



# **CITY OF SOCORRO TEXAS**

## **ANNUAL OPERATING BUDGET**

**FISCAL YEAR 2014-2015**

**October 1, 2014 through September 30, 2015**



## **CITY OF SOCORRO, TEXAS FISCAL YEAR 2014-2015 ANNUAL BUDGET**

The FY 2014-2015 budget will raise more revenue for maintenance & operating property taxes than last year's budget by an amount of \$375,740, which is a 10% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$ 85,285.

### **City Council Record Vote**

FOR: Victor Perez, Rene Rodriguez, Sergio Cox and Gloria M. Rodriguez  
AGAINST: None  
PRESENT and not Voting: None  
ABSENT: None

<b>Tax Rate</b>	<b>Adopted FY 2013-2014</b>	<b>Proposed FY 2014-2015</b>
Property Tax Rate	.577847/\$100	.688558/\$100
Effective Tax Rate	.547781/\$100	.585212/\$100
Effective M&O Tax Rate	.442629/\$100	.448271/\$100
Rollback Tax Rate	.577847/\$100	.688558/\$100
Debt Rate	.135218/\$100	.204426/\$100

The total amount of municipal debt obligation secured by property taxes for the City of Socorro is \$1,817,036.

**DATE:** AUGUST 11, 2014  
**TO:** HONORABLE MAYOR AND CITY COUNCIL  
**FROM:** CITY MANAGER  
**SUBJECT:** FISCAL YEAR 2014-2015 BUDGET

The Fiscal Year 2014-2015 Budget for the City of Socorro is hereby transmitted to the City Council for adoption prior to September 15, 2014.

For Fiscal Year 2014-2015, the City will continue its priorities of developing long term plans to address the needs for public safety, drainage, and infrastructure improvements.

### **OVERVIEW**

The Fiscal Year 2014-2015 Budget primary focus is allocating resources towards public safety, infrastructure and lighting improvements, overlay projects, enforcement of property maintenance, drainage from north of I-10, and improvement of customer services.

The Fiscal Year 2014-2015 budget outline has \$18,222,738 in public resources to be invested in the City of Socorro. The Fiscal Year (FY) 2014-2015 budget is approximately 93% increase from FY 2013-2014 budget of \$9,458,315.

### **ANNUAL BUDGET PERCENTAGE CHANGE 20011-2012 THROUGH 2014-2015**

	2011-12	2012-13	2013-14	2014-15
Annual Budget	\$13,331,147	\$15,152,247	\$9,458,315	\$18,222,738
Net Change	\$(2,456,463)	\$ 1,821,100	\$(5,693,922)	\$ 8,764,423
% Change	-15.5%	14%	-38%	93%

### **REVENUE**

The City of Socorro utilizes the fund accounting method of financial reporting. The budget has four major funds: General Fund, Special Revenue, Capital Projects and Debt Service. These funds were established to segregate specific revenue sources and activated in accordance with special regulations, restrictions or limitations.

The following chart compares the estimated revenue for FY 2014-2015 by fund type. For FY 2014-2015, the General Fund will increase by \$165,694; the Special Revenue Fund will increase by \$837,346; the Capital Projects Fund will increase by \$7,138,138; the Debt Service Fund will increase by \$623,245.

**REVENUE COMPARISON BY FUND  
2011-2011 THROUGH 2014-2015**

	<b>REVENUE FY 2011-2012</b>	<b>REVENUE FY 2012-2013</b>	<b>REVENUE FY 2013-2014</b>	<b>REVENUE FY 2014-2015</b>
General Fund	5,947,000	7,069,355	7,450,659	7,616,353
Special Revenue Fund	1,233,272	990,000	730,608	1,567,954
Capital Projects Fund	5,318,696	5,897,971	83,257	7,221,395
Debt Service Fund	32,179	1,194,921	1,193,791	1,817,036
<b>TOTAL</b>	<b>13,331,147</b>	<b>15,152,247</b>	<b>9,458,315</b>	<b>18,266,291</b>

**GENERAL FUND**

The General Fund is the primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. General Fund revenues include property taxes, sales tax, utility user taxes, franchise fees, licenses and permits, current service charges, earnings on investments and other miscellaneous revenues.

The projected General Fund revenue of \$7,616,353 accounts for 42 percent of the 2014-2015 total budgets and can be allocated to any City expenditure category.

**SPECIAL REVENUE FUND**

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. The Special Revenue Fund includes Community Development Block Grant and other Federal, State and local resources secured by the City to fund restricted activities. The \$1,567,954 in the Special Revenue Fund represents 9 percent of the 2014-2015 total budgets.

**CAPITAL PROJECTS FUND**

The Capital Projects Fund account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments. The \$7,221,395 in the Capital Project Fund represents 39 percent of the 2014-2015 total budgets.

**DEBT SERVICE FUND**

The Debt Service Fund is used to account for the accumulation of resources for payment of long-term debt. Debt Service Funds are general used when resources are restricted for long- term debt. The Debt Fund is projected at \$1,817,036 for 2014-2015 and reflects 10 percent of the total budgets.

**GENERAL FUND RESERVE**

The General Fund started the 2013-2014 Fiscal Year with \$4,544,704 in reserves. That level of reserves represents 61% of the projected expenditures in the 2013-2014 General Fund Budget.

The 2013-2014 Budget is projected to use \$1,289,218 of the General Fund Reserve.

There will be an estimated of \$3,255,486 in the General Fund Reserve after the 2013-2014 Fiscal Year.

The 2014-2015 General Fund Budget requires the use of \$541,242 of the Prior Year's Revenue to be balanced.

The General Fund Reserve at \$2,714,244 represents 35% of the proposed \$7,616,353 General Fund Budget for 2014-2015.

The projected General Fund Budget is \$7,616,353. To have a 25% General Fund Reserve requires \$1,904,088.

The level of reserves in the General Fund can be reduced an additional amount of \$271,424 to maintain a 25% level of anticipated expenditures for 2014-2015.

**THE BUDGET DOES NOT INCLUDE:**

Salary increases for employees.

**RECOMMENDATION**

The City Manager hereby submits the Fiscal Year 2014-2015 Annual Budget to the City Council for adoption subject to revisions, if any, by City Council, reflected in the meeting's minutes.

WILLIE NORFLEET  
CITY MANAGER

City of Socorro  
Revenue Comparison  
All Funds  
FY 10/01/2013 - 09/30/2014  
VS  
FY 10/01/2014 - 09/30/2015

	2013-2014	2014-2015	CHANGE	PERCENT OF TOTAL	PERCENT CHANGE
<b>GENERAL FUND</b>	<b>7,450,659</b>	<b>7,616,353</b>	<b>165,694</b>	<b>42%</b>	<b>2%</b>
<b>DEBT SERVICE FUND</b>	<b>1,193,791</b>	<b>1,817,036</b>	<b>623,245</b>	<b>10%</b>	<b>52%</b>
<b>SPECIAL REVENUE FUNDS</b>					
Grants	699,608	1,419,174	719,566		103%
Hotel Tax - Tourism and Reserve	15,000	15,000	-		0%
Public Government & Education	16,000	16,000	-		0%
Property Taxes TRZ	-	25,000	25,000		-
City Match	-	78,780	78,780		-
Court Reserve Expense	-	-	-		-
Police Reserve Expense	-	14,000	14,000		-
<b>TOTAL-SR</b>	<b>730,608</b>	<b>1,567,954</b>	<b>837,346</b>	<b>9%</b>	<b>115%</b>
<b>CAPITAL PROJECTS FUND</b>					
Court, Planning, Museum - 2001 Series	83,257	82,740	(517)		-1%
Streets - 2012 Series	-	738,655	738,655		-
Streets - 2014 Series	-	6,400,000	6,400,000		-
Interest Earned	-	-	-		-
<b>TOTAL-CP</b>	<b>83,257</b>	<b>7,221,395</b>	<b>7,138,138</b>	<b>39%</b>	<b>8574%</b>
<b>GRAND TOTAL-ALL FUNDS</b>	<b>9,458,315</b>	<b>18,222,738</b>	<b>8,764,423</b>	<b>100%</b>	<b>93%</b>

City of Socorro  
Expenditure Comparison  
All Funds  
Fy 10/01/13-09/30/14  
vs  
Fy 10/01/14-09/30/15

	2013-2014	2014-2015		PERCENT
DEPARTMENT	PERSONNEL COSTS	PERSONNEL COSTS	CHANGE	CHANGE
Capital Projects	-	-	-	-
Debt Service	-	-	-	-
General Fund	4,957,746	5,137,244	179,498	4%
Special Revenues	-	-	-	-
<b>TOTALS:</b>	<b>4,957,746</b>	<b>5,137,244</b>	<b>179,498</b>	<b>4%</b>

	2013-2014	2014-2015		PERCENT
DEPARTMENT	OPERATIONAL COSTS	OPERATIONAL COSTS	CHANGE	CHANGE
Capital Projects	83,257	7,221,395	7,138,138	8574%
Debt Service	1,193,791	1,817,036	623,245	52%
General Fund	2,492,913	2,475,205	(17,708)	-1%
Special Revenues	730,608	1,567,954	837,346	115%
<b>TOTALS:</b>	<b>4,500,569</b>	<b>13,081,590</b>	<b>8,581,021</b>	<b>191%</b>

<b>GRAND TOTAL</b>	<b>9,458,315</b>	<b>18,218,834</b>	<b>8,760,519</b>	<b>194%</b>
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City of Socorro  
Expenditure Comparison By Department  
General fund  
Fy 10/01/13-09/30/14  
vs  
Fy 10/01/14-09/30/15

DEPARTMENT	2013-2014	2014-2015		CHANGE		PERCENT
	PERSONNEL COSTS	PERSONNEL COSTS				CHANGE
City Clerk	103,625	107,930		4,305		4%
City Manager	237,236	243,338		6,102		3%
Finance	172,602	178,890		6,288		4%
Grants and Special Projects	-	-		-		-
Health Department	-	-		-		-
Human Resources	115,144	116,270		1,126		1%
Mayor and City Council	71,827	60,821		(11,006)		-15%
Municipal Court	237,324	133,323		(104,001)		-44%
Planning & Zoning	382,645	481,606		98,961		26%
Police Department	2,363,612	2,495,873		132,261		6%
Public Works	741,200	774,231		33,031		4%
Recreation Centers	163,533	169,528		5,995		4%
Parks Divison	368,998	379,338		10,340		3%
<b>TOTALS:</b>	<b>4,957,746</b>	<b>5,141,148</b>		<b>183,402</b>		<b>4%</b>

DEPARTMENT	2013-2014	2014-2015		CHANGE		PERCENT
	OPERATIONAL COSTS	OPERATIONAL COSTS				CHANGE
City Clerk	75,900	63,870		(12,030)		-16%
City Manager	532,521	399,086		(133,435)		-25%
Finance	184,100	133,248		(50,852)		-28%
Grants and Special Projects	203,548	162,130		(41,418)		-20%
Health Department	400,000	466,000		66,000		17%
Human Resources	21,500	119,660		98,160		457%
Mayor and City Council	20,400	39,300		18,900		93%
Municipal Court	49,835	113,937		64,102		129%
Planning & Zoning	78,750	121,540		42,790		54%
Police Department	322,010	272,110		(49,900)		-15%
Public Works	355,064	344,164		(10,900)		-3%
Recreation Centers	83,240	81,360		(1,880)		-2%
Parks Divison	166,045	158,800		(7,245)		-4%
<b>TOTALS:</b>	<b>2,492,913</b>	<b>2,475,205</b>		<b>(17,708)</b>		<b>-1%</b>

<b>GRAND TOTAL</b>	<b>7,450,659</b>	<b>7,616,353</b>		<b>165,694</b>		<b>2%</b>
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<b>GENERAL FUND REVENUES</b>		ACTUAL REVENUES FY 2011-2012	ACTUAL REVENUES FY 2012-2013	ADOPTED BUDGET FY 2013-2014	ADJUSTED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
04201	Property Taxes	3,259,249	3,380,765	3,842,166	3,842,166	4,217,911
04206	Delinquent Propert Taxes	-	212,425	100,000	100,000	150,000
04202	Sales Taxes	1,378,725	1,511,519	1,453,000	1,453,000	1,600,000
04203	Franchise Taxes	411,621	405,495	415,000	415,000	325,000
04404	Interest Earned	724	596	1,200	1,200	1,200
04405	Gain/Loss on Investments	-	202	-	-	-
04500	Other Planning Fees (Fireworks)	29,943	2,900	-	-	3,000
04501	Building Permits	138,685	159,279	154,000	154,000	220,000
04502	Business Registration Permits	38,128	45,803	47,000	47,000	47,000
04503	Rezoning Fees	66,857	34,695	75,000	75,000	36,000
04504	Admin Misc-Copies	600	100	-	-	-
04505	Mobile Home Permits	2,453	2,909	3,000	3,000	3,000
04507	Muni Court Judgement/Fines	501,577	505,235	460,000	460,000	460,000
04511	Juvenile Case Management Fee	-	14,468	-	-	-
04603	Street/Authority Contract Fee	-	270	-	-	-
04604	Police Fees	-	39,314	-	-	7,000
04701	Rental Income	946	7,501	10,370	10,370	-
04704	Other Revenue	94,071	2,042	50,000	50,000	-
04707	Auction Revenue	34,112	26,595	16,000	16,000	-
04711	Grant Reimbursement	10,283	-	-	-	-
04713	Reimbursed Cost	-	20,569	-	-	-
04714	Park Fees	-	1,545	-	1,000	1,000
04903	Miscellaneous Income	18,180	17,480	4,000	4,000	4,000
04999	Prior Year's Revenue	686,910	825,146	819,923	1,555,275	541,242
Total Revenues		6,673,064	7,216,853	7,450,659	8,187,011	7,616,353



	ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
<b>DEBT SERVICE</b>	REVENUES	REVENUES	BUDGET	BUDGET	BUDGET
<b>REVENUES</b>	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
Property Taxes	837,585	1,141,816	1,193,791	1,193,791	1,817,036
Total Revenues	837,585	1,141,816	1,193,791	1,193,791	1,817,036



<b>SPECIAL REVENUES</b>	ACTUAL REVENUES FY 2011-2012	ACTUAL REVENUES FY 2012-2013	ADOPTED BUDGET FY 2013-2014	ADJUSTED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
Franchise Taxes	1,375	-	-	-	-
Baseball Tomorrow Fund	8,802	-	-	-	-
Property Taxes-TRZ	-	-	-	-	25,000
Reconstruction	-	-	168,000	-	300,000
City Match	-	-	-	76,562	78,780
Court Technology	-	3,281	-	-	-
HOME RSP Tenant	-	-	-	489,100	263,280
HOME TBRA-D	-	-	-	64,800	263,280
Justice Assistance Grant (JAG)	-	-	-	5,500	-
Local Border Security Program	11,896	1,442	-	59,608	-
Municipal Court Judgement Fines	23,759	-	-	-	-
Municipal Court Warrants	26,261	-	-	-	-
PEG	15,859	-	16,000	-	16,000
Safe Routes to School	606,164	13,490	-	-	-
Stone Garden	174,546	-	-	164,747	-
TDHCA	257,567	-	400,000	-	531,014
TDRA	1,886	-	-	-	-
Project	-	-	73,608	-	-
Tourism/HOT Tax	12,213	17,057	15,000	-	15,000
Transportation Enhancement Project	-	-	-	-	61,600
LEOSE	-	-	-	-	14,000
TX Dot/Bus	-	-	58,000	-	-
Total Revenues	1,140,328	35,270	730,608	860,317	1,567,954



	ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
<b>CAPITAL PROJECTS</b>	REVENUES	REVENUES	BUDGET	BUDGET	BUDGET
<b>REVENUES</b>	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
2001 CO'S Rio Vista Renovation	3,014	12,942	83,257	83,257	82,740
2008 CO's	1,254,379	773,306	-	-	-
2010 CO's	405,882	-	-	-	-
2011 CO's	2,474,657	62,639	-	-	-
2012 CO's	246,863	2,191,220	-	2,613,575	738,655
2014 CO's	-	-	-	-	6,400,000
Total Revenues	4,384,795	3,040,107	83,257	2,696,832	7,221,395



<b>GENERAL FUND EXPENDITURES</b>		ACTUAL EXPENDITURES	ACTUAL EXPENDITURES	ADOPTED BUDGET	ADJUSTED BUDGET	PROPOSED BUDGET
<b>DEPARTMENTS COMBINED</b>		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05101	Salaries	3,434,109	3,308,925	3,748,647	3,875,433	3,710,406
05103	Overtime	-	199,402	180,166	208,426	177,410
05105	Settlement-Salary Exp	-	-	-	43,923	-
05111	FICA/Medicare Taxes	280,178	266,209	300,558	314,220	297,433
05112	T.W.C. Payroll Taxes	24,802	29,074	27,809	29,159	27,809
05113	Health Insurance Premiums	401,313	499,412	539,375	569,675	708,584
05114	Workers Compensation Insurance	108,146	113,099	111,126	116,684	124,771
05115	Deferred Compensation Benefits	4,264	7,967	9,105	9,299	58,620
05116	Life Insurance	8,341	6,025	12,696	13,624	6,675
05117	Dental Insurance Expense	24,094	19,056	22,924	24,224	23,920
05118	Vision Insurance Expense	4,278	4,476	5,340	5,640	5,520
	Total Personnel Cost	4,289,526	4,453,646	4,957,746	5,210,307	5,141,148
05201	Office Expense and Supplies	72,943	84,177	68,550	73,350	67,650
05202	Medical Supplies	139	-	500	500	500
05211	Postage	4,988	7,198	8,750	8,960	8,760
05212	Tools and Supplies	19,124	8,282	18,500	28,700	22,200
05213	Uniforms	25,760	41,427	40,270	42,370	38,120
05310	Building Modifications/ADA	8,095	92	500	500	500
05311	Building & Property Maintenance	11,726	120,144	73,980	88,098	49,400
05312	Street Maintenance	23,857	19,544	20,000	20,000	22,000
05313	Utilities	213,367	241,934	193,000	225,000	229,000
05314	Telephone	67,168	64,425	56,350	65,508	62,348
05317	Park Maintenance	19,386	33,946	24,000	24,000	24,000
05325	Recycling Center	-	2,060	4,000	4,000	4,200
05411	Legal Fees	477,424	487,877	275,000	296,030	375,000
05510	Property Insurance	18,044	23,911	24,304	25,104	24,089
05511	Advertising/Drug Testing	29,339	46,324	43,000	50,500	43,000
05512	Audit Fees	24,500	32,163	82,000	160,000	37,000
05513	Central Appraisal Fees	53,264	60,891	60,000	60,000	60,000
05514	Conferences	21,552	-	-	-	-
05515	County Elections	13,403	14,403	20,000	21,050	-
05516	Dues/Subscriptions	13,042	16,659	12,040	16,990	16,475
05517	Bank Charges	22,006	20,773	16,000	16,000	5,000
05518	Liability Insurance	161,823	75,386	118,235	118,235	84,737
05520	Service Contracts	253,753	415,769	276,086	367,646	290,146
05521	Support Activities	6,738	8,706	95,100	99,100	100,300
05522	Tax Collector Fees	9,292	10,424	11,000	11,000	11,000
05523	Equipment Rental/Lease	21,765	22,748	28,500	28,500	24,700
05525	Health Contract	391,224	387,784	400,000	466,000	466,000
05527	Seminars/Training/Workshops	16,514	11,660	28,250	34,250	27,750
05530	Finance Charges	9	-	-	-	-
05532	Miscellaneous Expense	-	17,552	-	500	500
05533	Travel/Mileage/Per Diem	-	-	850	850	850
05538	Late Charge	6	2,913	100	100	100



		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
GENERAL FUND EXPENDITURES		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
DEPARTMENTS COMBINED		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05539	Discretionary Fund-Mayor	1,751	3,663	1,000	1,000	1,000
05540	Discretionary Fund-District 2	7,573	4,835	1,000	1,000	1,000
05541	Discretionary Fund-District 1	2,901	82	1,000	1,000	1,000
05542	Discretionary Fund-District 3	6,542	9,296	1,000	1,000	1,000
05543	Discretionary Fund-District 4	11,725	9,372	1,000	1,000	1,000
05544	Discretionary Fund-At Large	5,339	9,879	1,000	1,000	1,000
05546	Marketing Exp	-	62,773	20,000	20,000	10,000
05547	Fees & Penalties	-	49,541	-	-	-
05611	Maintenance	3,831	22,634	12,000	14,300	10,000
05612	Vehicle Repair & Maintenance	55,140	80,981	72,500	72,500	54,200
05613	Equipment Repair & Maintenance	25,109	33,951	44,250	44,750	36,050
05614	Vehicle Fuel	143,134	110,814	104,100	110,000	111,600
05711	Travel/Mileage/Per Diem	53,483	41,884	44,250	55,750	47,250
05810	Property and Equipment	1,001	8,310	14,000	16,000	16,000
05900	Emergency Aid and Assistance	-	6,242	5,000	5,000	5,000
05911	Contingency	12,559	4,778	5,000	5,000	5,000
06440	Grant Expense	-	-	118,948	118,948	78,780
06450	Administrative Match	21,623	-	-	-	-
07100	Street Improvements	-	-	48,000	48,000	-
08000	Settlements	31,576	25,000	-	107,615	-
	Total Operational Cost	2,383,538	2,763,207	2,492,913	2,976,704	2,475,205
	Total Expenses	6,673,064	7,216,853	7,450,659	8,187,011	7,616,353



## CITY MANAGER ANNUAL OPERATING BUDGET

### Department Description and Activities:

The City Manager is the chief executive and administrative officer of the City and is responsible to the City Council for the proper administration of the affairs of the City. As such, he is responsible for the appointment and discipline of City employees, the direction and supervision of the various City departments, the preparation of the annual operating and capital improvements budgets, keeping the Council advised of City operations, enforcing City ordinances and carrying out such other duties as the Council may desire.

The Receptionist responds to public contact with citizens by providing the appropriate information and/or directing them to the proper department. This position involves a high level of visibility, as it is the public's initial contact, both via the phone and in person, with the City. Work also involves the performance of clerical support functions to administrative staff on a daily basis.

The Information Technology Department is responsible for the purchase and maintenance of a majority of the City's technological equipment, both software and hardware. This includes replacement and maintenance of computers, servers, and software packages to provide better service to our customers.

### Personnel Summary

Position	Number of Employees 2012-2013	Number of Employees 2013-2014	Number of Employees 2014-2015
City Manager	1	1	1
IT Specialist	1	1	1
Administrative Assistant	1	1	1
Administration Receptionist	1	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
CITY MANAGER		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05101	Salaries	358,640	231,876	193,478	193,478	193,488
05103	Overtime	-	724	800	1,800	800
05111	FICA/Medicare Taxes	44,375	17,664	14,861	14,861	14,861
05112	T.W.C. Payroll Taxes	(6,010)	1,531	810	810	810
05113	Health Insurance Premiums	39,590	62,651	18,181	18,181	23,106
05114	Workers Compensation Insurance	6,045	272	780	780	871
05115	Deferred Compensation Benefits	3,824	6,750	7,200	7,200	8,060
05116	Life Insurance	563	690	382	382	382
05117	Dental Insurance Expense	5,112	658	564	564	780
05118	Vision Insurance Expense	394	154	180	180	180
	Total Personnel Cost	452,534	322,970	237,236	238,236	243,338
05201	Office Expense and Supplies	16,238	14,390	10,000	10,000	10,000
05211	Postage	1,649	2,096	2,000	2,000	1,800
05310	Building Modifications/ADA	4,494	92	500	500	500
05311	Building & Property Maintenance	1,340	31,336	3,000	7,118	3,000
05313	Utilities	4,612	5,973	5,000	5,000	6,000
05314	Telephone	17,141	11,348	11,000	11,000	8,000
05411	Legal Fees	477,424	487,877	275,000	100,000	200,000
05510	Property Insurance	18,044	2,620	3,000	3,000	3,000
05511	Advertising/Drug Testing	20,074	-	-	-	-
05512	Audit Fees	24,500	-	-	-	-
05513	Central Appraisal Fees	53,264	-	-	-	-
05515	County Elections	13,403	-	-	-	-
05516	Dues/Subscriptions	9,973	8,286	1,335	4,935	2,000
05517	Bank Charges	22,006	-	-	-	-
05518	Liability Insurance	161,823	19,067	63,300	63,300	36,000
05520	Service Contracts	199,972	194,831	90,786	90,786	70,786
05521	Support Activities	4,305	3,553	5,000	5,000	5,000
05522	Tax Collector Fees	9,292	-	-	-	-
05523	Equipment Rental/Lease	4,679	6,725	6,000	6,000	6,000
05525	Health Contract	-	-	-	-	-
05527	Seminars/Training/Workshops	5,253	912	600	600	1,000
05530	Finance Charges	9	-	-	-	-
05538	Late Charge	6	-	-	-	-
05539	Discretionary Fund-Mayor	1,751	-	-	-	-
05540	Discretionary Fund-District 2	7,573	-	-	-	-
05541	Discretionary Fund-District 1	2,901	-	-	-	-
05542	Discretionary Fund-District 3	6,542	-	-	-	-
05543	Discretionary Fund-District 4	11,725	-	-	-	-
05544	Discretionary Fund-At Large	5,339	-	-	-	-
05546	Marketing Exp	-	62,773	20,000	20,000	10,000
05547	Fees & Penalties	-	49,541	-	-	-
05612	Vehicle Repair & Maintenance	10	-	-	-	-
05613	Equipment Repair & Maintenance	3,939	5,719	6,000	6,000	3,000



<b>CITY MANAGER</b>		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05614	Vehicle Fuel	162	-	-	-	-
05711	Travel/Mileage/Per Diem	37,189	17,888	10,000	12,000	13,000
05810	Property and Equipment	1,001	8,310	10,000	10,000	10,000
05900	Emergency Aid and Assistance	-	6,242	5,000	5,000	5,000
05911	Contingency	12,559	3,883	5,000	5,000	5,000
06450	Administrative Match	21,623	-	-	-	-
08000	Settlements	31,576	25,000	-	37,615	-
	Total Operational Cost	1,213,391	968,462	532,521	404,854	399,086
	Total Expenses	1,665,925	1,291,432	769,757	643,090	642,424



**CITY OF SOCORRO**

**City Manager**

**FY 10/01/14-09/30/15**

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Willie Norfleet, Jr.	CM	City Manager	139,984	67	10,708	270	7,702	260	60	208	630	159,822
Omar Guevara	IT	IT Specialist	30,000	14	2,295	270	7,702	260	60	87	135	40,809
Vacant	Admin	Administrative Assistant	-	-	-	-	-	-	-	-	-	-
Norma Olague	Admin	Receptionist	23,504	11	1,798	270	7,702	260	60	87	106	33,787
		<b>TOTALS</b>	<b>193,488</b>	<b>92</b>	<b>14,801</b>	<b>810</b>	<b>23,106</b>	<b>780</b>	<b>180</b>	<b>382</b>	<b>871</b>	<b>234,418</b>

**ADD:**

<b>OT</b>	800
<b>FICA-OT</b>	60
<b>Deferred Compensation</b>	<u>8,060</u>
<b>Total</b>	<u><u>243,338</u></u>



## PUBLIC WORKS ANNUAL OPERATING BUDGET

### Department Description and Activities:

The Public Works division is responsible for maintenance of roadways, street lights, vehicles, and streetscapes through planned and regular investment in the City's infrastructure.

### Personnel Summary

Position	Number of Employees 2012-2013	Number of Employees 2013-2014	Number of Employees 2014-2015
Public Works Director	1	1	1
Public Works Supervisor	1	1	1
Equipment Operators	3	3	3
Laborers	10	10	10
Recycle Technician	1	1	1
Fleet Mechanic	1	1	1
Custodian	2	0	0
TOTAL FULL TIME EMPLOYEES	19	17	17
TOTAL PART TIME EMPLOYEES	0	0	0



<b>PUBLIC WORKS</b>		ACTUAL EXPENDITURES FY 2011-2012	ACTUAL EXPENDITURES FY 2012-2013	ADOPTED BUDGET FY 2013-2014	ADJUSTED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
5101	Salaries	608,170	480,309	525,000	525,000	514,987
05103	Overtime	-	12,246	17,000	17,000	17,000
05105	Settlement-Salary Exp	-	-	-	-	-
05111	FICA/Medicare Taxes	46,525	37,571	41,464	41,464	40,702
05112	T.W.C. Payroll Taxes	11,601	4,347	4,590	4,590	4,590
05113	Health Insurance Premiums	118,341	105,614	103,027	103,027	130,934
05114	Workers Compensation Insurance	29,928	42,237	42,173	42,173	51,120
05115	Deferred Compensation Benefits	276	257	705	705	8,445
05116	Life Insurance	1,604	909	1,801	1,801	1,013
05117	Dental Insurance Expense	6,115	4,397	4,420	4,420	4,420
05118	Vision Insurance Expense	1,281	1,048	1,020	1,020	1,020
	Total Personnel Cost	823,841	688,935	741,200	741,200	774,231
05201	Office Expense and Supplies	5,396	3,668	3,000	6,000	3,300
05212	Tools and Supplies	1,413	2,790	3,000	13,000	6,500
05213	Uniforms	13,435	19,935	12,000	14,100	14,500
05311	Building & Property Maintenance	2,615	8,429	4,000	4,000	4,400
05312	Street Maintenance	23,857	19,544	20,000	20,000	22,000
05313	Utilities	172,707	196,362	151,000	176,000	180,000
05314	Telephone	4,233	3,190	3,000	3,000	3,000
05317	Park Maintenance	19,386	-	-	-	-
05325	Recycling Center	-	2,060	4,000	4,000	4,200
05411	Legal Fees	-	-	-	-	-
05510	Property Insurance	-	7,603	7,604	7,604	7,604
05514	Conferences	11,145	-	-	-	-
05516	Dues/Subscriptions	-	-	500	500	500
05518	Liability Insurance	-	7,457	7,460	7,460	7,460
05523	Equipment Rental/Lease	3,398	-	4,000	4,000	3,200
05527	Seminars/Training/Workshops	-	-	-	1,000	1,500
05532	Miscellaneous Expense	-	-	-	500	500
05611	Maintenance	-	-	2,000	4,300	2,000
05612	Vehicle Repair & Maintenance	13,584	18,377	24,000	24,000	18,000
05613	Equipment Repair & Maintenance	8,328	16,614	20,000	20,000	15,000
05614	Vehicle Fuel	91,931	39,818	39,000	44,900	46,000
05711	Travel/Mileage/Per Diem	243	89	2,500	2,500	2,500
05810	Property and Equipment	-	-	-	2,000	2,000
07100	Street Improvements	-	-	48,000	48,000	-
	Total Operational Cost	371,671	345,936	355,064	406,864	344,164
	Total Expenses	1,195,512	1,034,871	1,096,264	1,148,064	1,118,395



**CITY OF SOCORRO**

**Public Works**

**FY 10/01/14- 09/30/15**

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Lobdell, Douglas	PW	Public Works Director	70,000	34	5,355	270	7,702	260	60	96	4,216	87,959
Rosas, Miguel A.	PW	Public Works Supervisor	39,998	19	3,060	270	7,702	260	60	141	4,216	55,707
David Gonzalez	PW	Equipment Operator	31,990	15	2,447	270	7,702	260	60	61	3,373	46,163
Jose Fuentes	PW	Equipment Operator	31,990	15	2,447	270	7,702	260	60	61	3,373	46,163
Tomas Solano	PW	Equipment Operator	31,990	15	2,447	270	7,702	260	60	61	3,373	46,163
Jesus Perez	PW	Recycle Technician	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Juan Del Villar	PW	Fleet Mechanic	34,008	16	2,602	270	7,702	260	60	65	3,584	48,551
Lilly Natale	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Ramon Marquez	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Juan Garcia	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Rosalio Gomez	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Enrique Hermosillo	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Samuel Jurado	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Jose Leyva	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Rommel Martinez	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Santiago Montelongo	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
Holguin, Victor	PW	Laborer	25,001	12	1,913	270	7,702	260	60	48	2,635	37,889
		<b>TOTALS</b>	<b>514,987</b>	<b>248</b>	<b>39,401</b>	<b>4,590</b>	<b>130,934</b>	<b>4,420</b>	<b>1,020</b>	<b>1,013</b>	<b>51,120</b>	<b>747,485</b>

**ADD:**

<b>OT</b>	17,000
<b>FICA-OT</b>	1,301
<b>Deferred Compensation</b>	8,445
<b>Total</b>	<b>774,231</b>



## FIRE DEPARTMENT ANNUAL OPERATING BUDGET

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### Department Description and Activities:

The primary responsibilities of the Fire Department are the protection of life and property through fire prevention and suppression, rescue and emergency medical attention and citizen education and awareness.

This service is provided by El Paso Emergency Service District #2.

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### Personnel Summary

Position	Number of Employees 2012-2013	Number of Employees 2013-2014	Number of Employees 2014-2015
Fire Chief	1	0	0
	0	0	0
TOTAL FULL TIME EMPLOYEES	1	0	0
TOTAL PART TIME EMPLOYEES	0	0	0



<b>FIRE</b>		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05101	Salaries	-	70,220	-	-	-
05111	FICA/Medicare Taxes	-	5,371	-	-	-
05112	T.W.C. Payroll Taxes	-	426	-	-	-
05113	Health Insurance Premiums	-	3,136	-	-	-
05116	Life Insurance	-	69	-	-	-
05117	Dental Insurance Expense	-	120	-	-	-
05118	Vision Insurance Expense	-	30	-	-	-
	Total Personnel Cost	-	79,372	-	-	-
05213	Uniforms	-	85	-	-	-
05314	Telephone	-	468	-	-	-
05520	Service Contracts	-	420	-	-	-
05532	Miscellaneous Expense	-	17,552	-	-	-
05911	Contingency	-	895	-	-	-
	Total Operational Cost	-	19,420	-	-	-
	Total Expenses	-	98,792	-	-	-



**CITY OF SOCORRO**  
**Fire Department**  
**FY 10/1/13 - 9/30/14**

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually
Vacant	Fire	Fire Chief	\$ -	\$ -	-	-	-	-

TOTALS:

\$ -	\$ -	-	-	-	-
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Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
-	-	-	-

-	-	-	-
FICA ON		OT (0%) OT	
			\$ -



## POLICE DEPARTMENT ANNUAL OPERATING BUDGET

### Department Description and Activities:

The mission of the Police Department is to deter and detect criminal activity, apprehend criminal suspects and provide for the protection of life and property in the City of Socorro. The primary functions of the Police Department are patrol, criminal investigation, traffic control, community relations, and public safety dispatching.

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### Personnel Summary

Position	Number of Employees 2012-2013	Number of Employees 2013-2014	Number of Employees 2014-2015
Police Chief	1	1	1
Lieutenant	1	1	1
Sergeant	3	3	3
Investigator	1	2	2
Police Officers	16	14	20
Bailiff/Warrant Coordinator	1	1	1
Communications Dispatch Supervisor	1	1	1
Communication Dispatchers	9	9	9
Code Enforcers	2	2	0
Administrative Assistant	1	1	1
Records Clerk	1	1	1
Property Evidence Officer		1	1
TOTAL FULL TIME EMPLOYEES	<b>37</b>	<b>37</b>	<b>41</b>
TOTAL PART TIME EMPLOYEES	<b>0</b>	<b>2</b>	<b>0</b>



<b>POLICE</b>		ACTUAL EXPENDITURES FY 2011-2012	ACTUAL EXPENDITURES FY 2012-2013	ADOPTED BUDGET FY 2013-2014	ADJUSTED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
05101	Salaries	1,875,743	1,539,804	1,764,331	1,878,897	1,786,271
05103	Overtime	-	161,634	140,000	145,000	140,000
05105	Settlement-Salary Exp	-	-	-	5,000	-
05111	FICA/Medicare Taxes	144,024	128,957	145,681	154,447	147,364
05112	T.W.C. Payroll Taxes	11,165	11,789	11,069	11,879	11,069
05113	Health Insurance Premiums	177,259	202,733	236,355	254,535	315,782
05114	Workers Compensation Insurance	60,441	56,376	46,590	51,740	55,775
05115	Deferred Compensation Benefits	65	677	600	600	23,230
05116	Life Insurance	4,843	2,639	6,506	7,118	3,262
05117	Dental Insurance Expense	9,322	8,709	10,140	10,920	10,660
05118	Vision Insurance Expense	1,899	2,006	2,340	2,520	2,460
	Total Personnel Cost	2,284,761	2,115,325	2,363,612	2,522,656	2,495,873
05201	Office Expense and Supplies	25,158	22,238	20,000	20,000	15,000
05202	Medical Supplies	139	-	500	500	500
05211	Postage	513	1,009	1,000	1,000	1,000
05212	Tools and Supplies	17,498	5,405	10,000	10,000	10,000
05213	Uniforms	12,081	20,160	20,000	20,000	15,000
05310	Building Modifications/ADA	3,601	-	-	-	-
05311	Building & Property Maintenance	-	56,632	15,000	15,000	15,000
05313	Utilities	22,081	23,614	22,000	22,000	22,000
05314	Telephone	21,827	18,327	15,000	15,000	15,000
05411	Legal Fees	-	-	-	2,000	2,000
05510	Property Insurance	-	5,005	5,010	5,010	5,010
05514	Conferences	10,407	-	-	-	-
05516	Dues/Subscriptions	707	920	1,100	1,100	1,000
05518	Liability Insurance	-	44,493	37,100	37,100	37,100
05520	Service Contracts	29,836	97,114	35,000	35,000	20,000
05521	Support Activities	1,275	1,022	1,300	1,300	1,500
05523	Equipment Rental/Lease	6,295	8,826	10,000	10,000	8,000
05527	Seminars/Training/Workshops	6,814	6,608	9,000	9,000	2,000
05611	Maintenance	3,831	22,634	10,000	10,000	8,000
05612	Vehicle Repair & Maintenance	38,847	57,052	40,000	40,000	30,000
05613	Equipment Repair & Maintenance	5,715	10,121	10,000	10,000	10,000
05614	Vehicle Fuel	47,392	61,273	52,000	52,000	52,000
05711	Travel/Mileage/Per Diem	11,751	14,067	8,000	8,000	2,000
08000	Settlements	-	-	-	70,000	-
	Total Operational Cost	265,768	476,520	322,010	394,010	272,110
	Total Expenses	2,550,529	2,591,845	2,685,622	2,916,666	2,767,983



CITY OF SOCORRO

Police

FY 10/01/14- 09/30/15

Employees	YRS	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
C. Maldonado	0	Police Chief	88,000	42	6,732	270	7,702	260	60	96	3,379	106,499
E. Montoya	3	Lieutenant	74,880	36	5,728	270	7,702	260	60	96	2,875	91,871
E. Smith	1	Sergeant	64,688	31	4,949	270	7,702	260	60	96	2,484	80,509
A.DeAngelo	3	Sergeant	64,688	31	4,949	270	7,702	260	60	96	2,484	80,509
B. Salinas	1	Sergeant	64,688	31	4,949	270	7,702	260	60	96	2,484	80,509
J. Esparza	11	Bailiff/Warrant Coordinator	55,890	27	4,276	270	7,702	260	60	96	2,146	70,700
J. Harrelson	3	Police Officer	43,805	21	3,351	270	7,702	260	60	85	1,682	57,215
L.Olvera	1	Police Officer	41,683	20	3,189	270	7,702	260	60	81	1,601	54,846
J. Urquidi	1	Police Officer	41,683	20	3,189	270	7,702	260	60	81	1,601	54,846
G. Rey	1	Police Officer	41,683	20	3,189	270	7,702	260	60	81	1,601	54,846
VACANT	0	Police Officer	41,683	20	3,189	270	7,702	260	60	81	1,601	54,846
J.Moore	0	Police Officer	41,683	20	3,189	270	7,702	260	60	81	1,601	54,846
M.Flores	0	Police Officer	41,683	20	3,189	270	7,702	260	60	81	1,601	54,846
C.Gonzalez	6	Police Officer	50,710	24	3,879	270	7,702	260	60	96	2,047	65,024
E.Keene	6	Police Officer	50,710	24	3,879	270	7,702	260	60	96	2,047	65,024
VACANT	0	Police Officer	41,683	20	3,188	270	7,702	260	60	81	1,601	54,845
H.Miramontes	5	Police Officer	48,297	23	3,695	270	7,702	260	60	96	1,947	62,327
M.Rodriguez	5	Police Officer	48,297	23	3,695	270	7,702	260	60	96	1,947	62,327
J.Munoz	4	Police Officer	45,988	22	3,518	270	7,702	260	60	88	1,855	59,741
C.Rey	4	Police Officer / Investigator	45,988	22	3,518	270	7,702	260	60	88	1,855	59,741
I.Rodriguez	4	Police Officer / Investigator	45,988	22	3,518	270	7,702	260	60	88	1,855	59,741
VACANT	0	Police Officer	41,683	20	3,189	270	7,702	260	60	81	1,601	54,846
J.Hernandez	3	Police Officer	43,805	21	3,351	270	7,702	260	60	85	1,682	57,215
L.Rosario	3	Police Officer	43,805	21	3,351	270	7,702	260	60	85	1,682	57,215
E.Schultz	3	Police Officer	43,805	21	3,351	270	7,702	260	60	85	1,682	57,215
E.Silas	3	Police Officer	43,805	21	3,351	270	7,702	260	60	85	1,682	57,215
E.Valera	3	Police Officer	43,805	21	3,351	270	7,702	260	60	85	1,682	57,215
K.Verdier	3	Police Officer	43,805	21	3,351	270	7,702	260	60	96	1,682	57,226
A. Vizcaino	0	Property & Evidence Custodian	33,280	16	2,546	270	7,702	260	60	65	150	44,333
R. Hernandez	5	Administrative Assistant	30,000	14	2,295	270	7,702	260	60	58	135	40,780
A.Robles	7	Records Clerk	30,000	14	2,295	270	7,702	260	60	58	135	40,780
A.Almanza	9	Comm. Dispatch Supervisor	42,000	20	3,213	270	7,702	260	60	81	189	53,775
VACANT	0	Communications Dispatcher	29,120	14	2,228	270	7,702	260	60	58	131	39,829
N. Erives	0	Communications Dispatcher	29,120	14	2,228	270	7,702	260	60	58	131	39,829
A.Davila	8	Communications Dispatcher	29,120	14	2,228	270	7,702	260	60	58	131	39,829
T.Jara	5	Communications Dispatcher	29,120	14	2,228	270	7,702	260	60	58	131	39,829
L.Gonzalez	4	Communications Dispatcher	29,120	14	2,228	270	7,702	260	60	58	131	39,829
E.Peralta	2	Communications Dispatcher	29,120	14	2,228	270	7,702	260	60	58	131	39,829
R. Soto	1	Communications Dispatcher	29,120	14	2,228	269	7,702	260	60	58	131	39,828
J.Najera	1	Communications Dispatcher	29,120	14	2,228	270	7,702	260	60	58	131	39,829
J.Miranda	1	Communications Dispatcher	29,120	14	2,228	270	7,702	260	60	58	131	39,829
		<b>TOTALS</b>	<b>1,786,271</b>	<b>859</b>	<b>136,654</b>	<b>11,069</b>	<b>315,782</b>	<b>10,660</b>	<b>2,460</b>	<b>3,262</b>	<b>55,775</b>	<b>2,321,933</b>

ADD:

OT 140,000

FICA-OT 10,710

Deferred Compensation 23,230

**2,495,873**



## MUNICIPAL COURT ANNUAL OPERATING BUDGET

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### Department Description and Activities:

The Municipal Court has jurisdiction over all cases involving violations of the provisions of the Socorro Charter, Code and other ordinances of the City. The Municipal Court is presided over by the Municipal Judge who is appointed by the City Council on the nomination of the City Manager, for a term of two years.

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### Personnel Summary

Position	Number of Employees 2012-2013	Number of Employees 2013-2014	Number of Employees 2014-2015
Municipal Judge	1	1	1
Municipal Court Clerk	1	0	0
Court Coordinator	1	1	1
Juvenile Case Manager	1	1	1
Court Clerk	1	0	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>5</b>	<b>3</b>	<b>4</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



<b>MUNICIPAL COURT</b>		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05101	Salaries	222,138	187,591	191,021	147,021	95,013
05103	Overtime	-	3,614	3,550	11,550	3,550
05105	Settlement-Salary Exp	-	-	-	38,923	-
05111	FICA/Medicare Taxes	16,994	14,525	14,885	14,885	7,542
05112	T.W.C. Payroll Taxes	2,116	1,391	1,080	1,080	810
05113	Health Insurance Premiums	21,743	20,285	24,242	24,242	23,106
05114	Workers Compensation Insurance	559	280	571	571	415
05115	Deferred Compensation Benefits	10	-	-	-	1,720
05116	Life Insurance	460	307	695	695	207
05117	Dental Insurance Expense	1,171	837	1,040	1,040	780
05118	Vision Insurance Expense	237	199	240	240	180
	Total Personnel Cost	265,428	229,029	237,324	240,247	133,323
05201	Office Expense and Supplies	5,190	4,294	4,750	4,750	4,750
05211	Postage	2,500	2,500	2,750	2,750	2,750
05213	Uniforms	-	-	270	270	270
05311	Building & Property Maintenance	380	807	3,650	3,650	2,000
05313	Utilities	-	35	-	-	-
05314	Telephone	6,068	9,789	6,250	12,950	12,950
05411	Legal Fees	-	-	-	15,000	15,000
05510	Property Insurance	-	3,939	3,940	3,940	3,940
05511	Advertising/Drug Testing	-	-	-	7,500	-
05516	Dues/Subscriptions	665	652	425	425	425
05518	Liability Insurance		447	450	450	252
05520	Service Contracts	8,853	11,069	15,800	61,800	61,800
05521	Support Activities	-	-	200	200	200
05523	Equipment Rental/Lease	3,253	3,168	6,000	6,000	5,000
05527	Seminars/Training/Workshops	300	400	1,250	1,250	1,250
05533	Travel/Mileage/Per Diem	-	-	850	850	850
05613	Equipment Repair & Maintenance	454	297	1,000	1,000	250
05711	Travel/Mileage/Per Diem	1,541	3,829	2,250	2,250	2,250
	Total Operational Cost	29,204	41,226	49,835	125,035	113,937
	Total Expenses	294,632	270,255	287,159	365,282	247,260





## PLANNING & ZONING ANNUAL OPERATING BUDGET

### Department Description and Activities:

The Planning and Zoning Department administers the City's land use and development function. By coordinating the City's land development related activities the Planning and Development Department helps to achieve the City's physical, economic and quality goals.

The Planning and Zoning Department administers the City's land development regulations, zoning ordinance community development activities and programs such as housing improvement loans, equity assurance and other programs that address neighborhood and housing quality. The Department promotes economic development, livability and an enhanced quality of life, and promotes the City to attract new business and residents. It provides staff support to the Plan Commission and other groups and citizen committees as required.

The Code Enforcement Division is responsible for the administration and enforcement to continue an effective nuisance abatement program.

### Personnel Summary

Position	Number of Employees 2012-2013	Number of Employees 2013-2014	Number of Employees 2014-2015
Planning & Zoning Director	1	1	1
Administrative Assistant	0	0	1
Building Inspectors	2	3	3
Planning Technician	1	1	1
Planning Clerks	2	2	2
Historic Preservation Officer	1	1	0
Code Enforcers	0	0	2
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>7</b>	<b>8</b>	<b>10</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



PLANNING & ZONING		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05101	Salaries	193,574	186,735	296,636	352,856	352,470
05103	Overtime	-	12,456	6,560	14,320	6,560
05111	FICA/Medicare Taxes	14,808	15,017	23,195	28,091	27,466
05112	T.W.C. Payroll Taxes	2,637	1,845	2,160	2,700	2,700
05113	Health Insurance Premiums	28,816	29,806	48,483	60,603	77,020
05114	Workers Compensation Insurance	10,366	1,530	1,635	2,043	2,603
05115	Deferred Compensation Benefits	76	111	300	300	8,920
05116	Life Insurance	632	514	1,116	1,432	667
05117	Dental Insurance Expense	1,505	1,242	2,080	2,600	2,600
05118	Vision Insurance Expense	294	304	480	600	600
	Total Personnel Cost	252,708	249,560	382,645	465,545	481,606
05201	Office Expense and Supplies	9,651	16,076	10,000	10,000	10,000
05211	Postage	298	1,400	2,500	2,500	2,500
05212	Tools and Supplies	213	87	500	700	700
05213	Uniforms	244	750	1,500	1,500	1,500
05311	Building & Property Maintenance	398	12,767	23,000	23,000	5,000
05313	Utilities	657	915	1,000	4,000	3,000
05314	Telephone	10,524	10,463	12,000	12,000	12,000
05411	Legal Fees	-	-	-	55,530	55,530
05510	Property Insurance	-	606	610	610	610
05511	Advertising/Drug Testing	2,174	2,510	3,000	3,000	3,000
05516	Dues/Subscriptions	1,527	1,078	2,000	2,000	2,000
05518	Liability Insurance	-	2,038	2,040	2,040	2,040
05520	Service Contracts	1,407	1,230	1,000	5,560	5,560
05521	Support Activities	92	-	100	100	100
05523	Equipment Rental/Lease	2,472	4,029	2,500	2,500	2,500
05527	Seminars/Training/Workshops	2,283	70	4,000	4,000	4,000
05611	Maintenance	-	-	-	-	-
05612	Vehicle Repair & Maintenance	1,634	2,308	2,000	2,000	2,000
05613	Equipment Repair & Maintenance	1,144	-	3,200	1,700	1,700
05614	Vehicle Fuel	2,395	7,239	5,300	5,300	5,300
05711	Travel/Mileage/Per Diem	848	11	2,500	2,500	2,500
	Total Operational Cost	37,961	63,577	78,750	140,540	121,540
	Total Expenses	290,669	313,137	461,395	606,085	603,146



**CITY OF SOCORRO**

**Planning & Zoning**

**FY 10/01/14-09/30/15**

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Samuel Leony	PZ	Planning Director	68,000	33	5,202	270	7,702	260	60	96	306	81,896
Gerardo Rochel	PZ	Building Inspector	36,000	17	2,754	270	7,702	260	60	69	367	47,482
Rudy Serafin	PZ	Building Inspector	36,000	17	2,754	270	7,702	260	60	69	367	47,482
Carlos Najera	PZ	Building Inspector	36,000	17	2,754	270	7,702	260	60	69	367	47,482
Job Terrazas	PZ	Planning Technician	25,500	12	1,951	270	7,702	260	60	50	115	35,908
Myrna Workman	PZ	Code Enforcer	31,990	15	2,447	270	7,702	260	60	48	113	42,890
Luis Dominguez	PZ	Planning Clerk	25,000	12	1,913	270	7,702	260	60	48	113	35,366
Vacant	PZ	Administrative Assistant	30,000	14	2,295	270	7,702	260	60	96	203	40,886
Mario Benavidez	PZ	Code Enforcer	31,990	15	2,447	270	7,702	260	60	61	326	43,116
Vacant	PZ	Code Enforcers	31,990	15	2,447	270	7,702	260	60	61	326	43,116
		<b>TOTALS</b>	<b>352,470</b>	<b>169</b>	<b>26,964</b>	<b>2,700</b>	<b>77,020</b>	<b>2,600</b>	<b>600</b>	<b>667</b>	<b>2,603</b>	<b>465,624</b>

**ADD:**

**OT** 6,560

**FICA-OT** 502

**Deferred Compensation** 8,920

**481,606**



## **HEALTH DEPARTMENT**

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### Department Description and Activities:

The City entered into a contract with the City of El Paso on behalf of the El Paso City-County Health and Environmental District for the purpose of obtaining various health related services.

The City entered into a contract with the County of El Paso for the purpose of providing certain services relating to the operation of the On-Site Sewage Facility Program to provide the citizens of Socorro adequate public health protection and a minimum of environmental pollution. Under the terms of the contract, the City is required to pay the County a monthly fee, to be determined annually, for the services performed each year during the term of this agreement. For the agreement, the fee payable to the County shall be \$1,000 per month.

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<b>HEALTH</b>		ACTUAL EXPENDITURES FY 2011-2012	ACTUAL EXPENDITURES FY 2012-2013	ADOPTED BUDGET FY 2013-2014	ADJUSTED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
	Total Personnel Cost	-	-	-	-	-
05525	Health Contract	391,224	387,784	400,000	466,000	466,000
	Total Operational Cost	391,224	387,784	400,000	466,000	466,000
	Total Expenses	391,224	387,784	400,000	466,000	466,000



## **GRANTS AND SPECIAL PROJECTS**

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### Department Description and Activities:

The Grants and Special Projects Department ensures, through the Grant's Administrator, the oversight of grants from the application stages to the finalization of the grant process. This includes applying for adequate grants, identifying and budgeting for grant match requirements, managing grant activity, billing, and finalization of grants.

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<b>GRANTS</b>		ACTUAL EXPENDITURES FY 2011-2012	ACTUAL EXPENDITURES FY 2012-2013	ADOPTED BUDGET FY 2013-2014	ADJUSTED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
	Total Personnel Cost	-	-	-	-	-
05201	Office Expense and Supplies	1,391	1,450	800	800	800
05211	Postage	28	193	300	300	300
05314	Telephone	3,817	1,099	1,000	1,000	500
05516	Dues/Subscriptions	-	-	-	250	250
05520	Service Contracts	-	80,000	80,000	80,000	80,000
05523	Equipment Rental/Lease	1,668	-	-	-	-
05527	Seminars/Training/Workshops	-	-	2,000	2,000	1,000
05711	Travel/Mileage/Per Diem	858	-	500	500	500
06440	Grant Expense	-	-	118,948	118,948	78,780
	Total Operational Cost	7,762	82,742	203,548	203,798	162,130
	Total Expenses	7,762	82,742	203,548	203,798	162,130



## HUMAN RESOURCES ANNUAL OPERATING BUDGET

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### Department Description and Activities:

The Human Resources Department is responsible for the development and training of personnel to provide the best municipal services to the City of Socorro.. The Human Resources Department develops implements and manages the recruitment to find the best selection of city employees, job descriptions, classifications, promotional and entry examinations. The Human Resources Department maintains personnel records and provides assistance to the Civil Service Commission as it relates to inquiries and appeals.

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### Personnel Summary

Position	Number of Employees 2013	Number of Employees 2012- 2013-2014	Number of Employees 2014-2015
Human Resources Director	1	1	1
Human Resources Assistant	1	1	1
TOTAL FULL TIME EMPLOYEES	2	2	2
TOTAL PART TIME EMPLOYEES	0	0	0



<b>HUMAN RESOURCES</b>		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05101	Salaries	73,585	76,541	91,000	91,000	91,000
05103	Overtime	-	597	2,756	2,756	-
05111	FICA/Medicare Taxes	5,629	5,891	7,173	7,173	6,962
05112	T.W.C. Payroll Taxes	413	631	540	540	540
05113	Health Insurance Premiums	7,236	7,700	12,121	12,121	15,404
05114	Workers Compensation Insurance	300	139	285	285	410
05115	Deferred Compensation Benefits	13	-	300	300	1,160
05116	Life Insurance	111	204	329	329	154
05117	Dental Insurance Expense	399	336	520	520	520
05118	Vision Insurance Expense	80	77	120	120	120
	Total Personnel Cost	87,766	92,116	115,144	115,144	116,270
05201	Office Expense and Supplies	1,368	1,226	500	1,500	1,500
05211	Postage	-	-	-	210	210
05314	Telephone	-	-	-	350	350
05411	Legal Fees	-	-	-	78,000	75,000
05511	Advertising/Drug Testing	7,091	11,382	10,000	10,000	10,000
05516	Dues/Subscriptions	170	817	950	1,950	2,000
05520	Service Contracts	-	-	-	15,000	15,000
05521	Support Activities	-	-	-	4,000	3,000
05527	Seminars/Training/Workshops	1,864	2,018	5,500	7,500	7,000
05613	Equipment Repair & Maintenance	510	-	550	550	600
05711	Travel/Mileage/Per Diem	1,053	4,324	4,000	11,000	5,000
	Total Operational Cost	12,056	19,767	21,500	130,060	119,660
	Total Expenses	99,822	111,883	136,644	245,204	235,930



CITY OF SOCORRO

Human Resources

FY 10/01/14-09/30/15

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Adriana Rodarte	HR	Human Resources Director	\$ 61,000	\$ 29.33	4,667	270	7,702	260	60	96	275	74,330
Adriana Ortega	HR	Human Resources Assistant	\$ 30,000	\$ 14.42	2,295	270	7,702	260	60	58	135	40,780
		TOTALS	\$ 91,000	\$ 43.75	6,962	540	15,404	520	120	154	410	115,110

ADD:

OT -

FICA ON OT -

Deferred Compensation 1,160

116,270



## MAYOR & CITY COUNCIL ANNUAL OPERATING BUDGET

### Department Description and Activities:

The City of Socorro, Texas is a Home Rule City with a Mayor and five Council Members. The Mayor and one Council Member were elected At large and the remaining four Council Members were elected in single-member districts. By ordinance, the City is required to have a City Manager. The City provides general services, public safety, public works, public health, and community development.

The City Council implements the legislative affairs of the City by representing the citizens of Socorro before other governments; conducting City Council meetings to establish public policy and to respond to citizen inquiries and requests.

### Personnel Summary

Position	Number of Employees 2012-2013	Number of Employees 2013-2014	Number of Employees 2014-2015
Mayor	1	1	1
Representative At Large	1	1	1
District 1 Representative	1	1	1
District 2 Representative	1	1	1
District 3 Representative	1	1	1
District 4 Representative	1	1	1
TOTAL FULL TIME EMPLOYEES	6	6	6
TOTAL PART TIME EMPLOYEES	0	0	0



CITY COUNCIL		ACTUAL EXPENDITURES FY 2011-2012	ACTUAL EXPENDITURES FY 2012-2013	ADOPTED BUDGET FY 2013-2014	ADJUSTED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
05101	Salaries	-	50,151	65,021	65,021	55,017
05111	FICA/Medicare Taxes	-	3,837	4,974	4,974	4,207
05112	T.W.C. Payroll Taxes	-	984	1,620	1,620	1,350
05114	Workers Compensation Insurance	-	148	212	212	247
	Total Personnel Cost	-	55,120	71,827	71,827	60,821
05201	Office Expense and Supplies	-	-	-	800	800
05314	Telephone	-	4,156	3,000	3,300	3,300
05411	Legal Fees	-	-	-	10,000	10,000
05516	Dues/Subscriptions	-	4,044	4,100	4,100	6,700
05527	Seminars/Training/Workshops	-	-	-	1,000	2,000
05539	Discretionary Fund-Mayor	-	3,663	1,000	1,000	1,000
05540	Discretionary Fund-District 2	-	4,835	1,000	1,000	1,000
05541	Discretionary Fund-District 1	-	82	1,000	1,000	1,000
05542	Discretionary Fund-District 3	-	9,296	1,000	1,000	1,000
05543	Discretionary Fund-District 4	-	9,372	1,000	1,000	1,000
05544	Discretionary Fund-At Large	-	9,879	1,000	1,000	1,000
05612	Vehicle Repair & Maintenance	-	1,000	500	500	200
05614	Vehicle Fuel	-	-	800	800	300
05711	Travel/Mileage/Per Diem	-	43	6,000	7,500	10,000
	Total Operational Cost	-	46,370	20,400	34,000	39,300
	Total Expenses	-	101,490	92,227	105,827	100,121



**CITY OF SOCORRO**

**Mayor & City Council**

**Fy 10/01/14-09/30/15**

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Jesus A Ruiz	COUNCIL	Mayor	14,997	7.21	1,147	270	-	-	-	-	67	16,481
Rene Rodriguez	COUNCIL	District Representative At Large	10,005	4.81	765	270	-	-	-	-	45	11,085
Sergio Cox	COUNCIL	District 1	10,005	4.81	765	270	-	-	-	-	45	11,085
Gloria Rodriguez	COUNCIL	District 2	10,005	4.81	765	270	-	-	-	-	45	11,085
Victor Perez	COUNCIL	District 3	-	-	-	-	-	-	-	-	-	-
Joseph E Bowling	COUNCIL	District 4	10,005	4.81	765	270	-	-	-	-	45	11,085
		<b>TOTALS</b>	<b>55,017</b>	<b>26.45</b>	<b>4,207</b>	<b>1,350</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>247</b>	<b>60,821</b>

**ADD:**

**OT (2%)** -

**FICA-OT** -

**Deferred Compensation** \_\_\_\_\_

**60,821**



## CITY CLERK ANNUAL OPERATING BUDGET

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### Department Description and Activities:

The City Clerk is the record-keeping officer and responsible for the preparation, execution, and archiving of all City Council documents as prescribed by State law and City Code.

The City Clerk is responsible for archiving City Council documents, official proceedings, ordinances, and resolutions, maintains boards and commissions applications and appointments, maintains material for City Council meeting and election, serves as the City's Election Official, interfacing closely with the El Paso County Elections Department, publicizes legal notices, records official documents; notifies officials of their appointment or election, acts as a notary public and custodian of the official City Seal, maintains a public information service, furnishes information and material concerning the City government and officiates at bid openings.

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### Personnel Summary

Position	Number of Employees 2012-2013	Number of Employees 2013-2014	Number of Employees 2014-2015
City Clerk	1	1	1
Assistant City Clerk	1	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>0</b>



CITY CLERK		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05101	Salaries	-	52,177	83,000	83,000	83,000
05103	Overtime	-	1,676	500	4,500	500
05111	FICA/Medicare Taxes	-	4,018	6,390	6,390	6,390
05112	T.W.C. Payroll Taxes	-	498	540	540	540
05113	Health Insurance Premiums	-	5,795	12,121	12,121	15,404
05114	Workers Compensation Insurance	-	144	143	143	392
05115	Deferred Compensation Benefits	-	10	-	50	910
05116	Life Insurance	-	59	291	291	154
05117	Dental Insurance Expense	-	221	520	520	520
05118	Vision Insurance Expense	-	55	120	120	120
	Total Personnel Cost	-	64,653	103,625	107,675	107,930
05201	Office Expense and Supplies	-	3,588	4,000	4,000	6,000
05211	Postage	-	-	200	200	200
05314	Telephone	-	654	600	600	600
05411	Legal Fees	-	-	-	17,000	14,970
05511	Advertising/Drug Testing	-	32,432	30,000	30,000	30,000
05515	County Elections	-	14,403	20,000	21,050	-
05516	Dues/Subscriptions	-	327	600	600	600
05520	Service Contracts	-	4,090	17,000	17,000	5,000
05521	Support Activities	-	208	500	500	500
05527	Seminars/Training/Workshops	-	-	1,000	3,000	3,000
05711	Travel/Mileage/Per Diem	-	35	2,000	3,000	3,000
	Total Operational Cost	-	55,737	75,900	96,950	63,870
	Total Expenses	-	120,390	179,525	204,625	171,800



**CITY OF SOCORRO**

City Clerk

FY 10/01/14-09/30/15

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Sandra Hernandez	CC	City Clerk	53,000	\$25.48	4,055	270	7,702	260	60	96	239	65,682
Olivia Navarro	CC	Assistant City Clerk	30,000	\$14.42	2,295	270	7,702	260	60	58	153	40,798
		<b>TOTALS:</b>	<b>83,000</b>	<b>40</b>	<b>6,350</b>	<b>540</b>	<b>15,404</b>	<b>520</b>	<b>120</b>	<b>154</b>	<b>392</b>	<b>106,480</b>

**ADD:**

OT 500

FICA-OT 40

Deferred Compensation 910

**107,930**



## FINANCE DEPARTMENT ANNUAL OPERATING BUDGET

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### Department Description and Activities:

The Finance Department is responsible for administration of all financial affairs of the City, including recording revenue collection, disbursements, payroll, cash management, accounting and financial reporting. The Annual Operating Budget and periodic Financial Trend Monitoring Reports were produced by the Finance Department.

This department provides support for all functions by maintaining financial records and monitoring revenues and expenditures to ensure that available funds are used wisely to further the goals of the City. This department coordinates the Annual Audit.

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### Personnel Summary

Position	Number of Employees 2012-2013	Number of Employees 2013-2014	Number of Employees 2014-2015
Chief Financial Officer	1	1	1
Accounting Technicians	2	2	2
TOTAL FULL TIME EMPLOYEES	3	3	3
TOTAL PART TIME EMPLOYEES	0	0	0



FINANCE		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05101	Salaries	-	128,755	140,000	140,000	140,000
05103	Overtime	-	1,542	1,000	3,500	1,000
05111	FICA/Medicare Taxes	-	9,872	10,787	10,787	10,787
05112	T.W.C. Payroll Taxes	-	1,355	810	810	810
05113	Health Insurance Premiums	-	14,643	18,181	18,181	23,106
05114	Workers Compensation Insurance	-	205	423	423	630
05115	Deferred Compensation Benefits	-	91	-	84	1,385
05116	Life Insurance	-	168	441	441	212
05117	Dental Insurance Expense	-	601	780	780	780
05118	Vision Insurance Expense	-	143	180	180	180
	Total Personnel Cost	-	157,375	172,602	175,186	178,890
05201	Office Expense and Supplies	-	7,754	4,500	4,500	4,500
05314	Telephone	-	-	-	308	648
05411	Legal Fees	-	-	-	2,500	2,500
05512	Audit Fees	-	32,163	82,000	160,000	37,000
05513	Central Appraisal Fees	-	60,891	60,000	60,000	60,000
05516	Dues/Subscriptions	-	505	1,000	1,000	1,000
05517	Bank Charges	-	20,773	16,000	16,000	5,000
05520	Service Contracts	-	-	5,000	5,000	7,000
05522	Tax Collector Fees	-	10,424	11,000	11,000	11,000
05527	Seminars/Training/Workshops	-	1,522	2,500	2,500	2,500
05538	Late Charge	-	2,913	100	100	100
05711	Travel/Mileage/Per Diem	-	43	2,000	2,000	2,000
	Total Operational Cost	-	136,988	184,100	264,908	133,248
	Total Expenses	-	294,363	356,702	440,094	312,138



CITY OF SOCORRO

Finance

FY 10/01/14-09/30/15

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Karina Hagelsieb	FIN	Chief Financial Officer	80,000	38.46	6,120	270	7,702	260	60	96	360	94,868
Martina Rodas	FIN	Accounting Technician	30,000	14.42	2,295	270	7,702	260	60	58	135	40,780
Tommie Reyes	FIN	Accounting Technician	30,000	14.42	2,295	270	7,702	260	60	58	135	40,780
		<b>TOTALS:</b>	<b>140,000</b>	<b>67.30</b>	<b>10,710</b>	<b>810</b>	<b>23,106</b>	<b>780</b>	<b>180</b>	<b>212</b>	<b>630</b>	<b>176,428</b>

ADD:

OT 1,000

FICA-OT 77

Deferred Compensation 1,385

**178,890**



## **PARKS AND RECREATION DEPARTMENT RECREATION CENTERS ANNUAL OPERATING BUDGET**

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### Department Description and Activities:

The City of Socorro has two Recreation Centers that provide various programs, activities and amenities; thus granting the citizens of Socorro holistic opportunities of human development and wellness. We offer social and human services, by facilitating computer and internet use, recreational activities, fitness and educational classes that promotes community networking and advocacy. Our vision is to encourage and advance participant empowerment.

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### Personnel Summary

<b>Position</b>	<b>Number of Employees 2012-2013</b>	<b>Number of Employees 2013-2014</b>	<b>Number of Employees 2014-2015</b>
Recreation Center	1	1	1
Recreation Coordinator	1	1	1
Recreation Leader	1	1	1
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>3</b>	<b>3</b>



RECREATIONAL CENTERS		ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
		EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
		FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
05101	Salaries	102,259	130,005	129,700	129,700	129,700
05103	Overtime	-	1,175	2,000	2,000	2,000
05111	FICA/Medicare Taxes	7,823	9,968	10,304	10,304	10,077
05112	T.W.C. Payroll Taxes	2,880	1,931	1,620	1,620	1,620
05113	Health Insurance Premiums	8,328	16,069	18,181	18,181	23,106
05114	Workers Compensation Insurance	507	205	423	423	585
05115	Deferred Compensation Benefits	-	6	-	-	1,290
05116	Life Insurance	128	196	345	345	190
05117	Dental Insurance Expense	470	634	780	780	780
05118	Vision Insurance Expense	93	155	180	180	180
	Total Personnel Cost	122,488	160,344	163,533	163,533	169,528
05201	Office Expense and Supplies	8,551	6,242	8,000	8,000	8,000
05213	Uniforms	-	497	500	500	850
05311	Building & Property Maintenance	6,993	8,148	10,330	20,330	10,000
05313	Utilities	13,310	15,035	14,000	18,000	18,000
05314	Telephone	3,558	3,785	3,000	4,500	4,500
05510	Property Insurance	-	3,924	3,925	3,925	3,925
05518	Liability Insurance	-	1,884	1,885	1,885	1,885
05520	Service Contracts	13,685	16,565	21,500	21,500	10,000
05521	Support Activities	1,066	3,923	8,000	8,000	8,000
05527	Seminars/Training/Workshops	-	65	1,400	1,400	2,500
05612	Vehicle Repair & Maintenance	1,065	388	2,000	2,000	2,000
05613	Equipment Repair & Maintenance	5,019	1,200	500	2,500	2,500
05614	Vehicle Fuel	1,254	1,661	2,000	2,000	3,000
05711	Travel/Mileage/Per Diem	-	55	2,200	2,200	2,200
05810	Property and Equipment	-	-	4,000	4,000	4,000
	Total Operational Cost	54,501	63,372	83,240	100,740	81,360
	Total Expenses	176,989	223,716	246,773	264,273	250,888



**CITY OF SOCORRO**

**Recreation Centers**

**FY 10/01/14-09/30/15**

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Victor Reta	REC	Recreation Center Supervisor	45,000	21.63	3,443	270	7,702	260	60	86	203	57,024
Ivette Aguero	REC	Recreation Coordinator	30,000	14.42	2,295	270	7,702	260	60	58	135	40,780
Lizbeth Castro	REC	Recreation Leader	23,500	11.30	1,798	270	7,702	260	60	46	106	33,742
Temp: Rocio Hinojosa	REC	Recreation Leader	10,400	10.00	796	270	-	-	-	-	47	11,513
Temp: Erika L Galvan	REC	Recreation Leader	10,400	10.00	796	270	-	-	-	-	47	11,513
Temp: Juliza Perez	REC	Recreation Leader	10,400	10.00	796	270	-	-	-	-	47	11,513
		<b>TOTALS:</b>	<b>129,700</b>	<b>77.36</b>	<b>9,924</b>	<b>1,620</b>	<b>23,106</b>	<b>780</b>	<b>180</b>	<b>190</b>	<b>585</b>	<b>166,085</b>

**ADD:**

**OT** 2,000

**FICA-OT** 153

**Deferred Compensation** 1,290

**169,528**



## **PARKS AND RECREATIONS PARKS ANNUAL OPERATING BUDGET**

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### Department Description and Activities:

The Recreation Parks Department is responsible for the City's Recreation, Sports, and Building Maintenance and Park Maintenance.

Building Maintenance consists entirely of repairs, maintenance, utilities (gas, water, electric, sewer, telephone), supplies and contract services costs. In-house labor is provided by the Streets Department and Parks Division.

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### Personnel Summary

<b>Position</b>	<b>Number of Employees 2012-2013</b>	<b>Number of Employees 2013-2014</b>	<b>Number of Employees 2014-2015</b>
Parks	1	1	1
Maintenance Technician	2	2	2
Laborer	3	3	3
Custodian	2	2	2
<b>TOTAL FULL TIME EMPLOYEES</b>	<b>8</b>	<b>8</b>	<b>8</b>
<b>TOTAL PART TIME EMPLOYEES</b>	<b>0</b>	<b>0</b>	<b>3</b>



<b>PARKS</b>		ACTUAL EXPENDITURES FY 2011-2012	ACTUAL EXPENDITURES FY 2012-2013	ADOPTED BUDGET FY 2013-2014	ADJUSTED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
05101	Salaries	-	174,761	269,460	269,460	269,460
05103	Overtime	-	3,738	6,000	6,000	6,000
05111	FICA/Medicare Taxes	-	13,518	20,844	20,844	21,075
05112	T.W.C. Payroll Taxes	-	2,346	2,970	2,970	2,970
05113	Health Insurance Premiums	-	30,980	48,483	48,483	61,616
05114	Workers Compensation Insurance	-	11,563	17,891	17,891	11,723
05115	Deferred Compensation Benefits	-	65	-	60	3,500
05116	Life Insurance	-	270	790	790	434
05117	Dental Insurance Expense	-	1,301	2,080	2,080	2,080
05118	Vision Insurance Expense	-	305	480	480	480
	Total Personnel Cost	-	238,847	368,998	369,058	379,338
05201	Office Expense and Supplies	-	3,251	3,000	3,000	3,000
05212	Tools and Supplies	-	-	5,000	5,000	5,000
05213	Uniforms	-	-	6,000	6,000	6,000
05311	Building & Property Maintenance	-	2,025	15,000	15,000	10,000
05314	Telephone	-	1,146	1,500	1,500	1,500
05317	Park Maintenance	-	33,946	24,000	24,000	24,000
05411	Legal Fees	-	-	-	16,000	-
05510	Property Insurance	-	214	215	1,015	-
05516	Dues/Subscriptions	-	30	30	130	-
05518	Liability Insurance	-	-	6,000	6,000	-
05520	Service Contracts	-	10,450	10,000	36,000	15,000
05521	Support Activities	-	-	80,000	80,000	82,000
05527	Seminars/Training/Workshops	-	65	1,000	1,000	-
05612	Vehicle Repair & Maintenance	-	1,856	4,000	4,000	2,000
05613	Equipment Repair & Maintenance	-	-	3,000	3,000	3,000
05614	Vehicle Fuel	-	823	5,000	5,000	5,000
05711	Travel/Mileage/Per Diem	-	1,500	2,300	2,300	2,300
	Total Operational Cost	-	55,306	166,045	208,945	158,800
	Total Expenses	-	294,153	535,043	578,003	538,138



**CITY OF SOCORRO**

**Parks**

**FY 10/01/14-09/30/15**

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Jessica Diaz	PARKS	Recreation Park Supervisor	45,000	21.63	3,443	270	7,702	260	60	86	203	57,024
Rogelio Soto	PARKS	Laborer	25,000	12.02	1,913	270	7,702	260	60	48	1,895	37,148
Moises Rosales	PARKS	Laborer	25,000	12.02	1,913	270	7,702	260	60	48	1,053	36,306
Christian Salazar	PARKS	Laborer	25,000	12.02	1,913	270	7,702	260	60	48	1,053	36,306
Vacant	PARKS	Laborer / Part-Time	14,820	9.50	1,134	270	-	-	-	-	1,053	17,277
Vacant	PARKS	Laborer / Part-Time	14,820	9.50	1,134	270	-	-	-	-	624	16,848
Vacant	PARKS	Laborer / Part-Time	14,820	9.50	1,134	270	-	-	-	-	624	16,848
Graciela Provencio	PW	Custodian	22,500	10.82	1,721	270	7,702	260	60	44	1,118	33,675
Maria A. Gutierrez	PW	Custodian	22,500	10.82	1,721	270	7,702	260	60	44	1,118	33,675
Armando Mapula	PARKS	Maintenance Technician	30,000	14.42	2,295	270	7,702	260	60	58	1,491	42,136
Antonio Ortiz	PARKS	Maintenance Technician	30,000	14.42	2,295	270	7,702	260	60	58	1,491	42,136
		<b>TOTALS:</b>	<b>269,460</b>	<b>136.67</b>	<b>20,616</b>	<b>2,970</b>	<b>61,616</b>	<b>2,080</b>	<b>480</b>	<b>434</b>	<b>11,723</b>	<b>369,379</b>

**ADD:**

**OT** 6,000

**FICA-OT** 459

**Deferred Compensation** 3,500

379,338



## **DEBT SERVICE FUND**

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### Description of Fund:

The Debt Service Funds, created for the retirement of bonds or other authorized indebtedness shall be deposited in separate accounts in the City depositories, and shall not be used except to pay interest and principal on those bonds or other authorized indebtedness. These debt service funds may be invested as allowed by the laws of the State of Texas.

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	ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
DEBT SERVICE	EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
Interest Charges	450,685	594,921	583,791	583,791	977,036
Principal Payments	380,000	600,000	610,000	610,000	840,000
Total Expenses	830,685	1,194,921	1,193,791	1,193,791	1,817,036



## **SPECIAL REVENUE FUND**

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### Description of Fund:

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

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	ACTUAL EXPENDITURES FY 2011-2012	ACTUAL EXPENDITURES FY 2012-2013	ADOPTED BUDGET FY 2013-2014	ADJUSTED BUDGET FY 2013-2014	PROPOSED BUDGET FY 2014-2015
<b>SPECIAL REVENUES</b>					
CDBG Disaster Relief Street Reconstruction	-	-	-	-	300,000
City Match	-	-	-	76,562	78,780
Property Taxes TRZ					25,000
Court Technology	4,111	3,281	168,000	168,000	-
HOME RSP	-	-	-	467,500	-
HOME RSP Tenant	-	-	-	21,600	263,280
HOME TBRA-D	-	-	-	64,800	263,280
JAG	2,145	-	-	5,500	-
Local Border Security 2012-PD OT	38,617	1,442	-	14,608	-
Local Border Security 2014 -PD OT	-	-	-	45,000	-
Local Law Enforcement	-	-	-	50,000	-
PEG	-	-	16,000	16,000	16,000
SafeRoutes to School	606,164	13,489	-	-	-
Stonegarden 12-PD OT	53,801	-	-	117,691	-
Stonegarden 13-PD OT	-	-	-	47,056	-
TDHCA/HOMES	1,036	-	400,000	400,000	531,014
TDRA	126	-	-	-	-
Tourism/HOT Tax	13,456	17,057	15,000	15,000	15,000
LEOSE	-	-	-	-	14,000
Transportation Enhancement Project	-	-	73,608	73,608	61,600
Tx Dot- Bus	-	-	58,000	58,000	-
<b>Total Expenses</b>	<b>719,456</b>	<b>35,269</b>	<b>730,608</b>	<b>1,640,925</b>	<b>1,567,954</b>



## **CAPITAL PROJECTS FUND**

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### Description of Fund:

The Capital Projects Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

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	ACTUAL	ACTUAL	ADOPTED	ADJUSTED	PROPOSED
<b>CAPITAL PROJECTS</b>	EXPENDITURES	EXPENDITURES	BUDGET	BUDGET	BUDGET
	FY 2011-2012	FY 2012-2013	FY 2013-2014	FY 2013-2014	FY 2014-2015
2001 COS Rio Vista Renovation	3,014	12,942	83,257	83,257	82,740
2008 CO's	1,254,379	773,306	-	-	-
2010 CO's	405,882	-	-	-	-
2011 CO's	2,474,657	62,639	-	-	-
2012 CO's	246,863	2,191,220	-	2,613,575	738,655
2014 CO's	-	-	-	-	6,400,000
Total Expenses	4,384,795	3,040,107	83,257	2,696,832	7,221,395