

Elia Garcia
Mayor

Rene Rodriguez
At Large/Mayor ProTem

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3

Yvonne Colon Villalobos
District 4

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF SOCORRO, TEXAS ADOPTING A BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2019 AND ENDING ON SEPTEMBER 30, 2020 FOR THE CITY OF SOCORRO, TEXAS.

WHEREAS, the proposed City of Socorro budget prepared and submitted by the Socorro City Manager to the City Council and filed with the City Clerk for the City of Socorro, Texas and said days.

WHEREAS, the proper notice was given to the taxpayers by publication of proposed City budget and consideration of adopting said budget by Ordinance was only after public hearings were held on the 15th day of August and the 5th day of September, 2019 at Socorro City Hall 860 Rio Vista, Socorro, Texas 79927, which hearing was continued from day to day from time to time until the 11th day of September 2019 and was continued closed and,

WHEREAS at said hearing all desiring to contest the said proposed City budget for the fiscal year October 1, 2019 to September 30, 2020, correct same or in any other matter were heard, and errors and all matter of errors, mistakes, inequalities or other matter requiring rectification, which were called to the attention of Council, were rectified and corrected.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, THAT;

SECTION 1:

That the action of the City Council closing the hearing and overruling the protests at the public hearings of the 15th day of August and the 5th day of September, 2019 in these proceedings, is hereby ratified and confirmed by this Ordinance. That the City Council, from the evidence finds that the adoption of the City budget, which was prepared by the City Manager and the left on file with City Clerk for public inspection for not less than 30 days, is in the best interest of the citizens of Socorro, Texas, and will further the purpose and goals of the citizens of the City, and will enable the government of the City of Socorro to carry out its necessary functions.

SECTION 2:

The City budget, which is attached to this Ordinance as Exhibit "A" and incorporated herein for all purposes is adopted as the official budget for the City of Socorro, Texas to fund operations of the City government during the fiscal year of October 1, 2019 to September 30, 2020 on a budget of \$24,223.252.

SECTION 3:

The city budget shall be on file with the City Clerk for public inspection throughout the fiscal year of October 2019 to September 30, 2020 and a true and correct copy of same will be delivered, in hand, at the City Clerk's office upon the request of any taxpayer and citizens of the City of Socorro, Texas. Moreover, the budget cover page is amended to reflect the information contain the adopted budget and the budget shall be posted on the City of Socorro web site by the City Clerk as soon as practical.

SECTION 4.

The tax rate of 0.837502 per 100.00 value, in tax revenue, is hereby ratified and approved.

SECTION 5. PREREQUISITES:

That this Ordinance was duly enacted with all requisites and formalities incident thereto and such is evidenced by the signatures affixed below.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SOCORRO, TEXAS, this 11, day of September, 2019.

Mayor

ATTEST:

Olivia Navarro
City Clerk

APPROVED AS TO FORM:

City Attorney

First Reading: September 6, 2018

Second Reading and Adoption: September 11, 2019

Elia Garcia
Mayor

Rene Rodriguez
At Large

Cesar Nevarez
District 1



Ralph Duran
District 2

Victor Perez
District 3 / Mayor Pro - Tem

Yvonne Colon-Villalobos
District 4

Adriana Rodarte
City Manager

DATE: AUGUST 12, 2019

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: CITY MANAGER, ADRIANA RODARTE

SUBJECT: FISCAL YEAR 2019-2020 BUDGET

The Fiscal Year 2019-2020 Budget for the City of Socorro is hereby transmitted to the City Council for adoption prior to September 15, 2019.

For Fiscal Year 2019-2020, the City will continue its priorities of developing long term plans to address the needs for public safety, drainage, and infrastructure improvements.

OVERVIEW

The Fiscal Year 2019-2020 Budget primary focus is allocating resources towards, storm water management, public safety, overlay projects, enforcement of property maintenance enhancements, improvements to the Systematic Approach, and improvement of customer services.

The Fiscal Year 2019-2020 budget outline has \$24,223,252 in public resources to be invested in the City of Socorro. The Fiscal Year (FY) 2019-2020 budget is approximately an 87% increase from the FY 2018-2019 budget of \$12,927,546

ANNUAL BUDGET PERCENTAGE CHANGE 2016-2017 THROUGH 2019-2020

	2016-17	2017-18	2018-19	2019-2020
Annual Budget	\$16,645,181	\$16,541,070	\$12,927,546	\$24,223,252
Net Change	\$ (1,558,280)	\$ (104,111)	\$ (3,613,524)	\$11,295,706
% Change	-9%	-.6%	-22%	87%

REVENUE

The City of Socorro utilizes the fund accounting method of financial reporting. The budget has four major funds: General Fund, Special Revenue, Capital Projects and Debt Service. These funds were established to segregate specific revenue sources and activities in accordance with special regulations, restrictions or limitations.

The following chart compares the estimated revenue for FY 2019-2020 by fund type for the previous fiscal year. For FY 2019-2020, the General Fund will increase by \$941,515 the Special Revenue Fund will increase by \$721,491; the Capital Projects Fund will increase by \$9,100,000; the Debt Service Fund will increase by \$532,700.

REVENUE COMPARISON BY FUND 2016-2017 THROUGH 2019-2020

	REVENUE FY 2016-2017	REVENUE FY 2017-2018	REVENUE FY2018-2019	REVENUE FY 2019-2020
General Fund	\$8,526,693	\$9,384,726	\$9,512,568	\$10,454,083
Special Revenue Fund	1,308,346	1,287,000	527,815	1,249,306
Capital Projects Fund	5,044,248	4,100,000	1,100,000	10,200,000
Debt Service Fund	1,765,894	1,769,344	1,787,163	2,319,863
TOTAL	\$16,645,181	\$16,541,070	\$12,927,546	\$24,223,252

GENERAL FUND

The General Fund is the primary operating fund of the City. All revenues that are not allocated by law or contractual agreement to a specific fund are accounted for in the General Fund. General Fund revenues include property taxes, sales tax, utility user taxes, franchise fees, licenses and permits, current service charges, earnings on investments and other miscellaneous revenues.

The projected General Fund revenue of \$10,454,083 accounts for 43.16 percent of the 2019-2020 total of all budgets and can be allocated to any City expenditure category.

SPECIAL REVENUE FUND

The Special Revenue Fund is used to account for the proceeds from specific revenue sources that are legally restricted to expenditures for specific purposes. The Special Revenue Fund includes Federal, State and local grant resources secured by the City to fund restricted activities. The \$1,249,306 in the Special Revenue Fund represents 5.16 percent of the 2019-2020 totals of all budgets.

CAPITAL PROJECTS FUND

The Capital Projects Fund accounts for and reports financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities, other capital assets and repayment of loans from the

General Fund for approved items by city council. Capital projects funds exclude those types of capital-related outflows financed by proprietary funds or for assets that will be held in trust for individuals, private organizations, or other governments. The \$10,200,000 in the Capital Project Fund represents 42.11 percent of the 2019-2020 totals of all budgets should all funds be expended.

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of tax revenues for the payment of long-term debt. Debt Service Funds are generally used when funds are paid to satisfy debt obligations. The Debt Service Fund is projected at \$2,319,863 for 2019-2020 and reflects 9.58 percent of the total of all budgets.

GENERAL FUND RESERVE

The General Fund started the 2018-2019 Fiscal Year with \$4,851,812 in reserves as restated. That level of reserves represents 51.0% of the projected expenditures in the 2018-2019 General Fund Budget.

The 2018-2019 Budget is projected to use \$865,984 of the General Fund Reserve.

There will be an estimated amount of \$3,985,828 in the General Fund Reserve after the 2018-2019 Fiscal Year.

The 2019-2020 General Fund Budget requires the use of \$552,670 of the Prior Year's Revenue (Reserve) to be balanced.

The General Fund Reserve requires a 16.67 percent reserve balance of the total yearly budgeted expenditures or \$10,454,083. The projected required reserve is \$1,742,695.

THE BUDGET INCLUDES:

A merit step increase allowance based on up to a three percent increase for those eligible for the increase during the next fiscal year. Also, a two percent cost of living increase for employees who have satisfied the probationary period of employment by the beginning of the fiscal year. Notable increases in funds are as follows: Public Works will be funded to include full time status for the Administrative Assistant position at \$15,800 and an adjustment for the Supervisor's position for increased job responsibilities of \$10,000. The Police will be funded to fill 3 vacant police officer positions as current officers will likely be moved into a new corporal position at estimated cost of \$180,000, an additional records clerk in the amount of \$40,000 and police vehicles at \$200,000. A Fire/Ambulance Service has been funded and is included at the maximum amount of the prospective contractual obligation of \$140,000. Municipal Court will also fund a court clerk as a full time position which previously was part-time in the amount of \$20,000. Planning and Zoning has been funded for \$30,000 additional service contracts to accommodate engineering services and inspection services expected to increase for the fiscal year. The City Clerk has been funded \$43,000 for election services that may be needed in the upcoming fiscal year. Recreation Centers will be increasing spending on census advertising in the amount of \$3,000 and will replace many of the computers

available to the community in the amount of \$14,000. The Grants Department will now have funding of \$21,500 to hire a Grants Assistant in a part-time capacity in the amount of \$21,500. The Information Technology Department has been funded an additional Service Contract amount of \$20,000 to help with projects and assist with technical issues as they arise. Additionally, this department will fund additional software of \$38,000 and improve the quality of the City's security services in the amount of \$25,000.

Several Positions such as two custodial positions and two shop mechanic positions will now reside under the purview of the City Manager (previously included in Parks and Public Works). Also, the bailiff position, which had been funded through the Police Department, will now be charged to the Municipal Court Department.

The Capital Improvements expenditure budget includes \$9,330,000 for infrastructure costs to include Storm Water and Flood Improvements, Engineering and Planning for infrastructure projects, Street overlays and Building Improvements. Additionally, an amount of \$670,000 has been set aside for Machinery, Equipment and a Vehicle.

RECOMMENDATION

The City Manager hereby submits the Fiscal Year 2019-2020 Annual Budget to the City Council for adoption subject to revisions, if any, by City Council, reflected in the meeting's minutes.

ADRIANA RODARTE
CITY MANAGER



FYE 2019 - 2020

	GENERAL FUND REVENUES	ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	REVISED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
	Property Taxes	4,774,396	5,001,407	4,799,495	5,184,128	5,473,459	6,336,613
	Delinquent Propert Taxes	163,656	150,000	330,598	150,000	150,000	170,000
	Sales Taxes	1,577,287	1,666,667	1,489,304	1,600,000	1,500,000	1,550,000
	Franchise Taxes	481,846	323,000	613,218	400,000	500,000	650,000
	Interest Earned	1,130	1,200	1,455	4,000	1,200	45,000
	Gain/Loss on Investments	46		302		200	200
	Other Planning Fees	1,835	2,500	16,035	2,000	5,000	5,000
	Building Permits	272,765	220,000	274,591	250,000	270,000	300,000
	Business Registration Permits	63,768	50,000	70,155	55,000	70,000	70,000
	Rezoning Fees	92,924	36,000	95,846	50,000	90,000	50,000
	Admin Misc-Copies	88		40	100	100	100
	Mobile Home Permits	3,235	3,000	10,468	3,000	10,000	3,000
	Muni Court Judgement/Fines	601,968	560,000	405,858	570,000	553,000	640,000
	Juvenile Case Management Fee	18,698		15,726	6,000	16,000	12,000
	Police Fees	7,824	4,000	7,861	5,000	7,000	5,000
	Rental Income	8,011	12	11,388	12,000	12,000	12,000
	Other Revenue	20,107		1,490	7,000	5,000	47,000
	Grant Reimbursement	726	24,000		-		
	Reimbursed Cost		3,000	6,613	3,000	3,000	3,000
	Park Fees	2,330	1,000		2,000	500	500
	Miscellaneous Income		2,000	118,244	2,000	2,000	2,000
	Prior Year's Revenue		478,907		1,079,498	865,984	552,670
	Total Revenues	8,092,640	8,526,693	8,268,686	9,384,726	9,534,443	10,454,083



FYE 2019 - 2020

DEBT SERVICE REVENUES	ACTUAL FY 2015-2016	ADOPTED BUDGET FY 2016-2017	ADOPTED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	ADOPTED BUDGET FY 2019-2020
Property Taxes	1,809,720	1,765,894	1,769,344	1,787,163	2,319,863
Total Revenues	1,809,720	1,765,894	1,769,344	1,787,163	2,319,863


FYE 2019 - 2020

SPECIAL REVENUES	ACTUAL FY 2015-2016	ADOPTED BUDGET FY 2016-2017	ADOPTED BUDGET FY 2017-2018	PROPOSED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
Property Taxes-TRZ		-	70,000	230,400	270,000
Reconstruction		410,914	400,000	-	-
City Match	1,592	213,547	200,000	-	-
Court Technology				-	-
US Dept. - Interior Historic Pres. Fund				19,800	-
HOME TBRA-D		24,465	20,000	-	-
DEA	8,086			6,000	8,000
Local Border Security Program	38,336			54,000	65,000
Municipal Court Judgement Fines	4,458				
Municipal Court Warrants					
CDBG					275,000
PEG	10,602				
Safe Routes to School		413,000	500,000	-	-
Safe Routes to School Match		82,600	90,000	-	-
Stone Garden	75,096			49,718	62,100
TCEQ - Solid Waste Grant				5,000	5,000
FTA Section 5310				84,665	-
FBI	4,312			7,000	-
Tourism/HOT Tax		8,000	-	-	-
Transportation Enhancement Project		92,000	-	-	-
Body Worn Cameras				16,232	-
LETPA				12,400	-
State Homeland Security Program				40,000	42,134
State Homeland Security Program Gen					15,167
VA-Victims of Crime Advocate					30,475
Texas Historical Commission - Library					30,000
Paso del Norte - Ignite					68,930
LEOSE	2,319	7,532	7,000	2,600	2,500
Other Revenue	96,250			-	375,000
Total Revenues	241,051	1,252,058	1,287,000	527,815	1,249,306



FYE 2019 - 2020

CAPITAL PROJECTS REVENUES	ACTUAL FY 2015-2016	ADOPTED BUDGET FY 2016-2017	ADOPTED BUDGET FY 2017-2018	PROPOSED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
2001 CO'S Rio Vista Renovation		-	-	-	-
2008 CO's					
2010 CO's					
2011 CO's					
2012 CO's		-	-	-	-
2014 CO's	2,166,037	5,044,248	4,100,000	1,100,000	200,000
2020 CO'S					10,000,000
Total Revenues	2,166,037	5,044,248	4,100,000	1,100,000	10,200,000



GENERAL FUND EXPENDITURES		ADOPTED		REVISED		ADOPTED	ADOPTED	PROPOSED	
DEPARTMENTS COMBINED		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET	%
		FY 2015-2016	FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020	Change
05101	Salaries	3,367,260	3,325,593	3,652,185	3,652,686	4,061,854	4,296,483	4,814,376	12%
05103	Overtime	232,120	230,935	226,353	225,284	193,400	200,750	203,518	1%
05111	FICA/Medicare Taxes	293,656	274,271	298,948	296,665	324,877	343,310	383,049	12%
05112	T.W.C. Payroll Taxes	33,414	17,930	20,738	1,842	29,876	31,756	11,808	-63%
05113	Health Insurance Premiums	775,528	671,100	725,580	723,318	858,480	919,800	1,024,920	11%
05114	Workers Compensation Insurance	87,424	76,928	99,401	96,909	161,901	160,959	135,515	-16%
05115	Deferred Compensation Benefits	68,246	55,745	72,103	71,721	73,350	79,350	80,150	1%
05116	Life Insurance	7,088	7,595	9,994	9,471	7,052	7,672	8,491	11%
05117	Dental Insurance Expense	27,648	16,866	21,728	20,417	28,324	30,663	34,167	11%
05118	Vision Insurance Expense	6,022	4,400	5,492	4,571	6,111	6,615	7,371	11%
05119	Employee Assistance Program	4,500	4,500	4,680	4,680	5,000	5,100	5,100	0%
	Total Personnel Cost	4,902,906	4,685,863	5,137,202	5,107,564	5,750,225	6,082,458	6,708,466	10%
05201	Office Expense and Supplies	74,706	59,825	79,100	64,410	77,500	81,500	82,500	1%
05202	Medical Supplies	500	294	500	298	500	500	500	0%
05211	Postage	9,665	7,771	12,515	8,174	11,015	13,015	14,515	12%
05212	Tools and Supplies	77,464	71,336	105,848	104,111	69,300	72,300	74,300	3%
05213	Uniforms	45,392	47,893	48,800	45,652	43,500	49,500	49,000	-1%
05310	Building Modifications/ADA	500	-	500	-	500	500	500	0%
05311	Building & Property Maintenance	100,800	69,678	58,150	51,223	68,000	70,500	69,000	-2%
05312	Street Maintenance	67,100	66,432	69,000	62,791	35,000	65,000	65,000	0%
05313	Utilities	263,642	280,579	303,100	297,197	260,000	273,500	273,500	0%
05314	Telephone	100,785	112,598	134,960	127,728	88,060	111,060	183,860	66%
05317	Park Maintenance	27,900	32,774	10,000	9,237	5,000	11,000	11,000	0%
05325	Recycling Center	7,000	4,238	7,000	4,605	10,000	10,000	10,000	0%
05411	Legal Fees	307,400	204,554	266,700	254,161	308,200	246,000	244,000	-1%
05510	Property Insurance	30,778	29,752	33,649	32,248	27,166	29,366	42,162	44%
05511	Advertising/Drug Testing	33,820	30,531	55,800	38,800	58,300	58,800	60,300	3%
05512	Audit Fees	36,000	32,000	33,950	33,358	45,000	45,000	47,000	4%
05513	Central Appraisal Fees	65,000	85,466	98,000	97,549	83,000	84,000	86,000	2%
05514	Conferences	-	2,429	-	(3)	-	-	-	#DIV/0!
05515	County Elections	23,000	9,718	57,000	39,757	23,000	-	43,000	#DIV/0!
05516	Dues/Subscriptions	21,443	17,484	36,126	26,914	33,200	35,050	34,050	-3%
05517	Bank Charges	22,100	27,445	24,200	24,162	22,000	23,500	40,000	70%
05518	Liability Insurance	102,187	122,803	85,413	82,211	63,518	73,770	82,680	12%
05520	Service Contracts	511,524	459,636	348,620	317,534	522,300	489,300	539,300	10%
05521	Support Activities	84,874	92,188	81,854	64,357	17,300	19,300	20,300	5%
05522	Tax Collector Fees	13,300	10,514	8,000	6,601	11,000	12,500	12,500	0%
05523	Equipment Rental/Lease	21,460	14,523	32,848	24,181	36,500	48,500	47,500	-2%
05525	Health/Ambulance Contract	484,279	391,025	674,539	671,954	600,000	600,000	740,000	23%
05526	Human Resources	-	-	3,400	2,800	2,000	4,000	4,000	0%
05527	Seminars/Training/Workshops	28,607	16,481	33,190	22,793	59,350	62,050	63,050	2%
05532	Miscellaneous Expense	-	333	14	14	-	-	-	#DIV/0!
05533	Travel/Mileage/Per Diem	-	-	1,000	875	500	-	-	#DIV/0!
05538	Late Charge	350	286	400	376	500	550	550	0%
05546	Marketing Exp	1,000	-	-	-	5,000	5,000	5,000	0%
05547	Fees & Penalties	1,250	1,250	800	723	-	-	-	#DIV/0!
05548	Events	-	-	10,200	8,512	74,000	74,000	74,000	0%
05610	Office Furniture	4,000	1,833	500	-	2,500	2,500	7,000	180%
05611	Radio Communications and Maintenance	3,500	3,267	4,000	3,723	5,000	5,000	5,000	0%
05612	Vehicle Repair & Maintenance	39,006	35,117	56,780	51,943	55,300	75,300	65,300	-13%
05613	Equipment Repair & Maintenance	42,756	40,426	50,595	44,274	49,000	62,200	62,200	0%
05614	Vehicle Fuel	83,080	86,179	93,600	89,393	116,000	106,000	106,000	0%
05711	Travel/Mileage/Per Diem	48,989	37,203	51,218	47,267	70,800	80,100	83,100	4%
05810	Property and Equipment	165,595	165,587	144,121	130,983	633,600	397,950	365,950	-8%
05900	Emergency Aid and Assistance	1,000	-	16,840	16,782	10,000	12,000	12,000	0%
06440	Grant Expense	19,800	-	5,780	2,788	30,780	20,000	20,000	0%
08000	Settlements	129,700	86,192	-	202	-	-	-	#DIV/0!
	Total Operational Cost	3,101,252	2,757,640	3,138,610	2,912,659	3,633,189	3,430,111	3,745,617	9%
	Total Expenses	8,004,158	7,443,503	8,275,812	8,020,222	9,383,414	9,512,569	10,454,083	10%



CITY MANAGER ANNUAL

Department Description

The City Manager is the chief executive and administrative officer of the City and is responsible to the City Council for the proper administration of the affairs of the City. As such, he is responsible for the appointment and discipline of City employees, the direction and supervision of the various City departments, the preparation of the annual operating and capital improvements budgets, keeping the Council advised of City operations, enforcing City ordinances and carrying out such other duties as the Council may desire.

Executive Assistant , provide administrative support functions and tasks to Administration including the offices of the City Manager, City Clerk and the Human Resources Director.

Personnel

Position	Number of Employees 2017-2018	Number of Employees 2018-2019
City Manager	1	1
City Auditor	0	1
Executive Assistant	1	1
Administration Receptionist	1	1
Custodial	0	0
Mechanical Shop	0	0
TOTAL FULL TIME EMPLOYEES	3	4
TOTAL PART TIME EMPLOYEES	0	0



FYE 2019 - 2020

CITY MANAGER		ACTUAL	REVISED	ACTUAL	REVISED	ADOPTED	PROPOSED
		FY 2015-2016	BUDGET FY 2016-2017	FY 2016-2017	BUDGET FY 2017-2018	BUDGET FY 2018-2019	BUDGET FY 2019-2020
05101	Salaries	197,268	184,773	183,807	184,954	231,487	349,277
05103	Overtime	1,069	843	867	1,200	1,200	1,500
05111	FICA/Medicare Taxes	15,283	14,297	14,128	14,241	17,801	28,720
05112	T.W.C. Payroll Taxes	684	851	59	851	1,135	768
05113	Health Insurance Premiums	25,042	25,500	25,256	26,280	35,040	70,080
05114	Workers Compensation Insurance	285	758	340	933	1,108	9,000
05115	Deferred Compensation Benefits	4,471	6,000	5,973	6,000	7,000	7,500
05116	Life Insurance	310	345	344	295	540	732
05117	Dental Insurance Expense	473	764	762	584	1,171	2,339
05118	Vision Insurance Expense	149	166	165	126	252	504
Total Personnel Cost		245,034	234,297	231,700	235,463	296,734	470,419
05201	Office Expense and Supplies	10,218	12,000	7,579	8,000	9,000	9,000
05211	Postage	1,652	2,805	1,507	2,805	2,805	2,805
05212	Tools and Supplies	34	48	47			6,000
05310	Building Modifications/ADA		500		500	500	500
05311	Building & Property Maintenance	5,779	4,500	3,696	4,500	5,500	5,500
05313	Utilities	5,201	2,500	2,476	2,500	2,500	2,500
05314	Telephone	19,399	35,000	29,967	10,000	15,000	35,000
05411	Legal Fees	52,561	100,000	99,695	100,000	70,000	70,000
05510	Property Insurance	1,077	951	948	800	800	1,310
05511	Advertising/Drug Testing	221					
05516	Dues/Subscriptions	8,205	10,700	10,696	8,000	9,000	9,000
05517	Bank Charges	-	-		-	-	-
05518	Liability Insurance	2,007	493	492	400	400	580
05520	Service Contracts	77,404	32,800	16,101	50,000	150,000	150,000
05521	Support Activities	5,109	4,330	4,321	3,000	3,000	3,000
05522	Tax Collector Fees		-		-	-	-
05523	Equipment Rental/Lease	1,675	3,000	3,136	6,000	13,000	13,000
05525	Health Contract		-		-	-	-
05527	Seminars/Training/Workshops	1,894	3,000	2,139	5,000	5,000	5,000
05532	Miscellaneous Expense	333					
05546	Marketing Exp		-		5,000	5,000	5,000
05547	Fees & Penalties		-		-	-	-
05613	Equipment Repair & Maintenance	730	1,000	191	2,000	2,000	2,000
05711	Travel/Mileage/Per Diem	7,626	14,614	14,398	10,000	12,000	12,000
05810	Property and Equipment	128,262	1,000	695	15,000	10,000	10,000
05900	Emergency Aid and Assistance	-	3,340	3,340	5,000	7,000	7,000
05911	Contingency	-	-		-	-	-
08000	Settlements	-	-		-	-	-
Total Operational Cost		329,387	232,581	201,424	238,505	322,505	349,195
Total Expenses		574,421	466,878	433,124	473,968	619,239	819,614



CITY OF SOCORRO

City Manager

FY 10/01/19-09/30/20

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Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Rodarte, Adriana	CM	City Manager	119,995	57.69	9,180	96	8,760	292	63	243	600	139,229	n/a
Franco, Julie	CM	City Auditor	45,448	21.85	3,477	96	8,760	292	63	175	150	58,461	909
Granados, Mayela	CM	Executive Assistant	40,456	19.45	3,095	96	8,760	295	63	-	150	52,915	809
Olague, Norma	CM	Receptionist	25,480	12.25	1,949	96	8,760	292	63	122	100	36,862	510
Provencio, Graciela	PPW	Custodian	24,336	11.70	1,862	96	8,760	292	63	48	2,000	37,457	487
Gutierrez De Guajardo,	PPW	Custodian	23,816	11.45	1,822	96	8,760	292	63	48	2,000	36,897	476
Mapula, Armando	PPW	Maintenace Technician	33,114	15.92	2,533	96	8,760	292	63	48	2,000	46,906	662
Ortiz, Antonio	PPW	Maintenace Technician	32,136	15.45	2,458	96	8,760	292	63	48	2,000	45,853	643
Del Villar, Juan	PPW	Fleet Mechanic	36,400	17.50	2,785	96	8,760	292	63	65	3,200	51,661	728
Soto, Rogelio	PPW	Shop Technician	27,040	13.00	2,069	96	8,760	292	63	65	2,700	41,085	n/a
		TOTALS	344,781	166	26,376	768	70,080	2,339	504	732	9,000	454,580	4,496
ADD:													0.0765
OT												1,500	344
FICA-OT												2,000	
Deferred Compensation												<u>7,500</u>	
Total												<u>465,580</u>	470,419

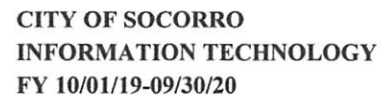


The Department of Information Technology Services is dedicated to provide innovation and technology implementation management support services to all City Departments so they can transform the service experience for our community.

Position	Number of Employees 2017-2018	Number of Employees 2018-2019	Number of Employees 2019-2020
IT COORDINATOR	1	1	1
TOTAL FULL TIME EMPLOYEES	1	1	1
TOTAL PART TIME EMPLOYEES	0	0	0


FYE 2019 - 2020

INFORMATION TECHNOLOGY		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	ADOPTED BUDGET FY 2017-2018	PROPOSED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
05101	Salaries		51,203	52,078	52,000	51,979	52,510
05103	Overtime		-		-	-	-
05111	FICA/Medicare Taxes		3,925	3,984	3,978	3,976	4,017
05112	T.W.C. Payroll Taxes		284	21	96	284	96
05113	Health Insurance Premiums		8,260	8,186	8,760	8,760	8,760
05114	Workers Compensation Insurance		139	-	145	145	145
05115	Deferred Compensation Benefits		2,100	2,017	2,550	1,500	1,500
05116	Life Insurance		142	124	87	87	87
05117	Dental Insurance Expense		292	204	292	292	292
05118	Vision Insurance Expense		63	50	63	63	63
	Total Personnel Cost		66,408	66,664	67,971	67,086	67,470
05201	Office Expense and Supplies		3,500	3,336	3,000	3,500	3,500
05212	Tools and Supplies		200	125	2,000	2,000	2,000
05213	Uniforms		400	254	1,000	1,000	1,000
05311	Building and Property Maintenance		2,200	2,200			
05313	Utilities						
05314	Telephone						
05411	Legal Fees		1,300	1,279			
05516	Dues/Subscriptions		-				
05520	Service Contracts		60,500	56,092	40,000	67,000	87,000
05523	Equipment Rental/Lease		-				
05527	Seminars/Training/Workshops		-		5,000	5,000	5,000
05532	Miscellaneous Expense						
05533	Travel/Mileage/Per Diem		-		-	-	-
05546	Marketing Exp		-				
05610	Office Furniture		-				
05613	Equipment Repair & Maintenance		1,645	1,389	3,000	4,200	4,200
05711	Travel/Mileage/Per Diem		2,740	2,737	2,500	2,500	2,500
05810	Property and Equipment		-				63,000
	Total Operational Cost		72,485	67,411	56,500	85,200	168,200
	Total Expenses		138,893	134,075	124,471	152,286	235,670



Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Gonzales, Estevan	IT	IT Coordinator	51,480	24.75	3,938	96	8,760	292	63	87	145	64,861	1,029.60
		TOTALS	51,480	24.75	3,938	96	8,760	292	63	87	145	64,861	1,030
													0.0765
													79



PARKS PUBLIC WORKS ANNUAL OPERATING

Department Description and

The Parks Public Works division is responsible for maintenance of parks, roadways, street lights, vehicles, and streetscapes through planned and regular investment in the City's infrastructure. Building Maintenance consist entirely of repairs and maintenance.

Personnel Summary

Position	Number of Employees 2017-2018	Number of Employees 2018-2019	Number of Employees 2019-2020
Parks Public Works Director	1	1	0
Parks Public Works Supervisor	1	1	1
Administrative Assistant	1	1	1
Equipment Operators	4	4	4
Laborers	16	16	18
Recycle Technician	1	1	1
Fleet Mechanic	1	1	1
Custodian	2	2	0
Maintenance Technician	2	2	0
TOTAL FULL TIME EMPLOYEES	29	29	26
Part Time Laborers	3	3	3
TOTAL PART TIME EMPLOYEES	3	3	3


FYE 2019 - 2020

PARKS & PUBLIC WORKS		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	ADOPTED BUDGET FY 2017-2018	PROPOSED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
05101	Salaries	466,502	715,617	716,442	879,315	919,399	758,954
05103	Overtime	29,295	25,700	25,418	23,000	25,000	26,040
05111	FICA/Medicare Taxes	38,057	57,146	56,752	69,027	72,247	58,932
05112	T.W.C. Payroll Taxes	3,249	5,522	511	8,791	8,792	2,688
05113	Health Insurance Premiums	126,277	186,500	186,210	245,280	236,520	219,000
05114	Workers Compensation Insurance	31,870	50,698	49,830	88,300	86,900	57,600
05115	Deferred Compensation Benefits	14,398	16,600	16,585	16,000	16,000	16,000
05116	Life Insurance	1,181	1,910	1,854	1,571	1,536	1,371
05117	Dental Insurance Expense	3,412	5,300	5,287	8,176	7,884	7,300
05118	Vision Insurance Expense	887	1,275	1,231	1,764	1,701	1,575
	Total Personnel Cost	715,128	1,066,268	1,060,121	1,341,224	1,375,979	1,149,461
05201	Office Expense and Supplies	5,967	8,150	8,118	7,800	8,000	8,000
05212	Tools and Supplies	17,400	48,000	46,478	20,000	23,000	17,000
05213	Uniforms	9,712	16,500	16,296	15,000	22,000	22,000
05311	Building & Property Maintenance	19,198	20,500	20,089	18,000	24,500	24,500
05312	Street Maintenance	66,432	69,000	62,791	35,000	65,000	65,000
05313	Utilities	233,596	259,600	258,873	220,000	230,000	230,000
05314	Telephone	11,476	13,300	12,453	8,500	10,500	22,500
05317	Park Maintenance	-	10,000	9,237	5,000	11,000	11,000
05325	Recycling Center	4,238	7,000	4,605	10,000	10,000	10,000
05411	Legal Fees	21,451	14,400	11,542	25,000	32,000	32,000
05510	Property Insurance	11,096	14,608	14,608	12,000	12,000	16,500
05512	Audit Fees	-	200	-	-	-	-
05516	Dues/Subscriptions	586	575	338	600	600	600
05518	Liability Insurance	12,265	19,460	19,452	8,200	16,000	16,300
05520	Service Contracts	56,325	38,000	37,873	117,000	70,000	70,000
05521	Support Activities	256	-	-	-	-	-
05523	Equipment Rental/Lease	-	5,450	4,795	4,000	9,000	9,000
05527	Seminars/Training/Workshops	3,441	6,400	4,890	9,000	12,000	12,000
05532	Miscellaneous Expense	-	14	14	-	-	-
05547	Fees & Penalties	1,250	-	-	-	-	-
05610	Office Furniture	221	500	-	500	500	500
05611	Radio Communications and Maintenance	3,267	4,000	3,723	4,000	4,000	4,000
05612	Vehicle Repair & Maintenance	15,006	12,880	10,032	20,000	20,000	20,000
05613	Equipment Repair & Maintenance	29,830	36,800	35,321	30,000	42,000	42,000
05614	Vehicle Fuel	39,115	34,000	29,819	55,000	45,000	45,000
05711	Travel/Mileage/Per Diem	1,043	-	-	3,500	3,500	3,500
05810	Property and Equipment	1,919	6,500	5,838	330,000	215,000	20,000
05900	Emergency Aid and Assistance	-	13,500	13,442	5,000	5,000	5,000
	Total Operational Cost	565,090	659,337	630,627	963,100	890,600	706,400
	Total Expenses	1,280,218	1,725,605	1,690,748	2,304,324	2,266,579	1,855,861



CITY OF SOCORRO

Parks & Public Works

FY 10/01/19-09/30/20

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Vacant	PPW	Parks Public Works Director		0.00	-	-	-	-	-	-	-	-	n/a
Alvarez, Alejandro	PPW	Parks Public Works Supervisor	50,003	24.04	3,825	96	8,760	292	63	141	4,000	67,180	1,000
Dominguez, Julio	PPW	Equipment Operator	32,968	15.85	2,522	96	8,760	292	63	61	3,000	47,762	659
Vacant	PPW	Equipment Operator	32,760	15.75	2,506	96	8,760	292	63	61	3,000	47,538	n/a
Vacant	PPW	Equipment Operator	32,760	15.75	2,506	96	8,760	292	63	61	3,000	47,538	n/a
Rodarte, Hector	PPW	Equipment Operator	32,968	15.85	2,522	96	8,760	292	63	61	3,000	47,762	659
Erica L. Rivera	PPW	Assistant	21,424	10.30	1,639	96	8,760	292	63	61	500	32,835	428
Perez, Jesus	PPW	Recycle Technician	26,790	12.88	2,049	96	8,760	292	63	48	2,000	40,099	536
Hermosillo, Enrique	PPW	Laborer	26,291	12.64	2,011	96	8,760	292	63	61	3,000	40,574	526
Natale, Lilly	PPW	Laborer	26,416	12.70	2,021	96	8,760	292	63	48	2,000	39,696	528
Marquez, Ramon	PPW	Laborer	26,832	12.90	2,053	96	8,760	292	63	48	2,000	40,144	537
Garcia, Juan	PPW	Laborer	26,416	12.70	2,021	96	8,760	292	63	48	2,000	39,696	528
Gomez, Rosalio	PPW	Laborer	26,790	12.88	2,049	96	8,760	292	63	48	2,000	40,099	536
Alvarado, Brian	PPW	Laborer	26,000	12.50	1,989	96	8,760	292	63	48	2,000	39,248	520
Martinez, Rommel	PPW	Laborer	26,416	12.70	2,021	96	8,760	292	63	48	2,000	39,696	528
Montelongo, Santiago	PPW	Laborer	27,040	13.00	2,069	96	8,760	292	63	48	2,000	40,368	541
Vacant	PPW	Laborer	26,520	12.75	2,029	96	8,760	292	63	48	2,000	39,808	530
Apodaca, Roland	PPW	Laborer	26,000	12.50	1,989	96	8,760	292	63	48	2,000	39,248	520
Gonzalez, Leopoldo	PPW	Laborer	26,000	12.50	1,989	96	8,760	292	63	48	2,000	39,248	520
Lopez, Eduardo	PPW	Laborer	26,000	12.50	1,989	96	8,760	292	63	48	2,000	39,248	520
Zamora, Isaac	PPW	Laborer	32,240	15.50	2,466	96	8,760	292	63	48	2,000	45,965	645
Ortiz, Joseph A.	PPW	Laborer	26,000	12.50	1,989	96	8,760	292	63	48	2,000	39,248	520
Munoz, Jose L.	PPW	Laborer	18,954	12.15	1,450	96	8,760	292	63	48	2,000	31,663	379
Reveles Jr., Jimmy	PPW	Laborer	26,000	12.50	1,989	96	8,760	292	63	48	2,000	39,248	520
Salgado, Mario A.	PPW	Laborer	25,272	12.15	1,933	96	8,760	292	63	48	2,000	38,464	505
Zamora, Veronica	PPW	Laborer	25,272	12.15	1,933	96	8,760	292	63	48	2,000	38,464	505
Espinosa, Ruben	PPW	PT Laborer	14,976	9.60	1,146	96	-	-	-	-	700	16,918	300
Porras, Ray I.	PPW	PT Laborer	15,272	9.79	1,168	96					700	17,237	305
Cobos, Maria G.	PPW	PT Laborer	14,976	9.60	1,146	96					700	16,918	300
TOTALS			745,358	369	57,020	2,688	219,000	7,300	1,575	1,371	57,600	1,091,911	13,597



ADD:		
OT	25,000	1,040
FICA-OT	1,913	
Deferred Compensation	16,000	
Total	1,134,824	1,149,461



POLICE DEPARTMENT ANNUAL OPERATING BUDGET

Department Description and

The mission of the Police Department is to deter and detect criminal activity, apprehend criminal suspects and provide for the protection of life and property in the City of Socorro. The primary functions of the Police Department are patrol, criminal investigation, traffic control, community relations, and public safety dispatching.

Personnel Summary

Position	Number of Employees 2017-2018	Number of Employees 2018-2019	Number of Employees 2019-2020
Police Chief	1	1	1
Lieutenant	1	1	2
Sergeant	3	3	5
Corporal	0	0	3
Investigator	3	3	1
Police Officers	22	22	27
Bailiff/Warrant Coordinator	1	1	0
Communications Dispatch Supervisor	1	1	1
Communication Dispatchers	9	9	9
Administrative Assistant	1	1	1
Records Clerk	1	1	1
Clerk	0	0	1
Property Evidence Officer	1	1	1
TOTAL FULL TIME EMPLOYEES	44	44	53
TOTAL PART TIME EMPLOYEES	0	0	0


FYE 2019 - 2020

POLICE		ACTUAL	REVISED	ACTUAL	REVISED	PROPOSED	PROPOSED
		FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
05101	Salaries	1,617,816	1,807,927	1,808,626	1,972,880	2,044,141	2,457,907
05103	Overtime	149,539	170,500	169,897	145,000	150,000	150,000
05111	FICA/Medicare Taxes	136,375	151,682	151,357	162,018	167,852	199,505
05112	T.W.C. Payroll Taxes	7,215	8,474	681	12,474	12,474	5,088
05113	Health Insurance Premiums	297,094	331,000	330,691	385,440	385,440	464,280
05114	Workers Compensation Insurance	33,518	43,395	42,688	67,525	67,525	62,975
05115	Deferred Compensation Benefits	16,811	25,142	25,236	26,000	26,000	26,000
05116	Life Insurance	4,258	5,005	4,941	3,495	3,495	4,233
05117	Dental Insurance Expense	7,135	9,848	9,317	12,848	12,848	15,476
05118	Vision Insurance Expense	1,882	2,772	2,087	2,772	2,772	3,339
Total Personnel Cost		2,271,643	2,555,745	2,545,522	2,790,452	2,872,547	3,388,803
05201	Office Expense and Supplies	14,073	15,000	12,035	15,000	15,000	15,000
05202	Medical Supplies	294	500	298	500	500	500
05211	Postage	1,169	1,000	122	1,000	1,000	1,000
05212	Tools and Supplies	44,087	56,000	56,608	45,000	45,000	47,000
05213	Uniforms	26,460	26,000	24,298	22,000	22,000	22,000
05310	Building Modifications/ADA		-	-	-	-	-
05311	Building & Property Maintenance	29,519	12,050	11,371	12,000	12,000	12,000
05313	Utilities	29,235	30,500	30,374	22,000	30,000	30,000
05314	Telephone	29,205	34,150	34,144	20,000	36,000	53,000
05411	Legal Fees	13,109	10,000	4,535	20,000	25,000	25,000
05510	Property Insurance	7,936	8,640	8,640	5,300	6,900	12,000
05514	Conferences	2,388		(3)			
05516	Dues/Subscriptions	2,050	2,311	2,311	2,000	2,000	2,000
05518	Liability Insurance	94,629	49,276	45,380	39,000	41,000	53,000
05520	Service Contracts	17,710	24,000	23,123	20,000	22,000	22,000
05521	Support Activities	2,425	2,700	2,555	2,000	2,500	2,500
05523	Equipment Rental/Lease	4,475	6,748	4,291	7,000	7,000	7,000
05527	Seminars/Training/Workshops	4,044	8,000	7,108	8,000	10,000	10,000
05610	Office Furniture				-	-	-
05611	Radio Communications and Maintenance		-		1,000	1,000	1,000
05612	Vehicle Repair & Maintenance	15,707	40,400	39,743	30,000	50,000	40,000
05613	Equipment Repair & Maintenance	3,736	5,600	4,199	6,000	6,000	6,000
05614	Vehicle Fuel	36,391	52,800	54,924	52,000	52,000	52,000
05711	Travel/Mileage/Per Diem	10,519	10,000	10,198	20,000	20,000	20,000
05810	Property and Equipment	20,827	66,477	64,400	166,000	100,000	200,000
08000	Settlements	82,762	-	202			
Total Operational Cost		492,750	462,152	440,854	515,800	506,900	633,000
Total Expenses		2,764,393	3,017,897	2,986,376	3,306,252	3,379,447	4,021,803



Employees	YRS	Position	Annual Salary	Hours Salary	PTCA	SUTA	Health Ins. Annually	Dental Ins. Annually	Vision Ins. Annually	Lifetm. Annually	W/C	Sub Totals	COLA
Burton, David	0	Police Chief	90,480	43.50	6,922	96	8,760	292	63	96	2,000	108,709	n/a
Smith, Eddie L.	6	Lieutenant	79,456	38.20	6,078	96	8,760	292	63	96	1,800	1,589,12	96,641
Rey, Christopher	1	Lieutenant	76,960	37.00	5,887	96	8,760	292	63	96	1,600	1,539,20	92,754
Munoz, Janel	8	Sergeant	63,312	31.40	4,996	96	8,760	292	63	96	1,500	1,306,24	81,115
Castic, Linda	3	Sergeant	66,560	32.00	5,092	96	8,760	292	63	96	1,500	1,331,20	82,459
Verde, Karina	8	Sergeant	65,520	31.50	5,012	96	8,760	292	63	96	10,500	90,339	1,310,40
Rosario, Li	7	Sergeant	63,312	31.40	4,996	96	8,760	292	63	85	1,500	81,104	1,306,24
Keene, Elena	10	Sergeant	65,520	31.50	5,012	96	8,760	292	63	96	1,500	81,339	1,310,40
Vacant	0	Corporal	54,600	26.25	4,177	96	8,760	292	63	85	1,300	69,373	1,092,00
Vacant	0	Corporal	54,600	26.25	4,177	96	8,760	292	63	85	1,300	69,373	1,092,00
Rodriguez, Israel	8	Police Officer - Investigator	49,712	23.90	3,803	96	8,760	292	63	88	1,250	64,064	994,24
Vacant	0	Police Officer	42,432	20.40	3,246	96	8,760	292	63	96	1,250	56,235	848,64
Carrano, Alejandro	1	Police Officer	42,480	20.60	3,278	96	8,760	292	63	85	1,250	56,672	n/a
Guerra, Abraham	0	Police Officer	42,016	20.20	3,214	96	8,760	292	63	85	1,250	55,776	n/a
Cysal Cobb	3	Police Officer	42,848	20.60	3,278	96	8,760	292	63	81	1,250	56,668	856,96
Perez, Raymond	3	Police Officer	42,016	20.20	3,214	96	8,760	292	63	81	1,250	55,772	840,32
Maldonado, Joshua	3	Police Officer	45,136	21.70	3,453	96	8,760	292	63	81	1,250	59,131	902,72
Trine, Mark A.	3	Police Officer	45,136	21.70	3,453	96	8,760	292	63	81	1,250	59,131	902,72
Wagner, Hershel	1	Police Officer	43,136	21.70	3,453	96	8,760	292	63	81	1,250	59,131	902,72
Robertson III, Will	3	Police Officer	42,016	20.20	3,214	96	8,760	292	63	81	1,250	55,772	840,32
Aguilera, Rudy A.	2	Police Officer	42,848	20.60	3,278	96	8,760	292	63	81	1,250	56,668	856,96
Benavidez, Mario	3	Police Officer	43,136	21.70	3,453	96	8,760	292	63	81	1,250	59,131	902,72
Gonzalez, Cesar	10	Police Officer	54,392	26.15	4,611	96	8,760	292	63	96	1,250	69,110	1,087,10
Asheboro, Samuel	3	Police Officer	44,720	21.50	3,421	96	8,760	292	63	81	1,250	58,683	894,40
Deusterman, Nathan	1	Police Officer	42,848	20.60	3,278	96	8,760	292	63	81	1,250	56,668	856,96
Dominquez, Jimmy	1	Police Officer	42,848	20.60	3,278	96	8,760	292	63	96	1,250	56,683	856,96
Rolo, Miguel	1	Police Officer	42,848	20.60	3,278	96	8,760	292	63	81	1,250	56,683	856,96
Hernandez Eduardo	0	Police Officer	42,016	20.20	3,214	96	8,760	292	63	81	1,250	55,772	840,32
Sierra, Robert	1	Police Officer	42,848	20.60	3,278	96	8,760	292	63	85	1,250	56,668	856,96
Escudero, George	0	Police Officer	42,016	20.20	3,214	96	8,760	292	63	85	1,250	55,776	840,32
Frane, Jose	4	Police Officer	43,680	21.00	3,342	96	8,760	292	63	85	1,250	57,568	873,60



MUNICIPAL COURT ANNUAL OPERATING

Department Description and Activities:

The Municipal Court has jurisdiction over all cases involving violations of the provisions of the Socorro Charter, Code and other ordinances of the City. The Municipal Court is presided over by the Municipal Judge who is appointed by the City Council on the nomination of the City Manager, for a term of two

Personnel Summary

Position	Number of Employees 2017-2018	Number of Employees 2018-2019	Number of Employees 2020	2019-
Municipal Judge	1	1		1
Municipal Court Clerk	0	0		0
Court Coordinator	1	1		1
Juvenile Case Manager	1	1		1
Court Clerk	1	1		2
Bailiff				1
TOTAL FULL TIME EMPLOYEES	4	4		6
TOTAL PART TIME EMPLOYEES	1	1		0



FYE 2019 - 2020

MUNICIPAL COURT		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	REVISED BUDGET FY 2017-2018	REVISED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
05101	Salaries	105,646	123,735	123,849	120,432	123,583	203,101
05103	Overtime	11,182	3,050	2,503	3,700	3,800	4,105
05111	FICA/Medicare Taxes	9,010	10,015	9,666	9,496	9,745	15,523
05112	T.W.C. Payroll Taxes	686	1,134	73	1,134	1,134	480
05113	Health Insurance Premiums	21,979	25,480	25,296	26,280	26,280	43,800
05114	Workers Compensation Insurance	489	683	682	585	585	1,885
05115	Deferred Compensation Benefits	-	-	-	2,000	1,000	1,000
05116	Life Insurance	138	277	242	207	207	351
05117	Dental Insurance Expense	503	876	708	876	876	1,460
05118	Vision Insurance Expense	137	189	160	189	189	315
	Total Personnel Cost	149,770	165,439	163,179	164,899	167,399	272,020
05201	Office Expense and Supplies	4,322	9,500	8,792	10,000	10,000	11,000
05211	Postage	1,305	1,500	1,005	1,500	2,000	3,500
05212	Tools and Supplies	9					
05213	Uniforms	745	1,500	1,493	1,500	1,500	-
05311	Building & Property Maintenance	2,700	1,900	1,399	3,500	3,500	2,000
05313	Utilities	47					
05314	Telephone	15,474	8,450	7,759	11,450	11,450	11,450
05411	Legal Fees	8,812	14,000	13,758	15,000	15,000	13,000
05510	Property Insurance	2,633	3,940	2,748	4,100	4,100	4,100
05511	Advertising/Drug Testing	720	1,800	1,180	1,500	1,500	-
05514	Conferences	38		-			
05516	Dues/Subscriptions	364	760	691	1,000	1,500	500
05518	Liability Insurance	370	480	480	300	500	570
05520	Service Contracts	50,722	48,000	51,853	60,000	60,000	60,000
05521	Support Activities	498	1,100	1,050	1,500	2,000	3,000
05523	Equipment Rental/Lease	2,055	2,000	2,094	3,000	3,000	2,000
05527	Seminars/Training/Workshops	750	1,100	-	5,600	2,300	2,300
05533	Travel/Mileage/Per Diem		1,000	875	500	-	-
05610	Office Furniture	1,612	-		500	500	5,000
05613	Equipment Repair & Maintenance	1,013	-		800	800	800
05711	Travel/Mileage/Per Diem	4,356	-		2,300	5,600	5,600
05810	Property and Equipment	1,661			1,600	500	500
	Total Operational Cost	100,206	97,030	95,178	125,650	125,750	125,320
	Total Expenses	249,976	262,469	258,357	290,549	293,149	397,340



PLANNING & ZONING ANNUAL OPERATING BUDGET

Department Description and Activities:

The Planning and Zoning Department administers the City's land use and development function. By coordinating the City's land development related activities the Planning and Development Department helps to achieve the City's physical, economic and quality goals.

The Planning and Zoning Department administers the City's land development regulations, zoning ordinance community development activities and programs such as housing improvement loans, equity assurance and other programs that address neighborhood and housing quality. The Department promotes economic development, livability and an enhanced quality of life, and promotes the City to attract new business and residents. It provides staff support to the Plan Commission and other groups and citizen committees as required.

Personnel Summary

Position	Number of Employees 2017-2018	Number of Employees 2018-2019	Number of Employees 2019-2020
Planning & Zoning Director	1	1	1
Building Official	1	1	1
Administrative Assistant	0	0	0
Building Inspectors	3	3	3
Planning Technician	1	1	1
Planning Clerks	2	2	2
Code Enforcers	2	2	2
TOTAL FULL TIME EMPLOYEES	10	10	10
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2019 - 2020

PLANNING & ZONING		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	ADOPTED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
05101	Salaries	337,927	310,758	309,756	366,142	374,548	415,728
05103	Overtime	9,537	12,160	12,139	7,000	7,000	7,624
05111	FICA/Medicare Taxes	26,783	25,617	24,625	29,718	30,329	32,840
05112	T.W.C. Payroll Taxes	1,758	1,835	203	2,835	2,835	864
05113	Health Insurance Premiums	86,741	75,000	74,078	87,600	87,600	78,840
05114	Workers Compensation Insurance	2,201	2,183	2,183	2,305	2,305	1,885
05115	Deferred Compensation Benefits	9,966	7,366	7,183	9,500	6,000	6,000
05116	Life Insurance	846	945	907	595	595	505
05117	Dental Insurance Expense	2,292	2,020	2,017	2,920	2,920	2,628
05118	Vision Insurance Expense	535	460	459	630	630	567
	Total Personnel Cost	478,586	438,344	433,551	509,245	514,762	547,480
05201	Office Expense and Supplies	7,821	9,500	7,459	12,500	12,500	12,500
05211	Postage	3,613	6,500	5,389	5,000	6,500	6,500
05212	Tools and Supplies	562	1,600	853	2,300	2,300	2,300
05213	Uniforms	2,500	3,100	2,465	2,700	2,700	2,700
05311	Building & Property Maintenance	1,726	7,000	4,738	20,000	15,000	15,000
05313	Utilities	2,209	2,500	436	5,500	4,000	4,000
05314	Telephone	13,545	13,750	13,552	7,500	7,500	18,000
05411	Legal Fees	42,906	73,000	72,805	45,000	45,000	45,000
05510	Property Insurance	1,181	1,272	1,272	700	1,300	1,800
05511	Advertising/Drug Testing	2,293	6,500	2,398	8,000	6,000	6,000
05514	Conferences	121	-	-	-	-	-
05516	Dues/Subscriptions	658	2,000	599	2,200	2,200	2,200
05518	Liability Insurance	3,635	4,500	4,878	4,800	4,800	4,900
05520	Service Contracts	12,242	17,500	14,074	64,000	64,000	94,000
05521	Support Activities	373	-	-	1,000	1,000	1,000
05523	Equipment Rental/Lease	6,040	8,500	6,246	10,500	10,500	10,500
05527	Seminars/Training/Workshops	1,479	3,000	1,889	4,250	4,250	4,250
05610	Office Furniture	-	-	-	1,000	1,000	1,000
05612	Vehicle Repair & Maintenance	759	1,500	742	3,300	3,300	3,300
05613	Equipment Repair & Maintenance	1,205	3,700	2,700	5,000	5,000	5,000
05614	Vehicle Fuel	3,195	4,300	2,708	6,000	6,000	6,000
05711	Travel/Mileage/Per Diem	826	50	27	5,000	5,000	5,000
05810	Property and Equipment	1,199	54,000	53,926	66,500	50,000	50,000
08000	Settlements	3,410	-	-	-	-	-
	Total Operational Cost	113,498	223,772	199,156	282,750	259,850	300,950
	Total Expenses	592,084	662,116	632,707	791,995	774,612	848,430



CITY OF SOCORRO

Planning & Zoning

FY 10/01/18-09/30/19

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Medina, Michael	00007	City Planner	130,000	62.50	9,945	96	8,760	292	63	96	430	149,682	2,600
Terrazas, Job	00007	Building Official	60,320	29.00	4,614	96	8,760	292	63	50	175	74,370	1,206
Serafin, Rudy	00007	Building Inspector	38,896	18.70	2,976	96	8,760	292	63	69	410	51,562	778
Jacquez, Guadalupe	00007	Planning Technician	27,664	13.30	2,049	96	8,760	292	63	50	145	39,119	553
Montalvo, Karla	00007	Planning Clerk	25,792	12.40	2,569	96	8,760	292	63	48	145	37,765	516
Morales, Sergio	00007	Planning Clerk	25,792	12.40	2,569	96	8,760	292	63	48	145	37,765	516
Alvarado, Jesus	00007	Code Enforcers	32,240	15.50	2,466	96	8,760	292	63	48	145	44,110	645
Salazar, Geraldine	00007	Code Enforcers	32,240	15.50	2,466	96	8,760	292	63	48	145	44,110	645
Workman, Myrna	00007	Code Enforcers	34,632	16.65	2,649	96	8,760	292	63	48	145	46,685	693
9		TOTALS	407,576	195.95	32,304	864	78,840	2,628	567	505	1,885	525,169	8,152
ADD:													0.0765
OT												7,000	624
FICA-OT												536	
Deferred Compensation												6,000	
												538,705	547,480



HEALTH DEPARTMENT

Department Description and Activities:

The City entered into a contract with the City of El Paso on behalf of the El Paso City-County Health and Environmental District for the purpose of obtaining various health related services.

The City entered into a contract with the County of El Paso for the purpose of providing certain services relating to the operation of the On-Site Sewage Facility Program to provide the citizens of Socorro adequate public health protection and a minimum of environmental pollution. Under the terms of the contract, the City is required to pay the County a monthly fee, to be determined annually, for the services performed each year during the term of this agreement. For the agreement, the fee payable to the County shall be \$1,000 per month.



FYE 2019 - 2020

			REVISED		REVISED	PROPOSED	PROPOSED
	HEALTH	ACTUAL	BUDGET	ACTUAL	BUDGET	BUDGET	BUDGET
		FY 2015-2016	FY 2016-2017	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
	Total Personnel Cost		-		-	-	-
05525	Health Contracts	391,025	674,539	671,954	600,000	600,000	600,000
	Total Operational Cost	391,025	674,539	671,954	600,000	600,000	600,000
	Total Expenses	391,025	674,539	671,954	600,000	600,000	600,000



GRANTS AND SPECIAL PROJECTS

Department Description and

The Grants and Special Projects Department ensures, through the Grant's Administrator, the oversight of grants from the application stages to the finalization of the grant process. This includes applying for adequate grants, identifying and budgeting for grant match requirements, managing grant activity, billing, and finalization of grants.

Personnel Summary

Position	Number of Employees 2017-2018	Number of Employees 2018-2019	Number of Employees 2019-2020
Grants Coordinator	0	1	1
TOTAL FULL TIME EMPLOYEES	0	1	1


FYE 2019 - 2020

GRANTS		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	REVISED BUDGET FY 2017-2018	PROPOSED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-20
05101	Salaries					50,003	71,055
05111	FICA/Medicare Taxes					3,825	5,436
05112	T.W.C. Payroll Taxes					284	192
05113	Health Insurance Premiums					8,760	8,760
05114	Workers Compensation Insurance					283	233
05115	Deferred Compensation Benefits					2,650	2,650
05116	Life Insurance					150	150
05117	Dental Insurance Expense					292	292
05118	Vision Insurance Expense					63	63
	Total Personnel Cost		-	-	-	66,310	88,830
05201	Office Expense and Supplies	812	800	341	800	1,000	1,000
05211	Postage	32	300	152	300	300	300
05213	Uniforms		-		-	300	300
05314	Telephone	305	100	87	500	500	500
05411	Legal Fees		-	-	-	1,000	1,000
05511	Advertising/Drug Testing		400	372	-	1,500	1,500
05516	Dues/Subscriptions	-	250	-	250	550	550
05520	Service Contracts	89,997	90,000	90,000	90,000	-	-
05527	Seminars/Training/Workshops	-	-	-	1,000	4,000	4,000
05711	Travel/Mileage/Per Diem	-	-	-	500	1,500	1,500
05810	Property and Equipment		-	-	-	3,950	3,950
06440	Grant Expense	-	5,780	2,788	30,780	20,000	20,000
	Total Operational Cost	91,146	97,630	93,739	124,130	34,600	34,600
	Total Expenses	91,146	97,630	93,739	124,130	100,910	123,430



CITY OF SOCORRO

Grants

FY 10/01/19-09/30/20

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Valadez, Alejandra	Grants	Grants Coordinator	\$ 50,544	24.30	3,867	96	8,760	292	63	150	145	63,916.62	1,011
Vacant	Grants	Grants Assistant	\$ 19,500	13.00	1,492	96	-	-	-	-	88	21,176	n/a
		TOTALS	\$ 70,044	37.30	5,358	192	8,760	292	63	150	233	85,092	1,011

ADD:

FICA ON COLA 77

OT -

FICA ON OT -

Deferred Compensation 2,650

88,830



HUMAN RESOURCES ANNUAL OPERATING BUDGET

Department Description and

The Human Resources Department is responsible for the development and training of personnel to provide the best municipal services to the City of Socorro. The Human Resources Department develops implements and manages the recruitment to find the best selection of city employees, job descriptions, classifications, promotional and entry examinations. The Human Resources Department

Personnel Summary

Position	Number of Employees 2017-18	Number of Employees 2018-2019	Number of Employees 2019-2020
Human Resources Director	1	1	1
Human Resources Assistant	0	0	0
TOTAL FULL TIME EMPLOYEES	1	1	1
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2019 - 2020

HUMAN RESOURCES		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	PROPOSED BUDGET FY 2017-2018	PROPOSED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
05101	Salaries	36,203	60,205	60,017	62,205	63,449	66,088
05103	Overtime	365	-	-	-	-	-
05111	FICA/Medicare Taxes	2,797	4,600	4,591	4,759	4,854	5,056
05112	T.W.C. Payroll Taxes	178	184	21	284	284	96
05113	Health Insurance Premiums	4,724	8,500	8,432	8,760	8,760	8,760
05114	Workers Compensation Insurance	128	283	168	283	283	144
05115	Deferred Compensation Benefits	402	2,903	2,762	3,000	3,000	3,000
05116	Life Insurance	101	196	181	150	150	150
05117	Dental Insurance Expense	334	292	245	292	292	292
05118	Vision Insurance Expense	53	63	54	63	63	63
05119	Employee Assistance Program	4,500	4,680	4,680	5,000	5,100	5,100
	Total Personnel Cost	49,785	81,906	81,152	84,796	86,235	88,749
05201	Office Expense and Supplies	1,253	1,500	1,083	1,500	1,500	1,500
05211	Postage	-	210	-	210	210	210
05314	Telephone	484	710	544	710	710	710
05411	Legal Fees	28,397	17,500	14,374	75,000	30,000	30,000
05510	Property Insurance	29	36	36	36	36	44
05511	Advertising/Drug Testing	8,955	7,000	7,389	7,000	5,000	5,000
05514	Conferences	9		-			
05516	Dues/Subscriptions	355	2,000	360	1,000	1,000	1,000
05518	Liability Insurance	291	384	384	300	320	450
05520	Service Contracts	31,902	17,820	15,000	20,000	20,000	20,000
05521	Support Activities	1,673	1,674	881	1,800	1,800	1,800
05526	Human Resources		3,400	2,800	2,000	4,000	4,000
05527	Seminars/Training/Workshops	418	2,615	1,652	7,000	7,000	7,000
05613	Equipment Repair & Maintenance	-	250	230	600	600	600
05711	Travel/Mileage/Per Diem	5,415	2,600	2,610	4,000	5,000	5,000
05810	Property and Equipment		600	450			
	Total Operational Cost	79,181	58,299	47,793	121,156	77,176	77,314
	Total Expenses	128,966	140,205	128,945	205,952	163,411	166,063

			Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Employees	DEPT	Position											
Marin, Rosio	HR	Human Resources Director	\$ 64,792	31.15	4,957	96	8,760	292	63	150	144	79,254	1,296
Eliminated	HR	Human Resources Assistant	\$ -	0	-	-	-	-	-	-	-	-	0
		TOTALS	\$ 64,792	31.15	4,957	96	8,760	292	63	150	144	79,254	1,296
													ADD:
													0.0765
													FICA ON OT
													-
													Deferred Compensation
													3,000
													82,254
													83,649



MAYOR & CITY COUNCIL ANNUAL OPERATING BUDGET

Department Description and

The City of Socorro, Texas is a Home Rule City with a Mayor and five Council Members. The Mayor and one Council Member were elected At large and the remaining four Council Members were elected in single-member districts. By ordinance, the City is required to have a City Manager. The City provides general services, public safety, public works, public health, and community development.

The City Council implements the legislative affairs of the City by representing the citizens of Socorro before other governments; conducting City Council meetings to establish public policy and to respond to citizen inquiries and requests.

Personnel Summary

Position	Number of Employees 2017-2018	Number of Employees 2018-2019	Number of Employees 2019-2020
Mayor	1	1	1
Representative At Large	1	1	1
District 1 Representative	1	1	1
District 2 Representative	1	1	1
District 3 Representative	1	1	1
District 4 Representative	1	1	1
TOTAL FULL TIME EMPLOYEES	6	6	6
TOTAL PART TIME EMPLOYEES	0	0	0



FYE 2019 - 2020

CITY COUNCIL		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	REVISED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
05101	Salaries	49,616	47,017	47,008	65,022	65,022	65,022
05111	FICA/Medicare Taxes	4,041	3,617	3,596	4,974	4,974	4,974
05112	T.W.C. Payroll Taxes	670	718	76	576	1,701	576
05113	Health Insurance Premiums			-		52,560	52,560
05114	Workers Compensation Insurance	-	4	-	300	300	300
05115	Deferred Compensation Benefits			-		4,000	4,000
05116	Life Insurance			-		210	210
05117	Dental Insurance			-		1,752	1,752
05118	Visions Insurance			-		378	378
	Total Personnel Cost	54,327	51,356	50,680	70,873	130,898	129,773
05201	Office Expense and Supplies	862	5,200	4,758	4,400	5,500	5,500
05314	Telephone	3,189	4,000	3,981	3,300	3,300	3,600
05411	Legal Fees	19,717	-	-	-	-	-
05510	Property Insurance	129	157	156	120	120	220
05511	Advertising/Drug Testing	-	-	-	-	-	-
05516	Dues/Subscriptions	3,565	8,000	4,144	8,000	8,000	8,000
05518	Liability Insurance	1,469	1,939	1,896	1,600	1,600	2,300
05520	Service Contracts	-	-	-	30,000	-	-
05521	Support Activities	50	50	50	-	-	-
05527	Seminars/Training/Workshops	1,300	5,000	3,170	5,000	5,000	6,000
05610	Office Furniture	-	-	-	500	500	500
05711	Travel/Mileage/Per Diem	3,027	12,100	10,370	10,000	12,000	15,000
05810	Property and Equipment		2,114	2,114			
	Total Operational Cost	33,308	38,560	30,639	62,920	36,020	41,120
	Total Expenses	87,635	89,916	81,319	133,793	166,918	170,893



CITY OF SOCORRO

Mayor & City Council

FY 10/01/19-09/30/20

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Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals
Garcia, Elia	COUNCIL	Mayor	14,997	7	1,147	96	8,760	292	63	35	69	25,459
Rodriguez, Rene	COUNCIL	District Representative At Large	10,005	5	765	96	8,760	292	63	35	46	20,063
Nevarez, Caesar	COUNCIL	District 1	10,005	5	765	96	8,760	292	63	35	46	20,063
Duran, Ralph	COUNCIL	District 2	10,005	5	765	96	8,760	292	63	35	46	20,063
Perez, Victor	COUNCIL	District 3	10,005	5	765	96	8,760	292	63	35	46	20,062
Colon-Villalobos, Yvonne	COUNCIL	District 4	10,005	5	765	96	8,760	292	63	35	46	20,063
		TOTALS	65,022	32	4,974	576	52,560	1,752	378	210	300	125,773

ADD:

OT (2%) -

FICA-OT -

Deferred Compensation 4,000

129,773



CITY CLERK ANNUAL OPERATING

Department Description and

The City Clerk is the record-keeping officer and responsible for the preparation, execution, and archiving of all City Council documents as prescribed by State law and City Code.

The City Clerk is responsible for archiving City Council documents, official proceedings, ordinances, and resolutions, maintains boards and commissions applications and appointments, maintains material for City Council meeting and election, serves as the City's Election Official, interfacing closely with the El Paso County Elections Department, publicizes legal notices, records official documents; notifies officials of their appointment or election, acts as a notary public and custodian of the official City Seal, maintains a public information service, furnishes information and material concerning the City government and officiates at bid openings.

Personnel

Position	Number of Employees 2017-2018	Number of Employees 2018-2019	Number of Employees 2019-2020
City Clerk	1	1	1
TOTAL FULL TIME EMPLOYEES	1	1	1
TOTAL PART TIME EMPLOYEES	0	0	0


FYE 2019 - 2020

CITY CLERK		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	REVISED BUDGET FY 2017-2018	PROPOSED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
05101	Salaries	60,297	50,982	50,956	52,000	53,889	55,162
05103	Overtime	1,594	-	-	-	-	-
05111	FICA/Medicare Taxes	4,764	4,000	3,898	3,978	4,122	4,220
05112	T.W.C. Payroll Taxes	178	184	21	284	284	96
05113	Health Insurance Premiums	11,179	8,500	8,432	8,760	8,760	8,760
05114	Workers Compensation Insurance	243	346	341	246	246	288
05115	Deferred Compensation Benefits	1,855	2,553	2,547	2,500	2,500	2,500
05116	Life Insurance	104	151	127	150	150	150
05117	Dental Insurance Expense	271	292	245	292	292	292
05118	Vision Insurance Expense	74	63	54	63	63	63
	Total Personnel Cost	80,559	67,071	66,621	68,273	70,306	71,530
05201	Office Expense and Supplies	2,711	2,600	2,015	4,000	4,000	4,000
05211	Postage	-	200	-	200	200	200
05314	Telephone	618	600	594	600	600	600
05411	Legal Fees	11,325	14,000	13,942	15,000	16,000	16,000
05510	Property Insurance	50	60	60	55	55	88
05511	Advertising/Drug Testing	18,342	21,800	16,244	28,800	28,800	28,800
05514	Conferences	(4)	-	-	-	-	-
05515	County Elections	9,718	57,000	39,757	23,000	-	43,000
05516	Dues/Subscriptions	110	230	190	150	200	200
05518	Liability Insurance	320	5,400	5,219	6,568	6,000	480
05520	Service Contracts	4,648	6,500	2,594	7,300	7,300	7,300
05527	Seminars/Training/Workshops	-	75	75	3,000	2,000	2,000
05711	Travel/Mileage/Per Diem		-	-	6,000	4,000	4,000
05810	Property and Equipment	4,115	-	-			
	Total Operational Cost	51,953	108,465	80,689	94,673	69,155	106,668
	Total Expenses	132,512	175,536	147,311	162,946	139,461	178,198



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CITY OF SOCORRO

City Clerk

FY 10/01/19-09/30/20

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FINANCE DEPARTMENT ANNUAL OPERATING BUDGET

Department Description and

The Finance Department is responsible for administration of all financial affairs of the City, including recording revenue collection, disbursements, payroll, cash management, accounting and financial reporting. The Annual Operating Budget and periodic Financial Trend Monitoring Reports were produced by the Finance Department.

This department provides support for all functions by maintaining financial records and monitoring revenues and expenditures to ensure that available funds are used wisely to further the goals of the City. This department coordinates the Annual Audit.

Personnel Summary

	Number of Employees 2016-2017	Number of Employees 2017-2018	Number of Employees 2018-2019
Finance	1	1	1
Technicians	2	2	2
TIME EMPLOYEES	3	3	3
TIME EMPLOYEES	0	0	0



FYE 2019 - 2020

FINANCE		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	PROPOSED BUDGET FY 2017-2018	PROPOSED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
05101	Salaries	77,964	132,179	132,128	133,120	141,086	144,099
05103	Overtime	3,327	1,500	1,459	1,500	1,750	1,750
05111	FICA/Medicare Taxes	6,261	10,266	10,219	10,298	10,927	11,157
05112	T.W.C. Payroll Taxes	513	551	59	851	851	288
05113	Health Insurance Premiums	16,077	25,200	25,115	26,280	26,280	26,280
05114	Workers Compensation Insurance	382	649	509	649	649	500
05115	Deferred Compensation Benefits	3,761	6,554	6,523	2,600	6,500	6,600
05116	Life Insurance	138	612	408	266	266	266
05117	Dental Insurance Expense	418	876	711	876	876	876
05118	Vision Insurance Expense	107	189	109	189	189	189
	Total Personnel Cost	108,948	178,576	177,240	176,629	189,374	192,006
05201	Office Expense and Supplies	5,183	5,050	4,094	5,500	5,500	5,500
05314	Telephone	61	600	594	500	500	500
05411	Legal Fees	2,997	17,000	16,234	12,000	10,000	10,000
05510	Property Insurance	50	60	60	55	55	100
05512	Audit Fees	32,000	33,500	33,310	45,000	45,000	47,000
05513	Central Appraisal Fees	85,466	98,000	97,549	83,000	84,000	86,000
05514	Conferences	(6)	-	-			
05516	Dues/Subscriptions	1,379	7,800	7,411	8,000	8,000	8,000
05517	Bank Charges	27,445	24,200	24,162	22,000	23,500	40,000
05518	Liability Insurance	320	421	971	350	650	500
05520	Service Contracts	79,549	-	-	2,000	7,000	7,000
05522	Tax Collector Fees	10,514	8,000	6,601	11,000	12,500	12,500
05527	Seminars/Training/Workshops	785	500	455	3,000	2,000	2,000
05538	Late Charge	286	400	376	500	550	550
05547	Fees & Penalties	-	800	723	-	-	-
05711	Travel/Mileage/Per Diem	79	3,614	2,113	2,000	2,000	2,000
05810	Property and Equipment		1,155	1,154	2,500	3,500	3,500
08000	Settlements	20	-	-			
	Total Operational Cost	246,128	201,100	195,807	197,405	204,755	225,150
	Total Expenses	355,076	379,676	373,047	374,034	394,129	417,156



CITY OF SOCORRO

Finance

FY 10/01/19-09/30/20

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Casiano, Charles	FIN	Chief Financial Officer	74,464	35.80	5,696	96	8,760	292	63	150	300	89,821	1,489
Rodas, Martina	FIN	Accounting Technician	34,674	16.67	2,653	96	8,760	292	63	58	100	46,695	693
Reyes, Tommie	FIN	Accounting Technician	32,136	15.45	2,458	96	8,760	292	63	58	100	43,963	643
		TOTALS:	141,274	67.92	10,807	288	26,280	876	189	266	500	180,480	2,825

Job Description change

ADD:

OT	1,750	216
FICA-OT	134	
Deferred Compensation	6,600	
	<u>188,964</u>	<u>192,006</u>



RECREATION DEPARTMENT RECREATION CENTER ANNUAL OPERATING BUDGET

Department Description and Activities:

The City of Socorro has two Recreation Centers that provide various programs, activities and amenities; thus granting the citizens of Socorro holistic opportunities of human development and wellness. We offer social and human services, by facilitating computer and internet use, recreational activities, fitness and educational classes that promotes community networking and advocacy. Our vision is to encourage and advance participant empowerment.

Personnel Summary

Position	Number of Employees 2017-2018	Number of Employees 2018-2019	Number of Employees 2019-2020
Director of Recreations, Public			
Relations Officer, Historic			
Preservation Officer	1	1	1
Recreation Coordinator	1	1	1
Recreation Leaders FT	2	2	2
Recreation Leaders PT	2	2	2
TOTAL FULL TIME EMPLOYEES	4	4	4
TOTAL PART TIME EMPLOYEES	2	2	2



FYE 2019 - 2020

RECREATIONAL CENTERS		ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	REVISED BUDGET FY 2017-2018	ADOPTED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
05101	Salaries	137,197	167,789	168,020	173,784	177,896	175,475
05103	Overtime	11,383	12,600	13,001	12,000	12,000	12,500
05111	FICA/Medicare Taxes	11,442	13,783	13,848	12,390	12,657	12,669
05112	T.W.C. Payroll Taxes	991	1,001	117	1,701	1,701	576
05113	Health Insurance Premiums	21,255	31,640	31,621	35,040	35,040	35,040
05114	Workers Compensation Insurance	153	263	168	629	629	560
05115	Deferred Compensation Benefits	2,373	2,885	2,894	3,200	3,200	3,400
05116	Life Insurance	192	411	343	236	286	286
05117	Dental Insurance Expense	605	1,168	920	1,168	1,168	1,168
05118	Vision Insurance Expense	161	252	203	252	252	252
	Total Personnel Cost	185,752	231,792	231,134	240,400	244,829	241,926
05201	Office Expense and Supplies	5,223	6,300	4,800	5,000	6,000	6,000
05213	Uniforms	1,342	1,300	847	1,300	-	1,000
05311	Building & Property Maintenance	7,872	10,000	7,731	10,000	10,000	10,000
05313	Utilities	9,990	8,000	5,038	10,000	7,000	7,000
05314	Telephone	17,632	24,300	24,053	25,000	25,000	38,000
05411	Legal Fees	1,114	5,500	5,998	1,200	2,000	2,000
05510	Property Insurance	3,568	3,925	3,720	4,000	4,000	6,000
05511	Advertising/Drug Testing	-	18,300	11,217	13,000	16,000	19,000
05512	Audit Fees	-	250	48	-	-	-
05514	Conferences	(2)	-	-			
05516	Dues/Subscriptions	167	1,500	174	2,000	2,000	2,000
05518	Liability Insurance	2,690	3,060	3,059	2,000	2,500	3,600
05520	Service Contracts	18,207	13,500	10,825	22,000	22,000	22,000
05521	Support Activities	81,804	72,000	55,500	8,000	9,000	9,000
05523	Equipment Rental/Lease	278	7,150	3,619	6,000	6,000	6,000
05527	Seminars/Training/Workshops	2,370	3,500	1,415	3,500	3,500	3,500
05548	Events	-	10,200	8,512	74,000	74,000	74,000
05612	Vehicle Repair & Maintenance	920	2,000	1,426	2,000	2,000	2,000
05613	Equipment Repair & Maintenance	2,281	1,600	244	1,600	1,600	1,600
05614	Vehicle Fuel	1,973	2,500	1,943	3,000	3,000	3,000
05711	Travel/Mileage/Per Diem	4,067	5,500	4,814	5,000	7,000	7,000
05810	Property and Equipment	7,604	12,275	2,405	52,000	15,000	15,000
	Total Operational Cost	169,100	212,660	157,388	250,600	217,600	237,700
	Total Expenses	354,852	444,452	388,521	491,000	462,429	479,626



CITY OF SOCORRO

Recreation Centers

FY 10/01/19-09/30/20

Employees	DEPT	Position	Annual Salary	Hourly Salary	FICA	SUTA	Health Ins Annually	Dental Ins Annually	Vision Ins Annually	Life Ins Annually	W/C	Sub Totals	COLA
Reta, Victor	REC	Director of Recreations & Public Relations Historical Preservation Officer	63,648	30.60	3,615	96	8,760	292	63	86	200	76,760	1,273
Castro, Lizbeth	REC	Recreation Coordinator	32,448	15.60	2,410	96	8,760	292	63	58	130	44,257	649
Hinojosa, Rocio	REC	Recreation Leader	23,504	12.00	1,888	96	8,760	292	63	46	110	34,759	470
Marquez, Eunice	REC	Recreation Leader	17,784	11.40	1,888	96	-	-	-	25	40	19,833	356
Herrera, Denise	REC	Recreation Leader- Part-Time	14,976	9.60	836	96	-	-	-	25	40	15,973	n/a
Rodriguez, Diana	REC	Recreation Leader	19,968	9.60	836	96	8,760	292	63	46	40	30,101	399
		TOTALS:	172,328	88.8	11,472	576	35,040	1,168	252	286	560	221,682	3,147
													0.0765
ADD:													
OT												12,500	
FICA-OT												956	
Deferred Compensation												3,400	
												238,539	
												241,926	



FIRE AMBULANCE DEPARTMENT

Department Description and Activities:

The City entered into a contract with the Elite Medical Transport of Texas, LLC, for the purpose of obtaining Ambulance Services for the FY 2019- 2020.

The budgeted amount represents the maximum negotiated rate of subsidy as described in the contract.



FYE 2019 - 2020

FIRE - AMBULANCE	ACTUAL FY 2015-2016	REVISED BUDGET FY 2016-2017	ACTUAL FY 2016-2017	REVISED BUDGET FY 2017-2018	PROPOSED BUDGET FY 2018-2019	PROPOSED BUDGET FY 2019-2020
Total Personnel Cost		-	-	-	-	-
Health/Ambulance Contract		-		-	-	140,000
Total Operational Cost	-	-	-	-	-	140,000
Total Expenses	-	-	-	-	-	140,000



DEBT SERVICE FUND

Description of Fund:

The Debt Service Funds, created for the retirement of bonds or other authorized indebtedness, shall be deposited in separate accounts in the City depositories, and shall not be used except to pay interest and principal on those bonds or other authorized indebtedness. These debt service funds may be invested as allowed by the laws of the State of Texas.



FYE 2019 - 2020

	ADOPTED	ADOPTED	ADOPTED	PROPOSED
DEBT SERVICE	BUDGET	BUDGET	BUDGET	BUDGET
	FY 2016-2017	FYE 2017-2018	FYE 2018-2019	FYE 2019-2020
Interest Charges	865,894	814,344	787,163	1,074,863
Principal Payments	900,000	955,000	1,000,000	1,245,000
Total Expenses	1,765,894	1,769,344	1,787,163	2,319,863



SPECIAL REVENUE FUND

Description of Fund:

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.


FYE 2019 - 2020

SPECIAL REVENUES	ADOPTED		PROPOSED	PROPOSED	PROPOSED
	ACTUAL	BUDGET	BUDGET	BUDGET	BUDGET
	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
CDBG Disaster Relief Street Reconstruction	104,302	410,914	400,000	-	275,000
CDBG-City Match	34,099	213,547	200,000	-	-
Property Taxes TRZ		-	70,000	230,400	270,000
Court Technology				-	-
US Dept. - Interior Historic Pres. Fund				19,800	-
HOME TBRA-D	25,000	24,465	20,000	-	-
DEA				6,000	8,000
Local Border Security-PD OT	75,262			54,000	65,000
Local Law Enforcement					
PEG				-	-
SafeRoutes to School		413,000	500,000	-	-
Safe Routes- City Match		82,600	90,000	-	-
Stonegarden -PD OT				49,718	62,100
TCEQ - Solid Waste Grant				5,000	5,000
FTA Section 5310				84,665	-
FBI				7,000	-
Tourism/HOT Tax		8,000	-	-	-
LEOSE	7,532	7,532	7,000	2,600	2,500
Transportation Enhancement Project	57,900	92,000	-	-	-
Body Worn Cameras				16,232	-
LETPA				12,400	-
State Homeland Security Program				40,000	42,134
State Homeland Security Program-Gen					15,167
VA-Victims of Crime Advocate					30,475
Texas Historical Commission - Library					30,000
Paso del Norte - Ignite					68,930
Other Revenue					375,000
Total Expenses	304,095	1,252,058	1,287,000	527,815	1,249,306



CAPITAL PROJECTS FUND

Description of Fund:

The Capital Projects Fund is used to account for and report financial resources that are restricted, committed or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

**FYE 2019 - 2020**

	ADOPTED	ADOPTED	ADOPTED	PROPOSED	PROPOSED
CAPITAL PROJECTS	BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
	FY 2015-2016	FY 2016-2017	FY 2017-2018	FY 2018-2019	FY 2019-2020
2001 CO'S Rio Vista Renovation					
2008 CO's					
2012 CO's					
2014 CO's	7,133,829	5,044,248	4,100,000	1,100,000	200,000
2020 CO's\					10,000,000
Total Expenses	7,133,829	5,044,248	4,100,000	1,100,000	10,200,000