

*Ivy Avalos*  
Mayor  
  
*Ruben Reyes*  
At Large  
  
*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 /Mayor ProTem

*Rudy Cruz, Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**NOTICE OF REGULAR COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

LA INSTALACIÓN ES ACCESIBLE PARA SILLAS DE RUEDAS Y HAY PLAZAS DE ESTACIONAMIENTOS DISPONIBLES. LAS SOLICITUDES DE ADAPTACIÓN PARA SERVICIOS DE TRADUCCIÓN DEBEN HACERSE 48 HORAS ANTES DE ESTA REUNIÓN. COMUNÍQUESE CON LA OFICINA DEL SECRETARIO DE LA CIUDAD AL (915) 858-2915 PARA OBTENER MÁS INFORMACIÓN

.....

NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS WILL BE HELD ON THURSDAY THE 5<sup>TH</sup>, DAY OF JANUARY, 2023 AT 6:00 P.M. AT THE CITY HALL CHAMBERS, 860 N. RIO VISTA RD., SOCORRO, TEXAS AT WHICH TIME THE FOLLOWING WILL BE DISCUSSED:

THIS WRITTEN NOTICE, THE MEETING AGENDA, AND THE AGENDA PACKET, ARE POSTED ONLINE AT [HTTP://CI.SOCORRO.TX.US/CITY-CLERK-PUBLIC-NOTICE](http://ci.socorro.tx.us/city-clerk-public-notice) THE PUBLIC CAN ALSO ACCESS THE MEETING BY CALLING TOLL FREE-NUMBER 844-854-2222 ACCESS CODE 323610.

THE PUBLIC MAY CALL IN 844-854-2222 ACCESS CODE 323610 BY 5:30 PM MOUNTAIN STANDARD TIME (MST) ON JANUARY 5, 2023 TO SIGN UP FOR PUBLIC COMMENT AND THE AGENDA ITEM THEY WISH TO COMMENT ON. THE PUBLIC THAT SIGNED UP TO SPEAK WILL BE CALLED UPON BY THE PRESIDING OFFICER DURING THE MEETING.

.....

1. Call to order
2. Pledge of Allegiance and a Moment of Silence

**3. Establishment of Quorum**

**PUBLIC COMMENT**

- 4. Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

**PRESENTATION**

- 5. *Presentation*** by City Manager, regarding November 2022 Monthly Report.

*Adriana Rodarte*

**NOTICE TO THE PUBLIC**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

**CONSENT AGENDA**

**PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE SCHEDULED PUBLIC HEARING-ORDINANCE 320**

- 6. *Excuse*** absent council members.

*Olivia Navarro*

- 7. *Approval*** of Regular Council Minutes of December 1, 2022.

*Olivia Navarro*

- 8. *Discussion and action*** on approving October 2022 Unaudited Financial Report.

*Charles Casiano*

- 9. *Discussion and action*** on approving October 2022 Cash Receipts Report. *Charles Casiano*

**10. Discussion and action** on approving October 2022 Accounts Payable Report.

***Charles Casiano***

**11. Introduction, First Reading, and Calling For A Public Hearing** of an Ordinance to allow the rezoning of Block 1, Lot 2, Gallardo Subdivision, located at 851 Walcott Drive, Socorro, Texas from R-1 (Single Family Residential) to R-2 (Medium Density Residential) to allow for a duplex and to approve the Detail Site Plan.

***Carlos Gallinar***

## **REGULAR AGENDA**

### **ORDINANCES/PUBLIC HEARINGS**

**12. Public Hearing** of an Ordinance to allow the Rezoning of Tract 4-C-16, Block 3, Socorro Grant located at 793 Horizon Blvd, Socorro, Texas from R-1 (Single Family Residential) to C-2 (General Commercial) to allow for a Bakery and Retail Center.

***Carlos Gallinar***

**13. Second Reading and Adoption** of an Ordinance to allow the Rezoning of Tract 4-C-16, Block 3, Socorro Grant located at 793 Horizon Blvd, Socorro, Texas from R-1 (Single Family Residential) to C-2 (General Commercial) to allow for a Bakery and Retail Center.

***Carlos Gallinar***

**14. Public Hearing** of an Ordinance to amend Chapter 46 Zoning, Article IV. District Regulations, Division 3 R-1 Single Family Residential District, Section 46-237. Conditional Uses (Requires Permit). By Adding Subsection 5. Commercial Vehicles.

***Carlos Gallinar***

**15. Second Reading and Adoption** of an Ordinance to amend Chapter 46 Zoning, Article IV. District Regulations, Division 3 R-1 Single Family Residential District, Section 46-237. Conditional Uses (Requires Permit). By Adding Subsection 5. Commercial Vehicles.

***Carlos Gallinar***

**16. Public Hearing** of An Ordinance to allow the Rezoning of Block 1, Lot 1, Horn Subdivision, Block 1, Lot 2, Horn Subdivision, Block 1, Lot 3, Horn Subdivision, and Block 1, Lot 4, Horn Subdivision located at 10678, 10680, 10682 10684 Horn Circle, Socorro, Texas, from R-1 (Single-Family Residential) To R-2 (Medium Density Residential) to allow Multi-Family Residential, and to approve The Detail Site Plan.

***Carlos Gallinar***

**17. Second Reading and Adoption** of An Ordinance to allow the Rezoning of Block 1, Lot 1, Horn Subdivision, Block 1, Lot 2, Horn Subdivision, Block 1, Lot 3, Horn Subdivision, and Block 1, Lot 4, Horn Subdivision located at 10678, 10680, 10682 10684 Horn Circle, Socorro, Texas, from R-1 (Single-Family Residential) To R-2 (Medium Density Residential) to allow Multi-Family Residential, and to approve The Detail Site Plan.

***Carlos Gallinar***

## **HUMAN RESOURCE DEPARTMENT**

**18. Discussion and action** on approving the amended job description from City Auditor to Financial Compliance Analyst.

***Carol Candelaria***

**PLANNING AND ZONING DEPARTMENT**

- 19. Discussion and action** to approve Resolution 726 approving the preliminary plat for a portion of Tract 13-A, Block 5, Socorro Grant, Socorro, Texas located on North Loop Rd.

***Carlos Gallinar***

**CITY MANAGER**

- 20. Discussion and action** on approving engaging with SBNG Certified Public Accountants for Auditing Fiscal Year 2021 – 2022.

***Adriana Rodarte***

- 21. Discussion and action** to approve the purchase of Lone Star Drill Rigs LS300 H+ Hydraulic Basic Rig Package from Little Beaver Inc. in the amount of \$27,999.00.

***Adriana Rodarte***

- 22. Discussion and action** to approve opening a new Wells Fargo Account for the Police Property and Evidence Department to deposit moneys collected as property and evidence.

***Adriana Rodarte***

- 23. Discussion and action** to approve District 3 Representatives Rudy Cruz Jr. to travel for the El Paso Days in Austin 2023 February 14, 2023 through February 16, 2023.

***Adriana Rodarte***

- 24. Discussion and action** to approve the lease with New in Blue, Inc., of 25 PDA handheld mobile Device, 25 Brother Printer with wall and auto charger, application software with Printer Paper in the amount of \$46,857.00.

***Adriana Rodarte***

- 25. Discussion and action** to approve CEA Group Work Authorization No. 2 and authorize City Manager or her designee to execute work authorizations.

***Adriana Rodarte***

**MAYOR AND COUNCIL**

- 26. Discussion and action** to approve the appointment of Cassandra Muro to the Civil Service Commission Place 5.

***Ruben Reyes***

- 27. Swearing in** of newly appointed commissioner.

- 28. Discussion and action** to approve the installation of streetlights on Middle Drain.

***Yvonne Colon-Villalobos***

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY  
Section 551.072 DELIBERATION REGARDING REAL PROPERTY  
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT  
Section 551.074 PERSONNEL MATTERS

***Discussion on the following:***

**29. Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters.  
***Adriana Rodarte***

**30. Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.  
***Adriana Rodarte***

**31. Discussion and action** regarding pending litigation and receive status report regarding pending litigation.  
***Adriana Rodarte***

**32. Discussion and action** to authorize city manager to engage a third party to conduct an investigation into conduct of elected officials as requested by city council [551.071].  
***Adriana Rodarte***

**33. Discussion and action** regarding Appeal of Texas Gas Service Company, a division of One Gas, Inc., from the rate decisions of the cities of El Paso, Anthony, Clint, San Elizario, Socorro, et. al, Case No. 00011506 before the Railroad Commission of Texas [551.071].  
***James A. Martinez***

**34. Adjourn**

**DATED THIS 29<sup>th</sup> DAY OF DECEMBER, 2022**

By:   
Olivia Navarro, City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 29<sup>TH</sup> OF DECEMBER, 2022**

By:   
Olivia Navarro, City Clerk

Agenda posted: 12-29-22 @ 9:12  
Removed: \_\_\_\_\_ Time: \_\_\_\_\_ by: \_\_\_\_\_

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor Pro Tem

*Rudy Cruz Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

December 28, 2022

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Presentation by City Manager, regarding November 2022 monthly report.**

**SUMMARY**

City Manager will provide a brief report on all City of Socorro Departments for the month of November 2022.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**Socorro Municipal Court  
November 2022**

1. SMC has arraignments every Mondays of the month, from 8:30 AM to 11:30 AM and from 1:30 PM to 5:30 PM.
2. November 1<sup>st</sup> submitted the October DSC report to the City Clerk.
3. November 1<sup>st</sup> submitted the monthly Omni Base report (defendants with active warrants will not be able to renew their DL).
4. November 2<sup>nd</sup> Code Enforcement Hearings were set all day.
5. November 4<sup>th</sup> Collections report was submitted to the collection law firm.
6. November 7<sup>th</sup> thru November 10<sup>th</sup> was the Municipal Court Week. SMC displayed useful information provided by TMCEC, TxDOT and DPS; snacks were also provided to the public at the court lobby.
7. November 15<sup>th</sup> FTA hearings were set all day.
8. November 16<sup>th</sup> submitted the Convictions/Dismissals to DPS and the Office of the Court administration (OCA).
9. November 29<sup>th</sup> Showcause Hearings were set all day.

**15 cases were closed with Jail Credit (CFTS).**

**0 Capias Pro Fine were issued.**

**17 Alcohol offence, 1 Curfew 12 Paraphernalia and 22 Traffic citations were issued to minors under 21 years old.**

**0 warrants 0 Magistrate were signed by Honorable Judge David Nevarez the month of November 2022.**

**169 citations were issued by SPD, 10 DPS, 83 Animal Control and 94 Code.**

**\$42,448.62 total collected this month.**



City of Socorro

HR Monthly Report for  
November 2022

Carol Candelaria  
Human Resources Director

December 13, 2022

## Human Resources November 2022 Report

Human resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

### 1. Employee Birthdays, Anniversaries for the Month

<u>Last Name</u>	<u>First Name</u>	<u>Birth Date</u>	<u>Position</u>
Casiano	Charles	24-Nov	Finance Director
Dominguez	Julio	7-Nov	Field Operations Supervisor
Gonzales	Estevan	25-Nov	IT Director
Gonzalez	Leopoldo	15-Nov	Laborer
Hernandez	Miguel	3-Nov	Police Officer
Jara	Trinity	19-Nov	PD Dispatcher Supervisor
Lopez	Norman	13-Nov	Laborer
Ortiz-Garcia	Yadira	30-Nov	Communications Dispatcher
Provencio	Graciela	11-Nov	Custodian
Rodriguez	Sandie	5-Nov	Communications Dispatcher
Rosario	Li	9-Nov	Sergeant
Vizcaino Cardoza	Amalia	30-Nov	Evidence Custodian

### 2. Employee Birthdays

<u>Last Name</u>	<u>First Name</u>	<u>Hire Date</u>	<u>Position</u>
Borjon, III	Jose	11/1/2021	Laborer
Colon Villalobos	Yvonne	11/17/2016	Councilwoman
Cruz, Jr	Rodolfo	11/9/2021	Councilman
Del Villar	Juan	11/9/2010	Fleet Mechanic
Dominguez	Luis	11/15/2019	Laborer
Duron	Osvaldo	11/1/2021	Maintenance Technician
Fraire Jr.	Jose	11/17/2014	Police Officer (Detective)
Gallinar	Rodolfo	11/8/2021	City Planner
Garcia	Alejandro	11/17/2016	Councilman
Gonzalez	Leopoldo	11/20/2017	Laborer

Hernandez	Ivan	11/2/2015	Court Clerk
Magana	Yadira	11/1/2021	Planning Clerk
Nevarez	Cesar	11/20/2017	Councilman
Pacheco	Fernando	11/1/2021	Laborer
Rivera	Erica	11/27/2017	Administrative Assistant
Ruiz	David	11/1/2021	Laborer
Soto	Ruth	11/19/2012	Police Officer
Triste	Stephanie	11/5/2018	Police Officer
Zamora	Veronica	11/26/2018	Administrative Assistant

3.

**Vacancies** **15**

**Police Department** **Total** **7**

Police Officers		5	
Code Enforcement Officer		1	
Police Recruits		2	

**Parks and Public Works** **Total** **5**

Equipment Operator		1	
Laborer		3	
Director		1	
<b>Recreation Center</b>		<b>Total</b>	<b>1</b>
Art Coordinator - PT		1	

Public Humanities

<b>Planning And Zoning</b>		<b>Total</b>	<b>1</b>
Planner		1	
<b>City Auditor</b>		<b>Total</b>	<b>1</b>

4.

**New Hires for the Month****6**

<b>Last Name</b>	<b>First Name</b>	<b>Hire Date</b>	<b>Position</b>
Alva	Mark	11/15/2022	Communications Dispatcher
Espinoza, Jr	Juan	11/29/2022	IT Technician
Garcia	Maida	11/17/2022	Communications Dispatcher
Hernandez	Miguel	11/28/2022	Police Officer
Najera	Julie	11/4/2022	Communications Dispatcher
Rodriguez	Sandie	11/17/2022	Communications Dispatcher

**5.****Separations / Retirement****2**

<b>Name</b>	<b>Position</b>	<b>Department</b>	<b>Last Day Worked</b>
Barraza, Lorenzo	Police Officer	Police	11/23/2022
Workman, Myrna	Animal /Code Enforcement Lead	Police	11/25/2022

**6. Personnel Changes Promotion, Transfers****0**

Duron, Osvaldo	Maintenance Tech	City Manager	11/01/2022
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**7.****Leave request / FMLA /  
Department****2**

Parks and Public Works		<b>1</b>
Police Department		<b>1</b>
Planning and Zoning		<b>0</b>
Recreation Center		<b>1</b>
City Manager		<b>0</b>

**8.****Performance Reviews for the month****14***Note: Evaluation notices are sent last week of the month for the upcoming months reviews*

City Manager	<b>1</b>
Finance	<b>0</b>
PPW	<b>6</b>

Police	3
Rec Center	0
Animal / Code Enforcement	1
Municipal Court	1
Planning & Zoning	2
Grants	0

9.

**Incidents / Workers Compensation Reported: 6**

City Manager	0
Finance	0
PPW	2
Police	4
Rec Center	0
Municipal Court	0
Planning & Zoning	0
IT	0

10.

**Unemployment claims for the Month 2**

- All claims responded to within the 10 days allotted time frame.

11.

**Employee Assistance Program (EAP)**

- 13 EAP referrals

12.

**Investigations Internal 0**

13.

**Civil Service Meeting Held:**

- No Civil Service Meeting Held this month.

14. **Ethics Commission Meeting Held:**

- Ethics Commission Meeting held on November 16, 2022

15. **Miscellaneous**



## **Parks & Public Works Monthly Report October 2022**

### **MONTHLY HIGHLIGHTS:**

- Preparation for Christmas Event decorations
- Continue with project at Cielo Mar Park
- Prepare for Socorro Sundays Farmer Market
- Sandbags for Recycling Center / RVCC
- Night crew checking on streetlights
- Demolition of house on Nevarez
- Office for new Mechanic Shop

### **POTHLES:**

- 10137 Cyan Valley

### **\*STREET MAINTENANCE:**

- Asphalt repair for PD
- Shoulder work – 566 Dini Rozi
- Graffiti removal throughout city
- Clean up shoulder at Lark Ln
- Shoulder work- Phillip
- Shoulder work – Dini Rozi

### **DECEASED ANIMAL PICKUP:**

- 10105 Kendrick Cir – dog
- 10800 Los Magos – dog



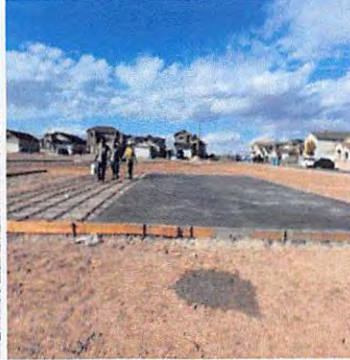
## **Parks & Public Works Monthly Report October 2022**

### **WEEDS CLEAN UP:**

- Dindinger
- Rio Vista
- Moon Rd
- RVCC parking lot
- Brisa Del Valle
- Welletka
- Rancho Viejo
- Anderson
- Richardson
- Skylight
- Gideon
- Morocco
- Steadham
- Nevarez
- Marquez
- Apodaca
- Armstrong
- Old Hueco Tanks Rd
- Villas del Valle
- Welletka
- Grijalva

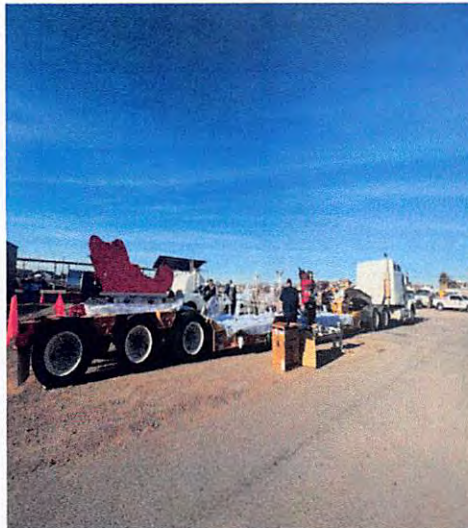


# Parks & Public Works Monthly Report October 2022





# Parks & Public Works Monthly Report October 2022





## SOCORRO POLICE DEPARTMENT NOVEMBER 2022 MONTHLY REPORT

### Calls for Service

Total	1,637
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### Arrest

<u>Charge</u>	<u>Total</u>
Assault / Family Violence (Misdemeanor)	11
Assault / Family Violence (Felony)	1
Assault Non-Family Violence (Misdemeanor)	0
Assault Non-Family Violence (Felony)	0
Driving While Intoxicated (Misdemeanor)	11
Driving While Intoxicated (Felony)	0
Robbery	3
Possession of Controlled Substance (Felony)	0
Possession of Marijuana (Misdemeanor)	0
Possession of Marijuana (Felony)	0
Fail to Comply with Sex Offender	0
Wanted Subjects Arrest (Warrant Executions)	3
Class C Traffic Arrest	0
Violation of Protective Order	2
Burglary of Vehicle	0
Theft	0
Harassment	1
Evading Arrest with Vehicle	1
Assault on a Peace Officer	1
Criminal Trespass	1
Criminal Trespass	3
Terroristic Threat	2
Criminal Mischief	0
Parole Violation	1
Burglary of Habitation	0
Interference with Emergency Request for Assistance	1
Unauthorized use of a Motor Vehicle	1
Public Intoxication	1
Unlawful Restraint	2
TOTAL	46

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At-Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2/Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

TO: Mayor and Council

FROM: Olivia Navarro, City Clerk

SUBJECT: MONTHLY REPORT – November 2022

Attended Council Meetings: Nov 3, 10 and 17, 2022

Prepared minutes for Nov 3, 10 and 17, 2022

Received 37 Open Records Requests

Responded to 9 Open Records requests.

Prepared 4 publications

BID Opening: November 15, 2022 BID 22-14 RIO VISTA AND BOVEE

**End of Month Report**  
**11/1/2022 through 11/30/2022**

<b>Permits</b>		<b>Fees Paid</b>
Residential Permits	68	\$ 21,808.40
Commercial Permits	6	\$ 2,320.69
Excavation and Grading Permits	4	\$ 3,615.00
Demolition Permits	0	
Utility Gas Permits	2	\$ 100.00
Utility Water Permits	0	
Utility Sewer Permits	0	
Utility Plumbing Permits	25	\$ 2,575.00
Utility Electric Permits	62	\$ 4,350.00
Utility Mechanical Permits	20	\$ 2,350.00
Re-Inspection Fees	53	\$ 2,395.00
Plan Check Fee	52	\$ 1,300.00
Vendor Permits	2	\$ 600.00
Event Permits	1	\$ 125.00
Sign Permits	1	\$ 147.20
Inspections	127	\$ 7,120.00
Park Fees	0	\$ -
Building Card Replacement	1	\$ 25.00
Solar Panel Permit	26	\$ 1,300.00
<b>TOTALS</b>	<b>450</b>	<b>\$ 50,131.29</b>

<b>Registrations</b>		<b>Fees Paid</b>
Business Renewals/Renewals	17	\$ 1,105.00
Business Registration Late Fee	4	\$ 217.50
Car Dealership Annual Applications	0	\$ -
Tire Management Registration	0	\$ -
TABC	0	\$ -
Event Sponsor	45	\$ 1,660.00
<b>TOTALS</b>	<b>66</b>	<b>\$ 2,982.50</b>

<b>Applications</b>		<b>Fees Paid</b>
Conditional Use Applications	0	\$ -
Rezoning Applications	1	\$ 650.00
Lot Split Applications	0	
Re-Plat Applications	1	\$ 1,902.00
Subdivision Applications	2	\$ 4,026.00
BOA Applications	0	\$ -
Engineering Plan Review	1	\$ 981.36
Mobile Home Placements	4	\$ 240.00
<b>TOTALS</b>	<b>9</b>	<b>\$ 7,799.36</b>

<b>Letters</b>		<b>Fees Paid</b>
Official Address Changes	4	\$ 60.00
Zoning Confirmation Letters	1	\$ 45.00
Certificate of Occupancy	22	\$ 1,100.00
Zoning Compliance Letter	22	\$ 330.00
Admin Fees	17	\$ 549.64
<b>TOTALS</b>	<b>66</b>	<b>\$ 2,084.64</b>

<b>Credit</b>	<b>13</b>	<b>\$ (3,900.00)</b>
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<b>Grand Totals</b>	<b>604</b>	<b>\$ 59,097.79</b>
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# City of Socorro

800 N. Rio Vista  
Socorro, Texas 79927  
915-872-8673



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## CODE COMPLIANCE AND ANIMAL CONTROL MONTHLY REPORT FOR NOVEMBER 2022

### INSPECTIONS

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The code compliance personnel accomplished the following activities:

Notices of Violation issued	80
Number of cleared cases (through voluntary compliance)	112
Citations Issued	86
<b>Total</b>	<b>278</b>

The animal control personnel accomplished the following activities:

Animal Control calls	173
Impounded animals	47
Citations Issued	60
<b>Total</b>	<b>280</b>

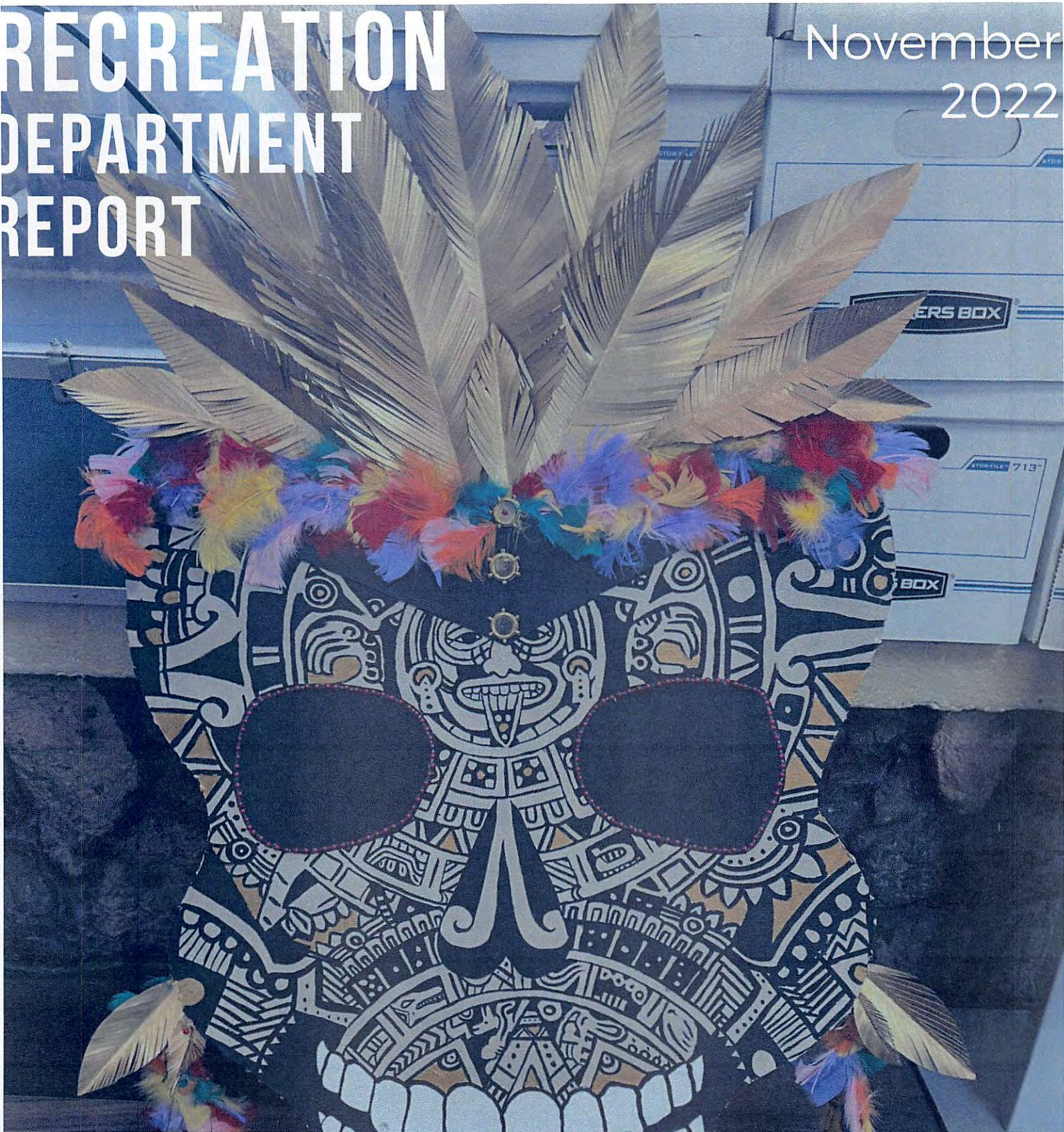
### INTERNAL AND EXTERNAL PROJECT INVOLVEMENT

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1. Business registration support to Planning Dept.
2. Community Clean Up San Ysidrio and Middle Drain Neighborhood.
3. Code Enforcement neighborhood sweep at San Ysidrio and Middle Drain.
4. Animal Control public education sweep at San Ysidrio and Middle Drain.

# RECREATION DEPARTMENT REPORT

November  
2022



915-860-8615



HELLO@COSTX.US



901 N RIO VISTA RD.  
SOCORRO, TX 79927



WWW.COSTX.US

# LETTER FROM THE DIRECTOR



THE CITY OF  
**SOCORRO**  
WELCOMES YOU!

**NOVEMBER 9, 2022**

Hello Community Members,

I am pleased to present a new take on how my Department presents its monthly activities, which will detail all the hard work our fantastic staff performs behind the scenes and publicly to provide first-class services for the residents of Socorro.

While each City of Socorro Department holds a variety of duties and responsibilities, this report encompasses the services the Recreation Department is entrusted with within the five divisions of Community Centers & Services, City Communications, Historic Preservation, Special Events, and City Resiliency.

We hope this new direction will illustrate the commitment to transparency, innovation, diversity, and inclusion our City has always prided itself on. While this report is a starting point, we aim to use this as a metric for understanding our service levels, meeting constituents' demands, and aligning funding into our programs and services; as our City continues to grow, so does our level of standards and expectations.

It truly takes a village, and I owe our department's success and gratitude to a team of amazingly talented women who love serving our beautiful community! This team is committed to making a difference in the lives of our residents daily and ensuring our community is a place of love & celebration. It is an honor to work alongside this amazing team! We invite you to visit us at each of our community centers and attend one of our fun-filled City events.

Sincerely,

*Victor Reta*

City of Socorro, Texas  
Director

# DEPARTMENT OVERVIEW

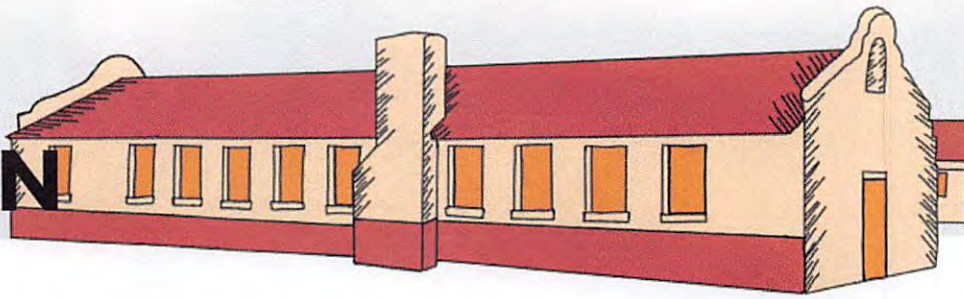


Visitor type breakdown



Aerobics	168
Al-Anon	3
Art Program.	24
Bodycombat	17
Book Club	0
Citizenship	3
City Business	25
Employee registration	9
GED	21
HAF Program	0
Historic Preservation	1
Kickboxing	3
Information	26
Prints/Copies	3
Salsa	52
Sandbags	1
Senior Program	224
Step Class	6
Strong Zumba	18
TX A&M Colonias Program	11
Yoga	56
Zumba	173
Grand Total	855

# HISTORIC PRESERVATION



## *Board Activities*

**Meeting Date:** N/A

**Meeting Type:** Lack of quorum

**Commissioners Appointed:** 7

**Commission Vacancies:** 0

**Commissioners Absent:** Lack of quorum

**Regular Agenda Items:** Lack of quorum

**Items Approved:** Lack of quorum

**Items Tabled:** Lack of quorum

**Items Denied:** Lack of quorum

**Presentations:** Lack of quorum

**Time in Session:** Lack of quorum

## *Special Projects*

- Rio Vista Campus Capital Rehabilitation Project - **Pending Bid Documents**
- HLC Bylaw, Ordinance, and Process Re-Write- **Working with legal on final revision**
- Historical Design Guideline Re-Write-**Awarded ARPA funds, selecting consultant**
- Arts, Ale, & the Mission Trail Videos- **Pending edit**
- National Historical Landmark Designation - **Pending federal government review**

- The city has established the historic landmark commission (HLC). To the extent possible, the city council shall appoint members to the HLC who have a background in architecture, urban design, history, or similar professions, or have an interest in historic preservation. The purpose of the HLC shall be as follows:
  - (1) To review and approve historical sites as provided in Article XIII of the City Charter;
  - (2) To ensure the protection, enhancement, preservation and use of historic areas, places, buildings and structures as provided in Chapter 20 of this Code;
  - (3) To establish policy and direction for the city museum and to work towards the establishment of same through the city, surrounding county, state, and federal governments, the city community, and the general public; and
  - (4) To collect, preserve, and exhibit objects valuable to the art and history of the city community.
- The commission consists of seven members appointed to four-year terms by the members of the city council as follows:
  - Mayoral Appointee 1 - Vice Chair Ricardo Rocha Term Expires February 2026
  - Mayoral Appointee 2- Dr. Elizabeth Ponce Lugo Term Expires August 2026
  - At-Large Appointee- Al Borrego Term Expires March 2026
  - District 1 Appointee- Sgt, Jesse Montelongo Term Expires February 2026
  - District 2 Appointee- Angelica Barrera Term Expires April 2026
  - District 3 Appointee- Maria Angeles- Term Expires March 2026
  - District 4 Appointee- Chair David Estrada Term Expires February 2026



# SENIOR CENTER PROGRAM

## Monthly Activities:

- (41) Senior Citizens Registered
- (902) County Senior Meals Delivered
- (40) EPFH Boxes Distributed
- (28) Senior Welfare Calls
- (46) Senior Pick Ups
- (67) Senior Drop Offs
- (0) Senior Grocery
- (0) Senior Pharmacy
- (0) Senior Faith Based
- (108) Senior Transports
- (6) Senior Medical
- (0) Senior Pharmacy
- **Special Celebrations:**
  - November Birthdays
  - Thanksgiving Luncheon
  - Dia de Los Muertos



## Program Summary

The Senior Citizen Program

**Rio Vista Community Center:**

**901 N. Rio Vista Rd.**

**Socorro, TX 79927**

**Monday-Friday 9AM - 1 PM**

**(915) 860-8615**

### Features:

- **Free** Transportation for Socorro Residents
- One **Free** Meal provided by the County
- **Daily** exercise & wellness activities
- **Fresh** coffee & provisions
- **Quality of Life & Activities of Daily Living** trips to entertainment centers, grocery stores, pharmacies, tradeshows, theaters & more!
- To **qualify** must be 60 years of age or older!
- **No Insurance** needed
- **Daily Loteria & Bingo**
- **Self Service Senior Program** where our loved ones can independently congregate with their peers and enjoy the day free of worry!



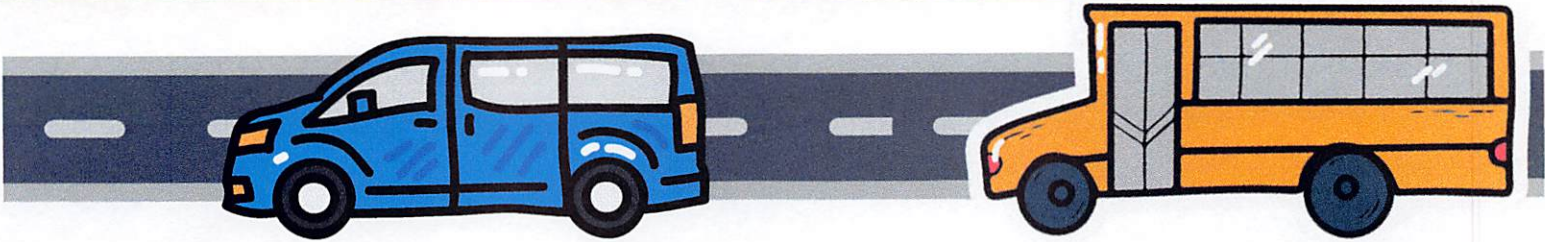
# TRANSPORTATION PROGRAM

## RC-01

TRIPS: **15**  
MILES DRIVEN: **253**  
PASSENGERS: **42**  
GALLONS FUELED:  
MECHANIC WO: **0**  
OPERATIONAL: **YES**  
REGISTRATION DUE: **MARCH**  
COVID PASSENGER CAPACITY: **4**  
NEXTRAQ NOTIFICATIONS: **1**

## RC-02

TRIPS: **3**  
MILES DRIVEN: **unable to calculate**  
PASSENGERS: **5**  
GALLONS FUELED:  
MECHANIC WO: **0**  
OPERATIONAL: **YES**  
REGISTRATION DUE: **MARCH**  
COVID PASSENGER CAPACITY: **4**  
NEXTRAQ NOTIFICATIONS: **0**




## RC-03

TRIPS: **35**  
MILES DRIVEN **546**  
PASSENGERS: **101**  
GALLONS FUELED: **196**  
MECHANIC WO: **0**  
OPERATIONAL: **YES**  
REGISTRATION DUE: **MARCH**  
COVID PASSENGER CAPACITY: **4**  
NEXTRAQ NOTIFICATIONS: **3**

## RC-04

TRIPS: **26**  
MILES DRIVEN **504**  
PASSENGERS: **53**  
GALLONS FUELED:  
MECHANIC WO: **0**  
OPERATIONAL: **YES**  
REGISTRATION DUE: **MARCH**  
COVID PASSENGER CAPACITY: **4**  
NEXTRAQ NOTIFICATIONS: **3**

 ART@COSTX.US

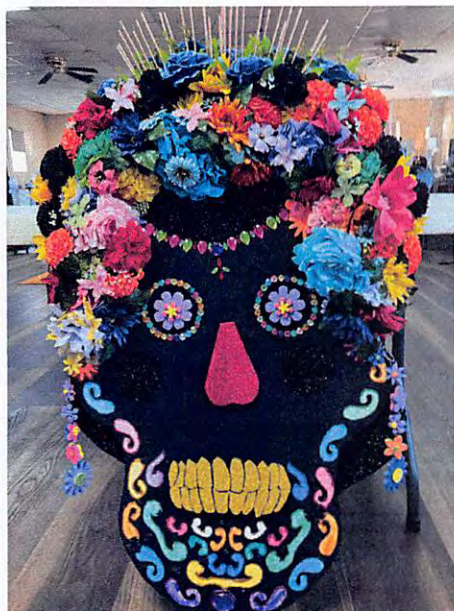
 WWW.SYICART.ORG

# SOCORRO YOUTH IN CULTURE



## Monthly Activities:

- Lessons Given: (13)
- Instructors on board: (1)
- Attendance (24)
- Staff Vacancies (1)
- Current Projects (2)
- Special Events (0)
- Staff Development Days : (0)



## Program Summary

The SY!C Program is a free after school program for children ages 5-18.

The program encompasses community improvement and art to keep our youth in a healthy state of mind, body, and culture.

The program meets every Tuesday, Wednesday, & Thursday from 4:30 - 7 PM.

Parents can take advantage of FREE zumba, yoga, and other fitness classes while their kids enjoy snacks, movies, and art!

The Program meets at the  
**Rio Vista Community Center**  
901 N. Rio Vista Rd.  
Socorro, TX 79927  
(915) 860-8615

# MEDIA RELATIONS

**11**

KINT

**2**

KDBC

**1**

KVIA

**1**

KTDO

**MONTHLY  
TV  
MENTIONS**

**35**

**5**

KTSM

**8**

KFOX

**4**

EP TIMES

**3**

OTHER



Posts: <b>65</b>	Posts: <b>59</b>	Posts: <b>21</b>	Posts: <b>6</b>
Followers: <b>12,833</b>	Interactions: <b>4,365</b>	Followers: <b>3,037</b>	Followers: <b>67</b>
New Followers: <b>218</b>	Discoveries: <b>1,122</b>	New Followers: <b>1</b>	Unique Visitors: <b>8</b>
Views: <b>8,460</b>	Followers: <b>3,212</b>	Impressions: <b>23,300</b>	New Followers: <b>1</b>
Each: <b>94,601</b>	New Followers: <b>61</b>	Visits: <b>1,497</b>	Post Impressions: <b>273</b>
Engagements: <b>3,924</b>	Page Reach: <b>4,635</b>	Mentions: <b>13</b>	Search Appearances: <b>29</b>
			Engagement Rate: <b>37.93%</b>

**WWW.COSTX.US**

**@CITY\_OF\_SOCORRO**

**LINKEDIN.COM/COMPANY/CITY-OF-SOCORRO-TEXAS**

# MEDIA RELATIONS

## WEB PAGE WORK

Art: **0**  
Calendar of Events: **2**  
Commissions & Boards: **0**  
Communication: **0**  
Community Centers: **0**  
Historic Preservation: **0**  
Parks: **0**  
PD: **0**  
PPW: **0**  
Storm Water: **0**  
Total: **2**

Total Unique Visitors: **1,300**

Total Impressions: **46,000**

Total Visitors & Users: **1,700**

Total Clicks: **973**

Total Page Views: **1,646**

## WEBSITE

## MEDIA RELEASES

PD: **7**  
PD Spanish: **0**  
COS: **1**  
COS Spanish: **1**

Public Meetings: **7**

Minutes in Services:  
**8:22:21**

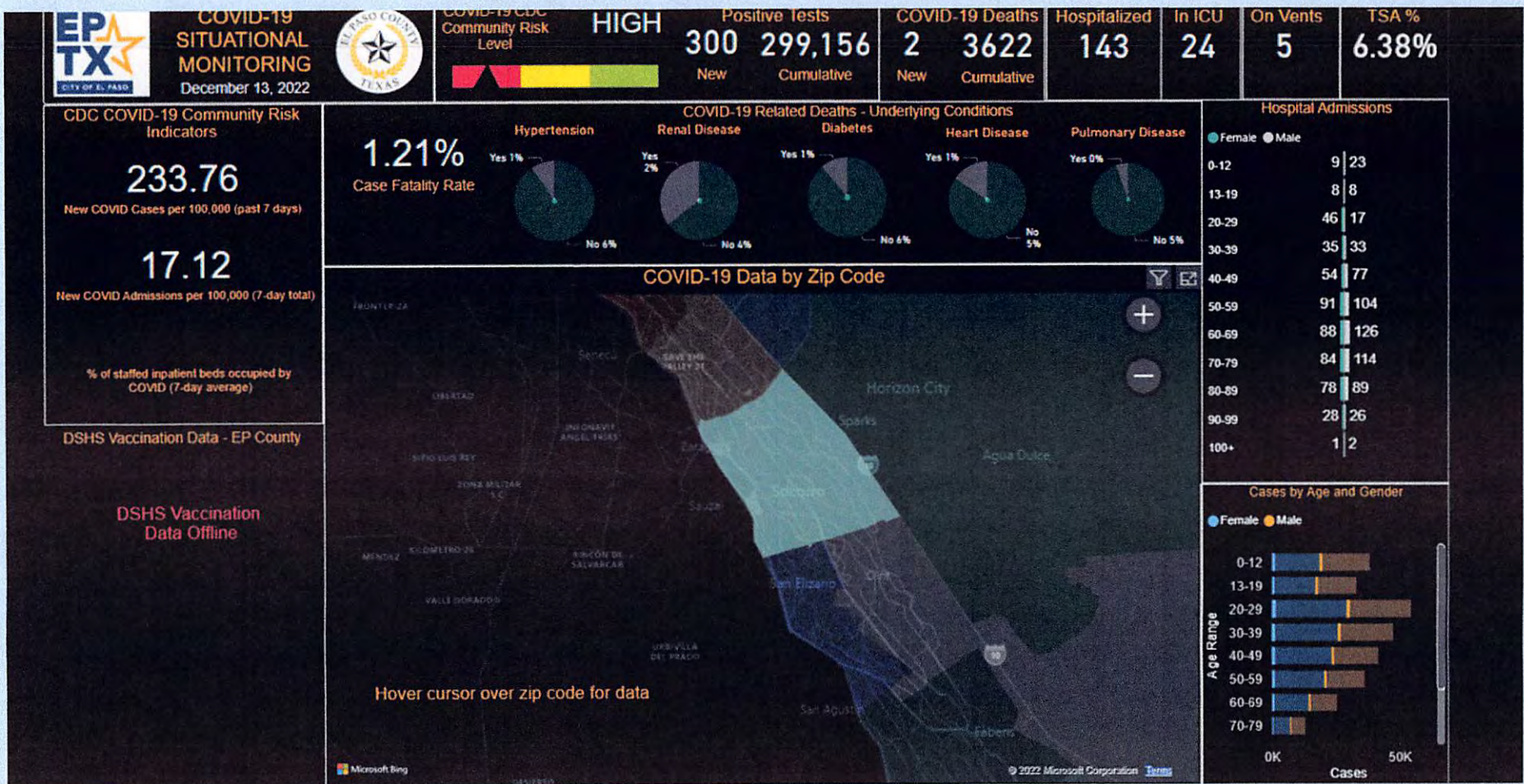
## ENGAGEMENT

## CITIZEN

**WWW.COSTX.US**

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**LINKEDIN.COM/COMPANY/CITY-OF-SOCORRO-TEXAS**



# COVID-19:

City/County Response

## COS COVID Concerns:

- Strain Mutations
- Vaccine & Booster drives
- Spike in Cases



## COS Response:

PPE Distributed: 20  
 Rapids Conducted: 0  
 PCR Scheduled: 0  
 Situation Reports Received: 0  
 Vaccination Drives Co-Hosted: 1

# EVENT

# Calaveras

## SOCORRO SUNDAYS

November 6, 13,  
20, 27

## DIA DE LOS MUERTOS- CALAVERA CONTEST

November 2nd

## SAN ELIZARIO VETERANS PARADE

November 5th

## SISD SHS VETERAN HONORS AND BREAKFAST

November 9th

## FBI MEDIA MEET AND GREET

November 10th

## CHRISTMAS TRAILS FOR TOYS- THANKSGIVING BASKET DRIVE

November 12th

## SOCO SMALL BUSINESS BREAKFAST

November 16th

## WALK IN COVID/FLU VACCINE CLINIC

November 17th

## AYUDA TURKEY DRIVE

November 22nd

## COS EMPLOYEE HARVEST LUNCHEON

November 23rd

# MAJOR & CAPITAL PROJECTS

Project Name	Stage	Data / Outcome
Christmas Trails for Toys Thanksgiving Basket Drive	Ongoing, Implemented, Completed	<ul style="list-style-type: none"> <li>Socorro Staff donated frozen turkeys to the non-profit and provided the Rio Vista location for distribution.</li> </ul>
RVCC Rehabilitation	Completed Tasks entering final phase before bidding	<ul style="list-style-type: none"> <li>Task 2 Design - 100% Complete</li> <li>Task 2 CD- 85% Complete</li> <li>Task 3 Design- 100% Complete</li> <li>Task 3 CD- 75% Complete</li> <li>Task 4 Phasing Plan- 10% complete</li> </ul>
City Wellness Program	Launched & On-Going	<ul style="list-style-type: none"> <li>Yoga/Zumba/Bachata Classes are now being offered</li> <li>Salsa &amp; Bachata repertoire added</li> </ul>
WinterFest	Coordinated	<ul style="list-style-type: none"> <li>Scheduled for 12/2</li> </ul>

# NOVEMBER CALENDAR

Nov 1- TX Tech Library Project  
Mtg

COVID Sanitation Mtg

Nov 2- LHC Welcome Visit

Nov 3- City Council Mtg

Nov 5- Rio Bosque Tour

SE Veterans Parade

Nov 6- SoCo Sundays

Nov 7- HOPE Grant Mtg

Municipal Court Week

Forma Mtg

Nov 8- OEM Training Risk  
Assessment

Nov 9- CACC Future Use Mtg

HLC - No quorum

Nov 10- OEM Training Critical  
Infrastructure

STRONG Coalition Mtg

PIO Training- LEA's PIO & Media

Nov 12- Christmas Trail for Toys  
Event

Nov 13- SoCo Sundays

Nov 14- DH Meeting

Nov 15- CSCI Meeting

Nov 16- CARES Mtg

Ethics Commission Mtg

Nov 17- COVID Vaccine Drive

WTEP Mtg

City Council Mtg

Senior Appointment

Nov 18- COVID Sanitation Mtg

Senior Appointment

Community Clean Up Meeting

DH Meeting

Nov 20 -SoCo Sundays

Nov 21- Comprehensive Plan  
Scoring

FORMA Mtg

IT Municipal Mtg

Nov 22- Senior Appointment  
Transport

Senior Thanksgiving lunch

Ayuda Turkey Distribution

Nov 23- Harvest Luncheon

Nov 27- SoCo Sundays

Nov 28- COG Mtg:

Transportation

Nov 29- Art Coordinator  
Interviews

PDN Training

EPA Recycling

EPC Events Mtg

Nov 30- TTHSCU Event  
Coordinator

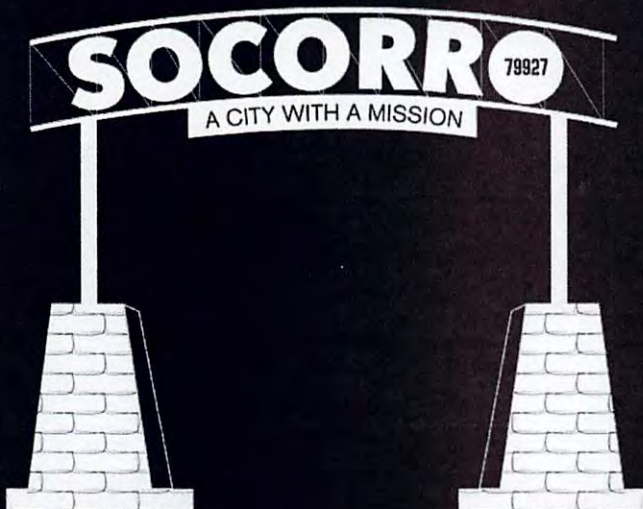
Humanities Interview

# *Come Visit Us!*



## *Check Out Our New Website!*

# **WWW.COSTX.US**



Victor Reta- Director,  
Lizbeth Castro-Coordinator,  
Amanda Hernandez- Art Coordinator, ,  
Diana Rodriguez- Multimedia Specialist  
Lourdes Aguilar- Art Instructor,  
Marisela Corral- Recreation Leader, Zulema  
Pacheco- Recreation Leader,  
Isabela Perez- Recreation Leader ,  
Nora Reyes- Art Instructor ,  
Daniela Cobos- Humanities Coordinator,  
Laura Arredondo-Wellnes Coordinator,



# Information Technology Department

## Monthly report

### November 2022



#### Projects and Goals:

- Planning Website Update for ADA compliance under Section 508 of the Rehabilitation Act of 1973 and Web Content Accessibility Guidelines (WCAG)
- Planning New No-emergency Call in line thru Cities VoIP system
- Planning Grants Department Relocation to Chayo Community Center.
- Planning New Server room Build out at 800 Rio Vista
- Planning for Access point security installation and Upgrade thru out City Buildings
- Preparation with County 911 for critical IT network infostructure Move of Dispatch to New Building
- Preparation for Live stream of Winter Festival parade
- Construction with Public Works of City Santa float for Winter Festival parade
- Preparation for New Access door installation at 800 Rio Vista
- Continuation for ARPA Project: Broadband and Network Infrastructure

#### Completed Projects and Goals:

- New IT Technician in processing and training
- Installation of New Touch Screen Digital Board for P&Z Lobby
- Attended Accela Conference and Training
- Assist with the Fright farm Haunted house
- Installed new cat6 wiring in Chayo Community Center for Grant Dept move.
- Installed new cat6 wiring form Patrol building to new Dispatch office
- Installed new cat6 wiring form Rio Vista main building to Art classroom
- Inst6alation of Fiber wire from Public Work main building to New Mechanic shop

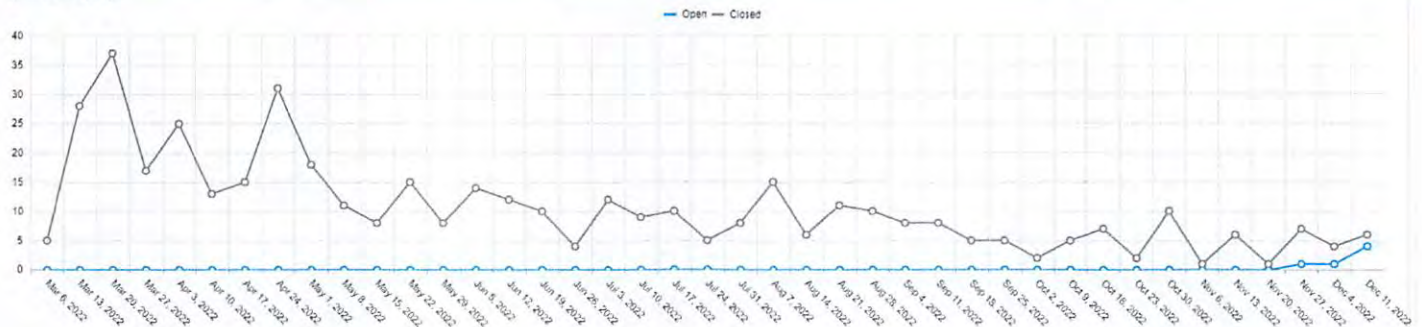
#### Work Order System, City Source App Analytics updates:

Service Request Metrics: All My Requests

Action Menu

Date Range: All Time Teams: All RequestTypes: All Boundaries: All Status: All Manage Views

Open/Closed by Day



#### Statistics

Total Reports Created	440
Total Reports Open	6
Total Reports Closed	434
Average Reports Created per Day	1.55
Average Reports Closed per Day	1.53
Average Time to Close	15.60 Days
Fastest Closed Request Type	IT Work Order (0.00 Days)
Slowest Closed Request Type	IT Work Order (274.46 Days)
Most Common Request Type	IT Work Order



# Information Technology Department

## Monthly report

### November 2022



## Mission-critical:

### Administration

- Added, Deactivation, and Maintained City email exchange for new and old employees
- Added, Deactivation, and Maintained New & Expired Employees in Time clock and Network Access
- Updated and maintained the city website and City Source app
- Updated and maintained workstations and Domain networks
- Work order issues
- Running live stream equipment and software for City Council meetings
- Replaced Network printer for Back-office administration

### Courts

- Updated and maintained workstations and Domain networks.
- Work order issues
- Updated All Cardinal Virtual machines
- Planning Access Point Security for the department
- Maintenance all workstation printers
- Set up New Judge Accounts and emails

### Recreation

- Updated and maintained workstations and Domain networks.
- Work order issues
- Assist with planning for Live stream of Ted Talk
- New network switch and Port installation for the Art department
- Planning sound system upgrade in Rio vista Community Workout Room

### Police Department

- Updated and maintained workstations and Domain networks.
- Work order issues
- Front gate maintenance and repairs
- Access point door maintenance and repairs in patrol building
- Assisted CID with Video recovery of Security Device



# Information Technology Department Monthly report November 2022



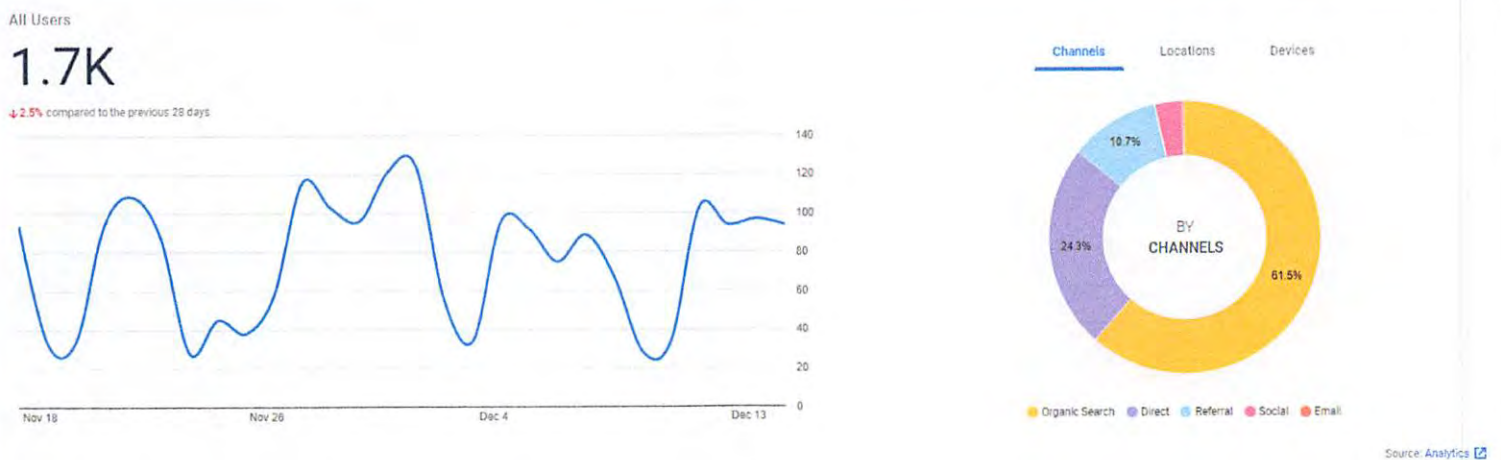
## Parks & Public works

- Updated and maintained workstations and Domain networks.
- Work order issues
- Network Fiber line for new vehicle maintenance shop location.

## Planning & Zoning

- Updated and maintained workstations and Domain networks.
- Work order issues
- Running live stream equipment and software
- Training on New Touch Screen Digital Board for P&Z Lobby

## New Website Analytics



### Search traffic over the last 28 days





City of Socorro, Texas  
Grants & Special Projects Department

## November 2022 Monthly Report

[November 1, 2022 - November 30, 2022]

### Table of Contents

Executive Summary .....	2
New Grant Awards.....	3
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Active Grants .....	4
Department Activities .....	6
Transportation Projects Coordination .....	Error! Bookmark not defined.
Non-profit support .....	6
Economic Recovery .....	6

## Executive Summary

The primary function of the Grants & Special Projects Department (GSPD) is to assist City Departments and the City's non-profit partner organization in meeting our City's Mission and Vision to better serve the residents of Socorro, Texas. To this end, the GSPD has identified the following department goals:

- **Local Government grant funding and program development**
- **Non-profit sector development and support**
- **Economic Development program development and support**

Figure 1 – The GSPD fosters and supports development and collaboration between the Government, Community and Business Sectors in Socorro, Texas



The GSPD, which is composed of the City Development Director, one (1) full time Grants Accounting Specialist, and the Economic Recovery Coordinator, spearheads new grant projects and special projects across various City departments, the City's nonprofit partner organization, and small business community. **Department Highlights** during this reporting period (November 1, 2022 to November 30, 2022) include:

- **Grants Writing/ Administration – \$203,793.57** in new state and federal funding awards for the Socorro Police Department's participation in the West Texas HIDTA Program and Operation Borderstar, as well as the First Responder Mental Health Program, and Crime Victims Assistance Program.

- **ARPA** – Continued technical and administrative support for twenty-seven (27) ARPA Projects totaling \$9,011,025, to be implemented across seven (7) City Departments to address the public health and negative economic impacts of the COVID-19 pandemic.
- **Economic Recovery** - Coordinated small business support meeting on November 7, 2022, and SOCO Breakfast on November 16, 2022. Assisted one (1) small businesses via financial assistance through the ESBRA Program in November 2022.
- **Transportation** - Continued administrative support invoicing and reimbursement from TxDOT for Bovee and Rio Vista Bridge Projects, Passmore Shared Use Path, Arterial 1 (1682 Blvd), and Nuevo Hueco Tanks Rd.

As always, it is the goal of the GSPD to continue to meet the funding needs and priorities of each department in order to enhance our capacity to serve the residents of Socorro.

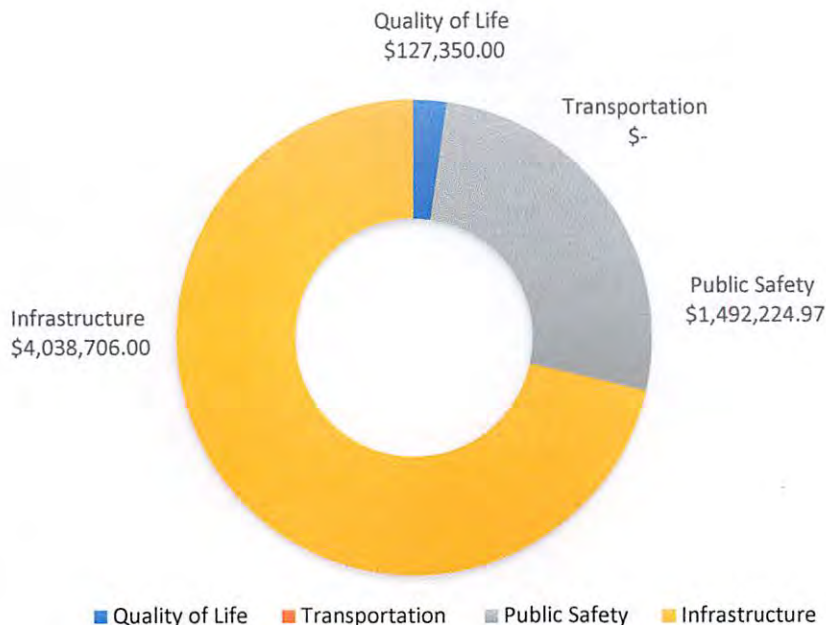
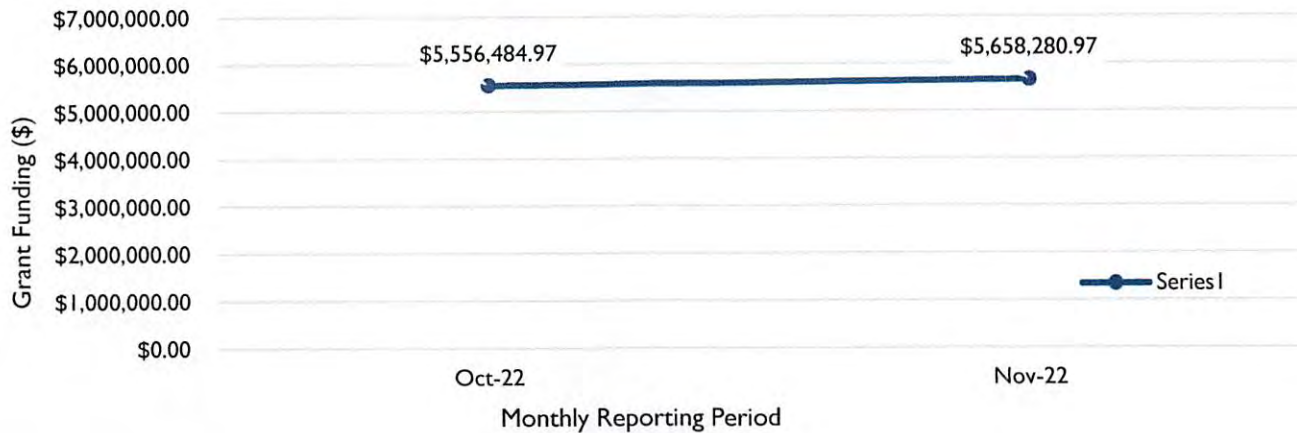
## New Grant Awards

- \$61,533.00 federal funding award for the Socorro Police Department as part of their participation in the West Texas HIDTA Program for FY 2022.
- \$85,000.00 state funding award for the Socorro Police Department as part of their participation in the Local Border Security Program, also known as Operation Borderstar.
- \$30,063.00 federal funding award for the Socorro Police Department's Crime Victims Assistance Program.
- \$27,197.57 federal funding award for the Socorro Police Department's First Responder Mental Health Program.

## Financial Overview

The following is a general overview of the grant funding available to City Departments since the start of the new 2022-2023 fiscal year on November 1st, 2022. The Active Grants Funding table below represents the **net amount** of grant funding available to active grant projects since the start of the new 2022-2023 fiscal year. As of this reporting period, active grant funding awards total **\$5,658,280.97**. Please note that this total does not include funding awards to the CSCI nonprofit. There was **a \$101,796 net increase** in active grant funding during this reporting period due to four (4) new grant awards, and the close out and removal of grant projects that have been completed and reimbursed.

### FY 2022 - 2023 Active Grant Funding



**Graph 1.** The total amount of grant funding awarded to City Departments as of November 2022 is \$5,658,280.97. The largest public service categories receiving grant funding are Infrastructure (71%), and Public Safety (26%).

## Active Grants

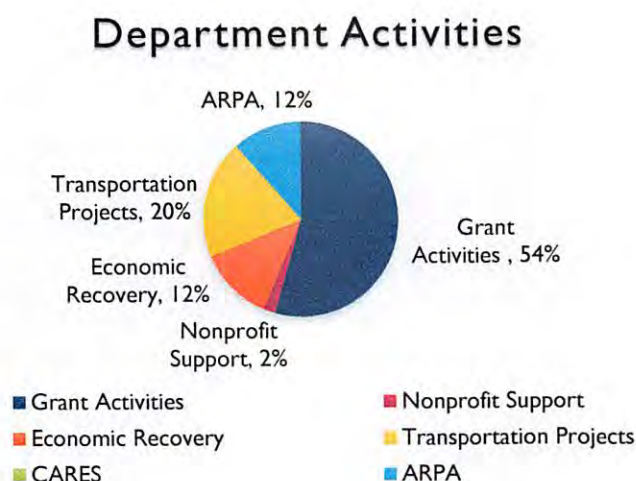
Projects that have been awarded grant funds are listed in Table 2 below. Currently, the GSPD assists City departments with the administration of sixteen (16) grant projects across various departments totaling **\$5,658,280.97** in federal, state, or foundation dollars.

**Table 2. Summary of FY 2022 – 2023 Grant Funding Awards**

				Financial Information			Project Information		
#	City Department	Funding Agency	Grant Program	CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	Project End Date
1	Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/20	6/30/23
2	Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPO	Transportation Alternatives Set-Aside (TASA)	20.205	E502X	\$605,425.00	Passmore Shared-Use Path	7/16/20	TBD
3	Police Department	USDOJ - COPS Office	COPS Office Community Policing Development (CPD) Program	16.710	15JCOPS-21-GG-02315-SPPS	\$204,000.00	SPD Crisis Intervention Team - mental health professionals	9/1/21	8/31/23
4	Police Department	Office of the Governor (OOG) Homeland Security Grants Division	FY21 HS-Homeland Security Grant Program (HSGP)	97.067	4302401	\$166,783.10	Funding for Emergency Response Team	9/2/21	9/1/22
5	Police Department	Office of the Governor (OOG) Criminal Justice Division	FY22 Rifle-Resistant Body Armor Grant Program	State	4301301	\$18,504.00	Rifle-Resistant Body Armor for the SPD	9/1/21	8/31/22
6	Recreation Centers	Paso del Norte Health Foundation	Healthy Kids Initiative - FY22	Foundation	PDNIG	\$37,350.00	Socorro Youth in Culture Art Program - Year 3	12/1/21	11/30/22
7	Recreation Centers	National Endowment for the Arts	NEA - Challenge America FY22	45.024	1891345-78	\$10,000.00	Socorro History Art Walk	2/1/22	1/31/23
8	Recreation Centers	Texas Historical Commission	FY 2022 Certified Local Government Grant	15.904	THC22	\$30,000.00	Rio Vista Farm Rehabilitation	TBD	TBD
9	Recreation Centers	National Trust for Historic Preservation	Telling the Full History	Foundation	TTFH	\$50,000.00	Public Humanities Coordinator	4/1/22	3/31/23
10	Police Department	Homeland Security Grant Program (HGSP)	EP 2022 OPSG	97.067	3007207	\$71,863.30	OTH for officers supporting the border initiative and M&A	3/1/22	2/28/23
11	Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL20 Local Border Security Program (LBSP)	State	3000908	\$85,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/22	8/31/23
12	Planning & Zoning	Texas Water Development Board	Flood Infrastructure Fund	State	Pending	\$3,433,281.00	Sparks Arroyo Drainage Project	TBD	TBD
13	Police Department	Office of the Governor (OOG) Criminal Justice Division	VC - Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)	21.027	4474501	\$27,197.57	Socorro First Responder Mental Health Program	10/1/22	9/30/23
14	Police Department	Office of the Governor (OOG) Criminal Justice Division	VC - Coronavirus State Fiscal Recovery Fund (Victims of Crime - SB 8)	21.027	4487801	\$30,063.00	Socorro Victim Assistance Program	10/1/22	9/30/23
15	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY21	95.001	G21SW0018A	\$85,044.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/21	12/31/22
<b>HIDTA FY 21 - Funding adjustment, increase of \$10,200.00</b>						<b>\$10,200.00</b>			
16	Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program - FY22	95.001	G22SW0018A	\$61,533.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/22	12/31/23

Total in Active Grant Funds*	\$5,658,280.97
------------------------------	----------------

## Department Activities



Between November 1, 2022 to November, 2022, approximately 152 service hours were logged across various projects and departments. Department staff focused 54% of logged hours on Grant Activities including grant writing and grant administration; 12% of logged hours on ARPA Project support and

administration, and 20% of hours logged on contract administration support for five (5) EPMPO/TxDOT Funded Transportation projects.

In addition to its general Grant Writing and Grants Administration functions, the GSPD also spearheads special projects as needed. **Special Project activities during this reporting period are described in the sections below.**

### Non-profit support

- Non-profit Sector Development
  - Coordination with Executive Director on joint City-nonprofit projects
  - Preparation of nonprofit Board meeting minutes

### Economic Recovery

- Small Business Support Activities

- 
- Coordination and execution of Small Business Support Meeting on Monday, November 7, 2022. Attendees: 19
  - Coordination and execution of SOCO Breakfast small business networking event 16, 2022. Attendees: 31
  - Deployment of Socorro Small Business Resources Newsletter:
    - Email Campaigns: 19
    - Subscribers: 758
    - Average rate of opens: 38.4%
    - Average rate of clicks: 0.4%
    - Small Business resources shared: 8
  - Development of Client Relationship Management (CRM) platform:
    - Leads: 59
    - Contacts: 47
  - Small Business Assistance Programs
    - ESBRA Program:
      - Number of small businesses assisted this month: 1
      - Financial assistance provided to small businesses this month: \$329

**ITEM 7**

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2/Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**REGULAR COUNCIL MEETING MINUTES  
DECEMBER 1, 2022 @ 6:00 P.M.**

**MEMBERS PRESENT:**

Mayor Ivy Avalos  
Ruben Reyes  
Alejandro Garcia  
Rudy Cruz, Jr.  
Cesar Nevarez  
Yvonne Colon-Villalobos (*arrived to the meeting at 6:11 pm*)

**STAFF PRESENT:**

Adriana Rodarte, City Manager  
Olivia Navarro, City Clerk  
Carlos Gallinar, P and Z Director  
Merwan Bhatti, City Attorney

Estevan Gonzales, IT Director  
Juan Espinoza, IT Tech  
Victor Reta, Director of Communication  
Angel Salcido, Grant Tech  
Alejandra Valadez, City Development Coordinator  
Rosie Escobar, Executive Assistant  
Chares Casiano, Finance Director

**1. CALL TO ORDER**

The meeting was called to order at: 6:05 pm.

**2. Pledge of Allegiance and a Moment of Silence**

Pledge of Allegiance led by Campestre Elementary Students, Mateo Aguilar, Allison Roman Palacios, Alexia Roman Palacios and Rubenarturo Roman Palacio and Socorro High School Students, Javier Robles, Olivia Palacios and Mariela Arreola.

**3. Establishment of Quorum**

Quorum was established with five council members present.

**PUBLIC COMMENT**

**4. PUBLIC COMENT**

Yvonne Colon-Villalobos arrived to the meeting at 6:11 pm

Miriam Cruz spoke during Public Comment.

A motion was made by Alejandro Garcia seconded by Alejandro Garcia seconded by Cesar Nevarez to *move up item twenty-one (21) to be next on the agenda*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**21. DISCUSSION AND ACTION TO APPROVE AN EVENT PERMIT FOR EL PASO MARATHON FOUNDATION TO BE HELD ON FEBRUARY 12, 2023.**

**CARLOS GALLINAR**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number twenty-one (21)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**PRESENTATION**

**5. PRESENTATION ON THE CITY OF SOCORRO COMMUNITY INITIATIVE'S (CSCI) 2021 ANNUAL REPORT. ALEJANDRA VALADEZ**

Presentation made by Claudia Garcia, Chairperson.

**CONSENT AGENDA**

**6. EXCUSE ABSENT COUNCIL MEMBERS.**

**OLIVIA NAVARRO**

**7. APPROVAL OF REGULAR COUNCIL MINUTES OF NOVEMBER 17, 2022.**

**OLIVIA NAVARRO**

- 8. INTRODUCTION, FIRST READING, AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE TO ALLOW THE REZONING OF TRACT 4-C-16, BLOCK 3, SOCORRO GRANT LOCATED AT 793 HORIZON BLVD, SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A BAKERY AND RETAIL CENTER.** **CARLOS GALLINAR**

- 9. INTRODUCTION, FIRST READING, AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE TO AMEND CHAPTER 46 ZONING, ARTICLE IV. DISTRICT REGULATIONS, DIVISION 3 R-1 SINGLE FAMILY RESIDENTIAL DISTRICT, SECTION 46-237. CONDITIONAL USES (REQUIRES PERMIT). BY ADDING SUBSECTION 5. COMMERCIAL VEHICLES.** **CARLOS GALLINAR**

- 10. INTRODUCTION, FIRST READING, AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE TO ALLOW THE REZONING OF BLOCK 1, LOT 1, HORN SUBDIVISION, BLOCK 1, LOT 2, HORN SUBDIVISION, BLOCK 1, LOT 3, HORN SUBDIVISION, AND BLOCK 1, LOT 4, HORN SUBDIVISION LOCATED AT 10678, 10680, 10682 10684 HORN CIRCLE, SOCORRO, TEXAS, FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW MULTI-FAMILY RESIDENTIAL, AND TO APPROVE THE DETAIL SITE PLAN.** **CARLOS GALLINAR**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve the Consent Agenda*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

### **REGULAR AGENDA**

### **PUBLIC HEARINGS/ORDINANCES**

- 11. PUBLIC HEARING OF AN ORDINANCE TO AMEND CHAPTER 16, FIRE PREVENTION AND PROTECTION, ARTICLE V. FIRE CODE AND LOCAL REGULATIONS, SECTION 16-47. FIREWORKS.** **ALEJANDRO GARCIA**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *postpone for next Regular Meeting*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**12. SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 16, FIRE PREVENTION AND PROTECTION, ARTICLE V. FIRE CODE AND LOCAL REGULATIONS, SECTION 16-47. FIREWORKS.**

**ALEJANDRO GARCIA**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *delete item twelve (12)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**GRANTS DEPARTMENT**

**13. DISCUSSION AND ACTION TO APPROVE THE SUBMITTAL OF A LETTER TO TXDOT REQUESTING SAFETY IMPROVEMENTS ON SOCORRO ROAD IN ORDER TO ENSURE THE SAFETY OF PEDESTRIANS AND BICYCLISTS VISITING OUR HISTORIC MISSION TRAIL.**

**ALEJANDRA VALADEZ**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number thirteen (13)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**14. DISCUSSION AND ACTION TO APPROVE THE PROPOSED UPDATES TO THE SPENDING FRAMEWORK FOR CITY OF SOCORRO'S ALLOCATION UNDER THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND (CLFRF) APPROVED IN THE AMERICAN RESCUE PLAN ACT (ARPA).**

**ALEJANDRA VALADEZ**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve for discussion*.

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number fourteen (14)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**15. DISCUSSION AND ACTION TO APPROVE THE STRATEGIC ALLIANCE MEMORANDUM WITH THE SMALL BUSINESS ADMINISTRATION EL PASO DISTRICT OFFICE AND THE CITY OF SOCORRO FOR THE PURPOSE OF MEETING THE NEEDS OF THE SMALL BUSINESS COMMUNITY IN THE CITY OF SOCORRO. ALEJANDRA VALADEZ**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number fifteen*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**RECREATIONAL CENTERS**

**16. DISCUSSION AND ACTION TO APPROVE AN AGREEMENT BETWEEN MCDUX PRESERVATION LLC AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES AND THE CITY OF SOCORRO TO UPDATE THE HISTORICAL LANDMARK COMMISSION GUIDELINES IN THE AMOUNT OF \$22,000.00. VICTOR RETA**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve for discussion*.

An amended motion was made by Rudy Cruz Jr., seconded by Ruben Reyes to *approve the contract as is*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays: Alejandro Garcia

Absent:

**POLICE DEPARTMENT**

**17. DISCUSSION AND ACTION TO APPROVE THE ANNUAL RENEWAL OF HIDTA PROGRAM MEMORANDUM OF UNDERSTANDING (MOU). CHIEF DAVID BURTON**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number seventeen*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**PLANNING AND ZONING DEPARTMENT**

**18. DISCUSSION AND ACTION ON REPEALING PREVIOUS CITY COUNCIL ORDINANCE 544 THAT AMENDED CHAPTER 46 ZONING, ARTICLE IV. DISTRICT REGULATIONS, DIVISION 5. HIGH DENSITY RESIDENTIAL DISTRICT, SECTION 46-291 PERMITTED USES. WHEN REQUIRED, OF THE CITY OF SOCORRO MUNICIPAL CODE. CARLOS GALLINAR**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve for discussion*.

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number eighteen (18)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**19. DISCUSSION AND ACTION TO APPROVE RESOLUTION 724 APPROVING A PRELIMINARY PLAT FOR SOCORRO LOGISTICS COMMERCIAL #1, BEING A PORTION OF TRACTS 13A, 13A2B, AND ALL OF TRACTS 14A AND 14F, BLOCK 5, SOCORRO GRANT SOCORRO, TEXAS. CARLOS GALLINAR**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number nineteen for discussion*.

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number nineteen (19)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**20. DISCUSSION AND ACTION TO APPROVE RESOLUTION 725 APPROVING A FINAL PLAT FOR SOCORRO LOGISTICS CENTER #2, BEING A PORTION OF TRACTS 8, 9, 10A, AND 11C, AND A PORTION OF TRACTS 10A1 AND 11C1, BLOCK 5, SOCORRO GRANT, SOCORRO, TEXAS.**

**CARLOS GALLINAR**

A motion was made by Cesar Nevarez seconded by Alejandro Garcia to *approve for discussion*.

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number twenty (20)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

### **CITY MANAGER**

**22. DISCUSSION AND ACTION TO AWARD RFQ 22-13 FOR COMPREHENSIVE PLAN CONSULTING SERVICES. REVIEW COMMITTEE RECOMMENDS APPROVAL OF MATRIX DESIGN GROUP, INC. AND ALSO AUTHORIZE CITY MANAGER OR HER DESIGNEE TO NEGOTIATE AGREEMENT. ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve for discussion*.

An amended motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve item number twenty-two (22)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**23. DISCUSSION AND ACTION TO AWARD SOLICITATION NO. 22-14 TO HORIZONE CONSTRUCTION FOR RIO VISTA DR. AND BOVEE BRIDGE REPLACEMENT PROJECTS TXDOT CSJ(S): 0924-06-423, ETC. PROJECT NO. BR 2021(135), ETC IN THE AMOUNT OF \$2,746,332.69 AND AUTHORIZE CITY MANAGER OR HER DESIGNEE TO SIGN CONTRACT OR REJECT BID AND GO OUT FOR BID AGAIN. ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve for discussion*.

An amended motion was made by Cesar Nevarez seconded by Alejandro Garcia to *approve item twenty-three (23)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**24. DISCUSSION AND ACTION REGARDING EL PASO JAMAS LTD.'S (EPJL) REQUEST FOR A TRAFFIC SIGNAL AT INTERSECTION OF HUECO JUNCTION AND NUEVO HUECO TANKS ROAD AND 2015 SETTLEMENT AGREEMENT WITH EPJL. ADRIANA RODARTE**

Cesar Nevarez stepped out of the meeting at 7:09 pm

A motion was made by Ruben Reyes seconded by Alejandro Garcia to *approve item twenty-four (24)*. Motion passed.

Cesar Nevarez returned to the meeting at 7:09 pm

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**25. DISCUSSION AND ACTION TO APPROVE DISTRICT 2 REPRESENTATIVE ALEJANDRO GARCIA AND DISTRICT 3 REPRESENTATIVES RUDY CRUZ JR. TO TRAVEL FOR THE 88<sup>TH</sup> LEGISLATIVE SESSION JANUARY 9, 2023, THROUGH JANUARY 11, 2023. ADRIANA RODARTE**

A motion was made by Cesar Nevarez seconded by Ruben Reyes to *approve item twenty-five (25)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**MAYOR AND COUNCIL**

**26. DISCUSSION AND ACTION TO APPROVE ON HOSTING THE REGION IV (4) TML MEETING IN SOCORRO, TEXAS JANUARY 2023 WITH A BUDGET OF \$10,000.00. MAYOR IVY AVALOS**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *approve for discussion*.

An amended motion was made by Rudy Cruz, Jr., seconded by Cesar Nevarez to *approve item number twenty-six (26)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**27. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. ADRIANA RODARTE**

**28. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

**ADRIANA RODARTE**

**29. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

**ADRIANA RODARTE**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *delete items twenty-seven (27), twenty-eight (28) and twenty-nine (29)*. Motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

**30. ADJOURN**

A motion was made by Alejandro Garcia seconded by Cesar Nevarez to *adjourn at 7:38 pm*. motion passed.

Ayes: Ruben Reyes, Cesar Nevarez, Alejandro Garcia, Rudy Cruz Jr., and Yvonne Colon-Villalobos

Nays:

Absent:

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**Ivy Avalos, Mayor**

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Olivia Navarro, City Clerk

Date minutes were approved

**ITEM 8**

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**December 7, 2022**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Charles Casiano, Finance Director**

**SUBJECT: Discussion and action on approving October 2022 unaudited financial report.**

**SUMMARY**

This action approves the unaudited financial reports through October 2022.

**STATEMENT OF THE ISSUE**

Section 3.12 (E) of the City of Socorro's Charter states

*The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25<sup>th</sup> day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.*

**FINANCIAL IMPACT**

None

**ALTERNATIVE**

None

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.

**City of Socorro**  
**Capital Projects Funds Unaudited Trial Balance**  
**As of 10/31/2022**

*400 - CAPITAL PROJECTS 2019 CO's*

<u>GL Code</u>	<u>GL Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01048	Wells Fargo- Capital Projects	2,375,907.51	
01054	Logic Investments - Capital	73,709.64	
01215	Deferred Revenue		112.85
01251	Inter-Fund Receivable		6,745.80
01257	Due From TXDOT	459,036.38	
01800	Bond Issuance Costs	20,055.00	
02000	Accounts Payable Clearing Acct	0.18	
02004	Accounts Payable		492,218.74
03100	Fund Balance-Restricted		2,652,064.38
04404	Interest Earned		194.58
05311	Building & Property Maintenanc	1,291.32	
05520	Service Contracts	10,263.24	
07502	Building and Facilities	71.88	
07512	Shared Use Path	<u>211,001.20</u>	<u>0.00</u>
	<b>Total 400 - CAPITAL PROJECTS 2019 CO's</b>	<b><u>3,151,336.35</u></b>	<b><u>3,151,336.35</u></b>

*401 - CAPITAL PROJECTS-14 CO*

<u>GL Code</u>	<u>GL Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01050	Cash-2014 CO	0.10	
01251	Inter-Fund Receivable	34,586.08	
01371	Park Improvements	0.44	
02000	Accounts Payable Clearing Acct		216.00
02200	Inter-Fund Payable		457.00
03100	Fund Balance-Restricted		<u>33,913.62</u>
	<b>Total 401 - CAPITAL PROJECTS-14 CO</b>	<b><u>34,586.62</u></b>	<b><u>34,586.62</u></b>

<b>Report Total</b>		<b><u>3,185,922.97</u></b>	<b><u>3,185,922.97</u></b>
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**City of Socorro**  
**Cares ACT and ARPA Funds Unaudited Trial Balance**  
**As of 10/31/2022**

***101 - CARES ACT FUND***

<u>GL Code</u>	<u>GL Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01055	CARES ACT FUNDS	191,464.87	
01251	Inter-Fund Receivable		208,489.68
03000	Fund Balance-Unrestricted	<u>17,024.81</u>	<u>0.00</u>
	<b>Total 101 - CARES ACT FUND</b>	<b><u>208,489.68</u></b>	<b><u>208,489.68</u></b>

***102 - American Rescue Plan Act***

<u>GL Code</u>	<u>GL Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01056	American Rescue Plan Act Cash	4,666,940.84	
01057	LOGIC Investments - ARPA	3,535,169.52	
01251	Inter-Fund Receivable		41,188.66
02004	Accounts Payable		30,784.08
02005	AFLAC Sup Ins. Withheld (Emp)	55.80	
02200	Inter-Fund Payable		44,271.93
02221	Deferred Grant Revenues		8,188,721.11
03100	Fund Balance-Restricted	107,071.04	
04404	Interest Earned		9,332.03
04720	Federal Award		24,256.98
05101	Salaries	5,314.29	
05111	FICA/Medicare Taxes	346.16	
05113	Health Insurance Premiums	701.50	
05115	Deferred Compensation Benefits	110.71	
05116	Life Insurance	9.25	
05117	Dental Insurance Expense		22.74
05118	Vision Insurance Expense	4.50	
05201	Office Expense and Supplies	543.14	
05311	Building & Property Maintenan	8,466.08	
05314	Telephone	9.97	
05411	Legal Fees	838.00	
05516	Dues/Subscriptions	7,235.00	
05520	Service Contracts	1,100.70	
05521	Support Activities	800.00	
05711	Travel Lodg Airf Mil	1,549.03	
06440	Grant Expense	<u>2,312.00</u>	<u>0.00</u>
	<b>Total 102 - American Rescue Plan Act</b>	<b><u>8,338,577.53</u></b>	<b><u>8,338,577.53</u></b>
<b>Report Total</b>		<b><u>8,547,067.21</u></b>	<b><u>8,547,067.21</u></b>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
City Manager

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	32,311.70	32,311.70	465,234.00	432,922.30	93.05%
Overtime	05103	394.78	394.78	10,000.00	9,605.22	96.05%
FICA/Medicare Taxes	05111	2,439.97	2,439.97	36,590.00	34,150.03	93.33%
T.W.C. Payroll Taxes	05112	0.00	0.00	2,600.00	2,600.00	100.00%
Health Insurance Premiums	05113	3,922.36	3,922.36	80,000.00	76,077.64	95.10%
Workers Compensation Insurance	05114	1,526.00	1,526.00	14,900.00	13,374.00	89.76%
Deferred Compensation Benefits	05115	498.74	498.74	13,500.00	13,001.26	96.31%
Life Insurance	05116	62.99	62.99	910.00	847.01	93.08%
Dental Insurance Expense	05117	192.28	192.28	2,923.00	2,730.72	93.42%
Vision Insurance Expense	05118	37.13	37.13	630.00	592.87	94.11%
Total PERSONNEL		<u>41,385.95</u>	<u>41,385.95</u>	<u>627,287.00</u>	<u>585,901.05</u>	<u>93.40%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	868.18	868.18	9,000.00	8,131.82	90.35%
Postage	05211	605.10	605.10	2,500.00	1,894.90	75.80%
Tools and Supplies	05212	1,577.19	1,577.19	6,500.00	4,922.81	75.74%
Uniforms	05213	905.17	905.17	4,000.00	3,094.83	77.37%
Building Modifications/A.D.A.	05310	0.00	0.00	500.00	500.00	100.00%
Building & Property Maintenance	05311	1,869.58	1,869.58	5,500.00	3,630.42	66.01%
Utilities	05313	309.40	309.40	4,000.00	3,690.60	92.27%
Telephone	05314	2,952.51	2,952.51	35,000.00	32,047.49	91.56%
Legal Fees	05411	2,832.05	2,832.05	70,000.00	67,167.95	95.95%
Property Insurance	05510	131.00	131.00	1,400.00	1,269.00	90.64%
Dues/Subscriptions	05516	1,205.31	1,205.31	9,000.00	7,794.69	86.61%
Liability Insurance	05518	35.00	35.00	600.00	565.00	94.17%
Service Contracts	05520	10,506.30	10,506.30	45,000.00	34,493.70	76.65%
Support Activities	05521	658.27	658.27	20,000.00	19,341.73	96.71%
Equipment Rental/Lease	05523	189.00	189.00	7,500.00	7,311.00	97.48%
Seminars/Training/Workshops	05527	0.00	0.00	6,000.00	6,000.00	100.00%
Marketing Exp	05546	0.00	0.00	5,000.00	5,000.00	100.00%
Vehicle Repair & Maintenance	05612	129.34	129.34	2,000.00	1,870.66	93.53%
Equipment Repair & Maintenance	05613	0.00	0.00	2,000.00	2,000.00	100.00%
Vehicle Fuel	05614	534.85	534.85	6,000.00	5,465.15	91.09%
Travel Lodg Airf Mil	05711	697.71	697.71	13,000.00	12,302.29	94.63%
Property and Equipment	05810	0.00	0.00	50,000.00	50,000.00	100.00%
Emergency Aid and Assistance	05900	0.00	0.00	10,000.00	10,000.00	100.00%
Total OPERATIONS		<u>26,005.96</u>	<u>26,005.96</u>	<u>314,500.00</u>	<u>288,494.04</u>	<u>91.73%</u>
Total EXPENDITURES		<u>67,391.91</u>	<u>67,391.91</u>	<u>941,787.00</u>	<u>874,395.09</u>	<u>92.84%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
*Public Works*

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	84,022.24	84,022.24	1,138,331.00	1,054,308.76	92.62%
Overtime	05103	4,947.86	4,947.86	37,000.00	32,052.14	86.63%
FICA/Medicare Taxes	05111	6,720.89	6,720.89	89,913.00	83,192.11	92.53%
T.W.C. Payroll Taxes	05112	14.36	14.36	8,840.00	8,825.64	99.84%
Health Insurance Premiums	05113	17,060.80	17,060.80	272,000.00	254,939.20	93.73%
Workers Compensation Insurance	05114	3,945.00	3,945.00	75,500.00	71,555.00	94.77%
Deferred Compensation Benefits	05115	1,140.35	1,140.35	20,000.00	18,859.65	94.30%
Life Insurance	05116	194.50	194.50	1,829.00	1,634.50	89.37%
Dental Insurance Expense	05117	425.90	425.90	9,928.00	9,502.10	95.71%
Vision Insurance Expense	05118	117.74	117.74	2,142.00	2,024.26	94.50%
<b>Total PERSONNEL</b>		<u>118,589.64</u>	<u>118,589.64</u>	<u>1,655,483.00</u>	<u>1,536,893.36</u>	<u>92.84%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	720.32	720.32	9,000.00	8,279.68	92.00%
Tools and Supplies	05212	2,933.40	2,933.40	48,000.00	45,066.60	93.89%
Uniforms	05213	3,167.66	3,167.66	28,000.00	24,832.34	88.69%
Building & Property Maintenance	05311	280.78	280.78	25,000.00	24,719.22	98.88%
Street Maintenance	05312	4,423.34	4,423.34	155,000.00	150,576.66	97.15%
Utilities	05313	29,339.24	29,339.24	290,000.00	260,660.76	89.88%
Telephone	05314	1,283.77	1,283.77	18,500.00	17,216.23	93.06%
Park Maintenance	05317	1,260.69	1,260.69	130,000.00	128,739.31	99.03%
Recycling Center	05325	1,376.00	1,376.00	12,000.00	10,624.00	88.53%
Legal Fees	05411	838.00	838.00	28,000.00	27,162.00	97.01%
Property Insurance	05510	1,951.00	1,951.00	24,000.00	22,049.00	91.87%
Dues/Subscriptions	05516	0.00	0.00	600.00	600.00	100.00%
Liability Insurance	05518	1,385.00	1,385.00	20,000.00	18,615.00	93.08%
Service Contracts	05520	9,147.66	9,147.66	240,000.00	230,852.34	96.19%
Equipment Rental/Lease	05523	0.00	0.00	8,000.00	8,000.00	100.00%
Seminars/Training/Workshops	05527	0.00	0.00	7,000.00	7,000.00	100.00%
Office Furniture	05610	0.00	0.00	500.00	500.00	100.00%
Radio Communications and Maint	05611	0.00	0.00	2,000.00	2,000.00	100.00%
Vehicle Repair & Maintenance	05612	2,453.27	2,453.27	15,000.00	12,546.73	83.64%
Equipment Repair & Maintenance	05613	7,207.16	7,207.16	50,000.00	42,792.84	85.59%
Vehicle Fuel	05614	2,954.00	2,954.00	50,000.00	47,046.00	94.09%
Travel Lodg Airf Mil	05711	0.00	0.00	3,500.00	3,500.00	100.00%
Property and Equipment	05810	629.00	629.00	150,000.00	149,371.00	99.58%
Emergency Aid and Assistance	05900	0.00	0.00	5,000.00	5,000.00	100.00%
<b>Total OPERATIONS</b>		<u>71,350.29</u>	<u>71,350.29</u>	<u>1,319,100.00</u>	<u>1,247,749.71</u>	<u>94.59%</u>
<b>Total EXPENDITURES</b>		<u>189,939.93</u>	<u>189,939.93</u>	<u>2,974,583.00</u>	<u>2,784,643.07</u>	<u>93.61%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
*Fire and Ambulance*

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	0.00	0.00	200.00	200.00	100.00%
Building & Property Maintenan	05311	76.35	76.35	100.00	23.65	23.65%
Utilities	05313	1,980.71	1,980.71	7,000.00	5,019.29	71.70%
Service Contracts	05520	0.00	0.00	0.00	0.00	#DIV/0!
Health/Ambulance Contract	05525	0.00	0.00	166,000.00	166,000.00	100.00%
Vehicle Fuel	05614	141.41	141.41	12,000.00	11,858.59	98.82%
Property and Equipment	05810	0.00	0.00	500.00	500.00	100.00%
<b>Total OPERATIONS</b>		<u>2,198.47</u>	<u>2,198.47</u>	<u>185,800.00</u>	<u>183,601.53</u>	<u>98.82%</u>
<b>Total EXPENDITURES</b>		<u>2,198.47</u>	<u>2,198.47</u>	<u>185,800.00</u>	<u>183,601.53</u>	<u>98.82%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
Police Department

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	246,991.30	246,991.30	3,429,627.00	3,182,635.70	92.80%
Overtime	05103	60,259.70	60,259.70	300,000.00	239,740.30	79.91%
FICA/Medicare Taxes	05111	22,881.50	22,881.50	285,074.00	262,192.50	91.97%
T.W.C. Payroll Taxes	05112	4.11	4.11	18,200.00	18,195.89	99.98%
Health Insurance Premiums	05113	39,145.88	39,145.88	552,000.00	512,854.12	92.91%
Workers Compensation Insurance	05114	3,710.00	3,710.00	69,455.00	65,745.00	94.66%
Deferred Compensation Benefits	05115	7,295.83	7,295.83	77,000.00	69,704.17	90.52%
Life Insurance	05116	498.38	498.38	5,356.00	4,857.62	90.69%
Dental Insurance Expense	05117	1,518.15	1,518.15	20,148.00	18,629.85	92.47%
Vision Insurance Expense	05118	273.34	273.34	4,347.00	4,073.66	93.71%
<b>Total PERSONNEL</b>		<b>382,578.19</b>	<b>382,578.19</b>	<b>4,761,207.00</b>	<b>4,378,628.81</b>	<b>91.96%</b>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	6,484.05	6,484.05	30,000.00	23,515.95	78.39%
Medical Supplies	05202	144.14	144.14	500.00	355.86	71.17%
Postage	05211	0.00	0.00	1,200.00	1,200.00	100.00%
Tools and Supplies	05212	5,575.53	5,575.53	72,000.00	66,424.47	92.26%
Uniforms	05213	863.95	863.95	33,000.00	32,136.05	97.38%
Building & Property Maintenance	05311	310.52	310.52	12,000.00	11,689.48	97.41%
Utilities	05313	4,045.58	4,045.58	40,000.00	35,954.42	89.89%
Telephone	05314	9,820.76	9,820.76	90,000.00	80,179.24	89.09%
Legal Fees	05411	1,984.74	1,984.74	30,000.00	28,015.26	93.38%
Property Insurance	05510	1,191.00	1,191.00	12,500.00	11,309.00	90.47%
Dues/Subscriptions	05516	0.00	0.00	2,000.00	2,000.00	100.00%
Liability Insurance	05518	3,222.00	3,222.00	55,000.00	51,778.00	94.14%
Service Contracts	05520	4,115.52	4,115.52	40,000.00	35,884.48	89.71%
Support Activities	05521	350.43	350.43	4,000.00	3,649.57	91.24%
Equipment Rental/Lease	05523	575.66	575.66	7,500.00	6,924.34	92.32%
Seminars/Training/Workshops	05527	1,805.00	1,805.00	75,000.00	73,195.00	97.59%
Radio Communications and Maint	05611	0.00	0.00	1,000.00	1,000.00	100.00%
Vehicle Repair & Maintenance	05612	3,008.03	3,008.03	45,000.00	41,991.97	93.32%
Equipment Repair & Maintenance	05613	1,378.13	1,378.13	6,000.00	4,621.87	77.03%
Vehicle Fuel	05614	4,099.23	4,099.23	60,000.00	55,900.77	93.17%
Travel Lodg Airf Mil	05711	3,104.71	3,104.71	30,000.00	26,895.29	89.65%
Property and Equipment	05810	0.00	0.00	200,000.00	200,000.00	100.00%
<b>Total OPERATIONS</b>		<b>52,078.98</b>	<b>52,078.98</b>	<b>846,700.00</b>	<b>794,621.02</b>	<b>93.85%</b>
<b>Total EXPENDITURES</b>		<b>434,657.17</b>	<b>434,657.17</b>	<b>5,607,907.00</b>	<b>5,173,249.83</b>	<b>92.25%</b>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
Municipal Court

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	17,848.86	17,848.86	228,753.00	210,904.14	92.20%
Overtime	05103	984.72	984.72	6,000.00	5,015.28	83.59%
FICA/Medicare Taxes	05111	1,428.87	1,428.87	17,959.00	16,530.13	92.04%
T.W.C. Payroll Taxes	05112	0.00	0.00	1,300.00	1,300.00	100.00%
Health Insurance Premiums	05113	1,945.92	1,945.92	40,000.00	38,054.08	95.14%
Workers Compensation Insurance	05114	57.00	57.00	1,885.00	1,828.00	96.98%
Deferred Compensation Benefits	05115	14.43	14.43	4,900.00	4,885.57	99.71%
Life Insurance	05116	41.75	41.75	351.00	309.25	88.11%
Dental Insurance Expense	05117	122.62	122.62	1,460.00	1,337.38	91.60%
Vision Insurance Expense	05118	<u>23.32</u>	<u>23.32</u>	<u>315.00</u>	<u>291.68</u>	<u>92.60%</u>
Total PERSONNEL		<u>22,467.49</u>	<u>22,467.49</u>	<u>302,923.00</u>	<u>280,455.51</u>	<u>92.58%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	60.37	60.37	14,000.00	13,939.63	99.57%
Postage	05211	0.00	0.00	3,000.00	3,000.00	100.00%
Uniforms	05213	0.00	0.00	1,500.00	1,500.00	100.00%
Building & Property Maintenance	05311	0.00	0.00	4,000.00	4,000.00	100.00%
Telephone	05314	905.93	905.93	11,450.00	10,544.07	92.09%
Legal Fees	05411	7,683.60	7,683.60	20,000.00	12,316.40	61.58%
Property Insurance	05510	378.00	378.00	4,400.00	4,022.00	91.41%
Dues/Subscriptions	05516	0.00	0.00	1,500.00	1,500.00	100.00%
Liability Insurance	05518	34.00	34.00	600.00	566.00	94.33%
Service Contracts	05520	8,732.86	8,732.86	60,000.00	51,267.14	85.45%
Support Activities	05521	2,419.75	2,419.75	3,500.00	1,080.25	30.86%
Equipment Rental/Lease	05523	0.00	0.00	2,000.00	2,000.00	100.00%
Seminars/Training/Workshops	05527	0.00	0.00	2,300.00	2,300.00	100.00%
Office Furniture	05610	0.00	0.00	2,000.00	2,000.00	100.00%
Equipment Repair & Maintenance	05613	0.00	0.00	800.00	800.00	100.00%
Travel Lodg Airf Mil	05711	0.00	0.00	5,600.00	5,600.00	100.00%
Property and Equipment	05810	<u>787.97</u>	<u>787.97</u>	<u>82,500.00</u>	<u>81,712.03</u>	<u>99.04%</u>
Total OPERATIONS		<u>21,002.48</u>	<u>21,002.48</u>	<u>219,150.00</u>	<u>198,147.52</u>	<u>90.42%</u>
Total EXPENDITURES		<u>43,469.97</u>	<u>43,469.97</u>	<u>522,073.00</u>	<u>478,603.03</u>	<u>91.67%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
*Planning and Zoning*

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	23,691.82	23,691.82	341,187.00	317,495.18	93.06%
Overtime	05103	524.80	524.80	8,000.00	7,475.20	93.44%
FICA/Medicare Taxes	05111	1,829.34	1,829.34	27,032.00	25,202.66	93.23%
T.W.C. Payroll Taxes	05112	0.00	0.00	1,820.00	1,820.00	100.00%
Health Insurance Premiums	05113	5,189.12	5,189.12	56,000.00	50,810.88	90.73%
Workers Compensation Insurance	05114	188.00	188.00	1,860.00	1,672.00	89.89%
Deferred Compensation Benefits	05115	657.82	657.82	7,500.00	6,842.18	91.23%
Life Insurance	05116	38.58	38.58	428.00	389.42	90.99%
Dental Insurance Expense	05117	124.16	124.16	2,044.00	1,919.84	93.93%
Vision Insurance Expense	05118	<u>29.61</u>	<u>29.61</u>	<u>441.00</u>	<u>411.39</u>	<u>93.29%</u>
Total PERSONNEL		<u>32,273.25</u>	<u>32,273.25</u>	<u>446,312.00</u>	<u>414,038.75</u>	<u>92.77%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	761.52	761.52	14,000.00	13,238.48	94.56%
Postage	05211	0.00	0.00	5,000.00	5,000.00	100.00%
Tools and Supplies	05212	0.00	0.00	2,300.00	2,300.00	100.00%
Uniforms	05213	0.00	0.00	3,000.00	3,000.00	100.00%
Building & Property Maintenance	05311	75.00	75.00	7,500.00	7,425.00	99.00%
Utilities	05313	91.65	91.65	1,500.00	1,408.35	93.89%
Telephone	05314	1,361.10	1,361.10	18,000.00	16,638.90	92.44%
Legal Fees	05411	3,969.48	3,969.48	60,000.00	56,030.52	93.38%
Property Insurance	05510	175.00	175.00	2,000.00	1,825.00	91.25%
Advertising/Drug Testing	05511	155.00	155.00	6,000.00	5,845.00	97.42%
Dues/Subscriptions	05516	39.99	39.99	3,000.00	2,960.01	98.67%
Liability Insurance	05518	293.00	293.00	5,100.00	4,807.00	94.25%
Service Contracts	05520	11,128.95	11,128.95	460,000.00	448,871.05	97.58%
Support Activities	05521	0.00	0.00	1,000.00	1,000.00	100.00%
Equipment Rental/Lease	05523	586.00	586.00	10,000.00	9,414.00	94.14%
Seminars/Training/Workshops	05527	320.00	320.00	3,000.00	2,680.00	89.33%
Office Furniture	05610	0.00	0.00	1,000.00	1,000.00	100.00%
Vehicle Repair & Maintenance	05612	28.25	28.25	2,000.00	1,971.75	98.59%
Equipment Repair & Maintenance	05613	0.00	0.00	2,500.00	2,500.00	100.00%
Vehicle Fuel	05614	168.26	168.26	2,500.00	2,331.74	93.27%
Travel Lodg Airf Mil	05711	1,408.74	1,408.74	2,500.00	1,091.26	43.65%
Property and Equipment	05810	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>	<u>200,000.00</u>	<u>100.00%</u>
Total OPERATIONS		<u>20,561.94</u>	<u>20,561.94</u>	<u>811,900.00</u>	<u>791,338.06</u>	<u>97.47%</u>
Total EXPENDITURES		<u>52,260.19</u>	<u>52,260.19</u>	<u>1,258,212.00</u>	<u>1,205,951.81</u>	<u>95.85%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
*Health Department*

					Percent Total	
		Year		Remaining Budget	Budget Remaining	
	Month	Actual	YTD Budget	Budget	Original	
OPERATIONS						
Health/Ambulance Contract	05525	<u>6,005.00</u>	<u>6,005.00</u>	<u>600,000.00</u>	<u>593,995.00</u>	<u>99.00%</u>
Total OPERATIONS		<u>6,005.00</u>	<u>6,005.00</u>	<u>600,000.00</u>	<u>593,995.00</u>	<u>99.00%</u>
Total EXPENDITURES		<u>6,005.00</u>	<u>6,005.00</u>	<u>600,000.00</u>	<u>593,995.00</u>	<u>99.00%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
Grants and Special Projects

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	9,581.48	9,581.48	173,754.00	164,172.52	94.49%
Overtime	05103	52.06	52.06	2,000.00	1,947.94	97.40%
FICA/Medicare Taxes	05111	700.82	700.82	13,445.00	12,744.18	94.79%
T.W.C. Payroll Taxes	05112	0.00	0.00	780.00	780.00	100.00%
Health Insurance Premiums	05113	1,327.80	1,327.80	24,000.00	22,672.20	94.47%
Workers Compensation Insurance	05114	0.00	0.00	435.00	435.00	100.00%
Deferred Compensation Benefits	05115	281.21	281.21	3,500.00	3,218.79	91.97%
Life Insurance	05116	9.25	9.25	450.00	440.75	97.94%
Dental Insurance Expense	05117	48.99	48.99	876.00	827.01	94.41%
Vision Insurance Expense	05118	9.31	9.31	189.00	179.69	95.07%
<b>Total PERSONNEL</b>		<u>12,010.92</u>	<u>12,010.92</u>	<u>219,429.00</u>	<u>207,418.08</u>	<u>94.53%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	255.86	255.86	2,100.00	1,844.14	87.82%
Postage	05211	0.00	0.00	300.00	300.00	100.00%
Uniforms	05213	0.00	0.00	400.00	400.00	100.00%
Telephone	05314	148.00	148.00	1,000.00	852.00	85.20%
Legal Fees	05411	0.00	0.00	5,000.00	5,000.00	100.00%
Advertising/Drug Testing	05511	0.00	0.00	1,500.00	1,500.00	100.00%
Dues/Subscriptions	05516	12.71	12.71	2,100.00	2,087.29	99.39%
Support Activities	05521	143.39	143.39	0.00	(143.39)	#DIV/0!
Seminars/Training/Workshops	05527	0.00	0.00	3,000.00	3,000.00	100.00%
Travel Lodg Airf Mil	05711	2,252.19	2,252.19	1,000.00	(1,252.19)	(125.22%)
Property and Equipment	05810	0.00	0.00	3,500.00	3,500.00	100.00%
Grant Expense	06440	0.00	0.00	10,000.00	10,000.00	100.00%
<b>Total OPERATIONS</b>		<u>2,812.15</u>	<u>2,812.15</u>	<u>29,900.00</u>	<u>27,087.85</u>	<u>90.59%</u>
<b>Total EXPENDITURES</b>		<u>14,823.07</u>	<u>14,823.07</u>	<u>249,329.00</u>	<u>234,505.93</u>	<u>94.05%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
*Human Resources*

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	5,351.49	5,351.49	62,837.00	57,485.51	91.48%
FICA/Medicare Taxes	05111	403.18	403.18	4,807.00	4,403.82	91.61%
T.W.C. Payroll Taxes	05112	0.00	0.00	260.00	260.00	100.00%
Health Insurance Premiums	05113	648.64	648.64	8,000.00	7,351.36	91.89%
Workers Compensation Insurance	05114	8.00	8.00	144.00	136.00	94.44%
Deferred Compensation Benefits	05115	367.57	367.57	4,000.00	3,632.43	90.81%
Life Insurance	05116	15.71	15.71	250.00	234.29	93.72%
Dental Insurance Expense	05117	23.10	23.10	292.00	268.90	92.09%
Vision Insurance Expense	05118	4.50	4.50	63.00	58.50	92.86%
Employee Assistance Program	05119	<u>4,916.40</u>	<u>4,916.40</u>	<u>5,100.00</u>	<u>183.60</u>	<u>3.60%</u>
Total PERSONNEL		<u>11,738.59</u>	<u>11,738.59</u>	<u>85,753.00</u>	<u>74,014.41</u>	<u>86.31%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	0.00	0.00	1,700.00	1,700.00	100.00%
Postage	05211	0.00	0.00	150.00	150.00	100.00%
Telephone	05314	74.00	74.00	750.00	676.00	90.13%
Legal Fees	05411	2,469.90	2,469.90	35,000.00	32,530.10	92.94%
Property Insurance	05510	4.00	4.00	50.00	46.00	92.00%
Advertising/Drug Testing	05511	2,050.92	2,050.92	12,000.00	9,949.08	82.91%
Dues/Subscriptions	05516	0.00	0.00	500.00	500.00	100.00%
Liability Insurance	05518	27.00	27.00	500.00	473.00	94.60%
Service Contracts	05520	0.00	0.00	15,000.00	15,000.00	100.00%
Support Activities	05521	31.72	31.72	1,500.00	1,468.28	97.89%
Human Resources	05526	2,000.00	2,000.00	14,000.00	12,000.00	85.71%
Seminars/Training/Workshops	05527	0.00	0.00	4,000.00	4,000.00	100.00%
Equipment Repair & Maintenance	05613	0.00	0.00	600.00	600.00	100.00%
Travel Lodg Airf Mil	05711	0.00	0.00	3,000.00	3,000.00	100.00%
Property and Equipment	05810	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>1,200.00</u>	<u>100.00%</u>
Total OPERATIONS		<u>6,657.54</u>	<u>6,657.54</u>	<u>89,950.00</u>	<u>83,292.46</u>	<u>92.60%</u>
Total EXPENDITURES		<u>18,396.13</u>	<u>18,396.13</u>	<u>175,703.00</u>	<u>157,306.87</u>	<u>89.53%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
Mayor and City Council

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	5,537.50	5,537.50	65,022.00	59,484.50	91.48%
FICA/Medicare Taxes	05111	416.03	416.03	4,974.00	4,557.97	91.64%
T.W.C. Payroll Taxes	05112	4.20	4.20	1,560.00	1,555.80	99.73%
Health Insurance Premiums	05113	3,243.20	3,243.20	48,000.00	44,756.80	93.24%
Workers Compensation Insurance	05114	15.00	15.00	300.00	285.00	95.00%
Deferred Compensation Benefits	05115	44.29	44.29	1,000.00	955.71	95.57%
Life Insurance	05116	9.58	9.58	210.00	200.42	95.44%
Dental Insurance Expense	05117	97.62	97.62	1,752.00	1,654.38	94.43%
Vision Insurance Expense	05118	23.05	23.05	379.00	355.95	93.92%
Total PERSONNEL		<u>9,390.47</u>	<u>9,390.47</u>	<u>123,197.00</u>	<u>113,806.53</u>	<u>92.38%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	293.96	293.96	5,700.00	5,406.04	94.84%
Uniforms	05213	619.00	619.00	3,000.00	2,381.00	79.37%
Telephone	05314	345.99	345.99	3,700.00	3,354.01	90.65%
Property Insurance	05510	22.00	22.00	240.00	218.00	90.83%
Dues/Subscriptions	05516	4,044.00	4,044.00	8,000.00	3,956.00	49.45%
Liability Insurance	05518	135.00	135.00	2,500.00	2,365.00	94.60%
Seminars/Training/Workshops	05527	2,000.00	2,000.00	6,000.00	4,000.00	66.67%
Office Furniture	05610	0.00	0.00	3,000.00	3,000.00	100.00%
Travel Lodg Airf Mil	05711	4,859.56	4,859.56	15,000.00	10,140.44	67.60%
Settlements	08000	0.00	0.00	0.00	0.00	#DIV/0!
Total OPERATIONS		<u>12,319.51</u>	<u>12,319.51</u>	<u>47,140.00</u>	<u>34,820.49</u>	<u>73.87%</u>
Total EXPENDITURES		<u>21,709.98</u>	<u>21,709.98</u>	<u>170,337.00</u>	<u>148,627.02</u>	<u>87.25%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
City Clerk

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	5,108.17	5,108.17	62,900.00	57,791.83	91.88%
FICA/Medicare Taxes	05111	386.53	386.53	4,812.00	4,425.47	91.97%
T.W.C. Payroll Taxes	05112	0.00	0.00	260.00	260.00	100.00%
Health Insurance Premiums	05113	648.64	648.64	8,000.00	7,351.36	91.89%
Workers Compensation Insurance	05114	8.00	8.00	288.00	280.00	97.22%
Deferred Compensation Benefits	05115	408.71	408.71	4,500.00	4,091.29	90.92%
Life Insurance	05116	14.39	14.39	150.00	135.61	90.41%
Dental Insurance Expense	05117	23.10	23.10	292.00	268.90	92.09%
Vision Insurance Expense	05118	4.50	4.50	63.00	58.50	92.86%
Total PERSONNEL		<u>6,602.04</u>	<u>6,602.04</u>	<u>81,265.00</u>	<u>74,662.96</u>	<u>91.88%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	0.00	0.00	4,000.00	4,000.00	100.00%
Postage	05211	0.00	0.00	200.00	200.00	100.00%
Telephone	05314	44.00	44.00	600.00	556.00	92.67%
Legal Fees	05411	1,496.89	1,496.89	11,000.00	9,503.11	86.39%
Property Insurance	05510	9.00	9.00	100.00	91.00	91.00%
Advertising/Drug Testing	05511	2,909.00	2,909.00	20,000.00	17,091.00	85.46%
County Elections	05515	0.00	0.00	60,000.00	60,000.00	100.00%
Dues/Subscriptions	05516	0.00	0.00	200.00	200.00	100.00%
Liability Insurance	05518	29.00	29.00	500.00	471.00	94.20%
Service Contracts	05520	0.00	0.00	10,000.00	10,000.00	100.00%
Seminars/Training/Workshops	05527	0.00	0.00	1,000.00	1,000.00	100.00%
Travel Lodg Airf Mil	05711	5.84	5.84	2,000.00	1,994.16	99.71%
Total OPERATIONS		<u>4,493.73</u>	<u>4,493.73</u>	<u>109,600.00</u>	<u>105,106.27</u>	<u>95.90%</u>
Total EXPENDITURES		<u>11,095.77</u>	<u>11,095.77</u>	<u>190,865.00</u>	<u>179,769.23</u>	<u>94.19%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
Finance Department

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	13,843.94	13,843.94	158,592.00	144,748.06	91.27%
Overtime	05103	351.47	351.47	2,700.00	2,348.53	86.98%
FICA/Medicare Taxes	05111	1,004.72	1,004.72	12,132.00	11,127.28	91.72%
T.W.C. Payroll Taxes	05112	0.00	0.00	780.00	780.00	100.00%
Health Insurance Premiums	05113	2,010.79	2,010.79	24,000.00	21,989.21	91.62%
Workers Compensation Insurance	05114	43.00	43.00	500.00	457.00	91.40%
Deferred Compensation Benefits	05115	1,105.09	1,105.09	12,000.00	10,894.91	90.79%
Life Insurance	05116	25.63	25.63	266.00	240.37	90.36%
Dental Insurance Expense	05117	75.89	75.89	876.00	800.11	91.34%
Vision Insurance Expense	05118	14.35	14.35	189.00	174.65	92.41%
<b>Total PERSONNEL</b>		<u>18,474.88</u>	<u>18,474.88</u>	<u>212,035.00</u>	<u>193,560.12</u>	<u>91.29%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	501.93	501.93	5,000.00	4,498.07	89.96%
Telephone	05314	44.00	44.00	570.00	526.00	92.28%
Legal Fees	05411	595.42	595.42	15,000.00	14,404.58	96.03%
Property Insurance	05510	9.00	9.00	110.00	101.00	91.82%
Audit Fees	05512	0.00	0.00	50,000.00	50,000.00	100.00%
Central Appraisal Fees	05513	0.00	0.00	150,000.00	150,000.00	100.00%
Dues/Subscriptions	05516	809.84	809.84	10,000.00	9,190.16	91.90%
Bank Charges	05517	1,123.25	1,123.25	30,000.00	28,876.75	96.26%
Liability Insurance	05518	29.00	29.00	1,100.00	1,071.00	97.36%
Service Contracts	05520	0.00	0.00	7,000.00	7,000.00	100.00%
Tax Collector Fees	05522	11,808.91	11,808.91	12,500.00	691.09	5.53%
Seminars/Training/Workshops	05527	0.00	0.00	2,000.00	2,000.00	100.00%
Late Charge	05538	0.00	0.00	300.00	300.00	100.00%
Travel Lodg Airf Mil	05711	14.02	14.02	1,000.00	985.98	98.60%
Property and Equipment	05810	0.00	0.00	2,500.00	2,500.00	100.00%
<b>Total OPERATIONS</b>		<u>14,935.37</u>	<u>14,935.37</u>	<u>287,080.00</u>	<u>272,144.63</u>	<u>94.80%</u>
<b>Total EXPENDITURES</b>		<u>33,410.25</u>	<u>33,410.25</u>	<u>499,115.00</u>	<u>465,704.75</u>	<u>93.31%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
*Recreation Centers*

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	23,001.20	23,001.20	273,189.00	250,187.80	91.58%
Overtime	05103	1,735.30	1,735.30	12,500.00	10,764.70	86.12%
FICA/Medicare Taxes	05111	1,864.96	1,864.96	20,899.00	19,034.04	91.08%
T.W.C. Payroll Taxes	05112	0.00	0.00	1,820.00	1,820.00	100.00%
Health Insurance Premiums	05113	3,891.84	3,891.84	56,000.00	52,108.16	93.05%
Workers Compensation Insurance	05114	15.00	15.00	760.00	745.00	98.03%
Deferred Compensation Benefits	05115	505.40	505.40	5,500.00	4,994.60	90.81%
Life Insurance	05116	31.26	31.26	386.00	354.74	91.90%
Dental Insurance Expense	05117	138.60	138.60	2,044.00	1,905.40	93.22%
Vision Insurance Expense	05118	27.00	27.00	441.00	414.00	93.88%
<b>Total PERSONNEL</b>		<u>31,210.56</u>	<u>31,210.56</u>	<u>373,539.00</u>	<u>342,328.44</u>	<u>91.64%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	2,368.63	2,368.63	10,000.00	7,631.37	76.31%
Uniforms	05213	307.90	307.90	2,000.00	1,692.10	84.61%
Building & Property Maintenance	05311	332.12	332.12	10,000.00	9,667.88	96.68%
Utilities	05313	457.26	457.26	12,000.00	11,542.74	96.19%
Telephone	05314	2,933.07	2,933.07	38,000.00	35,066.93	92.28%
Legal Fees	05411	0.00	0.00	2,000.00	2,000.00	100.00%
Property Insurance	05510	512.00	512.00	6,200.00	5,688.00	91.74%
Advertising/Drug Testing	05511	52.75	52.75	10,000.00	9,947.25	99.47%
Dues/Subscriptions	05516	0.00	0.00	2,000.00	2,000.00	100.00%
Liability Insurance	05518	212.00	212.00	3,800.00	3,588.00	94.42%
Service Contracts	05520	2,245.13	2,245.13	22,000.00	19,754.87	89.79%
Support Activities	05521	3,883.63	3,883.63	12,000.00	8,116.37	67.64%
Equipment Rental/Lease	05523	0.00	0.00	11,000.00	11,000.00	100.00%
Seminars/Training/Workshops	05527	767.00	767.00	3,500.00	2,733.00	78.09%
Events	05548	3,984.71	3,984.71	65,000.00	61,015.29	93.87%
Vehicle Repair & Maintenance	05612	0.00	0.00	2,000.00	2,000.00	100.00%
Equipment Repair & Maintenance	05613	0.00	0.00	1,600.00	1,600.00	100.00%
Vehicle Fuel	05614	340.82	340.82	2,500.00	2,159.18	86.37%
Travel Lodg Airf Mil	05711	539.91	539.91	1,000.00	460.09	46.01%
Property and Equipment	05810	878.93	878.93	15,000.00	14,121.07	94.14%
<b>Total OPERATIONS</b>		<u>19,815.86</u>	<u>19,815.86</u>	<u>231,600.00</u>	<u>211,784.14</u>	<u>91.44%</u>
<b>Total EXPENDITURES</b>		<u>51,026.42</u>	<u>51,026.42</u>	<u>605,139.00</u>	<u>554,112.58</u>	<u>91.57%</u>

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022  
Information Technology

					Percent Total	
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining Original
<b>PERSONNEL</b>						
Salaries	05101	5,637.03	5,637.03	100,700.00	95,062.97	94.40%
Overtime	05103	4.94	4.94	3,000.00	2,995.06	99.84%
FICA/Medicare Taxes	05111	421.25	421.25	8,627.00	8,205.75	95.12%
T.W.C. Payroll Taxes	05112	0.00	0.00	520.00	520.00	100.00%
Health Insurance Premiums	05113	1,229.45	1,229.45	16,000.00	14,770.55	92.32%
Workers Compensation Insurance	05114	15.00	15.00	245.00	230.00	93.88%
Deferred Compensation Benefits	05115	450.63	450.63	500.00	49.37	9.87%
Life Insurance	05116	15.67	15.67	167.00	151.33	90.62%
Dental Insurance Expense	05117	48.99	48.99	584.00	535.01	91.61%
Vision Insurance Expense	05118	9.31	9.31	126.00	116.69	92.61%
<b>Total PERSONNEL</b>		<u>7,832.27</u>	<u>7,832.27</u>	<u>130,469.00</u>	<u>122,636.73</u>	<u>94.00%</u>
<b>OPERATIONS</b>						
Office Expense and Supplies	05201	429.99	429.99	15,000.00	14,570.01	97.13%
Tools and Supplies	05212	711.57	711.57	5,500.00	4,788.43	87.06%
Uniforms	05213	0.00	0.00	1,500.00	1,500.00	100.00%
Building & Property Maintenance	05311	0.00	0.00	100.00	100.00	100.00%
Telephone	05314	178.00	178.00	0.00	(178.00)	#DIV/0!
Dues/Subscriptions	05516	29.99	29.99	100.00	70.01	70.01%
Service Contracts	05520	0.00	0.00	80,000.00	80,000.00	100.00%
Seminars/Training/Workshops	05527	0.00	0.00	5,000.00	5,000.00	100.00%
Vehicle Repair & Maintenance	05612	0.00	0.00	800.00	800.00	100.00%
Equipment Repair & Maintenance	05613	0.00	0.00	3,000.00	3,000.00	100.00%
Vehicle Fuel	05614	0.00	0.00	0.00	0.00	#DIV/0!
Travel Lodg Airf Mil	05711	1,408.74	1,408.74	2,500.00	1,091.26	43.65%
Property and Equipment	05810	0.00	0.00	75,000.00	75,000.00	100.00%
<b>Total OPERATIONS</b>		<u>2,758.29</u>	<u>2,758.29</u>	<u>188,500.00</u>	<u>185,741.71</u>	<u>98.54%</u>
<b>Total EXPENDITURES</b>		<u>10,590.56</u>	<u>10,590.56</u>	<u>318,969.00</u>	<u>308,378.44</u>	<u>96.68%</u>
<b>Grand Totals - All Departments</b>						
Total - PERSONNEL		694,554.25	694,554.25	9,018,899.00	8,324,344.75	
Total - OPERATIONS		<u>262,995.57</u>	<u>262,995.57</u>	<u>5,280,920.00</u>	<u>5,017,924.43</u>	
<b>Total EXPENDITURES ALL DEPARTMENTS</b>		<u>957,549.82</u>	<u>957,549.82</u>	<u>14,299,819.00</u>	<u>13,342,269.18</u>	

City of Socorro  
Statement of Expenditures  
From 10/1/2022 Through 10/31/2022

						Percent Total Budget
		Month	Year Actual	YTD Budget	Remaining Budget	Remaining - Original
PERSONNEL						
Salaries	05101	472,926.73	472,926.73	6,500,126.00	6,027,199.27	92.72%
Overtime	05103	69,255.63	69,255.63	381,200.00	311,944.37	81.83%
FICA/Medicare Taxes	05111	40,498.06	40,498.06	526,264.00	485,765.94	92.30%
T.W.C. Payroll Taxes	05112	22.67	22.67	38,740.00	38,717.33	99.94%
Health Insurance Premiums	05113	80,264.44	80,264.44	1,184,000.00	1,103,735.56	93.22%
Workers Compensation Insurance	05114	9,530.00	9,530.00	166,272.00	156,742.00	94.27%
Deferred Compensation Benefits	05115	12,770.07	12,770.07	153,900.00	141,129.93	91.70%
Life Insurance	05116	957.69	957.69	10,753.00	9,795.31	91.09%
Dental Insurance Expense	05117	2,839.40	2,839.40	43,219.00	40,379.60	93.43%
Vision Insurance Expense	05118	573.16	573.16	9,325.00	8,751.84	93.85%
Employee Assistance Program	05119	4,916.40	4,916.40	5,100.00	183.60	3.60%
Total PERSONNEL		694,554.25	694,554.25	9,018,899.00	8,324,344.75	92.30%
OPERATIONS						
Office Expense and Supplies	05201	12,744.81	12,744.81	119,700.00	106,955.19	89.35%
Medical Supplies	05202	144.14	144.14	500.00	355.86	71.17%
Postage	05211	605.10	605.10	12,350.00	11,744.90	95.10%
Tools and Supplies	05212	10,797.69	10,797.69	134,300.00	123,502.31	91.96%
Uniforms	05213	5,863.68	5,863.68	76,400.00	70,536.32	92.33%
Building Modifications/A.D.A.	05310	0.00	0.00	500.00	500.00	100.00%
Building & Property Maintenan	05311	2,944.35	2,944.35	64,200.00	61,255.65	95.41%
Street Maintenance	05312	4,423.34	4,423.34	155,000.00	150,576.66	97.15%
Utilities	05313	36,223.84	36,223.84	354,500.00	318,276.16	89.78%
Telephone	05314	20,091.13	20,091.13	217,570.00	197,478.87	90.77%
Park Maintenance	05317	1,260.69	1,260.69	130,000.00	128,739.31	99.03%
Recycling Center	05325	1,376.00	1,376.00	12,000.00	10,624.00	88.53%
Legal Fees	05411	21,870.08	21,870.08	276,000.00	254,129.92	92.08%
Property Insurance	05510	4,382.00	4,382.00	51,000.00	46,618.00	91.41%
Advertising/Drug Testing	05511	5,167.67	5,167.67	49,500.00	44,332.33	89.56%
Audit Fees	05512	0.00	0.00	50,000.00	50,000.00	100.00%
Central Appraisal Fees	05513	0.00	0.00	150,000.00	150,000.00	100.00%
County Elections	05515	0.00	0.00	60,000.00	60,000.00	100.00%
Dues/Subscriptions	05516	6,141.84	6,141.84	39,000.00	32,858.16	84.25%
Bank Charges	05517	1,123.25	1,123.25	30,000.00	28,876.75	96.26%
Liability Insurance	05518	5,401.00	5,401.00	89,700.00	84,299.00	93.98%
Service Contracts	05520	45,876.42	45,876.42	979,000.00	933,123.58	95.31%
Support Activities	05521	7,487.19	7,487.19	42,000.00	34,512.81	82.17%
Tax Collector Fees	05522	11,808.91	11,808.91	12,500.00	691.09	5.53%
Equipment Rental/Lease	05523	1,350.66	1,350.66	46,000.00	44,649.34	97.06%
Health/Ambulance Contract	05525	6,005.00	6,005.00	766,000.00	759,995.00	99.22%
Human Resources	05526	2,000.00	2,000.00	14,000.00	12,000.00	85.71%
Seminars/Training/Workshops	05527	4,892.00	4,892.00	117,800.00	112,908.00	95.85%
Late Charge	05538	0.00	0.00	300.00	300.00	100.00%
Marketing Exp	05546	0.00	0.00	5,000.00	5,000.00	100.00%
Events	05548	3,984.71	3,984.71	65,000.00	61,015.29	93.87%
Office Furniture	05610	0.00	0.00	6,500.00	6,500.00	100.00%
Radio Communications and Maint	05611	0.00	0.00	3,000.00	3,000.00	100.00%
Vehicle Repair & Maintenance	05612	5,618.89	5,618.89	66,800.00	61,181.11	91.59%
Equipment Repair & Maintenance	05613	8,585.29	8,585.29	66,500.00	57,914.71	87.09%
Vehicle Fuel	05614	8,238.57	8,238.57	133,000.00	124,761.43	93.81%
Travel Lodg Airf Mil	05711	14,291.42	14,291.42	80,100.00	65,808.58	82.16%
Property and Equipment	05810	2,295.90	2,295.90	780,200.00	777,904.10	99.71%
Emergency Aid and Assistance	05900	0.00	0.00	15,000.00	15,000.00	100.00%
Grant Expense	06440	0.00	0.00	10,000.00	10,000.00	100.00%
Settlements	08000	0.00	0.00	0.00	0.00	#DIV/0!
Total OPERATIONS		262,995.57	262,995.57	5,280,920.00	5,017,924.43	95.02%
Total EXPENDITURES		957,549.82	957,549.82	14,299,819.00	13,342,269.18	93.30%

City of Socorro  
REVENUE  
From 10/1/2022 Through 10/31/2022

					Percent Total	
					Remaining Budget	Remaining Budget
					- Original	
		Month	Year Actual	YTD Budget	Budget	- Original
<b>REVENUE</b>						
Property Taxes-Current	04201	69,142.08	69,142.08	8,345,460.00	(8,276,317.92)	(99.17%)
Sales Taxes	04202	178,467.32	178,467.32	2,000,000.00	(1,821,532.68)	(91.08%)
Franchise Fees	04203	241,419.95	241,419.95	800,000.00	(558,580.05)	(69.82%)
Property Tax-Delinquent	04206	24,173.71	24,173.71	185,000.00	(160,826.29)	(86.93%)
Mixed Beverage Tax	04207	1,940.57	1,940.57	8,000.00	(6,059.43)	(75.74%)
Interest Earned	04404	11,947.82	11,947.82	5,000.00	6,947.82	138.96%
Gain/Loss on Investments	04405	0.00	0.00	200.00	(200.00)	(100.00%)
Other Planning Fees(Fireworks)	04500	485.00	485.00	3,000.00	(2,515.00)	(83.83%)
Building Permits	04501	39,933.09	39,933.09	800,000.00	(760,066.91)	(95.01%)
Business Registration Permits	04502	1,915.00	1,915.00	60,000.00	(58,085.00)	(96.81%)
Rezoning Fees	04503	21,582.86	21,582.86	95,000.00	(73,417.14)	(77.28%)
AdmMisc-Copies,City Clrk Prmt	04504	28.30	28.30	100.00	(71.70)	(71.70%)
Mobile Home Permits	04505	0.00	0.00	1,500.00	(1,500.00)	(100.00%)
Muni. Court Judgements/Fines	04507	29,067.21	29,067.21	550,000.00	(520,932.79)	(94.72%)
Juvenile Case Management Fee	04511	86.84	86.84	4,000.00	(3,913.16)	(97.83%)
Municipal Court Technology	04512	58.02	58.02	0.00	58.02	#DIV/0!
Police Fees	04604	530.84	530.84	4,500.00	(3,969.16)	(88.20%)
Rental Income	04701	1,101.00	1,101.00	13,212.00	(12,111.00)	(91.67%)
Other Revenue	04704	487.87	487.87	10,000.00	(9,512.13)	(95.12%)
Reimbursed cost	04713	0.00	0.00	0.00	0.00	#DIV/0!
Park Fees	04714	745.00	745.00	700.00	45.00	6.43%
Miscellaneous Income	04903	9,016.57	9,016.57	5,000.00	4,016.57	80.33%
Prior Years Revenue	04999	0.00	0.00	1,409,147.00	(1,409,147.00)	(100.00%)
Total REVENUE		<u>632,129.05</u>	<u>632,129.05</u>	<u>14,299,819.00</u>	<u>(13,667,689.95)</u>	<u>(95.58%)</u>

**EXPENDITURES**

Total EXPENDITURES	<u>957,549.82</u>	<u>957,549.82</u>	<u>14,299,819.00</u>	<u>13,342,844.18</u>	<u>93.31%</u>
Excess (Deficit) REVENUES over EXPENDITURES	<u>(325,420.77)</u>	<u>(325,420.77)</u>	<u>0.00</u>	<u>(325,420.77)</u>	

**City of Socorro**  
**Debt Service Fund Unaudited Trial Balance**  
**As of 10/31/2022**

***200 - DEBT SERVICE FUND***

<b>GL Code</b>	<b>GL Title</b>	<b>Debit Balance</b>	<b>Credit Balance</b>
<b>01001</b>	<b>Wells Fargo- Debt Service</b>	<b>369,295.97</b>	
<b>01200</b>	<b>Property Taxes Receivable</b>	<b>522,453.54</b>	
<b>01205</b>	<b>Allowance</b>		<b>358,555.53</b>
<b>01211</b>	<b>Bond Defeasance Costs</b>	<b>16,469.00</b>	
<b>02200</b>	<b>Inter-Fund Payable</b>		<b>15,975.03</b>
<b>03100</b>	<b>Fund Balance-Restricted</b>		<b>508,496.97</b>
<b>04201</b>	<b>Property Taxes-Current</b>		<b>17,994.14</b>
<b>04206</b>	<b>Property Tax-Delinquent</b>		<b>6,768.72</b>
<b>04903</b>	<b>Miscellaneous Income</b>	<b><u>0.00</u></b>	<b><u>428.12</u></b>
	<b>Total 200 - DEBT SERVICE FUND</b>	<b><u>908,218.51</u></b>	<b><u>908,218.51</u></b>
<b>Report Total</b>		<b><u>908,218.51</u></b>	<b><u>908,218.51</u></b>

City of Socorro  
Historical and Fund Balance Projections:  
Unrestricted Fund Balance Analysis

Fiscal Year End	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Beginning Fund Balance	\$ 5,127,897	\$ 4,851,812	\$ 5,206,480	\$ 6,374,291	\$ 7,519,478	\$ 6,963,778
Restricted TRZ						
Net Change in Fund Balance (Revenues-Expenditures)	<u>(276,085)</u>	<u>354,668</u>	<u>1,167,811</u>	<u>1,145,187</u>	<u>(555,700)</u>	<u>(325,421)</u>
Ending Fund Balance	<u>\$ 4,851,812</u>	<u>\$ 5,206,480</u>	<u>\$ 6,374,291</u>	<u>\$ 7,519,478</u>	<u>\$ 6,963,778</u>	<u>\$ 6,638,357</u>

Total General Fund - Fund Balance	\$ 6,638,357
Commitments and Adjustments:	
Current Year's Net Change in Fund Balance Expenditures in Excess of Revenues	325,421
Minimum Fund Balance - 2 months worth or 16.67% of Budgeted Expenditures of \$14,299,819	(2,383,780)
Current Year Budgeted Expenses in Excess of Revenues	(1,409,147)
Restricted TRZ	(1,970,663)
Arterial Project	(239,752)
Safe Routes to Schools	<u>(245,452)</u>
Unrestricted General Fund - Fund Balance	<u>\$ 714,984</u>

**City of Socorro**  
**General Fixed Assets Unaudited Trial Balance**  
**As of 10/31/2022**

*300 - GENERAL FIXED ASSETS*

<b>GL Code</b>	<b>GL Title</b>	<b>Debit Balance</b>	<b>Credit Balance</b>
01300	Security Deposits	5,000.00	
01311	Machinery & Equipment	2,468,584.00	
01312	Vehicles	2,772,662.00	
01320	Buildings and Improvements	1,598,712.64	
01321	Buildings and Improvements	1,701,981.36	
01331	Office Furniture and Fixtures	346,358.00	
01341	Land	3,025,379.00	
01345	Software	112,778.00	
01352	Work in Progress	5,170,408.63	
01353	Infrastructure	48,371,435.76	
01366	Leasehold Improvements	212,942.05	
01511	Accum. Dep - Machinery & Equip		2,075,898.31
01512	Accum. Dep - Vehicles		1,650,478.88
01521	Accum. Dep - Buildings		1,110,527.82
01531	Accum. Dep - Office Furniture		340,997.99
01545	Accum. Dep - Software		95,637.65
01553	Accum. Dep - Infrastructure		12,329,376.98
01566	Accum. Dep - Leasehold Improve.		124,682.24
03100	Fund Balance-Restricted	14,908,492.44	
03250	Investment in Fixed Assets	<u>0.00</u>	<u>62,967,134.01</u>
	<b>Total 300 - GENERAL FIXED ASSETS</b>	<u><b>80,694,733.88</b></u>	<u><b>80,694,733.88</b></u>
<b>Report Total</b>		<u><b>80,694,733.88</b></u>	<u><b>80,694,733.88</b></u>

City of Socorro  
General Fund Unaudited Trial Balance  
As of 10/31/2022

001 - GENERAL FUND

GL Code	GL Title	Debit Balance	Credit Balance
01010	Wells Fargo-M&O	1,044,842.18	
01016	Petty Cash Fund	1,150.00	
01039	Logic-Investments	4,526,076.18	
01100	Accounts Receivable		3,573.69
01200	Property Taxes Receivable	1,896,354.14	
01201	Sales Taxes Receivable	345,790.93	
01202	Franchise Fees Receivable	215,418.43	
01203	Muni.Court Warrants Receivable	7,452,545.69	
01205	Allowance		1,301,452.12
01206	Gas Inventory	23,221.47	
01209	Prepaid Expenses	1,619.58	
01210	Prepaid Insurance	212,412.90	
01215	Deferred Revenue	112.85	
01219	DUE FROM AGENCY	17,589.80	
01220	Allowance for Uncoll. Warrants		7,238,238.47
01248	Accounts Receivable	1.00	
01250	Due From Grantor	1,870.07	
01251	Inter-Fund Receivable	774,486.08	
01256	Deferred Inflows - Warrants		125,096.92
02000	Accounts Payable Clearing Acct	8,142.98	
02001	Accounts Payable	110.00	
02004	Accounts Payable		214,603.48
02005	AFLAC Sup Ins. Withheld (Emp)		3,631.38
02051	T.W.C. Payable		36.88
02101	Child Support		3,212.99
02115	State Fees Payable		20,217.80
02122	Accrued Vacation		0.36
02200	Inter-Fund Payable		181,149.44
02220	DUE TO TRZ # 2	38,133.15	
02597	Socorro Police Officers Assoc.		34.29
02598	Life Insurance Prem Withheld		991.50
02599	Dental Premiums Withheld		2,305.34
02602	Deferred Compensation Withheld		8,069.56
02603	Insurance Premiums Withheld		12,115.34
02604	Cleat Dues		379.92
02608	Local 59-AFL-CIO		97.15
02609	Accrued Salaries		238,935.62
02610	FICA Taxes Withheld/Payable		45,742.60
02611	Federal Income Taxes Withheld		24,006.18
02613	OMNI Collections		1,005.79
02614	Vision Payable (EmplDeduction)		238.19
02615	HSA Health Savings		62.85
02616	Bond Deposits		2,650.15
02617	Collection Agency COLL		206.66
02620	Deferred Compensation Payable		7,036.71
02623	EP FITNESS Withholding		1,225.76
03000	Fund Balance-Unrestricted		6,963,777.28
03300	Comm. Fund Balance Arterial		239,751.78
03301	Committed Fund Balance SRS	0.00	245,452.00
	Total 001 - GENERAL FUND	16,559,877.43	16,885,298.20

Report Difference

(325,420.77)

City of Socorro  
General Long Term Debt Unaudited Trial Balance 10.31.2022  
As of 10/31/2022

*500 - GENERAL LONG TERM DEBT*

<u>GL Code</u>	<u>GL Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01211	Bond Defeasance Costs	205,131.00	
01400	Amounts to be Provided	23,737,890.19	
02233	GENERAL OBLIGATION REF BONDS		2,195,000.00
02234	Certificate of Obligation 2019		9,095,000.00
02235	Refunding Bond - 2020		5,610,000.00
02236	Refunding Bond 2020A		1,620,000.00
02237	REFUNDING BOND FNB 2022		7,020,000.00
02238	CERTIFICATE OF OBLIGATION TWDB		6,664,000.00
02800	Accrued Interest Payable		77,215.00
02900	Bond Premium		2,157,914.03
03100	Fund Balance-Restricted	<u>10,496,107.84</u>	
	Total 500 - GENERAL LONG TERM DEBT	<u>34,439,129.03</u>	<u>34,439,129.03</u>
Report Total		<u>34,439,129.03</u>	<u>34,439,129.03</u>

## ITEM 9

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor Pro Tem

*Rudy Cruz Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**October 26, 2022**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Charles Casiano, Finance Director**

**SUBJECT: Discussion and action on approving October 2022 cash receipts report.**

### **SUMMARY**

The cash receipts report summarizes all the departmental deposits for October 2022. This report does not include any wire transfers into our accounts or adjusting journal entries.

### **STATEMENT OF THE ISSUE**

### **FINANCIAL IMPACT**

### **ALTERNATIVE**

### **STAFF RECOMMENDATION**

**City of Socorro**  
**Cash Receipts Report**  
**October 2022**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/3/2022	Nationwide Retirement Solution	TRANSFER CASH DEPOSITED IN ERROR, CK 5011220216	01010	Wells Fargo-M&O	001		462.32			GENERAL FUND
10/3/2022	Nationwide Retirement Solution	TRANSFER CASH DEPOSITED IN ERROR, CK 5011220216	01100	Accounts Receivable	001			462.32		GENERAL FUND
10/3/2022	Tijerina Galvan Lawrence LLC	SERIES 2022 CERT OF OBLIGATION, CK 1172	01001	Wells Fargo- Debt Service	200		428.12			DEBT SERVICE FUND
10/3/2022	Tijerina Galvan Lawrence LLC	SERIES 2022 CERT OF OBLIGATION, CK 1172	04903	Miscellaneous Income	200	99999		428.12	Non grant item	DEBT SERVICE FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	01010	Wells Fargo-M&O	001	00006	581.50		Non grant item	GENERAL FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	01010	Wells Fargo-M&O	001	00006	4,151.00		Non grant item	GENERAL FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	02115	State Fees Payable	001	00006		1,178.00	STATE FEE	GENERAL FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	04507	Muni. Court Judgements/Fines	001	00006		716.00	CITY FEE	GENERAL FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	02613	OMNI Collections	001	00006		54.00	Omnibase Fee	GENERAL FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	04507	Muni. Court Judgements/Fines	001	00006		2,514.32	CITY FINE	GENERAL FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	04507	Muni. Court Judgements/Fines	001	00006		94.56	LCF1 Security	GENERAL FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	04507	Muni. Court Judgements/Fines	001	00006		96.49	LCF2 Truancy	GENERAL FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	04507	Muni. Court Judgements/Fines	001	00006		77.19	LCF3 - Tech	GENERAL FUND
10/3/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157868-157924	04507	Muni. Court Judgements/Fines	001	00006		1.94	LCF4 - Jury	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4940-4953	01010	Wells Fargo-M&O	001	00007	8,211.07		Non grant item	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4940-4953	01010	Wells Fargo-M&O	001	00007	420.91		Non grant item	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4940-4953	04501	Building Permits	001	00007		8,446.07	Non grant item	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**October 2022**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4940-4953	04502	Business Registration Permits	001	00007		185.00	Non grant item	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4940-4953	04704	Other Revenue	001	00007		11.79	Non grant item	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4940-4953	05520	Service Contracts	001	00007	10.88		Non grant item	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4963-4965	01010	Wells Fargo-M&O	001	00007	592.84		Non grant item	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4963-4965	04501	Building Permits	001	00007		232.26	Non grant item	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4963-4965	04500	Other Planning Fees(Fireworks)	001	00007		360.00	Non grant item	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4963-4965	04704	Other Revenue	001	00007		14.53	Non grant item	GENERAL FUND
10/3/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4963-4965	05520	Service Contracts	001	00007	13.95		Non grant item	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	01010	Wells Fargo-M&O	001	00006	643.00		Non grant item	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	01010	Wells Fargo-M&O	001	00006	826.30		Non grant item	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	02115	State Fees Payable	001	00006		433.25	STATE FEE	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04507	Muni. Court Judgements/Fines	001	00006		92.60	CITY FEE	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	02613	OMNI Collections	001	00006		20.70	Omnibase Fee	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	02617	Collection Agency COLL	001	00006		100.23	Collection Agen	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04507	Muni. Court Judgements/Fines	001	00006		740.07	CITY FINE	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04511	Juvenile Case Management Fee	001	00006		0.45	TRUANCY PREVENT	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**October 2022**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04507	Muni. Court Judgements/Fines	001	00006		24.50	LCF1 Security	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04507	Muni. Court Judgements/Fines	001	00006		25.00	LCF2 Truancy	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04507	Muni. Court Judgements/Fines	001	00006		20.00	LCF3 - Tech	GENERAL FUND
10/4/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157925-157968	04507	Muni. Court Judgements/Fines	001	00006		0.50	LCF4 - Jury	GENERAL FUND
10/4/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4954-4962	01010	Wells Fargo-M&O	001	00007	100.00		Non grant item	GENERAL FUND
10/4/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4954-4962	01010	Wells Fargo-M&O	001	00007	600.97		Non grant item	GENERAL FUND
10/4/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4954-4962	04501	Building Permits	001	00007		700.00	Non grant item	GENERAL FUND
10/4/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4954-4962	04704	Other Revenue	001	00007		15.92	Non grant item	GENERAL FUND
10/4/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4954-4962	05520	Service Contracts	001	00007	14.95		Non grant item	GENERAL FUND
10/5/2022	Verizon	LEAS20221001, CK 4923232	01010	Wells Fargo-M&O	001		1,100.00			GENERAL FUND
10/5/2022	Verizon	LEAS20221001, CK 4923232	04701	Rental Income	001	99999		1,100.00	Non grant item	GENERAL FUND
10/5/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157969-157970	01010	Wells Fargo-M&O	001	00006	68.00		Non grant item	GENERAL FUND
10/5/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157969-157970	04507	Muni. Court Judgements/Fines	001	00006		67.02	CITY FINE	GENERAL FUND
10/5/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157969-157970	04507	Muni. Court Judgements/Fines	001	00006		0.34	LCF1 Security	GENERAL FUND
10/5/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157969-157970	04507	Muni. Court Judgements/Fines	001	00006		0.35	LCF2 Truancy	GENERAL FUND
10/5/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157969-157970	04507	Muni. Court Judgements/Fines	001	00006		0.29	LCF3 - Tech	GENERAL FUND
10/6/2022	City of El Paso	FIVE YEAR WRITE-OFF, CK 249294	01010	Wells Fargo-M&O	001		406.79			GENERAL FUND

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10/6/2022	City of El Paso	FIVE YEAR WRITE-OFF, CK 249294	04206	Property Tax-Delinquent	001	99999		406.79	Non grant item	GENERAL FUND
10/6/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157971-157975	01010	Wells Fargo-M&O	001	00006	281.00		Non grant item	GENERAL FUND
10/6/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157971-157975	01010	Wells Fargo-M&O	001	00006	419.00		Non grant item	GENERAL FUND
10/6/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157971-157975	02115	State Fees Payable	001	00006		236.00	STATE FEE	GENERAL FUND
10/6/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157971-157975	04507	Muni. Court Judgements/Fines	001	00006		28.00	CITY FEE	GENERAL FUND
10/6/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157971-157975	04507	Muni. Court Judgements/Fines	001	00006		394.00	CITY FINE	GENERAL FUND
10/6/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157971-157975	04507	Muni. Court Judgements/Fines	001	00006		14.70	LCF1 Security	GENERAL FUND
10/6/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157971-157975	04507	Muni. Court Judgements/Fines	001	00006		15.00	LCF2 Truancy	GENERAL FUND
10/6/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157971-157975	04507	Muni. Court Judgements/Fines	001	00006		12.00	LCF3 - Tech	GENERAL FUND
10/6/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157971-157975	04507	Muni. Court Judgements/Fines	001	00006		0.30	LCF4 - Jury	GENERAL FUND
10/6/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4966-4972	01010	Wells Fargo-M&O	001	00007	941.15		Non grant item	GENERAL FUND
10/6/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4966-4972	04501	Building Permits	001	00007		865.00	Non grant item	GENERAL FUND
10/6/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4966-4972	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND
10/6/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4966-4972	04704	Other Revenue	001	00007		23.75	Non grant item	GENERAL FUND
10/6/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4966-4972	05520	Service Contracts	001	00007	22.60		Non grant item	GENERAL FUND
10/7/2022	Angel Salcido Padilla	SALES TAX REIMB., REC'T 739619	01010	Wells Fargo-M&O	001		0.41			GENERAL FUND
10/7/2022	Angel Salcido Padilla	SALES TAX REIMB., REC'T 739619	01100	Accounts Receivable	001			0.41		GENERAL FUND
10/7/2022	Alejandra Valadez	SALES TAX REIMB., REC'T 739617	01010	Wells Fargo-M&O	001		1.14			GENERAL FUND

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10/7/2022	Alejandra Valadez	SALES TAX REIMB., REC'T 739617	01100	Accounts Receivable	001			1.14		GENERAL FUND
10/7/2022	Carol Candelaria	SALES TAX REIMB., REC'T 739614	01010	Wells Fargo-M&O	001		4.81			GENERAL FUND
10/7/2022	Carol Candelaria	SALES TAX REIMB., REC'T 739614	01100	Accounts Receivable	001			4.81		GENERAL FUND
10/7/2022	Administration-City of Socorro	COPIES, REC'TS 521487,489,492	01010	Wells Fargo-M&O	001		1.50			GENERAL FUND
10/7/2022	Administration-City of Socorro	COPIES, REC'TS 521487,489,492	04504	AdmMisc-Copies,City Clrk Prmt	001	99999		1.50	Non grant item	GENERAL FUND
10/7/2022	Estevan Gonzales	SALES TAX REIMB., REC'T 521467	01010	Wells Fargo-M&O	001		4.52			GENERAL FUND
10/7/2022	Estevan Gonzales	SALES TAX REIMB., REC'T 521467	01100	Accounts Receivable	001			4.52		GENERAL FUND
10/7/2022	Jose Balderrama	SALES TAX REIMB., REC'T 521468	01010	Wells Fargo-M&O	001		20.37			GENERAL FUND
10/7/2022	Jose Balderrama	SALES TAX REIMB., REC'T 521468	01100	Accounts Receivable	001			20.37		GENERAL FUND
10/7/2022	Rosa Hernandez	SALES TAX REIMB., REC'T 739609	01010	Wells Fargo-M&O	001		4.10			GENERAL FUND
10/7/2022	Rosa Hernandez	SALES TAX REIMB., REC'T 739609	01100	Accounts Receivable	001			4.10		GENERAL FUND
10/7/2022	Administration-City of Socorro	ORR, 8/03/22 TO 8/29/22	01010	Wells Fargo-M&O	001		8.50			GENERAL FUND
10/7/2022	Administration-City of Socorro	ORR, 8/03/22 TO 8/29/22	04504	AdmMisc-Copies,City Clrk Prmt	001	00014		8.50	Non grant item	GENERAL FUND
10/7/2022	Victor Reta	SALES TAX REIMB., REC'T 739607	01010	Wells Fargo-M&O	001		0.56			GENERAL FUND
10/7/2022	Victor Reta	SALES TAX REIMB., REC'T 739607	01100	Accounts Receivable	001			0.56		GENERAL FUND
10/7/2022	Victor Reta	SALES TAX REIMB., REC'T 739608	01010	Wells Fargo-M&O	001		7.67			GENERAL FUND
10/7/2022	Victor Reta	SALES TAX REIMB., REC'T 739608	01100	Accounts Receivable	001			7.67		GENERAL FUND
10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	01010	Wells Fargo-M&O	001	00006	1,583.00		Non grant item	GENERAL FUND

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10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	01010	Wells Fargo-M&O	001	00006	1,522.50		Non grant item	GENERAL FUND
10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	02115	State Fees Payable	001	00006		976.92	STATE FEE	GENERAL FUND
10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	04507	Muni. Court Judgements/Fines	001	00006		459.00	CITY FEE	GENERAL FUND
10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	02613	OMNI Collections	001	00006		44.08	Omnibase Fee	GENERAL FUND
10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	04507	Muni. Court Judgements/Fines	001	00006		1,419.74	CITY FINE	GENERAL FUND
10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	04507	Muni. Court Judgements/Fines	001	00006		72.04	LCF1 Security	GENERAL FUND
10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	04507	Muni. Court Judgements/Fines	001	00006		73.49	LCF2 Truancy	GENERAL FUND
10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	04507	Muni. Court Judgements/Fines	001	00006		58.80	LCF3 - Tech	GENERAL FUND
10/7/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157976-157997	04507	Muni. Court Judgements/Fines	001	00006		1.43	LCF4 - Jury	GENERAL FUND
10/7/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4973-4977	01010	Wells Fargo-M&O	001	00007	623.12		Non grant item	GENERAL FUND
10/7/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4973-4977	04501	Building Permits	001	00007		547.34	Non grant item	GENERAL FUND
10/7/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4973-4977	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND
10/7/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4973-4977	04704	Other Revenue	001	00007		15.82	Non grant item	GENERAL FUND
10/7/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4973-4977	05520	Service Contracts	001	00007	15.04		Non grant item	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	01010	Wells Fargo-M&O	001	00006	3,510.80		Non grant item	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	02115	State Fees Payable	001	00006		1,034.46	STATE FEE	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04507	Muni. Court Judgements/Fines	001	00006		602.10	CITY FEE	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	02613	OMNI Collections	001	00006		95.31	Omnibase Fee	GENERAL FUND

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10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	02617	Collection Agency COLL	001	00006		260.73	Collection Agen	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04507	Muni. Court Judgements/Fines	001	00006		1,391.54	CITY FINE	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04511	Juvenile Case Management Fee	001	00006		1.88	TRUANCY PREVENT	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04507	Muni. Court Judgements/Fines	001	00006		39.47	LCF1 Security	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04507	Muni. Court Judgements/Fines	001	00006		40.28	LCF2 Truancy	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04507	Muni. Court Judgements/Fines	001	00006		32.22	LCF3 - Tech	GENERAL FUND
10/11/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 157998-158020	04507	Muni. Court Judgements/Fines	001	00006		0.81	LCF4 - Jury	GENERAL FUND
10/11/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4978-4996	01010	Wells Fargo-M&O	001	00007	2,150.60		Non grant item	GENERAL FUND
10/11/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4978-4996	04501	Building Permits	001	00007		1,182.80	Non grant item	GENERAL FUND
10/11/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4978-4996	04502	Business Registration Permits	001	00007		265.00	Non grant item	GENERAL FUND
10/11/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4978-4996	04503	Rezoning Fees	001	00007		650.00	Non grant item	GENERAL FUND
10/11/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4978-4996	05548	Events	001	00007		50.00	Non grant item	GENERAL FUND
10/11/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4978-4996	04704	Other Revenue	001	00007		54.84	Non grant item	GENERAL FUND
10/11/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4978-4996	05520	Service Contracts	001	00007	52.04		Non grant item	GENERAL FUND
10/12/2022	Intergovernmental Risk Poo	CK 9065254, AU174462	01010	Wells Fargo-M&O	001		1,117.65			GENERAL FUND

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10/12/2022	Intergovernmental Risk Poo	CK 9065254, AU174462	04903	Miscellaneous Income	001	99999		1,117.65	Non grant item	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	01010	Wells Fargo-M&O	001	00006	100.00		Non grant item	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	01010	Wells Fargo-M&O	001	00006	2,978.25		Non grant item	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	02115	State Fees Payable	001	00006		837.40	STATE FEE	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04507	Muni. Court Judgements/Fines	001	00006		576.95	CITY FEE	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	02613	OMNI Collections	001	00006		36.00	Omnibase Fee	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	02617	Collection Agency COLL	001	00006		330.90	Collection Agen	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04507	Muni. Court Judgements/Fines	001	00006		1,171.00	CITY FINE	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04511	Juvenile Case Management Fee	001	00006		2.00	TRUANCY PREVENT	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04507	Muni. Court Judgements/Fines	001	00006		39.20	LCF1 Security	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04507	Muni. Court Judgements/Fines	001	00006		40.00	LCF2 Truancy	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04507	Muni. Court Judgements/Fines	001	00006		32.00	LCF3 - Tech	GENERAL FUND
10/12/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158021-158037	04507	Muni. Court Judgements/Fines	001	00006		0.80	LCF4 - Jury	GENERAL FUND
10/12/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4997-5011	01010	Wells Fargo-M&O	001	00007	9,448.32		Non grant item	GENERAL FUND
10/12/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4997-5011	01010	Wells Fargo-M&O	001	00007	491.62		Non grant item	GENERAL FUND

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10/12/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4997-5011	04501	Building Permits	001	00007		2,361.60	Non grant item	GENERAL FUND
10/12/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4997-5011	04503	Rezoning Fees	001	00007		7,577.52	Non grant item	GENERAL FUND
10/12/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4997-5011	04704	Other Revenue	001	00007		13.10	Non grant item	GENERAL FUND
10/12/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 4997-5011	05520	Service Contracts	001	00007	12.28		Non grant item	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	01010	Wells Fargo-M&O	001	00006	304.20		Non grant item	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	01010	Wells Fargo-M&O	001	00006	2,242.60		Non grant item	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	02115	State Fees Payable	001	00006		613.40	STATE FEE	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	04507	Muni. Court Judgements/Fines	001	00006		350.60	CITY FEE	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	02613	OMNI Collections	001	00006		24.00	Omnibase Fee	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	02617	Collection Agency COLL	001	00006		274.80	Collection Agen	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	04507	Muni. Court Judgements/Fines	001	00006		1,169.44	CITY FINE	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	04507	Muni. Court Judgements/Fines	001	00006		35.90	LCF1 Security	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	04507	Muni. Court Judgements/Fines	001	00006		36.63	LCF2 Truancy	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	04507	Muni. Court Judgements/Fines	001	00006		29.30	LCF3 - Tech	GENERAL FUND
10/13/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158038-158058	04507	Muni. Court Judgements/Fines	001	00006		0.73	LCF4 - Jury	GENERAL FUND

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10/13/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5012-5023	01010	Wells Fargo-M&O	001	00007	100.00		Non grant item	GENERAL FUND
10/13/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5012-5023	01010	Wells Fargo-M&O	001	00007	1,988.49		Non grant item	GENERAL FUND
10/13/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5012-5023	04501	Building Permits	001	00007		1,885.70	Non grant item	GENERAL FUND
10/13/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5012-5023	05548	Events	001	00007		25.00	Non grant item	GENERAL FUND
10/13/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5012-5023	04704	Other Revenue	001	00007		43.51	Non grant item	GENERAL FUND
10/13/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5012-5023	05520	Service Contracts	001	00007		134.28	Non grant item	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	01010	Wells Fargo-M&O	001	00006	87.50		Non grant item	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	01010	Wells Fargo-M&O	001	00006	2,778.20		Non grant item	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	02115	State Fees Payable	001	00006		1,051.40	STATE FEE	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04507	Muni. Court Judgements/Fines	001	00006		564.70	CITY FEE	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	02613	OMNI Collections	001	00006		48.00	Omnibase Fee	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04507	Muni. Court Judgements/Fines	001	00006		6.00	Court Bldg. Sec	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	02617	Collection Agency COLL	001	00006		260.70	Collection Agen	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04507	Muni. Court Judgements/Fines	001	00006		807.18	CITY FINE	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04511	Juvenile Case Management Fee	001	00006		10.00	JUV CASE MGMT F	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04511	Juvenile Case Management Fee	001	00006		2.00	TRUANCY PREVENT	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04512	Municipal Court Technology	001	00006		8.00	Court Tech Fund	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04507	Muni. Court Judgements/Fines	001	00006		37.71	LCF1 Security	GENERAL FUND

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10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04507	Muni. Court Judgements/Fines	001	00006		38.48	LCF2 Truancy	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04507	Muni. Court Judgements/Fines	001	00006		30.78	LCF3 - Tech	GENERAL FUND
10/14/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158059-158077	04507	Muni. Court Judgements/Fines	001	00006		0.75	LCF4 - Jury	GENERAL FUND
10/14/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5024-5030	01010	Wells Fargo-M&O	001	00007	229.53		Non grant item	GENERAL FUND
10/14/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5024-5030	04501	Building Permits	001	00007		275.00	Non grant item	GENERAL FUND
10/14/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5024-5030	04502	Business Registration Permits	001	00007		110.00	Non grant item	GENERAL FUND
10/14/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5024-5030	05548	Events	001	00007		25.00	Non grant item	GENERAL FUND
10/14/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5024-5030	04704	Other Revenue	001	00007		11.24	Non grant item	GENERAL FUND
10/14/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5024-5030	05520	Service Contracts	001	00007	191.71		Non grant item	GENERAL FUND
10/17/2022	ACN Communications Service Inc	Q3 2022 R-O-W FEES, CK 79058877	01010	Wells Fargo-M&O	001		2.01			GENERAL FUND
10/17/2022	ACN Communications Service Inc	Q3 2022 R-O-W FEES, CK 79058877	04203	Franchise Fees	001	99999		2.01	Non grant item	GENERAL FUND
10/17/2022	Comcast Phone of TX, LLC	Q3 2022 R-O-W FEES, CK 15149247	01010	Wells Fargo-M&O	001		2.98			GENERAL FUND
10/17/2022	Comcast Phone of TX, LLC	Q3 2022 R-O-W FEES, CK 15149247	04203	Franchise Fees	001	99999		2.98	Non grant item	GENERAL FUND
10/17/2022	Taxconnex LLC	Q3 2022 R-O-W FEES, CK 373712	01010	Wells Fargo-M&O	001		4.47			GENERAL FUND
10/17/2022	Taxconnex LLC	Q3 2022 R-O-W FEES, CK 373712	04203	Franchise Fees	001	99999		4.47	Non grant item	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 238-239 BB	01010	Wells Fargo-M&O	001	00006	1,708.20		Non grant item	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 238-239 BB	02616	Bond Deposits	001	00006		1,708.20	Bond Deposits	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	01010	Wells Fargo-M&O	001	00006	255.00		Non grant item	GENERAL FUND

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10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	01010	Wells Fargo-M&O	001	00006	1,642.40		Non grant item	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	02115	State Fees Payable	001	00006		814.50	STATE FEE	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04507	Muni. Court Judgements/Fines	001	00006		245.60	CITY FEE	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	02613	OMNI Collections	001	00006		90.00	Omnibase Fee	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	02617	Collection Agency COLL	001	00006		115.64	Collection Agen	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04507	Muni. Court Judgements/Fines	001	00006		528.20	CITY FINE	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04511	Juvenile Case Management Fee	001	00006		1.00	TRUANCY PREVENT	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04507	Muni. Court Judgements/Fines	001	00006		31.67	LCF1 Security	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04507	Muni. Court Judgements/Fines	001	00006		32.31	LCF2 Truancy	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04507	Muni. Court Judgements/Fines	001	00006		25.85	LCF3 - Tech	GENERAL FUND
10/17/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158078-158098	04507	Muni. Court Judgements/Fines	001	00006		0.63	LCF4 - Jury	GENERAL FUND
10/17/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5030-5040	01010	Wells Fargo-M&O	001	00007	3,424.38		Non grant item	GENERAL FUND
10/17/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5030-5040	01010	Wells Fargo-M&O	001	00007	1,230.38		Non grant item	GENERAL FUND
10/17/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5030-5040	04501	Building Permits	001	00007		4,528.29	Non grant item	GENERAL FUND
10/17/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5030-5040	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND

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10/17/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5030-5040	05548	Events	001	00007		50.00	Non grant item	GENERAL FUND
10/17/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5030-5040	04704	Other Revenue	001	00007		30.98	Non grant item	GENERAL FUND
10/17/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5030-5040	05520	Service Contracts	001	00007	29.51		Non grant item	GENERAL FUND
10/18/2022	Rana Inc. DBA Adobe Inn Motel	Q3 2022 HOTEL TAXES, CK 2303	01010	Wells Fargo-M&O	001		3,162.46			GENERAL FUND
10/18/2022	Rana Inc. DBA Adobe Inn Motel	Q3 2022 HOTEL TAXES, CK 2303	01251	Inter-Fund Receivable	001			3,162.46		GENERAL FUND
10/18/2022	Rana Inc. DBA Adobe Inn Motel	Q3 2022 HOTEL TAXES, CK 2303	01251	Inter-Fund Receivable	100		3,162.46			REVENUES FUND
10/18/2022	Rana Inc. DBA Adobe Inn Motel	Q3 2022 HOTEL TAXES, CK 2303	04204	Hotel Tax	100	99999		3,162.46	Non grant item	REVENUES FUND
10/18/2022	Intergovernmental Risk Poo	CK 9065466, AU 179062	01010	Wells Fargo-M&O	001		6,034.96			GENERAL FUND
10/18/2022	Intergovernmental Risk Poo	CK 9065466, AU 179062	04903	Miscellaneous Income	001	99999		6,034.96	Non grant item	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	01010	Wells Fargo-M&O	001	00006	160.00		Non grant item	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	01010	Wells Fargo-M&O	001	00006	2,209.00		Non grant item	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	02115	State Fees Payable	001	00006		841.00	STATE FEE	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	04507	Muni. Court Judgements/Fines	001	00006		293.00	CITY FEE	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	02613	OMNI Collections	001	00006		54.00	Omnibase Fee	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	02617	Collection Agency COLL	001	00006		9.00	Collection Agen	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	04507	Muni. Court Judgements/Fines	001	00006		1,046.00	CITY FINE	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	04507	Muni. Court Judgements/Fines	001	00006		44.10	LCF1 Security	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	04507	Muni. Court Judgements/Fines	001	00006		45.00	LCF2 Truancy	GENERAL FUND

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10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	04507	Muni. Court Judgements/Fines	001	00006		36.00	LCF3 - Tech	GENERAL FUND
10/18/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158099-158112	04507	Muni. Court Judgements/Fines	001	00006		0.90	LCF4 - Jury	GENERAL FUND
10/18/2022	Police Dept-City of Socorro	PST PD FOR MC OCT 2022; RECT'S 830612-830625	01010	Wells Fargo-M&O	001		240.00			GENERAL FUND
10/18/2022	Police Dept-City of Socorro	PST PD FOR MC OCT 2022; RECT'S 830612-830625	04604	Police Fees	001	00005		240.00	Non grant item	GENERAL FUND
10/18/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5041-5049 & 5054	01010	Wells Fargo-M&O	001	00007	1,251.12		Non grant item	GENERAL FUND
10/18/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5041-5049 & 5054	04501	Building Permits	001	00007		960.00	Non grant item	GENERAL FUND
10/18/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5041-5049 & 5054	04502	Business Registration Permits	001	00007		87.50	Non grant item	GENERAL FUND
10/18/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5041-5049 & 5054	04714	Park Fees	001	00007		200.00	Non grant item	GENERAL FUND
10/18/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5041-5049 & 5054	04704	Other Revenue	001	00007		33.82	Non grant item	GENERAL FUND
10/18/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5041-5049 & 5054	05520	Service Contracts	001	00007	30.20		Non grant item	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	01010	Wells Fargo-M&O	001	00006	100.00		Non grant item	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	01010	Wells Fargo-M&O	001	00006	3,449.70		Non grant item	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	02115	State Fees Payable	001	00006		646.00	STATE FEE	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	04507	Muni. Court Judgements/Fines	001	00006		983.40	CITY FEE	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	02613	OMNI Collections	001	00006		66.00	Omnibase Fee	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	02617	Collection Agency COLL	001	00006		254.14	Collection Agen	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	04507	Muni. Court Judgements/Fines	001	00006		1,472.96	CITY FINE	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	04507	Muni. Court Judgements/Fines	001	00006		44.52	LCF1 Security	GENERAL FUND

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10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	04507	Muni. Court Judgements/Fines	001	00006		45.43	LCF2 Truancy	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	04507	Muni. Court Judgements/Fines	001	00006		36.35	LCF3 - Tech	GENERAL FUND
10/19/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158113-158134	04507	Muni. Court Judgements/Fines	001	00006		0.90	LCF4 - Jury	GENERAL FUND
10/19/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5050-5065	01010	Wells Fargo-M&O	001	00007	817.77		Non grant item	GENERAL FUND
10/19/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5050-5065	01010	Wells Fargo-M&O	001	00007	1,953.05		Non grant item	GENERAL FUND
10/19/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5050-5065	04501	Building Permits	001	00007		2,726.02	Non grant item	GENERAL FUND
10/19/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5050-5065	04502	Business Registration Permits	001	00007		87.50	Non grant item	GENERAL FUND
10/19/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5050-5065	04704	Other Revenue	001	00007		49.10	Non grant item	GENERAL FUND
10/19/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5050-5065	05520	Service Contracts	001	00007	46.80		Non grant item	GENERAL FUND
10/19/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5050-5065	01010	Wells Fargo-M&O	001	00007	45.00		Non grant item	GENERAL FUND
10/20/2022	Spectrotel, Inc.	Q3 2022 R-O-W FEES, CK 179302	01010	Wells Fargo-M&O	001		31.29			GENERAL FUND
10/20/2022	Spectrotel, Inc.	Q3 2022 R-O-W FEES, CK 179302	04203	Franchise Fees	001	99999		31.29	Non grant item	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	01010	Wells Fargo-M&O	001	00006	855.00		Non grant item	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	02115	State Fees Payable	001	00006		195.40	STATE FEE	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	04507	Muni. Court Judgements/Fines	001	00006		187.16	CITY FEE	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	02613	OMNI Collections	001	00006		6.00	Omnibase Fee	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	04507	Muni. Court Judgements/Fines	001	00006		0.36	Court Bldg. Sec	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	02617	Collection Agency COLL	001	00006		3.51	Collection Agen	GENERAL FUND

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10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	04507	Muni. Court Judgements/Fines	001	00006		433.49	CITY FINE	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	04511	Juvenile Case Management Fee	001	00006		0.60	JUV CASE MGMT F	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	04512	Municipal Court Technology	001	00006		0.48	Court Tech Fund	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	04507	Muni. Court Judgements/Fines	001	00006		9.80	LCF1 Security	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	04507	Muni. Court Judgements/Fines	001	00006		10.00	LCF2 Truancy	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	04507	Muni. Court Judgements/Fines	001	00006		8.00	LCF3 - Tech	GENERAL FUND
10/20/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158135-158148	04507	Muni. Court Judgements/Fines	001	00006		0.20	LCF4 - Jury	GENERAL FUND
10/20/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5066-5076	01010	Wells Fargo-M&O	001	00007	733.22		Non grant item	GENERAL FUND
10/20/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5066-5076	01010	Wells Fargo-M&O	001	00007	932.41		Non grant item	GENERAL FUND
10/20/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5066-5076	04501	Building Permits	001	00007		1,328.22	Non grant item	GENERAL FUND
10/20/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5066-5076	04500	Other Planning Fees(Fireworks)	001	00007		125.00	Non grant item	GENERAL FUND
10/20/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5066-5076	04502	Business Registration Permits	001	00007		230.00	Non grant item	GENERAL FUND
10/20/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5066-5076	05548	Events	001	00007		25.00	Non grant item	GENERAL FUND
10/20/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5066-5076	04704	Other Revenue	001	00007		25.02	Non grant item	GENERAL FUND
10/20/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5066-5076	05520	Service Contracts	001	00007	22.61		Non grant item	GENERAL FUND
10/20/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5066-5076	01010	Wells Fargo-M&O	001	00007	45.00		Non grant item	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	01010	Wells Fargo-M&O	001	00006	48.00		Non grant item	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	01010	Wells Fargo-M&O	001	00006	4,013.20		Non grant item	GENERAL FUND

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Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	02115	State Fees Payable	001	00006		1,201.40	STATE FEE	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04507	Muni. Court Judgements/Fines	001	00006		721.82	CITY FEE	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	02613	OMNI Collections	001	00006		60.00	Omnibase Fee	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04507	Muni. Court Judgements/Fines	001	00006		9.57	Court Bldg. Sec	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	02617	Collection Agency COLL	001	00006		495.25	Collection Agen	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04507	Muni. Court Judgements/Fines	001	00006		1,384.44	CITY FINE	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04511	Juvenile Case Management Fee	001	00006		15.00	JUV CASE MGMT F	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04511	Juvenile Case Management Fee	001	00006		4.00	TRUANCY PREVENT	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04512	Municipal Court Technology	001	00006		12.78	Court Tech Fund	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04507	Muni. Court Judgements/Fines	001	00006		54.92	LCF1 Security	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04507	Muni. Court Judgements/Fines	001	00006		56.03	LCF2 Truancy	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04507	Muni. Court Judgements/Fines	001	00006		44.83	LCF3 - Tech	GENERAL FUND
10/21/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158149-158175	04507	Muni. Court Judgements/Fines	001	00006		1.16	LCF4 - Jury	GENERAL FUND
10/21/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5077-5086	01010	Wells Fargo-M&O	001	00007	9,701.52		Non grant item	GENERAL FUND
10/21/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5077-5086	01010	Wells Fargo-M&O	001	00007	291.22		Non grant item	GENERAL FUND
10/21/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5077-5086	04501	Building Permits	001	00007		190.00	Non grant item	GENERAL FUND
10/21/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5077-5086	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND
10/21/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5077-5086	04503	Rezoning Fees	001	00007		9,701.52	Non grant item	GENERAL FUND

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10/21/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5077-5086	05548	Events	001	00007		25.00	Non grant item	GENERAL FUND
10/21/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5077-5086	04704	Other Revenue	001	00007		8.79	Non grant item	GENERAL FUND
10/21/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5077-5086	05520	Service Contracts	001	00007	7.57		Non grant item	GENERAL FUND
10/24/2022	Compliance Solutions, Inc.	Q3 2022 R-O-W FEES, CK 46984	01010	Wells Fargo-M&O	001		17.88			GENERAL FUND
10/24/2022	Compliance Solutions, Inc.	Q3 2022 R-O-W FEES, CK 46984	04203	Franchise Fees	001	99999		17.88	Non grant item	GENERAL FUND
10/24/2022	Intergovernmental Risk Poo	CK 9066056, AU 180026	01010	Wells Fargo-M&O	001		1,463.38			GENERAL FUND
10/24/2022	Intergovernmental Risk Poo	CK 9066056, AU 180026	04903	Miscellaneous Income	001	99999		1,463.38	Non grant item	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	01010	Wells Fargo-M&O	001	00006	784.50		Non grant item	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	01010	Wells Fargo-M&O	001	00006	3,077.45		Non grant item	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	02115	State Fees Payable	001	00006		953.40	STATE FEE	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04507	Muni. Court Judgements/Fines	001	00006		1,431.70	CITY FEE	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	02613	OMNI Collections	001	00006		113.70	Omnibase Fee	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	02617	Collection Agency COLL	001	00006		254.40	Collection Agen	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04507	Muni. Court Judgements/Fines	001	00006		948.97	CITY FINE	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04511	Juvenile Case Management Fee	001	00006		0.95	TRUANCY PREVENT	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND

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10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04507	Muni. Court Judgements/Fines	001	00006		51.38	LCF1 Security	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04507	Muni. Court Judgements/Fines	001	00006		52.43	LCF2 Truancy	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04507	Muni. Court Judgements/Fines	001	00006		41.95	LCF3 - Tech	GENERAL FUND
10/24/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158176-158221	04507	Muni. Court Judgements/Fines	001	00006		1.07	LCF4 - Jury	GENERAL FUND
10/24/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5087-5091	01010	Wells Fargo-M&O	001	00007	2,366.46		Non grant item	GENERAL FUND
10/24/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5087-5091	01010	Wells Fargo-M&O	001	00007	415.04		Non grant item	GENERAL FUND
10/24/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5087-5091	04501	Building Permits	001	00007		2,691.46	Non grant item	GENERAL FUND
10/24/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5087-5091	04502	Business Registration Permits	001	00007		87.50	Non grant item	GENERAL FUND
10/24/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5087-5091	04704	Other Revenue	001	00007		12.49	Non grant item	GENERAL FUND
10/24/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5087-5091	05520	Service Contracts	001	00007	9.95		Non grant item	GENERAL FUND
10/25/2022	El Paso Electric Company	Q3 2022 ACH PYMNT, FRANCHISE FEES	01010	Wells Fargo-M&O	001		241,361.32			GENERAL FUND
10/25/2022	El Paso Electric Company	Q3 2022 ACH PYMNT, FRANCHISE FEES	04203	Franchise Fees	001	99999		241,361.32	Non grant item	GENERAL FUND
10/25/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158222-158232	01010	Wells Fargo-M&O	001	00006	1,067.00		Non grant item	GENERAL FUND
10/25/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158222-158232	02115	State Fees Payable	001	00006		307.00	STATE FEE	GENERAL FUND
10/25/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158222-158232	04507	Muni. Court Judgements/Fines	001	00006		260.00	CITY FEE	GENERAL FUND
10/25/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158222-158232	02613	OMNI Collections	001	00006		48.00	Omnibase Fee	GENERAL FUND
10/25/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158222-158232	04507	Muni. Court Judgements/Fines	001	00006		402.09	CITY FINE	GENERAL FUND
10/25/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158222-158232	04507	Muni. Court Judgements/Fines	001	00006		17.46	LCF1 Security	GENERAL FUND

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10/25/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158222-158232	04507	Muni. Court Judgements/Fines	001	00006		17.81	LCF2 Truancy	GENERAL FUND
10/25/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158222-158232	04507	Muni. Court Judgements/Fines	001	00006		14.26	LCF3 - Tech	GENERAL FUND
10/25/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158222-158232	04507	Muni. Court Judgements/Fines	001	00006		0.38	LCF4 - Jury	GENERAL FUND
10/25/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5092-5107	01010	Wells Fargo-M&O	001	00007	6,096.52		Non grant item	GENERAL FUND
10/25/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5092-5107	01010	Wells Fargo-M&O	001	00007	1,221.87		Non grant item	GENERAL FUND
10/25/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5092-5107	04501	Building Permits	001	00007		7,216.52	Non grant item	GENERAL FUND
10/25/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5092-5107	05548	Events	001	00007		100.00	Non grant item	GENERAL FUND
10/25/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5092-5107	04704	Other Revenue	001	00007		32.01	Non grant item	GENERAL FUND
10/25/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5092-5107	05520	Service Contracts	001	00007	30.14		Non grant item	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	01010	Wells Fargo-M&O	001	00006	3,264.50		Non grant item	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	02115	State Fees Payable	001	00006		990.00	STATE FEE	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04507	Muni. Court Judgements/Fines	001	00006		798.01	CITY FEE	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	02613	OMNI Collections	001	00006		36.00	Omnibase Fee	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04507	Muni. Court Judgements/Fines	001	00006		6.57	Court Bldg. Sec	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	02617	Collection Agency COLL	001	00006		298.49	Collection Agen	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04507	Muni. Court Judgements/Fines	001	00006		1,001.71	CITY FINE	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04511	Juvenile Case Management Fee	001	00006		10.96	JUV CASE MGMT F	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04511	Juvenile Case Management Fee	001	00006		2.00	TRUANCY PREVENT	GENERAL FUND

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10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04512	Municipal Court Technology	001	00006		8.76	Court Tech Fund	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04507	Muni. Court Judgements/Fines	001	00006		39.20	LCF1 Security	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04507	Muni. Court Judgements/Fines	001	00006		40.00	LCF2 Truancy	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04507	Muni. Court Judgements/Fines	001	00006		32.00	LCF3 - Tech	GENERAL FUND
10/26/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158233-158258	04507	Muni. Court Judgements/Fines	001	00006		0.80	LCF4 - Jury	GENERAL FUND
10/26/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5108-5118	01010	Wells Fargo-M&O	001	00007	840.00		Non grant item	GENERAL FUND
10/26/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5108-5118	01010	Wells Fargo-M&O	001	00007	25.00		Non grant item	GENERAL FUND
10/26/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5108-5118	01010	Wells Fargo-M&O	001	00007	1,744.59		Non grant item	GENERAL FUND
10/26/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5108-5118	04501	Building Permits	001	00007		2,119.74	Non grant item	GENERAL FUND
10/26/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5108-5118	04502	Business Registration Permits	001	00007		387.50	Non grant item	GENERAL FUND
10/26/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5108-5118	05548	Events	001	00007		100.00	Non grant item	GENERAL FUND
10/26/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5108-5118	04704	Other Revenue	001	00007		43.23	Non grant item	GENERAL FUND
10/26/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5108-5118	05520	Service Contracts	001	00007	40.88		Non grant item	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	01010	Wells Fargo-M&O	001	00006	1,342.60		Non grant item	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	02115	State Fees Payable	001	00006		272.40	STATE FEE	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04507	Muni. Court Judgements/Fines	001	00006		292.60	CITY FEE	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	02613	OMNI Collections	001	00006		48.00	Omnibase Fee	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND

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10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	02617	Collection Agency COLL	001	00006		205.99	Collection Agen	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04507	Muni. Court Judgements/Fines	001	00006		495.07	CITY FINE	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04511	Juvenile Case Management Fee	001	00006		1.00	TRUANCY PREVENT	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04507	Muni. Court Judgements/Fines	001	00006		5.44	LCF1 Security	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04507	Muni. Court Judgements/Fines	001	00006		5.55	LCF2 Truancy	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04507	Muni. Court Judgements/Fines	001	00006		4.43	LCF3 - Tech	GENERAL FUND
10/27/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158259-158308	04507	Muni. Court Judgements/Fines	001	00006		0.12	LCF4 - Jury	GENERAL FUND
10/27/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5119-5127	01010	Wells Fargo-M&O	001	00007	135.99		Non grant item	GENERAL FUND
10/27/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5119-5127	01010	Wells Fargo-M&O	001	00007	756.86		Non grant item	GENERAL FUND
10/27/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5119-5127	04501	Building Permits	001	00007		766.72	Non grant item	GENERAL FUND
10/27/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5119-5127	05548	Events	001	00007		125.00	Non grant item	GENERAL FUND
10/27/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5119-5127	04704	Other Revenue	001	00007		19.80	Non grant item	GENERAL FUND
10/27/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5119-5127	05520	Service Contracts	001	00007	18.67		Non grant item	GENERAL FUND
10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	01010	Wells Fargo-M&O	001	00006	1,365.00		Non grant item	GENERAL FUND
10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	02115	State Fees Payable	001	00006		622.00	STATE FEE	GENERAL FUND
10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	04507	Muni. Court Judgements/Fines	001	00006		123.00	CITY FEE	GENERAL FUND

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10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	02613	OMNI Collections	001	00006		12.00	Omnibase Fee	GENERAL FUND
10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	02617	Collection Agency COLL	001	00006		55.63	Collection Agen	GENERAL FUND
10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	04507	Muni. Court Judgements/Fines	001	00006		468.37	CITY FINE	GENERAL FUND
10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	04507	Muni. Court Judgements/Fines	001	00006		29.40	LCF1 Security	GENERAL FUND
10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	04507	Muni. Court Judgements/Fines	001	00006		30.00	LCF2 Truancy	GENERAL FUND
10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	04507	Muni. Court Judgements/Fines	001	00006		24.00	LCF3 - Tech	GENERAL FUND
10/28/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158309-158321	04507	Muni. Court Judgements/Fines	001	00006		0.60	LCF4 - Jury	GENERAL FUND
10/28/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5128-5139	01010	Wells Fargo-M&O	001	00007	3,653.82		Non grant item	GENERAL FUND
10/28/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5128-5139	01010	Wells Fargo-M&O	001	00007	666.10		Non grant item	GENERAL FUND
10/28/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5128-5139	04501	Building Permits	001	00007		450.00	Non grant item	GENERAL FUND
10/28/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5128-5139	04502	Business Registration Permits	001	00007		75.00	Non grant item	GENERAL FUND
10/28/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5128-5139	04503	Rezoning Fees	001	00007		3,653.82	Non grant item	GENERAL FUND
10/28/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5128-5139	04714	Park Fees	001	00007		90.00	Non grant item	GENERAL FUND
10/28/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5128-5139	05548	Events	001	00007		50.00	Non grant item	GENERAL FUND
10/28/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5128-5139	04704	Other Revenue	001	00007		17.72	Non grant item	GENERAL FUND
10/28/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5128-5139	05520	Service Contracts	001	00007	16.62		Non grant item	GENERAL FUND
10/31/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158322-158346	01010	Wells Fargo-M&O	001	00006	51.00		Non grant item	GENERAL FUND
10/31/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158322-158346	01010	Wells Fargo-M&O	001	00006	712.00		Non grant item	GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**October 2022**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/31/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158322-158346	02115	State Fees Payable	001	00006		302.00	STATE FEE	GENERAL FUND
10/31/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158322-158346	04507	Muni. Court Judgements/Fines	001	00006		291.00	CITY FEE	GENERAL FUND
10/31/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158322-158346	04507	Muni. Court Judgements/Fines	001	00006		123.72	CITY FINE	GENERAL FUND
10/31/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158322-158346	04507	Muni. Court Judgements/Fines	001	00006		16.19	LCF1 Security	GENERAL FUND
10/31/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158322-158346	04507	Muni. Court Judgements/Fines	001	00006		16.53	LCF2 Truancy	GENERAL FUND
10/31/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158322-158346	04507	Muni. Court Judgements/Fines	001	00006		13.23	LCF3 - Tech	GENERAL FUND
10/31/2022	Municipal Court-City of Socorr	PST CR FOR MC OCT2022 158322-158346	04507	Muni. Court Judgements/Fines	001	00006		0.33	LCF4 - Jury	GENERAL FUND
10/31/2022	BELEN VEGA	SALES TAX REIMB., RECEIPT 739627	01010	Wells Fargo-M&O	001		5.00			GENERAL FUND
10/31/2022	BELEN VEGA	SALES TAX REIMB., RECEIPT 739627	01100	Accounts Receivable	001			5.00		GENERAL FUND
10/31/2022	Administration-City of Socorro	COPIES, RECEIPTS: 739601, 9605, 9616, 9630	01010	Wells Fargo-M&O	001		1.30			GENERAL FUND
10/31/2022	Administration-City of Socorro	COPIES, RECEIPTS: 739601, 9605, 9616, 9630	04504	AdmMisc-Copies,City Clrk Prmt	001	99999		1.30	Non grant item	GENERAL FUND
10/31/2022	DIANA RODRIGUEZ	SALES TAX REIMB., RECEIPT 739642	01010	Wells Fargo-M&O	001		1.27			GENERAL FUND
10/31/2022	DIANA RODRIGUEZ	SALES TAX REIMB., RECEIPT 739642	01100	Accounts Receivable	001			1.27		GENERAL FUND
10/31/2022	Ivy Avalos	SALES TAX REIMB., RECEIPT 739622	01010	Wells Fargo-M&O	001		33.00			GENERAL FUND
10/31/2022	Ivy Avalos	SALES TAX REIMB., RECEIPT 739622	01100	Accounts Receivable	001			33.00		GENERAL FUND
10/31/2022	Lizbeth Castro	SALES TAX REIMB., RECEIPT 739640	01010	Wells Fargo-M&O	001		0.24			GENERAL FUND
10/31/2022	Lizbeth Castro	SALES TAX REIMB., RECEIPT 739640	01100	Accounts Receivable	001			0.24		GENERAL FUND
10/31/2022	MARIO BENAVIDEZ	SALES TAX REIMB., RECEIPT 739629	01010	Wells Fargo-M&O	001		0.21			GENERAL FUND

**City of Socorro**  
**Cash Receipts Report**  
**October 2022**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/31/2022	MARIO BENAVIDEZ	SALES TAX REIMB., RECEIPT 739629	01100	Accounts Receivable	001			0.21		GENERAL FUND
10/31/2022	Administration-City of Socorro	ORR, 9/20/22 - 10/24/22	01010	Wells Fargo-M&O	001		17.00			GENERAL FUND
10/31/2022	Administration-City of Socorro	ORR, 9/20/22 - 10/24/22	04504	AdmMisc-Copies,City Clrk Prmt	001	00014		17.00	Non grant item	GENERAL FUND
10/31/2022	Ruth Soto	SALES TAX REIMB., RECEIPT 739628	01010	Wells Fargo-M&O	001		5.00			GENERAL FUND
10/31/2022	Ruth Soto	SALES TAX REIMB., RECEIPT 739628	01100	Accounts Receivable	001			5.00		GENERAL FUND
10/31/2022	Rosa I. Gonzalez	SALES TAX REIMB., RECEIPT 739633	01010	Wells Fargo-M&O	001		78.22			GENERAL FUND
10/31/2022	Rosa I. Gonzalez	SALES TAX REIMB., RECEIPT 739633	01100	Accounts Receivable	001			78.22		GENERAL FUND
10/31/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5140-5143	01010	Wells Fargo-M&O	001	00007	400.58		Non grant item	GENERAL FUND
10/31/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5140-5143	04501	Building Permits	001	00007		300.00	Non grant item	GENERAL FUND
10/31/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5140-5143	04502	Business Registration Permits	001	00007		100.00	Non grant item	GENERAL FUND
10/31/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5140-5143	04704	Other Revenue	001	00007		10.41	Non grant item	GENERAL FUND
10/31/2022	Planning Dept -City of Socorro	PST CR FOR PZ OCT 2022 RCPT 5140-5143	05520	Service Contracts	001	00007	9.83		Non grant item	GENERAL FUND
<b>Report Total</b>							<b>\$372,617.06</b>	<b>\$372,617.06</b>		

**ITEM 10**

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**December 7, 2022**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Charles Casiano, Finance Director**

**SUBJECT: Discussion and action on approving October 2022 accounts payable report.**

**SUMMARY**

The accounts payable report summarizes all of the checks which have been issued for October 2022. This report does not include any accruals entered as journal entries or any cash disbursements for credit card purchases.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
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**December 7, 2022**

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**SUBJECT: Discussion and action on approving October 2022 accounts payable report.**

**SUMMARY**

The accounts payable report summarizes all of the checks which have been issued for October 2022. This report does not include any accruals entered as journal entries or any cash disbursements for credit card purchases.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE**

**STAFF RECOMMENDATION**

City of Socorro  
Accounts Payable  
for October 2022

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/4/2022	A.Q.J. Washes, LLC	PO99905-CAR WASH TICKETS FOR PD UNITS	05612	Vehicle Repair & Maintenance	1,200.00	Police Department	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	70.10	City Clerk	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	329.34	City Manager	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	106.32	Finance Department	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	23.16	Grants and Special Projects	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	165.26	Human Resources	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	159.78	Information Technology	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	93.60	Municipal Court	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	385.98	Planning and Zoning	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	2,336.46	Police Department	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	1,011.66	Public Works	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	648.92	Recreation Centers	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	47.16	Mayor and City Council	GENERAL FUND
10/31/2022	AFLAC	AFLAC E4810 Billing Period: OCTOBER 2022	02005	AFLAC Sup Ins. Withheld (Emp)	55.80	Grants and Special Projects	American Rescue Plan Act
10/6/2022	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 10/01/2022	02608	Local 59-AFL-CIO	34.00	Public Works	GENERAL FUND
10/20/2022	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 10/15/2022	02608	Local 59-AFL-CIO	85.00	Public Works	GENERAL FUND
10/24/2022	Alejandra Valadez	PO99910-FUEL REIMB-TX ECO DVLP 2022 CONF 10/19-21/22 SAN ANT	05711	Travel Lodg Airf Mil	97.29	Grants and Special Projects	GENERAL FUND
10/18/2022	Alejandra Valadez	PO99910-PERDIEM-TX ECO DEV COUNCIL CONF 10/19-21/22 SAN ANTO	05711	Travel Lodg Airf Mil	164.00	Grants and Special Projects	GENERAL FUND
10/29/2022	Alejandro Flores	PO99916-TABLES/CHAIRS/AMUSEMENT RENTALS-FRIGHT FARM	05548	Events	1,900.00	Recreation Centers	GENERAL FUND
10/5/2022	Alejandro Garcia	PO99913-PERDIEM-TML ANNUAL CONF 10/5-7/22 SAN ANTONIO	05711	Travel Lodg Airf Mil	224.00	Mayor and City Council	GENERAL FUND
10/2/2022	Alfredo Arellano	PO99905-PERDIEM-PHYSICAL FITNESS PRG-10/2-14/22 AUSTIN TX	05711	Travel Lodg Airf Mil	800.00	Police Department	American Rescue Plan Act
10/9/2022	Alfredo Arellano	PO99905-FUEL REIMB-PHYSICAL FITNESS PRG-10/2-14/22 AUSTIN TX	05711	Travel Lodg Airf Mil	34.01	Police Department	GENERAL FUND
10/30/2022	Alfredo Arellano	PO99905-DPS WORKSHOP TRNG-10/31-11/4/2022 AUSTIN TX	05711	Travel Lodg Airf Mil	352.00	City Manager	American Rescue Plan Act
10/31/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-TYLENOL,COFFEE/TEAS,COFFEE KCUPS,MARKERS,PENCILS	05201	Office Expense and Supplies	258.16	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/27/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-LED LIGHT BULBS	05201	Office Expense and Supplies	872.07	Recreation Centers	GENERAL FUND
10/27/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-SMALL AMERICAN FLAGS,FLAG BANNER-VETERANs PARADE MYR	05521	Support Activities	394.30	City Manager	GENERAL FUND
10/28/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-FOOD BOATS-RECREATION SUPPLIES	05201	Office Expense and Supplies	77.99	Recreation Centers	GENERAL FUND
10/28/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-FOIL TRANSFER KIT,FOIL PKGS,CARDSTOCK,ROTARY TRIMMER	05201	Office Expense and Supplies	269.85	Recreation Centers	GENERAL FUND
10/28/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-NOTARY EMBOSSEING SEALS-,CERTIFICATS,LABELS,BDAY CARD	05521	Support Activities	212.89	Recreation Centers	GENERAL FUND
10/9/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-COFFEE/CREAMER/FILTERS,KEURIG MAINT KIT	05521	Support Activities	242.50	Recreation Centers	GENERAL FUND
10/8/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-BATHROOM GRAB BARS/HANDRAILS,PUMICE STONE	05311	Building & Property Maintenanac	162.89	Recreation Centers	GENERAL FUND
10/8/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-HAND TOWEL DISPENSER,HAND TOWELS-RVCC	05201	Office Expense and Supplies	188.47	Recreation Centers	GENERAL FUND
10/8/2022	AMAZON CAPITAL SERVICES, INC.	PO99902-DISPOSABLE GLOVES	05201	Office Expense and Supplies	270.00	City Manager	American Rescue Plan Act
10/9/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-ORGANIZERS,PENS,FILE FOLDERS/JACKETS,PEN HOLDERS	05201	Office Expense and Supplies	351.67	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/9/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-FACE PAINT STENCILS-PDNIG	05201	Office Expense and Supplies	28.78	Recreation Centers	GENERAL FUND
10/9/2022	AMAZON CAPITAL SERVICES, INC.	PO99902-DISPOSABLE GLOVES	05201	Office Expense and Supplies	273.14	City Manager	American Rescue Plan Act
10/18/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-ROWER MACHINE,FUNCTIONAL WEIGHT BENCH-HEALTH/WELLNES	05810	Property and Equipment	608.94	Recreation Centers	GENERAL FUND
10/13/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-MICROPHONE,TAPE DISPENSER/STAPLER/SCISSORS SETS	05201	Office Expense and Supplies	129.36	Recreation Centers	GENERAL FUND
10/14/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-PENCIL SHARPENER	05201	Office Expense and Supplies	28.00	Recreation Centers	GENERAL FUND
10/16/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-BINDER,DIVIDERS,SCALE,MEASURING TAPE-WELLNESS CORD	05201	Office Expense and Supplies	55.90	Recreation Centers	GENERAL FUND
10/23/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-PLASTIC ENVELOPES	05201	Office Expense and Supplies	29.38	Recreation Centers	GENERAL FUND
10/20/2022	AMAZON CAPITAL SERVICES, INC.	PO99902-LITHIUM BATTERY,CORDLESS MULTI TOOL/COMBO KIT	05212	Tools and Supplies	677.93	City Manager	GENERAL FUND
10/21/2022	AMAZON CAPITAL SERVICES, INC.	PO99916-EMERGENCY GLOW STICKS-FRIGHT FARM	05548	Events	193.65	Recreation Centers	GENERAL FUND
10/21/2022	APACHE BARRICADE & SIGNS	PO99903-TRAFFIC CONTROL-TREE REMOVAL @REGINA/HORIZON	05312	Street Maintenance	540.00	Public Works	GENERAL FUND
10/17/2022	APACHE BARRICADE & SIGNS	PO99903-STREET CLOSURE,TURNING LANE SIGNS	05312	Street Maintenance	295.00	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/14/2022	Armando Alegre	PO99907-PLUMBING INSPECTIONS 10/10-14/22	05520	Service Contracts	2,299.00	Planning and Zoning	GENERAL FUND
10/21/2022	Armando Alegre	PO99907-PLUMBING INSPECTIONS 10/17-21/2022	05520	Service Contracts	2,299.00	Planning and Zoning	GENERAL FUND
10/7/2022	Armando Alegre	PO99907-PLUMBING INSPECTIONS 10/3-7/2022	05520	Service Contracts	2,772.00	Planning and Zoning	GENERAL FUND
10/28/2022	Armando Alegre	PO99907-PLUMBING INSPECTIONS 10/24-28/2022	05520	Service Contracts	2,497.00	Planning and Zoning	GENERAL FUND
10/7/2022	AT & T	LAND LINE TELEPHONE SVC. FROM 10/07-11/06/2022	05314	Telephone	214.72	City Manager	GENERAL FUND
10/7/2022	AT & T	LAND LINE TELEPHONE SVC. FROM 10/07-11/06/2022	05314	Telephone	2,406.46	Police Department	GENERAL FUND
10/7/2022	AT & T	LAND LINE TELEPHONE SVC. FROM 10/07-11/06/2022	05314	Telephone	281.47	Municipal Court	GENERAL FUND
10/7/2022	AT & T	LAND LINE TELEPHONE SVC. FROM 10/07-11/06/2022	05314	Telephone	284.70	Planning and Zoning	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	149.06	City Manager	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	308.00	Public Works	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	2,145.00	Police Department	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	312.00	Planning and Zoning	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	74.00	Human Resources	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	308.00	Mayor and City Council	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	44.00	City Clerk	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	44.00	Finance Department	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	428.00	Recreation Centers	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	148.00	Grants and Special Projects	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	88.00	Municipal Court	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	178.00	Information Technology	GENERAL FUND
10/31/2022	AT&T Mobility	WIRELESS SVCS FOR ALL DEPTS -OCT 2022	05314	Telephone	90.00	Recreation Centers	SPECIAL REVENUES FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	648.64	City Clerk	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	4,288.64	City Manager	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	2,789.17	Finance Department	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	648.64	Human Resources	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	3,243.20	Mayor and City Council	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	1,945.92	Municipal Court	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	44,710.38	Police Department	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	17,060.80	Public Works	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	5,189.12	Planning and Zoning	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	3,891.84	Recreation Centers	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	1,229.45	Information Technology	GENERAL FUND
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	1,335.84	City Manager	American Rescue Plan Act
10/1/2022	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2022	05113	Health Insurance Premiums	1,694.08	Grants and Special Projects	GENERAL FUND
10/1/2022	Brunson Pump Service	PO99903-PORTABLE RENTAL JARDIN DE FLORES-10/01/22 FOOTBALL L	05520	Service Contracts	130.00	Public Works	GENERAL FUND
10/1/2022	Brunson Pump Service	PO99903-PORTABLE TOILET RENTAL VALLE DL SOL PK OCT 2022	05520	Service Contracts	107.20	Public Works	GENERAL FUND
10/1/2022	Brunson Pump Service	PO99903-HC/REG PORTABLE TOILET RENTAL-MOON CTY PK-OCT 2022	05520	Service Contracts	182.00	Public Works	GENERAL FUND
10/1/2022	Brunson Pump Service	PO99903-PORTABLE RENTAL OCT 2022-PARADISE PK	05520	Service Contracts	149.60	Public Works	GENERAL FUND
10/2/2022	Brunson Pump Service	PO99903-REG PORTABLE TOILET RENTAL-COUGAR PK-OCT 2022	05520	Service Contracts	154.60	Public Works	GENERAL FUND
10/8/2022	Burnett Staffing	PO99916-TEMP SVCS-FRONT OFFICE WE 10/08/22	05520	Service Contracts	426.60	Recreation Centers	GENERAL FUND
10/8/2022	Burnett Staffing	Service Contract	05520	Service Contracts	748.80	City Manager	GENERAL FUND
10/22/2022	Burnett Staffing	PO99916-TEMP SVCS-FRONT OFFICE WE 10/22/22	05520	Service Contracts	405.00	Recreation Centers	GENERAL FUND
10/22/2022	Burnett Staffing	Service Contract	05520	Service Contracts	748.80	City Manager	GENERAL FUND
10/15/2022	Burnett Staffing	PO99916-TEMP SVCS-FRONT OFFICE WE 10/15/22	05520	Service Contracts	405.00	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/15/2022	Burnett Staffing	Service Contract	05520	Service Contracts	599.04	City Manager	GENERAL FUND
10/29/2022	Burnett Staffing	PO99916-TEMP SVCS-FRONT OFFICE WE 10/29/2022	05520	Service Contracts	502.20	Recreation Centers	GENERAL FUND
10/29/2022	Burnett Staffing	Service Contract	05520	Service Contracts	687.96	City Manager	GENERAL FUND
10/13/2022	C.W. Nielsen Mfg Corp	PO99905-BADGE FOR DEPUTY CHIEF	05212	Tools and Supplies	110.00	Police Department	GENERAL FUND
10/1/2022	Cardinal Tracking, Inc.	PO25560-COURT SOFTWARE SUPPORT SERVICES CONTRACT YE 2023	05520	Service Contracts	5,191.20	Municipal Court	GENERAL FUND
10/3/2022	Carolina Juarez	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	35.00	City Manager	American Rescue Plan Act
10/11/2022	Carolina Juarez	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	35.00	City Manager	American Rescue Plan Act
10/12/2022	Carolina Juarez	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	35.00	City Manager	American Rescue Plan Act
10/17/2022	Carolina Juarez	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	35.00	City Manager	American Rescue Plan Act
10/18/2022	Carolina Juarez	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	35.00	City Manager	American Rescue Plan Act
10/20/2022	Carolina Juarez	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	35.00	City Manager	American Rescue Plan Act
10/24/2022	Carolina Juarez	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	35.00	City Manager	American Rescue Plan Act
10/25/2022	Carolina Juarez	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	35.00	City Manager	American Rescue Plan Act
10/24/2022	Casa Del Humo	PO99910-REIMB FOOD HEALTH PERMIT,ASSUMED NAME-ESRA PRG ER-03	06440	Grant Expense	225.00	Grants and Special Projects	American Rescue Plan Act
10/5/2022	Cesar Nevarez	PO99913-PERDIEM-TML ANNUAL CONF 10/5-7/22 SAN ANTONIO	05711	Travel Lodg Airf Mil	224.00	Mayor and City Council	GENERAL FUND
10/5/2022	Charter Communication s	INTERNET/PHONE/TV SVC-317 VINEYARD PD- OCT 2022	05313	Utilities	120.49	Fire and Ambulance	GENERAL FUND
10/1/2022	Charter Communication s	Cable svc-670 POONA PD-9/30-10/29/22	05313	Utilities	111.82	Police Department	GENERAL FUND
10/7/2022	Charter Communication s	Internet svc-670 POONA PD-10/7-11/06/2022	05313	Utilities	221.10	Police Department	GENERAL FUND
10/6/2022	Cintas Corporation No. 2	PO99902-COVID ITEMS	05311	Building & Property Maintenanc	104.02	City Manager	American Rescue Plan Act

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/9/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05213	Uniforms	511.82	Public Works	GENERAL FUND
10/9/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05213	Uniforms	40.63	City Manager	GENERAL FUND
10/9/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05212	Tools and Supplies	43.25	Public Works	GENERAL FUND
10/20/2022	Cintas Corporation No. 2	PO99902-COVID ITEMS	05311	Building & Property Maintenanc	104.02	City Manager	American Rescue Plan Act
10/20/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05213	Uniforms	505.86	Public Works	GENERAL FUND
10/20/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05213	Uniforms	43.25	City Manager	GENERAL FUND
10/20/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05212	Tools and Supplies	40.63	Public Works	GENERAL FUND
10/13/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05213	Uniforms	508.47	Public Works	GENERAL FUND
10/13/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05213	Uniforms	43.25	City Manager	GENERAL FUND
10/13/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05212	Tools and Supplies	40.63	Public Works	GENERAL FUND
10/13/2022	Cintas Corporation No. 2	PO99902-COVID ITEMS	05311	Building & Property Maintenanc	104.02	City Manager	American Rescue Plan Act
10/27/2022	Cintas Corporation No. 2	PO99902-COVID ITEMS	05311	Building & Property Maintenanc	104.02	City Manager	American Rescue Plan Act
10/27/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05213	Uniforms	512.41	Public Works	GENERAL FUND
10/27/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05213	Uniforms	43.25	City Manager	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/27/2022	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS,TOOLS &SUPPLIES	05212	Tools and Supplies	38.02	Public Works	GENERAL FUND
10/21/2022	CITY OF ALPINE	PO99913-TML MEETING-MYR AVALOS,DIS4 VILLALOBOS 10/28/22 ALPI	05527	Seminars/Training/Workshops	80.00	Mayor and City Council	GENERAL FUND
10/20/2022	CITY OF EL PASO	2021 PROPERTY TAX COLLECTION	05522	Tax Collector Fees	11,798.24	Finance Department	GENERAL FUND
10/31/2022	CITY OF EL PASO	October2022	05525	Health/Ambulance Contract	6,005.00	Health Department	GENERAL FUND
10/28/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/27/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/20/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/21/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/23/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/13/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/14/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/9/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/7/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/2/2022	Claudia Coronel	PO99902-ZUMBA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PROVI	05520	Service Contracts	30.00	City Manager	American Rescue Plan Act
10/6/2022	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 10/01/2022	02604	Cleat Dues	332.40	Police Department	GENERAL FUND
10/20/2022	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 10/15/2022	02604	Cleat Dues	332.40	Police Department	GENERAL FUND
10/28/2022	Code 10 Gear LLC	PO99905-POLOS,SHIRTS,PANTS,CAPS-K9 OFFICER	05213	Uniforms	250.00	Police Department	GENERAL FUND
10/14/2022	David Burton	PO99905-PERDIEM-IACP 2022 CONFERENCE 10/14-15/2022 DALLAS TX	05711	Travel Lodg Airf Mil	379.50	Police Department	GENERAL FUND
10/19/2022	David Burton	PO99905-PARKING REIMB-IACP 2022 CONFERENCE 10/14-15/2022 DAL	05711	Travel Lodg Airf Mil	38.00	Police Department	GENERAL FUND
10/28/2022	David Bynum	DEPOSIT REIMBURSEMENT FOR PARTIES/EVENT-RCPT 5130	04714	Park Fees	60.00	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/4/2022	David G. Rodriguez	PO99910-REIMB-FOOD SVC PERMIT,ASSUMED NAME FEE-ESBRA ER-03	06440	Grant Expense	179.00	Grants and Special Projects	American Rescue Plan Act
10/31/2022	Delgado Acosta et al LLP	Collection Fees MC	02617	Collection Agency COLL	2,918.27	Municipal Court	GENERAL FUND
10/24/2022	El Paso County Water	PO25848-PASSMORE CANAL LICENSE AGREEMENT	05520	Service Contracts	8,300.76	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/24/2022	El Paso County Water	PO25849-PASSMORE ROAD LICENCE AGREEMENT	05520	Service Contracts	1,962.48	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/31/2022	El Paso Disposal	PO99903-DISP. SVC ROLLOFF CONT. 241HuecoTanks-OCT 2022	05520	Service Contracts	1,015.86	Public Works	GENERAL FUND
10/31/2022	El Paso Disposal	PO99903-RECYCLING SVCS OCT 2022	05325	Recycling Center	1,376.00	Public Works	GENERAL FUND
10/12/2022	El Paso Electric Company	Electric Services OCT 2022	05313	Utilities	138.31	Public Works	GENERAL FUND
10/12/2022	El Paso Electric Company	Electric Services OCT 2022	05313	Utilities	20,716.39	Public Works	GENERAL FUND
10/12/2022	El Paso Electric Company	Electric Services OCT 2022	05313	Utilities	2,668.14	Police Department	GENERAL FUND
10/12/2022	El Paso Electric Company	Electric Services OCT 2022	05313	Utilities	619.47	Fire and Ambulance	GENERAL FUND
10/31/2022	El Paso Mental Health and	Service Contract	05520	Service Contracts	9,688.23	Police Department	SPECIAL REVENUES FUND
10/30/2022	El Paso Times, Inc.	PO99914-PUBLIC HEARING AD	05511	Advertising/Drug Testing	211.00	City Clerk	GENERAL FUND
10/30/2022	El Paso Times, Inc.	PO99914-RV RD & BOVEE RD BRIDGE REPLACEMENT PRJ 22-14	05511	Advertising/Drug Testing	1,106.00	City Clerk	GENERAL FUND
10/16/2022	El Paso Times, Inc.	PO99914-PUBLIC HEARING AD	05511	Advertising/Drug Testing	246.00	City Clerk	GENERAL FUND
10/2/2022	El Paso Times, Inc.	PO99914-COMPREHENSIVE PLAN CONSULTING SVCS-RFQ 22-13	05511	Advertising/Drug Testing	1,346.00	City Clerk	GENERAL FUND
10/2/2022	El Paso Times, Inc.	PO99907-PUB HEARING NOTICE FOR PZ COMMISSION MEETING	05511	Advertising/Drug Testing	155.00	Planning and Zoning	GENERAL FUND
10/1/2022	El Paso Times, Inc.	PO99902-SUBSCRIPTION RENEWAL-FY2023	05516	Dues/Subscriptions	624.48	City Manager	GENERAL FUND
10/11/2022	Elena Lopez	PO99902-YOGA CLASS 1 HR-COMMUNITY HEALTH & WELLNESS PRG SV	05520	Service Contracts	25.00	City Manager	American Rescue Plan Act
10/13/2022	Elena Lopez	PO99902-YOGA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PRG SV	05520	Service Contracts	25.00	City Manager	American Rescue Plan Act
10/18/2022	Elena Lopez	PO99902-YOGA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PRG SV	05520	Service Contracts	25.00	City Manager	American Rescue Plan Act

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/24/2022	Elena Lopez	PO99902-YOGA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PRG SV	05520	Service Contracts	25.00	City Manager	American Rescue Plan Act
10/20/2022	Elena Lopez	PO99902-YOGA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PRG SV	05520	Service Contracts	25.00	City Manager	American Rescue Plan Act
10/27/2022	Elena Lopez	PO99902-YOGA CLASS 60 MIN-COMMUNITY HEALTH & WELLNESS PRG SV	05520	Service Contracts	25.00	City Manager	American Rescue Plan Act
10/1/2022	Employee Services Inc.	EMPLOYEE ASSISTANCE PRG 10/1/22-9/30/23	05119	Employee Assistance Program	4,916.40	Human Resources	GENERAL FUND
10/6/2022	Envoy, Inc.	PO25855-VISITORs PREMIUM YEARLY - ARPA	05516	Dues/Subscriptions	7,176.00	Recreation Centers	American Rescue Plan Act
10/3/2022	Estevan Gonzales	PO99925-PERDIEM-ACCELA 2022 TRNG 10/03-06/22 SALT LAKE CITY	05711	Travel Lodg Airf Mil	224.00	Information Technology	GENERAL FUND
10/5/2022	EZ Printing	PO99905-NOTARY STAMP-OFC G. ESCUDERO	05201	Office Expense and Supplies	70.00	Police Department	GENERAL FUND
10/28/2022	EZ Printing	PO99903-BUSINESS CARDS-J. DOMINGUEZ,L. NATALE	05201	Office Expense and Supplies	84.00	Public Works	GENERAL FUND
10/26/2022	EZ Printing	PO99905-BUSINESS CARDS FOR LT MUNOZ	05201	Office Expense and Supplies	42.00	Police Department	GENERAL FUND
10/1/2022	Flex Enterprises, LLC	PO99912-CORP WELLNESS-VARIOUS EMPLOYEES-HR	02623	EP FITNESS Withholding	21.64		GENERAL FUND
10/31/2022	Frank's Supply Company Inc	PO99916-LIGHT TOWER/GENERATOR RENTALS-HALLOWEEN EVENT	05548	Events	1,696.75	Recreation Centers	GENERAL FUND
10/31/2022	Fusion Cloud Services, LLC	LD Telephone svc - OCT 2022	05314	Telephone	85.26	Police Department	GENERAL FUND
10/31/2022	Fusion Cloud Services, LLC	LD Telephone svc - OCT 2022	05314	Telephone	35.98	City Manager	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-PD MDLR	05314	Telephone	2,484.35	Police Department	GENERAL FUND
10/31/2022	Fusion LLC	Telephone Svcs-CM	05314	Telephone	83.14	City Manager	GENERAL FUND
10/31/2022	Fusion LLC	Telephone Svcs-MC	05314	Telephone	116.87	Municipal Court	GENERAL FUND
10/31/2022	Fusion LLC	Telephone Svcs-PD POONA	05314	Telephone	70.58	Police Department	GENERAL FUND
10/31/2022	Fusion LLC	Telephone Svcs-PD RV	05314	Telephone	141.16	Police Department	GENERAL FUND
10/31/2022	Fusion LLC	Telephone Svcs-PZ	05314	Telephone	116.87	Planning and Zoning	GENERAL FUND
10/31/2022	Fusion LLC	Telephone Svcs-RVCC	05314	Telephone	73.61	Recreation Centers	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-CACC	05314	Telephone	1,258.76	Recreation Centers	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-CM	05314	Telephone	2,393.63	City Manager	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-MC	05314	Telephone	419.59	Municipal Court	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-PARKS	05314	Telephone	275.24	Police Department	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-PD POONA	05314	Telephone	1,175.97	Police Department	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-PD RV	05314	Telephone	419.59	Police Department	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-PD VINEYARD	05314	Telephone	275.24	Police Department	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-PW	05314	Telephone	975.77	Public Works	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-PZ	05314	Telephone	419.59	Planning and Zoning	GENERAL FUND
10/31/2022	Fusion LLC	Internet Svcs-RVCC	05314	Telephone	982.75	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/1/2022	GOSERCO, Inc.	PO99905-EXTENDED WARRANTY PLAN-911 CAD SYS 10/1/22-9/30/23	05613	Equipment Repair & Maintenance	1,378.13	Police Department	GENERAL FUND
10/5/2022	IVY AVALOS	PO99913-PERDIEM-TML ANNUAL CONF 10/5-7/22 SAN ANTONIO	05711	Travel Lodg Airf Mil	224.00	Mayor and City Council	GENERAL FUND
10/5/2022	Jasiel Munoz	PO99905-LAW ENF & PUB SAFETY EVENT 10/5- 8/2022 PHOENIX AZ	05711	Travel Lodg Airf Mil	241.50	Police Department	GENERAL FUND
10/4/2022	Jazmin Yanett Marquez	PO99910-REIMB FOOD PERMIT,ASSUMED NAME- ESRA PRG ER-03	06440	Grant Expense	179.00	Grants and Special Projects	American Rescue Plan Act
10/3/2022	Jobe Materials, L.P.	PO99903-3.93 TN HMAC TYPE C P/U-POTHLES	05312	Street Maintenance	311.26	Public Works	GENERAL FUND
10/4/2022	Jobe Materials, L.P.	PO99903-4.08 TN HMAC TYPE D P/U-POTHLES	05312	Street Maintenance	323.14	Public Works	GENERAL FUND
10/12/2022	Jobe Materials, L.P.	PO99903-4.03 TN HMAC TYPE C P/U-POTHLES	05312	Street Maintenance	319.18	Public Works	GENERAL FUND
10/31/2022	Jobe Materials, L.P.	PO99903-CEMENT,FIBERMESH-BLUE VALLEY SIDEWALK	05312	Street Maintenance	798.36	Public Works	GENERAL FUND
10/28/2022	Jobe Materials, L.P.	PO99903-4.06 TN HMAC TYPE D P/U-POTHLES	05312	Street Maintenance	326.83	Public Works	GENERAL FUND
10/21/2022	Jose Balderrama	PO99907-POLES FOR WALKING MILE MARKERS- SOCORRO SUNDAYS	05201	Office Expense and Supplies	50.28	Planning and Zoning	GENERAL FUND
10/21/2022	Jose Balderrama	PO99907-REIMB-VEHICLE REGISTRATION RENEWAL-PZ01	05612	Vehicle Repair & Maintenance	18.25	Planning and Zoning	GENERAL FUND
10/21/2022	Jose Quinonez	PO99910-UBER REIM-TX ECO DEV COUNCIL CONF 10/19-21/22 SAN AN	05711	Travel Lodg Airf Mil	23.10	Grants and Special Projects	GENERAL FUND
10/18/2022	Jose Quinonez	PO99910-PERDIEM-TX ECO DEV COUNCIL CONF 10/19-21/22 SAN ANTO	05711	Travel Lodg Airf Mil	212.00	Grants and Special Projects	GENERAL FUND
10/30/2022	Julio Cesar Huerta	PO99905-TOWING SVC-'2021 HONDA	05520	Service Contracts	150.00	Police Department	GENERAL FUND
10/22/2022	Linde Gas & Equipment, Inc.	PO99903-CYLINDER RENTALS	05212	Tools and Supplies	49.24	Public Works	GENERAL FUND
10/21/2022	Local Pest Managers	PO99902-SANITIZATION FOR SEVERAL DEPARTMENTS	05311	Building & Property Maintenanc	2,750.00	City Manager	American Rescue Plan Act
10/17/2022	Local Pest Managers	PO99903-FLEA & TICK SVC-LEONOR DURAN PARK	05520	Service Contracts	600.00	Public Works	GENERAL FUND
10/14/2022	Local Pest Managers	PO99902-SANITIZATION FOR SEVERAL DEPARTMENTS	05311	Building & Property Maintenanc	2,550.00	City Manager	American Rescue Plan Act
10/7/2022	Local Pest Managers	PO99902-SANITIZATION FOR SEVERAL DEPARTMENTS	05311	Building & Property Maintenanc	2,750.00	City Manager	American Rescue Plan Act
10/27/2022	Local Pest Managers	PO99902-MONTHLY PEST CONTROL APRIL 2022	05311	Building & Property Maintenanc	65.00	City Manager	GENERAL FUND
10/27/2022	Local Pest Managers	PO99907-MONTHLY PEST CONTROL-OCT 2022	05311	Building & Property Maintenanc	75.00	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/27/2022	Local Pest Managers	PO99916-MONTHLY PEST CONTROL RVCC OCT 2022	05520	Service Contracts	65.00	Recreation Centers	GENERAL FUND
10/27/2022	Local Pest Managers	PO99916-MONTHLY PEST CONTROL CACC OCT 2022	05520	Service Contracts	65.00	Recreation Centers	GENERAL FUND
10/27/2022	Local Pest Managers	PO99905-MONTHLY PEST CONTROL PD DISPATCH OCT 2022	05520	Service Contracts	50.00	Police Department	GENERAL FUND
10/27/2022	Local Pest Managers	PO99905-MONTHLY PEST CONTROL ANIMAL CONTROL/IT OCT 2022	05520	Service Contracts	50.00	Police Department	GENERAL FUND
10/27/2022	Local Pest Managers	PO99905-MONTHLY PEST CONTROL PD OCT 2022	05520	Service Contracts	100.00	Police Department	GENERAL FUND
10/27/2022	Local Pest Managers	PO99903-MONTLY PEST CONTROL PW OCT 2022	05520	Service Contracts	50.00	Public Works	GENERAL FUND
10/21/2022	Local Pest Managers	PO99903-TICK FOLLOW UP SVC	05317	Park Maintenance	300.00	Public Works	GENERAL FUND
10/5/2022	Lorenza Elias	PO99905-REIMB-CLOTH,PARACORDS,MAGNETS,RATCHET-POLANCO MOVE	05201	Office Expense and Supplies	59.82	Police Department	GENERAL FUND
10/4/2022	Lower Valley Water District	WATER SVC-908 CPL ANGEL MONAREZ PARK 09/02-10/04/22	05313	Utilities	77.71	Public Works	GENERAL FUND
10/12/2022	Lower Valley Water District	Water Svc-Landscape 423 Horizon Blvd 9/12-10/12/22	05313	Utilities	33.00	Public Works	GENERAL FUND
10/12/2022	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-9/12-10/12/22	05311	Building & Property Maintenanc	58.00	City Manager	GENERAL FUND
10/12/2022	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-9/12-10/12/22	05313	Utilities	62.92	City Manager	GENERAL FUND
10/12/2022	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-9/12-10/12/22	05520	Service Contracts	800.00	Planning and Zoning	GENERAL FUND
10/12/2022	Lower Valley Water District	Water Svc-Landscape 179 Horizon Blvd 9/12-10/12/22	05313	Utilities	33.00	Public Works	GENERAL FUND
10/12/2022	Lower Valley Water District	Water Svcs-240 Moon Rd-9/12-10/12/2022	05313	Utilities	435.43	Police Department	GENERAL FUND
10/12/2022	Lower Valley Water District	Water Svc-350 Flor Morada-Mauro Rosas Park 9/12-10/12/2022	05313	Utilities	151.92	Public Works	GENERAL FUND
10/12/2022	Lower Valley Water District	Water svc-700 Delhi Dr-9/12-10/12/2022	05313	Utilities	71.55	Public Works	GENERAL FUND
10/12/2022	Lower Valley Water District	Water/Disposal svcs-10664 Socorro Rd. 9/12-10/12/2022	05313	Utilities	120.54	Public Works	GENERAL FUND
10/12/2022	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001-9/12-10/12/2022	05311	Building & Property Maintenanc	238.43	Public Works	GENERAL FUND
10/12/2022	Lower Valley Water District	WATER SVC-BULLDOG PK 61221901-9/12-10/12/2022	05313	Utilities	160.06	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/12/2022	Lower Valley Water District	Water svc-11549 Wayne Carreon St-9/12-10/12/2022	05313	Utilities	238.58	Public Works	GENERAL FUND
10/12/2022	Lower Valley Water District	Water svc-11471 Park Ln - 9/12-10/12/2022	05313	Utilities	383.33	Public Works	GENERAL FUND
10/12/2022	Lower Valley Water District	Water Svc-11500 Flor Margarita-Jardin FloresPk 9/12-10/12/22	05313	Utilities	6,728.58	Public Works	GENERAL FUND
10/13/2022	Lower Valley Water District	WATER/DISPOSAL SVCS@241 OLD HUECO TANKS RD 9/12-10/13/22	05313	Utilities	75.39	Public Works	GENERAL FUND
10/13/2022	Lower Valley Water District	WATER/DISPOSAL SVCS@241 OLD HUECO TANKS RD 9/12-10/13/22	05311	Building & Property Maintenanc	42.35	Public Works	GENERAL FUND
10/13/2022	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-9/13-10/13/2022	05313	Utilities	108.91	Recreation Centers	GENERAL FUND
10/13/2022	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-9/13-10/13/2022	05311	Building & Property Maintenanc	18.35	Recreation Centers	GENERAL FUND
10/13/2022	Lower Valley Water District	Water/Disposal svcs - 10200 Calcutta Dr. 9/12-10/13/2022	05313	Utilities	61.90	Police Department	GENERAL FUND
10/13/2022	Lower Valley Water District	Water/Disposal svcs - 10200 Calcutta Dr. 9/12-10/13/2022	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
10/19/2022	Lower Valley Water District	Water svc- 851 Rio Vista-9/19-10/19/22	05313	Utilities	91.65	Planning and Zoning	GENERAL FUND
10/19/2022	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-9/13-10/19/22	05313	Utilities	127.47	Recreation Centers	GENERAL FUND
10/19/2022	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-9/13-10/19/22	05311	Building & Property Maintenanc	85.00	Recreation Centers	GENERAL FUND
10/14/2022	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102 - 09/15-10/14/22	05313	Utilities	108.22	Police Department	GENERAL FUND
10/31/2022	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD-ACCT#6025210 OCT 2022	05311	Building & Property Maintenanc	76.35	Fire and Ambulance	GENERAL FUND
10/31/2022	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD-ACCT#6025210 OCT 2022	05313	Utilities	1,166.97	Fire and Ambulance	GENERAL FUND
10/31/2022	Lower Valley Water District	WATER SVCS @317 MOON RD. ACCT# 60503001 OCT 2022	05313	Utilities	34.01	City Manager	GENERAL FUND
10/18/2022	Maria Hernandez	PO99910-REIMB FOOD INSPECTION PERMIT ESRA PRG ER-03	06440	Grant Expense	196.00	Grants and Special Projects	American Rescue Plan Act
10/24/2022	Martha Gloria Pimentel	PO99910-REIMB ASSUMED NAME CERT-ESRA PRG ER-03	06440	Grant Expense	29.00	Grants and Special Projects	American Rescue Plan Act
10/5/2022	MAS Modern Marketing	PO99905-DRUG TEST POUCHES	05212	Tools and Supplies	1,561.65	Police Department	GENERAL FUND
10/5/2022	MCSA Custom Embroidery	PO99905-POLO SHIRTS-CITIZENs ACADEMY	05213	Uniforms	163.00	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	65.05	City Clerk	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	120.45	City Manager	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	25.63	Finance Department	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	72.03	Human Resources	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	23.92	Mayor and City Council	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	153.33	Municipal Court	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	696.12	Police Department	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	68.08	Planning and Zoning	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	359.10	Public Works	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	45.58	Recreation Centers	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	9.25	Grants and Special Projects	GENERAL FUND
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	9.25	City Manager	American Rescue Plan Act
10/1/2022	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS CUST#5924860 DIV#0001-OCT 2022	05116	Life Insurance	15.67	Information Technology	GENERAL FUND
10/31/2022	Mission Trail Brewery LLC	PO99910-REIMB TARP PERMIT ESRA PRG ER-03	06440	Grant Expense	1,504.00	Grants and Special Projects	American Rescue Plan Act

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/31/2022	Monique Velarde	PO99906-SVC CONTRACT-MUNICIPAL JUDGE-OCT 2022	05520	Service Contracts	3,541.66	Municipal Court	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-ARPA	05411	Legal Fees	838.00	City Manager	American Rescue Plan Act
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-CC	05411	Legal Fees	1,496.89	City Clerk	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-CVS	05411	Legal Fees	110.26	Human Resources	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-F	05411	Legal Fees	595.42	Finance Department	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-HR	05411	Legal Fees	2,359.64	Human Resources	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-MC	05411	Legal Fees	7,683.60	Municipal Court	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-MCC	05411	Legal Fees	2,832.04	City Manager	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-PD	05411	Legal Fees	1,984.74	Police Department	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-PW	05411	Legal Fees	838.00	Public Works	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2022-PZ	05411	Legal Fees	3,969.48	Planning and Zoning	GENERAL FUND
10/31/2022	Mounce, Green, Myers, Safi &	PO25862-LEGAL FEES-OCT 2022	05411	Legal Fees	0.01	City Manager	GENERAL FUND
10/6/2022	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 10/01/2022	02602	Deferred Compensation Withheld	7,587.30		GENERAL FUND
10/6/2022	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 10/01/2022	02620	Deferred Compensation Payable	6,457.59		GENERAL FUND
10/20/2022	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 10/15/2022	02602	Deferred Compensation Withheld	7,050.52		GENERAL FUND
10/20/2022	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 10/15/2022	02620	Deferred Compensation Payable	6,146.77		GENERAL FUND
10/15/2022	NEXTRAQ, LLC	PO99902-GPS TRACKING SVC	05520	Service Contracts	1,643.70	City Manager	GENERAL FUND
10/20/2022	Nova Medical Centers	PO99912-PRE EMPLOYMENT/PHYSICAL EXAMS VARIOUS EMPLOYEES	05511	Advertising/Drug Testing	1,890.92	Human Resources	GENERAL FUND
10/1/2022	O Hara Enterprises	PO99907-COPIER LEASE-KK6280-SAVN/MPC3003-E154MA11444PZ-OCT22	05523	Equipment Rental/Lease	358.00	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/1/2022	O Hara Enterprises	PO99916-COPYLEAS-KK6319-SVN/MPC305SPF-W794P103936 CACC-OCT22	05523	Equipment Rental/Lease	135.32	Recreation Centers	GENERAL FUND
10/1/2022	O Hara Enterprises	Copier Lease	05523	Equipment Rental/Lease	189.00	City Manager	GENERAL FUND
10/26/2022	OASIS TIRE & WHEEL	PO99905-TIRE REPAIR-UNIT 1804	05612	Vehicle Repair & Maintenance	16.24	Police Department	GENERAL FUND
10/26/2022	Operational Support	PO99905-USE OF FORCE TRNG-OFC JESEL DIAZ	05527	Seminars/Training/Workshops	50.00	Police Department	GENERAL FUND
10/26/2022	Operational Support	PO99905-IDENTITY THEFT CRIMES TRNG-OFC BELEM BURCIAGA	05527	Seminars/Training/Workshops	22.50	Police Department	GENERAL FUND
10/25/2022	Operational Support	PO99905-FIELD TRNG OFFICER-OFC DANIEL MONARREZ	05527	Seminars/Training/Workshops	70.00	Police Department	GENERAL FUND
10/27/2022	Operational Support	PO99905-IDENTITY THEFT CRIMES TRNG-OFC RIVERA	05527	Seminars/Training/Workshops	22.50	Police Department	GENERAL FUND
10/28/2022	Operational Support	PO99905-USE OF FORCE,CHILD SAFETY CK,SP INVESTIGATN-RIVERA	05527	Seminars/Training/Workshops	87.50	Police Department	GENERAL FUND
10/20/2022	Operational Support	PO99905-FIELD TRNG OFFICER-OFC BELEN VEGA	05527	Seminars/Training/Workshops	70.00	Police Department	GENERAL FUND
10/3/2022	Petty Cash	PO99902-POSTAGE FOR McNICOL CHECK	05211	Postage	0.60	City Manager	GENERAL FUND
10/23/2022	Pitney Bowes Bank Inc.	Postage Refill	05211	Postage	604.50	City Manager	GENERAL FUND
10/24/2022	Premier Uniforms & Tactical	PO99905-PATCHES	05213	Uniforms	400.00	Police Department	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	23.10	City Clerk	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	282.18	City Manager	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	154.95	Finance Department	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	23.10	Human Resources	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	160.16	Mayor and City Council	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	207.90	Municipal Court	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	2,309.31	Police Department	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	209.44	Planning and Zoning	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	606.76	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	138.60	Recreation Centers	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	82.57	Grants and Special Projects	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05117	Dental Insurance Expense	82.57	Information Technology	GENERAL FUND
10/1/2022	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2022	05711	Travel Lodg Airf Mil	47.74	Grants and Special Projects	American Rescue Plan Act
10/5/2022	Progressive Microtechnolog y In	PO99905-PMI EVIDENCE TRACKER ANNUAL TECH SVC	05520	Service Contracts	695.00	Police Department	GENERAL FUND
10/7/2022	Progressive Microtechnolog y In	PO99905-EVIDENCE LABEL KITS	05212	Tools and Supplies	214.77	Police Department	GENERAL FUND
10/7/2022	Rio Grande Council of Govern.	PO99913-MEMBERSHIP DUES FY 2023	05516	Dues/Subscriptions	4,044.00	Mayor and City Council	GENERAL FUND
10/12/2022	Rodarte, Adriana	PO99916-REIMB-FOOD-FBI TRAINING	05521	Support Activities	278.11	Recreation Centers	GENERAL FUND
10/3/2022	Rodolfo Gallinar	PO99907-PERDIEM-ACCELA 2022 TRNG 10/03-06/22 SALT LAKE CITY	05711	Travel Lodg Airf Mil	224.00	Planning and Zoning	GENERAL FUND
10/5/2022	RUBEN REYES	PO99913-PERDIEM-TML ANNUAL CONF 10/5-7/22 SAN ANTONIO	05711	Travel Lodg Airf Mil	224.00	Mayor and City Council	GENERAL FUND
10/24/2022	Safe Life Defense	PO99905-TACTICAL MULTI THREAT VESTS LEVEL IIIA-ANIMAL CONTRO	05212	Tools and Supplies	2,910.60	Police Department	GENERAL FUND
10/31/2022	Samuel DeAvila	PO99912-DRUG TESTING-VARIOUS EMPLOYEES	05511	Advertising/Drug Testing	160.00	Human Resources	GENERAL FUND
10/13/2022	Senergy Petroleum, LLC	Fuel	01206	Gas Inventory	14,112.77	Public Works	GENERAL FUND
10/25/2022	SkillsUSA Texas	DEPOSIT REIMBURSEMENT FOR PARTIES/EVENT-RCPT 5044	04714	Park Fees	60.00	Planning and Zoning	GENERAL FUND
10/20/2022	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 10/15/22	02597	Socorro Police Officers Assoc.	30.00	Police Department	GENERAL FUND
10/6/2022	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 10/01/2022	02597	Socorro Police Officers Assoc.	40.00	Police Department	GENERAL FUND
10/20/2022	Southwest Polygraph	PO99912-POLYGRAPH EXAMS-HR	05526	Human Resources	2,000.00	Human Resources	GENERAL FUND
10/13/2022	Sparkletts & Sierra Springs	Office Supplies	05201	Office Expense and Supplies	123.32	City Manager	GENERAL FUND
10/13/2022	Sparkletts & Sierra Springs	PO99907-WATER DELIVERY SVC-SEP/OCT 2022	05201	Office Expense and Supplies	127.79	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/13/2022	Sparkletts & Sierra Springs	PO99903-WATER DELIVERY SVC-SEP/OCT 2022	05201	Office Expense and Supplies	387.60	Public Works	GENERAL FUND
10/13/2022	Sparkletts & Sierra Springs	PO99905-WATER DELIVERY SVC-SEP/OCT 2022	05201	Office Expense and Supplies	367.71	Police Department	GENERAL FUND
10/13/2022	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC CACC-SEP/OCT 2022	05520	Service Contracts	53.88	Recreation Centers	GENERAL FUND
10/13/2022	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC RVCC-SEP/OCT 2022	05520	Service Contracts	185.27	Recreation Centers	GENERAL FUND
10/13/2022	Sparkletts & Sierra Springs	PO99906-WATER DELIVERY SVC-SEP/OCT 2022	05201	Office Expense and Supplies	60.37	Municipal Court	GENERAL FUND
10/16/2022	Staff Force, Inc.	Service Contract	05520	Service Contracts	382.80	Police Department	GENERAL FUND
10/16/2022	Staff Force, Inc.	Service Contract	05520	Service Contracts	1,900.80	Public Works	GENERAL FUND
10/9/2022	Staff Force, Inc.	Service Contract	05520	Service Contracts	422.40	Police Department	GENERAL FUND
10/9/2022	Staff Force, Inc.	Service Contract	05520	Service Contracts	2,534.40	Public Works	GENERAL FUND
10/30/2022	Staff Force, Inc.	Service Contract	05520	Service Contracts	2,323.20	Public Works	GENERAL FUND
10/30/2022	Staff Force, Inc.	Service Contract	05520	Service Contracts	404.98	Police Department	GENERAL FUND
10/1/2022	Sun City Records	Service Contract	05520	Service Contracts	78.00	City Manager	GENERAL FUND
10/1/2022	Superior Copy Machines	PO99907-BASE RATE-6280/6281 CONTRACT 6280-01 OCT 2022	05523	Equipment Rental/Lease	200.00	Planning and Zoning	GENERAL FUND
10/1/2022	Superior Copy Machines	PO99905-BASE RATE 6986 240 MOON-G155R230030-OCT 22	05523	Equipment Rental/Lease	95.00	Police Department	GENERAL FUND
10/1/2022	Superior Copy Machines	PO99905-BASE RATE 6334 800 N RV-E155M410540-OCT 2022	05523	Equipment Rental/Lease	99.00	Police Department	GENERAL FUND
10/1/2022	Superior Copy Machines	PO99905-BASE RATE 6986 240 MOON-G145R900386-OCT 22	05523	Equipment Rental/Lease	95.00	Police Department	GENERAL FUND
10/1/2022	Superior Copy Machines	PO99905-BASE RATE 6873 240 MOON-G706M460050-SEP 22	05523	Equipment Rental/Lease	110.00	Police Department	GENERAL FUND
10/1/2022	Superior Copy Machines	PO99905-BASE RATE 6874 240 MOON-3379PA00892-OCT 2022	05523	Equipment Rental/Lease	85.00	Police Department	GENERAL FUND
10/1/2022	Superior Copy Machines	PO99916-BASE COPIER RVCC SC6203-OCT 22	05523	Equipment Rental/Lease	135.00	Recreation Centers	GENERAL FUND
10/31/2022	Superior Copy Machines	PO99907-OVRAGE RATE-6280/6281 CONTRACT 6280-01 OCT 2022	05523	Equipment Rental/Lease	28.00	Planning and Zoning	GENERAL FUND
10/31/2022	Superior Copy Machines	PO99905-OVERAGE RATE 6986 240 MOON-G155R230030-OCT 22	05523	Equipment Rental/Lease	33.48	Police Department	GENERAL FUND
10/31/2022	Superior Copy Machines	PO99905-OVERAGE RATE 6334 800 N RV-E155M410540-OCT 2022	05523	Equipment Rental/Lease	58.18	Police Department	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	4.50	City Clerk	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	50.87	City Manager	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	24.77	Finance Department	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	4.50	Human Resources	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	13.05	Grants and Special Projects	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	13.05	Information Technology	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	29.71	Mayor and City Council	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	33.32	Municipal Court	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	335.80	Police Department	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	148.58	Public Works	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	39.61	Planning and Zoning	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	27.00	Recreation Centers	GENERAL FUND
10/1/2022	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2022	05118	Vision Insurance Expense	4.50	Grants and Special Projects	American Rescue Plan Act
10/25/2022	Tax Assessor/Collector	PROP TAXES-13 SOCORRO TR 8-B-1	05522	Tax Collector Fees	10.67	Finance Department	GENERAL FUND
10/4/2022	Texas Commision on	PO99905-TX COMMISSION ON LAW ENFORCEMENT-DC STANZIONE	05527	Seminars/Training/Workshops	35.00	Police Department	GENERAL FUND
10/24/2022	Texas Gas Service	GAS SVC 10200 CALCUTTA DR 9/23-10/24/2022	05313	Utilities	204.98	Police Department	GENERAL FUND
10/24/2022	Texas Gas Service	GAS SVC 241 OLD HUECO TANKS 9/23-10/24/2022	05313	Utilities	204.98	Public Works	GENERAL FUND
10/24/2022	Texas Gas Service	GAS SVC 800 RVPD SUB FARM 9/23-10/24/2022	05313	Utilities	233.99	Police Department	GENERAL FUND
10/24/2022	Texas Gas Service	GAS SVCS @ 241 N. MOON RD 9/23-10/24/2022	05313	Utilities	205.90	Public Works	GENERAL FUND
10/24/2022	Texas Gas Service	GAS SVC - 901 RIO VISTA RD- RVCC 9/23-10/24/2022	05313	Utilities	220.88	Recreation Centers	GENERAL FUND
10/24/2022	Texas Gas Service	GAS SVC 104 HORIZON 9/23-10/24/2022	05313	Utilities	212.47	City Manager	GENERAL FUND
10/21/2022	Texas Gas Service	GAS SVC 317 VINEYARD 9/22-10/21/22	05313	Utilities	73.78	Fire and Ambulance	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/1/2022	Texas Municipal League	FY 2023	01210	Prepaid Insurance	231,725.90		GENERAL FUND
10/1/2022	The Forma Group, LLC	Service Contract	05520	Service Contracts	6,000.00	City Manager	GENERAL FUND
10/21/2022	Tommy's Auto Sales & Body Shop	PO99903-COLLISION REPAIRS-PPW13	05612	Vehicle Repair & Maintenance	1,689.64	Public Works	GENERAL FUND
10/14/2022	Trinity Jara	PO99905-REIMB-PLATES,CREAMER,CUTLERY,CUPS,COMPRESSED AIR,HAN	05201	Office Expense and Supplies	76.50	Police Department	GENERAL FUND
10/6/2022	Uline Inc.	PO99905-SHEET PROTECTORS,ENVELOPES	05201	Office Expense and Supplies	484.81	Police Department	GENERAL FUND
10/11/2022	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	40.84	Police Department	GENERAL FUND
10/11/2022	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	67.08	Police Department	GENERAL FUND
10/4/2022	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	40.84	Police Department	GENERAL FUND
10/4/2022	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	67.08	Police Department	GENERAL FUND
10/18/2022	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	67.08	Police Department	GENERAL FUND
10/18/2022	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	731.08	Police Department	GENERAL FUND
10/25/2022	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	40.84	Police Department	GENERAL FUND
10/25/2022	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	67.08	Police Department	GENERAL FUND
10/31/2022	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/02-11/01/2022	05314	Telephone	75.98	City Manager	GENERAL FUND
10/31/2022	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/02-11/01/2022	05314	Telephone	341.91	Police Department	GENERAL FUND
10/31/2022	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/02-11/01/2022	05314	Telephone	227.94	Planning and Zoning	GENERAL FUND
10/31/2022	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/02-11/01/2022	05314	Telephone	37.99	Mayor and City Council	GENERAL FUND
10/31/2022	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/02-11/01/2022	05314	Telephone	189.95	Recreation Centers	GENERAL FUND
10/31/2022	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/02-11/01/2022	05314	Telephone	189.95	Recreation Centers	SPECIAL REVENUES FUND
10/24/2022	Villa's Hand Car Wash	PO99905-CAR WASH FOR OFFICER MEMORIAL-UNIT 3004	05612	Vehicle Repair & Maintenance	135.00	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/20/2022	Villa's Hand Car Wash	PO99905-CAR WASH FOR OFFICER MEMORIAL-UNITs1801,1001	05612	Vehicle Repair & Maintenance	30.00	Police Department	GENERAL FUND
10/20/2022	Villa's Hand Car Wash	PO99905-CAR WASH-OFC MEMORIAL-UNITs 2006,2007,2009,1601,1802	05612	Vehicle Repair & Maintenance	135.00	Police Department	GENERAL FUND
10/17/2022	Villa's Hand Car Wash	PO99905-VAN WASH UNIT 3011	05612	Vehicle Repair & Maintenance	135.00	Police Department	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99905-COMMAND STAFF LEADERSHIP TRNG-DC STANZIONE	05527	Seminars/Training/Workshops	295.00	Police Department	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99905-MINI BULBS,ELECTRICAL TAPE-UNIT 1801	05612	Vehicle Repair & Maintenance	14.75	Police Department	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99903-CAMSHAFT POSITION,ROTOR KIT-PPW03	05612	Vehicle Repair & Maintenance	73.75	Public Works	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99903-SAFETY & EMISSION INSPECTION - PPW03	05612	Vehicle Repair & Maintenance	19.24	Public Works	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99910-HOTEL-TX ECO DVL T 2022 CONF-J.QUINONEZ 10/19-21/22	05711	Travel Lodg Airf Mil	768.12	Grants and Special Projects	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99910-AIRFARE-TX ECO DVL T 2022 CONF-J.QUINONEZ 10/19-21/22	05711	Travel Lodg Airf Mil	230.95	Grants and Special Projects	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99903-PNEUMATIC NAIL GUN	05212	Tools and Supplies	209.00	Public Works	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99925-EXIT BUTTON,PUSH SQUARE,DOOR STRIKE METAL-CODE BLDG	05212	Tools and Supplies	123.56	Information Technology	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99925-CABLE TIES,SCREWDRIVER SET,FISH ROD SET	05212	Tools and Supplies	137.10	Information Technology	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99902-DANCE INSTRUCTOR-COMMUNITY HEALTH & WELLNESS PROVIDE	05521	Support Activities	150.00	City Manager	American Rescue Plan Act
10/18/2022	Wells Fargo Visa Card	PO99902-DANCE INSTRUCTOR-COMMUNITY HEALTH & WELLNESS PROVIDE	01251	Inter-Fund Receivable	150.00		GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99902-800 NUMBER FEE-VIRTUAL MEETINGS-COVID	05314	Telephone	9.97	City Manager	American Rescue Plan Act
10/18/2022	Wells Fargo Visa Card	PO99902-800 NUMBER FEE-VIRTUAL MEETINGS-COVID	01251	Inter-Fund Receivable	9.97		GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99902- WEBSITE HOST (RECURRING MONTHLY CHARGE)+CBTF	05520	Service Contracts	70.70	City Manager	American Rescue Plan Act
10/18/2022	Wells Fargo Visa Card	PO99902- WEBSITE HOST (RECURRING MONTHLY CHARGE)+CBTF	01251	Inter-Fund Receivable	70.70		GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99905-BATTERIES,CELL PHONE CASES	05201	Office Expense and Supplies	41.98	Police Department	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99916-SALES TAX CREDIT-SVC FEE-GEEK SQUAD COMPUTER REPAIR	01100	Accounts Receivable	(6.53)	Recreation Centers	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99902-KNEE PADS	05212	Tools and Supplies	105.98	City Manager	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/18/2022	Wells Fargo Visa Card	PO99916-ACTIVATION STEP SWITCH PADS-HAUNTED HOUSE	05548	Events	39.96	Recreation Centers	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99906-COMPUTER DELL DESK TOP,MONITOR,HARD DRIVE	05810	Property and Equipment	787.97	Municipal Court	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99902-BOOSTER CABLES-CM04 MANDOS TRK	05612	Vehicle Repair & Maintenance	53.99	City Manager	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99905-CONTROL ARM-UNIT 1801	05612	Vehicle Repair & Maintenance	143.13	Police Department	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99903-PIN SAFETY LOCK, HITCH PIN-PPW43	05613	Equipment Repair & Maintenance	17.48	Public Works	GENERAL FUND
10/18/2022	Wells Fargo Visa Card	PO99905-BADGE MOURNING BANDS-FALLEN OFFICER MEMORIAL	05213	Uniforms	40.00	Police Department	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99910-HOTEL-TX ECO DVLT 2022 CONF-A.VALADEZ 10/19-21/22 SA	05711	Travel Lodg Airf Mil	554.60	Grants and Special Projects	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99916-FOOD ITEMS,BEVERAGES,PANS,CUTLERY,PLATES,CANDY-MUNIC	05521	Support Activities	613.94	Municipal Court	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99906-CANDY-CAREER DAY	05521	Support Activities	50.36	Recreation Centers	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99903-COUPLER,SAW BLADE,AIR HOSE,BATTERIES,MITER SAW	05212	Tools and Supplies	270.45	Public Works	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99916-WHITE FOAM FOR SKULLS-FRIGHT FARM	05521	Support Activities	425.13	Recreation Centers	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99902-SHOT TOOL/POWER LOADS,PINS,LUMBER,NAILS,DOOR,WINDOW-	05311	Building & Property Maintenanac	1,255.54	City Manager	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99902-YOGA CLASS 1 HR-COMMUNITY HEALTH & WELLNESS PRG SV	05521	Support Activities	25.00	City Manager	American Rescue Plan Act
10/19/2022	Wells Fargo Visa Card	PO99902-YOGA CLASS 1 HR-COMMUNITY HEALTH & WELLNESS PRG SV	01251	Inter-Fund Receivable	25.00		GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99902-DANCE INSTRUCTOR-COMMUNITY HEALTH & WELLNESS PROVIDE	05521	Support Activities	150.00	City Manager	American Rescue Plan Act
10/19/2022	Wells Fargo Visa Card	PO99902-DANCE INSTRUCTOR-COMMUNITY HEALTH & WELLNESS PROVIDE	01251	Inter-Fund Receivable	150.00		GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99905-HOTEL/PARKING-IACP 2022 CONF-CHIEF BURTON 10/14-15/2	05711	Travel Lodg Airf Mil	1,841.76	Police Department	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99905-HOTEL/PARKING-IACP 2022 CONF-CHIEF BURTON 10/14-15/2	01100	Accounts Receivable	8.00	Police Department	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99905-MOP,FRAMES,BROOM,SWIFFER,PADS,SPONGES ,GLOVES,TOWELS	05201	Office Expense and Supplies	212.86	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/19/2022	Wells Fargo Visa Card	PO99905-BATH TISSUE,COFFEE,CLEANER,GLADES,SPLENDA,K LEENEX,PO	05201	Office Expense and Supplies	794.29	Police Department	GENERAL FUND
10/14/2022	Wells Fargo Visa Card	PO99903-IGNITION KEY-PPW Z MOWERS	05613	Equipment Repair & Maintenance	21.76	Public Works	GENERAL FUND
10/15/2022	Wells Fargo Visa Card	PO99903-PAINT ROLLERS	05212	Tools and Supplies	52.12	Public Works	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99907-TIRE REPAIR-PZ01	05612	Vehicle Repair & Maintenance	10.00	Planning and Zoning	GENERAL FUND
10/14/2022	Wells Fargo Visa Card	PO99916-PVC PATCHES FOR UNIFORMS	05213	Uniforms	225.90	Recreation Centers	GENERAL FUND
10/14/2022	Wells Fargo Visa Card	PO99903-CHAIN,NAIL STICK,PAINT THINNER,ROOF CEMENT,KNIFE-COU	05317	Park Maintenance	206.53	Public Works	GENERAL FUND
10/14/2022	Wells Fargo Visa Card	PO99903-TIRE REPAIR-PPW08 TRAILER	05612	Vehicle Repair & Maintenance	10.00	Public Works	GENERAL FUND
10/16/2022	Wells Fargo Visa Card	PO99902-YOGA CLASS 1 HR-COMMUNITY HEALTH & WELLNESS PRG SV	05521	Support Activities	25.00	City Manager	American Rescue Plan Act
10/16/2022	Wells Fargo Visa Card	PO99902-YOGA CLASS 1 HR-COMMUNITY HEALTH & WELLNESS PRG SV	01251	Inter-Fund Receivable	25.00		GENERAL FUND
10/16/2022	Wells Fargo Visa Card	PO99916-10/16-YOGA CLASS 1 HR-COMMUNITY HEALTH & WELNESS PRG	05521	Support Activities	25.00	Recreation Centers	American Rescue Plan Act
10/16/2022	Wells Fargo Visa Card	PO99916-10/16-YOGA CLASS 1 HR-COMMUNITY HEALTH & WELNESS PRG	01251	Inter-Fund Receivable	25.00		GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99916-FOOD @HACIENDA APODACA-TEDxSOCORRO	05548	Events	(1,250.00)	Recreation Centers	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99912-SWEET BREAD-DEPT HEAD MEETING 10/17/22	05521	Support Activities	31.72	Human Resources	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99916-10X10 CANOPY FOR EVENTS	05548	Events	69.00	Recreation Centers	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99916-10X10 CANOPIES-HAUNTED HOUSE	05548	Events	199.98	Recreation Centers	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99916-NAILS,WOOD-HAUNTED HOUSE	05548	Events	344.38	Recreation Centers	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99916-REAL PLACE 2023 CONF-V.RETA 02/01-03/2023 AUSTIN TX	05527	Seminars/Training/Workshops	175.00	Recreation Centers	GENERAL FUND
10/17/2022	Wells Fargo Visa Card	PO99916-REAL PLACE 2023 CONF-L.CASTRO 02/01-03/2023 AUSTIN	05527	Seminars/Training/Workshops	575.00	Recreation Centers	GENERAL FUND
10/12/2022	Wells Fargo Visa Card	PO99905-CHILD ABUSE PREVENTION & INVESTIGATN TRNG-OFC SOSA	05527	Seminars/Training/Workshops	50.00	Police Department	GENERAL FUND
10/12/2022	Wells Fargo Visa Card	PO99903-TIRE REPAIR-PPW08	05612	Vehicle Repair & Maintenance	12.00	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/13/2022	Wells Fargo Visa Card	PO99916-PHOTOSHOP EDITING SVCS	05511	Advertising/Drug Testing	52.75	Recreation Centers	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99916-PARKING FEE FOR TRAINING	05527	Seminars/Training/Workshops	7.00	Recreation Centers	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99905-FILING CABINETS	05201	Office Expense and Supplies	673.76	Police Department	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99905-FIELD TRNG OFFICER,COMMUNICATOR & DISPATCH BASICS TR	05527	Seminars/Training/Workshops	425.00	Police Department	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99905-CHILD SAFETY CK ALERT TRNG-LT MUNOZ	05527	Seminars/Training/Workshops	12.50	Police Department	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99902-GREATER EP CHAMBER 2022 ANNUAL DUES	05516	Dues/Subscriptions	580.83	City Manager	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99903-GAS TRIMMER,PAINT	05212	Tools and Supplies	381.78	Public Works	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99905-ACSM CERT PERCONAL TRAINER COURSE-OFC ARELLANO	05527	Seminars/Training/Workshops	349.00	Police Department	SPECIAL REVENUES FUND
10/13/2022	Wells Fargo Visa Card	PO99905-ACSM CERT PERCONAL TRAINER COURSE-OFC ARELLANO	01251	Inter-Fund Receivable	349.00		GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99903-DEGREASER,TOILET TISSUE	05212	Tools and Supplies	459.00	Public Works	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99903-MOUNT TIRE-PPW08	05612	Vehicle Repair & Maintenance	10.00	Public Works	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99903-SEAT BELT-PPW03	05612	Vehicle Repair & Maintenance	208.00	Public Works	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99903-MARKER LED LIGHT,LICENSE PLATE LIGHT-PPW60	05613	Equipment Repair & Maintenance	27.54	Public Works	GENERAL FUND
10/13/2022	Wells Fargo Visa Card	PO99903-IGNITION SWITCH-PPW43	05613	Equipment Repair & Maintenance	45.99	Public Works	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99916-CANOPY-HAUNTED HOUSE	05548	Events	119.99	Recreation Centers	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99910-CAR RENTL COLLISION COVRGE-TX ECO DVLTL CONF-10/21-22	05711	Travel Lodg Airf Mil	12.00	City Manager	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99906-BOWLS,NAPKINS,SUGAR,TABLE CLOTHS-MUNICIPAL COURT WK	05521	Support Activities	35.43	Municipal Court	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99906-BEANS,CONTAINERS,LIDA-MUNICIPAL COURT WK LUNCHEON	05521	Support Activities	58.30	Municipal Court	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99907-MONTHLY iCloud STORAGE SPACE SUBSCRIPTION	05516	Dues/Subscriptions	9.99	Planning and Zoning	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99907-BLDG CODES & STANDARDS EXAM-J.BALDERRAMA	05527	Seminars/Training/Workshops	320.00	Planning and Zoning	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/21/2022	Wells Fargo Visa Card	PO99916-FOOD ITEMS-SOCORRO SUNDAYS CONCESSION STAND	05521	Support Activities	14.10	Recreation Centers	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99902-BLOWER,EXTENSION-MAINT DEPT	05212	Tools and Supplies	65.98	City Manager	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99910-CAR RENTL FROM SAN ANTONIO-TX ECO DVLP COUNCIL CONF	05711	Travel Lodg Airf Mil	194.55	Grants and Special Projects	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99903-LIQUID NAIL,WASHER,NUT,BOLT,TAPE MEASURE,WEDGE ANCHR	05212	Tools and Supplies	123.15	Public Works	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99903-IGNITION LOCK CYLINDER-PPW17	05612	Vehicle Repair & Maintenance	63.99	Public Works	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99905-PVC COUPLING/ELBOW/CEMENT,PRIMER,SAND CLOTH-HQ LEAK	05311	Building & Property Maintenanc	152.60	Police Department	GENERAL FUND
10/22/2022	Wells Fargo Visa Card	PO99903-SPINDLE-PPW20	05613	Equipment Repair & Maintenance	194.05	Public Works	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99902-NAIL,TOGGLE SWITHC,OUTLET,BREAKER,STUDS-MECHANIC SHP	05311	Building & Property Maintenanc	342.04	City Manager	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99902-ELECTRICAL WIRE-MECHANIC SHOP	05311	Building & Property Maintenanc	149.00	City Manager	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99925-WOODBORE BIT SET	05212	Tools and Supplies	15.99	Information Technology	GENERAL FUND
10/21/2022	Wells Fargo Visa Card	PO99916-BLACK POLY SHEETING-HAUNTED HOUSE	05548	Events	171.08	Recreation Centers	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99916-FLOWERS-DIA DE LOS MUERTOS SENIORS DAY EVENT	05521	Support Activities	28.00	Recreation Centers	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99916-LED LIGHT BULB	05311	Building & Property Maintenanc	65.88	Recreation Centers	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99906-BEVERAGES-MUNICIPAL COURT WEEK	05521	Support Activities	122.62	Municipal Court	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99902-GOGGLES,NAILS,KNIFE,TOOLS,STORAGE RACKS,PEG HOOKS,TA	05212	Tools and Supplies	528.34	City Manager	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99916-NAILS-FRIGHT FARM SUPPLIES	05548	Events	54.99	Recreation Centers	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99905-AIR/OIL FILTERS,MOTOR OIL-UNIT 1108 K9	05612	Vehicle Repair & Maintenance	75.56	Police Department	GENERAL FUND
10/19/2022	Wells Fargo Visa Card	PO99905-STORAGE CABINET-PATROL BLDG	05212	Tools and Supplies	299.00	Police Department	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99905-OIL FILTER,MOTOR OIL-CHIEFs UNIT	05612	Vehicle Repair & Maintenance	60.27	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/20/2022	Wells Fargo Visa Card	PO99903-NEW WIPERS-PPW08; 2 CYCLE OIL-TRIMMERS	05612	Vehicle Repair & Maintenance	134.84	Public Works	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99913-CHIPS,TEA,COFFEE,COPPIES,JUICE,PUMPKIN/McCAFE KCUPS,	05201	Office Expense and Supplies	293.96	Mayor and City Council	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99905-FLYING HORSE HALF MARATHON-SGT BENAVIDEZ	05521	Support Activities	96.25	Police Department	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99905-FLYING HORSE HALF MARATHON-SGT BENAVIDEZ	01100	Accounts Receivable	0.51	Police Department	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99905-DOG FOOD/TREATS/BLANKETS-ANIMAL SVCS	05212	Tools and Supplies	61.65	Police Department	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99905-POST ITS,FOOD ITEMS,DIVIDERS,TRASH BAGS,BINDERS	05201	Office Expense and Supplies	97.53	Police Department	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99905-LARGE KENNAL-ANIMAL SVCS	05201	Office Expense and Supplies	99.99	Police Department	GENERAL FUND
10/20/2022	Wells Fargo Visa Card	PO99902-WIPERS FLUID DRUM-ALL CITY VEHICLES	05212	Tools and Supplies	129.99	City Manager	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99925-KNIFE,BLADES,TAPE,YEARLY MEMBERSHIP HARBOR FREIGHT	05212	Tools and Supplies	44.95	Information Technology	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99925-KNIFE,BLADES,TAPE,YEARLY MEMBERSHIP HARBOR FREIGHT	05516	Dues/Subscriptions	29.99	Information Technology	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99916-HALLOWEEN PROPS-HAUNTED HOUSE	05548	Events	258.50	Recreation Centers	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99916-CANCER AWARENESS FLOWER BOUQUET-HR DIR CANCER FREE	05521	Support Activities	62.38	Recreation Centers	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99916-STAPLES,TENT STAKES-HAUNTED HOUSE	05548	Events	27.90	Recreation Centers	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99916-CANDYCORN STRING LIGHTS,TULL FABRIC-HAUNTED HOUSE	05548	Events	27.96	Recreation Centers	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99916-STUDA-HAUNTED HOUSE	05548	Events	66.00	Recreation Centers	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99916-POWER STRIP,TENT STAKES-HAUNTED HOUSE	05548	Events	29.94	Recreation Centers	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99905-BAKING SODA,COFFEE,CREAMER,TOWELS,PLATES,ENV ELOPES,V	05201	Office Expense and Supplies	239.78	Police Department	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99903-OIL FILTER,MOTOR OIL-PPW14	05612	Vehicle Repair & Maintenance	88.77	Public Works	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99913-BAGS,SWEATERS,JACKETS,POLOS	05213	Uniforms	619.00	Mayor and City Council	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99903-WIPERS,MARKER LIGHT,STARTER FLUID-PPW60,PPW01	05612	Vehicle Repair & Maintenance	63.24	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/25/2022	Wells Fargo Visa Card	PO99903-CUTTING TORCH,MICRO TORCH,GAS CANS	05212	Tools and Supplies	204.92	Public Works	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	Office Supplies	05201	Office Expense and Supplies	86.92	City Manager	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99905-SHEET PROTECTORS,ENVELOPES,LABELS,PENS-CODE ENF/ANIM	05201	Office Expense and Supplies	81.21	Police Department	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99905-MONITOR DOCUMENT HOLDER-CODE ENF/ANIMAL CONTROL	05201	Office Expense and Supplies	18.79	Police Department	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99905-WUPERS-UNIT 1600	05612	Vehicle Repair & Maintenance	38.09	Police Department	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99905-OIL FILTER,MOTOR OIL-UNIT 3011 ANIMAL CONTROL	05612	Vehicle Repair & Maintenance	59.41	Police Department	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99903-NEW TIRE-UNIT 1601	05613	Equipment Repair & Maintenance	120.00	Public Works	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99905-NAME TAG CLASS A UNIFORM-LT MUNOZ	05213	Uniforms	10.95	Police Department	GENERAL FUND
10/25/2022	Wells Fargo Visa Card	PO99905-NAME TAG CLASS A UNIFORM-LT MUNOZ	01100	Accounts Receivable	0.90	Police Department	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99915-AATRIX eFILE FORM 941 09/30/2022	05201	Office Expense and Supplies	9.49	Finance Department	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99913-ETHICS & INTEGRITY FOR CTY GVMT WEBINAR-DIS4 VILLAL	05527	Seminars/Training/Workshops	65.00	Mayor and City Council	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99913-ETHICS & INTEGRITY FOR CTY GVMT WEBINAR-ATLRG REYES	05527	Seminars/Training/Workshops	65.00	Mayor and City Council	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99916-PIZZA BUFFETS-SENIOR LUNCH	05521	Support Activities	60.78	Recreation Centers	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99916-PIZZA BUFFETS-SENIOR LUNCH	01100	Accounts Receivable	0.24	Recreation Centers	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99905-METAL WHEELS/BUSHINGS-GATE DOOR	05311	Building & Property Maintenance	99.92	Police Department	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99905-FOLDERS,BOOKCASE-CRIME VICTIM SPECIALIST	05201	Office Expense and Supplies	27.44	Police Department	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99903-SCREWS,POWER BIT	05212	Tools and Supplies	21.04	Public Works	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99902-OIL DISPENSER-MECHANIC SHOP	05212	Tools and Supplies	34.99	City Manager	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99903-SEAT BELT-PPW03	05612	Vehicle Repair & Maintenance	148.40	Public Works	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99903-CREDIT-SEAT BELT-PPW03	05612	Vehicle Repair & Maintenance	(208.00)	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/24/2022	Wells Fargo Visa Card	Office Supplies	05201	Office Expense and Supplies	187.96	City Manager	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	Office/Maintenance Supplies	05201	Office Expense and Supplies	370.46	City Manager	GENERAL FUND
10/23/2022	Wells Fargo Visa Card	PO99910-MAILCHIMP MARKETING AUTOMATION PLATFORM-ECO DEV SPEC	05516	Dues/Subscriptions	59.00	Grants and Special Projects	American Rescue Plan Act
10/23/2022	Wells Fargo Visa Card	PO99910-MAILCHIMP MARKETING AUTOMATION PLATFORM-ECO DEV SPEC	01251	Inter-Fund Receivable	59.00		GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99925-VIDEO PROJECTOR	05201	Office Expense and Supplies	429.99	Information Technology	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99915-BROTHER DRUM UNITS FOR ALL 4 COLORS-AP CLERK	05201	Office Expense and Supplies	132.98	Finance Department	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99915-ADDRESS LABELS,WALL CALENDARS-AP & PAYROLL CLERK	05201	Office Expense and Supplies	90.37	Finance Department	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99916-FOOD ITEMS-SENIOR CITIZENS SUSAN G KIMER CELEBRATION	05521	Support Activities	40.25	Recreation Centers	GENERAL FUND
10/24/2022	Wells Fargo Visa Card	PO99902-CANDY-VETERANs PARADE & CAREER DAYS-MAYORs REQUEST	05521	Support Activities	263.97	City Manager	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99905-BLANKET,TOOLBOX ORGANIZER,TOOL TOTE,TOOL BOX-ERT PHO	05212	Tools and Supplies	109.96	Police Department	GENERAL FUND
10/4/2022	Wells Fargo Visa Card	PO99905-REFRIGERANT,AC OIL-UNIT 1801	05612	Vehicle Repair & Maintenance	98.77	Police Department	GENERAL FUND
10/4/2022	Wells Fargo Visa Card	PO99905-PURGE SOLENOID-UNIT 1801	05612	Vehicle Repair & Maintenance	39.43	Police Department	GENERAL FUND
10/4/2022	Wells Fargo Visa Card	PO99905-AC COMPRESSOR-UNIT 1801	05612	Vehicle Repair & Maintenance	388.88	Police Department	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99916-AIRFAIRE-REAL PLACES CONF-RETA,CASTRO 1/31-2/4/22 AU	05711	Travel Lodg Airf Mil	359.94	Recreation Centers	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99902-AIRFAIRE-REAL PLACES CONF-RODARTE 1/31-2/4/22 AUSTIN	05711	Travel Lodg Airf Mil	179.97	Recreation Centers	GENERAL FUND
10/4/2022	Wells Fargo Visa Card	PO99903-HARD HATS,GLOVES,VESTS,SAFETY GLASSES	05213	Uniforms	1,097.30	Public Works	GENERAL FUND
10/4/2022	Wells Fargo Visa Card	PO99903-SAW/PRUNE BLADES,GRIND/CUT OFF WHEELS	05212	Tools and Supplies	140.85	Public Works	GENERAL FUND
10/4/2022	Wells Fargo Visa Card	PO99903-STEEL FORKS	05212	Tools and Supplies	259.93	Public Works	GENERAL FUND
10/4/2022	Wells Fargo Visa Card	PO99903-MOP HEADS,FABULOSO,SPOONS,FORKS,COLOROX,PL EDGE	05201	Office Expense and Supplies	105.19	Public Works	GENERAL FUND
10/2/2022	Wells Fargo Visa Card	PO99905-AIRFARE-PHYSICAL FITNESS PRG-ARELLANO 10/2-14/22 AUS	05711	Travel Lodg Airf Mil	346.96	Police Department	American Rescue Plan Act

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/2/2022	Wells Fargo Visa Card	PO99905-AIRFARE-PHYSICAL FITNESS PRG-ARELLANO 10/2-14/22 AUS	01251	Inter-Fund Receivable	346.96		GENERAL FUND
10/2/2022	Wells Fargo Visa Card	PO99916-FOOD ITEMS,ICE-SOCORRO SUNDAY CONCESSION STAND SUPPL	05521	Support Activities	64.48	Recreation Centers	GENERAL FUND
10/2/2022	Wells Fargo Visa Card	PO99916-FOOD ITEMS,ICE-SOCORRO SUNDAY CONCESSION STAND SUPPL	01100	Accounts Receivable	0.73	Recreation Centers	GENERAL FUND
10/2/2022	Wells Fargo Visa Card	PO99916-CHAIRS/TABLES/JUMPING BALLON RENTALS-SOCORRO SUNDAYS	05521	Support Activities	270.00	Recreation Centers	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99902-DANCE INSTRUCTOR-COMMUNITY HEALTH & WELLNESS PROVIDE	05520	Service Contracts	150.00	City Manager	American Rescue Plan Act
10/3/2022	Wells Fargo Visa Card	PO99902-DANCE INSTRUCTOR-COMMUNITY HEALTH & WELLNESS PROVIDE	01251	Inter-Fund Receivable	150.00		GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99910-FOOD-ECONO RECOVERY SMALL BSN SUPPORT MEETING 10/3	05521	Support Activities	120.00	Grants and Special Projects	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99910-BOWLS,KITCHEN UTENSLS,NAPKINS,WATER,PANS,ICE-SML BSN	05521	Support Activities	23.39	Grants and Special Projects	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99910-BOWLS,KITCHEN UTENSLS,NAPKINS,WATER,PANS,ICE-SML BSN	01100	Accounts Receivable	1.14	Grants and Special Projects	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99910-GOOGLE WORKSPACE MONTHLY SUBSCRIPTION-1 SEAT	05516	Dues/Subscriptions	12.71	Grants and Special Projects	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99910-GOOGLE WORKSPACE MONTHLY SUBSCRIPTION-1 SEAT	01100	Accounts Receivable	0.08	Grants and Special Projects	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99902-BLACK TONER FOR BACK OFFICE COPIER,PENS	05201	Office Expense and Supplies	87.63	City Manager	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99902-BACHATA LESSONS-FITNESS & WELLNESS PROVIDER	05521	Support Activities	300.00	City Manager	American Rescue Plan Act
10/3/2022	Wells Fargo Visa Card	PO99902-BACHATA LESSONS-FITNESS & WELLNESS PROVIDER	01251	Inter-Fund Receivable	300.00		GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99905-COMPUTER DESKS-PD CLASSROOM	05201	Office Expense and Supplies	930.90	Police Department	GENERAL FUND
10/3/2022	Wells Fargo Visa Card	PO99905-DESK CHAIRS-PD CLASSROOM	05201	Office Expense and Supplies	904.50	Police Department	GENERAL FUND
10/1/2022	Wells Fargo Visa Card	PO99916-SECURITY SVCS OCT 2022-CACC	05520	Service Contracts	137.18	Recreation Centers	GENERAL FUND
10/1/2022	Wells Fargo Visa Card	PO99907/99925-AIRFARE-ACCELA'22 TRNG-GALLINAR,E.GONZALES 10/	05711	Travel Lodg Airf Mil	436.96	Planning and Zoning	GENERAL FUND
10/1/2022	Wells Fargo Visa Card	PO99907/99925-AIRFARE-ACCELA'22 TRNG-GALLINAR,E.GONZALES 10/	05711	Travel Lodg Airf Mil	436.96	Information Technology	GENERAL FUND
10/1/2022	Wells Fargo Visa Card	PO99905-AIRFARE-IACP 2022 CONF CHIEF BURTON 10/14-15/2022 DA	05711	Travel Lodg Airf Mil	483.02	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/1/2022	Wells Fargo Visa Card	PO99905-AIRFARE-CABIN CREDIT-ACP 2022 CONF-CHIEF B 10/14-15/	05711	Travel Lodg Airf Mil	(27.72)	Police Department	GENERAL FUND
10/1/2022	Wells Fargo Visa Card	PO99916-BOTTLED WATER-RETIREMENT LUNCHEON SUPPLIES	05521	Support Activities	10.36	Recreation Centers	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99903-CUTTING EDGE,BOLTS	05613	Equipment Repair & Maintenance	291.73	Public Works	GENERAL FUND
10/12/2022	Wells Fargo Visa Card	PO99902-BACHATA CLASS-COMMUNITY HEALTH & WELLNESS PROVIDE	05520	Service Contracts	150.00	City Manager	American Rescue Plan Act
10/12/2022	Wells Fargo Visa Card	PO99902-BACHATA CLASS-COMMUNITY HEALTH & WELLNESS PROVIDE	01251	Inter-Fund Receivable	150.00		GENERAL FUND
10/12/2022	Wells Fargo Visa Card	PO99903-TWINE DISPENSOR,MARKING WAND/PAINT,TAPE MEASURE-STRE	05212	Tools and Supplies	109.94	Public Works	GENERAL FUND
10/12/2022	Wells Fargo Visa Card	PO99903-FUEL-PPW13	05614	Vehicle Fuel	40.00	Public Works	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99902-TOWELS-MECHANIC SHOP	05212	Tools and Supplies	33.98	City Manager	GENERAL FUND
10/12/2022	Wells Fargo Visa Card	PO99905-FOOD ITEMS,BEVERAGES-CITIZENs ACADEMY	05521	Support Activities	64.54	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99903-WIPERS-PPW06	05612	Vehicle Repair & Maintenance	39.98	Public Works	GENERAL FUND
10/10/2022	Wells Fargo Visa Card	PO99905-SUBSCRIPTION-STEALTH CAM APP	05212	Tools and Supplies	15.00	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99902-OIL/AIR FILTERS,SWITCH,MOTOR OIL-SVC TRK 00	05612	Vehicle Repair & Maintenance	75.35	City Manager	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FLASH DRIVE,DOOR DECAL,POST ITS,GLOCK PISTOL,PADS,MO	05201	Office Expense and Supplies	339.81	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FLASH DRIVE-PROPERTY & EVIDENCE	05201	Office Expense and Supplies	35.99	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 10001	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2010	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 1200	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 1803	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2005	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2009	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2001	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/11/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2003	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 1107	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99905-SECURITY CAMERA SIGN	05201	Office Expense and Supplies	7.99	Police Department	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99903-LOADER EQUIPMENT RENTAL-THUNDER CULVERTS	05613	Equipment Repair & Maintenance	1,857.58	Public Works	GENERAL FUND
10/11/2022	Wells Fargo Visa Card	PO99903-HARD HAT-SAFETY TECH	05213	Uniforms	31.80	Public Works	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99905-DESK-SGT KEENE	05201	Office Expense and Supplies	399.99	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99902-WORK SHOES-GRACIELA PROVENCIO	05213	Uniforms	64.99	City Manager	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99902-WORK SHOES-GRACIELA PROVENCIO	05213	Uniforms	76.30	City Manager	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99902-WORK SHOES-ARMANDO MAPULA	05213	Uniforms	150.00	City Manager	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99913-HOTEL-TML 2022 CONF DIS1 NEVAREZ 10/4-7/22 SAN ANTON	05711	Travel Lodg Airf Mil	684.30	Mayor and City Council	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99902-WORKSHOES-MARIA ANGELICA GUTIERREZ	05213	Uniforms	150.00	City Manager	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99913-HOTEL-TML ANNUAL CONF DIS4 VILLALOBOS 10/5-7/22 SAN	05711	Travel Lodg Airf Mil	670.23	Mayor and City Council	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99913-HOTEL-TML ANNUAL CONF ATLRG REYES 10/5-7/22 SAN ANTO	05711	Travel Lodg Airf Mil	670.23	Mayor and City Council	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99913-HOTEL-TML ANNUAL CONF MYR AVALOS 10/5-7/22 SAN ANTON	05711	Travel Lodg Airf Mil	670.23	Mayor and City Council	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99913-PARKING-TML ANNUAL CONF MYR AVALOS 10/5-7/22 SAN ANT	05711	Travel Lodg Airf Mil	28.00	Mayor and City Council	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2005	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 4001	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2007	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 4001	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 1107	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2009	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 1107	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2010	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 1804	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2005	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2007	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2005	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2009	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2005	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2006	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2007	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 1107	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2009	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99905-FUEL-UNIT 2010	05614	Vehicle Fuel	30.00	Police Department	GENERAL FUND
10/7/2022	Wells Fargo Visa Card	PO99913-PARKING FEE-TML ANNUAL CONF-ATLRG REYES 10/5-7/22 SA	05711	Travel Lodg Airf Mil	28.00	Mayor and City Council	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99916-SVC FEE-GEEK SQUAD COMPUTER REPAIR	05201	Office Expense and Supplies	79.00	Recreation Centers	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99916-SVC FEE-GEEK SQUAD COMPUTER REPAIR	01100	Accounts Receivable	6.53	Recreation Centers	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99916-CREDIT-PENS FOR THE CITY	05511	Advertising/Drug Testing	(824.07)	Recreation Centers	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99916-PAN DULCE-BOOK CLUB SUPPLIES	05521	Support Activities	8.99	Recreation Centers	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99905-CPR TRAINING-OFC A. ARELLANO	05527	Seminars/Training/Workshops	40.00	Police Department	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99915-FILE FOLDERS,INK CARTRIDGES-PAYROLL & AP CLERKS	05201	Office Expense and Supplies	269.09	Finance Department	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99902-EMPLOYEE SAFETY BOOTS-JUANITO DEL VILLAR	05213	Uniforms	150.00	City Manager	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/6/2022	Wells Fargo Visa Card	PO99902-EMPLOYEE SAFETY BOOTS-ROGELIO SOTO	05213	Uniforms	143.50	City Manager	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99925-HOTEL-ACCELA 2022 TRNG E.GONZALES 10/03-06/22 SALT L	05711	Travel Lodg Airf Mil	747.78	Information Technology	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99907-HOTEL-ACCELA 2022 TRNG C.GALLINAR 10/03-06/22 SALT L	05711	Travel Lodg Airf Mil	747.78	Planning and Zoning	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99903-COTTER/HITCH PINS,SPACERS,BUSHING-PPW53 NEW HOLLAND	05613	Equipment Repair & Maintenance	34.90	Public Works	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99903-2 CYCLE OIL,REFRESH CAR-PPW TRIMMERS	05613	Equipment Repair & Maintenance	40.26	Public Works	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99903-ANTIFREEZE-PPW53 NEW HOLLAND	05613	Equipment Repair & Maintenance	59.98	Public Works	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99903-GAS ENGINE PUMP,ADAPTERS	05212	Tools and Supplies	327.85	Public Works	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99903-ADAPTERS,BUSHING,PVS UNION,CK VALVE,CEMENT-PK WELL	05317	Park Maintenance	79.17	Public Works	GENERAL FUND
10/6/2022	Wells Fargo Visa Card	PO99905-PRINTER,CHAIR,CALENDARS,MARKERS,PUSH PINS	05201	Office Expense and Supplies	461.43	Police Department	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99905-AIR/OIL FILTERS,MOTOR OIL-UNIT 1801	05612	Vehicle Repair & Maintenance	76.26	Police Department	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99905-DOG FOOD,BOWL,SCOOP,BLADE,SHAMPOO,BUCKET-K9 GRUBY	05212	Tools and Supplies	158.93	Police Department	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99905-DENTAL CHEWS,DOG FOOD-K9 ANDOR	05212	Tools and Supplies	133.97	Police Department	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99907-BATH TISSUE,CREAMER,TRASH BAGS,COFFEE,PLEDGE,TOWELS,	05201	Office Expense and Supplies	175.55	Planning and Zoning	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99903-18 CU FEET REFRIGERATOR	05810	Property and Equipment	629.00	Public Works	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99903-HOSE ASSEMBLY,NIPPLE,CLAMPS-WATER WELL AMISTAD PK MA	05317	Park Maintenance	537.29	Public Works	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99903-DIESEL EXHAUST FLUID-PPW VACTOR TRKS	05613	Equipment Repair & Maintenance	122.94	Public Works	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99903-PIN FASTENER,BLADES,SPINDLE,EYE BOLT-PPW Z MOWERS	05613	Equipment Repair & Maintenance	471.03	Public Works	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99903-HYDRAULIC OIL-PPW ALL HEAVY EQUIPMENT	05613	Equipment Repair & Maintenance	757.92	Public Works	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99903-NEW TIRES-PPW59 BACKHOE	05613	Equipment Repair & Maintenance	2,837.00	Public Works	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/5/2022	Wells Fargo Visa Card	PO99903-FRONT TIRE REPAIR-PPW33 LOUDER	05613	Equipment Repair & Maintenance	307.00	Public Works	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99903-TUNE UP KITS,AIR FILTER,SPARK PLUGS-WEE EATER SUPPLI	05212	Tools and Supplies	288.05	Public Works	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99903-WAFFER BOARDS-COUGAR PARK	05317	Park Maintenance	137.70	Public Works	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99916-PENS FOR THE CITY	05511	Advertising/Drug Testing	824.07	Recreation Centers	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99903-COFFEE,CREAMER,NAPKINS	05201	Office Expense and Supplies	143.53	Public Works	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	05521	Support Activities	474.24	Municipal Court	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	01100	Accounts Receivable	39.10	Municipal Court	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	05521	Support Activities	474.24	Municipal Court	GENERAL FUND
10/5/2022	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	01100	Accounts Receivable	39.12	Municipal Court	GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99907-PAYPAL CONTRACT-OCT 2022	05516	Dues/Subscriptions	30.00	Planning and Zoning	GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99905-TIRE REPAIR-PZ04	05612	Vehicle Repair & Maintenance	10.00	Police Department	GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99916-CAKE-SENIOR PROGRAM BIRTHDAYS	05521	Support Activities	22.99	Recreation Centers	GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99918-WALKING DOOR,FRAME,LOCKSET-MECHANIC SHOP	05311	Building & Property Maintenanc	578.74	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/31/2022	Wells Fargo Visa Card	PO99918-WALKING DOOR,FRAME,LOCKSET-MECHANIC SHOP	01251	Inter-Fund Receivable	578.74		GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99907-PROJECTOR SCREEN	05201	Office Expense and Supplies	79.99	Planning and Zoning	GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99907-MINI WIFI PROJECTOR	05201	Office Expense and Supplies	279.99	Planning and Zoning	GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99902-BOOK ENDS-CTY MANAGER	05201	Office Expense and Supplies	11.89	City Manager	GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99916-FOOD ITEMS-SENIOR PRG DIA DE LOS MUERTOS	05521	Support Activities	61.60	Recreation Centers	GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99916-FOOD ITEMS-SENIOR PRG HALLOWEEN LUNCH	05521	Support Activities	118.08	Recreation Centers	GENERAL FUND
10/31/2022	Wells Fargo Visa Card	PO99916-FOOD ITEMS-SENIOR PROGRAM SUPPLIES	05521	Support Activities	50.62	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/31/2022	Wells Fargo Visa Card	PO99918-SHEETROCK-NEW MECHANIC SHOP	07502	Building and Facilities	71.88	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/31/2022	Wells Fargo Visa Card	PO99918-SHEETROCK-NEW MECHANIC SHOP	01251	Inter-Fund Receivable	71.88		GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99905-WINDSHIELD REPLACEMENT-UNIT 3012	05612	Vehicle Repair & Maintenance	249.48	Police Department	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99905-USED TIRE,BALANCE-UNIT 1200	05612	Vehicle Repair & Maintenance	55.00	Police Department	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99913-ETHICS & INTEGRITY WEBINAR-DIS3 RUDY CRUZ J 11/10/22	05527	Seminars/Training/Workshops	65.00	Mayor and City Council	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99916-DROP CLOTH,BLK SHEETING-HALLOWEEN PROPS	05548	Events	37.94	Recreation Centers	GENERAL FUND
10/29/2022	Wells Fargo Visa Card	PO99913-FUEL-TML QTRLY MEETING-10/28/22 ALPINE TX	05711	Travel Lodg Airf Mil	19.96	Mayor and City Council	GENERAL FUND
10/29/2022	Wells Fargo Visa Card	PO99913-CAR RENTAL-TML QTRLY MEETING-10/28/22 ALPINE TX	05711	Travel Lodg Airf Mil	44.26	Mayor and City Council	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99906-BRISKET,CANDY,HAM,CHIPS,COOKIES,CREAM CHEESE-MUNICIP	05521	Support Activities	640.98	Municipal Court	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99916-FOOD ITEMS-WINTERFEST SUPPLIES	05548	Events	82.88	Recreation Centers	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99916-BEVERAGES,NACHO CHEESE-WINTERFEST SUPPLIES	05548	Events	33.80	Recreation Centers	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99916-BEVERAGES,NACHO CHEESE-WINTERFEST SUPPLIES	01100	Accounts Receivable	1.97	Recreation Centers	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99916-FOOD COLOR,SUGAR-FRIGHT FARM SUPPLIES	05521	Support Activities	27.95	Recreation Centers	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99918-JC BOX,TAPING,MUD PAN,JOINT TAPE,SHIM,TEXTURE,TRIM S	05311	Building & Property Maintenanc	712.58	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/28/2022	Wells Fargo Visa Card	PO99918-JC BOX,TAPING,MUD PAN,JOINT TAPE,SHIM,TEXTURE,TRIM S	01251	Inter-Fund Receivable	712.58		GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99907-CANDY FOR PARADE	05201	Office Expense and Supplies	47.92	Planning and Zoning	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99907-CANDY FOR PARADE	01100	Accounts Receivable	3.95	Planning and Zoning	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99913-FUEL-TML QTRLY MEETING-10/28/22 ALPINE TX	05711	Travel Lodg Airf Mil	24.50	Mayor and City Council	GENERAL FUND
10/28/2022	Wells Fargo Visa Card	PO99916-FLOWERS-DIA DE LOS MUERTOS	05521	Support Activities	64.00	Recreation Centers	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/27/2022	Wells Fargo Visa Card	PO99916-CANCER AWARENESS SHIRTS	05213	Uniforms	82.00	Recreation Centers	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99916-FOOD COLORING-CONCESSION STAND FRIGHT FARM	05521	Support Activities	15.38	Recreation Centers	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99916-FOOD COLORING-CONCESSION STAND FRIGHT FARM	01100	Accounts Receivable	1.27	Recreation Centers	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99903-SEAT BELT-PPW03	05612	Vehicle Repair & Maintenance	201.38	Public Works	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99903-CREDIT-SEAT BELT-PPW03	05612	Vehicle Repair & Maintenance	(148.40)	Public Works	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99916-HOT DOGS,SYRUP,APPLES-CONCESSION SOC SUNDAYS	05521	Support Activities	142.08	Recreation Centers	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99916-FOOL COLORING-CONCESSION STAND FRIGHT FARM	05521	Support Activities	13.48	Recreation Centers	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99916-FUNDRAISING FUNDAMENTALS TRNG	05527	Seminars/Training/Workshops	10.00	Recreation Centers	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99916-POPCORN MACHINE	05810	Property and Equipment	269.99	Recreation Centers	GENERAL FUND
10/27/2022	Wells Fargo Visa Card	PO99903-LUMBER,CEMENT-STREET SIGN POLES	05312	Street Maintenance	315.57	Public Works	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99905-ZYRTEC,LENS WIPES,GAS EX,BAND AIDS,TYLENOL,VITAMINS	05202	Medical Supplies	144.14	Police Department	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99905-CANDY-CRIME VICTIMs HALLOWEEN EVENT	05521	Support Activities	189.64	Police Department	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99903-TIRE REPAIR-PPT05	05612	Vehicle Repair & Maintenance	10.00	Public Works	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99903-MOTOR OIL,STOP LEAK-PPW05	05612	Vehicle Repair & Maintenance	36.44	Public Works	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99903-POLES-LED LIGHTS SFT MAGALLANEZ & PLACE PARK	05312	Street Maintenance	1,194.00	Public Works	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99903-BUTANE REFILL,COUPLER,LINKS,BOLTS	05212	Tools and Supplies	48.24	Public Works	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99902-DANCE INSTRUCTOR-COMMUNITY HEALTH & WELLNESS PROVIDE	05521	Support Activities	150.00	City Manager	American Rescue Plan Act
10/26/2022	Wells Fargo Visa Card	PO99902-DANCE INSTRUCTOR-COMMUNITY HEALTH & WELLNESS PROVIDE	01251	Inter-Fund Receivable	150.00		GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99910-KEURIG,COFFEE,CREAMER,CELL PHONE STAND,TEA,CANDLE	05201	Office Expense and Supplies	255.86	Grants and Special Projects	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99905-EXTENSION CORD-CRIME VICTIM SPECIALIST	05201	Office Expense and Supplies	14.97	Police Department	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99905-MOTOR OIL/VILTER-UNIT 2009	05612	Vehicle Repair & Maintenance	47.76	Police Department	GENERAL FUND

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/26/2022	Wells Fargo Visa Card	PO99925-MINI PRO SWITCHER,DUAL BAND ROUTER	05212	Tools and Supplies	389.97	Information Technology	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99916-PORTABLE BATTERY-POWERED SPEAKER-ZUMBA/WORKOUT ROOM	05521	Support Activities	1,599.12	Recreation Centers	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99916-BLACK SHEETING-HAUNTED HOUSE	05548	Events	169.96	Recreation Centers	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99916-BLACK SHEETING-HAUNTED HOUSE	05548	Events	84.98	Recreation Centers	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99916-HALLOWEEN PROPS-HAUNTED HOUSE	05548	Events	287.50	Recreation Centers	GENERAL FUND
10/26/2022	Wells Fargo Visa Card	PO99916-HALLOWEEN PROPS-HAUNTED HOUSE	05548	Events	43.75	Recreation Centers	GENERAL FUND
10/31/2022	West Government Services	PO99905-CLEAR CONTRACT CHARGES OCT 2022-CODE ENFORCEMENT	05520	Service Contracts	185.00	Police Department	GENERAL FUND
10/31/2022	West Government Services	PO99905-CONTRACT CHARGES FOR CLEAR FOR OCT 2022	05520	Service Contracts	553.42	Police Department	GENERAL FUND
10/5/2022	Yvonne Colon-Villalobos	PO99913-PERDIEM-TML ANNUAL CONF 10/5-7/22 SAN ANTONIO	05711	Travel Lodg Airf Mil	224.00	Mayor and City Council	GENERAL FUND
Total Accounts Payable Transactions					\$ 671,467.14		



## CITY OF SOCORRO CITY COUNCIL

**MEETING DATE: JANUARY 5, 2023**

### **REZONING REQUEST STAFF REPORT**

**SUBJECT:**

**INTRODUCTION, FIRST READING, AND CALLING FOR A PUBLIC HEARING OF AN ORDINANCE TO ALLOW THE REZONING OF BLOCK 1, LOT 2, GALLARDO SUBDIVISION, LOCATED AT 851 WALCOTT DRIVE, SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR A DUPLEX AND TO APPROVE THE DETAIL SITE PLAN.**

**NAME:** 851 WALCOTT REZONING

**PROPERTY ADDRESS:** 851 Walcott Drive

**PROPERTY LEGAL DESCRIPTION:** Block 1, Lot 2, Gallardo Subdivision

**PROPERTY OWNER:** Brenda Castrillo

**REPRESENTATIVE:** N/A

**PROPERTY AREA:** 14,475 SQFT

**CURRENT ZONING:** R-1 (Single Family Residential)

**CURRENT LAND USE:** Vacant

**FUTURE LAND USE MAP:** Residential

**PROPOSED LAND USE:** Residential

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 300-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request to rezone from R-1 (Single Family Residential) to R-2 (Medium Density Residential). There are no variance requests, as the development meets all dimensional standards (lot size, setbacks).

**STAFF RECOMMENDATION:** Staff recommends APPROVAL with a condition to approve the Detail Site Plan.

PNZ Commission voted to APPROVE on December 20, 2022.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**Deny**

**REQUIRED AUTHORIZATION**

**1. City Manager** \_\_\_\_\_ **Date** \_\_\_\_\_

**2. CFO** \_\_\_\_\_ **Date** \_\_\_\_\_

**3. Attorney** \_\_\_\_\_ **Date** \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE APPROVING A REZONING BLOCK 1, LOT 2, GALLARDO SUBDIVISION LOCATED AT 851 WALCOTT, SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW FOR A DUPLEX AND TO APPROVE THE DETAIL SITE PLAN.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Block 1, Lot 2, Gallardo Subdivision and located at 851 Walcott, Socorro, Texas has been granted a rezoning from R-1 to R-2 to allow a duplex and approval of the Detail Site Plan.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

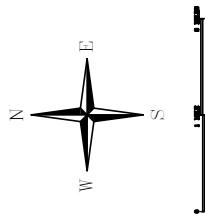
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

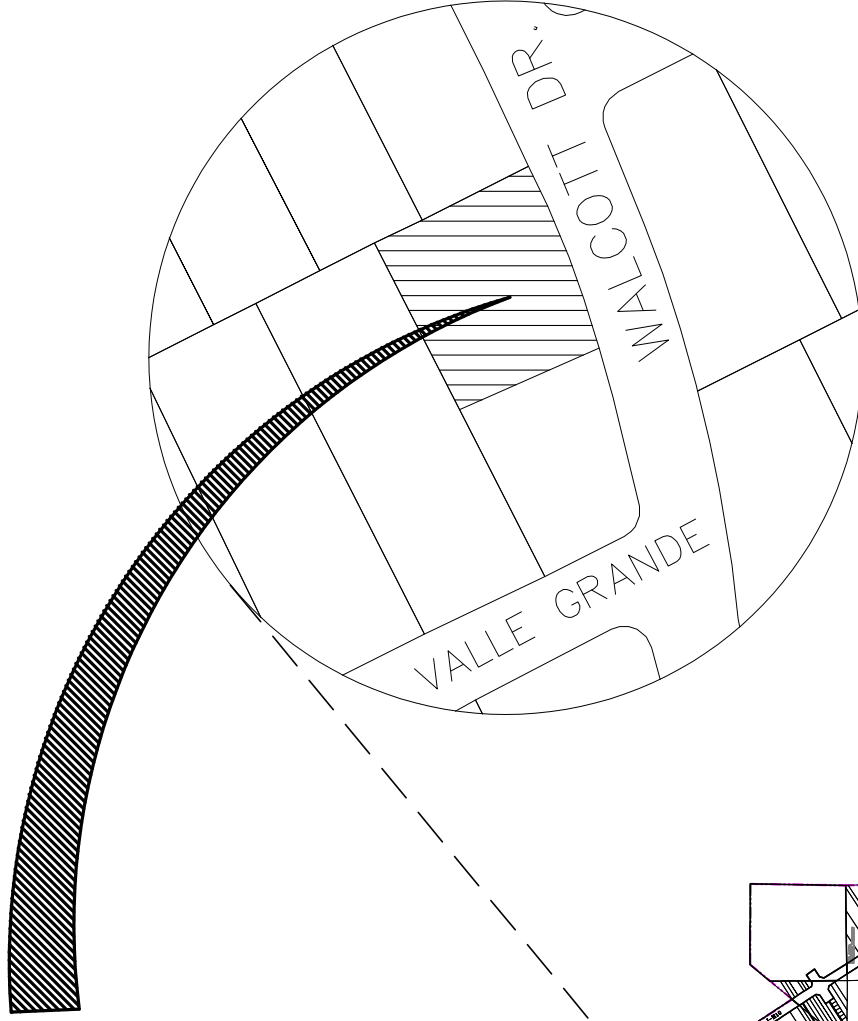
APPROVED AS TO CONTENT:

\_\_\_\_\_  
Adriana Rodarte, City Manager

# LOCATION MAP



PROJECT SITE;  
851 Walcott Rd.  
Lot 2, Block-1  
Gallardo Subdivision



CITY OF SOCORRO

## LOCATION MAP

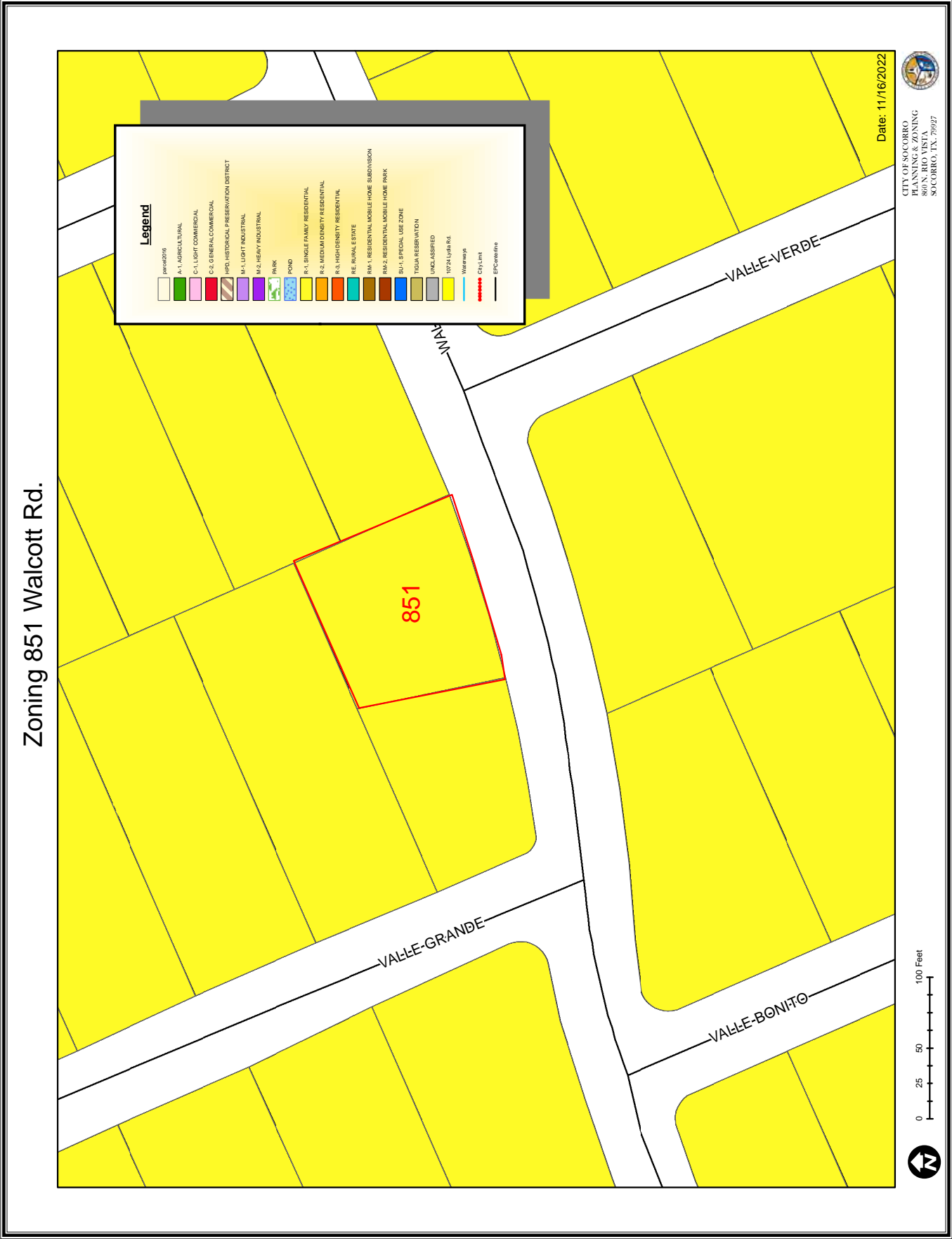
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**Planning and Zoning Department**

860 N. Rio Vista Socorro, Texas 79027 Tel: (505) 872-4331 Fax: (505) 872-8673

# ZONING MAP



[illegible]

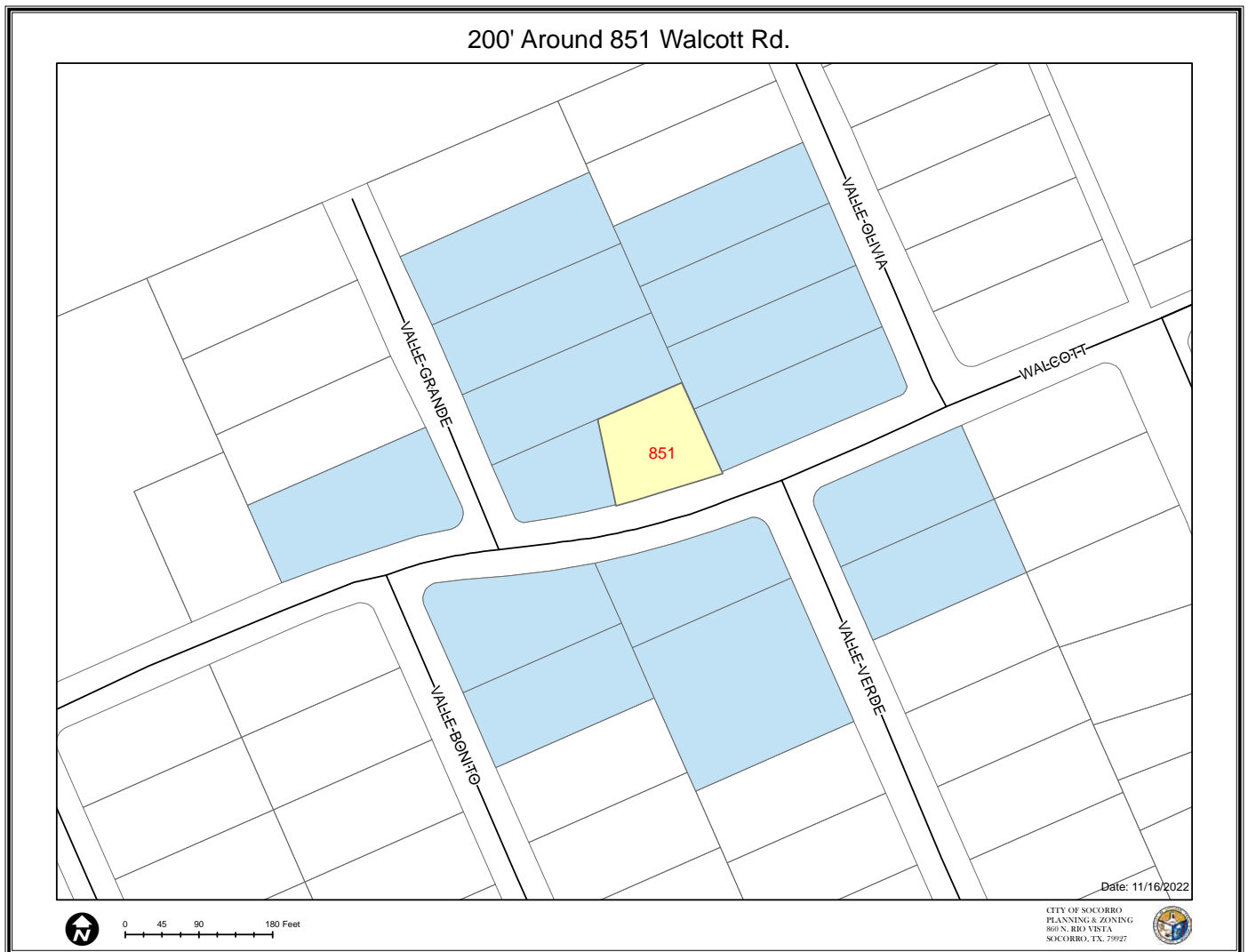
# SITE PICTURES



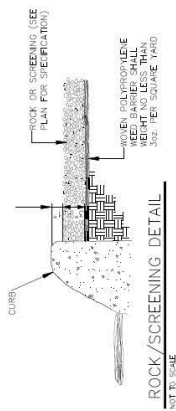
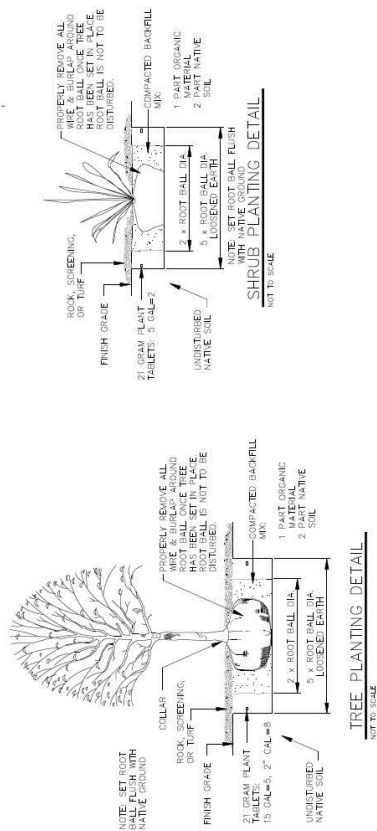
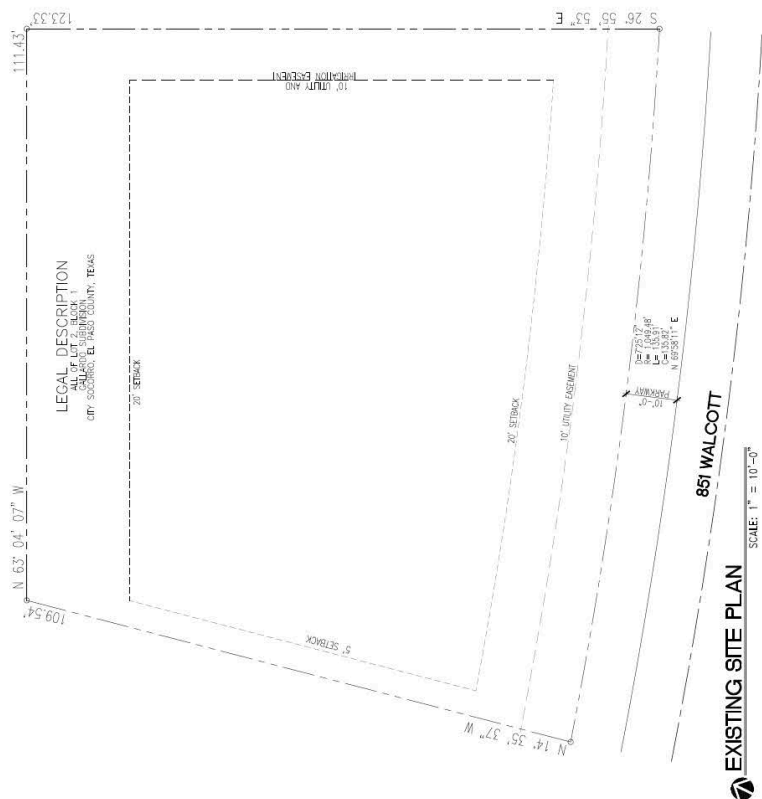
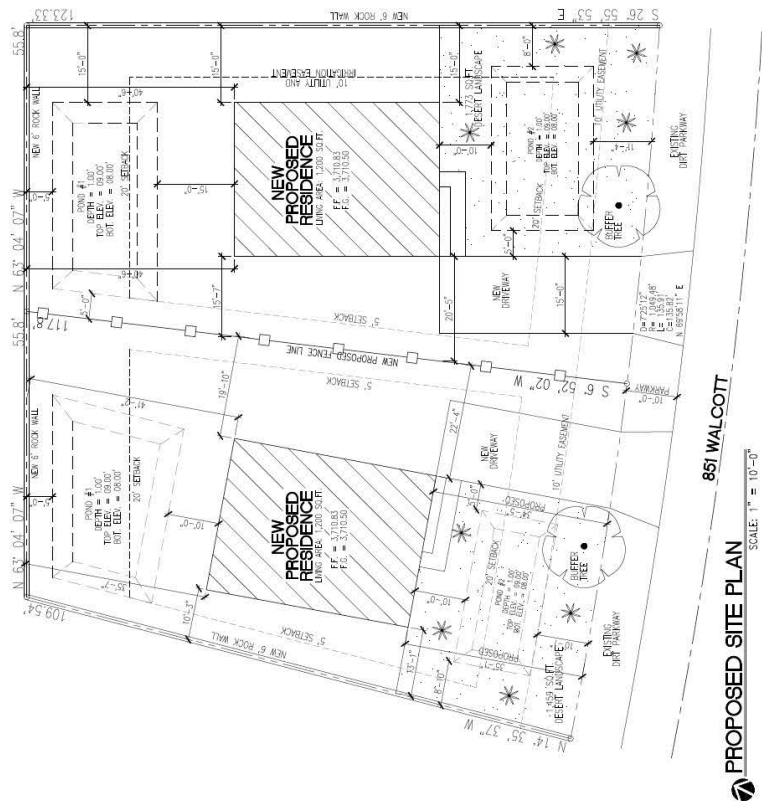
# AERIAL PHOTO



# PUBLIC NOTICE



# SITE PLAN



**PROPOSED SITE  
SEPARATION PLAN**

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361 WALCOTT,  
BOONVILLE, TEXAS

---

ISSUED DATE:  
DATE: 12-16-2022

---

DESIGN BY T.V.I.  
DRAWN BY T.V.I.

---

A - 1.0  
SITE PLAN

---

DRAWN BY: T.V.I.

---

The information shown on this plan was prepared by the engineer based on the information furnished by the owner. The engineer does not warrant the accuracy or completeness of the information furnished. The engineer's responsibility is limited to the design of the proposed improvements shown on this plan. The engineer does not warrant the accuracy or completeness of the information furnished. The engineer's responsibility is limited to the design of the proposed improvements shown on this plan.



## **CITY OF SOCORRO CITY COUNCIL MEETING**

**MEETING DATE: JANUARY 5, 2023**

### **REZONING REQUEST STAFF REPORT**

**SUBJECT:**

**PUBLIC HEARING AND SECOND READING AND ADOPTION OF AN ORDINANCE TO ALLOW THE REZONING OF 3 SOCORRO TRACT 4-C-16 LOCATED AT 793 HORIZON BLVD, SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A BAKERY AND RETAIL CENTER.**

**NAME:** **SORPRESA BAKERY REZONING**

**PROPERTY ADDRESS:** 793 Horizon Blvd.

**PROPERTY LEGAL  
DESCRIPTION:** 3 Socorro Tract 4-C-16

**PROPERTY OWNER:** Francisco Rivas

**REPRESENTATIVE:** N/A

**PROPERTY AREA:** 39,421 SQFT

**CURRENT ZONING:** R-1 (Single Family Residential)

**CURRENT LAND USE:** Vacant

**FUTURE LAND USE MAP:** Commercial

**PROPOSED LAND USE:** Commercial

**FLOOD MAP:** According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 250-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:** Request to rezone from R-1 (Single Family Residential) to C-2 (General Commercial).

**STAFF RECOMMENDATION:** Staff recommends APPROVAL. Staff is also recommending two conditions: (1). Approve Site Plan, and (2). Include additional landscaping along street frontages.

**BOARD RECOMMENDATION:** PNZ Commission voted to APPROVE December 6, 2022

## **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

## **ALTERNATIVE**

**Deny**

## **REQUIRED AUTHORIZATION**

1.    **City Manager** \_\_\_\_\_ **Date**\_\_\_\_\_
2.    **CFO** \_\_\_\_\_ **Date**\_\_\_\_\_
3.    **Attorney** \_\_\_\_\_ **Date** \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## ORDINANCE \_\_\_\_\_

**AN ORDINANCE APPROVING A REZONING OF OF 3 SOCORRO TRACT 4-C-16 LOCATED AT 793 HORIZON BLVD, SOCORRO, TEXAS FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-2 (GENERAL COMMERCIAL) TO ALLOW FOR A BAKERY AND RETAIL CENTER.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being 3 Socorro Tract 4-c-16 and located at 793 Horizon Blvd., Socorro, Texas has been granted a rezoning from R-1 (Single Family Residential) to C-2 (General Commercial) to allow for a bakery and retail center.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

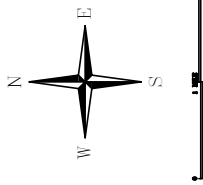
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

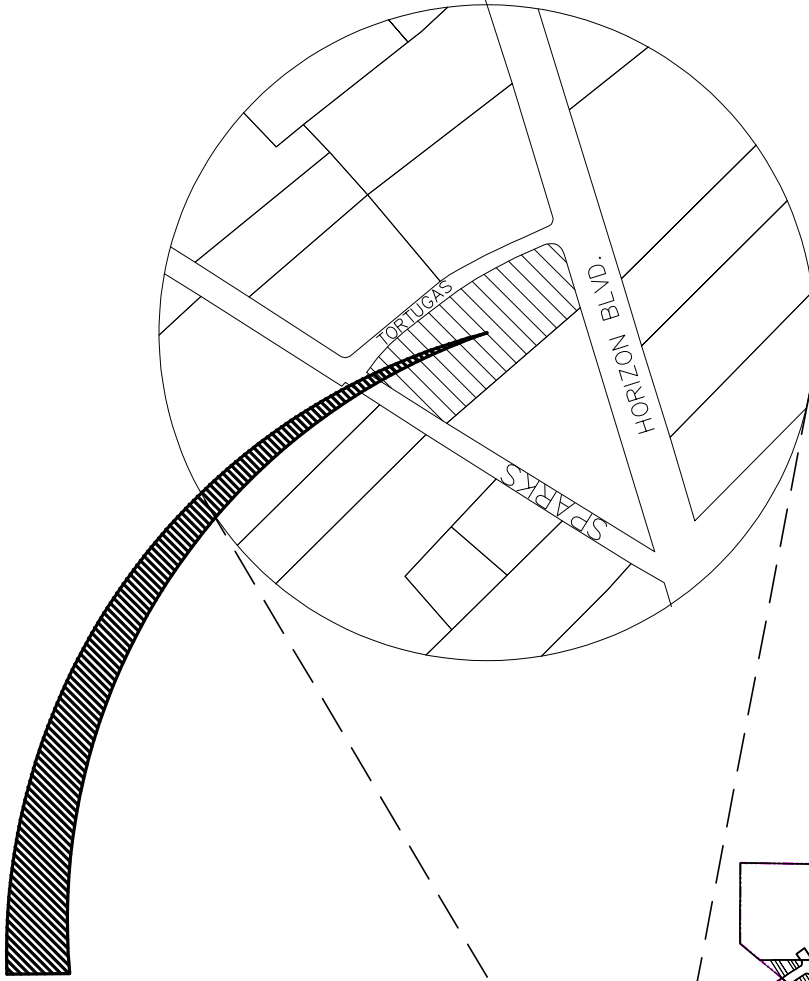
APPROVED AS TO CONTENT:

\_\_\_\_\_  
Adriana Rodarte, City Manager

# LOCATION MAP



PROJECT SITE;  
793 Horizon Blvd  
Tract 4-C-16, Block 3  
Socorro Grant



CITY OF SOCORRO

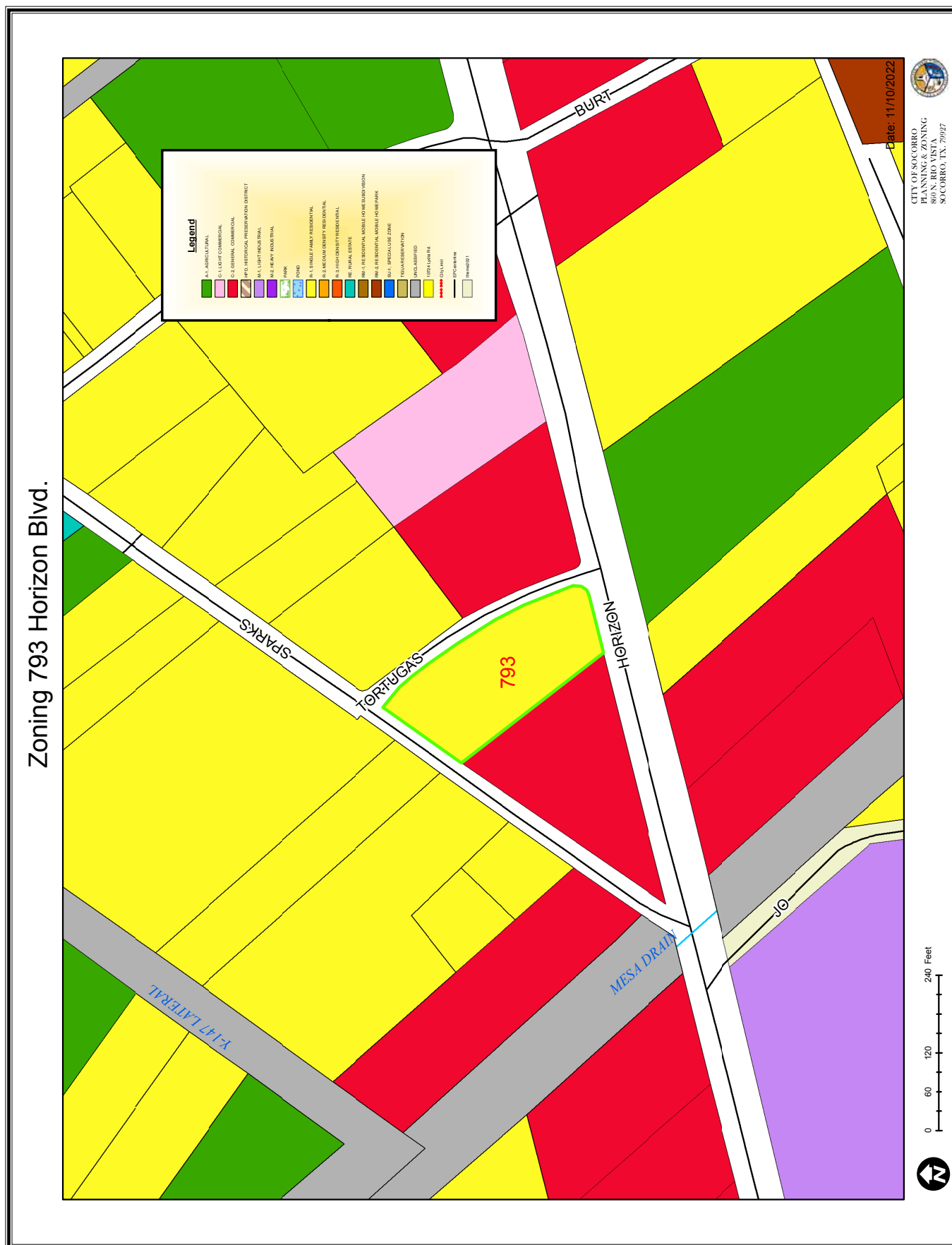


**LOCATION MAP**  
Scale: AS SHOWN

**Planning and Zoning Department**

860 N. Rio Vista Socorro, Texas 79027 Tel: (505) 872-4331 Fax: (505) 872-8673

# ZONING MAP



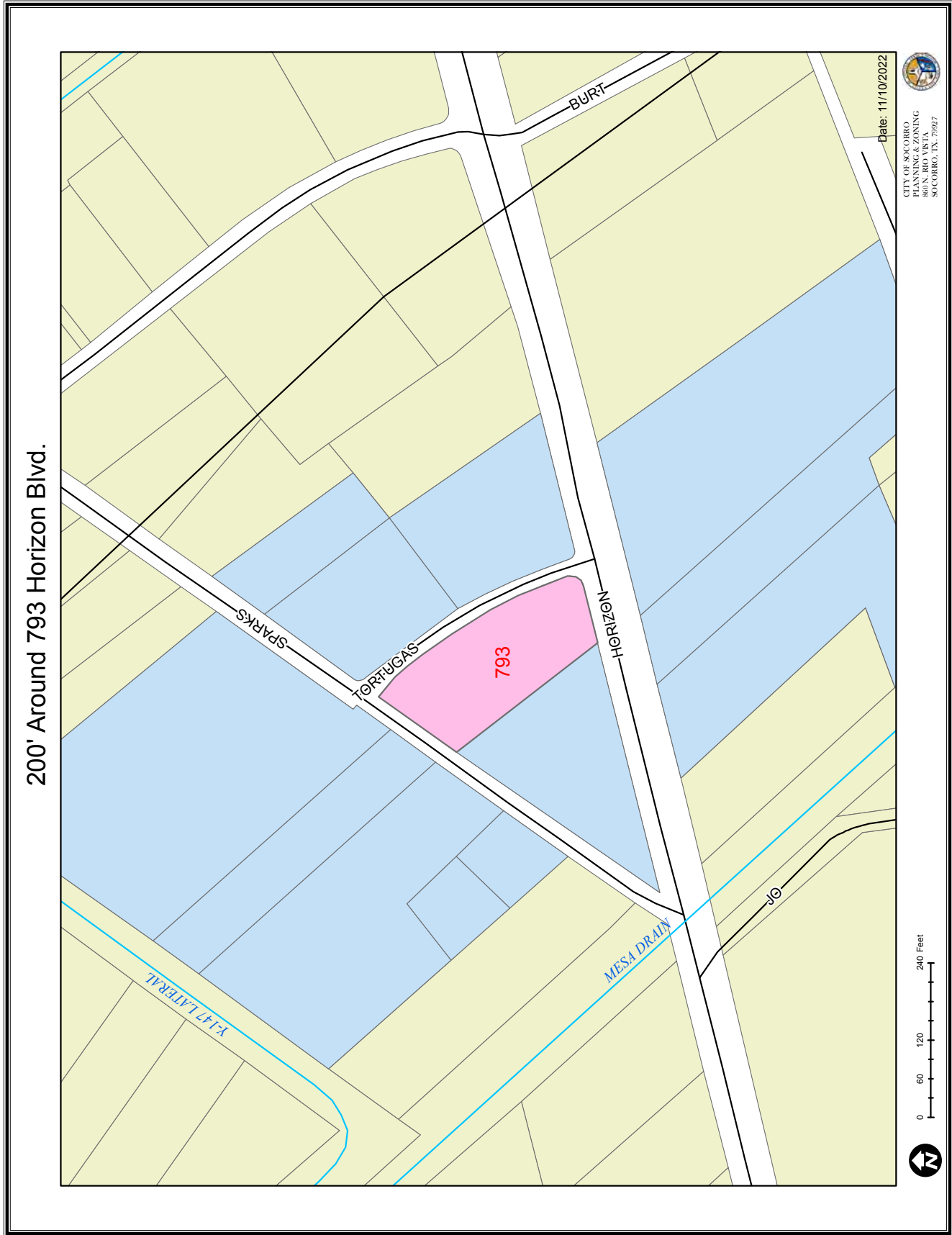
# SITE PICTURES



# AERIAL PHOTO



# PUBLIC NOTICE



*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor ProTem

*Rudy Cruz, Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

**DATE:** January 5, 2023

**TO:** Mayor & Council

**FROM:** Carlos Gallinar

**SUBJECT: PUBLIC HEARING AND SECOND READING AND ADOPTION OF AN ORDINANCE TO AMEND CHAPTER 46 ZONING, ARTICLE IV. DISTRICT REGULATIONS, DIVISION 3. R-1 SINGLE FAMILY RESIDENTIAL DISTRICT, SECTION 46-237. CONDITIONAL USES (REQUIRES PERMIT). BY ADDING SUBSECTION 5. COMMERCIAL VEHICLES.**

**SUMMARY**

Ordinance would allow commercial vehicles to be parked and stored in R-1 zoning districts.

**BACKGROUND**

City Council directed staff to review the City's Zoning Code to allow for commercial vehicles (semi-trucks) in R-1 zoning districts through a Conditional Use Permit.

**STATEMENT OF THE ISSUE**

Currently, the City's zoning districts do not allow commercial activity in residential areas. This ordinance would introduce the parking and storage of commercial vehicles in R-1 districts through a Conditional Use Permit.

**FINANCIAL IMPACT**

**ALTERNATIVE**

**NO APPROVE**

**STAFF RECOMMENDATION:**

PNZ Staff DOES NOT RECOMMEND APPROVAL.  
PNZ VOTED TO DENY ON DECEMBER 6, 2022.

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor Pro-Tem

*Rudy Cruz Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

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## ORDINANCE \_\_\_\_\_

**AN ORDINANCE TO AMEND CHAPTER 46 ZONING, ARTICLE IV. DISTRICT REGULATIONS, DIVISION 3. R-1 SINGLE FAMILY RESIDENTIAL DISTRICT, SECTION 46-237. CONDITIONAL USES (REQUIRES PERMIT). BY ADDING SUBSECTION 5. COMMERCIAL VEHICLES.**

**WHEREAS** the City of Socorro desires to and believes it is in the best interest of the City to amend Chapter 46. Zoning, Article IV. District Regulations, Division 3. R-1 Single Family Residential District, Section 46-237. Conditional Uses (requires permit) for the safety, general welfare, and health of the residents within the City of Socorro, Texas.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS:**

### **Section 1.**

**Sec. 46-237. Conditional uses (requires permit).**

**Conditional uses in this zone shall include:**

- (1) Churches, hospitals, schools, and religious and philanthropic institutions provided, however, that such uses shall be located on sites of sufficient size to meet off-street parking requirements of this article and to provide setback from all property as required of this article and to provide setback for all property lines a distance of at least one foot for each foot of building height or yard setback minimums as set out in [section 46-238], whichever is greater.**
- (2) Real estate sales office in connection with a specific development, allowable only as a renewable condition for six months at a time.**
- (3) Recreational facility (non-profit) such as a community center, swimming pool, or tennis club.**
- (4) Child care homes.**
- (5) Parking of commercial vehicles provided that,**
  - a. The property on which the vehicle is parked consists of a lots of one-half an acre or more in size.**

- b. No mechanical work shall be allowed at such property.**
- c. Vehicles must be parked on a concrete slab. The location of the slab cannot interfere with onsite ponding areas.**
- d. Vehicles shall not idle for more than 15 minutes at any time.**
- e. Only one vehicle may be allowed per lot. The vehicle must stay onsite and at no time, shall it be parked on the public street or right of way.**
- f. At no time, shall tractor trailers be allowed to be stored on a residential lot.**

**Section 2. Except as expressly herein amended, Chapter 46 (Zoning) of the Code of Ordinances of the City of Socorro, Texas, shall remain in full force and effect.**

**Section 3. Savings/Repealing Clause.**

**This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such Ordinance on the date of adoption of this Ordinance shall continue to be governed by the provisions of that Ordinance and for that purpose the Ordinance shall remain in full force and effect.**

**Section 4. Severability Clause.**

**Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City of Socorro hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences clauses and phrases be declared unconstitutional or invalid.**

**Section 5. Publication/Effective Date.**

**This ordinance shall take effect immediately from and after is passage and publication of the caption, as required by law.**

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

**CITY OF SOCORRO, TEXAS**

---

Ivy Avalos, Mayor

ATTEST:

---

Olivia Navarro, City Clerk

APPROVED AS TO FORM:

---

James A. Martinez  
Socorro City Attorney

Introduction and First Reading: December 1, 2022

Second Reading and Adoption: January 5, 2023



**CITY OF SOCORRO  
CITY COUNCIL  
MEETING DATE: JANUARY 5, 2023**

**REZONING REQUEST  
STAFF REPORT**

**SUBJECT:**

**PUBLIC HEARING AND SECOND HEARING AND ADOPTION AN ORDINANCE TO ALLOW THE REZONING OF BLOCK 1, LOT 1, HORN SUBDIVISION, BLOCK 1, LOT 2, HORN SUBDIVISION, BLOCK 1, LOT 3, HORN SUBDIVISION, AND BLOCK 1, LOT 4, HORN SUBDIVISION LOCATED AT 10678, 10680, 10682 10684 HORN CIRCLE, SOCORRO, TEXAS, FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW MULTI-FAMILY RESIDENTIAL. AND TO APPROVE THE DETAIL SITE PLAN.**

**NAME:**

**HORN CIRCLE REZONINGS**

**PROPERTY ADDRESS:**

10678, 10680, 10682 and 10684 Horn Circle

**PROPERTY LEGAL  
DESCRIPTION:**

Block 1, Lot1 Horn Subdivision, Block 1, Lot 2, Horn Subdivision, Block 1, Lot 3, Horn Subdivision, and Block 1, Lot 4, Horn Subdivision

**PROPERTY OWNER:**

Punta de Agua, LLC

**REPRESENTATIVE:**

Juan Baquera

**PROPERTY AREA:**

1.89 Acres

**CURRENT ZONING:**

R-1 (Single Family Residential)

**CURRENT LAND USE:**

Vacant

**FUTURE LAND USE MAP:**

High Density Residential

**PROPOSED LAND USE:**

Multi-family

**FLOOD MAP:**

According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 0236-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:**

Request to rezone from R-1 to R-2 to allow apartments.

**STAFF RECOMMENDATION:**

Staff recommends APPROVAL.

**BOARD RECOMMENDATION:** PNZ Commission heard the case on December 6, 2022 but was unable to reach a decision. Several members of the public spoke in opposition and in favor of the rezoning.

## **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

## **ALTERNATIVE**

**Deny**

## **REQUIRED AUTHORIZATION**

1.    **City Manager** \_\_\_\_\_ **Date**\_\_\_\_\_
2.    **CFO** \_\_\_\_\_ **Date**\_\_\_\_\_
3.    **Attorney** \_\_\_\_\_ **Date** \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE APPROVING A REZONING OF BLOCK 1, LOT 1, HORN SUBDIVISION, BLOCK 1, LOT 2, HORN SUBDIVISION, BLOCK 1, LOT 3, HORN SUBDIVISION, AND BLOCK 1, LOT 4, HORN SUBDIVISION LOCATED AT 10678, 10680, 10682 10684 HORN CIRCLE, SOCORRO, TEXAS, FROM R-1 (SINGLE-FAMILY RESIDENTIAL) TO R-2 (MEDIUM DENSITY RESIDENTIAL) TO ALLOW MULTI-FAMILY RESIDENTIAL AND A CONDITION TO APPROVE THE DETAIL SITE PLAN.**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, that the property being Block 1, Lot 1 Horn Subdivision, Block 1, Lot 2, Horn Subdivision, Block 1, Lot 3, Horn Subdivision, and Block 1, Lot 4, Horn Subdivision and located at 10678, 10680, 10682 and 10684 Horn Circle, Socorro, Texas has been granted a rezoning from R-1 (Single Family Residential) to R-2 (Medium Density Residential) to allow for multi-family residential and a condition to approve the detail site plan.

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

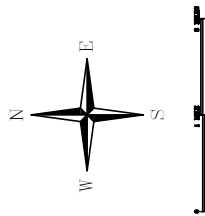
APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Adriana Rodarte, City Manager

# LOCATION MAP



PROJECT SITE;  
10678, 10680, 10682 & 10684 Horn Circle  
Tracts 4D2S & 4D2T, Block 3  
Socorro Grant



CITY OF SOCORRO

## LOCATION MAP

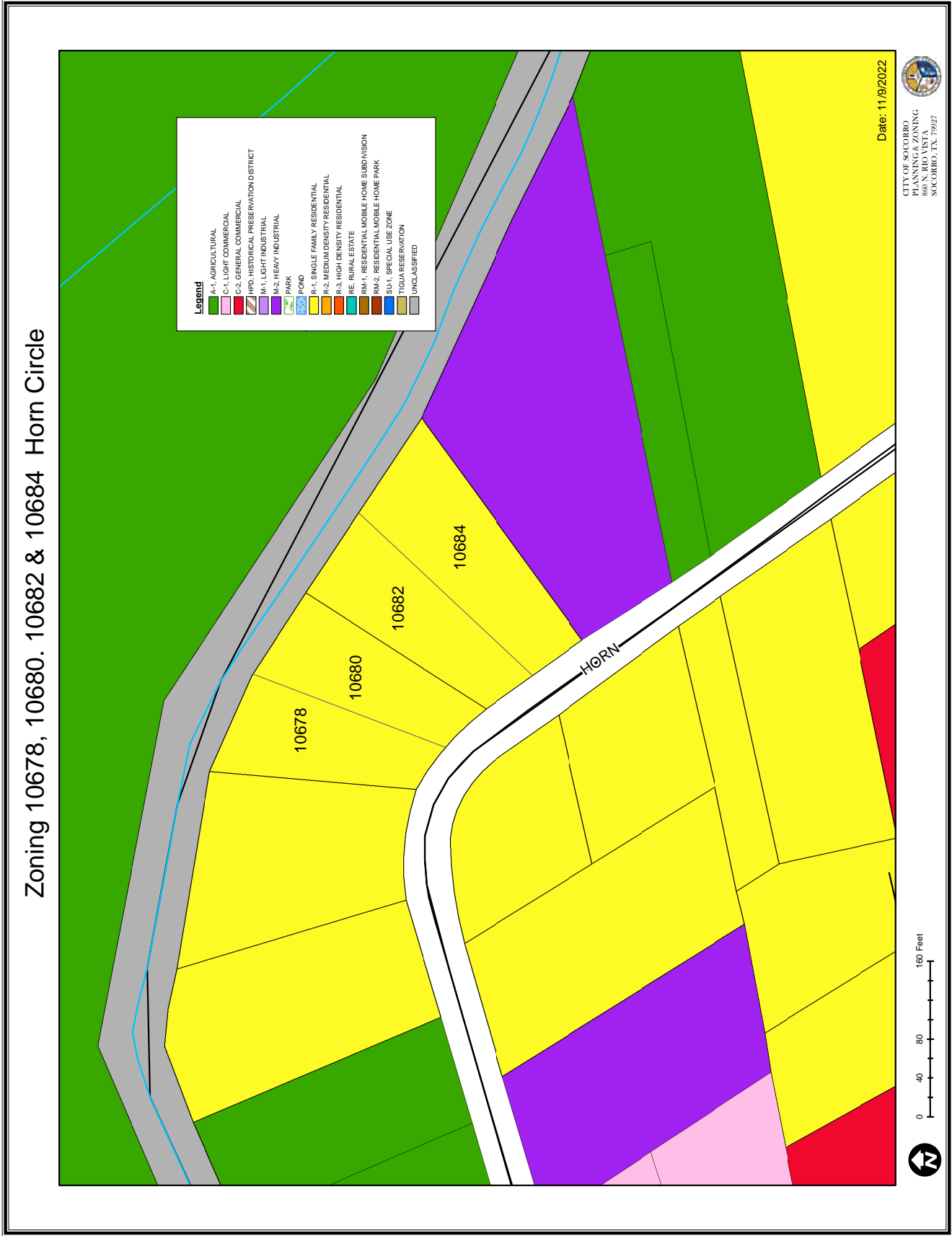
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**Planning and Zoning Department**

860 N. Rio Vista Socorro, Texas 79027 Tel: (505) 872-4331 Fax: (505) 872-8673

# ZONING MAP



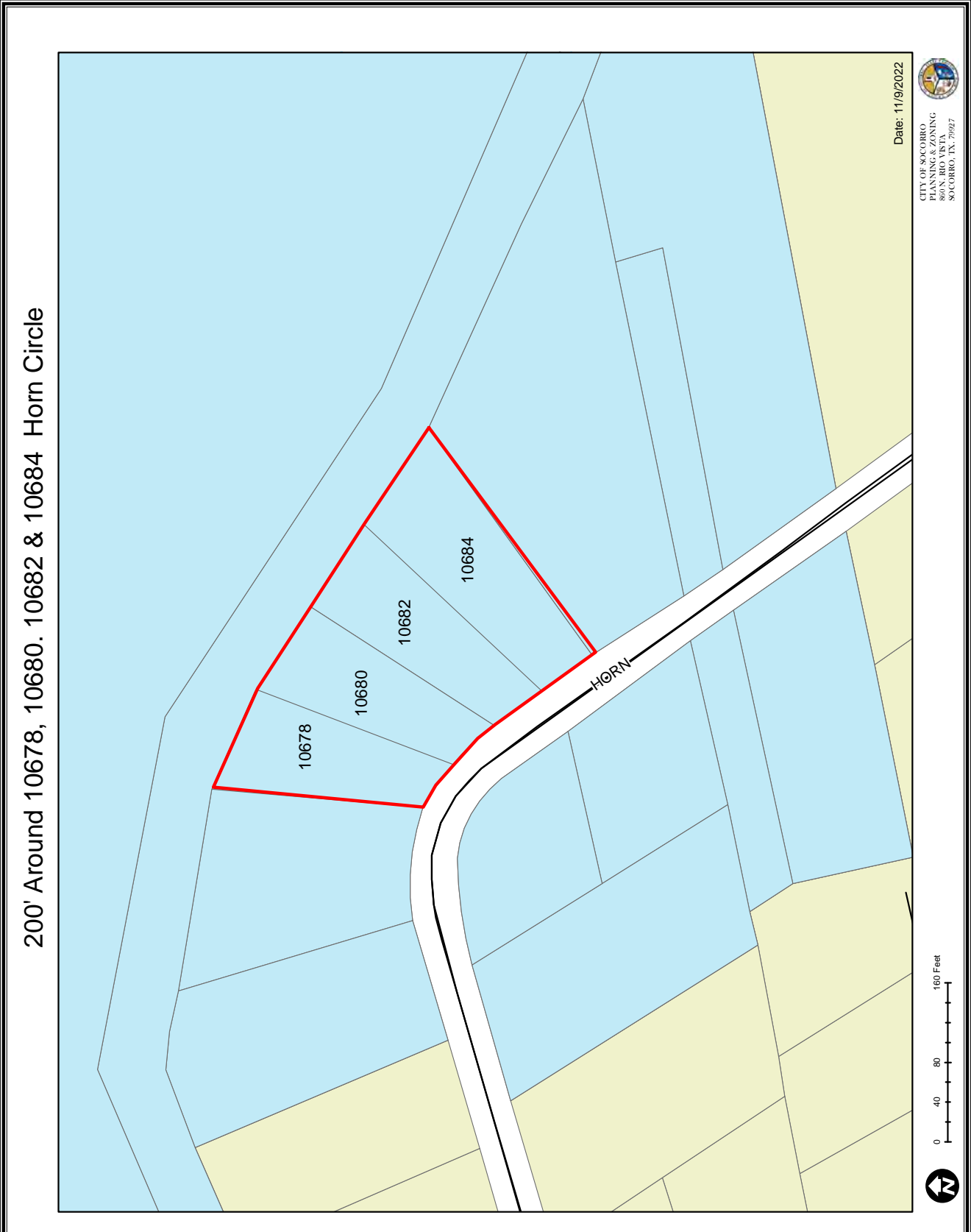
# SITE PICTURES



# AERIAL PHOTO



# PUBLIC NOTICE



# SITE PLAN



THE MODESTOS APARTMENTS

DIAMOND HOMES



PLAN NO.  
**S-1**

DATE: 08-20-2015

BY: [signature]

CHECKED: [signature]

REVISIONS:



**ITEM 18**

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor Pro Tem

*Rudy Cruz, Jr*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**DATE:** December 27, 2022

**TO:** MAYOR AND CITY COUNCIL MEMBERS

**FROM:** HR DIRECTOR, CAROL CANDELARIA

**SUBJECT:** Discussion and action on approving the amended job description from City Auditor to Financial Compliance Analyst

**SUMMARY**

This action approves the updated job descriptions from City Auditor to Financial Compliance Analyst. This position includes additional duties and responsibilities and Certifications.

**STATEMENT OF THE ISSUE**

This position was discussed with the Finance Director and City Manager.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001 / 05101 / 02**

**Funding Source: General Fund**

**Amount: \$83,700.00 (Includes \$65,000 annualized salary & Fringe benefits)**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

**Human Resources is recommending approval of job descriptions.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. Finance Director \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**City of Socorro  
Job Description**

Job Title: City Auditor	Department: City Manager
FLSA Status: <b>Exempt</b>	Salary: \$40,000.00 - \$45,000.00
Approved: September 6, 2018	Last Revised: N/A

**General Purpose and Description:**

Under the general direction of the City Manager the City Auditor completes internal audits, reviews and special projects as an independent review activity within the City

**Duties, Functions and Responsibilities:**

This position performs operational, performance, compliance, and financial audits of the various administrative departments, and programs of the City in accordance with the professional standards of Internal Audit.

The City Auditor will have a high level of autonomy and responsibility for completing audit assignments. Professionally interacts at the executive level with department heads, city officials, and professional organizations. Audit results are communicated to the City Manager and the Mayor and City Council through written reports and verbal presentations.

The City Auditor will initiate financial, management, operational, performance and compliance audits as required. Schedules the performance of audits to ensure the validity, authenticity and legality of expenditures. Evaluates agency internal control system and procedures. Makes recommendations concerning the modification or establishment of methods of internal control. Reviews results of audits performed by the auditors (external). Makes reports of findings and recommendations to the city. Performs related work as directed by the City Manager.

Extensive knowledge of the principles and practices of municipal budgeting, financial reporting, accounting, auditing and operational evaluation. Considerable knowledge of Government Auditing Standards and the Standards for the Professional Practice of Internal Auditing. Considerable knowledge of the structure, procedures, and division of responsibilities characteristic of the City Manager form of municipal government. Ability to communicate clearly, concisely and effectively, verbally and in writing. Ability to work effectively with an elected legislative body. Ability to establish and maintain effective working relationships as necessitated by work assignments. Ability to maintain objectivity and professional integrity in all circumstances.

Must maintain a high level of confidentiality and deal properly with sensitive documents and personally identifiable information. Maintain confidentiality of highly sensitive information pertaining to contemplated new or changed strategies. Organize and handle multiple job functions; work proficiently with mandated and important deadlines.

Comprehensive knowledge of office practices and procedures; accounting and budget preparation. Working knowledge of supervisory techniques, and pertinent policies and procedures; keep records, prepare reports, maintain filing systems, compile and organize

## **City of Socorro Job Description**

information. Ability to type at the rate of 50 wpm. Operate modern office equipment including Microsoft Office applications such as Outlook, Excel and Power Point.

Clear, concise and tactful oral and written communication to present reports. Ability to maintain effective working relationships with department, subordinates, coworkers, supervisors, directors, City Officials, City Council members, vendors, the public and other outside/government agencies.

Highly organized and dependable. Serve as a representative of the City of Socorro demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and the public. Provide customer service in assigned areas. Communicate in person, over the telephone or by correspondence.

Responsible for any assignments issued by the City of Socorro.

Attendance is an essential function of the job.

### **Minimum Qualifications:**

#### **License or Certificate:**

Bachelor's degree from an accredited college or university in Accounting, Finance, Business or Public Administration or closely related field is required; A minimum of three (3) years of progressively responsible auditing is required with one (1) year of local governmental experience preferred.

Possess a valid Texas class "C" Driver's License.

Online employment application required for consideration.

### **Equipment:**

Operates office equipment such as typewriter, computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

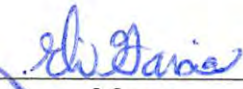
### **Physical Requirements:**

Must be able to lift a minimum of 25 pounds.  
Sits, stands for extended periods of time.

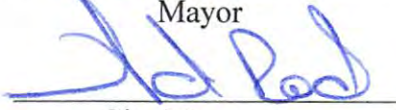
### **Conditions of Employment:**

Pass Pre-Employment Drug Screening.  
Pass Background Check.  
Work flexible hours and overtime as required.  
Bilingual Skills: English & Spanish preferred.

**City of Socorro**  
**Job Description**

  
\_\_\_\_\_

Mayor

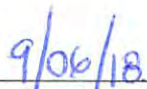
  
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City Manager

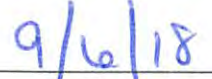
  
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Human Resource Director

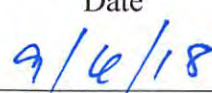
\_\_\_\_\_  
Employee

  
\_\_\_\_\_

Date

  
\_\_\_\_\_

Date

  
\_\_\_\_\_

Date

\_\_\_\_\_  
Date

## City of Socorro Job Description

**DRAFT**

<b>Job Title:</b> Financial Compliance Analyst I, II, III	<b>Department:</b> Finance
<b>FLSA Status:</b> Exempt	<b>Salary:</b> \$29.81 - \$38.68
<b>Approved:</b> 09/15/2022	<b>Last Revised:</b> 09/15/2022

### Position Summary

Under the general direction of the City Manager the Financial Compliance Analyst completes internal audits, reviews any special projects as an independent review activity within the City.

### Duties, Functions and Responsibilities:

- This position performs operational, performance, compliance, and financial audits of the various administrative departments, and programs of the City in accordance with the professional standards of Internal Audit.
- The Financial Compliance Analyst will have a high level of autonomy and responsibility for completing audit assignments. Professionally interacts at the executive level with department heads, city officials, and professional organizations. Audit results are communicated to the City Manager and the Mayor and City Council through written reports and verbal presentations.
- The Financial Compliance Analyst will initiate financial, management, operational, performance and compliance audits as required. Schedules the performance of audits to ensure the validity, authenticity and legality of expenditures.
- Evaluates agency internal control system and procedures.
- Makes recommendations concerning the modification or establishment of methods of internal control. Reviews results of audits performed by the auditors (external).
- Makes reports of findings and recommendations to the city. Performs related work as directed by the City Manager.
- The Financial Compliance Analyst will assist with special projects as assigned. Involves: Review and evaluate control systems and internal relationships, identify opportunities for improvement and recommend improvement to systems and standard operating procedures to enhance internal control.
- Conduct special studies for management, such as those required to discover mechanics of detected fraud and to develop controls for fraud prevention.
- Extensive knowledge of the principles and practices of municipal budgeting, financial reporting, accounting, auditing and operational evaluation.
- Considerable knowledge of Government Auditing Standards and the Standards for the Professional Practice of Internal Auditing.
- Considerable knowledge of the structure, procedures, and division of responsibilities characteristic of the City Manager form of municipal government.
- Ability to communicate clearly, concisely and effectively, verbally and in writing. Ability to work effectively with an elected legislative body.
- Ability to establish and maintain effective working relationships as necessitated by work assignments. Ability to maintain objectivity and professional integrity in all circumstances.
- Must maintain a high level of confidentiality and deal properly with sensitive documents and personally identifiable information. Maintain confidentiality of highly sensitive information pertaining to contemplated new or changed strategies.
- Organize and handle multiple job functions, work proficiently with mandated and important deadlines.
- Comprehensive knowledge of office practices and procedures; accounting, payroll and budget preparation. Working knowledge of supervisory techniques, and pertinent policies and procedures; keep records, prepare reports, maintain filing systems, compile and organize information.
- Assist as a back-up to the Accounts Payable and Payroll department as needed and directed by City Manager.
- Ability to type at the rate of 50 wpm. Operate modern office equipment including Microsoft Office applications such as Outlook, Excel and Power Point.
- Clear, concise and tactful oral and written communication to present reports.
- Ability to maintain effective working relationships with departments, subordinates, coworkers, supervisors,

## City of Socorro Job Description

**DRAFT**

directors, City Officials, City Council members, vendors, the public and other outside/government agencies.

- Highly organized and dependable. Serve as a representative of the City of Socorro demonstrating a positive attitude and progressive actions through the display of professionalism, courtesy, and appropriate tact and discretion in all interactions with other employees and the public.
- Provide customer service in assigned areas.
- Communicate in person, over the telephone or by correspondence.
- Regular worksite attendance is an essential function.
- Responsible for any other duties and assignments issued by the City of Socorro

### **Financial Compliance Analyst I (Basic)**

**\$29.81 - \$32.76**

#### **Minimum Qualifications**

- A candidate must possess a bachelor's degree from an accredited college or university in Accounting, Finance, Business or Public Administration or closely related field
- A minimum of three (3) years of progressively responsible auditing is required
- One (1) year of local governmental experience preferred.
- Must be a **Certified Public Accountant (CPA), or Certified Internal Auditor (CIA), or Certified Information Systems Auditor (CISA), or Certified Fraud Examiner (CFE), or Certified Government Auditing Professional (CGAP).** within 3 years of accepting position
- Possess a valid Texas class "C" Driver's License

### **Financial Compliance Analyst II (Intermediate)**

**\$32.77 - \$35.72**

#### **Minimum Qualifications**

- Possess a bachelor's degree from an accredited college or university in Accounting, Finance, Business or Public Administration or closely related field
- A minimum of five (6) years of progressively responsible auditing is required
- Three (3) years of local governmental experience preferred.
- Must be a **Certified Public Accountant (CPA) or Certified Internal Auditor (CIA), or Certified Information Systems Auditor (CISA), or Certified Fraud Examiner (CFE), or Certified Government Auditing Professional (CGAP).**
- Possess a valid Texas class "C" Driver's License

### **Financial Compliance Analyst III (Advance)**

**\$35.73 - \$38.68**

#### **Minimum Qualifications**

- A candidate must possess a masters' degree from an accredited college or university in Accounting, Finance, Business or Public Administration or closely related field
- A minimum of seven (9) years of progressively responsible auditing is required
- Five (5) years of local governmental experience preferred.
- Must be a **Certified Public Accountant (CPA) or Certified Internal Auditor (CIA), or Certified Information Systems Auditor (CISA), or Certified Fraud Examiner (CFE), or Certified Government Auditing Professional (CGAP).**
- Possess a valid Texas class "C" Driver's License

**Note: Upon reaching maximum salary level in each category; only COLA increases will be given.**

#### **Equipment:**

- Operates office equipment such as computers and software, calculator, copy machine, scanner, shredder, fax machine, and multi-line telephone.

**City of Socorro  
Job Description**

**DRAFT**

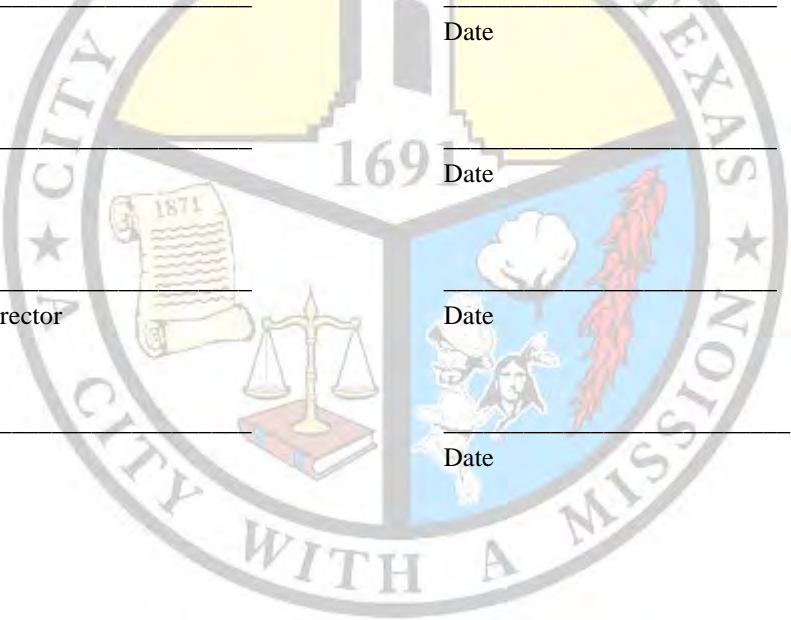
**Physical Requirements:**

- Must be able to lift a minimum of 25 pounds.
- Sits, stands for extended periods of time.

**Conditions of Employment:**

- Pass Pre-Employment Drug Screening.
- Pass Background Check.
- Work flexible hours and overtime as required.
- Bilingual Skills: English & Spanish preferred.

_____ Mayor	_____ Date
_____ City Manager	_____ Date
_____ Human Resources Director	_____ Date
_____ Employee	_____ Date





**CITY OF SOCORRO  
CITY COUNCIL  
MEETING DATE: JANUARY 5, 2023**

**PRELIMINARY PLAT APPROVAL  
STAFF REPORT**

**SUBJECT:**

**DISCUSSION AND ACTION TO APPROVE PRELIMINARY PLAT FOR A PORTION OF TRACT 13-A, BLOCK 5, SOCORRO GRANT, SOCORRO, TEXAS LOCATED ON NORTH LOOP ROAD.**

**NAME:**

**SOCORRO LOGISTICS UNIT 3**

**PROPERTY ADDRESS:**

9899 North Loop and Logistics Center Court

**PROPERTY LEGAL  
DESCRIPTION:**

Being a portion of Tract 13A, Block 5, Socorro Grant

**PROPERTY OWNER:**

Socorro Logistics Land, LLC

**REPRESENTATIVE:**

Jorge Grajeda, CEA Group

**PROPERTY AREA:**

6.52 Acres

**CURRENT ZONING:**

IC-MUD

**CURRENT LAND USE:**

Vacant

**FUTURE LAND USE MAP:**

Commercial

**FLOOD MAP:**

According to the Flood Insurance Rate Maps, the referenced property lies within Zone X; (Community Panel # 480212 236-B/ FEMA, September 4, 1991).

**SUMMARY OF REQUEST:**

Request to approve a Preliminary Plat. Plat shows one commercial lot. There are no public improvements.

**STAFF RECOMMENDATION:**

Staff recommends APPROVAL. PNZ Commission voted to APPROVE on December 20, 2022.

## **FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

## **ALTERNATIVE**

**Deny**

## **REQUIRED AUTHORIZATION**

1.    **City Manager** \_\_\_\_\_ **Date**\_\_\_\_\_
2.    **CFO** \_\_\_\_\_ **Date**\_\_\_\_\_
3.    **Attorney** \_\_\_\_\_ **Date** \_\_\_\_\_

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
Representative  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2  
Mayor Pro Tem

**Rudy Cruz, Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

## RESOLUTION \_\_\_\_

**A RESOLUTION APPROVING A PRELIMINARY PLAT FOR SOCORRO LOGISTICS BEING A PORTION OF TRACT 13-A, BLOCK 5, SOCORRO GRANT, SOCORRO, TEXAS AND LOCATED ON NORTH LOOP ROAD.**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That the property Being a portion of Tract 13-A, Block 5, Socorro Grant, Socorro, Texas and located on North Loop Road has been granted a Preliminary Plat Approval as per the Subdivision Ordinance of the City of Socorro, Texas.

**READ, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_ 2022.

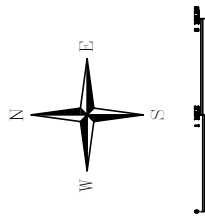
CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Ivy Avalos, Mayor

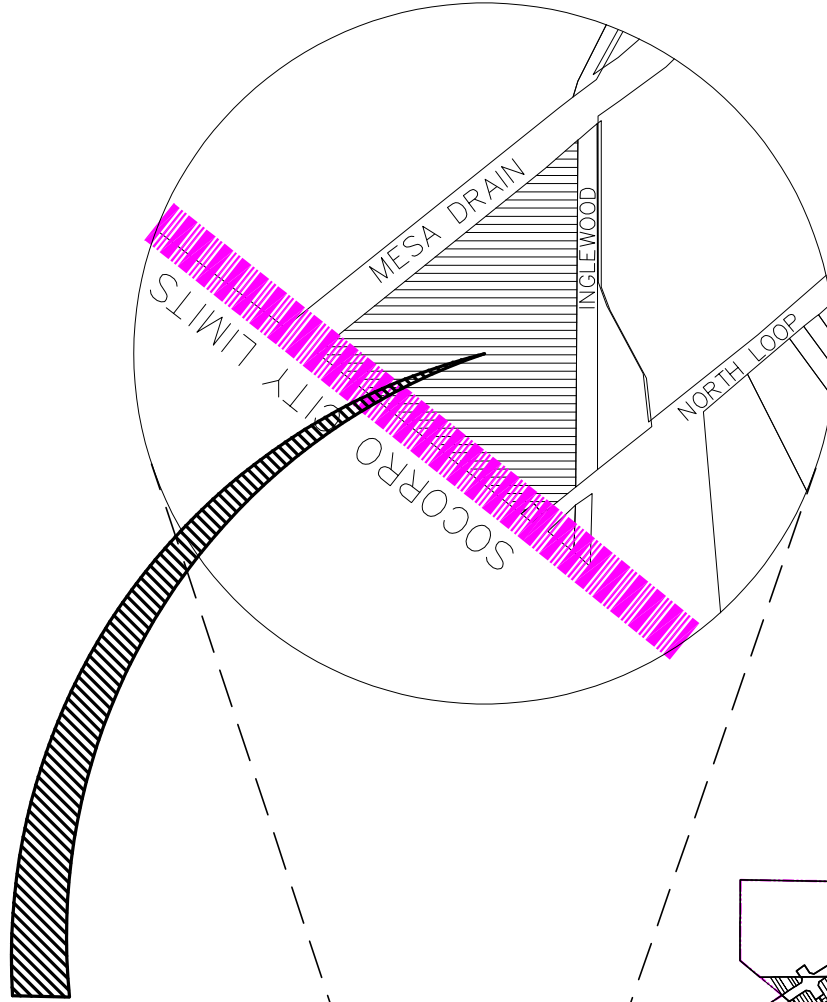
ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

# LOCATION MAP



**PROJECT SITE;**  
Socorro Logistics Center U-3  
Tract 13A, Block-6  
Socorro Grant



CITY OF SOCORRO

## LOCATION MAP

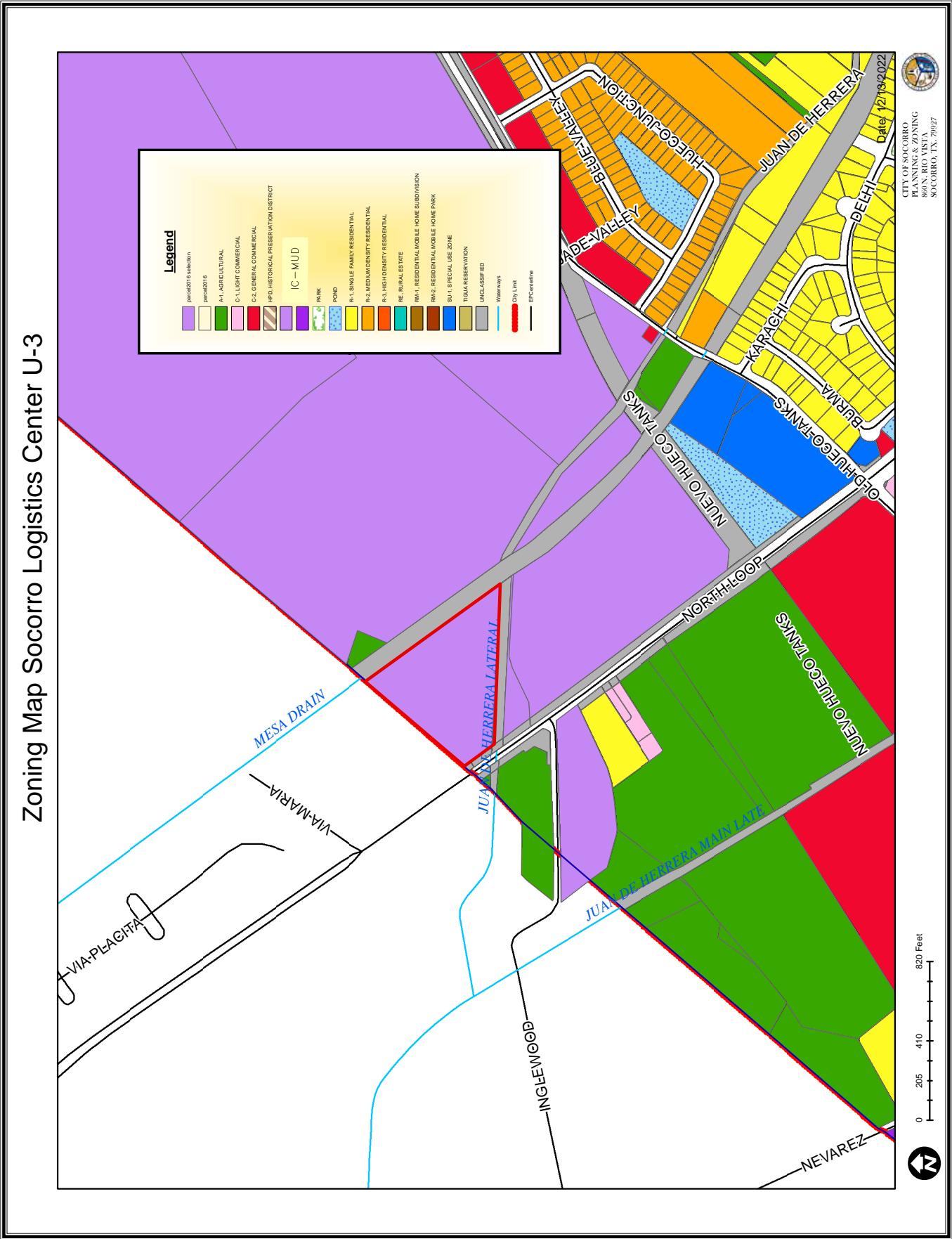
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**Planning and Zoning Department**

860 N. Rio Vista Socorro, Texas 79027 Tel: (505) 872-4331 Fax: (505) 872-8673

# ZONING MAP



# SITE PICTURES

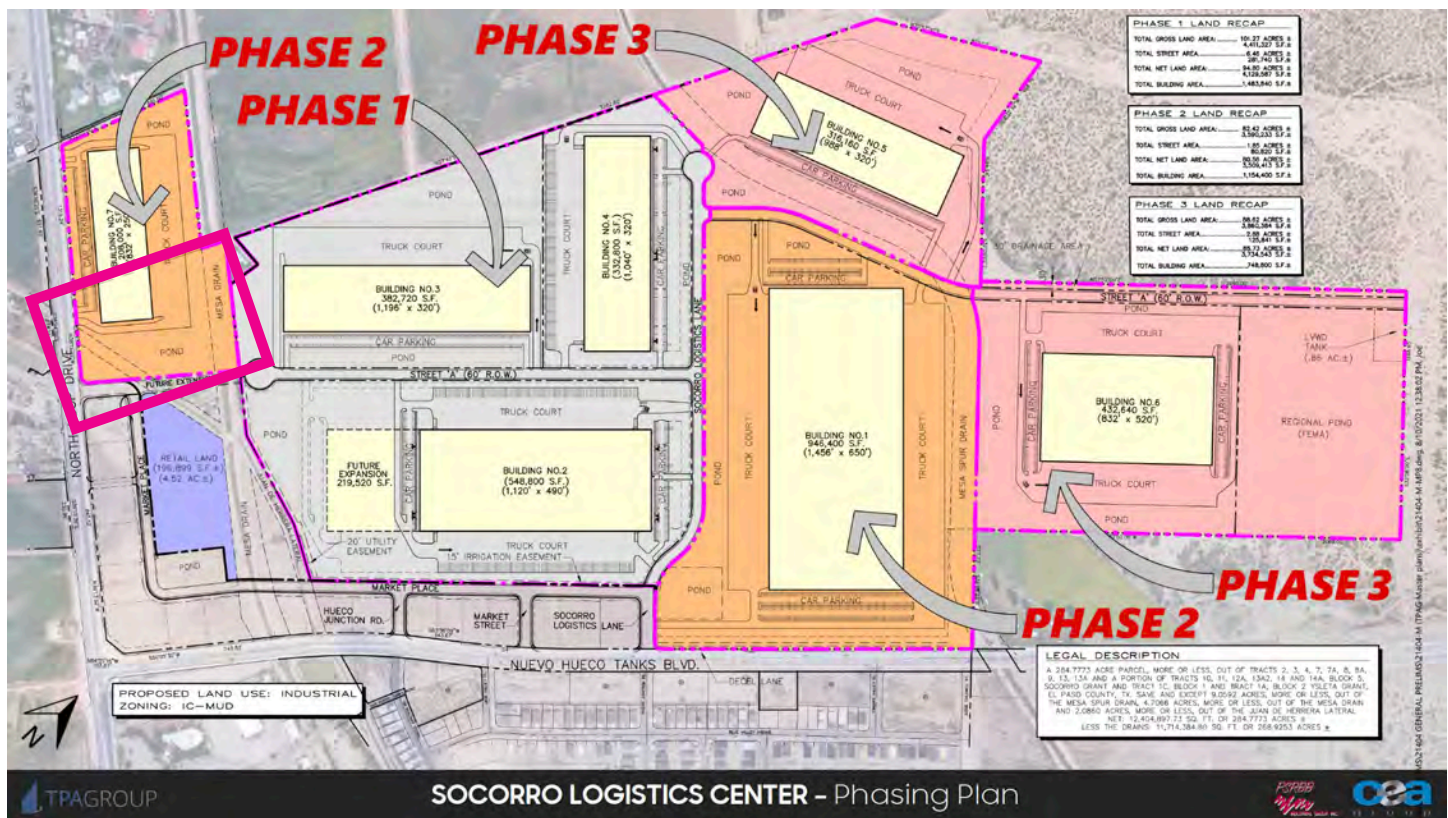


# AERIAL PHOTO





# MASTER PLAN



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

December 14, 2022

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: DISCUSSION AND ACTION ON APPROVING ENGAGING WITH SBNG CERTIFIED PUBLIC ACCOUNTANTS FOR AUDITING FISCAL YEAR 2021 – 2022.**

**SUMMARY**

This action approves the engagement letter with SBNG CERTIFIED PUBLIC ACCOUNTANTS Fiscal Year 2022.

**STATEMENT OF THE ISSUE**

This action authorizes the execution of the engagement letter which is explicit in regard to the level of service to be provided to the City of Socorro the various areas of responsibility of management and the fees associated with the yearly audit.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): General Fund / 05512/ 15 (Finance)**

**Funding Source: General Fund**

**Amount: \$46,000.00 - \$48,000.00**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

Staff is recommending the approval of SBNG CERTIFIED PUBLIC ACCOUNTANTS engagement letter for fiscal year 2022.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

November 15, 2022

Honorable Mayor Ivy Avalos  
and Members of City Council  
City of Socorro, Texas  
124 Horizon Blvd.  
Socorro, Texas 79927

We are pleased to confirm our understanding of the services we are to provide City of Socorro, Texas for the period ended September 30, 2022.

**Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of City of Socorro, Texas as of and for the period ended September 30, 2022. Accounting standards generally accepted in the United States of America (GAAS) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Socorro, Texas' basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Socorro, Texas' RSI in accordance with GAAS. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles (GAAP) and will be subjected to certain limited procedures, but will not be audited:

1) Budgetary Comparison Schedule

You have elected to omit the Management's Discussion and Analysis ("MD&A") that the Governmental Accounting Standards Board requires to be presented to supplement the basic financial statements

### **Audit Scope and Objectives (Continued)**

We have also been engaged to report on supplementary information other than RSI that accompanies City of Socorro, Texas' financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards
- 2) Debt service budgetary comparison schedule
- 3) Capital improvements budgetary comparison schedule

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatements, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements.

The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

### **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Government or to acts by managements or employees acting on behalf of the Government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come t our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate that raise substantial doubt about the Government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include test of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence if inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

**Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit (Continued)**

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service provider.

**Audit Procedures – Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance.

### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Socorro, Texas' compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of City of Socorro, Texas' major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on City of Socorro, Texas' compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of City of Socorro, Texas in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

If applicable, we will assist management with implementation of FASB ASU 2016-02, "Leases (Topic 842)" that becomes effective for fiscal years beginning after December 15, 2021. These services are outside the scope of our audit engagement and will be billed at our standard hourly rates. The new standard requires that entities recognize a lease liability for payments and a right of use asset representing the right to use the leased asset during the term of operating lease arrangements. Lessees are permitted to make an accounting policy election to not recognize the asset and liability for leases with a term of twelve months or less. If SBNG, PC's assistance with implementation of the new standard is declined, management will be responsible for implementing the standard and recording all appropriate entries.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Other Services (Continued)**

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them.

Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

### **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported.

Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

**Responsibilities of Management for the Financial Statements and Single Audit (Continued)**

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information.

**Responsibilities of Management for the Financial Statements and Single Audit (Continued)**

You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to City of Socorro, Texas; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of SBNG, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to grantor agencies or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of SBNG, PC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to grantor agencies or its designee. The grantor agencies or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Tello Cabrera is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately February 13<sup>th</sup>, 2023.

**Engagement Administration, Fees, and Other (Continued)**

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs such as report production, word processing, postage, etc. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. We expect the fees for our services to range from \$46,000 to \$48,000. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your engagement. Our standard hourly rates are as follows:

Shareholder	\$300
Manager	\$185
Supervisor	\$135
Senior	\$125
Staff	\$85-\$105
Clerical	\$55

In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

To ensure that SBNG, PC's independence is not impaired under the AICPA *Code of Professional Conduct*, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Honorable Mayor Ivy Avalos  
and Members of City Council  
City of Socorro, Texas  
Page 11

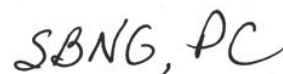
## **Reporting**

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to Honorable Mayor Ivy Avalos and Members of City Council of City of Socorro, Texas. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to City of Socorro, Texas and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

A handwritten signature in black ink that reads "SBNG, PC". The letters are cursive and slightly slanted.

SBNG, PC

## RESPONSE:

This letter correctly sets forth the understanding of City of Socorro, Texas.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

**ITEM 21**

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

December 14, 2022

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Discussion, action to approve the purchase of Lone Star Drill Rigs LS300 H+ Hydraulic Basic Rig Package from Little Beaver Inc. in the amount of \$27,999.00.**

**SUMMARY**

This item is requesting the approval to purchase LS300H+ Hydraulic Basic Rig Package to drill water wells at several park locations to assist with the yearly watering.

A well is an excavation or structure created in the ground by digging, driving, or drilling to access water.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001/05810/ 03 400/05810/03**

**Funding Source: General Fund / CO's 2019**

**Amount: \$27,999.00**

**Quotes (Name/Commodity/Price) Sole Source Affidavit**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**Decline**

**STAFF RECOMMENDATION**

**Staff recommends approval**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

# LONE STAR DRILL RIGS

## LS300H+ - HYDRAULIC BASIC RIG PACKAGE PRICE SHEET

5/12/2022 10:21 Prices Subject to Change Without Notice

LINE	PART NUMBER	DESCRIPTION	UNIT PRICE	QTY EACH	EXTENDED PRICE
1	LS300MWAH+	REINFORCED MAST ASSY -88", HYDRAULIC, HIGH TORQUE	\$ 5,604.00	1	\$ 5,604.00
2	LS312RPUAH+	ROTARY POWER UNIT W/ D100 SWIVEL -HYDRAULIC	\$ 4,668.00	1	\$ 4,668.00
3*	PS-20HC	20HP HONDA GAS HYDRAULIC POWER SOURCE	\$ 8,453.00	1	\$ 8,453.00
4	70345	EXTENSION HOSE SET, W/QD'S, 10.5FT	\$ 293.50	1	\$ 293.50
5	70790	SUPPORTED TABLE BASE	\$ 597.00	1	\$ 597.00
6	LS100SLT	STABILIZER TUBE	\$ 38.10	2	\$ 76.20
7	LS200ANCK	ANCHOR KIT, LS200/LS300	\$ 597.00	1	\$ 597.00
8	LS200SLPA	M250 DRILL PIPE SLIP	\$ 38.10	1	\$ 38.10
9		<b>Drill Rig Only</b>			<b>\$ 20,326.80</b>
10	LS200DP	M250 DRILL PIPE / BREAKOUT LUGS	\$ 180.50	60	\$ 10,830.00
11	LS2003.875B	3 7/8" 3W STP ON M250 BOX - BIT	\$ 181.50	3	\$ 544.50
12	LS2005.875B	5 7/8" 3W STP ON M250 BOX - BIT	\$ 219.25	1	\$ 219.25
13	LS2005.875R	5 7/8" 3W STP ON M250 BOX TO PIN - REAMER	\$ 242.50	1	\$ 242.50
14	LS2007.00R	7" 3W STP ON M250 BOX TO PIN - REAMER	\$ 284.50	1	\$ 284.50
15		<b>Drill Pipe and Drag Bits</b>			<b>\$ 12,120.75</b>
16*	LS300HGRMPUA	13HP HONDA GORMAN RUPP MUD PUMP	\$ 5,900.00	1	\$ 5,900.00
17	LS300DHDHA	2" X 5' DOWN HOLE DELIVERY HOSE, HEAVY DUTY	\$ 150.00	1	\$ 150.00
18	LS300DISHA	2" X 12' DISCHARGE HOSE, 150 PSI	\$ 173.75	2	\$ 347.50
19	LS200SUCHA	2" X 10' SUCTION HOSE	\$ 155.00	1	\$ 155.00
20	LS200MMA	2" MUD MIXER ASSEMBLY	\$ 173.75	1	\$ 173.75
21		<b>Mud Pump and Hoses</b>			<b>\$ 6,726.25</b>
22	LS200HBA	HOIST BRACKET ASSEMBLY	\$ 173.75	1	\$ 173.75
23	LS200HPA	M250 HOIST PLUG ASSEMBLY	\$ 73.00	1	\$ 73.00
24	LS100SLP4	4" CASING SLIPS	\$ 87.25	1	\$ 87.25
25	LS3X40BA	3" X 40" PVC BAILER	\$ 63.50	1	\$ 63.50
26	LS200BLTA	M250 BAILER TRIPOD ASSEMBLY	\$ 257.00	1	\$ 257.00
27	LS200FT4	4" CASING FLUSHING TOOL WITH M250 BOX	\$ 88.50	1	\$ 88.50
28	LO.375HBR300	1/4" X 300' HOLLOW BRAID ROPE	\$ 94.25	1	\$ 94.25
29		<b>Accessories and Development Tools</b>			<b>\$ 837.25</b>
30	LS200HRTB	LS200H/LS300 - RIG TOOL BOX - HYDRAULIC	\$ 740.00	1	\$ 740.00
31*	LS300SP+G	LS300 HYDRAULIC RIG SPARE PARTS - GAS	\$ 425.00	1	\$ 425.00
32	FC31025	18" PIPE WRENCH, RIDGID	\$ 101.00	1	\$ 101.00
33	FC31030	24" PIPE WRENCH, RIDGID	\$ 157.50	1	\$ 157.50
34	RT100PJC	PIPE JOINT COMPOUND	\$ 86.25	1	\$ 86.25
35	GR5X808	SAFETY HAT	\$ 19.20	4	\$ 76.80
36	LS200INFO	LS200 RIG INFORMATION PACKAGE	\$ -	1	\$ -
37		<b>Recommended Tools &amp; Miscellaneous</b>			<b>\$ 1,586.55</b>
38	LS300+BRP	LS300 PLUS HYDRAULIC RIG PACKAGE - GAS	\$ 41,597.60	1	\$ 41,597.60
39	OPTIONAL DIESEL POWER - * replaces items 3, 16 & 31				
40	PS-24KDHC	24HP KOHLER DIESEL HYDRAULIC POWER SOURCE	\$ 13,622.00	1	\$ 13,622.00
41	LS300YDGRMPUA	10HP YANMAR DIESEL GORMAN RUPP MUD PUMP	\$ 8,855.00	1	\$ 8,855.00
42	LS300SP+D	LS300 HYDRAULIC RIG SPARE PARTS - DIESEL	\$ 595.00	1	\$ 595.00
43	LS300+BRP-D	LS300 PLUS HYDRAULIC RIG PACKAGE - DIESEL	\$ 49,891.60	1	\$ 49,891.60
44		CRATING PACKING AND ASSEMBLY (2 CRATES)	\$ 450.00	1	\$ 450.00
45		1 @ 1900LBS 91"L X 36"W X 29"H			
46		1 @ 1300LBS 82"L X 30"W X 36" H			
47		<b>SPECIAL PACKAGE PRICE INCLUDING CRATING - GAS</b>			<b>\$ 27,999.00</b>
48		<b>SPECIAL PACKAGE PRICE INCLUDING CRATING - DIESEL</b>			<b>\$ 35,999.00</b>

NOTE: All Prices are FOB Factory in Livingston, Texas

LITTLE BEAVER, INC.  
2009 SOUTH HOUSTON  
LIVINGSTON, TX 77351  
sales@littlebeaver.com

TOLL FREE (800) 444-6639  
PHONE (936) 327-3121  
FAX (936) 327-4025  
www.lonestarbit.com



# **LITTLE BEAVER, INC.<sup>®</sup>**

## **EARTH DRILLS & AUGERS**

### **LONE STAR DRILL RIGS**

### **KWIK-TRENCH EARTH SAW**

10 November 2022

To whom it may concern,

This letter is to certify that Little Beaver, Inc. Livingston, Texas USA, is the manufacturer and sole source provider of the Lone Star line of water well drill rigs, including the following models:

LS200H  
LS200H+  
LS300H  
LS300H+  
LS300T+  
LST1  
LST1+  
LS400T+

Sincerely,

10 Nov 2022

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Joseph W Haynes  
President  
Little Beaver, Inc.

[www.littlebeaver.com](http://www.littlebeaver.com)  
[www.lonestardrills.com](http://www.lonestardrills.com)



## Exhibit C

### FINANCE DEPARTMENT

#### SOLE SOURCE AFFIDAVIT

**THIS IS AN OFFICIAL PURCHASING DOCUMENT – RETAIN WITH PURCHASE ORDER FILE**

Before me, the undersigned official, on this day, personally appeared Joseph W Haynes, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Joseph W Haynes. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Little Bearar, Inc.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):  
Lone Star Water Well Drill Rigs
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

December 15, 2022

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Discussion, action to approve opening a new Wells Fargo Account for the Police, Property and Evidence Department to deposit moneys collected as s property and evidence.**

**SUMMARY**

This item is requesting the approval to open a new Wells Fargo Bank Account to safeguard property (money) in a controlled environment. This action is allowed through the Texas Criminal and Traffic Law Code of Criminal Procedures.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**Decline**

**STAFF RECOMMENDATION**

**Staff recommends approval**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**Art. 18.13. Shall Discharge Defendant.**

If the magistrate be not satisfied, upon investigation, that there was good ground for the issuance of the warrant, he shall discharge the defendant and order restitution of the property taken from him, except for criminal instruments. In such case, the criminal instruments shall be kept by the sheriff subject to the order of the proper court.

**HISTORY:** Enacted by Acts 1965, 59th Leg., ch. 722 (S.B. 107), § 1, effective January 1, 1966; am. Acts 1973, 63rd Leg., ch. 399 (S.B. 34), § 2(E), effective January 1, 1974.

**Art. 18.14. Examining Trial.**

The magistrate shall proceed to deal with the accused as in other cases before an examining court if he is satisfied there was good ground for issuing the warrant.

**HISTORY:** Enacted by Acts 1965, 59th Leg., ch. 722 (S.B. 107), § 1, effective January 1, 1966; am. Acts 1973, 63rd Leg., ch. 399 (S.B. 34), § 2(E), effective January 1, 1974.

**Art. 18.15. Certify Record to Proper Court.**

The magistrate shall keep a record of all the proceedings had before him in cases of search warrants, and shall certify the same and deliver them to the clerk of the court having jurisdiction of the case, before the next term of said court, and accompany the same with all the original papers relating thereto, including the certified schedule of the property seized.

**HISTORY:** Enacted by Acts 1965, 59th Leg., ch. 722 (S.B. 107), § 1, effective January 1, 1966; am. Acts 1973, 63rd Leg., ch. 399 (S.B. 34), § 2(E), effective January 1, 1974.

**Art. 18.16. Preventing Consequences of Theft.**

Any person has a right to prevent the consequences of theft by seizing any personal property that has been stolen and bringing it, with the person suspected of committing the theft, if that person can be taken, before a magistrate for examination, or delivering the property and the person suspected of committing the theft to a peace officer for that purpose. To justify a seizure under this article, there must be reasonable ground to believe the property is stolen, and the seizure must be openly made and the proceedings had without delay.

**HISTORY:** Enacted by Acts 1965, 59th Leg., ch. 722 (S.B. 107), § 1, effective January 1, 1966; am. Acts 1973, 63rd Leg., ch. 399 (S.B. 34), § 2(E), effective January 1, 1974; am. Acts 2001, 77th Leg., ch. 109 (S.B. 966), § 2, effective September 1, 2001.

**Art. 18.17. Disposition of Abandoned or Unclaimed Property.**

(a) All unclaimed or abandoned personal property of every kind, other than contraband subject to forfeiture under Chapter 59 and whiskey, wine and malt beverages, seized by any peace officer in the State of Texas which is not held as evidence to be used in any pending case and has not been ordered destroyed or returned to the person entitled to possession of the same by a magistrate, which shall remain unclaimed for a period of 30 days shall be delivered for disposition to a person designated by the municipality or the purchasing agent of the county in which the property was seized. If a peace officer of a municipality seizes the property, the peace officer shall

deliver the property to a person designated by the municipality. If any other peace officer seizes the property, the peace officer shall deliver the property to the purchasing agent of the county. If the county has no purchasing agent, then such property shall be disposed of by the sheriff of the county.

(b) The county purchasing agent, the person designated by the municipality, or the sheriff of the county, as the case may be, shall mail a notice to the last known address of the owner of such property by certified mail. Such notice shall describe the property being held, give the name and address of the officer holding such property, and shall state that if the owner does not claim such property within 90 days from the date of the notice such property will be disposed of and the proceeds, after deducting the reasonable expense of keeping such property and the costs of the disposition, placed in the treasury of the municipality or county giving the notice.

(c) If the property has a fair market value of \$500 or more and the owner or the address of the owner is unknown, the person designated by the municipality, the county purchasing agent, or the sheriff, as the case may be, shall cause to be published once in a paper of general circulation in the municipality or county a notice containing a general description of the property held, the name of the owner if known, the name and address of the officer holding such property, and a statement that if the owner does not claim such property within 90 days from the date of the publication such property will be disposed of and the proceeds, after deducting the reasonable expense of keeping such property and the costs of the disposition, placed in the treasury of the municipality or county disposing of the property. If the property has a fair market value of less than \$500 and the owner or the address of the owner is unknown, the person designated by the municipality, the county purchasing agent, or the sheriff may sell or donate the property. The person designated by the municipality, the purchasing agent, or the sheriff shall deposit the sale proceeds, after deducting the reasonable expense of keeping the property and costs of the sale, in the treasury of the municipality or county selling or donating the property.

(d) The sale under this article of any property that has a fair market value of \$500 or more shall be preceded by a notice published once at least 14 days prior to the date of such sale in a newspaper of general circulation in the municipality or county where the sale is to take place, stating the general description of the property, the names of the owner if known, and the date and place that such sale will occur. This article does not require disposition by sale.

(d-1) Notwithstanding Subsection (a), (b), (c), or (d), if property described by Subsection (a), other than money, is seized by a peace officer at the time the owner of the property is arrested for an offense punishable as a Class C misdemeanor, the law enforcement agency may provide notice to the owner at the time the owner is taken into or released from custody. On receiving the notice, the owner must sign the notice and attach a thumbprint to the notice. The notice must include:

- (1) a description of the property being held;
- (2) the address where the property is being held; and

(3) a statement that if the owner does not claim the property before the 31st day after the date the owner is released from custody, the property will be disposed of and the proceeds of the property, after deducting the reasonable expense of keeping and disposing of the property, will be placed in the treasury of the municipality or county providing the notice.

(d-2) If the property for which notice is provided under Subsection (d-1) is not claimed by the owner before the 31st day after the date the owner is released from custody, the law enforcement agency holding the property shall deliver the property for disposition to a person designated by the municipality or to the purchasing agent or sheriff of the county in which the property was seized, as applicable. The person designated by the municipality, the purchasing agent, or the sheriff may sell or donate the property without mailing or publishing an additional notice as required by Subsection (b), (c), or (d). The sale proceeds, after deducting the reasonable expense of keeping and disposing of the property, must be deposited in the treasury of the municipality or county disposing of the property.

(e) The real owner of any property disposed of shall have the right to file a claim to the proceeds with the commissioners court of the county or with the governing body of the municipality in which the disposition took place. A claim by the real owner must be filed not later than the 30th day after the date of disposition. If the claim is allowed by the commissioners court or the governing body of the municipality, the municipal or county treasurer shall pay the owner such funds as were paid into the treasury of the municipality or county as proceeds of the disposition. If the claim is denied by the commissioners court or the governing body or if said court or body fails to act upon such claim within 90 days, the claimant may sue the municipal or county treasurer in a court of competent jurisdiction in the county, and upon sufficient proof of ownership, recover judgment against such municipality or county for the recovery of the proceeds of the disposition.

(f) For the purposes of this article:

(1) "Person designated by a municipality" means an officer or employee of a municipality who is designated by the municipality to be primarily responsible for the disposition of property under this article.

(2) "Property held as evidence" means property related to a charge that has been filed or to a matter that is being investigated for the filing of a charge.

(g) If the provisions of this section have been met and the property is scheduled for disposition, the municipal or county law enforcement agency that originally seized the property may request and have the property converted to agency use. The agency at any time may transfer the property to another municipal or county law enforcement agency for the use of that agency. The agency last using the property shall return the property to the person designated by the municipality, county purchasing agent, or sheriff, as the case may be, for disposition when the agency has completed the intended use of the property.

(h) If the abandoned or unclaimed personal property is money, the person designated by the municipality, the county purchasing agent, or the sheriff of the county, as appropriate, may, after giving notice under Subsection (b)

or (c) of this article, deposit the money in the treasury of the municipality or county giving notice without conducting the sale as required by Subsection (d) of this article.

(i) While offering the property for sale under this article, if a person designated by a municipality, county purchasing agent, or sheriff considers any bid as insufficient, the person, agent, or sheriff may decline the bid and reoffer the property for sale.

(j) Chapters 72, 74, 75, and 76, Property Code, do not apply to unclaimed or abandoned property to which this article applies.

**HISTORY:** Enacted by Acts 1965, 59th Leg., ch. 722 (S.B. 107), § 1, effective January 1, 1966; am. Acts 1967, 60th Leg., ch. 659 (S.B. 145), § 15, effective August 27, 1967; am. Acts 1973, 63rd Leg., ch. 399 (S.B. 34), § 2(E), effective January 1, 1974; am. Acts 1987, 70th Leg., ch. 1002 (H.B. 2187), § 1, effective September 1, 1987; am. Acts 1989, 71st Leg., 1st C.S., ch. 12 (H.B. 65), § 4, effective October 18, 1989; am. Acts 1991, 72nd Leg., ch. 254 (S.B. 422), § 1, effective June 5, 1991; am. Acts 1993, 73rd Leg., ch. 157 (S.B. 191), § 1, effective September 1, 1993; am. Acts 1993, 73rd Leg., ch. 321 (H.B. 772), §§ 1—4, effective May 28, 1993; am. Acts 1995, 74th Leg., ch. 76 (S.B. 959), §§ 3.01—3.05, effective September 1, 1995; am. Acts 2001, 77th Leg., ch. 402 (H.B. 1265), § 18, effective September 1, 2001; am. Acts 2013, 83rd Leg., ch. 81 (S.B. 367), § 1, effective May 18, 2013; Acts 2019, 86th Leg., ch. 1359 (H.B. 1545), § 387, effective September 1, 2021.

**Art. 18.18. Disposition of Gambling Paraphernalia, Prohibited Weapon, Criminal Instrument, and Other Contraband.**

(a) Following the final conviction of a person for possession of a gambling device or equipment, altered gambling equipment, or gambling paraphernalia, for an offense involving a criminal instrument, for an offense involving an obscene device or material, for an offense involving child pornography, or for an offense involving a scanning device or re-encoder, the court entering the judgment of conviction shall order that the machine, device, gambling equipment or gambling paraphernalia, instrument, obscene device or material, child pornography, or scanning device or re-encoder be destroyed or forfeited to the state. Not later than the 30th day after the final conviction of a person for an offense involving a prohibited weapon, the court entering the judgment of conviction on its own motion, on the motion of the prosecuting attorney in the case, or on the motion of the law enforcement agency initiating the complaint on notice to the prosecuting attorney in the case if the prosecutor fails to move for the order shall order that the prohibited weapon be destroyed or forfeited to the law enforcement agency that initiated the complaint. If the court fails to enter the order within the time required by this subsection, any magistrate in the county in which the offense occurred may enter the order. Following the final conviction of a person for an offense involving dog fighting, the court entering the judgment of conviction shall order that any dog-fighting equipment be destroyed or forfeited to the state. Destruction of dogs, if necessary, must be carried out by a veterinarian licensed in this state or, if one is not available, by trained personnel of a humane society or an animal shelter. If forfeited, the court shall order the contraband delivered to the state, any political subdivision of the state, or to any state institution or agency. If gambling proceeds were seized, the court shall order them

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

December 28, 2022

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: *Discussion and action*** to approve District 3 Representatives Rudy Cruz Jr. to travel for the El Paso Days in Austin 2023 February 14, 2023 through February 16, 2023.

**SUMMARY**

Planning for El Paso Days in Austin has begun. El Paso Days in Austin is the Chamber's premier state-level advocacy event. Our 2023 event is scheduled for February 14<sup>th</sup> to 16<sup>th</sup>, 2023. This legislative session is poised to be one of the most critical sessions in recent Texas history and is an opportunity for the El Paso business community to speak directly to elected officials from across the State of Texas.

Approximately 12% of all bills introduced during the legislative session go on to become law. The El Paso delegation of State Representatives and our State Senator rely on our members to help direct their efforts in supporting business-friendly bills and opposing adverse bills that hurt our members. Your support of El Paso Days allows us to make a significant impact on our community's ability to come out ahead after the legislative session ends.

One of the Chamber's greatest strengths is the knowledge and credibility that our members bring to the table. We are calling on members who are subject-matter experts in their respective industries to help draft the Chamber's legislative priorities and talking points.

We encourage all interested members to attend the planning committee meetings so you can take an active role in shaping the future of the El Paso business community. El Paso days planning committee meets in person at the EPC chamber office located at 303 N. Oregon, Suite 610, El Paso, TX 79901.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001/05711/13**

**Funding Source: General Fund**

**Amount: \$2,000.00**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

**N/A**

**REQUIRED AUTHORIZATION**

- 1. City Manager \_\_\_\_\_ Date \_\_\_\_\_**
- 2. CFO \_\_\_\_\_ Date \_\_\_\_\_**
- 3. Attorney \_\_\_\_\_ Date \_\_\_\_\_**

JOIN THE

# EL PASO CHAMBER FOR



**EL PASO DAYS**  
IN AUSTIN 2023

**FEBRUARY**  
**14-16** **2023**

SCAN TO LEARN MORE



**EL PASO**  
CHAMBER



**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon-Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

December 28, 2022

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Discussion, action** to approve the lease with New in Blue, Inc., of 25 PDA handheld mobile Device, 25 Brother Printer with wall and auto charger, application software with Printer Paper in the amount of **\$46,857.00.**

**SUMMARY**

**This item is requesting the approval to lease 25 ticket writers, 25 chargers, application software and printers and 36 thermal receipts.**

This purchase will eliminate all the man hours spent on data entry and will improve the accuracy that is currently being submitted.

Vendor is a member of CO-OP with Region 8 meeting all of the procurement requirements.

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001/05810/05**

**Funding Source: General Fund**

**Amount: \$46,857 per fiscal year**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#)**

**ALTERNATIVE**

**Decline**

**STAFF RECOMMENDATION**

**Staff recommends approval**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**NEW IN BLUE, INC.**

1720 S EDMONDS LN.,  
STE 206  
LEWISVILLE, TX 75067

**Quote**

Date	Quote #
10/21/2022	8

Name / Address
Socorro Police Department 40 N. Moon Rd Socorro, TX 79927

Ship To
40 N. Moon Rd Socorro, TX 79927

Terms	Rep	Project

Description	Qty	Rate	Total
36 Month Equipment Lease - Monthly Payment Estimate PDA Hand Held Mobile Device, Tickets On The Go (TOTG) Equipment Invoice   RD75 Android Enterprise Handheld Mobile Terminal with 5.7" Touch Screen   Honeywell Barcode Scan Engine   Bluetooth 5.0   WiFi & 4G LTE   1D 2D Barcode Data Capture. (Monthly Cost)	25	47.22	1,180.50
BROTHER PRINTER WITH WALL AND AUTO CHARGERS (RJ4230B) Ultra-Rugged 4" Mobile Direct Thermal Printer includes 12v Car Charger Compatible with BROTHER Ultra-Rugged Series. (Monthly Cost)	25	55.97	1,399.25
Printer Paper 4" THERMAL RECEIPT (36 ROLLS).	1	150.00	150.00
Shipping and handling cost is not included, and will be billed separately. NOTES: This is a 36 MONTH LEASING Option for. (1) The RD75 (PDA Hand Held Mobile Devices), Qty = 25 and (2) The BROTHER Printers with Wall and Auto Chargers, Qty = 25.  This monthly lease cost of \$2,729.75 will be billed to the client on each month for 36 months. The Equipment Lease agreement will be forwarded to you, upon your approval of the Leasing Estimate. Please Note: During the lease term, we repair and/or replace the unit as long as the damage was not the result of vandalism or neglect.			
Wire Instructions: Company name: New In Blue Inc. Company Address: 1720 S Edmonds Ln., Suite 206 Lewisville, TX 75067  Bank Name: JP Morgan Chase Bank Bank Address: 925 W Main Street Lewisville, TX 75067 Account # : 882723239 Routing / ABA # : 111000614			

Your SIGNATURE\* confirms your agreement to the terms and prices listed in this Proforma Invoice.  
For Billing Inquiries Call (972) 436 3900

<b>Total</b>	\$2,729.75
--------------	------------

Signature \_\_\_\_\_



## New In Blue - Services Authorization Agreement

**THIS AGREEMENT** is made between the **Socorro Police Department** (hereinafter **CLIENT**) located at **40 N. Moon Rd Socorro, TX 79927**, and **New In Blue Inc.** (hereinafter **NIB**) located at **1720 S. Edmonds Lane, Suite 206 Lewisville, Texas 75067**. NIB and CLIENT may be referred to individually as **PARTY** or collectively as **PARTIES**.

NIB and the CLIENT agree to the following terms and conditions: NIB will provide the **PRODUCTS** and **SERVICES**, that are selected in Annexure A attached herewith, that will be used by the CLIENT and their end users.

**TERM OF AGREEMENT:** The term for NIB **PRODUCTS** and **SERVICES** will commence on the Effective Date and will remain in effect for one (1) year from the date of the first Live transaction through the **PRODUCT** and/or **SERVICE**. Thereafter, the term will automatically renew for an additional one (1) year terms at the rate detailed in Annexure "A" unless terminated in writing by either party at least thirty (30) days prior to the end of the current term. Your right to access or use the NIB Products and Services will terminate at the end of the term for NIB Products and Services.

**EARLY TERMINATION:** The CLIENT may terminate this agreement without cause. To terminate the agreement, the CLIENT shall provide NIB with thirty (30) days' written notice.

### **PAYMENT OF FEES FOR USE OF NIB PRODUCTS AND SERVICES:**

Associated costs for NIB for the **PRODUCTS** that the CLIENT selects to subscribe to or use are listed in Annexure "A".

Product and Service fees are invoiced monthly, beginning on the Effective 'Live' Date. Your Products and Service Fees will remain unchanged over the term of the Agreement for NIB Products and Services.

### **NIB'S RESPONSIBILITIES:**

1. NIB shall provide the CLIENT with **PRODUCTS** and **SERVICES** including **ONLINE ACCESS** to reports of activities and transactions.
2. NIB retains all ownership and intellectual property rights to the Products and Services, the NIB Software, and anything developed by us under this Agreement.
3. The Documentation is licensed to you and may be used and copied by your employees for internal, non-commercial reference purposes only
4. NIB acknowledges that you retain all ownership and intellectual property rights to the Data.
5. All law enforcement data will be hosted in a CJIS Compliant cloud environment (Amazon Web Services – Gov Cloud).

6. All data transmissions will be secured with encryption, and in the event, payment data is received, NIB is responsible for the security of the cardholder data that we possess, including functions relating to the storing, processing, and transmitting of the cardholder data in compliance with PCI DSS.
7. The CLIENT'S employees will receive one-on-one training, timely service for any questions concerning transactions and other activities.
8. CLIENT support will be provided 24/7/365 to address all concerns in a timely manner and ensure limited downtime.

**THE CLIENT'S RESPONSIBILITIES:**

1. The CLIENT shall provide NIB with API information for NIB's products to integrate with their Court and Police Systems.
2. The Client shall make timely payments on all invoices for Products and Services received.

**CONFIDENTIALITY And NON-DISCLOSURE:** Both parties agree that any confidential information will not be disclosed to anyone without the prior written consent of the other party, notwithstanding requirements to comply with the Texas Public Information Act by CLIENT. To the extent authorized by the law, the parties may wish, from time to time, in connection with work contemplated under this Agreement, to disclose confidential information to each other ("Confidential Information"). Each party will prevent the disclosure of any of the other party's Confidential information to third parties.

**AMENDMENTS TO AGREEMENT:** Any modification of this agreement or additional obligation assumed by either party in connection with this agreement shall be binding only if placed in writing and signed by both parties.

**GOVERNING LAW:** This Agreement is governed by, and is to be construed in accordance with, the laws of the State of Texas, without regard to conflict of laws rules. Any action brought to enforce the terms of this Agreement shall be brought in the federal and state courts of Texas.

**Annexure A**

Department(s)	Service(s) Description	Cost / Fees	Remarks
New In Blue			
Police Department	<b>Tickets On The Go (<i>ticket writer</i>)</b> Application will be provided for Windows, IOS, Android, and Zebra Android devices. The client provides their own mobile devices and ticket printers	\$9,500.00	Payable by CLIENT to NIB Annually, due within sixty (60) days of receipt of undisputed invoice by Client, such invoice to be submitted when the application goes live with the CLIENT, as evidenced by Client's written acceptance of such go live.
Police Department	<b>Citation SmartER</b>	5% fees per CC transaction	Payable by CONSUMER to NIB
Police Department	<b>Review The Blue</b>	\$1,000.00	Payable by CLIENT to NIB Annually net sixty (60) receipts of undisputed invoice
Police Department	<b>NIBID (<i>Investigative Database</i>)</b>	\$2,000.00	Payable by CLIENT to NIB Annually net sixty (60) receipts of undisputed invoice
Police Department	<b>Implementation Fee Year 1</b>	One Time Fee – \$2,500.00	Payable by CLIENT TO NIB due net sixty (60) receipt of undisputed invoice, such invoice to be submitted when the Application goes live, as evidenced by Client's written acceptance of such go live.

	<b>Socorro Police Department</b>	<b>New In Blue</b>
<b>Signature</b>		<i>Mike Wilson</i>
<b>Name</b>		Mike Wilson
<b>Title</b>		CEO
<b>Date</b>		10/21/2022

**NEW IN BLUE, INC.**

1720 S EDMONDS LN.,  
STE 206  
LEWISVILLE, TX 75067

**PROFORMA INVOICE**

Date	PI #
10/24/22	1

<b>Name / Address</b>
Socorro Police Department 40 N. Moon Rd Socorro, TX 79927

<b>Ship To</b>
40 N. Moon Rd Socorro, TX 79927

Terms	Rep	Project

Departments	Service(s) Description	Cost/Fee	Remarks
Police Department	Tickets On The Go (ticket writer) Application will be provided for Windows, IOS, Android, and Zebra Android devices. The client provides their own mobile devices and ticket printers	\$9,500.00	Payable by CLIENT to NIB Annually, due within sixty (60) days of receipt of undisputed invoice by Client, such invoice to be submitted when the application goes live with the CLIENT, as evidenced by Client's written acceptance of such go live.
Police Department	Citation SmartER	5% fees per CC transaction	Payable by CONSUMER to NIB
Police Department	Review The Blue	\$1,000.00	Payable by CLIENT to NIB Annually net sixty (60) receipts of undisputed invoice
Police Department	NIBID (Investigative Database)	\$2,000.00	Payable by CLIENT to NIB Annually net sixty (60) receipts of undisputed invoice
Police Department	Implementation Fee Year 1	One Time Fee – \$2,500.00	Payable by CLIENT TO NIB due net sixty (60) receipt of undisputed invoice, such invoice to be submitted when the Application goes live, as evidenced by Client's written acceptance of such go live.

Your SIGNATURE\* confirms your agreement to the terms and prices listed in this Proforma Invoice.

For Billing Inquiries Call (972) 436 3900

Signature \_\_\_\_\_

**ITEM 25**

**Ivy Avalos**  
Mayor

**Ruben Reyes**  
At Large

**Cesar Nevarez**  
District 1



**Alejandro Garcia**  
District 2 / Mayor Pro-Tem

**Rudy Cruz Jr.**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

December 28, 2022

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Adriana Rodarte, City Manager, City of Socorro**

**SUBJECT:**

Discussion and action to approve CEA Group Work Authorization No. 2 and authorize City Manager or her designee to execute work authorizations.

**SUMMARY**

City Council will approve Work Authorization No. 2 with CEA Group.

**STATEMENT OF THE ISSUE**

City of Socorro Council selected 3 Engineer Firms, for General Engineer Service's.

Approval for Work Authorization No. 2, consist of engineering services for the Arterial 1 (1682 Blvd.) project as described in the Scope of Work for WA No. 2.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** City Manager

**Funding Source:** CO2019

**Amount:** As described in WA No. 2

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

Not Approve – The City **will not** approve CEA Group Work Authorization No. 2 and authorize City Manager or her designee to execute work authorizations.

**STAFF RECOMMENDATION**

**Approve** – The City **WILL** approve CEA Group Work Authorization No. 2 and authorize City Manager or her designee to execute work authorizations.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**WORK AUTHORIZATION NO. 2  
AGREEMENT FOR ENGINEERING SERVICES**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of "Article V of Contract No. 22-07-02 " (the Agreement) entered into by and between the City of Socorro, Texas (City), and CEA Engineering Group, Inc., (the Engineer).

**PART I.** The Engineer will perform professional engineering services for the development of a schematic design and environmental documents for the new roadway described as Arterial 1 (FM 1682). These services generally will include environmental documents, topographic surveying, schematic development of roadway geometry, drainage analysis, traffic analysis, illumination analysis, geotechnical and landscaping schemes. Additionally, we will prepare permits and exhibits for the railroad crossing. Construction plans, specifications and estimates are not part of this scope of work. The responsibilities of the City and the Engineer as well as the work schedule are further detailed in exhibits A, B and C which are attached hereto and made a part of the Work Authorization.

**PART II.** The maximum amount payable under this Work Authorization is **\$2,692,692.15** and the method of payment is Lump Sum as set forth in Attachment E of the Contract. This amount is based upon fees set forth in Attachment E, Fee Schedule, of the Agreement and the Engineer's estimated Work Authorization costs included in Exhibit D, Fee Schedule, which is attached and made a part of this Work Authorization.

**PART III.** Payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Articles 3 thru 5 of the Agreement, and Attachment A, General Provisions, Section 1.

**PART IV.** This Work Authorization shall become effective on the date of final acceptance of the parties hereto and shall terminate on September 21, 2025, unless extend by a supplemental Work Authorization as provided in Attachment A, General Provisions, Section 1.

**PART V.** This Work Authorization does not waive the parties' responsibilities and obligations provided under the Agreement.

**IN WITNESS WHEREOF**, this Work Authorization is executed in duplicate counterparts and hereby accepted and acknowledged below.

**THE ENGINEER**

**THE CITY OF SOCORRO**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Title)

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(Title)

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(Date)

\_\_\_\_\_  
(Date)

**LIST OF EXHIBITS**

EXHIBIT A	Services to be provided by the City
EXHIBIT B	Services to be provided by the Engineer
EXHIBIT C	Work Schedule
EXHIBIT D	Fee Schedule/Budget

**EXHIBIT A**  
**SERVICES TO BE PROVIDED BY THE CITY**

The City shall perform and provide the following in a timely manner so as not to delay the service to be provided by the Engineer:

1. Authorize the Engineer in writing to proceed.
2. Place at Engineer's disposal all reasonably available information pertinent to the project, including previous reports, drawings, specifications, or any other data relevant to the project.
3. Designate in writing a person to act as the Authority's representative, such person to have complete authority to transmit instructions, receive information and interpret and define Authority's decisions with respect to the services to be provided by the Engineer.
4. Render decisions and approvals, as soon as reasonably possible to allow for the expeditious performance of the service to be provided by the Engineer.
5. Review Engineer's request for information, approval and payment in a timely manner.
6. Provide direction and select an alternative based on the information received by the City from others. CEA will develop the schematic and environmental work for the selected alternative.

## **EXHIBIT B**

### **SERVICES TO BE PROVIDED BY THE ENGINEER**

#### **PROJECT SUMMARY**

CSJ: 0924-06-563

Highway: City of Socorro Arterial 1 (1682 BLVD)

County: El Paso

Limits: From FM 258 to IH-10 (Gateway East) Frontage

Arterial 1 (1682 Blvd) is the result of TXDOT Planning and Environmental Linkages (PEL) Study for the Border Highway East extension. Arterial 1 serves as a southern relief route, providing a connection to IH-10 from North Loop Drive, Alameda Avenue, and Socorro Road. It would also provide a future connection to the proposed Border Highway Extension and include a grade-separated railroad crossing. The project would accommodate increased traffic volumes due to increasing populations and development. It will also address congestion within the City of Socorro due to a lack of east/west connectivity. The Arterial 1 project, from Socorro Rd. (FM 258) to IH-10 (Gateway Blvd. East frontage road) will consist of a new location arterial, 4 lane divided facility with grade separation at the railroad facility.

The Engineer shall provide professional engineering services for the development of preliminary engineering work consisting of a schematic design and environmental documents for the new roadway described as Arterial 1 (FM 1682). These services generally will include environmental documents, topographic surveying, schematic development of roadway geometry, drainage analysis, traffic analysis, illumination analysis, geotechnical and landscaping schemes. Additionally, we will prepare permits and exhibits for the railroad crossing. Construction plans, specifications and estimates are not part of this scope of work.

#### **GENERAL REQUIREMENTS**

Professional services to be provided by the Engineer will conform to the latest editions of the TXDOT Project Development Process Manual, the Roadway Design Manual, and other applicable codes, ordinances, criteria, standards, regulations, policies, guidelines, practices and procedures.

The Engineer will work at the direction and supervision of the City of Socorro and TXDOT, providing reports and findings, as required. The Engineer will work cooperatively and collaboratively with other governmental agencies and design consultant firms who are responsible for adjacent projects or jurisdictional approval. The Engineer shall complete the services to be provided by the Engineer according to the milestone work schedule established in the work authorization. The Engineer shall prepare a project work schedule incorporating an allocation of time for reviews of the design schematic and the environmental documents by State personnel. The Engineer shall present the work schedule for review and acceptance and provide assistance in interpreting the proposed work schedule.

## **TASK DESCRIPTIONS AND FUNCTION CODES**

The Engineer shall categorize each task performed to correspond with the Function Codes (FC) and Task Descriptions.

### **FUNCTION CODE 102(110) – FEASIBILITY STUDIES**

#### **ROUTE AND DESIGN STUDIES**

##### **110.1. Data Collection and Field Reconnaissance.**

- A. The Engineer shall collect, review and evaluate data described below. The Engineer shall notify the State in writing whenever the Engineer finds disagreement with the information or documents:
  - 1. Data, if available, from the State, including “as-built plans”, existing schematics, right-of-way maps, Subsurface Utility Engineering (SUE) mapping, existing cross sections, existing planimetric mapping, environmental documents, existing channel and drainage easement data, existing traffic counts, accident data, Bridge Inspection records, Project Management Information system (PMIS) data, identified endangered species, identified hazardous material sites, current unit bid price information, current special provisions, special specifications, and standard drawings.
  - 2. Documents for existing and proposed development along proposed route from local municipalities and local ordinances related to project development.
  - 3. Utility plans and documents from appropriate municipalities and agencies.
  - 4. Flood plain information and studies from the Federal Emergency Management Agency (FEMA), the United States Army Corps of Engineers (USACE), local municipalities, and other governmental agencies.
  - 5. Conduct field reconnaissance and collect data including a photographic record of notable existing features.
- B. The Engineer shall perform a detailed Level of Service (LOS) traffic analysis using the traffic data and projections approved by the State’s Transportation Planning and Programming Division. The Engineer shall prepare the existing and projected traffic volumes and related data for State approval, and provide review, revisions, and evaluations of the traffic data. Based on approved traffic data and the evaluation of alternatives, the Engineer shall develop the design schematic.
- C. The Engineer shall prepare the design schematic using the checklist provided by the State. The horizontal and vertical alignments will be at a scale of 1”=100’ (horizontal) and 1”=10’ or 1”=20’ (vertical). The Engineer shall prepare a colorized design and guide signing schematic based on the proposed locally-preferred alternative. All geometric designs must be in conformance with the TxDOT Roadway Design Manual except where variances are permitted in writing by the State. The schematic layout must include the information necessary for proper review and evaluation. The Engineer shall provide design schematic review, support, and any related design services.

D. The Engineer shall consider preliminary drainage analysis and management of traffic during construction in the development of the design schematic. The Engineer shall participate in project meetings and public meetings as required.

**110.2. Design Criteria.** The Engineer shall develop the roadway design criteria based on the controlling factors specified by the State (*i.e.* 4R, 3R, 2R, or special facilities), by use of the funding categories, design speed, functional classification, roadway class and any other set criteria as set forth in *PS&E Preparation Manual*, *Roadway Design Manual*, *Bridge Design Manual*, *Hydraulic Design Manual*, and other deemed necessary State approved manuals. In addition, the Engineer shall prepare the Design Summary Report (DSR) and submit it electronically. The Engineer shall obtain written concurrence from the State prior to proceeding with a design if any questions arise during the design process regarding the applicability of State's design criteria.

**110.3. Preliminary Cost Estimates.** The Engineer shall develop a preliminary cost estimate with each milestone submittal using the Average Low Bid Unit Price. The Engineer shall estimate the total project cost including preliminary engineering, final engineering, environmental compliance and mitigation, construction, utility relocation, and construction engineering inspection (CEI).

**110.4. Design Concept Conference.** In accordance with the State's Project Development Process Manual, the Engineer, in cooperation with the State, shall plan, attend and document the Design Concept Conference (DCC) to be held prior to the 30 percent milestone submittal. In preparation for the DCC, the Engineer shall complete a State's Design Summary Report to serve as a checklist for the minimum required design considerations. The conference will provide for a brainstorming session in which decision makers, stakeholders and technical personnel may discuss and agree on:

- Roadway and drainage design parameters
- Engineering and environmental constraints
- Project development schedule
- Other issues as identified by the State
- Identify any Design Exceptions and Waivers
- Preliminary Construction Cost Estimate

**110.5. Geotechnical Borings and Investigations:** The Engineer shall determine the location of proposed soil borings for bridge design, embankment settlement analysis, retaining walls, slope stability and along storm drain alignment in accordance with the latest edition of the State's Geotechnical Manual. The State will review and provide comments for a boring layout submitted by the Engineer showing the general location and depths of the proposed borings. Once the Engineer receives the State's review comments they shall perform soil borings (field work), soil testing and prepare the boring logs in accordance with the latest edition of the State's Geotechnical Manual and State District's procedures and design guidelines.

A. The Engineer shall perform all geotechnical work in accordance with the latest version of the State's Geotechnical Manual. All testing shall be performed in accordance with the latest version of the State's Manual of Test Procedures. American Society for Testing Materials (ASTM) test procedures can be used only in the absence of the

State's procedures. All soil classification shall be done in accordance with the Unified Soil Classification System.

- B. If applicable, the Engineer shall perform any retaining wall analyses to include the settlement analysis. This analysis must include the computation of the factor of safety for bearing capacity, global stability, overturning and sliding. In addition, the Engineer shall include allowable bearing pressure, passive earth pressure, friction factor, settlement analysis (consolidation report) and lateral earth pressure for the retaining walls.
- C. If applicable, the Engineer shall perform soil borings, rock coring, coring for pavement removal items, piezometric readings, testing and analysis to include slope stability analysis, settlement analysis, and foundation design recommendations for retaining walls, overhead sign structures, along proposed storm sewer alignments, bridges, embankments, and any temporary soil retaining systems.
- D. The Engineer shall provide a signed, sealed and dated geotechnical report which contains, but is not limited to, soil boring locations, boring logs, laboratory test results, generalized subsurface conditions, ground water conditions, piezometer data, analyses and recommendations for settlement and slope stability of the earthen embankments, skin friction tables and design capacity curves including skin friction and point bearing. The skin friction tables and design capacity curves must be present for piling and drilled shaft foundation.
  - 1. If applicable, the Engineer shall perform scour analysis to include Grain Size distribution curves with D50 value.
  - 2. The Engineer shall sign, seal and date soil boring sheets. The preparation of soil boring sheets must be in accordance with a State's District standards.
  - 3. Foundation Studies: The Engineer shall coordinate with the State to determine the location of soil borings to be drilled along the retaining wall alignments. The soil borings shall extend a minimum of 35 feet below the footing elevation or deeper as soil conditions warrant. Spacing of soil borings shall not exceed 500 feet. The Engineer shall provide a boring layout for the State's review and comment.
  - 4. The Engineer shall incorporate soil boring data sheets prepared, signed, sealed, and dated by the Geotechnical Engineer. The soil boring sheets shall be in accordance with the State's WINCORE software as can be found on the Texas Department of Transportation (TxDOT) website.

## **FUNCTION CODE 120(120) - SOCIAL/ECON/ENVIRON STUDIES**

### **SOCIAL, ECONOMIC AND ENVIRONMENTAL STUDIES AND PUBLIC INVOLVEMENT**

#### **120.1. Environmental Documentation**

Each environmental service provided by the Engineer shall have a deliverable. Deliverables shall summarize the methods used for the environmental services and shall summarize the results achieved. The summary of results shall be sufficiently detailed to provide a satisfactory basis for thorough review by the State and (where

applicable) agencies with regulatory oversight. All deliverables shall meet regulatory requirements for legal sufficiency.

A. Quality Assurance/Quality Control Review

For each deliverable, the Engineer shall perform quality assurance quality control (QA/QC) reviews of environmental documents and on other supporting environmental documentation to determine whether documents conform with:

1. The State Environmental Affairs Division's Environmental Compliance Toolkits.
2. Current state and federal laws, regulations, policies, guidance, and agreements between the State and other state or federal agencies; and
3. FHWA and American Association of State Highway and Transportation Officials (AASHTO) guidelines contained in "Improving the Quality of Environmental Documents, A Report of the Joint AASHTO and American Council of Engineering Companies (ACEC) Committee in Cooperation with the Federal Highway Administration" (May 2006) for:
  - a. Readability, and
  - b. Use of evidence and data in documents to support conclusions.

Upon request by the City, the Engineer shall provide documentation that the QA/QC reviews were performed by qualified staff.

B. Deliverables shall contain all data acquired during the environmental service. All deliverables shall be written to be understood by the public and must be in accordance with the TxDOT Environmental Compliance Toolkits, current guidelines, policies and procedures.

C. Electronic versions of each deliverable must be written in software which is compatible to the City and must be provided in a changeable format for future use by the City. The Engineer shall supplement all hard copy deliverables with electronic copies in searchable Adobe Acrobat™ (.pdf) format, unless another format is specified. Each deliverable shall be a single, searchable .pdf file that mirrors the layout and appearance of the physical deliverable. The Engineer shall deliver the electronic files on CD-R or CD-RW media in Microsoft Windows format.

D. Submission of Deliverables

1. Deliverables shall consist of reports of environmental services performed in addition to a draft and final Environmental Assessment (EA) document.
2. The deliverables shall go through an internal quality review before being sent to the State.
3. All deliverables must comply with all applicable state and federal environmental laws, regulations and procedures.

E. The City shall provide the State's and other agency comments on draft deliverables to the Engineer. The Engineer shall revise the deliverable:

1. to include any City commitments, findings, agreements, or determinations (e.g., wetlands, endangered species consultation, Section 106, Section 4(f)) required for the Transportation Activity as specified by the City;
  2. to incorporate the results of public involvement and agency coordination;
  3. to reflect mitigation measures resulting from comments received or changes in the Transportation Activity;
    - a. And include with the revised document a comment response form (matrix) in the format provided by the City.
- F. All photographs shall be 3.5" x 5" color presentation printed on matte finish photographic paper or 3.5" x 5" color presentation printed on matte white, premium or photo quality laser or inkjet paper. All photographs shall be well focused and clearly depict details relevant to an evaluation of the project area. Provision of photographs shall be one original print of each image or electronic presentations of comparable quality. Comparable quality electronic photograph presentations shall be at least 1200 x 1600 pixel resolution. In addition to the hard-copy prints, an electronic version of each will be submitted with the same identification information as the hard-copy.

## **120.2. Technical Reports and Documentation**

- A. Definition of technical report for environmental services: a report detailing resource-specific studies identified during the process of gathering data to prepare an environmental document.
- B. Technical reports shall be produced before an environmental document is prepared in order to identify issues early in the process. The City will determine which reports will be necessary for any given project. Technical reports must be provided to the City with sufficient detail and clarity to support environmental determination(s). The environmental document will reference the technical reports.
- C. Environmental technical reports will include appropriate National Environmental Policy Act of 1969 (NEPA) or federal regulatory language in addition to the purpose and methodology used in delivering the service. Technical reports will include sufficient information to determine the significance of impacts and shall follow the latest TxDOT Environmental Compliance Toolkits. Minimum Deliverables:
  1. EA/EIS Justification Memo
  2. ECOS Work Plan Development Pages
  3. Community Impact Assessment Form
  4. Species Analysis Table and Form
  5. Water Resources Technical Report
  6. Archeological Background Study
  7. Archeological Antiquities Permit Application
  8. Archeological Survey Report
  9. Historic Resources Project Coordination Request
  10. Historic Resources Research Design

11. Historic Resources Survey Report
12. Air Quality Assessment (including PM 10 POAQC form and Conformity Report Form)
13. Traffic Noise Technical Report with Traffic Noise Model files
14. Hazardous Materials Initial Site Assessment
15. Indirect and Cumulative Impacts Analysis

### **120.3. Environmental Assessment (EA) Content and Format**

- A. The EA shall meet the requirements of 23 CFR §771.119 and TAC, Title 43, Part 1, Chapter 2. The EA content shall be in sufficient detail to meet regulatory requirements for legal sufficiency and include all items listed in the Environmental Document Review Checklist and the Administrative Completeness Review Checklist.
- B. Exhibits to be included in reports or EAs shall not exceed 11" by 17," and shall be in color. Text pages shall be 8.5" by 11". Exhibits and text in reports or EAs shall be neat and reproducible via photocopying without loss of legibility. The EA documents shall be reproduced on plain white paper unless otherwise approved in advance in writing by the State.
- C. The EA shall use good quality maps and exhibits and shall incorporate by reference and summarize background data and technical analyses to support the concise discussions of the alternatives and their impacts. The Engineer shall follow the Environmental Assessment Outline and the Environmental Handbook: Preparing an Environmental Assessment located in the Environmental Compliance Toolkits located on the TxDOT website.

### **120.4. Community Impacts Assessment**

- A. Community Impacts includes land use, environmental justice, limited English proficiency, and other issues as addressed in TxDOT Environmental guidance.
- B. The Engineer shall perform Community Impact Assessments including relocations and Environmental Justice analysis (in accordance with Executive Order 12898) and Limited English Proficiency analysis (in accordance with Executive Order 13166).
  1. Compile analysis to meet requirements of TA 6640.8A. Analysis must conform to applicable current State and FHWA guidance.
  2. Process for Community Impact Assessment should follow guidance provided in State's Community Impacts Assessment Toolkit.
- C. The Engineer shall prepare a Community Impacts Assessment (CIA) Technical Report Form (Form 320.01FRM) and fill out the form completely, per the following sections:
  1. Community Profile
  2. Potential Displacements
  3. Access and Travel Patterns
  4. Environmental Justice
  5. Limited English Proficiency

6. The CIA will also include referenced figures, photograph log, and impact tables.

#### **120.5. Historic Resource Identification, Evaluation and Documentation Services**

- A. The Engineer shall perform limited non-archeological historic-age resource studies related to compliance with Section 106 and Section 110 of the NHPA (36 CFR 800). The Engineer shall prepare a Project Coordination Request for Historical Studies Project (PCR).
- B. The PCR shall comply with the State Environmental Compliance Toolkits provided by the State's Environmental Affairs Division in effect as of the date of the receipt of the documents.
  - 1. The Engineer shall revise the PCR to address comments by the State at no additional cost to the State and may be required to integrate the findings into another environmental document. The State assumes responsibility for transmitting the findings to THC and for transmitting THC comments to the Engineer's Technical Expert.
  - 2. The Engineer shall conduct tasks associated with public involvement as requested during the historic resources reporting phase and conforming to the methodology outlined in the State Environmental Compliance Toolkits.
- C. The Engineer shall contact interested parties when applicable in order to determine local knowledge of historic resources in the project area. Interested parties include but are not limited to: Certified Local Governments, Historic Preservation Offices, County Historical Commissions, Historic Bridge Foundation, and other consulting parties.
- D. In the event that a survey is warranted, the Engineer shall conduct a survey that follows State's guidance and standards for reconnaissance-level non-Archeological Historic-age Resources Survey Reports. A research design following current TxDOT standards for non-archeological resources shall be prepared for approval by State ENV prior to conducting the survey. Fieldwork for non-archeological resources shall follow the approved research design and be performed at sufficient levels to satisfy Texas Historical Commission (THC) requirements for determining the presence of and documenting historically significant properties in the approved Area of Potential Effects (APE).
- E. Following the fieldwork, a non-Archeological Resources Survey Report that conforms to current State standards for reconnaissance-level surveys shall be prepared for coordination between State ENV and the THC. Intensive-level survey, documentation, and research required to determine the National Register eligibility for any non-archeological resources identified in the course of the survey are not included in this scope of work.

#### **120.6. Archeological Background Studies**

- A. The Archeological Background Study shall conform to current review standards for Background Studies, available from the State.

- B. The Engineer shall undertake the following activities and demonstrate that these activities occurred by providing supporting data to the State.
1. Review site files at the Texas Archeological Research Laboratory (TARL) and THC to determine whether previously recorded archeological sites are present in the area to be documented. Review of the Texas Archeological Sites Atlas shall be used for THC and TARL file review unless otherwise approved by the State.
  2. If sites are present, consult relevant site forms and archeological reports to determine the characteristics of the sites.
  3. Produce a clearly reproducible map, based on the United States Geological Survey (USGS) 7.5' topographic maps, indicating areas where recorded archeological sites are present.
  4. Review Natural Resource Conservation Service (NRCS) soil maps, Bureau of Economic Geology (BEG) geological maps, historic maps, aerial photographs, planning documents, and USGS topographic maps to determine the general characteristics of the study area with respect to the identification of areas where preservation of archeological historic properties and SALs is likely and unlikely.
- C. Background studies comprise a review of existing data, including – but not limited to – the Texas Archeological Sites Atlas, geologic maps, soil maps, aerial photographs, and historic maps. Based on this review, the Engineer shall identify areas that require field investigation to evaluate the project's effects on archeological resources and areas in which the proposed project would have no effect on archeological resources. The Background Study shall be produced by a professional archeologist as defined in 13 TAC 26.5(52)(B).

#### **120.6.1 Archeological Surveys**

- A. The Archeological Survey (Reconnaissance or Intensive) shall conform to the current TxDOT On-Line Environmental Compliance Toolkit for Archeological Survey Reports, available from the State. The Engineer shall undertake the following activities and demonstrate that these activities occurred by providing supporting data to the State.
1. Archeological surveys shall be performed for specific proposed transportation activities. Perform archeological surveys under a Texas Antiquities Permit issued by THC and signed by a State professional archeologist (TAC, Title 13, Part 2, Chapter 26).
  2. Perform surveys, reporting, and documentation to satisfy the National Historic Preservation Act, Section 106, and Antiquities Code requirements for determining whether archeological sites are present in the project area, and whether test excavations or a higher level of archeological work is needed.
  3. An archeological background study shall be performed prior to field work. If the Technical Expert has already performed an archeological background study or has been provided with a background study by the State, a new study will not be required.

4. A physical inspection of the project area.
  5. Documentation of all conditions affecting the potential integrity of archeological deposits in accordance with regulations 36 CFR 60.4 governing eligibility for inclusion in the National Register of Historic Places and regulations TAC, Title 13, Part 2, Chapter 26.8, governing evaluation of archeological sites for designation as SALs.
  6. Evaluation of the potential for intact archeological deposits to be present in the proposed project area.
  7. Photo-documentation of evidence supporting a recommendation that deposits in the project area do or do not have sufficient integrity for the preservation of eligible sites. Photo-documentation shall provide a representative record of all relevant impacts reducing the integrity of potential archeological deposits in the project area.
  8. Surveys will be done in accordance with THC survey standards, unless a different level of effort can be explicitly justified. Eligibility test excavations and data recovery excavations will be authorized at the sole discretion of the State and performed only under a permit specifically issued for that purpose.
  9. The State encourages the use of mechanically excavated trenches as a reliable site prospection tool during intensive surveys. All trenches excavated for prospection shall be documented in sufficient detail to assure satisfaction of the National Historic Preservation Act, Section 106 and Antiquities Code information needs.
  10. Items for curation must be prepared in accordance with the most current standards published. This effort shall be a non-collection survey. The Engineer will contact ENV's Archeological Studies Section for a request for housing before sending items to the certified curation facility.
- B. Archeological Intensive Survey - The Engineer shall conduct an Intensive Survey as defined in 13 TAC 26.5(35) and 13 TAC 26.20(2). The Technical Expert shall submit a permit application for a Texas Antiquities Permit and a report on the work conducted under the permit. Permit applications for the conduct of an Archeological Intensive Survey shall follow the current TxDOT On-Line Environmental Compliance Toolkit for Individual Antiquities Permit Applications, which is available from the State. The content for Archeological Intensive Survey reports shall follow the current TxDOT On-Line Environmental Compliance Toolkit for Archeological Survey Reports, which is available from the State. The draft and final report shall also fulfill the reporting requirements for the Texas Antiquities Permit.
- C. General Specifications for Intensive Survey Reports.  
The Engineer shall adhere to the following:
1. All documentation not submitted for curation shall be submitted to the State.
  2. Final survey reports shall be reproduced on archival quality paper. One printed copy of each site form shall be submitted on archival quality paper.

3. Surveys shall fully record all archeological sites present in the project area, to the extent feasible within the scope of a survey.
4. All tables, figures, and maps shall have a number, title, appropriate explanatory note, and a source reference. In addition, where applicable, a north arrow, a scale, and a key shall be displayed. All sections of USGS 7.5' quad sheets shall indicate the name of the sheet.
5. All bibliographic references in reports shall conform to the American Antiquity style guide.
6. Maps and figures for all reports and attachments shall be produced to minimize generation loss and shall be suitable for clear reproduction. Unless necessary, maps and figures shall be 8.5" x 11" pages. Continuation sheets for maps and figures should be used where reduction results in loss of legibility.

#### **120.7. Air Quality Technical Report and Transportation Conformity Report Form**

- A. The Engineer shall prepare a qualitative air quality analysis in accord with the current version of the State's Air Quality Handbook, and Air Quality toolkit. The qualitative analysis shall include:
1. A statement indicating that the county where the project is located is not in attainment of all National Ambient Air Quality Standards (NAAQS)
  2. A statement indicating whether or not the project has been included in, and is consistent with, the current metropolitan transportation plan (MTP). If it is not consistent with the MTP, the State will provide information about the status of the project's inclusion in the MTP.
  3. A statement regarding the NAAQS attainment status of the project area
  4. A statement that Annual Average Daily Traffic (AADT) projections for the project do not exceed 140,000 VPD
  5. Standard construction emissions disclosure language
  6. Qualitative MSAT analysis
  7. Congestion Management Process (CMP) analysis (provided by the State)
  8. Greenhouse Gas (GHG) programmatic analysis (provided by the State) (only if it becomes a requirement in the Air Quality Handbook)
  9. A Project of Air Quality Concern form and consultation partner call for PM 10 non-attainment issues. This does not include a Hot Spot Analysis.
  10. Applicable disclosure statements in the environmental document as prescribed in the SOP for Preparing Air Quality Statements,
  11. The Engineer shall complete the State's Transportation Conformity Report Form (210.01.FRM).

#### **120.8. Traffic Noise Studies**

The Engineer shall:

- A. Perform a traffic noise analysis in accordance with the current version of the State's (FHWA approved) "Guidelines for Analysis and Abatement of Roadway Traffic Noise" The current version of the guidance is located on the State's Traffic Noise Toolkit website located at <http://www.txdot.gov/inside-txdot/division/environmental/compliance-toolkits.html>. Noise analyses shall be performed for all alternatives.
- B. Comply with all noise policy, guidelines and standards found on the State's Traffic Noise Toolkit website located at <http://www.txdot.gov/inside-txdot/division/environmental/compliance-toolkits.html>. Upon request, the State shall provide the Engineer's Technical Expert with existing and predicted (future) traffic data and, when available, aerial photography.
- C. By project location site visit, identify adjacent, land use development and photo document representative receivers that might be impacted by highway traffic noise and may benefit from feasible and reasonable noise abatement.
- D. Determine existing and predicted noise levels for representative receivers, as follows:
  - 1. For transportation activities on new location, take field measurements of existing noise levels. Field measurements shall be accomplished with sound meters that meet or exceed American National Standards Institute (ANSI) S1.4-1983, Type 2.
  - 2. For transportation activities not on new location, perform computer modeling of existing noise levels and predicted (future) noise levels.
  - 3. Computer modeling shall be accomplished with the latest FHWA approved Traffic Noise Model (TNM) software program which must be purchased at the expense of the Engineer's Technical Expert from the software distributor.
- E. Identify impacted receivers in accordance with the absolute and relative impact criteria.
- F. Consider and evaluate all required noise abatement measures for impacted receivers in accordance with the feasible and reasonable criteria.
- G. Propose noise abatement measures that are both feasible and reasonable.
- H. Determine predicted (future) noise impact contours for transportation activities where there is adjacent undeveloped property where residential or commercial development is likely to occur in the near future.
- I. Validate the TNM noise model with field noise measurements performed at representative noise receivers located adjacent to the proposed project. Field noise measurements will be conducted in accordance with TxDOT noise policy and guidance. As part of the TNM model validation process, the noise analysis will include one noise measurement with simultaneous traffic counts at up to two receptor locations for model verification purposes. Documentation consisting of noise monitoring results, traffic counts, and comparisons to the existing TNM noise model will be included in the traffic noise analysis technical report and project files. The Engineer shall schedule, participate in mail out, pay for meeting notices, and facilitate up to three (3) Noise Workshops. This includes preparing layouts, exhibits, compiling meeting minutes, and certified mail notices for up to forty (40) properties.

## **120.9. Water Resources**

- A. The Engineer shall:

1. Address all water quality studies in accordance with Section 303(d) of the Clean Water Act as administered by the Texas Commission on Environmental Quality (TCEQ).
2. Identify if the project is located within five miles of an impaired assessment unit and within the watershed of the impaired assessment unit.
3. Identify whether the project drains to any impaired assessment unit.
4. Provide the location of the project within the watershed of the impaired assessment unit.
5. Identify the impaired assessment unit number, segment name, and segment number.
6. Discuss the Best Management Practices that will be used-particularly at the discharge point to the water body to meet other water quality regulations, such as vegetative swales, silt fencing, compliance with the Texas Pollutant Discharge Elimination System (TPDES).

B. The Engineer shall document the findings in the Surface Water Analysis Form.

#### **120.10. Determining Impacts to Waters of the United States, including Wetlands**

- A. The Engineer shall identify all waters within the boundaries of the project area.
- B. The Engineer shall make a preliminary determination of USACE jurisdiction. Restrict the level of effort to identification without formal delineation
- C. The Engineer shall delineate waters of the United States, including wetlands.
  1. Provide documentation which shall include all field work and compilation of field documentation for wetland delineations. Wetland delineations shall be performed in accordance with the current USACE Wetlands Delineation Manual (Technical Report Y-87-1) and, if appropriate, the Great Plains, Arid West, or Atlantic and Gulf Coastal Plain Supplement to Technical Report Y-87-1.
  2. Stake wetland boundaries in the field.
  3. Map the boundaries of the waters of the United States with the global positioning system per guidance from the USACE-Albuquerque.
- D. When required, the State will provide a land survey of wetland boundaries.
- E. When the environmental service is to apply for a permit, the permit and supporting documentation shall be the report and deliverable.
- F. The Engineer shall document the findings in the Surface Water Analysis Form, 404 Impact Table, and Waters of the US Delineation Report. The Water Resources will include other sections as described in other tasks in this scope of work.

#### **120.11. Floodplain Impacts**

- A. The Engineer shall determine whether the Transportation Activity has the potential to affect floodplains. Studies for floodplain impacts shall fulfill the requirements of Executive Order 11988 and 23 CFR 650, Subpart A.
  1. Briefly describe the watershed characteristics of the study area in terms of land uses and changes in land use that may affect stream discharge.

2. Briefly describe the streams in the study area, including evidence of stream migration, down cutting, or aggradations.
  3. Identify the presence and nature (e.g., zone A, zone AE, zone AE with floodway) of any Federal Emergency Management Agency (FEMA) mapped floodplains. Include the panel number.
  4. Indicate the existence of any significant development associated with the mapped area and identify the jurisdiction responsible for the floodplain.
  5. Identify the locations where an alternative will encroach on the base (100-year) floodplain ("encroachments"), where an alternative will support incompatible floodplain development and the potential impacts of encroachments and floodplain development. This identification should be included in the text and on a map.
  6. Include a list of all jurisdictions having control over floodplains for each alternative.
  7. Where an encroachment or support of incompatible floodplain development results in impacts, the report shall provide more detailed information on the location, impacts and appropriate mitigation measures. In addition, if any alternative (1) results in a floodplain encroachment or supports incompatible floodplain development having significant impacts, or (2) requires a commitment to a particular structure size or type, the report shall include an evaluation and discussion of practicable alternatives to the structure or to the significant encroachment. The report shall include exhibits which display the alternatives, the base floodplains and, where applicable, the regulatory floodplains.
  8. For each alternative encroaching on a designated or regulatory floodplain, the report shall provide a preliminary indication of whether the encroachment would be consistent with or require a revision to the regulatory floodplain. If the preferred alternative encroaches on a regulatory floodplain, the report shall discuss the consistency of the action with the regulatory floodplain. In addition, the report shall document coordination with FEMA and local or state agencies with jurisdiction indicating that revision would be acceptable or that a revision is not required.
  9. If the preferred alternative includes a floodplain encroachment having significant impacts, the report shall include a finding that it is the only practicable alternative as required by 23 CFR 650, Subpart A. The finding shall refer to Executive Order 11988 and 23 CFR 650, Subpart A. In such cases the report shall document compliance with the Executive Order 11988 requirements and shall be supported by the following information:
    - a. The reasons why the proposed action must be located in the floodplain;
    - b. The alternatives considered and why they were not practicable; and
    - c. A statement indicating whether the action conforms to applicable state or local floodplain protection standards;
- B. The Engineer shall document the findings in the Water Resources Technical Report.

## **120.12. Stormwater Permits (Section 402 of the Clean Water Act)**

- A. The Engineer shall:

1. Describe the need to use the TPDES General Permit, TX 150000. The text will describe how the project will comply with the terms of the TPDES, including the Stormwater Pollution Prevention Plan.
  2. Describe the need for Municipal Separate Storm Sewer System (MS4) notification. List MS4 participating municipalities.
- B. The Engineer shall document the findings in the Water Resources Technical Report.

#### **120.13. USACE Permits**

- A. Section 10 of the Rivers and Harbors Act (33 USC 403). The Engineer shall determine whether the Transportation Activity requires a Section 10 permit and upon approval by the State, prepare and submit permit applications to USACE and obtain the permits.
- B. Section 404 of the Clean Water Act (33 USC 1344). The Engineer shall determine whether the Transportation Activity requires a Section 404 permit (Nationwide or Individual Permit (IP)). If required, a PCN will be prepared in accordance with current USACE policies and regulations. This scope does not include an IP.
- C. The Engineer shall keep the State informed during the permit coordination process.

#### **120.14. Biological Evaluation Form and Tier I Site Assessment**

The Engineer shall complete the State's Species Impact Assessment Form and Table, which shall address the following items:

#### **120.15. Threatened or Endangered Species (Endangered Species Act)**

The Engineer shall perform biological services. This scope of work does not include Biological Assessment or Biological Evaluation for coordination with the United States Fish and Wildlife Service (USFWS).

- A. Surveys for Habitat of Protected Species based on the most current State and TPWD Memorandum of Understanding. The Engineer shall:
  1. Perform surveys for protected species habitat. This shall include:
  2. All species listed by the United States Fish and Wildlife Service (USFWS) as threatened or endangered or proposed for listing as threatened or endangered (50 CFR 17.11-12),
  3. All species that are candidates for review for listing by USFWS as threatened or endangered (per most recently updated list in Federal Register),
  4. Species listed as threatened or endangered species or species of greatest conservation need (SGCN) by the State of Texas Threatened and Endangered Species Listings, Texas Park and Wildlife Department (TPWD),
  5. Species protected by the Migratory Bird Treaty Act (50 CFR 10.13) and the Bald and Golden Eagle Protection Act (16 U.S.C. 668-668c).
- B. Examine existing data to determine the likelihood that rare species, protected species, their habitat, or designated critical habitat (per 50 CFR §17.94-95) could be impacted by the Transportation Activity. Existing data must include the Element

Occurrence Identification (EOID) records of the TPWD Natural Diversity Database, following the Guidelines set forth in the most current version of TPWD's Guidelines for TXNDD Data Analysis in State Environmental Documents.

- C. Perform an effect determination pursuant to the Endangered Species Act (ESA) for all federally listed species. A determination of impact must be included for all state-listed species. The determination of effect and impact must be supported by evidence and may require a detailed assessment. Any technical reports used to support the determination(s) must be referenced and provided to the State.
- D. Determine whether critical habitat is present in the study area and whether the Transportation Activity will affect that critical habitat.

## **120.16. Farmland Impacts**

The Engineer shall determine farmland impacts. Identification of farmland impacts shall be in accord with the Farmland Protection Policy Act (FPPA) (7 USC 4201 et. seq.) and the Ecological Resources Handbook (TxDOT Environmental Online Toolkit) guidance on addressing FPPA, which includes determining whether the project is exempt or completion of form AD 1006 or CPA 106 as appropriate.

## **120.17. Initial Assessments of Hazardous Materials Impacts**

The Engineer shall:

- A. The Engineer shall perform an Initial Site Assessment (ISA) for potential hazardous materials impacts for the limits of the study area. The Engineer is responsible acquiring the latest version of TxDOT's Hazardous Materials Initial Site Assessment (ISA) located in the Hazardous Materials Toolkit (<http://www.txdot.gov/inside-txdot/division/environmental/compliance-toolkits/haz-mat.html>).
  - 1. Note: The ISA shall determine the potential for encountering hazardous materials in the study area, including possible environmental liability, increased handling requirements (e.g. soil or groundwater), and potential construction worker health and safety issues.
  - 2. Note: The Engineer is responsible for reviewing and being familiar with the State's guidance related to the development of the ISA and the Hazardous Material process. All guidance and information related to this can be found on the Hazardous Materials Toolkit.
- B. Produce and submit to the State a completed ISA using the State's ISA Environmental Compliance Toolkit guidance format.
- C. The Engineer's completed ISA must include, when applicable, full copies of list search reports, including maps depicting locations, copies of agency file information, photographs, recommendations, and any other supporting information gathered by the Engineer to complete the ISA.
- D. Based on the ISA information, the Engineer shall provide the State a report discussing the known or potential hazardous materials impacts suitable for

inclusion in the environmental document. The report of hazardous materials impacts must include, when applicable:

1. A concise summary of relevant information gathered during the ISA, including sufficient information to show that the study area for the Transportation Activity was adequately investigated for known or potential hazardous material contamination.
  2. A concise description of the scope of the hazardous materials ISA, disclosure of any limitations of the assessment, and a statement indicating who performed the assessment.
  3. A concise summary of the findings of the assessment for each alternative considered, along with an opinion of the potential of an identified site to impact the project during construction.
  4. A discussion of any commitments recommended for performing further investigation of suspect areas, and justification for postponement of further investigation.
  5. A summary of efforts to be employed by the State to avoid or minimize involvement with known or suspected hazardous material contamination sites during construction, and justification for not avoiding contaminated sites within the preferred alternative or corridor alignment.
  6. Disclosure of known or suspected hazardous material contamination that is anticipated to be encountered during construction.
  7. A discussion of any required or recommended special considerations, contingencies or provisions to handle known or suspected hazardous material contamination during right-of-way negotiation and acquisition, property management, design and construction.
  8. A summary of any early coordination or consultation conducted with the regulatory agencies, local entities or property owners.
  9. A discussion of any further hazardous materials related coordination with, and approvals or permits required from, the regulatory agencies or other entities.
- E. Should the findings of the ISA conclude that additional investigation, special considerations, or other commitments from the State are required during future stages of project development, the Engineer shall review those findings and commitments with the State prior to completing the hazardous materials discussion for the environmental document.

#### **120.18. Indirect Impacts**

The Engineer shall prepare an Indirect Impacts analysis per the State's July 2016 guidance. The Engineer shall complete the Induced Growth Indirect Impacts Decision Tree and Risk Assessment for Indirect Impacts and shall coordinate with the State for approval.

#### **120.19. Cumulative Impacts**

The Engineer shall prepare a Cumulative Impacts analysis per the State's July 2016 guidance. The Engineer shall complete the Cumulative Impacts Decision Tree and Risk Assessment for Cumulative Impacts and shall coordinate with the State for approval.

#### **120.20. Section 4(f) and Chapter 26**

- A. The Engineer shall identify if a Section 4(f) resource is impacted.
- B. Chapter 26 of the Texas Parks and Wildlife Code (PWC) protects any public land designated and used as a park, recreation area, scientific area, wildlife refuge, or historic area from use or take from such land. The Engineer shall determine if such public land(s) would be affected by project alternatives.
- C. This scope of work does not include Section 4(f) evaluations (de minimis, Individual, or Programmatic).

#### **120.21. Section 6(f) Evaluation**

The Engineer shall determine if Land and Water Conservation Fund Act funds were used for the Section 4(f) property in accordance with the regulatory requirements and TPWD guidelines.

#### **120.22. Reference Documents**

The Engineer shall adhere to the content of TxDOT's On-Line Environmental Compliance Toolkit guidance

#### **120.23. Public Involvement (23 CFR §771.111)**

The Engineer shall assist the State with planning and facilitating one public meeting and one public hearing. The Engineer shall also assist the State in coordinating, preparing and facilitating up to three (3) stakeholder meetings to be held throughout the study.

- A. Agency Coordination and Public Involvement
  1. The Engineer shall assist the State in conducting meetings with various agencies to discuss and review the schematic design. The Engineer shall document and respond to issues related to the schematic design.
  2. The Engineer shall assist in conducting a public meeting and public hearing during the project development process. The Engineer shall prepare schematic exhibits, constraints maps, other necessary exhibits, and assist the State in the presentation.
  3. The Engineer shall prepare the adjacent property owner list, mail out and pay for meeting notices, notice of public meeting and hearing, draft letter to public officials, prepare, publish and pay for notices to major and local newspaper, reserve public meeting and hearing location, hire court reporter and law enforcement for public hearing, audio and visual rental equipment, and assist with conducting public meeting and hearing. The Engineer shall attend pre-meetings at the State's District in preparation for every meeting and hearing, as directed by the State.
  4. Compile public comments received and responses to comments into a summary of public meeting; the public meeting into a documentation packet of public meeting and the public hearing into a Public Hearing Documentation Packet.

B. The Engineer shall:

1. Perform public involvement activities in accordance with TAC, Title 43, Part 1, Chapter 2 and 36 CFR 800.2.
2. Public involvement activities must be carried out in compliance with EO 13166 and EO 12898.
3. Compile, maintain and update a mailing list of people, agencies and organizations interested in the Transportation Activity.
4. Make all arrangements and pay for meetings with affected property owners (MAPOs), public meetings and hearings, including the site of the meetings, mailing and publishing notices, preparation of exhibits, provision for taping or transcription of proceedings, and any other arrangements as directed by the State. The Engineer shall not hold public meetings or hearings in the absence of State personnel.
5. Submit all legal notices to the State for review.
6. Arrange a meeting with the State to review all exhibits and other materials to be used prior to public meeting or hearings.
7. Obtain the State's approval for all legal notices, exhibits, and other materials.
8. Provide personnel to staff meetings and hearings, including a translator and people to perform registration, make presentations, and answer questions. Staffing levels of personnel to be provided shall be identified.
9. Develop and submit to the State a public meeting documentation packet consistent with the Environmental Compliance Toolkits. The documentation packet must be included in the environmental document.
10. Develop and submit to the State a report consistent with the Environmental Compliance Toolkits

**FUNCTION CODE 130(130) – RIGHT-OF-WAY (ROW) DATA**

**130.1. General Requirements**

A. Traffic Control

The Engineer's Surveyor must control traffic in and near surveying operations adequately to comply with provisions of the latest edition of the Texas Manual on Uniform Traffic Control Devices – Part VI which can be found on the State's internet site.

In the event field crew personnel must divert traffic or close traveled lanes, the Engineer's Surveyor must prepare a Traffic Control Plan based upon principles outlined in the latest edition of the Texas Manual on Uniform Traffic Control Devices – Part VI. The Engineer's Surveyor must not commence the work requiring the traffic control plan until the plan has been approved by the State. While on the job site, the field crew must possess a copy of the approved plan and must present to the State's personnel for inspection upon request.

B. Underground Excavation

The Engineer's Surveyor must contact the "Texas Excavation Safety System, Inc." (DIGTESS), or call telephone number 811, to mark underground utilities prior to digging the holes for monuments, as necessary. The Engineer's Surveyor must maintain documentation of all notification calls. The Engineer's Surveyor must comply with the States excavation laws as they appear in the Texas Administrative

Code (TAC).

C. Preventative Measures to Prevent the Spread of Oak Wilt Contamination

The Engineer's Surveyor must take the following preventive measures while cutting, pruning, or removing oak trees in counties which have confirmed cases of Oak Wilt or at the direction of the State:

1. When possible, employ alternative methods instead of pruning or cutting oak trees.
2. When possible, perform necessary pruning and cutting of healthy trees during the winter months of January and February when Sap Beetles are least active. Also, if possible, avoid pruning or cutting during Spring months when Sap Beetles are most active.
3. Treat wounds with pruning paint in Oak Wilt infected counties to discourage insects, especially during warm weather.
4. Sterilize all pruning tools between each tree with either Lysol™ spray or a 70 percent rubbing alcohol solution. The use of chlorine bleach solutions to sterilize pruning tools is discouraged due to premature oxidation or rusting of steel parts.
5. Destroy the tree cuttings by burning or burying the wood or dispose of the wood in another approved method.

D. Additional Requirements

1. Adherence to schedule

If at any time during the Contract Period the Engineer's Surveyor determines that it is unable to meet a scheduled submission date, the Engineer's Surveyor must notify the State in writing immediately. This notification must include an explanation as to the reason(s) for the delay and a revised submission schedule, which shall to the extent possible, incorporate a plan to recover days lost as a result of subject delay.

If at any time during the Contract Period the Engineer's Surveyor encounters unforeseen circumstances that might materially affect the scope, complexity or character of the work authorized by the State, the Engineer's Surveyor must notify the State in writing immediately with a complete description of the circumstances encountered.

2. Transmittal

The Engineer's Surveyor must include with all documents submitted to the State a letter of transmittal that includes the highway number, project limits, county, CSJ, contract number, work authorization number, and an inventory of attachments.

3. Right-of-entry

The Engineer's Surveyor must secure permission to enter private property for purposes of survey. It is the stated policy of the State to make every effort to maintain positive relations with the general public. In pursuance of that policy, the Engineer's Surveyor must not commit acts which will result in damage to private property. The Engineer's Surveyor must make every effort to comply with the wishes and address the concerns of private property owners.

E. Compensation

1. The Engineer shall include the Engineer's Surveyor's invoice with payment requests.

2. Progress Report

The Engineer's Surveyor must submit a monthly progress report electronically by the 5th day of each month following the month through which status is being

reported. Progress and percent complete must be according to the task as included in the scope.

With each payment request, the Engineer's Surveyor must submit the corresponding project progress report that must, as a minimum, include the percentage of total work complete as of the date of the payment request and a description of current work activity. The percentage of total work complete must be based on the best judgment of the Engineer's Surveyor as to the percentage of actual work complete and not simply on the percentage of funds expended.

### **130.2. General Standards for Surveying**

All surveys shall meet or exceed the standards set in the Professional Land Surveying Practices Act, the General Rules of Procedures and Practices promulgated by the Texas Board of Professional Engineers and Land Surveyors (TBPELS), and the Texas Department of Transportation (TxDOT) TxDOT Survey Manual, latest edition, and shall be accomplished in an organized and professional manner, subject to the approval of the State.

The Engineer's Surveyor must use the State's ROW Vol. 1 - Procedures Preliminary to Release, (online at: <http://onlinemanuals.txdot.gov/txdotmanuals/ppr/index.htm>) and the TxDOT Survey Manual, latest edition, as the basis for the format and preparation of all right-of-way documents produced, including Right-of-Way (ROW) maps, property descriptions (including parcel plats), and other Right-of-Way work products, unless otherwise specified by the State.

The Engineer's Surveyor must use the North American Datum of 1983 (NAD83), Texas Coordinate System of 1983 (State Plane Coordinates), applicable to the zone or zones in which the work is performed, with values in U.S. Survey Feet, as the basis for all horizontal coordinates derived, unless otherwise directed by the State. The Engineer's Surveyor must use the datum adjustment currently in use by the State unless otherwise specified by the State.

Project or surface coordinates must be calculated by applying a Combined Adjustment Factor (CAF) to State Plane Coordinate values. The State may direct the Engineer's Surveyor to use a specific CAF for a project to: a) match existing or ongoing projects, b) conform to a county-wide surface adjustment factor, or c) be calculated specifically for the project area.

Elevations must be based on the North American Vertical Datum 88 (NAVD88), unless otherwise specified by the State.

All GPS work, whether primary control surveys or other, must meet or exceed the current TxDOT Survey Manual, latest edition, to the order of accuracy specified in the categories listed below or in a work authorization. If the order of accuracy is not specified in this Contract or in a work authorization, the work must meet or exceed the order of accuracy specified in the publications listed in this paragraph.

All conventional horizontal and vertical control surveys must meet or exceed the TxDOT Survey Manual, latest edition, and the Texas Society of Professional Surveyors (TSPS)

Manual of Practice for Land Surveying in the State of Texas, latest edition, to the order of accuracy specified, and in the categories listed below or in a work authorization. If the order of accuracy is not specified in this Contract or in a work authorization, the work must meet or exceed the order of accuracy specified in the publications listed in this paragraph.

In order to ensure accuracy and accountability of the services provided under this Contract, the State may require the Engineer's Surveyor to certify work performed under this Contract as true and correct according to FGCS standards, the TxDOT Survey Manual, latest edition, or the TSPS Manual of Practice for Land Surveying in the State of Texas, as applicable.

The Engineer's Surveyor must provide temporary signing and traffic control in and around survey operations; the signing and traffic control must comply with provisions of the Texas Manual of Uniform Traffic Control Devices. The Engineer's Surveyor must provide all signs, flags and safety equipment. The Engineer's Surveyor must notify the Public Information Office of the District where the work is to be performed at least five working days in advance of any lane closures.

The Engineer's Surveyor must provide all personnel, equipment, and materials necessary for the performance of the activities required by this agreement or by any work authorization.

The Engineer's Surveyor must provide Survey Data (original and processed) to the State on a compact disk or other approved medium. The Survey Data must be fully compatible with the State's computer system and with programs in use by the State at the time of the submission, without further modification or conversion. The current program formats used by the State are: Microsoft Office Word 2010 for word processing, MicroStation V8i and GEOPAK Survey for graphics applications and ArcGIS for its Geo-Database platform. Data collection programs must be compatible with the current import formats allowed by GEOPAK Survey and be attributed with current Feature Codes. The State may replace these programs.

If requested in writing by the Engineer's Surveyor, the State may allow variations from these software applications or other requirements listed.

The Engineer's Surveyor must perform Quality Control/Quality Assurance on all procedures, field surveys, data, and products prior to delivery to the State. The State may also require the Engineer's Surveyor to review the survey work performed by other surveyors. If, at any time, during the course of reviewing a submittal of any item it becomes apparent to the State that the submittal contains errors, omissions, and inconsistencies, the State may cease its review and return the submittal to the Engineer's Surveyor immediately for appropriate action by the Engineer's Surveyor. A submittal returned to the Engineer's Surveyor for this reason is not a submittal for purposes of the submission schedule.

The Standards for services that are not boundary-related but that relate to surveying for engineering projects may be determined by the construction specifications, design specifications, or as specified by the State.

### **130.3. Specific Work To Be Performed**

The Engineer's Surveyor must perform surveying services for projects and locations as directed by the State per the function codes and description of work provided below.

#### **A. ROW MAPPING**

The Engineer's Surveyor must prepare GIS parcel features for TxDOT online mapping system (Real Property Asset Map or TxDOTConnect or both) and signed and sealed property descriptions for each parcel. The standards and required deliverables are those detailed in Chapter 4 of the TxDOT ROW Preliminary Procedures for the Authority to Proceed manual.

#### **B. TRADITIONAL ROW MAP**

If requested by the State in a work authorization, the Engineer's Surveyor must prepare a traditional ROW map.

The traditional ROW Map includes the performance of the ground surveys and preparation of parcel maps, legal descriptions (metes and bounds descriptions), and ROW maps.

##### **1. PURPOSE**

The purpose of a traditional ROW map is to prepare documents suitable for the acquisition of real property interests and the probable issuance of a title policy.

##### **2. DEFINITIONS**

For purposes of this Contract, the following definitions shall apply:

- a. Abstract Map (Working Sketch) – A drawing to scale prepared from record documents depicting proposed right-of-way lines, existing right-of-way lines, easement lines, and private property lines with relevant grantee names, recording data, and recording dates.
- b. Closure/Area Calculation Sheet – A computer generated print-out of the area and the perimeter bearings, distances, curve data, and coordinates of an individual parcel of land to be acquired.
- c. Denial of Access Line – A line which indicates specific location where access to the roadway is denied.
- d. Property Description – A document prepared as an exhibit for the conveyance of a property interest, reflecting a boundary survey, signed and sealed by a Registered Professional Land Surveyor (RPLS), attached to an acquisition deed as Exhibit A, and consists of the following two (2) parts:
  - (1) A written metes and bounds description delineating the area and the boundary and describing the location of an individual parcel of land unique to all other parcels of land.
  - (2) A parcel plat – An 8 ½ inch by 11-inch formatted drawing to scale depicting all the information shown on the right-of-way map regarding an individual parcel of land to be acquired.
- e. Owner – The most current title holder of record as determined by a study of the Real Property Records.
- f. Parent Tract – A unit or contiguous units of land under one ownership, comprising a single marketable tract of land consistent with the principle of highest and best use.

A parent tract may be described by a single instrument or several instruments. A single parent tract cannot be severed by a public right-of-way, easement, or separate ownership which destroys unity of use.

- g. Parent Tract Inset – A small line drawing, to an appropriate scale, of the parent tract perimeter placed upon the right-of-way map in the proximity of the respective parcel. Parent tract insets are used in cases where the parent tract cannot be shown to the same scale as the right-of-way map. Since parent tract insets are used to identify the limits and location of parent tracts, they must include public right-of-way, utility easements and fee strips, and identifiable water courses which bound the parent tract.
- h. Point of Beginning (P.O.B.) – A corner of the parcel of land to be acquired, located on the proposed right-of-way line and being the beginning terminus of the first course of the property description.
- i. Point of Commencing (P.O.C.) – A monumented property corner which can be identified in the Real Property Records and is located outside the proposed right-of-way corridor. For title purposes, the point of commencing must be a monumented back corner of the parent tract. In the event a monumented back corner of the parent tract cannot be recovered, the nearest identifiable monumented property corner located outside the proposed right-of-way corridor may be used.
- j. Preliminary Right-of-Way Layout – A drawing to scale depicting proposed right-of-way lines; existing right-of-way lines; proposed pavement; access denial lines; the proposed centerline alignment, private property lines; easement lines; visible improvements; visible utilities; and the station and offset from the centerline alignment to each Point of Curvature (PC), Point of Tangency (PT), and angle point in the proposed right-of-way lines and to each PC, PT, and angle point in the existing right-of-way lines in areas of no proposed acquisition.
- k. Right-of-Way Maps – A series of 22 inch by 34 inch drawings to scale depicting the results of relevant elements of records research, field work, analysis, computation, and map making required to determine title, delineate areas and boundaries, and locate and describe utilities and improvements to the extent necessary to appraise the value and negotiate the acquisition of individual parcels of private land for a proposed right-of-way project.

### 3. PROCEDURE

All standards, procedures and equipment used by the Engineer's Surveyor shall be such that, at a minimum, the results of the survey shall be in compliance with the "Precision and Accuracy Requirements" set forth by the latest Board Rule as promulgated by the Texas Board of Professional Land Surveying (TBPLS).

#### a. Abstract Map (Working Sketch)

The Engineer's Surveyor shall prepare an abstract map sufficient to determine the following:

- (1) Any and all interests of public record held in the land to be acquired.
- (2) The total record holdings to be acquired from an owner contiguous to a land.
- (3) Any and all interests in land held in common to be acquired (shopping mall parking lots, subdivision reserves, etc.)
- (4) Any and all improvements proposed by other agencies which may have a bearing on project development.
- (5) All called monuments, bearings, and distances as per recorded information.

- b. Right-of-Way Map (NOT PART OF THIS SCOPE)  
THIS SECTION SHALL BE DONE AS ADDITIONAL  
SERVICES ONCE THE ROUTE HAS BEEN SELECTED  
AND FINALIZED.

*The Engineer's Surveyor shall field locate items such as: property corners, existing right-of-way markers, improvements, and visible utilities. The Engineer's Surveyor shall verify and update the planimetric file as directed by the State.*

*The Engineer's Surveyor shall prepare a right-of-way map for each proposed right-of-way project. A right-of-way map must include a title sheet, an index sheet, a survey control index sheet, a horizontal control data sheet, and sufficient plan sheets to cover the proposed project, and other sheets as directed by the State. The State has developed standard title sheets, index sheets, and plan sheets, copies of which the Engineer's Surveyor shall request and secure for all purposes of this Contract.*

*By mutual agreement between the TBPLS and the State, right-of-way maps need not be signed and sealed by a RPLS.*

*Plan sheets must include, but need not be limited to, the following items of information:*

- (1) Proposed right-of-way lines delineated with appropriate bearings, distances, and curve data. Curve data must include the radius, delta angle, arc length, and long chord bearing and distance.*
- (2) Existing right-of-way lines delineated with appropriate bearings, distances, and curve data to the extent necessary to describe the individual parcels of land to be acquired. Curve data must include the radius, delta angle, arc length, and long chord bearing and distance.*
- (3) The proposed project baseline alignment delineated with appropriate bearings, distances, and curve data. Curve data must include the station of the curve, Point of Intersection (PI), radius, delta angle, arc length, tangent length, long chord bearing and distance, and the N and E coordinates of the curve PI. All alignment PCs, PTs, and even 500 foot stations must be labeled as to station.*
- (4) Proposed paving lines combined with relevant existing paving lines must be shown to the extent necessary to compile a complete picture of proposed traffic movements. Proposed paving on the final product submitted to the State must be shaded, with a dot pattern or highlighted by some other means acceptable to the State.*
- (5) Denial of Access lines must be shown sufficiently to indicate areas where access is to be denied and where access is to be permitted.*
- (6) Private property lines must be delineated with appropriate bearings, distances, and curve data to the extent necessary to describe the individual parcels of land to be acquired. Curve data shall include the radius, delta angle, arc length, and long chord bearing and distance.*
- (7) League lines and survey lines must be shown and identified by name and abstract number.*
- (8) County lines and city limit lines must be located and identified by name.*
- (9) A north arrow must be shown on each sheet, and, if possible, located in the upper right corner of the sheet.*

- (10) *Monumentation set or found must be shown and described as to material and size.*
- (11) *A station and offset must be shown for each PC, PT, and angle point in the proposed right-of-way lines. Stations and offsets shall be shown with respect to the proposed centerline alignment.*
- (12) *Intersecting and adjoining public right-of-ways must be shown and identified by name, right-of-way width, and recording data.*
- (13) *Railroads must be shown and identified by name, right-of-way width, and recording data.*
- (14) *Utility corridors must be identified as to easement or fee.*
- (15) *Easements and fee strips must be shown and identified by width, owner, and recording data.*
- (16) *Building lines or set-back lines must be shown and identified.*
- (17) *Visible improvements located within the proposed right-of-way corridor or within 50 feet of a proposed right-of-way line must be shown and identified.*
- (18) *Structures must be identified as commercial or residential, by number of stories, and as to type (brick, wood frame, etc.).*
- (19) *Structures which are severed by a proposed right-of-way line must be dimensioned to the extent necessary to completely delineate the severed parts.*
- (20) *Parking areas, billboards, and other on-premise signs which are severed by a proposed right-of-way line must be dimensioned to the extent necessary to delineate that portion of the parking area, billboard, or sign which is located within the proposed right-of-way corridor.*
- (21) *In cases where structures are located outside the proposed right-of-way corridor and within ten feet of a proposed right-of-way line, the shortest distance between the structure and the proposed right-of-way line must be shown.*
- (22) *If the structure is an element of the planimetric furnished to the Engineer's Surveyor by the State, the Engineer's Surveyor may snap to the structure to determine the shortest distance to the proposed right-of-way line. However, if the distance is less than three feet, the Engineer's Surveyor shall verify the distance in the field.*
- (23) *Visible utilities located within the proposed right-of-way corridor or within 50 feet of a proposed right-of-way line must be shown and identified.*
- (24) *Visible location of vents and filler caps of underground fuel storage tanks situated within the proposed right-of-way corridor or within 50 feet of the corridor must be determined and shown.*
- (25) *Points of commencing and points of beginning must be shown and labeled. Points of beginning must be shown with their respective N and E surface coordinates. As an exception, a point of commencing will not be required in the case of a total taking without a remainder.*
- (26) *Each parcel of land to be acquired must be identified by a parcel number which shall appear in the ownership tabulation and on the right-of-way map in the proximity of the respective parcel. If the Engineer's Surveyor is unfamiliar with the criteria used by the State to*

*assign parcel numbers, the Engineer's Surveyor shall seek the assistance of the State at the time the abstract map is complete.*

- (27) An ownership tabulation must be shown that includes the parcel number, existing area of the parent tract, lot(s) and block(s) constituting the parent tract when applicable, owner's name, type of conveyance, film code, county clerk's file number, taking area, and remaining area of the parent tract located left and right of the centerline alignment or both. Types of conveyance, film code and file numbers refer to conveyances to the State and will be added to the right-of-way map by the State at a later date. The Engineer's Surveyor must provide several blank lines in the tabulation block to facilitate future map additions.*
  - (28) A parent tract inset must be shown for each parent tract which cannot be shown to scale on the right-of-way map. The use of broken scale lines must be avoided. When parent tract insets are used, the point of commencing with the appropriate bearing and distance to the point of beginning may be shown on the parent tract inset.*
  - (29) A note must be included on the title sheet and each map sheet stating the source of bearings, coordinates, and datum used. The note must also include the National Geodetic Survey (NGS) or other basis monument(s) name or identification number, State Plane Coordinate zone information, EPOCH information, Grid or Surface values and the Combined Adjustment Factor or Surface Adjustment Factor.*
  - (30) Appropriate notes must be included on the title sheet and each map sheet stating the following:*
    - i. Month(s) and year abstracting upon which the map is based.*
    - ii. Month(s) and year field surveys were conducted upon which the map is based.*
    - iii. Month and year the map was completed by the Engineer's Surveyor.*
  - (31) The right-of-way Control-Section-Job (CSJ) number, if available, shall be shown on each right-of-way map sheet.*
  - (32) The Engineer's Surveyor shall place four tick marks, one in each quadrant of the map sheet, showing the Latitude and Longitude (Lat/Long) and the surface coordinate of each mark. The tick marks may be placed on the match lines of each map sheet, if convenient. A foot note must also be placed on the sheet defining the tick marks as Lat/Long in Decimal Degrees.*
- c. Exhibits*
- The Engineer's Surveyor shall prepare a Property Description for each parcel or tract consisting of two parts: (1) a metes and bounds description of the property and (2) a parcel plat. Each part of a Property Description must be signed and sealed by a RPLS.*
- (1) Metes and bounds description*

*A metes and bounds description must be prepared for each parcel of land to be acquired. The State has developed standard formats for metes and bounds descriptions, copies of which the Engineer's Surveyor shall request and secure for all purposes of this Contract. Metes and bounds descriptions must include, but need not be limited*

to, the following items of information:

- i. *State, County, and Survey within which the proposed parcel of land to be acquired is located.*
- ii. *A reference to unrecorded and recorded subdivisions by name, lot, block, and recording data to the extent applicable.*
- iii. *A reference by name to the grantor and grantee, date and recording data of the most current instrument(s) of conveyance describing the parent tract.*

*Where possible, the Engineer shall use execution dates in deed references as opposed to recording or filing dates. In any case, the metes and bounds description shall make clear which date is being used.*

- i. *A point of commencing.*
- ii. *A point of beginning with the appropriate N and E surface coordinates.*
- iii. *A series of courses, identified by number and proceeding in a clockwise direction, describing the perimeter of the parcel of land to be acquired, and delineated with appropriate bearings, distances, and curve data.*

*Curve data must include the radius, delta angle, arc length, and long chord bearing and distance.*

*Each course must be identified either as a proposed right-of-way line, an existing right-of-way line, or a property line of the parent tract. Each property line of the parent tract must be described with an appropriate ad joiner call.*

- i. *A description of all monumentation set or found shall include, as a minimum, size and material.*
- ii. *A reference to the source of bearings, coordinates, and datum used.*

(2) *Parcel plat*

*A parcel plat must be prepared for each parcel of land to be acquired. The State has developed standard formats for parcel plats, copies of which the Engineer's Surveyor shall request and secure for all purposes in this Contract. Parcel plats must include each and every item of information shown on the right-of-way map which concerns the individual parcel.*

3. ADHERENCE TO STANDARDS

For purposes of clarity, consistency, and ease of understanding, the State, as an acquiring agency of private property for public use, has adopted standards and formats for right-of-way map which have proven to facilitate the processes of negotiation, appraisal, relocation assistance, and condemnation. The Engineer's Surveyor shall adhere to these standards and formats to every extent possible to ensure that the needs of the State are met.

4. GENERAL SPECIFICATIONS

For purposes of this Contract, the following general specifications for a right-of-way map apply:

- a. Completed right-of-way maps must be submitted to the State in both Microstation CADD files and Adobe PDF format that conform to producing a final print or plot which is 22 inches by 34 inches in size with a 21 inch by

32 inch printed border positioned  $\frac{1}{2}$  inch from the top, bottom, and right edge of the sheet.

- b. Parcel plats must be submitted to the State on 8  $\frac{1}{2}$  inch by 11-inch bond paper with respective borders of 7  $\frac{1}{2}$  inches by 10 inches, positioned  $\frac{1}{2}$  inch from the top, bottom, and right edge of the sheet. Match lines must be used where more than one sheet is required.
- c. Right-of-way maps must be drawn to a scale of 1 inch = 50 feet. An appropriate scale other than 1 inch = 50 feet may be used on some proposed right-of-way projects with prior approval by the State.
- d. The smallest size lettering acceptable on a right-of-way map shall be  $\frac{1}{10}$  of one inch (Leroy #100) because right-of-way maps are reduced in size by one-half for archiving purposes, t . A right-of-way map which contains any lettering smaller than  $\frac{1}{10}$  of one inch will not be accepted by the State.
- e. Parcel plats must be drawn to a preferred scale of 1 inch = 50 feet. An appropriate scale other than 1 inch = 50 feet may be used on some proposed right-of-way projects with prior approval by the State. In the case of a very large parcel which would be difficult to show with clarity on a single 8  $\frac{1}{2}$  inch by 11-inch sheet, the Engineer's Surveyor shall use multiple 8  $\frac{1}{2}$  inch by 11 inch sheets with matching lines.
- f. The smallest size lettering acceptable on a parcel plat shall be 0.06 of an inch (Leroy #60).
- g. Property descriptions shall be submitted on 8  $\frac{1}{2}$  inch by 11-inch bond paper.
- h. The Engineer's Surveyor shall obtain State approval prior to using a paper product not previously approved by the State.

#### 5. GENERAL REQUIREMENTS

For purposes of this Contract, the following general requirements shall apply:

- a. Copies of instruments of record submitted to the State must be indexed by parcel number.
- b. Coordinates appearing on right-of-way maps, on parcel plats, and in property descriptions must be surface coordinates based on the Texas Coordinate System. The appropriate combined adjustment factors (sea level factor multiplied by the scale factor) for each zone of the coordinate system, which have been developed by the State, must be noted.  
In order to obtain surface coordinates, the Engineer's Surveyor shall multiply grid coordinates by the appropriate combined adjustment factor for each zone, as provided by the State (The Grid coordinates multiplied by the combined adjustment factor = surface coordinates).
- c. Line and curve tables may be used when necessary.
- d. The number of centerline alignment stations to be shown on a single plan sheet are restricted to the extent necessary to allow approximately four inches between match lines and sheet borders for future details and notes.
- e. A minimum four inch by four inch space shall be reserved at the bottom right corner of each map sheet for future revision notes.
- f. Based on the discretion and direction of the State, a 5/8-inch Iron Rod with the State's Aluminum Cap (or other appropriate monument) may be set on the proposed right-of-way line, and may be replaced at a later date with the State's Type II right-of-way marker.

When the State's 5/8" iron rod with the State's Aluminum Cap is set for PCs, PTs, Pls, and 1500 foot stations, the double asterisk symbol (\*\*) must be

shown on the map sheets and written into and shown in the property description and must be accompanied by the following note:

*\*\*The monument described and set may be replaced with the State's Type II right-of-way marker upon the completion of the construction project, under the supervision of a RPLS, either employed or retained by the State.*

7. GIS SUBMISSION REQUIREMENTS AND STANDARDS

All ROW Mapping project work authorizations are subject to the standards and required ArcGIS deliverables detailed in Chapter 4 of the TxDOT ROW Preliminary Procedures for the Authority to Proceed manual.

8. ELECTRONIC RIGHT-OF-WAY MAP STANDARDS

The primary purpose of this section is to provide instructions for the graphics standards, file management structure, and naming conventions, for right-of-way map electronic deliverables submitted to the State's Right-of-Way Division by the Districts, other Divisions, and Consultants, as an integral part of the right-of-way map package.

The software, file types and file formats must be compatible with those used by the District/Division Design for Schematics (e.g., native *MicroStation V8i* files for graphics, *Microsoft Office Word 2010* for metes and bounds descriptions).

a. *MicroStation V8i*

All graphic files for Map Sheets and Parcel Plats must be native DGN files created using *MicroStation V8i* with the State's current seed files and the State's workspace environment, settings, and resource files.

b. Level Library Files

The Engineer's Surveyor shall use the State's current MicroStation V8i Level Library Files for a right-of-way map. The files contain all the predefined levels that will normally be needed for a right-of-way map and to show existing utilities.

c. Separate DGN Files for Each Map Sheet

The Engineer's Surveyor shall provide one DGN file for each map sheet so that each right-of-way map sheet is spatially correct (snapping on elements gives correct coordinate values). This allows multiple users to work on different sheets at the same time from a server in production, with all the sheets utilizing the same master reference files. (Note: It is possible to have all the sheets in one DGN, but only one person at a time would be able to work on the project.)

The sheet file naming convention is "ROW CSJ\_Sheet Number.dgn", with an example as follows: "212104065\_S01.dgn"

In the example above, the first nine (9) numbers "212104065" is the right-of-way CSJ for the project and "S01" is the sheet number, beginning with number 1 as the cover sheet.

d. Format of the MDF/MRF (Master Design File or Master Right-of-Way Files) DGN Reference Files and Map Sheet Naming Conventions

The recommended naming prefix for design files is MDF (Master Design File). Therefore, the prefix must be different for the right-of-way files because the location of the existing and proposed right-of-way in the design files from the schematic will change to some degree after an on the ground

survey is made for a right-of-way map. Therefore, the prefix could be MRF for Master Right-of-Way File.

The corrected Master Right-of-Way Files shall be given to the design engineer to be used in the final PS&E so that all features of construction and the relocation of utilities shall be correctly placed in relation to the highway right-of-way and the right-of-way of cross streets or roadways.

The Master Right-of-Way File naming convention is: "MRF ROW CSJ\_Logical Name.dgn", with examples as follows:  
MRF212104065\_Schematic90.dgn (Schematic layout 90% submittal);  
MRF212104065\_Schematic100.dgn (Schematic layout 100% submittal);  
MRF212104065\_SchemApprov.dgn (Final Approved [State & FHWA] Schematic);  
MRF212104065\_PSEDesign.dgn (Final P.S.&E. Design);  
MRF212104065\_ExROW.dgn (Existing right-of-way determined by RPLS);  
MRF212104065\_PropROW.dgn (Proposed right-of-way of final design);  
MRF212104065\_DeedPlot.dgn (Deed Record);  
MRF212104065\_Planimetric.dgn (Aerial mapping topography);  
MRF212104065\_ROWTopo.dgn (Improvements data collection);  
MRF212104065\_DesignTopo.dgn (Design level data collection topography); MRF212104065\_ExUtil.dgn (Existing utilities), etc.

All sheet files with a plan view must have the MRF referenced to allow more than one sheet file to be worked on at the same time.

- e. File Structure of Master and Reference DGN Files  
If possible, the file structure will not have any subfolders, to allow better transfer of data to different PC or server drive names or CD/DVD's without path problems to reference files when the sheet files are opened.
- f. Lines Weights, Line Styles, Colors, Text Size, Text Fonts, Scale, and Annotations

Legibility is the primary concern when choosing the scale, line weights and text size. Not only must the sheets be legible at full scale sheet size (22 inches x 34 inches), they must be completely legible at half scale sheet size (11 inches x 17 inches). Even if the originals or first-generation plots are legible, the reproductions (copies) must also be legible.

The normal scales for the full-scale sheet size must be 1 inch = 50 feet (urban) and 1 inch = 100 feet (rural), which shall be 1 inch = 100 feet and 1 inch = 200 feet, respectively, when plotted or reduced to the half scale sheet size.

Minimum line weights, text size and text font are dictated by legibility at half scale sheet size (11 inches x 17 inches). Even if the originals or first-generation plots are legible, the reproductions (copies) must also be legible.

Standard cell library: TxdotSurv\_04.cel or current State cell files; Standard

Font: 1 Leroy; and standard State color tables: V256COLR.ctb or Txgpk.ctb.

The Engineer's Surveyor shall use the State's current *GEOPAK Survey* SMD file that sets up new feature codes in SMD file for alignment chains, parcel chains and survey chains that can be drawn by *GEOPAK Survey* from the GPK file with the correct line styles, colors and weights to the designated levels loaded into the dgn by the State's current level library files.

The Engineer's Surveyor shall use *MicroStation Packager* for the submission of electronic deliverables, which would capture any non-State standard rsc, cel, text, etc. files that were used in the map that look and plot differently in the State's *MicroStation V8i* workspace.

- g. Text and Line Colors When Using Color Digital Orthoimagery in the Background

The predominate colors of the digital orthoimagery (greens, browns, etc) dictate which line and text colors stand out and are legible. Some degree of trial and error is sometimes needed.

- h. Required Data in the *GEOPAK* Right-of-Way GPK File

Alignments, chains of proposed and existing right-of-way lines, parent tracts and taking parcels, and all otherpoints collected in the field (start with schematic or design GPK file) are required.

If the design GPK file is too detailed for right-of-way use, input files can be created for the information sought from the design GPK file to load into the right-of-way GPK file.

- i. Surface Coordinate and the ROW GIS Geo-Database

Surface adjustment factors and basis of datum must be well documented in the electronic deliverables "file structure/deliverables read me" file.

- j. Requirements for Electronic Deliverables

- (1) Native *MicroStation V8i* DGN files (reference files, sheets files, and parcel plats files);
- (2) *GEOPAK Survey* GPK files;
- (3) Separate comma delimited point files (ASCII file) and .csv file in the following types of coordinates: Surface or Projected Coordinates, Grid Coordinates (Texas Coordinate System of 1983 in U.S. Survey feet) and Geographic Coordinates (WGS-84 in decimal degrees) in the following format: point number, northing or latitude, easting or longitude, elevation, feature code, description. Text/.csv point file naming convention is: ROWCSJ\_Type of Coordinates.csv (Example: 212101065\_Surface.csv, 212101065\_Grid.csv, and 212101065\_WGS84.csv);
- (4) PDF's created in *MicroStation V8i* of Map Sheets (both 22 inches x 34 inches and 11 inches x 17 inches, one set in black and white and another set-in color if there is orthoimagery for the background;
- (5) PDF's of signed and sealed Property Descriptions, Parcel Plats, and Engineer's Surveyor's Reports and *Microsoft Office Word 2010*

documents of Property Descriptions and Engineer's Surveyor's Reports;

(6) Raw and processed GPS files including adjustment reports.

9. DELIVERABLES

In preparing right-of-way maps, the following are required:

- a. An Abstract Map (Working Sketch) of the current record title holders. (UP TO 250 PARCELS)
- b. A Preliminary Map showing the proposed schematic and existing right-of-way.
- c. A Right-of-Way map for the project limits under cover of Title Sheet, Index Sheet, Control Data Sheet, and Exhibits of the property descriptions and parcel plats.
- d. Documentation stating that the appropriate monuments were set on the proposed right-of-way lines at intersecting property lines, and at all PCs, PTs, angle points, intersecting right-of-way lines of side streets, and at 1,500 foot stations.
- e. Documentation stating that the appropriate monuments were set on the existing right-of-way lines in areas of no acquisition at all PCs, PTs, angle points, and 1,500 foot stations, and as directed by the State.
- f. The Engineer's Surveyor's report, outlining the approach, reasons or basis for the existing right-of-way determination, and conclusions made.
- g. A copy of the State's right-of-way mapping check list, signed by the Engineer's Surveyor.

**FUNCTION CODE 145(145,164) - MANAGING CONTRACTED/DONATED PE**

**PROJECT MANAGEMENT AND ADMINISTRATION**

The Engineer, in association with the State's Project Manager shall be responsible for directing and coordinating all activities associated with the project to comply with State policies and procedures, and to deliver that work on time.

Project Management and Coordination. The Engineer shall coordinate all subconsultant activity to include quality of and consistency of plans and administration of the invoices and monthly progress reports. The Engineer shall coordinate with necessary local entities.

**145.1. Contract Management and Administration**

The Engineer shall:

- A. Perform all work in accordance with the State's latest practices, criteria, specifications, policies, procedures and Standards of Uniformity (SOU). All documents shall be sufficient to satisfy the current SOUs available from the State.
- B. Produce a complete and acceptable deliverable for each environmental service performed for environmental documentation.
- C. Incorporate environmental data into identification of alternatives.
- D. Notify the State of its schedule, in advance, for all field activities.
- E. Prepare monthly written progress reports for each project.
- F. Develop and maintain a detailed project schedule to track project conformance to Exhibit C, Work Schedule, for each work authorization. The schedule submittals shall be hard copy and electronic format.

- G. Meet on a scheduled basis with the State to review project progress.
- H. Prepare, distribute, and file both written and electronic correspondence.
- I. Document phone calls and conference calls as required during the project to coordinate the work for various team members.

## **FUNCTION CODE 160 (150) – ROADWAY DESIGN**

### **150.1. Design surveys and construction surveys**

Design Surveys and Construction Surveys include performance of surveys associated with the gathering of survey data for topography, cross-sections, and other related work in order to design a project, or during layout and staking of projects for construction.

#### **A. PURPOSE**

The purpose of a design survey is to provide field data in support of transportation systems design.

The purpose of a construction survey is to provide field data in support of highway construction.

#### **B. DEFINITIONS**

A design survey is defined as the combined performance of research, field work, analysis, computation, and documentation necessary to provide detailed topographic (3-dimensional) mapping of a project site. A design survey may include, but need not be limited to locating existing right-of-way, cross-sections or data to create cross-sections and Digital Terrain Models (DTM), horizontal and vertical location of utilities and improvements, detailing of bridges and other structures, review of right-of-way maps, establishing control points, etc.

A construction survey is defined as the combined performance of reconnaissance, field work, analysis, computation, and documentation necessary to provide the horizontal and vertical position of specific ground points to be used by the construction contractor for determining lines and grades.

#### **C. TASKS TO BE COMPLETED**

##### **1. Design Surveys**

The State will request design surveys on an as needed basis. The Engineer's Surveyor shall perform tasks including, but not limited to the following:

- a. Obtain or collect data to create cross-sections and digital terrain models.
- b. Locate existing utilities.
- c. Locate topographical features and existing improvements.
- d. Provide details of existing bridge structures.
- e. Provide details of existing drainage features, (e.g., culverts, manholes, etc.).
- f. Locate wetlands.
- g. Establish additional and verify existing control points. Horizontal and Vertical control ties must be made and tabulated, to other control points in the vicinity, which were established by other sources such as, the National Geodetic Survey (NGS), and the Federal Emergency Management Agency (FEMA), and any other local entities as directed by the State.
- h. Locate existing right-of-ways.

- i. Review right-of-way maps.
- j. Locate boreholes.
- k. Perform hydrographic surveys.
- l. Update existing control data and prepare survey control data sheets, as directed by the State for inclusion into a construction plan set.

The Engineer's Surveyors shall also prepare a *Survey Control Index Sheet* and a *Horizontal and Vertical Control Sheet(s)*, signed, sealed and dated by the professional engineer in direct responsible charge of the surveying and the responsible RPLS for insertion into the plan set. The *Survey Control Index Sheet* shows an overall view of the project control and the relationship or primary monumentation and control used in the preparation of the project; whereas, the *Horizontal and Vertical Control sheet(s)* identifies the primary survey control and the survey control monumentation used in the preparation of the project. Both the *Survey Control Index Sheet* and the *Horizontal and Vertical Control Sheet(s)* must be used in conjunction with each other as a set. The State's forms for these sheets can be downloaded from the State's website.

The following information shall be shown on the *Survey Control Index Sheet*:

- a. Overall view of the project and primary control monuments set for control of the project
- b. Identification of the control points
- c. Baseline or centerline
- d. Graphic (Bar) Scale
- e. North Arrow
- f. RPLS signature, seal, and date
- g. The State's title block containing District Name, County, Highway, and CSJ

The following information shall be shown on all *Horizontal and Vertical Control Sheets*:

- a. Location for each control point, showing baseline or centerline alignment and North arrow.
- b. Station and offset (with respect to the baseline or centerline alignments) of each identified control point.
- c. Basis of Datum for horizontal control (base control monument/benchmark name, number, datum).
- d. Basis of Datum for the vertical control (base control monument, benchmark name, number, datum).
- e. Date of current adjustment of the datum.
- f. Monumentation set for Control (Description, District name/number and Location ties).
- g. Surface Adjustment Factor and unit of measurement.
- h. Coordinates (State Plan Coordinates [SPC] Zone and surface or grid).
- i. Relevant metadata.
- j. Graphic (Bar) Scale.
- k. RPLS signature, seal and date.
- l. The State's title block containing District Name, County, Highway, and CSJ.

## 2. Construction Surveys (NOT PART OF THIS SCOPE)

The State will request construction surveys on an as needed basis. The

Engineer's Surveyor shall perform tasks including, but not limited to the following:

- a. Stake existing or proposed right-of-ways.
- b. Stake existing or proposed baseline/centerline.
- c. Stake proposed bridge structures.
- d. Stake proposed drainage structures (e.g., manholes, culverts, etc.).
- e. Set grade stakes.
- f. Recover and check existing control points.
- g. Establish additional control points.
- h. Check elevations and locations of structures.
- i. Determine and resolve conflicts associated with survey data.

#### D. TECHNICAL REQUIREMENTS

1. Design surveys and construction surveys must be performed under the supervision of a RPLS currently registered with the TBPLS.
2. Horizontal ground control used for design surveys and construction surveys, furnished to the Engineer's Surveyor by the State or based on acceptable methods conducted by the Engineer's Surveyor, must meet the standards of accuracy required by the State.

Reference may be made to standards of accuracy for horizontal control traverses, as described in the TxDOT Survey Manual, latest edition, or the TSPS Manual of Practice for Land Surveying in the State of Texas, as may be applicable.

3. Vertical ground control used for design surveys and construction surveys, furnished to the Engineer's Surveyor by the State or based on acceptable methods conducted by the Engineer's Surveyor, must meet the standards of accuracy required by the State.

Reference may be made to standards of accuracy for vertical control traverses, as described in the TxDOT Survey Manual, latest edition, or the TSPS Manual of Practice for Land Surveying in the State of Texas, as may be applicable.

4. Side shots or short traverse procedures used to determine horizontal and vertical locations must meet the following criteria:
  - a. Side shots or short traverses must begin and end on horizontal and vertical ground control as described above.
  - b. Standards, procedures, and equipment (may be GPS Equipment, LiDAR, Total Stations, etc.) used must be such that horizontal locations relative to the control may be reported within the following limits:
    - (1) Bridges and other roadway structures: less than 0.1 of one foot.
    - (2) Utilities and improvements: less than 0.2 of one foot.
    - (3) Cross-sections and profiles: less than 1 foot.
    - (4) Bore holes: less than 3 feet.
  - c. Standards, procedures, and equipment (may be GPS Equipment, LiDAR, Total Stations, etc.) used must be such that vertical locations relative to the control may be reported within the following limits:
    - (1) Bridges and other roadway structures: less than 0.02 of one foot.
    - (2) Utilities and improvements: less than 0.1 of one foot.
    - (3) Cross-sections and profiles: less than 0.2 of one foot.
    - (4) Bore holes: less than 0.5 of one foot.

#### E. AUTOMATION REQUIREMENTS

1. Planimetric design files (DGN) must be fully compatible with the State's *MicroStation* graphics program without further modification or conversion.
2. Electronically collected and processed field survey data files must be fully compatible with the State's computer systems without further modification or conversion. All files must incorporate only those feature codes currently being used by the State.

F. DELIVERABLES

The deliverables to be specified in individual work authorizations for design surveys and construction surveys shall be any combination of the following:

1. Digital Terrain Models (DTM) and the Triangular Irregular Network (TIN) files in a format acceptable by the State.
2. Maps, plans, or sketches prepared by the Engineer's Surveyor showing the results of field surveys.
3. Computer printouts or other tabulations summarizing the results of field surveys.
4. Digital files or media acceptable by the State containing field survey data (ASCII Data files).
5. Maps, plats, plans, sketches, or other documents acquired from utility companies, private corporations, or other public agencies, the contents of which are relevant to the survey.
6. Field survey notes, as electronic and hard copies.
7. An 8 ½ inch by 11-inch survey control data sheet for each control point which must include, but need not be limited to, a location sketch, a physical description of the point including a minimum of two reference ties, surface coordinates, a surface adjustment factor, elevation, and the horizontal and vertical datums used. A pre-formatted survey control data sheet form in Microsoft Office Word 2010 format will be provided by the State.
8. A digital and hard copy of all computer printouts of horizontal and vertical conventional traverses, GPS analysis and results, and survey control data sheets.
9. All GEOPAK GPK files and OpenRoads GEOPAK files.
10. Survey reports in a format requested by the State.

## **FUNCTION CODE 160(160) - ROADWAY DESIGN**

### **ROADWAY DESIGN CONTROLS**

The Engineer shall inform the State of changes made from previous initial meetings regarding each exception, waiver, and variance that may affect the design. The Engineer shall cease all work under this task until the exceptions, waivers, and variances have been resolved between the Engineer and the State unless otherwise directed by the State to proceed. The Engineer shall identify, prepare exhibits, and complete all necessary forms for Design Exceptions and Waivers within project limits prior to the 30% Submittal. These exceptions shall be provided to the State for coordination and processing of approvals.

#### **160.1. Geometric Design**

The Engineer shall:

- A. Refine Schematic (This task may be deleted if the schematic is not available and replaced with Preliminary Geometric layout). The Engineer shall review the schematic provided by the State to confirm their understanding of the project and to verify completeness and accuracy of the information. The Engineer shall refine the horizontal and vertical alignment of the design schematic in English units for main lanes, ramps, direct connectors, frontage roads, cross streets, including grade separation structures. The Engineer shall determine vertical clearances at grade separations and overpasses, taking into account the appropriate percent grade and super-elevation rate. Minor modifications in the alignment must be considered to provide optimal design. Modifications must be coordinated with the State and adjacent Engineers. The State must approve the refined schematic prior to the Engineer proceeding to the 30% milestone submittal, and prior to starting on the bridge layouts.
- B. Preliminary Geometric Project Layout. The Engineer shall develop a preliminary geometric project layout (Layout) and a preliminary 3D corridor model for the full length of the project to be reviewed and approved by the State prior to the Engineer proceeding with the 30% milestone submittal package.

The Layout must consist of a planimetric file of existing features and the proposed improvements within the existing and any proposed ROW. The Layout must also include the following features: existing and proposed ROW, existing and proposed horizontal and vertical alignment and profile grade line, cross culverts, lane widths, cross slopes, ditch slopes, pavement structure, clear zone, dedicated right turn lanes, corner clips, retaining walls (if applicable) guard rail (if applicable), and water surface elevations for various rainfall frequencies, etc. Existing major subsurface and surface utilities must be shown on the Layout. The Engineer shall develop the proposed alignment to avoid the relocation of existing utilities as much as possible. The Engineer shall consider Americans with Disabilities Act (ADA) requirements when developing the Layout. The Layout must be prepared in accordance with the current Roadway Design Manual. The Engineer shall provide horizontal and vertical alignment of the project layout in English units for main lanes and cross streets. Minor alignment alternatives must be considered to provide for an optimal design. The project layout must be coordinated with the State and adjacent Engineers, if

any. The Engineer shall also provide proposed and existing typical sections with the profile grade line (PGL), lane widths, cross slopes, ROW lines, ditch shapes, pavement structures and clear zones depicted, etc.

Prior to proceeding with the final preliminary geometric layout, the Engineer shall also present to the State for review and approval, alternatives for the design (e.g. flush or raised curb median) with recommendations and cost estimates for each alternative. The Engineer shall also attend all necessary meetings to discuss the outcome of the evaluations of the study.

## **160.2. Roadway Design**

The current acceptable software format is Microstation/GeoPak SS4. Any other version must be approved by the State prior to beginning work.

The Engineer shall provide roadway plan and profile drawings using CADD standards as required by the State. The drawings must consist of a planimetric file of existing features and files of the proposed improvements. The roadway base map must contain line work that depicts existing surface features obtained from the schematic drawing. Existing major subsurface and surface utilities must be shown if requested by the State. Existing and proposed right-of-way lines must be shown. Plan and Profile must be shown on separate or same sheets (this depends upon width of pavement) for main lanes, frontage roads, and direct connectors.

- A. The plan view must contain the following design elements:
  - 1. Calculated roadway centerlines for mainlanes, ramps, cross streets and frontage roads, as applicable. Horizontal control points must be shown.
  - 2. Pavement edges for all improvements (mainlanes, direct connectors, ramps, cross streets, driveways and frontage roads, if applicable).
  - 3. Lane and pavement width dimensions.
  - 4. The geometrics of ramps, auxiliary and managed lanes.
  - 5. Proposed structure locations, lengths, and widths.
  - 6. Direction of traffic flow on all roadways. Lane lines and arrows indicating the number of lanes must also be shown.
  - 7. Drawing scale shall be 1" = 100'
  - 8. Control of access line, ROW lines and easements.
  - 9. Begin and end super elevation transitions and cross slope changes.
  - 10. Limits of riprap, block sod, and seeding.
  - 11. Existing utilities and structures.
  - 12. Benchmark information.
  - 13. Radii call outs, curb location, Concrete Traffic Barrier (CTB), guard fence, crash safety items and American with Disabilities Act Accessibility Guidelines (ADAAG) compliance items.
- B. The profile view must contain the following design elements:
  - 1. Calculated profile grade for proposed mainlanes (cite direction), direct connectors, ramps, cross streets and frontage roads, if applicable. Vertical curve data, including "K" values must be shown.

2. Existing and proposed profiles along the proposed centerline of the mainlanes, the outside shoulder line of ramps, and the outside gutter line of the designated (north, south, east or west) bound frontage roads.
3. Water surface elevations at major stream crossing for 2, 5, 10, 25, 50, and 100 year storms.
4. Calculated vertical clearances at grade separations and overpasses, taking into account the appropriate super elevation rate, superstructure depth and required clearance.
5. The location of interchanges, mainlanes, grade separations and ramps (shall include cross sections of any proposed or existing roadway, structure, or utility crossing).
6. Drawing vertical scale to be 1"=10'.

### **160.3. Typical Sections**

The Engineer shall prepare typical sections for all proposed and existing roadways and structures. Typical sections must include width of travel lanes, shoulders, outer separations, border widths, curb offsets, managed lanes, and ROW. The typical section must also include Proposed Profile Gradeline (PGL), centerline, pavement design, longitudinal joints, side slopes, sodding or seeding limits, concrete traffic barriers and sidewalks, if required, station limits, common proposed and existing structures including retaining walls, existing pavement removal, riprap, limits of embankment and excavation, etc.

### **160.4. Cross Streets**

The Engineer shall provide an intersection layout detailing the pavement design and drainage design at the intersection of each cross street. The layout must include the horizontal and vertical alignments, curb returns, geometrics, transition length, stationing, pavement, drainage details, and American with Disabilities Act Accessibility Guidelines (ADAAG) compliance items. The Engineer shall design for full pavement width to the ROW and provide a transition to the existing roadway.

### **160.5. Cut and Fill Quantities**

The Engineer shall develop an earthwork analysis to determine cut and fill quantities.

### **160.7 Pavement Design**

If applicable, the Engineer shall incorporate the pavement design developed by the State for this project. If the pavement design is not available, the State may request the Engineer to perform pavement design and submit to State for review and approval.

### **160.8 Pedestrian and Bicycle Facilities**

The Engineer shall coordinate with the State to incorporate pedestrian and bicycle facilities as required or shown on the project's schematic. All pedestrian and bicycle facilities must be designed in accordance with the latest Americans with Disabilities Act Accessibility Guidelines (ADAAG), the Texas Accessibility Standards (TAS), and the AASHTO Guide for the Development of Bicycle Facilities

## **FUNCTION CODE 160(161) - ROADWAY DESIGN**

### **DRAINAGE**

### **161.1. Data Collection**

The Engineer shall provide the following data collection services:

- A. Conduct field inspections to observe current conditions and the outfall channels, the cross-drainage structures, drainage easements, the tributary channel, and land development projects that contribute flow to the tributary. Document field inspections with digital photos.
- B. Collect available applicable data including GIS data and maps, site survey data, construction plans, previous reports and studies, and readily available rainfall history for the area. Particular sources of data collected must include, but are not limited to, the State, County, and Federal Emergency Management Agency (FEMA).
- C. Collect available Flood Insurance Rate Maps (FIRMs), Flood Insurance Study (FIS) study data, and models.
- D. Review survey data and coordinate any additional surveying needs with State.
- E. Present existing drainage structures in a 3D corridor MicroStation model.
- F. Meet with local government officials to obtain historical flood records. Interview local residents or local government employees to obtain additional high-water information if available. Obtain frequency of road closure and any additional high-water information from the District Maintenance office.
- G. Submit a letter report to the State Project Manager detailing completion of data collection.

### **161.2. Hydrologic Studies**

The Engineer shall provide the following services:

- A. Incorporate in the hydrologic study a thorough evaluation of the methodology available, comparison of the results of two or more methods, and calibration of results against measured data, if available.
- B. Calculate discharges using appropriate hydrologic methods.
- C. Consider the pre-construction and post-construction conditions in the hydrologic study, as required in the individual Work Authorization. The additional lanes may be accounted for by increasing percent development or by a higher curve number, as deemed appropriate for the site.
- D. Obtain the drainage area boundaries and hydrologic parameters such as impervious covered areas, and overland flow paths and slopes from appropriate sources including, but are not limited to, topographic maps, GIS modeling, construction plans, and existing hydrologic studies. The Engineer shall not use existing hydrologic studies without assessing of their validity. If necessary, obtain additional information such as local rainfall from official sites such as airports.
- E. Include, at a minimum, the "design" frequency to be specified in the Work Authorization and the 1% Annual Exceedance Probability (AEP) storm frequency. The report must include the full range of frequencies (50%, 20%, 10%, 4%, 2%, 1%, and 0.2% AEP). Perform scour evaluations for both the design and check flood (i.e. 2 times the check flood) frequencies.
- F. Compare calculated discharges to the effective FEMA flows. If calculated discharges are to be used in the model instead of the effective FEMA flows, full justification must be documented.

### **161.3. Storm Drains**

The Engineer shall provide the following services:

- A. Design and analyze storm drains using software as approved by the State.
- B. Size inlets, laterals, trunk line and outfall. Develop designs that minimize the interference with the passage of traffic or incur damage to the highway and local property in accordance with the State's Hydraulic Design Manual, District criteria and any specific guidance provided by the State. Storm drain design software shall be selected as directed by the Work Authorization.
- C. Determine hydraulic grade line starting at the outfall channel for each storm drain design. Use the design water surface elevation of the outfall as the starting basis (tailwater) for the design of the proposed storm sewer system.
- D. Calculate manhole headlosses. Compute manhole head losses as per FHWA's HEC-22.
- E. Limit discharge into existing storm drains and existing outfalls to the capacity of the existing system, which will be determined by the Engineer. Evaluate alternate flow routes or detention, if necessary, to relieve system overload. Determine the amount of the total detention storage to control storm drain runoff for the design frequency based on hydrograph routing for the full range of frequencies (50%, 20%, 10%, 4%, 2%, 1%, and 0.2% AEP), as well as a rough estimate of the available on-site volume. When oversized storm drains are used for detention, the Engineer shall evaluate the hydraulic gradeline throughout the whole system, within project limits, for the design frequency or frequencies. The Engineer shall coordinate with the State any proposed changes to the detention systems. The State will assess the effects of such changes on the comprehensive drainage studies.
- F. Identify areas requiring trench protection, excavation, shoring, and de-watering

#### **161.4. Cross-Drainage Structures**

The Engineer shall provide the following services:

- A. Determine drainage areas and flows for cross culvert drainage systems.
- B. Determine the sizing of the drainage crossings. The scope may include extending, adjusting or replacing non-bridge-class culvert crossing or crossings as specified in the Work Authorization. Develop designs that minimize the interference with the passage of traffic or cause damage to the highway and local property in accordance with the State's Hydraulic Design Manual, District criteria and any specific guidance provided by the State. Cross drainage design shall be performed using HY-8 or HEC RAS.

#### **161.5. Temporary Drainage Facilities**

The Engineer shall develop plans for all temporary drainage facilities necessary to allow staged construction of the project and to conform with the phasing of adjacent construction projects without significant impact to the hydraulic capacity of the area. Drainage area maps are not required for temporary drainage.

#### **161.6. Complex Hydraulic Design and Documentation**

The Engineer shall provide the following services:

- A. Gather information regarding existing drainage facilities and features from existing plans and other available studies or sources.
- B. Perform hydraulic design and analysis using appropriate hydraulic methods, which may include computer models such as HEC-RAS, unsteady HEC-RAS or 2D models such as SWMM. 2D models shall not be developed without the express permission of the State.

- C. Use the current effective FEMA models, where appropriate, as a base model for the analysis. If a "best available data" model is provided by the local floodplain administrator, it must be utilized accordingly for this analysis. Review the provided base model for correctness and updated as needed. If the provided effective model is not in a HEC-RAS format, convert it to HEC-RAS for this analysis.
- D. If the appropriate hydrologic model requires storage discharge relationships, develop HEC-RAS models or other State's approved models that will compute these storage discharge relationships along the channel.
- E. Consider pre-construction, present and post-construction conditions, as well as future widening, as determined in the Work Authorization.
- F. Quantify impacts, beneficial or adverse, in terms of increases in peak flow rates and water surface elevations for the above listed hydraulic conditions and hydrologic events. Impacts will be determined both upstream and downstream of the bridge crossings.
- G. If required in the individual Work Authorization, compute right of way corridor 1% AEP flood plain volumes for existing and proposed roadway elevations. The Engineer shall provide to offset a decrease in 1% AEP flood plain volumes.
- H. Use hydrograph calculations and peak flows to determine the storage required.
- I. If necessary, present mitigation measures along with the advantages and disadvantages of each. Each method must consider the effects on the entire area. Include approximate construction costs in the report.
- J. Provide hand calculations which quantify the cut and fill within the 1% AEP flood plain, if any.

#### **161.7. Environmental Permits**

The Engineer shall notify the State project manager when site conditions may require environmental permits such as Nationwide Permit, §404 Individual Permits (including mitigation and monitoring) and U. S. Coast Guard and U.S. Army Corps of Engineers §10 Permits.

### **FUNCTION CODE 160(162) - ROADWAY DESIGN**

#### **SIGNING, PAVEMENT MARKINGS AND SIGNALIZATION (PERMANENT)**

##### **162.1. Signing**

The Engineer shall prepare drawings, specifications and details for all signs. The Engineer shall coordinate with the State (and other Engineers as required) for overall temporary, interim and final signing strategies and placement of signs outside contract limits. The Engineer shall:

- A. Prepare sign detail sheets for large guide signs showing dimensions, lettering, shields, borders, corner radii, etc., and shall provide a summary of large and small signs to be removed, relocated, or replaced.
- B. Designate the shields to be attached to guide signs.
- C. Illustrate and number the proposed signs on plan sheets.
- D. Select each sign foundation from State Standards.

##### **162.2. Pavement Marking**

- A. The Engineer shall detail both permanent and temporary pavement markings and channelization devices on plan sheets. The Engineer shall coordinate with the State

(and other Engineers as required) for overall temporary, interim, and final pavement marking strategies. The Engineer shall select Pavement markings from the latest State standards.

- B. The Engineer shall provide a 3D corridor model with the proposed pavement marking stenciled onto the model.
- C. The Engineer shall provide the following information on sign and pavement marking layouts:
  - 1. Roadway layout.
  - 2. Center line with station numbering.
  - 3. Designation of arrow used on exit direction signs
  - 4. Culverts and other structures that present a hazard to traffic.
  - 5. Location of utilities.
  - 6. Existing signs to remain, to be removed, to be relocated or replaced.
  - 7. Proposed signs (illustrated, numbered and size).
  - 8. Proposed overhead sign bridges to remain, to be revised, removed, relocated, or replaced.
  - 9. Proposed overhead sign bridges, indicating location by plan.
  - 10. Proposed markings (illustrated and quantified) which include pavement markings, object markings and delineation.
  - 11. Quantities of existing pavement markings to be removed.
  - 12. Proposed delineators, object markers, and mailboxes.
  - 13. The location of interchanges, mainlanes, grade separations, frontage roads and ramps.
  - 14. The number of lanes in each section of proposed highway and the location of changes in numbers of lanes.
  - 15. Right-of-way limits.
  - 16. Direction of traffic flow on all roadways.

### **162.3. Traffic Warrant Studies**

The Engineer shall prepare a traffic signal warrant study to support their recommendation for the continuous activation of an existing traffic signal or a proposed traffic signal based on projected volumes. Each warrant study must include addressing pedestrian signals along with obtaining both traffic and pedestrian counts.

The Engineer shall implement each proposed traffic signal improvement within existing State ROW unless otherwise approved by the State. The Engineer shall refer to latest version of the *TMUTCD*, *Traffic Signal Manual*, and The State's roadway (ramp) and traffic standards for work performed for either temporary or permanent traffic signals. The Engineer shall develop and include a timing plan for each signal improvement.

### **162.4. Traffic Signals**

Based upon the results of the Traffic Warrant Studies, the Engineer shall identify and prepare Traffic Signal Plans for all warranted traffic signals. The Engineer shall confirm the power source for all signals and coordinate with the appropriate utility agency. Traffic Signal Plans must be signed and sealed by a Texas Registered Professional Engineer. The Engineer shall develop all quantities, general notes, specifications and incorporate the appropriate agency standards required to complete construction. Traffic signal poles, fixtures, signs, and lighting must be designed per the Green Ribbon Report recommendations and standards.

The Engineer shall provide the following information in the Traffic Signal Plans:

- A. Layout
  - 1. Estimate and quantity sheet
  - 2. Condition diagram
    - a. Highway and intersection design features
    - b. Roadside development
    - c. Traffic control including illumination
  - 3. Notes for plan layout
  - 4. Phase sequence diagram(s)
    - a. Signal locations
    - b. Signal indications
    - c. Phase diagram
    - d. Signal sequence table
    - e. Flashing operation (normal and emergency)
    - f. Preemption operation (when applicable)
    - g. Contact responsible Agency to obtain interval timing, cycle length and offset
  - 5. Construction detail sheets(s)
    - a. Poles (State standard sheets)
    - b. Detectors
    - c. Pull Box and conduit layout
    - d. Controller Foundation standard sheet
    - e. Electrical chart
  - 6. Marking details (when applicable)
  - 7. Aerial or underground interconnect details (when applicable)
- B. General Requirements
  - 1. Contact local utility company
    - a. Confirm power source
  - 2. Prepare governing specifications and special provisions list
  - 3. Prepare project estimate
  - 4. Conduct traffic counts and prepare Traffic Signal Warrant Studies for all proposed and existing traffic signals at designated locations.
- C. Summary of Quantities
  - a. Small signs tabulation
  - b. Large signs tabulation including all guide signs
- D. Sign Detail Sheets
  - a. All signs except route markers
  - b. Design details for large guide signs
  - c. Dimensioning (letters, shields, borders, etc.)
  - d. Designation of shields attached to guide signs

## **FUNCTION CODE 160(163) - ROADWAY DESIGN**

### **MISCELLANEOUS (ROADWAY)**

#### **163.1. Utility engineering investigation (currently subsurface utility engineering)**

Utility Engineering Investigation include utility investigations subsurface and above ground prepared in accordance with AASHTO standards [ASCE C-1 38-02 (<http://www.fhwa.dot.gov/programadmin/asce.cfm>)] and Utility Quality Levels as follows.

- A. Utility Quality Levels are defined in cumulative order (least to greatest) as follows:
  - 1. Quality Level D - Existing Records: Utilities are plotted from review of available existing records.
  - 2. Quality Level C - Surface Visible Feature Survey: Quality level "D" information from existing records is correlated with surveyed surface-visible features. Includes Quality Level D information. If there are variances in the designated work area of Level D, a new schematic or plan layout will be necessary to identify the limits of the proposed project and the limits of the work area required for the work authorization; including highway stations, limits within existing or proposed right of way, additional areas outside the proposed right of way, and distances or areas to be included along existing intersecting roadways.

### **163.2. Retaining Walls and Miscellaneous Structures**

- A. The Engineer shall develop each retaining wall design and determine the location of each soil boring needed for the foundation design of each retaining wall in accordance with the *Geotechnical Manual*. Prior to preparation of retaining wall layouts, the Engineer shall prepare a comparative cost analysis of different types of retaining walls versus roadway embankment, pavement, soil stabilization, retaining walls type, and available ROW to determine optimum selection based on economics, construction time duration, ROW encroachments (need for construction easements) and construction feasibility. The Engineer shall submit early in the plan preparation the retaining wall layouts to obtain approval from the State. The Engineer shall incorporate all necessary information from the *Geotechnical Manual* and respective checklists into the retaining wall layouts. For stage construction, the Engineer shall indicate limits of existing retaining walls for removal and reconstruction, and determine limits of temporary retaining walls to be shown on the TCP.
- B. The approximate limits of each retaining wall shall be based on Station or length. The Engineer shall notify the State of the type of retaining walls that will be used for Cut or Fill locations. Retaining wall types must include:
  - 1. Spread Footing Walls (High Footing Pressure Design and Low Footing Pressure Design). The Engineer shall select a spread footing wall for fill situation when considerable room behind the walls is available for forming, constructing, and backfilling the footings and stem. The Engineer shall notify the State when the quantity is less than 1000 square feet to have an option in the plans to cast in place a spread footing wall design. This selection has to be approved to State.
  - 2. Mechanically Stabilized Earth (MSE) Walls. The Engineer shall prepare the retaining wall layouts showing plan and profile of the retaining wall(s) for design by a State approved vendor. The Engineer is responsible for design of geometry and wall stability. The Engineer shall incorporate a slope of 4:1 or flatter from the finished ground line elevation to the face of the retaining wall.
  - 3. Concrete Block Walls (Structural and Landscape).
  - 4. Tied Back Walls.
  - 5. Soil Nailed Walls.

6. Rock Nailed Walls.
7. Drilled Shaft Walls.
8. Temporary MSE Walls.

C. If applicable, the State will provide architectural standard drawings. The Engineer shall incorporate architectural standard drawings into design details. The specific requirements for each item are as follows:

1. Layout Plan
  - a. Designation of reference line
  - b. Beginning and ending retaining wall stations
  - c. Offset from reference line
  - d. Horizontal curve data
  - e. Total length of wall
  - f. Indicate face of wall
  - g. All wall dimensions and alignment relations (alignment data as necessary)
  - h. Soil boring locations
  - i. Drainage, signing, lightning, etc. that is mounted on or passing through the wall.
  - j. Subsurface drainage structures or utilities which could be impacted by wall construction.
2. Elevation:
  - a. Top of wall elevations
  - b. Existing and finished ground line elevations
  - c. Vertical limits of measurement for payment
  - d. Type, limits and anchorage details of railing (only if Traffic Railing foundation standard is not being used on this project)
  - e. Top and bottom of wall profiles plotted at correct station & elevation.
  - f. Underdrains
  - g. Any soil improvements, if applicable.
  - h. Drainage, signing, lighting etc. as noted above
  - i. Drainage structures and utilities as noted above
3. Sectional View:
  - a. Reinforced volume
  - b. Underdrain location
  - c. Soil improvements, if applicable.
4. General Guidelines for Retaining Walls
  - a. The Engineer shall perform design calculations to check the external stability of the walls including slope stability, bearing, sliding and overturning and detail drawings in accordance with the standard requirements of the State.
  - b. For retaining wall submittals, the Engineer shall check State's Bridge Division website for current requirements.

### **163.3. Traffic Control Plan, Detours, Sequence of Construction**

The Engineer shall prepare Traffic Control Plans (TCP) including TCP typical sections, for the project. If requested by the State, the Engineer shall complete Form 2229-Significant Project Procedures along with Page 4 of Form 1002, specifically titled Accelerated Construction Procedures. A detailed TCP must be developed in accordance with the latest edition of the TMUTCD. The Engineer shall implement the

current Barricade and Construction (BC) standards and TCP standards as applicable. The Engineer shall interface and coordinate phases of work, including the TCP, with adjacent Engineers.

The Engineer shall:

- A. Provide a written narrative of the construction sequencing and work activities per phase and determine the existing and proposed traffic control devices (regulatory signs, warning signs, guide signs, route markers, construction pavement markings, barricades, flag personnel, temporary traffic signals, etc.) to be used to handle traffic during each construction sequence. The Engineer shall show proposed traffic control devices at grade intersections during each construction phase (stop signs, flagperson, signals, etc.). The Engineer shall show temporary roadways, ramps, structures (including railroad shoo-fly) and detours required to maintain lane continuity throughout the construction phasing. If temporary shoring is required, prepare layouts and show the limits on the applicable TCP.
- B. Coordinate with the State in scheduling a Traffic Control Workshop and submittal of the TCP for approval by the Traffic Control Approval Team (TCAT). The Engineer shall assist the State in coordinating mitigation of impacts to adjacent schools, emergency vehicles, pedestrians, bicyclists and neighborhoods.
- C. Develop each TCP to provide continuous, safe access to each adjacent property during all phases of construction and to preserve existing access. The Engineer shall notify the State in the event existing access must be eliminated, and must receive approval from the State prior to any elimination of existing access.
- D. Design temporary drainage to replace existing drainage disturbed by construction activities or to drain detour pavement. The Engineer shall show horizontal and vertical location of culverts and required cross sectional area of culverts.
- E. Prepare each TCP in coordination with the State. The TCP must include interim signing for every phase of construction. Interim signing must include regulatory, warning, construction, route, and guide signs. The Engineer shall interface and coordinate phases of work, including the TCP, with adjacent Engineers, which are responsible for the preparation of the PS&E for adjacent projects.
- F. Maintain continuous access to abutting properties during all phases of the TCP. The Engineer shall develop a list of each abutting property along its alignment. The Engineer shall prepare exhibits for and attend meetings with the public, as requested by the State.
- G. Make every effort to prevent detours and utility relocations from extending beyond the proposed Right-of-way lines. If it is necessary to obtain additional permanent or temporary easements and Right-of-Entry, the Engineer shall notify the State in writing of the need and justification for such action. The Engineer shall identify and coordinate with all utility companies for relocations required.
- H. Describe the type of work to be performed for each phase of sequence of construction and any special instructions (e.g. storm drain, culverts, bridges, railing, illumination, signals, retaining walls, signing, paving surface sequencing or concrete placement, ROW restrictions, utilities, etc.) that the contractor should be made aware to include limits of construction, obliteration, and shifting or detouring of traffic prior to the proceeding phase.
- I. Include the work limits, the location of channelizing devices, positive barrier, location and direction of traffic, work area, stations, pavement markings, and other information deemed necessary for each phase of construction.

- J. The Engineer shall identify and delineate any outstanding ROW parcels.
- K. Delineate areas of wetlands on traffic control plans.

**163.4. Temporary Traffic Signals and Illumination**

The Engineer shall immediately notify the State if the Engineer determines that an existing traffic signal or roadway illumination will be affected by the project. The Engineer shall address the adjustment or realignment of traffic signal heads and the use of detection for mainlanes and side streets on the plans as directed by the State. The Engineer shall obtain traffic movement counts to address any new timing plans to minimize the impact during construction and to determine the storage length needed for left and right turn movements. The Engineer shall address lighting of signalized intersections, and shall coordinate with local utilities as approved by the State.

**163.5. Illumination**

The Engineer shall refer to TxDOT's *Highway Illumination Manual* and other deemed necessary State approved manuals for design of continuous lighting and safety lighting for all conventional, high-mast, and underpass lighting. The Engineer shall include safety lighting as part of each design on each flashing beacon and traffic signal. The Engineer shall provide a preliminary layout for initial review and approval by the State. The Engineer shall prepare circuit wiring diagrams showing the number of luminaries on each circuit, electrical conductors, length of runs, service pole assemblies. Underpass lighting shall be used on all structures within each project. The Engineer shall integrate existing illumination within the project limits into the proposed design. The Engineer shall coordinate with the State to determine the location of proposed high-mast, conventional, and underpass lighting.

**163.6. Storm Water Pollution Prevention Plans (SWP3)**

The Engineer shall develop SWP3, on separate sheets from (but in conformance with) the TCP, to minimize potential impact to receiving waterways. The SWP3 shall include text describing the plan, quantities, type, phase and locations of erosion control devices and any required permanent erosion control.

**163.7. Compute and Tabulate Quantities**

The Engineer shall provide the summaries and quantities within all formal submittals.

**163.8. Special Utility Details (Water, Sanitary Sewer, etc.)**

The Engineer shall develop special details to accommodate or adjust utilities. Prior to developing any special utility detail, the Engineer shall notify the State in writing regarding each utility conflict that may require an accommodation. As directed by the State the Engineer shall coordinate with each utility to develop each special detail. The Engineer shall develop each utility detail or accommodation in compliance with the State's *Utility Accommodation Rules*. The Engineer shall prepare each plan sheet, detail sheet, special specification, special provision, and special note required to incorporate the details into the State's plans.

**163.9. Miscellaneous Structural Details**

The Engineer shall provide necessary details required to supplement standard details.

**163.10. Agreements (Railroad, etc.) and Layouts**

The Engineer shall prepare each railroad or other agency agreement, exhibit, and layout sheet in accordance with the requirements of each railroad and as directed by the State. The Engineer shall coordinate with each railroad or agency and the State to determine submittal requirements, processing schedules, and exhibit formats. The Engineer shall submit each exhibit to the State for review and processing.

**163.11. Opinion of Probable Cost**

The Engineer shall independently develop and report quantities necessary to construct the contract in standard State bid format at the specified milestones and Final submittal. The Engineer shall prepare each construction cost estimates using Estimator or any approved method. The estimate shall be provided at each milestone submittal or in DCIS format at the 95% and Final submittal per State's District requirement.

**163.12. Contract time determination**

The Engineer shall prepare a detailed contract time estimate to determine the approximate time required for construction of the project in calendar and working days (based on the State standard definitions of calendar and working days) at the 95% and Final milestone. The schedule shall include tasks, subtasks, critical dates, milestones, deliverables, and review requirements in a format which depicts the interdependence of the various items and adjacent construction packages. The Engineer shall provide assistance to the State in interpreting the schedule.

**163.13. Specifications and General Notes**

The Engineer shall identify necessary standard specifications, special specifications, special provisions and the appropriate reference items. The Engineer shall prepare General Notes from the District's *Master List of General Notes*, Special Specifications and Special Provisions for inclusion in the plans and bidding documents. The Engineer shall provide General Notes, Special Specifications and Special Provisions in the required format.

**FUNCTION CODE 160(170) – ROADWAY DESIGN**

**BRIDGE DESIGN**

**170.1. Bridge Layout**

- A. The Engineer shall prepare a bridge layout plan sheet for each bridge and bridge class culvert. The Engineer shall determine the location of each soil boring needed for foundation design in accordance with the *Geotechnical Manual*.
- B. Prior to preparation of each bridge layout, the Engineer shall prepare a comparative cost analysis of bridge structures to determine: (1) the optimum bridge beams for vertical clearance over railroads, roadway, or waterways, (2) the optimum bridge structure versus roadway embankment, pavement, soil stabilization, and retaining walls, and (3) to determine optimum in bridge beams for the direct connectors.
- C. The Engineer shall conduct preliminary studies as necessary prior to producing the bridge layout. Preliminary studies will include the following:
  1. Locate utilities. Determine the locations of utilities that affect placement of bridge

- substructure elements.
2. Determine extents of right of way.
  3. If necessary, review existing documentation and information for rehabilitation, widening, or replacement of existing structures. Available information may include:
    - a. Original plans and shop drawings.
    - b. Existing specifications.
    - c. Documentation of previous repairs.
    - d. Routine Bridge Inspection Report.
    - e. Inspection reports/condition surveys. Conduct additional inspections as required to fully determine extent of repairs, structural adequacy, and existing condition of structure. Coordinate with the State project manager to arrange any necessary inspections.
    - f. Load rating reports.
    - g. Soil borings and pile driving record.
- D. The Engineer shall submit each preliminary bridge layout early in the plan preparation process to obtain approval from the State. The Engineer shall comply with all relevant sections of the latest edition of the State's *LRFD Bridge Design Manual*, *Bridge Project Development Manual*, *Bridge Detailing Guide*, and *AASHTO LRFD Bridge Design Specifications*. Each bridge layout sheet must include bridge typical sections, structural dimensions, abutment and bent locations, superstructure and substructure types, and any pertinent information from the Bridge Detailing Guide layout checklists. The Engineer shall locate and plot all soil borings and utilities, show proposed retaining walls, and, for staged construction, indicate limits of existing bridge for removal and reconstruction.

Bridge layout must include the following:

1. Plan View
  - a. Horizontal Curve data
  - b. Bearing of alignment
  - c. Bridge and Culvert skew angles
  - d. Control Stations at the beginning and end of structures
  - e. Dimensioned widths of bridge or culvert, roadway, rail, and shoulders
  - f. Type and limits of riprap
  - g. Location of profile grade line
  - h. Direction of flow
  - i. North arrow
  - j. Roadway functional class
  - k. Design Speed
  - l. Traffic data
  - m. Existing and proposed structure numbers
  - n. Cross-slope and superelevation data
  - o. Traffic flow directional arrows
  - p. Railing type
  - q. Bent stations and bearings
  - r. Retaining wall locations
  - s. Approach pavement crown width
  - t. Typical bridge section showing beam type and spacing

- u. Joint and seal type and spacing
- v. Locations of soil borings
- w. Phased construction
- x. Any other information required in the State's Bridges and Structures Operation and Planning Manual, Bridge Design Manual, and Bridge Detailing Guide.

2. Profile View

- a. Profile grade
- b. Vertical curve data
- c. Finished roadway elevation at beginning and end of bridge
- d. Overall structure length
- e. Type and overall length of railing
- f. Existing and proposed ground lines clearly labeled
- g. Profile view grid elevations and stations
- h. Station of structure compatible with grid stations
- i. Applicable standard titles
- j. Type of riprap
- k. Type of foundation; number, size, and length of foundation elements
- l. Length and type of span unit
- m. Flow rate, tail-water, headwater, and velocity for the design year and 100-year discharge
- n. Bent numbers
- o. Bearing seat elevations
- p. Soil bore data
- q. Fixed or expansion condition at each beam end
- r. Column heights
- s. Any other information required in the State's Bridges and Structures Operation and Planning Manual, Bridge Design Manual, and Bridge Detailing Manual.

**170.2. Bridge Detail Summary**

The Engineer shall prepare total bridge quantities, estimates, specifications, and summary sheets for each bridge replacement, bridge widening, or bridge class culvert.

**FUNCTION CODE 300(351) – DESIGN VERIFY/CHANGES/ALTER**

**CONSTRUCTION PHASE SERVICES (NOT PART OF THIS SCOPE)**

The Engineer shall provide Construction Phase Services at the **written request** of the State's Project Manager. The written request must include a description of the work requested, a mutually agreed upon time limit, and any special instructions for coordination and submittal. These services shall include, but are not limited to the following:

1. Attend preconstruction meeting
2. Attend partnering meeting
3. Attend field meetings and make visits to site
4. Calculate quantities and assist the area engineer in preparing change orders
5. Review and approval of shop drawings
6. Review and approval of forming details

7. Responding to requests for information (RFIs)
8. Providing minor redesign (major redesign should be handled with a contract supplement), which will include changes to the affected plan sheets and an updated copy of the 3D corridor model.
9. Answering general questions
10. Providing clarification
11. Other project related tasks in support of the State during construction

## **Deliverables**

### **Schematic Design Plan**

The Engineer shall provide the following information at each submittal:

1. 30% Plans Submittal
  - 1.1. Two sets of 11" x 17" plan sheets as well as a PDF file for the State District Review.
  - 1.2. Estimate of construction cost.
  - 1.3. Engineer's internal QA and QC markup set.
  - 1.4. Form 1002 and Design Exceptions with existing and proposed typical sections, location map and design exception exhibits.
2. Between 30% Submittal and 60% Submittal:
  - 2.1. An electronic set of 11" x 17" bridge and retaining wall layouts for the State District review.
  - 2.2. Engineer's internal QA and QC marked up set.
  - 2.3. One set of a roll format of illumination plan concept to State review.
  - 2.4. For Division Hydraulic Review of existing Bridge Class Culverts, an electronic set of 11" x 17" Bridge Class Culvert Plan and Profile sheets and Hydrology & Hydraulics sheets, include project title sheet and project layout sheet.
3. 60% Plans Submittal:
  - 3.1. Two sets of 11" x 17" plan sets as well as a PDF file for the State District review.
  - 3.2. Estimate of construction cost.
  - 3.3. Engineer's internal QA and QC marked up set.
  - 3.4. One set of a roll format TCP phasing layouts, one PDF of plan sheets for TCP concept, and significant project procedures form (State Form 2229) to present at the TCAT for the State review.
4. Review Submittal (90%)
  - 4.1. Two sets of 11" x 17" plan sheets as well as a PDF file for the State District Review.
  - 4.2. Estimate of construction cost.
  - 4.3. Engineer's internal QA and QC marked up set.
  - 4.4. Other supporting documents.
5. Final submittal (100%).
  - 5.1. One PDF Portfolio of signed and sealed plan sheets (11" x 17")
  - 5.2. Revised supporting documents from 90% review comments.

## **Electronic Copies**

The Engineer shall furnish the State with a flash drive of the final plans in the format of current CADD system used by the State, PDF format, and in the State's File Management System (FMS) format.

The Engineer shall also provide separate flash drive containing cross section information (in dgn, XLR, & ASCII formats) for the State contractor to use.

The Engineer shall provide an electronic copy of Primavera file or the latest scheduling program used by the State for construction time estimate.

With the approval of the State, and in lieu of the above, the Engineer may maintain the project files in the State's ProjectWise container. The handoff of the electronic files will be via email to the State, with a URN link to the project location in ProjectWise provided in the email.

### **Calculations**

The Engineer shall provide the following:

A copy with all quantity and non-structural design calculations.

A copy of all engineering calculations, analysis, input calculations, quantities, geometric designs (GEOPAK GPK files), etc. relating to the project's structural elements. Project structural elements include, but are not limited to: bridges, retaining walls, overhead sign foundations, high-mast illumination foundations, non-standard culverts, custom headwalls and drainage appurtenances.

Working copies of all spreadsheets and output from any programs utilized on a flash drive in a universally reliable format.

The Engineer shall provide the calculations in PDF format. The PDF file should be submitted on a flash drive, or in ProjectWise (if applicable).

**EXHIBIT C**  
**WORK SCHEDULE**

The anticipated work schedule for the WA2 Arterial 1 (FM 1682) shall be followed as shown in the following attachment.

**WA 2 - ARTERIAL 1 (FM 1682)  
PROJECT DELIVERY SCHEDULE**

ID	Task Name	Duration	Start	Finish
1	SCHEMATIC DESIGN SCHEDULE	780 days	Mon 1/30/23	Wed 3/19/25
2	SCHEMATIC DESIGN PHASE	780 days	Mon 1/30/23	Wed 3/19/25
3	RECEIVE NTP	1 day	Mon 1/30/23	Mon 1/30/23
4	PROJECT MANAGEMENT	779 days	Tue 1/31/23	Wed 3/19/25
5	ALTERNATIVE ANALYSIS	30 days	Tue 1/31/23	Wed 3/1/23
6	ENVIRONMENTAL STUDIES	540 days	Mon 8/28/23	Mon 2/17/25
7	SCHEMATIC DESIGN	299 days	Sat 4/1/23	Wed 1/24/24
8	ENV CLEARANCE	0 days	Mon 2/17/25	Mon 2/17/25
9	SCHEMATIC APPROVAL	0 days	Wed 3/19/25	Wed 3/19/25

**EXHIBIT D**  
**FEE SCHEDULE**

This attachment provides the basis of payment and fee schedule. **The basis of payment for this contract is indicated by an “X” in the applicable box.** The basis shall be supported by the Final Cost Proposal (FCP) shown below. If more than one basis of payment is used, each one must be supported by a separate FCP.

<b>“X”</b>	<b>Basis</b>	
<u>  X  </u>	Lump Sum	The lump sum shall be equal to the maximum amount payable. The lump sum includes all direct and indirect costs and profit. The Engineer shall be paid pro rata based on the percentage of work completed. For payment the Engineer is not required to provide evidence of actual hours worked, travel, overhead rates or other evidence of cost, but must submit billing information in a form acceptable to the State as required by Article 4 A & B including classifying work, partial or completed, according to the Table of Deliverables.
<u>      </u>	Unit Cost	The unit cost(s) for each type of unit and number of units are shown in the FCP. The unit cost includes all direct and indirect costs and profit. The Engineer shall be paid based on the type and number of units fully completed and the respective unit cost. For payment, the Engineer is not required to provide evidence of actual hours worked, travel, overhead rates or any other cost data. The FCP may include special items, such as equipment which are not included in the unit costs. Documentation of these special costs may be required. The maximum amount payable equals the total of all units times their respective unit cost plus any special direct items shown.
<u>      </u>	Specified Rate Basis	The specified rates for each type of labor are shown in the FCP below. The FCP may include special items, such as equipment which are not included in the specified rates. Payment shall be based on the actual hours worked multiplied by the specified rate for each type of labor plus other agreed to special direct cost items. The specified rate includes direct labor and indirect cost and profit. The State may request documentation of reimbursable direct costs including hours worked. Documentation of special item costs may be required. The specified rate is not subject to audit.
<u>      </u>	Cost Plus Fixed Fee	<p>Payment shall be based on direct and indirect costs incurred <u>plus a pro rata share of the fixed fee based on the ratio of labor and overhead cost incurred to total estimated labor and overhead cost in the FCP</u> or the percentage of work completed. The invoice must itemize labor rates, hours worked, other direct costs and indirect costs. The Engineer may be required to provide documentation of hours worked and any eligible direct costs claimed. The provisional overhead rate charged is subject to audit and adjustment to actual rates incurred. The FCP below shows the hourly rates for labor, other direct expenses including but not limited to travel and allowable materials, provisional overhead rate and the fixed fee.</p> <p style="margin-left: 40px;">_A. Actual Cost Plus Fixed Fee - Actual wages are paid (no minimum, no maximum. This option does not apply to Indefinite Deliverable Contracts.)</p> <p style="margin-left: 40px;">_B. Range of Cost Plus Fixed Fee – Actual wages <u>must</u> be within the allowable range shown on the Final Cost Proposal.</p>

**CEA Group**  
**Arterial 1 (1682 BLVD)**  
**FEE & BILLING SUMMARY**

Task	CEA Group	CONSOR	Brock & Bustillos	WSP	Greenway Studio	Blanton & Associates	TOTAL
<b>SELECTED ALTERNATIVE SCHEMATIC</b>							\$0.00
FUNCTION CODE 145(145,164) - MANAGING CONTRACTED/DONATED PE	\$138,046.40	\$9,528.32	\$0.00	\$0.00	\$0.00	\$0.00	\$147,574.72
FUNCTION CODE 102(110) - FEASIBILITY STUDIES	\$963,293.10	\$145,563.36	\$0.00	\$81,079.20	\$14,233.80	\$0.00	\$1,204,169.46
FUNCTION CODE 120(120) - SOCIAL/ECON/ENVIRON STUDIES	\$46,405.40	\$0.00	\$0.00	\$0.00	\$0.00	\$735,491.10	\$781,896.50
FUNCTION CODE 130(130) - RIGHT-OF-WAY (ROW) DATA	\$21,492.10	\$0.00	\$146,018.51	\$0.00	\$0.00	\$0.00	\$167,510.61
FUNCTION CODE 160 (150) - ROADWAY DESIGN SURVEYS	\$0.00	\$0.00	\$111,731.76	\$0.00	\$0.00	\$0.00	\$111,731.76
FUNCTION CODE 160(160) - ROADWAY DESIGN CONTROLS	P, S & E NOT PART OF THIS SCOPE						\$0.00
FUNCTION CODE 160(161) - ROADWAY DESIGN DRAINAGE							\$0.00
FUNCTION CODE 160(162) - ROADWAY DESIGN							\$0.00
FUNCTION CODE 160(163) - ROADWAY DESIGN (MISCELLANEOUS)							\$0.00
FUNCTION CODE 160(170) - ROADWAY DESIGN BRIDGE							\$0.00
	<b>LUMP SUM BILLING TOTAL FOR SELECTED ALTERNATIVE SCHEMATIC</b>						<b>\$2,412,883.05</b>
<b>Sub Totals</b>	<b>\$1,169,237.00</b>	<b>\$155,091.68</b>	<b>\$257,750.27</b>	<b>\$81,079.20</b>	<b>\$14,233.80</b>	<b>\$735,491.10</b>	<b>\$2,412,883.05</b>
<b>DIRECT EXPENSES (Reimbursable Monthly with Invoices)</b>	<b>\$58,960.00</b>	<b>\$1,290.00</b>	<b>\$39,449.10</b>	<b>\$115,620.00</b>	<b>\$0.00</b>	<b>\$64,490.00</b>	<b>\$279,809.10</b>
<b>FIRM TOTAL</b>	<b>\$1,228,197.00</b>	<b>\$156,381.68</b>	<b>\$297,199.37</b>	<b>\$196,699.20</b>	<b>\$14,233.80</b>	<b>\$799,981.10</b>	<b>\$2,692,692.15</b>
<b>Grand Total</b>	<b>\$2,692,692.15</b>						

Billing shall be at a maximum of once per month, at the percent complete submitted on the monthly reports, not to exceed the lump sum amounts for each Billing Phase. A notice to Proceed shall be required for each Phase, and no Phase will be started or invoiced without authorization from the City of Socorro. Invoice format shall meet TXDOT requirements.

[illegible]

0.00%

Total DBE Percentage: 45.61%

CEA Group  
Arterial 1 (1682 BLVD)

[illegible]

CEA Group  
Arterial 1 (1682 BLVD)

Task Description	PROJECT MANAGER	QUALITY MANAGER	SENIOR ENGINEER	PROJECT ENGINEER	DESIGN ENGINEER	SENIOR ENGINEERING TECHNICIAN	SENIOR CAD/ OPERATOR	ADMIN / CLERICAL (ENR)	3D ANIMATOR / GRAPHICS	TOTAL LABOR HOURS	TOTAL LABOR COST
2.5 Other Items										0	\$ -
2.5.1 Drainage Analysis										0	\$ -
2.5.1.1 Inspect for determining existing conditions	4			20		80				120	\$ 13,995.20
2.5.1.2 Collect available data/information for area	4			8		20				32	\$ 4,638.80
2.5.1.3 Review existing FRM maps and studies	8			20		8				36	\$ 6,174.20
2.5.1.4 Determine the drainage requirements for the Project	8			20						28	\$ 5,222.40
2.5.1.5 Consider the location of retention ponding areas	20			40						60	\$ 11,358.00
2.5.1.8 Prepare drainage methodology	8			20		40				68	\$ 11,015.40
2.5.1.9 Prepare drainage report	8			20						28	\$ 4,638.80
2.5.1.8 Stormwater, turn time and outfall	8		20	20		80				228	\$ 28,428.40
2.5.2 Develop initial aesthetic walls, sign supports, light fixtures, etc) and landscaping enhancements	8		20	20		80			40	288	\$ 5,755.40
2.5.3 Traffic analysis and conceptual intersection recommendations	8		20	20						0	\$ -
2.5.4 New Traffic signal analysis	8		20	20						0	\$ -
2.5.4.1 Prepare a traffic warrant study at each major intersection	8		20	20						28	\$ 5,755.40
2.5.6 Develop initial aesthetic walls, sign supports, light fixtures, etc) and landscaping enhancements	20		40	40		40			40	168	\$ 14,438.40
2.6 Railroad Agreements and Layouts										0	\$ -
2.6.1 Prepare Railroad agreement, exhibit, and layout sheet as required										0	\$ -
2.6.2 Prepare EPCWIDH agreement, exhibit, and layout sheet as required										0	\$ -
2.7 Bridge Layouts										0	\$ -
2.7.1 Bridge Layout @ Franklin Drain Sta 81+50 to 81+100										0	\$ -
2.7.2 Bridge Layout @ Franklin Drain Sta 116.00 to 116+00										0	\$ -
2.7.3 Bridge Layout @ Franklin Canal Sta 116.00 to 116+35.00										0	\$ -
2.7.4 Bridge Layout @ Middle Drain/PRR Sta 131.80 to 140.00										0	\$ -
2.7.5 Bridge Layout @ Mesa Drain Sta 192.00 to 192.30										0	\$ -
2.7.6 Bridge Layout @ Mesa Spur Drain Sta 218.25 to 224.00 (Length = 775')										0	\$ -
2.8 Structure Analysis										0	\$ -
2.8.1 Design Engineer's Cost Estimate										0	\$ -
3.1 Design Engineer's Cost Estimate										0	\$ -
3.1.1 Construction	8		16	16			40			64	\$ 9,172.40
3.1.2 ROW	8		16	16			40			64	\$ 9,172.40
3.1.3 Utility Relocations	8		16	16			40			64	\$ 9,172.40
119.4 Design Concept Conference										200	\$ 33,017.60
4.1 Traffic Engineering	4		8	8		8				36	\$ 5,755.40
4.2 Roadway and drainage design for roadways	8		12	12		8				36	\$ 5,755.40
4.3 Engineering and environmental constraints	8		12	12		8				36	\$ 5,755.40
4.4 Project development schedule	8		12	12		8				36	\$ 5,755.40
4.5 Other issues as identified by the State	4		20	20		8				44	\$ 6,842.40
4.6 Identify any Design Exceptions and Waivers	4		12	12						16	\$ 3,271.20
119.5 Geotechnical Borings & Surface Exploration										0	\$ -
1. Design Summary Report										0	\$ -
2. Cost Estimates at each phase										0	\$ -
3. T.M. Traffic signal warrant, drainage, bridge concepts, lighting, ITS assessment, and aesthetics										0	\$ -
4. Geotechnical Report (15 copies) (PE signed and sealed)										0	\$ -
5. Geopak and Microstation DGN files for Design Schematic										0	\$ -
	422	0	408	764	1240	2144	2000		120	7188	
HOURS SUB-TOTALS		\$210.40	\$197.25	\$197.95	\$144.65	\$118.35	\$105.20	\$78.90	\$98.94		
CONTRACT RATE PER HOUR	\$226.06	\$0.00	\$80.478.00	\$120.348.00	\$170.366.00	\$226.742.40	\$216.816.00	\$3,166.00	\$11,992.20	\$963,280.10	
TOTAL LABOR COSTS	\$95,393.10	\$0.00%	\$5,70%	\$8.84%	\$17.33%	\$28.95%	\$23.06%	\$0.65%	\$1.68%		
% DISTRIBUTION OF STAFF HOURS	5.90%	0.00%	5.70%	8.84%	17.33%	28.95%	23.06%	0.65%	1.68%		
FUNCTION CODE 120(120) - SOCIOECON/ENVIRON STUDIES											
120.1 Socioeconomic/Environmental Studies											
120.1.1 Socioeconomic/Environmental Studies	8		20	20						228	\$ 46,405.40
120.1.2 Socioeconomic/Environmental Studies										48	\$ 9,172.40
120.1.3 Socioeconomic/Environmental Studies										0	\$ -
120.1.4 Socioeconomic/Environmental Studies										0	\$ -
120.1.5 Socioeconomic/Environmental Studies										0	\$ -
120.1.6 Socioeconomic/Environmental Studies										0	\$ -
120.1.7 Socioeconomic/Environmental Studies										0	\$ -
120.1.8 Socioeconomic/Environmental Studies										0	\$ -
120.1.9 Socioeconomic/Environmental Studies										0	\$ -
120.1.10 Socioeconomic/Environmental Studies										0	\$ -
120.1.11 Socioeconomic/Environmental Studies										0	\$ -
120.1.12 Socioeconomic/Environmental Studies										0	\$ -
120.1.13 Socioeconomic/Environmental Studies										0	\$ -
120.1.14 Socioeconomic/Environmental Studies										0	\$ -
120.1.15 Socioeconomic/Environmental Studies										0	\$ -
120.1.16 Socioeconomic/Environmental Studies										0	\$ -
120.1.17 Socioeconomic/Environmental Studies										0	\$ -
120.1.18 Socioeconomic/Environmental Studies										0	\$ -
120.1.19 Socioeconomic/Environmental Studies										0	\$ -
120.1.20 Socioeconomic/Environmental Studies										0	\$ -
120.2 Public Involvement										0	\$ -
120.2.1 Public Involvement	20		20	20						96	\$ 19,728.80
120.2.2 Public Involvement										40	\$ 6,466.00
120.2.3 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.4 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.5 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.6 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.7 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.8 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.9 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.10 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.11 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.12 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.13 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.14 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.15 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.16 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.17 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.18 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.19 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.20 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.21 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.22 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.23 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.24 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.25 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.26 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.27 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.28 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.29 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.30 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.31 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.32 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.33 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.34 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.35 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.36 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.37 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.38 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.39 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.40 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.41 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.42 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.43 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.44 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.45 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.46 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.47 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.48 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.49 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.50 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.51 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.52 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.53 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.54 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.55 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.56 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.57 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.58 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.59 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.60 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.61 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.62 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.63 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.64 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.65 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.66 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.67 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.68 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.69 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.70 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.71 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.72 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.73 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.74 Public Involvement	8		20	20						28	\$ 5,755.40
120.2.75 Public Involvement	8										

**CEA Group**  
**Arterial 1 (1682 BLVD)**

[illegible]

CEA Group  
Arterial 1 (1682 BLVD)

Other Direct Expenses	QTY	UNITS	RATE	TOTAL
Lodging/Hotel (Taxes/fees not included) (Current state rate)		night	160.00	\$0.00
Lodging/Hotel Taxes/fees		night	40.00	\$0.00
Meals (overnight stay required) (Excluding alcohol)		day	61.00	\$0.00
Rental Car (Tax/fees not included)		day	90.00	\$0.00
Rental Car Taxes/fees		day	25.00	\$0.00
Rental Car Fuel		day	20.00	\$0.00
Mileage (Current state rate)	2000	mile	0.580	\$1,160.00
Standard Postage (Current state rate)		letter	0.50	\$0.00
Overnight express-letter size		each	20.00	\$0.00
Overnight express-oversized box		each	30.00	\$0.00
Courier Services		each	35.00	\$0.00
8½"X11" B/W Paper Copies	10000	each	0.12	\$1,200.00
11"X17" B/W Paper Copies	5000	each	0.25	\$1,250.00
8½"X11" Color Paper Copies	5000	each	0.50	\$2,500.00
11"X17" Color Paper Copies	2000	each	1.00	\$2,000.00
CADD Plotting	900	linear foot	3.00	\$2,700.00
Digital Ortho Plotting		linear foot	N/A	N/A
Law Enforcement/Uniform Officer		hour/officer	50.00	\$0.00
Presentation Boards 30"X40" Color Mount	50	each	200.00	\$10,000.00
Audio-Visual Equipment Rental (technician included)		event	400.00	\$0.00
Env. Field Supplies (lathes, stakes, flagging, spray paint, etc.)		day	N/A	N/A
EPCWID#1 Application Fees	10	each	3,000.00	\$30,000.00
Translator (English to Spanish)		hour	250.00	\$0.00
Court Reporter		hour	250.00	\$0.00
Newspaper Advertisement		each	3,000.00	\$0.00
Plots (B/W on Bond)		linear foot	3.00	\$0.00
Plots (Color on Bond)		linear foot	4.50	\$0.00
Plots (Color on Photographic Paper)		linear foot	6.00	\$0.00
Hearing Transcript		page	12.00	\$0.00
Public Involvement Venue Rental		event	1,000.00	\$0.00
Interpreter		event	500.00	\$0.00
Public Meeting/Hearing Supplies		event	100.00	\$0.00
Traffic Counter Field Supplies (Lump Sum)	1	each	750.00	\$750.00
TDLR Registration	1	each	175.00	\$175.00
TDLR Plan Review	1	each	1,825.00	\$1,825.00
TDLR Interim Site Inspection	1	each	1,900.00	\$1,900.00
TDLR Final Inspection	1	each	2,500.00	\$2,500.00
BackHoe Rental	1	each	1,000.00	\$1,000.00
				\$0.00
<b>Other Direct Expense Total</b>				<b>\$58,960.00</b>

PRIME PROVIDER NAME: CEA Group  
 CONTRACT NUMBER: [Contract Number]  
 CEA Group (PRIME)

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### LUMP SUM, UNIT COST AND/OR SPECIFIED RATE PAYMENT BASIS

Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification		Negotiated Hourly Base Rate	Contract Rate
Principal		\$ 95.00	\$ 249.85
Project Manager		\$ 85.95	\$ 226.05
Deputy Project Manager		\$ 80.00	\$ 210.40
Quality Manager		\$ 80.00	\$ 210.40
Senior Engineer		\$ 75.00	\$ 197.25
Project Engineer		\$ 65.00	\$ 170.95
Design Engineer		\$ 55.00	\$ 144.65
Utility Engineer		\$ 50.00	\$ 131.50
EIT 1		\$ 40.00	\$ 105.20
EIT 2		\$ 46.00	\$ 120.98
Senior Engineering Technician		\$ 45.00	\$ 118.35
Engineering Technician		\$ 40.00	\$ 105.20
Senior CADD Operator		\$ 40.00	\$ 105.20
CADD Operator		\$ 30.00	\$ 78.90
Admin / Clerical (Eng)		\$ 30.00	\$ 78.90
3D Animator / Graphics		\$ 38.00	\$ 99.94
Construction Manager		\$ 75.00	\$ 197.25
Utilities Coordinator		\$ 40.00	\$ 105.20
Utilities Field Inspector		\$ 45.00	\$ 118.35
Audited Overhead Rate:	134.82%		
Negotiated Profit Rate:	12.00%		
Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment.			
Physical percent complete to be billed. Documentation of hours work not required.			
under that work authorization.			

CONSOR													
Aerial 1 (1682 BLVD)													
FUNCTION CODE 145.145 (M) - MANAGING CONTRACT/DONATED PE	PROJECT MANAGER	SUPPORT MANAGER	QUALITY MANAGER	ENGINEER SENIOR	ENGINEER (PROJECT)	ENGINEER (STRUCTURAL) - SENIOR	ENGINEER-IN-TRAINING I	ENGINEER-IN-TRAINING II	CADD OPERATOR	CADD OPERATOR - SENIOR	TOTAL LABOR HOURS	TOTAL LABOR COST	
145.2 Project Management											48	\$ 3,828.32	
145.3 Project Management											0	\$ -	
145.4 Project Management											0	\$ -	
145.5 Project Management											0	\$ -	
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146.78 Project Management													

[illegible]

CONSOR  
Arterial 1 (1682 BLVD)

Other Direct Expenses	UNITS		RATE		TOTAL
Lodging/Hotel (Taxes/fees not included)		night	92.00		\$0.00
Meals (overnight stay required)		day	51.00		\$0.00
Rental Car (Tax/fees not included)		day	75.00		\$0.00
Mileage	500	mile	0.58		\$290.00
SUV or ATV Rental		day	0.00		\$0.00
Air Travel		each	700.00		\$0.00
Parking		day	20.00		\$0.00
Taxi/Cab fare		each	30.00		\$0.00
Standard Postage		letter	0.00		\$0.00
Overnight express-letter size		each	0.00		\$0.00
Overnight express-oversized box		each	0.00		\$0.00
Courier Services		each	50.00		\$0.00
8½"X11" B/W Paper Copies		each	0.10		\$0.00
11"X17" B/W Paper Copies	1000	each	0.20		\$200.00
8½"X11" Color Paper Copies		each	0.60		\$0.00
11"X17" Color Paper Copies		each	1.00		\$0.00
CADD Plotting		linear foot	1.00		\$0.00
Digital Ortho Plotting		linear foot	0.00		\$0.00
Law Enforcement/Uniform Officer		hour/officer	0.00		\$0.00
Notebooks		each	0.00		\$0.00
Hazardous Materials Database Search		per search	0.00		\$0.00
Backhoe Rental		day	0.00		\$0.00
Boards for Public Meeting		each	0.00		\$0.00
Env. Field Supplies (lathes, stakes, flagging, spray paint, etc.)		day	0.00		\$0.00
Interpreter		hour	0.00		\$0.00
Court Reporter		hour	0.00		\$0.00
Newspaper Advertisement		each	0.00		\$0.00
Railroad - Insurance in addition to STD Minimum Required (Minimum coverage of \$1 Million required by RR.)	0	each	3,500.00		\$0.00
Railroad - Safety Training (If required - Heavy Rail Safety Training Certificate, includes classroom training and employee certification card.)	2	per person	400.00		\$800.00
<b>Other Direct Expense Total</b>					<b>\$1,290.00</b>

PRIME PROVIDER NAME: CEA Group  
 CONTRACT NUMBER: [Contract Number]  
 CONSOR

### LUMP SUM, UNIT COST AND/OR SPECIFIED RATE PAYMENT BASIS

Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification		Negotiated Hourly Base Rate	Contract Rate
Project Manager		\$ 88.00	\$ 234.48
Deputy Project Manager		\$ 82.00	\$ 218.49
Support Manager		\$ 82.00	\$ 218.49
Quality Manager		\$ 70.00	\$ 186.52
Engineer Senior		\$ 75.00	\$ 199.84
Engineer (Design)		\$ 48.00	\$ 127.90
Engineer (Project)		\$ 58.00	\$ 154.54
Engineer (Utilities)		\$ 47.00	\$ 125.23
Engineer (Structural) - Senior		\$ 79.00	\$ 210.50
Engineer-In-Training I		\$ 34.00	\$ 90.59
Engineer-In-Training II		\$ 39.00	\$ 103.92
Engineer Technician - Senior		\$ 46.00	\$ 122.57
CADD Operator		\$ 33.00	\$ 87.93
CADD Operator - Junior		\$ 24.00	\$ 63.95
CADD Operator - Senior		\$ 40.00	\$ 106.58
Admin / Clerical (Eng)		\$ 26.00	\$ 69.28
Utilities Coordinator		\$ 40.00	\$ 106.58
Audited Overhead Rate:	140.05%		
Negotiated Profit Rate:	11.00%		
Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment.			
Physical percent complete to be billed. Documentation of hours work not required.			
under that work authorization.			

Brock & Bustillos  
Arterial 1 (1682 BLVD)

Task Description	REGISTERED PROFESSIONAL LAND SURVEYOR	SURVEY TECHNICIAN	SURVEY TECHNICIAN - GPS	SENIOR CADD OPERATOR	CADD OPERATOR	3-MAN SURVEY CREW	ADMIN / CLERICAL (SURV)	TOTAL LABOR HOURS	TOTAL LABOR COST
<b>FUNCTION CODE 1W(130) – RIGHT-OF-WAY (ROW) DATA</b>									
130.1 General Requirements for Survey								1006	\$ 148,018.51
1.A Traffic control operations for survey crews	1	1		1		4	2	9	\$ 1349.40
1.B Call \$11 for underground utility location and marking and document information	1	1			1		1	4	\$ 634.60
1.C Prevention of oak wilt contamination (NOT PART OF THIS SCOPE)								0	\$ -
1.D Preparation of Entry (ROE)								0	\$ -
1.E Prepare Right-of-Way Map	1	1				1	1	0	\$ 864.00
1.D.3.a Coordinate ROE to work on EPCWIDET ROW	1	2				2	1	6	\$ 1314.72
1.D.3.c Coordinate ROE to work on TXDOT ROW	1	2				2	1	6	\$ 1314.72
1.E Progress Reports and Invoking for Surveying	2						2	4	\$ 760.12
<b>130.2 General Standards for Survey</b>									
2.1 Prepare control documents to adhere to TXDOT Surveying Standards	4	4		2		4	4	18	\$ 3394.42
2.2 Prepare control documents to adhere to Texas Surveying Standards for surveying work	4	4		4		4	2	18	\$ 3394.42
2.2 Calculate surface coordinates by applying Combined Adjustment Factor (CAF) to State Plane Coordinate values	1	1					1	5	\$ 1185.10
2.3 Traffic control operations for survey crews	2			2			2	0	\$ -
2.4 Prepare Survey Data electronically	2	4	6	2	2		2	18	\$ 2370.80
2.5 Quality Control/Quality Assurance review for surveying work	6	4	4	2	2		2	20	\$ 3400.62
130.3 Acquire Permission for Right of Entry								0	\$ -
2.1 Obtain permission for survey work with courses for station								0	\$ -
2.2 Control location and submission of right of entry forms								0	\$ -
<b>130.4 Perform Right of Way Survey</b>									
A. ROW MAPPING (NOT PART OF THIS SCOPE)								882	\$ 117,684.88
B. TRADITIONAL MAP (LIMITED SCOPE OF WORK to Preliminary GIS Map Only)	4	6	6	8	6		4	0	\$ -
B.3.a. Prepare Aerial Map (Working Sketch via GIS Stage File)	6	10		12	12		4	38	\$ 4,689.44
B.3.b. (1) Acquire parcel boundaries only as available as public record	6	8		6	6		4	44	\$ 5748.88
B.3.b. (2) Acquire parcel boundaries only as available as owner contiguous to a land	6	8		6	6		4	44	\$ 5748.88
B.3.b. (3) (D all interests in land held in common to be acquired (parking lots, subdivision reserves, etc.)	6	8		16	16		8	26	\$ 3292.72
B.3.b. (4) Research & ID improvements proposed by other agencies which may have a bearing on project development (NOT PART OF THIS SCOPE)								54	\$ 6400.58
B.3.c. (1) ID called monuments, buildings, and distances as per recorded information. (NOT PART OF THIS SCOPE)								0	\$ -
B.3.c. (2) ID called monuments, buildings, and distances as per recorded information. (NOT PART OF THIS SCOPE)								0	\$ -
B.3.c. (3) Right-of-Way Map (NOT PART OF THIS SCOPE)								0	\$ -
B.4. Advanced to Standards	4	4		4		8		24	\$ 4,000.80
B.5. General Specifications	4	4		6		6		24	\$ 3,199.36
B.6. General Requirements	4	4		6		6		24	\$ 3,199.36
B.7. GIS Submission Requirements & Standards	2	2		2			2	10	\$ 1431.30
B.8. Electronic Right-of-Way Map Standards	4	8		6		6		26	\$ 3339.80
B.9. ROW Map for project corridor	2	4		4			2	16	\$ 2,072.48
B.9.1.1 Prepare ROW map sheets in surface coordinates, for roadway alignment	8	16		30	30		8	92	\$ 10,847.36
B.9.1.2 Set ROW alignment monuments	8	8		8		44		96	\$ 20,543.24
B.9.2. Prepare up to eight (8) EPCWIDET Crossing License Surveys	12	16		22	22		12	84	\$ 10,880.50
B.9.3. Prepare one (1) Railroad Crossing Survey	6	8		8		8		30	\$ 4,293.92
B.9.4. Prepare an Aerial Map	8	12		40	40		8	106	\$ 11,722.40
B.9.5. Prepare Right-of-Way Map (NOT PART OF THIS SCOPE)								0	\$ -
B.9.6. Monument documentation report	10	14	8	12	12		8	64	\$ 8,769.50
B.9.7. Surveyor's ROW Determination Report (NOT PART OF THIS SCOPE)								0	\$ -
B.9.8. Report of sufficient monumentation established (NOT PART OF THIS SCOPE)								0	\$ -
B.9.9. State ROW Mapping Checklist (NOT PART OF THIS SCOPE)								0	\$ -
<b>HOURS SUB-TOTALS</b>									
CONTRACT RATE PER HOUR	135	167	56	230	223	91	116	1006	
TOTAL LABOR COSTS	\$38,585.75	\$25,417.40	\$5,864.16	\$20,108.30	\$17,973.12	\$27,964.33	\$9,651.19	\$146,018.51	
% DISTRIBUTION OF STAFF HOURS	12.43%	16.80%	5.57%	22.86%	22.07%	9.05%	11.43%		
<b>FUNCTION CODE 160 (150) – ROADWAY DESIGN SURVEYS</b>									
150.1 Project Control Design Surveys								562	\$ 111,731.76
1.1 Establish Primary/Secondary Control Monuments with Control Sheet (1 X 17) and Recovery Forms (8 1/2 X 11)	8	12	6			24	2	250	\$ 43,072.10
1.2 Establish Primary/Secondary Control Monuments with Control Sheet (1 X 17) and Recovery Forms (8 1/2 X 11)	12	16	12	30	30	30	8	130	\$ 22,402.60
1.3 Establish 30 Aerial Targets	6	12	8	6	6	30		68	\$ 14,785.74
2.1 Aerial Topography								308	\$ 62,659.64
2.2 Supplemental ground type to four (4) major road crossings	2	2	2	2	2	16		26	\$ 3,986.72
2.3 Supplemental ground type to four (4) major road crossings	4	6	6	18	20	60		112	\$ 24,273.72
2.4 Supplemental ground type to four (4) major road crossings	3	6	6	18	16	30		63	\$ 14,785.74
2.5 Construction Surveys (NOT PART OF THIS SCOPE)	2	6	8	12	16	8		42	\$ 7,149.36
2.6 Prepare the base map for the proposed alignment								0	\$ -
Deliverables								0	\$ -
<b>HOURS SUB-TOTALS</b>									
CONTRACT RATE PER HOUR	36	62	50	82	94	228	10	562	
TOTAL LABOR COSTS	\$10,137.16	\$18,220.00	\$5,063.80	\$87.43	\$87.43	\$397.83	\$54.19	\$111,731.76	
% DISTRIBUTION OF STAFF HOURS	8.41%	11.03%	8.80%	14.58%	16.73%	40.57%	1.78%		
<b>TOTAL PROJECT HOURS</b>									
PROJECT TOTALS	161	229	166	312	316	319	128	1688	
TOTAL PROJECT % DISTRIBUTION OF STAFF HOURS	50.05007	\$34,583.80	\$11,327.16	\$27,278.16	\$26,583.36	\$98,133.37	\$10,533.78	\$257,750.27	
TOTAL PROJECT % DISTRIBUTION OF STAFF HOURS	10.27%	14.80%	6.76%	19.90%	20.15%	20.34%	7.97%		

Brock & Bustillos  
Arterial 1 (1682 BLVD)

Other Direct Expenses	UNITS		RATE		TOTAL
Lodging/Hotel (Taxes/fees not included)		night	0.00		\$0.00
Meals (overnight stay required)		day	0.00		\$0.00
Rental Car (Tax/fees not included)		day	0.00		\$0.00
Mileage	2000	mile	0.59		\$1,170.00
SUV or ATV Rental	5	day	100.00		\$500.00
Air Travel		each	400.00		\$0.00
Parking		day	15.00		\$0.00
Taxi/Cab fare		each	25.00		\$0.00
Standard Postage	20	letter	0.58		\$11.60
Overnight express-letter size	25	each	17.50		\$437.50
Overnight express-oversized box		each	0.00		\$0.00
Courier Services	5	each	45.00		\$225.00
8½"X11" B/W Paper Copies	2100	each	0.25		\$525.00
11"X17" B/W Paper Copies	1500	each	0.55		\$825.00
8½"X11" Color Paper Copies		each	0.40		\$0.00
11"X17" Color Paper Copies		each	0.74		\$0.00
CADD Plotting	540	linear foot	3.00		\$1,620.00
Digital Ortho Plotting	100	linear foot	9.50		\$950.00
Ground Targets	30	each	22.00		\$660.00
Field Survey Supplies	14	day	265.00		\$3,710.00
Traffic Control Services	5	day	525.00		\$2,625.00
Backhoe Rental		day	0.00		\$0.00
Boards for Public Meeting		each	0.00		\$0.00
Env. Field Supplies (lathes, stakes, flagging, spray paint, etc.)		day	0.00		\$0.00
Concrete, Sleeve, Rebar		each	6,200.00		\$0.00
GPS Receiver	40	hour	5.00		\$200.00
Aerotech Aerial Mapping	1	ls	25,990.00		\$25,990.00
<b>Other Direct Expense Total</b>					<b>\$39,449.10</b>

PRIME PROVIDER NAME: CEA Group  
CONTRACT NUMBER: [Contract Number]  
Brock & Bustillos

LUMP SUM, UNIT COST AND/OR SPECIFIED RATE PAYMENT BASIS

Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification		Negotiated Hourly Base Rate	Contract Rate
Survey Project Manager		\$ 96.00	\$ 310.87
Registered Professional Land Surveyor		\$ 96.00	\$ 310.87
Survey Technician		\$ 47.00	\$ 152.20
Survey Technician - GPS		\$ 33.00	\$ 106.86
Senior CADD Operator		\$ 27.00	\$ 87.43
CADD Operator		\$ 25.00	\$ 80.96
2-man Survey Crew		\$ 69.00	\$ 223.44
3-man Survey Crew		\$ 95.00	\$ 307.63
Audited Overhead Rate:	191.73%		
Negotiated Profit Rate:	11.00%		
Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment. Physical percent complete to be billed. Documentation of hours work not required. under that work authorization.			

[illegible]

WSP  
Arterial 1 (1682 BLVD)

Other Direct Expenses	UNITS		RATE		TOTAL
Lodging/Hotel (Taxes/fees not included) (Current state rate)		night	85.00		\$0.00
Lodging/Hotel Taxes/fees		night	6.16		\$0.00
Meals (overnight stay required) (Excluding alcohol)		day	40.00		\$0.00
Mileage (Current state rate)		mile	0.580		\$0.00
15-foot boring	20	each	380.00		\$7,600.00
20-foot boring	21	each	500.00		\$10,500.00
30-foot boring	15	each	720.00		\$10,800.00
40-foot boring	2	each	960.00		\$1,920.00
80-foot boring	20	each	1,690.00		\$33,800.00
Drill rig remob	0	each	850.00		\$0.00
Sieve test	150	each	70.00		\$10,500.00
Atterberg limits test	150	each	70.00		\$10,500.00
Moisture Content	225	each	10.00		\$2,250.00
Moisture-density (proctor) curve	0	each	275.00		\$0.00
CBR	10	each	350.00		\$3,500.00
Direct Shear	20	each	170.00		\$3,400.00
Traffic Control Devices	20	day	375.00		\$7,500.00
TMA - Traffic control	15	day	510.00		\$7,650.00
Concrete Cores		each	60.00		\$0.00
Backhoe rental		day	950.00		\$0.00
Soil Corrosion (ph, chlorides, sulfates)	20	each	285.00		\$5,700.00
Backhoe Rental		day	0.00		\$0.00
Boards for Public Meeting		each	0.00		\$0.00
Env. Field Supplies (lathes, stakes, flagging, spray paint, etc.)		day	0.00		\$0.00
Interpreter		hour	0.00		\$0.00
Court Reporter		hour	0.00		\$0.00
Newspaper Advertisement		each	0.00		\$0.00
<b>Other Direct Expense Total</b>					<b>\$115,620.00</b>

PRIME PROVIDER NAME: CEA Group  
CONTRACT NUMBER: [Contract Number]  
WSP

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LUMP SUM, UNIT COST AND/OR SPECIFIED RATE PAYMENT BASIS

Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification		Negotiated Hourly Base Rate	Contract Rate
Senior Project Manager		\$ 94.62	\$ 238.73
Senior Engineer		\$ 68.00	\$ 171.57
Senior Engineering Technician		\$ 41.74	\$ 105.31
Engineering Technician		\$ 29.12	\$ 73.47
CADD Operator		\$ 37.47	\$ 94.54
Admin / Clerical (Eng)		\$ 23.91	\$ 60.33
Field Engineer / Geologist		\$ 34.01	\$ 85.81
3D Animator / Graphics		\$ 45.67	\$ 115.23
Senior Architect		\$ 82.25	\$ 207.52
Architect		\$ 58.05	\$ 146.46
Audited Overhead Rate:	127.30%		
Negotiated Profit Rate:	11.00%		
Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment. Physical percent complete to be billed. Documentation of hours work not required. under that work authorization.			

**Greenway Studio**  
**Arterial 1 (1682 BLVD)**

Task Description										LANDSCAPE ARCHITECT	PROJECT MANAGER	LICENSED IRRIGATOR	LANDSCAPE DESIGNER	IRRIGATION DESIGNER	3D ANIMATOR / GRAPHICS	ADMIN / CLERICAL (ENG)	TOTAL LABOR HOURS	TOTAL LABOR COST
FUNCTION CODE 102(110)- FEASIBILITY STUDIES																		
110.1 Data Collection																		
11.1 Existing data for selected route, including environmental constraints																		
11.2 Document Landmarks Along Existing Corridor																		
12 Utility/GROW Data																		
12.1 Acquire all Existing Above and Below Ground Utility Plans and Documents (Public and Private)																		
12.2 Traffic/Transportation Data																		
13.1 Acquire All Regional Transportation and Mobility Study Reports, Environmental Reports and other Studies Relating to Planning and Land Use/Transportation Studies and Construction Plans within Study Area																		
13.2 Traffic Count Data for selected route																		
13.3 Traffic turning movements and vehicle classification for selected route																		
13.4 Perform Level of Service traffic analysis																		
14 Municipality Reported Developments																		
14.1 Flood plain information along selected route																		
14.2 El Paso MPO Travel Demand Model																		
14.3 Traffic Signal Timing and Control																		
14.4 Traffic Signal standards from maintaining priority																		
15 Refine Existing Information on Existing Alternatives																		
110.2 Schematic Design																		
110.3 Preliminary Cost Estimates																		
110.4 Design Concept Conference																		
110.5 Geotechnical Borings & Surface Exploration																		
Drawings																		
HOURS SUB-TOTALS																		
CONTRACT RATE PER HOUR																		
TOTAL LABOR COST'S																		
% DISTRIBUTION OF STAFF HOURS																		
TOTAL PROJECT HOURS																		
PROJECT TOTALS																		
TOTAL PROJECT % DISTRIBUTION OF STAFF HOURS																		

Greenway Studio  
Arterial 1 (1682 BLVD)

Other Direct Expenses	UNITS		RATE		TOTAL
Lodging/Hotel (Taxes/fees not included)		night	0.00		\$0.00
Meals (overnight stay required)		day	0.00		\$0.00
Rental Car (Tax/fees not included)		day	0.00		\$0.00
Mileage		mile	0.58		\$0.00
SUV or ATV Rental		day	0.00		\$0.00
Air Travel		each	0.00		\$0.00
Parking		day	0.00		\$0.00
Taxi/Cab fare		each	0.00		\$0.00
Standard Postage		letter	0.00		\$0.00
Overnight express-letter size		each	0.00		\$0.00
Overnight express-oversized box		each	0.00		\$0.00
Courier Services		each	0.00		\$0.00
8½"X11" B/W Paper Copies		each	0.00		\$0.00
11"X17" B/W Paper Copies		each	0.00		\$0.00
8½"X11" Color Paper Copies		each	0.00		\$0.00
11"X17" Color Paper Copies		each	0.00		\$0.00
CADD Plotting		linear foot	0.00		\$0.00
Digital Ortho Plotting		linear foot	0.00		\$0.00
Law Enforcement/Uniform Officer		hour/officer	0.00		\$0.00
Notebooks		each	0.00		\$0.00
Hazardous Materials Database Search		per search	0.00		\$0.00
Backhoe Rental		day	0.00		\$0.00
Boards for Public Meeting		each	0.00		\$0.00
Env. Field Supplies (lathes, stakes, flagging, spray paint, etc.)		day	0.00		\$0.00
Interpreter		hour	0.00		\$0.00
Court Reporter		hour	0.00		\$0.00
Newspaper Advertisement		each	0.00		\$0.00
<b>Other Direct Expense Total</b>					<b>\$0.00</b>

PRIME PROVIDER NAME: CEA Group  
CONTRACT NUMBER: [Contract Number]  
Greenway Studio

LUMP SUM, UNIT COST AND/OR SPECIFIED RATE PAYMENT BASIS

Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification		Negotiated Hourly Base Rate	Contract Rate
Landscape Architect		\$ 49.43	\$ 140.00
3D Animator / Graphics		\$ 37.80	\$ 107.06
Project Manager		\$ 59.00	\$ 167.10
Licensed Irrigator		\$ 33.65	\$ 95.30
Landscape Designer		\$ 30.00	\$ 84.96
Irrigation Designer		\$ 30.00	\$ 84.96
Admin / Clerical (Eng)		\$ 24.75	\$ 70.10
Audited Overhead Rate:	155.15%		
Negotiated Profit Rate:	11.00%		
Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment.			
Physical percent complete to be billed. Documentation of hours work not required.			
under that work authorization.			

Blanton & Associates  
Arterial 1 (1682 BLVD)[illegible]

Blanton & Associates  
Arterial 1 (1682 BLVD)

Other Direct Expenses	UNITS		RATE		TOTAL
Lodging/Hotel	40	day/person	125.00		\$5,000.00
Meals	65	day/person	66.00		\$4,290.00
Mileage	0	mile	0.54		\$0.00
Rental Car Gas	30	day	20.00		\$600.00
SUV or ATV Rental	35	day	100.00		\$3,500.00
Air Travel	30	Rd Trip/person	600.00		\$18,000.00
Parking	68	day	25.00		\$1,700.00
Taxi/Cab fare	2	each/person	25.00		\$50.00
Standard Postage	2000	letter	0.49		\$980.00
Overnight Mail - letter size		each	25.00		\$0.00
Overnight Mail - oversized box		each	30.00		\$0.00
Post Card Mailout	2	each	2,000.00		\$4,000.00
Courier Services		each	30.00		\$0.00
Photocopies B/W (8 1/2" X 11")		each	0.10		\$0.00
Photocopies B/W (11" X 17")		each	0.20		\$0.00
Photocopies Color (8 1/2" X 11")	2000	each	0.50		\$1,000.00
Photocopies Color (11" X 17")	1500	each	1.00		\$1,500.00
Digital Ortho Plotting	80	linear foot	2.00		\$160.00
CADD Plotting		linear foot	1.50		\$0.00
Boards for Public Meeting	20	each	100.00		\$2,000.00
Notebooks	20	each	10.00		\$200.00
Hazardous Materials Database Search	2	per search	700.00		\$1,400.00
Backhoe Rental	4	day	900.00		\$3,600.00
Environmental Field Supplies (lathes, stakes, flagging, spray paint, etc.)	6	day	40.00		\$240.00
Newspaper Advertisement	9	per publication	1,500.00		\$13,500.00
Court Reporter (Public Hearings & Transcription)	1	day	500.00		\$500.00
Law Enforcement/Uniform Officer (including vehicle)	6	hour/officer	45.00		\$270.00
Interpreter	20	hour	100.00		\$2,000.00
<b>Other Direct Expense Total</b>					<b>\$64,490.00</b>

**PRIME PROVIDER NAME:** CEA Group  
**CONTRACT NUMBER:** [Contract Number]  
**Blanton & Associates**

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### LUMP SUM, UNIT COST AND/OR SPECIFIED RATE PAYMENT BASIS

Lump Sum, Unit Cost and/or Specified Rate Labor/Staff Classification		Negotiated Hourly Base Rate	Contract Rate
Senior Project Manager			\$ 171.42
Senior Env. Scientist			\$ 141.49
Air Quality Specialist			\$ 141.49
Noise Specialist			\$ 141.49
Env. Scientist 3			\$ 125.17
Env. Scientist 2			\$ 114.28
Senior NEPA Specialist			\$ 134.68
NEPA Specialist 3			\$ 110.20
Senior Historian			\$ 114.28
Senior Archeologist			\$ 99.99
Archeologist			\$ 92.51
Biologist 2			\$ 88.43
Biologist 1			\$ 82.99
Field Tech			\$ 82.99
Senior GIS Tech			\$ 107.48
GIS Tech			\$ 78.91
Technical Editor			\$ 78.91
Env. Professional 2			\$ 99.99
Env. Professional 1			\$ 92.51
Env. Staff 2			\$ 171.42
Env. Staff 1			\$ 122.45
Env. Technician 2			\$ 149.65
Env. Technician 1			\$ 108.84
			\$ -
			\$ -
Audited Overhead Rate:			
Negotiated Profit Rate:	11.00%		
Contract Rates include labor, overhead, and profit. All rates are negotiated rates and are not subject to change or adjustment.			
Physical percent complete to be billed. Documentation of hours work not required.			
under that work authorization.			

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2/Mayor ProTem

*Rudy Cruz, Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

**DATE** December 13, 2022

**TO:** Mayor and Council

**FROM:** Ruben Reyes, At Large Representative

**SUBJECT:** Discussion and action to approve the appointment of Cassandra Muro to the Civil Service Commission Place 5.

**SUMMARY**

Ms. Muro has a Master's of Social Work degree from the University of Michigan with a concentration in Management of Human Service and is a licensed clinical social worker. She currently holds a position as Regional Compliance Manager for the Houston, El Paso and San Antonio Regions and oversees the compliance of company company policy as it pertains to external regulatory services and the law.

**BACKGROUND**

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**ALTERNATIVE**

**NO APPROVE**

**STAFF RECOMMENDATION**



# CITY OF SOCORRO

## BOARDS AND COMMISSIONS APPLICATION

<p><b>Please rank in numeric order only the Boards and Commissions you wish to serve on:</b></p> <p><input type="checkbox"/> Board of Adjustment</p> <p><input checked="" type="checkbox"/> Civil Service Commission</p> <p><input checked="" type="checkbox"/> Ethics Commission</p> <p><input type="checkbox"/> Historical Landmark Commission</p> <p><input type="checkbox"/> Planning &amp; Zoning Commission</p> <p><input type="checkbox"/> Building and Standards Commission</p>	<p style="text-align: center;"><b><u>Application Instructions</u></b></p> <ol style="list-style-type: none"> <li>1. Please print or type answers to all questions. Write N/A if not applicable.</li> <li>2. Application package consists of:             <ul style="list-style-type: none"> <li>• Completed application form</li> <li>• Essay questions</li> </ul> </li> <li>3. Forward the completed Application Package to: City Clerk, City of Socorro, 124 S. Horizon, Socorro, Texas 79927</li> </ol>
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APPLICANT INFORMATION			
1.	Last Name <b>Muro</b>	First <b>Cassandra</b>	M.I.
2.	Street Address		Apt/Unit #
	City <b>El Paso</b>	State <b>Texas</b>	ZIP <b>79927</b>
	Mailing Address (if different) <b>Same</b>		
3.	Home Phone	Work Phone	Cell Phone
4.	E-mail Address		
5.	Do you currently reside in Socorro? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
6.	Are you currently serving on a board or commission? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
	If yes, which one? <b>N/A</b>	Term Expires? <b>N/A</b>	
7.	Have you ever served on a board or commission? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
	If yes, list name of board or commission and term(s) of office: <b>N/A</b>		
	Board/Commission Name	-	Term
	Board/Commission Name	-	Term
	Board/Commission Name	-	Term
8.	Do you understand the term length for the position you have applied for and the attendance policy? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
9.	Do you understand the importance of attendance at all regular meetings of the boards or commission you have applied for and the importance of completion of the term? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		

Signature: \_\_\_\_\_

Date: 11/29/2022





### ESSAY QUESTIONS

Name of Board or Commission applying for: **Ethics Commission**

1. Have you ever attended a meeting of this board or commission? ☒ YES ☐ NO

2. Why do you want to serve on this board or commission?

To offer my expertise and services to the community while also attaining the knowledge and experience of serving as a board member.

3. What are your qualifications/skills or education that you will bring to this board or commission?

I have a Master's of Social Work degree from the University of Michigan with a concentration in Management of Human Services and am a Licensed Clinical Social Worker.

I currently hold a position as Regional Compliance Manager for the Houston, El Paso, and San Antonio regions and oversee the compliance of company policy as it pertains to external regulatory services and the law. As concerns are identified, I develop and implement compliance and ethics actions plans as applicable and provide guidance to ensure compliance of all divisions and operations.

I previously held a position working for the State of Texas as an investigator and Regulatory Division Surveyor ensuring compliance of State Regulated Assisted Living and Long-Term Care Facilities. I was also previously the Internal Review and Prevention Investigations Administrator overseeing investigations of staff related incidents and potential code of conduct violations.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

11/29/2022

**ITEM 28**

*Ivy Avalos*  
Mayor

*Ruben reyes*  
At Large

*Cesar Nevarez*  
District 1



*Alejandro Garcia*  
District 2 / Mayor Pro-Tem

*Rudy Cruz Jr.*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

December 15, 2022

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: District 4 Representative, Yvonne Colon-Villalobos**

**SUBJECT: Discussion and action to approve the installation of streetlights on Middle Drain.**

**SUMMARY**

The proposed lights on the maps are numbered for reference below. Please let me know if you have any questions.

**Map # 1**

Proposed lights # 1 thru # 8 are not possible per the poles do not have the voltage needed for street lights (transmission poles).

# 9. Not possible - distance to EPE power is too far.

**Map # 2**

#1. City already has a 100W HPS street light here.

#2. City already has a 100W HPS street light here.

#3. City already has a 100W HPS street light here.

#4. Not possible – no room on the pole.

#5. Not possible – distance to EPE power is too far.

#6. Not possible – distance to EPE power is too far.

#7. Can install 32W LED on EPE pole on north side of road – install cost is \$631.00 – no maintenance with monthly cost of \$2.77 – if maintenance needed only EPE can work the repair at cost of time repair is requested.

#8. Can install 32W LED on EPE pole on north side of road – install cost is \$631.00 – no maintenance with monthly cost of \$2.77 – if maintenance needed only EPE can work the repair at cost of time repair is requested.

#9. Need transformer installed at cost of \$2,500.00 to install 32W LED on EPE pole on north side of road (202 feet west of Middle Drain & Tanton Rd) – install cost of \$631.00 – no maintenance with monthly cost of \$2.77 – if maintenance needed only EPE can work the repair at cost of time repair is requested.

10. Not possible – distance to EPE power is too far.
11. Can install 32W LED at a cost of \$1,700.00 – monthly cost of \$0.51 no maintenance.
12. Can install 32W LED at a cost of \$1,700.00 – monthly cost of \$0.51 no maintenance.
13. Can install 32W LED at intersection of Middle Drain & Wewoka Rd at a cost of \$1,700.00 – monthly cost of \$0.51 no maintenance.
14. Can install 32W LED at a cost of \$1,700.00 plus breaking of concert to set a pole cost of \$250.00 – monthly cost of \$0.51 no maintenance.

**Map # 3**

- #1. Not possible – tree in the way of wire path.
- #2. Can install 32W LED at intersection of Middle Drain & Wellettk Dr at a cost of \$1,700.00 - monthly cost of \$0.51 no maintenance.
- Proposed lights #3 thru #7 are not possible per distance to EPE power is too far.

**STATEMENT OF THE ISSUE**

Same as above

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): 001/05312/00003**

**Funding Source: General Fund**

**Amount: \$ 12,893.00**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



