

*Elia Garcia*  
Mayor  
*Rene Rodriguez*  
At Large  
*Cesar Nevarez*  
District 1



*Ralph Duran*  
District 2  
*Victor Perez*  
District / 3Mayor ProTem  
*Yvonne Colon Villalobos*  
District 4

## ORDINANCE NO. 451

### **AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2018 AND ENDING ON SEPTEMBER 30, 2019 FOR THE CITY OF SOCORRO, TEXAS.**

**WHEREAS**, the proposed City of Socorro budget prepared and submitted by the Socorro City Manager to the City Council and filed with the City Clerk for the City of Socorro, Texas and said days.

**WHEREAS**, the proper notice was given to the taxpayers by publication of proposed City budget and consideration of adopting said budget by Ordinance was only after a public hearing was held on the 16<sup>th</sup> day of August and the 6 day of September, 2018 at Socorro City Hall 860 Rio Vista, Socorro, Texas 79927, which hearings were continued from day to day from time to time until the 13<sup>th</sup> day of September 2018 and was continued closed and,

**WHEREAS** at said hearing all desiring to contest the said proposed City budget for the fiscal year October 1, 2018 to September 30, 2019, correct same or in any other matter were heard, and errors and all matter of errors, mistakes, inequalities or other matter requiring rectification, which were called to the attention of Council, were rectified and corrected.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, THAT;**

#### **SECTION 1:**

That the action of the City Council closing the hearing and overruling the protests at the public hearings of the 16<sup>th</sup> day of August and the 6<sup>th</sup> day of September, 2018 in these proceedings, is hereby ratified and confirmed by this Ordinance. That the City Council, from the evidence finds that the adoption of the City budget, which was prepared by the City Manager and the left on file with City Clerk for public inspection for not less than 30 days, is in the best interest of the citizens of Socorro, Texas, and will further the purpose and goals of the citizens of the City, and will enable the government of the City of Socorro to carry out its necessary functions.

#### **SECTION 2:**

The City budget, which is attached to this Ordinance as Exhibit "A" and incorporated herein for all purposes is adopted as the official budget for the City of Socorro, Texas to fund operations of the City government during the fiscal year of October 1, 2018 to September 30, 2019 on a budget of \$12,927,546

**SECTION 3:**

The city budget shall be on file with the City Clerk for public inspection throughout the fiscal year of October 2018 to September 30, 2019 and a true and correct copy of same will be delivered, in hand, at the City Clerk's office upon the request of any taxpayer and citizens of the City of Socorro, Texas. Moreover, the budget cover page is amended to reflect the information contain the adopted budget and the budget shall be posted on the City of Socorro web site by the City Clerk as soon as practical.


**SECTION 4.**

The tax rate of 0.752457 per 100.00 value, in tax revenue, is hereby ratified and approved.

**SECTION 5. PREREQUISITES:**

That this Ordinance was duly enacted with all requisites and formalities incident thereto and such is evidenced by the signatures affixed below.

***PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, this 13<sup>TH</sup>, day of September, 2018.***

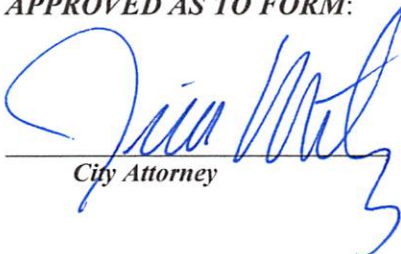
  
\_\_\_\_\_  
Mayor

**ATTEST:**

  
\_\_\_\_\_  
Olivia Navarro  
City Clerk



**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
City Attorney

***First Reading: September 6, 2018***

***Second Reading and Adoption: September 13, 2018***

*Elia Garcia*  
Mayor

*Rene Rodriguez*  
At Large

*Cesar Nevarez*  
District 1



*Ralph Duran*  
District 2

*Victor Perez*  
District 3 / Mayor Pro - Tem

*Yvonne Colon-Villalobos*  
District 4

*Adriana Rodarte*  
City Manager

**DATE:** SEPTEMBER 13, 2018  
**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** CITY MANAGER, ADRIANA RODARTE  
**SUBJECT:** FISCAL YEAR 2018-2019 BUDGET

The Fiscal Year 2018-2019 Budget for the City of Socorro is hereby transmitted to the City Council for adoption prior to September 13, 2018.

For Fiscal Year 2018-2019, the City will continue its priorities of developing long term plans to address the needs for public safety, drainage, and infrastructure improvements.

#### **OVERVIEW**

The Fiscal Year 2018-2019 Budget primary focus is allocating resources towards public safety, overlay projects and, enforcement of property maintenance, enhancements and improvements to the Systematic Approach, and improvement of customer services.

The Fiscal Year 2018-2019 budget outline has \$12,927,546 in public resources to be invested in the City of Socorro. The Fiscal Year (FY) 2018-2019 budget is approximately a 22% decrease from the FY 2017-2018 budget of \$16,541,070.

#### **ANNUAL BUDGET PERCENTAGE CHANGE 2015-2016 THROUGH 2018-2019**

	2015-16	2016-17	2017-18	2018-19
Annual Budget	\$18,203,461	\$16,645,181	\$16,541,070	\$12,927,546
Net Change	\$ (1,057,235)	\$ (1,558,280)	\$ (104,111)	\$ (3,613,524)
% Change	-5.5%	-9%	-.6%	-22%

## REVENUE

The City of Socorro utilizes the fund accounting method of financial reporting. The budget has four major funds: General Fund, Special Revenue, Capital Projects and Debt Service. These funds were established to segregate specific revenue sources and activities in accordance with special regulations, restrictions or limitations.

The following chart compares the estimated revenue for FY 2018-2019 by fund type for the previous fiscal year. For FY 2018-2019, the General Fund will increase by \$127,842; the Special Revenue Fund will decrease by (\$759,185); the Capital Projects Fund will decrease by (\$3,000,000); the Debt Service Fund will increase by \$17,819.

### REVENUE COMPARISON BY FUND 2015-2016 THROUGH 2018-2019

REVENUE	REVENUE	REVENUE	REVENUE	
	FY 2015-2016	FY 2016-2017	FY 2017-2018	2018-2019
General Fund	\$ 8,004,158	\$8,526,693	\$9,384,726	\$9,512,568
Special Revenue Fund	1,252,058	1,308,346	1,287,000	527,815
Capital Projects Fund	7,133,829	5,044,248	4,100,000	1,100,000
Debt Service Fund	1,813,416	1,765,894	1,769,344	1,787,163
TOTAL	\$18,203,461	\$16,645,181	\$16,541,070	\$12,927,546

#### GENERAL FUND

The General Fund is the primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. General Fund revenues include property taxes, sales tax, utility user taxes, franchise fees, licenses and permits, current service charges, earnings on investments and other miscellaneous revenues.

The projected General Fund revenue of \$9,512,568 accounts for 73.58 percent of the 2018-2019 total of all budgets and can be allocated to any City expenditure category.

#### SPECIAL REVENUE FUND

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. The Special Revenue Fund includes Federal, State and local grant resources secured by the City to fund restricted activities. The \$527,815 in the Special Revenue Fund represents 4.08 percent of the 2018-2019 totals of all budgets.

#### CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for and reports financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude



those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments. The \$1,100,000 in the Capital Project Fund represents 8.51 percent of the 2018-2019 totals of all budgets.

#### **DEBT SERVICE FUND**

The Debt Service Fund is used to account for the accumulation of tax revenues for the payment of long-term debt. Debt Service Funds are generally used when funds are paid to satisfy debt obligations. The Debt Service Fund is projected at \$1,787,163 for 2018-2019 and reflects 13.82 percent of the total of all budgets.

#### **GENERAL FUND RESERVE**

The General Fund started the 2017-2018 Fiscal Year with \$5,127,897 in reserves as restated. That level of reserves represents 61.5% of the projected expenditures in the 2017-2018 General Fund Budget.

The 2017-2018 Budget is projected to use \$1,247,334 of the General Fund Reserve.

There will be an estimated amount of \$3,880,563 in the General Fund Reserve after the 2017-2018 Fiscal Year.

The 2018-2019 General Fund Budget requires the use of \$844,109 of the Prior Year's Revenue (Reserve) to be balanced.

The General Fund Reserve requires a 16.67 percent reserve balance of the total yearly budgeted expenditures or \$9,512,568. The projected required reserve is \$1,585,428.

#### **THE BUDGET INCLUDES:**

A merit step increase allowance based on up to a three percent increase for those eligible for the increase during the next fiscal year. Also, a two percent cost of living increase for employees who have satisfied the probationary period of employment by the beginning of the fiscal year. Notable increases in funds are as follows: \$58,100 for the position of City Auditor which includes the benefits of a full time employee; \$200,000 for identified equipment needs of the Parks and Public Works Department to include two additional four Wheel Drive trucks, two Weed Tractors, a Sign Making Machine and other equipment; increase in the funds needed for street maintenance of \$35,000; sundry indicated equipment needs of the police department totaling \$80,000.

#### **RECOMMENDATION**

The City Manager hereby submits the Fiscal Year 2018-2019 Annual Budget to the City Council for adoption subject to revisions, if any, by City Council, reflected in the meeting's minutes.

**ADRIANA RODARTE**  
CITY MANAGER



## FYE 2018 - 2019

	GENERAL FUND REVENUES	ADOPTED		REVISED		ADOPTED	PROPOSED
		BUDGET FY 2015-2016	ACTUAL FY 2015-2016	BUDGET FY 2016-2017	ACTUAL FY 2016-2017	BUDGET FY 2017-2018	BUDGET FY 2018-2019
04201	Property Taxes	4,628,366	4,774,396	5,001,407	4,799,495	5,184,128	5,473,459
04206	Delinquent Propert Taxes	150,000	163,656	150,000	330,598	150,000	150,000
04202	Sales Taxes	1,700,000	1,577,287	1,666,667	1,489,304	1,600,000	1,500,000
04203	Franchise Taxes	319,000	481,846	323,000	613,218	400,000	500,000
04404	Interest Earned	1,200	1,130	1,200	1,455	4,000	1,200
04405	Gain/Loss on Investments		46		302		200
04500	Other Planning Fees	2,500	1,835	2,500	16,035	2,000	5,000
04501	Building Permits	220,000	272,765	220,000	274,591	250,000	270,000
04502	Business Registration Permits	50,000	63,768	50,000	70,155	55,000	70,000
04503	Rezoning Fees	36,000	92,924	36,000	95,846	50,000	90,000
04504	Admin Misc-Copies		88		40	100	100
04505	Mobile Home Permits	3,000	3,235	3,000	10,468	3,000	10,000
04507	Muni Court Judgement/Fines	560,000	601,968	560,000	405,858	570,000	553,000
04511	Juvenile Case Management Fee		18,698		15,726	6,000	16,000
04604	Police Fees	4,000	7,824	4,000	7,861	5,000	7,000
04701	Rental Income	12	8,011	12	11,388	12,000	12,000
04704	Other Revenue		20,107		1,490	7,000	5,000
04711	Grant Reimbursement	24,000	726	24,000		-	
04713	Reimbursed Cost	3,000		3,000	6,613	3,000	3,000
04714	Park Fees	1,000	2,330	1,000		2,000	500
04903	Miscellaneous Income	2,000		2,000	118,244	2,000	2,000
04999	Prior Year's Revenue	300,080		478,907		1,079,498	865,984
	Total Revenues	8,004,158	8,092,640	8,526,693	8,268,686	9,384,726	9,534,443



**FYE 2018 - 2019**

	ADOPTED BUDGET FY 2015-2016	ACTUAL FY 2015-2016	ADOPTED BUDGET FY 2016-2017	ADOPTED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019
<b>DEBT SERVICE REVENUES</b>					
Property Taxes	1,813,416	1,809,720	1,765,894	1,769,344	1,787,163
Total Revenues	1,813,416	1,809,720	1,765,894	1,769,344	1,787,163



## FYE 2018 - 2019

SPECIAL REVENUES	ADOPTED		ADOPTED	ADOPTED	PROPOSED
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET
	FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019
Property Taxes-TRZ			-	70,000	230,400
Reconstuction	410,914		410,914	400,000	-
City Match	213,547	1,592	213,547	200,000	-
Court Technology					-
US Dept. - Interior Historic Pres. Fund					19,800
HOME TBRA-D	24,465		24,465	20,000	-
DEA		8,086			6,000
Local Border Security Program		38,336			54,000
Municipal Court Judgement Fines		4,458			
Municipal Court Warrants					
PEG		10,602			
Safe Routes to School	413,000		413,000	500,000	-
Safe Routes to School Match	82,600		82,600	90,000	-
Stone Garden		75,096			49,718
TCEQ - Solid Waste Grant					5,000
FTA Section 5310					84,665
FBI		4,312			7,000
Tourism/HOT Tax	8,000		8,000	-	-
Transportation Enhancement Project	92,000		92,000	-	-
Body Worn Cameras					16,232
LETPA					12,400
State Homeland Security Program					40,000
LEOSE	7,532	2,319	7,532	7,000	2,600
Other Revenue		96,250			-
Total Revenues	1,252,058	241,051	1,252,058	1,287,000	527,815





**FYE 2018 - 2019**

<b>CAPITAL PROJECTS REVENUES</b>	ADOPTED		ADOPTED	ADOPTED	PROPOSED
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET
	FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019
2001 CO'S Rio Vista Renovation	-		-	-	-
2008 CO's					
2010 CO's					
2011 CO's					
2012 CO's	-		-	-	-
2014 CO's	7,133,829	2,166,037	5,044,248	4,100,000	1,100,000
Total Revenues	7,133,829	2,166,037	5,044,248	4,100,000	1,100,000



GENERAL FUND EXPENDITURES		ADOPTED		REVISED		ADOPTED	PROPOSED	% Change
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019	
<b>DEPARTMENTS COMBINED</b>								
05101	Salaries	3,367,260	3,325,593	3,652,185	3,652,686	4,061,854	4,316,803	6%
05103	Overtime	232,120	230,935	226,353	225,284	193,400	200,750	4%
05111	FICA/Medicare Taxes	293,656	274,271	298,948	296,665	324,877	344,864	6%
05112	T.W.C. Payroll Taxes	33,414	17,930	20,738	1,842	31,189	31,756	2%
05113	Health Insurance Premiums	775,528	671,100	725,580	723,318	858,480	919,800	7%
05114	Workers Compensation Insurance	87,424	76,928	99,401	96,909	161,901	160,959	-1%
05115	Deferred Compensation Benefits	68,246	55,745	72,103	71,721	73,350	79,350	8%
05116	Life Insurance	7,088	7,595	9,994	9,471	7,052	7,672	9%
05117	Dental Insurance Expense	27,648	16,866	21,728	20,417	28,324	30,663	8%
05118	Vision Insurance Expense	6,022	4,400	5,492	4,571	6,111	6,615	8%
05119	Employee Assistance Program	4,500	4,500	4,680	4,680	5,000	5,100	2%
	Total Personnel Cost	4,902,906	4,685,863	5,137,202	5,107,564	5,751,537	6,104,332	6%
05201	Office Expense and Supplies	74,706	59,825	79,100	64,410	77,500	81,500	5%
05202	Medical Supplies	500	294	500	298	500	500	0%
05211	Postage	9,665	7,771	12,515	8,174	11,015	13,015	18%
05212	Tools and Supplies	77,464	71,336	105,848	104,111	69,300	72,300	4%
05213	Uniforms	45,392	47,893	48,800	45,652	43,500	49,500	14%
05310	Building Modifications/ADA	500	-	500	-	500	500	0%
05311	Building & Property Maintenance	100,800	69,678	58,150	51,223	68,000	70,500	4%
05312	Street Maintenance	67,100	66,432	69,000	62,791	35,000	65,000	86%
05313	Utilities	263,642	280,579	303,100	297,197	260,000	273,500	5%
05314	Telephone	100,785	112,598	134,960	127,728	88,060	111,060	26%
05317	Park Maintenance	27,900	32,774	10,000	9,237	5,000	11,000	120%
05325	Recycling Center	7,000	4,238	7,000	4,605	10,000	10,000	0%
05411	Legal Fees	307,400	204,554	266,700	254,161	308,200	246,000	-20%
05510	Property Insurance	30,778	29,752	33,649	32,248	27,166	29,366	8%
05511	Advertising/Drug Testing	33,820	30,531	55,800	38,800	58,300	58,800	1%
05512	Audit Fees	36,000	32,000	33,950	33,358	45,000	45,000	0%
05513	Central Appraisal Fees	65,000	85,466	98,000	97,549	83,000	84,000	1%
05514	Conferences	-	2,429	-	(3)	-	-	0%
05515	County Elections	23,000	9,718	57,000	39,757	23,000	-	-100%
05516	Dues/Subscriptions	21,443	17,484	36,126	26,914	33,200	35,050	6%
05517	Bank Charges	22,100	27,445	24,200	24,162	22,000	23,500	7%
05518	Liability Insurance	102,187	122,803	85,413	82,211	63,518	73,770	16%
05520	Service Contracts	511,524	459,636	348,620	317,534	522,300	489,300	-6%
05521	Support Activities	84,874	92,188	81,854	64,357	17,300	19,300	12%
05522	Tax Collector Fees	13,300	10,514	8,000	6,601	11,000	12,500	14%
05523	Equipment Rental/Lease	21,460	14,523	32,848	24,181	36,500	48,500	33%
05525	Health Contract	484,279	391,025	674,539	671,954	600,000	600,000	0%
05526	Human Resources	-	-	3,400	2,800	2,000	4,000	100%
05527	Seminars/Training/Workshops	28,607	16,481	33,190	22,793	59,350	62,050	5%
05532	Miscellaneous Expense	-	333	14	14	-	-	0%
05533	Travel/Mileage/Per Diem	-	-	1,000	875	500	-	-100%
05538	Late Charge	350	286	400	376	500	550	10%
05546	Marketing Exp	1,000	-	-	-	5,000	5,000	0%
05547	Fees & Penalties	1,250	1,250	800	723	-	-	0%
05548	Events	-	-	10,200	8,512	74,000	74,000	0%
05610	Office Furniture	4,000	1,833	500	-	2,500	2,500	0%
05611	Radio Communications and Maintenance	3,500	3,267	4,000	3,723	5,000	5,000	0%
05612	Vehicle Repair & Maintenance	39,006	35,117	56,780	51,943	55,300	75,300	36%
05613	Equipment Repair & Maintenance	42,756	40,426	50,595	44,274	49,000	62,200	27%
05614	Vehicle Fuel	83,080	86,179	93,600	89,393	116,000	106,000	-9%
05711	Travel/Mileage/Per Diem	48,989	37,203	51,218	47,267	70,800	80,100	13%
05810	Property and Equipment	165,595	165,587	144,121	130,983	633,600	397,950	-37%
05900	Emergency Aid and Assistance	1,000	-	16,840	16,782	10,000	12,000	20%
06440	Grant Expense	19,800	-	5,780	2,788	30,780	20,000	-35%
08000	Settlements	129,700	86,192	-	202	-	-	0%
	Total Operational Cost	3,101,252	2,757,640	3,138,610	2,912,659	3,633,189	3,430,111	-6%
	Total Expenses	8,004,158	7,443,503	8,275,812	8,020,222	9,384,726	9,534,443	2%



## CITY MANAGER ANNUAL OPERATING BUDGET

### Department Description and Activities:

The City Manager is the chief executive and administrative officer of the City and is responsible to the City Council for the proper administration of the affairs of the City. As such, he is responsible for the appointment and discipline of City employees, the direction and supervision of the various City departments, the preparation of the annual operating and capital improvements budgets, keeping the Council advised of City operations, enforcing City ordinances and carrying out such other duties as the Council may desire.

Executive Assistant , provide administrative support functions and tasks to Administration including the offices of the City Manager, City Clerk and the Human Resources Director.

The Receptionist responds to public contact with citizens by providing the appropriate information and/or directing them to the proper department. This position involves a high level of visibility, as it is the public's initial contact, both via the phone and in person, with the City. Work also involves the performance of clerical support functions to administrative staff on a daily basis.

### Personnel Summary

Position	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018-2019
City Manager	1	1	1
City Auditor	0	0	1
Executive Assistant	1	1	1
Administration Receptionist	1	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>3</b>	<b>3</b>	<b>4</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>





FYE 2018 - 2019

CITY MANAGER		ADOPTED		REVISED		ADOPTED	PROPOSED
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries	183,498	197,268	184,773	183,807	184,954	231,487
05103	Overtime	800	1,069	843	867	1,200	1,200
05111	FICA/Medicare Taxes	16,251	15,283	14,297	14,128	14,241	17,801
05112	T.W.C. Payroll Taxes	851	684	851	59	851	1,135
05113	Health Insurance Premiums	28,980	25,042	25,500	25,256	26,280	35,040
05114	Workers Compensation Insurance	758	285	758	340	933	1,108
05115	Deferred Compensation Benefits	6,000	4,471	6,000	5,973	6,000	7,000
05116	Life Insurance	295	310	345	344	295	540
05117	Dental Insurance Expense	584	473	764	762	584	1,171
05118	Vision Insurance Expense	126	149	166	165	126	252
	Total Personnel Cost	238,143	245,034	234,297	231,700	235,463	296,734
05201	Office Expense and Supplies	10,000	10,218	12,000	7,579	8,000	9,000
05211	Postage	2,805	1,652	2,805	1,507	2,805	2,805
05212	Tools and Supplies		34	48	47		
05310	Building Modifications/ADA	500		500		500	500
05311	Building & Property Maintenance	4,500	5,779	4,500	3,696	4,500	5,500
05313	Utilities		5,201	2,500	2,476	2,500	2,500
05314	Telephone		19,399	35,000	29,967	10,000	15,000
05411	Legal Fees	100,000	52,561	100,000	99,695	100,000	70,000
05510	Property Insurance		1,077	951	948	800	800
05511	Advertising/Drug Testing		221				
05516	Dues/Subscriptions	8,000	8,205	10,700	10,696	8,000	9,000
05517	Bank Charges	-	-	-	-	-	-
05518	Liability Insurance		2,007	493	492	400	400
05520	Service Contracts		77,404	32,800	16,101	50,000	150,000
05521	Support Activities	2,600	5,109	4,330	4,321	3,000	3,000
05522	Tax Collector Fees	-		-		-	-
05523	Equipment Rental/Lease	6,000	1,675	3,000	3,136	6,000	13,000
05525	Health Contract	-		-		-	-
05527	Seminars/Training/Workshops	5,000	1,894	3,000	2,139	5,000	5,000
05532	Miscellaneous Expense		333				
05546	Marketing Exp	5,000		-		5,000	5,000
05547	Fees & Penalties	-		-		-	-
05613	Equipment Repair & Maintenance	2,000	730	1,000	191	2,000	2,000
05711	Travel/Mileage/Per Diem	10,000	7,626	14,614	14,398	10,000	12,000
05810	Property and Equipment	125,000	128,262	1,000	695	15,000	10,000
05900	Emergency Aid and Assistance	5,000	-	3,340	3,340	5,000	7,000
05911	Contingency	-	-	-		-	-
08000	Settlements	-	-	-		-	-
	Total Operational Cost	286,405	329,387	232,581	201,424	238,505	322,505
	Total Expenses	524,548	574,421	466,878	433,124	473,968	619,239





**CITY OF SOCORRO**

City Manager

FY 10/01/18-09/30/19

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA	
Rodarte, Adriana	CM	City Manager	119,995	58.00	9,180	284	8,760	292	63	243	649	139,465	n/a	
Vacant	CM	City Auditor	44,980	21.63	3,441	284	8,760	292	63	175	175	58,170	n/a	
Rodríguez, Adriana	Admin	Executive Assistant	39,998	19.70	3,060	284	8,760	295	63	-	175	52,635	800	
Olague, Norma	Admin	Receptionist	25,210	12.12	1,929	284	8,760	292	63	122	109	36,768	504	
<b>TOTALS</b>			<b>230,183</b>	<b>111</b>	<b>17,609</b>	<b>1,135</b>	<b>35,040</b>	<b>1,171</b>	<b>252</b>	<b>540</b>	<b>1,108</b>	<b>287,038</b>	<b>1,304</b>	
												<b>ADD:</b>	0.0765	
												<b>OT</b>	1,200	<b>100</b>
												<b>FICA-OT</b>	92	
												<b>Deferred Compensation</b>	<u>7,000</u>	
												<b>Total</b>	<u><u>295,330</u></u>	<b>296,734</b>



**INFORMATION TECHNOLOGY  
ANNUAL OPERATING  
BUDGET**

The Department of Information Technology Services is dedicated to provide innovation and technology implementation management support services to all City Departments so they can transform the service experience for our community.

Position	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018-2019
IT COORDINATOR	1	1	1
TOTAL FULL TIME EMPLOYEES	1	1	1
TOTAL PART TIME EMPLOYEES	0	0	0



**FYE 2018 - 2019**

<b>INFORMATION TECHNOLOGY</b>		ADOPTED		REVISED		ADOPTED	PROPOSED
		BUDGET FY 2015-2016	ACTUAL FY 2015-2016	BUDGET FY 2016-2017	ACTUAL FY 2016-2017	BUDGET FY 2017-2018	BUDGET FY 2018-2019
05101	Salaries			51,203	52,078	52,000	51,979
05103	Overtime			-		-	-
05111	FICA/Medicare Taxes			3,925	3,984	3,978	3,976
05112	T.W.C. Payroll Taxes			284	21	284	284
05113	Health Insurance Premiums			8,260	8,186	8,760	8,760
05114	Workers Compensation Insurance			139	-	145	145
05115	Deferred Compensation Benefits			2,100	2,017	2,550	1,500
05116	Life Insurance			142	124	87	87
05117	Dental Insurance Expense			292	204	292	292
05118	Vision Insurance Expense			63	50	63	63
	<b>Total Personnel Cost</b>			<b>66,408</b>	<b>66,664</b>	<b>68,159</b>	<b>67,086</b>
05201	Office Expense and Supplies			3,500	3,336	3,000	3,500
05212	Tools and Supplies			200	125	2,000	2,000
05213	Uniforms			400	254	1,000	1,000
05311	Building and Property Maintenance			2,200	2,200		
05313	Utilities						
05314	Telephone						
05411	Legal Fees			1,300	1,279		
05516	Dues/Subscriptions			-			
05520	Service Contracts			60,500	56,092	40,000	67,000
05523	Equipment Rental/Lease			-			
05527	Seminars/Training/Workshops			-		5,000	5,000
05532	Miscellaneous Expense						
05533	Travel/Mileage/Per Diem			-		-	-
05546	Marketing Exp			-			
05610	Office Furniture			-			
05613	Equipment Repair & Maintenance			1,645	1,389	3,000	4,200
05711	Travel/Mileage/Per Diem			2,740	2,737	2,500	2,500
05810	Property and Equipment			-			
	<b>Total Operational Cost</b>			<b>72,485</b>	<b>67,411</b>	<b>56,500</b>	<b>85,200</b>
	<b>Total Expenses</b>			<b>138,893</b>	<b>134,075</b>	<b>124,659</b>	<b>152,286</b>







## PARKS PUBLIC WORKS ANNUAL OPERATING

### Department Description and

The Parks Public Works division is responsible for maintenance of parks, roadways, street lights, vehicles, and streetscapes through planned and regular investment in the City's infrastructure. Building Maintenance consist entirely of repairs, maintenance.

### Personnel Summary

Position	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018-2019
Parks Public Works Director	1	1	1
Parks Public Works Supervisor	1	1	1
Administrative Assistant	0	1	1
Equipment Operators	4	4	4
Laborers	13	16	16
Recycle Technician	1	1	1
Fleet Mechanic	1	1	1
Custodian	2	2	2
Maintenance Technician	2	2	2
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>25</b>	<b>29</b>	<b>29</b>
Part Time Laborers	4	3	3
<b>TOTAL PART TIME EMPLOYEES</b>	<b>4</b>	<b>3</b>	<b>3</b>



FYE 2018 - 2019

PARKS & PUBLIC WORKS		ADOPTED		REVISED		ADOPTED	PROPOSED
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries	505,003	466,502	715,617	716,442	879,315	919,399
05103	Overtime	17,000	29,295	25,700	25,418	23,000	25,000
05111	FICA/Medicare Taxes	41,035	38,057	57,146	56,752	69,027	72,247
05112	T.W.C. Payroll Taxes	4,820	3,249	5,522	511	8,791	8,792
05113	Health Insurance Premiums	164,220	126,277	186,500	186,210	245,280	236,520
05114	Workers Compensation Insurance	52,654	31,870	50,698	49,830	88,300	86,900
05115	Deferred Compensation Benefits	8,867	14,398	16,600	16,585	16,000	16,000
05116	Life Insurance	1,013	1,181	1,910	1,854	1,571	1,536
05117	Dental Insurance Expense	4,964	3,412	5,300	5,287	8,176	7,884
05118	Vision Insurance Expense	1,071	887	1,275	1,231	1,764	1,701
	Total Personnel Cost	800,646	715,128	1,066,268	1,060,121	1,341,224	1,375,978
05201	Office Expense and Supplies	4,800	5,967	8,150	8,118	7,800	8,000
05212	Tools and Supplies	13,500	17,400	48,000	46,478	20,000	23,000
05213	Uniforms	9,500	9,712	16,500	16,296	15,000	22,000
05311	Building & Property Maintenance	6,500	19,198	20,500	20,089	18,000	24,500
05312	Street Maintenance	30,000	66,432	69,000	62,791	35,000	65,000
05313	Utilities	215,600	233,596	259,600	258,873	220,000	230,000
05314	Telephone	5,000	11,476	13,300	12,453	8,500	10,500
05317	Park Maintenance	-	-	10,000	9,237	5,000	11,000
05325	Recycling Center	7,000	4,238	7,000	4,605	10,000	10,000
05411	Legal Fees	20,000	21,451	14,400	11,542	25,000	32,000
05510	Property Insurance	10,354	11,096	14,608	14,608	12,000	12,000
05512	Audit Fees	-	-	200	-	-	-
05516	Dues/Subscriptions	500	586	575	338	600	600
05518	Liability Insurance	7,460	12,265	19,460	19,452	8,200	16,000
05520	Service Contracts	15,000	56,325	38,000	37,873	117,000	70,000
05521	Support Activities	-	256	-	-	-	-
05523	Equipment Rental/Lease	1,700	-	5,450	4,795	4,000	9,000
05527	Seminars/Training/Workshops	2,500	3,441	6,400	4,890	9,000	12,000
05532	Miscellaneous Expense	-	-	14	14	-	-
05547	Fees & Penalties	-	1,250	-	-	-	-
05610	Office Furniture	500	221	500	-	500	500
05611	Radio Communications and Maintenance	3,500	3,267	4,000	3,723	4,000	4,000
05612	Vehicle Repair & Maintenance	13,200	15,006	12,880	10,032	20,000	20,000
05613	Equipment Repair & Maintenance	16,500	29,830	36,800	35,321	30,000	42,000
05614	Vehicle Fuel	46,000	39,115	34,000	29,819	55,000	45,000
05711	Travel/Mileage/Per Diem	2,500	1,043	-	-	3,500	3,500
05810	Property and Equipment	-	1,919	6,500	5,838	330,000	215,000
05900	Emergency Aid and Assistance	4,500	-	13,500	13,442	5,000	5,000
07100	Street Improvements	-	-	-	-	-	-
	Total Operational Cost	436,114	565,090	659,337	630,627	963,100	890,600
	Total Expenses	1,236,760	1,280,218	1,725,605	1,690,748	2,304,324	2,266,578





CITY OF SOCORRO

Parks & Public Works

FY 10/01/18-09/30/19

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Vacant	PPW	Parks Public Works Director	60,320	29.00	4,614	284	8,760	292	63	96	4,400	78,829	n/a
Vacant	PPW	Parks Public Works Supervisor	41,080	19.75	3,143	284	8,760	292	63	141	4,400	58,162	n/a
Alvarez, Alejandro	PPW	Equipment Operator	32,760	15.75	2,506	284	8,760	292	63	61	3,500	48,226	655
Hermosillo, Enrique	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	61	3,500	40,949	520
Dominguez, Julio	PPW	Equipment Operator	32,760	15.75	2,506	284	8,760	292	63	61	3,500	48,226	655
Martinez Mario	PPW	Equipment Operator	32,760	15.75	2,506	284	8,760	292	63	61	3,500	48,226	n/a
Perez, Jesus	PPW	Recycle Technician	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	520
Del Villar, Juan	PPW	Fleet Mechanic	35,880	17.25	2,745	284	8,760	292	63	65	3,700	51,788	718
Vacant	PPW	Shop Technician	27,040	13.00	2,069	284	8,760	292	63	65	3,000	41,572	n/a
Natale, Lilly	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	520
Marquez, Ramon	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	520
Garcia, Juan	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	520
Gomez, Rosalio	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	520
Rodarte, Hector	PPW	Equipment Operator	32,760	15.75	2,506	284	8,760	292	63	61	3,500	48,226	n/a
Alvarado, Brian	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	n/a
Vacant	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	n/a
Martinez, Rommel	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	520
Montelongo, Santiago	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	520
Soto, Rogelio	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	520
Apodaca, Roland	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	n/a
Gonzalez, Leopoldo	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	n/a
Pot Hole Worker	PPW	Laborer		0.00	-	-	-	-	-	-	-	-	n/a
Pot Hole Worker	PPW	Laborer		0.00	-	-	-	-	-	-	-	-	n/a
Erica L. Rivera	PPW	Assistant	15,080	10.00	1,154	-	-	-	-	-	700	16,934	302
Lopez, Eduardo	PPW	Laborer	26,000	12.50	1,989	-	-	-	-	-	-	27,989	n/a
Zamora, Isaac	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	n/a
Ortiz, Joseph A.	PPW	Laborer	26,000	12.50	1,989	284	8,760	292	63	48	2,800	40,236	520
Munoz, Jose L.	PPW	PT Laborer	15,210	9.75	1,164	284					700	17,357	304
Reveles Jr., Jimmy	PPW	Laborer	26,000	12.50	1,989	284					700	28,973	520
Porras, Ray I.	PPW	PT Laborer	15,210	9.75	1,164	284					700	17,358	n/a
Terrazas, Sergio	PPW	PT Laborer	15,210	9.75	1,164	284					700	17,358	n/a
Mapula, Armando	PPW	Maintenace Technician	31,720	15.25	2,427	284	8,760	292	63	48	2,800	46,393	634
Ortiz, Antonio	PPW	Maintenace Technician	31,720	15.25	2,427	284	8,760	292	63	48	2,800	46,393	634
Provencio, Graciela	PPW	Custodian	23,920	11.50	1,830	284	8,760	292	63	48	2,800	37,996	478
Gutierrez De Guajardo, M	PPW	Custodian	23,400	11.25	1,790	284	8,760	292	63	48	2,800	37,437	468
		<b>TOTALS</b>	<b>908,830</b>	<b>447</b>	<b>69,525</b>	<b>8,792</b>	<b>236,520</b>	<b>7,884</b>	<b>1,701</b>	<b>1,536</b>	<b>86,900</b>	<b>1,321,688</b>	<b>10,569</b>

<b>ADD:</b>		<b>0,0765</b>
<b>OT</b>	25,000	<b>809</b>
<b>FICA-OT</b>	1,913	
<b>Deferred Compensation</b>	16,000	
<b>Total</b>	<b>1,364,600</b>	<b>1,375,978</b>



## POLICE DEPARTMENT ANNUAL OPERATING BUDGET

### Department Description

The mission of the Police Department is to deter and detect criminal activity, apprehend criminal suspects and provide for the protection of life and property in the City of Socorro. The primary functions of the Police Department are patrol, criminal investigation, traffic control, community relations, and public safety dispatching.

### Personnel Summary

Position	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018-2019
Police Chief	1	1	1
Lieutenant	1	1	1
Sergeant	3	3	3
Investigator	2	3	3
Police Officers	23	22	22
Bailiff/Warrant Coordinator	1	1	1
Communications Dispatch Supervisor	1	1	1
Communication Dispatchers	9	9	9
Administrative Assistant	1	1	1
Records Clerk	1	1	1
Clerk	1	0	0
Property Evidence Officer	1	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>45</b>	<b>44</b>	<b>44</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>





FYE 2018 - 2019

POLICE		ADOPTED		REVISED		REVISED		PROPOSED	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET		
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019		
05101	Salaries	1,899,893	1,617,816	1,807,927	1,808,626	1,972,880	2,044,141		
05103	Overtime	140,000	149,539	170,500	169,897	145,000	150,000		
05105	Settlement-Salary Exp	-		-					
05111	FICA/Medicare Taxes	166,387	136,375	151,682	151,357	162,018	167,852		
05112	T.W.C. Payroll Taxes	12,474	7,215	8,474	681	12,474	12,474		
05113	Health Insurance Premiums	369,600	297,094	331,000	330,691	385,440	385,440		
05114	Workers Compensation Insurance	63,395	33,518	43,395	42,688	67,525	67,525		
05115	Deferred Compensation Benefits	24,392	16,811	25,142	25,236	26,000	26,000		
05116	Life Insurance	3,505	4,258	5,005	4,941	3,495	3,495		
05117	Dental Insurance Expense	12,848	7,135	9,848	9,317	12,848	12,848		
05118	Vision Insurance Expense	2,772	1,882	2,772	2,087	2,772	2,772		
	Total Personnel Cost	2,695,266	2,271,643	2,555,745	2,545,522	2,790,452	2,872,547		
05201	Office Expense and Supplies	15,000	14,073	15,000	12,035	15,000	15,000		
05202	Medical Supplies	500	294	500	298	500	500		
05211	Postage	1,000	1,169	1,000	122	1,000	1,000		
05212	Tools and Supplies	49,000	44,087	56,000	56,608	45,000	45,000		
05213	Uniforms	21,000	26,460	26,000	24,298	22,000	22,000		
05310	Building Modifications/ADA	-		-	-	-	-		
05311	Building & Property Maintenance	7,000	29,519	12,050	11,371	12,000	12,000		
05313	Utilities	22,000	29,235	30,500	30,374	22,000	30,000		
05314	Telephone	20,000	29,205	34,150	34,144	20,000	36,000		
05411	Legal Fees	20,000	13,109	10,000	4,535	20,000	25,000		
05510	Property Insurance	5,010	7,936	8,640	8,640	5,300	6,900		
05514	Conferences		2,388		(3)				
05516	Dues/Subscriptions	2,000	2,050	2,311	2,311	2,000	2,000		
05518	Liability Insurance	37,100	94,629	49,276	45,380	39,000	41,000		
05520	Service Contracts	20,000	17,710	24,000	23,123	20,000	22,000		
05521	Support Activities	2,000	2,425	2,700	2,555	2,000	2,500		
05523	Equipment Rental/Lease	6,732	4,475	6,748	4,291	7,000	7,000		
05527	Seminars/Training/Workshops	8,000	4,044	8,000	7,108	8,000	10,000		
05610	Office Furniture					-	-		
05611	Radio Communications and Maintenance	-		-		1,000	1,000		
05612	Vehicle Repair & Maintenance	15,000	15,707	40,400	39,743	30,000	50,000		
05613	Equipment Repair & Maintenance	5,000	3,736	5,600	4,199	6,000	6,000		
05614	Vehicle Fuel	52,000	36,391	52,800	54,924	52,000	52,000		
05711	Travel/Mileage/Per Diem	19,000	10,519	10,000	10,198	20,000	20,000		
05810	Property and Equipment	6,000	20,827	66,477	64,400	166,000	100,000		
08000	Settlements	-	82,762	-	202				
	Total Operational Cost	333,342	492,750	462,152	440,854	515,800	506,900		
	Total Expenses	3,028,608	2,764,393	3,017,897	2,986,376	3,306,252	3,379,447		





CITY OF SOCORRO

Police

FY 10/01/18-09/30/19

Employees	YRS	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Vacant	0	Police Chief	90,002	43.27	6,885	284	8,760	292	63	96	3,500	109,881	n/a
Vacant	0	Lieutenant	76,960	37.00	5,887	284	8,760	292	63	96	3,000	95,342	n/a
Munoz, Jasiel	0	Sergeant	66,560	32.00	5,092	284	8,760	292	63	96	3,600	84,746	1,331.20
Custic, Linda	2	Sergeant	66,560	32.00	5,092	284	8,760	292	63	96	2,800	83,946	1,331.20
Rey, Christopher	7	Lieutenant	76,960	37.00	5,887	284	8,760	292	63	96	2,800	95,142	1,539.20
Esparza, Javier	14	Bailiff/Warrant Coordinator	59,488	28.60	4,551	284	8,760	292	63	96	2,300	75,833	1,189.76
Carmona, Alejandro	0	Police Officer	42,848	20.60	3,278	284	8,760	292	63	85	2,000	57,609	n/a
Vacant	0	Police Officer	44,928	21.60	3,437	284	8,760	292	63	85	2,000	59,848	n/a
Cystal Cobb	2	Police Officer	42,848	20.60	3,278	284	8,760	292	63	81	1,900	57,505	n/a
Vacant	0	Police Officer	42,848	20.60	3,278	284	8,760	292	63	81	1,900	57,505	n/a
Mckinney, Joshua	2	Police Officer	44,720	21.50	3,421	284	8,760	292	63	81	1,900	59,521	894.40
Triste, Mark A.	2	Police Officer	44,720	21.50	3,421	284	8,760	292	63	81	1,900	59,521	894.40
Wagner, Hershell	2	Police Officer	44,720	21.50	3,421	284	8,760	292	63	81	1,900	59,521	894.40
David De Santiago	0	Police Officer	42,848	20.60	3,278	284	8,760	292	63	81	1,900	57,505	856.96
Aguilar, Rudy A.	1	Police Officer	42,848	20.60	3,278	284	8,760	292	63	81	1,900	57,505	856.96
Benavidez, Mario	3	Police Officer	44,720	21.50	3,421	284	8,760	292	63	81	1,900	59,521	894.40
Gonzalez, Cesar	9	Police Officer	53,560	25.75	4,097	284	8,760	292	63	96	2,200	69,352	1,071.20
Keene, Elena	9	Police Officer	65,520	31.50	5,012	284	8,760	292	63	96	2,200	82,227	1,310.40
Anchondo, Samuel	2	Police Officer	43,680	21.00	3,342	284	8,760	292	63	81	1,700	58,201	873.60
Deusterman, Nathan	0	Police Officer	42,848	20.60	3,278	284	8,760	292	63	81	1,700	57,305	856.96
Dominguez, Jimmy	0	Police Officer	42,848	20.60	3,278	284	8,760	292	63	96	2,100	57,720	856.96
Rojo, Miguel	0	Police Officer	42,848	20.60	3,278	284	8,760	292	63	96	2,100	57,720	856.96
Rodriguez, Israel	7	Police Officer / Investigator	48,880	23.50	3,739	284	8,760	292	63	88	2,000	64,106	977.60
Hernandez Eduardo	0	Police Officer	42,848	20.60	3,278	284	8,760	292	63	81	1,750	57,355	n/a
Sierra, Robert	0	Police Officer	42,848	20.60	3,278	284	8,760	292	63	81	1,750	57,355	856.96
Vacant	0	Police Officer	44,928	21.60	3,437	284	8,760	292	63	85	1,800	59,648	n/a
Rosario, Li	6	Sergeant	65,520	31.50	5,012	284	8,760	292	63	85	1,800	81,816	1,310.40
Fraire, Jose	3	Police Officer	43,264	20.80	3,310	284	8,760	292	63	85	1,800	57,857	865.28
Marin, Rene	0	Police Officer	44,720	21.50	3,421	284	8,760	292	63	85	1,800	59,425	n/a
Valera, Elias	6	Police Officer	46,800	22.50	3,580	284	8,760	292	63	85	1,800	61,664	936.00
Verdier, Karina	7	Police Officer	46,800	22.50	3,580	284	8,760	292	63	96	1,800	61,675	936.00
Cardoza, Amelia	3	Property & Evidence Custodian	36,608	17.60	2,801	284	8,760	292	63	65	175	49,047	732.16
Hernandez, Rosa	9	Administrative Assistant	40,768	19.60	3,119	284	8,760	292	63	58	150	53,493	815.36
Robles, Ana	11	Records Clerk	32,032	15.40	2,450	284	8,760	292	63	58	150	44,089	640.64
Vacant	0	Communications Dispatcher	30,160	14.50	2,307	284	8,760	292	63	81	200	42,147	603.20
Bianca Bustamante	1	Communications Dispatcher	30,160	14.50	2,307	284	8,760	292	63	58	150	42,074	n/a
Perez, Norma	6	Communications Dispatcher	30,472	14.65	2,331	284	8,760	292	63	58	150	42,410	609.44
Jara, Trinity	3	Communications Dispatcher Super	40,560	19.50	3,103	284	8,760	292	63	58	150	53,269	811.20
Talavera, Martha	0	Communications Dispatcher	30,160	14.50	2,307	284	8,760	292	63	58	150	42,074	n/a
Rodriguez, Andrea	0	Communications Dispatcher	30,160	14.50	2,307	284	8,760	292	63	58	150	42,074	n/a
Aguirre, Linda	0	Communications Dispatcher	30,160	14.50	2,307	284	8,760	292	63	58	150	42,074	n/a
Soto, Ruth	6	Communications Dispatcher	31,200	15.00	2,387	284	8,760	292	63	58	150	43,193	624.00
Chavez, Laura Anne	0	Communications Dispatcher	30,160	14.50	2,307	284	8,760	292	63	58	150	42,074	n/a
Miranda, Juan H.	6	Communications Dispatcher	31,200	15.00	2,387	284	8,760	292	63	58	150	43,193	624.00
		<b>TOTALS</b>	<b>2,016,290</b>	<b>969.37</b>	<b>154,246</b>	<b>12,474</b>	<b>385,440</b>	<b>12,848</b>	<b>2,772</b>	<b>3,495</b>	<b>67,525</b>	<b>2,655,090</b>	<b>27,851</b>
													<b>0.0765</b>
													<b>150,000</b>
													<b>2,131</b>
													<b>11,475</b>
													<b>26,000</b>
													<b>2,842,565</b>
													<b>2,872,547</b>

ADD:  
 OT 150,000  
 FICA-OT 11,475  
 Deferred Compensation 26,000  
**2,842,565**      **2,872,547**



## MUNICIPAL COURT ANNUAL OPERATING

### Department Description and Activities:

The Municipal Court has jurisdiction over all cases involving violations of the provisions of the Socorro Charter, Code and other ordinances of the City. The Municipal Court is presided over by the Municipal Judge who is appointed by the City Council on the nomination of the City Manager, for a term of two

### Personnel Summary

Position	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018- 2019
Municipal Judge	1	1	1
Municipal Court Clerk	0	0	0
Court Coordinator	1	1	1
Juvenile Case Manager	1	1	1
Court Clerk	1	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>1</b>	<b>1</b>	<b>1</b>





## FYE 2018 - 2019

MUNICIPAL COURT		ADOPTED		REVISED		REVISED	PROPOSED
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries	122,595	105,646	123,735	123,849	120,432	123,583
05103	Overtime	3,550	11,182	3,050	2,503	3,700	3,800
05111	FICA/Medicare Taxes	10,088	9,010	10,015	9,666	9,496	9,745
05112	T.W.C. Payroll Taxes	1,134	686	1,134	73	1,134	1,134
05113	Health Insurance Premiums	25,200	21,979	25,480	25,296	26,280	26,280
05114	Workers Compensation Insurance	543	489	683	682	585	585
05115	Deferred Compensation Benefits	1,806	-	-	-	2,000	1,000
05116	Life Insurance	207	138	277	242	207	207
05117	Dental Insurance Expense	876	503	876	708	876	876
05118	Vision Insurance Expense	189	137	189	160	189	189
	Total Personnel Cost	166,189	149,770	165,439	163,179	164,899	167,399
05201	Office Expense and Supplies	6,500	4,322	9,500	8,792	10,000	10,000
05211	Postage	1,250	1,305	1,500	1,005	1,500	2,000
05212	Tools and Supplies		9				
05213	Uniforms	750	745	1,500	1,493	1,500	1,500
05311	Building & Property Maintenance	3,000	2,700	1,900	1,399	3,500	3,500
05313	Utilities		47				
05314	Telephone	11,450	15,474	8,450	7,759	11,450	11,450
05411	Legal Fees	15,000	8,812	14,000	13,758	15,000	15,000
05510	Property Insurance	3,940	2,633	3,940	2,748	4,100	4,100
05511	Advertising/Drug Testing		720	1,800	1,180	1,500	1,500
05514	Conferences		38		-		
05516	Dues/Subscriptions	100	364	760	691	1,000	1,500
05518	Liability Insurance	252	370	480	480	300	500
05520	Service Contracts	51,300	50,722	48,000	51,853	60,000	60,000
05521	Support Activities	500	498	1,100	1,050	1,500	2,000
05523	Equipment Rental/Lease	3,528	2,055	2,000	2,094	3,000	3,000
05527	Seminars/Training/Workshops	1,650	750	1,100	-	5,600	2,300
05533	Travel/Mileage/Per Diem			1,000	875	500	-
05610	Office Furniture	3,500	1,612	-		500	500
05613	Equipment Repair & Maintenance	500	1,013	-		800	800
05711	Travel/Mileage/Per Diem	6,000	4,356	-		2,300	5,600
05810	Property and Equipment		1,661			1,600	500
	Total Operational Cost	109,220	100,206	97,030	95,178	125,650	125,750
	Total Expenses	275,409	249,976	262,469	258,357	290,549	293,149





## PLANNING & ZONING ANNUAL OPERATING BUDGET

### Department Description and Activities:

The Planning and Zoning Department administers the City's land use and development function. By coordinating the City's land development related activities the Planning and Development Department helps to achieve the City's physical, economic and quality goals.

The Planning and Zoning Department administers the City's land development regulations, zoning ordinance community development activities and programs such as housing improvement loans, equity assurance and other programs that address neighborhood and housing quality. The Department promotes economic development, livability and an enhanced quality of life, and promotes the City to attract new business and residents. It provides staff support to the Plan Commission and other groups and citizen committees as required.

### Personnel Summary

Position	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018-2019
Planning & Zoning Director	1	1	1
Building Official	0	1	1
Administrative Assistant	1	0	0
Building Inspectors	3	3	3
Planning Technician	1	1	1
Planning Clerks	2	2	2
Code Enforcers	2	2	2
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>10</b>	<b>10</b>	<b>10</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>





## FYE 2018 - 2019

PLANNING & ZONING		ADOPTED	ADOPTED	REVISED		ADOPTED	PROPOSED	
		BUDGET	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2014-2015	FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries	352,470	345,488	337,927	310,758	309,756	366,142	394,868
05103	Overtime	6,560	6,560	9,537	12,160	12,139	7,000	7,000
05111	FICA/Medicare Taxes	27,466	27,917	26,783	25,617	24,625	29,718	31,884
05112	T.W.C. Payroll Taxes	2,700	2,835	1,758	1,835	203	2,835	2,835
05113	Health Insurance Premiums	77,020	84,000	86,741	75,000	74,078	87,600	87,600
05114	Workers Compensation Insurance	2,603	2,152	2,201	2,183	2,183	2,305	2,305
05115	Deferred Compensation Benefits	8,920	9,366	9,966	7,366	7,183	9,500	6,000
05116	Life Insurance	667	595	846	945	907	595	595
05117	Dental Insurance Expense	2,600	2,920	2,292	2,020	2,017	2,920	2,920
05118	Vision Insurance Expense	600	630	535	460	459	630	630
	Total Personnel Cost	481,606	482,463	478,586	438,344	433,551	509,245	536,636
05201	Office Expense and Supplies	11,360	12,500	7,821	9,500	7,459	12,500	12,500
05211	Postage	1,000	1,000	3,613	6,500	5,389	5,000	6,500
05212	Tools and Supplies	700	700	562	1,600	853	2,300	2,300
05213	Uniforms	1,500	2,500	2,500	3,100	2,465	2,700	2,700
05311	Building & Property Maintenance	5,000	25,000	1,726	7,000	4,738	20,000	15,000
05313	Utilities	3,000	5,500	2,209	2,500	436	5,500	4,000
05314	Telephone	5,000	7,500	13,545	13,750	13,552	7,500	7,500
05411	Legal Fees	55,530	60,000	42,906	73,000	72,805	45,000	45,000
05510	Property Insurance	610	610	1,181	1,272	1,272	700	1,300
05511	Advertising/Drug Testing	3,000	4,000	2,293	6,500	2,398	8,000	6,000
05514	Conferences	-	-	121	-	-	-	-
05516	Dues/Subscriptions	2,000	2,000	658	2,000	599	2,200	2,200
05518	Liability Insurance	2,040	4,500	3,635	4,500	4,878	4,800	4,800
05520	Service Contracts	13,550	34,000	12,242	17,500	14,074	64,000	64,000
05521	Support Activities	3,100	3,100	373	-	-	1,000	1,000
05523	Equipment Rental/Lease	3,200	4,000	6,040	8,500	6,246	10,500	10,500
05527	Seminars/Training/Workshops	4,000	4,000	1,479	3,000	1,889	4,250	4,250
05610	Office Furniture	650	1,000	-	-	-	1,000	1,000
05612	Vehicle Repair & Maintenance	2,000	2,000	759	1,500	742	3,300	3,300
05613	Equipment Repair & Maintenance	1,700	1,700	1,205	3,700	2,700	5,000	5,000
05614	Vehicle Fuel	5,300	5,300	3,195	4,300	2,708	6,000	6,000
05711	Travel/Mileage/Per Diem	2,500	5,000	826	50	27	5,000	5,000
05810	Property and Equipment	-	-	1,199	54,000	53,926	66,500	50,000
08000	Settlements	-	-	3,410	-	-	-	-
	Total Operational Cost	126,740	185,910	113,498	223,772	199,156	282,750	259,850
	Total Expenses	608,346	668,373	592,084	662,116	632,707	791,995	796,486



CITY OF SOCORRO

Planning & Zoning

FY 10/01/18-09/30/19

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Vacant	PZ	City Planner	90,000	33.50	6,885	284	8,760	292	63	96	325	106,705	n/a
Terrazas, Job	PZ	Building Official	40,560	19.50	3,103	284	8,760	292	63	50	130	53,241	811
Vacant	PZ	Building Inspector	37,440	18.00	2,864	284	8,760	292	63	69	400	50,172	n/a
Serafin, Rudy	PZ	Building Inspector	38,272	18.40	2,928	284	8,760	292	63	69	400	51,067	765
Najera, Carlos	PZ	Building Inspector	37,752	18.15	2,888	284	8,760	292	63	69	400	50,508	755
Jacquez, Guadalupe	PZ	Planning Technician	27,040	13.00	2,049	284	8,760	292	63	50	130	38,667	541
Montalvo, Karla	PZ	Planning Clerk	26,000	12.50	2,569	284	8,760	292	63	48	130	38,146	520
Morales, Sergio	PZ	Planning Clerk	26,000	12.50	2,569	284	8,760	292	63	48	130	38,146	520
Olivas, Sonia	PZ	Code Enforcers	32,448	15.60	2,482	284	8,760	292	63	48	130	44,507	649
Workman, Myrna	PZ	Code Enforcers	34,112	16.40	2,610	284	8,760	292	63	48	130	46,298	682
		<b>TOTALS</b>	<b>389,624</b>	<b>177.55</b>	<b>30,947</b>	<b>2,835</b>	<b>87,600</b>	<b>2,920</b>	<b>630</b>	<b>595</b>	<b>2,305</b>	<b>517,456</b>	<b>5,244</b>

ADD:

0.0765

OT

7,000

401

FICA-OT

536

Deferred Compensation

6,000

**530,991**

**536,636**



## HEALTH DEPARTMENT

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### Department Description and Activities:

The City entered into a contract with the City of El Paso on behalf of the El Paso City-County Health and Environmental District for the purpose of obtaining various health related services.

The City entered into a contract with the County of El Paso for the purpose of providing certain services relating to the operation of the On-Site Sewage Facility Program to provide the citizens of Socorro adequate public health protection and a minimum of environmental pollution. Under the terms of the contract, the City is required to pay the County a monthly fee, to be determined annually, for the services performed each year during the term of this agreement. For the agreement, the fee payable to the County shall be \$1,000 per month.

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**FYE 2018 - 2019**

		ADOPTED		REVISED		REVISED	PROPOSED
	<b>HEALTH</b>	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
	Total Personnel Cost			-		-	-
05525	Health Contract	484,279	391,025	674,539	671,954	600,000	600,000
	Total Operational Cost	484,279	391,025	674,539	671,954	600,000	600,000
	Total Expenses	484,279	391,025	674,539	671,954	600,000	600,000



## GRANTS AND SPECIAL PROJECTS

### Department Description and

The Grants and Special Projects Department ensures, through the Grant's Administrator, the oversight of grants from the application stages to the finalization of the grant process. This includes applying for adequate grants, identifying and budgeting for grant match requirements, managing grant activity, billing, and finalization of grants.

### Personnel Summary

<b>Position</b>	<b>Number of Employees 2016-2017</b>	<b>Number of Employees 2017-2018</b>	<b>Number of Employees 2018-2019</b>
Grants Coordinator	0	0	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>1</b>



FYE 2018 - 2019

GRANTS		ADOPTED		REVISED		REVISED	PROPOSED
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries						50,003
05111	FICA/Medicare Taxes						3,825
05112	T.W.C. Payroll Taxes						284
05113	Health Insurance Premiums						8,760
05114	Workers Compensation Insurance						283
05115	Deferred Compensation Benefits						2,650
05116	Life Insurance						150
05117	Dental Insurance Expense						292
05118	Vision Insurance Expense						63
	Total Personnel Cost	-	-	-	-	-	66,310
05201	Office Expense and Supplies	800	812	800	341	800	1,000
05211	Postage	300	32	300	152	300	300
05213	Uniforms	-	-	-	-	-	300
05314	Telephone	500	305	100	87	500	500
05411	Legal Fees	-	-	-	-	-	1,000
05511	Advertising/Drug Testing	-	-	400	372	-	1,500
05516	Dues/Subscriptions	250	-	250	-	250	550
05520	Service Contracts	80,000	89,997	90,000	90,000	90,000	-
05527	Seminars/Training/Workshops	1,000	-	-	-	1,000	4,000
05711	Travel/Mileage/Per Diem	500	-	-	-	500	1,500
05810	Property and Equipment	-	-	-	-	-	3,950
06440	Grant Expense	78,780	-	5,780	2,788	30,780	20,000
	Total Operational Cost	162,130	91,146	97,630	93,739	124,130	34,600
	Total Expenses	162,130	91,146	97,630	93,739	124,130	100,910





CITY OF SOCORRO

Grants

FY 10/01/18-09/30/19

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Vacant	Grants	Grants Coordinator	\$ 50,003	24.04	3,825	284	8,760	292	63	150	283	63,660.19
			\$ -	0	-	-	-	-	-	-	-	-
		<b>TOTALS</b>	<b>\$ 50,003</b>	<b>24.04</b>	<b>3,825</b>	<b>284</b>	<b>8,760</b>	<b>292</b>	<b>63</b>	<b>150</b>	<b>283</b>	<b>63,660</b>

**ADD:**

OT	-
FICA ON OT	-
Deferred Compensation	<u>2,650</u>
	<u><u>66,310</u></u>



# HUMAN RESOURCES ANNUAL OPERATING BUDGET

## Department Description and

The Human Resources Department is responsible for the development and training of personnel to provide the best municipal services to the City of Socorro.. The Human Resources Department develops implements and manages the recruitment to find the best selection of city employees, job descriptions, classifications, promotional and entry examinations. The Human Resources Department

## Personnel Summary

<b>Position</b>	<b>Number of Employees 2014-2015</b>	<b>Number of Employees 2017-2018</b>	<b>Number of Employees 2018-2019</b>
Human Resources Director	1	1	1
Human Resources Assistant	0	0	0
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



## FYE 2018 - 2019

HUMAN RESOURCES		ADOPTED		REVISED		PROPOSED	PROPOSED
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries	61,006	36,203	60,205	60,017	62,205	63,449
05103	Overtime	2,000	365	-	-	-	-
05111	FICA/Medicare Taxes	4,900	2,797	4,600	4,591	4,759	4,854
05112	T.W.C. Payroll Taxes	284	178	184	21	284	284
05113	Health Insurance Premiums	8,400	4,724	8,500	8,432	8,760	8,760
05114	Workers Compensation Insurance	283	128	283	168	283	283
05115	Deferred Compensation Benefits	1,218	402	2,903	2,762	3,000	3,000
05116	Life Insurance	96	101	196	181	150	150
05117	Dental Insurance Expense	292	334	292	245	292	292
05118	Vision Insurance Expense	63	53	63	54	63	63
05119	Employee Assistance Program	-	4,500	4,680	4,680	5,000	5,100
	Total Personnel Cost	78,543	49,785	81,906	81,152	84,796	86,235
05201	Office Expense and Supplies	1,500	1,253	1,500	1,083	1,500	1,500
05211	Postage	210	-	210	-	210	210
05314	Telephone	710	484	710	544	710	710
05411	Legal Fees	75,000	28,397	17,500	14,374	75,000	30,000
05510	Property Insurance	-	29	36	36	36	36
05511	Advertising/Drug Testing	7,000	8,955	7,000	7,389	7,000	5,000
05514	Conferences		9		-		
05516	Dues/Subscriptions	2,000	355	2,000	360	1,000	1,000
05518	Liability Insurance	-	291	384	384	300	320
05520	Service Contracts	24,500	31,902	17,820	15,000	20,000	20,000
05521	Support Activities	4,674	1,673	1,674	881	1,800	1,800
05526	Human Resources	-		3,400	2,800	2,000	4,000
05527	Seminars/Training/Workshops	10,000	418	2,615	1,652	7,000	7,000
05613	Equipment Repair & Maintenance	600	-	250	230	600	600
05711	Travel/Mileage/Per Diem	7,000	5,415	2,600	2,610	4,000	5,000
05810	Property and Equipment	0		600	450		
	Total Operational Cost	133,194	79,181	58,299	47,793	121,156	77,176
	Total Expenses	211,737	128,966	140,205	128,945	205,952	163,411







## MAYOR & CITY COUNCIL ANNUAL OPERATING BUDGET

### Department Description and

The City of Socorro, Texas is a Home Rule City with a Mayor and five Council Members. The Mayor and one Council Member were elected At large and the remaining four Council Members were elected in single-member districts. By ordinance, the City is required to have a City Manager. The City provides general services, public safety, public works, public health, and community development.

The City Council implements the legislative affairs of the City by

### Personnel Summary

Position	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 20187-2019
Mayor	1	1	1
Representative At Large	1	1	1
District 1 Representative	1	1	1
District 2 Representative	1	1	1
District 3 Representative	1	1	1
District 4 Representative	1	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



FYE 2018 - 2019

CITY COUNCIL		ADOPTED		REVISED		REVISED	PROPOSED
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries	55,017	49,616	47,017	47,008	65,022	65,022
05111	FICA/Medicare Taxes	4,417	4,041	3,617	3,596	4,974	4,974
05112	T.W.C. Payroll Taxes	1,418	670	718	76	1,701	1,701
05113	Health Insurance Premiums				-		52,560
05114	Workers Compensation Insurance	254	-	4	-	300	300
05115	Deferred Compensation Benefits				-		4,000
05116	Life Insurance				-		210
05117	Dental Insurance				-		1,752
05118	Visions Insurance				-		378
	Total Personnel Cost	61,106	54,327	51,356	50,680	71,998	130,898
05201	Office Expense and Supplies	4,400	862	5,200	4,758	4,400	5,500
05314	Telephone	3,300	3,189	4,000	3,981	3,300	3,300
05411	Legal Fees	-	19,717	-	-	-	-
05510	Property Insurance	-	129	157	156	120	120
05511	Advertising/Drug Testing	-	-	-	-	-	-
05516	Dues/Subscriptions	6,700	3,565	8,000	4,144	8,000	8,000
05518	Liability Insurance	-	1,469	1,939	1,896	1,600	1,600
05520	Service Contracts	-	-	-	-	30,000	-
05521	Support Activities	-	50	50	50	-	-
05527	Seminars/Training/Workshops	5,000	1,300	5,000	3,170	5,000	5,000
05610	Office Furniture	500	-	-	-	500	500
05711	Travel/Mileage/Per Diem	10,000	3,027	12,100	10,370	10,000	12,000
05810	Property and Equipment	-		2,114	2,114		
	Total Operational Cost	29,900	33,308	38,560	30,639	62,920	36,020
	Total Expenses	91,006	87,635	89,916	81,319	134,918	166,918





**CITY OF SOCORRO**

**Mayor & City Council**

**FY 10/01/18-09/30/19**

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Garcia, Elia	COUNCIL	Mayor	14,997	7	1,147	284	8,760	292	63	35	69	25,647
Rodriguez, Rene	COUNCIL	District Representative At Large	10,005	5	765	284	8,760	292	63	35	46	20,250
Nevarez, Caesar	COUNCIL	District 1	10,005	5	765	284	8,760	292	63	35	46	20,250
Duran, Ralph	COUNCIL	District 2	10,005	5	765	284	8,760	292	63	35	46	20,250
Perez, Victor	COUNCIL	District 3	10,005	5	765	284	8,760	292	63	35	46	20,250
Colon-Villalobos, Yvonne	COUNCIL	District 4	10,005	5	765	284	8,760	292	63	35	46	20,250
		<b>TOTALS</b>	<b>65,022</b>	<b>32</b>	<b>4,974</b>	<b>1,701</b>	<b>52,560</b>	<b>1,752</b>	<b>378</b>	<b>210</b>	<b>300</b>	<b>126,898</b>

**ADD:**

OT (2%)	-
FICA-OT	-
Deferred Compensation	4,000
	<u>130,898</u>



## CITY CLERK ANNUAL OPERATING

### Department Description and

The City Clerk is the record-keeping officer and responsible for the preparation, execution, and archiving of all City Council documents as prescribed by State law and City Code.

The City Clerk is responsible for archiving City Council documents, official proceedings, ordinances, and resolutions, maintains boards and commissions applications and appointments, maintains material for City Council meeting and election, serves as the City's Election Official, interfacing closely with the El Paso County Elections Department, publicizes legal notices, records official documents; notifies officials of their appointment

### Personnel

Position	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018-2019
City Clerk	1	1	1
Assistant City Clerk	0	0	0
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



FYE 2018 - 2019

CITY CLERK		ADOPTED		REVISED		REVISED	PROPOSED
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries	79,976	60,297	50,982	50,956	52,000	53,889
05103	Overtime	2,000	1,594	-	-	-	-
05111	FICA/Medicare Taxes	6,710	4,764	4,000	3,898	3,978	4,122
05112	T.W.C. Payroll Taxes	567	178	184	21	284	284
05113	Health Insurance Premiums	16,800	11,179	8,500	8,432	8,760	8,760
05114	Workers Compensation Insurance	404	243	346	341	246	246
05115	Deferred Compensation Benefits	956	1,855	2,553	2,547	2,500	2,500
05116	Life Insurance	154	104	151	127	150	150
05117	Dental Insurance Expense	584	271	292	245	292	292
05118	Vision Insurance Expense	126	74	63	54	63	63
	Total Personnel Cost	108,276	80,559	67,071	66,621	68,273	70,306
05201	Office Expense and Supplies	4,000	2,711	2,600	2,015	4,000	4,000
05211	Postage	200	-	200	-	200	200
05314	Telephone	600	618	600	594	600	600
05411	Legal Fees	25,000	11,325	14,000	13,942	15,000	16,000
05510	Property Insurance	-	50	60	60	55	55
05511	Advertising/Drug Testing	30,000	18,342	21,800	16,244	28,800	28,800
05514	Conferences	-	(4)	-	-	-	-
05515	County Elections	-	9,718	57,000	39,757	23,000	-
05516	Dues/Subscriptions	150	110	230	190	150	200
05518	Liability Insurance	-	320	5,400	5,219	6,568	6,000
05520	Service Contracts	6,500	4,648	6,500	2,594	7,300	7,300
05521	Support Activities	-	-	-	-	-	-
05527	Seminars/Training/Workshops	1,500	-	75	75	3,000	2,000
05711	Travel/Mileage/Per Diem	3,000	-	-	-	6,000	4,000
05810	Property and Equipment	-	4,115	-	-	-	-
	Total Operational Cost	70,950	51,953	108,465	80,689	94,673	69,155
	Total Expenses	179,226	132,512	175,536	147,311	162,946	139,461







## FINANCE DEPARTMENT ANNUAL OPERATING BUDGET

### Department Description and

The Finance Department is responsible for administration of all financial affairs of the City, including recording revenue collection, disbursements, payroll, cash management, accounting and financial reporting. The Annual Operating Budget and periodic Financial Trend Monitoring Reports were produced by the Finance Department.

This department provides support for all functions by maintaining financial records and monitoring revenues and expenditures to ensure that available funds are used wisely to further the goals of the City. This department coordinates the Annual Audit.

### Personnel Summary

	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018-2019
Finance	1	1	1
Technicians	2	2	2
<b>TIME EMPLOYEES</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>NON-TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



## FYE 2018 - 2019

FINANCE		ADOPTED		REVISED		PROPOSED	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries	129,979	77,964	132,179	132,128	133,120	141,086
05103	Overtime	1,000	3,327	1,500	1,459	1,500	1,750
05111	FICA/Medicare Taxes	11,326	6,261	10,266	10,219	10,298	10,927
05112	T.W.C. Payroll Taxes	851	513	551	59	851	851
05113	Health Insurance Premiums	25,200	16,077	25,200	25,115	26,280	26,280
05114	Workers Compensation Insurance	649	382	649	509	649	649
05115	Deferred Compensation Benefits	1,454	3,761	6,554	6,523	2,600	6,500
05116	Life Insurance	212	138	612	408	266	266
05117	Dental Insurance Expense	876	418	876	711	876	876
05118	Vision Insurance Expense	189	107	189	109	189	189
	Total Personnel Cost	171,736	108,948	178,576	177,240	176,629	189,374
05201	Office Expense and Supplies	5,000	5,183	5,050	4,094	5,500	5,500
05314	Telephone	-	61	600	594	500	500
05411	Legal Fees	10,000	2,997	17,000	16,234	12,000	10,000
05510	Property Insurance		50	60	60	55	55
05512	Audit Fees	45,000	32,000	33,500	33,310	45,000	45,000
05513	Central Appraisal Fees	65,000	85,466	98,000	97,549	83,000	84,000
05514	Conferences		(6)	-	-		
05516	Dues/Subscriptions	1,000	1,379	7,800	7,411	8,000	8,000
05517	Bank Charges	9,000	27,445	24,200	24,162	22,000	23,500
05518	Liability Insurance		320	421	971	350	650
05520	Service Contracts	2,000	79,549	-	-	2,000	7,000
05522	Tax Collector Fees	11,000	10,514	8,000	6,601	11,000	12,500
05527	Seminars/Training/Workshops	2,500	785	500	455	3,000	2,000
05538	Late Charge	100	286	400	376	500	550
05547	Fees & Penalties	-	-	800	723	-	-
05711	Travel/Mileage/Per Diem	2,000	79	3,614	2,113	2,000	2,000
05810	Property and Equipment			1,155	1,154	2,500	3,500
08000	Settlements		20	-	-		
	Total Operational Cost	152,600	246,128	201,100	195,807	197,405	204,755
	Total Expenses	324,336	355,076	379,676	373,047	374,034	394,129





CITY OF SOCORRO

Finance

FY 10/01/18-09/30/19

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Casiano, Charles	FIN	Chief Financial Officer	71,760	34.50	5,490	284	8,760	292	63	150	371	87,169	1,435
Rodas, Martina	FIN	Accounting Technician	34,320	16.50	2,625	284	8,760	292	63	58	139	46,541	686
Reyes, Tommie	FIN	Accounting Technician	32,240	15.50	2,466	284	8,760	292	63	58	139	44,302	645
		<b>TOTALS:</b>	<b>138,320</b>	<b>66.5</b>	<b>10,581</b>	<b>851</b>	<b>26,280</b>	<b>876</b>	<b>189</b>	<b>266</b>	<b>649</b>	<b>178,012</b>	<b>2,766</b>

**Job Description change**

ADD:		0.0765
OT	1,750	212
FICA-OT	134	
Deferred Compensation	6,500	
	<u>186,396</u>	<u>189,374</u>



## RECREATION DEPARTMENT RECREATION CENTER ANNUAL OPERATING BUDGET

### Department Description and Activities:

The City of Socorro has two Recreation Centers that provide various programs, activities and amenities; thus granting the citizens of Socorro holistic opportunities of human development and wellness. We offer social and human services, by facilitating computer and internet use, recreational activities, fitness and educational classes that promotes community networking and advocacy. Our vision is to encourage and advance participant empowerment.

### Personnel Summary

Position	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018-2019
Director of Recreations & Public Relations	1	1	1
Recreation Coordinator	1	1	1
Recreation Leader	2	2	2
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>2</b>	<b>2</b>	<b>2</b>



## FYE 2018 - 2019

RECREATIONAL CENTERS		ADOPTED		REVISED		REVISED	PROPOSED
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019
05101	Salaries	160,285	137,197	167,789	168,020	173,784	177,896
05103	Overtime	2,000	11,383	12,600	13,001	12,000	12,000
05111	FICA/Medicare Taxes	10,581	11,442	13,783	13,848	12,390	12,657
05112	T.W.C. Payroll Taxes	1,701	991	1,001	117	1,701	1,701
05113	Health Insurance Premiums	28,980	21,255	31,640	31,621	35,040	35,040
05114	Workers Compensation Insurance	603	153	263	168	629	629
05115	Deferred Compensation Benefits	1,355	2,373	2,885	2,894	3,200	3,200
05116	Life Insurance	190	192	411	343	236	286
05117	Dental Insurance Expense	876	605	1,168	920	1,168	1,168
05118	Vision Insurance Expense	189	161	252	203	252	252
	Total Personnel Cost	206,759	185,752	231,792	231,134	240,400	244,829
05201	Office Expense and Supplies	5,000	5,223	6,300	4,800	5,000	6,000
05213	Uniforms	1,300	1,342	1,300	847	1,300	-
05311	Building & Property Maintenance	10,000	7,872	10,000	7,731	10,000	10,000
05313	Utilities	18,000	9,990	8,000	5,038	10,000	7,000
05314	Telephone	4,700	17,632	24,300	24,053	25,000	25,000
05411	Legal Fees	1,000	1,114	5,500	5,998	1,200	2,000
05510	Property Insurance	3,925	3,568	3,925	3,720	4,000	4,000
05511	Advertising/Drug Testing		-	18,300	11,217	13,000	16,000
05512	Audit Fees		-	250	48	-	-
05514	Conferences		(2)	-	-		
05516	Dues/Subscriptions	100	167	1,500	174	2,000	2,000
05518	Liability Insurance	1,885	2,690	3,060	3,059	2,000	2,500
05520	Service Contracts	20,000	18,207	13,500	10,825	22,000	22,000
05521	Support Activities	55,000	81,804	72,000	55,500	8,000	9,000
05523	Equipment Rental/Lease	500	278	7,150	3,619	6,000	6,000
05527	Seminars/Training/Workshops	3,500	2,370	3,500	1,415	3,500	3,500
05548	Events		-	10,200	8,512	74,000	74,000
05612	Vehicle Repair & Maintenance	2,000	920	2,000	1,426	2,000	2,000
05613	Equipment Repair & Maintenance	2,500	2,281	1,600	244	1,600	1,600
05614	Vehicle Fuel	3,000	1,973	2,500	1,943	3,000	3,000
05711	Travel/Mileage/Per Diem	3,500	4,067	5,500	4,814	5,000	7,000
05810	Property and Equipment	2,275	7,604	12,275	2,405	52,000	15,000
	Total Operational Cost	138,185	169,100	212,660	157,388	250,600	217,600
	Total Expenses	344,944	354,852	444,452	388,521	491,000	462,429





CITY OF SOCORRO

Recreation Centers

FY 10/01/18-09/30/19

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Reta, Victor	REC	Director of Recreations & Public Relations Historical Preservation Officer	60,320	29.00	3,615	284	8,760	292	63	86	209	73,629	1,206
Castro, Lizbeth	REC	Recreation Coordinator	31,824	15.30	2,410	284	8,760	292	63	58	150	43,840	636
Hinojosa, Rocio	REC	Recreation Leader	23,504	12.00	1,888	284	8,760	292	63	46	120	34,956	470
Marquez, Eunice	REC	Recreation Leader- Part-Time	17,628	11.30	1,888	284	-	-	-	25	50	19,875	353
Fernandez, Brian A.	REC	Recreation Leader- Part-Time	16,692	10.70	836	284	-	-	-	25	50	17,886	334
Salazar, Geraldine	REC	Recreation Leader	24,440	11.75	836	284	8,760	292	63	46	50	34,770	489
		<b>TOTALS:</b>	<b>174,408</b>	<b>90.05</b>	<b>11,472</b>	<b>1,701</b>	<b>35,040</b>	<b>1,168</b>	<b>252</b>	<b>286</b>	<b>629</b>	<b>224,956</b>	<b>3,488</b>

<b>ADD:</b>		0.0765
<b>OT</b>	12,000	267
<b>FICA-OT</b>	918	
<b>Deferred Compensation</b>	3,200	
	<u>241,074</u>	<u>244,829</u>



## DEBT SERVICE FUND

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### Description of Fund:

The Debt Service Funds, created for the retirement of bonds or other authorized indebtedness shall be deposited in separate accounts in the City depositories, and shall not be used except to pay interest and principal on those bonds or other authorized indebtedness. These debt service funds may be invested as allowed by the laws of the State of Texas.

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**FYE 2018 - 2019**

	ADOPTED	ADOPTED	ADOPTED	PROPOSED
<b>DEBT SERVICE</b>	BUDGET	BUDGET	BUDGET	BUDGET
	FY 2015-2016	FY 2016-2017	FYE 2017-2018	FYE 2018-2019
Interest Charges	913,416	865,894	814,344	787,163
Principal Payments	900,000	900,000	955,000	1,000,000
Total Expenses	1,813,416	1,765,894	1,769,344	1,787,163





## SPECIAL REVENUE FUND

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### Description of Fund:

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

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**FYE 2018 - 2019**

SPECIAL REVENUES	ADOPTED		ADOPTED	PROPOSED	PROPOSED
	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET
	FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019
CDBG Disaster Relief Street Reconstruction	410,914	104,302	410,914	400,000	-
CDBG-City Match	213,547	34,099	213,547	200,000	-
Property Taxes TRZ			-	70,000	230,400
Court Technology					-
US Dept. - Interior Historic Pres. Fund					19,800
HOME TBRA-D	24,465	25,000	24,465	20,000	-
DEA					6,000
Local Border Security-PD OT		75,262			54,000
Local Law Enforcement					
PEG					-
SafeRoutes to School	413,000		413,000	500,000	-
Safe Routes- City Match	82,600		82,600	90,000	-
Stonegarden -PD OT					49,718
TCEQ - Solid Waste Grant					5,000
FTA Section 5310					84,665
FBI					7,000
Tourism/HOT Tax	8,000		8,000	-	-
LEOSE	7,532	7,532	7,532	7,000	2,600
Transportation Enhancement Project	92,000	57,900	92,000	-	-
Body Worn Cameras					16,232
LETPA					12,400
State Homeland Security Program					40,000
Total Expenses	1,252,058	304,095	1,252,058	1,287,000	527,815



## CAPITAL PROJECTS FUND

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### Description of Fund:

The Capital Projects Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

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**FYE 2018 - 2019**

	ADJUSTED	ADOPTED	ADOPTED	ADOPTED	PROPOSED
<b>CAPITAL PROJECTS</b>	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	FY 2014-2015	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019
2001 CO'S Rio Vista Renovation	48,336				
2008 CO's					
2012 CO's	1,507,733				
2014 CO's	6,400,000	7,133,829	5,044,248	4,100,000	1,100,000
<b>Total Expenses</b>	<b>7,956,069</b>	<b>7,133,829</b>	<b>5,044,248</b>	<b>4,100,000</b>	<b>1,100,000</b>