



CITY OF SOCORRO TEXAS

ANNUAL OPERATING BUDGET

FISCAL YEAR 2013-2014

October 1, 2013 to September 30, 2014



CITY OF SOCORRO, TEXAS FISCAL YEAR 2013-2014 ANNUAL BUDGET

This budget will raise more revenue from property taxes than last year's budget by an amount of \$251,367 which is a 5.3 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$85,662.

City Council Record Vote

The members of the governing body voted on the adoption of the budget as follows:

FOR: Rene Rodriguez, Maria Reyes, Gloria M. Rodriguez and Joseph E. Bowling

AGAINST: None

PRESENT and not voting: None

ABSENT: Mary B. Garcia

Tax Rate	Proposed FY 2013-14	Adopted FY 2012-13
Property Tax Rate	.577847 / \$100	.565805 / \$100
Effective Rate	.547781 / \$ 100	.493462 / \$100
Effective M&O Tax Rate	.442629 / \$100	.423327 / \$100
Rollback Tax Rate	.577847 / \$100	.565805 / \$100
Debt Rate	.135218 / \$100	.142478 / \$100

The total amount of municipal debt obligation secured by property taxes for the City of Socorro is \$1,193,791.

September 5, 2013

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY MANAGER

SUBJECT: THE BUDGET FOR FISCAL YEAR 2013-2014

The Fiscal Year 2013-2014 Budget for the City of Socorro is hereby transmitted to the City Council for adoption prior to September 15, 2013.

For Fiscal Year 2013-2014, the City will continue its priorities of developing long term plans to address the needs for public safety, parks, and infrastructure improvements.

OVERVIEW

The Fiscal Year 2013-2014 Budget primary focus is allocating resources towards public safety, infrastructure and lighting improvements, overlay projects, enforcement of property maintenance, expansion of recreational programs, and improvement of customer services.

The Fiscal Year 2013-2014 budget outline has \$9,458,315 in public resources to be invested in the City of Socorro. The Fiscal Year (FY) 2013-2014 budget is approximately 38% decrease from FY 2012-2013 budget of \$15,152,247.

ANNUAL BUDGET PERCENTAGE CHANGE 2010-2011 THROUGH 2013-2014

	2010-11	2011-12	2012-13	2013-14
Annual Budget	\$15,787,610	\$13,331,147	\$15,152,247	\$9,458,315
Net Change	-1,428,270	-2,456,463	1,821,100	-5,693,932
% Change	-8.3%	-15.5%	14%	-38%

REVENUE

The City of Socorro utilizes the fund accounting method of financial reporting. The budget has of four major funds: General Fund, Special Revenue, Capital Projects and Debt Service. These funds were established to segregate specific revenue sources and activated in accordance with special regulations, restrictions or limitations.

The following chart compares the estimated revenue for FY 2013-2014 by fund type. For FY 2013-2014, the General Fund will increase by \$381,304; the Special Revenue Fund will decrease by \$259,392; the Capital Projects Fund will decrease by \$5,814,714; the Debt Service Fund will decrease by \$1,130.

**REVENUE COMPARISON BY FUND
2009-2010 THROUGH 2012-2013**

	REVENUE FY 2010-2011	REVENUE FY 2011-2012	REVENUE FY 2012-2013	REVENUE FY 2013-2014
General Fund	5,981,612	5,947,000	7,069,355	7,450,659
Special Revenue Fund	2,871,700	1,233,272	990,000	730,608
Capital Projects Fund	6,120,000	5,318,696	5,897,971	83,257
Debt Service Fund	814,298	832,179	1,194,921	1,193,791
TOTAL	15,787,610	13,331,147	15,152,247	9,458,315

GENERAL FUND

The General Fund is the primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. General Fund revenues include property taxes, sales tax, utility user taxes, franchise fees, licenses and permits, current service charges, earnings on investments and other miscellaneous revenues.

The projected General Fund revenue of \$7,450,659 accounts for 78% of the 2013-2014 total budgets and can be allocated to any City expenditure category.

SPECIAL REVENUE FUND

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. The Special Revenue Fund includes Community Development Block Grant and other Federal, State and local resources secured by the City to fund restricted activities. The \$730,608 in the Special Revenue Fund represents 8 percent of the 2013-2014 total budgets.

CAPITAL PROJECTS FUND

The Capital Projects Fund account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments. The \$83,257 Capital Project Fund represents 1 percent of the 2013-2014 total budgets.

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources for payment of long-term debt. Debt Service Funds are general used when resources are restricted for long-term debt. The fund is projected at \$1,193,791 for 2013-2014 and reflects 13 percent of the total budgets.

GENERAL FUND RESERVE

The 2013-2014 General Fund Budget requires the use of \$819,923 of the Prior Year's Revenue to be balanced.

The General Fund started the 2012-2013 Fiscal Year with \$5,561,976 in reserves. That level of reserves represents 78.7% of the projected expenditures in the 2012-2013 General Fund Budget.

The level of reserves in the General Fund can be reduced by \$3,441,170 to maintain a 30% level of anticipated expenditures.

THE BUDGET DOES NOT INCLUDED

The budget does not include additional police officers, dispatchers, public work's clerical, and recreational employees. There was no salary increase for the City Manager, Police Chief, Chief Financial Officer, and Municipal Court. No changes for Planning Fees were made.

RECOMMENDATION

The City Manager hereby submits the Fiscal Year 2013-2014 Annual Budget to the City Council for adoption subject to revisions, if any, by City Council, reflected in the meeting's minutes.

WILLIE NORFLEET
CITY MANAGER



CAPITAL PROJECTS

		ACTUAL REVENUES FY2010-2011	ACTUAL REVENUES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
04404	Interest	3,247	20,000	2,000	2,000	
04407	2001 CO's		98,696	95,971	95,971	83,257
04408	2008 CO's	5,700,000	1,750,000	800,000	800,000	
04409	2010 CO's		750,000	800	800	
04410	2011 CO's		2,700,000			
04410	2012 CO's			5,000,000	5,000,000	
04704	Other Revenue	228,019				
	TOTAL REVENUES	5,931,266	5,318,696	5,898,771	5,898,771	83,257



		ACTUAL REVENUES FY2010-2011	ACTUAL REVENUES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
	Proceeds for Bonds	2,320,000				
04201	Property Taxes	827,214	832,179	1,194,921	1,194,921	1,193,791
04404	Interest Earned	673	8,000			
	TOTAL REVENUES	3,147,887	840,179	1,194,921	1,194,921	1,193,791



SPECIAL REVENUE

		ACTUAL REVENUES FY2010-2011	ACTUAL REVENUES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
04203	Franchise Taxes	11,403				
04204	Hotel Tax		15,000	15,000	15,000	15,000
04205	PEG					16,000
04301	Court Building Security Fund		7,249			
04302	Court Technology Fund	57,277	9,700			
04404	Interest Earned	63				
04702	Grants	469,412		935,000	935,000	299,608
04704	Other Revenue	31,254				
	TDHCA		378,000			400,000
	State Energy Conservation Office (SECO)		79,234			
	Justice Assistance Grant (JAG)		11,041			
	Safe Routes to School		673,947	40,000	40,000	
	Baseball Tomorrow Fund		5,000			
	Teen Court					
	SPD Seized & Forfeited		40,206			
	Law Enf. Officer Std. & Education (LEOSE)		13,895			
	TOTAL REVENUES	569,409	1,233,272	990,000	990,000	730,608



GENERAL FUND REVENUES

		ACTUAL REVENUES FY2010-2011	ACTUAL REVENUES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
04201	Property Taxes	3,225,811	3,302,161	3,550,314	3,426,314	3,842,166
04206	Delinquent Propert Taxes				124,000	100,000
04202	Sales Taxes	1,360,495	1,184,106	1,453,000	1,527,203	1,453,000
04203	Franchise Taxes	464,997	415,543	471,000	411,000	415,000
04404	Interest Earned	6,064	724	1,200	1,200	1,200
04500	Other Planning Fees (Fireworks)	41,340	29,943	40,000	2,850	
04501	Building Permits	131,817	138,685	150,000	150,000	154,000
04502	Business Registration Permits	36,625	38,127	40,000	49,000	47,000
04503	Rezoning Fees	96,499	66,856	75,000	33,700	75,000
04504	Admin Misc-Copies	862	600	600	200	
04505	Mobile Home Permits	4,949	2,453	3,000	3,000	3,000
04507	Muni Court Judgement/Fines	380,757	576,739	500,000	442,139	460,000
04512	CTF Municipal Court Technology				10,910	
04511	JCM JUV CASE				12,532	
04603	Street/Authority contract				270	
04604	Police Fees				39,425	
04701	Rental Income	1,110	945	10,370	6,420	10,370
04704	Other Revenue	350,289	94,068	80,000	30,000	50,000
04707	Auction Revenue	16,361	34,111	16,000	26,000	16,000
04714	Park Fees				2,000	
04903	Miscellaneous Income	211	18,179		4,000	4,000
04999	Prior Year's Revenue		564,933	678,871	1,161,436	819,923
	TOTAL EXPENSES	6,118,187	6,468,173	7,069,355	7,463,599	7,450,659



ALL GENERAL FUND DEPARTMENTS COMBINED

		ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries	3,513,842	3,463,709	3,406,482	3,748,647
05103	Overtime	0	113,304	201,954	180,166
05111	FICA/Medicare Taxes	285,129	273,603	276,747	300,558
05112	T.W.C. Payroll Taxes	36,492	25,920	31,284	27,809
05113	Health Insurance Premiums	391,804	542,934	494,750	539,375
05114	Workers Compensation Insurance	134,832	222,784	143,421	111,126
05115	Deferred Compensation Benefits	5,211	9,600	9,530	9,105
05116	Life Insurance	8,144	8,810	9,697	12,696
05117	Dental Insurance Expense	22,175	23,400	21,394	22,924
05118	Vision Insurance Expense	4,711	5,400	4,466	5,340
	Total Personnel Cost	4,402,340	4,689,464	4,599,725	4,957,746
05201	Office Expense and Supplies	73,395	66,000	93,243	68,550
05202	Medical Supplies	139	500	500	500
05211	Postage	5,691	6,500	7,906	8,750
05212	Tools and Supplies	20,998	13,500	11,500	18,500
05213	Uniforms	27,331	30,750	39,747	40,270
05310	Building Modifications/A.D.A.	8,095	1,000	1,000	500
05311	Building & Property Maintenance	13,213	24,680	77,885	73,980
05312	Street Maintenance	25,738	20,000	20,000	20,000
05313	Utilities	195,003	191,000	269,240	193,000
05314	Telephone	70,411	68,121	65,640	56,350
05317	Park Maintenance	27,738	24,000	39,290	24,000
05325	Recycling Center	0	4,000	4,000	4,000
05411	Legal Fees	477,424	275,000	446,527	275,000
05510	Property Insurance	18,044	18,000	24,304	24,304
05511	Advertising/Drug Testing	29,465	31,000	55,000	43,000
05512	Audit Fees	24,500	27,000	32,100	82,000
05513	Central Appraisal Fees	53,264	120,000	60,000	60,000
05514	Conferences	10,407	0	0	0
05515	County Elections	13,403	13,000	20,000	20,000
05516	Dues/Subscriptions	13,374	9,985	14,995	12,040
05517	Bank Charges	22,006	16,000	21,000	16,000
05518	Liability Insurance	162,823	116,300	112,235	118,235
05520	Service Contracts	252,346	293,500	443,924	276,086
05521	Support Activities	6,847	10,900	10,900	95,100
05522	Tax Collector Fees	9,292	10,000	10,424	11,000
05523	Equipment Rental/Lease	23,395	22,000	26,000	28,500
05525	Health Contract	391,224	436,067	387,784	400,000
05527	Seminars/Training/Workshops	16,061	25,500	25,465	28,250
05530	Finance Charges	9	0	0	0
05532	Miscellaneous Expense	0	10,000	10,300	0



ALL GENERAL FUND DEPARTMENTS COMBINED

		ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05533	Travel/Mileage/Per Diem/Council	0	0	700	850
05538	Late Charge	0	100	100	100
05539	Discretionary Fund-Mayor	1,751	10,000	10,000	1,000
05540	Discretionary Fund-District 2	7,573	10,000	10,000	1,000
05541	Discretionary Fund-District 1	2,901	10,000	10,000	1,000
05542	Discretionary Fund-District 3	6,542	10,000	10,000	1,000
05543	Discretionary Fund-District 4	11,725	10,000	10,000	1,000
05544	Discretionary Fund-At Large	5,073	10,000	10,000	1,000
05546	Marketing Exp	0	0	63,138	20,000
05611	Radio Communications and Maintenance	4,581	4,000	29,624	12,000
05612	Vehicle Repair & Maintenance	61,922	62,100	88,750	72,500
05613	Equipment Repair & Maintenance	30,837	32,500	34,750	44,250
05614	Vehicle Fuel	139,108	123,599	112,700	103,300
05711	Travel/Mileage/Per Diem	53,592	23,400	42,999	44,250
05810	Property and Equipment	1,001	2,800	14,181	14,000
05900	Emergency Aid and Assistance	0	2,000	5,000	5,000
05911	Contingency	12,559	10,000	5,895	28,800
06440	Grant Expense	0	147,000	50,128	118,948
06450	Administrative Match	18,652	0	0	0
08000	Settlements	31,576	25,000	25,000	25,000
	Total Operational Cost	2,381,027	2,376,802	2,863,874	2,492,913
	TOTAL EXPENSES	6,783,367	7,066,266	7,463,599	7,450,659



CITY CLERK ANNUAL OPERATING BUDGET

Department Description and

The City Clerk is the record-keeping officer and is responsible for the preparation, execution, and archiving of all City Council documents as prescribed by State law and City Code.

Description of Services/Objectives: Archiving City Council documents, official proceedings, ordinances, and resolutions; Maintaining boards and commissions applications and appointments; Maintaining City Council meeting and election materials; Serves as the City's Election Official, interfacing closely with the El Paso County Elections Department; Publicizing of legal notices; Recording official documents; Notify officials of their appointment or election; Acts as a notary public; Acts as the custodian of the official City Seal; Maintains a public information service and, in response to reasonable requests, furnishes information and material concerning the City government; Officiates at bid

Personnel Summary

Position	Number of Employees		
	2011-2012	2012-2013	2013-2014
City Clerk	1	1	1
Assistant City Clerk	1	1	1
TOTAL FULL TIME EMPLOYEES	2	2	2
TOTAL PART TIME EMPLOYEES	0	0	0



CITY CLERK

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries			70,044	61,044	83,000
05103	Overtime			500	700	500
05111	FICA/Medicare Taxes			5,358	4,723	6,390
05112	T.W.C. Payroll Taxes			540	498	540
05113	Health Insurance Premiums			12,121	18,233	12,121
05114	Workers Compensation Insurance			3,502	263	143
05115	Deferred Compensation Benefits				20	
05116	Life Insurance			182	182	291
05117	Dental Insurance Expense			520	270	520
05118	Vision Insurance Expense			120	53	120
	Total Personnel Cost	0	0	92,887	85,986	103,625
05201	Office Expense and Supplies			2,000	3,600	4,000
05211	Postage			200		200
05314	Telephone			480	580	600
05511	Advertising/Drug Testing			18,000	38,000	30,000
05515	County Elections			13,000	20,000	20,000
05516	Dues/Subscriptions			300	500	600
05520	Service Contracts			20,000	13,780	17,000
05521	Support Activities			500	500	500
05527	Seminars/Training/Workshops			1,000	500	1,000
05711	Travel/Mileage/Per Diem			2,000	26	2,000
	Total Operational Cost	0	0	57,480	77,486	75,900
	TOTAL EXPENSES	0	0	150,367	163,472	179,525



CITY OF SOCORRO
City Clerk
FY 10/1/13 - 9/30/14

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Sandra Hernandez	CC	City Clerk	\$ 53,000	\$ 25.48	4,055	270	6,060	260	60	187	71	63,963
Olivia Navarro	CC	Assistant City Clerk	\$ 30,000	\$ 14.42	2,295	270	6,060	260	60	104	71	39,121

TOTALS:	\$	83,000	\$	39.90	6,350	540	12,121	520	120	291	143	103,084
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OT (2%) 500

FICA ON OT 40

\$ 103,624



CITY MANAGER ANNUAL OPERATING BUDGET

Department Description and

The City Manager is the chief executive and administrative officer of the City and is responsible to the City Council for the proper administration of the affairs of the City. As such, he is responsible for the appointment and discipline of City employees, the direction and supervision of the various City departments, the preparation of the annual operating and capital improvements budgets, keeping the Council advised of City operations, enforcing City ordinances and carrying out such other duties as the Council may desire.

The Receptionist responds to public contact with citizens by providing the appropriate information and/or directing them to the proper department. This position involves a high level of visibility, as it is the public's initial contact, both via the phone and in person, with the City. Work also involves the performance of clerical support functions to administrative staff on a daily basis.

The Information Technology Department is responsible for the purchase and maintenance of a majority of the City's technological equipment, both software and hardware. This includes replacement and maintenance of computers, servers, and software packages to provide better service to our customers.

Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
City Manager	1	1	1
IT Specialist	0	1	1
Administrative Assistant	0	1	1
Administration Receptionist	1	1	1
TOTAL FULL TIME EMPLOYEES	2	4	4
TOTAL PART TIME EMPLOYEES	0	0	0



CITY MANAGER

	ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101 Salaries	358,506	435,947	212,746	230,364	193,478
05103 Overtime			800	800	800
05111 FICA/Medicare Taxes	41,289	50,052	16,336	17,685	14,861
05112 T.W.C. Payroll Taxes	1,647	6,948	810	1,571	810
05113 Health Insurance Premiums	27,542	5,567	18,181	16,165	18,181
05114 Workers Compensation Insurance	1,677	6,045	10,637	724	780
05115 Deferred Compensation Benefits	75	3,824	7,200	7,200	7,200
05116 Life Insurance	224	563	552	1,052	382
05117 Dental Insurance Expense	-16,164	1,958	780	703	564
05118 Vision Insurance Expense	-3,559	394	180	160	180
Total Personnel Cost	411,237	511,299	268,222	276,424	237,236
05201 Office Expense and Supplies	16,541	16,238	5,000	15,300	10,000
05211 Postage	1,437	1,649	1,500	1,396	2,000
05310 Building Modifications/ADA	6,321	4,494	1,000	1,000	500
05311 Building & Property Maintenance	5,093	1,340	1,200	3,375	3,000
05313 Utilities	4,499	4,612	5,000	5,000	5,000
05314 Telephone	18,155	17,141	13,500	13,500	11,000
05411 Legal Fees	393,448	477,424	275,000	446,527	275,000
05510 Property Insurance	17,359	18,044	18,000	3,000	3,000
05511 Advertising/Drug Testing	27,662	20,074			
05512 Audit Fees	24,500	24,500			
05513 Central Appraisal Fees	50,658	53,264	60,000		
05515 County Elections	8,501	13,403			
05516 Dues/Subscriptions	12,904	9,973	1,335	4,735	1,335
05517 Bank Charges	18,335	22,006		0	
05518 Liability Insurance	93,264	161,823	113,300	63,300	63,300
05520 Service Contracts	146,862	199,972	130,000	212,000	90,786
05521 Support Activities	4,590	4,305	5,000	5,000	5,000
05522 Tax Collector Fees	2,413	9,292			
05523 Equipment Rental/Lease	5,459	4,679	6,000	6,000	6,000
05527 Seminars/Training/Workshops	4,827	5,253	3,000	3,000	600
05530 Finance Charges	25	9			
05532 Miscellaneous Expense	80				
05533 Travel/Mileage/Per Diem	324				
05538 Late Charge	194				
05539 Discretionary Fund-Mayor	10,283	1,751			
05540 Discretionary Fund-District 2	6,541	7,573			
05541 Discretionary Fund-District 1	8,348	2,901			
05542 Discretionary Fund-District 3	2,725	6,542			
05543 Discretionary Fund-District 4	10,447	11,725			
05544 Discretionary Fund-At Large	8,214	5,073			
05546 Marketing Exp				63,138	20,000
05612 Vehicle Repair & Maintenance	360	10			
05613 Equipment Repair & Maintenance	22,944	3,939	10,000	5,000	6,000
05614 Vehicle Fuel	220	162			
05711 Travel/Mileage/Per Diem	19,262	37,189	6,000	19,250	10,000
05810 Property and Equipment	7,219	1,001	2,000	12,500	10,000
05900 Emergency Aid and Assistance			2,000	5,000	5,000
05911 Contingency		12,559	5,000	5,000	28,800
06450 Administrative Match		18,652			
07600 Tourism General Expense					
08000 Settlements	1,500	31,576	25,000	25,000	25,000
Total Operational Cost	961,514	1,210,148	688,835	918,021	556,321
TOTAL EXPENSES	1,372,751	1,721,447	957,057	1,194,445	793,557



CITY OF SOCORRO
City Manager
FY 10/1/13 - 9/30/14

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Willie Norfleet, Jr.	CM	City Manager	\$ 139,984	\$ 67.30	10,709	270	6,060	260	60	208	188	157,739
Omar Guevara	IT	IT Specialist	\$ 30,000	\$ 14.42	2,295	270	6,060	260	60	87	188	39,220
Vacant	Admin	Administrative Assistant										
Norma Olague	Admin	Receptionist	\$ 23,504	\$ 11.30	1,798	270	6,060	260	60	87	188	32,228

TOTALS:	\$ 193,488	\$ 93.02	14,802	810	18,181	780	180	382	564	229,187
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OT (1%) 800

FICA ON OT 60

\$ 230,047



MAYOR & CITY COUNCIL ANNUAL OPERATING BUDGET

Department Description and Activities:

The City of Socorro, Texas is a Home Rule City with five Council Members, and a Mayor. The Mayor and one Council Member are elected at large and the remaining four Council Members are elected in single-member districts. By ordinance, the City is required to have a City Manager. The City provides general services, public safety, public works, public health, and community development.

The City Council implements the legislative affairs of the City by representing the citizens of Socorro before other governments; conducting City Council meetings to establish public policy and to respond to citizen inquiries and requests.

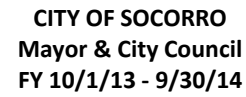
Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
Mayor	1	1	1
Representative At Large	1	1	1
District 1 Representative	1	1	1
District 2 Representative	1	1	1
District 3 Representative	1	1	1
District 4 Representative	1	1	1
TOTAL FULL TIME EMPLOYEES	6	6	6
TOTAL PART TIME EMPLOYEES	0	0	0



CITY COUNCIL

		ACTUAL EXPENDITURE FY2010-2011	ACTUAL EXPENDITURE FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries			65,021	50,153	65,021
05111	FICA/Medicare Taxes			4,974	4,074	4,974
05112	T.W.C. Payroll Taxes			1,620	1,620	1,620
05114	Workers Compensation Insurance			325	271	212
	Total Personnel Cost	0	0	71,940	56,118	71,827
05314	Telephone			3,000	3,900	3,000
05516	Dues/Subscriptions			4,100	4,250	4,100
05539	Discretionary Fund/Mayor			10,000	10,000	1,000
05540	Discretionary-District 2			10,000	10,000	1,000
05541	Discretionary-District 1			10,000	10,000	1,000
05542	Discretionary-District 3			10,000	10,000	1,000
05543	Discretionary-District 4			10,000	10,000	1,000
05544	Discretionary Fund-At Large			10,000	10,000	1,000
05612	Vehicle Repair & Maintenance			1,000	1,000	500
05614					300	
05711	Travel/Mileage/Per Diem					6,000
	Total Operational Cost	0	0	68,100	69,450	19,600
	TOTAL EXPENSES	0	0	140,040	125,568	91,427



TOTALS:	\$	65,021	\$	31.26	4,974	1,620	-	-	-	-	212	71,827
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FICA ON OT 0

\$ 71,827



FINANCE DEPARTMENT ANNUAL OPERATING BUDGET

Department Description and

The Finance Department is responsible for administration of all financial affairs of the City, including recording revenue collection and disbursements, payroll, cash management, accounting and financial reporting. The Annual Operating Budget and periodic Financial Trend Monitoring Reports are produced by the Finance Department.

This department provides support for all functions by maintaining financial records and monitoring revenues and expenditures to ensure that available funds are used wisely to further the goals of the City. This department coordinates the Annual Audit.

Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
Chief Financial Officer	0	1	1
Accounting Technicians	2	2	2
TOTAL FULL TIME EMPLOYEES	2	3	3
TOTAL PART TIME EMPLOYEES	0	0	0



FINANCE

		ACTUAL EXPENDITURE FY2010-2011	ACTUAL EXPENDITURE FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries			135,162	127,433	140,000
05103	Overtime			1,000	1,900	1,000
05111	FICA/Medicare Taxes			10,417	9,894	10,787
05112	T.W.C. Payroll Taxes			810	1,357	810
05113	Health Insurance Premiums			18,181	14,614	18,181
05114	Workers Compensation Insurance			6,758	545	423
05115	Deferred Compensation Benefits			200	200	
05116	Life Insurance			350	350	441
05117	Dental Insurance Expense			780	671	780
05118	Vision Insurance Expense			180	150	180
	Total Personnel Cost	0	0	173,838	157,114	172,602
05201	Office Expense and Supplies			2,000	7,593	4,500
05314	Telephone			480		
05512	Audit Fees			27,000	32,100	82,000
05513	Central Appraisal Fees			60,000	60,000	60,000
05516	Dues/Subscriptions			300	560	1,000
05517	Bank Charges			16,000	21,000	16,000
05520	Service Contracts			500		5,000
05522	Tax Collector Fees			10,000	10,424	11,000
05527	Seminars/Training/Workshops			1,000	2,500	2,500
05538	Late Charges			100	100	100
05711	Travel/Mileage/Per Diem			2,000	250	2,000
	Total Operational Cost	0	0	119,380	134,527	184,100
	TOTAL EXPENSES	0	0	293,218	291,641	356,702



CITY OF SOCORRO
Finance
FY 10/1/13 - 9/30/14

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Karina Hagelsieb	FIN	Chief Financial Officer	\$ 80,000	\$ 38.46	6,120	270	6,060	260	60	208	141	93,119
Martina Rodas	FIN	Accounting Technician	\$ 30,000	\$ 14.42	2,295	270	6,060	260	60	121	141	39,207
Tommie Reyes	FIN	Accounting Technician	\$ 30,000	\$ 14.42	2,295	270	6,060	260	60	112	141	39,199

TOTALS:	\$	140,000	\$	67.30	10,710	810	18,181	780	180	441	423	171,525
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OT (2%) 1,000

FICA ON OT 76.50

\$ 172,602



FIRE DEPARTMENT ANNUAL OPERATING BUDGET

Department Description and

The primary responsibilities of the Fire Department are the protection of life and property through fire prevention and suppression, rescue and emergency medical attention and citizen education and awareness.

This service is provided by El Paso Emergency Service District #2.

Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
Fire Chief	0	1	0
	0	0	0
TOTAL FULL TIME EMPLOYEES	1	1	0
TOTAL PART TIME EMPLOYEES	0	0	0



FIRE

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries			88,000	73,330	
05103	Overtime					
05111	FICA/Medicare Taxes			6,732	5,610	
05112	T.W.C. Payroll Taxes			270	427	
05113	Health Insurance Premiums			6,060	3,360	
05114	Workers Compensation Insurance			4,875	5,140	
05116	Life Insurance			229	229	
05117	Dental Insurance Expense			260	143	
05118	Vision Insurance Expense			60	30	
	Total Personnel Cost	0	0	106,486	88,269	0
05201	Office Expense and Supplies				1,500	
05211	Postage				110	
05213	Uniforms				147	
05314	Telephone			700	700	
05516	Dues/Subscriptions				0	
05520	Service Contracts			0	420	
05532	Miscellaneous Expense			10,000	10,300	
05614	Vehicle Fuel			1,000	0	
05711	Travel/Mileage/Per Diem				0	
05911	Contingency			5,000	895	
	Total Operational Cost	0	0	16,700	14,072	0
	TOTAL EXPENSES	0	0	123,186	102,341	0



CITY OF SOCORRO
Fire Department
FY 10/1/13 - 9/30/14

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Vacant	Fire	Fire Chief	\$ -	\$ -	-	-	-	-	-	-	-	-

TOTALS: \$ - \$ - - - - - - - -

OT (0%)

FICA ON OT

\$ -



HEALTH DEPARTMENT

Department Description and Activities:

The City entered into a contract with the City of El Paso on behalf of the El Paso City-County Health and Environmental District for the purpose of obtaining various health related services.

The City entered into a contract with the County of El Paso for the purpose of providing certain services relating to the operation of the On-Site Sewage Facility Program to provide the citizens of Socorro adequate public health protection and a minimum of environmental pollution. Under the terms of the contract, the City is required to pay the County a monthly fee, to be determined annually, for the services performed each year during the term of this agreement. For the agreement, the fee payable to the County shall be \$1,000 per month.



HEALTH

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries	26,334				
05111	FICA/Medicare Taxes	2,015				
05112	T.W.C. Payroll Taxes	112				
05113	Health Insurance Premiums	5,738				
05114	Workers Compensation Insurance	543				
05115	Deferred Compensation Benefits	3				
05116	Life Insurance	47				
05117	Dental Insurance Expense	274				
05118	Vision Insurance Expense	60				
	Total Personnel Cost	35,126	0	0	0	0
05201	Office Expense and Supplies	991				
05211	Postage	500				
05314	Telephone	1,208				
05523	Equipment Rental/Lease	106				
05525	Health Contract	356,469	391,224	436,067	387,784	400,000
05612	Vehicle Repair & Maintenance	587				
	Total Operational Cost	359,861	391,224	436,067	387,784	400,000
	TOTAL EXPENSES	394,987	391,224	436,067	387,784	400,000



HUMAN RESOURCES ANNUAL OPERATING BUDGET

Department Description and

The City of Socorro has developed and trained their personnel to provide the best municipal services to the Community of Socorro. The Human Resources Department develops implements and manages the recruitment to find the best selection of city employees, job descriptions and classifications, promotional and entry examinations, training programs for city employees, personnel records and Civil Service Commission inquiries and

Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
Human Resources Director	1	1	1
Human Resources Assistant	1	1	1
TOTAL FULL TIME EMPLOYEES	2	2	2
TOTAL PART TIME EMPLOYEES	0	0	0



HUMAN RESOURCES

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries	51,709	73,585	85,447	85,447	91,000
05103	Overtime			2,756	2,756	2,756
05111	FICA/Medicare Taxes	3,956	5,629	6,747	6,747	7,173
05112	T.W.C. Payroll Taxes	258	413	540	540	540
05113	Health Insurance Premiums	2,583	7,236	12,121	12,121	12,121
05114	Workers Compensation Insurance	350	300	4,272	370	285
05115	Deferred Compensation Benefits	20	13	300	300	300
05116	Life Insurance	51	111	221	221	329
05117	Dental Insurance Expense	119	399	520	443	520
05118	Vision Insurance Expense	26	80	120	95	120
	Total Personnel Cost	59,072	87,766	113,044	109,040	115,144
05201	Office Expense and Supplies	1,052	1,368	1,500	1,500	500
05211	Postage	27				
05511	Advertising/Drug Testing	19,193	7,091	10,000	14,000	10,000
05516	Dues/Subscriptions	35	170	950	950	950
05527	Seminars/Training/Workshops	800	1,864	7,000	5,000	5,500
05613	Equipment Repair & Maintenance	168	510	550	550	550
05711	Travel/Mileage/Per Diem	737	1,053	500	4,022	4,000
	Total Operational Cost	22,012	12,055	20,500	26,022	21,500
	TOTAL EXPENSES	81,084	99,822	133,544	135,062	136,644



CITY OF SOCORRO
Human Resources
FY 10/1/13 - 9/30/14

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Vacant	HR	Human Resources Director	\$ 61,000	\$ 29.33	4,667	270	6,060	260	60	208	143	72,668
Adriana Ortega	HR	Human Resources Assistant	\$ 30,000	\$ 14.42	2,295	270	6,060	260	60	121	143	39,209

TOTALS:	\$	91,000	\$	43.75	6,962	540	12,121	520	120	329	285	111,876
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OT (10%) 2,756

FICA ON OT 211

\$ 114,843



MUNICIPAL COURT ANNUAL OPERATING BUDGET

Department Description and

The Municipal Court has jurisdiction over all cases involving violations of the provisions of the Socorro Charter, Code and other ordinances of the City. The Municipal Court is presided over by the Municipal Judge who is appointed by the City Council on the nomination of the City Manager, for a term of two years.

Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
Municipal Judge	1	1	1
Municipal Court Clerk	1	1	1
Court Coordinator	1	1	1
Juvenile Case Manager	1	1	1
Clerk	1	1	0
TOTAL FULL TIME EMPLOYEES	5	5	4
TOTAL PART TIME EMPLOYEES	0	0	0



MUNICIPAL COURT

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries	167,810	222,138	208,042	198,408	191,021
05103	Overtime				3,550	3,550
05111	FICA/Medicare Taxes	128,637	16,994	15,915	15,743	14,885
05112	T.W.C. Payroll Taxes	757	2,116	1,350	1,455	1,080
05113	Health Insurance Premiums	27,538	21,743	27,800	22,989	24,242
05114	Workers Compensation Insurance	652	559	1,040	1,151	571
05115	Deferred Compensation Benefits	116	10	500		
05116	Life Insurance	277	460	539	495	695
05117	Dental Insurance Expense	1,302	1,171	1,300	1,040	1,040
05118	Vision Insurance Expense	285	237	300	214	240
	Total Personnel Cost	327,374	265,426	256,786	245,045	237,324
05201	Office Expense and Supplies	4,856	5,190	4,000	4,500	4,750
05211	Postage	2,500	2,500	2,500	2,500	2,750
05213	Uniforms					270
05311	Building & Property Maintenance	345	380	300	650	3,650
05314	Telephone	5,623	6,068	5,000	7,500	6,250
05510	Property Insurance				3,940	3,940
05516	Dues/Subscriptions	375	665	200	400	425
05518	Liability Insurance				450	450
05520	Service Contracts	4,732	8,853	5,000	11,470	15,800
05521	Support Activities					200
05523	Equipment Rental/Lease	4,821	3,253	6,000	4,500	6,000
05527	Seminars/Training/Workshops	300	300	1,000	1,000	1,250
05533	Travel/Mileage/Per Diem				700	850
05612	Vehicle Repair & Maintenance			100		
05613	Equipment Repair & Maintenance	212	454	250	700	1,000
05614	Vehicle Fuel			299		
05711	Travel/Mileage/Per Diem	1,733	1,541	2,000	2,000	2,250
	Total Operational Cost	25,497	29,204	26,649	40,310	49,835
	TOTAL EXPENSES	352,871	294,630	283,435	285,355	287,159



CITY OF SOCORRO
Municipal Court
FY 10/1/13 - 9/30/14

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Alejandro Vidales	MC	Municipal Judge	\$ 74,000	\$ 35.58	5,661	270	6,060	260	60	208	143	86,662
Vacant	MC	Municipal Court Clerk	\$ 47,008	\$ 22.60	3,596	270	6,060	260	60	196	143	57,593
Rosa Gonzalez	MC	Court Coordinator	\$ 38,002	\$ 18.27	2,907	270	6,060	260	60	158	143	47,860
Cynthia Chaparro	MC	Juvenile Case Manager	\$ 32,011	\$ 15.39	2,449	270	6,060	260	60	133	143	41,386

TOTALS:	\$	191,021	\$	91.84	14,613	1,080	24,242	1,040	240	695	571	233,501
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OT (2%) 3,550

FICA ON OT 273

\$ 237,324



PARKS AND RECREATION DEPARTMENT RECREATION CENTERS ANNUAL OPERATING BUDGET

Department Description and

The City of Socorro has two Recreation Centers that provide various programs, activities and amenities; thus granting the citizens of Socorro holistic opportunities of human development and wellness. We offer social and human services, by facilitating computer and internet use, recreational activities, fitness and educational classes, as well as events that promote community networking and advocacy.

Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
Recreation Center	1	1	1
Recreation Coordinator	1	1	1
Recreation Leader	1	1	1
TOTAL FULL TIME EMPLOYEES	3	3	3
TOTAL PART TIME EMPLOYEES	0	3	3



RECREATIONAL CENTER

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries	53,891	102,259	82,742	131,609	129,700
05103	Overtime			2,000	2,000	2,000
05111	FICA/Medicare Taxes	4,123	7,823	6,483	10,221	10,304
05112	T.W.C. Payroll Taxes	407	2,880	810	1,943	1,620
05113	Health Insurance Premiums	3,600	8,328	18,181	25,733	18,181
05114	Workers Compensation Insurance	591	507	4,137	5,526	423
05115	Deferred Compensation Benefits				105	
05116	Life Insurance		128	215	426	345
05117	Dental Insurance Expense	169	470	780	847	780
05118	Vision Insurance Expense	37	93	180	164	180
	Total Personnel Cost	62,818	122,486	115,528	178,574	163,533
05201	Office Expense and Supplies	3,553	8,551	6,000	6,400	8,000
05213	Uniforms				500	500
05311	Building & Property Maintenance	3,629	6,993	8,680	10,330	10,330
05313	Utilities	6,396	13,310	14,000	16,394	14,000
05314	Telephone	2,308	3,558	4,561	3,801	3,000
05510	Property Insurance				3,925	3,925
05516	Dues/Subscriptions				250	
05518	Liability Insurance				1,885	1,885
05520	Service Contracts	5,337	13,685	20,000	17,500	21,500
05521	Support Activities		1,066	4,000	4,000	8,000
05527	Seminars/Training/Workshops				1,400	1,400
05612	Vehicle Repair & Maintenance	350	1,065	2,000	1,750	2,000
05613	Equipment Repair & Maintenance	286	5,019	500	1,500	500
05614	Vehicle Fuel	2,561	1,254	2,000	2,000	2,000
05711	Travel/Mileage/Per Diem	9		1,300	951	2,200
05810	Property and Equipment	1,069		300	181	4,000
	Total Operational Cost	25,498	54,501	63,341	72,767	83,240
	TOTAL EXPENSES	88,316	176,987	178,869	251,341	246,773



CITY OF SOCORRO
Recreation Centers
FY 10/1/13 - 9/30/14

Employees	DEPT:	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Dania Diaz	REC	Recreation Center	\$ 45,000	\$ 21.63	3,443	270	6,060	260	60	137	71	55,301
Ivette Agüero	REC	Recreation Coordinator	\$ 30,000	\$ 14.42	2,295	270	6,060	260	60	116	71	39,132
Lizbeth Castro	REC	Recreation Leader	\$ 23,500	\$ 11.30	1,798	270	6,060	260	60	92	71	32,110
Temp: Rocio Hinojosa	REC	Recreation Leader	\$ 10,400	\$ 10.00	796	270					71	11,536
Temp: Erika L Galvan	REC	Recreation Leader	\$ 10,400	\$ 10.00	796	270					71	11,536
Temp: Juliza Perez	REC	Recreation Leader	\$ 10,400	\$ 10.00	796	270					71	11,536
TOTALS:			<u>\$ 129,700</u>	<u>\$ 77.36</u>	<u>9,922</u>	<u>1,620</u>	<u>18,181</u>	<u>780</u>	<u>180</u>	<u>345</u>	<u>423</u>	<u>161,152</u>
											OT	2,000
											FICA ON OT	382
												<u><u>\$ 163,534</u></u>



PARKS AND RECREATIONS PARKS ANNUAL OPERATING BUDGET

Department Description and

The Parks Division is responsible for the City's Recreation, Sports, and Park Maintenance. To achieve the objectives of these programs, the division administers recreation, leisure, youth

The budget of the Public Buildings consists entirely of repairs, maintenance, utilities (gas, water, electric, sewer, telephone), supplies and contract services costs necessary to maintain the City Hall and Police buildings.

Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
Parks	0	1	1
Maintenance Technician	0	2	2
Laborer	0	3	3
TOTAL FULL TIME EMPLOYEES	0	6	6
TOTAL PART TIME EMPLOYEES	0	0	3



PARKS

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries			142,728	177,228	269,460
05103	Overtime			3,000	5,000	6,000
05111	FICA/Medicare Taxes			11,149	13,971	20,844
05112	T.W.C. Payroll Taxes			1,620	2,442	2,970
05113	Health Insurance Premiums			36,362	33,837	48,483
05114	Workers Compensation Insurance			19,240	6,636	17,891
05115	Deferred Compensation Benefits			100	100	
05116	Life Insurance			370	499	790
05117	Dental Insurance Expense			1,560	1,630	2,080
05118	Vision Insurance Expense			360	330	480
	Total Personnel Cost	0	0	216,489	241,673	368,998
05201	Office Expense and Supplies			3,000	3,500	3,000
05212	Tools & Supplies					5,000
05213	Uniforms					6,000
05311	Building & Property Maintenance			2,000	2,030	15,000
05314	Telephone			400	1,087	1,500
05317	Park Maintenance			24,000	39,290	24,000
05510	Property Insurance				215	215
05516	Dues/Subscriptions				250	30
05518	Liability Insurance			3,000		6,000
05520	Service Contracts			6,000	9,500	10,000
05521	Support Activities					80,000
05527	Seminars/Training/Workshops			500	65	1,000
05612	Vehicle Repair & Maintenance			2,000	2,000	4,000
05613	Equipment Repair & Maintenance			1,000	1,000	3,000
05614	Vehicle Fuel			3,000	3,000	5,000
05711	Travel/Mileage/Per Diem			1,400	2,800	2,300
05810	Property and Equipment				1,000	
	Total Operational Cost	0	0	46,300	65,737	166,045
	TOTAL EXPENSES	0	0	262,789	307,410	535,043



CITY OF SOCORRO
Parks
FY 10/1/13 - 9/30/14

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Jessica Diaz	PARKS	Recreation Park Director	\$ 45,000	\$ 21.63	3,443	270	6,060	260	60	137	358	55,588
Armando Mapula	PARKS	Maintenance Technician	\$ 30,000	\$ 14.42	2,295	270	6,060	260	60	108	358	39,411
Antonio Ortiz	PARKS	Maintenance Technician	\$ 30,000	\$ 14.42	2,295	270	6,060	260	60	108	358	39,411
Sergio Torres	PARKS	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Liliana Natale	PARKS	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Christian Salazar	PARKS	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Temp: V. Edwards	PARKS	Laborer	\$ 14,820	\$ 9.50	1,134	270					1,471	17,695
Temp: C. Pedroza	PARKS	Laborer	\$ 14,820	\$ 9.50	1,134	270					1,471	17,695
Temp: U. Munoz	PARKS	Laborer	\$ 14,820	\$ 9.50	1,134	270					1,471	17,695
Graciela Provencio	PW	Custodian	\$ 22,500	\$ 10.82	1,721	270	6,060	260	60	87	2,481	33,440
Moises Rosales	PW	Custodian	\$ 22,500	\$ 10.82	1,721	270	6,060	260	60	87	2,481	33,440
TOTALS:			\$ 269,460	\$ 136.67	20,614	2,970	48,483	2,080	480	790	17,891	362,768

OT 6,000

FICA ON OT 230

368,998



POLICE DEPARTMENT ANNUAL OPERATING BUDGET

Department Description and

The mission of the Police Department is to deter and detect criminal activity, apprehend criminal suspects and provide for the protection of life and property in the City of Socorro. The primary functions of the Police Department are patrol, criminal investigation, traffic control, community relations, and public safety dispatching.

The Code Enforcement Division is responsible for the administration and enforcement to continue an effective nuisance abatement program.

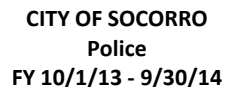
Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
Police Chief	1	1	1
Lieutenant	1	1	1
Sergeant	3	3	3
Investigator	2	1	2
Police Officers	18	18	16
Bailiff/Warrant Coordinator	1	1	1
Code Enforcer/Police Officer	1	2	2
Communications Dispatch Supervisor	1	1	1
Communication Dispatchers	9	9	9
Administrative Assistant	1	1	1
Records Clerk	1	1	1
Property Evidence Officer			1
TOTAL FULL TIME EMPLOYEES	39	39	39
TOTAL PART TIME EMPLOYEES	0	0	2



POLICE

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries	1,570,848	1,888,299	1,667,610	1,595,781	1,764,331
05103	Overtime			81,688	166,688	140,000
05111	FICA/Medicare Taxes	120,144	144,455	133,821	134,832	145,681
05112	T.W.C. Payroll Taxes	5,586	11,165	10,530	12,230	11,069
05113	Health Insurance Premiums	142,241	191,570	236,356	207,356	236,355
05114	Workers Compensation Insurance	51,534	60,441	92,386	60,000	46,590
05115	Deferred Compensation Benefits	173	364	300	600	600
05116	Life Insurance	1,274	4,843	4,322	4,322	6,506
05117	Dental Insurance Expense	6,604	10,118	10,140	9,340	10,140
05118	Vision Insurance Expense	1,454	2,047	2,340	1,926	2,340
	Total Personnel Cost	1,899,858	2,313,303	2,239,493	2,193,075	2,363,612
05201	Office Expense and Supplies	13,807	25,158	18,000	22,000	20,000
05202	Medical Supplies		139	500	500	500
05211	Postage	1,558	513	1,000	1,100	1,000
05212	Tools and Supplies	1,094	17,498	10,000	8,000	10,000
05213	Uniforms	23,301	12,081	20,000	20,000	20,000
05310	Building Modifications/ADA		3,601			
05311	Building & Property Maintenance	3,747		5,000	44,000	15,000
05313	Utilities	19,684	22,081	20,000	22,600	22,000
05314	Telephone	22,281	21,827	22,000	16,572	15,000
05510	Property Insurance				5,010	5,010
05514	Conferences		10,407			
05516	Dues/Subscriptions	776	707	800	1,100	1,100
05518	Liability Insurance				37,100	37,100
05520	Service Contracts	28,689	29,836	31,000	98,254	35,000
05521	Support Activities		1,275	1,300	1,300	1,300
05523	Equipment Rental/Lease	4,660	6,295	5,500	8,000	10,000
05527	Seminars/Training/Workshops	543	6,814	9,000	9,000	9,000
05611	Radio Communications and Maintenance	2,216	3,831	4,000	23,624	10,000
05612	Vehicle Repair & Maintenance	37,083	38,847	40,000	63,000	40,000
05613	Equipment Repair & Maintenance	4,137	5,715	7,000	9,000	10,000
05614	Vehicle Fuel	59,987	47,392	52,000	60,000	52,000
05711	Travel/Mileage/Per Diem	1,206	11,751	5,000	10,500	8,000
	Total Operational Cost	224,769	265,769	252,100	460,660	322,010
	TOTAL EXPENSES	2,124,627	2,579,072	2,491,593	2,653,735	2,685,622



FICA ON OT	15,106.00
	\$2,412,634



PUBLIC WORKS ANNUAL OPERATING BUDGET

Department Description and

The Public Works division is responsible for maintenance of roadways, street lights, public buildings, vehicles, and streetscapes through planned and regular investment in the City's infrastructure.

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Personnel Summary

Position	Number of Employees 2011-2012	Number of Employees 2012-2013	Number of Employees 2013-2014
Public Works Director	1	1	1
Public Works Supervisor	1	1	1
Equipment Operators	3	3	3
Laborers	13	10	10
Recycle Technician	1	1	1
Fleet Mechanic	1	1	1
Custodian	2	2	0
Maintenance Technicians	2	0	0
TOTAL FULL TIME EMPLOYEES	24	19	17
TOTAL PART TIME EMPLOYEES	0	0	0



PUBLIC WORKS

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries	471,877	587,869	475,277	489,795	525,000
05103	Overtime			17,000	9,000	17,000
05111	FICA/Medicare Taxes	36,304	45,059	37,659	38,235	41,464
05112	T.W.C. Payroll Taxes	-7,304	10,480	5,130	5,261	4,590
05113	Health Insurance Premiums	106,100	123,440	115,148	108,904	103,027
05114	Workers Compensation Insurance	55,190	60,875	64,067	60,693	42,173
05115	Deferred Compensation Benefits	230	500	500	705	705
05116	Life Insurance	831	1,459	1,232	1,323	1,801
05117	Dental Insurance Expense	4,785	6,240	4,940	4,883	4,420
05118	Vision Insurance Expense	1,279	1,440	1,140	1,036	1,020
	Total Personnel Cost	669,292	837,362	722,093	719,835	741,200
05201	Office Expense and Supplies	3,160	6,000	2,000	4,150	3,000
05212	Tools and Supplies	1,888	3,000	3,000	3,000	3,000
05213	Uniforms	12,859	15,000	10,000	18,100	12,000
05311	Building & Property Maintenance	3,738	4,000	4,000	8,000	4,000
05312	Street Maintenance	19,751	25,738	20,000	20,000	20,000
05313	Utilities	147,562	154,000	151,000	224,246	151,000
05314	Telephone	5,076	5,000	5,000	5,000	3,000
05317	Park Maintenance	16,394	27,738			
05325	Recycling Center			4,000	4,000	4,000
05510	Property Insurance				7,604	7,604
05516	Dues/Subscriptions		259			500
05518	Liability Insurance				7,460	7,460
05521	Support Activities		100			
05523	Equipment Rental/Lease		5,000	2,000	4,000	4,000
05527	Seminars/Training/Workshops		200			
05532	Miscellaneous Expense	-5,898				
05611	Maintenance		500		6,000	2,000
05612	Vehicle Repair & Maintenance	14,112	20,000	15,000	19,000	24,000
05613	Equipment Repair & Maintenance	5,719	12,000	10,000	17,000	20,000
05614	Vehicle Fuel	51,114	85,000	60,000	40,000	39,000
05711	Travel/Mileage/Per Diem	49	200	200	200	2,500
	Total Operational Cost	275,524	363,734	286,200	387,760	307,064
	TOTAL EXPENSES	944,816	1,201,096	1,008,293	1,107,595	1,048,264



CITY OF SOCORRO
Public Works
FY 10/1/13 - 9/30/14

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Vacant	PW	Public Works Director	\$ 80,000	\$ 38.46	6,120	270	6,060	260	60	204	2,481	95,455
Guadalupe Almanzar	PW	Public Works Supervisor	\$ 40,000	\$ 19.23	3,060	270	6,060	260	60	141	2,481	52,333
David Gonzalez	PW	Equipment Operator	\$ 32,000	\$ 15.38	2,448	270	6,060	260	60	129	2,481	43,708
Jose Fuentes	PW	Equipment Operator	\$ 32,000	\$ 15.38	2,448	270	6,060	260	60	100	2,481	43,679
Tomas Solano	PW	Equipment Operator	\$ 32,000	\$ 15.38	2,448	270	6,060	260	60	125	2,481	43,704
Jesus Perez	PW	Recycle Technician	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Juan Del Villar	PW	Fleet Mechanic	\$ 34,000	\$ 16.35	2,601	270	6,060	260	60	137	2,481	45,869
Vacant	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	92	2,481	36,135
Ramon Marquez	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Juan Garcia	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Rosalio Gomez	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Enrique Hermosillo	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Samuel Jurado	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Jose Leyva	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Rommel Martinez	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Santiago Montelongo	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
Sergio Armendariz	PW	Laborer	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	87	2,481	36,131
TOTALS:			\$ 525,000	\$ 252.40	40,163	4,590	103,027	4,420	1,020	1,801	42,173	722,194
											OT	17,000
											FICA ON OT	1,301
												\$ 740,495



PLANNING & ZONING ANNUAL OPERATING BUDGET

Department Description and

The Planning and Zoning Department administers the City's land use and development function. By coordinating the City's land development related activities the Planning and Development Department helps to achieve the City's physical, economic and quality goals.

The Planning and Zoning Department professionally administers the City's land development regulations, including the zoning ordinance, as well as, administers community development activities and programs such as housing improvement loans, equity assurance and other programs that address neighborhood and housing quality. The Department promotes economic development, livability and an enhanced quality of life, as well as, promotes the City to attract new business and residents. It provides staff support to the Plan Commission and other groups

Personnel Summary

Position	Number of Employees	Number of Employees	Number of Employees
	2011-2012	2012-2013	2013-2014
Planning & Zoning Director	1	1	1
Building Inspectors	2	2	3
Planning Technician	1	1	1
Planning Clerks	2	2	2
Historic Preservation Officer	1	1	1
TOTAL FULL TIME EMPLOYEES	7	7	8
TOTAL PART TIME EMPLOYEES	0	0	0



PLANNING & ZONING

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05101	Salaries	242,467	203,746	230,890	185,890	296,636
05103	Overtime			4,560	9,560	6,560
05111	FICA/Medicare Taxes	18,549	15,116	18,012	15,012	23,195
05112	T.W.C. Payroll Taxes	1,104	2,490	1,890	1,940	2,160
05113	Health Insurance Premiums	43,427	33,920	42,423	31,438	48,483
05114	Workers Compensation Insurance	10,123	6,105	11,545	2,102	1,635
05115	Deferred Compensation Benefits	63	500	500	300	300
05116	Life Insurance	568	580	598	598	1,116
05117	Dental Insurance Expense	1,892	1,820	1,820	1,424	2,080
05118	Vision Insurance Expense	419	420	420	308	480
	Total Personnel Cost	318,612	264,696	312,658	248,572	382,645
05201	Office Expense and Supplies	6,671	9,500	22,000	22,000	10,000
05211	Postage	1,900	1,000	1,000	2,500	2,500
05212	Tools and Supplies	300	500	500	500	500
05213	Uniforms		250	750	1,000	1,500
05311	Building & Property Maintenance	779	500	3,500	9,500	23,000
05313	Utilities	737	1,000	1,000	1,000	1,000
05314	Telephone	11,568	13,000	12,000	12,000	12,000
05510	Property Insurance				610	610
05511	Advertising/Drug Testing	1,833	2,300	3,000	3,000	3,000
05516	Dues/Subscriptions	1,000	1,600	2,000	2,000	2,000
05518	Liability Insurance		1,000		2,040	2,040
05520	Service Contracts	1,108		1,000	1,000	1,000
05521	Support Activities	80	100	100	100	100
05523	Equipment Rental/Lease	2,706	2,500	2,500	3,500	2,500
05527	Seminars/Training/Workshops	195	1,630	2,500	2,500	4,000
05611	Radio Communications and Maintenance		250			
05612	Vehicle Repair & Maintenance	946	2,000	2,000	2,000	2,000
05613	Equipment Repair & Maintenance	1,343	3,200	3,200		3,200
05614	Vehicle Fuel	7,024	5,300	5,300	7,400	5,300
05711	Travel/Mileage/Per Diem	448	1,000	2,500	2,500	2,500
	Total Operational Cost	38,638	46,630	64,850	75,150	78,750
	TOTAL EXPENSES	357,250	311,326	377,508	323,722	461,395



CITY OF SOCORRO
Planning & Zoning
FY 10/1/13 - 9/30/14

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Samuel Leony	PZ	Planning Director	\$ 68,000	\$ 32.69	5,202	270	6,060	260	60	208	204	80,265
Gerardo Rochel	PZ	Building Inspector	\$ 36,000	\$ 17.31	2,754	270	6,060	260	60	146	204	45,754
Rudy Serafin	PZ	Building Inspector	\$ 36,000	\$ 17.31	2,754	270	6,060	260	60	146	204	45,755
VACANT	PZ	Building Inspector	\$ 36,000	\$ 17.31	2,754	270	6,060	260	60	146	204	45,754
Job Terrazas	PZ	Planning Technician	\$ 25,500	\$ 12.26	1,951	270	6,060	260	60	92	204	34,397
Erica Guerrero	PZ	Planning Clerk	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	96	204	33,863
Myrna Workman	PZ	Planning Clerk	\$ 25,000	\$ 12.02	1,913	270	6,060	260	60	96	204	33,863
VACANT	PZ	Preservation OFC/Librarian	\$ 45,136	\$ 21.70	3,453	270	6,060	260	60	187	204	55,631

TOTALS:	\$	296,636	\$	142.61	22,693	2,160	48,483	2,080	480	1,116	1,635	375,282
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OT 6,560

FICA ON OT 502

\$ 382,344



GRANTS

Description of Fund:

Grants is used to account for the administration of proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes.



GRANTS

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
	Total Personnel Cost	0	0	0	0	0
05201	Office Expense and Supplies	2,060	1,391	500	1,200	800
05211	Postage		28	300	300	300
05314	Telephone	3,427	3,817	1,000	1,000	1,000
05511	Advertising/Drug Testing	557				
05520	Service Contracts			80,000	80,000	80,000
05523	Equipment Rental/Lease	1,668	1,668			
05527	Seminars/Training/Workshops			500	500	2,000
05613	Equipment Repair & Maintenance					
05711	Travel/Mileage/Per Diem	635	858	500	500	500
05810	Property and Equipment			500	500	
06440	Grant Expense			147,000	50,128	118,948
	Total Operational Cost	8,347	7,762	230,300	134,128	203,548
	TOTAL EXPENSES	8,347	7,762	230,300	134,128	203,548



SPECIAL REVENUE FUND

Description of Fund:

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.



SPECIAL REVENUE FUND

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05520	Service Contracts	15,157	372,864			
05531	State Fee	171,943				
05810	Property and Equipment	39,014	11,041			
06421	Engineering	3,272				
06435	General Administration	3,959				
06440	Grant Expense	22,232		25,000	25,000	
06450	Administrative Match	1,840				
06451	Grant In-Kind Match	28				
07100	CDBG	261,728		250,000	250,000	168,000
07301	Safe Routes to School-Hueco	2,166				
07302	Safe Routes to School-Hilley	2,166				
07303	Safe Routes to School-Escontrias	2,166				
07304	Safe Routes to School-Campestre	2,166				
07305	Safe Routes to School-Sanchez	2,166				
07306	Safe Routes to School-Socorro	2,166				
07307	Safe Routes to School-Rojas	2,166				
07330	State Eergy Conservation Office SECO	78,409	79,243			
07401	TX Main Street Project			60,000	60,000	
07600	Tourism General Expense	17,475	15,000	15,000	15,000	15,000
07700	Court Technology Fund	4,855	9,700			
	Court Building Security Fund		7,249			
	SPD Seized and Forfeited		40,206			
	Law Enf. Officer STD & Education (LEOSE)		13,895			
	TDHCA		378,000	400,000	400,000	400,000
	Justice Assistance Grant (JAG)		11,041			
	Safe Routes to School		673,947	40,000	40,000	
	Baseball Tomorrow Fund		5,000			
	Amy Young			200,000	200,000	
	TX Dot					58,000
	PEG					16,000
	Transportation Enhancement Project					73,608
	Total Operational Cost	635,074	1,617,186	990,000	990,000	730,608
	TOTAL EXPENSES	635,074	1,617,186	990,000	990,000	730,608



DEBT SERVICE FUND

Description of Fund:

The Debt Service Funds, created for the retirement of bonds or other authorized indebtedness shall be deposited in separate accounts in the City depositories, and shall not be used except to pay interest and principal on those bonds or other authorized indebtedness. These debt service funds may be invested as allowed by the laws of the State of Texas.



DEBT SERVICE FUND

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
05528	Interest Charges	350,978	450,685	600,000	600,000	583,791
05529	Principal Payment	2,763,100	380,000	594,921	594,921	610,000
	Total Expenses	3,114,078	830,685	1,194,921	1,194,921	1,193,791



CAPITAL PROJECTS FUND

Description of Fund:

The Capital Projects Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.



CAPITAL PROJECTS FUND

		ACTUAL EXPENDITURES FY2010-2011	ACTUAL EXPENDITURES FY2011-2012	ORIGINAL BUDGET FY2012-2013	REVISED BUDGET FY2012-2013	PROPOSED BUDGET FY2013-2014
06421	Engineering			2,000	2,000	
07100	Street Improvement					
07150	2001 CO's	4,011	3,014	95,971	95,971	83,257
07520	2008 CO's	1,130,985	1,218,476	800,000	800,000	
07530	2010 CO's	2,505,106	434,215			
07540	2011 CO's		2,474,657			
07550	2012 CO's			5,000,000	5,000,000	
08100	Bond Cost	192,101				
08101	Bond Insurance Cost	68,195				
	TOTAL EXPENSES	3,900,398	4,130,362	5,897,971	5,897,971	83,257