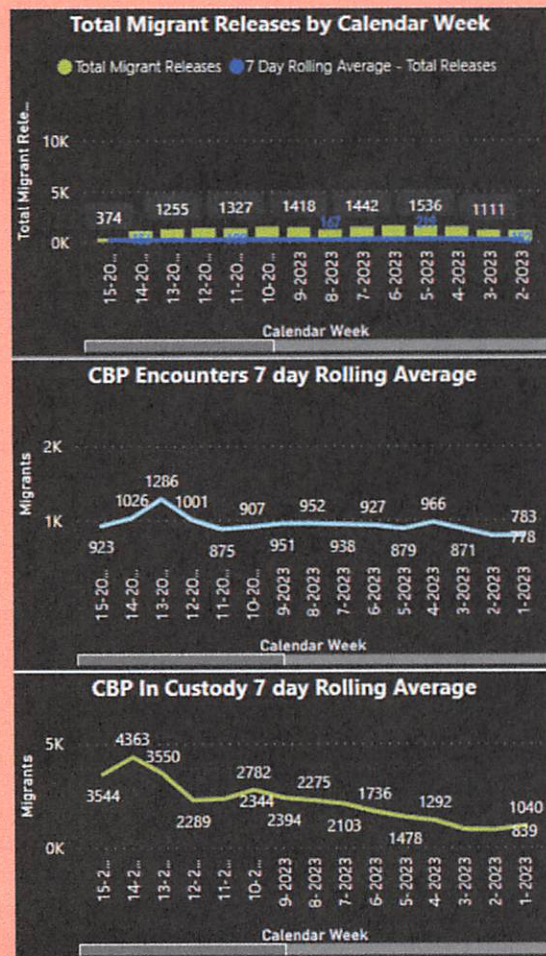
COS COVID Concerns:

- Strain Mutations
- Vaccine & Booster drives
- Spike in Cases



COS Response:

PPE Distributed: 7
Rapid Conducted: 0
PCR Scheduled: 0
Situation Reports Received: 0
Vaccination Drives Co-Hosted: 0



EVENT *Calendar*

SOCORRO SUNDAYS

March 5, 12, 19, 26

HERMANA SERIES

*March 1, 6, 14, 15, 21,
28, 31*

ANNIVERSARIES AND B-DAYS

March 30

INTERNATIONAL WOMENDS DAY

March 8th

AMNESTY WEEK

March 6-17

PRSW TRAINING

March 23

DESAYUNO MUJERES

March 8

RVCC SENIORS ST PATRICKS DAY CELEBRATION

March 17th

TML REGION 4 MTING

March 31st

MAJOR & CAPITAL PROJECTS

PROJECT NAME	STAGE	DATA/OUTCOME
RVCC Rehabilitation	Completion of 6/7 Tasks	<ul style="list-style-type: none"> • Task 2 Design - 100% Complete • Task 2 CD- 100% Complete • Task 3 Design- 100% Complete • Task 3 CD- 100% Complete • Task 4 Phasing Plan- 30% complete • BIM-100% • Texas A&M Deed- 100% Complete • Virtual RVCC Tour coordination has begun • 3D Architecture video of completed RVCC received
SYiC Mural	Launched and On-Going	<ul style="list-style-type: none"> • Temporary Artists: Andres Gomez & Christopher Hurtado • Estimated Completion - April
Womens Empowerment Series	All 7 empowerment talks of "Hermanas" have been completed	<ul style="list-style-type: none"> • Success • Brainstorming for next series has begun
Region 4 TML	Completed	<ul style="list-style-type: none"> • Success • 3/4 of tickets sold
City Wellness Program	Launched & On-Going	<ul style="list-style-type: none"> • Yoga/Zumba/Bachata Classes are now being offered • Summer Camp coordination has begun • SoCo Sundays Reorganizing- In Progress

March Calendar

March 1- Emergency Health Network Training, Title 42 IAP, Hermanas Chapter 1

March 2- HPV Vaccine drive, Senior appointment, City Council Mtg

March 4- D4 Colon Villalobos Birthday

March 5- SoCo Sunday

March 6- FY23 CLG Grant Orientation, Bloom Project Zoom, Hermanas Chapter 2, COS Historic

Site project, TML Marketing Mtg

March 7- Community Mass Care Mtg, CACC Free Income Tax

March 8- Desayuno Mujeres, TAMIO Webinar, HLC Mtg

March 9- Traffic Safety Mtg, TML Coordination Mtg, Regional Radio System Upgrade

March 10- Legislative update, TML Party Hall Tour, Emergence Health Network Training

March 13- Department Head Mtg, Culture district event center, Hermanas Chapter 4, Bracero exhibit update

March 14- LHC Mtg w/ Congresswoman Escobar, APC Homemaker Services, McDoux Design Guidelines, Hermanas Series 5

March 15- LGP Training, Title 42 IAP, Socorro Makeup Mtg, D2 Alejandro Garcia Bday

March 16- COS Staff Mtg, City Council Mtg

March 17- RVCC Meal Service Mtg

March 20- Hermanas Series Chapter 6, Dept. Mtg

March 22- Disaster Plan Update

March 23- CACC Grow w/ Google, PRSW Training

March 24- REM Mtg, Mtg w Chris Hurtado, Structural Assesment Loya Wilkes, Bracero Exhibit review, TMLR4 Coordination Mtg

March 27- Dept. Head Mtg, Hermanas Chapter 7

March 28- McDoux Design Guidelines, Gordan Mtg

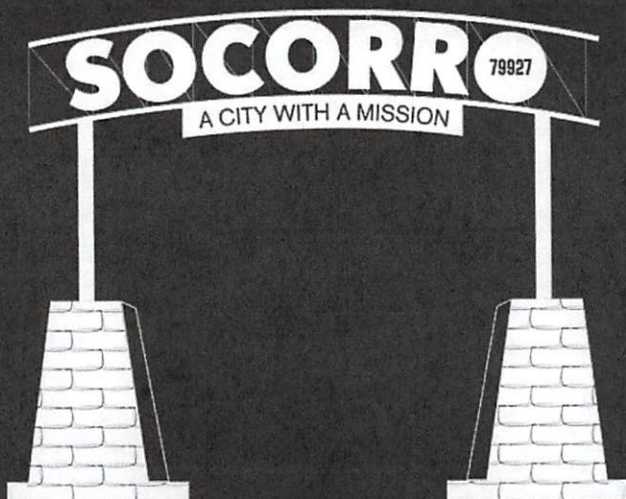
March 29- Title 42 IAP, Sombra de Piro, IT Run Through

March 30- CACC SoCo Breakfast, March Anniversaries and Bdays Final, MLS Workshop,

March 31- TML Region 4 Mtg

Come Visit Us!

Check Out Our New Website!
WWW.COSTX.US



Victor Reta- Director,
Lizbeth Castro-Coordinator, , ,
Diana Rodriguez- Multimedia Specialist,
Zulema Pacheco- Recreation Leader,
Isabela Perez- Recreation Leader , ,
Daniela Cobos- Humanities Coordinator,
Laura Arredondo-Wellnes Coordinator,



**CITY OF SOCORRO
CITY COUNCIL
MEETING DATE: APRIL 20, 2023**

**REZONING REQUEST
STAFF REPORT**

SUBJECT:

INTRODUCTION, FIRST READING AND PUBLIC HEARING REQUEST FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF BLOCK 3, LOT 24, LA JOLLA SUBDIVISION LOCATED AT 178 ESCALANTE DRIVE, SOCORRO, TX FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW A MULTI-FAMILY RESIDENTIAL DEVELOPMENT.

NAME: 178 ESCALANTE REZONING

PROPERTY ADDRESS: 178 ESCALANTE DRIVE

PROPERTY LEGAL DESCRIPTION: BLOCK 3 LOT 24 LA JOLLA SUBDIVISION

PROPERTY OWNER: ALEJANDRO SERRANO

REPRESENTATIVE: SERGIO SERRANO

PROPERTY AREA: 21,885 S.F.

CURRENT ZONING: R-1 (SINGLE FAMILY RESIDENTIAL)

CURRENT LAND USE: VACANT LOT

FUTURE LAND USE MAP: SINGLE FAMILY RESIDENTIAL DISTRICT

FLOOD MAP: According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0250-B/ FEMA, September 4, 1991).

SUMMARY OF REQUEST: Request for **APPROVAL** of Rezoning of property from R-1 to R-2 to allow a Multi-Family Residential Development.

STAFF RECOMMENDATION: Staff recommends **APPROVAL** of the Rezoning request with a condition to approve the site plan with 8-Units (Max Density).

PnZ RECOMMENDATION: Commissioners voted for **APPROVAL** on the Rezoning request with a condition to approve the site plan with 8-Units (Max Density) on April 4, 2023.

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price)

Co-op Agreement (Name/Contract#)

ALTERNATIVE

Deny

REQUIRED AUTHORIZATION

1. **City Manager** _____ **Date**_____
2. **CFO** _____ **Date**_____
3. **Attorney** _____ **Date** _____

Ivy Avalos
Mayor

Ruben Reyes
Representative
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 / Mayor Pro Tem

Rudy Cruz, Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

ORDINANCE _____

AN ORDINANCE APPROVING A REZONING OF 178 ESCALANTE DRIVE, BEING BLOCK 3, LOT 24 , LA JOLLA SUBDIVISION, SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM FAMILY RESIDENTIAL) TO ALLOW A MULTI-FAMILY RESIDENTIAL DEVELOPMENT.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Block 3, Lot 24, La Jolla Subdivision, and located at 178 Escalante Drive, Socorro, Texas is granted a Rezoning from R-1 (Single Family Residential) to R-2 (Medium Family Residential) to allow for a Multi-Family Residential Development.

READ, APPROVED AND ADOPTED this _____ day of _____ 2023.

CITY OF SOCORRO, TEXAS

Ivy Avalos, Mayor

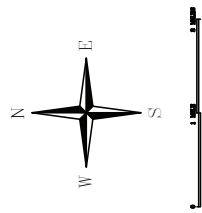
ATTEST:

Olivia Navarro, City Clerk

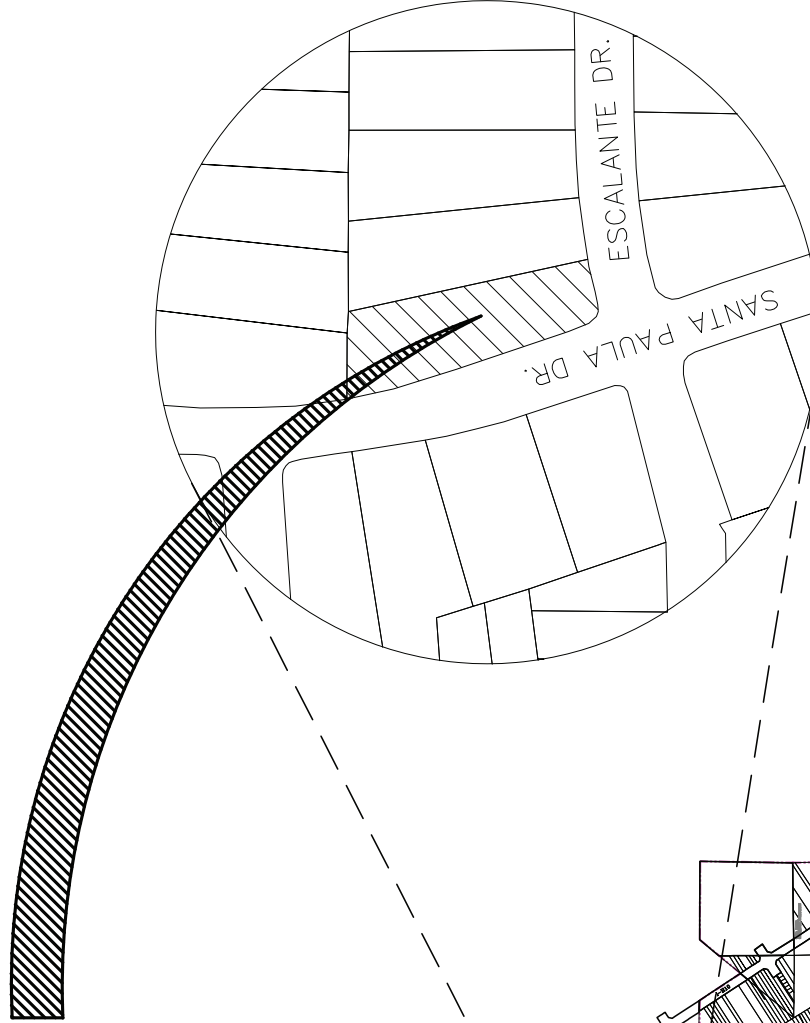
APPROVED AS TO FORM:

James A. Martinez
Socorro City Attorney

LOCATION MAP



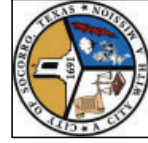
PROJECT SITE;
178 Escalante Dr.
LOT 24, BLOCK 3
La Jolla Subdivision



CITY OF SOCORRO

LOCATION MAP

Scale: AS SHOWN

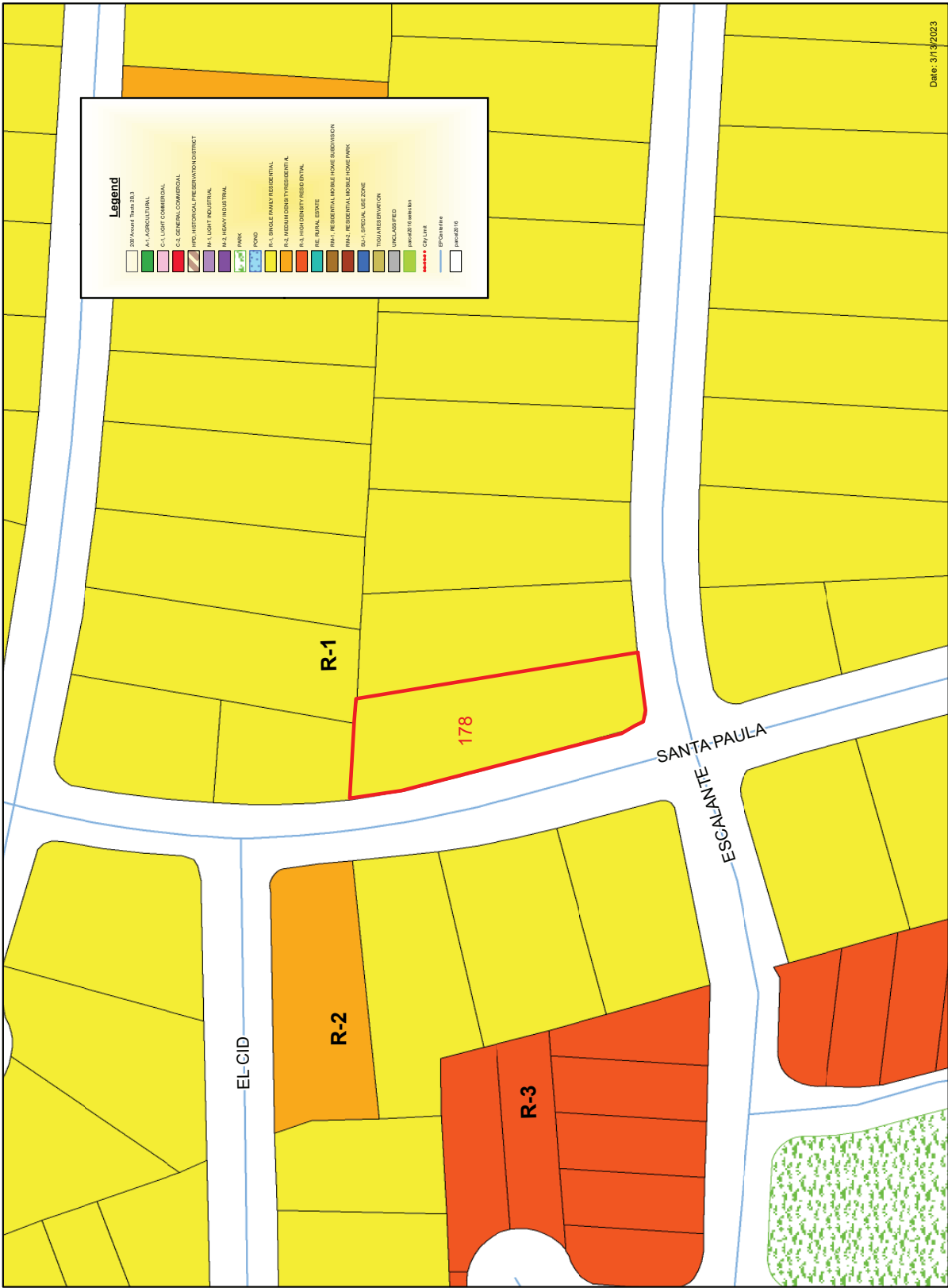


Planning and Zoning Department

800 N. Rio Vista Socorro, Texas 78927 Tel. (505) 872-8531 Fax (505) 872-8673

ZONING MAP

Zoning Map 178 Escalante Dr.



SITE PICTURES



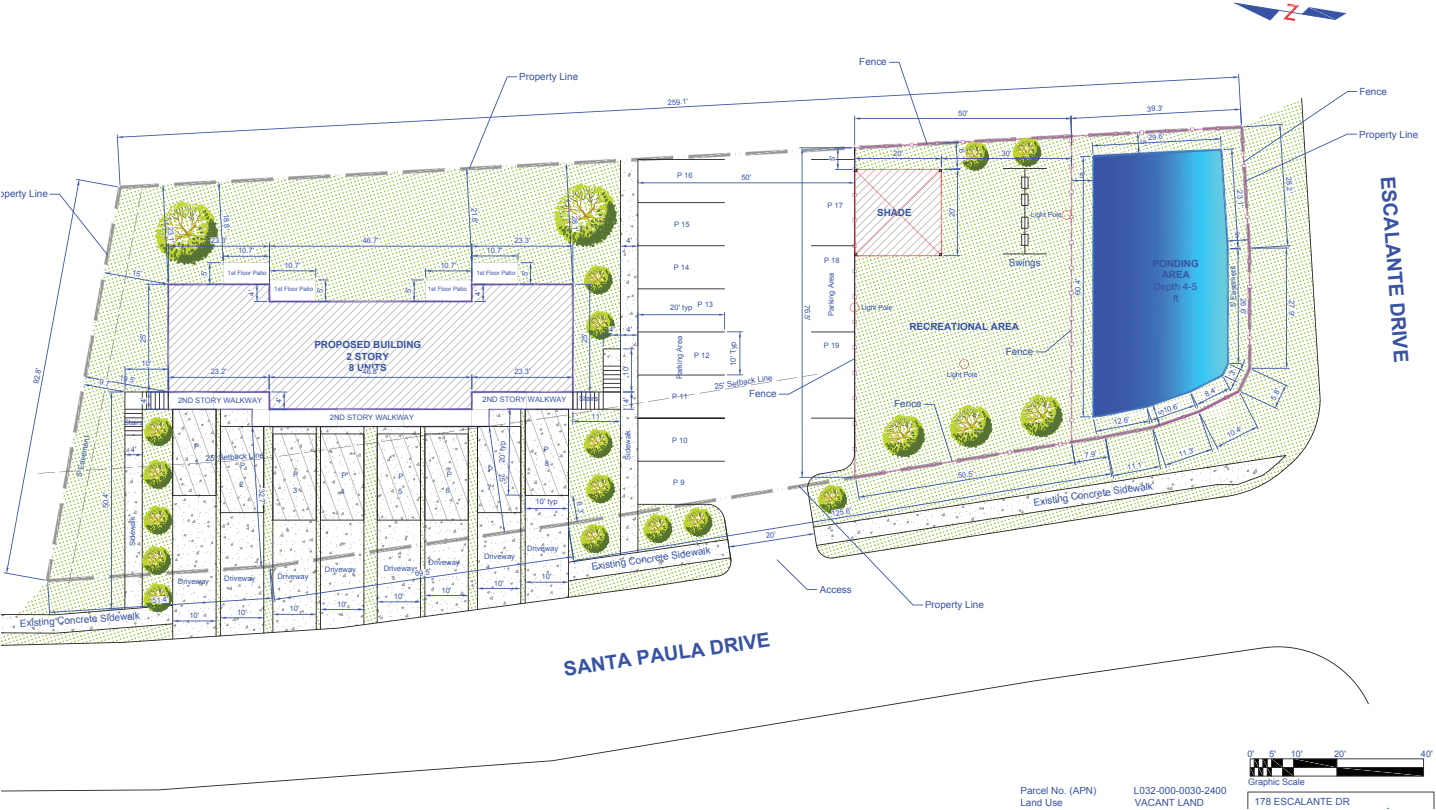
AERIAL PHOTO



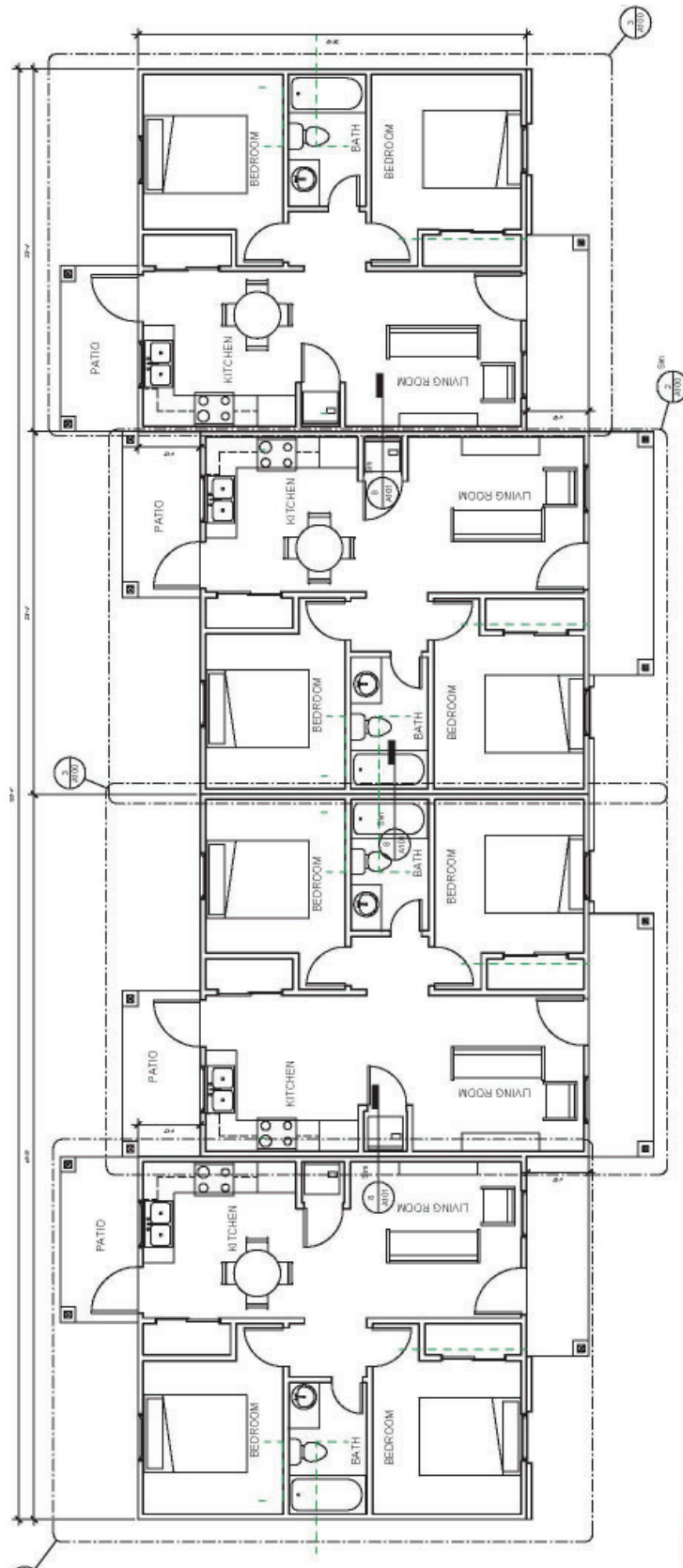
PUBLIC HEARING



SITE PLAN



FLOOR PLAN





**CITY OF SOCORRO
CITY COUNCIL
MEETING DATE: APRIL 20th, 2023**

REZONING REQUEST

STAFF REPORT

SUBJECT:

INTRODUCTION, FIRST READING AND, PUBLIC HEARING REQUEST FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF BLOCK 6, TRACTS 2B AND 3, SOCORRO GRANT LOCATED AT THE CORNER OF INGLEWOOD AND NORTH LOOP DRIVE, SOCORRO, TX FROM A-1 (AGRICULTURAL) TO C-2 (GENERAL COMMERCIAL DISTRICT) TO ALLOW A COMMERCIAL DEVELOPMENT.

NAME:

INGLEWOOD REZONING

PROPERTY ADDRESS:

INGLEWOOD & NORTH LOOP DR

**PROPERTY LEGAL
DESCRIPTION:**

BLOCK 6, TRACTS 2-B AND 3, SOCORRO GRANT

PROPERTY OWNER:

BRE DEVELOPMENT LLC

REPRESENTATIVE:

BRE DEVELOPMENT LLC

PROPERTY AREA:

2.1846 ACRES

CURRENT ZONING:

A-1 (AGRICULTURAL)

CURRENT LAND USE:

VACANT LOT

FUTURE LAND USE MAP:

AGRICULTURAL

FLOOD MAP:

According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0236-B/ FEMA, September 4, 1991).

SUMMARY OF REQUEST:

Request for **APPROVAL** of Rezoning of property from A-1 to C-2 to allow a Commercial Development.

STAFF RECOMMENDATION:

Staff recommends **APPROVAL** of the Rezoning request.

PnZ RECOMMENDATION:

Commissioners voted for **APPROVAL** on April 4, 2023.

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price)

Co-op Agreement (Name/Contract#)

ALTERNATIVE

Deny

REQUIRED AUTHORIZATION

1. **City Manager** _____ **Date**_____
2. **CFO** _____ **Date**_____
3. **Attorney** _____ **Date** _____

Ivy Avalos
Mayor

Ruben Reyes
Representative
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 / Mayor Pro Tem

Rudy Cruz, Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

ORDINANCE _____

AN ORDINANCE APPROVING A REZONING OF INGLEWOOD AND NORTH LOOP DRIVE, BEING BLOCK 6, TRACTS 2B AND 3, SOCORRO GRANT, SOCORRO, TEXAS FROM AGRICULTURAL TO C-2 (GENERAL COMMERCIAL) TO ALLOW A COMMERCIAL DEVELOPMENT.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Block 6, Tracts 2B and 3, Socorro Grant, Socorro, Texas is granted a Rezoning from Agricultural to C-2 (General Commercial) to allow for a Commercial Development.

READ, APPROVED AND ADOPTED this _____ day of _____ 2023.

CITY OF SOCORRO, TEXAS

Ivy Avalos, Mayor

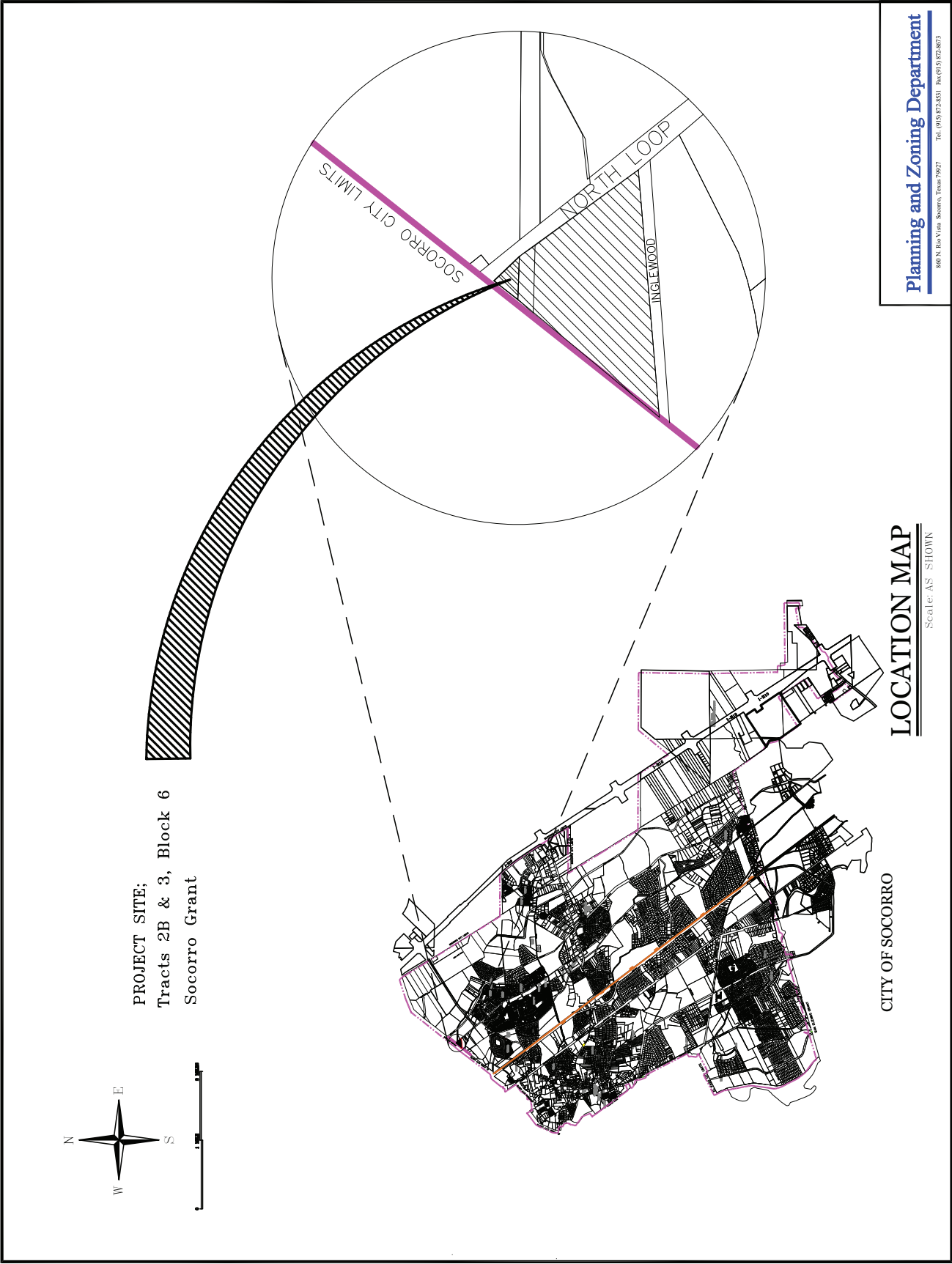
ATTEST:

Olivia Navarro, City Clerk

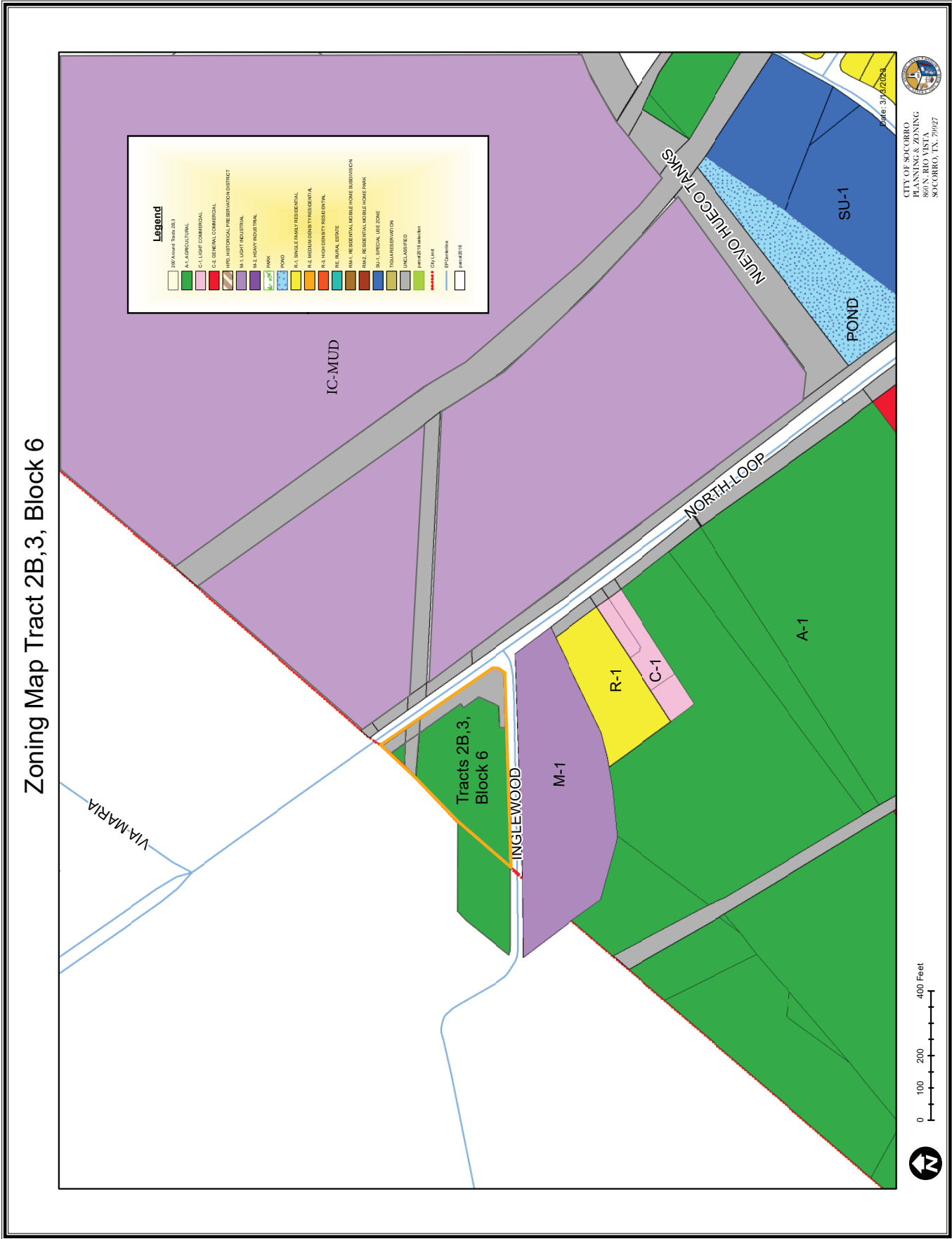
APPROVED AS TO FORM:

James A. Martinez
Socorro City Attorney

LOCATION MAP



ZONING MAP



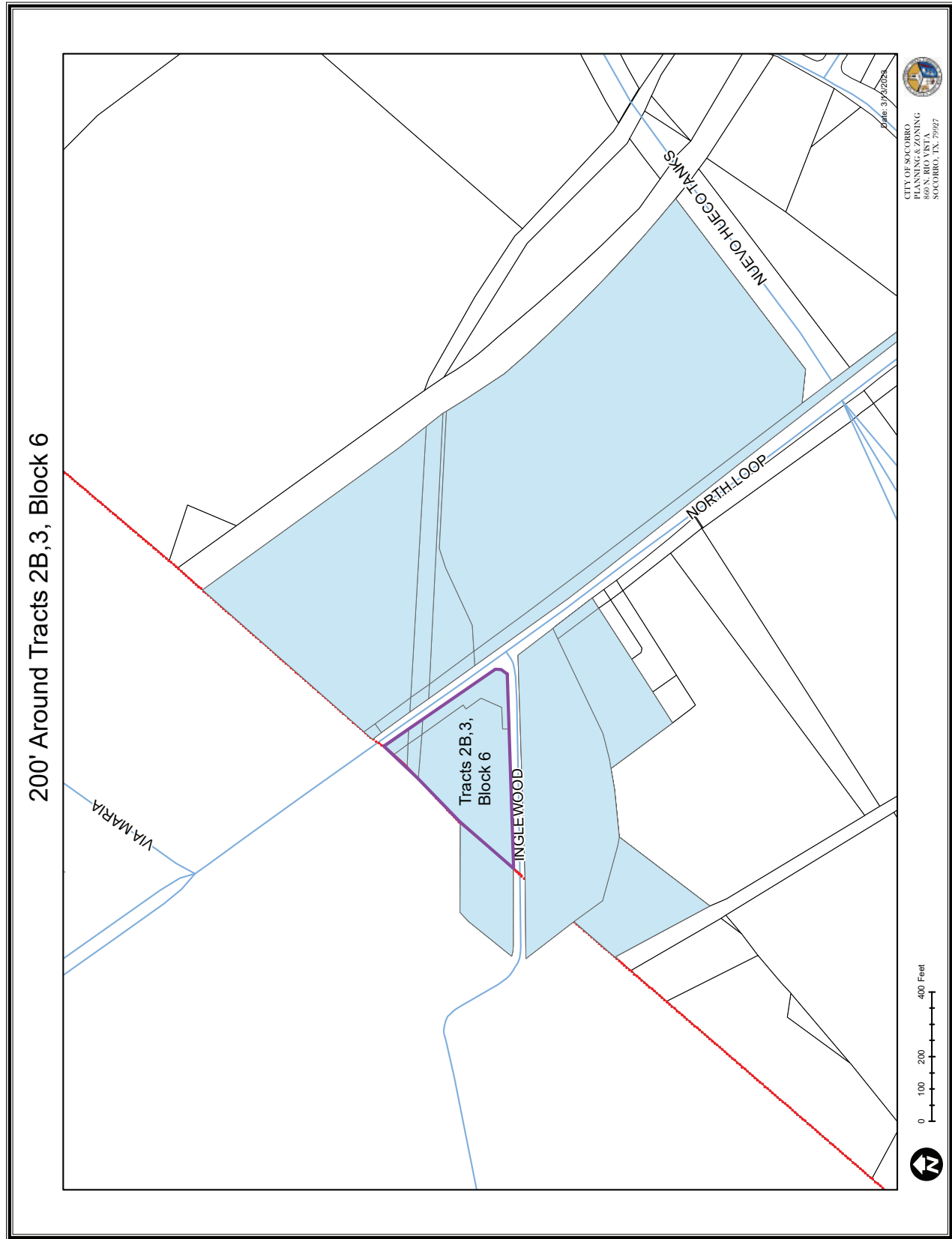
SITE PICTURES



AERIAL PHOTO



PUBLIC HEARING



SITE PLAN



NOTES:

1. THIS SUBDIVISION LIES WITH IN ZONE "X" AS DESIGNATED IN PANEL NO. 480212 0236 B, DATED SEPTEMBER 4, 1991, OF THE FLOOD INSURANCE RATE MAPS, EL PASO COUNTY, TEXAS. ZONE "X" INDICATES AREAS OF MINIMAL FLOODING.

ITEMS 11 AND 12

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 /Mayor ProTem

Rudy Cruz, Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: April 13, 2023

TO: Mayor & Council

FROM: Lorraine Quimiro, Planning & Zoning Department

SUBJECT: CALLING FOR A SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE IV. BOARDS, COMMISSIONS, AGENCIES AND AUTHORITIES, DIVISION 3. BOARD OF ADJUSTMENT, SECTION 2-71. MEMBERS, ALTERNATES, TERMS, QUALIFICATIONS.

SUMMARY

The City's current ordinance require seven members on the Board of Adjustments. This amendment would lower the Board of Adjustment members five with two alternates. Staff's recommendation is that Mayor's two board appointments remain but serve as the alternate members.

BACKGROUND

Over the past year the Board of Adjustment has not met due to a lack of quorum. This ordinance amendment will lower the required number of members needed to reach quorum.

STATEMENT OF THE ISSUE

Planning and Zoning staff has pending cases which have not been able to be ruled upon due to a lack of quorum at Board of Adjustment meetings.

FINANCIAL IMPACT

None

ALTERNATIVE

Deny

NO APPROVE

STAFF RECOMMENDATION:

Staff Recommends Approval.

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2/ Mayor Pro-Tem

Rudy Cruz Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

ORDINANCE _____

AN ORDINANCE TO AMEND CHAPTER 2 ADMINISTRATION, ARTICLE IV. BOARDS, COMMISSIONS, AGENCIES AND AUTHORITIES, DIVISION 3. BOARD OF ADJUSTMENT, SECTION 2-71. MEMBERS, ALTERNATES, TERMS, QUALIFICATIONS.

WHEREAS the City of Socorro desires to and believes it is in the best interest of the City to amend Chapter 2 Administration, Article IV. Boards, Commissions, Agencies and Authorities, Division 3. Board Of Adjustment, Section 2-71. Members, Alternates, Terms, Qualifications for the safety, general welfare, and health of the residents within the City of Socorro, Texas.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS:

Section 1.

DIVISION 3. - BOARD OF ADJUSTMENT

Sec. 2-171. - Created.

The city has created a city board of adjustment pursuant to the city Charter and V.T.C.A., Local Government Code § 211.008.

(Ord. No. 144, § I, 10-19-1992; Ord. No. 321, § 4, 8-15-2013)

Sec. 2-172. - Members, alternates, terms, qualifications.

(a)The board of adjustment shall consist of five members who shall serve for terms of two years. No members of the city council may serve on the board of adjustment. No member of the board of adjustment may hold any other city office.(b)The members of the board of adjustment shall be appointed by members of the city council to the following places: (1)Place 1—District 1. (2)Place 2— District 2. (3)Place 3—District 3. (4)Place 4—District 4. (5)Place 5—At large. (c)Two alternate members may be appointed by the mayor and they shall serve in the absence of regular members when requested. Terms for alternates shall be two years. (d)Each member and alternate appointed to the board of adjustment shall continue to serve on the board beyond their term until that member or alternate is reappointed or a new member or alternate is appointed by the city council or the mayor.(e)A vacancy on the board shall be filled for the unexpired term.

(Ord. No. 144, § II, 10-19-1992)

This ordinance shall take effect immediately from and after is passage and publication of the caption, as required by law.

READ, APPROVED AND ADOPTED this _____ day of _____ 2023.

CITY OF SOCORRO, TEXAS

Ivy Avalos, Mayor

ATTEST:

Olivia Navarro, City Clerk

APPROVED AS TO FORM:

James A. Martinez
Socorro City Attorney

Introduction and First Reading: __April 6, 2023
Second Reading and Adoption: __April 20, 2023

ITEMS 13 AND 14

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 / Mayor Pro Tem

Rodolfo Cruz, Jr
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: April 13, 2023

TO: Mayor and City Council Members

FROM: HR Director, Carol Candelaria

SUBJECT: Public Hearing and Second Reading and Adoption of Ordinance to amended ordinance, Part II – CODE OF ORDINANCES, Chapter 2- ADMINISTRATION, ARTICLE IV. – BOARDS, COMMISSION, AGENCIES AND AUTHORITIES, DIVISION 6. ETHIC REVIEW COMMISSION.

SUMMARY

The Ethics Commission voted to have legal review the existing ordinance and make necessary modifications and provide specific verbatim .

Legal has review. The Ethic Review Commission approved the amended update on March 15, 2023.

STATEMENT OF THE ISSUE: City Council to record the changes in the record to formally adopt them.

FINANCIAL IMPACT \$0

ALTERNATIVE - Denial

STAFF RECOMMENDATION Approval.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____

2. Finance Director _____ Date _____

3. Attorney _____ Date _____

Ivy Avalos
Mayor

Ruben Reyes
At-Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2/ Mayor ProTem

Rudy Cruz, Jr.
District 3

Yvonne Colon-Villalobos
District

ORDINANCE _____

ORDINANCE TO AMEND, PART II – CODE OF ORDINANCES, CHAPTER ADMINISTRATION, ARTICLE IV. – BOARDS, COMMISSION, AGENCIES AND AUTHORITIES, DIVISION 6. ETHIC REVIEW COMMISSION.

DIVISION 6. - ETHICS REVIEW COMMISSION

Sec. 2-257. - Established; members.

- (a) In order to assist the city council, the city has created an ethics review commission. All members shall be residents of the city and shall serve without compensation.
- (b) The commission shall be composed of seven appointees who shall serve four-year terms. All terms of office shall expire on December 1 on a staggered basis. Each member shall serve until his successor is appointed.
- (c) No member shall hold any elected office or be appointed to any position governed by this division or be a candidate for any such office or position. A member may contribute to a city political campaign, but to the extent this prohibition is consistent with state law, no member shall participate in any city political campaign or in a campaign relating to a referendum or other ballot issue in the city.
- (d) One commissioner shall be appointed by each member of the city council and two members shall be appointed by the mayor. Appointments shall be as follows:
 - (1) Place 1—District 1.
 - (2) Place 2—District 2.
 - (3) Place 3—District 3.
 - (4) Place 4—District 4.
 - (5) Place 5—At large.
 - (6) Place 6—Mayor.
 - (7) Place 7—Mayor.
- (e) Commissioners may be removed by the nominating member of city council for any reason at any time by posting the removal and announcing same into the record of any city council meeting.
- (f) The ethics review commission shall select from among its members a chair and a vice-chair and shall adopt, subject to the approval of city council, such rules governing its proceedings as it may deem proper. Such rules and regulations must be consistent with the ordinances of the city and shall parallel, to the extent possible, the rules adopted by city council to govern its own meetings.
- (g) The ethics review commission shall serve as an advisory body to the mayor and city council on matters concerning ethics in government of the city.
- (h) The commission shall be assigned staff by the city council to assist in its duties as the city council deems it to be necessary. The ethics review commission appointees are

subject to this division, including the provisions on governing financial interests, restrictions on post-employment and penalties.

Secs. 2-258 - Jurisdiction.

The ethics review commission shall have jurisdiction to review alleged violations of the city's ethics ordinance by officers that occurred within two years of the complaint being filed.

Secs. 2-259 - Duties.

The ethics review commission shall meet as necessary to accomplish the following duties in conformity with its Bylaws:

1. Review, evaluate and provide recommendations on issues as requested by the city council.
2. Provide recommendations for the city council regarding orientation programs or procedures for officers and volunteers focusing on education of the importance of ethics in city government and on the provisions of this chapter.
3. Provide information to the community on ethics in city government, as may be necessary for the promotion of the public trust.
4. Issue advisory opinions in manners set forth herein.
5. Review, evaluate and issue determinations, impose sanctions and provide recommendations to the city council on complaints regarding officers.
6. Provide information on the disposition of specific issues by referring to minutes of commission meetings and ethics review commission reports.
7. Periodically review and propose changes to this chapter and the commission's bylaws.
8. Develop guidelines and procedures to promote compliance with this chapter.
9. Prepare written reports for the city council.
10. Any other duties or assignments that may be directed by city council.

Secs. 2-260 - Procedures.

- A. The ethics commission may adopt rules that are consistent with the city charter, city ordinances, its bylaws and the ethics code.
- B. The ethics review commission may be assisted by staff assigned by the city manager. If the ethics review commission is hearing a complaint against a member of city council or the city manager, outside legal counsel may be retained when requested by the city attorney.
- C. The ethics review commission may consolidate into one complaint the following:
 1. Multiple complaints against the same officer that involve the same incident; or
 2. Multiple complaints against the same officer that involve the same alleged misconduct.

Secs. 2-261 - Advisory opinions.

- A. By written request to the city attorney, any officer may request an advisory opinion regarding whether his or her proposed conduct would violate this chapter. Within thirty days of receiving the written request, the city attorney or city manager shall call a meeting of the commission to review the request.
- B. The city manager may request an advisory opinion regarding the proposed action or conduct of an employee by submitting a written request to the city attorney. The city attorney shall either approve or deny the request. If approved, the city attorney or city manager shall call a meeting of the commission to review the request.
- C. A person who in good faith acts in accordance with a written advisory opinion issued by the ethics review commission cannot be found to have violated this chapter by engaging in conduct approved in the advisory opinion if:
 - 1. The person requested the issuance of the opinion; or
 - 2. The request for an opinion fairly and accurately disclosed all relevant facts necessary to render an opinion.

Secs. 2-262 - Filing a complaint.

- A. Any resident of the city (including a member of the ethics review commission), or natural person conducting business with the city who believes a city employee has violated the city's ethics ordinance may file a sworn complaint to the city clerk.
- B. Any resident of the city (including a member of the ethics review commission) or natural person conducting business with the city who believes an officer has violated the city's ethics ordinance may file a sworn complaint with the city clerk.
- C. Any resident of the city (including a member of the ethics review commission) or natural person conducting business with the city who believes the city attorney or the city manager has violated the city's ethics ordinance may file a sworn complaint with the city clerk.
- D. A complaint filed under this section must be in writing and under oath and must include:
 - 1. The name of the complainant;
 - 2. The telephone number and the mailing address and/or electronic mail address of the complainant;
 - 3. Proof of residence or that the complainant is conducting business with the city;
 - 4. The name of each person complained about;
 - 5. The position or title of each person complained about;
 - 6. The nature of the alleged violation, including the specific provisions of this chapter alleged to have been violated;
 - 7. A statement of the facts explaining the alleged violation and the dates on which or period of time in which the alleged violation occurred;
 - 8. All other documents or material relating to the alleged violation that the complainant can provide; a list of the documents or materials that are

relevant to the alleged violation but are not in possession of the complainant or are unavailable to the complainant, including the location of such documents or materials; and

9. An affidavit stating that the information contained in the complaint is either true and correct or that the complainant has good reason to believe and does believe that the facts constitute a violation of this chapter. If the complaint is based on information and belief, the complainant shall state the source and basis of the information and belief. Each complainant, other than a member of the ethics review commission, shall swear to the facts by oath before a notary public or other person authorized by law to administer oaths under penalty of perjury. The complaint must state on its face an allegation that, if true, constitutes a violation of this chapter that is administered and enforced by the commission.

Secs. 2-263 - Complaint review.

- A. The city clerk will review a filed complaint to ensure it is properly sworn and complete. If the complaint is missing required information, the city clerk will send the complaint back to the complainant through regular mail and/or electronic mail, and the complainant will have twenty-one days to correct the complaint and refile it; otherwise, the city clerk may reject the complaint. If the complaint is complete, the city clerk will forward the complaint to the city attorney and the respondent within seven days. Respondent has fourteen days from receipt of the complaint to file a response with the city clerk.
- B. Within fourteen days of the receipt of the response, the city attorney (unless the city attorney is the subject of the complaint) will either:
 1. Dismiss the complaint because it falls outside the ethics review commission's jurisdiction. If a complaint is dismissed in this manner the decision of the city attorney will be final. The city attorney shall provide a copy of the dismissal to the ethics review commission and to the complainant through regular mail or electronic mail; or
 2. Refer the complaint to the ethics review commission. Once this occurs, the city attorney may confer with the chair of the ethics review commission and vice-versa about any procedural matters regarding the complaint.
 3. If the complaint is against the city attorney, outside counsel will be retained to determine whether the complaint falls within the ethics review commission's jurisdiction, who shall have the same authority to dismiss the complaint as the city attorney.

Secs. 2-264 - Hearing.

- A. If a complaint is referred to the ethics review commission, the commission must schedule a hearing and provide copies of all relevant documentation to the members of the commission, the complainant, and the respondent within thirty days of being referred the complaint. While the complaint is pending members of the ethics review commission are prohibited from discussing the complaint or matters of the hearing with any officer, the city manager, or other employees of the city, or any other person whether that person is associated with the complaint or not.
- B. For all hearings, the person submitting the complaint and any persons named in the complaint will be sent written notice of the date, time, and place of the hearing by the ethics review commission through regular mail and/or electronic mail so each party may attend. Such notice shall be sent to complainant, respondent, and any other persons named in the complaint at least fourteen (14) days prior to the hearing date.
- C. If either the complainant or the respondent, or their attorneys, if any, are unable to attend any scheduled hearing, they may request a continuance of the hearing by submitting a written request for continuance to the ethics review commission through regular mail and/or electronic mail at least three days before the scheduled hearing. The complainant and the respondent, including their attorneys, shall receive one automatic continuance. Any other requests for continuance shall be delivered in writing to the ethics review commission through regular mail and/or electronic mail, and the chair will determine if a continuance will be granted at the next scheduled meeting. The request for continuance must be received at least three days before the scheduled hearing. The commission shall consider if granting a continuance promotes fairness to all parties and if there is good cause shown in the request for continuance.
- D. The complainant, respondent, either of their attorneys, or any witnesses that have been requested to appear at the hearing may raise questions regarding the proceedings before the ethics review commission or any preliminary issues regarding the scheduled hearing to the attention of the city attorney. The city attorney or his or her designee shall resolve the matters to the extent possible, and if necessary, consult with the commission to determine the appropriate resolution at the commission's scheduled meeting.
- E. Only eligible commissioners of the ethics review commission will hear matters referred to the commission. If a commissioner recuses himself or herself, they will refrain from voting on the matter and from discussing the matter at any time with other commissioners of the ethics review commission. A commissioner shall not be eligible to hear issues under this chapter and shall recuse himself or herself in the following situations:
 - 1. Where, because of familial relationship, employment, investments, or otherwise, his or her impartiality might be questioned;
 - 2. When the commissioner issued the complaint;
 - 3. When the complaint involved the member of city council who nominated him or her for a seat on the ethics review commission; or

4. When the commissioner is not present during any portion of the hearing of the complaint. The commissioner shall recuse himself or herself from further hearings and matters regarding the complaint and will no longer be eligible to participate in the disposition of the complaint.

F. General rules for the hearing:

1. The ethics review commission may establish time limits and other rules relating to the participation of any person in the hearing for the purpose of establishing an orderly and fair hearing process for all participants. Such rules shall include determining parameters for opening and closing statements, the roles of the complainant and the respondent, limitations regarding testimony for non-relevant or cumulative witnesses, and the presentation and direct questioning of witnesses by the respondent, complainant, or their attorneys.

2. The respondent and the complainant have the right to attend the hearing, the right to make a statement and present witnesses pursuant to the rules set by the commission for the hearing, and the right to be accompanied by legal counsel or advisor. The respondent and the complainant may be advised by their legal counsel or advisor during the course of the hearing. The legal counsel or advisor of the complainant may not speak on behalf of the complainant, except to represent the complainant while testifying. The respondent, the complainant, or their legal counsel or advisor may question or cross-examine witnesses, unless the commission denies them permission to do so.

3. As provided by the city charter, the ethics review commission shall have the authority to request witness testimony and production. The commission chair or his/her designee on behalf of the commission, shall have the authority to request any and all necessary assistance from city council for the purpose of compelling testimony, including subpoenaing witnesses in accordance with the procedures set out by the city charter and city ordinances. The commission will have the authority to bring matters to city council through agenda items properly drafted by the city attorney or his/her designee.

4. The ethics review commission is not bound by the rules of evidence, but will rely on evidence that a reasonably prudent person commonly relies on in the conduct of their personal affairs. The commission shall hear relevant evidence, but shall not rely on hearsay.

Secs. 2-265 - Disposition.

A. After hearing the complaint, the ethics review commission will issue a decision within thirty days based on the information available to the commission through the hearing process. The ethics review commission will:

1. Dismiss a complaint because no violation of this chapter has occurred; or
2. Find that a violation of this chapter has occurred and either find that a sanction is not appropriate or issue a sanction as set forth in subsection D below.

B. If after hearing the issues, the ethics review commission dismisses the complaint or finds that no violation of the ordinance occurred, the commission shall create a written report of their findings or dismissal, and such report shall be filed with the minutes of the meeting in the office of the city clerk, and a copy of the report shall be sent to the parties associated with the complaint by regular mail and/or electronic mail.

C. The commission may determine if the complaint was frivolous. If the commission determines that a complaint is frivolous, they may issue a sanction provided in subsection D below. If within one year, a complainant is found to have filed more than one frivolous

complaint, the complainant will not be able to file further complaints for the following two years. If a complainant who is banned from filing a complaint does so within their prohibited period, the city clerk may refuse to accept the complaint and will notify the commission so an additional two years can be added to the current prohibition.

D. If after hearing the issues, the ethics review commission determines through clear and convincing evidence that a violation of this chapter has occurred, then the ethics review commission may issue one of the following sanctions:

1. Letter of notification. A letter of notification may be issued when the ethics review commission finds that a violation of this chapter was unintentional. A letter of notification may advise the person to whom the letter is directed of any steps to be taken to avoid future violations.

2. Letter of admonition. A letter of admonition may be issued when the ethics review commission finds that the violation of this chapter was minor and/or may have been unintentional, but where the circumstances call for a more substantial response than a letter of notification.

3. Letter of reprimand. A reprimand may be issued when the ethics review commission finds that a violation of this chapter was committed intentionally or through disregard of this chapter.

4. Recommend removal from office. In addition to a letter of reprimand, removal from office may be recommended to the city council for action when the ethics review commission finds that a serious or repeated violation of this chapter was committed by an officer intentionally or through culpable disregard of this chapter.

E. If the ethics review commission votes to impose a sanction of a letter of notification, a letter of admonition, or a letter of reprimand, the commission shall prepare a written report of their findings, which shall be filed with the minutes of the meeting in the office of the city clerk. The city attorney shall draft the letter of sanction per the direction of the commission, file a copy of the letter in the employment file of the person receiving the sanctions where it shall remain as a permanent record, and send a copy of the letter to said person by both regular mail and certified mail, return receipt requested, and/or by electronic mail.

F. If the ethics review commission recommends the imposition of the sanction of removal from office, it shall prepare a written report containing its recommendation. The report will be sent to the city clerk who shall, within fifteen days of receipt, place the matter on the city council agenda for discussion and action by the city council regarding the recommendation of the ethics review commission. The final authority to carry out a recommendation for removal from office shall be with the city council and shall take place in conformity with any other law or requirements for such removal. The recommendation(s) of the ethics review commission may be accepted, rejected, modified or recommitted to the commission for further action or clarification by city council. The city clerk shall, within fourteen days of the date of any city council action taken on a complaint, forward a copy of such action to the chair of the ethics review commission.

G. If the ethics review commission determines a violation of this chapter has occurred and imposes sanctions, the person who has received the sanctions may petition the ethics review commission to reconsider the matter only if there is newly discovered evidence which was not presented to the ethics review commission during the original proceedings. The person who was sanctioned may request the reconsideration by providing written notice to the city clerk within fourteen days of the date on the ethics review commission's written notice regarding the sanctions. If the sanctioned party does

not provide written notice to the city clerk on or before the expiration of the 14th day following the date of the written notice of the sanctions, the decision of the ethics review commission shall be final and no longer eligible for reconsideration.

Sec. 2-266. Reserved.

ARTICLE VII. - ETHICS

Sec. 2-336. Policy, purpose and intent.

(a) All city officials and employees have a fiduciary duty to the city to be ethical in fulfilling the responsibilities of their positions. Being ethical includes, but is not limited to, complying with all laws which apply to one's position.

(b) Ethical conduct is motivated not only by legal requirements, but also standards beyond those set forth in statutes, rules, regulations and ordinances. Therefore, the city strongly encourages development of the highest personal values and standards. The specific standards contained in this article are the minimum standards below which conduct must not fall. Since it is impossible to establish specific standards for all situations, the purpose of this article is to:

(1) Provide a process by which officers and employees may identify and resolve ethical issues;

(2) Avoid conflicts between personal interests and the public responsibilities of city officials and employees;

(3) Provide penalties for failure to adhere to these minimum standards;

(4) Improve standards of public service;

(5) Increase pride and improve morale among public servants;

(6) Require disclosure by public officials and employees of private financial interests in matters affecting the city; and

(7) Help improve public confidence in the integrity of city government.

(Ord. No. 214, § 1, 11-2-2000)

Sec. 2-337. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Benefit means any economic gain or economic advantage to an officer or employee or to a relative of an officer or employee, but does not include:

(1) Political contributions made and reported in accordance with law;

(2) Awards publicly presented in recognition of public service;

(3) Gifts or other tokens of recognition presented by representatives of governmental bodies or political subdivisions who are acting in their official capacities;

(4) Commercially reasonable loans made in the ordinary course of the lender's business;

(5) Complimentary copies of trade publications;

(6) Reasonable expenses, entertainment, and meals and refreshments, which are furnished in connection with:

(a) public events, appearances or ceremonies related to official city business, if furnished by the sponsor of such public event; or

(b) in connection with speaking engagements, teaching or rendering other public assistance to an organization or another governmental entity; and

(7) Any economic gain or economic advantage conferred by any one person or organization if the economic value totals less than \$50.00 per calendar year.

Board means a board, commission or committee that is established by the City of Socorro, which is part of or involved with the operation or the conduct of city government. This includes boards, commissions and committees that are merely advisory, whether established by city ordinance, inter-local contract, state law or any other lawful means, if any part of its membership is appointed by the city council. This does not include a board, commission, or committee which is considered a separate governmental entity or is a part of a separate subdivision of the state.

Confidential information means any written information that could be excepted from disclosure pursuant to the Texas Open Records Act, if such disclosure has not been authorized pursuant to law; or any non-written information which, if it were written, could be excepted from disclosure under that Act, unless disclosure has been authorized pursuant to law.

Employee means a person employed and paid a wage or salary by the city whether or not a classified employee under civil service, including those individuals employed on a part-time basis and including those officially selected but not yet serving; but does not include an independent contractor or city council member. For purposes of this article and for no other purpose, the term employee includes volunteers.

Negotiations concerning prospective employment means a discussion between a city officer or employee and another employer concerning the possibility that the city officer or employee may be offered employment with the employer.

Officer means a member of the city council and any member of a board who is appointed by the city council. The term "officer" does not include any member of a board that functions only in an advisory capacity and which does not have the power to make findings as to the rights of specific parties.

Relative means a person who is related to an official or employee as spouse or as any of the following, whether by marriage, blood or adoption: parent, child, brother, sister, aunt, uncle, niece, nephew, grandparent, grandchild, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half-brother, half-sister, brother-in-law or sister-in-law.

Volunteer means an individual who provides services to the city without any expectation of compensation or financial gain and without receiving any compensation or financial gain.

(Ord. No. 214, § 3(A), 11-2-2000)

Sec. 2-338. Exemptions.

The financial disclosure requirements of this article shall not apply to boards whose functions are solely advisory, boards whose regulation is preempted by state law, and boards expressly exempted by the city council for reasons to be stated by the city council upon granting such exemption. The city clerk shall maintain a list of the boards whose members are included in this section, and such list shall be made available to the public during working hours upon request.

(Ord. No. 214, § 3(A), 11-2-2000)

Sec. 2-339. Standards of conduct.

Officers and employees of the city shall not:

- (1) Accept or solicit, for personal financial gain, any benefit that might reasonably tend to influence or appear to influence them in the discharge of their official duties.
- (2) Use their official positions improperly to secure privileges or exemptions for themselves, relatives, or others. This provision does not preclude officers or employees from acting in any manner consistent with their official duties or from zealously providing public services to anyone who is entitled to them.
- (3) Participate in making or influencing any city governmental decision or action in a matter that they have a financial interest distinguishable from the public generally or other city officers or employees generally.
- (4) By their conduct giving a reasonable basis to believe that a person can improperly influence, or unduly be favored by them, in the performance of their official duties, or that they are unduly influenced by the kinship, rank, position or influence of any person.
- (5) Use or disclose, other than in the performance of their official duties or as may be required by law, confidential information gained in the course of or by reason of their positions. This provision applies to both former and current officers and employees.
- (6) Transact any business (other than ministerial acts) on behalf of the city with any business entity in which they serve as an officer, agent or member or in which they have any financial interest. In the event such a circumstance arises, then they shall immediately disclose their interest, and:
 - a. In the case of an officer, abstain from voting on the matter and refrain from discussion of the matter at any time with other members of the body on which the officer serves and with any other person, department, Board, city council or other body involved in city government which may consider the matter; and
 - b. In the case of an employee, disclose the matter to the city manager and the employee's immediate supervisor so that reassignment or other suitable action may be taken to remove the employee from any further involvement in the matter.
- (7) Personally provide services for compensation, directly or indirectly, to a person or organization which is requesting an approval, investigation, or determination from a department, Board, city council or other body involved in city government.
- (8) Accept other employment or engage in outside activities incompatible with the full and proper discharge of their duties and responsibilities with the city, or which might impair their independent judgment in the performance of their public duty.
- (9) Personally participate in a decision, approval, disapproval, recommendation, investigation, or rendering of advice in a proceeding, application, request for ruling or determining, contract, claim, or other matter under the jurisdiction of the city, if the officer or employee is negotiating or has an arrangement concerning prospective employment with a person or organization which has a financial interest in the matter, and, in the case of an employee, it has been determined by city manager that a conflict of interest exists. If an officer or employee begins to negotiation or enters an arrangement concerning prospective employment with a person or organization that has a financial interest in a matter in which the officer or employee has been participating, the officer or employee shall:
 - a. In the case of an employee, immediately notify the city manager, the employee's immediate supervisor and the department head who oversees the employee's employment of the nature of the negotiation or arrangement and, if the city manager determines that a

conflict of interest exists, follow the instructions of the city manager with regard to further involvement in the matter;

b. In the case of a board member, immediately notify the board chairperson and all members of the board of the nature of the negotiation or arrangement and refrain from discussing the matter at any time with other board members or members of the city council if the city council will also consider the matter and abstain from voting on the matter; or

c. In the case of a member of the city council, file an affidavit with the city clerk describing the nature of the negotiation or arrangement and refrain from discussing the matter at any time with other council members or members of a board that will consider the matter and abstain from voting on the matter.

(10) Receive any fee or compensation for their services as officers or employees of the city from any source other than the city, except as may be otherwise expressly authorized by law.

(11) In the case of a member of the city council or an employee, personally represent or appear on behalf of the private interests of another before the city council, or any city board or department; or, if the represented person's interest is adverse to that of the city, represent any person in any quasi-judicial proceeding involving the city or in any judicial proceeding to which the city is a party; provided, however, that nothing in this subsection shall preclude:

a. A city council member from speaking or appearing without compensation before the city council or any board or department on behalf of constituents in the course of his duties as an elected official;

b. Any employee from performing the duties of his employment;

c. Any employee from appearing before the city council or any city board or department, in a manner consistent with other city policies and rules, to discuss any general city policies or matters of public concern, including the presentation of viewpoints or petitions of other employees; or

d. A city council member or an employee from testifying as a witness under subpoena in a judicial or quasi-judicial proceeding.

(12) In the case of a board member, personally represent or appear on behalf of the private interests of another before the board on which the member serves, before the city council, before a board which has appellate jurisdiction over the board on which the member serves, or in a judicial or quasi-judicial proceeding to which the city or an employee of the city is a party, if the interest of the person being represented is adverse to that of the city or an employee of the city and the subject of the proceeding involves the board on which the board member serves or the department that oversees or provides support services to that board.

(13) Knowingly perform or refuse to perform any act in order to deliberately thwart the execution of the city ordinances, rules or regulations or the achievement of official city programs.

(Ord. No. 214, § 3(B), 11-2-2000)

Sec. 2-340. Financial interests.

(a) Each officer and each department head shall file with the city clerk, immediately upon beginning service, a signed, sworn statement disclosing:

(1) Where, by whom and in what specific capacity that person is employed or self-employed;

- (2) Membership on boards of directors of corporations and other business entities, whether organized for profit or not;
 - (3) Partnership interests; and
 - (4) The name and address of any business in which the person has a financial investment.
 - (b) The financial disclosure need not include the extent of the individual's financial involvement in an investment.
 - (c) Each person subject to this provision shall file with the city clerk a signed, sworn, updated revision of this statement, annually, while in office or employed.
 - (d) Each candidate for elective office, and each candidate for a department head position, shall be provided with a notice of financial disclosure requirements at the time of application for such office or employment.
- (Ord. No. 214, § 4, 11-2-2000)

Sec. 2-341. Restrictions on providing post-employment representation of others.

- (a) An officer or an employee in a supervisory position or in a position that involves significant decision-making, who leaves the service or employment of the city shall, during the 12 months after leaving the service or employment of the city, disclose his previous position and responsibilities with the city whenever he represents any other person or organization in any formal or informal appearance before the city, including before the city council and any department, commission.
 - (b) Former officers and employees shall not use for their personal benefit and shall not disclose, except as may be required by law, confidential information gained in the course of or by reason of their positions. This provision does not prohibit the disclosure of confidential information to city officers or employees whose duties involve such information.
- (Ord. No. 214, § 5, 11-2-2000)

Sec. 2-342. Penalties.

- (a) The failure of any officer or employee to comply with this article or the violation of one or more of the standards of conduct set forth in this article, which apply to him, shall constitute grounds for expulsion, reprimand, removal from office or discharge.
 - (b) In the case of an employee of the city, disciplinary action and appeals therefrom shall be in conformance with procedures established by the city ordinance regarding personnel rules and regulations. In the case of a city council member, the matter shall be decided by a vote of the city council. In the case of members of boards or commissions, the matters shall be decided by the city council. The decision of these bodies shall be final.
 - (c) Any person violating section 2-339(5) or 2-341 shall be deemed guilty of a misdemeanor and fined in an amount not to exceed \$500.00.
- (Ord. No. 214, § 6, 11-2-2000)

Secs. 2-343—2-372. Reserved.

Approved on this _____, day of _____. 2023.

Ivy Avalos, Mayor

ATTEST:

Olivia Navarro, City Clerk

James Martinez, City Attorney

First Reading and Introduction: April 6, 2023

Second Reading and Adoption: _____



CITY OF SOCORRO
ETHICS ADVISORY COMMISSION
COMPLAINT FORM

For Official Use Only

Please type or print legibly in blue or black ink.

NOTE: FILING A COMPLAINT THAT FALSELY ACCUSES SOMEONE OF A VIOLATION OF THE ETHICS CODE MAY RESULT IN CRIMINAL PROSECUTION OR SANCTIONS OF ANYONE WHO KNOWINGLY MAKES A FALSE ACCUSATION.

PART A – COMPLAINANT INFORMATION

1. Your full name (identifies you as the Complainant):

2. Your residence address (Street, City, State, and Zip Code):

3. Your business address (Street, City, State, and Zip Code):

4. Preferred telephone number:

☐ ☐ ☐
Cell Home Business (circle one)

5. Alternate telephone number:

☐ ☐ ☐
Cell Home Business (circle one)

6. Email address:

PART B – COMPLAINANT DECLARATION

I HAVE A COMPLAINT AGAINST:

1. Full name of person against whom you are bringing the allegation(s):

2. Check the box that applies to the person named above and fill in the applicable information:

- ☐ Elected official _____ (office held)
- ☐ Appointed official _____ (board/commission name)
_____ (title/position held)
- ☐ Candidate _____ (office sought)
- ☐ City Employee _____ (title/position held)
_____ (department)

3. Residence address (Street, City, State, and Zip Code) (If known):

4. Business address (Street, City, State, and Zip Code) (if known):

5. Telephone number (if known):

6. Email address (if known):

PART C – DESCRIPTION OF COMPLAINT

Provide a statement of the facts upon which your complaint is based. Describe the events in the order in which they occurred. Keep dates of events in sequence. Include full names, addresses, and phone numbers of all individuals involved, including any witnesses present when the alleged violations took place. Be factual; the information you provide in this statement must be based on facts and not on personal conjecture. Try to answer the questions "who," "what," "where," and "when." Attach extra sheets if more space is needed.

Add additional pages as needed.

PART D – CODE VIOLATIONS

List the specific sections and paragraphs of the Code of Ethics provisions you believe have been violated. A copy of the Code of Ethics can be found on the city secretary's website.

Add additional pages as needed.

PART E – SOURCES OF EVIDENCE

Identify sources of evidence, if any, that you believe should be considered by the Ethics Advisory Commission. Submit all information that you have; attach photocopies of any pertinent papers or documentation to support your allegation. Please note that if you submit evidence in a format that the city secretary's office cannot duplicate or display, the city secretary will request that you provide the evidence in a format that the office can duplicate or display. If you fail to provide the evidence to the city secretary's office in a format that the office can duplicate or display within seven days after the office has made a request, then the evidence may not be presented to or considered by the ethics advisory commission or a panel of the commission.

Add additional pages as needed.

I CERTIFY THAT I HAVE READ THIS COMPLAINT, I FULLY UNDERSTAND ITS CONTENTS, AND I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF TEXAS THAT THE COMPLAINT STATES A VIOLATION OF CHAPTER 12A OF THE CITY OF SOCORRO CITY CODE, THAT THIS COMPLAINT IS NOT BEING PRESENTED FOR ANY IMPROPER PURPOSE, AND THE FOREGOING STATEMENTS AND EVIDENCE ARE TRUE AND CORRECT OR, TO THE BEST OF MY KNOWLEDGE, ARE SUPPORTED BY CREDIBLE EVIDENCE FORMED AFTER AN INQUIRY REASONABLE UNDER THE CIRCUMSTANCES. I UNDERSTAND THAT A COPY OF THIS COMPLAINT WILL BE SENT TO THE CHAIR OF THE ETHICS ADVISORY COMMISSION AND TO THE INDIVIDUAL CHARGED IN THIS COMPLAINT. ALL PAPERS AND COMMUNICATIONS RELATING TO A COMPLAINT MUST BE TREATED AS CONFIDENTIAL LAW UNLESS REQUIRED TO BE MADE PUBLIC BY THE PUBLIC INFORMATION ACT (CHAPTER 552, TEXAS GOVERNMENT CODE) OR OTHER APPLICABLE LAW.

Signature

Before me the undersigned authority, on the ____ day of _____, 20__, personally appeared, _____, known to me to be the person whose name is subscribed hereto, and being duly sworn stated that such facts are true and correct, or, to the best of his/her knowledge, formed after an inquiry reasonable under the circumstances, the factual contentions are supported by credible evidence submitted in and with the complaint.

Notary Public

<NOTARY SEAL>

County, Texas

My Commission expires:

Special Note: The Ethics Commission Rules of Procedure states that "supplements to a complaint may only be filed within seven days after the city clerk's acceptance of the original completed complaint."

Should you have any questions concerning this form, please contact the City Clerk's Office, at (915) 858-2915 during regular business hours (8:00am – 5:00pm).

Upon completing **ALL** sections of this form, please hand deliver or send by certified mail with any attachments to:

Office of the City Clerk
CITY HALL
124 S. Horizon Boulevard
Socorro, TX 79927

ITEM 15

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 / Mayor Pro-Tem

Rudy Cruz Jr.
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

April 14, 2023

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Alejandra Valadez, City Development Director

SUBJECT:

Discussion and action to authorize a resolution proclaiming the month of April Fair Housing Month in the City of Socorro, Texas to end housing discrimination and raise awareness of every resident's fair housing rights.

SUMMARY

The month of April is National Fair Housing Month! The year 2023 will mark the 55th anniversary of the Fair Housing Act designed to protect Americans from discrimination in the sale, rental and housing based on the seven protected classes; race, color, religion, sex, handicap, familial status, and national origin. Discrimination in fair housing happens every day. To report a fair housing violation call 1-800-669-977 or visit www.hud.gov.

STATEMENT OF THE ISSUE

The Fair Housing Act, or Title VIII of the Civil Rights Act of 1968, was approved by President Lyndon B. Johnson just one week after the assassination of Martin Luther King. The Fair Housing Act outlawed housing discrimination based on a person's race, color, religion, sex, handicap, familial status, and national origin. Individuals who believe they have experienced housing discrimination can file a complaint with the U.S Housing and Urban Development (HUD) at no charge. By law, all fair housing violation complaints must be fully investigated by HUD.

As a potential TxCDBG grant recipient, the City of Socorro has a responsibility to inform its citizens of its fair housing rights.

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source: N/A

Amount: N/A

Quotes (Name/Commodity/Price): N/A

Co-op Agreement (Name/Contract#): N/A

ALTERNATIVE

Not Approve – The City will not proclaim April Fair Housing Month in the City of Socorro, Texas

STAFF RECOMMENDATION

Approve – The City will proclaim April Fair Housing Month

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 / Mayor Pro-Tem

Rudy Cruz Jr.
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

RESOLUTION 746

Proclamation of April as Fair Housing Month in the City of Socorro, Texas

WHEREAS, Title VIII of the Civil Rights Act of 1968, as amended, prohibits discrimination in housing and declares it a national policy to provide, within constitutional limits, for fair housing in the United States; and

WHEREAS, the principle of Fair Housing is not only national law and national policy, but a fundamental human concept and entitlement for all Americans; and

WHEREAS, the National Fair Housing Law, during the month of April provides an opportunity for all Americans to recognize that complete success in the goal of equal housing opportunity can only be accomplished with the help and cooperation of all Americans.

NOW THEREFORE, WE, the City Council of the City of Socorro, do proclaim April as Fair Housing Month in the City of Socorro and do hereby urge all citizens of this locality to become aware of and support the Fair Housing law.

Passed and Approved on this 20th Day of April 2023.

ATTEST:

CITY OF SOCORRO

Olivia Navarro
City Clerk

Ivy Avalos
Mayor

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2 / Mayor Pro-Tem

Rudy Cruz Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

April 14, 2023

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

SUBJECT: Discussion and action to approve proposal for Professional Engineering Services by Trilogy 5G, Inc. d.b.a. Trilogy NextGen for the City of Socorro Smart City Initiative.

SUMMARY

Please be aware of the following:

This agency will be applying for a grant on behalf of the City of Socorro.

- TNG shall have complete and unlimited rights to all data and information produced in the performance of this Agreement and may use such data without authorization from the City. The City may not share any data received through the performance of this Agreement with any persons other than those employed by the City without express written authorization from TNG.

The proposal presented under this Agreement will be performed by TNG at no cost to the City. However, TNG will be applying for a grant in our behalf.

The attorney is still reviewing the agreement.

STATEMENT OF THE ISSUE

This Agreement outlines the services that Trilogy can provide and will provide, as applicable, to the City of Socorro. Please note that while this list represents the full scope of services TNG is capable of providing, it is not an exhaustive list of the work TNG may propose or recommend to the City.

- Feasibility Study for Fiber Construction.
- Consult & Design Professional Services

- Gather requirements, use case and match to network SLAs
- Identify Location and Height (indoor/outdoor/COW)
- Preliminary RF (Radio Frequency) Design
- Identify RAN & Core Hardware
- Identify IP Architecture
- Create E2E Design Including RAN/Core Devices
- Identify Microwave Product (If Applicable)
- Create Microwave design (If Applicable)
- Create overall Architecture
- Create Scope of work document with target coverage areas with adequate capacity
- Final Design with Architecture
 - Final BOM/RFDS
 - Identify SAQ/Zoning/permitting requirements.
- Field Survey
 - Identify Site access requirements
 - Identify new/existing vertical assets
 - LOS (Line of Sight) analysis for Microwave
 - Identify Demarc locations/existing fiber/Electrical
 - Identify cabinet and location of the ground equipment
 - Power requirements/Location to pull from
 - Identify Permitting requirements
 - Identify rack space
 - Scope of Work updates based on Field Survey
- Cost Estimate
- Deployment Plan

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) these engineering services through The Interlocal Purchasing System (“TIPS”) Cooperative

ALTERNATIVE

Decline

STAFF RECOMMENDATION

N/A

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

**GENERAL TERMS AGREEMENT
TO SUBMIT PROPOSAL FOR
PROFESSIONAL SERVICES FOR THE
CITY OF SOCORRO SMART CITY INITIATIVE**

IN CONSIDERATION of the mutual covenants and promises contained herein, Trilogy 5G, Inc. d.b.a. Trilogy NextGen (“TNG” or the “Contractor”) and the City of Socorro Council (the “City”), together the “Parties,” hereby enter into this Professional Services Agreement (“Agreement”), wherein Contractor will provide a proposal for professional services related to the design and implementation of a Community Broadband Network (“CBN”) for the City of Socorro, Texas, in accordance with the Performance Work Statement set forth in Section II below.

I. EFFECTIVE DATE AND START DATE:

This Agreement shall become effective and the City’s review of the proposal and its scope of work (as defined in Section II below) shall promptly commence upon the execution of this Agreement by the City of Socorro. Except as set forth herein, the term of this Agreement shall continue thereafter until completion. Contractor shall use commercially reasonable best efforts to cause substantial completion of the proposed work within six (6) months after execution of this Agreement (the “Estimated Completion Date”) following the approval of the proposal by applicable City authorities.

II. DESCRIPTION OF PROPOSED PROFESSIONAL SERVICES WORK:

This Agreement outlines the services that Trilogy can provide and will provide, as applicable, to the City of Socorro. Please note that while this list represents the full scope of services TNG is capable of providing, it is not an exhaustive list of the work TNG may propose or recommend to the City.

- Feasibility Study for Fiber Construction.
- Consult & Design Professional Services
 - Gather requirements, use case and match to network SLAs
 - Identify Location and Height (indoor/outdoor/COW)
 - Preliminary RF (Radio Frequency) Design
 - Identify RAN & Core Hardware
 - Identify IP Architecture
 - Create E2E Design Including RAN/Core Devices
 - Identify Microwave Product (If Applicable)
 - Create Microwave design (If Applicable)
 - Create overall Architecture
 - Create Scope of work document with target coverage areas with adequate capacity
 - Final Design with Architecture
 - Final BOM/RFDS
 - Identify SAQ/Zoning/permitting requirements.
- Field Survey

- Identify Site access requirements
- Identify new/existing vertical assets
- LOS (Line of Sight) analysis for Microwave
- Identify Demarc locations/existing fiber/Electrical
- Identify cabinet and location of the ground equipment
- Power requirements/Location to pull from
- Identify Permitting requirements
- Identify rack space
- Scope of Work updates based on Field Survey
- Cost Estimate
- Deployment Plan

III. DATA RIGHTS

TNG shall have complete and unlimited rights to all data and information produced in the performance of this Agreement and may use such data without authorization from the City. The City may not share any data received through the performance of this Agreement with any persons other than those employed by the City without express written authorization from TNG.

IV. PRICE:

The proposal presented under this Agreement will be performed by TNG at no cost to the City.

As consideration for this Work, beginning no later than three months prior to Estimated Completion Date, and to the extent permitted by law, the Parties agree to use their best efforts to negotiate a follow-on directed contract for operation of the CBN. The Parties understand that TNG can help guide efforts to fund proposal through the Broadband Development Office's Bringing Online Opportunities to Texas Program (BOOT) and retains the right to explore other avenues of funding including but not limited to, other local, state, federal, and/or private grants.

V. ENTIRE AGREEMENT:

The terms and conditions set out herein are the entire terms and conditions of this Agreement and any prior or contemporaneous understandings or agreements, oral or written, are merged herein. There are no representations or warranties, agreements, or covenants other than those expressly set forth in this Agreement. This Agreement may be amended or modified and/or any right or obligation arising under this Agreement may be waived from time to time only by a written instrument executed by the City and the Contractor. The failure of either party at any time to enforce any of the provisions of this Agreement shall not constitute a waiver of such provision.

VI. INDEMNIFICATION:

Each party (the "Indemnifying Party") shall defend, indemnify and hold harmless the other party, its subcontractors, affiliates, shareholders, officers, directors, agents, employees and volunteers of the City, and their respective successors and assigns (each is referred to herein as an "Indemnified Party") against any and all liability for damages, costs, losses, penalties and expenses, including reasonable attorney's fees, resulting from the engagement of Contractor and performance of the

Work under this Agreement, except to the extent arising out or based upon the negligence or willful misconduct of the other Indemnified Party. However, to the extent that both the City and Contractor are determined to be negligent and the negligence of both is the proximate cause of a claim against either party for any of the damages subject to indemnity as set forth above, then in such event, the City and Contractor shall each be responsible for the portion of the liability equal to its comparative share of the total negligence.

VII. NO THIRD-PARTY BENEFICIARIES:

Except for any Indemnified Parties, this Agreement is entered into solely between, and may be enforced only by the Contractor and the City; and this Agreement shall not be deemed to create any rights in third parties, including clients, suppliers, or customers of a party, or to create any obligations of a party to any such third parties.

VIII. TERMINATION:

TNG may terminate this Agreement at any time and for any reason by providing thirty (30) days written notice to the City.

IX. DISPUTES:

Either Party seeking resolution of any dispute, controversy or claim arising out of or relating to this Agreement (including the validity, interpretation; breach or termination of this Agreement) (a "Dispute") may provide written notice thereof to the other Party ("Dispute Notice") setting out particulars of such dispute, controversy or claim.

Within thirty (30) days of the delivery of the Dispute Notice, the Parties shall attempt in good faith to negotiate a resolution of the Dispute. The negotiations shall be conducted by executives of the Parties who have authority to settle the Dispute. All such negotiations shall be confidential without prejudice and shall be treated as compromise and settlement negotiations for purposes of applicable rules of evidence.

If the Parties are unable for any reason to resolve a Dispute within thirty (30) days after the delivery of the Dispute Notice, or within such longer period as the Parties may agree to in writing, either party may pursue any dispute processes available by law.

X. GOVERNING LAW AND VENUE:

This Agreement and performance under it shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any action under this Agreement shall be in the El Paso County District Court in El Paso County, Texas.

XI. SEVERABILITY:

If this Agreement contains any unlawful provision, the same shall be deemed of no effect and shall, upon the application of either party, be deemed stricken from this Agreement without affecting the binding force of the remainder.

XII. NOTICES:

Wherever under this Agreement one Party is required or permitted to give notice to the other Party, such notice shall be in writing and shall be delivered personally, sent by facsimile transmission sent by nationally recognized express courier or sent by certified, registered, first class mail, postage prepaid, but not by electronic mail. Any such notice shall be deemed given when actually received when delivered either personally, by facsimile transmission or by express courier, or if mailed, on the fifth day after its mailing, postage prepaid to the recipient party.

Notices to the City should be directed to:

NAME
ADDRESS
EMAIL

Notices to Contractor should be directed to:

Luis Manriquez
Sr. Director of Channel Sales
2823 West Irving Boulevard
Irving, TX, 75062
لمانriqueز@TrilogyNextgen.com

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed by their authorized representatives:

Trilogy 5G, Inc.

Luis Manriquez
Sr. Director of Channel Sales

City of Socorro Council

NAME
TITLE

ITEM 17

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2/ Mayor Pro Tem

Rudy Cruz Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: 4/20/2023

TO: City Council

FROM: Mayor Ivy Avalos

SUBJECT: Proclamation whereas the City of Socorro, Texas proclaims Sunday April 30 through May 6, 2023 as Small Business Week.

SUMMARY

The City of Socorro, Texas proclaims the week of April 30 through May 6, 2023 as Small Business Week. We know that there are currently over 33 million small businesses in the United States. They create jobs, boost our local economy, and preserve our neighborhoods. We urge the residents of our community as well as communities across the country to support Small Business Week and throughout the year.

BACKGROUND

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE IF NOT APPROVE

STAFF RECOMMENDATION

Ivy Avalos
Mayor

Ruben Reyes
At-Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2/Mayor Pro Tem

Rudy Cruz, Jr.
District 3

Yvonne Colon-Villalobos
District 4

Proclamation

Small Business Week April 30- May 6

WHEREAS, the city council of The City of Socorro, Texas celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are currently over 33 million small businesses in the United States, they represent 99.9 percent of American employer firms, create more than two-thirds of the net new jobs and generate 46 percent of private gross domestic product, as well as 54 percent of all US sales; and

WHEREAS, small businesses employ over 46.4 percent of the working population in the United States; and

WHEREAS, 93 percent of consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue; and

WHEREAS, 87 percent of consumers in the United States agree that small businesses are critical to the overall economic health of the United States; and

WHEREAS, 93 percent of consumers in the United States agree that it is important for people to support the small businesses that they value in their community; and

WHEREAS, The City of Socorro, Texas supports our local businesses that create jobs, boost our local economy, and preserve our neighborhoods; and

WHEREAS, advocacy groups as well as public and private organizations across the country have endorsed the first week of May as "Small Business Week".

NOW THEREFORE, I, Ivy Avalos, MAYOR OF THE CITY OF SOCORRO, TEXAS, do hereby, proclaim April 30 – May 6th, 2023, as SMALL BUSINESS WEEK, and I urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Week and throughout the year.

Small Business Saturday

IN WITNESS OF WHICH, I have set my hand and caused the Official Seal of the City of Socorro to be affixed hereto this 20th day of April, 2023.

CITY OF SOCORRO

Ivy Avalos, Mayor

ATTEST:

Olivia Navarro, City Clerk

Ivy Avalos
Mayor

Ruben Reyes
At Large/ Mayor Pro Tem

Cesar Nevarez
District 1



ITEM 18

Alejandro Garcia
District 2

Rudy Cruz Jr.
District 3

Yvonne Colon-Villalobos
District 4

DATE: April 13, 2023

TO: Mayor & Council

FROM: Rudy Cruz Jr. District 3 Representative

SUBJECT: Socorro Police Veterans Recognition

BACKGROUND : Resolution 746 declaring the month of April
Socorro, Texas Police Department and it's proud Veterans Appreciation Month

STATEMENT OF THE ISSUE: See attached Resolution

FINANCIAL IMPACT: \$0

ALTERNATIVE

NOT APPROVE

STAFF RECOMMENDATION

Ivy Avalos
Mayor

Ruben Reyes
At-Large

Cesar Nevarez
District 1



Alejandro Garcia
District 2/ Mayor ProTem

Rudy Cruz, Jr.
District 3

Yvonne Colon-Villalobos
District

RESOLUTION 747

WHEREAS: The Socorro Texas Police Department, the City of Socorro staff and its Veterans continue in their love and dedication to duty, of the United States of America, the great state of Texas, the City of Socorro, Texas, and the community.

WHEREAS: The Socorro Texas Police Department and the City of Socorro is staffed with some of our nation's finest who have proudly served in our military:

WHEREAS: Chief of Police David Burton is a United States Army Veteran and served as a 19D (Calvary Scout) and Served with 26th Cavalry "Yankee Eyes" during the Cold War.

WHEREAS: Deputy Chief: Jason Stanzione is a United States Navy/ Army Veteran who served as C.B. (Construction Engineer) in the Navy and a 95C-(Military Police) in the Army; he Served with the CB Mobile Unit 8 during his Navy tour during Operation Desert Shield and with the 704 Military Police Battalion during his Army tour.

WHEREAS: Lieutenant Jasiel Munoz is a United States Army Veteran serving as a First Sergeant He is currently assigned to HHB 3rd Battalion, 133rd Field Artillery Regiment (TEXAS ARMY NATIONAL GUARD) "GUNSLINGERS".

WHEREAS: Bailiff/Warrant Officer: Samuel C. Anchondo is a United States Army Veteran who served as 31B (Military Police) and Served with the 110th Military Police Company during Operation Iraqi Freedom (OIF) 2008-2009.

WHEREAS: Detective: Elias Valera is a United States Army Veteran who served as a 92A-Logistics Sergeant and Served with the 3rd Infantry Division in support of Operation Desert Storm.

WHEREAS: Detectives Sergeant: Li Rosario is a United States Army Veteran who served as a 92Y-Logistics Specialist and Served with the 383rd Quartermaster Battalion.

WHEREAS: Patrol Sergeant: Mario Benavidez is a United States Army Veteran who served as 31M (Multichannel Communications Equipment Operator,) and Served with the 11th Infantry Brigade.

WHEREAS: Corporal: Will Roberson is a United States Army Veteran who served as 88M (Heavy Equipment Operator) and Served with the 47th Brigade Support Battalion, 2nd Brigade, 1st Armored Division.

WHEREAS: Corporal: Ricky Acevedo is a United States Army Veteran who served as 915A (Auto Maintenance Warrant Officer), 153A (Rotary Wing Aviator), and 38B (Civil Affairs Specialist) and Served with the 76th Transportation Company, 382 REGT 1BN (LS)(TS), 410TH Civil Affairs Battalion, 1st Squadron, 1st Cavalry Regiment.

WHEREAS: Senior Patrol Officer: DeAndre Cameron is a United States Army Retired Veteran who served and qualified in the following Special Forces MOS's 18E (Special Forces Communications Sergeants), 18B (Special Forces Weapons Sergeants), 18F (Special Forces Assistant Operations and Intelligence Sergeant), 18Z (Special Forces Operations (TEAM) Sergeant); Served 27 Years in Special Forces and Special Operation to include 5th Special Forces Group, 3rd Special Forces Group, Special Warfare Center, Combat Application group, Joint Special Operations Command, Joint Task Force Six, and the Senior Instructor United States Army Sergeants Major Academy.

WHEREAS: Senior Patrol Officer: Jim Perdue is a United States Air Force Veteran who served as Security Forces Airmen and Served with the 5th Security Forces Squadron.

WHEREAS: Grants Technician: Alvina Espinoza is a United States Army Retired Veteran who served as a 25Q (Multichannel Transmission Systems Operator-Maintainer) and served with 4 Battalion 25th Infantry Division Higher Headquarters Company: Operation Enduring Freedom (OEF) 2009-2010.

WHEREAS: Public Work Labor: Maria G. Cobos is a United States Navy Veteran who served as a SK: Storekeeper and Served with Commander Fleet Activities Yokosuka, Yokosuka Naval Base Japan in support of Operation Iraqi Freedom (OIF) 2006-2008, Commander Support Fleet, NAVAL BASE GUAM 2009-20010.

WHEREAS: Information Technology Technician: Juan Espinoza is a United States Army Retired Veteran who served as a 13B /88M (Cannon Crew Member/ Heavy Equipment Operator) and Served 3 Combat Tours with 115 Forward Support Company 1st Cavalry Division: 2006-2008, 4 Battalion 25th Infantry Division Forward Support Company: Operation Enduring Freedom (OEF) 2009-2010 and 47 Brigade Support Battalion 1st Armored Division: Operation New Dawn (OND) 2012-2013.

WHEREAS: Information Technology Director: Estevan Gonzales is a United States Army Retired Veteran who served as a 25U (Signal Support Systems Specialists) and Served 2 Combat tours with 3rd Battalion, 25th Combat Aviation Regiment as the Army Airborne Command & Control System (A2C2S) Master Operator during Operation Iraqi Freedom (OIF) 2006-2008 and Operation Iraqi Freedom (OIF) 2009-2010.

WHEREAS: The Socorro Texas Police Department supported the El Paso Veterans & Riders Association (EPVRA) and the 3rd Battalion, 133rd Field Artillery Regiment (TEXAS ARMY NATIONAL GUARD) "GUNSLINGERS" with their 7th Annual Veterans Food Drive. Their direct support helped in collecting and distributing over 11,000 pounds of food to El Paso and surrounding communities Veterans and their families.

WHEREAS: The Socorro Texas Police Department supported the El Paso Veterans & Riders Association (EPVRA) and the 3rd Battalion, 133rd Field Artillery Regiment (TEXAS ARMY NATIONAL GUARD) “GUNSLINGERS” is currently supporting OPERATION APPRECIATION where snacks, drinks and other tokens of support are collected and distributed to Texas Army National Guard, Texas Department of Public Safety, El Paso Police Department and our first responders who are currently assigned patrolling the Texas Border.

WHEREAS: The Socorro Texas Police Department created Team Socorro and are the first law enforcement Agency to compete and complete the Bataan Memorial Death March on Sunday March 19, 2023. Their Co-Ed team of five is the first ever in El Paso County to complete the march. Participants were required to carry no less than 35lb in their backpacks for 26.2 miles. Sergeant Mario Benavidez and Deputy Chief Stanzione competed and completed the event as individuals.

NOW THEREFORE BE IT RESOLVED by the City of Socorro, Texas, its Mayor and City Council that April 20, 2023 be designated as:

Socorro Texas Police Department and her proud Veterans appreciation month

IN OFFICIAL RECOGNITION THEREOF, the Socorro Texas City Council.

ADOPTED by the CITY OF SOCORRO, TEXAS, THIS 20TH day of April, 2023.

CITY OF SOCORRO

ATTEST:

Ivy Avalos, Mayor

Olivia Navarro, City Clerk