



Elia Garcia
Mayor

Rene Rodriguez
At Large

Cesar Nevarez
District 1/Mayor ProTem

Ralph Duran
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

**NOTICE OF REGULAR COUNCIL MEETING
OF THE CITY COUNCIL
OF THE
CITY OF SOCORRO**

.....
THE FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR ACCOMMODATION FOR INTERPRETIVE SERVICES MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY CLERK'S OFFICE AT (915) 858-2915 FOR FURTHER INFORMATION.

SUPPLEMENTAL NOTICE OF MEETING BY VIRTUAL SERVICES

IN ACCORDANCE WITH ORDER OF THE OFFICE OF THE GOVERNOR ISSUED MARCH 16, 2020, THE CITY COUNCIL OF THE CITY OF SOCORRO WILL CONDUCT THE MEETING SCHEDULED FOR THURSDAY DECEMBER 3, 2020 AT 6:00 PM BROADCASTED FROM CITY COUNCIL CHAMBERS 860 RIO VISTA., RD. SOCORRO, TEXAS VIA TELEPHONE CONFERENCE AND LIVED STREAMED IN ORDER TO ADVANCE THE PUBLIC HEALTH GOAL OF LIMITING THE NUMBER OF PEOPLE PHYSICALLY PRESENT AT OUR LOCATION (ALSO CALLED "SOCIAL DISTANCING") TO SLOW THE SPREAD OF THE CORONAVIRUS (COVID-19). THERE WILL BE NO PUBLIC ACCESS TO THE LOCATION DESCRIBED BELOW.

THIS WRITTEN NOTICE, THE MEETING AGENDA, AND THE AGENDA PACKET, ARE POSTED ONLINE AT [HTTP://CI.SOCORRO.TX.US/CITY-CLERK-PUBLIC-NOTICE](http://ci.socorro.tx.us/city-clerk-public-notice) THE PUBLIC CAN ACCESS THE MEETING BY CALLING TOLL FREE-NUMBER 844-854-2222 ACCESS CODE 323610.

THE PUBLIC MUST CALL IN 844-854-2222 ACCESS CODE 323610 BY 5:30 PM MOUNTAIN STANDARD TIME (MST) ON DECEMBER 3, 2020 TO SIGN UP FOR PUBLIC COMMENT AND THE AGENDA ITEM THEY WISH TO COMMENT ON. THE PUBLIC THAT SIGNED UP TO SPEAK WILL BE CALLED UPON BY THE PRESIDING OFFICER DURING THE MEETING.

-
1. Call to order
 2. Pledge of Allegiance and a Moment of Silence

3. Establishment of Quorum

PUBLIC COMMENT

- 4. Public Comment** (The maximum time for public comment will be 30 minutes and three minutes will be allotted for each speaker. Government Code 551.042 allows for responses by city council to be a statement of specific factual information given in response to the inquiry; or a recitation of existing policy in response to the inquiry; or a decision to add the public comment to a future agenda.)

NOTICE TO THE PUBLIC

ALL MATTERS LISTED UNDER THE CONSENT AGENDA, INCLUDING THOSE ON THE ADDENDUM TO THE AGENDA, WILL BE CONSIDERED BY THE CITY COUNCIL TO BE ROUTINE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS UNLESS CITY COUNCIL MEMBERS REMOVE SPECIFIC ITEMS FROM THE CONSENT AGENDA TO THE REGULAR AGENDA FOR DISCUSSION PRIOR TO THE TIME THE CITY COUNCIL MEMBERS VOTE ON THE MOTION TO ADOPT THE CONSENT AGENDA.

ITEMS REMOVED FROM THE CONSENT AGENDA TO THE REGULAR AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AFTER ACTING ON THE CONSENT AGENDA.

ANY MATTERS LISTED ON THE CONSENT AGENDA AND THE REGULAR AGENDA MAY BE DISCUSSED IN EXECUTIVE SESSION AT THE OPTION OF THE CITY OF SOCORRO CITY COUNCIL FOLLOWING VERBAL ANNOUNCEMENT, IF AN APPROPRIATE EXCEPTION TO THE OPEN MEETING REQUIREMENT OF THE TEXAS OPEN MEETINGS ACT IS APPLICABLE.

CONSENT AGENDA

PUBLIC COMMENTS ARE NOT TAKEN DURING THE INTRODUCTION OF ORDINANCES. PUBLIC COMMENTS WILL BE ALLOWED AT THE SCHEDULED PUBLIC HEARING-ORDINANCE 320

- 5. *Excuse* absent council members. *Olivia Navarro***
- 6. *Discussion and action* on approving October 2020 Cash Receipts Report. *Charles Casiano***
- 7. *Discussion and action* on approving October 2020 Unaudited Financial Report. *Charles Casiano***
- 8. *Discussion and action* on approving October 2020 Accounts Payable Report. *Charles Casiano***

REGULAR AGENDA

PUBLIC HEARINGS/ORDINANCES

9. **Public Hearing** of an Ordinance to amend Chapter 46 (Zoning), Sections 46-239 (Accessory Structures), 46-263 (Accessory Structures), 46-329 (Accessory Structures), 46-352 (Accessory Structures), and 46-623 (Accessory Building) to reduce rear setback requirements for accessory structures. **Job Terrazas**
10. **Second Reading and Adoption** of an Ordinance to amend Chapter 46 (Zoning), Sections 46-239 (Accessory Structures), 46-263 (Accessory Structures), 46-329 (Accessory Structures), 46-352 (Accessory Structures), and 46-623 (Accessory Building) to reduce rear setback requirements for accessory structures. **Job Terrazas**

GRANTS DEPARTMENT

11. **Discussion and action** to approve the second amendment to the CARES Act Funding Interlocal Agreement between the City of Socorro and El Paso County. **Alejandra Valadez**
12. **Discussion and action** to approve the use of \$350,000 of CARES Act Funding for the Socorro Small Business Relief Program and approve a Subrecipient Agreement with LiftFund Inc. to administer the financial assistance for small businesses in Socorro, Texas that have been affected by the COVID-19 shut downs. **Alejandra Valadez**

CITY MANAGER

13. **Discussion and action** regarding personnel matters involving municipal courts. **Adriana Rodarte**

The City Council of the City of Socorro may retire into EXECUTIVE SESSION pursuant to Section 3.08 of the City of Socorro Charter and the Texas Government Code, Sections 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discuss in Executive Session, but the City Council of the City of Socorro may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATIONS WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFT

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY

Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS

Discussion on the following:

14. **Discussion and action** on advice received from City Attorney in closed session, and action to approve real estate transaction; authorize filing or settlement of legal action; authorize employment of expert witnesses and consultants, and employment of special counsel with respect to pending legal matters. **Adriana Rodarte**

15. **Discussion and action** on qualifications of individuals for employment and for appointment to Boards & Commissions, job performance of employees, real estate acquisition and receive legal advice from City Attorney regarding legal issues affecting these matters.

Adriana Rodarte

16. **Discussion and action** regarding pending litigation and receive status report regarding pending litigation.


Adriana Rodarte

17. **Discussion and action** on the authorization for the acquisition of properties related to the North Nevarez Roadway project. [551.071 and 551.072]

James A. Martinez

18. **Adjourn**


DATED THIS 30th DAY OF NOVEMBER, 2020

By: 

Olivia Navarro, City Clerk

I, the undersigned authority, hereby certify that the above notice of the meeting of the City Council of Socorro, Texas is a correct copy of the notice and that I posted this notice at least Seventy-two (72) hours preceding the scheduled meeting at the City Administration Building, 124 S. Horizon Blvd., in Socorro, Texas.

DATED THIS 30TH DAY OF NOVEMBER, 2020

By: 

Olivia Navarro, City Clerk

Agenda posted: 11-30-2020 @ 1:57 am
Removed: _____ Time: _____ by: _____

Elia Garcia
Mayor
Rene Rodriguez
At Large
Cesar Nevarez
District 1/ Mayor Pro Tem



Ralph Duran
District 2
Victor Perez
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Yvonne Colon-Villalobos
District 4
Adriana Rodarte
City Manager

DATE: November 24, 2020

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Charles Casiano, Finance Director

SUBJECT: Discussion and action on approving October 2020 cash receipts report.

SUMMARY

The cash receipts report summarizes all of the departmental deposits for October 2020. This report does not include any wire transfers into our accounts or adjusting journal entries.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE

STAFF RECOMMENDATION

**City of Socorro
Cash Receipts Report
October 2020**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/1/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 33994-33405	01010	Wells Fargo-M&O	001	00007	6,436.08		Non grant item	GENERAL FUND
10/1/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 33994-33405	01010		001	00007	25.00			
10/1/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 33994-33405	04501	Building Permits	001	00007		6,461.08	Non grant item	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	01010	Wells Fargo-M&O	001	00006	994.90		Non grant item	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	01010		001	00006	3,101.60			
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	02115	State Fees Payable	001	00006		1,973.80	STATE FEE	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04507	Muni. Court Judgements/Fines	001	00006		423.46	CITY FEE	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	02613	OMNI Collections	001	00006		84.00	Omnibase Fee	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04507	Muni. Court Judgements/Fines	001	00006		6.48	Court Bldg. Sec	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	02617	Collection Agency COLL	001	00006		312.28	Collection Agen	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04507	Muni. Court Judgements/Fines	001	00006		1,063.02	CITY FINE	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04511	Juvenile Case Management Fee	001	00006		10.81	JUV CASE MGMT F	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04511		001	00006		4.00	TRUANCY PREVENT	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04512	Municipal Court Technology	001	00006		8.65	Court Tech Fund	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04507	Muni. Court Judgements/Fines	001	00006		73.50	LCF1 Security	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04507		001	00006		75.00	LCF2 Truancy	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04507		001	00006		60.00	LCF3 - Tech	GENERAL FUND
10/1/2020	Municipal Court-City of Socorr	OCT2020 145892-145920	04507		001	00006		1.50	LCF4 - Jury	GENERAL FUND
10/2/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34006-34012	01010	Wells Fargo-M&O	001	00007	1,433.56		Non grant item	GENERAL FUND

**City of Socorro
Cash Receipts Report
October 2020**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/2/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34006-34012	01010		001	00007	75.60			
10/2/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34006-34012	04501	Building Permits	001	00007		1,509.16	Non grant item	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	01010	Wells Fargo-M&O	001	00006	807.00		Non grant item	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	01010		001	00006	3,658.80			
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	02115	State Fees Payable	001	00006		1,275.79	STATE FEE	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04507	Muni. Court Judgements/Fines	001	00006		669.00	CITY FEE	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	02613	OMNI Collections	001	00006		50.15	Omnibase Fee	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04507	Muni. Court Judgements/Fines	001	00006		15.00	Court Bldg. Sec	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	02617	Collection Agency COLL	001	00006		440.70	Collection Agen	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04507	Muni. Court Judgements/Fines	001	00006		1,846.99	CITY FINE	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04511	Juvenile Case Management Fee	001	00006		25.00	JUV CASE MGMT F	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04511		001	00006		7.36	TRUANCY PREVENT	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04512	Municipal Court Technology	001	00006		20.00	Court Tech Fund	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04507	Muni. Court Judgements/Fines	001	00006		40.52	LCF1 Security	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04507		001	00006		41.36	LCF2 Truancy	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04507		001	00006		33.08	LCF3 - Tech	GENERAL FUND
10/2/2020	Municipal Court-City of Socorr	OCT2020 145921-145952	04507		001	00006		0.85	LCF4 - Jury	GENERAL FUND
10/5/2020	Police Dept-City of Socorro	PST CR FOR PD OCT 2020 226557-226561	01010	Wells Fargo-M&O	001		66.00			GENERAL FUND
10/5/2020	Police Dept-City of Socorro	PST CR FOR PD OCT 2020 226557-226561	04604	Police Fees	001	00005		66.00	Non grant item	GENERAL FUND

**City of Socorro
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10/5/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34013-34028	01010	Wells Fargo-M&O	001	00007	760.00		Non grant item	GENERAL FUND
10/5/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34013-34028	01010		001	00007	571.76			
10/5/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34013-34028	04501	Building Permits	001	00007		860.00	Non grant item	GENERAL FUND
10/5/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34013-34028	04503	Rezoning Fees	001	00007		471.76	Non grant item	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	01010	Wells Fargo-M&O	001	00006	342.00		Non grant item	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	01010		001	00006	3,080.00			
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	02115	State Fees Payable	001	00006		1,188.06	STATE FEE	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04507	Muni. Court Judgements/Fines	001	00006		411.03	CITY FEE	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	02613	OMNI Collections	001	00006		36.00	Omnibase Fee	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04507	Muni. Court Judgements/Fines	001	00006		14.59	Court Bldg. Sec	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	02617	Collection Agency COLL	001	00006		95.93	Collection Agen	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04507	Muni. Court Judgements/Fines	001	00006		1,511.65	CITY FINE	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04511	Juvenile Case Management Fee	001	00006		20.00	JUV CASE MGMT F	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04511		001	00006		3.64	TRUANCY PREVENT	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04512	Municipal Court Technology	001	00006		19.46	Court Tech Fund	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04507	Muni. Court Judgements/Fines	001	00006		42.58	LCF1 Security	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04507		001	00006		43.42	LCF2 Truancy	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04507		001	00006		34.76	LCF3 - Tech	GENERAL FUND
10/5/2020	Municipal Court-City of Socorr	OCT2020 145953-145996	04507		001	00006		0.88	LCF4 - Jury	GENERAL FUND

**City of Socorro
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10/6/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34029-34049	01010	Wells Fargo-M&O	001	00007	1,107.08		Non grant item	GENERAL FUND
10/6/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34029-34049	01010		001	00007	10,553.84			
10/6/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34029-34049	04501	Building Permits	001	00007		11,535.92	Non grant item	GENERAL FUND
10/6/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34029-34049	04505	Mobile Home Permits	001	00007		90.00	Non grant item	GENERAL FUND
10/6/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34029-34049	04502	Business Registration Permits	001	00007		35.00	TEXAS ALCOHOL	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	01010	Wells Fargo-M&O	001	00006	226.00		Non grant item	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	01010		001	00006	4,033.90			
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	02115	State Fees Payable	001	00006		1,392.38	STATE FEE	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04507	Muni. Court Judgements/Fines	001	00006		500.90	CITY FEE	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	02613	OMNI Collections	001	00006		27.19	Omnibase Fee	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04507	Muni. Court Judgements/Fines	001	00006		12.00	Court Bldg. Sec	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	02617	Collection Agency COLL	001	00006		44.05	Collection Agen	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04507	Muni. Court Judgements/Fines	001	00006		2,019.85	CITY FINE	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04511	Juvenile Case Management Fee	001	00006		20.00	JUV CASE MGMT F	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04511		001	00006		3.53	TRUANCY PREVENT	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04512	Municipal Court Technology	001	00006		16.00	Court Tech Fund	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04507	Muni. Court Judgements/Fines	001	00006		78.40	LCF1 Security	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04507		001	00006		80.00	LCF2 Truancy	GENERAL FUND
10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04507		001	00006		64.00	LCF3 - Tech	GENERAL FUND

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October 2020**

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10/6/2020	Municipal Court-City of Socorr	OCT2020 145997-146039	04507		001	00006		1.60	LCF4 - Jury	GENERAL FUND
10/7/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34050-34055	01010	Wells Fargo-M&O	001	00007	626.50		Non grant item	GENERAL FUND
10/7/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34050-34055	04501	Building Permits	001	00007		626.50	Non grant item	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	01010	Wells Fargo-M&O	001	00006	284.10		Non grant item	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	01010		001	00006	2,997.30			
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	02115	State Fees Payable	001	00006		758.76	STATE FEE	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04507	Muni. Court Judgements/Fines	001	00006		461.60	CITY FEE	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	02613	OMNI Collections	001	00006		50.64	Omnibase Fee	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04507	Muni. Court Judgements/Fines	001	00006		18.00	Court Bldg. Sec	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	02617	Collection Agency COLL	001	00006		357.60	Collection Agen	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04507	Muni. Court Judgements/Fines	001	00006		1,518.80	CITY FINE	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04511	Juvenile Case Management Fee	001	00006		30.00	JUV CASE MGMT F	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04511		001	00006		6.00	TRUANCY PREVENT	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04512	Municipal Court Technology	001	00006		24.00	Court Tech Fund	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04507	Muni. Court Judgements/Fines	001	00006		19.60	LCF1 Security	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04507		001	00006		20.00	LCF2 Truancy	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04507		001	00006		16.00	LCF3 - Tech	GENERAL FUND
10/7/2020	Municipal Court-City of Socorr	OCT2020 146040-146062	04507		001	00006		0.40	LCF4 - Jury	GENERAL FUND
10/8/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34056-34067	01010	Wells Fargo-M&O	001	00007	9,597.40		Non grant item	GENERAL FUND

**City of Socorro
Cash Receipts Report
October 2020**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/8/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34056-34067	04501	Building Permits	001	00007		9,597.40	Non grant item	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	01010	Wells Fargo-M&O	001	00006	40.00		Non grant item	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	01010		001	00006	952.00			
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	02115	State Fees Payable	001	00006		325.00	STATE FEE	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	04507	Muni. Court Judgements/Fines	001	00006		36.00	CITY FEE	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	02613	OMNI Collections	001	00006		18.00	Omnibase Fee	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	02617	Collection Agency COLL	001	00006		74.64	Collection Agen	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	04507	Muni. Court Judgements/Fines	001	00006		476.17	CITY FINE	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	04507		001	00006		21.76	LCF1 Security	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	04507		001	00006		22.20	LCF2 Truancy	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	04507		001	00006		17.77	LCF3 - Tech	GENERAL FUND
10/8/2020	Municipal Court-City of Socorr	OCT2020 146063-146074	04507		001	00006		0.46	LCF4 - Jury	GENERAL FUND
10/9/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34068-34078	01010	Wells Fargo-M&O	001	00007	315.34		Non grant item	GENERAL FUND
10/9/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34068-34078	01010		001	00007	2,891.26			
10/9/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34068-34078	04501	Building Permits	001	00007		590.34	Non grant item	GENERAL FUND
10/9/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34068-34078	04502	Business Registration Permits	001	00007		1,944.50	Non grant item	GENERAL FUND
10/9/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34068-34078	04503	Rezoning Fees	001	00007		671.76	Non grant item	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	01010	Wells Fargo-M&O	001	00006	10.00		Non grant item	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	01010		001	00006	4,895.10			

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10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	02115	State Fees Payable	001	00006		1,413.10	STATE FEE	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04507	Muni. Court Judgements/Fines	001	00006		473.40	CITY FEE	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	02613	OMNI Collections	001	00006		54.00	Omnibase Fee	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04507	Muni. Court Judgements/Fines	001	00006		27.00	Court Bldg. Sec	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	02617	Collection Agency COLL	001	00006		621.33	Collection Agen	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04507	Muni. Court Judgements/Fines	001	00006		2,153.27	CITY FINE	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04511	Juvenile Case Management Fee	001	00006		35.00	JUV CASE MGMT F	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04511		001	00006		8.00	TRUANCY PREVENT	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04512	Municipal Court Technology	001	00006		36.00	Court Tech Fund	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04507	Muni. Court Judgements/Fines	001	00006		29.40	LCF1 Security	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04507		001	00006		30.00	LCF2 Truancy	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04507		001	00006		24.00	LCF3 - Tech	GENERAL FUND
10/9/2020	Municipal Court-City of Socorr	OCT2020 146075-146098	04507		001	00006		0.60	LCF4 - Jury	GENERAL FUND
10/13/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34079-34094	01010	Wells Fargo-M&O	001	00007	935.36		Non grant item	GENERAL FUND
10/13/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34079-34094	01010		001	00007	762.74			
10/13/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34079-34094	04501	Building Permits	001	00007		1,628.12	Non grant item	GENERAL FUND
10/13/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34079-34094	04502	Business Registration Permits	001	00007		69.98	Non grant item	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	01010	Wells Fargo-M&O	001	00006	119.00		Non grant item	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	01010		001	00006	7,379.65			

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10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	02115	State Fees Payable	001	00006		2,134.84	STATE FEE	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04507	Muni. Court Judgements/Fines	001	00006		913.24	CITY FEE	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	02613	OMNI Collections	001	00006		132.00	Omnibase Fee	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04507	Muni. Court Judgements/Fines	001	00006		13.15	Court Bldg. Sec	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	02617	Collection Agency COLL	001	00006		729.38	Collection Agen	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04507	Muni. Court Judgements/Fines	001	00006		3,298.44	CITY FINE	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04511	Juvenile Case Management Fee	001	00006		15.00	JUV CASE MGMT F	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04511		001	00006		4.00	TRUANCY PREVENT	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04512	Municipal Court Technology	001	00006		17.55	Court Tech Fund	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04507	Muni. Court Judgements/Fines	001	00006		84.36	LCF1 Security	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04507		001	00006		86.09	LCF2 Truancy	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04507		001	00006		68.87	LCF3 - Tech	GENERAL FUND
10/13/2020	Municipal Court-City of Socorr	OCT2020 146099-146139	04507		001	00006		1.73	LCF4 - Jury	GENERAL FUND
10/14/2020	Taxconnex LLC	Q3 2020 ROW FEES	01010	Wells Fargo-M&O	001		9.94			GENERAL FUND
10/14/2020	Taxconnex LLC	Q3 2020 ROW FEES	04203	Franchise Fees	001	99999		9.94	Non grant item	GENERAL FUND
10/14/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34095-34111	01010	Wells Fargo-M&O	001	00007	846.12		Non grant item	GENERAL FUND
10/14/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34095-34111	01010		001	00007	292.48			
10/14/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34095-34111	04501	Building Permits	001	00007		1,121.12	Non grant item	GENERAL FUND
10/14/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34095-34111	04502	Business Registration Permits	001	00007		17.48	Non grant item	GENERAL FUND

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10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	01010	Wells Fargo-M&O	001	00006	542.00		Non grant item	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	01010		001	00006	3,255.40			
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	02115	State Fees Payable	001	00006		1,651.40	STATE FEE	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04507	Muni. Court Judgements/Fines	001	00006		989.43	CITY FEE	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	02613	OMNI Collections	001	00006		30.00	Omnibase Fee	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04507	Muni. Court Judgements/Fines	001	00006		3.29	Court Bldg. Sec	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	02617	Collection Agency COLL	001	00006		140.40	Collection Agen	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04507	Muni. Court Judgements/Fines	001	00006		747.58	CITY FINE	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04511	Juvenile Case Management Fee	001	00006		5.48	JUV CASE MGMT F	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04511		001	00006		1.00	TRUANCY PREVENT	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04512	Municipal Court Technology	001	00006		4.40	Court Tech Fund	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04507	Muni. Court Judgements/Fines	001	00006		78.53	LCF1 Security	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04507		001	00006		80.12	LCF2 Truancy	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04507		001	00006		64.12	LCF3 - Tech	GENERAL FUND
10/14/2020	Municipal Court-City of Socorr	OCT2020 146140-146186	04507		001	00006		1.65	LCF4 - Jury	GENERAL FUND
10/15/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34112-34120	01010	Wells Fargo-M&O	001	00007	1,008.89		Non grant item	GENERAL FUND
10/15/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34112-34120	01010		001	00007	1,164.40			
10/15/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34112-34120	04501	Building Permits	001	00007		1,873.29	Non grant item	GENERAL FUND
10/15/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34112-34120	04502	Business Registration Permits	001	00007		300.00	Non grant item	GENERAL FUND

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10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	01010	Wells Fargo-M&O	001	00006	27.00		Non grant item	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	01010		001	00006	2,706.05			
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	02115	State Fees Payable	001	00006		807.65	STATE FEE	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04507	Muni. Court Judgements/Fines	001	00006		387.70	CITY FEE	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	02613	OMNI Collections	001	00006		52.54	Omnibase Fee	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04507	Muni. Court Judgements/Fines	001	00006		6.00	Court Bldg. Sec	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	02617	Collection Agency COLL	001	00006		317.45	Collection Agen	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04507	Muni. Court Judgements/Fines	001	00006		1,055.22	CITY FINE	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04511	Juvenile Case Management Fee	001	00006		10.00	JUV CASE MGMT F	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04511		001	00006		2.76	TRUANCY PREVENT	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04512	Municipal Court Technology	001	00006		8.00	Court Tech Fund	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04507	Muni. Court Judgements/Fines	001	00006		30.01	LCF1 Security	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04507		001	00006		30.62	LCF2 Truancy	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04507		001	00006		24.50	LCF3 - Tech	GENERAL FUND
10/15/2020	Municipal Court-City of Socorr	OCT2020 146187-146203	04507		001	00006		0.60	LCF4 - Jury	GENERAL FUND
10/16/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34121-34129	01010	Wells Fargo-M&O	001	00007	565.00		Non grant item	GENERAL FUND
10/16/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34121-34129	01010		001	00007	1,398.44			
10/16/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34121-34129	04501	Building Permits	001	00007		1,963.44	Non grant item	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	01010	Wells Fargo-M&O	001	00006	248.00		Non grant item	GENERAL FUND

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10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	01010		001	00006	2,323.20			
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	02115	State Fees Payable	001	00006		414.87	STATE FEE	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04507	Muni. Court Judgements/Fines	001	00006		460.87	CITY FEE	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	02613	OMNI Collections	001	00006		19.33	Omnibase Fee	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04507	Muni. Court Judgements/Fines	001	00006		4.88	Court Bldg. Sec	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	02617	Collection Agency COLL	001	00006		263.70	Collection Agen	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04507	Muni. Court Judgements/Fines	001	00006		1,331.83	CITY FINE	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04511	Juvenile Case Management Fee	001	00006		8.13	JUV CASE MGMT F	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04511		001	00006		2.00	TRUANCY PREVENT	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04512	Municipal Court Technology	001	00006		6.52	Court Tech Fund	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04507	Muni. Court Judgements/Fines	001	00006		20.68	LCF1 Security	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04507		001	00006		21.10	LCF2 Truancy	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04507		001	00006		16.87	LCF3 - Tech	GENERAL FUND
10/16/2020	Municipal Court-City of Socorr	OCT2020 146204-146233	04507		001	00006		0.42	LCF4 - Jury	GENERAL FUND
10/19/2020	El Paso Star Ready Mix, Inc.	REIMBURSEMENT, CK 40951	01010	Wells Fargo-M&O	001		52.50			GENERAL FUND
10/19/2020	El Paso Star Ready Mix, Inc.	REIMBURSEMENT, CK 40951	01100	Accounts Receivable	001			52.50		GENERAL FUND
10/19/2020	Police Dept-City of Socorro	PST CR FOR PD OCT 2020 226562-226574	01010	Wells Fargo-M&O	001		277.50			GENERAL FUND
10/19/2020	Police Dept-City of Socorro	PST CR FOR PD OCT 2020 226562-226574	04604	Police Fees	001	00005		277.50	Non grant item	GENERAL FUND
10/19/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34130-34136	01010	Wells Fargo-M&O	001	00007	744.20		Non grant item	GENERAL FUND

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10/19/2020	Planning Dept -City of Socorro	OCT2020 RECEIPT 34130-34136	04501	Building Permits	001	00007		744.20	Non grant item	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	01010	Wells Fargo-M&O	001	00006	973.00		Non grant item	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	01010		001	00006	6,458.47			
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	02115	State Fees Payable	001	00006		2,130.30	STATE FEE	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04507	Muni. Court Judgements/Fines	001	00006		994.56	CITY FEE	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	02613	OMNI Collections	001	00006		162.00	Omnibase Fee	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04507	Muni. Court Judgements/Fines	001	00006		10.19	Court Bldg. Sec	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	02617	Collection Agency COLL	001	00006		700.74	Collection Agen	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04507	Muni. Court Judgements/Fines	001	00006		3,158.71	CITY FINE	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04511	Juvenile Case Management Fee	001	00006		16.98	JUV CASE MGMT F	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04511		001	00006		6.00	TRUANCY PREVENT	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04512	Municipal Court Technology	001	00006		13.57	Court Tech Fund	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04507	Muni. Court Judgements/Fines	001	00006		83.45	LCF1 Security	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04507		001	00006		85.14	LCF2 Truancy	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04507		001	00006		68.12	LCF3 - Tech	GENERAL FUND
10/19/2020	Municipal Court-City of Socorr	OCT2020 146234-146282	04507		001	00006		1.71	LCF4 - Jury	GENERAL FUND
10/20/2020	Compliance Solutions, Inc.	Q3 2020 ROW FEES, CK 15351	01010	Wells Fargo-M&O	001		8.64			GENERAL FUND
10/20/2020	Compliance Solutions, Inc.	Q3 2020 ROW FEES, CK 15351	04203	Franchise Fees	001	99999		8.64	Non grant item	GENERAL FUND
10/20/2020	Compliance Solutions, Inc.	Q3 2020 ROW FEES, CK 41649	01010	Wells Fargo-M&O	001		4.32			GENERAL FUND

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10/20/2020	Compliance Solutions, Inc.	Q3 2020 ROW FEES, CK 41649	04203	Franchise Fees	001	99999		4.32	Non grant item	GENERAL FUND
10/20/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34137-34143	01010	Wells Fargo-M&O	001	00007	1,189.32		Non grant item	GENERAL FUND
10/20/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34137-34143	01010		001	00007	643.50			
10/20/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34137-34143	04501	Building Permits	001	00007		1,832.82	Non grant item	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	01010	Wells Fargo-M&O	001	00006	1,531.50		Non grant item	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	01010		001	00006	3,100.40			
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	02115	State Fees Payable	001	00006		1,358.20	STATE FEE	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04507	Muni. Court Judgements/Fines	001	00006		725.16	CITY FEE	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	02613	OMNI Collections	001	00006		84.00	Omnibase Fee	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04507	Muni. Court Judgements/Fines	001	00006		16.96	Court Bldg. Sec	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	02617	Collection Agency COLL	001	00006		349.80	Collection Agen	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04507	Muni. Court Judgements/Fines	001	00006		1,909.62	CITY FINE	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04511	Juvenile Case Management Fee	001	00006		28.26	JUV CASE MGMT F	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04511		001	00006		5.00	TRUANCY PREVENT	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04512	Municipal Court Technology	001	00006		22.62	Court Tech Fund	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04507	Muni. Court Judgements/Fines	001	00006		46.29	LCF1 Security	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04507		001	00006		47.24	LCF2 Truancy	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04507		001	00006		37.80	LCF3 - Tech	GENERAL FUND
10/20/2020	Municipal Court-City of Socorr	OCT2020 146283-146325	04507		001	00006		0.95	LCF4 - Jury	GENERAL FUND

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10/21/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34144-34152	01010	Wells Fargo-M&O	001	00007	10,841.64		Non grant item	GENERAL FUND
10/21/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34144-34152	01010		001	00007	7,192.24			
10/21/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34144-34152	04501	Building Permits	001	00007		17,828.88	Non grant item	GENERAL FUND
10/21/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34144-34152	04502	Business Registration Permits	001	00007		205.00	Non grant item	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	01010	Wells Fargo-M&O	001	00006	294.00		Non grant item	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	01010		001	00006	1,061.90			
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	02115	State Fees Payable	001	00006		493.40	STATE FEE	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04507	Muni. Court Judgements/Fines	001	00006		423.70	CITY FEE	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	02613	OMNI Collections	001	00006		18.00	Omnibase Fee	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04507	Muni. Court Judgements/Fines	001	00006		6.00	Court Bldg. Sec	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	02617	Collection Agency COLL	001	00006		102.90	Collection Agen	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04507	Muni. Court Judgements/Fines	001	00006		249.90	CITY FINE	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04511	Juvenile Case Management Fee	001	00006		10.00	JUV CASE MGMT F	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04511		001	00006		2.00	TRUANCY PREVENT	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04512	Municipal Court Technology	001	00006		8.00	Court Tech Fund	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04507	Muni. Court Judgements/Fines	001	00006		14.70	LCF1 Security	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04507		001	00006		15.00	LCF2 Truancy	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04507		001	00006		12.00	LCF3 - Tech	GENERAL FUND
10/21/2020	Municipal Court-City of Socorr	OCT2020 146326-146342	04507		001	00006		0.30	LCF4 - Jury	GENERAL FUND

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10/22/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34153-34160	01010	Wells Fargo-M&O	001	00007	426.60		Non grant item	GENERAL FUND
10/22/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34153-34160	01010		001	00007	135.00			
10/22/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34153-34160	04501	Building Permits	001	00007		526.60	Non grant item	GENERAL FUND
10/22/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34153-34160	04502	Business Registration Permits	001	00007		35.00	Non grant item	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	01010	Wells Fargo-M&O	001	00006	1,459.90		Non grant item	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	02115	State Fees Payable	001	00006		385.40	STATE FEE	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04507	Muni. Court Judgements/Fines	001	00006		232.60	CITY FEE	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	02613	OMNI Collections	001	00006		66.00	Omnibase Fee	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	02617	Collection Agency COLL	001	00006		174.90	Collection Agen	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04507	Muni. Court Judgements/Fines	001	00006		573.00	CITY FINE	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04511		001	00006		2.00	TRUANCY PREVENT	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04507	Muni. Court Judgements/Fines	001	00006		4.90	LCF1 Security	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04507		001	00006		5.00	LCF2 Truancy	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04507		001	00006		4.00	LCF3 - Tech	GENERAL FUND
10/22/2020	Municipal Court-City of Socorr	OCT2020 146343-146354	04507		001	00006		0.10	LCF4 - Jury	GENERAL FUND
10/23/2020	Rana Inc. DBA Adobe Inn Motel	Q3 2020 HOTEL TAXES, CK 2137	01047	Wells Fargo- Special Revenue	100		2,540.71			REVENUES FUND

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10/23/2020	Rana Inc. DBA Adobe Inn Motel	Q3 2020 HOTEL TAXES, CK 2137	04204	Hotel Tax	100	99999		2,540.71	Non grant item	REVENUES FUND
10/23/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34161-34173	01010	Wells Fargo-M&O	001	00007	595.00		Non grant item	GENERAL FUND
10/23/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34161-34173	01010		001	00007	628.08			
10/23/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34161-34173	04501	Building Permits	001	00007		1,223.08	Non grant item	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	01010	Wells Fargo-M&O	001	00006	1,303.20		Non grant item	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	01010		001	00006	2,270.47			
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	02115	State Fees Payable	001	00006		1,270.30	STATE FEE	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04507	Muni. Court Judgements/Fines	001	00006		439.07	CITY FEE	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	02613	OMNI Collections	001	00006		30.00	Omnibase Fee	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04507	Muni. Court Judgements/Fines	001	00006		12.75	Court Bldg. Sec	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	02617	Collection Agency COLL	001	00006		340.16	Collection Agen	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04507	Muni. Court Judgements/Fines	001	00006		1,285.14	CITY FINE	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04511	Juvenile Case Management Fee	001	00006		21.24	JUV CASE MGMT F	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04511		001	00006		4.00	TRUANCY PREVENT	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04512	Municipal Court Technology	001	00006		17.01	Court Tech Fund	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04507	Muni. Court Judgements/Fines	001	00006		53.90	LCF1 Security	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04507		001	00006		55.00	LCF2 Truancy	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04507		001	00006		44.00	LCF3 - Tech	GENERAL FUND
10/23/2020	Municipal Court-City of Socorr	OCT2020 146355- 146376	04507		001	00006		1.10	LCF4 - Jury	GENERAL FUND

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10/26/2020	Concentra Ultra Broadband LLC	Q3 2020 ROW FEES	01010	Wells Fargo-M&O	001		63.60			GENERAL FUND
10/26/2020	Concentra Ultra Broadband LLC	Q3 2020 ROW FEES	04203	Franchise Fees	001	99999		63.60	Non grant item	GENERAL FUND
10/26/2020	El Paso Electric Company	Q3 2020 FRANCHISE FEES	01010	Wells Fargo-M&O	001		168,450.88			GENERAL FUND
10/26/2020	El Paso Electric Company	Q3 2020 FRANCHISE FEES	04203	Franchise Fees	001	99999		168,450.88	Non grant item	GENERAL FUND
10/26/2020	Police Dept-City of Socorro	PST CR FOR PD OCT 2020 226575-226578	01010	Wells Fargo-M&O	001		36.00			GENERAL FUND
10/26/2020	Police Dept-City of Socorro	PST CR FOR PD OCT 2020 226575-226578	04604	Police Fees	001	00005		36.00	Non grant item	GENERAL FUND
10/26/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34174-34176	01010	Wells Fargo-M&O	001	00007	150.00		Non grant item	GENERAL FUND
10/26/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34174-34176	04501	Building Permits	001	00007		150.00	Non grant item	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	01010	Wells Fargo-M&O	001	00006	412.00		Non grant item	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	01010		001	00006	2,219.97			
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	02115	State Fees Payable	001	00006		914.40	STATE FEE	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04507	Muni. Court Judgements/Fines	001	00006		370.80	CITY FEE	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	02613	OMNI Collections	001	00006		12.00	Omnibase Fee	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04507	Muni. Court Judgements/Fines	001	00006		9.00	Court Bldg. Sec	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	02617	Collection Agency COLL	001	00006		140.07	Collection Agen	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04507	Muni. Court Judgements/Fines	001	00006		1,062.31	CITY FINE	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04511	Juvenile Case Management Fee	001	00006		15.00	JUV CASE MGMT F	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04511		001	00006		3.00	TRUANCY PREVENT	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04512	Municipal Court Technology	001	00006		12.00	Court Tech Fund	GENERAL FUND

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10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04507	Muni. Court Judgements/Fines	001	00006		32.70	LCF1 Security	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04507		001	00006		33.37	LCF2 Truancy	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04507		001	00006		26.68	LCF3 - Tech	GENERAL FUND
10/26/2020	Municipal Court-City of Socorr	OCT2020 146377-146404	04507		001	00006		0.64	LCF4 - Jury	GENERAL FUND
10/27/2020	Spectrotel, Inc.	Q3 2020 ROW FEES	01010	Wells Fargo-M&O	001		30.10			GENERAL FUND
10/27/2020	Spectrotel, Inc.	Q3 2020 ROW FEES	04203	Franchise Fees	001	99999		30.10	Non grant item	GENERAL FUND
10/27/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34177-34188	01010	Wells Fargo-M&O	001	00007	1,105.00		Non grant item	GENERAL FUND
10/27/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34177-34188	01010		001	00007	190.00			
10/27/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34177-34188	04501	Building Permits	001	00007		1,295.00	Non grant item	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	01010	Wells Fargo-M&O	001	00006	1,393.00		Non grant item	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	02115	State Fees Payable	001	00006		311.50	STATE FEE	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04507	Muni. Court Judgements/Fines	001	00006		182.60	CITY FEE	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	02613	OMNI Collections	001	00006		12.00	Omnibase Fee	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04507	Muni. Court Judgements/Fines	001	00006		3.00	Court Bldg. Sec	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	02617	Collection Agency COLL	001	00006		192.00	Collection Agen	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04507	Muni. Court Judgements/Fines	001	00006		630.98	CITY FINE	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04511	Juvenile Case Management Fee	001	00006		5.00	JUV CASE MGMT F	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04511		001	00006		2.00	TRUANCY PREVENT	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04512	Municipal Court Technology	001	00006		4.00	Court Tech Fund	GENERAL FUND

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10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04507	Muni. Court Judgements/Fines	001	00006		17.47	LCF1 Security	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04507		001	00006		17.82	LCF2 Truancy	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04507		001	00006		14.27	LCF3 - Tech	GENERAL FUND
10/27/2020	Municipal Court-City of Socorr	OCT2020 146405-146419	04507		001	00006		0.36	LCF4 - Jury	GENERAL FUND
10/28/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34189-34198	01010	Wells Fargo-M&O	001	00007	980.00		Non grant item	GENERAL FUND
10/28/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34189-34198	01010		001	00007	550.00			
10/28/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34189-34198	04501	Building Permits	001	00007		680.00	Non grant item	GENERAL FUND
10/28/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34189-34198	04502	Business Registration Permits	001	00007		300.00	Non grant item	GENERAL FUND
10/28/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34189-34198	04503	Rezoning Fees	001	00007		550.00	Non grant item	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	01010	Wells Fargo-M&O	001	00006	447.00		Non grant item	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	01010		001	00006	2,681.10			
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	02115	State Fees Payable	001	00006		1,070.20	STATE FEE	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04507	Muni. Court Judgements/Fines	001	00006		599.80	CITY FEE	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	02613	OMNI Collections	001	00006		60.00	Omnibase Fee	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04507	Muni. Court Judgements/Fines	001	00006		9.00	Court Bldg. Sec	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	02617	Collection Agency COLL	001	00006		296.10	Collection Agen	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04507	Muni. Court Judgements/Fines	001	00006		978.00	CITY FINE	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04511	Juvenile Case Management Fee	001	00006		15.00	JUV CASE MGMT F	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04511		001	00006		4.00	TRUANCY PREVENT	GENERAL FUND

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10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04512	Municipal Court Technology	001	00006		12.00	Court Tech Fund	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04507	Muni. Court Judgements/Fines	001	00006		29.40	LCF1 Security	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04507		001	00006		30.00	LCF2 Truancy	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04507		001	00006		24.00	LCF3 - Tech	GENERAL FUND
10/28/2020	Municipal Court-City of Socorr	OCT2020 146420-146436	04507		001	00006		0.60	LCF4 - Jury	GENERAL FUND
10/29/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34199-34208	01010	Wells Fargo-M&O	001	00007	452.50		Non grant item	GENERAL FUND
10/29/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34199-34208	01010		001	00007	2,270.48			
10/29/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34199-34208	04501	Building Permits	001	00007		2,225.48	Non grant item	GENERAL FUND
10/29/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34199-34208	04502	Business Registration Permits	001	00007		497.50	Non grant item	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	01010	Wells Fargo-M&O	001	00006	103.00		Non grant item	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	01010		001	00006	955.20			
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	02115	State Fees Payable	001	00006		563.00	STATE FEE	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	04507	Muni. Court Judgements/Fines	001	00006		85.87	CITY FEE	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	02613	OMNI Collections	001	00006		6.00	Omnibase Fee	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	04507	Muni. Court Judgements/Fines	001	00006		3.03	Court Bldg. Sec	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	02617	Collection Agency COLL	001	00006		73.20	Collection Agen	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	04507	Muni. Court Judgements/Fines	001	00006		295.00	CITY FINE	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	04511	Juvenile Case Management Fee	001	00006		0.06	JUV CASE MGMT F	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	04512	Municipal Court Technology	001	00006		4.04	Court Tech Fund	GENERAL FUND

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10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	04507	Muni. Court Judgements/Fines	001	00006		9.80	LCF1 Security	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	04507		001	00006		10.00	LCF2 Truancy	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	04507		001	00006		8.00	LCF3 - Tech	GENERAL FUND
10/29/2020	Municipal Court-City of Socorr	OCT2020 146437-146448	04507		001	00006		0.20	LCF4 - Jury	GENERAL FUND
10/30/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34109-34215	01010	Wells Fargo-M&O	001	00007	9,235.48		Non grant item	GENERAL FUND
10/30/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34109-34215	01010		001	00007	177.50			
10/30/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34109-34215	04501	Building Permits	001	00007		9,347.98	Non grant item	GENERAL FUND
10/30/2020	Planning Dept -City of Socorro	OCT2020 RECEIPTS 34109-34215	04502	Business Registration Permits	001	00007		65.00	Non grant item	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	01010	Wells Fargo-M&O	001	00006	440.95		Non grant item	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	01010		001	00006	2,816.00			
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	02115	State Fees Payable	001	00006		888.00	STATE FEE	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04507	Muni. Court Judgements/Fines	001	00006		392.20	CITY FEE	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	02613	OMNI Collections	001	00006		24.00	Omnibase Fee	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04507	Muni. Court Judgements/Fines	001	00006		6.00	Court Bldg. Sec	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	02617	Collection Agency COLL	001	00006		405.52	Collection Agen	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04507	Muni. Court Judgements/Fines	001	00006		1,423.45	CITY FINE	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04511	Juvenile Case Management Fee	001	00006		10.00	JUV CASE MGMT F	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04511		001	00006		4.00	TRUANCY PREVENT	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04512	Municipal Court Technology	001	00006		8.00	Court Tech Fund	GENERAL FUND

**City of Socorro
Cash Receipts Report
October 2020**

Effective Date	Name	Transaction Description	GL Code	GL Title	FUND Code	CITY DEPARTMENT Code	Debit	Credit	GRANT/PROGRAM Short Title	FUND Title
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04507	Muni. Court Judgements/Fines	001	00006		33.53	LCF1 Security	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04507		001	00006		34.21	LCF2 Truancy	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04507		001	00006		27.36	LCF3 - Tech	GENERAL FUND
10/30/2020	Municipal Court-City of Socorr	OCT2020 146449-146469	04507		001	00006		0.68	LCF4 - Jury	GENERAL FUND
Report Total							\$ 322,357.64	\$ 322,357.64		

Elia Garcia
Mayor
Rene Rodriguez
At Large
Cesar Nevarez
District 1 / Mayor Pro Tem



Ralph Duran
District 2
Victor Perez
District 3
Yvonne Colon-Villalobos
District 4
Adriana Rodarte
City Manager

DATE: November 25, 2020

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Charles Casiano, Finance Director

SUBJECT: Discussion and action on approving October 2020 unaudited financial report.

SUMMARY

This action approves the unaudited financial reports through October 2020.

STATEMENT OF THE ISSUE

Section 3.12 (E) of the City of Socorro's Charter states

The City Council shall, at the end of each month, prepare or have prepared under its direction, a statement as to financial receipts and disbursements for that particular month, and shall have such statement no later than the 25th day of the following month and shall have a copy of said statement available in the office of the City Secretary for examination and a copy will be made, at a reasonable charge, for those who request one.

FINANCIAL IMPACT

None

ALTERNATIVE

None

STAFF RECOMMENDATION

The Staff is recommending the approval of this item.

City of Socorro
 Capital Projects Funds Unaudited Trial Balance
 As of 10/31/2020
 400 - CAPITAL PROJECTS 2019 CO's

Account Code	Account Title	Debit Balance	Credit Balance
01048	Wells Fargo- Capital Projects	783,743.74	
01054	Logic Investments - Capital	6,070,225.02	
01251	Inter-Fund Receivable		1,724.56
01800	Bond Issuance Costs	25,169.00	
02000	Accounts Payable Clearing Acct	0.18	
02004	Accounts Payable		227,709.29
03100	Fund Balance-Restricted		6,802,092.64
04404	Interest Earned		973.99
05312	Street Maintenance	42,613.26	
05411	Legal Fees	421.42	
07500	Street Construction	685.80	
07502	Building and Facilities	7,468.75	
07512	Shared Use Path	1,966.31	
75600	Land Acquisition	100,207.00	

401 - CAPITAL PROJECTS-14 CO

Account Code	Account Title	Debit Balance	Credit Balance
01050	Cash-2014 CO	386,827.08	
01251	Inter-Fund Receivable	33,754.41	
01371	Park Improvements	0.44	
02000	Accounts Payable Clearing Acct		216.00
02200	Inter-Fund Payable		457.00
03100	Fund Balance-Restricted		419,855.05
04404	Interest Earned	0.00	53.88
Report Total		7,453,082.41	7,453,082.41

Report Difference

-

City of Socorro
Debt Service Fund Unaudited Trial Balance
As of 10/31/2020
200 - DEBT SERVICE FUND

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01001	Wells Fargo- Debt Service	504,029.01	
01200	Property Taxes Receivable	536,607.09	
01205	Allowance		355,334.71
02200	Inter-Fund Payable		15,975.03
03100	Fund Balance-Restricted		640,547.34
04201	Property Taxes-Current		17,128.86
04206	Property Tax-Delinquent	<u>0.00</u>	<u>11,650.16</u>
Report Total		<u><u>1,040,636.10</u></u>	<u><u>1,040,636.10</u></u>
Report Difference			-

City of Socorro
 Cares Act Fund Unaudited Trial Balance
 As of 10/31/2020
101 - CARES ACT FUND

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01055	CARES ACT FUNDS	141,128.86	
01251	Inter-Fund Receivable		24,242.28
02004	Accounts Payable		13,130.21
03000	Fund Balance-Unrestricted		178,230.29
05201	Office Expense and Supplies	2,423.60	
05311	Building & Property Maintenanc	18,971.12	
05314	Telephone	94.30	
05520	Service Contracts	24,700.00	
05810	Property and Equipment	16,035.90	
07502	Building and Facilities	12,249.00	0.00
		<u>215,602.78</u>	<u>215,602.78</u>
Report Total		<u>215,602.78</u>	<u>215,602.78</u>

**City of Socorro
Historical and Fund Balance Projections:
Unrestricted Fund Balance Analysis**

Fiscal Year End	2016	2017	2018	2019	2020
Beginning Fund Balance	\$ 4,112,045	\$ 4,879,435	\$ 5,127,897	\$ 4,851,812	\$ 5,206,480
Fund Balance Adjustment per 2016 Audit	15,945				
Net Change in Fund Balance (Revenues-Expenditures)	<u>751,445</u>	<u>248,462</u>	<u>(276,085)</u>	<u>354,668</u>	<u>946,835</u>
Ending Fund Balance	<u>\$ 4,879,435</u>	<u>\$ 5,127,897</u>	<u>\$ 4,851,812</u>	<u>\$ 5,206,480</u>	<u>\$ 6,153,315</u>

Total General Fund - Fund Balance	\$ 5,902,703
Commitments and Adjustments:	
Current Year's Net Change in Fund Balance (Revenues in Excess of Expenditures)	-
Minimum Fund Balance - 2 months worth or 16.67% of Budgeted Expenditures of \$11,465,431	(1,911,287)
Current Year Budgeted Expenses in Excess of Revenues	(799,317)
Arterial Project	(239,752)
Safe Routes to Schools	<u>(245,452)</u>
Unrestricted General Fund - Fund Balance	<u>\$ 2,706,895</u>

City of Socorro
Statement of Revenues and Expenditures
From 10/1/2020 Through 10/31/2020
City Manager

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
PERSONNEL						
Salaries	05101	35,605.85	35,605.85	416,853.00	381,247.15	91.47%
Overtime	05103	522.01	522.01	12,000.00	11,477.99	95.46%
FICA/Medicare Taxes	05111	2,681.76	2,681.76	32,889.00	30,207.24	92.01%
T.W.C. Payroll Taxes	05112	0.00	0.00	1,500.00	1,500.00	100.00%
Health Insurance Premiums	05113	5,229.03	5,229.03	84,000.00	78,770.97	92.54%
Workers Compensation Insurance	05114	978.00	978.00	14,900.00	13,922.00	93.52%
Deferred Compensation Benefits	05115	1,293.54	1,293.54	10,200.00	8,906.46	90.56%
Life Insurance	05116	285.30	285.30	862.00	576.70	81.38%
Dental Insurance Expense	05117	188.56	188.56	2,923.00	2,734.44	91.94%
Vision Insurance Expense	05118	42.39	42.39	630.00	587.61	93.21%
Total PERSONNEL		46,826.44	46,826.44	576,757.00	529,930.56	91.74%
OPERATIONS						
Office Expense and Supplies	05201	1,401.61	1,401.61	9,000.00	7,598.39	84.43%
Postage	05211	0.00	0.00	2,805.00	2,805.00	100.00%
Tools and Supplies	05212	363.76	363.76	6,000.00	5,636.24	93.94%
Uniforms	05213	755.13	755.13	4,000.00	3,244.87	83.22%
Building Modifications/A.D.A.	05310	0.00	0.00	500.00	500.00	100.00%
Building & Property Maintenan	05311	1,608.00	1,608.00	5,500.00	3,892.00	70.76%
Utilities	05313	266.60	266.60	2,500.00	2,233.40	90.13%
Telephone	05314	2,920.54	2,920.54	35,000.00	32,079.46	91.66%
Legal Fees	05411	8,655.80	8,655.80	70,000.00	61,344.20	91.34%
Property Insurance	05510	110.00	110.00	1,310.00	1,200.00	91.60%
Dues/Subscriptions	05516	4,417.08	4,417.08	9,000.00	4,582.92	53.01%
Liability Insurance	05518	34.00	34.00	580.00	546.00	94.14%
Service Contracts	05520	61.25	61.25	150,000.00	149,938.75	99.96%
Support Activities	05521	1,279.23	1,279.23	11,500.00	10,220.77	88.88%
Equipment Rental/Lease	05523	369.00	369.00	13,000.00	12,631.00	97.16%
Seminars/Training/Workshops	05527	0.00	0.00	5,000.00	5,000.00	100.00%
Marketing Exp	05546	0.00	0.00	5,000.00	5,000.00	100.00%
Vehicle Repair & Maintenance	05612	76.75	76.75	0.00	(76.75)	#DIV/0!
Equipment Repair & Maintenance	05613	0.00	0.00	2,000.00	2,000.00	100.00%
Vehicle Fuel	05614	378.51	378.51	3,000.00	2,621.49	88.70%
Travel Lodg Airf Mil	05711	603.70	603.70	12,000.00	11,396.30	92.45%
Property and Equipment	05810	0.00	0.00	10,000.00	10,000.00	100.00%
Emergency Aid and Assistance	05900	0.00	0.00	20,000.00	20,000.00	100.00%
Total OPERATIONS		23,300.96	23,300.96	377,695.00	354,394.04	93.82%
Total EXPENDITURES		70,127.40	70,127.40	954,452.00	884,324.60	92.57%

Public Works

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
PERSONNEL						
Salaries	05101	53,407.71	53,407.71	741,962.00	688,554.29	92.36%
Overtime	05103	1,332.72	1,332.72	35,000.00	33,667.28	94.22%
FICA/Medicare Taxes	05111	4,120.92	4,120.92	59,438.00	55,317.08	92.50%
T.W.C. Payroll Taxes	05112	0.00	0.00	4,050.00	4,050.00	100.00%
Health Insurance Premiums	05113	15,567.36	15,567.36	210,000.00	194,432.64	92.73%

City of Socorro
Statement of Revenues and Expenditures
From 10/1/2020 Through 10/31/2020

Workers Compensation Insurance	05114	2,527.00	2,527.00	56,900.00	54,373.00	95.09%
Deferred Compensation Benefits	05115	1,873.51	1,873.51	20,400.00	18,526.49	92.51%
Life Insurance	05116	366.86	366.86	1,371.00	1,004.14	73.24%
Dental Insurance Expense	05117	454.89	454.89	7,300.00	6,845.11	93.77%
Vision Insurance Expense	05118	90.41	90.41	1,575.00	1,484.59	94.26%
Total PERSONNEL		79,741.38	79,741.38	1,137,996.00	1,058,254.62	92.63%
OPERATIONS						
Office Expense and Supplies	05201	1,303.14	1,303.14	8,000.00	6,696.86	82.62%
Tools and Supplies	05212	679.84	679.84	40,500.00	39,820.16	96.98%
Uniforms	05213	1,271.16	1,271.16	22,000.00	20,728.84	94.96%
Building & Property Maintenance	05311	265.35	265.35	24,500.00	24,234.65	96.46%
Street Maintenance	05312	7,288.65	7,288.65	65,000.00	57,711.35	88.79%
Utilities	05313	25,982.70	25,982.70	230,000.00	204,017.30	89.17%
Telephone	05314	327.12	327.12	22,500.00	22,172.88	98.55%
Park Maintenance	05317	444.92	444.92	11,000.00	10,555.08	95.96%
Recycling Center	05325	690.00	690.00	10,000.00	9,310.00	93.10%
Legal Fees	05411	2,440.52	2,440.52	28,000.00	25,559.48	85.64%
Property Insurance	05510	1,642.00	1,642.00	20,000.00	18,358.00	91.79%
Dues/Subscriptions	05516	0.00	0.00	600.00	600.00	0.00%
Liability Insurance	05518	1,331.00	1,331.00	18,000.00	16,669.00	92.52%
Service Contracts	05520	1,408.94	1,408.94	70,000.00	68,591.06	97.18%
Equipment Rental/Lease	05523	85.54	85.54	9,000.00	8,914.46	99.05%
Seminars/Training/Workshops	05527	0.00	0.00	12,000.00	12,000.00	100.00%
Office Furniture	05610	0.00	0.00	500.00	500.00	100.00%
Radio Communications and Maint	05611	0.00	0.00	4,000.00	4,000.00	100.00%
Vehicle Repair & Maintenance	05612	632.04	632.04	20,000.00	19,367.96	96.84%
Equipment Repair & Maintenance	05613	7,315.64	7,315.64	42,000.00	34,684.36	82.58%
Vehicle Fuel	05614	2,249.23	2,249.23	40,000.00	37,750.77	94.68%
Travel Lodg Airf Mil	05711	0.00	0.00	3,500.00	3,500.00	100.00%
Property and Equipment	05810	6,200.00	6,200.00	103,000.00	96,800.00	38.00%
Emergency Aid and Assistance	05900	0.00	0.00	5,000.00	5,000.00	100.00%
Total OPERATIONS		61,557.79	61,557.79	809,100.00	747,542.21	90.47%
Total EXPENDITURES		141,299.17	141,299.17	1,947,096.00	1,805,796.83	91.82%

Fire and Ambulance

						Percent Total
						Budget Remaining -
						Original
		Month	Year Actual	YTD Budget	Remaining Budget	Original
OPERATIONS						
Utilities	05313	59.16	59.16	0.00	(59.16)	#DIV/0!
Service Contracts	05520	0.00	0.00	0.00	0.00	100.00%
Health/Ambulance Contract	05525	0.00	0.00	140,000.00	140,000.00	100.00%
Vehicle Fuel	05614	857.51	857.51	0.00	(857.51)	#DIV/0!
Property and Equipment	05810	0.00	0.00	4,500.00	4,500.00	0.00%
Total OPERATIONS		916.67	916.67	144,500.00	143,583.33	99.42%
Total EXPENDITURES		916.67	916.67	144,500.00	143,583.33	99.42%

Police Department

						Percent Total
						Budget Remaining -
						Original
		Month	Year Actual	YTD Budget	Remaining Budget	Original
PERSONNEL						
Salaries	05101	194,484.26	194,484.26	2,574,749.00	2,380,264.74	91.19%

City of Socorro
Statement of Revenues and Expenditures
From 10/1/2020 Through 10/31/2020

Overtime	05103	26,474.80	26,474.80	200,000.00	173,525.20	90.19%
FICA/Medicare Taxes	05111	16,372.79	16,372.79	226,731.00	210,358.21	91.36%
T.W.C. Payroll Taxes	05112	127.43	127.43	9,300.00	9,172.57	98.42%
Health Insurance Premiums	05113	32,395.83	32,395.83	520,800.00	488,404.17	92.18%
Workers Compensation Insurance	05114	2,377.00	2,377.00	63,100.00	60,723.00	96.23%
Deferred Compensation Benefits	05115	4,854.66	4,854.66	66,000.00	61,145.34	90.66%
Life Insurance	05116	940.26	940.26	4,986.00	4,045.74	80.13%
Dental Insurance Expense	05117	1,119.33	1,119.33	18,104.00	16,984.67	92.77%
Vision Insurance Expense	05118	219.59	219.59	3,906.00	3,686.41	93.42%
Total PERSONNEL		279,365.95	279,365.95	3,687,676.00	3,408,310.05	91.35%
OPERATIONS						
Office Expense and Supplies	05201	3,714.64	3,714.64	15,000.00	11,285.36	79.36%
Medical Supplies	05202	457.32	457.32	500.00	42.68	8.54%
Postage	05211	84.41	84.41	1,000.00	915.59	93.51%
Tools and Supplies	05212	9,664.82	9,664.82	72,000.00	62,335.18	82.74%
Uniforms	05213	4,160.25	4,160.25	32,000.00	27,839.75	83.36%
Building & Property Maintenan	05311	514.94	514.94	12,000.00	11,485.06	97.85%
Utilities	05313	3,856.44	3,856.44	30,000.00	26,143.56	92.99%
Telephone	05314	7,513.63	7,513.63	53,000.00	45,486.37	84.35%
Legal Fees	05411	0.00	0.00	25,000.00	25,000.00	100.00%
Property Insurance	05510	1,003.00	1,003.00	12,000.00	10,997.00	91.64%
Dues/Subscriptions	05516	450.00	450.00	2,000.00	1,550.00	77.50%
Liability Insurance	05518	3,099.00	3,099.00	70,000.00	66,901.00	95.30%
Service Contracts	05520	2,755.58	2,755.58	30,000.00	27,244.42	91.39%
Support Activities	05521	0.00	0.00	2,500.00	2,500.00	100.00%
Equipment Rental/Lease	05523	696.95	696.95	7,000.00	6,303.05	91.80%
Seminars/Training/Workshops	05527	1,846.50	1,846.50	40,000.00	38,153.50	81.53%
Radio Communications and Maint	05611	1,024.88	1,024.88	1,000.00	(24.88)	-2.49%
Vehicle Repair & Maintenance	05612	1,689.23	1,689.23	40,000.00	38,310.77	96.48%
Equipment Repair & Maintenance	05613	2,059.50	2,059.50	6,000.00	3,940.50	65.67%
Vehicle Fuel	05614	3,589.48	3,589.48	52,000.00	48,410.52	93.70%
Travel Lodg Airf Mil	05711	1,599.89	1,599.89	20,000.00	18,400.11	89.33%
Property and Equipment	05810	0.00	0.00	500,000.00	500,000.00	100.00%
Total OPERATIONS		49,780.46	49,780.46	1,023,000.00	973,219.54	93.42%
Total EXPENDITURES		329,146.41	329,146.41	4,710,676.00	4,381,529.59	91.74%

Municipal Court

						Percent Total Budget Remaining - Original
		Month	Year Actual	YTD Budget	Remaining Budget	Original
PERSONNEL						
Salaries	05101	17,113.34	17,113.34	203,008.00	185,894.66	91.57%
Overtime	05103	112.56	112.56	5,000.00	4,887.44	97.68%
FICA/Medicare Taxes	05111	1,299.16	1,299.16	15,913.00	14,613.84	91.63%
T.W.C. Payroll Taxes	05112	0.00	0.00	750.00	750.00	100.00%
Health Insurance Premiums	05113	2,594.56	2,594.56	42,000.00	39,405.44	94.08%
Workers Compensation Insurance	05114	36.00	36.00	1,885.00	1,849.00	98.09%
Deferred Compensation Benefits	05115	341.71	341.71	4,200.00	3,858.29	89.65%
Life Insurance	05116	141.50	141.50	351.00	209.50	71.76%
Dental Insurance Expense	05117	105.38	105.38	1,460.00	1,354.62	92.78%
Vision Insurance Expense	05118	19.72	19.72	315.00	295.28	93.74%
Total PERSONNEL		21,763.93	21,763.93	274,882.00	253,118.07	92.10%
OPERATIONS						
Office Expense and Supplies	05201	770.00	770.00	12,500.00	11,730.00	94.50%
Postage	05211	0.00	0.00	3,500.00	3,500.00	100.00%

City of Socorro
Statement of Revenues and Expenditures
From 10/1/2020 Through 10/31/2020

Uniforms	05213	0.00	0.00	1,500.00	1,500.00	0.00%
Building & Property Maintenan	05311	0.00	0.00	2,000.00	2,000.00	100.00%
Telephone	05314	716.10	716.10	11,450.00	10,733.90	93.75%
Legal Fees	05411	308.72	308.72	13,000.00	12,691.28	97.63%
Property Insurance	05510	318.00	318.00	4,100.00	3,782.00	92.24%
Dues/Subscriptions	05516	0.00	0.00	1,500.00	1,500.00	100.00%
Liability Insurance	05518	33.00	33.00	570.00	537.00	94.21%
Service Contracts	05520	8,732.86	8,732.86	60,000.00	51,267.14	85.45%
Support Activities	05521	1,233.07	1,233.07	3,000.00	1,766.93	58.90%
Equipment Rental/Lease	05523	139.00	139.00	2,000.00	1,861.00	94.44%
Seminars/Training/Workshops	05527	0.00	0.00	2,300.00	2,300.00	100.00%
Office Furniture	05610	0.00	0.00	5,000.00	5,000.00	0.00%
Equipment Repair & Maintenance	05613	0.00	0.00	800.00	800.00	0.00%
Travel Lodg Airf Mil	05711	4.19	4.19	5,600.00	5,595.81	99.84%
Property and Equipment	05810	<u>2,000.00</u>	<u>2,000.00</u>	<u>500.00</u>	<u>(1,500.00)</u>	<u>-300.00%</u>
Total OPERATIONS		<u>14,254.94</u>	<u>14,254.94</u>	<u>129,320.00</u>	<u>115,065.06</u>	<u>88.55%</u>
Total EXPENDITURES		<u>36,018.87</u>	<u>36,018.87</u>	<u>404,202.00</u>	<u>368,183.13</u>	<u>91.00%</u>

Planning and Zoning

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
PERSONNEL						
Salaries	05101	36,972.09	36,972.09	440,294.00	403,321.91	90.16%
Overtime	05103	600.75	600.75	8,000.00	7,399.25	89.32%
FICA/Medicare Taxes	05111	2,763.77	2,763.77	35,896.00	33,132.23	90.68%
T.W.C. Payroll Taxes	05112	73.13	73.13	1,500.00	1,426.87	93.72%
Health Insurance Premiums	05113	4,610.91	4,610.91	84,000.00	79,389.09	93.76%
Workers Compensation Insurance	05114	120.00	120.00	2,030.00	1,910.00	93.63%
Deferred Compensation Benefits	05115	1,254.26	1,254.26	16,800.00	15,545.74	91.04%
Life Insurance	05116	360.76	360.76	553.00	192.24	28.56%
Dental Insurance Expense	05117	156.24	156.24	2,920.00	2,763.76	94.05%
Vision Insurance Expense	05118	<u>32.63</u>	<u>32.63</u>	<u>630.00</u>	<u>597.37</u>	<u>94.25%</u>
Total PERSONNEL		<u>46,944.54</u>	<u>46,944.54</u>	<u>592,623.00</u>	<u>545,678.46</u>	<u>90.71%</u>
OPERATIONS						
Office Expense and Supplies	05201	1,473.08	1,473.08	12,500.00	11,026.92	88.22%
Postage	05211	503.50	503.50	6,500.00	5,996.50	92.25%
Tools and Supplies	05212	791.44	791.44	2,300.00	1,508.56	39.12%
Uniforms	05213	0.00	0.00	2,700.00	2,700.00	100.00%
Building & Property Maintenan	05311	177.74	177.74	15,000.00	14,822.26	97.78%
Utilities	05313	279.66	279.66	4,000.00	3,720.34	93.01%
Telephone	05314	1,173.91	1,173.91	18,000.00	16,826.09	93.48%
Legal Fees	05411	4,230.39	4,230.39	60,000.00	55,769.61	95.19%
Property Insurance	05510	147.00	147.00	1,800.00	1,653.00	91.83%
Advertising/Drug Testing	05511	0.00	0.00	6,000.00	6,000.00	100.00%
Dues/Subscriptions	05516	0.00	0.00	2,200.00	2,200.00	100.00%
Liability Insurance	05518	282.00	282.00	4,900.00	4,618.00	94.24%
Service Contracts	05520	14,948.75	14,948.75	185,000.00	170,051.25	95.65%
Support Activities	05521	0.00	0.00	1,000.00	1,000.00	0.00%
Equipment Rental/Lease	05523	358.00	358.00	10,500.00	10,142.00	96.59%
Seminars/Training/Workshops	05527	100.00	100.00	4,250.00	4,150.00	97.65%
Office Furniture	05610	0.00	0.00	1,000.00	1,000.00	100.00%
Vehicle Repair & Maintenance	05612	323.21	323.21	3,300.00	2,976.79	85.95%
Equipment Repair & Maintenance	05613	0.00	0.00	5,000.00	5,000.00	100.00%
Vehicle Fuel	05614	231.99	231.99	6,000.00	5,768.01	94.20%
Travel Lodg Airf Mil	05711	0.00	0.00	5,000.00	5,000.00	100.00%

City of Socorro
Statement of Revenues and Expenditures
From 10/1/2020 Through 10/31/2020

Property and Equipment	05810	0.00	0.00	20,000.00	20,000.00	100.00%
Total OPERATIONS		<u>25,020.67</u>	<u>25,020.67</u>	<u>376,950.00</u>	<u>351,929.33</u>	<u>95.43%</u>
Total EXPENDITURES		<u>71,965.21</u>	<u>71,965.21</u>	<u>969,573.00</u>	<u>897,607.79</u>	<u>93.16%</u>

Health Department

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
OPERATIONS						
Health/Ambulance Contract	05525	12,385.33	12,385.33	600,000.00	587,614.67	97.94%
Total OPERATIONS		<u>12,385.33</u>	<u>12,385.33</u>	<u>600,000.00</u>	<u>587,614.67</u>	<u>97.94%</u>
Total EXPENDITURES		<u>12,385.33</u>	<u>12,385.33</u>	<u>600,000.00</u>	<u>587,614.67</u>	<u>97.94%</u>

Grants and Special Projects

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
PERSONNEL						
Salaries	05101	6,581.68	6,581.68	78,520.00	71,938.32	88.26%
Overtime	05103	60.26	60.26	0.00	(60.26)	#DIV/0!
FICA/Medicare Taxes	05111	473.83	473.83	6,007.00	5,533.17	91.28%
T.W.C. Payroll Taxes	05112	36.78	36.78	300.00	263.22	81.79%
Health Insurance Premiums	05113	679.16	679.16	16,800.00	16,120.84	92.25%
Workers Compensation Insurance	05114	0.00	0.00	290.00	290.00	100.00%
Deferred Compensation Benefits	05115	214.79	214.79	3,180.00	2,965.21	91.89%
Life Insurance	05116	18.16	18.16	300.00	281.84	87.89%
Dental Insurance Expense	05117	23.67	23.67	584.00	560.33	91.89%
Vision Insurance Expense	05118	4.81	4.81	126.00	121.19	92.37%
Total PERSONNEL		<u>8,093.14</u>	<u>8,093.14</u>	<u>106,107.00</u>	<u>98,013.86</u>	<u>89.04%</u>
OPERATIONS						
Office Expense and Supplies	05201	541.67	541.67	1,000.00	458.33	45.83%
Postage	05211	11.30	11.30	300.00	288.70	96.23%
Uniforms	05213	0.00	0.00	300.00	300.00	100.00%
Telephone	05314	40.21	40.21	500.00	459.79	91.96%
Legal Fees	05411	0.00	0.00	1,000.00	1,000.00	100.00%
Advertising/Drug Testing	05511	0.00	0.00	1,500.00	1,500.00	100.00%
Dues/Subscriptions	05516	20.99	20.99	550.00	529.01	96.18%
Service Contracts	05520	0.00	0.00	0.00	0.00	100.00%
Seminars/Training/Workshops	05527	0.00	0.00	4,000.00	4,000.00	100.00%
Travel Lodg Airf Mil	05711	33.85	33.85	1,500.00	1,466.15	99.03%
Property and Equipment	05810	166.98	166.98	3,950.00	3,783.02	94.34%
Grant Expense	06440	0.00	0.00	10,000.00	10,000.00	0.00%
Total OPERATIONS		<u>815.00</u>	<u>815.00</u>	<u>24,600.00</u>	<u>23,785.00</u>	<u>94.78%</u>
Total EXPENDITURES		<u>8,908.14</u>	<u>8,908.14</u>	<u>130,707.00</u>	<u>121,798.86</u>	<u>90.04%</u>

Human Resources

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
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City of Socorro
Statement of Revenues and Expenditures
From 10/1/2020 Through 10/31/2020

Salaries	05101	0.00	0.00	60,320.00	60,320.00	0.00%
FICA/Medicare Taxes	05111	0.00	0.00	4,614.00	4,614.00	0.00%
T.W.C. Payroll Taxes	05112	0.00	0.00	150.00	150.00	0.00%
Health Insurance Premiums	05113	0.00	0.00	8,400.00	8,400.00	0.00%
Workers Compensation Insurance	05114	0.00	0.00	144.00	144.00	100.00%
Deferred Compensation Benefits	05115	0.00	0.00	3,619.00	3,619.00	0.00%
Life Insurance	05116	0.00	0.00	150.00	150.00	0.00%
Dental Insurance Expense	05117	0.00	0.00	292.00	292.00	0.00%
Vision Insurance Expense	05118	0.00	0.00	63.00	63.00	0.00%
Employee Assistance Program	05119	4,820.00	4,820.00	5,100.00	280.00	0.00%
Total PERSONNEL		4,820.00	4,820.00	82,852.00	78,032.00	2.90%
OPERATIONS						
Office Expense and Supplies	05201	32.47	32.47	1,500.00	1,467.53	98.53%
Postage	05211	0.00	0.00	210.00	210.00	100.00%
Telephone	05314	0.00	0.00	710.00	710.00	100.00%
Legal Fees	05411	859.99	859.99	30,000.00	29,140.01	94.27%
Property Insurance	05510	4.00	4.00	44.00	40.00	90.91%
Advertising/Drug Testing	05511	678.73	678.73	5,000.00	4,321.27	90.30%
Dues/Subscriptions	05516	0.00	0.00	1,000.00	1,000.00	100.00%
Liability Insurance	05518	26.00	26.00	450.00	424.00	94.22%
Service Contracts	05520	0.00	0.00	20,000.00	20,000.00	100.00%
Support Activities	05521	0.00	0.00	1,800.00	1,800.00	100.00%
Human Resources	05526	750.00	750.00	4,000.00	3,250.00	91.43%
Seminars/Training/Workshops	05527	0.00	0.00	7,000.00	7,000.00	100.00%
Equipment Repair & Maintenance	05613	0.00	0.00	600.00	600.00	100.00%
Travel Lodg Airf Mil	05711	0.00	0.00	5,000.00	5,000.00	100.00%
Total OPERATIONS		2,351.19	2,351.19	77,314.00	74,962.81	97.14%
Total EXPENDITURES		7,171.19	7,171.19	160,166.00	152,994.81	91.76%

Mayor and City Council

						Percent Total Budget Remaining - Original
		Month	Year Actual	YTD Budget	Remaining Budget	Original
PERSONNEL						
Salaries	05101	4,685.03	4,685.03	65,022.00	60,336.97	91.49%
FICA/Medicare Taxes	05111	348.98	348.98	4,974.00	4,625.02	92.98%
T.W.C. Payroll Taxes	05112	54.54	54.54	900.00	845.46	90.53%
Health Insurance Premiums	05113	2,594.56	2,594.56	50,400.00	47,805.44	92.90%
Workers Compensation Insurance	05114	9.00	9.00	300.00	291.00	97.00%
Deferred Compensation Benefits	05115	157.10	157.10	2,520.00	2,362.90	94.76%
Life Insurance	05116	30.90	30.90	210.00	179.10	85.29%
Dental Insurance Expense	05117	88.84	88.84	1,752.00	1,663.16	94.93%
Vision Insurance Expense	05118	23.60	23.60	378.00	354.40	93.76%
Total PERSONNEL		7,992.55	7,992.55	126,456.00	118,463.45	92.22%
OPERATIONS						
Office Expense and Supplies	05201	0.00	0.00	5,500.00	5,500.00	100.00%
Telephone	05314	314.42	314.42	3,600.00	3,285.58	91.27%
Property Insurance	05510	18.00	18.00	220.00	202.00	91.82%
Dues/Subscriptions	05516	0.00	0.00	8,000.00	8,000.00	100.00%
Liability Insurance	05518	130.00	130.00	2,300.00	2,170.00	94.35%
Seminars/Training/Workshops	05527	0.00	0.00	6,000.00	6,000.00	100.00%
Office Furniture	05610	0.00	0.00	500.00	500.00	100.00%
Travel Lodg Airf Mil	05711	0.00	0.00	15,000.00	15,000.00	100.00%
Settlements	08000	0.00	0.00	0.00	0.00	100.00%
Total OPERATIONS		462.42	462.42	41,120.00	40,657.58	98.21%

City of Socorro
Statement of Revenues and Expenditures
From 10/1/2020 Through 10/31/2020

Total EXPENDITURES 8,454.97 8,454.97 167,576.00 159,121.03 93.43%

City Clerk

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
PERSONNEL						
Salaries	05101	4,797.06	4,797.06	56,680.00	51,882.94	91.53%
FICA/Medicare Taxes	05111	366.97	366.97	4,336.00	3,969.03	91.60%
T.W.C. Payroll Taxes	05112	0.00	0.00	150.00	150.00	100.00%
Health Insurance Premiums	05113	648.64	648.64	8,400.00	7,751.36	92.60%
Workers Compensation Insurance	05114	18.00	18.00	288.00	270.00	93.75%
Deferred Compensation Benefits	05115	304.83	304.83	3,000.00	2,695.17	89.11%
Life Insurance	05116	75.54	75.54	150.00	74.46	49.64%
Dental Insurance Expense	05117	20.93	20.93	292.00	271.07	92.83%
Vision Insurance Expense	05118	4.50	4.50	63.00	58.50	92.86%
Total PERSONNEL		<u>6,236.47</u>	<u>6,236.47</u>	<u>73,359.00</u>	<u>67,122.53</u>	<u>91.52%</u>

OPERATIONS

Office Expense and Supplies	05201	797.85	797.85	4,000.00	3,202.15	73.41%
Postage	05211	66.49	66.49	200.00	133.51	66.75%
Telephone	05314	36.58	36.58	600.00	563.42	93.90%
Legal Fees	05411	1,204.38	1,204.38	16,000.00	14,795.62	92.47%
Property Insurance	05510	7.00	7.00	88.00	81.00	92.71%
Advertising/Drug Testing	05511	0.00	0.00	28,800.00	28,800.00	100.00%
County Elections	05515	0.00	0.00	43,000.00	43,000.00	100.00%
Dues/Subscriptions	05516	0.00	0.00	200.00	200.00	100.00%
Liability Insurance	05518	28.00	28.00	480.00	452.00	94.17%
Service Contracts	05520	705.50	705.50	7,300.00	6,594.50	90.34%
Seminars/Training/Workshops	05527	0.00	0.00	2,000.00	2,000.00	100.00%
Travel Lodg Airf Mil	05711	0.00	0.00	4,000.00	4,000.00	100.00%
Total OPERATIONS		<u>2,845.80</u>	<u>2,845.80</u>	<u>106,668.00</u>	<u>103,822.20</u>	<u>95.15%</u>

Total EXPENDITURES 9,082.27 9,082.27 180,027.00 170,944.73 93.13%

Finance Department

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
PERSONNEL						
Salaries	05101	12,363.70	12,363.70	144,768.00	132,404.30	91.54%
Overtime	05103	218.87	218.87	2,500.00	2,281.13	91.25%
FICA/Medicare Taxes	05111	842.64	842.64	11,266.00	10,423.36	92.45%
T.W.C. Payroll Taxes	05112	0.00	0.00	450.00	450.00	100.00%
Health Insurance Premiums	05113	2,050.70	2,050.70	25,200.00	23,149.30	92.20%
Workers Compensation Insurance	05114	27.00	27.00	500.00	473.00	94.60%
Deferred Compensation Benefits	05115	807.33	807.33	7,920.00	7,112.67	87.77%
Life Insurance	05116	50.20	50.20	266.00	215.80	86.28%
Dental Insurance Expense	05117	66.98	66.98	876.00	809.02	92.35%
Vision Insurance Expense	05118	10.74	10.74	189.00	178.26	94.32%
Total PERSONNEL		<u>16,438.16</u>	<u>16,438.16</u>	<u>193,935.00</u>	<u>177,496.84</u>	<u>91.57%</u>

OPERATIONS

Office Expense and Supplies	05201	247.26	247.26	5,500.00	5,252.74	95.50%
Telephone	05314	48.25	48.25	500.00	451.75	90.35%

City of Socorro
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From 10/1/2020 Through 10/31/2020

Legal Fees	05411	1,146.66	1,146.66	10,000.00	8,853.34	92.88%
Property Insurance	05510	7.00	7.00	100.00	93.00	93.00%
Audit Fees	05512	0.00	0.00	40,000.00	40,000.00	100.00%
Central Appraisal Fees	05513	0.00	0.00	90,000.00	90,000.00	100.00%
Dues/Subscriptions	05516	714.00	714.00	8,300.00	7,586.00	91.60%
Bank Charges	05517	4,014.00	4,014.00	28,000.00	23,986.00	85.66%
Liability Insurance	05518	28.00	28.00	1,000.00	972.00	99.46%
Service Contracts	05520	0.00	0.00	7,000.00	7,000.00	100.00%
Tax Collector Fees	05522	11,262.75	11,262.75	12,500.00	1,237.25	16.57%
Seminars/Training/Workshops	05527	0.00	0.00	2,000.00	2,000.00	100.00%
Late Charge	05538	0.00	0.00	300.00	300.00	100.00%
Travel Lodg Airf Mil	05711	2.71	2.71	2,000.00	1,997.29	98.64%
Property and Equipment	05810	0.00	0.00	3,500.00	3,500.00	100.00%
Total OPERATIONS		17,470.63	17,470.63	210,700.00	193,229.37	92.27%
Total EXPENDITURES		33,908.79	33,908.79	404,635.00	370,726.21	91.95%

Recreation Centers

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
PERSONNEL						
Salaries	05101	14,402.05	14,402.05	176,410.00	162,007.95	91.79%
Overtime	05103	215.17	215.17	12,500.00	12,284.83	98.28%
FICA/Medicare Taxes	05111	1,102.29	1,102.29	12,429.00	11,326.71	91.30%
T.W.C. Payroll Taxes	05112	0.00	0.00	900.00	900.00	100.00%
Health Insurance Premiums	05113	2,594.56	2,594.56	42,000.00	39,405.44	92.60%
Workers Compensation Insurance	05114	9.00	9.00	560.00	551.00	98.39%
Deferred Compensation Benefits	05115	265.72	265.72	4,200.00	3,934.28	92.18%
Life Insurance	05116	88.78	88.78	286.00	197.22	77.00%
Dental Insurance Expense	05117	83.10	83.10	1,460.00	1,376.90	92.89%
Vision Insurance Expense	05118	14.95	14.95	315.00	300.05	94.07%
Total PERSONNEL		18,775.62	18,775.62	251,060.00	232,284.38	92.25%
OPERATIONS						
Office Expense and Supplies	05201	153.57	153.57	6,000.00	5,846.43	98.29%
Uniforms	05213	0.00	0.00	1,000.00	1,000.00	100.00%
Building & Property Maintenan	05311	192.23	192.23	10,000.00	9,807.77	97.25%
Utilities	05313	892.18	892.18	7,000.00	6,107.82	87.25%
Telephone	05314	2,482.55	2,482.55	38,000.00	35,517.45	93.47%
Legal Fees	05411	0.00	0.00	2,000.00	2,000.00	100.00%
Property Insurance	05510	431.00	431.00	6,000.00	5,569.00	92.82%
Advertising/Drug Testing	05511	0.00	0.00	19,000.00	19,000.00	100.00%
Dues/Subscriptions	05516	0.00	0.00	2,000.00	2,000.00	100.00%
Liability Insurance	05518	203.00	203.00	3,600.00	3,397.00	94.36%
Service Contracts	05520	360.64	360.64	22,000.00	21,639.36	97.88%
Support Activities	05521	613.99	613.99	9,000.00	8,386.01	93.18%
Equipment Rental/Lease	05523	135.32	135.32	6,000.00	5,864.68	98.15%
Seminars/Training/Workshops	05527	0.00	0.00	3,500.00	3,500.00	100.00%
Events	05548	1,837.99	1,837.99	74,000.00	72,162.01	94.79%
Vehicle Repair & Maintenance	05612	29.49	29.49	2,000.00	1,970.51	98.53%
Equipment Repair & Maintenance	05613	0.00	0.00	1,600.00	1,600.00	100.00%
Vehicle Fuel	05614	20.96	20.96	3,000.00	2,979.04	99.30%
Travel Lodg Airf Mil	05711	0.00	0.00	7,000.00	7,000.00	100.00%
Property and Equipment	05810	0.00	0.00	15,000.00	15,000.00	100.00%
Total OPERATIONS		7,352.92	7,352.92	237,700.00	230,347.08	95.90%
Total EXPENDITURES		26,128.54	26,128.54	488,760.00	462,631.46	93.80%

City of Socorro
Statement of Revenues and Expenditures
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Information Technology

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
PERSONNEL						
Salaries	05101	4,430.37	4,430.37	86,840.00	82,409.63	91.56%
FICA/Medicare Taxes	05111	297.59	297.59	6,643.00	6,345.41	92.59%
T.W.C. Payroll Taxes	05112	0.00	0.00	300.00	300.00	100.00%
Health Insurance Premiums	05113	679.16	679.16	8,400.00	7,720.84	92.25%
Workers Compensation Insurance	05114	5.00	5.00	235.00	230.00	96.55%
Deferred Compensation Benefits	05115	0.00	0.00	0.00	0.00	100.00%
Life Insurance	05116	18.50	18.50	87.00	68.50	86.50%
Dental Insurance Expense	05117	23.67	23.67	292.00	268.33	91.89%
Vision Insurance Expense	05118	4.81	4.81	63.00	58.19	92.37%
Total PERSONNEL		<u>5,459.10</u>	<u>5,459.10</u>	<u>102,860.00</u>	<u>97,400.90</u>	<u>91.92%</u>
OPERATIONS						
Office Expense and Supplies	05201	1,585.10	1,585.10	3,500.00	1,914.90	60.37%
Tools and Supplies	05212	198.05	198.05	2,000.00	1,801.95	92.08%
Uniforms	05213	0.00	0.00	1,000.00	1,000.00	100.00%
Service Contracts	05520	7,148.99	7,148.99	67,000.00	59,851.01	90.07%
Seminars/Training/Workshops	05527	0.00	0.00	5,000.00	5,000.00	0.00%
Vehicle Repair & Maintenance	05612	0.00	0.00	0.00	0.00	100.00%
Equipment Repair & Maintenance	05613	189.97	189.97	4,200.00	4,010.03	95.48%
Vehicle Fuel	05614	42.90	42.90	0.00	(42.90)	#DIV/0!
Travel Lodg Airf Mil	05711	0.00	0.00	2,500.00	2,500.00	100.00%
Property and Equipment	05810	610.00	610.00	15,000.00	14,390.00	99.03%
Total OPERATIONS		<u>9,775.01</u>	<u>9,775.01</u>	<u>100,200.00</u>	<u>90,424.99</u>	<u>93.46%</u>
Total EXPENDITURES		<u>15,234.11</u>	<u>15,234.11</u>	<u>203,060.00</u>	<u>187,825.89</u>	<u>92.98%</u>
Grand Totals - ALL DEPARTMENTS						
Total PERSONNEL		542,457.28	542,457.28	7,206,563.00	6,664,105.72	92.47%
Total OPERATIONS		<u>228,289.79</u>	<u>228,289.79</u>	<u>4,258,867.00</u>	<u>4,030,577.21</u>	<u>94.64%</u>
Total EXPENDITURES		<u>770,747.07</u>	<u>770,747.07</u>	<u>11,465,430.00</u>	<u>10,694,682.93</u>	<u>93.28%</u>

City of Socorro
 General Fixed Assets Unaudited Trial Balance
 As of 10/31/2020
 300 - GENERAL FIXED ASSETS

<u>Account Code</u>	<u>Account Title</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
01300	Security Deposits	5,000.00	
01311	Machinery & Equipment	2,386,556.00	
01312	Vehicles	1,806,794.00	
01320	Buildings and Improvements	596,812.64	
01321	Buildings and Improvements	1,701,981.36	
01331	Office Furniture and Fixtures	346,358.00	
01341	Land	2,820,493.00	
01345	Software	87,241.00	
01352	Work in Progress	2,975,473.63	
01353	Infrastructure	43,878,119.76	
01366	Leasehold Improvements	212,942.05	
01511	Accum. Dep - Machinery & Equip		1,890,307.29
01512	Accum. Dep - Vehicles		1,162,351.24
01521	Accum. Dep - Buildings		839,414.88
01531	Accum. Dep - Office Furniture		327,904.75
01545	Accum. Dep - Software		78,653.31
01553	Accum. Dep - Infrastructure		10,090,309.36
01566	Accum. Dep - Leasehold Improve.		114,647.84
03100	Fund Balance-Restricted	11,684,478.24	
03250	Investment in Fixed Assets	<u>0.00</u>	<u>53,998,661.01</u>
Report Total		<u><u>68,502,249.68</u></u>	<u><u>68,502,249.68</u></u>
Report Difference		-	

City of Socorro
REVENUE
From 10/1/2020 Through 10/31/2020
GENERAL FUND

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
REVENUE						
Property Taxes-Current	04201	59,143.08	59,143.08	7,117,914.00	(7,058,770.92)	(99.07)%
Sales Taxes	04202	143,796.78	143,796.78	1,450,000.00	(1,306,203.22)	(90.72)%
Franchise Fees	04203	168,567.48	168,567.48	650,000.00	(481,432.52)	(74.07)%
Property Tax-Delinquent	04206	33,886.67	33,886.67	185,000.00	(151,113.33)	(80.07)%
Mixed Beverage Tax	04207	150.62	150.62	0.00	150.62	0.00%
Interest Earned	04404	606.36	606.36	23,400.00	(22,793.64)	(98.65)%
Gain/Loss on Investments	04405	0.00	0.00	200.00	(200.00)	(100.00)%
Other Planning Fees(Fireworks)	04500	0.00	0.00	5,000.00	(5,000.00)	(100.00)%
Building Permits	04501	64,772.43	64,772.43	590,000.00	(525,227.57)	(90.75)%
Business Registration Permits	04502	3,469.46	3,469.46	60,000.00	(56,530.54)	(95.04)%
Rezoning Fees	04503	1,693.52	1,693.52	40,000.00	(38,306.48)	(96.61)%
AdmMisc-Copies,City Clrk Prmt	04504	0.00	0.00	100.00	(100.00)	(100.00)%
Mobile Home Permits	04505	90.00	90.00	3,000.00	(2,910.00)	(97.00)%
Muni. Court Judgements/Fines	04507	42,898.94	42,898.94	460,000.00	(417,101.06)	(93.30)%
Juvenile Case Management Fee	04511	380.25	380.25	12,000.00	(11,619.75)	(96.83)%
Municipal Court Technology	04512	265.82	265.82	0.00	265.82	0.00%
Police Fees	04604	397.50	397.50	5,000.00	(4,602.50)	(92.05)%
Rental Income	04701	1.00	1.00	12,000.00	(11,999.00)	(99.99)%
Other Revenue	04704	0.00	0.00	50,000.00	(50,000.00)	(100.00)%
Reimbursed cost	04713	0.00	0.00	0.00	0.00	(100.00)%
Park Fees	04714	0.00	0.00	500.00	(500.00)	(100.00)%
Miscellaneous Income	04903	14.95	14.95	2,000.00	(1,985.05)	(99.25)%
Prior Years Revenue	04999	0.00	0.00	799,317.00	(799,317.00)	(100.00)%
Total REVENUE		520,134.86	520,134.86	11,465,431.00	(10,945,296.14)	(95.21)%
EXPENDITURES						
		<u>770,747.07</u>	<u>770,747.07</u>	<u>11,465,430.00</u>	<u>10,694,682.93</u>	<u>92.56%</u>
Total EXPENDITURES		770,747.07	770,747.07	11,465,430.00	10,694,682.93	92.56%
Excess (Deficit) REVENUES over EXPENDITURES		(250,612.21)	(250,612.21)	1.00	(250,613.21)	(151.32)%

City of Socorro
Statement of Revenues and Expenditures
From 10/1/2020 Through 10/31/2020

		Month	Year Actual	YTD Budget	Remaining Budget	Percent Total Budget Remaining - Original
PERSONNEL						
Salaries	05101	384,843.14	384,843.14	5,045,426.00	4,660,582.86	91.34%
Overtime	05103	29,537.14	29,537.14	275,000.00	245,462.86	91.05%
FICA/Medicare Taxes	05111	30,670.70	30,670.70	421,136.00	390,465.30	91.62%
T.W.C. Payroll Taxes	05112	291.88	291.88	20,250.00	19,958.12	98.35%
Health Insurance Premiums	05113	69,644.47	69,644.47	1,100,400.00	1,030,755.53	92.59%
Workers Compensation Insurance	05114	6,106.00	6,106.00	141,132.00	135,026.00	95.49%
Deferred Compensation Benefits	05115	11,367.45	11,367.45	142,039.00	130,671.55	91.12%
Life Insurance	05116	2,376.76	2,376.76	9,572.00	7,195.24	76.33%
Dental Insurance Expense	05117	2,331.59	2,331.59	38,255.00	35,923.41	93.12%
Vision Insurance Expense	05118	468.15	468.15	8,253.00	7,784.85	93.70%
Employee Assistance Program	05119	4,820.00	4,820.00	5,100.00	280.00	0.00%
Total PERSONNEL		542,457.28	542,457.28	7,206,563.00	6,664,105.72	91.55%
OPERATIONS						
Office Expense and Supplies	05201	12,020.39	12,020.39	84,000.00	71,979.61	86.53%
Medical Supplies	05202	457.32	457.32	500.00	42.68	8.54%
Postage	05211	665.70	665.70	14,515.00	13,849.30	95.51%
Tools and Supplies	05212	11,697.91	11,697.91	122,800.00	111,102.09	86.75%
Uniforms	05213	6,186.54	6,186.54	64,500.00	58,313.46	89.64%
Building Modifications/A.D.A.	05310	0.00	0.00	500.00	500.00	100.00%
Building & Property Maintenan	05311	2,758.26	2,758.26	69,000.00	66,241.74	94.89%
Street Maintenance	05312	7,288.65	7,288.65	65,000.00	57,711.35	88.79%
Utilities	05313	31,336.74	31,336.74	273,500.00	242,163.26	89.85%
Telephone	05314	15,573.31	15,573.31	183,860.00	168,286.69	91.26%
Park Maintenance	05317	444.92	444.92	11,000.00	10,555.08	95.96%
Recycling Center	05325	690.00	690.00	10,000.00	9,310.00	93.10%
Legal Fees	05411	18,846.46	18,846.46	255,000.00	236,153.54	93.57%
Property Insurance	05510	3,687.00	3,687.00	45,662.00	41,975.00	91.93%
Advertising/Drug Testing	05511	678.73	678.73	60,300.00	59,621.27	98.79%
Audit Fees	05512	0.00	0.00	40,000.00	40,000.00	100.00%
Central Appraisal Fees	05513	0.00	0.00	90,000.00	90,000.00	100.00%
County Elections	05515	0.00	0.00	43,000.00	43,000.00	0.00%
Dues/Subscriptions	05516	5,602.07	5,602.07	35,350.00	29,747.93	81.56%
Bank Charges	05517	4,014.00	4,014.00	28,000.00	23,986.00	85.66%
Liability Insurance	05518	5,194.00	5,194.00	101,880.00	96,686.00	94.90%
Service Contracts	05520	36,122.51	36,122.51	618,300.00	582,177.49	95.40%
Support Activities	05521	3,126.29	3,126.29	28,800.00	25,673.71	88.20%
Tax Collector Fees	05522	11,262.75	11,262.75	12,500.00	1,237.25	16.57%
Equipment Rental/Lease	05523	1,783.81	1,783.81	47,500.00	45,716.19	96.49%
Health/Ambulance Contract	05525	12,385.33	12,385.33	740,000.00	727,614.67	98.33%
Human Resources	05526	750.00	750.00	4,000.00	3,250.00	91.43%
Seminars/Training/Workshops	05527	1,946.50	1,946.50	93,050.00	91,103.50	93.18%
Late Charge	05538	0.00	0.00	300.00	300.00	100.00%
Marketing Exp	05546	0.00	0.00	5,000.00	5,000.00	0.00%
Events	05548	1,837.99	1,837.99	74,000.00	72,162.01	94.79%
Office Furniture	05610	0.00	0.00	7,000.00	7,000.00	100.00%
Radio Communications and Maint	05611	1,024.88	1,024.88	5,000.00	3,975.12	31.67%

City of Socorro
Statement of Revenues and Expenditures
From 10/1/2020 Through 10/31/2020

		<u>Month</u>	<u>Year Actual</u>	<u>YTD Budget</u>	<u>Remaining Budget</u>	<u>Percent Total Budget Remaining - Original</u>
Vehicle Repair & Maintenance	05612	2,750.72	2,750.72	65,300.00	62,549.28	96.35%
Equipment Repair & Maintenance	05613	9,565.11	9,565.11	62,200.00	52,634.89	83.73%
Vehicle Fuel	05614	7,370.58	7,370.58	104,000.00	96,629.42	93.95%
Travel Lodg Airf Mil	05711	2,244.34	2,244.34	83,100.00	80,855.66	95.09%
Property and Equipment	05810	8,976.98	8,976.98	675,450.00	666,473.02	97.53%
Emergency Aid and Assistance	05900	0.00	0.00	25,000.00	25,000.00	100.00%
Grant Expense	06440	0.00	0.00	10,000.00	10,000.00	0.00%
Settlements	08000	0.00	0.00	0.00	0.00	100.00%
Total OPERATIONS		<u>228,289.79</u>	<u>228,289.79</u>	<u>4,258,867.00</u>	<u>4,030,577.21</u>	<u>94.21%</u>
Total EXPENDITURES		<u>770,747.07</u>	<u>770,747.07</u>	<u>11,465,430.00</u>	<u>10,694,682.93</u>	<u>92.56%</u>

ITEM 8

Elia Garcia
Mayor
Rene Rodriguez
At Large
Cesar Nevarez
District 1 / Mayor Pro Tem



Ralph Duran
District 2
Victor Perez
District 3
Yvonne Colon-Villalobos
District 4
Adriana Rodarte
City Manager

DATE: November 24, 2020

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Charles Casiano, Finance Director

SUBJECT: Discussion and action on approving October 2020 accounts payable report.

SUMMARY

The accounts payable report summarizes all of the checks which have been issued for October 2020. This report does not include any accruals entered as journal entries or any cash disbursements for credit card purchases.

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

ALTERNATIVE

STAFF RECOMMENDATION

City of Socorro
Accounts Payable
for October 2020

Date	Name	Transaction Description	Code	GL Description	Amount	Department	Fund
10/2/2020	A.Q.J. Washes, LLC	PO99905-CAR WASH FOR PD UNITS	05612	Vehicle Repair & Maintenance	400.00	Police Department	GENERAL FUND
10/1/2020	AFLAC	AFLAC E4810 Billing Period: OCT 2020	02005	AFLAC Sup Ins. Withheld (Emp)	471.24	City Manager	GENERAL FUND
10/1/2020	AFLAC	AFLAC E4810 Billing Period: OCT 2020	02005	AFLAC Sup Ins. Withheld (Emp)	68.64	Finance Department	GENERAL FUND
10/1/2020	AFLAC	AFLAC E4810 Billing Period: OCT 2020	02005	AFLAC Sup Ins. Withheld (Emp)	149.22	Information Technology	GENERAL FUND
10/1/2020	AFLAC	AFLAC E4810 Billing Period: OCT 2020	02005	AFLAC Sup Ins. Withheld (Emp)	98.64	Municipal Court	GENERAL FUND
10/1/2020	AFLAC	AFLAC E4810 Billing Period: OCT 2020	02005	AFLAC Sup Ins. Withheld (Emp)	281.88	Planning and Zoning	GENERAL FUND
10/1/2020	AFLAC	AFLAC E4810 Billing Period: OCT 2020	02005	AFLAC Sup Ins. Withheld (Emp)	1,896.66	Police Department	GENERAL FUND
10/1/2020	AFLAC	AFLAC E4810 Billing Period: OCT 2020	02005	AFLAC Sup Ins. Withheld (Emp)	820.92	Public Works	GENERAL FUND
10/1/2020	AFLAC	AFLAC E4810 Billing Period: OCT 2020	02005	AFLAC Sup Ins. Withheld (Emp)	348.96	Recreation Centers	GENERAL FUND
10/1/2020	AFLAC	AFLAC E4810 Billing Period: OCT 2020	02005	AFLAC Sup Ins. Withheld (Emp)	33.12	Mayor and City Council	GENERAL FUND
10/7/2020	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 10/3/2020	02608	Local 59-AFL-CIO	119.00	Public Works	GENERAL FUND
10/21/2020	AFSCME Local 59	AFSCME LOCAL 59-EMPLOYEE LIST ATTACHED PPE 10/17/2020	02608	Local 59-AFL-CIO	102.00	Public Works	GENERAL FUND
10/28/2020	Alan Tinajero Martinez	PO99905-WINDOW TINTING-UNITs 2001,2002,2003,2004	05612	Vehicle Repair & Maintenance	320.00	Police Department	GENERAL FUND
10/19/2020	Amalia Vizcaino Cardoza	PO99905-PERDIEM-INVENTORY TRNG-A.VISCAINO 10/20-23/20 SAN AN	05711	Travel Lodg Airf Mil	274.50	Police Department	GENERAL FUND

10/16/2020	Armando Alegre	PO99907-PLUMBING INSPECTIONS-10/13-16/2020	05520	Service Contracts	3,047.00	Planning and Zoning	GENERAL FUND
10/30/2020	Armando Alegre	PO99907-PLUMBING INSPECTIONS 10/26-30/2020	05520	Service Contracts	2,299.00	Planning and Zoning	GENERAL FUND
10/9/2020	Armando Alegre	PO99907-PLUMBING INSPECTIONS 10/5-9/2020	05520	Service Contracts	3,443.00	Planning and Zoning	GENERAL FUND
10/2/2020	Armando Alegre	PO99907-PLUMBING INSPECTIONS 9/28-10/2/20	05520	Service Contracts	3,564.00	Planning and Zoning	GENERAL FUND
10/7/2020	AT & T	LAND LINE TELEPHONE SVC. FROM 10/07-11/06/2020	05314	Telephone	203.54	Planning and Zoning	GENERAL FUND
10/7/2020	AT & T	LAND LINE TELEPHONE SVC. FROM 10/07-11/06/2020	05314	Telephone	166.66	Municipal Court	GENERAL FUND
10/7/2020	AT & T	LAND LINE TELEPHONE SVC. FROM 10/07-11/06/2020	05314	Telephone	1,703.94	Police Department	GENERAL FUND
10/7/2020	AT & T	LAND LINE TELEPHONE SVC. FROM 10/07-11/06/2020	05314	Telephone	151.61	City Manager	GENERAL FUND
10/14/2020	AT&T Mobility	PD WIRELESS SVC-9/15-10/14/2020	05314	Telephone	91.58	Police Department	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	5,708.05	City Manager	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	3,308.10	Finance Department	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	2,594.56	Mayor and City Council	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	2,594.56	Municipal Court	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	37,391.77	Police Department	GENERAL FUND

10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	15,567.36	Public Works	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	5,456.21	Planning and Zoning	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	2,594.56	Recreation Centers	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	648.64	City Clerk	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	1,045.44	Information Technology	GENERAL FUND
10/1/2020	Blue Cross Blue Shield of TX	HEALTH.INS.ACCT#000111535-000171773 OCT 2020	05113	Health Insurance Premiums	1,045.44	Grants and Special Projects	GENERAL FUND
10/1/2020	Brunson Pump Service	PO99903-HC/REG PORTABLE TOILET RENTAL-MOON CTY PK-OCT 2020	05520	Service Contracts	182.00	Public Works	GENERAL FUND
10/1/2020	Brunson Pump Service	PO99903-PORTABLE RENTAL OCT 2020-PARADISE PK	05520	Service Contracts	149.60	Public Works	GENERAL FUND
10/1/2020	Brunson Pump Service	PO99903-PORTABLE TOILET RENTAL VALLE DL SOL PK OCT 2020	05520	Service Contracts	107.20	Public Works	GENERAL FUND
10/6/2020	Brunson Pump Service	PO99902-POTTY/SINK RENTAL-COMMUNITY CLEANUP/TIRE EVENT	05521	Support Activities	300.00	City Manager	GENERAL FUND
10/1/2020	Cardinal Tracking, Inc.	Service Contract	05520	Service Contracts	5,191.20	Municipal Court	GENERAL FUND
10/5/2020	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS	05213	Uniforms	256.31	Public Works	GENERAL FUND
10/5/2020	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS	05213	Uniforms	55.37	City Manager	GENERAL FUND

10/12/2020	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS; 99902- COVID ITEMS	05201	Office Expense and Supplies	141.38	City Manager	CARES ACT FUND
10/12/2020	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS; 99902- COVID ITEMS	05213	Uniforms	55.37	City Manager	GENERAL FUND
10/12/2020	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS; 99902- COVID ITEMS	05213	Uniforms	199.93	Public Works	GENERAL FUND
10/26/2020	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS; 99902- COVID ITEMS	05213	Uniforms	199.93	Public Works	GENERAL FUND
10/26/2020	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS; 99902- COVID ITEMS	05213	Uniforms	55.37	City Manager	GENERAL FUND
10/26/2020	Cintas Corporation No. 2	PO99903/99902-UNIFORM SVCS; 99902- COVID ITEMS	05201	Office Expense and Supplies	597.38	City Manager	CARES ACT FUND
10/31/2020	CITY OF EL PASO	Oct 2020	05525	Health/Ambulance Contract	6,552.00	Health Department	GENERAL FUND
10/29/2020	CITY OF EL PASO	2020 Property Tax Collection S	05522	Tax Collector Fees	11,262.75	Finance Department	GENERAL FUND
10/27/2020	CitySourced, Inc.	Service Contract	05520	Service Contracts	6,600.00	Information Technology	GENERAL FUND
10/21/2020	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 10/17/2020	02604	Cleat Dues	180.05	Police Department	GENERAL FUND
10/7/2020	CLEAT ADMIN. OFC.	CLEAT DUES EMPLOYEE LIST ATTACHED PPE 10/3/2020	02604	Cleat Dues	180.05	Police Department	GENERAL FUND
10/9/2020	Code Compliance Inspections PC	PO99907-PLUMBING INSPECTIONS CONDUCTED 10/5-9/2020	05520	Service Contracts	108.00	Planning and Zoning	GENERAL FUND
10/2/2020	Code Compliance Inspections PC	PO99907-PLUMBING INSPECTIONS CONDUCTED 9/28-10/2/2020	05520	Service Contracts	72.00	Planning and Zoning	GENERAL FUND

10/16/2020	Code Compliance Inspections PC	PO99907-PLUMBING INSPECTIONS CONDUCTED 10/12-16/2020	05520	Service Contracts	180.00	Planning and Zoning	GENERAL FUND
10/23/2020	Code Compliance Inspections PC	PO99907-PLUMBING INSPECTIONS CONDUCTED 10/19-23/2020	05520	Service Contracts	792.00	Planning and Zoning	GENERAL FUND
10/31/2020	Currey Adkins	PO99925-RACKSPACE OCT 2020	05520	Service Contracts	349.00	Information Technology	GENERAL FUND
10/21/2020	David Burton	PO99905-REIMB-NATL TACTICAL OFC ASSOC MEMBERSHIP	05516	Dues/Subscriptions	450.00	Police Department	GENERAL FUND
10/6/2020	David Burton	PO99905-REIMB-BUS TICKET FARE	05711	Travel Lodg Airf Mil	60.00	Police Department	SPECIAL REVENUES FUND
10/14/2020	David De La Riva	Modular Bldg Site	07502	Building and Facilities	7,468.75	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/1/2020	El Paso Disposal	Monthly svc-241 Old Hueco Tanks Rd OCT 2020	05311	Building & Property Maintenanc	50.00	Public Works	GENERAL FUND
10/31/2020	El Paso Disposal	PO99903-DISP. SVC ROLLOFF CONT. 241HuecoTanks-OCT 2020	05520	Service Contracts	970.14	Public Works	GENERAL FUND
10/12/2020	El Paso Electric Company	Electric Services OCT 2020	05313	Utilities	406.30	Police Department	GENERAL FUND
10/12/2020	El Paso Electric Company	Electric Services OCT 2020	05313	Utilities	2,092.80	Police Department	GENERAL FUND
10/12/2020	El Paso Electric Company	Electric Services OCT 2020	05313	Utilities	16,747.53	Public Works	GENERAL FUND
10/12/2020	El Paso Electric Company	Electric Services OCT 2020	05313	Utilities	113.41	Public Works	GENERAL FUND
10/13/2020	El Paso Electric Company	Electric Services OCT 2020	05313	Utilities	172.40	Public Works	GENERAL FUND
10/2/2020	ELIAS VALERA	PO99905-ALLOWANCE FOR UNIFORMS	05213	Uniforms	100.00	Police Department	GENERAL FUND

10/1/2020	Employee Services Inc.	EMPLOYEE ASSISTANCE PRG 10/01/2020-09/30/2021	05119	Employee Assistance Program	4,820.00	Human Resources	GENERAL FUND
10/28/2020	FedEx 1703-7324-3	PO99914-FEDEX PRIORITY OVERNITE-MCCALL PARKHURST HURTON LLP	05211	Postage	66.49	City Clerk	GENERAL FUND
10/1/2020	Flex Enterprises, LLC	PO99912-CORP WELLNESS-VARIOUS EMPLOYEES-HR	02623	EP FITNESS Withholding	259.68		GENERAL FUND
10/31/2020	Friedman Recycling Co.	PO99903-RECYCLING SVCS OCT 2020	05325	Recycling Center	690.00	Public Works	GENERAL FUND
10/31/2020	Fusion Cloud Services, LLC	LD Telephone svc - OCT 2020	05314	Telephone	96.96	Police Department	GENERAL FUND
10/31/2020	Fusion Cloud Services, LLC	LD Telephone svc - OCT 2020	05314	Telephone	31.48	City Manager	GENERAL FUND
10/31/2020	Fusion LLC	Telephone Svcs-CM	05314	Telephone	75.13	City Manager	GENERAL FUND
10/31/2020	Fusion LLC	Telephone Svcs-MC	05314	Telephone	94.61	Municipal Court	GENERAL FUND
10/31/2020	Fusion LLC	Telephone Svcs-PD POONA	05314	Telephone	60.18	Police Department	GENERAL FUND
10/31/2020	Fusion LLC	Telephone Svcs-PD RV	05314	Telephone	119.39	Police Department	GENERAL FUND
10/31/2020	Fusion LLC	Telephone Svcs-PZ	05314	Telephone	94.60	Planning and Zoning	GENERAL FUND
10/31/2020	Fusion LLC	Telephone Svcs-RVCC	05314	Telephone	62.53	Recreation Centers	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-CACC	05314	Telephone	987.03	Recreation Centers	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-CM	05314	Telephone	2,401.30	City Manager	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-MC	05314	Telephone	406.58	Municipal Court	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-PARKS	05313	Utilities	260.25	Police Department	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-PD MDLR	05314	Telephone	2,490.82	Police Department	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-PD POONA	05314	Telephone	1,214.66	Police Department	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-PD RV	05314	Telephone	406.58	Police Department	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-PD VINEYARD	05314	Telephone	260.25	Police Department	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-PW	05313	Utilities	987.03	Public Works	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-PZ	05314	Telephone	406.58	Planning and Zoning	GENERAL FUND
10/31/2020	Fusion LLC	Internet Svcs-RVCC	05314	Telephone	993.74	Recreation Centers	GENERAL FUND

10/16/2020	Garry L. Feldman, PH.D.	PO99912-PSYCHOLOGICAL EVALUATIONS-HR	05526	Human Resources	2,250.00	Human Resources	GENERAL FUND
10/5/2020	Garry L. Feldman, PH.D.	PO99912-PSYCHOLOGICAL EVALUATIONS-HR	05526	Human Resources	250.00	Human Resources	GENERAL FUND
10/6/2020	Garry L. Feldman, PH.D.	PO99912-PSYCHOLOGICAL EVALUATIONS-HR	05526	Human Resources	250.00	Human Resources	GENERAL FUND
10/1/2020	Garry L. Feldman, PH.D.	PO99912-PSYCHOLOGICAL EVALUATIONS-HR	05526	Human Resources	250.00	Human Resources	GENERAL FUND
10/1/2020	GOSERCO, Inc.	PO99905-EXTENDED WARRANTY PLAN-911 CAD SYS 10/1/20-9/30/21	05613	Equipment Repair & Maintenance	1,312.50	Police Department	GENERAL FUND
10/14/2020	GT Distributors, Inc.	Tools & Supplies	05212	Tools and Supplies	4,360.00	Police Department	GENERAL FUND
10/28/2020	Guadalupe Jaquez	PO99907-REIMB-VEHICLE REGISTRATION RENEWAL-PZ04	05612	Vehicle Repair & Maintenance	18.25	Planning and Zoning	GENERAL FUND
10/27/2020	Guadalupe Jaquez	PO99907-REIMB-VEHICLE REGISTRATION RENEWAL-PZ03	05612	Vehicle Repair & Maintenance	18.25	Planning and Zoning	GENERAL FUND
10/27/2020	Guadalupe Jaquez	PO99907-REIMB-VEHICLE REGISTRATION RENEWAL-PZ07	05612	Vehicle Repair & Maintenance	18.25	Planning and Zoning	GENERAL FUND
10/27/2020	Guadalupe Jaquez	PO99907-REIMB-VEHICLE REGISTRATION RENEWAL-PZ08	05612	Vehicle Repair & Maintenance	18.25	Planning and Zoning	GENERAL FUND
10/27/2020	HD Supply White Cap Constructi	PO99903-PLYWOOD-RIO VISTA BRIDGE	07500	Street Construction	685.80	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/2/2020	Hershell Wagner	PO99905-ALLOWANCE FOR UNIFORMS	05213	Uniforms	100.00	Police Department	GENERAL FUND
10/1/2020	Interlease	PO99903-CONTRACT BASE RATE CHARGE OCT 2020	05523	Equipment Rental/Lease	85.54	Public Works	GENERAL FUND

10/1/2020	Interlease	PO99907-COPIER LEASE-KK6280-SAVN/MPC3003-E154MA11444PZ-OCT20	05523	Equipment Rental/Lease	358.00	Planning and Zoning	GENERAL FUND
10/1/2020	Interlease	PO99916-COPYLEAS-KK6203-SVN/MPC305SPF-W794P103725 RVCC-OCT20	05523	Equipment Rental/Lease	135.32	Recreation Centers	GENERAL FUND
10/1/2020	Interlease	PO99902-COPYLEASE-KK5869-SAVIN-W492LB00294 OCT 2020	05523	Equipment Rental/Lease	189.00	City Manager	GENERAL FUND
10/27/2020	JC's Custom Shutters Inc	Equipment Purchases	05810	Property and Equipment	2,000.00	Municipal Court	GENERAL FUND
10/2/2020	Jimmy Dominguez	PO99905-FUEL REIMB-BASIC SWAT TRNG-OFC J.DOMINGUEZ 9/28-10/2	05711	Travel Lodg Airf Mil	14.67	Police Department	GENERAL FUND
10/2/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	261.02	Public Works	GENERAL FUND
10/5/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	1,505.40	Public Works	GENERAL FUND
10/1/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	256.68	Public Works	GENERAL FUND
10/9/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	265.36	Public Works	GENERAL FUND
10/6/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	1,698.95	Public Works	GENERAL FUND
10/7/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	10,674.61	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/14/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	744.00	Public Works	GENERAL FUND
10/16/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	254.20	Public Works	GENERAL FUND
10/21/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	11,719.54	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's

10/22/2020	Jobe Materials, L.P.	Street Maintenance	05312	Street Maintenance	20,219.11	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/20/2020	Jobe Materials, L.P.	PO25310-4.13 TN HMAC TYPE D-POTHLES	05312	Street Maintenance	256.06	Public Works	GENERAL FUND
10/2/2020	Jose Fraire Jr.	PO99905-ALLOWANCE FOR UNIFORMS	05213	Uniforms	100.00	Police Department	GENERAL FUND
10/2/2020	Julio Cesar Huerta	PO99905-TOWING SVC-YELLOW BICYCLE	05520	Service Contracts	150.00	Police Department	GENERAL FUND
10/7/2020	Julio Cesar Huerta	PO99905-TOWING SVC-'00 PAG AMERICAN TRAILER	05520	Service Contracts	250.00	Police Department	GENERAL FUND
10/30/2020	Kaufman's West, LLC	PO99905-PATCHES	05213	Uniforms	592.00	Police Department	GENERAL FUND
10/30/2020	Laun-Dry Supply Company, Inc.	PO99907-AEROSOL DISPENSORS	05201	Office Expense and Supplies	173.08	Planning and Zoning	GENERAL FUND
10/2/2020	Li Rosario	PO99905-ALLOWANCE FOR UNIFORMS	05213	Uniforms	100.00	Police Department	GENERAL FUND
10/26/2020	Lone Star Title Company	Land Aquisition - 9935 Alameda	75600	Land Acquisition	100,207.00	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/30/2020	Lopez, James M.	Aquarium Maintenance/Supplies	05311	Building & Property Maintenanc	180.00	City Manager	GENERAL FUND
10/31/2020	Lower Valley Water District	WATER SVCS @317 MOON RD. ACCT# 60503001 OCT 2020	05313	Utilities	29.25	City Manager	GENERAL FUND
10/31/2020	Lower Valley Water District	WATER SVC-908 CPL ANGEL MONAREZ PARK OCT 2020	05313	Utilities	30.36	Public Works	GENERAL FUND
10/15/2020	Lower Valley Water District	Water svc- 851 Rio Vista-9/16-10/15/2020	05313	Utilities	40.66	Planning and Zoning	GENERAL FUND
10/15/2020	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-9/16-10/15/2020	05313	Utilities	70.52	Recreation Centers	GENERAL FUND

10/15/2020	Lower Valley Water District	Water/Disposal services - Rio Vista Farm-9/16-10/15/2020	05311	Building & Property Maintenanc	85.00	Recreation Centers	GENERAL FUND
10/2/2020	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD-ACCT#60252101 9/2-10/2/2020	05313	Utilities	59.12	Police Department	GENERAL FUND
10/2/2020	Lower Valley Water District	WATER/DISPOSAL SVC@317 VINEYARD-ACCT#60252101 9/2-10/2/2020	05311	Building & Property Maintenanc	75.35	Police Department	GENERAL FUND
10/9/2020	Lower Valley Water District	Water Svc-Landscape 423 Horizon Blvd 9/9-10/9/2020	05313	Utilities	29.25	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	Water Svc-Landscape 179 Horizon Blvd 9/9-10/9/2020	05313	Utilities	29.25	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-9/9-10/9/2020	05311	Building & Property Maintenanc	58.00	City Manager	GENERAL FUND
10/9/2020	Lower Valley Water District	Water/Disposal svcs- 124 S.Horizon Blvd-9/9-10/9/2020	05313	Utilities	74.35	City Manager	GENERAL FUND
10/9/2020	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-9/10-10/9/2020	05313	Utilities	659.08	Recreation Centers	GENERAL FUND
10/9/2020	Lower Valley Water District	Water/Disposal svcs-341 N. MOON RD-9/10-10/9/2020	05311	Building & Property Maintenanc	17.35	Recreation Centers	GENERAL FUND
10/9/2020	Lower Valley Water District	WATER/DISPOSAL SVCS@241 MOON RD. 9/10-10/6/2020	05313	Utilities	50.49	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	WATER/DISPOSAL SVCS@241 MOON RD. 9/10-10/6/2020	05311	Building & Property Maintenanc	35.35	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	Water Svc-350 Flor Morada-Mauro Rosas Park 9/9-10/9/2020	05313	Utilities	69.52	Public Works	GENERAL FUND

10/9/2020	Lower Valley Water District	Water svc-700 Delhi Dr- 9/9-10/9/2020	05313	Utilities	35.64	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	Water/Disposal svcs-10664 Socorro Rd. 9/9-10/9/2020	05313	Utilities	143.24	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	WATER SVC-BULLDOG PK 61221901-9/9-10/9/2020	05313	Utilities	69.52	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001-9/9-10/9/2020	05313	Utilities	204.17	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	WATER SVC-BULLDOG PK 61222001-9/9-10/9/2020	05311	Building & Property Maintenanc	105.00	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	Water svc-11471 Park Ln - 9/9-10/9/2020	05313	Utilities	932.84	Public Works	GENERAL FUND
10/9/2020	Lower Valley Water District	Water Svcs-240 Moon Rd-9/9-10/9/2020	05313	Utilities	156.99	Police Department	GENERAL FUND
10/9/2020	Lower Valley Water District	Water Svc-11500 Flor Margarita-Jardin Flores Pk 9/9-10/9/20	05313	Utilities	6,050.67	Public Works	GENERAL FUND
10/12/2020	Lower Valley Water District	Water/Disposal svcs - 10200 Calucutta Dr. 9/11-10/12/2020	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
10/12/2020	Lower Valley Water District	Water/Disposal svcs - 10200 Calucutta Dr. 9/11-10/12/2020	05313	Utilities	59.12	Police Department	GENERAL FUND
10/13/2020	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102 - 9/14-10/13/2020	05313	Utilities	62.17	Police Department	GENERAL FUND
10/13/2020	Lower Valley Water District	WATER SVC 800 RIO VISTA RD. ACCT 40364102 - 9/14-10/13/2020	05311	Building & Property Maintenanc	58.00	Police Department	GENERAL FUND
10/18/2020	MARK TRISTE	PO99905-REIMB-PRESCRIPTION EYEGASSES	05212	Tools and Supplies	105.00	Police Department	GENERAL FUND

10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	61.90	City Clerk	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	172.55	City Manager	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	25.10	Finance Department	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	21.82	Mayor and City Council	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	101.03	Municipal Court	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	535.96	Police Department	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	254.18	Planning and Zoning	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	266.35	Public Works	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	59.81	Recreation Centers	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	9.08	Grants and Special Projects	GENERAL FUND
10/15/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	9.25	Information Technology	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	61.90	City Clerk	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	172.55	City Manager	GENERAL FUND

10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	25.10	Finance Department	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	21.82	Mayor and City Council	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	101.03	Municipal Court	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	543.80	Police Department	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	228.68	Planning and Zoning	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	266.35	Public Works	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	59.81	Recreation Centers	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	9.08	Grants and Special Projects	GENERAL FUND
10/1/2020	Metropolitan Life Insurance Co	CITY OF SOCORRO LIFE INS-CUST#5924260 DIV#0001-OCT 2020	05116	Life Insurance	9.25	Information Technology	GENERAL FUND
10/23/2020	Miguel Martinez	Building & Property Maintenanc	05810	Property and Equipment	6,200.00	Public Works	GENERAL FUND
10/20/2020	Mobile Home Supply, Inc.	Modular Bldg Site	07502	Building and Facilities	12,249.00	Police Department	CARES ACT FUND
10/31/2020	Monique Velarde	CONTRACT SERVICES-JUDGE MONIQU	05520	Service Contracts	3,541.66	Municipal Court	GENERAL FUND
10/31/2020	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2020-CC	05411	Legal Fees	1,204.38	City Clerk	GENERAL FUND

10/31/2020	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2020-CM	05411	Legal Fees	2,116.91	City Manager	GENERAL FUND
10/31/2020	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2020-CPRJ	05411	Legal Fees	421.42	Capital Projects Fund	CAPITAL PROJECTS 2019 CO's
10/31/2020	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2020-FNC	05411	Legal Fees	1,146.66	Finance Department	GENERAL FUND
10/31/2020	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2020-HR	05411	Legal Fees	859.99	Human Resources	GENERAL FUND
10/31/2020	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2020-MC	05411	Legal Fees	308.72	Municipal Court	GENERAL FUND
10/31/2020	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2020-MCC	05411	Legal Fees	6,538.89	City Manager	GENERAL FUND
10/31/2020	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2020-PW	05411	Legal Fees	2,440.52	Public Works	GENERAL FUND
10/31/2020	Mounce, Green, Myers, Safi &	LEGAL FEES OCT 2020-PZ	05411	Legal Fees	4,230.39	Planning and Zoning	GENERAL FUND
10/21/2020	MuniCode	PO99914-10 COPIES SUPPLEMENT 16 TO CODE OF ORDINANCES	05520	Service Contracts	705.50	City Clerk	GENERAL FUND
10/22/2020	Munoz, Jasiel	PO99905-REIMB-POSTAGE FOR SHIRTS RETURN	05211	Postage	84.41	Police Department	GENERAL FUND

10/21/2020	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 10/17/2020	02602	Deferred Compensation Withheld	5,444.90		GENERAL FUND
10/21/2020	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 10/17/2020	02620	Deferred Compensation Payable	5,311.35		GENERAL FUND
10/8/2020	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 10/3/2020	02602	Deferred Compensation Withheld	5,544.90		GENERAL FUND
10/8/2020	Nationwide Retirement Solution	NATIONWIDE RETIREMENT PAYROLL DEDUCTIONS PPE 10/3/2020	02620	Deferred Compensation Payable	5,008.70		GENERAL FUND
10/8/2020	Nova Medical Centers	PO99912-PRE EMPLOYMENT/PHYSICAL EXAMS VARIOUS EMPLOYEES-HR	05511	Advertising/Drug Testing	528.73	Human Resources	GENERAL FUND
10/8/2020	Office Depot	PO99907-MICRO SD CARD	05201	Office Expense and Supplies	104.96	Planning and Zoning	GENERAL FUND
10/7/2020	Office Depot	PO99907-5 TIER LETTER TRAY	05201	Office Expense and Supplies	39.97	Planning and Zoning	GENERAL FUND
10/7/2020	Office Depot	PO99907-SCALE	05201	Office Expense and Supplies	14.06	Planning and Zoning	GENERAL FUND
10/7/2020	Office Depot	PO99907-STAPLER	05201	Office Expense and Supplies	21.29	Planning and Zoning	GENERAL FUND
10/6/2020	Office Depot	PO99907-CALCULATOR	05201	Office Expense and Supplies	11.79	Planning and Zoning	GENERAL FUND
10/6/2020	Office Depot	PO99905-TAPE DISPENSOR,BATTERIES,RULER,STAPLER,SCALE,SUPERGLUE	05201	Office Expense and Supplies	429.24	Planning and Zoning	GENERAL FUND
10/19/2020	Office Depot	PO99907-BINDERS	05201	Office Expense and Supplies	28.78	Planning and Zoning	GENERAL FUND
10/22/2020	Office Depot	PO99905-BULLETIN BOARD,FILE TOTE,COPY PAPER	05201	Office Expense and Supplies	577.56	Police Department	GENERAL FUND
10/14/2020	Office Depot	PO99906-KEYBOARD,INK PADS,STAPLERS,MARKERS,HIGHLIGHTERS	05201	Office Expense and Supplies	206.10	Planning and Zoning	GENERAL FUND
10/9/2020	Office Depot	PO99905-CORK BOARDS,FOLDERS,TAPE,PINS,RECEIPT BK,LETTER TAG TA	05201	Office Expense and Supplies	385.59	Police Department	GENERAL FUND

10/16/2020	Office Depot	PO99907-ODOR ELIMINATOR DISINFECTANT	05201	Office Expense and Supplies	31.94	Planning and Zoning	GENERAL FUND
10/16/2020	Office Depot	PO99907-WIRELESS MOUSE	05201	Office Expense and Supplies	17.99	Planning and Zoning	GENERAL FUND
10/15/2020	Office Depot	PO99906-	05201	Office Expense and Supplies	139.28	Municipal Court	GENERAL FUND
10/28/2020	Office Depot	PO99907-COPY PAPER,INFRARED THERMOMETERS	05201	Office Expense and Supplies	99.97	Planning and Zoning	GENERAL FUND
10/29/2020	Office Depot	PO99907-ENVELOPES	05201	Office Expense and Supplies	32.12	Planning and Zoning	GENERAL FUND
10/29/2020	Office Depot	PO99907-DISINFECTANT CLEANER	05201	Office Expense and Supplies	86.09	Planning and Zoning	GENERAL FUND
10/1/2020	Osi Vision, LLC	Service Contract	05520	Service Contracts	24,700.00	Information Technology	CARES ACT FUND
10/3/2020	Party Bowl	PO99902-TENT/TABLES/CHAIRS RENTAL- COMMUNITY CLEAN UP/TIRE EV	05521	Support Activities	979.23	City Manager	GENERAL FUND
10/28/2020	Petty Cash	PO99916-REKEY RVCC	05311	Building & Property Maintenanc	8.00	Recreation Centers	GENERAL FUND
10/1/2020	Pitney Bowes	PO99902-POSTAGE RNTL#4678798 ADMIN- 0015432551-10/1-12/31/20	05523	Equipment Rental/Lease	180.00	City Manager	GENERAL FUND
10/1/2020	Pitney Bowes	PO99905-POSTAGE RNTL#0040321996 PD- 0010370279-10/1-12/31/20	05523	Equipment Rental/Lease	129.99	Police Department	GENERAL FUND
10/22/2020	Praxair Distribution, Inc.	PO99903-CYLINDER RENTALS	05212	Tools and Supplies	46.88	Public Works	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001- OCT 2020	05117	Dental Insurance Expense	53.89	Information Technology	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001- OCT 2020	05117	Dental Insurance Expense	20.93	City Clerk	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001- OCT 2020	05117	Dental Insurance Expense	363.48	City Manager	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001- OCT 2020	05117	Dental Insurance Expense	140.40	Finance Department	GENERAL FUND

10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2020	05117	Dental Insurance Expense	145.12	Mayor and City Council	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2020	05117	Dental Insurance Expense	188.38	Municipal Court	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2020	05117	Dental Insurance Expense	1,750.11	Police Department	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2020	05117	Dental Insurance Expense	263.20	Planning and Zoning	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2020	05117	Dental Insurance Expense	622.15	Public Works	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2020	05117	Dental Insurance Expense	116.68	Recreation Centers	GENERAL FUND
10/1/2020	Principal Life Insurance	DENTAL INSURANCE ACCT#1099025-10001-OCT 2020	05117	Dental Insurance Expense	53.89	Grants and Special Projects	GENERAL FUND
10/20/2020	Purchase Power	PO99905-POSTAGE METER REFILL	05211	Postage	503.50	Planning and Zoning	GENERAL FUND
10/29/2020	R.T.C., Inc.	PO99905-ANTENNA- UNIT 1801	05613	Equipment Repair & Maintenance	88.00	Police Department	GENERAL FUND
10/2/2020	R.T.C., Inc.	PO99905-ANTENNA FOR DISPATCH	05613	Equipment Repair & Maintenance	34.00	Police Department	GENERAL FUND
10/1/2020	Rio Grande Council of Govern.	PO99902-MEMBERSHIP DUES FY 2021	05516	Dues/Subscriptions	4,044.00	City Manager	GENERAL FUND
10/28/2020	Rodarte's Tire & Wheels	PO99905-TIRE REPAIR UNIT 1802	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
10/24/2020	Samuel DeAvila	PO99912-DRUG TESTING-VARIOUS EMPLOYEES-HR	05511	Advertising/Drug Testing	150.00	Human Resources	GENERAL FUND
10/31/2020	SBNG, PC	Audit Planning FYE 2020	05512	Audit Fees	333.75	Finance Department	GENERAL FUND

10/15/2020	Sirchle Acquisition Company,	PO99905-SYRINGE COLLECTION TUBES-PROPERTY & EVIDENCE	05201	Office Expense and Supplies	60.60	Police Department	GENERAL FUND
10/21/2020	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 10/17/2020	02597	Socorro Police Officers Assoc.	20.00	Police Department	GENERAL FUND
10/7/2020	Socorro Police Officers Assoc.	SPOA-EMPLOYEE LIST ATTACHED PPE 10/3/2020	02597	Socorro Police Officers Assoc.	20.00	Police Department	GENERAL FUND
10/12/2020	Southwest Polygraph	PO99912-POLYGRAPH EXAMS-HR	05526	Human Resources	3,250.00	Human Resources	GENERAL FUND
10/13/2020	Sparkletts & Sierra Springs	PO99907-WATER DELIVERY SVC-SEP/OCT'20	05201	Office Expense and Supplies	62.22	Planning and Zoning	GENERAL FUND
10/13/2020	Sparkletts & Sierra Springs	PO99902-WATER DELIVERY SVC-SEP/OCT 2020-CM	05201	Office Expense and Supplies	74.72	City Manager	GENERAL FUND
10/13/2020	Sparkletts & Sierra Springs	PO99903-WATER DELIVERY SVC-SEP/OCT 2020	05201	Office Expense and Supplies	129.15	Public Works	GENERAL FUND
10/13/2020	Sparkletts & Sierra Springs	PO99905-WATER DELIVERY SVC-SEP/OCT 2020	05201	Office Expense and Supplies	174.88	Police Department	GENERAL FUND
10/12/2020	Sparkletts & Sierra Springs	PO99906-WATER DELIVERY SVC-SEP/OCT 2020	05201	Office Expense and Supplies	68.72	Municipal Court	GENERAL FUND
10/13/2020	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC CACC-SEP/OCT 2020	05520	Service Contracts	37.25	Recreation Centers	GENERAL FUND
10/13/2020	Sparkletts & Sierra Springs	PO99916-WATER DELIVERY SVC RVCC-SEP/OCT 2020	05520	Service Contracts	104.68	Recreation Centers	GENERAL FUND
10/7/2020	Stuart C. Cox	Cases 18-30683-HCM - PPE 10/3/2020	02596	Bankruptcy Withheld	150.00		GENERAL FUND
10/21/2020	Stuart C. Cox	Cases 18-30683-HCM - PPE 10/3/2020	02596	Bankruptcy Withheld	150.00		GENERAL FUND

10/31/2020	Sun City Installations	PO99905-LED LIGHT INSTALLATION-CRIME SCENE UNIT	05613	Equipment Repair & Maintenance	275.00	Police Department	GENERAL FUND
10/29/2020	Sun City Installations	PO99905-INSTALLATION OF LIGHTS-CRIME SCENE UNIT	05613	Equipment Repair & Maintenance	350.00	Police Department	GENERAL FUND
10/1/2020	Sun City Records	PO99902-MANAGEMENT/STORAGE OF RECORDS SVCS-OCT 2020	05520	Service Contracts	61.25	City Manager	GENERAL FUND
10/1/2020	Superior Copy Machines	PO99905-BASE RATE 6873 240 MOON-G706M460050-SEP 2020	05523	Equipment Rental/Lease	85.00	Police Department	GENERAL FUND
10/1/2020	Superior Copy Machines	PO99905-BASE RATE 6873 240 MOON-G706M460050-OCT 2020	05523	Equipment Rental/Lease	110.00	Police Department	GENERAL FUND
10/1/2020	Superior Copy Machines	PO99905-BASE RATE 6246 PDRV-ID#W524L800098-OCT 2020	05523	Equipment Rental/Lease	169.00	Police Department	GENERAL FUND
10/31/2020	Superior Copy Machines	PO99906-BASE RATE SX4400/MCID#9021A L7076442477 OCT 2020	05523	Equipment Rental/Lease	139.00	Municipal Court	GENERAL FUND
10/31/2020	Superior Copy Machines	PO99905-OVERAGE RATE 6873 240 MOON-G706M460050-OCT 2020	05523	Equipment Rental/Lease	47.13	Police Department	GENERAL FUND
10/16/2020	Superior Copy Machines	PO99905-OVERAGE RATE 6421 240 MOON-G145RA00947-9/17-10/16/20	05523	Equipment Rental/Lease	60.83	Police Department	GENERAL FUND
10/17/2020	Superior Copy Machines	PO99905-BASE RATE 6421 240 MOON-G145RA00947-10/17-11/16/2020	05523	Equipment Rental/Lease	95.00	Police Department	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	4.50	City Clerk	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	59.87	City Manager	GENERAL FUND

10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	21.16	Finance Department	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	8.55	Grants and Special Projects	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	8.55	Information Technology	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	36.92	Mayor and City Council	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	29.72	Municipal Court	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	296.17	Police Department	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	117.49	Public Works	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	46.37	Planning and Zoning	GENERAL FUND
10/1/2020	Superior Vision of Texas	VISION COVERAGE 03401001-OCT 2020	05118	Vision Insurance Expense	21.61	Recreation Centers	GENERAL FUND
10/22/2020	Texas Gas Service	GAS SVC 104 HORIZON 9/24-10/22/2020	05313	Utilities	163.00	City Manager	GENERAL FUND
10/22/2020	Texas Gas Service	GAS SVC - 901 RIO VISTA RD- RVCC 9/24-10/22/2020	05313	Utilities	162.58	Recreation Centers	GENERAL FUND
10/22/2020	Texas Gas Service	GAS SVCS @ 241 N. MOON RD 9/24-10/22/2020	05313	Utilities	158.69	Public Works	GENERAL FUND
10/22/2020	Texas Gas Service	GAS SVC 800 RVPD SUB FARM 9/24-10/22/2020	05313	Utilities	165.59	Police Department	GENERAL FUND
10/22/2020	Texas Gas Service	GAS SVC 10200 CALCUTTA DR 9/24-10/22/2020	05313	Utilities	158.69	Police Department	GENERAL FUND

10/22/2020	Texas Gas Service	GAS SVC 241 OLD HUECO TANKS 9/24-10/22/2020	05313	Utilities	158.69	Public Works	GENERAL FUND
10/21/2020	Texas Gas Service	GAS SVC 317 VINEYARD 9/22-10/21/2020	05313	Utilities	59.16	Fire and Ambulance	GENERAL FUND
10/1/2020	Texas Municipal League	Workers' Comp Insurance	01210	Prepaid Insurance	69,460.38		GENERAL FUND
10/1/2020	Texas Municipal League	FY 2021 LIABILITY AND PROPERTY	01210	Prepaid Insurance	110,434.24		GENERAL FUND
10/31/2020	Tigua Facility Services, Inc.	Oct 2020	05525	Health/Ambulance Contract	5,833.33	Health Department	GENERAL FUND
10/1/2020	Time Warner Cable	Cable svc-670 POONA PD-9/30-10/29/2020	05313	Utilities	104.60	Police Department	GENERAL FUND
10/5/2020	Time Warner Cable	INTERNET/PHONE/TV SVC-317 VINEYARD PD-OCT 2020	05313	Utilities	109.71	Police Department	GENERAL FUND
10/7/2020	Time Warner Cable	Internet svc-670 POONA PD-10/7-11/6/2020	05313	Utilities	221.10	Police Department	GENERAL FUND
10/31/2020	TruePoint Solutions, LLC	PO99907-BUSINESS CONSULTING-ACCELA OCT 2020	05520	Service Contracts	1,443.75	Planning and Zoning	GENERAL FUND
10/1/2020	U.S. Bank	ADMIN FEES-9/1/20-8/31/21-CO 2019	05517	Bank Charges	450.00	Finance Department	GENERAL FUND
10/6/2020	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	38.64	Police Department	GENERAL FUND
10/6/2020	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	492.44	Police Department	GENERAL FUND
10/13/2020	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	75.09	Police Department	GENERAL FUND
10/13/2020	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	38.64	Police Department	GENERAL FUND
10/27/2020	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	30.92	Police Department	GENERAL FUND
10/27/2020	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	38.64	Police Department	GENERAL FUND

10/20/2020	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	30.92	Police Department	GENERAL FUND
10/20/2020	Unifirst Corporation	PO99905-CLEANING PRODUCTS & SVCS-PD	05520	Service Contracts	38.64	Police Department	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	261.02	City Manager	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	327.12	Public Works	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	1,069.27	Police Department	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	469.19	Planning and Zoning	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	314.42	Mayor and City Council	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	36.58	City Clerk	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	48.25	Finance Department	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	439.25	Recreation Centers	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	40.21	Grants and Special Projects	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	48.25	Municipal Court	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 WIRELESS PHONE SVC-10/2-11/01/2020	05314	Telephone	190.25	Recreation Centers	SPECIAL REVENUES FUND

10/31/2020	Verizon Wireless	Acct# 965739630-00001 PHONE CASES-SERAFIN/MORALES-PZ	05201	Office Expense and Supplies	71.48	Planning and Zoning	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 PHONE/CASE-DET FRAIRE-PD	05201	Office Expense and Supplies	105.22	Police Department	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 PHONE/CASE/SCREEN PROTECTR-NAVARRO	05201	Office Expense and Supplies	214.97	City Clerk	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 PHONE/CASE/SCREEN PROTECTR-GRANADOS	05201	Office Expense and Supplies	214.97	City Manager	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 PHONE/CASE/SCREEN PROTECTR-BURTON	05201	Office Expense and Supplies	105.22	Police Department	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 PHONE/CASE/SCREEN PROTECTR-INV VELARDE	05201	Office Expense and Supplies	105.22	Police Department	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 PHONE/CASE/SCREEN PROTECTR-DET C.REY	05201	Office Expense and Supplies	105.22	Police Department	GENERAL FUND
10/31/2020	Verizon Wireless	Acct# 965739630-00001 PHONE/CASE/SCREEN PROTECTR-DET WAGNER	05201	Office Expense and Supplies	105.22	Police Department	GENERAL FUND
10/13/2020	Wagner Equipment Co.	PO99903-REPLACE MISSING SPROCKET-PW PAVER	05613	Equipment Repair & Maintenance	4,714.63	Public Works	GENERAL FUND
10/14/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/13/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND
10/13/2020	Watson Pest Control	PO99902-SANITIZATION-CACC DEPT COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/15/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND
10/18/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND

10/16/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/16/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/16/2020	Watson Pest Control	PO99902-SANITIZATION-CACC DEPT COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/16/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/20/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND
10/21/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/21/2020	Watson Pest Control	PO99902-SANITIZATION-CACC DEPT COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/22/2020	Watson Pest Control	PO99905-MONTHLY PEST CONTROL-OCT 2020	05520	Service Contracts	50.00	Police Department	GENERAL FUND
10/22/2020	Watson Pest Control	PO99905-MONTHLY PEST CONTROL-OCT 2020	05520	Service Contracts	50.00	Police Department	GENERAL FUND
10/22/2020	Watson Pest Control	PO99905-MONTHLY PEST CONTROL 240 N MOON-OCT 2020	05520	Service Contracts	50.00	Police Department	GENERAL FUND
10/22/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND
10/22/2020	Watson Pest Control	PO99907-MONTHLY PEST CONTROL-OCT 2020	05311	Building & Property Maintenanc	75.00	Planning and Zoning	GENERAL FUND
10/29/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND
10/29/2020	Watson Pest Control	PO99902-SANITIZATION-PD DISPATCH COVID19	05311	Building & Property Maintenanc	150.00	City Manager	CARES ACT FUND
10/30/2020	Watson Pest Control	PO99902-SANITIZATION-CACC COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/30/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	450.00	City Manager	CARES ACT FUND
10/30/2020	Watson Pest Control	PO99902-SANITIZATION-CM DEPT COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/30/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND

10/25/2020	Watson Pest Control	PO99902-SANITIZATION-CACC COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/23/2020	Watson Pest Control	PO99902-SANITIZATION-CM DEPT COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/23/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	500.00	City Manager	CARES ACT FUND
10/23/2020	Watson Pest Control	PO99902-SANITIZATION-RVCC COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/23/2020	Watson Pest Control	PO99902-SANITIZATION-CACC COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/23/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	150.00	City Manager	CARES ACT FUND
10/28/2020	Watson Pest Control	PO99902-SANITIZATION-CACC COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/28/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/27/2020	Watson Pest Control	PO99902-SANITIZATION-PD/DISPATCH DEPT COVID19	05311	Building & Property Maintenanc	150.00	City Manager	CARES ACT FUND
10/27/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND
10/9/2020	Watson Pest Control	PO99902-SANITIZATION-CM DEPT COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/9/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/7/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/6/2020	Watson Pest Control	PO99902-SANITIZATION-CACC COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/8/2020	Watson Pest Control	PO99902-SANITIZATION-RVCC DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/8/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND
10/8/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND
10/8/2020	Watson Pest Control	PO99902-SANITIZATION-CACC COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/3/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND

10/2/2020	Watson Pest Control	PO99902-SANITIZATION-CM DEPT COVID19	05311	Building & Property Maintenanc	350.00	City Manager	CARES ACT FUND
10/2/2020	Watson Pest Control	PO99902-SANITIZATION-PD DEPT COVID19	05311	Building & Property Maintenanc	400.00	City Manager	CARES ACT FUND
10/2/2020	Watson Pest Control	PO99902-SANITIZATION-CACC COVID19	05311	Building & Property Maintenanc	250.00	City Manager	CARES ACT FUND
10/2/2020	Watson Pest Control	PO99902-SANITIZATION-PW DEPT COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/2/2020	Watson Pest Control	PO99902-SANITIZATION-RVCC COVID19	05311	Building & Property Maintenanc	300.00	City Manager	CARES ACT FUND
10/2/2020	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	05521	Support Activities	128.06	Municipal Court	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	05521	Support Activities	114.58	Municipal Court	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	05521	Support Activities	94.36	Municipal Court	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	05521	Support Activities	114.58	Municipal Court	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99905-VEHICLE REGISTRATION RENEWAL-DET VALERA UNIT	05612	Vehicle Repair & Maintenance	83.75	Police Department	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99915-CHAIR	05201	Office Expense and Supplies	142.21	Finance Department	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99905-VEHICLE REGISTRATION RENEWAL-DET VALERAs UNIT	05612	Vehicle Repair & Maintenance	83.75	Police Department	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99903-VESTS,HARD HATS,RAINSUITS,SAFETY GLASSES,1ST AID KIT	05213	Uniforms	614.99	Public Works	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99903-FOAM CONTAINERS-COMMUNITY CLEAN UP	05201	Office Expense and Supplies	12.99	Public Works	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99903-COFFEE TRAVELERS-COMMUNITY CLEAN UP	05201	Office Expense and Supplies	143.60	Public Works	GENERAL FUND

10/2/2020	Wells Fargo Visa Card	PO99925-128GB MICRO SD DRIVE,COMPUTR SPEAKERS,ADAPTOR,MS 365	05201	Office Expense and Supplies	188.96	Information Technology	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99916-CREDIT-PAINT BRUSHES-IGNITE	05521	Support Activities		Recreation Centers	SPECIAL REVENUES FUND
10/1/2020	Wells Fargo Visa Card	PO99916-CREDIT-PAINT BRUSHES-IGNITE	01251	Inter-Fund Receivable	17.80		SPECIAL REVENUES FUND
10/1/2020	Wells Fargo Visa Card	PO99916-CREDIT-PAINT BRUSHES-IGNITE	01251	Inter-Fund Receivable			GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99916-CREDIT-PAINT BRUSHES-IGNITE	01100	Accounts Receivable			GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99915-BLACK INK CARTRIDGES,FILE FOLDERS	05201	Office Expense and Supplies	99.37	Finance Department	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-860 RIO VISTA COVID19	05311	Building & Property Maintenanc	541.45	City Manager	CARES ACT FUND
10/2/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-860 RIO VISTA COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/2/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-860 RIO VISTA COVID19	01251	Inter-Fund Receivable	541.45		GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99903-COPY PAPER,SHEET PROTECTORS,BINDER,POST IT NOTES	05201	Office Expense and Supplies	121.54	Public Works	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99903-SPARE KEYS-PPW OFFICE	05311	Building & Property Maintenanc	16.00	Public Works	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99903-BREAKFAST-COMMUNITY CLEAN UP	05201	Office Expense and Supplies	342.12	Public Works	GENERAL FUND
10/2/2020	Wells Fargo Visa Card	PO99905-CREDIT-VEHICLE REGISTRATION RENEWAL-DET VALERAs UNIT	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND

10/3/2020	Wells Fargo Visa Card	PO99903-PRESSURE WASH NOZZLE/CONVERSION KIT/TRIGGER,HOSE	05212	Tools and Supplies	115.45	Public Works	GENERAL FUND
10/5/2020	Wells Fargo Visa Card	PO99916-KEY LOCK BOXES	05201	Office Expense and Supplies	44.36	Recreation Centers	GENERAL FUND
10/5/2020	Wells Fargo Visa Card	PO99916-SHARPIE MARKERS-IGNITE	05521	Support Activities	69.90	Recreation Centers	SPECIAL REVENUES FUND
10/5/2020	Wells Fargo Visa Card	PO99916-SHARPIE MARKERS-IGNITE	01251	Inter-Fund Receivable			SPECIAL REVENUES FUND
10/5/2020	Wells Fargo Visa Card	PO99916-SHARPIE MARKERS-IGNITE	01251	Inter-Fund Receivable	69.90		GENERAL FUND
10/5/2020	Wells Fargo Visa Card	PO99916-ARTIFICIAL PUMPKINS-IGNITE	05521	Support Activities	63.96	Recreation Centers	SPECIAL REVENUES FUND
10/5/2020	Wells Fargo Visa Card	PO99916-ARTIFICIAL PUMPKINS-IGNITE	01251	Inter-Fund Receivable			SPECIAL REVENUES FUND
10/5/2020	Wells Fargo Visa Card	PO99916-ARTIFICIAL PUMPKINS-IGNITE	01251	Inter-Fund Receivable	63.96		GENERAL FUND
10/5/2020	Wells Fargo Visa Card	PO99916-PAINT W/BRUSH ART CRAFT TOOL-IGNITE	05521	Support Activities	510.91	Recreation Centers	SPECIAL REVENUES FUND
10/5/2020	Wells Fargo Visa Card	PO99916-PAINT W/BRUSH ART CRAFT TOOL-IGNITE	01251	Inter-Fund Receivable			SPECIAL REVENUES FUND
10/5/2020	Wells Fargo Visa Card	PO99916-PAINT W/BRUSH ART CRAFT TOOL-IGNITE	01251	Inter-Fund Receivable	510.91		GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99916-DRAIN STOPPERS	05201	Office Expense and Supplies	7.99	Recreation Centers	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99907-CODE ENFORCEMENT TRNG-SERGIO MORALES 11/6/2020	05527	Seminars/Training/Workshops	50.00	Planning and Zoning	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99907-CODE ENFORCEMENT TRNG-MYRNA WORKMAN 11/6/2020	05527	Seminars/Training/Workshops	50.00	Planning and Zoning	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99902-SOCKET SET-CM MECHANIC SHOP	05212	Tools and Supplies	44.99	City Manager	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99902-LYSOL WIPES-COVID19	05201	Office Expense and Supplies	467.00	City Manager	CARES ACT FUND

10/6/2020	Wells Fargo Visa Card	PO99902-LYSOL WIPES-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/6/2020	Wells Fargo Visa Card	PO99902-LYSOL WIPES-COVID19	01251	Inter-Fund Receivable	467.00		GENERAL FUND
10/4/2020	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	05521	Support Activities	80.88	Municipal Court	GENERAL FUND
10/4/2020	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK	05521	Support Activities	67.40	Municipal Court	GENERAL FUND
10/5/2020	Wells Fargo Visa Card	PO99903-AUTO CUT HEAD TRIMMERS BULK PKG	05613	Equipment Repair & Maintenance	45.98	Public Works	GENERAL FUND
10/5/2020	Wells Fargo Visa Card	PO99903-STARTER REPAIR-PW Z MOWER JOHN DEERE	05613	Equipment Repair & Maintenance	86.92	Public Works	GENERAL FUND
10/5/2020	Wells Fargo Visa Card	PO99903-TRIGGER GUN,NOZZLE	05212	Tools and Supplies	55.98	Public Works	GENERAL FUND
10/5/2020	Wells Fargo Visa Card	PO99903-DEGREASER,CARPET SHAMPOO,EXT POLE,TOWELS,ODOR RMVER,	05201	Office Expense and Supplies	193.24	Public Works	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99903-GATORADES,NAPKINS,COFFEE CREAMERS,ORANGE JUICE-COMMU	05201	Office Expense and Supplies	141.32	Public Works	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99903-MATERIAL-R VISTA BRIDGE HEADER WALLS-WTR IMPROVEMNT	05312	Street Maintenance	909.80	Public Works	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99903-FOAM CUPS,PURIFIED WATER,LIDS,CUTLERY-COMMUNITY CLEA	05201	Office Expense and Supplies	96.81	Public Works	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99916-CREDIT-SAFETY PLEXIGLASS SHEETS	01100	Accounts Receivable			GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99916-PAINT,PAINT BRUSHES-IGNITE	05521	Support Activities	332.70	Recreation Centers	SPECIAL REVENUES FUND
10/1/2020	Wells Fargo Visa Card	PO99916-PAINT,PAINT BRUSHES-IGNITE	01251	Inter-Fund Receivable			SPECIAL REVENUES FUND
10/1/2020	Wells Fargo Visa Card	PO99916-PAINT,PAINT BRUSHES-IGNITE	01251	Inter-Fund Receivable	332.70		GENERAL FUND

10/1/2020	Wells Fargo Visa Card	PO99916-PAINT,PAINT BRUSHES-IGNITE	01100	Accounts Receivable	1.47		GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99916-CLEANSER WITH BLEACH,MULTIFOLD TOWELS	05201	Office Expense and Supplies	101.22	Recreation Centers	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99903-PLIERS,HOLE SAW SET	05212	Tools and Supplies	54.96	Public Works	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99903-AIR/OIL FILTER,MOTOR OIL,WIPERS,WD40	05612	Vehicle Repair & Maintenance	103.63	Public Works	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99903-REPAIR HYDRAULIC HOSE-PW PATCH TRK	05613	Equipment Repair & Maintenance	30.27	Public Works	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99902-BLOWER GUN-CM MECHANIC SHOP	05212	Tools and Supplies	24.00	City Manager	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99905-TYLENOL,ZYRTEC,NYQUIL,GAS-EX	05202	Medical Supplies	168.64	Police Department	GENERAL FUND
10/1/2020	Wells Fargo Visa Card	PO99905-OFFICE SUPPLIES	05201	Office Expense and Supplies	904.93	Police Department	GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99905-FRONT STRUTS,PURGE VALVE,TRANSMISSION MOUNT-UNIT1401	05612	Vehicle Repair & Maintenance	341.89	Police Department	GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99905-SILOCONE SEAM & REPAIR ROOF SEALANTS	05311	Building & Property Maintenance	93.92	Police Department	GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99905-CREDIT-BATTERY CORE-UNIT 1403	05612	Vehicle Repair & Maintenance		Police Department	GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99905-BATTERY-UNIT 1403	05612	Vehicle Repair & Maintenance	157.99	Police Department	GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99905-RESURFACE FRONT ROTORS-UNIT 1804	05612	Vehicle Repair & Maintenance	20.00	Police Department	GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99905-BRAKE PADS-UNIT 1804	05612	Vehicle Repair & Maintenance	32.99	Police Department	GENERAL FUND

10/8/2020	Wells Fargo Visa Card	PO99916-PAINT-IGNITE	05521	Support Activities	397.00	Recreation Centers	SPECIAL REVENUES FUND
10/8/2020	Wells Fargo Visa Card	PO99916-PAINT-IGNITE	01251	Inter-Fund Receivable			SPECIAL REVENUES FUND
10/8/2020	Wells Fargo Visa Card	PO99916-PAINT-IGNITE	01251	Inter-Fund Receivable	397.00		GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99902-PLEXIGLASS & MATERIAL-COURT ROOM-COVID19	05311	Building & Property Maintenanc	238.89	City Manager	CARES ACT FUND
10/8/2020	Wells Fargo Visa Card	PO99902-PLEXIGLASS & MATERIAL-COURT ROOM-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/8/2020	Wells Fargo Visa Card	PO99902-PLEXIGLASS & MATERIAL-COURT ROOM-COVID19	01251	Inter-Fund Receivable	238.89		GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99903-TIRE-PW43 DISTRIBUTOR	05613	Equipment Repair & Maintenance	85.00	Public Works	GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99907-CONNECTOR,SINK DRAIN,VALVE,FAUCET	05311	Building & Property Maintenanc	102.74	Planning and Zoning	GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99902-SAW BLADES-CM SHOP	05212	Tools and Supplies	61.91	City Manager	GENERAL FUND
10/8/2020	Wells Fargo Visa Card	PO99925-TOTAL TECH SUPPORT 1 YR,WEBROOT RENEWAL	05520	Service Contracts	199.99	Information Technology	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99905-PLASTIC PLATE & HOLDER FOR SGT MUNOZ	05201	Office Expense and Supplies	16.00	Police Department	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99905-LITHIUM BATTERIES	05212	Tools and Supplies	49.99	Police Department	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99905-FILE CABINET-CRIME VICTIM OFFICE-VOCA	05201	Office Expense and Supplies	189.00	Police Department	SPECIAL REVENUES FUND
10/6/2020	Wells Fargo Visa Card	PO99905-FILE CABINET-CRIME VICTIM OFFICE-VOCA	01251	Inter-Fund Receivable			SPECIAL REVENUES FUND
10/6/2020	Wells Fargo Visa Card	PO99905-FILE CABINET-CRIME VICTIM OFFICE-VOCA	01251	Inter-Fund Receivable	189.00		GENERAL FUND

10/6/2020	Wells Fargo Visa Card	PO9905-MASTER LOCKS	05212	Tools and Supplies	29.73	Police Department	GENERAL FUND
10/7/2020	Wells Fargo Visa Card	PO99925-SURGE PROTECTORS	05201	Office Expense and Supplies	36.72	Information Technology	GENERAL FUND
10/7/2020	Wells Fargo Visa Card	PO99925-WEB CAM,PWR SUPPLY,MOUNTS,CABLES,ADAPTER,24' MONITOR	05201	Office Expense and Supplies	475.75	Information Technology	GENERAL FUND
10/7/2020	Wells Fargo Visa Card	PO99903-VYNIL FOR STREET SIGNS	05312	Street Maintenance	749.48	Public Works	GENERAL FUND
10/7/2020	Wells Fargo Visa Card	PO99905-TIRE REPAIR-VALERAs UNIT	05612	Vehicle Repair & Maintenance	10.00	Police Department	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99916-CONTACTLESS SOFTWARE-COVID19	05810	Property and Equipment	1,188.00	Recreation Centers	CARES ACT FUND
10/6/2020	Wells Fargo Visa Card	PO99916-CONTACTLESS SOFTWARE-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/6/2020	Wells Fargo Visa Card	PO99916-CONTACTLESS SOFTWARE-COVID19	01251	Inter-Fund Receivable	1,188.00		GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99905-TACTICAL HOLSTERS,FOLDING KNIVES-ERT TEAM	05212	Tools and Supplies	401.14	Police Department	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	Envoy Contactless Sign In Adm	05810	Property and Equipment	2,994.00	Recreation Centers	CARES ACT FUND
10/6/2020	Wells Fargo Visa Card	Envoy Contactless Sign In Adm	05810	Property and Equipment	2,994.00	City Manager	CARES ACT FUND
10/6/2020	Wells Fargo Visa Card	PO25302-CONTACTLESS SOFTWARE-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/6/2020	Wells Fargo Visa Card	PO25302-CONTACTLESS SOFTWARE-COVID19	01251	Inter-Fund Receivable	5,988.00		GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99905-INVENTORY TECH TRNG-A.VISCAINO 10/20-23/20 SAN ANTON	05527	Seminars/Training/Workshops	350.00	Police Department	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99905-MERIT AWARD COMMENDATION BAR PINS	05212	Tools and Supplies	82.90	Police Department	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99905-COMPRESSION BANDAGES,WRAPS,DRESSINGS,SPLINTS,TO	05212	Tools and Supplies	1,004.67	Police Department	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99905-TACTICAL FIRST AID KIT POUCHES	05212	Tools and Supplies	321.30	Police Department	GENERAL FUND

10/6/2020	Wells Fargo Visa Card	PO99905-AIRFARE-INVENTORY TRNG-A.VISCAINO 10/20-23/20 SAN AN	05711	Travel Lodg Airf Mil	714.96	Police Department	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99903-DIESEL EXHAUST FLUID-PW WATER/VACTOR TRKS	05613	Equipment Repair & Maintenance	54.95	Public Works	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99903-WIRE CONNECTOR,ELECTRICAL TAPE,DEODORANT-PW07	05612	Vehicle Repair & Maintenance	16.56	Public Works	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99903-WD40,HEAVY DUTY TOWELS-PW11	05612	Vehicle Repair & Maintenance	16.68	Public Works	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99903-PAINT APPLICATOR KIT	05212	Tools and Supplies	19.96	Public Works	GENERAL FUND
10/6/2020	Wells Fargo Visa Card	PO99903-PAINT	05312	Street Maintenance	387.70	Public Works	GENERAL FUND
10/9/2020	Wells Fargo Visa Card	PO99906-MUNICIPAL COURT WEEK LUNCHEON ITEMS	05521	Support Activities	351.36	Municipal Court	GENERAL FUND
10/9/2020	Wells Fargo Visa Card	PO99905-MASKS-COVID19	05202	Medical Supplies	288.68	Police Department	GENERAL FUND
10/9/2020	Wells Fargo Visa Card	PO99905-SOCKET ADAPTR SET,JOINT 3/8 IMPACT,SOCKET IMPACT SET	05612	Vehicle Repair & Maintenance	36.47	Police Department	GENERAL FUND
10/9/2020	Wells Fargo Visa Card	PO99914-MINUTES BOOK & PAPER	05201	Office Expense and Supplies	292.95	City Clerk	GENERAL FUND
10/9/2020	Wells Fargo Visa Card	PO99905-PAPER SHREDDER-240 N MOON	05201	Office Expense and Supplies	739.00	Police Department	GENERAL FUND
10/10/2020	Wells Fargo Visa Card	PO99906-CLOROX WIPES	05201	Office Expense and Supplies	14.48	Municipal Court	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99916-ERGONOMIC KEYBOARD-IGNITE	05201	Office Expense and Supplies	114.99	Recreation Centers	SPECIAL REVENUES FUND
10/13/2020	Wells Fargo Visa Card	PO99916-ERGONOMIC KEYBOARD-IGNITE	01251	Inter-Fund Receivable			SPECIAL REVENUES FUND
10/13/2020	Wells Fargo Visa Card	PO99916-ERGONOMIC KEYBOARD-IGNITE	01251	Inter-Fund Receivable	114.99		GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99916-MOUSES-IGNITE	05201	Office Expense and Supplies	85.69	Recreation Centers	SPECIAL REVENUES FUND

10/13/2020	Wells Fargo Visa Card	PO99916-MOUSES-IGNITE	01251	Inter-Fund Receivable			SPECIAL REVENUES FUND
10/13/2020	Wells Fargo Visa Card	PO99916-MOUSES-IGNITE	01251	Inter-Fund Receivable	85.69		GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99916-DROP CLOTHS,RESPIRATORS	05521	Support Activities	173.42	Recreation Centers	SPECIAL REVENUES FUND
10/13/2020	Wells Fargo Visa Card	PO99916-DROP CLOTHS,RESPIRATORS	01251	Inter-Fund Receivable			SPECIAL REVENUES FUND
10/13/2020	Wells Fargo Visa Card	PO99916-DROP CLOTHS,RESPIRATORS	01251	Inter-Fund Receivable	173.42		GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99916-SCAFFOLD TOWER-IGNITE	05548	Events	838.00	Recreation Centers	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99916-PROJECTOR-IGNITE	05521	Support Activities	613.99	Recreation Centers	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99916-HEAVY DUTY GENERATOR-IGNITE	05548	Events	999.99	Recreation Centers	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-860 RIO VISTA-COVID19	05311	Building & Property Maintenananc	541.45	City Manager	CARES ACT FUND
10/13/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-860 RIO VISTA-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/13/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-860 RIO VISTA-COVID19	01251	Inter-Fund Receivable	541.45		GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99905-PANTS FOR OFFICERS	05213	Uniforms	705.47	Police Department	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99905-LONG SLEEVE UNIFORM SHIRTS FOR OFFICERS	05213	Uniforms	798.00	Police Department	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99905-ADHESIVE REMOVRS,PLASTIC GLOVES-CROWN VICTORIA UNITS	05612	Vehicle Repair & Maintenance	107.80	Police Department	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99905-OIL FILTER,MOTOR OIL-UNIT 1108	05612	Vehicle Repair & Maintenance	59.25	Police Department	GENERAL FUND

10/13/2020	Wells Fargo Visa Card	PO99905-HEADLIGHT BULB-UNIT 1804	05612	Vehicle Repair & Maintenance	32.49	Police Department	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	Equipment Purchases - Sp Rev.	05810	Property and Equipment	1,138.98	Information Technology	CARES ACT FUND
10/13/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO 7 BUNDLE,KEYBOARD COVER-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/13/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO 7 BUNDLE,KEYBOARD COVER-COVID19	01251	Inter-Fund Receivable	1,138.98		GENERAL FUND
10/13/2020	Wells Fargo Visa Card	Equipment Purchases - Sp Rev.	05810	Property and Equipment	1,459.98	Information Technology	CARES ACT FUND
10/13/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO 7,KEYBOARD COVER-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/13/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO 7,KEYBOARD COVER-COVID19	01251	Inter-Fund Receivable	1,459.98		GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99903-TIRE-PW66 SWEEPER	05613	Equipment Repair & Maintenance	97.00	Public Works	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99905-MANAGING POLICE RECORDS TRNG-A. ROBLES, E. CORDERO	05527	Seminars/Training/Workshops	500.00	Police Department	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99906-CONTAINERS,LIDS-MUNICIPAL COURT WEEK LUNCHEON	05521	Support Activities	57.43	Municipal Court	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99910-HAND SANITIZERS,PENS,TAPE,KEYBOARD,FLOOR LINERS	05201	Office Expense and Supplies	202.32	Grants and Special Projects	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99910-CHAIR,EXT CORD,FAN,MOUSE/PAD/KEYBOARD,HDRIVE,PWR STR	05201	Office Expense and Supplies	229.61	Grants and Special Projects	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99910-SHIPPING-WEBSITE DEVELOPMENT SVCS	05211	Postage	11.30	Grants and Special Projects	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99910-TABLE W/STORAGE SHELF	05810	Property and Equipment	166.98	Grants and Special Projects	GENERAL FUND

10/14/2020	Wells Fargo Visa Card	PO99907-2021 INSPECTORS COLLECTION BOOK	05212	Tools and Supplies	791.44	Planning and Zoning	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99925-COMPUTER GLASSES	05201	Office Expense and Supplies	49.99	Information Technology	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99905-DUTY HOLSTERS-NEW OFFICERS	05212	Tools and Supplies	332.75	Police Department	GENERAL FUND
10/12/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON-COVID19	01251	Inter-Fund Receivable	651.97		GENERAL FUND
10/12/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/12/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON-COVID19	05311	Building & Property Maintenance	651.97	City Manager	CARES ACT FUND
10/10/2020	Wells Fargo Visa Card	PO99916-SECURITY SVCS-CACC	05520	Service Contracts	118.71	Recreation Centers	GENERAL FUND
10/10/2020	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK LUNCHEON	05521	Support Activities	136.80	Municipal Court	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99905-PORTABLE HARD DRIVES-DETECTIVE COMPUTERS	05201	Office Expense and Supplies	209.98	Police Department	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99925-USB MEMORY CARD READER,ADAPTOR	05201	Office Expense and Supplies	89.98	Information Technology	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99925-WASTE BASKET,DUSTER,BATTERIES,OIL,TAPE,BOXES SUPPLIES	05201	Office Expense and Supplies	423.26	Information Technology	GENERAL FUND
10/13/2020	Wells Fargo Visa Card	PO99902-ANGLE GRINDER-CM MECHANIC SHOP	05212	Tools and Supplies	59.99	City Manager	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99905-TIRE REPAIR UNIT 2003	05612	Vehicle Repair & Maintenance	15.00	Police Department	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99905-KEYPAD PROXI CARD READER-GATE ACCESS	05311	Building & Property Maintenance	229.67	Police Department	GENERAL FUND

10/23/2020	Wells Fargo Visa Card	PO99905-HOTEL-INVENTORY TRNG-A.VISCAINO 10/20-23/20 SAN ANTO	05711	Travel Lodg Airf Mil	595.76	Police Department	GENERAL FUND
10/24/2020	Wells Fargo Visa Card	PO99905-FUEL-UNIT 1602	05614	Vehicle Fuel	28.75	Police Department	GENERAL FUND
10/24/2020	Wells Fargo Visa Card	PO99905-FUEL-UNIT 1804	05614	Vehicle Fuel	17.52	Police Department	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99903-MATS,SALT-COS BLDGS	05212	Tools and Supplies	56.65	Public Works	GENERAL FUND
10/28/2020	Wells Fargo Visa Card	PO99912-DONUTS-ONBOARDING POLICE RECRUIT OFFICERS	05201	Office Expense and Supplies	32.47	Human Resources	GENERAL FUND
10/28/2020	Wells Fargo Visa Card	PO99916-CYLINDER KEYED ENTRY PACKS,DOOR LEVER-RVCC	05311	Building & Property Maintenanc	81.88	Recreation Centers	GENERAL FUND
10/28/2020	Wells Fargo Visa Card	PO99916-MONHTLY PEST CONTROL SVCS-CACC	05520	Service Contracts	40.00	Recreation Centers	GENERAL FUND
10/28/2020	Wells Fargo Visa Card	PO99915-FILE FOLDERS FOR AP CLERK	05201	Office Expense and Supplies	5.68	Finance Department	GENERAL FUND
10/28/2020	Wells Fargo Visa Card	PO99905-SOLID WHITE CITATION BARS	05212	Tools and Supplies	56.41	Police Department	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99902-MOTOR OIL, OIL FILTER,PROBE TESTER-CM MAINT TRK	05612	Vehicle Repair & Maintenance	76.75	City Manager	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99914-BINDERS,INK CARTRIDGES	05201	Office Expense and Supplies	289.93	City Clerk	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99903-VEHICLE EMISSION INSPECTION-PW09	05612	Vehicle Repair & Maintenance	19.24	Public Works	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99903-CHALK REEL,TAPE MEASURE,RAKES,SAW BLADES	05317	Park Maintenance	250.00	Public Works	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99903-MARKERS,PENS & REFILLS	05201	Office Expense and Supplies	71.63	Public Works	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99903-BLACK LINER TARP,TOTE-BULLDOG PARK FISH	05317	Park Maintenance	119.96	Public Works	GENERAL FUND

10/23/2020	Wells Fargo Visa Card	PO99903-ASPALT LUTE-PW PAVING	05212	Tools and Supplies	48.00	Public Works	GENERAL FUND
10/23/2020	Wells Fargo Visa Card	PO99902-FACE COVERING SIGNS FOR PPW	05201	Office Expense and Supplies	145.60	City Manager	CARES ACT FUND
10/23/2020	Wells Fargo Visa Card	PO99902-FACE COVERING SIGNS FOR PPW	01251	Inter-Fund Receivable			CARES ACT FUND
10/23/2020	Wells Fargo Visa Card	PO99902-FACE COVERING SIGNS FOR PPW	01251	Inter-Fund Receivable	145.60		GENERAL FUND
10/26/2020	Wells Fargo Visa Card	PO99903-WATER TANK KIT FOR CEMENT CUTTER	05613	Equipment Repair & Maintenance	179.95	Public Works	GENERAL FUND
10/26/2020	Wells Fargo Visa Card	PO99903-SALT BAGS-DEFROST CITY BLDGS SIDEWALKS	05311	Building & Property Maintenance	59.00	Public Works	GENERAL FUND
10/26/2020	Wells Fargo Visa Card	PO99903-SALT BAGS-DEFROST CITY BLDGS SIDEWALKS	01100	Accounts Receivable	4.87	Public Works	GENERAL FUND
10/26/2020	Wells Fargo Visa Card	PO99903-CREDIT-SALT BAGS-DEFROST CITY BLDGS SIDEWALKS	05311	Building & Property Maintenance		Public Works	GENERAL FUND
10/26/2020	Wells Fargo Visa Card	PO99903-CREDIT-SALT BAGS-DEFROST CITY BLDGS SIDEWALKS	01100	Accounts Receivable		Public Works	GENERAL FUND
10/26/2020	Wells Fargo Visa Card	PO99903-DOOR LIFT ROD,CRANK,SPRING MOUNT,COMPRESSN SPRNG-PAV	05613	Equipment Repair & Maintenance	1,011.46	Public Works	GENERAL FUND
10/26/2020	Wells Fargo Visa Card	PO99903-SALT FOR CITY BLDGS SIDEWALKS	05311	Building & Property Maintenance	59.00	Public Works	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99903-DRINKS FOR PW EMPLOYEES	05201	Office Expense and Supplies	20.74	Public Works	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99903-CREDIT-DRINKS FOR PW EMPLOYEES	05201	Office Expense and Supplies		Public Works	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99903-CREDIT-DRINKS FOR PW EMPLOYEES	01100	Accounts Receivable		Public Works	GENERAL FUND

10/27/2020	Wells Fargo Visa Card	PO99903-WIPERS-PW11/TRANFR TRK; WNDOW WASHER FLUID-ALL PW TK	05612	Vehicle Repair & Maintenance	124.26	Public Works	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99903-AC HEATER BLEND DOOR ACTUATOR,WIPERS-PW02	05612	Vehicle Repair & Maintenance	67.77	Public Works	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99903-VEHICLE EMISSIONS INSPECTION-PW02-00	05612	Vehicle Repair & Maintenance	38.48	Public Works	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99905-MULTI GAS VAPOR,FACE GAS MAK RESPIRATOR-ERT TEAM	05212	Tools and Supplies	219.94	Police Department	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99905-GAS MASK POUCH BAG-ERT TEAM	05212	Tools and Supplies	55.22	Police Department	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99905-BOONIE HATS-ERT TEAM	05213	Uniforms	85.45	Police Department	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99905-TACTICAL JACKET-ERT TEAM	05213	Uniforms	58.76	Police Department	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99905-CAMO BATTLE DRESS UNIFORMS-ERT TEAM	05213	Uniforms	1,367.62	Police Department	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99905-WATER HOSE STRAINERS FOR WATER TRK	05212	Tools and Supplies	112.20	Public Works	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99925-MATERIALS-CREATE COVERS FOR GATE SENSORS FOR WEATHER	05212	Tools and Supplies	40.71	Information Technology	GENERAL FUND
10/27/2020	Wells Fargo Visa Card	PO99925-LIGHTING ADAPTOR,EXTENTION,SURFACE BOX	05212	Tools and Supplies	25.39	Information Technology	GENERAL FUND
10/30/2020	Wells Fargo Visa Card	PO99906-INK CARTRIDGES FOR POSTAGE MACHINE	05201	Office Expense and Supplies	215.94	Municipal Court	GENERAL FUND
10/30/2020	Wells Fargo Visa Card	PO99903-CAUTION TAPE-BLOCK BULLDOG POND FOR MAINTENANCE	05317	Park Maintenance	19.98	Public Works	GENERAL FUND

10/30/2020	Wells Fargo Visa Card	PO99903-FRONT AXLE,KING PIN,TIE RODS-PW66 SWEEPER	05613	Equipment Repair & Maintenance	986.32	Public Works	GENERAL FUND
10/30/2020	Wells Fargo Visa Card	PO99903-AIR/OIL FILTERS,MOTOR OIL-PW02; OXYGEN SENSORS-PW05	05612	Vehicle Repair & Maintenance	245.42	Public Works	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99925-INK RIBBON FOR CARD MACHINE,PVC PROX CARDS	05201	Office Expense and Supplies	269.75	Information Technology	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99925-INK RIBBON FOR CARD MACHINE,PVC PROX CARDS	01100	Accounts Receivable	22.26	Information Technology	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99903-FISH NETS TO CAPTURE BULLDOG POND FISH	05317	Park Maintenance	54.98	Public Works	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99905-RIBBON FOR ID PRINTER	05201	Office Expense and Supplies	120.00	Police Department	GENERAL FUND
10/29/2020	Wells Fargo Visa Card	PO99905-RIBBON FOR ID PRINTER	01100	Accounts Receivable	9.90	Police Department	GENERAL FUND
10/31/2020	Wells Fargo Visa Card	PO99903-BOLT,LOCKNUT,SPADER TUBE, WASHERS	05613	Equipment Repair & Maintenance	23.16	Public Works	GENERAL FUND
10/31/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON RD-COVID19	05311	Building & Property Maintenance	651.97	City Manager	CARES ACT FUND
10/31/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON RD-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/31/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON RD-COVID19	01251	Inter-Fund Receivable	651.97		GENERAL FUND
10/31/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON RD-COVID19	05311	Building & Property Maintenance	651.97	City Manager	CARES ACT FUND
10/31/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON RD-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND

10/31/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON RD-COVID19	01251	Inter-Fund Receivable	651.97		GENERAL FUND
10/23/2020	Wells Fargo Visa Card	PO99902-SAFETY GLOVES-CM MECHANIC SHOP	05212	Tools and Supplies	27.98	City Manager	GENERAL FUND
10/23/2020	Wells Fargo Visa Card	PO99925-WINDOW SPEAKER SYSTEM	05613	Equipment Repair & Maintenance	42.00	Information Technology	GENERAL FUND
10/23/2020	Wells Fargo Visa Card	PO99925-WIFI ROUTER W/ANTENNA,EXTENSION CORD	05212	Tools and Supplies	55.85	Information Technology	GENERAL FUND
10/21/2020	Wells Fargo Visa Card	PO99905-TACTICAL BATTLE DRESS UNIFORMS-ERT TEAM	05213	Uniforms	107.97	Police Department	GENERAL FUND
10/21/2020	Wells Fargo Visa Card	PO99905-TACTICAL BATTLE DRESS UNIFORM-ERT TEAM	05213	Uniforms	36.99	Police Department	GENERAL FUND
10/21/2020	Wells Fargo Visa Card	PO99905-TAPES-ERT CAPS	05213	Uniforms	7.99	Police Department	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99910-ADOBE ILLUSTRATOR MONTHLY SUBSCRIPTION FEE	05516	Dues/Subscriptions	20.99	Grants and Special Projects	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99925-CABLES,PLUGS,SEALANT TUBE,WIRE HIDER	05212	Tools and Supplies	76.10	Information Technology	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99903-DRINKS FOR PW EMPLOYEES	05201	Office Expense and Supplies	20.74	Public Works	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99903-DRINKS FOR PW EMPLOYEES	01100	Accounts Receivable	1.38	Public Works	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99903-FOOD FOR PW EMPLOYEES	05201	Office Expense and Supplies	30.00	Public Works	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99903-FOOD FOR PW EMPLOYEES	01100	Accounts Receivable	2.48	Public Works	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99905-ONLINE FIELD TRAINING OFFICER J.GONZALEZ	05527	Seminars/Training/Workshops	70.00	Police Department	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99905-ONLINE TRAINING-SGT J. MUNOZ	05527	Seminars/Training/Workshops	302.50	Police Department	GENERAL FUND

10/22/2020	Wells Fargo Visa Card	PO99905-ONLINE FIELD TRAINING OFFICER S. TRISTE	05527	Seminars/Training/Workshops	70.00	Police Department	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99905-ONLINE TRAINING OFFICERs J.ESPARZA, A.CASTANEDA	05527	Seminars/Training/Workshops	204.00	Police Department	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99905-ONLINE TRAINING OFFICERs I.SOSA, S.RIVERA	05527	Seminars/Training/Workshops	350.00	Police Department	GENERAL FUND
10/22/2020	Wells Fargo Visa Card	PO99905-CANOPY FOR CRIME SCENES	05212	Tools and Supplies	374.28	Police Department	GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99902/03-MARKERS,ADAPTR,IMPACT SET-CM; RAKES,PAINT-PW	05212	Tools and Supplies	114.90	City Manager	GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99902/03-MARKERS,ADAPTR,IMPACT SET-CM; RAKES,PAINT-PW	05212	Tools and Supplies	142.20	Public Works	GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99907-800 NUMBER FEE-VIRTUAL MEETINGS-COVID	05314	Telephone	22.41	Planning and Zoning	CARES ACT FUND
10/20/2020	Wells Fargo Visa Card	PO99907-800 NUMBER FEE-VIRTUAL MEETINGS-COVID	01251	Inter-Fund Receivable			CARES ACT FUND
10/20/2020	Wells Fargo Visa Card	PO99907-800 NUMBER FEE-VIRTUAL MEETINGS-COVID	01251	Inter-Fund Receivable	22.41		GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99902-RUST PREVENTATIVE PAINT-CM MAINT SHOP	05212	Tools and Supplies	29.99	City Manager	GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99925-MANUFACTURE/INSTALL-DECALS UNIT IT-01	05810	Property and Equipment	360.00	Information Technology	GENERAL FUND
10/21/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON RD-COVID19	05311	Building & Property Maintenanc	651.97	City Manager	CARES ACT FUND
10/21/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON RD-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND

10/21/2020	Wells Fargo Visa Card	PO99902-XTREME CLEANING-341 N MOON RD-COVID19	01251	Inter-Fund Receivable	651.97		GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99905-HANDCUFF/RADIO HOLDERS,GLOVE/MAG POUCH,PEPPER SPRAY,	05212	Tools and Supplies	371.00	Police Department	GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99905-HANDCUFF CASE,RADIO HOLDER,GLOVE/MAG POUCH,GLOVE,KEY	05212	Tools and Supplies	330.00	Police Department	GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99905-PANTS,HANDCUFFS,CLUTCHBAG,TAGS,PAT GUES NEW OFFICERS	05212	Tools and Supplies	387.20	Police Department	GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99906-WINDOW SPEAKER SYSTEMS	05201	Office Expense and Supplies	119.70	Municipal Court	GENERAL FUND
10/19/2020	Wells Fargo Visa Card	PO99905-CREDIT-TOOLS & SUPPLIES FOR ERT TEAM	05212	Tools and Supplies		Police Department	GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99907-WATER METER TRANSFER-LEONOR ESTATES PARK	05313	Utilities	239.00	Planning and Zoning	GENERAL FUND
10/20/2020	Wells Fargo Visa Card	PO99916-MONTHLY PEST CONTROL SVCS	05520	Service Contracts	60.00	Recreation Centers	GENERAL FUND
10/19/2020	Wells Fargo Visa Card	PO99902-DOORS FOR ADMIN BLDGs FRONT ENTRANCE	05311	Building & Property Maintenance	1,370.00	City Manager	GENERAL FUND
10/19/2020	Wells Fargo Visa Card	PO99902-DOORS FOR ADMIN BLDGs FRONT ENTRANCE	01100	Accounts Receivable	113.03	City Manager	GENERAL FUND
10/19/2020	Wells Fargo Visa Card	PO99902-SALES TAX CREDIT	01100	Accounts Receivable			GENERAL FUND
10/19/2020	Wells Fargo Visa Card	PO99916-VEHICLE INSPECTION-RC02	05612	Vehicle Repair & Maintenance	19.24	Recreation Centers	GENERAL FUND
10/19/2020	Wells Fargo Visa Card	PO99916-VEHICLE REGISTRATION RENEWAL-RC02	05612	Vehicle Repair & Maintenance	10.25	Recreation Centers	GENERAL FUND
10/19/2020	Wells Fargo Visa Card	PO99905-HATS,RAINCOATS,BLANKETS,BACKPACKS-ERT TEAM	05212	Tools and Supplies	966.84	Police Department	GENERAL FUND

10/19/2020	Wells Fargo Visa Card	PO99902-WINDOW SPEAKER SYSTEM	05201	Office Expense and Supplies	42.00	Planning and Zoning	GENERAL FUND
10/19/2020	Wells Fargo Visa Card	PO99905-MECHANIC TOOL SET-CROWN VICTORIA UNITS	05212	Tools and Supplies	25.00	Police Department	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99902-LENOVO IDEACENTRE TOWER	05201	Office Expense and Supplies	799.99	City Manager	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99902-COMPUTER GLASS,SOLID STATE DRIVE,SSD MOUNT	05201	Office Expense and Supplies	122.97	City Manager	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99910-MICROSOFT SURFACE DOCK2	05810	Property and Equipment	186.99	Grants and Special Projects	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99925-WINDOWS SERVER 2016 STANDARD	05810	Property and Equipment	250.00	Information Technology	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99925-SOLID STATE HARD DRIVE,SSD MOUNT,WEBCAM W/MIC	05613	Equipment Repair & Maintenance	147.97	Information Technology	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99925-HDMI CABLE,ADAPTER,VELCRO,SURGE PROTECTOR	05201	Office Expense and Supplies	50.69	Information Technology	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99906-UPS BATTERY BACK UPS	05201	Office Expense and Supplies	211.88	Municipal Court	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99907-OIL/AIR FILTERS,MOTOR OIL-PZ08	05612	Vehicle Repair & Maintenance	57.75	Planning and Zoning	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99907-VEHICLE EMISSION INSPECTIONS-PZ03,PZ04,PZ07,PZ08	05612	Vehicle Repair & Maintenance	76.96	Planning and Zoning	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	Equipment Purchases - Sp Rev.	05810	Property and Equipment	1,420.98	Information Technology	CARES ACT FUND
10/16/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO7,KEYBOARD COVER-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/16/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO7,KEYBOARD COVER-COVID19	01251	Inter-Fund Receivable	1,420.98		GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99902-DISINFECTING SPRAY-COVID19	05201	Office Expense and Supplies	1,099.80	City Manager	CARES ACT FUND

10/16/2020	Wells Fargo Visa Card	PO99902-DISINFECTING SPRAY-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/16/2020	Wells Fargo Visa Card	PO99902-DISINFECTING SPRAY-COVID19	01251	Inter-Fund Receivable	1,099.80		GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99905-CISCO IP PHONES 8851-DISPATCH	05611	Radio Communications and Maint	465.03	Police Department	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99905-SOLID STATE DRIVE, MOUNTING BRACKET-DISPATCH TOWER	05611	Radio Communications and Maint	72.98	Police Department	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99905-EXPANSION MODULE-DISPATCH IP PHONE 8800	05611	Radio Communications and Maint	486.87	Police Department	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99905-CABLES,MONITOR-DISPATCH	05212	Tools and Supplies	117.66	Police Department	GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99905-CUP BRUSHES-PD CROWN VICTORIA UNITs	05612	Vehicle Repair & Maintenance	37.98	Police Department	GENERAL FUND
10/18/2020	Wells Fargo Visa Card	PO99912/13-800 NUMBER FEE-VIRTUAL MEETINGS-COVID	05314	Telephone	12.79	Human Resources	CARES ACT FUND
10/18/2020	Wells Fargo Visa Card	PO99912/13-800 NUMBER FEE-VIRTUAL MEETINGS-COVID	05314	Telephone	59.10	Mayor and City Council	CARES ACT FUND
10/18/2020	Wells Fargo Visa Card	PO99912/13-800 NUMBER FEE-VIRTUAL MEETINGS-COVID	01251	Inter-Fund Receivable			CARES ACT FUND
10/18/2020	Wells Fargo Visa Card	PO99912/13-800 NUMBER FEE-VIRTUAL MEETINGS-COVID	01251	Inter-Fund Receivable	71.89		GENERAL FUND
10/16/2020	Wells Fargo Visa Card	PO99910-CREDIT-MS SURFACE DOCK2	05810	Property and Equipment		Grants and Special Projects	GENERAL FUND
10/15/2020	Wells Fargo Visa Card	PO99910-LAPTOP SLEEVE,CASE/KEYBOARD COVER,GLASS SCREEN,HDRIV	05201	Office Expense and Supplies	109.74	Grants and Special Projects	GENERAL FUND

10/15/2020	Wells Fargo Visa Card	PO99907-OIL/AIR FILTERS,MOTOR OIL-PZ07	05612	Vehicle Repair & Maintenance	57.75	Planning and Zoning	GENERAL FUND
10/15/2020	Wells Fargo Visa Card	PO99907-OIL/AIR FILTERS,MOTOR OIL-PZ04	05612	Vehicle Repair & Maintenance	57.75	Planning and Zoning	GENERAL FUND
10/15/2020	Wells Fargo Visa Card	PO99905-BRUSH SET-CROWN VICTORIA UNITS	05612	Vehicle Repair & Maintenance	16.63	Police Department	GENERAL FUND
10/15/2020	Wells Fargo Visa Card	PO99905-PAINT REMOVER-CROWN VICTORIA UNITS	05612	Vehicle Repair & Maintenance	19.99	Police Department	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99905-PORTABLE SOLID STATE DRIVES-DETECTIVES	05212	Tools and Supplies	79.99	Police Department	GENERAL FUND
10/15/2020	Wells Fargo Visa Card	PO99906-TUMBLERS-MUNICIPAL COURT WEEK LUNCHEON	05521	Support Activities	87.62	Municipal Court	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	PO99902-CHAIRS-CITY MANAGERS OFFICE	05201	Office Expense and Supplies	188.96	City Manager	GENERAL FUND
10/14/2020	Wells Fargo Visa Card	Equipment Purchases - Sp Rev.	05810	Property and Equipment	2,599.98	Information Technology	CARES ACT FUND
10/14/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO 7s-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/14/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO 7s-COVID19	01251	Inter-Fund Receivable	2,599.98		GENERAL FUND
10/14/2020	Wells Fargo Visa Card	Equipment Purchases - Sp Rev.	05810	Property and Equipment	1,998.00	Information Technology	CARES ACT FUND
10/14/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO 7 BUNDLES-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND
10/14/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO 7 BUNDLES-COVID19	01251	Inter-Fund Receivable	1,998.00		GENERAL FUND
10/14/2020	Wells Fargo Visa Card	Equipment Purchases - Sp Rev.	05810	Property and Equipment	241.98	Information Technology	CARES ACT FUND
10/14/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO KEYBOARD COVERS-COVID19	01251	Inter-Fund Receivable			CARES ACT FUND

10/14/2020	Wells Fargo Visa Card	PO25295-SURFACE PRO KEYBOARD COVERS-COVID19	01251	Inter-Fund Receivable	241.98		GENERAL FUND
10/31/2020	West Government Services	PO99905-CONTRACT CHARGES FOR CLEAR FOR OCT 2020	05520	Service Contracts	521.65	Police Department	GENERAL FUND
10/23/2020	WESTERN REFINERY	Fuel	01206	Gas Inventory	5,656.23	Public Works	GENERAL FUND
10/29/2020	Work Wear Shoe & Safety	PO99902-EMPLOYEE SAFETY BOOTS-R.SOTO	05213	Uniforms	129.00	City Manager	GENERAL FUND
10/29/2020	Work Wear Shoe & Safety	PO99902-EMPLOYEE SAFETY BOOTS-J. DEL VILLAR	05213	Uniforms	129.00	City Manager	GENERAL FUND
10/30/2020	Work Wear Shoe & Safety	uniforms - city manager	05213	Uniforms	119.92	City Manager	GENERAL FUND
10/30/2020	Work Wear Shoe & Safety	uniforms - city manager	05213	Uniforms	121.50	City Manager	GENERAL FUND
10/30/2020	Work Wear Shoe & Safety	uniforms - city manager	05213	Uniforms	89.60	City Manager	GENERAL FUND
10/29/2020	X Cleaning Professionals, LLC	PO99902-XTREME CLEANING-240 N MOON	05520	Service Contracts	300.00	Police Department	GENERAL FUND
10/23/2020	X Cleaning Professionals, LLC	PO99902-XTREME CLEANING-860 RIO VISTA COVID19	05311	Building & Property Maintenananc	541.45	City Manager	CARES ACT FUND
10/21/2020	X Cleaning Professionals, LLC	PO99905-XTREME CLEANING-240 N MOON RD	05520	Service Contracts	300.00	Police Department	GENERAL FUND
10/21/2020	X Cleaning Professionals, LLC	PO99905-XTREME CLEANING-240 N MOON RD	05520	Service Contracts	300.00	Police Department	GENERAL FUND
Total Accounts Payable Transactions					\$ 767,309.37		

Elia Garcia
Mayor

Rene Rodriguez
Representative
At Large

Cesar Nevarez
District 1
Mayor Pro-Tem



Ralph Duran
District 2

Victor Perez
District 3

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: November 22, 2020
TO: MAYOR AND CITY COUNCIL
FROM: Job Terrazas, Building Official
CC: Adriana Rodarte, City Manager

SUBJECT:

Public Hearing and Second Reading and Adoption on the proposed amendment to several sections of the Municode to allow the setbacks required for accessory structures to be reduced to five feet.

SUMMARY:

There are several sections in the City of Socorro's Municode that require a 10' feet separation from the rear property line for accessory buildings.

BACKGROUND:

Historically, there have been several plan submittals that have been received at the Planning & Zoning Department asking for a 5' foot separation from the rear property line for an accessory building.

STATEMENT OF THE ISSUE:

The plan submittals that have been received at the Planning & Zoning Department have been denied, put on hold or have been presented to the Board of Adjustments to reduce the rear setbacks. The provisions that are proposed to be amended are not for the public interest and create a burden on properties that have a small back yard.

STAFF RECOMMENDATION:

The Planning and Zoning Department recommends APPROVAL to allow the rear setbacks to be reduced to five feet to allow accessory buildings and regulate the separation of structures for fire protection.

BOARD RECOMMENDATION:

The Planning and Zoning Commission recommends APPROVAL with the condition that at least 5 accessory buildings are allowed per lot.

Elia Garcia
Mayor
Rene Rodriguez
At Large
Mayor Pro Tem
Cesar Nevarez
District 1/Mayor Pro Tem



Ralph Duran
District 2
Victor Perez
District 3
Yvonne Colon-Villalobos
District 4
Adriana Rodarte
City Manager

ORDINANCE ____

AN ORDINANCE TO AMEND CHAPTER 46 (ZONING), SECTIONS 46-239 (ACCESSORY STRUCTURES), 46-263 (ACCESSORY STRUCTURES), 46-329 (ACCESSORY STRUCTURES), 46-352 (ACCESSORY STRUCTURES), and 46-623 (ACCESSORY BUILDING) TO REDUCE REAR SETBACK REQUIREMENTS FOR ACCESSORY STRUCTURES.

WHEREAS, the City of Socorro desires to and believes its in the best interests of the City to amend rear set back requirements for accessory structures in the City of Socorro, Texas;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS:

(Deletions of current text are noted in red strike through font and additions are noted in blue underline font)

Section 2. That Chapter 46 (Zoning), be revised as follows:

DIVISION 3. - R-1 - SINGLE-FAMILY RESIDENTIAL DISTRICT

Sec. 46-239. - Accessory structures.

- (a) No accessory structure, excluding fences, ~~patios, porches~~ or walls, shall be closer to any property line than the required yard setback; however, an accessory structure may be as close as ~~ten~~ five feet to any ~~rear~~ property line.
- (b) An accessory structure shall not exceed 50 percent of the ~~the interior~~ square footage of the principal structure.

DIVISION 4. - R-2 - MEDIUM DENSITY RESIDENTIAL DISTRICT

Sec. 46-263. - Accessory structures.

- (a) No accessory structure, excluding fences, ~~patios, porches~~ or walls, shall be closer to any property line than the required yard setback; however, an accessory structure may be as close as ~~ten~~ five feet to any ~~rear~~ property line.
- (b) An accessory structure shall not exceed 50 percent of the ~~interior~~ square footage of the principal structure.

DIVISION 6. - RM-1 - MOBILE HOME SUBDIVISION DISTRICT

Sec. 46-329. - Accessory structures.

- (a) No accessory structure, excluding fences, ~~patios, porches~~ or walls, shall be closer to any property line than the required yard setback; however, an accessory structure may be as close as ~~ten~~ five feet to any ~~rear~~ property line.
- (b) An accessory structure shall not exceed 50 percent of the square footage of the principal building.

DIVISION 7. - RM-2 - RESIDENTIAL MOBILE HOME PARK DISTRICT

Sec. 46-352. - Accessory structures.

- (a) No accessory structure, excluding fences, ~~patios, porches~~ or walls, shall be closer than ~~three~~ five feet.
- (b) An accessory structure shall not exceed 50 percent of the square footage of the principal building.

Sec. 46-623. - Accessory building.

All accessory buildings must comply with the street right-of-way and side lot boundary setbacks, but (subject to the remaining provisions of this chapter) shall be required to observe a ~~ten~~ five-foot setback from ~~rear~~-lot boundary lines.

- (a) No more than one accessory building intended to be used as storage shall be allowed per lot, unless the property is more than one acre, then the property may have up to two accessory buildings for storage (but no more than 5 accessory buildings total, including 2 accessory buildings for storage).
- (b) An accessory storage shall not be allowed until 50 percent of the principal structure has been erected.
- (c) Shipping containers shall not be used as accessory buildings in residential zones. These accessories shall only be allowed as temporary storage during the construction of the principal structure.
- (d) Accessory buildings shall only be allowed in the rear or side of the principal structure.

Section 3. Except as expressly herein amended, Chapter 46 (Zoning) of the Code of Ordinances of the City of Socorro, Texas, shall remain in full force and effect.

Section 4. Savings/Repealing Clause.

This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such Ordinance on the date of adoption of this Ordinance shall

continue to be governed by the provisions of that Ordinance and for that purpose the Ordinance shall remain in full force and effect.

Section 5. Severability Clause.

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City of Socorro hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences clauses and phrases be declared unconstitutional or invalid.

Section 3. Publication/Effective Date.

This ordinance shall take effect immediately from and after is passage and publication of the caption, as required by law.

READ, APPROVED AND ADOPTED this _____ day of _____ 2020.

CITY OF SOCORRO, TEXAS

Elia Garcia, Mayor

ATTEST:

Olivia Navarro, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

James A. Martinez
Socorro City Attorney

Adriana Rodarte, City Manager

Introduction and First Reading: _____, 2020
Second Reading and Adoption: _____, 2020

Elia Garcia
Mayor
Rene Rodriguez
At Large
Cesar Nevarez
District 1/Mayor Pro Tem



Ralph Duran
District 2
Victor Perez
District 3
Yvonne Colon-Villalobos
District 4
Adriana Rodarte
City Manager

ORDINANCE 499

AN ORDINANCE TO AMEND CHAPTER 46 (ZONING), SECTIONS 46-239 (ACCESSORY STRUCTURES), 46-263 (ACCESSORY STRUCTURES), 46-329 (ACCESSORY STRUCTURES), 46-352 (ACCESSORY STRUCTURES), and 46-623 (ACCESSORY BUILDING) TO REDUCE REAR SETBACK REQUIREMENTS FOR ACCESSORY STRUCTURES.

WHEREAS, the City of Socorro desires to and believes its in the best interests of the City to amend rear set back requirements for accessory structures in the City of Socorro, Texas;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS:

Section 2. That Chapter 46 (Zoning), be revised as follows:

DIVISION 3. - R-1 - SINGLE-FAMILY RESIDENTIAL DISTRICT

Sec. 46-239. - Accessory structures.

- (a) No accessory structure, excluding fences, or walls, shall be closer to any property line than the required yard setback; however, an accessory structure may be as close as five feet to any property line.
- (b) An accessory structure shall not exceed 50 percent of the square footage of the principal structure.

DIVISION 4. - R-2 - MEDIUM DENSITY RESIDENTIAL DISTRICT

Sec. 46-263. - Accessory structures.

- (a) No accessory structure, excluding fences, or walls, shall be closer to any property line than the required yard setback; however, an accessory structure may be as close as five feet to any property line.
- (b) An accessory structure shall not exceed 50 percent of the-square footage of the principal structure.

DIVISION 6. - *RM-1* - MOBILE HOME SUBDIVISION DISTRICT

Sec. 46-329. - Accessory structures.

- (a) No accessory structure, excluding fences, or walls, shall be closer to any property line than the required yard setback; however, an accessory structure may be as close as five feet to any property line.
- (b) An accessory structure shall not exceed 50 percent of the square footage of the principal building.

DIVISION 7. - *RM-2* - RESIDENTIAL MOBILE HOME PARK DISTRICT

Sec. 46-352. - Accessory structures.

- (a) No accessory structure, excluding fences, or walls, shall be closer than five feet.
- (b) An accessory structure shall not exceed 50 percent of the square footage of the principal building.

Sec. 46-623. - Accessory building.

All accessory buildings must comply with the street right-of-way and side lot boundary setbacks, but (subject to the remaining provisions of this chapter) shall be required to observe a five-foot setback from lot boundary lines.

- (a) No more than one accessory building intended to be used as storage shall be allowed per lot, unless the property is more than one acre, then the property may have up to two accessory buildings for storage (but no more than 5 accessory buildings total, including 2 accessory buildings for storage).
- (b) An accessory storage shall not be allowed until 50 percent of the principal structure has been erected.
- (c) Shipping containers shall not be used as accessory buildings in residential zones. These accessories shall only be allowed as temporary storage during the construction of the principal structure.
- (d) Accessory buildings shall only be allowed in the rear or side of the principal structure.

Section 3. Except as expressly herein amended, Chapter 46 (Zoning) of the Code of Ordinances of the City of Socorro, Texas, shall remain in full force and effect.

Section 4. Savings/Repealing Clause.

This Ordinance shall be cumulative of all other Ordinances and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance. Ordinances or parts thereof in force at the time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such Ordinance on the date of adoption of this Ordinance shall continue to be governed by the provisions of that Ordinance and for that purpose the Ordinance shall remain in full force and effect.

Section 5. Severability Clause.

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City of Socorro hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences clauses and phrases be declared unconstitutional or invalid.

Section 3. Publication/Effective Date.

This ordinance shall take effect immediately from and after is passage and publication of the caption, as required by law.

READ, APPROVED AND ADOPTED this 3rd day of November 2020.

CITY OF SOCORRO, TEXAS

Elia Garcia, Mayor

ATTEST:

Olivia Navarro, City Clerk

APPROVED AS TO FORM:

James A. Martinez
Socorro City Attorney

Introduction and First Reading: November 19, 2020
Second Reading and Adoption: December 3, 2020

Elia Garcia
Mayor
Rene Rodriguez
At Large
Cesar Nevarez
District 1 / Mayor Pro-Tem



Ralph Duran
District 2
Victor Perez
District 3
Yvonne Colon-Villalobos
District 4
Adriana Rodarte
City Manager

November 30, 2020

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Alejandra Valadez, Grants Coordinator

Discussion and action to approve the second amendment to the CARES Act Funding Interlocal Agreement between the City of Socorro and El Paso County.

SUMMARY

City Council will approve a second amendment to the existing Interlocal Agreement between the City of Socorro and El Paso County to allow the City of Socorro to subcontract with vendors, organizations, non-profits and businesses on COVID-19 related matters.

STATEMENT OF THE ISSUE

The existing interlocal agreement with El Paso County would not allow us to subcontract with LiftFund for the purposes of administering CARES Act Funding to assist small businesses that are struggling in Socorro. This second amendment will allow the City of Socorro to subcontract with vendors, organizations, non-profits and businesses on COVID-19 related matters.

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source: COVID-19 CARES Act Funding

Amount: N/A

Quotes (Name/Commodity/Price): N/A

Co-op Agreement (Name/Contract#): N/A

ALTERNATIVE

Not approve – The City will not approve this second amendment to the CARES Act Funding Interlocal Agreement.

STAFF RECOMMENDATION

APPROVE – The City will approve this second amendment to the CARES Act Funding Interlocal Agreement.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

STATE OF TEXAS § SECOND AMENDMENT TO INTERLOCAL
COUNTY OF EL PASO § SUBRECIPIENT GRANT AGREEMENT
§ BETWEEN THE COUNTY OF EL PASO AND
§ AND THE CITY OF SOCORRO FOR THE
§ DISTRIBUTION OF FEDERAL CORONAVIRUS
§ RELIEF FUNDS

WITNESSETH

WHEREAS, El Paso County (hereinafter the “County”) and the City of Socorro, Texas (hereinafter “City”), previously entered into an interlocal agreement (County Contract #2020-0530) (the “Agreement”) for the City to mitigate the financial burden caused by the COVID-19 pandemic and related to eligible incurred expenses for governmental functions and services which qualify under the CARES Act as compensable expenses by the United States Department of the Treasury; and

WHEREAS, on October 26, 2020 the County approved entering into a First Amendment (County Contract #2020-0826) to 1) remove the requirement that 75% of grant funds be spent in the categories of medical expenses, public health expenses and payroll expenses for employees substantially dedicated to mitigating or responding to the public emergency and 2) extend the term of the Agreement to December 30, 2020; and

WHEREAS, the Parties wish to enter into a second amendment in order to allow the Subrecipient to subcontract with vendors, organizations, non-profits and businesses on COVID-19 related matters; and

WHEREAS, the City, should it subcontract is responsible for ensuring that the use of CARES funds to its subcontracts are 1) necessary expenditures incurred due to the public health emergency with respect to COVID-19; 2) the use of CARES funds used in this Agreement were not account for in the budget approved for Fiscal Year 2020-2021 by the City, and CARES Act expenditures under this Agreement will be incurred during the period that begins on March 1, 2020 and ends on December 30, 2020; and

WHEREAS, Article 14, Section 14.01 of the Agreement provides that any alterations, additions, or deletions to the terms of the Grant Amendment must be documented in writing; and

WHEREAS, regardless of the date signed by the Parties this amendment shall have an effective date of July 1, 2020; and

NOW, THEREFORE, the County and the City, in consideration of the mutual covenants and agreements contained in the Agreement and those set forth herein, do hereby agree to amend the Agreement as follows:

AMENDMENT

ARTICLE 4
CORONAVIRUS RELIEF FUND ELIGIBLE EXPENSES

SECTION 4.05

A new Section 4.05 of the Agreement shall be added that provides the following:

4.05 Subrecipient Responsibilities. The Subrecipient shall provide all technical and professional expertise, knowledge, management, and other resources required for accomplishing all aspects of the tasks and associated activities identified in this Agreement. The Subrecipient shall assure that all Agreement provisions are met by any subcontractors if any, performing services for the Subrecipient. The Subrecipient remains responsible for repaying the County any funds that any of the Subrecipient subcontractors expends in violation of any provisions in the Agreement, including OMB requirements and CARES Act funding requirements. See also Sections 5.02, 6.01 and 6.02 of the Agreement.

The Agreement, except as amended by this Second Amendment, remain in effect in all other aspects.

IN WITNESS HEREOF, THE CITY OF SOCORRO AND EL PASO COUNTY have made and executed this Grant Agreement.

CITY OF SOCORRO

EL PASO COUNTY

ELIA GARCIA
MAYOR
DATE: _____

Ricardo A. Samaniego
RICARDO A. SAMANIEGO
COUNTY JUDGE
DATE: 11/16/2020

ATTEST/SEAL

ATTEST/SEAL

City Secretary
Date: _____

Delia Briones
Delia Briones
El Paso County Clerk
Date: 11/18/2020



APPROVED AS TO LEGAL FORM:

APPROVED AS TO LEGAL FORM

James Martinez
City Attorney

Christina R. Sanchez
Christina R. Sanchez
Assistant County Attorney

APPROVED AS TO CONTENT

Betsy C. Keller
Betsy Keller
El Paso County Chief Administrator

Elia Garcia
Mayor
Rene Rodriguez
At Large
Cesar Nevarez
District 1 / Mayor Pro-Tem



Ralph Duran
District 2
Victor Perez
District 3
Yvonne Colon-Villalobos
District 4
Adriana Rodarte
City Manager

November 30, 2020

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: Alejandra Valadez, Grants Coordinator

Discussion and action to approve the use of \$350,000 of CARES Act Funding for the Socorro Small Business Relief Program and approve a Subrecipient Agreement with LiftFund Inc. to administer the financial assistance for small businesses in Socorro, Texas that have been affected by the COVID-19 shut downs.

SUMMARY

City Council will approve the use of \$350,000 of CARES Act Funding for the Socorro Small Business Relief Program, and approve a Subrecipient Agreement with LiftFund Inc. to administer financial assistance for small businesses in Socorro, Texas that have been affected by the COVID-19 shut downs.

STATEMENT OF THE ISSUE

On September 3, 2020, the City Council of the City of Socorro approved the use of CARES Act Funding for the Socorro Small Business Relief Program in the amount of \$150,000. However, language in the existing CARES Act Funding Interlocal Agreement with El Paso County limited the use of these funds. Moreover, due to the uncontrolled and increase COVID-19 positive case numbers in our County, and the ongoing shutdowns to non-essential businesses, many small businesses in Socorro are on the verge of shutting down permanently. Additional funding is requested to provide emergency financial assistance to small businesses in Socorro that have been affected by the pandemic.

The proposed project would allocate \$350,000 of the City of Socorro's CARES Act funding allocation to establish a Small Business Emergency Relief program that would provide microgrants/loans to Socorro small businesses that have been impacted by the COVID-19 pandemic. The Socorro Small Business Emergency Relief program would be administered by LiftFund Inc., as per the agreement provided in the backup. It is estimated that the City of Socorro can assist between 70-100 small businesses through the Socorro Small Business Emergency Relief program.

The expenditures are as follows:

Item	Description	Quantity	Cost per unit	Total
Small Business Emergency Relief program	Small business microgrant/loan program for Socorro businesses struggling due to COVID-19, to be administered by LiftFund	1	\$350,000.00	\$350,000.00
Total Project Cost				\$350,000.00

FINANCIAL IMPACT

Account Code (GF/GL/Dept): N/A

Funding Source: COVID-19 CARES Act Funding

Amount: \$350,000

Quotes (Name/Commodity/Price): N/A

Co-op Agreement (Name/Contract#): N/A

ALTERNATIVE

Not approve – The City will not approve use of \$350,000 of CARES Act Funding for the Socorro Small Business Relief Program and approve a Subrecipient Agreement with LiftFund Inc. to administer the financial assistance for small businesses in Socorro, Texas.

STAFF RECOMMENDATION

APPROVE – The City will approve use of \$350,000 of CARES Act Funding for the Socorro Small Business Relief Program and approve a Subrecipient Agreement with LiftFund Inc. to administer the financial assistance for small businesses in Socorro, Texas.

REQUIRED AUTHORIZATION

1. City Manager _____ Date _____
2. CFO _____ Date _____
3. Attorney _____ Date _____

Subrecipient may only receive Sub-grant Amount disbursements for expenses considered to be "Allowable Expenses". For purposes of this Agreement, the term "Allowable Expenses" means any expenses eligible for reimbursement under the OMB Requirements, Program Funding Requirements, and/or Granting Agency Requirements. Applicant acknowledges and agrees that Allowable Expenses may change over time in accordance to Granting Agency clarifications and regulations. The Subrecipient should verify federal regulations and consult with the City for any questions regarding what expenses constitute Allowable Expenses. The Subrecipient acknowledges and agrees that the payment by the City of any Sub-grant Amount is contingent on the City receiving funds from the Granting Agency. Subrecipient understands that nothing in this Agreement obligates the City to provide the Subrecipient any funds under this Agreement if the City does not receive funds from the Granting Agency.

LiftFund will be paid an administrative fee of up to **\$28,000 (or 8%)** in connection with the Program Scope attached hereto. Administrative fees will be disbursed in installments as follows:

\$5,600 (20 % of the fee) upon execution of this Agreement, provided however, that Contractor submits completed endorsements and Certificate(s) of Insurance as required in Article XIII Insurance. Submission of Certificate(s) shall occur no later than ten (10) days from execution of this Agreement.

\$11,200 (40% of the fee) on or before **December 15, 2020**

\$11,200 (40% of the fee) on or before **December 30, 2020** upon submission of last small business grant award reimbursement.

Prior to the City being obligated to issue any Sub-grant Amount disbursements, the Subrecipient must submit an invoice and proof of incurred expenses or provide a current federal designated administrative fee agreement. The City may withhold Sub-grant Amount disbursements from the Subrecipient if the Department director reasonably believes that the Subrecipient (1) has not complied with all obligations under this Agreement, the OMB Requirements, the Program Funding Requirements, and/or Granting Agency Requirements, (2) the Subrecipient has breached any representations and warranties under this Agreement, (3) the submitted expenditures are not in accordance to the approved Program Budget as provided in this Agreement, (4) the expenses are not considered Allowable Expenses, (5) the expenses have not been incurred, and/or (6) the proof of expenses provided by the Subrecipient are not adequate to confirm that the expenditure meets the requirements of this Agreement. Subrecipient acknowledges and agrees that the City will not make a reimbursement to the Subrecipient for expenses that are or will be reimbursed by another funding source, including but not limited to another federal, state, or local government agency.

LiftFund will be provided funding for direct assistance for grant awards from December 4th, 2020, December 15, 2020 and December 30, 2020 for an equal amount on a weekly basis in connection with the Scope of Services. Funding will be disbursed in three installments as follows:

\$116,666.66 on December 4th, 2020

\$116,666.67 on December 15, 2020

\$116,666.67 on December 30, 2020

2. Program Scope. Subrecipient will comply with all the requirements and deadlines described in Attachment "A" attached to this Agreement (the "Program Scope"). Notwithstanding anything to the contrary, the Subrecipient will be responsible for repaying the City any funds that the Subrecipient expends in violation of any provisions under this Agreement, including the OMB Requirements, the Program Funding Requirements, and the Granting Agency Requirements. The Subrecipient will not be liable for the repayment of funds if the Program Scope is found by the Granting Agency to be ineligible, provided that the Subrecipient will immediately cease any activities under the Program Scope upon Notice (per Article 20 m.) by the City, Notice by the Granting Agency, or knowledge by the Subrecipient that the Program Scope has been disallowed. The Subrecipient will be liable for repaying any funds expended by the Subrecipient following Notice by the City, Notice by the Granting Agency, or knowledge by the Subrecipient that the Program Scope has been disallowed. Subrecipient will be responsible for paying back to the City any funds that were disbursed or expended in violation of this Agreement, the OMB Requirements, the Program Funding Requirements, and/or Granting Agency Requirements. Subrecipient **is** not responsible for repaying funds if such funds were distributed in accordance to this agreement, provided however, that the Subrecipient will stop any fund disbursements or fund expenditures that the City informs Subrecipient by Notice are not allowable under guidance from the Granting Agency. Regardless of whether a disbursement or expenditure is allowed under the Program Scope, Subrecipient will be responsible for repaying any funds that were disbursed or expended following Notice from the City that such disbursements or expenditures are not allowable under guidance from the Granting Agency.
3. Term. Unless terminated sooner as allowed under this Agreement, this Agreement commences on the Effective Date and terminates **December 31, 2021.**
4. Budget. The Subrecipient will adhere to the program budget attached to this Agreement as Attachment "B" (the "**Program Budget**"), and made a part hereof for all purposes. Unless allowed in the Program Scope, the Subrecipient will obtain the advance approval of the Department director for any changes to the Program Budget, such changes including but not limited to increases in budget, decreases in budget, and changes in budget category amounts. If the City determines that unexpended funds are present, then the City may adjust the Sub-grant Amount to remove such amounts at the City's discretion.

5. **Insurance.** The Subrecipient will comply with all of the following insurance requirements for the full term of this Agreement. Any gaps in insurance coverage are considered a breach of the requirements of this Agreement.
- a. **Commercial Liability Insurance.** The Subrecipient will procure Commercial Liability Insurance in the minimum amounts of \$1,000,000 per occurrence for bodily injury or wrongful death and \$1,000,000 for property damage. The Subrecipient will ensure that the liability insurance provides coverage for premises liability, operations liability, products and completed operations liability, personal and advertising injury, contractual liability, broad form property damage liability, and independent contractor liability. If the Subrecipient is performing services near any railroad or streetcar track, then the Subrecipient will provide liability insurance that provides railroad protective liability insurance in the amount of \$1,000,000 Bodily Injury/\$1,000,000 Property Damage Liability per occurrence
 - b. **Workers Compensation Insurance.** If required by law, the Subrecipient will procure workers compensation insurance as required by law.
 - c. **Automobile Liability Insurance.** The Subrecipient will procure automobile liability insurance in the minimum amounts of one million dollars for bodily injury per occurrence and one million dollars property damage per occurrence.
 - d. With the exception of the workers compensation insurance, the Subrecipient will add the City as an additional insured to the all insurance policies required under this Agreement.
 - e. The Subrecipient will procure all insurances with an endorsement that requires Notice to the additional insured prior to any changes or cancellations in coverage.
 - f. The Subrecipient will obtain prior approval of the City for any deductibles.
 - g. The Subrecipient will procure all insurances from businesses authorized to do business in Texas. The issuer of any policy must have a certificate of authority to transact insurance business in the State of Texas. Each issuer must be responsible, reputable, and have financial capability consistent with the risks covered. The City may reject an issuer of an insurance policy in the City's sole discretion.
 - h. Each policy must contain an endorsement to the effect that the issuer waives any claim or right in the nature of subrogation to recover against the City, their elected and appointed officials, officers, agents or employees.
 - i. Each policy must contain an endorsement that such policy is primary insurance to any other insurance available to the Additional Insured with respect to claims arising hereunder and that the insurance applies separately to each insured.
 - j. Prior to starting any activities under this Agreement, the Subrecipient will provide the City proof of compliance with all insurance requirements in this Agreement. Proof provided by the Subrecipient to the City must be in the form of a certificate of insurance accompanied by all endorsements. Following a written request by the City, the Subrecipient will provide the City a complete copy of all insurance policies required under this Agreement.

6. Indemnification. TO THE EXTENT ALLOWED BY LAW AND EXCEPT AS OTHERWISE PROVIDED IN THIS AGREEMENT, THE SUBRECIPIENT WILL INDEMNIFY, DEFEND, AND HOLD HARMLESS, THE CITY AND THE CITY'S OFFICERS AND EMPLOYEES FROM ALL CLAIMS OF PROPERTY DAMAGE, PROPERTY LOSS, PERSONAL INJURY, DEATH, ILLNESS, INTELLECTUAL PROPERTY RIGHT INFRINGEMENT, REGULATORY COMPLIANCE RELATED TO THE SUBRECIPIENTS AND/OR THE SUBRECIPIENT'S EMPLOYEES, CONTRACTORS, SUBCONTRACTORS, INVITEES OR LICENSEES ACTIONS OR OMISSIONS. THE OBLIGATION UNDER THIS SECTION REMAINS IN EFFECT FOR ALL CLAIMS ARISING DURING THE TERM OF THIS CONTRACT.

7. Release. To the extent allowed by law, the Subrecipient releases the City and the City's officers, officials, and employees from all claims of property damage, property loss, injury, or death sustained by the Subrecipient while performing any activities related to this Agreement.

8. Termination.

- a. Non-Appropriation of Funds by the City. If the City fails to appropriate sufficient funds to carry out the obligations of the City under this Agreement, then the City may terminate this Agreement upon 30 calendar day Notice to the Subrecipient.
- b. Cancellation of Funds by Granting Agency. If the Granting Agency cancels Program Funds, or fails to provide the City with Program Funds, then the City may terminate this Agreement immediately following Notice to the Subrecipient.
- c. For Cause. Either party may terminate this Agreement for cause following a 30 calendar day opportunity to cure. For purposes of this Agreement "for cause" means a failure of a party to perform any obligations under this Agreement or breach of any representations and warranties made under this Agreement. If the City terminates this Agreement for cause, then the Subrecipient will pay back to the City any and all funds that Subrecipient has disbursed to any grant recipient in violation of any term of this Agreement or the OMB Requirements, the Program Funding Requirements, or the Granting Requirements, and any funds Subrecipient has accepted from the City and not yet disbursed to any grant recipient. Subrecipient will pay back to the City administrative fees at a rate of 8% for any grant funds returned to the City in accordance with this sub-paragraph c.
- d. The Subrecipient may terminate this Agreement by sending Notice to the City setting forth the reasons for such termination. the effective date. and, in the case of partial termination, the portion to be terminated. However, if the City determines

in the case of partial termination that the reduced or modified portion of the Sub-grant Amount will not accomplish the purposes for which the federal award was made, the City may terminate the unexpended Sub-Grant Amount in its entirety.

- f. Close out. Regardless of the reason or method of termination of this Agreement, the Subrecipient will remain responsible for complying with all close out procedures required under the OMB Requirements and the Program Funding Requirements.
- g. Termination for convenience. In accordance with 2 CFR Part 200-Appendix II, the City may terminate this Agreement for any reason, upon 15 calendar days' prior written Notice to the Subrecipient. The Subrecipient will cease all services upon receipt of notice of termination under this provision. Upon such termination, the Subrecipient will submit a final statement of Allowable Expenses incurred up to the date of termination along with proof of such expenses. Subrecipient will be entitled to any Allowable Expenses incurred up to the date of termination provided that Subrecipient submits all proof and documents required under this Agreement and the Subrecipient is in compliance with all requirements under this Agreement.

9. Audit and Inspections. Subrecipient will keep all records related to this Agreement for a period of five years after **December 30, 2020**. Until termination of this Agreement, Subrecipient will allow the City, the Granting Agency, federal Inspectors General, and/or the Comptroller of the United States to inspect all records reasonably related to this Agreement within three calendar days from request in order to make audits, examinations, excerpts, and transcripts. The Subrecipient will provide copies to the requesting party of any records requested at the Subrecipient's expense. Further, the Subrecipient will allow timely and reasonable access to the non -Federal entity's personnel for the purpose of interview and discussion related to such documents. The Subrecipient will comply with any additional audit requirements listed on the Program Scope.

10. Liability for Funds. The Subrecipient will repay to the City any funds that the Subrecipient accepts or disburses under this Agreement in violation of this Agreement, the OMB Requirements, the Program Funding Requirements, or the Granting Agency Requirements.

11 Compliance with Federal Regulations. The Subrecipient will comply with all requirements of Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards codified under Title 2 of the Code of Federal Regulations part 200 as may be amended, including all appendixes ("OMB Requirements"). The Subrecipient understands that Attachment "C" is only a portion of the OMB requirements and that the Subrecipient must refer to Title 2 of the Code of Federal Regulations part 200 for all requirements. Further, the Subrecipient understands that the City must also comply with the OMB requirements and the City depends on the Subrecipient's cooperation in order to comply with such OMB requirements. As such, the Subrecipient will perform any obligations that are necessary to ensure that the City complies with the OMB requirements.

- a. In addition, the Subrecipient will comply with all Program Fund requirements listed under Section 5001 of the CARES Act ("Program Funding Requirements"). In addition, the Subrecipient will perform any obligations that are necessary to ensure that the City complies with Program Funding Requirements.
- b. The Subrecipient will also comply with all requirements in Attachment "D" (all documents under D-1 to D-7 referred to as "Granting Agency Requirements"). Subrecipient understands that the Granting Agency updates often the Granting Agency Requirements and issues new requirements pertaining to the Program Funding. All updates to the Granting Agency Requirements made by the Granting Agency become part of this Agreement as of the date of the update. All new requirements and guidance issued by the Granting Agency pertaining to the Program Funding will also become part of the Attachment "D" and this Agreement as of the date of the new publication.

12. Monitoring. The Subrecipient will allow the City reasonable access to inspect the Subrecipient's Offices and facilities subject of this Agreement to ensure compliance with local, state, and federal requirements. The City will provide the Subrecipient reasonable notice prior to a visit. Following a visit the City may provide the Subrecipient with a report regarding the findings of the visit. If the City provides the Subrecipient with a report, then the Subrecipient will correct any findings and provide a written response to the City addressing the City's findings. The City, the United States Department of Treasury, or their designees shall have a right to access to monitor or request copying, mailing or electronic transmission of Subrecipient's records. Monitoring reports will include a written report to Subrecipient documenting findings and concerns that will require a written response to the City. An acceptable response must be received by the City within seven (7) days from the Subrecipient's receipt of the monitoring report or audit review letter. Failure of the Subrecipient to take all actions necessary to resolve and close monitoring or audit findings within thirty (30) days of the monitoring report or audit review letter shall be considered breach of this Contract. The Director may grant additional time beyond the original due date provided by compliance staff to comply with the terms of this Agreement. Additional time beyond the original due date can only be granted for reasons the Director may judge to be extenuating circumstances.

13. Post Close out. As required under the OMB Requirements, the closeout of a Federal award does not affect any of the following:

- a. The right of the Granting Agency or the City to disallow costs and recover from the Subrecipient funds on the basis of a later audit or other review. To the extent allowed by the OMB requirements and the Program Funding Requirements, the Subrecipient will repay the City any funds that are determined to be disallowed costs even if performance obligations or work has been completed.

14. Reversion of Assets. The Subrecipient will transfer to the City any funds at hand at the time of expiration or termination of this Agreement. The Subrecipient will transfer such funds within 10 calendar days of the expiration or termination of the Agreement.

15. Representations and Warranties. The Subrecipient represents and warrants that all information submitted to the City,, is true and correct. Further, the Subrecipient represents and warrants that the

Subrecipient is in good legal standing with the laws of the Subrecipient's state of incorporation, the Subrecipient is legally authorized to perform business in Texas, and the person's signing the Agreement on behalf of the Subrecipient are authorized to sign this Agreement. If Subrecipient is doing business under an assumed name, a copy of the "Assumed Name Certificate" filed with the El Paso County Clerk shall be submitted to the City prior to the execution of this agreement. The Subrecipient represents that the Subrecipient has not had any allegations or cases made against the Subrecipient related to fraud or bribery including at a criminal, civil, or administrative level. The City represents and warrants that the funds to be made available under this Agreement are to be distributed to Subrecipient as (i) necessary expenditures incurred due to the public health emergency with respect to COVID-19 and (ii) were not accounted for in the budget most recently approved as of **September 11, 2020** by the City. The Subrecipient also represents and warrants that any requests for reimbursement submitted by the Subrecipient to the City under this Agreement will be for (i) necessary expenditures incurred due to the public health emergency with respect to COVID-19, and (ii) expenses that have been incurred during the period that **begins on March 1, 2020 and ends on December 30, 2020.**

16. Additional Requirements. The attachments listed on this section are incorporated into this Agreement in full and are considered to be an essential part of this Agreement. The Subrecipient will comply with the requirements of all of the attachments incorporated to this Agreement. If there are any conflicts between any attachment and this Agreement, then the most stringent requirement governs.

- a. Attachment "A" - Program Scope
- b. Attachment "B" - Program Budget
- c. Attachment "C" - 2 CFR Part 200 Contract Requirements
- d. Attachment "D" - Granting Agency Requirements
 - i) D-1: Title V — Coronavirus Relief Funds (CARES Act)
 - ii) D-2: Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments (4/22/2020)
 - iii) D-3: Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments (6/30/2020)
 - iv) D-4: Coronavirus Relief Fund Frequently Asked Questions (05/24/2020)
 - v) D-5: Coronavirus Relief Fund Frequently Asked Questions (06/28/2020)

- vi) D-6: Coronavirus Relief Fund Frequently Asked Questions (07/08/2020)
- vii) D-7: Granting Agency Requirements

17. Copyrights, Licenses, and Patents. If this Contract results in a copyrightable material, the City's approval must be obtained to copyright the work. Additionally, the City reserves a royalty fee along with a nonexclusive and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for government purposes. Any discovery or invention arising out of or developed in the course of the services aided by this Agreement shall be promptly and fully reported to the City for a determination as to whether patent protection on such invention or discovery shall be sought and how the rights in the invention or discovery, including rights under any patent issued thereon, shall be disposed of and administered, in order to protect the public interest. Nothing in this Section relines the contractor from complying with the OMB Requirements regarding intellectual property.

18. General Provisions.

- a. Subcontracting. Unless allowed under the Program Scope, the Subrecipient may not subcontract any activities under this Agreement without the prior written consent of the City.
- b. Definitions/Recitals. A defined term under this Agreement appears in **bold face** print when first defined. All Recitals in this Agreement are incorporated into and made a part of this Agreement.
- c. Discrimination Prohibited. Subrecipient shall comply with all laws prohibiting discrimination as further specified in Program Scope and the applicable local, state and federal requirements. Subrecipient must file the assurance required under City of Socorro existing ordinances, prohibiting discrimination against disabled persons. Failure to do so in any manner which impairs the quality of performance hereunder, or affects the administration of the funds provided hereunder, shall constitute a breach of this Agreement. Subrecipient covenants that during the term of this Agreement, the Subrecipient, its associates, officers, board or committee members, and/or employees shall have no interest, direct or indirect, which will conflict in any manner with the performance of the services under this Agreement and that none of its paid personnel shall be employees of the City or have any contractual relationship with the City.
- d. Compliance with Laws. Subrecipient will comply with all applicable laws while performing activities under this Agreement. Subrecipient will obtain all licenses and pay all fees or other charges that may be required to perform the activities under this Agreement, if applicable.
- e. Subrecipient's Composition. Subrecipient shall notify the City in writing within thirty (30) calendar days in the event of any change in Subrecipient's ownership, organization, control and management, and non-profit tax status. Subrecipient shall, at least annually, submit to the City a list of its current membership and board of directors with their appropriate titles. The City reserves the right to terminate this Agreement if the composition of the Subrecipient's organization changes in a manner that would make the Subrecipient ineligible for funds under program requirements.

Claims Act. The parties agree that the City is entering this Agreement in the exercise of its governmental functions under the Texas Tort Claims Act. The parties also agree that the City is entering into this Agreement as a governmental entity performing a governmental function.

- p. Entire Agreement/Amendment. This Agreement constitutes the entire understanding of the parties hereto with respect to the subject matter hereof and no amendment, modification or alteration of the terms shall be binding unless the same is in writing, dated subsequent to the date hereof and duly executed by the parties hereto. The parties reserve the right to amend this Agreement in the event either party should experience an unforeseen, significant impact to their respective budget allocated for the services addressed in this Agreement
- q. Time of the Essence. Time is of the essence with respect to the rights and obligations of the parties as described herein.

[Signatures begin on the following page]

{Signature page for the City of Socorro}

APPROVED this ____ day of _____, 2020.

CITY OF SOCORRO

Elia Garcia
Mayor

ATTEST:

APPROVED AS TO FORM:

Olivia Navarro
City of Socorro Clerk

James A. Martinez
City of Socorro Attorney

{Signature page for the Subrecipient}

APPROVED this ____ day of _____, 2020.

LIFTFUND INC., a non-profit organization

By: _____
Janie Barrera, President and CEO

ATTACHMENT "A"
Program Scope

COVID-19 SMALL BUSINESS GRANT PROGRAM

Purpose:

This fund is intended to support an inclusive and diverse small business environment within the City of Socorro. Businesses with revenues up to \$2 million may apply. The program has dedicated \$350,000 to small business recovery grants and funds will be issued before December 30, 2020. Grants awarded for this program are **up to** \$20,000 a business. Only one business owner may receive an award through this program.

Business Qualifications:

The fund is not first come first served. All applications will be reviewed based on stated and verified business information and business operations. Small businesses must meet the following guidelines:

- Annual revenues of more than \$10,000 but not more than \$2 million from all business activities;
- limited to businesses that are located and will remain located within the City limits of the City of Socorro;
- Demonstrates a loss of at least 10% of revenue in the period beginning March 12, 2020;
- Business established prior to January 1st, 2020;
- The following business types are not eligible to apply: gambling or gaming, national franchises, adult establishments, pay day loan or auto loan stores

Grant Document Verification:

- Business entity formation documents;
- 2020 Bank Statements related to business activity;
- Payroll Documentation with employee listing/count;
- 2020 IRS 941;
- Business tax return (2018 or 2019) to determine business revenue;
- Driver's license;
- Proof of Business location

Grant Program

The 2020 COVID-19 pandemic caused unprecedented challenges and interruptions to businesses nationwide. The goal of the Small Business Grant Program is to help local businesses that suffered as a result of the pandemic to reopen.

Eligibility

Grants will assist for-profit businesses located in the City of Socorro that have greater than \$10,000 but less than \$2 million in 2019 revenues. Grants shall be limited to one per business owner.

Eligible Expenditures

Businesses may apply for the following expenses associated with re-starting business operations: working capital, payroll for job retention or expansion, rent/mortgage for business location, utilities and other general operating expenses.

Application Process:

As part of the application process, applicants are required to upload electronic versions of these documents:

Application:

- Applicants will apply online through LiftFund landing page dedicated to program;
- Applicants will have the ability to log in and out of their application during the application period;
- Applicants can request assistance via phone or video conference;
- Applicants will be notified of receipt of application when they submit;
- Applications must be completed with all verification documents uploaded;
- Applications open for 15 days.

Application Assessment:

After completion of the open application period, LiftFund will review application information and automated removals of the applications that do not meet the City's requirement. LiftFund will remove all duplicates as well. After data review is completed a randomized selection will occur that will provide the lottery selection. Applicants will be informed as follows:

- Pre Approved and Selected in Lottery
- Pre Approved and Not Selected in Lottery
- Not Approved, did not meet the criteria of the program

Evaluation:

LiftFund will evaluate the applications that were selected in the lottery first and validate their stated information to their documents submitted. This will take up to 15 business days. At this time, a team member will follow up if documents are missing and finalize the application with an award amount.

Awards:

Business owner will be notified via email and/or phone with the amount of the grant. The grant agreements will be signed through DocuSign.

Funding:

Funding occurs within 5 business days after City of Socorro provides funding schedule in the Agreement.

Grant Follow Up

All businesses receiving assistance will be required to complete a follow-up survey after the grant is awarded along with a consultation. Grant recipients must keep detailed records on re-opening dates, receipts for expenditure of grant funds, and staff and payroll records. Grant recipients will also have access to ongoing technical assistance webinars to receive the support and business education needed to prevent permanent closure and maintain job creation and retention.

ATTACHMENT "B"

SOCORRO COVID-19 SMALL BUSINESS GRANT PROGRAM BUDGET			
Terms of Grant			
\$ Amount of Grant			\$ 350,000.00
\$ Amount of Grant Available for Deployment Less 8% Administrative Fee			\$ 322,000.00
Maximum Grant Size			\$ 10,000.00
Potential # of Businesses Funded	100		
Grant Deployment Budget			
Packaging			
Verification of Business Entity			
Verification of Income Loss/Bank Statement Review			
Review Pavroll Documentation with Employee Listing Count			
Gross Revenue Verification/ Review Business Tax Return (2018 or 2019)			
Identification Verification - Driver's License			
Proof of Business Location	#FTE	Hours	Budget
Packaging Budget			
Underwriting			
Document Verification			
Income Loss Verification			
Pavroll FTE Verification			
Tax Return Income Verification			
	#FTE	Hours	Budget
Underwriting Budget			
Grant Closing and Funding			
Final Grant Award Customer Communication and Review			
Grant Documentation Preparation			
Funds Availability Verification			
Grant ACH Funding			
	#FTE	Hours	Budget
Grant Closing and Funding Budget			
Grant Program Operational Expenses			
Communications			
Dedicated Landing Page			
Technology Support			
Compliance Reporting			
Survey Generation			
One on One Technical Assistance Consultation			
	#FTE	Hours	Budget
Grant Program Operational Expenses Budget			
Total Administrative Grant Budget			\$ -
8% Administrative Grant Proposed			\$ 28,000.00
Difference			\$ (28,000.00)

ATTACHMENT "C"
2 CFR Part 200 Contract Requirements

[CITY ATTORNEY'S OFFICE]

[Insert Appendix II of 2 CFR Part 200]

ATTACHMENT "C"

2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II, Required Contract Clauses

1. Remedies.

- A. Contracts for more than the simplified acquisition threshold (\$150,000) must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate. See 2 C.F.R. Part 200, Appendix II, A. All remedies are stipulated in the Agreement.

2. Termination for Cause and Convenience.

- A. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement. See 2 C.F.R. Part 200, Appendix II, B. The Termination for Cause and Convenience is in the Agreement.

3. Equal Employment Opportunity.

- A. Except as otherwise provided under 41 CFR Part 60, if this Agreement meets the definition of a "federally assisted construction contract" under 41 CFR Part 60 – 1.3, then Subrecipient must comply with the following:

- (1) The Subrecipient hereby agrees that it will incorporate or cause to be incorporated into any contract for construction work, or modification thereof, as defined in the regulations of the Secretary of Labor at 41 CFR Chapter 60, which is paid for in whole or in part with funds obtained from the Federal Government or borrowed on the credit of the Federal Government pursuant to a grant, contract, loan, insurance, or guarantee, or undertaken pursuant to any Federal program involving such grant, contract, loan, insurance, or guarantee, the following equal opportunity clause:

- a. During the performance of this contract, the contractor agrees as follows:
- i. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

- ii. Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- iii. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
- iv. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
- v. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- vi. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- vii. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- viii. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said

rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- ix. The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:
 - x. Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.
- (2) The Subrecipient further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, That if the Subrecipient so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
- (3) The Subrecipient agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.
- (4) The Subrecipient further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not

demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the Subrecipient agrees that if it fails or refuses to comply with these undertakings, the City or the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the Subrecipient under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

4. Davis Bacon Act and Copeland Anti-Kickback Act.

- A. If this Agreement constitutes a prime construction contract in excess of \$2,000, then Subrecipient will comply with all requirements of the Davis-Bacon Act as supplemented by Department of Labor regulations.
- B. In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The Subrecipient must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The Subrecipient must report all suspected or reported violations to the Federal awarding agency.
- C. The Subrecipient will include in contracts required under this Section to include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or Subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The Subrecipient must report all suspected or reported violations to the Federal awarding agency.

5. Contract Work Hours and Safety Standards Act.

- A. If this Agreement is in excess of \$100,000 and involves the employment of mechanics or laborers, then the Subrecipient must comply with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5).
- B. Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week.
- C. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- D. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
- E. Withholding for unpaid wages and liquidated damages. The Federal Granting Agency or the City shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and

liquidated damages as provided in the clause set forth in paragraph (2) of this section.

- F. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section."

6. Rights to Inventions Made Under a Contract or Agreement.

- A. If this Agreement meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the Subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," , then the Subrecipient will comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

7. Clean Air Act (42 U.S.C. 7401–7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251–1387), as amended.

- A. If this Agreement is in excess of \$150,000 then the Subrecipient will comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401–7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

8. Debarment and Suspension (Executive Orders 12549 and 12689)

- A. A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

- B. The Subrecipient represents and warrants that the Subrecipient is not listed in SAM. The Subrecipient will not enter into agreements under this Agreement with parties listed in SAM.

9. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)

- A. Subrecipient will comply with 31 U.S.C. 1352. Subrecipient will file with the City a certification regarding lobbying.
- B. Subrecipient will require Contractors to comply with 31 U.S.C. 1352. Subrecipient will require Contractors that apply or bid for an award exceeding \$100,000 to file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

10. Procurement of recovered materials.

- A. If applicable, Subrecipient will comply with 2 C.F.R. § 200.322.
- B. A non-Federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

11. DRS Seal, Logo, and Flags.

- A. The Subrecipient shall not use the DRS seal(s), logos, crests, or reproductions of flags or likenesses of DRS agency officials without specific federal awarding agency pre-approval.

12. Compliance with Federal Law, Regulations, and Executive Orders.

- A. This is an acknowledgement that FEMA financial assistance, CARES Funds, or other federal funds will be used to fund the contract only. The Subrecipient will comply with all applicable federal law, regulations, executive orders, federal awarding agency policies, procedures, and directives."

13. No Obligation by Federal Government.

- A. The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to subrecipient, contractor, or any other party pertaining to any matter resulting from the contract.

14. Program Fraud and False or Fraudulent Statements or Related Acts.

- A. The Subrecipient acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Subrecipient's actions pertaining to this contract.

ATTACHMENT "D"

Granting Agency Requirements

[City Attorney's to provide for treasury]
[Department to provide for all other programs]

[Insert all of Section 5001 of the CARES Act and Treasury Guidance. Statement providing that Treasury Guidance is subject to change. Any changes to the treasury guidance will be treated as part of this Agreement]

ATTACHMENT "D-1"

TITLE V—CORONAVIRUS RELIEF FUNDS

SEC. 5001. CORONAVIRUS RELIEF FUND.

(a) IN GENERAL.—The Social Security Act (42 U.S.C. 301 et seq.) is amended by inserting after title V the following:

“TITLE VI—CORONAVIRUS RELIEF FUND

“SEC. 601. CORONAVIRUS RELIEF FUND.

“(a) APPROPRIATION.—

“(1) IN GENERAL.—Out of any money in the Treasury of the United States not otherwise appropriated, there are appropriated for making payments to States, Tribal governments, and units of local government under this section, \$150,000,000,000 for fiscal year 2020.

“(2) RESERVATION OF FUNDS.—Of the amount appropriated under paragraph (1), the Secretary shall reserve—

“(A) \$3,000,000,000 of such amount for making payments to the District of Columbia, the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, the Commonwealth of the Northern Mariana Islands, and American Samoa; and

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“(B) \$8,000,000,000 of such amount for making payments to Tribal governments.

“(b) AUTHORITY TO MAKE PAYMENTS.—

“(1) IN GENERAL.—Subject to paragraph (2), not later than 30 days after the date of enactment of this section, the Secretary shall pay each State and Tribal government, and each unit of local government that meets the condition described in paragraph (2), the amount determined for the State, Tribal government, or unit of local government, for fiscal year 2020 under subsection (c).

“(2) DIRECT PAYMENTS TO UNITS OF LOCAL GOVERNMENT.—

If a unit of local government of a State submits the certification required by subsection (e) for purposes of receiving a direct payment from the Secretary under the authority of this paragraph, the Secretary shall reduce the amount determined for that State by the relative unit of local government population proportion amount described in subsection (c)(5) and pay such amount directly to such unit of local government.

“(c) PAYMENT AMOUNTS.—

“(1) IN GENERAL.—Subject to paragraph (2), the amount paid under this section for fiscal year 2020 to a State that is 1 of the 50 States shall be the amount equal to the relative population proportion amount determined for the State under paragraph (3) for such fiscal year.

“(2) MINIMUM PAYMENT.—

“(A) IN GENERAL.—No State that is 1 of the 50 States shall receive a payment under this section for fiscal year 2020 that is less than \$1,250,000,000.

“(B) PRO RATA ADJUSTMENTS.—The Secretary shall adjust on a pro rata basis the amount of the payments for each of the 50 States determined under this subsection

without regard to this subparagraph to the extent necessary to comply with the requirements of subparagraph (A).

“(3) RELATIVE POPULATION PROPORTION AMOUNT.—For purposes of paragraph (1), the relative population proportion amount determined under this paragraph for a State for fiscal year 2020 is the product of—

“(A) the amount appropriated under paragraph (1) of subsection (a) for fiscal year 2020 that remains after the application of paragraph (2) of that subsection; and

“(B) the relative State population proportion (as defined in paragraph (4)).

“(4) RELATIVE STATE POPULATION PROPORTION DEFINED.—

For purposes of paragraph (3)(B), the term ‘relative State population proportion’ means, with respect to a State, the quotient of—

“(A) the population of the State; and

“(B) the total population of all States (excluding the District of Columbia and territories specified in subsection (a)(2)(A)).

“(5) RELATIVE UNIT OF LOCAL GOVERNMENT POPULATION PROPORTION AMOUNT.—For purposes of subsection (b)(2), the term ‘relative unit of local government population proportion amount’ means, with respect to a unit of local government and a State, the amount equal to the product of—

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“(A) 45 percent of the amount of the payment determined for the State under this subsection (without regard to this paragraph); and

“(B) the amount equal to the quotient of—

“(i) the population of the unit of local government; and

“(ii) the total population of the State in which the unit of local government is located.

“(6) DISTRICT OF COLUMBIA AND TERRITORIES.—The amount paid under this section for fiscal year 2020 to a State that is the District of Columbia or a territory specified in subsection (a)(2)(A) shall be the amount equal to the product of—

“(A) the amount set aside under subsection (a)(2)(A) for such fiscal year; and

“(B) each such District’s and territory’s share of the combined total population of the District of Columbia and all such territories, as determined by the Secretary.

“(7) TRIBAL GOVERNMENTS.—From the amount set aside under subsection (a)(2)(B) for fiscal year 2020, the amount paid under this section for fiscal year 2020 to a Tribal government shall be the amount the Secretary shall determine, in consultation with the Secretary of the Interior and Indian Tribes, that is based on increased expenditures of each such Tribal government (or a tribally-owned entity of such Tribal government) relative to aggregate expenditures in fiscal year 2019 by the Tribal government (or tribally-owned entity) and determined in such manner as the Secretary determines appropriate to ensure that all amounts available under subsection (a)(2)(B) for fiscal year 2020 are distributed to Tribal governments.

“(8) DATA.—For purposes of this subsection, the population

of States and units of local governments shall be determined based on the most recent year for which data are available from the Bureau of the Census.

“(d) USE OF FUNDS.—A State, Tribal government, and unit of local government shall use the funds provided under a payment made under this section to cover only those costs of the State, Tribal government, or unit of local government that—

“(1) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);

“(2) were not accounted for in the budget most recently approved as of the date of enactment of this section for the State or government; and

“(3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

“(e) CERTIFICATION.—In order to receive a payment under this section, a unit of local government shall provide the Secretary with a certification signed by the Chief Executive for the unit of local government that the local government’s proposed uses of the funds are consistent with subsection (d).

“(f) INSPECTOR GENERAL OVERSIGHT; RECOUPMENT.—

“(1) OVERSIGHT AUTHORITY.—The Inspector General of the Department of the Treasury shall conduct monitoring and oversight of the receipt, disbursement, and use of funds made available under this section.

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“(2) RECOUPMENT.—If the Inspector General of the Department of the Treasury determines that a State, Tribal government, or unit of local government has failed to comply with subsection (d), the amount equal to the amount of funds used in violation of such subsection shall be booked as a debt of such entity owed to the Federal Government. Amounts recovered under this subsection shall be deposited into the general fund of the Treasury.

“(3) APPROPRIATION.—Out of any money in the Treasury of the United States not otherwise appropriated, there are appropriated to the Office of the Inspector General of the Department of the Treasury, \$35,000,000 to carry out oversight and recoupment activities under this subsection. Amounts appropriated under the preceding sentence shall remain available until expended.

“(4) AUTHORITY OF INSPECTOR GENERAL.—Nothing in this subsection shall be construed to diminish the authority of any Inspector General, including such authority as provided in the Inspector General Act of 1978 (5 U.S.C. App.).

“(g) DEFINITIONS.—In this section:

“(1) INDIAN TRIBE.—The term ‘Indian Tribe’ has the meaning given that term in section 4(e) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 5304(e)).

“(2) LOCAL GOVERNMENT.—The term ‘unit of local government’ means a county, municipality, town, township, village, parish, borough, or other unit of general government below the State level with a population that exceeds 500,000.

“(3) SECRETARY.—The term ‘Secretary’ means the Secretary of the Treasury.

“(4) STATE.—The term ‘State’ means the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, the Commonwealth of the Northern Mariana Islands, and American Samoa.

“(5) TRIBAL GOVERNMENT.—The term ‘Tribal government’ means the recognized governing body of an Indian Tribe.”

(b) APPLICATION OF PROVISIONS.—Amounts appropriated for fiscal year 2020 under section 601(a)(1) of the Social Security Act (as added by subsection (a)) shall be subject to the requirements contained in Public Law 116–94 for funds for programs authorized under sections 330 through 340 of the Public Health Service Act (42 U.S.C. 254 through 256).

ATTACHMENT "D-2"

Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments April 22, 2020

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). The CARES Act established the Coronavirus Relief Fund (the "Fund") and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.¹

The guidance that follows sets forth the Department of the Treasury's interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred "due to" the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be "necessary." The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost

¹ See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The “most recently approved” budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

A cost is “incurred” when the responsible unit of government has expended funds to cover the cost.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, *e.g.*, nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Nonexclusive examples of ineligible expenditures²

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.³
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

² In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

³ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

ATTACHMENT "D-3"

Coronavirus Relief Fund Frequently Asked Questions Updated as of May 28, 2020

The following answers to frequently asked questions supplement Treasury's Coronavirus Relief Fund ("Fund") Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, ("Guidance").¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act").

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the "substantially dedicated" condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a "substantially different use" for purposes of the Fund eligibility?

Costs incurred for a "substantially different use" include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty's ordinary responsibilities.

Note that a public function does not become a "substantially different use" merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

¹ The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county's borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a “broad range of uses” including payroll expenses for several classes of employees whose services are “substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers’ compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a “payroll support program” for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a “small business,” and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of “hazard pay”?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include “[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.” Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers’ employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

May a State impose restrictions on transfers of funds to local governments?

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the accrued interest expense on TANs and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

May recipients use Fund payments to provide loans?

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

Are Fund payments to State, territorial, local, and tribal governments considered grants?

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are “other financial assistance” under 2 C.F.R. § 200.40.

Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Are Fund payments subject to other requirements of the Uniform Guidance?

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?

Yes. The CFDA number assigned to the Fund is 21.019, pending completion of registration.

If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program

or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of June 24, 2020**

The following answers to frequently asked questions supplement Treasury's Coronavirus Relief Fund ("Fund") Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, ("Guidance").¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act").

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the "substantially dedicated" condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a "substantially different use" for purposes of the Fund eligibility?

Costs incurred for a "substantially different use" include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty's ordinary responsibilities.

Note that a public function does not become a "substantially different use" merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

¹ The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county's borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a "broad range of uses" including payroll expenses for several classes of employees whose services are "substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contract tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a "payroll support program" for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a "small business," and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of "hazard pay"?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include "[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency." Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers' employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

May a State impose restrictions on transfers of funds to local governments?

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

May recipients use Fund payments to provide loans?

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

May funds be used to satisfy non-federal matching requirements under the Stafford Act?

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to

the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

Are Fund payments to State, territorial, local, and tribal governments considered grants?

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Are Fund payments subject to other requirements of the Uniform Guidance?

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?

Yes. The CFDA number assigned to the Fund is 21.019.

If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program

or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.

Coronavirus Relief Fund
Guidance for State, Territorial, Local, and Tribal Governments
Updated June 30, 2020¹

The purpose of this document is to provide guidance to recipients of the funding available under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act"). The CARES Act established the Coronavirus Relief Fund (the "Fund") and appropriated \$150 billion to the Fund. Under the CARES Act, the Fund is to be used to make payments for specified uses to States and certain local governments; the District of Columbia and U.S. Territories (consisting of the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands); and Tribal governments.

The CARES Act provides that payments from the Fund may only be used to cover costs that—

1. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
2. were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
3. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.²

The guidance that follows sets forth the Department of the Treasury's interpretation of these limitations on the permissible use of Fund payments.

Necessary expenditures incurred due to the public health emergency

The requirement that expenditures be incurred "due to" the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments.

The statute also specifies that expenditures using Fund payments must be "necessary." The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

Costs not accounted for in the budget most recently approved as of March 27, 2020

The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the

¹ This version updates the guidance provided under "Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020".

² See Section 601(d) of the Social Security Act, as added by section 5001 of the CARES Act.

cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation.

The "most recently approved" budget refers to the enacted budget for the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020

Finally, the CARES Act provides that payments from the Fund may only be used to cover costs that were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020 (the "covered period"). Putting this requirement together with the other provisions discussed above, section 601(d) may be summarized as providing that a State, local, or tribal government may use payments from the Fund only to cover previously unbudgeted costs of necessary expenditures incurred due to the COVID-19 public health emergency during the covered period.

Initial guidance released on April 22, 2020, provided that the cost of an expenditure is incurred when the recipient has expended funds to cover the cost. Upon further consideration and informed by an understanding of State, local, and tribal government practices, Treasury is clarifying that for a cost to be considered to have been incurred, performance or delivery must occur during the covered period but payment of funds need not be made during that time (though it is generally expected that this will take place within 90 days of a cost being incurred). For instance, in the case of a lease of equipment or other property, irrespective of when payment occurs, the cost of a lease payment shall be considered to have been incurred for the period of the lease that is within the covered period, but not otherwise. Furthermore, in all cases it must be necessary that performance or delivery take place during the covered period. Thus the cost of a good or service received during the covered period will not be considered eligible under section 601(d) if there is no need for receipt until after the covered period has expired.

Goods delivered in the covered period need not be used during the covered period in all cases. For example, the cost of a good that must be delivered in December in order to be available for use in January could be covered using payments from the Fund. Additionally, the cost of goods purchased in bulk and delivered during the covered period may be covered using payments from the Fund if a portion of the goods is ordered for use in the covered period, the bulk purchase is consistent with the recipient's usual procurement policies and practices, and it is impractical to track and record when the items were used. A recipient may use payments from the Fund to purchase a durable good that is to be used during the current period and in subsequent periods if the acquisition in the covered period was necessary due to the public health emergency.

Given that it is not always possible to estimate with precision when a good or service will be needed, the touchstone in assessing the determination of need for a good or service during the covered period will be reasonableness at the time delivery or performance was sought, e.g., the time of entry into a procurement contract specifying a time for delivery. Similarly, in recognition of the likelihood of supply chain disruptions and increased demand for certain goods and services during the COVID-19 public health emergency, if a recipient enters into a contract requiring the delivery of goods or performance of services by December 30, 2020, the failure of a vendor to complete delivery or services by December 30, 2020, will not affect the ability of the recipient to use payments from the Fund to cover the cost of such goods or services if the delay is due to circumstances beyond the recipient's control.

This guidance applies in a like manner to costs of subrecipients. Thus, a grant or loan, for example, provided by a recipient using payments from the Fund must be used by the subrecipient only to purchase (or reimburse a purchase of) goods or services for which receipt both is needed within the covered period and occurs within the covered period. The direct recipient of payments from the Fund is ultimately responsible for compliance with this limitation on use of payments from the Fund.

Nonexclusive examples of eligible expenditures

Eligible expenditures include, but are not limited to, payment for:

1. Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
 - Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
2. Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
3. Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.

- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.
 - Expenditures related to a State, territorial, local, or Tribal government payroll support program.
 - Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
 6. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Nonexclusive examples of ineligible expenditures³

The following is a list of examples of costs that would *not* be eligible expenditures of payments from the Fund.

1. Expenses for the State share of Medicaid.⁴
2. Damages covered by insurance.
3. Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
4. Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
5. Reimbursement to donors for donated items or services.
6. Workforce bonuses other than hazard pay or overtime.
7. Severance pay.
8. Legal settlements.

³ In addition, pursuant to section 5001(b) of the CARES Act, payments from the Fund may not be expended for an elective abortion or on research in which a human embryo is destroyed, discarded, or knowingly subjected to risk of injury or death. The prohibition on payment for abortions does not apply to an abortion if the pregnancy is the result of an act of rape or incest; or in the case where a woman suffers from a physical disorder, physical injury, or physical illness, including a life-endangering physical condition caused by or arising from the pregnancy itself, that would, as certified by a physician, place the woman in danger of death unless an abortion is performed. Furthermore, no government which receives payments from the Fund may discriminate against a health care entity on the basis that the entity does not provide, pay for, provide coverage of, or refer for abortions.

⁴ See 42 C.F.R. § 433.51 and 45 C.F.R. § 75.306.

**Coronavirus Relief Fund
Frequently Asked Questions
Updated as of July 8, 2020**

The following answers to frequently asked questions supplement Treasury's Coronavirus Relief Fund ("Fund") Guidance for State, Territorial, Local, and Tribal Governments, dated April 22, 2020, ("Guidance").¹ Amounts paid from the Fund are subject to the restrictions outlined in the Guidance and set forth in section 601(d) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act ("CARES Act").

Eligible Expenditures

Are governments required to submit proposed expenditures to Treasury for approval?

No. Governments are responsible for making determinations as to what expenditures are necessary due to the public health emergency with respect to COVID-19 and do not need to submit any proposed expenditures to Treasury.

The Guidance says that funding can be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. How does a government determine whether payroll expenses for a given employee satisfy the "substantially dedicated" condition?

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. For this reason, and as a matter of administrative convenience in light of the emergency nature of this program, a State, territorial, local, or Tribal government may presume that payroll costs for public health and public safety employees are payments for services substantially dedicated to mitigating or responding to the COVID-19 public health emergency, unless the chief executive (or equivalent) of the relevant government determines that specific circumstances indicate otherwise.

The Guidance says that a cost was not accounted for in the most recently approved budget if the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. What would qualify as a "substantially different use" for purposes of the Fund eligibility?

Costs incurred for a "substantially different use" include, but are not necessarily limited to, costs of personnel and services that were budgeted for in the most recently approved budget but which, due entirely to the COVID-19 public health emergency, have been diverted to substantially different functions. This would include, for example, the costs of redeploying corrections facility staff to enable compliance with COVID-19 public health precautions through work such as enhanced sanitation or enforcing social distancing measures; the costs of redeploying police to support management and enforcement of stay-at-home orders; or the costs of diverting educational support staff or faculty to develop online learning capabilities, such as through providing information technology support that is not part of the staff or faculty's ordinary responsibilities.

Note that a public function does not become a "substantially different use" merely because it is provided from a different location or through a different manner. For example, although developing online instruction capabilities may be a substantially different use of funds, online instruction itself is not a substantially different use of public funds than classroom instruction.

¹ The Guidance is available at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf>.

May a State receiving a payment transfer funds to a local government?

Yes, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act. Such funds would be subject to recoupment by the Treasury Department if they have not been used in a manner consistent with section 601(d) of the Social Security Act.

May a unit of local government receiving a Fund payment transfer funds to another unit of government?

Yes. For example, a county may transfer funds to a city, town, or school district within the county and a county or city may transfer funds to its State, provided that the transfer qualifies as a necessary expenditure incurred due to the public health emergency and meets the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, a transfer from a county to a constituent city would not be permissible if the funds were intended to be used simply to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify as an eligible expenditure.

Is a Fund payment recipient required to transfer funds to a smaller, constituent unit of government within its borders?

No. For example, a county recipient is not required to transfer funds to smaller cities within the county's borders.

Are recipients required to use other federal funds or seek reimbursement under other federal programs before using Fund payments to satisfy eligible expenses?

No. Recipients may use Fund payments for any expenses eligible under section 601(d) of the Social Security Act outlined in the Guidance. Fund payments are not required to be used as the source of funding of last resort. However, as noted below, recipients may not use payments from the Fund to cover expenditures for which they will receive reimbursement.

Are there prohibitions on combining a transaction supported with Fund payments with other CARES Act funding or COVID-19 relief Federal funding?

Recipients will need to consider the applicable restrictions and limitations of such other sources of funding. In addition, expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds, are not eligible uses of Fund payments.

Are States permitted to use Fund payments to support state unemployment insurance funds generally?

To the extent that the costs incurred by a state unemployment insurance fund are incurred due to the COVID-19 public health emergency, a State may use Fund payments to make payments to its respective state unemployment insurance fund, separate and apart from such State's obligation to the unemployment insurance fund as an employer. This will permit States to use Fund payments to prevent expenses related to the public health emergency from causing their state unemployment insurance funds to become insolvent.

Are recipients permitted to use Fund payments to pay for unemployment insurance costs incurred by the recipient as an employer?

Yes, Fund payments may be used for unemployment insurance costs incurred by the recipient as an employer (for example, as a reimbursing employer) related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.

The Guidance states that the Fund may support a "broad range of uses" including payroll expenses for several classes of employees whose services are "substantially dedicated to mitigating or responding to the COVID-19 public health emergency." What are some examples of types of covered employees?

The Guidance provides examples of broad classes of employees whose payroll expenses would be eligible expenses under the Fund. These classes of employees include public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered. Other eligible expenditures include payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures. Please see the Guidance for a discussion of what is meant by an expense that was not accounted for in the budget most recently approved as of March 27, 2020.

In some cases, first responders and critical health care workers that contract COVID-19 are eligible for workers' compensation coverage. Is the cost of this expanded workers compensation coverage eligible?

Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the period beginning March 1, 2020, and ending December 30, 2020, is an eligible expense.

If a recipient would have decommissioned equipment or not renewed a lease on particular office space or equipment but decides to continue to use the equipment or to renew the lease in order to respond to the public health emergency, are the costs associated with continuing to operate the equipment or the ongoing lease payments eligible expenses?

Yes. To the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance, such expenses would be eligible.

May recipients provide stipends to employees for eligible expenses (for example, a stipend to employees to improve telework capabilities) rather than require employees to incur the eligible cost and submit for reimbursement?

Expenditures paid for with payments from the Fund must be limited to those that are necessary due to the public health emergency. As such, unless the government were to determine that providing assistance in the form of a stipend is an administrative necessity, the government should provide such assistance on a reimbursement basis to ensure as much as possible that funds are used to cover only eligible expenses.

May Fund payments be used for COVID-19 public health emergency recovery planning?

Yes. Expenses associated with conducting a recovery planning project or operating a recovery coordination office would be eligible, if the expenses otherwise meet the criteria set forth in section 601(d) of the Social Security Act outlined in the Guidance.

Are expenses associated with contact tracing eligible?

Yes, expenses associated with contract tracing are eligible.

To what extent may a government use Fund payments to support the operations of private hospitals?

Governments may use Fund payments to support public or private hospitals to the extent that the costs are necessary expenditures incurred due to the COVID-19 public health emergency, but the form such assistance would take may differ. In particular, financial assistance to private hospitals could take the form of a grant or a short-term loan.

May payments from the Fund be used to assist individuals with enrolling in a government benefit program for those who have been laid off due to COVID-19 and thereby lost health insurance?

Yes. To the extent that the relevant government official determines that these expenses are necessary and they meet the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance, these expenses are eligible.

May recipients use Fund payments to facilitate livestock depopulation incurred by producers due to supply chain disruptions?

Yes, to the extent these efforts are deemed necessary for public health reasons or as a form of economic support as a result of the COVID-19 health emergency.

Would providing a consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense?

Yes, assuming that the recipient considers the grants to be a necessary expense incurred due to the COVID-19 public health emergency and the grants meet the other requirements for the use of Fund payments under section 601(d) of the Social Security Act outlined in the Guidance. As a general matter, providing assistance to recipients to enable them to meet property tax requirements would not be an eligible use of funds, but exceptions may be made in the case of assistance designed to prevent foreclosures.

May recipients create a "payroll support program" for public employees?

Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May recipients use Fund payments to cover employment and training programs for employees that have been furloughed due to the public health emergency?

Yes, this would be an eligible expense if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency.

May recipients use Fund payments to provide emergency financial assistance to individuals and families directly impacted by a loss of income due to the COVID-19 public health emergency?

Yes, if a government determines such assistance to be a necessary expenditure. Such assistance could include, for example, a program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs. Such assistance should be structured in a manner to ensure as much as possible, within the realm of what is administratively feasible, that such assistance is necessary.

The Guidance provides that eligible expenditures may include expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. What is meant by a "small business," and is the Guidance intended to refer only to expenditures to cover administrative expenses of such a grant program?

Governments have discretion to determine what payments are necessary. A program that is aimed at assisting small businesses with the costs of business interruption caused by required closures should be tailored to assist those businesses in need of such assistance. The amount of a grant to a small business to reimburse the costs of business interruption caused by required closures would also be an eligible expenditure under section 601(d) of the Social Security Act, as outlined in the Guidance.

The Guidance provides that expenses associated with the provision of economic support in connection with the public health emergency, such as expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures, would constitute eligible expenditures of Fund payments. Would such expenditures be eligible in the absence of a stay-at-home order?

Fund payments may be used for economic support in the absence of a stay-at-home order if such expenditures are determined by the government to be necessary. This may include, for example, a grant program to benefit small businesses that close voluntarily to promote social distancing measures or that are affected by decreased customer demand as a result of the COVID-19 public health emergency.

May Fund payments be used to assist impacted property owners with the payment of their property taxes?

Fund payments may not be used for government revenue replacement, including the provision of assistance to meet tax obligations.

May Fund payments be used to replace foregone utility fees? If not, can Fund payments be used as a direct subsidy payment to all utility account holders?

Fund payments may not be used for government revenue replacement, including the replacement of unpaid utility fees. Fund payments may be used for subsidy payments to electricity account holders to the extent that the subsidy payments are deemed by the recipient to be necessary expenditures incurred due to the COVID-19 public health emergency and meet the other criteria of section 601(d) of the Social Security Act outlined in the Guidance. For example, if determined to be a necessary expenditure, a government could provide grants to individuals facing economic hardship to allow them to pay their utility fees and thereby continue to receive essential services.

Could Fund payments be used for capital improvement projects that broadly provide potential economic development in a community?

In general, no. If capital improvement projects are not necessary expenditures incurred due to the COVID-19 public health emergency, then Fund payments may not be used for such projects.

However, Fund payments may be used for the expenses of, for example, establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity or improve mitigation measures, including related construction costs.

The Guidance includes workforce bonuses as an example of ineligible expenses but provides that hazard pay would be eligible if otherwise determined to be a necessary expense. Is there a specific definition of "hazard pay"?

Hazard pay means additional pay for performing hazardous duty or work involving physical hardship, in each case that is related to COVID-19.

The Guidance provides that ineligible expenditures include "[p]ayroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency." Is this intended to relate only to public employees?

Yes. This particular nonexclusive example of an ineligible expenditure relates to public employees. A recipient would not be permitted to pay for payroll or benefit expenses of private employees and any financial assistance (such as grants or short-term loans) to private employers are not subject to the restriction that the private employers' employees must be substantially dedicated to mitigating or responding to the COVID-19 public health emergency.

May counties pre-pay with CARES Act funds for expenses such as a one or two-year facility lease, such as to house staff hired in response to COVID-19?

A government should not make prepayments on contracts using payments from the Fund to the extent that doing so would not be consistent with its ordinary course policies and procedures.

Must a stay-at-home order or other public health mandate be in effect in order for a government to provide assistance to small businesses using payments from the Fund?

No. The Guidance provides, as an example of an eligible use of payments from the Fund, expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures. Such assistance may be provided using amounts received from the Fund in the absence of a requirement to close businesses if the relevant government determines that such expenditures are necessary in response to the public health emergency.

Should States receiving a payment transfer funds to local governments that did not receive payments directly from Treasury?

Yes, provided that the transferred funds are used by the local government for eligible expenditures under the statute. To facilitate prompt distribution of Title V funds, the CARES Act authorized Treasury to make direct payments to local governments with populations in excess of 500,000, in amounts equal to 45% of the local government's per capita share of the statewide allocation. This statutory structure was based on a recognition that it is more administratively feasible to rely on States, rather than the federal government, to manage the transfer of funds to smaller local governments. Consistent with the needs of all local governments for funding to address the public health emergency, States should transfer funds to local governments with populations of 500,000 or less, using as a benchmark the per capita allocation formula that governs payments to larger local governments. This approach will ensure equitable treatment among local governments of all sizes.

For example, a State received the minimum \$1.25 billion allocation and had one county with a population over 500,000 that received \$250 million directly. The State should distribute 45 percent of the \$1 billion it received, or \$450 million, to local governments within the State with a population of 500,000 or less.

May a State impose restrictions on transfers of funds to local governments?

Yes, to the extent that the restrictions facilitate the State's compliance with the requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance and other applicable requirements such as the Single Audit Act, discussed below. Other restrictions are not permissible.

If a recipient must issue tax anticipation notes (TANs) to make up for tax due date deferrals or revenue shortfalls, are the expenses associated with the issuance eligible uses of Fund payments?

If a government determines that the issuance of TANs is necessary due to the COVID-19 public health emergency, the government may expend payments from the Fund on the interest expense payable on TANs by the borrower and unbudgeted administrative and transactional costs, such as necessary payments to advisors and underwriters, associated with the issuance of the TANs.

May recipients use Fund payments to expand rural broadband capacity to assist with distance learning and telework?

Such expenditures would only be permissible if they are necessary for the public health emergency. The cost of projects that would not be expected to increase capacity to a significant extent until the need for distance learning and telework have passed due to this public health emergency would not be necessary due to the public health emergency and thus would not be eligible uses of Fund payments.

Are costs associated with increased solid waste capacity an eligible use of payments from the Fund?

Yes, costs to address increase in solid waste as a result of the public health emergency, such as relates to the disposal of used personal protective equipment, would be an eligible expenditure.

May payments from the Fund be used to cover across-the-board hazard pay for employees working during a state of emergency?

No. The Guidance says that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. Hazard pay is a form of payroll expense and is subject to this limitation, so Fund payments may only be used to cover hazard pay for such individuals.

May Fund payments be used for expenditures related to the administration of Fund payments by a State, territorial, local, or Tribal government?

Yes, if the administrative expenses represent an increase over previously budgeted amounts and are limited to what is necessary. For example, a State may expend Fund payments on necessary administrative expenses incurred with respect to a new grant program established to disburse amounts received from the Fund.

May recipients use Fund payments to provide loans?

Yes, if the loans otherwise qualify as eligible expenditures under section 601(d) of the Social Security Act as implemented by the Guidance. Any amounts repaid by the borrower before December 30, 2020, must be either returned to Treasury upon receipt by the unit of government providing the loan or used for another expense that qualifies as an eligible expenditure under section 601(d) of the Social Security Act. Any amounts not repaid by the borrower until after December 30, 2020, must be returned to Treasury upon receipt by the unit of government lending the funds.

May Fund payments be used for expenditures necessary to prepare for a future COVID-19 outbreak?

Fund payments may be used only for expenditures necessary to address the current COVID-19 public health emergency. For example, a State may spend Fund payments to create a reserve of personal protective equipment or develop increased intensive care unit capacity to support regions in its jurisdiction not yet affected, but likely to be impacted by the current COVID-19 pandemic.

May funds be used to satisfy non-federal matching requirements under the Stafford Act?

Yes, payments from the Fund may be used to meet the non-federal matching requirements for Stafford Act assistance to the extent such matching requirements entail COVID-19-related costs that otherwise satisfy the Fund's eligibility criteria and the Stafford Act. Regardless of the use of Fund payments for such purposes, FEMA funding is still dependent on FEMA's determination of eligibility under the Stafford Act.

Must a State, local, or tribal government require applications to be submitted by businesses or individuals before providing assistance using payments from the Fund?

Governments have discretion to determine how to tailor assistance programs they establish in response to the COVID-19 public health emergency. However, such a program should be structured in such a manner as will ensure that such assistance is determined to be necessary in response to the COVID-19 public health emergency and otherwise satisfies the requirements of the CARES Act and other applicable law. For example, a per capita payment to residents of a particular jurisdiction without an assessment of individual need would not be an appropriate use of payments from the Fund.

May Fund payments be provided to non-profits for distribution to individuals in need of financial assistance, such as rent relief?

Yes, non-profits may be used to distribute assistance. Regardless of how the assistance is structured, the financial assistance provided would have to be related to COVID-19.

May recipients use Fund payments to remarket the recipient's convention facilities and tourism industry?

Yes, if the costs of such remarketing satisfy the requirements of the CARES Act. Expenses incurred to publicize the resumption of activities and steps taken to ensure a safe experience may be needed due to

the public health emergency. Expenses related to developing a long-term plan to reposition a recipient's convention and tourism industry and infrastructure would not be incurred due to the public health emergency and therefore may not be covered using payments from the Fund.

May a State provide assistance to farmers and meat processors to expand capacity, such to cover overtime for USDA meat inspectors?

If a State determines that expanding meat processing capacity, including by paying overtime to USDA meat inspectors, is a necessary expense incurred due to the public health emergency, such as if increased capacity is necessary to allow farmers and processors to donate meat to food banks, then such expenses are eligible expenses, provided that the expenses satisfy the other requirements set forth in section 601(d) of the Social Security Act outlined in the Guidance.

The guidance provides that funding may be used to meet payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency. May Fund payments be used to cover such an employee's entire payroll cost or just the portion of time spent on mitigating or responding to the COVID-19 public health emergency?

As a matter of administrative convenience, the entire payroll cost of an employee whose time is substantially dedicated to mitigating or responding to the COVID-19 public health emergency is eligible, provided that such payroll costs are incurred by December 30, 2020. An employer may also track time spent by employees related to COVID-19 and apply Fund payments on that basis but would need to do so consistently within the relevant agency or department.

May Fund payments be used to cover increased administrative leave costs of public employees who could not telework in the event of a stay at home order or a case of COVID-19 in the workplace?

The statute requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. As stated in the Guidance, a cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. If the cost of an employee was allocated to administrative leave to a greater extent than was expected, the cost of such administrative leave may be covered using payments from the Fund.

Questions Related to Administration of Fund Payments

Do governments have to return unspent funds to Treasury?

Yes. Section 601(f)(2) of the Social Security Act, as added by section 5001(a) of the CARES Act, provides for recoupment by the Department of the Treasury of amounts received from the Fund that have not been used in a manner consistent with section 601(d) of the Social Security Act. If a government has not used funds it has received to cover costs that were incurred by December 30, 2020, as required by the statute, those funds must be returned to the Department of the Treasury.

What records must be kept by governments receiving payment?

A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(d) of the Social Security Act.

May recipients deposit Fund payments into interest bearing accounts?

Yes, provided that if recipients separately invest amounts received from the Fund, they must use the interest earned or other proceeds of these investments only to cover expenditures incurred in accordance with section 601(d) of the Social Security Act and the Guidance on eligible expenses. If a government deposits Fund payments in a government's general account, it may use those funds to meet immediate cash management needs provided that the full amount of the payment is used to cover necessary expenditures. Fund payments are not subject to the Cash Management Improvement Act of 1990, as amended.

May governments retain assets purchased with payments from the Fund?

Yes, if the purchase of the asset was consistent with the limitations on the eligible use of funds provided by section 601(d) of the Social Security Act.

What rules apply to the proceeds of disposition or sale of assets acquired using payments from the Fund?

If such assets are disposed of prior to December 30, 2020, the proceeds would be subject to the restrictions on the eligible use of payments from the Fund provided by section 601(d) of the Social Security Act.

Are Fund payments to State, territorial, local, and tribal governments considered grants?

No. Fund payments made by Treasury to State, territorial, local, and Tribal governments are not considered to be grants but are "other financial assistance" under 2 C.F.R. § 200.40.

Are Fund payments considered federal financial assistance for purposes of the Single Audit Act?

Yes, Fund payments are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Are Fund payments subject to other requirements of the Uniform Guidance?

Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Is there a Catalog of Federal Domestic Assistance (CFDA) number assigned to the Fund?

Yes. The CFDA number assigned to the Fund is 21.019.

If a State transfers Fund payments to its political subdivisions, would the transferred funds count toward the subrecipients' total funding received from the federal government for purposes of the Single Audit Act?

Yes. The Fund payments to subrecipients would count toward the threshold of the Single Audit Act and 2 C.F.R. part 200, subpart F re: audit requirements. Subrecipients are subject to a single audit or program-

specific audit pursuant to 2 C.F.R. § 200.501(a) when the subrecipients spend \$750,000 or more in federal awards during their fiscal year.

Are recipients permitted to use payments from the Fund to cover the expenses of an audit conducted under the Single Audit Act?

Yes, such expenses would be eligible expenditures, subject to the limitations set forth in 2 C.F.R. § 200.425.

If a government has transferred funds to another entity, from which entity would the Treasury Department seek to recoup the funds if they have not been used in a manner consistent with section 601(d) of the Social Security Act?

The Treasury Department would seek to recoup the funds from the government that received the payment directly from the Treasury Department. State, territorial, local, and Tribal governments receiving funds from Treasury should ensure that funds transferred to other entities, whether pursuant to a grant program or otherwise, are used in accordance with section 601(d) of the Social Security Act as implemented in the Guidance.



ATTACHMENT "D-7"

Attachment D-7: Granting Agency Requirements

Subrecipient understands that it will be reimbursed under this Contract with CDBG Funds and agrees to comply with all applicable local, State, and Federal Laws as well as any all other applicable regulations of HUD and other federal agencies, including but not limited to:

TITLE V CORONAVIRUS RELIEF FUNDS SEC. 5001. Provides \$150 billion to states, territories, and tribal governments to cover expenditures incurred in response to COVID-19.

TITLE VI CORONAVIRUS RELIEF FUND SEC. 601. MISCELLANEOUS PROVISIONS State, Tribal government, and unit of local government shall use the funds provided under a payment made under this section to cover only those costs of the State, Tribal government, or unit of local government that— (1) Necessary expenditures due to the public health emergency of COVID-19, (2) expenditures not already part of an approved budget of state or government, and (3) expenditure incurred during the period of March 1, 2020 through December 30, 2020.

2 CFR 200 – UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS. Provides that establishes uniform administrative requirements, cost principles, and audit requirements for Federal awards to non-Federal entities. Federal awarding agencies must not impose additional or inconsistent requirements, except as provided in 200 210 Information contained in a Federal award, or unless specifically required by Federal statute, regulation, or Executive Order.

24 CFR 570 – COMMUNITY DEVELOPMENT BLOCK GRANTS Subrecipient agrees to comply with provisions of described policies and procedures applicable to the following programs authorized under title I of the Housing and Community Development Act of 1974, as amended (1) Entitlement grants program (subpart D),(2) Nonentitlement Funds. HUD-administered Small Cities and Insular Area programs (subpart F),(3) State program. State-administered CDBG nonentitlement funds (subpart I),(4) Special Purpose Grants (subpart E),(5) Urban Development Action Grant program (subpart G); and(6) Loan Guarantees (subpart M).

24 CFR 5.109 – EQUAL PARTICIPATION OF FAITH-BASED ORGANIZATIONS IN HUD PROGRAMS AND ACTIVITIES - Faith-based organizations that are applying for funding must comply with HUD's Final rule that became effective October 30, 2003 as mentioned

AUTHORITY TO APPLY – Written minute action and/or Board approval documentation signed by the Board President authorizing submittal and signature of the CARES Funds application by Board President (or other authorized representative) must have submitted the application.

Jurisdiction – All programs, clients and/or improvements must be located within the city limits of El Paso, Texas.

Performance Outcomes + Units – Subrecipient must have the capability to track measurable project outcome(s) over time and accurately report the results. Projects funded will have a contractual obligation to meet projected outcomes. Applicants are required to submit a statement explaining the expected outcome(s) of their projects and are required to address in their application the outcome(s)/benefit(s) that will result from the project after completion. Outcomes describe the impact that will result from the project, and are the benefits to the individuals, families, organizations, and communities derived from construction of the project or participation in a program or service.

Race and Ethnicity – Applicants whose programs or projects qualify under the LMI national objective through the limited clientele category are required to provide race and ethnicity data for each person who is receiving direct assistance from CARES Funds.

System of Award Management (SAM) - Applicants are required to submit a current verification from System Award Management (SAM) clearing the agency of debarment from receiving federal funds. If considered for funding the City of El Paso staff will verify compliance with this requirement prior to execution of any contract.

Verification of Non-Profit Status – Non-profit agencies must submit the Internal Revenue service (IRS) letter certifying their 501(c) (3) status and the completed and signed Assurance of Applicant Eligibility for Non-Profit Organizations on page.

ATTACHMENT "D-7"

DRUG-FREE WORKPLACE ACT OF 1988. Subrecipient affirms by signing this Contract that it is implementing the Drug-Free Workplace Act of 1988.

24 CFR 58: ENVIRONMENTAL REVIEW PROCEDURES FOR ENTITIES ASSUMING HUD ENVIRONMENTAL RESPONSIBILITIES. Provides subrecipient guidance for conducting an environmental review for a particular project or activity for obtaining approval for a request for a release of grants.

LIMITED ENGLISH PROFICIENCY (LEP). Subrecipient must take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have meaningful access to the program, which may entail providing language assistance services, including oral and written translation, where necessary, and provide program applications, forms, and educational materials in English, Spanish, and any appropriate language, based on the needs of the service area and in compliance with the requirements in Executive Order 13166 of August 11, 2000.

PROTECTED HEALTH INFORMATION. If Subrecipient collects or receives documentation for disability, medical records or any other medical information in the course of administering a program, Subrecipient shall comply with state and federal laws and regulations, as applicable, under 10 TAC §1.24, Chapter 181 of the Texas Health and Safety Code, the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Pub.L. 104-191, 110 Stat. 1936, enacted August 21, 1996) the HIPAA Privacy Rules (45 CFR Part 160 and Subparts A and E of 45 CFR Part 164) by Executing a "HIPAA Business Associate Agreement".

TITLE VI. Subrecipient agrees to comply with the provisions of TITLE VI of the Civil Rights Act of 1964 and related statutes, ensuring that no person shall, on the grounds of race, religion (where the primary objective of the financial assistance is to provide employment per 42 U.S.C. § 2000d-3), color, national origin, sex, age or disability be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under this Program.

CONFIDENTIALITY. Subrecipient agrees to ensure the confidentiality of the name of any individuals receiving assistance in accordance with 24 CFR 570.508.

VIOLENCE AGAINST WOMEN ACT (VAWA): Subrecipient will establish written policies and procedures to ensure compliance with the Violence Against Women Reauthorization Act of 2013 ("VAWA") and all final rules implemented by HUD under VAWA. All service providers and/or approved landlords under the Program must provide tenants with all notices as published under HUD's Notice of Occupancy Rights under VAWA.

DISABILITY, FAIR HOUSING AND REHABILITATION ACT OF 1973. Subrecipient must comply with the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act, Fair Housing Act and other applicable laws. Subrecipient is required to make reasonable accommodations or modifications for persons with disabilities.

CONFLICT OF INTEREST. Subrecipient covenants that during the term of this Contract, the Subrecipient, its associates, officers, board or committee members, and or employees shall have no interest, direct or indirect, which will conflict in any manner with the performance of the services under this Contract and that none of its paid personnel shall be employees of the City or have any Contractual relationship with the City. Subrecipient shall comply with all federal regulations as further specified on the Applicable Local, State and Federal requirements.

This conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the City, or of any designated public agencies, or Subrecipients, which are receiving federal funds.

HATCH ACT. Neither the funds advanced pursuant to this Contract, nor any personnel who may be employed by the Subrecipient with funds advanced pursuant to this Contract shall be in any way or to any extent engaged in any conduct or political activity in contravention of Chapter 15 of Title 5 of the United States Code.

INTEREST OF CERTAIN FEDERAL OFFICIALS. No member of or delegate to the Congress of the United States, and no Resident Commissioners, shall be entitled to any share or part of this Contract between City and Subrecipient or to any benefits arising there from.

POLITICAL AND LOBBYING ACTIVITIES PROHIBITED. Subrecipient must comply with the following:

1. None of the funds, materials, property or services provided directly or indirectly under this Contract shall be used for any partisan political activity or to further the election or defeat of any candidate for public office, or for publicity, lobbying, and/or propaganda purposes designed to support or defeat legislation pending

ATTACHMENT "D-7"

before the Congress of the United States of America, the Legislature of the State of Texas, or the City Council of the City of El Paso.

2. No appropriated funds may be expended by the recipient of a Federal contract, grant, loan or cooperative agreement to pay any person for influencing or attempting to influence an officer or employee of any agency, a member, officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered Federal actions: the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

3. Employees of Subrecipient connected with any activity which is financed in whole or in part by funds provided to Subrecipient under this Contract may not, during the term of this Contract, use their official position or influence to affect the outcome of an election or nomination, solicit contributions for political purposes, take an active part in political management or in political campaigns.

4. Each person who requests or receives from an agency a Federal contract, grant, loan, or cooperative agreement shall file with that agency a **Certification Regarding Lobbying** (Attachment 7), asserting that the person has not made, and will not make, any payment prohibited on this Section. Each person who requests or receives from an agency a Federal contract, grant, loan, or cooperative agreement shall file with that agency, a **"Disclosure of Lobbying Activities," Standard Form (SF-LLL)**, set forth in Attachment 7, if such person has made or has agreed to make any payment using non-appropriated funds (to include profits from any covered Federal action), which would be prohibited under this section if paid for with appropriated funds. Subrecipient shall require the language of the Certification and Disclosure be included in all subcontracts and that all subcontractors shall certify and disclose accordingly.

ATTACHMENT "E"
Notice of Funding Availability

2019-2020

CITY OF EL PASO

COVID-19 RESPONSE + RECOVERY NOTICE OF FUNDING AVAILABILITY

CHAPTER 1: COMMUNITY RESPONSE + RECOVERY PROGRAMS

CHAPTER 2: ECONOMIC RESPONSE + RECOVERY PROGRAMS



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OVERVIEW

The CARES Treasury Relief Funds + Entitlement Grants (CARES Funds) provide significant federal dollars to support locally driven strategies that address community development needs for struggling community members, households and businesses as a result of the ongoing COVID-19 health crisis. City of El Paso leadership and stakeholders, such as service providers, foundations and granting agencies, local businesses, and university officials, have come together to create and implement a plan that provides response and recovery to persons impacted by COVID-19, and address the challenges that our community is currently facing and will expect to experience as a result of the pandemic. CARES Funds will help the City of El Paso address community needs by focusing on the following three goals:

- **Housing + Basic Needs:** provide resources and protections, including rental and mortgage assistance, utility assistance, and rapid rehousing, in order to stabilize the housing situations of residents and to promote long-term ability of individuals and families to achieve their housing goals and to ensure those impacted by COVID-19 have access to basic needs, such as food security, childcare services, and domestic violence + abuse prevention, that are vital to one's health and wellbeing.
- **Livelihood + Employment:** deliver financial support to small businesses, microenterprise and independent contractors who are struggling to meet financial obligations as a result of the pandemic.
- **Fostering Economic Prosperity:** deliver financial and technical support to our local business community with a focus on small businesses, including microenterprises and independent contractors, to improve business liquidity and cash flow in the short-term, while also invigorating demand and consumer spending, and supporting measures to re-start and continue operations.

This document has been segmented into two parts: **Chapter 1, Community Response + Recovery Programs** and **Chapter 2, Economic Response + Recovery Programs**.

COMMUNITY RESPONSE + RECOVERY

Community Response + Recovery Programs are inclusive of the following program categories:

- Rental Assistance
- Utility Assistance
- Rapid Rehousing
- Mortgage Assistance
- Food Security
- Childcare
- Domestic Violence + Abuse Prevention

ECONOMIC RESPONSE + RECOVERY

Economic Response + Recovery Programs are inclusive of the following program categories:

Programs to Improve Liquidity + Cash Flow

- Business Resource Clearinghouse Development
- Small Business Financial Assistance + Relief
- Small Business Financial + Legal Consulting + Technical Assistance
- Small Business Continuity + Risk Management Educational Training

Programs to Invigorate Demand + Consumer Spending

- "Buy Local" Marketing Initiative + Program Development
- "Work Safe" Marketing Initiative + Program Development
- E-Commerce Platform Development + Technical Assistance
- E-Commerce + Digital Platform Educational Training

Programs to Re-Start + Continue Operations Safely

- Contact Tracing + Work Safe Technical Assistance + Training
- Downtown Sanitation Program Development + Implementation
- Cleaning Supply + Safety Product Access + Provision
- Business Facility Safety Alteration Financial Assistance + Relief

Program requirements, eligibility and funding vary by program category. **Applicants are responsible for reviewing specific details included in each chapter by program category.**

DEFINITIONS + ACRONYMS

ACRONYMS

- **ADA** – Americans with Disabilities Act
- **AMI** – Area Median Income
- **CDC** – Center for Disease Control
- **CoC** – El Paso Continuum of Care
- **DCHD** – Department of Community and Human Development
- **ED** – Economic Development
- **EPA** – Environmental Protection Agency
- **HMIS** – Homeless Management Information System
- **HUD** – U.S. Department of Housing and Urban Development
- **LMI** – Low to moderate income
- **NOFA** – Notice of Funding Availability
- **OSHA** – Occupational Safety and Health Administration
- **PPE** – Personal Protective Equipment

DEFINITIONS

- **ACH** – Automated Clearing House. Computer based electronic network to make automated transactions.
- **Contract** – means a legal instrument by which a non-Federal entity secures services needed to carry out the project or program under a Federal award.
- **Eligibility requirements** – are mandatory requirements for an application to be eligible for funding.
- **Independent Contractor** – a business that does not have employees.
- **Microenterprise** – a business that employs between 1 and less than 5 people
- **Recipient** – the City of El Paso who receives funds directly from the federal government through an executed grant agreement.

- **Small business** – a business that employs less than 20 people, to include independent contractors and micro-enterprises.
- **Subrecipient** – organizations that receive funding from the Recipient (City of El Paso), and through a contract with the City provides direct client services.

FUNDING SOURCES

This document is inclusive of the following grants under the CARES Act:

Coronavirus Relief Fund

Community Development Block Grant COVID Relief (CDBG-CV)

AVAILABLE FUNDS

COMMUNITY PROGRAMS

Funding of up to **\$16,277,672** is available through the Community Programs portion of this NOFA. Additional funding may become available for award under this NOFA when additional phases of funds are released through the CARES Act or other federal legislation. All awards are subject to the applicable funding restrictions contained in this NOFA.

The following table indicates the categories and respective allocations for which applications will be accepted under this NOFA:

Program Category	Allocation	Program Category	Allocation
Rental Assistance	\$11,500,000	Food Security	\$1,200,000
Rapid Rehousing	\$1,121,779	Childcare Services	\$250,000
Mortgage Assistance	\$1,000,000	Domestic Violence + Abuse Prevention	\$205,893
Utility Assistance	\$1,000,000		

ECONOMIC PROGRAMS

Funding of up to **\$18,505,000** is available through the Economic Programs portion of this NOFA. Additional funding may become available for award under this NOFA should additional phases of funds be released through the CARES Act or other federal or state legislation or local action. All awards are subject to the applicable funding restrictions contained in this NOFA and federal legislation and guidelines governing the use of CARES Act funds.

The following table indicates the program categories and approximate respective allocations for which applications will be accepted under this NOFA. Note that program category allocations may be adjusted upward or downward and shifted from line item to line item based on proposals received.

Program Category	Allocation	Program Category	Allocation
Business Resource Clearinghouse Development	TBD	E-Commerce Platform Development + Technical Assistance	\$225,000
Small Business Financial Assistance + Relief	\$10,000,000	E-Commerce + Digital Platform Educational Training	\$100,000

Small Business Financial + Legal Consulting + Technical Assistance	\$75,000	Contact Tracing + Work Safe Technical Assistance + Training	\$100,000
Small Business Continuity + Risk Management Educational Training	\$75,000	Downtown Sanitation Program Development + Implementation	\$100,000
"Buy Local" Marketing Initiative + Program Development	TBD	Cleaning Supply + Safety Product Access + Provision	\$1,000,000
"Work Safe" Marketing Initiative + Program Development	TBD	Business Facility Safety Alteration Financial Assistance + Relief	\$6,580,000

PERIOD OF PERFORMANCE

The period of performance for CARES Funds will vary for each funding source. The following table provides additional details:

Funding Source	Project End Date
<i>Coronavirus Relief Fund</i>	December 30, 2020
<i>Community Development Block Grant COVID Relief (CDBG-CV)</i>	Pending further guidance from HUD

FEDERAL, STATE + LOCAL REQUIREMENTS

Organizations who are awarded funding are required to abide by all federal, state and local regulations that apply specifically to the grant from which your award will be disbursed.

GOVERNING REGULATIONS

- **Coronavirus Relief Fund** – Section 601(d) of the Social Security Act
- **Community Development Block Grant COVID Relief (CDBG-CV)** – 24 CFR Part 570 Community Development Block Grants

FEDERAL + STATE REQUIREMENTS

- **ADA and Historic Preservation**, Applicant must comply with all City Codes, including City, State and Federal Americans with Disabilities Act (ADA) and historic preservation requirements.
- **Authority to Apply** - Written minute action and/or Board approval documentation signed by the Board President authorizing submittal and signature of the CARES Funds application by Board President (or other authorized representative) must be submitted with the application.
- **Fair Housing Act** - Applicant must comply with the Fair Housing Act, Executive Order 11063 (Equal Opportunity in Housing), the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and Executive Order 11246 (Equal Employment Opportunity). Agencies operating programs/services in DCHD-funded facilities, as applicable, will be required to develop and implement Affirmative Marketing policies and procedures, and shall assure housing shall be made available without regard to actual or perceived sexual orientation, gender identity, or marital status.
- **Faith-Based Organizations** - Faith-based organizations that are applying for funding must comply with HUD's Final Rule that became effective October 30, 2003, as amended. Refer to Attachment J of this document.

- **Jurisdiction.** All programs, clients and/or improvements must be located within the city limits of El Paso, Texas.
- **Lobbying** - Under section 1352, title 31, U.S. Code, no Federal appropriated funds may be paid or have been paid, by or on behalf of the applicant, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with Federal contract, grant, loan, or cooperative agreement, the applicant must complete and submit Standard Form-ILL, "Disclosure Form to Report Lobbying".
- **Persons/Households/Businesses Served.** Applicants are required to provide the number of persons, households and/or businesses served for each program or project that is awarded funding. For projects that exceed a year, this requirement applies to *each* program year.
- **Federal Procurement Guidelines.** Applicants must follow federal procurement rules, along with all applicable state and local requirements, when purchasing services, supplies, materials, or equipment with City of El Paso-awarded funding. Below is a summary of the most current federal procurement methods. Applicable federal regulations are contained in 2 CFR Part 200.320 Uniform Administrative Requirements.
 - **Sealed bids (formal advertising).** This procedure should be used for all construction contracts or for goods costing more than \$100,000. Competitive sealed bidding requires publicly solicited sealed bids and a firm-fixed-price lump sum or unit price contract is awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is lowest in price. The following requirements apply when this method of procurement is used:
 - **Publication Period:** The invitation for bids must be publicly advertised and bids solicited from an adequate number of suppliers. The publication should be published at least once in a newspaper of general circulation, providing sufficient time prior to bid opening. If the publication period is not of sufficient time to attract adequate competition, the bid may have to be re-advertised.
 - **Clear Definition:** The invitation for bids, including specifications and pertinent attachments, must clearly define the items or services needed in order for bidders to properly respond to the invitation.
 - **Public Opening:** All bids must be opened publicly at the time and place stated in the invitation for bids. The public is allowed at that time to review the bids.
 - **Selection and Contracting:** A firm-fixed-price contract award must be made by written notice to the responsible bidder whose bid, conforming to the invitation for bids, is lowest. Where specified in the bidding documents, factors such as discounts, transportation costs and life cycle costs must be considered in determining which bid is lowest.
 - **Rejection of all Bids:** All bids may be rejected when sound documented reasons exist. Such documentation shall be made a part of the files.
 - **Competitive proposals.** This procedure is used to purchase professional services where the total cost will exceed \$100,000. Under this procurement method, the applicant must publish a written request for submissions and then review these submissions based on established selection criteria; and the applicant must solicit proposals from an adequate number of qualified sources. There are two possible methods of soliciting proposals – a request for proposals (RFP) or a request for qualifications (RFQ). The following requirements apply when this method of procurement is used:
 - **Publication Period:** Proposals must be solicited from an adequate number of qualified sources and an advertisement must be published. RFPs/RFQs should be published in a sufficient timeframe before the proposals/qualifications are due.
 - **Clear Definition:** The RFP/RFQ must identify the general scope of work and all significant factors of evaluation, including price where appropriate, and their relative importance.

- **Technical Evaluation:** The grantee must provide a mechanism for technical evaluation of the proposals received, determinations of responsible offers and the selection for contract award.
- **Award:** Award may be made to the responsible offers whose proposal will be most advantageous to the procuring party, price and other factors considered. Unsuccessful offers should be notified promptly. The contract can be either a fixed price or a cost reimbursement type.
- **Performance Outcomes + Units.** Sub recipient must have the capability to track measurable project outcome(s) over time and accurately report on the results. Projects funded will have a contractual obligation to meet projected outcomes. Applicants are required to submit a statement explaining the expected outcome(s) of their projects and are required to address in their applications the outcome(s)/benefit(s) that will result from the project after completion. Outcomes describe the impact that will result from the project, and are the benefits to individuals, families, organizations, and communities derived from construction of the project or participation in a program or service.
- **Race and Ethnicity.** Applicants whose programs or projects qualify under the LMI national objective through the *limited clientele* category are required to provide race and ethnicity data for each person who is receiving direct assistance from CARES Funds.
- **System of Award Management (SAM).** Applicants are required to submit a current verification from System of Award Management (SAM) clearing the agency of debarment from receiving federal funds. If considered for funding the City of El Paso staff will verify compliance with this requirement prior to execution of any contract.
- **Verification of non-profit status.** Non-profit agencies must submit the Internal Revenue Service (IRS) letter certifying their 501(c) (3) status and the completed and signed Assurance of Applicant Eligibility for Non-Profit Organizations on page. Refer to Assurance B of this document.
- **Environmental Review.** An environmental review must be performed before any funds, regardless of source, are committed to the project (24 CFR 58).

FEDERAL REQUIREMENTS | CORONAVIRUS RELIEF FUNDS

- The CARES Act provides that payments from the Fund may only be used to cover costs that:
 - Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
 - Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
 - Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
- **Necessary expenditures incurred due to the public health emergency.** The requirement that expenditures be incurred "due to" the public health emergency means that expenditures must be used for actions taken to respond to the public health emergency. These may include expenditures incurred to allow the State, territorial, local, or Tribal government to respond directly to the emergency, such as by addressing medical or public health needs, as well as expenditures incurred to respond to second-order effects of the emergency, such as by providing economic support to those suffering from employment or business interruptions due to COVID-19-related business closures. Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. Although a broad range of uses is allowed, revenue replacement is not a permissible use of Fund payments. The statute also specifies that expenditures using Fund payments must be "necessary." The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.
- **Costs not accounted for in the budget most recently approved as of March 27, 2020.** The CARES Act also requires that payments be used only to cover costs that were not accounted for in the budget most recently approved as of March 27, 2020. A cost meets this requirement if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment, or allocation. The "most recently approved" budget refers to the enacted budget for

the relevant fiscal period for the particular government, without taking into account subsequent supplemental appropriations enacted or other budgetary adjustments made by that government in response to the COVID-19 public health emergency. A cost is not considered to have been accounted for in a budget merely because it could be met using a budgetary stabilization fund, rainy day fund, or similar reserve account.

- **Costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.** A cost is “incurred” when the responsible unit of government has expended funds to cover the cost.
- Nonexclusive examples of eligible expenditures.
- Eligible expenditures include, but are not limited to, payment for: Medical expenses such as:
 - COVID-19-related expenses of public hospitals, clinics, and similar facilities.
 - Expenses of establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs.
 - Costs of providing COVID-19 testing, including serological testing.
 - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
- Expenses for establishing and operating public telemedicine capabilities for COVID-19-related treatment.
- Public health expenses such as:
 - Expenses for communication and enforcement by State, territorial, local, and Tribal governments of public health orders related to COVID-19.
 - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers in connection with the COVID-19 public health emergency.
 - Expenses for disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency.
 - Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.
 - Expenses for public safety measures undertaken in response to COVID-19.
 - Expenses for quarantining individuals.
 - Payroll expenses for public safety, public health, health care, human services, and similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
- Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:
 - Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
 - Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
 - Expenses to improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions.
 - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
 - COVID-19-related expenses of maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
 - Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.
- Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:
 - Expenditures related to the provision of grants to small businesses to reimburse the costs of business interruption caused by required closures.

- Expenditures related to a State, territorial, local, or Tribal government payroll support program.
- Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise.
- Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.
- NOTE: Eligible expenses may change as additional guidance is issued by the federal government.
- **Nonexclusive examples of ineligible expenditures.** The following is a list of examples of costs that would not be eligible expenditures of payments from the Fund:
 - Expenses for the State share of Medicaid.
 - Damages covered by insurance.
 - Payroll or benefits expenses for employees whose work duties are not substantially dedicated to mitigating or responding to the COVID-19 public health emergency.
 - Expenses that have been or will be reimbursed under any federal program, such as the reimbursement by the federal government pursuant to the CARES Act of contributions by States to State unemployment funds.
 - Reimbursement to donors for donated items or services.
 - Workforce bonuses other than hazard pay or overtime.
 - Severance pay.
 - Legal settlements.
- Coronavirus Relief Fund Guidance for State, Territorial, Local, and Tribal Governments (refer to Attachment C).
- Coronavirus Relief Fund Frequently Asked Questions (refer to Attachment D).

PERFORMANCE OUTCOMES

HUD requires reporting of activity outcomes using its Outcome Performance Measurement System to report accomplishments on a national level. Outcomes are the resulting benefit(s) of the project and should be measurable. Therefore, applicants are required to submit a statement explaining the expected outcome(s) of their projects.

For applicants of Community Response + Recovery funding, DCHD has implemented a performance measurement system that aligns with HUD's performance outcomes to gauge the success of awarded projects. Applicants are required to address in their applications the outcome(s)/benefit(s) that will result from the project after completion. Outcomes describe the impact that will result from the project, and are the benefits to individuals, families, organizations and communities derived from construction of the project or participation in a program or service.

LOCAL REQUIREMENTS

- **Acceptance of Grant Conditions and Terms.** Applicant must submit with their application an Acceptance of Grant Conditions and Terms form signed by an authorized representative of the applicant. Refer to Assurance A of this document.
- **Administrative Capacity.** Applicant must have demonstrated administrative and financial capacity to fully operate the project. A certified audit, covering a period ending on a date after January 31, 2018 must be submitted. This requirement may be waived for organizations or entities who expend less than \$750,000 in federal funds for the audited year. Awarded allocation of funds are distributed on a reimbursement basis. All agencies except City Departments that are receiving funds must demonstrate the financial capacity to pay any project-related costs, including design, construction and/or operating, for a period of at least three months prior to reimbursement.

- **Completeness Check.** Applications and supporting documentation must be turned in by the respective deadline to be considered for funding. All required supporting documentation must be attached to the application to be considered complete.
- **Compliance with Existing Contracts.** Applicants who are currently receiving funds implemented by the City of El Paso must be in compliance with all terms of their contract, must not have any outstanding audit findings or monitoring findings as determined by the City, and must remain in good standing throughout the entire program year.
- **Conflict of Interest.** Applicant must divulge if any member of their board is a City employee, so a determination may be made if a conflict exists. Conflict of Interest and all other provisions extend to partners and subcontractors as well.
- **HMIS Participation.** Applicants whose program will house or primarily serve the homeless or at-risk homeless population, must participate in the Homeless Management Information System (HMIS) for the full term of the established agreement. **This includes all rental, mortgage and utility assistance programs.**
- **Ordinance 9779.** All facilities receiving funding from the City must be in compliance with Ordinance 9779, Non-Discrimination Against Persons with Disabilities. This means that the facility must be accessible for use by persons with disabilities in terms of employment and service, or have an approved transition plan, before the funding can be approved. As part of this requirement, applicants must submit the completed and signed Assurance of Compliance with Ordinance No. 9779, Accessibility/Letter of Assurance, and submit the completed Guidelines/Self-Evaluation for Community Development and the City of El Paso sub recipients. Refer to Assurance C and Assurance D of this document. For projects with multiple service locations, an Accessibility/Letter of Assurance must be provided for each site.
- **Policies and Procedures.** Applicants must provide a copy of the written program policies and procedures with submission of application.
- **Relocation Assistance.** In accordance with the City's Anti-Displacement Strategy, projects that involve the displacement of low- and moderate-income tenants should be avoided. If displacement is unavoidable, all tenants who are permanently or temporarily displaced as a result of a City of El Paso-funded project must be provided financial and advisory benefits as described in the Anti-Displacement Strategy. Tenants occupying a structure become eligible for these benefits at the time an application is submitted to the City. Applicants should consult with the City of El Paso staff if displacement or relocation is to occur to assure that this requirement is met and that adequate funds are included in the funding request.
- **Site Suitability.** Applicant must provide a Zoning Verification Letter provided by City of El Paso's Planning and Inspections Department (915) 212-0104, certifying the appropriateness of the zoning for the proposed project. Projects without the appropriate zoning at the time of application submission will be ineligible for funding.
- A Zoning Verification Letter obtained within five (5) years from the start of the upcoming program year may be submitted with a cover letter signed by the Board Chair or Agency Director certifying that there have been no substantial changes in the program activities or the physical structure since the compliance letter was obtained.
- For projects with multiple service locations, a single letter reflecting all addresses or a letter for each location will be accepted.
- If the activities are not currently in compliance, the applicant may submit a written workout plan in lieu of the letter. If the applicant is in the process of working out zoning compliance issues, the application will be allowed to advance. However, full compliance must be achieved and a letter of compliance from the City of El Paso's Planning and Inspections Department must be submitted prior to the City Council public hearing introducing the draft CARES Funds recommendation.
- Projects that have moved physical locations must obtain a zoning compliance letter for the new locations.
- Projects located in Public Schools or City Parks Department facilities are not required to submit zoning letters.

ELIGIBLE APPLICANTS

Non-profit agencies and government entities are eligible to apply. Applicants pursuing funding through the sources included in this document should first confirm eligibility with all applicable federal, state and local requirements, and also ensure that they can adequately illustrate their program's alignment with the City-identified community response + recovery needs as they relate specifically to COVID-19.

Note: Specific eligibility requirements may exist based on program category. Applicants are responsible for reviewing any additional requirements by program category.

APPLICATION + SUBMISSION INFORMATION

COMMUNITY PROGRAMS

APPLICATION SUBMISSION INSTRUCTIONS

The application and supporting documents for this NOFA must be downloaded from the City of El Paso website:

- <http://www.elpasotexas.gov/community-and-human-development/forms-and-notice>

Application with all supporting documentation must be submitted electronically through a file sharing service (e.g. OneDrive, Drop Box, etc.). An applicant demonstrating good cause may request a waiver from the requirement for electronic submission. For example, a lack of available Internet access in the geographic area in which your business offices are located. Lack of SAM registration or valid DUNS is not deemed good cause. If you cannot submit your application electronically, you must ask in writing or by email for a waiver of the electronic grant submission requirements. DCHD will not grant a waiver if your request is not submitted by Monday, June 1st, 2020 and if you do not demonstrate good cause. If DCHD waives the requirement, your paper application must be submitted before the deadline of this NOFA. To request a waiver, you must contact the DCHD at DCHDServices@elpasotexas.gov.

CONTENT + FORM OF APPLICATION SUBMISSION

Your application packet, to include the application instructions, application, and all supporting documentation, must be submitted by the respective deadline in order to be considered for funding. All required supporting documentation must be attached to the application; otherwise, your application may be declared incomplete and disqualified for funding.

Your application must include the forms listed below, unless otherwise indicated:

Forms/Assurances/Certifications	Submission Requirement	Notes + Description
Acceptance of Grant Conditions and Terms of CARES Funds	All applicants must submit this form.	Refer to Assurance A of this document.
Assurance of Applicant Eligibility for Non-Profit Organizations	Only non-profit agencies must submit this form.	Refer to Assurance B of this document.
Assurance of Compliance with Ordinance No. 9779	All applicants must submit this form.	Refer to Assurance C of this document.
Assurance of Accessibility and Self-Evaluation	All applicants must submit this form.	Refer to Assurance D of this document.
Zoning Verification Letter	All applicants must submit this form.	A Zoning Verification Letter obtained within the past five (5) years may be submitted with a cover letter signed by the Board Chair or Agency Director certifying that there have been no substantial changes in the program

		activities or the physical structure since the compliance letter was obtained.
List of Current Board of Directors	All applicants must submit this form.	List must be certified by Board President or Board Secretary.
Certified Audit	All applicants must submit this form.	Must cover a period ending on a date after January 31, 2018.
Approval by Board of Directors signed by Board President (or other authorized representative) authorizing submittal of application	Only non-profit agencies must submit this form.	An extension to submit this document after the application deadline may be requested if the applicant demonstrates good cause. For example, Board is not scheduled to meet until after the application deadline.
Certificate of Status from the Texas Secretary of State	Only non-profit agencies must submit this form.	
Organizational By-Laws	Only non-profit agencies must submit this form.	
IRS 501 (c)(3) certification letter	Only non-profit agencies must submit this form.	
Proposal Narrative	All applicants must submit this form.	
Outcome Statement Worksheet	All applicants must submit this form.	
Proposal Budget Workbook	All applicants must submit this form.	Please note there are multiple tabs in the Excel workbook.
Partner Supplement	Provide this form if applicable.	
Site Breakdown for Multi-Sites	Provide this form if applicable.	
Job Descriptions	Provide this form if applicable.	This applies if funding will be used for any percent of salaries for staff that directly carrying out a CARES Funds activity.

Organizations who are current 45th Year (PY 2019-2020) CDBG or ESG sub-recipients, and/or submitted any of the above mentioned forms as part of the 46th Year (PY 2020-2021) DCHD application process, regardless of the grant or category you applied under, do not need to resubmit if the document(s) is still current and valid.

Applicants are responsible for ensuring the applicable documents submitted under either a 45th Year or 46th Year application, and for that reason are not being resubmitted under this NOFA, are current and valid. Failure to do so may result in disqualification of your application. In lieu of resubmission, applicant must provide a memo naming the specific documents that have already been resubmitted through a 45th Year or 46th Year application. DCHD will verify that all documents named on this memo are on file.

APPLICATION SUBMISSION DATES

The application deadline is June 5th, 2020 (06/05/2020) by 5:00 pm MDT. Applications must be received no later than the deadline.

Please notify DCHD staff by emailing DCHDServices@elpasotexas.gov that your application has been stored with a file sharing service to include the link for access. DCHD must receive this email prior to the application deadline. Applications must be submitted electronically unless a waiver has been issued allowing you to submit your application in paper form. Instructions for submitting your paper application will be contained in the waiver for electronic submission. Submittal of an application under this NOFA does not guarantee funding of your proposal. **Please note that an application received after the application deadline regardless of cause will not be considered for funding.**

ECONOMIC PROGRAMS

APPLICATION SUBMISSION INSTRUCTIONS

The application and supporting documents for this NOFA must be downloaded from the City's website: <http://www.elpasotexas.gov/economic-development>.

Applications must be submitted electronically. An applicant demonstrating good cause may request a waiver from the requirement for electronic submission. For example, a lack of available Internet access in the geographic area in which your business offices are located. Lack of SAM registration or valid DUNS is not deemed good cause. If you cannot submit your application electronically, you must ask in writing or by email for a waiver of the electronic grant submission requirements. The City of El Paso will not grant a waiver if your request is not submitted at least 3 days after the release of this NOFA and if you do not demonstrate good cause. If the City of El Paso waives the requirement, your paper application must be submitted before the deadline of this NOFA. To request a waiver, you must contact the City of El Paso at EDapps@elpasotexas.gov.

CONTENT + FORM OF APPLICATION SUBMISSION

Your application packet, to include the application instructions, application, and all supporting documentation, must be submitted by the respective deadline in order to be considered for funding. All required supporting documentation must be attached to the application; otherwise, your application may be declared incomplete and disqualified for funding.

Your application must include the forms listed below, unless otherwise indicated:

Forms/Assurances/Certifications	Submission Requirement	Notes + Description
Acceptance of Grant Conditions and Terms of CARES Funds	All applicants must submit this form.	Refer to Assurance A of this document.
Assurance of Applicant Eligibility for Non-Profit Organizations	Only non-profit agencies must submit this form.	Refer to Assurance B of this document.
Assurance of Compliance with Ordinance No. 9779	All applicants must submit this form.	Refer to Assurance C of this document.

Assurance of Accessibility and Self-Evaluation	All applicants must submit this form.	Refer to Assurance D of this document.
Zoning Verification Letter	All applicants must submit this form.	A Zoning Verification Letter obtained within the past five (5) years may be submitted with a cover letter signed by the Board Chair or Agency Director certifying that there have been no substantial changes in the program activities or the physical structure since the compliance letter was obtained.
List of Current Board of Directors	All applicants must submit this form.	List must be certified by Board President or Board Secretary.
Certified Audit	All applicants must submit this form.	Must cover a period ending on a date after January 31, 2018.
Approval by Board of Directors signed by Board President (or other authorized representative) authorizing submittal of application	Only non-profit agencies must submit this form.	An extension to submit this document after the application deadline may be requested if the applicant demonstrates good cause. For example, Board is not scheduled to meet until after the application deadline.
Certificate of Status from the Texas Secretary of State	Only non-profit agencies must submit this form.	
Organizational By-Laws	Only non-profit agencies must submit this form.	
IRS 501 (c)(3) certification letter	Only non-profit agencies must submit this form.	
Proposal Narrative	All applicants must submit this form.	
Outcome Statement Worksheet	All applicants must submit this form.	
Proposal Budget Workbook	All applicants must submit this form.	Please note there are multiple tabs in the Excel workbook.
Partner Supplement	Provide this form if applicable.	
Site Breakdown for Multi-Sites	Provide this form if applicable.	
Job Descriptions	Provide this form if applicable.	This applies if funding will be used for any percent of salaries for staff that directly carrying out a CARES Funds activity.

APPLICATION SUBMISSION DATES

The application deadline is June 5th, 2020 (06/05/2020) by 5:00 pm MDT. Applications must be received no later than the deadline.

Submit your application to EDapps@elpasotexas.gov, unless a waiver has been issued allowing you to submit your application in paper form. Instructions for submitting your paper application will be contained in the waiver for electronic submission. **Please note that an application received after the application deadline will be marked late and will not be considered for funding.**

APPLICATION REVIEW INFORMATION

PROGRAM REVIEW + SCORING PROCESS

Applicants are required to submit a full application, including all required supplementary documentation.

A Review Panel will be established for each service category. All reviewers will be required to sign a Conflict of Interest Disclosure affidavit. Upon review of the affidavit, the Director of Community and Human Development and or Director of Economic Development will determine if a conflict of interest exists.

The Review Panel will determine the eligibility of each application, and will perform a detailed review of each eligible proposal. This review will include but is not limited to:

- Efficacy of proposed project related to the response and recovery to COVID-19.
- Administrative capacity and prior experience in running a program similar to the one that is being proposed.
- Proper completion of the application.
- Program eligibility according to applicable federal, state and local regulations.

The Review Panel will score each proposal using the provided scorecard attached to the CARES Funds application. For each proposal, the individual score by each review panel member will be averaged to create the applicant's final score, which will be used as a platform for the budget discussion. **Please note that applicant final score informs award deliberation, however, it may not be the sole deciding factor.**

Program recommendations will be developed as follows:

- The Review Panel will generate a proposed budget recommendation for each program category based on their evaluation of the applications.
- The proposed budget recommendation will be shared with general public for comment during a 5-day public comment period.
- All project recommendations and comments will be presented to City Council who has the ultimate authority on project selection.

CITY COUNCIL

City Council retains the ultimate authority regarding funding for programs indicated in this NOFA. Recommendations initiated by the City of El Paso staff are presented to City Council for adoption. Reimbursement of eligible activities for projects approved by City Council will not be processed until contract agreements have been executed following Council's award of projects.

FUNDING + AWARD SCHEDULE

Action	Date
Release Notice of Funding Availability (NOFA)	Friday, May 29 th , 2020
Deadline to Submit Application(s)	Friday, June 5 th , 2020
Presentation of Funding Recommendations to City Council	Tuesday, June 23 rd , 2020*

**Final presentation of funding recommendations to City Council is subject to change.*

CHAPTER 1: COMMUNITY PROGRAMS

The City of El Paso leadership and stakeholders have come together to create and implement a plan that provides response and recovery to persons impacted by COVID-19. Through a community needs assessment and extensive outreach, The City has identified key issues in the community that have been exacerbated as a result of COVID-19. The Community Programs included in this chapter are identified as the most impactful services and resources that can be deployed to assist those who are in most need in the community.

KEY ELIGIBILITY CRITERIA SPECIFIC TO COMMUNITY PROGRAMS

Eligible programs under this NOFA must benefit households directly impacted by COVID-19, and may also require that the activity benefit low-to-moderate income (LMI) persons. Applicants must qualify under a combination of the categories listed below:

- **Households impacted by COVID-19.** Activities may be undertaken for households that are directly impacted by the COVID-19 public health emergency; and
 1. **Low mod Area Benefit (LMA).** The area benefit category is the most commonly used national objective for activities that benefit a residential neighborhood. An area benefit activity is one that benefits all residents in a particular area, where at least 51 percent of the residents are LMI persons; or
 2. **Low Mod Limited Clientele (LMC).** The limited clientele category is a second way to qualify specific activities under the LMI benefit national objective. Under this category, 51 percent of the beneficiaries of an activity have to be LMI persons; or
 3. **Low Mod Housing Activities (LMH).** The housing category of LMI benefit national objective qualifies activities that are undertaken for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by LMI households.

With respect to determining the beneficiaries of activities as LMI and qualifying under the LMC category, programs must meet one of the following tests:

- Benefit a clientele that is generally presumed to be principally LMI. This presumption covers abused children, battered spouses, elderly persons, severely disabled adults (see the box below), homeless persons, illiterate adults, persons living with AIDS and migrant farm workers; or
- Require documentation on family size and income in order to show that at least 51 percent of the clientele are LMI; or
- Have income eligibility requirements limiting the activity to LMI persons only; or
- Be of such a nature and in such a location that it can be concluded that clients are primarily LMI. An example is a day care center that is designed to serve residents of a public housing complex.

The City of El Paso utilizes HUD's Income Limits that are provided on an annual basis to determine if a person or household is of low to moderate income. To determine qualification, refer to Attachment A for the most current HUD income limits summary.

RENTAL ASSISTANCE

Funding source: Coronavirus Relief Fund & Community Development Block Grant COVID Relief (CDBG-CV)

PROGRAM SCOPE

The City of El Paso has identified housing as a priority among basic needs for our community. Due to the impacts of the COVID-19 crisis, a rising number of El Pasoans are unable to sustain their rent payments and are at risk of eviction and displacement. In response, the City of El Paso has set-aside up to \$11,500,000 for rental assistance programs. Applications are being accepted from eligible applicants for programs that provide rental assistance to households under the following guidelines:

- Up to 3 months of rental assistance for eligible applicants
- Up to \$1,000 per month to cover past due rents from April 1 through December 1
- Payments will be made directly to landlord on behalf of the eligible tenant (with household verification)
- Applicants are encouraged to show a strong history of case management services

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is eligible?

- Households residing within the City of El Paso city limits; and
- Are at or below 80% AMI (lower income households shall be prioritized); and
- Demonstrate a loss of income directly related to COVID-19.

Who is ineligible?

- Households currently receiving a tenant-based voucher
- Households currently utilizing a project-based voucher
- Households receiving other government-based rental assistance

Application Process:

- Landlords will apply on behalf of tenants
- Landlords are encouraged to work with tenants to create a payment plan beyond rental assistance provided through this program and will provide documentation of those offerings where applicable
- Landlords will work with tenants to provide documentation of income loss as a result of COVID-19
- Landlords must enter into a rental assistance agreement with the City of Paso's sub-recipient agency under this program category
- Applicants must demonstrate prior experience deploying rental assistance programs

Requirements for Participating Landlords:

- Must adhere to federally regulated anti-discrimination policy
- Must be able to accept rent payments via ACH
- Overpayments of rent must be returned to the sub recipient

- Payments received by landlords must be credited to the tenant account within 5 days of receiving the automated transaction
- Must be in compliance with local, state and federal eviction moratorium laws
- No minimum length of residency is required for tenants to apply for assistance
- No penalties, late fees or interest can be applied to an account for the months to which assistance is received
- Rent payment will be made directly to landlord
- Landlords must prioritize tenants that are at risk of eviction
- Give the tenant credit for any partial payments they have made so far.
- Discount the total past due rent by 10%.
- Rescind or cancel any prior notice to vacate.
- Dismiss any eviction suit you may have filed within 5 business days of receiving payment of the rental assistance.
- Give the tenant a 60-day notice to vacate if they fall behind on the rent again within 2 months after the coverage provided by the rental payments identified above.
- Accept partial payments if the tenant falls behind within 2 months after the coverage provided by the rental payments identified above AND to cap monthly late fees at \$25
- Not interfere with the tenant's possession of the unit by changing the locks, cutting off utilities or removing appliances.

RAPID REHOUSING

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

The El Paso community has identified those experiencing homelessness as a priority for assistance specifically as a result of the COVID-19 Crisis. The crisis has also exacerbated the potential for El Pasoans to be displaced. In an effort to offer permanent housing solutions beyond provision of emergency shelter, the City of El Paso has set-aside up to \$1,121,779 for Rapid Rehousing Services inclusive of Rental Assistance and Housing Relocation/Stabilization Services for individuals who have been displaced and/or are experiencing homelessness. Applications are being accepted from eligible applicants for programs that provide Rapid Rehousing services which include:

- Housing search and placement;
- Housing stability case management (for a complete list of eligible case management activities please reference 24 CFR 576.105(b)(2)).
- Legal services related to Fair Housing
- Credit repair
- Rental Assistance – Eligible costs include rental application fees, security deposits, last month's rent, utility deposits, utility payments (with a limit of 3 months in utility payment arrears), moving costs (including storage costs up to 3 months).

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is eligible?

- Unaccompanied Children and Youth - A child or youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under another Federal statute.
- Families with Children and Youth - An unaccompanied youth who does not qualify as homeless under the homeless definition, but qualifies as homeless under section 725(2) of the McKinney-Vento Homeless Assistance Act, and the parent(s) or guardian(s) of that child or youth if living with him or her.
- An individual or family who:
 - Has an annual income below 50% of median family income for the area; and
 - Does not have sufficient resources or support networks immediately available to prevent them from moving to an emergency shelter or another place defined in Category 1 of the "homeless" definition; and
 - Meets one of the following conditions:
 - Has moved because of economic reasons 2 or more times during the 60 days immediately preceding the application for assistance; or
 - Is living in the home of another because of economic hardship; or
 - Has been notified that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance; or
 - Lives in a hotel or motel and the cost is not paid for by charitable organizations or by Federal, State, or local government programs for low-income individuals; or
 - Lives in an SRO or efficiency apartment unit in which there reside more than 2 persons or lives in a larger housing unit in which there reside more than one and a half persons per room; or
 - Is exiting a publicly funded institution or system of care; or
 - Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness.

Who is ineligible?

- Those not meeting the eligibility requirements listed above.

Application Process:

- Individuals eligible for rapid rehousing services should be referred through the Coordinated Entry System administer by the County of El Paso.

Additional Requirements:

- Applicants must show a strong history in case management services
- Applicants who apply to provide Rental Assistance under the Rapid Rehousing program will be required to conduct inspections of housing units for compliance with Housing Standards (24 CFR 576.403(c), Lead-Based Paint requirement Standards (24 CFR 35, 576.403(a), Fair Market Rent and Rent Reasonableness Standards (24 CFR 576.106(d).
- Rent amount must not exceed HUD's published Fair Market Rent and the HUD standard for rent reasonableness (24 CFR 982.507).
- Participants in rapid rehousing are required to meet with case managers monthly. Applicants are encouraged to conduct case management remotely due to COVID-19.

MORTGAGE ASSISTANCE

Funding source: Coronavirus Relief Funds

PROGRAM SCOPE

The City of El Paso has identified housing as a priority among basic needs for our community. Due to the impacts of the COVID-19 crisis, a rising number of El Pasoans are unable to sustain their mortgage payments and are at risk of default and potentially displacement. In response, the City of El Paso has set-aside up to \$1,000,000 for mortgage assistance programs. Applications are being accepted from eligible applicants for programs that provide assistance to households under the following guidelines:

- Up to 3 months of assistance per household to include Escrow and Insurance expenses related to their mortgage payment
- Up to \$1,250.00 per month to cover past due mortgage payments from April 1st through December 1st, 2020
- One-time payment for mortgage assistance for up to 3 months

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is eligible?

- Households who are at or below 120% AMI (lower income households prioritized); and
- Have been in good standing with its Mortgage Lender Institution as of April 1st 2020; and
- Reside in the City of El Paso; and
- Demonstrate a loss of income directly related to COVID-19.

Who is ineligible?

- Households receiving other government-based mortgage assistance
- Households above 120% AMI

Application Process:

- Direct application for assistance by homeowners
- Applicant must be the homeowner and must show documentation of residence within the property
- Homeowners will provide documentation of household income to prove eligibility
- Homeowners will provide documentation of mortgage payment history
- Homeowners will provide documentation of income loss directly related to COVID-19

Requirements for Agency:

- Must adhere to anti-discrimination policy
- No minimum length of residency required
- Must prioritize lower income applicants per the HUD annual income guidelines
- Must provide information on application and selection process in writing to all applicants.

Additional Requirements:

- Eligible costs include:
- Up to 3 of months of mortgage assistance which include principal, late fees, Escrow, and Insurance payments
- Mortgage assistance may include a combination of upcoming payments and arrears not to exceed 3 months
- Mortgage payment will be directly made to financial institution

UTILITY ASSISTANCE

Funding source: Coronavirus Relief Funds

PROGRAM SCOPE

The City of El Paso has identified utility assistance as a priority among basic needs for our community. Due to the impacts of the COVID-19 crisis, a rising number of El Pasoans are unable to sustain utility payments and are at risk of utility shut-off which risk El Pasoans basic needs. In response, the City of El Paso has set-aside up to \$1,000,000 for utility assistance programs. Applications are being accepted from eligible applicants for programs that provide utility assistance under the following guidelines:

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Assistance:

- Up to 3 months of assistance
- Up to \$500 to cover past due utility bills starting April 1st to December 1st
- One-time payment for up to 3 months of utility assistance
- Assistance is available to both renters and homeowners

Who is eligible?

- Households who are at or below 80% AMI (lower income households prioritized); and
- Reside in the City of El Paso; and
- Demonstrate a loss of income directly related to COVID-19; and
- Have an active and verifiable account with the utility company.

Who is ineligible?

- Households receiving utility assistance from other sources

Application Process:

- One application per household and client
- Applicants will provide documentation of household income to prove eligibility.
- Applicants will provide most recent utility bill
- Applicants will provide documentation of income loss

Additional Requirements:

- Eligible costs include: Utility deposits and utility payments (with a limit of 3 months in utility payment arrears)
- Payment will be applied directly to the rate payer account

FOOD SECURITY

Funding source: Community Development Block Grant COVID Relief (CDBG-CV) & Coronavirus Relief Funds

PROGRAM SCOPE

The City of El Paso has identified food security as a priority for our community. Due to the impacts of the COVID-19 crisis, the ability to access food as a basic need has been exacerbated. In response, the City of El Paso has set-aside up to \$1,200,000 for food security programs. Applications are being accepted from eligible applicants for programs that provide food assistance under the following guidelines.

- Costs associated with the operation and/or infrastructure of food banks, community kitchens and food pantries directly related to the provision of food to vulnerable populations.
- Meal delivery services for individuals who have limited access to food, such as homebound elderly or persons with disabilities or individuals under quarantine due to the COVID-19 crisis.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

What organizations are eligible?

- Eligible applicants (i.e., non-profit agencies and government entities) with existing food provision operations within the City of El Paso.

What clients are eligible?

- Individuals or households who have experienced loss of income directly related to COVID-19; and
 1. Clientele whose income is within annual HUD income limits; or
 2. Clientele that is generally presumed to be principally LMI; this presumption covers elderly persons and severely disabled adults.

What organizations or clients are ineligible?

- Those not meeting the eligibility requirements listed above.

Application Process for direct provision of food security services:

- Sub recipient will apply for funding to provide food security services.
- Sub recipient will verify that each client meets eligibility. Proof of eligibility may include Clientele documented qualification for other federal assistance.
- Sub recipient will maintain eligibility documentation for each client.

Requirements for food banks, community kitchens and food pantries:

- Provide policies and procedures to be used to determine clientele's eligibility to receive assistance.
- Provide policies and procedures for donation, purchase and distribution of food items
- Provide proof of payment or proof of purchase of eligible services, machinery, or infrastructure upgrades (bids, quotes, etc.)
- Provide proof of purchase or records of donation of food items

Requirements for meal delivery programs:

- Provide policies and procedures to be used to determine clientele's income eligibility
- Provide proof of meal delivery schedule
- Provide list of clients and area of service to include unsuccessful meal deliveries

CHILDCARE SERVICES

Funding source: Community Development Block Grant COVID Relief (CDBG-CV)

PROGRAM SCOPE

The City of El Paso has identified childcare services as a priority for our community. Due to the impacts of the COVID-19 crisis, a rising number of El Pasoans are in need of quality childcare. Families whose primary caretaker must fulfill essential work obligations are in need of this service. Furthermore, households who have been impacted by COVID-19 and, as a result, are isolated at home with children, may deal with increased levels of stress. Respite childcare can alleviate stress and support strong family relationships in these circumstances. In response, the City of El Paso has set-aside up to \$250,000 for childcare services. Applications are being accepted from eligible applicants for programs that provide childcare services under the following guidelines:

- Provide childcare for essential employees and families who have been impacted by COVID-19.
- Provide respite care for families impacted by COVID-19.
- Ensure the health and safety of children in licensed childcare.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is eligible?

- Households whose income is at or below 80% AMI; and
- Households demonstrating a loss of income directly related to COVID-19.

Who is ineligible?

- Households whose income exceeds the 80% AMI HUD income guidelines.

Application Process:

- Sub recipient will apply for funding to provide childcare services.
- Eligible client will register for childcare services with sub recipient.
- Sub recipient will maintain eligibility documentation for each client.

DOMESTIC VIOLENCE + ABUSE PREVENTION

Funding source: Community Development Block Grant COVID Relief (CDBG-CV)

PROGRAM SCOPE

The City of El Paso has identified domestic violence and abuse prevention as a priority for our community. Due to the impacts of the COVID-19 crisis, a rising number of El Pasoans are at risk of domestic violence. In response, the City of El Paso has set-aside up to \$205,893 for domestic violence and abuse prevention services. Applications are being accepted for programs that provide domestic violence and abuse prevention services under the following guidelines:

- Provide temporary shelter and support services for youth fleeing abusive environments
- Provide confidential assistance, such as counseling and therapy, to those experiencing domestic violence or abuse.
- Provide resources that ensure the safety of individuals and families who need protection from an unhealthy or violent relationship.
- Prevention and intervention services to help individuals gain independence from an abusive or violent intimate relationship, marriage or family.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is eligible?

- Youth experiencing homelessness
- Clientele that is generally presumed to be LMI; this presumption covers abused children and battered spouses; or
- Clientele whose income is below the Annual HUD income limits; and

Who is ineligible?

- Those not meeting the eligibility requirements listed above.

Application Process:

- Sub recipient must illustrate that services to this population have been impacted to COVID-19
- Sub recipient will apply for funding to provide domestic violence and abuse services.
- Eligible client will register for domestic violence and abuse services with sub recipient.
- Sub recipient will maintain documentation that confirms eligibility for each client.

CHAPTER 2: ECONOMIC PROGRAMS

The rapid spread of the novel coronavirus is causing major disruptions to businesses and communities across the world such as El Paso, TX. COVID-19 is compromising supply chains, workers' hours and income, and demand for products and services as consumers are encouraged to avoid public spaces. U.S. states like Texas have declared states of emergency, resulting in the closure of schools, churches, restaurants, and other places where people congregate. These measures - while critical to slowing the spread of COVID-19 - are having a significant economic impact on individuals, businesses, and communities. These impacts likely will be felt around the country, and the world, for months to come. The purpose of these Economic Response and Recovery Programs will ensure that the economic needs of workers and small businesses are addressed.

KEY ELIGIBILITY CRITERIA SPECIFIC TO ECONOMIC PROGRAMS

Eligible programs under this NOFA must benefit Small Businesses directly and negatively impacted by COVID-19 and specifically, activities may be undertaken for Small Businesses that have experienced a loss of income due to the COVID-19 public health emergency.

BUSINESS RESOURCE CLEARINGHOUSE DEVELOPMENT

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

The City of El Paso recognizes that during this time of extreme and persistent uncertainty due to COVID-19, compounded by ever changing information related to workforce safety, phased reopening of the economy, government-mandated restrictions related to business operations, and the many unknowns associated with COVID-19 driven financial impacts and market, consumer and competitive landscape changes, the availability of a centralized information source is paramount and a necessary expenditure due to the public health crisis. To this end, the City of El Paso is accepting applications from eligible applicants to develop and maintain a digital clearinghouse of information and helpful resources for businesses impacted financially by COVID-19, to include information on federal, state and local financial assistance programs, as well as information impacting businesses ability to reopen and return to sustainable operations.

The overall project schedule is two months for completion and launch. The first three phases – Discovery, Design and Prototype Page Design are- are anticipated to take no more than two months. The City will assist with creation of new content as needed during the design and build phase.

Program objectives include, but are not limited to:

- Development of a central information clearinghouse and digital support kit to assist local Small Businesses impacted by COVID-19 in easily accessing information and resources to assist in reopening and the return to sustainable operations
- Improved discovery and access of COVID-19 business and resource information applicable to the local small business community via internal and external search engine optimization;
- Implementation through a user experience design that is quickly responsive to the user's device for both desktop and mobile devices;
- Integration of City of El Paso e-news, surveys, etc. into the primary domain while keeping XXXX as the publishing platform
- Delivery of a consistent City of El Paso-branded visual design throughout the site, aligning with the existing elpasostrong.org site

- Guidance on industry best practices for translated content;
- A site that can easily be updated by City of El Paso staff
- Linkage to the epstrong.org and elpasotexas.gov websites

Program requirements and deliverables include, but are not limited to:

- **Discovery Phase**
 - **Requirements**
 - Stakeholder interviews to understand City and stakeholder roles in serving and mitigating the economic impacts of COVID-19 as it relates to the local Small Business Community;
 - Analysis and classification of Small Business COVID-19 response and recovery needs;
 - Audit of existing federal, state and local COVID-19 information and programs applicable to local Small Businesses
 - **Deliverables**
 - Findings report outlining recommendations for meeting project goals
 - Outline of proposed Information Architecture
 - Project Schedule
- **Design Phase**
 - **Requirements**
 - Conduct necessary user research and usability testing to achieve objectives
 - Design process will include review and revision cycles
 - Ensure the new Information Architecture and User Experience design align with search engine optimization best practices
 - **Deliverables**
 - Design layouts for all page and feature templates
 - Detailed functional specifications
 - Usability test results and related data
- **Prototype Page Design Phase Deliverables**
 - Page Prototypes to include design, create and deliver layered files which serve as a non-functional prototype for each page type and reusable component type
 - Graphic Assets to include layered files for all necessary graphic assets
 - Style Guide to include a comprehensive website style guide that can be edited by the City of El Paso on an ongoing basis
- **Launch and Post Launch Support Phase Deliverables**
 - Ensure integrity of design via robust Quality Assurance and testing support through launch and post launch

Program Budget + Reach

Total estimated allocation for this program is to be determined based on proposals received. We anticipate this program will serve the local Small Business community impacted by COVID-19 to assist those businesses in identifying and accessing economic support.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Criteria for Selection

- Experience:
 - The applicant's experience in providing services similar to those within the Program Scope
 - The quality of the applicant's management, reputation, and references
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- Quality of Submission: The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered.
- Proposed Budget: Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- Project Timeline: Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- Partnership: Eligible applicants may partner with an eligible organization or organizations pursuant to all applicable federal laws to deliver services.
- Ability to Leverage Other Funding Sources: Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.

Application + Implementation Process

- Subrecipient will apply for funding to provide business resource clearinghouse development services.
- Subrecipient will provide documentation that confirms provision of services to Small Businesses negatively impacted by COVID-19 and compliance with the CARES Act.

SMALL BUSINESS FINANCIAL ASSISTANCE + RELIEF

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

The City of El Paso recognizes that financial assistance programs deployed to date have often benefitted the most resourced applicants, while excluding many others who were unable to meet program preconditions. In recognition of the continued need for financial assistance by the most vulnerable and often, hardest-hit in our local business community due to COVID-19, the City of El Paso is accepting applications from eligible applicants to develop and deploy financial assistance program(s) for local Small Businesses in the form of grants, to include Independent Contractors and Micro-Enterprises, to provide the critical relief funds needed to weather the economic impacts of the COVID-19 pandemic as a result of business interruption caused by required closures. Financial assistance provided through this program will be limited to cash grants and should assist businesses in covering costs of business interruption caused by COVID-19.

Proposals submitted should outline a financial assistance plan that targets the most vulnerable and hardest hit businesses in our community. The plan should be tailored to account for specific sectors, business sizes, and ownership characteristics, while also targeting the underbanked. Further, proposals should include a plan to provide one-on-one technical assistance directly to local Small Business owners to assist them in accessing these critical funds.

With respect to compliance and reporting, the selected proposer(s) will be required to:

- Ensure eligibility of the Small Business, including demonstrated loss of due to COVID-19;
- Develop a tailored program(s) aimed at providing grants for working capital and other costs of business interruption caused by COVID-19;
- Submit monthly reports until the funds are expended to report on all the grant activity; and
- Submit monthly reports including the name of Small Business grant applicant and business name, address, grant amount disbursed, industry sector.

Program Budget + Reach

Total estimated allocation for this program is \$10,000,000 and we anticipate this program will serve the local Small Business community impacted by COVID-19, including independent contractors and micro-enterprises.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is Eligible?

Businesses located within the City of El Paso that can demonstrate a negative impact to revenue stream due to COVID-19 and that fall into one of the following three categories are eligible for assistance through this program:

- **Independent Contractors-** a business that does not have employees. A business is considered an independent contractor if you are considered self-employed and an employer-employee relationship does not exist;
- **Micro Enterprises-** a business with between 1 and less than 5 employees; or
- **Other Small Business-** a business with between 5 and less than 20 employees;

Who is Ineligible?

Businesses ineligible for this program include the following: sexually oriented businesses, consumer and marketing cooperatives, dealers of rare coins and stamps, government-owned organizations, lending firms and loan packaging firms, multi-sales distribution, non-profits, multi-level marketing schemes, real estate investment firms, religious institutions, speculation-based businesses, and gambling businesses.

Criteria for Selection

- **Experience:**
 - The applicant's experience in providing services similar to those within the Program Scope
 - The quality of the applicant's management, reputation, and references
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and the requirement of the CARES Act.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- More than one applicant may be selected for provision of the services under this program

Application Process

- Sub-recipient will apply for funding to provide eligible clients financial assistance services.
- Eligible client will apply for financial assistance services with subrecipient.
- Subrecipient will provide documentation that confirms eligibility for each client.

SMALL BUSINESS FINANCIAL + LEGAL CONSULTING + TECHNICAL ASSISTANCE

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

The City of El Paso recognizes the difficulty in identifying and accessing appropriate mitigation measures, including financial assistance, insurance coverage, and other options such as arrearages and deferment during this challenging time due to COVID-19, particularly for often, less resourced Small Businesses. As a result and in response to COVID-19 the City of El Paso seeks to provide professional services assistance for businesses to 1) navigate proper insurance coverages to businesses operating in a COVID-19 environment 2) professional services provided by a CPA to ensure compliance with tax credits and tax advice and 3) services provided by an attorney for business related consultations. By reviewing how governments are responding relating to individual tax compliance, employers can understand and address the tax risk areas they should consider as they formulate policies for working arrangements during the coming months.

Program Budget + Reach

Total estimated allocation for this program is \$75,000 and we anticipate this program will serve the local Small Business community impacted by COVID-19, including independent contractors and micro-enterprises.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is Eligible?

Businesses located within the City of El Paso that can demonstrate a negative impact to revenue stream due to COVID-19 business interruptions by required closures and that fall into one of the following three categories are eligible for assistance through this program:

- **Independent Contractors-** a business that does not have employees. A business is considered an independent contractor if you are considered self-employed and an employer-employee relationship does not exist;
- **Micro Enterprises-** a business with between 1 and less than 5 employees; or
- **Other Small Business-** a business with between 5 and less than 20 employees;

Who is Ineligible?

Businesses ineligible for this program include the following: sexually oriented businesses, consumer and marketing cooperatives, dealers of rare coins and stamps, government-owned organizations, lending firms and loan packaging firms, multi-sales distribution, non-profits, multi-level marketing schemes, real estate investment firms, religious institutions, speculation-based businesses, and gambling businesses.

Criteria for Selection

- Experience:

- The applicant's experience in providing services similar to those within the Program Scope.
- Individuals providing the service must have a license to practice their discipline
- The quality of the applicant's management, reputation, and references
- Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and CARES Act requirements.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an individual, organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- More than one applicant may be selected for provision of the services under this program

Application Process

- Sub-recipient will apply for funding to provide eligible clients consulting and technical services.
- Eligible client will apply for consulting and technical services with subrecipient.
- Subrecipient will provide documentation that confirms eligibility for each client.

SMALL BUSINESS CONTINUITY + RISK MANAGEMENT EDUCATIONAL TRAINING

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

COVID-19 has highlighted the need for resiliency and the ability to quickly adapt. Further and in light of an expected gradual and possibly, episodic recovery, the City of El Paso seeks providers that can deliver financial literacy training and continuity planning to businesses to assist businesses in their ability to adapt and recover from COVID-19 business interruption as it continues to impact our local Small Business community.

Financial literacy focuses on the ability to manage personal finance matters efficiently, and it includes the knowledge of making appropriate decisions about personal finance, such as investing, insurance, real estate, budgeting, retirement, and tax planning. Financial literacy education should also include organizational skills, attention to detail, consumer rights, technology, and global economics because the state of the global economy due to COVID-19 greatly affects the US economy. Financial literacy training can include but not limited to: the proficiency of financial principles and concepts, such as financial planning, budgeting, compound interest, managing debt, profitable savings techniques, planning for retirement and the time value of money. Businesses continuity training to assist businesses ensure they can withstand downturns. Education about the topic should involve understanding how money works, creating and achieving financial goals, and managing internal and external financial challenges.

Program Budget + Reach

Total estimated allocation for this program is \$75,000 and we anticipate this program will serve the local Small Business community impacted by COVID-19 business interruption caused by required closures, including independent contractors and micro-enterprises.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is Eligible?

Businesses located within the City of El Paso that can demonstrate a negative impact to revenue stream due to COVID-19 and that fall into one of the following three categories are eligible for assistance through this program:

- **Independent Contractors-** a business that does not have employees. A business is considered an independent contractor if you are considered self-employed and an employer-employee relationship does not exist;
- **Micro Enterprises-** a business with between 1 and less than 5 employees; or
- **Other Small Business-** a business with between 5 and less than 20 employees;

Who is Ineligible?

Businesses ineligible for this program include the following: sexually oriented businesses, consumer and marketing cooperatives, dealers of rare coins and stamps, government-owned organizations, lending firms and loan packaging firms, multi-sales distribution, non-profits, multi-level marketing schemes, real estate investment firms, religious institutions, speculation-based businesses, and gambling businesses.

Criteria for Selection

- **Experience:**
 - The applicant's experience in providing services similar to those within the Program Scope.
 - Individuals providing the service must have a license to practice their discipline
 - The quality of the applicant's management, reputation, and references.
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and CARES Act requirements.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an individual, organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- More than one applicant may be selected for provision of the services under this program

Application Process

- Sub-recipient will apply for funding to provide eligible clients educational training services.
- Eligible client will apply for educational training services with sub-recipient.
- Sub-recipient will provide documentation that confirms eligibility for each client.

"BUY LOCAL" MARKETING INITIATIVE + PROGRAM DEVELOPMENT

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

In recognition of the importance of locally-owned Small Businesses to our economy, the City of El Paso is accepting applications from eligible applicants to develop and implement local a "Buy Local" marketing initiative and related programs designed to promote and boost businesses within this segment that have been negatively impacted by COVID-19 business interruption caused by required closures. The proposal should complement existing City efforts in this program category.

Program Budget + Reach

Total estimated allocation for this program is to be determined based on proposals received and we anticipate this program will serve Small Businesses.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Criteria for Selection

- **Experience:**
 - The applicant's experience in providing services similar to those within the Program Scope
 - The quality of the applicant's management, reputation, and references
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and CARES Act requirements.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- More than one applicant may be selected for provision of the services under this program

Application Process

- Subrecipient will apply for funding to develop and implement "Buy Local" marketing initiative and program

"WORK SAFE" MARKETING INITIATIVE + PROGRAM DEVELOPMENT

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

A successful return to pre-COVID-19 business operations is largely dependent on ensuring workers and consumers feel safe. Many local businesses are taking extraordinary measures to ensure the safety of their employees and customers, however, a local, uniform and branded "Work Safe" marketing campaign recognizing businesses for their efforts can contribute improving workforce and consumer perceptions, which can in turn, help businesses return to pre-COVID activity levels. In response, the City of El Paso is accepting applications from eligible applicants to develop and implement a City-wide "Work Safe" marketing initiative that will also facilitate compliance with COVID-19 related public health measures. The proposal should complement existing City efforts in this program category.

Program Budget + Reach

Total estimated allocation for this program is to be determined based on proposals received and we anticipate this program will serve Small Businesses.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Criteria for Selection

- **Experience:**
 - The applicant's experience in providing services similar to those within the Program Scope
 - The quality of the applicant's management, reputation, and references
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and the requirements of CARES Act requirements.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- More than one applicant may be selected for provision of the services under this program

Application Process

- Subrecipient will apply for funding to develop and implement a "Work Safe" marketing initiative

E-COMMERCE PLATFORM DEVELOPMENT + TECHNICAL ASSISTANCE

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

During this time of crisis, it is more important than ever for Small Businesses to pivot their business model to include online sales due to COVID-19. To this end, the City of El Paso is accepting applications from eligible applicants to provide assistance to retail and food-based Small Businesses to build their e-commerce capacity. Specifically, the City is seeking to provide Small Businesses within these sectors with technical assistance in creating and/or improving their e-commerce capacity and/or demand, which are necessary expenditures due to the public health emergency. To effectively accomplish these objectives, the City of El Paso is requesting proposals from qualified parties to assist current businesses in:

- Developing an online platform if needed; and/or
- Effectively marketing the products or services offered online.

Applicants may be selected for one or multiple of the services below:

- Development of a webinar on how small businesses can maximize their current online capacity (including marketing and promotions). This may include creating additional "how-to" material;
- Provide one-on-one, remote technical assistance for businesses that do not currently have the capacity to sell their goods or services online. This service would result in at least the basic mechanism in which to execute online sales.
- Manage a cohort of Small Businesses that have some e-commerce capacity but need targeted assistance. This cohort would focus on one or more of the following: e-commerce, social media, branding and messaging, and/or user experience.

Program Budget + Reach

Total estimated allocation for this program is \$225,000 and we anticipate this program will serve Small Businesses.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is Eligible?

Retail and food-based Small Businesses located in the City of El Paso that can demonstrate:

- A negative impact to revenue stream due to COVID-19 business interruption caused by required closures; and
- A need to create and/or improve their e-commerce capacity and/or demand to be able to operate during this public health emergency.

Criteria for Selection

- Experience:
 - The applicant's experience in providing services similar to those within the Program Scope
 - The quality of the applicant's management, reputation, and references
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal

- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and CARES Act requirements.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- **More than one applicant may be selected for provision of the services under this program**

Application Process

- Subrecipient will apply for funding to provide e-commerce platform development and technical assistance services.
- Eligible client will register for e-commerce platform development and technical assistance services with subrecipient.
- Subrecipient will provide documentation that confirms eligibility for each client.

E-COMMERCE + DIGITAL PLATFORM EDUCATIONAL TRAINING

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

During this time of crisis, it is more important than ever for Small Businesses to pivot their business model, marketing plans, and purchasing channels to take full advantage of e-commerce and other digital platforms due to the impacts of COVID-19. To this end, the City of El Paso is accepting applications from eligible applicants to provide training for small businesses on how to leverage these platforms and where applicable, develop and maintain e-commerce purchasing channels in order for businesses to be able to operate and overcome the effects of business interruptions due to required closures.

Program Budget + Reach

Total estimated allocation for this program is \$100,000 and we anticipate this program will serve Small Businesses.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is Eligible?

Retail and food-based Small Businesses located in the City of El Paso that can demonstrate:

- A negative impact to revenue stream due to COVID-19 related business interruption caused by required closures; and
- A need to create and/or improve their e-commerce capacity and/or demand.

Criteria for Selection

- **Experience:**
 - The applicant's experience in providing services similar to those within the Program Scope

- The quality of the applicant's management, reputation, and references
- Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and CARES Act requirements.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- More than one applicant may be selected for provision of the services under this program

Application Process

- Subrecipient will apply for funding to provide e-commerce platform and digital platform educational training assistance.

CONTACT TRACING + WORK SAFE TECHNICAL ASSISTANCE + TRAINING

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

As businesses reopen and return to work, workforce and consumer safety is at the forefront return planning. Critical to mitigating the spread of the virus and improving consumer and workforce confidence is in compliance with COVID-19 related health measures and the development and implementation of contact tracing and work safe workplace policies. However, training and information on how to develop and implement such policies is needed to ensure proper implementation and compliance with COVID-19 related health measures. In response, the City of El Paso is accepting applications from eligible applicants to develop a training program tailored to account for specific sectors and business activities. For example, training for a restaurant may differ from training for an office-based business.

Program Budget + Reach

Total estimated allocation for this program is \$100,000 and we anticipate this program will serve the local Small Business community impacted by COVID-19, including independent contractors and micro-enterprises.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is Eligible?

Businesses located within the City of El Paso that can demonstrate a negative impact to revenue stream due to COVID-19 business interruption due to required closures and that fall into one of the following three categories are eligible for assistance through this program:

- **Independent Contractors-** a business that does not have employees. A business is considered an independent contractor if you are considered self-employed and an employer-employee relationship does not exist;

- **Micro Enterprises-** a business with between 1 and less than 5 employees; or
- **Other Small Business-** a business with between 5 and less than 20 employees;

Who is Ineligible?

Businesses ineligible for this program include the following: sexually oriented businesses, consumer and marketing cooperatives, dealers of rare coins and stamps, government-owned organizations, lending firms and loan packaging firms, multi-sales distribution, non-profits, multi-level marketing schemes, real estate investment firms, religious institutions, speculation-based businesses, and gambling businesses.

Criteria for Selection

- **Experience:**
 - The applicant's experience in providing services similar to those within the Program Scope.
 - The quality of the applicant's management, reputation, and references
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and CARES Act requirements.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an individual, organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- More than one applicant may be selected for provision of the services under this program

Application Process

- Sub-recipient will apply for funding to provide contact tracing and work safe technical assistance and training

DOWNTOWN SANITATION PROGRAM DEVELOPMENT + IMPLEMENTATION

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

In response to COVID-19 the City of El Paso seeks to create an improved sanitary public environment in the Downtown footprint. The grantee would implement expanded efforts to compliment the Public Sanitation efforts, create an environment that enhances consumer confidence, and to support the return of our local businesses. Services will include but not limited to daily heightened cleaning, sanitizing and disinfecting practices of high touch areas such as park benches, handrails, traffic signals, installation of handwashing station and installation of disinfecting dispensers. Conducting elevated levels of cleaning is critical to increase consumer confidence and to advance demand back into the Downtown area.

The intent of this program is to ensure a safe and welcome return to businesses located Downtown. Recovery is expected to be gradual and in that context, reassuring customers that Downtown businesses are safe is critical. In addition to enhanced sanitation efforts, proposals may include other innovative methods to improving sanitation within the Downtown footprint, such

as ways to activate the public realm in business corridors, such tactical, flexible shared street and plaza improvements to create more space and encourages social distancing for people visiting downtown.

Program Budget + Reach

Total estimated allocation for this program is \$100,000 and we anticipate this program will serve visitors to and businesses within the City of El Paso's Downtown footprint.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Criteria for Selection

- Experience:
 - The applicant's experience in providing services similar to those within the Program Scope
 - The quality of the applicant's management, reputation, and references
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- Quality of Submission: The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and CARES Act requirements.
- Proposed Budget: Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- Project Timeline: Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- Partnership: Eligible applicants may partner with an organization or organizations to deliver services.
- Ability to Leverage Other Funding Sources: Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- More than one applicant may be selected for provision of the services under this program

Application Process

- Subrecipient will apply for funding to provide downtown sanitation services.

CLEANING SUPPLY + SAFETY PRODUCT ACCESS + PROVISION

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

As businesses reopen and return to work, workforce and consumer safety due to COVID-19 is at the forefront return planning. PPE, cleaning supplies and access to other safety products is critical to ensuring workplace safety, however access, availability, and cost are often issues faced by the Small Business community due to COVID-19. In response, the City of El Paso seeks to assist Small Businesses in accessing PPE equipment that meets OSHA and CDC requirements for personal protection to reduce the spread of coronavirus, in addition to other necessary cleaning supplies and safety products to facilitate a safe reopening for the workforce and public, while also complying with state and local health orders.

Specifically, the City of El Paso is accepting applications from eligible applicants to provide access to these essential products to local Small Businesses. Innovative measures to provide necessary products may include "Reopening Kits" containing face masks, latex gloves, antimicrobial wipes, powder free latex gloves, full face splash shields, etc. Additionally, proposals may

include access to other types of equipment and cleaning supplies, including but not limited to, protective products such as Plexiglass sneeze guards for checkout counters, protective workplace barriers, table and/or countertop dividers, hand sanitizer, etc. Proposals may also include plans to provide access to equipment necessary for contactless checkout.

Program Budget + Reach

Total estimated allocation for this program is \$1,000,000 and we anticipate this program will serve the local Small Business community impacted by COVID-19, including independent contractors and micro-enterprises.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is Eligible?

Businesses located within the City of El Paso that can demonstrate a negative impact to revenue stream due to COVID-19 and that fall into one of the following three categories are eligible for assistance through this program:

- **Independent Contractors-** a business that does not have employees. A business is considered an independent contractor if you are considered self-employed and an employer-employee relationship does not exist;
- **Micro Enterprises-** a business with between 1 and less than 5 employees; or
- **Other Small Business-** a business with between 5 and less than 20 employees;

Who is Ineligible?

Businesses ineligible for this program include the following: sexually oriented businesses, consumer and marketing cooperatives, dealers of rare coins and stamps, government-owned organizations, lending firms and loan packaging firms, multi-sales distribution, non-profits, multi-level marketing schemes, real estate investment firms, religious institutions, speculation-based businesses, and gambling businesses.

Criteria for Selection

- **Experience:**
 - The applicant's experience in providing services similar to those within the Program Scope.
 - The quality of the applicant's management, reputation, and references
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and CARES Act requirements.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an individual, organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- More than one applicant may be selected for provision of the services under this program

Application Process

- Sub-recipient will apply for funding to provide access to PPE, cleaning supplies, and other necessary protective equipment.

BUSINESS FACILITY SAFETY ALTERATION FINANCIAL ASSISTANCE + RELIEF

Funding source: Coronavirus Relief Fund

PROGRAM SCOPE

In addition to supplies and equipment to improve safety of the workforce and public, many Small Businesses require more substantial and often structural changes to their facilities to improve the safety of their employees and customers due to COVID-19. For example, improvements to HVAC systems and installation of drive through facilities require substantial alteration to existing facilities to improve the health and safety of the workforce and public, while also increasing consumer confidence. All facility alterations should be done for the purpose of meeting OSHA and CDC requirements for personal protection to reduce the spread of coronavirus. However, the City of El Paso recognizes that these types of alterations represent an additional financial burden to already struggling businesses and in response, is accepting applications from eligible applicants to develop and deploy financial assistance program(s) for local Small Businesses, to include Independent Contractors and Micro-Enterprises, to provide grant funding for business facility safety alterations that will improve the public health, mitigate the spread of the virus, and improve consumer confidence. Financial assistance provided through this program will be limited to cash grants and should assist businesses negatively impacted by COVID-19.

Proposals submitted should outline a financial assistance plan that targets the most vulnerable and hardest hit businesses in our community. The plan should be tailored to account for specific sectors, business sizes, and ownership characteristics, while also targeting the underbanked. Further, proposals should include a plan to provide one-on-one technical assistance directly to local Small Business owners to assist them in accessing these critical funds.

With respect to compliance and reporting, the selected proposer(s) will be required to:

- Ensure eligibility of the Small Business, including demonstrated loss of due to COVID-19;
- Develop a tailored program(s) aimed at providing grants for working capital and other costs of business interruption caused by COVID-19;
- Submit monthly reports until the funds are expended to report on all the grant activity; and
- Submit monthly reports including the name of Small Business grant applicant and business name, address, grant amount disbursed, industry sector.

Program Budget + Reach

Total estimated allocation for this program is \$6,580,000 and we anticipate this program will serve the local Small Business community impacted by COVID-19, including independent contractors and micro-enterprises.

PROGRAM COMPLIANCE + IMPLEMENTATION REQUIREMENTS

Who is Eligible?

Businesses located within the City of El Paso that can demonstrate a negative impact to revenue stream due to COVID-19 and that fall into one of the following three categories are eligible for assistance through this program:

- **Independent Contractors-** a business that does not have employees. A business is considered an independent contractor if you are considered self-employed and an employer-employee relationship does not exist;

- **Micro Enterprises-** a business with between 1 and less than 5 employees; or
- **Other Small Business-** a business with between 5 and less than 20 employees;

Who is Ineligible?

Businesses ineligible for this program include the following: sexually oriented businesses, consumer and marketing cooperatives, dealers of rare coins and stamps, government-owned organizations, lending firms and loan packaging firms, multi-sales distribution, non-profits, multi-level marketing schemes, real estate investment firms, religious institutions, speculation-based businesses, and gambling businesses.

Criteria for Selection

- **Experience:**
 - The applicant's experience in providing services similar to those within the Program Scope
 - The quality of the applicant's management, reputation, and references
 - Applicant's should have at least 2 years of experience providing the services specified in the response/proposal
- **Quality of Submission:** The content of the submission should demonstrate the respondent's full understanding of the ability to perform the services to be rendered and CARES Act requirements.
- **Proposed Budget:** Reasonableness of proposed budget for program implementation, inclusive of preparations and delivery.
- **Project Timeline:** Reasonableness of proposed project timeline for project management inclusive of implementation, preparation and delivery
- **Partnership:** Eligible applicants may partner with an organization or organizations to deliver services.
- **Ability to Leverage Other Funding Sources:** Where possible, the applicant should demonstrate ability to leverage other available funding sources to strengthen and support this program.
- **More than one applicant may be selected for provision of the services under this program**

Application Process

- Sub-recipient will apply for funding to provide eligible clients financial assistance services.
- Eligible client will apply for financial assistance services with subrecipient.
- Subrecipient will provide documentation that confirms eligibility for each client.

ITEM 13

Elia Garcia
Mayor
Rene Rodriguez
At Large
Cesar Nevarez
District 1 Mayor Pro Tem



Ralph Duran
District 2
Victor Perez
District 3
Yvonne Colon-Villalobos
District 4
Adriana Rodarte.
City Manager

TO: Mayor and Council, City of Socorro, Texas

FROM: Adriana Rodarte

SUBJECT: Discussion and action regarding personnel matters involving municipal courts..

SUMMARY: During the November 19, 2020 council meeting, Mayor Elia Garcia requested to make the investigation public

BACKGROUND

STATEMENT OF THE ISSUE

FINANCIAL IMPACT

Account Code (GF/GL/ Dept.):
Funding Source:
Amount:
Quotes (Name/Commodity/Price)

ALTERNATIVE

N/A

STAFF RECOMMENDATION

REQUIRED AUTHORIZATION

- 1. City Manager _____ Date _____
- 2. CFO _____ Date _____
- 3. Attorney _____ Date _____

VLF
VALENZUELA
LAW FIRM

January 29, 2020

Ms. Adriana Rodarte
City Manager
City of Socorro, Texas
124 S. Horizon Blvd.
Socorro, Texas 79927
via email: arodarte@ci.socorro.tx.us

Re: Mayor Elia Garcia

Ms. Rodarte,

You have asked me to research matters related to Mayor Elia Garcia ("Garcia") regarding her representation of Juvenile ██████████ in 2018.¹

The short answer to your question is, yes, Garcia violated Socorro City Charter, Art. III § 3.10; additionally, Garcia violated the City of Socorro's written general ordinance and policy, as passed and approved on November 17, 2016.

I. Factual Background

On or about, February 1, 2017, Garcia contacted Socorro Police Department ██████████ ██████████ to advise him that she had been retained to represent Juvenile ██████████ in a pending criminal action.

During the proceedings of the criminal case, Garcia contacted city staff to obtain information regarding the case. Specifically, Garcia contacted ██████████ ██████████ and ██████████ Garcia spoke with each of these individuals with the intent of receiving "updates on whether the case had been filed."²

¹ The undersigned is in possession of various witness statements, docket reports, and miscellaneous data. Due to potential privacy and confidentiality concerns, the undersigned has not disclosed this information, but will do so upon request.

² Garcia's Responses to Questions, December 16, 2019.

As the proceedings in the case progressed, the case was transferred between different courts, due to a perceived conflict of interest (*i.e.* the Mayor of Socorro representing an individual against the City of Socorro). Eventually, the Juvenile was ordered to obtain new counsel.

II. Relevant Law, Policy, and Procedures

A. City of Socorro Policy: City Counsel Conduct with Staff

The City of Socorro's policy, dated November 17, 2016, mandates the following:

3. Limit Contact to City Manager, City Attorney and City Department Heads. City Council Member shall direct questions and requests for information regarding any issue relating to the operation of the City of Socorro to the City Manager, City Attorney, or Department Heads. The Office of the City Manager should be copied on any request, except those to the City Attorney. Requests for follow up or directions to staff should be made only through the City Manager. However, a City Council Member may contact City Staff directly for information made readily available to the general public on a regular basis (example: what are the hours of operation of Bulldog Championship Park?). Under these circumstances, the City Staff shall treat the City Council Member no differently than they would a member of the general public, and the City Council Member shall not use their position to secure preferential treatment.

That is, City Council Members are entitled to request information that the general public requests on a regular basis, but all other requests must be made through the City Manager.

B. City of Socorro's Ethics Code

The City of Socorro's Code of Ordinances maintains the following proscription in its Ethics section:

Officers and employees of the city shall not:

- (1) Accept or solicit, for personal financial gain, any benefit that might reasonably tend to influence them to act improperly in the discharge of official duties.
- (2) Use their official positions improperly to secure unwarranted privileges or exemptions for themselves, relatives, or others. This provision does not preclude officers or employees from acting in any manner consistent with their official duties or from zealously providing public services to anyone who is entitled to them.

Art. VII, sec. 2-339.

C. City of Socorro's Charter: Interference with Administration

The City of Socorro's Charter also contains similar provisions. Specifically, Article III, section 3.10 states:

Section 3.10 INTERFERENCE WITH ADMINISTRATION

... Except for the purpose of inquiry and investigation, or as otherwise expressly provided by this Charter, the City Council shall interact with the administrative services of the City solely through the City Manager, and shall not give orders to any of the City Manager's subordinates, either publicly or privately, except with the City Manager's specific approval.

Art. III, sec. 3.10.

III. Application of Law, Policy, and Procedures to Facts

A. Garcia violated the City's Policy: City Counsel Conduct with Staff.

Garcia freely admits that she contacted the court several times. Specifically, in response to questions transmitted by the undersigned, Garcia responded that she called the Court and spoke with [REDACTED] Garcia's answers reflect these conversations occurred in separate instances, in various phone calls. Therefore, it was not a sole, isolated incident, but a repeated process.

Garcia's actions are a direct violation of the City Policy because the policy applies to all "questions and requests for information." Garcia explicitly states that she called the Court and spoke to various staff members "to receive updates"; that is, her intent was to obtain information. Despite this intent, she failed to address the request to the City Manager, City Attorney, or Department Head, preferring to speak to the City staff directly.

Although a potential defense on behalf of Garcia might be that she solely sought "information made readily available to the general public on a regular basis," this position is shortsighted because the information Garcia requested pertained to a specific individual criminal case. Information about this case was not alleged to have been provided to the general public *on a regular basis*. Instead, City staff reported that they provide this information, when sought over email, and only to individuals who represent themselves to be attorneys that might undertake representation within the requested-case. That is, it is not information provided to the general public.

Finally, City Staff treated Garcia differently from the general public. All statements made by City Staff members refer to Garcia as "the Mayor." In other words, they do not refer to her in her "general public" capacity, but in her role as Mayor. Due to this, she obtained information over the phone, which information would normally be reserved for written correspondence.

B. There is insufficient evidence to conclude that Garcia violated the City's Ethics Code

The City's Ethics Code proscribes City Council members from using their official positions to seek out unwarranted privileges. At first glance, it might appear that Garcia violated this canon by contacting the Court and speaking to various City Staff to obtain information not usually provided to the general public.

However, it is the opinion of the undersigned that Garcia did not violate this provision. The precise words of the Ethics Code refer to the intent of the actor; that is, the Code requires that

the City Council member intentionally use their official position with the purpose of obtaining unwarranted privileges. Here, Garcia did telephonically contact the Court to obtain unwarranted privileges (*i.e.* information about the Juvenile case). However, it is not clear that she used her specific role as Mayor to obtain that information or if the City Staff interpreted her call as relying on her role. In other words, did Garcia call in as “Mayor” or did City Staff *assume* it was in her role as Mayor that she called in? In that Garcia’s responses and City Staff’s statements do not allege that Garcia called with the intent of using her role as Mayor, it is not clear that Garcia violated the City’s Ethics Code; further, because it is unclear what Garcia’s intent was, there is insufficient evidence to conclude that Garcia violated the City’s Ethics Code; therefore, it cannot be concluded that Garcia violated the Ethics Code.

C. Garcia violated the City of Socorro’s Charter: Interference with Administration

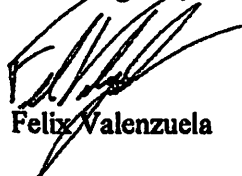
As stated in Section III (A) regarding Garcia’s violation of the Policy, Garcia also violated the City of Socorro’s charter. The Charter proscribes City Council’s interaction directly with City Staff. However, there is a prelude that exempts contact made “for the purpose of inquiry and investigation.” Here, it appears Garcia initiated the contact for purposes of inquiry; yet, there is no evidence that she did so for purposes of investigation. Further, since the Charter speaks in the conjunctive, an exemption requires *both* inquiry *and* investigation, which leads to the conclusion that Garcia’s actions do not qualify for the Charter’s exemption.

Therefore, for the same reasons stated above, Garcia violated the Charter’s provisions concerning Interference with Administration.

IV. Conclusion

For all the reasons stated above, Mayor Elia Garcia violated the Socorro City Charter, Art. III § 3.10 and the City of Socorro’s written general ordinance and policy, as passed and approved on November 17, 2016. Should you require additional information or evidence, please do not hesitate to contact me at your earliest convenience.

Warm regards,



Felix Valenzuela

LER & Associates

September 9, 2020

Adrianna Rodarte
City Manager
124 South Horizon Blvd.
Socorro, Texas 79927

Dear Ms. Rodarte,

As requested, the following is an investigative summary completed after careful review and consideration of all of the information I received including, documents, interviews conducted, and other recent information regarding the matter related to Mayor Elia Garcia regarding her representation of a juvenile in or around 2018.

All of the persons interviewed were advised of my role, which include notification of my independent contractual relationship with your client, my fact-finding purpose, the confidential nature of the process, and informed that I would be reporting factual results and not involved in the outcome.

Summary of Interviews

Mayor Garcia contacted City Staff, whom I interviewed after reviewing written documentation, to obtain information regarding her client's case. Staff included [REDACTED] and others.

The interviews I conducted substantiated the written documentation received. My interviews as well as the documents reviewed substantiated that Mayor Garcia in fact, gathered information by contacting City Staff then used the information for the purpose of representing her client in a matter between her client and the City of Socorro. Members of City Staff were doing their job by sharing information with Mayor Garcia that they would normally, under typical circumstances, share with other attorneys' representing their clients in against the City of Socorro. However, Mayor Garcia is a member of the City of Socorro's governing body which places the City and it's Staff in a difficult and conflicting position. The Mayor failed to follow established protocol by contacting City Staff. (Please refer to documentation as mentioned above, submitted by the City of Socorro.)

FINDINGS

In reviewing your City Charter, Art III 3.10 as well as the City of Socorro's General Ordinance and Policy appears that Mayor Garcia violated both and additionally created exposures for the City of Socorro and it's staff.

This report concludes my investigation. If you need additional information or further detail please contact me directly. Thank you.

**Sincerely,
Nora C. Ellis, PHR
Electronic signature**