



Socorro Municipal Court September 2021

1. SMC has arraignments every Mondays of the month, from 8:30 AM to 11:30 AM and from 1:30 PM to 4:30 PM via Zoom.
2. All court hearings have been conducted via Zoom.
3. August 31st submitted the August DSC report to the City Clerk.
4. August 31st submitted the monthly Omni Base report (defendants with active warrants will not be able to renew their DL).
5. September 7th Collections report was submitted to the collection law firm.
6. September 7th P & Z Pre-trials all day.
7. September 9th submitted the OCA and DPS conviction and dismissal reports.
8. September 13th Double Docket.
9. September 14th FTA Hearings in the morning and showcase Hearings in the afternoon.
10. September 21st P & Z resets in the morning and Pre-trials in the afternoon.
11. September 24th P & Z Pre-trials in the morning, Attorney resets for dispositions only were set at 3:00 and 4:00 PM.
12. September 30th submitted the September DSC report to the City Clerk.
13. **24** cases were closed with jail time credit the month of September 2021.
3 cases were closed with partial community service and **2** cases with full compliance the month of September 2021.
88 Capias Pro Fine were issued the month of September 2021.
9 Alcohol offence, **12** Curfew **3** Paraphernalia and **18** Traffic citations were issued to minors under 21 years old the month of September 2021.
No Warrants or Magistrates were signed by the Honorable Judge Velarde Reyes the month of September 2021.
387 citations were issued by SPD, **0** DPS, **19** Tigua Animal Control and **97** P&Z the month of September 2021.

\$90,272.76 total collected the month of September 2021.



City of Socorro

HR Monthly Report for September 2021

Carol Candelaria

Human Resources Director

October 10, 2021

Human Resources September 2021 Report

Human resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

➤ Employee Birthdays, Anniversaries for the Month

- Birthdays 12
- Anniversaries 7
 - 0-5 Yrs 3
 - 5-10 Yrs 0
 - 10+ Yrs 4

➤ Vacant Positions 11

- Police Departments 5
 - Peace Officers 2
 - Dispatchers 2
 - Police Recruit 0
 - Animal Control (FT & PT) 2
- Planning and Zoning 3
 - Building Inspector 1
 - Building Official 1
 - Planning Clerk 1
- Recreation Center 2
 - Rec Leader FT 1
 - Rec Leader PT 1

New Hires for the Month 2

➤ Police

- Chavarria, Rosa – Communication Dispatcher 09/20/2021

➤ Grants

- Salcido-Padilla, Angel 09/01/2021

- **Separations for the Month** 0

- **Personnel Changes Promotion, Transfers** **0**
- 6. Leave Request / FMLA / Personal** **0**
 - **Police Department** **0**
 - **Recreation Department** **0**
 - **Parks & Public Works** **0**

7. Performance Reviews for the month 7

Note: Evaluation notices are sent last week of the month for the upcoming months reviews

- Administration 0
- Finance 1
- PPW 0
- Police Officers 5
- Rec Center 0
- Dispatchers 0
- Municipal Court 1
- Planning & Zoning 0

8. New and Revised Job Description

Updating job description for the following Departments:

- Code Enforcement
 - Administrative Assistant
 - Code Enforcement – Lead
- Police
 - Animal Control
 - Deputy Chief
 - Police Officers
 - Sergeant
 - Corporal
 - Lieutenant
- Grants
- Recreation Department
- PPW
 - Safety Technician

9. Incidents / Workers Compensation Reported: 8

- Police Department 0
- Human Resources - 0
- Planning and Zoning 0
- Parks and Public Works 8

10. Unemployment claims for the Month 1

- All claims responded to within the 10 days allotted time frame.

11. Employee Assistance Program (EAP)

- 6 EAP referrals
- August EAP Activity Report (see attachment)
- August EAP – Tx Public Safety (see attachment)

12. Investigations conducted

None

13. Civil Service Meeting Held:

- Civil Service no meeting held for the month of September



Parks & Public Works Monthly Report September 2021

MONTHLY HIGHLIGHTS:

- Sandbags for September approx. 600
- PPW yard clean up 9/30
- Patti Jo cement for mailbox
- Graffiti cleanup at Bulldog Splash Pad

SIGNS:

- 3 way Stop -598 Zebu & Barzon 9/13
- Pole removal -218 Buford Rd. 9/14
- Dead end-210 Flor Bonita 9/21
- No Commercial Vehicles-690 Maxine 9/23
- Speed Limit (25)-690 Maxine 9/23
- Speed Hump Ahead-758 Delhi 9/27
- Street Name- Poona & N. Loop 9/27
- Street Name -Welleka & N. Loop 9/27
- Street Name-Flor Clavel 9/27
- No Commercial Vehicles-Patti Jo 2ea. 9/27
- No Commercial Vehicles -Richardson 9/27
- No Commercial Vehicles-Stevie Ln. 9/27

STREET PAVING / POTHOLE:

- Valle Hermoso- patch 100' x 5' 9/27
- 450 Wisconsin- pothole 9/3
- 499 Wisconsin- pothole 9/28



Parks & Public Works Monthly Report September 2021

DECEASED ANIMAL PICKUP:

- 10616 Homan- Dog 9/1
- 120 S. Rio Vista- Dog 9/7
- 184 N. Moon- Dog 9/7
- 11521 Valle Frondoso- Dog 9/10
- 10900 Lydia- Dog 9/14
- 11599 Peters- Dog 9/20
- 597 Barnhart-Dog 9/21
- 10100 Armstrong- Dog 9/24
- 412 Horizon-Dog 9/28
- 197 N. Moon- Cat 9/13
- 11402 Delano-Cat 9/20
- 758 Delhi-Cat 9/27
- Lydia & Maxine- Cat 9/30

HERBICIDE APPLICATION:

- Horizon Blvd. 9/23
- Nuevo Hueco Tanks 9/24

PONDING AREAS:

- Tejano subdivision 9/22



Parks & Public Works Monthly Report September 2021

WEED CONTROL:

Addresses

- 11339 Hovey 9/1
- 353 Bandolina 9/2
- 915 Delhi 9/3
- 980 Valle Romero 9/3
- 10121 Kendrick 9/4
- 11201 Crowell 9/7
- 11409 Roseville 9/7
- 11432 Haney 9/7
- 10436 El Cid 9/8
- 10117 Kendrick 9/10
- 303 F.E. Jackson 9/13
- 301 Valle del Carmen 9/13
- 419 Bauman 9/14
- 10738 Ululani 9/14
- 571 Welletka 9/14
- 11658 Peters 9/15
- 620 Gurdev 9/21
- 10922 Lydia 9/21
- 10404 Bain 9/22
- 558 Rancho Viejo 9/23
- 10424 Valle Koki 9/23
- 134 Buford 9/24
- 433 Valle Koki 9/28
- 10996 Jo Way 9/30
- 10455 Ellen Sue 9/30



Parks & Public Works Monthly Report September 2021

WEED CONTROL:

Work Orders

- McAdoo Neighborhood 9/10
- Moon City Area 9/14
- Nuevo Hueco 9/20
- Horizon Blvd 9/21
- Delano 9/24
- Worsham 9/24
- Morocco 9/24
- Haynes around guardrails 9/24
- Lydia 9/28
- Santa Paula & Veranda – tree cut down 9/24
- Maxine 9/28
- Delilah 9/28
- Berenice 9/28
- Judy 9/28

SAFETY TRAINING:

Group

- Z-Trak Mowers 9/10
- Chain Saw Safety 9/28
- Back/ Proper Lifting 9/28

Individuals

- Alexis Soto-Sweeper Functions 9/22
- Jose Antonio Sandoval-Patching Procedures 9/24
- Jose Antonio Sandoval- Backhoe Functions 9/28
- Nazareth Quinoñes- Patch Truck Functions 9/29
- Gilberto Rodriguez- Vector Truck Functions 9/30



Parks & Public Works
Monthly Report
September 2021

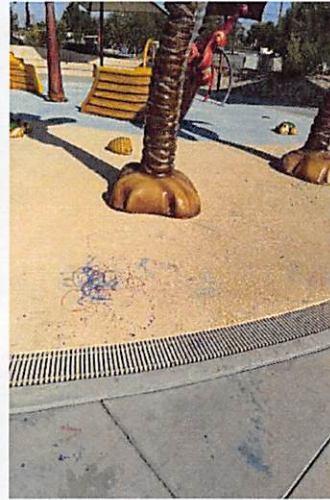
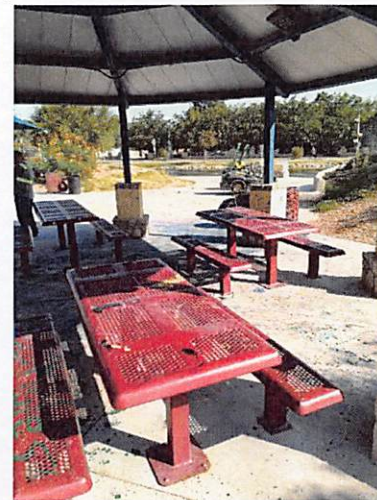
FLOODING/ WATER REMOVAL

9/30

- Datsun
- Favila
- Peters
- Sears
- Toyota
- Yamaha
- Ellen
- Ernest
- Jenny
- Lainy
- Mosher
- Phillip
- Telop
- Escudo
- Buford
- Carreta
- Conquistador
- Lucknow
- Delhi
- Khyber

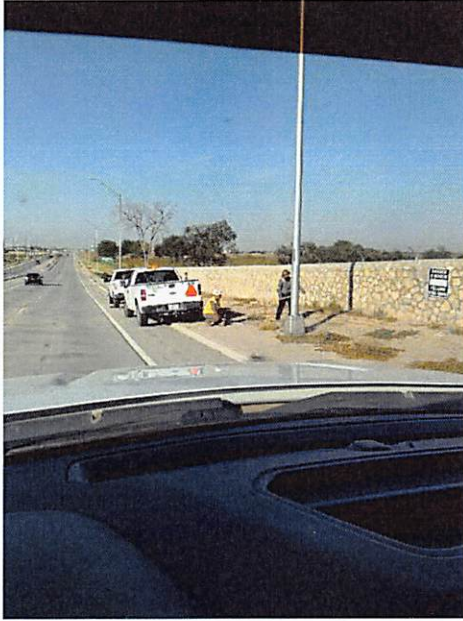


Parks & Public Works Monthly Report September 2021





Parks & Public Works Monthly Report September 2021





SOCORRO POLICE DEPARTMENT

Date: October 15, 2021

To: Chief David Burton

From: Lt. Eddie Smith

Subject: September Monthly Report

The monthly report for the month of September 2021 is as follows:

Calls for Service	2727
Motor Vehicle Accidents...	77
Total Arrests	35
Citations issued	213

The Socorro Recruits completed Phase III of their training with all having passing scores.

Ivy Avalos
Mayor

Ruben Reyes
At-Large

Cesar Nevarez
District 1/Mayor Pro Tem



Ralph Duran
District 2

Victor Perez
District 3

Yvonne Colon-Reyes
District 4

TO: Mayor and Council

FROM: Olivia Navarro, City Clerk

SUBJECT: MONTHLY REPORT – September 2021

Attended Council Meetings: Regular Meeting of September 1, Special Meeting of September 9 and Regular Council Meetings of September 19, 2021

Prepared Regular Council Agenda for Meetings of September 1, 9 and 16

Prepared minutes for Regular Meetings of September 1, 9 and 16

Received 38 Open Records Requests

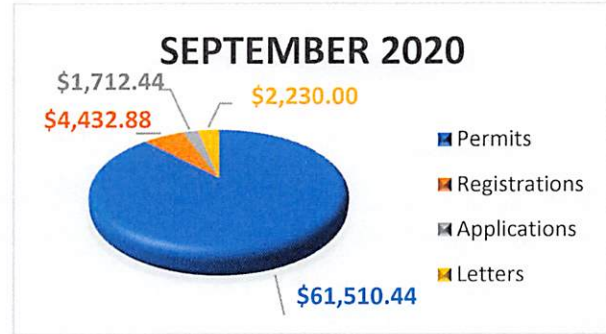
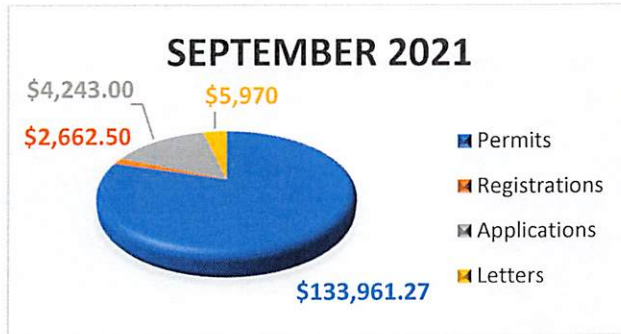
Responded to 33 Open Records requests.

Prepared 2 publications

Ivy Avalos
 Mayor
Ruben Reyes
 Representative
 At Large
Cesar Nevarez
 District 1
 Mayor Pro-Tem



Ralph Duran
 District 2
Victor Perez
 District 3
Yvonne Colon - Villalobos
 District 4
Adriana Rodarte
 City Manager



Planning & Zoning Department Monthly Report

	September 2021		September 2020	
	Permits			
Residential Permits	307	\$87,272.27	132	\$42,360.88
Commercial Permits	3	\$250.00	0	\$0.00
Excavation and Grading Permits	3	\$545.00	1	\$108.00
Demolition Permits	2	\$100.00	2	\$150.00
Utility Gas Permits	0	\$0.00	1	\$50.00
Utility Water Permits	0	\$0.00	1	\$50.00
Utility Sewer Permits	0	\$0.00	1	\$50.00
Utility Plumbing Permits	104	\$10,725.00	47	\$5,289.52
Utility Electric Permits	142	\$12,525.00	69	\$6,175.00
Utility Mechanical Permits	92	\$10,275.00	44	\$4,425.00
Re-Inspection Fees	9	\$405.00	10	\$450.00
Vendor Permits	1	\$300.00	0	\$0.00
Event Permits	1	\$125.00	0	\$0.00
Sign Permits	1	\$364.00	3	\$1,127.04
Special Use Permits	1	\$9,200.00	0	\$0.00
Special Inspections	1	\$60.00	0	\$0.00
Park Fees	1	\$90.00	0	\$0.00
Beer & Wine	0	\$0.00	0	\$0.00
Returned Check Fees	0	\$0.00	0	\$0.00
Building Card Replacement	2	\$50.00	1	\$25.00
Solar Panel Permit	38	\$1,675.00	19	\$1,250.00
Trailer Parking Permit	0	\$0.00	0	\$0.00
Security Alarm Permit	0	\$0.00	0	\$0.00
TOTALS	708	\$133,961.27	331	\$61,510.44

		Registrations		
Business Registrations	10	\$667.50	6	\$637.90
Business Renewals	12	\$1,845.00	30	\$3,644.98
Car Dealership Annual Applications	1	\$150.00	1	\$150.00
Tire Management Registration	0	\$0.00	0	\$0.00
Color Run Participants	0	\$0.00	0	\$0.00
Event Sponsor	0	\$0.00	0	\$0.00
	23	\$2,662.50	37	\$4,432.88

BOA Applications	0	\$0.00	3	\$300.00
Mobile Office	0	\$0.00	0	\$0.00
Mobile Home Placements	3	\$180.00	1	\$60.00
Mobile Home Transporters	0	\$0.00	2	\$90.00
	6	\$4,243.00	8	\$1,712.44

Certificate of Occupancy	87	\$4,350.00	32	\$1,600.00
Letters of Zoning Compliance	90	\$1,350.00	39	\$585.00
Flood Determination Letter	0	\$0.00	0	\$0.00
Zoning Map Printable	0	\$0.00	0	\$0.00
	187	\$5,970.00	74	\$2,230.00

	September 2021		September 2020	
Grand Total	924	\$146,836.77	450	\$69,885.76



City of Socorro

860 N. Rio Vista
Socorro, Texas 79927
915-872-8673

City of Socorro CODE COMPLIANCE MONTHLY REPORT FOR AUGUST 2021

INSPECTIONS

The code compliance personnel accomplished the following activities:

Notices of Violation issued	152
Number of cleared cases (through voluntary compliance)	180
Citations Issued	61
Total	393

Tigua Animal Control

Calls resulting in animals being released to owners with a verbal warning	72
Calls resulting in impoundment	42
Calls resulting in unable to locate animal	61
Total	175

INTERNAL AND EXTERNAL PROJECT INVOLVEMENT

1. Socorro Community and Tire Clean Up
2. Business registration support to Planning Dept.
3. Removal of signage on public right of way and utility poles.
3. Public right of way compliance support to Street Department
4. Coordination and Involvement with external agencies (Lower Valley Water District)
5. Coordination and Involvement with external agencies (Tigua Animal Control)



City of Socorro

860 N. Rio Vista
Socorro, Texas 79927
915-872-8673

City of Socorro CODE COMPLIANCE MONTHLY REPORT FOR SEPTEMBER 2021

INSPECTIONS

The code compliance personnel accomplished the following activities:

Notices of Violation issued	134
Number of cleared cases (through voluntary compliance)	183
Citations Issued	78
Total	395

Tigua Animal Control

Calls resulting in animals being released to owners with a verbal warning	52
Calls resulting in impoundment	44
Calls resulting in unable to locate animal	56
Total	152

INTERNAL AND EXTERNAL PROJECT INVOLVEMENT

1. Socorro Community and Tire Clean Up
2. Business registration support to Planning Dept.
3. Removal of signage on public right of way and utility poles.
3. Public right of way compliance support to Street Department
4. Coordination and Involvement with external agencies (Lower Valley Water District)
5. Coordination and Involvement with external agencies (Tigua Animal Control)

City of Socorro, Texas

Department Monthly Report: SEPTEMBER 2021



During this global pandemic, the Department of Recreation aims to be the community's resource for non-contact information to limit the community's potential exposure to the COVID-19 virus by providing services: over the phone, via e-mail, & contactless/in-person social distancing practices.

901 N. Rio Vista Rd. * (915) 860-8615 * Monday-Friday 8

Front Office

Overview:

- Visitors: 27
- Calls: 150
- Computer/Printer Use: 12
- Sandbags: 9
- Senior Meal Deliveries: 200
- Senior Welfare Calls: 177
- EPFH Senior Boxes: 42
- Operational Days: 26

Historical Landmark

- Meeting: N/A
 - Items Presented:
 - Items Approved:
 - Items Deleted:
 - Presentations:
- *No Quorum



MS4 Activity:

- N/A

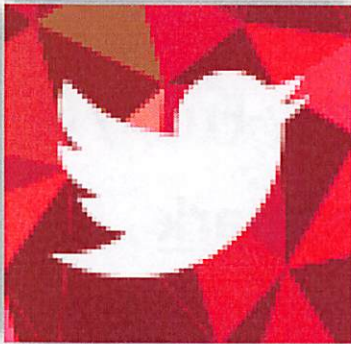
News Coverage:



- Press Releases:
- KINT: 1
- KDBC: 0
- KVIA: 4
- KTDO: 1
- KTSM: 8
- KFOX: 1
- El Diario:
- El Paso Times: 0
- Herold Post: 1
- El Paso Inc.: 0

Social Media:

[@city_of_socorro](#)



- Number of Tweets: 18
- Tweet Impressions: 25,900
- Profile Visits: 1,317
- Mentions: 10
- New Followers: 8

[@city_of_socorro](#)



- Interactions: 1,020
- Discoveries: 2,761
- New Followers: 65
- Posts: 26

<https://www.facebook.com/cityofosocorro>



- Posts: 48
- New Page Likes: 72
- Page Views: 1,655
- Page Reach: 48,920
- Post Engagements: 15,200

Socorro Youth In Culture



- Learning Lab Participants: 207
- New Website Registrations: 11
- Art Lesson Videos: 3
- Art Video Views: 68
- Art Video Reactions: 16
- Art Video Engagement: 0
- Student Works Submitted: 0
- Children Needing Supplies: 0
- Current Projects: 3
 - Courthouse Mural
 - Three Missions Mural
 - Art camp
- Completed Projects: **3**
 - Soap & Candle Workshop
 - Homecoming Float

Calendar:

- September 2- COS Council Meeting
- September 3- COVID-19/Flu Cross-Sector Collaborative
- September 3- Horizon City National Night Out Meeting
- September 7- 5310 Vehicle inspections
- September 8- Arterial 1 Public Meeting
- September 8- SPD Site Review
- September 8- Historical Landmark Meeting -Cancelled
- September 9- Paso del Norte Regional Catastrophic Preparedness Evacuation Planning Workshop
- September 10- STRONG Traffic Safety Coalition Meeting
- September 10- COVID-19/Flu Cross-Sector Collaborative
- September 15- Facebook New Pages Webinar
- September 15- MHP Salud Strengthening Aging Services for Hispanic Older Adult Meeting
- September 16 - Paso del Norte Regional Catastrophic Preparedness Evacuation Planning Workshop
- September 17- COVID-19/Flu Cross-Sector Collaborative
- September 20- Meeting with Accela Account Executive
- September 21- Facebook New Pages Webinar
- September 23- West Texas EP Regional Transportation Coordinating Committee
- September 23- Texas Virtual Govt Summit
- September 24- Paso del Norte Trail – Mission Trail Segment Mtg
- September 24- Facebook New Pages Webinar
- September 24- Horizon City National Night Out Meeting
- September 24- Access and Use Toxics Release Inventory Pollution Prevention Data
- September 25- Microchip/adoption event
- September 27- Facebook New Pages Webinar
- September 28- Facebook New Pages Webinar

Health Dept:

- Situation Reports: 0
- Tests Issued: 0
- PPE Issued: 189

Major Projects:

- Rio Vista Rehabilitation Project
- Historical Medallion Repair
- City Murals Requested
- Accela Implementation
- New City Website

COVID

CONCERNS:

- Staff & Public Safety
- Reopening Procedures
- Youth Vaccine Approval



Information Technology Department

Monthly report

September 2021



Projects and Goals:

- Continuation of New Website Development.
- Continuation of Phishing Security Testing Campaign and Training Via city's Knowbe4 application.
- Continuation Phase 1 planning stage for new dispatch Building.
- Phase 4 Additional location and programming on CCTV camera system @ Bulldog Park.
- Phase 2 for FirstNet Network Vehicle Router & Hotspot installation.
- Phase 2 of City-Wide Security Camera monitoring system implementation.
- Phase 2 planning for relocation and replacement of network cabling and ports in the new IT/Code Enforcement Building.
- Phase 2 of MVT software installation for Patrol vehicles.
- Assisted with Building planning for animal control addition.
- Prepared for Fiber Optic certification course for the department.
- Started CJIS security awareness training for the IT department
- Preparation of Citywide annual training for Cybersecurity Awareness Month in October.

Completed Projects and Goals:

- Completion of City App. update and functionality.
- Compilation of Phase 3 repairs on CCTV camera system @ Bulldog Park.
- Completion of fiber network speed upgrades for 2 City facility locations.
- Completion Phase 1 planning for relocation and replacement of network cabling and ports in the new IT/Code Enforcement Building.
- Coordinating meeting with Accela Regional representative.
- Attended Part 1 Fiber Optic training for certification.

Mission-critical:

Administration

- Added, Deactivation, and Maintained City email exchange for new and old employees.
- Added, Deactivation, and Maintained New & Expired Employees in Time clock and Network Access.
- Updated and maintained the City website and City Source app.
- Updated and maintained workstations and Domain networks.
- Work order issues
- Running live stream equipment and software for City Council meetings
- Drone training on fundamentals of flight, video, and photos for IT Department.
- Attended requirement Fiber Optic training for certification classes.
- Started CJIS security awareness training for the IT department



Information Technology Department

Monthly report

September 2021



Courts

- Updated and maintained workstations and Domain networks.
- Work order issues
- Monitored live stream of Court.
- Completed 100% of Office 365 Migration and Implementation for Department
- Security camera system upgrade.

Recreation

- Updated and maintained workstations and Domain networks.
- Work order issues
- Planning Security Camera installation for Rio Vista Community center.
- Completed 100% of Office 365 Migration and Implementation for Department
- Continuation of New Website Development
- Drone training on fundamentals of flight, video, and photos.

Police Department

- Updated and maintained workstations and Domain networks.
- Work order issues
- Completed 100% of Office 365 Migration and Implementation for Department
- Hardware and Operating System Upgrades to all Patrol Officers Desktops.
- Prepared for the addition of new Investigator's required I.T. equipment.

Parks & Public works

- Updated and maintained workstations and Domain networks.
- Work order issues
- Security Camera replacement for parking lot location.
- Started Phase 4 repairs on CCTV camera system @ Bulldog Park

Planning & Zoning

- Updated and maintained workstations and Domain networks.
- Work order issues
- Running live stream equipment and software for Board & Commissioners meetings
- Security camera system upgrade.
- Coordinating meeting with Accela Regional representative.



City of Socorro, Texas Grants & Special Projects

September 2021 Monthly Report

[September 1, 2021 - September 30, 2021]

Contents

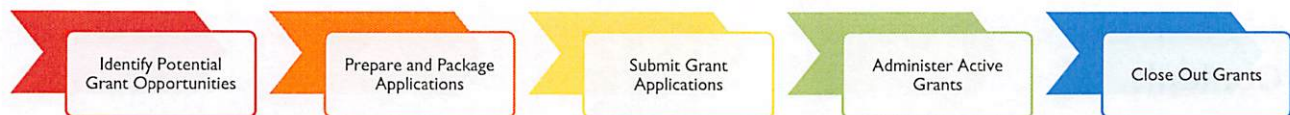
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Executive Summary

The primary function of the Grants & Special Projects Department (GSPD) is to assist other City Departments in meeting our City's Mission and Vision to better serve the residents of Socorro, Texas. To this end, the GSPD has identified the following department goals:

- **Grants Search and Identification**
- **Pre-Award Activities**
- **Post-Award Activities**

Figure 1 – Overview of grant services provided by the Grants & Special Projects Department (GSPD).



During this reporting period (September 1, 2021 to September 30, 2021), the GSPD, which is composed of one (1) full-time Grants Coordinator and one (1) full time Grants Accounting Specialist (currently vacant), logged approximately 171 service hours across various grant projects.

Highlights during this reporting period include:

- \$204,000.00 new grant awarded by the US Department of Justice to bring mental health professionals to the Socorro Police Department as part of the Crisis Intervention Team Pilot Program.
- \$166,783.10 new grant awarded by the Office of the Governors for the Socorro Police Department for the Emergency Response Team (ERT) made up of Horizon City Police, the Ysleta del Sur Pueblo, and others.
- \$18,504.00 new grant awarded by the Office of the Governors for the Socorro Police Department for the purchase of rifle-resistant body armor to keep officers safe.
- Leadership and grant writing support to the City of Socorro Community Initiative (CSCI) nonprofit's grant application to the Andrew W. Mellon Foundation for the Bracero Museum Project
- Continued project development for Economic Development Administration grant applications, including the Paso Del Norte Trail segment from Socorro to San Elizario, and the Rio Vista Small Business Incubator Project
- Continued administrative support to grant-funded projects in the Recreation Centers department

As always, it is the goal of the GSPD to continue to meet the funding needs and priorities of each department in order to enhance our capacity to serve the residents of Socorro.

New Grant Awards

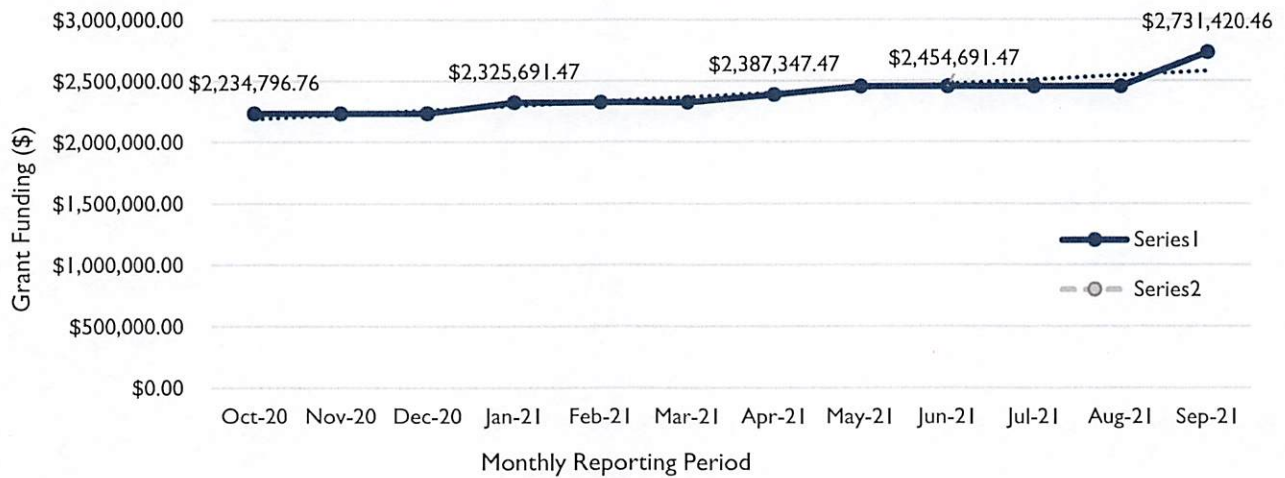
The following new grants were awarded to various City Departments during this reporting period. Total new grant funding awarded during this reporting period is **\$389,287.10**.

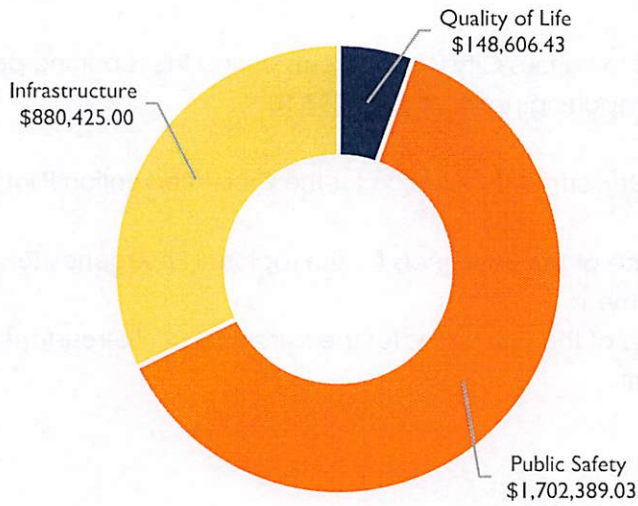
- \$204,000.00 awarded by the US Department of Justice for the Crisis Intervention Pilot Project in the Socorro Police Department.
- \$166,738.10 awarded by the Office of the Governors for the regional Emergency Response Team led by the Socorro Police Department
- \$18,504.00 awarded by the Office of the Governors for the purchase of rifle-resistant body armor by the Socorro Police Department.

Financial Overview

The following is a general overview of the grant funding available to City Departments since the start of the **new 2020-2021 fiscal year on October 1st, 2020**. The Active Grants Funding table below represents the **net amount** of grant funding available to active grant projects since the start of the **new 2020-2021** fiscal year. As of this reporting period, active grant funding awards total **\$2,712,916.46**.

FY 2020 - 2021 Grant Funding Awarded





Graph 1. The total amount of grant funding awarded to City Departments as of September 2021 is \$2,731,420.46. The largest public service categories receiving grant funding are Public Safety (62%), and Infrastructure (32%).

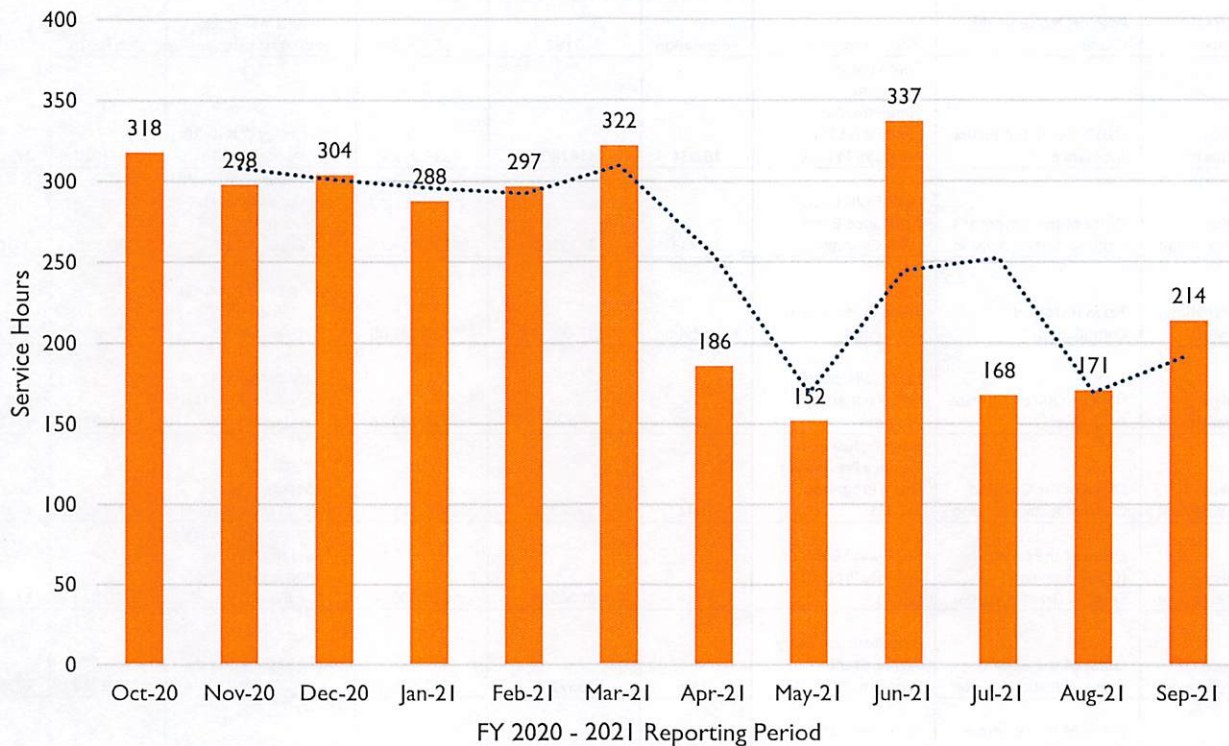
Department Service Hours

Between September 1, 2021 to September 30, 2021, approximately 214 service hours were logged across various projects and departments (see below). The number of grant writing and grants management service hours provided during this last reporting period is consistent with the previous month (Avg. = 254.58 hours, n = 12 months). A new Grants Accounting Specialist has been hired, thus an increase in service hours is expected next reporting period.

In addition to its general Grant Writing and Grants Administration functions, the GSPD also spearheads special projects as needed. **Special Project activities during this reporting period focused on:**

- Team leadership for the development of the City of Socorro's new website
- Continued CARES Act Funding administrative support for all COVID-19 related expenditures
- Continued support for City of Socorro Community Initiative (CSCI) non-profit organization formation, strategic planning, website development and non-profit handbook.
- Continued Administrative support for EPMPO/TxDOT Projects to include Arterial 1 (1712 Blvd.), Nuevo Hueco Tanks Road Extension, Passmore Shared-Use Path, the Rio Vista Bridge Replacement, and the Bovee Bridge Replacement Projects.

FY 2020-2021 | Department Service Hours



Active Grants

Projects that have been awarded grant funds are listed in Table 2 below. Currently, the GSPD assists City departments with the administration of twenty-four (26) grant projects across various departments totaling \$2,731,420.46 in federal, state, or foundation dollars.

Table 2. Summary of FY 2020 – 2021 Grant Funding Awards

City Department	Funding Agency	Grant Program	Financial Information			Project Information		
			CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	Project End Date
Police Department	Office of the Governor's Homeland Security Grants Division	State Homeland Security Program - Regular	97.067	3829001	\$20,060.48	Generator for EOC 2 for SPD	9/1/2019	10/31/2020
Recreation Centers	Hogg Foundation for Mental Health	Texas Communities Count Program	Foundation	TCC-074	\$56,144.00	In Socorro, Everyone Counts Census 2020 Outreach Campaign	12/1/2019	10/31/2020
Planning & Zoning	HUD - Texas Department of Agriculture	FY17-18 TxCDBG Community Development Fund	14.228	7218460	\$275,000.00	Flood and Drainage Improvements	11/1/2018	10/31/2020
Recreation Centers	Paso del Norte Health Foundation	IGNITE Program	Foundation	2184	\$54,962.43	Youth in Culture youth arts program	12/1/2019	11/30/2020
Police Department	USDOJ Bureau of Justice Assistance	Coronavirus Emergency Supplemental Funding (CESF) Program, FY2020	16.034	4147801	\$38,072.49	Emergency COVID-19 funds for SPD	2/1/2020	1/31/2021
Police Department	Office of the Governor's Criminal Justice Division	DJ17-PY20 Justice Assistance Grant (JAG) Program	16.738	3829101	\$55,059.26	Community Outreach Program through Socorro Police Department	10/1/2019	3/31/2021
Recreation Centers	Texas Historical Commission	Texas Preservation Trust Fund	Foundation	TPTF-002-P-0	\$30,000.00	Rio Vista Architectural Plans and Specifications	TBD	7/30/2021
Police Department	USDOJ - Office of Justice Programs	FY19 Bulletproof Vest Partnership Program	16.607	None	\$2,430.36	NIJ compliant armored vests for law enforcement	4/1/2019	8/31/2021
Police Department	Office of the Governor - Criminal Justice Division	Juvenile Justice & Truancy Prevention Grant Program, FY2021	State	3997901	\$26,313.74	Socorro Police Athletics League (PAL)	9/1/2020	8/31/2021
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL21 Local Border Security Program (LBSP)	State	3000906	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/2020	8/31/2021
Police Department	Office of the Governor - Criminal Justice Division	Rifle-Resistant Body Armor Grant Program, FY 2021	State	3957101	\$12,855.00	Rifle-Resistant Body Armor	9/1/2020	8/31/2021
Police Department	Office of the Governor (OOG) - Criminal Justice Division (CJD)	VA-Victims of Crime Act Formula Grant Program	16.575	3828902	\$39,959.20	Year 2 - Crime Victims Advocate	10/1/2020	9/30/2021

Grants & Special Projects

10/18/21

Police Department	Office of the Governor's Criminal Justice Division	DJ18 PY20 Justice Assistance Grant (JAG) Program	16.738	4000001	\$10,705.00	Crime mapping software and training	10/1/2020	9/30/2021
Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/2020	6/30/2023
Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPPO	Transportation Alternatives Set-Aside (TASA)	20.205	E502X	\$605,425.00	Passmore Shared-Use Path	7/16/2020	TBD
Police Department	Office of the Governor's Homeland Security Grants Division	FY 20 State Homeland Security Program - LETPA	97.067	9101	\$60,477.12	Regional Tactical Team	9/1/2020	8/31/2021
Police Department	Office of the Governor's Homeland Security Grants Division	FY 19 State Homeland Security Program - Regular	97.067	SHSPR	\$16,432.28	Interoperable Communications	9/1/2019	8/31/2021
Recreation Centers	Texas Historical Commission	FY 2021 Certified Local Government Grant	15.904	TBD	\$7,500.00	Rio Vista Farm 360 Virtual Tour	TBD	TBD
Police Department	Office of the Governor (OOG) - Homeland Security Grants Division (HSGD)	Operation Stonegarden Solicitation - FY 19	97.067	7206	\$61,656.00	OTH for officers supporting the border initiative and M&A	3/1/2021	2/28/2022
Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program	95.001	None	\$74,844.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/2021	12/31/2022
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL22 Local Border Security Program (LBSP)	State	3000907	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/2020	8/31/2021
Police Department	USDOJ - COPS Office	COPS Office Community Policing Development (CPD) Program	16.710	15JCOPS-21-GG-02315-SPPS	\$204,000.00	SPD Crisis Intervention Team - mental health professionals	9/1/2021	8/31/2023
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	FY21 HS-Homeland Security Grant Program (HSGP)	97.067	4302401	\$166,783.10	Funding for Emergency Response Team	9/2/2021	9/1/2022
Police Department	Office of the Governor (OOG) Criminal Justice Division	FY22 Rifle-Resistant Body Armor Grant Program	State	4301301	\$18,504.00	Rifle-Resistant Body Armor for the SPD	9/1/2021	8/31/2022
Total in Active Grant Funds*					\$2,731,420.46			

CITY AUDITOR

MONTHLY REPORT

SEPTEMBER 2021



The Mission of the City Auditor is help the City of Socorro, Texas achieve its objective by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. In addition, promote transparency, accountability, efficiency, and effectiveness.

PROJECTS COMPLETED

- Finalized Bank Reconciliations and Journal Entries for the month of August 2021.
- Completed Phase 2, 4 and 5 on the implementation of global positioning system.
 - Phase 2: Add missing data on the software (e.g. odometer and hrs reading, fuel information per engine), provide access to different users, establish users parameters etc.
 - Phase 4: Scheduled training for the different users.
 - Phase 5: Reconcile TML and Abila records and provided a City Master Fleet List.
- Continuation of Phase 3 – Establish formatting and training for Maintenance Module.
- Commenced Phase 6 – Modify the City of Socorro Fleet Operations Manual.
- Continue coordination of service calls for global positioning system devices and set up alerts.
- Presented Ordinance No. 250 Amendment No. 2 Strategy and Investment Policy for the City of Socorro, Texas to City Council.
- Developed proposed audit plan for fiscal year ending September 2022.

SHORT TERM GOALS

- Reviewed the Bank Reconciliations for the month of September 2021 and all Journal Entries posted in the month.
- Complete phase (3) – Maintenance Mobile for Global Positioning System.
- Finalize City of Socorro Uniform Policy that includes feedback from all departments per City Managers instructions and present to council.
- Finalize 4th draft of City of Socorro Fleet Operations Manual (Phase 6 of GPS implementation).
- Continued with planning, test work and finalized Project No. CA01-010 P-Card Disbursement review from February 2021 to April 2021.
- Finalize Project No. CA04-001 Cash disbursement internal audit from October 2020 to February 2021.

- Finalize the fraud risk management program to prevent, deter and detect fraud by having the “How to report fraud, waste or abuse and fraud allegation form” on the new City’s website under City Auditor section.

LONG TERM GOALS

- Finalize the Planning and Zoning Standards Operations Manual in conjunction with acting City Planner and City Manager.
- Project No. CA02-003- Audit of Fuel Management System and Internal Controls from April 2020 to September 2020.
- City Fleet internal controls and analysis from October 2020 to February 2021.
- Project No. CA01-011 P-Card Disbursements review from May 2021 to July 2021.
- Project No. CA01-012 P-Card Disbursements review from August 2021 to October 2021.
- Assist on the update the Employee Manual based on previous audit reports and changes of internal procedures.
- Amend with assistance of City Manager and Finance Director the City of Socorro Purchasing Policy Manual.
- Information systems procedures and controls internal audit.

