

Vacant
Mayor

Rene Rodriguez
At Large/Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

**NOTICE OF A REGULAR COUNCIL MEETING
OF THE CITY COUNCIL
OF THE
CITY OF SOCORRO**

.....
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.
.....

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 18TH, DAY OF MAY, 2017 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

1. Call to order
2. Pledge of Allegiance and a Moment of Silence
3. Establishment of Quorum

PUBLIC COMMENT

4. **Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

PROCLAMATION

5. **Proclamation** celebrating Lupus Awareness Month in May.

Adriana Rodarte

PRESENTATION

6. **Presentation** regarding the Socorro High School Co-Op Internship Program.

Victor Reta

NOTICE TO THE PUBLIC

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.

ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.

ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.

CONSENT AGENDA

7. *Approval* of Regular Council Minutes of April 20, 2017 and May 4, 2017. *Olivia Navarro*
8. *Approval* of the Cash Receipts Transaction Report for of March 2017. *Charles Casiano*
9. *Approval* of the Accounts Payable Transaction Report for March 2017. *Charles Casiano*
10. *Excuse* absent council members. *Olivia Navarro*

PUBLIC HEARINGS / ORDINANCES

PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE SCHEDULED PUBLIC HEARING-ORDINANCE 320

REGULAR AGENDA

11. *Introduction, First Reading and Calling for a Public Hearing* of Ordinance for the proposed rezoning of Lot 2, Block 1, Villa Morena Subdivision at 188 Horizon Blvd. from C-1 (Light Commercial) to C-2 (General Commercial) for commercial business.
Job Terrazas

12. ***Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance amending Chapter 46 – Zoning to amend various sections thereunder pertaining to abolishment of the R-3 High Density Residential District; the penalty being provided in Section 46-20-3 of the Socorro City Code. ***Job Terrazas***

13. ***Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance amending Chapter 38-Subdivisions, to amend Section 38-13 Summary Procedure to require the Joint Approval of the City Manager and the City Building Official or his designee to perform the functions described therein; and to amend Section 38-20 fees and the procedures for establishment of fee schedules. ***Job Terrazas***

IT DEPARTMENT

14. ***Discussion and action*** on response to the request by city council regarding a Voice Notification system for residents of Socorro to interface with the City Sourced application. ***Omar Guevara***

FINANCE DEPARTMENT

15. ***Discussion and action*** on approving the Unaudited Financial Reports for March 2017. ***Charles Casiano***

16. ***Discussion and action*** on approving amendment to purchasing policy. ***Charles Casiano***

HUMAN RESOURCES DEPARTMENT

17. ***Discussion and action*** to approve amendment to Building Inspector job description, qualifications, and salary. ***Rosio Marin***

18. ***Discussion and action*** to approve amendment to Planning and Zoning Director job description, qualifications, and salary. ***Rosio Marin***

GRANTS DEPARTMENT

19. ***Resolution 515*** to authorize the City of Socorro to submit a grant application requesting the amount of \$100,000.00 to the Texas Department of Housing and Community Affairs, and authorize a match in the amount of at least 5% of the Direct Project Costs. ***Anibal Olague***

POLICE DEPARTMENT

20. ***Discussion and action*** to authorize the mayor, city attorney, and chief of police to sign a Memorandum of Understanding with the Ysleta del Sur Pueblo Tribal Empowerment Department for the purpose of allowing high school interns to work during the summer to assist the students in obtaining work experience in the real world. Students will be assigned to assist in dispatch, records and property and evidence. Students will not be allowed to work more than 20 hours per week. ***Chief Carlos Maldonado***

PUBLIC WORKS DEPARTMENT

21. **Discussion and action** on response to the request by city council on March 16, 2017 item 23 to research cost to purchase and set up 2 more billboards. **Miguel Rosas**

PLANNING AND ZONING

22. **Discussion and action** on the proposed amendment to the City of Socorro Master Plan, and rezoning of Tract 4-D-1, Block 1, Socorro grant, at 1069 Coker Rd from RE (Rural Estates) to M-1 (Light Industrial) for Heavy Equipment Operations. **Job Terrazas**
23. **Discussion and action** on the proposed amendment to the City of Socorro Master Plan, and rezoning of Tract 15-A, Block 16, Socorro Grant, at 155 Moon Rd from R-1 (Single Family Residential) to R-2 (Medium Density Residential) for an Apartment Complex. **Job Terrazas**
24. **Discussion and action** on the proposed Conditional Use Permit for a Body Shop on Lot 1, Block 3, Mary Lou Park at 700 Horizon Blvd. **Job Terrazas**
25. **Discussion and action** on the proposed amendment to the City of Socorro Master Plan and rezoning of Lot 5, Block 9, Lynn Park Subdivision at 10717 Regina **Job Terrazas**
26. **Discussion and action** on obtaining an Injunction to remove vehicles from Lots 6 & 7, Three Missions, Block 1 at 10570 and 10580 North Loop. **Job Terrazas**

CITY MANAGER

27. **Discussion and action** on approving amendment to Service Fees for the Planning and Zoning Department. **Adriana Rodarte**
28. **Discussion and action** requesting to appoint Job Terrazas and Miguel Rosas, as Building Officials of the Planning and Zoning Department. **Adriana Rodarte**
29. **Discussion and action** to approve an Interlocal Agreement with El Paso County for Animal Control Services to the City of Socorro, and to authorize city manager or her designee to execute agreement. **Adriana Rodarte**
30. **Discussion and action** to approve Dannenbaum Engineering to Provide Status Update on Onion Field Basin Excavation. **Adriana Rodarte**

MAYOR AND COUNCIL

31. **Discussion and action** to add La Poblana Rd., in Socorro, Texas to 2017 Paving List. **Yvonne Colon-Villalobos**
32. **Discussion and action** to direct staff and City Attorney to review and amend Ordinance 30, No Building Permit; Ordinance 76, Zoning and setbacks; Ordinance 106, Vendor without Permits. **Yvonne Colon-Villalobos**

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Discussion on the following:

33. Discussion and action on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters.
Adriana Rodarte

34. Discussion and action on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.
Adriana Rodarte

35. Discussion and action regarding pending litigation and receive status report regarding pending litigation.
Adriana Rodarte

36. Adjourn

DATED THIS 15th DAY OF MAY, 2017.

By: 

Olivia Navarro, City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

DATED THIS 15TH DAY OF MAY, 2017.

By: 

Olivia Navarro, City Clerk

Agenda posted: 5-15-17 @ 3:15 pm

Removed: _____ Time: _____ by: _____

Vacant
Mayor

Rene Rodriguez
At Large

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor PErez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 11, 2017

TO: Mayor and council

FROM: Adriana Rodarte

SUBJECT: Proclamation - Lupus

SUMMARY

Proclamation celebrating Lupus Awareness Month in May.

BACKGROUND

The Lupus Foundation of America, Lone Star Chapter (LFA) is celebrating Lupus Awareness Month in May, and Lupus Awareness Day on Friday, May 19th. We're seeking community partners to spread the message of awareness for lupus and its brutal impact. As part of a national campaign to raise awareness for lupus and its devastating effects, the LFA is asking for community partners in sharing the message of education through action. Put on Purple Day is an annual event that asks the community to "Put On Purple" and let others know why you support the cause!

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE
NO APPROVE

STAFF RECOMMENDATION

Vacant
Mayor

Rene Rodriguez
At-Large
Mayor ProTem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

PROCLAMATION

WHEREAS, an estimated 1.5 million Americans suffer from Lupus, the chronic inflammatory, autoimmune disease that can affect various parts of the body, especially the skin, joints, blood and kidneys; and

WHEREAS, Lupus can be difficult to diagnose because its symptoms are similar to those of many other illnesses, and major gaps exist in understanding the causes and consequences; and

WHEREAS, the Lupus Foundation of America, Lone Star Chapter is part of a national force devoted to solving the cruel mystery of lupus while providing caring support to those who suffer from its brutal impact; and

WHEREAS, the Chapter rallied the City of Socorro community to wear the color purple and to further unify the support for those living with the disease; and

WHEREAS, awareness is vital in raising funds for research for those affected by lupus; and it is our responsibility as a community to advocate on their behalf and to further encourage educational programs so everyone affected by lupus can have an improved quality of life;

NOW, THEREFORE, I (name of mayor), by virtue of the authority vested in me as Mayor ProTem of the City of Socorro, Texas, do hereby proclaim May 19, 2017 as

Put On Purple Day

through out the City of Socorro and urge all citizens to support the cause of raising awareness of lupus, so that we can have a world with NO lupus.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the corporate seal of the City to be affixed this 18 day of May 2017.

Rene Rodriguez, Mayor ProTem

ATTEST:

Olivia Navarro, City Clerk

Vacant
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

May 12, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Victor Reta; Recreation & Public Relations Director

SUBJECT: Presentation regarding the Socorro High School Co-Op Internship Program

SUMMARY

The City of Socorro for the first time ever has partnered with the Socorro High School Co-Op Program led by Ms. Nicole Matsuda. The program is designed to give students opportunities to build life & career skills in real world applications; the program went on from March 1st to May 19th.

The students were assigned a special project to create a presentation regarding the internship program with the City, their experience, & the overall success of the program. The interns were assigned to the Court, Administration, & Recreation Departments.

STATEMENT OF THE ISSUE:

N/A

FINANCIAL IMPACT

Account Code (GF/GL/Dept.): N/A

Funding Source:

Amount:

ALTERNATIVE: N/A

STAFF RECOMMENDATION: N/A

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

Vacant
Mayor

Rene Rodriguez
At Large/Mayor Pro Tem

Maria Reyes
District 1



Alejandro García
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

REGULAR COUNCIL MEETING MINUTES
APRIL 20, 2017 @ 6:00 P.M.

MEMBERS PRESENT:

Victor Perez
Rene Rodriguez
Yvonne Colon-Villalobos
Maria Reyes
Alejandro Garcia

STAFF PRESENT:

Adriana Rodarte, City Manager
Olivia Navarro, City Clerk
Jim Martinez, City Attorney
Sam Leony, Planning and Zoning Director

Chief Carlos Maldonado
Lt. Eddie Smith
Omar Guevara, IT Director
Charles Casiano, Finance Director
Adriana Rodriguez, Executive Assistant
Rosio Marin, HR Director

1. CALL TO ORDER

The meeting was called to order at: 6:02 p.m.

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of Allegiance was led by Ralph Duran

3. ESTABLISHMENT OF QUORUM

A quorum was established with five members present.

PUBLIC COMMENT

4. PUBLIC COMMENT

Sergio Cox, Ralph Duran and Daniel Hernandez, spoke during Public Comment.

A motion was made by Victor Perez seconded by Maria Reyes to *move up item fifteen to be next on the agenda*. Motion passed.

Ayes: Victor Perez, Yvonne Colon Villalobos, Maria Reyes, and Alejandro Garcia

Nays:

Abstain:

15. *DISCUSSION AND ACTION ON THE CHRISTMAS TRAILS FOR TOYS AND BIKE RUN REQUEST TO ALLOW EVENT ORGANIZER TO SELL BEER AT THE EVENT ON SATURDAY JUNE 17, 2017 AT COUGAR PARK LOCATED AT 10664 SOCORRO RD.* ***SAM LEONY***

A motion was made by Victor Perez seconded by Maria Reyes to *approve item number fifteen (15)*. Motion passed.

Margie Perez, Freddy Almanzar and Daniel Hernandez spoke on this item.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Abstain:

PROCLAMATION

5. *PROCLAMATION DECLARING THE MONTH OF APRIL – FAIR HOUSING MONTH.* ***ANIBAL OLAGUE***

Proclamation read by Rene Rodriguez.

PRESENTATION

6. *PRESENTATION BY CITY MANAGER REGARDING MARCH'S MONTHLY REPORT.* ***ADRIANA RODARTE***

Presentation made by Adriana Rodarte.

CONSENT AGENDA

7. *EXCUSE ABSENT COUNCIL MEMBERS.* ***OLIVIA NAVARRO***

A motion was made Victor Perez seconded by Alejandro Garcia to *approve the Consent Agenda*. Motion passed.

Ayes: Victor Perez, Maria Reyes and Alejandro Garcia

Nays; Yvonne Colon-Villalobos

Abstain:

PUBLIC HEARINGS / ORDINANCES

- 8. PUBLIC HEARING OF ORDINANCE 397 AMENDMENT 1 TO INCREASE FISCAL YEAR 2016-2017 BUDGET IN THE AMOUNT OF \$88,222.00.**

ADRIANA RODARTE

Public Hearing opened at 6:29 pm.

Daniel Hernandez spoke during Public Comment

Public Hearing closed at 6:33 pm.

- 9. SECOND READING AND ADOPTION OF ORDINANCE 397 AMENDMENT 1 TO INCREASE FISCAL YEAR 2016-2017 BUDGET IN THE AMOUNT OF \$88,222.00.**

ADRIANA RODARTE

A motion was made by Victor Perez seconded by Alejandro Garcia to *approve item number nine (9)*. Motion passed.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Abstain:

REGULAR AGENDA

CITY CLERK

- 10. DISCUSSION AND ACTION TO AUTHORIZE MAYOR PROTEM TO EXECUTE AN ORDER SCHEDULING A SPECIAL ELECTION FOR AN UNEXPIRED TERM TO BE HELD IN THE CITY OF SOCORRO, TEXAS ON SATURDAY JULY 15, 2017 FOR THE PURPOSE OF ELECTING A MAYOR AND A CITY COUNCIL REPRESENTATIVE FOR DISTRICT 2.**

OLIVIA NAVARRO

A motion was made by Maria Reyes seconded by Yvonne Colon-Villalobos to *approve item number ten (10)*. Motion passed.

Daniel Martinez was signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Abstain:

- 11. DISCUSSION AND ACTION TO AUTHORIZE CITY MANAGER OR HER DESIGNEE TO EXECUTE A CONTRACT WITH THE EL PASO COUNTY ELECTIONS ADMINISTRATOR TO PROVIDE ELECTION SERVICES TO THE CITY OF SOCORRO FOR THE JULY 15, 2017 SPECIAL ELECTION.**

OLIVIA NAVARRO

A motion was made by Maria Reyes seconded by Alejandro Garcia to *approve item number eleven (11)*. Motion passed.

Daniel Martinez was signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia
Nays:
Abstain:

GRANTS DEPARTMENT

12. RESOLUTION 512 AUTHORIZING THE CITY OF SOCORRO TO SUBMIT A GRANT APPLICATION TO 2017 LOCAL BORDER SECURITY PROGRAM (LBSP) IN THE AMOUNT OF \$41,335 TO PAY FOR POLICE OFFICERS OVERTIME. ANIBAL OLAGUE

A motion was made by Maria Reyes seconded by Alejandro Garcia to *approve item number twelve (12)*. Motion passed.

Daniel Martinez spoke on this item.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia
Nays:
Abstain:

PLANNING AND ZONING

13. DISCUSSION AND ACTION ON THE FOLLOW UP REQUESTED ON THE OCTOBER 20, 2016 MEETING FOR THE REZONING OF LOT 11, BLOCK 11, SOCORRO MISSION #1 AT 511 ZEBU TO PRESENT A WALL SEPARATING THE REAR APARTMENT FROM THE DAYCARE.

SAM LEONY

A motion was made by Victor Perez seconded by Maria Reyes to *approve the follow up requested October 20, 2016 meeting for the rezoning of Lot 11, Block 11, Socorro Mission # 1 at 511 Zebu to present a wall separating the rear apartment from the daycare*. Motion passed.

Daniel Martinez was signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia
Nays:
Abstain:

14. DISCUSSION AND ACTION ON THE PROPOSED CONDITIONAL USE PERMIT FOR A BODY SHOP ON TRACT 4-C-1-K-2, BLOCK 3, SOCORRO GRANT LOCATED AT 890 HORIZON BLVD. SAM LEONY

A motion was made by Victor Perez seconded by Yvonne Colon Villalobos to *approve the proposed conditional use permit for a body shop on tract 4-C-1-K-2, Block 3, Socorro Grant located at 890 Horizon Blvd.* Motion passed.

Daniel Hernandez spoke on this item.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Abstain:

CITY MANAGER

- 16. DISCUSSION AND ACTION TO APPROVE SUBMITTAL TO THE 2045 METROPOLITAN TRANSPORTATION PLAN (MTP) CALL FOR PROJECTS AND AUTHORIZE CITY MANAGER OR HER DESIGNEE TO SUBMIT NOMINATED PROJECTS. ALSO, DIRECT STAFF TO CREATE A RESOLUTION FOR THE NOMINATED PROJECTS TO BE APPROVED BY COUNCIL.**
ADRIANA RODARTE

A motion was made by Victor Perez seconded by Alejandro Garcia to *approve the submittal to the 2045 Metropolitan Transportation Plan (MTP) call for projects.*

An amended motion was made by Victor Perez seconded by Alejandro Garcia to *nominate Bufford Project for 2025, Moon Rd for 2030 and Bauman for 2040.*

An amended motion was made by Victor Perez seconded by Alejandro Garcia to *nominate Bufford for 2020, Moon for 2025 and Bauman for 2035.*

An amended motion was made by Victor Perez seconded by Alejandro Garcia to *nominate Buford 2021, Moon 2026 and Bauman 2036 and to authorize city manager to create a Resolution and authorize Mayor ProTem to execute.* Motion passed.

Daniel Hernandez spoke on this item.

Ayes: Victor Perez and Alejandro Garcia

Nays: Yvonne Colon-Villalobos and Maria Reyes

Abstain:

Mayor ProTem broke tie by voting Aye.

Victor Perez left the meeting at 8:07 p.m.

- 17. DISCUSSION AND ACTION TO APPROVE AT LARGE, DISTRICT 1, AND DISTRICT 4, REPRESENTATIVE TO ATTEND THE TML LEADERSHIP ACADEMY COURSE 2 IN ROUND ROCK, TEXAS JULY 26 THROUGH JULY 28, 2017.**
ADRIANA RODARTE

A motion was made by Maria Reyes seconded by Alejandro Garcia to *approve item number seventeen (17)*. Motion passed.

Daniel Hernandez was signed up to speak but declined.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Absent: Victor Perez

18. *DISCUSSION AND ACTION TO APPROVE DISTRICT 1, MARIA REYES TO ATTEND THE NEWLY ELECTED OFFICIAL TRAINING ON AUGUST 3RD THROUGH THE 4TH 2017 IN SAN ANTONIO TEXAS, AS OPPOSE TO JULY 13TH THROUGH 14TH 2017 IN ROUND ROCK TEXAS AS PREVIOUSLY APPROVED.* ***ADRIANA RODARTE***

A motion was made by Yvonne Colon Villalobos seconded by Alejandro Garcia to *approve item number eighteen (18)*. Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Absent: Victor Perez

19. *DISCUSSION AND ACTION TO ACCEPT THE RESIGNATION OF REPRESENTATIVE DISTRICT 2 ALEJANDRO GARCIA.* ***ADRIANA RODARTE***

A motion was made by Maria Reyes seconded by Yvonne Colon-Villalobos to *approve item number nineteen (19)*. Motion passed.

Daniel Hernandez spoke on this item.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Absent: Victor Perez

MAYOR AND COUNCIL

A motion was made by Maria Reyes seconded by Alejandro Garcia to *combine items twenty (20) and twenty-one (21)*. Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Absent: Victor Perez

20. DISCUSSION AND ACTION TO APPOINT ERNEST GOMEZ TO THE CIVIL SERVICE COMMISSION FOR PLACE 5. RENE RODRIGUEZ

21. SWEARING IN OF NEWLY APPOINTED COMMISSIONER.

A motion was made by Yvonne Colon-Villalobos seconded by Maria Reyes *to delete items twenty (20) and twenty-one (21).* Motion passed.

Daniel Hernandez was signed up to speak but declined.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Absent: Victor Perez

22. DISCUSSION AND ACTION TO INVESTIGATE GLORIA M. RODRIGUEZ, GUILLERMO MADRID, MARY B. GARCIA AND JESUS GANDARA, JR. FOR ENGAGING IN ILLEGAL FINANCIAL DEALINGS WITH THE CITY OF SOCORRO, MAKING OR AUTHORIZING IMPROPER EXPENDITURES BY THE CITY AND OTHER IMPROPER CONDUCT THAT CONSTITUTES MALFEASANCE WHILE SERVING ON THE SOCORRO CITY COUNCIL. THIS ITEM PROPOSES QUANTIFYING THE DOLLAR AMOUNT LOST AND OTHER DAMAGES INCURRED BY THE CITY AS A RESULT OF THESE ACTIONS AND AUTHORIZING CITY STAFF TO TAKE STEPS TO RECOVER THESE DAMAGES.

YVONNE COLON-VILLALOBOS

A motion was made by Maria Reyes seconded by Yvonne Colon-Villalobos *to engage with an external investigation.*

An amended motion was made by Maria Reyes *to authorize city manager to hire an external firm and investigate the self-dealings and malfeasance with a cap of \$10,000.00*

Maria Reyes rescinded her motion

A motion was made by Maria Reyes *to allow Chief Maldonado to speak to entities and present results to city manager.*

Maria Reyes rescinded her motion.

A motion was made by Maria Reyes seconded by Yvonne Colon-Villalobos *to postpone for next regular meeting.* Motion passed.

A motion was made by Yvonne Colon-Villalobos *to suspend the rule and allow speakers to speak.* Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia
Nays:
Absent: Victor Perez

Sergio Cox and Daniel Hernandez spoke on this item.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia
Nays:
Absent: Victor Perez

A motion was made by Alejandro Garcia seconded by Yvonne Colon-Villalobos *to take a five (5) minutes recess*. Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia
Nays:
Absent: Victor Perez

THE CITY COUNCIL CONVENED INTO A RECESS AT 9:54 PM

RECESS

THE CITY COUNCIL RECONVENED BACK IN OPEN SESSION AT 10:07 PM

A motion was made by Maria Reyes seconded by Alejandro Garcia to *move into Executive Session at this time*. Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia
Nays:
Absent: Victor Perez

THE CITY COUNCIL CONVENED INTO EXECUTICE SESSION AT 10:07 PM

EXECUTIVE SESSION

THE CITY COUNIL RECONVNED BACK IN OPEN SESSION AT 10:10

23. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. ADRIANA RODARTE

24. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.

ADRIANA RODARTE

25. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.

ADRIANA RODARTE

A motion was made by Maria Reyes seconded by Anthony Garcia to *delete items twenty-three (23), twenty-four (24) and twenty-five (25).* Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Absent: Victor Perez

26. REQUEST OF TEXAS GAS SERVICE COMPANY FOR CITY COUNCIL APPROVAL OF HEDGING FOR THE 2017-2018 HEATING SEASON.

JAMES A. MARTINEZ

A motion was made by Yvonne Colon-Villalobos seconded by Maria Reyes to *approve the hedging for 2017-2018 heating season.* Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Absent: Victor Perez

27. ADJOURN

A motion was made by Maria Reyes seconded by Alejandro Garcia to *adjourn at 10:13 pm.* Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Absent: Victor Perez

Rene Rodriguez, Mayor Pro Tem

Olivia Navarro, City Clerk

Date minutes were approved

Vacant
Mayor

Rene Rodriguez
At Large/Mayor Pro Tem

Maria Reyes
District 1



Alejandro García
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

REGULAR COUNCIL MEETING MINUTES MAY 4, 2017 @ 6:00 P.M.

MEMBERS PRESENT:

Victor Perez
Rene Rodriguez
Yvonne Colon-Villalobos
María Reyes
Alejandro García

STAFF PRESENT:

Adriana Rodarte, City Manager
Olivia Navarro, City Clerk
Jim Martinez, City Attorney

Chief Carlos Maldonado
LT. Eddie Smith
Sgt. Jasiel Muñoz
Job Terrazas, Administrative Assistant
Miguel Rosas, Parks and Public Works Director
Omar Guevara, IT Director
Anibal Olague, Grants Department
Leonel Nuñez, Grants Department
Charles Casiano, Finance Director
Adriana Rodriguez, Executive Assistant
Rosio Marin, HR Director
Gerardo Rochel, Building Inspector

1. CALL TO ORDER

The meeting was called to order at: 6:00 p.m.

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of Allegiance was led by Omar Guevara.

3. ESTABLISHMENT OF QUORUM

A quorum was established with five members present.

A motion was made by Maria Reyes seconded by Alejandro Garcia to *move up item number five (5)*. Motion passed.

Ayes: Victor Perez, Yvonne Colon Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

PRESENTATIONS

5. RECOGNITION TO PARTICIPANTS OF THE JAMES BUTLER GAMES FOR SOCORRO INDEPENDENT SCHOOL DISTRICT. RENE RODRIGUEZ

Rene Rodriguez and Alejandro Garcia spoke on this item.

Alejandro Garcia recognized the schools and students.

PUBLIC COMMENT

6. PUBLIC COMMENT

Suky Ramos was signed up to speak but declined.

Ruby Zuñiga, Sam Leony, Daniel Hernandez, Sergio Jaime and Carlos Maldonado spoke on this item.

CONSENT AGENDA

6. APPROVAL OF REGULAR MEETING MINUTES OF APRIL 6, 2017. OLIVIA NAVARRO

7. EXCUSE ABSENT COUNCIL MEMBERS. OLIVIA NAVARRO

A motion was made by Maria Reyes seconded by Victor Perez to *approve the Consent Agenda with correction to the adjournment of the April 6, 2017 minutes that Mr. Perez was not absent*. Motion passed.

Ayes: Victor Perez, Yvonne Colon Villalobos, María Reyes and Alejandro Garcia

Nays;

Abstain:

A motion was made by Maria Reyes seconded by Victor Perez to *move into Executive Session this time for items twenty-seven (27), twenty-eight (28), twenty-nine (29) and thirty (30)*. Motion passed.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

THE CITY COUNCIL CONVENED INTO EXECUTIVE SESSION AT 6:42 PM

EXECUTIVE SESSION

THE CITY COUNCIL RECONVENED IN OPEN SESSION AT 7:40 PM

28. DISCUSS AND CONSIDER EMPLOYMENT STATUS OF THE CITY OF SOCORRO'S PLANNING & ZONING DIRECTOR. ADRIANA RODARTE

A motion was made by Victor Perez seconded by Maria Reyes *to approve the termination of City of Socorro's Planning and Zoning Director as recommended by city manager.* Motion passed.

Sam Leony was signed up to speak but declined

Daniel Hernandez and Sergio Jaime spoke on this item.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

29. CLAIM FOR DAMAGES TO REAL AND PERSONAL PROPERTY SUBMITTED BY RALPH DURAN [551.071]. JAMES A. MARTINEZ

A motion was made by Victor Perez seconded by Maria Reyes *to delete the claim submitted by Ralph Duran to real and personal property.* Motion passed.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

30. CLAIM FOR DAMAGES TO REAL PROPERTY AND AGRICULTURAL PRODUCTS SUBMITTED BY JAMES L. IVEY, LTD. [551.071]. JAMES A. MARTINEZ

A motion was made by Victor Perez seconded by Alejandro Garcia *to deny the claim submitted by James L. Ivey, LTD.* Motion passed.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Abstain:

REGULAR AGENDA

CITY ATTORNEY

8. ***RESOLUTION THAT THE INTERIM RATE ADJUSTMENT FILED BY TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC., ON MARCH 15, 2017 BE SUSPENDED FOR 45 DAYS AFTER THE EFFECTIVE DATE SPECIFIED IN FILING; THAT TEXAS GAS SERVICE COMPANY IS ORDERED TO FILE WITH THE CITY CLERK AND CITY ATTORNEY COMPLETE WORKING PAPERS SUPPORTING ALL ITS CLAIMED COST OF THE INVESTMENT IN SERVICE GAS UTILITY SERVICES AND THAT THE CITY MANAGER NOTIFY TEXAS GAS SERVICE COMPANY OF THE SUSPENSION. JAMES A. MARTINEZ***

A motion was made by Victor Perez seconded by Yvonne Colon-Villalobos to approve item number eight (8). Motion passed.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia
Nays:
Abstain:

IT DEPARTMENT

9. ***DISCUSSION AND ACTION ON RESPONSE TO THE REQUEST BY CITY COUNCIL ON MARCH 16, 2017 TO RESEARCH COST OF VOICE NOTIFICATION FOR RESIDENTS OF SOCORRO. OMAR GUEVARA***

Presentation by Omar Guevara.

A motion was made by Victor Reyes seconded by Alejandro Garcia to *postpone for the next regular meeting*. Motion passed.

Daniel Martinez and Sergio Jaime were signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia
Nays:
Abstain:

HUMAN RESOURCES

10. ***DISCUSSION AND ACTION TO APPROVE UPDATE EMPLOYMENT APPLICATION. ROSIO MARIN***

Presentation made by Rosio Marin.

A motion was made by Victor Perez seconded by Alejandro Garcia to *approve with recommended changes on voluntary section regarding the level of education be deleted*. Motion passed.

Daniel Hernandez and Sergio Jaime were signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

GRANTS DEPARTMENT

11. DISCUSSION AND ACTION TO AUTHORIZE THE MAYOR TO EXECUTE GRANT AGREEMENT WITH THE TEXAS HISTORICAL COMMISSION FOR A GRANT AWARD OF \$30,000.00 TO IMPLEMENT PLANNING ACTIVITIES FOR THE IMPROVEMENT OF RIO VISTA FARMS.
ANIBAL OLAGUE

A motion was made by Victor Perez seconded by Maria Reyes to *approve and authorize the mayor to execute grant agreement with The U.S. Department of Interior National Service Historic Preservation Fund Program in the amount of \$19,800.00 for planning activities in the Vista Farms*. Motion passed.

Anibal Olague and Suky Ramos spoke on this item.

A motion was made by Maria Reyes seconded by Yvonne Colon-Villalobos to *suspend the rule and allow speakers to speak*. Motion passed.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

Suky Ramos spoke on this item.

Ayes: Victor Perez, María Reyes and Alejandro Garcia

Nays:

Abstain: Yvonne Colon-Villalobos

12. DISCUSSION AND ACTION TO AUTHORIZE THE MAYOR TO EXECUTE GRANT AGREEMENT WITH THE TEXAS HISTORICAL COMMISSION FOR A GRANT AWARD OF \$30,000 TO IMPLEMENT PLANNING ACTIVITIES FOR THE IMPROVEMENT OF RIO VISTA FARMS.
ANIBAL OLAGUE

A motion was made by Victor Perez seconded by Alejandro Garcia to *approve and authorize mayor to execute agreement with Texas Historical Commission for a grant award of \$30,000.00 to implement planning activities for the improvement of Rio Vista Farms. Motion passed.*

Suky Ramos spoke on this item.

Daniel Hernandez and Sergio Jaime were signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

13. DISCUSSION AND ACTION TO AUTHORIZE THE CITY OF SOCORRO TO SUBMIT A GRANT APPLICATION IN THE AMOUNT OF \$30,000.00 TO THE TEXAS HISTORIC COMMISSION UNDER THE TEXAS PRESERVATION TRUST FUND GRANT PROGRAM. ANIBAL OLAGUE

A motion was made by Victor Perez seconded by Alejandro Garcia to *approve item number thirteen (13). Motion passed.*

Anibal Olague spoke on this item.

Suky Ramos, Daniel Hernandez, and Sergio Jaime were signed up to speak on this item but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

POLICE DEPARTMENT

14. DISCUSSION AND ACTION REGARDING ACCEPTANCE OF A DONATION OF FIREARM AMMUNITION AND TO AUTHORIZE THE CITY MANAGER OR HER DESIGNEE TO EXECUTE A RELEASE AND WAIVER OF LIABILITY OF THE DONATING PARTY IN CONNECTION WITH SAME. CHIEF CARLOS MALDONADO

A motion was made by Victor Perez seconded by Maria Reyes to *approve item number fourteen (14).*

An amended motion was made by Victor Perez seconded by Maria Reyes to *approve item number fourteen (14) with correction to paragraph number five (5) change "United States" to State of Texas. Motion passed.*

Daniel Hernandez and Sergio Jaime were signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

PUBLIC WORKS DEPARTMENT

15. DISCUSSION AND ACTION ON RESPONSE TO THE REQUEST BY CITY COUNCIL ON MARCH 16, 2017 ITEM 23 TO RESEARCH COST TO PURCHASE AND SET UP 2 MORE BILLBOARDS. MIGUEL ROSAS

A motion was made by Victor Perez seconded by Alejandro Garcia to approve the purchase of mobile message boards and bring back to council for different types of boards and costs. Motion passed.

Daniel Hernandez and Sergio Jaime were signed up to speak on this item but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

PLANNING AND ZONING DEPARTMENT

16. DISCUSSION AND ACTION OF PRELIMINARY SUBDIVISION PLAT APPROVAL FOR DAIRYLAND SUBDIVISION REPLAT "L", BEING A REPLAT OF LOTS 1 AND 2, BLOCK 6, DAIRYLAND SUBDIVISION, EL PASO COUNTY, TEXAS. SAM LEONY

17. DISCUSSION AND ACTION OF PRELIMINARY SUBDIVISION PLAT FOR DAIRYLAND SUBDIVISION REPLAT "N", BEING A REPLAT OF LOTS 1 AND 2, BLOCK 4, DAIRYLAND SUBDIVISION, EL PASO COUNTY, TEXAS. SAM LEONY

18. DISCUSSION AND ACTION OF PRELIMINARY SUBDIVISION PLAT APPROVAL FOR DAIRYLAND SUBDIVISION REPLAT "O", BEING A REPLAT OF LOTS 4 AND 5, BLOCK 2, DAIRYLAND SUBDIVISION, EL PASO COUNTY, TEXAS. SAM LEONY

19. DISCUSSION AND ACTION OF PRELIMINARY SUBDIVISION PLAT APPROVAL FOR DAIRYLAND SUBDIVISION REPLAT "V", BEING A REPLAT OF LOTS 3, 4, 5, AND 6 BLOCK 7, DAIRYLAND SUBDIVISION, EL PASO COUNTY, TEXAS. SAM LEONY

A motion was made by Maria Reyes seconded by Yvonne Colon-Villalobos to *combine items sixteen (16), seventeen (17), eighteen (18), and nineteen (19).* Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays: Victor Perez

Abstain:

A motion was made by Maria Reyes seconded by Yvonne Colon-Villalobos to *approve items sixteen (16), seventeen (17), eighteen (18), and nineteen (19).* Motion passed.

Ayes: Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays: Victor Perez

Abstain:

20. DISCUSSION AND ACTION ON THE REZONING OF LOTS 11 AND 12, BLOCK 1, BEJAR ESTATES, AT 11870 AND 11880 ALAMEDA AVE. (EL CHIDO, INC.) FROM C-1 (LIGHT COMMERCIAL) TO C-2 (GENERAL COMMERCIAL) PLUS A CONDITIONAL USE PERMIT FOR BEER AND WINE. *SAM LEONY*

A motion was made by Maria Reyes seconded by Alejandro Garcia to *deny the rezoning of Lots 11 and 12, Block 1, Bejar Estates at 11870 and 11880 Alameda Ave. (El Chido, Inc.) from C-1 (light commercial) to C-2 (general commercial) plus a conditional use permit for beer and wine.*

Daniel Hernandez spoke on this item.

Sergio Jaime was signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Abstain:

MAYOR AND COUNCIL

21. DISCUSSION AND ACTION TO APPROVE REPRESENTATIVE AT-LARGE, RENE RODRIGUEZ AND ANY OTHER COUNCIL MEMBER TO TRAVEL FOR TML REGIONAL IV MEETING IN BALMOREAH, TEXAS ON MAY 12, 2017. *RENE RODRIGUEZ*

A motion was made by Maria Reyes seconded by Victor Perez to approve *item twenty-one (21).*

An amended motion was made by Maria Reyes seconded by Victor Perez to *approve the travel of Representative At-Large, Yvonne Colon-Villalobos, and Alejandro Garcia.* Motion passed.

Daniel Hernandez and Sergio Jaime were signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Abstain:

22. DISCUSSION AND ACTION TO INVESTIGATE GLORIA M. RODRIGUEZ, GUILLERMO MADRID, MARY B. GARCIA AND JESUS GANDARA, JR. FOR ENGAGING IN ILLEGAL FINANCIAL DEALINGS WITH THE CITY OF SOCORRO, MAKING OR AUTHORIZING IMPROPER EXPENDITURES BY THE CITY AND OTHER IMPROPER CONDUCT THAT CONSTITUTES MALFEASANCE WHILE SERVING ON THE SOCORRO CITY COUNCIL. THIS ITEM PROPOSES QUANTIFYING THE DOLLAR AMOUNT LOST AND OTHER DAMAGES INCURRED BY THE CITY AS A RESULT OF THESE ACTIONS AND AUTHORIZING CITY STAFF TO TAKE STEPS TO RECOVER THESE DAMAGES.
YVONNE COLON-VILLALOBOS

Chief Carlos Maldonado spoke on this item.

A motion was made by Yvonne Colon-Villalobos to *postpone for the next council meeting.*

A motion was made by Maria Reyes seconded by Yvonne Colon-Villalobos to *authorize Chief Maldonado to be the liaison on the investigation of Gloria M. Rodriguez, Guillermo Madrid, Mary B. Garcia, and Jesus Gandara Jr.* Motion passed.

Daniel Hernandez and Sergio Jaime were signed up to speak but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, Maria Reyes and Alejandro Garcia

Nays:

Abstain:

23. DISCUSSION AND ACTION TO ADD ARTESANO RD., IN SOCORRO, TEXAS TO THE PAVING OF ROADS LIST FOR 2017.
YVONNE COLON-VILLALOBOS

A motion was made by Maria Reyes seconded by Yvonne Colon-Villalobos to *approve the addition of Artesano to the 2017 paving list with a priority before monsoon season if possible.* Motion passed.

Daniel Hernandez and Carlos Maldonado spoke on this item

Sergio Jaime was signed up to speak on this item but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Absent

24. DISCUSSION AND ACTION TO APPROVE DISTRICT 4 REPRESENTATIVE YVONNE COLON-VILLALOBOS TO ATTEND THE NEWLY ELECTED OFFICIAL TRAINING ON AUGUST 3RD THROUGH 4TH 2017 IN SAN ANTONIO TEXAS, AS OPPOSED TO JULY 13TH THROUGH 14TH 2017 IN ROUND ROCK TEXAS AS PREVIOUSLY APPROVED
YVONNE COLON-VILLALOBOS

A motion was made by Maria Reyes seconded by Alejandro Garcia to *approve District 4 Representative Yvonne Colon-Villalobos to attend the newly elected official training on August 3 and 4 2017 in San Antonio, Texas.* Motion passed.

Daniel Hernandez and Sergio Jaime were signed up to speak on this item but declined.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes and Alejandro Garcia

Nays:

Abstain:

25. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESS AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. ADRIANA RODARTE

26. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVED LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS. ADRIANA RODARTE

27. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION. ADRIANA RODARTE

A motion was made by Victor Perez seconded by Yvonne Colon-Villalobos to *delete items twenty-five (25), twenty-six (26), and twenty-seven (27)*. Motion passed.

Ayes: Victor Perez, Yvonne Colon-Villalobos, María Reyes, and Alejandro Garcia

Nays:

Abstain:

31. *ADJOURN*

A motion was made by Victor Perez seconded by Alejandro Garcia to *adjourn at 9:46 pm*. Motion passed.

Ayes: Rene Rodriguez, Yvonne Colon-Villalobos, María Reyes, and Alejandro Garcia

Nays:

Abstain: Victor Perez

Rene Rodriguez, Mayor ProTem

Olivia Navarro, City Clerk

Date minutes were approved

Vacant
Mayor

Rene Rodriguez
At Large / Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 10, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Charles Casiano

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE CASH
RECEIPTS TRANSACTION REPORT FOR MARCH 2017.**

SUMMARY

The Cash Receipt Transaction Report summarizes all of the departmental deposits for March 2017. This report does not include any wire transfers into our accounts or adjusting journal entries.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE

STAFF RECOMMENDATION

City of Socorro

Cash Receipts Report

March 2017

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
3/1/2017	El Paso County	REFUND - 11/08/16 ELECTION	01010	Wells Fargo-M&O	001		2,898.77			GENERAL FUND
3/1/2017	El Paso County	REFUND - 11/08/16 ELECTION	05515	County Elections	001	00014		2,898.77	Non grant item	GENERAL FUND
3/1/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119508-119579	01010	Wells Fargo-M&O	001	00006	7,033.80		Non grant item	GENERAL FUND
3/1/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119508-119579	02115	State Fees Payable	001	00006		1,300.50	STATE FEE	GENERAL FUND
3/1/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119508-119579	02613	OMNI Collections	001	00006		88.88	Omnibase Fee	GENERAL FUND
3/1/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119508-119579	02617	Collection Agency COLL	001	00006		1,350.60	Collection Agen	GENERAL FUND
3/1/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119508-119579	04507	Muni. Court Judgements/Fines	001	00006		4,148.86	Court Bldg. Sec	GENERAL FUND
3/1/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119508-119579	04511	Juvenile Case Management Fee	001	00006		86.46	JUV CASE MGMT F	GENERAL FUND
3/1/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119508-119579	04512	Municipal Court Technology	001	00006		58.50	Court Tech Fund	GENERAL FUND
3/1/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26190-26205	01010	Wells Fargo-M&O	001	00007	1,895.00		Non grant item	GENERAL FUND

City of Socorro

Cash Receipts Report

March 2017

3/1/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26190- 26205	04500	Other Planning Fees(Fireworks)	001	00007	60.00	Non grant item	GENERAL FUND
3/1/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26190- 26205	04501	Building Permits	001	00007	1,465.00	Non grant item	GENERAL FUND
3/1/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26190- 26205	04502	Business Registration Permits	001	00007	250.00	Non grant item	GENERAL FUND
3/1/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26190- 26205	04505	Mobile Home Permits	001	00007	120.00	Non grant item	GENERAL FUND
3/1/2017	Verizon	RENTAL INCOME - LEAS20170301	01010	Wells Fargo-M&O	001		1,000.00		GENERAL FUND
3/1/2017	Verizon	RENTAL INCOME - LEAS20170301	04701	Rental Income	001	99999	1,000.00	Non grant item	GENERAL FUND
3/2/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119580- 119609	01010	Wells Fargo-M&O	001	00006	2,457.80	Non grant item	GENERAL FUND
3/2/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119580- 119609	02115	State Fees Payable	001	00006	616.22	STATE FEE	GENERAL FUND
3/2/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119580- 119609	02613	OMNI Collections	001	00006	23.98	Omnibase Fee	GENERAL FUND
3/2/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119580- 119609	02617	Collection Agency COLL	001	00006	309.09	Collection Agen	GENERAL FUND
3/2/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119580- 119609	04507	Muni. Court Judgements/Fines	001	00006	1,448.22	Court Bldg. Sec	GENERAL FUND

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3/2/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119580-119609	04511	Juvenile Case Management Fee	001	00006	32.51	JUV CASE MGMT F	GENERAL FUND
3/2/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119580-119609	04512	Municipal Court Technology	001	00006	27.78	Court Tech Fund	GENERAL FUND
3/2/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26206-26222	01010	Wells Fargo-M&O	001	00007	1,031.50	Non grant item	GENERAL FUND
3/2/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26206-26222	04501	Building Permits	001	00007	265.00	Non grant item	GENERAL FUND
3/2/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26206-26222	04502	Business Registration Permits	001	00007	766.50	Non grant item	GENERAL FUND
3/3/2017	El Paso County	DISTRIBUTION OF OVERAGES ON VIT FOR TY 2013	01010	Wells Fargo-M&O	001		1,321.48		GENERAL FUND
3/3/2017	El Paso County	DISTRIBUTION OF OVERAGES ON VIT FOR TY 2013	04201	Property Taxes-Current	001	99999	1,321.48	Non grant item	GENERAL FUND
3/3/2017	Enterprise Holdings, LLC	OVRPYMT ON RNTL FOR ERIC SALDANA 12/14-18/2015	01010	Wells Fargo-M&O	001		21.83		GENERAL FUND
3/3/2017	Enterprise Holdings, LLC	OVRPYMT ON RNTL FOR ERIC SALDANA 12/14-18/2015	05527	Seminars/Training/Workshops	001	00005	21.83	Non grant item	GENERAL FUND
3/3/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119610-119682	01010	Wells Fargo-M&O	001	00006	7,963.10	Non grant item	GENERAL FUND
3/3/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119610-119682	02115	State Fees Payable	001	00006	2,748.49	STATE FEE	GENERAL FUND

City of Socorro

Cash Receipts Report

March 2017

3/3/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119610- 119682	02126	Child Safety Seat/Belt Fines	001	00006	64.45	ChildSftySeat/B	GENERAL FUND
3/3/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119610- 119682	02613	OMNI Collections	001	00006	60.40	Omnibase Fee	GENERAL FUND
3/3/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119610- 119682	02617	Collection Agency COLL	001	00006	238.55	Collection Agen	GENERAL FUND
3/3/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119610- 119682	04507	Muni. Court Judgements/Fines	001	00006	4,543.24	Court Bldg. Sec	GENERAL FUND
3/3/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119610- 119682	04511	Juvenile Case Management Fee	001	00006	183.85	JUV CASE MGMT F	GENERAL FUND
3/3/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119610- 119682	04512	Municipal Court Technology	001	00006	124.12	Court Tech Fund	GENERAL FUND
3/3/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26223- 26235	01010	Wells Fargo-M&O	001	00007	6,031.25	Non grant item	GENERAL FUND
3/3/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26223- 26235	04500	Other Planning Fees(Fireworks)	001	00007	5,400.00	Non grant item	GENERAL FUND
3/3/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26223- 26235	04501	Building Permits	001	00007	295.00	Non grant item	GENERAL FUND
3/3/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26223- 26235	04505	Mobile Home Permits	001	00007	336.25	Non grant item	GENERAL FUND
3/6/2017	Charter Communications	Q4 2016 FRANCHISE FEES	01010	Wells Fargo-M&O	001		67,383.63		GENERAL FUND

City of Socorro

Cash Receipts Report

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3/6/2017	Charter Communications	Q4 2016 FRANCHISE FEES	04203	Franchise Fees	001	99999	67,383.63	Non grant item	GENERAL FUND
3/6/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119683- 119723	01010	Wells Fargo-M&O	001	00006	6,319.85	Non grant item	GENERAL FUND
3/6/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119683- 119723	02115	State Fees Payable	001	00006	1,456.93	STATE FEE	GENERAL FUND
3/6/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119683- 119723	02613	OMNI Collections	001	00006	59.45	Omnibase Fee	GENERAL FUND
3/6/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119683- 119723	02617	Collection Agency COLL	001	00006	616.26	Collection Agen	GENERAL FUND
3/6/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119683- 119723	04507	Muni. Court Judgements/Fines	001	00006	4,006.24	Court Bldg. Sec	GENERAL FUND
3/6/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119683- 119723	04511	Juvenile Case Management Fee	001	00006	107.15	JUV CASE MGMT F	GENERAL FUND
3/6/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119683- 119723	04512	Municipal Court Technology	001	00006	73.82	Court Tech Fund	GENERAL FUND
3/6/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26237- 26261	01010	Wells Fargo-M&O	001	00007	1,100.00	Non grant item	GENERAL FUND
3/6/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26237- 26261	04501	Building Permits	001	00007	230.00	Non grant item	GENERAL FUND
3/6/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26237- 26261	04502	Business Registration Permits	001	00007	870.00	Non grant item	GENERAL FUND

City of Socorro

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3/7/2017		PST CR FOR PZ MARCH 17 26262- 26284	01010	Wells Fargo-M&O	001	00007	1,265.00		Non grant item	GENERAL FUND
3/7/2017		PST CR FOR PZ MARCH 17 26262- 26284	04501	Building Permits	001	00007		250.00	Non grant item	GENERAL FUND
3/7/2017		PST CR FOR PZ MARCH 17 26262- 26284	04502	Business Registration Permits	001	00007		1,015.00	Non grant item	GENERAL FUND
3/7/2017	Administration-City of Socorro	COPIES - ADMIN	01010	Wells Fargo-M&O	001		5.70			GENERAL FUND
3/7/2017	Administration-City of Socorro	COPIES - ADMIN	04504	AdmMisc-Copies,City Clrk Prmt	001	99999		5.70	Non grant item	GENERAL FUND
3/7/2017	Adriana Rodarte - HR	SALES TAX REIMB - MPO LUNCHEON	01010	Wells Fargo-M&O	001		5.38			GENERAL FUND
3/7/2017	Adriana Rodarte - HR	SALES TAX REIMB - MPO LUNCHEON	01100	Accounts Receivable	001	00002		5.38	Non grant item	GENERAL FUND
3/7/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119724- 119745	01010	Wells Fargo-M&O	001	00006	3,494.80		Non grant item	GENERAL FUND
3/7/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119724- 119745	02115	State Fees Payable	001	00006		660.85	STATE FEE	GENERAL FUND
3/7/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119724- 119745	02613	OMNI Collections	001	00006		18.93	Omnibase Fee	GENERAL FUND
3/7/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119724- 119745	02617	Collection Agency COLL	001	00006		301.65	Collection Agen	GENERAL FUND

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3/7/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119724-119745	04507	Muni. Court Judgements/Fines	001	00006	2,420.93	Court Bldg. Sec	GENERAL FUND
3/7/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119724-119745	04511	Juvenile Case Management Fee	001	00006	49.72	JUV CASE MGMT F	GENERAL FUND
3/7/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119724-119745	04512	Municipal Court Technology	001	00006	42.72	Court Tech Fund	GENERAL FUND
3/8/2017		PST CR FOR PZ MARCH 17 26288	01010	Wells Fargo-M&O	001	00007	35.00	Non grant item	GENERAL FUND
3/8/2017		PST CR FOR PZ MARCH 17 26288	04502	Business Registration Permits	001	00007	35.00	Non grant item	GENERAL FUND
3/8/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119746-119767	01010	Wells Fargo-M&O	001	00006	2,979.80	Non grant item	GENERAL FUND
3/8/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119746-119767	02115	State Fees Payable	001	00006	648.47	STATE FEE	GENERAL FUND
3/8/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119746-119767	02613	OMNI Collections	001	00006	35.14	Omnibase Fee	GENERAL FUND
3/8/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119746-119767	02617	Collection Agency COLL	001	00006	116.08	Collection Agen	GENERAL FUND
3/8/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119746-119767	04507	Muni. Court Judgements/Fines	001	00006	2,102.19	Court Bldg. Sec	GENERAL FUND
3/8/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119746-119767	04511	Juvenile Case Management Fee	001	00006	47.01	JUV CASE MGMT F	GENERAL FUND

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3/8/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119746-119767	04512	Municipal Court Technology	001	00006	30.91	Court Tech Fund	GENERAL FUND
3/8/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26285-26299	01010	Wells Fargo-M&O	001	00007	872.52	Non grant item	GENERAL FUND
3/8/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26285-26299	04501	Building Permits	001	00007	422.52	Non grant item	GENERAL FUND
3/8/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26285-26299	04502	Business Registration Permits	001	00007	450.00	Non grant item	GENERAL FUND
3/9/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119768-119785	01010	Wells Fargo-M&O	001	00006	2,073.70	Non grant item	GENERAL FUND
3/9/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119768-119785	02115	State Fees Payable	001	00006	757.40	STATE FEE	GENERAL FUND
3/9/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119768-119785	02613	OMNI Collections	001	00006	24.00	Omnibase Fee	GENERAL FUND
3/9/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119768-119785	02617	Collection Agency COLL	001	00006	207.10	Collection Agen	GENERAL FUND
3/9/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119768-119785	04507	Muni. Court Judgements/Fines	001	00006	1,009.84	Court Bldg. Sec	GENERAL FUND
3/9/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119768-119785	04511	Juvenile Case Management Fee	001	00006	42.76	JUV CASE MGMT F	GENERAL FUND
3/9/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119768-119785	04512	Municipal Court Technology	001	00006	32.60	Court Tech Fund	GENERAL FUND

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3/9/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26300- 26335	01010	Wells Fargo-M&O	001	00007	1,937.50		Non grant item	GENERAL FUND
3/9/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26300- 26335	04501	Building Permits	001	00007		240.00	Non grant item	GENERAL FUND
3/9/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26300- 26335	04502	Business Registration Permits	001	00007		1,607.50	Non grant item	GENERAL FUND
3/9/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26300- 26335	04505	Mobile Home Permits	001	00007		90.00	Non grant item	GENERAL FUND
3/10/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119786- 119841	01010	Wells Fargo-M&O	001	00006	9,621.25		Non grant item	GENERAL FUND
3/10/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119786- 119841	02115	State Fees Payable	001	00006		2,621.86	STATE FEE	GENERAL FUND
3/10/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119786- 119841	02613	OMNI Collections	001	00006		89.16	Omnibase Fee	GENERAL FUND
3/10/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119786- 119841	02617	Collection Agency COLL	001	00006		1,232.46	Collection Agen	GENERAL FUND
3/10/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119786- 119841	04507	Muni. Court Judgements/Fines	001	00006		5,358.62	Court Bldg. Sec	GENERAL FUND
3/10/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119786- 119841	04511	Juvenile Case Management Fee	001	00006		188.09	JUV CASE MGMT F	GENERAL FUND
3/10/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119786- 119841	04512	Municipal Court Technology	001	00006		131.06	Court Tech Fund	GENERAL FUND

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3/10/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26336- 26368	01010	Wells Fargo-M&O	001	00007	2,505.00		Non grant item	GENERAL FUND
3/10/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26336- 26368	04500	Other Planning Fees(Fireworks)	001	00007		90.00	Non grant item	GENERAL FUND
3/10/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26336- 26368	04501	Building Permits	001	00007		425.00	Non grant item	GENERAL FUND
3/10/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26336- 26368	04502	Business Registration Permits	001	00007		1,990.00	Non grant item	GENERAL FUND
3/13/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119842- 119878	01010	Wells Fargo-M&O	001	00006	5,056.35		Non grant item	GENERAL FUND
3/13/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119842- 119878	02115	State Fees Payable	001	00006		1,339.60	STATE FEE	GENERAL FUND
3/13/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119842- 119878	02126	Child Safety Seat/Belt Fines	001	00006		61.95	ChildSftySeat/B	GENERAL FUND
3/13/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119842- 119878	02613	OMNI Collections	001	00006		70.57	Omnibase Fee	GENERAL FUND
3/13/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119842- 119878	02617	Collection Agency COLL	001	00006		636.47	Collection Agen	GENERAL FUND
3/13/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119842- 119878	04507	Muni. Court Judgements/Fines	001	00006		2,797.78	Court Bldg. Sec	GENERAL FUND
3/13/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 119842- 119878	04511	Juvenile Case Management Fee	001	00006		89.98	JUV CASE MGMT F	GENERAL FUND

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3/13/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 119842-119878	04512	Municipal Court Technology	001	00006	60.00	Court Tech Fund	GENERAL FUND
3/13/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26369-26392	01010	Wells Fargo-M&O	001	00007	3,245.00	Non grant item	GENERAL FUND
3/13/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26369-26392	04501	Building Permits	001	00007	895.00	Non grant item	GENERAL FUND
3/13/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26369-26392	04502	Business Registration Permits	001	00007	2,260.00	Non grant item	GENERAL FUND
3/13/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26369-26392	04714	Park Fees	001	00007	90.00	Non grant item	GENERAL FUND
3/13/2017	Police Dept-City of Socorro	PST CR FOR PD MAR 2017 011280-011314	01010	Wells Fargo-M&O	001	00005	544.00	Non grant item	GENERAL FUND
3/13/2017	Police Dept-City of Socorro	PST CR FOR PD MAR 2017 011280-011314	04604	Police Fees	001	00005	544.00	Non grant item	GENERAL FUND
3/14/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 119879-119919	01010	Wells Fargo-M&O	001	00006	4,579.20	Non grant item	GENERAL FUND
3/14/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 119879-119919	02115	State Fees Payable	001	00006	895.30	STATE FEE	GENERAL FUND
3/14/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 119879-119919	02613	OMNI Collections	001	00006	48.00	Omnibase Fee	GENERAL FUND
3/14/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 119879-119919	02617	Collection Agency COLL	001	00006	633.08	Collection Agen	GENERAL FUND

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3/14/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119879-119919	04507	Muni. Court Judgements/Fines	001	00006	2,906.23	Court Bldg. Sec	GENERAL FUND
3/14/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119879-119919	04511	Juvenile Case Management Fee	001	00006	58.99	JUV CASE MGMT F	GENERAL FUND
3/14/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119879-119919	04512	Municipal Court Technology	001	00006	37.60	Court Tech Fund	GENERAL FUND
3/14/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26393-26422	01010	Wells Fargo-M&O	001	00007	3,742.50	Non grant item	GENERAL FUND
3/14/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26393-26422	04501	Building Permits	001	00007	1,950.00	Non grant item	GENERAL FUND
3/14/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26393-26422	04502	Business Registration Permits	001	00007	1,687.50	Non grant item	GENERAL FUND
3/14/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26393-26422	04505	Mobile Home Permits	001	00007	105.00	Non grant item	GENERAL FUND
3/15/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119934-119974	01010	Wells Fargo-M&O	001	00006	5,898.70	Non grant item	GENERAL FUND
3/15/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119934-119974	02115	State Fees Payable	001	00006	1,325.24	STATE FEE	GENERAL FUND
3/15/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119934-119974	02126	Child Safety Seat/Belt Fines	001	00006	61.95	ChildSftySeat/B	GENERAL FUND
3/15/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119934-119974	02613	OMNI Collections	001	00006	78.57	Omnibase Fee	GENERAL FUND

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3/15/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119934-119974	02617	Collection Agency COLL	001	00006	1,024.25	Collection Agen	GENERAL FUND
3/15/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119934-119974	04507	Muni. Court Judgements/Fines	001	00006	3,273.82	Court Bldg. Sec	GENERAL FUND
3/15/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119934-119974	04511	Juvenile Case Management Fee	001	00006	78.50	JUV CASE MGMT F	GENERAL FUND
3/15/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119934-119974	04512	Municipal Court Technology	001	00006	56.37	Court Tech Fund	GENERAL FUND
3/15/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26423-26442	01010	Wells Fargo-M&O	001	00007	4,087.50	Non grant item	GENERAL FUND
3/15/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26423-26442	04501	Building Permits	001	00007	265.00	Non grant item	GENERAL FUND
3/15/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26423-26442	04502	Business Registration Permits	001	00007	3,822.50	Non grant item	GENERAL FUND
3/16/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119976-119987	01010	Wells Fargo-M&O	001	00006	3,195.70	Non grant item	GENERAL FUND
3/16/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119976-119987	02115	State Fees Payable	001	00006	722.80	STATE FEE	GENERAL FUND
3/16/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119976-119987	02613	OMNI Collections	001	00006	44.33	Omnibase Fee	GENERAL FUND
3/16/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119976-119987	02617	Collection Agency COLL	001	00006	410.78	Collection Agen	GENERAL FUND

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3/16/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119976-119987	04507	Muni. Court Judgements/Fines	001	00006	1,932.43	Court Bldg. Sec	GENERAL FUND
3/16/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119976-119987	04511	Juvenile Case Management Fee	001	00006	50.61	JUV CASE MGMT F	GENERAL FUND
3/16/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119976-119987	04512	Municipal Court Technology	001	00006	34.75	Court Tech Fund	GENERAL FUND
3/16/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26443-26589	01010	Wells Fargo-M&O	001	00007	1,440.00	Non grant item	GENERAL FUND
3/16/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26443-26589	04501	Building Permits	001	00007	325.00	Non grant item	GENERAL FUND
3/16/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26443-26589	04502	Business Registration Permits	001	00007	1,115.00	Non grant item	GENERAL FUND
3/17/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119988-120025	01010	Wells Fargo-M&O	001	00006	8,815.10	Non grant item	GENERAL FUND
3/17/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119988-120025	02115	State Fees Payable	001	00006	2,415.86	STATE FEE	GENERAL FUND
3/17/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119988-120025	02126	Child Safety Seat/Belt Fines	001	00006	64.45	ChildSftySeat/B	GENERAL FUND
3/17/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119988-120025	02613	OMNI Collections	001	00006	98.79	Omnibase Fee	GENERAL FUND
3/17/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119988-120025	02617	Collection Agency COLL	001	00006	1,210.43	Collection Agen	GENERAL FUND

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3/17/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119988-120025	04507	Muni. Court Judgements/Fines	001	00006	4,744.35	Court Bldg. Sec	GENERAL FUND
3/17/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119988-120025	04511	Juvenile Case Management Fee	001	00006	163.72	JUV CASE MGMT F	GENERAL FUND
3/17/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 119988-120025	04512	Municipal Court Technology	001	00006	117.50	Court Tech Fund	GENERAL FUND
3/17/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26464-26499	01010	Wells Fargo-M&O	001	00007	2,695.00	Non grant item	GENERAL FUND
3/17/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26464-26499	04501	Building Permits	001	00007	300.00	Non grant item	GENERAL FUND
3/17/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26464-26499	04505	Mobile Home Permits	001	00007	2,305.00	Non grant item	GENERAL FUND
3/17/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26464-26499	04714	Park Fees	001	00007	90.00	Non grant item	GENERAL FUND
3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	01010	Wells Fargo-M&O	001	00006	7,030.00	Non grant item	GENERAL FUND
3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	02115	State Fees Payable	001	00006	2,141.73	STATE FEE	GENERAL FUND
3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	02613	OMNI Collections	001	00006	66.00	Omnibase Fee	GENERAL FUND
3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	02617	Collection Agency COLL	001	00006	683.87	Collection Agen	GENERAL FUND

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3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	04507	Muni. Court Judgements/Fines	001	00006	3,878.53	Court Bldg. Sec	GENERAL FUND
3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	04511	Juvenile Case Management Fee	001	00006	156.72	JUV CASE MGMT F	GENERAL FUND
3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	04512	Municipal Court Technology	001	00006	103.15	Court Tech Fund	GENERAL FUND
3/20/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26500-26516	01010	Wells Fargo-M&O	001	00007	1,384.50	Non grant item	GENERAL FUND
3/20/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26500-26516	04501	Building Permits	001	00007	345.00	Non grant item	GENERAL FUND
3/20/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26500-26516	04505	Mobile Home Permits	001	00007	1,039.50	Non grant item	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	01010	Wells Fargo-M&O	001	00006	3,996.30	Non grant item	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	02115	State Fees Payable	001	00006	995.00	STATE FEE	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	02613	OMNI Collections	001	00006	42.00	Omnibase Fee	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	02617	Collection Agency COLL	001	00006	364.14	Collection Agen	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	04507	Muni. Court Judgements/Fines	001	00006	2,472.16	Court Bldg. Sec	GENERAL FUND

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3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	04507	Muni. Court Judgements/Fines	001	00006	3,878.53	Court Bldg. Sec	GENERAL FUND
3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	04511	Juvenile Case Management Fee	001	00006	156.72	JUV CASE MGMT F	GENERAL FUND
3/20/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120026-120066	04512	Municipal Court Technology	001	00006	103.15	Court Tech Fund	GENERAL FUND
3/20/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26500-26516	01010	Wells Fargo-M&O	001	00007	1,384.50	Non grant item	GENERAL FUND
3/20/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26500-26516	04501	Building Permits	001	00007	345.00	Non grant item	GENERAL FUND
3/20/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26500-26516	04505	Mobile Home Permits	001	00007	1,039.50	Non grant item	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	01010	Wells Fargo-M&O	001	00006	3,996.30	Non grant item	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	02115	State Fees Payable	001	00006	995.00	STATE FEE	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	02613	OMNI Collections	001	00006	42.00	Omnibase Fee	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	02617	Collection Agency COLL	001	00006	364.14	Collection Agen	GENERAL FUND
3/21/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120067-120103	04507	Muni. Court Judgements/Fines	001	00006	2,472.16	Court Bldg. Sec	GENERAL FUND

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3/21/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120067- 120103	04511	Juvenile Case Management Fee	001	00006	75.00	JUV CASE MGMT F	GENERAL FUND
3/21/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120067- 120103	04512	Municipal Court Technology	001	00006	48.00	Court Tech Fund	GENERAL FUND
3/21/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26517- 26532	01010	Wells Fargo-M&O	001	00007	460.00	Non grant item	GENERAL FUND
3/21/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26517- 26532	04501	Building Permits	001	00007	375.00	Non grant item	GENERAL FUND
3/21/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26517- 26532	04502	Business Registration Permits	001	00007	785.00	Non grant item	GENERAL FUND
3/21/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26517- 26532	01010	Wells Fargo-M&O	001	00007	700.00	Non grant item	GENERAL FUND
3/21/2017	Prudential Financial Inc.	Q1 2017 DIVIDENDS	01010	Wells Fargo-M&O	001		48.75		GENERAL FUND
3/21/2017	Prudential Financial Inc.	Q1 2017 DIVIDENDS	04405	Gain/Loss on Investments	001	99999	48.75	Non grant item	GENERAL FUND
3/22/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120105- 120156	01010	Wells Fargo-M&O	001	00006	3,466.30	Non grant item	GENERAL FUND
3/22/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120105- 120156	02115	State Fees Payable	001	00006	825.92	STATE FEE	GENERAL FUND
3/22/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120105- 120156	02613	OMNI Collections	001	00006	28.18	Omnibase Fee	GENERAL FUND

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Cash Receipts Report

March 2017

3/22/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120105- 120156	02617	Collection Agency COLL	001	00006	370.20	Collection Agen	GENERAL FUND
3/22/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120105- 120156	04507	Muni. Court Judgements/Fines	001	00006	2,139.80	Court Bldg. Sec	GENERAL FUND
3/22/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120105- 120156	04511	Juvenile Case Management Fee	001	00006	59.64	JUV CASE MGMT F	GENERAL FUND
3/22/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120105- 120156	04512	Municipal Court Technology	001	00006	42.56	Court Tech Fund	GENERAL FUND
3/22/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26533- 26549	01010	Wells Fargo-M&O	001	00007	1,720.00	Non grant item	GENERAL FUND
3/22/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26533- 26549	04501	Building Permits	001	00007	1,085.00	Non grant item	GENERAL FUND
3/22/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26533- 26549	04502	Business Registration Permits	001	00007	635.00	Non grant item	GENERAL FUND
3/23/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120159- 120170	01010	Wells Fargo-M&O	001	00006	6,160.44	Non grant item	GENERAL FUND
3/23/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120159- 120170	02115	State Fees Payable	001	00006	1,062.51	STATE FEE	GENERAL FUND
3/23/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120159- 120170	02613	OMNI Collections	001	00006	108.00	Omnibase Fee	GENERAL FUND
3/23/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120159- 120170	02617	Collection Agency COLL	001	00006	1,084.94	Collection Agen	GENERAL FUND

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3/23/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120159- 120170	04507	Muni. Court Judgements/Fines	001	00006	3,802.48	Court Bldg. Sec	GENERAL FUND
3/23/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120159- 120170	04511	Juvenile Case Management Fee	001	00006	62.10	JUV CASE MGMT F	GENERAL FUND
3/23/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120159- 120170	04512	Municipal Court Technology	001	00006	40.41	Court Tech Fund	GENERAL FUND
3/23/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26546- 26575	01010	Wells Fargo-M&O	001	00007	1,875.00	Non grant item	GENERAL FUND
3/23/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26546- 26575	04501	Building Permits	001	00007	395.00	Non grant item	GENERAL FUND
3/23/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26546- 26575	04502	Business Registration Permits	001	00007	1,480.00	Non grant item	GENERAL FUND
3/24/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120171- 120216	01010	Wells Fargo-M&O	001	00006	5,819.40	Non grant item	GENERAL FUND
3/24/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120171- 120216	02115	State Fees Payable	001	00006	2,512.66	STATE FEE	GENERAL FUND
3/24/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120171- 120216	02613	OMNI Collections	001	00006	28.60	Omnibase Fee	GENERAL FUND
3/24/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120171- 120216	02617	Collection Agency COLL	001	00006	285.02	Collection Agen	GENERAL FUND
3/24/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120171- 120216	04507	Muni. Court Judgements/Fines	001	00006	2,681.00	Court Bldg. Sec	GENERAL FUND

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3/24/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120171-120216	04511	Juvenile Case Management Fee	001	00006	187.41	JUV CASE MGMT F	GENERAL FUND
3/24/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120171-120216	04512	Municipal Court Technology	001	00006	124.71	Court Tech Fund	GENERAL FUND
3/24/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26576-26586	01010	Wells Fargo-M&O	001	00007	1,295.00	Non grant item	GENERAL FUND
3/24/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26576-26586	04501	Building Permits	001	00007	815.00	Non grant item	GENERAL FUND
3/24/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26576-26586	04502	Business Registration Permits	001	00007	480.00	Non grant item	GENERAL FUND
3/27/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120217-120251	01010	Wells Fargo-M&O	001	00006	5,338.10	Non grant item	GENERAL FUND
3/27/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120217-120251	02115	State Fees Payable	001	00006	1,586.89	STATE FEE	GENERAL FUND
3/27/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120217-120251	02613	OMNI Collections	001	00006	37.55	Omnibase Fee	GENERAL FUND
3/27/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120217-120251	02617	Collection Agency COLL	001	00006	615.03	Collection Agen	GENERAL FUND
3/27/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120217-120251	04507	Muni. Court Judgements/Fines	001	00006	2,886.68	Court Bldg. Sec	GENERAL FUND
3/27/2017	Municipal Court-City of Socorr	PST CR FOR MC MAR17 120217-120251	04511	Juvenile Case Management Fee	001	00006	123.95	JUV CASE MGMT F	GENERAL FUND

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3/27/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120217-120251	04512	Municipal Court Technology	001	00006	88.00	Court Tech Fund	GENERAL FUND
3/27/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26587-26600	01010	Wells Fargo-M&O	001	00007	977.50	Non grant item	GENERAL FUND
3/27/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26587-26600	04500	Other Planning Fees(Fireworks)	001	00007	90.00	Non grant item	GENERAL FUND
3/27/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26587-26600	04501	Building Permits	001	00007	425.00	Non grant item	GENERAL FUND
3/27/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26587-26600	04505	Mobile Home Permits	001	00007	462.50	Non grant item	GENERAL FUND
3/27/2017	Police Dept-City of Socorro	PST CR FOR PD MAR 2017 011315-011331	01010	Wells Fargo-M&O	001	00005	314.00	Non grant item	GENERAL FUND
3/27/2017	Police Dept-City of Socorro	PST CR FOR PD MAR 2017 011315-011331	04604	Police Fees	001	00005	314.00	Non grant item	GENERAL FUND
3/28/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120252-120266	01010	Wells Fargo-M&O	001	00006	1,473.00	Non grant item	GENERAL FUND
3/28/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120252-120266	02115	State Fees Payable	001	00006	211.05	STATE FEE	GENERAL FUND
3/28/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120252-120266	02613	OMNI Collections	001	00006	18.00	Omnibase Fee	GENERAL FUND
3/28/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120252-120266	02617	Collection Agency COLL	001	00006	267.01	Collection Agen	GENERAL FUND

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3/28/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120252-120266	04507	Muni. Court Judgements/Fines	001	00006	929.18	Court Bldg. Sec	GENERAL FUND
3/28/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120252-120266	04511	Juvenile Case Management Fee	001	00006	27.76	JUV CASE MGMT F	GENERAL FUND
3/28/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120252-120266	04512	Municipal Court Technology	001	00006	20.00	Court Tech Fund	GENERAL FUND
3/28/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26601-26625	01010	Wells Fargo-M&O	001	00007	1,700.00	Non grant item	GENERAL FUND
3/28/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26601-26625	04500	Other Planning Fees(Fireworks)	001	00007	485.00	Non grant item	GENERAL FUND
3/28/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26601-26625	04501	Building Permits	001	00007	300.00	Non grant item	GENERAL FUND
3/28/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26601-26625	04502	Business Registration Permits	001	00007	915.00	Non grant item	GENERAL FUND
3/29/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120267-120283	01010	Wells Fargo-M&O	001	00006	1,121.25	Non grant item	GENERAL FUND
3/29/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120267-120283	02115	State Fees Payable	001	00006	345.82	STATE FEE	GENERAL FUND
3/29/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120267-120283	02613	OMNI Collections	001	00006	5.76	Omnibase Fee	GENERAL FUND
3/29/2017	Municipal Court-City of Socorro	PST CR FOR MC MAR17 120267-120283	02617	Collection Agency COLL	001	00006	137.01	Collection Agen	GENERAL FUND

City of Socorro

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3/29/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120267- 120283	04507	Muni. Court Judgements/Fines	001	00006	583.74	Court Bldg. Sec	GENERAL FUND
3/29/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120267- 120283	04511	Juvenile Case Management Fee	001	00006	28.92	JUV CASE MGMT F	GENERAL FUND
3/29/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120267- 120283	04512	Municipal Court Technology	001	00006	20.00	Court Tech Fund	GENERAL FUND
3/29/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26626- 26649	01010	Wells Fargo-M&O	001	00007	2,945.15	Non grant item	GENERAL FUND
3/29/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26626- 26649	04501	Building Permits	001	00007	1,576.40	Non grant item	GENERAL FUND
3/29/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26626- 26649	04502	Business Registration Permits	001	00007	1,368.75	Non grant item	GENERAL FUND
3/30/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120284- 120296	01010	Wells Fargo-M&O	001	00006	3,439.80	Non grant item	GENERAL FUND
3/30/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120284- 120296	02115	State Fees Payable	001	00006	845.10	STATE FEE	GENERAL FUND
3/30/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120284- 120296	02613	OMNI Collections	001	00006	41.50	Omnibase Fee	GENERAL FUND
3/30/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120284- 120296	02617	Collection Agency COLL	001	00006	642.00	Collection Agen	GENERAL FUND
3/30/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120284- 120296	04507	Muni. Court Judgements/Fines	001	00006	1,814.00	Court Bldg. Sec	GENERAL FUND

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Cash Receipts Report

March 2017

3/30/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120284- 120296	04511	Juvenile Case Management Fee	001	00006	58.01	JUV CASE MGMT F	GENERAL FUND
3/30/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120284- 120296	04512	Municipal Court Technology	001	00006	39.19	Court Tech Fund	GENERAL FUND
3/30/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26650- 26665	01010	Wells Fargo-M&O	001	00007	1,827.50	Non grant item	GENERAL FUND
3/30/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26650- 26665	04500	Other Planning Fees(Fireworks)	001	00007	740.00	Non grant item	GENERAL FUND
3/30/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26650- 26665	04501	Building Permits	001	00007	150.00	Non grant item	GENERAL FUND
3/30/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26650- 26665	04502	Business Registration Permits	001	00007	937.50	Non grant item	GENERAL FUND
3/31/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120297- 120352	01010	Wells Fargo-M&O	001	00006	10,391.42	Non grant item	GENERAL FUND
3/31/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120297- 120352	02115	State Fees Payable	001	00006	2,902.47	STATE FEE	GENERAL FUND
3/31/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120297- 120352	02613	OMNI Collections	001	00006	104.67	Omnibase Fee	GENERAL FUND
3/31/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120297- 120352	02617	Collection Agency COLL	001	00006	1,048.04	Collection Agen	GENERAL FUND
3/31/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120297- 120352	04507	Muni. Court Judgements/Fines	001	00006	5,966.53	Court Bldg. Sec	GENERAL FUND

City of Socorro

Cash Receipts Report

March 2017

3/31/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120297- 120352	04511	Juvenile Case Management Fee	001	00006	221.23	JUV CASE MGMT F	GENERAL FUND
3/31/2017	Municipal Court- City of Socorr	PST CR FOR MC MAR17 120297- 120352	04512	Municipal Court Technology	001	00006	148.48	Court Tech Fund	GENERAL FUND
3/31/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26666- 26678	01010	Wells Fargo-M&O	001	00007	1,352.25	Non grant item	GENERAL FUND
3/31/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26666- 26678	04500	Other Planning Fees(Fireworks)	001	00007	100.00	Non grant item	GENERAL FUND
3/31/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26666- 26678	04501	Building Permits	001	00007	664.75	Non grant item	GENERAL FUND
3/31/2017	Planning Dept - City of Socorro	PST CR FOR PZ MARCH 17 26666- 26678	04502	Business Registration Permits	001	00007	587.50	Non grant item	GENERAL FUND
3/31/2017	TML Intergovernmental Risk Poo	REIMB - TMLIRP CLAIM AU54424	01010	Wells Fargo-M&O	001		4,865.12		GENERAL FUND
3/31/2017	TML Intergovernmental Risk Poo	REIMB - TMLIRP CLAIM AU54424	04713	Reimbursed cost	001	00005	4,865.12	Non grant item	GENERAL FUND
Report Total							\$244,253.49	\$244,253.49	

Vacant
Mayor

Rene Rodriguez
At Large /Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 10, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Charles Casiano

**SUBJECT: DISCUSSION AND ACTION ON APPROVING THE ACCOUNTS
PAYABLE TRANSACTION REPORT FOR MARCH 2017.**

SUMMARY

The accounts payable report summarizes all of the checks which have been issued for March 2017. This report does not include any accruals entered as journal entries or any cash disbursements for credit card purchases.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE

STAFF RECOMMENDATION

City of Socorro
Accounts Payable
for March 2017

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
3/8/2017	4 Rivers Equipment	Equipment Repairs	05613	Equipment Repair & Maintenance	524.70	Public Works	GENERAL FUND
3/30/2017	4 Rivers Equipment	PO99903-LENS,FLASHER PW17	05613	Equipment Repair & Maintenance	43.49	Public Works	GENERAL FUND
3/21/2017	Adrian Quezada	PO99916-ARCADE MAINTENANCE-CACC SERVICE FEE-RC	05520	Service Contracts	250.00	Recreation Centers	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	121.32	City Manager	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	77.76	Finance Department	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	109.98	Human Resources	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	60.48	Information Technology	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	147.78	Municipal Court	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	470.16	Planning and Zoning	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	2,827.62	Police Department	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	680.22	Public Works	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	438.30	Recreation Centers	GENERAL FUND
3/1/2017	AFLAC	AFLAC E4810 Billing Period: MAR'17	02005	AFLAC Sup Ins. Withheld (Emp)	157.50	Public Works	GENERAL FUND
3/2/2017	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 2/25/17	02608	Local 59-AFL-CIO	85.00	Public Works	GENERAL FUND
3/11/2017	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 3/11/17	02608	Local 59-AFL-CIO	85.00	Public Works	GENERAL FUND
3/23/2017	Armando Morales	APPEAL REFUND DOCKET#201607874	02126	Child Safety Seat/Belt Fines	20.00		GENERAL FUND
3/31/2017	AT & T	FY17 ATT ETHERNET/VOIP SYSTEM-MAR'17	05314	Telephone	1,266.02	City Manager	GENERAL FUND

3/31/2017	AT & T	FY17 ATT ETHERNET/VOIP SYSTEM-MAR'17	05314	Telephone	862.74	Police Department	GENERAL FUND
3/31/2017	AT & T	FY17 ATT ETHERNET/VOIP SYSTEM-MAR'17	05314	Telephone	431.37	Municipal Court	GENERAL FUND
3/31/2017	AT & T	FY17 ATT ETHERNET/VOIP SYSTEM-MAR'17	05314	Telephone	431.37	Planning and Zoning	GENERAL FUND
3/31/2017	AT & T	FY17 ATT ETHERNET/VOIP SYSTEM-MAR'17	05314	Telephone	756.91	Recreation Centers	GENERAL FUND
3/31/2017	AT & T	FY17 ATT ETHERNET/VOIP SYSTEM-MAR'17	05314	Telephone	756.91	Recreation Centers	GENERAL FUND
3/31/2017	AT & T	FY17 ATT ETHERNET/VOIP SYSTEM-MAR'17	05314	Telephone	754.84	Public Works	GENERAL FUND
3/31/2017	AT & T	TELEPHONE SVC. FROM 03/07-04/06/17	05314	Telephone	98.60	City Manager	GENERAL FUND
3/31/2017	AT & T	TELEPHONE SVC. FROM 03/07-04/06/17	05314	Telephone	1,068.63	Police Department	GENERAL FUND
3/31/2017	AT & T	TELEPHONE SVC. FROM 03/07-04/06/17	05314	Telephone	137.87	Municipal Court	GENERAL FUND
3/31/2017	AT & T	TELEPHONE SVC. FROM 03/07-04/06/17	05314	Telephone	287.71	Planning and Zoning	GENERAL FUND
3/6/2017	AT & T	TELEPHONE SVC. FROM 02/07-03/06/17	05314	Telephone	98.60	City Manager	GENERAL FUND
3/6/2017	AT & T	TELEPHONE SVC. FROM 02/07-03/06/17	05314	Telephone	1,068.63	Police Department	GENERAL FUND
3/6/2017	AT & T	TELEPHONE SVC. FROM 02/07-03/06/17	05314	Telephone	137.81	Municipal Court	GENERAL FUND
3/6/2017	AT & T	TELEPHONE SVC. FROM 02/07-03/06/17	05314	Telephone	287.68	Planning and Zoning	GENERAL FUND
3/14/2017	AT&T Mobility	PD WIRELESS SVC-02/15- 3/14/17	05314	Telephone	97.07	Police Department	GENERAL FUND
3/14/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	94.51	Police Department	GENERAL FUND
3/14/2017	AUTO ZONE COMMERCIAL	PO99916- CREDIT- DOOR MIRRORS-RC	05612	Vehicle Repair & Maintenance		Recreation Centers	GENERAL FUND

3/15/2017	AUTO ZONE	PO24116-BATTERY UNIT	05612	Vehicle Repair & Maintenance	153.99	Police Department	GENERAL FUND
3/15/2017	AUTO ZONE	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	49.24	Police Department	GENERAL FUND
3/15/2017	AUTO ZONE	COMMERCIAL					GENERAL FUND
3/15/2017	AUTO ZONE	PO24116-CREDIT BATTERY UNIT 1101	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
3/16/2017	AUTO ZONE	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	40.83	Police Department	GENERAL FUND
3/21/2017	AUTO ZONE	PO99903-BATTERY-COUGAR PARK WATER PUMP-PW	05317	Park Maintenance	104.99	Public Works	GENERAL FUND
3/22/2017	AUTO ZONE	Equipment Maintenance	05613	Equipment Repair & Maintenance	24.98	Public Works	GENERAL FUND
3/17/2017	AUTO ZONE	PO23911-CREDIT BATTERY PW S-10	05612	Vehicle Repair & Maintenance		Public Works	GENERAL FUND
3/17/2017	AUTO ZONE	PO23911-BATTERY PW S-10	05612	Vehicle Repair & Maintenance	109.99	Public Works	GENERAL FUND
3/17/2017	AUTO ZONE	COMMERCIAL					GENERAL FUND
3/17/2017	AUTO ZONE	Equipment Maintenance	05613	Equipment Repair & Maintenance	25.97	Public Works	GENERAL FUND
3/18/2017	AUTO ZONE	Tools & Supplies	05212	Tools and Supplies	51.20	Public Works	GENERAL FUND
3/30/2017	AUTO ZONE	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	40.94	Police Department	GENERAL FUND
3/29/2017	AUTO ZONE	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	4.92	Police Department	GENERAL FUND
3/29/2017	AUTO ZONE	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	47.87	Police Department	GENERAL FUND
3/29/2017	AUTO ZONE	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	53.23	Police Department	GENERAL FUND

3/23/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	61.06	Police Department	GENERAL FUND
3/24/2017	AUTO ZONE COMMERCIAL	Equipment Maintenance	05613	Equipment Repair & Maintenance	12.67	Public Works	GENERAL FUND
3/31/2017	AUTO ZONE COMMERCIAL	PO23911-STROBELIGHT PW SHOP TRK	05612	Vehicle Repair & Maintenance	49.99	Public Works	GENERAL FUND
3/6/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	56.10	Police Department	GENERAL FUND
3/2/2017	AUTO ZONE COMMERCIAL	PO24116-CREDIT-BATTERY UNIT HUMMER-PD	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
3/2/2017	AUTO ZONE COMMERCIAL	PO24116-BATTERY UNIT HUMMER-PD	05612	Vehicle Repair & Maintenance	154.99	Police Department	GENERAL FUND
3/1/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	44.79	Police Department	GENERAL FUND
3/10/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	16.70	Police Department	GENERAL FUND
3/9/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	40.99	Police Department	GENERAL FUND
3/13/2017	AUTO ZONE COMMERCIAL	PO99916-RIGHT MIRROR FOR RC VAN	05612	Vehicle Repair & Maintenance	69.99	Recreation Centers	GENERAL FUND
3/13/2017	AUTO ZONE COMMERCIAL	PO99916-LEFT MIRROR FOR RC VAN	05612	Vehicle Repair & Maintenance	69.99	Recreation Centers	GENERAL FUND
3/8/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	61.41	Police Department	GENERAL FUND
3/9/2017	AUTO ZONE COMMERCIAL	PO99916-OIL FILTER,OIL RC01	05612	Vehicle Repair & Maintenance	43.69	Recreation Centers	GENERAL FUND
3/10/2017	AUTO ZONE COMMERCIAL	PO99916-WINDOW LIFT MOTOR,DOOR MIRRORS FOR RC VAN	05612	Vehicle Repair & Maintenance	222.71	Recreation Centers	GENERAL FUND

3/6/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	89.97	Police Department	GENERAL FUND
3/6/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	159.87	Police Department	GENERAL FUND
3/4/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	3.99	Police Department	GENERAL FUND
3/7/2017	AUTO ZONE COMMERCIAL	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	29.59	Police Department	GENERAL FUND
3/14/2017	Best Buy	Equipment Purchases	05810	Property and Equipment	1,763.00	Police Department	GENERAL FUND
3/14/2017	Best Buy	Equipment Purchases	05810	Property and Equipment	1,219.90	Police Department	GENERAL FUND
3/14/2017	Best Buy	Equipment Purchases	05810	Property and Equipment	69.99	Police Department	GENERAL FUND
3/14/2017	Best Buy	Equipment Purchases	05810	Property and Equipment	10.00	Police Department	GENERAL FUND
3/1/2017	Big Dog Pyro LLC	2017 Fireworks Show	05521	Support Activities	9,000.00	Recreation Centers	GENERAL FUND
3/31/2017	BirchTelecomm	LD Telephone svc - MAR'17	05314	Telephone	7.06	Recreation Centers	GENERAL FUND
3/31/2017	BirchTelecomm unications	LD Telephone svc - MAR'17	05314	Telephone	82.51	Police Department	GENERAL FUND
3/31/2017	BirchTelecomm	LD Telephone svc - MAR'17	05314	Telephone	62.96	City Manager	GENERAL FUND
3/31/2017	BirchTelecomm	LD Telephone svc - MAR'17	05538	Late Charge	9.44	Finance Department	GENERAL FUND
3/24/2017	Bissett Specialty Equipment	PO99903-KEY & ANTI SCALE ASSY-Z MOWERS-PW	05613	Equipment Repair & Maintenance	25.36	Public Works	GENERAL FUND
3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	702.68	City Clerk	GENERAL FUND
3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	2,500.38	City Manager	GENERAL FUND
3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	2,500.38	Finance Department	GENERAL FUND
3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	702.68	Human Resources	GENERAL FUND
3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	2,108.04	Municipal Court	GENERAL FUND

3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	31,785.94	Police Department	GENERAL FUND
3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	14,756.28	Public Works	GENERAL FUND
3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	7,204.11	Planning and Zoning	GENERAL FUND
3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	2,810.72	Recreation Centers	GENERAL FUND
3/1/2017	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#0001115 35-000171773 FEB'17	05113	Health Insurance Premiums	931.56	Information Technology	GENERAL FUND
3/9/2017	Border Community	Contract Svcs for Grant Writin	05520	Service Contracts	3,461.54	Grants and Special Projects	GENERAL FUND
3/23/2017	Border Community	ADMINISTRATION OF CDBC CONTRAC	06440	Grant Expense	6,000.00	Grants and Special Projects	SPECIAL REVENUES FUND
3/23/2017	Border Community	PO23677-ADMINISTRATION OF CDBG SPARKS ARROYO GRANT-GSP	04711	Grant Reimbursement	4,800.00	Grants and Special Projects	SPECIAL REVENUES FUND
3/23/2017	Border Community	PO23677-ADMINISTRATION OF CDBG SPARKS ARROYO GRANT-GSP	01250	Due From Grantor		Grants and Special Projects	SPECIAL REVENUES FUND
3/23/2017	Border Community	Contract Svcs for Grant Writin	05520	Service Contracts	3,461.54	Grants and Special Projects	GENERAL FUND
3/27/2017	Border International Trucks	PO99903-COVER BATTERY BOX PW08	05613	Equipment Repair & Maintenance	159.28	Public Works	GENERAL FUND
3/3/2017	Brunson Pump Service	PO99903-PORTABLE TOILET RENTAL VALLE DL SOL PK MAR'17	05317	Park Maintenance	90.00	Public Works	GENERAL FUND
3/3/2017	Brunson Pump Service	PO99903-PORTABLE RENTAL MAR'17-PARADISE PK-RP	05317	Park Maintenance	120.00	Public Works	GENERAL FUND
3/25/2017	Burnett Staffing	Service Contract	05520	Service Contracts	365.40	Recreation Centers	GENERAL FUND
3/24/2017	Burnett Staffing	Temp Services - Receptionist	05520	Service Contracts	151.20	City Manager	GENERAL FUND
3/31/2017	Burnett Staffing	Temp Services - Receptionist	05520	Service Contracts	100.80	City Manager	GENERAL FUND

3/18/2017	Burnett Staffing	Service Contract	05520	Service Contracts	163.80	Recreation Centers	GENERAL FUND
3/29/2017	Chaparro, Cynthia	PO99906-PARKING FEE REIMB-MTSI AWARDS 3/27-3/29/17 AUS-MC	05711	Travel Lodg Airf Mil	15.00	Municipal Court	GENERAL FUND
3/27/2017	Chaparro, Cynthia	PO24131-PERDIEM-MTSI CONFERENCE-JVCM CHAPARRO 3/27-29/17 AUS	05711	Travel Lodg Airf Mil	147.50	Municipal Court	GENERAL FUND
3/30/2017	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 03/25/17	02604	Cleat Dues	138.50	Police Department	GENERAL FUND
3/16/2017	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 3/11/17	02604	Cleat Dues	152.35	Police Department	GENERAL FUND
3/2/2017	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 02/25/17	02604	Cleat Dues	152.35	Police Department	GENERAL FUND
3/1/2017	County of El Paso	ON SITE SEWAGE INSPECTION BY E	05525	Health Contract	1,000.00	Health Department	GENERAL FUND
3/20/2017	Cuba Glass	PO99905-WINDSHIELD UNIT 1404	05612	Vehicle Repair & Maintenance	165.00	Police Department	GENERAL FUND
3/31/2017	Currey Adkins	PO99925-RACKSPACE MAR'17-IT	05520	Service Contracts	343.00	Information Technology	GENERAL FUND
3/31/2017	Daniel's Tree &	Service Contract	05520	Service Contracts	1,600.00	Public Works	GENERAL FUND
3/1/2017	Dannenbaum Engineering Corp	ENGINEERING SERVICES WORK AUTH	06421	Engineering	55,817.04	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/31/2017	David's Apparel Inc	PO99913-SHIRTS/POLO SHIRTS FOR CTY COUNCIL REPS-MCC	05201	Office Expense and Supplies	220.00	Mayor and City Council	GENERAL FUND
3/31/2017	David's Apparel Inc	PO99903-SHIRTS-GUTIERREZ;SHIRTS,APRON S. PROVENCIO RW	05312	Street Maintenance	189.80	Public Works	GENERAL FUND
3/19/2017	Edlin Luna	DEPOSIT REIMBURSEMENT FOR PARTIES/EVENT- RCPT26348-RP	04714	Park Fees	60.00	Planning and Zoning	GENERAL FUND
3/1/2017	El Paso Central Appraisal	APPRAISAL SVCS., FY 2015/2016 QTRLY DUE BEFORE 03/31/17	05513	Central Appraisal Fees	22,397.68	Finance Department	GENERAL FUND
3/1/2017	El Paso Disposal	Monthly svc-241 Old Hueco Tanks Rd MAR'17	05311	Building & Property Maintenan	50.00	Public Works	GENERAL FUND

3/1/2017	El Paso Electric Company	STREET LIGHTS CAPITAL PROJECTS	05520	Service Contracts	2,573.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/9/2017	El Paso Electric Company	STREET LIGHTS CAPITAL PROJECTS	05520	Service Contracts	6,943.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/14/2017	El Paso Electric Company	Electric svc-FLASHERS-HD HILLEY ELEM 761RV-2/10-3/14/2017	05313	Utilities	10.27	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric Svc-3019210141-316 Buford-Bulldog Pk-2/10-3/14/17	05313	Utilities	283.00	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric Svc-FLASHER-Escontrias Elem-316 Buford-2/10-3/14/17	05313	Utilities	10.27	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	ELECTRIC SVC 412 N MOON RD 2/10-3/14/17	05313	Utilities	10.13	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric Svc-FLASHERS-SOCORRO MIDDLE 415BOVEE-2/10-3/14/17	05313	Utilities	10.00	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	ElectricSvc-FLASHRS-HUECO ELEM-320 OHUECO TANKS-2/10-3/14/17	05313	Utilities	10.27	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric Svc-9986 Gideon Cir - 2/10-3/14/17	05313	Utilities	10.27	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric Svc-FLASHERS-SOCORRO MIDDLE 316BOVEE-2/10-3/14/17	05313	Utilities	10.41	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	ElectricSvc-FLASHRS-S.SANCHEZ MIDDLE-285 Rio Vista-2/10-3/14	05313	Utilities	10.41	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc-FLASHRS-HUECO ELEM-370 OHUECO TANK 2/10-3/14/17	05313	Utilities	10.27	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric Svc 425 Rio Vista Rd-2/10-3/14/17	05313	Utilities	10.13	Public Works	GENERAL FUND

3/14/2017	El Paso Electric Company	Electric svc-670 POONA RD(SOLAR)-2/10-3/14/17	05313	Utilities	266.76	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc-205 S. NEVAREZ - 2/10-3/14/17	05313	Utilities	10.00	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc 10200 Calcutta Dr. Spc A 2/10-3/14/17	05313	Utilities	147.26	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc-FLASHERS-HD HILLEY ELEM 699RV-2/10-3/14/17	05313	Utilities	24.31	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc- VALLE PALOMAR RD 7 LAMPS 2/11-3/14/17	05313	Utilities	181.09	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc-241OLDHUECO TANKS 2/10-3/14/17	05313	Utilities	230.29	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc-10415 VALLE RICO DR. 2/10-3/14/17	05313	Utilities	119.37	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	ELECT. SVC 124 HORIZON BLVD LAMPS(SOLAR)2/10-3/14/17	05313	Utilities	411.62	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	ELEC. SVC 901 N. RIO VISTA RD. 2/10-3/14/17	05313	Utilities	378.18	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc-851 N. Rio Vista Rd Pump 2/10-3/14/17	05313	Utilities	11.93	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc-10660 Socorro Rd. 2/10-3/14/17	05313	Utilities	10.56	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc-10664 Socorro Rd Park 2/10-3/14/17	05313	Utilities	424.06	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	Electric svc - 241 Hueco Tanks Rd- PW 2/10-3/14/17	05313	Utilities	24.17	Public Works	GENERAL FUND
3/14/2017	El Paso Electric Company	ELECTRIC SVC 341 N. MOON RD. 2/15-3/14/17	05313	Utilities	488.87	Public Works	GENERAL FUND

3/20/2017	El Paso Electric Company	Electric svc-11570 Valle Palomar Rd WELL 2/15-3/20/17	05313	Utilities	92.74	Public Works	GENERAL FUND
3/20/2017	El Paso Electric Company	Electric svc-FLASHERS-ROBERT ROJAS ELEM-2/15-3/20/17	05313	Utilities	10.13	Public Works	GENERAL FUND
3/20/2017	El Paso Electric Company	Electric Svc-587 Bauman Rd Flasher 2/15-3/20/17	05313	Utilities	10.27	Public Works	GENERAL FUND
3/22/2017	El Paso Electric Company	ELECTRIC SVC 317 VINEYARD 3 lamps 2/18-3/22/17	05313	Utilities	51.37	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	Electric svc 124 Horizon Lamps 2/14-3/16/17	05313	Utilities	24.70	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	Electric svc 10200 Calcutta Dr. Lamps(6) 2/14-3/16/17	05313	Utilities	85.15	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	Electric svc -124 Horizon Blvd 2Lamps 2/14-3/16/17	05313	Utilities	30.26	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	Electric svc- SOCORRO 250 W LAMPS (5) 2/14-3/16/17	05313	Utilities	1,007.02	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	Electric svc- 124 HORIZON BLV LAMPS 2/14-3/16/17	05313	Utilities	123.47	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	Electric svc- SOCORRO 250 W LAMPS (5) 2/14-3/16/17	05313	Utilities	90.78	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	ELECTRIC SVC. 1 DELILAH AVE. LAMP 2/14-3/16/17	05313	Utilities	39.64	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	ELECTRIC SVC. SOYA PARK DR 11 LAMPS 2/14-3/16/17	05313	Utilities	98.09	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	ELEC.SVC 901 N. RIO VISTA RD LAMPS 2/14-3/16/17	05313	Utilities	209.45	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	Electric svc -241 Old Hueco Tanks Lamp 2/14-3/16/17	05313	Utilities	39.75	Public Works	GENERAL FUND

3/16/2017	El Paso Electric Company	Electric svc 10200 Calcutta Dr. Lamps(6) 2/14-3/16/17	05313	Utilities	104.34	Public Works	GENERAL FUND
3/16/2017	El Paso Electric Company	Electric svc-241 Old Hueco Tanks Rd Lamps 2/14-3/16/17	05313	Utilities	38.09	Public Works	GENERAL FUND
3/17/2017	El Paso Electric Company	Electric Svcs 350 Flor Morada Rd-Mauro Rosas Pk 2/14-3/17/17	05313	Utilities	345.24	Public Works	GENERAL FUND
3/17/2017	El Paso Electric Company	Electric Svc-11644 Alameda-WiltonConnersWay 2/14-3/17/17	05313	Utilities	183.76	Public Works	GENERAL FUND
3/17/2017	El Paso Electric Company	Electric svc-FLASHERS-CAMPESTRE ELEM 460PASSMRE 2/14-3/17/17	05313	Utilities	10.41	Public Works	GENERAL FUND
3/17/2017	El Paso Electric Company	ELECTRIC SVC 317 VINEYARD 2/14-3/17/17	05313	Utilities	143.54	Public Works	GENERAL FUND
3/17/2017	El Paso Electric Company	Electric Svc 200 Tanton Rd Flasher 2/14-3/17/17	05313	Utilities	10.41	Public Works	GENERAL FUND
3/17/2017	El Paso Electric Company	Electric svc-FLASHERS-CAMPESTRE ELEM-2/14-3/17/17	05313	Utilities	10.27	Public Works	GENERAL FUND
3/17/2017	El Paso Electric Company	Electric Svc-11478 Alameda Ave-2/14-3/17/17	05313	Utilities	10.13	Public Works	GENERAL FUND
3/15/2017	El Paso Electric Company	ELECTRIC SVC 11280 CIELO AZUL 2 LAMPS 2/14-3/15/17	05313	Utilities	39.82	Public Works	GENERAL FUND
3/28/2017	El Paso Electric Company	SOCORRO RD. LAMPS 1 LAMP 2/24-3/28/17	05313	Utilities	23.11	Public Works	GENERAL FUND
3/28/2017	El Paso Electric Company	Electric svc- Socorro Rd 483LAMPS 2/24-3/28/17	05313	Utilities	5,287.85	Public Works	GENERAL FUND
3/28/2017	El Paso Electric Company	Electric svc- NEAR MOON CITY 27 LAMPS 2/24-3/28/17	05313	Utilities	624.09	Public Works	GENERAL FUND
3/28/2017	El Paso Electric Company	ELECTRIC SVC. 31 LAMPS 2045-9002-01 (VARIOS)2/24-3/28/17	05313	Utilities	844.86	Public Works	GENERAL FUND

3/28/2017	El Paso Electric Company	Electric svc- 205 Buford Rd LAMPS (2 UNITS) 2/24-3/28/17	05313	Utilities	7.61	Public Works	GENERAL FUND
3/28/2017	El Paso Electric Company	Electric svc - 250W HPS CITY LAMPS DIST4-2/24-3/28/17	05313	Utilities	61.00	Public Works	GENERAL FUND
3/27/2017	El Paso Electric Company	Electric svc-FRIEDMAN ESTATE 8 LAMPS 2/23-3/27/17	05313	Utilities	59.67	Public Works	GENERAL FUND
3/27/2017	El Paso Electric Company	Electric svc- 700 Delhi Dr. 2/23-3/27/17	05313	Utilities	10.00	Public Works	GENERAL FUND
3/27/2017	El Paso Electric Company	Electric svc-Friedman Estates 267 Lamps 2/23-3/27/17	05313	Utilities	6,053.22	Public Works	GENERAL FUND
3/27/2017	El Paso Electric Company	ELEC SVC. 800 N.Rio Vista Rd.5 LAMPS-SEPARATE 2/24-3/27/17	05313	Utilities	288.09	Police Department	GENERAL FUND
3/27/2017	El Paso Electric Company	ELEC SVC. 800 N.Rio Vista Rd.5 LAMPS-SEPARATE 2/24-3/27/17	05313	Utilities	308.29	Public Works	GENERAL FUND
3/27/2017	El Paso Electric Company	Electric svc- 860 N. RIO VISTA RD 02/23-3/27/2017	05313	Utilities	480.73	Police Department	GENERAL FUND
3/27/2017	El Paso Electric Company	Electric svc- 860 N. RIO VISTA RD 02/23-3/27/2017	05313	Utilities	171.99	Public Works	GENERAL FUND
3/26/2017	El Paso Times, Inc.	Advertising	05511	Advertising/Drug Testing	108.01	Planning and Zoning	GENERAL FUND
3/18/2017	El Paso Times, Inc.	Advertising	05511	Advertising/Drug Testing	319.16	City Clerk	GENERAL FUND
3/10/2017	El Paso Times, Inc.	Advertising	05511	Advertising/Drug Testing	232.75	Planning and Zoning	GENERAL FUND
3/1/2017	El Paso Times, Inc.	Advertising	05511	Advertising/Drug Testing	44.70	City Clerk	GENERAL FUND
3/1/2017	El Paso Times, Inc.	PO23914-PUBLIC HEARING RE: 10709 ALAMEDA-CC	05511	Advertising/Drug Testing	118.39	City Clerk	GENERAL FUND
3/3/2017	EZ Printing	PO99902-BSN CARDS-GENERIC & FOR CTY MGR, BSN ENVELOPES-CM	05201	Office Expense and Supplies	183.00	City Manager	GENERAL FUND

3/23/2017	Fernando Munoz	APPEAL REFUND DOCKET#201605042	02126	Child Safety Seat/Belt Fines	20.00		GENERAL FUND
3/21/2017	Ferrellgas, LP	PO99903-DOCK CYLINDER- PW	05312	Street Maintenance	45.39	Public Works	GENERAL FUND
3/30/2017	Firestone TDS/GCR	Vehicle Repairs	05612	Vehicle Repair & Maintenance	288.86	Police Department	GENERAL FUND
3/31/2017	Firestone TDS/GCR	Vehicle Repairs	05612	Vehicle Repair & Maintenance	621.56	Police Department	GENERAL FUND
3/31/2017	Firestone TDS/GCR	Vehicle Repairs	05612	Vehicle Repair & Maintenance	288.86	Police Department	GENERAL FUND
3/31/2017	Frank's Supply Company Inc	Tools & Supplies	05212	Tools and Supplies	15.75	Public Works	GENERAL FUND
3/31/2017	Frank's Supply Company Inc	PO99903-JACKET-PW	05213	Uniforms	35.50	Public Works	GENERAL FUND
3/27/2017	Frank's Supply Company Inc	PO99903-CHAIN,DIGITAL LEVEL,BLADES-PW	05212	Tools and Supplies	169.25	Public Works	GENERAL FUND
3/27/2017	Frank's Supply Company Inc	Tools & Supplies	05212	Tools and Supplies	45.00	Public Works	GENERAL FUND
3/17/2017	Frank's Supply Company Inc	Tools & Supplies	05212	Tools and Supplies	222.50	Public Works	GENERAL FUND
3/1/2017	Frank's Supply Company Inc	Tools & Supplies	05212	Tools and Supplies	81.72	Public Works	GENERAL FUND
3/1/2017	Frank's Supply Company Inc	Tools & Supplies	05212	Tools and Supplies	35.98	Public Works	GENERAL FUND
3/1/2017	Frank's Supply Company Inc	PO23983- GLOVES,TRIMMERS-PW	05212	Tools and Supplies	202.75	Public Works	GENERAL FUND
3/1/2017	Frank's Supply Company Inc	PO99903- GLOVES,TRIMMERS-PW	05212	Tools and Supplies	363.35	Public Works	GENERAL FUND
3/1/2017	Frank's Supply Company Inc	Tools & Supplies	05212	Tools and Supplies	15.40	Public Works	GENERAL FUND
3/1/2017	Frank's Supply Company Inc	PO99903-JACKETS,KNEE BOOTS-PW	05213	Uniforms	89.25	Public Works	GENERAL FUND

3/9/2017	Frank's Supply Company Inc	Tools & Supplies	05212	Tools and Supplies	109.50	Public Works	GENERAL FUND
3/7/2017	Frank's Supply Company Inc	Tools & Supplies	05212	Tools and Supplies	344.00	Public Works	GENERAL FUND
3/7/2017	Frank's Supply Company Inc	Tools & Supplies	05212	Tools and Supplies	237.75	Public Works	GENERAL FUND
3/7/2017	Frank's Supply Company Inc	PO23983-FUEL STRING TRIMMER KIT-PW	05212	Tools and Supplies	67.25	Public Works	GENERAL FUND
3/1/2017	Friedman Recycling co.	FY 17 RECYCLING SERVICES	05325	Recycling Center	521.33	Public Works	GENERAL FUND
3/1/2017	Friedman Recycling co.	PO23933-RECYCLING SVCS FEB'17-PW	05325	Recycling Center	200.00	Public Works	GENERAL FUND
3/1/2017	Friedman Recycling co.	FY 17 RECYCLING SERVICES	05325	Recycling Center	47.55	Public Works	GENERAL FUND
3/1/2017	Friedman Recycling co.	PO99903-RECYCLING SVCS FEB'17-PW	05325	Recycling Center	238.82	Public Works	GENERAL FUND
3/17/2017	Garry L. Feldman, PH.D.	H.R.-Employment Expense	05526	Human Resources	400.00	Human Resources	GENERAL FUND
3/23/2017	Genator Johnson Law Firm	APPEAL REFUND DOCKET#201700969	02126	Child Safety Seat/Belt Fines	20.00		GENERAL FUND
3/23/2017	Genator Johnson Law Firm	APPEAL REFUND DOCKET#201700957	02126	Child Safety Seat/Belt Fines	20.00		GENERAL FUND
3/23/2017	Genator Johnson Law Firm	APPEAL REFUND DOCKET#201700966	02126	Child Safety Seat/Belt Fines	20.00		GENERAL FUND
3/1/2017	GT Distributors, Inc.	Tools & Supplies	05212	Tools and Supplies	1,257.00	Police Department	GENERAL FUND
3/10/2017	GT Distributors, Inc.	Tools & Supplies	05212	Tools and Supplies	3,722.58	Police Department	GENERAL FUND
3/10/2017	GT Distributors, Inc.	PO24132-FEDERAL CARTRIDGES-PD	05212	Tools and Supplies	0.42	Police Department	GENERAL FUND
3/16/2017	HD Supply White Cap Constructi	PO99903-MEASURING WHEEL,CORD,CONCRETE BOOTS,DRILL-PW	05212	Tools and Supplies	223.96	Public Works	GENERAL FUND

3/29/2017	HD Supply White Cap Constructi	PO99903-WIRE MESH, STAKES-PW	05212	Tools and Supplies	276.00	Public Works	GENERAL FUND
3/29/2017	Home Depot	PO99903-PARK SUPPLIES- PW	05317	Park Maintenance	59.78	Public Works	GENERAL FUND
3/30/2017	Home Depot	PO99903-PARK MAINT SUPPLIES-PW	05317	Park Maintenance	301.77	Public Works	GENERAL FUND
3/21/2017	Home Depot	PO99903-PARK SUPPLIES- PW	05317	Park Maintenance	359.20	Public Works	GENERAL FUND
3/8/2017	Home Depot	PO99903-PARK MAINT SUPPLIES-PW	05317	Park Maintenance	195.10	Public Works	GENERAL FUND
3/1/2017	Home Depot	PO99910-DEADBOLT-SP	05201	Office Expense and Supplies	9.97	Grants and Special Projects	GENERAL FUND
3/1/2017	HUB Int'l Insurance Svcs	Service Contract	05520	Service Contracts	1,250.00	Human Resources	GENERAL FUND
3/1/2017	Interlease	Equipment Rental/ Lease	05523	Equipment Rental/Lease	358.00	Planning and Zoning	GENERAL FUND
3/1/2017	Interlease	SERVICE CONTRACT LEASE FOR COP	05523	Equipment Rental/Lease	189.00	City Manager	GENERAL FUND
3/1/2017	Interlease	PO99916-COPYLEAS-KK6319- SVN/MPC305SPF- W704B102336-BUCC-MAR17	05523	Equipment Rental/Lease	135.32	Recreation Centers	GENERAL FUND
3/1/2017	Interlease	PO99916-COPYLEAS-KK6203- SVN/MPC305SPF- W704B102336-BUCC-MAR17	05523	Equipment Rental/Lease	135.32	Recreation Centers	GENERAL FUND
3/23/2017	Irma Contreras	APPEAL REFUND DOCKET#201605622	02126	Child Safety Seat/Belt Fines	20.00		GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-CC	05411	Legal Fees	2,979.58	City Clerk	GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-CM	05411	Legal Fees	899.27	City Manager	GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-CSC	05411	Legal Fees	617.48	Human Resources	GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-FNC	05411	Legal Fees	1,634.49	Finance Department	GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-HR	05411	Legal Fees	264.63	Human Resources	GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-MC	05411	Legal Fees	1,646.61	Municipal Court	GENERAL FUND

3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-MCC	05411	Legal Fees	12,074.25	City Manager	GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-PARKS	05411	Legal Fees	1,036.48	Public Works	GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-PD	05411	Legal Fees	44.11	Police Department	GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-PW	05411	Legal Fees	1,071.28	Public Works	GENERAL FUND
3/31/2017	James A. Martinez PLLC	ATTY FEES MAR'17-PZ	05411	Legal Fees	5,045.20	Planning and Zoning	GENERAL FUND
3/29/2017	Jobe Materials, L.P.	BASE	75630	Base	1,096.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/27/2017	Jobe Materials, L.P.	OPEN PO STREET MAINTENANCE	05312	Street Maintenance	404.70	Public Works	GENERAL FUND
3/23/2017	Jobe Materials, L.P.	EMULSION OIL	75620	Emulsion	317.80	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/22/2017	Jobe Materials, L.P.	ANDERSON	75610	Asphalt	27,710.28	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/21/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	456.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/20/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	702.81	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/17/2017	Jobe Materials, L.P.	ANDERSON	75610	Asphalt	30,513.30	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/16/2017	Jobe Materials, L.P.	EMULSION OIL	75620	Emulsion	267.61	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/15/2017	Jobe Materials, L.P.	EMULSION OIL	75620	Emulsion	24.50	Capital Projects Fund	CAPITAL PROJECTS-14 CO

3/15/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	456.57	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/1/2017	Jobe Materials, L.P.	OPEN PO STREET MAINTENANCE	05312	Street Maintenance	173.28	Public Works	GENERAL FUND
3/1/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	344.85	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/1/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	581.97	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/1/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	657.78	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/1/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	616.74	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/1/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	823.08	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/1/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	649.80	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/1/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	576.27	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/2/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	399.00	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/8/2017	Jobe Materials, L.P.	BASE	75630	Base	485.50	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/7/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	624.15	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/8/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	513.57	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/9/2017	Jobe Materials, L.P.	OPEN PO STREET MAINTENANCE	05312	Street Maintenance	288.42	Public Works	GENERAL FUND

3/6/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	688.56	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/10/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	354.54	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/12/2017	Jobe Materials, L.P.	Street Maintenance	75610	Asphalt	457.71	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/21/2017	Jose A. Fuentes	REIMBURSEMENT-DENTAL & VISION PREMIUM PPE 10/27/16	02599	Dental Premiums Withheld	10.07		GENERAL FUND
3/21/2017	Jose A. Fuentes	REIMBURSEMENT-DENTAL & VISION PREMIUM PPE 10/27/16	02614	Vision Payable (EmplDeduction)	1.67		GENERAL FUND
3/1/2017	Joshua Olvera	PO24187-PHOTOGRAPHY & GRAPHIC DESIGN-PD	05520	Service Contracts	500.00	Police Department	GENERAL FUND
3/23/2017	Karen Madrid Moley	APPEAL REFUND DOCKET#201607870	02126	Child Safety Seat/Belt Fines	20.00		GENERAL FUND
3/13/2017	Kaufman's West, LLC	Uniforms	05213	Uniforms	241.50	Police Department	GENERAL FUND
3/1/2017	Linebarger Goggan Blair & Samp	Collection Fees MC	02617	Collection Agency COLL	9,660.22	Municipal Court	GENERAL FUND
3/1/2017	Linebarger Goggan Blair & Samp	PO24170-MC FEES & FINES COLLECTED-FEB'17	04507	Muni. Court Judgements/Fines	14.19	Municipal Court	GENERAL FUND
3/1/2017	Linebarger Goggan Blair & Samp	Agent Fees	02617	Collection Agency COLL	6,920.17	Municipal Court	GENERAL FUND
3/31/2017	Lopez, James M.	Aquarium Maintenance/Supplies	05311	Building & Property Maintenance	159.95	City Manager	GENERAL FUND
3/15/2017	Lowe's Credit Center	PO99903-TOOLS & SUPPLIES-PW	05212	Tools and Supplies	136.61	Public Works	GENERAL FUND
3/14/2017	Lowe's Credit Center	PO99916-GARDEN SOIL FOR THE COMMUNITY GARDEN-RC	05548	Events	15.16	Recreation Centers	GENERAL FUND
3/16/2017	Lowe's Credit Center	PO99903-TOOLS & SUPPLIES-PW	05212	Tools and Supplies	41.26	Public Works	GENERAL FUND
3/8/2017	Lowe's Credit Center	PO99916-PLANTS/HERBS-COMMUNITY GARDEN-RC	05548	Events	71.88	Recreation Centers	GENERAL FUND

3/13/2017	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001000-2/9-3/13/17	05313	Utilities	76.09	Public Works	GENERAL FUND
3/13/2017	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001000-2/9-3/13/17	05311	Building & Property Maintenanc	105.00	Public Works	GENERAL FUND
3/13/2017	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-02/09-03/13/17	05313	Utilities	47.57	City Manager	GENERAL FUND
3/13/2017	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-02/09-03/13/17	05311	Building & Property Maintenanc	58.00	City Manager	GENERAL FUND
3/13/2017	Lower Valley Water District	WATER SVC-BULLDOG PK 61221901000-02/09-03/13/17	05313	Utilities	87.40	Public Works	GENERAL FUND
3/13/2017	Lower Valley Water District	Water/Disposal svcs-10664 Socorro Rd. 02/09-03/13/17	05313	Utilities	108.53	Public Works	GENERAL FUND
3/13/2017	Lower Valley Water District	Water svc-700 Delhi Dr- 02/09-03/13/17	05313	Utilities	27.14	Public Works	GENERAL FUND
3/17/2017	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102000-2/14-3/17/17	05313	Utilities	182.11	Police Department	GENERAL FUND
3/17/2017	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102000-2/14-3/17/17	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
3/14/2017	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-2/10-3/14/17	05313	Utilities	43.61	Recreation Centers	GENERAL FUND
3/14/2017	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-2/10-3/14/17	05311	Building & Property Maintenanc	17.35	Recreation Centers	GENERAL FUND
3/14/2017	Lower Valley Water District	WATER/DISPOSAL SVCS@241 MOON RD. 2/10-3/14/17	05313	Utilities	49.34	Public Works	GENERAL FUND
3/14/2017	Lower Valley Water District	WATER/DISPOSAL SVCS@241 MOON RD. 2/10-3/14/17	05311	Building & Property Maintenanc	35.35	Public Works	GENERAL FUND
3/15/2017	Lower Valley Water District	Water/Disposal svcs - 10200 Calucutta Dr. 2/13-3/15/17	05313	Utilities	44.82	Police Department	GENERAL FUND

3/15/2017	Lower Valley Water District	Water/Disposal svcs - 10200 Calucutta Dr. 2/13-3/15/17	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
3/21/2017	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-02/16-3/21/17	05313	Utilities	65.63	Recreation Centers	GENERAL FUND
3/21/2017	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-02/16-3/21/17	05311	Building & Property Maintenanc	85.00	Recreation Centers	GENERAL FUND
3/21/2017	Lower Valley Water District	Water svc- 851 Rio Vista-2/16-3/21/17	05313	Utilities	32.16	Planning and Zoning	GENERAL FUND
3/31/2017	Lower Valley Water District	WATER SVCS @ 317 MOON RD.- ACCT# 60503001000-MAR'17	05313	Utilities	20.75	City Manager	GENERAL FUND
3/31/2017	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD- ACCT#60252101003 MAR'17	05313	Utilities	60.96	Police Department	GENERAL FUND
3/31/2017	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD- ACCT#60252101003 MAR'17	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
3/3/2017	Martina Rodas	PO99915-MILEAGE REIMB- 2017 PAYROLL LAW SEMINAR-M.RODAS 3/3/1	05711	Travel Lodg Airf Mil	19.15	Finance Department	GENERAL FUND
3/22/2017	MAS Modern Marketing	PO99905-DRUG TEST POUCHES-PD	05212	Tools and Supplies	454.07	Police Department	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS- CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	43.63	City Clerk	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS- CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	63.15	City Manager	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS- CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	20.54	Finance Department	GENERAL FUND

3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	19.64	Human Resources	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	22.07	Municipal Court	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	674.94	Police Department	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	170.97	Planning and Zoning	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	172.46	Public Works	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	46.70	Recreation Centers	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05116	Life Insurance	16.06	Information Technology	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	20.44	City Clerk	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	93.51	City Manager	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	115.32	Finance Department	GENERAL FUND

3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	20.44	Human Resources	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	121.29	Municipal Court	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	1,421.20	Police Department	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	341.55	Planning and Zoning	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	554.64	Public Works	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	81.76	Recreation Centers	GENERAL FUND
3/1/2017	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-MAR17	05117	Dental Insurance Expense	20.44	Information Technology	GENERAL FUND
3/3/2017	Microix, Inc.	Annual Software Maint. and Sup	05201	Office Expense and Supplies	1,861.25	Information Technology	GENERAL FUND
3/1/2017	Miguel A. Rosas	PO99903-2017 PESTICIDE APPLICATOR TRNG REIMB-PW	05527	Seminars/Training/Workshops	50.00	Public Works	GENERAL FUND
3/20/2017	Mister Car Wash	PO99905-EXPRESS DRIVE THRU EXTERIOR WASH T3-PD	05612	Vehicle Repair & Maintenance	420.00	Police Department	GENERAL FUND
3/15/2017	Miteva Enterprises Inc.	PO99902-RED INK CARTRIDGE FOR POSTAGE METER-CM	05201	Office Expense and Supplies	71.98	City Manager	GENERAL FUND
3/24/2017	Miteva Enterprises Inc.	PO99903-EPSON INK-PW	05201	Office Expense and Supplies	151.96	Public Works	GENERAL FUND

3/2/2017	Miteva Enterprises Inc.	PO99915-INK CARTRIDGES-F	05201	Office Expense and Supplies	145.97	Finance Department	GENERAL FUND
3/8/2017	MJ Protech	PO99913-SERVICE CALL-CK MICROPHONES & ADJUST CAMERAS-MCC	05201	Office Expense and Supplies	235.00	Mayor and City Council	GENERAL FUND
3/31/2017	Monique Velarde	Service Contract	05520	Service Contracts	3,333.33	Municipal Court	GENERAL FUND
3/8/2017	Moreno Cardenas Inc.	PO23412-ENGINEERING SVCS-SAFE ROUTES PHASE II-OCT-DEC'16	06450	Administrative Match	2,115.08	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/7/2017	NAPA Center El Paso	PO99905-3/8" RATCHET, BEACON LIGHT FLASHTUBE UNIT 1404	05612	Vehicle Repair & Maintenance	87.10	Police Department	GENERAL FUND
3/2/2017	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 2/25/17	02602	Deferred Compensation Withheld	3,728.46		GENERAL FUND
3/2/2017	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 2/25/17	02620	Deferred Compensation Payable	3,001.67		GENERAL FUND
3/30/2017	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 3/25/17	02602	Deferred Compensation Withheld	3,534.24		GENERAL FUND
3/30/2017	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 3/25/17	02620	Deferred Compensation Payable	2,957.45		GENERAL FUND
3/16/2017	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 3/11/17	02602	Deferred Compensation Withheld	3,578.46		GENERAL FUND
3/16/2017	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 3/11/17	02620	Deferred Compensation Payable	3,001.67		GENERAL FUND
3/13/2017	Northern Tool & Equipment Comp	Tools & Supplies	05212	Tools and Supplies	549.98	Public Works	GENERAL FUND
3/13/2017	Northern Tool & Equipment Comp	Tools & Supplies	05212	Tools and Supplies	450.02	Public Works	GENERAL FUND

3/13/2017	Northern Tool & Equipment Comp	PO24142-TOOL BOXES-PW	05212	Tools and Supplies	99.96	Public Works	GENERAL FUND
3/13/2017	O'REILLY AUTO PARTS	PO99905-BRAKE ROTORS FOR UNIT 700-PD	05612	Vehicle Repair & Maintenance	69.54	Police Department	GENERAL FUND
3/7/2017	O'REILLY AUTO PARTS	PO99905-O2 SENSOR,SEAL UNIT 1404	05612	Vehicle Repair & Maintenance	88.56	Police Department	GENERAL FUND
3/7/2017	O'REILLY AUTO PARTS	PO99905-O2 SENSOR UNIT 1404	05612	Vehicle Repair & Maintenance	145.00	Police Department	GENERAL FUND
3/7/2017	O'REILLY AUTO PARTS	Vehicle Maintenance	05612	Vehicle Repair & Maintenance	76.99	Public Works	GENERAL FUND
3/7/2017	O'REILLY AUTO PARTS	PO99905-CREDIT-O2 SENSOR UNIT 1404	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
3/7/2017	O'REILLY AUTO PARTS	PO99905-AC HOSE UNIT 1404	05612	Vehicle Repair & Maintenance	92.38	Police Department	GENERAL FUND
3/8/2017	O'REILLY AUTO PARTS	PO99905-OIL UNIT 1401	05612	Vehicle Repair & Maintenance	7.49	Police Department	GENERAL FUND
3/8/2017	O'REILLY AUTO PARTS	PO99905-PAINT GUN,TACK CLOTH,STEEL WOOK UNIT 1101	05612	Vehicle Repair & Maintenance	84.47	Police Department	GENERAL FUND
3/9/2017	O'REILLY AUTO PARTS	PO99916-AIR FILTER RC01	05612	Vehicle Repair & Maintenance	15.26	Recreation Centers	GENERAL FUND
3/9/2017	O'REILLY AUTO PARTS	PO99905-BASE COAT, THINNER, MIXING CUP UNIT 1101	05612	Vehicle Repair & Maintenance	79.43	Police Department	GENERAL FUND
3/3/2017	O'REILLY AUTO PARTS	PO99905-BULLET CONNECTOR UNIT EXPEDITION-PD	05612	Vehicle Repair & Maintenance	2.99	Police Department	GENERAL FUND
3/6/2017	O'REILLY AUTO PARTS	PO99905-O2 SENSOR UNIT 1404	05612	Vehicle Repair & Maintenance	72.57	Police Department	GENERAL FUND
3/2/2017	O'REILLY AUTO PARTS	PO99905-LED LAMP UNIT EXPEDITION-PD	05612	Vehicle Repair & Maintenance	176.90	Police Department	GENERAL FUND

3/16/2017	O'REILLY AUTO PARTS	Equipment Maintenance	05613	Equipment Repair & Maintenance	1,229.98	Public Works	GENERAL FUND
3/18/2017	O'REILLY AUTO PARTS	PO99903-SEALING TAPES PW LOWBOY	05613	Equipment Repair & Maintenance	7.62	Public Works	GENERAL FUND
3/20/2017	O'REILLY AUTO PARTS	PO99903-AIR COUPLER, AIR PLUG PW LOWBOY	05613	Equipment Repair & Maintenance	8.51	Public Works	GENERAL FUND
3/24/2017	O'REILLY AUTO PARTS	PO99903-SEAT COVER,FLASHER,SPRAY NOZZLE PW17	05613	Equipment Repair & Maintenance	57.27	Public Works	GENERAL FUND
3/23/2017	O'REILLY AUTO PARTS	Tools & Supplies	05212	Tools and Supplies	25.98	Public Works	GENERAL FUND
3/30/2017	O'REILLY AUTO PARTS	PO99903-GAUGE PW59	05613	Equipment Repair & Maintenance	49.99	Public Works	GENERAL FUND
3/22/2017	Office Depot	Office Supplies	05201	Office Expense and Supplies	55.98	Police Department	GENERAL FUND
3/22/2017	Office Depot	PO23866-CREDIT OFFICE SUPPLIES-PD	05201	Office Expense and Supplies		Police Department	GENERAL FUND
3/6/2017	Office Depot	Office Supplies	05201	Office Expense and Supplies	109.95	Police Department	GENERAL FUND
3/3/2017	Office Depot	Office Supplies	05201	Office Expense and Supplies	450.29	Municipal Court	GENERAL FUND
3/3/2017	Office Depot	Office Supplies	05201	Office Expense and Supplies	326.47	Planning and Zoning	GENERAL FUND
3/7/2017	Office Depot	Office Supplies	05201	Office Expense and Supplies	38.39	Municipal Court	GENERAL FUND
3/6/2017	Office Depot	Office Supplies	05201	Office Expense and Supplies	46.45	Planning and Zoning	GENERAL FUND
3/6/2017	Office Depot	Office Supplies	05201	Office Expense and Supplies	31.67	Planning and Zoning	GENERAL FUND
3/6/2017	Office Depot	Office Supplies	05201	Office Expense and Supplies	47.77	Planning and Zoning	GENERAL FUND
3/14/2017	Office Depot	Office/Maintenance Supplies	05201	Office Expense and Supplies	292.65	Information Technology	GENERAL FUND
3/31/2017	Omnibase Services of Texas, LP	Agent Fees	02613	OMNI Collections	1,914.00	Municipal Court	GENERAL FUND
3/1/2017	Options Management, LLC	RENT-VIENNA CONG	06440	Grant Expense	731.00	Grants and Special Projects	SPECIAL REVENUES FUND
3/1/2017	Parkhill, Smith & Cooper Inc.	MASTER PLAN AND REIMBURSE EXP	07510	Park Improvements	3,860.55	Capital Projects Fund	CAPITAL PROJECTS-14 CO
3/1/2017	Parkhill, Smith & Cooper Inc.	Service Contract	05718	Architect Services	446.25	Capital Projects Fund	CAPITAL PROJECTS-14 CO

3/31/2017	Petty Cash	PO99912-DONUTS-EMPLOYEE BDAYS & ANNIVERSARIED RECOGNITION-HR	05521	Support Activities	15.99	Human Resources	GENERAL FUND
3/30/2017	Petty Cash	PO99903-DRIVING RECORD REPORT FOR PW EMPLOYEE E.HERMOSILLO-P	05201	Office Expense and Supplies	12.00	Public Works	GENERAL FUND
3/28/2017	Petty Cash	PO99912-TOASTER-HR	05201	Office Expense and Supplies	24.94	Human Resources	GENERAL FUND
3/14/2017	Petty Cash	PO99903-KEY DUPLICATION FOR BULLDOG PK'S RESTROOMS/MECHANICA	05311	Building & Property Maintenanc	14.00	Public Works	GENERAL FUND
3/1/2017	Premier Real Estate LLC	RENT-MARIA C. MENDEZ	06440	Grant Expense	340.00	Grants and Special Projects	SPECIAL REVENUES FUND
3/1/2017	Presidio Networked Solutions,	Service Contract	05520	Service Contracts	150.00	Information Technology	GENERAL FUND
3/21/2017	Presidio Networked Solutions,	Firewall bulldog	05520	Service Contracts	737.95	Public Works	GENERAL FUND
3/2/2017	Progressive Microtechnolog y In	PO99905-ROLL ZEBRA RESIN RIBBON-PD	05201	Office Expense and Supplies	100.09	Police Department	GENERAL FUND
3/6/2017	RM Materials Inc.	PO99916-BLDG MAINT SUPPLIES-RC	05311	Building & Property Maintenanc	1.26	Recreation Centers	GENERAL FUND
3/6/2017	RM Materials Inc.	PO99916-BLDG MAINT SUPPLIES-RC	05311	Building & Property Maintenanc	84.45	Recreation Centers	GENERAL FUND
3/9/2017	RM Materials Inc.	PO99903-DISC METAL CUTTER-PW	05212	Tools and Supplies	23.94	Public Works	GENERAL FUND
3/22/2017	RM Materials Inc.	PO99902-BLDG MAINT SUPPLIES-CM	05311	Building & Property Maintenanc	3.30	City Manager	GENERAL FUND
3/22/2017	RM Materials Inc.	PO99902-BLDG MAINT SUPPLIES-CM	05311	Building & Property Maintenanc	2.00	City Manager	GENERAL FUND
3/22/2017	RM Materials Inc.	PO99902-BLDG MAINT SUPPLIES-CM	05311	Building & Property Maintenanc	5.28	City Manager	GENERAL FUND
3/14/2017	RM Materials Inc.	PO99916-BLDG MAINT SUPPLIES-RC	05311	Building & Property Maintenanc	12.68	Recreation Centers	GENERAL FUND
3/14/2017	RM Materials Inc.	PO99916-BLDG MAINT SUPPLIES-RC	05311	Building & Property Maintenanc	18.05	Recreation Centers	GENERAL FUND
3/17/2017	RM Materials Inc.	PO99903-TOOLS & SUPPLIES-PW	05212	Tools and Supplies	32.19	Public Works	GENERAL FUND

3/16/2017	RM Materials Inc.	PO99903-TOOLS & SUPPLIES-PW	05212	Tools and Supplies	7.98	Public Works	GENERAL FUND
3/28/2017	RM Materials Inc.	PO99916-BLDG MAINT SUPPLIES-RC	05311	Building & Property Maintenance	22.01	Recreation Centers	GENERAL FUND
3/27/2017	RM Materials Inc.	PO99903-TOOLS & SUPPLIES-PW	05212	Tools and Supplies	15.81	Public Works	GENERAL FUND
3/29/2017	Rodarte's Tire Shop	Vehicle Repairs	05612	Vehicle Repair & Maintenance	20.00	Police Department	GENERAL FUND
3/16/2017	Rodarte's Tire Shop	Vehicle Repairs	05612	Vehicle Repair & Maintenance	20.00	Public Works	GENERAL FUND
3/15/2017	Rodarte's Tire Shop	Vehicle Repairs	05612	Vehicle Repair & Maintenance	40.00	Planning and Zoning	GENERAL FUND
3/22/2017	Rodarte's Tire Shop	Equipment Repairs	05613	Equipment Repair & Maintenance	15.00	Public Works	GENERAL FUND
3/21/2017	Rodarte's Tire Shop	Vehicle Repairs	05612	Vehicle Repair & Maintenance	20.00	Police Department	GENERAL FUND
3/2/2017	Rodarte's Tire Shop	Vehicle Repairs	05612	Vehicle Repair & Maintenance	10.00	Police Department	GENERAL FUND
3/1/2017	Roy Lown's	PO99913-PLAQUES FOR DIST1 REP REYES,GEORGINA PEREZ,SCHOOLS	05201	Office Expense and Supplies	299.70	Mayor and City Council	GENERAL FUND
3/15/2017	Roy Lown's	PO99913-PLAQUE FOR CLAW SOCIETY-MCC	05201	Office Expense and Supplies	49.95	Mayor and City Council	GENERAL FUND
3/31/2017	RPC CPA's & Consultants, LLP	FISCAL YEAR 16 AUDIT SERVICES	05512	Audit Fees	6,400.00	Finance Department	GENERAL FUND
3/31/2017	Safety-Kleen Systems Inc.	PO99903-VAC SVC LIQUID REMOVAL-PW	05520	Service Contracts	372.83	Public Works	GENERAL FUND
3/31/2017	SAM'S CLUB	Office Supplies	05201	Office Expense and Supplies	97.18	Finance Department	GENERAL FUND
3/6/2017	SAM'S CLUB	PO99905-COPY PAPER,BATTERIES,CUTLER	05201	Office Expense and Supplies	363.43	Police Department	GENERAL FUND
3/6/2017	SAM'S CLUB	PO99905-NYQUIL,ADVIL,ANTACIDS-	05202	Medical Supplies	57.56	Police Department	GENERAL FUND
3/10/2017	SAM'S CLUB	Council Reps-Office Supplies	05201	Office Expense and Supplies	76.80	Mayor and City Council	GENERAL FUND
3/7/2017	SAM'S CLUB	Office Supplies	05201	Office Expense and Supplies	238.90	Municipal Court	GENERAL FUND
3/7/2017	SAM'S CLUB	PO99916-SUPPLIES-KIDS CAMP-RC	05548	Events	109.32	Recreation Centers	GENERAL FUND

3/11/2017	SAM'S CLUB	Council Reps-Office Supplies	05201	Office Expense and Supplies	17.32	Mayor and City Council	GENERAL FUND
3/31/2017	Samuel DeAvila	PO99912-DRUG TESTING- VARIOUS EMPLOYEES-HR	05511	Advertising/Drug Testing	390.00	Human Resources	GENERAL FUND
3/25/2017	Sandra Lafon	DEPOSIT REIMBURSEMENT FOR PARTIES/EVENT- RCPT26090-RP	04714	Park Fees	60.00	Planning and Zoning	GENERAL FUND
3/24/2017	Sierra Machinery Inc.	PO99903-VALVE NOZZLE GAUGE + SHIPPING-PW	05613	Equipment Repair & Maintenance	423.52	Public Works	GENERAL FUND
3/9/2017	Socorro Ace Hardware	PO99903-PADLOCK-PW	05311	Building & Property Maintenanc	16.99	Public Works	GENERAL FUND
3/10/2017	Socorro Ace Hardware	PO99903-BLDG MAINT SUPPLIES-PW	05311	Building & Property Maintenanc	114.40	Public Works	GENERAL FUND
3/2/2017	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 02/25/17	02597	Socorro Police Officers Assoc.	60.00	Police Department	GENERAL FUND
3/30/2017	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 03/25/17	02597	Socorro Police Officers Assoc.	60.00	Police Department	GENERAL FUND
3/16/2017	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 3/11/17	02597	Socorro Police Officers Assoc.	60.00	Police Department	GENERAL FUND
3/14/2017	Socorro Shamrock Ser. & Towing	PO99905-TOWING SVC-'04 FORD F150-PD	05520	Service Contracts	95.00	Police Department	GENERAL FUND
3/21/2017	Socorro Shamrock Ser. & Towing	PO99905-TOWING SVC-'01 VOLVO-PD	05520	Service Contracts	79.50	Police Department	GENERAL FUND
3/7/2017	Socorro Shamrock Ser. & Towing	PO99905-TOWING SVC-'00 BUICK CENTURY-PD	05520	Service Contracts	95.00	Police Department	GENERAL FUND
3/15/2017	Socorro Shamrock Service	PO99916-SAFETY & EMISSION INSPECTION RC01	05612	Vehicle Repair & Maintenance	18.50	Recreation Centers	GENERAL FUND
3/22/2017	Southwest Polygraph	PO99912-POLYGRAPH EXAMS-HR	05526	Human Resources	500.00	Human Resources	GENERAL FUND

3/13/2017	Sparkletts & Sierra Springs	PO99903-WATER DELIVERY SVC-FEB/MAR'17-PW	05201	Office Expense and Supplies	143.42	Public Works	GENERAL FUND
3/13/2017	Sparkletts & Sierra Springs	Water Delivery/Maint.Services	05201	Office Expense and Supplies	105.89	City Manager	GENERAL FUND
3/13/2017	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC RVCC-FEB/MAR'17	05520	Service Contracts	81.10	Recreation Centers	GENERAL FUND
3/13/2017	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC CACC-FEB/MAR'17	05520	Service Contracts	24.78	Recreation Centers	GENERAL FUND
3/13/2017	Sparkletts & Sierra Springs	Office Supplies	05201	Office Expense and Supplies	176.77	Police Department	GENERAL FUND
3/13/2017	Sparkletts & Sierra Springs	PO99906-WATER DELIVERY SVC-FEB/MAR'17-MC	05201	Office Expense and Supplies	29.57	Municipal Court	GENERAL FUND
3/13/2017	Sparkletts & Sierra Springs	Office Supplies	05201	Office Expense and Supplies	38.36	Planning and Zoning	GENERAL FUND
3/1/2017	Sparkletts & Sierra Springs	PO99903-WATER DELIVERY SVC-JAN/FEB'17-PW	05201	Office Expense and Supplies	161.00	Public Works	GENERAL FUND
3/1/2017	Sparkletts & Sierra Springs	PO99906-WATER DELIVERY SVC-JAN/FEB'17-MC	05201	Office Expense and Supplies	59.15	Municipal Court	GENERAL FUND
3/27/2017	SPITZER TRUCK & INDUSTRIAL	PO99903-REAR LAMP,TIES,RAIN CLAMP PW55	05613	Equipment Repair & Maintenance	79.61	Public Works	GENERAL FUND
3/31/2017	State Comptroller	State Criminal Cost and Fees	02115	State Fees Payable	67,872.41	Municipal Court	GENERAL FUND
3/30/2017	Stuart C. Cox	StuartCoxCases 16-31238HCM,13-30290HCM-PPE 03/25/17	02596	Bankruptcy Withheld	276.80		GENERAL FUND
3/2/2017	Stuart C. Cox	StuartCoxCases 16-31238HCM,13-30290HCM-PPE 02/25/17	02596	Bankruptcy Withheld	856.00		GENERAL FUND
3/11/2017	Stuart C. Cox	StuartCoxCases 16-31238HCM,13-30290HCM-PPE 3/11/17	02596	Bankruptcy Withheld	856.00		GENERAL FUND

3/10/2017	Superior Copy Machines	PO99916-OVERAGE-CACC ID#6319,SAVIN/C305SPF-12/11/16-3/10/17	05523	Equipment Rental/Lease	166.80	Recreation Centers	GENERAL FUND
3/1/2017	Superior Copy Machines	PO99905-OVERAGE RATE 6246 PDRV-ID#W524L800098-FEB'17	05523	Equipment Rental/Lease	42.60	Police Department	GENERAL FUND
3/31/2017	Superior Copy Machines	PO99905-BASE RATE 6246 PDRV-ID#W524L800098-MAR'17	05523	Equipment Rental/Lease	169.00	Police Department	GENERAL FUND
3/31/2017	Superior Copy Machines	Service Contract	05520	Service Contracts	55.39	Police Department	GENERAL FUND
3/31/2017	Superior Copy Machines	Service Contract	05520	Service Contracts	294.47	Police Department	GENERAL FUND
3/31/2017	Superior Copy Machines	PO99916-OVERAGE-CACC ID#6319,SAVIN/C305SPF-1/1-3/31/17	05523	Equipment Rental/Lease	58.20	Recreation Centers	GENERAL FUND
3/31/2017	Superior Copy Machines	PO99906-RMAINT BASE RATE SX4400/MCID#9021A L7076442477 MAR17	05523	Equipment Rental/Lease	139.00	Municipal Court	GENERAL FUND
3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	4.50	City Clerk	GENERAL FUND
3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	17.55	City Manager	GENERAL FUND
3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	21.16	Finance Department	GENERAL FUND
3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	4.50	Human Resources	GENERAL FUND
3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	4.50	Information Technology	GENERAL FUND
3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	17.55	Municipal Court	GENERAL FUND
3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	258.84	Police Department	GENERAL FUND

3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	120.65	Public Works	GENERAL FUND
3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	62.59	Planning and Zoning	GENERAL FUND
3/1/2017	Superior Vision of Texas	VISION COVERAGE-MAR'17	05118	Vision Insurance Expense	18.00	Recreation Centers	GENERAL FUND
3/3/2017	Tax Assessor/Collect	ARCS SCOFFLAW-7/11-3/3/17-MC	05520	Service Contracts	165.90	Municipal Court	GENERAL FUND
3/27/2017	Texas Gas Service	GAS SVC 317 VINEYARD 2/20-3/27/17	05313	Utilities	151.11	Police Department	GENERAL FUND
3/27/2017	Texas Gas Service	GAS SVC 10200 CALCUTTA DR 2/22-3/27/17	05313	Utilities	104.71	Police Department	GENERAL FUND
3/23/2017	Texas Gas Service	GAS SVC 104 HORIZON 2/20-3/23/17	05313	Utilities	119.42	City Manager	GENERAL FUND
3/24/2017	Texas Gas Service	GAS SVC 241 OLD HUECO TANKS 2/22-3/24/17	05313	Utilities	125.46	Public Works	GENERAL FUND
3/24/2017	Texas Gas Service	GAS SVC 800 RVPD SUB FARM 2/22-3/24/17	05313	Utilities	259.42	Police Department	GENERAL FUND
3/24/2017	Texas Gas Service	Gas svc - 901 Rio Vista Rd.-RVCC 2/22-3/24/17	05313	Utilities	274.52	Recreation Centers	GENERAL FUND
3/24/2017	Texas Gas Service	GAS SVCS @ 241 N. MOON RD 2/22-3/24/17	05313	Utilities	106.60	Public Works	GENERAL FUND
3/31/2017	Thomson Reuters	OPEN PO FOR CONTRACT CHARGES F	05520	Service Contracts	460.00	Police Department	GENERAL FUND
3/1/2017	Thomson Reuters	OPEN PO FOR CONTRACT CHARGES F	05520	Service Contracts	460.00	Police Department	GENERAL FUND
3/8/2017	TIBH Industries, Inc.	RECORDS MANAGEMENT AND SERVICE	05520	Service Contracts	70.51	City Manager	GENERAL FUND
3/8/2017	Time Warner Cable	INTERNET SVC 316 BUFORD RD(BCP) 2/9-3/8/17	05317	Park Maintenance	123.07	Public Works	GENERAL FUND
3/10/2017	Time Warner Cable	Phone svc-341 N.Moon-2/11-3/10/17	05314	Telephone	199.92	Recreation Centers	GENERAL FUND
3/1/2017	Time Warner Cable	Cable svc-670 POONA PD-MAR'17	05313	Utilities	77.44	Police Department	GENERAL FUND
3/31/2017	Time Warner Cable	INTERNET/PHONE/TV SVC-317 VINEYARD PD-MAR'17	05313	Utilities	131.73	Police Department	GENERAL FUND

3/31/2017	Time Warner Cable	INTERNET/PHONE/TV SVC-317 VINEYARD PD-MAR'17	05314	Telephone	68.29	Police Department	GENERAL FUND
3/31/2017	Time Warner Cable	Internet svc-670 POONA PD-3/7-4/6/17	05313	Utilities	237.28	Police Department	GENERAL FUND
3/31/2017	Time Warner Cable	INTERNET SVC 316 BUFORD RD(BCP) 03/09-04/08/17	05317	Park Maintenance	123.07	Public Works	GENERAL FUND
3/18/2017	Truck Enterprises	PO99903-VALVE-LOWBOY-PW	05613	Equipment Repair & Maintenance	323.86	Public Works	GENERAL FUND
3/18/2017	Truck Enterprises	PO99903-FLAGS-PW08	05613	Equipment Repair & Maintenance	7.48	Public Works	GENERAL FUND
3/1/2017	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2011 DUE 03.01.17	01215	Prepaid Contracts	149,050.00		DEBT SERVICE FUND
3/1/2017	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2014 DUE 03.01.17	01215	Prepaid Contracts	440,956.25		DEBT SERVICE FUND
3/1/2017	U.S. Bank National Association	INTEREST PYMT REFUNDING BONDS SERIES 16 DUE 3.1.17	01215	Prepaid Contracts	52,975.00		DEBT SERVICE FUND
3/1/2017	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2010 DUE 03.01.17	01215	Prepaid Contracts	163,975.00		DEBT SERVICE FUND
3/1/2017	U.S. Bank National Association	PRINCIPAL/INTEREST G.O. REFUNDIN BONDS 2010 DUE 03.01.17	01215	Prepaid Contracts	132,250.00		DEBT SERVICE FUND
3/1/2017	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2012 DUE 03.01.17	01215	Prepaid Contracts	137,475.00		DEBT SERVICE FUND
3/1/2017	U.S. Bank National Association	PRINCIPAL/INTEREST PYMT COs SERIES 2008 DUE 03.01.17	01215	Prepaid Contracts	275,125.00		DEBT SERVICE FUND
3/1/2017	Unifirst Corporation	Service Contract	05520	Service Contracts	28.15	Police Department	GENERAL FUND
3/14/2017	Unifirst Corporation	PO24042-UNIFORM SVC-PW	05213	Uniforms	181.23	Public Works	GENERAL FUND
3/7/2017	Unifirst Corporation	OPEN PO FOR UNIFORM SERVICES	05213	Uniforms	161.54	Public Works	GENERAL FUND
3/7/2017	Unifirst Corporation	PO24042-UNIFORM SVC-PW	05213	Uniforms	62.81	Public Works	GENERAL FUND
3/7/2017	Unifirst Corporation	Service Contract	05520	Service Contracts	23.65	Police Department	GENERAL FUND

3/7/2017	Unifirst Corporation	Service Contract	05520	Service Contracts	19.20	Police Department	GENERAL FUND
3/21/2017	Unifirst Corporation	Service Contract	05520	Service Contracts	19.20	Police Department	GENERAL FUND
3/21/2017	Unifirst Corporation	Service Contract	05520	Service Contracts	23.65	Police Department	GENERAL FUND
3/21/2017	Unifirst Corporation	Uniforms	05213	Uniforms	428.56	Public Works	GENERAL FUND
3/14/2017	Unifirst Corporation	Service Contract	05520	Service Contracts	28.15	Police Department	GENERAL FUND
3/14/2017	Unifirst Corporation	Service Contract	05520	Service Contracts	23.70	Police Department	GENERAL FUND
3/28/2017	Unifirst Corporation	Uniforms	05213	Uniforms	286.50	Public Works	GENERAL FUND
3/28/2017	Unifirst Corporation	Service Contract	05520	Service Contracts	28.15	Police Department	GENERAL FUND
3/28/2017	Unifirst Corporation	Service Contract	05520	Service Contracts	23.70	Police Department	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	169.39	City Manager	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	256.58	Public Works	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	500.05	Police Department	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	395.39	Planning and Zoning	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	0.00	Grants and Special Projects	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	0.00	Human Resources	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	264.57	Mayor and City Council	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	49.26	City Clerk	GENERAL FUND

3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	49.26	Finance Department	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	183.61	Recreation Centers	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	0.00	Public Works	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-3/02-4/01/17	05314	Telephone	47.48	Municipal Court	GENERAL FUND
3/31/2017	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE CREDIT-C.GONZALEZ-PD	05201	Office Expense and Supplies		Police Department	GENERAL FUND
3/1/2017	Wagner Equipment Co.	PO99903-PAVER REPAIR-PW	05613	Equipment Repair & Maintenance	731.63	Public Works	GENERAL FUND
3/1/2017	Wagner Equipment Co.	PO99903-CREDIT-PAVER REPAIR-PW	05613	Equipment Repair & Maintenance		Public Works	GENERAL FUND
3/23/2017	Watson Pest Control	Building & Property Maintenance	05311	Building & Property Maintenance	75.00	Planning and Zoning	GENERAL FUND
3/21/2017	Watson Pest Control	PO99916-BEE CONTROL-RC	05520	Service Contracts	250.00	Recreation Centers	GENERAL FUND
3/20/2017	Watson Pest Control	PO99903-QTRLY PEST CONTROL-PW	05520	Service Contracts	75.00	Public Works	GENERAL FUND
3/20/2017	Watson Pest Control	PO99903-QTRLY PEST CONTROL-PW	05311	Building & Property Maintenance	75.00	City Manager	GENERAL FUND
3/23/2017	Watson Pest Control	PO99916-MONTLY PEST CONTROL AT CACC-MAR'17-RC	05311	Building & Property Maintenance	40.00	Recreation Centers	GENERAL FUND
3/23/2017	Watson Pest Control	PO99916-MONTLY PEST CONTROL AT RVCC-MAR'17-RC	05311	Building & Property Maintenance	100.00	Recreation Centers	GENERAL FUND
3/23/2017	Watson Pest Control	PO99903-MONTHLY PEST CONTROL-MAR'17-COUGAR PK-RP	05520	Service Contracts	48.00	Public Works	GENERAL FUND
3/23/2017	Watson Pest Control	PO99903-MONTHLY PEST CONTROL-MAR'17-RIO VISTA PK-RP	05520	Service Contracts	35.00	Public Works	GENERAL FUND

3/23/2017	Watson Pest Control	PO99903-MONTHLY PEST CONTROL-MAR'17-BULLDOG PK-RP	05520	Service Contracts	70.00	Public Works	GENERAL FUND
3/23/2017	Watson Pest Control	Service Contract	05520	Service Contracts	50.00	Police Department	GENERAL FUND
3/23/2017	Watson Pest Control	Service Contract	05520	Service Contracts	50.00	Police Department	GENERAL FUND
3/23/2017	Wells Fargo Visa Card	PO23942-OFFICE SUPPLIES-PW	05201	Office Expense and Supplies	148.97	Public Works	GENERAL FUND
3/23/2017	Wells Fargo Visa Card	PO99905-MDP BASIC INSTRUCTOR COURSE-OFC MCKINNEY	05527	Seminars/Training/Workshops	73.00	Police Department	GENERAL FUND
3/22/2017	Wells Fargo Visa Card	PO99905-CREDIT AMAZON PRIME MEMBERSHIP FEE-PD	05516	Dues/Subscriptions		Police Department	GENERAL FUND
3/22/2017	Wells Fargo Visa Card	PO99903-METER DEPOSIT-WATER LANDSCAPING 423 HORIZON BLVD	05313	Utilities	47.00	Public Works	GENERAL FUND
3/22/2017	Wells Fargo Visa Card	PO99903-METER DEPOSIT-WATER LANDSCAPING 179 HORIZON BLVD	05313	Utilities	47.01	Public Works	GENERAL FUND
3/21/2017	Wells Fargo Visa Card	PO99903-TOOLS & SUPPLIES-PW	05212	Tools and Supplies	75.01	Public Works	GENERAL FUND
3/21/2017	Wells Fargo Visa Card	PO99903-SUPPLIES-COUGAR PARK WATER PUMP-PW	05317	Park Maintenance	82.96	Public Works	GENERAL FUND
3/21/2017	Wells Fargo Visa Card	PO99903-TOOLS & SUPPLIES-PW	05212	Tools and Supplies	88.56	Public Works	GENERAL FUND
3/21/2017	Wells Fargo Visa Card	PO99916-COLOR RUN SHIRTS & DESIGN-RC	05521	Support Activities	342.50	Recreation Centers	GENERAL FUND
3/20/2017	Wells Fargo Visa Card	PO99903-BASKETBALL NETS-PW	05317	Park Maintenance	28.00	Public Works	GENERAL FUND
3/20/2017	Wells Fargo Visa Card	PO99905-IACP MEMBERSHIP RENEWAL JAN THRU DEC 2017-PD	05516	Dues/Subscriptions	150.00	Police Department	GENERAL FUND
3/20/2017	Wells Fargo Visa Card	PO99903-RATCHET TIE DOWNS-PW	05212	Tools and Supplies	29.99	Public Works	GENERAL FUND
3/14/2017	Wells Fargo Visa Card	PO99916-PIZZA-KIDS CAMP-RC	05548	Events	10.48	Recreation Centers	GENERAL FUND
3/14/2017	Wells Fargo Visa Card	PO99903-CREDIT-ENTERTAINMENT FEES-KIDS CAMP-RC	05548	Events		Recreation Centers	GENERAL FUND

3/14/2017	Wells Fargo Visa Card	OutdoorBulletinBoard-Bldg	05810	Property and Equipment	695.30	City Manager	GENERAL FUND
3/15/2017	Wells Fargo Visa Card	PO99916-BLK WAYFARER LOGO LENSES,ARTWORK SET UP FEE-RC	05511	Advertising/Drug Testing	437.00	Recreation Centers	GENERAL FUND
3/15/2017	Wells Fargo Visa Card	PO99916-OFFICE SUPPLIES-RC	05201	Office Expense and Supplies	23.52	Recreation Centers	GENERAL FUND
3/15/2017	Wells Fargo Visa Card	PO99916-SUPPLIES-KIDS CAMP-RC	05548	Events	3.97	Recreation Centers	GENERAL FUND
3/15/2017	Wells Fargo Visa Card	PO99903-CREDIT TOOLS & SUPPLIES-PW	05212	Tools and Supplies		Public Works	GENERAL FUND
3/17/2017	Wells Fargo Visa Card	PO99925-USB 8GB 5 PACK-IT	05201	Office Expense and Supplies	19.99	Information Technology	GENERAL FUND
3/17/2017	Wells Fargo Visa Card	PO99916-LICOLN DAIRY-KIDS CAMP-RC	05548	Events	8.00	Recreation Centers	GENERAL FUND
3/17/2017	Wells Fargo Visa Card	PO99916-SUPPLIES-ST PATRICKS BREAKFAST-RC	05548	Events	71.12	Recreation Centers	GENERAL FUND
3/16/2017	Wells Fargo Visa Card	PO99916-GIANT BEACH BALL & PUMP-RC	05521	Support Activities	74.98	Recreation Centers	GENERAL FUND
3/24/2017	Wells Fargo Visa Card	PO99916-FACEBOOK BOST-COLOR RUN EVENT-RC	05511	Advertising/Drug Testing	30.00	Recreation Centers	GENERAL FUND
3/24/2017	Wells Fargo Visa Card	PO99916-ARTWORK-PARTYOMATIC-EASTER EGGSTRAVAGANZA 2017-RC	05521	Support Activities	100.00	Recreation Centers	GENERAL FUND
3/23/2017	Wells Fargo Visa Card	Registration-CCasiano	05527	Seminars/Training/Workshops	75.00	Finance Department	GENERAL FUND
3/23/2017	Wells Fargo Visa Card	AirFare-CCasiano	05711	Travel Lodg Airf Mil	306.90	Finance Department	GENERAL FUND
3/29/2017	Wells Fargo Visa Card	PO99906-CAN OPENER,TOASTER-MC	05201	Office Expense and Supplies	33.80	Municipal Court	GENERAL FUND
3/29/2017	Wells Fargo Visa Card	PO99905-FBINAA NATIONAL DUES,TEXAS CHAPTER-LT SMITH	05516	Dues/Subscriptions	105.00	Police Department	GENERAL FUND
3/31/2017	Wells Fargo Visa Card	PO99903-SAW + SHIPPING-PW	05212	Tools and Supplies	245.56	Public Works	GENERAL FUND
3/31/2017	Wells Fargo Visa Card	PO99916-BUNNY EARS-EASTER EGGSTRAVAGANZA 2017-RC	05521	Support Activities	192.40	Recreation Centers	GENERAL FUND

3/31/2017	Wells Fargo Visa Card	PO24196-SALES TAX CREDIT-OUTDOOR ENCLOSED BULLETIN BOARD-CM	05201	Office Expense and Supplies		City Manager	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99902-SUPPLIES- COMMUNITY MEETING DISTRICT 2 CM	05521	Support Activities	57.16	City Manager	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99916-TABLE-RC	05810	Property and Equipment	211.95	Recreation Centers	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99916-UPHOLSTERED BARRELCHAIR-RC	05810	Property and Equipment	329.90	Recreation Centers	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99916-SERVICE CALL-RC	05548	Events	45.47	Recreation Centers	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99905-AMAZON PRIME MEMBERSHIP FEE-PD	05516	Dues/Subscriptions	107.17	Police Department	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99912-AMAZON MKTPLACE PMTS-HR	05201	Office Expense and Supplies	12.98	Human Resources	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99903-TOOLS & SUPPLIES- PW	05212	Tools and Supplies	90.00	Public Works	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99903-KELTIK LIZARD- PW	05213	Uniforms	265.86	Public Works	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99916-GOOGLE MILE IG- RC	05201	Office Expense and Supplies	59.99	Recreation Centers	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99999-TOOLS & SUPPLIES- CODE ENFORCEMENT-PZ	05212	Tools and Supplies	33.14	Planning and Zoning	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99999-BLDG MAINT SUPPLIES-PZ	05311	Building & Property Maintenance	157.33	Planning and Zoning	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99903- REMOVAL/INSTALL VEHICLE DECALS-PW	05612	Vehicle Repair & Maintenance	428.05	Public Works	GENERAL FUND
3/3/2017	Wells Fargo Visa Card	PO99916- PAINT,BRUSHES,CANVAS- KIDS CAMP-RC	05548	Events	36.70	Recreation Centers	GENERAL FUND
3/6/2017	Wells Fargo Visa Card	PO99903-TRAFFIC PAINT-PW	05312	Street Maintenance	265.60	Public Works	GENERAL FUND
3/6/2017	Wells Fargo Visa Card	PO99907-RUBBER STAMPS- PZ	05201	Office Expense and Supplies	90.00	Planning and Zoning	GENERAL FUND
3/6/2017	Wells Fargo Visa Card	PO99905-CD PLAYER-PD	05201	Office Expense and Supplies	53.89	Police Department	GENERAL FUND
3/2/2017	Wells Fargo Visa Card	PO99905-FLIGHT SUITS-OFC TRISTE & DESANTIAGO-PD	05213	Uniforms	103.89	Police Department	GENERAL FUND

3/2/2017	Wells Fargo Visa Card	PO99913-UNIVERSAL REMOTE CONTROL-CHAMBER'S TV-MCC	05201	Office Expense and Supplies	14.99	Mayor and City Council	GENERAL FUND
3/2/2017	Wells Fargo Visa Card	2017 Color Run Supplies	05521	Support Activities	948.00	Recreation Centers	GENERAL FUND
3/2/2017	Wells Fargo Visa Card	Seminar Training	05711	Travel Lodg Airf Mil	269.89	Municipal Court	GENERAL FUND
3/2/2017	Wells Fargo Visa Card	PO99916-AMAZON PRIME MEMBERSHIP-RC	05516	Dues/Subscriptions	99.00	Recreation Centers	GENERAL FUND
3/2/2017	Wells Fargo Visa Card	PO99916-CAR WASH-WHITE & MAROON VANS-RC	05612	Vehicle Repair & Maintenance	80.00	Recreation Centers	GENERAL FUND
3/2/2017	Wells Fargo Visa Card	PO99916-CAR WASH-BLUE VAN-RC	05612	Vehicle Repair & Maintenance	35.00	Recreation Centers	GENERAL FUND
3/2/2017	Wells Fargo Visa Card	PO99916-WHITE BOARD-KIDS CAMP-RC	05548	Events	14.99	Recreation Centers	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99903-SPRAY NOZZLE, COUPLERS-PW	05613	Equipment Repair & Maintenance	45.97	Public Works	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	Office Supplies	05201	Office Expense and Supplies	68.00	Planning and Zoning	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99907-CITATION BOOKS-PZ	05201	Office Expense and Supplies	480.00	Planning and Zoning	GENERAL FUND
3/1/2017	Wells Fargo Visa Card	PO99907-USB CHARGING CABLE-PZ	05201	Office Expense and Supplies	21.99	Planning and Zoning	GENERAL FUND
3/7/2017	Wells Fargo Visa Card	PO99902-EL PASO STREET GUIDE-CM	05201	Office Expense and Supplies	18.99	City Manager	GENERAL FUND
3/5/2017	Wells Fargo Visa Card	PO99903-TRIMMER CHAPS-PW	05212	Tools and Supplies	159.96	Public Works	GENERAL FUND
3/3/2017	Wells Fargo Visa Card	PO99903-INK CARTRIDGES-PW	05201	Office Expense and Supplies	33.98	Public Works	GENERAL FUND
3/3/2017	Wells Fargo Visa Card	PO99903-F150 LIGHT-PW	05612	Vehicle Repair & Maintenance	31.81	Public Works	GENERAL FUND
3/3/2017	Wells Fargo Visa Card	PO99903-TOOL UP-PW	05212	Tools and Supplies	433.00	Public Works	GENERAL FUND
3/6/2017	Wells Fargo Visa Card	Seminar Training	05527	Seminars/Training/Workshops	659.00	Human Resources	GENERAL FUND
3/6/2017	Wells Fargo Visa Card	PO99912-MEMBERSHIP FEE-NPELRA-HR	05516	Dues/Subscriptions	165.00	Human Resources	GENERAL FUND
3/7/2017	Wells Fargo Visa Card	PO99916-SUPPLIES-KIDS CAMP-RC	05548	Events	109.32	Recreation Centers	GENERAL FUND
3/7/2017	Wells Fargo Visa Card	PO99903-TRAFFIC PAINT-PW	05312	Street Maintenance	45.98	Public Works	GENERAL FUND

3/7/2017	Wells Fargo Visa Card	Building & Property Maintenance	05311	Building & Property Maintenance	1,000.00	Recreation Centers	GENERAL FUND
3/7/2017	Wells Fargo Visa Card	PO24091-FENCE INSTALLATION-RC	05311	Building & Property Maintenance	100.00	Recreation Centers	GENERAL FUND
3/7/2017	Wells Fargo Visa Card	PO99903-METAL PLATES FOR BASKETBALL COURTS-PW	05317	Park Maintenance	270.80	Public Works	GENERAL FUND
3/7/2017	Wells Fargo Visa Card	PO99902-NALEO MEMBERSHIP-CTY MGR RODARTE-CM	05516	Dues/Subscriptions	100.00	City Manager	GENERAL FUND
3/7/2017	Wells Fargo Visa Card	PO99913-NALEO MEMBERSHIP-ATLRG RENE RODRIGUEZ-MCC	05516	Dues/Subscriptions	100.00	Mayor and City Council	GENERAL FUND
3/8/2017	Wells Fargo Visa Card	PO99903-ASPHALT PAVING BOOKS-PW	05201	Office Expense and Supplies	233.50	Public Works	GENERAL FUND
3/8/2017	Wells Fargo Visa Card	PO99902-PHOTOGRAPHY & POST PRODUCTION-CM	05521	Support Activities	395.00	City Manager	GENERAL FUND
3/8/2017	Wells Fargo Visa Card	PO99916-DIGGING TOOL-RC	05548	Events	1.00	Recreation Centers	GENERAL FUND
3/8/2017	Wells Fargo Visa Card	PO99916-PLANTS/HERBS-COMMUNITY GARDEN-RC	05548	Events	71.88	Recreation Centers	GENERAL FUND
3/10/2017	Wells Fargo Visa Card	PO99902-COMMISSIONERS MEET & GREET DECOR-CM	05521	Support Activities	75.33	City Manager	GENERAL FUND
3/10/2017	Wells Fargo Visa Card	PO99916-EASTER EGGS, TABLE CLOTHS-COLOR RUN-RC	05521	Support Activities	178.18	Recreation Centers	GENERAL FUND
3/9/2017	Wells Fargo Visa Card	PO99903-GRINDER GUARD-PW	05212	Tools and Supplies	14.95	Public Works	GENERAL FUND
3/9/2017	Wells Fargo Visa Card	PO99903-GRINDER WRENCH-PW	05212	Tools and Supplies	7.99	Public Works	GENERAL FUND
3/9/2017	Wells Fargo Visa Card	PO99903-CIRCULAR SAW COMMEMORATIVE WORK DRIVE-PW	05212	Tools and Supplies	113.44	Public Works	GENERAL FUND
3/9/2017	Wells Fargo Visa Card	PO99903-ANGLE IRON, WELDING RIDES, CUT FEE-PW	05311	Building & Property Maintenance	55.62	Public Works	GENERAL FUND
3/9/2017	Wells Fargo Visa Card	PO99916-GARDEN SOIL-RC	05311	Building & Property Maintenance	7.94	Recreation Centers	GENERAL FUND
3/14/2017	Wells Fargo Visa Card	PO99916-MOVIE TICKETS-KIDS CAMP-RC	05548	Events	27.92	Recreation Centers	GENERAL FUND

3/14/2017	Wells Fargo Visa Card	PO99916-FOOD AT THE MOVIES-KIDS CAMP-RC	05548	Events	37.14	Recreation Centers	GENERAL FUND
3/14/2017	Wells Fargo Visa Card	PO99916-GARDEN SOIL FOR THE COMMUNITY GARDEN-RC	05548	Events	15.16	Recreation Centers	GENERAL FUND
3/13/2017	Wells Fargo Visa Card	PO99916-DRINKS AT BOWL EL PASO-KIDS CAMP	05548	Events	11.40	Recreation Centers	GENERAL FUND
3/13/2017	Wells Fargo Visa Card	PO99903-BUNKER JEANS + SHIPPING-PW	05213	Uniforms	75.53	Public Works	GENERAL FUND
3/13/2017	Wells Fargo Visa Card	CHECK SCANNER FOR POLICE DEPT	05810	Property and Equipment	575.43	Police Department	GENERAL FUND
3/10/2017	Wells Fargo Visa Card	PO99903-TOILET PAPER-PW	05317	Park Maintenance	43.44	Public Works	GENERAL FUND
3/10/2017	Wells Fargo Visa Card	PO99916-PLASTIC BOTTLES FOR WATER-EASTER EGGSTRAVAGANZA 2017	05521	Support Activities	262.38	Recreation Centers	GENERAL FUND
3/10/2017	Wells Fargo Visa Card	PO99903-BLDG MAINT SUPPLIES-PW	05311	Building & Property Maintenanc	107.42	Public Works	GENERAL FUND
3/10/2017	Wells Fargo Visa Card	PO99903-TOILET TISSUE,TRASH BAGS-PW	05311	Building & Property Maintenanc	128.71	Public Works	GENERAL FUND
3/10/2017	Wells Fargo Visa Card	PO99903-WHITE PAINT,ROLLING FRAME-PW	05312	Street Maintenance	437.38	Public Works	GENERAL FUND
3/10/2017	Wells Fargo Visa Card	2017 Color Run Supplies	05521	Support Activities	504.90	Recreation Centers	GENERAL FUND
3/13/2017	Wells Fargo Visa Card	PO99916-TEXAS/AMERICAN FLAGS + SHIPPING-RC	05201	Office Expense and Supplies	305.57	Recreation Centers	GENERAL FUND
3/13/2017	Wells Fargo Visa Card	PO99916-ADMISSION FEE-KIDS CAMP-RC	05548	Events	12.00	Recreation Centers	GENERAL FUND
3/13/2017	Wells Fargo Visa Card	PO99915-ANTI FATIGUE MATS-F	05201	Office Expense and Supplies	47.98	Finance Department	GENERAL FUND
3/13/2017	Wells Fargo Visa Card	PO99916-DESKTOP WORKSTATIONS + SHIPPING-F	05201	Office Expense and Supplies	386.80	Finance Department	GENERAL FUND
3/2/2017	WESTERN REFINERY	SERVICE CONTRACT- FUEL PURCHAS	01206	Gas Inventory	3,770.29	Public Works	GENERAL FUND
3/2/2017	WESTERN REFINERY	SERVICE CONTRACT- FUEL PURCHAS	01206	Gas Inventory	3,447.36	Public Works	GENERAL FUND
3/2/2017	WESTERN REFINERY	PO24041-3,476 GAL UNLEADED/798 GAL DIESEL/TX DELL FEE REIMB	01206	Gas Inventory	1,500.00	Public Works	GENERAL FUND

3/28/2017	Work Wear Shoe & Safety	Uniforms	05213	Uniforms	129.00	Public Works	GENERAL FUND
3/21/2017	Work Zone Uniforms, LLC	Uniforms	05213	Uniforms	<u>800.00</u>	Police Department	GENERAL FUND
		Total Accounts Payable Transactions			1,870,527.39		

Vacant
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 18, 2017
TO: MAYOR AND CITY COUNCIL
FROM: Job Terrazas, Administrative Assistant
CC: Adriana Rodarte, City Manager

SUBJECT:

Introduction, First Reading and calling for a public hearing of Ordinance____; and Ordinance for the proposed rezoning of Lot 2, Block 1, Villa Morena Subdivision at 188 Horizon Blvd. from C-1 (Light Commercial) to C-2 (General Commercial) for commercial business.

SUMMARY:

The property matter of this request is easterly located at 1,060 feet from the intersection of Alameda Ave. and Horizon Blvd. This property has an estimated area of 13,834 sq. ft. (0.32 acres), owned by Andres Aguilera, 461 Chesak Cir. El Paso, TX. 79905.

BACKGROUND:

Villa Morena Subdivision was recorded in 2004 with 2 lots classified as commercial.

Per the Flood Insurance Rate Maps, the referenced property is described as **Zone X**.

The current use of the property is: Commercial

The proposed use of the property: Commercial

Adjacent Land Uses: North: R-3 (MDR), South: M-1 (LI), East: R-3 (MDR), West: C-1 (LC).

STATEMENT OF THE ISSUE:

Petitioner is asking for C-2 zoning classification to allow a future business establishment. According to the information provided by the owner, they would like to sell beer and wine in the future.

STAFF RECOMMENDATION:

The Planning and Zoning Commission recommends APPROVAL with the following condition:

1. No beer and wine shall be sold until a conditional use permit is acquired.

Vacant
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

ORDINANCE _____

AN ORDINANCE CHANGING THE ZONING OF LOT 2, BLOCK 1, VILLA MORENA SUBDIVISION AT 188 HORIZON BLVD., IS CHANGED FROM C-1 (LIGHT COMMERCIAL) TO C-2 (GENERAL COMMERCIAL).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, the zoning of Lot 2, Block 1, Villa Morena Subdivision, located at 188 Horizon Blvd., has been changed from C-1 (Light Commercial) to C-2 (General Commercial) with the condition that no beer and wine shall be sold or consumed on premises until a conditional use permit is acquired.

READ, APPROVED AND ADOPTED this _____ day of _____ 2017.

CITY OF SOCORRO, TEXAS

Rene Rodriguez, Mayor Pro-Tem

ATTEST:

Olivia Navarro, City Clerk

APPROVED AS TO FORM:

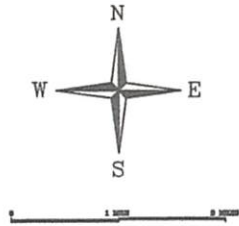
James A. Martinez
Socorro City Attorney

APPROVED AS TO CONTENT:

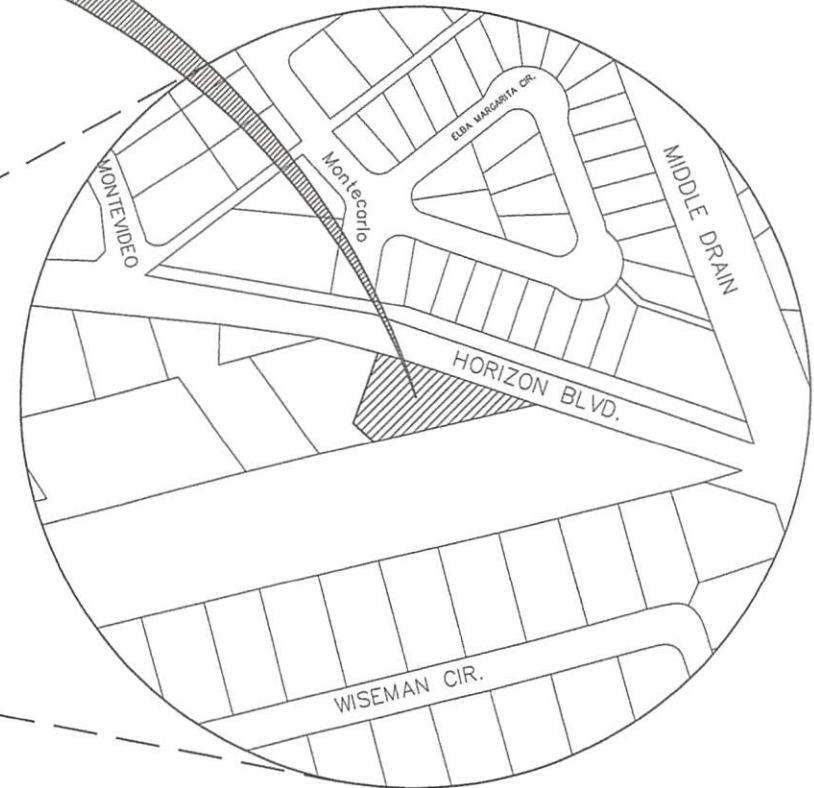
Adriana Rodarte, City Manager

Introduction and First Reading: May 18, 2017

Second Reading and Adoption:



PROJECT SITE;
188 Horizon Blvd.
Lot 2, Blk. 1
Villa Morena Subdivision



CITY OF SOCORRO

LOCATION MAP

Scale: AS SHOWN



Planning and Zoning Department

860 N. Rio Vista Socorro, Texas 79927 Tel. (512) 872-8531 Fax (512) 872-8673



PLANNING AND ZONING DEPARTMENT
REQUEST TO AMEND ZONING MAP AND/OR
CITY OF SOCORRO MASTER PLAN

1. Name: Andres Aguilera
Address: 461 Chase Phone: 328.1649
Representative: _____
Address: _____ Phone: _____
Email Address: _____
2. Property Location: 188 Horizon
Legal Description: _____

If legal description is not available, a metes and bounds description will be required.

_____	<u>K-1</u>	<u>Empty Lot</u>
Area (Sq. ft. or Acreage)	Current Zoning	Current Land Use
<u>C-2</u>		<u>Commercial Use</u>
Proposed Zoning		Proposed Land Use

3. All owners of record must sign document.

Note: Each item on this form must be completed and all supporting documentation must be submitted before this request can be scheduled for a public hearing.

Andres Aguilera
Representative/Owner

Date

ALL FEES ARE NON-REFUNDABLE

Vacant
Mayor

Rene Rodríguez
At-Large
Mayor ProTem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 46 - ZONING TO AMEND VARIOUS SECTIONS THEREUNDER, PERTAINING TO ABOLISHMENT OF THE R-3-HIGH DENSITY RESIDENTIAL DISTRICT; THE PENALTY BEING PROVIDED IN SECTION 46-20-3 OF THE SOCORRO CITY CODE.

WHEREAS, the Socorro City Council desires to lessen the congestion in the streets; to secure safety from fire, panic and other dangers; to prevent the overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provision of transportation, water, sewage, schools, parks and other public improvements;

WHEREAS, after reasonable consideration, the Socorro City Council has determined that the reclassification of any lands within the City of Socorro to the R-3-High Density Residential District Classification is not consistent in promoting the health, safety, morals and the general welfare of the City;

WHEREAS, there is a need to amend specific various provisions of Chapter 46 – Zoning to further promote and benefit development of the City in accordance with its policies; and

WHEREAS, the Zoning and Planning Commission has recommended approval of the amendments and the Socorro City Council finds that the amendments proposed herein will further protect and provide for the public health, safety, morals and general welfare of the community.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS:

Section 1. That Chapter 46 – Zoning, Article IV. – District Regulations, Division 5.R-3-High Density Residential District of the Socorro City Code is deleted in its entirety with respect to any new development.

~~DIVISION 5. R-3 HIGH DENSITY RESIDENTIAL DISTRICT~~

~~Sec.46-290. Purpose.~~

~~_____ The purpose of this zone is to accommodate single family and multifamily dwellings units, to accommodate a maximum density of 30 dwelling units per acre.~~

Section 2. That Chapter 46 – Zoning, Article IV. – District Regulations, Division 1.-Generally, Section 46-172.-Districts established, subsection (b)(4) of the Socorro City Code, is amended to delete the phrase R-3-High Density Residential District and inserting the word "Reserved".

(b)(4) ~~R-3—High Density Residential District.~~ *Reserved.*

Section 3. That Chapter 46-416. – Zoning, Article IV. – District Regulations, Division 9.-C.2 – Height Restrictions – General Commercial District, is amended by deleting the existing sentence and inserting the following:

~~Height restrictions shall be the same as in the R-3 zone.~~

No building or structure shall exceed 45 feet in height, except that accessory objects which are usually required to be placed above the roof level, that do not consume more than 1/3 of the total roof area, and are not intended for human occupancy, may exceed this height.

Section 4. That Chapter 46 – ZONING, ARTICLE V. – SUPPLEMENTAL REGULATIONS FOR ALL DISTRICTS, Section 46-634.-Signs, subsection (22), is amended to delete the reference to R-3.

(22) In RE, R-1, R-2, ~~R-3~~ and UM districts, no sign intended to be read from off the premises shall be permitted, except there may be:

Section 5. Except as herein amended, Chapter 46 of the Socorro City Code shall remain in full force and effect.

ADOPTED this ____ day of _____, 2017.

CITY OF SOCORRO, TEXAS

By: _____
Rene Rodriguez, Mayor ProTem

ATTEST:

Olivia Navarro, City Clerk

Introduction, First Reading and Calling for a Public Hearing May 18, 2017

Gloria M. Rodriguez
Mayor

Rene Rodríguez
At-Large
Mayor ProTem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 38-SUBDIVISIONS, TO AMEND SECTION 38-13-SUMMARY PROCEDURE TO REQUIRE THE JOINT APPROVAL OF THE CITY MANAGER AND THE CITY BUILDING OFFICIAL OR HIS DESIGNEE TO PERFORM THE FUNCTIONS DESCRIBED THEREIN; AND TO AMEND SECTION 38-20-FEES TO MODIFY THE PRESCRIBED FEES AND THE PROCEDURE FOR ESTABLISHMENT OF FEE SCHEDULES.

WHEREAS, Local Government Code Section 212.065 authorizes the governing body of the municipality to delegate to one or more officers or employees of the municipality, the ability to approve certain plats described therein;

WHEREAS, Section 38-13-Summary procedure of the Socorro City Code authorizes the City building official or his designee to approve certain amending plats, minor plats and replats as described therein;

WHEREAS, after reasonable consideration, the Socorro City Council has determined that it is in the best interest of the City of Socorro to require the joint approval of the City Manager and the City building official or his designee to approve the plats described in Section 38-13;

WHEREAS, after reasonable consideration, the City of Socorro Council has determined it is in the best interest of the City of Socorro to modify the procedure for establishment of future fee schedules; and

WHEREAS, the Zoning and Planning Commission has recommended approval of the amendments and the Socorro City Council finds that the amendments will further protect and provide for the public health, safety, morals and general welfare of the community and the orderly development of the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS:

Section 1. That Chapter 38-Subdivisions, Section 38-13.-Summary procedure is deleted in its entirety and the following substituted therefor:

Sec.38-13.-Summary procedure

~~(a) Pursuant to V.T.C.A., Local Government Code § 212.0065, the city council has authorized the city building official or his designee to approve:~~

- ~~(1) Amending plats described in V.T.C.A., Local Government Code § 212.016.~~
- ~~(2) Minor plats involving four or fewer lots fronting on an existing street and not requiring the creation of any new streets or extension of city facilities.~~
- ~~(3) Replats under V.T.C.A., Local Government Code § 212.0145 that do not require the creation of any new streets or extension of city facilities.~~
- ~~(4) Certificates of plat compliance issued pursuant to V.T.C.A., Local Government Code § 212.0115.~~

~~(b) The building official may instead for any reason elect to, and if the building official fails to approve the plat he shall, present the plat to the city planning commission for review and recommendation and, thereafter, the city council will consider final approval.~~

~~(c) The building official is authorized under this section only to approve those applications specified herein, and not to disapprove amending plats, minor plats or replats. If the building official does not approve an application under this section, such application must be referred to the city planning commission.~~

(a) Pursuant to Local Government Code Sec.212.0065, the City Council has authorized the City Manager and the City building official or his designee to jointly approve:

212.016. 1. Amending plats described in the Local Government Code Section

2. Replats under Local Government Code §212.0145 that do not require the creation of any new streets or extension of city facilities.

3. Certificates of plat compliance issued pursuant to Local Government Code §212.0115.

(b) The City Manager and the City building official or his designee may, for any reason, elect to present the plat for approval to the City Council.

(c) If, within ten (10) days following the applicant's filing of its plat application under Section 38-13 the City Manager and the City building official or his designee have not (1) elected to present the plat for approval to the City Council; or (2) have not mutually approved the proposed plat, then the City Manager and the City building official or his designee shall, not later than thirty (30) days after the plat application was filed, refer the proposed plat to the City Council.

Section 2. That Chapter 38, Section 38-20 Fees is deleted in its entirety and the following substituted therefor:

Sec.38-20.-Fees.

- (a) ~~General subdivision fee.~~ To cover general expenses related to processing subdivision, a subdivision fee will be charged prior to the preliminary plat approval. ~~The subdivision fee shall be \$150.00 or \$5.00 per lot, whichever is greater.~~
- (b) ~~City engineering fees.~~ The city shall be reimbursed for all city engineering fees incurred for the required inspection, testing and approval of any subdivision. These fees shall be paid at the time they are incurred. ~~City engineering fees are as scheduled:~~

Sketch plat review	No charge
Preliminary plat review	\$100.00
Variance request	\$100.00
Engineering report review	\$200.00
Construction plans and specifications review	\$100.00
Construction inspection and testing	\$100.00 + Testing
Final plat review	\$100.00

Note:

- ~~1. The developer has the option of contracting the services of a registered professional engineer and certified testing lab to conduct all required testing and inspection as required in the subdivision design standards. The cost of inspection and testing will be reduced to a total of \$50.00 if the subdivider elects to contract out his work.~~
 - ~~2. In the event the inspection and testing requirements involve specialized engineering review, the city will request the services of the retained consulting engineer to perform those specialized services. The additional cost of the consulting engineering review will be paid by the developer. Estimates of the special engineering review cost will be provided to the developer prior to any special inspections.~~
- (c) ~~Vacation and replat fees.~~ To cover general expenses related to processing, any replat or vacation of plat shall require a fee of \$25.00 for each action.

~~(d) *Method of payment.* Fees shall be made payable to the city. All fees, including city engineering fees, shall be paid at the time of application for preliminary approval. Fees are nonrefundable.~~

(a) *General Subdivision Fee.* Every application required to be filed under any provision of Chapter 38 shall be accompanied by the prescribed fees in a resolution of the City Council or other appropriate fee schedule prepared and adopted by the City Council. The prescribed fees shall not be refundable and shall be submitted no later than the date an application is filed with the City. The fee schedule may be amended from time to time by resolution of the City Council.

(b) *Consulting Engineer.* In addition to the fees described under Subsection (a) above, the City shall be reimbursed for any third-party engineering fees incurred by the City required for plat application review, required inspection, testing and approval of any subdivision. The cost of the Consulting Engineering review must be paid by the developer. Estimates of any Consulting Engineering fees shall be provided to and paid by the developer at the time of submission of an application filed under the provisions of this Chapter. The actual cost of any Consulting Engineer shall be paid by the developer prior to plat approval.

Section 3. Except as herein amended, Chapter 38 of the Socorro City Code shall remain in full force and effect.

ADOPTED this ____ day of _____, 2017.

CITY OF SOCORRO, TEXAS

By: _____
Rene Rodriguez, Mayor Pro-Tem

ATTEST:

Olivia Navarro, City Clerk

Introduction, First Reading and Calling for a Public Hearing May 18, 2017

Vacant
Mayor

Rene Rodriguez
At Large-mayor pro tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Pérez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 18, 2017

TO: Mayor and City Council

FROM: Omar Guevara, IT Director

SUBJECT: Response to the request by City Council, regarding a Voice Notification system for residents of Socorro to interface with the City Sourced application.

SUMMARY

Research for the interface of the Voice Notification System with City Sourced Application.

STATEMENT OF THE ISSUE

The City of Socorro has a City Web Page and Social Media applications to interact with residents of Socorro, but does not provide a mass notification alerts.

FINANCIAL IMPACT

The average cost for the implementation of a Mass Notification System is \$ 12,000 annually.

ALTERNATIVE

There are different companies which provide mass notification alerts, but some lack more than others when it comes to providing a whole solution.

STAFF RECOMMENDATION

IT recommends to wait and do more research as the City Sourced Application does not interfaces with the Voice Notification System.

From: Jacquie Siegel [mailto:Jacquie.Siegel@everbridge.com]
Sent: Monday, May 8, 2017 2:21 PM
To: Omar Guevara <oguevara@ci.socorro.tx.us>
Subject: RE: Nixle Pricing and Slides | Socorro, TX

You could create a group called city fix-it and allow residents to send messages to it regarding potholes, etc. But it does not provide the same service.

Best,
Jacquie Siegel
Account Executive
818-275-5432
jacquie.siegel@everbridge.com
 an Everbridge Company

From: Omar Guevara [mailto:oguevara@ci.socorro.tx.us]
Sent: Monday, May 08, 2017 1:19 PM
To: Jacquie Siegel <Jacquie.Siegel@everbridge.com>
Subject: RE: Nixle Pricing and Slides | Socorro, TX
Importance: High

Hello Jacquie,

I have a question. Does Nixel provides a reporting tool besides the notification alerts. We have an app called City Sourced, which allows residents in the City to report, and upload photos of potholes, street issues, etc. Please advise.

Thank you.

Omar Guevara BSIT/NTC
City of Socorro IT Director
915-238-7942
oguevara@ci.socorro.tx.us

From: Jacqui Siegel [mailto:jacqui.siegel@everbridge.com]
Sent: Monday, May 8, 2017 2:51 PM
To: Omar Guevara <oguevara@ci.socorro.tx.us>
Subject: RE: Nixie Pricing and Slides | Socorro, TX

You could create a group called city fix-it and allow residents to send messages to it regarding potholes, etc. But it does not provide the same service.

Best,

Jacqui Siegel

Account Executive

818-275-2432

[Redacted] an Everbridge Company

From: Omar Guevara [mailto:oguevara@ci.socorro.tx.us]
Sent: Monday, May 08, 2017 1:19 PM
To: Jacqui Siegel <jacqui.siegel@everbridge.com>
Subject: RE: Nixie Pricing and Slides | Socorro, TX
Importance: High

Hi Jacqui,
I have reviewed the pricing and slides and I am not sure if I can provide you with the information you need. I will try to find out and get back to you as soon as possible.

Best,
Omar Guevara
City of Socorro
818-275-2432
oguevara@ci.socorro.tx.us

Hi Omar,

It does not. As of today the public can use the Swift911 Public App to optin, edit contact info, and manage subscriptions.

Chaz Garrity | Business Development

Office: (800) 794-3891 x 8127

Mobile: (908) 251-7298

Email: cgarrity@swiftreach.com

From: Omar Guevara [mailto:oguevara@ci.socorro.tx.us]

Sent: Monday, May 8, 2017 4:13 PM

To: Chaz Garrity

Subject: RE: SwiftReach :: Swift911 Proposal & Literature

Importance: High

Hello Chaz,

I have a question. Does Swiftreach provides a reporting tool besides the notification alerts. We have an app called City Sourced, which allows residents in the City to report, and upload photos of potholes, street issues, etc. Please advise.

Thank you.

Omar Guevara BSIT/NTC

City of Socorro IT Director

915-238-7942

oguevara@ci.socorro.tx.us

Page 1 of 1

Dear Sirs,
I am writing to you regarding the proposal for the Swift11 project. I have reviewed the proposal and I am pleased to see that it is a well thought out and comprehensive document. I am sure that the project will be a great success and I am looking forward to working with you on it.

Yours faithfully,
[Signature]
[Name]
[Title]
[Company]
[Address]
[City]
[Country]

From: Omar Guevara [mailto:oguevara@ci.socorro.tx.us]
Sent: Monday, May 8, 2017 4:13 PM
To: Chris Garity
Subject: RE: Swift11 Proposal & Literature
Importance: High

Hi Chris,

I have reviewed the proposal and I am pleased to see that it is a well thought out and comprehensive document. I am sure that the project will be a great success and I am looking forward to working with you on it.

Best,
Omar

Omar Guevara
City of Socorro IT Director
505-938-7671
oguevara@ci.socorro.tx.us



Average attention span in 2017 is about 4 to 6 seconds.

Challenges to a voice notification system:

- Language Barrier will you provide messages in English or both English and Spanish
 - o Will constituents wait to receive message or just hang up
 - o Who will manage our notification system
 - o most constituents speak Spanish in our area

Things to consider when having notifications:

Communicating with your constituents in times of crisis can be challenging. Now that we have the capability to send alerts quickly and easily – and reach anyone, anytime – community expectations for constant communication are high. And they should be.

So how can you be more effective in delivering your notifications?

1. Preconfigure emergency messages using templates and scripts that you can then customize as needed for each incident; this enables you to get notifications out more urgently.

2. Create a message that can be digested in 30-45 seconds. Write the message at no higher than a sixth-grade reading level to accommodate a diverse and possibly alarmed population. Common applications including Microsoft Word have tools to determine the reading level of a message.
3. When possible, use the same person to record each message related to an event. Continuity breeds assurance in your community.
4. Craft direct and detailed messages:
 - Include who the message is from, what the emergency is, when and where it took/will take place, the recommended course of action, and where to go for more information.
 - Remind recipients to seek out basic information elsewhere rather than tie up emergency lines.
 - Look for ways to reassure; for example, if applicable, state that first responders are already on the scene.
5. Add automated National Weather Service alerts to your mass notification service.
6. Make sure you have the ability to manage the emergency using mobile technology in case you have to cope with a crisis from an off-site location.
7. Send alerts with zero retries. The time lapse between second and third attempts can result in warnings being delivered after weather conditions have changed.

Mass communication tools are continuously evolving to meet the expanding challenges and expectations of emergency managers. Alert messages are more often going out via multiple methods (text, email, voice, social media) and visible in more places. Mobile technologies and enhancements like push notifications will help ensure that people will see urgent messages. Innovative capabilities such as IP modalities that send notifications to hardware and advanced geo-mapping will also reduce the likelihood that people miss a critical message. And we can continue to expect more from emergency management systems.

But implementing an emergency notification solution that is fast, reliable, and far-reaching is not enough. To maximize the protection you can provide your community, it is also imperative to test and train staff on your notification system before the next severe weather event happens.

Vacant
Mayor

Rene Rodriguez
At Large / Mayor ProTem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 10, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: DISCUSSION AND ACTION ON APPROVING THE UNAUDITED FINANCIAL REPORTS FOR MARCH 2017.

SUMMARY

This action approves the unaudited financial reports through March 2017.

STATEMENT OF THE ISSUE

Section 3.12 (E) of the City of Socorro's Charter states

The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25th day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.

FINANCIAL IMPACT

None

ALTERNATIVE

None

STAFF RECOMMENDATION

The Staff is recommending the approval of this item.

City of Socorro
General Long Term Debt Unaudited Trial Balance
As of 3/31/2017

500 - GENERAL LONG TERM DEBT

Account Code	Account Title	Debit Balance	Credit Balance
01400	Amounts to be Provided	23,191,599.19	
02224	Certificate of Obligation-2008		275,000.00
02228	Certificate of Obligation-2010		2,480,000.00
02229	Refunding Bond-2010		865,000.00
02230	Certificate of Obligation-2011		2,220,000.00
02231	Certificate of Obligation-2012		4,310,000.00
02232	Certificate of Obligation 2014		8,535,000.00
02233	GENERAL OBLIGATION REF BONDS		3,460,000.00
02900	Bond Premium		1,109,021.68
03100	Fund Balance-Restricted	<u>139,541.55</u>	
Report Total		<u>23,331,140.74</u>	<u>23,254,021.68</u>
Report Difference		<u>77,119.06</u>	

City of Socorro
General Fund Unaudited Trial Balance
As of March 31, 2017

001 - GENERAL FUND

Account Code	Account Title	Debit Balance	Credit Balance
01010	Wells Fargo-M&O	6,392,348.25	
01011	Wells Fargo-Payroll		6,166.59
01016	Petty Cash Fund	1,150.00	
01039	Logic-Investments	88,564.83	
01043	1st National-CD	147,667.03	
01100	Accounts Receivable	66.10	
01200	Property Taxes Receivable	991,365.27	
01201	Sales Taxes Receivable	285,135.42	
01202	Franchise Fees Receivable	116,651.18	
01203	Muni.Court Warrants Receivable	4,238,798.23	
01205	Allowance		793,092.22
01209	Prepaid Expenses	12,489.38	
01210	Prepaid Insurance	103,764.76	
01215	Prepaid Contracts	4,580.70	
01220	Allowance for Uncoll. Warrants		4,078,136.20
01248	Accounts Receivable	1.00	
01251	Inter-Fund Receivable	239,009.73	
02000	Accounts Payable Clearing Acct	8,142.98	
02001	Accounts Payable	110.00	
02004	Accounts Payable		143,093.77
02005	AFLAC Sup Ins. Withheld (Emp)		124.36
02051	T.E.C. Payable		14,748.32
02100	Accrued Expenses Payable		112,250.84
02115	State Fees Payable		4,487.75
02122	Accrued Vacation		44,688.65
02126	Child Safety Seat/Belt Fines		725.89
02200	Inter-Fund Payable		180,556.44
02598	Life Insurance Prem Withheld		1,015.83
02599	Dental Premiums Withheld		1,450.34
02603	Insurance Premiums Withheld		7,715.49
02609	Accrued Salaries		63,783.05
02610	FICA Taxes Withheld/Payable		23,180.61
02611	Federal Income Taxes Withheld		13,515.06
02613	OMNI Collections		1,583.15
02614	Vision Payable (EmplDeduction)		198.87
02617	Collection Agency COLL		16,805.69
03000	Fund Balance-Unrestricted		<u>4,112,043.87</u>
Report Total		<u>12,629,844.86</u>	<u>9,619,362.99</u>
Report Difference		<u>3,010,481.87</u>	

City of Socorro
Historical and Fund Balance Projections:

	2013	2014	2015
Beginning Fund Balance	\$ 5,585,175	\$ 4,544,705	\$ 4,167,688
Net Change in Fund Balance (Revenues-Expenditures)	<u>(1,040,470)</u>	<u>(377,017)</u>	<u>(55,643)</u>
Ending Fund Balance	<u>\$ 4,544,705</u>	<u>\$ 4,167,688</u>	<u>\$ 4,112,045</u>

City of Socorro
Fixed Assets Unaudited Trial Balance
As of 3/31/2017

300 - GENERAL FIXED ASSETS

Account Code	Account Title	Debit Balance	Credit Balance
01300	Security Deposits	5,000.00	
01311	Machinery & Equipment	1,949,001.01	
01312	Vehicles	1,825,841.66	
01320	Buildings and Improvements	596,812.64	
01321	Buildings and Improvements	1,087,406.77	
01331	Office Furniture and Fixtures	438,985.60	
01341	Land	2,318,059.00	
01345	Software	55,377.19	
01352	Work in Progress	2,848,273.40	
01353	Infrastructure	22,129,541.24	
01366	Leasehold Improvements	212,942.05	
01511	Accum. Dep - Machinery & Equip		1,614,684.78
01512	Accum. Dep - Vehicles		1,464,592.55
01521	Accum. Dep - Buildings		543,119.85
01531	Accum. Dep - Office Furniture		358,750.36
01545	Accum. Dep - Software		55,377.19
01553	Accum. Dep - Infrastructure		8,063,062.68
01566	Accum. Dep - Leasehold Improve.		1,194,405.65
03100	Fund Balance-Restricted	7,551,601.36	
03250	Investment in Fixed Assets		<u>28,529,251.91</u>
Report Total		<u>41,018,841.92</u>	<u>41,823,244.97</u>
Report Difference			<u>804,403.05</u>

City of Socorro
Debt Service Fund Unaudited Trial Balance
As of 3/31/2017

200 - DEBT SERVICE FUND

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01001	Wells Fargo- Debt Service	394,655.06	
01050	Cash-2014 CO		580.46
01200	Property Taxes Receivable	354,184.98	
01205	Allowance		283,347.98
02200	Inter-Fund Payable		15,394.57
03000	Fund Balance-Unrestricted	10,183,788.02	
03100	Fund Balance-Restricted		<u>10,362,660.27</u>
Report Total		<u>10,932,628.06</u>	<u>10,661,983.28</u>
Report Difference		<u>270,644.78</u>	

City of Socorro
Capital Projects Unaudited Trial Balance
As of 2/28/2017

401 - CAPITAL PROJECTS-14 CO

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01050	Cash-2014 CO	4,981,119.33	
01250	Due From Grantor		7,679.76
01251	Inter-Fund Receivable	31,540.14	
01371	Park Improvements	9,212.44	
02000	Accounts Payable Clearing Acct		216.00
02004	Accounts Payable		131,529.73
03100	Fund Balance-Restricted	<u>2,234,106.58</u>	
Report Total		<u>7,255,978.49</u>	<u>139,425.49</u>
Report Difference		<u>7,116,553.00</u>	

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

Summary of Revenues vs Expenditures

	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Budgeted Balance	Per. Of Bud
Total Revenues	8,438,470	326,592	573,107	2,537,245	585,721	1,656,182	569,124	0	0	0	0	0	0	6,247,970	(2,190,500)	74%
Total Expenditures	8,419,802	484,448	568,988	641,689	590,037	742,080	745,840	0	0	0	0	0	0	3,773,081	4,646,721	45%
Total Excess (Deficit)	18,668	(157,856)	4,119	1,895,556	(4,316)	914,102	(176,716)	0	0	0	0	0	0	2,474,889	2,456,221	29%

<i>Revenues</i>	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Budgeted Balance	Per. Of Bud
Property Taxes	5,001,407	37,646	165,324	2,349,944	386,111	1,301,730	256,841							4,497,596	(503,811)	90%
Sales Taxes	1,666,667	102,963	182,173	93,937	106,028	155,902	92,229							733,231	(933,436)	44%
Franchise Taxes	323,000	88,508	28,143	0	79	107,669	67,384							291,784	(31,216)	90%
Hotel Tax	0	3,018	-	-	2,318	-	-							5,336	5,336	#DIV/0!
Property Taxes-Delinquent	150,000	29,929	90,963	31,733	27,628	12,808	26,623							219,683	69,683	146%
Mixed Beverage Tax		2,516	-	-	809	-	-							3,324	3,324	#DIV/0!
Interest Earned	1,200	215	203	206	202	177	195							1,198	(2)	100%
Other Plan Fees(Fireworks)	2,500	45	-	(100)	-	1,425	6,965							8,335	5,835	333%
Building Permits	220,000	8,403	14,111	20,526	9,944	19,800	16,513							89,297	(130,703)	41%
Business Registrations	50,000	1,286	2,010	3,324	5,733	5,628	23,009							40,989	(9,011)	82%
Rezoning Fees	36,000	6,721	58,300	5,695	805	1,515	-							73,036	37,036	203%
AdmMisc-Copies,City Clrk	0	-	-	5	-	-	6							10	10	#DIV/0!
Mobile Home Permits	3,000	255	105	150	300	95	4,458							5,363	2,363	179%
Muni. Court Judgements	560,000	40,774	28,769	28,845	41,444	45,604	69,230							254,668	(305,332)	45%
Juvenile Case Mgmt Fee	0	1,174	813	902	1,405	1,441	2,180							7,916	7,916	#DIV/0!
Municipal Court Tech	0	789	588	613	970	1,036	1,502							5,497	5,497	
Collection Agency Fees	0	-	-	-										-	-	
Police Fees	4,000	1,289	662	418	857	382	856							4,464	464	112%
Rental Fees	12	1,001	1,001	1,001	1,000	1,000	1,000							6,003	5,991	
Other Revenue	24,000	-	-											-	(24,000)	

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Revenues</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Donations-Activities														-	-	
Reimbursed cost	3,000													-	(3,000)	
Park Fees	1,000	60	(60)		90	(30)	60							120	(880)	12%
Event Sponsorships														-		
Event Registrations														-		
Miscellaneous Income	2,000	-	-	46	-	-	74							120	(1,880)	6%
Prior Years Revenue	390,684													-	(390,684)	0%
Total Revenues	8,438,470	326,592	573,107	2,537,245	585,721	1,656,182	569,124	-	-	-	-	-	-	6,247,970	(2,190,500)	74%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-City Manager</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Salaries	183,968	14,191	14,093	14,186	14,183	14,155	21,282							92,092	91,876	50%
Overtime	1,000	38	34	33	0	94	75							274	726	27%
FICA/Medicare Taxes	16,197	1,089	1,081	1,088	1,085	1,090	1,634							7,066	9,131	44%
T.W.C. Payroll Taxes	851	0	0	0	265	95	100							461	390	54%
Health Insurance Premiums	25,500	1,477	3,100	1,798	2,138	2,138	2,138							12,789	12,711	50%
Workers Compensation Ins	758	22	22	22	22	22	22							132	626	17%
Deferred Compensation	6,000	462	462	462	462	462	692							3,000	3,000	50%
Life Insurance	295	(11)	16	63	32	32	32							163	132	55%
Dental Insurance Expense	584	69	55	94	64	64	64							409	175	70%
Vision Insurance Expense	126	16	10	18	14	14	14							85	41	68%
Total Personnel	235,279	17,352	18,871	17,763	18,265	18,166	26,054	0	0	0	0	0	0	116,471	118,808	50%
Office Expense and Supplies	8,000	415	1,269	252	583	641	324							3,484	4,516	44%
Postage	2,805	0	0	0	605	0	0							605	2,201	22%
Building Modifications	500	0	0	0	0	0	0							0	500	0%
Building & Property Maint	4,500	58	431	373	198	178	304							1,541	2,959	34%
Utilities	2,300	176	181	185	219	205	188							1,155	1,145	50%
Telephone	15,000	1,418	1,675	299	2,798	12,475	1,696							20,362	(5,362)	136%
Legal Fees	91,000			9,447	1,786	15,364	12,974							39,571	51,429	43%
Property Insurance	711	79	79	79	79	79	79							474	237	67%
Advertising/Drug Testing	0	0	0	0	0	0	0							0	-	#DIV/0!
Dues/Subscriptions	8,000	853	392	357	367	282	382							2,632	5,368	33%
Liability Insurance	369	41	41	41	41	41	41							246	123	67%
Service Contracts	47,400		740	0	176	0	323							1,238	46,162	3%
Support Activities	2,500	828	820	0	0	0	527							2,176	324	87%
Equipment Rental/Lease	6,000	369	189	189	369	517	189							1,822	4,178	30%
Seminars/Training	5,000	1,334	0	650	425	90	0							2,499	2,501	50%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-City Manager</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	June-17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Marketing Exp	3,000	0	0	0	0	0	0							0	3,000	0%
Equipment Repair & Maint	2,000	0	0	0	0	118	0							118	1,882	6%
Travel/Mileage/Per Diem	10,000	4,615	607	1,068	2,700	1,374	600							10,964	(964)	110%
Property and Equipment	10,000	0	0	0	0	0	695							695	9,305	7%
Emergency Aid and Assist	5,000	0	0	0	0	0	0							0	5,000	0%
Contingency			(341)	341	0	0								0	-	#DIV/0!
Total Operating	224,085	10,186	6,084	13,281	10,345	31,365	18,321	0	0	0	0	0	0	89,582	134,503	40%
Total Expenses	459,364	27,538	24,955	31,044	28,609	49,531	44,375	0	0	0	0	0	0	206,053	253,311	45%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Parks and Public Works</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Salaries	746,617	49,893	48,838	54,029	56,394	54,488	85,108							348,750	397,867	47%
Overtime	23,000	946	1,764	1,157	993	690	3,395							8,944	14,056	39%
FICA/Medicare Taxes	62,646	3,889	3,871	4,222	4,390	4,221	6,770							27,364	35,283	44%
T.W.C. Payroll Taxes	8,222	117	81	128	1,090	1,044	1,257							3,717	4,505	45%
Health Insurance Premiums	241,500	16,864	14,054	14,054	14,054	15,459	14,756							89,240	152,260	37%
Workers Compensation Ins	77,698	3,215	3,215	3,215	3,215	3,215	3,215							19,290	58,408	25%
Deferred Compensation	13,000	1,246	1,250	1,348	1,348	1,280	1,837							8,308	4,692	64%
Life Insurance	1,410	59	34	180	55	100	95							523	887	37%
Dental Insurance Expense	7,300	393	325	556	420	439	439							2,572	4,728	35%
Vision Insurance Expense	1,575	103	73	124	96	105	101							602	973	38%
Total Personnel	1,182,968	76,726	73,504	79,011	82,056	81,041	116,973	0	0	0	0	0	0	509,311	673,657	43%
Office Expense and Supplies	7,800	683	257	1,228	905	35	885							3,991	3,809	51%
Postage	0	0	0	0	0	0	0							0	-	#DIV/0!
Tools and Supplies	25,000	788	6,736	1,232	7,320	1,433	5,045							22,554	2,446	90%
Uniforms	15,500	790	3,524	1,181	1,201	1,141	1,716							9,552	5,948	62%
Building & Property Maint	18,000	190	10,507	286	2,233	590	627							14,434	3,566	80%
Street Maintenance	30,000	698	10,004	574	1,782	11,903	1,851							26,812	3,188	89%
Utilities	215,600	20,192	19,448	19,924	20,116	18,726	20,049							118,453	97,147	55%
Telephone	8,300	796	825	254	1,732	1,762	1,011							6,380	1,920	77%
Park Maintenance	4,000	372	132	123	(325)	759	1,902							2,963	1,037	74%
Recycling Center	7,000	0	483	484	464	0	1,008							2,439	4,561	35%
Legal Fees	21,600	0	0	2,793	975	2,580	2,108							8,455	13,145	39%
Property Insurance	10,354	1,179	1,179	1,179	1,179	1,179	1,179							7,074	3,280	68%
Dues/Subscriptions	575	30	78	196	0	0	(101)							203	372	35%
Liability Insurance	7,460	1,621	1,621	1,621	1,621	1,621	1,621							9,726	(2,266)	130%
Service Contracts	35,000	913	15,600	830	2,004	1,642	2,939							23,927	11,073	68%
Equipment Rental/Lease	3,700	0	0		126	0	0						0	126	3,574	3%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Public Works</i>	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Budgeted Balance	Per. Of Bud
Seminars/Training	8,150	0	225	0	0	0	50							275	7,875	3%
Finance Charge	0	0	0	0	0	0	0							0	-	
Miscellaneous Expense	0	0	0	0	0	0	0							0	-	
Fees & Penalties	0	0	0	0	0	0	0							0	-	
Office Furniture	500	0	0	0	0	0	0							0	500	0%
Radio Communications	4,000	0	0	0	0	3,723	0							3,723	277	93%
Vehicle Repair & Maint	15,600	1,222	1,386	1,560	1,072	(120)	607							5,726	9,874	37%
Equipment Repair & Maint	23,800	1,235	4,991	1,158	5,741	2,824	3,065							19,014	4,786	80%
Vehicle Fuel	51,000	2,300	2,532	2,919	2,910	2,825	560							14,046	36,954	28%
Travel/Mileage/Per Diem	3,150	0	0	0	0	0								0	3,150	0%
Property and Equipment	14,000	3,800	0	0	0	0	0							3,800	10,200	27%
Emergency Aid and Assist	4,500	0	0	0	0	0								0	4,500	0%
Street Improvements	0	0	0	0	0	0								0	-	#DIV/0!
Total Operating	534,589	36,809	79,525	37,541	51,055	52,623	46,121	0	0	0	0	0	0	303,675	230,915	57%
Total Expenses	1,717,557	113,534	153,029	116,552	133,111	133,665	163,095	0	0	0	0	0	0	812,985	904,572	47%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Police</i>	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Budgeted Balance	Per. Of Bud
Salaries	1,887,927	127,700	141,378	141,121	149,054	142,509	206,442							908,204	979,723	48%
Overtime	140,000	13,667	12,472	19,465	23,371	10,180	19,377							98,533	41,467	70%
FICA/Medicare Taxes	162,682	10,815	11,770	12,285	13,191	11,681	17,275							77,015	85,667	47%
T.W.C. Payroll Taxes	12,474	60	263	285	3,276	2,574	826							7,283	5,191	58%
Health Insurance Premiums	374,000	24,944	23,332	30,868	29,833	28,428	27,940							165,345	208,655	44%
Workers Compensation	63,395	2,782	2,782	2,782	2,782	2,782	2,782							16,692	46,703	26%
Deferred Compensation	24,392	1,520	1,523	1,510	1,516	2,195	3,234							11,499	12,893	47%
Life Insurance	3,505	98	(86)	660	330	314	299							1,615	1,890	46%
Dental Insurance Expense	12,848	463	239	1,413	909	871	844							4,738	8,110	37%
Vision Insurance Expense	2,772	139	87	249	188	181	218							1,062	1,710	38%
Total Personnel	2,683,995	182,188	193,758	210,637	224,450	201,716	279,237	0	0	0	0	0	0	1,291,985	1,392,010	48%
Office Expense and Supplies	15,000	1,250	892	699	939	489	716							4,985	10,015	33%
Medical Supplies	500	0	0	0	0	0	58							58	442	12%
Postage	1,000	0	0	0	0	0	0							0	1,000	0%
Tools and Supplies	49,000	2,857	4,721	14,413	1,748	5,017	6,675							35,432	13,568	72%
Uniforms	21,000	30	1,108	5,828	1,933	1,364	1,145							11,407	9,593	54%
Building & Property Maint	12,000	430	2,081	174	994	174	174							4,026	7,974	34%
Utilities	22,000	1,951	1,622	2,152	2,743	2,671	2,018							13,158	8,842	60%
Telephone	20,000	2,250	3,030	1,713	3,410	2,483	3,748							16,634	3,366	83%
Legal Fees	20,000	0	0	698	287	0	44							1,028	18,972	5%
Property Insurance	5,010	720	720	720	720	720	720							4,320	690	86%
Dues/Subscriptions	2,000	680	510	250	0	150	150							1,740	260	87%
Liability Insurance	37,100	3,773	3,773	3,773	3,773	3,773	3,773							22,638	14,462	61%
Service Contracts	20,000	790	2,433	1,156	2,511	1,662	2,357							10,910	9,090	55%
Support Activities	2,000	0	6	1,288	365	321	0							1,981	19	99%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Police</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Equipment Rental/Lease	6,732	130	0	337	299	817	212							1,794	4,938	27%
Seminars/Training	8,000	0	1,170	0	0	600	51							1,821	6,179	23%
Radio Comm & Maint	0	0	0	0	0	0	0							0	-	#DIV/0!
Vehicle Repair & Maint	35,000	1,656	3,250	3,912	3,453	4,892	3,564							20,726	14,274	59%
Equipment Repair & Maint	5,000	0		154	835	529	0							1,518	3,482	30%
Vehicle Fuel	52,000	1,900	4,246	6,418	6,537	6,000	790							25,892	26,108	50%
Travel/Mileage/Per Diem	19,000	0	2	1,717	399	1,120	0							3,238	15,762	17%
Property & Equipment Settlements	66,477	0	0	33,708	4,097	2,678	3,638							44,121	22,356	66%
	0	0	0		0									0	-	#DIV/0!
Total Operating	418,819	18,416	29,564	79,108	35,044	35,461	29,834	0	0	0	0	0	0	227,427	191,392	54%
Total Expenses	3,102,814	200,603	223,322	289,746	259,493	237,176	309,071	0	0	0	0	0	0	1,519,412	1,583,402	49%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Municipal Court</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Salaries	123,235	9,324	9,231	9,493	9,509	9,642	14,226							61,425	61,810	50%
Overtime	3,550	454	11	13	2	336	332							1,148	2,402	32%
FICA/Medicare Taxes	10,015	748	707	727	728	763	1,114							4,787	5,228	48%
T.W.C. Payroll Taxes	1,134	0	0	0	181	190	158							529	606	47%
Health Insurance Premiums	28,980	2,108	2,108	2,108	2,108	2,108	2,108							12,648	16,332	44%
Workers Compensation	543	44	44	44	44	44	44							264	279	0%
Deferred Compensation	1,806	0	0	0	0	0	0							0	1,806	0%
Life Insurance	207	13	13	22	17	17	17							101	107	49%
Dental Insurance Expense	876	38	11	121	66	66	66							368	508	42%
Vision Insurance Expense	189	12	10	18	14	14	14							81	108	43%
Total Personnel	170,535	12,742	12,135	12,547	12,669	13,179	18,079	0	0	0	0	0	0	81,350	89,185	48%
Office Expense and Supplies	7,500	434	696	2,646	21	0	850							4,646	2,854	62%
Postage	1,500	0	0	0	1,005	0	0							1,005	495	67%
Tools & Supplies	0	0	0	0	0	0	0							0	-	#DIV/0!
Uniforms	0	0	0	0	0	0	0							0	-	#DIV/0!
Building & Property Maint	1,900	0	17	789	0	74	0							880	1,020	46%
Telephone	11,450	545	562	189	1,034	914	755							3,998	7,452	35%
Legal Fees	15,000	0	0	0	0	4,528	1,647							6,175	8,825	41%
Property Insurance	3,940	229	229	229	229	229	229							1,374	2,566	35%
Advertising/Druf Testing	1,200	0	1,180	0	0	0	0							1,180	20	98%
Dues/Subscriptions	600	33	48	33	376	33	33							558	42	93%
Liability Insurance	252	40	40	40	40	40	40							240	12	95%
Service Contracts	60,000	0	3,542	2,903	6,989	3,333	3,499							20,266	39,734	34%
Support Activities	1,100	0	737	289	0	24	0							1,050	50	95%
Equipment Rental/Lease	3,000	0	453	0	290	291	139							1,173	1,827	39%
Seminars/Training	2,100	0	0	0	0	0	0							0	2,100	0%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Municipal Court</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Office Furniture	0	0	0	0	0	0								0	-	#DIV/0!
Equipment Repair & Maint	800	0	0	0	0	0								0	800	0%
Travel/Mileage/Per Diem	1,000	63	0	153	0	0	432							648	352	65%
Property And Equipment	0	0	0	0	0	0								0	-	#DIV/0!
Total Operating	111,342	1,344	7,504	7,272	9,984	9,466	7,624	0	0	0	0	0	0	43,194	68,148	39%
Total Expenses	281,877	14,085	19,638	19,819	22,653	22,646	25,703	0	0	0	0	0	0	124,544	157,333	44%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Planning & Zoning</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Salaries	346,758	25,092	25,474	25,221	25,539	27,252	41,110							169,688	177,070	49%
Overtime	7,160	488	860	783	722	767	1,547							5,167	1,993	72%
FICA/Medicare Taxes	27,617	1,957	2,015	1,989	2,009	2,143	3,263							13,376	14,241	48%
T.W.C. Payroll Taxes	2,835	0	40	42	499	501	511							1,593	1,242	56%
Health Insurance Premiums	85,000	5,986	5,580	7,204	7,094	5,689	6,392							37,945	47,055	45%
Workers Compensation	2,152	141	141	141	141	141	141							846	1,306	39%
Deferred Compensation	9,366	699	711	711	710	711	1,066							4,606	4,760	49%
Life Insurance	595	1	(55)	171	62	45	58							282	313	47%
Dental Insurance Expense	2,920	123	51	342	216	123	196							1,051	1,869	36%
Vision Insurance Expense	630	32	22	63	47	38	42							243	387	39%
Total Personnel	485,033	34,518	34,838	36,666	37,040	37,409	54,326	0	0	0	0	0	0	234,797	250,236	48%
Office Expense and Supplies	12,500	513	1,023	739	292	408	1,189							4,164	8,336	33%
Postage	6,000	0	0		2,369	0	958							3,327	2,673	55%
Tools and Supplies	2,200	230	487	0	0	0	33							750	1,450	34%
Uniforms	2,500	0	0	0	0	0	0							0	2,500	0%
Building & Property Maint	20,000	75	75	75	75	75	232							607	19,393	3%
Utilities	5,500	32	32	64	0	32	32							193	5,307	4%
Telephone	7,500	867	1,553	683	1,526	1,259	1,402							7,290	210	97%
Legal Fees	48,000	0	0	9,495	6,576	7,792	5,045							28,908	19,092	60%
Property Insurance	610	106	106	106	106	106	106							636	(26)	104%
Advertising/Drug Testing	11,500	0	320	286	0	0	458							1,064	10,436	9%
Dues/Subscriptions	2,000	(75)	679	130	0	0	0							734	1,267	37%
Liability Insurance	4,500	344	344	344	344	344	344							2,064	2,436	46%
Service Contracts	34,000	265	0	755	0	0	0							1,019	32,981	3%
Support Activities	500	0	0	0	0	0	0							0	500	0%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Planning & Zoning</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Equipment Rental/Lease	10,500	475	358	767	475	358	358							2,791	7,709	27%
Seminars/Training	4,000	274	0	0	55	0	0							329	3,671	8%
Office Furniture	1,000	0	0	0	0	0	0							0	1,000	0%
Vehicle Repair & Maint	3,000	0	0	64	59	90	40							252	2,748	8%
Equipment Repair & Maint	37,700	0	0	14,660	2,700	0	(14,660)							2,700	35,000	
Vehicle Fuel	5,300	200	319	108	110	110	56							903	4,397	17%
Travel/Mileage/Per Diem	5,000	0	0	0	0	0	0							0	5,000	0%
Property and Equipment Settlements	54,000	0	0	0	1,828	687	14,660							17,175	36,825	32%
	0	0	0	0	0									0	-	#DIV/0!
Total Operating	277,810	3,306	5,296	28,275	16,514	11,261	10,254	0	0	0	0	0	0	74,906	202,904	27%
Total Expenses	762,843	37,824	40,134	64,941	53,554	48,670	64,580	0	0	0	0	0	0	309,703	453,140	41%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Health Dept.</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
	0	0	0	0	0	0	0	0	0	0	0	0		0	-	0%
Total Personnel	0	0		0	0	0	0	0	0	0	0	0		0	-	0%
Health Contract	599,539	1,000	1,000	1,000	1,000	133,751	1,000							138,751	460,788	23%
Total Operating	599,539	1,000	1,000	1,000	1,000	133,751	1,000	0	0	0	0	0	0	138,751	460,788	23%
Total Expenses	599,539	1,000	1,000	1,000	1,000	133,751	1,000	0	0	0	0	0	0	138,751	460,788	23%

<i>Expenditures-Grants</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Total Personnel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	0%
Office Expense and Supplies	800	0	0	331	0	0	10							341	459	43%
Postage	300	0	0	0	33	119	0							152	148	51%
Telephone	500	0	38	0	49	0	0							87	413	17%
Advertising/Drug Testing		0	0	0	123	249	0							372		
Dues/Subscriptions	250	0	0	0	0	0	0							0	250	0%
Service Contracts	90,000	3,462	10,385	6,923	6,923	6,923	6,923							41,538	48,462	46%
Seminars/Training	1,000	0	0	0	0	0	0							0	1,000	0%
Travel/Mileage/Per Diem	500	0	0	0	0	0	0							0	500	0%
Grant Expense	30,780	0	0	0	0	2,750	0							2,750	28,030	9%
Total Operating	124,130	3,462	10,423	7,254	7,128	10,041	6,933	0	0	0	0	0	0	45,240	78,890	36%
Total Expenses	124,130	3,462	10,423	7,254	7,128	10,041	6,933	0	0	0	0	0	0	45,240	78,890	36%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Human Resources</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Salaries	62,205	4,693	4,693	4,693	3,754	4,693	7,039							29,565	32,640	48%
Overtime	0	0	0	0	0	0	0							0	-	#DIV/0!
FICA/Medicare Taxes	4,900	359	359	359	287	359	538							2,262	2,638	46%
T.W.C. Payroll Taxes	284	0	0	0	71	89	11							171	113	60%
Health Insurance Premiums	8,500	703	703	703	703	703	703							4,216	4,284	50%
Workers Compensation	283	11	11	11	11	11	11							66	217	23%
Deferred Compensation	1,218	234	234	234	234	234	352							1,524	(306)	125%
Life Insurance	96	6	1	20	10	10	10							58	38	60%
Dental Insurance Expense	292	20	20	20	20	20	20							123	169	42%
Employee Assistance Program	4,680	0	4,680	0	0	0								4,680	-	100%
Vision Insurance Expense	63	5	5	5	5	5	5							27	36	43%
Total Personnel	82,521	6,031	10,706	6,044	5,096	6,124	8,689	0	0	0	0	0	0	42,690	39,831	52%
Office Expense and Supplies	1,500	153	0	84	375	111	38							760	740	51%
Postage	210	0	0	0	0	0	0							0	210	0%
Telephone	710	0	101	0	49	98	0							249	461	35%
Property Insurance	36	3	3	3	3	3	3							18	18	50%
Legal Fees	75,000	0	0	4,186	375	309	882							5,752	69,248	8%
Advertising/Drug Testing	7,000	426	329	632	483	799	390							3,059	3,941	44%
Dues/Subscriptions	2,000	0	0	110	85	0	165							360	1,640	18%
Liability Insurance	288	32	32	32	32	32	32							192	96	67%
Service Contracts	17,820	1,250	1,250	1,250	1,250	1,250	1,250							7,500	10,320	42%
Support Activities	1,674	144	84	150	0	25	16							420	1,254	25%
Seminars/Training	7,000	299	0	0	425	0	659							1,383	5,617	20%
Equipment Repair & Maint	600	0	0	0	0	0	0							0	600	0%
Travel/Mileage/Per Diem	4,000	0	0	0	452	634	0							1,086	2,914	27%
Human Resources	2,000	0	0	0	0	0	900							900	1,100	45%
Total Operating	119,838	2,307	1,799	6,448	3,529	3,261	4,335	0	0	0	0	0	0	21,679	98,159	18%
Total Expenses	202,359	8,338	12,505	12,492	8,625	9,386	13,024	0	0	0	0	0	0	64,369	137,990	32%
<i>Expenditures-Mayor & Council</i>															Budgeted	

City of Socorro

Unaudited Budget Vs Expenditures

General Fund

For October 1, 2016 through September 30, 2017

Account Title	Revised Budget	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	June-17	July-17	Aug-17	Sept-17	YTD Actual	Balance	Per. OF Bud
Salaries	55,017	3,462	3,635	4,232	4,232	4,232	6,290							26,082	28,935	47%
FICA/Medicare Taxes	4,417	265	278	324	324	324	481							1,995	2,422	45%
T.W.C. Payroll Taxes	1,418	48	40	66	80	80	101							416	1,002	29%
Workers Compensation	254	0	0	0	0	0								0	254	0%
Total Personnel	61,106	3,775	3,953	4,621	4,636	4,636	6,872							28,493	32,613	47%
Office Expense and Supplies	4,400	100	706	255	110	548	914							2,633	1,767	60%
Telephone	3,300	0	584	353	410	388	265							2,001	1,299	61%
Property Insurance	117	13	13	13	13	13	13							78	39	67%
Liability Insurance	1,539	158	158	158	158	158	158							948	591	62%
Support Activities	0	0	0	0	0	0	0							0	-	#DIV/0!
Legal Fees	0	0	0	0	0	0	0							0	-	#DIV/0!
Advertising	0	0	0	0	0	0	0							0	-	#DIV/0!
Dues/Subscriptions	7,700	46	46	46	46	46	46							275	7,425	4%
Bank Charges	0	0	0	0	0	0	0							0	-	#DIV/0!
Seminars/Training	5,000	380	0	650	0	30	0							1,060	3,940	21%
Discretionary Fund/Mayor	0	0	0	0	0	0	0							0	-	#DIV/0!
Discretionary District 2	0	0	0	0	0	0	0							0	-	#DIV/0!
Discretionary District 1	0	0	0	0	0	0	0							0	-	#DIV/0!
Discretionary District 3	0	0	0	0	0	0	0							0	-	#DIV/0!
Discretionary District 4	0	0	0	0	0	0	0							0	-	#DIV/0!
Discretionary District A1	0	0	0	0	0	0	0							0	-	#DIV/0!
Lrg	0	0	0	0	0	0	0							0	-	#DIV/0!
Office Furniture	500	0	0	0	0	0	0							0	500	0%
Vehicle Repair & Maint	0	0	0	0	0	0	0							0	-	#DIV/0!
Vehicle Fuel	0	0	0	0	0	0	0							0	-	#DIV/0!
Travel/Mileage/Per Diem	10,000	1,410	0	499	1,943	56	4							3,912	6,088	39%
Total Operating	32,556	2,107	1,507	1,974	2,680	1,239	1,399							10,907	21,649	34%
Total Expenses	93,662	5,882	5,461	6,595	7,316	5,875	8,271							39,400	54,262	42%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-City Clerk</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Salaries	50,982	3,904	3,923	3,923	3,923	3,923	5,885							25,482	25,500	50%
Overtime	0	0	0	0	0	0	0							0	-	#DIV/0!
FICA/Medicare Taxes	4,300	299	300	300	300	300	450							1,949	2,351	45%
T.W.C. Payroll Taxes	284	0	0	0	75	75	22							171	113	60%
Health Insurance Premiums	8,500	703	703	703	703	703	703							4,216	4,284	50%
Workers Compensation	246	22	22	22	22	22	22							132	114	54%
Deferred Compensation	956	194	196	196	196	196	294							1,273	(317)	133%
Life Insurance	96	(6)	(22)	44	11	11	11							47	49	49%
Dental Insurance Expense	292	20	20	20	20	20	20							123	169	42%
Vision Insurance Expense	63	5	5	5	5	5	5							27	36	43%
Total Personnel	65,719	5,141	5,147	5,213	5,254	5,254	7,411	0	0	0	0	0	0	33,420	32,299	51%
Office Expense and Supplies	4,000	85	329	557	484	0	0							1,455	2,545	36%
Postage	200	0	0	0	0	0	0							0	200	0%
Telephone	600	0	101	49	49	49	49							298	302	50%
Legal Fees	25,000	0	0	1,400	984	3,099	2,980							8,463	16,537	34%
Property Insurance	45	5	5	5	5	5	5							30	15	67%
Advertising/Drug Testing	28,800	0	1,056	980	1,098	1,501	482							5,118	23,682	18%
County Elections	23,000	16,877	5,626	0	0	0	(2,899)							19,604	3,396	85%
Dues/Subscriptions	150	0	90	0	0	0	0							90	60	60%
Liability Insurance	3,306	34	34	34	34	2,813	34							2,983	323	90%
Service Contracts	6,500	139	514	152	0	0	0							805	5,695	12%
Support Activities	0	0	0	0	0	0	0							0	-	#DIV/0!
Seminars/Training	1,500	0	0	0	0	0	0							0	1,500	0%
Travel/Mileage/Per Diem	3,000	0	0	0	0	0	0							0	3,000	0%
Total Operating	96,101	17,141	7,756	3,177	2,655	7,468	651	0	0	0	0	0	0	38,847	57,254	40%
Total Expenses	161,820	22,281	12,902	8,390	7,909	12,722	8,063	0	0	0	0	0	0	72,267	89,553	45%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Finance</i>	Revised Budget	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	June-17	July-17	Aug-17	Sept-17	YTD Actual	Budgeted Balance	Per. Of Bud
Account Title																
Salaries	131,179	10,134	9,361	10,203	10,270	10,257	15,294							65,518	65,661	50%
Overtime	1,000	300	136	12	37	138	106							729	271	73%
FICA/Medicare Taxes	10,116	798	726	781	788	795	1,178							5,068	5,048	50%
T.W.C. Payroll Taxes	851	0	0	0	196	164	117							477	374	56%
Health Insurance Premiums	25,500	1,957	1,776	2,500	2,138	2,138	2,138							12,648	12,852	50%
Workers Compensation	649	33	33	33	33	33	33							198	451	31%
Deferred Compensation	3,154	501	502	502	502	502	753							3,263	(109)	103%
Life Insurance	212	21	21	21	21	21	21							123	89	58%
Dental Insurance Expense	876	41	16	115	65	65	65							368	508	42%
Vision Insurance Expense	189	6	3	17	10	10	14							58	131	31%
Total Personnel	173,726	13,791	12,573	14,185	14,060	14,122	19,720	0	0	0	0	0	0	88,450	85,276	51%
Office Expense and Supplies	5,000	126	495	489	8	298	678							2,094	2,906	42%
Telephone	500	0	101	49	49	49	49							298	202	60%
Legal Fees	8,000	0	0	4,500	529	397	1,634							7,061	939	88%
Property Insurance	45	0	10	5	5	5	5							30	15	67%
Audit Fees	45,000	5	(5)	1,310	10,550	11,850	6,400							30,110	14,890	67%
Central Appraisal Fees	65,000	0	5,534	22,404	0	0	22,516							50,454	14,546	78%
Conferences	0	0	0	0	0	0	0							0	-	#DIV/0!
Dues/Subscriptions	7,800	597	597	597	597	612	597							3,598	4,202	46%
Bank Charges	16,000	3,014	2,351	1,065	2,849	1,113	1,294							11,686	4,314	73%
Liability Insurance	306	34	34	34	34	34	34							204	102	67%
Service Contracts	2,000	0	0	0	0	0	0							0	2,000	0%
Tax Collector Fees	11,000	3,686	8,339	3,438	(8,971)	52	0							6,545	4,455	59%
Seminars/Training	2,500	0	0	0	380	0	75							455	2,045	18%
Late Charge	400	0	0	1	284	10	9							304	96	76%
Fees & Penalties	0	0	0	0	0	0	0							0	-	#DIV/0!
Travel/Mileage/Per Diem	2,000	0	0	0	334	0	326							660	1,340	33%
Total Operating	165,551	7,463	17,456	33,892	6,649	14,420	33,619	0	0	0	0	0	0	113,498	52,053	69%
Total Expenses	339,277	21,253	30,029	48,077	20,708	28,542	53,339	0	0	0	0	0	0	201,948	137,329	60%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Recreational Centers</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Salaries	168,789	11,048	13,087	13,399	13,304	12,906	19,227							82,970	85,819	49%
Overtime	11,000	926	2,089	1,017	328	541	1,122							6,023	4,977	55%
FICA/Medicare Taxes	11,633	916	1,161	1,103	1,043	1,029	1,557							6,808	4,825	59%
T.W.C. Payroll Taxes	1,701	0	14	27	259	251	214							765	936	45%
Health Insurance Premiums	38,640	1,923	2,293	2,108	2,811	2,811	2,811							14,756	23,884	38%
Workers Compensation	663	11	11	11	11	11	11							66	597	10%
Deferred Compensation	2,355	173	202	202	231	231	346							1,385	970	59%
Life Insurance	236	12	10	58	3	(4)	24							102	134	43%
Dental Insurance Expense	1,168	61	61	61	82	82	82							429	739	37%
Vision Insurance Expense	252	14	14	14	18	18	18							95	158	38%
Total Personnel	236,437	15,083	18,942	17,999	18,090	17,875	25,410	0	0	0	0	0	0	113,399	123,038	48%
Office Expense and Supplies	5,000	969	(122)	221	621	225	329							2,244	2,756	45%
Uniforms	1,300	0	0	718	0	29	0							747	553	57%
Building & Property Maint	13,000	168	1,620	382	627	(137)	1,629							4,288	8,712	33%
Utilities	18,000	443	458	581	677	752	384							3,295	14,705	18%
Telephone	14,300	1,585	1,972	588	3,354	3,216	1,904							12,620	1,680	88%
Legal Fees	1,000	0	0	0	0	198	0							198	802	20%
Property Insurance	3,925	310	310	310	310	310	310							1,860	2,065	47%
Advertisng/Drug Testing	13,000	188	125	0	0	0	467							780	12,221	6%
Conferences	0	0	0	0	0	0	0							0	-	#DIV/0!
Dues/Subscriptions	4,250	0	15	48	0	0	60							123	4,127	3%
Liability Insurance	1,885	248	248	248	248	248	248							1,488	397	79%
Service Contracts	17,500	808	1,552	900	92	12	1,026							4,390	13,110	25%
Support Activities	72,000	3,067	3,908	5,156	747	0	2,049							14,926	57,074	21%
Events	8,000	0	0	0	0	1,676	1,230							2,906	5,094	
Equipment Rental/Lease	1,150	0	271	271	308	271	437							1,558	(408)	135%
Seminars/Training	3,500	0	(50)	(50)	335	0	0							235	3,265	7%
Vehicle Repair & Maintenance	2,000	0	140	50	(371)	0	415							234	1,766	12%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Recreational Centers</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	June-17	July-17	Aug-17	Sept-17	YTD Actual	Balance	Per. Of Bud
Equipment Repair & Maint	1,600	0	0	0	244	0	0							244	1,356	15%
Vehicle Fuel	3,000	130	223	181	180	160	44							918	2,082	31%
Travel/Mileage/Per Diem	3,500	0	565	(41)	0	816	0							1,340	2,160	38%
Property and Equipment	14,275	0	924	262	314	0	542							2,042	12,233	14%
Total Operating	202,185	7,915	12,160	9,825	7,688	7,775	11,074	0	0	0	0	0	0	56,436	145,749	28%
Total Expenses	438,622	22,999	31,101	27,824	25,777	25,650	36,484	0	0	0	0	0	0	169,836	268,786	39%

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Information Technology</i>	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Budgeted Balance	Per. Of Bud
Salaries	50,003	3,904	3,923	3,923	3,923	3,923	5,885							25,482	24,521	51%
Overtime	0	0	0	0	0	0	0							0	-	#DIV/0!
FICA/Medicare Taxes	2,410	299	300	300	300	300	450							1,949	461	81%
T.W.C. Payroll Taxes	284	0	0	0	75	75	22							171	113	60%
Health Insurance Premiums	9,660	703	(423)	1,634	720	720	720							4,075	5,585	42%
Workers Compensation	139	0	0	0	0	0	0							0	139	0%
Deferred Compensation	1,500	100	100	100	148	196	294							938	562	63%
Life Insurance	87	32	(15)	16	9	9	9							59	28	67%
Dental Insurance Expense	292	0	0	20	20	20	20							82	210	28%
Vision Insurance Expense	63	0	5	5	5	5	5							23	41	36%
Total Personnel	64,438	5,037	3,890	5,999	5,200	5,248	7,405	0	0	0	0	0	0	32,778	31,660	51%
Office Expense and Supplies	3,000	20	68	198	100	89	2,174							2,648	352	88%
Tools and Supplies	0	0	0	0	0	25	0							25	(25)	#DIV/0!
Uniforms	1,000	0	0	0	254	0	0							254	746	25%
Building & Property Maint	2,000	0	0	0	0	0	0							0	2,000	0%
Utilities	0	0	0	0	0	0	0							0	-	#DIV/0!
Dues/Subscriptions	0	0	0	0	0	0	0							0	-	#DIV/0!
Liability Insurance	0	0	0	0	0	0	0							0	-	#DIV/0!
Service Contracts	55,000	525	336	1,510	8,422	18,855	2,023							31,670	23,330	58%
Support Activities	0	0	0	0	0	0	0							0	-	#DIV/0!
Equipment Rental/Lease	0	0	0	0	0	0	0							0	-	#DIV/0!
Seminars/Training	5,000	0	0	0	0	0	0							0	5,000	0%
Vehicle Repair & Maint	0	0	0	0	0	0	0							0	-	#DIV/0!

City of Socorro
Unaudited Budget Vs Expenditures
General Fund
For October 1, 2016 through September 30, 2017

<i>Expenditures-Information Technology</i>															Budgeted	
Account Title	Revised Budget	Oct-16	Nov- 16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May -17	June -17	July -17	Aug -17	Sept -17	YTD Actual	Balance	Per. Of Bud
Equipment Repair & Maint	3,000	0	0	0	0	0	0							0	3,000	0%
Vehicle Fuel	0	0	0	0	0	0	0							0	-	#DIV/0!
Travel/Mileage/Per Diem	2,500	66	195	247	178	209	301							1,197	1,303	48%
Property & Equipment		0	0	0	0	0	0							0	-	
Total Operating	71,500	611	599	1,956	8,954	19,177	4,498	0	0	0	0	0	0	35,795	35,705	50%
Total Expenses	135,938	5,648	4,489	7,954	14,154	24,425	11,903	0	0	0	0	0	0	68,573	67,365	50%
Total Personnel-All Departments	5,441,757	372,384	388,316	410,685	426,814	404,771	570,176	0	0	0	0	0	0	2,573,146	2,868,611	47%
Total Operating-All Departments	2,978,045	112,064	180,671	231,004	163,223	337,309	175,664	0	0	0	0	0	0	1,199,935	1,778,110	40%
Total Expenditures-All Departments	8,419,802	484,448	568,988	641,689	590,037	742,080	745,840	0	0	0	0	0	0	3,773,081	4,646,721	45%

Vacant
Mayor

Rene Rodriguez
At Large/ Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: October 14, 2016

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Charles Casiano

SUBJECT: DISCUSSION AND ACTION ON APPROVING AMENDMENT TO THE PURCHASING POLICY.

SUMMARY

The purchasing policy has been updated as follows:

Thresholds amounts changing from 3,000.000 to 5,000.00 to require a purchase order
Purchase Card will be made available to certain approved employees in order to facilitate the acquisition of goods

WellsOne Purchase Card Procedures and Policies to include issuance, restrictions and limitations, lost or stolen cards, account maintenance

Contracts are require approval of the City Manager and Finance Director

All invoices need to be forwarded to Finance Director

STATEMENT OF THE ISSUE

Same as above

FINANCIAL IMPACT

N/A

ALTERNATIVE

Deny

STAFF RECOMMENDATION

The staff recommends approving this item.

CITY OF SOCORRO PURCHASING POLICY MANUAL



ADOPTED: SEPTEMBER 5, 2013

UPDATED: MARCH 19, 2015

UPDATED: AUGUST 20, 2015

UPDATED: May __, 2017

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PURCHASING POLICIES AND PROCEDURES

It is the City of Socorro's (the City) policy to institute controls on authorized spending for materials, supplies and services through the administration of the purchasing system and to describe the levels and limits of individual responsibility and authority and to conduct business activities in such a manner as to foster public confidence in the integrity of the City.

No obligation shall be incurred nor shall any invoice be paid unless the procedures included in this document are adhered to completely. Purchases made in a manner not in accordance with these will be the financial responsibility of the person who made the purchase. Purchases shall be in accordance with each department's budgetary requirements which means that each department will verify that sufficient unencumbered funds exist in the account code to be charged prior to obligating the City's funds.

In addition, the City of Socorro adheres to all State of Texas laws and regulations as set forth in the State of Texas Local Government Code ("LGC"). **Violation of this policy will be reviewed on a case by case basis and may result in disciplinary action up to and including termination.**

This policy supersedes all previous policies and is effective upon approval of the Mayor and Council.

GENERAL GUIDELINES FOR ACQUISITION OF GOODS AND SERVICES

This policy imposes specific guidelines for purchases involving expenditure of less than \$50,000. These guidelines must be followed. However, for most all purchases exceeding \$49,999.99, the following procedure applies:

Generally, the City is required to follow the bidding or proposal procedures outlined in Local Government Code Chapter 252 when it plans to make an expenditure of more than \$50,000 in the City's funds. This requirement is equally applicable to purchases of insurance and high technology items.

The City may not avoid the application of competitive bidding or proposal laws by purposely dividing a single purchase into smaller components so that each component purchase is less than \$50,000. Chapter 252 of the Local Government Code prohibits the use of "separate, sequential, or component purchases" as a means of avoiding bidding requirements. The City may purchase items without competitive bidding if the total purchase amount will be below the \$50,000 threshold that requires bidding. However, if the city later wants to make additional purchases and these purchases would take the total purchase over the \$50,000 threshold, the city should follow competitive purchasing procedures as if the purchase exceeds \$50,000.

Caution should be exercised if individual City departments make separate purchases of office supplies, gasoline or other items without competitive bidding because each department's purchase amount will be below the \$50,000 threshold that requires bidding. If a city's total purchases for these items would be over the \$50,000 threshold, the city should use competitive purchasing procedures applicable for purchases over \$50,000.

To take bids or proposals on a purchase, the City must first publish notice of the time and place at which the bids or proposals will be publicly opened and read aloud. The City should prepare specifications detailing the requirements that must be met by the goods or services which the City intends to purchase. The published notice should include either a copy of these specifications or information on how a bidder may obtain a copy of the specifications. The City must publish a notice indicating the time and place at which the bids or proposals will be publicly opened and read aloud. The notice must be published at least once a week for two consecutive weeks. The first publication must appear before the 14th day before the date that the bids or proposals are publicly opened and read aloud. The notice must be placed in a newspaper that is published in the City. If there is no newspaper published in the City, the notice must be published in a newspaper of general circulation in the City and posted at City Hall and on the City's website for 14 days before the date that the bids or proposals are publicly opened and read aloud.

If the City wishes to consider factors other than price in its selection, or other factors such as a bidder's previous performance or safety record in its selection, the City's bid specifications should clearly state that such factors will be considered. Also, the governing body of the City that is considering using a method other than competitive sealed bidding (e.g., competitive sealed proposals) must determine before notice is given the method of purchase that provides the best value for the City.

The City Council must then award the contract to the lowest responsible bidder or (if previously noticed) the bidder that provides the best value to the City. In the alternative, the City may reject all bids.

PURPOSE

The purpose of this policy is to:

1. To establish a comprehensive purchasing system in order to obtain maximum economy and utilization of services, products, supplies, capital goods and related purchases;
2. To fix levels of responsibility and approvals for the expenditures of funds for such purchases;
3. To effect the greatest possible economy within the limits of acceptable specifications through competitive and quantity purchasing;
4. To afford an opportunity for consideration of the largest possible number of products within the limits of acceptable specification of an equitable basis; and
5. To provide a method of selecting services on a comparative basis.
6. To establish the procedures necessary to properly implement this purchasing policy.
7. To establish a method to match and reconcile actual purchase orders to actual invoices processed for disbursement.

PURCHASING ETHICS

All City staff engaged in procurement for the City shall comply with the following ethical standards:

1. **Personal Gain** – it shall be a breach of ethics to attempt to realize unauthorized personal gain through employment with the City or by any conduct inconsistent with the proper discharge of the employee's duties.
2. **Influence of a Public Employee** – it shall be a breach of ethics to attempt to influence any public employee of the City to violate the standards of conduct set forth by the City.
3. **Participating in Procurement with Family or Friends** – it shall be a breach of ethics for any employee of the City to participate directly or indirectly in a procurement for the City when the employee knows that:
 - a. The employee or any member of the employee's immediate family had a financial interest pertaining to the procurement;
 - b. A business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or
 - c. Any other person, business or organization with which the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment involving the procurement.
 - d. On an annual basis, employees will disclose any relationships that exist with vendors that are family members to the third degree of consanguinity that are engaged in financial dealings with the City. This will include, child, parent, grandchild, sister, brother, grandparent, great-grandchild, niece, nephew, aunt, uncle or great grand-parent.
4. **Gratuities / Kickbacks** – The following prohibition against gratuities and kickbacks shall be set forth in every contract and solicitation:

The City may at any time, without prior notice, terminate this Contract without any further responsibility to Contractor if any gratuities, whether in the form of entertainment, gifts, employment or otherwise, were offered or given by the Contractor or any agent or representative thereof to any employee, official, or representative of the City with a view toward securing favorable treatment with respect to the entry into or performance of this Contract.

5. **Confidential Information** – it shall be a violation for any employee of the City to knowingly use confidential information for actual or anticipated personal gain, or for actual or anticipated gain of any person.

6. **Private Purchases Through City Facilities** – no employee may use the purchasing power of the City to make private purchases.

TAX EXEMPT STATUS

The City is exempt from Federal, State, and Local taxes except in certain prescribed cases. An exemption certificate is available from the Finance Department and shall be furnished to any of the City's suppliers upon request.

SIGNATURE AUTHORITY

A Purchase Requisition or Purchase Order shall not be considered complete until signed by the proper authority. Generally, this will be the Department Head. Should the Department Head not be available the City Manager or his/her designee may sign the Purchase Order.

1. Purchase Requisitions:

- A. **AUTHORIZE:** The Department Head of each department (electronically submitted).
- B. **APPROVAL:** The Finance Director. The Accounting Technician, not involved with the accounts payable function, will approve requisitions in the absence of the Finance Director.
- C. The same authority MAY NOT authorize AND approve Purchase Requisition.
- D. All supporting documentation such as quotes for items or services being requested must be attached to the electronic requisition.
- E. Quantity amount and actual description must be stated in the Purchase Requisition.

2. Purchase Orders:

- A. **APPROVAL:** The City Manager or his/her designee.

3. Payment Checks:

- A. **APPROVAL:** City Manager and Department Heads officially designated as signatories.

PROCEDURES

The following prescribed procedures shall be established to provide for the proper control for purchases and/or contracts. Approval of all purchase requisition for expenditures over \$5,000 will be done by an authorized individual as approved by council. The same person cannot authorize and approve the purchase requisition.

1. Purchase Requisitions

Except as provided in Section 4, Further Exceptions to Purchase Requisition, purchases in excess of \$5,000 of goods and services require the completion of an electronic Purchase Requisition.

2. Responsibilities of the Department

- A. Department heads or their designated employee must submit an electronic purchase requisition to the Finance Department for approval. The Finance Director will generate the purchase order upon approval and confirmation that sufficient unencumbered funds are available for the stated category of purchase. Once the requisition is scrutinized for appropriateness and verified to be within budget parameters, a purchase order will be generated. The printed purchase order will serve as the approval of the electronic purchase requisition.
- B. Once the purchase order is verified and approved by the proper authority, copies of the signed purchase order will be distributed to the requestor.
- C. The Department Head or designated individual will be responsible for acknowledging the receipt of Purchase Order number before making any purchase of merchandise or service. The vendor's invoice or receiving receipt must reflect the Purchase Order Number for the purchased amount of goods or service received.
- D. The Department Head or designated individual will inspect the merchandise delivered or picked up and will prepare the appropriate receiving report to be submitted to the Finance Department with the copy of purchase order and original receipt to properly process payment to that vendor the day after merchandise or service is delivered or picked-up. The Department Head or designated individual will give the original receiving receipt or invoice to the Finance Department the next working day.
- E. Department Heads or designated individuals shall be responsible for planning ahead and making sure a Purchase Order Number has been received before any purchase is made. Purchase requisitions must be submitted with enough time to be processed in the Finance Department.

3. Levels of expenditure

PURCHASES LESS THAN \$5,000

Purchase Requisitions and Purchase Orders are not required for purchases less than \$5,000. Purchases made that are less than \$5,000 may be made by Department Heads or their representative designees, without further approval of the Finance Department.

The Department Head will be responsible to ensure that a sufficient unencumbered balance is available in their respective budget balance for all such purchases. On a weekly basis, the Finance Department will print and distribute a Budget to Actual Report with additional detail of the underlying transactions to each Department Head.

A Purchasing Card will be made available to certain approved employees in order to facilitate the acquisition of goods and services. The Purchasing Card Procedures in Section 7 will be strictly enforced.

In cases where individual purchases will be for \$3,000 to \$5,000 the procedures in Section 252.0125 of the Local Government Code delineate the quotation process which must be followed regarding Historically Underutilized Businesses, as follows:

A municipality, in making an expenditure of more than \$3,000 but less than \$50,000, shall contact at least two historically underutilized businesses on a rotating basis, based on information provided by the comptroller pursuant to chapter 2161, Government Code. Please see mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp for HUB search.

- A. Each Department Head will identify purchases that will be included in these parameters and will exercise due diligence to ensure that the City is receiving the best value.
- B. The Department Head or his/her designee places the order using either the City's Purchasing Card or requesting an invoice for the supplies, material, equipment or contractual services involved.
- C. The Department Head will be responsible for and establish procedures to ensure proper receipt of these goods and will forward to the Accounts Payable technician any packing slips used to verify goods received.
- D. If a Purchasing Card was used, the department will attach the invoice, packing slip and/or itemized original receipt for submittal with the "Purchasing Card Processing Form" within 2 working days of receiving the goods or services. It is incumbent upon the department to generate or request receipts of sufficient detail to clearly indicate what was purchased. The form must be completed in its entirety which will include a section for the Department Head's signature and date, account number – Fund, General Ledger Code, City Department Code, Grant Program, and Function, and any special instructions required.
- E. If the department is to be invoiced, the invoice will be stamped using the "Accounts Payable Processing Stamp" that will need to be completed in its entirety by the department. This will include a section for the Department Head's signature and date, account number – Fund, General Ledger Code, City Department Code, Grant Program, and Function, and an indication of authorization to pay the invoice along with any special instructions required.

PURCHASES BETWEEN \$5,000 AND \$24,999:

Purchases of goods or services between \$5,000 and \$24,999 must follow this procurement process:

- A. Solicit three (3) competitive quotes for the goods or services AND complete the Bid Quote and Comparison Worksheet. Section 252.0125 of the Local Government Code delineates the quotation process which must be followed regarding Historically Underutilized Businesses, as follows:

A municipality, in making an expenditure of more than \$3,000 but less than \$50,000, shall contact at least two historically underutilized businesses on a rotating basis, based

on information provided by the comptroller pursuant to chapter 2161, Government Code. Please see mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp for HUB search.

- B. Review each quote for the best overall value. Best overall value can be determined by (i) the purchase price, (ii) the reputation of the bidder and the bidder's good or services, (iii) the quality of the bidder's goods or services, (iv) the extent to which the goods or services meet the City's needs, (v) the bidder's past relationship with the municipality, (vi) the impact on the ability of the City to comply with laws and rules relating to contracting with historically underutilized businesses and nonprofit organizations employing persons with disabilities, (vii) the total long-term cost to the City to acquire the bidder's goods or services, and (viii), any other relevant criteria specifically listed in the request for bids or proposals. While best overall value is not solely determined by price, the lowest bid should be recommended, unless you can show that a higher bid provides the best overall value based on the foregoing factors, which must be listed in the bid specifications if they are to be considered. Note that you will need to retain all quotes for Fiscal Year End + 3 years. See also on page 20, Cooperative Purchasing.
- C. Prepare a brief recommendation for the record to support the purchase.
- D. Submit electronic purchase requisition and submit to Finance Director.
- E. Once a Purchase Order is approved, proceed to ordering goods and services.
- F. Once you receive your goods and/or services, sign off on packing slip and forward the packing slip/receipt to AP.

PURCHASES BETWEEN \$25,000 AND \$49,999:

Purchases of goods or services between \$25,000 and \$49,999 must follow this process:

- A. Solicit three (3) competitive quotes for the goods or services AND complete the Bid Quote and Comparison Worksheet. Section 252.0125 of the Local Government Code delineates the quotation process which must be followed regarding Historically Underutilized Businesses, as follows:

A municipality, in making an expenditure of more than \$3,000 but less than \$50,000, shall contact at least two historically underutilized businesses on a rotating basis, based on information provided by the comptroller pursuant to chapter 2161, Government Code. Please see mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp for HUB search.

- B. Review each quote for best overall value and select top three (3) quotes and conduct basic comparative analysis. Best overall value can be determined by (i) the purchase price, (ii) the reputation of the bidder and the bidder's good or services, (iii) the quality of the bidder's goods or services, (iv) the extent to which the goods or services meet the City's needs, (v) the bidder's past relationship with the municipality, (vi) the impact on the ability of the City to comply with laws and rules relating to contracting with historically underutilized businesses and nonprofit organizations employing persons with disabilities, (vii) the total long-term cost to the City to acquire the bidder's goods or

services, and (viii), any other relevant criteria specifically listed in the request for bids or proposals. While best overall value is not solely determined by price, the lowest bid should be recommended, unless you can show that a higher bid provides the best overall value based on the foregoing factors, which must be listed in the bid specifications if they are to be considered. Note that you will need to retain all quotes for Fiscal Year End + 3 years. See also on page 20, Cooperative Purchasing.

- C. Forward your recommendation along with at least three (3) quotes to the City Manager for approval.
- D. The City Manager will make the recommendation to City Council.
- E. Once recommendation has been approved by City Council, submit an electronic Purchase Requisition to Finance Director. The Requisition must include the City Council meeting date and agenda item number where the purchase was approved on the notes.

PURCHASES OVER \$50,000:

Provisions of the Texas Local Government Code shall be the governing authority for purchases over \$50,000. A bid or request for proposal must be submitted. The following process must be followed:

- A. Obtain approval from the City Manager to proceed with the sealed bid process.
- B. The specifications and bid notice shall be prepared, reviewed and signed off by the City Manager. Whenever possible the "Best Value" procurement method described in Chapter 252.043(b) of the Texas Local Government Code shall be used.
- C. The bid or RFP shall be advertised in a newspaper of general circulation a minimum of twice in a 14 day period. The originating department shall notify the City Clerk's Office of the advertisement, the type of bid or proposal, the closing date for responses and the name of a knowledgeable contact. A complete copy of the bid/RFP package must be filed with the City Clerk's Office.
- D. The closing date and time for the bid or RFP shall be clearly listed in the specifications and is final. Responses received after the closing date and time shall be returned to the proposer unopened.
- E. If an amendment to the specifications or an extension of the closing date and time for the bid or RFP is required it shall be made prior to the second advertisement being printed and included in the second advertisement.
- F. The City may provide by Charter or Policy for bidding threshold of less than \$50,000, but the City may not provide a higher threshold for bidding than is permitted under state law.

- G. Before making such purchases, the City must prepare specifications detailing the requirements for the goods and services, which the City proposes to purchase, and publish bid notice of time and place at which the bids or proposals for the specified goods and services, will be publicly opened and read aloud.
- H. If the City wishes to consider factors other than price in its selection, such as best overall value, the City's bid specification should clearly state that such factors will be considered. Best overall value can be determined by (i) the purchase price, (ii) the reputation of the bidder and the bidder's good or services, (iii) the quality of the bidder's goods or services, (iv) the extent to which the goods or services meet the City's needs, (v) the bidder's past relationship with the municipality, (vi) the impact on the ability of the City to comply with laws and rules relating to contracting with historically underutilized businesses and nonprofit organizations employing persons with disabilities, (vii) the total long-term cost to the City to acquire the bidder's goods or services, and (viii), any other relevant criteria specifically listed in the request for bids or proposals. While best overall value is not solely determined by price, the lowest bid should be recommended, unless you can show that a higher bid provides the best overall value based on the foregoing factors, which must be listed in the bid specifications if they are to be considered. Also, if the City is considering using a method other than competitive sealed bidding (ie. competitive sealed proposals) the City Council must determine before notice is given the method of purchase that provides the best value for the City. See also on page 20, Cooperative Purchasing.
- I. Additional procedures and requirements may be required by state law for purchases involving more than \$50,000.00.
- J. Contracts for the services of architects, engineers, land surveyors, certified public accountants and other professions must be awarded using procedures provided in the Texas Professional Services Procurement Act. TEX. GOV'T CODE ANN. §2254.001 et seq. (West 2008 & Supp. 2011) (Professional Services Procurement Act). The selections of certain services are exempt from competitive bidding requirements under Texas law as a "professional service." TEX. LOC. GOV'T CODE ANN §252.022(a)(4) (West Supp. 2011); Op. Tex. Att'y Gen. No. JM-940 at 3 (1988), MW-344(1981). If there is not adequate time to publish RFQ for "professional services" as defined by this statute, the City Council may elect not to follow competitive bidding requirements.
- K. Except in the case of emergencies, defined as an unforeseen condition arising suddenly and unexpectedly, not caused by any neglect or omission which calls for immediate action. In an actual emergency, bidders or proposers shall have a minimum of 21 calendar days *except that in the event of extenuating circumstances this period may be reduced to 14 calendar days* from the date of first publication to respond to the bid or RFP.
- L. All responses to bids or RFPs shall be received by the City Clerk's Office where they will be date/time stamped and held un-opened. After the closing day and time for the receipt of proposals the City Clerk shall notify the originating department of the receipt of all bids or proposals and it shall be the responsibility of the department head to place the appropriate item on the agenda to open / award the responses.

- M. All responses shall be opened in public at the date and time stated in the specifications. Submitted bids or proposals are final and may not be altered. Vendors may, however, submit sealed alternate bids or proposals before closing time.
- N. Final award of a bid will be made by City Council to the lowest responsive bidder unless Council wishes to consider the location of the bidder's principal place of business as detailed in Section 271.905 of the Texas Local Government Code. In the event the City receives two or more bids that are identical in nature and amount, as the lowest and best bids, award shall be made pursuant to Section 271.901 of the Texas Local Government Code
- O. For an RFP, final award will be made to that response which best meets the stated selection criteria or, Council may direct that the City Manager conduct further negotiations with proposer(s).
- P. Council may table an award and direct staff to review and make recommendation to Council at another date.
- Q. Council may reject all bids or proposals and direct that new specifications be prepared and advertised.

Sole Source Vendor

Texas law provides for general exemptions to the procurement process. Please refer to Section 252.022 of the Texas Local Government Code. More specifically Section 252.022 (7-16) provides exemptions for sole source vendors as follows:

(7) a procurement of items that are available from only one source including:

- (A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;*
 - (B) films, manuscripts, or books;*
 - (C) gas, water, and other utility services;*
 - (D) captive replacement parts or components for equipment;*
 - (E) books, papers, and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials; and*
 - (F) management services provided by a nonprofit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits;*
-
- (8) a purchase of rare books, papers, and other library material for a public library;*
 - (9) paving drainage, street widening, and other public improvements, or related matters, if at least one-third of the cost is to be paid by or through special assessments levied on property that will benefit from the improvements;*
 - (10) a public improvement project, already in progress, authorized by the voters of the municipality, for which there is a deficiency of funds for completing the project in accordance with the plans and purposes authorized by the voters;*

- (11) *a payment under a contract by which a developer participates in the construction of a public improvement as provided by Subchapter C, Chapter 212;*
- (12) *a personal property sold:*
 - 1. *at an auction by a state licensed auctioneer;*
 - 2. *at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code;*
 - 3. *by a political subdivision of the state, a state agency of this state, or an entity of the federal government; or*
 - 4. *under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391;*
- (13) *services performed by blind or severely disabled persons;*
- (14) *goods purchased by a municipality for subsequent retail sale by the municipality;*
- (15) *electricity; or*
- (16) *advertising, other than legal notices.*

A Sole Source Affidavit, exhibit C, must be completed and signed by the vendor seeking to enter into a business transaction with the City and wants to claim the sole source exemption.

4. Further Exceptions to Purchase Requisition

- A. Utility Payments - To be reviewed by the Finance Department.
- B. Payroll taxes - To be reviewed by The Finance Department.
- C. Debt Service Payments.
- D. Petty Cash Reimbursements.
- E. Unencumbered payments, not to exceed 10% of the approved purchase order, for invoices that have exceeded the authorized purchase order amount.
- F. Refunds of revenue.
- G. Payroll deduction remittances.
- H. Employee benefits remittances authorized by the Human Resources Department Head.

5. Completing the Purchasing Requisition Form.

- A. Effective with the adoption of this policy ALL departments shall utilize the electronic Requisition Form.
- B. Type of Requisition:
 - 1. **Regular** - Purchase Order # will generally be issued within 48 hours.
 - 2. **Emergency** - Purchase order # will generally be issued the same day. (An emergency is defined as an unforeseen condition arising suddenly and unexpectedly.)
- C. Travel in excess of a 100 mile radius of the City of Socorro, Texas must be approved by Council in advance during the adoption of the fiscal year budget. Travel which has not been identified and approved during the budgetary process will need approval by City Council before travel can take place; to exclude emergency travel. The City Manager has the

authority to approve emergency travel. Once approved, a purchase requisition must be generated by the department regardless of the amount involved (i.e. less than \$5,000). The individual is responsible for providing the Finance Department with a travel recap and all receipts. Reimbursement for expenditures in excess of those originally authorized by Council will require further Council approval before they may be paid.

D. Department Heads or their designees will review the Purchase Requisition form for completeness, accuracy and ensure that sufficient unencumbered funds are available.

E. Purchase Requisitions received by facsimile WILL NOT be accepted by the Finance Department for processing.

6. Open Purchase Orders:

A. Departments may opt to request an open purchase order to cover a year's worth of planned expenditures which are routine expenditures such as fuel and office supplies. All procedures required for a regular purchase order must be followed for issuance of a blanket purchase order, and;

1. The blanket purchase order may not exceed **\$24,999, except for fuel and road materials**, without a current bid/RFP/RFQ award (except utilities). Road material purchases exceeding \$50,000 during any fiscal year must comply with competitive purchasing procedures requiring publication for bids.

2. Sufficient funds must be available to cover the entire purchase order amount.

7. Credit Card Purchases

A. Purchase Card Procedures and Policies

General

The Purchase Card is a purchasing tool that offers an alternative to the existing City's purchasing process. It is the intention of this policy to provide an extremely efficient and effective method of purchasing and paying for goods and services with a value of less than \$5,000. In most cases the Purchase Card will reduce the volume and nature of associated paperwork.

This policy describes the procedures for appropriate purchasing card use. Each card holder will sign a Cardholder Agreement, Exhibit B and in doing so consents to comply with program rules and regulations. A Purchase Card will be issued to an employee upon management approval and after the employee executes a signed agreement form. Upon receipt of the card, the employee should immediately sign the back of the card and keep it in a secure place.

The Purchase Card is issued to one employee only. It is prohibited for another person to use this card. As a cardholder, the employee is responsible for the appropriate use of City funds. Although the card is issued to the employee, it remains the property of the City and it may be rescinded at any time for any reason. The employee should use the card for the types of purchases described in the guidelines included below. Each employee should document any questions, suggestions or difficulties he/she or vendors have regarding the Purchasing Card program. Please notify the Program Administrator/Finance Director of any suggestions for changes and improvements.

Card Issuance

~~A card will be issued to a City employee upon the approval of the Department Head and City Manager. An individual will only receive the card after completing the Cardholder Agreement Form and receiving instructions from the Finance Director.~~

~~Each employee issued a card should read the Card Holder Agreement in its entirety and become familiar with the record-keeping requirements as well.~~

As a cardholder, you will be asked to complete a cardholder agreement. By signing the agreement, you have agreed to adhere to the guidelines established in this manual. Please refer to Exhibit B for an example of the cardholder agreement. Most importantly, ***you are the only person entitled to use the card and the card is not to be used for personal use.*** As each Commercial Card is linked to a specific area number and individual employee, the card cannot be transferred from one employee to another. If you are moving to another area contact your Program Administrator for the necessary changes. You should be able to keep your card.

Upon receipt of your WellsOne Commercial Card, you will need to activate the account by calling the toll-free number printed on the card. For verification purposes, you will be asked to provide your unique ID, and other identification information. Although the card will be issued in your name, your personal credit history will not affect your ability to obtain a card. The company is responsible for payment of all purchases.

Limitations and Restrictions:

Your Manager has assigned limits to your card. There may be a single transaction limit placed on your card, which means your card will be declined if you attempt to purchase more than this set amount at one time. Do not split a purchase to avoid the single transaction limit. If you believe the single transaction limit will inhibit optimum usage of the Program, please discuss this with your Manager.

In addition to the single transaction limit, every cardholder has a total monthly dollar limit assigned to his/her account. If you believe your monthly limit to be insufficient for your requirements, please discuss this with your Manager, who should contact your Program Administrator. Your limit is replenished once per month on the Wells Fargo Commercial Card Expense Reporting (CCER) System.

The *WellsOne* Commercial Card Program also allows for Merchant Category blocking. If a particular Merchant Category is blocked (e.g., jewelry stores), and you attempt to use your card at such a merchant, your purchase will be declined. Management has made an effort to ensure that the vendors/suppliers used during the normal course of business are not restricted. If your card is refused at a merchant where you believe it should have been accepted, you should call Wells Fargo Business Purchasing Service Center at **1-800-932-0036** to determine the reason for refusal. Depending on the result of your inquiry, you may want to discuss the issue further with your Manager. He/she is empowered to advise the Program Administrator to modify the restrictions on your use of the Commercial Card.

Customer service assistance is available 24 hours/day, 7 days/week at **1-800-932-0036**.

Option 1: Automated options - balance, available credit, and recent transaction information

Option 2: Cardholder options

Sub-option 1: Lost or stolen card

Sub-option 2: Fraud or dispute resolution

Sub-option 3: Commercial Card Expense Reporting (CCER), including mobile

Sub-option 4: All other inquiries

IMPORTANT: All requests for changes in limitations and restrictions must be made through your Program Administrator. Wells Fargo Bank will change existing cardholder restrictions only after a written request is received from the Program Administrator.

Lost or Stolen Cards:

You are responsible for the security of your card and any purchases made on your account. If you believe you have lost your card or that it has been stolen, **IMMEDIATELY** report this information to Wells Fargo Business Purchasing Service Center (BPSC) at **1-800-932-0036**. Immediately after reporting to the BPSC, you must inform your Program Administrator. **It is extremely important to act promptly in the event of a lost or stolen card to avoid company liability for fraudulent transactions.**

As with a personal charge card, you will no longer be able to use the account number after notifying the bank. A new card should be issued *within* 48 hours of notice to Wells Fargo Bank.

Account Maintenance:

If there's a need to change any information regarding your account, such as mailing address or expense accounting code, please contact your Program Administrator.

Purchasing Guidelines

The card program will not circumvent the City's purchasing rules and procedures. Instead, it is designed to streamline smaller purchases that are made on-site, via Internet, telephone, fax or mail.

Each employee is responsible for the security of the Purchase Card that he/she is issued and for the purchases made with it. Consequences for card misuse are severe, and penalties may include reimbursement of expenses, suspension of card privileges, or other disciplinary action up to and including termination.

In general, all legitimate business related expenses are eligible for purchase using the Purchase Card, and all non-business related purchases are ineligible. Employees in doubt over whether or not a purchase is eligible should contact their supervisor, Department Head, Purchasing Card Program Administrator/Finance Director for assistance in determining purchase eligibility BEFORE they decide to make a purchase.

Each employee's Purchase Card has been assigned and individual credit limit on the Department Head's approval. If that limit needs to be adjusted the employee may request an adjustment through the Department Head or City Manager. Written authorization is required before the Program Administrator can make any changes.

Documentation

~~Cardholders will be required to timely submit a "Purchasing Card Processing" Form within 2 working days of receiving the goods or services that were purchased. Failure to do so on a chronic basis will result in the cancellation and return of the card.~~

Lost or Stolen Purchasing Cards

~~It is the responsibility of the Cardholder to immediately report a lost or stolen card both. A copy of the back of the card should be kept available so that the instruction can be followed to properly report the card. Additionally the Program Administrator and Finance Director should be notified immediately in writing or via email. Unauthorized use of the card will be reported to the City of Socorro Police Department.~~

Conclusion

The purchasing card should be used responsibly. Since the card is issued in the employee's name, all purchases are assumed to be made by the employee. Each employee should be aware that improper use might result in disciplinary action, up to and including termination and criminal prosecution. The Department is encouraged to maintain a purchasing log, but the original sales receipts need to be forwarded to the Finance Office. Cardholders will be subject to random audits to verify that purchases and record keeping are in compliance with this policy.

8. Contracts

All written contracts, regardless of procurement methodology, require the approval of the City Manager and Finance Director. A copy of all contracts will be kept in the City Clerk's

office. This includes but is not limited to agreements associated with office equipment and vehicles.

9. Receiving Purchases Requiring Receiving Reports

The Department Head or designated individual will be responsible for acknowledging the receipt of merchandise and/or services purchased. The Department Head or designated individual will inspect the merchandise delivered or picked up.

- A. Originals of the receiving report or invoice will be sent to the Finance Department and are to be used to signify actual receipt of the item(s). The Department Head or designated individual will deliver the original receiving receipt or invoice attached to the purchase order to the Finance Department by the next working day after receipt.
- B. The Department Head of the department initiating the purchase shall be responsible for verifying its receipt, the condition of the goods received and for notifying the Finance Department of any discrepancies, damage or back-orders that would affect payment to the vendor.
- C. The Finance Department will match the receiving report, and invoice to the Purchase Order.
- D. Upon receiving equipment (fixed asset over \$5,000.00) the Department Head shall complete a Fixed Asset Inventory Form and forward it to the Finance Department, who will issue inventory tags to all the departments. The Department Head will be responsible for affixing the inventory tag to the asset.

9. Processing of Invoices

All invoices are to be forwarded or sent directly to the Finance Department.

- A. When the proper documentation is received it shall be matched with the original purchase order and the original purchase requisition if required.
- B. If the invoice amount is greater than the purchase order, the Finance Department will process payment up to 10% of the original purchase order amount without having to issue another purchase order (unencumbered). If the difference between the invoice and purchase order amount is greater than 10% each Department Head is responsible for submitting a written request to Council to increase the purchase order prior to the invoice being paid OR returning the merchandise to the vendor for proper invoicing.
- C. Accounts Payable will process invoice for payment when the stated procedures have been followed. When approved, special event invoices will be paid within 5 days after receipt of the signed invoice and receiving report; a purchase order must be provided, if applicable.
- D. If the invoice submitted for payment is for goods or services from a Council approved contract, BID/RFP/RFQ award or utilities the request for payment shall be processed and

a check issued to the vendor. The payment will be listed on the accounts payable list presented to council as an informational item.

11. Ratifications

Ratifications for the purchase of goods or services are prohibited unless a legitimate emergency or matter of public necessity exists. An emergency is defined as an unforeseen condition arising suddenly and unexpectedly, not caused by any neglect or omission, and which calls for immediate action. Lack of planning or preparation does not constitute an emergency.

12. Manual Checks

Manual checks shall be treated as an emergency expense. A purchase order will be issued along with the manual check. The purchase order must be attached to the invoice and must be submitted to the Finance Department the following work day.

13. Professional Service Agreements must be approved or authorized by City Council.

A "Request for City Council Agenda Item Form" must be completed and approved by council before any type of agreement is made, either verbal or written, for professional services. Examples: Attorneys, Auditors, Land Surveyors, Architects, Interior Designers, etc.

When "Professional Services" are not required to be procured under the Professional Services Procurement Act procedures, the City Council may elect any procurement procedure authorized by Texas Law when time constraints make compliance with Request for Qualifications Process difficult or imprudent.

14. New vendor process

Vendors requesting to engage in business transactions with the City will need to adhere to the processes included in this policy. A Conflict of Interest Questionnaire Form (CIQ) and a W9 must be completed by each vendor before any business transactions can take place. The City employee requesting an addition to the vendor file will forward the completed forms to the **Finance Director** for input. A Vendor Identification Number will be issued by the **Finance Director** once the documentation is verified. The **Finance Director** will forward the CIQ form to the City Clerk for filing. The Accounts Payable clerk will file a copy of the CIQ and W9 form in the vendor file. Under no circumstances will the Accounts Payable Clerk issue a Vendor ID for any vendor. In the absence of the **Finance Director**, the Accounting Technician, not involved with the accounts payable function, will issue Vendor ID's.

ACCOUNTS PAYABLE LIST

A report of the accounts payable shall be submitted to Mayor and Council for **informational** purposes on a monthly basis.

CAPITAL EXPENDITURE REQUESTS

A purchase requisition form must be completed for each acquisition of equipment where the total cost is in excess of \$5,000.00 and has a life expectancy of year (1) or more years. Also, a purchase requisition form must be prepared for each capital renovation project. Acquisition is defined as either outright purchase or a lease or rental of equipment. Total cost is defined as equipment cost, applicable taxes, freight, and projected installation and/or renovation costs. The various components of the total cost should be shown as indicated on the purchase requisition.

Annually, each department shall submit a budget request detailing equipment and/or projects exceeding \$5,000 (five thousand dollars) in total cost and having a life expectancy of 1 (one) years or more. Each request must be supported by a needs assessment and a statement of benefits derived from the purchase of the equipment and/or completion of the project.

Cooperative Purchasing

Cooperative purchasing was created by legislation in 1979 for the benefits of providing volume purchasing power to local governments and assistance organizations in Texas while meeting competitive bidding requirements. The City can purchase through Cooperative agreements as follows: TxSmartBuy, Term Contract, TXMAS Program, Local Government Assistance, Region 19, BuyBoard and, TCPN.

Criminal Penalties and Removal

Section 252.062 of the Texas Local Government Code: CRIMINAL PENALTIES. (a) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly makes or authorizes separate, sequential, or component purchases to avoid the competitive bidding requirements of Section 252.021. An offense under this subsection is a Class B misdemeanor. (b) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly violates Section 252.021, other than by conduct described by Subsection (a). An offense under this subsection is a Class B misdemeanor. (c) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly violates this chapter, other than by conduct described by Subsection (a) or (b). An offense under this subsection is a Class C misdemeanor.

Violation of the Purchasing Policy will lead to disciplinary action to include termination of employment.



Exhibit A

**CITY OF SOCORRO
BID AND QUOTE COMPARISON WORKSHEET**

Date:

Department:

Employee Name:

Brief Description of Purchase:

Step 1: Solicit a minimum of three (3) quotes or bids

	Company	Phone Number	Website/Email
Vendor #1			
Vendor #2			
Vendor #3			
Vendor #4			
Vendor #5			

Step 2: Review each quote or bid for best overall value

	Price	Availability (Meet timeline)	Previous Experience	Rank
Vendor #1				
Vendor #2				
Vendor #3				
Vendor #4				
Vendor #5				

REVISED AND APPROVED BY THE CITY COUNCIL OF SOCORRO, TEXAS ON THIS
____ DAY OF _____, 2017.

Mayor Pro Tem Rene Rodriguez

ATTEST:

Olivia Navarro
City Clerk

APPROVED AS TO FORM:

City Attorney

CITY OF SOCORRO

PURCHASING POLICY

MANUAL



ADOPTED: SEPTEMBER 5, 2013

UPDATED: MARCH 19, 2015

UPDATED: AUGUST 20, 2015

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PURCHASING POLICIES AND PROCEDURES

It is the City of Socorro's policy to institute controls on authorized spending for materials, supplies and services through the administration of the purchasing system and to describe the levels and limits of individual responsibility and authority and to conduct business activities in such a manner as to foster public confidence in the integrity of the City of Socorro.

No obligation shall be incurred nor shall any invoice be paid unless the following procedures are met. Purchases made in a manner not in accordance with the following procedures will be the financial responsibility of the person who made the purchase. Purchases shall be in accordance with each department's budgetary requirements.

In addition, the City of Socorro adheres to all State of Texas laws and regulations as set forth in the State of Texas Local Government Code ("LGC"). **Violation of this policy will be reviewed on a case by case basis and may result in disciplinary action up to and including termination.**

This policy supersedes all previous policies including Policy 58 as amended and is effective upon approval of the Mayor and Council.

GENERAL GUIDELINES FOR ACQUISITION OF GOODS AND SERVICES

This policy imposes specific guidelines for purchases involving expenditure of less than \$50,000. These guidelines must be followed. However, for most all purchases exceeding \$49,999.99, the following procedure applies.

Generally, a city is required to follow the bidding or proposal procedures outlined in Local Government Code Chapter 252 when it plans to make an expenditure of more than \$50,000 in city funds. This requirement is equally applicable to purchases of insurance and high technology items.

A city may not avoid the application of competitive bidding or proposal laws by purposely dividing a single purchase into smaller components so that each component purchase is less than \$50,000. Chapter 252 of the Local Government Code prohibits the use of "separate, sequential, or component purchases" as a means of avoiding bidding requirements. A city may purchase items without competitive bidding if the total purchase amount will be below the \$50,000 threshold that requires bidding. However, if the city later wants to make additional purchases and these purchases would take the total purchase over the \$50,000 threshold, the city should follow competitive purchasing procedures as if the purchase exceeds \$50,000.

Caution should be exercised if individual city departments make separate purchases of office supplies, gasoline or other items without competitive bidding because each department's purchase amount will be below the \$50,000 threshold that requires bidding. If a city's total purchases for these items would be over the \$50,000 threshold, the city should use competitive purchasing procedures applicable for purchases over \$50,000.

To take bids or proposals on a purchase, the city must first publish notice of the time and place at which the bids or proposals will be publicly opened and read aloud. The city should prepare specifications detailing the requirements that must be met by the goods or services which the city intends to purchase. The published notice should include either a copy of these specifications or information on how a bidder may obtain a copy of the specifications. A city must publish a notice indicating the time and place at which the bids or proposals will be publicly opened and read aloud. The notice must be published at least once a week for two consecutive weeks. The first publication must appear before the 14th day before the date that the bids or proposals are publicly opened and read aloud. The notice must be placed in a newspaper that is published in the city. If there is no newspaper published in the city, the notice must be published in a newspaper of general circulation in the city and posted at city hall and on the city's website for 14 days before the date that the bids or proposals are publicly opened and read aloud.

If a city wishes to consider factors other than price in its selection, or other factors such as a bidder's previous performance or safety record in its selection, the city's bid specifications should clearly state that such factors will be considered. Also, the governing body of a city that is considering using a method other than competitive sealed bidding (e.g., competitive sealed proposals) must determine before notice is given the method of purchase that provides the best value for the city.

The city council must then award the contract to the lowest responsible bidder or (if previously noticed) the bidder that provides the best value to the city. In the alternative, the city may reject all bids.

PURPOSE

The purpose of this policy is to:

1. To establish a comprehensive purchasing system in order to obtain maximum economy and utilization of services, products, supplies, capital goods and related purchases;
2. To fix levels of responsibility and approvals for the expenditures of funds for such purchases;
3. To effect the greatest possible economy within the limits of acceptable specifications through competitive and quantity purchasing;
4. To afford an opportunity for consideration of the largest possible number of products within the limits of acceptable specification of an equitable basis; and
5. To provide a method of selecting services on a comparative basis.
6. To establish the procedures necessary to properly implement this purchasing policy.
7. To establish a method to match and reconcile actual purchase orders to actual invoices processed for disbursement.

PURCHASING ETHICS

All City staff engaged in procurement for the City shall comply with the following ethical standards:

1. **Personal Gain** – it shall be a breach of ethics to attempt to realize unauthorized personal gain through employment with the City or by any conduct inconsistent with the proper discharge of the employee's duties.
2. **Influence of a Public Employee** – it shall be a breach of ethics to attempt to influence any public employee of the City to violate the standards of conduct set forth by the City.
3. **Participating in Procurement with Family or Friends** – it shall be a breach of ethics for any employee of the City to participate directly or indirectly in a procurement for the City when the employee knows that:
 - a. The employee or any member of the employee's immediate family had a financial interest pertaining to the procurement;
 - b. A business or organization in which the employee, or any member of the employee's immediate family, has a financial interest pertaining to the procurement; or
 - c. Any other person, business or organization with which the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment involving the procurement.
4. **Gratuities / Kickbacks** – The following prohibition against gratuities and kickbacks shall be set forth in every contract and solicitation:

Socorro may at any time, without prior notice, terminate this Contract without any further responsibility to Contractor if any gratuities, whether in the form of entertainment, gifts, employment or otherwise, were offered or given by the Contractor or any agent or representative thereof to any employee, official, or representative of Socorro with a view toward securing favorable treatment with respect to the entry into or performance of this Contract.
5. **Confidential Information** – it shall be a violation for any employee of the City to knowingly use confidential information for actual or anticipated personal gain, or for actual or anticipated gain of any person.
6. **Private Purchases Through City Facilities** – no employee may use the purchasing power of the City of Socorro to make private purchases.

TAX EXEMPT STATUS

The City of Socorro is exempt from Federal, State, and Local taxes except in certain prescribed cases. An exemption certificate is available from the Finance Department and shall be furnished to any of the City's suppliers upon request.

SIGNATURE AUTHORITY

A Purchase Requisition or Purchase Order shall not be considered complete until signed by the proper authority.

1. Purchase Requisitions:

- A. **AUTHORIZE:** The Department Head of each department (electronically submitted).
- B. **APPROVE:** The Chief Financial Officer. The Accounting Technician, not involved with the accounts payable function, will approve requisitions in the absence of the Chief Financial Officer.
- C. The same authority MAY NOT Authorize AND Approve.
- D. All supporting documentation such as quotes for items or services being requested must be attached to the electronic requisition.
- E. Quantity amount and actual description must be stated.

2. Purchase Orders:

- A. **APPROVE:** The City Manager or his designee.

3. Payment Checks:

- A. **APPROVE:** City Manager and Department Heads officially designated as signatories.

PROCEDURES

The following prescribed procedures shall be established to provide for the proper control for purchases and/or contracts. Approval of all purchase requisition will be done by an authorized individual as approved by council. The same person cannot authorize and approve the purchase requisition.

1. Purchase Requisitions

Except as provided in Section 3, Exceptions to Purchase Requisition, ALL purchases of goods and services require the completion of an electronic Purchase Requisition.

2. Responsibilities of the Department

- A.** Department heads or their designated employee must submit an electronic purchase requisition to the Finance Department for approval. Chief Financial Officer will generate the purchase order upon approval. Once the requisition is scrutinized for appropriateness, a purchase order will be generated. The printed purchase order will serve as the approval of the electronic purchase requisition.
- B.** Once the purchase order is verified and approved by the proper authority, copies of the signed purchase order will be distributed to the requestor.
- C.** The Department Head or designated individual will be responsible for acknowledging the receipt of Purchase Order number before making any purchase of merchandise or service. The vendor's invoice or receiving receipt must reflect Purchase Order Number for the purchased amount of goods or service received.
- D.** The Department Head or designated individual will inspect the merchandise delivered or picked up and will prepare the appropriate receiving report to be submitted to the Finance Department with the copy of purchase order and original receipt to properly process payment to vendor the day after merchandise or service is delivered or picked-up. The Department Head or designated individual will give the original receiving receipt or invoice to Finance Department the next working day.
- E.** Department Heads or designated individuals shall be responsible for planning ahead and making sure a Purchase Order Number has been received before any purchase is made. Purchase requisitions must be submitted with enough time to be processed with Finance Department.

3. Levels of expenditure

PURCHASES BETWEEN \$3,000 AND \$24,999:

Purchases of goods or services between \$3,000 and \$24,999 must follow this procurement process:

- A.** Solicit three (3) competitive quotes for the goods or services AND complete the Bid Quote and Comparison Worksheet. Section 252.0125 of the Local Government Code delineates the quotation process which must be followed regarding Historically Underutilized Businesses, as follows:

A municipality, in making an expenditure of more than \$3,000 but less than \$50,000, shall contact at least two historically underutilized businesses on a rotating basis, based on information provided by the comptroller pursuant to chapter 2161, Government Code. Please see mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp for HUB search.

- B.** Review each quote for the best overall value (value is not solely determined by price, although the lowest bid should be recommended unless you can show reasons based on

bid specifications to disqualify the bid relating to past performances, poor references, etc.) Note that you will need to retain all quotes for Fiscal Year End + 3 years.

- C. Prepare a brief recommendation for the record to support the purchase.
- D. Submit electronic purchase requisition and submit to Chief Financial Officer.
- E. Once a Purchase Order is approved, proceed to ordering goods and services.
- F. Once you receive your goods and/or services, sign off on packing slip and forward the packing slip/receipt to AP.

PURCHASES BETWEEN \$25,000 AND \$49,999:

Purchases of goods or services between \$25,000 and \$49,999 must follow this process:

- A. Solicit three (3) competitive quotes for the goods or services AND complete the Bid Quote and Comparison Worksheet. Section 252.0125 of the Local Government Code delineates the quotation process which must be followed regarding Historically Underutilized Businesses, as follows:

A municipality, in making an expenditure of more than \$3,000 but less than \$50,000, shall contact at least two historically underutilized businesses on a rotating basis, based on information provided by the comptroller pursuant to chapter 2161, Government Code. Please see mycpa.cpa.state.tx.us/tpasscmbsearch/index.jsp for HUB search.

- B. Review each quote for overall value and select top three (3) quotes and conduct basic comparative analysis. Note that you will need to retain all quotes for Fiscal Year End + 3 years.
- C. Forward your recommendation along with at least three (3) quotes to the City Manager for approval.
- D. The City Manager will make the recommendation to City Council.
- E. Once recommendation has been approved by City Council, submit an electronic Purchase Requisition to Chief Financial Officer. The Requisition must include the City Council meeting date and agenda item number where the purchase was approved on the notes.

PURCHASES OVER \$50,000:

Provisions of the Texas Local Government Code shall be the governing authority for purchases over \$50,000. A bid or request for proposal must be submitted. The following process must be followed:

- A. Obtain approval from the City Manager to proceed with the sealed bid process.

- B. The specifications and bid notice shall be prepared, reviewed and signed off by the City Manager. Whenever possible the "Best Value" procurement method described in Chapter 252.043(b) of the Texas Local Government Code shall be used.
- C. The bid or RFP shall be advertised in a newspaper of general circulation a minimum of twice in a 14 day period. The originating department shall notify the City Clerk's Office of the advertisement, the type of bid or proposal, the closing date for responses and the name of a knowledgeable contact. A complete copy of the bid/RFP package must be filed with the City Clerk's Office.
- D. The closing date and time for the bid or RFP shall be clearly listed in the specifications and is final. Responses received after the closing date and time shall be returned to the proposer unopened.
- E. If an amendment to the specifications or an extension of the closing date and time for the bid or RFP is required it shall be made prior to the second advertisement being printed and included in the second advertisement.
- F. The City may provide by Charter or Policy for bidding threshold of less than \$50,000, but the City may not provide a higher threshold for bidding than is permitted under state law.
- G. Before making such purchases, the City must prepare specifications detailing the requirements for the goods and services, which the City proposes to purchase, and publish bid notice of time and place at which the bids or proposals for the specified goods and services, will be publicly opened and read aloud.
- H. If the City wishes to consider factors other than price in its selection, or other factors such as a bidder's previous performance or safety records in its selection, the City's bid specification should clearly state that such factors will be considered. Also, if the City is considering using a method other than competitive sealed bidding (ie. competitive sealed proposals) the City Council must determine before notice is given the method of purchase that provides the best value for the City.
- I. Additional procedures and requirements may be required by state law for purchases involving more than \$50,000.00.
- J. Contracts for the services of architects, engineers, land surveyors, certified public accountants and other professions must be awarded using procedures provided in the Texas Professional Services Procurement Act. TEX. GOV'T CODE ANN. §2254.001 et seq. (West 2008 & Supp. 2011) (Professional Services Procurement Act). Selection of certain services are exempt from competitive bidding requirements under Texas law as a "professional service." TEX. LOC. GOV'T CODE ANN §252.022(a)(4) (West Supp. 2011); Op. Tex. Att'y Gen. No. JM-940 at 3 (1988), MW-344(1981). If there is not adequate time to publish RFQ for "professional services" as defined by this statute, the City Council may elect not to follow competitive bidding requirements.

- K. Except in the case of emergencies, defined as an unforeseen condition arising suddenly and unexpectedly, not caused by any neglect or omission which calls for immediate action. Lack of planning or preparation does not constitute an emergency, bidders or proposers shall have a minimum of 21 calendar days *except that in the event of extenuating circumstances this period may be reduced to 14 calendar days* from the date of first publication to respond to the bid or RFP.
- L. All responses to bids or RFPs shall be received by the City Clerk's Office where they will be date/time stamped and held un-opened. After the closing day and time for the receipt of proposals the City Clerk shall notify the originating department of the receipt of all bids or proposals and it shall be the responsibility of the department head to place the appropriate item on the agenda to open / award the responses.
- M. All responses shall be opened in public at the date and time stated in the specifications. Submitted bids or proposals are final and may not be altered. Vendors may, however, submit sealed alternate bids or proposals before closing time.
- N. Final award of a bid will be made by City Council to the lowest responsive bidder unless Council wishes to consider the location of the bidder's principal place of business as detailed in Section 271.905 of the Texas Local Government Code. In the event the City receives two or more bids that are identical in nature and amount, as the lowest and best bids, award shall be made pursuant to Section 271.901 of the Texas Local Government Code
- O. For an RFP, final award will be made to that response which best meets the stated selection criteria or, Council may direct that the City Manager conduct further negotiations with proposer(s).
- P. Council may table an award and direct staff to review and make recommendation to Council at another date.
- Q. Council may reject all bids or proposals and direct that new specifications be prepared and advertised.

Sole Source Vendor

Texas law provides for general exemptions to the procurement process, please refer to Section 252.022. More specifically section 252.022 (7-16) provides exemptions for sole source vendors as follows:

(7) a procurement of items that are available from only one source including:

(A) items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies;

(B) films, manuscripts, or books;

(C) gas, water, and other utility services;

(D) captive replacement parts or components for equipment;

(E) books, papers, and other library materials for a public library that are available only from the persons holding exclusive distribution rights to the materials; and

(F) management services provided by a nonprofit organization to a municipal museum, park, zoo, or other facility to which the organization has provided significant financial or other benefits;

- (8) a purchase of rare books, papers, and other library material for a public library;*
- (9) paving drainage, street widening, and other public improvements, or related matters, if at least one-third of the cost is to be paid by or through special assessments levied on property that will benefit from the improvements;*
- (10) a public improvement project, already in progress, authorized by the voters of the municipality, for which there is a deficiency of funds for completing the project in accordance with the plans and purposes authorized by the voters;*
- (11) a payment under a contract by which a developer participates in the construction of a public improvement as provided by Subchapter C, Chapter 212;*
- (12) a personal property sold:*
 - 1. at an auction by a state licensed auctioneer;*
 - 2. at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code;*
 - 3. by a political subdivision of the state, a state agency of this state, or an entity of the federal government; or*
 - 4. under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391;*
- (13) services performed by blind or severely disabled persons;*
- (14) goods purchased by a municipality for subsequent retail sale by the municipality;*
- (15) electricity; or*
- (16) advertising, other than legal notices.*

A Sole Source Affidavit, exhibit C, must be completed and signed by the vendor seeking to enter into a business transaction with the City and wants to claim the sole source exemption.

4. Exceptions to Purchase Requisition

- A. Utility Payments - To be reviewed by Finance
- B. Payroll taxes - To be reviewed by Finance.
- C. Debt Service Payments
- D. Petty Cash - see procedure on Petty Cash
- E. City Council Discretionary Fund purchases utilizing City Credit Card.
- F. Purchases not to exceed \$500 per transactions per vendor and not to exceed an aggregate amount of \$3,000 unencumbered payments per vendor in one fiscal year.
- G. Unencumbered payments, not to exceed 10% of the approved purchase order, for invoices that have exceeded the authorized purchase order amount.
- H. Refunds of revenue

5. Completing the Purchasing Requisition Form.

- A. Effective with the adoption of this policy ALL departments shall utilize the electronic Requisition Form.
- B. Type of Requisition:
 - 1. **Regular** - Purchase Order # will generally be issued within 48 hours.
 - 2. **Emergency** - Purchase order # will generally be issued the same day. (An emergency is defined as an unforeseen condition arising suddenly and unexpectedly, not caused by any neglect or omission which calls for immediate action. Lack of planning or preparation does not constitute an emergency.)
- C. Travel in excess of a 100 mile radius of the City of Socorro, Texas must be approved by Council in advance during the adoption of the fiscal year budget. Travel which has not been identified and approved during the budgetary process will need approval by City Council before travel can take place; to exclude emergency travel. The City Manager has the authority to approve emergency travel. Once approved, a purchase requisition must be generated by the department. The individual is responsible for providing the Finance Department with a travel recap and all receipts. Reimbursement for expenditures in excess of those originally authorized by Council will require further Council approval before they may be paid.
- D. Department Heads or designated individuals will review and approve form for completeness, accuracy and budgetary requirements.
- E. Purchase Requisitions received by facsimile WILL NOT be accepted by Finance Department for processing.

6. Open Purchase Orders:

- A. Departments may opt to request an open purchase order to cover a year's worth of planned expenditures which are routine expenditures such as fuel and office supplies. All procedures required for a regular purchase order must be followed for issuance of a blanket purchase order, and;
 - 1. The blanket purchase order may not exceed ***\$24,999, except for fuel and road materials***, without a current bid/RFP/RFQ award (except utilities). Road material purchases exceeding \$50,000 during any fiscal year must comply with competitive purchasing procedures requiring publication for bids.
 - 2. Sufficient funds must be available to cover the entire purchase order amount.

7. Credit Card Purchases

A. Fuel Credit Cards

The City maintains fuel card accounts for the purchase of fuels for its rolling stock. Administration and accountability of the cards is the responsibility of the respective department heads in the departments where they are utilized.

1. Department heads will maintain an accurate list of all card numbers and their assignment and provide a copy to Finance. It is the department heads responsibility to update the list as required.
2. Department heads shall verify and approve all monthly credit card invoices prior to submitting a purchase requisition to Finance for payment.

B. Credit Cards Purchases

1. Finance Department maintains a credit card account for use by authorized city employees. This account is maintained to provide an efficient and expeditious method for making purchases via the Internet, travel and lodging reservations.
2. Department Heads wishing to use the credit card to make a purchase will submit a completed purchase requisition as outlined in this policy AND indicate on the comments section that the purchase is to be made via credit card
3. Finance Department will verify that the department has sufficient funds remaining in their budget to cover the proposed purchase. If sufficient funds are not available then the requisition will be returned to the originating department indicating insufficient funds.
4. If sufficient funds are available then Finance Department will issue the credit card to the requesting department head or designated individual. The department head or designated individual will be responsible for making the purchase, providing proof that the purchase was made at the price indicated on the requisition and all shipping receipts and invoices provided by the vendor. Finance will attach all receipts, etc., to the requisition. The department head or designated individual must return the credit card to Finance as soon as possible but no later than the next business day after making the approved purchase.
5. The credit card(s) will not be used to make purchases for meals, lodging, vehicle rental, airline reservations or any form of out of town travel without explicit prior approval by Council. The City Manager is authorized to approve emergency travel. An emergency is defined as an unforeseen condition arising suddenly and

unexpectedly, not caused by any neglect or omission, and which calls for immediate action. Such travel will need to be placed as an item on the agenda immediately, no later than (5) working days, after returning from travel. A staffing report will need to be submitted to the City Clerk with copies of all receipts, total cost, and a brief explanation of the emergency or unforeseeable event. Please refer to the Travel Manual for detailed requirements.

C. Council Member Credit Card Purchasing

The amount of discretionary funds available to Council members will be \$1,000 per each budget year for each Council member and the Mayor. Credit cards are authorized to be issued to all members of the City Council. Council members may use credit cards for purchase of goods and services, for which public funds may be expended and which is authorized by this policy, provided that the balance in the Council member's discretionary fund is sufficient to cover the purchase, subject to the following provisions:

1. All expenditures in compliance with this must be for public purchase and may not exceed \$1,000 per transaction.
2. The credit card receipt and description of goods and services purchased will be delivered to the Finance Department by the 10th of month. All receipts must be signed.
3. No purchase order requisition or purchase order will be required, the credit card receipt and description of goods and services will constitute adequate documentation of the purchase.
4. Each member shall confirm that the balance in the member's respective discretionary fund is sufficient to cover the purchase.
5. Serial purchases of the same or similar items for the purpose of avoiding the \$1,000.00 single purchase limit will not be permitted.
6. The City Council may, by Council action, remove a Council Member's purchasing authority for abuse of this policy.
7. The City Council may, by Council action, assess any amounts expended in violation of this policy against individual Council members with said funds to be reimbursed by the member.
8. Purchases made will be credited against the member's discretionary fund unless the expense is approved by the City Council to be paid from the City's general fund.

9. The Council member's credit card along with all receipts for purchases shall be delivered to the City Clerk or the City Manager before the member leaves office.

8. Receiving Purchases

The Department Head or designated individual will be responsible for acknowledging the receipt of merchandise and/or services purchased. The Department Head or designated individual will inspect the merchandise delivered or picked up.

- A. Originals of the receiving report or invoice will be sent to Finance Department and are to be used to signify actual receipt of the item(s). The Department Head or designated individual will deliver the original receiving receipt or invoice attached to purchase order to Finance the next working day after receipt.
- B. The Department Head of the department initiating the purchase shall be responsible for verifying its receipt, the condition of the goods received and for notifying Finance of any discrepancies, damage or back-orders that would affect payment to the vendor.
- C. Finance will match the receiving report / invoice to the Purchase Order.
- D. Upon receiving equipment (fixed asset over \$5,000.00) the Department Head shall complete a Fixed Asset Inventory Form and forward to Finance. Finance will issue inventory tags to all departments. The Department Head will be responsible for affixing the inventory tag to the asset.

9. Processing of Invoices

All invoices are to be forwarded or sent directly to Finance.

- A. When the proper documentation is received it shall be matched with the original purchase order and the original purchase requisition.
- B. If the invoice amount is greater than the purchase order, Finance will process payment up to 10% of the original purchase order amount without having to issue another purchase order (unencumbered). If the difference between the invoice and purchase order amount is greater than 10% each Department Head is responsible for submitting a written request to Council to increase the purchase order prior to the invoice being paid OR returning the merchandise to the vendor for proper invoicing.
- C. Accounts Payable will process invoice for payment when the stated procedures have been followed. Special Event invoices will be paid within 5 days after receipt of the signed invoice and receiving report; a purchase order must be provided, if applicable.
- D. If the invoice submitted for payment is for goods or services from a Council approved contract, BID/RFP/RFQ award or utilities the request for payment shall be processed and a check issued to the vendor. The payment will be listed on the accounts payable list presented to council as an informational item.

10. City Council Discretionary Funds

Discretionary funds are to be used at the discretion of the Mayor or member of the City Council. The funds must be utilized for a municipal purpose. Texas Constitution prohibits the donation of municipal funds. The City Attorney can assist in determining whether the use is considered municipal purpose.

Guidelines for expenditures are in the table below.

Category	Transaction Type	Guidelines
Alcohol	Alcoholic Beverages	Not Permitted
Awards	Employee Awards	Not Permitted
Cards	Holiday Greeting Cards	Not Permitted
Contributions	Donations – Includes any type of contribution, the purchase of a table, or advertising relating to charitable events or organization	Not Permitted
Dues	Governmental / Individual	Permitted
Flowers	Congratulatory Funeral / Illness Friends / Donors Administrative Professionals day	Not Permitted
Gifts	Employee / or any organization	Not Permitted
Meals	Entertaining official guests Working Lunch Community meetings in a public building Municipal meetings in a public building where municipal business or programs are discussed	Permitted
Postage / Flyers / Mail outs	To announce municipal activity or function	Permitted

11. Ratifications

Ratifications for the purchase of goods or services are prohibited unless a legitimate emergency or matter of public necessity exists. An emergency is defined as an unforeseen condition arising suddenly and unexpectedly, not caused by any neglect or omission, and

which calls for immediate action. Lack of planning or preparation does not constitute an emergency.

12. Manual Checks

Manual checks shall be treated as an emergency expense. A purchase order will be issued along with the manual check. The purchase order must be attached to invoice and must be submitted to Finance the following work day.

13. Professional Service Agreements must be approved or authorized by City Council.

A "Request for City Council Agenda Item Form" must be completed and approved by council before any type of agreement is made, either verbal or written, for professional services. Examples: Attorneys, Auditors, Land Surveyors, Architects, Interior Designers, etc.

When "Professional Services" are not required to be procured under the Professional Services Procurement Act procedures, the City Council may elect any procurement procedure authorized by Texas Law when time constraints make compliance with Request for Qualifications Process difficult or imprudent.

14. New vendor process

Vendors requesting to engage in business transactions with the City will need to adhere to the processes in this policy. A Conflict of Interest Form (CIQ) and a W9 must be completed by each vendor before any business transactions can take place. The City employee requesting an addition to the vendor file will forward the completed forms to the Chief Financial Officer for input. A Vendor Identification Number will be issued by the Chief Financial Officer once the documentation is verified. The Chief Financial Officer will forward the CIQ form to the City Clerk for filing. The Accounts Payable clerk will file a copy of the CIQ and W9 form in the vendor file. Under no circumstances will the Accounts Payable Clerk issue a Vendor ID for any vendor. In the absence of the Chief Financial Officer, the Accounting Technician, not involved with the accounts payable function, will issue Vendor ID's.

ACCOUNTS PAYABLE LIST

A report of the accounts payable shall be submitted to Mayor and Council for **informational** purposes.

CAPITAL EXPENDITURE REQUESTS

A purchase requisition form must be completed for each acquisition of equipment where the total cost is in excess of \$5,000.00 and has a life expectancy of year (1) or more years. Also a purchase requisition form must be prepared for each capital renovation project. Acquisition is defined as either outright purchase or a lease or rental of equipment. Total cost is defined as

equipment cost, applicable taxes, freight, and projected installation and/or renovation costs. The various components of the total cost should be shown as indicated on the purchase requisition.

Annually, each department shall submit a budget request detailing equipment and/or projects exceeding \$5,000 (five thousand dollars) in total cost and having a life expectancy of 1 (one) years or more. Each request must be supported by a needs assessment and a statement of benefits derived from the purchase of the equipment and/or completion of the project.

Cooperative Purchasing

Cooperative purchasing was created by legislation in 1979 for the benefits of providing volume purchasing power to local governments and assistance organizations in Texas while meeting competitive bidding requirements. The City can purchase through Cooperative agreements as follows: TxSmartBuy, Term Contract, TXMAS Program, Local Government Assistance, Region 19 and, TCPN.

Criminal Penalties and Removal

Section 252.062 of the Texas Local Government Code: CRIMINAL PENALTIES. (a) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly makes or authorizes separate, sequential, or component purchases to avoid the competitive bidding requirements of Section 252.021. An offense under this subsection is a Class B misdemeanor. (b) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly violates Section 252.021, other than by conduct described by Subsection (a). An offense under this subsection is a Class B misdemeanor. (c) A municipal officer or employee commits an offense if the officer or employee intentionally or knowingly violates this chapter, other than by conduct described by Subsection (a) or (b). An offense under this subsection is a Class C misdemeanor.

Violation of the Purchasing Policy will lead to disciplinary action to include termination of employment.



CITY OF SOCORRO BID AND QUOTE COMPARISON WORKSHEET

Date:

Department:

Employee Name:

Brief Description of Purchase:

Step 1: Solicit a minimum of three (3) quotes or bids

	Company	Phone Number	Website/Email
Vendor #1			
Vendor #2			
Vendor #3			
Vendor #4			
Vendor #5			


Step 2: Review each quote or bid for best overall value

	Price	Availability (Meet timeline)	Previous Experience	Rank
Vendor #1				
Vendor #2				
Vendor #3				
Vendor #4				
Vendor #5				

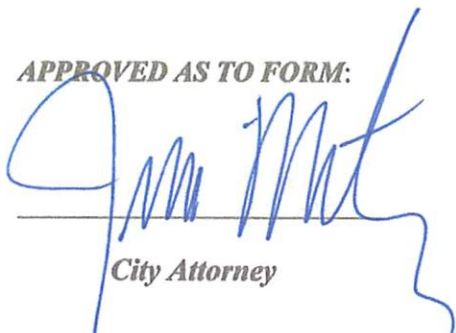
REVISED AND APPROVED BY THE CITY COUNCIL OF SOCORRO, TEXAS ON THIS
20 DAY OF August, 2015.



Mayor Jesus Ruiz

ATTEST:


Olivia Navarro
~~Assistant~~ City Clerk

APPROVED AS TO FORM:


City Attorney

Vacant
Mayor

Rene Rodriguez
At Large/ Mayor Pro-Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

May 15, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Rosio Marin, HR Director

SUBJECT: Discussion and action to approve amendment to Building Inspector job description, qualifications, and salary.

SUMMARY

This action approves City of Socorro to amend Building Inspector job description, qualifications, and salary.

STATEMENT OF THE ISSUE

The City of Socorro Planning and Zoning Department, Building Inspector's job description has been updated. The "Duties, Functions, and Responsibilities" section includes a more detailed description of customer service expectations. The "Minimum Qualifications" and "Equipment" sections have also been updated.

FINANCIAL IMPACT

Account Code (GF/GL/Dept): 05101 / 016

Funding Source: General Fund

Amount: Up to \$4,867.20 per year.

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Decline modification

STAFF RECOMMENDATION

HR recommends approval of updates to Building Inspector's job description, qualifications, and salary.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

**City of Socorro
Job Description**

PROPOSED

Position

Job Title: Building Inspector	Department: Planning and Zoning
FLSA Status: Non -Exempt	Salary: \$17.66 - \$20.00
Approved:	Last Revised: 11/19/2012

General Purpose and Description:

Under general supervision, conduct site inspections of commercial or residential construction projects to enforce compliance with municipal, state and federal building codes and regulations.

Duties, Functions and Responsibilities:

- Responsible for the enforcement of building and housing zoning codes and ordinances and the administration and operation of public inspections. Conducts on the job inspections of assigned new and remodeled sites and structures at different stages of construction. Conducts inspections of assigned building and structural portions of new and remodeled sites and structures. Reviews plans and specifications, materials, layouts and equipment. Performs inspections of construction projects for compliance with occupational health and safety requirements. Informs, explains, and interprets code requirements for project superintendents, contractors, architects, engineers, homeowners, and the public. Provides uniform conformance to building codes, standards, and regulations. Investigates and responds to complaints regarding illegal construction, safety or hazardous conditions. Issues stop orders, corrective action, or citations depending on the situation. Testifies in court and before city boards and commissions as required.
- Plans, coordinates, and administers a building safety inspection program. Administers the issuance of permits and the enforcement of municipal building codes and ordinances. Directs inspection program involving building, plumbing, electrical, mechanical, solar, heating and cooling, and sign installation. Directs the review, checking, and approval of plans and specifications. Directs training of new personnel. Reviews requests for variances and forwards to appropriate boards with corresponding recommendations. Consults with and advises architects, contractors, engineers and others concerning conflicts in code interpretations and inspection policies and procedures in coordination with Planning and Zoning Director. Reviews plans and specifications for compliance with city building code; recommends corrections on plans in accordance with standards established by the building code. Reviews preliminary subdivision plans for compliance with codes and regulations. Recommends condemnation when building construction is found to be dangerous, unsafe, or defective. Estimates construction values to assigned permit fees. Prepares various reports, summaries, recommendations, and correspondence. Provides technical advice to departments. Climbs ladders to visually inspect complex structures during the construction process.
- Issues red tags, stop work orders, correction notices, or citations as required when construction does not meet requirements of City Code, City Ordinances or plans and specifications. Refers citations not signed by defendants to police department for service. Confers with contractors issuing verbal and written corrections as needed. Investigates work, as assigned and during daily inspections, to assure construction is being performed by licensed contractors with city issued permit and in compliance with requirements. Signs permits if all construction is in compliance. Maintains applicable database, records, and files. Research prior inspections for approval/disapproval. Attend training and meetings. Maintain certifications.
- Provide customer service in assigned areas. Serve as a representative of the City of Socorro demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and the public. Respond to citizen or contractor questions over the phone, in person, and in correspondence regarding development regulations, permit and license fees, business license, and development procedures required by the City.
- Highly organized, dependable, and ability to keep matters confidential. Clear, concise oral and written communication to present reports. Establish and maintain effective working relationships with department, directors and supervisors, employees, and coworkers.
- Complies with all requirements for City employees as set forth in the most recent version of the City's Employee Handbook and as otherwise set forth in the City Code and City Ordinances.
- Responsible for any assignments issued by the City of Socorro.

**City of Socorro
Job Description**

Position

- Attendance is an essential function of the job.

Minimum Qualifications:

- A High School Diploma or GED
- Two years' journey, master, or supervisory level building trades experience, and code compliance experience.
- Valid Building Official Certification from the International Code Council (ICC) within six months of appointment.
- Valid ICC Residential and Commercial Inspector's Certification (to include building, electrical, mechanical, and plumbing).
- Construction related degree from an accredited technical or academic institution preferred.
- Possess a valid Texas class "C" Drivers License.

Equipment:

- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.
- Experience in Accela, AutoCAD, and GIS preferred.

Physical Requirements:

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.
- Works indoors and outdoors, including adverse weather conditions, such as extreme cold, heat, heights, temperature swings and noise.
- Works in trenches and some exposure to mechanical, radiation, fume/odor and dust/mite hazards.

Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours, weekends, and overtime as required.
- Bilingual Skills: English & Spanish preferred.

Mayor

Date

City Manager

Date

Human Resource Director

Date

Employee

Date

CURRENT



JOB TITLE: Building Inspector
DEPARTMENT: Planning & Zoning
REPORTS TO: Planning Director

CIVIL SERVICE: X
COMPETITIVE: X
EXEMPT:
FULL TIME: X

NON-CIVIL SERV.:
NON-COMPETITIVE:
NON-EXEMPT: X
PART-TIME:

City Council Approved: 11 / 1 / 2012

JOB SUMMARY:

Under general supervision, conduct site inspections of commercial or residential construction projects to enforce compliance with municipal, state and federal building codes and regulations.

ESSENTIAL JOB FUNCTIONS:

- Responsible for the establishment and enforcement of building, housing, zoning codes and ordinances; the administration and operation of the public inspections. Conduct on the job inspections of assigned new and remodeled sites and structures at different stages of construction project. Conduct inspections of assigned building and structural portion of new and remodeled sites and structures. Review plans and specifications, materials, layouts and equipment. Perform inspections of construction projects for compliance with occupational health and safety requirements. Inform, explain and interpret code requirements for project superintendents, contractors, architects, engineers, homeowners and the public. Provide uniform conformance to building codes, standards and regulations. Investigate and respond to complaints regarding illegal construction, safety or hazardous conditions. Issue stop orders, corrective action or citation depending on the situation. Testify in court and before city boards and commissions, as required.
- Plan, coordinates and administers a building safety inspection program. Administers the issuance of permits and the enforcement of municipal building codes and ordinances. Directs inspection program involving building, plumbing, electrical, mechanical, heating and cooling and sign installation. Directs the review, checking and approval of plans and specifications. Directs training of new personnel. Reviews request for variances and forwards to appropriate boards with corresponding recommendations. Consults with and advises architects, contractors, engineers and others concerning conflicts in code interpretation and inspection policies and procedures. Reviews plans and specifications for compliance with city building code; recommends corrections on plans in accordance with standards established by the building code. Reviews preliminary subdivision plans for compliance with codes and regulations. Furnishes of building codes and the zoning ordinances. May recommend condemnation when building construction is found to be dangerous, unsafe or defective. Estimates construction values to assigned permit fees. Prepares various reports, summaries, recommendations and correspondence. Provides technical advice to departments. Climbs ladders to visually inspect complex structures during the construction process.
- Issue red tags, stop work orders, correction notices or citations as required when construction does not meet Technical or Municipal codes, zoning ordinances, local ordinances or plans. Refer citations not signed by defendants to police department for service. Confer with contractors issuing verbal and written corrections as needed. Investigate work, as assigned and during daily inspections to assure construction is being performed by licensed contractors with a city-issued permit and in compliance with requirements. Sign permits if all construction is in compliance. Maintain applicable database, records and files. Research prior inspections for approval/disapproval. Attend training and meetings. Maintain certifications.
- Highly organized, dependable, and ability to keep matters confidential. Clear, concise oral and written communication to present reports. Establish and maintain effective working relationships with department, directors or supervisors, employees, and coworkers.
- Responsible for any assignments issued by the City of Socorro.

REQUIRED EDUCATION, DEGREES, CERTIFICATES, AND/OR LICENSES:

- A High school diploma or GED.
- Two years journey, master, or supervisory level building trades experience, or two years code compliance experience and one ICC certification or a construction related degree from an accredited technical or academic institution.
- Possess a valid Texas class "C" Drivers License.

EQUIPMENT:


- Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

PHYSICAL REQUIREMENTS:

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.
- Works indoors and outdoors, including adverse weather conditions, such as extreme cold, heat, heights, temperature swings and noise.
- Works in trenches and some exposure to mechanical, radiation, fume/odor and dust/mite hazards.

CONDITIONS OF EMPLOYMENT:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.



Mary B. Garcia
Mayor Pro Tem

Employee Signature

Date

Vacant
Mayor

Rene Rodriguez
At Large/ Mayor Pro-Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

May 15, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Rosio Marin, HR Director

SUBJECT: Discussion and action to approve amendment to Planning and Zoning Director job description, qualifications, and salary.

SUMMARY

This action approves City of Socorro to amend Planning and Zoning Director job description, qualifications, and salary

STATEMENT OF THE ISSUE

The City of Socorro's Planning and Zoning Director's job description has been updated to include duties and responsibilities related to economic development. Other sections were rewritten and reorganized to eliminate redundancy and improve clarity. The "Minimum Qualifications" section was updated as was the "Equipment" section.

FINANCIAL IMPACT

Account Code (GF/GL/Dept): 05101 / 016

Funding Source: General Fund

Amount: possible annual salary savings of up to \$9,347.20

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Decline modification

STAFF RECOMMENDATION

HR recommends approval for job description and qualifications update to Planning and Zoning Director job description, qualifications, and salary.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

**City of Socorro
Job Description**

PROPOSED

Position

Job Title: Planning and Zoning Director	Department: Planning and Zoning
FLSA Status: Exempt	Salary: \$60,000 to \$69,347
Approved:	Last Revised: 11/1/2012

General Purpose and Description:

Under administrative direction from the City Manager, direct the Planning & Zoning Department in preparing, revising, maintaining and implementing the comprehensive plan for the City of Socorro.

Duties, Functions and Responsibilities:

- Plan, organize, manage and direct operations of the planning department; organize programs for engineering review, field inspections, and code enforcement of commercial and residential designs and construction, and related permit issuance and customer service. Oversee and assign work that involves preparing, revising and maintaining a comprehensive plan that addresses the physical, economic, demographic, environmental and social components of the City. Oversee the specific functions of the department including comprehensive planning, subdivisions, form based codes, land development, land use, demographics, community development, and personnel administration. Explore and analyze methods for improving the planning process by developing plans and programs that are new and innovative. Manage priorities and progress of projects and activities.
- Formulate department-wide policies and strategies to ensure compliance with federal, state, and local statutory mandates, and architectural and engineering standards on such matters as building trades work, emergency management, environmental protection, fire prevention, flood control, flood plan management, housing safety, land grading and drainage, and zoning. Recommend operational adjustments to establish and modify methods to ensure the efficiency and effectiveness of City's development control functions. Evaluate, devise, and implement short and long-range departmental goals, project priorities, and resources allocations.
- Develop and coordinate, lead and manage, the implementation of a strategic economic development plan that aligns with the City's comprehensive plan. Plan, organize, manage, and direct economic development programs, projects, and initiatives setting clear goals, objectives, and associated metrics of performance. Facilitate technology-based economic development; foster entrepreneurship and small business growth; sustainability based economic development; and develop sector or cluster specific projects or initiatives that strengthen the City's economic base.
- Coordinate and control department operations. Acquire and deploy personnel, materials, or other resources and arrange to maintain equipment to balance workflow and ensure availability of services as needed. In a manner consistent with City Charter, City Code and City Ordinances, represent the City's development control interests to the public as necessary to approve alternate materials and methods of code compliance, provide code interpretations, and resolve conflicts and complaints. Recommend appropriate amendments and variances to City Ordinances and City Code.
- Prepare and manage fiscal year budget for department. Conduct cost-benefit, statistical, or other analyses. Review suggestions for program improvements and staffing changes to assist in preparation of consolidated annual budget. Participate in capital improvement planning by recommending new and modified equipment and monitoring expenditures of budget in accordance with established City financial policies and procedures. Monitor and approve expenditures.
- Implement and enforce City Code, City Ordinances and department policies and procedures. Design, establish, and maintain an organizational structure and staffing to effectively accomplish the organization's goals and objectives. Prepare a variety of reports regarding department activities, accomplishments, and goals. Resolve problems associated with integration of processes with other City departments, other jurisdictions, and regulatory agencies. Oversee permit processing software operation, including studying technological developments to enhance system for integrating related database and permits tracing through plan review and inspection.
- Supervise large number of assigned personnel. Participate in hiring of staff, interview applicants and recommend hire, transfer, discipline, and assign merit pay or other employee status changes.

City of Socorro Job Description

Position

Schedule, assign, and check work. Appraise employee performance and review evaluations. Provide for training and development. Enforce personnel rules and regulations and work behavior standards firmly and impartially. Counsel, motivate, and maintain harmony.

- **Represent the department in a professional manner. Meet with City management and outside agency officials to inform of pending expansions or relocations. Make presentations to City management, Mayor and Council, boards and commissions members, and other officials as required. Interact with a variety of governmental agencies, architects, engineers, neighborhood associations, and others to gather and provide accurate information. Work with other city departments to provide assistance or gather information.**
- **Act as liaison for the Planning and Zoning Commission, Board of Adjustment, and other Boards and Commissions responsible for Land use functions; assist in staff function to support the responsibilities and duties of these Boards and Commissions including preparation of notices, documents and reports for meetings, documentation, and providing recommendations for disposition of matters, monitoring and providing recommendations for amendments of the Zoning and Subdivision Ordinances (Chapters 38 and 46 of the City Code), other applicable ordinances, the Comprehensive Master Plan, and the zoning, land use, and transportation laws and regulations of Texas and the United States.**
- **Highly organized, dependable, and ability to keep matters confidential. Clear, concise oral and written communication to present reports. Establish and maintain effective working relationships with department, directors and supervisors, employees, and coworkers.**
- **Responsible for complying with all requirements for City employees as set forth in the most recent version of the City's Employee Handbook and as otherwise set forth in the City Code and City Ordinances.**
- **Responsible for any assignments issued by the City of Socorro.**
- **Attendance is an essential function on the job.**

Minimum Qualifications:

- **A Bachelor's degree in Urban or Regional Planning, Urban Design, Architecture, Engineering, Construction Administration, Business or Public Administration, or a related field from an accredited technical or academic institution.**
- **Five years of professional administrative experience in Architecture, Engineering, Building Construction, Planning, or Building and Zoning Codes Enforcement.**
- **Three years of supervisory experience.**
- **Valid Building Official Certification from the International Code Council preferred.**
- **Possess a valid Texas class "C" Drivers License.**

Equipment:

- **Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.**
- **Experience in Accela, AutoCAD, and GIS preferred.**

Physical Requirements:

- **Must be able to lift a minimum of 25 pounds.**
- **Sits, stands for extended periods of time.**
- **Ability to work long hours on a periodic basis.**
- **Works indoors and outdoors, including adverse weather conditions, such as extreme cold, heat, heights, temperature swings and noise.**
- **Works in trenches and some exposure to mechanical, radiation, fume/odor and dust/mite hazards.**

Conditions of Employment:

- **Pass Pre-Employment Drug Screening.**
- **Pass Background Check.**
- **Work flexible hours, weekends, and overtime as required.**
- **Bilingual Skills: English & Spanish preferred.**

**City of Socorro
Job Description**

Position

Mayor

Date

City Manager

Date

Human Resource Director

Date

Employee

Date

CURRENT

Job Title: Director of Planning/Public Works

Reports to: Mayor and Council

Approved by Civil Service:

Civil Service _____

Full Time _____

.....
JOB CLASS SUMMARY AND CHARACTERISTICS:

Under general administrative direction is responsible for the establishment and enforcement of building, housing, zoning, health and safety codes and ordinances, the administration and operation of the public inspections, public works, housekeeping, maintenance, and construction departments, and performs related work as required.

.....
PRINCIPAL DUTIES AND RESPONSIBILITIES:

Directs and evaluates the activities of the planning, public works and inspection departments which includes planning, coordinating and administering a building safety inspection program, administering the issuance of permits, enforcing municipal building codes and ordinances, directing inspection programs that involve building, plumbing, electrical, mechanical, heating, cooling, neighborhoods, and sign installation. Directs and evaluates supervisors and other employees. Directs the review, checking and approval of plans and specifications. Directs the training of new personnel. Reviews requests for variances and forwards to appropriate boards with corresponding recommendations. Consults and advises architects, contractors, engineers and other concerning conflicts in code interpretation and inspection policies and procedures. Prepares departmental budgets. Reviews plans and specifications for compliance with city building codes. Recommends corrections on plans in accordance with standards established by the building code. Reviews preliminary subdivision plans for compliance with codes and regulations. Furnishes information to the public and contractors regarding the requirements of building codes and the zoning ordinances. May recommend condemnation when building construction is found to be dangerous, unsafe or defective. Participates in the writing and revising of subdivision and zoning ordinances and regulations as requested. Works with representatives of other City departments or governmental agencies and the commercial and industrial community to determine effects and to coordinate implementation of community plans. Presents information and recommendations to City Council, Boards and Commissions as requested. Estimates construction values to assigned permit fees. Provides technical advice to departments. Reviews and approves agenda for Planning Commission and Board of Adjustment meetings.

.....

Director of Planning/Public Works
Page 2

Ensures administration of the city public works maintenance project on existing public right of ways and the coordination with the Texas Department of Transportation and the Metropolitan Planning Organization the development of major arterials and collectors county wide. Develops and directs the maintenance of parks.

.....
REQUIRED EDUCATION; DEGREES, CERTIFICATES, AND/OR LICENSE:

Bachelors degree in civil or mechanical engineering, business or public administration or a related field and six years of supervisory and administrative experience in architecture, civil engineering, building construction or building and zoning codes enforcement, or an equivalent combination of training and experience.

.....
KNOWLEDGE, ABILITIES AND SKILLS:

Comprehensive knowledge of the principles and practices of modern building construction and maintenance, comprehensive knowledge of the city building codes, considerable knowledge of standard tools, materials and practices of the building trades, considerable knowledge of building safety features and practices. Ability to plan, direct, and coordinate the works of administrative personnel and employees engaged in inspectional and enforcement activities, ability to interpret specifications, plans, and detailed drawings to insure compliance with building codes, ability to institute and direct planning and research activities, ability to keep operational and inspectional records and prepare comprehensive reports, ability to establish and maintain effective working relationships with fellow employees, officials and the general public.

[Handwritten signature and date]
14/1/10



DATE: May 11, 2017

TO: Mayor and City Council

FROM: Special Projects Department

SUBJECT:

Resolution to authorize the City of Socorro to submit a grant application requesting the amount of \$100,000 to the Texas Department of Housing and Community Affairs, and authorize a match in the amount of at least 5% of the Direct Project Costs.

SUMMARY

The Texas Department of Housing and Community Affairs (TDHCA) is awarding funding for single family housing under the HOME Investment Partnerships Program (HOME). Specifically, the Homebuyer Assistance (HBA) Program provides down payment and closing cost assistance, as well as possible rehabilitation assistance for accessibility modifications for eligible low-income Households.

BACKGROUND

The City of Socorro is currently not participating in any HOME programs. The previous programs have expired, and the City currently lacks programs for individuals who qualify for affordable housing.

STATEMENT OF THE ISSUE

The City of Socorro is currently not participating in partnerships to create affordable housing opportunities.

FINANCIAL IMPACT

5% Match of Direct Project Cost

ALTERNATIVE

Fund the project with City funds

STAFF RECOMMENDATION

Approval

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

Gloria M. Rodriguez
Mayor

Rene Rodriguez
At-Large
Mayor ProTem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS AUTHORIZING THE SUBMISSION OF A 2017 HOME SINGLE FAMILY OPEN CYCLE HOMEBUYER ASSISTANCE APPLICATION TO THE TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE 2017 HOME SINGLE FAMILY OPEN CYCLE.

WHEREAS, the City Council of the City of Socorro, Texas desires to develop a viable urban community, including decent housing and a suitable living environment and expanding economic opportunity principally for persons of low to moderate income; and

WHEREAS, the City of Socorro, Texas is a unit of Local Government making it an eligible applicant for the 2017 HOME Single Family Open Cycle Homebuyer Assistance; and

WHEREAS, the 2017 HOME Single Family Open Cycle Homebuyer Assistance is to provide down payment and closing cost assistance, as well as possible rehabilitation assistance for accessibility modifications for eligible low-income Households.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS;

1. That a 2017 HOME Single Family Open Cycle Homebuyer Assistance; is hereby authorized to be filed on behalf of the City of Socorro, Texas;
2. That the application be for the amount of \$100,000 dollars to carry out the scope of proposed program's eligible activities.
3. That the City Council direct and designates the Mayor as the City's Chief Executive Officer an authorized representative to act in all matters in connection with this application and the city's participation in said program.
4. The City of Socorro agrees that in the event of loss or misuse of funds, the funds will be returned to the Texas Department of Housing and Community Affairs. In addition the City of Socorro commits \$20,000 in cash reserves.
5. The City of Socorro agrees to provide applicable Match of a minimum of 5% of Direct Project Costs required by the 2017 HOME Single Family Open Cycle

Homebuyer Assistance grant program.

6. That it further be stated that the assisted homeowner must be low to very low Income.

Dated this 18th day of May, 2017.

Rene Rodriguez, Mayor Protem

Olivia Navarro, City Clerk

Mayor

Rene Rodriguez
Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 18, 2017

TO: MAYOR AND CITY COUNCIL

FROM: CHIEF CARLOS MALDONADO

SUBJECT: DISCUSSION AND ACTION TO AUTHORIZE THE MAYOR, CITY ATTORNEY AND CHIEF OF POLICE TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE YSLETA del SUR PUEBLO TRIBAL EMPOWERMENT DEPARTMENT FOR THE PURPOSE OF ALLOWING HIGH SCHOOL INTERNS TO WORK DURING THE SUMMER TO ASSIST THE STUDENTS IN OBTAINING WORK EXPERIENCE IN THE REAL WORLD. STUDENTS WILL BE ASSIGNED TO ASSIST IN DISPATCH, RECORDS AND PROPERTY AND EVIDNCE. STUDENTS WILL NOT BE ALLOWED TO WORK MORE THAN 20 HOURS PER WEEK.

SUMMARY

See attached letter.

BACKGROUND

City of Socorro Police Department may be able to utilize assistance throughout the summer from High School students that are in this internship program.

STATEMENT OF THE ISSUE

Utilizing interns working with the Police Department will help in giving the students valuable experience in real life situations as well as help out the Department by assigning and training them to assist department employees. The program is funded by the Ysleta del Sur Pueblo Tribal Empowerment Department.

FINANCIAL IMPACT

None

ALTERNATIVE

Pay interns to assist department employees.

STAFF RECOMMENDATION

It is recommended to approve the Memorandum of Understanding.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

PRICE OF RENTAL OF MESSAGE BOARDS**PRICE PER UNIT:****\$35 PER DAY****\$160 DELIVERY****TOTAL: \$ 195 PER DAY (including delivery)**

The city uses 4 units on average for any given event. On average, we rent these signs 6 times a year for a 3-day period.

The approximate investment on renting these signs for a year is \$3480.00

In renting the signs the city only pays for the actual rental of the message boards without having any additional costs (battery's, maintenance, set up, pick up and any other damages that occur while in use.)

Purchase option

Lowest priced message board (vermac)

\$14,000 each x 4 = \$56,000

2 yr. warranty on craftsmanship defects

1 yr. warranty on led board and electrical components from defect or failure

Replacement controller: \$ 742.00

Replacement Batteries: \$ 208 ea. (4-6) depends on model

Replacement led board: \$800-1000 depends on model

Will take one labor approximately 3 hours to set up/pick up and arrange 4 message boards.

Scenario: To break even it would take the city approximately 16 years to break even on the investment of purchasing 4 message boards not including any maintenance costs.



APACHE BARRICADE & SIGN

DATE: 08-19-15
EXP: 09-19-15

WOBE / DBE / HUB

ESTIMATE RENTAL SHEET

CITY OF SOCORRO

LOCATION: SOCORRO COUNTY
PROJECT MANAGER: VICTOR RETA
PH: 915-319-0125
PROJECT: MESSAGE BOARDS - EVENT - CHILI WAR FEST

ESTIMATED PREPARED BY: ART SALAZAR
PH: 915-592-6619
FX: 915-592-7571

TRAFFIC CONTROL

	<u>QUANTITY</u>	<u>PER UNIT / DAILY</u>	<u>3 DAY RENTAL TOTAL</u>
1) MESSAGE BOARD	4	\$35.00	\$420.00
2) DELIVERY - PICK UP	1	\$160.00	\$160.00

* RENTAL DAYS: SEPTEMBER 10, 11, 12, 2015

- * NO CHARGE FOR TRAFFIC CONTROL PLAN (CONTRACTOR RESPONSIBLE FOR ANY CITY OR STATE FEES)
- * ANY EXTRA EQUIPMENT OR LABOR WILL BE CHARGED ACCORDING TO THE UNIT PRICE.
- * ADD SALES TAX OR PROVIDE EXEMPT FORM


ART SALAZAR



APACHE BARRICADE & SIGN

DATE: 09-19-15
EXP: 09-19-15

WOBE / DBE / HUB

ESTIMATE RENTAL SHEET

CITY OF SOCORRO

LOCATION: SOCORRO COUNTY
PROJECT MANAGER: VICTOR RETA
PH: 915-319-0125
PROJECT: MESSAGE BOARDS - AMNESTY

ESTIMATED PREPARED BY: ART SALAZAR
PH: 915-582-6519
FM: 915-582-7571

TRAFFIC CONTROL

	<u>QUANTITY</u>	<u>PER UNIT / DAILY</u>	<u>2 DAY RENTAL TOTAL</u>
1) MESSAGE BOARD	4	\$35.00	\$280.00
2) DELIVERY - PICK UP	1	\$160.00	\$160.00
* RENTAL DAYS: SEPTEMBER 4 & 5, 2015			
1) MESSAGE BOARD	4	\$35.00	\$280.00
2) DELIVERY - PICK UP	1	\$160.00	\$160.00
* RENTAL DAYS: SEPTEMBER 13 & 14, 2015			

- * NO CHARGE FOR TRAFFIC CONTROL PLAN (CONTRACTOR RESPONSIBLE FOR ANY CITY OR STATE FEES)
- * ANY EXTRA EQUIPMENT OR LABOR WILL BE CHARGED ACCORDING TO THE UNIT PRICE.
- * ADD SALES TAX OR PROVIDE EXEMPT FORM


ART SALAZAR

Vacant
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 18, 2017
TO: MAYOR AND CITY COUNCIL
FROM: Job Terrazas, Administrative Assistant
CC: Adriana Rodarte, City Manager

SUBJECT:

Consider and Take Action on the proposed amendment to the City of Socorro Master Plan, and rezoning of Tract 4-D-1, Block 1, Socorro Grant, at 1069 Coker Rd. from RE (Rural Estates) to M-1 (Light Industrial) for Heavy Equipment Operations.

SUMMARY:

The property matter of this request is northerly located at 460 feet from the intersection of Worsham Rd. and Coker Rd. This property has an estimated area of 162,843 sq. ft. (3.8262 acres), owned by Jose Pablo Acosta, 9858 Sayers., El Paso, TX 79927.

BACKGROUND:

Per our Future Land Use map, the projected land use for this property is: Rural Residential.

According to the Flood Insurance Rate Maps, the referenced property lies within **Zone AO**. This area has a 1% or greater chance of shallow flooding each year, usually in the form of sheet flow, with an average depth ranging from 1 to 3 feet.

Adjacent Land Uses:

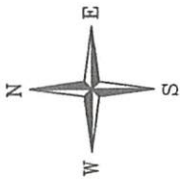
North: R-1 (SFR), South: A-1 (Agri.), East: Unclassified, West: A-1 (Agri.)

STATEMENT OF THE ISSUE:

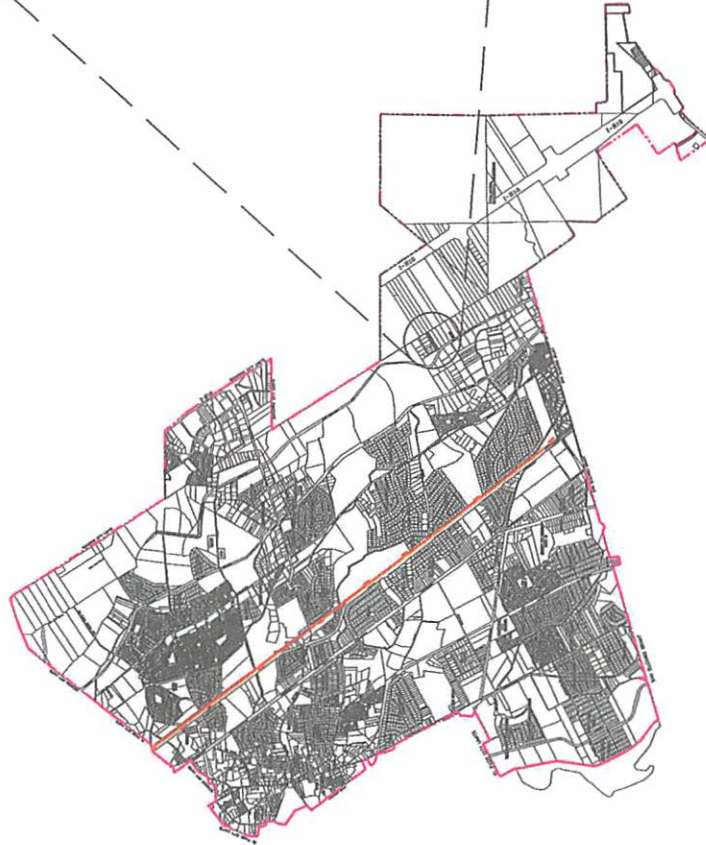
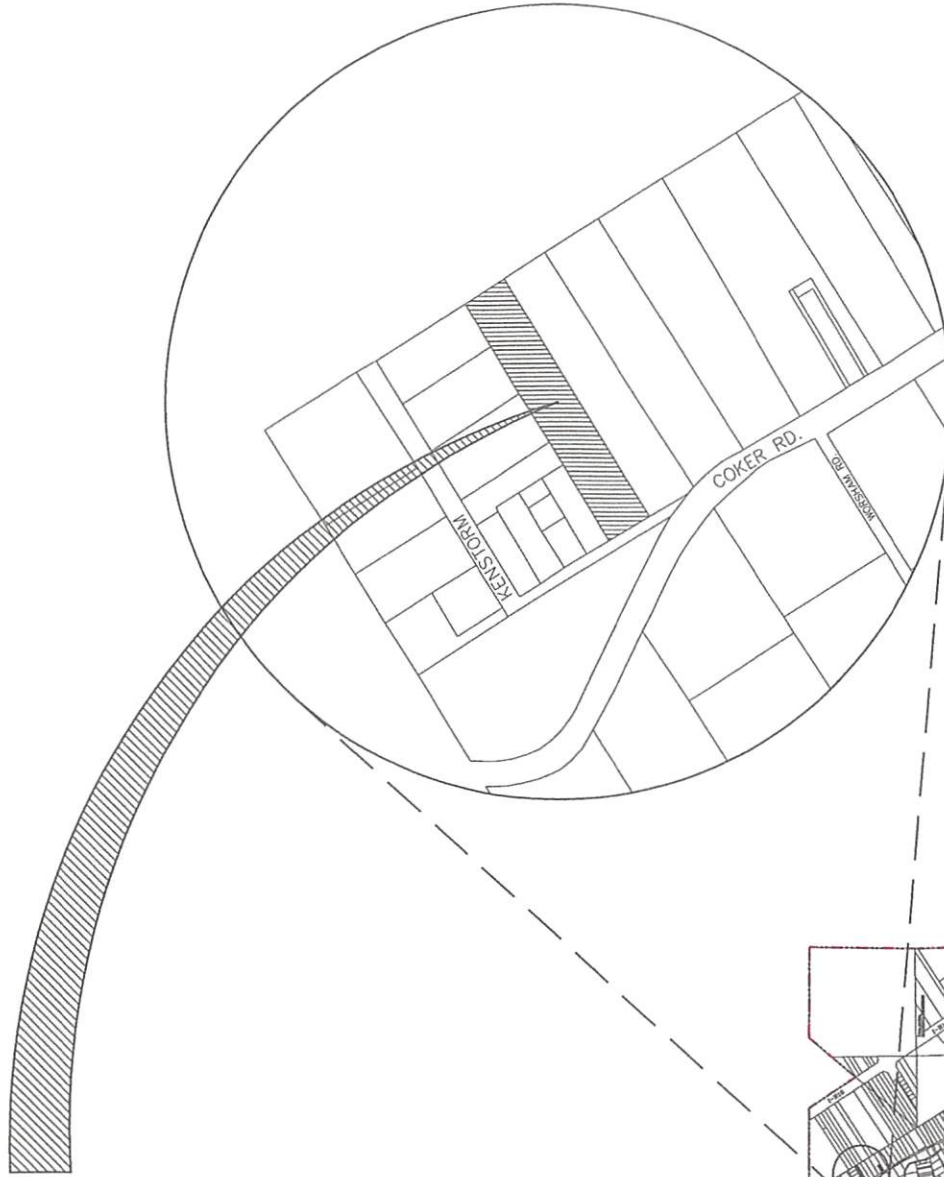
Petitioner is asking for M-1 classification to allow the storage of heavy equipment within the property. This City of Socorro is currently working on a systematic approach to detect existing zoning violations. The owner of this property was detected with heavy equipment within the yard and a N.O.V. was issued.

STAFF RECOMMENDATION:

The Planning and Zoning Commission recommends Denial.



PROJECT SITE;
1069 Coker Rd.
Tr.4-D-1, Blk.1
Socorro Grant



CITY OF SOCORRO



LOCATION MAP

Scale: AS SHOWN

Sec. 46-637. - Wall and fence requirements.

(a) *Residential fence and wall requirements.*

(1) *Height.*

- a. Front yard. Maximum of six feet in height above ground surface level shall be permitted; a three-foot solid wall, masonry, rock or wood; three-foot section of chainlink, wrought iron or other approved fence material or a maximum of six feet in height of chainlink, wrought iron or approved fencing material.
- b. Rear yard. An eight-foot maximum height above ground surface level shall be permitted on any part of the lot that is to the rear of the required front yards.
- c. Corner lots. There shall be no fence, wall, or obstruction more than three feet above street curb level within the clear sight triangle, measured 30 feet in both directions on the property line from the corner, or in the clear sight triangle for entry and exit of off-street, multi-parking area.
- d. Retaining walls. A wall retaining four or more feet of soil must be designed and stamped (signed) by a professional engineer, registered in the state.
- e. No fence shall be constructed with materials not listed or approved.
- f. Access shall be provided for areas having community irrigation. No fence shall be constructed on or in the irrigation easements.

(2) *Exclusion from public right-of-way.* No wall or fence shall be permitted in a public right-of-way. A fence or wall constructed on a right-of-way shall be removed at the property owner's expense.

(3) *Wall and fence for swimming pools.* All swimming pools or yards in which swimming pools are located shall be completely enclosed by a wall or fence at least five feet in height.

(4) *Barbed wire fences.* Barbed wire is not permitted except when located at least six feet above the highest adjacent ground surface.

(5) *Graffiti removal.* All fences shall be maintained by the property owner free of graffiti.

(6) *Exceptions.*

- a. Tennis courts may have walls or fences a maximum of 16 feet in height, provided they shall be located in the side or rear yard.
- b. Fences may be eight feet in height in the rear yard of double-frontage lots, provided all such adjacent yards between the two intersection streets are also rear yards.
- c. Fences eight feet or less in height as measured from the highest directly adjacent ground surface may be permitted on any part of a lot that is as far back from streets and lot lines as minimum required setbacks.

(b) *Commercial, office, and manufacturing fence requirements.* All zones other than residential. No fence shall be used as a building wall.

(1) *Height.*

- a. Front yard. Maximum of six feet in height above ground surface level shall be permitted; a three-foot solid wall, masonry, rock or wood; three-foot section of chainlink, wrought iron or other approved fence material or a maximum of six feet in height of chainlink, wrought iron or approved fencing material. Exception: required screening on junkyards (existing or new). An eight foot fence facing on junkyards shall have a screening fence (masonry, rock, brick, cinder block or concrete or chainlink with slats. Option: six foot masonry with two feet approved fencing on top for an eight foot total fence height.
- b. Rear yard. An eight-foot maximum height above ground surface level shall be permitted on any part of the lot that is to the rear of the required front yards. Exception: required screening

on junkyards (existing or new). An eight foot fence facing on junkyards shall have a screening fence (masonry, rock, brick, cinder block or concrete or chainlink with slats). Option: six-foot masonry with two feet approved fencing on top for an eight-foot total fence height.

- c. Corner lots. In all zones (including junkyards), there shall be no fence, wall or obstruction more than three feet of total height above street curb level within the clear sight triangle measured 30 feet both directions on the property line from the corner or in the clear sight triangle for entry and exist of off-street multi-parking area.
 - d. Retaining walls. A wall retaining four or more feet of soil must be designed and stamped (signed) by a professional engineer, registered in the state.
 - e. No fence shall be constructed with materials not listed or approved.
 - f. Access shall be provided for areas having community irrigation. No fence shall be constructed on or in the irrigation easements.
- (2) *Exclusion from public right-of-way.* No wall or fence shall be permitted in a public right-of-way.
 - (3) *Fences from swimming pools.* All swimming pools or yards in which swimming pools are located shall be completely enclosed by a wall or fence at least five feet in height.
 - (4) *Barbed wire fences.* Barbed wire is not permitted, except when located above a wall or fence that is at least six feet in height.
 - (5) *Exceptions.* Fences may be eight feet in height in the rear yard of a double-frontage lot, provided all such adjacent yards between the two intersecting streets are also rear yards.
 - (6) *Solid fence.* Any solid fence (masonry, rock, brick, cinder block, concrete etc.) that is over eight feet in height shall have engineered footings and supports.
- (c) *Screening requirements between zoning districts.*
- (1) An approved fence as outlined in subsection (a) of this section shall be permitted between residential and residential by either property owner.
 - (2) A six-foot-high masonry fence shall be erected:
 - a. Between all residential and urban mobile districts by the owner of the urban mobile home district.
 - b. Between all residential and commercial districts by the owner of the commercial district.
 - c. Between all commercial and commercial districts by the owner of the commercial district who builds first.
 - (3) An eight-foot-high masonry fence shall be erected (note: exception in subsection (b) of this section):
 - a. Between all residential and manufacturing districts by the owner of the manufacturing district property.
 - b. Between all commercial and manufacturing districts by the owner of the manufacturing district property.
 - c. Between all agricultural and manufacturing districts by the owner of the manufacturing district.

Provided, however, that this requirement may be lifted by the zoning administrator when topographic condition negate the visual screen effect of the fence, or the where the property is adjacent to common recreational area, such as golf courses, parks or other areas designated as open area under the provisions of this chapter. No masonry fence shall be required where a street is the boundary line between the districts except that this does not apply to manufacturing district for used for outside storage.

- (4) A six-foot-high chainlink fence or six-foot-high masonry fence shall be erected along any property line adjacent to drainage or irrigation canals when building are erected on such properties or before the property is used for other than agricultural uses.

(Ord. No. 76, § 12, 5-1-1989; Ord. of 2-16-1995, § II; Ord. of 11-7-2002, § 12)

DIVISION 10. - M-1 - LIGHT INDUSTRIAL DISTRICT

Sec. 46-450. - Purpose.

The purpose of the M-1 district is to accommodate a wide variety of light manufacturing, processing, storage, packaging, compounding, wholesaling, and distribution operations. Such uses shall be constructed and operated in accordance with the performance standard found elsewhere in this chapter.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-451. - Permitted uses.

Permitted uses in this zone shall include:

- (1) Motor vehicle body shops, parts manufacturing, repair and maintenance facilities, provided that all work must be done in a completely enclosed buildings.
 - a. All body and fender repairing must be done within a completely enclosed building or room with stationary windows that may be opened only at intervals necessary for ingress and egress.
 - b. No spray painting may be done except in a completely enclosed spray booth especially designed for that purpose.
 - c. All other auto repairing, etc., must be conducted within a building enclosed on at least three sides
- (2) Wholesale and distribution facilities.
- (3) Vocational schools.
- (4) Manufacturing, compounding, assembling or treatment of articles from previously prepared materials, except those listed as conditional uses below, and provided that no toxic, flammable, explosive or otherwise hazardous substance may be used or stored in any quantity that would be reportable to, or necessitate a permit from, the U.S. Environmental Protection Agency or the state.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-452. - Conditional uses (requires permit).

Conditional uses in this zone shall include:

- (1) Correctional or detention facilities.
- (2) Airports, heliports.
- (3) Public or private utility facilities.
- (4) Uses listed as permitted or conditional in the C-2 General Commercial Zone.
- (5) One accessory dwelling per lot, provided the dwelling must be occupied only by a watchman or caretaker.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-453. - Area requirements.

Area requirements for this zone shall include:

- (1) Minimum lot area: buffer zones may be required by the planning and zoning commission.
- (2) Minimum yards required: yard requirements shall meet the minimum setbacks of the adjacent zones.
- (3) Minimum front setbacks for all properties facing:
 - a. Collector streets: 35 feet;
 - b. Minor arterials: 55 feet;
 - c. Major arterials: 60 feet.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-454. - Height requirements: maximum.

Heights of any building or structure shall be 45 feet.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-455. - Off-street parking.

Requirements shall be as provided in section 46-631. No loading or unloading is to be conducted on a public way.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-456. - Signs.

Sign limitations shall be as provided in section 46-634.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Secs. 46-457—46-480. - Reserved.



PLANNING AND ZONING DEPARTMENT
REQUEST TO AMEND ZONING MAP AND/OR
CITY OF SOCORRO MASTER PLAN

1. Name: Jose Pablo Acosta
Address: 1069 coker Rd Phone: _____
Representative: _____
Address: 9858 Sayers S OR Phone: 915-412-1366
Email Address: _____

2. Property Location: 1069 coker Rd Socorro, Tx
Legal Description: 40114460 tract 04D1 Block 1

If legal description is not available, a metes and bounds description will be required.

<u>3.8262 ac</u>	<u>A-1</u>	<u>heavy equipment and semi's</u>
Area (Sq. ft. or Acreage)	Current Zoning	buckhoe, front loader, dump truck etc
<u>M-1</u>		<u>Heavy equipment operations</u>
Proposed Zoning		Proposed Land Use

3. All owners of record must sign document.

Note: Each item on this form must be completed and all supporting documentation must be submitted before this request can be scheduled for a public hearing.

Jose Pablo Acosta
Representative/Owner

03-15-17
Date

ALL FEES ARE NON-REFUNDABLE

Vacant
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 18, 2017
TO: MAYOR AND CITY COUNCIL
FROM: Job Terrazas, Administrative Assistant
CC: Adriana Rodarte, City Manager

SUBJECT:

Consider and Take Action on the proposed amendment to the City of Socorro Master Plan, and rezoning of Tract 15-A, Block 16, Socorro Grant, at 155 Moon Rd. from R-1 (Single Family Residential) to R-2 (Medium Density Residential) for an Apartment Complex.

SUMMARY:

The property matter of this request is located at 155 Moon Rd., easterly located at 627 feet from the intersection of Alameda Ave. and Moon Rd. This property has an estimated area of 58,806 sq. ft. (1.35 acres), owned by Francisco J. Arrieta, 9715 Naomi Dr., El Paso, TX. 79927.

BACKGROUND:

Adjacent Land Uses:

North: R-1 (SFR), South: M-2 (HI) & R-1 (SFR), East: C-2 (GC), West: M-2 (HI).

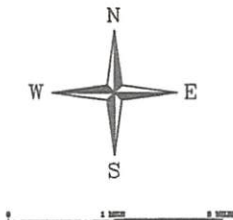
STATEMENT OF THE ISSUE:

Petitioner is asking for a change in zoning classification to allow an apartment complex. This complex will consist of 16 single story buildings, 32 parking spaces where 2 of these will be ADA accessible, ponding areas and landscaping around the buildings.

The proposed project complies with the minimum required setbacks for an R-2. It also complies with the maximum dwelling units per acre (15 per acre) since the property is 1.35 acres.

STAFF CONSIDERATIONS:

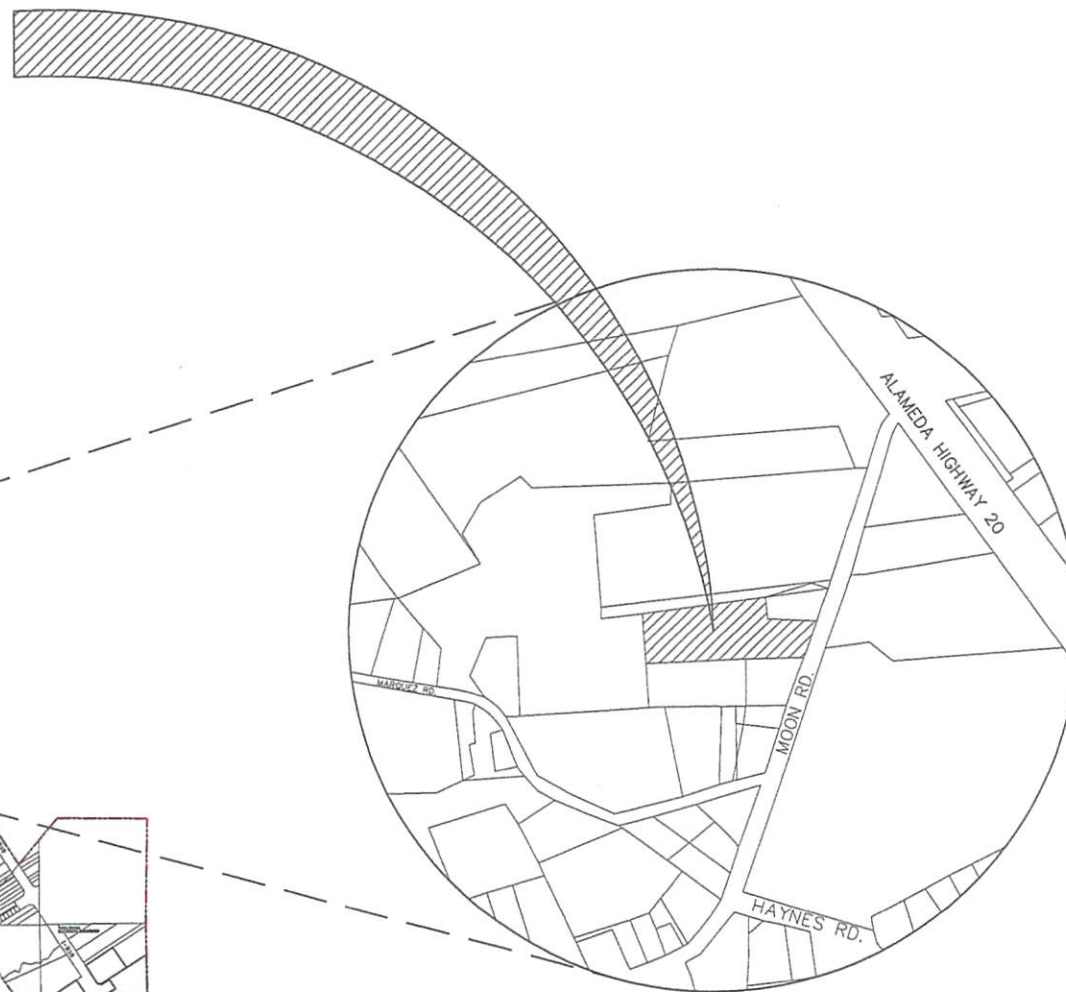
Despite the technical compliance showed in the proposed project, this project would increase our existing traffic congestion on Moon Rd. Moreover, several residents opposing this project appeared at the public hearing. For this reason, the Planning and Zoning Commission recommends to DENIAL.



PROJECT SITE;
155 Moon Road
Tr.15-A, Block 16
Socorro Grant



CITY OF SOCORRO



LOCATION MAP

Scale: AS SHOWN

Planning and Zoning Department

660 N. Rio Vista Socorro, Texas 79927 Tel. (512) 872-8531 Fax (512) 872-8673



PLANNING AND ZONING DEPARTMENT

Request for Rezoning

1. Name: FRANCISCO J. ARRIETA
Address: 9715 NAOMI DRIVE Phone: 915-539-7184
Representative: _____
Address: _____ Phone: _____

2. Property Location: 155 MOON ROAD
Legal Description: TRACT 15A, BLOCK 16, SOCORRO GRANT

If legal description is not available, a metes and bounds description will be required.

1,3480 ACRES R-1 SINGLE-FAMILY
Area (Sq. ft. or Acreage) Current Zoning Current Land Use
15A B-2 APARTMENT COMPLEX
Proposed Zoning Proposed Land Use

3. All owners of record must sign document.

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Rezoning per parcel/tract: Less than one acre - \$650.00
1 to 10 acres - \$750.00
10.1 to 30 acres- \$950.00
30.1 to 50 acres- \$1,150.00
50.1 to 75 acres- \$1,400.00
75.1 or more - \$1,650.00

ALL FEES ARE NONREFUNDABLE

860 N. Rio Vista · Socorro, Texas 79927 · Tel: (915) 872-8531 · Fax: (915) 872-8673 · www.socorrotexas.org

Vacant
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 18, 2017
TO: MAYOR AND CITY COUNCIL
FROM: Job Terrazas, Administrative Assistant
CC: Adriana Rodarte, City Manager

SUBJECT:

Consider and Take Action on the proposed Conditional Use Permit for a Body Shop on Lot 1, Block 3, Mary Lou Park, at 700 Horizon Blvd.

SUMMARY:

The property matter of this request is located at the intersection of Maxine Dr. and Horizon Blvd. This property has an estimated area of 15,998 sq. ft. (0.3759 acres), owned by Carlos Lazo, 13721 Paseo del Mar Dr., El Paso, TX 79927.

BACKGROUND:

Mary Lou Park was recorded in 1971 with 121 residential lots classified as R-1 (SFR) after the City's reactivation in 1986.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**.

The current use of the property is: Commercial.

The proposed use of the property: Commercial plus a Conditional Use Permit for a Body Shop

Adjacent Land Uses:

North: C-2 (GC), South: R-1 (SFR), East: M-1 (LI), West: C-2 (GC)

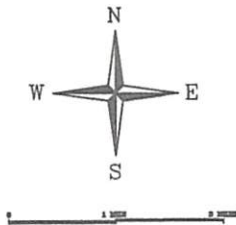
STATEMENT OF THE ISSUE:

Petitioner is asking for a conditional use permit for a body shop to allow them to establish a body shop as per Municode § 46-414(6).

STAFF RECOMMENDATION:

The Planning and Zoning Commission recommends APPROVAL with the following conditions:

1. A solid fence shall be installed along the residential zone.
2. A ponding area shall be provided within the property.
3. Signs shall be removed from the clear sight triangle to allow visibility to traffic.



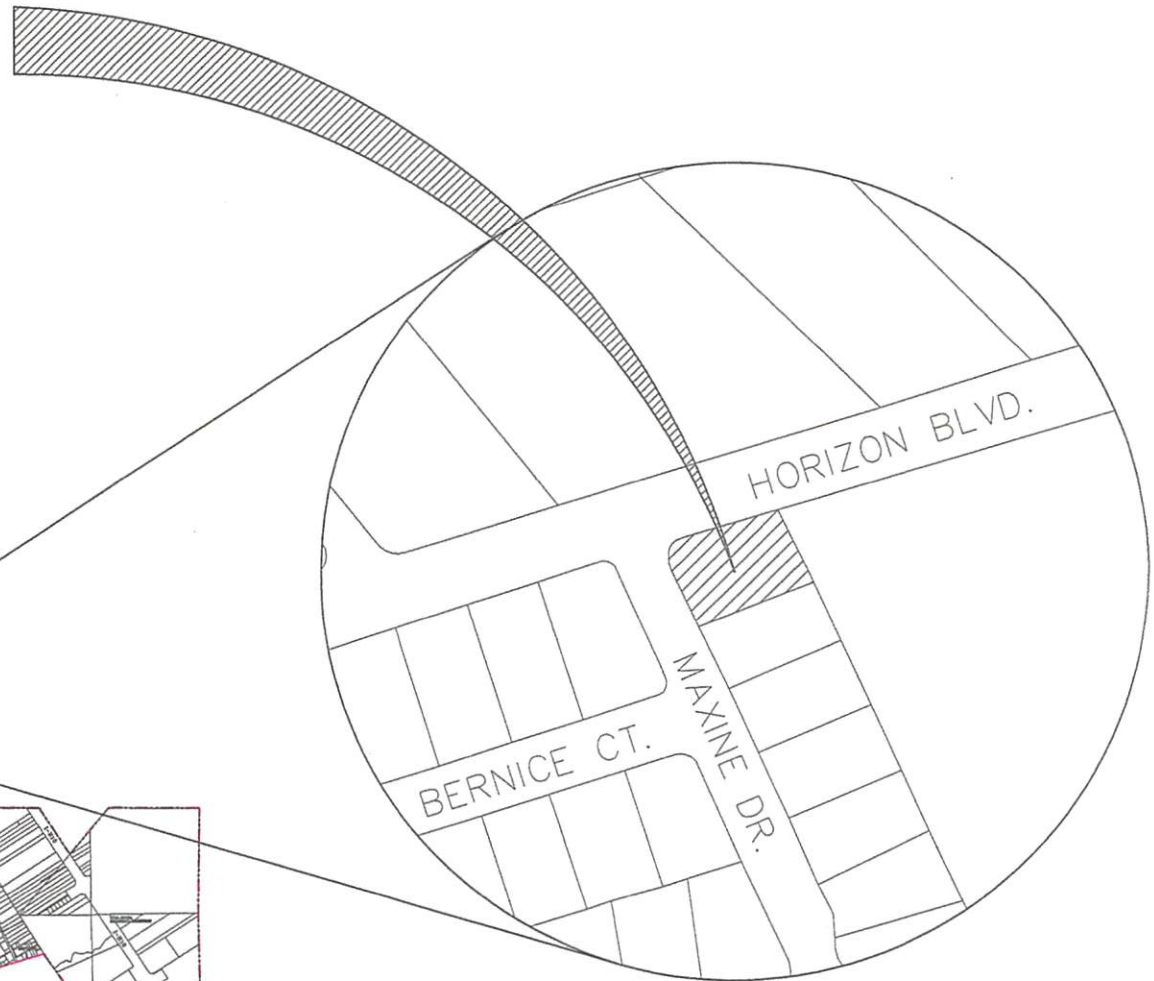
PROJECT SITE;
700 Horizon Blvd.
Lot 1, Blk. 3
Mary Lou Park



CITY OF SOCORRO

LOCATION MAP

Scale: AS SHOWN



Planning and Zoning Department

860 N. Rio Vista Socorro, Texas 79927 Tel. (512) 872-8531 Fax (512) 872-8673

DIVISION 9. - C-2 - GENERAL COMMERCIAL DISTRICT

Sec. 46-412. - Purpose.

The purpose of this zone is to allow those commercial activities that serve the general community on a day-to-day basis.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-413. - Permitted uses.

Permitted uses in this zone shall include:

- (1) All retail sales of goods and services conducted entirely within a building as well as the incidental display of merchandise wholly under a permanent part of a main building, such as a marquee.
- (2) Movie theaters, bowling alleys and skating rinks; pool tables allowed as an accessory and secondary use to such permitted uses.
- (3) Churches, post offices, fire stations, libraries and public buildings.
- (4) Offices.
- (5) Commercial kennels and veterinary clinics.
- (6) Cafes, restaurants, cafeterias, and drive through eating establishments.
- (7) Clubs and lodges without alcoholic beverages sale to members or the public.
- (8) Child care institutions, day care centers, nursing homes, and halfway houses.
- (9) Service establishments, including filling or service stations.
- (10) Ambulance service with or without outdoor storage of ambulances.
- (11) Spas, health studios or fitness centers, without outdoor activities.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-414. - Conditional uses (requires permit).

Conditional uses in this zone shall include:

- (1) Shopping centers and shopping malls and all other commercial, office, retail and service uses requiring over 50,000 square feet.
- (2) Bars, liquor stores, and adult businesses, provided that:
 - a. No such businesses shall be located within 1,500 feet of the nearest point of a lot on which is located a religious and/or educational institution, a public park or recreation facility.
 - b. No such business shall be located within 1,500 feet of any lot within any residential zone.
 - c. No such business shall operate between the hours of 2:00 a.m. and 9:00 a.m.

- (3) Amusement parks.
- (4) Hospitals.
- (5) Colleges and universities.
- (6) Motor vehicle body shops, parts manufacturing, repair and maintenance facilities, provided that:
 - a. All body and fender repairing must be done within a completely enclosed building or room with stationary windows that may be opened only at intervals necessary for ingress and egress.
 - b. No spray painting may be done except in a completely enclosed spray booth especially designed for that purpose.
 - c. All other auto repairing, etc., must be conducted within a building enclosed on at least three sides.
 - d. Service stations primarily for automobiles and petroleum gas for consumption but not for resale and including lubricating, minor repairs and associated activities that are conducted within a completely enclosed building. A solid wall or fence at least six feet high shall be erected between the activity and any abutting or contiguous residential zone, or other buffer as may be required by the planning and zoning commission.
 - e. Garage for automotive repair and painting provided it complies with the following:
 - 1. All activities shall be conducted within a completely enclosed building.
 - 2. Storage of not more than five inoperable automobiles intended for repair, owned by customers only, provided that the outdoor area in which such cars are stored shall be enclosed by a solid wall or fence at least six feet high.
 - f. Shopping centers and malls. Applications for conditional use shall be submitted according to the following requirements:
 - 1. An applicant shall submit a general development plat for the shopping center including drawings showing the approximate location of proposed buildings; lighting control; protective screening; landscaping; the general design of pedestrian and vehicular entrance, and circulation; and the general design or parking, loading, and traffic handling facilities and methods.
 - 2. The general development plan shall be accompanied by parking and traffic-engineering plan designed to accept traffic-engineering practices and laid out so as to be an integral part of the center development. Pick-up or unloading points must be designed so those vehicles stopped for this purpose do not create congestion on abutting public ways. No loading or unloading is to be conducted in a public street.
 - 3. Upon approval, the applicant is responsible for payment of cost for the necessary channelization, shelter, and vehicular turning movements into the shopping center or shopping center site. These responsibilities shall be reduced to written enforceable agreement and agreed upon between the applicant and the city at the time of approval of the general development plan.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-415. - Area requirements.

Area requirements for this zone shall include:

- (1) Minimum lot area: buffer zones may be required by the planning and zoning commission.

- (2) Minimum yards required: yard requirements shall meet the minimum setbacks of the adjacent zones.
- (3) Minimum front setbacks for all properties facing:
 - a. Collector streets: 35 feet;
 - b. Minor arterials: 55 feet;
 - c. Major arterials: 60 feet.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-416. - Height restrictions.

Height restrictions shall be the same as in the R-3 zone.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-417. - Off-street parking.

Requirements shall be as provided in section 46-631.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-418. - Sign limitations.

Sign limitations shall be as provided in section 46-634.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Secs. 46-419—46-449. - Reserved.



PLANNING AND ZONING DEPARTMENT

Request for Conditional Use

1. Name: Carlos Lazo / Jennifer Martinez Date: 3-15-17
Address: 13721 Paseo Del Mar Dr. El Paso, TX. Phone: 915-996-5197
Representative: _____

Address: _____
Property Location: 700 Horizon Blvd, Socorro, TX. 79927
Legal Description: Blk. 3 Mary Lou Park Lot 1
If legal description is not available, a metes and bounds description will be required.

Area (Sq. ft. or Acreage)	<u>.3759</u>
Current Zoning	<u>C-2</u>
Proposed Zoning	<u>C-2, Conditional use</u>
Current Land Use	<u>Mechanic Shop</u>
Proposed Land Use	<u>Body Shop</u>

3. All owners of record must sign document.

Carlos Lazo
Jennifer Martinez

Each item on this form must be completed and all exhibits must be submitted before this request can be scheduled for a public hearing.

Planning Department

Owner or Representative

Vacant
Mayor

Rene Rodriguez
At Large
Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 18, 2017
TO: MAYOR AND CITY COUNCIL
FROM: Job Terrazas, Administrative Assistant
CC: Adriana Rodarte, City Manager

SUBJECT:

Consider and Take Action on the proposed amendment to the City of Socorro Master Plan, and rezoning of Lot 5, Block 9, Lynn Park Subdivision, at 10717 Regina Dr. from R-1 (Single Family Residential) to R-3 (High Density Residential) for an apartment complex.

SUMMARY:

The property matter of this request is southerly located at 360 feet from Horizon Blvd and Regina Dr. This property has an estimated area of 9,000 sq. ft. (0.21 acres), owned by Hugo Quezada, 1457 Pin Cushion Rd., El Paso, TX 79928.

BACKGROUND:

Lynn Park Subidivision was recorded in 1971 with 168 residential lots classified as R-1 (SFR) before the City's reactivation in 1986.

According to our Future Land Use map, the projected land use for this property is: Residential.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**.

The current use of the property is: Residential
The proposed use of the property: Residential

Adjacent Land Uses:

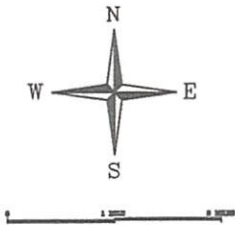
North: R-1 (SFR), South: C-1 (LC), East: C-2 (GC), West: R-1 (SFR).

STATEMENT OF THE ISSUE:

Petitioner is asking for R-3 classification to allow an apartment complex. The apartment complex was built since 1993 per the EPCAD.

STAFF RECOMMENDATION:

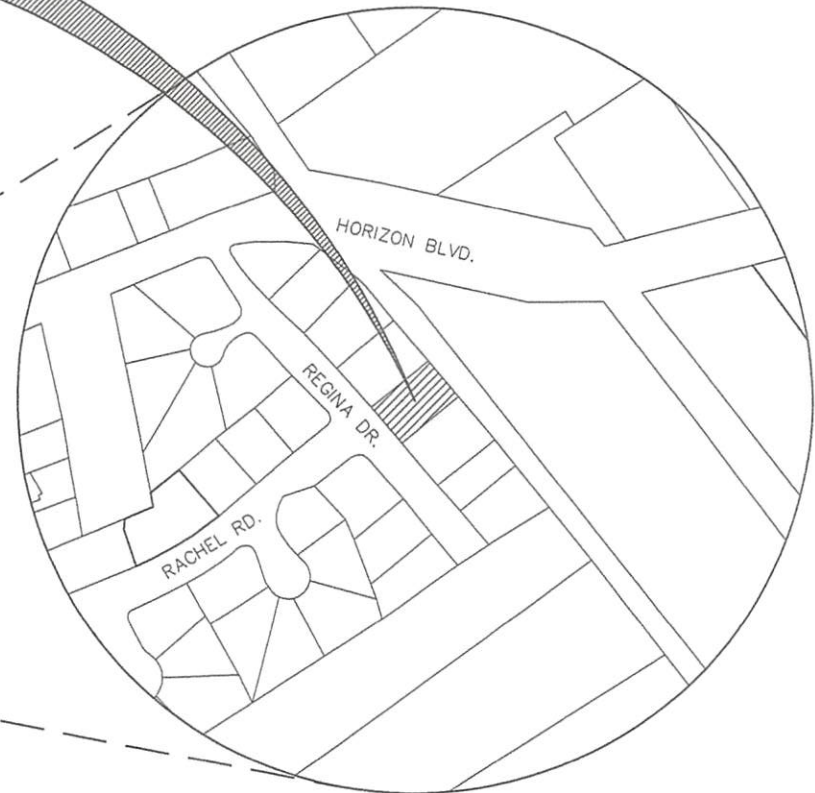
The Planning and Zoning Commission recommends DENIAL of R-3 but consider R-2 as an alternate zoning to allow the petitioner to fully comply with the requirements for the apartment.



PROJECT SITE;
10717 Regina Dr.
Lot 5, Blk. 9
Lynn Park



CITY OF SOCORRO



LOCATION MAP

Scale: AS SHOWN



Planning and Zoning Department

860 N. Rio Vista Socorro, Texas 79927 Tel. (512) 872-8331 Fax (512) 872-8673

DIVISION 4. - R-2 - MEDIUM DENSITY RESIDENTIAL DISTRICT

Sec. 46-259. - Purpose.

The purpose of this zone is to provide a mixture of single-family and multifamily dwellings to a maximum density of 15 dwelling units per acre, in order to create a more urban appearance.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-260. - Permitted uses.

Permitted uses in this zone shall include:

- (1) Single-family detached dwellings. Only conventional building materials listed in the approved building codes will be used for structural and finish materials.
- (2) Multifamily dwellings, including duplexes, townhouses, row houses, and other single-family dwellings with a maximum of four attached or detached dwelling units per lot.
- (3) Accessory structures and uses including garages, carports, private workshop, greenhouses, home occupations, and other structures that are customarily incidental to the principal structures.
- (4) Public parks, playgrounds, or ball fields.
- (5) Private kennels.
- (6) Real estate sales offices in connection with a specific development, allowable only as a renewable conditional for six-months at a time.
- (7) Storage of one boat, one camper, or one other recreational vehicle shall be limited to a maximum of one per dwelling unit. Storage is limited to the side or rear yard separated by at least ten feet from any property line. Any stored vehicle visible from any right-of-way shall be screened behind an opaque fence/wall of at least six feet in height.
- (8) A private swimming pool is permitted only when a protective fence four feet in height is provided around the yard, lot, or pool area. The pool shall be no closer than ten feet from any property line and approval from all utilities is required to ensure safety.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-261. - Conditional uses (requires use permit).

Conditional uses in this zone shall include:

- (1) Child care homes, childcare group homes, and day care centers.
- (2) Schools (public, private).
- (3) Churches.
- (4) Recreational facility (nonprofit), such as a community center, swimming pool, or tennis club.
- (5) Golf course and country club.

- (6) Cemetery and mausoleums.
- (7) Nursing home assisted living facilities, and community homes.
- (8) Public and private utility services, excluding sanitary landfills, incinerators and refuse and trash dumps.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-262. - Area requirements.

Area requirements for this zone shall include:

- (1) Minimum lot area:
 - a. 6,000 square feet for areas with public ponding.
 - b. 10,000 square feet for areas without public ponding.
- (2) Minimum yard setbacks:
 - a. Front: 25 feet;
 - b. Side (interior): seven feet;
 - c. Side (exterior) street: ten feet;
 - d. Rear: 25 feet.
- (3) Minimum front setbacks for all properties facing:
 - a. Collector streets: 35 feet;
 - b. Minor arterials: 55 feet;
 - c. Major arterials: 60 feet.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-263. - Accessory structures.

- (a) No accessory structure, excluding fences, patios, porches or walls, shall be closer to any property line than the required yard setback; however, an accessory structure may be as close as ten feet to any rear property line.
- (b) An accessory structure shall not exceed the interior square footage of the principal structure.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Secs. 46-264—46-289. - Reserved.

DIVISION 5. - R-3 - HIGH DENSITY RESIDENTIAL DISTRICT

Sec. 46-290. - Purpose.

The purpose of this zone is to accommodate single-family and multifamily dwelling units, to accommodate a maximum density of 30 dwelling units per acre.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-291. - Permitted uses.

Permitted uses in this zone shall include:

- (1) Single-family detached dwellings. Only conventional building material listed in the approved building codes will be used for structural and finish materials.
- (2) Multifamily dwellings, including duplexes, townhouses, row houses, and other dwellings with a maximum of four attached or detached dwelling units per lot.
- (3) Boardinghouses, fraternity and sorority houses.
- (4) Accessory structures and uses including garages, carports, private workshop, greenhouses, home occupations, and other structures that are customarily incidental to the principal structures.
- (5) Public parks, playgrounds, ball fields.
- (6) A private swimming pool is permitted only when a protective fence four feet in height is provided around the yard, lot or pool area. The pool shall be no closer than ten feet from any property line and approval from all utilities is required to ensure overhead safety.
- (7) Real estate sales offices in conjunction with a specific development, allowable only as a renewable conditional use for six months at a time for a maximum of three years. Use shall discontinue upon completion of the development or within three years from the date of original permit, whichever is sooner.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-292. - Conditional uses (requires permit).

Conditional uses in this zone shall include:

- (1) Child cares homes, childcare group homes, and day care centers. Play areas shall be in accord with state licensing requirements and enclosed with a solid wall or fence five feet in height. A stacking lane for autos shall be provided at least 15 feet in width and a minimum length of 27 feet for each ten children of maximum enrollment.
- (2) Construction yard or building (temporary use). Such yard or building shall be removed upon the completion of construction or within three years from date of permit, whichever is sooner. All such areas will be enclosed by a fence five feet in height.

- (3) Club buildings shall not be located within 100 feet of an R-1 or R-2 zone. Private clubhouses and game rooms are also permitted when used as part of an apartment, condominium, or city house complex, provided such building shall not be located within 50 feet of an R-1 or R-2 zone.
- (4) Churches.
- (5) Community buildings.
- (6) Cemetery and mausoleums.
- (7) Halfway houses, assisted living facilities, community homes, group homes, hospices, and nursing homes.
- (8) Schools (public, private).
- (9) A private swimming pool is permitted only when a protective fence four feet in height is provided around the yard, lot or pool area. The pool shall be no closer than ten feet from any property line and approval from all utilities is required to ensure overhead safety.
- (10) Public and private utility services, excluding sanitary landfills, incinerators, refuse and trash dumps.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-293. - Area requirements.

Area requirements for this zone shall include:

- (1) Minimum lot area:
 - a. 5,000 square feet for areas with public ponding.
 - b. 10,000 square feet for areas without public ponding.
- (2) Minimum yard setbacks:
 - a. Front: 15 feet;
 - b. Side (interior): five feet;
 - c. Side (exterior): ten feet;
 - d. Rear: 15 feet.
- (3) Minimum front setbacks for all properties facing:
 - a. Collector streets: 35 feet;
 - b. Minor arterials: 55 feet;
 - c. Major arterials: 60 feet.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-294. - Accessory structures.

(a) No accessory structure, excluding fences, patios, porches or walls, shall be closer to any property line than the required yard setback; however, an accessory structure may be as close as ten feet to any rear property line.

(b) An accessory structure shall not exceed the interior square footage of the principal structure.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Sec. 46-295. - Height limitations.

No building or structure shall exceed 45 feet in height, except that accessory objects which are usually required to be placed above the roof level, that do not consume more than one-third of the total roof area, and are not intended for human occupancy, may exceed this height.

(Ord. No. 76, § 8, 5-1-1989; Ord. of 12-21-1992, § II; Ord. of 7-6-1993, §§ I, II; Ord. of 10-8-1996, § II; Ord. of 11-7-2002, § 8; Ord. of 5-2-2007; Ord. of 11-17-2008; Ord. of 1-13-2011, § II; Ord. of 6-30-2011, § 3)

Secs. 46-296—46-323. - Reserved.

EPCAD - Print View for Property 31099

Property

Account

Type:	R	Geo ID:	L98500000090005
Prop ID:	31099	Legal Description:	9 LYNN PARK LOT 5 (9000.00 SQ FT)
Agent Code:	-	Property Use	-
Property Use Code:	-	Description:	

Location

Address:	10717 REGINA DR SOCORRO, TX
Neighborhood:	-
Neighborhood CD:	NL98513170
Mapsco:	TDC59
Map ID:	SEA122

Owners

Name:	RODRIGUEZ CECILIA
Mailing Address:	8108 PARKLAND DR EL PASO TX 79925-3847
Owner ID:	227261
Ownership (%):	100
Exemptions	-

Values (2017)

(+) Improvement Homesite Value:	\$0.00
(+) Improvement Non Homesite Value:	\$62,549.00
(+) Land Homesite Value:	\$0.00
(+) Land Non Homesite Value:	\$15,030.00
(+) Agricultural Market Valuation:	\$0.00
(+) Timber Market Valuation:	\$0.00
(=) Market Value:	\$77,579.00
(-) Agricultural Or Timber Use Value Reduction:	\$0.00
(=) Appraised Value:	\$77,579.00
(-) HS Cap:	\$0.00
(=) Assessed Value:	\$77,579.00

Taxing Jurisdiction (2017)

Owner:	RODRIGUEZ CECILIA
Ownership (%):	100
Total Value:	\$77,579.00

Entity:	Description:	Tax Rate:	Freeze Ceiling:	Appraised Value:	Taxable Value:	Estimated Tax:
CAD	CENTRAL APPRAISAL DISTRICT	0	\$--	\$77,579.00	\$77,579.00	\$0.00
CSO	CITY OF SOCORRO	0.727555	\$--	\$77,579.00	\$77,579.00	\$564.43
G01	EL PASO COUNTY	0.452694	\$--	\$77,579.00	\$77,579.00	\$351.20
ISO	SOCORRO I.S.D.	1.274794	\$--	\$77,579.00	\$77,579.00	\$988.97
SCC	EPCC	0.134909	\$--	\$77,579.00	\$77,579.00	\$104.66

Entity:	Description:	Tax Rate:	Freeze Ceiling:	Appraised Value:	Taxable Value:	Estimated Tax:
SF2	EMGCY SRVC DIST#2	0.094595	\$-.-	\$77,579.00	\$77,579.00	\$73.39
SHO	UNIV MED CTR	0.234456	\$-.-	\$77,579.00	\$77,579.00	\$181.89
SWL	LWR VALLEY WTR D	0.189467	\$-.-	\$77,579.00	\$77,579.00	\$146.99
Total Tax Rate:		3.108470				
Taxes With Current Exemptions:						\$2411.53
Taxes Without Exemptions:						\$2411.53

The El Paso Central Appraisal District makes no claims, promises or guarantees about the accuracy, completeness, or adequacy of this information and expressly disclaims liability for any errors and omissions. Data relating to tax rates and tax values is being provided as unofficial data. Please visit the City of El Paso Consolidated Tax Office website for official values.

Improvements/Building (2017)

Type: Residential
 State Code: A1
 Living Area: 2756 sqft
 Value: \$62,549.00

Type CD:	Description:	Class CD:	Exterior Wall:	Year Built:	Square Footage:
MU	MAIN-UPPER FLOOR	*	-	0	1378
O	OPEN PORCH	*	-	0	212
MA	MAIN AREA	R01	D	1993	1378
BALC	BALCONY	*	-	0	212

Land (2017)

#	Type:	Description:	Acres:	Square Footage:	Eff Front:	Eff Depth:	Market Value:	Prod Value:
1	L985R13170	L985R13170	0.21	9000	0	0	\$15,030.00	\$0

Roll Value History

Year:	Improvements:	Land Market:	Ag Valuation:	Appraised:	HS Cap:	Assess:
2017	\$62,549.00	\$15,030.00	\$0.00	\$77,579.00	\$0.00	\$77,579
2016	\$62,549.00	\$15,030.00	\$0.00	\$77,579.00	\$0.00	\$77,579
2015	\$62,549.00	\$15,030.00	\$0.00	\$77,579.00	\$0.00	\$77,579
2014	\$72,656.00	\$15,030.00	\$0.00	\$87,686.00	\$0.00	\$87,686
2013	\$72,656.00	\$15,030.00	\$0.00	\$87,686.00	\$0.00	\$87,686

Deed History

#	Date	Type	Description	Grantor	Grantee	Volume	Page	Deed Number
---	------	------	-------------	---------	---------	--------	------	-------------

1	9/16/2009	SP	Sale-pending deed	-	-	0	0	-
2	4/25/2008	W	Warranty Deed	THOMASON LOWELL A & ARGENTINA L	RODRIGUEZ CECILIA			200800347
3	4/19/2005	M	MLS	OLIVAS ALMA & EMMA	THOMASON LOWELL A & ARGENTINA L			200500357

Executive Director/Chief Appraiser

Dinah L. Ragone, R.P.A.

Location:

6801 Trowbridge Dr.

El Paso, TX 79925

P: (915) 780-2000

F: (915) 780-2130

General Information:

(915) 780-2131

Email us: admin@epcad.orgWebmaster: webmaster@epcad.org

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PLANNING AND ZONING DEPARTMENT
REQUEST TO AMEND ZONING MAP AND/OR
CITY OF SOCORRO MASTER PLAN

1. Name: Hugo Ovezada
Address: 1457 PIN CUSHION RD 79928 Phone: 915-216-7166
Representative: ANA VASQUEZ
Address: 1457 PIN CUSHION RD 79928 Phone: 915-216-5686
Email Address: VASQ 77 zuda @ gmail. com
2. Property Location: 10717 REGINA DR SOCORRO 79927

Legal Description: _____

If legal description is not available, a metes and bounds description will be required.

9,000 SQ. FT.
Area (Sq. ft. or Acreage)

R-1
Current Zoning

4 RESIDENCE
Current Land Use

R-3
Proposed Zoning

APARTMENT COMPLEX
Proposed Land Use

3. All owners of record must sign document.

Note: Each item on this form must be completed and all supporting documentation must be submitted before this request can be scheduled for a public hearing.

[Signature]
Representative/Owner

March 30, 2017
Date

ALL FEES ARE NON-REFUNDABLE

ITEM # 26

Vacant
Mayor

Rene Rodriguez
At Large
Mayor Pro-Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 16, 2017
TO: PLANNING AND ZONING COMMISSION
FROM: Job Terrazas, Administrative Assistant
CC: Adriana Rodarte, City Manager

SUBJECT:

Consider and Take Action on obtaining an Injunction to remove vehicles from Lots 6 & 7, Three Missions, Block 1 at 10570 & 10580 North Loop.

SUMMARY:

The property matter of this request is located at the intersection of North Loop Rd and Three Missions Rd. This property owned by Viva Chaparral Properties LP LLP, 10580 North Loop Socorro, TX 79927.

BACKGROUND:

This property was first detected with violations in July 23, 2014 and a notice of violation was issued to Jorge Olmos. He was given 7 days to plan to correct the zoning violation. His rezoning to M-1 request was denied on October 16, 2014 and they were given 30 days to vacate the property and cease operations. A writ of entry was granted on March 20, 2015 to verify continued business and a citation was issued. Case was rescheduled to be heard at the Municipal court on May 18, 2015. The owner appealed his case on August 14, 2015 and the case was taken to district court. After a series of events in the higher court, the owner pled guilty and was fined a total of \$500.

STATEMENT OF THE ISSUE:

The C-2 (General Commercial) classification only allows the storage of a maximum of 5 vehicles with a conditional use permit. The type of business that the applicant is conducting is considered industrial.

ALTERNATIVE:

The owner must apply for a rezoning to allow his business to be continue operating.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL to allow the City of Socorro to proceed with the injunction process.

REGISTER OF ACTIONS

CASE No. 20150C07577

State of Texas vs Jorge Olmos Garcia

§
§
§
§
§

Case Type: **Appeal from Lower Courts
(Class C)**
 Date Filed: **08/14/2015**
 Location: **County Criminal Court 3**

PARTY INFORMATION

Defendant Olmos Garcia, Jorge

Lead Attorneys

State State of Texas

EVENTS & ORDERS OF THE COURT

DISPOSITIONS			
11/09/2016	Plea (Judicial Officer: Carrasco, Carlos)		
	1. ZONING-LOT AREA VIOLATIONS		
	Guilty		
11/09/2016	Disposition (Judicial Officer: Carrasco, Carlos)		
	1. ZONING-LOT AREA VIOLATIONS		
	Convicted		
11/09/2016	Sentenced - Fine Only (Judicial Officer: Carrasco, Carlos)		
	1. ZONING-LOT AREA VIOLATIONS		
	Fee Totals:		
	Fine		\$271.00
	Arrest Fee Program		\$35.00
	Class C Misdemeanor		\$184.00
	Fees		
	Bond Admin Fee		\$10.00
	Fee Totals \$		\$500.00

OTHER EVENTS AND HEARINGS			
08/14/2015	City of Socorro Municipal Court Appeal		
10/13/2015	Arraignment/Pre-Trial (8:30 AM) (Judicial Officer Carrasco, Carlos)		
12/14/2015	Final Judge's Conference (8:30 AM) (Judicial Officer Carrasco, Carlos)		
10/27/2016	Docket Call (8:30 AM) (Judicial Officer Carrasco, Carlos)		
	Result: Heard		
11/02/2016	Motion to Withdraw	Doc ID# 2	
11/07/2016	Order		
11/09/2016	Jury Trial (8:30 AM) (Judicial Officer Carrasco, Carlos)		
	Result: Pled		
11/09/2016	Bill of Cost	Doc ID# 3	
11/09/2016	Docket Sheet		
11/10/2016	Financial Recovery Division Note	Doc ID# 4	
	Vol./Book JS		
11/10/2016	Scanned Financial Recovery Division File		

INCIDENT DATA	Agency Name City of Socorro Planning and Zoning		CODE COMPLIANCE INCIDENT/INVESTIGATION REPORT		OCA : City of Socorro Texas	
	ORI Code Compliance Unit				Date/Time Reported : 07/23/2014 12:00 PM	
	#1	Incident INFO. RECEIVED / ORD. Violation #76-A1 ZONING N.O.V. 00919				
	#2	Incident Citation # PZ-0716				
	#3	Incident				
Location of Incident: 10570 / 10580 North Loop Drive Socorro, Texas 79927						
Premise Type : Business			Offense Tract PZ 14-000919 N.O.V.			
Name: Jorge Olmos OF 0-1		Race H	Sex M	Age/DOB 12/09/1963		
Home Address: 12277 Red Sun Drive El Paso Texas. 79938		Home Phone N/A		Relationship to Offenders Offender		
OTHERS INVOLVED	Code IO	Name (Last, First, Middle) Benavidez, Mario L.	Race N/A	Sex N/A	Age/DOB N/A	
	Home Address: N/A				Home Phone N/A	
	Code Compliance Unit / Planning and Zoning Department					
NARRATIVE	<p>Case Synopsis : 07/23/2014 12:00 PM.</p> <p>Code compliance inspector while checking the area for code / zoning violations, met with the listed offender who had recently opened the business.</p> <p>As a result of the investigation it was learned that the business was in violation of zoning ordinance #76 of the city of Socorro, Texas.</p> <p>A notice of violation was issued to the offender and advised of proper procedure to correct the violation through the Planning and Zoning Dept.</p> <p>07/28/2014 All pertinent documentation submitted by offender for re-zoning.</p> <p>10/07/2014 Public Hearing held on proposed re-zoning issue.</p> <p>Case DENIED by Planning and Zoning Commission.</p> <p>10/16/2015 Case considered by Socorro City Council / case was DENIED.</p> <p>11/19/2014 Letter sent to property owner from planning and zoning department advising of a 30 day request to cease business operations.</p> <p>Tenant refused to sign or acknowledge listed letter and continued operations.</p> <p>03/20/2015 WRIT of ENTRY and INSPECTION WARRANT obtained by judge E. Garcia to verify continued business operations, citation also issued.</p> <p>The listed case remains active and opened pending court hearing on 04/20/2015</p> <p>Case was re-scheduled by Municipal court Judge Garcia to be heard on 05/18/2015 1630 hrs.</p> <p>Offender stated he had evidence to submit that he was allowed to operate the business by an agreement from the Planning and Zoning Director S. Leony.</p>					

Jesus Ruiz
Mayor

Rene Rodriguez
At Large

Sergio Cox
District 1



Gloria M. Rodriguez
District 2

Victor Perez
District 3/ Mayor Pro Tem

Vacant
District 4

November 19, 2014

Mr. Clinton Dean
10570 North Loop
Socorro, Texas 79927

Re: Proposed rezoning of Lots 6 & 7, Block 1, Three Missions Subdivision at 10570 & 10580 North Loop Dr., from C-2 (General Commercial) to M-1 (Light Industrial).

On October 16, 2014, City Council considered your request for the rezoning of Lots 6 & 7, Block 1, Three Missions Subdivision at 10570 & 10580 North Loop Dr., from C2 (General Commercial) to M-1 (Light Industrial).

City Council ruled to **DENY** your request; therefore, you have 30 days to comply with the provisions under *Ordinance No. 76-1A*.

Should you have questions please contact the undersigned.

Respectfully,

City of Socorro Planning and Zoning Department

By; _____


Samuel A. Leony, Director
860 N. Rio Vista Rd.
Socorro, Texas 79927
Tel. (915) 872-8531 Fax (915) 872-8673
email: sleony@ci.socorro.tx.us

SAL/lad

860 N. Rio Vista Rd., Socorro, Texas 79927 Tel. (915) 872-6531 Fax (915) 872-8673
www.ci.socorro.tx.us



Re Zonal
Attempt
From Gen Com
C-2 TO M1 =

CITY OF SOCORRO *light Industrial*
PLANNING & ZONING DEPARTMENT
(915) 872-8531

Zonal
C-2
M-1

CITATION

I AGREE TO ANSWER TO THIS CITATION WITHIN TEN WORKING
DAYS FROM THIS DATE BY SETTING OF A COURT DATE FOR A
HEARING WITH CITY OF SOCORRO MUNICIPAL COURT FOR
VIOLATION CHARGED.

X _____
(SIGNATURE IS NOT AN ADMISSION OF GUILT)

NAME OF DEFENDANT (PRINT) **DATE** 03-20-15 **TIME:** PZ - 07:16
FIRST NAME: Jorge Olmos MI: _____
LAST NAME: Olmos

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DATE OF BIRTH: 12 09 1963

PHONE: _____ WORK#: _____

EMPLOYERS ADDRESS 10570 N Loop DR.

DRIVERS LICENSE # 10623955 LICENSING STATE TX

LOCATION OF VIOLATION

- ___ ORD. # 30 NO BUILDING PERMITS
- ___ ORD. # 74 ILLEGAL DUMPING WEEDS, GRASS, TRASH AND TIRES
- ___ ORD. # 76 ZONING
- ___ ORD. # 96 ILLEGAL BURNING TRASH, VEGETATION AND TIRES
- ___ ORD. # 106 ILLEGAL STREET VENDORS WITHOUT PERMITS
- ___ ORD. # 109 CLEANING AND MAINTAINING OF LOTS
- ___ ORD. # 115 ILLEGAL SALE AND USE OF FIREWORKS
- ___ ORD. # 145 HEALTH & SAFETY CODE
- ___ ORD. # 170 DESIGNATED TRUCK ROUTES.
- ___ ORD. # 254(A) VEHICLE SALES PROHIBITED

OTHERS: 04 20 2015
Court Date

OFFICER/INSPECTOR: M B envidez

Socorro Municipal Court
Judge Elia Garcia
860 N. Rio Vista
Socorro, TX 79927



ORDER COURT SETTING

STATE OF TEXAS

VS.

JORGE OLMOS GARCIA
12277 RED SUN DR.
EL PASO, TX 79938

CAUSE NO: 201501310

The above mentioned defendant in the above-numbered cause is ordered to appear before the said court having jurisdiction of the matter, gives notice to the defendant as follows:

The Court, by its own motion, sets the above cause for Trial on the 18th day of May, 2015 at 4:30 PM. Case to be heard at the Socorro Municipal Court located at 860 N. Rio Vista, Socorro, Texas 79927. The court can be contacted at (915)872-8574.

You must dress appropriately for your court appearance. **MUST BE ON TIME**. All in attendance must wear a shirt with collar, shirt **Must** be tucked in at all times. Shorts, low rise jeans, skinny jeans, low-cut shirts, capri pants, saggy pants, flip flops, T-shirts, sunglasses, caps and backpacks **WILL NOT BE ALLOWED**. Only the parties summoned to court will be allowed into the courtroom while court is in session. Please do not bring other children to court. If you do not have a competent adult to care for the children you will be asked to wait in the lobby area with your children until your case is called on the docket.

LA CORTE NO LE PROPORCIONARÁ UN INTÉPRETE, ASEGURESE QUE USTED PROPORCIONE SU PROPIO SI NECESITA UNO.



[Signature]
Court Coordinator
City of Socorro
El Paso County, Texas

NO CASH

Money Order, Personal Check, Credit/Debit Cards ONLY (Need Personal Identification-ID)

* 860 N. RIO VISTA, SOCORRO, TX 79927 * TEL 915.872.8574 * FAX 915.872.0450 *

Copy (16)

THE STATE OF TEXAS

IN THE MUNICIPAL COURT

VS

CITY OF SOCORRO

EL PASO COUNTY, TEXAS

JORGE RAMOS

CITATION# PZ-0716

DOCKET# 201501310

TO ANY PEACE OFFICER OF THE STATE OF TEXAS-GREETINGS:

You are hereby commanded to summons Officer/Inspector M. BENAVIDEZ be and appear before the Municipal Court of the City of Socorro, El Paso County, Texas on the 18th Day of May, 2015 at 4:30 P.M. at Socorro Municipal Court, 860 N. Rio Vista, Socorro Texas 79927.

Herein fail not, and make due return hereof.

Witness my official signature this 5th Day of May, 2015.



[Signature]
Judge (X) Court Coordinator
Socorro Municipal Court
El Paso County, Texas

Came to hand the ____ day of _____, A.D., and executed on this the
____ day of _____, A.D., 2014, by reading the above subpoena in the hearing of _____ the
within named witness (es)

Returned on this the ____ day of _____, A.D., 2014.

Official Signature

[Signature]



Priority Case File

CITY OF SOCORRO
PLANNING & ZONING DEPARTMENT
CODE ENFORCEMENT
(915) 872-8531

NOTICE OF VIOLATION

COMPLIED/ NON-COMPLIED

DATE: 07-23-14 TIME: 12:00

#PZ - N^o 000919

NAME: Jorge Olmos

INSPECTION OF PROPERTY LOCATED AT: 10570 North Loop DR.

YOU HAVE 7 DAYS TO COMPLY WITH NOTICE OF VIOLATION.

- ☐ ORD. # 25 MAINTENANCE AND CLEARANCE OF DEVELOPED AND UNDEVELOPED TRACTS OF LAND OR LOTS
BUILDINGS AND THE REMOVAL OF GRAFFITI
- ☐ ORD. # 30 NO BUILDING PERMITS
- ☐ ORD. # 74 ILLEGAL DUMPING (WEEDS, GRASS, TRASH OR TIRES)
- ☒ ORD. # 76 ZONING
- RESIDENTIAL USED FOR COMMERCIAL
MORE THAN ONE DWELLING
MOBILE HOME (NO PLACEMENT PERMIT, NO TRANSPORT PERMIT)
JUNKED / INOPERABLE VEHICLE STORED ON PROPERTY
MOBILE HOME (NO SKIRTING- ALL MUST HAVE SKIRTING)
MORE THAN TWO LARGE ANIMALS ON HALF ACRE
- ☐ ORD. # 96 BURNING TRASH, VEGETATION, OR TIRES (WITHOUT PERMIT)
- ☐ ORD. # 106 VENDORS WITHOUT PERMITS
- VENDOR IN UNAUTHORIZED LOCATION / GARAGE SALE (NO PERMIT)
- ☐ ORD. #109 CLEANING AND MAINTAINING OF LOTS
- UNKEPT YARD, WEEDS, OVERGROWTH OF GRASS, TRASH/ DEBRIS, JUNKED TIRES, TREE TRIMMINGS
- ☐ ORD. #115 ILLEGAL SALE AND USE OF FIREWORKS
- ☐ ORD. #146 HEALTH AND SAFETY CODE
- ☐ ORD. #170 DESIGNATED TRUCK ROUTES (YOU CAN NOT OPERATE TRACTOR AND/OR TRAILER IN RESIDENTIAL AREAS
OR UNAUTHORIZED ROUTES)
- PARKING OVERSIZED VEHICLE (TRACTOR/ TRAILER IN AREA WITHOUT TRACTOR TRAILER PERMIT).
- ☐ ORD. #254 VEHICLE SALES PROHIBITED
- ☐ ORD. #309 ANIMAL REGULATIONS
- REGISTRATIONS, NUISANCES, PROHIBITIONS, LIMITATIONS, SANITARY CONDITIONS
- ☐ ORD. #316 STREET AND HOUSE NUMBER SIGNS (MINIMUM 4 IN. MAX 9 IN. / REFLECTIVE MATERIAL / VISIBLE)
- ☐ ORD. # _____

IF YOU ARE UNABLE TO COMPLY WITH THE TIME LISTED YOU CAN CONTACT OUR OFFICE AND REQUEST A ONE TIME EXTENSION.

NOTES wrong Cong Usual For Business / WAS Given option
To Rezone

OFFICER / CODE ENFORCEMENT INSPECTOR M. Bauschler

X On To Property Tenant

SIGNATURE IS NOT AN ADMISSION OF GUILT



APPLICATION FOR BUSINESS REGISTRATION

Permit No: _____

Business Information

Business Name: LA CASETA AZUL
Business Address: 10570 North Loop Dr.
City: Socorro State: TX Zip: 79927
Mailing Address (if different): 12277 Red Sun Dr.
City: El Paso State: TX Zip: 79938
Legal Description: Lot/Tract: Lot 6 Block: _____
Subdivision: Three Missions Zoning: _____

Owner's Information

Owner's Name: Jorge Olmos
Owner's Address: 12277 Red Sun Dr.
City: El Paso State: TX Zip: 79938
Telephone No.: Business: (915) 540-1452 Home: _____
Type of Business: Temporary Storage
Email Address: jolmos.232@gmail.com

I am aware of the zoning requirements of this property and agree to abide to all conditions of use permitted by Zoning Ordinance No. 76 and business registration Ordinance No. 34 of the City of Socorro, Texas. I understand that future business registration notifications may be performed solely through online services.

ALL BUSINESS REGISTRATIONS EXPIRE ON MARCH 15

Jorge Olmos
Applicant's Signature

[Signature]
Planning Department Approval

7-28-2014
Date

7/28/14
Date

FEE IS NON-REFUNDABLE



CITY OF SOCORRO PLANNING DEPARTMENT

860 N. RIO VISTA ROAD
SOCORRO, TEXAS 79927
(915) 872-8531

20085

DATE 8/28/14

RECEIVED FROM Jorge Olmos \$ 750 00
Seven hundred fifty dls 00/100 DOLLARS
FOR Rezoning of 10570-10580 North Loop Dr.
Thank You

AMOUNT OF ACCOUNT	750
THIS PAYMENT	750
BALANCE DUE	0

☐ CASH

☒ CHECK

☐ M.O.

BY

M. Workman

1092



SOUTHWEST ADVANCED CREATIONS CO.
1136 SOUTHSIDE RD
EL PASO, TX 79927

1092

88-627/1119

8-28-2014 Date

Pay to the
Order of

City of Socorro

\$ 750 00

Seven hundred fifty dls

Dollars



Security
Features
Details on
Back

FIRST NATIONAL BANK TEXAS

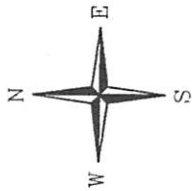


For

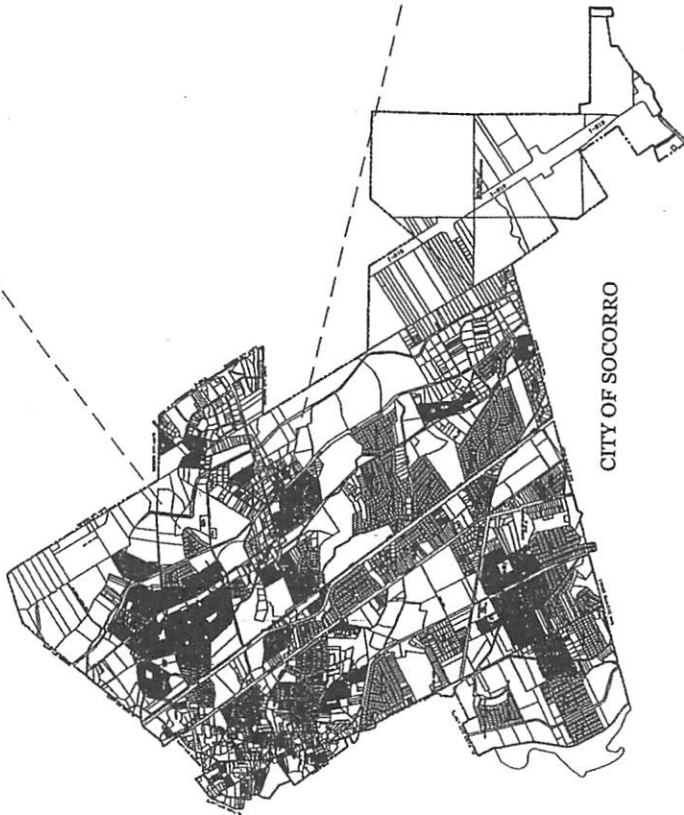
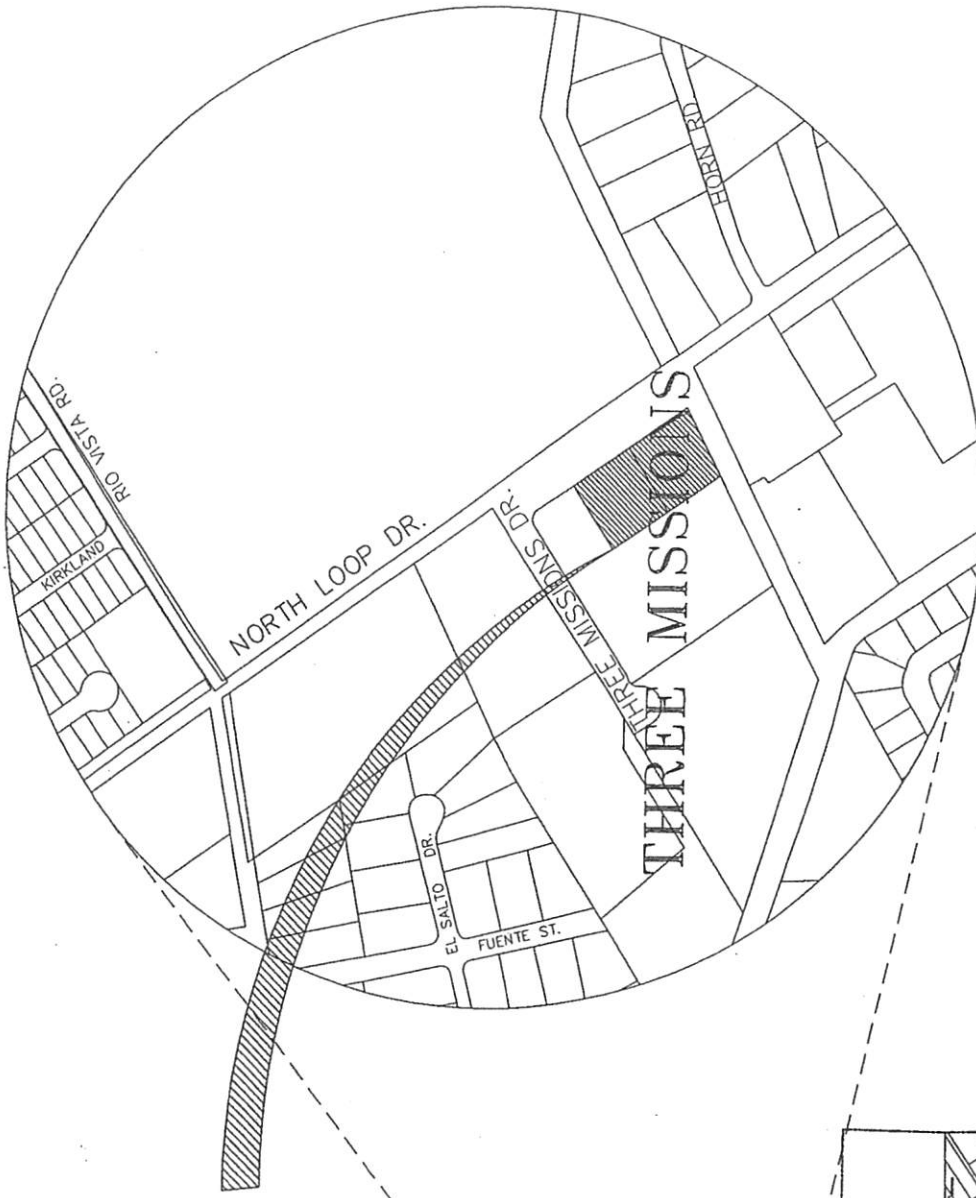
M-I
Rezoning 10570-10580 N Loop

⑆111906201⑆1092⑆432052⑆24⑆

Patchment - Bradford Exchange Checks 1-800-323-8104 www.bradfordexchangechecks.com



PROJECT SITE:
10570 & 10580 NORTH LOOP
LOTS 6 & 7, BLOCK 1
THREE MISSIONS SUBDIVISION



Planning and Zoning Department
City of Socorro, New Mexico

LOCATION MAP

Scale: N.T.S.

Socorro Municipal Court
Judge Elia Garcia
860 N. Rio Vista
Socorro, TX 79927



WRIT OF ENTRY AND INSPECTION WARRANT

The attached sworn affidavit establishes probable cause to believe that a violation of the City of Socorro Municipal Code exists on the premises located at:

10570 & 10580 NORTH LOOP DRIVE City of Socorro Code of Ordinance #76 Zoning /

Division 9 C-2 SEC.46-413 / Permitted Uses _____, Socorro, Texas 79927

NOW, THEREFORE, BE IT ORDERED, ADJUDGED AND DECREED:

That any representative of the City of Socorro Planning and Zoning Services, peace officer, and City employee acting in support of this entry may enter the premises identified above to perform any duty required of them by the City of Socorro Municipal Code for the duration of the investigation until resolved; including but not limited to inspecting the premises, taking photographs or securing evidence disabling locks to gain entry to premises, posting notice(s) restraining animals, and/or abating any nuisance identified in the Municipal Code.

SIGNED THIS 20th DAY OF March, 2015


HONORABLE JUDGE ELIA GARCIA





AFFADAVIT FOR WRIT OF ENTRY AND INSPECTION WARRANT

I, Mario L. Benavidez, do solemnly swear that I have reason to believe that a possible violation of the City of Socorro Municipal Code exists at:

10570 & 10580 North Loop Drive _____, Socorro, Texas. My belief that a violation may exist is based on the following facts:

1. I, Mario L. Benavidez, am a representative of the Department of Planning and Zoning Services of the City of Socorro, Texas.
2. The following attempts have been made by phone, written notice, and/or personal contact to obtain permission to enter and inspect the premises:

Located at 10570 & 10580 North Loop Drive Socorro, Texas **LEGAL DESCRIPTION:**

LOTS # 6 & 7 BLOCK # 1 THREE MISSIONS SUBDIVISION

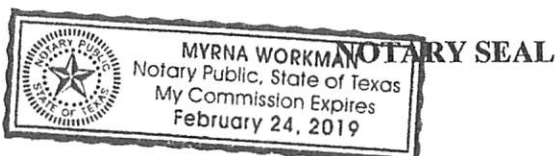
3. The following facts were observed by me, indicating potential violation of the Municipal Code identified: **ZONING ORDINANCE VIOLATIONS / VIOATION REZONING REQUEST - DENIED BY CITY OF SOCORRO, TEXAS 11/19/2014.**

Therefore, on behalf of the Socorro Planning and Zoning Department of Environmental Services, I request authority to enter said property for the purpose of inspecting the premises, taking photographs or securing evidence, disabling locks to gain entry to premises, posting notice(s), restraining animals, and/or abating any nuisance identified.

Mario L. Benavidez
Affiant (Printed)

[Signature]
Affiant (Signature)

SWORN AND SUBSCRIBED TO BEFORE ME BY THE AFFIANT THIS _____
20th DAY OF _____ March _____, 2015



[Signature]
Notary Public in and for the State of Texas

Vacant
Mayor

Rene Rodriguez
At Large/ Mayor Pro Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: May 11, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: ADRIANA RODARTE

**SUBJECT: DISCUSSION AND ACTION ON APPROVING AMENDMENT TO
SERVICE FEES FOR THE PLANNING AND ZONING DEPARTMENT.**

SUMMARY

The City of Socorro has researched surrounding cities in the area to compare fee's and has a recommendation to council.

STATEMENT OF THE ISSUE

Fee Schedule has been researched and staff is recommending amendment.

FINANCIAL IMPACT

N/A

ALTERNATIVE

Deny

STAFF RECOMMENDATION

The staff recommends approving this item.

Permit	City of Socorro		City of El Paso		Horizon		Vinton		Proposed Modification
BUILDING PERMITS	Residential	Commercial	Residential	Commercial	Residential	Commercial	Residential	Commercial	
Gas Line	\$50.00	\$75.00	\$90.10						\$ 60 Residential \$80 Commercial
Water Line	\$50.00	\$75.00	\$76.32						\$ 60 Residential \$80 Commercial
Sewer Line	\$50.00	\$75.00	\$86.92		\$15.00				\$ 60 Residential \$80 Commercial
Electric, Plumbing and Mechanical			\$76.32				\$ 40.00	\$ 50.00	
More than \$200	\$50.00	\$75.00			\$50.00				
Up to \$25,000	\$75.00	\$100.00			\$60.00				
Up to \$60,000	\$100.00	\$125.00			\$100.00				
Up to \$100,000	\$125.00	\$150.00			\$150.00				
Up to \$120,000	\$150.00	\$175.00			\$160.00				
Solar panels	\$50.00	\$75.00							Add to fee schedule
Starting Work With No Permit	Double fee		Double Fee				Double permit fee	Double permit Fee	
Official Address Letter	\$15.00						\$ 100.00	\$ 100.00	
Zoning Compliance Letter	\$15.00						\$ 100.00	\$ 100.00	
Replacement Card	\$25.00		\$14.84						
Special Inspection	\$60.00		\$76.32						
Re-inspection Fee	\$45.00		\$64.66						
Zoning Confirmation Letter	\$45.00						\$ 50.00		
Classification of Use from Zoning Administrator	\$45.00		\$44.52				\$ 350.00		
Certificate of Occupancy	\$50.00		\$167.48				\$ 25.00	\$ 100.00	
Flood Determination Letter	\$15.00		\$12.72						
Building Permit	Per Sq.Ft.		Per Sq.Ft.		Per Sq. Ft.				
**Fee is calculated \$100.00 for every \$25,000 of construction value									
** There will be a fee of \$25 oer plan review this will inturn be credited to the building permit total									
Fences	\$60.00		\$76.32				\$ 51.00	\$ 51.00	
Rock Wall	\$50.00								Add to fee schedule
Wooden	\$60.00								Add to fee schedule
Cynder rock wall 8' by 12	\$50.00								Add to fee schedule
Rockwall & Retaining Walls	\$50.00		\$115.54				\$ 40.00	\$ 50.00	
Sidewalks	\$50.00		\$76.32						
Driveways	\$50.00		\$76.32						
Roofing ADD TO TITLE	\$50.00		\$116.60						proposing \$70.00 two inspection to charge \$35 for each inspections
Re-roof	\$50.00								REMOVE FROM FEE SCHEDULE
Demolition	\$50.00	\$100.50	\$115.54						
Swimming Pools & Spas	\$100.00		\$76.32		120 + (per engineer report)				
Home Alarm System Annual Fee	\$50.00		69/3 years		30	60			City no longer issues permits
Temporary Structures	\$50.00		50.88/month				\$ 250.00	\$ 500.00	
Amusement Devices (per weekend)	\$100.00		9.54/ride/month						
Sign Permit	(Sf.Ft. X 2) + 45		Per Sq.Ft.		Per Value of Sign		\$ 30.00		
Mobile Home Placement	\$60.00		76.32				\$ 50.00		
Mobile Home Transporter	\$45.00								
Business Registration	\$35.00	7.5/month late fee	Type of Business		Per # of Employees				
Adult Oriented Business	\$300.00		\$667.00						
Hotel & Motel	\$150.00		\$230.00				\$ 50.00		

[illegible]

[illegible]

Vacant
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

May 12, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: Discussion and Action Requesting To Appoint Job Terrazas and Miguel Rosas, as Building Officials of the Planning & Zoning Department.

SUMMARY

The position for the Planning & Zoning Director is currently vacant. City Manager is overseeing the department, requesting to appoint Job Terrazas and Miguel Rosas as a Building Officials, with the supervision of the City Manager. This appointment will allow the city to be able to sign all required documentation in reference to the Planning and Zoning Department.

I am recommending to have more than one individual appointed, in case one individual is absent the department will always have a qualified individual to perform the day to day operations.

STATEMENT OF THE ISSUE

Job Terrazas – possess a Associates of Science; Civil Engineering Degree with over 10 years of experience in residential, commercial and public construction

Miguel Rosas – possess a Bachelor's of Science; Civil engineering Degree with over 10 years of experience in residential, commercial and public construction and engineering.

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source: General Fund

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

N/A

STAFF RECOMMENDATION

N/A

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

Vacant
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

May 10, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: Discussion and action to approve an Interlocal Agreement with El Paso County for Animal Control Services to the City of Socorro, and to authorize city manager or her designee to execute agreement.

SUMMARY

This agreement provides certain animal services to the City of Socorro is necessary for the mutual advancement of the health and general welfare of the citizens.

STATEMENT OF THE ISSUE

Same as above

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source: General Fund

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Decline agreement

STAFF RECOMMENDATION

Ms. Rodarte recommend approval for this interlocal agreement.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____



JO ANNE BERNAL
EL PASO COUNTY ATTORNEY
500 EAST SAN ANTONIO
ROOM 503, COUNTY COURTHOUSE
EL PASO, TEXAS 79901

(915) 546-2050
FAX: (915) 546-2133
April 27, 2017

Olivia Navarro
City Clerk
124 S. Horizon Blvd
Socorro, Texas 79927

RE: Interlocal Agreement for Animal Control Services;
CA No. 2016-0777.

Dear Ms. Navarro,

Enclosed please find two (2) original copies of the Interlocal Agreement for the City of Socorro. Please sign both originals where indicated and return one original to me.

If you have any questions, please do not hesitate to contact Mr. Carlos Madrid at (915) 538-2133.

Sincerely,

Irma Mariza Murillo
Paralegal – Sheriff's Legal Unit

/imm
Attachments

INTERLOCAL AGREEMENT FOR ANIMAL CONTROL SERVICES

This Agreement is entered into between the COUNTY OF EL PASO, TEXAS ("County of El Paso") and the CITY OF SOCORRO, TEXAS ("City of Socorro") by and through their duly authorized officials, pursuant to the Interlocal Cooperation Act.

RECITALS

WHEREAS, the County of El Paso and the City of Socorro are authorized to enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791, Texas Government Code; and

WHEREAS, the El Paso County Sheriff's Office employs animal control officers; and

WHEREAS, this Agreement for interlocal cooperation for the County of El Paso to provide certain animal control services to the City of Socorro is necessary for the mutual advancement of the health and general welfare of the citizens of all jurisdictions concerned; and

WHEREAS, the City of Socorro desires to have the County of El Paso's designated local rabies control authority serve as the City of Socorro's designated authority, as necessary pursuant to state law; and

FOR THESE REASONS, and in consideration of the mutual promises contained in this Agreement, the County of El Paso and the City of Socorro mutually agree as follows:

I. SCOPE OF SERVICES

The County of El Paso shall perform the following animal control services by and through the El Paso County Sheriff's Office under the terms and conditions hereinafter stated, and the City of Socorro hereby accepts and agrees to the following terms and conditions:

A. The County of El Paso agrees to provide animal control services as determined to be appropriate by the El Paso County Sheriff's Office staff and as required by law, including, but not limited to, investigating citizen complaints, conducting periodic patrols to proactively enforce appropriate County and/or State animal-related rules and laws and engaging in the impoundment of stray animals, investigation of animal bite reports, quarantine of animals involved in bites, investigation of allegations of animal cruelty, and the euthanasia of animals as necessary.

B. Any animals impounded by the El Paso County Sheriff's Office shall be delivered to the Shelter designated by the City of Socorro. The City of Socorro is responsible for any and all Shelter costs and fees, including, but not limited to, Shelter impoundment fees, daily kenneling fees, vaccination fees, and spay/neuter fees.

C. Any stray cat trapped by the El Paso County Sheriff's Office that takes part in a trap-neuter-return program shall be returned by the El Paso County Sheriff's Office to the location

where it was trapped. Trap-neuter-return is the process of humanely trapping, sterilizing, vaccinating for rabies, ear tipping, and returning a cat to the location where it was trapped. The City of Socorro shall be responsible for any fees or costs related to the sterilization, vaccination, or ear tipping of the cat.

D. The County of El Paso agrees to provide periodic free and/or low-cost spay/neuter events for low income residents of the City of Socorro. The date, time, location, and frequency of these events shall be determined by the El Paso County Sheriff.

E. Nothing within the terms of this Agreement shall require the County of El Paso to purchase additional equipment or hire additional personnel in order to comply with the terms of this Agreement.

F. The County of El Paso agrees that it will keep accurate records of all services provided to the City of Socorro pursuant to this Agreement as part of its routine data collection processes and shall report such activities to the City of Socorro on a monthly basis via email.

II. LOCATION OF PERFORMANCE

The place where the services are to be performed is in the City of Socorro, Texas.

III. DESIGNATION OF LOCAL RABIES CONTROL AUTHORITY

The Parties agree that the individual or entity designated by the County of El Paso to serve as the local rabies control authority will serve as the local rabies control authority for the City of Socorro's designated authority, as necessary pursuant to Section 826.017, Texas Health and Safety Code.

IV. COUNTY ANIMAL REGULATIONS

The Parties acknowledge that the October 24, 2016 El Paso County Animal Regulations Order of the El Paso County Commissioners' Court, and any lawfully adopted successor orders and animal regulations, shall apply within the jurisdictional areas of the City of Socorro.

A. The El Paso County Sheriff's Office will enforce the October 24, 2016 El Paso County Animal Regulations Order of the El Paso County Commissioners' Court, and any lawfully adopted successor orders and animal regulations, within the jurisdictional areas of the City of Socorro.

B. If the City of Socorro adopts animal regulations that supersede the County of El Paso animal regulations, the El Paso County Sheriff's Office will enforce those municipal animal regulations to the extent that they are consistent with the County of El Paso animal regulations.

1. To the extent allowed by law, the City of Socorro agrees to pass all ordinances and resolutions necessary to give the El Paso County Sheriff's Office the authority to issue citations for violations of any municipal animal regulations.

2. The County of El Paso agrees that any citations issued for the violation of a municipal animal regulation will be filed with the City of Socorro Municipal Court. It is agreed that the appropriate personnel from the El Paso County Sheriff's Office will be administratively directed to be present at such times as court sessions are set and cases involving said citations are on the court's docket, without the necessity for the issuance of a subpoena. The City of Socorro Municipal Court will provide reasonable notice of any case settings to the El Paso County Sheriff's Office.

V. TIMES OF PERFORMANCE

The County of El Paso shall commence the provision of its services on the 1st day of January 2017 and shall terminate on the 31st day of December 2017, regardless of the date of execution of this Agreement.

VI. COMPENSATION

A. The City of Socorro agrees to pay SEVENTY FIVE THOUSAND TWO HUNDRED FORTY EIGHT DOLLARS (\$75,248) for services rendered in accordance with this Agreement.

B. Payments shall be made in four equal consecutive monthly installments, each in the amount of EIGHTEEN THOUSAND EIGHT HUNDRED TWELVE DOLLARS (\$18,812), with the first payment becoming due and payable on the 1st day of January 2017 or within 15 days after the date that the City of Socorro signs this Agreement, whichever is later.

C. Payments submitted under this Agreement shall be made payable to the County of El Paso, Attn: El Paso County Auditor, 800 E. Overland, Room 406, El Paso, Texas 79901.

VII. TERMINATION

This Agreement may be terminated by either Party, without cause, by written notice received via certified mail at least forty-five (45) days in advance of the effective date of termination.

VIII. MISCELLANEOUS

A. Notice. Unless otherwise provided herein, all notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand or sent by certified mail, return receipt requested, postage prepaid and addressed to the appropriate party at the following address or to any other person at any other address as may be designated in writing by the Parties. Notices are effective upon receipt. Parties may change their notice information in the same manner.

COUNTY: El Paso County Sheriff
3850 Justice Dr.
El Paso, Texas 79938

cc: Michael Martinez
County Contract Administrator
800 E. Overland, Room 406
El Paso, Texas 79901

City of Socorro: Olivia Navarro
City Clerk
124 S. Horizon Blvd.
Socorro, Texas 79927

B. Governing Law. This Agreement and the rights and obligations of the Parties hereto shall be governed by, and construed according to, the laws of the State of Texas, except as specifically noted. Venue shall lie in El Paso County, Texas.

C. Entire Agreement; Amendment. This Agreement constitutes the entire agreement of the Parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and agreements that have been made in connection with the subject matter. No modifications or amendments to this Agreement shall be binding upon the Parties unless the same is in writing and signed by the respective Parties hereto. All prior negotiations, agreements, and understandings with respect to the subject matter of this Agreement are superseded hereby.


D. Waiver of Breach. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

E. Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement, which shall remain in full force and effect and enforceable in accordance with its terms.

F. Force Majeure. Neither party shall be held responsible for any delay or failure in performance to the extent that such delay or failure is caused by fire, flood, explosion, war, strike, embargo, government regulation, civil or military authority, acts of God, acts or omissions of carriers, or other similar causes beyond their control.

IN WITNESS WHEREOF, the Parties have executed this Agreement in their official capacities, with legal authority to do so.

COUNTY OF EL PASO



Veronica Escobar
County Judge, County of El Paso

Date: 12/19/16

AGREED:



Richard D. Wiles
El Paso County Sheriff

CITY OF SOCORRO

Printed Name: _____

Title: _____

Date: _____

Vacant
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

May 15, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte

SUBJECT: Discussion and Action to Approve Dannenbaum Engineering to Provide Status Update on Onion Field Basin Excavation.

SUMMARY

We have been informed that by the Antiquities Code of Texas, the City of Socorro will be required to secure an archeologist to perform an archeological investigation at the site of the proposed basin prior to performing earthwork for the proposed basin. If this is not performed, the City can face penalties by the State and Federal Government. This investigation has not been completed and therefore we are informing all plan holders that the Sparks Arroyo Ph 1 – Onion Field, that the bid opening scheduled for May 15th, will be cancelled. The City will Re-Advertise the project and we will reissue plans and specifications after the archeological investigation can be completed. Please feel free to let me know if you have any questions. We apologize for any inconvenience this may have caused.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

N/A

STAFF RECOMMENDATION

N/A

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

Gloria M. Rodriguez
Mayor

Rene Rodriguez
At Large

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: 05/11/2017

TO: Council

FROM: Yvonne Colon-Villalobos

SUBJECT: Discussion and action to add La Poblana Rd, in Socorro, Texas to 2017 paving list.

BACKGROUND Constituents of La Poblana Rd. have been complaining for years to council members regarding major issue on this road with rainwater. This road has been re-paved several time over that now the road height is greater than properties causing rain water to flood homes and yards. Recommendation would be to remove existing road and re-pave to same level as properties.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE

APPROVE

NOT APPROVE

STAFF RECOMMENDATION

Vacant
Mayor

Rene Rodriguez
At Large / Mayor Pro-Tem

Maria Reyes
District 1



Alejandro Garcia
District 2

Victor Perez
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

May 12, 2017

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Yvonne Colon - Villalobos

SUBJECT: Discussion and Action to Direct Staff and City Attorney to Review and Amend Ordinance #30, No Building Permit; Ordinance 76, Zoning; Ordinance 106, Vendors Without Permits.

SUMMARY

Due to a high increase of complaints on the above-mentioned ordinances, I am requesting staff and attorney to review and provide options to resolve specific challenges the city is facing.

I am requesting staff and attorney to consider providing constituents a time frame to pay fees owed or to reduce fees for the following:

Past Zoning Changes (define past: 15yrs, 10 yrs, 5yrs, or 1yr)

No Past Building Permits Fees (define past: 15yrs, 10yrs, 5yrs, or 1yr)

Scenario 1: applicant has received building permit for 5 yrs. and this year, is unable to receive permit due to property not being zoned correctly.

Scenario 2: resident receives a notice of violation for building without a permit for a structure that was built 10 yrs., ago. Resident was unaware a permit was required.

STATEMENT OF THE ISSUE

Same as above

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source: General Fund

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

N/A

STAFF RECOMMENDATION

N/A

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____