



City of Socorro, Texas

Historical Landmark Commission
Application for Certificate of Appropriateness
124 S. Horizon Blvd. Socorro, TX 79927
(915) 858-2915

COA APPLICATION #

YEAR: _____

MONTH: _____

ITEM: _____

| APPLICATION DEADLINE 12 PM | Meeting Date 6 PM | APPLICATION DEADLINE 12 PM | Meeting Date 6 PM |
|----------------------------|-------------------|----------------------------|--------------------|
| January 4, 2023 | January 11, 2023 | July 5, 2023 | July 12, 2023 |
| February 1, 2023 | February 8, 2023 | August 2, 2023 | August 9, 2023 |
| March 1, 2023 | March 8, 2023 | September 6, 2023 | September 13, 2023 |
| April 5, 2023 | April 12, 2023 | October 4, 2023 | October 11, 2023 |
| May 3, 2023 | May 10, 2023 | November 1, 2023 | November 8, 2023 |
| June 7, 2023 | June 14, 2023 | December 6, 2023 | December 13, 2023 |

PROPERTY ADDRESS:

LOT: _____

BLOCK: _____

SUBDIVISION: _____

HISTORICAL DESIGNATION: _____

ZONING: _____

| | | | |
|--------------------------|-------------------|--------------------------|--------------|
| <input type="checkbox"/> | NATIONAL REGISTER | <input type="checkbox"/> | THC LANDMARK |
|--------------------------|-------------------|--------------------------|--------------|

WORK REQUESTED

| | | | |
|--------------------------|------------------|--------------------------|-------------------------------------|
| <input type="checkbox"/> | RESIDENTIAL | <input type="checkbox"/> | COMMERCIAL |
| <input type="checkbox"/> | NEW CONSTRUCTION | <input type="checkbox"/> | NEW CONSTRUCTION W/ APPROVED DESIGN |
| <input type="checkbox"/> | ALTERATION | <input type="checkbox"/> | ALTERATION W/ LIKE MATERIALS |
| <input type="checkbox"/> | PAINT | <input type="checkbox"/> | PAINT W/ APPROVED COLOR |
| <input type="checkbox"/> | REMOVAL | | |
| <input type="checkbox"/> | DEMOLITION | | |

REQUIRED ATTACHMENTS

| | | | |
|--------------------------|---|--------------------------|--|
| <input type="checkbox"/> | PHOTOS FROM EACH DIRECTION OF PROPERTY VIEW FROM THE STREET | | |
| <input type="checkbox"/> | MATERIALS NAME & SAMPLE | <input type="checkbox"/> | DIGITAL COPIES OF DRAWINGS/SPECS/DESIGNS |
| <input type="checkbox"/> | ARTWORK | <input type="checkbox"/> | AUTHORIZATION FROM PROPERTY OWNER |
| <input type="checkbox"/> | LIST OF ITEMS TO BE REMOVED, I | | |
| <input type="checkbox"/> | SITEPLAN | | |

WORK DESCRIPTION

COA APPLICATION #

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Please describe in detail, the work that you intend to complete. If necessary, continue on a separate sheet and attach to your application. If you are submitting plans that include a description of the proposed work, skip this section

APPLICANT INFORMATION

NAME: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____

EMAIL: _____

ARE YOU THE PROPERTY OWNER FOR THE ABOVE MENTIONED ADDRESS WHERE WORK IS BEING ASKED TO BEGIN?

YES

NO

PROPERTY OWNER

NAME: _____

MAILING ADDRESS: _____

PHONE NUMBER: _____

EMAIL: _____

ACKNOWLEDGEMENTS

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- * City Staff may video tape/photograph the property for commission review & place a notice sign on the property.
- * Approval by the commission does not take the place of a building permit. Permits must be obtained from the City of Socorro Planning & Zoning Department 860 N. Rio Vista Rd. Socorro, TX 79927. (915) 872-8531
- * All City Permits/ Certificate of Appropriateness must be displayed on the jobsite.
- * Staff may require additional information if it is deemed necessary to complete the application.
- * The applicant affected by any denial of the HLC regarding a Certificate of Appropriateness may appeal the decision to the City Council for final determination. All requests shall be filed in writing to the HPO within 10 days of the HLC's decision.
- * If the Certificate of Appropriateness is approved, a building permit must be obtained within 1 (one) year from the date of approval, otherwise, the Certificate of Appropriateness is null and void and must be reconsidered.
- * Submission/Approval of Certificate of Appropriateness, does not constitute approval of a building permit. Building permits shall be submitted separately. This form must be presented at the time of a request for a building permit.
- * If the property owner does not appear personally before the commission, a letter or signature of authorization must be presented to the Historic Preservation Officer or the case will not be heard.

CERTIFICATION

I certify that the information contained in this application for a COA is correct and complete to the best of my knowledge, and that I am now or will be fully prepared to present the application to the HLC at its public hearing. I understand that the HLC may consider my application regardless of whether I or my agent or representative is present at the public hearing. I authorize members of the HLC and employees of the City to visit and inspect the property that is the subject of this application.

I understand that any property owner dissatisfied with the decision of the HLC regarding the issuance or denial of a COA shall have the right to appeal that decision to the appropriate Board of Adjustment within 10 calendar days after receipt of notification of such action. The appeal must be in writing and filed with the HPO and the HLC Secretary and must specify the grounds for such appeal.

Si nesicita un traductor, por favor marque aqui _____. Se proporcionara un traductor sin costo para usted.

APPLICANT SIGNATURE: _____