Rene Rodriguez At Large

Cesar Nevarez



Ralph Duran
District 2

Victor Perez District 3/Mayor ProTem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

NOTICE OF REGULAR COUNCIL MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO

THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 1st, DAY OF NOVEMBER, 2018 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

......

- 1. Call to order
- 2. Pledge of Allegiance and a Moment of Silence
- 3. Establishment of Quorum

PUBLIC COMMENT

4. Public Comment (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

PROCLAMATION

5. *Proclamation* in support and in recognition of "Bells of Peace" a traditional expression of honor and remembrance of a World War I Centennial Armistice.

Mayor Elia Garcia

RECOGNITION

6. Recognition of Reserve Officer James Perdue and Officer Alejandro Carmona.

Chief C. Rey

PRESENTATION

- 7. **Presentation** from Eufemia B. Garcia, Texas A&M University regarding Innovative Readiness Training Mission from June 18-28, 2018.

 Adriana Rodarte
- 8. Presentation from Lieutenant Colonel Javier Rosales regarding an invitation to the El Paso Community and Military Alliance.

 Adriana Rodarte
- 9. Presentation from Alex Miranda C.E.R.T Instructor regarding Community Emergency Response Team.

 Ralph Duran

NOTICE TO THE PUBLIC

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.

ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.

ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.

CONSENT AGENDA

10. Excuse absent council members.

Olivia Navarro

11. Approval of Regular Council Minutes of October 2018.

Olivia Navarro

12. Approval of the Cash Receipts Report for September 2018.

Charles Casiano

13. Approval of the Accounts Payable Transaction Report for September 2018.

Charles Casiano

- 14. Introduction, First Reading and Calling for a Public Hearing of an Ordinance for the proposed amendment to the City of Socorro's Master Plan and rezoning of Tract 12-M, Block 10, Socorro Grant at 181 Ormsby Ct. from R-1 (Single Family Residential) to M-1 (Light Industrial) for the storage of vehicles.

 Michael Medina
- 15. Introduction, First Reading and Calling for a Public Hearing of an Ordinance for the proposed amendment to the City of Socorro's Master Plan and rezoning of Lot 8, Poole Subdivision, Block 2 at 10881 Alameda Ave. from C-2, General Commercial to M-1, Light Industrial to be used as a vehicle storage yard.

 Michael Medina
- 16. Introduction, First Reading and Calling for a Public Hearing of an Ordinance for the proposed amendment to the City of Socorro's Master Plan and rezoning of Tract 2-N, Socorro Grant, Block 1 at 859 Anderson Rd. from A-1, Agricultural to M-1, Light Industrial to be used as a personal storage.

 Michael Medina

PUBLIC HEARINGS / ORDINANCES

PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE SCHEDULED PUBLIC HEARING-ORDINANCE 320

- 17. Public Hearing of an Ordinance for the proposed Amendment to the City of Socorro's Master Plan and rezoning of Lot 1, Vinedo Acres, Block A at 11196 Muscat Rd. from R-1, Single Family Residential to R-2, Medium Density Residential to allow a second dwelling.
 Michael Medina
- 18. Second Reading and Adoption of an Ordinance for the proposed Amendment to the City of Socorro's Master Plan and rezoning of Lot 1, Vinedo Acres, Block A at 11196 Muscat Rd. from R-1, Single Family Residential to R-2, Medium Density Residential to allow a second dwelling.

 Michael Medina
- 19. Public Hearing of Ordinance 423 Amendment 3 to decrease fiscal year 2017-2018 budget in the amount of \$228,041.00.

 Adriana Rodarte
- 20. Second Reading and Adoption of Ordinance 423 Amendment 3 to decrease fiscal year 2017-2018 budget in the amount of \$228,041.00.

 Adriana Rodarte

REGULAR AGENDA

FINANCE DEPARTMENT

21. Discussion and action to award SBNG Certified Public Accountants for City of Socorro Professional Auditing Services in the amount of 25,000 and to authorize City manager or her designee to sign contract or agreement.
Charles Casiano

22. Discussion and action on approving the Unaudited Financial Reports for September 2018.

Charles Casiano

HUMAN RESOURCES DEPARTMENT

23. Discussion and action to approve amendment to the job title, job description, and salary of the Building Official position to Planning and Zoning Supervisor.

Rosio Marin

GRANTS DEPARTMENT

- 24. Discussion and action authorizing the City of Socorro to enter into an Interlocal Agreement with the County of El Paso, Texas, the City of El Paso, Texas, the City of Anthony, Texas, the Town of Horizon City, Texas, the Constable Precinct 6 and Texas Department of Public Safety Aviation Team to participate in FY 2018 Operation Stonegarden funded by the U.S. Department of Homeland Security.
 Alejandra Valadez
- 25. Discussion and action Authorization for the City of Socorro to submit a grant application to the FY 2019 Texas Historical Commission (THC) Certified Local Government (CLG) Program requesting \$30,000 in grant funding for structural engineering design and plans, and stabilization work for the Rio Vista Library building. The City's cash match contribution is \$30,000.

 Alejandra Valadez

POLICE DEPATMENT

26. Discussion and action to use property located on Moon Road Lot 1 Block 1 2.68 acres, to place a Police Modular Unit to house staff.

Chief C. Rey

PLANNING AND ZONING DEPARTMENT

- 27. Discussion and action on final plat approval for Quail Mesa Replat "A" being a replat of Lot 2, Block 2, Quail Mesa located at 914 Quail Mesa Dr.

 Michael Medina
- 28. Discussion and action on the proposed Conditional Use Permit for a Mechanic Shop on Tract 11, Block 7, Socorro Grant at 9945 Alameda Ave.

 Michael Medina
- 29. Discussion and action on the approval request to allow the City Manager or Designee to sign and execute an easement agreement with the El Paso Electric Company to install an electric power line in the Rio Vista Community Center located at 901 N. Rio Vista Road.

Michael Medina

30. Discussion and action to relocate Veterans Park to Horizon Blvd. Block 9, Socorro Grant, Tract 16 6.10 acres.

Michael Medina

CITY MANAGER

- 31. Discussion and action on calling a Regular City Council Meeting for December pursuant to Section 3.07 of the Socorro City Charter.

 Adriana Rodarte
- **32.** Discussion and action on appointing a new Mayor Pro Tem pursuant to Section 3.03 of the Socorro City Charter.

 Adriana Rodarte
- 33. Discussion and Action to engage Judge Ruben Lujan as a part-time Associate Municipal Judge for the City of Socorro for matters that are not or cannot be assigned to Judge Monique Velarde and to authorize the city manager to execute a services or employment agreement for this purpose.

 Adriana Rodarte
- **34.** Discussion and action to cancel November 15, 2018 Regular Council Meeting due to lack of quorum.

 Adriana Rodarte

MAYOR AND COUNCIL

- 35. Discussion and action to adopt Resolution 556 that where the City of Socorro pledges to create a Complete Count Comitte as the U.S. Census Bureau is required to by the United States Constitution to conduct a count of all persons.

 Mayor Elia Garcia
- **36.** Discussion and action to proceed with the excavation of the onion field using the general fund balance.

 Rene Rodriguez
- **37.** Discussion and action to have Mayor and Council appoint members to the Adhoc Charter Committee. Ralph Duran

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Discussion on the following:

38. Discussion and action on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters.

Adriana Rodarte

39. *Discussion and action* on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.

Adriana Rodarte

- **40.** *Discussion and action* regarding pending litigation and receive status report regarding pending litigation. *Adriana Rodarte*
- **41.** *Discussion and action* regarding the application to change rates filed on March 19, 2018 by El Paso Electric regarding Community Solar program [551.071]. *James A. Martinez*
- **42.** *Discussion and action* regarding personnel matters involving Municipal Court [551.071 and 551.074]. *Adriana Rodarte*

43. Adjourn

DATED THIS 29th DAY OF OCTOBER, 2018.
By:
Olivia Navarro, City Clerk
I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (7) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., Socorro, Texas.
DATED THIS 29th DAY OF OCTOBER, 2018. By:
Olivia Navarro, City Clerk Agenda posted: 10-29-18 © 27:59 Removed: Time: by:

Rene Rodríguez At-Large

Cesar Nevarez



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos
District 4

PROCLAMATION "Bells of Peace"

A World War I Centennial Armistice Remembrance

WHEREAS, a tolling of bells is a traditional expression of honor and remembrance; and

WHEREAS, a century ago 4.7 million American families sent their sons and daughters put on the uniform to serve our nation and the world in this global conflict; and

WHEREAS, men and women from our own fair community of the City of Socorro served selflessly and honorably in World War I; and

WHEREAS, there were 375,000 American casualties including 116,516 deaths; and;

WHEREAS, on the 11th hour, of the 11th day of the 11th month in 1918, an armistice to the fighting was declared; and

WHEREAS, the U.S. World War One Centennial Commission has called upon all Americans across the nation to honor and remember those who served;

NOW THEREFORE, BE IT RESOLVED that the City of Socorro in the state of Texas does hereby call upon the citizens and institutions of our community to toll the bells in remembrance of the Armistice at 11:00 a.m. local time on November 11, 2018.

Passed and approved this 1st day of November, 2018.

	CITY OF SOCORRO
	Elia Garcia, Mayor
ATTEST:	
Olivia Navarro, City Clerk	

Rene Rodriguez

At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: 10/23/2018

TO: MAYOR AND COUNCIL

FROM: Interim Chief Christopher Rey

SUBJECT: Recognition of Reserve Officer James Perdue

SUMMARY

Reserve Officer James Perdue has volunteered for over 10 years with SPD, often working many more hours a month than what is required. His service to the City of Socorro has been exemplary.

BACKGROUND

n/a

STATEMENT OF THE ISSUE

Presentation of certificate

FINANCIAL IMPACT

n/a

ALTERNATIVE NO APPROVE

STAFF RECOMMENDATION





SOCORRO POLICE DEPARTMENT INTER-DEPARTMENTAL CORRESPONDENCE

Date: October 23, 2018

To: Socorro Mayor & City Council

From: Interim Chief of Police Christopher Rey

SUBJECT: Recognition of Reserve Officer James Perdue

Officer James Perdue has been a reserve police officer with the Socorro Police

Department (SPD) since October of 2007. Officer Perdue volunteers his time to protect and serve the citizens of Socorro. In the State of Texas, a reserve peace officer is required to work a minimum of 16 hours per month. Since Officer Perdue has been with the Socorro Police

Department, he on most occasions has easily surpassed the minimum work hours.

For the last ten years, Officer Perdue has served countless hours and has supplemented daily patrol during critical shortages, events, and incidents. Officer Perdue has displayed exceptional performance, dedication to service, and his devotion to the City of Socorro Police Department. During his tenure with the Socorro Police Department, Officer Perdue has been assigned as the Sergeant of Reserves, and at one time, Interim Chief of Police during a short transition of administrations.

Prior to becoming a reserve police officer, Officer Perdue was a retired Command

Sergeant Major in the United States Army. During his illustrious military career, Officer Perdue

lead some of the finest men in the world, U.S. Special Forces soldiers. Officer Perdue served in

many areas across the globe. Many of these locations were in combat roles that include, but are not limited to; Grenada, Somalia, Bosnia, and Southwest Asia. During his time as a Team Sergeant for 1st Special Forces Operational Detachment, he received the Bronze Star with Valor during a combat mission in Mogadishu, Somalia.

Aside from Officer Perdue's military career, he has earned three Master Degrees. Officer Perdue currently holds the following Master Degrees; Public Administration from the University of Texas at El Paso (UTEP), Leadership Studies from UTEP, and Human Resources from Webster University. Officer Perdue continues to gain knowledge in a variety of fields, and as a result, he has obtained a Master Peace Officer license with the State of Texas.

Officer Perdue is currently employed as an Associate Professor for the United States

Army Sergeant's Major Academy. He instructs senior level Non-Commissioned Officers from
all the U.S. Military branches, and as well as other personnel from different nations. Officer

Perdue brings with him, a wide-range of experiences to the Socorro Police Department.

Officer Perdue also serves as a referee. His passion for youth sports is evident by his frequent refereeing of a variety of sports. Officer Perdue can be seen refereeing high school football, basketball, and baseball. Officer Perdue also referees for our local high school, Socorro High. At times, Officer Perdue has been known to referee all day, and then work a patrol shift after. His selfless devotion to the community is a trait that few possess. In keeping with the highest tradition of service before self, Officer Perdue embodies the Socorro Police Department's core values.

With all the achievements that Officer Perdue has obtained, he is humble in nature. He is always willing to assist were needed, and he gets along with everyone who works with him. The Socorro Police Department is grateful and honored to have him as part of our ranks. Therefore, I

am requesting that Officer James Perdue be recognized for his continued efforts to support the Socorro Police Department and the City of Socorro.

Rene Rodriguez

At Large

Maria Reyes
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

DATE: 10/29/2018

TO: MAYOR AND COUNCIL

FROM: Interim Chief Christopher Rey

SUBJECT: Recognition of Officer Alejandro Carmona

SUMMARY

Officer Alejandro Carmona to be recognized for pulling a man out of a canal from possibly drowning

BACKGROUND

n/a

STATEMENT OF THE ISSUE

Presentation of recognition certificate

FINANCIAL IMPACT

n/a

ALTERNATIVE NO APPROVE

STAFF RECOMMENDATION





SOCORRO POLICE DEPARTMENT INTER-DEPARTMENTAL CORRESPONDENCE

Date: October 29, 2018

To: Socorro Mayor & City Council

From: Interim Chief of Police Christopher Rey

SUBJECT: Recognition of Officer Alejandro Carmona

On September 16, 2018, Officer Alejandro Carmona was dispatched to the 10750 block of North Loop where a man was found inside a canal full of water. The man had attempted to take his own life, and with disregard for his own safety, Officer Carmona jumped into the canal and removed the individual. Officer Carmona provided the individual with much needed help and he was transported to an area hospital. If it was not for Officer Carmona's sound judgement, and quick action, the individual pulled from the canal may have drowned. Officer Carmona's actions represent his selfless service to the Socorro Police Department and the Socorro Community. Officer Carmona is hereby recognized for his devotion and hard work in keeping the City of Socorro a safe community for all citizens.

Rene Rodriguez

At Large

Cesar Nevarez
District 1



Victor Perez
District 3 / Mayor Pro-Tem

Ralph Duran

District 2

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

September 19, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

SUBJECT: Presentation from Eufemia B. Garcia, Texas A&M University regarding Innovative Readiness Training Mission from June 18-28 2018.

SUMMARY

During a time when readiness is at the forefront of every military leader's mind, unit commanders are focused on creative ways to ensure their unit and Soldiers get the best training possible while meeting requirements at both the individual and collective levels. For some medical units, this is where the Department of Defense's Innovative Readiness Training (IRT) missions come in.

Nearly 50 U.S. Army Reserve Soldiers assigned to Army Reserve Medical Command's 7451st Medical Backfill Battalion, and U.S. Army medical personnel assigned to the 166th Medical Detachment (Optometry), both based out of Joint Base Lewis-McChord, Washington, offered health care services at the Escontrias Early Childhood Center in Socorro, Texas, and Project Vida Health Center in Ft. Hancock, Texas, during the Western Rio Grande IRT mission from June 18-28, 2018.

STATEMENT OF THE ISSUE

FINA:	NCIAL	IMPA	CT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A	
<u>ALTERNATIVE</u>	
N/A	
STAFF RECOMMENDATION	
N/A	
REQUIRED AUTHORIZATION	
1. Interim City Manager	Date
2. CFO	Date
3. Attorney	Date

•

Rene Rodriguez At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3 / Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

October 26, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

SUBJECT: Presentation from Lieutenant Colonel Javier Rosales regarding an invitation to the El Paso Community and Military Alliance.

SUMMARY

The Soldiers of 3 Battalion of the 133 Field Artillery Regiment invite you for a coalition meeting Friday, the 16 of November 2018 0930 hours, Armed Forces Reserve Center, 11701 Montana Ave. El Paso, TX 79936

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

<u>ALTERNATIVE</u>

N/A

STAFF RECOMMENDATION

N/A

REQUIRED	AUTHORI	ZATION

1.	Interim City Manager	Date	
2.	CFO	Date	
3.	Attorney	Date	

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El Paso Community and Military Alliance



The Soldiers of 3rd Battalion of the 133rd
Field Artillery Regiment
invite you for a coalition meeting
Friday, the 16th of November 2018
0930 hours
Armed Forces Reserve Center
11701 Montana Ave.
El Paso, TX 79936

Military Duty Uniform Civilian Casual Attire



El Paso Community and Military Alliance



Topics:

- * Surrounding Community Impact
- * Operation Guardian Support
- **Brief**
- * Operation Guardian Support Economic Impacts

Rene Rodriguez

At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3 / Mayor Pro-Tem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

October 26, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: District 2 Representative, Ralph Duran

SUBJECT: Presentation from Alex Miranda C.E.R.T Instructor regarding Community Emergency Response Team

SUMMARY

Community Emergency Response Team

The Community Emergency Response Team (CERT) program educates volunteers about disaster preparedness for the hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. CERT offers a consistent, nationwide approach to volunteer training and organization that professional responders can rely on during disaster situations, which allows them to focus on more complex tasks. Through CERT, the capabilities to prepare for, respond to and recover from disasters is built and enhanced.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:		
Quotes (Name/Commodity/Price) N/A		
Co-op Agreement (Name/Contract#) N/A		
<u>ALTERNATIVE</u>		
N/A		
STAFF RECOMMENDATION		
N/A		
REQUIRED AUTHORIZATION		
1. Interim City Manager	Date	
2. CFO	Date	
3. Attorney	Date	

.

Rene Rodriguez
At Large

Cesar Nevarez



Ralph Duran
District 2

Victor Perez District 3/Mayor Pro Tem

Yvonne Colon-Villalobos
District 4

REGULAR COUNCIL MEETING MINUTES OCTOBER 18, 2018 @ 6:00 P.M.

MEMBERS PRESENT:

Mayor Elia Garcia Rene Rodriguez Cesar Nevarez Ralph Duran

MEMBERS ABSENT:

Victor Perez (Arrived to the meeting at 6:15 pm)
Yvonne Colon-Villalobos

STAFF PRESENT:

Adriana Rodarte, City Manager Olivia Navarro, City Clerk David Mirazo, City Attorney Charles Casiano

Michael Median, City Planner Chief C. Rey Job Terrazas, Building Official Det. I. Rodriguez Estevan Gonzales, IT Director Rosio Marin, HR Director Alejandro Alvarez, PW Supervisor Victor Reta, Recreations Director

1. CALL TO ORDER

The meeting was called to order at: 6:01 p.m.

2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE

Pledge of Allegiance was led by Charles Casino

3. ESTABLISHMENT OF QUORUM

A quorum was established with four members present.

PUBLIC COMMENT

4. PUBLIC COMMENT

Miriam Cruz spoke during Public Comment.

5. PROCLAMATION TO SUPPORT AND RECOGNIZE BREAST CANCER AWARENESS MONTH FROM OCTOBER 1 THRU OCTOBER 31, 2018.

MAYOR ELIA GARCIA

Proclamation read by Mayor Elia Garcia.

6. PRESENTATION BY CITY MANAGER, REGARDING SEPTEMBER'S 2018 MONTHLY REPORT.

ADRIANA RODARTE

Presentation made by City Manager Adriana Rodarte.

CONSENT AGENDA

7. EXCUSE ABSENT COUNCIL MEMBERS.

OLIVIA NAVARRO

- 8. APPROVAL OF REGULAR COUNCIL MINUTES OF OCTOBER 4, 2018.
 OLIVIA NAVARRO
- 9. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING FOR THE PROPOSED CONDITIONAL USE PERMIT FOR A MECHANIC SHOP ON TRACT 11, BLOCK 7, SOCORRO GRANT AT 9945 ALAMEDA AVE.

 MICHAEL MEDINA
- 10. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 1, VINEDO ACRES, BLOCK A AT 11196 MUSCAT RD. FROM R-1, SINGLE FAMILY RESIDENTIAL TO R-2, MEDIUM DENSITY RESIDENTIAL TO ALLOW A SECOND DWELLING.

 MICHAEL MEDINA
- 11. INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE 423 AMENDMENT 3 TO DECREASE FISCAL YEAR 2017-2018 BUDGET IN THE AMOUNT OF \$228,041.00.

ADRIANA RODARTE

A motion was made by Ralph Duran seconded by Cesar Nevarez to move item number nine (9) from the Consent Agenda into the Regular Agenda.

Ayes: Rene Rodriguez, Cesar Nevarez and Ralph Duran

Navs:

Absent: Victor Perez and Yvonne Colon-Villalobos

A motion was made by Rene Rodriguez seconded by Cesar Nevarez to *approve the remaining Consent Agenda*. Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez and Ralph Duran

Nays:

Absent: Victor Perez and Yvonne Colon-Villalobos

9. INTRODUCTION, FIRST READING AND CALLING FOR A PUBLIC HEARING FOR THE PROPOSED CONDITIONAL USE PERMIT FOR A MECHANIC SHOP ON TRACT 11, BLOCK 7, SOCORRO GRANT AT 9945 ALAMEDA AVE.

MICHAEL MEDINA

A motion was made by Rene Rodriguez seconded by Cesar Nevarez to *delete item number nine* (9). Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez and Ralph Duran

Nays:

Absent: Victor Perez and Yvonne Colon-Villalobos

PUBLIC HEARINGS / ORDINANCES

12. PUBLIC HEARING OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 11, BLOCK 2, EL GRAN VALLE SUBDIVISION AT 11530 VALLE VERDE RD. FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) FOR A PROPOSED TOWN HOUSE OR DUPLEX.

MICHAEL MEDINA

Public Hearing opened at 6:14 pm Miriam Cruz Public Hearing closed at 6:15

Victor Perez arrived at 6:15 pm

13. SECOND READING AND ADOPTION OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF LOT 11, BLOCK 2, EL GRAN VALLE SUBDIVISION AT 11530 VALLE VERDE RD. FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) FOR A PROPOSED TOWN HOUSE OR DUPLEX.

MICHAEL MEDINA

A motion was made by Rene Rodriguez seconded by Cesar Nevarez to deny the Second Reading and Adoption based on the recommendation of the Planning and Zoning Commission. Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez

Navs:

Absent: Yvonne Colon-Villalobos

REGULAR AGENDA

HUMAN RESOURCES DEPARTMENT

14. DISCUSSION AND ACTION TO APPROVE UPDATED PEACE OFFICER EMPLOYMENT APPLICATION.

ROSIO MARIN

A motion was made by Rene Rodriguez seconded by Cesar Nevarez to approve item number fourteen (14). Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez

Navs:

Absent: Yvonne Colon-Villalobos

RECREATIONS DEPARTMENT

15. DISCUSSION AND ACTION TO ENTER INTO A CONTRACT FOR ELECTRICAL SERVICE UPGRADES AT THE RIO VISTA COMMUNITY CENTER WITH EL PASO ELECTRIC COMPANY IN THE AMOUNT OF \$20,656.27.

VICTOR RETA

A motion was made by Victor Perez seconded by Rene Rodriguez to approve item number fifteen (15). Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez

Navs:

Absent: Yvonne Colon-Villalobos

16. DISCUSSION AND ACTION TO AWARD THE BID TO CREATIVE BUS SALES & LEASE FOR A NEW ADA VEHICLE THROUGH 5310 GRANT, (FUNDING GRANT AWARD: \$84,665, TRANSPORTATION DEVELOPMENT CREDITS \$12,700) COST OF VEHICLE: \$73,857, NO MATCH REQUIRED FROM THE CITY DUE TO TDC CREDITS.

VICTOR RETA

A motion was made by Victor Perez seconded by Rene Rodriguez to approve item number sixteen (16). Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent: Yvonne Colon-Villalobos

PLANNING AND ZONING DEPARTMENT

17. DISCUSSION AND ACTION ON APPROVAL REQUEST FOR BURBRIDGE ACRES REPLAT "I" BEING A REPLAT OF LOT 1, BLOCK 3, BURBRIDGE ACRES REPLAT D LOCATED AT 12251 TELLURITE DR.

MICHAEL MEDINA

A motion was made by Rene Rodriguez seconded by Cesar Nevarez to *approve item* number seventeen (17). Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent: Yvonne Colon-Villalobos

CITY MANAGER

18. DISCUSSION AND ACTION TO APPROVE MUNICIPAL JUDGE TWO YEAR CONTRACT AND AUTHORIZE CITY MANAGER OR HER DESIGNEE TO FINALIZE CONTRACT.

ADRIANA RODARTE

A motion was made by Victor Perez to approve item number eighteen (18).

An amended motion was made by Victor Perez seconded by Rene Rodriguez to approve the contract with an amendment to No. 5 "The judge is required to be present (2) two days per week each month and a third (3) day per month as needed. The judge is required to travel to Municipal Court or other appropriate location at the officer's discretion in order to promptly execute search warrants, emergency writs and orders, and other emergency items." No. 10. To include "The judge shall provide (60) days notice if she wishes to terminate the Agreement. The City shall provide thirty (30) days notice of termination of the Agreement." Motion passed

Miriam Cruz was signed up to speak but declined.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent: Yvonne Colon-Villalobos

19. DISCUSSION AND ACTION TO PROVIDE DIRECTION TO STAFF ON FUNDING OPTIONS FOR THE 5 YEAR CAPITAL IMPROVEMENT PLAN. ADRIANA RODARTE

A motion was made by Rene Rodriguez seconded by Cesar Nevarez to approve CO's in the amount of (10) ten million to fund project in the 5 Year Capital Improvement Plan. Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent: Yvonne Colon-Villalobos

MAYOR AND COUNCIL

20. DISCUSSION AND ACTION TO APPROVE MAYOR ELIA GARCIA TO ATTEND THE NALEO 12TH BIENNIAL NATIONAL POLICY INSTITUTE FOR NEWLY ELECTED OFFICIALS WHICH WILL BE HELD NOVEMBER 15 THRU 18, 2018 IN WASHINGTON DC THROUGH A SCHOLARSHIP AGREEMENT.

MAYOR ELIA GARCIA

A motion was made by Rene Rodriguez seconded by Victor Perez to approve item number twenty (20). Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent Yvonne Colon-Villalobos

- 21. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. ADRIANA RODARTE
- 22. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.

ADRIANA RODARTE

23. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.

ADRIANA RODARTE

A motion was made by Rene Rodriguez seconded by Victor Perez to *delete items* twenty-one (21), twenty-two (22), and twenty-three (23). Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent Yvonne Colon-Villalobos

24. ADJOURN

City of Socorro Regular Council Meeting October 18, 2018 @ 6:00 p.m. Page 7 A motion was made by Ralph Duran seconded by Victor Perez to adjourn at 6:49 pm Motion passed.	m.
Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran and Victor Perez Nays: Absent Yvonne Colon-Villalobos	
Elia Garcia, Mayor	
Olivia Navarro, City Clerk Date minutes were approved	l

Rene Rodriguez
At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor Pro Tem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

DATE: October 23, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Charles Casiano, Finance Director

SUBJECT: DISCUSSION AND ACTION ON APPROVING THE CASH RECEIPTS REPORT FOR SEPTEMBER 2018.

SUMMARY

The cash receipts report summarizes all of the departmental deposits for September 2018. This report does not include any wire transfers into our accounts or adjusting journal entries.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE

STAFF RECOMMENDATION

City of socorro Cash Receipts Report September 2018

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
9/4/2018	Police Dept-City of Socorro	PST CR FOR PD SEP 2018 683264-383270	01010	Wells Fargo-M&O	001	00005	130.00		Non grant item	GENERAL FUND
9/4/2018	'	PST CR FOR MC SEP18 132670-132698	01010		001	00006	1,356.20			
9/4/2018	' '	PST CR FOR MC SEP18 132670-132698	01010		001	00006	2,953.70			
9/4/2018	. 5	PST CR FOR PZ SEP18 29564-29569	01010		001	00007	676.36			
9/4/2018	'	PST CR FOR MC SEP18 132670-132698	02115	State Fees Payable	001	00006		1,091.65	STATE FEE	GENERAL FUND
9/4/2018		PST CR FOR MC SEP18 132670-132698	02126	Child Safety Seat/Belt Fines	001	00006		64.45	ChildSftySeat/B	GENERAL FUND
9/4/2018		PST CR FOR MC SEP18 132670-132698	02613	OMNI Collections	001	00006		30.51	Omnibase Fee	GENERAL FUND
9/4/2018		PST CR FOR MC SEP18 132670-132698	02617	Collection Agency COLL	001	00006		316.56	Collection Agen	GENERAL FUND
9/4/2018	5 1 3	PST CR FOR PZ SEP18 29564-29569	04501	Building Permits	001	00007		350.00	Non grant item	GENERAL FUND
9/4/2018	5 1 3	PST CR FOR PZ SEP18 29564-29569	04502	Business Registration Permits	001	00007		326.36	Non grant item	GENERAL FUND
9/4/2018		PST CR FOR MC SEP18 132670-132698	04507	Muni. Court Judgements/Fines	001	00006		44.11	Court Bldg. Sec	GENERAL FUND
9/4/2018	, ,	PST CR FOR MC SEP18 132670-132698	04507		001	00006		64.45	ChildSftySeat/B	GENERAL FUND
9/4/2018		PST CR FOR MC SEP18 132670-132698	04507		001	00006		1,965.14	CITY FINE	GENERAL FUND
9/4/2018		PST CR FOR MC SEP18 132670-132698	04507		001	00006		585.07	CITY FEE	GENERAL FUND
9/4/2018		PST CR FOR MC SEP18 132670-132698	04511	Juvenile Case Management Fee	001	00006		73.52	JUV CASE MGMT F	GENERAL FUND
9/4/2018		PST CR FOR MC SEP18 132670-132698	04511		001	00006		15.62	TRUANCY PREVENT	GENERAL FUND
9/4/2018		PST CR FOR MC SEP18 132670-132698	04512	Municipal Court Technology	001	00006		58.82	Court Tech Fund	GENERAL FUND
9/4/2018	Police Dept-City of Socorro	PST CR FOR PD SEP 2018 683264-383270	04604	Police Fees	001	00005		130.00	Non grant item	GENERAL FUND
9/5/2018		PST CR FOR MC SEP18 132699-132715	01010	Wells Fargo-M&O	001	00006	384.30		Non grant item	GENERAL FUND

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
9/5/2018		PST CR FOR MC SEP18 132699-132715	01010		001	00006	2,812.40			
9/5/2018	Planning Dept -City of	PST CR FOR PZ SEP18	01010		001	00007	400.00			
9/5/2018		PST CR FOR PZ SEP18 29570-29572	01010		001	00007	190.00			
9/5/2018		PST CR FOR MC SEP18 132699-132715	02115	State Fees Payable	001	00006		910.79	STATE FEE	GENERAL FUND
9/5/2018		PST CR FOR MC SEP18 132699-132715	02126	Child Safety Seat/Belt Fines	001	00006		45.45	ChildSftySeat/B	GENERAL FUND
9/5/2018		PST CR FOR MC SEP18 132699-132715	02613	OMNI Collections	001	00006		42.00	Omnibase Fee	GENERAL FUND
9/5/2018	,		02617	Collection Agency COLL	001	00006		302.65	Collection Agen	GENERAL FUND
9/5/2018	3 1 3	PST CR FOR PZ SEP18 29570-29572	04501	Building Permits	001	00007		25.00	Non grant item	GENERAL FUND
9/5/2018	9 ,	PST CR FOR PZ SEP18 29570-29572	04502	Business Registration Permits	001	00007		565.00	Non grant item	GENERAL FUND
9/5/2018		PST CR FOR MC SEP18 132699-132715	04507	Muni. Court Judgements/Fines	001	00006		21.00	Court Bldg. Sec	GENERAL FUND
9/5/2018		PST CR FOR MC SEP18 132699-132715	04507		001	00006		351.70	CITY FEE	GENERAL FUND
9/5/2018		PST CR FOR MC SEP18 132699-132715	04507		001	00006		45.45	ChildSftySeat/B	GENERAL FUND
9/5/2018		PST CR FOR MC SEP18 132699-132715	04507		001	00006		1,401.75	CITY FINE	GENERAL FUND
9/5/2018		PST CR FOR MC SEP18 132699-132715	04511	Juvenile Case Management Fee	001	00006		35.00	JUV CASE MGMT F	GENERAL FUND
9/5/2018	,	PST CR FOR MC SEP18 132699-132715	04511		001	00006		12.91	TRUANCY PREVENT	GENERAL FUND
9/5/2018		PST CR FOR MC SEP18 132699-132715	04512	Municipal Court Technology	001	00006		28.00	Court Tech Fund	GENERAL FUND
9/6/2018	Verizon	LEAS20180901	01010	Wells Fargo-M&O	001		1,000.00			GENERAL FUND
9/6/2018	Frank's Supply Company, Inc.	AR REFUND CK076436	01010		001		100.00			
9/6/2018	,	PST CR FOR MC SEP18 132718-132734	01010		001	00006	2,260.05		Non grant item	GENERAL FUND
9/6/2018	,	PST CR FOR MC SEP18 132718-132734	01010		001	00006	821.00			
9/6/2018		PST CR FOR PZ SEP18 29573-29580	01010		001	00007	571.25			

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
9/6/2018		PST CR FOR PZ SEP18 29573-29580	01010		001	00007	85.00			
9/6/2018		PST CR FOR MC SEP18 132718-132734	02115	State Fees Payable	001	00006		497.88	STATE FEE	GENERAL FUND
9/6/2018		PST CR FOR MC SEP18 132718-132734	02613	OMNI Collections	001	00006		18.88	Omnibase Fee	GENERAL FUND
9/6/2018		PST CR FOR MC SEP18 132718-132734	02617	Collection Agency COLL	001	00006		487.00	Collection Agen	GENERAL FUND
9/6/2018	3 11	PST CR FOR PZ SEP18 29573-29580	04500	Other Planning Fees(Fireworks)	001	00007		75.00	Non grant item	GENERAL FUND
9/6/2018	3 1 3	PST CR FOR PZ SEP18 29573-29580	04501	Building Permits	001	00007		150.00	Non grant item	GENERAL FUND
9/6/2018	3 1 3	PST CR FOR PZ SEP18 29573-29580	04502	Business Registration Permits	001	00007		431.25	Non grant item	GENERAL FUND
9/6/2018		PST CR FOR MC SEP18 132718-132734	04507	Muni. Court Judgements/Fines	001	00006		21.76	Court Bldg. Sec	GENERAL FUND
9/6/2018		PST CR FOR MC SEP18 132718-132734	04507		001	00006		290.55	CITY FEE	GENERAL FUND
9/6/2018		PST CR FOR MC SEP18 132718-132734	04507		001	00006		1,691.85	CITY FINE	GENERAL FUND
9/6/2018		PST CR FOR MC SEP18 132718-132734	04511	Juvenile Case Management Fee	001	00006		36.27	JUV CASE MGMT F	GENERAL FUND
9/6/2018		PST CR FOR MC SEP18 132718-132734	04511		001	00006		7.84	TRUANCY PREVENT	GENERAL FUND
9/6/2018	,	PST CR FOR MC SEP18 132718-132734	04512	Municipal Court Technology	001	00006		29.02	Court Tech Fund	GENERAL FUND
9/6/2018	Verizon	LEAS20180901	04701	Rental Income	001	99999		1,000.00	Non grant item	GENERAL FUND
9/6/2018	Frank's Supply Company, Inc.	AR REFUND CK076436		Tools and Supplies	001	00003		100.00	Non grant item	GENERAL FUND
9/7/2018	,	PST CR FOR MC SEP18 132735-132756	01010	Wells Fargo-M&O	001	00006	199.10		Non grant item	GENERAL FUND
9/7/2018		PST CR FOR MC SEP18 132735-132756	01010		001	00006	1,560.30			
9/7/2018	3 1	PST CR FOR PZ SEP18 29581-29590	01010		001	00007	395.45			
9/7/2018	5 1 5	PST CR FOR PZ SEP18 29581-29590	01010		001	00007	25.00			
9/7/2018	Planning Dept -City of Socorro		01010		001	00007	256.25			
9/7/2018		PST CR FOR MC SEP18 132735-132756	02115	State Fees Payable	001	00006		643.69	STATE FEE	GENERAL FUND

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
9/7/2018		PST CR FOR MC SEP18 132735-132756	02613	OMNI Collections	001	00006		6.00	Omnibase Fee	GENERAL FUND
9/7/2018	Municipal Court-City of	PST CR FOR MC SEP18	02617	Collection Agency COLL	001	00006			Collection Agen	GENERAL FUND
9/7/2018	Planning Dept -City of	PST CR FOR PZ SEP18		Building Permits	001	00007			Non grant item	GENERAL FUND
9/7/2018	Planning Dept -City of	PST CR FOR PZ SEP18	04502	Business Registration Permits	001	00007			Non grant item	GENERAL FUND
9/7/2018	Municipal Court-City of	PST CR FOR MC SEP18	04507	Muni. Court Judgements/Fines	001	00006			CITY FINE	GENERAL FUND
9/7/2018		PST CR FOR MC SEP18 132735-132756	04507		001	00006		207.50	CITY FEE	GENERAL FUND
9/7/2018		PST CR FOR MC SEP18 132735-132756	04507		001	00006		25.43	Court Bldg. Sec	GENERAL FUND
9/7/2018		PST CR FOR MC SEP18 132735-132756	04511	Juvenile Case Management Fee	001	00006		42.37	JUV CASE MGMT F	GENERAL FUND
9/7/2018		PST CR FOR MC SEP18 132735-132756	04511		001	00006		7.71	TRUANCY PREVENT	GENERAL FUND
9/7/2018		PST CR FOR MC SEP18 132735-132756	04512	Municipal Court Technology	001	00006		33.90	Court Tech Fund	GENERAL FUND
9/10/2018		PST CR FOR MC SEP18 132758-132812	01010	Wells Fargo-M&O	001	00006	1,227.00		Non grant item	GENERAL FUND
9/10/2018	Socorr		01010		001	00006	4,073.15			
9/10/2018	Socorro		01010		001	00007	575.45			
9/10/2018	Socorro		01010		001	00007	1,214.18			
9/10/2018	Socorr		02115	State Fees Payable	001	00006		1,539.45	STATE FEE	GENERAL FUND
9/10/2018	Socorr	•	02613	OMNI Collections	001	00006		39.74	Omnibase Fee	GENERAL FUND
9/10/2018	Socorr		02617	Collection Agency COLL	001	00006		283.77	Collection Agen	GENERAL FUND
9/10/2018	Socorro		04501	Building Permits	001	00007		567.50	Non grant item	GENERAL FUND
9/10/2018	Socorro	1	04502	Business Registration Permits	001	00007		472.13	Non grant item	GENERAL FUND
9/10/2018	Socorro	•	04503	Rezoning Fees	001	00007		750.00	Non grant item	GENERAL FUND
9/10/2018		PST CR FOR MC SEP18 132758-132812	04507	Muni. Court Judgements/Fines	001	00006		796.02	CITY FEE	GENERAL FUND

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
9/10/2018		PST CR FOR MC SEP18 132758-132812	04507		001	00006		2,388.03	CITY FINE	GENERAL FUND
9/10/2018		PST CR FOR MC SEP18 132758-132812	04507		001	00006		58.09	Court Bldg. Sec	GENERAL FUND
9/10/2018		PST CR FOR MC SEP18 132758-132812	04511	Juvenile Case Management Fee	001	00006		96.85	JUV CASE MGMT F	GENERAL FUND
9/10/2018		PST CR FOR MC SEP18 132758-132812	04511		001	00006		20.71	TRUANCY PREVENT	GENERAL FUND
9/10/2018		PST CR FOR MC SEP18 132758-132812	04512	Municipal Court Technology	001	00006		77.49	Court Tech Fund	GENERAL FUND
9/11/2018	Intergovernmental Risk Poo	PYMT - CLAIM PR00000000023433	01010	Wells Fargo-M&O	001		17,127.03			GENERAL FUND
9/11/2018	,	PST CR FOR MC SEP18 132813-132845	01010		001	00006	1,171.60		Non grant item	GENERAL FUND
9/11/2018		PST CR FOR MC SEP18 132813-132845	01010		001	00006	4,995.90			
9/11/2018	9 1	PST CR FOR PZ SEP18 29603-29607	01010		001	00007	455.00			
9/11/2018	9 1	PST CR FOR PZ SEP18 29603-29607	01010		001	00007	3,242.82			
9/11/2018		PST CR FOR MC SEP18 132813-132845	02115	State Fees Payable	001	00006		1,130.30	STATE FEE	GENERAL FUND
9/11/2018		PST CR FOR MC SEP18 132813-132845	02613	OMNI Collections	001	00006		96.00	Omnibase Fee	GENERAL FUND
9/11/2018		PST CR FOR MC SEP18 132813-132845	02617	Collection Agency COLL	001	00006		918.28	Collection Agen	GENERAL FUND
9/11/2018	9 1	PST CR FOR PZ SEP18 29603-29607	04501	Building Permits	001	00007		3,001.50	Non grant item	GENERAL FUND
9/11/2018	5 1 3	PST CR FOR PZ SEP18 29603-29607	04502	Business Registration Permits	001	00007		46.32	Non grant item	GENERAL FUND
9/11/2018	0 1 3	PST CR FOR PZ SEP18 29603-29607	04503	Rezoning Fees	001	00007		650.00	Non grant item	GENERAL FUND
9/11/2018		PST CR FOR MC SEP18 132813-132845		Muni. Court Judgements/Fines	001	00006		2,874.22	CITY FINE	GENERAL FUND
9/11/2018		PST CR FOR MC SEP18 132813-132845	04507		001	00006		1,008.67	CITY FEE	GENERAL FUND
9/11/2018	,	PST CR FOR MC SEP18 132813-132845	04507		001	00006		35.51	Court Bldg. Sec	GENERAL FUND
9/11/2018	'	PST CR FOR MC SEP18 132813-132845	04511	Juvenile Case Management Fee	001	00006		44.18	JUV CASE MGMT F	GENERAL FUND
9/11/2018		PST CR FOR MC SEP18 132813-132845	04511		001	00006		13.00	TRUANCY PREVENT	GENERAL FUND

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
9/11/2018		PST CR FOR MC SEP18 132813-132845	04512	Municipal Court Technology	001	00006		47 34	Court Tech Fund	GENERAL FUND
9/11/2018	Intergovernmental	PYMT - CLAIM	04903	Miscellaneous Income	001	99999				GENERAL FUND
9/12/2018		PST CR FOR MC SEP18 132846-132854	01010	Wells Fargo-M&O	001	00006	317.20		Non grant item	GENERAL FUND
9/12/2018	Socorr		01010		001	00006	786.00			
9/12/2018	Socorro		01010		001	00007	200.00			
9/12/2018	3 1 3	PST CR FOR PZ SEP18 29608-29611	01010		001	00007	50.00			
9/12/2018	, ,	PST CR FOR MC SEP18 132846-132854	02115	State Fees Payable	001	00006		345.84	STATE FEE	GENERAL FUND
9/12/2018	'	PST CR FOR MC SEP18 132846-132854	02613	OMNI Collections	001	00006		12.00	Omnibase Fee	GENERAL FUND
9/12/2018		PST CR FOR MC SEP18 132846-132854	02617	Collection Agency COLL	001	00006		97.34	Collection Agen	GENERAL FUND
9/12/2018	0 1	PST CR FOR PZ SEP18 29608-29611	04501	Building Permits	001	00007		250.00	Non grant item	GENERAL FUND
9/12/2018		PST CR FOR MC SEP18 132846-132854	04507	Muni. Court Judgements/Fines	001	00006		428.66	CITY FINE	GENERAL FUND
9/12/2018		PST CR FOR MC SEP18 132846-132854	04507		001	00006		159.78	CITY FEE	GENERAL FUND
9/12/2018		PST CR FOR MC SEP18 132846-132854	04507		001	00006		13.81	Court Bldg. Sec	GENERAL FUND
9/12/2018	Socorr		04511	Juvenile Case Management Fee	001	00006		23.01	JUV CASE MGMT F	GENERAL FUND
9/12/2018		PST CR FOR MC SEP18 132846-132854	04511		001	00006		4.36	TRUANCY PREVENT	GENERAL FUND
9/12/2018	'	PST CR FOR MC SEP18 132846-132854	04512	Municipal Court Technology	001	00006		18.40	Court Tech Fund	GENERAL FUND
9/13/2018		PST CR FOR MC SEP18 132855-132869	01010	Wells Fargo-M&O	001	00006	651.00		Non grant item	GENERAL FUND
9/13/2018		PST CR FOR MC SEP18 132855-132869	01010		001	00006	658.00			
9/13/2018	Planning Dept -City of Socorro		01010		001	00007	362.50			
9/13/2018	Planning Dept -City of Socorro		01010		001	00007	50.00			
9/13/2018		PST CR FOR MC SEP18 132855-132869	02115	State Fees Payable	001	00006		320.45	STATE FEE	GENERAL FUND

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
9/13/2018		PST CR FOR MC SEP18 132855-132869	02613	OMNI Collections	001	00006		0.54	Omnibase Fee	GENERAL FUND
9/13/2018		PST CR FOR PZ SEP18 29612-29617	04501	Building Permits	001	00007		250.00	Non grant item	GENERAL FUND
9/13/2018		PST CR FOR PZ SEP18 29612-29617	04502	Business Registration Permits	001	00007		162.50	Non grant item	GENERAL FUND
9/13/2018		PST CR FOR MC SEP18 132855-132869	04507	Muni. Court Judgements/Fines	001	00006		95.66	CITY FEE	GENERAL FUND
9/13/2018	'	PST CR FOR MC SEP18 132855-132869	04507		001	00006		15.39	Court Bldg. Sec	GENERAL FUND
9/13/2018		PST CR FOR MC SEP18 132855-132869	04507		001	00006		826.90	CITY FINE	GENERAL FUND
9/13/2018	, ,	PST CR FOR MC SEP18 132855-132869	04511	Juvenile Case Management Fee	001	00006		25.64	JUV CASE MGMT F	GENERAL FUND
9/13/2018		PST CR FOR MC SEP18 132855-132869	04511		001	00006		3.91	TRUANCY PREVENT	GENERAL FUND
9/13/2018		PST CR FOR MC SEP18 132855-132869	04512	Municipal Court Technology	001	00006		20.51	Court Tech Fund	GENERAL FUND
9/14/2018	Prudential Financial Inc.	Q3 2018 DIVIDENDS	01010	Wells Fargo-M&O	001		58.50			GENERAL FUND
9/14/2018		PST CR FOR MC SEP18 132870-132912	01010		001	00006	1,401.50		Non grant item	GENERAL FUND
9/14/2018		PST CR FOR MC SEP18 132870-132912	01010		001	00006	3,683.75			
9/14/2018	0 1	PST CR FOR PZ SEP18 29618-29624	01010		001	00007	427.13			
9/14/2018	0 1	PST CR FOR PZ SEP18 29618-29624	01010		001	00007	350.00			
9/14/2018	'	PST CR FOR MC SEP18 132870-132912	02115	State Fees Payable	001	00006		1,503.10	STATE FEE	GENERAL FUND
9/14/2018	'	PST CR FOR MC SEP18 132870-132912	02613	OMNI Collections	001	00006		54.78	Omnibase Fee	GENERAL FUND
9/14/2018		PST CR FOR MC SEP18 132870-132912	02617	Collection Agency COLL	001	00006		333.76	Collection Agen	GENERAL FUND
9/14/2018	Prudential Financial Inc.	Q3 2018 DIVIDENDS	04405	Gain/Loss on Investments	001	99999		58.50	Non grant item	GENERAL FUND
9/14/2018	5 1 5	PST CR FOR PZ SEP18 29618-29624	04501	Building Permits	001	00007		602.50	Non grant item	GENERAL FUND
9/14/2018	5 1 7	PST CR FOR PZ SEP18 29618-29624	04502	Business Registration Permits	001	00007		174.63	Non grant item	GENERAL FUND
9/14/2018		PST CR FOR MC SEP18 132870-132912	04507	Muni. Court Judgements/Fines	001	00006		880.13	CITY FEE	GENERAL FUND

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9/14/2018		PST CR FOR MC SEP18 132870-132912	04507		001	00006		2,075.59	CITY FINE	GENERAL FUND
9/14/2018	Municipal Court-City of	PST CR FOR MC SEP18			001	00006			Court Bldg. Sec	GENERAL FUND
9/14/2018		PST CR FOR MC SEP18 132870-132912	04511	Juvenile Case Management Fee	001	00006		87.89	JUV CASE MGMT F	GENERAL FUND
9/14/2018		PST CR FOR MC SEP18 132870-132912	04511		001	00006		19.97	TRUANCY PREVENT	GENERAL FUND
9/14/2018	,	PST CR FOR MC SEP18 132870-132912	04512	Municipal Court Technology	001	00006		74.29	Court Tech Fund	GENERAL FUND
9/17/2018	Texas Gas Service	FRANCHISE TAX FOR WTX	01010	Wells Fargo-M&O	001		62,564.66			GENERAL FUND
9/17/2018	Police Dept-City of Socorro	PST CR FOR PD SEP 2018 683271-683282	01010		001	00005	154.00		Non grant item	GENERAL FUND
9/17/2018	,	PST CR FOR MC SEP18 132913-132954	01010		001	00006	1,107.55			
9/17/2018		PST CR FOR MC SEP18 132913-132954	01010		001	00006	1,489.80			
9/17/2018	3 1 3	PST CR FOR PZ SEP18 29625-29629	01010		001	00007	72.50			
9/17/2018	9 1	PST CR FOR PZ SEP18 29625-29629	01010		001	00007	50.00			
9/17/2018		PST CR FOR MC SEP18 132913-132954	02115	State Fees Payable	001	00006		665.49	STATE FEE	GENERAL FUND
9/17/2018		PST CR FOR MC SEP18 132913-132954	02613	OMNI Collections	001	00006		21.53	Omnibase Fee	GENERAL FUND
9/17/2018	,	PST CR FOR MC SEP18 132913-132954	02617	Collection Agency COLL	001	00006		251.28	Collection Agen	GENERAL FUND
9/17/2018	Texas Gas Service	FRANCHISE TAX FOR WTX	04203	Franchise Fees	001	99999		62,564.66	Non grant item	GENERAL FUND
9/17/2018	0 1 3	PST CR FOR PZ SEP18 29625-29629	04500	Other Planning Fees(Fireworks)	001	00007		50.00	Non grant item	GENERAL FUND
9/17/2018		PST CR FOR PZ SEP18 29625-29629	04501	Building Permits	001	00007		65.00	Non grant item	GENERAL FUND
9/17/2018		PST CR FOR PZ SEP18 29625-29629	04502	Business Registration Permits	001	00007		7.50	Non grant item	GENERAL FUND
9/17/2018	,	PST CR FOR MC SEP18 132913-132954	04507	Muni. Court Judgements/Fines	001	00006		23.08	Court Bldg. Sec	GENERAL FUND
9/17/2018	'	PST CR FOR MC SEP18 132913-132954	04507		001	00006		544.20	CITY FEE	GENERAL FUND
9/17/2018		PST CR FOR MC SEP18 132913-132954	04507		001	00006		1,013.72	CITY FINE	GENERAL FUND

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9/17/2018		PST CR FOR MC SEP18 132913-132954	04511	Juvenile Case Management Fee	001	00006		38.47	JUV CASE MGMT F	GENERAL FUND
9/17/2018	Municipal Court-City of	PST CR FOR MC SEP18		J	001	00006				GENERAL FUND
9/17/2018		PST CR FOR MC SEP18 132913-132954	04512	Municipal Court Technology	001	00006		30.75	Court Tech Fund	GENERAL FUND
9/17/2018	Police Dept-City of Socorro	PST CR FOR PD SEP 2018 683271-683282	04604	Police Fees	001	00005		154.00	Non grant item	GENERAL FUND
9/18/2018		PST CR FOR MC SEP18 132955-132979	01010	Wells Fargo-M&O	001	00006	802.60		Non grant item	GENERAL FUND
9/18/2018	, ,		01010		001	00006	171.10			
9/18/2018	J , ,	PST CR FOR PZ SEP18 29630-29640	01010		001	00007	2,115.00			
9/18/2018	5 1 7	PST CR FOR PZ SEP18 29630-29640	01010		001	00007	430.00			
9/18/2018		PST CR FOR MC SEP18 132955-132979	02115	State Fees Payable	001	00006		239.92	STATE FEE	GENERAL FUND
9/18/2018		PST CR FOR MC SEP18 132955-132979	02613	OMNI Collections	001	00006		15.41	Omnibase Fee	GENERAL FUND
9/18/2018	J , ,	PST CR FOR PZ SEP18 29630-29640	04500	Other Planning Fees(Fireworks)	001	00007		50.00	Non grant item	GENERAL FUND
9/18/2018	9 1	PST CR FOR PZ SEP18 29630-29640	04501	Building Permits	001	00007		2,345.00	Non grant item	GENERAL FUND
9/18/2018	9 1	PST CR FOR PZ SEP18 29630-29640	04502	Business Registration Permits	001	00007		150.00	Non grant item	GENERAL FUND
9/18/2018		PST CR FOR MC SEP18 132955-132979	04507	Muni. Court Judgements/Fines	001	00006		196.91	CITY FEE	GENERAL FUND
9/18/2018		PST CR FOR MC SEP18 132955-132979	04507		001	00006		3.73	Court Bldg. Sec	GENERAL FUND
9/18/2018	,	PST CR FOR MC SEP18 132955-132979	04507		001	00006		503.00	CITY FINE	GENERAL FUND
9/18/2018		PST CR FOR MC SEP18 132955-132979		Juvenile Case Management Fee	001	00006		6.20	JUV CASE MGMT F	GENERAL FUND
9/18/2018		PST CR FOR MC SEP18 132955-132979	04511		001	00006		3.57	TRUANCY PREVENT	GENERAL FUND
9/18/2018	,	PST CR FOR MC SEP18 132955-132979	04512	Municipal Court Technology	001	00006		4.96	Court Tech Fund	GENERAL FUND
9/19/2018	,	PST CR FOR MC SEP18 132981-132990	01010	Wells Fargo-M&O	001	00006	1,089.90		Non grant item	GENERAL FUND
9/19/2018		PST CR FOR MC SEP18 132981-132990	01010		001	00006	1,457.00			

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9/19/2018	9 1	PST CR FOR PZ SEP18 29641-29652	01010		001	00007	637.50			
9/19/2018	3 1 3	PST CR FOR PZ SEP18 29641-29652	01010		001	00007	2,090.50			
9/19/2018		PST CR FOR MC SEP18 132981-132990	02115	State Fees Payable	001	00006		675.45	STATE FEE	GENERAL FUND
9/19/2018		PST CR FOR MC SEP18 132981-132990	02613	OMNI Collections	001	00006		55.71	Omnibase Fee	GENERAL FUND
9/19/2018		PST CR FOR MC SEP18 132981-132990	02617	Collection Agency COLL	001	00006		459.90	Collection Agen	GENERAL FUND
9/19/2018	3 1 3	PST CR FOR PZ SEP18 29641-29652	04500	Other Planning Fees(Fireworks)	001	00007		250.00	Non grant item	GENERAL FUND
9/19/2018	3 1 3	PST CR FOR PZ SEP18 29641-29652	04501	Building Permits	001	00007		1,865.50	Non grant item	GENERAL FUND
9/19/2018	3 1 3	PST CR FOR PZ SEP18 29641-29652	04502	Business Registration Permits	001	00007		62.50	Non grant item	GENERAL FUND
9/19/2018	3 1 3	PST CR FOR PZ SEP18 29641-29652	04503	Rezoning Fees	001	00007		550.00	Non grant item	GENERAL FUND
9/19/2018	,	PST CR FOR MC SEP18 132981-132990	04507	Muni. Court Judgements/Fines	001	00006		321.63	CITY FEE	GENERAL FUND
9/19/2018		PST CR FOR MC SEP18 132981-132990	04507		001	00006		956.60	CITY FINE	GENERAL FUND
9/19/2018		PST CR FOR MC SEP18 132981-132990	04507		001	00006		18.47	Court Bldg. Sec	GENERAL FUND
9/19/2018	'	PST CR FOR MC SEP18 132981-132990	04511	Juvenile Case Management Fee	001	00006		30.78	JUV CASE MGMT F	GENERAL FUND
9/19/2018	,	PST CR FOR MC SEP18 132981-132990	04511		001	00006		3.74	TRUANCY PREVENT	GENERAL FUND
9/19/2018	,	PST CR FOR MC SEP18 132981-132990	04512	Municipal Court Technology	001	00006		24.62	Court Tech Fund	GENERAL FUND
9/20/2018		PST CR FOR MC SEP18 132292-133004	01010	Wells Fargo-M&O	001	00006	114.10		Non grant item	GENERAL FUND
9/20/2018		PST CR FOR MC SEP18 132292-133004	01010		001	00006	1,269.47			
9/20/2018	0 1 3	PST CR FOR PZ SEP18 29653-29660	01010		001	00007	630.00			
9/20/2018		PST CR FOR PZ SEP18 29653-29660	01010		001	00007	246.00			
9/20/2018		PST CR FOR MC SEP18 132292-133004	02115	State Fees Payable	001	00006		406.78	STATE FEE	GENERAL FUND
9/20/2018		PST CR FOR MC SEP18 132292-133004	02613	OMNI Collections	001	00006		19.39	Omnibase Fee	GENERAL FUND

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9/20/2018		PST CR FOR MC SEP18 132292-133004	02617	Collection Agency COLL	001	00006		211.93	Collection Agen	GENERAL FUND
9/20/2018		PST CR FOR PZ SEP18 29653-29660	04500	Other Planning Fees(Fireworks)	001	00007		25.00	Non grant item	GENERAL FUND
9/20/2018		PST CR FOR PZ SEP18 29653-29660	04501	Building Permits	001	00007		851.00	Non grant item	GENERAL FUND
9/20/2018	'	PST CR FOR MC SEP18 132292-133004	04507	Muni. Court Judgements/Fines	001	00006		255.78	CITY FEE	GENERAL FUND
9/20/2018		PST CR FOR MC SEP18 132292-133004	04507		001	00006		420.49	CITY FINE	GENERAL FUND
9/20/2018		PST CR FOR MC SEP18 132292-133004	04507		001	00006		16.23	Court Bldg. Sec	GENERAL FUND
9/20/2018	, ,		04511	Juvenile Case Management Fee	001	00006		27.07	JUV CASE MGMT F	GENERAL FUND
9/20/2018	'	PST CR FOR MC SEP18 132292-133004	04511		001	00006		4.23	TRUANCY PREVENT	GENERAL FUND
9/20/2018		PST CR FOR MC SEP18 132292-133004	04512	Municipal Court Technology	001	00006		21.67	Court Tech Fund	GENERAL FUND
9/21/2018		PST CR FOR MC SEP18 133005-133038	01010	Wells Fargo-M&O	001	00006	941.00		Non grant item	GENERAL FUND
9/21/2018		PST CR FOR MC SEP18 133005-133038	01010		001	00006	2,137.67			
9/21/2018	0 1	PST CR FOR PZ SEP18 29661-29669	01010		001	00007	150.00			
9/21/2018	0 1	PST CR FOR PZ SEP18 29661-29669	01010		001	00007	225.00			
9/21/2018		PST CR FOR MC SEP18 133005-133038	02115	State Fees Payable	001	00006		1,112.04	STATE FEE	GENERAL FUND
9/21/2018	'	PST CR FOR MC SEP18 133005-133038	02126	Child Safety Seat/Belt Fines	001	00006		61.95	ChildSftySeat/B	GENERAL FUND
9/21/2018	,	PST CR FOR MC SEP18 133005-133038	02613	OMNI Collections	001	00006		36.00	Omnibase Fee	GENERAL FUND
9/21/2018		PST CR FOR MC SEP18 133005-133038	02617	Collection Agency COLL	001	00006		98.09	Collection Agen	GENERAL FUND
9/21/2018		PST CR FOR PZ SEP18 29661-29669	04500	Other Planning Fees(Fireworks)	001	00007		125.00	Non grant item	GENERAL FUND
9/21/2018		PST CR FOR PZ SEP18 29661-29669	04501	Building Permits	001	00007		175.00	Non grant item	GENERAL FUND
9/21/2018	5 1 7	PST CR FOR PZ SEP18 29661-29669	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND
9/21/2018		PST CR FOR MC SEP18 133005-133038	04507	Muni. Court Judgements/Fines	001	00006		39.00	Court Bldg. Sec	GENERAL FUND

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9/21/2018		PST CR FOR MC SEP18 133005-133038	04507		001	00006		386.30	CITY FEE	GENERAL FUND
9/21/2018	Municipal Court-City of	PST CR FOR MC SEP18			001	00006			ChildSftySeat/B	GENERAL FUND
9/21/2018		PST CR FOR MC SEP18 133005-133038	04507		001	00006		1,152.88	CITY FINE	GENERAL FUND
9/21/2018		PST CR FOR MC SEP18 133005-133038	04511	Juvenile Case Management Fee	001	00006		65.00	JUV CASE MGMT F	GENERAL FUND
9/21/2018		PST CR FOR MC SEP18 133005-133038	04511		001	00006		13.46	TRUANCY PREVENT	GENERAL FUND
9/21/2018		PST CR FOR MC SEP18 133005-133038	04512	Municipal Court Technology	001	00006		52.00	Court Tech Fund	GENERAL FUND
9/24/2018	United States Treasury	Q2 2018 941 REFUND	01010	Wells Fargo-M&O	001		20.68			GENERAL FUND
9/24/2018		PST CR FOR MC SEP18 133039-133058	01010		001	00006	493.00		Non grant item	GENERAL FUND
9/24/2018		PST CR FOR MC SEP18 133039-133058	01010		001	00006	1,733.30			
9/24/2018	9 1	PST CR FOR PZ SEP18 29670-29676	01010		001	00007	727.50			
9/24/2018		PST CR FOR MC SEP18 133039-133058	02115	State Fees Payable	001	00006		547.63	STATE FEE	GENERAL FUND
9/24/2018		PST CR FOR MC SEP18 133039-133058	02613	OMNI Collections	001	00006		30.00	Omnibase Fee	GENERAL FUND
9/24/2018		PST CR FOR MC SEP18 133039-133058	02617	Collection Agency COLL	001	00006		282.17	Collection Agen	GENERAL FUND
9/24/2018		Q2 2018 941 REFUND	04404	Interest Earned	001	99999		0.11	Non grant item	GENERAL FUND
9/24/2018	Socorro		04501	Building Permits	001	00007		727.50	Non grant item	GENERAL FUND
9/24/2018		PST CR FOR MC SEP18 133039-133058	04507	Muni. Court Judgements/Fines	001	00006		18.00	Court Bldg. Sec	GENERAL FUND
9/24/2018		PST CR FOR MC SEP18 133039-133058	04507		001	00006		128.90	ChildSftySeat/B	GENERAL FUND
9/24/2018		PST CR FOR MC SEP18 133039-133058	04507		001	00006		680.73	CITY FINE	GENERAL FUND
9/24/2018	,	PST CR FOR MC SEP18 133039-133058	04507		001	00006		479.10	CITY FEE	GENERAL FUND
9/24/2018		PST CR FOR MC SEP18 133039-133058	04511	Juvenile Case Management Fee	001	00006		30.00	JUV CASE MGMT F	GENERAL FUND
9/24/2018		PST CR FOR MC SEP18 133039-133058	04511		001	00006		5.77	TRUANCY PREVENT	GENERAL FUND

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		PST CR FOR MC SEP18		Municipal Court						
9/24/2018	Socorr	133039-133058	04512	Technology	001	00006	-	24.00	Court Tech Fund	GENERAL FUND
9/24/2018	United States Treasury	Q2 2018 941 REFUND	05111	FICA/Medicare Taxes	001	00003		20.57	Non grant item	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	01010	Wells Fargo-M&O	001	00006	516.00		Non grant item	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	01010		001	00006	963.90			
9/25/2018	Planning Dept -City of Socorro	PST CR FOR PZ SEP18	01010		001	00007	187.50			
9/25/2018	Planning Dept -City of Socorro	PST CR FOR PZ SEP18	01010		001	00007	87.50			
9/25/2018	Municipal Court-City of	PST CR FOR MC SEP18 133059-133067	02115	State Fees Payable	001	00006		454.90	STATE FEE	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	02613	OMNI Collections	001	00006		18.00	Omnibase Fee	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	02617	Collection Agency COLL	001	00006		84.90	Collection Agen	GENERAL FUND
9/25/2018	Planning Dept -City of Socorro	PST CR FOR PZ SEP18	04501	Building Permits	001	00007		200.00	Non grant item	GENERAL FUND
9/25/2018	Planning Dept -City of Socorro	PST CR FOR PZ SEP18	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	04507	Muni. Court Judgements/Fines	001	00006		707.70	CITY FINE	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	04507		001	00006		146.41	CITY FEE	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	04507		001	00006		15.75	Court Bldg. Sec	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	04511	Juvenile Case Management Fee	001	00006		26.25	JUV CASE MGMT F	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	04511		001	00006		5.00	TRUANCY PREVENT	GENERAL FUND
9/25/2018		PST CR FOR MC SEP18 133059-133067	04512	Municipal Court Technology	001	00006		20.99	Court Tech Fund	GENERAL FUND
9/26/2018		PST CR FOR MC SEP18 133068-133089	01010	Wells Fargo-M&O	001	00006	555.57		Non grant item	GENERAL FUND
9/26/2018		PST CR FOR MC SEP18 133068-133089	01010		001	00006	3,912.50			
	Municipal Court-City of	PST CR FOR MC SEP18	01010		001	00006	303.90			
	Planning Dept -City of	PST CR FOR PZ SEP18	01010		001	00007	795.00			

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9/26/2018	0 1	PST CR FOR PZ SEP18 29682-29689	01010		001	00007	167.50			
9/26/2018		PST CR FOR MC SEP18 133068-133089	02115	State Fees Payable	001	00006		844.72	STATE FEE	GENERAL FUND
9/26/2018		PST CR FOR MC SEP18 133068-133089	02613	OMNI Collections	001	00006		74.74	Omnibase Fee	GENERAL FUND
9/26/2018		PST CR FOR MC SEP18 133068-133089	02617	Collection Agency COLL	001	00006		595.45	Collection Agen	GENERAL FUND
9/26/2018	. 3	PST CR FOR PZ SEP18 29682-29689	04501	Building Permits	001	00007		765.00	Non grant item	GENERAL FUND
9/26/2018	J , ,	PST CR FOR PZ SEP18 29682-29689	04502	Business Registration Permits	001	00007		197.50	Non grant item	GENERAL FUND
9/26/2018	, ,	PST CR FOR MC SEP18 133068-133089	04507	Muni. Court Judgements/Fines	001	00006		715.40	CITY FEE	GENERAL FUND
9/26/2018		PST CR FOR MC SEP18 133068-133089	04507		001	00006		2,437.02	CITY FINE	GENERAL FUND
9/26/2018		PST CR FOR MC SEP18 133068-133089	04507		001	00006		22.97	Court Bldg. Sec	GENERAL FUND
9/26/2018		PST CR FOR MC SEP18 133068-133089	04511	Juvenile Case Management Fee	001	00006		38.29	JUV CASE MGMT F	GENERAL FUND
9/26/2018		PST CR FOR MC SEP18 133068-133089	04511		001	00006		12.74	TRUANCY PREVENT	GENERAL FUND
9/26/2018		PST CR FOR MC SEP18 133068-133089	04512	Municipal Court Technology	001	00006		30.64	Court Tech Fund	GENERAL FUND
9/27/2018		PST CR FOR MC SEP18 133090-133105	01010	Wells Fargo-M&O	001	00006	244.57		Non grant item	GENERAL FUND
9/27/2018		PST CR FOR MC SEP18 133090-133105	01010		001	00006	1,797.57			
9/27/2018	0 ,	PST CR FOR PZ SEP18 29690-29694	01010		001	00007	525.00			
9/27/2018	0 ,	PST CR FOR PZ SEP18 29690-29694	01010		001	00007	900.00			
9/27/2018		PST CR FOR MC SEP18 133090-133105		State Fees Payable	001	00006		372.95	STATE FEE	GENERAL FUND
9/27/2018		PST CR FOR MC SEP18 133090-133105	02613	OMNI Collections	001	00006		24.00	Omnibase Fee	GENERAL FUND
9/27/2018	Municipal Court-City of	PST CR FOR MC SEP18 133090-133105	02617	Collection Agency COLL	001	00006		329.14	Collection Agen	GENERAL FUND
9/27/2018	3 11 13	PST CR FOR PZ SEP18 29690-29694	04501	Building Permits	001	00007		1,425.00	Non grant item	GENERAL FUND
9/27/2018	Municipal Court-City of	PST CR FOR MC SEP18		Muni. Court Judgements/Fines	001	00006			-	GENERAL FUND

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9/27/2018		PST CR FOR MC SEP18 133090-133105	04507		001	00006		862.90	CITY FINE	GENERAL FUND
9/27/2018		PST CR FOR MC SEP18 133090-133105	04507		001	00006		9.95	Court Bldg. Sec	GENERAL FUND
9/27/2018		PST CR FOR MC SEP18 133090-133105	04511	Juvenile Case Management Fee	001	00006		16.60	JUV CASE MGMT F	GENERAL FUND
9/27/2018		PST CR FOR MC SEP18 133090-133105	04511		001	00006		4.35	TRUANCY PREVENT	GENERAL FUND
9/27/2018		PST CR FOR MC SEP18 133090-133105	04512	Municipal Court Technology	001	00006		13.28	Court Tech Fund	GENERAL FUND
9/28/2018		PST CR FOR MC SEP18 133106-133150	01010	Wells Fargo-M&O	001	00006	460.00		Non grant item	GENERAL FUND
9/28/2018		PST CR FOR MC SEP18 133106-133150	01010		001	00006	4,823.60			
9/28/2018	9 . ,	PST CR FOR PZ SEP18 29695-29702	01010		001	00007	460.00			
9/28/2018	5 1 3	PST CR FOR PZ SEP18 29695-29702	01010		001	00007	565.00			
9/28/2018		PST CR FOR MC SEP18 133106-133150	02115	State Fees Payable	001	00006		1,671.67	STATE FEE	GENERAL FUND
9/28/2018	, ,	PST CR FOR MC SEP18 133106-133150	02613	OMNI Collections	001	00006		36.00	Omnibase Fee	GENERAL FUND
9/28/2018		PST CR FOR MC SEP18 133106-133150	02617	Collection Agency COLL	001	00006		331.51	Collection Agen	GENERAL FUND
9/28/2018	0 1	PST CR FOR PZ SEP18 29695-29702	04501	Building Permits	001	00007		665.00	Non grant item	GENERAL FUND
9/28/2018	0 ,	PST CR FOR PZ SEP18 29695-29702		Business Registration Permits	001	00007		300.00	Non grant item	GENERAL FUND
9/28/2018	0 ,	PST CR FOR PZ SEP18 29695-29702	04505	Mobile Home Permits	001	00007		60.00	Non grant item	GENERAL FUND
9/28/2018	,	PST CR FOR MC SEP18 133106-133150	04507	Muni. Court Judgements/Fines	001	00006		2,469.39	CITY FINE	GENERAL FUND
9/28/2018		PST CR FOR MC SEP18 133106-133150	04507		001	00006		60.00	Court Bldg. Sec	GENERAL FUND
9/28/2018	,	PST CR FOR MC SEP18 133106-133150	04507		001	00006		521.47	CITY FEE	GENERAL FUND
9/28/2018	,	PST CR FOR MC SEP18 133106-133150	04511	Juvenile Case Management Fee	001	00006		95.00	JUV CASE MGMT F	GENERAL FUND
9/28/2018	Socorr		04511		001	00006		18.56	TRUANCY PREVENT	GENERAL FUND
9/28/2018	-	PST CR FOR MC SEP18 133106-133150	04512	Municipal Court Technology	001	00006		80.00	Court Tech Fund	GENERAL FUND

Effective		Transaction			FUND	CITY DEPARTMENT			GRANT/PROGRAM	
Date	Name		GL Code	GL Title	Code	Code	Debit	Credit	Short Title	FUND Title
Report	INGILIC	Description	OL COUC	OL TITLE	Couc	Couc	Debit	orcuit	Short ritic	TOND THE
Total							\$159,439.01	\$159,439.01		

Elia Garcia Mayor

Rene Rodriguez At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3 /Mayor Pro Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: October 23, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Charles Casiano, Finance Director

SUBJECT: DISCUSSION AND ACTION ON APPROVING THE ACCOUNTS PAYABLE TRANSACTION REPORT FOR SEPTEMBER 2018.

SUMMARY

The accounts payable report summarizes all of the checks which have been issued for September 2018. This report does not include any accruals entered as journal entries or any cash disbursements for credit card purchases.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

<u>ALTERNATIVE</u>

STAFF RECOMMENDATION

City of Socorro Accounts Payable for September 2018

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/1/2018	A.R.E. LANDSCAPE MANAGEMEN T	Service Contract	05520	Service Contracts		Public Works	GENERAL FUND
9/1/2018	Adrian Quezada	PO99916-ARCADE MAINTENANCE- CACC SERVICE FEE AUG'18-RC	05520	Service Contracts	250.00	Recreation Centers	GENERAL FUND
9/30/2018	AFLAC	AFLAC E4810 Billing Period: SEP'18	02005	AFLAC Sup Ins. Withheld (Emp)	60.60	City Manager	GENERAL FUND
9/30/2018	AFLAC	AFLAC E4810 Billing Period: SEP'18	02005	AFLAC Sup Ins. Withheld (Emp)	68.64	Finance Department	GENERAL FUND
9/30/2018	AFLAC	AFLAC E4810 Billing Period: SEP'18	02005	AFLAC Sup Ins. Withheld (Emp)	73.32	Human Resources	GENERAL FUND
9/30/2018	AFLAC	AFLAC E4810 Billing Period: SEP'18	02005	AFLAC Sup Ins. Withheld (Emp)	130.20	Municipal Court	GENERAL FUND
9/30/2018	AFLAC	AFLAC E4810 Billing Period: SEP'18	02005	AFLAC Sup Ins. Withheld (Emp)	320.76	Planning and Zoning	GENERAL FUND
9/30/2018	AFLAC	AFLAC E4810 Billing Period: SEP'18	02005	AFLAC Sup Ins. Withheld (Emp)	1,430.04	Police Department	GENERAL FUND
9/30/2018	AFLAC	AFLAC E4810 Billing Period: SEP'18	02005	AFLAC Sup Ins. Withheld (Emp)	598.80	Public Works	GENERAL FUND
9/30/2018	AFLAC	AFLAC E4810 Billing Period: SEP'18	02005	AFLAC Sup Ins. Withheld (Emp)	299.16	Recreation Centers	GENERAL FUND
9/30/2018	AFLAC	AFLAC E4810 Billing Period: SEP'18	02005	AFLAC Sup Ins. Withheld (Emp)	126.00	Public Works	GENERAL FUND
9/27/2018	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 09/22/18	02608	Local 59-AFL-CIO	153.00	Public Works	GENERAL FUND
9/14/2018	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 9/8/18	02608	Local 59-AFL-CIO	153.00	Public Works	GENERAL FUND
9/30/2018	APACHE BARRICADE & SIGNS		05312	Street Maintenance	545.00	Public Works	GENERAL FUND
9/7/2018	AT & T	TELEPHONE SVC. FROM 09/07- 10/06/18	05314	Telephone	227.12	City Manager	GENERAL FUND
9/7/2018	AT & T	TELEPHONE SVC. FROM 09/07- 10/06/18	05314	Telephone	1,445.01	Police Department	GENERAL FUND
9/7/2018	AT & T	TELEPHONE SVC. FROM 09/07- 10/06/18	05314	Telephone	126.59	Municipal Court	GENERAL FUND
9/7/2018	AT & T	TELEPHONE SVC. FROM 09/07- 10/06/18	05314	Telephone	390.71	Planning and Zoning	GENERAL FUND
9/1/2018	AT & T	ATT ETHERNET/VOIP SYSTEM- SEP'18	05314	Telephone	1,246.40	City Manager	GENERAL FUND
9/1/2018	AT & T	ATT ETHERNET/VOIP SYSTEM- SEP'18	05314	Telephone	838.81	Police Department	GENERAL FUND
9/1/2018	AT & T	ATT ETHERNET/VOIP SYSTEM- SEP'18	05314	Telephone	419.41	Municipal Court	GENERAL FUND
9/1/2018	AT & T	ATT ETHERNET/VOIP SYSTEM- SEP'18	05314	Telephone	419.41	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/1/2018		ATT ETHERNET/VOIP SYSTEM- SEP'18		Telephone		Recreation Centers	GENERAL FUND
9/1/2018		ATT ETHERNET/VOIP SYSTEM- SEP'18	05314	Telephone		Recreation Centers	GENERAL FUND
9/1/2018		SEP'18	05314	Telephone	735.21	Public Works	GENERAL FUND
9/14/2018	AT&T Mobility	PD WIRELESS SVC-8/15-9/14/18	05314	Telephone	97.12	Police Department	GENERAL FUND
	AUTO ZONE COMMERCIAL		05612	Vehicle Repair & Maintenance	276.99	Public Works	GENERAL FUND
		PO99903-CREDIT A/C COMPRESSOR KIT PW S10 PICKUP	05612	Vehicle Repair & Maintenance		Public Works	GENERAL FUND
9/1/2018	AUTO ZONE COMMERCIAL		05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
9/1/2018	AUTO ZONE COMMERCIAL	PO99905-BULBS UNIT 1104	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
9/1/2018	AUTO ZONE COMMERCIAL		05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
9/1/2018	AUTO ZONE COMMERCIAL		05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
9/1/2018	AUTO ZONE COMMERCIAL	PO99905-BLOWER MOTOR UNIT 700	05612	Vehicle Repair & Maintenance	41.99	Police Department	GENERAL FUND
9/1/2018	AUTO ZONE COMMERCIAL	PO99905-BATTERY UNIT 1601	05612	Vehicle Repair & Maintenance	206.99	Police Department	GENERAL FUND
9/10/2018	AUTO ZONE COMMERCIAL	PO99905-BRAKE PADS UNIT 1602	05612	Vehicle Repair & Maintenance	85.98	Police Department	GENERAL FUND
9/10/2018	AUTO ZONE COMMERCIAL	PO99905-CREDIT BRAKE PADS UNIT 1602	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
9/10/2018	AUTO ZONE COMMERCIAL	PO99905-CREDIT BRAKES UNIT 1602	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/24/2018	Ayleen Victoria Diaz	REIMBURSEMENT OF OVERPAYMENT DOCKET 201800144	02115	State Fees Payable	82.50	Municipal Court	GENERAL FUND
9/24/2018	Ayleen Victoria Diaz	REIMBURSEMENT OF OVERPAYMENT DOCKET 201800144	04507	Muni. Court Judgements/Fines	8.60	Municipal Court	GENERAL FUND
9/24/2018	Ayleen Victoria Diaz	REIMBURSEMENT OF OVERPAYMENT DOCKET 201800144	04507	Muni. Court Judgements/Fines	3.00	Municipal Court	GENERAL FUND
9/24/2018	Ayleen Victoria Diaz	REIMBURSEMENT OF OVERPAYMENT DOCKET 201800144	04507	Muni. Court Judgements/Fines	98.90	Municipal Court	GENERAL FUND
9/24/2018	Ayleen Victoria Diaz	REIMBURSEMENT OF OVERPAYMENT DOCKET 201800144	04511	Juvenile Case Management Fee	5.00	Municipal Court	GENERAL FUND
9/24/2018	Ayleen Victoria Diaz	REIMBURSEMENT OF OVERPAYMENT DOCKET 201800144	04511	Juvenile Case Management Fee	1.00	Municipal Court	GENERAL FUND
9/24/2018	Ayleen Victoria Diaz	REIMBURSEMENT OF OVERPAYMENT DOCKET 201800144	04512	Municipal Court Technology	4.00	Municipal Court	GENERAL FUND
9/30/2018	Birch Communication s	LD Telephone svc - SEP 2018	05314	Telephone	7.85	Recreation Centers	GENERAL FUND
9/30/2018	Birch Communication s	LD Telephone svc - SEP 2018	05314	Telephone	92.07	Police Department	GENERAL FUND
9/30/2018	Birch Communication s	LD Telephone svc - SEP 2018	05314	Telephone	76.81	City Manager	GENERAL FUND
9/1/2018	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535- 000171773 SEP'18	05113	Health Insurance Premiums	716.73	City Clerk	GENERAL FUND
9/1/2018	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535- 000171773 SEP'18	05113	Health Insurance Premiums	2,006.86	City Manager	GENERAL FUND
9/1/2018		HEALTH.INS.ACCT#000111535- 000171773 SEP'18	05113	Health Insurance Premiums	2,550.38	Finance Department	GENERAL FUND
9/1/2018	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535- 000171773 SEP'18	05113	Health Insurance Premiums	716.73	Human Resources	GENERAL FUND
9/1/2018	Blue Cross Blue Shield of TX		05113	Health Insurance Premiums	2,866.92	Mayor and City Council	GENERAL FUND
9/1/2018	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535- 000171773 SEP'18	05113	Health Insurance Premiums	2,150.19	Municipal Court	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/1/2018		HEALTH.INS.ACCT#000111535- 000171773 SEP'18		Health Insurance Premiums		Police Department	GENERAL FUND
9/1/2018	Blue Cross Blue	HEALTH.INS.ACCT#000111535- 000171773 SEP'18	05113	Health Insurance Premiums	16,484.79	Public Works	GENERAL FUND
9/1/2018		HEALTH.INS.ACCT#000111535- 000171773 SEP'18	05113	Health Insurance Premiums	6,220.53	Planning and Zoning	GENERAL FUND
9/1/2018		HEALTH.INS.ACCT#000111535- 000171773 SEP'18	05113	Health Insurance Premiums	2,866.92	Recreation Centers	GENERAL FUND
9/1/2018		HEALTH.INS.ACCT#000111535- 000171773 SEP'18	05113	Health Insurance Premiums	716.73	Information Technology	GENERAL FUND
9/4/2018	Brunson Pump Service	Service Contract	05520	Service Contracts	90.00	Public Works	GENERAL FUND
9/4/2018	Brunson Pump Service	Service Contract	05520	Service Contracts	120.00	Public Works	GENERAL FUND
9/4/2018	Brunson Pump Service	Service Contract	05520	Service Contracts	150.00	Public Works	GENERAL FUND
9/1/2018	Burnett Staffing	PO99916-TEMP SVCS WE 8/11-RC	05520	Service Contracts	521.40	Recreation Centers	GENERAL FUND
9/1/2018	Burnett Staffing	PO99916-TEMP SVCS WE 9/1-RC	05520	Service Contracts	455.40	Recreation Centers	GENERAL FUND
9/8/2018	Burnett Staffing	PO99916-TEMP SVCS WE 09/08-RC	05520	Service Contracts	435.60	Recreation Centers	GENERAL FUND
9/8/2018	Burnett Staffing	Temporary Services - IT	05520	Service Contracts	276.64	Information Technology	GENERAL FUND
9/29/2018	Burnett Staffing	Service Contract	05520	Service Contracts	657.02	Information Technology	GENERAL FUND
9/29/2018	Burnett Staffing	PO99916-TEMP SVCS WE 9/29-RC	05520	Service Contracts	613.80	Recreation Centers	GENERAL FUND
9/29/2018	Burnett Staffing	PO99916-TEMP SVCS WE 09/29-RC	05520	Service Contracts	405.90	Recreation Centers	GENERAL FUND
9/22/2018	Burnett Staffing	PO99916-TEMP SVCS WE 09/22-RC	05520	Service Contracts	1,270.76	Recreation Centers	GENERAL FUND
9/22/2018	Burnett Staffing	Service Contract	05520	Service Contracts	769.42	Information Technology	GENERAL FUND
9/15/2018	Burnett Staffing	PO99916-TEMP SVCS WE 09/15-RC	05520	Service Contracts	676.50	Recreation Centers	GENERAL FUND
9/15/2018	Burnett Staffing	Temporary Services - IT	05520	Service Contracts	284.56	Information Technology	GENERAL FUND
9/15/2018	Burnett Staffing	PO24665-TEMP SVCS WE 9/15-IT	05520	Service Contracts	407.04	Information Technology	GENERAL FUND
9/30/2018	CITY OF EL PASO	ANIMAL SHELTER SVCS-SEP2018	05525	Health Contract		Health Department	GENERAL FUND
9/1/2018	CITY OF EL PASO	ANIMAL SHELTER SVCS-AUG2018	05525	Health Contract	9,982.00	Health Department	GENERAL FUND
9/14/2018	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 9/8/18	02604	Cleat Dues	138.50	Police Department	GENERAL FUND
9/27/2018		CLEAT DUES EMPLOYEE LIST ATTACHED PPE 09/22/18	02604	Cleat Dues	138.50	Police Department	GENERAL FUND
9/28/2018	Code Compliance Inspections PC	PO99907-PLUMBING INSPECTIONS CONDUCTED 9/24-28/18-PZ	05520	Service Contracts	1,008.00	Planning and Zoning	GENERAL FUND
9/14/2018	Code Compliance Inspections PC	PO99907-PLUMBING INSPECTIONS CONDUCTED 9/10-14/18-PZ	05520	Service Contracts	720.00	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/21/2018	Code Compliance Inspections PC	CONDUCTED 9/17-21/18-PZ	05520	Service Contracts		Planning and Zoning	GENERAL FUND
9/7/2018	Code Compliance Inspections PC	PO99907-PLUMBING INSPECTIONS CONDUCTED 9/3-9/7/18-PZ	05520	Service Contracts	504.00	Planning and Zoning	GENERAL FUND
9/24/2018	Comptroller of Public Accounts	UNCLAIMED CHECKS	02100	Accrued Expenses Payable	795.62		GENERAL FUND
9/5/2018	County of El Paso	RURAL TRANSIT BUS SVC FY18	05520	Service Contracts	5,000.00	City Manager	GENERAL FUND
9/12/2018	Currey Adkins	PO99925-RACKSPACE SEP'18	05520	Service Contracts	346.00	Information Technology	GENERAL FUND
9/30/2018	Currey Adkins	PO99925-RACKSPACE SEPTEMBER'18	05520	Service Contracts	346.00	Information Technology	GENERAL FUND
9/1/2018	Delgado Acosta et al LLP	PO24849-COLLECTION FEES JUN'18	02617	Collection Agency COLL	6,824.77	Municipal Court	GENERAL FUND
9/1/2018	Delgado Acosta et al LLP	PO24852-COLLECTION FEES AUG'18	02617	Collection Agency COLL	7,353.94	Municipal Court	GENERAL FUND
9/1/2018	El Paso Central Appraisal	APPRAISAL SVCS FISCAL YR 2018/	05513	Central Appraisal Fees	24,357.17	Finance Department	GENERAL FUND
9/10/2018	El Paso County Water	PO24866-CULVERT REPLACEMENT AT SEVERAL LOCATIONS	05324	Street Miscellaneous M-600	34,608.77	Capital Projects Fund	CAPITAL PROJECTS FUND
9/1/2018	El Paso Disposal	Monthly svc-241 Old Hueco Tanks Rd SEP'18	05311	Building & Property Maintenanc	50.00	Public Works	GENERAL FUND
9/1/2018	El Paso Electric Company	ELECTRIC SVC. 31 LAMPS 2045-9002- 01 (VARIOS) 7/27-8/24/18	05313	Utilities	735.83	Public Works	GENERAL FUND
9/30/2018	El Paso Electric Company	Electric Services Sept 2018	05313	Utilities	119.40	Public Works	GENERAL FUND
9/30/2018	El Paso Electric Company	Electric Services Sept 2018	05313	Utilities	16,730.82	Public Works	GENERAL FUND
9/30/2018	El Paso Electric Company	Electric Services Sept 2018	05313	Utilities	1,880.05	Police Department	GENERAL FUND
9/30/2018	El Paso Electric Company	Electric Services Sept 2018	05313	Utilities	530.58	Police Department	GENERAL FUND
9/25/2018		ELECTRIC SVC. 31 LAMPS 2045-9002- 01 (VARIOS) 8/25-9/25/18	05313	Utilities	737.01	Public Works	GENERAL FUND
9/25/2018		` '	05548	Events	460.00	Recreation Centers	GENERAL FUND
9/23/2018	El Paso Times, Inc.	PO99914-QUALIFICATION FROM QUALIFIED CPAs AUDIT FINANCIALS	05511	Advertising/Drug Testing	750.43	City Clerk	GENERAL FUND
9/21/2018	El Paso Times, Inc.	Advertising	05511	Advertising/Drug Testing	207.52	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/20/2018	El Paso Times, Inc.	PO99914-ADOPTION OF ORDINANCES NOTICE	05511	Advertising/Drug Testing	174.69	City Clerk	GENERAL FUND
9/14/2018	El Paso Times, Inc.		05511	Advertising/Drug Testing	147.37	City Clerk	GENERAL FUND
9/1/2018	El Paso Times, Inc.	PO99914-ADA ACCESSIBLE VEHICLE BID 18-05	05511	Advertising/Drug Testing	599.56	City Clerk	GENERAL FUND
9/1/2018	El Paso Times, Inc.	PO99914-PUBLIC HEARING NOTICE	05511	Advertising/Drug Testing	353.61	City Clerk	GENERAL FUND
9/1/2018	El Paso Times, Inc.	PO99914-MULTIPLE POSITIONS	05511	Advertising/Drug Testing	1,184.05	City Clerk	GENERAL FUND
9/1/2018	El Paso Times, Inc.	PO99914-PUBLIC HEARING NOTICE	05511	Advertising/Drug Testing	169.83	City Clerk	GENERAL FUND
9/1/2018	El Paso Times, Inc.	PO99914-ADOPTION OF ORD NOTICE	05511	Advertising/Drug Testing	191.54	City Clerk	GENERAL FUND
9/1/2018	El Paso Times, Inc.	PO99914-PUBLIC HEARING NOTICE	05511	Advertising/Drug Testing	251.06	City Clerk	GENERAL FUND
9/1/2018	El Paso Times, Inc.	PO99914-ADOPTION OF ORD NOTICE	05511	Advertising/Drug Testing	120.42	City Clerk	GENERAL FUND
9/8/2018	El Paso Times, Inc.	PO99914-PUBLIC HEARING NOTICE	05511	Advertising/Drug Testing	203.89	City Clerk	GENERAL FUND
9/6/2018	El Paso Times, Inc.	Advertising	05511	Advertising/Drug Testing	189.70	Planning and Zoning	GENERAL FUND
9/12/2018	El Paso Times, Inc.	PO99914-ADOPTION OF ORDINANCES NOTICE	05511	Advertising/Drug Testing	224.47	City Clerk	GENERAL FUND
9/4/2018	Elena Keene	PO99905-PERDIEM-TASER TRNG INSTRUCTOR COURSE 9/4-5/18 SCOTTS	05711	Travel Lodg Airf Mil	88.50	Police Department	GENERAL FUND
9/13/2018	ELIAS VALERA	PAYROLL DEDUCTION REIMBURSEMENT-CHLD SUPPORT 091318	02101	Child Support	330.07	Police Department	GENERAL FUND
9/1/2018	EPLITTLE JUMPERS PARTY RENTAL	PO99916-JUMPING BALLOONS RENTAL-HARVEST FESTIVAL	05548	Events	470.00	Recreation Centers	GENERAL FUND
9/16/2018	Esther Reyes	DEPOSIT REIMBURSEMENT FOR PARTIES/EVENT-RCPT29520-RP	04714	Park Fees	60.00	Planning and Zoning	GENERAL FUND
9/1/2018	EZ Printing	PO99903-BSN CARDS- A.ALVAREZ,J.GONZALEZ	05201	Office Expense and Supplies	75.00	Public Works	GENERAL FUND
9/5/2018	EZ Printing	PO99905-BSN CARDS,OT SLIPS,REINKING STAMPERS-PD	05201	Office Expense and Supplies	450.00	Police Department	GENERAL FUND
9/1/2018	Flex Enterprises, LLC	PO99912-CORP WELLNESS- VARIOUS EMPLOYEES-HR	02623	EP FITNESS Withholding	194.76		GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/22/2018	FRANCISCO MERCADO	PO99916-PHOTO/VIDEO-HARVEST FESTIVAL	05511	Advertising/Drug Testing	550.00	Recreation Centers	GENERAL FUND
9/27/2018	Frank's Supply Company Inc	PO99916-EQUIPMENT RENTAL- HARVEST FESTIVAL	05548	Events	1,486.68	Recreation Centers	GENERAL FUND
9/1/2018	Friedman Recylcing co.	PO99903-RECYCLING SVCS AUG'18-PW	05325	Recycling Center	633.23	Public Works	GENERAL FUND
9/17/2018	Fusion Collision Center	PO99905-TOWING SVCS-'04 NISSAN TITAN	05520	Service Contracts	80.00	Police Department	GENERAL FUND
9/12/2018	•	PO99912-PSYCHOLOGICAL EVALUATIONS-HR	05526	Human Resources	500.00	Human Resources	GENERAL FUND
9/27/2018	Gilbert Guillen	PO99916-SOUND SYSTEM-HARVEST FESTIVAL	05548	Events	1,400.00	Recreation Centers	GENERAL FUND
9/13/2018	Harbor Freight Tools	PO99905-TOOLS-PD	05212	Tools and Supplies	712.25	Police Department	GENERAL FUND
9/1/2018	Interlease	PO99916-COPYLEAS-KK6319- SVN/MPC305SPF-W794P103936 CACC-SEP18	05523	Equipment Rental/Lease	135.32	Recreation Centers	GENERAL FUND
9/1/2018	Interlease	PO99916-COPYLEAS-KK6203- SVN/MPC305SPF-W794P103725 RVCC-SEP17	05523	Equipment Rental/Lease	135.32	Recreation Centers	GENERAL FUND
9/1/2018	Interlease	Contract Lease for Copier	05523	Equipment Rental/Lease	189.00	City Manager	GENERAL FUND
9/1/2018	Interlease	PO99903-CONTRACT BASE RATE CHARGE SEP'18-PW	05523	Equipment Rental/Lease	85.54	Public Works	GENERAL FUND
9/1/2018	Interlease	Equiptment rental/lease	05523	Equipment Rental/Lease	358.00	Planning and Zoning	GENERAL FUND
9/30/2018	James A. Martinez PLLC	LEGAL FEES SEP 2018-CC	05411	Legal Fees	2,306.87	City Clerk	GENERAL FUND
9/30/2018	James A. Martinez PLLC	LEGAL FEES SEP 2018-CM	05411	Legal Fees	308.74	City Manager	GENERAL FUND
9/30/2018	James A. Martinez PLLC	LEGAL FEES SEP 2018-CVS	05411	Legal Fees	683.64	Human Resources	GENERAL FUND
9/30/2018	James A. Martinez PLLC	LEGAL FEES SEP 2018-HR	05411	Legal Fees	793.90	Human Resources	GENERAL FUND
9/30/2018	James A. Martinez PLLC	LEGAL FEES SEP 2018-MCC	05411	Legal Fees	7,707.95	City Manager	GENERAL FUND
9/30/2018	James A. Martinez PLLC	LEGAL FEES SEP 2018-PD	05411	Legal Fees	4,246.41	Police Department	GENERAL FUND
9/30/2018	James A. Martinez PLLC	LEGAL FEES SEP 2018-PW	05411	Legal Fees	1,301.12	Public Works	GENERAL FUND
9/30/2018	James A. Martinez PLLC	LEGAL FEES SEP 2018-PZ	05411	Legal Fees	2,487.08	Planning and Zoning	GENERAL FUND
9/19/2018	Jobe Materials, L.P.	PO99903-4.01 TN HMAC TYPE C P/U	05312	Street Maintenance	228.57	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/13/2018	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	128.25	Public Works	GENERAL FUND
	Life Ambulance Svc Inc.	PO99916-CONTRACT ER SERVICES- HARVEST FESTIVAL	05548	Events	375.00	Recreation Centers	GENERAL FUND
9/14/2018	Lizbeth Castro	PO99916-REIMBURSEMENT- SUPPORT ACTIVITIES	05521	Support Activities	16.42	Recreation Centers	GENERAL FUND
9/29/2018	Lopez, James M.	Aquarium Maintenance/Supplies	05311	Building & Property Maintenanc	292.20	City Manager	GENERAL FUND
9/30/2018	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD- ACCT#60252101003 SEP18	05313	Utilities	70.47	Police Department	GENERAL FUND
9/30/2018	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD- ACCT#60252101003 SEP18	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
	Water District	WATER SVC-908 CPL ANGEL MONAREZ PARK 9/05-10/04/18	05313	Utilities	30.36	Public Works	GENERAL FUND
9/30/2018	Lower Valley Water District	WATER SVCS @317 MOON RD. ACCT# 60503001 SEP'18	05313	Utilities	29.25	City Manager	GENERAL FUND
9/18/2018	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-8/21-9/18/18	05313	Utilities	70.03	Recreation Centers	GENERAL FUND
9/18/2018	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-8/21-9/18/18	05311	Building & Property Maintenanc	85.00	Recreation Centers	GENERAL FUND
9/18/2018	Lower Valley Water District	Water svc- 851 Rio Vista-8/21-9/18/18	05313	Utilities	33.66	Planning and Zoning	GENERAL FUND
9/17/2018	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102 - 8/16-9/17/18	05313	Utilities	50.39	Police Department	GENERAL FUND
9/17/2018	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102 - 8/16-9/17/18	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
9/13/2018	Lower Valley Water District	Water/Disposal svcs - 10200 Calucutta Dr. 8/13-9/13/18	05313	Utilities	45.12	Police Department	GENERAL FUND
9/13/2018	Lower Valley Water District	Water/Disposal svcs - 10200 Calucutta Dr. 8/13-9/13/18	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
9/13/2018	Lower Valley Water District	Water/Disposal svcs-10664 Socorro Rd. 8/14-9/13/18	05313	Utilities	729.72	Public Works	GENERAL FUND
9/13/2018	Lower Valley Water District	WATER SVC-BULLDOG PK 61221901- 8/14-9/13/18	05313	Utilities	302.93	Public Works	GENERAL FUND
9/13/2018	Lower Valley	WATER SVC-BULLDOG PK 61222001- 8/14-9/13/18	05313	Utilities	2,350.91	Public Works	GENERAL FUND
9/13/2018	Lower Valley	WATER SVC-BULLDOG PK 61222001- 8/14-9/13/18	05311	Building & Property Maintenanc	105.00	Public Works	GENERAL FUND
9/13/2018	Lower Valley Water District		05313	Utilities	28.64	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/13/2018	Lower Valley Water District	Water Svc-350 Flor Morada-Mauro Rosas Park 8/14-9/13/18	05313	Utilities	56.52	Public Works	GENERAL FUND
9/11/2018	Lower Valley Water District	WATER/DISPOSAL SVCS@241 MOON RD. 8/13-9/11/15	05313	Utilities	30.94	Public Works	GENERAL FUND
9/11/2018	Lower Valley Water District	WATER/DISPOSAL SVCS@241 MOON RD. 8/13-9/11/15	05311	Building & Property Maintenanc	35.35	Public Works	GENERAL FUND
9/11/2018	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-8/13-9/11/18	05313	Utilities	45.12	Recreation Centers	GENERAL FUND
9/11/2018	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-8/13-9/11/18	05311	Building & Property Maintenanc	17.35	Recreation Centers	GENERAL FUND
9/11/2018	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-8/10-9/11/18	05313	Utilities	45.65	City Manager	GENERAL FUND
9/11/2018	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-8/10-9/11/18	05311	Building & Property Maintenanc	583.00	City Manager	GENERAL FUND
9/11/2018	Lower Valley Water District	Water Svc-Landscape 179 Horizon Blvd 8/10-9/11/18	05313	Utilities	122.25	Public Works	GENERAL FUND
9/11/2018	Lower Valley Water District	Water Svc-Landscape 423 Horizon Blvd 8/10-9/11/18	05313	Utilities	122.25	Public Works	GENERAL FUND
9/5/2018	Lower Valley Water District	WATER SVC-908 CPL ANGEL MONAREZ PARK 8/6-9/5/18	05313	Utilities	23.36	Public Works	GENERAL FUND
9/6/2018	MAS Modern Marketing	PO99905-DRUG KITS	05212	Tools and Supplies	738.19	Police Department	GENERAL FUND
9/5/2018	MCSA Custom Embroidery	PO99905-UNIFORMS FOR EXPLORERS & DISPATCHERS-PD	05213	Uniforms	1,662.00	Police Department	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05116	Life Insurance	43.94	City Clerk	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05116	Life Insurance	52.92	City Manager	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05116	Life Insurance	21.01	Finance Department	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05116	Life Insurance	19.64	Human Resources	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05116	Life Insurance	16.12	Mayor and City Council	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05116	Life Insurance	22.07	Municipal Court	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18		Life Insurance		Police Department	GENERAL FUND
	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18		Life Insurance		Planning and Zoning	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05116	Life Insurance	205.29	Public Works	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05116	Life Insurance	46.86	Recreation Centers	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05116	Life Insurance		Information Technology	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense		City Clerk	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	82.57	City Manager	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	130.31	Finance Department	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	23.10	Human Resources	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	160.16	Mayor and City Council	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	93.94	Municipal Court	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	1,161.88	Police Department	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	313.57	Planning and Zoning	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	877.57	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	92.40	Recreation Centers	GENERAL FUND
9/1/2018	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE/DENTAL INS-CUST#5924260 DIV#0001-SEP18	05117	Dental Insurance Expense	59.47	Information Technology	GENERAL FUND
9/1/2018	Mike Garcia Merchant	PO99905-SECURITY GUARD SVCS TO COVER OFC ESPARZA	05520	Service Contracts	229.50	Police Department	GENERAL FUND
9/30/2018	Monique Velarde	PO99907-SVC CONTRACT- MUNICIPAL JUDGE-PRORATED TO 9/11/18	05520	Service Contracts	1,222.22	Municipal Court	GENERAL FUND
9/5/2018	Monster Commercial Cont. LLC	2018 RVCC Capital Plan	05311	Building & Property Maintenanc	12,500.00	Capital Projects Fund	CAPITAL PROJECTS- 14 CO
9/5/2018	Monster Commercial Cont. LLC	PO24629-FINAL-2018 RVCC ADOBE ROOF REPAIR RC	05311	Building & Property Maintenanc	2,500.00	Capital Projects Fund	CAPITAL PROJECTS- 14 CO
9/24/2018	Mosca Design, Inc.	Commercial Christmas Tree	05810	Property and Equipment	15,408.00	Recreation Centers	GENERAL FUND
9/24/2018	Mosca Design, Inc.	Commercial Christmas tree	05810	Property and Equipment	10,000.00	Recreation Centers	SPECIAL REVENUES FUND
9/1/2018	MuniCode	PO99914-ONLINE CODE HOSTING 9/1/18-8/31/19-CC	05520	Service Contracts	950.00	City Clerk	GENERAL FUND
9/14/2018	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 9/8/18	02602	Deferred Compensation Withheld	3,735.00		GENERAL FUND
9/14/2018	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 9/8/18	02620	Deferred Compensation Payable	3,148.21		GENERAL FUND
9/22/2018	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 9/22/18	02602	Deferred Compensation Withheld	3,785.00		GENERAL FUND
9/22/2018	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 9/22/18	02620	Deferred Compensation Payable	3,148.66		GENERAL FUND
9/27/2018	Nova Medical Centers	PO99912-PRE EMPLYMNT/PHYSICAL EXAMS VARIOUS EMPLOYEES-HR	05511	Advertising/Drug Testing	171.20	Human Resources	GENERAL FUND
9/6/2018	Nova Medical Centers	PO99912-PRE EMPLYMNT/PHYSICAL EXAMS VARIOUS EMPLOYEES-HR	05511	Advertising/Drug Testing	171.20	Human Resources	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/7/2018	Centers	PO99912-PRE EMPLYMNT/PHYSICAL EXAMS VARIOUS EMPLOYEES-HR	05511	Advertising/Drug Testing		Human Resources	GENERAL FUND
9/1/2018	O'REILLY AUTO PARTS	PO99903-OIL FILTER	05612	Vehicle Repair & Maintenance	8.90	Public Works	GENERAL FUND
9/30/2018	Omnibase Services of Texas, LP	PO99906-3RD QTR ACTIVITY-JULY THRU SEP 2018-MC	02613	OMNI Collections	2,390.51	Municipal Court	GENERAL FUND
9/30/2018	Omnibase Services of Texas, LP	PO99906-3RD QTR ACTIVITY-JULY THRU SEP 2018-MC	04507	Muni. Court Judgements/Fines		Municipal Court	GENERAL FUND
9/22/2018	Party Bowl	PO99916-TENT/TABLES/CHAIRS RENTAL-HARVEST FESTIVAL	05548	Events	837.75	Recreation Centers	GENERAL FUND
9/27/2018	Praxair Distribution, Inc.	PO99903-IND HIGH PRESSURE	05212	Tools and Supplies	74.55	Public Works	GENERAL FUND
9/5/2018	Praxair Distribution, Inc.	PO99916-HELIUM	05523	Equipment Rental/Lease	160.95	Recreation Centers	GENERAL FUND
9/10/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR DISPATCHERS	05213	Uniforms	779.40	Police Department	GENERAL FUND
9/10/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR POLICE OFFICERS	05213	Uniforms	305.66	Police Department	GENERAL FUND
9/13/2018	Premier Uniforms & Tactical	PO99905-DUTY BELTS & MAG CASES FOR OFFICERS	05212	Tools and Supplies	730.79	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR OFC FRAIRE	05213	Uniforms	135.98	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR DETECTIVES	05213	Uniforms	118.98	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-KNEE PADS FOR SGT KEENE	05212	Tools and Supplies	19.54	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-KNEE PADS FOR OFC FRAIRE	05212	Tools and Supplies	19.54	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-BOOTS FOR DISPATCHERS	05212	Tools and Supplies	186.81	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
	Premier Uniforms & Tactical	PO99905-PANTS FOR SGT KEENE	05213	Uniforms	67.99	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR OFC McKINNEY	05213	Uniforms	135.98	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR OFC TRISTE	05213	Uniforms		Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR OFC BENAVIDEZ	05213	Uniforms	271.97	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR OFC ROBERSON	05213	Uniforms	322.60	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR LT CUSTIC	05213	Uniforms	101.85	Police Department	GENERAL FUND
9/12/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR BIKE PATROL OFFICERS	05213	Uniforms	334.84	Police Department	GENERAL FUND
9/5/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR MOLLY CARDOZA	05213	Uniforms	42.49	Police Department	GENERAL FUND
9/21/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS OFC COBB	05213	Uniforms	169.83	Police Department	GENERAL FUND
9/21/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS OFC VALERA	05213	Uniforms	51.46	Police Department	GENERAL FUND
9/18/2018	Premier Uniforms & Tactical	PO99905-UNIFORMS FOR OFFICERS	05213	Uniforms	577.09	Police Department	GENERAL FUND
9/20/2018	8 Purchase Power	PO99907-POSTAGE METER REFILL- PZ	05211	Postage	806.50	Planning and Zoning	GENERAL FUND
9/4/2018	Purchase Power-PD	PO99916-POSTAGE METER REFILL-MC	05211	Postage		Municipal Court	GENERAL FUND
9/13/2018	R.T.C., Inc.	PO99905-REPLACED SWITCH UNIT 1403	05612	Vehicle Repair & Maintenance	61.50	Police Department	GENERAL FUND
9/13/2018	R.T.C., Inc.	PO99905-REPLACED RELAY UNIT 1601		Vehicle Repair & Maintenance	188.50	Police Department	GENERAL FUND
9/26/2018	R.T.C., Inc.	Vehicle Maintenance	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
9/20/2018	Reta, Victor	PO99916-REIMB-IPAD FOLIO CASE	05548	Events	149.99	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/1/2018	Reta, Victor	PO99916-SENIOR MOVIE DAY SUPPLIES-RC	05521	Support Activities	27.95	Recreation Centers	GENERAL FUND
9/4/2018	Rocio Hinojosa	PO99916-BLOCKS-RC	05548	Events	20.70	Recreation Centers	GENERAL FUND
9/28/2018	Rudy Aguilar	PO99905-REIMBURSEMENT-K9 FOOD	05212	Tools and Supplies	53.98	Police Department	GENERAL FUND
9/30/2018	Samuel DeAvila	PO99912-DRUG TESTING-VARIOUS EMPLOYEES-HR	05511	Advertising/Drug Testing	85.00	Human Resources	GENERAL FUND
9/8/2018	Sandra Vaquera	DEPOSIT REIMBURSEMENT FOR PARTIES/EVENT-RCPT29488-RP	04714	Park Fees	60.00	Planning and Zoning	GENERAL FUND
9/1/2018	Skyridge Construction, LLC	Capital Project	05520	Service Contracts	150,623.30	Capital Projects Fund	CAPITAL PROJECTS- 14 CO
9/1/2018	Skyridge Construction, LLC	PO24687/24867-ROOFING IMPROVEMENT PRJ 6/27-8/29/18-RC	05520	Service Contracts	63,976.40	Capital Projects Fund	CAPITAL PROJECTS- 14 CO
9/27/2018	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 09/22/18	02597	Socorro Police Officers Assoc.	30.00	Police Department	GENERAL FUND
9/14/2018		SPOA-EMPLOYEE LIST ATTACHED PPE 9/8/18	02597	Socorro Police Officers Assoc.	30.00	Police Department	GENERAL FUND
9/15/2018	Socorro Shamrock Ser. & Towing	PO99905-TOWING SVC-'01 MERCURY MARQUIS	05520	Service Contracts	79.50	Police Department	GENERAL FUND
9/19/2018	Socorro Shamrock Service	PO99905-SAFETY & EMISSION INSPECTION UNIT 501	05520	Service Contracts	18.50	Police Department	GENERAL FUND
9/13/2018	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC CACC-AUG/SEP'18	05520	Service Contracts	72.57	Recreation Centers	GENERAL FUND
9/13/2018	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC RVCC-AUG/SEP'18	05520	Service Contracts	126.53	Recreation Centers	GENERAL FUND
9/13/2018	Sparkletts & Sierra Springs	PO99905-WATER DELIVERY SVC- AUG/SEP'18-PD	05201	Office Expense and Supplies	337.90	Police Department	GENERAL FUND
9/13/2018	Sparkletts & Sierra Springs	Water Delivery Services	05201	Office Expense and Supplies	142.51	City Manager	GENERAL FUND
9/13/2018	Sparkletts & Sierra Springs	PO99903-WATER DELIVERY SVC- AUG/SEP'18-PW	05201	Office Expense and Supplies	261.91	Public Works	GENERAL FUND
9/13/2018	Sparkletts & Sierra Springs	Office Supplies	05201	Office Expense and Supplies	104.33	Planning and Zoning	GENERAL FUND
9/13/2018	Sparkletts & Sierra Springs	PO99906-WATER DELIVERY SVC- AUG/SEP'18-MC	05201	Office Expense and Supplies	76.57	Municipal Court	GENERAL FUND
9/30/2018	State Comptroller	PO24851-STATE CRIMINL COSTS&FEES CTY QTRLY REPORT JUL-SEP'18	02115	State Fees Payable	57,465.19	Municipal Court	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/30/2018	State Comptroller	PO99906-CHILD SAFETY SEAT & SEAT BELT (10/1/17-9/30/18)-MC	02126	Child Safety Seat/Belt Fines	2,619.56	Municipal Court	GENERAL FUND
9/30/2018	State Comptroller	PO99906-CHILD SAFETY SEAT & SEAT BELT (10/1/17-9/30/18)-MC	04507	Muni. Court Judgements/Fines	79.94	Municipal Court	GENERAL FUND
9/27/2018	Stuart C. Cox	Cases 16-31238HCM, 18-30683-HCM- PPE 09/22/18	02596	Bankruptcy Withheld	212.50		GENERAL FUND
9/14/2018		Cases 16-31238HCM, 18-30683-HCM- PPE 9/8/18	02596	Bankruptcy Withheld	212.50		GENERAL FUND
9/10/2018	1 10	PO99916-COPY OVERAGE RVCC ID#6203-6/11-9/10/18-RC	05523	Equipment Rental/Lease	144.12	Recreation Centers	GENERAL FUND
9/1/2018	1 10	PO99905-BASE RATE 6246 PDRV- ID#W524L800098-SEP'18	05523	Equipment Rental/Lease	169.00	Police Department	GENERAL FUND
9/17/2018	Superior Copy Machines	PO99905-BASE RATE 6246 PDRV- ID#W524L800098-AUG'18	05523	Equipment Rental/Lease	346.74	Police Department	GENERAL FUND
9/30/2018	Superior Copy Machines	Copier	05523	Equipment Rental/Lease	539.27	Planning and Zoning	GENERAL FUND
9/30/2018	Superior Copy Machines	PO99906-BASE RATE SX4400/MCID#9021A L7076442477 SEP18	05523	Equipment Rental/Lease	139.00	Municipal Court	GENERAL FUND
9/30/2018	Superior Copy Machines	PO99905-BASE/OVERAGE RATE 4390 PD POONA-V9825400472-SEP'18	05523	Equipment Rental/Lease	299.01	Police Department	GENERAL FUND
9/30/2018	Superior Copy Machines	PO99905-OVERAGE RATE 6246 PDRV-ID#W524L800098-SEP'18	05523	Equipment Rental/Lease	26.69	Police Department	GENERAL FUND
9/1/2018	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	4.50	City Clerk	GENERAL FUND
9/1/2018	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	13.05	City Manager	GENERAL FUND
9/1/2018	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	21.16	Finance Department	GENERAL FUND
9/1/2018	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	4.50	Human Resources	GENERAL FUND
9/1/2018	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	8.55	Information Technology	GENERAL FUND
	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	25.21	Mayor and City Council	GENERAL FUND
9/1/2018	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	17.55	Municipal Court	GENERAL FUND
9/1/2018	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	191.76	Police Department	GENERAL FUND
9/1/2018		VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	147.24	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/1/2018	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	54.48	Planning and Zoning	GENERAL FUND
9/1/2018	Superior Vision of Texas	VISION COVERAGE-SEP'18	05118	Vision Insurance Expense	18.00	Recreation Centers	GENERAL FUND
9/25/2018	Texas Gas Service	GAS SVC 317 VINEYARD 8/20-9/25/18	05313	Utilities	57.71	Police Department	GENERAL FUND
9/24/2018	Texas Gas Service	GAS SVC 10200 CALCUTTA DR 8/22- 9/24/18	05313	Utilities	130.09	Police Department	GENERAL FUND
9/24/2018	Texas Gas Service	GAS SVCS @ 241 N. MOON RD 8/22- 9/24/18	05313	Utilities	129.56	Public Works	GENERAL FUND
9/24/2018	Texas Gas Service	GAS SVC 241 OLD HUECO TANKS 8/22-9/24/18	05313	Utilities	129.56	Public Works	GENERAL FUND
9/24/2018	Texas Gas Service	GAS SVC 104 HORIZON 8/23-9/24/18	05313	Utilities	134.89	City Manager	GENERAL FUND
9/22/2018	Texas Gas Service	Gas svc - 901 Rio Vista Rd RVCC 8/22-9/22/18	05313	Utilities	140.22	Recreation Centers	GENERAL FUND
9/22/2018	Texas Gas Service	GAS SVC 800 RVPD SUB FARM 8/22- 9/22/18	05313	Utilities	135.96	Police Department	GENERAL FUND
9/1/2018	Texas Municipal League	PO99914-AUG18 DEDUCTIBLE- SANDRA HERNANDEZ-CC	05518	Liability Insurance	500.00	City Clerk	GENERAL FUND
9/1/2018	Texas Municipal League	PO99907-AUG'18 DEDUCTIBLE-H. JIMENEZ-PZ	05518	Liability Insurance	117.00	Planning and Zoning	GENERAL FUND
9/30/2018	Thomson Reuters	PO99905-CONTRACT CHARGES FOR CLEAR FOR SEP'18-PD	05520	Service Contracts	469.20	Police Department	GENERAL FUND
9/30/2018	Thomson Reuters	PO99907-CONTRACT CHARGES FOR CLEAR FOR SEP'18-PZ	05520	Service Contracts	291.95	Planning and Zoning	GENERAL FUND
9/5/2018	Time Warner Cable	INTERNET/PHONE/TV SVC-317 VINEYARD PD-SEP'18	05313	Utilities	198.02	Police Department	GENERAL FUND
9/5/2018	Time Warner Cable	INTERNET/PHONE/TV SVC-317 VINEYARD PD-SEP'18	05314	Telephone	63.04	Police Department	GENERAL FUND
9/7/2018	Time Warner Cable	Internet svc-670 POONA PD-9/7-10/6/18	05313	Utilities	237.28	Police Department	GENERAL FUND
9/11/2018	Time Warner Cable	Phone svc-341 N.Moon-9/11-10/10/18	05314	Telephone	201.52	Recreation Centers	GENERAL FUND
9/9/2018	Time Warner Cable	INTERNET SVC 316 BUFORD RD(BCP) 9/9-10/08/18	05317	Park Maintenance	139.37	Public Works	GENERAL FUND
9/1/2018	Tri-State Electric, LTD	PO99903-REPAIR FLASHER POLE/SIGNS-ERNESTO SERNA SCHOOL	05311	Building & Property Maintenanc	4,069.02	Public Works	GENERAL FUND

Date	Name	Transaction Description		GL Description		Department	Fund
	Tri-State Electric, LTD	PO99903-REPROGRAM/TEST FLASHERS-ERNESTO SERNA SCHOOL		Building & Property Maintenanc		Public Works	GENERAL FUND
	U.S. Bank National Association	PO99915-ADMIN FEES-9/1/18-8/31/19- CT&REV COO 2012		Ç		Finance Department	GENERAL FUND
	U.S. Bank National Association	PO99915-ADMIN FEES-9/1/18-8/31/19- SOCORRO TX COO 2011		Ç		Finance Department	GENERAL FUND
9/1/2018	U.S. Conference of Mayors	PO99913-MEMBERSHIP RENEWAL- US CONF OF MAYORS 7/2018-6/2019	05516	Dues/Subscriptions	3,489.00	Mayor and City Council	GENERAL FUND
9/4/2018	Unifirst Corporation	PO24615-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	29.85	Police Department	GENERAL FUND
9/4/2018	Unifirst Corporation	PO24615-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts		Police Department	GENERAL FUND
9/4/2018	Unifirst Corporation	Uniforms	05213	Uniforms		Public Works	GENERAL FUND
9/11/2018	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	29.85	Police Department	GENERAL FUND
9/11/2018	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	24.79	Police Department	GENERAL FUND
9/11/2018	Unifirst Corporation	Uniforms	05213	Uniforms	336.35	Public Works	GENERAL FUND
9/25/2018	Unifirst Corporation	Uniforms	05213	Uniforms	254.55	Public Works	GENERAL FUND
9/25/2018	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	24.79	Police Department	GENERAL FUND
9/25/2018	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	29.85	Police Department	GENERAL FUND
9/18/2018	Unifirst Corporation	Uniforms	05213	Uniforms	260.85	Public Works	GENERAL FUND
9/18/2018	Unifirst Corporation	PO24615-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	24.79	Police Department	GENERAL FUND
9/18/2018		PO24615-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	29.85	Police Department	GENERAL FUND
9/18/2018	University Medical Center EP	PO99905-SEXUAL ASSAULT VICTIM EXAM-PD	05520	Service Contracts	792.00	Police Department	GENERAL FUND
9/1/2018	USI Southwest, Inc.	PO99912-CONSULTING & BROKERAGE SVCS SEP'18-HR	05520	Service Contracts	1,199.52	Human Resources	GENERAL FUND
9/22/2018	Vanessa Lopez	DEPOSIT REIMBURSEMENT FOR PARTIES/EVENT-RCPT29529-RP	04714	Park Fees	60.00	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/30/2018	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-9/02-10/1/18	05314	Telephone	167.47	City Manager	GENERAL FUND
9/30/2018		Acct# 965739630-00001 WIRELESS PHONE SVC-9/02-10/1/18	05314	Telephone	267.02	Public Works	GENERAL FUND
9/30/2018		Acct# 965739630-00001 WIRELESS PHONE SVC-9/02-10/1/18	05314	Telephone	838.05	Police Department	GENERAL FUND
9/30/2018		Acct# 965739630-00001 WIRELESS PHONE SVC-9/02-10/1/18	05314	Telephone	486.95	Planning and Zoning	GENERAL FUND
9/30/2018			05314	Telephone	49.50	Human Resources	GENERAL FUND
9/30/2018			05314	Telephone	405.99	Mayor and City Council	GENERAL FUND
9/30/2018			05314	Telephone	49.50	City Clerk	GENERAL FUND
9/30/2018			05314	Telephone	49.50	Finance Department	GENERAL FUND
9/30/2018			05314	Telephone	184.49	Recreation Centers	GENERAL FUND
9/30/2018			05314	Telephone	49.50	Grants and Special Projects	GENERAL FUND
9/30/2018			05314	Telephone	49.50	Municipal Court	GENERAL FUND
9/30/2018	Verizon Wireless	Acct# 965739630-00001 PHONE CREDIT -SGT E.KEENE	05314	Telephone		Police Department	GENERAL FUND
9/30/2018	Verizon Wireless	Acct# 965739630-00001 PHONE CREDIT -CHIEF BURR	05314	Telephone		Police Department	GENERAL FUND
9/30/2018	Verizon Wireless	Acct# 965739630-00001 PHONE CREDIT -PW DIR J.GONZALEZ	05314	Telephone		Public Works	GENERAL FUND
9/30/2018	Verizon Wireless	Acct# 965739630-00001 PHONE CREDIT -PZ DIR M.MEDINA	05314	Telephone		Planning and Zoning	GENERAL FUND
9/26/2018	Watson Pest Control	Pest Control Services	05311	Building & Property Maintenanc	75.00	City Manager	GENERAL FUND
9/27/2018	Watson Pest Control	PO99906-MONTHLY PEST CONTROL- SEP'18-MC	05311	Building & Property Maintenanc	75.00	Municipal Court	GENERAL FUND
9/27/2018	Watson Pest Control	PO99905-MONTHLY PEST CONTROL- SEP'18-PD GYM	05520	Service Contracts	50.00	Police Department	GENERAL FUND
9/27/2018		PO99905-MONTHLY PEST CONTROL- SEP'18-PD	05520	Service Contracts	50.00	Police Department	GENERAL FUND
9/27/2018	Wells Fargo Visa Card	PO99903-AC BELT	05311	Building & Property Maintenanc	0.19	Public Works	GENERAL FUND
9/27/2018		PO99905-TIRE REPAIR UNIT 1108	05612	Vehicle Repair & Maintenance	10.00	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
	Wells Fargo Visa Card	PO99907- WASTEWATER/STORMWATER PERMITTING WKSHP-MEDINA	05527	Seminars/Training/Workshops	199.00	Planning and Zoning	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO99905-POLO SHIRTS FOR OFFICERS & DISPATCHERS	05213	Uniforms	414.00	Police Department	GENERAL FUND
9/29/2018	Wells Fargo Visa Card	PO99907-WORKS SHOES- MONTALVO	05213	Uniforms	205.10	Planning and Zoning	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO99903-PLUNGERS	05212	Tools and Supplies	38.61	Public Works	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO99912-DONUTS- BDAY/ANNIVERSARY CEREMONY SEP'18	05521	Support Activities	25.98	Human Resources	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO99910-NEW URBANISM ONLINE COURSE-GRANTS COORDINATR VALADEZ	05527	Seminars/Training/Workshops	335.00	Grants and Special Projects	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO99910-FORM BASED CODE INSTITUTE WEBINAR SERIES- VALADEZ	05527	Seminars/Training/Workshops	200.00	Grants and Special Projects	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO99910-GRANT WATCH YEARLY SUBSCRIPTION,SEARCH SUPPORT WEBSI	05516	Dues/Subscriptions	199.00	Grants and Special Projects	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO99916-TIRE REPAIR RC01-PD	05612	Vehicle Repair & Maintenance	15.00	Recreation Centers	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO99916-HLC SUPPLIES	05201	Office Expense and Supplies	115.40	Recreation Centers	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO99907-PZ UNIFORMS	05213	Uniforms	1,066.00	Planning and Zoning	GENERAL FUND
9/28/2018	Wells Fargo Visa Card	PO24375-OFFICE SUPPLIES-CM	05201	Office Expense and Supplies	22.74	City Manager	GENERAL FUND
9/27/2018	Wells Fargo Visa Card	PO24375-OFFICE SUPPLIES-CM	05201	Office Expense and Supplies	22.74	City Manager	GENERAL FUND
9/27/2018	Wells Fargo Visa Card	PO99903-AC BELT	05311	Building & Property Maintenanc	5.00	Public Works	GENERAL FUND
9/27/2018	Wells Fargo Visa Card	PO99903-TOOLS	05212	Tools and Supplies	280.50	Public Works	GENERAL FUND
9/27/2018	Wells Fargo Visa Card	PO99903-TOOLS	05212	Tools and Supplies	62.40	Public Works	GENERAL FUND
9/27/2018	Wells Fargo Visa Card	PO99916-BLDG MAINT SUPPLIES	05311	Building & Property Maintenanc	8.00	Recreation Centers	GENERAL FUND
9/27/2018	Wells Fargo Visa Card	PO99916-EVENT SUPPLIES	05548	Events	430.20	Recreation Centers	GENERAL FUND
9/27/2018	Wells Fargo Visa Card	PO99907-WORK SHOES-NAJERA	05213	Uniforms	114.10	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/25/2018	Wells Fargo Visa Card	PO24373-OFFICE SUPPLIES	05201	Office Expense and Supplies	372.90	City Manager	GENERAL FUND
9/22/2018	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL ADS	05511	Advertising/Drug Testing	175.00	Recreation Centers	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99903-SAFETY EQUIPMENT TO SPRAY HERBICIDE	05810	Property and Equipment	147.93	Public Works	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99903-TOOLS	05810	Property and Equipment	99.45	Public Works	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99903-METAL SHEET FOR WELDING SHOP DOOR	05810	Property and Equipment	63.41	Public Works	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99916-CUSTOM CITY OF SOCORRO PINS	05511	Advertising/Drug Testing	680.00	Recreation Centers	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99905-FOOD-OFFICERS WORKING LENTHY CRIME SCENE	05521	Support Activities	93.97	Police Department	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99905-FOOD-OFFICERS WORKING LENTHY CRIME SCENE	01100	Accounts Receivable	7.75	Police Department	GENERAL FUND
9/26/2018	Wells Fargo Visa Card	PO99925-OFFICE SUPPLIES	05613	Equipment Repair & Maintenance	174.92	Information Technology	GENERAL FUND
9/26/2018	Wells Fargo Visa Card	PO99925-CABLE,HDMI CABLE,WIRE CLIPS,WALL INSERTS,SHOPLIGHT,S	05613	Equipment Repair & Maintenance	194.01	Information Technology	GENERAL FUND
9/26/2018	Wells Fargo Visa Card	PO99925-SCREWS,TOOL BOX,MASKS	05212	Tools and Supplies	128.76	Information Technology	GENERAL FUND
9/26/2018	Wells Fargo Visa Card	PO99907-WORK BOOTS & SOCKS- WORKMAN/OLIVAS/TERRAZAS	05213	Uniforms	456.82	Planning and Zoning	GENERAL FUND
9/26/2018	Wells Fargo Visa Card	PO99907-SHOES,SOCKS,INSOLES- JACQUEZ	05213	Uniforms	170.00	Planning and Zoning	GENERAL FUND
9/26/2018	Wells Fargo Visa Card	PO24472-OFFICE SUPPLIES-PZ	05201	Office Expense and Supplies	181.35	Planning and Zoning	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99925-STEEL TOE WORK SHOES	05213	Uniforms	104.30	Information Technology	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99925-WALL MOUNTS,FLASH DRIVES,BATTERIES	05613	Equipment Repair & Maintenance	211.91	Information Technology	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99925-WALL PLATES,DC PLUGS,BATTERIES,STAPLE GUN,ANCHORS	05613	Equipment Repair & Maintenance	197.30	Information Technology	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99903-CREDIT PAPER	05201	Office Expense and Supplies		Public Works	GENERAL FUND
9/25/2018		PO99903-CREDIT-STAMPS	05201	Office Expense and Supplies		Public Works	GENERAL FUND
9/25/2018	Wells Fargo Visa Card	PO99903-TILER RENTAL	05523	Equipment Rental/Lease	55.00	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/24/2018	Wells Fargo	PO99905-AIR/OIL FILTERS,OIL UNIT	05612	Vehicle Repair & Maintenance	58.75	Police Department	GENERAL FUND
	Visa Card	1400					
9/24/2018	Wells Fargo	PO99916-GIVEAWAY FOR DATA	05548	Events	378.00	Recreation Centers	GENERAL FUND
	Visa Card	COLLECTION					
9/24/2018	Wells Fargo	PO99915-POST IT NOTES,FILE	05201	Office Expense and Supplies	21.30	Finance Department	GENERAL FUND
	Visa Card	FOLDERS					
9/24/2018	Wells Fargo Visa Card	PO99903-OIL FILTER, OIL PW10	05612	Vehicle Repair & Maintenance	51.16	Public Works	GENERAL FUND
9/24/2018	Wells Fargo Visa Card	PO24375-OFFICE SUPPLIES	05201	Office Expense and Supplies	239.39	City Manager	GENERAL FUND
9/24/2018	Wells Fargo Visa Card	PO99903-MATERIAL FOR BARRICADES;BLINDS- CONFERENCE ROOM	05810	Property and Equipment	93.46	Public Works	GENERAL FUND
9/24/2018	Wells Fargo Visa Card	PO99903-REFLECTOR TAPE FOR BARRICADES	05810	Property and Equipment	295.00	Public Works	GENERAL FUND
9/24/2018	Wells Fargo Visa Card	PO99903-TIRE REPAIR & BALANCE PW05	05612	Vehicle Repair & Maintenance	30.00	Public Works	GENERAL FUND
9/24/2018	Wells Fargo Visa Card	PO99903-TOOLS	05810	Property and Equipment	2,031.85	Public Works	GENERAL FUND
9/20/2018	Wells Fargo Visa Card	PO99913-MINUTE BOOK,GREEN EDGE PAPER	05201	Office Expense and Supplies	324.95	Mayor and City Council	GENERAL FUND
9/22/2018	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL LIVE ENTERTAINMENT	05548	Events	600.00	Recreation Centers	GENERAL FUND
9/22/2018	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL LIVE ENTERTAINMENT	05548	Events	400.00	Recreation Centers	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99916-EVENT PREPARATION	05548	Events	129.00	Recreation Centers	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99916-BROCHURES FOR HARVEST FESTIVAL	05521	Support Activities	150.00	Recreation Centers	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL SUPPLIES	05548	Events	5.64	Recreation Centers	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL SUPPLIES	05548	Events	21.42	Recreation Centers	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL SUPPLIES	05548	Events	58.84	Recreation Centers	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL SUPPLIES	05548	Events	9.64	Recreation Centers	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL SUPPLIES	05548	Events	4.00	Recreation Centers	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99906-CHIPS,COOKIES,CANDY- MCOURT EVENTS	05521	Support Activities	252.48	Municipal Court	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99906-CHOCOLATES-MCOURT EVENTS	05521	Support Activities	29.96	Municipal Court	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/21/2018	Wells Fargo Visa Card	PO24373-OFFICE SUPPLIES	05201	Office Expense and Supplies	487.63	City Manager	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99903-METAL SHEET FOR WELDING SHOP	05810	Property and Equipment	76.99	Public Works	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99903-HOSE RAIL-S10 HERBICIDE TRUCK	05612	Vehicle Repair & Maintenance	89.99	Public Works	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99903-TIRE REPAIR PW17	05613	Equipment Repair & Maintenance	10.00	Public Works	GENERAL FUND
9/21/2018	Wells Fargo Visa Card	PO99905-CAMERAS FOR TRAINING FACILITY	05212	Tools and Supplies	414.80	Police Department	GENERAL FUND
9/18/2018	Wells Fargo Visa Card	PO99903-TOOLS	05810	Property and Equipment	2,078.95	Public Works	GENERAL FUND
9/18/2018	Wells Fargo Visa Card	PO99916-COMMUNITY CENTER SUPPLIES FOR ACTIVITIES	05521	Support Activities	34.95	Recreation Centers	GENERAL FUND
9/18/2018	Wells Fargo Visa Card	PO99903-MATERIAL FOR DOOR AT WELDING SHOP	05810	Property and Equipment	66.00	Public Works	GENERAL FUND
9/18/2018	Wells Fargo Visa Card	PO99903-MATERIAL FOR TEAM ROOMS	05810	Property and Equipment	46.86	Public Works	GENERAL FUND
9/20/2018	Wells Fargo Visa Card	PO99903-TOOLS FOR PPW TEAMS	05810	Property and Equipment	498.92	Public Works	GENERAL FUND
9/20/2018	Wells Fargo Visa Card	PO99903-TOW ADAPTOR PW05	05612	Vehicle Repair & Maintenance	27.99	Public Works	GENERAL FUND
9/20/2018	Wells Fargo Visa Card	PO99905-SAFETY & EMISSION INSPECTION UNIT 1100	05612	Vehicle Repair & Maintenance	18.50	Police Department	GENERAL FUND
9/20/2018	Wells Fargo Visa Card	Equipment Purchases	05810	Property and Equipment	3,350.00	Public Works	GENERAL FUND
9/19/2018	Wells Fargo Visa Card	PO99916-EMERGENCY SUPPLIES	05521	Support Activities	73.22	Recreation Centers	GENERAL FUND
9/19/2018	Wells Fargo Visa Card	PO99916-FOLDING COTS- EMERGENCY SUPPLIES	05521	Support Activities	89.97	Recreation Centers	GENERAL FUND
9/19/2018	Wells Fargo Visa Card	PO99903-BATTERY PATCH TRUCK PW30	05613	Equipment Repair & Maintenance	220.00	Public Works	GENERAL FUND
9/19/2018	Wells Fargo Visa Card	PO99903-OIL/AIR FILTER,OIL PW08	05612	Vehicle Repair & Maintenance	71.15	Public Works	GENERAL FUND
9/17/2018	Wells Fargo Visa Card	PO99906-OFFICE & CLEANING SUPPLIES-MC	05201	Office Expense and Supplies	950.11	Municipal Court	GENERAL FUND
9/17/2018	Wells Fargo Visa Card	PO99916-COMMUNITY CENTER INFORMATION CARDS	05511	Advertising/Drug Testing	333.00	Recreation Centers	GENERAL FUND
9/17/2018	Wells Fargo Visa Card	PO99905-SUPPLIES FOR PDHQ DOOR INSTALLATION	05311	Building & Property Maintenanc	24.20	Police Department	GENERAL FUND
9/17/2018	Wells Fargo Visa Card	PO99916-COMMUNITY CENTER INFORMATION CARDS	05511	Advertising/Drug Testing	24.99	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/18/2018	Visa Card	PO99903-UNIFORMS FOR CUSTODIANS-GRACIELA & ANGELICA	05213	Uniforms		Public Works	GENERAL FUND
9/18/2018	Wells Fargo Visa Card	PO99916-SENIOR OUTING	05521	Support Activities	66.00	Recreation Centers	GENERAL FUND
9/18/2018	Wells Fargo Visa Card	PO99916-OFFICE SUPPLIES	05201	Office Expense and Supplies	8.68	Recreation Centers	GENERAL FUND
9/15/2018	Wells Fargo Visa Card	PO99916-COMMUNITY CENTER EQUIPMENT	05810	Property and Equipment	151.99	Recreation Centers	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99925-FLEECE JACKETS-IT	05213	Uniforms	55.96	Information Technology	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99916-CREDIT SENIOR MOVIE DAY SUPPLIES-RC	05521	Support Activities		Recreation Centers	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99905-AIRFARE-TASER TRNG INSTRUCTOR COURSE 9/4-5/18 SCOTTS	05711	Travel Lodg Airf Mil	145.96	Police Department	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99905-ELITE FORCE GLOCK 17	05212	Tools and Supplies	184.05	Police Department	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99905-LATENT FINGERPRINT KITS	05212	Tools and Supplies	429.42	Police Department	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99905-GUNSHOT TRAUMA AND BLEEDING MOLLE KITS	05212	Tools and Supplies	1,130.89	Police Department	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99905-FINGERPRINT TABLE	05212	Tools and Supplies	328.36	Police Department	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99907-CITY PLANNERS OFFICE SUPPLIES	05201	Office Expense and Supplies	14.96	Planning and Zoning	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99907-CITY PLANNERS OFFICE SUPPLIES	05201	Office Expense and Supplies	115.13	Planning and Zoning	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99907-CITY PLANNERS DRY ERASE BOARD	05201	Office Expense and Supplies	338.91	Planning and Zoning	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99907-CITY PLANNERS WALL CALENDAR	05201	Office Expense and Supplies	25.59	Planning and Zoning	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99903-BELT TENSIONER PW03	05612	Vehicle Repair & Maintenance	33.99	Public Works	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99903-AC BELT,PUMP DIAL	05311	Building & Property Maintenanc	28.50	Public Works	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99903-STUDS	05212	Tools and Supplies	13.56	Public Works	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99914-LEATHER CHAIR,LEATHER LOVESEAT	05201	Office Expense and Supplies	869.98	City Clerk	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99905-FUEL UNIT 1104	05614	Vehicle Fuel	29.23	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/4/2018	Wells Fargo Visa Card	PO99910-HUD COUNSELOR EXAM- SP	06440	Grant Expense	100.00	Grants and Special Projects	GENERAL FUND
9/4/2018	Wells Fargo Visa Card	PO99916-FIRST AID KITS FOR COMMUNITY CENTERS-RC	05201	Office Expense and Supplies	36.23	Recreation Centers	GENERAL FUND
9/4/2018	Wells Fargo Visa Card	PO99916-REFUND-EMERGENCY SUPPLIES-RC	05201	Office Expense and Supplies		Recreation Centers	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99916-OFFICE SUPPLIES	05201	Office Expense and Supplies	15.29	Recreation Centers	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99913-PARKING METER FEE-MCC	05711	Travel Lodg Airf Mil	2.03	Mayor and City Council	GENERAL FUND
9/4/2018	Wells Fargo Visa Card	PO99903-MOTOR OIL BARREL-ALL VEHICLES PW	05212	Tools and Supplies	614.99	Public Works	GENERAL FUND
9/4/2018	Wells Fargo Visa Card	PO99903-OIL FILTER PW30	05613	Equipment Repair & Maintenance	11.17	Public Works	GENERAL FUND
9/2/2018	Wells Fargo Visa Card	PO99916-OFFICE SUPPLIS	05201	Office Expense and Supplies	35.44	Recreation Centers	GENERAL FUND
9/2/2018	Wells Fargo Visa Card	PO99916-OFFICE SUPPLIES	05201	Office Expense and Supplies	79.99	Recreation Centers	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99903-DELL INSPIRON DESKTOP COMPUTERS,MONITORS,WIN PROS- PW	05810	Property and Equipment	1,699.94	Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99903-MATERIAL FOR TEAM ROOMS-PW	05810	Property and Equipment	170.55	Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99903-MATERIAL FOR TEAM ROOMS-PW	01100	Accounts Receivable	14.07	Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99903-REFLECTOR TAPE FOR BARRICADES-PW	05810	Property and Equipment	295.00	Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99903-CREDIT MATERIAL TO BUILD BARRICADES-PW	05810	Property and Equipment		Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99903-MATERIAL TO BUILD BARRICADES-PW	05810	Property and Equipment	156.84	Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99903-AIR FILTER,FUEL TREATMENT,OIL STABILIZER-PW S10	05612	Vehicle Repair & Maintenance	31.36	Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99903-BULBS,TAILIGHT CIRCUIT BOARD-PW03	05612	Vehicle Repair & Maintenance	47.97	Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card		05613	Equipment Repair & Maintenance	25.99	Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99903-SPOTLIGHT SWITCH PW07	05613	Equipment Repair & Maintenance	47.99	Public Works	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99916-SUPPLIES-HOMECOMING PARADE-RC	05548	Events	2.97	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/5/2018	Wells Fargo Visa Card	PO99916-SUPPLIES-HOMECOMING PARADE-RC	05548	Events	10.00	Recreation Centers	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99916-SUPPLIES-HOMECOMING PARADE-RC	05548	Events	10.00	Recreation Centers	GENERAL FUND
9/5/2018	Wells Fargo Visa Card	PO99916-MEDIA MONITORING SERVICE-RC	01209	Prepaid Expenses	2,400.00	Recreation Centers	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99913-FUEL-TML REGION IV MEETING 08/17/18 ODESSA TX	05711	Travel Lodg Airf Mil	40.10	Mayor and City Council	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99913-CREDIT CAR RENTAL-TML REGION IV MEETING 8/17/18 ODES	05711	Travel Lodg Airf Mil		Mayor and City Council	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99903-OXYGEN COMPRESSED FOR WELDING MACHINE	05613	Equipment Repair & Maintenance	18.76	Public Works	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99907-CREDIT-AIRFARE- BAILIFF/WARRANT TRNG-OFC ESPARZA	05711	Travel Lodg Airf Mil		Municipal Court	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99907-CREDIT-AIRFARE- BAILIFF/WARRANT TRNG-OFC ESPARZA	05521	Support Activities		Municipal Court	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99905-TIRE REPAIR UNIT 1602	05612	Vehicle Repair & Maintenance	20.00	Police Department	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99905-TASER CEW INSTRUCTOR CERT-SGT KEENE	05527	Seminars/Training/Workshops	325.00	Police Department	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99905-OIL FILTER,TENSIONER,BELT,OIL UNIT 1401	05612	Vehicle Repair & Maintenance	144.14	Police Department	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99903-STARTER, BULBS	05612	Vehicle Repair & Maintenance	125.97	Public Works	GENERAL FUND
9/1/2018	Wells Fargo Visa Card	PO99916-AIRFARE-PASTFORWARD CONF-CASTRO/RETA 11/12-11/17/18	05527	Seminars/Training/Workshops	569.18	Recreation Centers	GENERAL FUND
	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL SUPPLIES	05548	Events	32.45	Recreation Centers	GENERAL FUND
9/11/2018	Wells Fargo Visa Card	PO99916-PROPERTY & EQUIPMENT SUPPLIES	05810	Property and Equipment	55.00	Recreation Centers	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99906-FILING CABINET	05610	Office Furniture	499.99	Municipal Court	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99903-DRY ERASE CORK BOARD,PAPER,STAPLERS,FOLDERS ,DESK SOR	05201	Office Expense and Supplies	449.36	Public Works	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99905-TIRE REPAIR UNIT 1602-PD	05612	Vehicle Repair & Maintenance	10.00	Police Department	GENERAL FUND

Date	Name	Transaction Description		GL Description	Amount	Department	Fund
	Wells Fargo Visa Card	PO99905-WNDSHLD WASHER JET NOZZLE/HOSE,SEAT BELT BUCKLE 1401	05612	Vehicle Repair & Maintenance	151.01	Police Department	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99905-OIL CHARGE,TOWELS,WNDSHIELD WASHER FLUID ALL UNITS	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99905-AC VALVE, AC VALVE REMOVER UNIT 1401	05612	Vehicle Repair & Maintenance	19.80	Police Department	GENERAL FUND
9/14/2018	Wells Fargo Visa Card	PO24527-TIRE REPAIR UNIT 1401-PD	05612	Vehicle Repair & Maintenance	10.00	Police Department	GENERAL FUND
9/14/2018	Wells Fargo Visa Card	PO99903-ELECTRICAL MATERIAL- TEAMS ROOMS	05810	Property and Equipment	39.80	Public Works	GENERAL FUND
9/14/2018	Wells Fargo Visa Card	PO99916-SENIOR ACTIVITY SUPPLIES	05521	Support Activities	24.08	Recreation Centers	GENERAL FUND
9/14/2018	Wells Fargo Visa Card	PO99916-SENIOR ACTIVITY SUPPLIES	05521	Support Activities	16.90	Recreation Centers	GENERAL FUND
9/14/2018	Wells Fargo Visa Card	PO99903-STARTER PW Z MOWER	05613	Equipment Repair & Maintenance	165.54	Public Works	GENERAL FUND
9/14/2018	Wells Fargo Visa Card	PO99903-POSTAGE-TX COMMISION ON ENVIMNTL QUALITY APP	05201	Office Expense and Supplies	29.70	Public Works	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99906-OFFICE SUPPLIES-MC	05201	Office Expense and Supplies	120.62	Municipal Court	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99903-ELECTRICAL MATERIAL- MECHANIC SHOP	05810	Property and Equipment	159.48	Public Works	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99903-BLDG MATERIAL FOR BARRICADES	05810	Property and Equipment	159.72	Public Works	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99916-HARVEST FESTIVAL CONTEST PRIZES & PLAQUES	05548	Events	206.50	Recreation Centers	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99916-EVENT SUPPLIES	05548	Events	375.98	Recreation Centers	GENERAL FUND
9/13/2018	Wells Fargo Visa Card	PO99916-OFFICE SUPPLIES FOR EMERGENCIES	05201	Office Expense and Supplies	30.78	Recreation Centers	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99905-TIRE REPAIR UNIT 1404	05612	Vehicle Repair & Maintenance	50.00	Police Department	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99916-PEST CONTROL-RC	05520	Service Contracts	40.00	Recreation Centers	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99916-VIDEO PRODUCTION FOR MARKETING-RC	05511	Advertising/Drug Testing	450.00	Recreation Centers	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99916-PEST CONTROL-RC	05520	Service Contracts	60.00	Recreation Centers	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99903-LOCKS-TEAMS ROOMS	05810	Property and Equipment	201.53	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/12/2018	Wells Fargo Visa Card	PO99903-BLDG MATERIAL FOR BARRICADES-PW	05810	Property and Equipment	498.42	Public Works	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99903-IRON MATERIAL-TEAMS ROOM	05810	Property and Equipment	259.00	Public Works	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99903-AIR FILTERS PW Z MOWER HUSTLER	05613	Equipment Repair & Maintenance	37.47	Public Works	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99903-NEW TIRES, TIRE REPAIR PW Z MOWER HUSTLER	05613	Equipment Repair & Maintenance	100.00	Public Works	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99903-BATER,OIL FILTER PW Z MOWER HUSTLER	05613	Equipment Repair & Maintenance	52.78	Public Works	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99905-MEDICAL SUPPLIES-PD	05202	Medical Supplies	128.32	Police Department	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99905-PURCHASED GAS CARDS FOR EMERGENCIES	05614	Vehicle Fuel	500.00	Police Department	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99905-OFFICE SUPPLIES	05201	Office Expense and Supplies	167.18	Police Department	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99905-EQUIPMENT FOR DISPATCH	05212	Tools and Supplies	89.00	Police Department	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99905-SAFETY & EMISSION INSPECTION UNIT 1400	05612	Vehicle Repair & Maintenance	18.50	Police Department	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99905-OIL CHANGE SUPPLIES UNIT 1400	05612	Vehicle Repair & Maintenance	63.73	Police Department	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99925-POWER STRIP	05613	Equipment Repair & Maintenance	8.96	Information Technology	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99916-OFFICE SUPPLIES	05201	Office Expense and Supplies	34.41	Recreation Centers	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99916-EVENT SUPPLIES	05548	Events	15.82	Recreation Centers	GENERAL FUND
9/12/2018	Wells Fargo Visa Card	PO99916-EVENT SUPPLIES	05548	Events	57.56	Recreation Centers	GENERAL FUND
9/11/2018	Wells Fargo Visa Card	PO99916-FLYER FOR ADVERTISING OF EVENT-RC	05511	Advertising/Drug Testing	50.00	Recreation Centers	GENERAL FUND
9/11/2018	Wells Fargo Visa Card	PO99916-INFORMATION BOOTH-RC	05511	Advertising/Drug Testing	241.06	Recreation Centers	GENERAL FUND
9/11/2018	Wells Fargo Visa Card	PO99916-EVENT GIVEAWAYS-RC	05548	Events	130.00	Recreation Centers	GENERAL FUND
9/11/2018	Wells Fargo Visa Card	PO99903-BLADE SET PW28	05613	Equipment Repair & Maintenance	79.99	Public Works	GENERAL FUND
9/11/2018	Wells Fargo Visa Card	PO99903-ROOF CEMENT FOR CONTAINERS	05212	Tools and Supplies	12.99	Public Works	GENERAL FUND
9/11/2018	Wells Fargo Visa Card	PO99903-PW CONTAINERS	05212	Tools and Supplies	18.76	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/11/2018	Wells Fargo	PO99905-HUB & BEARING SSY UNIT	05612	Vehicle Repair & Maintenance	284.57	Police Department	GENERAL FUND
	Visa Card	1602					
9/7/2018	Wells Fargo	PO99916-OFFICE SUPPLIES	05201	Office Expense and Supplies	160.11	Recreation Centers	GENERAL FUND
	Visa Card						
9/7/2018	Wells Fargo	PO99903-COMPUTER DESKS,PAPER,	05201	Office Expense and Supplies	929.86	Public Works	GENERAL FUND
	Visa Card	HOLE					
		PUNCHER,BINDERS,PENS,PENC					
9/7/2018	Wells Fargo	PO99903-TOOLS	05212	Tools and Supplies	2,990.30	Public Works	GENERAL FUND
0/40/0040	Visa Card		0.7.61.0		12.00	D. 11. D.	OENTED AT ELLIP
9/10/2018	Wells Fargo		05612	Vehicle Repair & Maintenance	12.99	Police Department	GENERAL FUND
0/10/2010	Visa Card	1602	05610	W.1:1 D	20.10	D. II. D.	CENTED AT ELDID
9/10/2018	Wells Fargo	PO99905-TOWELS,GLOVES UNIT	05612	Vehicle Repair & Maintenance	29.18	Police Department	GENERAL FUND
0/10/2010	Visa Card	1602	05010	T 1 10 1	400.62	D 1' D	CENEDAL FINID
9/10/2018	Wells Fargo Visa Card	PO99905-ANALOG HIGH DEF DVR,POWER SUPPLY	05212	Tools and Supplies	498.62	Police Department	GENERAL FUND
0/10/2019	Wells Fargo	PO99913-PARKING METER FEE-MCC	05711	Travel Lodg Airf Mil	2.02	Mayor and City Council	GENERAL FUND
9/10/2018	Visa Card	PO99913-PARKING METER FEE-MCC	03/11	Travel Lodg Airi Will	2.03	Mayor and City Council	GENERAL FUND
0/0/2018	Wells Fargo	PO99903-PAINT FOR OFFICE	05201	Office Expense and Supplies	15.14	Public Works	GENERAL FUND
7/7/2016	Visa Card	1077703-1 AINT TOR OTTICE	03201	Office Expense and Supplies	13.14	Tuone works	OLNERAL FOND
9/9/2018	Wells Fargo	PO99905-FUEL	05614	Vehicle Fuel	100.00	Police Department	GENERAL FUND
2/2/2010	Visa Card	10,,,,,,,,	05011	v emere i dei	100.00	r once Beparament	GET VERGIE T GT VE
9/9/2018	Wells Fargo	PO99905-FUEL	05612	Vehicle Repair & Maintenance	100.00	Police Department	GENERAL FUND
	Visa Card			1		1	
9/9/2018	Wells Fargo	PO99905-FUEL	05614	Vehicle Fuel	66.22	Police Department	GENERAL FUND
	Visa Card					•	
9/9/2018	Wells Fargo	PO99905-FUEL UNIT 1103	05614	Vehicle Fuel	31.22	Police Department	GENERAL FUND
	Visa Card					_	
9/10/2018	Wells Fargo	PO99916-NEW FLAGS FOR	05311	Building & Property Maintenanc	540.74	Recreation Centers	GENERAL FUND
	Visa Card	COMMUNITY CENTERS-RC					
9/10/2018	Wells Fargo	PO99916-BLACK KEYSMART PRO	05201	Office Expense and Supplies	59.97	Recreation Centers	GENERAL FUND
	Visa Card	WITH TILE-RC					
9/10/2018	Wells Fargo	PO99925-BATTERIES-IT	05613	Equipment Repair & Maintenance	23.98	Information Technology	GENERAL FUND
	Visa Card						
9/10/2018	Wells Fargo	PO99905-FUEL FOR LT UNIT-PD	05614	Vehicle Fuel	38.15	Police Department	GENERAL FUND
- / - /	Visa Card					- 441 4	
9/10/2018	Wells Fargo		05810	Property and Equipment	937.59	Public Works	GENERAL FUND
0/10/2010	Visa Card	ROOMS	05010	D (IE :	65.05	D 11' W 1	CENEDAL FINE
9/10/2018	Wells Fargo	PO99903-WELDING RODS,	02810	Property and Equipment	65.97	Public Works	GENERAL FUND
0/10/2010	Visa Card	SPRAYERS	05(12	E-minus and Donati O. M. i. d	14604	D1-1: - W1-	CENEDAL FUND
9/10/2018	Wells Fargo Visa Card	PO99903-PARTS PW28	03613	Equipment Repair & Maintenance	146.04	Public Works	GENERAL FUND
0/10/2019		DO00002 DIGITAL AV ADARTER	05910	Dronarty and Equipment	40.00	Public Works	CENEDAL ELIND
9/10/2018	Wells Fargo Visa Card	PO99903-DIGITAL AV ADAPTER	03810	Property and Equipment	49.99	FUULIC WOLKS	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
9/10/2018	Wells Fargo	PO99903-SUPPLIES FOR CAMERA	05810	Property and Equipment	537.59	Public Works	GENERAL FUND
	Visa Card	INSTALLATION					
9/10/2018	Wells Fargo	PO99903-TOOLS	05810	Property and Equipment	1,517.00	Public Works	GENERAL FUND
	Visa Card						
9/5/2018	Wells Fargo		05612	Vehicle Repair & Maintenance	58.35	Police Department	GENERAL FUND
	Visa Card	1602					
9/6/2018	Wells Fargo	PO99903-PORTABLE FLASH LIGHTS-	05810	Property and Equipment	551.25	Public Works	GENERAL FUND
	Visa Card	PW					
9/6/2018	Wells Fargo		05548	Events	134.92	Recreation Centers	GENERAL FUND
	Visa Card	PARADE-RC					
9/6/2018	Wells Fargo	PO99925-WEBSITE DOMAIN FOR 2	05520	Service Contracts	499.00	Information Technology	GENERAL FUND
	Visa Card	YRS-IT					
9/6/2018	Wells Fargo	PO99905-OFFICE SUPPLIES	05201	Office Expense and Supplies	301.44	Police Department	GENERAL FUND
	Visa Card						
9/6/2018	Wells Fargo	PO99916-OFFICE EQUIPMENT	05810	Property and Equipment	144.95	Recreation Centers	GENERAL FUND
	Visa Card						
9/6/2018	Wells Fargo	PO99903-PATCH TRUCK PARTS	05613	Equipment Repair & Maintenance	140.58	Public Works	GENERAL FUND
	Visa Card	PW30					
9/6/2018	Wells Fargo	PO99903-TRAILER END 4 WIRE	05612	Vehicle Repair & Maintenance	3.39	Public Works	GENERAL FUND
	Visa Card	PW03					
9/6/2018	Wells Fargo	PO99903-TOOLS FOR MAINT DEPT	05311	Building & Property Maintenanc	614.61	Public Works	GENERAL FUND
	Visa Card						
9/7/2018	Wells Fargo	PO99910-HUD COUNSELOR EXAM	06440	Grant Expense	100.00	Grants and Special Projects	GENERAL FUND
	Visa Card	RETAKE-SP					
9/7/2018	Wells Fargo	PO99916-OFFICE SUPPLIES-RC	05201	Office Expense and Supplies	15.75	Recreation Centers	GENERAL FUND
	Visa Card						
9/7/2018	Wells Fargo	PO99916-PADLOCK FOR BUILDING-	05311	Building & Property Maintenanc	10.99	Recreation Centers	GENERAL FUND
	Visa Card	RC					
9/7/2018	Wells Fargo	PO99925-COAX/CONNECTORS,	05613	Equipment Repair & Maintenance	111.66	Information Technology	GENERAL FUND
	Visa Card	WALL OUTLET COVER, COUPLERS,					
		UTILITY B					
9/30/2018	WorkQuest	PO99902-ARCHIVE BOXES,ACTIVE	05520	Service Contracts	120.74	City Manager	GENERAL FUND
		WEB SEP'18-CM					
		Total Accounts Payable Transactions			###########		

Rene Rodriguez
Representative
At Large

Cesar Nevarez



Ralph Duran
District 2

Victor Perez
District 3
Mayor Pro-Tem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

DATE:

November 1, 2018

TO:

MAYOR AND CITY COUNCIL

FROM:

Michael Medina, City Planner

CC:

Adriana Rodarte, City Manager

SUBJECT:

Introduction, First Reading and Calling for a Public Hearing of an Ordinance for the proposed amendment to the City of Socorro's Master Plan and rezoning of Tract 12-M, Block 10, Socorro Grant at 181 Ormsby Ct. from R-1 (Single Family Residential) to M-1 (Light Industrial) for the storage of vehicles.

SUMMARY:

The property matter of this request is 765' feet east of Alameda Ave. This property has an estimated area of 21,780 sf. (0.50 acres), owned by Magnolia Gutierrez.

BACKGROUND:

Socorro Grant was surveyed in 1927 with several properties classified as R-1 after the City's activation in 1986.

Per the Flood Insurance Rate Maps, this property is located within flood zone X.

The existing land use for this property is industrial. (Storage of vehicles)

Per the future land use map the proposed use is Commercial

The proposed use for this property is Industrial

The adjacent land use: North (R-1), South (M-1), East (R-1), West (R-1)

STATEMENT OF THE ISSUE:

The property is currently zoned as R-1. Petitioner is asking for a zoning change to allow the existing use within the property.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL because this business is located in an area were the industrial use dominates over the residential zone.

Conditions imposed:

- 1. The owner shall built a solid wall or fence along the residential zone per section 46-629.
 - a. Material types and heights shall be as defined in section 46-637(b).
- 2. Ponding area shall be provided to contain storm water within the property, including runoff from half of the existing street.

BOARD RECOMMENDATION:

The Planning and Zoning Commission recommends APPROVAL with conditions imposed.

- 1. The owner shall built a solid wall along the rear residential zone.
- 2. Ponding area shall be provided to contain storm water within the property, including runoff from half of the existing street.
- 3. A twenty-foot landscaping buffer with trees shall be placed in the rear of the lot along the residential zone.
- 4. The land use shall be limited to store cars only.

Rene Rodriguez Representative At Large

Cesar Nevarez, District 1



Ralph Duran District 2

Victor Perez, District 3 Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte City Manager

AN ORDINANCE CHANGING THE ZONING OF TRACT 12-M, BLOCK 10, SOCORRO GRANT, AT 181 ORMSBY CT. FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO M-1 (LIGHT INDUSTRIAL) FOR STORAGE OF VEHICLES

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:

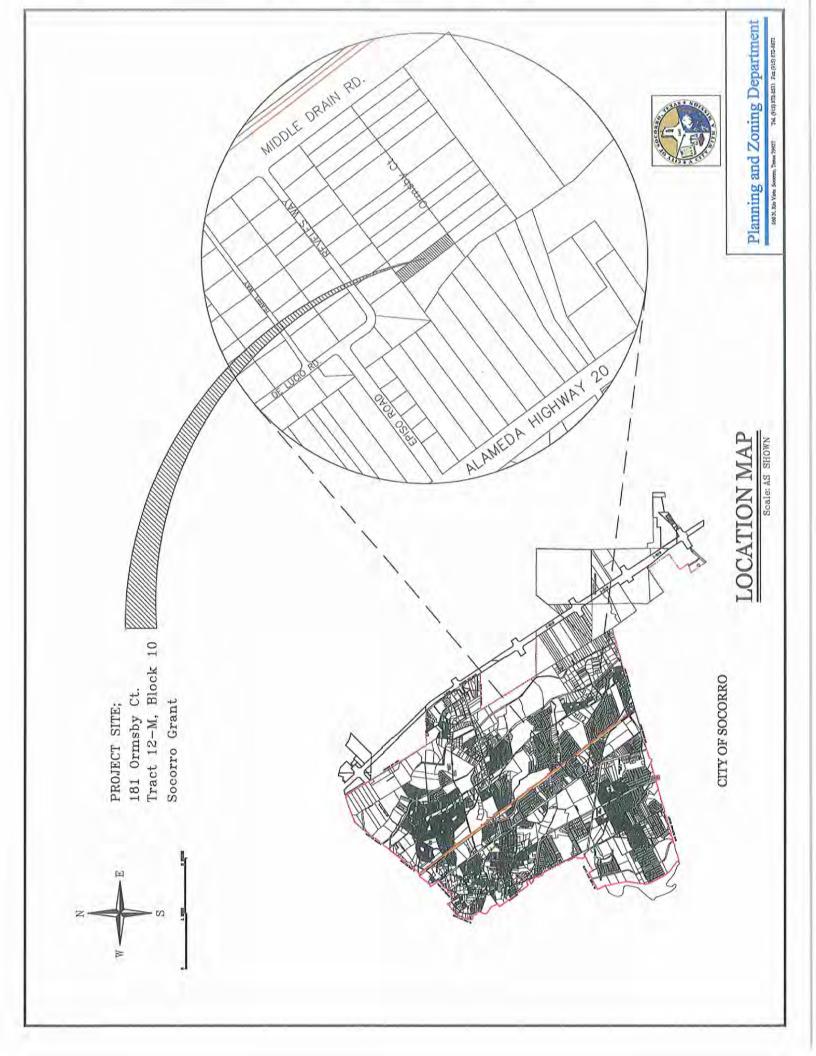
That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, as amended, the zoning of Tract 12-M, Block 10, Socorro Grant at 181 Ormsby Ct. has been changed from R-1 (Single Family Residential) to M-1 (Light Industrial) with conditions imposed.

- 1. The owner shall built a solid wall along the rear of the lot along the residential zone.
- A ponding area shall be built to contain storm water within the property, including runoff from half of the existing street.
- 3. A twenty-foot landscaping buffer with trees shall be placed in the rear of the lot to conceal the use from the residential zone.
- 4. The land use shall be limited to the storage of cars only.

Introduction and First Reading: November 1, 2018

Second Reading and Adoption:

READ, APPROVED AND ADOPTED this	day of 2018.
	CITY OF SOCORRO, TEXAS
ATTEST:	Elia Garcia, Mayor
Olivia Navarro, City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
James A. Martinez Socorro City Attorney	Adriana Rodarte, City Manager





PLANNING AND ZONING DEPARTMENT REQUEST TO AMEND ZONING MAP AND/OR CITY OF SOCORRO MASTER PLAN

Representative:		N. Janes
Address:	00. 12 @ holo	Phone:
Email Address: \\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	914-12610+1	nui l'on
. Property Location: 19	of Ormsbyet	SOCOTYO TX 7992
Legal Description:) SORDINO TR	nail. com Socorro Tx 7992 12-14 (0,5001 Ac
If legal description is not	available, a metes and bounds of	lescription will be required.
F 5001 A.Q. Area (Sq. ft. or Acreage)	Rosdantial Current Zoning	Current Land Use
Light indu Proposed Zoni	strial MA Del	roposed Land Use
. All owners of record mu	st sign document.	
W. Steller		
	5	
T 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	must be completed and all supp	orting documentation must be

ALL FEES ARE NON-REFUNDABLE

Rene Rodriguez Representative At Large

Cesar Nevarez District I



Ralph Duran District 2

Victor Perez, District 3 Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte City Manager

DATE:

November 1, 2018

TO: FROM: MAYOR AND CITY COUNCIL Michael Medina, City Planner

CC:

Adriana Rodarte, City Manager

SUBJECT:

Introduction, First Reading and Calling for a Public Hearing of an Ordinance for the proposed amendment to the City of Socorro's Master Plan and rezoning of Lot 8, Poole Subdivision, Block 2 at 10881 Alameda Ave. from C-2, General Commercial to M-1, Light Industrial to be used as a vehicle storage yard.

SUMMARY:

The property matter of this request is 4,200' feet southeast from the intersection of Alameda Ave. and Horizon Blvd. This property has an estimated area of 21,780 sf. (0.50 acres), owned by Eduardo Hernandez Garcia.

BACKGROUND:

Poole Subdivision was recorded in 1983 with 147 properties classified R-1 after the City's activation in 1986.

Per the Flood Insurance Rate Maps, this property is located within flood zone X.

The existing land use for this property is industrial. (Storage of vehicles)

Per the future land use map the proposed use is Commercial

The proposed use for this property is Industrial

The adjacent land use: North (C-2), South (C-2), East (C-2), West (A-1)

STATEMENT OF THE ISSUE:

Petitioner is asking for a zoning change to allow the storage of vehicles. Under the existing zoning this use is not allowed. The property was rezoned to C-2 in 1993.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends DENIAL because this request is contrary to the Master Plan and because of the proximity to a residential zone.

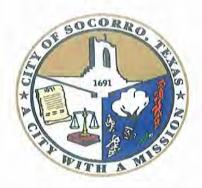
BOARD RECOMMENDATION:

The Planning and Zoning Department recommends DENIAL because this request is contrary to the Master Plan and because of the proximity to a residential zone.

Rene Rodriguez, Representative At Large

Cesar Nevarez, District 1

Second Reading and Adoption:



Ralph Duran District 2

Victor Perez.
District 3
Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

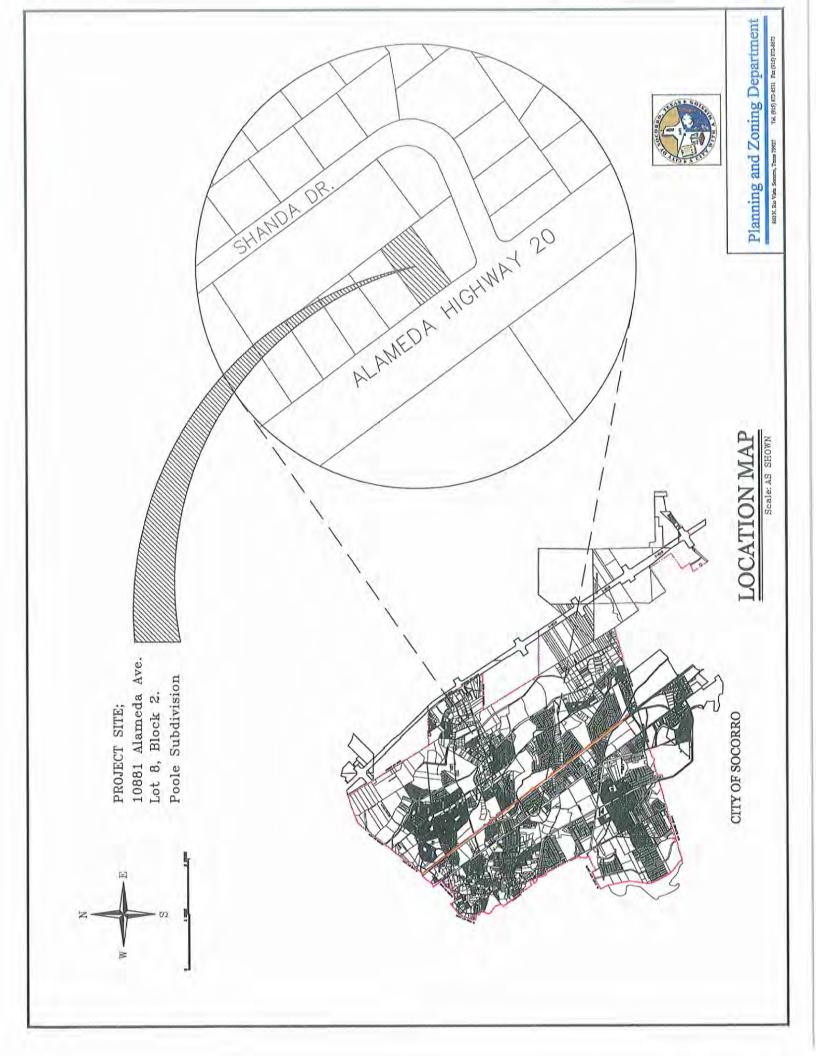
ORDINANCE	
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AN ORDINANCE CHANGING THE ZONING OF LOT 8, BLOCK 2, POOLE SUBDIVISION, AT 10881 ALAMEDA AVE., IS CHANGED FROM C-2 (GENERAL COMMERCIAL) TO M-1 (LIGHT INDUSTRIAL)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, as amended, the zoning of Lot 8, Block 2, Poole Subdivision, located at 10881 Alameda Ave., has been changed from C-2 (General Commercial) to M-1 (Light Industrial) for a vehicle storage yard.

READ, APPROVED AND ADOPTED the	is day of 2018.
	CITY OF SOCORRO, TEXAS
	Elia Garcia, Mayor
ATTEST:	
Olivia Navarro, City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
James A. Martinez Socorro City Attorney	Adriana Rodarte, City Manager
Introduction and First Reading: November 1, 201	8





PLANNING AND ZONING DEPARTMENT REQUEST TO AMEND ZONING MAP AND/OR CITY OF SOCORRO MASTER PLAN

	esentative: CTCILIA MENDEZ
	ess: 1640 MYRTCER DR CUNTTYPhone: (915) 217-
Prop	erty Location: 10881 ALAMEDA SOCOPRO TX
Lega	Description: 2 Poole Lot8
	al description is not available, a metes and bounds description will be required. $C = D$
_	1780 C-2 (Sq. ft. or Acreage) Current Zoning Current Land Use
	M-L Proposed Zoning Vehicle Storage Proposed Land Use
All o	M-1 VEHICLE STORAGE
	M-L Proposed Zoning Vehicle Storage Proposed Land Use
e i	Proposed Zoning Proposed Land Use Proposed Land Use Where of record must sign document.
C (Proposed Zoning Proposed Land Use Where Storage Proposed Land Use Where of record must sign document. UARDO HERNANDEL CARCIA



REQUEST TO AMEND ZONING MAP AND/OR CITY OF SOCORRO MASTER PLAN

- 1. Material to be submitted with the application:
 - A. Proof of ownership, including a copy of the Warranty Deed or Certificate of Title.
 - B. A copy of deed restrictions, existing or proposed, or a statement from the Title Company certifying that deed restrictions do not exist.
 - C. A copy of the Property Tax Certificate for each parcel described in the application. Delinquent taxes must be paid in full before application is considered.

NOTE: PHOTOGRAPHS OF THE CURRENT STATE OF THE PROPERTY MAYBE REQUIRED DURING THE PROCESS.

- 2. Applications will be accepted on a first come, first served basis. The Planning and Zoning Commission reserves the right to limit the amount of zoning cases heard each month.
- 3. Dismissal for want of Prosecution- If an applicant fails to appear or be represented at the time their case is being heard, the Commission can, at their discretion, postpone or hear the case with or without the applicants being represented. The applicant's case shall be automatically dismissed for want of prosecution. Failure to receive the notice by certified mail will not excuse failure to appear.
- FEE A fee will be charged for review of the application by the Planning and Zoning Department.

Rezoning per parcel/tract: Less than one acre - \$650.00 1 to 10 acres - \$750.00 10.1 to 30 acres - \$950.00 30.1 to 50 acres - \$1,150.00 50.1 to 75 acres - \$1,400.00 75.1 or more - \$1,650.00

FEES ARE NON-REFUNDABLE

Initials:	
Date:	

Rene Rodriguez Representative At Large

Cesar Nevarez District 1



Ralph Duran District 2

Victor Perez District 3 Mayor Pro-Tem

Yvonne Colon-Villalobos District 4

> Adriana Rodarte City Manager

DATE:

November 1, 2018

TO: FROM:

MAYOR AND CITY COUNCIL Michael Medina, City Planner

CC:

Adriana Rodarte, City Manager

SUBJECT:

Introduction, First Reading and Calling for a Public Hearing of an Ordinance for the proposed amendment to the City of Socorro's Master Plan and rezoning of Tract 2-N, Socorro Grant, Block 1 at 859 Anderson Rd. from A-1, Agricultural to M-1, Light Industrial to be used as a personal storage.

SUMMARY:

The property matter of this request is 3,400' feet east of North Loop and Anderson Rd. This property has an estimated area of 48,352 sf. (1.11 acres), owned by David Puente.

BACKGROUND:

Socorro Grant was surveyed in 1927 with several properties classified as A-1 after the City's activation in 1986.

Per the Flood Insurance Rate Maps, this property is located within flood zone A. These flood zones are "Areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30 - year mortgage. Because detailed analyses are not performed for such areas, no depths or base flood elevations are shown within these zones".

The existing land use of this property is industrial. (Storage of vehicles)

Per the future land use map the proposed use is rural residential.

The proposed use for this property is Industrial

The adjacent land use: North (A-1), South (A-1), East (A-1), West (A-1)

STATEMENT OF THE ISSUE:

Petitioner is asking for a zoning change to allow the storage of vehicles. Under the existing zoning classification, this use is not allowed.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends DENIAL because this request is contrary to the Master Plan and is considered spot zoning.

BOARD RECOMMENDATION:

The Planning and Zoning Commission recommends DENIAL because this request is contrary to the Master Plan and is considered spot zoning.

Rene Rodriguez, Representative At Large

Cesar Nevarez,
District 1



Ralph Duran District 2

Victor Perez, District 3 Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte City Manager

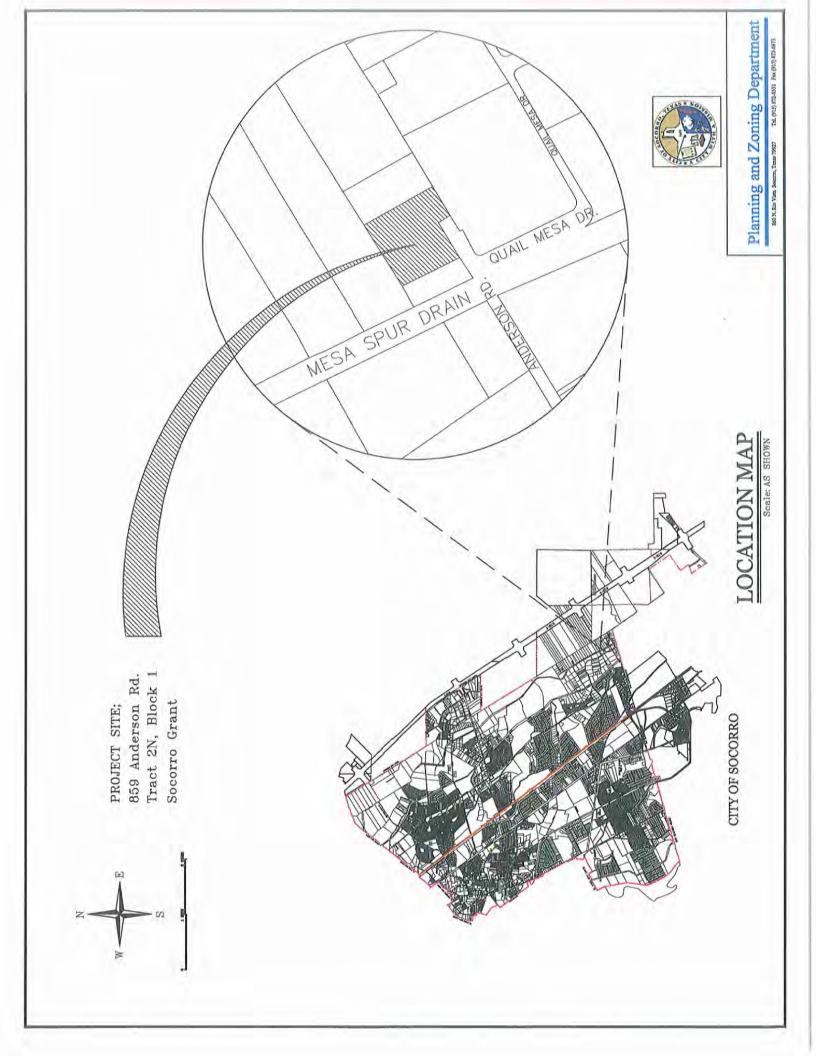
ORDINANCE	
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AN ORDINANCE CHANGING THE ZONING OF TRACT 2-N, BLOCK 1, SOCORRO GRANT AT 859 ANDERSON RD., IS CHANGED FROM A-1 (AGRICULTURAL) TO M-1 (LIGHT INDUSTRIAL)

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, as amended, the zoning of Tract 2-N, Block 1, Socorro Grant, located at 859 Anderson Rd., has been changed from A-1 (Agricultural) to M-1 (Light Industrial) for a personal storage.

READ, APPROVED AND ADOPTED this	s day of 2018.
	CITY OF SOCORRO, TEXAS
	Elia Garcia, Mayor
ATTEST:	
Olivia Navarro, City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
James A. Martinez Socorro City Attorney	Adriana Rodarte, City Manager
Introduction and First Reading: November 1, 2018 Second Reading and Adoption:	





PLANNING AND ZONING DEPARTMENT REQUEST TO AMEND ZONING MAP AND/OR CITY OF SOCORRO MASTER PLAN

Address:	THE DE	grace	rige	Phone:	1000
Representative:	FICH	MUNICA	Mula	0	
Address: 910 SUN	FIRE #	163 E/	PASO IX	Phone:	15.877.
Email Address: licflor	jurado 6	D yango	o com	mx	×_
Property Location:	85	9 /4	llassoc		1
Legal Description:	wat of	X, PW	1/20	DARO	Office
If legal description is not a	vailable, a me	tes and bound	s description	will be req	uired.
1.1147 AC	W (1-1	PER	SUNIAT ST	TO VIACE
Area (Sq. ft. or Acreage)	Curre	ent Zoning	Ci	rrent Land	Use
19-1		Q	ERSONAL	STORGE	
Proposed Zoning		1	Proposed La	and Use	
All owners of record must	sign documen	to			
DAVIET PL	ente				

ALL FEES ARE NON-REFUNDABLE

Representative/Owner

Rene Rodriguez, Representative At Large

Cesar Nevarez, District 1



Ralph Duran District 2

Victor Perez, District 3 Mayor Pro-Tem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte City Manager

DATE: November 1, 2018

TO: MAYOR AND CITY COUNCIL FROM: Michael Medina, City Planner CC: Adriana Rodarte, City Manager

SUBJECT:

Second Reading and Adoption of an Ordinance for the proposed Amendment to the City of Socorro's Master Plan and rezoning of Lot 1, Vinedo Acres, Block A at 11196 Muscat Rd. from R-1, Single Family Residential to R-2, Medium Density Residential to allow a second dwelling.

SUMMARY:

The property matter of this request is 1,200' feet northeast from Socorro Rd. This property has an estimated area of 28,226 sf. (0.65 acres), owned by Alicia Bosquez and represented by Elena Bosquez.

BACKGROUND:

Vinedo Acres was recorded in 1973 with 60 lots classified as R-1 after the City's activation in 1986.

Per the Flood Insurance Rate Maps, this property is located within flood zone X.

The existing land use for this property is Single Family Residential.

Per the future land use map the proposed use is Single Family Residential.

The proposed use for this property is Medium Density Residential

The adjacent land use: North (R-1), South (R-1), East (R-1), West (R-1/A-1)

STATEMENT OF THE ISSUE:

Petitioner is asking for a zoning change to allow a second dwelling within the property. Under the existing R-1 zone, a second dwelling is not allowed.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends DENIAL because this request is contrary to the Master Plan.

BOARD RECOMMENDATION:

The Planning and Zoning Commission recommends APPROVAL with the condition to allow a maximum of two dwellings within the property.

Rene Rodriguez, Representative At Large

Cesar Nevarez District 1



Ralph Duran District 2

Victor Perez, District 3 Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte City Manager

ORDINANC	Œ

AN ORDINANCE CHANGING THE ZONING OF LOT 1, BLOCK A, VINEDO ACRES, AT 11196 MUSCAT RD., IS CHANGED FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL).

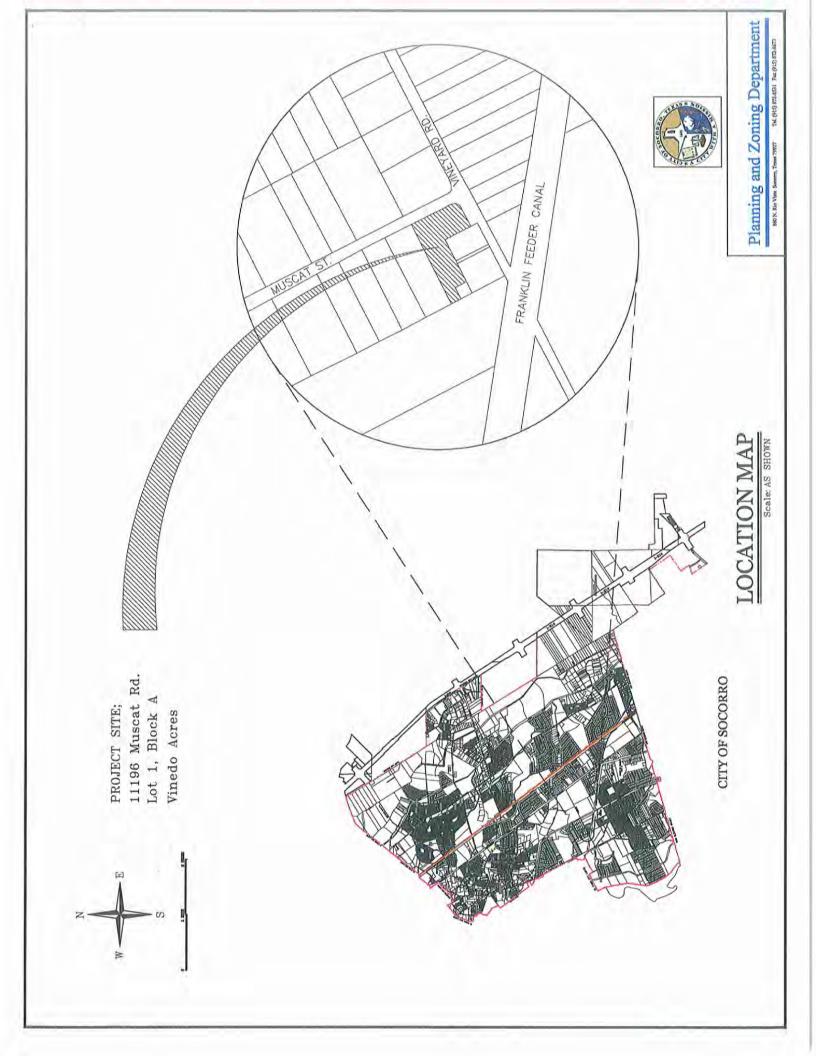
NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF SOCORRO, TEXAS:

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, as amended, the zoning of Lot 1, Block A, Vinedo Acres, located at 11196 Muscat Rd., has been changed from R-1 (Single Family Residential) to R-2 (Medium Density Residential) with conditions imposed.

1. A maximum of two dwellings shall be allowed within the property.

READ, APPROVED AND ADOPTED this	day of 2018.
	CITY OF SOCORRO, TEXAS
ATTEST:	Elia Garcia, Mayor
Olivia Navarro, City Clerk	
APPROVED AS TO FORM:	APPROVED AS TO CONTENT:
James A. Martinez Socorro City Attorney	Adriana Rodarte, City Manager

Introduction and First Reading: October 18, 2018 Second Reading and Adoption: November 1, 2018





PLANNING AND ZONING DEPARTMENT REQUEST TO AMEND ZONING MAP AND/OR CITY OF SOCORRO MASTER PLAN

	ress: 11910 MUSCON 160 DOMPhone: 731-388
Rej	resentative: Zlana Dogulz
Ad	ress:
Em	il Address: 0 2 na Dosquez e Manto Com
Pro	perty Location: 11910 Muscal Rd Smorro
Leg	al Description: Lot 1, Vinedo Acres, Block A
If le	gal description is not available, a metes and bounds description will be required.
	226 sf.
	3 22659, F1. (Sq. ft. or Acreage) Current Zoning Current Land Use
	RIZ ENCOS COSOZ
-	Proposed Zoning Proposed Land Use
A11	owners of record must sign document.
_	
te E	ch item on this form must be completed and all supporting documentation must be

ALL FEES ARE NON-REFUNDABLE

Date

Representative/Owner

Rene Rodriguez
At Large

Cesar Nevarez
District 1



October 12, 2018

Gloria M. Rodríguez
District 2

Victor Perez
District 3/ Mayor Pro-Tem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte, City Manager

SUBJECT: INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING OF ORDINANCE # 423 AMENDMENT # 3 TO DECREASE FISCAL YEAR 2017-2018 BUDGET IN THE AMOUNT OF \$228,041.00.

SUMMARY

Introduction and first reading for budget amendment number 3 of FY 2017-2018.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source: General Fund

Amount: Decrease \$ 228,041.00

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Deny budget amendment

STAFF RECOMMENDATION

Approve budget amendment

REQUIRED AUTHORIZATION

1.	City Manager	
2.	CFO	Date
3.	Attorney	Date

Rene Rodríguez At-Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos
District 4

ORDINANCE NO. 423 AMENDMENT NO. 3

AN ORDINANCE OF THE CITY OF SOCORRO, TEXASS ADOPTING AN AMENDED BUDGET TO INCREASE FY 2018 ADOPTED BUDGET

WHEREAS, it appears that it is necessary and desireable for the City Council to decrease the City's General Fund Budget in the amount of \$228,041.00 dollars (see Exhibit A); and

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, THAT;

SECTION 1. FINDINGS:

That the matters and facts stated in the preamble hereof be, and same are hereby found and adjudicated to be true and correct.

SECTION 2. AMENDED BUDGET;

That this is the 3nd Amended Budget for 2017-18 of the City of Socorro, Texas which is attached hereto as *Exhibit* "A" and incorporated herein for all purposes, is hereby approved and adopted by the City Council to be effective immediately.

SECTION 3. REPEAL OF CONFLICTING ORDINANCES:

That all Ordinances of the City of Socorro, Texas or parts thereof, that conflict with this Ordinance are, to the extent of said conflict, hereby repealed, but only to the extent of said conflict.

SECTION 4. EFFECTIVE DATE:

That this Ordinance was duly enacted with all requisites and formalities incident thereto and such is evidenced by the signature affixed below.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS.

Elia Garcia, Mayor
ATTEST:
Olinia Nanona Cita Clada
Olivia Navarro, City Clerk
APPROVED AS TO FORM:
James Martinez, City Attorney

City of Socorro Ordinance 423 Amendment 3 Page 3

00002 - City Manager

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	184,954.00			184,954.00	182,955.33	0.00	1,998.67	98.92%
05103	Overtime	1,200.00			1,200.00	940.55	0.00	259.45	78.38%
05111	FICA/Medicare Taxes	14,241.00			14,241.00	14,068.09	0.00	172.91	98.79%
05112	T.W.C. Payroll Taxes	851.00			851.00	442.03	0.00	408.97	51.94%
05113	Health Insurance Premiums	26,280.00			26,280.00	25,085.45	0.00	1,194.55	95.45%
05114	Workers Compensation Insurance	933.00		(400.00)	533.00	197.00	0.00	336.00	36.96%
05115	Deferred Compensation Benefits	6,000.00			6,000.00	5,999.76	0.00	0.24	100.00%
05116	Life Insurance	365.00			365.00	346.75	0.00	18.25	95.00%
05117	Dental Insurance Expense	854.00			854.00	808.40	0.00	45.60	94.66%
05118	Vision Insurance Expense	176.00			176.00	157.48	0.00	18.52	89.48%
05201	Office Expense and Supplies	9,200.00			9,200.00	7,033.94	1,975.17	190.89	97.93%
05211	Postage	2,805.00		(600.00)	2,205.00	1,500.00	0.00	705.00	68.03%
05213	Uniforms	150.00			150.00	150.00	0.00	0.00	100.00%
05301	Rentals/Leases	140.00			140.00	138.80	0.00	1.20	99.14%
05310	Building Modifications/A.D.A.	500.00			500.00	0.00	0.00	500.00	0.00%
05311	Building & Property Maintenanc	7,600.00	1,400.00		9,000.00	8,313.86	566.15	119.99	98.67%
05313	Utilities	2,500.00	750.00		3,250.00	3,121.60	0.00	128.40	96.05%
05314	Telephone	18,000.00	800.00		18,800.00	18,751.61	0.00	48.39	99.74%
05411	Legal Fees	70,000.00		(5,000.00)	65,000.00	54,835.67	0.00	10,164.33	84.36%
05510	Property Insurance	800.00	175.00		975.00	924.01	0.00	50.99	94.77%
05511	Advertising/Drug Testing	0.00	250.00		250.00	250.00	0.00	0.00	100.00%
05516	Dues/Subscriptions	8,000.00	2,000.00		10,000.00	9,724.40	0.00	275.60	97.24%
05518	Liability Insurance	400.00	100.00		500.00	495.00	0.00	5.00	99.00%
05520	Service Contracts	151,000.00			151,000.00	129,920.58	9,547.74	11,531.68	92.36%
05521	Support Activities	3,000.00			3,000.00	2,472.30	0.00	527.70	82.41%
05523	Equipment Rental/Lease	13,000.00			13,000.00	8,217.28	3,730.49	1,052.23	91.91%
05527	Seminars/Training/Workshops	3,200.00		(1,500.00)	1,700.00	1,334.00	0.00	366.00	78.47%
05546	Marketing Exp	2,500.00		(2,500.00)	0.00	0.00	0.00	0.00	#DIV/0!
05613	Equipment Repair & Maintenance	500.00			500.00	0.00	0.00	500.00	0.00%
05711	Travel Lodg Airf Mil	11,400.00	1,500.00		12,900.00	12,545.46	0.00	354.54	97.25%
05810	Property and Equipment	6,400.00			6,400.00	5,612.18	146.64	641.18	89.98%
05900	Emergency Aid and Assistance	5,000.00		(5,000.00)	0.00	0.00	0.00	0.00	#DIV/0!
08000	Settlements	208,000.00	0.00	0.00	208,000.00	207,979.88	0.00	20.12	99.99%
	Balance 00002 - City Manager	759,949.00	6,975.00	(15,000.00)	751,924.00	704,321.41	15,966.19	31,636.40	95.79%

				00003 - Public Works					
GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	829,315.00		(11,000.00)	818,315.00	814,083.38	0.00	4,231.62	99.48%
05101	Overtime	23,000.00	7,000.00	(11,000.00)	30,000.00	29,231,31	0.00	768.69	97.44%
05111	FICA/Medicare Taxes	69,027.00	7,000.00	(3,500.00)	65,527.00	64,513.71	0.00	1.013.29	98.45%
05112	T.W.C. Payroll Taxes	8,791.00		(2,500.00)	8,791.00	7,773.20	0.00	1,017.80	88.42%
05113	Health Insurance Premiums	245,280.00		(26,000.00)	219,280.00	218,602.65	0.00	677.35	99.69%
05114	Workers Compensation Insurance	88,300.00		(33,500.00)	54,800.00	49,475.00	0.00	5,325.00	90.28%
05115	Deferred Compensation Benefits	16,000.00	5,000.00	(,)	21,000.00	20,998,95	0.00	1.05	100.00%
05116	Life Insurance	1,571.00	-,		1,571.00	1,250.99	0.00	320.01	79.63%
05117	Dental Insurance Expense	8,176.00			8,176.00	7,038.89	0.00	1,137.11	86.09%
05118	Vision Insurance Expense	1,764.00			1,764.00	1,379.04	0.00	384.96	78.18%
05201	Office Expense and Supplies	7,800.00	3,500.00		11,300.00	10,660.52	64.32	575.16	94.91%
05211	Postage	0.00	4.00		4.00	4.00	0.00	0.00	100.00%
05212	Tools and Supplies	22,000.00	7,500.00		29,500.00	28,988.72	407.30	103.98	99.65%
05213	Uniforms	23,500.00			23,500.00	22,490.99	418.78	590.23	97.49%
05311	Building & Property Maintenanc	24,500.00	5,000.00		29,500.00	21,181.70	3,240.25	5,078.05	82.79%
05312	Street Maintenance	130,000.00			130,000.00	116,431.91	4,585.04	8,983.05	93.09%
05313	Utilities	220,000.00	40,000.00		260,000.00	258,154.35	0.00	1,845.65	99.29%
05314	Telephone	10,500.00	750.00		11,250.00	11,032.90	0.00	217.10	98.07%
05317	Park Maintenance	15,000.00			15,000.00	12,952.51	0.00	2,047.49	86.35%
05325	Recycling Center	13,000.00			13,000.00	12,098.82	0.00	901.18	93.07%
05411	Legal Fees	31,000.00			31,000.00	25,931.78	0.00	5,068.22	83.65%
05510	Property Insurance	12,000.00	2,000.00		14,000.00	13,808.85	0.00	191.15	98.63%
05516	Dues/Subscriptions	600.00			600.00	458.00	0.00	142.00	76.33%
05518	Liability Insurance	15,200.00	5,000.00		20,200.00	19,487.50	0.00	712.50	96.47%
05520	Service Contracts	102,000.00		(20,000.00)	82,000.00	72,139.51	3,803.95	6,056.54	92.61%
05521	Support Activities	0.00	120.00		120.00	115.35	0.00	4.65	96.13%
05523	Equipment Rental/Lease	9,000.00	1,000.00		10,000.00	7,981.68	1,171.35	846.97	91.53%
05527	Seminars/Training/Workshops	9,000.00			9,000.00	2,882.34	0.00	6,117.66	32.03%
05610	Office Furniture	500.00			500.00	70.00	0.00	430.00	14.00%
05611	Radio Communications and Maint	4,000.00		(3,000.00)	1,000.00	745.98	0.00	254.02	74.60%
05612	Vehicle Repair & Maintenance	20,000.00	1,000.00		21,000.00	19,255.29	1,336.87	407.84	98.06%
05613	Equipment Repair & Maintenance	60,000.00	100.00		60,100.00	48,658.14	11,349.99	91.87	99.85%
05614	Vehicle Fuel	45,000.00			45,000.00	35,105.00	0.00	9,895.00	78.01%
05711	Travel Lodg Airf Mil	3,500.00		(1,800.00)	1,700.00	1,592.15	0.00	107.85	93.66%
05810	Property and Equipment	275,000.00	0.00	(15,000.00)	260,000.00	83,098.75	174,049.39	2,851.86	98.90%
	Balance 00003 - Public Works	2,344,324.00	77,974.00	(113,800.00)	2,308,498.00	2,039,673.86	200,427.24	68,396.90	97.04%

00005 - Police Department GL Code GL Title **Revised Budget** Increase Decrease Amended Actual Encumbrance Available Budget Expended % (46,000.00) 05101 1,880,380,00 1,834,380,00 0.00 99.72% Salaries 1,829,286,75 5,093.25 160,000.00 37,000.00 0.00 99.11% 05103 Overtime 197,000.00 195,241.42 1,758.58 05111 162,018.00 (3,500.00)156,145.75 0.00 2,372.25 98.50% FICA/Medicare Taxes 158,518.00 05112 T.W.C. Payroll Taxes 9,474.00 (3,000.00)6,474.00 4,966.01 0.00 1,507.99 76.71% (30,000.00) 05113 **Health Insurance Premiums** 365,440.00 335,440.00 334,734.92 0.00 705.08 99.79% 05114 **Workers Compensation Insurance** 67,525.00 (35,000.00)32,525.00 31,611.25 0.00 913.75 97.19% 05115 **Deferred Compensation Benefits** 26,000.00 3,000.00 29,000.00 28,312.85 0.00 687.15 97.63% 3,495.00 3,495.00 0.00 296.92 91.50% 05116 Life Insurance 3,198.08 05117 **Dental Insurance Expense** 12,848.00 (1,800.00)11,048.00 10,785.65 0.00 262.35 97.63% 660.71 76.16% 05118 Vision Insurance Expense 2,772.00 2,772.00 2,111.29 0.0005201 15,000.00 3,500.00 18,500.00 16,168.09 587.26 96.83% Office Expense and Supplies 1,744.65 05202 Medical Supplies 500.00 500.00 234.36 127.00 138.64 72.27% 904.00 05211 Postage 1,000.00 1,000.00 96.00 0.009.60% 05212 **Tools and Supplies** 38,000.00 38,000.00 31,035.09 0.006,964.91 81.67% 05213 22,000.00 22,000.00 19,032.10 544.17 2,423.73 88.98% Uniforms 05311 **Building & Property Maintenanc** 12,000.00 12,000.00 10,889.49 958.16 152.35 98.73% Utilities 5,000.00 986.00 97.10% 05313 29,000.00 34,000.00 33,014.00 0.0005314 36,000.00 1,200.00 37,000.09 199.91 99.46% Telephone 37,200.00 0.00 24,820.10 0.00 179.90 99.28% 05411 Legal Fees 25,000.00 25,000.00 05510 **Property Insurance** 6,800.00 1,800.00 8,600.00 8,414.05 0.00 185.95 97.84% 05516 **Dues/Subscriptions** 2,000.00 2,000.00 1,122.68 0.00 877.32 56.13% 05518 Liability Insurance 39,000.00 8,000.00 47,000.00 46,837.99 0.00162.01 99.66% 25,000.00 3,500.00 28,500.00 1,521.13 1,047.19 96.33% 05520 Service Contracts 25,931.68 2,000.00 100.00 2,057.71 42.29 97.99% 05521 Support Activities 2,100.00 0.0005523 7,000.00 200.00 7,200.00 6,859.96 241.06 98.98 98.63% **Equipment Rental/Lease** 05527 Seminars/Training/Workshops 18,000.00 1,000.00 19,000.00 18,789.00 0.00 211.00 98.89% 1,000.00 203.24 0.00 796.76 20.32% 05611 Radio Communications and Maint 1,000.00 05612 Vehicle Repair & Maintenance 57,000.00 1,000.00 58,000.00 55,673.18 1,418.82 908.00 98.43% 05613 2,500.00 3,500.00 6,000.00 4,985.64 0.00 83.09% Equipment Repair & Maintenance 1,014.36 05614 Vehicle Fuel 52,000.00 3,500.00 55,500.00 53,961.52 0.00 1,538.48 97.23% 05711 Travel Lodg Airf Mil 20,000.00 20,000.00 18,956.77 0.001,043.23 94.78% 05810 169,500.00 11,000.00 180,500.00 180,021.50 0.00478.50 99.73% Property and Equipment 0.0035,198.80

(119,300.00)

3,234,252.00

3,192,498.21

6,554.99

83,300.00

3,270,252.00

Balance 00005 - Police Department

98.91%

00006 - Municipal Court

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Calaria	120 422 00	5,200.00		125 (22 00	125 052 25	0.00	E79 (E	99,54%
05101	Salaries	120,432.00	5,200.00		125,632.00	125,053.35	0.00	578.65 23.14	99.34%
	Overtime	3,700.00			3,750.00	3,726.86	0.00		
05111	FICA/Medicare Taxes	9,496.00	400.00	(200.00)	9,896.00	9,851.76	0.00	44.24	99.55%
05112	T.W.C. Payroll Taxes	1,134.00		(200.00)	934.00	791.37	0.00	142.63	84.73%
05113	Health Insurance Premiums	26,280.00			26,280.00	25,802.28	0.00	477.72	98.18%
05114	Workers Compensation Insurance	585.00		(2.000.00)	585.00	526.00	0.00	59.00	89.91%
05115	Deferred Compensation Benefits	2,000.00		(2,000.00)	0.00	0.00	0.00	0.00	#DIV/0!
05116	Life Insurance	207.00			207.00	204.78	0.00	2.22	98.93%
05117	Dental Insurance Expense	876.00			876.00	788.58	0.00	87.42	90.02%
05118	Vision Insurance Expense	189.00			189.00	161.98	0.00	27.02	85.70%
05201	Office Expense and Supplies	10,000.00	150.00		10,150.00	10,044.44	0.00	105.56	98.96%
05211	Postage	1,500.00			1,500.00	1,495.00	0.00	5.00	99.67%
05213	Uniforms	1,500.00			1,500.00	1,479.00	0.00	21.00	98.60%
05311	Building & Property Maintenanc	8,300.00			8,300.00	6,600.84	0.00	1,699.16	79.53%
05314	Telephone	11,450.00			11,450.00	7,200.85	0.00	4,249.15	62.89%
05411	Legal Fees	15,000.00			15,000.00	10,256.67	0.00	4,743.33	68.38%
05510	Property Insurance	4,100.00			4,100.00	2,675.42	0.00	1,424.58	65.25%
05511	Advertising/Drug Testing	1,500.00			1,500.00	1,100.00	0.00	400.00	73.33%
05516	Dues/Subscriptions	1,000.00			1,000.00	335.97	0.00	664.03	33.60%
05518	Liability Insurance	420.00	100.00		520.00	476.00	0.00	44.00	91.54%
05520	Service Contracts	60,000.00		(15,000.00)	45,000.00	36,816.63	300.00	7,883.37	82.48%
05521	Support Activities	2,000.00	100.00		2,100.00	2,002.62	0.00	97.38	95.36%
05523	Equipment Rental/Lease	3,000.00			3,000.00	1,811.09	0.00	1,188.91	60.37%
05527	Seminars/Training/Workshops	4,700.00		(1,800.00)	2,900.00	2,565.47	0.00	334.53	88.46%
05610	Office Furniture	500.00			500.00	499.99	0.00	0.01	100.00%
05613	Equipment Repair & Maintenance	800.00			800.00	0.00	0.00	800.00	0.00%
05711	Travel Lodg Airf Mil	3,200.00			3,200.00	3,133.02	0.00	66.98	97.91%
05810	Property and Equipment	3,600.00	0.00	0.00	3,600.00	1,777.16	0.00	1,822.84	49.37%
	Balance 00006 - Municipal Court	297,469.00	6,000.00	(19,000.00)	284,469.00	257,177.13	300.00	26,991.87	90.51%

00007 - Planning and Zoning

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Calaria	201 142 00	7 000 00		209 142 00	207 120 25	0.00	2 021 75	00.240/
05101	Salaries	301,142.00	7,000.00	(1,000,00)	308,142.00	306,120.25	0.00	2,021.75	99.34%
05103	Overtime	7,000.00		(1,000.00)	6,000.00	4,347.68	0.00	1,652.32	72.46%
05111	FICA/Medicare Taxes	29,718.00		(5,000.00)	24,718.00	23,750.85	0.00	967.15	96.09%
05112	T.W.C. Payroll Taxes	2,835.00		(500.00)	2,335.00	2,005.86	0.00	329.14	85.90%
05113	Health Insurance Premiums	77,600.00		(5,000.00)	72,600.00	71,904.48	0.00	695.52	99.04%
05114	Workers Compensation Insurance	2,305.00			2,305.00	1,695.00	0.00	610.00	73.54%
05115	Deferred Compensation Benefits	5,500.00			5,500.00	4,829.28	0.00	670.72	87.81%
05116	Life Insurance	595.00			595.00	483.32	0.00	111.68	81.23%
05117	Dental Insurance Expense	2,920.00			2,920.00	2,299.67	0.00	620.33	78.76%
05118	Vision Insurance Expense	630.00			630.00	448.59	0.00	181.41	71.20%
05201	Office Expense and Supplies	12,500.00			12,500.00	10,813.54	499.22	1,187.24	90.50%
05211	Postage	6,500.00			6,500.00	5,989.51	0.00	510.49	92.15%
05212	Tools and Supplies	2,300.00			2,300.00	1,257.35	0.00	1,042.65	54.67%
05213	Uniforms	2,700.00			2,700.00	2,012.02	0.00	687.98	74.52%
05311	Building & Property Maintenanc	13,000.00		(6,000.00)	7,000.00	5,744.91	0.00	1,255.09	82.07%
05313	Utilities	5,500.00			5,500.00	418.53	0.00	5,081.47	7.61%
05314	Telephone	14,500.00			14,500.00	14,454.08	0.00	45.92	99.68%
05411	Legal Fees	57,000.00	9,000.00		66,000.00	64,682.55	0.00	1,317.45	98.00%
05510	Property Insurance	1,200.00	100.00		1,300.00	1,239.27	0.00	60.73	95.33%
05511	Advertising/Drug Testing	8,000.00			8,000.00	2,657.22	0.00	5,342.78	33.22%
05516	Dues/Subscriptions	2,200.00			2,200.00	300.00	0.00	1,900.00	13.64%
05518	Liability Insurance	7,800.00			7,800.00	7,006.50	0.00	793.50	89.83%
05520	Service Contracts	64,000.00		(9,000.00)	55,000.00	54,095.78	136.00	768.22	98.60%
05521	Support Activities	1,000.00			1,000.00	0.00	0.00	1,000.00	0.00%
05523	Equipment Rental/Lease	10,500.00		(2,000.00)	8,500.00	5,772.32	874.68	1,853.00	78.20%
05527	Seminars/Training/Workshops	3,250.00			3,250.00	2,479.40	0.00	770.60	76.29%
05610	Office Furniture	1,000.00		(1,000.00)	0.00	0.00	0.00	0.00	#DIV/0!
05612	Vehicle Repair & Maintenance	2,300.00		(500.00)	1,800.00	631.61	444.19	724.20	59.77%
05613	Equipment Repair & Maintenance	3,500.00			3,500.00	918.07	0.00	2,581.93	26.23%
05614	Vehicle Fuel	6,000.00	1,000.00		7,000.00	5,890.00	0.00	1,110.00	84.14%
05711	Travel Lodg Airf Mil	3,000.00	,	(1,000.00)	2,000.00	1,080.27	500.00	419.73	79.01%
05810	Property and Equipment	9,500.00		(7,000.00)	2,500.00	882.50	0.00	1,617.50	35.30%
08000	Settlements	37,000.00	20,000.00	0.00	57,000.00	36,430.00	0.00	20,570.00	63.91%
	Balance 00007 - Planning and Zoning	704,495.00	37,100.00	(38,000.00)	703,595.00	642,640.41	2,454.09	58,500.50	91.69%

00008 - Health Department

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05525	Health Contract	600,000.00	0.00	(100,000.00)	500,000.00	387,023.00	8,250.00	104,727.00	79.05%
				<u>(, </u>					
	Balance 00008 - Health Department	600,000.00	0.00	$(\underline{100,000.00})$	500,000.00	387,023.00	8,250.00	104,727.00	79.05%
			0001	10 - Grants and Special I	Projects				
GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
								Trumable Budget	Emperacu 70
									•
05101	Salaries	0.00	8,700.00		8,700.00	7,500.48	0.00	1,199.52	86.21%
05101 05111	Salaries FICA/Medicare Taxes	0.00 0.00	8,700.00 600.00			7,500.48 573.80	0.00 0.00		•
					8,700.00	,		1,199.52	86.21%
05111	FICA/Medicare Taxes	0.00	600.00		8,700.00 600.00	573.80	0.00	1,199.52 26.20	86.21% 95.63%
05111 05112	FICA/Medicare Taxes T.W.C. Payroll Taxes	0.00 0.00	600.00 150.00		8,700.00 600.00 150.00	573.80 135.02	0.00 0.00	1,199.52 26.20 14.98	86.21% 95.63% 90.01%
05111 05112 05115	FICA/Medicare Taxes T.W.C. Payroll Taxes Deferred Compensation Benefits	0.00 0.00 0.00	600.00 150.00 300.00		8,700.00 600.00 150.00 300.00	573.80 135.02 288.48	0.00 0.00 0.00	1,199.52 26.20 14.98 11.52	86.21% 95.63% 90.01% 96.16%
05111 05112 05115 05201	FICA/Medicare Taxes T.W.C. Payroll Taxes Deferred Compensation Benefits Office Expense and Supplies	0.00 0.00 0.00 800.00	600.00 150.00 300.00		8,700.00 600.00 150.00 300.00 950.00	573.80 135.02 288.48 638.72	0.00 0.00 0.00 291.00	1,199.52 26.20 14.98 11.52 20.28	86.21% 95.63% 90.01% 96.16% 97.87%

(9,500.00)

(9,500.00)

0.00

100.00

10,000.00

0.00

60,000.00

1,000.00

1,500.00

780.00

65,130.00

50,500.00

1,000.00

1,600.00

65,630.00

780.00

49,981.70

535.00

1,160.42

61,573.45

230.00

0.00

0.00

0.00

367.96

658.96

518.30

465.00

71.62

550.00

3,397.59

98.97%

53.50%

95.52%

29.49%

94.82%

05520

05527

05711

06440

Service Contracts

Grant Expense

Travel Lodg Airf Mil

Balance 00010 - Grants and Special Projects

Seminars/Training/Workshops

00012 - Human Resources

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	62,205.00		(800.00)	61,405.00	61,006.41	0.00	398.59	99.35%
05111	FICA/Medicare Taxes	4,759.00			4,759.00	4,666.92	0.00	92.08	98.07%
05112	T.W.C. Payroll Taxes	284.00			284.00	45.27	0.00	238.73	15.94%
05113	Health Insurance Premiums	8,760.00			8,760.00	8,600.76	0.00	159.24	98.18%
05114	Workers Compensation Insurance	283.00			283.00	132.00	0.00	151.00	46.64%
05115	Deferred Compensation Benefits	3,000.00			3,000.00	2,581.04	0.00	418.96	86.03%
05116	Life Insurance	150.00			150.00	115.56	0.00	34.44	77.04%
05117	Dental Insurance Expense	292.00			292.00	277.20	0.00	14.80	94.93%
05118	Vision Insurance Expense	63.00			63.00	54.00	0.00	9.00	85.71%
05119	Employee Assistance Program	5,000.00			5,000.00	4,820.00	0.00	180.00	96.40%
05201	Office Expense and Supplies	1,500.00	50.00		1,550.00	1,329.47	198.52	22.01	98.58%
05211	Postage	210.00			210.00	0.00	0.00	210.00	0.00%
05314	Telephone	710.00			710.00	519.17	0.00	190.83	73.12%
05411	Legal Fees	30,000.00		(8,500.00)	21,500.00	16,184.18	0.00	5,315.82	75.28%
05510	Property Insurance	36.00			36.00	31.55	0.00	4.45	87.64%
05511	Advertising/Drug Testing	5,000.00	2,200.00		7,200.00	7,166.33	0.00	33.67	99.53%
05516	Dues/Subscriptions	1,000.00			1,000.00	566.00	0.00	434.00	56.60%
05518	Liability Insurance	300.00	100.00		400.00	377.00	0.00	23.00	94.25%
05520	Service Contracts	20,000.00	2,300.00		22,300.00	20,917.69	1,202.48	179.83	99.19%
05521	Support Activities	1,800.00			1,800.00	1,554.25	0.00	245.75	86.35%
05526	Human Resources	4,000.00	3,000.00		7,000.00	6,672.51	0.00	327.49	95.32%
05527	Seminars/Training/Workshops	3,500.00		(1,400.00)	2,100.00	1,733.00	0.00	367.00	82.52%
05613	Equipment Repair & Maintenance	600.00		(600.00)	0.00	0.00	0.00	0.00	#DIV/0!
05711	Travel Lodg Airf Mil	4,600.00	800.00	0.00	5,400.00	5,317.25	0.00	82.75	98.47%
	Balance 00012 - Human Resources	158,052.00	8,450.00	(11,300.00)	155,202.00	144,667.56	1,401.00	9,133.44	94.12%

00013 - Mayor and City Council

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	65,022.00		(9,500.00)	55,522.00	55,049.54	0.00	472.46	99.15%
05111	FICA/Medicare Taxes	4,974.00			4,974.00	4,211.32	0.00	762.68	84.67%
05112	T.W.C. Payroll Taxes	1,701.00			1,701.00	914.63	0.00	786.37	53.77%
05113	Health Insurance Premiums	25,000.00		(4,800.00)	20,200.00	20,068.44	0.00	131.56	99.35%
05114	Workers Compensation Insurance	300.00			300.00	0.00	0.00	300.00	0.00%
05115	Deferred Compensation Benefits	1,600.00			1,600.00	1,250.20	0.00	349.80	78.14%
05116	Life Insurance	150.00			150.00	46.44	0.00	103.56	30.96%
05117	Dental Insurance Expense	1,400.00			1,400.00	1,121.12	0.00	278.88	80.08%
05118	Vision Insurance Expense	160.00	75.00		235.00	176.47	0.00	58.53	75.09%
05201	Office Expense and Supplies	6,400.00	800.00		7,200.00	6,773.28	370.20	56.52	99.22%
05314	Telephone	3,300.00	650.00		3,950.00	3,878.42	0.00	71.58	98.19%
05510	Property Insurance	120.00	75.00		195.00	154.96	0.00	40.04	79.47%
05511	Advertising/Drug Testing	15,000.00			15,000.00	15,000.00	0.00	0.00	100.00%
05516	Dues/Subscriptions	8,000.00			8,000.00	1,873.79	0.00	6,126.21	23.42%
05518	Liability Insurance	1,600.00	500.00		2,100.00	1,890.00	0.00	210.00	90.00%
05521	Support Activities	1,600.00	3,500.00		5,100.00	4,936.43	0.00	163.57	96.79%
05527	Seminars/Training/Workshops	5,000.00	1,000.00		6,000.00	4,644.00	1,020.00	336.00	94.40%
05548	Events	12,000.00		(4,000.00)	8,000.00	6,159.96	0.00	1,840.04	77.00%
05610	Office Furniture	500.00			500.00	449.10	0.00	50.90	89.82%
05711	Travel Lodg Airf Mil	22,000.00	0.00	0.00	22,000.00	17,802.06	1,223.84	2,974.10	86.48%
Balaı	nce 00013 - Mayor and City Council	175,827.00	6,600.00	(18,300.00)	164,127.00	146,400.16	2,614.04	15,112.80	90.79%

00014 - City Clerk

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	52,000.00	750.00		52,750.00	52,458.19	0.00	291.81	99.45%
05111	FICA/Medicare Taxes	3,978.00	50.00		4,028.00	4,013.01	0.00	14.99	99.63%
05112	T.W.C. Payroll Taxes	284.00		(200.00)	84.00	45.22	0.00	38.78	53.83%
05113	Health Insurance Premiums	8,760.00			8,760.00	8,600.76	0.00	159.24	98.18%
05114	Workers Compensation Insurance	346.00			346.00	263.00	0.00	83.00	76.01%
05115	Deferred Compensation Benefits	2,500.00	150.00		2,650.00	2,624.08	0.00	25.92	99.02%
05116	Life Insurance	150.00			150.00	98.54	0.00	51.46	65.69%
05117	Dental Insurance Expense	292.00			292.00	277.20	0.00	14.80	94.93%
05118	Vision Insurance Expense	63.00			63.00	54.00	0.00	9.00	85.71%
05201	Office Expense and Supplies	4,000.00	150.00		4,150.00	3,130.94	1,000.00	19.06	99.54%
05211	Postage	200.00			200.00	0.00	0.00	200.00	0.00%
05213	Uniforms	0.00	20.00		20.00	16.88	0.00	3.12	84.40%
05314	Telephone	600.00			600.00	536.43	0.00	63.57	89.41%
05411	Legal Fees	18,000.00	150.00		18,150.00	18,137.26	0.00	12.74	99.93%
05510	Property Insurance	55.00	20.00		75.00	63.10	0.00	11.90	84.13%
05511	Advertising/Drug Testing	26,800.00		(5,000.00)	21,800.00	11,707.31	4,009.75	6,082.94	72.10%
05515	County Elections	28,000.00			28,000.00	6,912.72	20,738.16	349.12	98.75%
05516	Dues/Subscriptions	175.00			175.00	175.00	0.00	0.00	100.00%
05518	Liability Insurance	5,068.00		(2,000.00)	3,068.00	2,112.23	0.00	955.77	68.85%
05520	Service Contracts	7,300.00		(2,000.00)	5,300.00	5,129.26	0.00	170.74	96.78%
05527	Seminars/Training/Workshops	1,000.00			1,000.00	425.00	0.00	575.00	42.50%
05711	Travel Lodg Airf Mil	2,000.00	0.00	0.00	2,000.00	1,126.86	0.00	<u>873.14</u>	56.34%
	Balance 00014 - City Clerk	161,571.00	1,290.00	(<u>9,200.00</u>)	153,661.00	117,906.99	25,747.91	10,006.10	93.49%

00015 - Finance Department

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	133,120.00	1,500.00		134,620.00	133,876.84	0.00	743.16	99.45%
05103	Overtime	1,500.00	250.00		1,750.00	1,686.46	0.00	63.54	96.37%
05111	FICA/Medicare Taxes	10,298.00	100.00		10,398.00	10,370.50	0.00	27.50	99.74%
05112	T.W.C. Payroll Taxes	851.00			851.00	567.15	0.00	283.85	66.65%
05113	Health Insurance Premiums	26,280.00			26,280.00	25,802.36	0.00	477.64	98.18%
05114	Workers Compensation Insurance	649.00		(150.00)	499.00	395.00	0.00	104.00	79.16%
05115	Deferred Compensation Benefits	6,450.00	150.00		6,600.00	6,574.88	0.00	25.12	99.62%
05116	Life Insurance	266.00			266.00	252.12	0.00	13.88	94.78%
05117	Dental Insurance Expense	876.00			876.00	831.56	0.00	44.44	94.93%
05118	Vision Insurance Expense	189.00			189.00	156.42	0.00	32.58	82.76%
05201	Office Expense and Supplies	4,500.00		(1,000.00)	3,500.00	2,767.34	0.00	732.66	79.07%
05314	Telephone	500.00	100.00		600.00	519.17	0.00	80.83	86.53%
05411	Legal Fees	7,000.00			7,000.00	6,323.76	0.00	676.24	90.34%
05510	Property Insurance	55.00	100.00		155.00	79.60	0.00	75.40	51.35%
05512	Audit Fees	40,000.00		(8,000.00)	32,000.00	31,793.75	0.00	206.25	99.36%
05513	Central Appraisal Fees	83,000.00	4,400.00		87,400.00	87,315.69	0.00	84.31	99.90%
05516	Dues/Subscriptions	8,000.00	150.00		8,150.00	8,139.17	0.00	10.83	99.87%
05517	Bank Charges	22,000.00		(2,000.00)	20,000.00	17,521.62	0.00	2,478.38	87.61%
05518	Liability Insurance	650.00	50.00		700.00	676.50	0.00	23.50	96.64%
05520	Service Contracts	10,000.00	800.00		10,800.00	10,752.41	0.00	47.59	99.56%
05522	Tax Collector Fees	12,100.00			12,100.00	12,030.54	0.00	69.46	99.43%
05527	Seminars/Training/Workshops	1,300.00		(800.00)	500.00	398.00	0.00	102.00	79.60%
05530	Finance Charge	50.00			50.00	6.66	0.00	43.34	13.32%
05538	Late Charge	500.00			500.00	47.48	0.00	452.52	9.50%
05711	Travel Lodg Airf Mil	2,600.00		(1,200.00)	1,400.00	1,332.05	0.00	67.95	95.15%
05810	Property and Equipment	1,750.00	0.00	(1,000.00)	750.00	724.90	0.00	25.10	96.65%
Ba	lance 00015 - Finance Department	374,484.00	7,600.00	(14,150.00)	367,934.00	360,941.93	0.00	6,992.07	98.10%

00016 - Recreation Centers

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	173,784.00		(3,000.00)	170,784.00	169,775.61	0.00	1,008.39	99.41%
05103	Overtime	10,000.00		(=,====)	10,000.00	8,916.22	0.00	1,083.78	89.16%
05111	FICA/Medicare Taxes	12,390.00	1,500.00		13,890.00	13,669.78	0.00	220.22	98.41%
05112	T.W.C. Payroll Taxes	1,701.00	,		1,701.00	1,232,94	0.00	468.06	72.48%
05113	Health Insurance Premiums	35,040.00			35,040.00	34,403.04	0.00	636.96	98.18%
05114	Workers Compensation Insurance	629.00		(400.00)	229.00	132.00	0.00	97.00	57.64%
05115	Deferred Compensation Benefits	3,200.00			3,200.00	2,999.36	0.00	200.64	93.73%
05116	Life Insurance	286.00			286.00	263.58	0.00	22.42	92.16%
05117	Dental Insurance Expense	1,168.00			1,168.00	1,108.80	0.00	59.20	94.93%
05118	Vision Insurance Expense	252.00			252.00	216.00	0.00	36.00	85.71%
05201	Office Expense and Supplies	6,200.00	400.00		6,600.00	6,498.83	0.00	101.17	98.47%
05212	Tools and Supplies	0.00	50.00		50.00	24.95	0.00	25.05	49.90%
05213	Uniforms	1,600.00	500.00		2,100.00	1,903.72	0.00	196.28	90.65%
05311	Building & Property Maintenanc	10,000.00		(2,000.00)	8,000.00	6,186.27	900.00	913.73	88.58%
05313	Utilities	10,000.00		(3,500.00)	6,500.00	5,211.32	0.00	1,288.68	80.17%
05314	Telephone	25,000.00			25,000.00	21,123.75	0.00	3,876.25	84.50%
05411	Legal Fees	1,200.00			1,200.00	88.20	0.00	1,111.80	7.35%
05510	Property Insurance	4,000.00			4,000.00	3,626.34	0.00	373.66	90.66%
05511	Advertising/Drug Testing	16,000.00	1,400.00		17,400.00	17,132.90	0.00	267.10	98.46%
05516	Dues/Subscriptions	2,000.00			2,000.00	349.00	0.00	1,651.00	17.45%
05518	Liability Insurance	2,300.00	800.00		3,100.00	2,967.00	0.00	133.00	95.71%
05520	Service Contracts	22,000.00	4,000.00		26,000.00	25,774.73	0.00	225.27	99.13%
05521	Support Activities	8,000.00	800.00		8,800.00	8,602.73	0.00	197.27	97.76%
05523	Equipment Rental/Lease	6,000.00			6,000.00	4,056.84	0.00	1,943.16	67.61%
05527	Seminars/Training/Workshops	3,500.00			3,500.00	3,287.58	0.00	212.42	93.93%
05548	Events	74,000.00			74,000.00	60,654.14	0.00	13,345.86	81.97%
05612	Vehicle Repair & Maintenance	2,000.00			2,000.00	1,051.70	0.00	948.30	52.59%
05613	Equipment Repair & Maintenance	1,600.00			1,600.00	490.70	0.00	1,109.30	30.67%
05614	Vehicle Fuel	3,000.00	1,400.00		4,400.00	3,708.25	0.00	691.75	84.28%
05711	Travel Lodg Airf Mil	6,300.00			6,300.00	6,134.05	0.00	165.95	97.37%
05810	Property and Equipment	52,000.00	0.00	(4,000.00)	48,000.00	45,953.79	0.00	2,046.21	95.74%
	Balance 00016 - Recreation Centers	495,150.00	10,850.00	(12,900.00)	493,100.00	457,544.12	900.00	34,655.88	92.97%

00025 - Information Technology

GL Code	GL Title	Revised Budget	Increase	Decrease	Amended	Actual	Encumbrance	Available Budget	Expended %
05101	Salaries	37,000.00	1,400.00		38,400.00	38,271.68	0.00	128.32	99.67%
05111	FICA/Medicare Taxes	3,978.00	-,	(700.00)	3,278.00	2,927.84	0.00	350.16	89.32%
05112	T.W.C. Payroll Taxes	284.00		,	284.00	46.13	0.00	237.87	16.24%
05113	Health Insurance Premiums	8,760.00		(2,500.00)	6,260.00	5,017.11	0.00	1,242.89	80.15%
05114	Workers Compensation Insurance	145.00			145.00	66.00	0.00	79.00	45.52%
05115	Deferred Compensation Benefits	2,550.00		(2,000.00)	550.00	0.00	0.00	550.00	0.00%
05116	Life Insurance	87.00			87.00	55.30	0.00	31.70	63.56%
05117	Dental Insurance Expense	292.00	70.00		362.00	354.50	0.00	7.50	97.93%
05118	Vision Insurance Expense	63.00			63.00	52.98	0.00	10.02	84.10%
05201	Office Expense and Supplies	3,000.00	3,500.00		6,500.00	3,132.99	0.00	3,367.01	48.20%
05212	Tools and Supplies	2,000.00	ŕ		2,000.00	1,988.18	6.02	5.80	99.71%
05213	Uniforms	1,000.00			1,000.00	724.24	0.00	275.76	72.42%
05520	Service Contracts	67,000.00			67,000.00	35,945.60	28,633.46	2,420.94	96.39%
05527	Seminars/Training/Workshops	5,000.00		(4,500.00)	500.00	10.00	0.00	490.00	2.00%
05613	Equipment Repair & Maintenance	4,200.00	1,000.00		5,200.00	3,217.92	500.00	1,482.08	71.50%
05711	Travel Lodg Airf Mil	2,500.00	ŕ		2,500.00	2,402.03	0.00	97.97	96.08%
05810	Property and Equipment	8,000.00	0.00	0.00	8,000.00	7,216.34	0.00	<u>783.66</u>	90.20%
Bala	nce 00025 - Information Technology	145,859.00	5,970.00	(9,700.00)	142,129.00	101,428.84	29,139.48	11,560.68	91.87%
	Totals	9,552,562.00	262,109.00	(490,150.00)	9,324,521.00	8,613,797.07	294,413.90	416,310.03	
				(229.041.00)					

(228.041.00

Elia Garcia Mayor

Rene Rodriguez At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3 / Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

October 26, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

SUBJECT: Discussion and action to award SBNG Certified Public Accountants for City of Socorro Professional Auditing Services in the amount of 25,000 and to authorize City manager or her designee to sign contract or agreement.

SUMMARY

The purpose of this agenda item is to inform you of the sealed bid proposals that were received on October 5, 2018. The scoring panel consisted of Finance Director, Charles Casiano, City Planner, Michael Medina and City Manager, Adriana Rodarte. There was a total of 3 bids received below are the scores:

- Singleton Clark & Company PC Certified Public Accountants overall score 93%
- SBNG Certified Accountants overall score 98%
- Scott Northam CPA, PC Certified Public Accountants overall score 95%

Therefore, staff is recommending SBNG Certified Public Accountants be awarded this contract. The contractors were scored based on experience of the firm, qualifications of personnel and knowledge of computerized accounting systems and price. This awarded company meets all of the requirements.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept): 001/05520/15

Funding Source: General Fund

Quotes (Name/Commodity/Price) N/A	
Co-op Agreement (Name/Contract#) N/A	
<u>ALTERNATIVE</u>	
Decline awarded company and deny all bids.	
STAFF RECOMMENDATION	
Approve staff recommendation	
REQUIRED AUTHORIZATION	
1. City Manager	_ Date
2. CFO	
3. Attorney	Date

Amount: 25,000

STATEMENT OF QUALIFICATIONS FOR
CITY OF SOCORRO, TEXAS
FOR THE YEAR ENDED SEPTEMBER 30, 2018
WITH OPTION TO RENEW EACH YEARS ENDING SEPTEMBER 30,
2019, 2020, 2021, AND 2022
DEADLINE: OCTOBER 5, 2018



October 4, 2018

Ms. Olivia Navarro City of Socorro, Texas 124 S. Horizon Blvd. Socorro, Texas 79927

Dear Ms. Navarro:

SBNG, P.C. prides itself in its ability to provide its clients with timely, personal attention, and a professional staff whose qualifications are comparable to those of a national accounting firm. We believe SBNG, P.C. is uniquely suited to serve the City of Socorro, Texas for the following reasons:

Training - Key members of the engagement team have been trained at national accounting firms, and all members of the engagement team have extensive experience in auditing a wide range of industries including non-profit and governmental entities, including entities that receive federal awards.

Quality - Our Firm received a pass report on our most recent peer review dated September 24, 2015. We have attached a copy of the report in the next section of this proposal. Our next peer review has been scheduled for October 2018.

Professional Experience - SBNG, P.C. has over 40 years of experience auditing a wide range of industries. In addition, key members of the engagement team have over 58 years of combined experience in auditing non-profit and governmental entities. Key members of the engagement team have attended various conferences and seminars related to the audits of these entities.

City of Socorro, Texas will be a valued client of our Firm. Timely and professional administration of this engagement will be of primary importance to our Firm in order for us to maximize our services to the Organization. We will be happy to discuss the contents of this proposal with you at your convenience.

Very truly yours,

Joanne Nugent





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ATTACHMENTS PROPOSER GUARANTEES

PROPOSER WARRANTIES

ADDENDA PEER REVIEW REPORT

SUMMARY OF QUALIFICATIONS



QUALIFICATIONS OF THE FIRM'S LEAD PROFESSIONALS

The lead professionals that will be assigned to this engagement include Joanne Nugent as Engagement Shareholder, Tello Cabrera as Audit Manager, and Valerie Tarango as Audit Senior. Both Ms. Nugent and Mr. Cabrera are Certified Public Accountants, licensed in the State of Texas. Ms. Nugent is also licensed in the State of New Mexico.

Ms. Nugent has been with the firm since 2001 and has been actively managing and providing governmental accounting services to her clients since 1994. Ms. Nugent is the Firm's Audit Quality Control Shareholder and assists the managing Shareholder in verifying that the Firm's attest services meet current audit standards and are in compliance with generally accepted accounting principles.

Mr. Cabrera has been with the firm since 2011 and has been actively managing, supervising and/or providing governmental services for the past six years.

Ms. Tarango has been with the firm for the last three years. She began her accounting career as an auditor serving non-profit and governmental clients. Effective January 1, 2017, she became the firm's Special Projects Senior and manages and supervises special project engagements for our clients. Because of her audit background in non-profit and governmental engagements, she adds a specialized level of knowledge and experience to our team. Ms. Tarango's background and experience are noteworthy for this engagement. She adds a unique layer of service to all the clients she serves.

All members of our team understand the importance of timely communication with management of the City of Socorro, Texas and we will make ourselves available to provide and accommodate consultations and meetings with the Mayor and City Council of City of Socorro, Texas as well as management and personnel. Resumes of our team appear in Section D of this proposal.

QUALIFICATIONS OF THE FIRM

SBNG, P.C. is a continuation of Rogers Fitzhugh & Co., which was originally formed in July, 1973 and is licensed to practice public accounting in the States of Texas and New Mexico and is in good standing with both the Texas State Board of Public Accountancy and the Board of Accountancy of New Mexico. A complete listing of all services offered by the Firm appears in Section C.

SBNG, P.C. has actively offered and provided governmental accounting services to local governments for many years. Select clients requiring an audit in accordance with Government Auditing Standards appear on Section C, page 3.

FIRM NARRATIVE



OUR EMPLOYEES

Our key asset of the Firm is our employees. We believe that in order to properly serve our clients, we must invest in our employees. At SBNG, PC our philosophy is to avoid the turnover of professional personnel, which is often experienced with larger firms, in order to provide our clients with consistently superior service and better continuity year after year.

We continually evaluate the needs of our clients and strive to timely identify training opportunities for our staff so as to meet our clients' needs. As a result, our staff are proficient in several accounting software packages. In addition, we also provide training to each employee in areas specific to their client base, as well as communicate "best practices" within the Firm. These policies ensure that a consistent product is always achieved.

QUALITY

SBNG, PC is devoted to quality, and we have taken extra steps to assure that we meet the highest professional standards of quality. We have been participating in the AICPA Peer Review Program since the Program's inception in 1977. Every three years, our quality controls are examined by specially trained Certified Public Accountants from other firms. Results of these reviews, called peer review reports, are available to the public. We are pleased that we have received a pass report with no deficiencies on all of our reviews, meaning that our Firm adheres to the most rigorous standards of our profession. A copy of our most recent peer review report appears in the Addenda.

INDEPENDENCE

We have surveyed our staff and reviewed the latest ethics rulings on independence and found no conflict with the American Institute of Certified Public Accountants Professional Standards with respect to the City of Socorro, Texas' Mayor, City Council or Management Team.

AUDIT TECHNOLOGY

We use Prosystem fx® Engagement, a paperless audit software system, whereby workpapers are automated and balances and adjustments flow directly into the financial statements, which helps to ensure accuracy of information, improve efficiency and can be bridged into the tax returns as well. In most cases we are able to utilize existing client data files and support schedules created in your current business software. This reduces the amount of time spent by our clients gathering and developing supporting documents for the audit.



CONSTRUCTIVE SERVICE APPROACH

Our concept of responsive service goes beyond the routine, once-a-year examination of the financial statements. We believe that responsive service requires year-round attention to client matters and regular, open communication with key client oversight and management personnel. Our goal will be to develop and maintain a thorough understanding of the City of Socorro, Texas so we can serve as an effective resource to you.

While carrying out our auditing procedures, we will raise questions and develop suggestions for improving the system of internal controls. Beyond our suggestions for improving internal controls, our audit team is alert for specific recommendations we can make to assist the City of Socorro, Texas in optimizing the overall effectiveness of its operations.

Our position as independent auditors and our staff's experience with other organizations puts us in a unique position to make useful recommendations. We consider this service to be a logical by-product of an audit, and we will provide our recommendations as part of our audit services.

We do our best to meet your needs with respect to the timing and completion of the audit. We meet with our staff on a weekly basis to schedule out audits according to the organizational and regulatory needs of our clients. We believe that the most efficient way to complete an audit engagement is to work directly at your offices. This allows us to address issues, if any, with you as they arise and resolve them quickly and accurately.

Most importantly, we recognize the uniqueness of all clients with whom we work. It is not our intent to provide identical services to all clients. We listen to you, the client, and adjust our services to meet your desires, rather than expecting you to adjust to us. All shareholders assigned to the engagement are always available to answer your questions at no additional cost to you.



CONSTRUCTIVE SERVICE APPROACH (CONTINUED)

SBNG's commitment to client service is personal, value-added and cost effective. Our goal is to exceed our clients' expectations on every engagement. These fundamentals are the foundation of our practice:

- Shareholder involvement
- Up front discussion of issues to get it right the first time
- Shareholders with significant experience in their specialty areas
- In-depth technical and industry specific expertise
- Dedicated client-focused engagement teams

The firm is a member of the AICPA Governmental Audit Quality Center (GAQC). The GAQC "promotes the importance of quality governmental audits and the value of such audits to purchasers of governmental audit services. GAQC is a voluntary center for CPA firms and state audit organizations that perform governmental audits." The GAQC also provides guidance with regard to single audits, which are required for organizations receiving federal funding in excess of \$750,000.

The firm is also a member of the AICPA Employee Benefit Plans Audit Quality Center, (Center). The purpose of the Center is "to help CPA's meet the challenges of performing quality audits in this unique and complex area,... a firm based volunteer membership center for firms that audit employee benefit plans."²

¹ Taken from the AICPA website, www.aicpa.org/interestareas/governmentalauditquality/pages/GAQC.aspx

 $^{{\}it ^2Taken from the AICPA website, www.aicpa.org/interestareas/employeebenefitplanauditquality/pages/EBPAQhomepage.aspx} \\$



AUDIT AND ATTEST SERVICES

We provide auditing and accounting services to non-profit and governmental entities as well as a full spectrum of for profit entities. We view our role in the financial reporting process as an opportunity to provide constructive solutions for maximizing your Organization's profitability and efficiency. What separates our Firm from others is that we view the audit as an on-going process throughout the year, not as a static service to be performed over a two or three week period after the year is over. By doing this, we can identify problems and formulate solutions as they occur, not after the fact when any advice may be too late to be of value to our clients. Our services include:

- Audits
- Single Audit (Uniform Guidance)
- Reviews
- Compilations
- Agreed-Upon Procedures

TAX SERVICES

We prefer to take a proactive vs. reactive approach to tax services. By keeping current on new tax laws and legislation, we are in a position to identify key tax planning opportunities that minimize both your current and future tax liabilities. We provide our individual and business clients with the taxation expertise and knowledge they deserve throughout the year. Tax services offered include but are not limited to:

- Tax Return Preparation
- Tax Planning
- Personal Financial Planning
- Estate Planning
- Employee Benefit Plans Planning
- Representation Before Taxing Authorities
- Divorce and Support Issues



CONSULTING SERVICES

We gauge our worth by personal and organizational successes of our clients. We can help your organization identify areas negatively affecting profitability and develop solutions that are practical and technically sound. In addition to acting as a sounding board for management, we provide comprehensive, flexible strategies that address the issues affecting your organization. The following are just a few of the areas in which we provide consulting services:

- Business Valuations
- · Buying/Selling a Business
- Financial and Retirement Decisions
- Estate, Trust and Gift Planning
- Succession Planning
- Financial Management, including day-to-day processing and reporting
- Operations Improvement
- Assessment of Existing Internal Controls
- Assistance with Financing and Bond Offerings
- Employee Benefit and Pension Plans Design, Administration and Compliance
- Monitoring of Grants and Contracts

OTHER SERVICES

Due to our diverse client base, we encounter a wide array of financial and tax issues. As a result, we have gained valuable experience over the years in numerous specialized areas, many of which are listed below. We feel our ability to provide such a variety of services reflects our versatility and competency, as well as our dedication to quality client service.

- Mergers and Acquisitions
- Asset Protection
- Litigation Support
- Cash Flow Forecasting
- Employee Benefits Planning
- Budget Preparation Assistance
- Grant Application Assistance





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NON PROFIT AND GOVERNMENTAL REFERENCES

Organization	Engagement Type	Duration of Relationship
Town of Horizon City, Texas 14999 Darrington, Horizon City, TX 79927	Audit of Financial Statements, Yellow	250 hours
Ms. Pat Randleel, Finance Director 915-852-1046 prandleel@horizoncity.org	Book and Uniform Guidance	1998 to present
EPT Land Communities 444 Executive Ctr, Suite 238, El Paso, TX 79902	Audit, For-Profit HUD REAC,	170 hours, each entity
Joe J.Fulkerson, CFO 915-838-8102 jfulkerson@integrityamc.com	Cost certification for eight separate Entities	2007 to present
Opportunity Center for the Homeless 1208 Myrtle, El Paso, TX 79901	Single Audit, Non-Profit	180 hours
Ray Tullius, Executive Director 915-577-0069 homelessray@elp.rr.com	NOTE TOIL	2008 and 2014 to present

Key staff assigned to the above engagements: Joanne Nugent, Tello Cabrera and Valerie Tarango.

LITIGATION HISTORY; BREACHES; CIVIL/CRIMINAL

SBNG, P.C. does not have any actual or alleged breaches of contract with regard to any engagements. SBNG, P.C. has no litigation history pending at any point during the last three years. Our Firm, or our employees, are not currently, nor have ever been in the past, under the terms of a public or private reprimand by the Texas State Board of Public Accountancy or any licensing board of other states.

We are in compliance, and always have been in compliance, with applicable Affirmative Action and Equal Employment Opportunity regulations.

FIRM LOCATION AND CONTACT INFORMATION

SBNG, P.C.'s point of contact for any resulting contract under this proposal is as follows:

Point of Contact: Joanne Nugent

Title: Shareholder

Mailing Address: 221 N. Kansas, Suite 1300, El Paso, Texas 79901

Email Address: jnugent@sbngcpa.com

Phone: 915-544-6770 Fax: 915-544-0136



MISSION STATEMENT

SBNG, P.C. is a public accounting firm that provides a full spectrum of quality attestation and tax services tailored to meet the needs of each client. We will continue to provide superior, consistent, personalized service to our clients while maintaining a pleasant, family friendly, nurturing environment for our employees. Moderate growth will be a priority for the near future.





BACKGROUND

SBNG, P.C. was formed on January 1, 2008. The corporation is a continuation of the accounting practice of David A. Rogers and Gerald Fitzhugh which commenced in July, 1973. In November, 1983, the Firm acquired the El Paso practice of Main Hurdman.

At SBNG, P.C., our philosophy is to avoid the turnover of professional personnel, which is often experienced with larger firms, in order to provide our clients with consistently superior service and better continuity year after year.

Most importantly, we recognize the uniqueness of all clients with whom we work. It is not our intent to provide identical services to all clients. We listen to you,

FIRM EXPERIENCE



We currently serve the following non-profit/ governmental clients. Clients requiring a full scope single audit are noted with (UG) or governmental standards (GAGAS) and applicable agency (i.e. HUD, etc.)

- Center Against Family and Sexual Violence (UG)
- La Clinica de la Familia, Inc (UG)
- Town of Horizon, Texas (UG)
- Ysleta Senior Housing, Inc. (UG)
- Ysleta Lutheran Mission Human Care
- Project Vida
- Family Service of El Paso, Inc.
- El Paso Coalition for the Homeless
- · Rescue Mission of El Paso, Inc.
- Project Vida Health Center (UG)
- PVCDC (UG)
- El Paso Pro Musica
- Junior Achievement of the Desert Southwest, Inc.
- La Posada Home, Inc.
- Project Arriba
- Opportunity Center for the Homeless (UG)
- Myrtle Community Development Corporation (UG)
- Patriot Mortgage, Inc. (GAGAS) (HUD)
- JNC Mortgage, Inc (GAGAS) (HUD)
- EPT The Reserve at Sandstone Ranch, LLC (GAGAS) (HUD)
- EPT The Venue at Montecillo, LLC. (GAGAS) (HUD)
- Villa Victoria Apartments, LLC (GAGAS) (HUD)
- American Opportunity for Housing La Plaza Apartments (GAGAS) (HUD)
- · American Opportunity for Housing Celina Apartments
- El Paso Diabetes Association
- EPT The Retreat at Montecillo, LLC (GAGAS) (HUD)
- EPT Ardent Quest Apartments, LLC (GAGAS) (HUD)
- EPT The Reserve at Sandstone Ranch II (GAGAS) (HUD)
- Dieter Commons, LLC (GAGAS)(HUD)
- Dieter Commons II, LLC (GAGAS)(HUD)
- Las Americas Immigrant Advocacy Center

- · Greater El Paso Chamber of Commerce
- El Paso Alliance

We have served the following governmental clients and non-profit clients.

- Mescalero Apache Tribe Mescalero, New Mexico
- City of Socorro, Texas-Socorro, Texas
- Mescalero Apache Schools Mescalero, New Mexico
- Tierra Del Sol Housing Corporation Las Cruces, New Mexico
- Housing Authority of the City of El Paso El Paso, Texas
- City of El Paso- El Paso, Texas
- Internal Audit Services for Ysleta Independent School District- El Paso, Texas
- El Paso Community College Agreed-Upon Procedures
 El Paso, Texas
- · Town of Anthony, Texas Anthony, Texas
- City of San Elizario, Texas (GAGAS)

KEY STAFFING PROFILE



SBNG assembles each engagement team to ensure the right mix of subject matter specialists such that we can properly fulfill our responsibilities and our clients' expectations. Our professionals adhere to the code of ethics of the Texas State Board of Public Accountancy.

Joanne K. Nugent - Audit Quality Control Shareholder

Ms. Nugent is a certified public accountant, licensed in Texas and New Mexico, and obtained her B.B.A. degree in accounting from St. Mary's University of San Antonio, Texas. Ms. Nugent has over 30 years of audit and industry experience that includes national accounting experience. Ms. Nugent's audit experience includes a wide variety of companies and non-profit organizations. Ms. Nugent also has conducted audits of non-profit and governmental entities that require single audits. Ms. Nugent has conducted seminars for her clients and staff regarding internal controls and other related accounting topics. She was awarded the Certificate of Educational Achievement in Non-profit Accounting and Auditing.

Ms. Nugent is a member of the American Institute of Certified Public Accountants, Texas Society of Certified Public Accountants and the El Paso Chapter of Certified Public Accountants.

Ms. Nugent has volunteered for the Rio Grande Girl Scout Council as a Girl Scout leader for junior girl scouts, and for the Catholic Church as a sixth and seventh grade catechism teacher. Ms. Nugent has served as Finance Chair for Radford School, Inc., the Treasurer of St. Mary's University Alumni Association-Southwest Chapter and as a board member of La Posada Home, Inc. Ms. Nugent currently serves as President of the Board of Directors of Centro de Salud Familiar La Fe, and Treasurer of General Casimir Pulaski Society.

From 2016 through the present, Joanne's relevant continuing education consisted of the following:

Date	Description	Hours
2016/2017/2018	AICPA Employee Benefit Plan Designated Ptr Audit Planning	6
	AICPA Government Audit Quality Center Update	6
2016/2017/2018	CPA Report - Auditing	9
2016/2017/2018	CPA Report - Governmental	24
2/4/16	Performing Efficient Audits of Employee Benefit Plans	8
7/21/16	GASB and Single Audit Update	8
12/13/16	HUD Assisted Properties	8
6/21-23/17	AICPA Not For Profit Conference	24
7/20/17	Texas Ethics	4

KEY STAFFING PROFILE (CONTINUED)





Francis (Frank) Nugent, Jr. - Technical Review and Managing Shareholder

Mr. Nugent is a certified public accountant, licensed in Texas, with over 27 years of diversified accounting experience. Mr. Nugent is the President of SBNG, PC and the Technical Review Shareholder for many of the Firm's non-profit and governmental clients. Mr. Nugent has conducted audits of manufacturing companies, employee benefit plans, construction companies, financial institutions, service companies, retail enterprises, healthcare providers, joint ventures, and partnerships. In addition to his position as an audit and technical review shareholder of the Firm, he has experience with a national accounting firm and as comptroller for an acute care hospital and a psychiatric hospital. Mr. Nugent has been a speaker and instructor of auditing and accounting to members of both public accounting and private industry

throughout the El Paso Southwest. Mr. Nugent also assists several small, local accounting firms by performing the technical review and quality control function for those firms.

Mr. Nugent obtained both his B.B.A. degree in accounting and a B.A. degree in History from the University of Texas at El Paso and is a member of the American Institute of Certified Public Accountants, Texas Society of Certified Public Accountants and the El Paso Chapter of Certified Public Accountants. Mr. Nugent currently serves on the Board of Directors of the El Paso Zoological Society as Treasurer.

From 2016 through the present, Frank's relevant continuing education consisted of the following:

Date	Description	Hours
2016/2017/2018	CPA Report - Auditing	29
2016/2017/2018	CPA Report - Governmental	26
2016/2017/2018	AICPA Employee Benefit Plan Designated Ptr Audit Planning	6
2/4/16	Performing Efficient Audits of Employee Benefits	8
3/1/16	Personal and Professional Ethics for Texas CPA's	4
7/21/16	GASB and Single Audit Update	8
2016/2017	AICPA Government Audit Quality Center Update	6
12/15/16	HUD Update	2
7/20/17	Texas Ethics	4
10/26/17	Single Audit Fundamentals	2
12/4/17	Department of Labor Update: Employee Benefit Plans	5
1/31/18	Annual Accounting and Auditing Workshop	15

KEY STAFFING PROFILE (CONTINUED)





Tello Cabrera - Audit Manager

Mr. Cabrera is a graduate of the University of Texas at El Paso, holding a Bachelor's degree in accounting and a Master's degree in Financial Accounting. He is a Certified Public Accountant, licensed in Texas, with over five years of experience in public accounting. Mr. Cabrera has been with the firm since graduation from UTEP. His experience consists of audit engagements of construction companies, non-profit and governmental organizations and attestation services such as financial statement reviews and due diligence procedures.

Mr. Cabrera is a member of the American Institute of Certified Public Accountants, Texas Society of Certified Public Accountants, and the El Paso Chapter of Texas Society of Certified Public

Accountants. Mr. Cabrera is currently participating in Leadership El Paso's Class 38. Tello also serves as President of the Board of Directors of the El Paso Chapter of the TSCPAs.

From 2016 through the present, Tello's relevant continuing education consisted of the following:

Date	Description	Hours
2016/2017/2018	CPA Report - Auditing	13
2016/2017/2018	CPA Report - Governmental	19
7/21/16	GASB & Single Audit Update	8
11/17/16	Audit Watch Level 5 - Taking the Lead	24
12/15/16	HUD Update	2
2017	2017 OMB Compliance Supplement	2
6/21-23/17	AICPA Not for Profit Conference	22

KEY STAFFING PROFILE (CONTINUED)



Valerie Tarango - Audit Senior

Ms. Tarango has over 8 years of accounting experience and has been with the Firm for 6 years. She has a Bachelor's degree in accounting. She has in-charged audits of non-profit and governmental entities. She has also conducted special projects for the Firm for non-profit, governmental, and for-profit entities. Each engagement is tailored to the client's specific needs and objectives.

Ms. Tarango's relevant continuing education consists of the following:

Date	Description	Hours
5/27/15	Texas Ethics	4
2016/2017/2018	CPA Report - Auditing	25
2016/2017/2018	CPA Report - Governmental	23
6/18/15	GASB and Single Audit	8
2015/2016	Accounting and Auditing CPA Reports	24
7/21/16	GASB and Single Audit Update	8
9/27-29/16	Level 4: Experienced In-Charge Training	24

AUDIT SCOPE AND APPROACH



OUR UNDERSTANDING OF THE SCOPE

We understand that you wish the following services:

- Full scope audit of the government-wide financial statements of City of Socorro, Texas which includes the governmental activities, each major fund, and the aggregate remaining fund information as well as supplementary information for the fiscal year ended September 30, 2018 with an option to renew each of the subsequent years ending September 30, 2019, 2020, 2021 and 2022. The audit will comply with Generally Accepted Auditing Standards, Government Auditing Standards and if applicable, Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, Audit Requirements for Federal Awards (Uniform Guidance), and Uniform Grant Management Standards. The audit will also comply with Government Accounting and Financial Standards of the GASB, Texas Local Government Code, Section 115.045, and Audits of State and Local Government Units of the AICPA.
- Executive summary for each year audited and recommendations to improve the financial reporting and internal controls, if any. Each summary will include any instances of substantial noncompliance that may have been discovered during the course of the audit.
- Consulting on matters of accounting, reporting, and audit related issues throughout the engagement period. Great care will be exercised in the performance of any consultation to insure that our independence in relation to the audit is not impaired.
- Assist in the preparation of the general purpose financial statements.

OUR AUDIT PROCEDURES

Our auditing procedures are timed for early identification of problems. For the majority of our clients, for example, we try to perform approximately 40% of our regular auditing procedures on a full scope audit prior to the balance sheet date. Such interim procedures include review of internal accounting controls, observation of property, and detailed transaction testing of significant general ledger accounts as of an interim date. Our extensive interim auditing procedures, as well as our frequent contacts with management, are instrumental in allowing our clients to achieve a smooth year-end close.

AUDIT SCOPE AND APPROACH (CONTINUED)



AUDIT APPROACH

Our audit will be designed to address those areas of audit importance particular to Hudspeth County. Such areas will be identified during the planning and interim phase and will be updated throughout our audit, modifying our approach as necessary. We continuously benchmark and update the key risk factors.



PHASE ONE:

- Obtain an understanding of the specific issues affecting the Organization
- Assess internal control and fraud risk at the entity level
- Identify significant accounts and processes
- · Conduct audit team planning meeting
- · Set planning materiality and tolerable misstatement
- · Agree on timing and deliverables

PHASE TWO:

- Review internal control and process documentation, technology (narratives, flow-charts and questionnaires), to determine the amount of reliance, if any, to be placed on internal controls.
- Perform a walk-through of each significant process, as applicable.
- Assess risk of material misstatement from error or fraud based on internal controls combined with inherent risk of significant accounts to determine the level and/or extent of substantive testing.
- Design audit procedures responsive to the risk of material errors.

PHASE THREE:

- Perform detail tests of account balances.
- Evaluate quality and sufficiency of evidence.
- Evaluate errors.
- Conclude on critical accounting matters.

PHASE FOUR:

- Complete final overall analytical review procedures.
- Issue audit opinion.
- Issue audit results documentation and management letter.

COST PROPOSAL



A major objective of our audit approach is to control audit costs. We encourage maximum assistance from client personnel in performing auditing procedures. We also maintain flexibility in our auditing approach, using the most efficient auditing techniques. Toward this end, in carrying out the audit we make extensive use of our audit sampling techniques, giving us a unique ability to control both the quality and the cost of the audit.

City of Socorro, Texas will be a valued client of our Firm. Our estimated fees for the services listed in Section E, Page 1 of this proposal, including expenses, will not exceed the amounts as follows:

	Estimated Fee	
Annual Independent Financial Audit - FY18	\$22,000	
-or-	* 05.000	
Annual Independent Financial Audit (Requiring Single Audit) - FY18	\$25,000	

Each year thereafter will be increased by 3% as follows:

	Government <u>Standards</u>	Single Audit
2019	\$22,650	\$25,750
2020	\$23,325	\$26,525
2021	\$24,050	\$27,325
2022	\$24,750	\$28,125

Our standard hourly billing rates for any consultations over the course of the engagement period for which our independence is not impaired are as follows:

Shareholder	\$200
Manager	\$135
Supervisor	\$105
Senior	\$85
Audit staff	\$75
Clerical	\$55

REQUEST FOR PROPOSAL

CITY OF SOCORRO

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL AUDITING SERVICES

PROPOSER GUARANTEES

1. The Proposer certifies it can and will provide and make available, as a minimum, all services set forth in the Scope of Work to be Performed.

Signature of Official:				
Name (typed):Joanne K. Nugent			
Title:	Shareholder			
Firm:	SBNG, P.C.			
Date:	October 4, 2018			

REQUEST FOR PROPOSAL

CITY OF SOCORRO

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL AUDITING SERVICES

PROPOSER WARRANTEES

- A. Proposer warrants that it is willing and able to obtain an errors and omissions insurance policy providing a prudent amount of coverage for the willful or negligent acts, or omissions of any officers, employees or agents thereof.
- **B.** Proposer warrants that it will not delegate or subcontract its responsibilities under the agreement without the prior written permission of the City.
- C. Proposer warrants that all information provided by it in connection with this proposal is true and accurate:

Signature of Official:				
Name	(typed):Joanne K. Nugent			
Title:_	Shareholder			
Firm:_	SBNG, P.C.			
Date:_	October 4, 2018			

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity		
This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.	OFFICE USE ONLY	
This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).	Date Received	
By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.		
A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.		
Name of person who has a business relationship with local governmental entity.		
SBNG, P.C.		
Check this box if you are filing an update to a previously filed questionnaire.		
(The law requires that you file an updated completed questionnaire with the applater than the 7th business day after the date the originally filed questionnaire become		
Name of local government officer with whom filer has employment or business relationship	o.	
City of Socorro, Texas		
Name of Officer		
This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.		
A. Is the local government officer named in this section receiving or likely to receive taxable in income, from the filer of the questionnaire?	ncome, other than investment	
Yes X No		
B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?		
Yes X No		
C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?		
Yes X No		
D. Describe each employment or business relationship with the local government officer name	ned in this section.	
4		
77000	per 4, 2018	
Signature of person doing business with the governmental entity	Pate	

ADDENDA

www.sbngcpa.com



First Financial Bank Building 400 Pine Street, Stc. 600, Abilene, TX 79601 325.672.4000 / 800.588.2525 / f: 325.672.7049 www.dkepa.com

System Review Report

September 24, 2015

To the Shareholders of Schmid, Broaddus, Nugent & Gano, P.C. and the Peer Review Committee of the Texas Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Schmid, Broaddus, Nugent & Gano, P.C. (the firm) in effect for the year ended April 30, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under Government Auditing Standards and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Schmid, Broaddus, Nugent & Gano, P.C. in effect for the year ended April 30, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Schmid, Broaddus, Nugent & Gano, P.C. has received a peer review rating of pass.

Certified Public Accountants

Daniel Kinard & Co, PC

CITY OF SOCORRO STATE OF TEXAS

RESPONSE TO PROFESSIONAL AUDIT SERVICES
REQUEST FOR QUALIFICATIONS
FISCAL YEARS ENDED
SEPTEMBER 30, 2018 TO 2022



SCOTT NORTHAM, CPA, PC

Certified Public Accountants 1035 Mechem Drive Ruidoso, New Mexico 88345 (575) 258-5559 • FAX (575) 258-5570

CITY OF SOCORRO STATE OF TEXAS

RESPONSE TO PROFESSIONAL AUDIT SERVICES
REQUEST FOR QUALIFICATIONS
FISCAL YEARS ENDED
SEPTEMBER 30, 2018 TO 2022

CITY OF SOCORRO STATE OF TEXAS

AUDIT SERVICES PROPOSAL

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October 5, 2018

City of Socorro, Texas Socorro, TX 79927

On behalf of Scott Northam, CPA, PC, I am pleased to submit this proposal for professional audit services to the City of Socorro, Texas for the fiscal years ended September 30, 2018, and the four subsequent fiscal years 2019 to 2022. We appreciate the opportunity to bid these services and your consideration of our firm.

The attached proposal addresses the information you requested, including the unique qualifications of our firm, the depth and breadth of the services we will provide your municipality, and our commitment to providing the highest quality work through a process that is both efficient and effective.

We are especially qualified because of our extensive experience working with other local governmental units. What sets us apart from other auditing firms is not so much what we do, but how we do it. We believe our technical expertise, combined with our attention to service and our attitude approach toward the engagement and the City's employees, will provide you with an audit process that is beneficial to the City.

Our services would include, but not be limited to, the following:

- Performing an audit of the City in accordance with U.S. generally accepted auditing standards, Government Auditing Standards, the provisions of OMB Circular A-133 and the Uniform Guidance Compliance Supplement, and other federal, state and local requirements, as applicable.
- Providing an opinion on the City's basic financial statements and on the required supplemental information and any supporting schedules.
- Reviewing, documenting and providing recommendations on improving the City's internal control and financial operations.
- Providing verbal and written guidance on new and ongoing Governmental Accounting Standards Board (GASB) Statements.
- Meeting with City personnel and administration to review the financial statements and a draft of our letter of recommendations for any improvements on the internal control and financial operations of the City.
- 6. Presenting the financial statements and management letter to the City Council in a timely manner.
- Being available during the year to provide a resource and answer your questions as they arise as a supplemental service to the audit engagement.

We will work with your representatives to schedule specific fieldwork dates to ensure meeting your deadlines. The undersigned is a partner and is authorized to make representations for the firm. This proposal is a firm and irrevocable offer until otherwise notified.

If you have any additional questions about our firm or the services we provide, please contact me by phone at 575-258-5559 or by email at scott@scottnorthamcpa.com. I look forward to hearing from you.

Respectfully submitted,

Scott Northam, Owner

Scott Northam, CPA, PC

1035 Mechem Drive

Ruidoso, NM 88345

Executive Summary

Scott Northam, CPA, PC (SNCPA), is a small-business firm located in Ruidoso, New Mexico and has audit and accounting clients throughout New Mexico and Texas. We are a broad-based accounting, auditing, taxation, and management consulting firm that provides high-class services to all levels of the organization. Our goal is to assist our clients in attaining and retaining growth. Our core competencies are solving business problems and making organizations more manageable and profitable.

The firm consists of 5 total personnel, including two (2) Certified Public Accountants, one (1) Degreed Staff Accountant and two (2) Staff Bookkeepers/Administrative Assistants. We have over 60 years of combined experience in compilation, review, auditing, taxation, and management consulting services. Our firm complies with all federal and state Equal Employment Opportunity and Affirmative Action regulations. We are dedicated to meeting and exceeding your expectations.

The firm's Audit Director, Scott Northam, CPA, will supervise the entire engagement and also be the lead person for the engagement.

Administration and Management

We have performed compilations, reviews and audits services for Governmental agencies, Non-Profit organizations, and privately-held companies. We are proud of this base of experience, but we are prouder of our practical approach to engagements such as yours.

The firm is a member of the American Institute of Certified Public Accountants (AICPA), a member of The AICPA's Government Audit Quality Center (GAQC), the New Mexico Society of Certified Public Accountants (NMSCPA), and the Texas Society of Certified Public Accountants (TSCPA).

We provide a comprehensive range of services to our clients other than attestation services, such as interim accounting services, advisory services, reviews and compilations of financial statements; tax services; financial projections; forensic accounting evaluation; and business and management consulting services.

We are committed to a continuing process of staff training and development; we view our staff as valuable resources. Accordingly, we devote a significant portion of our firm's resources to training and continuing professional education. Hence, we are dedicated to the improvement and enhancement of our staff to ensure high and top notch service to our clients.

Because of our streamlined management structure, we are flexible and able to adapt quickly to a changing environment. We are able to control costs through sufficient engagement planning coupled with a collaborative review process. As a result, we are able to identify and eliminate steps that don't add value.

Communications between the City and SNCPA will be handled by Scott Northam, CPA.

Identification of Key Personnel

Each member of the engagement team listed in our proposal has strong experience in governmental and non-profit audits. They will provide high quality professional services and business advice and will ensure that anticipated service needs are met.

The team members potentially assigned to this engagement are: Scott Northam CPA and Lorri McKnight, CPA. We are dedicated to developing and maintaining strong working relationships with the City.

Engagement (Audit) Manager / Consultant / President - Scott Northam, CPA

Scott Northam, CPA is a graduate of New Mexico State University in Las Cruces, New Mexico, where he received his Bachelors of Accountancy and Bachelors of Business Administration in Finance and in Management. Scott has held his Certified Public Accountant licenses in New Mexico and Texas since 1995 and is a member of the New Mexico and Texas Societies of Certified Public Accountants and the American Institute of Certified Public Accountants. Scott has over 28 years of accounting, auditing and taxation experience, both in public accounting and in the private sector. Scott has extensive auditing municipal, county and special district governmental entities, as well as non-profit and private sector organizations. Scott is compliant with Yellow Book continuing professional educational requirements.

Audit Manager / Senior Consultant - Lorri McKnight, CPA

Lorri McKnight, CPA received her Certified Public Accountant license in 1996. A graduate of Lamar University in Beaumont, Texas with her Bachelor of Science, and the University of Houston with her MBA, Lorri is also a graduate of Leadership Lincoln and Leadership New Mexico. Lorri has the experience of being on both sides of a governmental audit while being the finance director and then village manager for a local municipality for over nine years. Her banking background and time spent with the State of New Mexico's Regulation and Licensing Department gives her valuable insight on policy and procedure recommendations as well as conducting financial statement audits. In addition to auditing, Lorri is the tax department manager of the firm.

Strength in Governmental and Non-Profit Services

Governmental and Non-Profit entities are a focus of our business. In our combined 60-years of experience, SNCPA has conducted many audits in accordance with OMB (Office of Management and Budget) Circular A-133, the Single Audit Act of 1984, Uniform Guidance, New Mexico State Audit Rule, and *Government Auditing Standards*. SNCPA is a growing firm which provides outstanding services to governmental and non-profit entities.

SNCPA prides itself on its commitment to continuous training to team members with experience in providing audit and value-added services to our cherished client base.

Industry practice guides, special audit and consulting tools, and training sessions for team members help us maintain the high quality of our services. As a result, SNCPA is able to apply its problem-solving abilities to address current and future issues adequately before those issues become problems that expend unbudgeted and precious resources. This practice results in continued growth in the depth and scope of the clients we serve.

At SNCPA, we strongly believe that in order to be successful in today's uncertain, competitive, and highly complex marketplace, we must endeavor to distinguish ourselves through continuous professionalism and outstanding client service. We are confident of our ability to provide our clients with an array of expertise and the depth of resources they require.

As mentioned earlier, SNCPA has extensive experience in serving many governmental and non-profit entities throughout New Mexico and Texas. A list of our current and former government engagements follows this proposal.

Extent of Use of EDP Software on Engagements

An important component of our audit is our review of Electronic Data Processing ("EDP") controls and the use of Computer Assisted Audit Techniques ("CAAT"). We are aware that the effectiveness of many of the control procedures performed by management and staff are dependent upon the receipt of reliable computer-generated information for review and investigation. The reliability of this computer-generated information is dependent on EDP general controls. SNCPA will review EDP general controls to determine the degree of reliance that can be placed on computer-generated information. Our staff will identify areas of concern and work with management to implement mitigating controls. If required (and with management's pre-approval), and work with management to effectively resolve matters deemed more complex in scope.

Scope of Services

In performing the audits for our clients, it is imperative that SNCPA is prepared to bring outstanding expertise and know-how to the engagement at the onset. This approach is multi-fold as it allows for a smoother work flow, provides a "fresh look" at the entity's operating systems and documented internal control procedures and processes, and establishes a base for audits in future years. Employing this standard operating procedure ensures a high quality and efficient audit.

At the beginning of an audit, the team members will allocate a portion of the total audit hours to document operating systems and related internal controls. In addition, we will be obtaining relevant background information and identifying potential issues and opportunities that may need to be addressed during the audit. We recognize the time commitment necessary to become familiar with our client's environment as well as develop a meaningful and professional relationship with points of contact. We are devoted to meeting these objectives through in-house briefings, inquiries of select City personnel, and other means while minimizing disruptions to operations.

Audit Approach

SNCPA's main mission is to ensure your success by providing timely feedback on our observations and findings as well as identifying areas for improvement. Our audit process is designed to provide solutions that are tailored to the City's specific needs. This process is structured in several stages, beginning with and focused throughout a top-down, top-level look at key internal control and operational processes.

Our ability to deliver financial statement, operational, and compliance audits is tethered directly to the skills of our team members. We have taken our industry focus one step further by creating the right team structure. SNCPA's audit teams are interdisciplinary and go through formal team training as they prepare for engagements. They work smarter by eliminating low-value work and focusing on areas with potentially higher risk and greater rewards. Our engagement team will bring capability, knowledge, insight, and technology to the audit.

Planning Test Work

- Upon appointment as your financial statement and program auditors, we would immediately begin discussions with management regarding the timing of our planning and interim audit procedures
- The engagement manager will conduct an entrance conference with the executive and various team members to discuss issues, planning and audit timetable
- An analytical review of operational data, board minutes, and other departmental and statistical data and reports will be done to allow us to better focus our efforts on the critical areas of the audit.
- Develop, in conjunction with management, a cooperative plan and schedule for the audit, including the use of our client's personnel

Field Work Overview

- Document the use of internal controls and the accounting system to determine whether
 the entity is acquiring, safeguarding, and utilizing its resources economically and
 efficiently.
- Develop our overall audit program in accordance with the Government Auditing Standards and Uniform Guidance, consisting of detailed audit program steps tailored for each client. We will also consider, in the development of our audit programs, our evaluation of the strengths and weaknesses of internal controls and the management control system. In addition, we will determine the extent of audit tests, using statistical sampling techniques where applicable.
- Review audit approach with the computer audit specialist. We anticipate utilizing SNPCA's preferred software for aggregation of certain operational data and testing.
- Perform detailed compliance tests to determine whether or not controls and accounting systems are functioning effectively.

- Determine whether the entity has complied with laws, governmental and state requirements and any other regulations.
- Perform substantive tests of significant account balances and other activity as determined by management.
- Perform audits of only significant accounts/projects, if existing internal controls are determined to be adequate in all other accounts.
- Discuss with client personnel known auditing matters requiring resolution.
- Discuss with the designated client personnel the format for year-end financial statements, including footnotes to the financial statements.
- Develop our audit plan to complement or leverage work performed by client personnel.
- The planning and fieldwork phase of our test work involves the entire engagement staff. We will coordinate the audit schedule based on management's recommendations for audit timing. We will deliver our audit reports within approximately 30 days of completing fieldwork or within the timeline as established by management.

Final Test Work

- The engagement team will visit the client's offices to complete the examination of account balances
- A post-audit analytical review will be done to ensure the account balances are sufficiently reasonably presented for the financial statements.
- An exit conference with client personnel will be held at the end of fieldwork to resolve any remaining auditing matters and discuss findings and adjustments.
- Our engagement team members will timely prepare the completion of and review of report drafts and present the drafts to client management for final review and approval before issuance.

Reporting Phase

• In the final stages of the audit, we will coordinate a review of the audit reports, and other reports (e.g., "Communication with Those Charged with Governance) as required by audit standards, with client designated personnel.

- The basic outputs of our examination are summarized as follows:
 - o Audit Report
 - o Report on Internal Controls (detailing findings and observations, recommendations, and management's response to findings and observations)
 - o Schedule of Expenditures of Federal Awards (if applicable)
 - o Communication to Those Charged with Governance
 - o Any other reports as required by statutory bodies

Managements Responsibilities

Management will be responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles (GAAP).

Management will also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Management responsibilities will include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

Management will be responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Management responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

Management will be responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. Management responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) management believes the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) management has disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management will agree to assume all management responsibilities for financial statement preparation services and any other non-attest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Evidence of Firm License

Scott Northam, CPA, PC is a local business operating in the State of New Mexico. We are located 1035 Mechem Drive, Ruidoso, NM, 88345. Our firm is registered with the New Mexico and Texas Boards of Accountancy to perform attestation engagements in those states. The firm is a member of the New Mexico and Texas Societies of Certified Public Accountants and American Institute of Certified Public Accountants. All key personnel of the firm are properly licensed and authorized to practice public accountancy within New Mexico and/or Texas. Copies of our licenses are on file at our office for public inspection and follow this proposal.

Quality Review

A hallmark of SNCPA is our commitment to providing a quality end product. As such, all work performed on the engagement is reviewed to ensure documentation is deemed adequate, conclusions can be supported by sufficient audit evidence, and the work product is aligned with the firm's established quality control. We also ensure quality control on all engagements by performing reviews of all work performed by staff professionals and the resulting conclusions reached by the engagement partner, The financial statements are reviewed by an external Certified Public Accountant and the engagement partner. During the planning phase of an attestation engagement, we review our confidentiality policy with all team members regarding client data-proprietary and non-proprietary. Our confidentiality policy mandates that all client data obtained or used during the audit engagement must be retained in the strictest of confidence and is either returned to the client intact or disposed of properly if copies of the original source data is provided in lieu of the originals.

A copy of our latest unmodified peer revew letter follows this proposal. We are proud of our "Pass" rating.

Disciplinary Action

There is no past, present or pending disciplinary actions taken against the firm by either the Texas or New Mexico State Boards of Accountancy.

External Specialists and Consultants

The firm does not contract with any external specialists or consultants to assist on our audit engagements. Should a matter arise that an external discussion with a specialist or consultant is necessary, the City would be advised regarding the consultation before contact is made with the third-party consultant.

Outstanding Obligation

The firm has no outstanding obligation that will prevent or affect the firm ability to perform on this contract.

Independent with Respect to the City

The firm is independent with respect to the City and has no direct or indirect financial or other relationships with any City employees or members of the City Council.

Billing and Payment Terms

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses will not exceed the amount indicated in the signed engagement letter. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to the audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The engagement fee is based on anticipated cooperation from client personnel and the assumption that unexpected circumstances will not be encountered during the audit.

Further, we will continue our commitment to provide the most cost effective professional services structure each year the contract is enforce.

There will be no surprise billings. If there are any expected overages in work hours, we will notify client management and obtain written pre-approval before incurring the additional time. Our billings for overruns will be billed at the negotiated rates outlined above.

Proposal Details

Our fee proposal for the services requested in the Request for Proposal is detailed on the following page.

Scott Northam, CPA is the partner responsible for the content of the proposal response and for signing the engagement letter and contract. Scott is available to answer any questions or comments regarding this proposal response.

V. Multi-Year Certification

Please check the appropriate box below:	
This is a multi-year award and this request applies to the 1st year of a 3 year Prop	osal.
This is a one year procurement award for only the fiscal year indicated in Section III.	

VI. Fee and Hour Breakdown

Category	The first year of our 3-year procurement was FY 20 18 (or use just these columns for one-year procurement)		The second year of our 3-year procurement was FY 2019		The third year of our 3-year procurement was FY 20 20	
	Year 1 Hours	Year 1 Cost	Year 2 Hours	Year 2 Cost	Year 3 Hours	Year 3 Cost
Financial Statement Audit	80	\$ 16,000.00	80	\$ 16,000.00	80	\$ 16,000.00
Financial Statement Preparation	40	\$ 8,000.00	40	\$ 8,000.00	40	\$ 8,000.00
Federal Single Audit	20	\$ 4,000.00	20	\$ 4,000.00	20	\$ 4,000.00
Other allowed non- audit services						
Component Units						
Other	20	\$ 4,000.00	20	\$ 4,000.00	20	\$ 4,000.00
SUBTOTAL		\$ 32,000.00		\$ 32,000.00		\$ 32,000.00
Gross Receipts Tax						
TOTAL	160	\$ 32,000.00	160	\$ 32,000.00	160	\$ 32,000.00



Texas State Board of Public Accountancy

333 Guadalupe, Tower 3 Suite 900, Austin, Texas 78701-3900
William Treacy, Executive Director

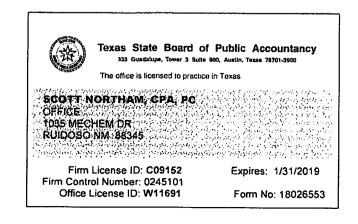
12/19/2017

SCOTT NORTHAM, CPA, PC OFFICE 1035 MECHEM DR RUIDOSO NM 88345



By receipt of this license card, requirements for licensing by the Texas State Board of Public Accountancy have been met. The license card can be easily removed from the sheet and can be used as identification as a licensee in Texas. After removing your license card, retain this mailer as a FILE COPY of the license card.

As a licensed firm, a 7-digit number (*Firm Control Number*) has been assigned to your firm as an alternative method of unique identification, in addition to your *Firm License ID*. The *Firm License ID* and *Firm Control Number* are required to access information on the Board's website, and are shown below on the file copy of your license card. (Note that each office of your firm is assigned a unique *Office License ID*.)



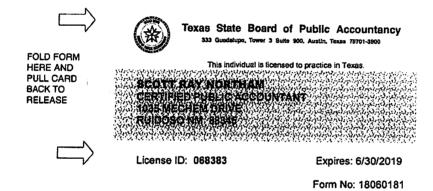


Texas State Board of Public Accountancy

333 Guadalupe, Tower 3 Suite 900, Austin, Texas 78701-3900 William Treacy, Executive Director

5/15/2018

SCOTT RAY NORTHAM CERTIFIED PUBLIC ACCOUNTANT 1035 MECHEM DRIVE RUIDOSO NM 88345



By receipt of this license card, requirements for licensing by the Texas State Board of Public Accountancy have been met. The license card can be easily removed from the sheet and can be used as identification as a licensee in Texas. After removing your license card, retain this mailer as a FILE COPY of the license card.

As a licensee, a 7-digit number has been assigned to you as an alternative to the Social Security Number (SSN) as a method of unique identification. This **control number** is required to access your personal information on the Board's website, and is shown below on the copy of your license card.



BOLINGER, SEGARS, GILBERT & MOSS, L.L.P.

CERTIFIED PUBLIC ACCOUNTANTS PHONE: (806) 747-3806

FAX: (806) 747:3815

8215 NASHVILLE AVENUE

LUBBOCK, TEXAS 79423-1954

Report on the Firm's System of Quality Control

January 17, 2017

To Scott Northam, CPA, PC and the Peer Review Committee of the Colorado Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Scott Northam, CPA, PC (the firm) in effect for the year ended July 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Scott Northam, CPA, PC in effect for the year ended July 31, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. Scott Northam, CPA, PC has received a peer review rating of pass.

Bolinger, Segars, Gilbert & Mars LLP

Certified Public Accountants



Policy Number: 570-107031-3

INSURER: United States Fire Insurance Company

305 Madison Avenue

Morristown, NJ07962-1973

ACCOUNTANTS PROFESSIONAL LIABILITY PLATINUM PROTECTION

NOTICE: THIS IS A CLAIMS MADE AND REPORTED POLICY. EXCEPT AS OTHERWISE PROVIDED HEREIN, THIS POLICY PROVIDES COVERAGE FOR *CLAIMS* FIRST MADE AGAINST THE *INSUREDS* AND REPORTED TO THE *INSURER* DURING THE *POLICY PERIOD*. PLEASE READ THIS POLICY CAREFULLY. WORDS AND PHRASES WHICH ARE PRINTED IN *BOLD ITALIC TYPEFACE* HAVE SPECIFIC MEANING AND ARE DEFINED IN SECTION IV. OFTHE POLICY. UNLESS STATED OTHERWISE BY SPECIFIC ENDORSEMENT, *DEFENSE EXPENSES* ARE INCLUDED IN THE LIMIT OF LIABILITY AND REDUCE THE LIMIT OF LIABILITY AVAILABLE TO PAY *DAMAGES*

	AND REDUCE THE LIMIT OF LIABILITY AVAILABLE TO PAY DAMAGES.
Item 1	Named Insured & Street Address:
!	Scott Northam, CPA, PC
	1035 Mechem Drive
1	Ruidoso, New Mexico 88345
Item 2	Policy Period: From 07/01/2018 (Effective) To 07/01/2019 (Expiration)
	(12:01 a.m. local time at the address shown in Item 1)
Item 3	Limit of Liability
	·
	\$1,000,000 Each <i>Claim</i>
	\$1,000,000 Policy Aggregate
	These amounts include Defense Expenses unless this Section is amended by specific
	endorsement of this policy.
Item 4	Deductible:
	\$5,000 Each <i>Claim</i>
	This amount applies to <i>Defense Expenses</i> unless this Section is amended by specific
	endorsement of this policy. This amount applies to each <i>Claim</i> unless this Section is amended
	by specific endorsement of this policy.
Item 5	Premium: \$2,112.00
	for the <i>Policy Period</i>
	Total :\$2,112.00
Item 6	Prior Acts Date : 07/01/2015
Item 7	Optional Extended Reporting Period:
-	(a) 12 Months (b) Additional Premium: 100 % of the annual premium
	t , and tay the second of the
Item 8	The following endorsements, if any, are made a part of this policy at issuance:
	APL - 102 - 2009, APL - 106 - 2010, APL - 108 - 2010, APL - 124 - 2011, APL - 129 (06/12),
	APL - NM Amendatory (03/13), OFAC Notice , MI 07 001 01 15

These Declarations, the application, and the policy with endorsements attached thereto, constitute the entire agreement between the *Insurer* and the *Insured*.

Countersigned (if required by law):	Date:
-------------------------------------	-------

Current Municipal Governmental Audits Under Contract with Scott Northam, CPA, PC

Government Agency	Years	Contact Person	Contact Number
Village of Capitan, NM	3	Laura McInnis, Village Clerk	575-354-2247
Village of Causey, NM	2	Larry Paiz, Clerk/Treasurer	575-273-4249
Village of Floyd, NM	1	Toni Whitecotton, Village Clerk	575-478-2585
Town of Hagerman, NM	3	Kami Mason, Town Clerk	575-752-3204
Town of Tatum, NM	1	Lynn Stevens, Town Clerk	575-398-4633
Village of Hope, NM	3	Sonia Carbajal, Village Clerk	575-484-3153
Town of Lake Arthur, NM	6	Debra Sallee, Town Clerk	575-365-2900
City of Ruidoso Downs, NM	3	Gary Williams, Mayor	575-378-4422
		unicipal Governmental Audits 1, CPA Conducted or Participated	
City of Post, Texas	5	Deana Smith, City Manager	806-495-2811
City of Dumas, Texas	3	Dotti Crockett, Finance Director	806-935-4101
City of Borger, Texas	3	Eddie Edwards, City Manager	806-273-0900
City of Denver City, Texas	2	Stan David, City Manager	806-592-5426
City of Fritch, Texas	6	Carolee Nance, City Clerk	806-857-3143

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity	
This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.	OFFICE USE ONLY
This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).	Date Received
By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.	
A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.	
Name of vendor who has a business relationship with local governmental entity.	
SCOTT NORTHAM, CPA, PC	
Check this box if you are filing an update to a previously filed questionnaire. (The law re completed questionnaire with the appropriate filing authority not later than the 7th busines you became aware that the originally filed questionnaire was incomplete or inaccurate.)	s day after the date on which
Name of local government officer about whom the information is being disclosed.	
NONE	
Name of Officer	
Describe each employment or other business relationship with the local government officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with Complete subparts A and B for each employment or business relationship described. Attack CIQ as necessary. A. Is the local government officer or a family member of the officer receiving or life other than investment income, from the vendor? Yes No	h the local government officer. h additional pages to this Form
B. Is the vendor receiving or likely to receive taxable income, other than investment of the local government officer or a family member of the officer AND the taxable i local governmental entity? Yes No	
Describe each employment or business relationship that the vendor named in Section 1 m other business entity with respect to which the local government officer serves as an o ownership interest of one percent or more.	aintains with a corporation or fficer or director, or holds an
NONE	
Check this box if the vendor has given the local government officer or a family member as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.00	of the officer one or more gifts 003(a-1).
7	///
Signature of vendor doing business with the governmental entity	/5 / 18/

REQUEST FOR PROPOSAL

CITY OF SOCORRO

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL AUDITING SERVICES

PROPOSER GUARANTEES

1. The Proposer certifies it can and will provide and make available, as a minimum, all services set forth in the Scope of Work to be Performed.

Signature of Official Juff History					
Name (typed):	SCOTT NORTHAM, CPA				
Title:	OWNER				
Firm:	SCOTT NORTHAM, CPA, PC				
Date:	OCTOBER 5, 2018				

REQUEST FOR PROPOSAL

CITY OF SOCORRO

REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL AUDITING SERVICES

PROPOSER WARRANTEES

- A. Proposer warrants that it is willing and able to obtain an errors and omissions insurance policy providing a prudent amount of coverage for the willful or negligent acts, or omissions of any officers, employees or agents thereof.
- **B.** Proposer warrants that it will not delegate or subcontract its responsibilities under the agreement without the prior written permission of the City.
- C. Proposer warrants that all information provided by it in connection with this proposal is true and accurate:

Signature of Official:				
Name (typed):	SCOTT NORTHAM, CPA			
Title:	OWNER			
Firm:	SCOTT NORTHAM, CPA, PC			
Date:	OCTOBER 5, 2018			

Form W-9 (Boy December 2014)

(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

111001100	TIOTAINO CATRO		_		
	1 Name (as shown on your income tax return). Name is required on this line; do SCOTT NORTHAM, CPA, PC	not leave this line blank.			
	2 Business name/disregarded entity name, if different from above				
page 2	- Downson to the Congress of the Property of the Congress of t				
동	Individual/sole proprietor or C Corporation S Corporation Partnership Trust/estate			4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):	
₽ĕ	☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnershi			Exempt payee code (if any	
Print or type Specific Instructions	Note. For a single-member LLC that is disregarded, do not check LLC; che the tax classification of the single-member owner.	eck the appropriate box in the	line above for	Exemption from FATCA r code (if any)	reporting
준등	☐ Other (see instructions) ▶			(Applies to accounts maintained ou	tside the U.S.)
동	5 Address (number, street, and apt. or suite no.)	Re	quester's name a	and address (optional)	
اچ	1035 MECHEM DRIVE				
8	6 City, state, and ZIP code				
တ	RUIDOSO, NM 88345				
ì	7 List account number(s) here (optional)				
Pan	Taxpayer Identification Number (TIN)			-	
Enter y	our TIN in the appropriate box. The TIN provided must match the nam	e given on line 1 to avoid	Social sec	urity number	
backu	o withholding. For individuals, this is generally your social security num	ber (SSN). However, for a			
entitles	nt alien, sole proprietor, or disregarded entity, see the Part I instruction s, it is your employer identification number (EIN). If you do not have a n	S on page 3. For other umber see How to get a	111	- -	
TIN on	page 3.	amosi, cocinon to got u	or		
Note.	If the account is in more than one name, see the instructions for line 1	and the chart on page 4 fo	or Employer	identification number	
guideli	nes on whose number to enter.		4 7	- 4 2 3 1 5	6 5
				7 2 3 13	
Part		·			
	penalties of perjury, I certify that:			_	
	number shown on this form is my correct taxpayer identification numbers.	_		• • • • • • • • • • • • • • • • • • • •	
Ser	n not subject to backup withholding because: (a) I am exempt from bac vice (IRS) that I am subject to backup withholding as a result of a failur onger subject to backup withholding; and	ckup withholding, or (b) I he to report all interest or d	ave not been r lividends, or (c)	otified by the Internal F the IRS has notified m	Revenue e that I am
	n a U.S. citizen or other U.S. person (defined below); and				
	FATCA code(s) entered on this form (if any) indicating that I am exemp				
interes genera	cation instructions. You must cross out item 2 above if you have been se you have failed to report all interest and dividends on your tax return to paid, acquisition or abandonment of secured property, cancellation of ally, payments other than interest and dividends, you are not required to the total or page 3.	 For real estate transactions to an armount of debt. 	ons, item 2 doe individual reti	es not apply. For mortga	age
Sign	Signature of			7	
Here	U.S. person	Date •	1/11/	16	
	eral Instructions	 Form 1098 (home mortga (tuition) 	ge Interest), 1098	-E (student loan interest),	1098-T
	references are to the Internal Revenue Code unless otherwise noted. developments. Information about developments affecting Form W-9 (such	• Form 1099-C (canceled d	•		
	lation enacted after we release it) is at www.irs.gov/fw9.	• Form 1099-A (acquisition			
Purp	ose of Form	provide your correct TIN.		n (including a resident alle	
	Idual or entity (Form W-9 requester) who is required to file an information rith the IRS must obtain your correct taxpayer identification number (TIN)	if you do not return Form to backup withholding. See	W-9 to the requi	ister with a TIN, you might withholding? on page 2.	be subject
which n	nay be your social security number (SSN), individual taxpayer identification	By signing the filled-out f			
number	(ITIN), adoption taxpayer identification number (ATIN), or employer ation number (EIN), to report on an information return the amount paid to		u are giving is co	rect (or you are waiting for	a number
you, or	other amount reportable on an information return. Examples of information	to be issued),	blaat ta baat		
_	include, but are not limited to, the following: 1099-INT (interest earned or paid)	Certify that you are not Claim exemption from	•	up withholding, or Ing if you are a U.S. exemp	nt navon H
	1099-DiV (dividends, including those from stocks or mutual funds)	applicable, you are also cer	tifying that as a l	J.S. person, your allocable	share of
	1099-MISC (various types of income, prizes, awards, or gross proceeds)	any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and			the ome, and
• Form	1099-B (stock or mutual fund sales and certain other transactions by	4. Certify that FATCA cod	de(s) entered on t	his form (if any) indicating	that you are
• Form) 1099-S (proceeds from real estate transactions)	exempt from the FATCA rep page 2 for further information		. See What is FATCA repo	rting? on
	1003-5 proceeds from real estate transactions)				

Schedule of Qualifications to Provide Audit Services to

City of Socorro, Texas

For the Year Ended September 30, 2018



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October 5, 2018

To the Mayor, City Council and City Manager City of Socorro, Texas

Ladies and Gentlemen:

Singleton, Clark & Company is a certified public accounting firm specialized in auditing governmental entities such as school districts, cities, and counties. Our firm was founded in 2005 and set out with a mission to smash auditor stereotypes. This means our greatest joy resides in helping, not hunting our clients. We promise to do our best to point out the audit and accounting hazards in advance, before they develop into problems at year end. That is our higher calling, and why we come to work every day.

We are excited about the opportunity to bring City of Socorro, Texas into our family of clients and hope you will give Singleton, Clark & Company a close look. Our firm is currently guided by three audit partners. We also employ four additional full-time professional audit staff. With this level of personnel available, you can rest assured that Singleton, Clark & Company is in a position to provide you with the highest level of service and ensure you meet your audit filing deadlines.

Please accept this schedule of qualifications which provides more detailed information about our audit firm. We believe the information presented shows we are qualified to serve as the auditors for City of Socorro, Texas, beginning with the fiscal year ending September 30, 2018.

Shown below is contact information for our firm should you have any questions not answered within this request for qualifications:

Primary Contact: Robert Gattilia, CPA - Shareholder

Address: 1130 Cottonwood Creek Trail - #B4, Cedar Park, Texas 78613

Phone: Office 800.272.9922 x709 Cell 512.771.6093

Email: robert@singletonclark.com

The scope of our engagement will include an audit of the financial statements of City of Socorro, Texas as of and for the year ended September 30, 2018, in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining evidence supporting the amounts and disclosures in the financial statements and assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation and internal controls of the organization.

We understand that City of Socorro, Texas may request to extend this agreement annually. We never take for granted however that we will be invited back. Therefore, making you happy with our services while we also comply with all applicable auditing standards is our main priority on every audit.

We hope you will review this proposal in detail, consider our qualifications, contact some of our references, and come to the conclusion that Singleton, Clark & Company is the audit firm best suited to provide audit services to City of Socorro, Texas for this and upcoming years.

Sincerely,

Robert Gattilia, CPA

Robert Gattilia, CPA Singleton, Clark & Company, PC

TECHNICAL COMPONENT

OUR AUDIT APPROACH

First Things First. WHY are We Here?

Smashing auditor stereotypes is our higher calling. It's WHY we come to work every day.

You see, unfortunately, auditors are feared by most as unpleasant adversaries. This is because the word "auditor" is commonly associated with IRS auditors, and admittedly, not many have had pleasant experiences with those types of auditors.

But auditors in the CPA profession can be different. Our mission is simple. We examine evidence supporting financial information, so we can give assurance on it to others. No unpleasantness required. In addition, because of the access and close look we get from inside the organizations we serve, we are naturally in a position to be a trusted advisor to our clients on financial accounting and reporting, internal controls, and other audit related matters.

And there is where our greatest joy resides. We our most fulfilled in helping our clients, not hunting them. We want our clients to stop dreading their annual financial audit. We want to smash auditor stereotypes by providing an audit experience that is different, and pleasantly unexpected.

We've Been Crafting our Audit Approach Since 2005

Over the many years Singleton, Clark and Company has served the governmental audit niche, we've learned what works, and what doesn't. The ultimate goal of our approach has always been to deliver an audit experience that is planned well, conducted efficiently, and ultimately helpful to the audited organization. In addition, we understand our work must result in accurate reports on our client's financial statements and adhere to all applicable auditing standards and requirements.

Here are some highlights of our current audit approach we believe make us stand out from other firms:

Small Onsite Audit Teams

Some firms send out large audit teams. Not us. We've found sending out a large audit team can overwhelm a client. It results in too many auditors making too many requests and asking too many questions at once.

We assign one primary person, known as the "In-Charge" auditor, to conduct nearly all aspects of the audit, under the direct supervision of an Audit Partner. This method enables the In-Charge auditor to carry out the audit in a calm and carefully paced manner and facilitates the auditor in obtaining an in-depth understanding of a client over time. This knowledge ultimately lessens the burden of the audit on our client.

So in most cases, our clients are provided with a two-person audit team consisting of an In-Charge auditor with a daily onsite presence, and an Audit Partner with a part-time onsite presence. Depending on the size of an organization, this two-person audit team may at times get assistance from additional staff on some audit areas. We also make every attempt to provide the same audit team each year to a client in order to foster close relationships and leverage the knowledge obtained in prior year audits.

Modern Technology

We use the latest technology available to make things as easy as possible for both our clients and our audit personnel. This means our audit teams operate in essentially a "paperless" environment by utilizing electronic binders stored in our cloud server. We will primarily exchange documents digitally with you and not require you to provide us with "copies" of documents. We will scan needed files into our system and return your originals.

Each of our clients is also provided with a secure online "portal" to upload requested information to us to one central location. The portal will always serve as a record of what you've provided. And we'll always know what we've got.

Interim Fieldwork

We believe in accomplishing a significant portion of the required audit tasks at an "interim" date range. This is an audit visit scheduled prior to the actual occurrence of the fiscal year end. Approximately 30% of our audit work can be accomplished during this time period, such as audit planning, internal control reviews, and other activities that do not require end of year balances to be available. Performing interim fieldwork is one of our secrets to always meeting our client's deadlines in a manner that does not overly burden them during the final fieldwork visit after the fiscal year end.

Superior Internal Processes

We've been serving governmental entities for many years. In fact, that's all we do. This has allowed us to develop a highly efficient and internally documented audit process. All of our employees are dedicated to auditing year-round and are trained and well-versed in the Singleton, Clark & Company audit method. In fact, our entire audit process is maintained within cloud-based project management software to keep everyone on track and never allow anything to fall between the cracks.

Extra Services

Finally, we believe in doing a few little extra things along the way to make the overall audit process easier for our clients.

For example, many governmental entities are not sure where to start with the Management's Discussion and Analysis section of their financial statements. Although, yes, this is intended to be a client written document, we provide a boost to our clients wanting a little help by providing them with a "bare-bones" version they can then expand upon. Finally, we are available year round by phone or email for audit and accounting related questions and will not bill you extra for our responses.

Your Time is Valuable, so We Will Use it Wisely

We will not waste your time. We promise to use our described audit approach to *get in* and *get out* as quickly as possible, so things can get back to normal at your office. However, after we leave, we will immediately begin work on preparing and reviewing the financial statement packet. We will be in touch throughout this process, and provide you with a complete draft set of financial statements at a reasonable amount of time prior to the issuance meeting with the governing body.

We'll Let You Know in Advance What You Need to Provide

Prior to the interim audit fieldwork visit and the final audit later in the year, we will provide you with a detailed "Audit Request List". This will let your Finance Department personnel know what should be provided for us to begin our work.

The most basic item that will be provided is the Trial Balance file. That file lists all of the account balances within the accounting system for the fiscal year. Our job as auditors is to examine the evidence supporting those numbers so we can give assurance to outside parties as whether those numbers are materially correct when presented in the form of financial statements. Therefore, our Audit Request Lists will also ask for several reports and documents that will assist us in determining whether the numbers in the accounting system represent the City accurately.

If You Respond Well to Our Audit Request List, You'll Be Putting the Ball in Our Court

Once we have what we need from you, it is simply a matter of us using that information to conduct the audit. We like to get a lot of information in advance, so we can start from our office. That makes us more prepared when we are onsite with you, which, as we stated before, helps us meet your deadlines.

When our audit team is onsite, we generally do not require attention from client staff throughout the day. After initial setup and consultation with you, our auditors will begin conducting their work using the information you have provided. Therefore, a fully addressed audit request list will keep us busy for quite some time.

Some Audit Firms Judge Before Understanding, and Leave You in the Dark

We're NOT that firm. We explain our audit processes and discuss with you all the results. We listen to your views carefully to achieve clarity on issues. You'll know how things stand before we leave. And you'll never be surprised by anything in our audit reports.

We keep these promises through the use of an exit conference near the conclusion of audit fieldwork. The exit conference is a vital meeting held by the Audit Partner with the Finance Director or other senior client personnel to discuss the status of the audit, any management letter comments or audit findings being considered, or any matters simply requiring further discussion. Valuable feedback from the results of our audit procedures is also often provided to our clients in the exit conference in the form of verbal recommendations on the topic of internal controls, compliance, and accounting related matters.

AUDIT APPROACH WITH A MULTI-YEAR CONTRACT

While our audit approach continues to evolve, we do not expect significant changes to occur on the client facing side of our business in the near future. As previously noted, every attempt will be made to have continuity of the same audit personnel each year in order to foster ongoing relationships and leverage the knowledge learned from prior year audits. We will work just as hard in every subsequent year to provide you with a high level of service in order to earn the opportunity of a multi-year term as your audit firm.

ASSURANCE OF INDEPENDENCE

We Have to Be Unrelated and Unbiased to Do This

Generally accepted auditing standards require the maintenance of an independent attitude during an audit engagement. In addition, Rule 101 of the American Institute of Certified Public Accountants requires an auditor to be independent in order to express an opinion on an entity's financial statements. We are independent with respect to City of Socorro, Texas. We have no direct or indirect financial interest in City of Socorro, Texas contracts, and no one assigned to the audit is related within a prohibited degree (as defined by nepotism law) to any "key" employees of the City or to any of the council members.

COMPARISON OF AUDITING STANDARDS

Auditing standards provide measures of quality that can be used to judge the effectiveness of the tests and procedures used to meet the audit objectives. Standards for traditional financial audits are known as generally accepted auditing standards (GAAS) and are promulgated by the AICPA through the Auditing Standards Board.

Supplemental standards for financial audits of governments, as well as standards for public sector performance auditing, have been established by the U.S. Government Accountability Office (GAO) in its publication *Government Auditing Standards* (December 2011 Revision), commonly referred to as the "Yellow Book". These standards form generally accepted government auditing standards (GAGAS).

While GAAS and GAGAS are fundamentally similar, GAGAS go beyond GAAS in setting additional standards for public sector audits. Auditors *must* follow GAAS when conducting a *financial audit*. When an auditor is to perform a financial audit *in accordance with GAGAS*, the engagement letter and the request for qualifications should specify this requirement. Notice, too, that when auditors are engaged to perform a *Single Audit* (in accordance with the Uniform Guidance governing federal awards), they must perform the audit in *accordance with GAAS in addition to GAGAS*.

MANAGEMENT COMPONENT

PEER REVIEW INFORMATION AND RESULTS

We Passed our Peer Review

The Texas State Board of Public Accountancy requires firms conducting audits or providing other assurance services to be enrolled in a peer review program in order to maintain a license in the State to practice public accountancy. Our firm is a member of the AICPA Peer Review Program which is administered in our state by the Texas Society of CPAs. We have been enrolled in this program since our company's inception in 2005. The program requires firms to have their work reviewed by other CPAs every three years.

Our most recent review was conducted in March 2018 and we received the highest possible rating of "Pass". The next review of our firm is scheduled to take place in March of 2021.

TYPE OF FIRM

We are a Firm Local to the Austin, Texas Area and Do Not Boast 100's of Clients

Out of the categories of National, Regional, or Local public accounting firms, we proudly say we are a Local public accounting firm. That means we are a small firm without 100's of clients. If a firm proposing on your audit boasts a client list in the 100's, consider where might you get caught in the checkout line during the audit season. We believe in managed growth, and a reasonable client-to-partner ratio.

CLIENT REFERENCE LISTING

Below is partial listing of current clientele of our firm. For a complete listing please visit our website at www.singletonclark.com.

Organization	Service	Fiscal Years	Contact Person	Position	Phone
City of Lakeway	Audit	2010 to present	Darren Henson	Controller	512-314-7512
City of Lampasas	Audit	2006 to present	Yvonne Moreno	Director of Finance	512-556-3641
City of Smithville	Audit/Single Audit	2013 to present	Cynthia White	Director of Finance	512-237-3282
Terrell County	Audit	2014 to present	Ana Barron	County Treasurer	432-345-2992
Alpine ISD	Audit/Single Audit	2012 to present	Tucker Durham	Business Manager	432-837-7700
Dell City ISD	Audit	2017 to present	Ruben Cervantes	Superintendent	915-964-2663
Terrell County ISD	Audit	2014 to present	Blain Chriesman	Business Manager	432-345-2515
Fabens ISD	Audit/Single Audit	2018 (new)	Gilber Alarcon	Asssitant Superintendent	915-765-2600
Fort Davis ISD	Audit	2012 to present	Graydon Hicks	Superintendent	432-426-4440

The City of Smithville had used the accounting software MIP Sage until FY17.

STANDING WITH LICENSING BOARD

All licensed members of our firm are in good standing with the Texas State Board of Public Accountancy and are not under public or private reprimand by that or any other state board. Also, our firm does not have a record of substandard audit work and is in compliance with all specific requirements imposed by state or local law, rules, and regulations.

CONTINUING PROFESSIONAL EDUCATION

All of our auditors regularly attend other conferences or classes that directly add to our auditing skills. These classes include governmental accounting topics such as "Yellow Book" auditing, preparing governmental financial statements, or federal "Single Audits". All of our audit associates are required to obtain approximately 40 hours of audit continuing professional education each year.

STAFF ROTATION PLANS FOR MULTI-YEAR CONTRACTS

We do not anticipate planned staff rotations should we serve the City for multiple years. Every attempt will be made to have continuity of the same audit personnel each year in order to foster ongoing relationships and leverage knowledge obtained from prior year audits.

LEVEL OF ASSISTANCE EXPECTED

We Can't Audit a Moving Target

The most important thing we ask is that the Finance Department be ready for our audit visits. We will make the Audit Request Lists available very early on in the process so that the Finance Department can start assembling information. Also, once the trial balance file has been provided to us to begin the audit, we ask that requested subsequent changes to the file be kept to a minimum.

We Realize You Might Not Have Every Required Closing Entry Posted

In a perfect world, zero audit adjusting entries would be needed. We would just come out, examine the evidence behind the numbers, and find that the numbers are 100% correct. Those clients are few and far between.

A thorough closing process conducted after year end can reduce audit adjustments. This means reconciling the bank and investment accounts, balancing interfund accounts, making proper accounts payable and salary accruals, and reviewing your general ledger for accuracy of recorded transactions. For some of the more complicated entries, such as those for property taxes and state foundation revenue, we are always ready to assist with those if needed during the audit, and do so for many of our clients. In addition, we enjoy providing training on our audit adjusting entries so they can be made by the client in future years.

ABILITY TO COMPLY WITH REQUIREMENTS

We believe the overall content of this proposal, including the Technical Component, Management Component, and Proposed Team Members and Audit Activities displays our ability to comply with the requirements of the Request for Qualifications document. In addition, our firm (and Robert Gattilia as partner) has audited 10+ Texas cities/similar entities each year (and approximately 50 governmental entities overall) for the last several years which displays our firm's extensive involvement in the government audit niche.

PROPOSED AUDIT TEAM MEMBERS



Robert Gattilia, CPA Shareholder

robert@singletonclark.com Phone (800) 272-9922 Ext. 709

singletonclark.com

Education and Professional Accomplishments:

Master of Accountancy – Texas State University – 2005
Bachelor of Business Administration, Accounting – Texas State University – 2005
Certified Public Accountant
GFOA CAFR Review Committee Member since 2018

Areas of Expertise:

Audits of governmental entities Internal control reviews Firm municipality niche leader Single Audits (Uniform Guidance) CAFR preparation and review

About Robert:

Owns two motorcycles and a classic GTO Collects reptiles and tarantulas Loves luxury cruises and Las Vegas Hopes to one day own land and goats

Proposed Role on the City of Socorro, Texas Audit:

Audit "Partner" responsible for overall supervision of audit
Development of audit plan
Participation on complex and higher risk areas of audit
Review of all workpapers and audit areas
Exit conference leader and auditor with authority for final classification of audit matters
Expected report presenter to the governing body



Brian Thompson, CPA Senior Audit Associate

brian@singletonclark.com Phone (800) 272-9922 Ext. 711

singletonclark.com

Education and Professional Accomplishments:

Master of Science, Accounting – UMKC University, Kansas City, Missouri – 1998 Bachelor of Arts, History – Northeast Missouri State University – 1993 Certified Public Accountant

Areas of Expertise:

Audits of governmental entities
Financial controllership
Internal control reviews
Accounting policies and procedures
Financial analysis
Business operations

About Brian:

Loves history as much (or more) than accounting Long time Boy Scouts troop leader Occasionally rocks cowboy boots, white shirt, and tie (and it works) Dreams of one day owning a Camaro ZL1

Proposed Role on City of Socorro, Texas Audit:

Auditor "In-Charge", responsible for management of the audit under direction of Audit Partner Execution of audit plan, audit area testing, and initial drafting of financial statements Direct monitoring of all required deadlines to avoid emergencies First point-of-contact for client needs



Preston Singleton, CPA Managing Shareholder

preston@singletonclark.com Phone (800) 272-9922 Ext. 704

singletonclark.com

Education and Professional Accomplishments:

Masters of Business Administration – Southeastern Louisiana University – 2001 Bachelor of Science, Accounting – University of New Orleans – 1997 Certified Public Accountant AICPA Advanced Single Audit Certificate Holder GFOA CAFR Review Committee Member since 2014

Areas of Expertise:

Audits of governmental entities
Internal control reviews and assessments
Firm School District niche leader
Single Audits (Uniform Guidance)
CAFR preparation and review
Process and procedure development

About Preston:

Loves driving Jeeps on off-road trails Was a cook in the U.S. Army Dreams of one day living on Moab, Utah Married to Shannon Singleton since 1996

Proposed Role on the City of Socorro, Texas Audit:

Assistance and support to the audit team on testing of audit areas Review of selected workpapers and audit areas Assistance with technical areas of accounting and financial reporting

AUDIT ACTIVITIES AND PROPOSED FEES

Schedule of Qualifications to Provide Audit Services to City of Socorro, Texas For the Year Ended September 30, 2018

Budgeted Hours, Audit Tasks, and Estimated Scheduling

Audit Phase	Personnel	Est. Time Frame	Est. Hours
Audit Planning	Robert Gattilia	Jan	20
(Our Office)	Brian Thompson		
Audit Planning Tasks:			
Establish audit file	Initial information requests	Review prior year documents	
Begin audit planning forms	Setup internal control testing work	Setup or rollforward workpapers	
Check beginning equity	Assess interfund accounts	Prepare confirmation letters	
Prepare representation letters	Assess for Single Audit requirement	Prepare payroll sample	
Prepare invoice sample	Schedule interim onsite visit		
Interim Fieldwork	Robert Gattilia	Jan	80
(Client Office)	Brian Thompson		
Interim Fieldwork Tasks:			
Test payroll sample	Internal control documentaion	Audit risk assessment	
Test invoice sample	Internal control walkthroughs	Read governing body minutes	
Assemble Permanent File docs	Distribute fraud questionnaires	Distribute representation letters	
Get confirmation letters signed	Initial State compliance procedures	Schedule final fieldwork visit	
Final Fieldwork	Robert Gattilia	March	100
(Client Office)	Brian Thompson		
Final Fieldwork Tasks:	Preston Singleton		
Final information requests	Setup year end trial balance	Analytical reviews	
Cash testing	Receivables testing	Other assets testing	
Accounts payable testing	Accrued liabilities testing	Local revenue testing	
State and federal revenue testing	Payroll testing	Expenditures testing	
Final state compliance testing	Single audit testing (if required)	Partner internal reviews	
Exit conference	Schedule report issuance date		
Report Preparation	Robert Gattilia	April	64
(Our Office)	Brian Thompson	·	
Report Preparation Tasks:			
Prepare all fund basis statements	Prepare govtwide conversion	Prepare footnotes and other sched.	
Prepare starter MD&A for client	Internal report reviews	Submit draft to client	
Receive client draft approval	Receive client representation letters		
Audit Completion	Robert Gattilia	April	16
(Client site)	Brian Thompson		
Report Issuance Tasks:			
Final report version to client	Report printing/binding	Partner meeting preparation	
Presentation to governing body		Prep/filing of OMB form (if applic.)	
Close out audit file			
Total			280

Schedule of Qualifications to Provide Audit Services to City of Socorro, Texas For the Year Ended September 30, 2018

PROPOSED FEES

We Keep it Simple. Our Proposed Audit Fee Includes all Budgeted Time, Audit Related Calls, and Bound Audit Reports

We are extremely competitive and accurate in pricing our audit services due to our experience. Our fee is based on anticipated cooperation from your personnel during the audit and availability of records as needed. Unless unforeseen instances occur, our estimated fee shown below will be the amount billed.

If during the course of the audit it is determined that additional auditing services will be necessary outside of the scope of our initial understanding of the engagement, we will work with your personnel to determine the most appropriate method of performing the required services and what additional fees may be incurred.

We believe we can provide City of Socorro, Texas with high quality auditing services and year-round accessibility. Provided there are no unforeseen delays in scheduling and conducting the audit, the final report along with any management comments will be presented no later than the April 2019 regularly scheduled meeting of the governing body.

Fiscal Year	Annual Financial Audit
Current Year:	
2018	\$41,000
Subsequent Year Estimates:	
2019	\$42,025
2020	\$43,076
2021	\$44,153
2022	\$45,256



CPAs . Tax . Audit & Accounting

Report on the Firm's System of Quality Control

To the Owners of Singleton, Clark & Company, PC And the Peer Review Committee of the Texas Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Singleton, Clark & Company, PC (the firm) in effect for the year ended September 30, 2017. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under Government Auditing Standards, including compliance audits under the Single Audit Act.

As part of our review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Singleton, Clark & Company, PC in effect for the year ended September 30, 2017, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fall. Singleton, Clark & Company, PC has received a peer review rating of pass.

Bumgardner, Mornson & Company, LLP

BUMGARDNER, MORRISON & COMPANY, LLP March 29, 2018

Bumgardner, Morrison & Company, LLP Certified Public Accountants

Members: American Institute of Certified Public Accountants Texas Society of Certified Public Accountants AICPA Private Companies Practice Section AICPA Engloyee Benefit Plan Audit Quality Center AICPA Government Audit Quality Center

1501 E Mockingbird Lane, Suite 300 PO Box 3750

Victoria, Texas 77903-3750 Phone: 361,575,0271

Fax: 361.578.0880 Website: BMCcpa.com

Internal Use Only

Professional Auditing Services

Competitive Sealed

Rater No.

Company	25% Meets Bid Requirments	25% Experience of the Firm	20% Qualifications of Personnel	20% Knowledge of Computerized Accounting Systems	10% Price	Total Scores
Singleton, Clark & CO, PC Certified Public Accountants	25	23	20	20	6	94
SBNG Certified Public Accountants	25	23	20	20	10	98
Scott Northam, CPA, PC Certified Public Accountants	25	23	20	20		95

Internal Use Only

Professional Auditing Services

Competitive Sealed

Rater No.

25	20	20	4	94
25	V	20	10	100
25	20	20	7	97
	25	25 20	25 20 20	25 20 7

Internal Use Only

Professional Auditing Services

Competitive Sealed

Rater No.

2787					
23%	23%	20%	20%	5%	9/
23%	23%	2%	20%	10%	96
23%	23%	20%	20%	7%	93
	23%	23% 23%	23% 23% 20% 23% 73% 20%	23% 23% 20% 20% 20% 20%	23% 23% 20% 20% 10% 23% 73% 20% 70% 7%

Elia Garcia Mayor

Rene Rodriguez
At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/ Mayor ProTem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: October 24, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Charles Casiano, Finance Director

SUBJECT: DISCUSSION AND ACTION ON APPROVING THE UNAUDITED FINANCIAL REPORTS FOR SEPTEMBER 2018.

SUMMARY

This action approves the unaudited financial reports through September 2018.

STATEMENT OF THE ISSUE

Section 3.12 (E) of the City of Socorro's Charter states

The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25th day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.

FINANCIAL IMPACT

None

ALTERNATIVE

None

STAFF RECOMMENDATION

The Staff is recommending the approval of this item.

Unaudited Budget Vs Expenditures General Fund

For October 1, 2017 through September 30, 2018

Summary of Revenues vs Expenditures

	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Budgeted Balance	Per. Of Bud
Total Revenues	9,552,562	376,430	597,640	1,722,241	1,791,211	1,491,890	495,250	419,689	405,252	266,625	370,321	328,835	311,285	8,576,668	(975,894)	90%
Total Expenditures	9,552,562	590,914	629,145	873,654	636,698	655,173	981,316	613,948	649,547	687,515	993,350	741,825	657,849	8,710,935	841,627	91%
Total Excess (Deficit)	-	(214,484)	(31,505)	848,586	1,154,513	836,717	(486,066)	(194,259)	(244,295)	(420,890)	(623,029)	(412,990)	(346,564)	(134,267)	(134,267)	-1%

Revenues															Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Property Taxes	5,184,128	27,614	284,820	1,522,896	1,433,888	1,123,275	204,193	96,363	66,034	47,885	45,487	28,652	13,864	4,894,970	(289,158)	94%
Sales Taxes	1,600,000	114,627	197,239	102,834	99,257	171,290	97,468	87,990	189,035	107,680	114,901	158,957	112,590	1,553,865	(46,135)	97%
Franchise Taxes	400,000	153,435	13,671	20,213	89,105	74,595	-	88,833	30,334	-	102,646	30,425	62,565	665,820	265,820	166%
Hotel Tax	0	2,191	-	-	2,555	-	-	2,093	-	-	2,877	-	-	9,717	9,717	#DIV/0!
Property Taxes-Delinquent	150,000	23,139	22,974	18,832	115,633	22,143	56,918	20,176	18,970	24,397	14,356	17,173	16,875	371,586	221,586	248%
Mixed Beverage Tax		-	-	-	-	-	-	-	-	2,548	2,732	-	-	5,279	5,279	#DIV/0!
Interest Earned	4,000	351	336	357	338	301	350	362	378	361	434	461	2,316	6,345	2,345	159%
Other Plan Fees(Fireworks)	2,000	25	150	125	-	175	200	100	200	1,651	300	270	575	3,771	1,771	189%
Building Permits	250,000	10,066	25,014	13,484	10,780	14,783	11,105	21,628	25,430	29,560	8,319	21,961	14,781	206,912	(43,088)	83%
Business Registrations	55,000	1,544	5,480	787	2,615	4,352	22,190	7,990	4,692	3,857	6,457	2,388	3,222	65,575	10,575	119%
Rezoning Fees	50,000	2,150	2,750	750	265	16,496	-	650	20,487	-	2,900	3,222	1,950	51,620	1,620	103%
AdmMisc-Copies,City Clrk	100	4	3	75	-	-	82	9	-	20	-	7	-	199	99	199%
Mobile Home Permits	3,000	270	90	150	245	105	150	465	525	435	105	533	60	3,133	133	104%
Muni. Court Judgements	570,000	36,076	41,624	36,981	32,425	59,441	93,914	85,158	44,395	39,866	44,022	42,273	45,077	601,253	31,253	105%
Juvenile Case Mgmt Fee	6,000	1,316	1,515	1,717	1,535	2,108	3,212	2,137	1,502	1,546	1,615	1,517	1,019	20,739	14,739	346%
Municipal Court Tech	0	896	1,033	1,168	1,027	1,448	2,230	1,456	1,038	1,035	1,092	1,016	687	14,128	14,128	#DIV/0!
Collection Agency Fees	0	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Police Fees	5,000	478	595	734	308	212	1,046	417	300	406	354	428	332	5,609	609	112%
Rental Fees	12,000	2,000		1,000	1,000	1,000	1,000	2,000	-	1,000	2,000	-	1,000	12,000	-	
Other Revenue	7,000	-	-	-	-	-	-	-	-	-	9,027	-	-	9,027	2,027	

Unaudited Budget Vs Expenditures General Fund

Revenues	Revised														Budgeted	
Account Title	Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Donations-Activities	0	-	-	-	-	-	-	-	-	-	-	-		-	-	
Reimbursed cost	3,000	-	-	-		-	-	-	-	-	-	-		-	(3,000)	
Park Fees	2,000	30	(60)	-	-	(30)	130	120	630	(180)	-	30	(180)	490	(1,510)	25%
Event Sponorships		-	400	-	-	-	807	478	35	4,310	10,420	-	50	16,500	16,500	
Event Regisrations		-	-	-	-	-	-			-		-		-	-	
Miscellaneous Income	2,000	220	6	137	234	196	255	1,265	1,267	249	277	19,522	34,504	58,131	56,131	2907%
Prior Years Revenue	1,247,334													-	(1,247,334)	0%
Total Revenues	9,552,562	376,430	597,640	1,722,241	1,791,211	1,491,890	495,250	419,689	405,252	266,625	370,321	328,835	311,285	8,576,668	(975,894)	90%

Unaudited Budget Vs Expenditures General Fund

Expenditures-City Manager															Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	184,954	14,219	14,247	14,230	14,260	14,244	21,425	14,228	14,212	14,251	14,226	22,277	11,139	182,955	1,999	99%
Overtime	1,200	112	43	66	50	71	0	127	139	49	71	177	37	941	259	78%
FICA/Medicare Taxes	14,241	1,096	1,093	1,094	1,095	1,095	1,639	1,098	1,098	1,094	1,094	1,718	855	14,068	173	99%
T.W.C. Payroll Taxes	851	0	0	0	14	5	62	361	0	0	0	0	0	442	409	52%
Health Insurance Premiums	26,280	2,194	2,194	2,194	2,194	2,194	2,194	1,930	2,194	2,194	2,194	2,194	1,213	25,085	1,195	95%
Workers Compensation Ins	933	33	33	33	33	33	33	33	33	33	(118)	18	18	215	718	23%
Deferred Compensation	6,000	462	462	462	462	462	692	462	462	462	462	692	462	6,000	0	100%
Life Insurance	365	32	32	32	97	(33)	32	15	32	32	32	32	11	347	18	95%
Dental Insurance Expense	854	72	72	72	178	(34)	72	55	72	72	72	72	32	808	46	95%
Vision Insurance Expense Total Personnel	176 235,854	18,233	14 18,189	18,197	18,396	18,051	26,163	18,320	14 18,255	18,200	18,046	14 27,195	13,774	157 231,019	4,835	89% 98%
Office Expense and	233,634	10,233	10,109	10,197	16,390	10,031	20,103	16,320	16,233	18,200	10,040	27,193	13,774	231,019	4,633	98%
Supplies	9,200	114	344	1,021	697	761	580	495	241	761	228	504	1,288	7,034	2,166	76%
Postage	2,805	0	0	0	0	0	0	0	0	1,500	0	0	0	1,500	1,305	53%
Uniforms	150	0	0	0	0	0	0	0	0	0	150	0	0	150	-	
Rentals and Leases	140	0	0	0	0	0	0	139	0	0	0	0	0	139	1	99%
Building Modifications	500	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0%
Building & Property Maint	7,600	328	58	193	518	1,027	1,005	1,078	703	812	1,053	443	1,170	8,389	(789)	110%
Utilities	2,500	215	205	237	713	240	221	194	94	309	257	255	210	3,151	(651)	126%
Telephone	18,000	1,579	1,442	1,610	1,908	1,719	1,508	1,732	1,880	1,709	1,711	1,726	1,718	20,242	(2,242)	112%
Legal Fees	70,000	2,116	8,369	1,433	2,948	6,340	5,601	407	5,155	6,509	8,223	7,732	8,017	62,852	7,148	90%
Property Insurance	800	79	79	79	79	79	79	79	79	79	129	84	84	1,008	(208)	126%
Advertising/Drug Testing	0	0	0	0	0	0	0	0	0	0	0	250	0	250	(250)	#DIV/0!
Dues/Subscriptions	8,000	6,929	282	(269)	100	55	0	0	0	550	1,230	847	451	10,175	(2,175)	127%
Liability Insurance	400	41	41	41	41	41	41	41	41	41	81	45	45	540	(140)	135%
Service Contracts	151,000	6,719	0	160	59	76	278	0	367	345	116,187	728	5,121	130,041	20,959	86%
Support Activities	3,000	0	1,499	0	174	0	75	0	399	302	24	0	0	2,472	528	82%
Equipment Rental/Lease	13,000	369	189	1,496	369	1,583	189	189	1,133	438	189	1,885	189	8,217	4,783	63%
Seminars/Training	3,200	0	195	0	0	425	0	589	125	0	0	0	0	1,334	1,866	42%

Unaudited Budget Vs Expenditures General Fund

Expenditures-City Manager															Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Marketing Exp	2,500	0	0	0	0	0	0	0	0	0	0	0	0	0	2,500	0%
Equipment Repair & Maint	500	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0%
Travel/Mileage/Per Diem	11,400	600	2,143	600	1,659	893	600	2,538	1,113	600	600	600	600	12,545	(1,145)	110%
Property and Equipment Emergency Aid and Assist	6,400 5,000		0	0	4,990 0	0	0	0	622 0	0	0	0	0	5,612 0	788 5,000	
Contingency		0	0	0	0	0	0	0	0	0	0	0		0	-	#DIV/0!
Settlements	208,000	0	0	207,980	0	0	0	0	0	0	0	0	0	207,980	20	
Total Operating	524,095	19,089	14,845	214,581	14,257	13,239	10,177	7,482	11,952	13,956	130,062	15,100	18,892	483,633	40,462	92%
Total Expenses	759,949	37,323	33,035	232,779	32,653	31,289	36,340	25,802	30,207	32,156	148,109	42,295	32,665	714,652	45,297	94%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Parks and Public Works															Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	829,315	56,743	63,847	64,222	63,928	64,324	96,080	64,957	61,248	66,971	58,830	87,618	65,315	814,083	15,232	98%
Overtime	23,000	1,382	1,862	2,293	1,254	898	2,871	2,970	1,730	1,406	7,675	2,822	2,067	29,231	(6,231)	127%
FICA/Medicare Taxes	69,027	4,447	5,027	5,088	4,986	4,989	7,570	5,197	4,818	5,231	5,088	6,919	5,134	64,493	4,534	93%
T.W.C. Payroll Taxes	8,791	20	11	(4)	65	65	1,091	5,649	157	141	181	196	203	7,773	1,018	88%
Health Insurance Premiums	245,280	16,485	16,485	17,202	18,635	19,352	19,352	20,068	20,068	18,635	17,918	17,918	16,485	218,603	26,677	89%
Workers Compensation Ins	88,300	4,822	4,822	4,822	4,822	4,822	4,822	4,822	4,822	4,822	765	5,312	5,312	54,787	33,513	62%
Deferred Compensation	16,000	1,433	1,433	1,556	1,556	1,504	2,425	1,710	1,752	1,911	1,675	2,340	1,703	20,999	(4,999)	131%
Life Insurance	1,571	109	109	114	353	(111)	123	83	127	122	86	121	17	1,251	320	80%
Dental Insurance Expense	8,176	577	577	600	1,562	(300)	648	507	677	630	584	607	368	7,039	1,137	86%
Vision Insurance Expense	1,764	110	110	110	127	131	135	94	133	122	112	112	82	1,379	385	78%
Total Personnel	1,291,224	86,127	94,284	96,003	97,289	95,676	135,116	106,057	95,532	99,992	92,913	123,966	96,685	1,219,639	71,585	94%
Office Expense and Supplies	7,800	681	4,423	195	400	546	321	259	217	1,168	264	529	1,658	10,661	(2,861)	137%
Postage	0	0	0	0	0	0	0	0	0	0	0	4	0	4	(4)	#DIV/0!
Tools and Supplies	22,000	5,871	2,361	3,817	3,383	2,014	1,988	119	366	2,644	1,258	1,148	4,007	28,977	(6,977)	132%
Uniforms	23,500	1,645	2,403	4,775	1,750	1,756	1,247	943	1,646	1,550	2,025	1,205	1,546	22,491	1,009	96%
Building & Property Maint	24,500	190	3,940	(546)	1,042	2,656	1,064	3,850	4,396	2,148	175	2,077	5,528	26,519	(2,019)	108%
Street Maintenance	130,000	9,870	6,291	7,340	9,156	8,190	31,228	1,380	1,592	20,548	3,248	17,231	902	116,977	13,023	90%
Utilities	220,000	21,839	20,432	20,266	19,741	18,841	19,188	18,432	5,169	34,849	30,156	26,892	22,380	258,185	(38,185)	117%
Telephone	10,500	990	757	1,014	1,272	1,016	1,013	734	1,248	995	991	1,004	902	11,935	(1,435)	114%
Park Maintenance	15,000	1,764	1,895	2,833	139	72	279	43	1,099	4,038	295	356	139	12,953	2,047	86%
Recycling Center	13,000	633	0	1,266	633	1,273	0	1,589	2,404	3,033	0	633	633	12,099	901	93%
Legal Fees	31,000	2,709	4,343	2,185	4,920	1,367	1,830	3,373	3,220	684	816	485	1,301	27,233	3,767	88%
Property Insurance	12,000	1,179	1,179	1,179	1,179	1,179	1,179	1,179	1,179	1,179	1,942	1,256	1,256	15,065	(3,065)	126%
Dues/Subscriptions	600	0	0	100	60	(60)	289	69	0	0	0	0	0	458	142	76%
Liability Insurance	15,200	1,621	1,621	1,621	1,621	1,621	1,621	1,621	1,621	1,621	3,134	1,765	1,765	21,253	(6,053)	140%
Service Contracts	102,000	671	118	4,760	2,299	18,264	5,036	4,651	11,950	4,726	7,748	4,651	7,380	72,255	29,745	71%
Equipment Rental/Lease	9,000	3,638	411	86	86	2,328	86	104	753	86	181	86	141	7,982	1,018	89%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Public Works	Kevised														Budgeted	
Account Title	Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Seminars/Training	9,000	0	0	(799)	2,732	37	265	356	154	0	137	0	0	2,882	6,118	32%
Finance Charge	0	0	0	0	0	70	0	0	0	0	0	(70)	0	0	-	
Miscellaneous Expense	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	
Fees & Penalties	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	
Office Furniture	500	0	0	0	0	0	0	0	0	0	0	70	0	70	430	14%
Radio Communications	4,000	0	0	0	0	606	140	0	0	0	0	0	0	746	3,254	19%
Vehicle Repair & Maint	20,000	342	583	857	3,043	3,609	1,709	4,841	1,492	418	1,021	862	522	19,298	702	96%
Equipment Repair & Maint	60,000	4,993	9,196	5,568	400	4,597	2,444	2,402	710	10,565	1,760	4,985	1,056	48,677	11,323	81%
Vehicle Fuel	45,000	2,715	2,820	2,880	2,935	3,040	3,095	3,020	3,090	3,440	3,980	4,090	3,990	39,095	5,905	87%
Travel/Mileage/Per Diem	3,500	0	0	0	753	352	487	0	0	0	0	0	0	1,592	1,908	45%
Property and Equipment	275,000	0	0	40,686	750	0	2,784	17,810	3,852	0	0	1,193	16,024	83,099	191,901	30%
Emergency Aid and Assist	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Street Improvements	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Total Operating	1,053,100	61,351	62,772	100,082	58,294	73,374	77,294	66,774	46,157	93,693	59,131	70,452	71,129	840,504	212,596	80%
Total Expenses	2,344,324	147,479	157,056	196,086	155,583	169,050	212,410	172,831	141,688	193,684	152,044	194,417	167,814	2,060,142	284,182	88%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Police	Revised														Budgeted	
Account Title	Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	1,880,380	153,263	154,506	151,572	153,135	149,109	213,431	134,295	137,519	135,682	132,798	186,236	127,743	1,829,287	51,093	97%
Overtime	160,000	13,973	16,444	17,905	20,569	10,673	19,081	14,275	9,650	14,929	13,555	30,026	14,161	195,241	(35,241)	122%
FICA/Medicare Taxes	162,018	12,794	13,078	12,965	13,288	12,223	17,787	11,366	11,299	11,522	11,196	17,772	10,884	156,174	5,844	96%
T.W.C. Payroll Taxes Health Insurance	9,474	42	10	(33)	174	133	479	3,195	102	148	179	313	224	4,966	4,508	52%
Premiums	365,440	28,939	28,939	30,373	31,089	30,373	29,656	25,792	26,673	26,673	26,673	27,390	22,164	334,735	30,705	92%
Workers Compensation	67,525	4,172	4,172	4,172	4,172	4,172	4,172	4,172	4,172	4,172	(7,084)	1,147	3,031	34,642	32,883	51%
Deferred Compensation	26,000	2,096	2,209	2,535	2,517	2,531	3,445	1,889	1,786	1,762	1,589	3,831	2,122	28,313	(2,313)	109%
Life Insurance	3,495	313	318	216	891	(431)	265	595	63	281	292	309	86	3,198	297	92%
Dental Insurance Expense Vision Insurance Expense	12,848 2,772	977 185	977 185	1,117 194	2,649 198	(494) 198	1,055 194	347 156	780 158	894 170	980 174	1,051 187	452 113	10,786 2,111	2,062 661	84% 76%
Total Personnel	2,689,952	216,754	220,837	221,015	228,683	208,487	289,564	196,081	192,203	196,234	180,353	268,262	180,980	2,599,453	90,499	97%
Office Expense and Supplies	15,000	642	819	2,081	2,046	1,716	643	183	1,809	1,467	95	3,410	1,257	16,168	(1,168)	108%
Medical Supplies	500	0	0	0	0	0	0	0	106	0	0	0	128	234	266	47%
Postage	1,000	0	0	0	0	0	0	0	15	0	41	40	0	96	904	10%
Tools and Supplies	38,000	2,084	734	1,484	2,679	4,679	856	58	2,906	3,081	2,213	4,780	5,536	31,089	6,911	82%
Uniforms	22,000	395	2,445	6	758	1,955	4,446	1,446	638	443	1,493	428	5,791	20,244	1,756	92%
Building & Property Maint	12,000	1,175	2,275	116	232	1,390	174	1,990	270	655	338	2,159	198	10,972	1,028	91%
Utilities	29,000	3,215	1,996	2,532	3,263	2,672	2,333	2,052	1,267	3,962	3,253	3,205	3,336	33,084	(4,084)	114%
Telephone	36,000	3,282	2,600	2,910	3,963	3,217	1,873	3,653	4,052	3,272	3,285	3,385	3,174	38,666	(2,666)	107%
Legal Fees	25,000	2,382	2,594	2,601	1,845	3,075	662	397	4,709	4,087	1,830	639	4,246	29,067	(4,067)	116%
Property Insurance	6,800	720	720	735	720	720	720	720	720	720	1,153	766	766	9,180	(2,380)	135%
Dues/Subscriptions	2,000	0	65	400	122	(15)	536	0	0	0	15	0	0	1,123	877	56%
Liability Insurance	39,000	3,773	3,773	3,773	4,201	3,773	3,773	3,773	4,911	3,773	7,120	4,196	4,121	50,959	(11,959)	131%
Service Contracts Support Activities	25,000 2,000	1,924 1,037	1,311 132	2,010 528	1,586 (292)	2,291 0	2,760 0	2,400 64	4,137 67	3,158 272	1,630 115	1,308 135	1,987 94	26,501 2,152	(1,501) (152)	106% 108%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Police	Revised														Budgeted	
Account Title	Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Equipment Rental/Lease	7,000	357	524	684	888	926	601	229	737	190	980	229	841	7,186	(186)	103%
Seminars/Training	18,000	3,259	825	0	305	0	2,646	0	459	1,000	10,295	0	325	19,114	(1,114)	106%
Radio Comm & Maint	1,000	0	0	0	0	0	0	0	0	119	84	0	0	203	797	20%
Vehicle Repair & Maint	57,000	3,497	700	4,143	5,344	3,236	9,144	6,173	9,005	6,623	4,998	1,714	6,303	60,881	(3,881)	107%
Equipment Repair & Maint	2,500	70	0	225	0	187	305	0	0	290	3,284	625	0	4,986	(2,486)	199%
Vehicle Fuel	52,000	4,500	4,600	4,700	5,032	4,800	4,938	4,541	5,085	4,800	5,000	5,200	5,765	58,962	(6,962)	113%
Travel/Mileage/Per Diem	20,000	5,921	2,705	2,538	1,147	926	3,046	(253)	1,119	0	1,559	14	234	18,957	1,043	95%
Property & Equipment Settlements	169,500 0	0	0 0	0	0	0	0	0	26,708 0	0	139,656 0	13,658 0	0	180,022 0	(10,522)	106% #DIV/0!
Total Operating	580,300	38,233	28,817	31,465	33,839	35,548	39,454	27,425	68,720	37,912	188,436	45,891	44,104	619,844	(39,544)	107%
Total Expenses	3,270,252	254,986	249,655	252,481	262,522	244,035	329,018	223,506	260,922	234,146	368,789	314,153	225,084	3,219,297	50,955	98%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Municip	pal Court Revised														Budgeted	
Account Title	Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	120,432	9,581	9,590	9,579	9,554	9,594	14,619	9,534	9,635	9,589	9,540	14,568	9,670	125,053	(4,621)	104%
Overtime	3,700	259	255	349	49	57	478	455	341	666	72	686	59	3,727	(27)	101%
FICA/Medicare Taxes	9,496	753	753	760	735	738	1,155	764	763	785	735	1,167	744	9,852	(356)	104%
T.W.C. Payroll Taxes	1,134	0	0	0	10	10	115	593	22	22	20	0	0	791	343	70%
Health Insurance Premiums	26,280	2,150	2,150	2,150	2,150	2,150	2,150	2,150	2,150	2,150	2,150	2,150	2,150	25,802	478	98%
Workers Compensation	585	66	66	66	66	66	66	66	66	66	(116)	48	48	574	11	0%
Deferred Compensation	2,000	0	0	0	0	0	0	0	0	0	0	0	0	0	2,000	0%
Life Insurance Dental Insurance Expense	207 876	17 75	17 75	17 75	40 212	(5) (63)	17 75	15 43	17 75	17 75	17 75	17 75	15 0	205 789	2 87	99% 90%
Vision Insurance Expense	189	14	14	14	14	14	14	12	14	14	14	14	12	162	27	
Total Personnel	164,899	12,915	12,921	13,010	12,828	12,561	18,689	13,632	13,083	13,383	12,508	18,726	12,699	166,955	(2,056)	101%
Office Expense and																
Supplies	10,000	658	438	1,136	2,388	34	1,055	1,445	35	(191)	1,866	35	1,147	10,044	(44)	100%
Postage	1,500	0	0	0	0	0	0	0	0	1,005	0	0	490	1,495	5	100%
Tools & Supplies Uniforms	1,500	0	0	0	0	0	0	0	0 1,479	0	0	0	0	0 1,479	21	#DIV/0! 99%
	·	0	0			0				0			0			
Building & Property Maint	8,300	307	84	198	0	148	727	111	4,800	0	75	75	75	6,601	1,699	80%
Utilities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Telephone	11,450	625	598	647	697	644	481	751	696	644	645	645	596	7,670	3,780	67%
Legal Fees	15,000	103		0	1,442	1,372	1,098	0	2,538	1,235	1,372	0	0	10,257	4,743	68%
Property Insurance	4,100	229	229	229	229	229	229	229	229	229	371	243	243	2,918	1,182	71%
Advertising/Druf Testing	1,500	0	0	0	0	0	0	0	1,100	0	0	0	0	1,100	400	73%
Dues/Subscriptions	1,000	33	33	48	33	54	33	33	33	33	0	0	0	336	664	34%
Liability Insurance	420	40	40	40	40	40	40	40	40	40	73	43	43	519	(99)	124%
Service Contracts	60,000	3,333	3,333	0	6,667	3,333	3,333	3,333	3,333	3,333	3,483	3,333	1,222	38,039	21,961	63%
Support Activities	2,000	400	830	(0)	0	0	246	0	0	0	0	244	(161)	1,559	441	78%
Equipment Rental/Lease	3,000	158	139	0	354	139	231	0	139	193	143	316	139	1,950	1,050	65%
Seminars/Training	4,700	0	0	0	0	0	0	0	1,915	650	0	0	0	2,565	2,135	
Travel/Mileage/Per Diem	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!

Unaudited Budget Vs Expenditures General Fund

Expenditures-Municip	pal Court														Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Office Furniture	500	0	0	0	0	0	0	0	0	0	0	0	500	500	0	100%
Equipment Repair & Maint	800	0	0	0	0	0	0	0	0	0	0	0	0	0	800	0%
Travel/Mileage/Per Diem	3,200	50	96	51	0	0	0	0	2,921	15	0	0	(444)	2,689	511	84%
Property And Equipment	3,600	0	0	0	0	0	0	0	1,777	0	0	0	0	1,777	1,823	49%
Total Operating	132,570	5,937	6,917	2,349	11,849	5,994	7,474	5,943	21,036	7,187	8,028	4,934	3,850	91,498	41,072	69%
Total Expenses	297,469	18,853	19,838	15,359	24,678	18,555	26,163	19,575	34,119	20,570	20,536	23,659	16,549	258,453	39,016	87%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Planning	& Zoning														Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	301,142	19,775	24,498	24,447	24,611	28,059	36,539	24,581	21,966	19,815	19,949	35,058	26,822	306,120	(4,978)	102%
Overtime	7,000	546	173	357	96	468	535	243	340	369	251	738	231	4,348	2,652	62%
FICA/Medicare Taxes	29,718	1,555	1,887	1,898	1,890	2,182	2,836	1,899	1,706	1,544	1,545	2,738	2,070	23,751	5,967	80%
T.W.C. Payroll Taxes	2,835	0	5	(14)	25	28	296	1,502	2	0	0	93	69	2,006	829	71%
Health Insurance Premiums	77,600	6,171	5,179	5,964	7,067	6,141	6,604	5,684	3,478	8,528	5,771	5,771	5,547	71,904	5,696	93%
Workers Compensation	2,305	211	211	211	211	211	211	211	211	211	(358)	154	154	1,849	456	80%
Deferred Compensation	5,500	305	305	344	344	344	516	344	344	344	417	734	489	4,829	671	88%
Life Insurance	595	47	47	47	225	(113)	56	(0)	56	37	47	47	(10)	483	112	81%
Dental Insurance Expense	2,920	195	195	195	648	(202)	223	132	286	104	195	195	135	2,300	620	79%
Vision Insurance Expense	630	37	37	37	45	40	42	31	49	26	37	37	29	449	181	71%
Total Personnel	430,245	28,842	32,537	33,486	35,162	37,159	47,857	34,627	28,437	30,978	27,854	45,566	35,535	418,039	12,206	97%
Office Expense and Supplies	12,500	587	2,391	624	2,509	1,161	401	375	362	148	758	1,214	780	11,308	1,192	90%
Postage	6,500	403	0	605	403	807	807	567	0	536	403	655	807	5,990	510	92%
Tools and Supplies	2,300	43	0	71	539	18	433	69	0	44	40	0	0	1,257	1,043	55%
Uniforms	2,700	0	0	0	0	0	0	0	0	0	0	0	2,012	2,012	688	75%
Building & Property Maint	13,000	218	75	105	75	75	160	75	4,887	75	0	0	0	5,745	7,255	44%
Utilities	5,500	32	32	45	32	32	32	32	0	64	32	84	34	452	5,048	8%
Telephone	14,500	1,134	793	1,039	1,951	1,323	968	1,143	1,825	1,294	1,296	1,298	1,197	15,260	(760)	105%
Legal Fees	57,000	3,793	4,926	1,987	6,390	11,885	8,604	4,763	5,116	9,179	4,653	3,386	2,487	67,170	(10,170)	118%
Property Insurance	1,200	106	106	106	106	106	106	106	106	106	172	113	113	1,352	(152)	113%
Advertising/Drug Testing	8,000	0	0	230	460	488	0	501	124	0	0	457	397	2,657	5,343	33%
Dues/Subscriptions	2,200	135	0	0	105	(30)	0	90	0	0	0	0	0	300	1,900	14%
Liability Insurance	7,800	344	344	344	344	344	344	344	552	3,029	644	374	491	7,498	303	96%
Service Contracts	64,000	2,343	3,226	1,505	3,539	4,210	22,395	2,566	2,524	3,440	3,160	3,460	3,028	55,396	8,604	87%
Support Activities	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Planning	& Zoning														Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Equipment Rental/Lease	10,500	475	358	650	475	358	802	358	358	747	475	358	897	6,312	4,188	60%
Seminars/Training	3,250	413	440	0	805	139	139	50	50	78	315	50	199	2,678	572	82%
Office Furniture	1,000	0	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0%
Vehicle Repair & Maint	2,300	105	15	0	73	29	18	19	19	118	9	228	0	632	1,668	27%
Equipment Repair & Maint	3,500	0	0	918	0	0	0	0	0	0	0	0	0	918	2,582	
Vehicle Fuel	6,000	415	445	460	470	480	490	455	490	640	750	795	775	6,665	(665)	111%
Travel/Mileage/Per Diem	3,000	0	3	2	581	475	0	4	9	0	7	0	0	1,080	1,920	36%
Property and Equipment	9,500	883	0	0	0	0	0	0	0	0	0	0	0	883	8,618	9%
Settlements	37,000	0	0	0	0	36,430	0	0	0	0	0	0	0	36,430	570	98%
Total Operating	274,250	11,428	13,155	8,691	18,857	58,329	35,699	11,516	16,422	19,497	12,713	12,470	13,217	231,994	42,256	85%
Total Expenses	704,495	40,270	45,692	42,176	54,018	95,488	83,557	46,143	44,859	50,475	40,567	58,036	48,752	650,033	54,462	92%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Health Dept. Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Budgeted Balance	Per. Of Bud
	0	0	0	0	0	0	0	0	0	0	0	0		0	-	0%
Total Personnel	0	0		0	0	0	0	0	0	0	0	0		0	-	0%
Health Contract	600,000	0	21,054	9,588	8,454	10,254	143,671	0	14,910	21,293	147,817	0	17,667	394,708	205,292	66%
Total Operating	600,000	0	21,054	9,588	8,454	10,254	143,671	0	14,910	21,293	147,817	0	17,667	394,708	205,292	66%
Total Expenses	600,000	0	21,054	9,588	8,454	10,254	143,671	0	14,910	21,293	147,817	0	17,667	394,708	205,292	66%

Expenditures-Grants	Revised														Budgeted	
Account Title	Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries												3,846	3,654	7,500	(7,500)	#DIV/0!
FICA/Medicare Taxes												294	280	574	(574)	#DIV/0!
T.W.C. Payroll Taxes												69	66	135	(135)	#DIV/0!
Deferred Compensation Benefits												96	192	288	(288)	#DIV/0!
Total Personnel	0	0	0	0	0	0	0	0	0	0	0	4,306	4,192	8,498	-	0%
Office Expense and Supplies	800	0	0	0	326	0	96	86	0	0	0	130	0	639	161	80%
Postage	300	0	0	0	0	0	37	37	0	0	0	0	0	74	226	25%
Telephone	500	0	0	0	0	0	0	0	109	49	49	49	50	306	194	61%
Advertising/Drug Testing	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Dues/Subscriptions	250	0	0	0	0	0	0	0	0	0	0	0	199	199	51	80%
Service Contracts	60,000	3,462	10,385	7,593	2,830	3,967	5,054	3,032	5,054	4,700	3,904	0	0	49,982	10,018	83%
Seminars/Training	1,000	0	0	0	0	0	0	0	0	0	0	0	535	535	465	54%
Travel/Mileage/Per Diem	1,500	0	0	0	0	0	0	0	0	0	860	300	0	1,160	340	77%
Grant Expense	780	0	0	0	0	0	0	0	0	0	0	30	200	230	550	29%
Total Operating	65,130	3,462	10,385	7,593	3,156	3,967	5,187	3,156	5,163	4,750	4,814	510	984	53,125	12,005	82%
Total Expenses	65,130	3,462	10,385	7,593	3,156	3,967	5,187	3,156	5,163	4,750	4,814	4,816	5,175	61,623	12,005	95%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Human															Budgeted	
Account Title	Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	62,205	4,693	4,693	4,693	4,693	4,693	7,039	4,693	4,693	4,693	4,693	7,039	4,693	61,006	1,199	98%
Overtime	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
FICA/Medicare Taxes	4,759	359	359	359	359	359	538	359	359	359	359	538	359	4,667	92	98%
T.W.C. Payroll Taxes	284	0	0	0	5	4	0	36	0	0	0	0	0	45	239	16%
Health Insurance Premiums	8,760	717	717	717	717	717	717	717	717	717	717	717	717	8,601	159	98%
Workers Compensation	283	16	16	16	16	16	16	16	16	16	(24)	12	12	144	139	51%
Deferred Compensation	3,000	0	0	235	235	235	352	235	235	235	235	352	235	2,581	419	86%
Life Insurance	150	10	10	10	30	(9)	10	6	10	10	10	10	6	116	34	77%
Dental Insurance Expense	292	23	23	23	46	0	23	23	23	23	23	23	23	277	15	95%
Employee Assistance Program	5,000	4,820	0	0	0	0	0	0	0	0	0	0	0	4,820	180	96%
Vision Insurance Expense	63	5	5	5	5	5	5	5	5	5	5	5	5	54	9	86%
Total Personnel	84,796	10,643	5,823	6,057	6,105	6,019	8,700	6,089	6,057	6,057	6,017	8,696	6,049	82,311	2,485	97%
Office Expense and Supplies	1,500	51	(168)	186	0	52	114	267	0	173	176	480	0	1,329	171	89%
Postage	210	0	0	0	0	0	0	0	0	0	0	0	0	0	210	0%
Telephone	710	25	0	49	99	49	49	0	99	49	49	49	50	569	141	80%
Property Insurance	36	3	3	3	3	3	3	3	3	3	2	3	3	35	1	96%
Legal Fees	30,000	353	1,565	1,932	3,530	2,585	1,874	154	110	1,654	419	2,007	1,478	17,662	12,338	59%
Advertising/Drug Testing	5,000	420	594	32	582	106	159	843	833	563	2,433	398	459	7,423	(2,423)	148%
Dues/Subscriptions	1,000	0	0	524	0	0	42	0	0	0	0	0	0	566	434	57%
Liability Insurance	300	32	32	32	32	32	32	32	32	32	55	34	34	411	(111)	137%
Service Contracts	20,000	1,250	1,250	1,250	3,425	1,250	0	2,502	1,216	1,201	5,175	1,200	1,200	20,918	(918)	105%
Support Activities	1,800	244	0	122	98	118	29	361	114	161	117	164	26	1,554	246	86%
Seminars/Training	3,500	0	0	0	850	169	0	589	125	0	0	0	0	1,733	1,767	50%
Equipment Repair & Maint	600	0	0	0	0	0	0	0	0	0		0	0	0	600	0%
Travel/Mileage/Per Diem	4,000	0	0	0	2,176	207	0	2,207	0	728	0	0	0	5,317	(1,317)	133%
Equipment Repair & Maint	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Human Resources	4,600	0	0	0	0	0	500	500	1,200	500	2,223	1,250	500	6,673	(2,073)	145%
Total Operating	73,256	2,378	3,276	4,131	10,796	4,571	2,802	7,458	3,732	5,064	10,648	5,584	3,749	64,189	9,067	88%
Total Expenses	158,052	13,021	9,098	10,188	16,900	10,590	11,503	13,547	9,789	11,121	16,665	14,281	9,797	146,500	11,552	93%

Unaudited Budget Vs Expenditures General Fund

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Expenditures-Mayor &	Revised														Budgeted	
Account Title	Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	65,022	4,232	4,270	4,232	4,232	4,232	6,347	4,232	4,232	4,232	4,232	6,347	4,232	55,050	9,972	85%
FICA/Medicare Taxes	4,974	324	327	324	324	324	486	324	324	324	324	486	324	4,211	763	85%
T.W.C. Payroll Taxes	1,701	23	4	3	4	4	78	425	76	76	76	89	55	915	786	54%
Health Insurance Premiums	25,000	0	0	0	0	0	2,867	2,867	2,867	2,867	2,867	2,867	2,867	20,068	4,932	80%
Workers Compensation	300	0	0	0	0	0	0	0	0	0	0	0	0	0	300	0%
Deferred Compensation	1,600	0	0	0	96	96	183	135	135	135	135	202	135	1,250	350	78%
Life Insurance	150	0	0	0	0	0	16	16	16	16	16	16	(50)	46	104	31%
Dental Insurance Expense	1,400	0	0	0	0	0	160	160	160	160	160	160	160	1,121	279	80%
Vision Insurance Expense	160	0	0	0	0	0	25	25	25	25	25	25	25	176	(16)	110%
Total Personnel	100,307	4,579	4,600	4,558	4,656	4,656	10,162	8,183	7,835	7,835	7,835	10,193	7,747	82,838	17,469	83%
Office Expense and Supplies	6,400	218	498	454	433	384	38	118	578	2,116	1,421	516	325	7,098	(698)	111%
Telephone	3,300	232	0	356	712	356	356	0	694	356	356	461	406	4,284	(984)	130%
Property Insurance	120	13	13	13	13	13	13	13	13	13	24	14	14	169	(49)	141%
Liability Insurance	1,600	158	158	158	158	158	158	158	158	158	296	172	172	2,062	(462)	129%
Support Activities	1,600	0	0	0	75	0	0	0	0	4,322	495	44	0	4,936	-	309%
Legal Fees	0	0	0	1,896	(1,896)	0	0	0	0	0	0	0	0	0	-	
Advertising	15,000	2,376	0	(2,376)	0	0	0	15,000	0	0	0	0	0	15,000	-	
Dues/Subscriptions	8,000	46	46	596	46	146	46	46	46	46	555	256	3,745	5,619	2,381	70%
Bank Charges	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	
Service Contracts	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Seminars/Training Events	5,000 12,000	0	0	725 0	3,675 0	0	100 0	0	0	0	1,280 0	(1,136) 0	0	4,644 0	356 12,000	93% 0%
Office Furniture	500	0	0	0	0	0	0	0	449	0	0	0	0	449	51	90%
Vehicle Repair & Maint	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Vehicle Fuel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Travel/Mileage/Per Diem	22,000	13	2	1,476	7,004	114	5,555	2,695	1,057	163	0	(277)	(76)	17,726	4,274	81%
Property and Equipment	0	0	0	0	0	0	0	0	0	0	0			0	-	#DIV/0!
Total Operating	75,520	3,056	717	3,297	10,220	1,171	6,266	18,030	2,995	7,173	4,427	51	4,586	61,988	16,868	82%
Total Expenses	175,827	7,634	5,317	7,855	14,876	5,826	16,428	26,213	10,830	15,008	12,261	10,243	12,334	144,826	34,337	82%

Unaudited Budget Vs Expenditures General Fund

Expenditures-City Clerk															Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
	ð								v		v	ð				
Salaries	52,000	4,000	4,042	4,042	4,042	4,042	6,062	4,000	4,042	4,042	4,042	6,062	4,042	52,458	(458)	101%
Overtime	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
FICA/Medicare Taxes	3,978	306	309	309	309	309	464	306	309	309	309	464	309	4,013	(35)	101%
T.W.C. Payroll Taxes	284	0	0	0	4	4	1	36	0	0	0	0	0	45	239	16%
Health Insurance Premiums	8,760	717	717	717	717	717	717	717	717	717	717	717	717	8,601	159	98%
Workers Compensation	346	33	33	33	33	33	33	33	33	33	(58)	24	24	287	59	83%
Deferred Compensation	2,500	201	200	202	202	202	303	202	202	202	202	303	202	2,624	(124)	105%
Life Insurance	150		11	11	55	(33)	11	(6)	11	11	11	11	(6)	99	51	66%
Dental Insurance Expense	292	23	23	23	46	0	23	23	23	23	23	23	23	277	15	95%
Vision Insurance Expense	63	5	5	5	5	5	5	5	5	5	5	5	5	54	9	86%
Total Personnel	68,373	5,296	5,339	5,341	5,412	5,278	7,619	5,317	5,341	5,341	5,250	7,609	5,316	68,458	(85)	100%
Office Expense and Supplies	4,000	819	259	0	0	96	372	106	47	0	151	1,281	870	4,001	(1)	100%
Postage	200	0	0	0	0	0	0	0	0	0	0	0	0	0	200	0%
Uniforms		0	0	0	0	0	0	0	0	0	17	0	0	17	(17)	
Telephone	600	25	0	49	99	49	64	0	102	49	49	49	50	586	14	98%
Legal Fees	18,000	738	1,036	377	1,521	1,281	2,751	3,363	1,519	2,303	1,950	1,296	2,307	20,444	(2,444)	114%
Property Insurance	55	5	5	5	5	5	5	5	5	5	12	6	6	69	(14)	126%
Advertising/Drug Testing	26,800	(286)	0	2,376	0	582	0	0	4,015	0	2,007	3,013	4,371	16,078	10,722	60%
County Elections	28,000	0	6,913	0	0	0	0	0	0	0	0	0	0	6,913	21,087	25%
Dues/Subscriptions	175	75	100	0	15	(15)	0	0	0	0	0	0	0	175	-	100%
Liability Insurance	5,068	34	34	382	93	34	34	34	641	34	67	226	537	2,149	2,919	42%
Service Contracts	7,300	0	1,732	0	0	623	0	0	732	0	0	1,093	950	5,129	2,171	70%
Support Activities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Seminars/Training	1,000	0	0	0	425	0	0	0	0	0	0	0	0	425	575	43%
Travel/Mileage/Per Diem	2,000	0	0	0	1,049	0	0	0	0	77	0	0	0	1,127	873	56%
Total Operating	93,198	1,409	10,079	3,190	3,207	2,656	3,226	3,508	7,061	2,469	4,253	6,964	9,090	57,113	36,085	61%
Total Expenses	161,571	6,705	15,418	8,531	8,620	7,934	10,844	8,825	12,402	7,810	9,503	14,573	14,406	125,571	36,000	78%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Finance															Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	133,120	10,304	10,280	10,289	10,324	10,296	15,450	10,282	10,289	10,282	10,314	15,437	10,331	133,877	(757)	101%
Overtime	1,500	146	143	105	42	234	137	99	102	168	92	303	116	1,686	(186)	112%
FICA/Medicare Taxes	10,298	799	797	795	793	805	1,192	794	795	799	796	1,204	799	10,371	(72)	101%
T.W.C. Payroll Taxes	851	0	0	0	10	9	92	456	0	0	0	0	0	567	284	67%
Health Insurance Premiums	26,280	2,181	2,181	2,181	2,181	2,181	2,181	1,996	2,181	2,181	2,181	2,181	1,996	25,802	478	98%
Workers Compensation	649	49	49	49	49	49	49	49	49	49	(82)	36	36	431	218	66%
Deferred Compensation	6,450	506	506	506	506	506	759	506	506	506	506	759	506	6,575	(125)	102%
Life Insurance	266	21	21	21	42	0	21	21	21	21	21	21	21	252	14	95%
Dental Insurance Expense	876	74	74	74	204	(56)	74	46	74	74	74	74	46	832	44	95%
Vision Insurance Expense	189	10	10	14	14	18	14	11	14	14	14	14	11	156	33	83%
Total Personnel	180,479	14,089	14,061	14,034	14,166	14,040	19,969	14,259	14,030	14,094	13,916	20,029	13,862	180,549	(70)	100%
Office Expense and Supplies	4,500	112	444	168	301	68	157	499	429	313	0	255	21	2,767	1,733	61%
Telephone	500	25	0	49	99	49	49	0	99	49	49	49	50	569	(69)	114%
Legal Fees	7,000	838	0	0	0	0	1,985	573	1,296	463	1,169	0	0	6,324	676	90%
Property Insurance	55	5	5	5	5	5	5	5	5	5	29	6	6	86	(31)	156%
Audit Fees	40,000	0	0	0	984	6,310	0	20,010	4,490	0	0	0	0	31,794	8,206	79%
Central Appraisal Fees	83,000	5	30	21,949	22	161	17,476	14	31	23,260	9	(9)	24,370	87,319	(4,319)	105%
Conferences	0 000	740	(22	(20)	(22	1 022	(22	(22	(22	(22	0	0	0	0 000	(002)	#DIV/0!
Dues/Subscriptions	8,000	748	623	638	623	1,023	623	623	623	623	1,331	663	663	8,803	(803)	110%
Bank Charges Liability Insurance	22,000 650	2,578 34	2,313 34	1,102 34	997 86	1,112 34	1,299 34	2,239 34	1,391 190	1,858 34	1,087 126	1,515 37	2,326 37	19,817 714	2,183 (64)	90% 110%
Service Contracts	10,000	0	0	3,053	191	1,795	3,299	0	0	0	2,415	0	0	10,752	(752)	108%
Tax Collector Fees	12,100	0	12,031	0	0	0	0	0	0	0	0	0	0	12,031	69	99%
Seminars/Training	1,300	0	0	0	398	0	0	0	0	0	0	0	0	398	902	31%
Late Charge	550	17	11	0	1	0	0	0	0	18	0	0	0	47	503	9%
Fees & Penalties	0	7	0	0	0	0	34	0	0	0	0	0	0	41	(41)	#DIV/0!
Travel/Mileage/Per Diem	2,600	0	0	0	0	47	0	788	498	0	0	0	0	1,332	1,268	51%
Property and Equipment	1,750	725	0	0	0	0	0	0	0	0	0	0	0	725	1,025	41%
Total Operating	194,005	5,093	15,491	26,999	3,707	10,604	24,960	24,784	9,051	26,622	6,215	2,517	27,473	183,518	10,487	95%
Total Expenses	374,484	19,182	29,553	41,032	17,873	24,644	44,929	39,043	23,081	40,716	20,131	22,547	41,335	364,067	10,417	97%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Recreation															Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	173,784	13,103	12,681	11,394	12,704	13,340	19,832	13,469	13,488	13,373	13,671	19,594	13,127	169,776	4,008	98%
Overtime	10,000	141	611	544	415	554	575	844	831	362	2,310	446	1,283	8,916	1,084	89%
FICA/Medicare Taxes	12,390	1,013	1,017	913	1,004	1,063	1,561	1,095	1,095	1,051	1,223	1,533	1,102	13,670	(1,280)	110%
T.W.C. Payroll Taxes	1,701	6	0	0	13	14	168	910	56	46	20	0	0	1,233	468	72%
Health Insurance Premiums	35,040	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	2,867	34,403	637	98%
Workers Compensation	629	16	16	16	16	16	16	16	16	16	(24)	12	12	144	485	23%
Deferred Compensation	3,200	231	231	231	231	231	346	231	231	231	231	346	231	2,999	201	94%
Life Insurance	286	24	24	24	85	(28)	22	10	19	24	24	24	12	264	22	92%
Dental Insurance Expense	1,168	92	92	92	185	0	92	92	92	92	92	92	92	1,109	59	95%
Vision Insurance Expense	252	18	18	18	18	18	18	18	18	18	18	18	18	216	36	86%
Total Personnel	238,450	17,511	17,557	16,099	17,537	18,074	25,498	19,552	18,714	18,080	20,431	24,932	18,744	232,729	5,721	98%
Office Expense and Supplies	6,200	470	83	898	937	419	322	483	764	818	492	259	578	6,524	(324)	105%
Uniforms	1,600	467	66	158	36	0	0	11	579	256	8	323		1,904	(304)	119%
Building & Property Maint	10,000	698	554	1,013	326	310	326	191	67	187	534	1,402	662	6,271	3,729	63%
Utilities	10,000	246	253	618	845	678	601	249	65	835	275	360	255	5,281	4,719	53%
Telephone	25,000	1,885	1,726	1,911	2,257	1,710	1,909	1,680	2,048	2,067	1,663	2,066	1,868	22,791	2,209	91%
Legal Fees	1,200	0	0	0	0	0	0	0	0	0	88	0	0	88	1,112	7%
Property Insurance	4,000	310	310	310	310	310	310	310	310	310	506	330	330	3,956	44	99%
Advertising/Drug Testing	16,000	4,134	2,105	300	1,529	968	2,551	(458)	414	2,365	1,121	305	2,504	17,838	(1,838)	111%
Conferences	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Dues/Subscriptions	2,000	0	0	15	0	235	0	99	0	0	0	0	0	349	1,651	17%
Liability Insurance	2,300	248	248	248	248	248	248	248	248	248	465	270	270	3,237	(937)	141%
Service Contracts	22,000	2,197	1,383	1,576	5,266	1,153	1,973	662	417	3,679	2,549	1,011	4,928	26,794	(4,794)	122%
Support Activities	8,000	1,541	496	757	99	530	463	1,123	1,251	1,310	533	28	472	8,603	(603)	108%
Events	74,000	4,330	2,932	7,350	(5)	1,134	12,503	915	21,800	3,749	3,595	298	8,213	66,814	7,186	
Equipment Rental/Lease	6,000	271	271	488	271	271	443	271	271	545	271	271	576	4,218	1,782	70%
Seminars/Training Vehicle Repair &	3,500	0	0	0	1,023	0	0	690	(75)	1,080	0	0	569	3,288	212	94%
Maintenance	2,000	69	89	(76)	305	0	79	(19)	174	117	190	110	15	1,052	948	53%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Recreatio	nal Centers														Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Equipment Repair & Maint	1,600	0	0	0	0	0	0	0	0	0	491	0	0	491	1,109	31%
Vehicle Fuel	3,000	210	220	250	255	260	373	250	300	454	500	637	600	4,308	(1,308)	144%
Travel/Mileage/Per Diem	6,300	693	771	902	836	380	78	0	7	2,664	(19)	(178)	0	6,134	166	97%
Property and Equipment	52,000	2,627	773	13,808	0	911	3,111	36	6,499	0	363	2,065	15,760	45,954	6,046	88%
Total Operating	256,700	20,396	12,281	30,526	14,537	9,517	25,291	6,742	35,138	20,684	13,625	9,557	37,601	235,894	20,806	92%
Total Expenses	495,150	37,907	29,837	46,626	32,074	27,591	50,789	26,294	53,852	38,764	34,055	34,489	56,345	468,624	26,526	95%

Unaudited Budget Vs Expenditures General Fund

Expenditures-Information Technology	Revised														Budgeted	
Account Title	Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Salaries	37,000	0	0	962	3,462	3,846	5,770	3,846	3,462	3,462	3,846	5,770	3,846	38,272	(1,272)	103%
Overtime	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
FICA/Medicare Taxes	3,978	0	0	74	265	294	441	294	265	265	294	441	294	2,928	1,050	74%
T.W.C. Payroll Taxes Health Insurance	284	0	0	1	3	4	2	36	0	0	0	0	0	46	238	16%
Premiums	8,760	0	0	0	0	0	717	717	717	717	717	717	717	5,017	3,743	57%
Workers Compensation	145	0	0	0	0	0	0	0	0	0	60	6	6	72	73	50%
Deferred Compensation	2,550	0	0	0	0	0	0	0	0	0	0	0	0	0	2,550	0%
Life Insurance	87	0	0	0	0	0	8	8	8	8	8	8	8	55	32	64%
Dental Insurance Expense	292	0	0	0	0	0	59	59	59	59	59	59	(2)	355	(63)	121%
Vision Insurance Expense	63	0	0	0	0	0	9	9	9	9	9	9	2	53	10	84%
Total Personnel	53,159	0	0	1,036	3,730	4,145	7,005	4,969	4,519	4,519	4,993	7,010	4,871	46,798	6,361	88%
Office Expense and Supplies	3,000	0	362	0	141	143	630	335	419	120	983	0	0	3,133	(133)	104%
Tools and Supplies	2,000	0	0	0	312	390	97	126	267	345	76	246	129	1,988	12	99%
Uniforms	1,000	0	0	0	239	325	0	0	0	0	0	0	160	724	276	72%
Building & Property Maint	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Legal Fees	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Dues/Subscriptions	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Liability Insurance	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Service Contracts	67,000	4,093	2,846	2,325	859	946	2,174	3,301	535	11,647	4,301	337	3,586	36,949	30,051	55%
Support Activities	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Equipment Rental/Lease	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Seminars/Training	5,000	0	0	0	10	0	0	0	0	0	0	0	0	10	4,990	0%
Vehicle Repair & Maint	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!

Unaudited Budget Vs Expenditures General Fund

Expenditures-Information Technology															Budgeted	
Account Title	Revised Budget	Oct-17	Nov- 17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May -18	June -18	July -18	Aug -18	Sept -18	YTD Actual	Balance	Per. Of Bud
Equipment Repair & Maint	4,200	0	0	0	0	0	0	0	1,768	0	0	527	923	3,218	982	77%
Vehicle Fuel	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-	#DIV/0!
Travel/Mileage/Per Diem	2,500	0	0	0	0	0	571	281	216	391	489	197	257	2,402	98	96%
Property & Equipment	8,000	0	0	0	0	0	0	0	0	0	7,216	0	0	7,216	784	
Total Operating	92,700	4,093	3,208	2,325	1,561	1,804	3,472	4,043	3,205	12,503	13,065	1,307	5,055	55,640	36,276	60%
Total Expenses	145,859	4,093	3,208	3,361	5,291	5,948	10,477	9,013	7,724	17,022	18,058	8,316	9,925	102,438	42,637	70%
Total Personnel-All Departments	5,537,738	414,989	426,148	428,837	443,962	424,146	596,342	427,086	404,006	414,713	390,116	566,489	400,453	5,337,286	200,452	96%
Total Operating-All Departments	4,014,824	175,926	202,997	444,818	192,735	231,027	384,974	186,863	245,542	272,802	603,234	175,336	257,396	3,373,649	641,175	84%
Total Expenditures-All Departments	9,552,562	590,914	629,145	873,654	636,698	655,173	981,316	613,948	649,547	687,515	993,350	741,825	657,849	8,710,935	841,627	91%

City of Socorro Capital Projects Fund Unaudited Trial Balance As of September 30, 2018

	401 - CAPITAL PROJEC	TS-14 CO		
Account Code	Account Title	Debit Balance	Credit Balance	
01050	Cash-2014 CO	860,867.33		
01251	Inter-Fund Receivable	11,407.45		
01371	Park Improvements	9,212.44		
02000	Accounts Payable Clearing Acct		216.00	
2004	Accounts Payable		214,599.70	
02200	Inter-Fund Payable		457.00	
03100	Fund Balance-Restricted	5,800,378.50		
Report Total		6,681,865.72	215,272.70	
Report Total		0,001,003.72	213,272.70	
Report Difference		6,466,593.02		

City of Socorro Debt Service Fund Unaudited Trial l Balance As of 9/30/2018

200 - DEBT SERVICE FUND

Account Code	Account Title	Debit Balance	Credit Balance
01001	Wells Fargo- Debt Service	177,165.47	
01200	Property Taxes Receivable	374,412.81	
01205	Allowance		249,638.37
02200	Inter-Fund Payable		15,975.03
03000	Fund Balance-Unrestricted	10,141,605.45	
03100	Fund Balance-Restricted		10,362,660.27
Report Total		10,693,183.73	10,628,273.67
Report Difference		64,910.06	

City of Socorro Historical and Fund Balance Projections: Unrestricted Fund Balance Analysis

						2016		2017	2018
	2014	2015	2	016 Projected	Pe	r 2016 Audited F/S	Pei	r 2017 Audited F/S	Per FYE TB
Beginning Fund Balance	\$ 4,544,705	\$ 4,167,688	\$	4,112,045	\$	4,112,045	\$	4,879,435	\$ 5,127,897
Fund Balance Adjustment per 2016 Audit						15,945			
Net Change in Fund Balance (Revenues-Expenditures)	(377,017)	(55,643)		(300,184)		751,445		248,462	(134,267)
Ending Fund Balance	\$ 4,167,688	\$ 4,112,045	\$	3,811,861	\$	4,879,435	\$	5,127,897	\$ 4,993,630

Total General Fund - Fund Balance	\$ 4,993,630
Less:	
Current Year's Net Change in Fund Balance	
(Expenditures in Excess of Revenues)	(134,267)
Commitments:	
Minimum Fund Balance - 2 months worth or 16.67%	
of Budgeted Expenditures of \$9,384,727	(1,564,434)
Current Year Budgeted Expenses in Excess	
of Revenues	-
Arterial Project	(239,752)
Safe Routes to Schools	(245,452)
Unrestricted General Fund - Fund Balance	\$ 2,809,725

City of Socorro General Fixed Assets Trial Balance As of 8/31/2018

300 - GENERAL FIXED ASSETS

Account Code	Account Title	Debit Balance	Credit Balance
01300	Security Deposits	5,000.00	
01311	Machinery & Equipment	1,977,765.95	
01312	Vehicles	1,877,015.83	
01320	Buildings and Improvements	596,812.64	
01321	Buildings and Improvements	1,087,406.77	
01331	Office Furniture and Fixtures	438,985.60	
01341	Land	2,321,459.00	
01345	Software	92,811.00	
01352	Work in Progress	1,643,108.63	
01353	Infrastructure	24,744,780.24	
01366	Leasehold Improvements	212,942.05	
01511	Accum. Dep - Machinery & Equip	•	1,701,713.73
01512	Accum. Dep - Vehicles		1,579,138.61
01521	Accum. Dep - Buildings		591,174.92
01531	Accum. Dep - Office Furniture		398,453.18
01545	Accum. Dep - Software		61,168.91
01553	Accum. Dep - Infrastructure		8,561,593.01
01566	Accum.Dep - Leasehold Improve.		104,613.44
03100	Fund Balance-Restricted	9,239,448.96	,
03250	Investment in Fixed Assets		31,239,680.87
Report Total		44,237,536.67	44,237,536.67

Report Difference -

City of Socoro General Fund Unaudited Trial Balance As of 9/30/2018

001 - GENERAL FUND

Account Code	Account Title	Debit Balance	Credit Balance
01010	Wells Fargo-M&O	3,898,457.94	
01011	Wells Fargo-Payroll	3,070,437.74	1,899.13
01016	Petty Cash Fund	1,150.00	1,077.13
01039	Logic-Investments	91,160.84	
01043	WestStar Bank - CD	149,077.11	
01100	Accounts Receivable	1,782.49	
01200	Property Taxes Receivable	1,058,297.38	
	Sales Taxes Receivable		
01201	Franchise Fees Receivable	311,865.09	
01202	Muni.Court Warrants Receivable	167,105.36	
01203		5,168,439.10	700 272 55
01205	Allowance	11 040 10	700,372.55
01206	Gas Inventory	11,849.19	
01209	Prepaid Expenses	13,016.62	
01220	Allowance for Uncoll. Warrants		5,045,041.88
01248	Accounts Receivable	1.00	
01250	Due From Grantor		103,697.00
01251	Inter-Fund Receivable	438,619.60	
01254	Returned Checks	485.00	
02000	Accounts Payable Clearing Acct	8,142.98	
02001	Accounts Payable	110.00	
02004	Accounts Payable		191,965.84
02005	AFLAC Sup Ins. Withheld (Emp)		110.26
02051	T.E.C. Payable		1,838.00
02100	Accrued Expenses Payable		22,587.21
02122	Accrued Vacation		0.36
02200	Inter-Fund Payable		181,149.44
02598	Life Insurance Prem Withheld		534.62
02599	Dental Premiums Withheld		1,227.58
02603	Insurance Premiums Withheld		4,029.41
02609	Accrued Salaries		69,376.40
02610	FICA Taxes Withheld/Payable		23,330.88
02611	Federal Income Taxes Withheld		11,739.56
02614	Vision Payable (EmplDeduction)		156.30
02616	Bond Deposits		79.95
02617	Collection Agency COLL		19,201.40
02623	EP FITNESS Withholding		194.76
03000	Fund Balance Int. Capital Projects	3,794.22	17.1170
03000	Fund Balance Hotel Tax Adj. Spec Rev	9,716.67	
03000	Fund Balance Special Revenue Events	10,000.00	
03000	Fund Balance - Misc & Parks	29,094.69	
03000	Fund Balance-Unrestricted	27,074.07	4,642,695.87
03300	Comm. Fund Balance Arterial		220 551 50
03301	Committed Fund Balance SRS	0.00	239,751.78
Report Total		11,372,165.28	11,506,432.18
Report Difference			134,266.90

City of Socorro Normal Trial Balance From 10/1/2017 Through 8/31/2018

500 - GENERAL LONG TERM DEBT

Account Code	Account Title	Debit Balance	Credit Balance
01400	Amounts to be Provided	22,236,599.19	
02228	Certificate of Obligation-2010		2,330,000.00
02229	Refunding Bond-2010		750,000.00
02230	Certificate of Obligation-2011		2,110,000.00
02231	Certificate of Obligation-2012		4,275,000.00
02232	Certificate of Obligation 2014		8,265,000.00
02233	GENERAL OBLIGATION REF BONDS		3,460,000.00
02800	Accrued Interest Payable		77,119.00
02900	Bond Premium		1,109,021.68
03100	Fund Balance-Restricted	139,541.49	<u> </u>
Report Total		22,376,140.68	22,376,140.68
Report Difference		0.00	

Elia Garcia Mayor

Rene Rodriguez

At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor Pro-Tem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

October 26, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Rosio Marin, HR Director

SUBJECT: DISCUSSION AND ACTION TO APPROVE AMENDMENT TO THE JOB TITLE, JOB DESCRIPTION, AND SALARY OF THE BUILDING OFFICIAL POSITION TO PLANNING AND ZONING SUPERVISOR

SUMMARY

This action approves City of Socorro to amend the job title, job description, and salary of the Building Official position.

STATEMENT OF THE ISSUE

This action approves City of Socorro to amend the job title and job description of the Building Official to Planning and Zoning Supervisor. With this action, City of Socorro is looking to substantially update the description to represent current duties and responsibilities of the position.

FINANCIAL IMPACT

Account Code (GF/GL/Dept): 05101

Funding Source: General Fund

Amount: \$10,000.00

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

Decline modification

STAFF RECOMMENDATION

HR recommends approval for job title change, job description amendment, and salary adjustment.

REQUIRED AUTHORIZATION

1.	City Manager	Date
2.	CFO	Date
3.	Attorney	Date

Position

Job Title: Planning and Zoning Supervisor	Department: Planning and Zoning
FLSA Status: Exempt	Salary: \$50,000.00
Approved: 11/01/18	Last Revised: 09/21/2017

General Purpose and Description:

Under administrative direction from the City Planner, oversee the Planning & Zoning Department in preparing, revising, maintaining and implementing the comprehensive plan for the City of Socorro. Processes all planning and zoning procedures and coordinates activities of related boards

Duties, Functions and Responsibilities:

- Oversees review of building plans, calculations and specifications for proposed structures and remodeling projects; checks for code compliance; establishes estimated values of proposed construction. Oversees inspection of all new construction and remodeling projects for compliance with City building codes; issues stop work orders for any non-permitted work; advises the public on proper construction techniques and materials; rejects defective or substandard item; coordinates fire code inspections with the Fire Marshall. Works with other city departments in coordinating plan approval and building code related issues. In conjunction with the City Planner, assists the City Attorney in preparation and presentation of city ordinances related to building codes and when necessary works with attorney to prepare building code related cases. Attends meetings and workshops and reads technical literature to keep current on code.
- Reviews plans and specifications for new construction and remodeling projects; checks for code compliance. Reviews all building permit applications; maintains inspection records and files for permit applications; prepares monthly reports of fees collected for building and sign permits; prepares annual report of fees and valuations. Follows up on all conditional and temporary approvals. Interacts with the public and members of the building industry and investigates and resolves citizen complaints in regard to construction projects. Educates builders, plumbers, and electricians on new codes, policies, procedures and methods of construction. Prepares informational handouts to help the public understand regulations.
- Resolves interpretation issues for inspections of buildings under construction and existing buildings for compliance with the adopted Plumbing, Mechanical, Building, and Electrical Codes. Evaluates modifications to adopted codes when necessary. Prepares and maintains records of plans, inspections, letters and reports prepared or used in connection with all building inspections; responds to questions from property owners and builders; interprets codes. Identifies need for special inspectors to be employed. Oversees final inspection for construction projects at completion for issuance of certificate of occupancy.
- Assists in the planning, organization, and management of operations of the Planning and Zoning Department. Organizes programs for engineering review, field inspections, and code enforcement of commercial and residential designs and constructions, and related permit issuance and customer service.
- Assists in the enforcement of department-wide policies and strategies to ensure compliance with federal, state, and local statutory mandates, and architectural and engineering standards on such matters as building trades work, emergency management, environmental protection, fire prevention, flood control, flood plan management, housing safety, land grading and drainage, and zoning. Recommends operational adjustments to establish and modify methods to ensure the efficiency and effectiveness of City's development control functions. Advises and assists in the implementation of short and long-range departmental goals, project priorities, and resource allocations.
- Assists in the coordination and control of department operations. Acquires and deploys personnel, materials, or other resources and arranges to maintain equipment to balance workflow and ensure availability of services as needed. Assists in the resolution of conflicts and complaints. Recommends appropriate amendments and variances to City Ordinances and City Code.

Position

- Evaluates and suggests program improvements and staffing changes to assist in preparation of
 consolidated annual budget. Participates in capital improvement planning by recommending
 new and modified equipment and monitoring expenditures of budget in accordance with
 established City financial policies and procedures.
- Assists in the enforcement of City Code, City Ordinances and department policies and procedures. Prepares a variety of reports regarding department activities, accomplishments, and goals.
- Oversees a number of assigned personnel. Participates in hiring of staff, interviews applicants
 and recommends hire, transfer, and discipline. Schedules, assigns, and checks work. Assists in
 appraisal of employee performance review evaluations. Provides for training and development.
 Enforces personnel rules and regulations and work behavior standards firmly and impartially.
 Counsels, motivates, and maintains harmony.
- Represents the department in a professional manner. Meets with City management and outside agency officials to inform of pending expansions or relocations. Makes presentations to City management, Mayor and Council, boards and commissions members, and other officials as required. Interacts with a variety of governmental agencies, architects, engineers, neighborhood associations, and others to gather and provide accurate information. Works with other city departments to aid or gather information.
- Acts as liaison for the Planning and Zoning Commission, Board of Adjustment, and other Boards and Commissions responsible for Land use functions; assists in staff function to support the responsibilities and duties of these Boards and Commissions including preparation of notices, documents and reports for meetings, documentation, and providing recommendations for disposition of matters, monitoring and providing recommendations for amendments of the Zoning and Subdivision Ordinances (Chapters 38 and 46 of the City Code), other applicable ordinances, the Comprehensive Master Plan, and the zoning, land use, and transportation laws and regulations of Texas and the United States.
- Comprehensive knowledge of office and record management procedures and regulations.
 Considerable knowledge of computer applications including, but not limited to Microsoft Office, GIS, AutoCAD, Google Earth, and SketchUp.
- Highly organized and dependable. Ability to compile and analyze a wide variety of data and written information. Clear, concise, and tactful oral and written communication to present reports. Prepare narrative and statistical reports. Provide information to other departments, supervisors, employees and the public. Organize and control office procedures and work flow. Comprehend supervisory techniques and procedures.
- Maintains effective working relationships with coworkers, subordinates, supervisors, directors, departments, city officials, City Council members, vendors, the public, and other outside government agencies.
- Must maintain a high level of confidentiality and deal properly with sensitive documents.
 Maintains confidentiality of highly sensitive information pertaining to contemplated new or changed strategies.
- Organizes and handles multiple job functions. Involves substituting for own supervisor, coworkers or subordinates as qualified by acting on specified administrative matters to maintain continuity of normal operations and services. Works proficiently with mandated and important deadlines
- Responsible for complying with all requirements for City employees as set forth in the most recent version of the City's Employee Handbook and as otherwise set forth in the City Code and City Ordinances.
- Responsible for any assignments issued by the City of Socorro.
- Attendance is an essential function on the job.

Minimum Qualifications:

- Associate degree or Bachelor's Degree from an accredited college or university with major coursework in Business/Public Management, Business/Public Administration or a related field preferred.
- Retention of position is contingent upon attaining a Building Official Certification within six months of employment.

Position

- Five years of professional administrative experience in Architecture, Engineering, Building Construction, Planning, or Building and Zoning Codes Enforcement.
- Minimum of three years general administration support.
- Possess a valid Texas class "C" Drivers License.

Equipment:

 Operates office equipment such as computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

Physical Requirements:

- Must be able to lift, transport, and position items and equipment weighing a minimum of 25 pounds.
- Must be able to remain in a stationary position for extended periods of time.
- Ability to work long hours on a periodic basis.
- Works indoors and outdoors, including adverse weather conditions, such as extreme cold, heat, heights, temperature swings and noise.
- Works in trenches and some exposure to mechanical, radiation, fume/odor and dust/mite hazards.

Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours, weekends, and overtime as required.
- Bilingual Skills: English & Spanish preferred.

Mayor	Date
City Manager	Date
Human Resource Director	Date
X	
Employee	Date

Position

Job Title: Building Official	Department: Planning & Zoning
FLSA Status: Exempt	Salary: \$19.23
Approved: September 21, 2017	Last Revised:

General Purpose and Description:

Under general supervision, ensures that all new construction is done in accordance with City building code requirements to safeguard public welfare and property; reviews plans and inspects all new construction and remodeling; processes all planning and zoning procedures and coordinates activities of related boards.

Duties, Functions and Responsibilities:

- Oversees review of building plans, calculations and specifications for proposed structures and remodeling projects; checks for code compliance; establishes estimated values of proposed construction. Oversees inspection of all new construction and remodeling projects for compliance with City building codes; issues stop work orders for any non-permitted work; advises the public on proper construction techniques and materials; rejects defective or substandard item; coordinates fire code inspections with the Fire Marshall.
- Resolves interpretation issues for inspections of buildings under construction and existing buildings for compliance with the adopted Plumbing, Mechanical, Building, and Electrical Codes. Evaluates modifications to adopted codes when necessary.
- Prepares and maintains records of plans, inspections, letters and reports prepared or used in connection with all building inspections; responds to questions from property owners and builders; interprets codes.
- Identifies need for special inspectors to be employed.
- Oversees final inspection for construction projects at completion for issuance of certificate of occupancy.
- Reviews plans and specifications for new construction and remodeling projects; checks for code compliance. Reviews all building permit applications; maintains inspection records and files for permit applications; prepares monthly reports of fees collected for building and sign permits; prepares annual report of fees and valuations. Follows up on all conditional and temporary approvals.
- Works with other city departments in coordinating plan approval and building code related issues.
- Interacts with the public and members of the building industry, and investigates and resolves citizen complaints in regard to construction projects. Educates builders, plumbers, and electricians on new codes, policies, procedures and methods of construction. Prepares informational handouts to help the public understand regulations.
- In conjunction with the Planning and Zoning Director, assists the City Attorney in preparation and presentation of city ordinances related to building codes and when necessary works with attorney to prepare building code related cases.
- Attends meetings and workshops and reads technical literature to keep current on code.
- Comprehensive knowledge of office and record management procedures and regulations.
 Considerable knowledge of computer applications including, but not limited to, Microsoft Office, GIS, AutoCAD, Google Earth, and SketchUp.
- Ability to: compile and analyze a wide variety of data and written information; prepare narrative and statistical reports; express oneself clearly in writing and orally; provide information to other departments, supervisors, employees and the public; organize and control office procedures and work flow; comprehend supervisory techniques and procedures, establish and maintain effective working relationships with coworkers, subordinates, managers, officials, vendors and the general public.
- Must maintain a high level of confidentiality and deal properly with sensitive documents.
 Maintain confidentiality of highly sensitive information pertaining to contemplated new or changed strategies. Organize and handle multiple job functions; work proficiently with mandated and important deadlines.

Position

- Clear, concise and tactful oral and written communication to present reports. Ability to maintain effective working relationships with department, subordinates, coworkers, supervisors, directors, City Officials, City Council members, vendors, the public and other outside/government agencies.
- Perform related duties as assigned. Involves: substituting for own supervisor, coworkers or subordinates as qualified by acting on specified administrative matters to maintain continuity of normal operations and services.
- Responsible for any assignments issued by the City of Socorro.
- Attendance is an essential function of the job.

Minimum Qualifications:

- Associate's Degree or Bachelor's Degree from an accredited college or university with major coursework in Business / Public Management, Business / Public Administration or a related field preferred.
- Retention of position is contingent upon attaining a Building Official Certification within six months of employment.
- Minimum of three years general administration support.
- Possess a valid Texas class "C" Drivers License.

Equipment:

 Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

Physical Requirements:

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.

Conditions of Employment:

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

City Manager

Mayor

Human Resource Director

Date

Date

Elia Garcia Mayor

Rene Rodriguez
At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: 10/25/18

TO: City Clerk

FROM: Alejandra Valadez, Grants Coordinator, City of Socorro

SUBJECT:

Resolution authorizing the City of Socorro to enter into an Interlocal Agreement with the County of El Paso, Texas, the City of El Paso, Texas, the City of Anthony, Texas, the Town of Horizon City, Texas, the Constable Precinct 6 and Texas Department of Public Safety - Aviation Team to participate in FY 2018 Operation Stonegarden funded by the U.S. Department of Homeland Security.

SUMMARY

The City of Socorro has participated in Operation Stonegarden in the past. Operation Stonegarden ("OPSG") is funded by the Department of Homeland Security ("DHS") and led by the Customs and Border Protection (CBP) Border Patrol, to support overtime, equipment, fuel costs, and/or mileage reimbursement for operational purposes to state, local, and tribal agencies to enhance border security, and increase cooperation, and coordination between federal, state, and local law enforcement agencies in a joint mission to secure the U.S. borders. In order to participate in FY18 OPSG, the City of Socorro must enter into an Interlocal Agreement with all friendly forces

BACKGROUND

In order to participate in FY18 OPSG, the City of Socorro must enter into an Interlocal Agreement with all other law enforcement agencies participating in the program. The U.S. Department of Homeland Security has awarded El Paso County and friendly forces a combined \$2,400,000.00 for Fiscal Year 2018 Operation Stonegarden. The City of Socorro's FY18 OPSG allocation is \$62,111.20 for overtime patrol hours and four (4) police radios to assist in border security operations.

According to this interlocal agreement, each agency is required to separately submit its grant reimbursements to the Office of the Governor and individually handle its own

obligations and responsibilities under the OPSG Grant. The County acts as lead participating agency (acting for itself and all agency parties) only for submission of the joint Operations Order to CBP Border Patrol.

STATEMENT OF THE ISSUE

The City of Socorro is a small municipality with limited resources. Because of our City's proximity to the border, our police officers must detect, intersect and deter, border-related criminal activity to ensure public safety. Partnerships such as Operation Stonegarden can help bridge the gap between the public safety needs of our border community and the resources that are available through our regional law enforcement partner agencies.

FINANCIAL IMPACT

There is no financial impact.

ALTERNATIVE

<u>NOT APPROVE</u> – City of Socorro will not enter into an interlocal agreement with other law enforcement agencies.

STAFF RECOMMENDATION

It is the recommendation of the Grants & Special Projects to enter into an interlocal agreement with the County of El Paso, Texas, the City of El Paso, Texas, the City of Anthony, Texas, the Town of Horizon City, Texas, the Constable Precinct 6 and Texas Department of Public Safety - Aviation Team to participate in FY 2018 Operation Stonegarden.

INTERLOCAL AGREEMENT Operation Stonegarden FY 2018

This Interlocal Agreement is entered into on ______, 2018, by and between the County of El Paso, Texas, hereinafter "County," the City of El Paso, Texas, hereinafter "City," the City of Anthony, Texas, hereinafter "Anthony," the Town of Horizon City, hereinafter "Horizon," the City of Socorro, hereinafter "Socorro", Constable Precinct 6 and Texas Department of Public Safety - Aviation Team. The County is acting on behalf of the El Paso County Sheriff's Office; the City is acting on behalf of the El Paso Police Department; Anthony is acting on behalf of the Anthony Police Department; Town of Horizon City is acting on behalf of the Horizon Police Department; Socorro is acting on behalf of the Socorro Police Department, Constable Precinct 6 is acting on behalf of the Constable Precinct 6 and Texas Department of Public Safety – Aviation Team, acting on behalf of the Texas Department of Public Safety.

WITNESSETH:

Whereas, Texas Government Code, Chapter 791, authorizes local governments of the state to enter into contracts for governmental functions and services to increase their efficiency and effectiveness;

Whereas, Operation Stonegarden FY 2018 ("OPSG") is funded by the Department of Homeland Security ("DHS") and led by the Customs and Border Protection (CBP) Border Patrol, to support overtime, equipment, fuel costs, and/or mileage reimbursement for operational purposes to state, local, and tribal agencies to enhance border security, cooperation, and coordination between federal, state, and local law enforcement agencies in a joint mission to secure the U.S. borders along routes of ingress and egress leading to and from the U.S./Mexico border;

Whereas, each party is required to separately submit its grant reimbursements to the Office of the Governor and individually handle its own obligations and responsibilities under the OPSG Grant. The County acts as lead participating agency (acting for itself and all agency parties) only for submission of the joint Operations Order to CBP Border Patrol;

Whereas, the Office of the Governor specifically provided only the City and the County with unique identifiers for use of the Homeland Security Information Network (HSIN) reporting system. Beginning 2016 OPSG Grant Award, the County was required, acting on behalf of all agencies who are parties herein, to submit to the County of El Paso to enter into the HSIN grants system will be utilized for each agency's daily, monthly, quarterly reports and success stories. However, each party is required to separately submit their own semi-annual reports directly to the Criminal Justice Division evaluation site at http://cjd.tamu.edu

Whereas, the County on behalf of El Paso County Sheriff's Office ("EPCSO"), the City on behalf of El Paso Police Department ("EPPD"), Anthony, Texas on behalf of the Anthony Police Department ("APD"), Horizon on behalf of the Horizon Police Department ("HPD") and Socorro on behalf of the Socorro Police Department ("SPD"), Constable Precinct 6 and the Texas Department of Public Safety – Aviation Team have each agreed to separately submit their own reimbursements for the OPSG Grant to enhance their capability to detect, prevent, and deter crime such as auto theft, burglary, smuggling of contraband/money/aliens/weapons, money laundering, and drug/human trafficking. The parties have also agreed to have the County submit a joint Operations Order to CBP Border Patrol on behalf of all parties;

Whereas, the County on behalf of El Paso County Sheriff's Office ("EPCSO"), the City on behalf of El Paso Police Department ("EPPD"), Anthony, Texas on behalf of the Anthony Police Department ("APD"), Horizon on behalf of Town of Horizon City Police Department ("HPD"), Socorro on behalf of the Socorro Police Department ("SPD"), Constable Precinct 6 and the Texas Department of Public Safety – Aviation Team on behalf of the Texas Department of Public Safety (TDPS) have each agreed to submit their own daily, monthly, quarterly reports and success stories on each agency's behalf through to the Federal HSIN grants system. All parties have also agreed to send their own semi-annual reports and success stories separately and directly to the Office of the Governor, Criminal Justice Division evaluation site at http://cjd.tamu.edu

Whereas, with the FY 2018 OPSG grant award, officers performing duties under the OPSG Grant will enhance border security, supporting the DHS mission and the National Border Patrol Strategy; that notwithstanding, the EPCSO, EPPD, APD, HPD, SPD and Constable Precinct 6 *will not be involved in immigration enforcement*;

Whereas, such a consolidated effort to reduce crime in the border community will ultimately improve the quality of life for the residents in the combined areas of El Paso, Anthony, Horizon, Socorro, Texas Department of Public Safety and the County; furthermore, such a consolidated effort is in each party's best interest and that of the public and will increase the effective and efficient functioning of each party; and

Whereas, the County, City, Anthony, Horizon, and Socorro are local governments, and the Texas Department of Public Safety as a state entity, as defined in Texas Government Code, Section 791.003(4), have the authority to enter into this Amended Agreement and have each entered into this Amended Agreement by the action of their respective governing body in the manner prescribed by law.

Now therefore, in consideration of the premises, terms, provisions, and mutual promises contained herein, the parties agree as follows:

- 1. Each party will prepare and submit its own reimbursements to the Office of the Governor for funds under FY 2018 OPSG (grant period September 1, 2018 August 31, 2021). The total amount for all parties combined is \$2,400,000.00 as shown on Attachment A, attached hereto and fully incorporated herein by this reference. The FY 2018 OPSG Grant Award allocated funds for each party. The parties agree to use their respective share of this OPSG Grant award only for eligible costs under the FY 2018 OPSG Grant and to comply with all grant requirements. The parties agree they shall not use OPSG funds to supplant inherent routine patrol and law enforcement operations/ activities or to perform other activities not directly related to providing an enhanced law enforcement presence in each of the named cities and in the County.
- 2. The County will continue to submit a joint Operations Order to CBP Border Patrol for the entire County of El Paso and on behalf of all parties. The City, Anthony, Horizon, and Socorro each agree they will individually comply with the provisions of the FY 2018 OPSG Grant and timely provide to the County any information the County requests or needs to submit this joint Operations Order to CBP Border Patrol under this OPSG Grant.
- 3. The County will submit to the Federal grants system each agency's own daily, monthly, quarterly reports and success stories on behalf of all agencies that are parties herein. Each party will separately submit their own semi-annual reports directly to the Office of the Governor. The City, Anthony, Horizon, Socorro, Constable Precinct 6 and the Texas Department of Public Safety Aviation Team each agree they will individually comply with the provisions of the FY 2018 OPSG Grant and timely provide to the County any information the County requests or needs to submit any required report.
- 4. This Amended Agreement shall become effective upon acceptance and signature by all parties and shall remain in effect until the expiration of the FY 2018 OPSG Grant. In the event no OPSG Grant is awarded or funding stops, this Agreement shall end. The Amended Agreement may be terminated by any party or parties, with prior notice to the others, should OPSG Grant requirements, rules, or administration change making this interlocal arrangement unnecessary or impractical.
- 5. Each party's police/sheriff department shall timely submit its own claims or invoices on their agency letterhead to the Office of the Governor. The following items may be required:
 - Officer Daily Activity Report
 - Time Detail
 - Payroll Register
 - OT Certifications signed by Supervisor
 - Mileage Logs
 - Inventory List
 - Before equipment purchases are made, verify from www.SAM.gov that vendors are not on

Debarment List.

- Verify the equipment is on the authorized equipment list at https://www.rkb.us/lists.cfm
- 6. Each police/sheriff department's claims or invoices shall account separately for the receipts and expenditures of any and all funds received pursuant to the FY 2018 OPSG Grant. Each police/sheriff/marshal department shall timely submit its own invoices for reimbursement by the State Administration Agency (SAA), which is with the Office of the Governor (OOG) Criminal Justice Division (CJD).
- 7. Each party shall maintain and make available for inspection, audit or reproduction, by an authorized representative of the local, state, or federal government, any books, documents, records, and other evidence pertaining to the cost and expenses for this Amended Agreement, hereinafter called "Records." In particular, each police/sheriff department shall maintain financial and supporting documents, statistical records, and any other Records pertinent to the services for which a claim or expense report has been submitted. The Records must be kept for a minimum of three years after the end of the grant period or longer as may be required by law. If any litigation, claim, or audit involving these Records commences before the three year period expires, the party must keep Records for not less than three years or until all litigation, claims, or audit findings are resolved.
- 8. The parties each agree to observe all local, federal and state laws, rules, and regulations that in any manner affect or govern the procurement of grant funds or the procurement of goods/services necessary to perform under this Amended Agreement.
- 9. Each party is responsible for its own actions in providing services hereunder and shall not assume any liability that may arise from performance or nonperformance by any other party.
- 10. A waiver by a party of any breach of a provision under this Amended Agreement shall not be deemed to be a waiver by any other party or a waiver of any preceding or succeeding breach of the same or any other provision hereof.
- 11. Each party reserves and does not waive its respective immunity nor any other rights under applicable laws. Any provision of this Amended Agreement that imposes an obligation or restriction, on any party, not permitted by applicable law shall not be enforceable. Therefore, this Amended Agreement is not intended to alter or reallocate any defense or immunity authorized or available to any party under Texas tort or other law.
- 12. This Amended Agreement is entered into in El Paso County, Texas and venue for the enforcement of this Agreement shall lie in El Paso County, Texas. The laws of the State of Texas shall govern all questions and interpretations concerning the validity and construction of this Amended Agreement and the legal relations between the parties and performance under it.
- 13. This document expresses the entire agreement between the parties and shall not be amended or modified except by written instrument signed by the parties.
 - 14. This Amended Agreement may not be assigned by any party in whole or in part.
- 15. By entering into this Amended Agreement, the parties do not intend to create any obligations express or implied other than those set out herein. Further, this Amended Agreement shall not create any rights in any party not a signatory hereto.
- 16. Should any term or provision of this Amended Agreement be declared invalid by a court of competent jurisdiction, the parties intend that all other terms and provisions of this Amended Agreement should be valid, binding and have full force and effect as if the invalid portion had not been included. If any word, phrase, clause, paragraph, sentence, part or provision of this Amended Agreement or application thereof to any person, entity, or circumstance shall be held to be invalid or unconstitutional, the remainder of the Amended Agreement shall nevertheless be valid, to the extent practicable.
 - 17. All notices required or permitted hereunder shall be in writing and shall be deemed

delivered when actually received via United States Postal Service post office or certified mail, return receipt requested, addressed to the respective party at the address listed below or at such other address as the receiving party may have theretofore prescribed by written notice to the sending party:

Notice shall be made to:

COUNTY: El Paso County Judge, Ruben John Vogt

El Paso County Courthouse

500 E. San Antonio Ave, Room 301

El Paso, Texas 79901

COPY TO: El Paso County Sheriff's Office

Attention: Richard D. Wiles

3850 Justice Drive El Paso, Texas 79938

CITY: City of El Paso

Attention: City Manager's Office

300 N. Campbell El Paso, Texas 79901

COPY TO: El Paso Police Department

Attention: Office of the Chief of Police, Greg Allen

911 N. Raynor

El Paso, Texas 79903

CITY City of Anthony

401 Wildcat Drive Anthony, TX 79821

COPY TO: Anthony Police Department

Attention: Chief Carlos Enriquez

401 Wildcat Drive Anthony, TX 79821

CITY Town of Horizon City

14999 Darrington Road Horizon, TX 79928

COPY TO: Horizon Police Department

Attention: Chief Michael McConnell

14999 Darrington Road Horizon City, TX 79928 CITY City of Socorro

670 Poona

Socorro, TX 79927

COPY TO: City of Socorro

Attention: Acting Chief Chris Rey

670 Poona

Socorro, TX 79927

Constable Precinct 6 Constable Precinct 6

Constable Javier Garcia 190 N. San Elizario Road Mission Valley Annez Clint, TX 79836

COPY TO: Constable Precinct 6

Constable Javier Garcia 190 N. San Elizario Road Mission Valley Annez Clint, TX 79836

STATE Texas Department of Public Safety

Attn: Captain German Chavez 1771 Shuttle Columbia Drive

El Paso, TX 79925

COPY TO: Texas Department of Public Safety

Attn: Steven McCraw

Texas Homeland Security – Texas Department of Public Safety

1800 Nueces St. Austin, TX 78701

IN WITNESS WHEREOF, said County of El Paso, City of El Paso, City of Anthony, Town of Horizon City, City of Socorro, Constable Precinct 6 and Texas Department of Public Safety – Aviation Team have caused these presents to be executed on their behalf by their respective and duly authorized officials on each date noted below.

[Signatures Follow Attachment "A"]

Operation Stonegarden FY 2018 Attachment "A"

Administration/	Narrative Just	7 2018 OPSG Total: \$2,400,000.00 ification (Computation of Items)	Federal
Logistics/Budget		mar (ar primar a may	Request
Overtime/Fringe	Overtime and F	ringe Total	\$2,089,257.1
Law	El P	aso County Sheriff's Office (EPCSO) = \$393,427.20	
Enforcement		El Paso Police Department (EPPD) = \$914,832.00	
Operational Overtime		Anthony Police Department (APD) = \$79,045.46	
Overtime	Tow	on of Horizon City Police Dept.(HCPD) = \$57,300.48	\$1,717,012.
		Socorro Police Department (SPD) = \$39,237.12	
	T D (Constable Precinct 6 = \$13,728.13	
E . D . C.		f Public Safety (TDPS)-Aviation Team=\$219,442.23	
Fringe Benefits for Law Enforcement		Paso County Sheriff's Office (EPCSO) = \$121,035.64 El Paso Police Department (EPPD) = \$221,703.63 Anthony Police Department (APD) = \$12,678.90 own of Horizon City Police Dept. (HCPD)=\$8,516.06 Socorro Police Department (SPD) = \$4,039.46 Constable Precinct 6 = \$4,270.87	\$372,244
Equipment (Provide AEL #)		Equipment Total	\$247,289.
	General Equipment		
04HW-01-INHW	Equipment	(7) Laptops @ \$3,552.99 ea. = \$24,870.93	
04HW-01-INHW		(5) Binoculars @\$1,049.99 ea. = \$5,249.95	
03OE-02-BNOC		(1) Video scope @\$9,999.00 = \$9,999.00	
03OE-02-BNOC 07SE-01-DENS		(1) Contraband Detector @\$6,499.00 ea. = \$6,499.00 (All the above are for EPPD)	\$63,289
06CP-01-PORT		(4) P25 Radios @ \$4,167.70 each = \$16,670.80 (SPD)	
030E-01-ALPR	Special	(1) License Plate Reader with software + license, maint.	
13LE-00-SRV	Equipment	fees = $$31,043.00 (APD)$	\$55.240
030E-01-ALPR		(4) License Plate Reader Renewal Software License for	\$55,349.
		four vehicles for two years = \$24,306.52 (EPCSO)	
	Vehicles,	(2) Patrol Vehicles fully equipped @ \$64,325.00	
12VE-00-MISS	Watercraft, other type of vehicles	ea.=\$128,650.00 (EPCSO)	\$128,650
	Regional		
	Capability	N/A	\$0.
	Build Equip		
Vehicles	Fuel Cost	El Paso County Sheriff's Office = \$15,876.00	\$15,876.
	Maint Cost	N/A	\$0.
Travel, Lodging,	Mileage Cost		\$0.
and Per diem		N/A	\$0.
M&A		[(EPCSO=\$15,412.00) + (EPPD =\$30,001.80) + (SPD = \$2,163.82)] = \$47,577.62	\$47,577.
		Total Funding Request OPSG FY18	\$2,400,000.

COUNTY OF EL PASO

By:	DATE:
Ruben John Vogt County Judge	
County Judge	
ATTEST:	
Delia Briones County Clerk	
Approved as to form:	
Assistant County Attorney	
Approved as to content:	
Richard D. Wiles, Sheriff El Paso County Sheriff's Office County of El Paso, Texas	

CITY OF EL PASO

By:	Dated:	
Tomás González		
City Manager		
Approved as to form:		
ripproved as to rorm.		
Assistant City Attorney		
Approved as to content:		
Gregory Allen, Chief of Police		
El Paso Police Department		
City of El Paso, TX		

CITY OF ANTHONY

By:	Dated:
Mayor	
Approved as to form:	
	
Assistant City Attorney	
Approved as to content:	
Approved as to content.	
Carlos Enriquez, Chief of Police	
Anthony Police Department	
City of Anthony, TX	
City of Anthony, 1A	

TOWN OF HORIZON CITY

By:	Dated:	
Mayor		
Approved as to form:		
City Attorney		
Approved as to content:		
Michael McConnell, Chief of Police		
Horizon City Police Department		
Town of Horizon City, TX		

CITY OF SOCORRO

By:	Dated:	
Mayor		
Approved as to form:		
City Attorney		
Approved as to content:		
Christopher Rey, Interim Chief of Police Socorro Police Department City of Socorro, TX		

CONSTABLE PRECINCT 6

By:	DATE:
Ruben John Vogt	
County Judge	
ATTEST:	<u></u>
Delia Briones	
County Clerk	
Approved as to form:	
Assistant County Attornov	
Assistant County Attorney	
Approved as to content:	
Approved to to comonic	
Javier Garcia	
Constable Precinct 6	
County of El Paso, Texas	

Texas Department of Public Safety – El Paso Aviation Team

By:	Dated:	
Approved as to form:		
STATE Attorney	-	
Approved as to content:		

Elia Garcia Mayor

Rene Rodriguez At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

DATE: 10/25/18

TO: City Clerk

FROM: Alejandra Valadez, Grants Coordinator, City of Socorro

SUBJECT:

Authorization for the City of Socorro to submit a grant application to the FY 2019 Texas Historical Commission (THC) Certified Local Government (CLG) Program requesting \$30,000 in grant funding for structural engineering design and plans, and stabilization work for the Rio Vista Library building. The City's cash match contribution is \$30,000.

SUMMARY

The City will submit a grant application to the FY19 THC CLG Program for the structural engineering design and plans, and stabilization work for the Rio Vista Library building. The City will contribute \$30,000 cash match to this project from existing COs.

BACKGROUND

Texas Historical Commission (THC) Certified Local Government (CLG) grants provide funding to participating city and county governments to develop effective local preservation programs and preserve local historic resources. The Texas Historical Commission (THC), the state agency for historic preservation, administers the Texas CLG grant program utilizing federal funding it receives from the U.S. Department of Interior, National Park Service (NPS) Historic Preservation Fund Program.

The City of Socorro received funding from the FY17 THC CLG program for the development of a Historical Structures Report and Rehabilitation Plan by a qualified architect. Funding is now required to complete construction and rehabilitation activities at Rio Vista Farm.

STATEMENT OF THE ISSUE

Although the City of Socorro is rich in history and culture, many of our historical landmarks and buildings are in disrepair and in danger of further deterioration. In order to preserve our history and foster a sense of place and community pride, the City of Socorro must invest in the restoration and preservation of our historical resources.

Educational attainment in the City of Socorro remains low, at 57% of the population attaining a high school degree or higher, versus 82% for Texas (2012-2016 American Community Survey 5-Year Estimates). In order to increase educational attainment in the City of Socorro, increased access to educational resources, such as libraries, technology centers, and adequate learning environments, is required. The Rio Vista Library will become the first public library in the City of Socorro, and is expected to not only draw readers from all age groups and backgrounds, but also foster community and civic engagement.

FINANCIAL IMPACT

The City's match contribution is \$30,000 from existing COs.

ALTERNATIVE

<u>NOT APPROVE</u> — City of Socorro will not submit a grant application and will fund rehabilitation and preservation of Rio Vista Farm from its general fund.

STAFF RECOMMENDATION

It is the recommendation of the Grants & Special Projects Department that City Council approve the submission of an application to the Texas Historical Commission's FY19n Certified Local Government Program.

TEXAS HISTORICAL COMMISSION

CERTIFIED LOCAL GOVERNMENT

GRANT MANUAL AND APPLICATION ★ FISCAL YEAR 2019

















APPLICATION DEADLINE: MONDAY, NOVEMBER 5, 2018





This grant manual has been financed in part with Federal funds from the National Park Service, U.S. Department of the Interior and administered by the Texas Historical Commission. However, the contents and opinions do not necessarily reflect the views or policies of the Department of the Interior.
This program receives federal financial assistance for identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the Department of the Interior prohibits discrimination on the basis of race, color, national origin, or disability or age in its federally assisted programs. If you believe you have been

Office for Equal Opportunity National Park Service 1849 C Street, N.W. Washington, D.C. 20240

discriminated against in any program, activity, or facility as described above or you desire further information, please

write to:

TEXAS HISTORICAL COMMISSION CERTIFIED LOCAL GOVERNMENT GRANT MANUAL

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INTRODUCTION

Certified Local Government (CLG) grants provide funding to participating city and county governments to develop and sustain an effective local preservation program critical to preserving local historic resources. The Texas Historical Commission (THC), the state agency for historic preservation, administers the Texas CLG grant program utilizing federal funding it receives from the U.S. Department of Interior, National Park Service (NPS) Historic Preservation Fund Program. Under this program the NPS requires that at least ten percent (10%) of Texas' annual federal allocation be subgranted exclusively to participating Certified Local Governments (CLGs). The program serves as a great resource for participating county and city governments to offset the costs of self-sustaining preservation and planning-related projects. Currently, there are 75 CLGs in Texas. Contingent on resolution of the federal budget, we anticipate approximately \$90,000 to \$120,000 will be available for this round of grants.

ADMINISTRATIVE INFORMATION

Administration

Grants will be administered in accordance with the National Park Service Historic Preservation Fund Grants Manual, June 2007; Texas Administrative Code Title 13, Part 2, Chapter 15.6, Rules and Procedures for Certified Local Governments; and this manual.

Grant Period

The grant period is October 1, 2018 to September 30, 2020. Project preparation, including drafting any applicable RFPs, may begin before your grant request is awarded and a grant contract signed, however, costs incurred prior to the execution of a signed contract with the THC are not eligible for reimbursement. Despite the official grant period beginning October 1st, grants will be awarded in 2019 following funding notification from the National Park Service.

Application Package

The grant application form is included in this manual. A complete application submittal package consists of 1 unbound hard copy and 1 digital copy of the following documents:

- Application Form (with original signatures)
- Budget Worksheet (template is attached to the application form)
- Resume of Project Manager (City or County staff, and/or representative of the thirdparty organization)
- Resumes of all outside consultants, contractors, and/or individuals responsible for project oversight
 - o Persons supervising grant projects must meet the Secretary of the Interior's Professional Qualification Standards
 - o If the applicant is planning to hire a consultant or subcontractor, resumes may be submitted following the selection process
- Any applicable cost estimates, maps, drawings, or photographs
- Determination of Eligibility Statement
 - o Required for all National Register nomination grant requests
 - o Required for all Construction/Development grant requests for properties not already listed on the National Register
 - o Recommended for all Survey/Inventory projects

Visit http://www.thc.texas.gov/preserve/projects-and-programs/national-register-historic-places/request-determination-eligibility for instructions on how to request a Determination of Eligibility Statement.

Submittal Deadline A complete grant application package (hard copy and electronic) must be received no

later than 5 p.m. Monday, November 5, 2018.

One electronic copy of the application must be submitted via e-mail **and** one printed copy must be delivered to:

HAND DELIVER OR COURIER SERVICE

Texas Historical Commission Community Heritage Development Division ATTN: Lorelei Willett, CLG Program Specialist 1304 Colorado Street Austin, Texas 78701

U.S. MAIL

Texas Historical Commission Community Heritage Development Division ATTN: Lorelei Willett, CLG Program Specialist PO Box 12276 Austin, Texas 78711-2276

WHO MAY APPLY

Only city or county governments, and state recognized Native American Tribes that have been individually "certified" by the National Park Service **before** November 5, 2018 are eligible to apply for CLG grants. **The THC** reserves the right to disqualify applications from CLG communities that are not in compliance with the CLG Certification Agreement.

In an attempt to distribute CLG grant funds to as many CLGs as possible, preference will be given to applicants that have not received or directly benefited from CLG grant funds in the past five years.

A CLG may submit more than one grant application; however, a separate application package must be submitted for each project request.

The following entities may also be eligible:

• An organization such as a non-CLG city or another unit of local government, a commercial firm, a non-profit entity or educational institution that has administrative capabilities that comply with applicable federal standards and has been <u>delegated as a third-party to administer the grant on behalf of the CLG</u>. The contributed services of the third party to the CLG may be counted toward the matching share requirements of the grant. The third party may apply for the CLG grant directly, in which case, the Historic Preservation Officer or CLG Representative and the Chief Elected Official must sign the application.

ELIGIBLE PROJECTS

Activities eligible for CLG grant funding must be tied to the statewide comprehensive preservation planning process. A copy of the THC's Statewide Preservation Plan can be found at: http://www.thc.texas.gov/preserve/projects-and-programs/texas-statewide-preservation-plan as well as in the grant application. In an effort to encourage local governments to develop and sustain an effective local preservation program critical to preserving local historic resources, priority for funding shall be given to those projects that directly relate to the following work categories:

- Architectural, historical, archeological surveys/inventories
- Preparation of nominations to the National Register of Historic Places
- Preparation of a local preservation plan
- Writing or amending a preservation ordinance
- Development of local design guidelines
- Research and development of a local preservation incentive program

The above list should not dissuade an applicant from applying for assistance towards other eligible projects such as:

- Development of educational publications and activities, slide shows, videos, websites, etc.
- Development of publication of walking/driving tours
- Development of architectural drawings and specifications
- Preparation of facade studies or condition assessments
- Rehabilitation or restoration of properties individually listed in the National Register of Historic Places or contributing to a National Register historic district
- Training expenses for individual commission members and staff

PROFESSIONAL QUALIFICATIONS STANDARDS

To ensure that appropriate historical, architectural, archeological and cultural properties are identified for public benefit through grant-in-aid assistance, persons supervising grant projects must be professionally qualified in accordance with 36CFR61. The Professional Qualification Standards can be found here: https://www.nps.gov/history/local-law/arch stnds 9.htm

SECTION 106

CLG Grants are funded with federal monies, and construction projects will require a formal Section 106 Review by the THC. This review will take place following the grant awards. Failure to obtain a review will result in forfeiture of the CLG Grant. The CLG State Coordinator will provide additional guidance once the grants are awarded. Additional information regarding Section 106 Review is available from the THC and the Advisory Council on Historic Preservation.

MATCHING FUNDS

Proposed projects are required to provide a local match for grant monies budgeted on a one-to-one (dollar for dollar) match equal to a 50-50 ratio for the total cost of the project. The local match may be any combination of cash and verifiable in-kind services. Projects may utilize all or partial match of verifiable in-kind services and/or goods as long as the local match equals a 50-50 ratio for the total cost of the project. For example, if a CLG has a project that costs \$40,000 and applies for a \$20,000 grant, the CLG may match \$15,000 in cash, and \$5,000 in staff services. It is important to note that the grant is reimbursement based, which means that the CLG will need to spend the grant amount plus the match upfront (\$40,000), and be reimbursed for the grant amount (\$20,000) as project milestones are achieved or at the completion of the project.

In order to maximize the limited CLG grant funds, the **THC may give preference to applications demonstrating a higher cash match**. The THC reserves the right to waive the local match requirements, in full or part, at its sole discretion. The THC also reserves the right to fund grant requests in part or in full.

Only non-federal monies may be used as a match, with the exception of Community Development Block Grants. All projects shall comply with federal requirements for state and local financial responsibility as stipulated in the Texas Administrative Code Title 13, Part 2, Chapter 15.6, Rules and Procedures for Certified Local Governments.

In extending this grant opportunity to your project, THC assumes the responsibility for ensuring that public money will be spent appropriately and with the maximum effectiveness. The THC is held accountable by the NPS for compliance with all applicable federal laws and regulations.

APPLICATION REVIEW PROCESS

Upon the receipt of applications and supporting materials, an interdisciplinary committee of agency staff will score each application based on the criteria specified on the application form. The scoring committee will make a funding recommendation to the Texas Historical Commission at the January Quarterly Meeting to fund the maximum number of projects based on the federal funding THC receives from the U.S. Department of Interior, National Park Service (NPS) Historic Preservation Fund Program. All applicants will be notified of the THC's decision.

If two or more applicant's scores are tied, the THC will select the applicant that has not received or directly benefitted from CLG grant funds in the past five years. If the scores are still tied, the THC will give preference to a project it can fully fund rather than partially fund.

GRANT TIMELINE AND RESPONSIBILITIES OF THE GRANTEE

September 2018 Applications for the FY2019 CLG grant period are made available.

November 5, 2018 A signed and complete application package, including all supporting materials, must be

received by the THC no later than 5 p.m. on Monday, November 5, 2018.

November 2018 Review of applications by an interdisciplinary committee of THC staff.

January 2019 Final award decisions made by the Texas Historical Commission at its Quarterly Meeting.

All applicants are contacted by mail, and phone or email regarding the THC's decision.

Feb 2019 - April 2019

THC sends preliminary notification to grant recipients that will include a request for a revised/amended project scope of work and budget. Once the scope of work and budget are agreed upon by the Grantee and THC, the grant contract will be sent to the Grantee for signatures. The contract must be signed by all parties before the commencement of project work. Failure to submit any or all of this documentation by the required deadlines may cause the requested grant monies to revert back to the THC.

The project manager, fiscal manager, and anyone else who will be significantly involved with the grant-funded project shall participate in a **CLG Grant Orientation** coordinated by the THC. The purpose of the orientation is to review project-specific requirements, expectations for project deliverables, important deadlines and milestones, and reimbursement procedures. The orientation requirement may be waived at the sole discretion of the THC.

The recordation of a **Preservation Easement** will be required for all construction and certain other projects prior to the commencement of any work. Duration of Preservation Easement will be based on award amount, see table below.

Award Amount:	Duration of Easement:
Less than \$10,000	10 years
\$10,000 - \$30,000	15 years
\$30,001 - \$50,000	20 years
Greater than \$50,000	30 years

If the Grantee is not doing the actual work, it must execute a contract with a subcontractor. All **subcontracted services and products** must be procured according to Federal procurement standards set forth in Chapter 17 of the Historic Preservation Fund (HPF) Grants Manual and 2 CFR Part 200.317- 200.326. THC will review and approve all RFPs and contracts between the Grantee and subcontractor.

Work conducted, or costs incurred, prior to the execution of the contract is not eligible for reimbursement.

April 2019 - Sept 2020 THC staff routinely review projects to monitor progress and provide assistance. Each

Grantee is required to provide the THC with **status reports** on each project funded, as requested.

The Grantee shall submit drafts of project deliverables, as available.

September 30, 2020

Deadline for the completion of <u>all work</u> eligible for reimbursement. Any work done after September 30, 2020 will not be eligible for reimbursement.

October 31, 2020

All final work products are due. All deliverables must be reviewed and approved by the THC, and accompanied by a Completion Report before the project is considered complete.

All final reimbursement requests are due. Eligible project expenditures incurred on a one-to-one (dollar for dollar) basis up to a 50-50 ratio of the total project cost shall be reimbursed to the CLG.

Elia Garcia Mayor

Rene Rodriguez

At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3 / Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

October 29, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Chief C. Rey

SUBJECT: Discussion and action to use property located on Moon Road Lot 1 Block 1 2.68 acres, to place a Police Modular Unit to house staff.

SUMMARY

The Police Department has outgrown the headquarters location at 670 Poona and the Substation located at 800 Rio Vista. The Police Department will be using asset forfeiture funds to LEASE a relocatable modular building at the property located on Moon road Lot 1 Block 1. It is a more strategic location as it sits nearby the other stations and is connected to the city impound and city fuel station.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

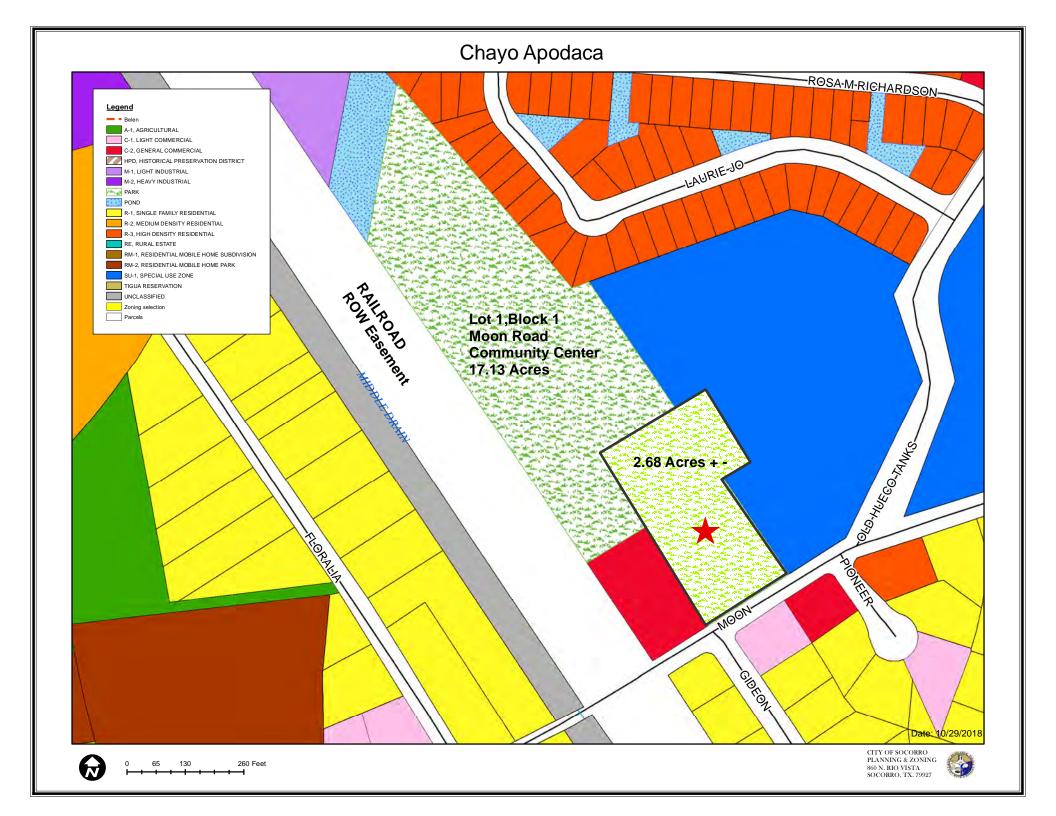
Deny relocation

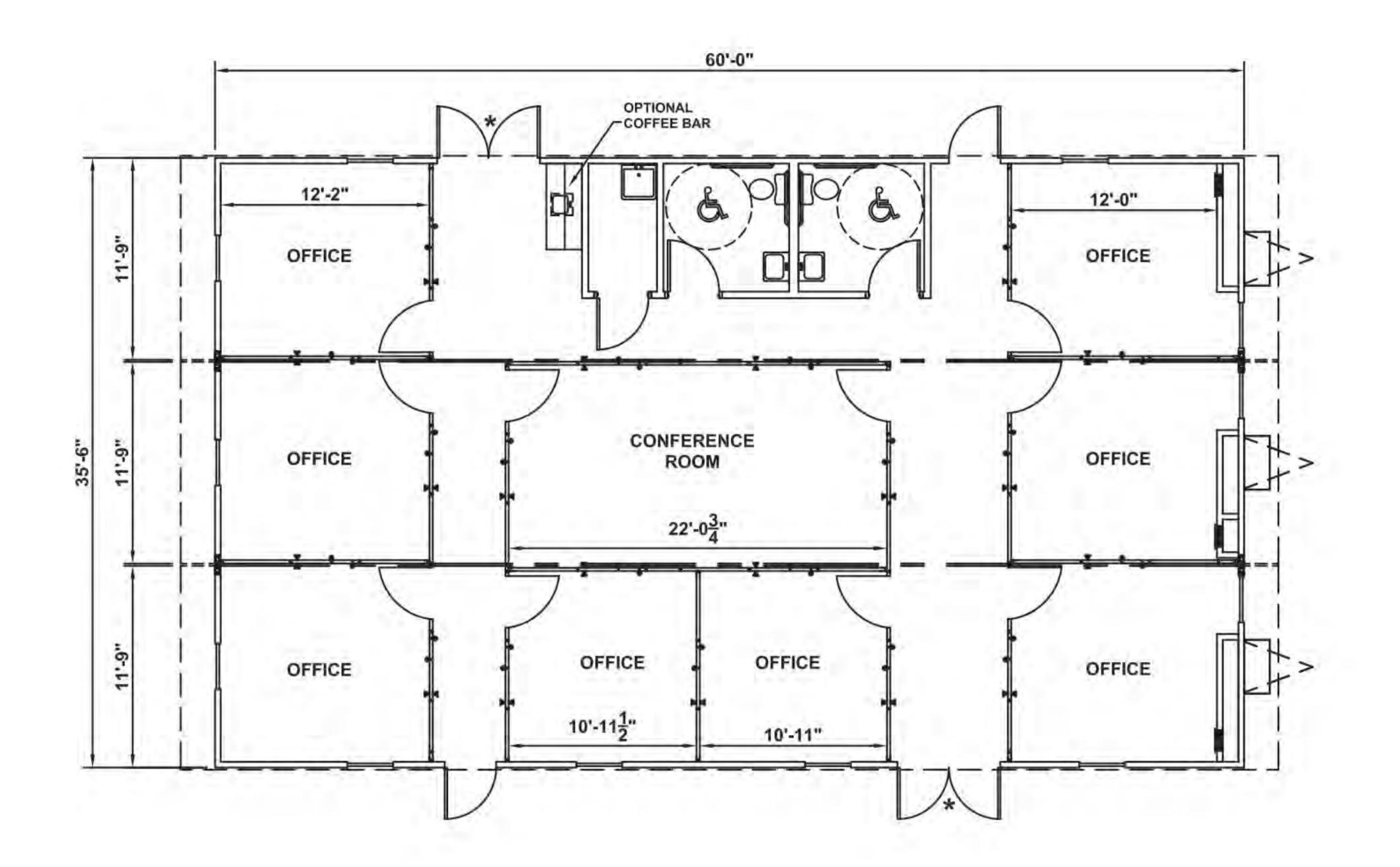
STAFF RECOMMENDATION

Approve staff recommendation

REQUIRED AUTHORIZATION

1.	City Manager	Date
2.	CFO	Date
3.	Attorney	Date









SOCORRO POLICE DEPARTMENT

The Socorro Police Department will be leasing a 64' x 36' Redi-Plex building that provides 2,304 sq. ft. Currently, the police department buildings are inadequate to accommodate the size of our agency. With the addition of this leased building, the police department will also be able to plan for growth within the next three to five years.

The new modular building will accommodate police administration, the criminal investigations unit, and the anticipation of the newly formed crime scene unit. The addition of this building will alleviate space at the Rio Vista sub-station and the Poona building.

The current police headquarters at 670 Poona Rd. will continue to be utilized as the Communications and Records building. In addition, the Rio Vista Station will continue to be utilized by patrol operations, property and evidence, and as our main processing center.

Rene Rodriguez Representative At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez, District 3 Mayor Pro-Tem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte City Manager

DATE:

November 1, 2018

TO:

MAYOR AND CITY COUNCIL

FROM:

Michael Medina, City Planner

CC:

Adriana Rodarte, City Manager

SUBJECT:

Final Plat Approval for Quail Mesa Replat "A" being a replat of Lot 2, Block 2, Quail Mesa located at 914 Quail Mesa Dr.

SUMMARY:

The property is located approximately 3,600 feet east from North Loop Dr. It has an area of 56,352 sf. 1.29 acres. The owner is Graciela Chagoya.

BACKGROUND:

The proposed land division is as follows:

Lot # 1 Area	28,176 sf or 0.6568 acres
Lot # 2 Area	28,176 sf or 0.6468 acres
Total Area	56.352 sf or 1.2936 acres

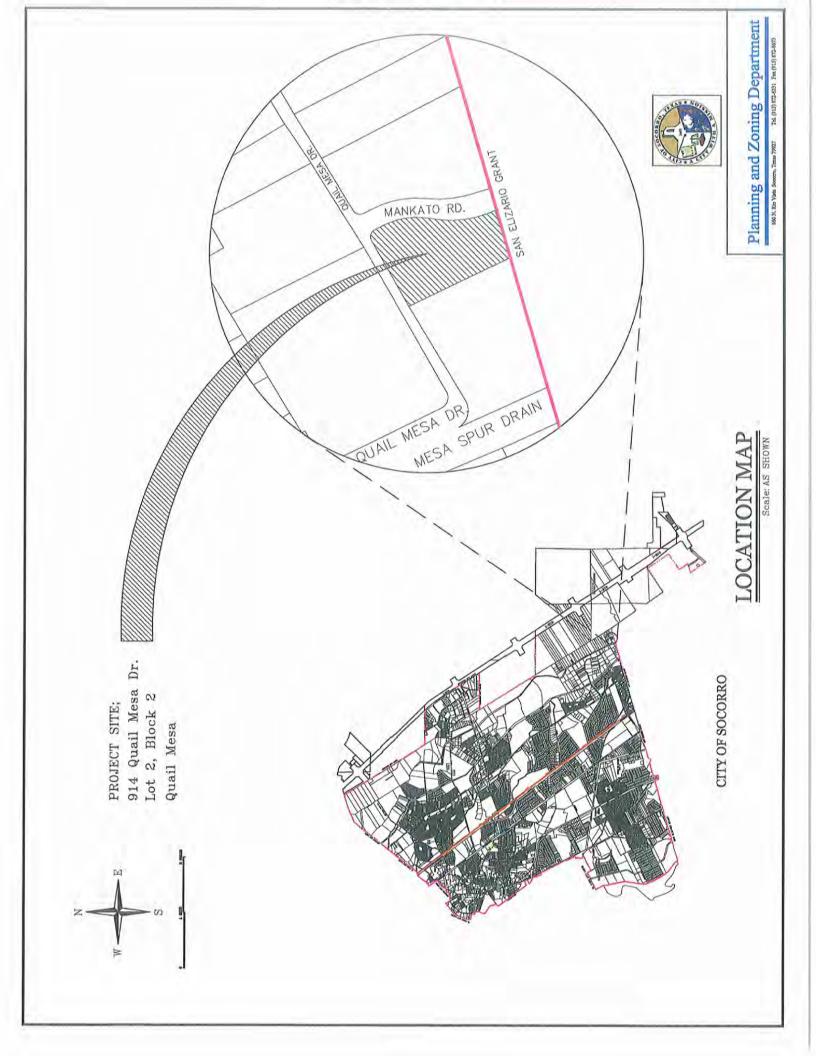
Quail Mesa Subdivision was recorded in 1985. Per the Flood Insurance Rate Maps, the referenced property lies within **Zone X**.

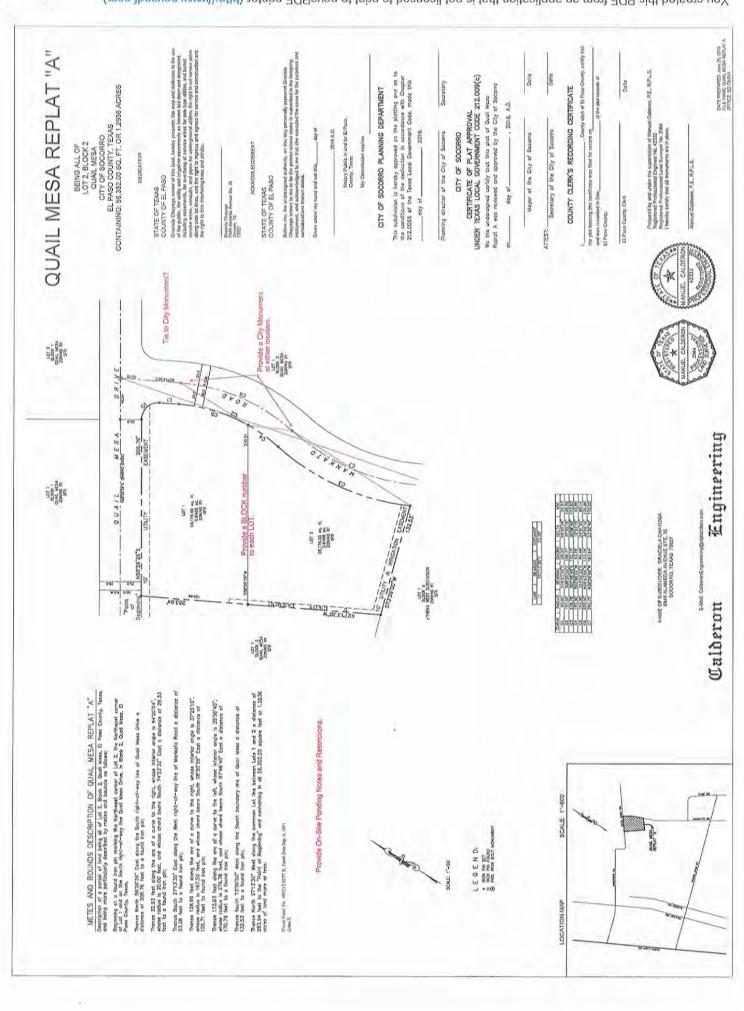
STAFF RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL to allow the applicant to record the proposed plat.

BOARD RECOMMENDATION:

The Planning and Zoning Commission recommends APPROVAL.







SUBDIVISION SUMMARY PROCEDURE MUNICODE CHAPTER 38-13

<u>Note:</u> The Council has authorized the City building official or his designee to approve a subdivision as a combined preliminary and final plat in any case where no public purposes would be served by separate steps. Such summary approval shall be given only when one or both following conditions exist:

- 1. The subdivision contains four or fewer lots;
- 2. Revision of subdivision, where the combination or recombination or portions of previously platted lots does not increase the total number of lots.

In all cases, the subdivision plat being considered for approval under this summary procedure shall be prepared according to the standards for plans and data for both preliminary and final plats as contained herein.

MUNICODE CHAPTER 38-7(a)(1)

<u>Note:</u> Whenever there is no need for dedication of streets or easements as described in Section 38-4 or 38-13, the City Council may waive the requirements for topography, street, utility and/or storm drainage as set forth.

LOT SPLIT APPLICATION

Name	7-30-18 of Subdivider: <u>Calderon</u> Enginee Address: <u>914 Quailmes a El Po</u>	ring Gracie la Chagoya
Home	Address: 914 Quailmes a Elpa	150 TX 799 27
Phone	Number: (915) 228/845	Contract Con
	Legal description of property to be subdivided:	
2.	Present zoning: [Area (Sq. Ft.) 28176	Present Land Use Recidencia
3.	Proposed land division:	
	Lot 1 Area: . 6468	_Acres
	Lot 2 Area: . 6468	Acres
	Total Area: 1. 2936	Acres

4.	Is dedication of easem required.	ent required? No If yes, appropriate letter from utilities is
		DOCUMENTS REQUIRED
1.	Plat of proposed subdicasements.	ivision done by a registered land surveyor showing existing
2.	proposed property and	ertified Abstractor showing that the subdivider owns or controls the latt the property is free from any liens or other encumbrances.
3.	Property deed of property	
4.		tructures and septic systems on the proposed subdivision. Future
5	Property Tax Certifica	the appropriate permits.
5.	Property Tax Certifica	ite.
		FEES
Applic	eation Fee:	\$150.00
200	inary Plat Review:	\$100.00
	Plat Review:	\$100.00
	eering Report Review:	\$200.00
	1 Improvement fee	<u>\$400.00</u> (per lot)
Total /	Consumption debters	
Total ((non-refundable):	
five (5		otection Agency's (EPA) regulations, construction sites larger than o have a storm water run-off plan and maintain detailed records

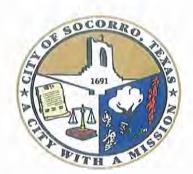
Mul Om-Applicant's Signature

Date

7.30.18

Rene Rodriguez Representative At Large

Cesar Nevarez District 1



Ralph Duran District 2

Victor Perez District 3 Mayor Pro-Tem

Yvonne Colon-Villalobos District 4

> Adriana Rodarte City Manager

DATE:

November 1, 2018

TO:

MAYOR AND CITY COUNCIL

FROM:

Michael Medina, City Planner

CC:

Adriana Rodarte, City Manager

SUBJECT:

Discussion and Action on the proposed Conditional Use Permit for a Mechanic Shop on Tract 11, Block 7, Socorro Grant at 9945 Alameda Ave.

SUMMARY:

The property matter of this request is 850' feet northwesterly from the intersection of Moon Rd and Alameda Ave. This property has an estimated area of 37,287 sf. (0.856 acres), owned by Herminia Herrera and represented by Brenda A. Valadez Carzoli.

BACKGROUND:

This property was detected by Code Enforcement with no business registration on April 10, 2018. The owner of the business was given a final notice April 27, 2018. A citation was issued May 8, 2018 for non-compliance. The owner applied for a conditional use permit July 23, 2018.

This lot was rezoned to C-2, General Commercial on January 6, 2005.

STATEMENT OF THE ISSUE:

In order for them to be allowed to operate a mechanic shop in a commercial zone, a conditional use permit must be obtained after the approval from P&ZC and Council.

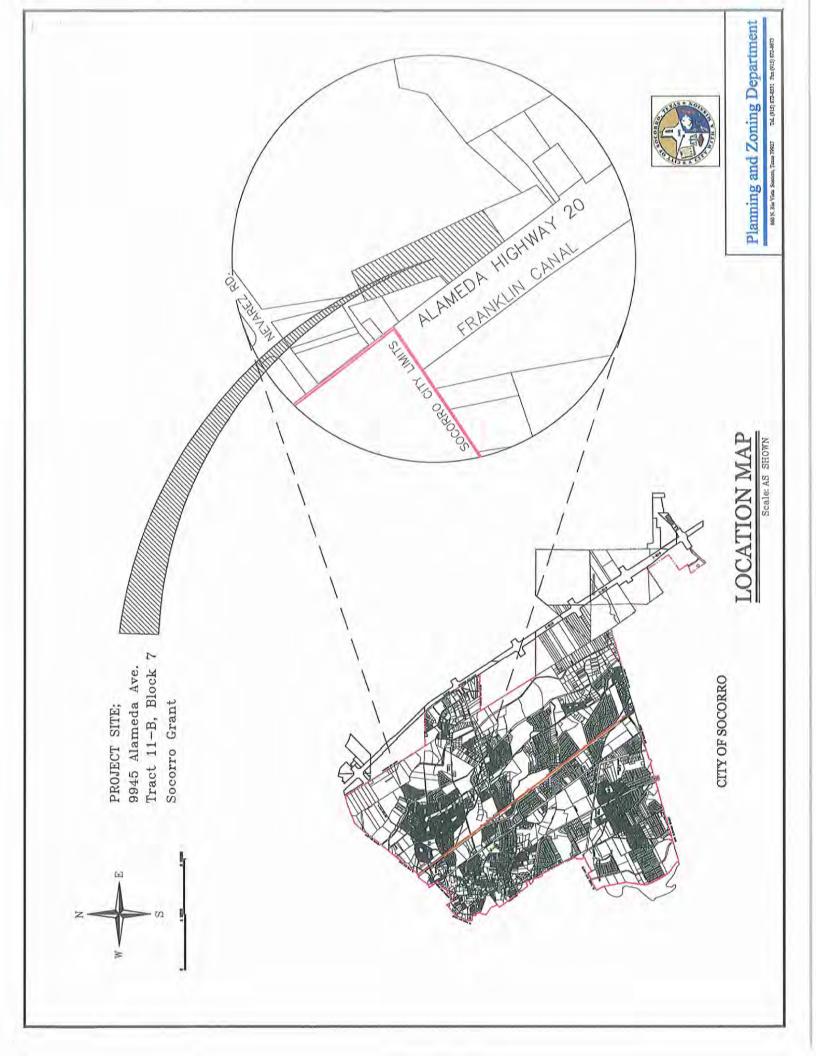
STAFF RECOMMENDATION:

The Planning and Zoning Department recommends DENIAL because there are pending code violations.

- 1. Mechanic work is being made in a structure that was not designed for such use.
- 2. There are pending code violations that must to be abated.
 - a. No business registration
 - b. Septic tank is dilapidated and destroyed
 - c. Parking lot is not a solid surface

BOARD RECOMMENDATION:

The Planni	ng and	1 Zoning	Commission	recommends	DENIAL	because	there	are	pending	code
violations.										









CONDITIONAL USE PERMIT REQUEST

1. Name: Ocean		O contract of the contract of	Date:		
Address: 9945	Alameda A	We EI POSO	TX 79927	Phone: 915 - 690	1-2192
Representative: B					
Address: 720	Belvidere	SIE E-SI	79912	Phone: 915-694-	2192
. Property Location:	9945 Alamac	the Ave El	Paso TX	79927	
Legal Description:	Tract 11 Ble	ck 7 S	ocorro Gr	and El Paso	County
				will be required. 505	3-5078
10	. MA	0	1		Brenda
Area (S	Sq. ft. or Acreage)	Curre	nt Zoning	Current Land	Use
				*.	
· ·	Proposed Zo	oning		Proposed Land Use	
All owners of recor	d must sign docum	ent.			
BEFORE	IS FORM MUST BE THIS REQUEST	CAN BE SCH	Eduled FOR Bren	EXHIBITS MUST BE A PUBLIC HEARING A PUBLIC HEARING A PUBLIC HEARING	TO THE PROPERTY OF
			4/	24/18.	(1)
	Date			Date	

Rene Rodriguez
Representative
At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez District 3 Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte City Manager

DATE:

November 1, 2018

TO:

MAYOR AND CITY COUNCIL

FROM:

Michael Medina, City Planner

CC:

Adriana Rodarte, City Manager

SUBJECT:

Consider and Take Action; on the approval request to allow the City Manager or Designee to sign and execute an easement agreement with the El Paso Electric Company to install an electric power line in the Rio Vista Community Center located at 901 N. Rio Vista Road.

REMARKS:

The purpose of this agreement is to establish a portion of land, see exhibit "A", as an easement for the installation of new overhead power lines. This agreement is necessary to allow the El Paso Electric Company to install a new line that will extend into the rear buildings as shown in exhibit "B" of the backup material.

The scope of work by the Electric Company will consist of:

- 1. Install new distribution poles and guy wires.
- 2. Transfer existing section/area lights to the new distribution poles.
- 3. Extend single-phase electric lines to the third building in the rear.

Note: The new line will extend to the third building for now, but the easement will extend to the last building for future extensions to provide power to the rest of the buildings.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL to allow the Electric Company to install the power lines needed to provide additional services to the rear buildings at the Rio Vista Community Center.

OVERHEAD & UNDERGROUND EASEMENT

EASEMENT

STATE OF <u>TEXAS</u> COUNTY OF EL PASO

Work Request: DT043289

For one dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, <u>CITY OF SOCORRO, TEXAS</u>, hereinafter called Grantor, grants unto El Paso Electric Company, hereinafter called Grantee, its successors and assigns, whose address is P.O. Box 982, El Paso, Texas 79960, the perpetual right, privilege, authority and easement to enter and erect, construct, operate, remove, inspect, access, and maintain a line of poles at any time with any and all necessary cables, lines, wires, crossarms, guys, and anchors, for an above ground electric distribution and/or transmission system together with an underground electric distribution system, including transformers (conventional or padmount), ducts, conductors, conduits, fixtures, pullboxes, manholes, handholes, service facilities transformers, vaults and any other usual appurtenances, pertaining thereto, together with the overhang of service wires, with the right of access, ingress, and egress, thereto for the installation, construction, operation, inspection, repair, maintenance, replacement, renewal or removal thereof, for the distribution and/or transmission of electricity, for any and all purposes, including communications, for which same is or may hereafter be used, over, upon and along the following described premises and the adjoining roads, streets and highways, in the county named above, to wit:

A portion of TRACT 6A, BLOCK NO. 3, SOCORRO GRANT, EL PASO COUNTY, TEXAS, AS MORE FULLY DESCRIBED IN THE REAL PROPERTY RECORDS OF THE CLERK OF EL PASO COUNTY IN THE STATE OF TEXAS IN DOCUMENT NO. 20060006079, as shown on the attached Exhibit A and Exhibit B and made a part hereof,

with the right to trim any trees and flora along and around said lines and electrical equipment so as to keep the lines and electrical equipment cleared, the right to erect and set the necessary brace poles, anchors and guy wires, and to do anything proper and necessary to operate and maintain same.

The authority granted herein includes the right to permit the attachment of the cables of any other company.

Buildings and structures of a permanent nature, including but not limited to fences, boundary walls, walkways and landscaping that obstruct access to or safe operational clearances from Grantee's electrical equipment; will not be built on or over the easement, or under any overhead electric lines, except with the prior written consent of Grantee.

This Easement is effective upon the date it is executed by Grantor as stated in the Acknowledgement of Grantor's execution.

[Signatures on following page.]

OVERHEAD & UNDERGROUND EASEMENT

GRANTOR

CITY OF SOCORRO, TEXAS

By:				
Name: Title:				
THE STATE OF				
COUNTY OF				
				-
This instrument was acknowledged before me on	this	day of _		, 20
by			of	
NAME		TILE (s)he ex	ecuted same for the pur	pose
COMPANY NAME and consideration therein expressed and in the c	apacity therein st	ated.		
			Notary Public in and for the State of	,
Commission Expires:				
GRANTEE				
EL PASO ELECTRIC COMPANY				
Ву:				
Name: Daniel J. Monteros Title: Manager – Land Management				
THE STATE OF TEXAS § COUNTY OF EL PASO §				
This instrument was acknowledged before me or	this	day of _		, 20
by Daniel J. Monteros, Manager - Land Manage	ment of El Paso	Electric	Company who stated th	nat (s)he
executed same for the purpose and consideration				
Service and a service of the service and described in the				
		-	Notary Public in and for the State of Texas	
Commission Expires:				
			55	
EASEMENT OVERHEAD & UNDERGROUND BUSINESS ENTITY	INITIALS:		Page 2	of 2

Work Request: DT043289







LEGEND (NOT ALL SYMBOLS APPLY)

PADMOUNT TRANSFORMER

UNDERGROUND EASEMENT

- ANCHOR EASEMENT

SWITCH GEAR

OVERHEAD EASEMENT OVERHEAD/UNDERGROUND EASEMENT

EXISTING POWERLINE





LEGEND (NOT ALL SYMBOLS APPLY)

PADMOUNT TRANSFORMER

ANCHOR EASEMENT

SWITCH GEAR

Sol.

- - - - - - - - - UNDERGROUND EASEMENT

OVERHEAD/UNDERGROUND EASEMENT OVERHEAD EASEMENT

EXISTING POWERLINE

EL PASO ELECTRIC

DATE: 10/2/2018

WORK ORDER(S): DT043289

INITIALS

Rene Rodriguez At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3 / Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

October 29, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Planner, Michael Medina

SUBJECT: Discussion and action to relocate Veterans Park to Horizon "Block 9, Socorro Grant, Tract 16" 6.10 acres.

SUMMARY

The purpose of this change is:

- Commercial Land uses
- Greater Visibility
- Major roadway accessibility
- Hike and Bike Trails

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

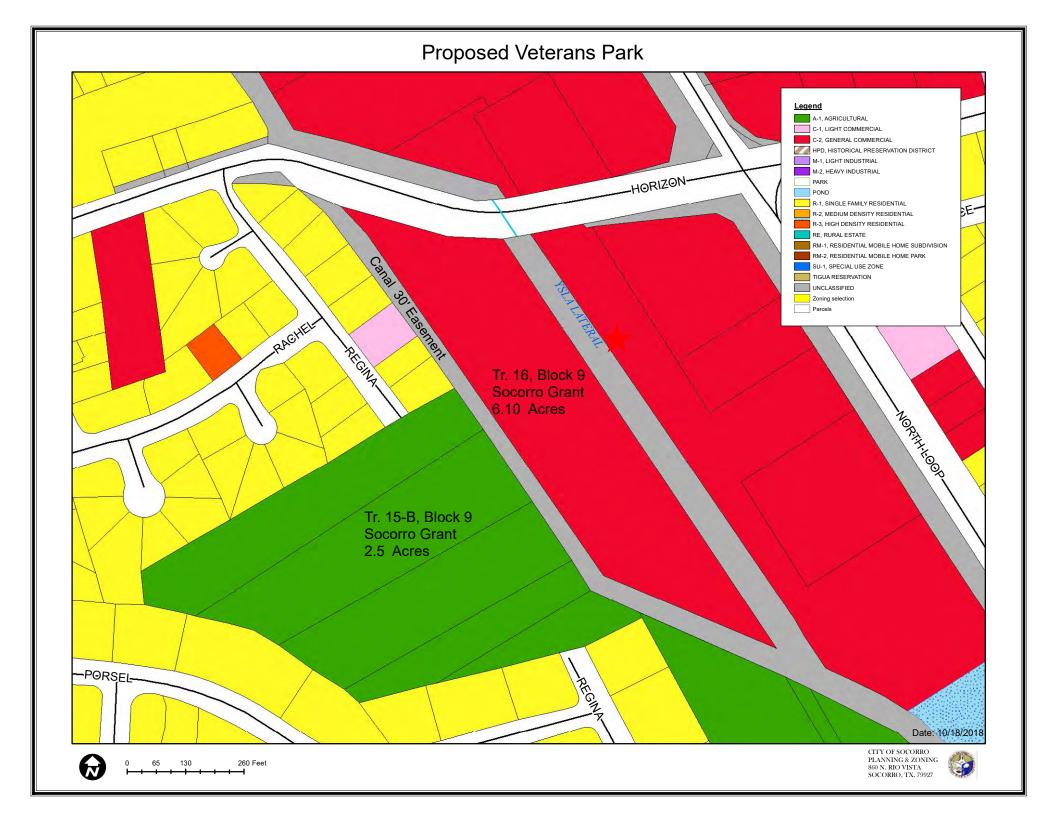
Deny relocation

STAFF RECOMMENDATION

Approve staff recommendation

REQUIRED AUTHORIZATION

1.	City Manager	Date
2.	CFO	Date
3.	Attorney	Date



Rene Rodriguez

At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

DATE: October 24, 2018

TO: MAYOR AND COUNCIL

FROM: Adriana Rodarte

SUBJECT: Discussion and action on calling a Regular Council Meeting for the month of December pursuant to Section 3.07 of the Socorro City Charter.

SUMMARY

The Socorro City Charter states that we have to select a date for the Regular Meeting for the month of December.

BACKGROUND

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE NO APPROVE

STAFF RECOMMENDATION

Section 3.07 MEETINGS

- A. The City Council shall hold at least two regular meetings, the first and third Thursday of each month, except December, when at least one regular meeting shall be held, at a time to be fixed by it for such regular meetings, and may hold as many additional meetings as may be necessary for the transaction of the business of the City and its citizens. The City Council has the discretion to change the regular meeting dates at their discretion.
- B. The Mayor shall, with three voting City Council members, constitute a quorum. In the absence of the Mayor, any of the four City Council members shall constitute a quorum. If, because of one (1) or more vacancies, the City Council comprises less than five (5) members, 3 voting members shall constitute a quorum. At any meeting at which both the Mayor and Mayor Pro Tem are absent, the remaining three voting Council members may appoint any Council member to preside as acting Mayor.
- C All meetings of the City Council shall be open to the public except as provided by law. (Texas Open Meeting Act)
- D. All meetings of the City Council shall be held at the City Hall, except that in an emergency situation, the City Council may designate another place of such meetings, specifying the location on the notice of such meetings, posted in conformance with the Texas Open Meeting Act and any other applicable State Law(s).
- E. Special meeting of the City Council shall be called by the City Secretary upon written request of the Mayor and/or three (3) members of the City Council.

Section 3.08 RULES OF PROCEDURE

The City Council shall determine, by ordinance, its own rules of procedure and order of business. The Agenda will consist of every item that will be discussed in public with public input through proper proceedings, except those items that will be discussed in Executive Session. Minutes of all meetings of the City Council, written, audio and visual, including the results of all votes, shall be taken and recorded. Such minutes shall constitute a permanent record to which any citizen may have access at all reasonable times; except under Executive Session. (The Open Meetings Act prohibits disclosure of executive session recordings and/or minutes).

Section 3.09 OFFICIAL BONDS FOR CITY EMPLOYEES

The City Council shall be required to maintain fidelity bonds on all municipal officers and all employees of the City who handle municipal funds. The amount of such bonds and types of coverage shall be determined by City Council and the cost shall be borne by the City.

Section 3.10 INTERFERENCE WITH ADMINISTRATION

Rene Rodriguez

At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos

District 4

Adriana Rodarte
City Manager

DATE: October 24, 2018

TO: MAYOR AND COUNCIL

FROM: Adriana Rodarte

SUBJECT: Discussion and action on appointing a new Mayor Pro Tem pursuant to Section 3.03 of the Socorro City Charter.

SUMMARY

The Socorro City Charter states that we have to appoint a member of Council to be Mayor ProTem for no longer than one year. Mr. Perez as served as Mayor Pro Tem during the past year and we need to select a new Mayor Pro Tem.

BACKGROUND

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE NO APPROVE

STAFF RECOMMENDATION

F. Show proof that his/her homestead and residency are one and the same, and that such property lies within the corporate boundaries of the City of Socorro.

Section 3.03 MAYOR AND MAYOR PRO TEM.

- A. The Mayor shall be the official head of the City government. The Mayor shall be the chair and shall preside at all meetings of the City Council. The Mayor shall, except as provided otherwise by the City Council, sign all official documents such as ordinances, resolutions, conveyances, grant agreements, official plats, contracts and bonds. The Mayor shall appoint special committees as advisable and as instructed by the City Council. The Mayor shall perform such other duties consistent with this Charter or as may be imposed by the City Council.
- B. The City Council shall elect from among its members an acting Mayor Pro Tem who shall act as Mayor during the absence or disability of the Mayor.
- C. The Mayor, or the Mayor Pro Tem while presiding over the City Council in the absence of the Mayor, shall vote only in the case of a tie except to pass an ordinance when the voting membership of the Council is reduced below five (5) owing to one or more absences and/or vacancies and/or abstentions.
 - The Mayor Pro Tem shall serve in his or her capacity as Mayor Pro Tem for not longer than one (1) year from the date of appointment by the City Council as prescribed by Texas Local Government Code §22.037.

Section 3.04 GENERAL POWERS AND DUTIES

D.

The City Council. The City Council shall be the legislative and governing body of the City and shall have control of the City finances, property, functions, services, affairs and programs, subject only to the terms and provisions of this Charter. The City Council shall have the power to ordain, alter, amend or repeal and enforce ordinances, resolutions, rules, orders, and regulations, for any public purpose, that are not in conflict with this Charter, or Federal or State Law. The City Council shall have the power and authority to provide for any public purpose, including but not limited to recreation, the regulation and control of public property, municipal finances, the preservation of the public peace and good order, the security and protection of the public health, safety and welfare, the promotion of trade, commerce and economic development, the beautification and quality of life within the City, and any other governmental or proprietary service or program. The City, by and through its City Council, shall have full and complete power of local self government to the fullest extent not in conflict with this Charter and State Law, including all such authorities and privileges that are now or hereafter provided to cities by State Law and such power and authority, both express and implied, as necessary to accomplish and enforce any such duty, program or public purpose.

Rene Rodriguez At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor Pro-Tem

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

October 26, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

SUBJECT: Discussion and Action to have Judge Lujan as the Associate Judge for the City of Socorro in lieu of Judge Velarde absence and for any transferred cases.

SUMMARY

Judge Lujan, is willing to assist the City of Socorro with any cases that SMC is unable to hear at no cost to the city. He has always helped out the community and wants to continue.

The Judge needs to attend an annual training to receive certification to be a Municipal Judge, we are requesting the city to pay for this annual training to have Judge Lujan serve as an Associate Judge for our court when needed.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source: GF

Amount: \$400.00 to \$500.00

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

<u>ALTERNATIVE</u>

N/A

STAFF RECOMMENDATION

REQUIRED AUTHORIZATION

1.	City Manager	Date
2.	CFO	Date
3.	Attorney	Date

Rene Rodriguez

At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

October 26, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

SUBJECT: DISCUSSION AND ACTION TO CANCEL NOVEMBER 15, 2018 REGULAR COUNCIL MEETING DUE TO LACK OF QUORUM.

SUMMARY

Mayor Elia Garcia, At-large Representative Rene Rodriguez, District 1 Cesar Nevarez, District 2 Ralph Duran and District 4 Yvonne Colon-Villalobos will be in training the week of November 15th.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

N/A

STAFF RECOMMENDATION

N/A

1.	City Manager	Date
2.	CFO	Date
3.	Attornev	Date

Rene Rodriguez

At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/ Mayor Pro-Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

October 29, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Adriana Rodarte, City Manager

SUBJECT: DISCUSSION AND ACTION TO ADOPT RESOLUTION 556 THAT WHERE THE CITY OF SOCORRO PLEDGES TO CREATE A COMPLETE COUNT COMITTE AS THE U.S. CENSUS BUREAU IS REQUIRED TO BY THE UNITED STATES CONSTITUTION TO CONDUCT A COUNT OF ALL PERSONS.

SUMMARY

RESOLUTION # 556 (DRAFT)

Creation of the 2020 City of Socorro Complete Count Committee

WHEREAS the U.S. Census Bureau is required by the United States Constitution to conduct a count of all persons; and

WHEREAS the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count;

WHEREAS the City of Socorro Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community;

WHEREAS the City of Socorro Complete Count Committee will work with the Census Bureau and the State of Texas to strive for an accurate count.

NOW THEREFORE, BE IT RESOLVED that City of Socorro establishes a 2020 Census Complete Count Committee.

PASSED and APPROVED this	day of	,	_ 2018
CITY OF SOCORRO			

Elia Garcia				
Mayor				
ATTEST:				
Olivia Navarro				
City Clerk				
City Clerk				
STATEMENT OF THE ISSUE				
FINANCIAL IMPAC	<u>T</u>			
Account Code (GF/GI	L/Dept): N/A			
Funding Source: N/A				
Amount:				
Quotes (Name/Commo	odity/Price) N/A			
Co-op Agreement (Na	me/Contract#) N/A			
<u>ALTERNATIVE</u>				
Deny removal of cond	itions			
STAFF RECOMMEN	<u>IDATION</u>			
N/A				
REQUIRED AUTHO	RIZATION			
1. City Manag	ger	Date		
2. CFO		Date		
3. Attorney _		Date		

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Rene Rodríguez At-Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor ProTem

Yvonne Colon-Villalobos

District 4

RESOLUTION 556

Creation of the 2020 City of Socorro Complete Count Committee

WHEREAS the U.S. Census Bureau is required by the United States Constitution to conduct a count of all persons; and

WHEREAS the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count;

WHEREAS the City of Socorro Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community;

WHEREAS the City of Socorro Complete Count Committee will work with the Census Bureau and other local governments in the County of El Paso to strive for an accurante count.

NOW THEREFORE, BE IT RESOLVED that City of Socorro establishes a 2020 Census Complete Count Committee.

Passed and approved this 1st day of November, 2018.

	CITY OF SOCORRO
	Elia Garcia, Mayor
ATTEST:	
Olivia Navarro, City Clerk	

Rene Rodriguez

At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3/Mayor Pro-Tem

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager

October 26, 2018

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: At-Large Representative, Rene Rodriguez

SUBJECT: Discussion and Action to proceed with the excavation of the onion field using the general fund balance.

SUMMARY

One of the City's major capital improvement consist of the exaction of the onion field to alleviate water coming down from up north and causing flooding in the surrounding area. I am requesting council to consider using our general fund balance to expedite this project. Once CO's are acquired we can replenish our fund balance.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

N/A

STAFF RECOMMENDATION

N/A

REQUIRED	AUTHORIZATION
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1.	City Manager	Date
2.	CFO	Date
3.	Attorney	Date

Rene Rodriguez
At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3 / Mayor Pro Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: 10-25-18

TO: Mayor & Council Members

FROM: District 2 Representative, Ralph Duran

SUBJECT: Discussion and action to have Mayor and Council appoint member to the Adhoc Charter Committee.

SUMMARY

To address and change items in the City Charter.

BACKGROUND

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE APPROVE NOT APPROVE

STAFF RECOMMENDATION