

BID 16-005
City of Socorro
Request for Proposals
For the Removal of Contaminated Soil, Used Oil, and Other Contaminated Materials

The City of Socorro, Texas (“the City”) is soliciting bids for the Removal of Contaminated Soil, Used Oil, and Other Contaminated Materials. The closing date for submission is Friday July 1, 2016 at 2:00 p.m. The bids will be opened publicly and read aloud on Friday July 1, at 2:00 p.m. at the City Administration Building in Socorro, Texas, 124 S. Horizon Blvd., Socorro, Texas, 79927.

All submittals must be clearly marked on the lower right hand side corner with your company name and return address on the envelope with the following: **SEALED BID-RFP FOR THE REMOVAL OF CONTAMINATED SOIL, USED OIL, AND OTHER CONTAMINATED MATERIALS - ATTN: OLIVIA NAVARRO /CITY CLERK, 124. S. Horizon Blvd, Socorro Texas 79927.**

Any proposal received after 2:00 p.m. on the date specified will be unopened. Detailed bid requirements are available at the office of the City Clerk.

The City of Socorro reserves the right to waive irregularities and to reject all bids.

CITY OF SOCORRO
REQUEST FOR PROPOSALS

FOR THE

REMOVAL OF CONTAMINATED SOIL, USED OIL, AND OTHER CONTAMINATED MATERIALS

PROJECT DESCRIPTION

The City Of Socorro is accepting proposals for the removal of contaminated soil, used oil and other contaminated materials, these materials contain but are not limited to: oil drums, paint cans, used oil, emulsion, soiled rags, etc. This project is very important from a safety stand point because this disposal of said materials will ensure a more safe and clean work environment for our employees.

This RFP is for the complete removal of such said items in their entirety by a sole contractor.

SUBMITTALS:

This RFP can be viewed and downloaded from the CITY'S website.

All proposals must be received by July 1, 2016 at 2:00 p.m.

Proposals will be publicly opened on July 1, 2016 at 2:00 p.m.

All submittals must be clearly marked on the lower right hand side corner with your company name and return address on the envelope with the following: SEALED BID-RFP FOR REMOVAL OF CONTAMINATED SOIL, USED OIL, AND OTHR CONTAMINATED MATERIALS ATTN; OLIVIA NAVARRO/CITY CLERK, 124 S. Horizon Blvd., Socorro, Texas 79927 between the hours of 8:00 a.m. and 5:00 p.m. Monday thru Friday.

Please limit the written response to 10 pages or less. Relevant back up material can also be attached. The total submittal is limited to 25 pages.

The response must include name of Contractor, address, e-mail address, phone number, fax number, and prime contact person on the first page. The response must address each of the selection criteria listed on page 3 of this RFP.

Submittals received after the specified date and time will be deemed non responsive and will not be considered for this project. If the submittal package does not meet all requirements, it may be deemed non-responsive and may not be eligible for consideration of this work. All submittals become property of the city and will not be returned.

PROPOSAL INQUIRIES

Questions must be addressed to Samuel Leony at sleony@ci.socorro.tx.us and Miguel Rosas (mrosas@ci.socorro.tx.us) with the City Of Socorro.

APPLICABLE STANDARDS AND SPECIFICATIONS:

The project shall comply with the specifications given by the City's of Socorro's Planning and Zoning Department.

SELECTION CRITERIA

Respondents must address each of the evaluation criteria listed below. Responses to criteria will be scored per the point system noted below and ranked according to scores.

In addition to criteria listed below, the City may seek additional information or perform further investigations as it deems necessary.

1. Experience on Similar Projects(50 Points)

Provide a specific list of similar projects that the bidding Contractor and any sub Contractors have completed, including name of project, location, and year completed. Bidders may include a company statement of qualifications with their proposals.

2. Qualifications of staff that will be involved with the project(20 points):

Provide name and qualifications of all key professional personnel that will be working on the project. Resumes may be attached, referencing experience relevant to project scope of work described in this RFP.

3. RESPONSIVENESS TO PROJECT OVERALL(30 points):

Summarize why your firm or team should be selected to perform the work on this project.

COST TO PROVIDE REQUESTED SERVICES

The bid schedule must include all fees, including sub consultant fees, reimbursable and all other anticipated costs incidental to the project.

Please provide itemized pricing for services to be rendered. However, please note that this contract will be awarded on the bases of demonstrated competence and qualifications to perform the services and for a fair and reasonable price.

GENERAL TERMS AND CONDITIONS:

Incorporation of RFP or Proposal in Contract Agreement.

This RFP and the firms or individuals response, including all promises, warranties, commitment and representations made in the successful proposal shall be binding and shall become contractual in conjunction with the execution of the consulting contract, unless otherwise amended thru final negotiation of and prior to execution of a consulting contract.

RIGHT TO REJECT PROPOSALS

The City reserves the right to reject any or all proposals, to waive any irregularities or informality in any proposals, and to accept or reject any item or combination of items. The City may, at its sole discretion, modify or amend any and all provisions herein. The city reserves the right to award this Contract to the firm that demonstrates the best ability to fulfill the requirements of the project. The successful firm will be chosen based on the proposal, selection criteria evaluation, possible interview, and any other review deemed prudent by the City.

Following evaluation of submittals, the proposal review team may select a Firm or firms to provide the described services or opt to interview one or more firms to determine final selection.

In the event that the firm or individual to whom the contract is awarded does not execute the contract, the City may give notice to such firm of intent to award the contract to the next most qualified firm, or to call for new proposals, and may proceed to act accordingly.

COST OF PREPARING PROPOSALS:

The City assumes no obligation of any kind for expenses incurred by any respondent to this RFP solicitation and will not reimburse any firm submitting a proposal.

INSURANCE

The firm shall secure and maintain, prior to commencing any activities related to this RFP, insurance coverage as required by the City of Socorro and the County of El Paso Texas.

NONDISCRIMINATION

Respondents to this RFP must agree they will not engage in any discrimination on the basis of sex, race, color, creed, national origin, age (except minimum age provisions), marital status, or disabilities in dealing with the city or its employees. Any violations of these provisions shall be considered a violation of a material provision and shall be grounds for cancellation, termination, or suspension in whole or in part of the contract with the city, county, state, and federal anti-discrimination laws, rules, regulations and requirements.