

ITEM 5

Ivy Avalos
Mayor

Ruben Reyes
At Large / Mayor Pro Tem

Cesar Nevarez
District 1



Alejandro Garcia
District 2

Rudy Cruz Jr.
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

December 17, 2021

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: City Manager, Adriana Rodarte

SUBJECT: Presentation by City Manager, regarding November 2021 monthly report.

SUMMARY

City Manager will provide a brief report on all City of Socorro Departments for the month of November 2021.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/Dept):

Funding Source:

Amount:

Quotes (Name/Commodity/Price) N/A

Co-op Agreement (Name/Contract#) N/A

ALTERNATIVE

N/A

STAFF RECOMMENDATION

N/A

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____



**Socorro Municipal Court
November 2021**

1. SMC has arraignments every Mondays of the month, from 8:30 AM to 11:30 AM and from 1:30 PM to 5:30 PM via Zoom and in person.
2. October 30th submitted the October 2021 DSC report to the City Clerk.
3. November 1st submitted the monthly Omni Base report (defendants with active warrants will not be able to renew their DL).
4. November 4th collections report was submitted to the collection law firm.
5. November 4th submitted the Convictions/Dismissals to DPS and Office of the Court Administration (OCA).
6. November 9th, P&Z reset Hearings were set in the morning, FTA Hearings from 3:00 PM to 4:00 PM and Parking pre-trials from 4:00 PM to 5:30 PM.
7. November 15th FTA Hearings were set in the morning plus the arraignments.
8. November 16th Show cause Hearings were set all day.
9. November 19th Attorney court settings from 8:30 AM to 1:30 PM and P&Z pre-trials in the afternoon.
10. November 23rd FTA hearings in the morning.
11. November 30th Troopers Pre-trials were set in the morning and Attorney showcause hearings in the afternoon.

2 cases were closed with partial community service and 1 case with full compliance.

88 Capias Pro Fine were issued.

12 Alcohol offence, 2 Curfew 7 Paraphernalia, 1 Tobacco and 11 Traffic citations were issued to minors under 21 years old.

No Warrants or Magistrates were signed by the Honorable Judge Velarde Reyes this month.

328 citations were issued by SPD, 26 DPS, and 55 P&Z, 13 Animal Control.

\$77,448.48 total collected this month.



City of Socorro

HR Monthly Report for November 2021

Carol Candelaria

Human Resources Director

December 10, 2021

Human Resources November 2021 Report

Human resources department provides overall policy direction on human resources management issues and administrative support functions related to the management of employees for all City departments. The mission of the department is to be a strategic partner by providing Human Resources programs that attract, develop, retain, and engage a skilled and diverse workforce.

➤ Employee Birthdays, Anniversaries for the Month

• Birthdays	8
• Anniversaries	<u>18</u>
➤ 0-5 Yrs	14
➤ 5-10 Yrs	3
➤ 10+ Yrs	1

➤ Vacant Positions 21

• Police Departments	11
➤ Peace Officers	3
➤ Dispatchers	2
➤ Police Recruit	4
➤ Code, Animal Enforcement Lead	1
➤ Code Enforcement Admin Assist	1
• Grants	<u>1</u>
➤ Economic Recovery Coord.	1
• Planning and Zoning	1
➤ Planning Tech	1
• Parks and Public Works	3
➤ Laborers	2
➤ Safety Technician	1
• Recreation Center	<u>5</u>
➤ Rec Leader FT	2
➤ Multimedia	1
➤ Art Instructor	1
➤ Art Program Coord	1

New Hires for the Month 6

➤ **Park & Public Work**

- Borjorn, Ill, Jose – Laborer 11/1/2021
- Duron, Osvaldo – Laborer 11/1/2021
- Pacheco, Fernando – Laborer 11/1/2021
- Ruiz, David – Laborer 11/1/2021

➤ **Planning & Zoning**

- Gallinar, Rodolfo Carlos – City Planner 11/8/2021
- Magana, Yadira – Planning Clerk 11/1/2021

Separations for the Month 5

➤ **Parks and Public Works 2**

- Reveles, Jimmy – Temporary Safety Technician/Laborer 11/5/2021
- Lopez, Eduardo – Laborer 11/10/2021

➤ **Recreation Center 2**

- Gomez, Andres – Art Program Coordinator – 11-4-2021
- Hurtado, Christopher – Art Instructor – 11-7-2021

➤ **Police Department 1**

- Carmona, Alejandro – Police Officer 11/17/2021

Personnel Changes Promotion, Transfers 2

➤ **Police Department**

- Hernandez, Eduardo – Basic Patrol -Corporal 11/18/2021
- Fraire, Jose – Detective -Detective 3rd grade 11/8/2021

6. Leave Request / FMLA / Personal 4

- **Police Department 2**
- **Recreation Department 0**
- **Parks & Public Works 0**
- **Maintenance 2**

7. Performance Reviews for the month 10

Note: Evaluation notices are sent last week of the month for the upcoming months reviews

➤ Administration	2
➤ Finance	0
➤ PPW	3
➤ Police Officers	3
➤ Rec Center	0
➤ Dispatchers	1
➤ Municipal Court	1
➤ Planning & Zoning	0

8. Incidents / Workers Compensation Reported: 3

• Police Department	3
• Human Resources -	0
• Planning and Zoning	0
• Parks and Public Works	0

9. Unemployment claims for the Month 1

- All claims responded to within the 10 days allotted time frame.

10. Employee Assistance Program (EAP)

- 6 EAP referrals
- August EAP Activity Report (see attachment)
- August EAP – Tx Public Safety (see attachment)

11. Investigations Internal conducted 2

12. Civil Service Meeting Held:

- Civil Service no meeting held for the month of September



Parks & Public Works Monthly Report November 2021

MONTHLY HIGHLIGHTS:

- Parking lot paving at Courthouse and P&Z
- Preparations for Winterfest 2021 at Courthouse

POTHOLES:

- Welletka 11/17
- Bovee Rd. 11/18
- Santa Getrudes 11/18
- Zebu 11/18

DECEASED ANIMAL PICKUP:

- 579 Rancho Viejo Dr. 11/3

PONDING AREAS:

- 10269 Valle Suave 11/1
- Amber Valley & Cyan Valley 11/2
- Bovee Rd. 11/2
- Leonor Duran & Johnston Molina 11/16
- Leonor Estates 11/17



Parks & Public Works Monthly Report November 2021

WEED CONTROL:

Addresses

- 819 Lt. Joe Magallanes 11/1
- 10269 Valle Suave 11/1
- 10456 El Cid 11/1
- 460 N. Rio Vista 11/1
- 485 Bovee Rd. 11/2
- 398 Place Rd. 11/2
- 613 Bovee Rd. 11/2
- 11514 Villa del Mar 11/4
- 901 N. Rio Vista 11/9
- 302 Nevarez 11/9
- 331 N. Moon 11/9
- 11601 Chisolm Trail 11/9
- 241 Old Hueco Tanks Rd. 11/9
- Cielo Mar St. 11/10
- 524 Apodaca Rd 11/10
- Cielo Azul St. 11/15
- 633 Karl McDonough 11/15
- 11541 Wayne Carreon 11/16
- 10265 Thunder Rd. 11/16
- 405 Old Hueco Tanks Rd. 11/17
- 346 Horizon 11/17
- 201 Lark 11/17
- 10799 Thunder Rd. 11/17
- 301 Buford 11/23
- 860 N. Rio Vista 11/30



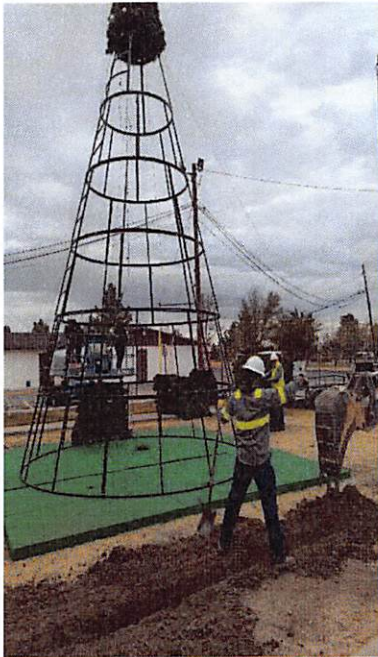
Parks & Public Works Monthly Report November 2021

Signage:

- Stop - 11299 Sheffield 11/10
- Speed Limit "35" - 482 Old Hueco Tanks Rd. 11/16
- Street Name – Brisa Del Valle 11/16
- Street Name – Lainy & Socorro 11/16
- Street Name – Valle Del Centro 11/16
- Street Name – Oden & Paige 11/16
- Street Name – Thunder & Horizon 11/18



Parks & Public Works Monthly Report November 2021





SOCORRO POLICE DEPARTMENT NOVEMBER 2021 MONTHLY REPORT

Arrest Report

Charge	Total
Assault / Family Violence (Misdemeanor)	4
Assault / Family Violence (Felony)	0
Assault Non-Family Violence (Misdemeanor)	1
Assault Non-Family Violence (Felony)	2
Driving While Intoxicated (Felony)	2
Driving While Intoxicated (Misdemeanor)	6
Aggravated Robbery	0
Possession of Controlled Substance (Felony)	1
Possession of Marijuana (Misdemeanor)	4
Possession of Marijuana (Felony)	0
Fraudulent Use of identifying Information (ID Theft)	0
Wanted Subjects Arrest (Warrant Executions)	1
Terroristic Threat of a family member/ Household	0
Violation of Protective Order	0
Public Intoxication	0
Theft	0
Abandoning / Endangering a Child	0
Burglary of Building	0
Evading Arrest	0
Unlawful Carry	0
Interference with Emergency Request for Assistance	0
Unauthorized use of a Motor Vehicle	0
Interference with Child Custody	0
Unlawful Restraint	0
Criminal Trespass	2
Disorderly Conduct Discharge of a Firearm	0
Harassment by a person in a correctional facility	0
Unlawful Installation of Tracking Device	0
Stalking	0
TOTAL	23

Calls for Service

WEEK 1	November 1-6	363
WEEK 2	November 7-13	286
WEEK 3	November 14-20	446
WEEK 4	November 21-30	632
Total		1,727

Training

Officer Name	TCOLE Course	Date
ACEVEDO, RICKY E.	8815 - Building Search	11/29/2021
AGUIRRE, LINDA L.	3322 - Patrol Rifle	11/12/2021
AGUIRRE, LINDA L.	3344 - Less Lethal Electronic Control Device Training	11/22/2021
AGUIRRE, LINDA L.	3343 - Less Lethal Chemical Weapons Training (OC, Mace, e	11/23/2021
AGUIRRE, LINDA L.	1000696 - Basic Peace Officer Course 2019	11/23/2021
ALMANZA III, JOSE	2178 - S.F.S.T. Practitioner Update	11/19/2021
ANCHONDO, SAMUEL C.	8815 - Building Search	11/09/2021
ARELLANO, ALFREDO	8815 - Building Search	11/09/2021
BARRAZA JR., LORENZO	8815 - Building Search	11/09/2021
BENAVIDEZ, MARIO L.	8815 - Building Search	11/29/2021
BURCIAGA N/A, BELEM A.	3851 - Breathalyzer / Intoxilyzer	11/04/2021
BURCIAGA N/A, BELEM A.	8815 - Building Search	11/09/2021
BURTON, DAVID J.	2110 - Spanish for Law Enforcement Distance	11/24/2021
BURTON, DAVID J.	3232 - Special Investigative Topics	11/24/2021
BUSTAMANTE, BIANCA A.	6037 - Honor Guard Training	11/12/2021
CASTANEDA, ADRIAN	2050 - S.W.A.T. (other than 3301 or 3310)	11/22/2021
CHAVARRIA, RICHARD	420 - Crisis Communications Telecommunicator	11/05/2021
DEUSTERMAN, NATHANIEL J.	8815 - Building Search	11/09/2021
DOMINGUEZ, JIMMY	2050 - S.W.A.T. (other than 3301 or 3310)	11/05/2021

DOMINGUEZ, JIMMY	2050 - S.W.A.T. (other than 3301 or 3310)	11/22/2021
ESCUDERO, GEORGE A.	8815 - Building Search	11/09/2021
ESPINO, JESUS A.	3871 - Stress Management	11/03/2021
ESPINO, JESUS A.	8815 - Building Search	11/29/2021
FRAIRE JR, JOSE L.	2050 - S.W.A.T. (other than 3301 or 3310)	11/05/2021
GONZALEZ, CESAR	8815 - Building Search	11/29/2021
HERNANDEZ, EDUARDO	2050 - S.W.A.T. (other than 3301 or 3310)	11/22/2021
KEENE, ELENA	8815 - Building Search	11/09/2021
MENA, YESSANIA	4802 - DPS - TCIC/TLETS Full Access Op Training Course	11/17/2021
MONARREZ, DANIEL	8815 - Building Search	11/29/2021
MONTEROS III, ERNEST	8815 - Building Search	11/09/2021
MUNOZ, JASIEL	1850 - Crisis Intervention Training 40hr	11/05/2021
PERDUE, JAMES L.	394 - Cultural Diversity Web with Exercises	11/10/2021
PERDUE, JAMES L.	403 - The Telecommunicator and Stress (Online)	11/24/2021
PEREZ, RAYMONDO	2050 - S.W.A.T. (other than 3301 or 3310)	11/05/2021
REY, CHRISTOPHER	1850 - Crisis Intervention Training 40hr	11/05/2021
REY, CHRISTOPHER	1849 - De-escalation Tech (SB 1849)	11/22/2021
RIVERA, SOFIA M.	3851 - Breathalyzer / Intoxilyzer	11/04/2021
RIVERA, SOFIA M.	8815 - Building Search	11/09/2021
ROBERSON III, WILL D.	3871 - Stress Management	11/03/2021
ROBERSON III, WILL D.	2531 - Military Service Time Training Credit	11/12/2021
ROBERSON III, WILL D.	8815 - Building Search	11/29/2021
RODRIGUEZ, ISRAEL	8815 - Building Search	11/29/2021
RODRIGUEZ, MATTHEW J.	8815 - Building Search	11/29/2021
ROSARIO, LI W.	2050 - S.W.A.T. (other than 3301 or 3310)	11/05/2021
ROSARIO, LI W.	2050 - S.W.A.T. (other than 3301 or 3310)	11/22/2021
SIERRA, ROBERT	1850 - Crisis Intervention Training 40hr	11/05/2021
SIERRA, ROBERT	8815 - Building Search	11/29/2021
SOLIS III, RUDY	2050 - S.W.A.T. (other than 3301 or 3310)	11/05/2021
SOLIS III, RUDY	2050 - S.W.A.T. (other than 3301 or 3310)	11/22/2021
SOSA, IVAN	3851 - Breathalyzer / Intoxilyzer	11/04/2021
SOSA, IVAN	8815 - Building Search	11/29/2021
TECOMAHUA ZAVALA, VICTORIO	8815 - Building Search	11/29/2021
TRISTE, MARK A.	2050 - S.W.A.T. (other than 3301 or 3310)	11/05/2021
TRISTE, STEPHANIE M.	2050 - S.W.A.T. (other than 3301 or 3310)	11/05/2021

TRISTE, STEPHANIE M.	2178 - S.F.S.T. Practitioner Update	11/19/2021
VALERA, ELIAS	8815 - Building Search	11/09/2021
VEGA N/A, BELEN N.	3871 - Stress Management	11/03/2021
VEGA N/A, BELEN N.	8815 - Building Search	11/29/2021

Ivy Avalos
Mayor

Ruben Reyes
At-Large/Mayor Pro Tem

Cesar Nevarez
District 1



Alejandro Garcia
District 2

Rudy Cruz, Jr.
District 3

Yvonne Colon-Reyes
District 4

TO: Mayor and Council

FROM: Olivia Navarro, City Clerk

SUBJECT: MONTHLY REPORT – November 2021

Attended Council Meetings: Regular Council Meeting November 4, Special Council Meeting November 9 and Regular Meeting of November 18, 2021

Prepared minutes for November 4, 9 and 18, 2021

Received 49 Open Records Requests

Responded to 52 Open Records requests.

Prepared 2 publications

Ivy Avalos
Mayor

Ruben Reyes
At Large / Mayor Pro Tem

Cesar Nevarez
District 1

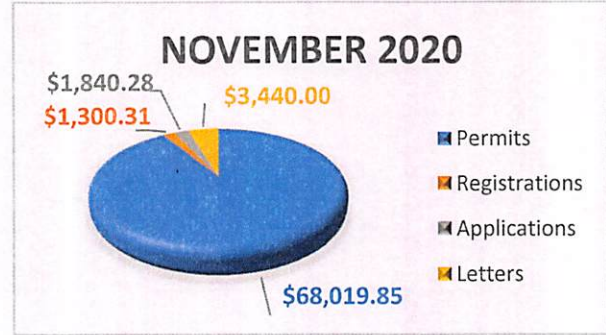


Alejandro García
District 2

Rudy Cruz Jr.
District 3

Yvonne Colon - Villalobos
District 4

Adriana Rodarte
City Manager



**Planning & Zoning Department
Monthly Report**

	November 2021		November 2020	
	Permits			
Residential Permits	37	\$33,378.70	76	\$44,545.85
Commercial Permits	1	\$1,431.00	0	\$0.00
Excavation and Grading Permits	2	\$112.50	2	\$334.00
Demolition Permits	4	\$51.75	2	\$100.00
Utility Gas Permits	4	\$200.00	1	\$75.00
Utility Water Permits	1	\$150.00	0	\$0.00
Utility Sewer Permits	4	\$325.00	0	\$0.00
Utility Plumbing Permits	14	\$700.00	69	\$7,250.00
Utility Electric Permits	36	\$1,825.00	68	\$7,075.00
Utility Mechanical Permits	8	\$400.00	59	\$6,300.00
Re-Inspection Fees	7	\$315.00	19	\$990.00
Vendor Permits	2	\$30.99	0	\$0.00
Event Permits	21	\$713.03	0	\$0.00
Sign Permits	0	\$0.00	0	\$0.00
Special Use Permits	0	\$0.00	0	\$0.00
Special Inspections	0	\$0.00	0	\$0.00
Park Fees	0	\$0.00	0	\$0.00
Beer & Wine	0	\$0.00	0	\$0.00
Returned Check Fees	0	\$0.00	0	\$0.00
Building Card Replacement	1	\$25.00	2	\$50.00
Solar Panel Permit	22	\$1,100.00	13	\$1,300.00
Trailer Parking Permit	0	\$0.00	0	\$0.00
Security Alarm Permit	0	\$0.00	0	\$0.00
TOTALS	164	\$40,757.97	311	\$68,019.85

	Registrations			
Business Registrations	4	\$175.00	1	\$25.00
Business Renewals	0	\$0.00	8	\$1,125.31
Car Dealership Annual Applications	0	\$0.00	1	\$150.00
Tire Management Registration	0	\$0.00	0	\$0.00
Color Run Participants	0	\$0.00	0	\$0.00
Event Sponsor	0	\$0.00	0	\$0.00
	4	\$175.00	10	\$1,300.31

Applications				
Conditional Use Applications	4	\$1,300.00	1	\$650.00
Rezoning Applications	2	\$1,500.00	0	\$0.00
Lot Split Applications	0	\$0.00	0	\$0.00
Re-Plat Applications	2	\$4,026.00	0	\$0.00
Subdivision Applications	6	\$4,700.42	1	\$800.28
BOA Applications	1	\$0.00	0	\$0.00
Mobile Office	0	\$0.00	0	\$0.00
Mobile Home Placements	4	\$240.00	4	\$240.00
Mobile Home Transporters	0	\$0.00	3	\$150.00
	19	\$11,766.42	9	\$1,840.28

Letters				
Official Address Changes	9	\$46.30	6	\$90.00
Zoning Confirmation Letters	1	\$46.34	1	\$45.00
Certificate of Occupancy	54	\$2,700.00	48	\$2,550.00
Letters of Zoning Compliance	3	\$30.65	47	\$755.00
Flood Determination Letter	0	\$0.00	0	\$0.00
Zoning Map Printable	0	\$0.00	0	\$0.00
	67	\$2,823.29	102	\$3,440.00

	November 2021		November 2020	
Grand Total	254	\$55,522.68	432	\$74,600.44

**End of Month Report
11/1/2021 through 11/30/2021**

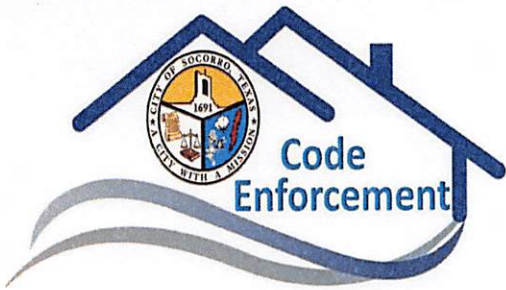
Permits		Fees Paid
Residential Permits	37	\$33,378.70
Commercial Permits	1	\$1,431.00
Excavation and Grading Permits	2	\$112.50
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Utility Gas Permits	4	\$200.00
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Event Permits	21	\$713.03
Sign Permits	0	\$0.00
Special Use Permits	0	\$0.00
Special Inspections	0	\$0.00
Park Fees	0	\$0.00
Beer & Wine	0	\$0.00
Returned Check Fees	0	\$0.00
Building Card Replacement	1	\$25.00
Solar Panel Permit	22	\$1,100.00
Trailer Parking Permit	0	\$0.00
Security Alarm Permit	0	\$0.00
TOTALS	164	\$40,757.97

Registrations		Fees Paid
Business Registrations	4	\$175.00
Car Dealership Annual Applications	0	\$0.00
Tire Management Registration	0	\$0.00
Color Run Participants	0	\$0.00
Event Sponsor	0	\$0.00
TOTALS	4	\$175.00

Applications		Fees Paid
Conditional Use Applications	4	\$1,300.00
Rezoning Applications	2	\$1,500.00
Lot Split Applications	0	\$0.00
Re-Plat Applications	2	\$4,026.00
Subdivision Applications	6	\$4,700.42
BOA Applications	1	\$0.00
Mobile Office	0	\$0.00
Mobile Home Placements	4	\$240.00
Mobile Home Transporters	0	\$0.00
TOTALS	19	\$11,766.42

Letters		Fees Paid
Official Address Changes	9	\$46.30
Zoning Confirmation Letters	1	\$46.34
Certificate of Occupancy	54	\$2,700.00
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Zoning Map Printable	0	\$0.00
TOTALS	67	\$2,823.29

Grand Totals	254	\$55,522.68
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City of Socorro

860 N. Rio Vista
Socorro, Texas 79927
915-872-8673



Animal Control

CODE COMPLIANCE AND ANIMAL CONTROL MONTHLY REPORT FOR NOVEMBER 2021

INSPECTIONS

The code compliance personnel accomplished the following activities:

Notices of Violation issued	76
Number of cleared cases (through voluntary compliance)	106
Citations Issued	32
Total	214

The animal control personnel accomplished the following activities:

Animal Control calls	145
Impounded animals	9
Citations Issued	9
Total	163

INTERNAL AND EXTERNAL PROJECT INVOLVEMENT

1. Business registration support to Planning Dept.
2. Removal of signage on public right of way and utility poles.
3. Public right of way compliance support to Street Department
4. Coordination and Involvement with external agencies (Lower Valley Water District)
5. Neighborhood sweeps (City of Socorro Animal)



City of Socorro, Texas
Grants & Special Projects Department

November 2021 Monthly Report

[November 1, 2021 - November 30, 2021]

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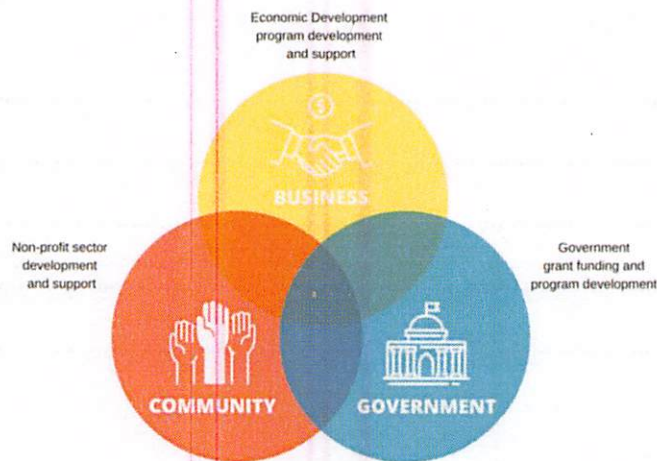
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Executive Summary

The primary function of the Grants & Special Projects Department (GSPD) is to assist City Departments and the City's non-profit affiliate organization in meeting our City's Mission and Vision to better serve the residents of Socorro, Texas. To this end, the GSPD has identified the following department goals:

- **Local Government grant funding and program development**
- **Non-profit sector development and support**
- **Economic Development program development and support**

Figure 1 – The GSPD fosters and supports development and collaboration between the Government, Community and Business Sectors in Socorro, Texas



During this reporting period (November 1, 2021 to November 30, 2021), the GSPD, which is composed of the City Development Director and one (1) full time Grants Accounting Specialist, logged approximately 161 service hours across various grant projects.

Department Highlights during this reporting period include:

- \$10,000 grant award from the National Endowment for the Arts (NEA) for the Socorro Art Walk project connecting our historic sites via public art installations.
- Submitted FY 2022 THC CLG grant application requesting \$30,000.00 for the Rio Vista Rehabilitation Project

- Submitted application to the Texas Water Development Board (TWDB) Flood Infrastructure Fund (FIF) requesting \$8,196,453.00 in funding for the Sparks Arroyo Drainage Project.
- Submitted final grant application to the Andrew W. Mellon Foundation on behalf of the CSCI Non-profit requesting \$750,000 for the Rio Vista Bracero Museum Project.
- Coordination of CSCI Non-profit Committee meetings to develop a large-scale Arts, Culture, and History event in the Fall of 2022
- Coordination with the Texas A&M Transportation Institute (TTI) for the creation of Tax Reinvestment Zone No. 3
- Continued project coordination and administrative support related to EPMPO / TxDOT transportation projects, including Arterial 1 (1682 Blvd), Nuevo Hueco Tanks Road Extension, Rio Vista and Bovee Bridge Replacement Projects, and Passmore Shared-Use Path
- Chapter 380 Economic Development Program support for Project Golden Tree
- Coordination and finalization of Rio Vista Business Incubator Feasibility Study prepared by Ascendo Strategies

As always, it is the goal of the GSPD to continue to meet the funding needs and priorities of each department in order to enhance our capacity to serve the residents of Socorro.

New Grant Awards

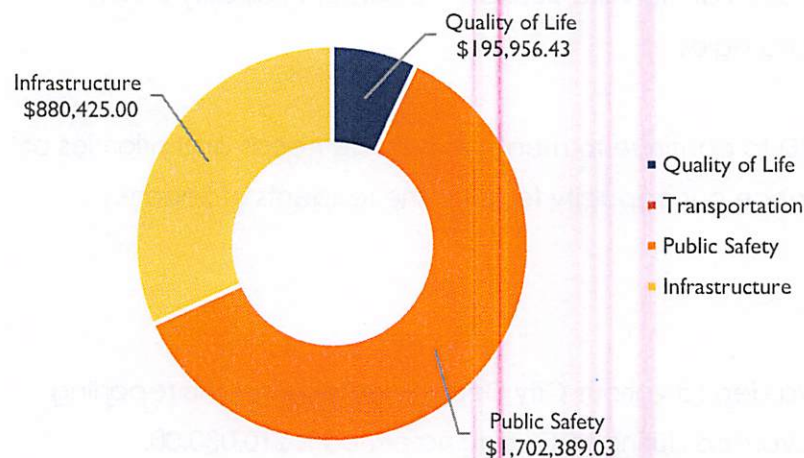
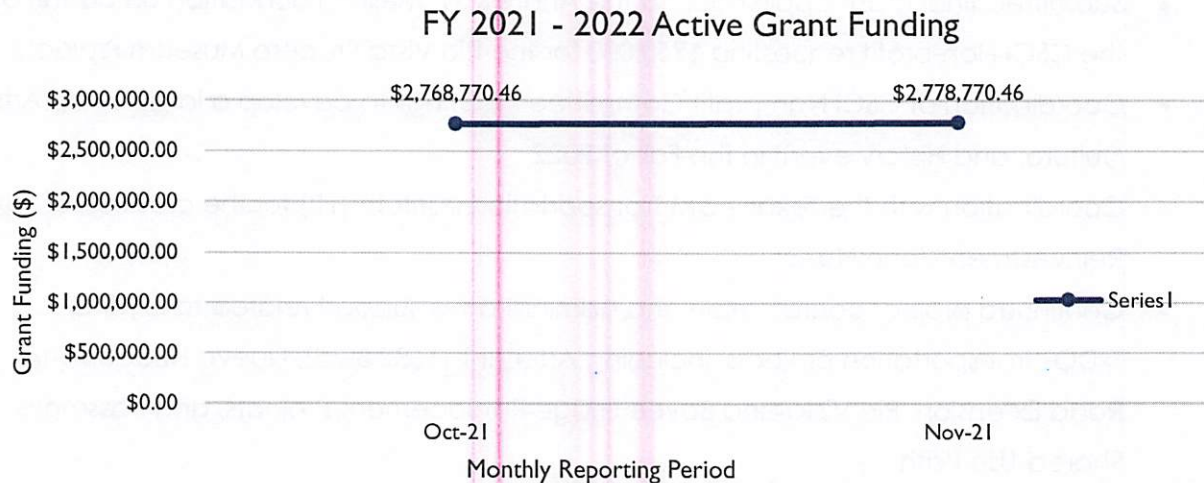
The following new grants were awarded to various City Departments during this reporting period. Total new grant funding awarded during this reporting period is \$10,000.00.

- \$10,000 grant award from the National Endowment for the Arts (NEA) for the Socorro Art Walk project connecting our historic sites via public art installations.

Financial Overview

The following is a general overview of the grant funding available to City Departments since the start of the new 2021-2022 fiscal year on October 1st, 2021. The Active Grants Funding table below represents the net amount of grant funding available to active grant projects

since the start of the new 2021-2022 fiscal year. As of this reporting period, active grant funding awards total **\$2,778,770.46**.



Graph 1. The total amount of grant funding awarded to City Departments as of November 2021 is \$2,778,770.46. The largest public service categories receiving grant funding are Public Safety (61%), and Infrastructure (32%).

Department Activities

Between November 1, 2021 to November 30, 2021, approximately 161 service hours were logged across various projects and departments (see below). The number of grant writing and grants management service hours provided during this last reporting period is consistent with the previous month (Avg. = 144 hours, n = 2 months).

In addition to its general Grant Writing and Grants Administration functions, the GSPD also spearheads special projects as needed. **Special Project activities during this reporting period focused on:**

- Transportation Projects Coordination
 - Continued project coordination and administrative support related to EPMPO / TxDOT transportation projects, including Arterial 1 (1682 Blvd), Nuevo Hueco Tanks Road Extension, Rio Vista and Bovee Bridge Replacement Projects, and Passmore Shared-Use Path
- Non-profit Sector Development
 - Coordination of Board of Directors meetings, development of formative documents, and website and social media management
 - Advisory Committee development to plan and execute a large-scale Arts, Culture, and History event in the Fall of 2022
 - Final submittal of grant application to the Andrew W. Mellon Foundation on behalf of the CSCI Non-profit requesting \$750,000 for the Rio Vista Bracero Museum Project.
- Economic Development
 - Chapter 380 Economic Development Program support for Project Golden Tree
 - Coordination and finalization of Rio Vista Business Incubator Feasibility Study prepared by Ascendo Strategies

Active Grants

Projects that have been awarded grant funds are listed in Table 2 below. Currently, the GSPD assists City departments with the administration of twenty-six (26) grant projects across various departments totaling **\$2,778,770.46** in federal, state, or foundation dollars.

Table 1. Summary of FY 2021 – 2022 Grant Funding Awards

City Department	Funding Agency	Grant Program	Financial Information			Project Information		
			CFDA	Contract No.	Funding Awarded	Funding requested for...	Project Start Date	Project End Date
Police Department	Office of the Governor's Homeland Security Grants Division	State Homeland Security Program - Regular	97.067	3829001	\$20,060.48	Generator for EOC 2 for SPD	9/1/19	10/31/20
Recreation Centers	Hogg Foundation for Mental Health	Texas Communities Count Program	Foundation	TCC-074	\$56,144.00	In Socorro, Everyone Counts Census 2020 Outreach Campaign	12/1/19	10/31/20
Planning & Zoning	HUD - Texas Department of Agriculture	FY17-18 TxCDBG Community Development Fund	14.228	7218460	\$275,000.00	Flood and Drainage Improvements	11/1/18	10/31/20

Recreation Centers	Paso del Norte Health Foundation	IGNITE Program	Foundation	2184	\$54,962.43	Youth in Culture youth arts program	12/1/19	11/30/20
Police Department	USDOJ Bureau of Justice Assistance	Coronavirus Emergency Supplemental Funding (CESF) Program, FY2020	16.034	4147801	\$38,072.49	Emergency COVID-19 funds for SPD	2/1/20	1/31/21
Police Department	Office of the Governor's Criminal Justice Division	DJ17-PY20 Justice Assistance Grant (JAG) Program	16.738	3829101	\$55,059.26	Community Outreach Program through Socorro Police Department	10/1/19	3/31/21
Recreation Centers	Texas Historical Commission	Texas Preservation Trust Fund	Foundation	TPTF-002-P-0	\$30,000.00	Rio Vista Architectural Plans and Specifications	TBD	7/30/21
Police Department	USDOJ - Office of Justice Programs	FY19 Bulletproof Vest Partnership Program	16.607	None	\$2,430.36	NIJ compliant armored vests for law enforcement	4/1/19	8/31/21
Police Department	Office of the Governor - Criminal Justice Division	Juvenile Justice & Truancy Prevention Grant Program, FY2021	State	3997901	\$26,313.74	Socorro Police Athletics League (PAL)	9/1/20	8/31/21
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL21 Local Border Security Program (LBSP)	State	3000906	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/20	8/31/21
Police Department	Office of the Governor - Criminal Justice Division	Rifle-Resistant Body Armor Grant Program, FY 2021	State	3957101	\$12,855.00	Rifle-Resistant Body Armor	9/1/20	8/31/21
Police Department	Office of the Governor (OOG) - Criminal Justice Division (CJD)	VA-Victims of Crime Act Formula Grant Program	16.575	3828902	\$39,959.20	Year 2 - Crime Victims Advocate	10/1/20	9/30/21
Police Department	Office of the Governor's Criminal Justice Division	DJ18 PY20 Justice Assistance Grant (JAG) Program	16.738	4000001	\$10,705.00	Crime mapping software and training	10/1/20	9/30/21
Police Department	USDOJ - COPS Office	FY 2020 COPS Hiring Program (CHP)	16.710	2020UMWX0203	\$742,237.00	Hiring of six (6) officers for SPD Community Policing	7/1/20	6/30/23
Planning & Zoning	Federal Highway Administration (FHWA) via pass-through to EPMPPO	Transportation Alternatives Set-Aside (TASA)	20.205	E502X	\$605,425.00	Passmore Shared-Use Path	7/16/20	TBD
Police Department	Office of the Governor's Homeland Security Grants Division	FY 20 State Homeland Security Program - LETPA	97.067	9101	\$60,477.12	Regional Tactical Team	9/1/20	8/31/21
Police Department	Office of the Governor's Homeland Security Grants Division	FY 19 State Homeland Security Program - Regular	97.067	SHSPR	\$16,432.28	Interoperable Communications	9/1/19	8/31/21
Recreation Centers	Texas Historical Commission	FY 2021 Certified Local Government Grant	15.904	TBD	\$7,500.00	Rio Vista Farm 360 Virtual Tour	TBD	TBD
Police Department	Office of the Governor (OOG) - Homeland Security Grants Division (HSGD)	Operation Stonegarden Solicitation - FY 19	97.067	7206	\$61,656.00	OTH for officers supporting the border initiative and M&A	3/1/21	2/28/22
Police Department	Office of National Drug Control Policy (ONDCP)	High Intensity Drug Trafficking Areas (HIDTA) Program	95.001	None	\$74,844.00	West Texas HIDTA Anti-Gang Task Force initiative	1/1/21	12/31/22
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	BL22 Local Border Security Program (LBSP)	State	3000907	\$76,000.00	Overtime for officers and dispatchers supporting the border initiative	9/1/20	8/31/21

Police Department	USDOJ - COPS Office	COPS Office Community Policing Development (CPD) Program	16.710	15JCOPS-21-GG-02315-SPPS	\$204,000.00	SPD Crisis Intervention Team - mental health professionals	9/1/21	8/31/23
Police Department	Office of the Governor (OOG) Homeland Security Grants Division	FY21 HS-Homeland Security Grant Program (HSGP)	97.067	4302401	\$166,783.10	Funding for Emergency Response Team	9/2/21	9/1/22
Police Department	Office of the Governor (OOG) Criminal Justice Division	FY22 Rifle-Resistant Body Armor Grant Program	State	4301301	\$18,504.00	Rifle-Resistant Body Armor for the SPD	9/1/21	8/31/22
Recreation Centers	Paso del Norte Health Foundation	Healthy Kids Initiative - FY22	Foundation	TBD	\$37,350.00	Socorro Youth in Culture Art Program - Year 3	12/1/21	11/30/22
Recreation Centers	National Endowment for the Arts	NEA - Challenge America FY22	45.024	1891345-78	\$10,000.00	Socorro History Art Walk	2/1/22	1/31/23
Total in Active Grant Funds*					\$2,778,770.46			



Information Technology Department Monthly report November 2021



Projects and Goals:

- Phase 4 of City-Wide Security Camera monitoring system implementation.
- Phase 3 of MVT software installation for Patrol vehicles.
- Preparing for annual City Nationwide Cybersecurity Review (NCSR)
- Preparation of new personal gate access point for new employee parking lot location
- Phase 2 of new public computer station for Chayo Community Center
- Preparation Live streaming of WinterFest Parade
- Setup new accounts, phone line, and workstation for New District 3 Representative

Completed Projects and Goals:

- Completion of FirstNet Network Vehicle Router & Hotspot installation.
- Completion of network cabling and ports in the new IT/Code Enforcement Building.
- Completion of Citywide annual training for Cybersecurity Awareness Month in October
 - (80 % of city personal Completed and Passed all required module training on time)
- Completion of Ecivis project with grants
- Completed installation of personal gate security access point at public works main entrance
- Completed Phase 3 of City-Wide Security Camera monitoring system implementation.
- Completion of Fiber Optic certification course for the department.

Mission-critical:

Administration

- Added, Deactivation, and Maintained City email exchange for new and old employees.
- Added, Deactivation, and Maintained New & Expired Employees in Time clock and Network Access.
- Updated and maintained the City website and City Source app.
- Updated and maintained workstations and Domain networks.
- Work order issues
- Running live stream equipment and software for City Council meetings
- Setup new accounts, phone line, and workstation for New District 3 Representative
 - District 3: Rudy Cruz Jr.

Courts

- Updated and maintained workstations and Domain networks.



Information Technology Department

Monthly report

November 2021



- Work order issues

Recreation

- Updated and maintained workstations and Domain networks.
- Work order issues
- Planning Security Camera installation for Rio Vista Community center.
- Continuation of New Website Development
- Preparation for new public computer station for Chayo Community Center
- Preparation Live streaming of WinterFest Parade
- Assist with WinterFest Preparations

Police Department

- Updated and maintained workstations and Domain networks.
- Work order issues

Parks & Public works

- Updated and maintained workstations and Domain networks.
- Work order issues
- Security Camera replacement for parking lot location.
- Completed Installation of personal gate security access point at public works main entrance
- Preparation of new personal gate access point for new employee parking lot location

Planning & Zoning

- Updated and maintained workstations and Domain networks.
- Work order issues
- Running live stream equipment and software for Board & Commissioners meetings



CITY AUDITOR MONTHLY REPORT NOVEMBER 2021

The Mission of the City Auditor is help the City of Socorro, Texas achieve its objective by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes. In addition, promote transparency, accountability, efficiency, and effectiveness.

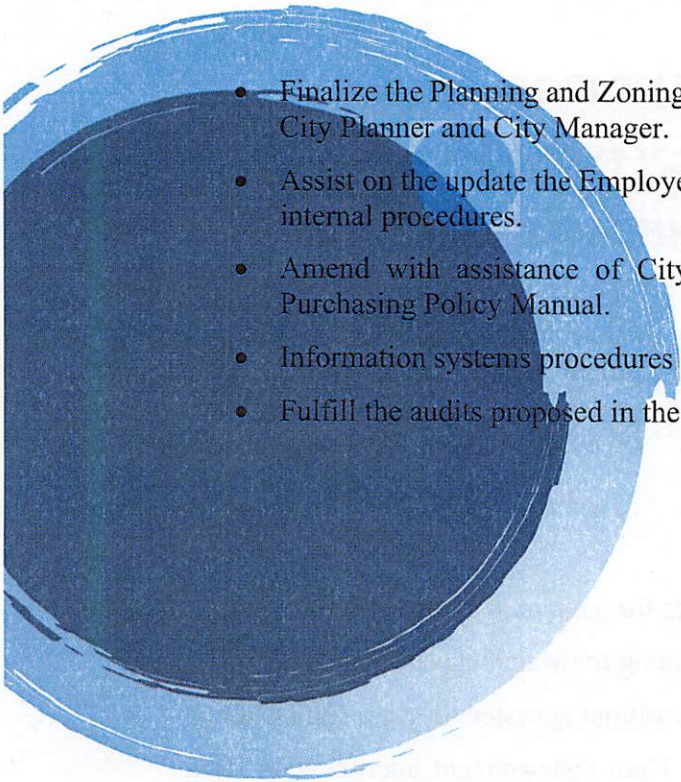
PROJECTS COMPLETED

- Finalized Bank Reconciliations and Journal Entries for the month of October 2021.
- Completed Phase 3 – Establish formatting and training for Maintenance Module.
- Continue coordination of service calls for global positioning system devices and installs.
- First Draft completed for Project No. CA04-001 Cash disbursement internal audit from October 2020 to February 2021.
- First Draft completed for Project No. CA01-010 P-Card Disbursement review from February 2021 to March 2021.
- Planning and test work initiated for CA01-011 P-Card Disbursement review from April 2021 to September 2021.

SHORT TERM GOALS

- Review the Bank Reconciliations for the month of November 2021 and all Journal Entries posted in the month.
- Finalize City of Socorro Uniform Policy that includes feedback from all departments per City Managers instructions and present to council.
- Finalize 4th draft of City of Socorro Fleet Operations Manual (Phase 6 of GPS implementation).
- Finalize Project No. CA01-11 P-Card disbursements from April 2021 to September 2021.
- Initiate planning and test work for Project No. CA02-003- Audit of Fuel Management System and Internal Controls for FYE 2021
- Finalize the fraud risk management program to prevent, deter and detect fraud by having the “How to report fraud, waste or abuse and fraud allegation form” on the new City’s website under City Auditor section.

LONG TERM GOALS

- 
- Finalize the Planning and Zoning Standards Operations Manual in conjunction with acting City Planner and City Manager.
 - Assist on the update the Employee Manual based on previous audit reports and changes of internal procedures.
 - Amend with assistance of City Manager and Finance Director the City of Socorro Purchasing Policy Manual.
 - Information systems procedures and controls internal audit.
 - Fulfill the audits proposed in the Audit Plan for FYE 2022