

Ivy Avalos
Mayor

Ruben Reyes
At Large

Cesar Nevarez
District 1 / Mayor Pro Tem



ITEM 7
Ralph Duran
District 2

Rudy Cruz Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

November 15, 2021

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

SUBJECT: Presentation by City Manager, regarding October 2021 monthly report.

SUMMARY

City Manager will provide a brief report on all City of Socorro Departments for the month of October 2021.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

N/A

STAFF RECOMMENDATION

N/A

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____



**Socorro Municipal Court
October 2021**

1. SMC has arraignments every Mondays of the month, from 8:30 AM to 11:30 AM and from 1:30 PM to 5:30 PM via Zoom and in person.
2. September 30th submitted the September DSC report to the City Clerk.
3. October 1st submitted the monthly Omni Base report (defendants with active warrants will not be able to renew their DL).
4. October 1st submitted the Quarterly State Criminal Costs & Fines Report and the 2020/2021 Fiscal year Child Safety and Seat Belt report.
5. October 4th Collections report was submitted to the collection law firm.
6. October 4th, FTA Hearings were set in the morning and arraignments all day.
7. October 5th Pre-trials and FTA Hearings were set in the morning. Show cause hearings were set in the afternoon. Indigent hearings were set at 4:30 PM.
8. October 12th P&Z reset hearings were set at from 8:30 thru 10:30 AM; Pre-trials from 1:30 thru 3:00 PM and Show cause Hearings were set from 3:00 PM thru 4:30 PM.
9. October 18th SMC had double docket.
10. October 19th Juvenile/Minor Pre-trials hearing were set in the morning and Show cause Hearings in the afternoon.

1 case were closed with partial community service and 2 cases with full compliance.

47 Capias Pro Fine were issued.

7 Alcohol offence, 5 Curfew 9 Paraphernalia and 21 Traffic citations were issued to minors under 21 years old.

No Warrants or Magistrates were signed by the Honorable Judge Velarde Reyes this month.

286 citations were issued by SPD, 0 DPS, 15 Tigua Animal Control and 18 P&Z.

\$62,366.36 total collected this month.



City of Socorro

HR Monthly Report for October 2021

Carol Candelaria

Human Resources Director

November 10, 2021

Human Resources October 2021 Report

Human resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

➤ **Employee Birthdays, Anniversaries for the Month**

- Birthdays 12
- Anniversaries 9
 - 0-5 Yrs 4
 - 5-10 Yrs 2
 - 10+ Yrs 3

➤ **Vacant Positions 15**

- Police Departments 10
 - Peace Officers 2
 - Dispatchers 2
 - Police Recruit 4
 - Animal Control (FT & PT) 2
- Planning and Zoning 3
 - City Planner 1
 - Building Tech 1
 - Planning Clerk 1
- Recreation Center 2
 - Rec Leader FT 1

New Hires for the Month 3

➤ **Police**

- Chavarria, Richard – Communication Dispatcher 10/20/2021
- Norte, Ricky – Animal Control PT 10/25/2021

➤ **Planning & Zoning**

- Planning and Zoning -Balderrama, Jose 10/25/2021

➤ **Personnel Changes Promotion, Transfers** **2**

➤ **Planning and Zoning**

- Talavera, Martha from Communication Dispatch to – Animal Control FT 10/25/2021
- Jacquez, Guadalupe from Planning Tech to Building Inspector 10-20-2021

➤ **It Department**

- Sida, Anthony – PT to Full Time 10-01-2021

➤ **Separations for the Month** **0**

6. Leave Request / FMLA / Personal **4**

- Maintenance 1
- Recreation Department 2
- Parks & Public Works 1

7. Performance Reviews for the month **23**

Note: Evaluation notices are sent last week of the month for the upcoming months reviews

- Administration 3
- Finance 0
- PPW 3
- Police Department 14
- Rec Center 0
- Dispatchers 0
- Municipal Court 1
- Planning & Zoning 2

➤ **New and Revised Job Description**

Updating job description for the following Departments:

- None

➤ **Salary Adjustments due to new fiscal year**

➤ **Grants Department**

- Grants Coordinator to City Development Director

➤ **Recreation Center**

- Director of Recreation/Public Relations to City Communications Director/ Historical Preservation Officer

➤ **Police Department**

- Communication Dispatcher

- Communication Dispatcher Supervisor
- Police Officer – Police Officer 1st Class
- Police Officer – Patrol Officer
- Detective 2nd Grade
- Detective 3rd Grade

➤ **Incidents / Workers Compensation Reported:** **0**

➤ **Unemployment claims for the Month** **1**

- All claims responded to within the 10 days allotted time frame.

➤ **Employee Assistance Program (EAP)**

- 7 EAP referrals
- October EAP Activity Report (see attachment)
- October EAP – Tx Public Safety (see attachment)

➤ **Investigations conducted**

None

➤ **Civil Service Meeting Held:**

- Civil Service no meeting held for the month of September



Parks & Public Works Monthly Report October 2021

MONTHLY HIGHLIGHTS:

- Sidewalks at Courthouse and P&Z
- PPW Employee Parking Lot
- Skull Departments Competition

POTHOLE:

- Oden Rd -10/21
- Madrigal Rd – 10/6
- 113 N. Moon Rd -10/12
- 500 N Rio Vista Rd- 10/14
- 254 S Moon Rd – 10/27

DECEASED ANIMAL PICKUP:

- 247 Pvt Juan Garcia 10/7
- 10324 Mckesson- cat 10/8
- 475 N Moon - cat 10/13
- 155 S Moon - cat 10/14
- 10232 Valle del mar – cat 10/18
- 525 Estancia – cat 10/20
- 556 Liahona – cat 10/29
- 148 Horizon – dog 10/15



Parks & Public Works Monthly Report October 2021

PONDING AREAS:

- Flor Margarita & Flor Cuca 10/1

WEED CONTROL:

Addresses

- 137 Tanton 10/4
- 11951 Pamela Ray 10/4
- 10452 Kirkland 10/4
- 100 S Rio Vista 10/5
- 10507 Nicholas 10/6
- 413 Melendez 10/6
- 10990 Perlette 10/12
- 319 Vineyard 10/13
- 11112 Muscat 10/13
- 317 Vineyard 10/13
- 248 Moon Rd 10/15
- 151 Passmore 10/20
- Moon Rd 10/20
- 11670 Datsun 10/21
- Bauman Rd 10/21
- 252 N Rio Vista 10/27
- 11300 Rankin 10/27
- 11503 Ernest 10/27
- 1021 Spur Pl 10/12-tree removal from roadway
- 11532 Datsun-3tree removals (branches falling to street)-10/21



Parks & Public Works Monthly Report October 2021

SAFETY TRAINING:

Group

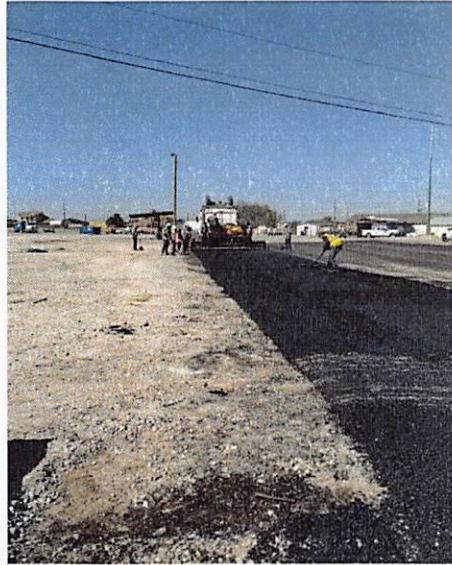
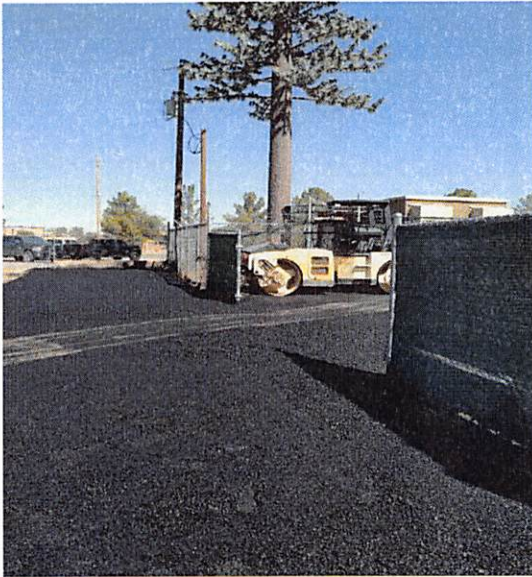
- Driving Distractions- 10/15
- Hand & Power Tools Safety- 10/22

Individuals

- Motor Grader Functions 10/14-Eduardo Lopez



Parks & Public Works Monthly Report October 2021





SOCORRO POLICE DEPARTMENT OCTOBER 2021 MONTHLY REPORT

Arrest Report

Charge	Total
Assault / Family Violence (Misdemeanor)	5
Assault / Family Violence (Felony)	3
Assault Non-Family Violence (Misdemeanor)	1
Assault Non-Family Violence (Felony)	1
Driving While Intoxicated (Felony)	0
Driving While Intoxicated (Misdemeanor)	5
Aggravated Robbery	1
Possession of Controlled Substance (Felony)	3
Possession of Marijuana (Misdemeanor)	2
Possession of Marijuana (Felony)	0
Fraudulent Use of identifying Information (ID Theft)	1
Wanted Subjects Arrest (Warrant Executions)	3
Terroristic Threat of a family member/ Household	1
Violation of Protective Order	1
Public Intoxication	0
Theft	2
Abandoning / Endangering a Child	1
Burglary of Building	0
Evading Arrest	0
Unlawful Carry	0
Interference with Emergency Request for Assistance	1
Unauthorized use of a Motor Vehicle	0
Interference with Child Custody	1
Unlawful Restraint	0
Cruelty to Animals	0
Disorderly Conduct Discharge of a Firearm	1
Harassment by a person in a correctional facility	2
Unlawful Installation of Tracking Device	1
Stalking	0
TOTAL	36

Calls for Service

WEEK 1	October 1-9	422
WEEK 2	October 10-16	377
WEEK 3	October 17-23	387
WEEK 4	October 24-31	555
Total		1,741

Training

Officer Name	TCOLE Course	Date
ALMANZA III, JOSE	3187 - 87th Session State and Federal Law Update	10/18/2021
BENAVIDEZ, MARIO L.	4068 - Child Safety Check Alert List (Intermediate/Advanc	10/29/2021
BENAVIDEZ, MARIO L.	2105 - Child Abuse Prevention and Investigation (Interm.)	10/29/2021
BENAVIDEZ, MARIO L.	2107 - Use of Force (Intermediate)	10/29/2021
BENAVIDEZ, MARIO L.	2108 - Arrest, Search, and Seizure (Intermediate)	10/29/2021
BURCIAGA N/A, BELEM A.	3871 - Stress Manangement	10/27/2021
CHAVARRIA, RICHARD	1999 - Personnel Orientation by Dept. Basic Proficiency	10/26/2021
DIAZ, JESEL	3871 - Stress Manangement	10/27/2021
NAJERA, JULIE	420 - Crisis Communications Telecommunicator	10/25/2021
ROBERSON III, WILL D.	3925 - Ethics for Law Enforcement Distance	10/03/2021
RODRIGUEZ, MATTHEW J.	3871 - Stress Manangement	10/27/2021

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Yvonne Colon-Reyes
District 4

TO: Mayor and Council

FROM: Olivia Navarro, City Clerk

SUBJECT: MONTHLY REPORT – October 2021

Attended Council Meetings: October 28, 2021

Prepared minutes for October 28, 2021

Received 32 Open Records Requests

Responded to 34 Open Records requests.

Prepared 5 publications

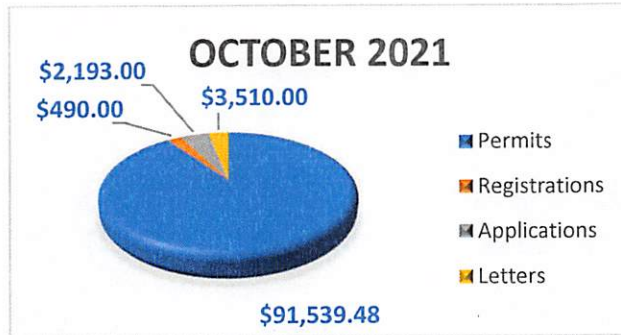
Submitted claim to TML

Attended the Annual Conference and Exhibition from October 6-8 in Houston Texas.

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Adriana Rodarte
City Manager



Planning & Zoning Department Monthly Report

	October 2021		October 2020	
	Permits			
Residential Permits	86	\$79,980.77	108	\$49,009.67
Commercial Permits	2	\$3,413.03	0	\$0.00
Excavation and Grading Permits	9	\$1,012.50	3	\$259.50
Demolition Permits	0	\$0.00	3	\$150.00
Utility Gas Permits	6	\$300.00	0	\$0.00
Utility Water Permits	3	\$150.00	1	\$50.00
Utility Sewer Permits	3	\$150.00	1	\$50.00
Utility Plumbing Permits	17	\$875.00	65	\$6,900.00
Utility Electric Permits	43	\$2,175.00	74	\$7,825.00
Utility Mechanical Permits	7	\$350.00	48	\$5,750.00
Re-Inspection Fees	6	\$315.00	22	\$1,440.00
Vendor Permits	8	\$1,230.00	0	\$0.00
Event Permits	1	\$128.18	0	\$0.00
Sign Permits	0	\$0.00	0	\$0.00
Special Use Permits	0	\$0.00	0	\$0.00
Special Inspections	0	\$0.00	0	\$0.00
Park Fees	1	\$60.00	0	\$0.00
Beer & Wine	0	\$0.00	0	\$0.00
Returned Check Fees	0	\$0.00	0	\$0.00
Building Card Replacement	0	\$0.00	3	\$75.00
Solar Panel Permit	28	\$1,400.00	11	\$850.00
Trailer Parking Permit	0	\$0.00	0	\$0.00
Security Alarm Permit	0	\$0.00	0	\$0.00
TOTALS	220	\$91,539.48	339	\$72,359.17

		Registrations		
Business Registrations	12	\$490.00	7	\$477.48
Business Renewals	0	\$0.00	11	\$3,061.54
Car Dealership Annual Applications	0	\$0.00	0	\$0.00
Tire Management Registration	0	\$0.00	0	\$0.00
Color Run Participants	0	\$0.00	0	\$0.00
Event Sponsor	0	\$0.00	0	\$0.00
	12	\$490.00	18	\$3,539.02

		Applications		
Conditional Use Applications	0	\$0.00	0	\$0.00
Rezoning Applications	0	\$0.00	0	\$0.00
Lot Split Applications	0	\$0.00	1	\$550.00
Re-Plat Applications	0	\$0.00	0	\$0.00
Subdivision Applications	2	\$2,013.00	2	\$1,143.52
BOA Applications	0	\$0.00	0	\$0.00
Mobile Office	0	\$0.00	0	\$0.00
Mobile Home Placements	3	\$180.00	1	\$90.00
Mobile Home Transporters	0	\$0.00	0	\$0.00
	5	\$2,193.00	4	\$1,783.52

		Letters		
Official Address Changes	3	\$45.00	6	\$90.00
Zoning Confirmation Letters	3	\$135.00	1	\$45.00
Certificate of Occupancy	66	\$3,300.00	39	\$1,950.00
Letters of Zoning Compliance	4	\$30.00	42	\$705.00
Flood Determination Letter	0	\$0.00	0	\$0.00
Zoning Map Printable	0	\$0.00	0	\$0.00
	76	\$3,510.00	88	\$2,790.00

	October 2019		October 2020	
Grand Total	207	\$97,732.48	449	\$80,471.71



City of Socorro

860 N. Rio Vista
Socorro, Texas 79927
915-872-8673

City of Socorro CODE COMPLIANCE MONTHLY REPORT FOR OCTOBER 2021

INSPECTIONS

The code compliance personnel accomplished the following activities:

Notices of Violation issued	99
Number of cleared cases (through voluntary compliance)	45
Citations Issued	14
Total	156

Tigua Animal Control

Calls resulting in animals being released to owners with a verbal warning	18
Calls resulting in impoundment	22
Calls resulting in unable to locate animal	29
Total	69

INTERNAL AND EXTERNAL PROJECT INVOLVEMENT

1. Socorro Community and Tire Clean Up
2. Business registration support to Planning Dept.
3. Removal of signage on public right of way and utility poles.
3. Public right of way compliance support to Street Department
4. Coordination and Involvement with external agencies (Lower Valley Water District)
5. Coordination and Involvement with external agencies (Tigua Animal Control)

City of Socorro, Texas

Department Monthly Report: October 2021



During this global pandemic, the Department of Recreation aims to be the community's resource for non- contact information to limit the community's potential exposure to the COVID-19 virus by providing services: over the phone, via e-mail, & contactless/in-person social distancing practices.

901 N. RIO VISTA RD. * (915) 860-8615 * MONDAY-FRIDAY 8 AM – 5 PM

FRONT OFFICE OVERVIEW:

- Visitors: 40
- Calls: 150
- Computer/Printer Use: 10
- Sandbags: 3
- Senior Meal Deliveries: 960
- Senior Welfare Calls: 108
- EPFH Senior Boxes: 50
- Operational Days: 21

HISTORICAL LANDMARK COMMISSION:

- Meeting: 10/13/2021
 - Items Presented: -
 - Items Approved:-
 - Items Deleted: -
 - Presentations: -
- *No Quorum
Meeting Canceled



MS4 ACTIVITY:

- N/A

NEWS COVERAGE:



- Press Releases: 3
- KINT: 3
- KDBC: 4
- KVIA: 3
- KTDO: 2
- KTSM: 9
- KFOX: 2
- El Paso Times: 3
- Other: 5

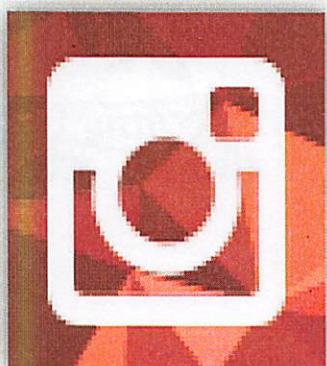
SOCIAL MEDIA:

@city_of_socorro



- Number of Tweets: 17
- Tweet Impressions: 16,400
- Profile Visits: 1,361
- Mentions: 8
- New Followers: 18

@city_of_socorro



- Interactions: 1,173
- Discoveries: 2,875
- New Followers: 40
- Posts: 27

<https://www.facebook.com/cityofosocorro>



- Posts: 51
- New Page Followers: 108
- Page Views: 2,410
- Page Reach: 36,097
- Post Engagements: 16,019

SOCORRO YOUTH IN CULTURE



- Learning Lab Participants: 227
- New Website Registrations: **20**
- Art Lesson Videos: 5
- Art Video Views: 152
- Art Video Reactions: 30
- Art Video Engagement: 30
- Student Works Submitted: 17
- Children Needing Supplies:
- Current Projects: 3
 - Art Lessons
 - Courthouse Art
 - Three Missions Mural
- Completed Projects: 1
 - Calavera Exhibition

CALENDAR:

- October 1- Celebrated National Custodian's Day
- October 1- COS Website Mtg with CM
- October 1- County COVID Coordination Mtg
- October 6- DSHS Regional 9/10 COVID Mtg
- October 7- COS City Council Mtg
- October 8- County COVID Coordination Mtg
- October 13- TXDOT STRONG Mtg
- October 15- County COVID Coordination Mtg
- October 18- 30 Early Voting @ CACC
- October 21- NHL Presentation to the National Park Service
- October 21- Aliviane Coalition Mtg
- October 22- County COVID Coordination Mtg
- October 25- OEM Planning Mtg
- October 26- Nextraq Training
- October 27- DSHS Region 9/10 Mtg
- October 27 Department Remote Mtg
- October 28- OEM LEPC Mtg
- October 28- Rural Mayors Mtg
- October 29- OEM Regional Mtg
- October 29- COS Website Mtg
- October 29- County COVID Mtg

HEALTH DEPT:

- Situation Reports: 3
- Tests Issued: 6
- PPE Issued: 95

MAJOR PROJECTS:

- Rio Vista Rehabilitation Project
- Historical Medallion Repair
- City Murals Requested
- Accela Implementation
- New City Website

COVID CONCERNS:

- Staff & Public Safety
- Reopening Procedures
- Youth Vaccine Approval



Information Technology Department

Monthly report

October 2021



Projects and Goals:

- Phase 3 for FirstNet Network Vehicle Router & Hotspot installation.
- Phase 3 of City-Wide Security Camera monitoring system implementation.
- Preparation of Final Phase of network cabling and ports in the new IT/Code Enforcement Building.
- Phase 3 of MVT software installation for Patrol vehicles..
- Prepared for Fiber Optic certification course for the department.
- Continuing CJS security awareness training for the IT department
- Started of Citywide annual training for Cybersecurity Awareness Month in October.
- Preparing for annual City Nationwide Cybersecurity Review (NCSR) in November
- Continuation of Phishing Security Testing Campaign and Training Via city's Knowbe4 application.
- Continuation ecivis project with grants
- Installation of personal gate security access point at public works main entrance
- Preparation of new personal gate access point for new employee parking lot location
- Preparation for new public computer station for Chayo Community Center

Completed Projects and Goals:

- Completion Phase 2 planning for relocation and replacement of network cabling and ports in the new IT/Code Enforcement Building.
- Completion Phase 2 for FirstNet Network Vehicle Router & Hotspot installation.
- Phase 2 of City-Wide Security Camera monitoring system implementation.
- Setup new accounts, phonenumber, and workstation for new Animal Control officers
- Upgraded courts PC in court room
- Setup new accounts, phonenumber, and workstation for new Investigation Officers
- Setup new accounts, phonenumber, and workstation for Building Official
- Installation of personal gate security access point in IT/Code Enforcement Building

Mission-critical:

Administration

- Added, Deactivation, and Maintained City email exchange for new and old employees.
- Added, Deactivation, and Maintained New & Expired Employees in Time clock and Network Access.
- Updated and maintained the City website and City Source app.
- Updated and maintained workstations and Domain networks.



Information Technology Department

Monthly report

October 2021



- Work order issues
- Running live stream equipment and software for City Council meetings
- Continuing CJIS security awareness training for the IT department

Courts

- Updated and maintained workstations and Domain networks.
- Work order issues
- Monitored live stream of Court.
- Installation of new Court Room PC

Recreation

- Updated and maintained workstations and Domain networks.
- Work order issues
- Planning Security Camera installation for Rio Vista Community center.
- Continuation of New Website Development
- Preparation for new public computer station for Chayo Community Center

Police Department

- Updated and maintained workstations and Domain networks.
- Work order issues
- Setup new accounts, phoneline, and workstation for new Investigation Officers
- Setup new accounts, phoneline, and workstation for new Animal Control officers
- Create building layout diagram for new ports and network cabling in new dispatch building

Parks & Public works

- Updated and maintained workstations and Domain networks.
- Work order issues
- Security Camera replacement for parking lot location.
- Completion of Phase 4 repairs on CCTV camera system @ Bulldog Park
- Installation of personal gate security access point at public works main entrance
- Preparation of new personal gate access point for new employee parking lot location

Planning & Zoning

- Updated and maintained workstations and Domain networks.
- Work order issues
- Running live stream equipment and software for Board & Commissioners meetings
- Security camera system upgrade.
- Setup new accounts, phoneline, and workstation for Building Official



City of Socorro, Texas Grants & Special Projects

October 2021 Monthly Report

[October 1, 2021 - October 31, 2021]

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Executive Summary

The primary function of the Grants & Special Projects Department (GSPD) is to assist other City Departments in meeting our City's Mission and Vision to better serve the residents of Socorro, Texas. To this end, the GSPD has identified the following department goals:

- **Grants Search and Identification**
- **Pre-Award Activities**
- **Post-Award Activities**

Figure 1 – Overview of grant services provided by the Grants & Special Projects Department (GSPD).



During this reporting period (October 1, 2021 to October 31, 2021), the GSPD, which is composed of one (1) full-time Grants Coordinator and one (1) full time Grants Accounting Specialist (currently vacant), logged approximately 127 service hours across various grant projects.

Highlights during this reporting period include:

-

As always, it is the goal of the GSPD to continue to meet the funding needs and priorities of each department in order to enhance our capacity to serve the residents of Socorro.

New Grant Awards

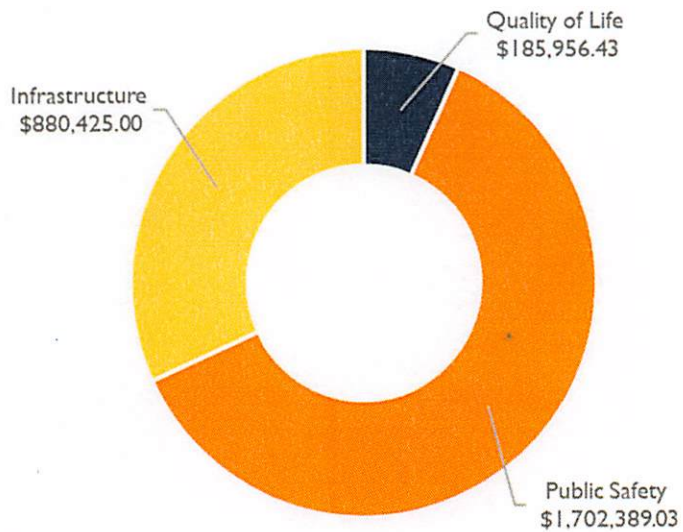
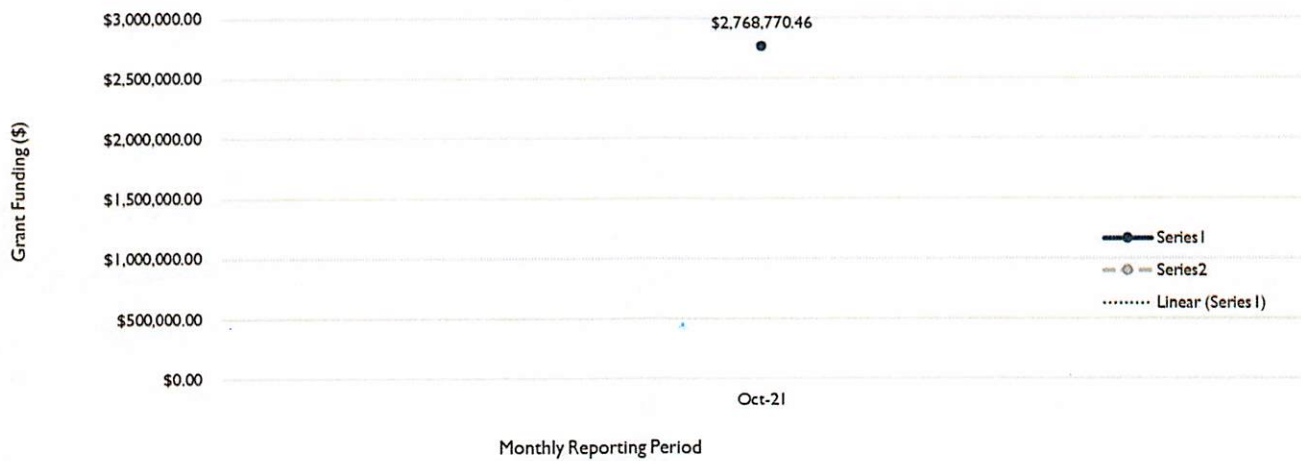
The following new grants were awarded to various City Departments during this reporting period. Total new grant funding awarded during this reporting period is **\$37,350.00**.

- \$37,350.00 awarded by the Paso Del Norte Health Foundation for the Socorro Youth in Culture Art Program – Year 3.

Financial Overview

The following is a general overview of the grant funding available to City Departments since the start of the **new 2021-2022 fiscal year on October 1st, 2021**. The Active Grants Funding table below represents the **net amount** of grant funding available to active grant projects since the start of the **new** 2021-2022 fiscal year. As of this reporting period, active grant funding awards total **\$2,768,770.46**.

FY 2020 - 2021 Grant Funding Awarded



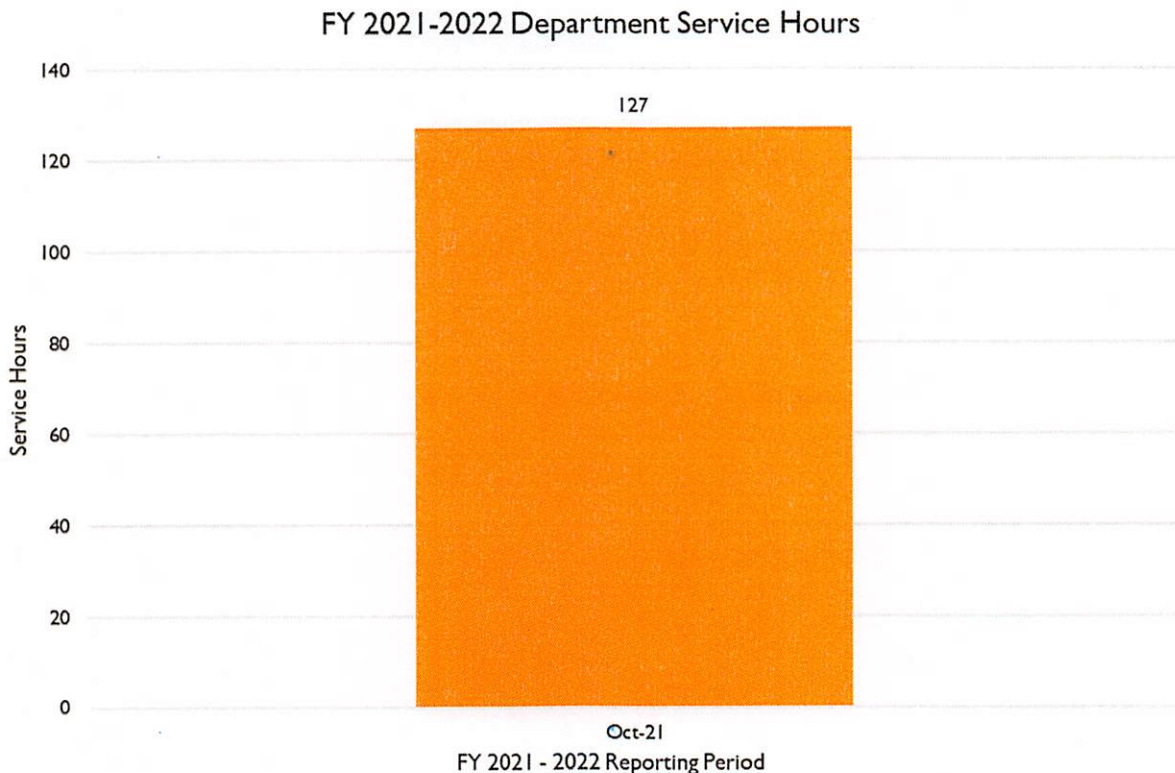
Graph 1. The total amount of grant funding awarded to City Departments as of October 2021 is \$2,768,770.46. The largest public service categories receiving grant funding are Public Safety (62%), and Infrastructure (32%).

Department Service Hours

Between October 1, 2021 to October 31, 2021, approximately 127 service hours were logged across various projects and departments (see below). The number of grant writing and grants management service hours provided during this last reporting period is consistent with the previous month (Avg. = 254.58 hours, n = 12 months). A new Grants Accounting Specialist has been hired, thus an increase in service hours is expected next reporting period.

In addition to its general Grant Writing and Grants Administration functions, the GSPD also spearheads special projects as needed. **Special Project activities during this reporting period focused on:**

-



Active Grants

Projects that have been awarded grant funds are listed in Table 2 below. Currently, the GSPD assists City departments with the administration of twenty-five (25) grant projects across various departments totaling **\$2,768,770.46** in federal, state, or foundation dollars.

Table 2. Summary of FY 2021 – 2022 Grant Funding Awards

City Department	Funding Agency	Grant Program	Financial Information			Project Information		
			CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	Project End Date
Police Department	Office of the Governor's Homeland Security Grants Division	State Homeland Security Program - Regular	97.067	3829001	\$20,060.48	Generator for EOC 2 for SPD	9/1/2019	10/31/2020
Recreation Centers	Hogg Foundation for Mental Health	Texas Communities Count Program	Foundation	TCC-074	\$56,144.00	In Socorro, Everyone Counts Census 2020 Outreach Campaign	12/1/2019	10/31/2020
Planning & Zoning	HUD - Texas Department of Agriculture	FY17-18 TxCDBG Community Development Fund	14.228	7218460	\$275,000.00	Flood and Drainage Improvements	11/1/2018	10/31/2020
Recreation Centers	Paso del Norte Health Foundation	IGNITE Program	Foundation	2184	\$54,962.43	Youth in Culture youth arts program	12/1/2019	11/30/2020
Police Department	USDOJ Bureau of Justice Assistance	Coronavirus Emergency Supplemental Funding (CESF) Program, FY2020	16.034	4147801	\$38,072.49	Emergency COVID-19 funds for SPD	2/1/2020	1/31/2021
Police Department	Office of the Governor's Criminal Justice Division	DJ17-PY20 Justice Assistance Grant (JAG) Program	16.738	3829101	\$55,059.26	Community Outreach Program through Socorro Police Department	10/1/2019	3/31/2021
Recreation Centers	Texas Historical Commission	Texas Preservation Trust Fund	Foundation	TPTF-002-P-0	\$30,000.00	Rio Vista Architectural Plans and Specifications	TBD	7/30/2021
Police Department	USDOJ - Office of Justice Programs	FY19 Bulletproof Vest Partnership Program	16.607	None	\$2,430.36	NIJ compliant armored vests for law enforcement	4/1/2019	8/31/2021
Police Department	Office of the Governor - Criminal Justice Division	Juvenile Justice & Truancy Prevention Grant Program, FY2021	State	3997901	\$26,313.74	Socorro Police Athletics League (PAL)	9/1/2020	8/31/2021
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL21 Local Border Security Program (LBSP)	State	3000906	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/2020	8/31/2021
Police Department	Office of the Governor - Criminal Justice Division	Rifle-Resistant Body Armor Grant Program, FY 2021	State	3957101	\$12,855.00	Rifle-Resistant Body Armor	9/1/2020	8/31/2021
Police Department	Office of the Governor (OOG) - Criminal Justice Division (CJD)	VA-Victims of Crime Act Formula Grant Program	16.575	3828902	\$39,959.20	Year 2 - Crime Victims Advocate	10/1/2020	9/30/2021
Police Department	Office of the Governor's Criminal Justice Division	DJ18 PY20 Justice Assistance Grant (JAG) Program	16.738	4000001	\$10,705.00	Crime mapping software and training	10/1/2020	9/30/2021
Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/2020	6/30/2023

Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPO	Transportation Alternatives Set-Aside (TASA)	20.205	E502X	\$605,425.00	Passmore Shared-Use Path	7/16/2020	TBD
Police Department	Office of the Governor's Homeland Security Grants Division	FY 20 State Homeland Security Program - LETPA	97.067	9101	\$60,477.12	Regional Tactical Team	9/1/2020	8/31/2021
Police Department	Office of the Governor's Homeland Security Grants Division	FY 19 State Homeland Security Program - Regular	97.067	SHSPR	\$16,432.28	Interoperable Communications	9/1/2019	8/31/2021
Recreation Centers	Texas Historical Commission	FY 2021 Certified Local Government Grant	15.904	TBD	\$7,500.00	Rio Vista Farm 360 Virtual Tour	TBD	TBD
Police Department	Office of the Governor (OOG) - Homeland Security Grants Division (HSGD)	Operation Stonegarden Solicitation - FY 19	97.067	7206	\$61,656.00	OTH for officers supporting the border initiative and M&A	3/1/2021	2/28/2022
Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program	95.001	None	\$74,844.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/2021	12/31/2022
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL22 Local Border Security Program (LBSP)	State	3000907	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/2020	8/31/2021
Police Department	USDOJ - COPS Office	COPS Office Community Policing Development (CPD) Program	16.710	15JCOPS-21-GG-02315-SPPS	\$204,000.00	SPD Crisis Intervention Team - mental health professionals	9/1/2021	8/31/2023
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	FY21 HS-Homeland Security Grant Program (HSGP)	97.067	4302401	\$166,783.10	Funding for Emergency Response Team	9/2/2021	9/1/2022
Police Department	Office of the Governor (OOG) Criminal Justice Division	FY22 Rifle-Resistant Body Armor Grant Program	State	4301301	\$18,504.00	Rifle-Resistant Body Armor for the SPD	9/1/2021	8/31/2022
Recreation Centers					Paso del Norte Health Foundation	Kids Initiative - FY22	Foundation	TBD

						Financial Information			Project
	City Department	Funding Agency	Grant Program	CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	
	Police Department	Office of the Governor's Homeland Security Grants Division	State Homeland Security Program - Regular	97.067	3829001	\$20,060.48	Generator for EOC 2 for SPD	9/1/2019	7
	Recreation Centers	Hogg Foundation for Mental Health	Texas Communities Count Program	Foundation	TCC-074	\$56,144.00	In Socorro, Everyone Counts Census 2020 Outreach Campaign	12/1/2019	
	Planning & Zoning	HUD - Texas Department of Agriculture	FY17-18 TxDBG Community Development Fund	14.228	7218460	\$275,000.00	Flood and Drainage Improvements	11/1/2018	
	Recreation Centers	Paso del Norte Health Foundation	IGNITE Program	Foundation	2184	\$54,962.43	Youth in Culture youth arts program	12/1/2019	
	Police Department	USDOJ Bureau of Justice Assistance	Coronavirus Emergency Supplemental Funding (CESF) Program, FY2020	16.034	4147801	\$38,072.49	Emergency COVID-19 funds for SPD	2/1/2020	
	Police Department	Office of the Governor's Criminal Justice Division	DJ17-PY20 Justice Assistance Grant (JAG) Program	16.738	3829101	\$55,059.26	Community Outreach Program through Socorro Police Department	10/1/2019	
	Recreation Centers	Texas Historical Commission	Texas Preservation Trust Fund	Foundation	TPTF-002-P-0	\$30,000.00	Rio Vista Architectural Plans and Specifications	TBD	
	Police Department	USDOJ - Office of Justice Programs	FY19 Bulletproof Vest Partnership Program	16.607	None	\$2,430.36	NIJ compliant armored vests for law enforcement	4/1/2019	
	Police Department	Office of the Governor - Criminal Justice Division	Juvenile Justice & Truancy Prevention Grant Program, FY2021	State	3997901	\$26,313.74	Socorro Police Athletics League (PAL)	9/1/2020	
	Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL21 Local Border Security Program (LBSP)	State	3000906	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/2020	
	Police Department	Office of the Governor - Criminal Justice Division	Rifle-Resistant Body Armor Grant Program, FY 2021	State	3957101	\$12,855.00	Rifle-Resistant Body Armor	9/1/2020	
	Police Department	Office of the Governor (OOG) - Criminal Justice Division (CJD)	VA-Victims of Crime Act Formula Grant Program	16.575	3828902	\$39,959.20	Year 2 - Crime Victims Advocate	10/1/2020	
	Police Department	Office of the Governor's Criminal Justice Division	DJ18 PY20 Justice Assistance Grant (JAG) Program	16.738	4000001	\$10,705.00	Crime mapping software and training	10/1/2020	
	Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/2020	
	Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPO	Transportation Alternatives Set-Aside (TASA)	20.205	E502X	\$605,425.00	Passmore Shared-Use Path	7/16/2020	
	Police Department	Office of the Governor's Homeland Security Grants Division	FY 20 State Homeland Security	97.067	9101	\$60,477.12	Regional Tactical Team	9/1/2020	

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			Financial Information			Project Information		
City Department	Funding Agency	Grant Program	CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	Project End Date
Recreation Centers	US Department of the Interior - National Park Service (NPS) URC	Historic Preservation Fund's Underrepresented Communities Grant Program	15.904	P17AP00016	\$19,800.00	RV's nomination as a National Historic Landmark (NHL).	3/31/2017	10/1/2020
Police Department	Office of the Governor's Homeland Security Grants Division	State Homeland Security Program - Regular	97.067	3829001	\$20,060.48	Generator for EOC 2 for SPD	9/1/2019	10/31/2020
Recreation Centers	Hogg Foundation for Mental Health	Texas Communities Count Program	Foundation	TCC-074	\$56,144.00	In Socorro, Everyone Counts Census 2020 Outreach Campaign	12/1/2019	10/31/2020
Planning & Zoning	HUD - Texas Department of Agriculture	FY17-18 TxCDBG Community Development Fund	14.228	7218460	\$275,000.00	Flood and Drainage Improvements	11/1/2018	10/31/2020
Recreation Centers	Paso del Norte Health Foundation	IGNITE Program	Foundation	2184	\$54,962.43	Youth in Culture youth arts program	12/1/2019	11/30/2020
Police Department	OOG - Criminal Justice Division	Violence Against Women Justice and Training Program (VAWA)	16.588	3828801	\$6,958.00	Violence Against Women Act Training for Law Enforcement	9/1/2019	1/31/2021
Police Department	USDOJ Bureau of Justice Assistance	Coronavirus Emergency Supplemental Funding (CESF) Program, FY2020	16.034	4147801	\$38,072.49	Emergency COVID-19 funds for SPD	2/1/2020	1/31/2021
Police Department	Office of the Governor (OOG) - Homeland Security Grants Division (HSGD)	Operation Stonegarden Solicitation - FY 19	97.067	3007205	\$72,337.68	OTH for officers supporting the border initiative and M&A	3/1/2020	2/28/2021
Police Department	Office of the Governor's Criminal Justice Division	DJ17-PY20 Justice Assistance Grant (JAG) Program	16.738	3829101	\$55,059.26	Community Outreach Program through Socorro Police Department	10/1/2019	3/31/2021
Recreation Centers	Texas Historical Commission	Texas Preservation Trust Fund	Foundation	TPTF-002-P-0	\$30,000.00	Rio Vista Architectural Plans and Specifications	TBD	7/30/2021
Police Department	USDOJ - Office of Justice Programs	FY19 Bulletproof Vest Partnership Program	16.607	None	\$2,430.36	NIJ compliant armored vests for law enforcement	4/1/2019	8/31/2021
Police Department	Office of the Governor - Criminal Justice Division	Juvenile Justice & Truancy Prevention Grant Program, FY2021	State	3997901	\$26,313.74	Socorro Police Athletics League (PAL)	9/1/2020	8/31/2021
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL21 Local Border Security Program (LBSP)	State	3000906	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/2020	8/31/2021
Police Department	Office of the Governor - Criminal Justice Division	Rifle-Resistant Body Armor Grant Program, FY 2021	State	3957101	\$12,855.00	Rifle-Resistant Body Armor	9/1/2020	8/31/2021

Grants & Special Projects

11/12/21

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Police Department	Office of the Governor (OOG) - Criminal Justice Division (CJD)	VA-Victims of Crime Act Formula Grant Program	16.575	3828902	\$39,959.20	Year 2 - Crime Victims Advocate	10/1/2020	9/30/2021
Police Department	Office of the Governor's Criminal Justice Division	DJ18 PY20 Justice Assistance Grant (JAG) Program	16.738	4000001	\$10,705.00	Crime mapping software and training	10/1/2020	9/30/2021
Recreation Centers	Texas Historical Commission	FY 2020 Certified Local Government Program	15.904	TX-20-10034	\$34,500.00	Rio Vista Farm Rehabilitation Project	4/1/2020	12/31/2022
Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/2020	6/30/2023
Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPO	Transportation Alternatives Set-Aside (TASA)	20.205	E502X	\$605,425.00	Passmore Shared-Use Path	7/16/2020	TBD
Police Department	Office of the Governor's Homeland Security Grants Division	FY 20 State Homeland Security Program - LETPA	97.067	9101	\$60,477.12	Regional Tactical Team	9/1/2020	8/31/2021
Recreation Centers	Paso del Norte Health Foundation	Healthy Kids Initiative	Foundation	PDNIG	\$54,962.43	Year 2 of the Socorro Youth in Culture Art Program	12/1/2020	11/30/2022
Police Department	Office of the Governor's Homeland Security Grants Division	FY 19 State Homeland Security Program - Regular	97.067	SHSPR	\$16,432.28	Interoperable Communications	9/1/2019	8/31/2021
Recreation Centers	Texas Historical Commission	FY 2021 Certified Local Government Grant	15.904	TBD	\$15,000.00	Rio Vista Farm 360 Virtual Tour	TBD	TBD
Police Department	Office of the Governor (OOG) - Homeland Security Grants Division (HSGD)	Operation Stonegarden Solicitation - FY 19	97.067	7206	\$61,656.00	OTH for officers supporting the border initiative and M&A	3/1/2021	2/28/2022
Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program	95.001	None	\$74,844.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/2021	12/31/2022
Total in Active Grant Funds*					\$2,462,191.47			

			Financial Information			Project Information		
City Department	Funding Agency	Grant Program	CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	Project End Date
Police Department	Office of the Governor's Homeland Security Grants Division	State Homeland Security Program - Regular	97.067	3829001	\$20,060.48	Generator for EOC 2 for SPD	9/1/2019	10/31/2021
Recreation Centers	Hogg Foundation for Mental Health	Texas Communities Count Program	Foundation	TCC-074	\$56,144.00	In Socorro, Everyone Counts Census 2020 Outreach Campaign	12/1/2019	10/31/2021
Planning & Zoning	HUD - Texas Department of Agriculture	FY17-18 TxCDBG Community Development Fund	14.228	7218460	\$275,000.00	Flood and Drainage Improvements	11/1/2018	10/31/2021

Recreation Centers	Paso del Norte Health Foundation	IGNITE Program	Foundation	2184	\$54,962.43	Youth in Culture youth arts program	12/1/2019	11/30/2021
Police Department	USDOJ Bureau of Justice Assistance	Coronavirus Emergency Supplemental Funding (CESF) Program, FY2020	16.034	4147801	\$38,072.49	Emergency COVID-19 funds for SPD	2/1/2020	1/31/2021
Police Department	Office of the Governor's Criminal Justice Division	DJ17-PY20 Justice Assistance Grant (JAG) Program	16.738	3829101	\$55,059.26	Community Outreach Program through Socorro Police Department	10/1/2019	3/31/2021
Recreation Centers	Texas Historical Commission	Texas Preservation Trust Fund	Foundation	TPTF-002-P-0	\$30,000.00	Rio Vista Architectural Plans and Specifications	TBD	7/30/2021
Police Department	USDOJ - Office of Justice Programs	FY19 Bulletproof Vest Partnership Program	16.607	None	\$2,430.36	NIJ compliant armored vests for law enforcement	4/1/2019	8/31/2021
Police Department	Office of the Governor - Criminal Justice Division	Juvenile Justice & Truancy Prevention Grant Program, FY2021	State	3997901	\$26,313.74	Socorro Police Athletics League (PAL)	9/1/2020	8/31/2021
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL21 Local Border Security Program (LBSP)	State	3000906	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/2020	8/31/2021
Police Department	Office of the Governor - Criminal Justice Division	Rifle-Resistant Body Armor Grant Program, FY 2021	State	3957101	\$12,855.00	Rifle-Resistant Body Armor	9/1/2020	8/31/2021
Police Department	Office of the Governor (OOG) - Criminal Justice Division (CJD)	VA-Victims of Crime Act Formula Grant Program	16.575	3828902	\$39,959.20	Year 2 - Crime Victims Advocate	10/1/2020	9/30/2021
Police Department	Office of the Governor's Criminal Justice Division	DJ18 PY20 Justice Assistance Grant (JAG) Program	16.738	4000001	\$10,705.00	Crime mapping software and training	10/1/2020	9/30/2021
Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/2020	6/30/2023
Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPO	Transportation Alternatives Set-Aside (TASA)	20.205	E502X	\$605,425.00	Passmore Shared-Use Path	7/16/2020	TBD
Police Department	Office of the Governor's Homeland Security Grants Division	FY 20 State Homeland Security Program - LETPA	97.067	9101	\$60,477.12	Regional Tactical Team	9/1/2020	8/31/2021
Police Department	Office of the Governor's Homeland Security Grants Division	FY 19 State Homeland Security Program - Regular	97.067	SHSPR	\$16,432.28	Interoperable Communications	9/1/2019	8/31/2021
Recreation Centers	Texas Historical Commission	FY 2021 Certified Local Government Grant	15.904	TBD	\$7,500.00	Rio Vista Farm 360 Virtual Tour	TBD	TBD
Police Department	Office of the Governor (OOG) - Homeland Security Grants Division (HSGD)	Operation Stonegarden Solicitation - FY 19	97.067	7206	\$61,656.00	OTH for officers supporting the border initiative and M&A	3/1/2021	2/28/2022
Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program	95.001	None	\$74,844.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/2021	12/31/2022

Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL22 Local Border Security Program (LBSP)	State	3000907	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/2020	8/31/2021
Police Department	USDOJ - COPS Office	COPS Office Community Policing Development (CPD) Program	16.710	15JCOPS-21-GG-02315-SPPS	\$204,000.00	SPD Crisis Intervention Team - mental health professionals	9/1/2021	8/31/2022
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	FY21 HS-Homeland Security Grant Program (HSGP)	97.067	4302401	\$166,783.10	Funding for Emergency Response Team	9/2/2021	9/1/2022
Police Department	Office of the Governor (OOG) Criminal Justice Division	FY22 Rifle-Resistant Body Armor Grant Program	State	4301301	\$18,504.00	Rifle-Resistant Body Armor for the SPD	9/1/2021	8/31/2022

CITY AUDITOR

MONTHLY REPORT

OCTOBER 2021



The Mission of the City Auditor is help the City of Socorro, Texas achieve its objective by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. In addition, promote transparency, accountability, efficiency, and effectiveness.

PROJECTS COMPLETED

- Finalized Bank Reconciliations and Journal Entries for the month of September 2021.
- Continuation of Phase 3 – Establish formatting and training for Maintenance Module.
- Completed Phase 6 – Modify the City of Socorro Fleet Operations Manual.
- Continue coordination of service calls for global positioning system devices and set up alerts.
- Finalized proposed audit plan for fiscal year ending September 2022.
- Finalize Project No. CA04-001 Cash disbursement internal audit from October 2020 to February 2021.
- Continuation of test work for Project No. CA01-010 P-Card Disbursement review from February 2021 to April 2021.

SHORT TERM GOALS

- Reviewed the Bank Reconciliations for the month of October 2021 and all Journal Entries posted in the month.
- Complete phase (3) – Maintenance Mobile for Global Positioning System.
- Finalize City of Socorro Uniform Policy that includes feedback from all departments per City Managers instructions and present to council.
- Finalize 4th draft of City of Socorro Fleet Operations Manual (Phase 6 of GPS implementation).
- Finalized Project No. CA01-010 P-Card Disbursement review from February 2021 to April 2021.
- Finalize the fraud risk management program to prevent, deter and detect fraud by having the “How to report fraud, waste or abuse and fraud allegation form” on the new City’s website under City Auditor section.



LONG TERM GOALS

- Finalize the Planning and Zoning Standards Operations Manual in conjunction with acting City Planner and City Manager.
- Commence planning and test work for Project No. CA01-11 P-Card disbursements from April 2021 to September 2021.
- Project No. CA02-003- Audit of Fuel Management System and Internal Controls for FYE 2021
- Assist on the update the Employee Manual based on previous audit reports and changes of internal procedures.
- Amend with assistance of City Manager and Finance Director the City of Socorro Purchasing Policy Manual.
- Information systems procedures and controls internal audit.