

Elia Garcia
Mayor
Rene Rodriguez
At Large
Cesar Nevarez
District 1



Ralph Duran
District 2
Victor Perez
District 3/Mayor Pro Tem
Yvonne Colon-Villalobos
District 4

**NOTICE OF SPECIAL COUNCIL MEETING
OF THE CITY COUNCIL
OF THE
CITY OF SOCORRO**

.....
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.
.....

NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON FRIDAY THE 27TH, DAY OF JULY, 2018 AT 4:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

1. Call to order
2. Pledge of Allegiance and a Moment of Silence
3. Establishment of Quorum

PUBLIC COMMENT

4. **Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

REGULAR AGENDA

5. **Discussion and action** for possible changes to media policy. *Rene Rodriguez*
6. **Discussion and action** on approval of estimated cost FY19 for Vector Control Service and Air Quality per capita. *Adriana Rodarte*

NOTICE TO THE PUBLIC

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.

ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.

ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.

CONSENT AGENDA

7. *Excuse* absent council members.

Olivia Navarro

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Discussion on the following:

- 8. *Discussion and action* on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters.**

Adriana Rodarte

- 9. *Discussion and action* on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.**

Adriana Rodarte

10. **Discussion and action** regarding pending litigation and receive status report regarding pending litigation. **Adriana Rodarte**

11. **Adjourn**

DATED THIS 24th DAY OF JULY, 2018.

By: 
Olivia Navarro, City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

DATED THIS 24TH DAY OF JULY, 2018.

By: 
Olivia Navarro, City Clerk

Agenda posted: 7-24-18 @ 3:45 PM
Removed: _____ Time: _____ by: _____

Elia Garcia
Mayor

Rene Rodriguez
At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos
District 4

DATE: July 10, 2018

TO: MAYOR AND COUNCIL

FROM: Rene Rodriguez

SUBJECT:

Discussion and action for possible changes to the media policy.

SUMMARY

BACKGROUND

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE
NO APPROVE

STAFF RECOMMENDATION

Elia Garcia
Mayor
Rene Rodríguez
At-Large
Cesar Nevarez
District 1



Ralph Duran
District 2
Victor Perez
District 3/Mayor ProTem
Yvonne Colon-Villalobos
District 4
Adriana Rodarte
City Manager

Media Relations Policy

City of Socorro
Updated April 13, 2018

1. Purpose

- a. **Policy:** The City of Socorro is committed to maintaining a positive relationship with the members of the community through media relations by maintaining a systematic, well-coordinated, and specific communications policy to provide consistent, accurate, and timely information.
- b. **Purpose:** The purpose of this administrative procedure is to establish clear guidelines for City Staff, Commissioners, & City Council to be follow when working with members of the media, news, or public communications professionals.

2. Media Requests

- a. Any Employee/City Council Member who receives a request from a news, media, or communication outlet must direct them to the PIO office to coordinate appropriately.
- b. All Media Requests will go through the Office of Public Relations & will be coordinated by the Public Information Officer.
- c. In communicating on behalf of the City, employees should limit their comments, and only present pertinent information within their personal knowledge to avoid speculation or making any which the media can misconstrue.

3. Role of the Public Information Officer

a. Official Spokesperson

- 1. The Public Information Officer (PIO) is the official spokesperson for the City when the Mayor or Council are unavailable.

2. The PIO will provide the media with requested information and when necessary, refer the media to the appropriate source of information such as the City Clerk for Open Records Requests.
3. The PIO will initiate communications on behalf of the City in matters pertaining to the media. In cases involving: fire, police, or public safety all first responding departments will coordinate with the PIO who will deliver a statement to the media as necessary.

a. PIO Responsibilities Include:

1. Creating & managing the flow of public information between the City government, its employees, and citizens.
2. Strategic message development & placement for City Departments
3. Public affairs & communication assistance for Mayor, Council, & City Departments
4. Release of information to employees & citizens
5. News media relations access
6. Communications coordination in crisis/disaster situations
7. Evaluation of press coverage
8. Media requests, corporate imagery, & electronic & web broadcasting of public information on city platforms
9. The PIO & City Manager will relay information to council as it unfolds.
10. The City's Information Technology Director shall post the contact information for the PIO on the City's website and the PIO is responsible for providing the City's Press Releases, Announcements, & Flyers to the IT Director and assuring that they are accurate.

4.City Council & the Media

a. Chain of Order:

1. The order for contacting City Council regarding interviews/ speaking engagements shall be Mayor, Mayor Pro Temp, Rep-At Large, District Representative.
2. Prior to issuing out a statement, the PIO will contact the District Representative, which the issue affects in order to collect their concerns to inclusively draft a statement.

b. Interviews

1. Interviews are a one-on-one communication between a reporter and the subject of the interview; all media requests should be coordinated through the PIO.
2. Interviews regarding council will be of
3. Prior to an interview, the PIO & City Manager will meet with the Council Member to prepare, and inform them of any updates on the matter.

4. In the event council is not available for an interview, the PIO will release a statement to the media for the City's behalf.

c. Press conferences

1. The Mayor will call Press Conferences as they see appropriate, with at least four hours' notice unless in times of emergency.
2. The PIO will organize and coordinate the event by releasing a Press Release to all news outlets, City Council, City Manager, & Department Heads.
3. To avoid a quorum: Mayor/Mayor Pro Temp, Rep At-Large, and the District Representative in which the issue affects will be allowed to attend the Press Conference.

5. Platforms

1. The City of Socorro maintains the following online public platforms

1. Website: Ci.socorro.tx.us
2. Facebook: facebook.com/cityofsocorro
3. Twitter: twitter.com/City_of_Socorro
4. Instagram: instagram.com/city_of_socorro/
5. City Source: Socorro, TX


6. Penalties

- a. Failure to comply with the provisions of the policy may subject the City and individual employees to criminal and civil penalties. Adverse action up to and including termination of employment or office that may be considered violations of the policy include but are not limited to:
1. The willful destruction, mutilation, removal without permission, or alteration of public information
 2. The failure or refusal to provide access to public information
 3. The intentional disclosure/misuse of information considered confidential, privileged, or information learned by virtue of position and used for his/her benefit or to injure another staff member
 4. Violation of Texas Penal Code 39.06 or the Texas Public Information Act

Approved this 19th day of April 2018.



Mayor Elia Garcia

Attest: 

Olivia Navarro, City Clerk



From: Cooke, Kathleen
To: onavarro@ci.socorro.tx.us
Subject: FY19 Cost Estimate
Date: Tuesday, June 19, 2018 8:51:18 AM
Attachments: [FY19 Cost Estimate for Mayor Bhasker - SOCORRO.pdf](#)

Dear Ms. Navarro,

Attached is the estimated FY19 cost of interlocal services provided to your municipality. The original has been mailed to Mayor Bhasker.

Please let me know if you have any questions.

Thank you,

Kathy Cooke

Kathleen Cooke
Administrative Analyst
Environmental Services Department | City of El Paso
915.212.6018
CookeKX@elpasotexas.gov





Mayor
Dee Margo

City Council

District 1
Peter Svarzbein

District 2
Alexsandra Annello

District 3
Cassandra Hernandez

District 4
Dr. Sam Morgan

District 5
Dr. Michiel R. Noe

District 6
Claudia Ordaz Perez

District 7
Henry Rivera

District 8
Cissy Lizarraga

City Manager
Tommy Gonzalez

June 18, 2018

The Honorable Ravi Bhasker, Mayor
City of Socorro
124 S. Horizon Blvd.
Socorro, Texas 79927

Dear Mayor Bhasker,

On behalf of the City of El Paso, I would like to take this opportunity to provide you with the estimated fiscal year 2019 (FY19) cost of interlocal services that are provided to your municipality. This cost reflects figures included in the proposed FY19 budget for the Environmental Services Department (ESD), which will be approved by the El Paso City Council in August.

The cost of operations and capital depreciation (based the annual cost of depreciation per capital asset) is included in each program's budget. The total expenses are reduced by certain revenues and the capital expenses for FY19. These programmatic costs are allocated based on the level of FY18 activities provided to each community.

The attached table includes the following information for each municipality:

- Vector Control activities as a % of the program budget
- Air Quality, per capita

The attached table includes only those services provided by ESD. Your FY19 Interlocal Agreement will include both environmental *and* public health activities; that document will be forwarded to you in the near future by the City of El Paso Department of Public Health.

Please review the proposed cost for your municipality and notify me in writing by August 1st if you wish to continue services after August 31, 2018; otherwise, ESD will not renew service to your community after this date.

Sincerely,

Ellen A. Smyth, P.E., Director

Ellen Smyth, P.E., MPA – Department Head
7968 San Paulo | El Paso, Texas 79907 | (915) 212-6000

"Delivering Outstanding Services"

City of El Paso, Texas
Summary Results- For Direct Departments
Based on 2019 Budgeted Expenditures

FY19	El Paso	Anthony	Clint	Horizon	Socorro	El Paso County	San Elizario	Vinton	Total Operational Cost
Vector Control	1,163,697	19,399	12,082	44,472	26,475	73,975	21,551	9,086	1,370,736
Air Quality (per capita)	219,126	1,692	313	5,649	10,807	32,026	3,166	682	273,460
Grand Total	1,382,823	21,090	12,395	50,121	37,282	106,001	24,716	9,768	1,644,196
Percent of Total Cost	84.10%	1.28%	0.75%	3.05%	2.27%	6.45%	1.50%	0.59%	100.00%
Percentage of Change	16.56%	294.04%	-37.28%	255.61%	-35.52%	9.50%	-29.79%	222.27%	13.73%
Previous Allocation	1,186,336	5,352	19,762	14,094	57,819	96,805	35,206	3,031	1,418,406
\$ Change	\$ 196,487	\$ 15,738	\$ (7,367)	\$ 36,027	\$ (20,537)	\$ 9,196	\$ (10,490)	\$ 6,737	\$ 225,791