

*Ivy Avalos*  
Mayor

*Ruben Reyes*  
At Large

*Cesar Nevarez*  
District 1



*Ralph Duran*  
District 2

*Victor Perez*  
District 3 / Mayor Pro - Tem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**DATE:** AUGUST 19, 2021  
**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** CITY MANAGER, ADRIANA RODARTE  
**SUBJECT:** FISCAL YEAR 2021-2022 BUDGET

The Fiscal Year 2021-2022 Budget for the City of Socorro is hereby transmitted to the City Council for adoption prior to September 15, 2021.

For Fiscal Year 2021-2022, the City will continue its priorities of developing long term plans to address the needs for public safety, drainage, and infrastructure improvements which includes continued road paving and sidewalks.

### **OVERVIEW**

The Fiscal Year 2021-2022 Budget primary focus is allocating resources towards, much needed public safety, sidewalks, information technology and future road projects.

The Fiscal Year 2021-2022 budget outline has \$23,599,313 in public resources to be invested in the City of Socorro. The Fiscal Year (FY) 2021-2022 budget is approximately a 4% increase from the FY 2020-2021 budget of \$22,768,819.

### **ANNUAL BUDGET PERCENTAGE CHANGE 2018-2019 THROUGH 2021-2022**

	2018-19	2019-2020	2020-2021	2021-2022
Annual Budget	\$12,927,546	\$24,223,252	\$22,768,819	\$23,599,313
Net Change	\$ (3,613,524)	\$11,295,706	\$(1,454,433)	\$830,494
% Change	-22%	87%	-6%	4%

## REVENUE

The City of Socorro utilizes the fund accounting method of financial reporting. The budget has four major funds: General Fund, Special Revenue, Capital Projects and Debt Service. These funds were established to segregate specific revenue sources and activities in accordance with special regulations, restrictions or limitations.

The following chart compares the estimated revenue for FY 2021-2022 by fund type for the three previous fiscal years. For FY 2021-2022, the General Fund will increase by \$1,961,576. The Special Revenue Fund will increase by \$607,481; the Capital Projects Fund will decrease by \$1,600,000; the Debt Service Fund will decrease by \$138,563.

### REVENUE COMPARISON BY FUND 2018-2019 THROUGH 2020-2021

	REVENUE FY2018-2019	REVENUE FY 2019-2020	REVENUE FY 2020-2021	REVENUE FY 2021-2022
General Fund	\$9,512,568	\$10,454,083	\$11,465,431	\$13,427,007
Special Revenue Fund	527,815	1,249,306	1,167,426	1,774,907
Capital Projects Fund	1,100,000	10,200,000	7,900,000	6,300,000
Debt Service Fund	1,787,163	2,319,863	2,235,962	2,097,399
TOTAL	\$12,927,546	\$24,223,252	\$22,768,819	\$23,599,313

#### GENERAL FUND

The General Fund is the primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. General Fund revenues include property taxes, sales tax, utility user taxes, franchise fees, licenses and permits, current service charges, earnings on investments and other miscellaneous revenues.

The projected General Fund revenue of \$13,427,007 accounts for 56.90 percent of the 2021-2022 total of all budgets and can be allocated to any City expenditure category.

#### SPECIAL REVENUE FUND

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. The Special Revenue Fund includes Federal, State and local grant resources secured by the City to fund restricted activities. The \$1,774,907 in the Special Revenue Fund represents 7.52 percent of the 2021-2022 totals of all budgets.

#### CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for and reports financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities, other capital assets and repayment of loans from the General Fund for approved items by city council. Capital projects funds exclude those

types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments. The \$6,300,000 in the Capital Project Fund represents 26.70 percent of the 2021-2022 totals of all budgets should all funds be expended.

### **DEBT SERVICE FUND**

The Debt Service Fund is used to account for the accumulation of tax revenues for the payment of long-term debt. Debt Service Funds are generally used when funds are paid to satisfy debt obligations. The Debt Service Fund is projected at \$2097,399 for 2021-2022 and reflects 8.89 percent of the total of all budgets.

### **GENERAL FUND RESERVE**

The General Fund started the 2020-2021 Fiscal Year with \$6,374,288 in reserves. That level of reserves represents 47.47% of the projected expenditures in the 2021-2022 General Fund Budget.

The 2021-2021 Budget is projected to use \$1,752,350 of the General Fund Reserve.

There will be an estimated amount of \$4,621,938 in the General Fund Reserve after the 2021-2022 Fiscal Year.

The General Fund Reserve requires a 16.67 percent reserve balance of the total yearly budgeted expenditures or \$13,427,007. The projected required reserve is \$2,238,282.

### **THE BUDGET INCLUDES:**

A merit step increase allowance based on, up to a three percent, increase for those employees eligible for the increase during the next fiscal year. We are projecting a 1% increase in the match on the Retirement Plan. There is no increase in the Health Insurance Premium that has been budgeted. Notable increases in funds are as follows: Public Works will be funded to include \$50,000 for a Safety Technician position and \$40,000 for equipment and supplies to include a tack oil machine, as well as \$75,000 for contract services for seasonal help with landscaping maintenance. The Police will include funding for 6 currently vacant positions and 6 additional officers that will be funded via grants for salaries. Additionally, police vehicles in the amount of \$350,000 have been authorized to be purchased. A Fire/Ambulance Service has again been funded and is included at the maximum amount of the prospective contractual obligation of \$140,000. Planning and Zoning has been funded for \$400,000 to include sidewalk construction in the city. It is notable also that the Code enforcers are being included in the Police budget and not in the Planning and Zoning budget in the amount of \$171,000. The City Clerk has been funded again this year with \$60,000 for election services that may be needed in the upcoming fiscal year. The Recreations Department includes an upgrade in the computer systems used here in the amount of \$40,000 and the inclusion of a Multi Media Specialist in the amount of \$38,000. The Information Technology Department has been funded with \$238,000 for much needed software and component upgrades.

The Capital Improvements expenditure budget includes \$6,300,000 for infrastructure costs to include Storm Water and Flood Improvements, Engineering and Planning for infrastructure projects, Street overlays and Building Improvements, Equipment and Vehicles.

**RECOMMENDATION**

The City Manager hereby submits the Fiscal Year 2021-2022 Annual Budget to the City Council for adoption subject to revisions, if any, by City Council, reflected in the meeting's minutes.

ADRIANA RODARTE  
CITY MANAGER



## FYE 2021 - 2022

		ADOPTED BUDGET FY 2018-2019	ADOPTED BUDGET FY 2019-2020	ADOPTED BUDGET FY 2020-2021	PROPOSED BUDGET FY 2021-2022	% Change
<b>GENERAL FUND REVENUES</b>						
04201	Property Taxes	5,473,459	6,336,613	7,117,914	7,740,357	9%
04206	Delinquent Propert Taxes	150,000	170,000	185,000	185,000	0%
	Mixed Beverage Tax	-	-	-	3,500	
04202	Sales Taxes	1,500,000	1,550,000	1,450,000	1,750,000	21%
04203	Franchise Taxes	500,000	650,000	650,000	675,000	4%
04404	Interest Earned	1,200	45,000	23,400	1,500	-94%
04405	Gain/Loss on Investments	200	200	200	200	0%
04500	Other Planning Fees	5,000	5,000	5,000	1,000	-80%
04501	Building Permits	270,000	300,000	590,000	650,000	10%
04502	Business Registration Permits	70,000	70,000	60,000	60,000	0%
04503	Rezoning Fees	90,000	50,000	40,000	30,000	-25%
04504	Admin Misc-Copies	100	100	100	100	0%
04505	Mobile Home Permits	10,000	3,000	3,000	1,000	-67%
04507	Muni Court Judgement/Fines	553,000	640,000	460,000	500,000	9%
04511	Juvenile Case Management Fee	16,000	12,000	12,000	4,000	-67%
04604	Police Fees	7,000	5,000	5,000	4,500	-10%
04701	Rental Income	12,000	12,000	12,000	13,000	8%
04704	Other Revenue	5,000	47,000	50,000	50,000	0%
04713	Reimbursed Cost	3,000	3,000	-	-	
04714	Park Fees	500	500	500	500	0%
04903	Miscellaneous Income	2,000	2,000	2,000	5,000	150%
04999	Prior Year's Revenue	865,984	552,670	799,317	1,752,350	119%
Total Revenues		9,534,443	10,454,083	11,465,431	13,427,007	17%

9,512,569	10,454,083	11,465,431	13,427,007
(21,874)	(0)	0	(0)



## FYE 2021 - 2022

<b>DEBT SERVICE REVENUES</b>	ADOPTED	ADOPTED	ADOPTED	PROPOSED	PROPOSED	% Change
	BUDGET FY 2017-2018	BUDGET FY 2018-2019	BUDGET FY 2019-2020	BUDGET FY 2020-2021	BUDGET FY 2021-2022	
Property Taxes	1,769,344	1,787,163	2,319,863	1,935,962	2,097,399	8%
Prior Year's Revenues				300,000	-	-100%
Total Revenues	1,769,344	0%	-100%	-51285%	51185%	-200%



## FYE 2021 - 2022

<b>SPECIAL REVENUES</b>	ADOPTED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	ADOPTED BUDGET FY 2019-2020	ADOPTED BUDGET FY 2020-2021	PROPOSED BUDGET FY 2021-2022	% Change
Property Taxes-TRZ	70,000	230,400	270,000	300,000	400,000	33%
Reconstruction	400,000	-	-	-	-	
City Match	200,000	-	-	-	-	
US Dept. - Interior Historic Pres. Fund		19,800	-	-	-	
HOME TBRA-D	20,000	-	-	-	-	
DEA		6,000	8,000	8,000	8,000	0%
Local Border Security Program		54,000	65,000	-	80,000	
CDBG			275,000	266,000	-	-100%
Safe Routes to School	500,000	-	-	-	-	
Safe Routes to School Match	90,000	-	-	-	-	
Stone Garden		49,718	62,100	45,000	61,656	37%
TCEQ - Solid Waste Grant		5,000	5,000	5,000	-	-100%
FTA Section 5310		84,665	-	-	-	
FBI		7,000	-	6,000	-	-100%
Tourism/Hotel Tax	-	-	-	8,000	8,000	0%
Body Worn Cameras		16,232	-	-	-	
LETPA		12,400	-	-	-	
State Homeland Security Program		40,000	42,134	60,477	-	-100%
State Homeland Security Program Gen			15,167			
VA-Victims of Crime Advocate			30,475	39,959	-	-100%
Texas Historical Commission			30,000	60,000	47,500	-21%
Paso del Norte - Ignite			68,930	27,000	9,160	-66%
Justice Assistance Grant (JAG) Program				55,059	-	-100%
Justice Assistance Grant Program				10,705	-	-100%
Juvenile Justice Project - PAL				26,314	-	-100%
Office of the Governor - Criminal Justice Division Rifle Resistant Body Armor					18,504	
Office of the Governor - Criminal Justice Division - Juvenile Justice Project (PAL)					26,314	
Office of the Governor - Homeland Security grants Dicvision (ERT)					166,783	
Office of National Drug Control Policy - West Texas - High Intensity Drug Trafficking areas Program					74,844	
COPS Hiring Program				247,412	81,646	-67%
LEOSE	7,000	2,600	2,500	2,500	2,500	0%
Other Revenue		-	375,000	-	-	
<b>Total Revenues</b>	<b>1,287,000</b>	<b>527,815</b>	<b>1,249,306</b>	<b>1,167,426</b>	<b>984,907</b>	<b>-16%</b>



FYE 2021 - 2022

CAPITAL PROJECTS REVENUES	ADOPTED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET	ADOPTED BUDGET	PROPOSED BUDGET	% Change
	FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	
2014 CO's	4,100,000	1,100,000	200,000	200,000	50,000	-75%
2020 CO'S			10,000,000	7,700,000	4,550,000	-41%
Total Revenues	4,100,000	1,100,000	10,200,000	7,900,000	4,600,000	-42%





GENERAL FUND EXPENDITURES		ACTUAL	ADOPTED	ADOPTED	ADOPTED	ADOPTED	PROPOSED	
DEPARTMENTS COMBINED		FY 2016-2017	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	%
			FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	Change
05101	Salaries	3,652,686	4,061,854	4,296,483	4,814,376	5,045,426	5,835,255	16%
05103	Overtime	225,284	193,900	200,750	203,518	275,000	274,000	0%
05111	FICA/Medicare Taxes	296,665	324,877	343,310	383,049	421,136	483,166	15%
05112	T.W.C. Payroll Taxes	1,842	31,284	31,756	11,808	20,250	39,780	96%
05113	Health Insurance Premiums	723,318	865,720	919,800	1,024,920	1,100,400	1,200,000	9%
05114	Workers Compensation Insurance	96,909	162,001	160,959	135,515	141,132	169,597	20%
05115	Deferred Compensation Benefits	71,721	73,350	79,350	80,150	142,039	149,500	5%
05116	Life Insurance	9,471	7,132	7,672	8,491	9,572	11,092	16%
05117	Dental Insurance Expense	20,417	28,616	30,663	34,167	38,255	43,803	15%
05118	Vision Insurance Expense	4,571	6,174	6,615	7,371	8,253	9,450	15%
05119	Employee Assistance Program	4,680	5,000	5,100	5,100	5,100	5,100	0%
	<b>Total Personnel Cost</b>	<b>5,107,564</b>	<b>5,759,908</b>	<b>6,082,458</b>	<b>6,708,466</b>	<b>7,206,564</b>	<b>8,220,744</b>	<b>14%</b>
05201	Office Expense and Supplies	64,410	77,500	81,500	82,500	84,000	97,600	16%
05202	Medical Supplies	298	500	500	500	500	500	0%
05211	Postage	8,174	11,015	13,015	14,515	14,515	14,210	-2%
05212	Tools and Supplies	104,111	69,300	72,300	74,300	122,800	123,800	1%
05213	Uniforms	45,652	43,500	49,500	49,000	64,500	67,600	5%
05310	Building Modifications/ADA	-	500	500	500	500	500	0%
05311	Building & Property Maintenance	51,223	68,000	70,500	69,000	69,000	70,000	1%
05312	Street Maintenance	62,791	35,000	65,000	65,000	65,000	115,000	77%
05313	Utilities	297,197	260,000	273,500	273,500	273,500	309,100	13%
05314	Telephone	127,728	88,060	111,060	183,860	183,860	184,410	0%
05317	Park Maintenance	9,237	5,000	11,000	11,000	11,000	22,000	100%
05325	Recycling Center	4,605	10,000	10,000	10,000	10,000	12,000	20%
05411	Legal Fees	254,161	308,200	246,000	244,000	255,000	269,000	5%
05510	Property Insurance	32,248	27,166	29,366	42,162	45,662	46,662	2%
05511	Advertising/Drug Testing	38,800	58,300	58,800	60,300	60,300	62,300	3%
05512	Audit Fees	33,358	45,000	45,000	47,000	40,000	50,000	25%
05513	Central Appraisal Fees	97,549	83,000	84,000	86,000	90,000	120,000	33%
05515	County Elections	39,757	23,000	-	43,000	43,000	60,000	40%
05516	Dues/Subscriptions	26,914	33,200	35,050	34,050	35,350	39,700	12%
05517	Bank Charges	24,162	22,000	23,500	40,000	28,000	35,000	25%
05518	Liability Insurance	82,211	63,518	73,770	82,680	101,880	102,380	0%
05520	Service Contracts	317,534	522,300	489,300	539,300	618,300	707,000	14%
05521	Support Activities	64,357	17,300	19,300	20,300	28,800	27,000	-6%
05522	Tax Collector Fees	6,601	11,000	12,500	12,500	12,500	12,500	0%
05523	Equipment Rental/Lease	24,181	36,500	48,500	47,500	47,500	41,500	-13%
05525	Health/Ambulance Contract	671,954	600,000	600,000	740,000	740,000	740,000	0%
05526	Human Resources	2,800	2,000	4,000	4,000	4,000	14,000	250%
05527	Seminars/Training/Workshops	22,793	59,350	62,050	63,050	93,050	115,800	24%
05532	Miscellaneous Expense	14	-	-	-	-	-	-
05533	Travel/Mileage/Per Diem	875	500	-	-	-	-	-
05538	Late Charge	376	500	550	550	300	300	0%
05546	Marketing Exp	-	5,000	5,000	5,000	5,000	5,000	0%
05547	Fees & Penalties	723	-	-	-	-	-	-
05548	Events	8,512	74,000	74,000	74,000	74,000	55,000	-26%
05610	Office Furniture	-	2,500	2,500	7,000	7,000	6,500	-7%
05611	Radio Communications and Maintenance	3,723	5,000	5,000	5,000	5,000	5,000	0%
05612	Vehicle Repair & Maintenance	51,943	55,300	75,300	65,300	65,300	68,100	4%
05613	Equipment Repair & Maintenance	44,274	49,000	62,200	62,200	62,200	58,500	-6%
05614	Vehicle Fuel	89,393	116,000	106,000	106,000	104,000	111,000	7%
05711	Travel/Mileage/Per Diem	47,267	70,800	80,100	83,100	83,100	75,100	-10%
05810	Property and Equipment	130,983	633,600	397,950	365,950	675,450	1,337,200	98%
05900	Emergency Aid and Assistance	16,782	10,000	12,000	12,000	25,000	15,000	-40%
06440	Grant Expense	2,788	30,780	20,000	20,000	10,000	10,000	0%
08000	Settlements	202	-	-	-	-	-	-
	<b>Total Operational Cost</b>	<b>2,912,659</b>	<b>3,633,189</b>	<b>3,430,111</b>	<b>3,745,617</b>	<b>4,258,867</b>	<b>5,206,263</b>	<b>22%</b>
	<b>Total Expenses</b>	<b>8,020,222</b>	<b>9,393,097</b>	<b>9,512,569</b>	<b>10,454,083</b>	<b>11,465,431</b>	<b>13,427,007</b>	<b>17%</b>

63.68%      61.32%      63.94%      64.17%      62.85%      61.23%



# CITY MANAGER ANNUAL

## Department Description

The City Manager is the chief executive and administrative officer of the City and is responsible to the City Council for the proper administration of the affairs of the City. As such, he is responsible for the appointment and discipline of City employees, the direction and supervision of the various City departments, the preparation of the annual operating and capital improvements budgets, keeping the Council advised of City operations, enforcing City ordinances and carrying out such other duties as the Council may desire.

Executive Assistant , provide administrative support functions and tasks to Administration including the offices of the City Manager, City Clerk and the Human Resources Director.

## Personnel

Position	Number of Employees 2019-2020	Number of Employees 2020-2021	Number of Employees 2021-2022
City Manager	1	1	1
City Auditor	1	1	1
Executive Assistant	1	1	1
Administration Receptionist	1	1	1
Custodial	2	2	2
Mechanical Shop	2	2	2
Maintenance	0	2	2
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>8</b>	<b>10</b>	<b>10</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



FYE 2021 - 2022

CITY MANAGER		REVISED	ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET FY 2017-2018	BUDGET FY 2018-2019	BUDGET FY 2019-2020	BUDGET FY 2020-2021	BUDGET FY 2021-2022	
05101	Salaries	184,954	231,487	349,277	416,853	415,979	0%
05103	Overtime	1,200	1,200	1,500	12,000	12,000	0%
05111	FICA/Medicare Taxes	14,241	17,801	28,720	32,889	32,822	0%
05112	T.W.C. Payroll Taxes	851	1,135	768	1,500	2,600	73%
05113	Health Insurance Premiums	26,280	35,040	70,080	84,000	80,000	-5%
05114	Workers Compensation Insurance	933	1,108	9,000	14,900	14,900	0%
05115	Deferred Compensation Benefits	6,000	7,000	7,500	10,200	13,500	32%
05116	Life Insurance	295	540	732	862	910	6%
05117	Dental Insurance Expense	584	1,171	2,339	2,923	2,923	0%
05118	Vision Insurance Expense	126	252	504	630	630	0%
	<b>Total Personnel Cost</b>	<b>235,463</b>	<b>296,734</b>	<b>470,419</b>	<b>576,757</b>	<b>576,265</b>	<b>0%</b>
05201	Office Expense and Supplies	8,000	9,000	9,000	9,000	9,000	0%
05211	Postage	2,805	2,805	2,805	2,805	2,500	-11%
05212	Tools and Supplies			6,000	6,000	6,000	0%
05213	Uniforms				4,000	4,000	0%
05310	Building Modifications/ADA	500	500	500	500	500	0%
05311	Building & Property Maintenance	4,500	5,500	5,500	5,500	5,500	0%
05313	Utilities	2,500	2,500	2,500	2,500	3,300	32%
05314	Telephone	10,000	15,000	35,000	35,000	35,000	0%
05411	Legal Fees	100,000	70,000	70,000	70,000	70,000	0%
05510	Property Insurance	800	800	1,310	1,310	1,310	0%
05516	Dues/Subscriptions	8,000	9,000	9,000	9,000	9,000	0%
05518	Liability Insurance	400	400	580	580	580	0%
05520	Service Contracts	50,000	150,000	150,000	150,000	150,000	0%
05521	Support Activities	3,000	3,000	3,000	11,500	10,000	-13%
05523	Equipment Rental/Lease	6,000	13,000	13,000	13,000	7,000	-46%
05527	Seminars/Training/Workshops	5,000	5,000	5,000	5,000	6,000	20%
05546	Marketing Exp	5,000	5,000	5,000	5,000	5,000	0%
05612	Vehicle Repair & Maintenance					2,000	
05613	Equipment Repair & Maintenance	2,000	2,000	2,000	2,000	2,000	0%
05614	Vehicle Fuel				3,000	4,000	33%
05711	Travel/Mileage/Per Diem	10,000	12,000	12,000	12,000	13,000	8%
05810	Property and Equipment	15,000	10,000	10,000	10,000	15,000	50%
05900	Emergency Aid and Assistance	5,000	7,000	7,000	20,000	10,000	-50%
	<b>Total Operational Cost</b>	<b>238,505</b>	<b>322,505</b>	<b>349,195</b>	<b>377,695</b>	<b>370,690</b>	<b>-2%</b>
	<b>Total Expenses</b>	<b>473,968</b>	<b>619,239</b>	<b>819,614</b>	<b>954,452</b>	<b>946,955</b>	<b>-1%</b>



CITY OF SOCORRO

City Manager

FY 10/01/21-09/30/22

Employees	DEPT	Position	Annual Salary	Budget Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Rodarte, Adriana	CM	City Manager	119,995	57.69	9,180	260	8,000	292	63	243	600	138,633
Franco, Julie	CM	City Auditor	46,280	22.25	3,540	260	8,000	292	63	175	150	58,760
Escobar, Rose M.	CM	Executive Assistant	36,400	17.50	2,785	260	8,000	295	63	48	150	48,001
Olague, Norma	CM	Receptionist	27,664	13.30	2,116	260	8,000	292	63	122	100	38,617
Provencio, Graciela	CM	Custodian	25,792	12.40	1,973	260	8,000	292	63	48	2,000	38,428
Gutierrez De Guajardo	CM	Custodian	24,440	11.75	1,870	260	8,000	292	63	48	2,000	36,973
Mapula, Armando	CM	Maintenace Technician	34,840	16.75	2,665	260	8,000	292	63	48	2,000	48,168
Ortiz, Antonio	CM	Maintenace Technician	34,008	16.35	2,602	260	8,000	292	63	48	2,000	47,273
Del Villar, Juan	CM	Fleet Meehanic	38,480	18.50	2,944	260	8,000	292	63	65	3,200	53,304
Soto, Rogelio	CM	Shop Technician	28,080	13.50	2,148	260	8,000	292	63	65	2,700	41,608
		<b>TOTALS</b>	<b>415,979</b>		<b>31,822</b>	<b>2,600</b>	<b>80,000</b>	<b>2,923</b>	<b>630</b>	<b>910</b>	<b>14,900</b>	<b>549,765</b>

199.99

ADD:

OT 12,000

FICA-OT 1,000

Deferred Compensation 13,500

**Total 576,265**



The Department of Information Technology Services is dedicated to provide innovation and technology implementation management support services to all City Departments so they can transform the service experience for our community.

Position	Number of Employees 2019-2020	Number of Employees 2020-2021	Number of Employees 2021-2022
IT COORDINATOR	1	1	1
IT TECHNICIAN	0	0	1
PART-TIME ASSISTANT	0	1	0
TOTAL FULL TIME EMPLOYEES	1	1	2
TOTAL PART TIME EMPLOYEES	0	1	0



FYE 2021 - 2022

<b>INFORMATION TECHNOLOGY</b>		ADOPTED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	ADOPTED BUDGET FY 2019-2020	ADOPTED BUDGET FY 2020-2021	PROPOSED BUDGET FY 2021-2022	% Change
05101	Salaries	52,000	51,979	52,510	86,840	87,360	1%
05103	Overtime	500	-	-	-	500	
05111	FICA/Medicare Taxes	3,978	3,976	4,017	6,643	6,837	3%
05112	T.W.C. Payroll Taxes	520	284	96	300	520	73%
05113	Health Insurance Premiums	16,000	8,760	8,760	8,400	16,000	90%
05114	Workers Compensation Insurance	245	145	145	235	245	4%
05115	Deferred Compensation Benefits	2,550	1,500	1,500	-	500	
05116	Life Insurance	167	87	87	87	167	92%
05117	Dental Insurance Expense	584	292	292	292	584	100%
05118	Vision Insurance Expense	126	63	63	63	126	100%
	<b>Total Personnel Cost</b>	<b>76,670</b>	<b>67,086</b>	<b>67,470</b>	<b>102,860</b>	<b>112,839</b>	<b>10%</b>
05201	Office Expense and Supplies	3,000	3,500	3,500	3,500	14,200	306%
05212	Tools and Supplies	2,000	2,000	2,000	2,000	3,000	50%
05213	Uniforms	1,000	1,000	1,000	1,000	1,200	20%
05311	Building and Property Maintenance						
05313	Utilities						
05314	Telephone						
05411	Legal Fees						
05516	Dues/Subscriptions						
05520	Service Contracts	40,000	67,000	87,000	67,000	78,000	16%
05523	Equipment Rental/Lease						
05527	Seminars/Training/Workshops	5,000	5,000	5,000	5,000	5,000	0%
05532	Miscellaneous Expense						
05533	Travel/Mileage/Per Diem	-	-	-	-	-	
05546	Marketing Exp						
05610	Office Furniture						
05612	Vehicle Repair & Maintenance					800	
05613	Equipment Repair & Maintenance	3,000	4,200	4,200	4,200	3,000	-29%
05711	Travel/Mileage/Per Diem	2,500	2,500	2,500	2,500	2,500	0%
05810	Property and Equipment			63,000	15,000	215,000	1333%
	<b>Total Operational Cost</b>	<b>56,500</b>	<b>85,200</b>	<b>168,200</b>	<b>100,200</b>	<b>322,700</b>	<b>222%</b>
	<b>Total Expenses</b>	<b>133,170</b>	<b>152,286</b>	<b>235,670</b>	<b>203,060</b>	<b>435,539</b>	<b>114%</b>



CITY OF SOCORRO  
 INFORMATION TECHNOLOGY  
 FY 10/01/21-09/30/22

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Gonzales, Estevan	IT	IT Coordinator	52,520	25.25	4,018	260	8,000	292	63	87	145	65,385
Anthony Sida	IT	IT Technician	34,840	16.75	2,665	260	8,000	292	63	80	100	46,300
		<b>TOTALS</b>	<b>87,360</b>		<b>6,683</b>	<b>520</b>	<b>16,000</b>	<b>584</b>	<b>126</b>	<b>167</b>	<b>245</b>	<b>111,685</b>

ADD:  
 OT 500  
 FICA-OT 154  
 Deferred Compensatio 500  
 Total 112,839



## PARKS PUBLIC WORKS ANNUAL OPERATING

### Department Description and

The Parks Public Works division is responsible for maintenance of parks, roadways, street lights, vehicles, and streetscapes through planned and regular investment in the City's infrastructure. Building Maintenance consist entirely of repairs and maintenance.

### Personnel Summary

Position	Number of Employees 2019-2020	Number of Employees 2020-2021	Number of Employees 2021-2022
Parks Public Works Director	0	0	1
Parks Public Works Foreman	1	1	1
Parks Public Works Supervisor	1	1	0
Parks Public Works Safety			1
Administrative Assistant	1	1	1
Equipment Operators	3	4	4
Laborers	18	18	22
Recycle Technician	1	1	1
Fleet Mechanic	1	1	0
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>26</b>	<b>27</b>	<b>31</b>
Part Time Laborers	3	3	1
<b>TOTAL PART TIME EMPLOYEES</b>	<b>3</b>	<b>3</b>	<b>1</b>





FYE 2021 - 2022

PARKS & PUBLIC WORKS		ADOPTED	ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET FY 2017-2018	BUDGET FY 2018-2019	BUDGET FY 2019-2020	BUDGET FY 2020-2021	BUDGET FY 2021-2022	
05101	Salaries	879,315	919,399	758,954	741,962	902,850	22%
05103	Overtime	23,000	25,000	26,040	35,000	35,000	0%
05111	FICA/Medicare Taxes	69,027	72,247	58,932	59,438	71,746	21%
05112	T.W.C. Payroll Taxes	8,791	8,792	2,688	4,050	8,320	105%
05113	Health Insurance Premiums	245,280	236,520	219,000	210,000	248,000	18%
05114	Workers Compensation Insurance	88,300	86,900	57,600	56,900	70,500	24%
05115	Deferred Compensation Benefits	16,000	16,000	16,000	20,400	20,400	0%
05116	Life Insurance	1,571	1,536	1,371	1,371	1,685	23%
05117	Dental Insurance Expense	8,176	7,884	7,300	7,300	9,052	24%
05118	Vision Insurance Expense	1,764	1,701	1,575	1,575	1,953	24%
	<b>Total Personnel Cost</b>	<b>1,341,224</b>	<b>1,375,979</b>	<b>1,149,461</b>	<b>1,137,996</b>	<b>1,369,506</b>	<b>20%</b>
05201	Office Expense and Supplies	7,800	8,000	8,000	8,000	10,000	25%
05212	Tools and Supplies	20,000	23,000	17,000	40,500	40,500	0%
05213	Uniforms	15,000	22,000	22,000	22,000	22,000	0%
05311	Building & Property Maintenance	18,000	24,500	24,500	24,500	24,500	0%
05312	Street Maintenance	35,000	65,000	65,000	65,000	115,000	77%
05313	Utilities	220,000	230,000	230,000	230,000	265,000	15%
05314	Telephone	8,500	10,500	22,500	22,500	22,500	0%
05317	Park Maintenance	5,000	11,000	11,000	11,000	22,000	100%
05325	Recycling Center	10,000	10,000	10,000	10,000	12,000	20%
05411	Legal Fees	25,000	32,000	32,000	28,000	32,000	14%
05510	Property Insurance	12,000	12,000	16,500	20,000	21,000	5%
05516	Dues/Subscriptions	600	600	600	600	600	0%
05518	Liability Insurance	8,200	16,000	16,300	18,000	18,500	3%
05520	Service Contracts	117,000	70,000	70,000	70,000	120,000	71%
05523	Equipment Rental/Lease	4,000	9,000	9,000	9,000	9,000	0%
05527	Seminars/Training/Workshops	9,000	12,000	12,000	12,000	7,000	-42%
05610	Office Furniture	500	500	500	500	500	0%
05611	Radio Communications and Maintenance	4,000	4,000	4,000	4,000	4,000	0%
05612	Vehicle Repair & Maintenance	20,000	20,000	20,000	20,000	20,000	0%
05613	Equipment Repair & Maintenance	30,000	42,000	42,000	42,000	42,000	0%
05614	Vehicle Fuel	55,000	45,000	45,000	40,000	40,000	0%
05711	Travel/Mileage/Per Diem	3,500	3,500	3,500	3,500	3,500	0%
05810	Property and Equipment	330,000	215,000	20,000	103,000	103,000	0%
05900	Emergency Aid and Assistance	5,000	5,000	5,000	5,000	5,000	0%
	<b>Total Operational Cost</b>	<b>963,100</b>	<b>890,600</b>	<b>706,400</b>	<b>809,100</b>	<b>959,600</b>	<b>19%</b>
	<b>Total Expenses</b>	<b>2,304,324</b>	<b>2,266,579</b>	<b>1,855,861</b>	<b>1,947,096</b>	<b>2,329,106</b>	<b>20%</b>

Weed Squads



CITY OF SOCORRO  
Parks & Public Works  
FY 10/01/21-09/30/22

Employees	DEPT	Position	Annual Salary	Budgeted Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Chavez, Louie	PPW	Parks Public Works Director	60,320	29.00	4,614	260	8,000	292	63	141	4,000	77,690
Maldonado, Abel	PPW	Foreman	36,920	17.75	2,824	260	8,000	292	63	61	3,000	51,420
Vacant	PPW	Safetv Technician	31,720	15.25	2,427	260	8,000	292	63	61	3,000	45,823
Apodaca, Roland	PPW	Equipment Operator	32,760	15.75	2,506	260	8,000	292	63	61	3,000	46,942
Martin, Justin	PPW	Equipment Operator	32,760	15.75	2,506	260	8,000	292	63	61	3,000	46,942
Rodarte, Hector	PPW	Equipment Operator	34,736	16.70	2,657	260	8,000	292	63	61	3,000	49,069
Soto, Alexis	PPW	Equipment Operator	32,760	15.75	2,506	260	8,000	292	63	61	3,000	46,942
Erica L. Rivera	PPW	Administrative Assistant	24,960	12.00	1,909	260	8,000	292	63	61	500	36,045
Perez, Jesus	PPW	Recycle Technician	28,184	13.55	2,156	260	8,000	292	63	48	2,000	41,003
Hermosillo, Enrique	PPW	Laborer	27,664	13.30	2,116	260	8,000	292	63	61	3,000	41,456
Natale, Lilly	PPW	Laborer	27,872	13.40	2,132	260	8,000	292	63	48	2,000	40,667
Marquez, Ramon	PPW	Laborer	28,704	13.80	2,196	260	8,000	292	63	48	2,000	41,563
Gomez, Rosalio	PPW	Laborer	27,976	13.45	2,140	260	8,000	292	63	48	2,000	40,779
Dominguez, Luis F	PPW	Laborer	25,376	12.20	1,941	260	8,000	292	63	48	2,000	37,980
Martinez, Rommel	PPW	Laborer	27,040	13.00	2,069	260	8,000	292	63	48	2,000	39,772
Montelongo, Santiago	PPW	Laborer	29,120	14.00	2,228	260	8,000	292	63	48	2,000	42,011
Rodriguez, Gilberto	PPW	Laborer	25,376	12.20	1,941	260	8,000	292	63	48	2,000	37,980
Gonzalez, Leopoldo	PPW	Laborer	27,040	13.00	2,069	260	8,000	292	63	48	2,000	39,772
Lopez, Eduardo	PPW	Laborer	27,040	13.00	2,069	260	8,000	292	63	48	2,000	39,772
Quinonez, Nazareth	PPW	Laborer	25,376	12.20	1,941	260	8,000	292	63	48	2,000	37,980
Munoz, Jose L.	PPW	Laborer	19,890	12.75	1,522	260	8,000	292	63	48	2,000	32,075
Reveles Jr., Jimmy	PPW	Laborer	25,376	12.20	1,941	260	8,000	292	63	48	2,000	37,980
Salgado, Mario A.	PPW	Laborer	26,520	12.75	2,029	260	8,000	292	63	48	2,000	39,212
Zamora, Veronica	PPW	Laborer	26,520	12.75	2,029	260	8,000	292	63	48	2,000	39,212
Ceniceros, Fidel A.	PPW	Laborer	25,376	12.20	1,941	260	8,000	292	63	48	2,000	37,980
Madrid, Daniel A.	PPW	Laborer	25,376	12.20	1,941	260	8,000	292	63	48	2,000	37,980
Vacant	PPW	Laborer	25,002	12.02	1,913	260	8,000	292	63	48	2,000	37,577
Vacant	PPW	Laborer	25,002	12.02	1,913	260	8,000	292	63	48	2,000	37,577
Vacant	PPW	Laborer	25,002	12.02	1,913	260	8,000	292	63	48	2,000	37,577
Vacant	PPW	Laborer	25,002	12.02	1,913	260	8,000	292	63	48	2,000	37,577
Vacant	PPW	Park Laborer	15,080	10.00	1,154	260	-	-	-	-	1,000	17,494
<b>TOTALS</b>			<b>902,850</b>	<b>440</b>	<b>69,068</b>	<b>8,320</b>	<b>248,000</b>	<b>9,052</b>	<b>1,953</b>	<b>1,685</b>	<b>70,500</b>	<b>1,311,428</b>

OPEN

ADD:  
OT 35,000  
FICA-OT 2,678  
Deferred Compensation 20,400  
**Total 1,369,506**



## POLICE DEPARTMENT ANNUAL OPERATING BUDGET

### Department Description and

The mission of the Police Department is to deter and detect criminal activity, apprehend criminal suspects and provide for the protection of life and property in the City of Socorro. The primary functions of the Police Department are patrol, criminal investigation, traffic control, community relations, and public safety dispatching.

### Personnel Summary

Position	Number of Employees 2019-2020	Number of Employees 2020-2021	Number of Employees 2021-2022
Police Chief	1	1	1
Deputy Chief	0	0	1
Lieutenant	2	2	2
Sergeant	5	4	4
Corporal	3	4	3
Investigator	1	1	1
Police Officers	27	32	38
Peace Officer Recruits	0	2	4
Crime Victims Advocate	0	1	1
Communications Dispatch Supervisor	1	2	2
Communication Dispatchers	9	10	10
Administrative Assistant	1	1	1
Records Clerk	1	1	2
Clerk	1	1	1
Code Enforcers	0	0	3
Code Enforcer Admin.	0	0	1
Property Evidence Officer	1	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>53</b>	<b>63</b>	<b>76</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



FYE 2021 - 2022

<b>POLICE</b>		REVISED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	ADOPTED BUDGET FY 2019-2020	ADOPTED BUDGET FY 2020-2021	PROPOSED BUDGET FY 2021-2022	% Change
05101	Salaries	1,972,880	2,044,141	2,457,907	2,574,749	3,307,175	28%
05103	Overtime	145,000	150,000	150,000	200,000	200,000	0%
05111	FICA/Medicare Taxes	162,018	167,852	199,505	226,731	282,872	25%
05112	T.W.C. Payroll Taxes	12,474	12,474	5,088	9,300	20,280	118%
05113	Health Insurance Premiums	385,440	385,440	464,280	520,800	608,000	17%
05114	Workers Compensation Insurance	67,525	67,525	62,975	63,100	78,230	24%
05115	Deferred Compensation Benefits	26,000	26,000	26,000	66,000	66,000	0%
05116	Life Insurance	3,495	3,495	4,233	4,986	6,054	21%
05117	Dental Insurance Expense	12,848	12,848	15,476	18,104	22,192	23%
05118	Vision Insurance Expense	2,772	2,772	3,339	3,906	4,788	23%
	<b>Total Personnel Cost</b>	<b>2,790,452</b>	<b>2,872,547</b>	<b>3,388,803</b>	<b>3,687,676</b>	<b>4,595,591</b>	<b>25%</b>
05201	Office Expense and Supplies	15,000	15,000	15,000	15,000	15,000	0%
05202	Medical Supplies	500	500	500	500	500	0%
05211	Postage	1,000	1,000	1,000	1,000	1,000	0%
05212	Tools and Supplies	45,000	45,000	47,000	72,000	72,000	0%
05213	Uniforms	22,000	22,000	22,000	32,000	32,000	0%
05311	Building & Property Maintenance	12,000	12,000	12,000	12,000	12,000	0%
05313	Utilities	22,000	30,000	30,000	30,000	30,000	0%
05314	Telephone	20,000	36,000	53,000	53,000	53,000	0%
05411	Legal Fees	20,000	25,000	25,000	25,000	25,000	0%
05510	Property Insurance	5,300	6,900	12,000	12,000	12,000	0%
05516	Dues/Subscriptions	2,000	2,000	2,000	2,000	2,000	0%
05518	Liability Insurance	39,000	41,000	53,000	70,000	70,000	0%
05520	Service Contracts	20,000	22,000	22,000	30,000	30,000	0%
05521	Support Activities	2,000	2,500	2,500	2,500	2,500	0%
05523	Equipment Rental/Lease	7,000	7,000	7,000	7,000	7,000	0%
05527	Seminars/Training/Workshops	8,000	10,000	10,000	40,000	70,000	75%
05611	Radio Communications and Maintenance	1,000	1,000	1,000	1,000	1,000	0%
05612	Vehicle Repair & Maintenance	30,000	50,000	40,000	40,000	40,000	0%
05613	Equipment Repair & Maintenance	6,000	6,000	6,000	6,000	6,000	0%
05614	Vehicle Fuel	52,000	52,000	52,000	52,000	52,000	0%
05711	Travel/Mileage/Per Diem	20,000	20,000	20,000	20,000	20,000	0%
05810	Property and Equipment	166,000	100,000	200,000	500,000	500,000	0%
	<b>Total Operational Cost</b>	<b>515,800</b>	<b>506,900</b>	<b>633,000</b>	<b>1,023,000</b>	<b>1,053,000</b>	<b>3%</b>
	<b>Total Expenses</b>	<b>3,306,252</b>	<b>3,379,447</b>	<b>4,021,803</b>	<b>4,710,676</b>	<b>5,648,591</b>	<b>20%</b>



Soto, Ruth	Police Recruit	42,016	20 20	3,214	260	8,000	292	63	58	150	54,053
Vircaimo Cardaza, Amedia	Property & Evidence Custodian	39,000	18 75	2,984	260	8,000	292	63	65	175	50,839
Elias Lorenza	Crime Victims Advocate	37,440	18 00	2,864	260	8,000	292	63	65	175	49,159
Hernandez, Rosa	Administrative Assistant	43,264	20 80	3,310	260	8,000	292	63	58	150	55,397
Robles, Ana	Records Clerk	37,336	17 95	2,856	260	8,000	292	63	58	150	49,015
Cordero, Eugenia	Records Clerk II	27,352	13 15	2,092	260	8,000	292	63	58	150	38,267
Jara, Trinity	Communications Dispatcher Super	45,760	22 00	3,501	260	8,000	292	63	58	150	58,084
Najera, Julie F.	Communications Dispatcher	31,200	15 00	2,387	260	8,000	292	63	81	200	42,483
vacant	Communications Dispatcher	31,200	15 00	2,387	260	8,000	292	63	81	200	42,483
Perez, Norma	Communications Dispatcher	33,488	16 10	2,562	260	8,000	292	63	58	150	44,873
Talavera, Martha	Communications Dispatcher	33,280	16 00	2,546	260	8,000	292	63	58	150	44,649
vacant	Communications Dispatcher	32,032	15 40	2,450	260	8,000	292	63	58	150	43,305
vacant	Communications Dispatcher	33,280	16 00	2,546	260	8,000	292	63	58	150	44,649
Davila, Alexis B.	Communications Dispatcher	31,200	15 00	2,387	260	8,000	292	63	58	150	42,410
Miranda, Juan H.	Communications Dispatcher	34,216	16 45	2,618	260	8,000	292	63	58	150	45,657
Morales, Sergio	Code Enforcers	32,136	15 45	2,569	260	8,000	292	63	48	145	43,513
Salazar, Geraldine	Code Enforcers	32,136	15 45	2,458	260	8,000	292	63	48	145	43,402
Workman, Myrna	Code Enforcers	39,520	19 00	3,023	260	8,000	292	63	48	145	51,351
Vacant	Code Enforcement Administrator	24,960	12 00	1,909	260	8,000	292	63	48	145	35,677
Vacant	Cleaning Person - Part Time	24,957	16 55	1,909	260	-	-	-	-	-	27,127
<b>TOTALS</b>		<b>3,282,175</b>		<b>265,660</b>	<b>20,280</b>	<b>608,000</b>	<b>22,192</b>	<b>4,788</b>	<b>6,054</b>	<b>78,230</b>	<b>4,287,379</b>

ADD:	
OT	200,000
Education Training Levels	25,000
FICA-OT	17,213
Deferred Compensation	66,950
	<u>4,595,591</u>

Special Revenue Grant Code VOCA



## MUNICIPAL COURT ANNUAL OPERATING

### Department Description and Activities:

The Municipal Court has jurisdiction over all cases involving violations of the provisions of the Socorro Charter, Code and other ordinances of the City. The Municipal Court is presided over by the Municipal Judge who is appointed by the City Council on the nomination of the City Manager, for a term of two

### Personnel Summary

Position	Number of Employees 2019-2020	Number of Employees 2020-2021	Number of Employees 2022	2021-
Municipal Judge	1	1	1	1
Municipal Court Clerk	0	0	0	0
Court Coordinator	1	1	1	1
Juvenile Case Manager	1	1	1	1
Court Clerk	2	2	2	2
Bailiff	1	1	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>



FYE 2021 - 2022

MUNICIPAL COURT		REVISED	ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET FY 2017-2018	BUDGET FY 2018-2019	BUDGET FY 2019-2020	BUDGET FY 2020-2021	BUDGET FY 2021-2022	
05101	Salaries	120,432	123,583	203,101	203,008	204,984	1%
05103	Overtime	3,700	3,800	4,105	5,000	5,500	10%
05111	FICA/Medicare Taxes	9,496	9,745	15,523	15,913	16,102	1%
05112	T.W.C. Payroll Taxes	1,134	1,134	480	750	1,300	73%
05113	Health Insurance Premiums	26,280	26,280	43,800	42,000	40,000	-5%
05114	Workers Compensation Insurance	585	585	1,885	1,885	1,885	0%
05115	Deferred Compensation Benefits	2,000	1,000	1,000	4,200	4,400	5%
05116	Life Insurance	207	207	351	351	351	0%
05117	Dental Insurance Expense	876	876	1,460	1,460	1,460	0%
05118	Vision Insurance Expense	189	189	315	315	315	0%
	Total Personnel Cost	164,899	167,399	272,020	274,882	276,297	1%
05201	Office Expense and Supplies	10,000	10,000	11,000	12,500	12,500	0%
05211	Postage	1,500	2,000	3,500	3,500	3,500	0%
05213	Uniforms	1,500	1,500	-	1,500	1,500	0%
05311	Building & Property Maintenance	3,500	3,500	2,000	2,000	2,000	0%
05314	Telephone	11,450	11,450	11,450	11,450	11,450	0%
05411	Legal Fees	15,000	15,000	13,000	13,000	13,000	0%
05510	Property Insurance	4,100	4,100	4,100	4,100	4,100	0%
05511	Advertising/Drug Testing	1,500	1,500	-	-	-	
05516	Dues/Subscriptions	1,000	1,500	500	1,500	1,500	0%
05518	Liability Insurance	300	500	570	570	570	0%
05520	Service Contracts	60,000	60,000	60,000	60,000	60,000	0%
05521	Support Activities	1,500	2,000	3,000	3,000	3,000	0%
05523	Equipment Rental/Lease	3,000	3,000	2,000	2,000	2,000	0%
05527	Seminars/Training/Workshops	5,600	2,300	2,300	2,300	2,300	0%
05533	Travel/Mileage/Per Diem	500	-	-	-	-	
05610	Office Furniture	500	500	5,000	5,000	2,000	-60%
05613	Equipment Repair & Maintenance	800	800	800	800	800	0%
05711	Travel/Mileage/Per Diem	2,300	5,600	5,600	5,600	5,600	0%
05810	Property and Equipment	1,600	500	500	500	2,000	300%
	Total Operational Cost	125,650	125,750	125,320	129,320	127,820	-1%
	Total Expenses	290,549	293,149	397,340	404,202	404,117	0%







## PLANNING & ZONING ANNUAL OPERATING BUDGET

### Department Description and Activities:

The Planning and Zoning Department administers the City's land use and development function. By coordinating the City's land development related activities the Planning and Development Department helps to achieve the City's physical, economic and quality goals.

The Planning and Zoning Department administers the City's land development regulations, zoning ordinance community development activities and programs such as housing improvement loans, equity assurance and other programs that address neighborhood and housing quality. The Department promotes economic development, livability and an enhanced quality of life, and promotes the City to attract new business and residents. It provides staff support to the Plan Commission and other groups and citizen committees as required.

### Personnel Summary

Position	Number of Employees 2019-2020	Number of Employees 2020-2021	Number of Employees 2021-2022
Planning & Zoning Director	1	0	0
City Planner	0	1	1
Building Official	1	1	1
Administrative Assistant	0	0	1
Building Inspectors	3	3	1
Planning Technician	1	1	1
Planning Clerks	2	2	3
Code Enforcers	2	2	0
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>10</b>	<b>10</b>	<b>8</b>



FYE 2021 - 2022

PLANNING & ZONING		ADOPTED	ADOPTED	ADOPTED	ADOPTED	PROPOSED	%
		BUDGET	BUDGET	BUDGET	BUDGET	BUDGET	
		FY 2017-2018	FY 2018-2019	FY 2019-2020	FY 2020-2021	FY 2021-2022	Change
05101	Salaries	366,142	374,548	415,728	440,294	287,477	-35%
05103	Overtime	7,000	7,000	7,624	8,000	8,000	0%
05111	FICA/Medicare Taxes	29,718	30,329	32,840	35,896	23,641	-34%
05112	T.W.C. Payroll Taxes	2,835	2,835	864	1,500	1,820	21%
05113	Health Insurance Premiums	87,600	87,600	78,840	84,000	56,000	-33%
05114	Workers Compensation Insurance	2,305	2,305	1,885	2,030	1,595	-21%
05115	Deferred Compensation Benefits	9,500	6,000	6,000	16,800	16,800	0%
05116	Life Insurance	595	595	505	553	409	-26%
05117	Dental Insurance Expense	2,920	2,920	2,628	2,920	2,044	-30%
05118	Vision Insurance Expense	630	630	567	630	441	-30%
Total Personnel Cost		509,245	514,762	547,480	592,624	398,227	-33%
05201	Office Expense and Supplies	12,500	12,500	12,500	12,500	14,000	12%
05211	Postage	5,000	6,500	6,500	6,500	6,500	0%
05212	Tools and Supplies	2,300	2,300	2,300	2,300	2,300	0%
05213	Uniforms	2,700	2,700	2,700	2,700	3,500	30%
05311	Building & Property Maintenance	20,000	15,000	15,000	15,000	15,000	0%
05313	Utilities	5,500	4,000	4,000	4,000	1,000	-75%
05314	Telephone	7,500	7,500	18,000	18,000	18,000	0%
05411	Legal Fees	45,000	45,000	45,000	60,000	60,000	0%
05510	Property Insurance	700	1,300	1,800	1,800	1,800	0%
05511	Advertising/Drug Testing	8,000	6,000	6,000	6,000	6,000	0%
05516	Dues/Subscriptions	2,200	2,200	2,200	2,200	4,000	82%
05518	Liability Insurance	4,800	4,800	4,900	4,900	4,900	0%
05520	Service Contracts	64,000	64,000	94,000	185,000	220,000	19%
05521	Support Activities	1,000	1,000	1,000	1,000	1,000	0%
05523	Equipment Rental/Lease	10,500	10,500	10,500	10,500	10,500	0%
05527	Seminars/Training/Workshops	4,250	4,250	4,250	4,250	3,000	-29%
05610	Office Furniture	1,000	1,000	1,000	1,000	1,000	0%
05612	Vehicle Repair & Maintenance	3,300	3,300	3,300	3,300	3,300	0%
05613	Equipment Repair & Maintenance	5,000	5,000	5,000	5,000	2,500	-50%
05614	Vehicle Fuel	6,000	6,000	6,000	6,000	3,000	-50%
05711	Travel/Mileage/Per Diem	5,000	5,000	5,000	5,000	2,500	-50%
05810	Property and Equipment	66,500	50,000	50,000	20,000	440,000	2100%
Total Operational Cost		282,750	259,850	300,950	376,950	823,800	119%
Total Expenses		791,995	774,612	848,430	969,574	1,222,027	26%



CITY OF SOCORRO

Planning & Zoning

FY 10/01/21-09/30/22

Employees	DEPT	Position	Annual Salary	Budgeted Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Vacant	00007	City Planner	79,997	38.46	6,120	260	8,000	292	63	96	430	95,258
Vacant	00007	Building Official	61,568	29.60	4,710	260	8,000	292	63	50	175	75,118
Vacant	00007	Building Inspector	40,040	19.25	3,063	260	8,000	292	63	69	410	52,197
Jacquez, Guadalupe	00007	Planning Technician	28,288	13.60	2,049	260	8,000	292	63	50	145	39,147
Vacant	00007	Planning Clerk	25,792	12.40	2,569	260	8,000	292	63	48	145	37,169
Marquez, Eunice	00007	Planning Clerk	26,312	12.65	2,569	260	8,000	292	63	48	145	37,689
Rodriguez, Judith	00007	Planning Clerk	25,480	12.25	1,949	260	8,000	292	63	48	145	36,237
	7	<b>TOTALS</b>	<b>287,477</b>		<b>23,029</b>	<b>1,820</b>	<b>56,000</b>	<b>2,044</b>	<b>441</b>	<b>409</b>	<b>1,595</b>	<b>372,815</b>

ADD:

OT	8,000
FICA-OT	612
Deferred Compensation	<u>16,800</u>
	<u><u>398,227</u></u>



## HEALTH DEPARTMENT

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### Department Description and Activities:

The City entered into a contract with the City of El Paso on behalf of the El Paso City-County Health and Environmental District for the purpose of obtaining various health related services.

The City entered into a contract with the County of El Paso for the purpose of providing certain services relating to the operation of the On-Site Sewage Facility Program to provide the citizens of Socorro adequate public health protection and a minimum of environmental pollution. Under the terms of the contract, the City is required to pay the County a monthly fee, to be determined annually, for the services performed each year during the term of this agreement. For the agreement, the fee payable to the County shall be \$1,000 per month.

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Animal Shelter Services - City of El Paso  
Health and Environmental Services - City of El Paso  
Animal Services - Tiqua



FYE 2021 - 2022

		REVISED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	ADOPTED BUDGET FY 2019-2020	ADOPTED BUDGET FY 2020-2021	PROPOSED BUDGET FY 2021-2022
	<b>HEALTH</b>					
	Total Personnel Cost	-	-	-	-	-
05525	Health Contracts	600,000	600,000	600,000	600,000	600,000
	Total Operational Cost	600,000	600,000	600,000	600,000	600,000
	Total Expenses	600,000	600,000	600,000	600,000	600,000



## GRANTS AND SPECIAL PROJECTS

### Department Description and

The Grants and Special Projects Department ensures, through the Grant's Administrator, the oversight of grants from the application stages to the finalization of the grant process. This includes applying for adequate grants, identifying and budgeting for grant match requirements, managing grant activity, billing, and finalization of grants.

### Personnel Summary

Position	Number of Employees 2019-2020	Number of Employees 2020-2021	Number of Employees 2021-2022
Grants Coordinator	1	1	1
Grants Technician	0	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>1</b>	<b>2</b>	<b>2</b>
Grants Assistant Part Time	1	0	0



FYE 2021 - 2022

<b>GRANTS</b>		REVISED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	ADOPTED BUDGET FY 2019-20	ADOPTED BUDGET FY 2020-21	PROPOSED BUDGET FY 2021-22	% Change
05101	Salaries		50,003	71,055	78,520	101,192	29%
05103	Overtime		-	-	-	500	
05111	FICA/Medicare Taxes		3,825	5,436	6,007	7,779	30%
05112	T.W.C. Payroll Taxes		284	192	300	520	73%
05113	Health Insurance Premiums		8,760	8,760	16,800	16,000	-5%
05114	Workers Compensation Insurance		283	233	290	290	0%
05115	Deferred Compensation Benefits		2,650	2,650	3,180	4,000	26%
05116	Life Insurance		150	150	300	300	0%
05117	Dental Insurance Expense		292	292	584	584	0%
05118	Vision Insurance Expense		63	63	126	126	0%
	Total Personnel Cost	-	66,310	88,830	106,107	131,291	24%
05201	Office Expense and Supplies	800	1,000	1,000	1,000	1,000	0%
05211	Postage	300	300	300	300	300	0%
05213	Uniforms	-	300	300	300	400	33%
05314	Telephone	500	500	500	500	1,000	100%
05411	Legal Fees	-	1,000	1,000	1,000	1,000	0%
05511	Advertising/Drug Testing	-	1,500	1,500	1,500	1,500	0%
05516	Dues/Subscriptions	250	550	550	550	2,100	282%
05520	Service Contracts	90,000	-	-	-	-	
05527	Seminars/Training/Workshops	1,000	4,000	4,000	4,000	3,000	-25%
05711	Travel/Mileage/Per Diem	500	1,500	1,500	1,500	1,000	-33%
05810	Property and Equipment	-	3,950	3,950	3,950	4,000	1%
06440	Grant Expense	30,780	20,000	20,000	10,000	10,000	0%
	Total Operational Cost	124,130	34,600	34,600	24,600	25,300	3%
	Total Expenses	124,130	100,910	123,430	130,707	156,591	20%





CITY OF SOCORRO

Grants

FY 10/01/21-09/30/22

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Valadez, Alejandra	Grants	City Development Director	\$ 69,992	33.65	5,354	260	8,000	292	63	150	145	84,256
Vacant	Grants	Grant Accounting Specialist	\$ 31,200	15.00	2,387	260	8,000	292	63	150	145	42,497
		<b>TOTALS</b>	<b>\$ 101,192</b>		<b>7,741</b>	<b>520</b>	<b>16,000</b>	<b>584</b>	<b>126</b>	<b>300</b>	<b>290</b>	<b>126,753</b>

**ADD:**

FICA ON COLA -

OT 500

FICA ON OT 38

Deferred Compensation 4,000

**Total 131,291**



# HUMAN RESOURCES ANNUAL OPERATING BUDGET

## Department Description and

The Human Resources Department is responsible for the development and training of personnel to provide the best municipal services to the City of Socorro. The Human Resources Department develops implements and manages the recruitment to find the best selection of city employees, job descriptions, classifications, promotional and entry examinations. The Human Resources Department

## Personnel Summary

<b>Position</b>	<b>Number of Employees 2019-20</b>	<b>Number of Employees 2020-21</b>	<b>Number of Employees 2021-2022</b>
Human Resources Director	1	1	1
Human Resources Assistant	0	0	0
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



FYE 2021 - 2022

<b>HUMAN RESOURCES</b>		ADOPTED	ADOPTED	ADOPTED	ADOPTED	PROPOSED	% Change
		BUDGET FY 2017-2018	BUDGET FY 2018-2019	BUDGET FY 2019-2020	BUDGET FY 2020-2021	BUDGET FY 2021-2022	
05101	Salaries	62,205	63,449	66,088	60,320	61,360	2%
05111	FICA/Medicare Taxes	4,759	4,854	5,056	4,614	4,694	2%
05112	T.W.C. Payroll Taxes	284	284	96	150	260	73%
05113	Health Insurance Premiums	8,760	8,760	8,760	8,400	8,000	-5%
05114	Workers Compensation Insurance	283	283	144	144	144	0%
05115	Deferred Compensation Benefits	3,000	3,000	3,000	3,619	2,100	-42%
05116	Life Insurance	150	150	150	150	250	67%
05117	Dental Insurance Expense	292	292	292	292	292	0%
05118	Vision Insurance Expense	63	63	63	63	63	0%
05119	Employee Assistance Program	5,000	5,100	5,100	5,100	5,100	0%
	Total Personnel Cost	84,796	86,235	88,749	82,853	82,263	-1%
05201	Office Expense and Supplies	1,500	1,500	1,500	1,500	1,700	13%
05211	Postage	210	210	210	210	210	0%
05314	Telephone	710	710	710	710	710	0%
05411	Legal Fees	75,000	30,000	30,000	30,000	35,000	17%
05510	Property Insurance	36	36	44	44	44	0%
05511	Advertising/Drug Testing	7,000	5,000	5,000	5,000	7,000	40%
05516	Dues/Subscriptions	1,000	1,000	1,000	1,000	500	-50%
05518	Liability Insurance	300	320	450	450	450	0%
05520	Service Contracts	20,000	20,000	20,000	20,000	15,000	-25%
05521	Support Activities	1,800	1,800	1,800	1,800	1,500	-17%
05526	Human Resources	2,000	4,000	4,000	4,000	14,000	250%
05527	Seminars/Training/Workshops	7,000	7,000	7,000	7,000	5,000	-29%
05613	Equipment Repair & Maintenance	600	600	600	600	600	0%
05711	Travel/Mileage/Per Diem	4,000	5,000	5,000	5,000	5,000	0%
05810	Property and Equipment					1,200	
	Total Operational Cost	121,156	77,176	77,314	77,314	87,914	14%
	Total Expenses	205,952	163,411	166,063	160,167	170,177	6%