



*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1/Mayor ProTem

*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**NOTICE OF REGULAR COUNCIL MEETING  
OF THE CITY COUNCIL  
OF THE  
CITY OF SOCORRO**

.....  
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK’S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

**SUPPLEMENTAL NOTICE OF MEETING BY VIRTUAL SERVICES**

IN ACCORDANCE WITH ORDER OF THE OFFICE OF THE GOVERNOR ISSUED MARCH 16, 2020, THE CITY COUNCIL OF THE CITY OF SOCORRO WILL CONDUCT THE MEETING SCHEDULED FOR THURSDAY JUNE 18, 2020, AT 6:00 PM BROADCASTED FROM CITY CHAMBERS AT CITY HALL CHAMBERS, 860 RIO VISTA RD., SOCORRO, TEXAS VIA TELEPHONE CONFERENCE AND LIVE STREAMED IN ORDER TO ADVANCE THE PUBLIC HEALTH GOAL OF LIMITING THE NUMBER OF PEOPLE PHYSICALLY PRESENT AT OUR LOCATION (ALSO CALLED “SOCIAL DISTANCING”) TO SLOW THE SPREAD OF THE CORONAVIRUS (COVID-19). THERE WILL BE NO PHYSICAL PUBLIC ACCESS TO THE LOCATION DESCRIBED ABOVE.

THIS WRITTEN NOTICE, THE MEETING AGENDA, AND THE AGENDA PACKET, ARE POSTED ONLINE AT [HTTP://CLSOCORRO.TX.US/CITY-CLERK-PUBLIC-NOTICE](http://clsocorro.tx.us/city-clerk-public-notice) THE PUBLIC CAN ACCESS THE MEETING BY CALLING TOLL FREE-NUMBER 844-854-2222 ACCESS CODE 323610.

THE PUBLIC MUST CALL IN 844-854-2222 ACCESS CODE 323610 BY 5:30 PM MOUNTAIN STANDARD TIME (MST) ON JUNE 18, 2020 TO SIGN UP FOR PUBLIC COMMENT AND THE AGENDA ITEM THEY WISH TO COMMENT ON. THE PUBLIC THAT SIGNED UP TO SPEAK WILL BE CALLED UPON BY THE PRESIDING OFFICER DURING THE MEETING.

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1. **Call to order**
2. **Pledge of Allegiance and a Moment of Silence**
3. **Establishment of Quorum**

**PUBLIC COMMENT**

4. **Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

**PRESENTATIONS**

5. **Proclamation** to Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month.  
*Mayor Elia Garcia*
6. **Proclamation** to Black Lives Matter.  
*Mayor Elia Garcia*

**NOTICE TO THE PUBLIC**

**ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.**

**ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.**

**ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.**

## CONSENT AGENDA

**PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE SCHEDULED PUBLIC HEARING-ORDINANCE 320**

7. ***Excuse*** absent council members. ***Olivia Navarro***
8. ***Approval*** of Regular Council Minutes of June 4, 2020 and Special Council Minutes of June 10, 2020. ***Olivia Navarro***
9. ***Introduction, First Reading and Calling for a Public Hearing*** of an Ordinance of the City of Socorro, Texas, amending Chapter 46 to include Industrial/commercial Mix-Use Developments. ***Michael Medina***

## REGULAR AGENDA

### PUBLIC HEARINGS/ORDINANCES

10. ***Public Hearing*** of Ordinance for the proposed Amendment to the City of Socorro's Master Plan and rezoning of Tract 9, Socorro Grant, Block 17 located at 10143 Socorro Rd. from R-1, Single Family Residential to C-1, Light Commercial to allow parking of semi-trucks. ***Job Terrazas***
11. ***Second Reading and Adoption*** of Ordinance for the proposed Amendment to the City of Socorro's Master Plan and rezoning of Tract 9, Socorro Grant, Block 17 located at 10143 Socorro Rd. from R-1, Single Family Residential to C-1, Light Commercial to allow parking of semi-trucks. ***Job Terrazas***
12. ***Public Hearing*** for the proposed Amendment to the City of Socorro's Master Plan and rezoning of Tract 4-B, Socorro Grant, Block 27 from A-1, Agricultural to R-1, Single Family Residential for a new development. ***Job Terrazas***
13. ***Second Reading and Adoption*** of Ordinance or the proposed Amendment to the City of Socorro's Master Plan and rezoning of Tract 4-B, Socorro Grant, Block 27 from A-1, Agricultural to R-1, Single Family Residential for a new development. ***Job Terrazas***

## CITY CLERK DEPARTMENT

14. ***Discussion and action*** on an Order Scheduling a Uniform Election to be held in the City of Socorro, Texas, on Tuesday November 3, 2020, for the purpose of electing City Council Members, Mayor, At Large Representative and District 4 Representative. ***Olivia Navarro***

**GRANTS DEPARTMENT**

15. **Discussion and action** to either continue with the City of Socorro's previously submitted grant application to the USDOJ's Bureau of Justice Assistance (BJA) Coronavirus Emergency Supplemental Funding (CESF) program, or approve joining El Paso County's grant application to the same fund. *Alejandra Valadez*

**POLICE DEPARTMENT**

16. **Discussion and action** on approving an application to continue participation with the Defense Logistics Agency Disposition Services. This is the Law Enforcement Office (LESO) Program where the Department is able to obtain authorized equipment from the government for use with the Department. *Chief David Burton*
17. **Discussion and action** on approving a Memorandum of Understanding (MOU) with the Socorro Independent School District (SISD). *Chief David Burton*

**PLANNING AND ZONING DEPARTMENT**

18. **Discussion and action** on the plat approval for Mendivil Subdivision, being all of Lot 7M, Block 12, Socorro Grant, located at 11408 Haney Rd for a lot split. *Job Terrazas*
19. **Report** on Cielo Del Mar Unit 2 Subdivision. *Michael Medina*
20. **Report** on Varela Drive. *Michael Medina*

**CITY MANAGER**

21. **Discussion and action** to approve two letters of support El Paso County's grant applications to Economic Development Administration for Broadband Feasibility Plan and the Comprehensive Strategic Plan. *Adriana Rodarte*
22. **Discussion and action** to amend the City of Socorro's Major Thoroughfare Plan to include the Nuevo Hueco Tanks Extension as a priority roadway project. *Adriana Rodarte*

**MAYOR AND COUNCIL**

23. **Discussion and action** to have a standing order that all Socorro Police Department Officers must intervene whenever a fellow officer is using excessive force. "Duty to intervene" *Ralph Duran*
24. **Discussion and action** to ban any neck restraints (choke holds) from our Police Department. *Ralph Duran*
25. **Discussion and action** on creating an Ordinance Review Committee. *Ralph Duran*

**WORKSHOP**

- 26. Discussion and action** on Charter Amendments Articles IV Section 4.01 through Section 4.03. *Adriana Rodarte*

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY  
Section 551.072 DELIBERATION REGARDING REAL PROPERTY  
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT  
Section 551.074 PERSONNEL MATTERS  
Section 551.076 DELIBERATION REGARDING SECURITY  
Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

***Discussion on the following:***


- 27. Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. *Adriana Rodarte*

- 28. Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters. *Adriana Rodarte*

- 29. Discussion and action** regarding pending litigation and receive status report regarding pending litigation. *Adriana Rodarte*


**30. Adjourn**

**DATED THIS 15<sup>th</sup> DAY OF JUNE, 2020**

By:   
**Olivia Navarro, City Clerk**

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

**DATED THIS 15<sup>TH</sup> DAY OF JUNE, 2020**

By:   
**Olivia Navarro, City Clerk**

Agenda posted: 6-15-2020 @ 3:00<sup>PM</sup>  
Removed: \_\_\_\_\_ Time: \_\_\_\_\_ by: \_\_\_\_\_

*Elia Garcia*  
Mayor  
*Rene Rodriguez*  
At Large  
*Cesar Nevarez*  
District 1 / Mayor Pro-Tem



*Ralph Duran*  
District 2  
*Victor Perez*  
District 3  
*Yvonne Colon - Villalobos*  
District 4  
*Adriana Rodarte*  
City Manager

June 12, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Mayor, Elia Garcia**

**SUBJECT: Proclamation to Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ)Pride Month.**

**SUMMARY**

Please see attached

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Elia Garcia*  
*Mayor*

*Rene Rodriguez*  
*At Large*

*Cesar Nevarez*  
*District 1 /Mayor Pro*  
*Tem*



*Ralph Duran*  
*District 2*

*Victor Perez*  
*District 3*

*Yvonne Colon-Villalobos*  
*District 4*

## **Proclamation**

### **Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month**

**WHEREAS**, the City of Socorro is a welcoming community and an exceptional place to live, learn, work, play, and raise a family; and

**WHEREAS**, Socorro recognizes the importance of equality and freedom and

**WHEREAS**, the nation was founded upon and is guided by a set of principles that includes that every person has been created equal, that each has rights to their life, liberty and pursuit of happiness and that each shall be accorded the full recognition and protection of law; and

**WHEREAS**, the City of Socorro' Lesbian, Gay, Bisexual, and Transgender (LGBT) community are a vital part of all fields and professions and contribute to a stronger community; and

**WHEREAS**, the City of Socorro is dedicated to fostering acceptance of all its citizens and preventing discrimination and bullying based on sexual orientation and gender identity; and

**WHEREAS**, Socorro is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender and sexual identities of its residents; all of which contribute to the vibrant character of our City; and

**WHEREAS**, the Centers for Disease Control (CDC) recognizes that LGBT teens are at higher risk to be the victims of violence and have increased suicide rates; and

**WHEREAS**, it is imperative that young people in the community, regardless of sexual orientation or gender identity, feel valued, safe, empowered, and supported by their peers, educators, and community leaders.

**NOW, THEREFORE, I, Elia Garcia**, Mayor of the City of Socorro, Texas and on behalf of the Socorro City Council, hereby proclaim and recognize June 2020 as

**Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ) Pride Month**



Passed and Approved this 18 Day of June 2020.

CITY OF SOCORRO

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Elia Garcia, Mayor

ATTEST:

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Olivia Navarro, City Clerk

**ITEM 6**

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1 / Mayor Pro-Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon - Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

June 12, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Mayor, Elia Garcia**

**SUBJECT: Proclamation to Black Lives Matter.**

**SUMMARY**

Please see attached

**STATEMENT OF THE ISSUE**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Elia Garcia*  
*Mayor*

*Rene Rodriguez*  
*At Large*

*Cesar Nevarez*  
*District 1 /Mayor Pro Tem*



*Ralph Duran*  
*District 2*

*Victor Perez*  
*District 3*

*Yvonne Colon-Villalobos*  
*District 4*

## **Proclamation Black Lives Matter**

**WHEREAS**, Socorro recognizes the importance of Black Lives Matter; and

**WHEREAS**, the City of Socorro condemns the death of George Floyd, and the countless others who have come before him.

**WHEREAS**, the City of Socorro acknowledges your pain and we acknowledge the role we have played in creating the systematic injustices that have led to tragedies like this; and

**WHEREAS**, the City of Socorro is dedicated to fostering acceptance of all its citizens and preventing discrimination and bullying based on race, color, religion, sex, or national origin; and

**WHEREAS**, Socorro is strengthened by and thrives upon the rich diversity of ethnic, cultural, racial, gender and sexual identities of its residents; all of which contribute to the vibrant character of our City; and

**WHEREAS**, it is imperative that young people in the community, regardless on the bases of race, color, religion, sex, or national origin, feel valued, safe, empowered, and supported by their peers, educators, and community leaders.

**NOW, THEREFORE**, I, Elia Garcia, Mayor of the City of Socorro, Texas and on behalf of the Socorro City Council, hereby proclaim to be committed to listening and learning and will work collaboratively with our community to seek the change that we so desperately need.

Passed and Approved this 18 Day of June 2020.

CITY OF SOCORRO

\_\_\_\_\_  
Elia Garcia, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

## ITEM 8

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1/Mayor Pro Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

### REGULAR COUNCIL MEETING MINUTES JUNE 4, 2020 @ 6:00 P.M.

#### VIRTUAL MEETING

#### **VIRTUAL MEMBERS PRESENT:**

Mayor Elia Garcia  
Rene Rodriguez  
Cesar Nevarez (*joined meeting at 6:06 pm*)  
Ralph Duran  
Victor Perez  
Yvonne Colon-Villalobos

#### **STAFF PRESENT:**

Adriana Rodarte, City Manager  
Olivia Navarro, City Clerk  
Jim Martinez (*joined the meeting virtually*)

Victor Reta, Rec Centers Director  
Mayela Granados, Executive Assistant  
Michelle Gomez, Court Clerk  
Victor Reta, Rec Ctrs. Director

#### **1. CALL TO ORDER**

The meeting was called to order at: 6:03 p.m.

#### **2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

Pledge of Allegiance was led by Adriana Rodarte.

#### **3. ESTABLISHMENT OF QUORUM**

A quorum was established with five members joining virtually.

ALL SPEAKERS WILL JOIN THE MEETING BY PHONE AND WILL BE ACKNOWLEDGED BY MAYOR GARCIA.

**4. PUBLIC COMMENT**

Margie Perez, Miriam Cruz and Lorena Rodriguez spoke during Public Comment.

**CONSENT AGENDA**

5. **EXCUSE ABSENT COUNCIL MEMBERS.** **OLIVIA NAVARRO**
6. **APPROVAL OF SPECIAL COUNCIL MEETING MINUTES OF MAY 21, REGULAR COUNCIL MINUTES MAY 21, 2020 AND SPECIAL MEETING MINUTES MAY 26,2020.** **OLIVIA NAVARRO**
7. **DISCUSSION AND ACTION TO APPROVE APRIL 2020 CASH RECEIPTS REPORT.** **CHARLES CASIANO**
8. **DISCUSSION AND ACTION TO APPROVE APRIL 2020 ACCOUNTS PAYABLE REPORT.** **CHARLES CASIANO**
9. **DISCUSSION AND ACTION TO APPROVE APRIL 2020 UNAUDITED FINANCIAL REPORT.** **CHARLES CASIANO**
10. **INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF TRACT 9, SOCORRO GRANT, BLOCK 17 LOCATED AT 10143 SOCORRO RD. FROM R-1, SINGLE FAMILY RESIDENTIAL TO C-1, LIGHT COMMERCIAL TO ALLOW PARKING OF SEMI-TRUCKS.** **JOB TERRAZAS**
11. **INTRODUCTION FIRST READING AND CALLING FOR A PUBLIC HEARING FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF TRACT 4-B, SOCORRO GRANT, BLOCK 27 FROM A-1, AGRICULTURAL TO R-1, SINGLE FAMILY RESIDENTIAL FOR A NEW DEVELOPMENT.** **JOB TERRAZAS**

A motion was made by Rene Rodriguez seconded by Victor Perez to *approve the Consent Agenda*. Motion passed.

Ayes; Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**REGULAR AGENDA**

**PUBLIC HEARINGS / ORDINANCES**

**12. PUBLIC HEARING OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF TRACTS 2, 3, 4, 7, 7A, 8, 8A, 9, 10, 11, 12A 13, 13A, 13A2, 14 AND 14A, BLOCK 5, SOCORRO GRANT FOR A NEW DEVELOPMENT.**

***JOB TERRAZAS***

Public Hearing opened at 6:15 pm  
Job Terrazas spoke during Public Hearing  
Public Hearing closed at 6:15 pm

**13. SECOND READING AND ADOPTION OF AN ORDINANCE FOR THE PROPOSED AMENDMENT TO THE CITY OF SOCORRO'S MASTER PLAN AND REZONING OF TRACTS 2, 3, 4, 7, 7A, 8, 8A, 9, 10, 11, 12A 13, 13A, 13A2, 14 AND 14A, BLOCK 5, SOCORRO GRANT FOR A NEW DEVELOPMENT.**

***JOB TERRAZAS***

A motion was made by Rene Rodriguez seconded by Victor Perez to *delete items twelve (12) and (13)*. Motion passed.

Ayes; Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**14. PUBLIC HEARING ON WRITTEN CHARGE TO REMOVE JUAN CASTAÑEDA AS A MEMBER OF THE BOARD OF ADJUSTMENTS FOR THE CITY OF SOCORRO, TEXAS.**

***RENE RODRIGUEZ***

Public Hearing opened at 6:17 pm  
Public Hearing closed at 6:18 pm

**15. DISCUSSION AND ACTION ON APPROVAL TO REMOVE JUAN CASTAÑEDA AS A MEMBER OF THE BOARD OF ADJUSTMENTS FOR THE CITY OF SOCORRO, TEXAS.**

***RENE RODRIGUEZ***

A motion was made by Rene Rodriguez seconded by Cesar Nevarez to *approve item number fifteen (15)*. Motion passed.

Ayes; Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**GRANTS DEPARTMENT**

- 16. DISCUSSION AND ACTION TO RATIFY A LETTER OF SUPPORT ON BEHALF OF THE CITY OF SOCORRO FOR THE CITY OF EL PASO SUN METRO AND EL PASO COUNTY APPLICATION TO THE U.S. DEPARTMENT OF TRANSPORTATION, HELPING OBTAIN PROSPERITY FOR EVERYONE (HOPE) PROGRAM. *ALEJANDRA VALADEZ***

A motion was made by Rene Rodriguez seconded by Ralph Duran to *approve item number sixteen (16)*. Motion passed.

Alejandra Valadez spoke on this item.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

- 17. UPDATE ON EL PASO COUNTY TRANSIT STUDY AND RECENT RECOMMENDATIONS. *ALEJANDRA VALADEZ***

Updated by Alejandra Valadez and Michael Medina.

Miriam Cruz was signed up to speak but declined.

- 18. DISCUSSION AND ACTION ON APPROVING AN ELECTRONIC SIGNATURE POLICY IN LIGHT OF THE COVID-19 PUBLIC HEALTH EMERGENCY. *ALEJANDRA VALADEZ***

A motion was made by Rene Rodriguez seconded by Yvonne Colon-Villalobos to *approve item eighteen (18)*. Motion passed.

Alejandra Valadez spoke on this item.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

- 19. DISCUSSION AND ACTION TO APPROVE THE CITY OF SOCORRO TO ENTER INTO A GRANT AGREEMENT WITH THE TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) IN ORDER TO PARTICIPATE IN FEMA'S PUBLIC ASSISTANCE (PA) PROGRAM AND SEEK REIMBURSEMENT FOR ELIGIBLE COVID-19 EXPENSES. THIS FEMA GRANT PROGRAM WILL REIMBURSE 75% OF ELIGIBLE EXPENSES. *ALEJANDRA VALADEZ***



A motion was made by Rene Rodriguez seconded by Yvonne Colon-Villalobos to *approve item nineteen (19)*. Motion passed.

Alejandra Valadez spoke on this item.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**20. DISCUSSION AND ACTION TO APPROVE THE CITY OF SOCORRO TO ENTER INTO A GRANT CONTRACT WITH THE TEXAS HISTORICAL COMMISSION (THC) FOR THE FY 2020 CERTIFIED LOCAL GOVERNMENT (CLG) GRANT AWARD FOR THE RIO VISTA FARM REHABILITATION PROJECT. *ALEJANDRA VALADEZ***

A motion was made by Rene Rodriguez seconded by Yvonne Colon-Villalobos to *approve item number twenty (20)*. Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**RECREATIONAL DEPARTMENT**

**21. DISCUSSION AND ACTION REGARDING CITY EVENTS, DUE TO THE COVID PANDEMIC, AND THE UNCERTAINTY OF THE NEAR FUTURE STAFF WOULD LIKE TO DISCUSS THE FEASIBILITY OF POSTPONING THIS CURRENT FISCAL YEAR'S FESTIVITIES TO NEXT YEAR AND EXPAND OUR VIRTUAL PROGRAMMING AND REEVALUATING AT A LATER DATE FOR THE STATUS OF THE EVENTS TRADITIONALLY SCHEDULED FOR THE START OF THE FISCAL YEAR (HALLOWEEN, HOMECOMING, THANKSGIVING, CHRISTMAS, ETC..) *VICTOR RETA***

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item twenty-one (21)*. Motion passed.

An amended motion was made by Victor Perez seconded by Rene Rodriguez to *postpone outdoor activities until such time that authorities allow indoor and outdoor gatherings*. Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**PLANNING AND ZONING DEPARTMENT**

**22. DISCUSSION AND ACTION ON THE PLAT APPROVAL FOR PILOT EXPRESS SUBDIVISION, BEING A 12.92AC TRACT OF LAND IN ROBERT E. NIX SURVEY NO. 304 ABST 7893 AND ROBERT E. NIX SURVEY NO. 305 ABST 7892 IN EL PASO COUNTY, TEXAS. *JOB TERRAZAS***

A motion was made by Rene Rodriguez seconded by Victor Perez to *approve item number twenty-two (22)*. Motion passed.

Job Terrazas spoke on this item.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**CITY MANAGER**

**23. DISCUSSION AND ACTION TO CONSIDER ADOPTION OF A WRITTEN CHARGE STATING THE BASIS FOR REMOVAL OF BOARD OF ADJUSTMENT COMMISSIONER, OSCAR GUTIERREZ AND DIRECT CITY ATTORNEY TO PREPARE THE WRITTEN CHARGE. *ADRIANA RODARTE***

A motion was made by Rene Rodriguez seconded by Cesar Nevarez to *approve item number twenty-three (23)*. Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**24. DISCUSSION AND ACTION ON APPROVING THE SOCORRO MUNICIPAL COURT OPERATING PLAN THAT THE SUPREME COURT EMERGENCY ORDER REGARDING THE COVID-19 IN – PERSON PROCEEDINGS AND JURY TRIALS. *ADRIANA RODARTE***

A motion was made by Victor Perez seconded by Rene Rodriguez to *approve item number twenty-four (24)*. Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**CITY COUNCIL**

**25. DISCUSSION AND ACTION TO RECOMMEND CHANGES TO EXTEND MINIMUM FRONT SETBACKS FOR ALL PROPERTIES FACING COLLECTOR STREETS, MINOR ARTERIALS AND MAJOR ARTERIALS OF CHAPTER 46 - ZONING ARTICLE IV. - DISTRICT REGULATIONS.**

***RENE RODRIGUEZ***

A motion was made by Rene Rodriguez seconded by Victor Perez to *review ordinance to seek 3<sup>rd</sup> party recommendation for a feasibility study.* Motion passed.

Miriam Cruz spoke on this item.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**26. DISCUSSION AND ACTION TO REMOVE MR. JESUS CHAIDEZ FROM BUILDING AND STANDARDS COMMISSION AND APPOINT HIM TO THE BOARD OF ADJUSTMENTS PLACE 5.**

***RENE RODRIGUEZ***

A motion was made by Yvonne Colon-Villalobos seconded by Rene Rodriguez to *approve item number twenty-six (26).* Motion passed.

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Abstain:

**WORKSHOP**

**27. DISCUSSION AND ACTION ON CHARTER AMENDMENTS ARTICLES III SECTION 3.12 THROUGH SECTION 3.16 AND ADDING 3.17 THROUGH 3.21.**

***ADRIANA RODARTE***

Miriam Cruz spoke on this item.

Bring back to council with recommended changes.

**28. DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS.** ***ADRIANA RODARTE***

**29. DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS.**

***ADRIANA RODARTE***

**30. DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION.**

***ADRIANA RODARTE***

A motion was made by Victor Perez seconded by Rene Rodriguez *delete items twenty-eight (28), twenty-nine (29) and thirty (30).*

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos.

Nays:

Abstain:

**31. ADJOURN**

A motion was made by Ralph Duran seconded by Yvonne Colon-Villalobos to *adjourn at 8:01 pm.*

Ayes: Rene Rodriguez, Cesar Nevarez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos.

Nays:

Abstain:

---

**Elia Garcia, Mayor**

---

Olivia Navarro, City Clerk

---

Date minutes were approved

*Elia Garcia*  
Mayor  
*Rene Rodriguez*  
At Large  
*Cesar Nevarez*  
District 1/Mayor Pro Tem



*Ralph Duran*  
District 2  
*Victor Perez*  
District 3  
*Yvonne Colon-Villalobos*  
District 4

**SPECIAL COUNCIL MEETING MINUTES  
JUNE 10, 2020 @ 6:00 P.M.**

**VIRTUAL MEETING**

**VIRTUAL MEMBERS PRESENT:**

Mayor Elia Garcia  
Cesar Nevarez  
Ralph Duran  
Victor Perez

**MEMBERS ABSENT:**

Rene Rodriguez  
Yvonne Colon-Villalobos

**STAFF PRESENT:**

Adriana Rodarte, City Manager *(joined the meeting virtually)*  
Olivia Navarro, City Clerk  
Jim Martinez *(joined the meeting virtually)*

Victor Reta, Rec Centers Director  
Mayela Granados, Executive Assistant  
Michelle Gomez, Court Clerk

**1. CALL TO ORDER**

The meeting was called to order at 6:03 p.m.

**2. PLEDGE OF ALLEGIANCE AND A MOMENT OF SILENCE**

Pledge of Allegiance was led by Adriana Rodarte.

**3. ESTABLISHMENT OF QUORUM**

A quorum was established with four members joining virtually.

ALL SPEAKERS WILL JOIN THE MEETING BY PHONE AND WILL BE  
ACKNOWLEDGED BY MAYOR GARCIA.

**4. PUBLIC COMMENT**

Sal Chagoya and Miriam Cruz spoke during Public Comment.

**5. WORKSHOP AND DISCUSSION AND ACTION ON APPROVING CAPITAL IMPROVEMENT ITEMS FOR THE CAPITAL PROGRAM.**

**ADRIANA RODARTE**

A motion was made by Victor Perez seconded by Ralph Duran to *approve item number five (5)*. Motion passed.

Ayes: Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent: Rene Rodriguez and Yvonne Colon-Villalobos

A motion was made by Victor Perez seconded by Ralph Duran to *bring back item number five (4)*. Motion passed.

Ayes: Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent: Rene Rodriguez and Yvonne Colon-Villalobos

A motion was made by Victor Perez seconded by Ralph Duran to *approve item number five (5)*.

A motion was made by Victor Perez seconded by Ralph Duran to *take a five minute recess*. Motion passed.

**THE CITY COUNCIL CONVENES INTO A RECESS AT 6:40**

**RECESS**

**THE CITY COUNCIL RECONVNES BACK IN OPEN SESSION AT 6:45 PM**

Ayes: Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent: Rene Rodriguez and Yvonne Colon-Villalobos

**CONSENT AGENDA**

**6. EXCUSE ABSENT COUNCIL MEMBERS.**

**OLIVIA NAVARRO**

A motion was made by Rene Rodriguez seconded by Victor Perez to *approve item number five (5)*. Motion passed.

Ayes: Rene Rodriguez, Ralph Duran, Victor Perez and Yvonne Colon-Villalobos

Nays:

Absent: Cesar Nevarez

7. ***DISCUSSION AND ACTION ON ADVICE RECEIVED FROM CITY ATTORNEY IN CLOSED SESSION, AND ACTION TO APPROVE REAL ESTATE TRANSACTION; AUTHORIZE FILING OR SETTLEMENT OF LEGAL ACTION; AUTHORIZE EMPLOYMENT OF EXPERT WITNESSES AND CONSULTANTS, AND EMPLOYMENT OF SPECIAL COUNSEL WITH RESPECT TO PENDING LEGAL MATTERS. ADRIANA RODARTE***
  
8. ***DISCUSSION AND ACTION ON QUALIFICATIONS OF INDIVIDUALS FOR EMPLOYMENT AND FOR APPOINTMENT TO BOARDS & COMMISSIONS, JOB PERFORMANCE OF EMPLOYEES, REAL ESTATE ACQUISITION AND RECEIVE LEGAL ADVICE FROM CITY ATTORNEY REGARDING LEGAL ISSUES AFFECTING THESE MATTERS. ADRIANA RODARTE***
  
9. ***DISCUSSION AND ACTION REGARDING PENDING LITIGATION AND RECEIVE STATUS REPORT REGARDING PENDING LITIGATION. ADRIANA RODARTE***

A motion was made by Victor Perez seconded by Ralph Duran to *delete items seven (7), eight (8) and nine (9)*. Motion passed.

Ayes: Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent: Rene Rodriguez and Yvonne Colon-Villalobos

***ADJOURN***

A motion was made by Ralph Duran seconded by Victor Perez to *adjourn at 7:19 pm*. Motion passed.

Ayes: Cesar Nevarez, Ralph Duran and Victor Perez

Nays:

Absent: Rene Rodriguez and Yvonne Colon-Villalobos

---

**Elia Garcia, Mayor**

---

Olivia Navarro, City Clerk

---

Date minutes were approved

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1



*Ralph Duran*  
District 2

*Victor Perez*  
District 3 / Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

June 15, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Introduction, First Reading and Calling for a Public Hearing of an Ordinance of the City of Socorro, Texas, amending Chapter 46 to include Industrial/commercial Mix-Use Developments.**

**SUMMARY**

The Industrial/Commercial Mix-Use Development ("IC-MUD") Overlay District is intended to provide for greater flexibility and discretion in the more integrated development of commercial, industrial, and institutional uses, and combinations of such uses.

**STATEMENT OF THE ISSUE**

The IC-MUD district is intended to provide for a more unified plan for land parcels and more effective mitigation of potentially adverse impacts than is possible under conventional district regulations. Use of the IC-MUD district is also to encourage conservation of open space.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): N/A**

**Funding Source: N/A**

**Amount: N/A**

**Quotes (Name/Commodity/Price): N/A**



**Co-op Agreement (Name/Contract#):**

**ALTERNATIVE**

**Postpone or deny**

**STAFF RECOMMENDATION**

**Staff is recommending APPROVAL**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**Elia Garcia**  
Mayor  
**Rene Rodríguez**  
At-Large  
**Cesar Nevarez**  
District 1 Mayor ProTem



**Ralph Duran**  
District 2  
**Victor Perez**  
District 3  
**Yvonne Colon-Villalobos**  
District 4

**ORDINANCE \_\_\_\_\_**

***AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS, AMENDING CHAPTER 46, ARTICLE IV, DIVISIONS 10 AND 1 OF THE CODE OF ORDINANCES OF THE CITY OF SOCORRO, TEXAS ADDING ZONING CLASSIFICATION FOR INDUSTRIAL/COMMERCIAL MIXED-USE DISTRICT TO THE CITY ZONING DISTRICTS***

**WHEREAS**, Chapter 46, Article IV, Division 1, Section 46-172(b) lists all of the permitted zoning districts in the City of Socorro; and

**WHEREAS**, Chapter 46, Article IV, Division 10 previously described the M-1 - Light Industrial District; and

**WHEREAS**, Chapter 46, Article IV, Division 10 has been reserved for expansion; and;

**WHEREAS**, the City Council has determined that it should create a new zoning district to add to the list of zoning classifications; and,

**WHEREAS**, the City Council has determined that the following Ordinance is necessary for the administration of the City, as well as to protect and promote the public health, safety and welfare of its citizens.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, THAT:**

## SECTION 1.

The recitals set forth above are hereby found to be true and correct and are incorporated into the body of this Ordinance for all purposes as if fully set forth herein.

## SECTION 2.

**Chapter 42, Article IV, Division 1, Section 46-172, of the Code of Ordinances of the City of Socorro, Texas** is hereby amended, as follows. Deletions of current text are noted in **~~red bold strikethrough font~~** and additions are noted in **blue bold underlined font**.

### Sec. 46-172. - Districts established.

(a) In order to carry out the provisions of this chapter, the city and territory in its extraterritorial zoning jurisdiction, at such time as zoning is approved for this extraterritorial area, is hereby divided into zone districts, as named and described in the following divisions. The regulations prescribed in this chapter shall apply within the corporate limits of the city and to the territory in its extraterritorial zoning jurisdiction at such time as zoning is approved for this extraterritorial area.

(b) City zoning districts are established as follows:

- (1) RE - Rural Estate District.
- (2) R-1 - Single-Family Residential District.
- (3) R-2 - Medium Density Residential District.
- (4) Reserved.
- (5) RM-1 - Mobile Home Subdivision District.
- (6) RM-2 - Residential Mobile Home Park District.
- (7) C-1 - Neighborhood Commercial (Light Commercial) District.
- (8) C-2 - General Commercial District.
- (9) ~~Reserved.~~ – **IC - MUD Industrial/Commercial Mixed-Use Development**
- (10) Reserved.
- (11) SU-1 - Special Use Zone.
- (12) FP - Floodplain and Floodway Overlay District.
- (13) PUD - Planned Unit Development.
- (14) HP - Historic Preservation District.

- (c) The boundaries of the zone districts are hereby established as shown on the official zoning map.
- (d) Abutting zone districts along frontage on a public right-of-way shall automatically extend to the centerline upon vacation from public use of the right-of-way.

**SECTION 3.**

**Chapter 46, Article IV, Division 10 of the Code of Ordinances of the City of Socorro, Texas** is hereby amended, as follows. Deletions of current text are noted in ~~red bold strikethrough font~~ and additions are noted in blue bold underlined font.

~~DIVISION 10. – RESERVED–~~ IC/MUD INDUSTRIAL/COMMERCIAL MIXED-USE DEVELOPMENTS

SEC. 46-450 – Purpose.

The Industrial/Commercial Mixed-Use Development ("IC-MUD") Overlay District is intended to provide for greater flexibility and discretion in the more integrated development of commercial, industrial, and institutional uses and combinations of such uses. The IC-MUD district is intended to provide for a more unified plan for land parcels and more effective mitigation of potentially adverse impacts than is possible under conventional district regulations. Use of the IC-MUD district is also to encourage conservation of open space.

Sec. 46-451. - General regulations.

(a) Area requirements. Each IC-MUD district shall be at least 10 acres in size.

(b) Coverage area.

1. The City Council may restrict the square footage or land-use to be covered by a primary and/or accessory building.
2. Minimum front setbacks for all properties facing:
  - a. Collector streets: 35 feet
  - b. Minor arterials: 55 feet
  - c. Major arterials: 60 feet

(c) Permitted uses.

1. Wholesale and distributing facilities
2. Enclosed manufacturing, compounding, assembling, or treatment of articles
3. Public, private, and vocational schools, colleges, and universities
4. Public or private utility facilities
5. Hospitals
6. Amusement parks
7. Service stations primarily for automobiles and petroleum gas for consumption but not for resale
8. Shopping centers and shopping malls and all other commercial, office, retail, and services
9. One accessory building per lot for physical security monitoring.
10. All uses listed in C-1 Neighborhood Commercial and C-2 General Commercial Districts except conditional uses not explicitly identified in this section.

(d) Height requirements: Maximum heights of any building or structure shall be 45 feet.

(e) Off-street parking requirements shall be as provided in Section 9.2 of this ordinance. No loading or unloading is to be conducted on public rights-of-way.

(f) Signs. Sign limitations shall be as provided in Section 9.5 of this ordinance.

(g) Compatibility.

1. The IC-MUD does not contemplate or authorize salvage yards, recycling businesses or vehicle storage facilities
2. No IC-MUD shall be approved by the city council until it has been determined that the planned use is compatible with the area that it will affect.

Sec. 46-452. - Procedures.

(a) A concept plan shall be submitted to the building official for purpose of general review and discussion prior to submitting the development plan. The concept plan shall contain the following information:

- (1) Description of the general land configuration.
- (2) Proposed densities and lot sizes.
- (3) Proposed amenities.
- (4) Proposed area design regulations.

- (b) Prior to consideration of any planned development, an application must be filed with the city's building official of the planning and zoning department accompanied by a development plan.
- (c) A development plan shall include the following information:
- (1) Abutting sites and all public and private rights-of-way and easements.
  - (2) The location and type of all existing and planned structures on the site.
  - (3) Height of all structures.
  - (4) Proposed minimum area regulations including setbacks, lot sizes, depth, side yards, square footage of residential structures.
  - (5) The location of all on-site and proposed facilities for liquid and solid waste disposal.
  - (6) The location of all off-street parking and loading facilities and location of lighting for the same.
  - (7) The location and detail of all walls, fences, screening and landscaping, including existing and proposed tree lines. Shipping containers shall not be permissible as walls, fences, screening.
  - (8) The location of all streams, ponds, drainage ditches, steep slopes, boundaries of floodway and floodplains and other supporting facilities that have been provided.
  - (9) The location of all dumpsters.
  - (10) The location of all fire hydrants.
  - (11) The location of stormwater facilities.
  - (12) The location of all streets, private roads, alleys, and sidewalks, including proposed surface materials.
  - (13) The location of underground utility lines, including water, sewer, electric power, telephone, gas and cable television.
  - (14) The location of all signs.
- (d) A development schedule indicating the approximate date of when construction begins and the rate of anticipated development to completion shall accompany the application.
- (e) The procedure for hearing a request for a zoning change to IC-MUD shall be the same as for a requested change in any other district.
- (f) Any revision to a development plan between the public hearing before the planning and zoning commission and the public hearing before the city council, shall necessitate

the development plan being referred back to the planning and zoning commission for review and evaluation unless the revision is a minor change in accordance with the list in subsection (g) of this section or the city council orders otherwise.

- (g) Minor changes in the development may be authorized by the Building Official when such minor changes will not cause any of the following circumstances to occur:

  - (1) A change in the overall character of the development.
  - (2) An increase in the ratio of the gross floor area in structures to the area of any lot.
  - (3) An increase in the intensity of use.
  - (4) A reduction in the originally approved separations between buildings.
  - (5) Any adverse changes in traffic circulation, safety, drainage and utilities.
  - (6) Any adverse changes in such external effects on adjacent property as noise, heat, light, glare, vibration, height or proximity.
  - (7) A reduction in the originally approved setbacks from property lines.
  - (8) An increase in ground coverage by structures.
  - (9) A reduction in the ratio of off-street parking and loading space.
  - (10) A change in the subject, size, lighting, or orientation of originally approved signs.
- (h) Any change deemed not to be a minor change, as indicated in subsection (g) of this section, shall be processed as new application in accordance with the provision of this section.
- (i) Provision for public, private, and common open space shall be evaluated with regard to density, site coverage and physical characteristics. This shall be required in the development plan.
- (j) A traffic impact analysis is required.
- (k) A development plan shall expire two years from the date of final city council approval unless any part of the planned development has already obtained a certificate of occupancy for the use of the property as described in the plan.
- (l) Industrial/Commercial Mix-Use Development zoning shall be revoked if:

  - (1) Approval of the development was obtained by fraud or deception; or
  - (2) One or more of the conditions set by the city council has not been met or has been violated.

**Sec. 46-453. – Building Official.**

- a) **The Building Official shall have the authority to waive or modify the requirements of this Division when in the interest of the City**

**SECTION 4.**

Any provision of any prior ordinance of the City of Socorro, Texas, whether codified or uncodified, which is in conflict with any provision of this Ordinance is hereby repealed to the extent of the conflict; however, all other provisions of the ordinances of the City, whether codified or uncodified, which are not in conflict with the provisions of this Ordinance, shall remain in full force and effect.

**SECTION 5.**

It is the intent of the City Council that each word, paragraph, sentence, subdivision, clause, phrase or section of this Ordinance be deemed severable, and should such word, paragraph, sentence, subdivision, clause, phrase or section be declared invalid or unconstitutional for any reason, such declaration of invalidity or unconstitutionality shall not be construed to affect the validity of those provisions of this Ordinance left standing, or the validity of any other ordinances of the City of Socorro, Texas.

**SECTION 6.**

This Ordinance shall take effect and shall be in full force from and after its adoption and publication as provided by law.

**SECTION 7.**

The City Clerk is hereby ordered to cause this Ordinance to be incorporated into the Code of Ordinances of the City of Socorro, Texas.

**READ, ADOPTED AND APPROVED** this \_\_\_ day of \_\_\_\_\_, 2020.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Elia Garcia, Mayor



ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
James A. Martinez  
City Attorney

Introduction and First Reading: \_\_\_\_\_  
Second Reading and Adoption: \_\_\_\_\_

**ITEMS 10 AND 11**

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large  
Mayor Pro Tem

*Cesar Nevarez*  
District 1  
Mayor Pro-Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**DATE:** June 18, 2020  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Job Terrazas, Building Official  
**CC:** Adriana Rodarte, City Manager

**SUBJECT:**

Second Reading and Adoption of an Ordinance for the proposed Amendment to the City of Socorro’s Master Plan and rezoning of Tract 9, Socorro Grant, Block 17 located at 10143 Socorro Rd. from R-1, Single Family Residential to C-1, Light Commercial to allow parking of semi-trucks.

**SUMMARY:**

The property is southerly located at 770 feet from the intersection of Socorro Rd. and Moon Rd., and it has an approximate area of 25,265 Sq. Ft. (0.58 acres).

**BACKGROUND:**

Existing land use: One mobile home.  
Proposed land use: Parking for Semi-Trucks and Trailers.

According to our Future Land Use map, the projected land use for this property is: Residential.

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as **Zone X**; this classification is the safest area with the less possibility of being flooded (Community Panel # 480212 0250-B / FEMA, September 4, 1991).

Adjacent Land Uses:

North: R-1, Single Family Residential  
South: R-3, High Density Residential  
East: R-1, Single Family Residential  
West: C-2, General Commercial

**STATEMENT OF THE ISSUE:**

Parking of semi-trucks is not allowed in a residential zone. In order to allow the parking of these vehicles, the property will need a commercial classification.

**STAFF RECOMMENDATION:**

This business application was presented before the HLC to verify compliance with our Historical Regulations and was approved on January 6, 2014. The HLC recommended to the P&Z Department to propose to restrict the parking to two trucks if the business would be allowed. The rezoning to M-1 proposed March 14, 2014 was denied after a public hearing was conducted and because it was determined that the current width of the road where this property is located (Socorro Rd.) is too narrow for the appropriate ingress/egress of semi-trucks, creating unsafe conditions for traffic.

Therefore, the Planning and Zoning Department recommends DENIAL.

**BOARD RECOMMENDATION:**

Therefore, the Planning and Zoning Commission recommends DENIAL.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#) N/A**

**REQUIRED AUTHORIZATION**

- 1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
- 2. CFO \_\_\_\_\_ Date \_\_\_\_\_
- 3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
Representative  
At Large

*Cesar Nevarez*  
District 1  
Mayor Pro-Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**ORDINANCE \_\_\_\_\_**

**AN ORDINANCE AMENDING THE CITY OF SOCORRO MASTER PLAN AND CHANGING THE ZONING DESIGNATION OF TRACT 9, BLOCK 17, SOCORRO GRANT LOCATED AT 10143 SOCORRO ROAD FROM R-1 (SINGLE FAMILY RESIDENTIAL) TO C-1 (LIGHT COMMERCIAL)**

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:**

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, as amended, the zoning of Tract 9, Block 17, Socorro Grant, 10143 Socorro Road has been changed from R-1 (Single Family Residential) to C-1 (Light Commercial).

**READ, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Elia Garcia, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

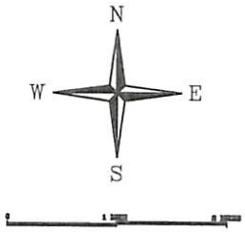
APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

\_\_\_\_\_  
Adriana Rodarte, City Manager

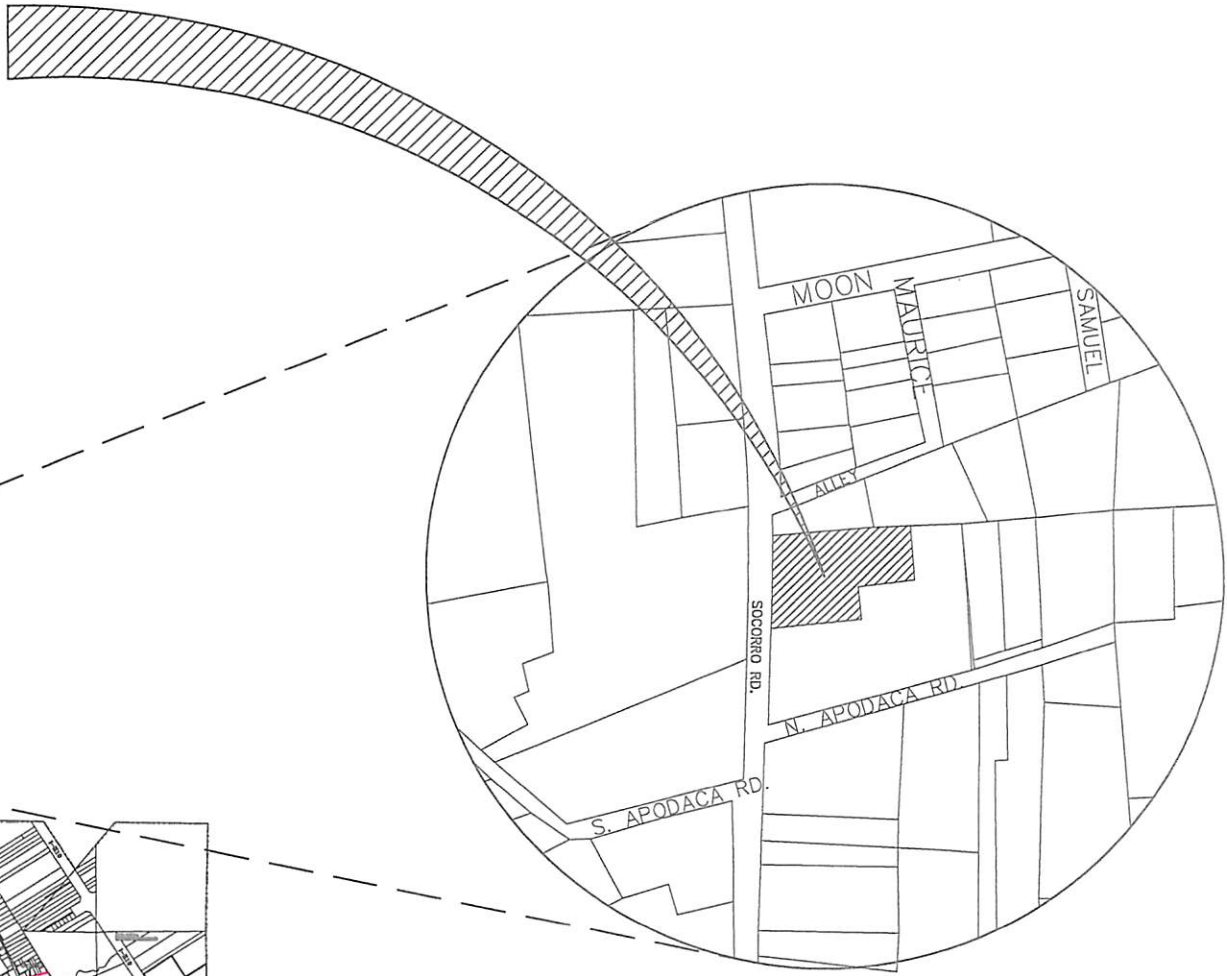
Introduction and First Reading: June 4, 2020  
Second Reading and Adoption: June 18, 2020



PROJECT SITE;  
10143 Socorro Rd.  
Tr.9, Block 17  
Socorro Grant



CITY OF SOCORRO



# LOCATION MAP

Scale: AS SHOWN



**Planning and Zoning Department**

500 N. Rio Vista Socorro, Texas 79927 Tel. (915) 872-8331 Fax (915) 872-8673



**PLANNING AND ZONING DEPARTMENT  
REZONING APPLICATION  
CITY OF SOCORRO**

1. Name: Isidro Torres

Address: 9599 Cayman Ln. Phone: 915 3299770

Representative: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: elpatorres@att.net

2. Property Location: 10143 Socorro rd. Socorro, TX. 79927

Legal Description: Track 9 Block 17

If legal description is not available, a metes and bounds description will be required.

25265  
Area (Sq. ft. or Acreage)

R-1  
Current Zoning

Truck Parking  
Current Land Use

C-1  
Proposed Zoning

Truck Parking  
Proposed Land Use

3. All owners of record must sign document.

Isidro Torres

Isidro Torres

Luz Torres

Luz Torres

Note: Each item on this form must be completed and all supporting documentation must be submitted before this request can be scheduled for a public hearing.

Isidro Torres  
Representative/Owner

2-6-20  
Date

**ALL FEES ARE NON-REFUNDABLE / NO GUARANTEE IS MADE IT WILL BE APPROVED**  
**LAS TARIFAS NO SON REEMBOLSABLES / NINGUNA GARANTÍA SE HACE QUE SE**  
**APROBARÁ**

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large  
Mayor Pro Tem

*Cesar Nevarez*  
District 1  
Mayor Pro-Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**DATE:** June 18, 2020  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** Job Terrazas, Building Official  
**CC:** Adriana Rodarte, City Manager

**SUBJECT:**

Second Reading and Adoption of an Ordinance for the proposed Amendment to the City of Socorro's Master Plan and rezoning of Tract 4-B, Socorro Grant, Block 27 from A-1, Agricultural to R-1, Single Family Residential for a new development.

**SUMMARY:**

The property is easterly located at 1500 feet from the intersection of Socorro Rd. and Sylvia Ct., and it has an approximate area of 108,900 Sq. Ft. (2.5 acres).

**BACKGROUND:**

According to the Flood Insurance Rate Maps, the referenced property lies within **Zone X**.  
According to our Future Land Use Map, the projected land use for this property is: Agricultural  
The current land use: Vacant Lot  
Proposed land use: Residential

Adjacent Land Uses:

North: R-1 (Single Family Residential)  
South: R-1 (SFR), R-2 (MDR), A-1 (AGR)  
East: R-1 (Single Family Residential)  
West: R-1 (Single Family Residential)

**STATEMENT OF THE ISSUE:**

The zoning classification is currently A-1, Agricultural. It is necessary to rezone the land to be used for residential lots.

**STAFF RECOMMENDATION:**

The Planning and Zoning Department recommends APPROVAL.

**BOARD RECOMMENDATION:**

The Planning and Zoning Commission recommends APPROVAL.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#) N/A**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



*Elia Garcia*  
Mayor

*Rene Rodriguez*  
Representative  
At Large

*Cesar Nevarez*  
District 1  
Mayor Pro-Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

ORDINANCE \_\_\_\_\_

AN ORDINANCE AMENDING THE CITY OF SOCORRO MASTER PLAN AND CHANGING THE ZONING DESIGNATION OF TRACT 4-B, BLOCK 27, SOCORRO GRANT LOCATED FROM A-1 (AGRICULTURAL) TO R-1 (SINGLE FAMILY RESIDENTIAL)

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO:

That pursuant to Chapter 46 of the Codification of Ordinances of the City of Socorro, Texas, the Zoning Ordinance of the City of Socorro, as amended, the zoning of Tract 4-B, Block 27, Socorro Grant has been changed from A-1 (Agricultural) to R-1 (Single Family Residential).

READ, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

CITY OF SOCORRO, TEXAS

\_\_\_\_\_  
Elia Garcia, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

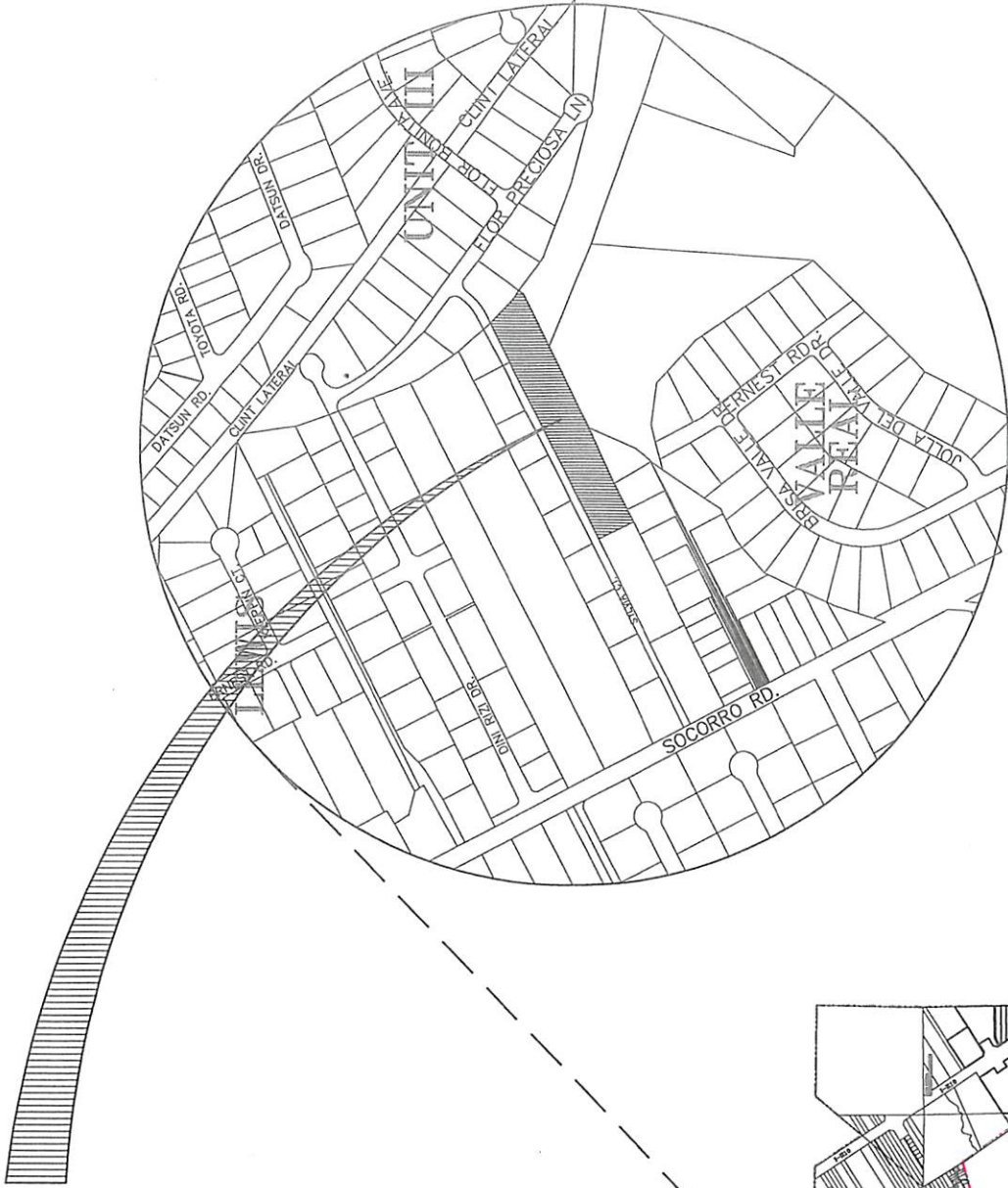
\_\_\_\_\_  
James A. Martinez  
Socorro City Attorney

\_\_\_\_\_  
Adriana Rodarte, City Manager

Introduction and First Reading: June 4, 2020  
Second Reading and Adoption: June 18, 2020



PROJECT SITE;  
Tract 4-B Block 27  
Socorro Grant



CITY OF SOCORRO

# LOCATION MAP

Scale: AS SHOWN





PLANNING AND ZONING DEPARTMENT  
REZONING APPLICATION  
CITY OF SOCORRO

1. Name: Raul Flores

Address: O Sylvia Court Phone: \_\_\_\_\_

Representative: Melvin Gomez

Address: 11385 James Watt Drive B-13 Phone: 915-241-3833

Email Address: \_\_\_\_\_

2. Property Location: \_\_\_\_\_

Legal Description: Track 4B Block 27 Socorro 2.5 Acres

If legal description is not available, a metes and bounds description will be required.

2.5 Acres  
Area (Sq. ft. or Acreage)

A-1  
Current Zoning

Agricultural  
Current Land Use

B-1  
Proposed Zoning

Residential  
Proposed Land Use

3. All owners of record must sign document.

[Signature]

\_\_\_\_\_

\_\_\_\_\_

Note: Each item on this form must be completed and all supporting documentation must be submitted before this request can be scheduled for a public hearing.

[Signature]  
Representative/Owner

\_\_\_\_\_ Date

**ALL FEES ARE NON-REFUNDABLE / NO GUARANTEE IS MADE IT WILL BE APPROVED**  
**LAS TARIFAS NO SON REEMBOLSABLES / NINGUNA GARANTÍA SE HACE QUE SE**  
**APROBARÁ**

**AN ORDER SCHEDULING AN ELECTION TO BE HELD IN  
THE CITY OF SOCORRO, TEXAS, ON TUESDAY, THE 3<sup>rd</sup> DAY  
OF NOVEMBER, 2020, FOR THE PURPOSE OF ELECTING THE CITY OF  
SOCORRO MAYOR AND AT LARGE AND DISTRICT 4 REPRESENTATIVES**

BE IT ORDERED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS:

**SECTION 1.**  
ELECTION ORDERED.

In compliance with the Charter of the City of Socorro and in accordance with the Constitution and laws of the State of Texas, the City Council hereby orders that a general election be held on November 3, 2020, as authorized by section 41.001 of the Texas Election Code, at which qualified voters residing within the City of Socorro may vote for the purpose of electing the City of Socorro Mayor and At Large and District 4 Representatives.

The general election shall be conducted by contract with the El Paso County Elections Department. The City Manager is authorized to approve and accept any agreements with the El Paso County Elections Department and to do all other things required for conduct of this Election.

**SECTION 2.**  
CANDIDATES

Candidates may file an application for a place on the election ballot with the City Secretary or designee commencing on July 20, 2020, in the Socorro City Hall, located at 124 S. Horizon Blvd., Socorro, Texas 79927 during regular office hours on regular business days. The filing deadline is 5:00 p.m. on August 17, 2020, pursuant to section 143.007 of the Texas Election Code.

**SECTION 3.**  
BALLOT.

The Socorro City Secretary/City Clerk shall coordinate procedures with the El Paso County Elections Department to ensure that ballots are prepared to be used in said election, on which ballots shall be printed the names of the candidates for the positions of Mayor and At Large and District 4 Representatives. The ballots, and such other materials as may be required by Chapter 272 of the Texas Election Code, shall be printed in English and in Spanish for use in said general election.

**SECTION 4.**  
**DRAWING FOR PLACES ON THE BALLOT.**

In the event there are two or more candidates for the indicated positions, the order in which the names of such candidates are to be printed on the ballot shall be determined by a drawing to be conducted by the City Secretary. At least 72 hours prior to the date and time on which the drawing is to be held, the City Secretary shall post a notice in the City Hall of the time and place of the drawing which shall remain posted continuously until after the drawing, and shall also give personal notice to any candidate who makes written request therefor and furnishes to the City Secretary a self-addressed stamped envelope. Each candidate involved in the drawing or a representative designated by him or her shall have a right to be present and observe the drawing, pursuant to section 52.094 of the Texas Election Code.

**SECTION 5.**  
**EARLY VOTING CLERKS.**

- (a) The El Paso County Elections Administrator shall serve as the Early Voting Clerk. The official mailing address is:  
500 E. San Antonio Ave., Suite #314  
El Paso, Texas 79901  
Facsimile No.: (915) 546-2220  
E-mail: [ballotrequests@epcounty.com](mailto:ballotrequests@epcounty.com)
- (b) The City Secretary of the City of Socorro shall serve as Chief Deputy Early Voting Clerk.
- (c) Applications for ballot by mail shall be mailed, delivered, faxed or e-mailed to the Early Voting Clerk at the address, facsimile number, or e-mail address set out in subsection (a) above. The electronic transmission of a scanned application must contain an original signature.
- (d) Applications for ballot by mail must be received no later than the close of business on October 16, 2020, if the applicant delivers the application in person pursuant to section 84.008 of the Election Code or on October 23, 2020, if the application is submitted by other means pursuant to section 84.007 of the Texas Election Code, except as otherwise provided by law. The date of submission of a scanned and e-mailed application for ballot by mail is determined by the date and time the e-mail was sent by the applicant. Late ballot voting shall be conducted pursuant to chapters 102 and 103 of the Election Code.

**SECTION 6.**  
EARLY POLLING LOCATIONS.

Early voting shall be conducted at the locations and on the dates and times set forth in Exhibit “A,” attached hereto and made a part hereof, during the period commencing on Monday, October 19, 2020, and ending on Friday, October 30, 2020.

**SECTION 7.**  
ELECTION DAY POLLING LOCATIONS.

Voting on Election Day shall be conducted at the polling places set forth in Exhibit “B,” attached hereto and made a part hereof. The Election Day polling places shall be kept open on November 3, 2020, from 7:00 a.m. to 7:00 p.m.

**SECTION 8.**  
VOTING SYSTEM.

- (a) An electronic voting system, as defined in Chapter 121 of the Texas Election Code, shall be used for voting at the polling places at said election and for counting the ballots and the tabulation of the results. The conduct of the election and the use of the electronic voting system shall be in accordance with the Texas Election Code. The voting system shall be accessible to disabled voters, pursuant to Chapter 61 of the Texas Election Code.
- (b) The El Paso County Elections Department, 500 E. San Antonio Ave., Suite #314, El Paso, Texas 79901, is hereby established as the Central Counting Station for the ballots cast in said election.
- (c) An individual having knowledge and experience in the conduct of elections with the electronic voting system for which the Central Counting Station is established shall be appointed by the El Paso County Elections Department as the Manager of the Central Counting Station. The Manager shall be in charge of overall administration of the Central Counting Station and the general supervision of the personnel working at the Station.
- (d) An individual, trained in the operation of the automatic tabulating equipment installed at the Central Counting Station, shall be appointed by El Paso County Elections Department as Tabulation Supervisor. The Tabulation Supervisor shall be in charge of the operation of the automatic tabulating equipment.
- (e) An individual shall be appointed by the El Paso County Elections Department as Assistant to the Tabulation Supervisor. Such assistant shall

assist the Tabulation Supervisor in the operation of the automatic tabulating equipment as directed by the Tabulation Supervisor.

- (f) An individual shall be appointed by the El Paso County Elections Department as Presiding Judge of the Central Counting Station. Said individual shall maintain order at the Central Counting Station and shall have such authority as may be prescribed by the Texas Election Code.
- (g) Due returns shall be made to the City Council showing the number of votes cast for each candidate for each office.

**SECTION 9.**  
ELECTION BY MAJORITY.

The candidate receiving more than 50% of votes cast for the office for which he or she is a candidate shall be elected to such office. In the event of a tie or if no candidate receives more than 50% of votes cast, the City Council shall issue a call, proclamation and notice for a second election, as required by law, on such other date as may be set in conjunction with the El Paso County Elections Administrator and in accordance with the Texas Election Code, to fill that office. At such second election, the names of the two candidates receiving the most votes in the first election, at which no one was elected, shall be printed on the ballot and shall again be voted for.

**SECTION 10.**  
PROCLAMATION.

This order shall constitute the proclamation, call, notice and ordinance calling and ordering said election.

**SECTION 11.**  
PUBLICATION.

Notice of said election shall be given by publishing a Notice of Election, in English and in Spanish, not earlier than the 30<sup>th</sup> day or later than the 10<sup>th</sup> day before Election Day in a newspaper of general circulation in said City, pursuant to section 4.003(a)(1) of the Texas Election Code.

A copy of this order shall be posted on the City's board used for posting notices of meetings of the Socorro City Council not later than the 21<sup>st</sup> day before Election Day, and shall remain posted continuously through Election Day, pursuant to section 4.003(b) of the Texas Election Code.

Notice of this election shall be delivered to the County Clerk of El Paso County and the El Paso County Elections Administrator not later than the 60<sup>th</sup> day before Election Day, pursuant to the section 4.008 of the Texas Election Code.

Notice of this election shall also be posted on the City of Socorro Internet website.

**SECTION 12.**

**NOTICE.**

That the way and manner of holding said election, the notice to be given therefor, the polling places, the personnel and the officers who are to hold same, and all details connected with the holding of the election shall be provided for and arranged by the City Secretary; that the proper notice and publication of this notice, proclamation, call and ordinance shall be only cumulative of and in addition to the statutory notice of said election as herein provided; and that any omission or irregularity in this notice or in the publication or posting of this notice, proclamation, call and ordinance, or in the signing of same, shall not in any way affect or invalidate such election.

**SECTION 13.**

**CONTROLLING LAW.**

That in all respects, said election shall be conducted in accordance with the Texas Constitution, Texas Election Code, the City Charter of the City of Socorro and applicable City of Socorro Ordinances.

**SECTION 14.**

**OPEN MEETING COMPLIANCE.**

That it is hereby officially found and determined that the meeting at which this order was adopted and said election was called was open to the public and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551 of the Texas Government Code.

**SECTION 15.**

**EFFECTIVE DATE.**

That this election order, proclamation, call and notice shall take effect upon adoption.

CITY OF SOCORRO, TEXAS

By: \_\_\_\_\_  
Elia Garcia, Mayor

ATTEST:

\_\_\_\_\_  
Olivia Navarro, City Clerk



APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
James A. Martinez, City Attorney

ADOPTED and EFFECTIVE: \_\_\_\_\_, 2020.

1256102

## EXHIBIT "A"

CITY OF SOCORRO NOVEMBER 3, 2020 ELECTION  
EARLY VOTING BY PERSONAL APPEARANCE DAYS AND HOURS

**Early Voting.** Early voting by personal appearance shall be conducted on the attached dates and times and at the following locations, but may be subject to change.

**EXHIBIT “B”**

CITY OF SOCORRO NOVEMBER 3, 2020 ELECTION

**Election Day Voting.** Voting on Election Day shall be conducted at the attached time and locations, but may be subject to change.

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1 / Mayor Pro-Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

June 15, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: Alejandra Valadez, Grants Coordinator**

Discussion and action to either continue with the City of Socorro's previously submitted grant application to the USDOJ's Bureau of Justice Assistance (BJA) Coronavirus Emergency Supplemental Funding (CESF) program, or approve joining El Paso County's grant application to the same fund.

**SUMMARY**

The City Council of the City of Socorro approved the submission of a grant application to the BJA's Coronavirus Emergency Supplemental Funding (CESF) program via resolution on May 21st, 2020, after which the grant application was prepared and submitted to the Office of the Governor's for funding consideration. El Paso County will submit a grant application to the CESF to include funding for El Paso County and smaller municipalities in the County and has invited Socorro to join their application as well.

City Council will decide on whether to join El Paso County's grant application or to apply for these funds independently.

**STATEMENT OF THE ISSUE**

A total of \$1,081,360 in funding is available through the BJA's CESF program for the Rio Grande Council of Governments region. The BJA's CESF program funds are available for, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and costs associated with implementation of CDC protocols.

All local units of government, including Socorro, are eligible to apply these funds through the Office of the Governor's. Some units of local government, like El Paso County and the City of El Paso, are eligible for a direct award from the USDOJ's Bureau of Justice Assistance and will receive funds directly from the BJA. El Paso County received a direct allocation of \$67,919, and the City of El Paso received a direct allocation of \$604,520.

On May 21st, 2020, City Council approved a resolution approving the submission of a grant application for the City of Socorro to the BJA’s CESF program (please see the grant application attached). **The City requested \$108,726.48** for PPE, disinfectant and sanitizing supplies, plexiglass protection shields for areas where the public is served, and screening equipment for Socorro Police Department personnel and code enforcers, and Municipal Courts for a 12-month project period.

On Wednesday, June 10, 2020, El Paso County reached out to the City of Socorro to invite the City to join the County’s grant application to the BJA CESF Program through the Office of the Governor’s. The County proposed a breakdown that included El Paso County and all other small municipalities in the County as follows.

**El Paso County’s proposal for OOG CESF Program allocations as of June 10, 2020**

<b>Municipality</b>	<b>Population</b>	<b>Percentage of Total Population*</b>	<b>OOG CESF Allocation</b>
<b>Unincorporated Areas (El Paso County)</b>	86,479	55%	\$591,533
<b>City of San Elizario</b>	9,089	6%	\$62,171
<b>City of Socorro</b>	<b>34,370</b>	<b>22%</b>	<b>\$235,098</b>
<b>Town of Anthony</b>	5,352	3%	\$36,609
<b>Town of Clint</b>	1,114	1%	\$7,620
<b>City of Horizon</b>	19,642	12%	\$134,355
<b>Village of Vinton</b>	2,043	1%	\$13,975
<b>TOTAL</b>	<b>158,089</b>	<b>100%</b>	<b>\$1,081,360</b>

\*Total population accounts for areas outside City of El Paso

**City Council action is needed to either:**

- a) Join El Paso County’s grant application to the BJA CESF Program through the Office of the Governor’s, and withdraw the City of Socorro’s submitted application to the BJA CESF Program, **OR**;
- b) Continue with our independent grant application to the BJA CESF Program through the Office of the Governor’s.

**ALTERNATIVE**

Join El Paso County in their grant application to the BJA CESF Program and withdraw the City of Socorro’s submitted application to the BJA CESF Program.

**STAFF RECOMMENDATION**

**Consider continuing with an independent application to the BJA CESF Program for the City of Socorro.**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**Snapshot Description:** Application - Reviewed by Programs  
**Created:** 6/5/2020 1:24:34 PM

**Agency Name:** Socorro, City of  
**Grant/App:** 4147801 **Start Date:** 2/1/2020 **End Date:** 1/31/2021  
**Fund Source:** CV-Coronavirus Emergency Supplemental Funding Program  
**Project Title:** City of Socorro COVID-19 Response  
**Status:** Application - Program Review **Fund Block:** 2020

### **Eligibility Information**

**Your organization's Texas Payee/Taxpayer ID Number:**  
17424455826007

### **Application Eligibility Certify:**

Created on:4/23/2020 5:35:30 PM By:Elia Garcia

### **Profile Information**

**Applicant Agency Name:** Socorro, City of  
**Project Title:** City of Socorro COVID-19 Response  
**Division or Unit to Administer the Project:** Socorro Police Department  
**Address Line 1:** 124 Horizon Blvd.  
**Address Line 2:**  
**City/State/Zip:** Socorro Texas 79927-2620  
**Start Date:** 2/1/2020  
**End Date:** 1/31/2021

**Regional Council of Governments(COG) within the Project's Impact Area:** Rio Grande Council of Governments

**Headquarter County:** El Paso

**Counties within Project's Impact Area:** El Paso

### **Grant Officials:**

#### **Authorized Official**

**Name:** Elia Garcia  
**Email:** mayor@ci.socorro.tx.us  
**Address 1:** 124 S. Horizon Blvd.  
**Address 1:**  
**City:** Socorro, Texas 79927  
**Phone:** 915-858-2915 Other Phone: 915-208-3955  
**Fax:** 915-858-9288  
**Title:** The Honorable  
**Salutation:** Mayor  
**Position:** Mayor-City of Socorro

#### **Financial Official**

**Name:** Charles Casiano  
**Email:** financedirector@ci.socorro.tx.us  
**Address 1:** 124 S. Horizon Blvd.  
**Address 1:**  
**City:** Socorro, Texas 79927  
**Phone:** 915-858-2915 Other Phone: 915-241-7785  
**Fax:** 915-858-9288  
**Title:** Mr.  
**Salutation:** Mr.  
**Position:** Finance Director

#### **Project Director**

**Name:** Victor Reta  
**Email:** vreta@ci.socorro.tx.us  
**Address 1:** 901 N. Rio Vista Rd.  
**Address 1:**  
**City:** Socorro, Texas 79927  
**Phone:** 915-319-0125 Other Phone:  
**Fax:** 915-858-9288  
**Title:** Mr.  
**Salutation:** Mr.  
**Position:** Recreation Centers Director

#### **Grant Writer**

**Name:** Alejandra Valadez  
**Email:** grants@ci.socorro.tx.us  
**Address 1:** 124 S. Horizon Blvd.  
**Address 1:**  
**City:** Socorro, Texas 79927  
**Phone:** 915-858-2915 Other Phone:  
**Fax:**  
**Title:** Ms.  
**Salutation:** Ms.  
**Position:** Grants Coordinator

#### **Grant Vendor Information**

**Organization Type:** Unit of Local Government (City, Town, or Village)  
**Organization Option:** applying to provide services to all others  
**Applicant Agency's State Payee Identification Number (e.g., Federal Employer's Identification (FEI) Number or Vendor ID):** 17424455826007  
**Data Universal Numbering System (DUNS):** 138738112

#### **Narrative Information**

##### Introduction

The purpose of this funding is to support projects that seek to prevent, prepare for, and respond to the coronavirus.

Please read the funding announcement for program rules and application guides, available on the [eGrants Calendar](#) page. Additionally, you should review the *Guide to Grants* available on the [PSO Resource for Applicants and Grantees webpage](#) for information and guidance related to the management and use of grant funds.

Use the space provided below to describe your project. For help with your narrative, see PSO's Developing a Good Project Narrative [Guide](#).

**Note:** *Do not upload attachments with further information unless specifically instructed to do so.*  
Certifications



In addition to the requirements found in existing statute, regulation, and the funding announcement, this program requires applicant organizations to certify compliance with the following:

### **Constitutional Compliance**

Applicant assures that it will not engage in any activity that violates Constitutional law including profiling based upon race.

### **Information Systems**

Applicant assures that any new criminal justice information systems will comply with data sharing standards for the Global Justice XML Data Model and the National Information Exchange Model.

### **Criminal History Reporting**

Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the *Texas Code of Criminal Procedure, Chapter 66*. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Beginning January 1, 2020, counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within seven business days to the Criminal Justice Information System at the Department of Public Safety. By January 1, 2021, such reporting must take place within five business days. Click [here](#) for additional information from DPS on this new reporting requirement.

### **Uniform Crime Reporting (UCR)**

Eligible applicants operating a law enforcement agency must be current on reporting Part I violent crime data to the Texas Department of Public Safety (DPS) for inclusion in the annual Uniform Crime Report (UCR). To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year.

### **Conversion to National Incident-Based Reporting System (NIBRS)**

The Texas Department of Public Safety (DPS) has established a goal set by the Texas Legislature for all local law enforcement agencies to implement and report crime statistics data by using the requirements of the National Incident-Based Reporting System (NIBRS). Additionally, the Federal Bureau of Investigations (FBI) will collect required crime statistics solely through the NIBRS starting January 1, 2021. Due to this federal deadline, grantees are advised that eligibility for future grant funding may be tied to compliance with NIBRS. Financial grant assistance for transitioning to NIBRS may be available for your jurisdiction from the Public Safety Office.

### **Interoperable Communications**

Funds to support emergency communications activities must ensure compliance with the FY 2018 SAFECOM Guidance on Emergency Communications Grants; adherence to the technical standards set forth in the FCC Waiver Order, or any succeeding FCC orders, rules, or regulations pertaining to broadband operations in the 700 MHz public safety band; and are fully coordinated with the full-time [Statewide Interoperability Coordinator \(SWIC\)](#) for Texas.

## **Compliance with State and Federal Laws, Programs and Procedures**

Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2021 or the end of the grant period, whichever is later.

### **Civil Rights Liaison**

A civil rights liaison who will serve as the grantee's civil rights point of contact and who will be responsible for ensuring that the grantee meets all applicable civil rights requirements must be designated. The designee will act as the grantee's liaison in civil rights matters with CJD and with the federal Office of Justice Programs.

Enter the Name of the Civil Rights Liaison:

Mayela Granados

Enter the Address for the Civil Rights Liaison:

124 Horizon Blvd. Socorro, Texas 79927

Enter the Phone Number for the Civil Rights Liaison [(999) 999-9999 x9999]:

915-858-2915

### **Overall Certification**

Each applicant agency must certify to the specific requirements detailed above as well as to comply with all requirements within the PSO Funding Announcement, the *Guide to Grants*, the *Grantee Conditions and Responsibilities*, any authorizing or applicable state and federal statutes and regulations to be eligible for this program.

**X I certify to all of the application content & requirements.**

## **Project Abstract :**

The City of Socorro, Texas is a small municipality located in Far West Texas along approximately 5 miles of the U.S.-Mexico Border. Due to underlying socioeconomic factors, existing health disparities present in our community, and a small municipal budget, the City of Socorro faces unique challenges in its response to the COVID-19 pandemic. Although the City of Socorro is the second-largest municipality in El Paso County, Texas (population ~33,000), as a local municipal government, the City of Socorro did not receive any direct funding allocations via the Coronavirus Aid, Relief, and Economic Security (CARES) Act recently passed by the federal government. Through this project, the City of Socorro will purchase the Personal Protective Equipment (PPE), protective shields, disinfectant and sanitizing supplies, and screening equipment it needs to mount a proper emergency response in order to prevent further COVID-19 infections in employees and the general public and slow the spread of the disease.

## **Problem Statement :**

The City of Socorro, a small semi-rural community of approximately 33,000 residents, lies along a five-mile stretch of the U.S./Mexico international border in El Paso County. While the public health authority has not yet discovered a "hotspot" cluster of COVID-19 positive cases in the Socorro community, the unique health disparities present in our mostly Hispanic, low-income, and an aging population means a large percentage of our residents could be most vulnerable to COVID-19 complications. The pervasive health disparities present in our community, combined with the local government's lack of public health resources needed to manage an increase in new COVID-19 positive cases, means the City of Socorro must do all it can to mitigate the spread of the COVID-19 virus. Because of the unique socioeconomic characteristics (Hispanic, low-income, 65 years and older), as well as the health disparities (large numbers of uninsured, adults with diabetes, and

obesity) present in the Socorro community, residents in Socorro face unique challenges that may leave them vulnerable to the SARS-CoV-2 virus. According to the Centers for Disease Control and Prevention (CDC), people who are at higher risk for severe complications due to the novel COVID-19 disease include older adults and people of any age who have serious underlying medical conditions. Some of the underlying medical conditions correlated with severe COVID-19 complications include people with severe obesity, people with diabetes, and those who are immunocompromised, all of which are health disparities affecting large numbers of residents in Socorro. Moreover, current data from the CDC acknowledges that the COVID-19 pandemic is disproportionately affecting racial and ethnic minority groups in the United States. Although research is still ongoing, the CDC recognizes that poverty-linked variables such as living conditions, access to fresh foods and produce, essential worker status, lack of access to insurance and medical care, and other systemic inequalities are likely factors influencing higher death rates among Hispanic populations. More broadly, a local government's access to human and financial resources often plays a significant role in mitigating the spread of the COVID-19 illness within the community it serves. Because the City of Socorro is a small municipality, it does not have the budgetary means to establish, staff, and maintain its own public health department or authority and thus relies on the City of El Paso (through an interlocal agreement) to provide public health services to Socorro residents. However, limitations related to cost, personnel, geography and distance, and the lack of public health facilities or clinics located in Socorro, means the public health needs of Socorro residents are not always served. This previously existing systemic inequality in public health resources is further compounded by the lack of CARES Act allocations at the federal and state level to the Socorro community. Once more, because the City of Socorro is relatively small and is a "non-entitlement" community based on population, it did not receive a direct allocation of funding through the CARES Act formula from the U.S. Treasury like the City of El Paso (\$119 million) and El Paso County (\$27.4 million) did. Thus, the City of Socorro must make every effort possible to bridge the gap between the public health needs of the Socorro community and all resources available to mitigate the further spread of COVID-19. Funding is requested through this project to procure the PPE, protective measures, disinfectant and sanitizing supplies, and screening equipment necessary to mount a proper COVID-19 response to prevent further COVID-19 infections in employees and the general public.

### **Supporting Data :**

According to the 2018 American Community Survey, over 95% of Socorro's population is Hispanic or Latino. The CDC has acknowledged that the COVID-19 pandemic is widely and disproportionately affecting Hispanic people. A recent review of COVID-19 cases in New York City for which race and ethnicity data were available, found that death rates among Black/African American persons (92.3 deaths per 100,000 population) and Hispanic/Latino persons (74.3) that were substantially higher than that of white (45.2) or Asian (34.5) persons [1]. Although the factors that influence minority group health during the COVID-19 pandemic are still under study, the CDC acknowledges that living conditions, access to medical facilities, essential worker status, income, uninsured status, underlying medical conditions, and systemic inequalities may be contributing factors in the disproportional death rate among Hispanic populations. According to the CDC, multi-generational households, which are more common in Hispanic minority groups, may find it challenging to isolate older family members or isolate those who are sick. A vast majority of Socorro residents 65 years and older live within multi-generational households, with only 12.4% of people 65 years and older living alone compared to 22.1% in El Paso County, and 23.5% in the state [2]. According to the El Paso Public Health Department, of those infected with the SARS-CoV-2 virus in El Paso County, nearly 20% of positive cases were infected via close contact, most likely by a COVID-19 positive member of the same household. Unfortunately, this means that most older adults in Socorro cannot self-isolate in their homes and maybe most susceptible to getting the COVID-19 virus from a close relative living at home. There are approximately 3,902 adults 65 years and older living in Socorro. Of those residents 65 years and older, 58.6% are living with some form of disability, compared to 45.4% in El Paso County, and only 38% in the state. Because we know that poverty, medically uninsured status, and access to medical care, are often linked, it is alarming that 29.2% of adults 65 years and older in Socorro are currently living in poverty, compared to only 19.5% in El Paso County, and 10.7% in Texas [2]. Because a lack of access to medical facilities is also a factor in COVID-19 health disparities, it is essential to note that currently, there are no major hospitals or urgent care clinics within the City of Socorro, making it more difficult to receive care if sick. Furthermore, no COVID-19 testing sites have been made available within Socorro by our local public health authority, making it more difficult to get a COVID-19 test, especially for those low-income residents without access to a personal vehicle or adults 65 years or older who find it difficult to drive long distances to a COVID-19 testing site. The link between essential worker status during COVID-19, low-income status, and minority status is also worth noting. The median household income in Socorro is only \$34,339 compared to \$44,597 in El Paso County and \$59,570 in the state. A vast majority of Socorro's labor force is employed in low-wage, essential high-risk jobs, such as those employed in construction, food service providers, restaurants, and daycare facilities. In fact, some of our largest employers in Socorro are grocery stores (Walmart and Food King), which are high-

density, high-traffic, and high-risk work environments for employees. Essential worker status also correlates with Hispanic minority status and the ability to work from home. According to data on job flexibilities and work schedules from the U.S. Bureau of Labor Statistics, higher-wage workers are six times as likely to be able to work from home as lower-wage workers, and only 16.2% of Hispanic workers and 19.7% of black workers are able to work from home [3]. Most workers in Socorro are simply not employed in the types of industries or high-earning jobs that would allow them to work from home and reduce their risk of exposure to the SARS-CoV-2 virus. Lastly, because Socorro is predominately Hispanic (95%), residents suffer from underlying conditions that are endemic to Hispanic populations all over the United States, such as obesity (34.9% in El Paso County) and diabetes (12% in El Paso County). [1] "COVID-19 in Racial and Ethnic Minority Groups", CDC <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/racial-ethnic-minorities.html> [2] 2018 American Community Survey (ACS) [3] "Job Flexibilities and Work Schedules — 2017-2018", BLS <https://www.bls.gov/news.release/pdf/flex2.pdf>

### **Project Approach & Activities:**

Through this project, the City of Socorro will procure the PPE, protective measures, disinfectant and sanitizing supplies, and screening equipment necessary to ensure the safety of first responders, City staff, and the general public through the 12-month project period. The City of Socorro will procure PPE for a total of 100 City employees for a period of 12 months, disinfectant and sanitizing supplies to supply employee and public restrooms, and public lobbies and reception areas, screening measures to prevent respiratory droplet dispersion in reception areas where employees and the general public interact, and screening equipment to include non-contact thermometers to screen employees and the general public in specific high-risk situations such as before entering crowded public facilities such as Municipal Courts, or making law enforcement arrests. Because the COVID-19 pandemic is still developing and the timeline for the end of the local public health emergency declaration is unknown, this project is based on a 12-month baseline usage rate for supplies and PPE.

### **Capacity & Capabilities:**

The City of Socorro is a relatively small municipality with ample experience in administering state and federal grant awards through the Office of the Governors. The City of Socorro has been awarded numerous federal grant awards through the OOG and is capable of administering this project as per the CESF guidelines. The City has established a COVID-19 expense tracking SOP and has assigned a grant code to all COVID-19 related expenses. To date, all City Departments have successfully coded and tracked all COVID-19-related expenses since the start of the local declaration of disaster in March 2020, to date. We are confident that we can carry out the project as planned.

### **Performance Management :**

The overall goals and objectives for the City of Socorro COVID-19 Response are listed below along with a plan for how success will be tracked and measured. Goal 1: Ensure all City of Socorro first responders and municipal staff have adequate access to personal protective equipment. Objective 1: Procure disposable gloves, face shields, KN-95/N-95 masks, and surgical masks for 100 City employees for a 12-month project period. Goal 2: Ensure adequate protective measures are in place where first responders and municipal staff interact with the general public. Objective 2: Install protection shields (plexiglass or other material) in 12 reception desks and reception areas across PD facilities, municipal courts and other City facilities where the general public receives essential services. Goal 3: Mitigate the spread of the COVID-19 disease by adopting PPE usage policies, utilizing proactive health screening equipment, sanitizing protocols. Objective 3: The City will adopt SOPs for mandatory usage and usage rates of PPE based on job descriptions and risk of exposure, as well as a sanitizing schedule for various high-traffic reception desks or areas. The City will also adopt SOPs for the screening of first responders and City employees at the beginning of their shift via a brief health questionnaire and non-contact thermometers to ensure employees are not experiencing COVID-19 symptoms or been in a high-risk, close contact situation with a COVID-19 positive person. Data tracked will include a log of PPE procured, PPE assigned to each first responder and City employee on a weekly/bi-weekly basis, SOPs developed by administrators and adopted by City Council, and health questionnaires and thermometer readings for first responders and City staff.

### **Target Group :**

The target group is expected to be the 100 City of Socorro employees that will have access to adequate PPE, disinfectant and sanitizing supplies, and protective measures through this COVID-19 pandemic as a result of this project, as well as the general public and population of Socorro, Texas that receives essential services

from the City of Socorro, Texas and benefits from increase sanitation schedules and screening protocols for employees.

**Evidence-Based Practices:**

N/A - Because this is an unprecedented public health emergency, there are few evidence-based practices other than those which are advised by the CDC and our public health authorities.

**Project Activities Information**

Introduction

This section contains questions about your project. It is very important for applicants to review their funding announcement for guidance on how to fill out this section. Unless otherwise specified, answers should be about the EXPECTED activities to occur during the project period.

**Selected Project Activities:**

ACTIVITY	PERCENTAGE:	DESCRIPTION
Coronavirus Emergency Supplemental Funding (CESF) Program	100.00	Through this project, the City of Socorro will purchase the Personal Protective Equipment (PPE), protective shields, disinfectant and sanitizing supplies, and screening equipment it needs to mount a proper emergency response in order to prevent further COVID-19 infections in employees and the general public and slow the spread of the disease.

**CJD Purpose Areas**

PERCENT DEDICATED	PURPOSE AREA	PURPOSE AREA DESCRIPTION
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**Measures Information**

Objective Output Measures

OUTPUT MEASURE	TARGET LEVEL
Number of hours of jailer/correctional staff overtime supporting the COVID-19 response.	0
Number of hours of other essential staff overtime supporting the COVID-19 response.	0
Number of hours of peace officer overtime supporting the COVID-19 response.	468
Number of individuals tested for COVID-19.	0
Number of individuals treated for COVID-19.	0

## Objective Outcome Measures

OUTCOME MEASURE	TARGET LEVEL
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## Custom Output Measures

CUSTOM OUTPUT MEASURE	TARGET LEVEL
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## Custom Outcome Measures

CUSTOM OUTCOME MEASURE	TARGET LEVEL
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## Resolution from Governing Body

Applications from nonprofit corporations, local units of governments, and other political subdivisions must include a [resolution](#) that contains the following:

1. Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
2. A commitment to provide all applicable matching funds;
3. A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update the PSO should the official change during the grant period.); and
4. A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

Upon approval from your agency's governing body, upload the [approved](#) resolution to eGrants by clicking on the **Upload Files** sub-tab located in the **Summary** tab.

### Contract Compliance

Will PSO grant funds be used to support any contracts for professional services?

Select the appropriate response:

- Yes  
 No

For applicant agencies that selected **Yes** above, describe how you will monitor the activities of the sub-contractor(s) for compliance with the contract provisions (including equipment purchases), deliverables, and all applicable statutes, rules, regulations, and guidelines governing this project.

Enter a description for monitoring contract compliance:

Lobbying

For applicant agencies requesting grant funds in excess of \$100,000, have any federally appropriated funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

For applicant agencies that selected either **No** or **N/A** above, have any non-federal funds been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress in connection with this federal contract, loan, or cooperative agreement?

Select the appropriate response:

- Yes
- No
- N/A

#### Fiscal Year

Provide the begin and end date for the applicant agency's fiscal year (e.g., 09/01/20xx to 08/31/20xx).

Enter the Begin Date [mm/dd/yyyy]:

10/1/2019

Enter the End Date [mm/dd/yyyy]:

9/30/2020

#### Sources of Financial Support

Each applicant must provide the amount of grant funds expended during the most recently completed fiscal year for the following sources:

Enter the amount (in Whole Dollars \$) of Federal Grant Funds expended:

250988

Enter the amount (in Whole Dollars \$) of State Grant Funds expended:

74206

#### Single Audit

Applicants who expend less than \$750,000 in federal grant funding or less than \$750,000 in state grant funding are exempt from the Single Audit Act and cannot charge audit costs to a PSO grant. However, PSO may require a limited scope audit as defined in 2 CFR Part 200, Subpart F - Audit Requirements.

Has the applicant agency expended federal grant funding of \$750,000 or more, or state grant funding of \$750,000 or more during the most recently completed fiscal year?

Select the appropriate response:

- Yes
- No

Applicant agencies that selected **Yes** above, provide the date of your organization's last annual single audit, performed by an independent auditor in accordance with the State of Texas Single Audit Circular; or CFR Part 200, Subpart F - Audit Requirements.

Enter the date of your last annual single audit:

Equal Employment Opportunity Plan

## Compliance

Review the information below to determine which section of the federal [EEOP Certification Form](#) applies to your organization. The EEOP certification information must be submitted to the Office of Civil Rights, Office of Justice Programs through their on-line [EEOP Reporting Tool](#). For more information and guidance on how to complete and submit the federal EEOP certification information, please visit the US Department of Justice, Office of Justice Programs website at <https://ojp.gov/about/ocr/eeop.htm>.

### Type I Entity

Defined as an applicant that meets one or more of the following criteria:

- the applicant has less than 50 employees;
- the applicant is a non-profit organization;
- the applicant is a medical institution;
- the applicant is an Indian tribe;
- the applicant is an educational institution, or
- the applicant is receiving a single award of less than \$25,000.

#### Requirements

- The applicant is exempt from the EEOP requirements required to prepare an EEOP because it is a Type I Entity as defined above, pursuant to 28 CFR 42, subpart E;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must complete **Section A** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from developing an EEOP.

### Type II Entity

Defined as an applicant that meets the following criteria:

- the applicant has 50 or more employees, and
- the applicant is receiving a single award of \$25,000 or more, but less than \$500,000.

#### Requirements

- The applicant agency is required to formulate an EEOP in accordance with 28 CFR 42.301, subpart E;
- the EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP is available for review by the public and employees or for review or audit by officials of OOG, OOG's designee, or the Office of Civil Rights, Office of Justice Programs, U.S. Department of Justice, as required by relevant laws and regulations;
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services;
- the applicant must complete **Section B** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR) to claim the exemption from submitting an EEOP to OCR; and
- the EEOP is required to be on file with the applicant agency.

Enter the name of the person responsible for the EEOP and the address of the office where the EEOP is filed:  
Mayela Granados 124 Horizon Blvd. Socorro, Texas 79927

### Type III Entity

Defined as an applicant that is NOT a Type I or Type II Entity.

#### Requirements

- The EEOP is required to be formulated and signed into effect within the past two years by the proper authority;
- the EEOP has been submitted to the Office of Civil Rights (OCR), Office of Justice Programs, U.S. Department of Justice and has been approved by the OCR, or it will be submitted to the OCR for approval upon award of the grant, as required by relevant laws and regulations; and
- the applicant will comply with applicable federal civil rights laws that prohibit discrimination in employment and in the delivery of services; and
- the applicant must complete **Section C** of the EEOP Certification Form and send it to the Office for Civil Rights (OCR).

### Certification

Based on the definitions and requirements above, the applicant agency certifies to the following entity type:



- Type I Entity  
 Type II Entity  
 Type III Entity

#### Debarment

Each applicant agency will certify that it and its principals (as defined in 2 CFR Part 180.995):

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal Court, or voluntarily excluded from participation in this transaction by any federal department or agency;
- Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; or
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in the above bullet; and have not within a three-year period preceding this application had one or more public transactions (federal, state, or local) terminated for cause or default.

Select the appropriate response:

- I Certify  
 Unable to Certify

If you selected **Unable to Certify** above, please provide an explanation as to why the applicant agency cannot certify the statements.

#### FFATA Certification

##### **Certification of Recipient Highly Compensated Officers**

The Federal Funding Accountability and Transparency Act (FFATA) requires Prime Recipients (CJD) to report the names and total compensation of each of the five most highly compensated officers (a.k.a. positions) of each sub recipient organization for the most recently completed fiscal year preceding the year in which the grant is awarded if the subrecipient answers **YES** to the **FIRST** statement but **NO** to the **SECOND** statement listed below.

In the sub recipient's preceding completed fiscal year, did the sub recipient receive: (1) 80 percent or more of its annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements; AND (2) \$25,000,000 or more in annual gross revenue from Federal contracts (and subcontracts), loans, grants (and subgrants) and cooperative agreements?

Select the appropriate response:

- Yes  
 No

Does the public have access to information about the compensation of the senior executives through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or Section 6104 of the Internal Revenue Code of 1986?

Select the appropriate response:

- Yes  
 No

If you answered **YES** to the **FIRST** statement and **NO** to the **SECOND** statement, please provide the name and total compensation amount of each of the five most highly compensated officers (a.k.a. positions) within your agency for the current calendar year. If you answered NO to the first statement you are NOT required to provide the name and compensation amounts. NOTE: "Total compensation" means the complete pay package of each of the sub recipient's compensated officers, including all forms of money, benefits, services, and in-kind payments (see SEC Regulations: 17 CCR 229.402).

Position 1 - Name:

Position 1 - Total Compensation (\$):

0

Position 2 - Name:

Position 2 - Total Compensation (\$):

0

Position 3 - Name:  
Position 3 - Total Compensation (\$):  
0  
Position 4 - Name:  
Position 4 - Total Compensation (\$):  
0  
Position 5 - Name:  
Position 5 - Total Compensation (\$):  
0

### **Fiscal Capability Information**

#### Section 1: Organizational Information

\*\*\* FOR PROFIT CORPORATIONS ONLY \*\*\*

Enter the following values in order to submit the application  
Enter the Year in which the Corporation was Founded: 0  
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status: 01/01/1900  
Enter the Employer Identification Number Assigned by the IRS: 0  
Enter the Charter Number assigned by the Texas Secretary of State: 0

Enter the Year in which the Corporation was Founded:  
Enter the Date that the IRS Letter Granted 501(c)(3) Tax Exemption Status:  
Enter the Employer Identification Number Assigned by the IRS:  
Enter the Charter Number assigned by the Texas Secretary of State:

#### Section 2: Accounting System

The grantee organization must incorporate an accounting system that will track direct and indirect costs for the organization (general ledger) as well as direct and indirect costs by project (project ledger). The grantee must establish a time and effort system to track personnel costs by project. This should be reported on an hourly basis, or in increments of an hour.

Is there a list of your organization's accounts identified by a specific number (i.e., a general ledger of accounts)?

Select the appropriate response:

- Yes
- No

Does the accounting system include a project ledger to record expenditures for each Program by required budget cost categories?

Select the appropriate response:

- Yes
- No

Is there a timekeeping system that allows for grant personnel to identify activity and requires signatures by the employee and his or her supervisor?

Select the appropriate response:

- Yes
- No

If you answered 'No' to any question above in the Accounting System section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 3: Financial Capability

Grant agencies should prepare annual financial statements. At a minimum, current internal balance sheet and income statements are required. A balance sheet is a statement of financial position for a grant agency disclosing assets, liabilities, and retained earnings at a given point in time. An income statement is a summary of revenue and expenses for a grant agency during a fiscal year.

Has the grant agency undergone an independent audit?

Select the appropriate response:

- Yes
- No

Does the organization prepare financial statements at least annually?

Select the appropriate response:

- Yes
- No

According to the organization's most recent Audit or Balance Sheet, are the current total assets greater than the liabilities?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Financial Capability section, in the space provided below explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 4: Budgetary Controls

Grant agencies should establish a system to track expenditures against budget and / or funded amounts. Are there budgetary controls in effect (e.g., comparison of budget with actual expenditures on a monthly basis) to include drawing down grant funds in excess of:

a) Total funds authorized on the Statement of Grant Award?

- Yes
- No

b) Total funds available for any budget category as stipulated on the Statement of Grant Award?

- Yes
- No

If you selected 'No' to any question above under the Budgetary Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

#### Section 5: Internal Controls

Grant agencies must safeguard cash receipts, disbursements, and ensure a segregation of duties exist. For example, one person should not have authorization to sign checks and make deposits.

Are accounting entries supported by appropriate documentation (e.g., purchase orders, vouchers, receipts, invoices)?

Select the appropriate response:

- Yes
- No

Is there separation of responsibility in the receipt, payment, and recording of costs?

Select the appropriate response:

- Yes
- No

If you selected 'No' to any question above under the Internal Controls section, in the space provided below please explain what action will be taken to ensure accountability.

Enter your explanation:

### **Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Travel and Training	In-State Incidentals and/or Mileage	Lodging costs for first responders who have been in contact with COVID-19 positive individuals. Estimated as \$100.00 lodging costs per night x 88 nights.	\$8,800.00	\$0.00	\$0.00	\$0.00	\$8,800.00	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Personal Protective Equipment (PPE) - Disposable gloves for 53 Socorro Police Department (SPD) personnel for a 12-month project period. Usage estimated as, 53 SPD employees x 2 pairs of gloves per day x 365 during the project period = 38,690 disposable gloves over a 12-month period. Cost calculated as 38,690 disposable gloves x \$0.20 unit cost per pair of gloves = \$7,738.00	\$7,738.00	\$0.00	\$0.00	\$0.00	\$7,738.00	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Personal Protective Equipment (PPE) - Face shields for 40 Socorro Police Department law enforcement officers and 3 code enforcement officers for a 12-month project period. Usage estimated as 43 employees x 1 reusable face shield per week x 52 weeks during the project period = 2,236 face shields over a 12-month period. Cost calculated as 2,236 face shields x \$3.56 unit cost per face shield = \$7,960.16.	\$7,960.16	\$0.00	\$0.00	\$0.00	\$7,960.16	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Personal Protective Equipment (PPE) - N-95/KN-95 masks for 40 Socorro Police Department law enforcement officers and 3 code enforcement officers for a 12-month project period. Usage estimated as 43 employees x 3 KN-95 masks per week x 52 weeks during the project period = 6,708 N-95/KN-95 masks over a 12-month period. Cost calculated as 6,708 face shields x \$2.25 unit cost per face shield = \$15,093.00. Note: N-95 masks to be used by personnel who are in high-risk contact with the public as part of their daily duties.	\$15,093.00	\$0.00	\$0.00	\$0.00	\$15,093.00	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff,	Personal Protective Equipment (PPE) - Surgical masks for 53 Socorro Police Department (SPD) personnel for a 12-month project period. Usage estimated as 53 SPD personnel x 1 surgical mask	\$10,059.40	\$0.00	\$0.00	\$0.00	\$10,059.40	0

	drug testing kit)	per day x 356 business days during the project period = 19,345 surgical masks over a 12-month period. Cost calculated as 19,345 surgical mask x \$0.52 unit cost per pair of surgical mask = \$10,059.40							
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Heavy-duty disposable gloves for 53 Socorro Police Department (SPD) personnel and 3 code enforcement officers for a 12-month project period. Usage estimated as 56 employees who may encounter situations wherein heavy-duty gloves may be needed x 1 pair of heavy-duty gloves per week x 52 weeks = 2,912. Cost calculated as 2,912 heavy-duty glove pairs x \$0.76 unit cost per heavy-duty pair of gloves = \$2,213.12.	\$2,213.12	\$0.00	\$0.00	\$0.00	\$2,213.12	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Plexiglass protection shields to be placed in reception desks/areas at Socorro Police Department HQ (2), Poona Substation (1), Rio Vista Substation (1), Vineyard SPD offices (1). Costs calculated at 5 plexiglass shields x \$500.00 unit cost per plexiglass shield = \$2,500.00.	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Disinfectant and sanitizing supplies - Hand sanitizer for Socorro Police Department personnel and public areas for a 12-month project period. Usage estimated as 10 gallons of sanitizer per week x 52 weeks = 520 gallons of sanitizer over the 12-month project period. Costs calculated at 520 gallons of sanitizer x \$69.99 per gallon = \$36,394.80	\$36,394.80	\$0.00	\$0.00	\$0.00	\$36,394.80	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Disinfectant and sanitizing supplies - Bleach tablets for disinfection of SPD work areas and public areas for a 12-month project period. Usage estimated as 15 bleach tablets used per day x 5 days a week x 52 weeks = 3,900 bleach tablets over the 12-month project period. Costs calculated at 3,900 bleach tablets x \$0.16 unit cost per tablet = \$624.00.	\$624.00	\$0.00	\$0.00	\$0.00	\$624.00	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff,	Disinfectant and sanitizing supplies - Additional soap cartridges used due to COVID-19 for 53 employees and public restrooms for a 12-month project period. Usage estimated as 1 additional soap cartridge used per	\$3,744.00	\$0.00	\$0.00	\$0.00	\$3,744.00	0	

	drug testing kit)	restroom per week due to COVID-19 x 24 employee and public restrooms x 52 weeks = 1,248 additional soap cartridges over the 12-month project period. Costs calculated at 1,248 additional soap cartridges x \$3.00 per soap cartridge = \$3,744.00.						
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Screening equipment - Non-contact thermometers to screen employees and the general public in specific high-risk situations such as before entering crowded public facilities such as Municipal Courts, or making law enforcement arrests, etc. Costs calculated at \$150.00 per non-contact thermometers x 30 non-contact thermometers = \$4,500.00	\$4,500.00	\$0.00	\$0.00	\$0.00	\$4,500.00	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Disinfectant and sanitizing supplies - Disinfectant spray for daily disinfection of Socorro Police Department vehicles, employee areas, and public areas for a 12-month project period. Usage estimated as 5 gallons of disinfectant spray per week x 52 weeks = 260 gallons of disinfectant spray over the 12-month project period. Costs calculated at 260 gallons of disinfectant spray x \$35.00 per gallon = \$9,100.00	\$9,100.00	\$0.00	\$0.00	\$0.00	\$9,100.00	0

**Source of Match Information**

**Detail Source of Match/GPI:**

DESCRIPTION	MATCH TYPE	AMOUNT
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**Summary Source of Match/GPI:**

Total Report	Cash Match	In Kind	GPI Federal Share	GPI State Share
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**Budget Summary Information**

**Budget Summary Information by Budget Category:**

CATEGORY	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
Supplies and Direct Operating Expenses	\$99,926.48	\$0.00	\$0.00	\$0.00	\$99,926.48
Travel and Training	\$8,800.00	\$0.00	\$0.00	\$0.00	\$8,800.00

**Budget Grand Total Information:**

OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL
\$108,726.48	\$0.00	\$0.00	\$0.00	\$108,726.48

**Condition Of Fundings Information**

Condition of Funding / Project Requirement	Date Created	Date Met	Hold Funds	Hold Line Item Funds
<p>Compliance with State and Federal Laws, Programs and Procedures: Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible grantees/applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code. Each local unit of government and institution of higher education that operates a law enforcement agency must download, complete and then return the <a href="#">CEO/Law Enforcement Certifications and Assurances Form</a> certifying compliance with federal and state immigration enforcement requirements.</p>	5/29/2020 1:35:07 PM		Yes	No
<p>Resolution: Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a resolution electronically using the 'Upload' function in the eGrants system. The <a href="#">resolution</a> must contain the following:</p> <ul style="list-style-type: none"> <li>• Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested;</li> </ul>	5/29/2020 1:35:24 PM		Yes	No

- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update OOG should the official change during the grant period.); and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.

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You are logged in as **User Name:** Matt McDaniel ; **UserName:** McDaniel\_Matt \* INTERNALUSER



RE: [EXTERNAL] RE: FW: URGENT: Governor's Office COG  
Region Coronavirus Emergency Supplemental Funding

From: Erica A. Ortega <EOrtega@epcounty.com>

Sent: Fri, Jun 12, 2020 at 9:58 am

To: 'Alejandra Valadez'

Cc: Adriana Rodarte, marisaq@riocog.org, Betsy C. Keller, mayor@ci.socorro.tx.us, District 1, District 2, District 3, District 4 Representative, At Large, WallaceHardgrove, Annette Gutierrez

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Good Morning Ms. Valadez,

Thank you for your response. I understand you all may need more time for official approval. If you think chances are that the City of Socorro is highly interested and will approve acceptance to be a part of this application, we are willing to keep Socorro included in the application for the time being.

On the other hand, if you will be officially declining for Socorro, will you please let me know? I appreciate your assistance with this matter.

Thank you,  
Erica Ortega

**From:** Alejandra Valadez [mailto:grants@ci.socorro.tx.us]

**Sent:** Thursday, June 11, 2020 12:03 PM

**To:** Erica A. Ortega <EOrtega@epcounty.com>

**Cc:** Adriana Rodarte <citymanager@ci.socorro.tx.us>; marisaq@riocog.org; Betsy C. Keller <BKeller@epcounty.com>; mayor@ci.socorro.tx.us; District 1 <district1@ci.socorro.tx.us>; District 2 <district2@ci.socorro.tx.us>; District 3 <district3@ci.socorro.tx.us>; District 4 Representative <district4@ci.socorro.tx.us>; At Large <atlarge@ci.socorro.tx.us>; Wallace Hardgrove <WHardgrove@epcounty.com>; Annette Gutierrez <annetteg@riocog.org>

**Subject:** [EXTERNAL] RE: FW: URGENT: Governor's Office COG Region Coronavirus Emergency Supplemental Funding

**CAUTION:** This email was sent from an EXTERNAL source, use caution when clicking links or opening attachments.

If you believe this to be a malicious and/or phishing email, please forward this email to [helpdesk@epcounty.com](mailto:helpdesk@epcounty.com).

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Good morning Ms. Ortega,

We appreciate and thank you for reaching out to us with this opportunity. The staff at the City of Socorro fully supports this equitable breakdown and distribution of funds. However, we are unable to make the decision to participate in the County's application at the administrative level without approval from our City Council.

Our City Council approved the submission of an application to the BJA's CESF program via resolution on May 21st, 2020, after which the application was prepared and submitted to the Office of the Governor's. The withdrawal of the submitted grant application would require Council approval and unfortunately, our next Council meeting is until June 18, 2020.

Nonetheless, we appreciate the County's and RGCOG's allocation of funds for Socorro and your support of our CESF grant application to ensure all entities are funded. We fully support the efforts of the County in requesting assistance for our sister municipalities and look forward to working

together on tackling this unprecedented public health emergency for the betterment of our communities.

Attentively,

*Alejandra Valadez*

**Grants Coordinator**

City of Socorro, Texas [ci.socorro.tx.us]

Office 915-858-2915 Ext. 5015

Cell 915-209-9312

grants@ci.socorro.tx.us

**The Census is HERE!** [ci.socorro.tx.us]

Each year, the Federal government distributes [ci.socorro.tx.us]

Over \$800 billion dollars to communities like Socorro [ci.socorro.tx.us]

and El Paso. Without an accurate census count, [ci.socorro.tx.us]

our communities could lose out! [ci.socorro.tx.us]

**Get Counted TODAY!** [my2020census.gov]

<https://my2020census.gov/> [my2020census.gov]

-----Original Message-----

From: "Adriana Rodarte" <citymanager@ci.socorro.tx.us>

Sent: Wednesday, June 10, 2020 3:58pm

To: "Grants" <grants@ci.socorro.tx.us>, "Recreations Director" <vreta@ci.socorro.tx.us>

Subject: FW: URGENT: Governor's Office COG Region Coronavirus Emergency Supplemental Funding

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**From:** Erica A. Ortega <EOrtega@epcounty.com>

**Sent:** Wednesday, June 10, 2020 3:41 PM

**To:** Adriana Rodarte <citymanager@ci.socorro.tx.us>; 'mayor@ci.socorro.tx.us' <mayor@ci.socorro.tx.us>; 'atlarge@ci.socorro.tx.us' <atlarge@ci.socorro.tx.us>; 'district1@ci.socorro.tx.us' <district1@ci.socorro.tx.us>; 'district2@socorrotexas.org' <district2@socorrotexas.org>; 'district3@socorrotexas.org' <district3@socorrotexas.org>; 'district4@ci.socorro.tx.us' <district4@ci.socorro.tx.us>

**Cc:** Betsy C. Keller <BKeller@epcounty.com>; Wallace Hardgrove <WHardgrove@epcounty.com>; Leticia Vizcaino <LVizcaino@epcounty.com>; 'Marisa Quintanilla' <marisaq@riocog.org>

**Subject:** URGENT: Governor's Office COG Region Coronavirus Emergency Supplemental Funding

**Importance:** High

Good Afternoon,

Hope you all are staying safe and health at this time.

My name is Erica Ortega, and I oversee Grants Administration for El Paso County. **El Paso County will be applying for the Governor's Office Coronavirus Emergency Supplemental Funding** and we are currently in the process of putting together the County's application for our region. The County would like to apply to this funding opportunity on behalf of smaller municipalities in order to better everyone's chances of receiving necessary funding for COVID-19 needs, therefore, will be applying for the full COG region allocation of \$1,081,360. Based on a population formula, a portion of the County's grant application will consist of funding to be passed through to smaller municipalities. Below is a table of the allocations for each municipality.

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Municipality	Population	Percentage of Total Population*	OOG CESF Allocation
<b>Unincorporated Areas (El Paso County)</b>	86,479	55%	\$591,533
<b>City of San Elizario</b>	9,089	6%	\$62,171
<b>City of Socorro</b>	34,370	22%	\$235,098
<b>Town of Anthony</b>	5,352	3%	\$36,609
<b>Town of Clint</b>	1,114	1%	\$7,620
<b>City of Horizon</b>	19,642	12%	\$134,355
<b>Village of Vinton</b>	2,043	1%	\$13,975
<b>TOTAL</b>	158,089	100%	\$1,081,360

\*Total population accounts for areas outside City of El Paso

Will you please let me know if your municipality would like to request the applicable funding through this joint application, as soon as possible? Funding will cover COVID-19 expenses from April 1, 2020 through March 31, 2021. I have attached the grant funding announcement for more information. *Please note, if the County and its municipalities submit a joint application, this allows for a higher probability that we all receive funding. The Governor's Office typically encourages joint grant application efforts to streamline grant funding processes and avoid duplication.* However, the County ultimately respects if you would like to apply separately.

**Please send me a response for your municipality to indicate if you would like to be included in this proposed joint County OOG CESF application by 9:00am on Friday, June 12, 2020. (The application is due on Monday, June 15, 2020.) In the case that your municipality has already applied for this funding, but would like to participate in the joint application, please notify Marisa Quintanilla and myself to have your application withdrawn from the Governor's Office eGrants system as soon as possible. If you are not interested in joining this application, please let me know so we may reallocate the funding accordingly.**

I appreciate your time and assistance. Should you have any questions, please feel free to call me at (915) 920-7676. I look forward to hearing from you.

Thank you,  
Erica Ortega  
Senior Grant Analyst  
Grants Administration  
El Paso County

*Elia Garcia*  
Mayor  
*Rene Rodriguez*  
At Large  
*Cesar Nevarez*  
District 1



*Ralph Duran*  
District 2  
*Victor Perez*  
District 3 – Mayor Pro Tem  
*Yvonne Colon-Villalobos*  
District 4  
*Adriana Rodarte*  
City Manager

**DATE: June 18, 2020**

**TO: Mayor and City Council Members**

**FROM: Chief David Burton**

**SUBJECT: Discussion and action on approving an application to continue participation with the Defense Logistics Agency Disposition Services. This is the Law Enforcement Office (LESO) Program where the Department is able to obtain authorized equipment from the government for use with the Department.**

**SUMMARY**

**The Socorro Police Department has been able to obtain equipment from the government from this program.**

**BACKGROUND**

**Attached**

**STATEMENT OF THE ISSUE**

**The Socorro Police Department has participated in this program and would like to continue participating.**

**FINANCIAL IMPACT**

**N/A**

**ALTERNATIVE**

**Purchase necessary equipment**

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_



**DEFENSE LOGISTICS AGENCY  
DISPOSITION SERVICES  
74 WASHINGTON AVENUE NORTH  
BATTLE CREEK, MICHIGAN 49037-3092**

**Law Enforcement Support Office (LESO)  
Application for Participation / Authorized Screeners Letter**

\* Indicates Required Fields

*(This form is for State/Local Law Enforcement Agencies only)*

**SECTION 1:**

\*Originating Agency Identifier (ORI) Number (if applicable)

\*Agency Name:

\*Agency Physical Address:  \*City:

\*NCIC P.O. Box or address (if different than above i.e. Terminal Location):

\*Phone #:  Fax #:

\*State:  \*Zip Code:  \*Email:  Note: Email is needed for automated system notifications.

Agency MUST have at least 1 full-time officer to participate in the program. Indicate the number of compensated officers with arrest and apprehension authority. Part-time field MUST be filled in: N/A, 0 or - is acceptable.

\*Full-time:  \*Part-time:

*RTD Screener - RTD Screeners must be employed by the aforementioned LEA. Individuals identified below may request access to act as an authorized "RTD Screener" on behalf of this Law Enforcement Agency. Agency MUST have at least 1 RTD Screener.*

#1	<input type="text" value="Lieutenant"/> *Official Title / Rank	<input type="text" value="Eddie"/> *First Name	<input type="text" value="Smith"/> *Last Name
	<input type="text" value="esmith@ci.socorro.tx.us"/> *Email	<input type="text" value="(915) 249-1171"/> *Phone Number	<input type="text"/> POC (Aircraft/Small Arms/Vehicle)
#2	<input type="text" value="Lieutenant"/> *Official Title / Rank	<input type="text" value="Christopher"/> *First Name	<input type="text" value="Rey"/> *Last Name
	<input type="text" value="crey@ci.socorro.tx.us"/> *Email	<input type="text" value="(915) 472-5749"/> *Phone Number	<input type="text"/> POC (Aircraft/Small Arms/Vehicle)
#3	<input type="text" value="Officer"/> *Official Title / Rank	<input type="text" value="Raymondo"/> *First Name	<input type="text" value="Perez"/> *Last Name
	<input type="text" value="rperez@ci.socorro.tx.us"/> *Email	<input type="text" value="(806) 445-5286"/> *Phone Number	<input type="text"/> POC (Aircraft/Small Arms/Vehicle)
#4	<input type="text"/> *Official Title / Rank	<input type="text"/> *First Name	<input type="text"/> *Last Name
	<input type="text"/> *Email	<input type="text"/> *Phone Number	<input type="text"/> POC (Aircraft/Small Arms/Vehicle)



**STATE PLAN OF  
OPERATION BETWEEN THE  
STATE OF TEXAS  
AND THE Socorro Police Department**

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**I. PURPOSE**

This State Plan of Operation (SPO) is entered into between the State of Texas and the Socorro Police Department, to set forth the terms and conditions which will be binding on the parties with respect to excess Department of Defense (DoD) personal property transferred under 10 U.S.C. § 2576a in order to promote the efficient and expeditious transfer of property and to ensure accountability of the same.

**II. AUTHORITY**

The Secretary of Defense is authorized by 10 U.S.C. § 2576a to transfer to Federal and State/Territory Law Enforcement Agencies (LEAs), personal property that is excess to the needs of the DoD, including small arms and ammunition, that the Secretary determines is suitable to be used by such agencies in law enforcement activities, with preferences for counter-drug/counter-terrorism or border security activities, under such terms prescribed by the Secretary. The Secretary of Defense has delegated authority for management of this Program to the Defense Logistics Agency (DLA). DLA defines law enforcement activities as activities performed by governmental agencies whose primary function is the enforcement of applicable Federal, State/Territory, and local laws and whose compensated law enforcement officers have powers of arrest and apprehension. This program is known as the Law Enforcement Support Program and commonly referred to as the "LESO Program" or "1033 Program" and is administered by DLA Disposition Services, Law Enforcement Support Office (LESO).

**III. GENERAL TERMS AND CONDITIONS**

**A. Operational Authority**

The Governor of the State of Texas has designated in writing with an effective date of August 31, 2018 to implement this program statewide as well as conduct management and oversight of this program. Funding / Budgeting to administer this program is provided by the Department of Public Safety of the State of Texas.

The provided funding is used to support assistance to the LEAs with customer service to include computer / telephone assistance and physical visits to the LEAs to assist with acquiring access to the LESO Program. The staffing to provide the support to the LEAs within the State of Texas is as follows:

State Coordinator (SC): Mike Lesko

State Point of Contact (SPOC): Rolando Ayala



State Point of Contact (SPOC): Laurie Patterson

State Point of Contact (SPOC): John Riddick

The following is the facility / physical location and business hours to provide customer service to those LEAs currently enrolled, as well as interested participants of the LESCO Program:

Agency Address / Location: 5805 N. Lamar Blvd, Austin, Texas 78752

E-Mail / Contact Phone Numbers: txlesoprogram@dps.texas.gov (512) 424-7590

Hours of Operation: 7:00 am -- 5:00 pm

- B. All property is transferred and the recipient (*LEA name*) **Socorro Police Department** agrees to accept property on an as-is, where-is basis. The DLA has final authority to determine the type, quantity, and allocation of excess DoD personal property suitable for law enforcement activities.
- C. This agreement creates no entitlement to the State or Territory to receive excess DoD personal property. DLA retains the right to recall any property during the period that it is conditionally transferred.
- D. The (*LEA name*) **Socorro Police Department** understands that property made available under this agreement is for the use of authorized program participants only. Authorized participants who receive property from the LESCO Program will not loan, donate, or otherwise provide property to other groups or entities that are not otherwise authorized to participate in the Program. Authorized participating agencies may, with prior approval from the State/Territory on a temporary basis, conditionally loan property to another participating agency as their mission requires, utilizing an Equipment Custody Receipt (ECR). Property temporarily loaned will be returned to the LEA responsible for the accountability. All requests for property will be based on bona fide law enforcement requirements.
- E. Controlled property (equipment) includes any property that has a Demilitarization (DEMIL.) Code of B, C, D, E, F, G, and Q3.

To receive such property, on an annual basis the LEA will certify (Ref: 10 U.S. Code § 2576a):

- 1) That it has obtained the authorization of the relevant Civilian Governing Body Official (city council, mayor etc.) to participate in the program.
  - 2) That it has adopted publicly available protocols for the appropriate use of controlled property, the supervision of such use, and the evaluation of the effectiveness of such use, including auditing and accountability policies.
  - 3) That it provides annual training to relevant personnel on the maintenance, sustainment, and appropriate use of controlled property.
- F. The (*LEA name*) **Socorro Police Department** will maintain and enforce regulations designed to impose adequate security and accountability measures for controlled property to mitigate the risk of loss

or theft.

- G. Upon approval of written requests, cannibalization may be performed on approved aircraft, armored vehicles, and High Mobility Multipurpose Wheeled Vehicles (HMMWVs). Requests will be submitted in writing to the State and approved by the LESO for approval. The cannibalized end item must be returned to DLA Disposition Services within the allotted timeframes determined by the LESO.
- H. The LESO conditionally transfers all excess DoD property to States/Territories/LEAs enrolled in the LESO Program. Title or ownership of controlled property will remain with the DoD in perpetuity and will not be relinquished to the States/Territories/LEAs. When the States/Territories/LEAs no longer have a legitimate law enforcement use for controlled property, the States/Territories/LEAs will notify the LESO and the controlled property must either be transferred to another enrolled LEA (via standard transfer process) or returned to DLA Disposition Services for disposal. The LESO reserves the right to recall controlled and non-controlled property issued through the DLA at any time.
- I. Property with a DEMIL Code of "A" and "Q" with an Integrity Code of "6" (Q6) is also conditionally transferred to the State/LEA, yet controlled for one year from the ship date. However, after one year from the ship date, the DLA will relinquish ownership and title to the State/Territory/LEA. Prior to this date, the State/Territory/LEA remains responsible for the accountability and physical control of the item(s) and the Program retains the right to recall the property.
  - 1) Property with DEMIL Codes of "A" and "Q6" will be placed in a closed status on the LEA's LESO inventory upon meeting the one year mark.
  - 2) Once closed, the property is no longer subject to the annual inventory requirements and will not be inventoried during a LESO Program Compliance Review (PCR).
  - 3) Ownership and title of DEMIL "A" and "Q6" items that have been closed will pass from the DoD to the LEA one year from the ship date, without issuance of any further documentation.
  - 4) LEAs receive title and ownership of DEMIL "A" and "Q6" items as governmental entities. Title and ownership of DEMIL "A" and "Q6" property does not pass from DoD to any private individual or LEA official in their private capacity. Accordingly, such property should be maintained and ultimately disposed of in accordance with provisions in State/Territory and local laws that govern public property. Sales or gifting of DEMIL "A" and "Q6" property after one year from the ship date in a manner inconsistent with State/Territory or local law may constitute grounds to deny future participation in the LESO Program.
  - 5) An SF 97 form will be provided upon physical transfer for vehicles. Recipients are authorized to make upgrades to vehicles during the one year conditional period. Full title to DEMIL "A" and "Q6" property, including vehicles, will vest in the recipient after one year if all other requirements of this agreement have been met. After the one year period DEMIL "A" and "Q6" items may be transferred, cannibalized for usable parts, sold, donated or scrapped.
- J. LEAs are not authorized to transfer any property on their inventory without State and LESO notification and approval. Property will not physically move until the LESO approval process is

complete.

- K. Certain controlled equipment will have a documented chain of custody (e.g., Equipment Custody Receipt [ECR] or equivalent), including a signature of the recipient. Controlled equipment requiring a chain of custody are: small arms, aircraft, high profile vehicles, optics, robots, and small arm's parts/accessories. It is encouraged to utilize ECRs for all controlled equipment. Regarding ECRs during a LESO PCR, see section VI, A, 4.
- L. Sale or transfer of DEMIL Codes "A" or "Q6" property after the one year conditional holding and utilization period to non-LEA participants will be executed in compliance with U.S. Export Control Regulations.
- 1) Excess personal property may be export-controlled, regardless of the assigned DEMIL Code and regardless of the Department or Agency that donates the property.
  - 2) DEMIL Codes are not a substitute for export controls. They do not provide information on the export control requirements for an item.
  - 3) The Transferee is responsible for complying with U.S. Export Control Laws and Regulations, including the Export Administration Regulations (EAR) (15 C.F.R. Pts. 730-774) and the International Traffic in Arms Regulations (ITAR) (22 C.F.R. Pts. 120-130).
    - a) This responsibility exists independent of, and is not established or limited by, the information provided in this statement of compliance.
    - b) The responsibility includes, but is not limited to, determining the subsequent transferee's eligibility to receive such items in accordance with U.S. Export Control Laws and Regulations.
    - c) Information on the EAR and ITAR are at: <https://www.bis.doc.gov/index.php> and <https://www.pmdtc.state.gov/index.html>.
    - d) Tips:
      - i. If Transferee has doubts about which regulation governs control of the item, they may submit a commodity jurisdiction request to the Department of State, Directorate of Defense Trade Controls to determine whether it is subject to the ITAR or EAR. Information on commodity jurisdiction requests can be found at: [http://www.pmdtc.state.gov/commodity\\_jurisdiction/index.html](http://www.pmdtc.state.gov/commodity_jurisdiction/index.html).
      - ii. If Transferee is sure the item is subject to the EAR, but needs help determining the correct Export Control Classification Number (ECCN), they may submit a commodity classification request to the Department of Commerce, Bureau of Industry and Security (BIS). Information on classification requests can be found at: <https://www.bis.doc.gov/index.php/licensing/commerce-control-list-classification/classification-request-guidelines>

- iii. For items subject to the EAR: Transferee is cautioned that prior to sale or transfer of items they should be familiar with their customer and intended end use of the items. Transferees must check prospective Transferees/buyers to ensure they are not on the Department of Commerce List of Parties of Concern (<https://www.bis.doc.gov/index.php/policy-guidance/lists-of-parties-of-concern>) and the transfer/sale complies with the EAR, including 15 C.F.R. Pt. 736. BIS Export Compliance Guidelines are at: <https://www.bis.doc.gov/index.php/forms-documents/pdfs/1641-ecp/file>
- 4) The Transferee must notify all subsequent buyers or Transferees in writing, of their responsibility to comply with U.S. Export Control Laws and Regulations.
- 5) *Definition.* “Export-controlled items,” as used in this statement of compliance, means items subject to the Export Administration Regulations (EAR) (15 C.F.R. Pts. 730-774) or the International Traffic in Arms Regulations (ITAR) (22 C.F.R. Pts. 120-130). The term includes:
  - a) “Items,” defined in the EAR 15 C.F.R. Pt.772.1. as “commodities”, “software”, and “technology.”
  - b) “Defense Articles, Defense Services, and related Technical Data defined in the ITAR, 22 C.F.R. Pt. 120.

#### IV. ENROLLMENT

- A. An LEA will have at least one full-time law enforcement officer in order to enroll and/or receive property via the LESO Program. Only full-time and part-time law enforcement officers are authorized to receive property. Non-compensated reserve officers are not authorized to receive property. State law enforcement training facilities/academies may be authorized to participate in the program given the primary function is the training of bona fide State/Territory and Local law enforcement officers. Law enforcement training facilities/academies will be reviewed and approved for participation on a case-by-case basis via concurrence of DLA Disposition Services, DLA General Counsel, and DLA J349.
  - 1) The LEA will submit an updated Application Packet to the State Coordinator’s office no later than June 15 each year and/or any time there is a change in personnel or LEA contact information. Failure to do so may result in suspension and/or termination from the program.
  - 2) Once approved for participation in the program, at least one of the LEA’s authorized screeners must attend a mandatory training class prior to any requests for property being approved. The class will be conducted free of charge to the LEA and will be held at a location determined by the State Coordinator’s office. Screeners who may have been previously employed by and screeners for other LEAs, might still be required to attend training as this training qualifies the agency, not the individual.
  - 3) LEA transfer of responsibility – program property assigned to the LEA. A change in the Chief Law Enforcement Official (CLEO), due to any reason, will not relinquish responsibility from the LEA for properly maintaining existing program property in the LEA’s possession. If the new CLEO does not wish to be responsible for existing property, they will notify the State Coordinator’s office in writing that they wish to return the

property to their assigned Disposition Site and/or transfer it to a qualifying LEA. The new CLEO remains responsible for existing property until the property is officially transferred or returned.

B. Unauthorized Participants. Nongovernmental law enforcement entities such as private railroad police, private security, private academies, correctional departments and prisons, or security police at private schools or colleges. Fire departments, by definition, are ineligible for the Law Enforcement Support Program.

C. The State will:

- 1) Establish and implement the LESO Program eligibility criteria in accordance with 10 U.S.C. § 2576a, DLA Instructions and Manuals regarding the LESO Program, and this SPO.
- 2) Receive and process applications for participation from eligible LEAs within their state.
- 3) Collect originating agency identifier code for all new, reactivation (whether voluntary separation or termination), and otherwise suspicious applications. Originating agency identifier will be coordinated with DLA Office of the Inspector General (OIG) for validation against the Federal Bureau of Investigation's National Crime Information Center database.
- 4) Ensure only authorized LEA applications for participation are submitted to the Program for approval. Applications are required by the LESO Standard Operating Procedures (SOP) to be submitted within 30 days of both the CLEO's and the State's/Territory's approved signature and date.
- 5) Validate the authenticity of the LEAs within their State/Territory that are applying for participation. If the State/Territory forwards an unauthorized participant application, this may result in a formal suspension of the State/Territory.
- 6) Determine the qualifications of a full-time law enforcement officer.
- 7) Have sole discretion to disapprove LEA applications on behalf of the Governor of their State/Territory. The LESO should be notified of any applications disapproved at the State/Territory level. The State/Territory will only forward and recommend/certify LEAs to the LESO that are government agencies whose primary function is the enforcement of applicable Federal, State/Territory, and local laws and whose compensated officers have the powers of arrest and apprehension. The LESO retains final approval/disapproval authority for all LEA applications forwarded by the States/Territories.
- 8) Ensure LEAs enrolled in the Program update the LEA's account information annually, or as needed. This may require the LEA to submit an updated application. Updated applications are required to be submitted for, but are not limited to, the following reasons: a change in CLEO, the addition or removal of a screener, and/or a change in the LEA's address or contact information.
- 9) Provide a comprehensive overview of the Program to all LEAs once they are approved for enrollment. This comprehensive overview will be done within 30 days of an LEA

receiving the LESO's approval to participate.

- 10) Ensure that screeners of property are employees of the LEA. A screener may only screen property for two Law Enforcement Agencies. Contractors may not conduct screening on behalf of the LEA.
- 11) Ensure at least one person per LEA maintains access to the Federal Excess Property Management Information System (FEPMIS), or current property accounting system. Account holders will be employees of the LEA.

## V. ANNUAL INVENTORY REQUIREMENTS

A. Per the DLA Instructions and Manuals regarding the LESO Program and this SPO, each State/Territory is required to conduct an annual physical inventory certification of all property on the inventory. Annual inventories start on July 1 of each year and end August 31 of each year.

- 1) DEMIL "A" and "Q6" property records will not be closed during the annual inventory.

B. The State will:

- 1) Receive and validate incoming certified inventories and reconcile inventories from the LEAs.
- 2) Ensure LEAs validate and provide serial numbers and photos identified during the annual inventory process for inclusion in the LESO property accounting system for all aircraft, armored vehicles, small arms and other unique items, as required.
- 3) Suspend a LEA as a result of the LEA's failure to properly submit certified inventories, according to the aforementioned requirements.

C. The LEA will:

- 1) Complete and certify the annual physical inventory as required for continued participation in the program.
- 2) Adhere to additional annual certification requirements as identified by the LESO. All inventories and certification statements will be maintained on file indefinitely.
  - a) The State requires each LEA to submit certified inventories for their agency by August 31 of each year. Inventory certification in FEPMIS will begin July 1 of each year. This gives the LEA two (2) months to physically inventory DLA LESO Program property in their possession and submit their certified inventories to their State Coordinator.
  - b) In addition to the certified inventories, the LESO requires photographs for all High-profile commodities identified as aircraft, armored vehicles, small arms, and other unique items as required, received through the Program.

- i. The LESO requires a side and data plate photo for aircraft and vehicles that are serial number controlled, received through the Program.
  - ii. The LESO requires serial number photos for each small arm received through the Program.
- c) LEAs that fail to submit the certified annual inventory by August 31 may be suspended from operations within the Program. When a LEA is suspended, a Corrective Action Plan (CAP) will need to be submitted to the State and LESO identifying all actions taken to correct the deficiencies. Further failure to submit the certified annual inventory may result in a LEA's termination.
- 3) Be aware that High-profile commodities (aircraft, armored vehicles and small arms) and other property may be subject to additional controls.
  - 4) Ensure that an approved current SPO is uploaded in FEPMIS.

## **VI. PROGRAM COMPLIANCE REVIEWS**

A. The LESO conducts a PCR for each State/Territory that is enrolled in the LESO Program every two (2) years. The Program reserves the right to conduct no notice PCRs, or require an annual review, or similar inspection, on a more frequent basis for any State/Territory. LESO PCRs are performed in order to ensure that State Coordinators, SPOCs, and all LEAs within a State/Territory are compliant with the terms and conditions of the LESO Program as required by 10 USC § 2576a. DLA Instruction and Manuals regarding the LESO Program, and this SPO.

- 1) If a State/Territory and/or LEA fails a PCR, the LESO will immediately suspend their operations and will subsequently issue corrective actions (with suspense dates) to the State Coordinator, which will identify what is needed to rectify the identified deficiencies within his/her State/Territory.
- 2) If a State/Territory and/or LEA fails to correct identified deficiencies by the given suspense dates, the LESO will move to terminate the Program operations within the State/Territory and/or LEA.
- 3) States/Territories and/or LEAs which fail a program compliance review will be suspended for a minimum of 60 days and will not be reinstated until DLA conducts a re-inspection on the State/Territory and the State/Territory and/or LEA successfully passes the inspection.
- 4) During a LESO PCR, it is the Program's intent to physically inventory 100% of property selected for review at each LEA. The use of ECRs in lieu of physical inspection is discouraged during PCRs.

B. The State/Territory will:

- 1) Support the LESO PCR process by:

- a) Coordinating and forwarding completed PCR daily events schedule to the selected LEAs to be reviewed.
  - b) Contacting LEAs selected for review via phone and email to ensure they are aware of the PCR schedule and prepared for review.
  - c) Receiving inventory selections from the LESO and forwarding them to the selected LEAs.
  - d) Ensuring the LEA Points of Contact (POCs) gather the selected items in a central location to ensure the LESO can efficiently inventory the items.
  - e) Providing additional assistance to the LESO as required, prior to, during, and upon completion of the PCR.
- 2) Conduct internal PCRs of LEAs participating in the Program in order to ensure accountability, program compliance, program eligibility and validate annual inventory submissions are accurate. The State/Territory will ensure an internal PCR of at least 5% of LEAs that have a property book from the LESO Program within his/her State/Territory is completed annually. Results of internal PCRs will be kept on file at the State Coordinator's Office.
- a) The internal PCR will include, at minimum:
    - i. A review of the SPO signed by both parties, ensuring that the SPO is uploaded into the Station Management Utility within FEPMIS.
    - ii. A review of the LEA's application/screener letter.
    - iii. A physical inventory of DLA LESO Program property selected for review at each LEA.
    - iv. A specific review of each selected LEA's files for the following: DD Form 1348-1A for each item currently on inventory, small arms documentation, transfer documents, turn-in documents, inventory adjustment documents, exception to policy letters (if any), approved cannibalization requests (if any), or other pertinent documentation as required.
    - v. Review and confirm authenticity and eligibility of the LEA.
  - b) For uniformity purposes, the State/Territory will utilize a PCR checklist provided by the LESO, or equivalent.
  - c) In cases that require a repossession or turn-in of property, the State/Territory and/or LEA will bear all expenses related to the repossession and/or turn-in/transfer of DLA LESO Program property to the appropriate DLA Disposition Services site.



## **VII. REPORTING REQUIREMENTS FOR LOST, STOLEN, OR DESTROYED DLA LESO PROGRAM PROPERTY**

- A. All property Lost, Stolen or Destroyed (LSD), carried on a LEAs current inventory, must be reported to the LESO.
- 1) LSD controlled property must be reported to the LESO within 24 hours. The LEA may be required to provide the following:
    - a) A comprehensive police report
    - b) A National Crime Information Center (NCIC) report/entry
  - 2) The State/Territory will provide the contact information for the Civilian Governing Body over the LEA involved, to include: Title, Name, Email and mailing address.
  - 3) LSD property with a DEMIL Code of "A" and "Q6" must be reported to the LESO within seven days.
  - 4) All LEAs participating in the program will agree to cooperate with investigations into LSD by the DLA OIG.
  - 5) A DD 200 Form, Financial Liability Investigation for Property Loss (FLIPL) will be required to be submitted to the LESO for all unaccounted for property.
- B. LESO may grant extensions to the reporting requirements listed above on a case-by-case basis.

## **VIII. AIRCRAFT AND SMALL ARMS**

- A. All aircraft are considered controlled property, regardless of DEMIL Code. The SPO will ensure that all LEAs and all subsequent users are aware of, and agree to provide, all required controls and documentation in accordance with applicable laws and regulations for these items.
- B. LEAs no longer requiring small arms issued through the LESO Program will request authorization to transfer or turn-in small arms. Transfers and turn-ins will be forwarded and endorsed by the State/Territory, and approved by the LESO. Small arms will not physically move until the LESO provides official notification that the approval process is complete.

When returning small arms to Anniston Army Depot, LEAs are required to:

- 1) Provide the 1348-1A turn in document that has been approved through the LESO.
- 2) Provide an appointment letter signed by the CLEO, or their designee, appointing the certifier and verifier to that position (found on the LESO website).
- 3) Provide the inert certificate that has been signed by a qualified certifier and verifier.

- 4) Insert a flag safety or chamber flag into the chamber for visual verification that the small arm is clear of ammunition.
  - 5) The aforementioned documentation will be placed in a packing slip affixed to the outside of the shipping container. A duplicate set of documents will be placed inside the shipping container.
- C. Small arms that are issued must have a documented chain of custody, with the chain of custody including a signature of the receiving officer indicating that he/she has received the appropriate small arm(s) with the correct, specified serial number(s). Small arms that are issued to an officer will be issued utilizing an Equipment Custody Receipt; this Custody Receipt obtains the signature of the officer/deputy responsible for the small arm.
- D. Modifications to small arms are authorized. All parts are to be retained and accounted for in a secured location under the original serial number for the small arm until final disposal. If the modified small arm is transferred to another LEA, all parts must accompany the small arm to the receiving LEA.
- E. Weapon Accountability. Law enforcement agencies that have multiple instances of a missing, lost, or stolen LESO Program small arm within a five year window will be assessed by DLA Disposition Services to determine if a systemic problem exists.
- 1) First Instance of Loss/theft: Will result in a 60 day minimum suspension.
  - 2) Second Instance of Loss/theft: Will result in a 180 day minimum suspension.
  - 3) Third Instance of Loss/theft: Will result in a 240 day minimum suspension. DLA Disposition Services will submit a formal assessment presenting all the facts of the instances of loss, relevant data, and evidence as to whether a systemic problem exists to DLA J34 for review and coordination. DLA Disposition Services will recommend potential disciplinary actions which could include recalling the agency's loaned small arms or termination from the Program.
- F. Aircraft and small arms will not be obtained by any authorized participant for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan and will be returned to the LESO at the end of their useful life.

## **IX. RECORDS MANAGEMENT**

- A. The LESO, State Coordinator, and LEAs enrolled in the LESO Program must maintain all records in accordance with the DLA Records Schedule. Records for property acquired through the LESO Program have retention controls based on the DEMIL Codes. All documents concerning property record will be retained.
- 1) Property records for items with DEMIL Codes of "A" and "Q6" will be retained for two calendar years from the date the property is removed from the LEA's property book before being destroyed.

- 2) Property records for controlled property will be retained for five calendar years from the date the property is removed from the LEA's property book before being destroyed.
- 3) Environmental Property records will be retained for 50 years, regardless of DEMIL Code (Chemicals, Batteries, Hazardous Material/Hazardous Waste).
- 4) LESO Program files will be segregated from all other records.
- 5) All property records will be filed, retained, and destroyed in accordance with DLA Records Schedule. These records include, but are not limited to, the following: DD Form 1348-1A for approved requests for transfers, turn-ins, requisitions, and any other pertinent documentation and/or records associated with the LESO Program (e.g., approved Bureau of Alcohol, Tobacco, Firearms and Explosives (BATFE) Forms 10 and 5, Certificate of Aircraft Registration (AC Form 8050-3), Aircraft Registration Application (AC 8050-1).

## **X. LESO PROGRAM ANNUAL TRAINING**

- A. 10 U.S.C. § 280 provides that the Secretary of Defense, in cooperation with the U.S. Attorney General, will conduct an annual briefing of law enforcement personnel of each State/Territory (including law enforcement personnel of the political subdivisions of each State/Territory). The briefing will include information on training, technical support, equipment, and facilities that are available to civilian law enforcement personnel from the Department of Defense.
- B. The State will organize and conduct training pertaining to information, equipment, technical support and training available to LEAs via the LESO Program.
- C. The State/Territory will ensure at least one representative (such as the State Coordinator or SPOC) attend the annual training that LESO conducts.

## **XI. PROPERTY ALLOCATION**

- A. The State Will:
  - 1) Upon receipt of a valid LEA request for property through the DLA Disposition Services RTD Website, give a preference to those requisitions indicating that the transferred property will be used in the counter-drug/counter-terrorism or border security activities of the recipient agency. Additionally, to the greatest extent possible, the State will ensure fair and equitable distribution of property based on current LEA inventory and LEA justifications for property.
  - 2) The State and the LESO reserves the right to determine and/or adjust allocation limits. Generally, no more than one of any item per officer will be allocated. Quantity exceptions may be granted on a case-by-case basis by the LESO based on the justification provided by the LEA. Currently, the following allocation limits apply:
    - a) Small Arms: one of each type for every qualified officer, full-time/part-time:

- b) HMMWVs/Up-Armored HMMWVs: one vehicle for every three officers;
  - c) MRAPs/Armored Vehicles: two vehicles per LEA;
  - d) Robots: one of each type for every 25 officers
- 3) Additional justification may be required for small arms and armored vehicles. The LISO reserves final authority on determining the approval and/or disapproval for requests of specific types and quantities of excess DoD property.
  - 4) Access the DLA Disposition Services RTD Website at a minimum of once daily (Monday - Friday) to review/process LEAs' requests for excess DoD property.

B. The LEA will:

- 1) Ensure an appropriate justification is submitted when requesting excess DoD property via the DLA Disposition Services RTD Website.
- 2) Access the Texas LISO website for timely and accurate guidance, information, and links concerning the LISO Program and ensure that all relevant information is reviewed.
- 3) When requesting property for counter-drug/counter-terrorism or border security activities, provide a justification that specifies that the property will be used for such activities.
- 4) Maintain access to FEPMIS to ensure the LEA is properly maintaining their property books, to include, but not limited to, transfers, turn-ins, and disposal requests.
  - a) FEPMIS account holders must be employees of the LEA.

## **XII. PROGRAM SUSPENSION & TERMINATION**

- A. The State/Territory/LEA is required to abide by the terms and conditions of the DLA MOA and SPO in order to maintain active status.
- B. If a State Coordinator or LEA fails to comply with any terms of the DLA MOA, Federal statute or regulation, SPO, or a State MOA, the State and/or LEA may be placed on restricted status, suspended, and/or terminated from the Program. All suspension or termination notifications will be in writing and will identify remedial measures required for reinstatement, if applicable.
  - 1) Suspension: A specified period of time in which an entire State/Territory or identified LEA(s) is prohibited from requesting and receiving additional property through the Program. Additional requirements for remedial action may also be placed on suspended activities, to include return of all or specifically identified controlled property. Suspensions will be for a minimum of 60 days.
  - 2) Termination: Removal of a LEA or State from participating in the Program. The State Coordinator and/or identified LEAs will transfer or turn-in all controlled property previously received through the Law Enforcement Support Program at the expense of

the State and/or the LEAs.

- 3) **Restricted Status:** A specified period of time in which a State/Territory or LEA is restricted from receiving an item or commodity due to isolated issues with the identified commodity. Restricted status may also include restricting an agency from all controlled property. Restricted status is commonly used for agencies that have active consent decrees from the Department of Justice.

C. The State will:

- 1) Suspend LEAs for a minimum of 60 days in all situations relating to the suspected or actual abuse of DLA LESO Program property or requirements and/or repeated failure to meet the terms and conditions of this SPO. Suspension may lead to termination.
- 2) Coordinate with the LESO, who will have final discretion on reinstatement requests. Reinstatement to full participation from a suspension and/or termination is not automatic.
- 3) Issue corrective action guidance in coordination with LESO and the LEA with suspense dates to rectify issues and/or discrepancies that caused suspension and/or termination.
- 4) Require the LEA to submit results regarding all completed police investigations and/or reports regarding LSD DLA LESO Program property to include the LEA's CAP.
- 5) Suspend or terminate a LEA from the LESO Program if a LEA fails to comply with any terms of the SPO, the DLA Instruction and Manuals regarding the LESO Program, any Federal statute or regulation, or this State Plan of Operation.
- 6) In the event of a LEA termination, make every attempt to transfer the DLA LESO Program property of the terminated LEA to an authorized State/Territory or LEA, as applicable, prior to requesting a turn-in of the property to the appropriate DLA Disposition Services location.
  - a) In cases relating to an LEA termination, the LEA will have 90 days to complete the transfer or turn-in of all DLA LESO Program property in their possession.
- 7) Notify the LESO and initiate an investigation into any questionable activity or action involving DLA LESO Program property issued to an LEA that comes to the attention of the State/Territory, and is otherwise within the authority of the Governor/State/Territory to investigate. Upon conclusion of any such investigation, take appropriate action and/or make appropriate recommendations on suspension or termination of the LEA to the LESO. States/Territories, acting on behalf of their Governor, may revoke or terminate their concurrence for LEA participation in the LESO Program at any time and for any reason.
- 8) Request that the LESO suspend or terminate a LEA from the LESO Program if a LEA fails to comply with any term of this SPO, the DLA Instructions and Manuals regarding the LESO Program, any Federal statute or regulation, or the SPO.

- 9) Implement State level LEA suspensions and notify the LESO if a LEA fails to comply with any term of this SPO, the DLA Instructions and Manuals regarding the LESO Program, any Federal statute or regulation, or the SPO.
- 10) Initiate corrective action to rectify suspensions and/or terminations placed upon the State for failure to meet the terms and conditions of the LESO Program.
- 11) Make contact (until resolved) with suspended LEA(s) within his/her State to ensure corrective actions are rectified by the timeframe provided by the LESO.
- 12) Require the LEAs to complete and submit results regarding all completed police investigations and/or reports regarding LEA DLA LESO Program property. The State/Territory must submit all documentation to the LESO upon receipt.
- 13) Provide documentation to the LESO when actionable items are rectified for the State and/or LEA(s).
- 14) Provide a written request to the LESO for reinstatement of an LEA via the State Coordinator or SPOC(s) for full participation status at the conclusion of a suspension period.
- 15) Provide a written request to the LESO for reinstatement of the State via the Governor for full participation status at the conclusion of a suspension period.

D. The LEA will:

- 1) In the event of the LEA termination, make every attempt to transfer the DLA LESO Program property to an authorized participating LEA, as applicable, prior to requesting a turn-in of the property to the approved DLA Disposition Services location.
  - a) In cases of a State termination, the State will have 120 days to complete the transfer or turn-in of all DLA LESO Program property in their State.
  - b) In cases relating to an LEA termination, the LEA will have 90 days to complete the transfer or turn-in of all DLA LESO Program property in their possession.

### **XIII. AMMUNITION**

A. DLA in support of the United States Army will aid in allocating ammunition to LEAs.

- 1) U.S. Army will issue approved transfers directly to the LEA. LEAs are responsible for funding all costs associated with the packing and shipping of ammunition and will make reimbursements directly to the U.S. Army.
- 2) All ammunition obtained via the Law Enforcement Support Program will be for training purposes only. At the time of request, LEAs will certify in writing that the ammunition will

be used for training purposes only. Ammunition will not be obtained for the purpose of sale, lease, loan, personal use, rent, exchange, barter, transfer, or to secure a loan. Ammunition obtained through the Program will not be sold.

- 3) Ammunition will be treated as a consumable item and not tracked in any DLA inventory system or inspected during compliance reviews.
- 4) DLA Disposition Services will track and preserve necessary records of ammunition transferred to a LEA and will post all agency requests, approvals, and denials on the public web-page.

#### **XIV. COSTS & FEES**

All costs associated with the transportation, turn-in, transfer, repair, maintenance, insurance, disposal, repossession or other expenses related to property obtained through the LESO Program are the sole responsibility of the LEA. In the event a LEA is dissolved or disbanded and no civilian governing body exists, the State Coordinator's office will, on a case-by-case basis, coordinate the transfer or turn-in of all assigned property.

#### **XV. NOTICES**

Any notices, communications, or correspondence related to this agreement will be provided by E-mail, the United States Postal Service, express service, or facsimile to the appropriate DLA office. The LESO may, from time to time, make unilateral modifications or amendments to the provisions of this SPO. Notice of these changes will be provided to State Coordinators in writing. Unless State Coordinators take immediate action to terminate this SPO in accordance with Section XVIII, such modifications or amendments will become binding. In such cases, reasonable opportunity will, insofar as practicable, be afforded the State Coordinator to conform changes affecting their operations.

#### **XVI. ANTI-DISCRIMINATION**

- A. By signing this SPO, or accepting excess DOD personal property under this SPO, the State pledges that it and each LEA agrees to comply with applicable provisions of the following national policies prohibiting discrimination:
  - 1) On the basis of race, color, or national origin, in Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.) as implemented by DOD regulations 32 C.F.R. Pt. 195.
  - 2) On the basis of age, in the Age Discrimination Act of 1975 (42 USC 6101, et seq) as implemented by Department of Health and Human Services regulations in 45 C.F.R. Pt. 90.
  - 3) On the basis of handicap, in Section 504 of the Rehabilitation Act of 1973, P.L. 93-112, as amended by the Rehabilitation Act Amendments of 1974, P.L. 93-516 (29 U.S.C. 794), as implemented by Department of Justice regulations in 28 C.F.R. Pt. 41 and DOD regulations at 32 C.F.R. Pt. 56.
- B. These elements are considered the minimum essential ingredients for establishment of a satisfactory

business agreement between the State and the DOD.

## **XVII. INDEMNIFICATION CLAUSE**

- A. The State/LEA is required to maintain adequate liability insurance to cover damages or injuries to persons or property relating to the use of property issued under the LESO Program. Self-insurance by the State/LEA is considered acceptable. The U.S. Government assumes no liability for damages or injuries to any person(s) or property arising from the use of property issued under the LESO Program. It is recognized that State and local law generally limit or preclude State Coordinators/LEAs from agreeing to open ended indemnity provisions. However, to the extent permitted by State and local laws, the State/LEA will indemnify and hold the U.S. Government harmless from any and all actions, claims, debts, demands, judgments, liabilities, cost, and attorney's fees arising out of, claimed on account of, or in any manner predicated upon loss of, or damage to property and injuries, illness or disabilities to, or death of any and all persons whatsoever, including members of the general public, or to the property of any legal or political entity including states, local and interstate bodies, in any manner caused by or contributed to by the State/LEA, its agents, servants, employees, or any person subject to its control while the property is in the possession of, used by, or subject to the control of the State/LEA, its agents, servants, or employees after the property has been removed from U.S. Government control.
- B. LEAs are not required to maintain insurance on controlled property, aircraft or other items with special handling requirements that remain titled to DoD. However, LEAs must be advised that if they elect to carry insurance and the insured property is on the LESO inventory at the time of loss or damage, the recipient must submit a check made payable to DIA for any insurance proceeds received in excess of their actual costs of acquiring and rehabilitating the property prior to its loss, damage, or destruction.

## **XVIII. TERMINATION**

- A. This SPO may be terminated by either party, provided the other party receives 30 days' notice, in writing, or as otherwise stipulated by Public Law.
- B. The undersigned State Coordinator, CLEO and Civilian Governing Body official hereby agree to comply with all provisions set forth herein and acknowledge that any violation of the terms and conditions of this SPO may be grounds for immediate termination and possible legal consequences, to include pursuit of criminal prosecution if so warranted.



**XIX.** The authorized signatories of the parties have executed this agreement as of the last date written below.

August 31, 2020

Type / Print Chief Law Enforcement Official Name  
(Specify title: Chief, Sheriff, Constable, Chief David Burton )

06/18/2020  
Chief Law Enforcement Official Signature Date (MM/DD/YYYY)

Elia Garcia

Type/Print Civilian Governing Body Official  
(Specify title: Mayor, City Mgr, County Judge, Mayor )

06/18/2020  
Civilian Governing Body Official Signature Date (MM/DD/YYYY)

Mike Lesko  
Type / Print State Coordinator Name

State Coordinator Signature Date (MM/DD/YYYY)

# TEXAS DEPARTMENT OF PUBLIC SAFETY

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STEVEN H. STODGHILL  
DALE WAINWRIGHT

Date: \_\_\_\_\_

## MEMORANDUM FOR TEXAS LAW ENFORCEMENT SUPPORT OFFICE (LESO) PROGRAM PARTICIPANTS

SUBJECT: State Plan of Operation (SPO) Dated July 2018, LESO Program changes:

This memorandum amends the Law Enforcement Agency's (LEA) responsibilities within the existing SPO between the State of Texas and the

### Socorro Police Department

This addendum establishes the understanding regarding the requirement of two levels of security and financial liability for negligent lost/stolen/destroyed small arms.

a. LESO small arms not carried on an officer's person or in the officer's immediate physical vicinity will be secured using two levels of security. Two levels of security means two distinct lockable barriers, each specifically designed to render a weapon inaccessible and unusable to unauthorized persons. Lockable barriers meeting this description may be either manual or electronic.

b. DLA OIG investigations may be initiated when small arms are improperly disposed of or becomes lost, stolen or otherwise destroyed while maintained in the program inventory. Law Enforcement Agencies may be required to reimburse DLA the fair market value of the small arm when negligence or willful conduct is confirmed at the conclusion of the Financial Liability Investigation of Property Loss (FLIPL) investigation. Reimbursement will be within sixty (60) days of the completion of the FLIPL investigation.

(1) Title will never transfer to the recipient regardless of the status of the small arm.

(2) Payments due to DLA Disposition Services, based upon the findings of the FLIPL investigation, may be paid by one of the following three methods:

- (a) Credit card payments via pay.gov
- (b) Cashier/business checks
- (c) Wire transfers

The provision on two levels of security for small arms is effective June 9, 2020. Any request for an extension must be submitted before that date. The provision on financial liability for negligent or willful loss of small arms that are improperly disposed of or become lost, stolen or otherwise destroyed while maintained in the program inventory, applies to all small arms accounted for on an agency's LESA Program property book on the date this addendum is signed. This addendum to the State Plan of Operation must be signed by the current Chief Law Enforcement Official (CLEO) or designee of each LEA by June 9, 2020. Failure to sign by this date will require that all weapons be returned.

The aforementioned changes to the State Plan of Operation (SPO) are acknowledged and accepted by the following individuals:

CLEO Name (Print): David Burton

CLEO Signature:

Date: 06/18/2020

CGB Name (Print): Elia Garcia

CGB Signature:

Date: 06/18/2020

State Coordinator (Print): MIKE LESKO

State Coordinator Signature:

Date:

*Elia Garcia*  
Mayor  
*Rene Rodriguez*  
At Large  
*Cesar Nevarez*  
District 1



*Ralph Duran*  
District 2  
*Victor Perez*  
District 3 – Mayor Pro Tem  
*Yvonne Colon-Villalobos*  
District 4  
*Adriana Rodarte*  
City Manager

**DATE: June 18, 2020**

**TO: Mayor and City Council Members**

**FROM: Chief David Burton**

**SUBJECT: Discussion and action on approving a Memorandum of Understanding (MOU) with the Socorro Independent School District (SISD) for the Chief of Police to sign.**

**SUMMARY**

**SISD is in need of assistance from the Socorro Police Department on entering TCIC/NCIC entries. They are not a twenty-four hour agency and only a twenty-four hour agency can make the entries. This is a continuing agreement that needs to be updated with our current Chief of Police.**

**BACKGROUND**

**Attached**

**STATEMENT OF THE ISSUE**

**The Socorro Police Dispatchers will be entering SISD entries into TCIC/NCIC for SISD because they are not able to do so.**

**FINANCIAL IMPACT**

**N/A**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

The Staff is recommending the approval of this item.

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

## NON-TWENTY-FOUR HOUR TERMINAL AGENCY AGREEMENT

This document constitutes an agreement between Socorro Police Department hereinafter called the Twenty-Four Hour Terminal Agency and Socorro I. S. D. Police Department hereinafter called the Non Twenty-Four Hour Terminal Agency.

The Twenty-Four Hour Terminal Agency agrees to make entries into the Texas Crime Information Center (TCIC) and the National Crime Information Center (NCIC) computers for the Non Twenty-Four Hour Terminal Agency.

All records must be entered with the Twenty-Four Hour Agency's ORI, and all case reports and original warrants must be held at the Twenty-Four Hour Terminal Agency for hit confirmation purposes.

The Non-Twenty-Four Hour Agency agrees to abide by all laws of the United States and the State of Texas and all present or hereafter approved rules, policies and procedures of TLETS, NLETS, TCIC, NCIC and any other system now or in the future associated with TLETS concerning the collection, storage, processing, retrieval, dissemination and exchange of information for criminal justice purposes.

The Twenty-Four Hour Agency reserves the right to suspend service to the Non Twenty-Four Hour Terminal Agency which may include canceling of records entered for the Non Twenty-Four Hour Terminal Agency when applicable policies are violated. The Twenty-Four Hour Agency may reinstate service following such instances upon receipt of satisfactory assurances that such violations have been corrected.

In order to comply with NCIC policies established by the NCIC Advisory Policy Board, the Non Twenty-Four Hour Terminal Agency agrees to maintain accurate records of all TCIC/NCIC entries made through the Twenty-Four Hour Terminal Agency and to immediately notify the Twenty-Four Hour Terminal Agency of any changes in the status of those reports to include the need for cancellation, addition, deletion or modification of information. The Twenty-Four Hour Terminal Agency agrees to enter, update and remove all records for the Non Twenty-Four Hour Terminal Agency on a timely basis, as defined by NCIC.

In order to comply with NCIC Validation requirements, the Non-Twenty-Four Hour Terminal Agency agrees to perform all validation procedures as required by NCIC on all records entered through the Twenty-Four Hour Terminal Agency.

Either the Twenty-Four Hour Terminal Agency or the Non Twenty-Four Hour Terminal Agency may, upon thirty days written notice, discontinue this agreement.

To the extent allowed by the laws of the State of Texas, the Non Twenty-Four Hour Terminal Agency agrees to indemnify and save harmless the Twenty-Four Hour Terminal Agency as well as the DPS, its Director and employees from and against all claims, demands actions and suits, including but not limited to any liability for damages by reason of or arising out of any false arrests or imprisonment or any cause of the Non Twenty-Four Hour Terminal Agency or its employees in the exercise of the enjoyment of this Agreement.

This agreement becomes effective on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

In witness whereof, the parties hereto caused this agreement to be executed by the proper officers and officials.

Twenty-Four Hour Terminal Agency  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Non-Twenty-Four Hour Terminal Agency  
By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
Representative  
At Large

*Cesar Nevarez*  
District 1  
Mayor Pro-Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**DATE:** June 18, 2020  
**TO:** MAYOR AND CITY COUNCIL  
**FROM:** JOE TENAZAS, Building Official  
**CC:** Adriana Rodarte, City Manager

**SUBJECT**

Consider and Take Action on the plat approval for Mendivil Subdivision, being all of lot 7M, Block 12, Socorro Grant, located at 11408 Haney Rd for a lot split.

**SUMMARY**

The subject property is located about 2,300 feet westerly from Alameda. The property is owned by Luz Maria Mendivil.

**BACKGROUND**

The proposed plat is as follows:

Lot #1 Area.....32,625 sq. ft. (0.7490 acres)

Lot #2 Area.....54,409 sq. ft. (1.2491 acres)

Total Area Area...87,032 sq. ft. (1.9980 acres)

According to the Flood Insurance Rate Maps, the referenced property lies within an area determined to be outside of the 500-year flood plain, more particularly described as Zone X.

**STATEMENT OF THE ISSUE**

The proposed plat will generate two lots for a future investment. The applicant will build a home in lot 1 after the plat is recorded.

**STAFF RECOMMENDATION**

The Planning and Zoning Department recommends APPROVAL.

- Extension of City’s utilities is not required for this plat.
- Additional ROW is not required to be dedicated by this plat.

**BOARD RECOMMENDATION**

The Planning and Zoning Commission recommends APPROVAL.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

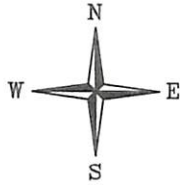
**Quotes (Name/Commodity/Price)**

**Co-op Agreement (Name/Contract#) N/A**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

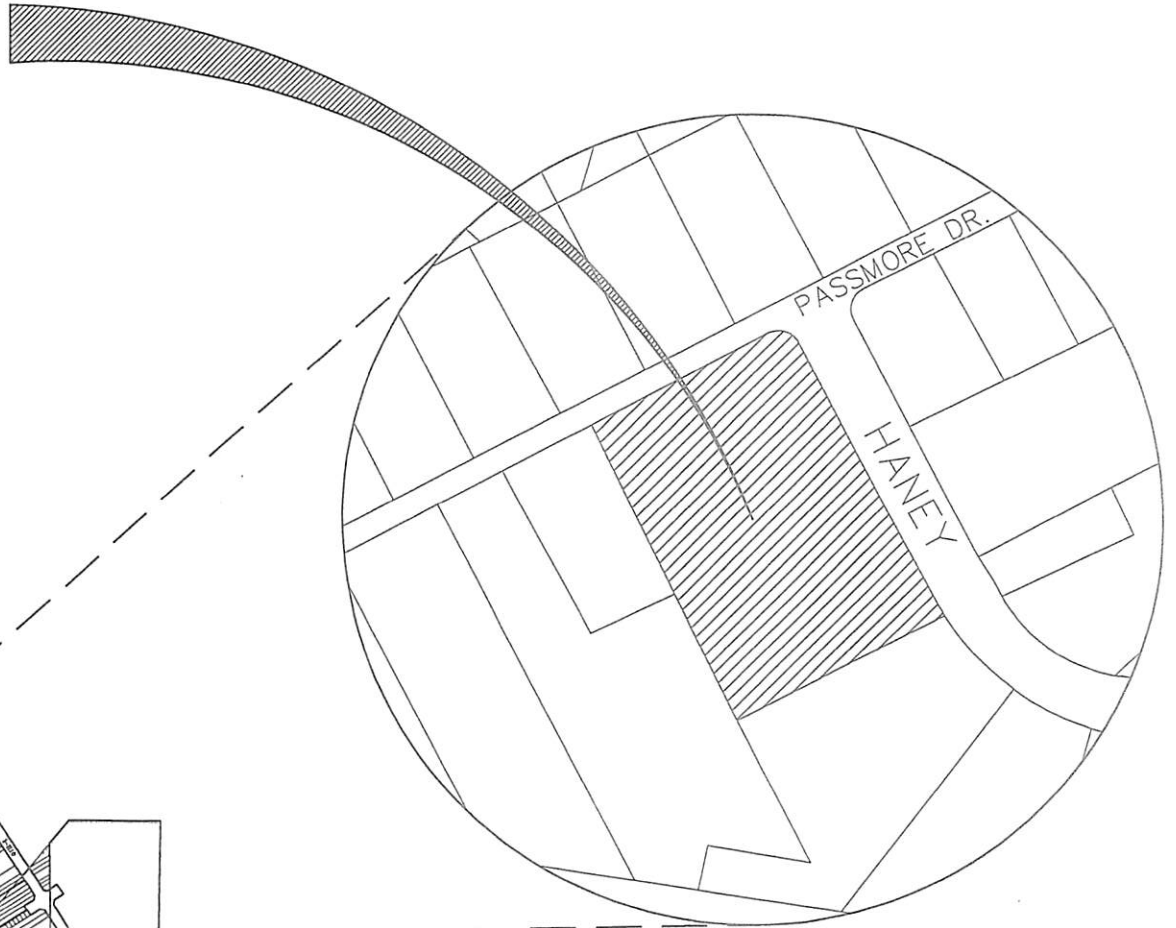




PROJECT SITE;  
11403 Haney Rd.  
Trac 7M, Block 12.  
Socorro Grant



CITY OF SOCORRO



# LOCATION MAP

Scale: AS SHOWN



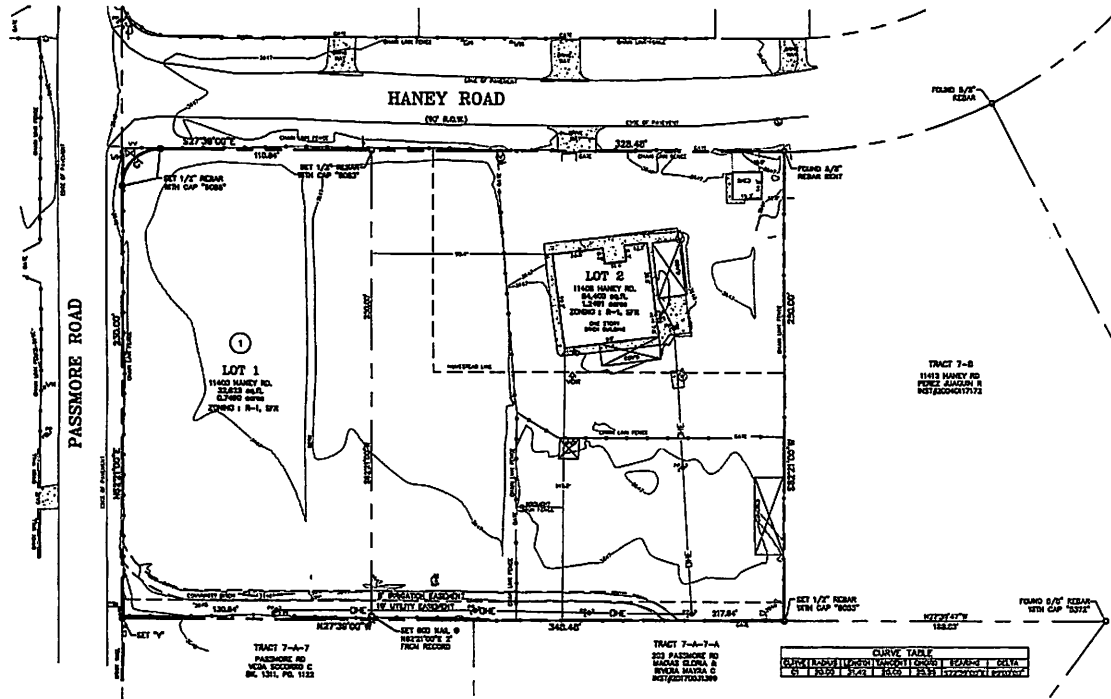
**Planning and Zoning Department**

800 N. Elbo Vista Socorro, Texas 79027 Tel. (512) 872-8331 Fax (512) 872-8673

# MENDIVIL SUBDIVISION

BEING ALL OF LOT 7M, BLOCK 12,  
SOCORRO GRANT, EL PASO COUNTY, TEXAS,  
TOTAL CONTAINING: 1.9980 ACRES

## PRELIMINARY PLAT



### METER AND METER ENCLOSURE

DESCRIPTION OF A PARCEL OF LAND BEING A PORTION OF LOT 7M, BLOCK 12, SOCORRO GRANT, EL PASO COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING FOR REFERENCE AT A FOUND 6/8" REBAR WITH CAP "3372" AT THE SOUTHEAST CORNER OF TRACT 7-A-7-A, THENCE NORTH 27°52'47" WEST A DISTANCE OF 162.00 FEET TO A SET 1/2" REBAR WITH CAP "5023" AND THE "TRUE POINT OF BEGINNING".

THENCE NORTH 27°52'47" WEST A DISTANCE OF 246.48 FEET TO A SET "W" AT THE SOUTHWEST CORNER OF WAY OF PASSMORE ROAD (40' RIGHT OF WAY).

THENCE ALONG SAID RIGHT OF WAY, NORTH 82°52'10" EAST A DISTANCE OF 250.00 FEET TO A SET 1/2" REBAR WITH CAP "5003".

THENCE 32.65 FEET ALONG THE ARC OF A CURVE TO THE RIGHT WHICH HAS A RADIUS OF 250.00 FEET, A CENTRAL ANGLE OF 87°07'01"; A TANGENT OF 32.65 FEET, AND A CHORD WHICH BEARS SOUTH 72°52'10" EAST A DISTANCE OF 33.83 FEET TO A SET 1/2" REBAR WITH CAP "5023" AT THE SOUTHWEST CORNER OF WAY OF HANEY ROAD (50' RIGHT OF WAY).

THENCE ALONG SAID RIGHT OF WAY, SOUTH 27°52'47" EAST A DISTANCE OF 220.40 FEET TO A FOUND 6/8" REBAR.

THENCE LEAVING SAID RIGHT OF WAY, SOUTH 82°52'10" WEST A DISTANCE OF 250.00 FEET TO THE "TRUE POINT OF BEGINNING" AND CONTAINING IN ALL 87,024.00 SQUARE FEET OR 1.9980 ACRES OF LAND MORE OR LESS.

CURVE LENGTH (FEET)	CHORD LENGTH (FEET)	BEARING	SETBACK
112.00	112.00	N 82°52'10" E	112.00
112.00	112.00	S 82°52'10" W	112.00

- NOTES:**
1. VERTICAL ACCESS 5 FEET IS THROUGH HANEY ROAD.
  2. PURPOSE FOR THIS 1/2" IS TO SUBDIVIDE ONE LOT INTO TWO RESIDENTIAL LOTS.
  3. ON-SETBACK FORMER BEING IN EXCESS OF 5 FEET FROM FRONTING 1/2" AND 5 AND 8' TO ADJACENT PROPERTY LINES.
  4. SET 1/2" REBAR SHALL BE PLACED AT ALL EXTERIOR BOUNDARY CORNERS.
  5. SET 1/2" REBAR SHALL BE PLACED AT ALL INTERIOR LOT CORNERS.
  6. SET 1/2" REBAR SHALL BE PLACED AT ALL INTERIOR LOT CORNERS.
  7. UTILITY CONNECTIONS SHALL BE INSTALLED BY BUYER THROUGH CONDUITS WITH 2" CONCRETE, TEXAS AND PER FOUND FIELD RECOMMENDATION AS SHOWN HERE ON.
  8. BEARING BOUNDS IN RECORDS OF EL PASO COUNTY, TEXAS AND PER FOUND FIELD RECOMMENDATION AS SHOWN HERE ON.
  9. ACCORDING TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD HAZARD MAP, THE PROPERTY IS IN FLOOD HAZARD ZONE X.

**OWNER INFORMATION:**  
GEO. GONZALES  
11400 HANEY ROAD  
EL PASO, TX 79925

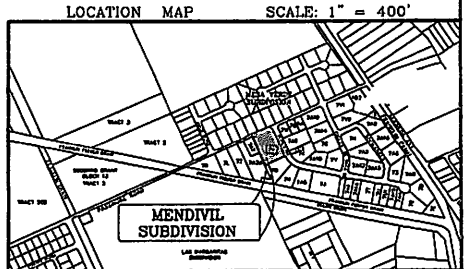
**PURPOSE OF REPLAT:**  
THE PURPOSE OF THIS REPLAT IS TO CREATE TWO LOTS.

**DATE OF PREPARATION:**  
APRIL 10, 2023



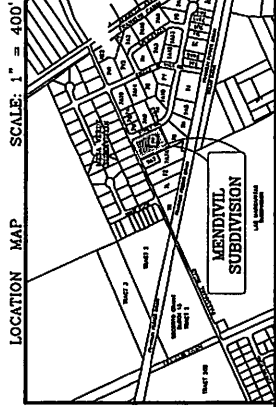
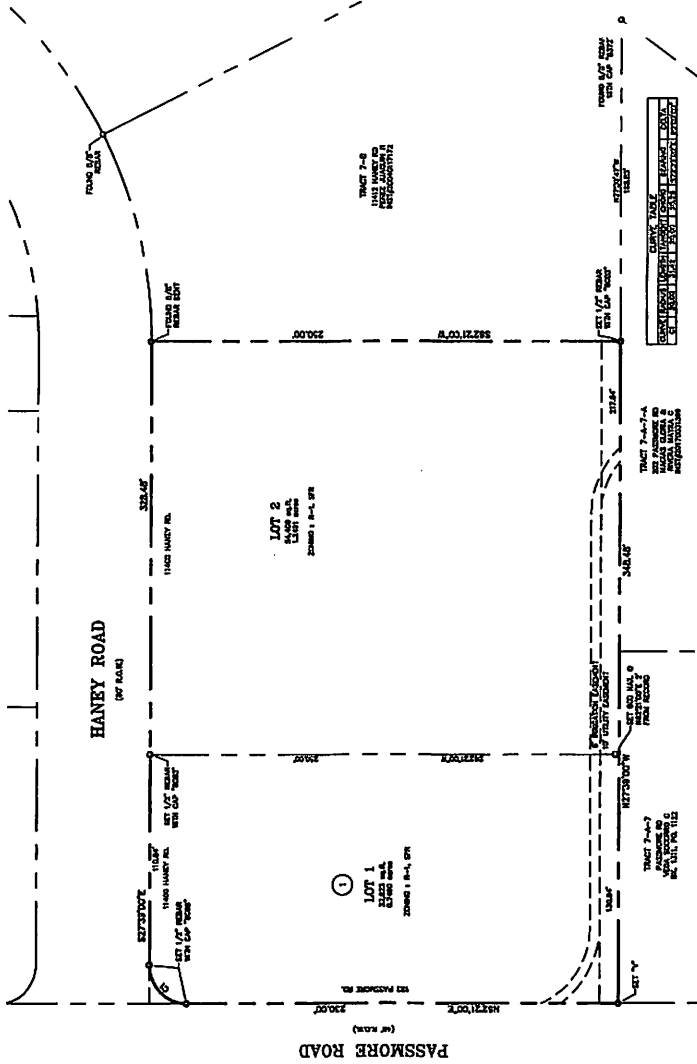
**LOCAL JURISDICTION:**  
SOCORRO INDEPENDENT COUNTY  
12440 POHAR DR., EL PASO, TEXAS 79925

○	FIELD CONTROL POINT
□	SET 1/2" REBAR W/CAP BOND
⊠	CALCULATED POINT (NOT SET)
⊙	SECONDARY REBAR MANHOLE
○	CLEAN OUT
⊕	SLOW OFF VALVE
⊖	WATER METER
⊗	SEWER VALVE
⊘	WATER VALVE
⊙	WATER METER
⊕	POWER POLE
⊖	LIGHT POLE
⊗	ELECTRIC METER
⊘	TELEPHONE BOX
⊙	CABLE BOX
⊕	GAS METER
⊖	TRANSIT SIGN
⊗	FLAG POLE



# MENDIVIL SUBDIVISION

BEING ALL OF LOT 7M, BLOCK 12,  
SOCORRO GRANT, EL PASO COUNTY, TEXAS,  
TOTAL CONTAINING: 1.9880 ACRES



**VEED AND RELATED CONNECTIONS**  
 DESCRIPTION OF A PARCEL OF LAND COMING A PORTION OF LOT 7M, BLOCK 12, LOCATED IN THE SOCORRO GRANT, EL PASO COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED BY DEED AND SURVEY AS FOLLOWS:

COMMENCING FROM THE POINT OF BEGINNING AT A POINT 84' FROM THE CORNER OF THE SECTION 16, T.12N. R.10E. S.12E. AND BEING MORE PARTICULARLY DESCRIBED BY DEED AND SURVEY AS FOLLOWS:

THENCE NORTH 87°20' WEST A DISTANCE OF 114.00 FEET TO A POINT 'Y' AT THE INTERSECTION OF THE RIGHT OF WAY OF PASSMORE ROAD (OF RIGHT OF WAY).

THENCE NORTH 87°20' WEST A DISTANCE OF 328.42 FEET TO A POINT 'X' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

THENCE SOUTH 87°20' WEST A DISTANCE OF 114.00 FEET TO A POINT 'Z' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

THENCE SOUTH 87°20' WEST A DISTANCE OF 328.42 FEET TO A POINT 'A' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

THENCE SOUTH 87°20' WEST A DISTANCE OF 114.00 FEET TO A POINT 'B' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

THENCE SOUTH 87°20' WEST A DISTANCE OF 328.42 FEET TO A POINT 'C' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

THENCE SOUTH 87°20' WEST A DISTANCE OF 114.00 FEET TO A POINT 'D' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

THENCE SOUTH 87°20' WEST A DISTANCE OF 328.42 FEET TO A POINT 'E' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

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THENCE SOUTH 87°20' WEST A DISTANCE OF 328.42 FEET TO A POINT 'I' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

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THENCE SOUTH 87°20' WEST A DISTANCE OF 114.00 FEET TO A POINT 'N' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

THENCE SOUTH 87°20' WEST A DISTANCE OF 328.42 FEET TO A POINT 'O' AT THE INTERSECTION OF THE RIGHT OF WAY OF HANEY ROAD (OF RIGHT OF WAY).

**OFFICERS DECLARATION, CERTIFICATION, AND ATTESTATION**  
 I, the undersigned, being a duly qualified and sworn Surveyor in and for the State of Texas, do hereby certify that the foregoing is a true and correct copy of the original plat of the Mendivil Subdivision, as the same appears on the records of the County Clerk of El Paso County, Texas, and that the same conforms to the original plat on file in my office.

**ATTESTATION**  
 I, the undersigned, being a duly qualified and sworn Surveyor in and for the State of Texas, do hereby certify that the foregoing is a true and correct copy of the original plat of the Mendivil Subdivision, as the same appears on the records of the County Clerk of El Paso County, Texas, and that the same conforms to the original plat on file in my office.

**ACKNOWLEDGMENT**  
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**DECLARATION OF REAL PROPERTY**  
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- NOTES:**
1. UNLESS INDICATED TO THE CONTRARY, ALL DIMENSIONS ARE IN FEET AND DECIMALS THEREOF.
  2. ALL DIMENSIONS ARE TO BE TAKEN FROM THE CENTER LINE OF THE ROAD UNLESS OTHERWISE SPECIFIED.
  3. ALL DIMENSIONS ARE TO BE TAKEN FROM THE CORNER OF THE SECTION UNLESS OTHERWISE SPECIFIED.
  4. ALL DIMENSIONS ARE TO BE TAKEN FROM THE CORNER OF THE SECTION UNLESS OTHERWISE SPECIFIED.
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  10. ALL DIMENSIONS ARE TO BE TAKEN FROM THE CORNER OF THE SECTION UNLESS OTHERWISE SPECIFIED.

**SYMBOL LEGEND**

- FENCED CORNER POINT
- SET 1/2" BEARING 1/4" OR 3/4" BEARING
- UNFENCED CORNER POINT

**DATE OF PREPARATION**  
 APRIL 15, 2023

**ALL DATA**  
 SURVEYED BY  
 J. L. HARRIS, S.S.  
 J. L. HARRIS & ASSOCIATES, P.C.  
 1100 N. GARDNER ST., SUITE 100  
 EL PASO, TEXAS 79902

**DATE OF PREPARATION**  
 APRIL 15, 2023

**ALL DATA**  
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 J. L. HARRIS, S.S.  
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 J. L. HARRIS & ASSOCIATES, P.C.  
 1100 N. GARDNER ST., SUITE 100  
 EL PASO, TEXAS 79902



SUBDIVISION SUMMARY PROCEDURE  
MUNICODE CHAPTER 38-13

Note: The Council has authorized the City building official or his designee to approve a subdivision as a combined preliminary and final plat in any case where no public purposes would be served by separate steps. Such summary approval shall be given only when one or both following conditions exist:

1. The subdivision contains four or fewer lots;
2. Revision of subdivision, where the combination or recombination or portions of previously platted lots does not increase the total number of lots.

In all cases, the subdivision plat being considered for approval under this summary procedure shall be prepared according to the standards for plans and data for both preliminary and final plats as contained herein.

MUNICODE CHAPTER 38-7(a)(1)

Note: Whenever there is no need for dedication of streets or easements as described in Section 38-4 or 38-13, the City Council may waive the requirements for topography, street, utility and/or storm drainage as set forth.

LOT SPLIT APPLICATION

Date: May 4 2020

Name of Subdivider: PLB Danny Ibarra

Home Address: 10441 Valle de Oro dr E/PASOTX79927

Phone Number: (915) 222-5227

1. Legal description of property to be subdivided: LOT: 7m Block 12

ged: 5533000012007MO

2. Present zoning: A9/HS Area (Sq. Ft.) 1.9980 Present Land Use A9/HS

3. Proposed land division:

Lot 1 Area: 0.7490 Acres

Lot 2 Area: 1.2491 Acres

Total Area: 1.9980 Acres

4. Is dedication of easement required? No . If yes, appropriate letter from utilities is required.

#### DOCUMENTS REQUIRED


1. Plat of proposed subdivision done by a registered land surveyor showing existing easements.
2. Title guarantee by a Certified Abstractor showing that the subdivider owns or controls the proposed property and that the property is free from any liens or other encumbrances.
3. Property deed of proposed subdivision.
4. Location of existing structures and septic systems on the proposed subdivision. Future development requires the appropriate permits.
5. Property Tax Certificate.

#### FEES

Application Fee:	\$150.00
Preliminary Plat Review:	\$100.00
Final Plat Review:	\$100.00
Engineering Report Review:	\$200.00
Capital Improvement fee	<u>\$400.00</u> (per lot)

Total (non-refundable): 840.63

Under the Environmental Protection Agency's (EPA) regulations, construction sites larger than five (5) acres are required to have a storm water run-off plan and maintain detailed records during the project's operation.

  
Applicant's Signature

May 4 2020  
Date

**ALL FEES ARE NON-REFUNDABLE / NO GUARANTEE IS MADE IT WILL BE APPROVED**

**LAS TARIFAS NO SON REEMBOLSABLES / NINGUNA GARANTÍA SE HACE QUE SE APROBARÁ**

*Elia Garcia*  
Mayor  
*Rene Rodriguez*  
At Large  
*Cesar Nevarez*  
District 1



*Ralph Duran*  
District 2  
*Victor Perez*  
District 3 / Mayor Pro Tem  
*Yvonne Colon-Villalobos*  
District 4  
*Adriana Rodarte*  
City Manager

June 15, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Report on Cielo Del Mar Unit 2 Subdivision**

**SUMMARY**

**Cielo Del Mar Unit 2 Subdivision Final Plat was recorded with a park dedication.**

**STATEMENT OF THE ISSUE**

**Park was not developed.**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price):**

**Co-op Agreement (Name/Contract#):**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

**N/A**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

## **Timeline for Cielo del Rio Unit 2 with respective to City Council action**

### **City Council Meetings**

#### Preliminary Plat

A preliminary plat for Cielo del Mar Unit 2 was presented on April 17, 2014.

The preliminary plat was approved on October 2, 2014.

#### Final Plat

A date cannot be ascertained demonstrating city council action.

### **Exhibits**

January 2017 Cielo del Rio Unit 2 Plat (Recorded)

June 2017 Cielo del Rio Unit 2 Amending Plat (Recorded)



# CIELO DEL RIO UNIT 2

BEING TRACT 1X  
LEIGH CLARK SURVEY NO. 293  
CITY OF SOCORRO, EL PASO COUNTY, TX.  
SEE EXHIBIT 'A'  
CONTAINING:  
1,351,005.47 SQ. FT.  
OR 31.0148 ACRES ±

STATE OF TEXAS  
COUNTY OF EL PASO

OWNER'S DEDICATION, CERTIFICATION AND ATTESTATION

We, Black Sea Acquisitions Management L.P., as a owners of the 31.0148 acres of land encompassed with the proposed Cielo Del Rio Unit 2, hereby subdivide the land as depicted in this subdivision plat and dedicate to public use the streets, park, ponds, drainage right-of-ways and easements shown herein.

I certify that I have complied with the requirement of Texas Local Government Code 232.032 and that:

- A) the water quality and connections to the lots meet, or will meet, the minimum state standards;
  - B) sewer connections to the lots meet, or will meet, the minimum requirements of state standards;
  - C) electrical connections provided to the lots meet, or will meet, the minimum state standards; and
  - D) gas connections provided to the lots meet, or will meet, the minimum state standards;
- I attest that the matters asserted in this plat are true and complete.

by: BLACK SEA ACQUISITIONS MANAGEMENT L.P.

*Enrique Escobar*  
ENRIQUE ESCOBAR, Partner DATE

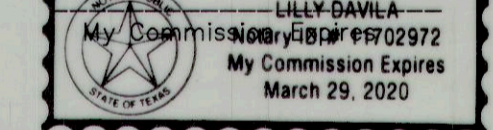
## ACKNOWLEDGEMENT

STATE OF TEXAS  
COUNTY OF EL PASO

BEFORE ME, the undersigned authority, on this day personally appeared Enrique Escobar, Partner, proved to me through his Texas Department of Public Safety Driver License to be the person whose name is subscribed to the foregoing instrument, who, being by me first duly sworn, declared that the statements therein are true and correct and acknowledged that he executed the same for the purposes and consideration thereby expressed.

Given under my hand and seal of office this 10 day of Jan, 2017.

*Lilly Davis*  
Notary Public in and for El Paso County



CITY OF SOCORRO PLANNING AND ZONING DEPARTMENT

This subdivision is hereby recommended for approval as to the platting and as to the conditions of the dedication in accordance with Chapter 212 of the local Government Code of Texas this 10th day of January, 2017 A.D.

*Joseph J. Jaramila*  
Planning Director for the City of Socorro

CITY OF SOCORRO  
CERTIFICATE OF PLAT APPROVAL  
UNDER LOCAL GOVERNMENT CODE 212.015 (B)

WE THE UNDERSIGNED CERTIFY THAT THIS PLAT OF CIELO DEL RIO UNIT 2 IS IN COMPLIANCE WITH THE SUBDIVISION REGULATIONS OF THE CITY OF SOCORRO.

*Abria M. Rodriguez* 1-9-17  
Mayor of the City of Socorro Date

*Antonio* 1-9-17  
ATTEST: Secretary of the City of Socorro Date

COUNTY CLERK'S RECORDING CERTIFICATE

I, Delia Briones, COUNTY CLERK OF EL PASO COUNTY, certify that the plat bearing this certificate was filed for record at o'clock M, on Feb 2, 2017, and was recorded in Documents 2017008102, the Plat Records of El Paso County at o'clock M on Feb 2, 2017.

*Delia Briones*  
FOR RECORDING PURPOSES ONLY  
REVISION NOTES

Date	Revision	Approved
08-06-15	ADD ADDRESSES TO ALL LOTS	
12-21-16	REVISE SOME ADDRESSES AND CHANGE OWNER NAME	

### LINE TABLE

LINE	LENGTH	BEARING
L1	59.28	N19°25'27"E
L2	39.05	S88°42'00"W
L3	8.54	N21°35'37"E
L4	36.23	N30°43'40"E
L5	8.74	N68°24'23"W
L6	11.51	S88°24'23"E
L7	6.77	N68°24'23"W
L8	13.81	S88°49'43"W
L9	25.00	N68°24'23"W
L10	72.01	S45°43'54"W
L11	14.04	N36°56'33"W
L12	31.88	S88°42'00"W
L13	10.00	N90°00'00"E
L14	16.64	N88°24'23"W
L15	1.49	S88°42'00"W
L16	1.49	S88°42'00"W
L17	1.49	S88°42'00"W
L18	2.08	S88°42'00"W
L19	3.30	N44°43'54"E
L20	7.12	N88°42'00"E
L21	8.83	N58°24'38"E

### CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA	BEARING	CHORD
C1	31.79	1150.00	132°04'17"	S88°42'00"W	33.33
C2	210.31	3750.00	32°08'00"	S73°56'00"W	207.57
C3	86.39	85.00	80°00'00"	N45°00'00"E	77.78
C4	104.57	150.00	39°57'47"	S75°07'47"E	102.48
C5	60.98	150.00	23°17'30"	N46°13'15"E	60.58
C6	286.74	881.00	24°07'30"	S48°38'15"W	284.63
C7	184.02	681.00	15°28'36"	S69°18'36"W	183.46
C8	102.72	881.00	8°38'33"	S84°22'43"W	102.63
C9	25.89	250.00	3°06'00"	S81°40'00"W	25.88
C10	25.89	250.00	3°06'00"	N81°40'00"W	25.88
C11	134.85	213.00	38°16'23"	S50°16'12"E	132.61
C12	280.99	403.00	18°06'23"	S42°08'48"E	276.48
C13	289.81	386.00	40°01'13"	N48°24'47"W	284.17
C14	61.54	386.00	3°08'03"	N63°22'47"E	61.47
C15	208.08	386.00	30°33'10"	N43°49'45"W	205.57
C16	36.17	375.00	5°09'07"	S31°22'44"E	36.18
C17	95.89	55.00	90°53'48"	S84°19'12"E	84.50
C18	84.88	375.00	12°36'08"	S52°12'57"W	84.70
C19	16.29	300.00	3°06'36"	N87°08'41"E	16.29
C20	39.49	25.00	80°00'00"	N85°00'00"W	39.49
C21	17.09	180.00	5°28'28"	S22°42'42"E	17.09
C22	21.05	180.00	5°28'28"	S22°42'42"E	21.05
C23	25.81	243.00	6°05'19"	S35°09'02"E	25.80
C24	25.81	243.00	6°05'19"	S35°09'02"E	25.80
C25	42.11	243.00	6°05'44"	S43°08'10"E	42.08
C26	42.11	243.00	6°05'44"	S43°08'10"E	42.08
C27	49.11	243.00	6°05'44"	S62°39'39"E	49.08
C28	1.90	243.00	0°26'52"	S88°02'47"E	1.90
C29	33.54	358.00	2°22'49"	S89°42'17"E	33.53
C30	45.80	358.00	7°20'21"	N59°20'20"W	45.57
C31	46.87	358.00	7°20'21"	N59°20'20"W	46.84
C32	46.87	358.00	7°20'21"	N59°20'20"W	46.84
C33	53.43	358.00	8°38'00"	N35°51'31"W	53.38
C34	18.71	358.00	31°07'37"	N62°52'27"E	18.71
C35	37.22	405.00	51°55'25"	S31°01'08"E	37.21
C36	28.86	405.00	51°55'25"	S31°01'08"E	28.85
C37	9.94	250.00	3°06'00"	S85°42'17"E	9.93
C38	38.19	50.00	44°34'11"	S31°25'28"E	38.19
C39	36.38	50.00	41°41'22"	S74°31'17"E	35.58
C40	19.73	25.00	89°59'57"	N19°00'00"E	19.73
C41	41.10	50.00	47°00'58"	N38°16'43"E	39.95
C42	4.42	20.00	12°08'45"	S21°03'37"W	4.41
C43	6.40	20.00	12°08'45"	S21°03'37"W	6.37
C44	21.40	345.00	33°33'17"	S47°30'31"W	21.39
C45	48.25	345.00	40°00'00"	S53°17'37"W	48.25
C46	8.44	345.00	17°44'44"	S77°02'47"E	8.43
C47	39.27	25.00	80°00'00"	N78°18'00"W	39.30
C48	25.43	120.00	12°08'45"	S68°46'38"E	25.43
C49	30.06	25.00	82°39'05"	S72°27'32"E	30.02
C50	23.49	405.00	31°24'27"	S86°52'37"W	23.49
C51	45.02	405.00	62°02'10"	S78°05'34"W	45.00
C52	45.02	405.00	62°02'10"	S78°05'34"W	45.00
C53	45.28	405.00	62°24'23"	S84°28'51"W	45.28
C54	16.37	405.00	31°07'37"	S68°52'11"E	16.37
C55	10.82	20.00	31°00'10"	N74°28'25"E	10.89
C56	25.70	50.00	82°26'50"	S74°31'16"W	25.42
C57	36.28	25.00	81°44'00"	S72°04'17"E	35.48
C58	29.17	50.00	33°25'31"	N33°18'00"W	29.78
C59	41.50	50.00	42°30'54"	N67°33'47"E	40.33
C60	10.47	20.00	26°08'04"	N67°33'47"E	10.35
C61	0.38	20.00	1°01'05"	S90°30'32"W	0.36
C62	59.85	120.00	62°14'28"	S72°04'17"E	59.85
C63	32.70	120.00	15°36'54"	S32°08'06"E	32.60
C64	37.40	25.00	85°42'52"	S82°47'17"E	34.01
C65	54.07	711.00	1°04'00"	S66°11'17"E	54.05
C66	29.00	288.00	5°58'05"	S81°40'02"W	28.99
C67	9.30	220.00	2°25'17"	N83°29'25"E	9.30
C68	35.45	25.00	81°44'00"	N40°52'37"E	35.45
C69	43.58	25.00	88°33'48"	S17°48'54"W	38.27
C70	59.72	25.00	89°00'00"	S72°34'31"W	59.65
C71	11.11	345.00	11°08'00"	S72°34'31"W	79.99
C72	3.08	345.00	0°30'30"	S89°44'47"W	3.08
C73	36.28	25.00	81°44'00"	S72°04'17"E	35.48
C74	48.64	238.00	11°48'36"	S83°35'12"E	48.58
C75	2.09	238.00	0°30'30"	S89°44'47"W	2.09
C76	38.28	238.00	11°48'36"	S83°35'12"E	38.19
C77	39.27	25.00	80°00'00"	N45°00'00"E	39.38
C78	33.67	288.00	8°40'30"	S93°20'13"E	33.85
C79	9.91	288.00	8°40'30"	S93°20'13"E	9.91
C80	45.12	180.00	14°21'41"	S13°21'21"E	45.00
C81	45.12	180.00	14°21'41"	S13°21'21"E	45.00
C82	14.28	180.00	43°04'00"	S37°40'18"E	14.27
C83	37.40	25.00	85°42'52"	N65°44'52"E	34.01
C84	82.30	711.00	81°07'37"	S62°27'47"E	82.28
C85	58.64	711.00	43°55'11"	S36°51'26"W	58.62
C86	40.89	120.00	19°32'22"	N44°20'11"E	40.89
C87	40.91	25.00	83°48'08"	S72°04'17"E	38.50
C88	43.90	288.00	8°42'10"	S45°31'28"E	43.85
C89	40.19	288.00	8°42'10"	S45°31'28"E	40.13
C90	47.28	288.00	22°12'12"	S60°41'17"E	47.21
C91	50.82	288.00	10°04'33"	S17°00'48"E	50.78
C92	60.40	288.00	11°08'00"	S60°59'16"E	60.29
C93	72.44	288.00	14°21'41"	S13°21'21"E	72.43
C94	72.44	288.00	14°21'41"	S13°21'21"E	72.25
C95	73.03	288.00	14°28'46"	S46°38'17"E	72.83
C96	40.73	25.00	83°24'00"	S69°55'55"W	38.37
C97	30.12	180.00	6°30'11"	N51°28'28"E	30.08
C98	36.98	180.00	11°48'36"	S83°35'12"E	36.92
C99	10.24	651.00	0°54'04"	S30°51'32"W	10.24
C100	46.01	651.00	43°02'58"	S47°30'31"W	46.00
C101	54.21	651.00	43°02'58"	S47°30'31"W	54.19
C102	55.21	651.00	43°13'32"	S48°43'33"W	55.19
C103	55.21	651.00	43°13'32"	S48°43'33"W	55.19
C104	53.24	651.00	41°01'00"	S61°27'51"W	53.23
C105	39.27	25.00	80°00'00"	N78°18'00"W	39.38
C106	39.27	25.00	80°00'00"	N78°18'00"W	39.38
C107	50.03	433.00	63°17'11"	S48°48'13"W	50.00
C108	50.03	433.00	63°17'11"	S48°48'13"W	50.00
C109	54.94	433.00	71°51'11"	S36°12'20"W	54.90
C110	29.50	433.00	34°41'31"	S89°37'08"W	29.49
C111	36.82	25.00	83°28'35"	S69°27'02"E	33.43
C112	36.82	25.00	83°28'35"	S69°27'02"E	33.43
C113	99.02	183.00	31°00'00"	S52°42'20"E	97.81
C114	38.50	542.00	4°04'10"	S27°42'44"W	38.49
C115	45.38	542.00	4°04'10"	S27°42'44"W	45.38
C116	46.01	542.00	4°51'51"	S37°38'40"W	46.00
C117	44.96	542.00	4°51'51"	S41°50'17"W	44.95
C118	45.96	542.00	4°51'51"	S48°43'33"W	45.95
C119	45.96	542.00	4°51'51"	S48°43'33"W	45.95
C120	44.33	542.00	4°51'51"	S58°24'24"W	44.31
C121	62.82	542.00	63°17'11"	S48°48'13"W	62.59
C122	62.82	542.00	63°17'11"	S48°48'13"W	62.59
C123	62.82	542.00	63°17'11"	S48°48'13"W	62.59
C124	70.35	542.00	72°41'14"	S35°07'19"W	70.30
C125	52.90	542.00	33°38'33"	S28°46'26"W	52.88
C126	42.76	25.00	80°00'00"	S69°27'02"E	37.74
C127	188.46	373.00	8°08'07"	S44°08'57"W	187.43
C128	39.27	25.00	80°00'00"	N78°18'00"W	39.38
C129	39.27	25.00	80°00'00"	N78°18'00"W	39.38
C130	58.13	155.00	21°28'18"	S47°32'21"W	57.79
C131	32.46	25.00	72°52'36"	N74°24'00"E	32.46
C132	38.27	25.00	80°00'00"	S14°34'36"W	38.36
C133	14.37	220.00	344°32'	S80°24'46"W	14.37
C134	8.42	220.00	211°33'	S82°27'02"E	8.42
C135	36.88	25.00	84°02'55"	N73°19'58"W	33.48
C136	28.49	151.00	133°58'	S31°49'59"E	28.49
C137	50.03	151.00			

# CIELO DEL RIO UNIT 2 AMENDING PLAT

BEING ALL OF CIELO DEL RIO UNIT 2 CITY OF SOCORRO, EL PASO COUNTY, TX. SEE EXHIBIT 'A' CONTAINING: 1,351,005.47 SQ. FT. OR 31.0148 ACRES ±

STATE OF TEXAS COUNTY OF EL PASO

OWNER'S DEDICATION, CERTIFICATION AND ATTESTATION

We, Black Sea Acquisitions Management L.P., Saratoga Homes Inc., JNC Development Inc. and Direct Home Sales, as owners of the 31.0148 acres of land encompassed with the proposed Cielo Del Rio Unit 2 Amending Plat, hereby subdivide the land as depicted in this subdivision plat and dedicate to public use the streets, park, ponds, drainage right-of-ways and easements shown herein.

I certify that I have complied with the requirement of Texas Local Government Code 232.032 and that:

- A) the water quality and connections to the lots meet, or will meet, the minimum state standards;
- B) sewer connections to the lots meet, or will meet, the minimum requirements of state standards;
- C) electrical connections provided to the lots meet, or will meet, the minimum state standards; and
- D) gas connections provided to the lots meet, or will meet, the minimum state standards.

I attest that the matters asserted in this plat are true and complete.

BLACK SEA ACQUISITIONS DATE 6/15/17 DIRECT HOME SALES DATE 6/20/17  
ENRIQUE ESCOBAR, General Partner PRISCILLA HERNANDEZ, Vice President

SARATOGA HOMES INC. DATE 6/15/17 JNC DEVELOPMENT INC. DATE 6/15/17  
CARLOS D. BOMBACH, Chief Operating Officer CARLOS D. BOMBACH, Chief Operating Officer

CURVE	LENGTH	RADIUS	DELTA	BEARING	CHORD
C1	31.79	150.00	17.0871	S89°45'41"E	31.73
C2	210.31	375.00	34.0800	S73°56'00"W	207.57
C3	86.39	55.00	60.0000	N45°00'00"W	77.78
C4	104.37	150.00	20.9633	S82°30'00"W	102.46
C5	60.88	150.00	23.1730	N48°13'15"E	60.56
C6	286.74	681.00	24.9730	S48°38'15"W	284.63
C7	184.02	681.00	17.2928	S84°21'36"W	183.46
C8	102.72	681.00	8.3833	S84°22'43"W	102.63
C9	26.89	250.00	0.7850	S81°40'00"W	25.88
C10	26.89	250.00	0.7850	S81°40'00"W	25.88
C11	134.85	213.00	36.1823	S50°16'12"E	132.81
C12	260.99	403.00	37.9823	S40°08'48"W	256.46
C13	35.46	125.00	12.9248	S84°20'36"W	35.38
C14	289.81	366.00	40.0113	N48°24'47"E	284.17
C15	61.54	366.00	10.8033	N83°50'22"E	61.47
C16	208.08	366.00	30.9310	N34°49'45"W	205.57
C17	39.17	375.00	9.5970	S31°22'44"E	39.16
C18	95.89	35.00	9.9234	S84°11'27"E	84.30
C19	84.88	375.00	12.9808	S52°12'57"W	84.70
C20	16.29	300.00	3.0639	N67°08'41"E	16.29
C21	39.29	25.00	6.0000	N80°00'00"W	39.37
C22	17.09	180.00	9.2828	S24°42'42"E	17.09
C23	21.05	180.00	6.4202	S84°46'58"E	21.04
C24	25.81	243.00	6.0000	S30°00'00"W	25.80
C25	42.11	243.00	9.9544	S43°08'10"E	42.06
C26	42.11	243.00	9.9544	S83°30'30"E	42.06
C27	42.11	243.00	9.9544	S89°29'36"E	42.06
C28	1.90	243.00	0.2832	S88°10'57"E	1.90
C29	33.54	366.00	10.8033	N83°50'22"E	33.53
C30	45.80	366.00	7.9021	N59°20'20"W	45.57
C31	48.97	366.00	7.3330	N61°53'22"W	48.94
C32	48.99	366.00	7.3330	N61°53'22"W	48.94
C33	53.43	356.00	8.3800	N35°51'31"W	53.38
C34	19.71	356.00	3.0101	N89°58'21"W	19.71
C35	37.62	405.00	6.0000	S71°00'00"W	37.61
C36	28.86	405.00	3.4800	S33°33'06"E	28.85
C37	8.94	20.00	28.2840	N63°14'35"W	8.94
C38	38.19	50.00	44.9111	N81°00'00"W	38.19
C39	36.38	50.00	41.4122	S74°43'15"E	35.58
C40	18.73	50.00	12.3024	N23°00'00"E	18.60
C41	41.10	50.00	22.3624	N23°00'00"E	41.10
C42	4.42	20.00	12.9845	S21°03'37"W	4.41
C43	8.40	20.00	12.9845	S21°03'37"W	8.37
C44	21.40	345.00	33.3137	S47°30'31"W	21.39
C45	48.25	345.00	8.0000	S83°13'32"W	48.21
C46	8.44	345.00	3.0101	N89°58'21"W	8.43
C47	38.27	25.00	6.0000	N78°18'00"W	38.36
C48	25.43	120.00	12.0000	S29°34'44"E	25.38
C49	36.09	25.00	6.0000	S73°22'37"E	35.92
C50	23.49	405.00	3.1824	S68°33'37"W	23.49
C51	45.07	405.00	6.7210	S71°53'24"W	45.00
C52	40.02	405.00	6.7210	S71°53'24"W	40.00
C53	45.28	405.00	6.7210	S84°28'31"W	45.28
C54	18.31	405.00	3.0101	N89°58'21"W	18.31
C55	10.82	20.00	7.1880	S86°30'31"W	10.89
C56	26.70	50.00	28.2840	S73°43'18"W	26.42
C57	16.29	50.00	41.2420	N74°00'00"W	16.29
C58	29.17	50.00	33.2531	N33°18'00"W	29.76
C59	41.50	50.00	47.3334	N67°12'23"E	40.72
C60	10.47	20.00	20.9633	S82°30'00"W	10.47
C61	0.36	20.00	19.0100	S00°30'32"W	0.36
C62	50.89	120.00	24.9139	S12°09'49"E	50.57
C63	32.70	120.00	19.9165	S67°22'37"E	32.70
C64	37.40	25.00	6.0000	S82°47'59"E	34.01
C65	34.07	711.00	4.7125	S86°31'17"W	34.05
C66	29.00	280.00	1.9155	S81°00'00"W	28.89
C67	9.30	220.00	2.2818	N63°28'28"E	9.30
C68	45.43	25.00	6.0000	S81°35'28"E	45.29
C69	43.59	25.00	6.0000	S74°46'45"E	43.46
C70	59.72	345.00	9.9500	S72°43'21"W	59.65
C71	11.11	345.00	3.0101	N89°58'21"W	10.99
C72	1.06	345.00	0.3030	S89°44'45"W	1.06
C73	31.54	236.00	12.3043	S71°29'53"W	31.43
C74	32.06	236.00	12.3043	S71°29'53"W	31.95
C75	2.09	236.00	0.3030	S89°44'45"W	2.09
C76	102.28	236.00	24.9139	S71°29'53"W	101.48
C77	33.67	289.00	6.4030	S03°20'15"E	33.65
C78	26.97	180.00	8.4030	S02°20'15"E	26.96
C79	18.00	180.00	14.7141	S10°00'00"E	18.00
C80	45.12	180.00	14.7141	S28°13'15"E	45.00
C81	42.28	180.00	14.7141	S37°40'15"E	42.15
C82	37.40	25.00	6.0000	S82°47'59"E	34.01
C83	48.30	711.00	6.7210	S42°27'20"W	48.28
C84	24.64	711.00	43.2501	S82°30'31"W	24.63
C85	40.88	120.00	19.9165	N44°20'11"E	40.69
C86	40.91	25.00	6.0000	S79°01'41"E	40.50
C87	43.90	289.00	8.4207	S45°31'05"E	43.83
C88	49.19	289.00	8.4207	S38°17'50"E	49.13
C89	47.28	289.00	8.4207	S28°44'11"E	47.21
C90	50.61	289.00	10.9437	S17°00'00"E	50.61
C91	60.40	289.00	11.3832	S05°39'18"E	60.29
C92	72.44	289.00	14.7141	S10°00'00"E	72.25
C93	74.44	289.00	14.7141	S28°13'15"E	72.25
C94	73.03	289.00	14.7240	S42°38'13"E	72.83
C95	40.73	25.00	6.0000	S82°30'31"W	40.37
C96	30.12	180.00	6.0000	N51°00'00"E	30.08
C97	36.99	180.00	11.4622	N40°27'41"E	36.92
C98	49.24	651.00	6.0000	S33°00'00"W	49.13
C99	46.01	651.00	4.0228	S37°30'03"W	46.00
C100	54.21	651.00	4.4819	S41°54'36"W	54.19
C101	52.21	651.00	4.4819	S48°43'26"W	52.13
C102	55.21	651.00	4.4819	S51°30'05"W	55.13
C103	55.21	651.00	4.4819	S58°21'25"W	55.13
C104	55.21	651.00	4.4819	S66°10'00"W	55.13
C105	39.27	25.00	6.0000	N78°18'00"W	39.36
C106	39.27	25.00	6.0000	N13°42'00"E	39.36
C107	50.03	433.00	6.3711	S86°24'24"W	50.00
C108	50.03	433.00	6.3711	S84°46'15"W	50.00
C109	50.03	433.00	6.3711	S82°28'24"W	50.00
C110	29.50	433.00	7.8117	S59°24'24"W	29.49
C111	29.50	433.00	7.8117	S57°00'00"W	29.49
C112	36.82	25.00	6.0000	N69°17'50"E	35.43
C113	89.02	183.00	31.9208	S82°28'24"W	87.81
C114	38.50	542.00	4.9410	S27°50'44"W	38.49
C115	45.39	542.00	4.9410	S32°16'47"W	45.38
C116	48.01	542.00	4.9410	S37°04'47"W	48.00
C117	44.98	542.00	4.9410	S41°55'11"W	44.95
C118	48.88	542.00	4.9410	S48°43'26"W	48.85
C119	45.96	542.00	4.9410	S51°30'05"W	45.93
C120	44.33	542.00	4.9410	S58°21'25"W	44.31
C121	62.82	542.00	6.3711	S66°10'00"W	62.59
C122	62.82	542.00	6.3711	S84°46'15"W	62.59
C123	62.82	542.00	6.3711	S82°28'24"W	62.59
C124	70.35	542.00	7.8117	S59°24'24"W	70.30
C125	52.90	542.00	5.3933	S28°38'28"W	52.88
C126	42.76	25.00	6.0000	S18°24'15"E	42.74
C127	189.46	315.00	20.9071	S44°05'05"W	187.43
C128	39.27	25.00	6.0000	N78°18'00"W	39.36
C129	38.17	25.00	6.0000	N13°42'00"E	38.26
C130	38.13	150.00	20.9633	S82°30'00"W	37.79
C131	32.48	25.00	7.4256	N74°24'06"E	32.22
C132	38.17	25.00	6.0000	N13°42'00"E	38.26
C133	14.37	220.00	3.4434	S80°04'54"W	14.37
C134	8.42	220.00	2.1133	S83°32'18"W	8.42
C135	38.68	25.00	6.0000	S48°19'15"E	38.27
C136	28.49	1531.00	13.9399	S31°24'41"E	28.49
C137	50.03	1531.00	13.9399	S33°18'08"E	50.03
C138	48.10	1531.00	14.4321	S38°06'00"E	48.10
C139	28.39	1531.00	13.9399	S36°28'43"E	28.39
C140	41.77	25.00	6.0000	N13°42'00"E	41.77
C141	39.27	25.00	6.0000	N78°18'00"W	39.36
C142	35.39	25.00	6.0000	N80°44'31"W	35.51
C143	24.80	1489.00	13.9399	S30°20'24"E	24.80
C144	38.27	25.00	6.0000	N13°42'00"E	38.26
C145	44.93	405.00	6.2126	S86°31'17"W	44.91
C146	48.73	405.00	6.2126	S81°00'00"W	48.71
C147	43.59	25.00	6.0000	N78°18'00"W	43.68
C148	38.04	345.00	9.9500	S71°29'53"W	38.02
C149	65.25	418.00	6.0000	N44°54'59"W	65.18
C150	104.42	418.00	14.6252	N44°54'59"W	104.14
C151	43.06	25.00	6.0000	S82°28'24"W	43.03
C152	19.50	65.00	11.9440	S82°30'00"W	19.47

LINE	LENGTH	BEARING
L1	59.29	S81°59'28"W
L2	39.05	S88°42'00"W
L3	5.54	N21°35'37"E
L4	38.23	N30°43'00"E
L5	8.74	N88°24'23"E
L6	11.91	S88°24'23"E
L7	6.77	N88°24'23"E
L8	13.81	S88°49'43"W
L9	25.60	N89°33'34"W
L10	72.01	S45°43'54"W
L11	14.04	N39°58'33"W
L12	31.88	S88°42'00"W
L13	10.00	N80°00'00"W
L14	10.00	N80°00'00"W
L15	18.64	N89°24'23"W
L16	1.49	S88°42'00"W
L17	1.49	S88°42'00"W
L18	2.09	S88°42'00"W
L19	3.30	N45°43'54"E
L20	7.12	S88°42'00"W
L21	8.63	N92°37'38"E

THE REASON FOR THE AMENDING PLAT IS TO CHANGE THE STREET NAME CIELO AZUL DRIVE TO CIELO MAR DRIVE.

METES AND BOUNDS DESCRIPTION Cielo Del Rio Unit 2 Amending Plat Exhibit "A"

FIELD NOTE DESCRIPTION OF Cielo Del Rio Unit 2, City of Socorro, El Paso County, Texas and being more particularly described by metes and bounds as follows:

COMMENCING FOR REFERENCE at a found iron rod located the common boundary corner of Tracts 1A11A and 1X, same being the westerly right-of-way line of Stockyard Drive and being the POINT OF BEGINNING of the herein described parcel;

THENCE, leaving said westerly right-of-way line and along the common boundary line of Tracts 1A11A and 1X, South 45°43'54" West, a distance of 704.46 feet to a set iron rod for corner;

THENCE, leaving said common boundary line, North 31°00'00" West, a distance of 208.10 feet to a set iron rod for corner;

**ITEM 20**

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1



*Ralph Duran*  
District 2

*Victor Perez*  
District 3 / Mayor Pro Tem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

June 15, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Report on Varela Drive**

**SUMMARY**

As directed by the City Council, the Planning and Zoning Department is attempting to fulfilling project development action for Varela Drive. However, the Department is reporting delinquency of taxes.

**STATEMENT OF THE ISSUE**

Property taxes for 11819 Varela Drive (12 SOCORRO TR 10-B-5) have not been payed.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):**

**Funding Source:**

**Amount:**

**Quotes (Name/Commodity/Price):**

**Co-op Agreement (Name/Contract#):**

**ALTERNATIVE**

N/A

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1 / Mayor Pro-Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

June 12, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: CITY MANAGER, ADRIANA RODARTE**

Discussion and action to approve a letter of support El Paso County’s grant application to Economic Development Administration for Broadband Feasibility Plan and the Comprehensive Strategic Plan.

**SUMMARY**

Please see attached letters of support

**ALTERNATIVE**

**Decline to support**

**STAFF RECOMMENDATION**

**Approval**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

**Elia Garcia**  
Mayor

**Rene Rodriguez**  
At Large

**Cesar Nevarez**  
District 1 / Mayor Pro-Tem



**Ralph Duran**  
District 2

**Victor Perez**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

Thursday, June 18, 2020

El Paso County  
500 E San Antonio  
Suite 312  
El Paso, TX 79901

**RE: Support for El Paso County's EDA grant proposal to conduct a Broadband Feasibility Study.**

Dear Judge Ricardo Samaniego,

Please accept this letter of support on behalf of the City of Socorro, Texas for El Paso County's EDA grant proposal to conduct a broadband feasibility study.

As we have seen schools struggle to maintain contact with thousands of students and our current infrastructure is strained with a sudden onslaught of remote workers, the current pandemic has shown that broadband is vital to community resiliency.

We believe that it will take a variety of approaches, funding, and partnerships in order to adequately increase access to broadband within our community. The broadband feasibility study will help us better understand the state of our broadband infrastructure and will determine if additional broadband service providers can contribute toward service expansion in our region.

Thank you so much for your time and attention. If you have questions, or if our office may be of any other assistance to El Paso County, please do not hesitate to contact me.

Best Regards,

Elia Garcia  
Mayor of the City of Socorro

**Elia Garcia**  
Mayor

**Rene Rodriguez**  
At Large

**Cesar Nevarez**  
District 1 / Mayor Pro-Tem



**Ralph Duran**  
District 2

**Victor Perez**  
District 3

**Yvonne Colon - Villalobos**  
District 4

**Adriana Rodarte**  
City Manager

Thursday, June 18, 2020

El Paso County  
500 E San Antonio  
Suite 312  
El Paso, TX 79901

**RE: Support for El Paso County's EDA grant proposal to conduct a county-wide Comprehensive Strategic Plan.**

Dear Judge Ricardo Samaniego,

Please accept this letter of support for El Paso County's EDA grant proposal to conduct a county-wide comprehensive plan on behalf of City of Socorro.

As the County begins to recover from the impact of the global pandemic, it is essential that the region come together and determine the best strategies to spur economic growth. In order to create a unified vision for the region, we will need to combine a wide array of resources, both public and private, and engage in a multi-faceted approach that prioritizes high-impact projects.

We look forward to coming together and participating in his joint effort which will study the effects of the pandemic on our economy and also conduct an assessment of our region's assets and competitive advantage. It is important that businesses have the infrastructure and support in place to thrive and that people have a good quality of life.

Thank you so much for your time and attention. If you have questions, or if our office may be of any other assistance to El Paso County, please do not hesitate to contact me.

Best Regards,

Elia Garcia  
Mayor of City of Socorro

*Elia Garcia*  
Mayor  
*Rene Rodriguez*  
At Large  
*Cesar Nevarez*  
District 1



*Ralph Duran*  
District 2  
*Victor Perez*  
District 3 / Mayor Pro Tem  
*Yvonne Colon-Villalobos*  
District 4  
*Adriana Rodarte*  
City Manager

June 15, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: City Manager, Adriana Rodarte**

**SUBJECT: Amend the City of Socorro's Major Thoroughfare Plan to include the Nuevo Hueco Tanks Extension as a priority roadway project.**

**SUMMARY**

The Nuevo Hueco Tanks Roadway Extension has been identified by the El Paso Metropolitan Planning Organization as a project of regional significance in respective regional planning documents. TxDOT included the project in the Border Highway East Planning and Environmental Linkages (PEL) Study.

**STATEMENT OF THE ISSUE**

The Nuevo Hueco Tanks Roadway Extension project is currently in the Destino 2040 Metropolitan Transportation Plan.

**FINANCIAL IMPACT**

Account Code (GF/GL/Dept): N/A

Funding Source: N/A

Amount: N/A

Quotes (Name/Commodity/Price): N/A

Co-op Agreement (Name/Contract#): N/A

**ALTERNATIVE**



**Postpone or deny**

**STAFF RECOMMENDATION**

**Staff is recommending amendent**

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

OF  
SO

375



20

NUEVO HUECO TANKS RD  
7

OLD HUECO TANKS RD

N. MOON RD

WINN RD

WINN RD

NEVAREZ RD  
2

S. MOON RD

APODACA

BUFORD RD

S. RIO VISTA

N. RIO VISTA

PAN AMER  
SOCORRO RD

6

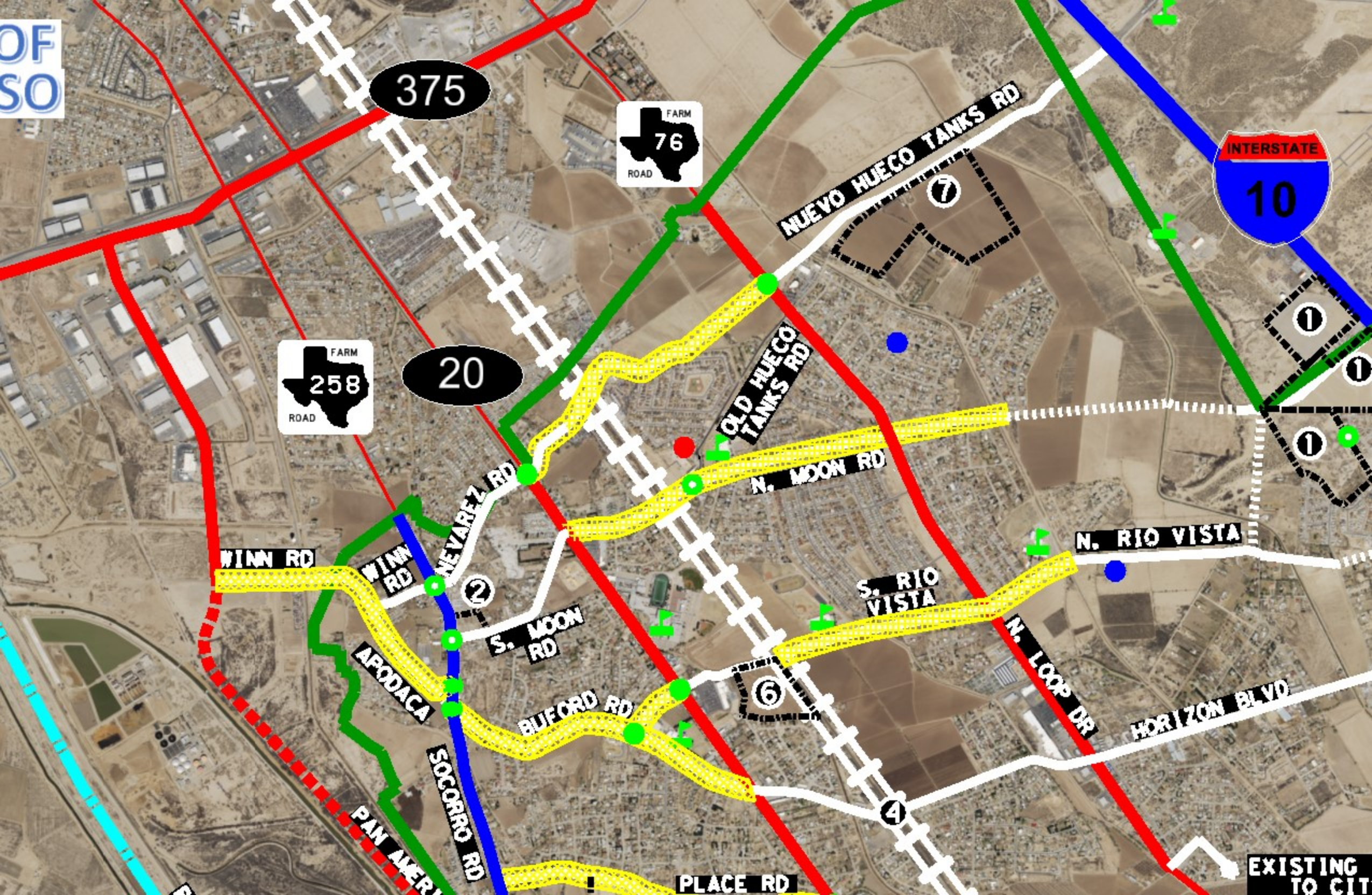
N. LOOP DR

HORIZON BLVD

PLACE RD

4

EXISTING  
TO CIT



*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1 / Mayor Pro Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

June 12, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: District 2 Representative, Ralph Duran**

**SUBJECT: Discussion and Action to have a standing order that all Socorro Police Department Officers must intervene whenever a fellow officer is using excessive force. "Duty to intervene"**

**SUMMARY**

**STATEMENT OF THE ISSUE**

The new general order is meant to create a culture to prevent another death like George Floyd's, who was killed in Minneapolis police custody. ago.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): N/A**

**Funding Source: N/A**

**Amount: N/A**

**Quotes (Name/Commodity/Price): N/A**

**Co-op Agreement (Name/Contract#): N/A**

**ALTERNATIVE**

**Postpone or deny**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1 / Mayor Pro Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

June 12, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: District 2 Representative, Ralph Duran**

**SUBJECT: Discussion and Action to ban any neck restraints (choke holds) from our Police Department.**

**SUMMARY**

**STATEMENT OF THE ISSUE**

Police departments around the world are moving to ban neck restraints in the aftermath of George Floyd's death and the widespread protests that followed.

Neck restraints, or neck holds, refer to the practice of officers using their arm or leg to restrain someone's neck.

Law enforcement officers use these techniques to gain control of aggressive or resisting subjects. Some departments state that they should only be employed as a last resort, when the officer believes the subject poses a threat to their or others' lives. But as the cases of Floyd and others have shown, neck restraints have the potential to go badly wrong -- sometimes resulting in death.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): N/A**

**Funding Source: N/A**

**Amount: N/A**

**Quotes (Name/Commodity/Price): N/A**

**Co-op Agreement (Name/Contract#): N/A**

**ALTERNATIVE**

**Postpone or deny**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1 / Mayor Pro Tem



*Ralph Duran*  
District 2

*Victor Perez*  
District 3

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

June 12, 2020

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: District 2 Representative, Ralph Duran**

**SUBJECT: Discussion and Action on creating an Ordinance Review Committee.**

**SUMMARY**

**NARRATIVE:** The Ordinance Review Committee is formed to review ordinances and recommend changes excepting those ordinances that are under the purview of the Planning Board i.e. Site Plan Review, Land Use Ordinance and Tower Ordinance.

**STATEMENT OF THE ISSUE**

**MISSION AND CHARGE:** The Ordinance Review Committee acts as an advisory committee and resource to the Select Board. The key elements of the Committee's mission are to review approved Ordinances, draft Ordinance revisions and present their recommendations to the Select Board for the City Meeting Warrant. Suggested revisions may come from the Select Board, Planning Board, Appeals Board or from the Committee.

The Committee submits their draft revisions to the Select Board at the Board's.

**AUTHORITY:** The Committee shall report to the Select Board at least monthly on their work and progress. As an advisory committee, the Ordinance Review Committee makes recommendations to the Board for consideration. The Committee may request volunteers to assist their efforts, however such persons are not considered voting members of the Committee.

**PROCESS AND COMPLIANCE:** Every member of the Committee shall comply with existing state law and the policies and procedures of the town including but not limited to the conduct and notice of meetings, the Town's Ethics and Guidelines Policy, conflict of interest laws and the Town Personnel Policies.

**APPOINTMENTS:** Members are appointed by the Select Board and will serve three (3) year terms. The initial terms of the Committee shall be one member for a one (1) year term, two members for two (2) year terms and two members for three (3) year terms. The Committee shall consist of three (3) to seven (7) of which one (1) will represent the Planning Board and remainder will be citizens. The Town Manager or Deputy Town Manager will be ex officio members. The Director of Planning and Community Development will serve as staff to the Committee.

**MEETINGS:** The Committee shall hold regular public meetings, be responsible for the creation and posting of all agendas and the creation of the public record of each meeting in accordance with prevailing state law. Such records shall be forwarded to the Select Board and any other entities they are working with.

**AMENDMENTS:** The Select Board may amend this Charge and Mission as they deem appropriate.

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept):** N/A

**Funding Source:** N/A

**Amount:** N/A

**Quotes (Name/Commodity/Price):** N/A

**Co-op Agreement (Name/Contract#):** N/A

**ALTERNATIVE**

**Postpone or deny**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**



1. City Manager \_\_\_\_\_ Date \_\_\_\_\_

2. CFO \_\_\_\_\_ Date \_\_\_\_\_

3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

*Elia Garcia*  
Mayor  
*Rene Rodriguez*  
At Large  
*Cesar Nevarez*  
District 1 / Mayor Pro-Tem



**ITEM 26** *Ralph Duran*  
District 2  
*Victor Perez*  
District 3  
*Yvonne Colon - Villalobos*  
District 4  
*Adriana Rodarte*  
City Manager

**DATE: JUNE 10, 2020**

**TO: MAYOR AND CITY COUNCIL MEMBERS**

**FROM: CITY MANAGER, ADRIANA RODARTE**

**SUBJECT: *Discussion and action* on Charter Amendments Articles IV Section 4.01 through Section 4.03.**

**SUMMARY**

Charter Amendment Workshops

**STATEMENT OF THE ISSUE**

**Article III THE CITY ADMINISTRATION**  
**Section 4.01 CITY MANAGER**  
**Section 4.02 DUTIES OF THE CITY MANAGER**  
**Section 4.03 ATTORNEY**

**FINANCIAL IMPACT**

**Account Code (GF/GL/Dept): N/A**

**Funding Source: General Fund**

**Amount:**

**Quotes (Name/Commodity/Price) N/A**

**Co-op Agreement (Name/Contract#) N/A**

**ALTERNATIVE**

**N/A**

**STAFF RECOMMENDATION**

N/A

**REQUIRED AUTHORIZATION**

1. City Manager \_\_\_\_\_ Date \_\_\_\_\_
2. CFO \_\_\_\_\_ Date \_\_\_\_\_
3. Attorney \_\_\_\_\_ Date \_\_\_\_\_

## ARTICLE IV

### CITY ADMINISTRATION

#### Section 4.01 CITY MANAGER

- A. City Council shall appoint a City Manager by contract approved by four-fifths (4/5) vote of the entire council. The City Manager shall be a resident of the City of Socorro within six (6) months of employment. The City Manager must post a fidelity bond.
- B. The City Manager shall be the chief administrative and executive officer of the City and shall be responsible to the City Council for the Administration of the affairs of the City.
- C. The City Manager shall be chosen by the City Council on the basis of executive and administrative training, education (undergraduate or graduate degree preferred), three to five years progressive experience in the administrative capacity and ability preferred.
- D. The City Council shall be prohibited from appointing the City Manager to a term by contract longer than twenty-four (24) months. The City Manager may be removed at the will and pleasure of the City Council by four-fifths (4/5) vote of the entire City Council. A severance package of more than six (6) months are prohibited.
- E. No member of the City Council shall, during the time for which he or she is elected nor for the one (1) year thereafter, be appointed City Manager.
- F. The action of the City Council in suspending or removing the City manager shall be final, it being the intention of this Charter to vest all authority and fix all responsibility of such suspension or removal on the City Council.
- G. In case of the absence or disability of the City Manager, the City Council may designate some qualified person to perform the duties of the office during such absence or disability.
- H. The City Manager shall receive compensation as may be fixed by the City Council.

#### Section 4.02 DUTIES OF THE CITY MANAGER

The City Manager shall:

- A. With the advice and consent of the City Council, appoint, and remove all department heads of the City except as otherwise provided by this Charter or by ordinance;
- B. Attend all meetings of the City Council, taking part in discussion, but having no vote, and shall be notified of all special meetings of the City Council;

- C. See that all laws, provisions of this Charter, and acts of the City Council, subject to enforcement by the City Manager or by officers, subject to his or her direction and supervision, are faithfully executed;
- D. Prepare and submit the annual budget and capital program to the City Council;
- E. Submit to the City Council and make available to the public a complete report on the finances and administrative activities of the City as of the end of each fiscal year;
- F. Keep the City Council fully advised as to the financial condition and future needs of the city and make such recommendations to the City Council on the a monthly basis;
- G. Make such other reports as the City Council may require concerning the operations of the City departments, officers, and agencies subject to hir or her direction and supervision.
- H. Perform such other duties as are specified in the Charter or may be required by the City Council or the Laws of the State if Texas; and
- I. Oversee the direction and completion of any grant activity and/or the obtainment of public monies whether it be on the State or Federal level, and develop a five-year strategic economic growth plan.

#### Section 4.03 CITY ATTORNEY

- A. The City Council shall appoint an attorney(s), licensed to practice law in the State of Texas, as City Attorney(s), who shall not serve or provide services to those municipalities that fall within the Extra Territorial Jurisdiction (E.T.J.) of the City of Socorro (nor shall the City Attorney have a personal interest as outlined in Section 3.21). The City Attorneys(s) shall serve at the will and pleasure of the City Council and may be terminated at any time. The City Attorney(s) will be entitled to compensation as established by the City Council.
- B. The duties of the City Attorney(s) shall be to:
  - 1. Serve as legal advisor to the City Council / City Manager, to all offices, departments and agencies of the City, and to all officers and employees of the City in the matters relating to their official duties;
  - 2. Represent the City in all legal proceedings, unless special council is approved to represent the City interest;

3. Perform all services incident to his or her position as may be required by statute, this Charter, ordinance, or as directed by the City Council.
- C. The City Council may retain special counsel at any time it deems such action appropriate or necessary.
  - D. Attorney(s) who are employees of the City must give a financial disclosure upon interview, and from time to time as requested by the city Council.