

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large/Mayor Pro Tem

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Adriana Rodarte**  
City Manager

**NOTICE OF REGULAR COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.  
.....

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 17<sup>th</sup> DAY OF MARCH, 2016 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

1. Call to order
2. Pledge of Allegiance and a Moment of Silence
3. Establishment of Quorum

**PUBLIC COMMENT**

4. **Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

**PRESENTATION**

5. **Recognition** of Socorro Volunteer Fire Department for their service to the people of the City of Socorro.  
**Mayor Jesus Ruiz**
6. **Presentation** by Interim City Manager regarding February's monthly report.  
**Adriana Rodarte**

### **NOTICE TO THE PUBLIC**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

### **CONSENT AGENDA**

7. *Excuse* absent Council Members. *Olivia Navarro*
8. *Discussion and action* on approving the Cash Receipts Transaction Report for February 2016. *Jesse Scott*
9. *Discussion and action* on approving the Accounts Payable Transaction Report for February 2016. *Jesse Scott*

### **REGULAR AGENDA**

#### **GRANTS**

10. *Resolution* 496 authorizing the City of Socorro to submit a grant application to the Metropolitan Planning Organization's Transportation Alternative Program to implement the City's Safe Routes to Schools Program Phase III. *Anibal Olague*

#### **PUBLIC WORKS**

11. *Discussion and action* to reject all bids received for equipment rental to perform the onion field excavation. *Miguel Rosas*

**CITY MANAGER**

12. ***Discussion and action*** to approve an Interlocal Agreement between with El Paso County for the Provision of Public Works Services to the City of Socorro and to authorize the city manager or her designee to execute agreement. ***Adriana Rodarte***
13. ***Discussion and action*** on approving the Unaudited Financial Reports for February 2016. ***Adriana Rodarte***
14. ***Discussion and action*** to combine Historical Landmark Commission and the Museum Commission. ***Adriana Rodarte***
15. ***Discussion and action*** to approve General Engineer Services Contract with Dannenbaum and authorize the city manager or her designee to execute contract. ***Adriana Rodarte***
16. ***Discussion and action*** to approve an Interlocal Agreement with the Lower Valley Water District for Waste Water Project for Cotton Valley Estates Subdivision and to authorize the city manager or her designee to execute agreement. ***Adriana Rodarte***
17. ***Discussion and action*** to dissolve the Parks Commission and replace it with a Parks Task Force. ***Adriana Rodarte***
18. ***Discussion and action*** to approve Fray Olguin to remain a dead end. ***Adriana Rodarte***
19. ***Discussion and action*** to approve amendment to the job title and job description from Chief Financial Officer to Director of Finance, salary ranging from 65,000.00 to 80,000.00. ***Adriana Rodarte***
20. ***Discussion and action*** regarding pond conditions, well, irrigation system and related equipment at Bulldog Championship Park and methods to address same. ***Adriana Rodarte***

**MAYOR AND COUNCIL**

21. ***Discussion*** on developing evaluation procedures for contract employees of the City of Socorro. ***Mayor Jesus Ruiz***
22. ***Discussion*** regarding rules and regulations for new subdivisions in the City of Socorro. ***Mayor Jesus Ruiz***
23. ***Discussion and action*** on paving San Miguel St. in 2016. ***Mayor Jesus Ruiz***
24. ***Update and discussion*** regarding preparations being done for 2016 Monsoon Season. ***Mayor Jesus Ruiz***

**EXECUTIVE SESSION**

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City

Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY  
Section 551.072 DELIBERATION REGARDING REAL PROPERTY  
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT  
Section 551.074 PERSONNEL MATTERS  
Section 551.076 DELIBERATION REGARDING SECURITY  
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

***Discussion on the following:***

**25. Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. ***Adriana Rodarte***

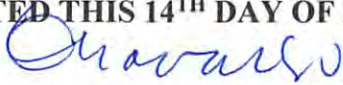
**26. Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters. ***Adriana Rodarte***

**27. Discussion and action** regarding pending litigation and receive status report regarding pending litigation. ***Adriana Rodarte***

**28. Consultation** with legal counsel regarding propriety of communications between members of city council and city employees and policies and procedures for and limits regarding same [551.071]. ***Mayor Jesus Ruiz***

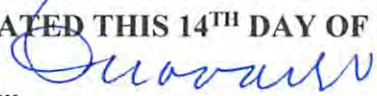
**29. Adjourn**

**DATED THIS 14<sup>TH</sup> DAY OF MARCH, 2016.**

By:   
**Olivia Navarro, City Clerk**

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 14<sup>TH</sup> DAY OF MARCH, 2016.**

By:   
**Olivia Navarro, City Clerk**

Agenda posted: 3-14-16 @ 2:58 PM  
Removed: \_\_\_\_\_ Time: \_\_\_\_\_ by: \_\_\_\_\_



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 03/10/2016**

**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Recognition of Socorro Volunteer Fire Department for their service to the people of the City of Socorro**

**SUMMARY**

I would like to recognize the volunteer Fire Department for their service to Socorro. They have helped us tremendously during monsoon season, attend events, help our PD, and do a great job every day.

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

See above

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

**None**

**COUNCIL MEMBER RECOMMENDATION**

**Recognize the FD.**

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large / Mayor Pro-Tem

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Adriana Rodarte**  
Interim City Manager

March 10, 2016

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Presentation by Interim City Manager, regarding February's monthly report.**

**SUMMARY**

Interim City Manager will provide a brief report on all City of Socorro Departments for the month of February 2016.

**STATEMENT OF THE ISSUE**

City Council requires Interim City Manager to present a monthly report.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_





## **Socorro Municipal Court**

**February 2016**

1. SMC has arraignments every Friday of the month.
2. February 5<sup>th</sup>; 371 new warrants were exported to OmniBase and 326 to Scofflaw.
3. February 5<sup>th</sup>, 183 new warrants were exported to the new collection law firm.
4. February 12<sup>th</sup> the convictions/dismissals report was exported to DPS and the monthly report to the Texas Office of Court Administration was also exported.
5. February 22<sup>nd</sup>, pre-trials were set at 10:30 AM and Juveniles pre-trials were set at 4:00 PM.
6. February 26<sup>th</sup> Bail Bond hearings were set at 10:30 AM and Officers court at 2:30 PM and walk-ins all day.
7. February 29<sup>th</sup> Show cause hearings were set at 10:30 AM and Juveniles show cause at 4:00 PM.

594 citations were issued by SPD for the month of January

16 DPS

55 Animal control

13 Ordinances

\$110,793.63 total collected for the month of February, 2016.

\$ 88,114.03 total collected for the month of February, 2015.

\$ 22,679.60 difference

# **City of Socorro**

**2016 February HR Monthly Report**

**Rosio Marin**

**Interim Human Resources Director**

## **Human Resources February Report**

**The Human Resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.**

**1. Celebrated Anniversaries and Birthdates for the month on Friday, February 26th.**

**2. Vacant Positions:**

- **CFO**
- **Human Resources Director**
- **Public Works Director**
- **2 Communications Dispatcher**
- **5 Police Officers**
- **1 Parks Laborer**
- **1 Municipal Court Clerk**

**3. 118 Leave Requests for the Month**

**Vacation – 33**

**Personal Day - 5**

**Sick – 64**

**Training – 14**

**Unpaid – 2**

**Missing Swipes - 28**

**4. Injuries: 2 Reported**

**5. FMLA: 2 Employees Out on Leave**

- **Luis Dominguez began FMLA on 02/03/2016**
- **Jaime Esparza began FMLA on 02/18/2016**

**6. FMLA: 1 Employee Returned to Work**

- **Luis Dominguez returned to work on 2/23/2016**

**7. Externship Student (Southwest University) & (International Business College)**

**Yolanda Mancinas started with Planning & Zoning on 2/16/2016**

**8. Employment Separations for the Month**

- **Douglas Lobdell resigned effective 2/19/2016**

**9. Interviews for the Month**

- **Planning Clerk- February 17, Total of 14 Candidates Interviewed**

**10. New -Hires for the Month**

- **Miguel Chavez – Public Works Laborer 2/8/2016**

**11. Personnel Changes**

- **Ashley Mota interviewed for the Planning Clerk Position and was chosen based on interview scores. Started as Planning Clerk on 02/18/2016**
- **Miguel Rosas was selected Interim Public Works Supervisor effective 2/22/16.**





City of Socorro, Texas  
Parks and Public Works  
Monthly Report February , 2016



### Public Works

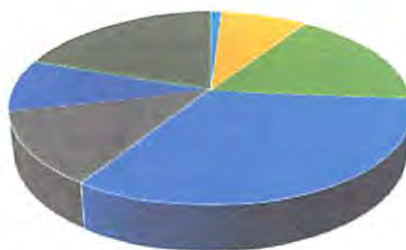
Personnel:

Director Douglas Lobdell resigned.

Major activities:

- Continued Paving district 3&4
- Performed shoulder work at Bauman bridge project
- Cleaned up site for cdbg grant groundbreaking
- Cleaned rio vista and moon rd row of debris
- Repaired major pot hole areas in all districts
- Cleaned streets – trash and tires

Man-Days, January



- |                         |                    |            |                  |
|-------------------------|--------------------|------------|------------------|
| ■ Paving                | ■ Onion Field      | ■ Berm     | ■ Shoulder Maint |
| ■ Special Project (Hvy) | ■ Traffic Controls | ■ Potholes | ■ Speed Bumps    |
| ■ Water Removal         | ■ Mowing/Weeds     | ■ Cleanup  | ■ Misc           |

City of Socorro, Texas

Parks

Monthly Report February, 2016



**Major Activities:**

- Callisto Park
  - Las Lunas subdivision Callisto Park was added to City of Socorro Parks
  - Major maintenance was required to bring park back to presentable conditions
- Lime washing
  - All trees in city parks were treated with a coating of hydrated lime to improve health and prevent from bug and insect infestation
  - All trees were pruned for the season
- Irrigation
  - All city parks including Municipal Court lawn was put on a watering/fertilizing schedule
- KaBOOM!
  - Committee for KaBOOM! Grant and park was formed and first meeting was held
  - Final playground equipment for park was chosen and logistics for the KaBOOM! Grant were discussed

**Maintenance:**

- Rio Vista Community Center restorations per inspection regulations were completed
- Socorro Police Department building at Vineyard restorations began
- Special Projects personnel office was moved



## SOCORRO POLICE DEPARTMENT FEBRUARY 2015 MONTHLY REPORT

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Date: March 9, 2016  
To: Adriana Rodarte City Manager  
From: Chief Carlos R. Maldonado  
SUBJECT: February 2016 Monthly Report

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Attached are the crime statistics for the month of February 2016. Below are some case highlights which occurred during the month:

**Case 2016-000297 at 11771 Bejar Dr.** On February 7<sup>th</sup>, approximately 6:34am, dispatch received a call from a third party caller advising of an assault. The reporter stated that her niece had called her saying her father had assaulted her, as well as her mother. The assailant was possibly intoxicated, as per the caller. The suspect locked the gate to the residence and stated he would be locating a gun. Socorro Police units responding requested the assistance of the El Paso Sheriff's office, but dispatch was advised no units would be able to respond. The officer then jumped the fence into the property, while another spd unit arrived to assist. The Socorro Police Officers were able to apprehend the male subject and placed him under arrest. He was processed and booked into the El Paso County jail for assault and resisting arrest or detention.

**Case 2016-000305 at 9963 Alameda.** On February 9<sup>th</sup>, at approximately 14:27 while on duty, K9 Officer Harrelson conducted a follow up at the mentioned address. The K9 alerted and located drug paraphanelia., The item was processed and taken to the Rio Vista Substation to be submitted into our Evidence Division.

**Case 2016-000337/338 at 9956 Morocco** On February 13<sup>th</sup>, at approximately 20:46 the reporter stated the windows to her vehicle had just been broken out. The caller's husband had visual on 2 male juveniles and was running after them, in the direction leading towards Moon Rd. An additional reporter contacted Dispatch requesting police for unknown reason, she stated a male (the initial reporter's husband) had requested she call 911. Upon arrival, the Socorro Police officers requested LIFE ambulance be dispatched to assist a male subject w/ a stab wound/laceration to the neck. While waiting for LIFE and SFD first responders, the Police Officers located and detained the assailant who was still in the area. Upon arrival, LIFE ambulance treated and transported one victim to Del Sol, with the company of one Police Officer. An additional officer transported the assailant to the Rio Vista Substation for processing and questioning reference the aggravated assault. The assistance of the EPSO Crime Scene

Units was requested and they processed the scene. The male assailant was also treated for lacerations to his hands, at the Rio Vista Substation. He was processed and booked into the El Paso Jail Annex for aggravated assault as well as for criminal mischief.

**Case 2016-000422 at 260 Sun Park.** On February 25<sup>th</sup>, at approximately 12:41 on duty Socorro Police Officers conducted a traffic stop at the mentioned location. The initiating officer requested additional units for assistance, as well as our K9 unit. Upon questioning and identifying the driver and his passenger, the units found that the driver had outstanding traffic warrants out of the Socorro Municipal Court. Upon further search and investigation, the officers and K9 officer found that the suspect was also in possession of illegal narcotics (marijuana.) The male subject was placed under arrest, and his vehicle was impounded and stored at the Socorro Street Department lot. The male subject was processed and booked into the El Paso Jail Annex.

### **February 2016 Training Report**

On February 01 through 04, 2016 Officer Rosario, Officer Saldana, and Officer Fraire attended Intoxilyzer Certification Course Hosted by the El Paso Police Department. These Officers are now certified Intox Operators.

On February 08 and 09, 2016 Sgt. Moore and Sgt. Flores conducted Patrol Rifle certification course for 2 of our officers at EPCC/LETA.

On February 11, 2016 Sgt. Moore and Sgt. Flores conducted Active Shooter Training for 5 of our officers at EPCC/LETA.

On February 19, 2016 Sgt. Moore and Sgt. Flores conducted M-4 Re-Qualification for 4 of our Officers at EPCC/LETA.

On February 23, 2016 Sgt. Moore conducted Mandatory 84<sup>th</sup> Legislative Updates course for 16 Officers from various agencies at EPCC/LETA.

On February 26, 2016 Sgt. Moore conducted Mandatory Canine Encounters and Child Safety Alert Check List course for 1 of our Officers and 23 Officers from Various agencies at EPCC/LETA.

**On February 26, 2016 Officer James Urquidi completed and Graduated from the National Forensic Academy in Tennessee after completing two and a half months of intensive training in Forensic Analysis. Officer Urquidi is now Certified as a Forensic Technician.**

On February 27 and 28, 2016 Sgt. Moore and Sgt. Flores conducted Patrol Rifle certification course for 3 of our Officers and 2 Officers from various agencies at EPCC/LETA.



On February 29, 2016 Sgt. Moore and Sgt. Flores conducted remedial Patrol Rifle Training for 9 of our Officers at EPCC/LETA.

Respectfully Submitted by  
Sgt. Steve Moore  
Patrol Sergeant/Training Coordinator

**January 2016 Special Operations (CID/K9) Report**

Be advised that due to the sensitivity of certain investigations, the detail will be left out.

**WEEK 1**

Monday:

2015-002416 Forgery case follow up  
2015-002604 Burglary of Habitation, Follow Up  
2015-000007 Aggravated Robbery, may tie in two suspects identified to EPPD's case

Tuesday:

2015-000256 Theft of property, assist I. Rod GECU case  
2015-002443 Criminal Mischief Inactive  
Interview Source of information involving cartel and gang intel with EPPD, DPS.  
Call out in reference to theft of ATM machine.

Wednesday:

FBI Title 3 Surveillance  
Follow up to ATM theft. Photos and surveillance retrieved.

Thursday:

2015-002604, obtain EPPD confessions of offenders admitting to Socorro burglaries. Identified 3 offenders, investigation continues.

2016-000233 Burglary of habitation. Obtained two serial numbers for AR-15's stolen from

residence. Entered them into NCIC/TCIC

2016-000248 Deadly Conduct follow up

2016-000256 report supplemented.

2016-000118 presented to the District Attorney's office.

Friday

2015-001747 supplemented report in reference to possession of child pornography. Statement was obtained.

**WEEK 2**

Sunday:

Assist Officer Saldana in booking two 10x15's, FBI Surveillance

Monday:

2016-000248, Agg Assault Deadly weapon. (Rifle) Conducted interviews with 3 victims, and obtained statements. Met with Tribal PD, regarding tribal offender. Checked with Gang Database for any affiliations, no affiliations were found. May possibly be retaliation (Barrio Azteca's). Case is on-going

Tuesday:

2016-000279 child pornography.  
FBI is looking to adopt this case.

Wednesday:

FBI

Thursday:

2015-002404 Obtained three warrants of arrest for engaging in organized criminal activity/  
Burglary of Habitation

2016-000025 EPPD advised of having identified same subjects in above case to be using stolen credit cards in reference to this case. Case is on-going.

2016-000185 (forgery)

Friday:

2016-000160 Obtained a recorded interview. 2015-001747 was supplemented, evidence entered. 2015-002883 was unfounded.

**Saturday:**

2016-000145. Appointment made for interviews.

2015-002790 cruelty to animals. Reviewed tape and no suspects were shown killing the duck.

2016-000256 theft of ATM. As of yet, no suspects have been identified, case remains open.

Presented case 2016-000118 ref Indecency with a child.

2016-000185 identity theft. Interview set up for next week.

2016-000226 Aggravated assault with a deadly weapon. Neg. contact with victim, case remains open.

2016-000160 sexual assault, awaiting victim to return from out of town.

2016-000223 placed inactive due to no workable leads.

### **WEEK 3**

**Saturday Night/ Sunday Morning:**

Aggravated Assault Deadly Weapon case 2016-000337. Offender arrested. Five interviews conducted to include confession.

2016-000307, sexual assault, victim refused prosecution. Non prosecution statement was obtained.

**Monday:**

Investigator Rey off duty.

2016-000256, ATM theft, offense will be featured on Crime Stoppers.

**Tuesday:**

2016-00025 Follow up/ debit card abuse. Obtained prosecution statement.

2016-000266, harassment case, neg. contact with victims as of yet.

2016-000024 under review.

Wednesday:

FBI partial day, Assisted I. Rodriguez regarding interview of possible source. Assisted in k9 search of residence and vehicle. Information relating to dangerous narcotics in Socorro.

2016-000106 Forgery. Obtained a confession, currently awaiting additional three warrants.

Thursday:

FBI half day, follow up on 2016-000337 (AGG ASSAULT) victim in critical but stable condition.

2016-000145, sexual assault, scheduled interviews with victim. Information received on methamphetamine's in our area.

Friday:

FBI task force, M-4 training, continued with task force duties.

#### **WEEK 4**

Sunday:

Worked on the. called the applicants references, conducted one home visit.

Monday:

Worked with the F.B.I task force. Traffic stop was made and cocaine was recovered. The case is under investigation with the task force. Interviewed the defendant at the Socorro Police Substation. Intel was obtained and information was forwarded to the task force.

Tuesday:

Reported to the task force. Worked on a sexual assault involving a 3 year old and obtained a statement from the mother. She advised that her daughter has not made an outcry of sexual abuse and advised that the injury that her daughter had was consistent with her falling down and hurting herself with a toy while in the bath tub. The victim was checked out by a Sane nurse at the hospital.

Wednesday:



Reported to the task force.

Conducted a follow up with the Defendant that was pulled over on Sunday at his residence. Worked on and supplemented forgery case 2016-000106.

Made contact with the mother of the victim that got ran over on Tanton and Alameda. She advised that her daughter is not doing well and she still needs further surgeries.

Thursday:

Received information on drug activity on 11615 Chisholm Trail. Detective Rodriguez and Detective C. Rey with the assistance of patrol made an arrest on a traffic stop. Detectives recovered 691 pounds of marijuana. The defendant was booked and given a bond of 150,000 dollars. An additional 10 pounds were recovered at the defendant's house.

Friday:

Conducted a follow up at two addresses, reference forgery case 2016-000106.

Assisted in entering the marijuana into property and evidence.

Developed Intel on person delivering cocaine in Socorro.

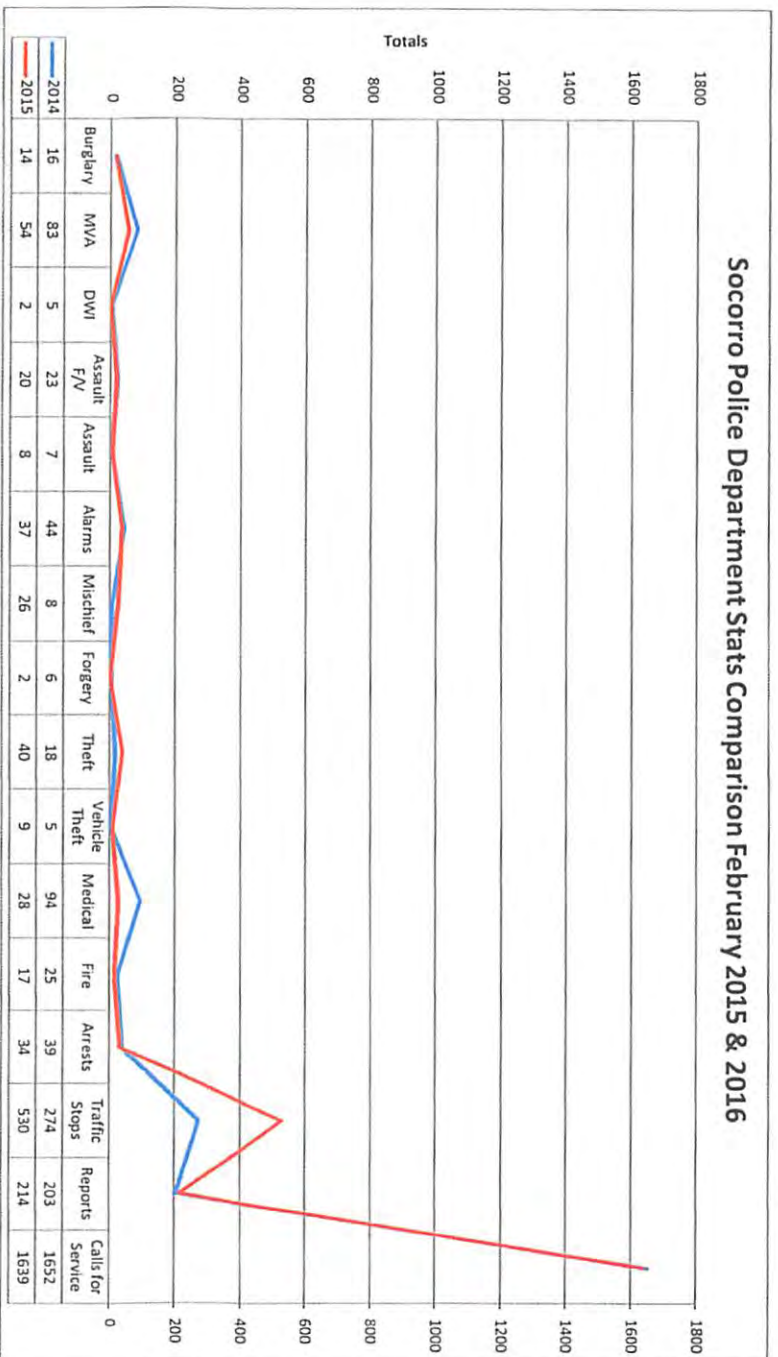
Received a possible tip on the vehicle that ran over the lady at Tanton and Alameda. Undersigned discovered that the following tip was involving a different accident that occurred on Patti Joe and Horizon.

Sergeant M. Flores

K9/CID Division

Call Type	2015	2016
Burglary	16	14
MVA	83	54
DWI	5	2
Assault F/V	23	20
Assault	7	8
Alarms	44	37
Mischief	8	26
Forgery	6	2
Theft	18	40
Vehicle Theft	5	9
Medical	94	28
Fire	25	17
Arrests	39	34
Traffic Stops	274	530
Reports	203	214
Calls for Service	1652	1639

### Socorro Police Department Stats Comparison February 2015 & 2016



**Jesus Ruiz**  
Mayor

**Rene Rodríguez**  
Representative At-Large

**Sergio Cox**  
Representative District 1



**Gloria M. Rodríguez**  
Representative District 2

**Victor Perez**  
Representative District 3/Mayor Pro  
Tem

**Anthony Gándara**  
Representative District 4

**Adriana Rodarte.**  
City Manager

TO: Adriana Rodarte, Interim City Manager

FROM: Olivia Navarro, City Clerk

SUBJECT: MONTHLY REPORT – February 2016

**Council Meeting February 4 and 18**

- 1. Prepared minutes for 2 meetings**
- 2. Open Bids for Rental Equipment for Public Works**
- 3. 4 Publications**
- 4. Received 7 Open Records Requests**
- 5. Responded to 6 Open Records**



# City of Socorro

## Planning & Zoning Activity Report

February 2016

### INSPECTIONS

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The Planning & Zoning Department conducted the following inspections during the past month:

Structural Inspections:	20
Mechanical	26
Electrical	52
Plumbing/Gas/Sewer	88
Concrete Work	178
<i>(Incl. rock walls, footings, driveways &amp; sidewalks, roofs)</i>	
Solar Panels	13
Building Final	10
Change of Address	7
Zoning Compliance	1
<b>TOTAL</b>	<b>387</b>

### CODE COMPLIANCE & ENFORCEMENT

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The code compliance personnel accomplished the following activities during the past month:

Notices of Violation issued	25
Number of cleared cases (through voluntary compliance)	35
Citations Issued	8
<b>TOTAL</b>	<b>68</b>

### Boards & Commissions

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The following number of cases were brought before these boards and commissions during the past month:

City Council.....	2
Planning & Zoning.....	2
Historical Landmark Commission.....	0
Board of Adjustments.....	0
Museum Commission.....	0

**TOTAL = 4 Cases**



# **City of Socorro**

## **Planning & Zoning Activity Report**

**February 2016**

### **INTERNAL AND EXTERNAL PROJECT INVOLVEMENT**

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1. Safe Routes To School II project.
  2. CDBG Arroyo Improvement project.
  3. Annexation project.
  4. ROW acquisition projects.
  5. Flood Mitigation and Preparedness project (existing and future storm water structures).
  6. Connectivity and Traffic Master Plan / Bridge Expansion projects (Bauman, Rio Vista, etc.).
  7. New development and rezoning projects.
  8. Proposed Zoning Ordinance and Amendments.
  9. Code compliance and public involvement.
-



*Jesus A. Ruiz*  
Mayor

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At Large

*Sergio Cox*  
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*Victor Perez*  
District 3

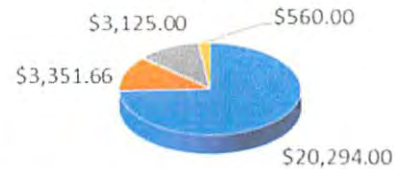
*Anthony Gandara*  
District 4

*Adriana Rodarte*  
City Manager

February 2015



February 2016



■ Permits ■ Registrations ■ Applications ■ Letters

■ Permits ■ Registrations ■ Applications ■ Letters

### **Planning & Zoning Department Monthly Income Report**

	February 2015		February 2016	
Permits				
Residential Permits	15	\$4,437.50	150	\$15,009.50
Commercial Permits	2	\$462.50	2	\$497.70
Excavation and Grading Permits	0			
Demolition Permits	0		3	\$270.00
Utility Gas Permits	10	\$575.00	7	\$350.00
Utility Water Permits	4	\$200.00	3	\$150.00
Utility Sewer Permits	6	\$300.00	3	\$175.00
Utility Plumbing Permits	4	\$200.00	7	\$350.00
Utility Electric Permits	13	\$725.00	21	\$1,245.00
Utility Mechanical Permits	3	\$150.00	11	\$560.00
Re-Inspection Fees	2	\$90.00	0	\$0.00
Vendor Permits	7	\$127.50	14	\$495.00
Event Permits	0		1	\$125.00
Sign Permits	3	\$326.56	2	\$566.80
Special Use Permits	0		0	\$0.00
Special Inspections	2	\$75.00	0	\$0.00
Park Fees	0		4	\$300.00
Beer & Wine	5	\$347.50	0	\$0.00
Returned Check Fees	1	\$35.00	0	\$0.00
Building Card Replacement			0	\$0.00
Solar Panel Permit			4	\$200.00
Trailer Parking Permit			0	\$0.00
Security Alarm Permit			0	\$0.00
TOTALS	77	\$8,051.56	232	\$20,294.00

## Registrations

Business Registrations	7	\$440.92	17	\$981.66
Business Renewals	104	\$5,891.25	29	\$2,370.00
Car Dealership Annual Applications	2	\$250.00	0	\$0.00
	113	\$6,582.17	46	\$3,351.66

## Applications

Conditional Use Applications	1	\$650.00	1	\$650.00
Rezoning Applications	2	\$900.00	3	\$2,310.00
Lot Split Applications	0		0	\$0.00
Re-Plat Applications	0		0	\$0.00
Subdivision Applications	0		0	\$0.00
BOA Applications	0		0	\$0.00
Mobile Office			0	\$0.00
Mobile Home Placements	4	\$240.00	2	\$120.00
Mobile Home Transporters	7	\$315.00	1	\$45.00
	14	\$2,105.00	7	\$3,125.00

## Letters

Official Address Changes	5	\$30.00	7	\$105.00
Zoning Confirmation Letters	1	\$45.00	1	\$90.00
Certificate of Occupancy	2	\$100.00	7	\$350.00
Letters Of Zoning Compliance	1	\$15.00	1	\$15.00
Flood Determination Letter			0	\$0.00
Zoning Map Printable			0	\$0.00
	9	\$190.00	16	\$560.00
Grand Total		\$16,928.73		\$27,330.66





City of Socorro

Department of Recreation Centers

2015 February Monthly Report

Issued by:

Victor Reta-Recreation Centers Supervisor

March 2, 2016

Goals:

- The Recreation Centers' goal is to establish themselves as a resource center in the community aimed at encouraging, educating, & empowering others through social, civic, and betterment opportunities for the people of Socorro.
- As Recreation Centers Supervisor it is my ultimate goal that I meet the needs of the public in the City of Socorro, with solutions & answers; by creating good standing overarching partnerships I aim to provide an easily accessible network of aid. As such, I expect to have a highly effective team of employees who will receive continuing education & training so that they are capable of executing & facilitating the demands of the department with polite & welcoming community service.
- Goal of the month: Team Work



#### RVCC (Rio Vista Community Center):

- February monthly report (supporting documentation attached)
- Ash Wednesday Services-2/10/16
- Valentine's Day Luncheon-2/10/15
- Pope Visit Pizza Party for Senior Citizens-2/17/16
- Emerson College Coordinating Spring Break Volunteer Humanitarian Project
- Coordinating annual Free Doctor's Clinic 3/16/16
- Girl Scouts Raised Flower Beds to Senior Nutritional Program- 2/17/16
- Coordinated a Wills Clinic w/ Tx Rio Grande Legal Aid for Community-2/29/16

#### CACC (Chayo Apodaca Community Center):

- February Monthly Report Attached
- Met with representatives from Persidio Technology Company Regarding IT Issues
- Arcades Serviced Routinely
- Began a Landscaping Plan for CACC

#### Department Supervisory, Staff, and Cross Department Collaboration

- Scored RFQ's for RVCC & Library Capital Projects
- Attended Health Department Management Training Course w/ Rec. Coordinator
- Coordinating regular meetings w. City Source Representatives
- Speaking w/ City Manager regarding Rio Bosque Project & Facility Request
- Attended & received Letter of Support from WTEP for 5310 Grant
- Entered planning phase for negotiations w/ contractor for Capital Projects

#### Events:

- Conducted training for P&Z "Managing Up"- 2/3/16
- Hosted Teachers & Educators Meeting 2/3/16
- Attended EPCC Internship & Service Learning Fair-2/4/16
- Hosted 1<sup>st</sup> Parks Committee Meeting for KaBOOM! Grant-2/4/16
- Attended MPO 5310 Grant Community Meeting- 2/4/16
- Coordinated Sparks Arroyo Ground Breaking- 2/24/16
- Attended Parent Liaison Coordination Meeting- 2/9/16
- Attended Meeting w/ Escontrias Principal Jesus Aguirre-2/12/16
- Coordinated Easter Eggstravaganza 3/26/16

## MONTHLY REPORT February 2016

### Fitness and Wellness

<u>Class:</u>	<u>Instructor</u>	<u>Time(s):</u>	<u>Month Total:</u>
Aerobics	Adriana	M-F 8-9am	233
Zumba	Adriana	MWF 9:15-10:15am	9
Zumba	Alejandra	MTWR 6-7pm	115
Yoga	Idalia	MTWR 6-7pm	41
			398

### Community Enrichment

<u>Class:</u>	<u>Instructor</u>	<u>Time(s):</u>	<u>Month Total:</u>
Family Violence Support		W 1-2pm	39
Al-Anon		F 12:30-2:30	31
GED		MWTR 5pm-7pm	139
GED		MWTR 9am-12am	132
Nutrition		MWTR 5pm-7pm	90
Citizenship		MW 5pm-7pm	12
Citizenship		TTR 6:30pm-8pm	105
Texas Tech.		Varies	
ESL		WF 9am - 12pm	110
Senior Nutrition		M-F 9am-1pm	586
			1244

### Transportation

	<u>Month Total:</u>
Pick Ups	135
Drop Offs	141
Other	83
Church	14
	373

### Calls & Visitors

	<u>Month Total:</u>
Phone Calls	258
Visitors	78
	336

### Events

<u>Total Events</u>	<u>Total Turnout</u>
8	8
	8

### Volunteers

	<u>Month Total:</u>
Volunteers / Community Service	6
	6

### Total RVCC Visitor/Participant Traffic:

2365



Day	Computer Use	Laptop Use	Arcade	Volunteers	Visitor	Conference	Total
1							
2	19	0	23	0	12	0	54
3	18	0	14	0	17	0	49
4	19	0	9	0	15	0	43
5	21	0	16	0	8	6	51
6	19	0	14	1	7	4	45
7							
8							
9	41	0	16	1	7	0	65
10	22	0	11	0	0	0	33
11	15	0	8	0	0	0	23
12	19	0	18	0	12	0	49
13	19	0	5	0	7	0	31
14							
15							
16	37	0	24	1	4	0	66
17	11	0	8	0	7	0	26
18	21	0	7	2	6	3	39
19	14	0	13	2	8	0	37
20		0	9	1	6	20	36
21							
22							
23	18	0	14	1	12	5	50
24	24	0	16	0	8	0	48
25	20	0	4	1	1	3	29
26	18	0	20	1	11	0	50
27	22	0	24	3	29	5	83
28							
29							
Total	375	0	249	11	148	41	824
			Monthly Total				907

# **IT Projects and Improvements February, 2016.**

## **Projects.**

VoIP phones are being installed in all City's Departments and we are waiting on AT&T to port Phone Lines over.

Approved PO for Camera Installation in the PZ/Court/Chambers Area.

Installed Trend-Micro in all City's Computers.

Installed Remote Tool in all City's Computers.

## **Administration**

Managing the City's website. (Updated Phone Numbers, Titles, Agendas, Videos, and Public Information).

Managing the work phones for the City.

Managing the Network.

Working on Work Orders.

Setup Laptop and Printer for City Manager

Provided Scan Card Access to City Hall for Rosio Marin, Nancy Madrid, and Reba Greene.

## **Court.**

February Scofflaw Records Processed Successfully.

## **Police Department**

Provided Network and Electrical Quotes for Vinard Facility.

Provided Quote for Computers Grant.

Added New Dispatcher to Email and Network.

**Setup Sgt. Olvera to the Network.**

**Planning and Zoning**

**Setup Ashley Mota as Planning Clerk, Email, Network and Abila.**

**Parks.**

**Installed New Printer for Julio Valdez**

**Added Julio Valdez to Abila Access.**

**Public Works.**

**Setup Miguel Rosas in Director's Office.**

**Added Miguel Rosas to Abila Access.**

**Council.**

**Provided Email and City Cell Phone to Anthony Gandara.**



**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large / Mayor Pro Tem

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Adriana Rodarte**  
Interim City Manager

**DATE: February 11, 2016**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: ADRIANA RODARTE**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE CASH RECEIPTS TRANSACTION REPORT FOR FEBRUARY 2016.**

**SUMMARY**

The Cash Receipt Transaction Report summarizes all of the departmental deposits for February 2016. This report does not include any wire transfers into our accounts or adjusting journal entries.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

City of Socorro  
Cash Receipts Report  
February 2016

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
2/1/2016	Level 3 Communications LLC	Q4 2015 RIGHT-OF-WAY FEE	01010	Wells Fargo-M&O	001		307.74			GENERAL FUND
2/1/2016	Time Warner Cable	Q4 2015 FRANCHISE FEES	01010	Wells Fargo-M&O	001		18,062.92			GENERAL FUND
2/1/2016	Level 3 Communications LLC	Q4 2015 RIGHT-OF-WAY FEE	04203	Franchise Taxes	001	99999		307.74	Non grant item	GENERAL FUND
2/1/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111659-111691	01010	Wells Fargo-M&O	001	99999	8,752.07		Non grant item	GENERAL FUND
2/1/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111659-111691	02115	State Fees Payable	001	99999		1,660.73	STATE FEE	GENERAL FUND
2/1/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111659-111691	02613	Due to Others	001	99999		122.08	Omnibase Fee	GENERAL FUND
2/1/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111659-111691	04507	Muni. Court Judgements/Fines	001	99999		5,194.41	Court Bldg. Sec	GENERAL FUND
2/1/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111659-111691	04511	Juvenile Case Management Fee	001	99999		111.49	JUV CASE MGMT F	GENERAL FUND
2/1/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111659-111691	04512	Municipal Court Technology	001	99999		79.84	Court Tech Fund	GENERAL FUND
2/1/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111659-111691	04513	Collection Agency Fees	001	99999		1,583.52	Collection Agen	GENERAL FUND
2/1/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23470-23479	01010	Wells Fargo-M&O	001	99999	682.50		Non grant item	GENERAL FUND

2/1/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23470-23479	04501	Building Permits	001	99999		440.00	Non grant item	GENERAL FUND
2/1/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23470-23479	04502	Business Registration Permits	001	99999		242.50	Non grant item	GENERAL FUND
2/1/2016	Police Dept-City of Socorro	PST CR FOR PD FEB 2016 010067-010068	01010	Wells Fargo-M&O	001	99999	102.00		Non grant item	GENERAL FUND
2/1/2016	Police Dept-City of Socorro	PST CR FOR PD FEB 2016 010067-010068	04604	Police Fees	001	99999		102.00	Non grant item	GENERAL FUND
2/1/2016	Time Warner Cable	Q4 2015 FRANCHISE FEES	04203	Franchise Taxes	001	99999		18,062.92	Non grant item	GENERAL FUND
2/1/2016	Time Warner Cable	Q4 2015 PEG FEES	01047	Wells Fargo- Special Revenue	100	99999	3,612.59		Time Warner Edu	SPECIAL REVENUES FUND
2/1/2016	Time Warner Cable	Q4 2015 PEG FEES	04205	PEG Capital Fee Revenue	100	99999		3,612.59	Time Warner Edu	SPECIAL REVENUES FUND
2/2/2016	Verizon	RENTAL/LEASE ELP_OSLO	01010	Wells Fargo-M&O	001		1,000.00			GENERAL FUND
2/2/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111692-111714	01010	Wells Fargo-M&O	001	99999	5,395.04		Non grant item	GENERAL FUND
2/2/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111692-111714	02115	State Fees Payable	001	99999		913.94	STATE FEE	GENERAL FUND
2/2/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111692-111714	02613	Due to Others	001	99999		72.36	Omnibase Fee	GENERAL FUND
2/2/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111692-111714	04507	Muni. Court Judgements/Fines	001	99999		3,272.12	Court Bldg. Sec	GENERAL FUND
2/2/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111692-111714	04511	Juvenile Case Management Fee	001	99999		38.94	JUV CASE MGMT F	GENERAL FUND
2/2/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111692-111714	04512	Municipal Court Technology	001	99999		32.00	Court Tech Fund	GENERAL FUND
2/2/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111692-111714	04513	Collection Agency Fees	001	99999		1,065.68	Collection Agen	GENERAL FUND



2/2/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23480-23490	01010	Wells Fargo-M&O	001	99999	545.00		Non grant item	GENERAL FUND
2/2/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23480-23490	04501	Building Permits	001	99999		465.00	Non grant item	GENERAL FUND
2/2/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23480-23490	04502	Business Registration Permits	001	99999		80.00	Non grant item	GENERAL FUND
2/2/2016	Verizon	RENTAL/LEASE ELP_OSLO	04701	Rental Income	001	99999		1,000.00	Non grant item	GENERAL FUND
2/3/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111715-111732	01010	Wells Fargo-M&O	001	99999	5,310.20		Non grant item	GENERAL FUND
2/3/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111715-111732	02115	State Fees Payable	001	99999		1,006.61	STATE FEE	GENERAL FUND
2/3/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111715-111732	02613	Due to Others	001	99999		80.90	Omnibase Fee	GENERAL FUND
2/3/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111715-111732	04507	Muni. Court Judgements/Fines	001	99999		3,391.39	Court Bldg. Sec	GENERAL FUND
2/3/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111715-111732	04511	Juvenile Case Management Fee	001	99999		53.09	JUV CASE MGMT F	GENERAL FUND
2/3/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111715-111732	04512	Municipal Court Technology	001	99999		36.01	Court Tech Fund	GENERAL FUND
2/3/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111715-111732	04513	Collection Agency Fees	001	99999		742.20	Collection Agen	GENERAL FUND
2/3/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23492-23504	01010	Wells Fargo-M&O	001	99999	1,150.90		Non grant item	GENERAL FUND
2/3/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23492-23504	04501	Building Permits	001	99999		1,075.00	Non grant item	GENERAL FUND
2/3/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23492-23504	04502	Business Registration Permits	001	99999		75.90	Non grant item	GENERAL FUND

2/4/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111733-111750	01010	Wells Fargo-M&O	001	99999	2,998.57		Non grant item	GENERAL FUND
2/4/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111733-111750	02115	State Fees Payable	001	99999		596.10	STATE FEE	GENERAL FUND
2/4/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111733-111750	02613	Due to Others	001	99999		48.00	Omnibase Fee	GENERAL FUND
2/4/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111733-111750	04507	Munl. Court Judgements/Fines	001	99999		1,763.34	Court Bldg. Sec	GENERAL FUND
2/4/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111733-111750	04511	Juvenile Case Management Fee	001	99999		39.86	JUV CASE MGMT F	GENERAL FUND
2/4/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111733-111750	04512	Municipal Court Technology	001	99999		27.88	Court Tech Fund	GENERAL FUND
2/4/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111733-111750	04513	Collection Agency Fees	001	99999		523.39	Collection Agen	GENERAL FUND
2/4/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23505-23515	01010	Wells Fargo-M&O	001	99999	2,462.50		Non grant item	GENERAL FUND
2/4/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23505-23515	04501	Building Permits	001	99999		1,810.00	Non grant item	GENERAL FUND
2/4/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23505-23515	04502	Business Registration Permits	001	99999		592.50	Non grant item	GENERAL FUND
2/4/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23505-23515	04714	Park Fees	001	99999		60.00	Non grant item	GENERAL FUND
2/5/2016	Administration-City of Socorro	COPIES - ADMIN OFFICE	01010	Wells Fargo-M&O	001		7.10			GENERAL FUND
2/5/2016	Jesus Ruiz-Mayor	PERDIEM REIMB - CONF OF MAYORS	01010	Wells Fargo-M&O	001		73.00			GENERAL FUND
2/5/2016	Perla Rosio Marin	SALES TAX REIMB - CC PURCH 9-2015 DOLLAR TREE	01010	Wells Fargo-M&O	001		1.65			GENERAL FUND

2/5/2016	Perla Rosio Marin	SALES TAX REIMB - CC PURCH 9-2015 DOLLAR TREE	05521	Support Activities	001	00012		1.65	Non grant item	GENERAL FUND
2/5/2016	Jesus Ruiz-Mayor	PERDIEM REIMB - CONF OF MAYORS	05711	Travel/Mileage/Per Diem	001	00013		73.00	Non grant item	GENERAL FUND
2/5/2016	Administration-City of Socorro	COPIES - ADMIN OFFICE	04504	AdmMisc-Copies,City Cirk Prmt	001	99999		7.10	Non grant item	GENERAL FUND
2/5/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111751-111809	01010	Wells Fargo-M&O	001	99999	8,325.87		Non grant item	GENERAL FUND
2/5/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111751-111809	02115	State Fees Payable	001	99999		2,466.60	STATE FEE	GENERAL FUND
2/5/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111751-111809	02613	Due to Others	001	99999		72.00	Omnibase Fee	GENERAL FUND
2/5/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111751-111809	04507	Muni. Court Judgements/Fines	001	99999		4,686.54	Court Bldg. Sec	GENERAL FUND
2/5/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111751-111809	04511	Juvenile Case Management Fee	001	99999		169.87	JUV CASE MGMT F	GENERAL FUND
2/5/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111751-111809	04512	Municipal Court Technology	001	99999		116.39	Court Tech Fund	GENERAL FUND
2/5/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111751-111809	04513	Collection Agency Fees	001	99999		814.47	Collection Agen	GENERAL FUND
2/5/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23516-23529	01010	Wells Fargo-M&O	001	99999	677.50		Non grant item	GENERAL FUND
2/5/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23516-23529	04501	Building Permits	001	99999		565.00	Non grant item	GENERAL FUND
2/5/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23516-23529	04502	Business Registration Permits	001	99999		52.50	Non grant item	GENERAL FUND
2/5/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23516-23529	04505	Mobile Home Permits	001	99999		60.00	Non grant item	GENERAL FUND

2/8/2016	TML Intergovernmental Risk Poo	W/C 15/16FY AMEND PYRL; CK181230	01010	Wells Fargo-M&O	001		3,031.27			GENERAL FUND
2/8/2016	TML Intergovernmental Risk Poo	W/C 15/16FY AMEND PYRL; CK181230	01210	Prepaid Insurance	001			4,427.64		GENERAL FUND
2/8/2016	TML Intergovernmental Risk Poo	W/C 15/16FY AMEND PYRL; CK181230	05518	Liability Insurance	001	00005	1,396.37		Non grant item	GENERAL FUND
2/8/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111810-111831	01010	Wells Fargo-M&O	001	99999	3,621.10		Non grant item	GENERAL FUND
2/8/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111810-111831	02115	State Fees Payable	001	99999		1,089.45	STATE FEE	GENERAL FUND
2/8/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111810-111831	02613	Due to Others	001	99999		43.12	Omnibase Fee	GENERAL FUND
2/8/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111810-111831	04507	Munl. Court Judgements/Fines	001	99999		2,028.05	Court Bldg. Sec	GENERAL FUND
2/8/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111810-111831	04511	Juvenile Case Management Fee	001	99999		82.96	JUV CASE MGMT F	GENERAL FUND
2/8/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111810-111831	04512	Municipal Court Technology	001	99999		54.89	Court Tech Fund	GENERAL FUND
2/8/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111810-111831	04513	Collection Agency Fees	001	99999		322.63	Collection Agen	GENERAL FUND
2/8/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23530-23547	01010	Wells Fargo-M&O	001	99999	1,645.00		Non grant item	GENERAL FUND
2/8/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23530-23547	04501	Building Permits	001	99999		900.00	Non grant item	GENERAL FUND
2/8/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23530-23547	04502	Business Registration Permits	001	99999		35.00	Non grant item	GENERAL FUND
2/8/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23530-23547	04503	Rezoning Fees	001	99999		650.00	Non grant item	GENERAL FUND

2/8/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23530-23547	04505	Mobile Home Permits	001	99999	60.00	Non grant item	GENERAL FUND
2/8/2016	Police Dept-City of Socorro	PST CR FOR PD FEB 2016 010069-010071	01010	Wells Fargo-M&O	001	99999	104.00	Non grant item	GENERAL FUND
2/8/2016	Police Dept-City of Socorro	PST CR FOR PD FEB 2016 010069-010071	04604	Police Fees	001	99999	104.00	Non grant item	GENERAL FUND
2/9/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111832-111850	01010	Wells Fargo-M&O	001	99999	2,496.03	Non grant item	GENERAL FUND
2/9/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111832-111850	02115	State Fees Payable	001	99999	587.25	STATE FEE	GENERAL FUND
2/9/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111832-111850	02613	Due to Others	001	99999	20.92	Omnibase Fee	GENERAL FUND
2/9/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111832-111850	04507	Muni. Court Judgements/Fines	001	99999	1,612.49	Court Bldg. Sec	GENERAL FUND
2/9/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111832-111850	04511	Juvenile Case Management Fee	001	99999	46.46	JUV CASE MGMT F	GENERAL FUND
2/9/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111832-111850	04512	Municipal Court Technology	001	99999	33.31	Court Tech Fund	GENERAL FUND
2/9/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111832-111850	04513	Collection Agency Fees	001	99999	195.60	Collection Agen	GENERAL FUND
2/9/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23548-23560	01010	Wells Fargo-M&O	001	99999	1,372.50	Non grant item	GENERAL FUND
2/9/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23548-23560	04501	Building Permits	001	99999	535.00	Non grant item	GENERAL FUND
2/9/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23548-23560	04502	Business Registration Permits	001	99999	87.50	Non grant item	GENERAL FUND
2/9/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23548-23560	04503	Rezoning Fees	001	99999	750.00	Non grant item	GENERAL FUND

2/10/2016	George J. Brown	FAILURE TO APPEAR IN CT; PET TICKET	01010	Wells Fargo-M&O	001		2,296.00			GENERAL FUND
2/10/2016	George J. Brown	FAILURE TO APPEAR IN CT; PET TICKET	04507	Muni. Court Judgements/Fines	001	00006		2,296.00	Non grant item	GENERAL FUND
2/10/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111851-111872	01010	Wells Fargo-M&O	001	99999	7,787.17		Non grant item	GENERAL FUND
2/10/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111851-111872	02115	State Fees Payable	001	99999		1,573.18	STATE FEE	GENERAL FUND
2/10/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111851-111872	02613	Due to Others	001	99999		123.46	Omnibase Fee	GENERAL FUND
2/10/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111851-111872	04507	Muni. Court Judgements/Fines	001	99999		4,555.98	Court Bldg. Sec	GENERAL FUND
2/10/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111851-111872	04511	Juvenile Case Management Fee	001	99999		79.87	JUV CASE MGMT F	GENERAL FUND
2/10/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111851-111872	04512	Municipal Court Technology	001	99999		68.41	Court Tech Fund	GENERAL FUND
2/10/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111851-111872	04513	Collection Agency Fees	001	99999		1,386.27	Collection Agen	GENERAL FUND
2/10/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23561-23581	01010	Wells Fargo-M&O	001	99999	1,222.50		Non grant item	GENERAL FUND
2/10/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23561-23581	04501	Building Permits	001	99999		1,087.50	Non grant item	GENERAL FUND
2/10/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23561-23581	04502	Business Registration Permits	001	99999		135.00	Non grant item	GENERAL FUND
2/11/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111873-111890	01010	Wells Fargo-M&O	001	99999	7,152.99		Non grant item	GENERAL FUND
2/11/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111873-111890	02115	State Fees Payable	001	99999		1,267.30	STATE FEE	GENERAL FUND

2/11/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111873-111890	02613	Due to Others	001	99999		90.00	Omnibase Fee	GENERAL FUND
2/11/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111873-111890	04507	Muni. Court Judgements/Fines	001	99999		4,364.11	Court Bldg. Sec	GENERAL FUND
2/11/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111873-111890	04511	Juvenile Case Management Fee	001	99999		79.82	JUV CASE MGMT F	GENERAL FUND
2/11/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111873-111890	04512	Municipal Court Technology	001	99999		55.69	Court Tech Fund	GENERAL FUND
2/11/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111873-111890	04513	Collection Agency Fees	001	99999		1,296.07	Collection Agen	GENERAL FUND
2/11/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23582-23589	01010	Wells Fargo-M&O	001	99999	250.90		Non grant item	GENERAL FUND
2/11/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23582-23589	04501	Building Permits	001	99999		150.00	Non grant item	GENERAL FUND
2/11/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23582-23589	04502	Business Registration Permits	001	99999		100.90	Non grant item	GENERAL FUND
2/11/2016	El Paso County	ST14 MLG & OT REIMB, OCT & NOV 2015	01047	Wells Fargo- Special Revenue	100	00005	4,788.40		Stonegarden FY1	SPECIAL REVENUES FUND
2/11/2016	El Paso County	ST14 MLG REIMB, PPE 10/10 2015	04711	Grant Reimbursement	100	00005		251.56	Stonegarden FY1	SPECIAL REVENUES FUND
2/11/2016	El Paso County	ST14 MLG REIMB, PPE 10/24 2015	04711	Grant Reimbursement	100	00005		230.69	Stonegarden FY1	SPECIAL REVENUES FUND
2/11/2016	El Paso County	ST14 MLG REIMB, PPE 11/07 2015	04711	Grant Reimbursement	100	00005		68.25	Stonegarden FY1	SPECIAL REVENUES FUND
2/11/2016	El Paso County	ST14 MLG REIMB, PPE 11/21 2015	04711	Grant Reimbursement	100	00005		15.70	Stonegarden FY1	SPECIAL REVENUES FUND
2/11/2016	El Paso County	ST14 OT REIMB, PPE 10/10 2015	04711	Grant Reimbursement	100	00005		1,894.25	Stonegarden FY1	SPECIAL REVENUES FUND
2/11/2016	El Paso County	ST14 OT REIMB, PPE 10/24 2015	04711	Grant Reimbursement	100	00005		1,381.67	Stonegarden FY1	SPECIAL REVENUES FUND
2/11/2016	El Paso County	ST14 OT REIMB, PPE 11/07 2015	04711	Grant Reimbursement	100	00005		764.86	Stonegarden FY1	SPECIAL REVENUES FUND

2/11/2016	El Paso County	ST14 OT REIMB, PPE 11/21 2015	04711	Grant Reimbursement	100	00005		181.42	Stonegarden FY1	SPECIAL REVENUES FUND
2/12/2016	Aflac Insurance Co.	AFLAC REIMB-M. ROSAS	01010	Wells Fargo-M&O	001		33.36			GENERAL FUND
2/12/2016	Windstream Corporation	Q4 2015 Right-of-Way Fee	01010	Wells Fargo-M&O	001		8.28			GENERAL FUND
2/12/2016	Aflac Insurance Co.	AFLAC REIMB-M. ROSAS	02005	Supplemental Ins. Withheld	001	00003		33.36	Non grant item	GENERAL FUND
2/12/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111891-111960	01010	Wells Fargo-M&O	001	99999	7,490.07		Non grant item	GENERAL FUND
2/12/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111891-111960	02115	State Fees Payable	001	99999		2,738.59	STATE FEE	GENERAL FUND
2/12/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111891-111960	02613	Due to Others	001	99999		36.00	Omnibase Fee	GENERAL FUND
2/12/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111891-111960	04507	Muni. Court Judgements/Fines	001	99999		3,995.63	Court Bldg. Sec	GENERAL FUND
2/12/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111891-111960	04511	Juvenile Case Management Fee	001	99999		199.45	JUV CASE MGMT F	GENERAL FUND
2/12/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111891-111960	04512	Municipal Court Technology	001	99999		135.23	Court Tech Fund	GENERAL FUND
2/12/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111891-111960	04513	Collection Agency Fees	001	99999		385.17	Collection Agen	GENERAL FUND
2/12/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23590-23609	01010	Wells Fargo-M&O	001	99999	1,340.40		Non grant item	GENERAL FUND
2/12/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23590-23609	04501	Building Permits	001	99999		927.00	Non grant item	GENERAL FUND
2/12/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23590-23609	04502	Business Registration Permits	001	99999		263.40	Non grant item	GENERAL FUND
2/12/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23590-23609	04714	Park Fees	001	99999		150.00	Non grant item	GENERAL FUND



2/12/2016	Windstream Corporation	Q4 2015 Right-of-Way Fee	04203	Franchise Taxes	001	99999		8.28	Non grant item	GENERAL FUND
2/16/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111961-111999	01010	Wells Fargo-M&O	001	99999	7,320.60		Non grant item	GENERAL FUND
2/16/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111961-111999	02115	State Fees Payable	001	99999		2,377.19	STATE FEE	GENERAL FUND
2/16/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111961-111999	02613	Due to Others	001	99999		77.71	Omnibase Fee	GENERAL FUND
2/16/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111961-111999	04507	Muni. Court Judgements/Fines	001	99999		3,823.31	Court Bldg. Sec	GENERAL FUND
2/16/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111961-111999	04511	Juvenile Case Management Fee	001	99999		117.87	JUV CASE MGMT F	GENERAL FUND
2/16/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111961-111999	04512	Municipal Court Technology	001	99999		78.90	Court Tech Fund	GENERAL FUND
2/16/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 111961-111999	04513	Collection Agency Fees	001	99999		845.62	Collection Agen	GENERAL FUND
2/16/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23610-23627	01010	Wells Fargo-M&O	001	99999	1,310.00		Non grant item	GENERAL FUND
2/16/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23610-23627	04500	Other Planning Fees(Fireworks)	001	99999		125.00	Non grant item	GENERAL FUND
2/16/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23610-23627	04501	Building Permits	001	99999		1,140.00	Non grant item	GENERAL FUND
2/16/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23610-23627	04505	Mobile Home Permits	001	99999		45.00	Non grant item	GENERAL FUND
2/16/2016	Police Dept-City of Socorro	PST CR FOR PD FEB 2016 010074-010100	01010	Wells Fargo-M&O	001	99999	232.00		Non grant item	GENERAL FUND
2/16/2016	Police Dept-City of Socorro	PST CR FOR PD FEB 2016 010074-010100	04604	Police Fees	001	99999		232.00	Non grant item	GENERAL FUND

2/17/2016	AT&T Communications of TX LLC	201601 Right-of-Way Fee	01010	Wells Fargo-M&O	001		393.30			GENERAL FUND
2/17/2016	Birch Telecom	201601 Right-of-Way Fee	01010	Wells Fargo-M&O	001		104.40			GENERAL FUND
2/17/2016	Granite Telecommunications, LL	Q4 2015 Right-of-Way Fee	01010	Wells Fargo-M&O	001		273.24			GENERAL FUND
2/17/2016	Ionex Communications South, In	201601 RIGHT-OF-WAY FEE	01010	Wells Fargo-M&O	001		28.98			GENERAL FUND
2/17/2016	MetTel	Q4 2015 RIGHT-OF-WAY FEE	01010	Wells Fargo-M&O	001		86.94			GENERAL FUND
2/17/2016	Southwestern Bell Telephone Co	201601 Right-Of-Way Fee	01010	Wells Fargo-M&O	001		7,419.03			GENERAL FUND
2/17/2016	TWC Digital iPhone LLC	201601 Right-Of-Way Fee	01010	Wells Fargo-M&O	001		2,951.91			GENERAL FUND
2/17/2016	Verizon	Q4 2015 Franchise Fees	01010	Wells Fargo-M&O	001		71.35			GENERAL FUND
2/17/2016	AT&T Communications of TX LLC	201601 Right-of-Way Fee	04203	Franchise Taxes	001	99999		393.30	Non grant item	GENERAL FUND
2/17/2016	Birch Telecom	201601 Right-of-Way Fee	04203	Franchise Taxes	001	99999		104.40	Non grant item	GENERAL FUND
2/17/2016	Granite Telecommunications, LL	Q4 2015 Right-of-Way Fee	04203	Franchise Taxes	001	99999		273.24	Non grant item	GENERAL FUND
2/17/2016	Ionex Communications South, In	201601 RIGHT-OF-WAY FEE	04203	Franchise Taxes	001	99999		28.98	Non grant item	GENERAL FUND
2/17/2016	MetTel	Q4 2015 RIGHT-OF-WAY FEE	04203	Franchise Taxes	001	99999		86.94	Non grant item	GENERAL FUND
2/17/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112000-112015	01010	Wells Fargo-M&O	001	99999	2,528.90		Non grant item	GENERAL FUND
2/17/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112000-112015	02115	State Fees Payable	001	99999		688.28	STATE FEE	GENERAL FUND
2/17/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112000-112015	02613	Due to Others	001	99999		30.00	Omnibase Fee	GENERAL FUND

2/17/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112000-112015	04507	Muni. Court Judgements/Fines	001	99999		1,403.81	Court Bldg. Sec	GENERAL FUND
2/17/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112000-112015	04511	Juvenile Case Management Fee	001	99999		30.43	JUV CASE MGMT F	GENERAL FUND
2/17/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112000-112015	04512	Municipal Court Technology	001	99999		24.48	Court Tech Fund	GENERAL FUND
2/17/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112000-112015	04513	Collection Agency Fees	001	99999		351.90	Collection Agen	GENERAL FUND
2/17/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23628-23641	01010	Wells Fargo-M&O	001	99999	2,935.00		Non grant item	GENERAL FUND
2/17/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23628-23641	04501	Building Permits	001	99999		2,812.50	Non grant item	GENERAL FUND
2/17/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23628-23641	04502	Business Registration Permits	001	99999		122.50	Non grant item	GENERAL FUND
2/17/2016	Southwestern Bell Telephone Co	201601 Right-Of-Way Fee	04203	Franchise Taxes	001	99999		7,419.03	Non grant item	GENERAL FUND
2/17/2016	TWC Digital iPhone LLC	201601 Right-Of-Way Fee	04203	Franchise Taxes	001	99999		2,951.91	Non grant item	GENERAL FUND
2/17/2016	Verizon	Q4 2015 Franchise Fees	04203	Franchise Taxes	001	99999		71.35	Non grant item	GENERAL FUND
2/18/2016	TML Intergovernmental Risk Poo	ROOF/HAIL DAMAGE; CLAIM PR0000000023433	01010	Wells Fargo-M&O	001		107,273.59			GENERAL FUND
2/18/2016	TML Intergovernmental Risk Poo	ROOF/HAIL DAMAGE; CLAIM PR0000000023433	01209	Prepaid Expenses	001			107,273.59		GENERAL FUND
2/18/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112016-112032	01010	Wells Fargo-M&O	001	99999	2,939.37		Non grant item	GENERAL FUND
2/18/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112016-112032	02115	State Fees Payable	001	99999		601.00	STATE FEE	GENERAL FUND
2/18/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112016-112032	02613	Due to Others	001	99999		31.13	Omnibase Fee	GENERAL FUND

2/18/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112016-112032	04507	Muni. Court Judgements/Fines	001	99999		2,064.92	Court Bldg. Sec	GENERAL FUND
2/18/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112016-112032	04511	Juvenile Case Management Fee	001	99999		43.34	JUV CASE MGMT F	GENERAL FUND
2/18/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112016-112032	04512	Municipal Court Technology	001	99999		29.58	Court Tech Fund	GENERAL FUND
2/18/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112016-112032	04513	Collection Agency Fees	001	99999		169.40	Collection Agen	GENERAL FUND
2/18/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23642-23651	01010	Wells Fargo-M&O	001	99999	972.99		Non grant item	GENERAL FUND
2/18/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23642-23651	04501	Building Permits	001	99999		537.50	Non grant Item	GENERAL FUND
2/18/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23642-23651	04502	Business Registration Permits	001	99999		345.49	Non grant item	GENERAL FUND
2/18/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23642-23651	04714	Park Fees	001	99999		90.00	Non grant item	GENERAL FUND
2/19/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112033-112091	01010	Wells Fargo-M&O	001	99999	6,538.40		Non grant item	GENERAL FUND
2/19/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112033-112091	02115	State Fees Payable	001	99999		2,138.68	STATE FEE	GENERAL FUND
2/19/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112033-112091	02613	Due to Others	001	99999		42.00	Omnibase Fee	GENERAL FUND
2/19/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112033-112091	04507	Muni. Court Judgements/Fines	001	99999		3,834.38	Court Bldg. Sec	GENERAL FUND
2/19/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112033-112091	04511	Juvenile Case Management Fee	001	99999		150.85	JUV CASE MGMT F	GENERAL FUND
2/19/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112033-112091	04512	Municipal Court Technology	001	99999		98.90	Court Tech Fund	GENERAL FUND

2/19/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112033-112091	04513	Collection Agency Fees	001	99999		273.59	Collection Agen	GENERAL FUND
2/19/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23652-23664	01010	Wells Fargo-M&O	001	99999	787.99		Non grant item	GENERAL FUND
2/19/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23652-23664	04501	Building Permits	001	99999		450.00	Non grant item	GENERAL FUND
2/19/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23652-23664	04502	Business Registration Permits	001	99999		337.99	Non grant item	GENERAL FUND
2/22/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112092-112139	01010	Wells Fargo-M&O	001	99999	8,534.18		Non grant item	GENERAL FUND
2/22/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112092-112139	02115	State Fees Payable	001	99999		1,968.89	STATE FEE	GENERAL FUND
2/22/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112092-112139	02126	Child Safety Seat/Belt Fines	001	99999		61.88	ChildSftySeat/B	GENERAL FUND
2/22/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112092-112139	02613	Due to Others	001	99999		84.00	Omnibase Fee	GENERAL FUND
2/22/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112092-112139	04507	Muni. Court Judgements/Fines	001	99999		5,063.39	Court Bldg. Sec	GENERAL FUND
2/22/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112092-112139	04511	Juvenile Case Management Fee	001	99999		153.90	JUV CASE MGMT F	GENERAL FUND
2/22/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112092-112139	04512	Municipal Court Technology	001	99999		100.55	Court Tech Fund	GENERAL FUND
2/22/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112092-112139	04513	Collection Agency Fees	001	99999		1,101.57	Collection Agen	GENERAL FUND
2/22/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23665-23678	01010	Wells Fargo-M&O	001	99999	920.00		Non grant item	GENERAL FUND
2/22/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23665-23678	04501	Building Permits	001	99999		770.00	Non grant item	GENERAL FUND

2/22/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23665-23678	04502	Business Registration Permits	001	99999		150.00	Non grant item	GENERAL FUND
2/23/2016	Global Connctns Inc. of Americ	Q4 2015 Franchise Taxes	01010	Wells Fargo-M&O	001		3.05			GENERAL FUND
2/23/2016	United States Treasury	RENTAL INCOME - W. HURD	01010	Wells Fargo-M&O	001		1.00			GENERAL FUND
2/23/2016	Global Connctns Inc. of Americ	Q4 2015 Franchise Taxes	04203	Franchise Taxes	001	99999		3.05	Non grant item	GENERAL FUND
2/23/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112140-112158	01010	Wells Fargo-M&O	001	99999	2,377.20		Non grant item	GENERAL FUND
2/23/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112140-112158	02115	State Fees Payable	001	99999		458.30	STATE FEE	GENERAL FUND
2/23/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112140-112158	02613	Due to Others	001	99999		24.00	Omnibase Fee	GENERAL FUND
2/23/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112140-112158	04507	Muni. Court Judgements/Fines	001	99999		1,589.80	Court Bldg. Sec	GENERAL FUND
2/23/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112140-112158	04511	Juvenile Case Management Fee	001	99999		31.00	JUV CASE MGMT F	GENERAL FUND
2/23/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112140-112158	04512	Municipal Court Technology	001	99999		20.00	Court Tech Fund	GENERAL FUND
2/23/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112140-112158	04513	Collection Agency Fees	001	99999		254.10	Collection Agen	GENERAL FUND
2/23/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23679-23691	01010	Wells Fargo-M&O	001	99999	937.99		Non grant item	GENERAL FUND
2/23/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23679-23691	04501	Building Permits	001	99999		675.00	Non grant item	GENERAL FUND
2/23/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23679-23691	04502	Business Registration Permits	001	99999		262.99	Non grant item	GENERAL FUND
2/23/2016	United States Treasury	RENTAL INCOME - W. HURD	04701	Rental Income	001	99999		1.00	Non grant item	GENERAL FUND

2/24/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112159-112167	01010	Wells Fargo-M&O	001	99999	3,836.70		Non grant item	GENERAL FUND
2/24/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112159-112167	02115	State Fees Payable	001	99999		704.17	STATE FEE	GENERAL FUND
2/24/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112159-112167	02613	Due to Others	001	99999		54.00	Omnibase Fee	GENERAL FUND
2/24/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112159-112167	04507	Muni. Court Judgements/Fines	001	99999		2,321.70	Court Bldg. Sec	GENERAL FUND
2/24/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112159-112167	04511	Juvenile Case Management Fee	001	99999		55.13	JUV CASE MGMT F	GENERAL FUND
2/24/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112159-112167	04512	Municipal Court Technology	001	99999		36.00	Court Tech Fund	GENERAL FUND
2/24/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112159-112167	04513	Collection Agency Fees	001	99999		665.70	Collection Agen	GENERAL FUND
2/24/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23692-23705	01010	Wells Fargo-M&O	001	99999	1,835.89		Non grant item	GENERAL FUND
2/24/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23692-23705	04501	Building Permits	001	99999		1,535.00	Non grant item	GENERAL FUND
2/24/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23692-23705	04502	Business Registration Permits	001	99999		300.89	Non grant item	GENERAL FUND
2/24/2016	Rene Rodriguez	PER DIEM REIMB - CONF OF MAYOR	01048	Wells Fargo- Capital Projects	400	00013	73.00		Non grant item	GENERAL FUND
2/24/2016	Rene Rodriguez	PER DIEM REIMB - CONF OF MAYOR	05711	Travel/Mileage/Per Diem	400	00013		73.00	Non grant item	GENERAL FUND
2/25/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112168-112186	01010	Wells Fargo-M&O	001	99999	5,165.30		Non grant item	GENERAL FUND
2/25/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112168-112186	02115	State Fees Payable	001	99999		1,293.42	STATE FEE	GENERAL FUND



2/25/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112168-112186	02613	Due to Others	001	99999		67.52	Omnibase Fee	GENERAL FUND
2/25/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112168-112186	04507	Munl. Court Judgements/Fines	001	99999		3,059.23	Court Bldg. Sec	GENERAL FUND
2/25/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112168-112186	04511	Juvenile Case Management Fee	001	99999		64.19	JUV CASE MGMT F	GENERAL FUND
2/25/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112168-112186	04512	Municipal Court Technology	001	99999		50.34	Court Tech Fund	GENERAL FUND
2/25/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112168-112186	04513	Collection Agency Fees	001	99999		630.60	Collection Agen	GENERAL FUND
2/25/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23706-23718	01010	Wells Fargo-M&O	001	99999	2,010.00		Non grant item	GENERAL FUND
2/25/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23706-23718	04501	Building Permits	001	99999		1,720.00	Non grant item	GENERAL FUND
2/25/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23706-23718	04502	Business Registration Permits	001	99999		290.00	Non grant item	GENERAL FUND
2/25/2016	El Paso County	STONEGARDEN REIMB, 12/05/15 AND 12/19/15-MILEAGE	04711	Grant Reimbursement	100	00005		577.99	Stonegarden FY1	SPECIAL REVENUES FUND
2/25/2016	El Paso County	STONEGARDEN REIMB, 12/05/15 AND 12/19/15-MLG & O.T.	01047	Wells Fargo- Special Revenue	100	00005	5,780.91		Stonegarden FY1	SPECIAL REVENUES FUND
2/25/2016	El Paso County	STONEGARDEN REIMB, 12/05/15 AND 12/19/15-OVERTIME	04711	Grant Reimbursement	100	00005		5,202.92	Stonegarden FY1	SPECIAL REVENUES FUND
2/26/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112187-112237	01010	Wells Fargo-M&O	001	99999	6,550.90		Non grant item	GENERAL FUND

2/26/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112187-112237	02115	State Fees Payable	001	99999		2,494.03	STATE FEE	GENERAL FUND
2/26/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112187-112237	02613	Due to Others	001	99999		48.00	Omnibase Fee	GENERAL FUND
2/26/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112187-112237	04507	Muni. Court Judgements/Fines	001	99999		3,240.68	Court Bldg. Sec	GENERAL FUND
2/26/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112187-112237	04511	Juvenile Case Management Fee	001	99999		171.79	JUV CASE MGMT F	GENERAL FUND
2/26/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112187-112237	04512	Municipal Court Technology	001	99999		119.70	Court Tech Fund	GENERAL FUND
2/26/2016	Municipal Court-City of Socorr	PST CR FOR MC FEB16 112187-112237	04513	Collection Agency Fees	001	99999		476.70	Collection Agen	GENERAL FUND
2/26/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23719-23731	01010	Wells Fargo-M&O	001	99999	1,165.00		Non grant item	GENERAL FUND
2/26/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23719-23731	04501	Building Permits	001	99999		800.00	Non grant item	GENERAL FUND
2/26/2016	Planning Dept -City of Socorro	PST CR FOR PZ FEBRUARY 2016 23719-23731	04502	Business Registration Permits	001	99999		365.00	Non grant item	GENERAL FUND
<b>Report Total</b>							#####	#####		

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large / Mayor Pro Tem

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2

**Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Adriana Rodarte**  
City Manager

**DATE: March 10, 2016**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE ACCOUNTS  
PAYABLE TRANSACTION REPORT FOR FEBRUARY 2016.**

**SUMMARY**

The accounts payable report summarizes all of the checks which have been issued for February 2016. This report does not include any accruals entered as journal entries or any cash disbursements for credit card purchases.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

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City of Socorro  
Accounts Payable

for February 2016

Date	Name	Transaction Description	Code	GL Description	Debit	Department	Fund
2/16/2016	Alamo Auto Glass	PO99905-REMOVED OLD TINT AND REPLACED-PD TRAILBLAZER	05612	Vehicle Repair & Maintenance	210.00	Police Department	GENERAL FUND
2/25/2016	APACHE BARRICADE & SIGNS	Equipment Maintenance	05520	Service Contracts	1,231.25	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/25/2016	AT & T	TELEPHONE SVC. MUNI.CRT-JAN 2016	05314	Telephone	0.27	Municipal Court	GENERAL FUND
2/25/2016	AT & T	TELEPHONE SVC. FROM 2/7-3/6/16	05314	Telephone	301.44	Public Works	GENERAL FUND
2/25/2016	AT & T	TELEPHONE SVC. FROM 2/7-3/6/16	05314	Telephone	591.36	City Manager	GENERAL FUND
2/25/2016	AT & T	TELEPHONE SVC. FROM 2/7-3/6/16	05314	Telephone	1,196.60	Police Department	GENERAL FUND
2/25/2016	AT & T	TELEPHONE SVC. FROM 2/7-3/6/16	05314	Telephone	169.39	Recreation Centers	GENERAL FUND
2/25/2016	AT & T	TELEPHONE SVC. FROM 2/7-3/6/16	05314	Telephone	216.47	Municipal Court	GENERAL FUND
2/25/2016	AT & T	TELEPHONE SVC. FROM 2/7-3/6/16	05314	Telephone	517.83	Planning and Zoning	GENERAL FUND
2/25/2016	AT & T	TELEPHONE SVC. FROM 2/7-3/6/16	05314	Telephone	0.00	City Manager	GENERAL FUND
2/14/2016	AT&T Mobility	PD WIRELESS SVC-1/15-2/14/16	05314	Telephone	96.37	Police Department	GENERAL FUND
2/16/2016	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	56.20	Police Department	GENERAL FUND
2/16/2016	AUTO ZONE COMMERCIAL	SUPPLIES FOR MAINTENANCE OF PW	05612	Vehicle Repair & Maintenance	51.98	Public Works	GENERAL FUND
2/16/2016	AUTO ZONE COMMERCIAL	SUPPLIES FOR MAINTENANCE OF PW	05612	Vehicle Repair & Maintenance	283.98	Public Works	GENERAL FUND

2/16/2016	AUTO ZONE COMMERCIAL	Equipment Repairs	05613	Equipment Repair & Maintenance	8.26	Public Works	GENERAL FUND
2/16/2016	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	229.04	Police Department	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	PO23233-CREDIT-5PC FAN CLUTCH WRENCH SET-PD TRAILBLAZER	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	PO23233-5PC FAN CLUTCH WRENCH SET-PD TRAILBLAZER	05612	Vehicle Repair & Maintenance	60.00	Police Department	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	88.25	Police Department	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	20.00	Police Department	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	19.48	Police Department	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	36.16	Police Department	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	12.41	Police Department	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	Equipment Maintenance	05212	Tools and Supplies	203.97	Public Works	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	PO23407-DURALAST GOLD BATTERY-PW 68	05612	Vehicle Repair & Maintenance	111.99	Public Works	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	PO23407-CREDIT- DURALAST GOLD BATTERY- PW 68	05612	Vehicle Repair & Maintenance		Public Works	GENERAL FUND
2/25/2016	AUTO ZONE COMMERCIAL	PO99916-DIFFUSER,OIL FILTER,OIL-RC01	05612	Vehicle Repair & Maintenance	46.65	Recreation Centers	GENERAL FUND
2/22/2016	AUTO ZONE COMMERCIAL	Equipment Maintenance	05212	Tools and Supplies	22.31	Public Works	GENERAL FUND

2/18/2016	Bailey's Firearms Country Inc.	Tools & Supplies	05212	Tools and Supplies	6,704.80	Police Department	GENERAL FUND
2/16/2016	Best Buy	Surface Dock	05810	Property and Equipment	199.00	Recreation Centers	GENERAL FUND
2/16/2016	Best Buy	PO23442-MS SURFACE DOCK/PRO4/PRO TYPE C, 2YR COMM GK	05810	Property and Equipment	1,744.20	Recreation Centers	GENERAL FUND
2/16/2016	Best Buy	PO99916-MS SURFACE DOCK/PRO4/PRO TYPE C, 2YR COMM GK	05810	Property and Equipment	168.79	Recreation Centers	GENERAL FUND
2/16/2016	Best Buy	PO99915-BLACK TONER- FINANCE	05201	Office Expense and Supplies	115.98	Finance Department	GENERAL FUND
2/29/2016	BirchTelecomm unications	LD Telephone svc - FEB 2016	05314	Telephone	11.16	Recreation Centers	GENERAL FUND
2/29/2016	BirchTelecomm unications	LD Telephone svc - FEB 2016	05314	Telephone	36.44	Police Department	GENERAL FUND
2/29/2016	BirchTelecomm unications	LD Telephone svc - FEB 2016	05314	Telephone	108.30	City Manager	GENERAL FUND
2/8/2016	Border Housing Solutions	CONTRACT SVCS FOR GRANT WRITIN	05520	Service Contracts	3,461.00	Grants and Special Projects	GENERAL FUND
2/26/2016	Border Housing Solutions	CONTRACT SVCS FOR GRANT WRITIN	05520	Service Contracts	3,461.00	Grants and Special Projects	GENERAL FUND
2/25/2016	Burnett Staffing	Service Contract	05520	Service Contracts	367.36	Public Works	GENERAL FUND
2/19/2016	Burnett Staffing	Service Contract	05520	Service Contracts	211.20	Public Works	GENERAL FUND
2/25/2016	CenturyLink	LONG DISTANCE FOR PZ & MUNI.CRT-1/16-2/15/16	05314	Telephone	8.28	Municipal Court	GENERAL FUND
2/25/2016	CenturyLink	LONG DISTANCE FOR PZ & MUNI.CRT-1/16-2/15/16	05314	Telephone	8.28	Planning and Zoning	GENERAL FUND
2/3/2016	Christopher A. Antcliff	PO99912-MEDIATION FEES- GILBERT REY VS COS	05411	Legal Fees	500.00	Human Resources	GENERAL FUND
2/11/2016	Christopher A. Antcliff	PO99912-MEDIATION FEES- GILBERT REY VS COS	05411	Legal Fees	500.00	Human Resources	GENERAL FUND
2/29/2016	CITY OF EL PASO	CITY OF EL PASO INTERLOCAL HEA	05525	Health Contract	16,265.50	Health Department	GENERAL FUND
2/29/2016	City of El Paso- Solid waste	INTERLOCK AGREEMENT;ANIMAL SHE	05525	Health Contract	18,191.25	Health Department	GENERAL FUND

2/18/2016	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 02/13/16	02604	Cleat Dues	152.35	Police Department	GENERAL FUND
2/27/2016	CLEAT ADMIN. OFC.	/CLEAT DUES EMPLOYEE LIST ATTACHED PPE 02/27/16	02604	Cleat Dues	152.35	Police Department	GENERAL FUND
2/8/2016	County of El Paso	ON-SITE SEWAGE INSPECTION BY C	05525	Health Contract	1,000.00	Health Department	GENERAL FUND
2/8/2016	Cristo Garcia	DEPOSIT REIMBURSEMENT FOR PARTIES/EVENT- RCPT23511-RP	04714	Park Fees	60.00	Planning and Zoning	GENERAL FUND
2/29/2016	David's Apparel Inc	Uniforms	05213	Uniforms	332.00	Recreation Centers	GENERAL FUND
2/29/2016	David's Apparel Inc	Uniforms	05213	Uniforms	204.00	Recreation Centers	GENERAL FUND
2/29/2016	David's Apparel Inc	PO23514- JACKETS, VNECKS, TSHIRT- RC	05213	Uniforms	128.00	Recreation Centers	GENERAL FUND
2/26/2016	Discover Plumbing Co. Inc & Co	Service Contract	75650	Concrete	4,140.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/12/2016	Discover Plumbing Co. Inc & Co	Service Contract	75650	Concrete	4,140.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/17/2016	Discover Plumbing Co. Inc & Co	PO23497-BRIDGE WIDENING@BAUMAN & N.LOOP PRJ-SVCS 2/1-13/16	75650	Concrete	4,140.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/16/2016	dm Dickason Personnel Svcs.	TEMP SVCS FOR FINANCE	05520	Service Contracts	322.32	Finance Department	GENERAL FUND
2/29/2016	dm Dickason Personnel Svcs.	PO23459-TEMP SERVICE HR WE 2/26/16	05520	Service Contracts	263.80	Human Resources	GENERAL FUND
2/29/2016	dm Dickason Personnel Svcs.	PO99912-TEMP SERVICE HR WE 2/26/16	05520	Service Contracts	280.20	Human Resources	GENERAL FUND
2/29/2016	dm Dickason Personnel Svcs.	PO99916-TEMP SVCS-WE 1/10-REC CENTERS	05520	Service Contracts	81.60	Recreation Centers	GENERAL FUND
2/29/2016	dm Dickason Personnel Svcs.	TEMP SVCS FOR FINANCE	05520	Service Contracts	326.40	Finance Department	GENERAL FUND

2/26/2016	dm Dickason Personnel Svcs.	TEMP SVCS FOR FINANCE	05520	Service Contracts	297.84	Finance Department	GENERAL FUND
2/26/2016	dm Dickason Personnel Svcs.	Service Contract	05520	Service Contracts	1,088.00	Human Resources	GENERAL FUND
2/26/2016	dm Dickason Personnel Svcs.	TEMP SVCS FOR FINANCE	05520	Service Contracts	326.40	Finance Department	GENERAL FUND
2/22/2016	dm Dickason Personnel Svcs.	Service Contract	05520	Service Contracts	290.20	Human Resources	GENERAL FUND
2/22/2016	dm Dickason Personnel Svcs.	PO23459-TEMP SERVICE HR WE 2/19	05520	Service Contracts	36.20	Human Resources	GENERAL FUND
2/4/2016	eCivis	eCivis grant search engine fee	05516	Dues/Subscriptions	1,604.15	City Manager	GENERAL FUND
2/4/2016	eCivis	PO23521-GRANTS NETWORK2USER LICENSES- 3/1/16-2/28/17	01209	Prepaid Expenses	1,145.85	City Manager	GENERAL FUND
2/8/2016	El Paso Community College	Tools & Supplies	05212	Tools and Supplies	928.00	Police Department	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric Svc 425 Rio Vista Rd- 1/11-2/10/16	05313	Utilities	6.11	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc-FLASHERS-HD HILLEY ELEM 699RV-1/11- 2/10/16	05313	Utilities	6.24	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc-FLASHRS-HUECO ELEM-370 OHUECO TANK 1/11-2/10/16	05313	Utilities	6.36	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	ElctrcSvc-FLASHRS- S.SANCHEZ MIDDLE-285 Rio Vista-1/11-2/10/1	05313	Utilities	5.98	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric Svc-FLASHER- Escontrias Elem-316 Buford- 1/11-2/10/16	05313	Utilities	6.24	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric Svc-9986 Gideon Cir - 1/11-2/10/16	05313	Utilities	6.24	Public Works	GENERAL FUND



2/10/2016	El Paso Electric Company	Electric Svc-FLASHERS-SOCORRO MIDDLE 415BOVEE-1/11-2/10/16	05313	Utilities	6.36	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric Svc-3019210141-316 Buford-Bulldog Pk-1/11-2/10/16	05313	Utilities	240.02	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	ELECTRIC SVC 412 N MOON RD 1/11-2/10/16	05313	Utilities	6.24	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	ElectricSvc-FLASHRS-HUECO ELEM-320 OHUECO TANKS-1/11-2/10/16	05313	Utilities	6.24	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc - 241 Hueco Tanks Rd- PW 1/11-2/10/16	05313	Utilities	7.92	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc-10660 Socorro Rd Park 1/11-2/10/16	05313	Utilities	390.35	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	ELECTRIC SVC 341 N. MOON RD. 1/11-2/10/16	05313	Utilities	289.00	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc-10660 Socorro Rd. 1/11-2/10/16	05313	Utilities	7.15	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc-851 N. Rio Vista Rd Pump 1/11-2/10/16	05313	Utilities	8.96	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	ELEC. SVC 901 N. RIO VISTA RD. 1/11-2/10/16	05313	Utilities	319.80	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc-10415 VALLE RICO DR. 1/11-2/10/16	05313	Utilities	98.16	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc-241OLDHUECO TANKS 1/11-2/10/16	05313	Utilities	321.90	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc- VALLE PALOMAR RD 7 LAMPS 1/12-2/10/16	05313	Utilities	155.81	Public Works	GENERAL FUND
2/10/2016	El Paso Electric Company	Electric svc 10200 Calcutta Dr. Spc A 01/11-2/10/16	05313	Utilities	5.98	Public Works	GENERAL FUND

2/10/2016	El Paso Electric Company	Electric svc-205 S. NEVAREZ - 1/11-2/10/16	05313	Utilities	5.98	Public Works	GENERAL FUND
2/23/2016	El Paso Electric Company	Electric svc-FRIEDMAN ESTATE 8 LAMPS 01/23-02/23/16	05313	Utilities	52.64	Public Works	GENERAL FUND
2/23/2016	El Paso Electric Company	Electric svc-Friedman Estates 267 Lamps 01/23-02/23/16	05313	Utilities	5,445.47	Public Works	GENERAL FUND
2/24/2016	El Paso Electric Company	Electric svc- NEAR MOON CITY 27 LAMPS 01/26-02/24/16	05313	Utilities	569.20	Public Works	GENERAL FUND
2/24/2016	El Paso Electric Company	Electric svc- 860 N. RIO VISTA RD 01/25-02/24/16	05313	Utilities	323.95	Police Department	GENERAL FUND
2/24/2016	El Paso Electric Company	Electric svc- 860 N. RIO VISTA RD 01/25-02/24/16	05313	Utilities	115.90	Public Works	GENERAL FUND
2/24/2016	El Paso Electric Company	ELEC SVC. 800 N.Rio Vista Rd.5 LAMPS-SEPARATE	05313	Utilities	398.31	Police Department	GENERAL FUND
2/24/2016	El Paso Electric Company	ELEC SVC. 800 N.Rio Vista Rd.5 LAMPS-SEPARATE	05313	Utilities	116.57	Public Works	GENERAL FUND
2/24/2016	El Paso Electric Company	Electric svc- Socorro Rd 483LAMPS 01/26-02/24/16	05313	Utilities	4,467.58	Public Works	GENERAL FUND
2/24/2016	El Paso Electric Company	SOCORRO RD. LAMPS 1 LAMP 01/26-02/24/16	05313	Utilities	21.09	Public Works	GENERAL FUND
2/24/2016	El Paso Electric Company	Electric svc- 700 Delhi Dr. 01/25-02/24/16	05313	Utilities	5.98	Public Works	GENERAL FUND
2/24/2016	El Paso Electric Company	Electric svc- 205 Buford Rd LAMPS (2 UNITS) 01/26-02/24/16	05313	Utilities	5.95	Public Works	GENERAL FUND
2/24/2016	El Paso Electric Company	ELECTRIC SVC. 31 LAMPS 2045-9002-01 (VARIOS) 01/26-02/24/16	05313	Utilities	775.63	Public Works	GENERAL FUND
2/25/2016	El Paso Electric Company	ELECT. SVC 124 HORIZON BLVD LAMPS(SOLAR)1/11-2/10/16	05313	Utilities	290.20	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	ELECTRIC SVC 317 VINEYARD 3 lamps 1/20-2/18/16	05313	Utilities	44.53	Public Works	GENERAL FUND

2/26/2016	El Paso Electric Company	Electric svc 10200 Calcutta Dr. Spc A 1/11-2/10/16	05313	Utilities	236.72	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric Svc 200 Tanton Rd Flasher 1/14-2/15/16	05313	Utilities	6.76	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	ELECTRIC SVC 317 VINEYARD 1/14-2/15/16	05313	Utilities	111.62	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc-FLASHERS-CAMPESTRE ELEM 460PASSMORE 1/14-2/15/1	05313	Utilities	6.36	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric Svc-11478 Alameda Ave-1/14-2/15/16	05313	Utilities	6.63	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric Svc-11644 Alameda-WiltonConnorsWay 1/14-2/15/16	05313	Utilities	186.04	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc 10200 Calcutta Dr. Lamps(6) 01/14-2/12/16	05313	Utilities	88.16	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc-241 Old Hueco Tanks Rd Lamps 1/14-2/12/16	05313	Utilities	34.19	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc 124 Horizon Lamps 1/14-2/12/16	05313	Utilities	22.38	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	ELECTRIC SVC 11280 CIELO AZUL 2 LAMPS 1/13-2/12/16	05313	Utilities	32.78	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc 10200 Calcutta Dr. Lamps(6) 1/14-2/12/16	05313	Utilities	81.70	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc -124 Horizon Blvd 2Lamps 1/14-2/12/16	05313	Utilities	25.16	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc- SOCORRO 250 W LAMPS (5) 1/14-2/12/16	05313	Utilities	801.95	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc- 124 HORIZON BLV LAMPS 1/14-2/12/16	05313	Utilities	111.93	Public Works	GENERAL FUND

2/26/2016	El Paso Electric Company	Electric svc- SOCORRO 250 W LAMPS (5) 1/14-2/12/16	05313	Utilities	75.50	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	ELECTRIC SVC. 1 DELILAH AVE. LAMP 1/14-2/12/16	05313	Utilities	34.24	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	ELECTRIC SVC. SOYA PARK DR 11 LAMPS 1/14-2/12/16	05313	Utilities	95.84	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	ELEC.SVC 901 N. RIO VISTA RD LAMPS 1/14-2/12/16	05313	Utilities	186.15	Recreation Centers	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc -241 Old Hueco Tanks Lamp 1/14-2/12/16	05313	Utilities	33.51	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc-11570 Valle Palomar Rd WELL 1/15-2/16/16	05313	Utilities	5.98	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc-FLASHERS-CAMPESTRE ELEM-1/14-2/15/16	05313	Utilities	6.11	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric svc-FLASHERS-ROBERT ROJAS ELEM-1/15-2/16/15	05313	Utilities	6.24	Public Works	GENERAL FUND
2/26/2016	El Paso Electric Company	Electric Svc-587 Bauman Rd Flasher 1/15-2/16/16	05313	Utilities	6.24	Public Works	GENERAL FUND
2/16/2016	El Paso Star Ready	Service Contract	75650	Concrete	2,520.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/16/2016	El Paso Star Ready	PO23492-CONCRETE 4000 PSI 1" BAUMAN & NORTH LOOP-PZ	75650	Concrete	180.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/16/2016	El Paso Times, Inc.	Advertising	05511	Advertising/Drug Testing	108.01	Planning and Zoning	GENERAL FUND
2/25/2016	El Paso Times, Inc.	Advertising	05511	Advertising/Drug Testing	149.59	Planning and Zoning	GENERAL FUND
2/24/2016	Empire Chemical	PO99903-CHUCK HOLE FILLER + FREIGHT-PW	05312	Street Maintenance	254.01	Public Works	GENERAL FUND
2/9/2016	Enterprise Rent-A-Car	PO99912-CAR RENTL-CIVIL SVC WORKSHOP 2/2-2/5/16 - HR	05711	Travel/Mileage/Per Diem	254.36	Human Resources	GENERAL FUND
2/16/2016	EZ Printing	Office Supplies	05201	Office Expense and Supplies	203.00	Police Department	GENERAL FUND

2/16/2016	EZ Printing	PO99902-BUSINESS CARDS FOR ADRIANA RODARTE-CM	05201	Office Expense and Supplies	56.00	City Manager	GENERAL FUND
2/18/2016	Fast Signs	PO23510-SIGNS-GROUND BREAKING/RIBBON CUTTING SPARKS ARROYO	05521	Support Activities	805.60	Recreation Centers	GENERAL FUND
2/29/2016	Fast Signs	City of Socorro Dry Erase Boar	05201	Office Expense and Supplies	1,262.00	City Manager	GENERAL FUND
2/29/2016	Fast Signs	PO23482-DRY ERASE BOARD-RC	05201	Office Expense and Supplies	0.06	City Manager	GENERAL FUND
2/18/2016	Ferguson Enterprises, Inc.	PO99916-SUPPLIES-HEALTH DEPT REQUESTED REPAIRS-RC	05311	Building & Property Maintenance	117.18	Recreation Centers	GENERAL FUND
2/16/2016	Ferguson Enterprises, Inc.	PO99917-BRONZE DBL CHECK BACKFLOW PREVENTER ASSEMBLY-PARKS	05613	Equipment Repair & Maintenance	445.76	Recreation Parks	GENERAL FUND
2/29/2016	Ferrellgas, LP	PO99903-DOCK CYLINDER,TANK SVC-STREET MAINTENANCE-PW	05312	Street Maintenance	127.34	Public Works	GENERAL FUND
2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	12.00	Police Department	GENERAL FUND
2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND

2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/25/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/16/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/16/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	12.00	Police Department	GENERAL FUND
2/16/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	12.00	Police Department	GENERAL FUND
2/16/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/16/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/16/2016	Fusion Collision Center	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
2/16/2016	Fusion Collision Center	PO99905-TOWING HONDA CIVIC SILVER CVC4605-ACCIDENT-PD	05520	Service Contracts	50.00	Police Department	GENERAL FUND
2/16/2016	Guevara, Omar	PO99902-MILEAGE REIMB 02/02-15/16-CM	05711	Travel/Mileage/Per Diem	88.56	City Manager	GENERAL FUND
2/29/2016	Guevara, Omar	PO99902-MILEAGE REIMB 2/16-29/16-CM	05711	Travel/Mileage/Per Diem	119.88	City Manager	GENERAL FUND
2/8/2016	HUB Int'l Insurance Svcs	Service Contract	05520	Service Contracts	1,250.00	Human Resources	GENERAL FUND
2/16/2016	Interlease	Service Contract Lease-Copier	05520	Service Contracts	189.00	City Manager	GENERAL FUND
2/16/2016	Interlease	PO99907-CPIER LEASE-KK6280-SAVN/MPC3003-E154MA11444 PZ-FEB16	05523	Equipment Rental/Lease	358.00	Planning and Zoning	GENERAL FUND
2/16/2016	Interlease	Service Contract for Printers	05520	Service Contracts	135.32	Recreation Centers	GENERAL FUND
2/16/2016	Interlease	Service Contract for Printers	05520	Service Contracts	135.32	Recreation Centers	GENERAL FUND

2/29/2016	Interlease	Service Contract for Printers	05520	Service Contracts	135.32	Recreation Centers	GENERAL FUND
2/29/2016	Jobe Materials, L.P.	Street Overlay	75610	Asphalt	7,502.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/29/2016	Jobe Materials, L.P.	Street Overlay	75610	Asphalt	12,494.86	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/8/2016	Jobe Materials, L.P.	Street Overlay	75620	Emulsion	1,304.66	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/3/2016	Jobe Materials, L.P.	PO23466-5.0 TN HMAC TYPE D P/U-POTHOLES	05312	Street Maintenance	285.00	Public Works	GENERAL FUND
2/4/2016	Jobe Materials, L.P.	PO23466-5.34 TN HMAC TYPE D P/U-POTHOLES	05312	Street Maintenance	304.38	Public Works	GENERAL FUND
2/12/2016	Jobe Materials, L.P.	Street Overlay	75610	Asphalt	14,322.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/12/2016	Jobe Materials, L.P.	PO23392 OBUEN-398.45 TN HMAC TYPE D DEL-PW	75610	Asphalt	10,381.90	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/5/2016	Jobe Materials, L.P.	PO23466-5.08 TN HMAC TYPE D P/U-POTHOLES	05312	Street Maintenance	289.56	Public Works	GENERAL FUND
2/11/2016	Jobe Materials, L.P.	Street Overlay	75610	Asphalt	28,024.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/11/2016	Jobe Materials, L.P.	PO23392 ONOGA-709.76 TN HMAC TYPE D DEL-PW	75610	Asphalt	15,981.12	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/18/2016	Jobe Materials, L.P.	Street Overlay	75610	Asphalt	18,910.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/18/2016	Jobe Materials, L.P.	PO23392 OCARM-500.65 TN HMAC TYPE D DEL-PW	75610	Asphalt	12,130.30	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/25/2016	Jobe Materials, L.P.	PO23466-5.37 TN HMAC TYPE D-POTHOLES	05312	Street Maintenance	306.09	Public Works	GENERAL FUND
2/25/2016	Jobe Materials, L.P.	PO23466-5.22 TN HMAC TYPE D-POTHOLES-PW	05312	Street Maintenance	297.54	Public Works	GENERAL FUND

2/25/2016	Jobe Materials, L.P.	PO23466-49.29 TN PRO TYPE A GRADE III-POTHOLE-PW	05312	Street Maintenance	492.90	Public Works	GENERAL FUND
2/20/2016	Jobe Materials, L.P.	Street Overlay	75610	Asphalt	24,792.56	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/25/2016	Johnny Harrelson	PO99905-REIMB-NATL NARCOTIC DETECTOR DOG ASSOC MMBRSHF FEES	05516	Dues/Subscriptions	55.00	Police Department	GENERAL FUND
2/25/2016	Juan Renteria	DEPOSIT REIMBURSEMENT FOR PARTIES/EVENT-RCPT23609-RP	04714	Park Fees	60.00	Recreation Parks	GENERAL FUND
2/25/2016	Kaufman's West, LLC	Uniforms	05213	Uniforms	104.40	Police Department	GENERAL FUND
2/25/2016	Kaufman's West, LLC	Tools & Supplies	05212	Tools and Supplies	2,160.00	Police Department	GENERAL FUND
2/16/2016	Kaufman's West, LLC	Tools & Supplies	05212	Tools and Supplies	2,835.00	Police Department	GENERAL FUND
2/16/2016	Kaufman's West, LLC	Uniforms	05213	Uniforms	4,037.00	Police Department	GENERAL FUND
2/8/2016	Larriva Iron Works	Bauman Bridge Beam Structures	75690	Construction Materials	915.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/17/2016	Laun-Dry Supply Company, Inc.	PO99916-TOWEL DISPENSOR/NAPKINS-RC	05311	Building & Property Maintenan	99.28	Recreation Centers	GENERAL FUND
2/19/2016	Laun-Dry Supply Company, Inc.	Office Supplies	05201	Office Expense and Supplies	65.96	Planning and Zoning	GENERAL FUND
2/25/2016	Lower Valley Water District	WATER/DISPOSAL SVCS@241 MOON RD. 1/14-2/11/16	05313	Utilities	26.78	Public Works	GENERAL FUND
2/25/2016	Lower Valley Water District	WATER/DISPOSAL SVCS@241 MOON RD. 1/14-2/11/16	05311	Building & Property Maintenan	35.35	Public Works	GENERAL FUND
2/25/2016	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-1/14-2/11/16	05313	Utilities	65.63	Recreation Centers	GENERAL FUND
2/25/2016	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-1/14-2/11/16	05311	Building & Property Maintenan	17.35	Recreation Centers	GENERAL FUND



2/25/2016	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001000-1/13-2/10/16	05313	Utilities	55.28	Public Works	GENERAL FUND
2/25/2016	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001000-1/13-2/10/16	05311	Building & Property Maintenan	105.00	Public Works	GENERAL FUND
2/25/2016	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001000-1/13-2/10/16	05313	Utilities	63.53	Public Works	GENERAL FUND
2/25/2016	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd.-1/13-2/10/16	05313	Utilities	50.63	City Manager	GENERAL FUND
2/25/2016	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd.-1/13-2/10/16	05311	Building & Property Maintenan	58.00	City Manager	GENERAL FUND
2/25/2016	Lower Valley Water District	Water/Disposal svcs-10664 Socorro Rd. 1/13-2/10/16	05313	Utilities	916.86	Public Works	GENERAL FUND
2/25/2016	Lower Valley Water District	Water/Disposal svcs-10664 Socorro Rd. 1/13-2/10/16	05311	Building & Property Maintenan	105.00	Public Works	GENERAL FUND
2/25/2016	Lower Valley Water District	Water svc-700 Delhi Dr- 1/13-2/10/16	05313	Utilities	27.14	Public Works	GENERAL FUND
2/25/2016	Lower Valley Water District	Water/Disposal svcs - 10200 Calucutta Dr. 1/14-2/12/16	05313	Utilities	46.51	Police Department	GENERAL FUND
2/25/2016	Lower Valley Water District	Water/Disposal svcs - 10200 Calucutta Dr. 1/14-2/12/16	05311	Building & Property Maintenan	58.00	Police Department	GENERAL FUND
2/18/2016	Lower Valley Water District	Water svc- 851 Rio Vista-1/20-2/18/16	05313	Utilities	41.57	Planning and Zoning	GENERAL FUND
2/18/2016	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-1/20-2/18/16	05313	Utilities	57.43	Recreation Centers	GENERAL FUND
2/18/2016	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-1/20-2/18/16	05311	Building & Property Maintenan	85.00	Recreation Centers	GENERAL FUND
2/16/2016	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102000-1/15-2/16/16	05313	Utilities	65.15	Police Department	GENERAL FUND

2/16/2016	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102000-1/15-2/16/16	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
2/16/2016	Lower Valley Water District	WATER SVCS @ 317 MOON RD.- ACCT# 60503001000-1/4-2/1/16	05313	Utilities	20.75	City Manager	GENERAL FUND
2/16/2016	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-12/18/15-1/20/16	05313	Utilities	56.95	Recreation Centers	GENERAL FUND
2/16/2016	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-12/18/15-1/20/16	05311	Building & Property Maintenanc	85.00	Recreation Centers	GENERAL FUND
2/16/2016	Lower Valley Water District	Water svc- 851 Rio Vista- 12/18/15-01/20/16	05313	Utilities	63.33	Planning and Zoning	GENERAL FUND
2/16/2016	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD- ACCT#60252101003 1/5-2/2/16	05313	Utilities	43.61	City Manager	GENERAL FUND
2/16/2016	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD- ACCT#60252101003 1/5-2/2/16	05311	Building & Property Maintenanc	17.35	City Manager	GENERAL FUND
2/29/2016	Lower Valley Water District	WATER SVCS @ 317 MOON RD.- ACCT# 60503001000-2/1-3/1/16	05313	Utilities	20.75	City Manager	GENERAL FUND
2/26/2016	Luz Hortencia Portillo	RENT-SEXTO RICO RDGZ	06440	Grant Expense	500.00	Grants and Special Projects	SPECIAL REVENUES FUND
2/16/2016	Margarita Barrientos	PO99912-PERDIEM-HR ASST R.MARIN-TxPERLA TRNG 2/2-5/16 LOST P	05711	Travel/Mileage/Per Diem	178.50	Human Resources	GENERAL FUND
2/16/2016	Margarita Barrientos	PO99912-MILEAGE REIMB-HR ASST R.MARIN-TxPERLA TRNG-2/2-5/16	05711	Travel/Mileage/Per Diem	358.96	Human Resources	GENERAL FUND
2/16/2016	Maria A. Gutierrez	PO99903-MILEAGE REIMBURSEMENT 11/18-30/15-PW	05711	Travel/Mileage/Per Diem	19.03	Public Works	GENERAL FUND
2/16/2016	Maria A. Gutierrez	PO99903-MILEAGE REIMBURSEMENT 12/1-30/15 PW	05711	Travel/Mileage/Per Diem	29.84	Public Works	GENERAL FUND

2/16/2016	Maria A. Gutierrez	PO99903-MILEAGE REIMBURSEMENT 1/4-27/16-PW	05711	Travel/Mileage/Per Diem	61.50	Public Works	GENERAL FUND
2/29/2016	Martina Rodas	PO99915-MILEAGE REIMBURSEMENT 2016 PAYROLL LAW SEMINAR	05711	Travel/Mileage/Per Diem	18.68	Finance Department	GENERAL FUND
2/29/2016	Martina Rodas	PO99916-MILEAGE REIMB-DPT OF LABOR SEMINAR-CHANGES TO OT REG	05711	Travel/Mileage/Per Diem	25.16	Finance Department	GENERAL FUND
2/25/2016	MCSA Custom Embroidery	Uniforms	05213	Uniforms	3,322.00	Police Department	GENERAL FUND
2/22/2016	MCSA Custom Embroidery	PO99905-SHIRTS FOR PD OFFICERS-PD	05213	Uniforms	319.00	Police Department	GENERAL FUND
2/26/2016	Millennium 2000 RES	DISASTER RELIEF-TENANT RENTIL A	06440	Grant Expense	278.00	Grants and Special Projects	SPECIAL REVENUES FUND
2/16/2016	Moreno Cardenas Inc.	SAFE ROUTES TO SCHOOL PHASE II	06450	Administrative Match	1,515.07	Capital Projects Fund	CAPITAL PROJECTS-14 CO
2/25/2016	NAPA Center El Paso	PO99903-HYDRAULIC HOSE/HOSE FITTINGS/AIR CHUCK-PW NEW PAVER	05613	Equipment Repair & Maintenance	47.52	Public Works	GENERAL FUND
2/27/2016	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 02/27/16	02602	Deferred Compensation Withheld	1,998.72		GENERAL FUND
2/27/2016	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 02/27/16	02620	Deferred Compensation Payable	1,813.92		GENERAL FUND
2/18/2016	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 02/13/16	02602	Deferred Compensation Withheld	1,985.26		GENERAL FUND
2/18/2016	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 02/13/16	02620	Deferred Compensation Payable	1,800.46		GENERAL FUND
2/16/2016	Novedades Mimis	PO99905-TAILORING-SHIRTS/PANTS/JACKETS-PD	05213	Uniforms	80.00	Police Department	GENERAL FUND

2/16/2016	Novedades Mimis	PO99905-TAILORING-SHIRT/JACKET-PD	05213	Uniforms	48.00	Police Department	GENERAL FUND
2/16/2016	Novedades Mimis	PO99905-TAILORING-MARIO BENAVIDEZ-PD	05213	Uniforms	14.00	Police Department	GENERAL FUND
2/16/2016	Novedades Mimis	PO99905-PATCH-ANCHONDO-PD	05213	Uniforms	4.00	Police Department	GENERAL FUND
2/16/2016	Novedades Mimis	PO99905-TAILORING-TRISTE PD	05213	Uniforms	24.00	Police Department	GENERAL FUND
2/16/2016	OASIS TIRE & WHEEL	PO99905-BRAKE ROTOR/DRUM RESURFACE-UNIT 1402-PD	05612	Vehicle Repair & Maintenance	20.00	Police Department	GENERAL FUND
2/15/2016	Office Depot	PO23411-CREDIT-FILE JACKETS-FINANCE	05201	Office Expense and Supplies		Finance Department	GENERAL FUND
2/16/2016	Office Depot	PO99903-INDEX CRDS/PHOTO INK/DRY ERASER/PAPER/ORGANIZE R-PW	05201	Office Expense and Supplies	117.29	Public Works	GENERAL FUND
2/16/2016	Office Depot	PO99903-INDEX CARDS/BUSINESS CARD HOLDER-PW	05201	Office Expense and Supplies	13.37	Public Works	GENERAL FUND
2/16/2016	Office Depot	Office Supplies	05201	Office Expense and Supplies	138.21	Police Department	GENERAL FUND
2/25/2016	Office Depot	Office/Maintenance Supplies	05201	Office Expense and Supplies	45.27	City Manager	GENERAL FUND
2/25/2016	Office Depot	Office/Maintenance Supplies	05201	Office Expense and Supplies	13.69	City Manager	GENERAL FUND
2/25/2016	Office Depot	Office Supplies	05201	Office Expense and Supplies	183.12	Police Department	GENERAL FUND
2/25/2016	Office Depot	Office Supplies	05201	Office Expense and Supplies	71.29	Planning and Zoning	GENERAL FUND
2/22/2016	Office Depot	Office Supplies	05201	Office Expense and Supplies	282.12	Finance Department	GENERAL FUND
2/26/2016	Options Management, LLC	RENT-V.CONG	06440	Grant Expense	731.00	Grants and Special Projects	SPECIAL REVENUES FUND
2/28/2016	Pitney Bowes	PO99906-POSTAGE MACH.LEASE M.CRT-ACCT#1255414-FEB16	05523	Equipment Rental/Lease	74.44	Municipal Court	GENERAL FUND
2/16/2016	Pitney Bowes	PO99905-RED INK CARTRIDGE-1 BOX-PD	05201	Office Expense and Supplies	54.99	Police Department	GENERAL FUND
2/16/2016	Positive Promotions	PO99905-STICKERS/COLORING BOOKS/CRAZYONES PD	05521	Support Activities	503.15	Police Department	GENERAL FUND
2/26/2016	Premier Real Estate LLC	RENT-MARIA C. MENDEZ	06440	Grant Expense	728.00	Grants and Special Projects	SPECIAL REVENUES FUND
2/25/2016	Presidio Networked Solutions,	AntivirusRemoteHelpDeskSoft war	05810	Property and Equipment	3,064.50	City Manager	GENERAL FUND

2/25/2016	Presidio Networked Solutions,	RealVNC-VNC Licenses	05810	Property and Equipment	1,513.50	City Manager	GENERAL FUND
2/16/2016	Presidio Networked Solutions,	CommunicationsForCity	05810	Property and Equipment	14,005.00	City Manager	GENERAL FUND
2/29/2016	R.T.C., Inc.	PO99905-REPLACE BATTERY & ADJUSTD SPRING ON REMOTE UNIT 1402	05612	Vehicle Repair & Maintenance	47.50	Police Department	GENERAL FUND
2/16/2016	Railroad Commission of Texas	Fine for hitting gas line	05547	Fees & Penalties	1,250.00	Public Works	GENERAL FUND
2/26/2016	Rico Sexto-Rodriguez	DISASTER RELIEF-TENANT UTILITY	06440	Grant Expense	73.00	Grants and Special Projects	SPECIAL REVENUES FUND
2/29/2016	RM Materials Inc.	PO99903-PARTS-PW65 WRECKER STEEL ROLLER-PW	05613	Equipment Repair & Maintenance	2.78	Public Works	GENERAL FUND
2/24/2016	RM Materials Inc.	PO99903-PARTS-PW65 WRECKER STEEL ROLLER-PW	05613	Equipment Repair & Maintenance	67.77	Public Works	GENERAL FUND
2/16/2016	RM Materials Inc.	99903-BIT BOLTS-PW 60	05212	Tools and Supplies	9.00	Public Works	GENERAL FUND
2/16/2016	RM Materials Inc.	PO99916-4" CLEAN OUT COVER/2" ADJ CHAPETON/DESAGUE LAVADO	05311	Building & Property Maintenance	24.34	Recreation Centers	GENERAL FUND
2/25/2016	Rodarte's Tire Shop	PO99903-NEW TIRES-PW 43 DISTRIBUTOR-PW	05612	Vehicle Repair & Maintenance	400.00	Public Works	GENERAL FUND
2/26/2016	Rosa I Ortega	DISASTER RELIEF-TENANT RENT AS	06440	Grant Expense	650.00	Grants and Special Projects	SPECIAL REVENUES FUND
2/26/2016	Rosio Marin	Seminar Training	05711	Travel/Mileage/Per Diem	178.50	Human Resources	GENERAL FUND
2/26/2016	Rosio Marin	Seminar Training	05711	Travel/Mileage/Per Diem	358.96	Human Resources	GENERAL FUND
2/18/2016	Sabino's Iron Works	Building & Property Maintenance	05311	Building & Property Maintenance	1,200.00	Public Works	GENERAL FUND
2/3/2016	Sabino's Iron Works	PO23465-CANOPY 29' X 29' X 13'-MECHANIC SHOP SHADE PW	05311	Building & Property Maintenance	2,400.00	Public Works	GENERAL FUND
2/18/2016	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 02/13/16	02597	Socorro Police Officers Assoc.	60.00	Police Department	GENERAL FUND
2/27/2016	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 02/27/16	02597	Socorro Police Officers Assoc.	60.00	Police Department	GENERAL FUND

2/25/2016	Socorro Shamrock Ser. & Towing	PO99905-TOWING OF 2006 DODGE RAM-PD	05520	Service Contracts	79.50	Police Department	GENERAL FUND
2/16/2016	Socorro Shamrock Service	PO99905-SAFETY & EMISSIONS INSPECTION-UNIT 1400-PD	05612	Vehicle Repair & Maintenance	18.50	Police Department	GENERAL FUND
2/13/2016	Sparkletts & Sierra Springs	Water Delivery/Maintenance	05201	Office Expense and Supplies	117.39	City Manager	GENERAL FUND
2/13/2016	Sparkletts & Sierra Springs	PO99906-WATER DELIVERY SVC-JAN/FEB'16-MC	05201	Office Expense and Supplies	24.01	Municipal Court	GENERAL FUND
2/13/2016	Sparkletts & Sierra Springs	Office Supplies	05201	Office Expense and Supplies	160.35	Police Department	GENERAL FUND
2/13/2016	Sparkletts & Sierra Springs	PO99903-WATER DELIVERY SVC-JAN/FEB'16-PW	05201	Office Expense and Supplies	88.33	Public Works	GENERAL FUND
2/13/2016	Sparkletts & Sierra Springs	Water Services RVCC CACC	05520	Service Contracts	36.50	Recreation Centers	GENERAL FUND
2/13/2016	Sparkletts & Sierra Springs	Office Supplies	05201	Office Expense and Supplies	58.32	Planning and Zoning	GENERAL FUND
2/18/2016	Stuart C. Cox	StuartCoxCases 13-30290HCM;15-31168HCM-PPE 2/13/16	02596	Bankruptcy Withheld	918.50		GENERAL FUND
2/27/2016	Stuart C. Cox	StuartCoxCases 13-30290HCM;15-31168HCM-PPE 2/27/16	02596	Bankruptcy Withheld	918.50		GENERAL FUND
2/25/2016	Superior Copy Machines	REMAINT BASE SX4390 PD-POONA-V9825400472-FEB'16	05523	Equipment Rental/Lease	282.18	Police Department	GENERAL FUND
2/16/2016	Superior Copy Machines	PO99906-RMAINT BASE RATE SX4400/MCID#9021A L7076442477 JAN16	05523	Equipment Rental/Lease	159.60	Municipal Court	GENERAL FUND
2/16/2016	Superior Copy Machines	PO99905-REMNT BASE SC6246 PDRV-ID#6246-01,W524L800098-FEB'16	05523	Equipment Rental/Lease	199.71	Police Department	GENERAL FUND

2/16/2016	Superior Copy Machines	PO99905-REMNT BASE SC6246 PDR V-ID#6246-01,W524L800098-JAN'16	05523	Equipment Rental/Lease	201.23	Police Department	GENERAL FUND
2/16/2016	Superior Copy Machines	REMAINT BASE SX4390 PD-POONA-V9825400472-DEC'15	05523	Equipment Rental/Lease	244.55	Police Department	GENERAL FUND
2/3/2016	Texas Gas Service	GAS SVC 317 VINEYARD 12/18/15-1/20/16	05313	Utilities	424.34	City Manager	GENERAL FUND
2/3/2016	Texas Gas Service	GAS SVC 10200 CALCUTTA DR 12/22/15-1/22/16	05313	Utilities	114.45	Police Department	GENERAL FUND
2/3/2016	Texas Gas Service	GAS SVCS @ 241 N. MOON RD 12/22/15-1/22/16	05313	Utilities	156.86	Public Works	GENERAL FUND
2/3/2016	Texas Gas Service	Gas svc - 901 Rio Vista Rd.-RVCC 12/22/15-1/22/16	05313	Utilities	473.15	Recreation Centers	GENERAL FUND
2/3/2016	Texas Gas Service	GAS SVC 800 RVPD SUB FARM 12/22/15-1/22/16	05313	Utilities	970.59	Police Department	GENERAL FUND
2/3/2016	Texas Gas Service	GAS SVC 104 HORIZON 12/21/15-1/21/16	05313	Utilities	151.45	City Manager	GENERAL FUND
2/3/2016	Texas Gas Service	GAS SVC 241 OLD HUECO TANKS 12/22/15-1/22/16	05313	Utilities	289.23	Public Works	GENERAL FUND
2/23/2016	Texas Gas Service	GAS SVC 104 HORIZON 1/21-2/23/16	05313	Utilities	143.59	City Manager	GENERAL FUND
2/23/2016	Texas Gas Service	GAS SVC 241 OLD HUECO TANKS 1/22-2/23/16	05313	Utilities	192.81	Public Works	GENERAL FUND
2/23/2016	Texas Gas Service	GAS SVC 800 RVPD SUB FARM 1/22-2/23/16	05313	Utilities	695.21	Police Department	GENERAL FUND
2/23/2016	Texas Gas Service	Gas svc - 901 Rio Vista Rd.-RVCC 1/22-2/23/16	05313	Utilities	571.66	Recreation Centers	GENERAL FUND
2/23/2016	Texas Gas Service	GAS SVCS @ 241 N. MOON RD 1/22-2/23/16	05313	Utilities	140.82	Public Works	GENERAL FUND
2/23/2016	Texas Gas Service	GAS SVC 10200 CALCUTTA DR 1/22-2/23/16	05313	Utilities	114.45	Police Department	GENERAL FUND
2/19/2016	Texas Gas Service	GAS SVC 317 VINEYARD 1/20-2/19/16	05313	Utilities	236.44	City Manager	GENERAL FUND
2/3/2016	Time Warner Cable	Cable svc-670 POONA PD-1/30-2/29/16	05313	Utilities	75.04	Police Department	GENERAL FUND
2/17/2016	Time Warner Cable	INTERNET SVC 316 BUFORD RD(BCP) 1/22-2/21/16	05317	Park Maintenance	139.22	Recreation Parks	GENERAL FUND



2/17/2016	Time Warner Cable	Internet/Phone svc-341 N.Moon-1/22-2/21/16	05313	Utilities	351.04	Recreation Centers	GENERAL FUND
2/17/2016	Time Warner Cable	Internet/Phone svc-341 N.Moon-1/22-2/21/16	05314	Telephone	94.20	Recreation Centers	GENERAL FUND
2/17/2016	Time Warner Cable	Internet svc-860 N. Rio Vista-PDRV-2/4-3/3/16	05313	Utilities	171.84	Police Department	GENERAL FUND
2/17/2016	Time Warner Cable	INTERNET SVC 670POONA FOR BCPARK-2/7-3/6/16	05317	Park Maintenance	112.04	Recreation Parks	GENERAL FUND
2/17/2016	Time Warner Cable	Internet svc-670 POONA PD-2/7-3/6/16	05313	Utilities	237.08	Police Department	GENERAL FUND
2/17/2016	Time Warner Cable	Internet svc-860 N. Rio Vista-Plan/Court-2/5-3/4/16	05313	Utilities	308.82	Planning and Zoning	GENERAL FUND
2/17/2016	Time Warner Cable	Internet svc-910 N. Rio Vista-PD-2/5-3/4/16	05313	Utilities	128.35	Police Department	GENERAL FUND
2/17/2016	Time Warner Cable	Internet Svc-241Old Hueco Tanks Rd-2/13-3/12/16	05313	Utilities	122.91	Public Works	GENERAL FUND
2/3/2016	Truck Enterprises	PO99903-BLACK TARP & ROLLER-PW	05613	Equipment Repair & Maintenance	274.35	Public Works	GENERAL FUND
2/8/2016	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2014 DUE 3/1/16	01215	Prepaid Contracts	438,506.25		DEBT SERVICE FUND
2/8/2016	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2012 DUE 3/1/16	01215	Prepaid Contracts	158,325.00		DEBT SERVICE FUND
2/8/2016	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2011 DUE 3/1/16	01215	Prepaid Contracts	114,750.00		DEBT SERVICE FUND
2/8/2016	U.S. Bank National Association	PRINCPL/INTEREST GNRL OBLIGTN REFUNDIN BONDS 2010 DUE 3/1/16	01215	Prepaid Contracts	210,100.00		DEBT SERVICE FUND
2/8/2016	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2010 DUE 3/1/16	01215	Prepaid Contracts	170,775.00		DEBT SERVICE FUND
2/8/2016	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2008 DUE 3/1/16	01215	Prepaid Contracts	270,258.13		DEBT SERVICE FUND
2/16/2016	Unifirst Corporation	Service Contract	05213	Uniforms	93.95	Recreation Parks	GENERAL FUND
2/16/2016	Unifirst Corporation	Service Contract	05520	Service Contracts	22.00	Police Department	GENERAL FUND

2/16/2016	Unifirst Corporation	Service Contract	05520	Service Contracts	17.00	Police Department	GENERAL FUND
2/16/2016	Unifirst Corporation	Service Contract	05520	Service Contracts	22.00	Police Department	GENERAL FUND
2/16/2016	Unifirst Corporation	UNIFORM SVCS FOR PW FOR 2015 T	05213	Uniforms	101.96	Public Works	GENERAL FUND
2/16/2016	Unifirst Corporation	Service Contract	05213	Uniforms	98.79	Recreation Parks	GENERAL FUND
2/16/2016	Unifirst Corporation	Service Contract	05520	Service Contracts	21.00	Police Department	GENERAL FUND
2/16/2016	Unifirst Corporation	Service Contract	05520	Service Contracts	22.00	Police Department	GENERAL FUND
2/16/2016	Unifirst Corporation	Service Contract	05520	Service Contracts	21.15	Police Department	GENERAL FUND
2/19/2016	Unifirst Corporation	Service Contract	05213	Uniforms	77.12	Recreation Parks	GENERAL FUND
2/19/2016	Unifirst Corporation	UNIFORM SVCS FOR PW FOR 2015 T	05213	Uniforms	175.54	Public Works	GENERAL FUND
2/19/2016	Unifirst Corporation	UNIFORM SVCS FOR PW FOR 2015 T	05213	Uniforms	105.75	Public Works	GENERAL FUND
2/23/2016	Unifirst Corporation	Service Contract	05520	Service Contracts	22.00	Police Department	GENERAL FUND
2/23/2016	Unifirst Corporation	Service Contract	05520	Service Contracts	17.00	Police Department	GENERAL FUND
2/23/2016	Unifirst Corporation	Service Contract	05213	Uniforms	77.12	Recreation Parks	GENERAL FUND
2/23/2016	Unifirst Corporation	UNIFORM SVCS FOR PW FOR 2015 T	05213	Uniforms	186.24	Public Works	GENERAL FUND
2/26/2016	Victoria Snowden	DISASTER RELIEF-TENANT UTILITY	06440	Grant Expense	67.00	Grants and Special Projects	SPECIAL REVENUES FUND
2/26/2016	Virginia M. Vega	DISASTER RELIEF-TENANT RENTAL	06440	Grant Expense	445.00	Grants and Special Projects	SPECIAL REVENUES FUND
2/12/2016	Water Consulting Group, Inc.	PO23005 RECRUITMENT FOR CM-HR	05520	Service Contracts	2,350.00	City Manager	GENERAL FUND
2/16/2016	Watson Pest Control	PO99903-QTRLY PEST CONTROL-PW	05311	Building & Property Maintenan	75.00	Public Works	GENERAL FUND
2/16/2016	Watson Pest Control	Annual Pest Control	05520	Service Contracts	40.00	Recreation Centers	GENERAL FUND
2/16/2016	Watson Pest Control	Annual Pest Control	05520	Service Contracts	40.00	Recreation Centers	GENERAL FUND
2/16/2016	Watson Pest Control	Annual Pest Control	05520	Service Contracts	100.00	Recreation Centers	GENERAL FUND

2/16/2016	Watson Pest Control	Service Contract	05520	Service Contracts	50.00	Police Department	GENERAL FUND
2/16/2016	Watson Pest Control	Service Contract	05520	Service Contracts	50.00	Police Department	GENERAL FUND
2/19/2016	Watson Pest Control	Service Contract	05520	Service Contracts	48.00	Recreation Parks	GENERAL FUND
2/16/2016	West Government Services	Service Contract	05520	Service Contracts	423.70	Police Department	GENERAL FUND
2/16/2016	Westair-Praxair Dist. Inc.	PO99916-HELIUM TANK RENTAL CHARGES 1/21/16-RC	05520	Service Contracts	37.81	Recreation Centers	GENERAL FUND
2/16/2016	Westair-Praxair Dist. Inc.	PO99916-HELIUM TANK RENTAL CHARGES-12/21/16-RC	05520	Service Contracts	36.65	Recreation Centers	GENERAL FUND
2/22/2016	Westair-Praxair Dist. Inc.	PO99916-HELIUM TANK RENTAL CHARGES 2/22/16-RC	05520	Service Contracts	37.81	Recreation Centers	GENERAL FUND
2/19/2016	WESTERN REFINERY	FUEL FOR CITY VEHICLES	01206	Gas Inventory	3,684.92		GENERAL FUND
2/16/2016	WESTERN REFINERY	FUEL FOR CITY VEHICLES	01206	Gas Inventory	4,183.74		GENERAL FUND
		Total Accounts Payable Transactions			\$1,694,042.01		



**DATE: 03/09/2016**

**TO: City Clerk**

**FROM: Anibal Olague**

**SUBJECT:**

Resolution authorizing the City of Socorro to submit a grant application to the Metropolitan Planning Organization's Transportation Alternative Program to implement the City's Safe Routes to Schools Program Phase III.

**SUMMARY**

The Transportation Policy Board approved approximately \$4.7 million for the current Transportation Alternatives Program call for projects for Fiscal Year (FY) 2017 through FY 2020 on May 20, 2016. The City proposes to submit a grant application to implement phase III of its SRTS program.

**BACKGROUND**

The City has implemented two phases of construction to build sidewalks and crosswalks around eight targeted schools.

**STATEMENT OF THE ISSUE**

If funded the program will increase bicycling and walking to schools in the City of Socorro.

**FINANCIAL IMPACT**

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**ALTERNATIVE  
STAFF RECOMMENDATION**

**Jesus Ruiz**  
Mayor

**Rene Rodríguez**  
Representative At-Large  
Mayor Pro Tem

**Sergio Cox**  
Representative District 1



**Gloria M. Rodríguez**  
Representative District 2

**Victor Perez**  
Representative District 3

**Anthony Gándara**  
Representative District 4

**Adriana Rodarte**  
City Manager

**RESOLUTION 496**  
**RESOLUTION IN SUPPORT OF THE**  
**CITY OF SOCORRO SAFE ROUTES TO SCHOOLS PHASE III TRANSPORTATION**  
**ALTERNATIVE PROGRAM PROJECT**

**WHEREAS**, the Transportation Policy Board, comprised primarily of local elected officials, is the regional transportation policy board associated with the El Paso Metropolitan Planning Organization (EPMPO) and the regional forum for cooperative decisions on transportation; and,

**WHEREAS**, the Transportation Policy Board approved approximately \$4.7 million for the current Transportation Alternatives Program call for projects for Fiscal Year (FY) 2017 through FY 2020 on May 20, 2016; and,

**WHEREAS**, the City of Socorro intends to submit a transportation alternative project application for the City of Socorro Safe Routes to Schools Program Phase III project to the El Paso Metropolitan Planning Organization (EPMPO) prior to the March 25, 2016 deadline; and,

**WHEREAS**, the Transportation Policy Board requires the submittal of a resolution as part of the Transportation Alternatives Call for Project application submission.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:**

- Section 1.** The City of Socorro supports the City of Socorro Safe Routes to Schools Program Phase III as applied for in the 2017-2020 Transportation Alternative Program Call for Projects application.
- Section 2.** The City of Socorro will serve as the public sponsor and lead project contact on this project. The City of Socorro agrees to designate a single point of contact for the project.
- Section 3.** The City of Socorro commits to fund or pass through funds from other sources for a minimum local cash or in-kind match of 20% of the total project cost.

**Section 4.** The City of Socorro confirms that the City of Socorro, not the Transportation Policy Board, will be responsible for any cost overruns.

**Section 5.** The City of Socorro understands and acknowledges that all awarded funding is provided on a reimbursement basis.

**Section 6.** The City of Socorro will request the amount the of \$541,588 to build sidewalks and promote safe walking and bicycling to school in Socorro Middle, Hueco Elementary, Hilley Elementary and Salvador Sanchez Middle schools.

**PASSED AND APPROVED THIS 17<sup>th</sup> day of March, 2016.**

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**Jesus Ruiz, Mayor**

**ATTEST:**

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**Olivia Navarro, City Clerk**

**APPROVED AS TO FORM**

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**James A. Martinez, City Attorney**





## APPLICATION GUIDE

### TRANSPORTATION ALTERNATIVES PROGRAM (TAP)


2017-2020 CALL FOR PROJECTS  
FOR THE EL PASO MPO REGION:

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**APPLICATIONS DUE: MAR 25, 2016 BY 5:00PM**

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IMPORTANT: Federal MAP-21/FAST Act funds have very specific requirements for grants management along with detailed reporting. If you are unfamiliar with Federal regulations and grant requirements, or have not received federal funds administered by TxDOT in the past, please review the documents associated with this Call for Projects to determine if your agency is willing, and has the institutional capacity, to comply with the required terms and conditions.





**Project proposals must be received by 5:00 pm, Mountain Standard Time, on Monday, Mar 25, 2016.**

El Paso MPO must have the submitted application "in hand" at the El Paso MPO offices by the Mar 25 application deadline. A postmark by the established deadline does not constitute an on-time application. In addition, supplemental information, other than administrative clarifications, will not be accepted after the application deadline. Incomplete applications or those not submitted by the deadline will not be accepted. Project sponsors are encouraged to submit their proposals far enough in advance of the submission deadline to allow El Paso MPO staff to review proposals for completeness.

Project proposals must consist of two (2) original hard copies (including attachments) and one (1) electronic copy of all files on a CD, USB drive or SD card.

Project proposals should be mailed or hand-delivered to:

Mail:

El Paso Metropolitan Planning Organization  
Transportation Alternatives Program  
Attn: Christina Stokes  
211 N. Florence, Room 202  
El Paso, Texas 79901

Physical location:

El Paso Metropolitan Planning Organization  
Transportation Alternatives Program  
Attn: Christina Stokes  
211 N. Florence, Room 202  
El Paso, Texas 79901

The information in this application is public record. Therefore, applicants should not include information regarded as confidential.

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- A. Program Overview for the El Paso Metropolitan Planning Organization (MPO) Region
- B. Eligible TAP Project Categories for the El Paso MPO Region
- C. Eligible Entities to Receive TAP Funds
- D. Funding and Match Requirements for the El Paso MPO Region
- E. Program Call Sequence of Events
- F. Project Implementation

## **A. PROGRAM OVERVIEW (for the El Paso MPO Region)**

The Transportation Alternatives Program (TAP) was authorized under Section 1122 of Moving Ahead for Progress in the 21<sup>st</sup> Century (MAP-21) and FAST Act funding and authorization bills and provides funding for programs and projects defined as transportation alternatives. The TAP is similar to the former Transportation Enhancement (TE) and Safe Routes to School (SRTS) programs.

**Be aware that the program rules have undergone changes since the 2012/2013 Transportation Enhancement Program Call by the Texas Department of Transportation (TxDOT).**

Please study the rules and become familiar with all of the program requirements for the **TAP 2017/2020 Call for Projects for the El Paso MPO Region**. General types of projects eligible under TAP for the El Paso MPO Region include on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, improved safety and access to schools, and boulevards and similar multi-modal roadways.

The Federally funded TAP offers opportunities to expand transportation choices and enhance the transportation experience through several categories of activities related to the surface transportation system. The TAP focuses on non-traditional transportation projects. TAP projects must relate to surface transportation and be eligible under one or more of the qualifying categories.

Approximately \$4,720,000, consistent with the Unified Transportation Plan (UTP), is anticipated to be available to fund TAP projects in the El Paso Metropolitan Planning Area (for FY 2017 through FY 2020). The Transportation Policy Board (TPB), with assistance by the Transportation Project Advisory Committee (TPAC), is responsible for selecting projects for the region through a competitive process. The El Paso Metropolitan Planning Area includes TxDOT-El Paso District.

The following list is not all inclusive; it identifies the most basic program facts. Please contact El Paso MPO early in the process for questions related to submitting a nomination package.

- **There is no limitation on the number of applications that may be submitted by an eligible entity.** However, entities submitting more than one application must rank the projects by priority. In addition, a separate resolution of local cash-match commitment from the eligible entity project sponsor (e.g. local government/agency) must be provided for each submitted application.
- **Federal guidance states that projects must be principally for transportation rather than purely recreational and must have logical endpoints.** For example, if a project proposes a looped trail system within a city park, this would be considered recreational and would not be considered eligible.
- **Consistent with other Federal-aid highway programs, TAP funds are administered by TxDOT.** After project selection, a determination will be made as to whether the project will be administered by TxDOT or the local entity.
- **The Transportation Alternatives Program is not a grant.** The funds provided are on a cost reimbursement basis. Therefore, it is important to understand that the applicant will need adequate cash flow to accommodate the payment of 100 percent of the project costs. Applicants will be reimbursed with the Federal portion after the work has been accomplished.
- **The local match must be cash.** A resolution of local cash-match commitment from the eligible entity project sponsor (e.g. local government/agency) must be provided with the application. Non-cash donations can be used on a project but will not count towards the required local match and should not be included in the project budget.
- **Transportation Development Credits (TDC) may be used to apply toward the Federal requirements of a minimum 20 percent local match for Safe Routes to Schools projects.** Funds offset by the TDC portion must be used for another transportation-related project.
- **The eligible entity project sponsor is responsible for any and all cost overruns.**
- **The Transportation Policy Board will approve all final projects and funding levels.** Itemized budgets submitted for TAP funding will be reviewed by the Federal Highway Administration (FHWA), TxDOT, and El Paso MPO to ensure work activities are eligible and itemized costs are reasonable. Based on available funds, project application requests for TAP funds may not be fully funded.
- **All on-system projects must follow TxDOT procedures.**
- **Regardless of whether the projects are located within the right-of-way of a Federal-aid highway, the treatment of projects will require:** project agreements, authorization to proceed prior to incurring costs, prevailing wage rates (Davis-Bacon), Buy America, and competitive bidding.
- **Projects should benefit the general public, and not only a private entity.**
- **Projects must advance to construction within four years from the date of selection or risk the loss of Federal funding.**

## **B. ELIGIBLE TAP PROJECT CATEGORIES (for the El Paso MPO Region)**

The Federally funded TAP offers opportunities to expand transportation choices and enhance the transportation experience through several categories of activities related to the surface transportation system. All TAP project categories are eligible for application in the **TAP 2017-2020 Call for Project for the El Paso MPO Region**. Please contact El Paso MPO staff in advance of application submission for any questions concerning project eligibility under the TAP and the Call for Projects for the El Paso MPO Region.

### **1. Provision of Facilities for Active Transportation (pedestrians and bicycles)**

Active transportation projects are those that make non-motorized transport safe, convenient, and appealing. Such projects eligible for TAP funding include the following activities as defined in 23 U.S.C. 101(a) (29) (MAP-21 §1103):

- a. Construction, planning, and design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic-calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.).
- b. Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
- c. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users.
- d. Construction of turnouts, overlooks, and viewing areas.

### **2. Urban Thoroughfares/Boulevards**

TAP funds are eligible for planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways, often parallel to freeway facilities. These TAP projects are not required to be located along Federal-aid highways.

For purposes of the TAP 2017-2020 Call for Projects for the El Paso MPO Region, this category includes urban thoroughfares/boulevard roadways typically located in urban environments with low traffic speeds and designed with multi-modes of transportation including motor vehicles, bicyclists, pedestrians, and transit. These projects are context sensitive in design and consistent with the recommended practices set forth by the Institute of Transportation Engineers (ITE) ***Designing Walkable Urban Thoroughfares: A Context Sensitive Approach***, often including “walkable” streetscapes with pedestrian and transit user accommodations, on-street parking, and other amenities and design elements suitable for the adjoining land uses.

A boulevard is defined as a:

- Walkable, low-speed (35 mph or less) divided arterial thoroughfare in urban environments designed to carry both through traffic and local traffic, pedestrians and bicyclist.
- Boulevards may be long corridors, typically four lanes but sometimes wider, serve longer trips, and provide pedestrian access to land. Boulevards may be high-ridership transit corridors.

- Boulevards are primary goods movement and emergency response routes and use vehicular and access management techniques.
- Curb parking is encouraged on boulevards.

Source: ITE: Designing Walkable Urban Thoroughfares: A Context Sensitive Approach, page 52.

In accordance with FHWA guidance, an eligible “boulevard” project should demonstrate some of the following elements:

- Traffic-calming measures
- Context-sensitive bicycle and pedestrian facilities
- Compliance with accessibility requirements and guidelines
- Promotion of transit corridor through additional protected stops and routes
- Environmentally efficient lighting and water-saving systems

### 3. Provision of Facilities that Improve Safe Routes to Schools (infrastructure and non-infrastructure)

The Safe Routes to Schools project category includes the planning, design, and construction of infrastructure-related projects that will substantially improve the ability of students to walk and bicycle to school. For purposes of the **TAP 2017-2020 Call for Projects for the El Paso MPO Region** this category includes similar “Active Transportation” category projects that improve safety and access to any public or private school including elementary, secondary, and higher education institutions.

#### a. Infrastructure-related projects. [http://www.fhwa.dot.gov/environment/safe\\_routes\\_to\\_school/guidance/#toc123542197](http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/#toc123542197)

Eligible infrastructure-related projects include the planning, design, and construction of infrastructure-related projects that will substantially improve the ability of students to walk and bicycle to school, including:

- sidewalk improvements
- traffic-calming and speed-reduction improvements
- pedestrian and bicycle crossing improvements
- on-street bicycle facilities
- off-street bicycle and pedestrian facilities
- secure bicycle parking facilities
- traffic diversion improvements in the vicinity of schools (Section 1404(f)(1)(A))

#### b. Non-infrastructure-related activities. [http://www.fhwa.dot.gov/environment/safe\\_routes\\_to\\_school/guidance/#toc123542199](http://www.fhwa.dot.gov/environment/safe_routes_to_school/guidance/#toc123542199)

Eligible non-infrastructure activities *are* activities to encourage walking and bicycling to school, including:

- public awareness campaigns and outreach to press and community leaders
- traffic education and enforcement in the vicinity of schools
- student sessions on bicycle and pedestrian safety, health, and environment

Safety and educational activities for pedestrians and bicyclists is not an eligible activity, except for activities targeting children in kindergarten through 8<sup>th</sup> grade.

For non-infrastructure projects, traffic education and enforcement activities must take place within approximately two miles of a primary or middle school (grades K – 8). Other eligible non-infrastructure activities do not have a location restriction.

**NOTE: In accordance with MAP-21/FAST Act, funds cannot be used for the following elements of Eligible Projects and also cannot be counted toward the minimum local funding match:**

- Promotional activities, except as permitted under SRTS (non-Infrastructure implementation activities related to education, encouragement, and enforcement)
- General recreation and park facilities, playground equipment, sports fields, campgrounds, picnic areas and pavilions, etc.
- Routine maintenance and operations

### **C. ELIGIBLE ENTITIES TO RECEIVE TAP FUNDS**

The Eligible Entities to receive TAP funds are:

- Local governments
- Regional transportation authorities
- Transit agencies
- School districts, local education agencies, or schools
- Tribal governments
- Any other local or regional governmental entity with responsibility for oversight of transportation
- Recreational trails

Nonprofit organizations are not eligible as direct grant recipients for TAP. However, nonprofits are allowed to partner with an eligible entity on a TAP project.



## D. FUNDING AND MATCH REQUIREMENTS (for the El Paso MPO Region)

### Funding Target

The Transportation Policy Board (TPB) may establish funding targets to allocate funds in the El Paso Metropolitan Planning Area, as well as the maximum funding award *per project*.

There is no limitation on the number of projects awards per Eligible Entity receiving TAP funds. However, Eligible Entities must provide proof of local match funding availability for each of the Entity's submitted project applications.

### Local Match Requirements

For most TAP projects, including Safe Routes to School (SRTS) projects funded with TAP funds, the Federal share is the same as for the general Federal-aid highway program: 80 percent Federal/20 percent State or local match (80/20) subject to the sliding scale adjustment. (23 U.S.C. 120).

The Transportation Policy Board has established minimum local match requirements by project category. **The local match must be cash.** Non-cash donations can be used on a project but will not count towards the required local match and should not be included in the budget.

Activity Type	TAP Funding (maximum)	Local Match (minimum)
Active Transportation (Bicycle and Pedestrian) Facilities	80%	20%
Urban Thoroughfares/Boulevards	80%	20%
Safety and Access to Schools	80-100%	0-20% <sup>1</sup>

<sup>1</sup>Transportation Development Credits (TDC) may be used to apply toward the Federal requirements of a minimum 20 percent local match. Funds offset by the TDC portion must be used for another transportation-related projects.

**Transportation Development Credits (TDC)**  
**for Safe Routes to School Projects**

For Safe Routes to School project applications, Eligible Entity Project Sponsors may request the use of Transportation Development Credits (TDCs) to meet the Federal requirements of a minimum 20 percent local match.

**TDCs are not cash**, however, they may be applied to meet the Federal "local match" requirement on Safe Routes to School projects in the El Paso MPO region. Based on the availability of TDCs, awarded projects may have up to 100 percent of TAP-eligible project costs funded. **Funds offset by the TDC portion of the project must be used on another transportation-related project by the Eligible Project Sponsor.** Projects that also promote active transportation are encouraged as the offset.

Since the demand may exceed the availability of TDCs, the use of TDCs may not be granted for all Safe Routes to School related projects that are awarded TAP funds. Therefore, ALL applications for Safe Routes to School projects must include a Resolution from the Eligible Entity Project Sponsor (e.g. local government/agency) addressing the following:

- the dollar amount of project budget requested to be offset by TDCs (*if the use of TDCs is requested*); **AND**
- the specific local transportation-related project for which the offset project budget funds will be used if TDCs are awarded for the TAP project application (*if the use of TDCs is requested*); **AND**
- a commitment to fund a minimum 20 percent local match if TDCs are requested but are not awarded; **OR**
- explanation as to why the project application is not feasible and a commitment for a minimum 20 percent local match cannot be provided if TDCs are requested but are not awarded.



## **E. PROGRAM CALL SEQUENCE OF EVENTS**

### **Nomination Submission to the El Paso MPO TAP Staff Office**

Project nominations must be coordinated with and delivered to El Paso MPO's TAP staff office. Project nominators are limited to local and regional entities eligible to receive and manage Federal transportation funds.

### **Evaluation and Selection Process**

The El Paso MPO Transportation Project Advisory Committee (TPAC) will review each project to ensure that all the requested documentation has been included. Nomination packages failing to include any of the requested documentation will be considered incomplete and will not be given further consideration. El Paso MPO will coordinate Federal eligibility with TxDOT and FHWA.

The El Paso MPO TPAC will evaluate eligible projects that are submitted by eligible entities through a competitive process for the El Paso MPO region. Recommended projects and specific funding allocations under the competitive process will be evaluated by the TPAC. The TPB will make final selection of projects and funding allocations. El Paso MPO will notify all selected project nominating entities. Consistent with other Federal-aid highway programs, TAP funds are administered by TxDOT.

Through this program, the TPB seeks to prioritize investments in multi-modal transportation projects including facilities for pedestrians, bicyclists, and other non-drivers. Projects submitted under this Call for Projects will be evaluated to identify the projects or programs that represent the best use of available TAP funds by implementing the priorities adopted by the TPB and the transportation needs of local communities and the region. Project evaluations applications submitted for the **TAP 2017-2020 Call for Projects for the El Paso MPO Region** will be based on evaluation criteria, scoring points, and other factors as approved by the Transportation Policy Board and listed on the following page.

Evaluation Category	Scoring (points)	Description	Factors
Making Regional Linkages and Connections	25	Improves regional connections between neighborhoods, cities, and counties	<ul style="list-style-type: none"> <li>• Network continuity (gap closures, extension of regional facilities, linkages between multiple jurisdictions)</li> <li>• Facilities providing access to rail stations or bus stops (trails, sidewalks, on-street bicycle facilities)</li> </ul>
Implementing Active Transportation and Mobility Plan	20	Improves ability to use walking and bicycling facilities for everyday activities, including travel to work, school, and shopping	Implements a planned facility in regional documents, local on-street bicycle facility plan, pedestrian facility plan, SRTS plan, or other related community Master plan adopted by the City or County Governing Body
Improving Safety	15	Provides safer and less intimidating facilities for pedestrians, bicyclists, and other non-drivers	<ul style="list-style-type: none"> <li>• Improving safety in areas with high numbers of crashes</li> <li>• Improving crossings, signalization, traffic calming</li> </ul>
Reducing Barriers	10	Improves access and/or provides safe crossings for pedestrians, bicyclists, and other non-drivers at an existing obstacle to travel	Provides a grade-separated crossing under or over a barrier (e.g. water body, major roadways, railroads)
Connecting to Employment, Households, and Activity Centers	10	Provides access to major destinations and large number of residents or employees	<ul style="list-style-type: none"> <li>• Proximity to employment districts, schools, households, and other special generators</li> </ul>
Providing Environmental Benefits	10	Helps reduce congestion and improves air quality	<ul style="list-style-type: none"> <li>• Congestion and air quality benefits</li> <li>• Benefits and Impacts to the environment</li> <li>• Environmental mitigation activity, including pollution prevention and pollution abatement activities as defined</li> <li>• Community improvement activities as defined</li> </ul>
Serving Disadvantaged (Environmental Justice) Areas	5	Provides access in Underserved communities	<ul style="list-style-type: none"> <li>• Improves access for areas with greater percentages of minorities and low-income households compared to the regional average</li> </ul>
Creating Economic Dev. Opportunities	5	Results in benefits exceeding costs	<ul style="list-style-type: none"> <li>• Investment provide increased benefits to the community and the region through revitalization, redevelopment, and job creation</li> </ul>
Total	100		
Project Readiness and Other Factors (additional bonus)	15	Project readiness/ability to initiate construction quickly	<ul style="list-style-type: none"> <li>• Associated with TxDOT proposed "off-system" roadways</li> <li>• Status of stakeholder/community feedback and support</li> <li>• Status of engineering/design</li> <li>• Status of environmental approvals (if applicable)</li> <li>• Additional local funding overmatch</li> <li>• Geographic distribution</li> </ul>

## **F. PROJECT IMPLEMENTATION**

Projects must be developed as approved by the TPB and as included in the project agreement with TxDOT. Changes in items of work or project scope that occur without advance TxDOT approval will not be reimbursed. The construction contractor will, in all cases, be chosen through a competitive bidding process approved by TxDOT. The contract will be awarded to the lowest responsive bidder.

Please remember that the project may be eliminated from the program if:

- Implementation of the project would involve significant deviation from the activities as proposed in the nomination form;
- A construction contract has not been awarded or construction has not been initiated by the local entity within four years from the date of selection; or
- The project agreement is not executed with TxDOT within one (1) year after the project is selected by the TPB.

The TPB reserves the right to remove funding from a project for which the local sponsor is unable or unwilling to sign an agreement to implement the project or cannot provide the required minimum local match. The TPB reserves the right to eliminate projects that are unable to meet obligation on or before the end of state of Texas Fiscal Year.

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large

**Sergio Cox**  
District 1



**Gloria M. Rodriguez**  
District 2

**Victor Perez**  
District 3 – Mayor Pro Tem

**Anthony Gandara**  
District 4

**Adriana Rodarte.**  
Interim City Manager

**DATE: 14 March 2016**

**TO: Mayor and Council, City of Socorro, Texas**

**FROM: Miguel Rosas, Interim Public Works Director**

**SUBJECT: *Discussion and action*** to reject all bids received for equipment rental to perform the onion field excavation and to direct staff on an alternative option.

**SUMMARY:**

City of Socorro staff recommends rejection of machinery bids and provide staff with an alternative option.

Attached are the alternatives options presented to council in January.

**BACKGROUND**

Due to the lack of finding suitable operators thru staffing companies, it is recommended that all bids are rejected and that we continue to perform in house work at the onion field ponding area or go out for bid to outsource the project.

**STATEMENT OF THE ISSUE**

Public works department will continue to work on onion field excavation in house.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

Recommend rejection of all bids

**REQUIRED AUTHORIZATION**

- 1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
- 2. CFO \_\_\_\_\_ Date \_\_\_\_\_
- 3. Attorney \_\_\_\_\_ Date \_\_\_\_\_





# "Quick Fix" Analysis 1



## Onion Field Costs Worksheet

This worksheet allows what-if scenarios for estimating costs of excavating the Onion Field flood control structure.

Field acreage	18 Acres	(Can vary based on width of perimeter berm space. Recommend 18 acres)
Depth	5 Feet	(Can vary, recommend 5' deep)
Scraper capacity	23 Cubic Yds	(Different equipment has different dig/haul capacity. Larger number = faster work)
Cycle time/load	5 Minutes	(How many minutes to load, haul, dump, and return)
Shifts/day	2.0 Shifts	(How many 8-hour shifts will we work per day)
Production Hrs/Shift	7 Hours	(Equipment will not be productive a full 8 hours. It will take an hour or two for crew changeovers, refueling, maintenance, etc.)
Number of scrapers	1 Scrapers	(How many scrapers will we rent?)
Days worked/week	6 Days	(Do we want to have a 5, 6, or 7-day work week to optimize work for rental equipment?)
Dozer cost	4500 Per week	(If using daily or monthly please convert to weekly)
Scraper cost	6670 Per week	
In-house employees	4 Pers.	(How many in-house equipment operators will we use?)
Hours OT auth	0 Hours	(How many overtime hours will in-house empl work per week?)
Temp hourly rate	20.88 \$/hour	(What is the per-hour rate for temp operators?)

Total Equipment Cost: \$ 50,128.57

Total Overtime Cost: \$ -

Total Temp Cost: \$ -

Total Project Cost: \$ 50,128.57

Project Time: 7.52 weeks

Use in-house personnel, minimize cost



# “Quick Fix” Analysis 2



### Onion Field Costs Worksheet

This worksheet allows what-if scenarios for estimating costs of excavating the Onion Field flood control structure.



Field acreage	18 Acres	(Can vary based on width of perimeter berm space. Recommend 18 acres)
Depth	5 Feet	(Can vary, recommend 5' deep)
Scraper capacity	23 Cubic Yds	(Different equipment has different dig/haul capacity. Larger number = faster work)
Cycle time/load	5 Minutes	(How many minutes to load, haul, dump, and return)
Shifts/day	2.0 Shifts	(How many 8-hour shifts will we work per day)
Production Hrs/Shift	7 Hours	(Equipment will not be productive a full 8 hours. It will take an hour or two for crew changeovers, refueling, maintenance, etc.)
Number of scrapers	2 Scrapers	(How many scrapers will we rent?)
Days worked/week	6 Days	(Do we want to have a 5, 6, or 7-day work week to optimize work for rental equipment?)
Dozer cost	4500 Per week	(If using daily or monthly please convert to weekly)
Scraper cost	6670 Per week	
In-house employees	4 Pers.	(How many in-house equipment operators will we use?)
Hours OT auth	0 Hours	(How many overtime hours will in-house empl work per week?)
Temp hourly rate	20.88 \$/hour	(What is the per-hour rate for temp operators?)

Total Equipment Cost:	\$ 67,038.51
Total Overtime Cost	\$ -
Total Temp Cost	\$ 12,553.94
Total Project Cost	\$ 79,592.45
Project Time	3.76 weeks

Minimize time



## No in-house labor



**BID 16-003**  
**City of Socorro**  
**Equipment Rental**  
**Request for Proposals**

**The City of Socorro requires two scrapers and one bulldozer to excavate a large detention pond. The City plans to work two shifts (=16 hours) per day, six days per week. At this rate, the project is calculated to take approximately 4 weeks.**

**The City requests pricing (daily, weekly, and monthly) for rental of**

- 2 scrapers
- 1 dozer
- 1 fuel truck
  
- The City will provide operators
- The City will provide fuel
- The lessor will provide maintenance and repairs
  - The lessor will coordinate a schedule with the City to provide preventive maintenance as needed
  - The lessor will provide initial response for repairs within 24 hours. After initial diagnostics, repairs will be coordinated with the City's contracting officer.
  - No rental fees will accrue when the equipment is inoperable for repairs for more than 24 hours.
- The equipment will be used primarily in dozer-scraper teams
- The City already owns one bulldozer that will be used in one of the scraper teams

Scraper will have a heaped load capacity of 22 CY or greater.

Dozer will be of appropriate size and power to act as a pusher for the scraper.

Questions regarding this solicitation should be addressed to:

Miguel Rosas  
Public Works Supervisor  
City of Socorro, Texas

[mrosas@ci.socorro.tx.us](mailto:mrosas@ci.socorro.tx.us)

915 539-2049



February 23, 2016

Public Works Department  
City Administration Building, Socorro, Texas.  
124 S. Horizon Blvd.  
Socorro, Texas 79927

Attn: Olivia Navarro / City Clerk

Bid 16-003 Public Works Department Equipment Rental Request Proposal:

The following scraper option(s) will not require Dozer-scraper team

AG Tractor 9560R with (2) JD Scrapers 21YC  
Day \$1,875.00  
Week \$5,600.00  
Month \$16,800.00  
One Way Freight \$1,200.00

AG Tractor 9560R with (1) K-Tek 33CY  
Day \$1,850.00  
Week \$5,400.00  
Month \$16,200.00  
One Way Freight \$1,200.00

Dozer

Caterpillar D8T  
Day \$1,350.00  
Week \$4,000.00  
Month \$11,800.00  
One Way Freight \$900.00

Rates quoted allow: 8 hrs. Use per day; 40 hrs. use per week; or 176 hrs. per month or 4 weeks.  
Additional hours used will result in additional charges accordingly.

Includes scheduled PM1 based on odometer.

FUEL and DEF: All units sent out full. Fuel and Diesel Exhaust Fluid (DEF) required to top off tanks upon return will be billed to customer.

DYED FUEL: Not allowed in on-highway equipment such as water trucks. Customer will be liable for the cleanup of the entire fuel system and any potential state or federal fines should they introduce dyed fuel.

EQUIPMENT AVAILABILITY:

Prana Machinery reserves the right to withdraw offer due to previous equipment engagement and availability.



**Wagner Equipment Co.**

10501 Dyer St  
El Paso TX 79924-2747  
915-821-7651 – Phone  
915-822-7298 – Fax  
<http://wagnerequipment.cat.com>

Bid Opening 2:00 PM February 23, 2016

Bid 16-003  
City of Socorro  
Equipment Rental  
Request for Proposal

Wagner Equipment is pleased to offer two options

Option 1

2 ea. Caterpillar 623H or K Scrapers (23 CYD Heaped Load)  
Price per ea. 623H or K Scraper \$33,930.00 (X 2ea = \$67,860)

Push dozer not required for self-loading 623H or K scrapers.

Overtime charges (anything over 400 hours) will be charged at \$169.65/hour

Option 2

2 ea. Caterpillar 631H or K Scrapers (32 CYD Heaped Load)  
Price per ea. 631G Scraper \$41,584.00 (X 2ea = \$83,168.00)

Overtime charges (anything over 400 hours) will be charged at \$207.92/hour

1 ea. Caterpillar D8T Dozer (Push Dozer)  
Price per ea. D8T Dozer \$28,645.00

Overtime charges (anything over 400 hours) will be charged at \$143.23/hour

1 ea. Fuel Truck – No Bid

Prices include the following:

- \*Price allows for 400 hours of use in a 4 week period.
- \*All requirements of this bid.
- \*Assistance and Recommendations from Wagner Equipment's Professional Demonstration Operator to assist your machine operators.

Gilbert Saenz  
Earth Moving Sales Representative  
Wagner Equipment Co.  
915-222-1198  
[gsaenz@wagnerequipment.com](mailto:gsaenz@wagnerequipment.com)

Branches throughout Colorado, New Mexico and far west Texas:

Albuquerque, Aurora, Burlington, Colorado Springs, Durango, El Paso, Farmington, Grand Junction, Hayden, Hobbs, Pueblo

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large / Mayor Pro-Tem

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2 **Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Adriana Rodarte**  
City Manager

March 11, 2016

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion and action to approve an Interlocal Agreement with El Paso County for the Provision of Public works Services to the City of Socorro, and to authorize city manager or her designee to execute agreement.**

**SUMMARY**

This agreement provides services to the City of Socorro in case of an emergency or shortage.

**STATEMENT OF THE ISSUE**

**Same as above**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source: General Fund**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**Decline agreement**

**STAFF RECOMMENDATION**

**Ms. Rodarte recommend approval for this interlocal agreement.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

STATE OF TEXAS           §  
COUNTY OF EL PASO   §

**INTERLOCAL AGREEMENT FOR THE PROVISION OF PUBLIC WORKS SERVICES  
TO THE CITY OF SOCORRO, TEXAS**

This Agreement made and entered by and between the County of El Paso, Texas hereinafter referred to as "the County", and the City of Socorro, Texas, a Home Rule municipal corporation hereinafter referred to as "the City", under the authority and in accordance with the Interlocal Cooperation Act, as set out in Chapter 791, Texas Government Code.

**WITNESSETH:**

**WHEREAS**, Texas Government Code, Chapter 791, authorizes local governments of the state to enter into contracts for governmental functions and services to increase their efficiency and effectiveness; and

**WHEREAS**, the County and the City are local governments as defined in Texas Government Code, Section 791.003(4), have the authority to enter into this agreement, and have each entered into this agreement by the action of its governing body in the appropriate manner prescribed by law; and

**WHEREAS**, the County operates a Public Works Department providing operation, maintenance and repair of the county's public works infrastructure; and

**WHEREAS**, the City is a small municipality with limited resources and public works operations and wishes to contract with the County to provide said services to the City; and

**WHEREAS**, such a consolidated effort in the operation, maintenance, and repair of the City's public works infrastructure are in each party's best interest and that of the public and that this agreement will increase the effective and efficient functioning of each party; and

**WHEREAS**, the County and the City specify that each party paying for the performance of said functions of government shall make those payments from current revenues available to the paying party;

**NOW THEREFORE**, in consideration of the terms and conditions herein which fairly compensate the performing party, it is mutually agreed as follows:

## **1. PURPOSE OF AGREEMENT.**

The purpose of this Agreement is to state the terms and conditions under which the County will provide services to the City for the public works operation, maintenance, and repair for the infrastructure of the City (hereafter "Public Works Services") as detailed below.

## **2. DUTIES OF THE CITY.**

### **2.1 Public Work Services Available.**

A list of Public Works Services and the costs therefore is attached hereto and made a part hereof as Exhibit A. The City agrees to pay to the County the amounts billed to the City by the County for the requested work performed in compliance with Exhibit A within 30 days of receipt of an invoice from the County. The County may invoice the City monthly for all time and materials provided up to the date of the invoice regardless of whether the particular project is completed.

In the event the City wishes to request other services that are not included in Exhibit A, the City shall confer with the County Public Works Director to outline and describe the desired services. If the County wishes to provide said additional services, it may present a priced proposal to the City for its consideration. Any and all work outside the parameters of Exhibit A shall be contracted for between the City and the County by written amendment to this Agreement.

### **2.2 Work Order Requests.**

The City shall designate a City official or officials who is/are authorized by the City to request Public Works Services on behalf of the City. The City shall notify the County Public Works Director in writing of the person(s) designated. The City may revise its list of designated persons from time to time in writing to the County Public Works Director. The designated person(s) shall use the Work Order Request Form (attached hereto as Exhibit B and made a part hereof) for all Public Works Services requested hereunder. The County may revise the Work Order Request Form from time to time as necessary for its business purposes and shall submit the revised Form to the City's designated person(s).

All Work Order Request Forms must be submitted to the County Public Works Director or the Public Works Deputy Director for evaluation, handling, approval, scheduling, and assignment. The City acknowledges and agrees that the County has absolute discretion and authority to accept or reject Work Order Requests if they are too burdensome to its operation and the discretion to schedule Work Order Requests as is convenient and compliant with the County's own work scheduling.

2.3 Certification of Financial Ability to Pay. The City hereby warrants and certifies that it has sufficient budgeted funds available to pay for the Public Works Services it requests from the County and shall certify to that fact on each submitted Work Order Request Form.

2.4 Cancellation of Work Order Request by City. In the event that the City wishes to cancel any Work Order Request submitted and received by the County, the following procedure shall be utilized by the City and the following obligations shall be incurred by the City:

2.4.1 The City shall immediately notify the County Public Works Director in writing;

2.4.2 If the work has not started, the City shall be invoiced and pay for any materials which have been ordered that the County does not have a current use for; and

2.4.3 If the work has started, the City shall be invoiced and pay for all labor and materials which have been provided to the City by the County up until the time of cancellation including materials which have been ordered that the County does not have a current use for, even if said materials have not yet been installed/provided.

### **3. DUTIES OF THE COUNTY.**

3.1 The County shall prepare and provide the blank Work Order Request Form to the City. The County may revise the Form from time to time for its business purposes and shall provide revised blank Work Order Request Forms to the City.

3.2 The County shall evaluate, handle, approve, schedule, assign, and perform all Exhibit A Work Order Requests from the City in an expeditious manner and shall endeavor to provide the Exhibit A Public Works Services requested by the City. However, the County has the absolute discretion and authority to reject Work Order Requests if they are too burdensome to its operation and has the discretion to schedule Work Order Requests as is convenient to the County's own public works schedule.

3.3 In the event the City presents a request for other Public Works Services that are not included in Exhibit A to the County, the County Public Works Director shall evaluate the request in an expeditious manner. If the County wishes to provide said additional services, it may present a priced proposal including scheduling timelines to the City for its consideration. Any and all work outside the parameters of Exhibit A shall be contracted for between the City and the County by written amendment to this Agreement.

3.4 The County shall invoice the City for all Public Works Services provided to the City monthly. The invoice shall include a description of the work performed and a numerical reference to the relevant Work Order Request Form or Amendment to this



Agreement for additional services. The County's invoices may include time and materials work performed by the County, in the nature of a progress payment, for projects which may or may not be completed on the date of the invoice.

#### **4. CONSIDERATION AND PAYMENT.**

The City shall pay to the County the amounts detailed in Exhibit A for the Public Works Services requested by the City and performed by the County or the amounts agreed to by Amendment to this Agreement for additional Public Works Services not included in Exhibit A. The County Public Works Director shall present an itemized invoice, attached hereto as Exhibit C for all purposes, including copies of all relevant Work Orders and other supporting documentation to the City within 10 days of the end of each month during the term of this Agreement providing the information described in Section 3.5 above for work actually performed by the County. If no itemized statement is received by the City as herein stated it shall be presumed that no Public Works Services were provided for that specific monthly period. The City shall pay the amount owed to the County without demand within 30 days of receipt of the invoice.

On or before September 1<sup>st</sup> of any year during the term of this Agreement, the County may request a modification of the consideration paid under Exhibit A and the terms of this Agreement. Said modification, if any, shall take effect on October 1st of the upcoming contract year. If the County and the City cannot reach an agreement on the amount of consideration to be paid, then either party may terminate the agreement in accordance with Section 6.

#### **5. TERM AND TERMINATION.**

This Interlocal Agreement shall be effective from its date of approval by the El Paso County Commissioners Court, regardless of its date of execution by the parties, and shall terminate on September 30, 2016. The agreement shall automatically renew for successive one year terms unless terminated by either party upon thirty (30) days written notice to the other party.

#### **6. NOTICE.**

Official notice shall be by written notice and delivery to all of the parties to this Agreement. Delivery shall be by fax or deposit in the United States Postal Service, first class, return receipt requested to:

TO THE COUNTY:                   The County of El Paso  
C/O Office of the County Judge  
301 El Paso County Courthouse  
500 E. San Antonio  
El Paso, Texas 79901

TO THE COUNTY PUBLIC       El Paso County Public Works Director  
WORKS DIRECTOR:           800 E. Overland, Room 407  
El Paso, Texas 79901

TO THE CITY:                   The City of Socorro, Texas  
C/O Office of the Mayor  
124 S. Horizon Boulevard  
Socorro, Texas 79927

IN WITNESS WHEREOF this Agreement has been executed on behalf of the  
County of El Paso and the City of Socorro, Texas in the manner provided by law.

**ATTEST**

**THE COUNTY OF EL PASO**

\_\_\_\_\_  
County Clerk

By \_\_\_\_\_  
County Judge Veronica Escobar  
Date Approved: \_\_\_\_\_

**ATTEST**

**THE CITY OF SOCORRO, TEXAS**

\_\_\_\_\_  
City Clerk

By \_\_\_\_\_  
Mayor Jesus Alejandro Ruiz  
Date Approved: \_\_\_\_\_

**COUNTY OF EL PASO, TEXAS - PUBLIC WORKS DEPARTMENT**  
**Services Available for an Interlocal Agreement (EXHIBIT A)**

County Service	Materials	Equipment	Labor	Total	Activity
<b>Support Services</b>					
Flood Control Administration			\$45/hour	\$45/hour	Stormwater permits; FEMA map changes
Commercial Site Plan Review			\$45/hour	\$45/hour	Review for stormwater capacity, elevations to finished grades, driveways
Civil Engineering Design			\$32/hour	\$32/hour	Project-specific
El Paso MPO Project Coordination			\$32/hour	\$32/hour	Project-specific
Zoning Regulation & Enforcement			\$22/hour	\$22/hour	San Elizario Historical District
On-Site Sewage & Environmental Inspections		\$15/hour	\$17/hour	\$32/hour	Code Enforcement; Inspections; Registrations; Decommissions
Construction Project Management		\$15/hour	\$35/hour	\$50/hour	Project-specific
Grant Writing			\$35/hour	\$35/hour	Application; Administration; Oversight
Street Cut Permitting			\$24/hour	\$24/hour	
Street Addresses			\$24/hour	\$24/hour	Assignments; Corrections
GIS Mapping			\$30/hour	\$30/hour	
Residential Inspections		\$15/hour	\$22/hour	\$37/hour	
<b>Road &amp; Bridge</b>					
Street Signs	\$80/sign	\$15/sign	\$17/sign	\$112/sign	Fabrication; Installation; Repair; Maintenance
Traffic Control Devices				Actual Cost as determined by County's Contractor	Installation; Repair; Maintenance
Traffic Control Studies			\$22/hour	\$22/hour	Warrants; Traffic Counts
Street Repaving				\$40,000 / mile	Single; includes labor & materials
Street Repaving				\$54,000 / mile	Double; includes labor & materials
Street Repaving				\$350,000 / mile	Overlay; includes labor & materials
Pothole Patching				\$73 / mile	Includes labor & materials
Road Striping				\$.56 / per lineal foot	Includes labor & materials

**COUNTY OF EL PASO, TEXAS - PUBLIC WORKS DEPARTMENT**  
**Services Available for an Interlocal Agreement (EXHIBIT A)**

County Service	Materials	Equipment	Labor	Total	Activity
Stormwater Maintenance		\$24/hour	\$15/hour	\$39/hour	Drains; Ponds; Laterals; Canals; Etc.
Street Sweeping		\$39/hour	\$15/hour	\$54/hour	
Water Pumping (Inclement Weather)		\$39/hour	\$15/hour	\$54/hour	
Fleet & Heavy Equipment				Cost as determined by Need	Maintenance; Repair
Dead Animals		\$15/hour	\$15/hour	\$30/hour	Removal; Disposal
Tree/Landscape Maintenance in Roadways			\$15/hour	\$15/hour	Trimming; Removal
Emergency On-Call Services				Actual cost of materials, equipment & labor multiplied by a 10% administrative overhead charge	
<b>Maintenance Operations</b>					
Equipment & Systems Inspections		\$15/hour	\$34/hour	\$49/hour	HVAC; Electrical; Mechanical; Plumbing; Fire; Other
Park Maintenance		\$25/hour	\$26/hour	\$51/hour	Improvements; Repairs; Cleanup



COUNTY OF EL PASO, TEXAS – PUBLIC WORKS DEPARTMENT  
Interlocal Agreement, \_\_\_\_\_, Texas  
**WORK ORDER REQUEST (EXHIBIT B)**

Type of Service Requested

Date of Request: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**SUPPORT SERVICES:**

- ☐ Flood Control Administration
- ☐ Civil Engineering Design
- ☐ El Paso MPO Project Coordination
- ☐ Zoning Regulation & Enforcement
- ☐ On-Site Sewage & Environmental Inspection
- ☐ Construction Project Management

- ☐ Grant Writing
- ☐ Street Cut Permitting
- ☐ Street Addresses
- ☐ GIS Mapping
- ☐ Residential Inspections
- ☐ Commercial Site Plan Review

**ROAD & BRIDGE**

- ☐ Street Signs
- ☐ Traffic Control Devices
- ☐ Traffic Control Studies
- ☐ Street Repaving, Single
- ☐ Street Repaving, Double
- ☐ Street Repaving, Overlay
- ☐ Pothole Patching
- ☐ Road Striping

- ☐ Stormwater Maintenance
- ☐ Street Sweeping
- ☐ Water Pumping (Inclement Weather)
- ☐ Fleet & Heavy Equipment Maintenance/Repair
- ☐ Dead Animal Removal/Disposal
- ☐ Tree/Landscape Maintenance in Roadways
- ☐ Emergency On-Call Services

**MAINTENANCE OPERATIONS**

- ☐ Equipment & Systems Inspections

- ☐ Park Maintenance

Location / Property Address: \_\_\_\_\_

Specific Need / Description of Request: \_\_\_\_\_

Request Made By: \_\_\_\_\_

Contact Information: \_\_\_\_\_

Request Approved By: \_\_\_\_\_

By approval of this Work Order Request, the City warrants and certifies that it has sufficient budgeted funds available to pay for the Public Works Services requested.

**FOR COUNTY USE ONLY**

COST OF SERVICE PERFORMED			DATE PERFORMED	DATE COMPLETED
Total Hours / Miles /Feet	Unit Cost	Total Cost		

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**COUNTY OF EL PASO, TEXAS - PUBLIC WORKS DEPARTMENT**

Interlocal Agreement - \_\_\_\_\_, Texas (EXHIBIT C)

Monthly Billing Invoice for Period: \_\_\_\_\_

COST OF SERVICE					TOTAL WORK ORDER REQUESTS	COST OF SERVICE PERFORMED		
County Service	Materials	Equipment	Labor	Total		Totals Hours / Miles / Feet	Unit Cost	Total Cost
<b>Support Services</b>								
Flood Control Administration			\$45/hour	\$45/hour				
Commercial Site Plan Review			\$45/hour	\$45/hour				
Civil Engineering Design			\$32/hour	\$32/hour				
El Paso MPO Project Coordination			\$32/hour	\$32/hour				
Zoning Regulation & Enforcement			\$22/hour	\$22/hour				
On-Site Sewage & Environmental Inspections		\$15/hour	\$17/hour	\$32/hour				
Construction Project Management		\$15/hour	\$35/hour	\$50/hour				
Grant Writing			\$35/hour	\$35/hour				
Street Cut Permitting			\$24/hour	\$24/hour				
Street Addresses			\$24/hour	\$24/hour				
GIS Mapping			\$30/hour	\$30/hour				
Residential Inspections		\$15/hour	\$22/hour	\$37/hour				
<b>Road &amp; Bridge</b>								
Street Signs	\$80/sign	\$15/sign	\$17/sign	\$112/sign				
Traffic Control Devices				Actual Cost as determined by County's Contractor				
Traffic Control Studies			\$22/hour	\$22/hour				
Street Repaving, Single				\$40,000 / mile				
Street Repaving, Double				\$54,000 / mile				
Street Repaving, Overlay				\$350,000 / mile				
Pothole Patching				\$73 / mile				
Road Striping				\$.56 / per lineal foot				
Stormwater Maintenance		\$24/hour	\$15/hour	\$39/hour				
Street Sweeping		\$39/hour	\$15/hour	\$54/hour				
Water Pumping (Inclement Weather)		\$39/hour	\$15/hour	\$54/hour				
Fleet & Heavy Equipment Maintenance & Repair				Actual Cost of parts & labor				
Dead Animal Removal/Disposal		\$15/hour	\$15/hour	\$30/hour				
Tree/Landscape Maintenance in Roadways			\$15/hour	\$15/hour				
Emergency On-Call Services				Actual Cost of materials, equipment & labor multiplied by a 10% administrative overhead charge				
<b>Maintenance Operations</b>								
Equipment & Systems Inspections		\$15/hour	\$34/hour	\$49/hour				
Park Maintenance		\$25/hour	\$26/hour	\$51/hour				
<b>TOTAL WORK ORDER REQUESTS / BILLING THIS MONTH</b>								

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_ / \_\_\_\_ / \_\_\_\_



ITEM 13

*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Adriana Rodarte*  
City Manager



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large / Mayor Pro Tem

*Sergio Cox*  
District 1

**DATE: February 11, 2016**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE UNAUDITED FINANCIAL REPORTS FOR FEBRUARY 2016.**

**SUMMARY**

This action approves the unaudited financial reports through February 2016.

**STATEMENT OF THE ISSUE**

Section 3.12 (E) of the City of Socorro's Charter states

*The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25<sup>th</sup> day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.*

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.

City of Socorro  
 Unaudited Budget Vs Expenditures  
 General Fund  
 For October 1, 2015 through February 29, 2016

*Summary of Revenues vs Expenditures*

	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Total Revenues	8,004,158	295,324	605,822	930,701	2,051,925	1,862,183	0	0	0	0	0	0	0	5,745,955	(2,258,203)	72%
Total Expenditures	8,152,562	349,833	689,208	555,778	544,312	584,121	0	0	0	0		0	0	2,723,252	5,429,309	33%
Total Excess (Deficit)	(148,404)	(54,508)	(83,386)	374,923	1,507,613	1,278,062	0	0	0	0	0	0	0	3,022,703	3,171,106	38%

<i>Revenues</i>																
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Property Taxes	4,628,262	20,983	215,607	705,886	1,811,949	1,426,677								4,181,102	(447,160)	90%
Sales Taxes	1,700,000	95,747	237,499	104,368	93,753	266,498								797,866	(902,134)	47%
Franchise Taxes	319,000	80,465	30,134	22	49,421	29,711								189,754	(129,246)	59%
Property Taxes-Delinquent	150,000	27,661	17,370	16,878	18,286	25,355								105,550	(44,450)	70%
Mixed Beverage Tax		1,005												1,005	1,005	#DIV/0!
Interest Earned Other Plann	1,200		135	66										202	(998)	17%
Fees(Fireworks)	2,500	125	45		100	125								395	(2,105)	16%
Building Permits	220,000	26,259	43,848	39,168	24,419	21,094								154,787	(65,213)	70%
Business Registrations	50,000	3,698	2,158	1,628	2,426	3,950								13,861	(36,139)	28%
Rezoning Fees	36,000	2,950	1,180	4,580	2,145	2,150								13,005	(22,995)	36%
AdmMisc-Copies,City Clrk			3			7								10	10	
Mobile Home Permits	3,000	270	285	60	360	165								1,140	(1,860)	38%
Muni. Court Judgements	560,000	32,121	45,167	47,935	40,877	66,946								233,046	(326,954)	42%
Juvenile Case Mgmt Fee		957	1,171	1,421	1,657	1,842								7,048	7,048	
Municipal Court Tech		691	846	1,011	1,147	1,278								4,972	4,972	
Collection Agency Fees		1,583	9,847	7,322	3,965	13,539								36,256	36,256	
Police Fees	4,000	592	586	309	420	664								2,571	(1,429)	64%
Rental Fees	12	1	1	1	1,001	2,001								3,005	2,993	
Other Revenue	24,000			46										46	(23,955)	



City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through February 29, 2016

<i>Revenues</i>																
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. on Bud
Donations-Activities															-	
Reimbursed cost	3,000														(3,000)	
Park Fees	1,000	180	(60)			180									(1,000)	0%
Miscellaneous Income	2,000	38													(2,000)	0%
Prior Years Revenue	300,184					-							-	-	(300,184)	0%
Total Revenues	8,004,158	295,324	605,822	930,701	2,051,925	1,862,183	-	-	-	-	-	-	-	5,708,357	(2,258,541)	71%

City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-City Manager</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Salaries	213,512	4,119	13,365	13,355	13,351	13,371								57,560	155,951.70	27%
Overtime	800	95	45	93	97	62								393	407.34	49%
FICA/Medicare Taxes	15,601	876	1,026	1,029	1,029	1,028								4,987	10,613.95	32%
T.W.C. Payroll Taxes	851				90	37								127	723.67	15%
Health Insurance Premiums	25,200	2,960	1,581	1,602	569	1,377								8,089	17,111.30	32%
Workers Compensation Ins	373	30	30	23	23	23								129	244.50	34%
Deferred Compensation	8,060	150	100	100	100	100								550	7,510.00	7%
Life Insurance	382	32	20	5	(5)	(101)								(48)	430.48	-13%
Dental Insurance Expense	876	39	39	39	(39)	(1,079)								(1,002)	1,877.62	-114%
Vision Insurance Expense	189		18	9	1	5								34	155.47	18%
<b>Total Personnel</b>	<b>265,844</b>	<b>8,301</b>	<b>16,223</b>	<b>16,255</b>	<b>15,215</b>	<b>14,824</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>70,818</b>	<b>195,026</b>	<b>27%</b>
Office Expense and Supplies	10,000	88	923	144	558	1,691								3,405	6,594.78	34%
Postage	2,805		504	0		403								906	1,899.00	32%
Building Modifications	500													0	500.00	0%
Building & Property Maint	4,500	190	271	253	195	135								1,044	3,455.86	23%
Utilities	6,388	211	772	565	330	1,092								2,970	3,418.49	46%
Telephone	9,531	805	1,220	1,971	802	2,001								6,800	2,731.38	71%
Legal Fees	100,000		8,581		2,167	6,482								17,230	82,770.23	17%
Property Insurance	910	159	159	76	76	76								545	364.72	60%
Advertising/Drug Testing					221									221	(221.00)	
Dues/Subscriptions	8,000	221	110	1,887	0	1,604								3,823	4,177.37	48%
Liability Insurance	461	813	813	38	38	38								1,740	(1,278.84)	377%
Service Contracts	78,000		10,724	378	5,318	3,038								19,458	58,542.02	25%
Support Activities	2,600			457	(80)	106								483	2,116.90	19%
Equipment Rental/Lease	6,000	189			189									378	5,622.00	6%
Seminars/Training	5,000	150												150	4,850.00	3%

City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

Expenditures-City Manager															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Marketing Exp		0												0	0.00	#DIV/0!
Equipment Repair & Maint	2,000													0	2,000.00	0%
Travel/Mileage/Per Diem	10,000	148	800	221	251	208								1,627	8,372.74	16%
Property and Equipment	125,000		48,858			19,763								68,621	56,378.76	55%
Emergency Aid and Assist	5,000													0	5,000.00	0%
Contingency	5,000													0	5,000.00	0%
<b>Total Operating</b>	<b>381,695</b>	<b>2,974</b>	<b>73,733</b>	<b>5,991</b>	<b>10,065</b>	<b>36,637</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>129,401</b>	<b>252,294.41</b>	<b>34%</b>
<b>Total Expenses</b>	<b>647,539</b>	<b>11,275</b>	<b>89,957</b>	<b>22,246</b>	<b>25,280</b>	<b>51,461</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>200,219</b>	<b>447,320.43</b>	<b>31%</b>

City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Public Works</i>																
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Ct Bud
Salaries	514,986	21,213	37,508	36,212	35,712	37,287								167,932	347,054.02	33%
Overtime	17,000	2,510	441	3,524	676	2,867								10,018	6,981.52	59%
FICA/Medicare Taxes	41,035	2,414	2,903	3,040	2,784	3,072								14,213	26,822.03	35%
T.W.C. Payroll Taxes	4,820				255	257								511	4,308.60	11%
Health Insurance Premiums	142,800	23,328	11,608	10,184	9,489	10,184								64,792	78,007.88	45%
Workers Compensation Ins	44,191	2,702	2,702	2,694	2,694	2,694								13,487	30,704.08	31%
Deferred Compensation	8,867	1,533	890	890	986	986								5,285	3,581.84	60%
Life Insurance	1,013	308	183	182	(239)	96								531	481.80	52%
Dental Insurance Expense	4,964	390	445	446	205	369								1,855	3,108.95	37%
Vision Insurance Expense	1,071	0	91	91	114	72								369	701.51	34%
<b>Total Personnel</b>	<b>780,747</b>	<b>54,398</b>	<b>56,773</b>	<b>57,263</b>	<b>52,676</b>	<b>57,885</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>278,995</b>	<b>501,752.23</b>	<b>36%</b>
Office Expense and Supplies	4,800	118	657	74	256	219								1,323	3,477.16	28%
Postage														0	0.00	
Tools and Supplies	13,500	409	2,588		1,094	1,908								6,000	7,500.19	44%
Uniforms	9,500	311	2,684	314	1,005	504								4,818	4,682.03	51%
Building & Property Maint	6,500	8	342	245	1,383	3,920								5,898	602.12	91%
Street Maintenance	67,100		11,424		4,838	9,712								25,974	41,126.46	39%
Utilities	213,236	5,597	28,957	16,640	16,764	17,826								85,785	127,450.96	40%
Telephone	4,852	206	620	1,230	513	1,162								3,732	1,119.94	77%
Recycling Center	7,000					685								685	6,314.84	10%
Legal Fees	20,000		835		1,958	1,890								4,683	15,317.50	23%
Property Insurance	11,503	754	754	959	959	959								4,385	7,118.46	38%
Dues/Subscriptions	500	100	0		0									100	400.00	20%
Liability Insurance	12,981	723	814	1,082	1,082	1,082								4,783	8,198.14	37%
Service Contracts	15,000		8,246	595	525	1,096								10,462	4,538.42	70%
Equipment Rental/Lease	1,700													0	1,700.00	0%



City of Socorro  
 Unaudited Budget Vs Expenditures  
 General Fund  
 For October 1, 2015 through February 29, 2016

Expenditure Category Works	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Budgeted Balance	Per. Of Bud
Seminars/Training	2,500		112		1,095									1,207	1,293.00	48%
Finance Charge	0													0	0.00	
Miscellaneous Expense	0													0	0.00	
Fees & Penalties	0					1,250								1,250	(1,250.00)	
Office Furniture	500													0	500.00	0%
Radio Communications	3,500				3,267									3,267	233.00	93%
Vehicle Repair & Maint	13,200	729	1,669	57	1,346	854								4,655	8,545.29	35%
Equipment Repair & Maint	16,500		4,406		5,958	401								10,765	5,735.45	65%
Vehicle Fuel	46,000	3,740	1,728	210	1,009									6,687	39,313.16	15%
Travel/Mileage/Per Diem	2,500	160	69		662	110								1,001	1,499.20	40%
Property and Equipment	0													0	0.00	#DIV/0!
Emergency Aid and Assist	4,500													0	4,500.00	0%
Street Improvements	0													0	0.00	#DIV/0!
<b>Total Operating</b>	<b>477,372</b>	<b>12,854</b>	<b>65,904</b>	<b>21,407</b>	<b>43,713</b>	<b>43,579</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>187,457</b>	<b>289,915.32</b>	<b>39%</b>
<b>Total Expenses</b>	<b>1,258,119</b>	<b>67,253</b>	<b>122,677</b>	<b>78,670</b>	<b>96,388</b>	<b>101,464</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>466,452</b>	<b>791,667.55</b>	<b>37%</b>

City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Police</i>															Budgeted	Per. Of
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Bud
Salaries	1,888,193	57,086	128,912	131,170	132,315	124,526								574,009	1,314,184.08	30%
Overtime	140,000	22,787	12,871	13,743	22,465	9,164								81,029	58,970.60	58%
FICA/Medicare Taxes	166,387	8,581	10,846	11,086	11,841	10,227								52,581	113,805.75	32%
T.W.C. Payroll Taxes	12,474	17	81	53	1,110	603								1,864	10,609.85	15%
Health Insurance Premiums	369,600	54,464	29,647	31,203	1,040	24,402								140,755	228,845.00	38%
Workers Compensation	47,545	3,718	3,718	2,898	2,898	2,898								16,130	31,415.06	34%
Deferred Compensation	24,392	1,873	1,242	1,217	1,239	1,166								6,737	17,655.38	28%
Life Insurance	3,505	880	345	564	(709)	237								1,317	2,188.18	38%
Dental Insurance Expense	12,848	1,493	953	1,211	(1,115)	629								3,172	9,675.93	25%
Vision Insurance Expense	2,772		501	250	121	174								1,046	1,725.80	38%
<b>Total Personnel</b>	<b>2,667,716</b>	<b>150,899</b>	<b>189,116</b>	<b>193,395</b>	<b>171,204</b>	<b>174,027</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>878,640</b>	<b>1,789,075.63</b>	<b>33%</b>
Office Expense and Supplies	15,000	136	4,072	481	361	1,044								6,094	8,905.67	41%
Medical Supplies	500		124		0									124	375.52	25%
Postage	1,000			274		541								815	185.07	81%
Tools and Supplies	49,000	1,072	1,002	733		12,628								15,435	33,564.51	32%
Uniforms	21,000	48	4,620	3,504	358	7,952								16,482	4,517.90	78%
Building & Property Maint	7,000		470	116	450	570								1,606	5,394.50	23%
Utilities	28,910	612	3,406	2,363	1,129	3,341								10,851	18,059.14	38%
Telephone	20,381	1,026	1,964	2,578	1,957	2,668								10,193	10,187.41	50%
Legal Fees	20,000		4,077		968	652								5,696	14,304.00	28%
Property Insurance	8,322	502	502	693	693	693								3,083	5,238.86	37%
Dues/Subscriptions	2,000		1,190		175	55								1,420	580.00	71%
Liability Insurance	42,101	2,711	2,711	5,894	3,508	4,904								19,727	22,374.03	47%
Service Contracts	20,000	84	1,605	672	713	817								3,891	16,108.87	19%
Support Activities	2,000		189		0	543								732	1,267.93	37%

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through February 29, 2016

<i>Expenditures-Police</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. 01 Bud
Equipment Rental/Lease	6,732	145	989	299		928								2,360	4,371.78	35%
Seminars/Training	8,000	625	1,168	167	600									2,560	5,439.61	32%
Radio Comm & Maint	0													0	0.00	#DIV/0!
Vehicle Repair & Maint	15,000	1,902	2,085	717	(12,402)	989								(6,709)	21,709.22	-45%
Equipment Repair & Maint	5,000		160		0									160	4,840.00	3%
Vehicle Fuel	52,000	4,686	2,736	168	1,924									9,514	42,485.89	18%
Travel/Mileage/Per Diem	19,000		855	5,169	197									6,221	12,778.76	33%
Property & Equipment Settlements	6,000 11,700		595		0 0	472								1,067 11,700	4,933.30 0.00	18% 100%
<b>Total Operating</b>	<b>360,646</b>	<b>13,548</b>	<b>34,520</b>	<b>35,528</b>	<b>631</b>	<b>38,797</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>123,024</b>	<b>232,688.67</b>	<b>34%</b>
<b>Total Expenses</b>	<b>3,028,362</b>	<b>164,447</b>	<b>223,635</b>	<b>228,922</b>	<b>171,835</b>	<b>212,824</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,001,664</b>	<b>2,021,764.30</b>	<b>33%</b>

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through February 29, 2016

<i>Expenditures-Municipal Court</i>															Budgeted	Per. Of
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Bud
Salaries	110,614	3,077	8,361	8,680	8,303	8,528								36,948	73,665.93	33%
Overtime	3,550	1,078	525	1,154	17	368								3,142	408.33	88%
FICA/Medicare Taxes	10,088	501	680	753	636	681								3,250	6,837.57	32%
T.W.C. Payroll Taxes	1,134		6	8	60	62								136	997.53	12%
Health Insurance Premiums	25,200	4,074	2,005	2,037	2,037	2,037								12,189	13,010.78	48%
Workers Compensation	747	38	38	46	46	46								214	532.74	29%
Deferred Compensation	1,806													0	1,806.00	0%
Life Insurance	207	27	15	0	(36)	15								23	184.05	11%
Dental Insurance Expense	876	115	114	114	(121)	62								286	590.40	33%
Vision Insurance Expense	189		35	18	15	14								81	108.01	43%
<b>Total Personnel</b>	<b>154,411</b>	<b>8,910</b>	<b>11,780</b>	<b>12,810</b>	<b>10,957</b>	<b>11,813</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>56,270</b>	<b>98,141.34</b>	<b>36%</b>
Office Expense and Supplies	6,500	(85)	558	1,022	369	460								2,324	4,176.50	36%
Postage	1,250				1,258									1,258	(7.50)	101%
Tools & Supplies					9									9	(8.50)	
Uniforms	750		745		0									745	5.00	99%
Building & Property Maint	3,000	92			435	587								1,114	1,886.10	37%
Telephone	10,922	954	953	1,356	217	1,432								4,911	6,010.79	45%
Legal Fees	15,000		1,496			910								2,406	12,593.55	16%
Property Insurance	2,641	216	216	220	220	220								1,093	1,548.08	41%
Advertising/Druf Testing	1,520		720		0									720	800.00	47%
Dues/Subscriptions	400		328		0									328	72.00	82%
Liability Insurance	445			37	37	37								111	334.00	25%
Service Contracts	51,300	4,525	11,086	3,542	25,773									44,925	6,374.75	88%
Support Activities	500		498		0									498	2.24	100%
Equipment Rental/Lease	3,528		309		380	234								923	2,605.24	26%
Seminars/Training	1,650				200									200	1,450.00	12%
Travel/Mileage-Council	0		376	355	0									731	(730.80)	



City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Municipal Court</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	42,170	42,186	42,186	42,217	YTD Actual	Balance	Per. Of Bud
Office Furniture	3,500	0	0		0	0	0	0					0	0	3,500.00	0%
Equipment Repair & Maint	500													0		0%
Travel/Mileage/Per Diem	6,000	0	0	0	0	0	0							0	6,000.00	0%
<b>Total Operating</b>	<b>109,406</b>	<b>5,702</b>	<b>17,285</b>	<b>6,531</b>	<b>28,896</b>	<b>3,880</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62,295</b>	<b>46,611.45</b>	<b>57%</b>
<b>Total Expenses</b>	<b>263,817</b>	<b>14,613</b>	<b>29,065</b>	<b>19,341</b>	<b>39,853</b>	<b>15,693</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>118,564</b>	<b>144,752.79</b>	<b>45%</b>

City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Planning &amp; Zoning</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud.
Salaries	345,488	15,863	24,958	26,324	26,450	25,503								119,097	226,391	34%
Overtime	6,560	430	714	739	657	816								3,355	3,205	51%
FICA/Medicare Taxes	27,917	1,804	1,964	2,070	2,074	2,013								9,925	17,992	36%
T.W.C. Payroll Taxes	2,835	1		11	191	162								365	2,470	13%
Health Insurance Premiums	84,000	15,638	8,744	8,849	4,738	8,024								45,993	38,007	55%
Workers Compensation	2,406	439	439	147	147	147								1,320	1,086	55%
Deferred Compensation	9,366	1,105	737	737	737	737								4,051	5,315	43%
Life Insurance	595	235	163	151	(240)	65								375	220	63%
Dental Insurance Expense	2,920	378	377	377	(44)	259								1,348	1,572	46%
Vision Insurance Expense	630		132	66	56	49								304	326	48%
<b>Total Personnel</b>	<b>482,717</b>	<b>35,893</b>	<b>38,229</b>	<b>39,471</b>	<b>34,764</b>	<b>37,774</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>186,132</b>	<b>296,585</b>	<b>39%</b>
Office Expense and Supplies	12,500	46	67	1,201	526	798								2,638	9,862	21%
Postage	1,000		300	0	0	1,462								1,762	(762)	176%
Tools and Supplies	700		41		0									41	659	6%
Uniforms	2,500													0	2,500	0%
Building & Property Maint	25,000		150		75	105								330	24,670	1%
Utilities	4,693	309	396	431	310	414								1,860	2,833	40%
Telephone	7,798	384	1,046	1,359	939	1,355								5,084	2,714	65%
Legal Fees	60,000		1,710		3,852	3,232								8,794	51,206	15%
Property Insurance	1,223	81	81	102	102	102								467	756	38%
Advertising/Drug Testing	4,000		117	213	0	258								588	3,412	15%
Dues/Subscriptions	2,000		30		167									197	1,803	10%
Liability Insurance	3,834	222	222	319	319	319								1,401	2,433	37%
Service Contracts	34,000		216	4,599	0									4,815	29,185	14%
Support Activities	3,100		34		120									154	2,946	5%

City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Planning &amp; Zoning</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Equipment Rental/Lease	4,000	358	358	716	426	358								2,216	1,784	55%
Seminars/Training	4,000		70											70	3,930	2%
Office Furniture	1,000													0	1,000	0%
Vehicle Repair & Maint	2,000				211									211	1,789	11%
Equipment Repair & Maint	1,700													0	1,700	
Vehicle Fuel	5,300	621	188		155									964	4,336	18%
Travel/Mileage/Per Diem	5,000		64											64	4,936	1%
<b>Total Operating</b>	<b>185,348</b>	<b>2,020</b>	<b>5,091</b>	<b>8,941</b>	<b>7,203</b>	<b>8,402</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31,656</b>	<b>153,691</b>	<b>17%</b>
<b>Total Expenses</b>	<b>668,065</b>	<b>37,914</b>	<b>43,320</b>	<b>48,412</b>	<b>41,967</b>	<b>46,176</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>217,788</b>	<b>450,277</b>	<b>33%</b>

City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Health Dept.</i>													
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Budgeted Balance
	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Personnel	0	0	0	0	0	0	0	0	0	0	0	0	0
Health Contract	484,279	0	38,383	20,191	66,988	51,722							306,996
Total Operating	484,279	0	38,383	20,191	66,988	51,722	0	0	0	0	0	0	306,996
Total Expenses	484,279	0	38,383	20,191	66,988	51,722	0	0	0	0	0	0	306,996
													37%

<i>Expenditures-Grants</i>													
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	YTD Actual
Total Personnel	0	0	0	0	0	0	0	0	0	0	0	0	0
Office Expense and Supplies	800												0
Postage	300												0
Telephone	0												0
Advertising/ Drug Testing													0
Dues/Subscriptions	250												0
Service Contracts	90,000	6,154	7,692	6,922	6,923	6,922							34,612
Seminars/ Training	1,000												0
Travel/Mileage/Per Diem	500												0
Grant Expense	78,780												78,780
Total Operating	171,630	6,154	7,692	6,922	6,923	6,922	0	0	0	0	0	0	34,612
Total Expenses	171,630	6,154	7,692	6,922	6,923	6,922	0	0	0	0	0	0	34,612
													20%



City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Human Resources</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Salaries	40,875													0	40,875	0%
Overtime	0													0	0	#DIV/0!
FICA/Medicare Taxes	3,283													0	3,283	0%
T.W.C. Payroll Taxes	284													0	284	0%
Health Insurance Premiums	5,628	1,358	668	679	(260)	1,618								4,063	1,565	72%
Workers Compensation	187	14	14	11	11	11								61	126	33%
Deferred Compensation	1,218													0	1,218	0%
Life Insurance	96	40	30	30	(63)	123								161	(65)	168%
Dental Insurance Expense Employee Assistance Program	292 4,500	50	50 4,500	50	(100)	200								249 4,500	43 0	85% 100%
Vision Insurance Expense	63		17	9	17	9								51	12	81%
<b>Total Personnel</b>	<b>56,426</b>	<b>1,463</b>	<b>5,279</b>	<b>779</b>	<b>(395)</b>	<b>1,960</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,085</b>	<b>47,341</b>	<b>16%</b>
Office Expense and Supplies	1,500		34	214	169									417	1,083	28%
Postage	210													0	210	0%
Telephone	650		61	61	62	63								247	403	38%
Property Insurance	31			3	3	3								9	22	29%
Legal Fees	75,000		3,169		2,487	500								6,155	68,845	8%
Advertising/Drug Testing	7,000	48	308	650	585	140								1,731	5,269	25%
Dues/Subscriptions	2,000	150	35											185	1,815	9%
Liability Insurance	352			29	29	29								87	265	25%
Service Contracts	46,521	1,250	4,201	3,861	3,198	3,208								15,719	30,802	34%
Support Activities	4,674		15	121	1,064	(2)								1,198	3,476	26%
Seminars/Training	10,000													0	10,000	0%
Equipment Repair & Maint	600													0	600	0%
Travel/Mileage/Per Diem	7,000		7		357	792								1,156	5,844	17%
<b>Total Operating</b>	<b>155,538</b>	<b>1,448</b>	<b>7,830</b>	<b>4,940</b>	<b>7,953</b>	<b>4,734</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26,904</b>	<b>128,634</b>	<b>17%</b>
<b>Total Expenses</b>	<b>211,964</b>	<b>2,910</b>	<b>13,109</b>	<b>5,718</b>	<b>7,558</b>	<b>6,694</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>35,990</b>	<b>175,974</b>	<b>17%</b>

City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Mayor &amp; Council</i>															Budgeted	
Account Title	Budget	Oct-15	Nov- 15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May -16	June -16	July -16	Aug -16	Sept -16	YTD Actual	Balance	Per. Of Bud
Salaries	55,017	3,597	4,232	4,232	4,232	4,232								20,523	34,494	37%
FICA/Medicare Taxes	4,417	486	324	324	324	324								1,780	2,637	40%
T.W.C. Payroll Taxes	1,418	5	2	6	30	30								73	1,345	5%
Workers Compensation	0													0	0	#DIV/0!
<b>Total Personnel</b>	<b>60,852</b>	<b>4,087</b>	<b>4,558</b>	<b>4,561</b>	<b>4,585</b>	<b>4,585</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,376</b>	<b>38,476</b>	<b>37%</b>
Office Expense and Supplies	4,400			237		68								305	4,096	7%
Telephone	3,601		257	257	258	258								1,029	2,572	29%
Property Insurance	153			13	13	13								39	114	25%
Liability Insurance	1,761			147	147	147								441	1,320	25%
Legal Fees	0													0	0	
Advertising	0													0	0	
Dues/Subscriptions	6,700					1,683								1,683	5,017	25%
Bank Charges	0													0	0	
Seminars/Training	5,000													0	5,000	0%
Discretionary Fund/Mayor	0													0	0	#DIV/0!
Discretionary District 2	0													0	0	#DIV/0!
Discretionary District 1	0													0	0	#DIV/0!
Discretionary District 3	0													0	0	#DIV/0!
Discretionary District 4	0													0	0	#DIV/0!
Discretionary District At Lrg	0													0	0	#DIV/0!
Office Furniture	500													0	500	0%
Vehicle Repair & Maint	0													0	0	#DIV/0!
Vehicle Fuel	0													0	0	#DIV/0!
Travel/Mileage/Per Diem	10,000				483	(73)								410	9,590	4%
<b>Total Operating</b>	<b>32,115</b>	<b>0</b>	<b>257</b>	<b>653</b>	<b>901</b>	<b>2,096</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,907</b>	<b>28,209</b>	<b>12%</b>
<b>Total Expenses</b>	<b>92,967</b>	<b>4,087</b>	<b>4,815</b>	<b>5,215</b>	<b>5,486</b>	<b>6,681</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26,283</b>	<b>66,684</b>	<b>28%</b>

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through February 29, 2016

<i>Expenditures-City Clerk</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud.
Salaries	79,976	4,107	6,243	5,418	5,960	6,237								27,964	52,012	35%
Overtime	2,000	350	478	173	245	348								1,594	406	80%
FICA/Medicare Taxes	6,710	426	514	428	475	504								2,347	4,363	35%
T.W.C. Payroll Taxes	567	18	20	11	51	42								142	425	25%
Health Insurance Premiums	16,800	1,358	1,337	1,358	1,357	1,358								6,768	10,032	40%
Workers Compensation	373	7	7	23	23	23								83	290	22%
Deferred Compensation	956	160	115	115	115	115								621	335	65%
Life Insurance	154	49	59	44	(117)	16								51	103	33%
Dental Insurance Expense	584	20	39	39	39	39								174	410	30%
Vision Insurance Expense	126		9	9	18	9								45	81	36%
<b>Total Personnel</b>	<b>108,246</b>	<b>6,496</b>	<b>8,821</b>	<b>7,617</b>	<b>8,165</b>	<b>8,691</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>39,790</b>	<b>68,456</b>	<b>37%</b>
Office Expense and Supplies	4,000	500	203	31	298									1,031	2,969	26%
Postage	200													0	200	0%
Telephone	596		51	51	51	52								206	390	35%
Legal Fees	25,000		1,358		0	1,260								2,618	22,383	10%
Property Insurance	61			5	5	5								15	46	25%
Advertising/Drug Testing	30,000		921	1,272	2,040	1,838								6,071	23,929	20%
County Elections	0													0	0	#DIV/0!
Dues/Subscriptions	150		15		48									63	87	42%
Liability Insurance	383			32	32	33								97	286	25%
Service Contracts	6,500		1,821		0									1,821	4,679	28%
Support Activities	0													0	0	#DIV/0!
Seminars/Training	1,500													0	1,500	0%
Travel/Mileage/Per Diem	3,000													0	3,000	0%
<b>Total Operating</b>	<b>71,390</b>	<b>500</b>	<b>4,369</b>	<b>1,391</b>	<b>2,474</b>	<b>3,188</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,921</b>	<b>59,469</b>	<b>17%</b>
<b>Total Expenses</b>	<b>179,636</b>	<b>6,996</b>	<b>13,189</b>	<b>9,007</b>	<b>10,639</b>	<b>11,879</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>51,711</b>	<b>127,925</b>	<b>29%</b>



City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Finance</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Salaries	101,059	2,412	4,762	4,722	4,713	4,786								21,394	79,665	21%
Overtime	2,000	638	273	126	282	273								1,592	408	80%
FICA/Medicare Taxes	8,848	335	385	371	382	387								1,860	6,988	21%
T.W.C. Payroll Taxes	851				35	35								70	781	8%
Health Insurance Premiums	25,200	3,108	1,729	1,750	(36)	1,388								7,941	17,259	32%
Workers Compensation	560	21	21	34	34	34								144	416	26%
Deferred Compensation	1,454	346	231	231	231	231								1,269	185	87%
Life Insurance	212	20	10	(5)	9	9								43	169	20%
Dental Insurance Expense	876	90	90	90	(78)	42								234	642	27%
Vision Insurance Expense	189		33	17	(2)	10								57	132	30%
<b>Total Personnel</b>	<b>141,249</b>	<b>6,969</b>	<b>7,533</b>	<b>7,334</b>	<b>5,570</b>	<b>7,196</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>34,603</b>	<b>106,646</b>	<b>24%</b>
Office Expense and Supplies	5,000		502	1,120	483	358								2,463	2,537	49%
Telephone	398													0	398	0%
Legal Fees	10,000					158								158	9,843	2%
Property Insurance	61			5	5	5								15	46	25%
Audit Fees	45,000													0	45,000	0%
Central Appraisal Fees	65,000			22,748										22,748	42,252	35%
Dues/Subscriptions	1,000					1,194								1,194	(194)	119%
Bank Charges	9,000	1,209	2,314	1,820	1,981	1,890								9,214	(214)	102%
Liability Insurance	398			32	32	32								96	302	24%
Service Contracts	42,403		15,383	8,198	8,896	1,273								33,750	8,653	80%
Tax Collector Fees	11,000		58	10,456	0									10,514	486	96%
Seminars/Training	2,500													0	2,500	0%
Late Charge	100		44	59		75								177	(77)	177%
Fees & Penalties	0													0	0	#DIV/0!
Travel/Mileage/Per Diem	2,000		20		0	44								64	1,936	3%
<b>Total Operating</b>	<b>193,860</b>	<b>1,209</b>	<b>18,321</b>	<b>44,438</b>	<b>11,397</b>	<b>5,028</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>80,393</b>	<b>113,467</b>	<b>41%</b>
<b>Total Expenses</b>	<b>335,109</b>	<b>8,178</b>	<b>25,855</b>	<b>51,772</b>	<b>16,968</b>	<b>12,224</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>114,996</b>	<b>220,113</b>	<b>34%</b>

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2015 through February 29, 2016

<i>Expenditures-Recreational Centers</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Salaries	145,287	2,914	10,555	11,397	11,053	9,914								45,833	99,454	32%
Overtime	7,000	454	1,116	1,051	442	344								3,408	3,592	49%
FICA/Medicare Taxes	10,581	400	893	952	879	785								3,909	6,672	37%
T.W.C. Payroll Taxes	1,701		16	18	85	72								191	1,510	11%
Health Insurance Premiums	25,200	2,716	1,337	2,281	1,830	2,056								10,219	14,981	41%
Workers Compensation	187	21	21	11	11	11								75	112	40%
Deferred Compensation Be	1,355	260	173	173	173	173								952	403	70%
Life Insurance	190	27	16	5	(1)	15								62	128	33%
Dental Insurance Expense	876	39	39	88	32	60								258	618	29%
Vision Insurance Expense	189		18	9	258	14								298	(109)	158%
<b>Total Personnel</b>	<b>192,566</b>	<b>6,831</b>	<b>14,183</b>	<b>15,985</b>	<b>14,762</b>	<b>13,443</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>65,205</b>	<b>127,361</b>	<b>34%</b>
Office Expense and Supplies	5,000	95	1,326	303	771	613								3,110	1,890	62%
Uniforms	1,300		812			664								1,476	(176)	114%
Building & Property Maint	10,000	119	670	102	412	2,006								3,310	6,690	33%
Utilities	12,303	521	2,549	1,236	242	1,762								6,311	5,992	51%
Telephone	4,038	277	813	1,899	185	1,860								5,034	(996)	125%
Legal Fees	1,000				547									547	453	55%
Property Insurance	3,579	294	294	298	298	298								1,481	2,098	41%
Dues/Subscriptions	100		15		0									15	85	15%
Liability Insurance	2,763	149	149	230		230								758	2,005	27%
Service Contracts	20,000	284	6,221	2,543	344	816								10,208	9,792	51%
Support Activities	19,415		3,010	3,781	2,420	1,444								10,656	8,759	55%
Events	40,585													0	40,585	
Equipment Rental/Lease	500													0	500	0%
Seminars/Training	3,500													0	3,500	0%
Maintenance	2,000	142		19		47								207	1,793	10%

City of Socorro  
 Unaudited Budget Vs Expenditures  
 General Fund  
 For October 1, 2015 through February 29, 2016

<i>Expenditures-Recreational Centers</i>															Budgeted	
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Per. Of Bud
Equipment Repair & Maint	2,500			475	73									548	1,952	22%
Vehicle Fuel	3,000	174	121		111									406	2,594	14%
Travel/Mileage/Per Diem	3,500		218	58										276	3,224	8%
Property and Equipment	2,275			2,506	2,165	2,112								6,783	(4,508)	298%
<b>Total Operating</b>	<b>137,358</b>	<b>2,056</b>	<b>16,198</b>	<b>13,451</b>	<b>7,569</b>	<b>11,852</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>51,125</b>	<b>86,233</b>	<b>37%</b>
<b>Total Expenses</b>	<b>329,924</b>	<b>8,887</b>	<b>30,381</b>	<b>29,436</b>	<b>22,331</b>	<b>25,295</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>116,331</b>	<b>213,593</b>	<b>35%</b>



City of Socorro  
Unaudited Budget Vs Expenditures  
General Fund  
For October 1, 2015 through February 29, 2016

<i>Expenditures-Parks</i>															Budgeted	Per. 01
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD Actual	Balance	Bud
Salaries	264,461	14,885	19,969	19,883	18,895	19,800								93,431	171,030	35%
Overtime	6,000	166	902	406	366	273								2,113	3,887	35%
FICA/Medicare Taxes	22,129	1,374	1,597	1,552	1,473	1,536								7,532	14,597	34%
T.W.C. Payroll Taxes	3,119	51	24	16	151	141								382	2,737	12%
Health Insurance Premiums	67,200	8,147	5,891	5,975	4,470	5,473								29,956	37,244	45%
Workers Compensation	10,755	550	550	656	656	656								3,068	7,687	29%
Deferred Compensation	3,675	294	196	196	100	100								887	2,788	24%
Life Insurance	434	54	38	23	(154)	15								(24)	458	-6%
Dental Insurance Expense	2,336	174	193	193	(216)	69								414	1,922	18%
Vision Insurance Expense	504		85	59	472	42								657	(153)	130%
<b>Total Personnel</b>	<b>380,613</b>	<b>25,695</b>	<b>29,445</b>	<b>28,958</b>	<b>26,213</b>	<b>28,104</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>138,416</b>	<b>242,197</b>	<b>36%</b>
Office Expense and Supplies	3,000	(745)	110		57	386								(192)	3,192	-6%
Tools and Supplies	5,000				136	305								441	4,559	9%
Uniforms	6,800	65	1,444	364	745	347								2,966	3,834	44%
Building & Property Maint	6,700	(1,106)	135		185	499								(287)	6,987	-4%
Utilities	112													0	112	0%
Telephone	1,218		103	103	103	103								412	807	34%
Park Maintenance	28,000	(8,466)	13,440	251	3,639	3,907								12,772	15,228	46%
Legal Fees	1,400													0	1,400	0%
Property Insurance	2,124	116	116	177	177	177								764	1,360	36%
Dues/Subscriptions	75		30			15								45	30	60%
Liability Insurance	5,108	274	274	426		426								1,400	3,708	27%
Service Contracts	20,000		448		105	48								601	19,399	3%
Support Activities	0		191	(376)										(185)	185	#DIV/0!
Equipment Rental/Lease	2,000													0	2,000	0%
Seminars/Training	7,650													0	7,650	0%
Vehicle Repair & Maint	2,400	309	542		508	325								1,684	716	70%

City of Socorro  
 Unaudited Budget Vs Expenditures  
 General Fund  
 For October 1, 2015 through February 29, 2016

<i>Expenditures-Parks</i>															Budgeted	Per. Of
Account Title	Budget	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	June-16	July-16	Aug-16	Sept-16	YTD-Actual	Balance	Bud
Equipment Repair & Maint	3,300		495		0	446								941	2,359	29%
Vehicle Fuel	5,000	976	357	21	229									1,583	3,417	32%
Travel/Mileage/Per Diem	650													0	650	0%
Property & Equipment														0	0	
<b>Total Operating</b>	<b>100,538</b>	<b>(8,575)</b>	<b>17,686</b>	<b>966</b>	<b>5,884</b>	<b>6,984</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>22,945</b>	<b>77,593</b>	<b>23%</b>
<b>Total Expenses</b>	<b>481,151</b>	<b>17,119</b>	<b>47,131</b>	<b>29,924</b>	<b>32,098</b>	<b>35,088</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>161,360</b>	<b>319,790</b>	<b>34%</b>
<b>Total Personnel-All Departments</b>	<b>5,291,387</b>	<b>309,943</b>	<b>381,940</b>	<b>384,428</b>	<b>343,717</b>	<b>360,302</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,780,329</b>	<b>3,511,058</b>	<b>34%</b>
<b>Total Operating-All Departments</b>	<b>2,861,175</b>	<b>39,890</b>	<b>307,269</b>	<b>171,350</b>	<b>200,595</b>	<b>223,820</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>942,923</b>	<b>1,918,252</b>	<b>33%</b>
<b>Total Expenditures-All Departments</b>	<b>8,152,562</b>	<b>349,833</b>	<b>689,208</b>	<b>555,778</b>	<b>544,312</b>	<b>584,121</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,723,252</b>	<b>5,429,309</b>	<b>33%</b>

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large / Mayor Pro-Tem

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Adriana Rodarte*  
City Manager

March 10, 2016

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: DISCUSSIONS AND ACTION TO COMBINE HISTORICAL  
LANDMARK COMMISSION AND THE MUSEUM COMMISSION.**

**SUMMARY**

Museum Commission does not have sufficient commissioners appointed to establish a quorum or conduct meetings. Therefore, we are recommending to combine the Historical Landmark Commission with the Museum Commission. The Charter will allow this change to be made.

**STATEMENT OF THE ISSUE**

Museum Commission does not have sufficient commissioners appointed to establish a quorum or conduct meetings. Therefore, we are recommending to combine the Historical Landmark Commission with the Museum Commission.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept.):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**



N/A

**STAFF RECOMMENDATION**

Staff recommends approval

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large / Mayor Pro-Tem

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Adriana Rodarte*  
Interim City Manager

March 10, 2016

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion and action to approve General Engineer Services Contract with Dannenbaum, and to authorize City manager or her designee to execute contract.**

**SUMMARY**

City of Socorro Council selected Dannenbaum Engineering, for General Engineer Service's contingent upon negotiating the contract. City manager is presenting the attached contract for approval.

**STATEMENT OF THE ISSUE**

City of Socorro Council selected Dannenbaum Engineering, for General Engineer Service's contingent upon negotiating the contract. City manager is presenting the attached contract for approval.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): CO 2014**

**Funding Source: CO 2014**

**Amount: depending on project**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**Decline Contract.**

**STAFF RECOMMENDATION**

**Ms. Rodarte recommends approval**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**◆ CONTRACT ◆**

**City of Socorro**

**GENERAL ENGINEERING SERVICES  
CONTRACT**

**Engineering Services for any and all  
Services Required for the Development of  
all Projects undertaken by the City of  
Socorro**

**February 2016**

**DANNENBAUM**

COUNTY OF EL PASO, TEXAS §

**PROFESSIONAL SERVICES AGREEMENT FOR  
GENERAL ENGINEERING SERVICES**

**THIS CONTRACT FOR GENERAL ENGINEERING SERVICES** is made by and between the City of Socorro, Texas (hereinafter the "City") and Dannenbaum Engineering, Company-El Paso, LLC. (hereinafter the "Engineer"), having its principal business address at 10737 Gateway Blvd. West, Suite 112, Texas 79935 for the purpose of contracting for program management and engineering services (hereinafter the "Agreement").

**WITNESSETH**

WHEREAS, Government Code, Chapter 2254, Subchapter A, "Professional Services Procurement Act" provides for the procurement of professional services of engineers; and

WHEREAS, in compliance with the Professional Services Procurement Act and all federal requirements including those described in 23 CFR Part 172, the City procured professional engineering services (the "Procurement") for any and all services that may be required for the development of all projects undertaken by the City; and

WHEREAS, pursuant to the Procurement and the City of Socorro ranking of respondents thereto, the City finds it to be in the best interest of the City to engage the Engineer to provide any all services required for the development of the Projects as approved by the City.

NOW, THEREFORE, the City and the Engineer, in consideration of the mutual covenants and agreements herein contained, do hereby mutually agree as follows:

**AGREEMENT**

**ARTICLE I**

**SCOPE OF SERVICES TO BE PROVIDED BY THE ENGINEER**

1.1 The Engineer shall timely perform those engineering services for the fulfillment of the Agreement. All work shall be subject to review and approval by the City, and, if appropriate, the Texas Department of Transportation and the Federal Highway Administration. Notwithstanding anything to the contrary in this Agreement or in any other Agreement document relating to the project, in performing its work under this Agreement Engineer shall perform its services to the standard of care of a reasonable engineer that is performing the same or similar work, at the same time and locality and under the same or similar conditions faced by Engineer.

1.2 The City and the Engineer will furnish items and perform those services for fulfillment of the Agreement as identified in Attachment B, Services to be Provided by the City and Attachment C, Services to be Provided by the Engineer. All services provided by the Engineer will conform to standard engineering practices and applicable rules and regulations of the Texas Engineering Practices Act and the rules of the Texas Board of Professional Engineers.

**ARTICLE II**

**AGREEMENT PERIOD**

This Agreement becomes effective when fully executed by all parties hereto and it shall terminate at the close of business on **March 1, 2020** unless the Agreement period is: (1) modified by written supplemental agreement prior to the date of termination as set forth in Attachment A, General Provisions, Section 6, Supplemental Agreements; (2) extended due to a work suspension as provided for in Attachment A, Section 3, Paragraph C; or (3) otherwise terminated in accordance with Attachment A, General Provisions, Section 15, Termination. Any work performed or cost incurred before or after the Agreement period shall be ineligible for reimbursement.



### ARTICLE III COMPENSATION

3.1 **Maximum Amount Payable.** The maximum amount payable under this contract is **\$5,000,000.00** unless modified (1) modified by written supplemental agreement prior to the date of termination as set forth in Attachment A, General Provisions, Section 6, Supplemental Agreements or (2) modified through a work authorization as set forth in Article V, provided that such work authorizations is adopted by City Council.

3.2 **Basis of Payment.** The basis of payment is identified in Attachment E, Fee Schedule. Reimbursement of costs incurred under a work authorization shall be in accordance with Attachment E, Fee Schedule.

3.3 **Reimbursement of Eligible Costs.** To be eligible for reimbursement, the Engineer's costs must (1) be incurred in accordance with the terms of a valid work authorization; (2) be in accordance with Attachment E, Fee Schedule; and (3) comply with cost principles set forth at 48 CFR Part 31, Federal Acquisition Regulation (FAR 31). Satisfactory progress of work shall be maintained and evidenced as a condition of payment.

3.4 **Engineer Payment of Subproviders.** No later than ten (10) days after receiving payment from the City, the Engineer shall pay all subproviders for work performed under a subcontract authorized hereunder. The City may withhold all payments that have or may become due if the Engineer fails to comply with the ten-day payment requirement. The City may also suspend the work under this Agreement or any work authorization until subproviders are paid. This requirement also applies to all lower tier subproviders, and this provision must be incorporated into all subcontracts.

### ARTICLE IV PAYMENT REQUIREMENTS

4.1 **Monthly Billing Statements.** The Engineer shall request reimbursement of costs incurred by submitting the original and one copy of an itemized billing statement in a form acceptable to the City. The Engineer is authorized to submit requests for reimbursement no more frequently than monthly and no later than ninety (90) days after costs are incurred.

4.2 **Billing Statement.** The billing statement shall show the work authorization number for each work authorization included in the billing, the total amount earned to the date of submission, and the amount due and payable as of the date of the current billing statement for each work authorization. The billing statement shall indicate if the work has been completed or if the billing is for partial completion of the work.

4.3 **Overhead Rates.** The Engineer shall use the provisional overhead rate indicated in Attachment E. If a periodic escalation of the provisional overhead rate is specified in Attachment E, the effective date of the revised provisional overhead rate must be included. For lump sum agreements where a lump sum applies to a work authorization the overhead rate utilized shall correspond with the overhead rate specified in the year in which the work authorization is executed.

4.4 **Thirty Day Payments.** Upon receipt and acceptance of a billing statement that complies with all invoice requirements set forth in this Article, the City shall make a good faith effort to pay the amount which is due and payable within thirty (30) days.

4.5 **Withholding Payments.** The City reserves the right to withhold payment of the Engineer's billing statement in the event of any of the following: (1) If a dispute over the work or costs thereof is not resolved within a thirty day period; (2) pending verification of satisfactory work performed; (3) the Engineer becomes a delinquent obligor as set forth in Section 231.006 of the Family Code; or (4) required reports are not received. In the event that payment is withheld, the City shall notify the Engineer and give a remedy that would allow the City to release the payment.

4.6 **Required Reports.**

a) For Projects received State or Federal Funds and as required in Attachment H, Disadvantaged Business, the Engineer shall submit Progress Assessment Reports to report actual payments made to Disadvantaged Business Enterprises. One copy shall be submitted with each billing statement and one copy shall be submitted to the address included in Attachment H, Disadvantaged Business.



b) Prior to Agreement closeout, the Engineer shall submit a Final Report (Attachment H-4) to the address set forth in Attachment H.

c) The Engineer shall submit a separate report with each billing statement showing the percent completion of the work accomplished during the billing period and the percent completion to date, and any additional written report requested by the City to document the progress of the work.

**4.7 Subproviders and Suppliers List.** Pursuant to requirements of 43 Texas Administrative Code §9.50 at seq., the Engineer must provide the City a list (Attachment H-5/DBE or Attachment H-6/HUB) of all Subproviders and suppliers that submitted quotes or proposals for subcontracts. This list shall include subproviders' and suppliers' names, addresses, telephone numbers, and type of work desired.

**4.8 Debt to the City.** If the City is prohibited by law from issuing a warrant or initiating an electronic funds transfer to the Engineer because of a debt owed to the City, the City shall apply all payment due the Engineer to the debt or delinquent tax until the debt or delinquent tax is paid in full.

**4.9 Audit.** The City auditor may conduct an audit or investigation of any entity receiving funds from the City directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the City's right or the City's auditor right, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the City auditor with access to any information the City auditor considers relevant to the investigation or audit.

## **ARTICLE V WORK AUTHORIZATIONS**

The City will issue work authorizations using the form included in Attachment D (Work Authorizations and Supplemental Work Authorizations) to authorize all work under this Agreement. The Engineer must sign and return a work authorization within seven (7) working days after receipt. Refusal to accept a work authorization may be grounds for termination of this Agreement. The City shall not be responsible for actions by the Engineer or any costs incurred by the Engineer relating to work not directly associated with or prior to the execution of a work authorization. Terms and conditions governing the use of work authorizations are set forth in Attachment A, General Provisions, Section 1. The work authorization shall not waive the City's or the Engineer's responsibilities and obligations established under this Agreement.

## **ARTICLE VI SIGNATORY WARRANTY**

The undersigned signatory for the Engineer hereby represents and warrants that he or she is an officer of the organization for which he or she has executed this Agreement and that he or she has full and complete authority to enter into this Agreement on behalf of the firm. These representations and warranties are made for the purpose of inducing the City to enter into this Agreement.

## **ARTICLE VII NOTICES**

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to such party at the following addresses:

<b>Engineer:</b> Dannenbaum Engineering Company- El Paso, LLC 10737 Gateway Blvd. West, Suite 112 El Paso, Texas 79935 Attn: Louis H. Jones Jr., P.E. President	<b>City:</b> City of Socorro, Texas 124 S. Horizon Boulevard Socorro, Texas 79927 Attn: Adriana Rodarte City Manager
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All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that such notices shall be delivered personally or by certified U.S. mail and such request shall be honored and carried out by the other party.

**ARTICLE VIII  
INCORPORATION OF PROVISIONS**

Attachments A through H are attached hereto and incorporated into this Agreement as if fully set forth herein.

**SIGNATORIES**

**IN WITNESS WHEREOF**, the City and the Engineer have executed these presents in duplicate and acknowledge that this Agreement constitutes the sole and only Agreement of the Parties hereto and supersedes any prior understandings or written or oral agreements between the Parties respecting the within subject matter.

**CITY**

By: \_\_\_\_\_

Name: Adriana Rodarte

Title: City Manager

City of Socorro, Texas

Date: \_\_\_\_\_

**ENGINEER**

By: \_\_\_\_\_

Name: Louis H. Jones Jr., P.E.

Title: President

Dannenbaum Engineering Company – El Paso, LLC.

Date: \_\_\_\_\_

**LIST OF ATTACHMENTS TO AGREEMENT  
FOR ENGINEERING SERVICES  
INCORPORATED INTO THE AGREEMENT BY REFERENCE**

<b>Attachments</b>	<b>Title</b>
A	General Provisions
B	Services to Be Provided by the City
C	Services to Be Provided by the Engineer
D	Work Authorization and Supplemental Work Authorization
E	Fee Schedule
F	Work Schedule
G	Contract Deliverables/Computer Graphics Files for Document and Information Exchange, if applicable
H-FG	Disadvantaged Business Enterprise (DBE) for Federal Funded Professional or Technical Services Contracts – See Attachment H Instructions
H – FN	Disadvantaged Business Enterprise (DBE) for Race-Neutral Professional or Technical Services Contracts – See Attachment H Instructions
I	Certificate of Insurance
<b>Attachments</b>	<b>Title</b>
H – 1	Subprovider Monitoring System Commitment Worksheet
H – 2	Subprovider Monitoring System Commitment Agreement
H – 3	Monthly Progress Assessment Report
H - 4	Subprovider Monitoring System Final Report
H - 5	Federal Subproviders and Supplier Information
H - 6	HUB Subcontracting Plan (HSP) Prime Contractor Progress Assessment Report

**ATTACHMENT A  
GENERAL PROVISIONS**

**ATTACHMENT A  
GENERAL PROVISIONS**

**INDEX TO PROVISIONS**

<b>Section</b>	<b>Title</b>
1	Work Authorizations
2	Progress
3	Suspension of Work
4	Additional Work
5	Changes in Work
6	Supplemental Agreements
7	Ownership of Data
8	Public Information
9	Personnel, Equipment and Material
10	Subcontracting
11	Inspection of Work
12	Submission of Reports
13	Violation of Contract Terms (Breach of Agreement)
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16	Indemnification
17	Engineer's Responsibility
18	Non-collusion
19	Insurance
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21	DBE/HUB Requirements
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25	Computer Graphics Files
26	Child Support Certification
27	Disputes
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33	Certifications

## SECTION 1. WORK AUTHORIZATIONS

**A. Use.** The Engineer shall not begin any work until the City and the Engineer have signed a work authorization. Costs incurred by the Engineer before or after the completion date specified in the work authorization are not eligible for reimbursement. All work must be completed on or before the completion date specified in the work authorization, and no work authorization completion date shall extend beyond the Agreement period set forth in Article II of the Agreement (Agreement Period).

**B. Contents.** Each work authorization will include: (1) types of services to be performed; (2) a period of performance with a beginning and ending date; (3) a full description of the work to be performed; (4) a work schedule with milestones; (5) a cost not to exceed amount, (6) the basis of payment whether cost plus fixed fee, unit cost, lump sum, or specified rate; and (7) a work authorization budget calculated using fees set forth in Attachment E, Fee Schedule. The Engineer is not to include additional Agreement terms and conditions in the work authorization. In the event of any conflicting terms and conditions between the work authorization and the Agreement, the terms and conditions of the Agreement shall prevail and govern the work and costs incurred.

**C. Work Authorization Budget.** A work authorization budget shall set forth in detail (1) the computation of the estimated cost of the work as described in the work authorization, (2) the estimated time (hours/days) required to complete the work at the hourly rates established in Attachment E, Fee Schedule; (3) a work plan that includes a list of the work to be performed, (4) a stated maximum number of calendar days to complete the work, and (5) a cost-not-to-exceed-amount or unit or lump sum cost and the total cost or price of the work authorization. The City will not pay items of cost that are not included in or rates that exceed those approved in Attachment E.

**D. No Guaranteed Work.** Work authorizations are issued at the discretion of the City. While it is the City's intent to issue work authorizations hereunder, the Engineer shall have no cause of action conditioned upon the lack or number of work authorizations issued.

**E. Incorporation into Agreement.** Each work authorization shall be signed by both parties and become a part of this Agreement. No work authorization will waive the City's or the Engineer's responsibilities and obligations established in this Agreement. The Engineer shall promptly notify the City of any event that will affect the schedule or completion of the work authorization.

**F. Supplemental Work Authorizations.** Before additional work may be performed or additional costs incurred, a change in a work authorization shall be enacted by a written supplemental work authorization in the form identified and attached hereto as Attachment D. Both parties must execute a supplemental work authorization within the period of performance specified in the work authorization. The City shall not be responsible for actions by the Engineer or any costs incurred by the Engineer relating to additional work not directly associated with the performance or prior to the execution of the work authorization. The Engineer shall allow adequate time for review and approval of the supplemental work authorization by the City prior to expiration of the work authorization. Any supplemental work authorization must be executed by both parties within the time period established in Article II of the Agreement, (Agreement Period). Under no circumstances will a work authorization be allowed to extend beyond the Agreement's expiration date, unless a supplemental to the Agreement is approved by both parties extending the Agreement date.

**F-1. More Time Needed.** If the Engineer determines or reasonably anticipates that the work authorized in a work authorization cannot be completed before the specified completion date, the Engineer shall promptly notify the City. The City may, at its sole discretion, extend the work authorization period by execution of a supplemental to the work authorization, using the form attached hereto as Attachment D.

**F-2. Changes in Scope.** Changes that would modify the scope of the work authorized in a work authorization must be enacted by a written supplemental to the appropriate work authorization. The Engineer must allow adequate time for the City to review and approve any request for a time extension prior to expiration of the work authorization. If the change in scope affects the amount payable under the work authorization, the Engineer shall prepare a revised work authorization budget for the City's approval.

**G. New Work Authorization.** If the Engineer does not complete the services authorized in a work authorization before the specified completion date and has not requested a supplemental to the appropriate work authorization, the work authorization shall terminate on the completion date. At the sole discretion of the City, it may issue a new work authorization to the Engineer for the incomplete work using the unexpended balance of the preceding work authorization for the project. If approved by the City, the Engineer may calculate any additional cost for the incomplete work using the rates set forth in the preceding work authorization and in accordance with Attachment E, Fee Schedule.



**H. Emergency Work Authorizations.** The City, at its sole discretion, may accept the Engineer's signature on a faxed copy of the work authorization as satisfying the requirements for executing the work authorization, provided that the signed original is received by the City within five business days from the date on the faxed copy.

**I. Deliverables.** Upon satisfactory completion of the work authorization, the Engineer shall submit the deliverables as specified in the executed work authorization to the City for review and acceptance.

**J. Performance Standards.** Unless authorized by the City and the Texas Department of Transportation, if applicable, work performed under this Agreement shall be developed in accordance with the latest version of the Texas Department of Transportation's manuals.

## **SECTION 2. PROGRESS**

**A. Progress meetings.** The Engineer shall from time to time during the progress of the work confer with the City. The Engineer shall prepare and present such information as may be pertinent and necessary or as may be requested by the City in order to evaluate features of the work.

**B. Conferences.** At the request of the City or the Engineer, conferences shall be provided at the Engineer's office, the office of the City, or at other locations designated by the City. These conferences shall also include evaluation of the Engineer's services and work when requested by the City.

**C. Inspections.** If federal funds are used to reimburse costs incurred under this Agreement, the work and all reimbursements will be subject to periodic review by the Texas Department of Transportation and the U. S. Department of Transportation.

**D. Reports.** The Engineer shall promptly advise the City in writing of events that have a significant impact upon the progress of a work authorization, including:

1. Problems, delays, adverse conditions that will materially affect the ability to meet the time schedules and goals, or preclude the attainment of project work units by established time periods; this disclosure will be accompanied by City judgment of the action taken or contemplated, and any or federal assistance needed to resolve the situation; and
2. Favorable developments or events which enable meeting the work schedule goals sooner than anticipated.

**E. Corrective Action.** Should the City determine that the progress of work does not satisfy the milestone schedule set forth in a work authorization, the City shall review the work schedule with the Engineer to determine the nature of corrective action needed.

## **SECTION 3. SUSPENSION OF WORK AUTHORIZATION**

**A. Notice.** Should the City desire to suspend a work authorization but not terminate the Agreement, the City may verbally notify the Engineer followed by written confirmation, giving ten (10) days' notice. Both parties may waive the ten-day notice in writing.

**B. Reinstatement.** A work authorization may be reinstated and resumed in full force and effect within sixty (60) business days of receipt of written notice from the City to resume the work. Both parties may waive the sixty-day notice in writing.

**C. Agreement Period Not Affected.** If the City suspends a work authorization, the Agreement period as determined in Article II of the Agreement (Agreement Period) is not affected and the Agreement and the work authorization will terminate on the date specified unless the Agreement or work authorization is amended to authorize additional time.

**D. Limitation of Liability.** The City shall have no liability for work performed or costs incurred prior to the date authorized by the City to begin work, during periods when work is suspended, or after the completion date of the Agreement or work authorization.

## **SECTION 4. ADDITIONAL WORK**

**A. Notice.** If the Engineer is of the opinion that any assigned work is beyond the scope of this Agreement and constitutes additional work, it shall promptly notify the City in writing, presenting the facts of the work authorization and showing how the work authorization constitutes additional work.

**B. Supplemental Agreement.** If the City finds that the work does constitute additional work, the City shall so advise the Engineer and a written supplemental agreement will be executed as provided in Attachment A, General Provisions, Section 6, Supplemental Agreements.

**C. Limitation of Liability.** The City shall not be responsible for actions by the Engineer or any costs incurred by the Engineer relating to additional work not directly associated with or prior to the execution of a supplemental agreement.

## **SECTION 5. CHANGES IN WORK**

**A. Work Previously Submitted as Satisfactory.** If the Engineer has submitted work in accordance with the terms of this Agreement but the City requests changes to the completed work or parts thereof which involve changes to the original scope of services or character of work under the Agreement, the Engineer shall make such revisions as requested and as directed by the City. This will be considered as additional work and paid for as specified under Attachment A, General Provisions, Section 4, Additional Work.

**B. Work Does Not Comply with the Agreement.** If the Engineer submits work that does not comply with the terms of this Agreement, the City shall instruct the Engineer to make such revision as is necessary to bring the work into compliance with this Agreement. No additional compensation shall be paid for this work.

**C. Errors/Omissions.** The Engineer shall make revisions to the work authorized in this Agreement which are necessary to correct errors or omissions appearing therein, when required to do so by the City. No additional compensation shall be paid for this work.

## **SECTION 6. SUPPLEMENTAL AGREEMENTS**

**A. Need.** The terms of this Agreement may be modified if the City determines that there has been a significant increase or decrease in the duration, scope, cost, complexity or character of the services to be performed. A supplemental agreement will be executed to authorize such significant increases or decreases.

**B. Compensation.** Additional compensation, if appropriate, shall be calculated as set forth in Article III of the Agreement (Compensation). Significant changes affecting the cost or maximum amount payable shall be defined to include but not be limited to new work not previously authorized or previously authorized services that will not be performed. The parties may reevaluate and renegotiate costs at this time.

**C. When to Execute.** Both parties must execute a supplemental agreement within the Agreement period specified in Article II of this Agreement (Agreement Period).

## **SECTION 7. OWNERSHIP OF DATA**

**A. Work for Hire.** All services provided under this Agreement are considered work for hire and as such all data, basic sketches, charts, calculations, plans, specifications, and other documents created or collected under the terms of this Agreement are the property of the City.

**B. Disposition of Documents.** All documents prepared by the Engineer and all documents furnished to the Engineer by the City shall be delivered to the City upon request by the City. The Engineer, at its own expense, may retain copies of such documents or any other data which it has furnished the City under this Agreement, but further use of the data is subject to permission by the City.

**C. Release of Data.** The Engineer (1) will not release any documentation created or collected under this Agreement except to its subproviders as necessary to complete this Agreement; (2) shall include a provision in all subcontracts which acknowledges the City's ownership of the documents and prohibits its use for any use other than the project identified in this Agreement; and (3) is responsible for any improper use of the documents by its employees, officers, or subproviders, including costs, damages, or other liability resulting from improper use. Neither the Engineer nor any subprovider may charge a fee for the portion of the design plan created by the City.

**D. Maintenance of Data.** The Engineer and any subconsultant, subcontractor or vendor shall keep and maintain all Data and all other material relating to this Agreement and related projects, and shall make all such material available at any reasonable time during the term of the work on the Agreement and related projects and for five (5) years from the date of final payment to the Engineer for auditing, inspection, and copying upon the City's request or, if federal dollars are applied to the Agreement, upon request by the federal government.

## **SECTION 8. PUBLIC INFORMATION and Confidentiality**

**A. Public Information.** The City will comply with Government Code, Chapter 552, the Public Information Act, and 43 Texas Administrative Code §3.10 et seq. in the release of information produced under this Agreement.

**B. Confidentiality.** The Engineer shall not disclose information obtained from the City under this Agreement without the express written consent of the City.

## **SECTION 9. PERSONNEL, EQUIPMENT AND MATERIAL**

**A.** This Agreement is not intended to constitute, create, give up, or otherwise recognize a joint venture agreement or relationship, partnership, or formal business organization of any kind, and the rights and obligations of the parties shall be only those expressly set forth in this Agreement.

**B. Engineer Resources.** The Engineer shall furnish and maintain quarters for the performance of all services, in addition to providing adequate and sufficient personnel and equipment to perform the services required under this Agreement. The Engineer certifies that it presently has adequate qualified personnel in its employment for performance of the services required under this Agreement, or it will be able to obtain such personnel from sources other than the City.

**C. Removal of Contractor Employee.** All employees of the Engineer assigned to this Agreement shall have such knowledge and experience as will enable them to perform the duties assigned to them. The City may instruct the Engineer to remove any employee from association with work authorized in this Agreement if, in the sole opinion of the City, the work of that employee does not comply with the terms of this Agreement or if the conduct of that employee becomes detrimental to the work.

**D. Replacement of Key Personnel.** The Engineer must notify the City in writing as soon as possible, but no later than three business days after a project manager or other key personnel is removed from association with this Agreement, giving the reason for removal.

**E. City Approval of Replacement Personnel.** The Engineer may not replace the project manager or key personnel without prior consent of the City. The City must be satisfied that the new project manager or other key personnel is qualified to provide the authorized services. If the City determines that the new project manager or key personnel is not acceptable, the Engineer may not use that person in that capacity and shall replace him or her with one satisfactory to the City within forty-five (45) days.

**F. Ownership of Acquired Property.** Except to the extent that a specific provision of this Agreement states to the contrary, the City shall own all intellectual property acquired or developed under this Agreement and all equipment purchased by the Engineer or its subcontractors under this Agreement. All intellectual property and equipment owned by the City shall be delivered to the City when this Agreement terminates, or when it is no longer needed for work performed under this Agreement, whichever occurs first.

**G.** The Engineer shall furnish and maintain, at its own expense, office space for the performance of all services, and adequate and sufficient personnel and equipment to perform the services as required. All employees of the Engineer shall have such knowledge and experience as will enable them to perform the duties assigned to them.

**H.** The Engineer agrees to maintain (in sufficient detail as will properly reflect all work done and results achieved in the performance of this Agreement) tracings, plans, specifications, maps, basic survey notes and sketches, books, records, reports, research notes, charts, graphs, comments, plans, comparisons, computations, analyses, recordings, photographs, computer programs, and documentations thereof, and other graphic or written data or deliverables generated in connection with the work called for in the Agreement; all such information and documentations to be termed "Data" under this Agreement.

**I.** All Data is the exclusive property of the City and shall be furnished to the City upon request and shall not be used or released by the Engineer or any other person except with the prior approval of the City. All documents prepared by the Engineer and all documents furnished to the Engineer by the City shall be delivered to the City upon completion of the relevant milestone for payment and/or termination of this Agreement. Provided, however, that none of the documents or materials are intended or represented by Engineer to be suitable for reuse by the City, or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by Engineer for the specific purpose intended will be at City's sole risk and without liability or legal exposure to Engineer.



## SECTION 10. SUBCONTRACTING

- A. Prior Approval.** The Engineer shall not assign, subcontract or transfer any portion of professional services related to the work under this Agreement without prior written approval from the City.
- B. DBE/HUB Compliance.** The Engineer's subcontracting program shall comply with the requirements of Attachment H of the Agreement (DBE/HUB Requirements) for projects funded by State or federal funds.
- C. Required Provisions.** All subcontracts for professional services shall include the provisions included in Attachment A, General Provisions, and any provisions required by law. The Engineer is authorized to pay subproviders in accordance with the terms of the subcontract, and the basis of payment may differ from the basis of payment by the City to the Engineer.
- D. Prior Review.** All subcontracts for professional services shall be approved as to form in writing by the City and, if applicable, by the Texas Department of Transportation, prior to its execution and performance of work thereunder.
- E. Engineer Responsibilities.** No subcontract relieves the Engineer of any responsibilities under this Agreement.

## SECTION 11. INSPECTION OF WORK

- A. Review Rights.** The City and if appropriate, the Texas Department of Transportation, and when federal funds are involved, the U. S. Department of Transportation, and any of their authorized representatives shall have the right at all reasonable times to review or otherwise evaluate the work performed hereunder and the premises in which it is being performed.
- B. Reasonable Access.** If any review or evaluation is made on the premises of the Engineer or a subprovider, the Engineer shall provide and require its subproviders to provide all reasonable facilities and assistance for the safety and convenience of the City and if appropriate the City, State, or federal representatives in the performance of their duties.

## SECTION 12. SUBMISSION OF REPORTS

All applicable study reports shall be submitted in preliminary form for approval by the City before a final report is issued. The City's comments on the Engineer's preliminary report must be addressed in the final report.

## SECTION 13. VIOLATION OF AGREEMENT TERMS (BREACH OF AGREEMENT)

- A. Violation.** Violation of the Agreement terms or breach of this Agreement by the Engineer shall be grounds for termination of the Agreement. Any additional costs to the City that arise from the Engineer's default, breach of Agreement, or violation of Agreement terms shall be paid by the Engineer. This Agreement shall not be considered as specifying the exclusive remedy for any default, but all remedies existing at law and in equity may be availed of by either party and shall be cumulative.
- B. Venue.** Venue for disputes related to this Agreement shall be El Paso County, Texas.
- C. Applicable Laws.** This Agreement shall be construed under and in accordance with the laws of the State of Texas.

## SECTION 14. TERMINATION

- A. Causes.** The Agreement may be terminated before the stated completion date by any of the following conditions.
1. By mutual agreement and consent, in writing from both parties.
  2. By the City by notice in writing to the Engineer as a consequence of failure by the Engineer to perform the services set forth herein in a satisfactory manner.
  3. By either party, upon the failure of the other party to fulfill its obligations as set forth herein.
  4. By the City for reasons of its own, not subject to the mutual consent of the Engineer, by giving ten business days' notice of termination in writing to the Engineer.
  5. By the City, if the Engineer violates the provisions of Attachment A, General Provisions Section 21, Gratuities.
  6. By satisfactory completion of all services and obligations described herein.
- B. Measurement.** Should the City terminate this Agreement as herein provided, no fees other than fees due and payable at the time



of termination shall thereafter be paid to the Engineer. Compensation for work at termination will be based on a percentage of the work completed at that time. Should the City terminate this Agreement under Paragraph A (4) or (5) above, the Engineer shall not incur costs during the ten-day notice period in excess of the amount incurred during the preceding ten days.

**C. Value of Completed Work.** If the Engineer defaults in the performance of this Agreement or if the City terminates this Agreement for fault on the part of the Engineer, the City will give consideration to the following when calculating the value of the completed work: (1) the actual costs incurred (not to exceed the rates set forth in Attachment E, Fee Schedule) by the Engineer in performing the work to the date of default; (2) the amount of work required which was satisfactorily completed to date of default; (3) the value of the work which is usable to the City; (4) the cost to the City of employing another firm to complete the required work; (5) the time required to employ another firm to complete the work; and (6) other factors which affect the value to the City of the work performed.

**D. Calculation of Payments.** The City shall use the fee schedule set forth in Attachment E to the Agreement (Fee Schedule) in determining the value of the work performed up to the time of termination. In the case of partially completed engineering services, eligible costs will be calculated as set forth in Attachment E, Fee Schedule. The sum of the provisional overhead percentage rate for payroll additives and for general and administrative overhead costs during the years in which work was performed shall be used to calculate partial payments.

**E. Excusable Delays.** Except with respect to defaults of subproviders, the Engineer shall not be in default by reason of any failure in performance of this Agreement in accordance with its terms (including any failure to progress in the performance of the work) if such failure arises out of causes beyond the control and without the default or negligence of the Engineer. Such causes may include, but are not restricted to, acts of God or the public enemy, acts of the Government in either its sovereign or Contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather.

**F. Surviving Requirements.** The termination of this Agreement and payment of an amount in settlement as prescribed above shall extinguish the rights, duties, and obligations of the City and the Engineer under this Agreement, except for those provisions that establish responsibilities that extend beyond the Agreement period.

**G. Payment of Additional Costs.** If termination of this Agreement is due to the failure of the Engineer to fulfill its Agreement obligations, the City may take over the project and prosecute the work to completion, and the Engineer shall be liable to the City for any additional cost to the City.

## **SECTION 15. COMPLIANCE WITH LAWS**

The Engineer shall comply with all applicable City, federal, County and local laws, statutes, codes, ordinances, rules and regulations, and the orders and decrees of any court, or administrative bodies or tribunals in any manner affecting the performance of this Agreement, including, without limitation, worker's compensation laws, minimum and maximum salary and wage statutes and regulations, nondiscrimination, and licensing laws and regulations. When required, the Engineer shall furnish the City with satisfactory proof of its compliance therewith.

## **SECTION 16. INDEMNIFICATION**

**A.** THE CITY SHALL SAVE AND HOLD HARMLESS THE ENGINEER AND ITS OFFICERS, AND EMPLOYEES, FROM ALL CLAIMS, LIABILITY, ACTION, AND LOSS (INCLUDING DAMAGE OR INJURY INCLUDING DEATH TO PERSONS OR PROPERTY) DUE TO ACTIVITIES OF ITSELF, ITS AGENTS, SUBCONTRACTORS, OR EMPLOYEES PERFORMED UNDER THIS AGREEMENT AND WHICH ARE CAUSED BY OR RESULT FROM ERROR, OMISSION, OR NEGLIGENT ACT, INCLUDING ANY VIOLATION OF ANY STATUTES, ORDINANCES, BUILDING CODES OR REGULATIONS, OF THE CITY OR OF ANY PERSON EMPLOYED OR ENGAGED BY THE CITY, AND THE DEFENSE OF ANY SUCH CLAIMS, LIABILITY, ACTION, OR LOSS.

**B.** THE CITY SHALL ALSO SAVE AND HOLD HARMLESS THE ENGINEER FROM ANY AND ALL EXPENSE, INCLUDING, BUT NOT LIMITED TO, REASONABLE ATTORNEY FEES WHICH MAY BE INCURRED BY THE ENGINEER OR LIABILITIES WHICH MAY BE IMPOSED ON THE ENGINEER AS THE RESULT OF SUCH ERROR, OMISSION, OR NEGLIGENT ACT BY THE CITY, ITS AGENTS, ITS SUBCONTRACTORS, OR EMPLOYEES.



## SECTION 17. ENGINEER'S RESPONSIBILITY

**A. Accuracy.** The Engineer shall be responsible for the accuracy and completeness of work and shall promptly make necessary revisions or corrections resulting from its errors, omissions, or negligent acts without compensation.

**B. Errors and Omissions.** The Engineer's responsibility for all questions arising from design errors and/or omissions will be determined by the City and all decisions shall be in accordance with the City's "Errors or Omissions Policy". The Engineer will not be relieved of the responsibility for subsequent correction of any such errors or omissions or for clarification of any ambiguities until after the construction phase of the project has been completed.

**C. Seal.** The responsible Engineer shall sign, seal and date all appropriate engineering submissions to the City in accordance with the Texas Engineering Practice Act and the rules of the Texas Board of Professional Engineers.

**D. Resealing of Documents.** Once the work has been sealed and accepted by the City, the City, as the owner, will notify the party to this Agreement, in writing, of the possibility that a City engineer, as a second engineer, may find it necessary to alter, complete, correct, revise or add to the work. If necessary, the second engineer will affix his seal to any work altered, completed, corrected, revised or added. The second engineer will then become responsible for any alterations, additions or deletions to the original design including any effect or impacts of those changes on the original engineer's design.

## SECTION 18. NONCOLLUSION

**A. Warranty.** The Engineer warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Engineer and those consultants, subconsultants, and providers identified in the presentation to the City, to solicit or secure this Agreement and that it has not paid or agreed to pay any company or engineer any fee, commission, percentage, brokerage fee, gifts, or any other consideration, contingent upon or resulting from the award or making of this Agreement.

**B. Liability.** For breach or violation of this warranty, the City shall have the right to annul this Agreement without liability or, in its discretion, to deduct from the Agreement price or compensation, or otherwise recover, the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

## SECTION 19. INSURANCE

**A. Insurance Liability Limits.** The Engineer shall obtain and maintain insurance limits of liability for each of the types of insurance coverage identified as follows:

1. Workers' Compensation, endorsed with a waiver of subrogation in favor of the City in the amount of statutory obligations imposed under the Texas Workers' Compensation Law.
2. Commercial General Liability, endorsed with the City as an additional insured and endorsed with a waiver of subrogation in favor of the City to the extent of the liabilities assumed by Engineer under **Attachment A, Section 17** of this Agreement, in limits of liability of one million dollars (\$1,000,000) combined single limit each occurrence and in the aggregate for bodily injury and property damage.
3. Professional Liability in limits of two million dollars (\$2,000,000) each claim and in the aggregate.

The coverage and amounts designated herein are minimum requirements and do not establish limits of the Engineer's liability. Additional coverage may be provided at the Engineer's option and expense.

The issuer of any policy must have a rating of at least B+ and a financial size of Class VI or better according to the latest *Best's* rating.

**B. Insurance Liability Limits.** The Engineer shall furnish proof of insurance by means of a completed Attachment E – Certificate of Insurance – City of Socorro, attached hereto and made a part thereof with the Project Name and the Engineer's name stated thereon, to be submitted prior to the beginning of the Project. The Engineer will be considered in breach of this Agreement should the Engineer fail to maintain the required insurance coverage during the term of this Agreement. The termination of this Agreement resulting from failure to maintain the required insurance will be carried out in accordance with the termination provisions herein.



**C. Engineer's Risk.** The services to be provided under this Agreement will be performed entirely at Engineer's risk and Engineer assumes all responsibility for the condition of vehicles or other instrumentalities used in the performance of this Agreement.

**D. Work on Texas Department of Transportation Property.** To the extent that the Texas Department of Transportation or this Agreement authorizes the Engineer or its subconsultants to perform any work on Texas Department of Transportation right of way, before beginning work the entity performing the work shall provide the City and the Texas Department of Transportation with a fully executed copy of the Department's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on Department right of way. This coverage shall be maintained until all work on the Department right of way is complete. If coverage is not maintained, all work on Department right of way shall cease immediately, and, the City may recover damages and all costs of completing the work.

## **SECTION 20. GRATUITIES**

Employees of the City shall not accept any benefits, gifts or favors from any person doing business or who reasonably speaking may do business with the City under this Agreement. The only exceptions allowed are ordinary business lunches and items that have received the advance written approval of the City. Any person doing business with or who may reasonably speaking do business with the City under this Agreement may not make any offer of benefits, gifts or favors to departmental employees, except as mentioned herein above. Failure on the part of the Engineer to adhere to this policy may result in the termination of this Agreement.

## **SECTION 21. DISADVANTAGED BUSINESS ENTERPRISE OR HISTORICALLY UNDERUTILIZED BUSINESS REQUIREMENTS**

The Engineer agrees to comply with the requirements set forth in Attachment H, Disadvantaged Business Enterprise or Historically Underutilized Business Subcontracting Plan Requirements with an assigned goal or a zero goal, as determined by the City. The Engineer will adhere to the commitment and to participation by certain Disadvantaged Business Enterprises (DBE) agreed to by the City during negotiations.

## **SECTION 22. MAINTENANCE, RETENTION AND AUDIT OF RECORDS**

**A. Retention Period.** The Engineer shall maintain all books, documents, papers, accounting records and other evidence pertaining to costs incurred and services provided (hereinafter called the Records). The Engineer shall make the records available at its office during the Agreement period and for five years from the date of final payment under this Agreement, until completion of all audits, or until pending litigation has been completely and fully resolved, whichever occurs last.

**B. Availability.** The City or any of its duly authorized representatives and, if appropriate, the Texas Department of Transportation, the Federal Highway Administration, the United States, Department of Transportation, Office of Inspector General, and the Comptroller General shall have access to the Engineer's Records which are directly pertinent to this Agreement for the purpose of making audits, examinations, excerpts and transcriptions.

## **SECTION 23. CIVIL RIGHTS COMPLIANCE**

**(1) Compliance with Regulations:** The Engineer shall comply with the regulations of the Department of Transportation, Title 49, Code of Federal Regulations, Parts 21, 24, 26 and 60 as they relate to nondiscrimination; also Executive Order 11246 titled Equal Employment Opportunity as amended by Executive Order 11375.

**(2) Nondiscrimination:** The Engineer, with regard to the work performed by it during this Agreement, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment.

**(3) Solicitations for Subcontracts, Including Procurement of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the Engineer for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Engineer of the Engineer's obligations under this Agreement and the Regulations relative to nondiscrimination on the grounds of race, color, sex, or national origin.

**(4) Information and Reports:** The Engineer shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and facilities as may be

determined by the City; and if appropriate, the Texas Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of the Engineer is in the exclusive possession of another who fails or refuses to furnish this information, the Engineer shall so certify to the City; and if appropriate, the Texas Department of Transportation or the Federal Highway Administration and shall set forth what efforts it has made to obtain the information.

**(5) Sanctions for Noncompliance:** In the event of the Engineer's noncompliance with the nondiscrimination provisions of this Agreement, the City shall impose such Agreement sanctions as the City; and if appropriate, the Texas Department of Transportation or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- (a) withholding of payments to the Engineer under this Agreement until the Engineer complies and/or
- (b) cancellation, termination, or suspension of this Agreement, in whole or in part.

**(6) Incorporation of Provisions:** The Engineer shall include the provisions of paragraphs (1) through (5) above in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Engineer shall take such action with respect to any subcontract or procurement as the City; and if appropriate, the Texas Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for noncompliance provided, however, that in the event an Engineer becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Engineer may request the City; or, if appropriate, the Texas Department of Transportation to enter into such litigation to protect the interests of the City; and, in addition, the Engineer, if appropriate, may request the United States to enter into such litigation to protect the interests of the United States.

#### **SECTION 24. PATENT RIGHTS**

The City and, if appropriate, the Texas Department of Transportation; and the U. S. Department of Transportation shall have the royalty free, nonexclusive and irrevocable right to use and to authorize others to use any patents developed by the Engineer under this Agreement.

#### **SECTION 25. COMPUTER GRAPHICS FILES**

The Engineer agrees to comply with Attachment G, Computer Graphics Files for Document and Information Exchange, if determined by the City to be applicable to this Agreement.

#### **SECTION 26. CHILD SUPPORT CERTIFICATION**

Under Section 231.006, Texas Family Code, the Engineer certifies that the individual or business entity named in this Agreement, bid, or application is not ineligible to receive the specified grant, loan, or payment and acknowledges that this Agreement may be terminated and payment may be withheld if this certification is inaccurate. If the above certification is shown to be false, the Engineer is liable to the City for attorney's fees, the cost necessary to complete this Agreement, including the cost of advertising and awarding a second Agreement, and any other damages provided by law or this Agreement. A child support obligor or business entity ineligible to receive payments because of a payment delinquency of more than thirty (30) days remains ineligible until: all arrearages have been paid; the obligor is in compliance with a written repayment agreement or court order as to any existing delinquency; or the court of continuing jurisdiction over the child support order has granted the obligor an exemption from Subsection (a) of Section 231.006, Texas Family Code, as part of a court-supervised effort to improve earnings and child support payments.

#### **SECTION 27. DISPUTES**

**A. Disputes Not Related to Agreement Services.** The Engineer shall be responsible for the settlement of all contractual and administrative issues arising out of any procurement made by the Engineer in support of the services authorized herein.

**B. Disputes Concerning Work or Cost.** Any dispute concerning the work hereunder or additional costs, or any non-procurement issues shall be settled by mediation and if mediation is unsuccessful then parties go to trial under Texas State law.



## **SECTION 28. SUCCESSORS AND ASSIGNS**

The Engineer and the City do each hereby bind themselves, their successors, executors, administrators and assigns to each other party of this agreement and to the successors, executors, administrators and assigns of such other party in respect to all covenants of this Agreement. The Engineer shall not assign, subcontract or transfer its interest in this Agreement without the prior written consent of the City.

## **SECTION 29. SEVERABILITY**

In the event any one or more of the provisions contained in this Agreement shall for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

## **SECTION 30. PRIOR AGREEMENTS SUPERSEDED**

This Agreement constitutes the sole agreement of the parties hereto for the services authorized herein and supersedes any prior understandings or written or oral Agreements between the parties respecting the subject matter defined herein.

## **SECTION 31. CONFLICT OF INTEREST**

**A. Representation by Engineer.** The undersigned represents that its firm has no conflict of interest that would in any way interfere with its or its employees' performance of services for the City or which in any way conflicts with the interests of the City. The firm shall exercise reasonable care and diligence to prevent any actions or conditions that could result in a conflict with the City's interests.

**B. Certification Status.** The Engineer certifies that it is not a person required to register as a lobbyist under Chapter 305, Government Code.

**C. Environmental Disclosure.** If the Engineer will prepare an environmental impact statement or an environmental assessment under this Agreement, the Engineer certifies by executing this Agreement that it has no financial or other interest in the outcome of the project on which the environmental impact statement or environmental assessment is prepared.

## **SECTION 32. OFFICE OF MANAGEMENT AND BUDGET (OMB) AUDIT REQUIREMENTS**

The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133.

## **SECTION 33. CERTIFICATIONS**

**A.** The parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, the Engineer certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this Agreement shall require any party to a subcontract or purchase order awarded under this Agreement to certify its eligibility to receive Federal funds and, when requested by the City, to furnish a copy of the certification.

**B.** In accordance with Department of Transportation, Title 49, Code of Federal Regulations, Part 29 and by signature on this Agreement and the Debarment Certification attached hereto as Attachment I, the Engineer certifies its compliance and the compliance of any subconsultants or subcontractors present or future, by stating that any person associated therewith in the capacity of owner, partner, director, officer, principal investor, project director, manager, auditor, or any position involving federal, state or City funds:

- (1) is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- (2) does not have a proposed debarment pending;
- (3) has not been suspended debarred, voluntarily excluded, or determined ineligible by an federal agency within the past three years; and

- (4) has not been indicted, convicted, or had a civil judgment rendered against the firm by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years as specified by Title 49, Code of Federal Regulations, paragraph 29.305(a).

C. The Engineer agrees to comply with the provisions of Section 1352 of Title 31, U.S. Code as codified in Title 48, Federal Acquisition Regulations, Subpart 3.8 and subpart 52.203.11, prohibiting federal funds from being expended by a recipient or lower-tier sub recipient of a federal contract, grant, loan, or cooperative agreement to pay any person for influencing or attempting to influence a federal agency or Congress in connection with the award of any federal contract or cooperative agreement. If federal funds are applied to the services under this Agreement, the Engineer and any subconsultants or subcontractors would be required to complete the Certification of Federal Contracts and, if necessary, the Disclosure of Lobbying Activities.

D. If the Project is a federal aid project, Engineer is required to comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), which prohibit the use under non-exempt federal contract, grants, or loans of facilities included on the EPA List of Violating Facilities. Violations shall be reported to the Federal Highway Administration and to the USEPA Assistant Administrator of Enforcement.

**ATTACHMENT B  
SERVICES TO BE PROVIDED BY THE CITY**

**The City shall furnish the following items to the Engineer:**

- 1) The City shall provide the name(s) of the City's authorized representative(s) for this Agreement.
- 2) The City shall provide prompt review of all submittals; process monthly invoices and review monthly progress reports within forty-five (45) days of receiving such documents.
- 3) The City will provide copies of official correspondence to date, where available.
- 4) The City shall authorize the Engineer to access and obtain all deliverables from City consultants on all projects undertaken by City to date. Including any applicable meeting minutes, correspondence and agency comments.
- 5) The City shall provide a copy of all City Agreements with other agencies. (i.e., TxDOT, Cities, El Paso County, etc).
- 6) The City shall provide a copy of any previous study or report performed for the City of Socorro.
- 7) Assist as necessary in obtaining the required data and information from other local, regional, state, and federal agencies.
- 8) Provide the Engineer with timely reviews and decisions necessary for the Engineer to maintain the project work schedule.

**ATTACHMENT C**  
**SERVICES TO BE PROVIDED BY THE ENGINEER**



**ATTACHMENT C**  
**SERVICES TO BE PROVIDED BY THE ENGINEER**  
(The work authorization scopes will be derived from this attachment)

The scope of services for the proposed professional engineering services should include, **but are not limited to**, the following tasks;

1. Perform topographic boundary, grading and improvement plans.
2. Preparation of plans, specifications and cost estimates for design of drainage structures, street improvements, traffic analysis, structural and soil forensic engineering.
  - Route and Design Studies (FC110);
  - Social, Economic and Environmental Studies and Public Involvement (FC120);
  - Right-of-Way Data (FC130);
  - Project Management and Administration (FC110-150, and FC 164);
  - Field Surveying and Photogrammetry (FC150);
  - Roadway Controls (FC160);
  - Drainage (FC161);
  - Signing, Pavement Markings and Signalization (permanent) (FC162);
  - Miscellaneous (Roadway) (FC163);
  - Traffic Management Systems (permanent) (FC165);
  - Bridge Design (FC170);
  - Design Verification, Changes and Alterations (FC 309);
  - Inspection of Work in Progress and Project Records (FC 320)
  - Job Control (FC 330);
  - Final Construction Documents (FC 352); and
  - Construction Engineering not otherwise classified (FC 390).
3. Performed research and data base creation to conduct studies and produce reports to include investigations, drawings, sketches and cost estimates multiple municipal projects and other studies required.
  - Feasibility Study (FC102);
  - Schematic Design and Development (FC110);
  - Project Management (FC145);
  - Environmental Documentation (FC120);
  - Right-of-Way Mapping (FC130);
  - Aesthetics/Landscape Guidelines (FC 145);
  - Design and Construction Surveys (FC 150);
  - Aerial Mapping (FC150);
  - Horizontal and Vertical Control for Aerial Mapping (FC150); and
  - Land Surveying (FC130).
4. Perform all the municipal engineering projects per all applicable City Codes and Ordinances, state and federal laws and regulations, as well as ADA compliance, and in close coordination with the Planning and Zoning Department of the City of Socorro.
5. Perform all the municipal projects taking in consideration energy efficiency, utility and cost savings utilizing the latest technologies.
  - Utility Adjustment Coordination (FC130);
  - Utility Adjustment Monitoring and Verification (FC130);
  - Utility Engineering (FC163); and
  - Utility Engineering Investigations (currently Subsurface Utility Engineering) (FC163).
6. Availability for meeting and conferences requested by the City for discussion or related to municipal projects.

## ATTACHMENT D

### WORK AUTHORIZATION & SUPPLEMENTAL WORK AUTHORIZATION

**ATTACHMENT D**  
**WORK AUTHORIZATION**  
**D-1**  
**WORK AUTHORIZATION NO. 1**  
**AGREEMENT FOR ENGINEERING SERVICES**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of "Article V of that certain Professional Services Agreement for Program Management Engineering Services" (the Agreement) entered into by and between the City of Socorro, Texas (City), and Dannenbaum Engineering Company-El Paso, LLC. (the Engineer).

**PART I.** The Engineer will perform program management and engineering services generally described as in accordance with the project description attached hereto and made a part of this Work Authorization. The responsibilities of the City and the Engineer as well as the work schedule are further detailed in exhibits A, B and C which are attached hereto and made a part of the Work Authorization.

**PART II.** The maximum amount payable under this Work Authorization is \$\_\_\_\_\_ and the method of payment is Specified Rate Basis as set forth in Attachment E of the Contract. This amount is based upon fees set forth in Attachment E, Fee Schedule, of the Agreement and the Engineer's estimated Work Authorization costs included in Exhibit D, Fee Schedule, which is attached and made a part of this Work Authorization.

**PART III.** Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Articles 3 thru 5 of the Agreement (III) thru V, and Attachment A, General Provisions, Section 1.

**PART IV.** This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate upon the City final acceptance of the completed project, unless extend by a supplemental Work Authorization as provided in Attachment A, General Provisions, Section 1.

The maximum contract time is the time needed to complete all work authorizations that will be issued in the first three years of the Agreement. All Work Authorizations must be issued within the initial three-year period, starting from the Effective Date.

**PART V.** This Work Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

**IN WITNESS WHEREOF,** this Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

**THE ENGINEER**

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Printed Name)  
\_\_\_\_\_  
(Title)  
\_\_\_\_\_  
(Date)

**THE CITY**

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Printed Name)  
\_\_\_\_\_  
(Title)  
\_\_\_\_\_  
(Date)

**LIST OF EXHIBITS**

Exhibit A	Services to be provided by the City
Exhibit B	Services to be provided by the Engineer
Exhibit C	Work Schedule
Exhibit D	Fee Schedule/Budget

**ATTACHMENT D**  
**D-2**  
**SUPPLEMENTAL WORK AUTHORIZATION NO. \_\_\_\_**  
**TO WORK AUTHORIZATION NO. \_\_\_\_**  
**AGREEMENT FOR ENGINEERING SERVICES**

**THIS SUPPLEMENTAL WORK AUTHORIZATION** is made pursuant to the terms and conditions of "Article V of that certain Professional Services Agreement for Program Management Engineering Services" hereinafter identified as the "Agreement," entered into by and between the City of Socorro, Texas (City), and Dannenbaum Engineering Company-El Paso, LLC. (the Engineer).

The following terms and conditions of Work Authorization No. \_\_\_\_ are hereby amended as follows:

This Supplemental Work Authorization shall become effective on the date of final execution of the parties hereto. All other terms and conditions of Work Authorization No. \_\_\_\_ not hereby amended are to remain in full force and effect.

**IN WITNESS WHEREOF**, this Supplemental Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

**THE ENGINEER**

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Printed Name)  
\_\_\_\_\_  
(Title)  
\_\_\_\_\_  
(Date)

**THE CITY**

\_\_\_\_\_  
(Signature)  
\_\_\_\_\_  
(Printed Name)  
\_\_\_\_\_  
(Title)  
\_\_\_\_\_  
(Date)

**ATTACHMENT E**  
**FEE SCHEDULE**



**ATTACHMENT E  
FEE SCHEDULE  
(Final Cost Proposal)**

This attachment provides the basis of payment and fee schedule. **The basis of payment for this Work Authorization is indicated by an "X" in the applicable box.** The basis shall be supported by the Final Cost Proposal (FCP) shown below and should identify maximum amount payable and basis of payment. If more than one basis of payment is used, each one must be supported by a separate FCP. The basis of payment will be determined by Work Authorization and may be by any of the methods listed below.

"X"	Basis	
_____	Lump Sum	The lump sum shall be equal to the maximum amount payable. The lump sum includes all direct and indirect costs and fixed fee. The Engineer shall be paid pro rata based on the percentage of work completed. For payment the Engineer is not required to provide evidence of actual hours worked, travel, overhead rates or other evidence of cost.
_____	Unit Cost	The unit cost(s) for each type of unit and number of units are shown in the FCP. The unit cost includes all direct and indirect costs and fixed fee. The Engineer shall be paid based on the type and number of units fully completed and the respective unit cost. For payment, the Engineer is not required to provide evidence of actual hours worked, travel, overhead rates or any other cost data. The FCP may include special items, such as equipment which are not included in the unit costs. Documentation of these special costs may be required. The maximum amount payable equals the total of all units times their respective unit cost plus any special direct items shown.
<u>X</u>	Specified Rate Basis	The specified rates for each type of labor are shown in the FCP below. The FCP may include special items, such as equipment which are not included in the specified rates. Payment shall be based on the actual hours worked multiplied by the specified rate for each type of labor plus other agreed to special direct cost items. The specified rate includes direct labor and indirect cost and fixed fee. The City may request documentation of reimbursable direct costs including hours worked. Documentation of special item costs may be required. The specified rate is not subject to audit.
_____	Cost Plus Fixed Fee	<p>Payment shall be based on direct and indirect costs incurred <u>plus</u> a pro rata share of the fixed fee based on the ratio of <u>labor and overhead cost incurred</u> to <u>total estimated labor and overhead cost in the FCP</u> or the percentage of work completed. The invoice must itemize labor rates, hours worked, other direct costs and indirect costs. The Engineer may be required to provide documentation of hours worked and any eligible direct costs claimed. The provisional overhead rate charged is subject to audit and adjustment to actual rates incurred. The FCP below shows the hourly rates for labor, other direct expenses including but not limited to travel and allowable materials, provisional overhead rate and the fixed fee.</p> <p>___A. Actual Cost Plus Fixed Fee - Actual wages are paid (no minimum, no maximum).</p> <p>___B. Range of Cost Plus Fixed Fee – Actual wages <u>must</u> be within the allowable range shown on the Final Cost Proposal.</p>

**A. REFER TO ATTACHMENT E-1 FOR HOURLY SPECIFIED FOR EACH FIRM**

ATTACHMENT E – 1  
FEE SCHEDULE

SPECIFIED RATE PAYMENT BASIS

## CITY OF SOCORRO, TX - GENERAL ENGINEERING SERVICES CONTRACT

## DANNENBAUM ENGINEERING CO.

## SPECIFIED RATE PAYMENT BASIS

Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification		Negotiated Hourly Base Rate	2016 / 2017 Contract Rate	2018 / 2019 Contract Rate
Principal ( Louie Jones)		\$ 103.62	\$ 302.65	\$ 308.70
Program Manager ( Richard)		\$ 90.00	\$ 262.87	\$ 268.12
Deputy Project Manager (David)		\$ 86.00	\$ 251.18	\$ 256.21
Project Manager (Jose)		\$ 75.00	\$ 219.06	\$ 223.44
Bridge Engineer		\$ 88.00	\$ 257.02	\$ 262.17
Project Engineer		\$ 69.36	\$ 202.58	\$ 206.63
Design Engineer		\$ 73.44	\$ 214.50	\$ 218.79
EIT		\$ 32.64	\$ 95.33	\$ 97.24
Engineering Intern		\$ 24.00	\$ 70.10	\$ 71.50
Structural Engineer		\$ 55.00	\$ 160.64	\$ 163.85
Senior Designer		\$ 40.00	\$ 116.83	\$ 119.17
Designer		\$ 31.00	\$ 90.54	\$ 92.35
Senior Engineering Technician		\$ 30.00	\$ 87.62	\$ 89.37
Engineering Technician		\$ 28.00	\$ 81.78	\$ 83.42
Senior CADD Operator		\$ 28.00	\$ 81.78	\$ 83.42
CADD Operator		\$ 26.00	\$ 75.94	\$ 77.46
Scheduler		\$ 51.00	\$ 148.96	\$ 151.94
GIS Specialist		\$ 54.06	\$ 157.89	\$ 161.05
Construction Manager		\$ 73.44	\$ 214.50	\$ 218.79
Construction Engineer		\$ 65.28	\$ 190.67	\$ 194.48
Construction Inspector		\$ 34.00	\$ 99.31	\$ 101.29
Admin / Clerical (Eng)		\$ 26.00	\$ 75.94	\$ 77.46
Public Outreach Manager		\$ 30.00	\$ 87.62	\$ 89.37
Audited Overhead Rate:		160.78%		
Negotiated Profit Rate:		12.00%		
Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment. Physical percent complete to be billed. Documentation of hours work not required.				
Any staffing or other direct expense classification included in the contract, but not in a work authorization, is not eligible for payment under that work authorization.				



**CITY OF SOCORRO, TX - GENERAL ENGINEERING SERVICES CONTRACT**  
**DANNENBAUM ENGINEERING CO.**  
**PRIME PROVIDER - OTHER DIRECT EXPENSES**

Other Direct Expenses	UNITS		RATE		
Lodging/Hotel (Taxes/fees not included)		night	95.00		\$0.00
Meals (overnight stay required)		day	55.00		\$0.00
Rental Car (Tax/fees not included)		day	90.00		\$0.00
Mileage		mile	0.575		\$0.00
SUV or ATV Rental		day	90.00		\$0.00
Air Travel		each	650.00		\$0.00
Parking		day	15.00		\$0.00
Taxi/Cab fare		each	25.00		\$0.00
Standard Postage		letter	0.71		\$0.00
Overnight express-letter size		each	35.00		\$0.00
Overnight express-oversized box		each	45.00		\$0.00
Courier Services		each	45.00		\$0.00
8½"X11" B/W Paper Copies		each	0.10		\$0.00
11"X17" B/W Paper Copies		each	0.20		\$0.00
8½"X11" Color Paper Copies		each	0.70		\$0.00
11"X17" Color Paper Copies		each	1.25		\$0.00
CADD Plotting		linear foot	0.75		\$0.00
Digital Ortho Plotting		linear foot	1.25		\$0.00
Law Enforcement/Uniform Officer		hour/officer	100.00		\$0.00
Notebooks		each	10.00		\$0.00
Hazardous Materials Database Search		per search	75.00		\$0.00
Backhoe Rental		day	500.00		\$0.00
Report Binding		each	15.00		\$0.00
Presentation Boards 30"X40" Color Mounted		each	50.00		\$0.00
Color Graphics on Foam Board		sq. ft.	5.00		\$0.00
Custodian for Public Involvement		event	500.00		\$0.00
Audio-Visual Equipment Rental (technician included)		event	1,000.00		\$0.00
Env. Field Supplies (lathes, stakes, flagging, spray paint, etc.)		day	50.00		\$0.00
Translator (English to Spanish)		hour	150.00		\$0.00
Court Reporter		hour	100.00		\$4.00
Newspaper Advertisement		each	3,000.00		\$0.00
					\$0.00
<b>Other Direct Expense Total</b>					<b>\$4.00</b>

## CITY OF SOCORRO, TX - GENERAL ENGINEERING SERVICES CONTRACT

## CQC Testing &amp; Engineering

## SPECIFIED RATE PAYMENT BASIS

Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification	Negotiated Hourly Base Rate	2016 / 2017 Contract Rate	2018 / 2019 Contract Rate
Principal Engineer	\$ 35.50	\$ 95.67	\$ 97.59
Senior Project Engineer	\$ 31.50	\$ 84.89	\$ 86.59
Project Engineering Manager	\$ 30.00	\$ 80.85	\$ 82.47
Project Engineer	\$ 28.00	\$ 75.46	\$ 76.97
Project Engineer, EIT	\$ 20.50	\$ 55.25	\$ 56.35
Laboratory and Field Manager	\$ 28.00	\$ 75.46	\$ 76.97
Senior Technician	\$ 24.00	\$ 64.68	\$ 65.97
Field and Laboratory Technician - Level I	\$ 11.00	\$ 29.65	\$ 30.24
Field and Laboratory Technician - Level II	\$ 13.00	\$ 35.04	\$ 35.74
Field and Laboratory Technician - Level III	\$ 15.00	\$ 40.43	\$ 41.23
Field and Laboratory Technician - Level IV	\$ 16.50	\$ 44.47	\$ 45.36
Field and Laboratory Technician - Level V	\$ 24.00	\$ 64.68	\$ 65.97
Project RPR Inspector	\$ 32.50	\$ 87.59	\$ 89.34
Certified Erected Steel Field Welds Observation Inspector-CWI	\$ 37.00	\$ 99.72	\$ 101.71
Certified Welds Observation Inspector-CWI, Level II, UT	\$ 37.00	\$ 99.72	\$ 101.71
Roofing Inspector		AT COST +15%	AT COST +15%
Drafting Technician	\$ 20.50	\$ 55.25	\$ 56.35
Sr. Administrative Assistant	\$ 17.00	\$ 45.82	\$ 46.73
Clerical	\$ 15.50	\$ 41.77	\$ 42.61
Sub-Consultant Services (As Requested for Special Tasks)**		AT COST +15%	AT COST +15%
**-(i.e., Roofing, Welds, Paint & Primer, Mechanical, Electrical, Surveying and Other Special Tasks)			
Audited Overhead Rate:	145.00%		
Negotiated Profit Rate:	10.00%		

Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment.

Physical percent complete to be billed. Documentation of hours work not required.

Any staffing or other direct expense classification included in the contract, but not in a work authorization, is not eligible for payment under that work authorization.



CITY OF SOCORRO, TX - GENERAL ENGINEERING SERVICES CONTRACT DANNENBAUM ENGINEERING CO. SUB: CQC Testing & Engineering - Direct Expenses				
Other Direct Expenses	UNITS	RATE		
Lodging/Hotel (Taxes/fees not included)	night	\$ 85.00		\$0.00
Meals (overnight stay required)	day	<i>Current State Rate</i>		
Rental Car (Taxes/fees not included)	day	\$ 65.00		\$0.00
Mileage	mile	\$ 0.54		\$0.00
Tolls	each	\$ 3.00		\$0.00
Air Travel	Round trip	coach		
Parking	day	\$ 20.00		\$0.00
Miscellaneous - express mail	each	\$ 40.00		\$0.00
8 1/2"x11" BW Paper Copies	each	\$ 0.10		\$0.00
11"x17" BW Paper Copies	each	\$ 0.20		\$0.00
8 1/2"x11" Color Paper Copies	each	\$ 40.00		\$0.00
11"x17" Color Paper Copies	each	\$ 0.65		\$0.00
Field Drilling Services				
Drilling Soil Formations	LF	\$ 15.00		\$0.00
Drilling Hard Rock Formations	LF	\$ 85.00		\$0.00
Mobilization /Demobilization	Project	\$ 350.00		\$0.00
Bore Hole Grouting	LF	\$ 4.50		\$0.00
Standard Penetration Test	ea.	\$ 15.00		\$0.00
Shelby Tube	ea.	\$ 25.00		\$0.00
Texas Cone Penetrometer test (THD)	ea.	\$ 15.00		\$0.00
Pavement Coring for Asphalt	ea.	\$ 75.00		\$0.00
Pavement Coring for Concrete	ea.	\$ 95.00		\$0.00
Concrete/AC Patch	ea.	\$ 25.00		\$0.00
Traffic Control	per setup	\$ 550.00		\$0.00
Generator Rental	day	\$ 85.00		\$0.00
Backhoe Rental	day	\$ 850.00		\$0.00
Geotechnical Lab Testing Services				
Dry Unit Weights	linear foot	\$ 0.75		\$0.00
Soil pH	linear foot	\$ 1.25		\$0.00
Resistivity of Soil Material	hour/officer	\$ 100.00		\$0.00
Determination of Moisture Content in Soils	each	\$ 10.00		\$0.00
Method of Calculating Plasticity Index of Soil Test (Includes Test for Determining Aterberg Limits, LL & PL)	hour/officer	\$ 100.00		\$0.00
Determination of Shrinkage Factors of Soil Test	each	\$ 10.00		\$0.00
Determination of Specific Gravity of Soils Test	per search	\$ 75.00		\$0.00
Determination of Particle Size Analysis of Soils Test (Part 1)	day	\$ 500.00		\$0.00
Determination of Particle Size Analysis of Soils Test (Part 2)	each	\$ 15.00		\$0.00
Determination of Moisture Density Relations of Soils and Base	each	\$ 50.00		\$0.00
Ball Mill Method for Determination of Disintegration of Flex. Base	sq. ft.	\$ 5.00		\$0.00
Consolidation Test (up to 6 load increments), plus Specific Gravity of Soil	event	\$ 500.00		\$0.00
TXDOT Triaxial Test	event	\$ 1,000.00		\$0.00
Soil or Rock Unconfined Compressive Strength Test	day	\$ 50.00		\$0.00
Soil Direct Shear Test, 3 Normal Stresses	hour	\$ 150.00		\$0.00
Soil Water Soluble Chlorides Content	hour	\$ 100.00		\$0.00
Soil Water Soluble Sulfides Content	each	\$ 3,000.00		\$0.00
Other Direct Expense Total				\$0.00

CITY OF SOCORRO, TX - GENERAL ENGINEERING SERVICES CONTRACT DANNENBAUM ENGINEERING CO. SUB: CQC Testing & Engineering - CMT Testing Rates				
Other Direct Expenses	UNITS	RATE		
<b>Soil Sampling and Testing</b>				
Vehicle Trip Charge, within city limits	Trip	\$ 45.00		
Moisture/Density Relationship (Methods: ASTM D698/1557) including Lab Soil Sample Preparation, M-D Curve, PI, Sieve Analysis, 1/2 hr. of on site tech time for sampling and reporting	each	\$ 250.00		\$0.00
TXDOT - MD Relationship (Methods: TEX 113-E/ 114-E) including Lab Soil Sample Preparation, M-D Curve, PI, Sieve Analysis, 1/2 hr. of on site tech time for sampling and reporting	each	\$ 325.00		\$0.00
Atterberg Limits Test - Plasticity Index, only test if required	each	\$ 55.00		\$0.00
Soil Sieve Analysis, only test if required	each	\$ 45.00		\$0.00
Hydrometer Analysis of Fine Soils	each	\$ 150.00		\$0.00
TXDOT Linear Bar Shrinkage Test, TEX 107 E	each	\$ 85.00		\$0.00
TXDOT Wet Ball Mill Test, TEX 107 E	each	\$ 220.00		
Soil Moisture Content Test, Method: ASTM D2216	each	\$ 8.00		\$0.00
Field Density Tests - 3 min. per trip (Method: Nuclear Density Gage); includes 1 hr. of on-site tech-time for testing, reporting, Stand by time shall be applied at the applicable rate after 1 hour.	each	\$ 32.00		\$0.00
Sand Cone In-Place Density Test, 3 min. per trip	each	\$ 48.00		\$0.00
Laboratory Soil California Bearing Ratio Test, 2 pt.	each	\$ 350.00		\$0.00
Soil Consolidation Test, Method: ASTM D2434	each	\$ 450.00		\$0.00
One Dimensional Swell Test, Method ASTM D4546	each	\$ 150.00		\$0.00
Permeability Test, Flexible Wall (Triaxial), Method: ASTM D5084	each	\$ 425.00		\$0.00
Laboratory Soil pH and Electrical Resistivity Test	each	\$ 115.00		\$0.00
Soil Unconfined Compressive Strength Test	each	\$ 85.00		\$0.00
Soil Direct Shear Test, 3 points	each	\$ 525.00		\$0.00
TXDOT Triaxial Compression Test, TEX 117 E	each	\$ 1,650.00		
<b>Concrete Sampling and Testing</b>				
Vehicle Trip Charge, within city limits	trip	\$ 45.00		\$0.00
Concrete Compressive Strength Testing: 5 concrete cylinders per set (includes: 1 hr. tech-time, slump, temperature, pick-up, reporting, additional tech stand by time applied after 1 hour)	set	\$ 210.00		\$0.00
Air Content and Additional Slump Tests, (does not include additional tech-time, stand-by time, if required)	each	\$ 15.00		\$0.00
Additional Cylinder Samples	each	\$ 20.00		\$0.00
Unit Weight and Yield Tests	each	\$ 50.00		\$0.00
Concrete Mix Designs	each	Requested		
Concrete Beams Flexural Strength Tests (Beams) 4 min. per trip (includes: 1 hr. tech-time, slump, temperature, pick-up, reporting, additional tech stand by time applied after 1 hour)	each	\$ 65.00		\$0.00
Floor Flatness / Levelness Testing	day	\$ 850.00		\$0.00
Floor Flatness Equipment Rental	day	\$ 350.00		\$0.00
<b>Asphalt-Concrete Materials Sampling and Testing</b>				
Vehicle Trip Charge, within city limits	trip	\$ 45.00		\$0.00
Asphaltic-Concrete (AC) Extraction, Gradation, Bitumen Content, Marshall Stability & Flow Lab Testing and reporting	each	\$ 280.00		\$0.00
AC Maximum Theoretical Specific Gravity Lab Test (Rice)	each	\$ 85.00		\$0.00
AC Material Sample Pick-Up, Up to 1 hour of on site tech time	hour	\$ 48.00		
AC Mat Surface Density Tests - 3 min. per trip ( Nuclear Density Gage); includes 1 hr. of on-site tech-time for testing, reporting, Stand by time shall be applied at the applicable rate after 1 hour.	each	\$ 32.00		\$0.00
Coring of Asphaltic Concrete, Determine Thickness & Density 3 cores minimum per trip and reporting.	each	\$ 95.00		\$0.00
Level III- Technician time for Material Supplier Plant Observation and Evaluation of Supplied HMA Materials (Rolling Patterns)	hour	\$ 48.00		\$0.00
Indirect Tensile Strength of HMA Samples, 3 minimum, 1 hour of tech lab time and reporting.	each	\$ 85.00		\$0.00
<b>Mortar and Grout Sampling and Testing</b>				
Vehicle Trip Charge, within city limits	trip	\$ 45.00		\$0.00
Grout Prisms Compressive Strength Testing: 4 prisms per set (includes: 1 hr. tech-time, slump, temperature, pick-up charge, reporting, additional tech stand by time applied after 1 hour)	set	\$ 210.00		\$0.00
Mortar Cubes Compressive Strength Testing: 3 cubes per set (includes: 1 hr. tech-time, temperature, pick-up charge, reporting, additional tech stand by time applied after 1 hour)	set	\$ 200.00		\$0.00
Compressive Strength of Masonry Units, per block	each	\$ 85.00		\$0.00
Absorption of Masonry Units, per block	each	\$ 50.00		\$0.00
Mortar / Grout Mix Designs	each	Requested		
<b>Aggregates Sampling and Testing</b>				
Vehicle Trip Charge, within city limits	trip	\$ 45.00		\$0.00
Gradation	each	\$ 45.00		\$0.00
Soundness, 5 cycles - Sodium or Magnesium	each	\$ 200.00		\$0.00
LA Abrasion	each	\$ 250.00		\$0.00
Specific Gravity and Absorption	each	\$ 85.00		\$0.00
Clay Lumps/Friable Particles	each	\$ 85.00		\$0.00
Flat/Elongated Particles	each	\$ 60.00		\$0.00
Fractured Face Count	each	\$ 60.00		\$0.00
<b>Other Technical Professional Services</b>				
"Call-Out" Basis - Site Steel Welding Observations - Certified Technician (CW) Steel and Weld Observations, min. 4 hours per trip (Does not include equipment/rental such as scissor lifts or NDT Testing, if required).	hour	\$ 100.00		\$0.00
"Call-Out" Basis - Ultrasonic Testing - Certified Technician Steel and Weld Observations, min. 8 hours per trip (Does not include equipment/rental such as scissor lifts).	set	\$ 100.00		\$0.00
UT Inspector Travel Costs and Per Diem to El Paso County Sites	set	\$ 950.00		\$0.00
Soil Percolation Tests (does not include pipe costs, drilling or soil classification). Max. depth 15 feet.	each	\$ 450.00		\$0.00
Seismic Refraction and Ground Penetrating Radar Evaluations	At Cost + 15%			
Deep Foundation Drilling and Placement Observation and Inspections	each	\$ 75.00		
Pier or Auger Cast Pile Load Test Observations and Evaluation		\$ 75.00		
Grout Flow Testing	trip	\$ 15.00		\$0.00
Placement Observation and Testing of Engineering Fill Materials	each	\$ 65.00		\$0.00
Additional Printing, Copying and Plotting Costs	At Cost + 15%	\$ 250.00		
Other Costs (Special Lab Testing, Shipping, Rental, or Equipment Insurance, etc.)	At Cost + 15%	\$ 85.00		
<b>Other Direct Expense Total</b>				<b>\$0.00</b>



**DANNENBAUM ENGINEERING CO.**

CITY OF SOCORRO, TX - GENERAL ENGINEERING SERVICES CONTRACT 4935-00

**BLANTON & ASSOCIATES, INC.****SPECIFIED RATE PAYMENT BASIS**

Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification		Negotiated Hourly Base Rate	2016 / 2017 Contract Rate	2018 / 2019 Contract Rate
Senior Project Manager		\$ 63.00	\$ 159.39	\$ 162.58
Senior Scientist		\$ 55.00	\$ 139.15	\$ 141.93
Sr. Environmental Specialist		\$ 49.00	\$ 123.97	\$ 126.45
Environmental Specialist III		\$ 43.00	\$ 108.79	\$ 110.97
Environmental Specialist II		\$ 37.00	\$ 93.61	\$ 95.48
Environmental Specialist I		\$ 32.00	\$ 80.96	\$ 82.58
Sr. Historian		\$ 38.00	\$ 96.14	\$ 98.06
Historian		\$ 32.50	\$ 82.23	\$ 83.87
Sr. Environmental Tech		\$ 30.00	\$ 75.90	\$ 77.42
Environmental Tech		\$ 27.00	\$ 68.31	\$ 69.68
Sr. Archeologist		\$ 36.00	\$ 91.08	\$ 92.90
Archeologist		\$ 30.00	\$ 75.90	\$ 77.42
Sr. Cartographer (CADD/GIS)		\$ 38.50	\$ 97.41	\$ 99.35
Cartographer (CADD/GIS)		\$ 29.50	\$ 74.64	\$ 76.13
Admin/Clerical		\$ 28.00	\$ 70.84	\$ 72.26
Audited Overhead Rate:	130.00%			
Negotiated Profit Rate:	10.00%			

Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment.

Physical percent complete to be billed. Documentation of hours work not required.

Any staffing or other direct expense classification included in the contract, but not in a work authorization, is not eligible for payment under that work authorization.

**BLANTON & ASSOCIATES, INC.**

<b>Other Direct Expenses</b>	<b>UNITS</b>		<b>RATE</b>		
Lodging/Hotel (Taxes/fees not included)	0	night	\$ 85.00		\$0.00
Meals (overnight stay required)	0	day	\$ 66.00		\$0.00
Rental Car (Tax/fees not included)	0	day	\$ 65.00		\$0.00
Mileage	0	mile	\$ 0.54		\$0.00
SUV or ATV Rental	0	day	\$ 100.00		\$0.00
Air Travel	0	each	\$ 400.00		\$0.00
Parking	0	day	\$ 17.00		\$0.00
Taxi/Cab fare	0	each	\$ 25.00		\$0.00
Standard Postage	0	letter	\$ 0.49		\$0.00
Overnight express-letter size	0	each	\$ 25.00		\$0.00
Overnight express-oversized box	0	each	\$ 30.00		\$0.00
Courier Services	0	each	\$ 30.00		\$0.00
8½"X11" B/W Paper Copies	0	each	\$ 0.10		\$0.00
11"X17" B/W Paper Copies	0	each	\$ 0.20		\$0.00
8½"X11" Color Paper Copies	0	each	\$ 0.50		\$0.00
11"X17" Color Paper Copies	0	each	\$ 1.00		\$0.00
CADD Plotting	0	linear foot	\$ 1.50		\$0.00
Digital Ortho Plotting	0	linear foot	\$ 2.00		\$0.00
Law Enforcement/Uniform Officer	0	hour/officer	\$ 45.00		\$0.00
Notebooks	0	each	\$ 10.00		\$0.00
Hazardous Materials Database Search	0	per search	\$ 700.00		\$0.00
Backhoe Rental	0	day	\$ 900.00		\$0.00
Boards for Public Meeting	0	each	\$ 100.00		\$0.00
Env. Field Supplies (lathes, stakes, flagging, spray paint, etc.)	0	day	\$ 40.00		\$0.00
Interpreter	0	hour	\$ 100.00		\$0.00
Court Reporter	0	day	\$ 500.00		\$0.00
Newspaper Advertisement	0	each	\$ 6,000.00		\$0.00
<b>Other Direct Expense Total</b>					<b>\$0.00</b>

**DANNENBAUM ENGINEERING CO.**

**CITY OF SOCORRO, TX - GENERAL ENGINEERING SERVICES CONTRACT 4935-00**

**SITES SOUTHWEST**

**SPECIFIED RATE PAYMENT BASIS**

<b>Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification</b>	<b>Negotiated Hourly Base Rate</b>	<b>2016 / 2017 Contract Rate</b>	<b>2018 / 2019 Contract Rate</b>
Sr. Principal/Landscape Architect Manager	\$ 57.08	\$ 189.05	\$ 192.83
Sr. Landscape Architect	\$ 42.53	\$ 140.86	\$ 143.68
Project Landscape Architect	\$ 35.45	\$ 117.41	\$ 119.76
Landscape Architect	\$ 26.33	\$ 87.20	\$ 88.95
Landscape Designer 2	\$ 23.61	\$ 78.20	\$ 79.76
Landscape Designer 1	\$ 21.48	\$ 71.14	\$ 72.56
Administrative Assistant 5	\$ 21.70	\$ 71.87	\$ 73.31
Administrative Assistant 3	\$ 17.09	\$ 56.60	\$ 57.73
Audited Overhead Rate:	188.00%		
Negotiated Profit Rate:	15.00%		

Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment.

Physical percent complete to be billed. Documentation of hours work not required.

Any staffing or other direct expense classification included in the contract, but not in a work authorization, is not eligible for payment under that work authorization.



# SITES SOUTHWEST

Other Direct Expenses	UNITS		RATE		
Lodging/Hotel (Taxes/fees not included)	0	night	98.00		\$0.00
Meals (overnight stay required)	0	day	50.00		\$0.00
Rental Car (Tax/fees not included)	0	day	60.00		\$0.00
Mileage	0	mile	0.58		\$0.00
SUV or ATV Rental	0	day	98.00		\$0.00
Air Travel	0	each	519.00		\$0.00
Parking	0	day	15.00		\$0.00
Taxi/Cab fare	0	each	20.00		\$0.00
Standard Postage	0	letter	0.50		\$0.00
Overnight express-letter size	0	each	19.42		\$0.00
Overnight express-oversized box	0	each	39.53		\$0.00
Courier Services	0	each	65.00		\$0.00
8½"X11" B/W Paper Copies	0	each	0.20		\$0.00
11"X17" B/W Paper Copies	0	each	0.70		\$0.00
8½"X11" Color Paper Copies	0	each	1.10		\$0.00
11"X17" Color Paper Copies	0	each	1.25		\$0.00
CADD Plotting	0	linear foot	1.35		\$0.00
Digital Ortho Plotting	0	linear foot	1.65		\$0.00
Law Enforcement/Uniform Officer	0	hour/officer	0.00		\$0.00
Notebooks	0	each	15.00		\$0.00
Hazardous Materials Database Search	0	per search	30.00		\$0.00
Backhoe Rental	0	day	0.00		\$0.00
Boards for Public Meeting	0	each	45.00		\$0.00
Env. Field Supplies (lathes, stakes, flagging, spray paint, etc.)	0	day	45.00		\$0.00
Interpreter	0	hour	85.25		\$0.00
Court Reporter	0	hour	0.00		\$0.00
Newspaper Advertisement	0	each	80.00		\$0.00
<b>Other Direct Expense Total</b>					<b>\$0.00</b>

**DANNENBAUM ENGINEERING CO.**

CITY OF SOCORRO, TX - GENERAL ENGINEERING SERVICES CONTRACT 4935-00

**ZWA SURVEYING**

**SPECIFIED RATE PAYMENT BASIS**

<b>Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification</b>	<b>Negotiated Hourly Base Rate</b>	<b>2016 / 2017 Contract Rate</b>	<b>2018 / 2019 Contract Rate</b>
Principal	\$ 65.03	\$ 185.99	\$ 189.71
RPLS Project Manager	\$ 54.20	\$ 155.01	\$ 158.11
RPLS	\$ 50.00	\$ 143.00	\$ 145.86
Senior Survey Technician (S.I.T.)	\$ 31.50	\$ 90.09	\$ 91.89
Survey Technician	\$ 28.00	\$ 80.08	\$ 81.68
CADD Technician	\$ 28.00	\$ 80.08	\$ 81.68
GPS Technician	\$ 29.75	\$ 85.09	\$ 86.79
Admin/Clerical	\$ 20.00	\$ 57.20	\$ 58.34
1-Person Survey Crew	\$ 34.97	\$ 100.01	\$ 102.01
2-Person Survey Crew	\$ 50.70	\$ 145.00	\$ 147.90
3-Person Survey Crew	\$ 62.95	\$ 180.04	\$ 183.64
4-Person Survey Crew	\$ 69.93	\$ 200.00	\$ 204.00
Flag Man	\$ 15.75	\$ 45.05	\$ 45.95
HSD Laser Scanner		\$ 250.00	\$ 250.00
Audited Overhead Rate:	160.00%		
Negotiated Profit Rate:	10.00%		

Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment.

Physical percent complete to be billed. Documentation of hours work not required.

Any staffing or other direct expense classification included in the contract, but not in a work authorization, is not eligible for payment under that work authorization.

### ZWA SURVEYING

Other Direct Expenses	UNITS		RATE		
Lodging/Hotel (Taxes/fees not included)	0	night	\$ 85.00		\$0.00
Meals (overnight stay required)	0	day	\$ 66.00		\$0.00
Rental Car (Tax/fees not included)	0	day	\$ 65.00		\$0.00
Mileage	0	mile	\$ 0.54		\$0.00
SUV or ATV Rental	0	day	\$ 100.00		\$0.00
Air Travel	0	each	\$ 450.00		\$0.00
Parking	0	day	\$ 17.00		\$0.00
Taxi/Cab fare	0	each	\$ 25.00		\$0.00
Standard Postage	0	letter	\$ 0.49		\$0.00
Misc. (Express mail)	0	each	\$ 40.00		\$0.00
Courier Services	0	each	\$ 30.00		\$0.00
8½"X11" B/W Paper Copies	0	each	\$ 0.10		\$0.00
11"X17" B/W Paper Copies	0	each	\$ 0.20		\$0.00
8½"X11" Color Paper Copies	0	each	\$ 0.50		\$0.00
11"X17" Color Paper Copies	0	each	\$ 1.00		\$0.00
Other Direct Expense Total					\$0.00



ATTACHMENT E-1  
Fee Schedule  
(Specified Rate Payment Basis)

DANNENBAUM ENGINEERING CORPORATION										
City of Socorro General Engineering Contract										
Project Summary by Function Code(s)							Total WA No. 1 =		\$5,000,000.00	
			DBE		DBE		NON-DBE		DBE	
Function Codes	Dannenbaum Engineering Corporation		CQC		BLANTON		Sites Southwest		ZWA INC	
	Hrs	Fee	Hrs	Fee			Hrs	Fee	Hrs	Fee
1. SURVEY										\$ 190,000
2. PLANS SPECIFICATIONS AND ESTIMATES	2900	\$ 3,000,000	1450	\$95,000			1110	\$ 190,000		
3. PERFORM RESEACH AND STUDIES	2200	\$ 500,000				\$ 200,000				
4. PERFORM MUNICIPAL ENGINEERING PROJECTS	2250	\$ 280,000	2830	\$95,000						
5. PERFORM MUNICIPAL BUILDING PROJECTS	1160	\$ 200,000								
6. GENERAL MEETINGS	1384	\$ 100,000								
DIRECT EXPENSES		\$ 100,000		\$20,000		\$ 10,000		\$ 10,000		\$ 10,000
Total	9894	\$ 4,180,000	4280	\$210,000		\$210,000	1110	\$200,000	0	\$ 200,000
Percent Participation	83.60%		4.20%				4.00%		4.00%	
%										
NON-DBE \$ 4,380,000.00 87.60%										
DBE \$620,000.00 12.40%										
TOTAL \$ 5,000,000.00 100.00%										

**ATTACHMENT F**  
**MASTER WORK SCHEDULE**  
(See the attached)



ATTACHMENT F  
WORK SCHEDULE

CITY OF SOCORRO GENERAL ENGINEERING SERVICES CONTRACT

City of Socorro Indefinite Delivery Engineering Services															
Task Description	Start Date	End Date	Duration												
				2016	2017	2018	2019	2020							
Indefinite Delivery Engineering Services	04/01/16	04/01/20	48 mo.												
1. Perform topographic boundary, grading and improvement plans.	04/01/16	04/01/20	48 mo.												
2. Preparation of plans, specifications and cost estimates for design of drainage structures, street improvements, traffic analysis, structural and soil forensic engineering.	04/01/16	04/01/20	48 mo.												
3. Perform research and data base creation to conduct studies and produce reports to include investigations, drawings, sketches and cost estimates multiple municipal projects and other studies required.	04/01/16	04/01/20	48 mo.												
4. Perform all the municipal engineering projects per all applicable City Codes and Ordinances, state and federal laws and regulations, as well as ADA compliance, and in close coordination with the Planning and Zoning Department of the City of	04/01/16	04/01/20	48 mo.												
5. Perform all the municipal projects taking in consideration energy efficiency, utility and cost savings utilizing the latest technologies.	04/01/16	04/01/20	48 mo.												

## ATTACHMENT G

Contract Deliverables/Computer Graphics Files for Document and Information Exchange  
*(if determined by the City to be applicable to this Agreement)*

## ATTACHMENT G

### Contract Deliverables/Computer Graphics Files for Document and Information Exchange (if determined by the City to be applicable to this Agreement)

#### G.1 Research/Planning /Immediate Operations Phase

##### A. Research /Analyze/Gather all documents and develop Program Plan

###### a. Files

- i. Organized files by project including all drawing files, contracts and financial records
- ii. Files to be kept at Engineer's Office until the Agreement is terminated
  1. Upon termination, files (hard copies and electronic) to be immediately delivered to City office
- iii. Hard copies and electronic copies of Files will be available to the City as requested
- iv. Electronic files will be backed up offsite on a daily basis

###### b. Audit Meetings

- i. Meet with all existing City vendors
- ii. Provide comments and suggestions to existing contracts as necessary
  1. Quantities and estimates
  2. Project development costs
- iii. Provide comments and suggestions on existing financial studies

###### c. Status Report

- i. Adequacy of existing documents
- ii. Remaining tasks to complete existing documents
- iii. Cost analysis for projects
  1. Projected costs for completion of projects / industry standard

###### d. Budget for services for entire program by project

##### B. Review/Monitor/Report/Implement All TxDOT Programs

###### a. Represent City as Project Manager in each Agreement

- i. Attend all required meetings/negotiations
- ii. Manage Compliance Under Agreements
  1. Provide all required documentation
  2. Ensure additional compliance under Agreements
- iii. Provide Monthly reports on status of Agreements
  1. Schedule for contract letting
  2. Budget
  3. Tasks completed / remaining
  4. Agreement Compliance
- iv. Monitor Existing Agreements
- v. Negotiate Pending Agreements

##### C. General Engineering Consultant Management including Contract Negotiations

###### a. Administrative Oversight

- i. Attend monthly committee meetings
  1. Coordinate agenda
  2. Prepare required reports
- ii. Attend monthly executive committee meetings
  1. Coordinate agenda
  2. Prepare required reports
- iii. Attend Monthly board meetings
  1. Coordinate agenda
  2. Prepare required reports
- iv. Coordinate periodic presentations before City
- v. Attend MPO meetings
  1. Prepare required reports
  2. Coordinate City agenda items

- vi. Attend monthly TxDOT meetings
  - 1. Prepare City presentations
  - 2. Report to City on meetings
- vii. Governmental Liaison
  - 1. Prepare City presentations
  - 2. Report to City on meetings
  - 1. Coordinate periodic presentations before and during meetings with City
- viii. Coordinate periodic presentations before and meetings with bridge boards
  - 1. Report to City on meetings
- b. Contract Management
  - i. Existing contracts
    - 1. Manage / oversee existing contracts and deliverables
    - 2. Monthly report on status (tasks completed, budget, compliance)
      - a. Schedule updates
      - b. Cost accounting by project
    - 3. Review of invoices and approval prior to payment
  - ii. New contracts
    - 1. Review and approve contracts
      - a. Develop scoping and other technical language
- c. Program Management Plan
  - i. Develop a comprehensive plan, including
    - 1. Hydrology, hydraulics, storm sewer plan
    - 2. Quality control plan
    - 3. Cost control plan
    - 4. Schedule management and tracking plan
    - 5. Document control plan
    - 6. Financial implementation plan
    - 7. ROW acquisition management plan
    - 8. Utility relocation plan
    - 9. Public outreach and marketing plan
    - 10. Environmental clearance plan
    - 11. Toll system operation plan
    - 12. Project development / capital improvement plan / strategic plan
    - 13. GEC plan
    - 14. Budget
- d. City reporting compliance
  - i. Strategic plan (5 year)
  - ii. Budget
  - iii. Financing plan and notifications
  - iv. Audit

#### **D. Program Implementation Plan**

- A. Electronic File Deliverables
  - a. [Do we need a share site?]
  - b. Electronic files shall be submitted to City in readable CDs/DVDs or an external hard drive
    - i. Formatting and document files shall comply with TxDOT manuals, unless the Engineer and the City agree in writing to utilize a different format or document file type
    - ii. CDs/DVDs shall be labeled to reflect:
      - 1. CSJ (if required)
      - 2. County
      - 3. Highway or Project
      - 4. Date of production
      - 5. Status of project (interim or final)



6. Volume sequence (disc 1 of 3, for example)
- iii. The standard director for each CD/DVD shall be:
  1. CSJ\_DIR Structure (XXXXXXX)
  2. ADVANCES PLANNING
  3. ENVIRONMENTAL
  4. PROJECT COORDINATION
    - a. County
    - b. Cities (by name)
    - c. Financial
    - d. MPO
  5. ROW
    - a. Field notes
    - b. Maps
    - c. Plats
    - d. Utility SUE
  6. SCHEMATIC
    - a. Final
    - b. Preliminary
  7. SURVEY
    - a. Construction
    - b. Design
  8. CONSTRUCTION
    - a. CHG ORDERS
    - b. P3-SCH
      - i. Construction
      - ii. Design
  9. PROCUREMENT
  10. CORRESPONDENCE
    - a. ADVANCED PLANNING
    - b. CONSTRUCTION
    - c. DESIGN
    - d. ENVIRONMENTAL
    - e. ROW
      - i. Division
      - ii. Owners
      - iii. SUE
  11. UTILITIES
    - a. Electric
    - b. Gas
    - c. Waste Water
      - i. Engineering Firm
    - d. Water
      - i. Engineering Firm
    - e. Telephone
    - f. Cable
    - g. TxDOT TMS
    - h. MPO
    - i. Sponsor Agency
  12. DESIGN
    - a. Batch plot
    - b. Bridge
    - c. Drainage
    - d. Estimate
      - i. Preliminary



- ii. Final
  - e. General
  - f. Geopak
  - g. Miscellaneous
  - h. Pavement Design
  - i. PS&E
  - j. REF Files
  - k. Roadway
    - i. Driveways
  - l. Standards
    - i. Bridge
    - ii. Drainage
    - iii. Illumination
    - iv. Electric
    - v. Pavement Markers
    - vi. Retaining Walls
    - vii. Roadway
    - viii. Signing
    - ix. SW3P
    - x. TCP
    - xi. TMS
    - xii. Traffic Signals
  - m. Summary
  - n. TCP
  - o. Traffic
  - p. Walls
- 13. DOCUMENTS
- 14. MSTN\_File Structure
- 15. OLD FILES

- c. Hard copies of maps and reports shall be submitted to the City in clean, readable versions with an electronic back up for City files
- B. A "readme" file shall be created and placed under the "documents" subdirectory. The readme file will be composed of the minimum directory structure detailed above and modified to list particular files that are contained under the various subdirectories. This information will guide the end user to the location of particular files. In addition to the file information, the readme file should contain the general project information such as CSJ, limits of construction, and types of improvements.
- C. Formatting
  - a. All CADDSEALS placed on finished documents are to remain on that document and should not be removed.
  - b. All design file standards are MicroStation drawing files (\*.dgn).
  - c. Where possible, \*.dgn files should have a \*.pdf companion file.

## **G.2.2 ADVANCED PROJECT DELIVERABLES**

Project electronic deliverables for the following types of engineering work will be established in the appropriate work authorization.

- A. Geotechnical Deliverables
- B. Schematic Deliverables
- C. Field Surveying Deliverables
- D. Right of Way Deliverables
- E. PS&E Deliverables

### **G.2.3 PS&E DELIVERABLES (IF REQUIRED)**

The Engineer shall deliver to the City and the TxDOT Project Manager assigned by TxDOT fifteen (15) copies of the 1<sup>st</sup> and 2<sup>nd</sup> and final submittal. For the final submittal, the Engineer shall submit one set in Mylar accompanied by a paper copy. The Engineer shall develop an Exhibit C, Work Schedule for all project submissions.

- 1<sup>st</sup> PS&E Submittal
  - + Approved (signed form) Design Summary Report
  - + Title Sheet
  - + Typical Sections (existing and proposed)
  - + Traffic Control Plan
  - + Plan & Profile
  - + Alignment Data Sheet, if applicable
  - + Benchmark Data Sheet, if applicable
  - + Vertical Alignment (existing and proposed)
  - + Horizontal Alignment (existing and proposed)
  - + Design Exceptions/Waivers/Variance-Identified
  - + Hydrological Drainage Area Map for areas for the proposed storm lines and cross culverts
  - + Utility Layout (conflicts identified)
  - + Bridge Layouts (including bridge class structures)
  - + Miscellaneous Details
  - + Corresponding Quantity Summary Sheets
  - + Corresponding Standard Detail Sheets for all Items of Work in this submittal
  - + Preliminary Estimate
  - + Newly created Special Provisions/Specifications to be used (Form 1814)
  - + Applicable General Notes
  - + Applicable Pay Items
  - + R.O.W. (issues identified)
  - + FEMA coordination, status if required
  - + Draft Hydraulic Report
  - + Draft Geotechnical Report
  - + Draft Traffic Studies Report, if required
  - + Surveying Information

### **G.2 Phase II-Program Implementation Plan (Continued)**

#### **G.2.3 PS&E DELIVERABLES (IF REQUIRED)(continued)**

- 2nd PS&E Submittal - The 60% PS&E submission includes updates from the previous submissions and the following:
  - + Index Sheet (1)
  - + Hydrologic Computation Sheets (1)
  - + Hydraulic Data Sheets (1)
  - + Drainage Area Maps (1)
  - + Drainage Plan & Profile (1)
  - + Drainage Structure Details (1)
  - + Storm Sewer Details (1)
  - + Storm Water Pollution Prevention Plan
  - + Bridge Details
  - + Railroad Exhibit A
  - + Retaining Walls
  - + Miscellaneous Details (EPIC Sheet)

- + Corresponding Quantity Summary Sheets
- + Corresponding Standard Detail Sheets for all Items of Work in this submittal
- + Updated General Notes
- + Updated Estimate
- + Utility Adjustment/Relocation Details
- + R.O.W. Acquisition Detail
- + 2 Rolls of Cross Sections
- + City/TxDOT District Design Review Team, DDRT Form
- + City/TxDOT District Traffic Safety Review Team, DTSRT Form
- + Hydraulic Report
- + Geotechnical Report
- + Traffic Studies Report, if required
- + Submit 3 CDs/DVD for 60% submission in PDF format including general notes and proposed bid items. Plan Sheets will have watermark indicate a "60% PS&E" on every plan sheet.
- +

(All drainage items designated with the (1) symbol will only be provided for the proposed storm sewer and cross culverts within the project limits. These items will not be prepared for any existing storm sewer within the project limits).

- 3rd PS&E Submittal –The 90% PS&E submission includes updates from the previous submissions and the following:
  - + Final Index of Sheets
  - + Pavement Marking Layout/Details
  - + Signalization (existing and proposed)

## **G.2 Phase II-Program Implementation Plan (Continued)**

### **G.2.3 PS&E DELIVERABLES (IF REQUIRED)(continued)**

- + Illumination
- + Traffic Management Items, if required
- + Miscellaneous Details
- + Corresponding Quantity Summary Sheets
- + Corresponding Standard Detail Sheets for all Items of Work in this submittal
- + Cross Sections (1 set) (Paper or disk/CD format)
- + Estimate(DCIS)
- + General Notes
- + Certifications
- + Form 1002
- + Specification List (DCIS)
- + New Special Provisions & Special Specifications. If required, include Form 1814.
- + Contract Time Determination
- + Request for Construction Speed Zone. If required, include Form 1204 with City/TxDOT District Engineer approval or a copy of the county or city ordinance.
- + Third Party Agreements
- + Airway-Highway Clearance, if required
- + List of any commitments made during the Public Involvement Process
- Final PS&E Submittal - (Mylar sheets) (PS&E Package 100% complete)
  - + N/A
  - + Construction in Excel format
  - + City/TxDOT Form 1002
  - + General Notes
  - + Special Specifications and Special Provisions with a completed City/TxDOT Form 1814 in City/TxDOT format
  - + (2) each signed and sealed Specification Certifications



- + Utility, ROW Encroachment, ROW Acquisition, ROW Relocation Certifications – (3) originals of each signed and sealed.
- + Special Specifications, Special Provisions and applicable reference items to all items involved in the PS&E in Excel spreadsheet format
- + Construction CPM Schedule
- + It is suggested that the Engineer follow these steps to assure a proper submission of the Engineer's estimate:

## **G.2 Phase II-Program Implementation Plan (Continued)**

### **G.2.3 PS&E DELIVERABLES (IF REQUIRED)(continued)**

- The Engineer; if required by the City, shall download the latest 2014 English Descriptive Codes from the TxDOT website prior to commencing to generate the Engineer's estimate, this is to assure that the proper Item and Descriptive Codes as required by DCIS are being used.
- The Engineer; if required by the City, shall upload the Engineer's estimate to State of Texas's Mainframe (DCIS) upon 100% submittal.
- The Engineer; if required by the City, shall verify the "Unit Bid" prices for each of the items on the estimate by checking the TxDOT District wide unit bid prices on the TxDOT website, if a particular item has not been used in this TxDOT District, the Engineer shall check a neighboring TxDOT District for the use of the item, or if that is unsuccessful, the Engineer shall refer to the State of Texas statewide unit bid averages.
- The Engineer; if required by the City, shall breakout all items for every bridge or bridge class culvert per bridge or bridge class culvert. This means all bridge items shall be coded correctly by having every bridge or bridge class culvert item coded with a B1, B2, B3, etc. as a suffix on the Estimator input. Example: All bridge items for bridge #1 shall have a B1 suffix in the description. The same would be done for all other subsequent bridges or bridge class culverts in the estimate.
- The Engineer; if required by the City, shall submit a Microsoft Excel® Spreadsheet that specifies the required special provisions and reference items that are required for each of the standard specifications and or special specifications used on the project estimate.
- The Engineer; if required by the City, shall verify the required special provisions and reference items for each item by checking the TxDOT 2014 Special Provisions Required Checklist and TxDOT 2014 Specification Guidelines, which are available on the TxDOT website. (N/A)

**Attachment H**  
**Instructions As Per 49CFR 26.21**



**Attachment H**  
**Instructions As Per 49CFR 26.21**

The following pages contain six (6) different Attachments to Attachment H covering participation of HUB and DBE providers and subproviders. The correct form to use is determined by whether the Agreement is funded in whole or part by federal funds State funds or City funds, and whether or not a HUB/DBE goal has been set for the Agreement. The following pages contain separate reporting forms for federally funded DBE participation and City funded HUB participation.

<b>Federally Funded Contracts</b>
<b>Attachment H-FG, Disadvantaged Business Enterprise (DBE) for Federal Funded Professional or Technical Services Contracts</b> <ul style="list-style-type: none"><li>◆ This provision is applicable to federally funded contracts with assigned DBE goals.</li><li>◆ The appropriate forms for this provision are Attachments H-1, H-2, H-3 and H-4 and H-5. A copy of each form is required in the contract.</li><li>◆ Note: if the contract requires work authorizations, a completed Attachment H-2 will be required with each Work Authorization, if a DBE will be performing work. If a non-DBE subprovider is used, insert N/A (not applicable) on the line provided on the H-2 form.</li><li>◆ Attachment H-3 must be submitted monthly to the City Office even if there is no invoice being submitted or subcontracting to report.</li><li>◆ Attachment H-3 must be submitted with each invoice to the appropriate agency contact for payment.</li></ul>
<b>Attachment H-FN, Disadvantaged Business Enterprise (DBE) for Race Neutral Professional or Technical Services Contracts</b> <ul style="list-style-type: none"><li>◆ This provision is applicable to federally funded contracts with no DBE goal assigned.</li><li>◆ If no subcontractors will be used, the appropriate forms for this provision are Attachments H-3 and H-5. A copy of each form is required in the contract.</li><li>◆ Note: If subcontractors are used, the required forms would be Attachments H-1, H-2, H-3, H-4 and H-5. A copy of each form is required in the contract.</li><li>◆ Attachment H-3 must be submitted monthly to the City Office even if there is no invoice being submitted or subcontracting to report.</li><li>◆ Attachment H-3 must be submitted with each invoice to the appropriate agency contact for payment.</li></ul>
<b>Attachment H-3, Texas Department of Transportation Subprovider Monitoring System for Federally Funded Contracts. This is a Monthly Progress Assessment Report.</b> <ul style="list-style-type: none"><li>◆ Required for all federally funded contracts.</li><li>◆ This form is required monthly and must be submitted to the City Office even if there is no invoice being submitted or subcontracting to report.</li><li>◆ This form must be submitted with each invoice to the appropriate agency contact for payment.</li></ul>
<b>Attachment H-5, Federal Subprovider and Supplier Information</b> <p>Required for all federally funded contracts.</p>

## Attachment H Instructions (Continued)

### State Funded Contracts

#### **Attachment H-SG, Historically Underutilized Business (HUB) for State Funded Professional or Technical Services Contracts, State of Texas HUB Subcontracting Plan Required**

- ◆ This provision is applicable to state funded contracts with a HUB goal assigned.
- ◆ The appropriate reporting forms for this provision are Attachments H-1, H-2, H-4, and H-6 (Texas Building and Procurement Commission [TBPC] State of Texas HUB Subcontracting Plan (HSP), Prime Contractor Assessment Report). A copy of each form is required in the contract.
- ◆ Note: if the contract requires work authorizations, a completed Attachment H-2 will be required with each Work Authorization, if a HUB will be performing work. If a non-HUB subprovider is used, insert N/A (not applicable) on the line provided on the H-2 form.
- ◆ Attachment H-6 will be required monthly and must be submitted to the City Office even if there is no invoice being submitted or subcontracting to report.
- ◆ Attachment H-6 must be submitted with each invoice to the appropriate agency contact for payment.

#### **Attachment H-SN, Historically Underutilized Business (HUB) Participation for State Funded Professional or Technical Services Contracts, No State of Texas HUB Subcontracting Plan Required**

- ◆ This provision is applicable to state funded contracts with no HUB subcontracting plan required and no HUB goal assigned. If no subcontractors are used, the appropriate forms for this provision are Attachments H-1 and H-6.
- ◆ Note: If subcontractors are used, the required forms would be Attachments H-1, H-2, H-4 and H-6. A copy of each form is required in the contract.
- ◆ Attachment H-6 must be submitted monthly to the City Office even though there is no invoice being submitted or subcontracting to report.
- ◆ Attachment H-6 must be submitted with each invoice to the appropriate agency contact for payment.

#### **Attachment H-6, HUB Subcontracting Plan (HSP) Prime Contractor Professional Assessment Report. This is a Monthly Progress Assessment Report. This is a Texas Building and Procurement Commission (TBPC) form and cannot be altered.**

- ◆ Required for all State funded contracts.
- ◆ Attachment H-6 is required monthly and should be submitted to the City Office. This is a requirement even though there is no invoice being submitted or subcontracting to report.
- ◆ A copy of Attachment H-6 must be submitted when supplying an invoice to the appropriate agency contact for payment.
- ◆ The "Object Code" section(s) on this form should remain blank.



**ATTACHMENT H-FG**  
**Disadvantaged Business Enterprise (DBE)**  
**for Federal-Aid Professional or Technical Services Contracts**

- 1) **PURPOSE.** The purpose of this attachment is to carry out the City and the U.S. Department of Transportation's (DOT) policy of ensuring nondiscrimination in the award and administration of the City and DOT assisted contracts and creating a level playing field on which firms owned and controlled by minority or socially and economically disadvantaged individuals can compete fairly for the City and DOT assisted contracts.
- 2) **POLICY.** It is the policy of the City and DOT and the Texas Department of Transportation (henceforth the "Department") that Disadvantaged Business Enterprises (DBEs) as defined in 49 CFR Part 26, Subpart A and the Department's Disadvantaged Business Enterprise Program, shall have the opportunity to participate in the performance of contracts financed in whole or in part with Federal funds. Consequently, the Disadvantaged Business Enterprise requirements of 49 CFR Part 26, and the Department's Disadvantaged Business Enterprise Program, apply to this contract as follows.
  - a. The Provider will offer Disadvantaged Business Enterprises, as defined in 49 CFR Part 26, Subpart A and the City/Department Disadvantaged Business Enterprise Program, the opportunity to compete fairly for contracts and subcontracts financed in whole or in part with Federal funds. In this regard, the Provider shall make a good faith effort to meet the Disadvantaged Business Enterprise goal for this contract.
  - b. The Provider and any subprovider(s) shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Provider shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT assisted contracts. The requirements of this Special Provision shall be physically included in any subcontract.
  - c. When submitting the contract for execution by the Department, the Provider must complete and furnish Attachment H-1 which lists the commitments made to certified DBE subprovider(s) that are to meet the contract goal and Attachment H-2 which is a commitment agreement(s) containing the original signatures of the Provider and the proposed DBE(s). For Work Authorization Contracts, Attachment H-1 is required at the time of submitting the contract for execution by the City/Department. Attachment H-2 will be required to be completed and attached with each work authorization number that is submitted for execution, if the DBE will be performing work. Any substitutions or changes to the DBE subcontract amount shall be subject to prior written approval by the City/Department. If non-DBE subprovider is performing work, insert N/A (not applicable) on the line provided.
  - d. Failure to carry out the requirements set forth above shall constitute a material breach of this contract and may result; in termination of the contract by the City/Department; in a deduction of the amount of DBE goal not accomplished by DBEs from the money due or to become due to the Provider, not as a penalty but as liquidated damages to the City/Department; or such other remedy or remedies as the City/Department deems appropriate.
- 3) **DEFINITIONS.**
  - a. "City" means City of Socorro and the Texas Department of Transportation (TxDOT).
  - b. "Federal-Aid Contract" is any contract between the Texas Department of Transportation and a Provider which is paid for in whole or in part with U. S. Department of Transportation (DOT) financial assistance.
  - c. "Provider" is any individual or company that provides professional or technical services.
  - d. "DBE Joint Venture" means an association a DBE firm and one (1) or more other firm(s) to carry out a single business enterprise for profit for which purpose they combine their property, capital, efforts, skills and knowledge, and in which the DBE is responsible for a distinct, clearly defined portion of the work of the contract and whose share in the capital contribution, control, management, risks and profits of the joint venture are commensurate with its ownership interest.
  - e. "Disadvantaged Business Enterprise (DBE)" means a firm certified as such by the City/Department in accordance with 49 CFR Part 26.
  - f. "Good Faith Effort" means efforts to achieve a DBE goal or other requirement of this Special Provision which, by their scope, intensity, and appropriateness to the objective, can reasonably be expected to fulfill the program requirement.
  - g. "Race-neutral DBE Participation" means any participation by a DBE through customary competitive procurement procedures.
- 4) **PERCENTAGE GOAL.** The goal for Disadvantaged Business Enterprise (DBE) participation in the work to be performed under this Agreement is 6% of the Agreement amount.



- 5) **PROVIDER'S RESPONSIBILITIES.** A DBE prime may receive credit toward the DBE goal for work performed by his-her own forces and work subcontracted to DBEs. A DBE prime must make a good faith effort to meet the goals. In the event a DBE prime subcontracts to a non-DBE, that information must be reported to the City.
- a. A Provider who cannot meet the contract goal, in whole or in part, shall document the "Good Faith Efforts" taken to obtain DBE participation. The following is a list of the types of actions that may be considered as good faith efforts. It is not intended to be a mandatory checklist, nor is it intended to be exclusive or exhaustive. Other factors or types of efforts may be relevant in appropriate cases.
- (1) Soliciting through all reasonable and available means the interest of all certified DBEs who have the capability to perform the work of the contract. The solicitation must be done within sufficient time to allow the DBEs to respond to it. Appropriate steps must be taken to follow up initial solicitations to determine, with certainty, if the DBEs are interested.
  - (2) Selecting portions of the work to be performed by DBEs in order to increase the likelihood that the DBE goals will be achieved. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate DBE participation, even when the Provider might otherwise prefer to perform the work items with its own forces.
  - (3) Providing interested DBEs with adequate information about the plans, specifications, and requirements of the contract in a timely manner to assist them in responding to a solicitation.
  - (4) Negotiating in good faith with interested DBEs by making a portion of the work available to DBE subproviders and suppliers and selecting those portions of the work or material needs consistent with the available DBE subproviders and suppliers.
  - (5) The ability or desire of the Provider to perform the work of a contract with its own organization does not relieve the Provider's responsibility to make a good faith effort. Additional costs involved in finding and using DBEs is not in itself sufficient reason for a Provider's failure to meet the contract DBE goal, as long as such costs are reasonable. Providers are not, however, required to accept higher quotes from DBEs if the price difference is excessive or unreasonable.
  - (6) Not rejecting DBEs as being unqualified without sound reasons based on a thorough investigation of their capabilities.
  - (7) Making efforts to assist interested DBEs in obtaining bonding, lines of credit, or insurance as required by the recipient or Provider.
  - (8) Making efforts to assist interested DBEs in obtaining necessary equipment, supplies, materials or related assistance or services.
  - (9) Effectively using the services of available minority/women community organizations; minority/women contractors' groups; local, County, State and Federal minority/women business, assistance offices; and other organizations as allowed on a case-by-case basis to provide assistance in the recruitment and placement of DBEs.
  - (10) If the City's Director of the Business Opportunity Programs Office determines that the Provider has failed to meet the good faith effort requirements, the Provider will be given an opportunity for reconsideration by the Director of the appropriate Division.

NOTE: The Provider must not cause or allow subproviders to bid their services.

- b. The preceding information shall be submitted directly to the City of Socorro's representative responsible for the project.
- c. The Provider shall make all reasonable efforts to honor commitments to DBE subproviders named in the commitment submitted under Section 2.c. of this attachment. Where the Provider terminates or removes a DBE subprovider named in the initial commitment, the Provider must demonstrate on a case-by-case basis to the satisfaction of the City that the originally designated DBE was not able or willing to perform.
- d. The Provider shall make a good faith effort to replace a DBE subprovider that is unable or unwilling to perform successfully with another DBE, to the extent needed to meet the contract goal. The Provider shall submit a completed Attachment H-2 Form for the substitute firm(s). Any substitution of DBEs shall be subject to prior written approval by the City. The City may request a statement from the firm being replaced concerning its replacement prior to approving the substitution.
- e. The Provider shall designate a DBE liaison officer who will administer the DBE program and who will be responsible for maintenance of records of efforts and contacts made to subcontract with DBEs.
- f. Providers are encouraged to investigate the services offered by banks owned and controlled by disadvantaged individuals and to make use of these banks where feasible.



6) **ELIGIBILITY OF DBEs.**

- a. The City certifies the eligibility of DBEs, DBE joint ventures and DBE truck-owner operators to perform DBE subcontract work on DOT financially assisted contracts.
- b. This certification will be accomplished through the use of the appropriate certification schedule contained in this City's DBE program.
- c. The City publishes a Directory of Disadvantaged Business Enterprises containing the names of firms that have been certified to be eligible to participate as DBEs on DOT financially assisted contracts. The directory is available from the City's Business Opportunity Programs Office. The Texas Unified Certification Program DBE Directory can be found on the Internet at: [http://www.dot.state.tx.us/services/business\\_opportunity\\_programs/tucp\\_dbe\\_directory.htm](http://www.dot.state.tx.us/services/business_opportunity_programs/tucp_dbe_directory.htm).
- d. Only DBE firms certified at the time the contract is signed or at the time the commitments are submitted are eligible to be used in the information furnished by the Provider as required under Section 2.c. and 5.d. above. For purposes of the DBE goal on this contract, DBEs will only be allowed to perform work in the categories of work for which they were certified.

7) **DETERMINATION OF DBE PARTICIPATION.**

A firm must be an eligible DBE and perform a professional or technical function relating to the project. Once a firm is determined to be an eligible DBE, the total amount paid to the DBE for work performed with his/her own forces is counted toward the DBE goal. When a DBE subcontracts part of the work of its contract to another firm, the value of the subcontracted work may be counted toward DBE goals only if the subprovider is itself a DBE. Work that a DBE subcontracts to a non-DBE firm does not count toward DBE goals.

A DBE subprovider may subcontract no more than 70% of a federal aid contract. The DBE subprovider shall perform not less than 30% of the value of the contract work with assistance of employees employed and paid directly by the DBE; and equipment owned or rented directly by the DBE. DBE subproviders must perform a commercially useful function required in the contract in order for payments to be credited toward meeting the contract goal. A DBE performs a commercially useful function when it is responsible for executing the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the DBE must also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quality and quantity, ordering the material, and installing (where applicable) and paying for the material itself. When a DBE is presumed not to be performing a commercially useful function, the DBE may present evidence to rebut this presumption.

A Provider may count toward its DBE goal a portion of the total value of the contract amount paid to a DBE joint venture equal to the distinct, clearly defined portion of the work of the contract performed by the DBE.

Proof of payment, such as copies of canceled checks, properly identifying the City's contract number or project number may be required to substantiate the payment, as deemed necessary by the City.

8) **RECORDS AND REPORTS.**

- a. After submission of the initial commitment reported (Attachment H-1), required by Section 2.c. of this attachment, the Provider shall submit Monthly Progress Assessment Reports (Attachment H-3), after contract work begins, on DBE involvement to meet the goal and for race-neutral participation. One copy of each report is to be sent to the City's Business Opportunity Programs Office monthly, in addition one copy is to be submitted with the Provider's invoice. **Only actual payments made to subproviders are to be reported. These reports will be required until all subprovider activity is completed.** The City may verify the amounts being reported as paid to DBEs by requesting copies of canceled checks paid to DBEs on a random basis.
- b. DBE subproviders should be identified on the report by name, type of work being performed, the amount of actual payment made to each during the billing period, cumulative payment amount and percentage of the total contract amount. These reports will be due within fifteen (15) days after the end of a calendar month. Reports are required even when no DBE activity has occurred in a billing period.
- c. All such records must be retained for a period of four (4) years following final payment or until any investigation, audit, examination, or other review undertaken during the four (4) years is completed, and shall be available at reasonable times and places for inspection by authorized representatives of the City or Texas Department of Transportation or the DOT.
- d. Prior to receiving final payment, the Provider shall submit a Final Report (Attachment H-4), detailing the DBE payments. The Final Report is to be sent to the City/Department's Business Opportunity Programs Office and one (1) copy to be submitted



with the Provider's final invoice. If the DBE goal requirement is not met, documentation of the good faith efforts made to meet the goal must be submitted with the Final Report.

- 9) **COMPLIANCE OF PROVIDER.** To ensure that DBE requirements of this DOT-assisted contract are complied with, the City/Department will monitor the Provider's efforts to involve DBEs during the performance of this contract. This will be accomplished by a review of Monthly Progress Assessment Reports (Attachment H-3), submitted to the City's Business Opportunity Programs Office by the Provider indicating his progress in achieving the DBE contract goal, and by compliance reviews conducted by the City. The Monthly Progress Assessment Report (Attachment H-3) must be submitted at a minimum monthly to the Business Opportunity Programs Office, in addition to with each invoice to the appropriate agency contact.

The Provider shall receive credit toward the DBE goal based on actual payments to the DBE subproviders with the following exceptions and only if the arrangement is consistent with standard industry practice. The Provider shall contact the City if he/she withholds or reduces payment to any DBE subprovider.

- (1) A DBE firm is paid but does not assume contractual responsibility for performing the service;
- (2) A DBE firm does not perform a commercially useful function;
- (3) Payment is made to a DBE that cannot be linked by an invoice or canceled check to the contract under which credit is claimed;
- (4) Payment is made to a broker or a firm with a brokering-type operation;
- (5) Partial credit is allowed, in the amount of the fee or commission provided the fee or commission does not exceed that customarily allowed for similar services, for a bona fide service, such as professional, technical, consultant, or managerial services, and assistance in the procurement of essential personnel, facilities, equipment, materials, or supplies required for performance of the contract.

A Provider's failure to comply with the requirements of this Special Provision shall constitute a material breach of this contract. In such a case, the City/Department reserves the right to terminate the contract; to deduct the amount of DBE goal not accomplished by DBEs from the money due or to become due the Provider, not as a penalty but as liquidated damages to the City/Department; or such other remedy or remedies as the City deems appropriate.

12/06  
DBE-FED.ATT

## ATTACHMENT H-FN

### Disadvantaged Business Enterprise (DBE) for Race-Neutral Professional or Technical Services Contracts

It is the policy of the U. S. Department of Transportation (DOT) that DBEs as defined in 49 CFR Part 26, Subpart A, be given the opportunity to compete fairly for contracts and subcontracts financed in whole or in part with Federal funds and that a maximum feasible portion of the Department's overall DBE goal be met using race-neutral means. Consequently, if there is no DBE goal, the DBE requirements of 49 CFR Part 26, apply to this contract as follows:

The Provider will offer DBEs as defined in 49 CFR Part 26, Subpart A, the opportunity to compete fairly for contracts and subcontracts financed in whole or in part with federal funds. Race-Neutral DBE participation on projects with no DBE goal should be reported on the Attachment H-3 Form. Payments to DBEs reported on Attachment H-3 are subject to the following requirements:

#### **DETERMINATION OF DBE PARTICIPATION.**

A firm must be an eligible DBE and perform a professional or technical function relating to the project. Once a firm is determined to be an eligible DBE, the total amount paid to the DBE for work performed with his/her own forces must be reported as race-neutral DBE participation. When a DBE subcontracts part of the work of its contract to another firm, the value of the subcontracted work should not be reported unless the subcontractor is itself a DBE.

A DBE subprovider may subcontract no more than 70% of a federal aid contract. The DBE subprovider shall perform not less than 30% of the value of the contract work with assistance of employees employed and paid directly by the DBE; and equipment owned or rented directly by the DBE. DBE subproviders must perform a commercially useful function required in the contract. A DBE performs a commercially useful function when it is responsible for execution of the work of the contract and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the DBE must also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quality and quantity, ordering the material, and installing (where applicable) and paying for the material itself. When a DBE is presumed not to be performing a commercially useful function, the DBE may present evidence to rebut this presumption.

A Provider must report a portion of the total value of the contract amount paid to a DBE joint venture equal to the distinct, clearly defined portion of the work of the contract performed by the DBE.

Proof of payment, such as copies of canceled checks, properly identifying the City's contract number or project number may be required to substantiate the payment, as deemed necessary by the City.

The Provider and any subprovider shall not discriminate on the basis of race, color, national origin or sex in the award and performance of contracts. These requirements shall be physically included in any subcontract.

Failure to carry out the requirements set forth above shall constitute a material breach of this contract and, may result in termination of the contract by the City/Department or other such remedy as the City deems appropriate.

12/06

DH-0GOAL.ATT

ATTACHMENT I  
CERTIFICATE OF INSURANCE



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large / Mayor Pro-Tem

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 *Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Adriana Rodarte*  
City Manager

March 10, 2016

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion and action to approve an Interlocal Agreement with Lower Valley Water District for Waste Water Project for Cotton Valley Estates Subdivision, and to authorize city manager or her designee to execute agreement.**

**SUMMARY**

**City of Socorro met with Lower Valley District on February 29<sup>th</sup> and discussed the following:**

Below is a list of City of Socorro's expectations:

1. City of Socorro is very hesitant to enter a interlocal - agreement's with the Lower Valley Water, due to the McAdoo Subdivision situation, agreement was signed in 2009, here we are 2016 and project is still ongoing.
2. Cotton Valley Project will be presented to Council as a pilot program to regain confidence in LVWD, only Council can decide to approve agreement.
  - a. Having a time line
  - b. Meeting that timeline
  - c. Contingency plans for unexpected issues arising
  - d. Sharing the design information with the City to be aware of the affected traffic issues
  - e. Community outreach ( community meetings )
3. Information on Cotton Valley for Council agenda is due by March 10<sup>th</sup>

4. Future projects involvement, City of Socorro would like to be part of the process and know ahead of time exactly what the LVWD approach to a new project or ongoing project.
5. Projects to be placed on agendas board meetings, for constituents to be able to receive information and ask questions.
6. Provide information on LVWD paving sub-contractor and how repairs are being handled.
7. Monthly meeting with staff to gather and receive information from both entities.
8. Respond to our concerns in a timely manner.

Recap: Cotton Valley is schedule to start construction by June 2016? Rosa Azul, still pending waiting on funding for connection of yard lines and design review from other utility entities to avoid a McAdoo situation?

McAdoo agreement was signed February 25<sup>th</sup> and project should be completed in the next 30 days?

#### **STATEMENT OF THE ISSUE**

**Same as above**

#### **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source: General Fund**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

#### **ALTERNATIVE**

**Decline agreement**



**STAFF RECOMMENDATION**

**Ms. Rodarte recommend approval for this interlocal agreement.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

STATE OF TEXAS       §  
                                     §  
COUNTY OF EL PASO §

***INTERLOCAL AGREEMENT BETWEEN  
THE CITY OF SOCORRO, TEXAS AND  
THE LOWER VALLEY WATER DISTRICT  
FOR WASTE WATER PROJECTS FOR  
COTTON VALLEY ESTATES  
SUBDIVISION***

**THIS AGREEMENT** entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2016, between Lower Valley Water District, hereinafter called "DISTRICT", and the City of Socorro, Texas, hereinafter called "SOCORRO".

**WHEREAS**, Texas Government Code, Chapter 791, authorizes local governments of the state to enter into contracts for governmental functions and services to increase their efficiency and effectiveness; and

**WHEREAS**, SOCORRO and the DISTRICT are local governments as defined in Texas Government Code, Section 791.003(4), have the authority to enter into this Agreement, and have each entered into this Agreement by the action of its governing body in the appropriate manner prescribed by law; and

**WHEREAS**, SOCORRO and the DISTRICT specify that each party paying for the performance of said functions of government shall make those payments from current revenues available to the paying party; and

**WHEREAS**, DISTRICT and SOCORRO desire to provide sewer facilities for residents of the City of Socorro; and

**WHEREAS**, the lack of .an adequate wastewater collection and disposal system in the **Cotton Valley Estates Subdivision**, located within the jurisdictional boundaries of both SOCORRO and the DISTRICT, could potentially adversely affect residents' health and well-being; and

**WHEREAS**, DISTRICT has obtained funding in the form of a loan from the Texas Water Development Board to install wastewater systems in Socorro, Texas; and

**WHEREAS**, by combining efforts to waive restrictions and reduce potential costs to taxpayers of each entity, SOCORRO and the DISTRICT may extend a greater amount of wastewater system improvements to these areas than could be accomplished otherwise with each entity acting alone;

**WHEREAS**, it is necessary and in the best interests of the DISTRICT and the citizens of SOCORRO to enter into this agreement for the mutual benefit of their constituents,

**NOW THEREFORE**, in consideration of the premises, and of the terms, provisions, and mutual promises herein contained which fairly compensate the performing party, it is mutually agreed as follows:

**I. WAIVER OF FEES AND PAVING REQUIREMENTS:**

In view of the nature of this project to be completed as a public works project of the District, Socorro waives all shoulder and pavement cut permit fees and waives any "excessive pavement cut rule" or other regulation that would require repaving of the entire street surface based on the number or area of actual shoulder or pavement cuts as subject to the following agreements and conditions:

- A. All roadway pavement cuts and excavations will be backfilled and compacted in accordance with standard Socorro specifications (which are in possession of the District) and will be observed and tested to assure appropriate compaction and density to provide subsurface support for repaving of the area; and,
- B. That any contractor utilized to install the wastewater facilities will be required to backfill and compact any roadway excavation as provided herein; and,
- C. That a performance bond and business registration with Socorro will be required of any contractor engaged to install the waste water facilities; and,
- D. That a warranty period of not less than one (1) year will be required of any contractor engaged to install the waste water facilities and pavement restoration improvements; and,
- E. The City of Socorro, Texas will notify the LVWD, in writing, of any deficiencies within the one (1) year warranty period; and,
- E. That the installation of the facilities will be coordinated with the City of Socorro's City Manager or the City Manager's designee to provide for the sharing of all information with respect to inspections, testing results, backfill compaction and repaving of any roadways and for the City of Socorro to receive notice and opportunity to participate in any preconstruction conferences, construction progress meetings, and closeout inspections; and,
- F. At its expense, the District will provide a full-time job site Resident Project Representative (RPR) which will be required for all projects and will observe all roadway backfills, compaction, and repaving to assure adequate compaction and subsurface support for the roadway and repair of the roadway surface to original condition. Inspectors for the project will come from the following companies:
  - a. ESSCO International

The City of Socorro, Texas shall be permitted to inspect all excavation, backfills, compaction tests and paving; and,

- G. DISTRICT will backfill and compact excavations to specified density and will replace all paving and shoulder cuts with paving or other surface materials to assure minimum required compaction; and,
- H. To the extent possible, the projects will be coordinated between the parties to take advantage of the City's ongoing street repaving program; and,
- I. That the City of Socorro, Texas has reviewed the Projects' Plans and Specifications and is in agreement with the backfill and pavement compaction requirements as they relate to densities, materials and testing frequencies and all other improvements performed within their right-of-way; and,
- J. The City of Socorro, Texas shall attend and participate in the Substantial and Final Completion Walk-Throughs.

## II. MISCELLANEOUS:

- 1. **Term.** This Agreement shall become effective on the date of execution by the last party to execute and shall remain in effect until the expiration of all mandatory periods for the projects described herein.
- 2. **Conflict with Applicable Law.** Nothing in this Agreement shall be construed to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any applicable law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment, contrary to which the parties have no legal right to contract, the latter shall prevail. The Agreement shall be modified only to the extent necessary to conform to the Agreement to the applicable law and bring them within the legal requirements and only during the time such conflicts exists.
- 3. **No Waiver.** No waiver by any party of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision.
- 4. **Entire Agreement.** This Agreement contains the entire contract among the parties, and each party acknowledges that no other party has made (*either directly or through any agent or representative*) any representation or Agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by Agreement in writing executed by the DISTRICT and SOCORRO, and not otherwise.

5. **Texas Law to Apply.** This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in El Paso County, Texas.

6. **Notice.** Except as may be otherwise specifically provided in this Agreement all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been specified by written notice delivered in accordance with this Agreement:

If to DISTRICT: Lower Valley Water District  
Attention: Jack E. Alayyan  
1557 FM 1110 Road  
P.O. Box 909  
Clint, Texas 79836-0909

If to SOCORRO: City of Socorro  
Attention: City Manager  
124 S. Horizon Blvd.  
Socorro, Texas 79927

With copy to: Planning and Zoning Department  
Attention: Planning Director  
124 S. Horizon Blvd.  
Socorro, Texas 79927  
  
City Clerk  
124 S. Horizon Blvd.  
Socorro, Texas 79927

Each notice demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, it mailed, at such time as it is deposited in the United States mail.

7. **Additional Documents.** The parties covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

8. **Assignment.** This Agreement shall not be assignable.



9. **Authority to Execute.** The execution and performance of this Agreement by each of the parties have been duly authorized by each of the parties' governing Boards.
10. **Severability.** Should any phrase, cause, sentence or section of this Agreement be judicially declared to be invalid, unenforceable or void, such decision will not have the effect of invalidating or voiding the reminder of this Agreement, and such part of this Agreement will be deemed to have been stricken and the remainder of this Agreement will have the same force and effect as if such part or parts had never been included.

**RESERVED AND APPROVED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2016.**

**ATTEST:**

**CITY OF SOCORRO, TEXAS:**

\_\_\_\_\_  
**Olivia Navarro**  
**City Clerk**

\_\_\_\_\_  
**Jesus Ruiz**  
**Mayor**

**APPROVED AS TO FORM:**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**Samuel Leony**  
**Planning Director**

\_\_\_\_\_  
**John Birkelback**  
**City Attorney**

**ATTEST:**

**LOWER VALLEY WATER DISTRICT**

\_\_\_\_\_  
**Henry Trujillo**  
**Secretary/Treasurer**

\_\_\_\_\_  
**Rosalinda Vigil**  
**Board President**

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
**Jack E. Alayyan**  
**General Manager**

**EXECUTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2016**

ITEM 17

*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Adriana Rodarte*  
City Manager



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large / Mayor Pro-Tem

*Sergio Cox*  
District 1

March 11, 2016

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: DISCUSSIONS AND ACTION TO DISSOLVE THE PARKS COMMISSION AND REPLACE IT WITH A PARKS TASK FORCE.**

**SUMMARY**

The Parks Commissions has not had a quorum since August 2015. Staff is recommending to replace the Parks Commission with a Parks Task Force that will consist of community members and recreations professionals who will meet to address issues and make recommendations to Council for parks. The Charter will allow this change to be made.

**STATEMENT OF THE ISSUE**

The Parks Commissions has not had a quorum since August 2015. Therefore, staff is recommending to replace the Parks Commission with a Parks Task Force that will consist of community members and recreations professionals who will meet to address issues and make recommendations to Council for parks.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept.):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

Staff recommends approval

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large / Mayor Pro-Tem

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2 *Victor Perez*  
District 3

*Anthony Gandara*  
District 4

*Adriana Rodarte*  
City Manager

March 11, 2016

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion and action to approve Fray Olguin to remain a dead end.**

**SUMMARY**

A constituent Jose A. Dominguez came in with a petition for Fray Olguin to remain a dead end. (Please see attached petition)

**STATEMENT OF THE ISSUE**

**Same as above**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source: General Fund**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**Decline agreement**

## **STAFF RECOMMENDATION**

**Staff is recommending to deny:**

Municode Sec. 38-51. - Provision of easements.

Easements shall be provided in all subdivisions for the ready provision and extension of street, utilities, and drainage facilities. Easements shall be provided for the logical extension of streets, utilities, and drainage facilities from and through each subdivision to the areas surrounding each subdivision. Proposed new developments shall maintain properly sized and aligned necessary easements and right-of-way to facilitate extension of existing structures that require extension through said new development to accomplish its purpose. The city has the right to require the continuation of easements and right-of-way through proposed new developments if it deems necessary the extension of such easements or rights-of-way.

(Ord. No. 77, § 105, 5-1-1989)

The City of Socorro has multiple challenges, but TRANSPORTATION is the biggest one by different reasons: lack of connectivity and physical condition of our roads.

In order to improve our streets, and Fray Olguin is the perfect example, the City Of Socorro needed to acquire the necessary ROW, but we need to see the problem not only to fix the street but to improve connectivity, we all know that our four major thoroughfares are totally congested specially in peak hours.

Residents on this neighborhood that are against to connecting Fray Olguin Rd. to Ernest Rd. do not see the benefit in the near future:

- 1) Fray Olguin residents will have an additional access to Socorro Rd. by using Ernest Rd. and Brisa del Valle Rd., as well as the residents on Ernest Rd.
- 2) Fray Olguin Rd. has 16 residential lots, considering 2 cars per family trying to exit all at the same time to go to school or jobs, 32 cars may be congested to access Socorro Rd.
- 3) If the COS decides to create a dead end at Fray Olguin Rd., we will be preventing this neighborhood from potential connections in the future (please see attached map), contributing to the traffic congestion.

## **REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_



3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

02-18-2014

Mayor and City Council Representatives of the City of Socorro  
City Manager  
Planning & Zoning Department  
Public Works Department  
124 S. Horizon Blvd.  
Socorro, TX 79927

To Whom It May Concern:

Mayor, Council members, and individuals involved in the decision-making that affects the City of Socorro. We, the residents of Fray Olguin Ct., respectfully submit the following request. We have lived here for more than 30 years, since before Socorro was a city. For many years, we were ignored by the City and never taken into account. We paid for the installation of water services and natural gas services ourselves, and the City and its representatives, never cared about our necessities. Now, that the City apparently intends to pave the street, it wants to negatively affect us by opening the street to additional traffic, instead of leaving it as a dead end. This would affect our safety due to the increased traffic, additional pollution, and above all, the safety of the children and elderly that tend to play and walk around. Due to the aforementioned, we are asking the City of Socorro that the street remain a dead end, as it has been for more than 30 years. We feel that it would affect no one if the street remained a dead end, as it has never been opened in the past. On the other hand, opening it up to additional traffic, would negatively affect its residents.

Respectfully submitted,

The residents of Fray Olguin Ct.

Name	Signature	Address	Phone number
José A. Dominguez	[Signature]	570 Fray Olguin CT B	915 588-1362
Silvestre Acosta	[Signature]	570 Fray Olguin CT	915-851-6472
Brenda López	[Signature]	585 Fray Olguin	915-319-2178
Ruth Robledo	[Signature]	589 Fray Olguin	915-667-2355
Maria G. Hdez	[Signature]	560 Fray Olguin	915-841-8130
Jerome G. Ocasio	[Signature]	1745 SOCORRO	915-851-3381
Graciela Acosta	[Signature]	565 Fray Olguin	915-276-7345
Lorenzo A. López	[Signature]	550 Fray Olguin Ct.	915-487-5041
ROGERIO MARES	[Signature]	555 F. OLGUIN CT.	355-4378
Lydia Arizka	[Signature]	535 Fray Olguin	241-5810
Joaquina Garcia	[Signature]	545 Fray Olguin	915-229-0651

Preguntas a José A. Dominguez 588-1362  
donpepeservice@yahoo.com.

**Jesus Ruiz**  
Mayor

**Rene Rodriguez**  
At Large / Mayor Pro-Tem

**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2 **Victor Perez**  
District 3

**Anthony Gandara**  
District 4

**Adriana Rodarte**  
City Manager

March 11, 2016

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion and action to approve amendment to the job title and job description from Chief Financial Officer to Finance Director, salary ranging from 65,000.00 to 80,000.00.**

**SUMMARY**

This action approves City of Socorro to amend job title and job description from Chief Financial Officer Description, to Finance Director job description, with a salary range from 65,000.00 to 80,000.00 depending on experience and qualifications.

**STATEMENT OF THE ISSUE**

City of Socorro

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 05101 / 0015**

**Funding Source: General Fund**

**Amount: 65,000.00 – 80,000.00**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**Decline modification**

**STAFF RECOMMENDATION**

**Ms. Rodarte recommend approval for the changes to job title and job description with a salary range dependent on experience and qualifications.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

# CURRENT



JOB TITLE: Chief Financial Officer  
DEPARTMENT: Accounting  
REPORTS TO: City Manager

CIVIL SERVICE: NON-CIVIL SERV.: X City Council Approved: 7 / 19 / 2012  
COMPETITIVE: X NON-COMPETITIVE:  
EXEMPT: X NON-EXEMPT:  
FULL TIME: X PART-TIME:

## JOB SUMMARY:

Under administrative direction of the City Manager, direct, manage and coordinate budget, management analysis and administrative functions.

## ESSENTIAL JOB FUNCTIONS:

- Plan, organize, control and provide overall direction of financial management functions including budget, management analysis and administrative functions. Involves: Budget and management analysis, and directing continuous research to identify patterns and trends within the community including service needs and alternative service delivery methods. Integrate and coordinate major strategic functions in the areas of financial planning, budgeting, and the growth and development of the organization to ensure the fiscal strength of the city government. Formulates recommendations with regard to the City's financial philosophy, short and long-term fiscal strategies in conformance with generally accepted governmental finance, accounting and auditing principles and practices. Keep City Council and the executive management informed as to the status on the City's budget conformance. Provide recommendations for budget adjustments to ensure a balanced budget.
- Coordinate budget process. Ensure the financial and budgetary integrity of the City's operations by establishing and maintaining sound budget practices, procedures, strategies and processes that reflect the best contemporary municipal methods and best practices of governmental and professional advising and certifying entities. Direct the preparation, submission and preparation of budget proposals at all stages of the process. Monitor revenues and expenses to conform to the budget and recommend any necessary changes and corrections to the current year's appropriations. Analyze and forecast both current and future years' revenues and expenditures.
- Conduct administrative research. Initiate, conduct, and implement administrative research to provide a basis for management control and decision making. Apply sound research techniques and methods. Coordinate with internal department, comparator cities and/or outside agencies to obtain data. Analyze and utilize data for budget decisions, management analysis and administrative issues. Make recommendations to the City Manager.
- Perform management analysis. Analyze and evaluate various policies, procedures and operations to ensure organizational alignment with City-wide objectives, goals and budgets. Examine and evaluate current business processes, organizational structure and functions and update when necessary. Review and evaluate service delivery methods and systems including administrative and support systems, technology and internal relationships within area of responsibility. Identify opportunities for improvement to services and implement changes to standard operating procedures to maintain internal controls and enhance services. Develop and present recommendations verbally or written in various forms, such as a narrative assessment, study or business plan.
- Provide direction and support to subordinate managers. Provide budgetary guidance and track departmental budget issues; monitor and approve allocation of operational expenses for assigned departments; prepare reports and maintain records and files. Provide for compliance with applicable laws, rules and regulations; oversee preparation and monitoring of the City's annual budget. Establish performance goals for own staff, monitor progress, initiate action plans to evaluate and improve processes, service delivery and responsiveness to organizational and community needs, monitor and control security measures, inventories, information integrity, internal or external audit findings, or statutory requirements and compliance with professional standards.
- Respond to and resolve sensitive and complex organization and community inquiries and complaints. Assign, schedule, guide and monitor work. Appraise employee performance and review evaluations by subordinates. Provide for training and development. Counsel, motivate and maintain harmony. Identify and resolve staff differences, conflicts and deficiencies. Participate in interviewing applicants and hiring, termination, transfers, discipline, merit pay or other employee status changes; realign organization structures for improved efficiency including staffing levels and job design. Enforce personnel rules and regulations and work behavior standards firmly and impartially. Establish and maintain effective working relationships with coworkers, officials, customer departments, financial institutions, regulatory agencies and the general public.



- Knowledge of federal, state and local laws, regulations, rules and ordinances related to municipal accounting, budgeting and management analysis; municipal operations, generally accepted business analysis and research, fiscal administration, budgeting methods, policies, practices and procedures.
- Interpret oral, written, quantitative and electronic information dealing with complex abstract and concrete variables to identify and analyze, and solve practical management problems of considerable difficulty such as development and presentation of the City's annual operating and capital improvement budget. Clear, concise oral and written communication to develop and present reports to management.
- Responsible for any assignments issued by the City of Socorro.

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**REQUIRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES:**

- A Bachelor's degree in Accounting, Business or Public Administration, Finance or related field.
- Certified Public Accountant License.
- Six years of professional experience in fiscal administration, budget, management analysis and reporting; including two years management or supervisory experience.
- Possess a valid Texas class "C" Drivers License.

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**EQUIPMENT:**

- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

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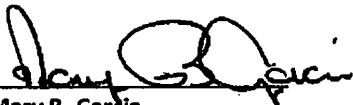
**PHYSICAL REQUIREMENTS:**

- Must be able to lift a minimum of 25 pounds.
- May sit or stand for extended periods at a time.

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**CONDITIONS OF EMPLOYMENT:**

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.



Mary B. Garcia  
Mayor Pro Tem

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Employee Signature

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Date

**City of Socorro  
Job Description**

**Position**

<b>Job Title: Finance Director</b>	<b>Department: Finance</b>
<b>FLSA Status: Non -Exempt</b>	<b>Salary: \$65,000 to 80,000</b>
<b>Approved: Pending</b>	<b>Last Revised: XX</b>

**General Purpose and Description:**

**Under administrative direction of the City Manager, direct, manage and coordinate budget management analysis and administrative functions. Supervise professional accounting services and provide highly specialized and technically intricate professional level accounting functions.**

**Duties, Functions and Responsibilities:**

- Plan, organize, implement, control and provide overall direction of financial management functions including budget, management analysis, complex accounting and financial analysis, and administrative functions. Involves: directing continuous administrative research to provide a basis for management control, decision making to identify patterns and trends within the community including service needs, and alternative service delivery methods; directing preparation of the Comprehensive Annual Financial Report (CAFR); integrating and coordinate major strategic functions in the areas of financial planning, budgeting, and the growth and development of the organization to ensure the fiscal strength of the city government. Apply sound research techniques and methods to obtain accurate, up to date data. Analyze and utilize data for budget decisions, management analysis and administrative issues. Make recommendations to the City Manager with regard to the City's financial philosophy, short and long-term fiscal strategies in conformance with generally accepted governmental finance, accounting and auditing principles and practices. Keep City Council and executive management informed as to the status of the City's budget conformance. Provide recommendations for budget adjustments to ensure a balanced budget. Develop and present recommendations verbally or written in various forms, such as a narrative assessment, study or business plan. Generate periodic accounting or statistical reports to management or regulatory agencies.
- Coordinate budget process. Ensure the financial and budgetary integrity of the City's operations by establishing and maintaining sound budget practices, procedures, strategies and processes that reflect the best contemporary municipal methods and the best practices of governmental and professional advising and certifying entities. Direct the preparation and submission of budget proposals at all stages of the process. Monitor revenues and expenses to conform to the budget and recommend any necessary changes and corrections to the current year's appropriations. Analyze and forecast current and future years' revenues and expenditures trends and assist in preparation of the annual operating or capital improvement budget.
- Perform management analysis. Analyze and evaluate various policies, procedures and operations to ensure organizational alignment with City-wide objectives, goals and budgets. Examine and evaluate current business processes, organizational structure and functions and update when necessary. Review and evaluate service delivery methods and systems including administrative and support systems, technology and internal relationships within area of responsibility. Identify opportunities for improvement to services and implement changes to standard operating procedures to maintain internal controls and enhance services.
- Oversee, balance and reconcile general ledger statements, general journal entries, revenues, expenditures and depreciation to generate fiscal month and year-to-end balance sheets, and monitor changes in fund balance and cash flow financial statements. Analyze and prepare financial statements related to debt service, and all operating accounts, property tax distributions and other transactions such as payroll disbursements, revenues, cash receipts and accounts payable. Oversee payroll, benefits, all payroll deductions and operations including: year-end accruals and schedules, payroll taxes, supplemental pension contributions. Generate reports to assist external auditors. Account for fixed assets and warehouse operations including acquisitions, disposals and transfers, depreciation and updates of the assets schedules. Prepare, enter and post journal entries for capital purchases, depreciation, construction work in progress, retainage, accruals and transfers between accounts, funds or departments.
- Maintain and analyze assigned financial and accounting database and allied information management systems. Enter, retrieve and review accounting data from the centralized financial

**City of Socorro**  
**Job Description**

**Position**

management system and personal computers or source documents: journal entries, invoices, collection details or budget transfers to generate financial reports. Maintain network security of finance and accounting or other automated record keeping systems to ensure system integrity. Train and assist system users.

- Supervise and provide direction and support to subordinate employees. Assign, schedule, guide and monitor work. Appraise and review employee performance of subordinates. Provide for training and development. Counsel, motivate and maintain harmony. Identify and resolve staff differences, conflicts and deficiencies. Establish performance goals for own staff, monitor progress, initiate action plans to evaluate and improve processes, service delivery and responsiveness to organizational and community needs, monitor and control security measures, inventories, information integrity, internal or external audit findings, or statutory requirement and compliance with professional standards. Participate in interviewing applicants and hiring, termination, transfers, discipline, merit pay and other employee status changes; realign organization structures for improved efficiency including staffing levels and job design. Enforce personnel rules and regulations and work behavior standards firmly and impartially. Establish and maintain effective working relationships with coworkers, officials, customer departments, financial institutions, regulatory agencies and the general public. Perform subordinate employees' duties if necessary to ensure continuity of operations during absences.
- Provide budgetary guidance and track departmental budget issues; monitor and approve allocation of operational expenses for assigned departments; prepare reports and maintain records and files. Provide for compliance with applicable laws, rules and regulations; oversee preparation and monitoring of the City's annual budget. Knowledge of federal, state and local laws, regulations, rules and ordinances related to municipal accounting, budgeting, finance, fiscal controls, and management analysis; financial reporting including Generally Accepted Accounting Principles, Government Accounting Standards Board and Financial Accounting Standards Board pronouncements and publications; modern municipal accounting and management practices, generally accepted business analysis and research, fiscal administration, budgeting, accounting, auditing and investment practices, methods, policies, practices and procedures; post award grant management and compliance with funding source administrative guidelines and requirements. Computer hardware, software and peripherals related to a wide range of accounting and financial management operations including computerized budgetary, financial and spreadsheets applications. Respond to and resolve sensitive and complex organization and community inquiries and complaints.
- Interpret oral, written, quantitative and electronic information dealing with complex abstract and concrete variables to identify, analyze, and solve practical management problems of considerable difficulty such as development and presentation of the City's annual operating and capital improvement budget. Clear, concise oral and written communication to develop and present complex accounting or statistical reports and financial schedules to management or regulatory agencies; maintain detailed fiscal records and present annual reports to management.
- Good attendance, punctuality and ability to maintain effective working relationships.
- Responsible for any assignments issued by the City of Socorro.

**Minimum Qualifications:**

- Bachelor's degree in Accounting, Business or Public Administration, Finance or related field.
- Master's Degree in Finance, Accounting or related field preferred; Certified Public Accountant License preferred.
- Six years of professional experience in fiscal administration, budget management analysis and reporting; including two years of management or supervisory experience.
- Minimum of two years of experience processing full-cycle payroll. Payroll, Capital Projects experience in a municipal environment preferred.
- Minimum of two years of experience in post award grant accounting.
- Possess a valid Texas class "C" Drivers License.

**Equipment:**

- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

**City of Socorro  
Job Description**

**Position**

**Physical Requirements:**

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.

**Conditions of Employment:**

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours.
- Bilingual Skills: English & Spanish preferred.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resource Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

**Jesus Ruiz**  
Mayor  
**Rene Rodriguez**  
At Large / Mayor Pro-Tem  
**Sergio Cox**  
District 1



**Gloria M. Rodríguez**  
District 2 **Victor Perez**  
District 3  
**Anthony Gandara**  
District 4  
**Adriana Rodarte**  
City Manager

March 14, 2016

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte**

**SUBJECT: Discussion and action regarding pond conditions with the irrigation system.**

**SUMMARY**

Bulldog irrigation system and pond are not operating properly.

**STATEMENT OF THE ISSUE**

Parks personnel wants to present to council with the current ponding condition

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source: General Fund**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**



**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 03/10/2016**

**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Discussion on developing evaluation procedures for contract employees of the City of Socorro.**

**SUMMARY**

We recently decided to evaluate the City Manager twice a year so that we can provide her with input on how she is doing. This also helps us look at what is going right and what needs improvement. However, we don't have anything in place to evaluate our contract employees. The 3 that we interact with the most are the Municipal Judge, Grant Writer, or City Attorney. I don't believe that we have evaluated them and I believe that we should.

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

See above

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**COUNCIL MEMBER RECOMMENDATION**

**None**

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodríguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 03/10/2016**

**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Discussion regarding rules and regulations for new subdivisions in Socorro**

**SUMMARY**

Socorro is seeing a lot of growth and we have many subdivisions being built. I would like to discuss the rules and regulations for them as I believe that we have to oversee all of the growth.

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

See above

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**COUNCIL MEMBER RECOMMENDATION**

**None**



*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 03/10/2016**

**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Discussion and action on paving San Miguel St. in 2016**

**SUMMARY**

At our previous Council meeting, we were provided with a presentation on how our Public Works Department is doing in terms of paving. We discussed District 3 and one of the streets that is still not paved is San Miguel. We have already decided to pave this street in 2017, but at the last meeting we added a street that was not on the original list. I believe that San Miguel is one of the worst streets in Socorro and it has already been dedicated to us. We should pave the street as soon as possible and not wait until 2017.

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

See above

**FINANCIAL IMPACT**

The funds will be used from Capital Improvements.

**ALTERNATIVE**

Pave the street in 2017

**COUNCIL MEMBER RECOMMENDATION**

**I recommend that we add San Miguel to the list of streets to be paved in 2016 and not 2017**



# San Miguel St.

**Socorro**  
Public Works Department



**PW**

Serving the Community with Pride  
Sirviendo a la Comunidad con Orgullo



## Cost and Time line

- 550 ft. Long New construction
- Approx. 180 tons of asphalt @ \$57 = \$10260
- Approx. 75 tons of base @ \$10 = \$750
- Total Approx. cost = \$11,010
- 3-4 working days to prep and pave

*Jesus Ruiz*  
Mayor

*Rene Rodriguez*  
At Large

*Sergio Cox*  
District 1



*Gloria M. Rodriguez*  
District 2

*Victor Perez*  
District 3 – Mayor Pro Tem

*Joseph E. Bowling*  
District 4

*Willie Norfleet, Jr.*  
City Manager

**DATE: 03/10/2016**

**TO: Council**

**FROM: Mayor Jesus Ruiz**

**SUBJECT: Update and discussion regarding preparations being done for 2016 Monsoon Season**

**SUMMARY**

Monsson season is around the corner and I would like Council to have an update on what staff has been doing to be prepared. We had bids opened for equipment for the Onion Field and I would like for us to know how that is coming along.

**BACKGROUND**

n/a

**STATEMENT OF THE ISSUE**

See above

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**COUNCIL MEMBER RECOMMENDATION**



**None**